

# CITY OF GLENDALE FIRE DEPARTMENT

## DEPARTMENT SUMMARY FIRE DEPARTMENT

### Mission Statement

The mission of the Glendale Fire Department is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials and other emergency occurrences.

### Department Description

Through nine strategically located fire stations, a Fire Prevention & Environmental Management Center, and the Emergency Operations Center, the fire department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

Public safety services provided by the department include: fire prevention and suppression; emergency medical services (paramedics); elimination of fire and life safety hazards in buildings; enforcement of State and City fire codes; hazardous vegetation management; regulation and disclosure of hazardous materials storage, handling and use; underground chemical storage tank inspections and permits; inspections of public assembly facilities and high rise buildings; maintenance of fire protection equipment and systems; disaster preparedness planning; and training of businesses, city staff, neighborhoods and other citizens' groups in disaster preparedness and mitigation.

### Relationship to City Strategic Goals Safe Community

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and secure, and that the community is prepared and has the capacity to respond to disasters. We actively work with the community regarding public safety issues.

### Major Accomplishments

- During fiscal year 2009, the department's Hazmat Team was "typed" as a California Office of Emergency Services response team available for deployment at any time.
- We managed the city's participation in the statewide earthquake preparedness "Golden Guardian" exercise to assess readiness to respond to a major earthquake.
- We deployed resources on more than 40 regional fires during what was, arguably, the worst wildfire season in our history.
- We continue to respond to emergencies in Glendale, responding to more than 16,800 incidents in calendar year 2008.
- Verdugo Dispatch began dispatching for the Montebello Fire Department in February 2009.
- Significant progress was made on reorganizing the Verdugo Fire Communication Center's administrative structure and finances.
- Purchased 3 new fire engines and 1 Air & Light utility apparatus and placed them into service.

## CITY OF GLENDALE FIRE DEPARTMENT

### Changes from Prior Year

#### Budget Changes:

Reimbursement for overtime incurred on mutual aid incidents is now budgeted in Fund 266. This will allow ongoing overtime, used principally to backfill employee leave, to be segregated from extraordinary events such as the statewide fires in 2008.

The Verdugo Fire Communications Center budget has been changed to reflect the operation of the fund as an enterprise fund for increased transparency and accountability.

#### Staffing Changes:

The fire department's staffing levels reflect the elimination of two sworn positions, Deputy Fire Chief and one Firefighter assigned to Fire Prevention that occurred in March 2009. There is one additional dispatcher position in the Verdugo Fire Communications Center funded by the addition of the City of Montebello to the agencies that we provide dispatch services.

### Future Outlook

As with all city services, the challenge in the coming year will be to manage our resources as effectively as possible, with the recognition that we are attempting to continue providing the highest quality service in a time of widespread economic hardship.

# CITY OF GLENDALE FIRE DEPARTMENT

## SECTION SUMMARY FIRE OPERATIONS

### Mission Statement

The mission of the Operations Section is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials and other emergency occurrences.

### Section Description

From our 9 fire stations, 174 Operations personnel respond to emergency incidents of all types, conduct fire prevention inspections and provide public education about the hazards of fire. With 12 engines, 3 trucks, 5 ambulances, a Type I Haz Mat Team, 1 Air & Light apparatus, 2 water tenders, and a variety of other specialized equipment, we are prepared for every contingency.

### Major Accomplishments

- Responded to more than 16,000 incidents in Glendale.
- Responded to nearly 40 resource requests from the Office of Emergency Services or the United States Forest Service to provide mutual aid for wildland fires outside of Glendale.
- Provided training for all Operations personnel in the new State fire codes, fire prevention inspection and related issues.
- Updated the Company Inspection Program and Vegetation Management Program. Inspection districts were updated and reassigned based on response districts, emergency call load, High Fire Hazard Area

modifications and topography. This will result in better utilization of fire companies.

- Ordered and received three new engines and one air & light utility vehicle.

### Changes from Prior Year

#### Budget Changes:

Overtime reimbursement for mutual aid activity is now budgeted in Fund 266. This will allow ongoing overtime, used principally to backfill employee leave to be segregated from extraordinary events such as the statewide fires in 2008.

#### Staffing Changes:

There are no changes from prior years. Engine 29 remains staffed with 3 personnel instead of 4. This change was implemented in July of 2008 as a cost reduction strategy. The engine is staffed with 4 personnel on "red flag" warning days.

### Future Outlook

The Emergency Medical Service (Paramedic) delivery model is currently undergoing a thorough evaluation and significant changes could maintain service level at a lower cost. This could happen early in the new fiscal year.

The principle challenge facing Operations is the increasing volume of calls while maintaining appropriate training and readiness levels.

# CITY OF GLENDALE FIRE DEPARTMENT

## SECTION SUMMARY FIRE PREVENTION & UNIFIED ENVIRONMENTAL MANAGEMENT PROGRAMS

### Mission Statement

The mission of the Fire Prevention & Unified Environmental Management Programs is to prevent fires, restore and protect property, enhance the environment, and to ensure public health, environmental quality and economic vitality.

### Section Description

The Unified Environmental Management Programs of the Glendale Fire Department is responsible for managing the following seven (7) unified program elements:

- Hazardous Materials Management and Release Reporting (HMMRP).
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

The Section is responsible for conducting annual inspections at various unified program facilities, providing staff support to other

departments in the environmental issues and concerns, and overseeing the billing and permitting of more than 1,400 businesses each year.

The Environmental Management Center (EMC) accepts Household Hazardous Waste (HHW) from Glendale and La Canada residents on every Wednesday and Saturday of each month. The EMC also collects used motor oil on every Thursday through a curbside collection program.

### Major Accomplishments

- The Section completed the final inspection & occupancy phase of the city's largest two (2) construction projects: Americana @ Brand and Embassy Suites.
- Conducted more than 400 annual facility inspections and more than 2300 new construction inspections.
- Conducted more than 100 household hazardous waste collection events.
- Conducted more than 50 curbside used motor oil collection events, served more than 289 households, and collected more than 4,800 gallons of used motor oil.
- Billed 1,400 businesses for CUPA and Fire Prevention Program annual permits.

## CITY OF GLENDALE FIRE DEPARTMENT

### Changes from Prior Year

#### Budget Changes:

The Section's budget increased slightly as the result of the new Fire Prevention and Environmental Fee Schedule which was adopted last year, and included a 4 percent increase and an automatic annual fee increase mechanism based on the annual CPI.

#### Staffing:

Staffing in Fire Prevention has been reduced by one Firefighter position. Staffing of the Environmental Management Center has been reduced by the 10% of the Deputy Fire Chief position that was eliminated in March 2009. Through cross training of Fire Prevention and Environmental inspectors, we have been able to manage an increasing workload with no additional personnel.

### Future Outlook

Prepare and train Section staff to apply "green building" ideas and practices for existing and future Glendale buildings to further the development of a sustainable and energy efficient future.

# CITY OF GLENDALE FIRE DEPARTMENT

## SECTION SUMMARY EMERGENCY SERVICES

### Mission Statement

The Emergency Services Section is responsible for managing the City's emergency preparedness activities and the Emergency Operations Center.

### Section Description

The Emergency Services Section provides leadership and training to all city departments to ensure their preparedness to manage the consequences of natural or man-made disasters.

### Major Accomplishments

- The city's Emergency Plan was brought up to date within the State OES guidelines and is available on our Web site.
- National Incident Management System (NIMS): A total of 1,257 employees have completed one or more Incident Command System (ICS) courses since 2006.
- The city participated in the "GOLDEN GUARDIAN Shake Out" 2008 Functional Full Scale Exercise in November 2008. The exercise focused on EOC activation and simulation of several emergency scenarios being played through-out the city.

### Future Outlook

The Emergency Services Section will continue to promote preparedness of the city organization as resources permit. Each city department will be responsible to ensure their readiness to respond to emergencies.

The primary challenge for Emergency Services will be to ensure that all city employees have been trained in I-100/200 and I-700/800 emergency management courses.

# CITY OF GLENDALE FIRE DEPARTMENT

## SECTION SUMMARY VERDUGO FIRE COMMUNICATIONS CENTER

### Mission Statement

Verdugo Fire Communications Center receives emergency calls related to fire and medical incidents from 12 cities and ensures that the correct resources are dispatched immediately to respond and assist.

### Section Description

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes emergency medical dispatch and pre-arrival instructions, where appropriate, to supply First-Aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, and South Pasadena.

### Major Accomplishments

During fiscal year 2009, Verdugo dispatched over 66,000 incidents. A twelfth city, Montebello, was added on Feb. 26, bringing an estimated 4,950 additional incidents per year. Approval was received to hire two additional Fire Communications Operators. A technology plan was completed, including five-year capital spending projections. In addition, a new feature was added to mobile computers in ambulances and fire

engines in all cities served by Verdugo to provide up-to-the-minute information on the open/closed status of area hospital emergency departments to assist with determining where to transport patients.

### Changes from Prior Year

#### Budget Changes

Verdugo's accounting structure was changed from a Special Revenue Fund to an Enterprise Fund to improve accountability. M&O costs rose as a result of maintenance agreements for technology that was added in recent years.

As a part of this accounting change, the formula for contributions by the tri-cities has been changed.

#### Staffing Changes:

The budget contains funding for one additional Fire Communications Operator that was approved as a part of the addition of Montebello.

Funds are included for the services (50%) of a Glendale radio technician and (25%) of a Glendale Information Systems technician.

### Future Outlook

Upcoming challenges include full implementation of the new Verdugo System agreement and renegotiation of contract agency agreements.

We will also be seriously reviewing the steps need to initiate tiered dispatching.

# CITY OF GLENDALE FIRE DEPARTMENT

## SECTION SUMMARY, FIRE GRANTS

### Mission Statement

The Grants Section of the fire department provides management support for state and federal homeland security grants.

### Section Description

The Grants Section manages all of the state and federal homeland security grant purchases, and directs and implements city, state, and federal homeland security grant financial and reporting policies and requirements. This section coordinates equipment purchases, processes grant applications and modifications, and provides management support for reporting and auditing purposes and ensures coordination with other first responders, as well as other city departments.

### Major Accomplishments

- Regional Training Center (RTC) Site at the Scholl Canyon Landfill was approved by FEMA and we began acquiring training props.
- Completed ICIS Astro 25 Master Site purchase.
- Created Point of Dispensing Plans for four Glendale sites.
- Funded USAR and Hazmat training of 116 first responders.

### Changes from Prior Year

Budget Changes: There are no significant changes to the Grants budget. Individual grants are appropriated as projects upon receipt of contracts or commitment letters from granting agencies.

### Staffing Changes:

This section is now under the command of an Administrative Battalion Chief.

### Future Outlook

It appears that the Federal government will be placing decreasing emphasis on Homeland Security grants. They are to be decreasing in number, magnitude and ease of use. We expect to become more involved with grants related to the American Recovery and Reinvestment Act of 2009 and their potential to address the needs of the fire department



**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE-ADMINISTRATION  
101-402**

		<b>Actual 2007-08</b>	<b>Adopted 2008-09</b>	<b>Revised 2008-09</b>	<b>Adopted 2009-10</b>
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	644,063	782,750	703,887	720,801
41200	Overtime	20,831	2,575	2,575	2,575
41300	Hourly Wages	9,691	20,000	20,000	0
41600-42700	Benefits	260,398	362,813	340,376	301,786
42799	Salary Charges Out	(50,000)	(100,000)	(100,000)	0
	<b>Total Salaries &amp; Benefits</b>	<b>884,983</b>	<b>1,068,138</b>	<b>966,838</b>	<b>1,025,162</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42900	Uniform Allowance	2,350	2,802	2,802	1,800
43050	Repairs-Bldgs & Grounds	35,636	18,000	18,000	23,172
43060	Utilities	65,459	62,996	62,996	87,000
43110	Contractual Services	142,853	1,000	51,000	25,512
43150	Cost Allocation Charge	577	0	0	0
44100	Repairs to Equipment	0	1,000	1,000	200
44120	Repairs to Office Equip	0	100	100	200
44300	Telephone	11,547	9,200	9,200	12,880
44350	Vehicle Maintenance	1,094	3,500	3,500	0
44351	Fleet / Equip Rental Charge	0	0	0	2,300
44400	Janitorial Services	16,373	23,676	23,676	0
44450	Postage	1,235	1,500	1,500	1,000
44550	Travel	1,541	500	500	500
44650	Training	2,763	2,500	2,500	2,500
44700	Computer Software	123	0	0	0
44750	Insurance & Surety Bonds	64,206	23,388	22,811	22,230
44800	Membership and Dues	719	750	750	750
45050	Periodicals & Newspapers	0	250	250	0
45100	Books	62	250	250	75
45150	Furniture & Equipment	753	2,000	2,000	1,000
45170	Computer Hardware	288	250	250	100
45250	Office Supplies	6,108	5,000	5,000	5,000
45350	General Supplies	6,715	4,000	4,000	7,500
45400	Reports & Publications	509	0	0	0
45450	Printing and Graphics	1,571	1,800	1,800	2,000
46900	Business Meetings	1,895	1,500	1,500	1,500
47000	Miscellaneous	535	1,931	1,931	500
	<b>Total Maintenance &amp; Operation</b>	<b>364,911</b>	<b>167,893</b>	<b>217,316</b>	<b>197,719</b>
<b>TOTAL DEPARTMENT</b>		<b>1,249,894</b>	<b>1,236,031</b>	<b>1,184,154</b>	<b>1,222,881</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE-OPERATIONS  
101-403**

		<b>Actual 2007-08</b>	<b>Adopted 2008-09</b>	<b>Revised 2008-09</b>	<b>Adopted 2009-10</b>
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	16,040,907	17,000,636	17,000,636	17,120,555
41200	Overtime	6,521,117	3,955,769	3,955,769	3,955,769
41300	Hourly Wages	27,315	35,964	35,964	60,000
41600-42700	Benefits	8,095,218	8,667,861	8,667,861	8,108,752
	<b>Total Salaries &amp; Benefits</b>	<b>30,684,557</b>	<b>29,660,230</b>	<b>29,660,230</b>	<b>29,245,076</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42800	Auto Allowance	18,200	10,800	10,800	16,200
42900	Uniform Allowance	120,576	121,000	121,000	125,000
43050	Repairs-Bldgs & Grounds	11,344	17,000	17,000	25,000
43060	Utilities	209,535	221,387	221,387	280,000
43080	Rent	6,256	5,216	5,216	0
43110	Contractual Services	77,899	35,565	35,565	42,325
43150	Cost Allocation Charge	934	750	750	0
44100	Repairs to Equipment	43,154	21,000	21,000	40,000
44120	Repairs to Office Equip	644	500	500	500
44300	Telephone	34,009	13,980	13,980	38,000
44350	Vehicle Maintenance	582,568	448,020	448,020	0
44351	Fleet / Equip Rental Charge	0	0	0	1,069,335
44400	Janitorial Services	28,381	21,000	21,000	18,000
44450	Postage	2,281	2,000	2,000	2,500
44550	Travel	6,780	2,500	2,500	0
44600	Laundry & Towel Service	11,546	11,500	11,500	11,500
44650	Training	21,295	5,000	5,000	5,000
44700	Computer Software	18,976	15,000	15,000	14,000
44750	Insurance & Surety Bonds	530,141	735,008	735,008	497,885
44800	Membership and Dues	1,035	500	500	500
45050	Periodicals & Newspapers	0	750	750	0
45100	Books	3,347	1,152	1,152	100
45150	Furniture & Equipment	32,276	45,950	45,950	30,000
45170	Computer Hardware	3,477	2,500	2,500	2,500
45200	Maps and Blue Prints	896	200	200	2,500
45250	Office Supplies	26,915	18,000	18,000	18,000
45300	Small Tools	589	1,000	1,000	500
45350	General Supplies	180,228	87,568	137,568	101,020
45400	Reports & Publications	149	0	0	150
45450	Printing and Graphics	5,370	2,500	2,500	1,000
46000	Depreciation	549,300	654,647	654,647	0
46900	Business Meetings	10,236	5,000	5,000	7,000
47000	Miscellaneous	(1,594)	500	500	500
47010	Discount Earned & Lost	(12)	0	0	0
49050	Charges-Other Depts	(39,945)	(15,000)	(15,000)	(15,000)
	<b>Total Maintenance &amp; Operation</b>	<b>2,496,784</b>	<b>2,492,493</b>	<b>2,542,493</b>	<b>2,334,015</b>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	65,437	65,239	35,239	54,000
	<b>Total Capital Outlay</b>	<b>65,437</b>	<b>65,239</b>	<b>35,239</b>	<b>54,000</b>
<b>TOTAL DEPARTMENT</b>		<b>33,246,778</b>	<b>32,217,962</b>	<b>32,237,962</b>	<b>31,633,091</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE-MECHANICAL MAINTENANCE  
101-404**

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	321,218	365,628	365,628	0
41200	Overtime	659	1,000	1,000	0
41600-42700	Benefits	127,613	161,137	161,137	0
42799	Salary Charges Out	(7,537)	(10,000)	(10,000)	0
	<b>Total Salaries &amp; Benefits</b>	<b>441,954</b>	<b>517,765</b>	<b>517,765</b>	<b>0</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42900	Uniform Allowance	1,000	550	550	0
43050	Repairs-Bldgs & Grounds	22	1,000	1,000	0
43060	Utilities	21,885	13,499	13,499	0
44100	Repairs to Equipment	0	1,000	1,000	0
44120	Repairs to Office Equip	0	100	100	0
44300	Telephone	4,988	4,000	4,000	0
44350	Vehicle Maintenance	5,124	6,000	6,000	0
44351	Fleet / Equip Rental Charge	0	0	0	539,595
44400	Janitorial Services	148	1,000	1,000	0
44450	Postage	0	50	50	0
44550	Travel	1,602	1,200	1,200	0
44600	Laundry & Towel Service	1,437	1,800	1,800	0
44650	Training	1,340	2,000	2,000	0
44750	Insurance & Surety Bonds	6,438	8,008	8,008	0
45100	Books	0	700	700	0
45150	Furniture & Equipment	1,150	0	0	0
45170	Computer Hardware	0	100	100	0
45250	Office Supplies	303	500	500	0
45300	Small Tools	499	500	500	0
45350	General Supplies	206	1,718	1,718	0
46900	Business Meetings	0	150	150	0
47000	Miscellaneous	83	75	75	0
49050	Charges-Other Depts	0	(15,000)	(15,000)	0
	<b>Total Maintenance &amp; Operation</b>	<b>46,224</b>	<b>28,950</b>	<b>28,950</b>	<b>539,595</b>
<b>TOTAL DEPARTMENT</b>		<b>488,178</b>	<b>546,715</b>	<b>546,715</b>	<b>539,595</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE PREVENTION  
101-411**

		<b>Actual 2007-08</b>	<b>Adopted 2008-09</b>	<b>Revised 2008-09</b>	<b>Adopted 2009-10</b>
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	918,820	978,047	905,423	781,825
41200	Overtime	53,128	50,000	50,000	50,000
41300	Hourly Wages	18,358	60,000	60,000	60,000
41600-42700	Benefits	405,232	467,158	429,201	333,816
	<b>Total Salaries &amp; Benefits</b>	<b>1,395,538</b>	<b>1,555,205</b>	<b>1,444,624</b>	<b>1,225,641</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42800	Auto Allowance	10,080	10,801	10,801	10,080
42900	Uniform Allowance	5,972	6,000	6,000	4,320
43050	Repairs-Bldgs & Grounds	0	200	200	200
43080	Rent	9	0	0	0
43110	Contractual Services	150,493	145,000	145,000	265,000
43150	Cost Allocation Charge	199	750	750	0
44100	Repairs to Equipment	0	500	500	500
44120	Repairs to Office Equip	0	500	500	500
44300	Telephone	7,900	6,200	6,200	8,900
44350	Vehicle Maintenance	279	0	0	0
44351	Fleet / Equip Rental Charge	0	0	0	250
44450	Postage	6,232	7,000	7,000	6,500
44550	Travel	2,044	2,800	2,800	0
44650	Training	2,869	6,000	6,000	3,000
44750	Insurance & Surety Bonds	19,785	25,218	23,765	21,320
44800	Membership and Dues	1,321	2,400	2,400	2,400
45050	Periodicals & Newspapers	156	500	500	200
45100	Books	5,891	3,500	3,500	3,500
45150	Furniture & Equipment	3,550	4,000	4,000	2,000
45200	Maps and Blue Prints	0	500	500	500
45250	Office Supplies	10,110	12,000	12,000	10,000
45300	Small Tools	290	500	500	250
45350	General Supplies	10,027	9,500	9,500	9,500
45450	Printing and Graphics	8,530	15,000	15,000	8,000
46900	Business Meetings	1,947	300	300	750
47000	Miscellaneous	581	836	836	600
	<b>Total Maintenance &amp; Operation</b>	<b>248,264</b>	<b>260,005</b>	<b>258,552</b>	<b>358,270</b>
<b>TOTAL DEPARTMENT</b>		<b>1,643,802</b>	<b>1,815,210</b>	<b>1,703,176</b>	<b>1,583,911</b>

CITY OF GLENDALE  
 FIRE DEPARTMENT  
 FIRE COMMUNICATIONS  
 101-415

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
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MAINTENANCE & OPERATION					
43110	Contractual Services	863,153	848,858	848,858	910,657
	Total Maintenance & Operation	<u>863,153</u>	<u>848,858</u>	<u>848,858</u>	<u>910,657</u>
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	<b>TOTAL DEPARTMENT</b>	<b><u>863,153</u></b>	<b><u>848,858</u></b>	<b><u>848,858</u></b>	<b><u>910,657</u></b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
EMERGENCY SERVICES  
101-425**

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	115,789	76,255	76,255	56,478
41200	Overtime	17,503	20,000	20,000	20,000
41600-42700	Benefits	52,673	36,466	36,466	32,274
	<b>Total Salaries &amp; Benefits</b>	<b>185,965</b>	<b>132,721</b>	<b>132,721</b>	<b>108,752</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42900	Uniform Allowance	833	1,000	1,000	500
43110	Contractual Services	6,186	0	0	0
44100	Repairs to Equipment	0	0	0	100
44120	Repairs to Office Equip	29	100	100	100
44300	Telephone	21,347	16,000	16,000	26,000
44350	Vehicle Maintenance	153	0	0	0
44351	Fleet / Equip Rental Charge	0	0	0	100
44450	Postage	2,906	5,000	5,000	1,250
44550	Travel	2,951	0	0	0
44650	Training	1,333	1,000	1,000	1,000
44700	Computer Software	668	0	0	100
44750	Insurance & Surety Bonds	2,666	3,528	3,528	1,948
44800	Membership and Dues	800	750	750	750
45050	Periodicals & Newspapers	48	0	0	0
45100	Books	5	0	0	0
45150	Furniture & Equipment	2,602	2,500	2,500	1,000
45170	Computer Hardware	1,350	2,000	2,000	1,000
45200	Maps and Blue Prints	0	100	100	100
45250	Office Supplies	344	5,000	5,000	2,000
45350	General Supplies	589	25,000	54,925	25,075
45450	Printing and Graphics	367	15,000	15,000	15,000
46900	Business Meetings	1,449	1,000	1,000	1,000
47000	Miscellaneous	32	984	984	500
	<b>Total Maintenance &amp; Operation</b>	<b>46,660</b>	<b>78,962</b>	<b>108,887</b>	<b>77,523</b>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	0	29,925	0	0
	<b>Total Capital Outlay</b>	<b>0</b>	<b>29,925</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>232,625</b>	<b>241,608</b>	<b>241,608</b>	<b>186,275</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE GRANT FUND  
265-401**

		<b>Actual 2007-08</b>	<b>Adopted 2008-09</b>	<b>Revised 2008-09</b>	<b>Adopted 2009-10</b>
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	61,929	67,154	(117,846)	72,004
41200	Overtime	159,599	177,121	77,121	0
41600-42700	Benefits	37,266	42,355	42,355	23,642
	<b>Total Salaries &amp; Benefits</b>	<b>258,794</b>	<b>286,630</b>	<b>1,630</b>	<b>95,646</b>
<b>MAINTENANCE &amp; OPERATION</b>					
43050	Repairs-Bldgs & Grounds	21,417	0	0	0
43080	Rent	(2,231)	0	0	0
43110	Contractual Services	19,685	20,500	20,500	19,500
44100	Repairs to Equipment	9,000	0	0	0
44250	Communication	138	0	0	0
44350	Vehicle Maintenance	217	0	0	0
44500	Support of Prisoners	0	0	0	2,000
44550	Travel	10,362	15,000	0	0
44650	Training	11,332	0	0	1,500
44700	Computer Software	579	0	0	0
44750	Insurance & Surety Bonds	4,431	5,315	5,315	2,047
45150	Furniture & Equipment	90,444	0	0	0
45250	Office Supplies	0	0	0	1,500
45350	General Supplies	66,638	149,715	203,233	4,000
45450	Printing and Graphics	4,990	0	0	6,000
46900	Business Meetings	450	0	0	300
47000	Miscellaneous	0	0	27,302	0
	<b>Total Maintenance &amp; Operation</b>	<b>237,453</b>	<b>190,530</b>	<b>256,350</b>	<b>36,847</b>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	869,427	2,019,258	291,778	0
	<b>Total Capital Outlay</b>	<b>869,427</b>	<b>2,019,258</b>	<b>291,778</b>	<b>0</b>
<b>CAPITAL PROJECTS</b>					
51250	Equipment	31,540	0	(400,000)	0
	<b>Total Capital Projects</b>	<b>31,540</b>	<b>0</b>	<b>(400,000)</b>	<b>0</b>
	<b>TOTAL DEPARTMENT</b>	<b>1,397,214</b>	<b>2,496,418</b>	<b>149,758</b>	<b>132,493</b>

CITY OF GLENDALE  
 FIRE DEPARTMENT  
 FIRE MUTUAL AID FUND  
 266-403

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>SALARIES &amp; BENEFITS</b>					
41200	Overtime	0	0	1,460,000	150,000
	Total Salaries & Benefits	0	0	1,460,000	150,000
<b>MAINTENANCE &amp; OPERATION</b>					
44750	Insurance & Surety Bonds	0	0	40,000	0
	Total Maintenance & Operation	0	0	40,000	0
<b>TOTAL DEPARTMENT</b>		<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>150,000</b>



CITY OF GLENDALE  
 FIRE DEPARTMENT  
 CAPITAL IMPROVEMENT FUND/FIRE  
 401-401

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>CAPITAL PROJECTS</b>					
51200	Other Improvements	0	0	0	500,000
52100	Construction	0	0	300,000	0
52120	Signals Safety Devices, St Lts	31,401	0	0	0
	<b>Total Capital Projects</b>	<b>31,401</b>	<b>0</b>	<b>300,000</b>	<b>500,000</b>
<b>TOTAL DEPARTMENT</b>		<b>31,401</b>	<b>0</b>	<b>300,000</b>	<b>500,000</b>

CITY OF GLENDALE  
 FIRE DEPARTMENT  
 HAZARDOUS DISPOSAL FUND/TRANSFER TO OTHER FUNDS  
 510-195

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<hr/>					
TRANSFERS					
48010	Transfer-General Fund	0	100,000	100,000	0
	Total Transfers	0	100,000	100,000	0
<hr/>					
	<b>TOTAL DEPARTMENT</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
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**CITY OF GLENDALE  
FIRE DEPARTMENT  
HAZARDOUS DISPOSAL FUND  
510-421**

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	837,127	959,415	952,199	862,160
41200	Overtime	33,977	30,000	30,000	15,000
41600-42700	Benefits	301,247	360,592	353,634	340,196
	<b>Total Salaries &amp; Benefits</b>	<b>1,172,351</b>	<b>1,350,007</b>	<b>1,335,833</b>	<b>1,217,356</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42800	Auto Allowance	7,200	7,200	7,200	7,200
42900	Uniform Allowance	3,880	3,680	3,680	3,600
43050	Repairs-Bldgs & Grounds	7,835	15,000	15,000	10,000
43060	Utilities	21,547	25,000	25,000	25,000
43110	Contractual Services	264,264	197,693	222,693	148,500
43150	Cost Allocation Charge	78,241	80,254	80,254	197,438
44100	Repairs to Equipment	0	2,000	2,000	2,000
44120	Repairs to Office Equip	59	250	250	250
44200	Advertising	3,845	5,000	5,000	5,000
44300	Telephone	6,377	5,000	5,000	7,500
44350	Vehicle Maintenance	(1,953)	2,000	2,000	0
44351	Fleet / Equip Rental Charge	0	0	0	2,000
44400	Janitorial Services	8,400	8,600	8,600	8,400
44450	Postage	1,723	2,000	2,000	1,750
44550	Travel	908	3,100	3,100	1,000
44650	Training	3,395	7,500	7,500	7,500
44700	Computer Software	0	1,000	1,000	2,000
44750	Insurance & Surety Bonds	29,670	29,031	28,887	29,000
44760	Regulatory	5,765	6,250	6,250	6,250
44800	Membership and Dues	100	200	200	200
45050	Periodicals & Newspapers	214	350	350	400
45100	Books	3,930	1,000	1,000	1,000
45150	Furniture & Equipment	4,542	2,800	2,800	2,800
45170	Computer Hardware	0	2,800	2,800	1,000
45250	Office Supplies	3,319	6,500	6,500	3,500
45300	Small Tools	0	350	350	350
45350	General Supplies	35,274	36,900	36,900	24,000
45450	Printing and Graphics	0	1,000	1,000	1,000
46000	Depreciation	42,370	45,531	45,531	57,196
46500	Uncollectible Accounts	14,220	15,000	15,000	15,000
46900	Business Meetings	533	851	851	750
47000	Miscellaneous	476	1,200	1,200	1,000
47010	Discount Earned & Lost	(500)	(1,000)	(1,000)	0
	<b>Total Maintenance &amp; Operation</b>	<b>545,637</b>	<b>514,040</b>	<b>538,896</b>	<b>572,584</b>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	18,959	65,000	40,000	0
	<b>Total Capital Outlay</b>	<b>18,959</b>	<b>65,000</b>	<b>40,000</b>	<b>0</b>
<b>CAPITAL PROJECTS</b>					
59999	Asset capitalization	(18,959)	0	0	0
	<b>Total Capital Projects</b>	<b>(18,959)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT</b>		<b>1,717,988</b>	<b>1,929,047</b>	<b>1,914,729</b>	<b>1,789,940</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE PARAMEDIC  
511-405**

		<b>Actual 2007-08</b>	<b>Adopted 2008-09</b>	<b>Revised 2008-09</b>	<b>Adopted 2009-10</b>
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	2,772,791	3,102,017	3,065,939	3,192,280
41200	Overtime	1,210,088	875,210	875,210	875,000
41300	Hourly Wages	3,836	0	0	0
41600-42700	Benefits	1,417,370	1,500,958	1,473,363	1,498,459
	<b>Total Salaries &amp; Benefits</b>	<b>5,404,084</b>	<b>5,478,185</b>	<b>5,414,512</b>	<b>5,565,739</b>
<b>MAINTENANCE &amp; OPERATION</b>					
42900	Uniform Allowance	19,045	18,606	18,606	20,700
43050	Repairs-Bldgs & Grounds	353	0	0	200
43080	Rent	595	0	0	0
43110	Contractual Services	300,098	314,181	314,181	326,120
43150	Cost Allocation Charge	7,537	0	0	0
44100	Repairs to Equipment	10,081	11,000	11,000	8,000
44250	Communication	0	1,000	1,000	0
44300	Telephone	4,575	4,000	4,000	3,600
44350	Vehicle Maintenance	45,025	50,000	50,000	0
44351	Fleet / Equip Rental Charge	0	0	0	65,196
44450	Postage	35	7,260	7,260	40
44550	Travel	277	0	0	0
44650	Training	12,291	10,740	10,740	9,000
44700	Computer Software	18,825	19,000	19,000	19,000
44750	Insurance & Surety Bonds	88,232	98,254	97,532	98,205
44800	Membership and Dues	0	0	0	150
45150	Furniture & Equipment	22,303	1,000	1,000	1,000
45170	Computer Hardware	1,061	2,500	2,500	0
45250	Office Supplies	14,200	4,000	4,000	7,000
45300	Small Tools	0	175	175	0
45350	General Supplies	158,284	150,000	150,000	150,000
45450	Printing and Graphics	5,899	3,500	3,500	6,000
46400	Insurance Write Down	4,605,590	4,577,478	4,577,478	4,709,426
46500	Uncollectible Accounts	1,034,064	1,007,403	1,007,403	1,043,168
46900	Business Meetings	515	100	100	370
47000	Miscellaneous	513	500	500	500
	<b>Total Maintenance &amp; Operation</b>	<b>6,349,397</b>	<b>6,280,697</b>	<b>6,279,975</b>	<b>6,467,675</b>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	285,714	356,600	356,600	303,550
	<b>Total Capital Outlay</b>	<b>285,714</b>	<b>356,600</b>	<b>356,600</b>	<b>303,550</b>
	<b>TOTAL DEPARTMENT</b>	<b>12,039,195</b>	<b>12,115,482</b>	<b>12,051,087</b>	<b>12,336,964</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE COMMUNICATION CENTER  
701-416**

		Actual 2007-08	Adopted 2008-09	Revised 2008-09	Adopted 2009-10
<b>SALARIES &amp; BENEFITS</b>					
41100	Salaries	1,261,583	1,463,575	1,492,201	1,443,966
41200	Overtime	332,933	280,000	282,300	266,745
41300	Hourly Wages	31,606	25,000	25,000	25,000
41600-42700	Benefits	418,712	514,446	514,446	437,162
	Total Salaries & Benefits	<u>2,044,834</u>	<u>2,283,021</u>	<u>2,313,947</u>	<u>2,172,873</u>
<b>MAINTENANCE &amp; OPERATION</b>					
42800	Auto Allowance	0	100	100	100
42900	Uniform Allowance	8,370	9,280	9,280	9,860
43050	Repairs-Bldgs & Grounds	15,763	9,500	9,500	10,000
43060	Utilities	33,872	16,000	16,000	27,568
43080	Rent	0	0	0	140,160
43110	Contractual Services	6,405	1,000	1,000	1,000
43150	Cost Allocation Charge	(102,369)	0	0	447,160
44100	Repairs to Equipment	47	24,727	24,727	26,000
44120	Repairs to Office Equip	109	500	500	200
44250	Communication	81,566	107,128	107,128	93,034
44300	Telephone	74,856	61,000	61,000	86,000
44400	Janitorial Services	60	500	500	400
44450	Postage	13	100	100	25
44550	Travel	565	3,200	3,200	9,960
44600	Laundry & Towel Service	0	100	100	100
44650	Training	1,751	2,500	2,500	1,500
44700	Computer Software	11,397	76,472	95,542	85,607
44750	Insurance & Surety Bonds	33,136	37,927	37,927	42,000
44800	Membership and Dues	290	380	380	290
45050	Periodicals & Newspapers	103	78	78	105
45100	Books	172	5	5	3,000
45150	Furniture & Equipment	10,804	2,500	2,500	3,500
45170	Computer Hardware	17,229	6,000	17,500	27,680
45200	Maps and Blue Prints	164	300	300	175
45250	Office Supplies	6,383	3,500	3,500	4,000
45300	Small Tools	0	200	200	300
45350	General Supplies	933	2,500	2,500	2,000
45400	Reports & Publications	0	4,000	4,000	250
45450	Printing and Graphics	0	100	100	100
46000	Depreciation	0	0	0	179,889
46900	Business Meetings	346	300	300	600
47000	Miscellaneous	358	530	530	500
47057	Accr int cap lease -Fire Equip	17,117	0	0	0
47107	Principal Cap Lease-Fire Equip	431,696	0	0	0
	Total Maintenance & Operation	<u>651,136</u>	<u>370,427</u>	<u>400,997</u>	<u>1,203,063</u>
<b>CAPITAL OUTLAY</b>					
51000	Capital Outlay	1,056,144	86,110	86,110	67,000
	Total Capital Outlay	<u>1,056,144</u>	<u>86,110</u>	<u>86,110</u>	<u>67,000</u>
<b>TOTAL DEPARTMENT</b>		<u><u>3,752,114</u></u>	<u><u>2,739,558</u></u>	<u><u>2,801,054</u></u>	<u><u>3,442,936</u></u>

FIRE  
Personnel Classification Detail

Salaried Employees

Classification	Budget 2007-08	Budget 2008-09	Revised Budget 2008-09	Budget 2009-10
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	2.00	2.00
Deputy Fire Chief	2.00	2.00	-	-
Engineering Project Specialist	1.00	1.00	1.00	1.00
Environmental Mgmt Coordinator	1.00	1.00	1.00	1.00
Equipment Mechanic I	1.00	1.00	1.00	-
Equipment Mechanic II	2.00	2.00	2.00	-
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Fire Battalion Chief	5.00	5.00	6.00	6.00
Fire Captain	41.00	39.00	39.00	39.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Communication Administrator	1.00	1.00	1.00	1.00
Fire Comm. Shift Supervisor	5.00	5.00	5.00	5.00
Fire Comm. Operator (42 Hour)	11.00	11.00	12.00	12.00
Fire Engineer	37.00	37.00	37.00	37.00
Fire Environmental Specialist	3.00	2.00	2.00	2.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Coordinator	1.00	1.00	1.00	1.00
Fire Prevention Inspector	1.00	1.00	2.00	2.00
Fire Protection Engineer I	1.00	1.00	-	-
Fire Protection Engineering Assoc.	1.00	1.00	-	-
Fire Protection Specialist I	-	-	1.00	1.00
Firefighter	106.00	103.00	102.00	102.00
Mail Services Specialist	1.00	-	-	-
Neighborhood Services Field Rep.	2.00	2.00	2.00	2.00
Office Services Specialist I	1.00	1.00	-	-
Office Services Specialist II	2.00	1.00	1.00	1.00
Public Education Coordinator	1.00	1.00	1.00	1.00
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Equipment Mechanic	1.00	1.00	1.00	-
Senior Fire Environmental Specialist	3.00	3.00	3.00	3.00
Senior IT Applications Specialist	1.00	1.00	1.00	1.00
Senior Office Services Specialist	2.00	2.00	3.00	3.00
Storekeeper	1.00	1.00	1.00	1.00
Total Salaried Employees	244.00	236.00	234.00	230.00

FIRE  
Personnel Classification Detail (continued)

Classification	Budget 2007-08	Budget 2008-09	Revised Budget 2008-09	Budget 2009-10	
<u>Hourly Employees*</u>					
Fire Cadet				2.40	(15)
Hourly City Worker				0.20	(1)
Public Education Instructor				1.00	(1)
Total Hourly Employees				3.60	
Fire Total	244.00	236.00	234.00	233.60	

\* Hourly Employees - Data not available prior to fiscal year 2009-10

\*\* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)