

City of Glendale

INTERNAL SERVICE FUNDS

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet / Equipment Management Fund (formerly Equipment Replacement Fund), Joint Helicopter Operation Fund (formerly Helicopter Depreciation Fund), Technology Equipment Replacement Fund, Application Software Replacement Fund, Police CAD/RMS Replacement Fund, Citywide Document Management System Fund, Graphics Operation Fund, Wireless Communications System Fund, Financial System Operation Fund, and all of the City's self-insurance funds: Unemployment Insurance, Liability Insurance, {Workers} Compensation Insurance, Dental Insurance, Medical Insurance, Vision Insurance, Employee Benefits, and Post Employee Benefits. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

Changes from the previous year in these funds includes the following:

Fleet / Equipment Management Fund {Fund 601} – Formerly titled “Equipment Replacement Fund” is now the home fund for the combined fleet operations for the City. The City's budget for the four garages servicing all fleet and equipment is now represented in Fund 601. Charges for Services within this fund are derived from the combination of all vehicle and equipment charges being expensed in the Governmental and Enterprise budgets for the City.

Joint Helicopter Operation Fund {Fund 602} – Formerly titled “Helicopter Depreciation Fund”, this fund has been combined with the former Fund 703, “Joint Air Support Operation Fund”. An agreement to provide joint air support between the cities Glendale and Burbank provides that a total of three helicopters are owned and operated by the two cities. Previously, Fund 602 only budgeted and recorded the depreciation for the City of Glendale's share of the helicopters and Fund 703 budgeted maintenance and operations for the joint helicopter program. For the 2009-10 budget, as well as in years going forward, Fund 602 will capture the entire budget, (depreciation, maintenance, and operations) for the joint helicopter program with the City of Burbank.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2010.

City of Glendale
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET YEAR ENDING JUNE 30, 2010

	<u>Fleet/Equipment Management Fund</u>	<u>Joint Helicopter Operation Fund</u>	<u>Technology Equipment Replacement Fund</u>	<u>Application Software Replacement Fund</u>	<u>Police CAD/RMS Replacement Fund</u>
ESTIMATED FINANCING RESOURCES					
<i>Revenue</i>					
Revenue From Other Agencies	100,000	-	-	-	-
Charges for Services	11,664,199	1,126,329	-	120,000	-
Misc & Non Operating Revenue	420,000	30,000	24,000	5,000	40,000
Transfers from Other Funds	-	-	800,000	-	100,000
Fund Balance-Prior Year	129,506	-	122,136	894,495	-
TOTAL	<u>\$ 12,313,705</u>	<u>\$ 1,156,329</u>	<u>\$ 946,136</u>	<u>\$ 1,019,495</u>	<u>\$ 140,000</u>
ESTIMATED REQUIREMENTS					
<i>Expenditures</i>					
Salaries & Benefits	3,076,177	-	-	120,000	-
Maintenance & Operation	8,237,528	737,010	946,136	899,495	-
Capital Outlay	-	192,800	-	-	-
Charges to Other Funds	-	-	-	-	-
Transfer to Other Funds	1,000,000	-	-	-	-
Self Insurance	-	-	-	-	-
Employment Programs	-	-	-	-	-
TOTAL APPROPRIATIONS	<u>\$ 12,313,705</u>	<u>\$ 929,810</u>	<u>\$ 946,136</u>	<u>\$ 1,019,495</u>	<u>\$ -</u>
Unallocated	-	226,519	-	-	140,000
TOTAL	<u>\$ 12,313,705</u>	<u>\$ 1,156,329</u>	<u>\$ 946,136</u>	<u>\$ 1,019,495</u>	<u>\$ 140,000</u>

City of Glendale
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET YEAR ENDING JUNE 30, 2010

	<u>Citywide Document Management System</u>	<u>Unemployment Insurance Fund</u>	<u>Liability Insurance Fund</u>	<u>Compensation Insurance Fund</u>
ESTIMATED FINANCING RESOURCES				
<i>Revenue</i>				
Revenue From Other Agencies	-	-	-	-
Charges for Services	-	166,000	6,006,371	10,705,118
Misc & Non Operating Revenue	1,000	14,000	10,000	350,000
Transfers from Other Funds	28,000	-	-	-
Fund Balance-Prior Year	276,498	-	-	-
TOTAL	\$ 305,498	\$ 180,000	\$ 6,016,371	\$ 11,055,118
 ESTIMATED REQUIREMENTS				
<i>Expenditures</i>				
Salaries & Benefits	108,000	-	724,685	1,841,295
Maintenance & Operation	197,498	180,000	485,540	1,035,790
Capital Outlay	-	-	-	-
Charges to Other Funds	-	-	-	-
Transfer to Other Funds	-	-	-	-
Self Insurance	-	-	4,806,146	8,178,033
Employment Programs	-	-	-	-
TOTAL APPROPRIATIONS	\$ 305,498	\$ 180,000	\$ 6,016,371	\$ 11,055,118
 Unallocated	 -	 -	 -	 -
TOTAL	\$ 305,498	\$ 180,000	\$ 6,016,371	\$ 11,055,118

City of Glendale
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET YEAR ENDING JUNE 30, 2010

	<u>Dental Insurance Fund</u>	<u>Medical Insurance Fund</u>	<u>Vision Insurance Fund</u>	<u>Employee Benefits Fund</u>
ESTIMATED FINANCING RESOURCES				
<i>Revenue</i>				
Revenue From Other Agencies	-	-	-	-
Charges for Services	1,329,148	13,255,296	329,982	2,091,576
Misc & Non Operating Revenue	12,000	35,064	3,000	20,000
Transfers from Other Funds	-	-	-	-
Fund Balance-Prior Year	-	-	-	-
TOTAL	\$ 1,341,148	\$ 13,290,360	\$ 332,982	\$ 2,111,576
ESTIMATED REQUIREMENTS				
<i>Expenditures</i>				
Salaries & Benefits	-	60,013	-	-
Maintenance & Operation	40,567	385,698	8,817	-
Capital Outlay	-	-	-	-
Charges to Other Funds	-	-	-	-
Transfer to Other Funds	-	-	-	-
Self Insurance	1,300,581	12,844,649	324,165	2,111,576
Employment Programs	-	-	-	-
TOTAL APPROPRIATIONS	\$ 1,341,148	\$ 13,290,360	\$ 332,982	\$ 2,111,576
Unallocated	-	-	-	-
TOTAL	\$ 1,341,148	\$ 13,290,360	\$ 332,982	\$ 2,111,576

City of Glendale
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET YEAR ENDING JUNE 30, 2010

	Post Employment Benefits Fund	Wireless Communication Fund	Financial Operation Fund	TOTAL
ESTIMATED FINANCING RESOURCES				
<i>Revenue</i>				
Revenue From Other Agencies	-	-	-	100,000
Charges for Services	956,343	634,616	281,000	48,665,978
Misc & Non Operating Revenue	120,000	-	50,000	1,134,064
Transfers from Other Funds	-	3,066,313	737,000	4,731,313
Fund Balance-Prior Year	-	-	791,919	2,214,554
TOTAL	\$ 1,076,343	\$ 3,700,929	\$ 1,859,919	\$ 56,845,909
ESTIMATED REQUIREMENTS				
<i>Expenditures</i>				
Salaries & Benefits	-	798,976	716,384	7,445,530
Maintenance & Operation	-	2,705,224	1,143,535	17,002,838
Capital Outlay	-	-	-	192,800
Charges to Other Funds	-	-	-	-
Transfer to Other Funds	-	-	-	1,000,000
Self Insurance	1,076,343	-	-	30,641,493
Employment Programs	-	-	-	-
TOTAL APPROPRIATIONS	\$ 1,076,343	\$ 3,504,200	\$ 1,859,919	\$ 56,282,661
Unallocated	-	196,729	-	563,248
TOTAL	\$ 1,076,343	\$ 3,700,929	\$ 1,859,919	\$ 56,845,909