



Historic District

Historic districts are designated geographical areas defined by either a significant concentration of properties representing a collection of one or more historic architectural styles or a noteworthy historic development pattern. Historic districts are officially "overlay zones" requiring a zone change that must be approved by the Historic Preservation Commission, Planning Commission and City Council. More information can be found at: <http://www.ci.glendale.ca.us/planning/HPHistoricDistricts.asp>

Case No. _____

The city's Historic Preservation Planner is available to meet with you to discuss the historic district process prior to your submission of an application. We strongly encourage you to call (818) 548-2140 to arrange a preliminary meeting. Please also call to obtain the current historic district zone change fee.

Please PRINT or TYPE all information

1. Application date:

2. Proposed historic district name (optional; final name may differ from that proposed):

3. Describe boundary of proposed Historic District Study Area (attach map – see 7a):

4. Contact Info

(if you wish to keep phone and/or e-mail information private, please mark as "private" and submit on separate sheet for staff use)

Primary Contact Person (must be a property owner within the proposed District):

Name:

Address:

Phone:

Email:

Second Contact Person (if applicable; must be a property owner within the proposed District):

Name:

Address:

Phone:

Email:

Third Contact Person (if applicable; must be a property owner within the proposed District):

Name:

Address:

Phone:

Email:

5. **Briefly summarize the attached draft historic context statement (see 7b) to describe the historic significance of the proposed study area:**

6. **Explain how the initial proposed boundaries of the study area were selected:**

7. **Attach the following supporting materials as part of the application package:**
 - a) **Map of proposed district**
 - b) **Initial “Historic District Context Statement”, to include:**
 - **Development history**
 - **Relationship of district to Glendale development patterns, events, and persons**
 - **Periods of significance**
 - **Profile of historic resource types**
 - c) **A general written description of the architectural styles found within the proposed district**
 - d) **Photographs representing the architectural styles and features within the proposed district**
 - e) **Submit any supplements to the Historic District Design Guidelines (e.g. special features or architectural styles not included in the design guidelines)**
 - f) **Submit proposed design guidelines for any non-residential buildings located within the proposed study area**
 - g) **Any additional material that supports the nomination of a historic district**

8. All Applicants MUST Sign This Application:

1. _____
Name – Please Print

Signature

Date

2. _____
Property Owner(s) Name – Please Print

Property Owner Signature(s)

Date

3. _____
Property Owner(s) Name – Please Print

Property Owner's Signature(s)

Date

FOR STAFF USE ONLY		
Date received in Permit Services Center _____	Received by _____	Date Stamp _____
Fee paid _____	Receipt No. _____	