

# PUBLIC WORKS

## Mission Statement

Our mission is to provide the highest quality public works services to the public and other city divisions, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork and coordination with other service providers in the City.

| <b>Operating Budget</b>            | General Fund         | Enterprise Fund   |
|------------------------------------|----------------------|-------------------|
| Salaries & Benefits                | \$ 12,836,876        | 7,646,376         |
| Maintenance & Operation            | \$ 5,932,964         | 20,202,966        |
| Capital                            | \$ 38,450            | 2,515,929         |
| <b>Total</b>                       | <b>\$ 18,808,290</b> | <b>30,365,271</b> |
| <b>TOTAL OPERATING BUDGET</b>      | <b>\$</b>            | <b>49,173,561</b> |
| Capital Improvement Project Budget | \$                   | 22,500,000        |
| <b>TOTAL PUBLIC WORKS BUDGET</b>   | <b>\$</b>            | <b>71,673,561</b> |

## Description of Services

PUBLIC WORKS ADMINISTRATION - 4.0 % • Oversees daily operations, conducts research, coordinates planning, special projects and community outreach.

BUILDING AND SAFETY - 21.0 % • Oversees permit process and building inspection services; checks plans; receives variances, subdivision maps; occupancy certificates and design review applications; enforces City building codes; and, enforces all state and local requirements.

ENGINEERING - 15.0 % • Responsible for design, construction and inspection of infrastructure projects for City including streets, alleys and sewer systems; monitors Scholl Canyon and Brand Park landfills.

MAINTENANCE SERVICES - 33 % • Responsible for the maintenance of the City's infrastructure; responds to emergencies.

MECHANICAL MAINTENANCE - 16.0 % • Responsible for repair and upkeep of vehicles and equipment from City divisions; manages Public Works warehouse.

TRAFFIC AND TRANSPORTATION - 11.0 % • Responsible for design and construction of traffic control devices and signals; manages Beeline and Dial-A-Ride programs, transportation planning; and, oversees operation of the Glendale Transportation Center.

INTEGRATED WASTE MANAGEMENT • Handles collection and disposal of solid waste; collection and processing of recyclable materials and yard trimmings; operates Recycling Center and oversees community outreach programs regarding recycling and refuse.