

# Library

## Mission Statement

The Glendale Public Library provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity and stimulate the imagination.

### Changes from 2005/06 Prior Estimate (Two-year Budget) to 2005/06 Proposed Budget

- Retirement cost adjustments with new PERS rates
- Expense reductions implemented to balance General Fund Budget

	Expenditures Actual 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>General Fund</b>						
Administration	1,078,650	1,144,147	515,215	1,029,553	1,190,598	1,210,952
Adult Services	2,158,629	1,266,124	524,355	1,046,713	1,320,100	1,350,000
Brand Library	573,188	488,636	211,080	422,914	518,961	532,328
Children's Services	699,547	319,284	180,143	370,265	337,049	347,514
Literacy	145,983	96,936	50,330	120,238	85,018	87,357
Neighborhood Libraries	1,467,542	1,361,557	674,786	1,394,003	1,432,629	1,473,436
Access Services	-	1,923,095	724,108	1,824,259	1,999,688	2,060,666
<b>Total General Fund</b>	<b>6,123,538</b>	<b>6,599,779</b>	<b>2,880,018</b>	<b>6,207,944</b>	<b>6,884,043</b>	<b>7,062,253</b>
<u>Library Grant Fund</u>	307,053	883,422	122,721	612,545	691,497	691,497
<u>Capital Improvement Fund</u>					3,100,000	3,100,000
<b>Library Grand Total</b>	<b>6,430,592</b>	<b>7,483,201</b>	<b>3,002,739</b>	<b>6,820,489</b>	<b>10,675,540</b>	<b>10,853,750</b>
	Expenditures Actual 2003-04	Current Year Appropriation 2004-05		Estimated 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Total Salaried Positions	59.00	59.00		59.00	59.00	59.00

	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
Account Summary						
<u>Financial</u>						
Salaries & Benefits	664,361	732,280	308,843	617,686	772,885	793,239
Maintenance & Operation	414,289	423,867	206,372	423,867	427,713	427,713
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(12,000)	-	(12,000)	(10,000)	(10,000)
Total	<u>\$ 1,078,650</u>	<u>\$ 1,144,147</u>	<u>\$ 515,215</u>	<u>\$ 1,029,553</u>	<u>\$ 1,190,598</u>	<u>\$ 1,210,952</u>

## Personnel Classification Detail

	<u>Budget</u> <u>2003-2004</u>	<u>Estimated</u> <u>2004-2005</u>	<u>Prior Bgt.</u> <u>2005-2006</u>	<u>Budget</u> <u>2005-2006</u>
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	1.00	1.00	1.00	1.00
Asst. Director of Libraries	1.00	1.00	1.00	1.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	1.00	1.00	1.00	1.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	1.00	1.00	1.00	1.00
Librarian	0.00	0.00	0.00	0.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	0.00	0.00	0.00	0.00
Library Supervisor	1.00	1.00	1.00	1.00
Library Technician	0.00	0.00	0.00	0.00
Office Services Specialist II	0.37	0.37	0.37	0.37
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Customer Service Rep	0.00	0.00	0.00	0.00
Senior Library Supervisor	1.00	1.00	1.00	1.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u><u>7.37</u></u>	<u><u>7.37</u></u>	<u><u>7.37</u></u>	<u><u>7.37</u></u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	474,964	581,943	234,737	469,473	600,071	600,071
41200 Overtime	3,965	6,180	86	171	6,365	6,365
41300 Hourly Wages	86,052	52,290	25,602	51,205	53,858	51,688
41600 Compensated Absences	10,076	8,396	7,933	15,865	8,648	8,648
41700 Other Benefits	3,602	1,746	4	8	1,800	1,800
41800 Life Insurance	1,198	1,243	714	1,428	1,263	1,263
41900 Disability Insurance	3,407	4,299	1,945	3,891	4,376	4,376
42000 Vision Insurance	1,141	1,522	731	1,462	1,552	1,552
42100 Medical Insurance	53,971	51,407	25,719	51,438	52,677	52,677
42200 Dental Insurance	7,920	6,410	3,832	7,664	6,410	6,410
42300 Unemployment Insurance	1,932	565	260	521	576	576
42400 Compensation Insurance	9,861	10,670	4,297	8,594	10,901	10,901
42500 Medicare	6,185	4,929	2,954	5,908	5,086	5,086
42600 Social Security	87	680	28	57	700	700
42700 PERS Retirement	-	-	-	-	18,602	41,126
Total	<u>\$ 664,361</u>	<u>\$ 732,280</u>	<u>\$ 308,843</u>	<u>\$ 617,686</u>	<u>\$ 772,885</u>	<u>\$ 793,239</u>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	2,017	4,876	619	4,876	4,876	4,876
43050 Repair-Buildings & Grounds	-	-	28	-	-	-
43060 Utilities	274,197	199,927	126,148	199,927	199,927	199,927
43110 Contractual Services	76,717	89,450	34,397	89,450	89,450	89,450
44100 Repairs to Equipment	140	1,800	-	1,800	1,800	1,800
44120 Repairs to Office Equipment	391	11,000	470	11,000	11,000	11,000
44200 Advertising	-	2,000	-	2,000	2,000	2,000
44300 Telephone	3,456	2,788	1,123	2,788	2,548	2,548
44450 Postage	5,132	1,075	2,816	1,075	1,075	1,075
44550 Travel	3,015	3,500	-	3,500	3,500	3,500
44650 Training	4,230	4,000	400	4,000	4,000	4,000
44700 Computer Software	453	-	-	-	-	-

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
44750 Insurance & Surety Bonds	10,627	33,469	26,135	33,469	33,469	33,469
44800 Membership and Dues	295	700	-	700	700	700
45150 Furniture & Equipment	7,194	15,574	1,549	15,574	17,300	17,300
45170 Computer Hardware	7,519	-	-	-	-	-
45250 Office Supplies	5,994	42,636	10,521	42,636	44,996	44,996
45350 General Supplies	411	2,500	44	2,500	2,500	2,500
46000 Depreciation	1,913	1,972	956	1,972	1,972	1,972
46900 Business Meetings	3,110	2,100	647	2,100	2,100	2,100
47000 Miscellaneous	7,478	4,500	519	4,500	4,500	4,500
Total	<u>\$ 414,289</u>	<u>\$ 423,867</u>	<u>\$ 206,372</u>	<u>\$ 423,867</u>	<u>\$ 427,713</u>	<u>\$ 427,713</u>

Account Summary	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
<u>Financial</u>						
Salaries & Benefits	1,576,912	940,124	360,357	720,713	994,041	1,023,941
Maintenance & Operation	581,717	338,000	163,999	338,000	336,059	336,059
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(12,000)	-	(12,000)	(10,000)	(10,000)
Total	<u>\$ 2,158,629</u>	<u>\$ 1,266,124</u>	<u>\$ 524,355</u>	<u>\$ 1,046,713</u>	<u>\$ 1,320,100</u>	<u>\$ 1,350,000</u>

Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	0.00	0.00	0.00	0.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	8.00	8.00	8.00	8.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	1.00	1.00	1.00	1.00
Library Supervisor	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Office Services Specialist II	0.00	0.00	0.00	0.00
Senior Administrative Analyst	0.00	0.00	0.00	0.00
Senior Customer Service Rep	0.00	0.00	0.00	0.00
Senior Library Supervisor	0.00	0.00	0.00	0.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>

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	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	913,541	672,950	239,439	478,878	708,424	708,424
41200 Overtime	10,359	6,180	-	-	6,365	6,365
41300 Hourly Wages	504,095	124,678	82,308	164,616	116,208	116,208
41600 Compensated Absences	17,520	11,036	8,321	16,641	11,367	11,367
41700 Other Benefits	5,423	2,220	6	12	2,287	2,287
41800 Life Insurance	685	449	118	235	449	449
41900 Disability Insurance	4,058	3,351	953	1,905	3,470	3,470
42000 Vision Insurance	1,362	1,152	268	536	1,152	1,152
42100 Medical Insurance	62,649	81,749	15,791	31,583	85,643	85,643
42200 Dental Insurance	8,119	8,473	1,998	3,996	8,473	8,473
42300 Unemployment Insurance	5,056	654	328	655	684	684
42400 Compensation Insurance	24,039	16,308	5,281	10,562	17,144	17,144
42500 Medicare	17,605	9,474	4,520	9,040	8,920	8,920
42600 Social Security	2,401	1,450	1,027	2,053	1,494	1,494
42700 PERS Retirement	-	-	-	-	21,961	51,861
<b>Total</b>	<b>\$ 1,576,912</b>	<b>\$ 940,124</b>	<b>\$ 360,357</b>	<b>\$ 720,713</b>	<b>\$ 994,041</b>	<b>\$ 1,023,941</b>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	104	300	-	300	300	300
43080 Rent	475	800	-	800	800	800
43110 Contractual Services	190,318	-	976	-	-	-
44100 Repairs to Equipment	129	-	-	-	-	-
44300 Telephone	4,770	2,394	1,875	2,394	2,394	2,394
44450 Postage	15	300	-	300	300	300
44700 Computer Software	3,599	-	-	-	-	-
44750 Insurance & Surety Bonds	20,436	26,709	5,376	26,709	26,709	26,709
45050 Periodicals & Newspapers	165,358	148,730	52,336	148,730	148,730	148,730
45100 Books	184,496	156,667	102,810	156,667	154,726	154,726
45150 Furniture & Equipment	16	-	-	-	-	-
45170 Computer Hardware	94	-	-	-	-	-



	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45250 Office Supplies	9,778	2,100	626	2,100	2,100	2,100
45350 General Supplies	1,511	-	-	-	-	-
45400 Reports & Publications	55	-	-	-	-	-
46900 Business Meetings	549	-	-	-	-	-
47000 Miscellaneous	12	-	(1)	-	-	-
Total	<u>\$ 581,717</u>	<u>\$ 338,000</u>	<u>\$ 163,999</u>	<u>\$ 338,000</u>	<u>\$ 336,059</u>	<u>\$ 336,059</u>

Account Summary	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
<u>Financial</u>						
Salaries & Benefits	456,081	374,721	154,500	308,999	403,046	416,413
Maintenance & Operation	117,106	125,915	56,580	125,915	125,915	125,915
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(12,000)	-	(12,000)	(10,000)	(10,000)
Total	<u>\$ 573,188</u>	<u>\$ 488,636</u>	<u>\$ 211,080</u>	<u>\$ 422,914</u>	<u>\$ 518,961</u>	<u>\$ 532,328</u>

## Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	0.00	0.00	0.00	0.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	1.00	0.00	0.00	0.00
Librarian Specialist	0.00	2.00	2.00	2.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	0.00	0.00	0.00	0.00
Library Supervisor	1.00	0.00	0.00	0.00
Library Technician	0.00	0.00	0.00	0.00
Office Services Specialist II	0.00	0.00	0.00	0.00
Senior Administrative Analyst	0.00	0.00	0.00	0.00
Senior Customer Service Rep	1.00	1.00	1.00	1.00
Senior Library Supervisor	1.00	1.00	1.00	1.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	272,148	267,082	90,803	181,606	283,082	283,082
41200 Overtime	697	-	268	535	-	-
41300 Hourly Wages	147,890	67,003	50,492	100,985	69,012	69,012
41600 Compensated Absences	5,178	4,028	3,203	6,405	4,149	4,149
41700 Other Benefits	385	806	50	100	829	829
41800 Life Insurance	435	337	113	225	367	367
41900 Disability Insurance	1,465	1,054	184	368	1,143	1,143
42000 Vision Insurance	572	732	198	396	732	732
42100 Medical Insurance	10,408	21,912	3,724	7,449	22,705	22,705
42200 Dental Insurance	1,267	1,328	489	977	1,328	1,328
42300 Unemployment Insurance	1,508	261	142	283	271	271
42400 Compensation Insurance	7,142	5,526	2,336	4,672	5,823	5,823
42500 Medicare	5,832	3,781	2,067	4,134	3,932	3,932
42600 Social Security	1,154	871	432	865	897	897
42700 PERS Retirement	-	-	-	-	8,776	22,143
Total	<u>\$ 456,081</u>	<u>\$ 374,721</u>	<u>\$ 154,500</u>	<u>\$ 308,999</u>	<u>\$ 403,046</u>	<u>\$ 416,413</u>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	33	-	80	-	-	-
43060 Utilities	22,524	40,224	22,173	40,224	40,224	40,224
43110 Contractual Services	31,629	3,250	460	3,250	3,250	3,250
44300 Telephone	1,563	1,368	659	1,368	1,368	1,368
44450 Postage	658	2,050	135	2,050	2,050	2,050
44700 Computer Software	1,265	-	-	-	-	-
44750 Insurance & Surety Bonds	7,918	7,919	2,407	7,919	7,919	7,919
45050 Periodicals & Newspapers	3,518	22,214	3,260	22,214	22,214	22,214

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45100 Books	37,773	45,435	25,671	45,435	45,435	45,435
45150 Furniture & Equipment	1,910	-	-	-	-	-
45250 Office Supplies	8,204	1,755	1,735	1,755	1,755	1,755
45350 General Supplies	-	1,700	-	1,700	1,700	1,700
47000 Miscellaneous	145	-	-	-	-	-
47010 Discount Earned & Lost	(34)	-	-	-	-	-
Total	<u>\$ 117,106</u>	<u>\$ 125,915</u>	<u>\$ 56,580</u>	<u>\$ 125,915</u>	<u>\$ 125,915</u>	<u>\$ 125,915</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Account Summary						
<u>Financial</u>						
Salaries & Benefits	591,555	283,263	167,122	334,244	299,028	309,493
Maintenance & Operation	107,992	48,021	13,022	48,021	48,021	48,021
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(12,000)	-	(12,000)	(10,000)	(10,000)
Total	<u>\$ 699,547</u>	<u>\$ 319,284</u>	<u>\$ 180,143</u>	<u>\$ 370,265</u>	<u>\$ 337,049</u>	<u>\$ 347,514</u>

## Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	0.00	0.00	0.00	0.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	1.00	1.00	1.00	1.00
Library Assistant	1.00	1.00	1.00	1.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	0.00	0.00	0.00	0.00
Library Supervisor	1.00	1.00	1.00	1.00
Library Technician	0.00	0.00	0.00	0.00
Office Services Specialist II	0.63	0.63	0.63	0.63
Senior Administrative Analyst	0.00	0.00	0.00	0.00
Senior Customer Service Rep	0.00	0.00	0.00	0.00
Senior Library Supervisor	0.00	0.00	0.00	0.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>3.63</u>	<u>3.63</u>	<u>3.63</u>	<u>3.63</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	308,885	175,634	107,121	214,241	189,406	189,406
41200 Overtime	1,065	515	-	-	530	530
41300 Hourly Wages	233,398	68,309	43,608	87,216	70,359	70,359
41600 Compensated Absences	5,869	2,634	3,560	7,120	2,713	2,713
41700 Other Benefits	883	526	771	1,543	541	541
41800 Life Insurance	541	337	106	212	192	192
41900 Disability Insurance	1,763	1,054	404	808	1,050	1,050
42000 Vision Insurance	685	732	187	374	434	434
42100 Medical Insurance	20,001	21,912	5,793	11,585	18,224	18,224
42200 Dental Insurance	2,516	1,328	661	1,323	1,638	1,638
42300 Unemployment Insurance	1,926	261	151	301	184	184
42400 Compensation Insurance	9,442	5,526	2,487	4,974	4,483	4,483
42500 Medicare	3,947	3,781	1,989	3,977	2,666	2,666
42600 Social Security	637	714	285	570	736	736
42700 PERS Retirement	-	-	-	-	5,872	16,337
Total	<u>\$ 591,555</u>	<u>\$ 283,263</u>	<u>\$ 167,122</u>	<u>\$ 334,244</u>	<u>\$ 299,028</u>	<u>\$ 309,493</u>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	141	-	-	-	-	-
43110 Contractual Services	68,963	-	-	-	-	-
44300 Telephone	1,920	570	790	570	570	570
44450 Postage	-	150	-	150	150	150
44700 Computer Software	-	-	-	-	-	-
44750 Insurance & Surety Bonds	7,840	10,623	2,562	10,623	10,623	10,623
45050 Periodicals & Newspapers	-	856	-	856	856	856
45100 Books	24,467	33,782	8,586	33,782	33,782	33,782



	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45150 Furniture & Equipment	1,312	-	-	-	-	-
45250 Office Supplies	3,349	1,040	1,083	1,040	1,040	1,040
45350 General Supplies	-	1,000	-	1,000	1,000	1,000
46900 Business Meetings	-	-	-	-	-	-
Total	<u>\$ 107,992</u>	<u>\$ 48,021</u>	<u>\$ 13,022</u>	<u>\$ 48,021</u>	<u>\$ 48,021</u>	<u>\$ 48,021</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Account Summary						
<u>Financial</u>						
Salaries & Benefits	128,816	74,965	49,134	98,267	79,047	81,386
Maintenance & Operation	17,167	11,404	1,197	11,404	5,971	5,971
Capital	-	10,567	-	10,567	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	-	-	-	-	-
Total	<u>\$ 145,983</u>	<u>\$ 96,936</u>	<u>\$ 50,330</u>	<u>\$ 120,238</u>	<u>85,018</u>	<u>87,357</u>

## Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	1.00	1.00	1.00	1.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	0.00	0.00	0.00	0.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	0.00	0.00	0.00	0.00
Library Supervisor	0.00	0.00	0.00	0.00
Library Technician	0.00	0.00	0.00	0.00
Office Services Specialist II	0.00	0.00	0.00	0.00
Senior Administrative Analyst	0.00	0.00	0.00	0.00
Senior Customer Service Rep	0.00	0.00	0.00	0.00
Senior Library Supervisor	0.00	0.00	0.00	0.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	80,188	58,389	29,102	58,203	60,140	60,140
41200 Overtime	87	-	-	-	-	-
41300 Hourly Wages	33,072	6,491	13,317	26,633	6,685	6,685
41600 Compensated Absences	1,524	876	985	1,971	902	902
41700 Other Benefits	2,863	175	927	1,853	180	180
41800 Life Insurance	-	-	-	-	-	-
41900 Disability Insurance	275	227	101	202	234	234
42000 Vision Insurance	65	60	30	60	60	60
42100 Medical Insurance	5,951	5,255	2,882	5,764	5,413	5,413
42200 Dental Insurance	850	919	416	831	919	919
42300 Unemployment Insurance	391	57	42	85	58	58
42400 Compensation Insurance	1,951	1,610	700	1,400	1,658	1,658
42500 Medicare	1,489	822	613	1,227	847	847
42600 Social Security	110	84	19	38	87	87
42700 PERS Retirement	-	-	-	-	1,864	4,203
Total	<u>\$ 128,816</u>	<u>\$ 74,965</u>	<u>\$ 49,134</u>	<u>\$ 98,267</u>	<u>79,047</u>	<u>81,386</u>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	-	-	-	-	-	-
43110 Contractual Services	12,559	-	-	-	-	-
44300 Telephone	1,250	342	527	342	342	342
44450 Postage	-	-	-	-	-	-
44700 Computer Software	120	-	-	-	-	-
44750 Insurance & Surety Bonds	1,701	2,862	721	2,862	2,862	2,862
45100 Books	80	1,817	138	1,817	1,817	1,817
45150 Furniture & Equipment	-	5,433	-	5,433	-	-
45250 Office Supplies	1,456	950	(190)	950	950	950
Total	<u>\$ 17,167</u>	<u>\$ 11,404</u>	<u>\$ 1,197</u>	<u>\$ 11,404</u>	<u>5,971</u>	<u>5,971</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Account Summary						
<u>Financial</u>						
Salaries & Benefits	1,197,106	1,149,594	591,020	1,182,040	1,218,666	1,259,473
Maintenance & Operation	251,794	223,963	83,767	223,963	223,963	223,963
Capital	18,642	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(12,000)	-	(12,000)	(10,000)	(10,000)
Total	<u>\$ 1,467,542</u>	<u>\$ 1,361,557</u>	<u>\$ 674,786</u>	<u>\$ 1,394,003</u>	<u>1,432,629</u>	<u>1,473,436</u>

Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	0.00	0.00	0.00	0.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	1.00	1.00	1.00	1.00
Customer Service Representative	4.00	4.00	4.00	4.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	4.00	4.00	4.00	4.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	0.00	0.00	0.00	0.00
Library Services Administrator	1.00	1.00	1.00	1.00
Library Supervisor	4.00	4.00	4.00	4.00
Library Technician	0.00	0.00	0.00	0.00
Office Services Specialist II	0.00	0.00	0.00	0.00
Senior Administrative Analyst	0.00	0.00	0.00	0.00
Senior Customer Service Rep	0.00	0.00	0.00	0.00
Senior Library Supervisor	0.00	0.00	0.00	0.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	0.00	0.00	0.00	0.00
Technical Staff Assistant	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Salaries & Benefits						
41100 Salaries	757,903	799,448	405,486	810,972	831,620	831,620
41200 Overtime	882	-	558	1,116	-	-
41300 Hourly Wages	324,766	220,549	111,152	222,304	227,165	227,165
41600 Compensated Absences	14,400	11,992	13,606	27,211	12,474	12,474
41700 Other Benefits	1,254	2,398	5,600	11,200	2,495	2,495
41800 Life Insurance	1,117	1,018	632	1,263	1,041	1,041
41900 Disability Insurance	4,415	4,778	2,414	4,828	4,929	4,929
42000 Vision Insurance	1,453	1,920	900	1,800	1,920	1,920
42100 Medical Insurance	50,731	67,903	33,367	66,734	70,404	70,404
42200 Dental Insurance	5,639	6,816	3,178	6,355	6,816	6,816
42300 Unemployment Insurance	5,022	777	517	1,035	807	807
42400 Compensation Insurance	17,611	17,874	8,534	17,067	18,595	18,595
42500 Medicare	10,916	11,254	4,710	9,420	11,667	11,667
42600 Social Security	996	2,867	367	734	2,953	2,953
42700 PERS Retirement	-	-	-	-	25,780	66,587
Total	<u>\$ 1,197,106</u>	<u>\$ 1,149,594</u>	<u>\$ 591,020</u>	<u>\$ 1,182,040</u>	<u>1,218,666</u>	<u>1,259,473</u>
Maintenance & Operation Detail						
42800 Auto Allowance	510	884	172	884	884	884
43060 Utilities	22,297	92,226	24,399	92,226	92,226	92,226
43110 Contractual Services	62,234	-	2,890	-	-	-
44100 Repairs to Equipment	129	-	1,923	-	-	-
44120 Repairs to Office Equipment	124	-	-	-	-	-
44300 Telephone	3,362	3,480	1,452	3,480	3,480	3,480
44350 Vehicle Maintenance	1,377	4,000	870	4,000	4,000	4,000
44450 Postage	-	340	-	340	340	340
44700 Computer Software	-	-	-	-	-	-
44750 Insurance & Surety Bonds	14,768	17,626	8,792	17,626	17,626	17,626
45050 Periodicals & Newspapers	2,965	10,200	391	10,200	10,200	10,200
45100 Books	109,940	87,167	41,206	87,167	87,167	87,167

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45150 Furniture & Equipment	19,405	-	-	-	-	-
45170 Computer Hardware	72	-	595	-	-	-
45250 Office Supplies	13,689	7,870	1,078	7,870	7,870	7,870
45350 General Supplies	141	-	-	-	-	-
46900 Business Meetings	867	170	-	170	170	170
47010 Discount Earned & Lost	(85)	-	-	-	-	-
Total	<u>\$ 251,794</u>	<u>\$ 223,963</u>	<u>\$ 83,767</u>	<u>\$ 223,963</u>	<u>223,963</u>	<u>223,963</u>



	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Account Summary						
<u>Financial</u>						
Salaries & Benefits	-	1,479,857	690,510	1,381,021	1,555,995	1,616,973
Maintenance & Operation	-	443,238	33,597	443,238	443,693	443,693
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	-	-	-	-	-
Total	\$ -	\$ 1,923,095	\$ 724,108	\$ 1,824,259	1,999,688	2,060,666

## Personnel Classification Detail

	<u>Budget</u> <u>2003-2004</u>	<u>Estimated</u> <u>2004-2005</u>	<u>Prior Bgt.</u> <u>2005-2006</u>	<u>Budget</u> <u>2005-2006</u>
Administrative Analyst	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00
Administrative Associate	0.00	0.00	0.00	0.00
Asst. Director of Libraries	0.00	0.00	0.00	0.00
Bookmobile Operator	0.00	0.00	0.00	0.00
Customer Service Representative	5.00	5.00	5.00	5.00
Customer Service Supervisor	0.00	0.00	0.00	0.00
Director of Libraries	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00	0.00
Librarian	1.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	0.00	0.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Services Administrator	0.00	0.00	0.00	0.00
Library Supervisor	1.00	1.00	1.00	1.00
Library Technician	3.00	3.00	3.00	3.00
Office Services Specialist II	0.00	0.00	0.00	0.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Customer Service Rep	1.00	1.00	1.00	1.00
Senior Library Supervisor	0.00	0.00	0.00	0.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00
Senior Office Specialist	0.00	0.00	0.00	0.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00
Technical Staff Assistant	2.00	2.00	2.00	2.00
<b>TOTAL</b>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<b>Salaries &amp; Benefits</b>						
41100 Salaries	-	803,494	363,955	727,910	837,501	837,501
41200 Overtime	-	9,270	4,627	9,253	9,548	9,548
41300 Hourly Wages	-	534,050	259,523	519,047	544,925	544,925
41600 Compensated Absences	-	12,052	13,116	26,231	12,563	12,563
41700 Other Benefits	-	2,411	695	1,390	2,513	2,513
41800 Life Insurance	-	583	522	1,044	1,041	1,041
41900 Disability Insurance	-	4,078	2,200	4,400	4,929	4,929
42000 Vision Insurance	-	1,608	752	1,504	1,920	1,920
42100 Medical Insurance	-	68,795	23,903	47,805	70,404	70,404
42200 Dental Insurance	-	4,915	3,255	6,511	6,816	6,816
42300 Unemployment Insurance	-	780	628	1,256	807	807
42400 Compensation Insurance	-	19,905	10,364	20,727	18,595	18,595
42500 Medicare	-	11,311	6,907	13,815	11,667	11,667
42600 Social Security	-	6,605	64	127	6,803	6,803
42700 PERS Retirement	-	-	-	-	25,963	86,941
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,479,857</b>	<b>\$ 690,510</b>	<b>\$ 1,381,021</b>	<b>1,555,995</b>	<b>1,616,973</b>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	-	440	-	440	440	440
43060 Utilities	-	-	-	-	-	-
43110 Contractual Services	-	388,565	15,153	388,565	388,565	388,565
44300 Telephone	-	3,808	-	3,808	3,808	3,808
44350 Vehicle Maintenance	-	-	-	-	-	-
44450 Postage	-	4,785	11	4,785	4,785	4,785
44700 Computer Software	-	12,000	1,874	12,000	12,000	12,000
44750 Insurance & Surety Bonds	-	-	10,678	-	-	-
45050 Periodicals & Newspapers	-	-	-	-	-	-
45100 Books	-	-	-	-	-	-
45150 Furniture & Equipment	-	-	499	-	-	-
45170 Computer Hardware	-	8,529	1,060	8,529	8,984	8,984

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45250 Office Supplies	-	25,111	4,323	25,111	25,111	25,111
45350 General Supplies	-	-	-	-	-	-
46900 Business Meetings	-	-	-	-	-	-
Total	<u>\$ -</u>	<u>\$ 443,238</u>	<u>\$ 33,597</u>	<u>\$ 443,238</u>	<u>443,693</u>	<u>443,693</u>

LIBRARY GRANT  
SUMMARY OF THE BUDGET FOR THE YEAR ENDED JUNE 30, 2006  
FUND 275

	Actual Resources 2003-04	Original Estimate 2004-2005	Year to Date	Revised Estimated 2004-2005	Prior Budget 2005-2006	Proposed Budget 2005-2006
<u>Estimated Financing Resources</u>						
<i>Revenue</i>						
Revenue From Other Agencies	319,954	293,000	38,467	295,898	293,000	218,000
Misc & Non Operating Revenues	222,088	46,000	74,596	102,000	46,000	136,000
Fund Balance - Prior Year	-	544,422	9,658	214,647	352,497	337,497
Total Estimated Financing Resources	<u>\$ 542,042</u>	<u>\$ 883,422</u>	<u>\$ 122,721</u>	<u>\$ 612,545</u>	<u>\$ 691,497</u>	<u>\$ 691,497</u>
<i>Estimated Requirements</i>						
Salaries & Benefits	108,346	308,427	60,041	120,082	254,901	254,901
Maintenance & Operation	183,397	492,463	62,680	492,463	436,596	436,596
Capital	15,311	82,532	-	-	-	-
Charges To Other Funds	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-
Unallocated	234,989	-	-	-	-	-
Total Estimated Requirements	<u>\$ 542,042</u>	<u>\$ 883,422</u>	<u>\$ 122,721</u>	<u>\$ 612,545</u>	<u>\$ 691,497</u>	<u>\$ 691,497</u>

LIBRARY GRANT  
 DETAIL OF FINANCIAL RESOURCES  
 FUND 275

<u>Source</u>	<u>Actual Resources 2003-04</u>	<u>Original Estimate 2004-05</u>	<u>Year to Date 12/31/04</u>	<u>Revised Estimated 2004-05</u>	<u>Prior Budget 2005-2006</u>	<u>Proposed Budget 2005-2006</u>
<u>Revenue From Other Agencies</u>						
31200 Federal Library Grant	-	61,000	17,888	61,000	61,000	61,000
33100 State Library Grant	137,309	100,000	(4,122)	100,000	100,000	90,000
33110 J. Paul Getty Grant	-	-	-	-	-	-
33120 State Library Literacy Grant	52,561	52,000	55,164	44,898	52,000	55,000
33130 Library Families for Literacy	7,663	-	-	-	-	-
33140 Library CBET Grant	-	-	-	-	-	-
33141 Enhance Child Care/Early Learn	107,721	80,000	(38,267)	80,000	80,000	-
33142 Whale Tails Program Grant	-	-	-	-	-	-
33143 Staff Tuition Program Grant	-	-	7,804	10,000	-	12,000
33150 Library ELLI Grant	14,700	-	-	-	-	-
	<u>\$ 319,954</u>	<u>\$ 293,000</u>	<u>\$ 38,467</u>	<u>\$ 295,898</u>	<u>\$ 293,000</u>	<u>\$ 218,000</u>
<u>Misc &amp; Non Operating Revenue</u>						
35000 Library Fines & Fees	-	-	-	-	-	12,000
35020 Library Misc. Fees	49,975	-	-	-	-	-
38000 Interest & Inv. Revenue	10,223	6,000	9,293	10,000	6,000	10,000
38005 Interest & Inv. (GASB 31)	(5,888)	-	-	-	-	-
38500 Donations & Contributions	146,043	-	18,714	65,000	-	50,000
38560 Miscellaneous Revenue	21,735	40,000	46,589	27,000	40,000	64,000
Total	<u>\$ 222,088</u>	<u>\$ 46,000</u>	<u>\$ 74,596</u>	<u>\$ 102,000</u>	<u>\$ 46,000</u>	<u>\$ 136,000</u>
Total Revenue	<u>\$ 542,042</u>	<u>\$ 339,000</u>	<u>\$ 113,063</u>	<u>\$ 397,898</u>	<u>\$ 339,000</u>	<u>\$ 354,000</u>

Account Summary	<u>Actual Expenditures 2003-2004</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditures 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Budget 2005-2006</u>	<u>Proposed Budget 2005-2006</u>
<u>Financial</u>						
Salaries & Benefits	108,346	308,427	60,041	120,082	254,901	254,901
Maintenance & Operation	183,397	492,463	62,680	492,463	436,596	436,596
Capital	15,311	82,532	-	-	-	-
Charges-Other Depts	-	-	-	-	-	-
Total	<u>\$ 307,053</u>	<u>\$ 883,422</u>	<u>\$ 122,721</u>	<u>\$ 612,545</u>	<u>\$ 691,497</u>	<u>\$ 691,497</u>

	Actual Expenditures 2003-2004	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated Expenditures 2004-05	Prior Budget 2005-2006	Proposed Budget 2005-2006
<u>Salaries &amp; Benefits</u>						
41100 Salaries	-	46,694	-	-	-	-
41200 Overtime	227	-	-	-	-	-
41300 Hourly Wages	103,750	243,820	56,013	112,027	236,900	236,900
41700 Other Benefits	1,300	10,965	2,580	5,160	10,965	10,965
42300 Unemployment Insurance	114	156	50	100	156	156
42400 Compensation Insurance	821	863	275	550	863	863
42500 Medicare	1,885	2,939	823	1,647	2,939	2,939
42600 Social Security	250	2,990	299	599	3,078	3,078
Total	<u>108,346</u>	<u>308,427</u>	<u>60,041</u>	<u>120,082</u>	<u>254,901</u>	<u>254,901</u>
<u>Maintenance &amp; Operation Detail</u>						
42800 Auto Allowance	90	210	9	210	210	210
43110 Contractual Services	5,770	1,000	8,933	1,000	1,000	1,000
43112 Direct Assistance	-	-	-	-	-	-
43150 City Services	870	500	600	500	500	500
44200 Advertising	604	200	-	200	200	200
44300 Telephone	24	100	-	100	100	100
44450 Postage	362	-	77	-	-	-
44550 Travel	672	3,460	75	3,460	3,460	3,460
44650 Training	950	4,320	852	4,320	4,320	4,320
44700 Computer Software	304	100	-	100	100	100
44750 Insurance & Surety Bonds	1,916	1,041	1,046	1,041	1,041	1,041
44800 Membership and Dues	150	500	-	500	500	500
45050 Periodicals & Newspapers	-	79,365	85	79,365	79,365	79,365
45100 Books	143,594	333,972	25,196	333,972	300,000	300,000
45150 Furniture & Equipment	7,085	9,005	1,965	9,005	5,000	5,000
45170 Computer Hardware	-	-	21,002	-	-	-
45250 Office Supplies	2,294	2,500	1,603	2,500	2,500	2,500
45350 General Supplies	6,664	5,300	209	5,300	5,300	5,300
45450 Printing and Graphics	640	-	-	-	-	-



	Actual Expenditures 2003-2004	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated Expenditures 2004-05	Prior Budget 2005-2006	Proposed Budget 2005-2006
46900 Business Meetings	4,117	3,000	827	3,000	3,000	3,000
47000 Miscellaneous	7,291	47,890	200	47,890	30,000	30,000
Total	<u>\$ 183,397</u>	<u>\$ 492,463</u>	<u>\$ 62,680</u>	<u>\$ 492,463</u>	<u>\$ 436,596</u>	<u>\$ 436,596</u>