

APPENDIX L

Restaurant Run Documentation

City of Glendale

APPENDIX L- Restaurant Run Documentation

The following working and historical documents constitute the contents of this appendix but are Located or stored as follows:

1. Electronic copy of the master set of Restaurant Run-field work sheets can be found at:

**G:\1-WASTEWATER\YYYY\Crew Supervisor & WW Supt.
Shared\Copy of Restaurant List**

This is an MS Access file. The folder containing the Restaurant Run-field work-sheets is titled "**Restaurant Inspection Form.**"

2. The inspection worksheets for the most recent set of Restaurant Runs are kept in 3-ring binders in the file cabinet drawer labeled **Restaurant Runs** on the east wall the Wastewater Shop Office.
3. Two (2) additional prior years of inspection and maintenance records are maintained in the file drawer noted in 2. above.