

City of Glendale
Budget Study Session #2
May 12, 2015



FY 2015-16 Proposed Budget Agenda

Slide 2

- Glendale-Based Budgeting
 - City Council Priorities
 - Outreach & Validation
 - Department Strategic Goals
 - Key Performance Indicators
- Summary of Appropriations
- Department Budget Summaries
- Capital Improvement Program
- Proposed Citywide Fee Schedule Changes
- Budget Calendar
- Questions & Comments

City of Glendale
FY 2015-16 City Council Priorities

City of Glendale

FY 2015-16 City Council Priorities

- City Council Sets the Tone
- City Council Priorities
 - Form a “living” Strategic Plan for the community and organization
 - Set framework & establish vision
 - Must be long-range yet tied to community needs
- Outreach and Validation
 - In sync with community needs and wishes?
 - Feedback loop
 - Survey and focus-grouped every four years
 - Citizen Satisfaction Survey
 - “Keeping score”/Use of Social Media & Technology

City of Glendale

FY 2015-16 City Council Priorities

- “Cascading” Goal Attainment in Glendale
- Council Priorities are reordered, amended or altered
- Department Strategic Goals
 - Handful of strategic goals that departments must achieve and which define a “successful year”
 - How do we define “success”?
 - Focus on outcomes and sustained effectiveness
 - Identify innovative, value-added “stretch” goals – Raise the bar!
- Key Performance Indicators
 - *Tactical* measures of a department’s effectiveness
 - Help ensure that the day-to-day tasks are completed as well
 - Look at “how” and “how well”, as well as “what” and “why”

City of Glendale

FY 2015-16 City Council Priorities

- I. **Fiscal Responsibility** – *We must achieve structurally balanced, be realistic in our assumptions and prudent in our expenditures*
- II. **Exceptional Customer Service** – *We must be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers*
- III. **Economic Vibrancy** – *This is our business plan, to attract investment and grow new revenue and opportunities for Glendale*

City of Glendale

FY 2015-16 City Council Priorities

- IV. **Informed & Engaged Community** – *An informed public makes better policy. We will combat cynicism with knowledge and we will combat apathy with a genuine desire to listen*
- V. **Safe & Healthy Community** – *Protection of life and property is a foundational mission for this organization. We will offer assistance to anyone in need, and do so offering respect and dignity*
- VI. **Balanced, Quality Housing** – *Ensuring safe, sanitary and descent housing is elemental to building an engaged citizenry. At the same time, we will ensure that neighborhoods are protected and their quality of life is unimpeded*

City of Glendale

FY 2015-16 City Council Priorities

- VII. **Community Services & Facilities** – *Offering safe, clean and interesting opportunities for our residents to recreate and relax is important to their health and wellbeing*
- VIII. **Infrastructure & Mobility** – *Public infrastructure in all its forms is part of our legacy and part of the public trust; we must find ways to improve it for Glendale's next generation of leaders*
- IX. **Arts & Culture** – *We value the whole person, and we hope to inspire our residents and businesses with thoughtful investments in the arts and cultural efforts*

City of Glendale

FY 2015-16 City Council Priorities

- X. **Sustainability** – *Preserving natural resources may be a global endeavor, but Glendale will act locally to adopt progressive yet practical policies to protect our planet*

City of Glendale

FY 2015-16 City Council Priorities

■ Outreach and Validation

- Rose Institute of State & Local Government
 - Every four years; next upcoming in spring 2016
 - Statistical, random sample of residents & focus groups
- In spring 2012...
 - 73% rated Glendale with an 8 or higher
 - 85% were *satisfied* or *very satisfied* with services provided by the City
 - > Top three departments with highest levels of satisfaction:
 - » Fire (90%)
 - » Library, Arts & Culture (83%)
 - » Police (80%)
 - 69% believed that the City was headed in the right direction
 - 57% rated the Downtown district with an 8 or higher
 - 58% rated Historic Old Town Montrose with an 8 or higher
 - 96% felt safe in Glendale

City of Glendale

FY 2015-16 City Council Priorities

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- Outreach and Validation (**continued**)
 - Use of Social Media & the Feedback Loop
 - Safe city, Hip city, Healthy city
 - # hits, comments, subscribers, followers
 - “City Council in Your Neighborhood” & MPG website portal
- Community’s Ranking of City Council Priorities (in order of “very important” to “not important at all”)
 - Safety And Emergencies (79%)
 - Infrastructure/Utility Plan (71%)
 - Fiscal Responsibility (65%)
 - Recreation/Education (57%)
 - Preserving Neighborhood Character (50%)
 - Balanced Mix of Housing (48%)
 - Manage Growth/Development (47%)
 - Arts/Culture (43%)

City of Glendale

FY 2015-16 City Council Priorities

- Have the priorities changed?
 - Additions, deletions & new challenges
 - Encompassing enough or too diluted?
- Should the priorities be re-ordered?
 - Have circumstances dictated the need for “hard, fast” rule/order or can we continue to balance?
 - Culture of Discipline versus Culture of Service?
- What is the Council’s Vision?
 - Evolution versus Revolution
 - Sustained Greatness; Response versus Reaction
- Council Sets the Tone

FY 2015-16 Budget Summary of Appropriations



Summary of Appropriations

All Funds

Fund Type	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
General Fund	\$ 174,501,527 *	\$ 182,890,934	\$ 8,389,407	4.8
Special Revenue Funds	96,683,890	86,813,744	(9,870,146)	(10.2)
Debt Service Funds	3,053,500	3,025,000	(28,500)	(0.9)
Capital Improvement Funds	15,264,102	13,755,000	(1,509,102)	(9.9)
Enterprise Funds	444,404,223	409,755,129	(34,649,094)	(7.8)
Internal Service Funds	91,808,687	103,464,851	11,656,164	12.7
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All Funds – Grand Total	\$ 825,715,929	\$ 799,704,658	\$ (26,011,271)	(3.2)

*FY 2014-15 excludes one-time project funding for
Central Library & Data Center

Authorized Full-Time Positions

Fiscal Year	Authorized Positions
2004-05	1,881
2005-06	1,995
2006-07	1,974
2007-08	1,986
2008-09	1,942
2009-10	1,904
2010-11	1,899
2011-12	1,873
2012-13	1,605*
2013-14	1,588
2014-15	1,584
2014-15 Revised	1,520
2015-16 Proposed	1,566

*Includes General Fund & GWP Balancing Strategies

Summary of Appropriations

General Fund (1 of 2)

Department	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
Administrative Services	\$ 4,874,793	\$ 5,501,035	\$ 626,242	12.8
City Attorney	3,290,849	3,190,013	(100,836)	(3.1)
City Clerk	1,142,982	1,054,463	(88,519)	(7.7)
City Treasurer	653,874	665,123	11,249	1.7
Community Development	10,083,724	9,845,834	(237,890)	(2.4)
Community Services & Parks	9,691,196	10,499,841	808,645	8.3
Fire	42,761,695	45,027,061	2,265,366	5.3
Human Resources	2,480,872	2,660,726	179,854	7.2
Library, Arts & Culture	8,243,513	8,488,883	245,370	3.0

Summary of Appropriations

General Fund (2 of 2)

Department	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
Management Services	\$ 4,581,584	\$ 3,869,062	\$ (712,522)	(15.6)
Police	67,177,950	70,301,071	3,123,121	4.6
Public Works	17,703,607	17,964,870	261,263	1.5
Transfers	917,000 *	2,125,441	1,208,441	131.8
Retirement Incentive	897,888	897,511	(377)	(.04)
Non-Departmental	- **	800,000	800,000	N/A
General Fund Total	\$ 174,501,527	\$ 182,890,934	\$ 8,389,407	4.8

*FY 2014-15 excludes one-time project funding for the Central Library

**FY 2014-15 excludes one-time project funding for the Data Center

Summary of Appropriations

Special Revenue Funds (1 of 4)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
201-CDBG Fund	\$ 1,746,630	\$ 1,580,061	(166,569)	(9.5)
202-Housing Assistance Fund	30,893,768	30,442,939	(450,829)	(1.5)
203-Home Grant Fund	1,310,232	1,140,638	(169,594)	(12.9)
204-Supportive Housing Grant Fund	2,042,597	2,345,057	302,460	14.8
205-Emergency Solutions Grant Fund	157,089	161,426	4,337	2.8
206-Workforce Investment Act Fund	4,808,876	5,217,216	408,340	8.5
210-Urban Art Fund	360,000	248,309	(111,691)	(31.0)
211-Glendale Youth Alliance Fund	1,515,392	1,537,696	22,304	1.5
212-BEGIN Homeownership Fund	-	88,800	88,800	N/A
213-Low&Mod Income Hsg Asset Fund	529,718	402,059	(127,659)	(24.1)

Summary of Appropriations

Special Revenue Funds (2 of 4)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
215-Economic Development Fund	\$ 1,182,955	\$ 2,470,705	\$ 1,287,750	108.9
216-Miscellaneous Grant Fund	-	5,540,000	5,540,000	N/A
217-Filming Fund	-	500,852	500,852	N/A
251-Air Quality Improvement Fund	305,058	307,207	2,149	0.7
252-PW Special Grants Fund	-	23,862	23,862	N/A
253-San Fernando Landscape Fund	81,124	81,124	-	-
254-Measure R Local Return Fund	6,908,000	1,915,000	(4,993,000)	(72.3)
255-Measure R-Regional Return Fund	2,400,000	-	(2,400,000)	(100.0)
256-Transit Prop A Local Return Fund	3,737,964	3,940,780	202,816	5.4
257-Transit Prop C Local Return Fund	3,843,009	4,224,488	381,479	9.9

Summary of Appropriations

Special Revenue Funds (3 of 4)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
258-Transit Utility Fund	\$ 18,725,339	\$ 9,528,661	\$ (9,196,678)	(49.1)
260-Asset Forfeiture Fund	559,652	570,092	10,440	1.9
261-Police Special Grants Fund	945,700	934,125	(11,575)	(1.2)
262-Supplemental Law Enforcement	396,089	405,801	9,712	2.5
265-Fire Grant Fund	-	-	-	N/A
266-Fire Mutual Aid Fund	125,000	199,967	74,967	60.0
267-Special Events Fund	697,149	370,222	(326,927)	(46.9)
270-Nutritional Meals Grant Fund	389,495	429,740	40,245	10.3
275-Library Fund	232,207	322,226	90,019	38.8

Summary of Appropriations

Special Revenue Funds (4 of 4)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
280-Cable Access Fund	\$ -	\$ -	\$ -	N/A
290-Electric Public Benefit Fund	6,044,007	6,420,598	376,591	6.2
511-Emergency Medical Services Fund	6,746,840	5,464,093	(1,282,747)	(19.0)
Special Revenue Total	\$ 96,683,890	\$ 86,813,744	\$ (9,870,146)	(10.2)

Summary of Appropriations

Debt Service Funds

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
303-Police Building Project Fund	\$ 3,053,500	\$ 3,025,000	\$ (28,500)	(0.9)
Debt Service Total	\$ 3,053,500	\$ 3,025,000	\$ (28,500)	(0.9)

Summary of Appropriations

Capital Improvement Funds (1 of 2)

Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
Fund 401 Capital Improvement (GF)				
Community Services & Parks	\$ 630,000	\$ 1,575,000	\$ 945,000	150.0
Fire	1,000,000	35,000	(965,000)	(96.5)
Library, Arts & Culture	5,106,000	950,000	(4,156,000)	(81.4)
Public Works	369,000	815,000	446,000	120.9
Transfers	2,000,000	2,000,000	-	0.0
Total Fund 401 Capital Improvement	\$ 9,105,000	\$ 5,375,000	\$ (3,730,000)	(41.0)

Summary of Appropriations

Capital Improvement Funds (2 of 2)

Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
402-State Gas Tax Fund	\$ 5,004,000	\$ 4,380,000	\$ (624,000)	(12.5)
403-Landfill Post Closure Fund	-	-	-	N/A
405-Parks Mitigation Fee Fund	760,000	4,000,000	3,240,000	426.3
407-Library Mitigation Fee Fund	45,102	-	(45,102)	(100.0)
408-Parks Quimby Fee Fund	-	-	-	N/A
409-CIP Reimbursement Fund	350,000	-	(350,000)	(100.0)
Capital Improvement Total	\$ 15,264,102	\$13,755,000	\$ (1,509,102)	(9.9)

Summary of Appropriations

Enterprise Funds (1 of 2)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
501-Recreation Fund	\$ 4,529,093	\$ 5,148,421	\$ 619,328	13.7
510-Hazardous Disposal Fund	1,668,272	1,529,863	(138,409)	(8.3)
520-Parking Fund	12,320,826	12,110,312	(210,514)	(1.7)
525-Sewer Fund	32,230,468	34,059,747	1,829,279	5.7
530-Refuse Disposal Fund	22,700,235	25,706,964	3,006,729	13.2
552-Electric Works Revenue Fund	224,845,125	233,543,262	8,698,137	3.9
553-Electric Depreciation Fund	60,606,311	28,565,238	(32,041,073)	(52.9)

Summary of Appropriations

Enterprise Funds (2 of 2)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
555-Electric Customer Paid Fund	\$ 3,365,341	\$ 2,854,422	\$ (510,919)	(15.2)
572-Water Works Revenue Fund	46,980,963	49,350,121	2,369,158	5.0
573-Water Depreciation Fund	29,388,962	11,452,736	(17,936,226)	(61.0)
575-Water Customer Paid Fund	1,940,731	1,610,567	(330,164)	(17.0)
701-Fire Communication Fund	3,827,896	3,823,476	(4,420)	(0.1)
Enterprise Total	\$ 444,404,223	\$ 409,755,129	\$ (34,649,094)	(7.8)

Summary of Appropriations

Internal Service Funds (1 of 2)

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Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
601-Fleet / Equipment Mgmt Fund	\$ 14,072,844	14,725,214	652,370	4.6
602-Joint Helicopter Operation Fund	1,571,670	1,475,259	(96,411)	(6.1)
603-ISD Infrastructure Fund	9,519,034	8,236,590	(1,282,444)	(13.5)
604-ISD Applications Fund	7,099,190	12,558,297	5,459,107	76.9
610-Unemployment Insurance Fund	314,694	314,790	96	0.0
612-Liability Insurance Fund	7,663,103	7,961,959	298,856	3.9
614-Compensation Insurance Fund	12,287,946	12,220,632	(67,314)	(0.5)
615-Dental Insurance Fund	1,381,631	1,571,908	190,277	13.8

Summary of Appropriations

Internal Service Funds (2 of 2)

Fund	Adopted FY 2014-15	Proposed FY 2015-16	Increase / (Decrease)	% Change
616-Medical Insurance Fund	\$ 25,798,660	\$ 27,364,869	1,566,209	6.1
617-Vision Insurance Fund	251,662	276,736	25,074	10.0
640-Employee Benefits Fund	3,623,376	3,390,800	(232,576)	(6.4)
641-RHSP Benefits Fund	1,631,330	1,723,039	91,709	5.6
642-Post Employment Benefits Fund	2,223,930	7,850,310	5,626,380	253.0
660-ISD Wireless Fund	4,369,617	3,794,448	(575,169)	(13.2)
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Internal Service Total	\$ 91,808,687	\$103,464,851	\$ 11,656,164	12.7

FY 2015-16 Departmental Budgets



FY 2015-16 Budget

Departmental Budgets

- Department Dashboards
 - Executive Summary of Department Budget
 - Summary of Personnel
 - Key Performance Indicators
- Strategic Goals
 - Progress on FY 2014-15 Strategic Goals
 - Proposed FY 2015-16 Strategic Goals
 - Hold overs and stretch goals
- Appropriation Summary by Fund
- Fund Recap

Administrative Services



Administrative Services

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 3,969,433	Personnel		
▪ M&O	1,531,602	Executive	1.00	2.6%
▪ Capital Outlay	-	Management	12.65	32.3%
▪ Capital Improvement	-	Non-Management	24.62	62.9%
		Hourly	0.85	2.2%
Total Budget	\$ 5,501,035	Total	39.12	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15
1	# of employees with open P-Cards citywide	190	186	211	220	220	209 (Avg)
2	Average P-Card purchase amount	\$223	\$207	\$209	\$261	\$226	\$226 (Avg)
3	Avg. days from approved requisition to PO issued	18	17	12	16	15	15 (Avg)
4	Citywide personnel cost	\$216.3 Million	\$58.8 Million	\$54.2 Million	\$52.8 Million	\$52.8 Million	\$218.6 Million
5	Citywide personnel cost to total operating cost	33.2%	34.6%	34.6%	33.9%	33.9%	34.3% (Avg)

Administrative Services

FY 2015-16 Budget Summary

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2014/15 Strategic Goals – 83% Complete

- Evaluate the Tier II RFP and develop a project and funding plan (with ISD and HR)
- Evaluate and overhaul the City's procurement methods and policies
- Implement an OPEB reduction strategy (with HR and CM)
- *Develop a voter-approved revenue enhancement measure*

2015/16 Strategic Goals

- **Evaluate and adjust as appropriate the City's procurement methods and policies**
- Fully implement the Business Registration Certificate licensing process (with CDD)
- Execute Tier II vendor contract and commence HR/Payroll module, with completion by September 30 (with ISD and HR)
- Execute OPEB liability mitigation strategy, inclusive of MOU negotiations, by December 31 (with HR)
- Develop cost allocation formula for Building Maintenance Fund (with PW)
- Revise/update cost allocation formula for ISD Funds (with ISD)
- Execute compensation alignment strategy (with HR and MS)
- Expand Internal Audit's system of quality control in order to be fully prepared for an external peer review

Administrative Services

Proposed FY 2015-16 Budget

Fund Summary

	Adopted		Proposed		Increase/(Decrease)	
	FY 2014-15		FY 2015-16		\$	%
General Fund (101)	\$	4,874,793	\$	5,501,035	\$ 626,242	12.8

City Attorney



City Attorney

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 3,411,531
▪ M&O	7,740,441
▪ Capital Outlay	-
▪ Capital Improvement	-
Total Budget	\$ 11,151,972

Personnel		
Executive	1.00	5.1%
Management	7.00	35.5%
Non-Management	10.21	51.8%
Hourly	1.50	7.6%
Total	19.71	100.0%

	Performance Indicator	2013-14 Actual	1 st Quarter	2 nd Quarter	3 rd Quarter	Projected 4 th Quarter	Projected 2014-15 Actual
1	Number of claims received	276	62	69	58	63	252
2	Number of claims closed	285	80	54	69	68	271
3	Number of lawsuits received	33	4	6	7	6	23
4	Number of lawsuits closed	29	7	2	4	4	17
5	No. of Legal Service Requests Received	656	141	147	161	150	599
6	No. of Legal Service Requests Closed	543	135	108	138	127	508

City Attorney

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 40%

- In conjunction with ISD, prepare a white paper on retention of electronic records, with discussion of interplay with retention requirements, PRA and e-discovery requirements
- Modernize/Update municipal code provisions relating to activity with expressive components, including charitable solicitation, parades/assemblies, and mobile billboards.
- Implement new document/project management system to improve customer service to client departments
- In conjunction with Finance, coordinate efforts to prepare a proposed charter amendment addressing purchasing and contract authority issues to allow for revised contract procurement methods.

2015/16 Strategic Goals

- **In conjunction with ISD, prepare a white paper on retention of electronic records, with discussion of interplay with retention requirements, PRA and e-discovery requirements**
- Develop and implement a streamlined insurance approval process
- Develop and introduce legal and land use deterrents for local hotels and motels that generate significant calls for public safety service (with CDD, FD and PD)

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City Attorney

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

CONTINUED

- Develop and deliver to Council an ordinance implementing alternative contract delivery methods, including design-build, P3, construction manager at-risk
- Develop revised procedures for Civil Service Commission hearings (with HR and MS)
- Develop and reintroduce local regulations on massage parlors (with CDD and PD)
- In conjunction with line departments, evaluate City's safety/risk prevention program
- Prepare a white paper on the role of the City Council, City Manager and Civil Service Commission in the civil service and employment decision-making processes
- Develop Security Camera Policy (with ISD, CSP, CM, PW and PD)

City Attorney

Proposed FY 2015-16 Budget

Fund Summary

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
General Fund (101)	\$ 3,290,849	\$ 3,190,013	\$ (100,836)	(3.1)
Liability Insurance Fund (612)	7,663,103	7,961,959	298,856	3.9
Total Budget	\$ 10,953,952	\$ 11,151,972	\$ 198,020	1.8

City Clerk



City Clerk

FY 2015-16 Budget Summary

▪ Salaries & Benefits	\$	636,276
▪ M&O		418,187
▪ Capital Outlay		-
▪ Capital Improvement		-
Total Budget	\$	1,054,463

Personnel		
Executive	1.00	14.7%
Management	1.00	14.7%
Non-Management	3.30	48.5%
Hourly	1.50	22.1%
Total	6.80	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Total Public Records Requests received	413	88	70	107	89	354
2	Total Public Records Requests provided	389	87	70	107	88	352
3	# of Filming Permits issued	278	57	59	71	62	249
4	# of Special Event Permits issued	144	43	43	31	39	156
5	Total # of agenda items processed	407	71	31	35	46	183

City Clerk

Proposed FY 2015-16 Budget

Fund Summary

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
General Fund (101)	\$ 1,142,982	\$ 1,054,463	\$ (88,519)	(7.7)

City Treasurer



City Treasurer

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 578,975	Personnel		
▪ M&O	86,148	Executive	1.00	18.3%
▪ Capital Outlay	-	Management	1.00	18.3%
▪ Capital Improvement	-	Non-Management	3.00	55.0%
		Hourly	0.46	8.4%
Total Budget	\$ 665,123	Total	5.46	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Median weighted average for maturity of City portfolio assets (months)	22	23.5	22.3	22.6	22.8	22.8
2	Total investment earnings per quarter (millions)	\$3,296,035	\$968,142	\$999,654	\$1,044,077	\$1,003,958	\$4,015,830
3	Rate of return on City Portfolio per quarter (%)	0.89%	1.03%	1.05%	1.08%	1.05%	1.05%

City Treasurer

Proposed FY 2015-16 Budget

Fund Summary

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
General Fund (101)	\$ 653,874	\$ 665,123	\$ 11,249	1.7

Community Development



Community Development

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 13,204,140
▪ M&O	46,636,266
▪ Capital Outlay	6,854,000
▪ Capital Improvement	1,052,000
Total Budget	\$ 67,746,406

Personnel		
Executive	1.70	1.4%
Management	24.00	19.8%
Non-Management	84.99	70.0%
Hourly	10.68	8.8%
Total	121.37	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Total number of building permits issued (all types)	2,814	837	706	610	718	2,871
2	Average valuation per building permit	\$84,223	\$50,868	\$183,538	\$112,460	\$115,622	\$115,622
3	Avg. turnaround time per building plan check submitted (days)	18	22	22	28	24	24
4	# of requests for service received	10,927	2,747	3,646	3,739	3,377	13,509
5	# of code enforcement inspections completed	18,880	4,619	3,378	4,072	4,023	16,092

Community Development

FY 2015-16 Budget Summary

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2014/15 Strategic Goals – 75% Completed

- Reorganize Building & Safety Division according to the new work program
- Complete first draft of the South Glendale Community Plan
- Implement and evaluate first round of Business Registration Certificate and licensing processes
- Complete RFQ and initiate RFP processes for disposition of Rockhaven asset
- Complete the first draft of the Historic Commercial Property Survey
- Complete the visioning exercise for the 5th and Sonora site
- Complete construction of Veterans' Village
- Fully integrate Mobility Planning operation into CDD
- *Implement mobile devices protocol/apparatus for Code Compliance inspectors*
- *Complete Public Interface Technology Upgrade in Permit Services Center*
- *Complete Cash Box Systems Upgrade throughout CDD*

2015/16 Strategic Goals

- **Complete South Glendale Community Plan**
- **Fully implement the Business Registration Certificate licensing process (with Administrative Services)**
- **Complete the Historic Commercial Property Survey**
- **Complete construction of Veterans' Village**

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Community Development

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

CONTINUED

- Complete developer selection process for the 5th & Sonora affordable housing site
- Initiate Round II of permit streamlining effort, including working group recruitment, analysis and outreach (with FD, PW and GWP)
- Prepare comprehensive plan to revamp Permit Center hours of operation, migrating to four-day standard work week (with FD, PW and GWP)
- Complete Space 134 park/open space vision process (with CSP, ED and PW)
- Commence Space 134 conceptual development entitlement process (with ED, PW)
- Develop and introduce legal and land use deterrents for local hotels and motels that generate significant calls for public safety service (with CA, FD and PD)
- Complete white paper for “Virtual Permit Center”, utilizing technology investments to migrate more customer interactions online (with ISD)
- Develop and reintroduce local regulations on massage parlors (with CA and PD)
- *Implement mobile devices protocol/apparatus for Code Compliance inspectors*
- *Initiate West Glendale Community Plan process*

Community Development

Proposed FY 2015-16 Budget

Fund Summary (1 of 2)

Slide 50

	Adopted	Proposed	Increase/(Decrease)	
	FY 2014-15	FY 2015-16	\$	%
General Fund (101)	\$ 10,083,724	\$ 9,845,834	\$ (237,890)	(2.4)
CDBG Fund (201)	376,000	370,000	(6,000)	(1.6)
Housing Assist Fund (202)	30,893,768	30,442,939	(450,829)	(1.5)
Home Grant Fund (203)	1,310,232	1,140,638	(169,594)	(12.9)
Begin Affordable Home Ownership Fund (212)	-	88,800	88,800	N/A
Low&Mod Income Housing Asset Fund (213)	529,718	402,059	(127,659)	(24.1)
Miscellaneous Grant Fund (216)	-	5,540,000	5,540,000	N/A

Community Development

Proposed FY 2015-16 Budget

Fund Summary (2 of 2)

Slide 51

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Air Quality Improvement Fund (251)*	\$ -	\$ 307,207	\$ 307,207	N/A
Measure R Local Return Fund (254)*	-	1,915,000	1,915,000	N/A
Transit Prop A Local Return Fund (256)*	-	3,940,780	3,940,780	N/A
Transit Prop C Local Return Fund (257)*	-	4,224,488	4,224,488	N/A
Transit Utility Fund (258)*	-	9,528,661	9,528,661	N/A
Total Budget	\$ 43,193,442	\$ 67,746,406	\$ 24,552,964	56.8

*Shifted from Public Works effective 7/1/2015

Community Services & Parks



Community Services & Parks

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 14,195,517	Personnel	
▪ M&O	10,618,866	Executive	1.00 0.4%
▪ Capital Outlay	-	Management	21.10 8.8%
▪ Capital Improvement	7,310,075	Non-Management	76.28 31.9%
		Hourly	141.09 58.9%
Total Budget	\$ 32,124,458	Total	239.47 100.0%

	Performance Indicator	2013-14 Actual	1 st Quarter	2 nd Quarter	3 rd Quarter	Projected 4 th Quarter	Projected 2014-15 Actual
1	Facility Rental Revenue:						
	Non Sports Fields	\$958,721	\$268,296	\$203,865	\$267,215	\$246,458.67	\$985,835
	Sports Fields	\$516,957	\$102,270	\$81,183	\$133,261	\$105,571.17	\$422,285
2	Number of duplicated participants in:						
	Contract classes	2,120	423	205	486	371	1,485
	Recreational classes	36,761	10,780	6,556	6,948	8,095	32,379
3	Average starting wage of Verdugo Jobs Center Participants after Training	n/a	\$15.90	\$30.50	\$29.09	\$25.16	\$25.16

Community Services & Parks

FY 2015-16 Budget Summary

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2014/15 Strategic Goals – 62% Completed

- Develop website portal for connecting community volunteers, nonprofit organizations, and centralized community calendar (with MS)
- Complete implementation of “Water-wise” landscaping in City parks with goal of 10% reduction in water use
- Create strategic partnerships between the WIB and educational institutions for the development and submission of two joint grant funding applications
- Complete master plan processes for Fremont and Central Parks
- Increase facility rental income by 3%
- *Expand after-school, structured recreation programming and implement an after-school recreation program in collaboration with GUSD*
- *Develop a Urban Park Development Strategic Plan*

2015/16 Strategic Goals

- **Develop website portal for connecting community volunteers, nonprofit organizations, and centralized community calendar (with MS)**
- Complete conversion of City-owned ornamental turf areas to appropriate drought-tolerant plantings
- Complete VJC’s certification process to continue serving as Verdugo region WIB
- Maintain/increase enterprise facility rental income level
- Complete master plan processes for Fremont and Central Parks

Community Services & Parks

FY 2015-16 Budget Summary

Slide 55

2015/16 Strategic Goals

CONTINUED

- Implement “One Glendale” youth sports collaborative with GUSD, and complete a mid-term evaluation to be used in FY 2016-17 budget planning process
- Complete/close-out upgrades of Palmer, Deukmejian and Sports Complex Projects (with PW)
- Develop Urban Park Development Strategic Plan, focusing on use of development impact fee capital planning
- Complete Space 134 park/open space vision process (with CDD, ED and PW)
- Develop Security Camera Policy (with ISD, CA, CM, PW and PD)

Community Services & Parks

Proposed FY 2015-16 Budget

Fund Summary (1 of 2)

Slide 56

	Adopted	Proposed	Increase/(Decrease)	
	FY 2014-15	FY 2015-16	\$	%
General Fund (101)	\$ 9,691,196	\$ 10,499,841	\$ 808,645	8.3
CDBG Fund (201)	1,370,630	1,210,061	(160,569)	(11.7)
Supportive Housing Grant Fund (204)	2,042,597	2,345,057	302,460	14.8
Emergency Solutions Grant Fund (205)	157,089	161,426	4,337	2.8
Workforce Investment Fund (206)	4,808,876	5,217,216	408,340	8.5
Glendale Youth Alliance Fund (211)	1,515,392	1,537,696	22,304	1.5
Nutritional Meals Grant Fund (270)	389,495	429,740	40,245	10.3

Community Services & Parks

Proposed FY 2015-16 Budget

Fund Summary (2 of 2)

Slide 57

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Capital Improvement Fund (401)	\$ 630,000	\$ 1,575,000	\$ 945,000	150.0
Parks Mitigation Fee Fund (405)	760,000	4,000,000	3,240,000	426.3
Capital Improvement Reimbursement Fund (409)	350,000	-	(350,000)	(100.0)
Recreation Fund (501)	4,529,093	5,148,421	619,328	13.7
Total Budget	\$ 26,244,368	\$ 32,124,458	\$ 5,880,090	22.4

Fire Department



Fire

FY 2015-16 Budget Summary

▪ Salaries & Benefits	\$ 46,470,436	Personnel		
▪ M&O	9,527,024	Executive	1.00	0.4%
▪ Capital Outlay	47,000	Management	14.00	5.7%
▪ Capital Improvement	35,000	Non-Management	190.00	77.1%
		Hourly	41.57	16.8%
Total Budget	\$ 56,079,460	Total	246.57	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Total calls for Fire Department service	17,825	4,643	4,560	4,913	4,705	18,821
2	Avg. turnaround time per plan check submittal (days)	14.3	15.1	21	20	18.7	18.7
3	Average time to arrive on scene for EMS calls	0:03:42	0:03:48	0:03:52	0:03:46	0:03:49	0:03:49
4	Average time to arrive on scene for Fire calls	0:04:19	0:04:23	0:04:11	0:04:18	0:04:17	0:04:17
5	Total overtime hours worked	169,795	45,661	38,719	41,778	42,053	168,210
6	Total overtime cost	\$8,392,955	\$2,027,348	\$1,629,512	\$1,861,151	1,839,337	\$7,357,348

Fire

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 96% Completed

- Perform assessment of all department facilities for repair and/or replacement
- Implement new sworn and non-sworn employee performance evaluation instrument
- Review and update department illness and injury prevention program
- Maintain full-staffing in all department positions
- Evaluate EMS response time in impacted districts
- Initiate 100% of all Fire Prevention Inspections per calendar year
- *Implement Community Paramedic Program*
- *Develop CERT Development Plan*

2015/16 Strategic Goals

- Initiate Round II of permit streamlining effort, including working group recruitment, analysis and outreach (with CDD, GWP, and PW)
- Prepare comprehensive plan to revamp Permit Center hours of operation, migrating to four-day standard work week (with CDD, PW and GWP)
- Evaluate strategies to reduce service level impacts of IOD cases (with HR)
- Evaluate new sworn and non-sworn employee performance evaluation instrument
- Develop/implement recommendations for resource reallocation in impacted districts
- Develop/implement recruitment recommendations, aimed at accelerating diversity
- Implement Community Paramedic Program
- Implement Alternative ALS/BLS Delivery Program

Fire

FY 2015-16 Budget Summary

2015/16 Strategic Goals

CONTINUED

- Develop and introduce legal and land use deterrents for local hotels and motels that generate significant calls for public safety service (with CA, CDD and PD)
- *Develop/implement CERT/trauma program for GUSD sites*
- *Develop & implement Customer Service Response Project*

Fire

Proposed FY 2015-16 Budget

Fund Summary (1 of 2)

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
General Fund (101)	\$ 42,761,695	\$ 45,027,061	2,265,366	5.3
Fire Grant Fund (265)	-	-	-	-
Fire Mutual Aid Fund (266)	125,000	199,967	74,967	60.0
Special Events Fund (267)	131,000	-	(131,000)	(100.0)
Capital Improvement Fund (401)	1,000,000	35,000	(965,000)	(96.5)
Hazardous Disposal Fund (510)	1,668,272	1,529,863	(138,409)	(8.3)
Emergency Medical Services Fund (511)	6,746,840	5,464,093	(1,282,747)	(19.0)

Fire

Proposed FY 2015-16 Budget

Fund Summary (2 of 2)

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Fire Communication Fund (701)	\$ 3,827,896	\$ 3,823,476	\$ (4,420)	(0.1)
Total Budget	\$ 56,260,703	\$ 56,079,460	\$ (181,243)	(0.3)

Glendale Water & Power



Glendale Water & Power

FY 2015-16 Budget Summary

Slide 65

▪ Salaries & Benefits	\$ 29,222,895	Personnel		
▪ M&O	260,091,086	Executive	1.00	0.3%
▪ Capital Outlay	1,153,500	Management	50.50	15.4%
▪ Capital Improvement	43,329,463	Non-Management	271.50	82.6%
		Hourly	5.66	1.7%
Total Budget	\$ 333,796,944	Total	328.66	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Water produced from Verdugo Basin (billion gallons)	0.45	0.09	0.09	0.09	0.09	0.36
2	Water imported from MWD (billion gallons)	6.61	1.67	1.35	1.14	1.39	5.55
3	Number of water main breaks	17	3	2	3	3	11
4	Total O&M expense per Kwh sold	\$0.20	\$0.17	\$0.16	\$0.13	\$0.15	\$0.15
5	# of preventable outages	7	0	0	0	0	0
6	# of transformer failures	10	7	2	1	3	13

Glendale Water & Power

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 100% Complete

- Retain the Owners Engineer and complete the Integrated Resource Plan for the re-powering of Grayson Power Plant
- Implement and complete the pilot phase of the outage management/distribution management system.
- Finalize and close out the Department of Energy modernization grant.
- Complete the upgrade/conversion of six (6) feeders from 4kv to 12kv
- Complete the revised strategic plan for GWP

2015/16 Strategic Goals

- Initiate Round II of permit streamlining effort, including working group recruitment, analysis and outreach (with FD, PW and CDD)
- Prepare comprehensive plan to revamp Permit Center hours of operation, migrating to four-day standard work week (with PW, CDD & FD)
- Pursuant to the City Council's direction on the Integrated Resource Plan for the re-powering of Grayson Power Plant, commence due diligence capital planning
- Complete construction of Grandview Substation
- Complete the upgrade/conversion of six (6) feeders from 4kv to 12kv
- Implement customer mobile access to data/account
- Complete a "Fiber Optics Business Plan" for City Council review (with ED)

Glendale Water & Power

Proposed FY 2015-16 Budget

Fund Summary

Slide 67

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Electric Utility	\$ 288,816,777	\$ 264,962,922	\$ (23,853,855)	(8.3)
Water Utility	78,310,656	62,413,424	(15,897,232)	(20.3)
Public Benefit Fund (290)	6,044,007	6,420,598	376,591	6.2
Total Budget	\$ 373,171,440	\$ 333,796,944	\$ (39,374,496)	(10.6)

Human Resources



Human Resources

FY 2015-16 Budget Summary

Slide 69

▪ Salaries & Benefits	\$ 2,664,203	Personnel		
▪ M&O	54,709,607	Executive	1.00	3.8%
▪ Capital Outlay	-	Management	4.00	15.4%
▪ Capital Improvement	-	Non-Management	17.85	68.6%
		Hourly	3.16	12.2%
Total Budget	\$ 57,373,810	Total	26.01	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Citywide management to non-management emp. Ratio (Headcount)	13%	14%	14%	13%	13%	13.5% (Avg)
2	Total number of employment applications filed	16,669	2,407	1,049	2,746	2,067	8,269
3	# of Glendale University classes offered	86	13	20	10	14	57
4	Total number of sick leave hours used	70,302	17,172	15,577	17,016	16,588	66,353
5	Number of new workers compensation claims	246	68	46	53	56	223
6	Median incurred per open workers compensation claim	\$43,182	\$42,763	\$48,946	\$50,000	\$47,236	\$47,236

Human Resources

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 83% Completed

- Develop revised procedures for Civil Service Commission Hearings (work with City Attorney and engage in appropriate meet & confer)
- Establish disciplinary policy and procedure for sworn Fire personnel, in compliance with the Firefighter Bill of Rights (FOBR) – establish Administrative Law Judge (ALJ) process, discuss with Civil Service Commission and engage in meet & confer with GFFA
- Revamp and streamline employee separation process, as per Internal Audit recommendations
- Implement procedures and controls for the hourly employee 1,250 hour fiscal year limitation
- Implement mandatory employer provisions of the Affordable Care Act (ACA)
- Modify and revise existing employee performance evaluation form – GIT #4
- Implement findings of comprehensive FLSA audit
- *Negotiate with each employee bargaining group and come to agreement for new MOU's*
- Evaluate the Tier II RFP and develop a project and funding plan (with ISD and HR)

2015/16 Strategic Goals

- Complete Fire Chief and Community Development Director recruitments and transitions (with MS)

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Human Resources

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

CONTINUED

- Execute Tier II vendor contract and commence HR/Payroll module, with completion by September 30 (with ISD and AS)
- Evaluate strategies to reduce service level impacts of IOD cases (with FD)
- Execute OPEB liability mitigation strategy, inclusive of MOU negotiations, by December 31 (with AS)
- Come to agreement with IBEW Local 18 for a multi-year MOU
- Complete GIT #4 effort and introduce revised performance evaluations citywide
- Complete Fire Chief and Community Development Director recruitments and transitions
- Execute compensation alignment strategy (with MS and AS)
- Revise and update background investigation protocol for specified new hires
- Initiate pilot program to experiment with third-party administrators to augment in-house workers' compensation adjustment staff
- Develop revised procedures for Civil Service Commission hearings (with CA and MS)
- *Develop Civil Service Reform platform pursuant to a City Charter Amendment*

Human Resources

Proposed FY 2015-16 Budget

Fund Summary (1 of 2)

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/ (Decrease)	
			\$	%
General Fund (101)	\$ 2,480,872	2,660,726	179,854	7.2
Unemployment Insurance Fund (610)	314,694	314,790	96	0.03
Compensation Insurance Fund (614)	12,287,946	12,220,632	(67,314)	(0.5)
Dental Insurance Fund (615)	1,381,631	1,571,908	190,277	13.8
Medical Insurance Fund (616)	25,798,660	27,364,869	1,566,209	6.1
Vision Insurance Fund (617)	251,662	276,736	25,074	10.0

Human Resources

Proposed FY 2015-16 Budget

Fund Summary (2 of 2)

	Adopted		Proposed		Increase/(Decrease)	
	FY 2014-15		FY 2015-16		\$	%
Employee Benefits Fund (640)	\$	3,623,376	\$	3,390,800	\$ (232,576)	(6.4)
RHSP Benefits Fund (641)		1,631,330		1,723,039	91,709	5.6
Post Employment Benefits Fund (642)		2,223,930		7,850,310	5,626,380	253.0
Total Budget	\$	49,994,101	\$	57,373,810	\$ 7,379,709	14.8

Information Services



Information Services

FY 2015-16 Budget Summary

Slide 75

▪ Salaries & Benefits	\$ 6,757,889	Personnel		
▪ M&O	9,774,014	Executive	1.00	2.1%
▪ Capital Outlay	6,535,748	Management	2.00	4.2%
▪ Capital Improvement	1,521,684	Non-Management	39.00	82.3%
		Hourly	5.42	11.4%
Total Budget	\$ 24,589,335	Total	47.42	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Percentage of staffing costs to IS department budget	35%	32%	27%	27%	29%	29%
2	ISD Department budget as a % of citywide budget	3.3%	3.1%	3.7%	3.3%	3.3%	3.3%
3	Average time to close an AIMS ticket (in minutes)	64.1	59.0	83	66.1	69.4	69.4
4	Number of website visitors	2,743,748	1,156,727	1,076,905	1,288,100	1,173,911	4,695,643
5	Percentage of unplanned network downtime during prime-time	0.33%	0.00%	0.35%	0.00%	0.00%	0.09%

Information Services

FY 2015-16 Budget Summary

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2014/15 Strategic Goals – 100% Completed

- Complete the RFP process for a Tier II ERP migration, including vendor selection, contract negotiation, and implementation plan (with Finance & HR)
- Upgrade Perkins data center infrastructure incorporating server virtualization & storage area networking
- Implement a public interface and other improvements for the Citywide permitting system
- Implement an open data dashboard solution and integrate it with the new City web site
- Complete telephone system upgrades for the Civic Center campus and Fire Station 21

2015/16 Strategic Goals

- **In conjunction with CA, prepare a white paper on retention of electronic records, with discussion of interplay with retention requirements, PRA and e-discovery requirements**
- Execute Tier II vendor contract and commence HR/Payroll module, with completion by September 30
- Complete Phase I of data center upgrade project/server virtualization
- Commence Phase II of data center upgrade project/disaster recovery environment
- Complete VJC, Public Works Corporation Yard and IWM Facility telephone system upgrades

Information Services

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

CONTINUED

- Complete white paper for “Virtual Permit Center”, utilizing technology investments to migrate more customer interactions online (with CDD)
- Complete the Project 25 radio system upgrade
- Implement scheduled MPG expansion
- Revise/update cost allocation formula for ISD Funds (with AS)
- Complete the Public Works Work Order and Community Development Licensing/Permitting software implementations
- Develop Security Camera Policy (with CA, ISD, CM, PW and CSP)

Information Services

Proposed FY 2015-16 Budget

Fund Summary

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
ISD Infrastructure Fund (603)	\$ 9,519,034	\$ 8,236,590	\$ (1,282,444)	(13.5)
ISD Applications Fund (604)	7,099,190	12,558,297	5,459,107	76.9
ISD Wireless Fund (660)	4,369,617	3,794,448	(575,169)	(13.2)
Total Budget	\$ 20,987,841	\$ 24,589,335	\$ 3,601,494	17.2

Library, Arts & Culture



Library, Arts & Culture

FY 2015-16 Budget Summary

Slide 80

▪ Salaries & Benefits	\$ 5,645,841	Personnel		
▪ M&O	3,413,577	Executive	1.00	1.5%
▪ Capital Outlay	-	Management	2.00	3.0%
▪ Capital Improvement	950,000	Non-Management	43.00	63.7%
		Hourly	21.48	31.8%
Total Budget	\$ 10,009,418	Total	67.48	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Total circulation per capita	1.43	1.44	1.41	1.38	1.41	1.41
2	Average cost per operating hour	\$3,003	\$3,220	\$3,101	\$2,762	\$3,028	\$3,028
3	Total children's program attendance	37,783	9,083	7,681	7,517	8,094	32,375
4	Total adult program attendance	18,019	3,046	2,952	4,417	3,472	13,887
5	Total number of visits to the Library website	463,450	210,081	172,435	185,990	189,502	758,008

Library, Arts & Culture

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 83% Completed

- Complete Central Library Design and Building Plan, Public Bid Process and Commence Construction Phase (in coordination with Public Works Department)
- Develop and implement a service model that focuses on point-of-need and utilizes updated technology including software, tablets and self-service options.
- Building on the success of the Brand Library marketing strategy, develop and implement a strategy for the entire Department
- Implement Year 2 of the Arts and Culture Commission initiatives outlined in the Council-approved work plan
- Launch new Cloud-based Integrated Library System in partnership with Pasadena Public Library

2015/16 Strategic Goals

- Execute Central Library renovation project at 66% of construction completion (with PW)
- Implement/Evaluate “Neighborhood Library” service model at 6 and 12 month milestones
- Convert library collection to radio frequency identification (RFID)
- Develop and implement strategy to utilize library buildings for non-traditional uses and/or hours of operation (with ED)
- Develop programming regimen and commence fundraising for Maker Space and MIM Room, in anticipation of Central Library reopening
- Finalize/implement the 2015-17 work plan of the A/C Commission

Library, Arts & Culture

Proposed FY 2015-16 Budget

Fund Summary

Slide 82

	Adopted	Proposed	Increase/(Decrease)	
	FY 2014-15	FY 2015-16	\$	%
General Fund (101)	\$ 8,243,513	8,488,883	245,370	3.0
Urban Art Fund (210)	360,000	248,309	(111,691)	(31.0)
Library Fund (275)	232,207	322,226	90,019	38.8
Capital Improvement Fund (401)	5,106,000	950,000	(4,156,000)	(81.4)
Library Mitigation Fund (407)	45,102	-	(45,102)	(100.0)
Total Budget	\$ 13,986,822	10,009,418	(3,977,404)	(28.4)

Management Services



Management Services

FY 2015-16 Budget Summary

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▪ Salaries & Benefits	\$ 3,956,478	Personnel		
▪ M&O	2,512,191	Council Member	5.00	15.3%
▪ Capital Outlay	-	Executive	4.30	13.2%
▪ Capital Improvement	371,950	Management	3.00	9.2%
		Non-Management	16.20	49.6%
		Hourly	4.16	12.7%
Total Budget	\$ 6,840,619	Total	32.66	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	Internal audits completed	16	5	1	3	3	12
2	Average number of open audit issues	59	40	43	39	41	41
3	Total number of citizen service requests	433	132	79	96	102	409
4	% of citizen requests responded to in 10 days	99%	99%	99%	99%	99%	99%

Management Services

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 83% Completed

- Develop Citywide Mission & Vision Statements
- Upgrade City's mass emergency notification system through Everbridge and social media
- Develop website to connecting community volunteers, nonprofits, and centralized community calendar.
- Develop a monthly television series to keep the community informed on improvement projects in the city, business developments, upcoming events, and important changes in local and regional policy
- Implement Phase II of exceptional customer service training
- Implement a data analytics tool to improve audit effectiveness
- Develop a more comprehensive annual risk assessment process
- Complete preparation for external peer review

2014/15 Strategic Goals

- Complete recruitment for Assistant to City Council
- Develop website portal connecting community volunteers, nonprofits, and centralized community calendar (with CSP)

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Management Services

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

- Complete Fire Chief and Community Development Director recruitments /transitions (with HR)
- Convene quarterly meetings of local non-profit organization leadership
- Develop marketing and outreach program for “Work Boot Tuesday” program
- Develop “Meet me on Brand” marketing effort (with ED)
- Develop revised procedures for Civil Service Commission hearings (with CA and HR)
- Implement Lean Six Sigma training program
- Develop citywide speakers’ bureau
- Implement Citywide training program for Social Media Risk and Mitigation
- Execute compensation alignment strategy (with AS and HR)
- Boost Graphics unit’s output by 10% and offset with savings from client departments
- Complete 2016 Citizen Satisfaction Survey & Focus Group project
- Complete implementation of City Mission and Vision Statement branding
- *Expand time/scope of “On The Move” television program*
- Develop Security Camera Policy (with ISD, CA, CSP, PW and PD)

Economic Development

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 87% Completed

- Development/Implement Economic Development Marketing Strategy for Business and Visitor Attraction
- Develop an Economic Development Element for South Glendale Community Plan
- Introduce Vision 20/20 Plan for Montrose Shopping Park Area
- Develop Foothill Boulevard Beautification Project in conjunction with Community Stakeholders
- Produce White Paper on Entrepreneurial Revenue Generation Utilizing Existing City Assets
- Reduce Class A Office Vacancy Rate by 5% Over Coming Three Years

2015/16 Strategic Goals

- Complete Downtown Glendale hotel RFP/RFQ process
- Develop “Meet me on Brand” marketing effort (with MS)
- Complete Tech Initiative analysis and implementation, as directed by Board
- Complete Vision 20/20 Plan for the Montrose Shopping Park
- Complete a “Fiber Optics Business Plan” for City Council review (with GWP)
- Complete Space 134 park/open space vision process (with CDD, CSP and PW)
- Develop business and funding plan relating to Space 134

CONTINUED ON NEXT SLIDE

Economic Development

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

CONTINUED

- Commence Space 134 conceptual development entitlement process (with CDD, PW)
- Develop and implement strategy to utilize library buildings for non-traditional uses and/or hours of operation (with DLAC)
- Implement Foothill Boulevard Beautification Project in conjunction with community stakeholders
- Centralize citywide asset management efforts
- Complete MONA project
- *Commence Hyatt and Laemmle Lofts projects*

Management Services

FY 2015-16 Budget Summary

Fund Summary

	Adopted	Proposed	Increase/(Decrease)	
	FY 2014-15	FY 2015-16	\$	%
General Fund (101)	\$ 4,581,584	\$ 3,869,062	\$ (712,522)	(15.6)
Economic Development Fund (215)	1,182,955	2,470,705	1,287,750	108.9
Filming Fund (217)	-	500,852	500,852	N/A
Cable Access Fund (280)	-	-	-	N/A
Total Budget	\$ 5,764,539	\$ 6,840,619	\$ 1,076,080	18.7

Police Department



Police

FY 2015-16 Budget Summary

▪ Salaries & Benefits	\$ 61,319,221	Personnel		
▪ M&O	15,762,349	Executive	1.00	0.3%
▪ Capital Outlay	-	Management	17.60	5.2%
▪ Capital Improvement	-	Non-Management	322.00	94.0%
		Hourly	1.85	0.5%
Total Budget	\$ 77,081,570	Total	342.45	100.0%

	Performance Indicator	2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	Projected 4th Quarter	Projected 2014-15 Actual
1	# of part 1 crimes – violent	180	61	41	47	50	199
2	# of part 1 crimes – property	3,245	695	811	821	776	3,103
3	Total felony arrests made	2,631	644	449	405	499	1,997
4	Total calls for service	130,697	32,923	31,200	31,462	31,862	127,447
5	Percentage of 911 calls answered within 10 seconds	98.41%	98.33%	98.30%	98.02%	98.22%	98.22%
6	# of traffic incidents involving a pedestrian	125	21	23	36	27	107

Police

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 97% Completed

- Perform reevaluation of the Traffic and Pedestrian Safety Plan by establishing new baseline data, and examining tools, educations, media and collaborations
- Complete white paper regarding “Civilianization of Selected Police Department Functions”
- Implement “Property Crimes/DNA Initiative” utilizing Verdugo Crime Laboratory to address Part II crimes increasing due to implementation of realignment policies

2015/16 Strategic Goals

- Complete white paper regarding “Civilianization of Selected Police Department Functions”
- Develop and produce DNA lab scorecard
- Perform evaluation of City of Glendale efforts in the arenas of traffic and pedestrian safety, and present findings to City Council and public (with PW)
- Develop and produce mid-year crime assessment, focusing on significant trends in both Part I and Part II crime patterns
- Develop and reintroduce local regulations on massage parlors (with Legal and CDD)
- Develop and introduce legal and land use deterrents for local hotels and motels that generate significant calls for public safety service (with CA, CDD and FD)
- Identify means of expanding impact and effectiveness of Parking Control Unit
- Develop Security Camera Policy (with ISD, CA, CM, PW and CSP)

Police

Proposed FY 2015-16 Budget

Fund Summary

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
General Fund (101)	\$ 67,177,950	\$ 70,301,071	\$ 3,123,121	4.6
Asset Forfeiture Fund (260)	559,652	570,092	10,440	1.9
Police Special Grants Fund (261)	945,700	934,125	(11,575)	(1.2)
Supplemental Law Enforcement Fund (262)	396,089	405,801	9,712	2.5
Special Events Fund (267)	566,149	370,222	(195,927)	(34.6)
Police Building Project Fund (303)	3,053,500	3,025,000	(28,500)	(0.9)
Joint Helicopter Operation Fund (602)	1,571,670	1,475,259	(96,411)	(6.1)
Total Budget	\$ 74,270,710	\$ 77,081,570	\$ 2,810,860	3.8

Public Works



Public Works

FY 2015-16 Budget Summary

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<div><div><div>▪ Salaries & Benefits</div><div>\$ 26,672,626</div></div><div><div>▪ M&O</div><div>56,213,699</div></div><div><div>▪ Capital Outlay</div><div>7,462,768</div></div><div><div>▪ Capital Improvement</div><div>19,518,000</div></div></div>	
<div>Total Budget</div> <div>\$ 109,867,093</div>	

Personnel		
Executive	1.00	0.3%
Management	30.15	10.2%
Non-Management	251.05	84.7%
Hourly	14.37	4.8%
Total	296.57	100.0%

	Performance Indicator	2013-14 Actual	1 st Quarter	2 nd Quarter	3 rd Quarter	Projected 4 th Quarter	Projected 2014-15 Actual
1	Beeline "on-time" performance rate	89%	89%	87%	89%	88%	88%
2	Miles between mechanical system failures	30,677	35,951	34,660	37,507	36,039	36,039
3	% of scheduled vs. non-scheduled vehicle repairs	55%	53%	49%	31%	44%	44%
4	Cost per ton of waste collected	\$199	\$202	\$172	\$180	\$185	\$185
5	Revenue per ton of waste collected	\$197	\$185	\$194	\$202	\$194	\$194

Public Works

FY 2015-16 Budget Summary

2014/15 Strategic Goals – 76% Completed

- Finalize CEQA Process for expansion of Scholl Canyon Landfill
- Implement a one year pilot for Conversion Technology/Anaerobic Digestion project
- Complete the design and initiate the construction of the Chevy Chase Sewer Diversion project
- Complete upgrade of web based FASTER system for Fleet Management operation
- Commence design-build phase of the BeeLine bus maintenance facility
- Complete Central Library design and building plans, public bid process and commence construction phase (in coordination with Library, Arts & Culture Department)
- Develop the Pedestrian Safety Action Plan and implement pedestrian safety-related traffic engineering improvements and education campaign (in coordination with the Police Department and Community Information & Outreach)
- Generate a new City-wide “Average Pavement Condition Index” report to validate improvements and capital planning
- Commence the design of “Green Street” demonstration project
- Complete the Franchise Feasibility Study for Commercial Waste Collection
- Initiate efforts to implement AB1826 to separate and recycle organic waste
- Initiate a City-owned building Preventative Maintenance Plan

Public Works

FY 2015-16 Budget Summary

2015/16 Strategic Goals

- Generate a new City-wide “Average Pavement Condition Index” report to validate improvements and capital planning
- Initiate Round II of permit streamlining effort, including working group recruitment, analysis and outreach (with FD, CDD and GWP)
- Prepare comprehensive plan to revamp Permit Center hours of operation, migrating to four-day standard work week (with FD, CDD and GWP)
- Complete Space 134 park/open space vision process (with CDD, CSP and ED)
- Commence Space 134 conceptual development entitlement process (with CDD,ED)
- Finalize/Certify CEQA process for expansion of Scholl Canyon Landfill
- Complete/close-out upgrades of Palmer, Deukmejian and Verdugo Park Improvement Projects (with CSP)
- Reissue RFP or renegotiate Conversion Technology/Anaerobic Digestion project submittal
- Execute Chevy Chase Sewer Diversion project at 66% of construction completion
- Enter design-build contract phase of BeeLine bus maintenance facility project with 90% of design completed by year-end
- Execute Central Library renovation project at 66% of construction completion (with DLAC)

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Public Works

FY 2015-16 Budget Summary

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2015/16 Strategic Goals

- Perform evaluation of City of Glendale efforts in the arenas of traffic and pedestrian safety, and present findings to City Council and public (with PD)
- Complete 100% design/construction documents for “Green Street” demonstration project
- Implement Low Impact Design (LID) Ordinance
- Initiate commercial waste collection franchise process
- Develop cost allocation formula for Building Maintenance Fund (with AS)
- Present NPDES Permit and Funding Strategy/Alternatives to City Council
- Develop Security Camera Policy (with ISD, CA, CM, PD and CSP)

Public Works

Proposed FY 2015-16 Budget

Fund Summary (1 of 3)

	Adopted	Proposed	Increase/(Decrease)	
	FY 2014-15	FY 2015-16	\$	%
General Fund (101)	\$ 17,703,607	\$ 17,964,870	\$ 261,263	1.5
Air Quality Improvement Fund (251)*	305,058	-	(305,058)	(100.0)
PW Special Grants Fund (252)	-	23,862	23,862	N/A
San Fernando Landscape District Fund (253)	81,124	81,124	-	0.0
Measure R Local Return Fund (254)*	6,908,000	-	(6,908,000)	(100.0)
Measure R Regional Return Fund (255)	2,400,000	-	(2,400,000)	(100.0)

* Shifted to Community Development effective 7/1/2015

Public Works

Proposed FY 2015-16 Budget

Fund Summary (2 of 3)

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Transit Prop A Fund (256)*	\$ 3,737,964	-	(3,737,964)	(100.0)
Transit Prop C Fund (257)*	3,843,009	-	(3,843,009)	(100.0)
Transit Utility Fund (258)*	18,725,339	-	(18,725,339)	(100.0)
Capital Improvement Fund (401)	369,000	815,000	446,000	120.9
State Gas Tax Fund (402)	5,004,000	4,380,000	(624,000)	(12.5)
Parking Fund (520)	12,320,826	12,110,312	(210,514)	(1.7)
Sewer Fund (525)	32,230,468	34,059,747	1,829,279	5.7

Public Works

Proposed FY 2015-16 Budget

Fund Summary (3 of 3)

	Adopted FY 2014-15	Proposed FY 2015-16	Increase/(Decrease)	
			\$	%
Refuse Fund (530)	22,700,235	25,706,964	3,006,729	13.2
Fleet / Equipment Mgmt Fund (601)	14,072,844	14,725,214	652,370	4.6
Total Budget	\$ 140,401,474	\$ 109,867,093	\$ (30,534,381)	(21.7)

Capital Improvement Program (CIP)



Capital Improvement Program

- CIP Summary
- CIP General Fund (401)
 - Sales Tax Funding
 - FY 2015-16 Proposed Budget & Budget Summary
 - Project Summary
- CIP Other Funds
 - Community Services & Parks, Library, Arts & Culture, Community Development, Public Works and Glendale Water & Power
- CIP Recap

CIP Summary (1 of 4)

(In Thousands)

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	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
General Fund (401)			
Non Grant Projects	\$ 27,212	\$ 12,408	\$ 3,375
Grant Projects	12,339	2,129	-
General Fund Total	\$ 39,551	\$ 14,537	\$ 3,375
Community Services & Parks			
CDBG (201)	\$ 893	\$ 674	\$ -
Parks Mitigation Fee Fund (405)	5,695	4,704	4,000
CIP Reimbursement Fund (409)	360	360	-
Recreation Fund (501)	2,762	1,004	1,650
CSP Total	\$ 9,710	\$ 6,742	\$ 5,650
Library, Arts & Culture			
Library Mitigation Fee Fund (407)	\$ 57	\$ 45	\$ -
Library, Arts & Culture Total	\$ 57	\$ 45	\$ -

CIP Summary (2 of 4)

(In Thousands)

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	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Community Development			
General Fund (101)	\$ 475	\$ 11	\$ -
Home Grant Fund (203)	8,342	117	-
Low & Mod Income Housing Fund (213)	6,160	60	-
Miscellaneous Grant Fund (216)	-	-	5,540
Air Quality Improvement Fund (251)	50	50	-
Measure R Local Return Fund (254)	6,683	6,180	-
Transit Prop A Local Return Fund (256)	132	132	-
Transit Prop C Local Return Fund (257)	250	250	250
Transit Utility Fund (258)	6,636	6,636	-
Community Development Total	\$ 28,728	\$ 13,436	\$ 5,790
Management Services			
Economic Development Fund (215)	\$ 728	\$ 728	\$ 372
Management Services Total	\$ 728	\$ 728	\$ 372

CIP Summary (3 of 4)

(In Thousands)

Slide 106

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Public Works			
PW Special Grant Fund (252)	\$ 7,606	\$ 958	\$ 24
Measure R-Regional Return Fund (255)	11,015	4,388	-
State Gas Tax Fund (402)	53,246	4,516	4,380
CIP Reimbursement Fund (409)	1,983	1,315	-
Parking Fund (520)	4,634	2,505	-
Sewer Fund (525)	89,194	54,014	14,348
Refuse Disposal Fund (530)	1,020	633	600
Public Works Total	\$ 168,698	\$ 68,329	\$ 19,352

CIP Summary (4 of 4)

(In Thousands)

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	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
<hr/>			
Glendale Water & Power			
Electric Depreciation Fund (553)	\$ 40,709	\$ 33,177	\$ 28,565
Electric Customer Paid Capital Fund (555)	-	-	2,855
Water Depreciation Fund (573)	14,780	9,752	11,453
Water Customer Paid Capital Fund (575)	-	-	1,610
<hr/>			
Glendale Water & Power Total	\$ 55,489	\$ 42,929	\$ 44,483
<hr/>			
Grand Total	\$ 302,961	\$ 146,746	\$ 79,022

Capital Improvement Program General Fund Fund 401



CIP General Fund

Sales Tax Funding

(In Millions)

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Fiscal Year	CIP Fund 401	% of Sales Tax	Fiscal Year	CIP Fund 401	% of Sales Tax
FY 2002-03	\$15.2	50%	FY 2012-13	\$ 0.3	1%
FY 2003-04	4.0	14%	FY 2013-14	0.3	1%
FY 2004-05	3.1	14%	FY 2014-15	0.3	1%
FY 2005-06	3.4	14%	FY 2015-16 Est	0.5	1.25%
FY 2006-07	3.1	14%	FY 2016-17 Est	0.6	1.5%
FY 2007-08	3.3	14%	FY 2017-18 Est	0.7	1.75%
FY 2008-09	3.0	14%	FY 2018-19 Est	0.9	2%
FY 2009-10	0.9	4%	FY 2019-20 Est	0.9	2%
FY 2010-11	-	0%	FY 2020-21 Est	1.0	2%
FY 2011-12	-	0%	FY 2021-22 Est	1.0	2%

CIP General Fund

FY 2015-16 Proposed Budget

(In Thousands)

	Non-Grant Funded	Grant Funded	Total
Projected Resources			
Scholl Canyon Tipping Fee	\$ 3,523	\$ -	\$ 3,523
Transfer in – GF (Sales Tax)	471	-	471
Total Resources	\$ 3,994	\$ -	\$ 3,994
Projected Appropriation			
Proposed FY 2015-16 Budget	\$ 3,375	\$ -	\$3,375
Transfer to Fund 403 (Landfill)	2,000	-	2,000
Total Budget	\$ 5,375	\$ -	\$ 5,375
Net Surplus / (Use of Fund Balance)	\$ (1,381)	\$ -	\$ (1,381)

CIP General Fund

FY 2015-16 Budget Summary

(In Thousands)

Projected Resources	\$ 3,994
Less Appropriations	<u>(5,375)</u>
FY 2014-15 Net Surplus / (Use of Fund Balance)	\$ (1,381)
Beginning Fund Balance (Est) @ 7/1/2015	<u>(328)</u>
Ending Fund Balance (Est) @ 6/30/2016	\$ (1,709)
Reserved for PEG Capital	<u>(79)</u>
Available Ending Fund Balance (Est) @ 6/30/2016	\$ (1,788)

CIP General Fund – Non Grants

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Project Summary (1 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Management Services			
GTV6 Infrastructure Upgrade	\$ 319	\$ 179	\$ -
Fire			
Fire Station 29 Reconstruction	1,004	999	-
Fire Station 26 Reconstruction	28	(13)	35
Training Center Burn Bldg Reconstruction	80	64	-
Fire Station 21 Roof Replacement	500	114	-
Repair of Pump Drafting Pit	35	2	-
Fire Station 21 Alarm Panel Replacement	57	43	-
Fire Station 21 HVAC System	495	495	-

CIP General Fund – Non Grants

Slide 113

Project Summary (2 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Public Works			
Signal Power Backup System	\$ 519	\$ 508	\$ -
ADA Facility Modification	1,081	447	125
Project Management Staff	-	-	50
Police Bldg Replacement of Boilers	-	-	100
City Hall Building Renovation	-	-	250
Fire Station 24 Emergency Generator Repair	-	-	40
MSB Bldg Roof Restoration	-	-	250
Community Services & Parks			
Civic Auditorium Improvements	754	17	-
Rockhaven Rehabilitation	906	14	50

CIP General Fund – Non Grants

Slide 114

Project Summary (3 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Community Services & Parks (Continued)			
Adult Recreation Center Tennis Court Rep	\$ 659	\$ 341	\$ 175
Parks Unanticipated Repairs	700	146	150
Palmer Park Playground Equipment	51	22	-
Verdugo Park Renovations	-	-	1,000
Pacific Community Center	3,469	3,248	-
Stengel Field Rehab Design & Construction	55	54	-
Dunsmore Park Lighting Replacement	300	41	-
Brand Park Restroom Demo	20	14	-
Glorietta Park Lighting & Irrigation	-	-	200

CIP General Fund – Non Grant

Slide 115

Project Summary (4 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
<hr/>			
Library, Arts & Culture			
Brand Library Renovation	\$ 8,676	\$ 322	\$ -
Central Library Renovation	6,677	4,993	850
Montrose Branch Library	253	142	-
Branch Libraries	574	216	100
<hr/>			
CIP General Fund - Non Grant Total	\$ 27,212	\$ 12,408	\$ 3,375

CIP General Fund – Grant Projects

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Project Summary (In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
General Fund - Grant Projects			
TDA funds for CIP	\$ 1,597	\$ 175	\$ -
Flower Street Improvements	2,242	171	-
Traffic Light Sync-Glendale/Verdugo	1,798	365	-
Traffic Light Sync-Brand Blvd	930	106	-
Traffic Light Sync-Colorado/SFR	613	112	-
I-5/SR134 Congestion MGMT	814	74	-
Fiber Optic Interconnect-IEN	1,433	302	-
Glendale Riverwalk Phase I	173	9	-
Maryland Mini Park	1,764	8	-
Riverwalk LA Outfall Bridge	975	807	-
CIP General Fund – Grant Projects Total	\$ 12,339	\$ 2,129	\$ -

Capital Improvement Program

Other Funds



Capital Improvement Program

Other Funds

■ Community Services & Parks

- CDBG Fund 201
- Parks Mitigation Fee Fund 405
- CIP Reimbursement Fund 409
- Recreation Fund 501

■ Library, Arts, and Culture

- Library Mitigation Fee Fund 407

■ Community Development

- CDD General Fund 101
- Home Grant Fund 203
- Low&Mod Income Housing Asset Fund 213
- Miscellaneous Grant Fund 216
- Air Quality Improvement Fund 251
- Measure R Local Return Fund 254
- Transit Prop A Local Return Fund 256
- Transit Prop C Local Return Fund 257
- Transit Utility Fund 258

Capital Improvement Program

Other Funds

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■ Management Services

- Economic Development Fund 215

■ Public Works

- Public Works Special Grant Fund 252
- Measure R-Regional Return Fund 255
- State Gas Tax Fund 402
- CIP Reimbursement Fund 409
- Parking Fund 520
- Sewer Fund 525
- Refuse Fund 530

■ Glendale Water & Power

- Electric Depreciation Fund 553
- Electric Customer Paid Capital Fund 555
- Water Depreciation Fund 573
- Water Customer Paid Capital Fund 575

Community Services & Parks

Slide 120

Project Summary (1 of 5)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
CDBG Fund 201			
Palmer Park Improvement Project	\$ 655	\$ 436	\$ -
Palmer Park Improvement	238	238	-
Sub Total	\$ 893	\$ 674	\$ -

Parks Mitigation Fee Fund 405

Adult Rec Center Tennis Court Rep	\$ 350	\$ 344	\$ -
Civic Auditorium Traffic Improvement	50	40	-
Planning and Design Studies	300	149	-

Community Services & Parks

Slide 121

Project Summary (2 of 5)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Parks Mitigation Fee Fund 405 (Continued)			
Sports Complex Batting Cage	400	387	-
Pedestrian Paseo from Central	100	100	-
Deukmejian Nature Education Center	1,500	1,407	1,000
Mid City Park Development Master Plan	100	78	-
Urban and Natural Trails	200	174	-
Outdoor Fitness Equipment	150	122	-
Maple Park Improvement Project	450	78	-
Stengel Field Rehab Design & Construction	519	460	-
Fremont Park Renovation Design	150	114	2,000
Riverwalk LA Outfall Bridge	50	50	-
Central Park Plaza	150	150	-
Palmer Park Improvements	1,116	946	-

Community Services & Parks

Slide 122

Project Summary (3 of 5)

(In Thousands)

	Life To Date Project Budget		Remaining Budget 3/31/15		Proposed FY 2015-16	
Parks Mitigation Fee Fund 405 (Continued)						
Brand Park Signs		110		105		-
Verdugo Park-North Community Building		-		-		500
Brand Park Lighting		-		-		500
Sub Total	\$	5,695	\$	4,704	\$	4,000
CIP Reimbursement CSP Fund 409						
Palmer Park Improvements	\$	360	\$	360		-
Sub Total	\$	360	\$	360		-

Community Services & Parks

Slide 123

Project Summary (4 of 5)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Recreation Fund 501			
Citywide Playground Equipment	\$ 150	\$ 139	\$ -
Civic Auditorium Roof Replacement	360	17	-
Civic Auditorium Air Cond Replacement	700	554	-
Civic Auditorium Ext Painting	250	195	-
Fremont Tennis Court-Lighting	298	25	-
SC Artificial Turf Replacement	904	5	-
Ballfield Renovation Program	100	69	-
Upper Scholl Canyon Renovation	-	-	650

Community Services & Parks

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Project Summary (5 of 5)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
<hr/>			
Recreation Fund 501 (continued)			
Verdugo Park-North Community Building	-	-	500
Sports Complex Concession Renovation	-	-	500
Sub Total	\$ 2,762	\$ 1,004	\$ 1,650
<hr/>			
Total Community Services & Parks	\$ 9,710	\$ 6,742	\$ 5,650
<hr/>			

Library, Arts & Culture

Slide 125

Project Summary

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Library Mitigation Fee Fund 407			
2012 Collection Addition	\$ 57	\$ 45	\$ -
Total Library, Arts & Culture	\$ 57	\$ 45	\$ -

Community Development

Slide 126

Project Summary (1 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
General Fund – CDD Fund 101			
Metro Tropico Station Grant I	\$ 225	\$ 5	\$ -
Metro Tropico Station Grant II	250	6	-
Sub total	\$ 475	\$ 11	\$ -
Home Grant Fund 203			
Cypress Sr Vets Ac Rehab Rental	\$ 2,144	\$ 19	\$ -
Ascencia MFR 1911 Gardena	335	9	-
Salem Vet Village New Const.	5,863	89	-
Sub total	\$ 8,342	\$ 117	\$ -

Community Development

Slide 127

Project Summary (2 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Low&Mod Inc. Housing Asset Fund 213			
Glendale Arts Colony	\$ 6,160	\$ 60	\$ -
Sub total	\$ 6,160	\$ 60	\$ -
Grant Fund 216			
Transit Buses	\$ -	\$ -	\$ 3,456
Fareboxes	-	-	1,282
Citywide Pedestrian Plan	-	-	401
Citywide Safety Education Initiative	-	-	401
Sub total	\$ -	\$ -	\$ 5,540

Community Development

Slide 128

Project Summary (3 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Air Quality Improvement Fund 251			
AV Commute Manager	\$ 50	\$ 50	\$ -
Sub total	\$ 50	\$ 50	\$ -
Measure R Local Return Fund 254			
Beeline Maintenance & Operation	\$ 6,683	\$ 6,180	\$ -
Sub total	\$ 6,683	\$ 6,180	\$ -
Transit Prop A Local Return Fund 256			
Bus Benches and Shelters	\$ 132	\$ 132	\$ -
Sub total	\$ 132	\$ 132	\$ -
Transit Prop C Local Return 257			
Refurbishment of Glendale Transport. Ctr	\$ 250	\$ 250	\$ 250
Sub total	\$ 250	\$ 250	\$ 250

Community Development

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Project Summary (4 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
<hr/>			
Transit Utility Fund 258			
Universal Fare System	\$ 445	\$ 445	\$ -
Beeline Maintenance & Operations	6,191	6,191	-
Sub total	\$ 6,636	\$ 6,636	\$ -
<hr/>			
Total Community Development	\$ 28,728	\$ 13,436	\$ 5,790
<hr/>			

Management Services

Slide 130

Project Summary

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Economic Development Fund 215			
Laemmle Project	\$ 728	\$ 728	\$ 372
Total Management Services	\$ 728	\$ 728	\$ 372

Public Works

Project Summary (1 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Public Works Special Grant Fund 252			
AV Commute Manager	\$ 468	\$ 211	\$ -
Grandview/Sonora RR Crossing	2,107	35	-
SR2S Cycle 8	449	9	12
Safe Route to School Ph 4 (Cyc 11)	449	36	12
SR134 Fwy Ramps/Harvey & Wilson	333	333	-
Glendale Avenue Street & Wastewater Capacity Improvement	3,800	334	-
Sub total	\$ 7,606	\$ 958	\$ 24

Public Works

Project Summary (2 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Measure R-Regional Return Fund 255			
Riverwalk LA River Bridge PE	\$ 600	\$ 73	\$ -
Riverwalk Outfall Bridge	475	356	-
Fairmont Ave Park & Ride Facility	540	33	-
Grandview/Sonora RR Crossing	4,550	273	-
Const. of Citywide Bicycle Facilities	500	500	-
SR134 Fwy Ramps/Harvey & Wilson	650	650	-
Verdugo/Honolulu/Montrose Mod	400	3	-
SR134/Glendale Interchange Mod	1,400	1,243	-
Arden Rehab-Highland/Kenilworth	700	57	-
Ocean View Blvd. Traffic Signal	600	600	-
Verdugo Rd. Traffic Signals Modifications	600	600	-
Subtotal	\$ 11,015	\$ 4,388	\$ -

Public Works

Project Summary (3 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
State Gas Tax Fund 402			
Street Resurfacing Program	\$ 21,278	\$ 690	\$ 375
Gutter Construction Program	12,815	1,142	250
Street Reconstruction Program	13,380	1,640	375
Street Name Signs Citywide Inventory	1,188	354	-
Pacific Fiber Optic Interconnect	200	29	-
Street Tree Maintenance	1,000	8	500
Sidewalk Maintenance Program	2,500	532	500
Slurry Seal Maintenance Program	320	12	500
Wilson Harvey & Broadway Traffic Signal	52	21	-
Fiber Optic Interconnect-IEN	426	87	-
Verdugo/Honolulu/Montrose Mod	87	1	-

Public Works

Project Summary (4 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
State Gas Tax Fund 402 (Continued)			
Pennsylvania Rehab (City)	\$ -	\$ -	\$ 500
Doran St. & Adjacent Street Rehab	-	-	150
Oceanview Blvd Rehabilitation	-	-	200
Verdugo Blvd Rehabilitation	-	-	150
Traffic Signal Installation at Various Locations	-	-	880
Sub Total	\$ 53,246	\$ 4,516	\$ 4,380

Public Works

Project Summary (5 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Public Works CIP Reimbursement Fund 409			
Verdugo/Honolulu/Montrose Modification	\$ 374	\$ 66	\$ -
Pennsylvania Rehab (County)	166	146	-
Wilson Harvey & Broadway Traffic Signal	318	28	-
Prop 84 Urban Greening Project	998	988	-
Safe Route to School Improv. Ph 3	78	38	-
Bur-Glen Traffic System Coordinator	49	49	-
Sub total	\$ 1,983	\$ 1,315	\$ -
Parking Fund 520			
Parking Lot Resurfacing	\$ 400	\$ 73	\$ -
Exchange Parking Structure Improvement	950	127	-
Parking Lot Meter Pay Stations	1,140	161	-

Public Works

Project Summary (6 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Parking Fund 520 (Continued)			
Parking Lot & Meter Improvements	\$ 300	\$ 300	\$ -
Metro Advanced Way Find & Guidance	208	208	-
LED Lighting Upgrade	400	400	-
Lighting Upgrade at Brand Park and Library	750	750	-
Metro Advanced Way Find & Guidance	486	486	-
Sub total	\$ 4,634	\$ 2,505	\$ -
Sewer Fund 525			
Bus Maint./Natural Gas Facility	\$ 106	\$ 33	\$ -
CMP Replacement	629	367	133
Sewer Reconstruction Program	6,315	2,179	300
Wastewater Capacity Improvement	5,017	1,178	500
Storm Water Pollutant Treatment	2,500	2,500	-

Public Works

Project Summary (7 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Sewer Fund 525 (Continued)			
Canada Blvd. Storm Drain Sys	\$ 3,012	\$ 193	\$ -
Hyperion Wastewater System	25,500	11,317	6,000
LA-Glendale Water Reclam. Plant	25,000	18,004	7,000
Emer. Sewer and SD Repair Program	1,400	301	-
Glenoaks/Adams Storm Drain System	690	690	-
San Fernando & Highland Storm Drain	675	296	-
Glenmore Blvd. Storm Drain System	1,300	1,300	-
Chevy Chase Sewer Diversion Program	12,000	11,874	-
Tyburn St Wastewater Cap Imp	2,000	1,906	-
Glendale Ave Wastewater Cap Imp	1,500	502	-

Public Works

Project Summary (8 of 8)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Sewer Fund 525 (Continued)			
Pacific & Burchett Wastewater Capacity Improvement	\$ 1,500	\$ 1,326	\$ -
Sludge and Debris Drying Facility	50	48	-
Brand Storm Water Lift Station	-	-	115
Milford Ave Storm Drain Installation	-	-	300
Sub Total	\$ 89,194	\$ 54,014	\$ 14,348
Refuse Disposal Fund 530			
SC Landfill Expansion Environmental Study	\$ 1,020	\$ 633	\$ -
Scholl Canyon Landfill Irrigation	-	-	600
Sub Total	\$ 1,020	\$ 633	\$ 600
Total Public Works	\$ 168,698	\$ 68,329	\$ 19,352

Glendale Water & Power

Project Summary (1 of 6)

(In Thousands)

Slide 139

Electric Depreciation Fund 553

Power Management:

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Major Overhaul of Unit 1	\$ 3,024	\$ 3,016	\$ -
Upgrade Controls 8A & 8BC	1,242	1,242	-
Unit 9 Gas Turbine Overhaul	1,284	1,270	68
Grayson Repower	1,672	1,497	6,918
Unit 4 Cooling Tower Retro	540	525	-
Unit Control System	456	57	-
Gas Analyzers	-	(50)	-
General Plant Capital Outlay	-	-	629
Replace Unit 9 Catalysts	-	-	1,736
Unit 8BC Retrofit	-	-	818

Glendale Water & Power

Project Summary (2 of 6)

(In Thousands)

Slide 140

	Life To Date Project Budget	Remaining Budget 3/31/14	Proposed FY 2015-16
Electric Depreciation Fund 553 (Continued)			
Power Management (continued):			
Unit 8ABC Inlet Filter House	\$ -	\$ -	\$ 1,394
Unit 8A HRSG Major Retrofit	-	-	566
Overhaul Reserve Gas Turbine	-	-	1,160
Unit 5 Transformer Repair	-	-	222
Unit 2 AVR Full Static Ex.	-	-	317
Unit 4 Boiler Retube	-	-	4,506
Fire Protection System	-	-	163
Emergency Repairs	-	-	1,250

Glendale Water & Power

Slide 141

Project Summary (3 of 6)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Electric Depreciation Fund 553 (Continued)			
Distribution:			
General Plant Allocation	\$ 1,746	\$ 374	\$ 487
Howard Roofing Replace	150	150	-
A/C Replace @ Howard & UOC	65	65	-
AMI SG DMS-OMS Hardware/Software	400	119	-
AMI SG DMS-OMS Sys Integra	1,341	860	-
Electric Vehicle Program	400	395	-
AMI Modernization IT Support	822	708	201
Fremont Subs Roof Replacement	75	75	-
Grandview Getaways	2,002	1,857	264
Grandview Substation	15,813	11,960	428

Glendale Water & Power

Slide 142

Project Summary (4 of 6)

(In Thousands)

Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
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Electric Depreciation Fund 553 (Continued)

Distribution (continued):

CVR	\$ 571	\$ 550	\$ 104
E-Care Upgrade	187	187	-
Meter Data Analytics	98	37	-
Substation Breaker Replacement	736	724	-
IVR Upgrade	88	47	-
General Plant Capital Outlay	-	-	455
Distribution Hardware	2,466	1,981	
Mobile Workforce	408	408	
Asset Management	600	600	
GIS Web Viewer	-	-	275
Capitalized Interest	-	-	2,188

Glendale Water & Power

Project Summary (5 of 6)

(In Thousands)

Slide 143

Electric Depreciation Fund 553 (Continued)

Distribution (continued):

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
4kV/12kV Feeder Acacia	\$ 4,523	\$ 4,523	\$ -
Install Streetlights	-	-	110
Streetlight Electric Services	-	-	109
Feeder Con Bel Aire	-	-	345
Meter Purchases	-	-	150
Transformer Purchases	-	-	200
Relay Protection Improvements	-	-	718
Deteriorated Pole Replace	-	-	505
Elec Vault Replacements	-	-	234
Cable Replacements	-	-	568

Glendale Water & Power

Project Summary (6 of 6)

(In Thousands)

Slide 144

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Electric Depreciation Fund 553 (Continued)			
Distribution (continued):			
Feeder Refusing	\$ -	\$ -	\$ 170
Emergency System Improvement	-	-	285
Kellog/Grandview/West	-	-	320
Reclosers	-	-	702
Subtotal	\$ 40,709	\$ 33,177	\$ 28,565
Electric Customer Paid Capital Fund 555	-	-	\$ 2,855
Electric Utility Totals	\$ 40,709	\$ 33,177	\$ 31,420

Glendale Water & Power

Slide 145

Project Summary (1 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Water Depreciation Fund 573			
General Plant Allocation	\$ 821	\$ 176	\$ 251
Transportation Equipment	203	203	-
Phase 3 Prop 50 Grant	106	72	-
Canada Mains Improvement	2,795	873	-
SCADA Study & PLC Upgrade	36	34	-
Cr6 Resin Pilot Study	76	53	-
Bette Davis Recycled Ext.	1,520	246	-
Diederich Pump #1 Replacement	150	143	-
Replace Pump, Motor, MCC	483	483	489
Modernization	880	852	362
Slope Repair Verdugo 1666	80	80	31
Cr6 MWD FAF Research	298	180	36

Glendale Water & Power

Slide 146

Project Summary (2 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Water Depreciation Fund 573 (Continued)			
Park Manor Reservoir	\$ 529	\$ 212	\$ -
AquaNano Resin Study	100	59	-
Verdugo Well A Rehab.	153	153	-
Verdugo Well B Rehab.	168	168	-
Glorietta Well 6 Rehab.	252	253	-
Shirley Jean Pump Rehab.	99	99	-
Glenoaks 1290 Wtr Tnk Rehab.	152	152	-
Emerald Isle 1850 Wtr Rehab.	152	152	-
Ben Lomond WMR	2,100	2,064	369
Kenneth WMR	2,265	2,228	462
Valve Replacement	530	94	517

Glendale Water & Power

Slide 147

Project Summary (3 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Water Depreciation Fund 573 (Continued)			
Valve Installation	\$ 530	\$ 492	\$ -
Glendale Recycled WTR	151	118	-
Grandview Recycled WTR	151	113	-
General Plant Capital Outlay	-	-	70
Emergency Projects	-	-	1,306
Recycled Services/Meters	-	-	27
Grandview RW Tank Rehab.	-	-	301
Glendale RW Tank Rehab.	-	-	216
Fern Lane RW Tank Rehab.	-	-	263
Potable Service & Meters	-	-	54
Potable Hydrants	-	-	16

Glendale Water & Power

Slide 148

Project Summary (4 of 4)

(In Thousands)

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
Water Depreciation Fund 573 (Continued)			
Linden WMR Project	\$ -	\$ -	\$ 3,445
Dunsmore 2400 Tank Rehab.	-	-	203
Slope Repair at Various	-	-	205
Grandview Pump Station	-	-	111
Melwood #2 Pump Replacement	-	-	228
Glenoaks 968 Pump Replacement	-	-	203
2015 Urban Water Plan	-	-	111
Recycled Hydrants	-	-	27
Chevy Oaks Recycled	-	-	2,150
Subtotal	\$ 14,780	\$ 9,752	\$ 11,453
Water Customer Paid Capital Fund 575	-	-	1,610
Water Utility Totals	\$ 14,780	\$ 9,752	\$ 13,063
Glendale Water & Power Total	\$ 55,489	\$ 42,929	\$ 44,483

Capital Improvement Program Summary



CIP Summary

(In Thousands)

Slide 150

	Life To Date Project Budget	Remaining Budget 3/31/15	Proposed FY 2015-16
General Fund (401)			
Management Services	\$ 319	\$ 179	\$ -
Fire	2,199	1,704	35
Public Works	1,600	955	815
Community Services & Parks	6,914	3,897	1,575
Library, Arts & Culture	16,180	5,673	950
Grant Projects	12,339	2,129	-
General Fund Sub Total	\$ 39,551	\$ 14,537	\$ 3,375
Community Services & Parks	\$ 9,710	\$ 6,742	\$ 5,650
Library, Arts & Culture	\$ 57	\$ 45	\$ -
Community Development	\$ 28,728	\$ 13,436	\$ 5,790
Management Services	\$ 728	\$ 728	\$ 372
Public Works	\$ 168,698	\$ 68,329	\$ 19,352
Glendale Water & Power	\$ 55,489	\$ 42,929	\$ 44,483
Total	\$ 302,961	\$ 146,746	\$ 79,022

2015-16 Citywide Fee Schedule Changes

Citywide User Fees, Fines, Rates & Charges

Introduction

Slide 152

- Fee Setting Consideration
- New Proposed Fees
- Proposed Fee Increases
- Proposed Fee Decreases
- Proposed Fee Deletions
- Estimated Revenues
- Questions & Comments

Fee Setting Considerations

- Fairness and Equity
- Council Policy
 - Cost Recovery and Subsidization
 - Social Impacts / Affordability
 - Revenue Impacts
 - Activity Incentives / Disincentives
- Impact on Market Factors
 - Supply and Demand (elasticity)
 - Pricing
- Legal Compliance
- Other Factors
 - Constituencies Affected
 - Subsidies for selected services may be appropriate for public benefit

Citywide User Fees, Fines, Rates & Charges

Example: Fully Burdened Hourly Rate

Principal N.S. Supervisor

Direct Salaries	\$104,598
Direct Benefits	\$51,702
Direct Salary & Benefits	<hr/> \$156,300
÷ “Billable” Hours	<hr/> 1,500

Direct Salaries & Benefits Hourly Rate	\$104.20
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Overhead Costs:

Services & Supplies	\$3.72	
Citywide Administration	\$12.02	
Supervision & Support	\$20.48	
Indirect Activities	\$0.27	\$36.49

Fully Burdened Hourly Rate	\$140.69
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Citywide User Fees, Fines, Rates & Charges

Time Estimate Calculation: News Rack Fees

	N.S. Field Rep.	Principal N.S. Supr	N.S. Cust Serv Rep	Hrly City Worker	Admin. Officer	
Application Processing Input	-	-	.08	-	-	
Inspection / Travel / Re-Check	1.25	.03	-	.08	-	
Documentation / Reports	.25	-	-	-	-	
Notification / Filing / Closeout	.08	-	.08	.08	-	
Investigation / Patrol / Response	-	-	-	-	-	
Administration	-	.08	-	.95	.05	
Other	.50	-	-	-	-	
Total Hours	2.08	.08	.17	1.12	.05	
X Fully Burdened Hourly Rate	\$78.18	\$140.69	\$68.92	\$30.82	\$93.47	
Total Cost	\$162.61	\$11.26	\$11.44	\$34.39	\$4.67	\$224.38
Other Support Costs						\$17.37
Total						\$241.75

FY 2014-15 Adopted Fees

News Rack Fee Options for Council Consideration

Fee Title	Current Suspended Fee	Council Direction Needed	Cost Recovery Rate
News Rack Annual Registration Fee	\$52.00	\$241.00	100%
News Rack Annual Registration Fee	\$52.00	\$180.75	75%
News Rack Annual Registration Fee	\$52.00	\$120.50	50%
News Rack Annual Registration Fee	\$52.00	\$60.25	25%
News Rack Annual Registration Fee	\$52.00	\$0.00	0%

Citywide User Fees, Fines, Rates & Charges

Proposed Fee Changes

- New Fees – 18
- Increase to Existing Fees – 38
- Decreases to Existing Fees – 8
- Fee Deletion – 31
- Service Title Revisions – 11
- No Changes – 2,196
- Total Number of Fees for City Services - 2,302

Citywide User Fees, Rates and Charges

Slide 158

New Proposed Fees (1 of 3)

#	Fee Title	Dept/Div	Proposed Fee
1	Filming Application Fee – Low Budget Filming	M.S./E.D.D.	\$152
2	Legal Description Review	P.W./Eng.	\$400
3	Release of Covenant & Agreement	P.W./Eng.	\$776
4	Reserved Parking Fee / Per Hour	P.W./Parking	\$1
5	Valet Storage Fee / Per Vehicle	P.W./Parking	\$1
6	Brand Library – Use of Media Equipment / Per Event	Library	\$80
7	Lost or Damaged eReader & iPad Accessories / Each	Library	Cost May Vary
8	Photo Use Fee – Individual & Non-Profit / After 5 Images (First 5 Free) / Per Image	Library	\$3
9	Photo Use Fee – Commercial Publication of Library Photo	Library	\$25

Citywide User Fees, Rates and Charges

Slide 159

New Proposed Fees (2 of 3)

#	Fee Title	Dept/Div	Proposed Fee
10	Existing Low Voltage Installation – Per Sq. Ft./Floor – Permit	CDD/Building	\$0.09 Sq. Ft.
11	Additional Electrical Plan Review Fees when a project is reviewed for compliance State Energy Conservation Regulations	CDD/Building	15%
12	Mechanical Permit Fees Other Mechanical Equipment Ventilation Fan Connector to a Multiple Duct / One Hour Minimum	CDD/Building	Hourly Rate
13	Additional Mechanical Plan Review Fees when a project is reviewed for compliance State Energy Conservation Regulations	CDD/Building	15%
14	Mechanical Permit Fees Ventilation Equipment: The installation or relocation of each duct smoke detector / Each	CDD/Building	\$60

Citywide User Fees, Rates and Charges

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New Proposed Fees (3 of 3)

#	Fee Title	Dept/Div	Proposed Fee
15	Mechanical Permit Fee for the installation, relocation or repair of CO and/or CO2 detector with VFD with 3 rd party inspection	CDD/Building	\$22
16	Mechanical Permit Fee for the installation, relocation or repair of CO and/or CO2 detector with VFD without 3 rd party inspection	CDD/Building	Hourly Rate
17	Special Recreation (SR) Zone Development Plan Review – Director Review	CDD/Planning	\$316
18	Kennel Permit – 3 Years	CDD/N.S.	\$163

Citywide User Fees, Rates and Charges

Increases to Existing Fees (1 of 8)

Slide 161

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Market Research	1	On-Street Parking Meter Rates in Montrose	PW/ Parking	N/A	\$0.50	\$1
Market Research	2	Brand Plaza/Atrium Rental; 3 Hour Min.; Glendale Rate	Library	N/A	\$250	\$350
Market Research	3	Brand Plaza/Atrium Rental; 3 Hour Min.; Non-Glendale Rate	Library	N/A	\$300	\$400
Market Research	4	Fees-Services Interlibrary Loan Patron requests materials from a lending library a library charging fees	Library	N/A	Fees charging by lending Library	\$5+Fees charged by lending library (if applicable)

Citywide User Fees, Rates and Charges

Increases to Existing Fees (2 of 8)

Slide 162

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	5	Electrical Permit Fees Single Family Homes Electrical Services up to 100 amps	CDD/ Building	\$562.31	\$34	\$50
Cost Study	6	Electrical Permit Fees Single Family Homes Electrical Services 101 to 200 amps	CDD/ Building	\$421.57	\$44	\$75
Cost Study	7	Electrical Permit Fees Single Family Homes Electrical Services 201 to 400 amps	CDD/ Building	\$436.83	\$88	\$125
Cost Study	8	Electrical Permit Fees Single Family Homes Electrical Services over 400 amps	CDD/ Building	\$562.31	\$132	\$175
Cost Study	9	Electrical Permit Fees Multi-Residential Construction Electrical Services up to 100 amps	CDD/ Building	\$334.09	\$34	\$50

Citywide User Fees, Rates and Charges

Increases to Existing Fees (3 of 8)

Slide 163

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	10	Electrical Permit Fees Multi-Residential Construction Electrical Services 101 to 200 amps	CDD/ Building	\$119.11	\$44	\$75
Cost Study	11	Electrical Permit Fees Multi-Residential Construction Electrical Services 201 to 400 amps	CDD/ Building	\$167.10	\$88	\$125
Cost Study	12	Electrical Permit Fees Multi-Residential Construction Electrical Services Over 400 amps	CDD/ Building	\$408.95	\$132	\$175
Cost Study	13	Electrical Permit Fees Other Electrical Items; Commercial Services 600 volts or less; 200 amperes or less rating	CDD/ Building	\$427.56	\$22	\$50
Cost Study	14	Electrical Permit Fees Other Electrical Items; Commercial Services 600 volts or less; Over 200 amperes and including 600 amperes	CDD/ Building	\$360.44	\$44	\$100

Citywide User Fees, Rates and Charges

Increases to Existing Fees (4 of 8)

Slide 164

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	15	Electrical Permit Fees Other Electrical items; Commercial Services 600 volts or less; Over 600 amperes and including 1200 amperes	CDD/ Building	\$438.07	\$76	\$150
Cost Study	16	Electrical Permit Fees Other Electrical Items; Commercial Services 600 volts or less; Over 1200 amperes	CDD/ Building	\$438.07	\$122	\$200
Cost Study	17	Electrical Permit Fees Other Electrical Items; Services over 600 volts	CDD/ Building	\$437.07	\$186	\$225
Cost Review	18	Electrical Permit Fees Other Electrical Items; Temporary Services	CDD/ Building	N/A	\$49	\$50
Cost Study	19	Installation of News Racks in the Public Rights of Way Annual Registration	CDD/ N.S.	\$241.75	\$52	\$241

Citywide User Fees, Rates and Charges

Increases to Existing Fees (5 of 8)

Slide 165

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	20	New Construction – Commercial; New Low-Rise Project; Plan Check	Fire	\$1,468.57	\$122	\$367
Cost Study	21	New Construction – Commercial; New High-Rise, Mid-Rise or Complex Project; Plan Check	Fire	\$4,648.33	\$387	\$1,162
Cost Study	22	New Construction – Commercial; Addition/ Alteration/TI to Low-Rise Project; Plan Check	Fire	\$186.31	\$16	\$46
Cost Study	23	New Construction – Commercial; Addition/ Alteration/TI to High-Rise, Mid-Rise or Complex Project: Plan Check	Fire	\$902.31	\$75	\$225
Cost Study	24	New Construction – Commercial; New Low-Rise Project; Inspection	Fire	\$850.05	\$71	\$212

Citywide User Fees, Rates and Charges

Increases to Existing Fees (6 of 8)

Slide 166

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	25	New Construction – Commercial; New High-Rise, Mid-Rise or Complex Project; Inspection	Fire	\$10,985.26	\$915	\$2,746
Cost Study	26	New Construction – Commercial; Addition/Alteration/TI to Low-Rise Project; Inspection	Fire	\$370.10	\$31	\$92
Cost Study	27	New Construction – Commercial; Addition/Alteration/TI to High-Rise, Mid-Rise or Complex Project; Inspection	Fire	\$370.10	\$31	\$92
Cost Study	28	New Construction – Residential; Single Family Dwelling; Plan Check	Fire	\$180.07	\$15	\$45
Cost Study	29	New Construction – Residential; New Apartment or Condominium 20-units or less; Plan Check	Fire	\$1,759.57	\$147	\$439

Citywide User Fees, Rates and Charges

Increases to Existing Fees (7 of 8)

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Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	30	New Construction – Residential; New Mixed-Use; Apartment or Condominium over 20-units; Plan Check	Fire	\$2,717.26	\$226	\$679
Cost Study	31	New Construction – Residential; Addition/ Alteration to Apartment or Condominium 20-units or less; Plan Check	Fire	\$478.79	\$40	\$119
Cost Study	32	New Construction – Residential; Addition/ Alteration/TI to Mixed-Use; Apartment or Condominium over 20-units; Plan Check	Fire	\$947.48	\$79	\$236
Cost Study	33	New Construction – Residential; Single Family Dwelling; Inspection	Fire	\$348.78	\$29	\$87
Cost Study	34	New Construction – Residential; New Apartment or Condominium 20-units or less; Inspection	Fire	\$762.44	\$64	\$190

Citywide User Fees, Rates and Charges

Increases to Existing Fees (8 of 8)

Slide 168

Review	#	Fee Title	Dept/Div	Full Cost	Current Fee	Proposed Fee
Cost Study	35	New Construction – Residential; New Mixed-Use; Apartment or Condominium over 20-units; Inspection	Fire	\$3,530.98	\$294	\$882
Cost Study	36	New Construction – Residential; Addition/ Alteration to Apartment or Condominium 20-units or less; Inspection	Fire	\$370.09	\$31	\$92
Cost Study	37	New Construction – Residential; Addition/ Alteration/TI to Mixed-Use; Apartment or Condominium over 20-units; Inspection	Fire	\$370.09	\$31	\$92
Cost Study	38	New Construction – Residential or Commercial; Building Code Modification (BMOD); Plan Check	Fire	\$275.92	\$23	\$68

Citywide User Fees, Rates and Charges

Decreases to Existing Fees (1 of 2)

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Review	#	Fee Title	Dept/Div	Current Fee	Proposed Fee
Market Research	1	Overdue Materials \$15 \$10 Max. Book, Adult	Library	\$0.25	\$0.25
Market Research	2	Overdue Materials \$15 \$6 Max. Book, Juvenile/Teen	Library	\$0.25	\$0.15
Market Research	3	Lost/Destroyed Materials and Supplies Books & A-V Materials	Library	Cost + \$12	Cost + \$8
Market Research	4	Lost/Destroyed Materials and Supplies Magazines	Library	Cost + \$4	\$3
Market Research	5	Fees-Sale of Supplies Flash Drive, Large Capacity	Library	\$25	\$10
Cost Study	6	Mechanical Permit Fee for the Installation, relocation or repair of each Fire-Damper, Smoke Damper, Combination Damper, or ceiling radiation damper	CDD/ Building	\$155	\$77.50

Citywide User Fees, Rates and Charges

Decreases to Existing Fees (2 of 2)

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Review	#	Fee Title	Dept/Div	Current Fee	Proposed Fee
Fee Restructure	7	Amusement Machine (Coin Operated) Application / Per Application	CDD/ N.S.	\$193.50	\$146
Fee Restructure	8	Amusement Machine (Coin Operated) Device License / Per Year, Per Device	CDD/ N.S.	\$193.50	\$132

Citywide User Fees, Rates and Charges

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Deletion of Existing Fees (1 of 3)

#	Fee Title	Dept/Div	FY 2014-15 Fee
1	Overdue Materials - \$15 maximum; Paperback, Adult	Library	\$0.25
2	Overdue Materials - \$15 maximum; Book, YA	Library	\$0.25
3	Overdue Materials - \$15 maximum; Paperback, YA	Library	\$0.25
4	Overdue Materials - \$15 maximum; Paperback, Juvenile	Library	\$0.25
5	Overdue Materials - \$15 maximum; Cassettes	Library	\$0.25
6	Overdue Materials - \$15 maximum; Compact Disc	Library	\$0.25
7	Overdue Materials - \$15 maximum; Records	Library	\$0.25
8	Overdue Materials - \$15 maximum; Slides	Library	\$0.25
9	Overdue Materials - \$15 maximum; Video (Non-Rental)	Library	\$0.25
10	Overdue Materials - \$15 maximum; DVDs (Non-Rental)	Library	\$0.25
11	Overdue Materials - \$15 maximum; Books on CD	Library	\$0.25

Citywide User Fees, Rates and Charges

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Deletion of Existing Fees (2 of 3)

#	Fee Title	Dept/Div	FY 2014-15 Fee
12	Overdue Materials - \$15 maximum; Books on Cassette	Library	\$0.25
13	Overdue Materials - \$15 maximum; Magazines	Library	\$0.25
14	Overdue Materials - \$15 maximum; Magazines, Juvenile	Library	\$0.25
15	Overdue Materials - \$15 maximum; Pamphlets	Library	\$0.25
16	Overdue Materials - \$15 maximum; Picture Film Item	Library	\$0.25
17	Overdue Materials - \$15 maximum; Framed Prints Brand	Library	\$0.25
18	Overdue Materials - \$15 maximum; Sheet Music Brand	Library	\$0.25
19	Fees-Eqpt. Printers Film Reader Printer B/W	Library	\$0.20
20	Fees-Eqpt. Printers Film Reader Printers Color	Library	\$1.00
21	Fees-Eqpt. Printers Computer Screen Printers B/W	Library	\$0.20

Citywide User Fees, Rates and Charges

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Deletion of Existing Fees (3 of 3)

#	Fee Title	Dept/Div	FY 2014-15 Fee
22	Fees-Eqpt. Printers Computer Screen Printers Color	Library	\$1.00
23	Fees-Eqpt. Photocopying Black and White Copy	Library	\$0.20
24	Fees-Eqpt. Photocopying Color Copy	Library	\$1.00
25	Fees-Eqpt. Coin Operated Typewriters IBM	Library	\$0.50
26	Fees-Materials Permanent Art Collection...	Library	\$500-\$25k
27	Fees-Services Interlibrary Loan Patron Requests	Library	Free
28	Obituary/Local History Staff Search-Rush	Library	\$20
29	Fees-Sale of Supplies Flash Drive, Small Capacity	Library	\$15
30	Amusement Machine (Coin Operated)	CDD/NS	\$387
31	New Construction – Residential or Commercial; Building Solar PV (BSOLAR); Plan Check	Fire	\$6

Citywide User Fees, Fines, Rates & Charges

Summary of Fee Changes

- New Fees – 18
- Increase to Existing Fees – 38
- Decreases to Existing Fees – 8
- Fee Deletion – 31
- Service Title Revisions – 11
- No Changes – 2,196
- Total Number of Fees for City Services - 2,302

Citywide User Fees, Rates & Charges

Estimated Revenues FY 2015-16

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Department / Division	New Fees	Increases	Decreases	Estimated Revenue
Misc. Charges				
- Filming	\$ 1,824	\$ -	\$ -	\$ 1,824
CDD				
- Building & Safety	36,300	31,899	(775)	67,424
- Planning	1,264	-	-	1,264
- N.S.	-	103,950	(2,725)	101,225
Fire	-	55,059	-	55,059
Library, Arts & Culture	4,650	2,300	(1,190)	5,760
Public Works				
- Engineering	3,504	-	-	3,504
- Parking	24,000	30,000	-	54,000
Total	\$ 71,542	\$ 223,208	\$ (4,690)	\$ 290,060

Citywide User Fees, Rates & Charges

Estimated Revenues FY 2015-16

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Fund	New Fees	Increases	Decreases	Estimated Revenue
General Fund	\$ 41,068	\$ 190,908	\$ (3,500)	\$ 228,476
Non-General Funds	30,474	32,300	(1,190)	61,584
Total	\$ 71,542	\$ 223,208	\$ (4,690)	\$ 290,060

FY 2015-16 Budget Calendar

■ May 5, Budget Study Session #1

- FY 2014-15 Update, Year End Projection & Adjustments
- Organizational Profile
- General Fund Forecast
- FY 2015-16 Proposed General Fund Budget
- Budget Calendar

Budget Calendar

- May 12, Budget Study Session #2
 - Council Priorities
 - Summary of Appropriations
 - Review of Departmental Budgets
 - Capital Improvement Program
 - Proposed New Fees & Increases
 - Budget Wrap Up
- May 19, Budget Hearing, 6pm
- June 2, Budget Adoption, 6pm

Questions & Comments