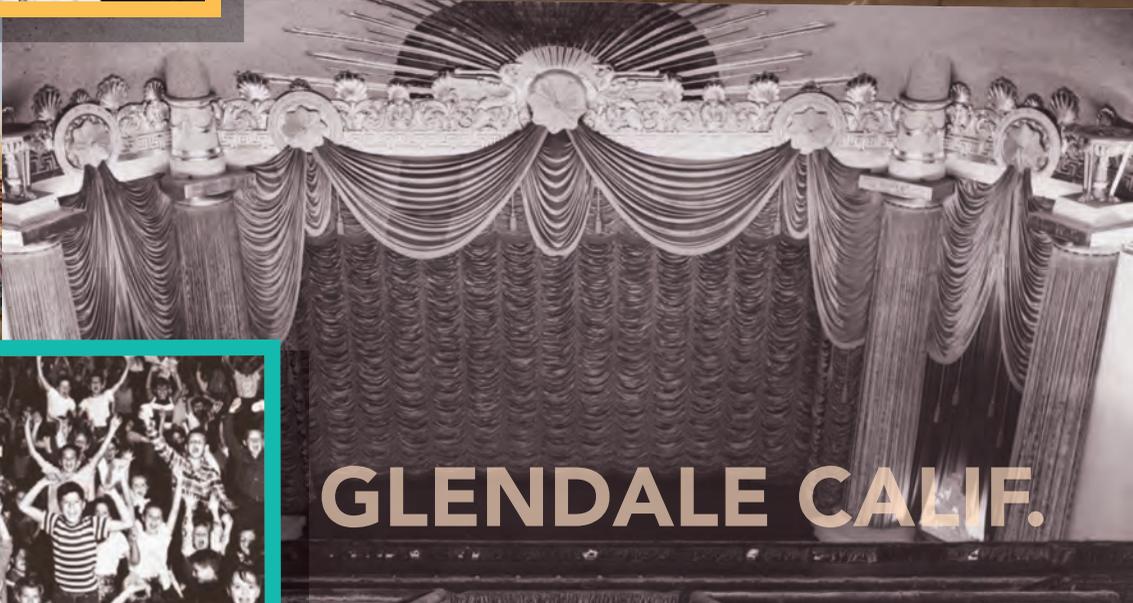
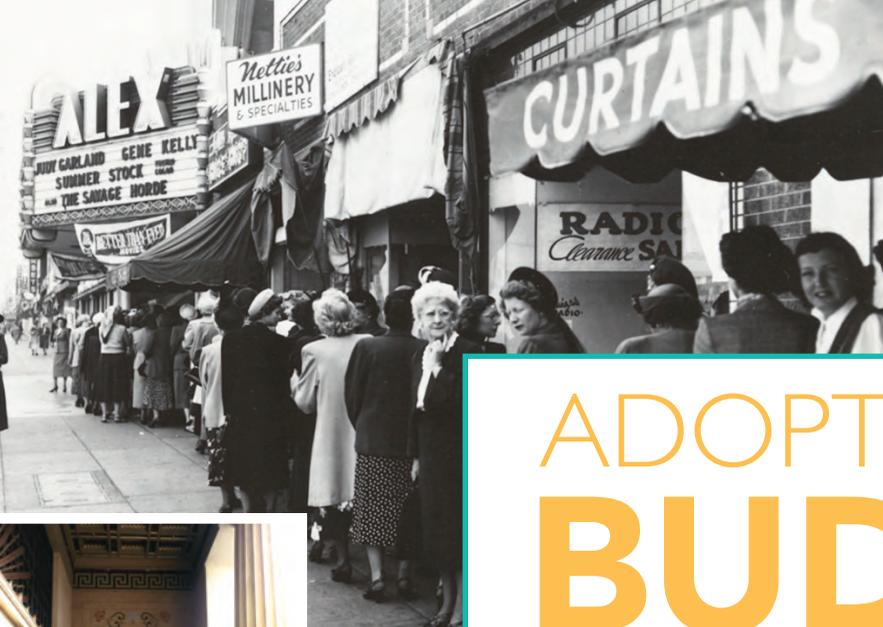


ADOPTED
BUDGET
2015-16



GLENDALE CALIF.



About the Cover

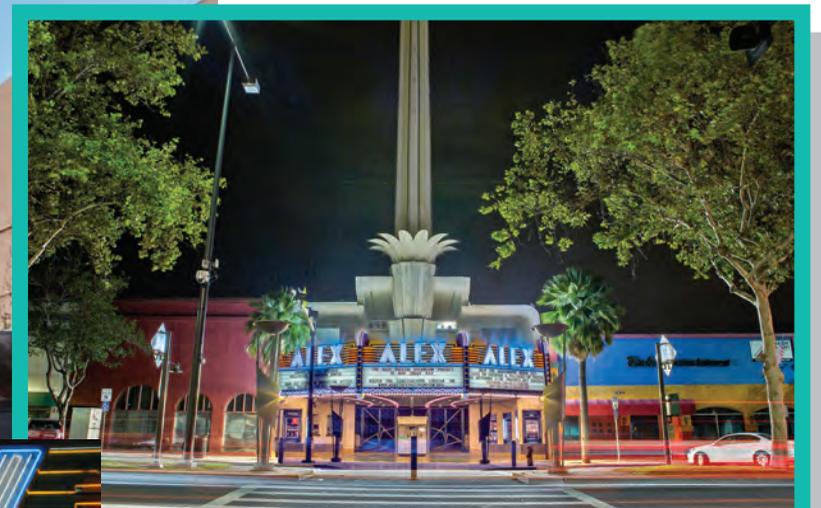
The historic Alex Theatre celebrates its 90th birthday, serving as a Glendale landmark since 1925. Originally a neighborhood Vaudeville house and movie palace, today the venue serves as a world class performing arts and entertainment center.

Located in the heart of the City's downtown and arts & entertainment district, the 1,400-seat Theatre is operated by the non-profit Glendale Arts. The registered historic landmark draws thousands of theatergoers each month with music, dance, and comedy presentations, film screenings, cultural celebrations, location shoots, and a variety of special events, serving diverse audiences and interests.

From its opening in 1925 through the 1950s, the Alex Theatre served as a preview house for major Hollywood releases, attracting the glamorous stars of the time. The Theatre continued to host Hollywood previews and screen first-run films until the 1980s, when it closed after several years of decline.

In 1992, the Glendale Redevelopment Agency purchased the Theatre and dedicated \$6.2 million to restore the Alex to its former splendor. Since reopening on New Year's Eve 1993 as a performing arts and entertainment center, the Theatre has been a vital nexus of entertainment, commerce, and civic activity. In 2013 the City of Glendale and Glendale Arts also took on a \$5.2 million expansion for greater backstage facilities and access.

While there are some exciting changes to the Alex, other things remain unchanged. The widely recognized neon tower continues to stand tall as a beacon for Downtown Glendale, symbolizing the Alex Theatre's storied history and its standing as a premier destination for arts and entertainment in Los Angeles.



ALEX

City of Glendale, California
CITY COUNCIL



Ara Najarian
MAYOR



Paula Devine
COUNCILMEMBER



Laura Friedman
COUNCILMEMBER



Vartan Gharpetian
COUNCILMEMBER



Zareh Sinanyan
COUNCILMEMBER

ADOPTED
BUDGET
2015-16

Acknowledgements

Budget Preparation Team

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Adrine Isayan, Budget Manager
Jason Jacobsen, Budget Analyst
Armine Kasimyan, Budget Associate
Antonio Ligon, Budget Associate

Information Services

PeopleSoft Team

Graphics Section

Design and Printing

Photo Credits

Architectural photographs by Nico Marques/Photekt
Glendale Public Library Special Collections

City of Glendale, California

About Our City

Population*

Population, 2014 Estimate	200,167
Population, 2010	191,719
Population, 2000	194,973
Population, 1990	180,038
Population, 1980	139,060

City Facts

Year of Incorporation.....	1906
Governance Structure.....	City Council/City Manager
Area	30.6 square miles
Assessed Value, August 2015	\$27,224,163,479
Total Housing Units, 2000*	73,713
Total Housing Units, 2013**	74,607
Average Persons per Household, 2000*	2.72
Average Persons per Household, 2014*	2.71

Income

Estimated Median Household Income, 2000*	\$41,805
Estimated Median Household Income, 2013**	\$53,020

Home Valuations

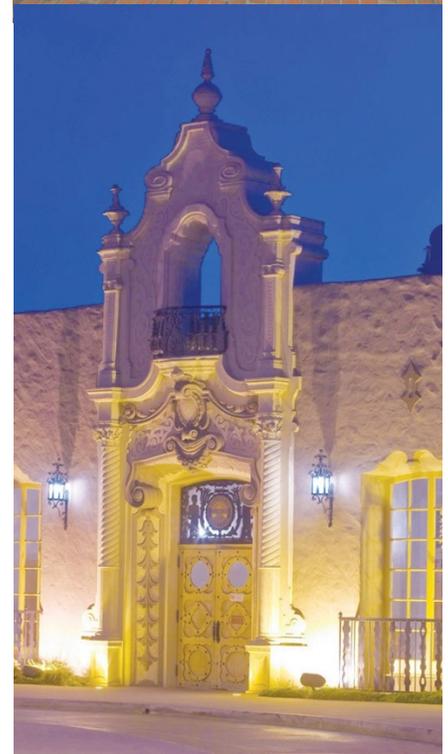
Median Value Owner-Occupied Housing Units, 2000*	\$325,700
Median Value Owner-Occupied Housing Units, 2013** ...	\$587,800

City Finances

Fiscal Year 2015-16 Citywide Budget	\$797,829,593
Fiscal Year 2015-16 General Fund Budget	\$182,890,934

*According to U.S. Census

**According to 2009-2013 American Community Survey



City of Glendale, California

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City of Glendale, California Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 200,167 people (US Census). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Bob Hope Airport in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, Nestle USA, IHOP/Applebees, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost savings. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

City of Glendale, California Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

Executive Team

SCOTT OCHOA, **City Manager**

YASMINK K. BEERS, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

ROBERT M. CASTRO
Police Chief

CINDY CLEARY
Director of Library, Arts & Culture

MATTHEW DOYLE
Director of Human Resources

JESS DURAN
Director of Community Services & Parks

ROBERT P. ELLIOT, CPA
Director of Finance

GREGORY FISH
Fire Chief

BRIAN GANLEY
Chief Information Officer

MICHAEL J. GARCIA
City Attorney

ROUBIK GOLANIAN
Director of Public Works

PHILIP LANZAFAME
Director of Community Development

ARDASHES KASSAKHIAN
City Clerk

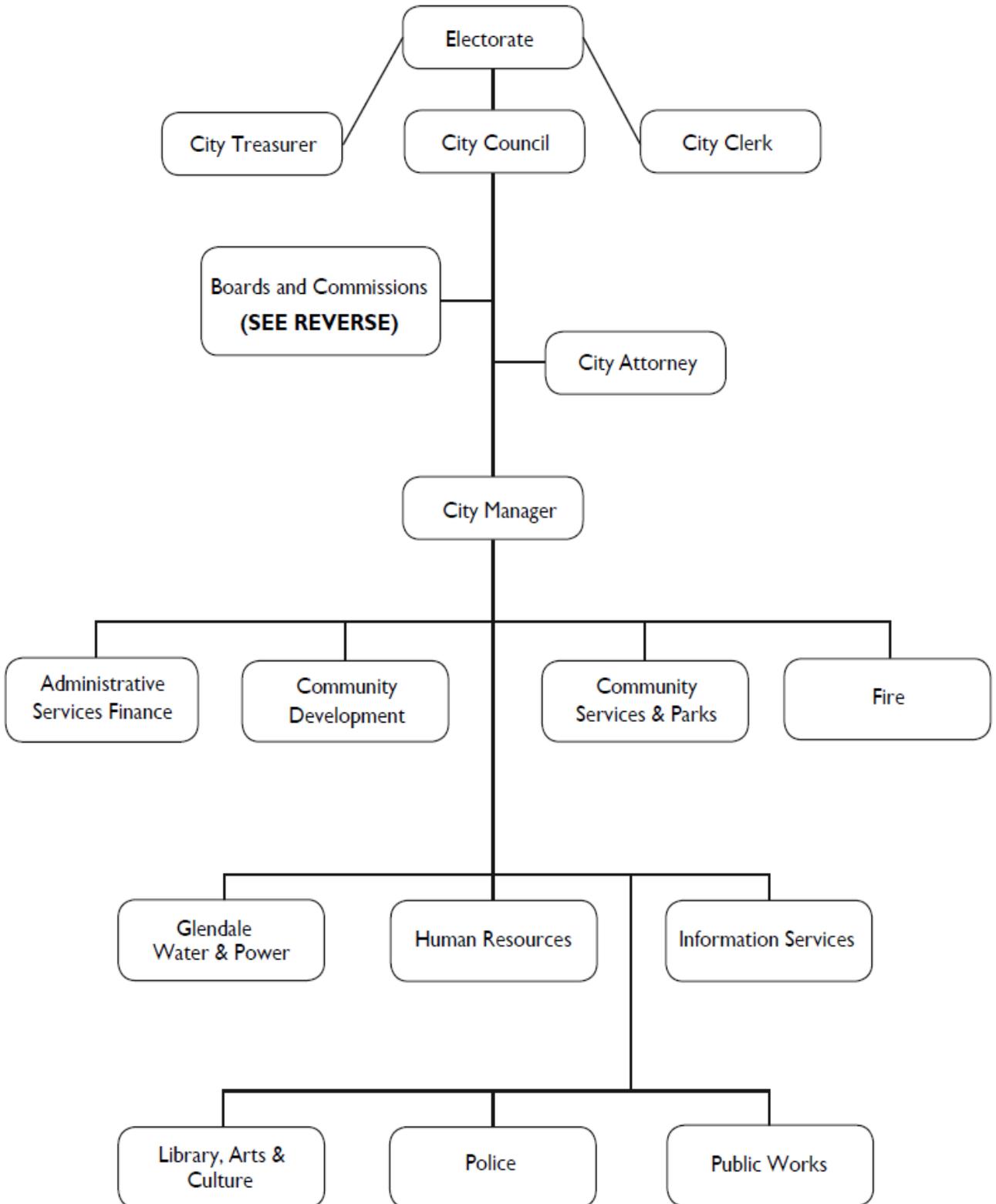
VACANT
Director of Economic Development

THOMAS R. LORENZ
Director of Communications
& Community Relations

RAFI MANOUKIAN
City Treasurer

STEPHEN ZURN
General Manager of Glendale Water & Power

City of Glendale, California Organizational Chart



City of Glendale, California

Boards and Commissions

Arts & Culture Commission

Library, Arts & Culture

Audit Committee

Management Services

Building & Fire Board of Appeals

Community Development

Bob Hope Airport Authority

Management Services

Civil Service Commission

Human Resources

Commission on the Status of Women

Community Services & Parks

Community Development Block Grant Advisory Committee

Community Services & Parks

Design Review Board

Community Development

Glendale Housing Authority

Community Development

Glendale *Water & Power* Commission

Glendale Water & Power

Historic Preservation Commission

Community Development

Investment Policy Advisory Committee

City Treasurer

Parks, Recreation & Community Services Commission

Community Services & Parks

Planning Commission

Community Development

Transportation & Parking Commission

Public Works

City of Glendale, California
Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Glendale
California**

For the Fiscal Year Beginning

July 1, 2014

A handwritten signature in black ink, appearing to read 'Jeffrey R. Brown', is written in a cursive style.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the sixth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2015-16 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, California
Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2014-15. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the fifth year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2015-16 annual budget. This document will be submitted to be considered for another award this year.

ADOPTED BUDGET 2015-16



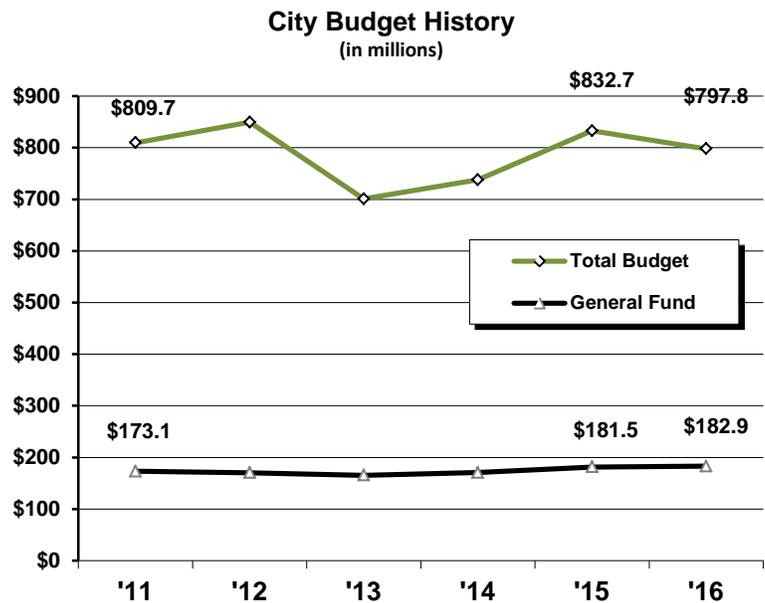
CITY OF GLENDALE BUDGET MESSAGE

Honorable Mayor and Members of the City Council,

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2015-16. The slow economic recovery in conjunction with the State's efforts to address its budget deficit by taking resources from cities have combined to make these past few years some of the most difficult budget years in recent history. In spite of the difficulty involved in preparing this budget, however, the managers and staff from each department, as well as the City Council, have approached the challenge in a professional and constructive manner. The focus clearly remains on how to best serve our diverse community - carefully balancing the myriad of needs with limited resources.

The total adopted budget for FY 2015-16 is \$797.8 million and includes all City funds, departments and programs. The General Fund's total budget is \$182.9 million from which the City pays for services commonly associated with local government such as: police and fire services, libraries, parks, public works, and administration.

The FY 2014-15 budget was adopted with 1,579 full-time budgeted positions plus City Council for a total of 1,584 positions. As a part of the Retirement/Separation Incentive, a total of 64 positions were eliminated. Thus, the revised position count for FY 2014-15 was 1,520 positions (inclusive of Council). As a part of the FY 2015-16 Budget process, a net of 46 full-time positions were added to the budget across the organization. Therefore, the FY 2015-16 budget represents 1,561 full-time salaried positions plus City Council, for a total of 1,566 positions.



This budget incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the two Budget Study Sessions held on May 5th and May 12th of this year. A public hearing on the budget was held on May 19, 2015 and the budget was adopted on June 2, 2015. While we continue to wrestle with the State of California over funding owed to the City of Glendale, we are pleased to state that this year's budget features a \$2.7 million beginning surplus. It has been nearly ten years since we have been able to say that. Granted, we must remain disciplined and vigilant. Our financial projections indicate minor deficits in the coming years until pension cost rate-smoothing takes effect; however, I do believe that we are through the darkness of the Great Recession and into light of a new day. Indeed, the City Council's priority of fiscal responsibility is paying off. To this end, this year's budget is both familiar and new.

This is the truest and most structurally comprehensive budget Glendale has seen in many years. Because of the impact of the Recession, we have had to reengineer our operations and staffing. Glendale is today, trimmer and more efficient than any time in the last two decades, yet still able to offer an exceptional quality of life and service profile that is comparable to or exceeds any municipality in the region. This "productivity dividend" has been repurposed into investments in technology-utilizing computerization and automation in areas as diverse as managing the Library's collection, to issuing traffic citations, to conducting fire inspections, to scheduling building counter visits, to reporting data and

CITY OF GLENDALE BUDGET MESSAGE

information to our residents. This, in turn, allows us to better control costs over the long-term and ensure that the programs and services most desired by the community are available.

In the FY2015-16 Budget, we have taken all of the good work that has been done to date to understand the complex challenges ahead of us and we have married them to the policy, priority, and funding to actually address them in meaning ways. Thus, we have arrived at the intersection of knowledge and ability. At the same time, the City Council has directed that we continue on our program of making strategic investments in our infrastructure. Major Glendale Water & Power projects in power transmission and water distribution, the Public Works Department's initiation of the Chevy Chase Sewer diversion to LAGWRP (essentially, pushing more city sewage to our jointly-owned facility with LA versus relying on the Hyperion plan, thus saving money), the construction of the Beeline Bus Maintenance Facility, the rehabilitation of the Central Library, and the major upgrades of Palmer and Fremont Parks, all in addition to the regular street, sewer, park and water & power maintenance, form a profile of improvements and the protection of community assets.

It is a great time to be in Glendale. As a community in the greater LA region, we will always have plenty of challenges and obstacles to navigate; however, with solid and strong City Council leadership, as well as a supportive community, we have every opportunity to succeed. FY 2015-16 promises to be a tremendous amount of work, but it is also promising in the opportunity it brings to continue building the premiere community in Southern California.

FY 2015-16 BUDGET OVERVIEW

The table below provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout the budget document includes the actual expenditures for FY 2013-14, the adopted budget for FY 2014-15, the revised budget (includes all budget amendments approved by City Council) for FY 2014-15, and the adopted budget for FY 2015-16.

Total Appropriation Summary

Fund Type	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund	\$ 170,363,917	\$ 181,501,527	\$ 186,466,174	\$ 182,890,934
Special Revenue	104,358,167	115,202,081	124,671,705	103,702,342
Debt Service	9,457,527	3,053,500	3,053,500	3,025,000
Capital Projects	18,466,561	15,264,102	19,045,106	13,755,000
Enterprise	303,666,415	425,886,032	430,645,885	390,966,533
Internal Service	79,250,356	91,808,687	94,804,725	103,489,784
All Funds	\$ 685,562,943	\$ 832,715,929	\$ 858,687,095	\$ 797,829,593

The budget decrease in the General Fund, when compared to the revised budget in FY2014-15, is mainly attributable to a one time use of \$7 million of Fund Balance to fund the Information Technology Data Center Upgrade (\$2 million) and the Central Library Renovation (\$5 million) in FY 2014-15. Overall, there was an increase in the Salaries & Benefits budget relative to last year, mainly as a result of the increase in the PERS rate. Departments once again froze their discretionary Maintenance and Operation budget. Internal Service Fund rates for the Fleet/Equipment Replacement, ISD Rate, Liability Insurance, Sick Leave, and Workers' Compensation Rates, were adjusted. Fleet/Equipment Replacement Rates were increased to fund future replacement of existing vehicles, while ISD Rate decreased due to less costs being allocated through the ISD Cost Allocation. Also, Sick Leave, Liability

CITY OF GLENDALE

BUDGET MESSAGE

Insurance and Worker's Compensation Rates were adjusted based on recent claims experience and the financial health of the Funds.

Based on our revenue and appropriation estimates in the General Fund, we anticipated a budget surplus of \$2.7 million in FY 2015-16. This is a vast improvement relative to last year when we estimated a use of fund balance of \$495 thousand (not including one time use of \$2 million for ISD Data Center and \$5 million for Central Library Renovation). The Great Recession wreaked havoc on this organization, however, in partnership with our employees and volunteers, we have been able to sustain much of the service desired and expected by our community. Glendale has led the way in the areas of pension reform and compensation reform in order to help ensure that operating costs do not crowd out service provision to the community. This is not by accident, but rather it is a reflection of our employees' professionalism and dedication to the people they serve, through the City Council's vision, leadership, patience and discipline. And while we are more streamlined and productive than we have been in nearly twenty years, and while we continue to deliver on a value proposition that features exceptional customer service and an enviable quality of life, we must reconcile with the fact that you can only run so fast, so far, for so long. Thus, the FY 2015-16 adopted budget incorporates limited program restoration across the organization, making the FY 2015-16 the truest and most structurally comprehensive budget Glendale has seen in many years.

The financial pressures are not limited to the General Fund. For Special Revenue Funds, program cuts at the State and Federal levels have reduced the amount of grant funding we will receive, most notably in the Community Development Block Grant (CDBG) and the Supporting Housing Funds. The General Fund Capital Improvement program has been significantly scaled back over the last several years. As noted in prior years, we still have a significant fund balance deficit in the Workers' Compensation Fund. Lastly, aging infrastructure in the ISD Funds and the need to fund future replacement of vehicles in the Fleet/Equipment Replacement Fund, pose financial challenges that need to be addressed in the coming years.

GENERAL FUND RESERVES

As of the date of the last audited financial statements (fiscal year ended June 30, 2014), the General Fund unrestricted reserve was \$66.1 million, which represents 36.4% of FY 2014-15 General Fund appropriations. The estimated General Fund unrestricted reserve as of June 30, 2015 is \$59.1 million, or 33.9%. With the adoption of the FY 2015-16 budget, the anticipated General Fund reserve will be approximately 33.8% as of June 30, 2016. It should be noted that the General Fund reserve levels have historically been maintained above 30% in accordance with the current reserve policy (a floor of 30% with a target of 35%) adopted by the City Council.

EFFECTS OF ECONOMY¹

The consumer sector typically accounts for about two-thirds of activity in the U.S. Economy, making it the largest of the economy's four sectors. Consumer spending grew at a 2.5% rate in 2014 in response to a similarly modest 2.4% increase in disposable personal income. Thus, continued increases in household wealth have also led to higher levels of spending. In addition, job gains in most sectors of the economy contributed to a decline in the unemployment rate throughout the year. As of January 2015, the monthly unemployment rate stood at 5.7%, within striking distance of the natural rate of unemployment, which is thought to be somewhere between 5.2% and 5.5%.

¹ Data in the Effects of the Economy Section obtained from the Los Angeles County Economic Development Corporation's 2015-2016 Economic Forecast & Industry Outlook.

CITY OF GLENDALE

BUDGET MESSAGE

Looking ahead, it is forecasted that the U.S. economy should see somewhat faster growth over the next two years, in part because of acceleration in housing and construction, and improvement in the state and local government picture. Consumer spending should accelerate over the next two years, with a 3.1% surge in 2015 and growth of 2.7% during 2016. Thus, GDP is projected to accelerate from a 2.4% growth rate in 2014 to a 3.0% over the next two years.

California has a large and fast-growing economy. The state accounts for over 13% of the U.S. GDP, by far the largest of any state. Many regions in the state are close to regaining all of the jobs lost during the recession. It is estimated that unemployment rate will fall from 7.5% in 2014 to 6.7% in 2015 and 6.3% in 2016. With continued improvement in the labor market, both personal income and total taxable sales should increase by four percent in 2015, accelerating to six percent in 2016.

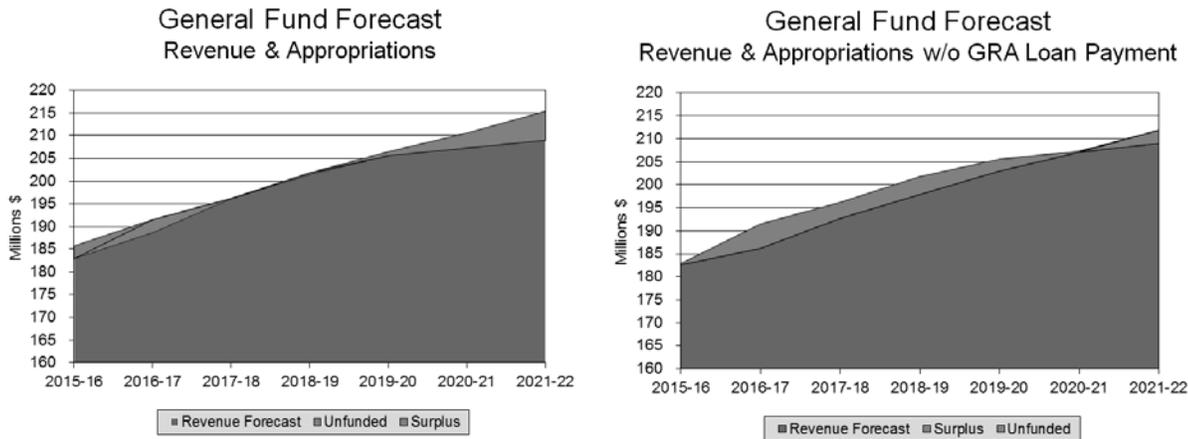
What do these indicators mean for Glendale? With positive indicators such as rising consumer confidence, improvements in the housing market, increased construction activity, and reduced rate of unemployment, Glendale is forecasting modest growth in the key General Fund revenues such as property, sales, and utility users taxes for the upcoming year. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 2.8% annual growth over the next seven years. Although the City continues to face challenges such as the ongoing increase in pension costs, the significant fund deficit in the Workers' Compensation Fund, as well as aging infrastructure, our financial forecasts factor in these challenges and show that as long as we continue to remain diligent and disciplined, we are headed towards an operationally and structurally balanced organization in the years to come.

FIVE-YEAR FINANCIAL FORECAST

In the recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet challenges. During the FY 2015-16 first budget study session, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is difficult to predict economic booms or busts that will impact the forecast. Revenue estimates are conservative and assume no voter approved revenue increases or potential new tax revenue from new businesses relocating to Glendale (i.e. new Auto Dealerships, Retail, Restaurants, etc). Expenditure estimates are equally conservative factoring in increases for major cost drivers such as PERS and medical benefits.

Based on our conservative assumptions, our five-year forecast gives us a path towards achieving structural balance while outlining the challenges that lay ahead. The good news is that all of our costs – operational (day-to-day staffing and maintenance & operation), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by even modest and sustained growth in our revenues. The bad news is that the uncertainty of the Glendale Redevelopment Agency loan still exists. The uncertainty of the GRA loan repayment threatens our financial position in the out years since, as depicted in the charts on the next page, we are relying on these funds to reduce the unfunded portion of our obligations.

CITY OF GLENDALE BUDGET MESSAGE



These future projections assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each bargaining group and salary step progressions. This economic assumption was necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change over time. Therefore, it is difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same level of service. The five-year financial forecast does give us a reference point to draw from. We are a service business, after all, and so goes our people costs, so goes our cost-efficiency. Our employees at large have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. Over the years we have been increasing employees’ contributions towards pension and medical benefits. System-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation which includes base salaries, PERS, health care and employment costs. While we forecasted a net surplus in FY2015-16, there are minor deficits forecasted starting in FY 2016-17. Thus, it is a time for continued diligence and discipline. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

FUTURE OUTLOOK

Despite the fact that the economy is improving and our economic indicators are all trending positive, we still face a tremendous challenges in the coming years. One of our greatest challenges is the uncertainty of the GRA loan repayment, since we are relying on these funds to meet our operational obligations. Other significant challenges on the horizon include: expected rise in pension costs due to changes in the PERS actuarial assumptions, shoring up our Internal Service Funds, providing a stable funding source for General Fund Capital Improvement Projects, and implementing a long term funding strategy for the City’s Other Post-Employment Benefits (OPEB).

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from the past and future restructuring and ensure value to the taxpayers. Glendale’s value proposition is the combination of the Council’s priorities, the City’s strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year’s budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing

CITY OF GLENDALE

BUDGET MESSAGE

- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

These *priorities* have given rise to Departmental strategic goals that will alter, for the better, the way we deliver service and do business. These are goals that best indicate whether Departments had a “successful year”. These goals are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the *outputs* in that they tell us what we are doing and how we are doing it.

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. The management and measurement of our performance will help to bring clarity amid this period of uncertainty.

As Glendale continues to streamline its costs and strategic goals, quality of service and continuity are important - our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. With Council's vision and a team of high-quality, ethical professionals; our value proposition to the community is renewed and has once again shaped this year's budget process. We have characterized the FY 2015-16 budget as the truest and most structurally comprehensive budget Glendale has seen in many years.

CONCLUSION

The FY 2015-16 budget for the City of Glendale is balanced with projected revenues and resources to support all projected expenditures. As in the past, this budget serves as the City Council's policy for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is reflective of the City Council and staff's desire to continue to improve upon existing programs and services. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a most desirable place to live, work and play.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Michele Flynn, Assistant Director of Finance; Jason Bradford, Financial Systems Administrator; Adrine Isayan, Budget Manager, and the Finance Budget Team; and again tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

The FY 2015-16 budget poses many challenges and I look forward to working with you on implementing the goals set forth in this budget.

Respectfully submitted,



SCOTT OCHOA, CITY MANAGER

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

CITYWIDE STRATEGIC GOALS AND CHARACTERISTICS

Fiscal Responsibility

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters of the City. We are committed to ensuring we are transparent in all matters relating to the finances of the City. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, financial responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

Exceptional Customer Service

In light of our budget strategies and impending staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

Economic Vibrancy

One of the City's major goals is fostering an environment that supports a diversity of vibrant businesses and job opportunities that are supported by a skilled labor force and a fiscally prudent and financially healthy government. In order to achieve this goal, the City strives to attract an appropriate mix of business and residential land use and maintains a balance between the City's workforce and housing. This is primarily achieved through a healthy collaboration between businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to maintain Glendale's financial viability, the City prudently maintains adequate resources and reserves for City provided services.

Informed & Engaged Community

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making process includes and is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

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BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a “sense of community” among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City’s processes have been streamlined, which not only provide for more effective interaction with the public but also helped to reduce the City’s operating expenses.

Safe & Healthy Community

As one of the top ten safest cities in Los Angeles County, the City is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale’s Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City’s departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensure that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

Balanced, Quality Housing

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and the homeless. While part of the City’s strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City’s success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

Community Services & Facilities

The City of Glendale is committed to providing parks, community centers, open space and a well-maintained trail system that enhances the character of the community and offers personal enrichment and recreational opportunities for members of the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and open space which is equitably distributed throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary strategic goals is a focus on community services and facilities that address the diverse needs of the community. This includes the delivery of quality services and the preservation, development, or expansion of community centers (i.e. parks, libraries, senior centers, etc.) that are geographically located in places of greatest need and accessible by all residents. In addition, emphasis is placed upon providing excellent customer service and the ability to be adaptable and responsive to the changing needs in the community.

Infrastructure & Mobility

A significant goal for the City is the existence of a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of effective land use strategies, the City is focused on the reduction of congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement, and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

Arts & Culture

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City attempts to support and promote local artists and arts organizations through the initiation of local arts and cultural events aimed at promoting the diverse cultures present within the community. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality art experiences for the entire community. As a result of strong leadership and support, the City strives to implement ongoing programs to recognize the City's cultural heritage while planning for its future.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative workforce within the City
- Businesses and services that serve the needs of our diverse community
- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

- Availability of multi-lingual City materials for public use
- Compliance with ADA and related accessibility requirements

Sustainability

One of Glendale's primary goals is the development of sustainable City principles either as a separate document or integrated into various elements within the City's General Plan in an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.

ADOPTED BUDGET 2015-16



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BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services - Finance Department and an electronic version is also available on the City's website at www.glendaleca.gov. As noted in the Table of Contents, the Budget Document consists of the following sections:

- *Introductory Section* - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- *Budget Message* - This section includes the City Manager's Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- *Budget Guide* - The organization of the budget document is explained in this section along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- *Resources & Appropriations* - This section contains information about the major Resources and Appropriations used in preparing the FY 2015-16 Budget.
- *Strategic Goals* - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- *Budget Summaries* - The Budget Summaries section includes various schedules and reports which provide the financial plan adopted by City Council.
- *Department Budgets* - The Department Budgets section provides the mission and description of each department within the City's organizational chart. This section also highlights how each department's programs and services relate to the City's strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- *Appendices* - The Appendices section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabularies, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

CITY OF GLENDALE BUDGET GUIDE

BUDGET POLICIES & PROCEDURES

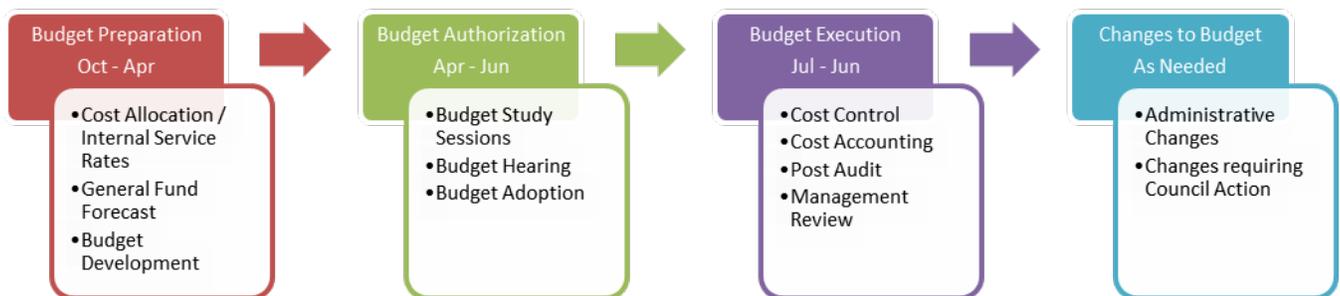
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget* as shown below.



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I. *Budget Preparation*

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2015-16 Adopted Budget:

September - January	Cost Allocation / Internal Service Rates
January	General Fund Forecast
February 11	Budget Kick-off Meeting
February 2	1 st Budget Document Deadline
March 9	2 nd Budget Document Deadline
March 25	Discussion of CIP Projects & Budget
April 8 - 15	General Fund / Department Review
May 5	<i>Budget Study Session #1</i> FY 2014-15 Update & Year-End Projection Organizational Profile FY 2015-16 General Fund Forecast & Proposed General Fund Budget
May 12	<i>Budget Study Session #2</i> Council Priorities Summary of Appropriations Review of Departmental Budgets Capital Improvement Program GWP Capital Improvement Program Proposed New Fees & Increases
May 14	Final Budget Document Deadline
May 19	Public Hearing
June 2	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

1. *Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to

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identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion if not all of these departments, are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these Departments is through user fees or charges for services. Through the cost allocation plan, Departments can identify their total cost of providing services, which now includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base their user fees or potential fee increases, which is especially crucial for those user fees that are subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates that are "charged" to user departments for the use of said internal services. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- Fleet / Equipment (Fund 601)
- Information Services (Funds 603, 604 & 660)
- Unemployment Insurance (Fund 610)
- Liability Insurance (Fund 612)
- Workers Compensation Insurance (Fund 614)
- Dental Insurance (Fund 615)
- Medical Insurance (Fund 616)
- Vision Insurance (Fund 617)
- Vacation and Comp (Fund 640)
- Sick Leave (Fund 641)
- Post Employment Benefits (Fund 642)

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five to eight years. Generally, estimates should be conservative and based on a variety of information such as:

- Historical patterns
- Industry experts and forecasts from consultants when applicable
- Annual forecasts and updates from California Public Employees' Retirement System (PERS)
- Applicable Memorandum of Understandings with the various employee bargaining groups
- Department Heads and Management in regards to changes or new programs that may have a budgetary impact

3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts.

The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

4. *Budget Development* - After the Budget Kickoff, Departments are tasked with preparing their respective budgets for the upcoming years taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components:

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- a. *Revenue Estimates* - Projection for recurring revenues, new revenues, user fees (increased, decreased, or new fees), Citywide Fee Schedule, one times revenues, and grant funding.
- b. *Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memorandum of Understanding (MOU) from various employees groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
- c. *Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effect of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
- d. *Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include but are not limited to the following: equipment, vehicles, furniture & fixtures, computer hardware and software.
- e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and All Other Capital Improvements.

General Fund Capital Improvements are funded via a transfer from the General Fund which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund 401.

Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating & maintenance costs. As part of the budget process, an annual meeting is conducted to present all new requests along with previously approved projects, all to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

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During this meeting, the projects are presented on a ten year plan basis, with the “Future Years” column representing the accumulation of years six through 10. When the budget is adopted by the City Council, only that year’s proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each Department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources including grants, charges for services, development impact fees and bond proceeds. During the budget process, Departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

II. *Budget Authorization*

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget’s plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

1. *Budget Study Sessions* - After the Budget is prepared for review, it is the City’s policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner which is consistent with the City’s strategic goals of Fiscal Responsibility and an Informed and Engaged Community.
2. *Budget Hearing* - In accordance with the Charter, it is the City’s policy to conduct a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, Council has the ability to amend the proposed budget in any manner they deem appropriate. As required by the Charter, public notice will be published at least ten days prior to the public hearing.
3. *Budget Adoption* - In accordance with the Charter, it is the City’s policy to adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

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III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

1. *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
2. *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making and setting the appropriate level of cost recovery.
3. *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.
4. *Management Review* - Management review entails a comparison of actual performance to projected goals, service levels, and program changes.

It is the Departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, good budgeting and administration should prevent budget over-expenditures.

IV. Changes to the Adopted Budget

The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City's Charter, the budget may be amended or supplemented during the year by 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively as defined in the budget policy which is consistent with the City's Charter.

THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO

Accounting System

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

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Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include but not be limited to the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increase to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.
- III. Resources for the Capital Improvement Program shall be:
 - A. All of the Scholl Canyon Royalty Fees. For FY 2015-16, 100% of sales tax revenues will be deposited to the General Fund with a 1.25% transfer of these revenues to the Capital Improvement Fund (401).
 - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
 - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$2,000,000 from the Capital Improvement Fund (401).
 - D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation fees (AB 1600), Parks Quimby fee, and fund balance from prior years.
- IV. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process. There is no transfer for FY 2015-16.
- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as needed basis for a variety of functions and services that are collectively shared by departments citywide including employee benefits, insurance, information services (technology), and fleet maintenance and acquisition.
 - A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
 - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future claims and capital acquisition and/or replacement relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a "pay-go" basis for major capital acquisition and/or replacement in these funds.

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- C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
 - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
 - E. To the extent possible, all costs associated with an Internal Service Fund's purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.
 - F. Costs associated for the maintenance, replacement, and acquisition of the City's fleet and other heavy equipment shall be centralized in the Fleet / Equipment Management Fund (601). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.
 - G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate ISD Funds.
- VII. The City will continue to fund all City governmental capital improvements on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
- A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
 - B. The City shall not use long-term debt for current operations.
 - C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a "pay-as-you-go" or cash basis as the expense is paid out.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.

CITY OF GLENDALE

BUDGET GUIDE

- A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
 - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
 - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.
 - D. Assigned Fund Balances – Is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
 - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 30% of the budget.
- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
 - XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
 - XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
 - XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

Investment Portfolio

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety - protect, preserve, and maintain cash and investments; (2) Liquidity - maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield - yield should become a consideration only after the basic requirements of safety and liquidity have been met.

PRINCIPLES OF COMPENSATION MANAGEMENT

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.

CITY OF GLENDALE

BUDGET GUIDE

- II. All elements of employee compensation must be funded and secured, and based on the City's ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
 - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City's ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City's PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City's total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.
- IX. The City's total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees' payouts are minimized.

FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

General Fund

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

Special Revenue Funds

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the

CITY OF GLENDALE

BUDGET GUIDE

Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

Debt Service Funds

These funds are intended to account for the resources allocated toward debt service. The City of Glendale has no general obligation debt. Its long-term debt in the Debt Service Funds is comprised of governmental activities such as the Police Facility Certificates of Participation (COPs) which is the only active fund remaining in this section for FY 2015-16.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

Capital Improvement Program (CIP)

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), Parks Quimby Fee (Fund 408), and CIP Reimbursement (Fund 409). These funds provide the resources for the governmental Capital Improvement Projects.

Due to the size of the Capital Improvement Projects, they are presented on a ten year plan basis, with the "Future Years" column representing an accumulation of years six through ten. When the FY 2015-16 City of Glendale budget is adopted by the City Council, only the FY 2015-16 CIP budget is approved and authorized. The years beyond FY 2015-16 are included for informational and planning purposes so that Council may also take into consideration the needs in future years.

Enterprise Funds

Enterprise Funds' primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Refuse Disposal, and Fire Communication.

Internal Service Funds

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless and all of the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

CITY OF GLENDALE

BUDGET GUIDE

GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4. Statutes clarifying certain provisions of the Proposition 4 are now codified in article XIII B of the California Constitution. This Article is commonly known as the "GANN Initiative". The Initiative established constitutional spending limits for California governmental agencies based on the Consumer Price Index and population growth. Concurrent with Proposition 4, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In response to increasing difficulties with the restrictions of Proposition 4, and to increase the accountability of local government in adopting limits, the voters in June 1990 adopted proposition 111. Among other things, these amendments revise the adjustment formulas.

Each year, local government must adjust its Appropriations Limit for two factors: 1) the change in cost of living; and 2) the change in population. However, the law allows a number of choices to the public entity for each of these factors. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: 1) the change in California per capita personal income; or 2) the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction. Local governments also have multiple options for defining the change in population. A city may choose either the percentage change in population with the City or the percentage change in population within the county in which the city is located. The Department of Finance is required to post a newsletter by May 1 of each year providing the percentage change in California per capita personal income as well as the population information and the City of Glendale utilizes this newsletter annually in computing the Appropriations Limit.

The City of Glendale's FY 2015-16 GANN Appropriation Limit is computed electing the change in California per capita personal income and the change in City's population for the period of January 2014 to January 2015. The change in the City's population which is 1.67 percent, and the percent change in the California per capita personal income, which is 3.82 percent, are converted into a ratio and multiplied together to obtain a calculation factor. This factor is then multiplied by the prior year Appropriation Limit. Based on this calculation, the FY 2015-2016 Appropriation Limit is \$239,756,442. The City's total appropriation subject to the GANN Initiative spending limits is \$156,543,499. Therefore, the City is in compliance with the State spending limits. The attached resolution will authorize the new Appropriation Limit for next year as required by the California Constitution and applicable State Law.

CITY OF GLENDALE BUDGET GUIDE

CITY OF GLENDALE GANN APPROPRIATION LIMIT

FISCAL YEAR 2015-16 ADOPTED BUDGET

	Fiscal Year 2014-15 Limit	\$ 227,141,473
January 1, 2014 Population (Revised)	195,903	
January 1, 2015 Population (Estimate)	199,182	
City Population Growth	1.67 %	
County Population Growth	0.82 %	
Note: City elects to use City Population Growth		
Per Capita Growth (Per California Department of Finance)	3.82	
 Calculation:		
City Population Growth Converted to a Ratio $[(1.67+100)/100]$ (a)		1.0167
Per Capita Growth Converted to a Ratio $[(3.82+100)/100]$ (b)		1.0382
Calculation of Factor for FY 2015-16 (a)*(b)		1.0555
		\$ 239,756,442
Fiscal Year 2015-16 Appropriations Subject to Limitation		\$ 156,543,499
Total Under/(Over)		\$ 83,212,943

Adopted
06/02/15
Sinanyan/Devine
All Ayes

RESOLUTION NO. 15-93

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE

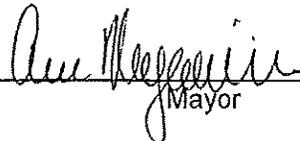
WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for fiscal year 2015-2016 and in doing so has elected to use the change in Per Capita income and change in the City of Glendale's Population and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the fiscal year 2015-2016 of \$239,756,442.

Adopted this 2nd day of June, 2015.

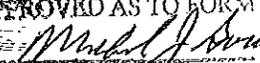


Mayor

ATTEST:



City Clerk

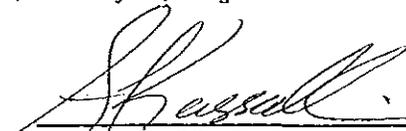
APPROVED AS TO FORM


City Auditor
DATE 5/28/15

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 15-93 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Charpetian, Sinanyan, Najarian
Noes: None
Absent: None
Abstain: None



City Clerk

8 A 1

Adopted
06/02/15
Friedman/Devine
All Ayes

RESOLUTION NO. 15-95

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2015-16

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2015-16.

SECTION 2: The amount of \$182,890,934 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2015.

SECTION 3: The amount of \$103,702,340 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2015, of which \$2,470,705 of the Special Revenue Funds total shall constitute the appropriation for the Economic Development Corporation accounted for in Fund 215 to be funded for by a portion of the general property tax set aside on an annual basis during the budget process to fund economic development activities as a result of AB 1X26 and AB 1484, collectively the "Dissolution Act." The revenue apportioned to the Parking Fund shall be used for Parking activities.

SECTION 4: The amount of \$3,025,000 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 5: The amount of \$13,755,000 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 6: The amount of \$390,966,533 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 7: The amount of \$103,489,784 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2015.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,566.

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RESOLUTION NO. 15-95

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Clerk shall certify to the adoption of this Resolution.

Adopted this 2nd day of June, 2015.

Ann Nguyen
Mayor

ATTEST: *A. Kassakhian*
City Clerk



CITY OF GLENDALE
DATE 5/28/2015
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 797,829,591

Robert Elly
Director of Finance

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 15-95 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

- Ayes: Devine, Friedman, Charpetian, Sinanyan, Najarian
- Noes: None
- Absent: None
- Abstain: None

A. Kassakhian
City Clerk

APPROVED AS TO FORM
M. Alexander
CHIEF ASSISTANT CITY ATTORNEY
DATED 5/28/15

Adopted
06/02/15
Najarian/Friedman
All Ayes

RESOLUTION NO. 15-94

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE
WATER AND POWER (ELECTRIC) TO THE GENERAL FUND
FOR FISCAL YEAR 2014-15**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from Glendale Water and Power to the General Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2015-16, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,357,000 of said revenue for the Electric Works Enterprise and that such reduction was necessary to insure the sound financial position of the Glendale Water and Power Department.

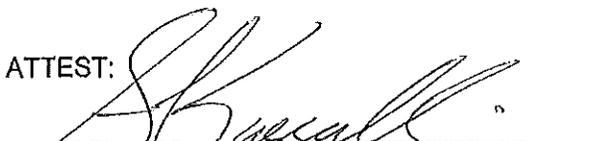
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE that the amount of operating revenue to be transferred from Glendale Water and Power for the fiscal year 2014-15 shall be continued to be suspended of said Water Works and the absolute sum of \$20,357,000, or 10.9% of said Electric Works, and that such reduction is necessary to insure the sound financial position of the Glendale Water and Power Department.

Adopted this 2nd day of June, 2015.



Mayor

ATTEST:



City Clerk

8 B 1

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 15-94 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 2nd day of June, 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Gharpetian, Sinanyan, Najarian

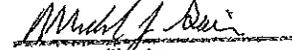
Noes: None

Absent: None

Abstain: None


City Clerk

APPROVED AS TO FORM


City Attorney

DATE 5/28/15

ADOPTED BUDGET 2015-16

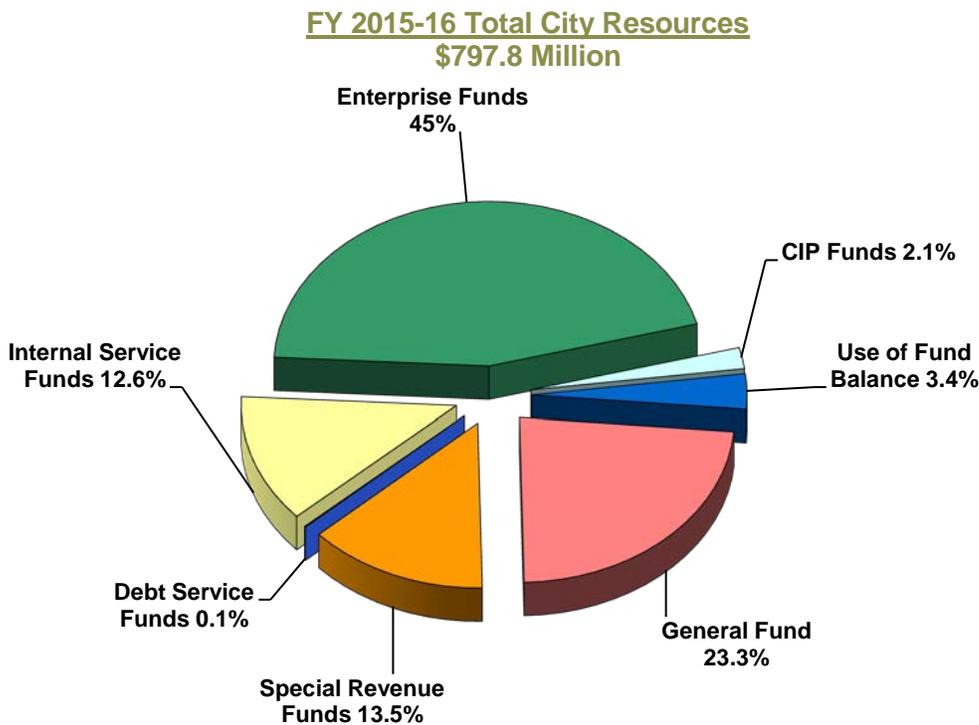


CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2015-16 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2015-16 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$797.8 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2015-16:



Total City Resources (In Millions)

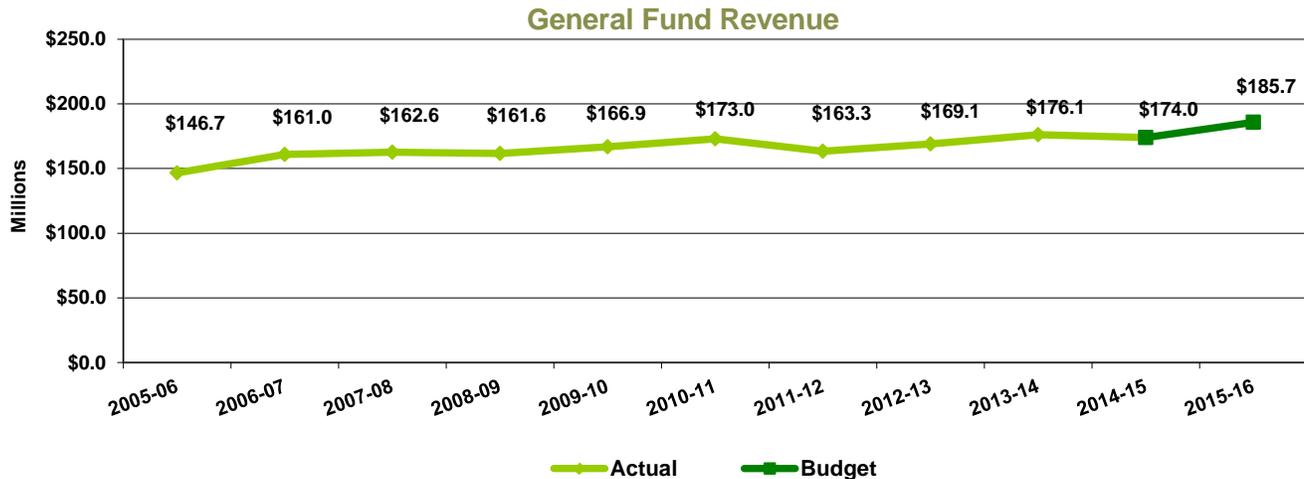
Fund Type	Adopted 2014-15	Adopted 2015-16	Increase / (Decrease)	% Change
General Fund	\$ 174,006,103	\$ 185,666,560	\$ 11,660,457	6.7%
Special Revenue	95,293,579	104,213,462	8,919,883	9.4%
Debt Service	700,000	675,000	(25,000)	-3.6%
Capital Improvement	26,316,827	16,514,859	(9,801,968)	-37.2%
Enterprise	350,994,636	363,116,638	12,122,002	3.5%
Internal Service	94,380,406	100,180,086	5,799,680	6.1%
Net Use of Fund Balance	91,024,378	27,462,988	(63,561,390)	-69.8%
Total Resources	\$ 832,715,929	\$ 797,829,593	\$ (34,886,336)	-4.2%

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund

The General Fund Resource budget for FY 2015-16 is projected to be \$185.7 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes, in addition to other various fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2014-15 and FY 2015-16.



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2014-15 and FY 2015-16.

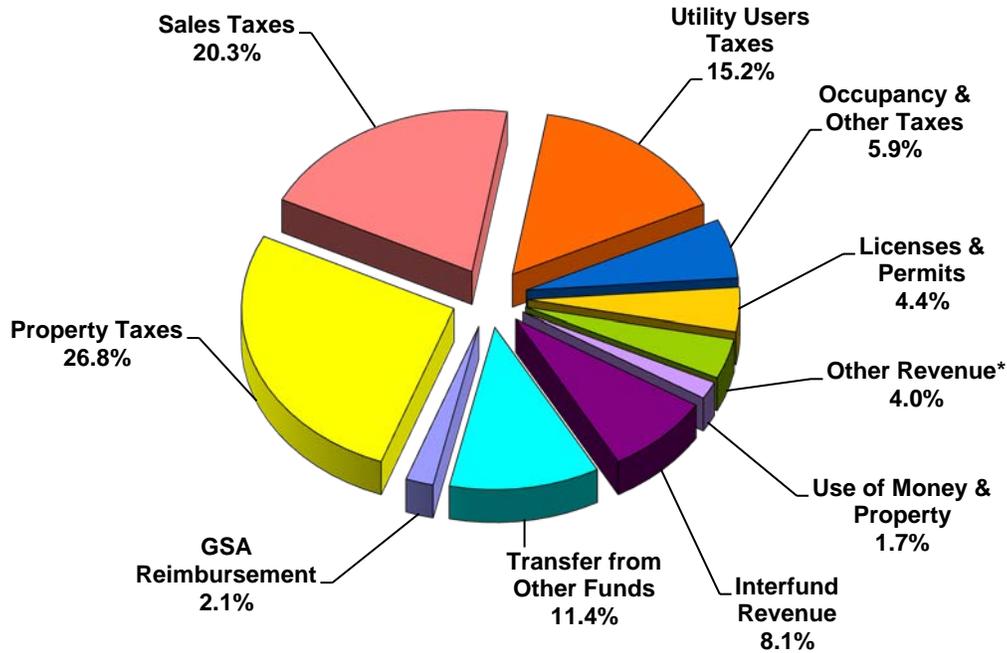
General Fund Resources

Category	Adopted 2014-15	Adopted 2015-16	Increase / (Decrease)	% Change
Revenues				
Property Taxes	\$ 46,865,000	\$ 49,740,000	\$ 2,875,000	6.1%
Sales Taxes	34,700,000	37,700,000	3,000,000	8.6%
Utility Users Taxes	27,746,000	28,250,000	504,000	1.8%
Occupancy & Other Taxes	9,340,000	11,000,000	1,660,000	17.8%
Licenses & Permits	6,925,000	8,105,000	1,180,000	17.0%
Fines & Forfeitures	950,000	2,850,000	1,900,000	200.0%
Intergovernmental	1,200,000	-	(1,200,000)	-100.0%
Interest/Use of Money	3,215,000	3,220,000	5,000	0.2%
Revenue from Other Agencies	100,000	350,000	250,000	250.0%
Charges for Services	1,872,000	2,781,000	909,000	48.6%
Misc & Non-Operating	1,163,500	1,402,030	238,530	20.5%
Interfund Revenue	16,522,603	15,090,577	(1,432,026)	-8.7%
Transfer from Other Funds	23,407,000	21,257,000	(2,150,000)	-9.2%
GSA Reimbursement	-	3,920,953	3,920,953	N/A
Total Revenues	\$ 174,006,103	\$ 185,666,560	\$ 11,660,457	6.7%
Use of Fund Balance	495,424	-	(495,424)	-100.0%
Total Resources	\$ 174,501,527	\$ 185,666,560	\$ 11,165,033	6.4%

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Over 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth discussion on all of the major General Fund revenue categories.

FY 2015-16 General Fund Resources
\$185.7 Million



*Note: Other Revenue consists of Fines & Forfeitures, InterGovernmental, Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

Property Taxes are the largest revenue source in the General Fund. It represents 26.8% of the total General Fund resources for the FY 2015-16 budget. For FY 2015-16 the property tax category is projected to increase by \$2.9 million or 6.1% for a total of \$49.7 million. The increase is attributable to an increase in the assessed property valuation. Also, the housing market still continues to improve as home buying continues to increase due to continued low interest rates. Per HdL Companies, foreclosure levels are back to historical norms. Median prices and numbers of sale transactions are up statewide and this trend is expected to continue in FY 2015-16.

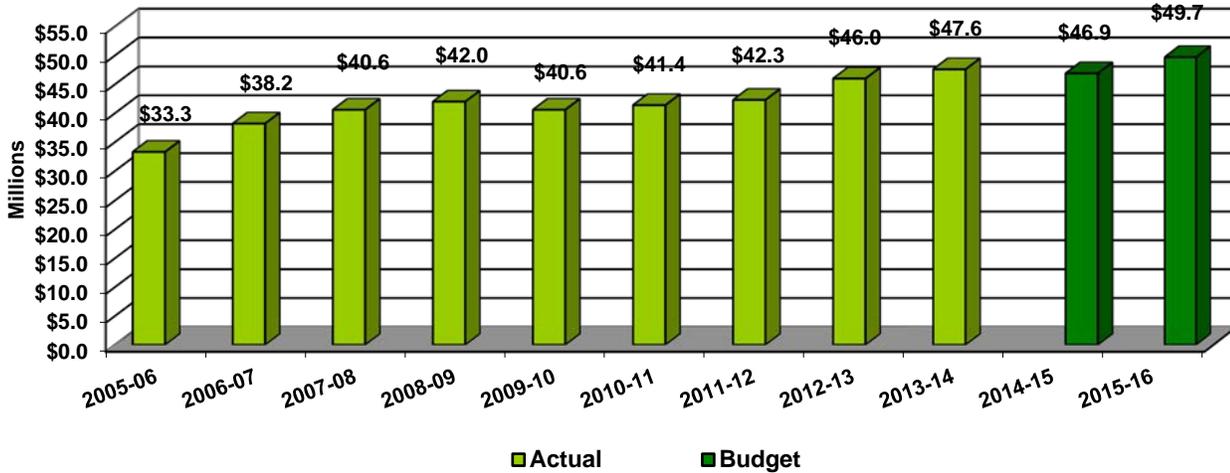
Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus overriding rates to pay specifically approved voter indebtedness. The 1% property tax levy is collected by the County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1% levy on assessed value.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

It should be noted that starting in FY 2014-15 the newly created Economic Development Fund 215 will receive the City's Share of Property Tax Residuals to support the economic development related services for the City. The City's Share of Property Tax Residuals is the amounts left after all Redevelopment Project Area Obligations have been paid.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City's General Fund.

Property Taxes – General Fund



Top 10 Property Taxpayers (In Alphabetical Order)

David Weiswasser Trust Equity Residential Glendale Essex 416 on Broadway LP Glendale Adventist Medical Glendale Fashion Associates, LLC	Grand Villa Glendale, LLC PR Glendale Plaza Office California, LLC Property Reserve, Inc. Stanley A. Sirott Trust USC Verdugo Hills Hospital
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Source: HdL Coren & Cone 2014-15 property data (Tax District #1)

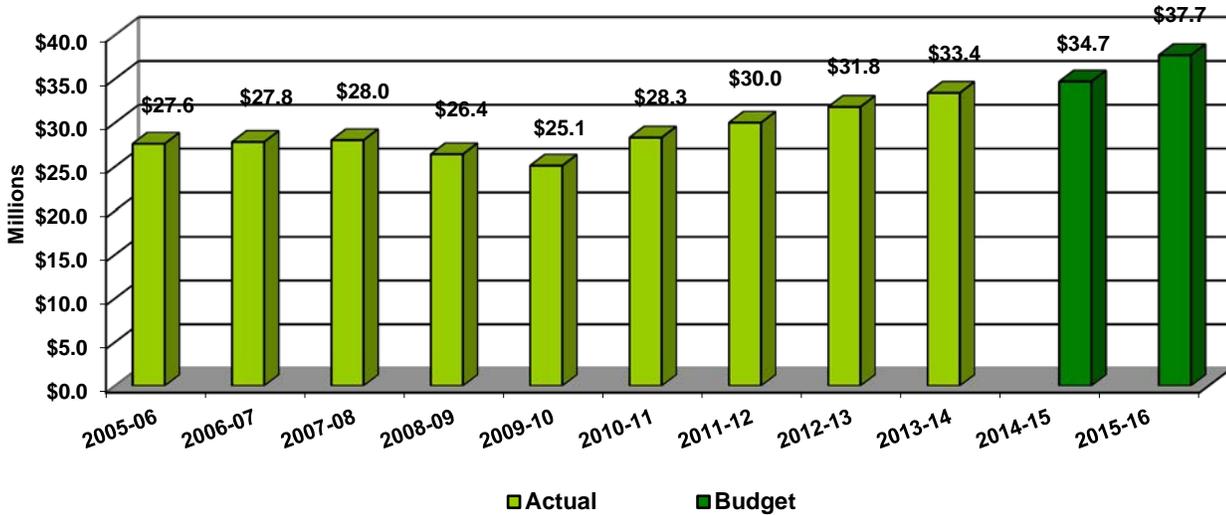
Sales Taxes are the second largest revenue source in the General Fund, representing 20.3% of the total General Fund resources estimated for the FY 2015-16 budget. For FY 2015-16, Sales Taxes are forecasted to increase by \$3 million, or 8.6%, for a total of \$37.7 million. California's retail sales have risen again and recent additions to the auto, department store and restaurant categories will contribute to the overall increase in sales tax for FY 2015-16. Also, on a positive note, California's unemployment rate is expected to continue its gradual decline in FY 2015-16 and according to the City's sales tax consultant, HdL Companies, the U.S. unemployment rate reached 5.5% in May 2015, and the coming fiscal year will be at 5.3%.

It should be noted that starting from FY 2003-04 through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (401). Starting in FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

2010-11 and FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City has restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. Starting in FY 2015-16 the 1% sales tax transfer to CIP will be increased by .25% and will cap at 2%. This is part of the City’s strategy in becoming structurally balanced and will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.

Sales Taxes – General Fund



Top 20 Sales Tax Producers (In Alphabetical Order)

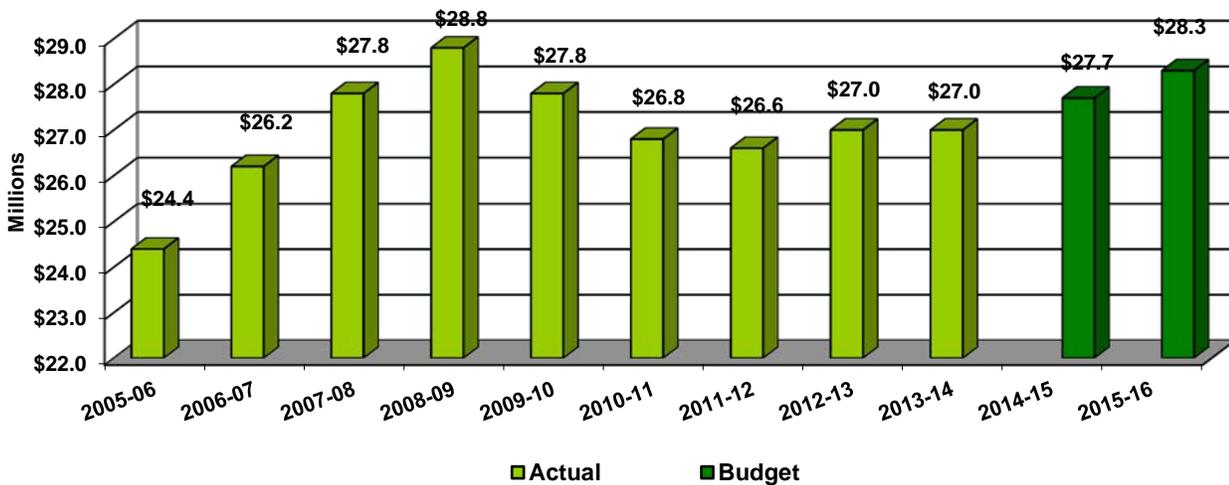
- | | |
|--|--|
| <ul style="list-style-type: none"> Allen Gwynn Chevrolet Apple Bloomington Car Pros Kia Glendale CDW Diamond Honda of Glendale Financial Services Vehicle Trust Glendale Dodge Chrysler Jeep Glendale Nissan Infiniti Glendale Subaru/Mitsubishi | <ul style="list-style-type: none"> Home Depot JC Penny Lexus of Glendale Macy’s Nordstrom Pacific BMW Star Ford Lincoln Target Toyota of Glendale Video Equipment Rental |
|--|--|

Source: HdL Coren & Cone

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Utility Users Taxes (UUT) are the third largest revenue source for the General Fund, representing 15.2% of the total General Fund resources estimated for the FY 2015-16 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to increase by \$504 thousand, or 1.8%, for a total estimate of \$28.3 million. Modest increases are forecasted for the Electric, Gas, Water and Video UUT categories; however this will be offset by the Telecommunications category. This segment continues to decline due to wireless customers shifting from conventional contracts to prepaid wireless services. It's worth noting that per AB1717, effective January 1, 2016, the Board of Equalization is authorized to collect the UUT from prepaid wireless on behalf of the local jurisdictions; however, the revenues from the prepaid wireless UUT won't be received by the City until the FY 2016-17.

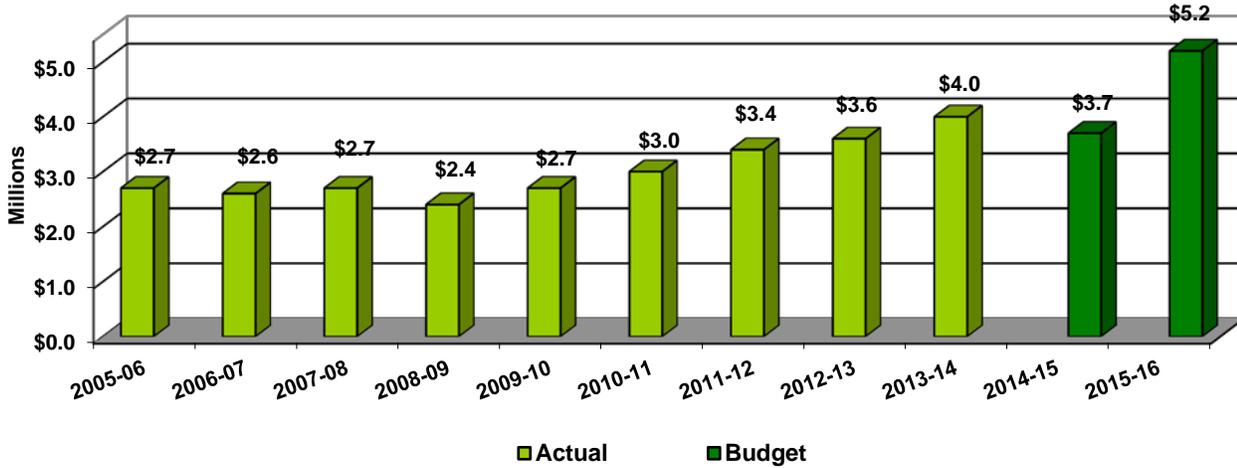
Utility Users Taxes – General Fund



Transient Occupancy Tax (TOT) represents about 2.8% of the total General Fund resources in the FY 2015-16 Adopted Budget. This tax is levied at 12% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph on the next page, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2015-16, TOT revenue is anticipated to increase by \$1.5 million or 40.5%. This is attributable to the passage of revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10% to 12%. Also contributing to the increase is the continued uptick in the travel industry.

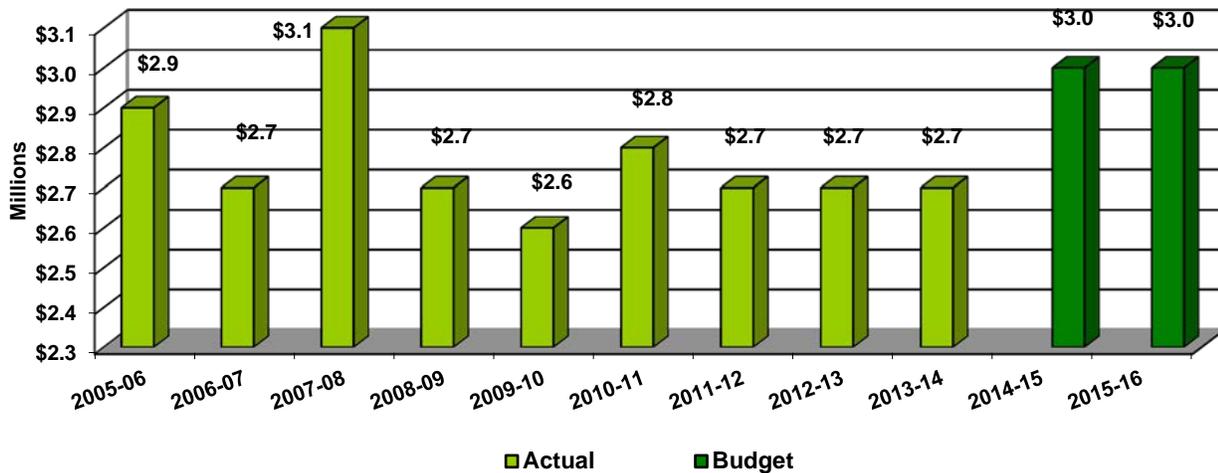
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Transient Occupancy Tax – General Fund



Franchise Tax is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. The Franchise Tax represents about 1.6% of the total General Fund resources in the FY 2015-16 Adopted Budget. Starting in FY 2008-09, this revenue dropped due to the economic recession. For FY 2015-16 it is estimated for franchise tax to decrease slightly by \$40 thousand, or 1.3%, for a total of \$3.0 million.

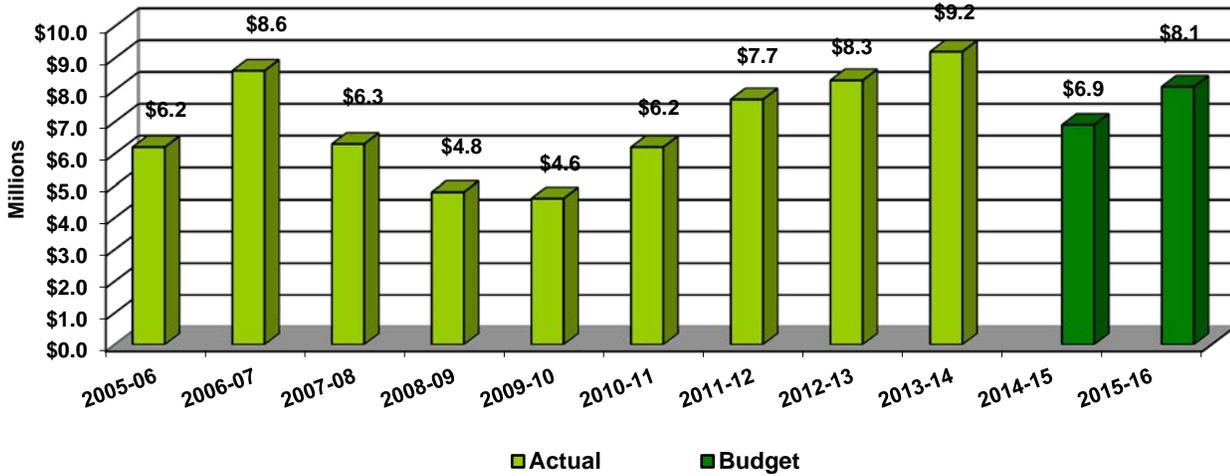
Franchise Tax – General Fund



Licenses & Permits include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.4% of the total General Fund resources for FY 2015-16 Adopted Budget. The Licenses & Permits category decreased significantly from FY 2007-08 through FY 2009-10 due to the economic recession in which the construction industry was severely impacted. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. It's worth noting that due to continued construction activities in the City the actual revenue for FY 2014-15 is estimated to reach \$8.3 million compared to the \$6.9 million initially forecasted. It should be noted that revenue in this category is project-based and non-recurring and, as such, the revenue forecast for FY 2015-16 is estimated to increase by \$1.2 million, or 17% from the FY 2014-15 Adopted Budget. This revenue will be monitored throughout the upcoming year and adjusted as needed.

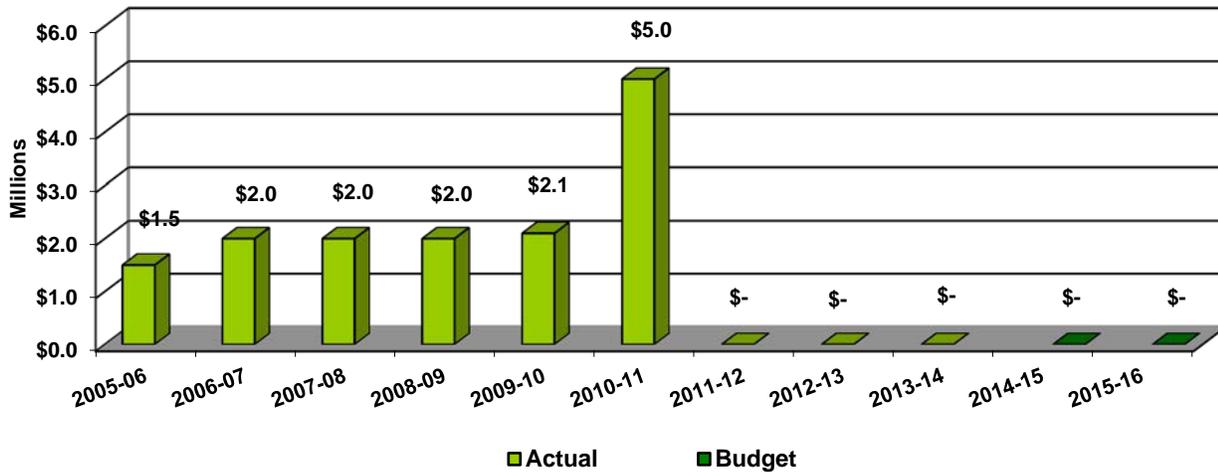
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Licenses & Permits – General Fund



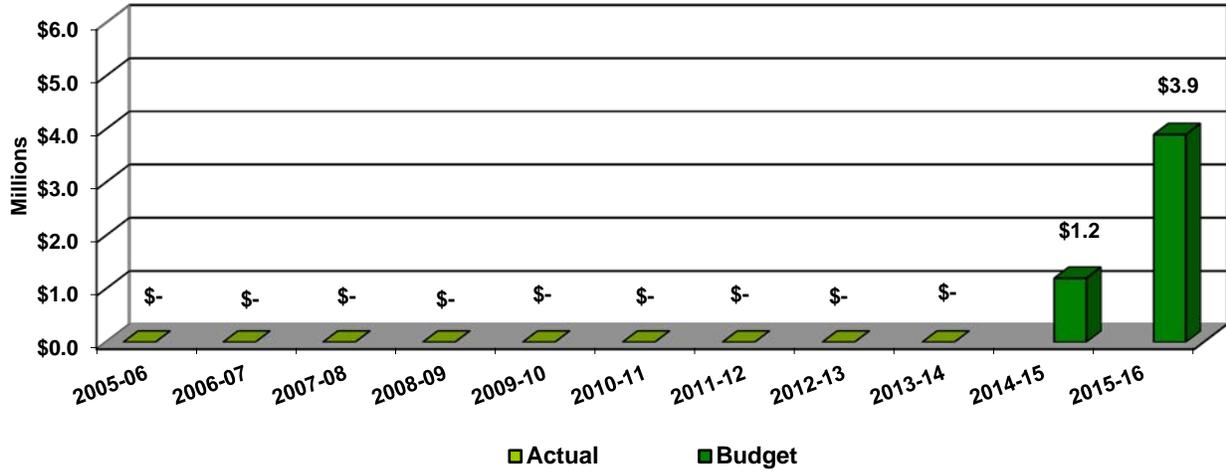
Intergovernmental Revenue / GSA Reimbursement is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. GSA Reimbursement is estimated at \$3.9 million for FY 2015-16. Prior to FY 2014-15 this revenue was reported in the Intergovernmental Revenue category. The purpose of this change was for better visibility of the repayment. This reporting change accounts for the increase and decrease in the GSA Reimbursement and Intergovernmental Revenue categories respectively.

Intergovernmental Revenue – General Fund



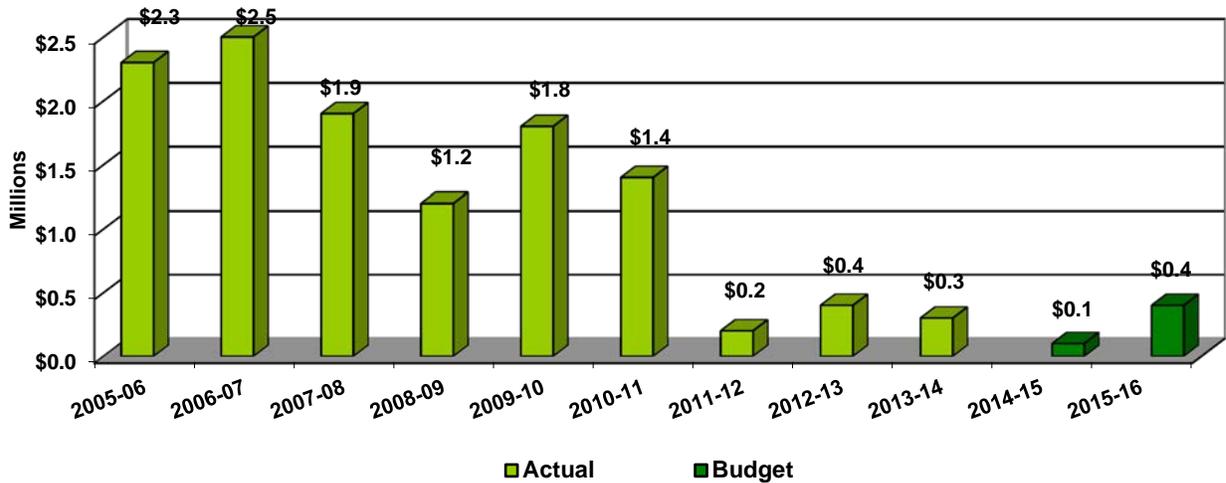
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

GSA Reimbursement – General Fund



Revenues from Other Agencies mainly consists of Federal, State and Local grants, which includes State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. Starting in FY 2011-12 the State suspended the motor vehicle in lieu fee and this suspension will continue for future fiscal years. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

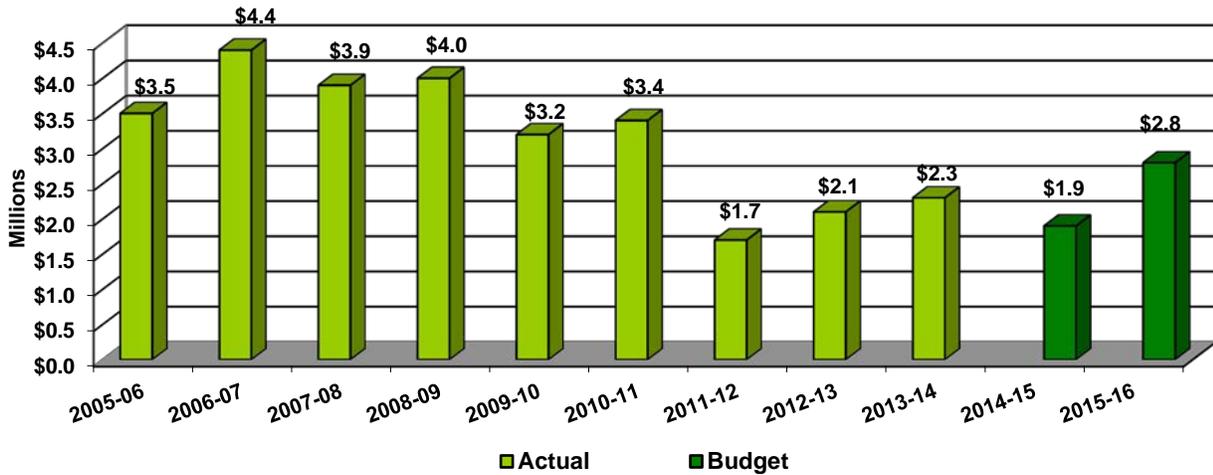
Revenues from Other Agencies – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

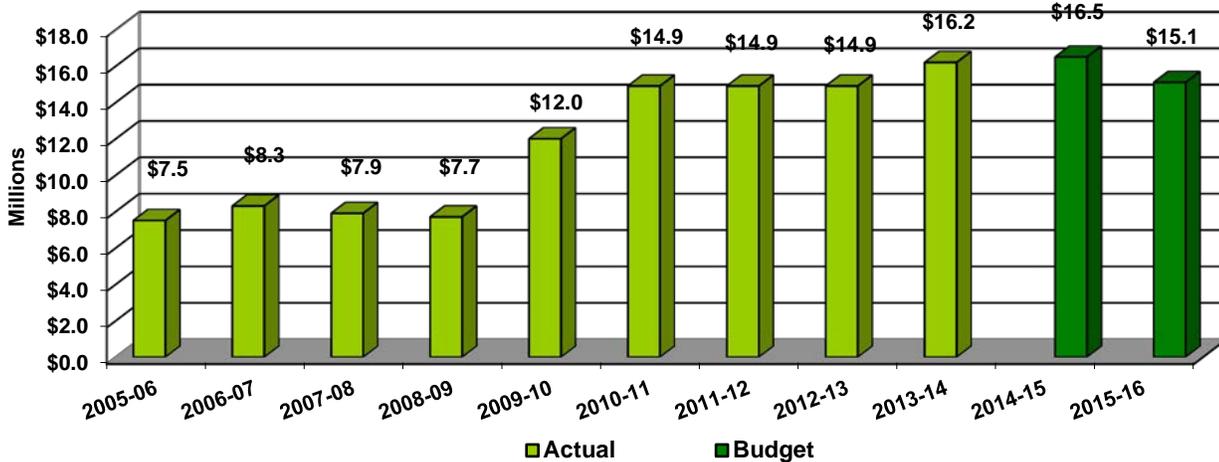
Charges for Services are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The large decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. For FY 2015-16 this category is projected to increase by \$909 thousand, or 48.6%. This increase is primarily due to an increase in the Vehicle Towing Administrative Cost Recovery (VTACR) fee that was effective last year. Also, the DNA lab and associated revenues were shifted from a Special Revenue Fund to the General Fund.

Charges for Services – General Fund



Interfund Revenue is the revenue derived from the City’s cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2015-16 this category is expected to decrease by \$1.4 million or 8.7%. This is mainly due to personnel and budget reductions within the General Fund.

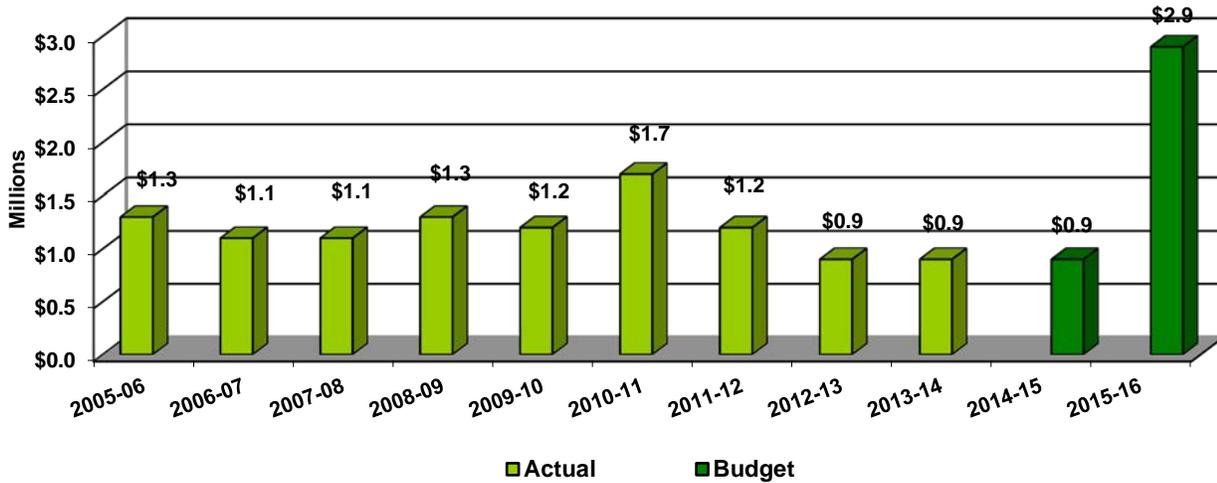
Interfund Revenue – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

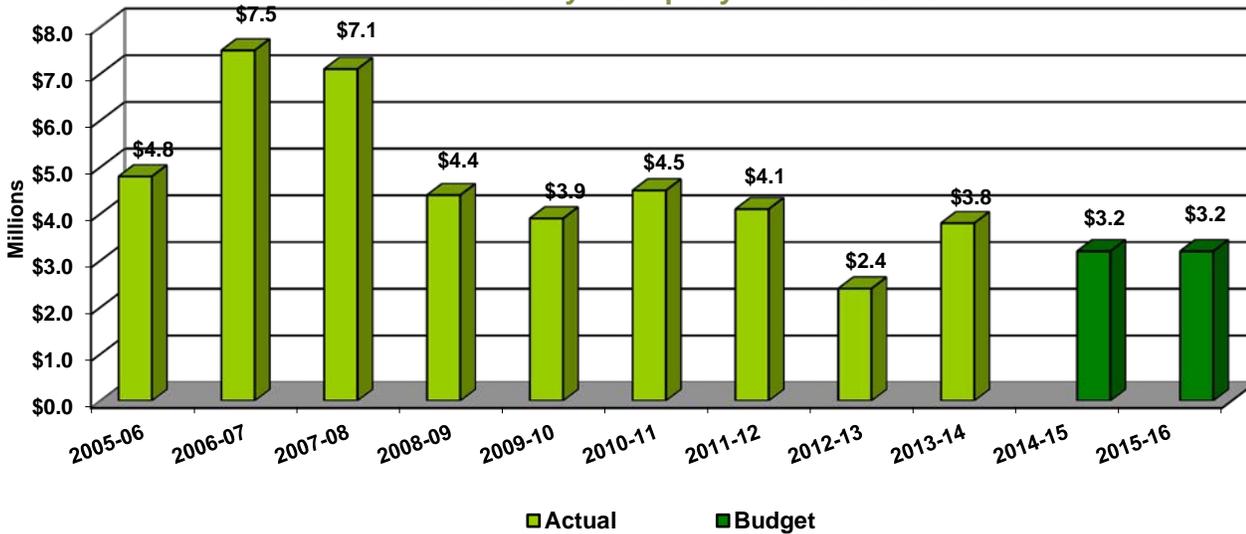
Fines & Forfeitures are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines & Forfeitures revenue represents 1.5% of the total General Fund resources in the FY 2015-16 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 2012, which accounted for the decrease in the following year. Starting in FY 2015-16, the \$1.9 million transfer from the Parking Fund will no longer be listed under *Transfer From Other Funds* category but reported under this category.

Fines & Forfeitures – General Fund



Use of Money & Property includes Interest & Investment Revenues, Landfill Gas Royalties and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. For FY 2015-16 this category is projected to increase by \$5 thousand, or 0.2%.

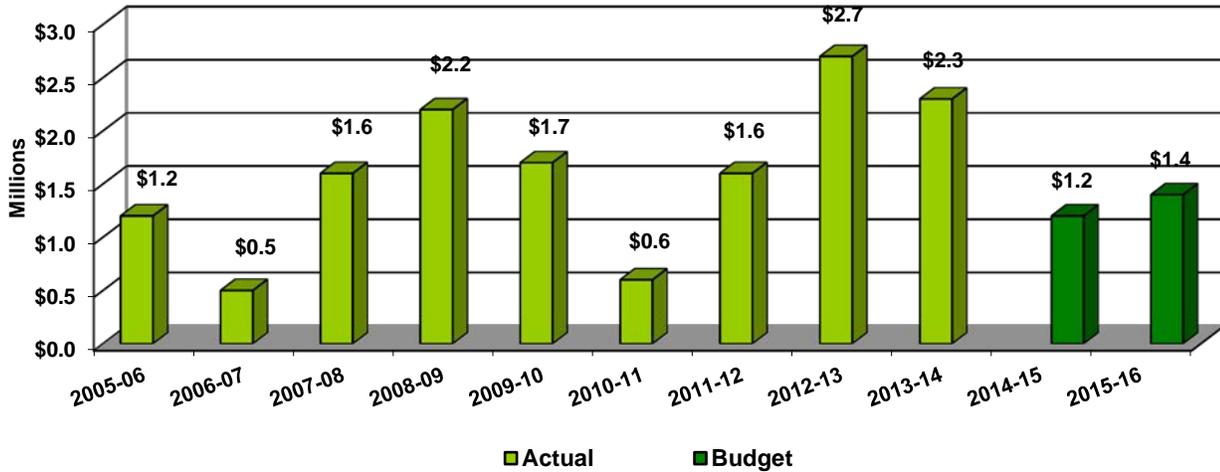
Use of Money & Property – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

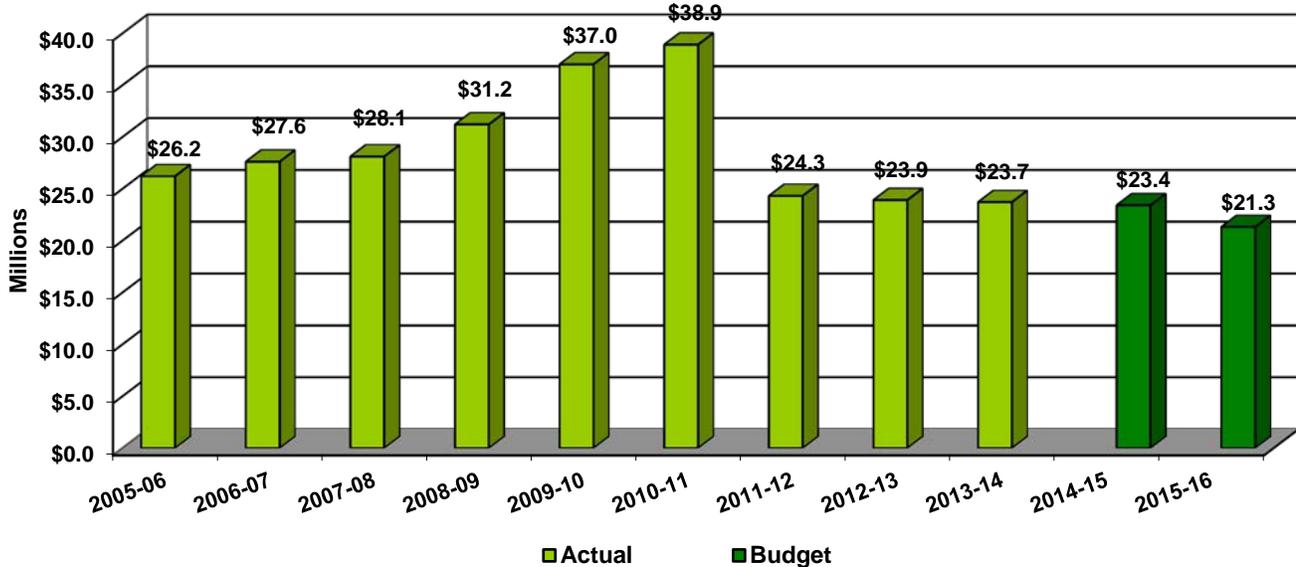
Miscellaneous Revenue consists of revenues other than taxes and fees, such as: sale of items/property not normally held for resale, collections from advertising, unclaimed money, and property or other contributions and donations.

Miscellaneous Revenue – General Fund



Transfers from Other Funds are made to the General Fund for a variety of purposes. Transfers represent 11.4% of the total General Fund resources in the FY 2015-16 Adopted Budget and include transfers from Electric Utility, Parking, and Refuse Disposal Funds. The decrease for FY 2011-12 in Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer to the ISD Applications Fund (604) and a transfer to the Fleet / Equipment Management Fund (601). These transfers were discontinued in FY 2011-12 as they were incorporated into the Internal Service Fund rates in lieu of a straight transfer to General Fund. FY 2015-16, the decrease in Transfers was attributable to the reduction of the Electric Utility transfer by \$250 thousand. Also, the \$1.9 million transfer from the Parking Fund will no longer be listed under this category but reported in the *Fines & Forfeiture* category.

Transfers from Other Funds – General Fund



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Special Revenue Funds

Special Revenue funds for FY 2015-16 are expected to have a net increase of \$8.9 million, or 9.4%, primarily due to the following increases/decreases:

- Housing Assistance Fund 202 – The decrease of approximately \$817 thousand in this fund is due to a reduction in the portable voucher administrative fee and HAP revenue from HUD.
- Supportive Housing Grant Fund 204 – The increase of approximately \$302 thousand is due to an increase in funding from HUD.
- Workforce Investment Act Fund 206 – The increase of approximately \$408 thousand is due to an increase in Federal grant funding.
- Economic Development Fund 215 – The increase in revenues of \$2.4 million is primarily due to revenues from the City's share of the property tax increments for ROPS 15-16 to fund this newly created Economic Development fund. Prior to the creation of this fund, this revenue was receipted in the General Fund.
- Miscellaneous Grant Fund 216 – This fund was created to account for Citywide grant-funded projects that are not capital improvement projects in nature. Thus, the increase of \$5.5 million in this fund.
- Filming Fund 217 – This fund was created to account for the Citywide Filming activity. Thus, there is an increase of approximately \$505 thousand to reflect the shifting of revenues from the General Fund and from the Special Events Fund (Fund 267) into this fund.
- Measure R Regional Return Fund 255 – The decrease of \$1.4 million is due to reductions in local grants.
- Fire Mutual Aid Fund 266 – The increase of \$275 thousand is due to increase for mutual-aid reimbursements.
- Emergency Medical Services Fund 511 – The decrease of \$1.9 million is due to increase in insurance write-downs and an increase in uncollectable accounts.
- Transit Utility Fund 258 – The decrease of approximately \$9.2 million in this fund is due to a reduction in federal grants and shifting to the newly established Miscellaneous Grant Fund (Fund 216).
- Recreation Fund 501 – The increase of approximately \$3.4 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The increase of approximately \$1.6 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Parking Fund 520 – The increase of approximately \$7.9 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.

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Debt Service Funds

For FY 2015-16, revenues in the Debt Service fund category are estimated to decrease compared to last fiscal year. This is primarily due to the lower interest cost for the variable rate certificates of participation (i.e., debt on the police building construction).

Capital Improvement Program (CIP)

Revenues in CIP funds for FY 2015-16 are estimated to decrease by \$9.8 million due to the following increases/decreases:

- General Fund Capital Improvement Fund 401 – The net decrease of approximately \$4.6 million is primarily due to the transfer of \$5 million from the General Fund for the Central Library Renovation project.
- State Gas Tax Fund 402 – The net decrease of approximately \$851 thousand is due to reduction in State gas tax revenues.
- Parks Mitigation Fee Fund 405 – The net decrease of approximately \$3.7 million is primarily due to budgeting only fifty percent of project revenues from anticipated projects, as some of the revenues received from these projects may fall in different fiscal years.
- Library Mitigation Fee Fund 407 – The decrease of approximately \$346 thousand is due to budgeting only fifty percent of project revenues from anticipated projects, as some of the revenues received from these projects may fall in different fiscal years.
- CIP Reimbursement Fund 409 – The decrease of approximately \$350 thousand is a result of a decrease in revenues relative to last year.

Enterprise Funds

For FY 2015-16, revenues in the Enterprise funds are estimated to see a net increase of \$12.1 million primarily due to the following increases/decreases:

- Recreation Fund 501 – The decrease of approximately \$3.1 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The decrease of approximately \$1.7 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Parking Fund 520 – The decrease of approximately \$9.3 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Sewer Fund 525 – The increase of approximately \$1.1 million is due to an increase from sewer multi-family user groups and SFR usage revenues.
- Refuse Disposal Fund 530 – The increase of approximately \$1.4 million is due to an increase from residential refuse revenues and sales of recyclables.
- Electric Utility Fund 552, 553 & 555 – The net increase of approximately \$20.6 million is attributable to a revenue increase of about \$20.1 million from the Electric Works Revenue Fund

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552 as increased electric rates were implemented a few years ago. For the Electric Depreciation Fund 553, revenues are anticipated to increase by \$981 thousand for FY 2015-16. For Electric Customer Paid Capital Fund 555, revenues are anticipated to decrease by \$511 thousand for FY 2015-16.

- Water Utility Funds 572, 573 & 575 – The net increase of approximately \$3.1 million is attributable to a revenue increase of about \$1.8 million in the Water Works Revenue fund 572, as increased water rates were implemented early in FY 2014-15. Revenue is estimated to increase in the Water Depreciation Fund 573 by \$259 thousand and decrease by \$330 thousand in the Water Customer Paid Capital Fund 575 for FY 2015-16.

Internal Service Funds

For FY 2015-16, revenues in the Internal Service funds are estimated to increase by \$5.8 million primarily due to the following:

- ISD Infrastructure Fund 603 – The decrease of approximately \$2.3 million is from decreased charges for services to other funds due to a reduction in full-time positions.
- ISD Applications Fund 604 – The net increase of approximately \$6.2 million is mainly attributable to the funding set aside for the Enterprise Resource Planning Tier II implementation project. The funding of \$5.6 million was received as a transfer from the Post Employment Benefits Fund (642).
- Compensation Insurance Fund 614 – The increase of approximately \$1.7 million is due to increased rates to other funds for higher future claims costs and to amortize the existing fund balance deficit.
- Medical Insurance Fund 616 – The increase of approximately \$1 million is due to anticipated increases in medical premiums and claims.

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OVERVIEW OF APPROPRIATIONS

The table below depicts the total City appropriations by fund type as adopted for FY 2014-15 and FY 2015-16. Additional details can be found in the *Summary of Appropriations by Fund Type (SUM-7)* under the Budget Summaries section of this book.

Total City Budgeted Appropriations

Fund Type	Adopted 2014-15	Adopted 2015-16	Increase/ (Decrease)	% Change
General Fund	\$ 181,501,527	\$ 182,890,934	\$ 1,389,407	0.8%
Special Revenue	96,683,890	103,702,342	7,018,452	7.3%
Debt Service	3,053,500	3,025,000	(28,500)	-0.9%
Capital Projects	15,264,102	13,755,000	(1,509,102)	-9.9%
Enterprise	444,404,223	390,966,533	(53,437,690)	-12.0%
Internal Service	91,808,687	103,489,784	11,681,097	12.7%
Totals	\$ 832,715,929	\$ 797,829,593	\$ (34,886,336)	-4.2%

The following sections discuss some of the major changes in appropriations depicted in the table above for each fund type.

General Fund

The appropriations for the adopted FY 2015-16 General Fund budget, together with comparative FY 2014-15 appropriations, are as follows:

General Fund Appropriations

Category	Adopted 2014-15	Adopted 2015-16	Increase / (Decrease)	% Change
Salaries	\$ 79,463,020	\$ 80,152,090	\$ 689,070	0.9%
Overtime	6,901,626	7,039,806	138,180	2.0%
Hourly Wages	2,902,799	2,857,615	(45,184)	-1.6%
Benefits	26,673,244	28,112,746	1,439,502	5.4%
PERS	20,092,380	23,113,222	3,020,842	15.0%
Maintenance & Operation	38,550,312	38,557,503	7,191	0.0%
Capital Outlay	103,258	35,000	(68,258)	-66.1%
Transfers	5,917,000	2,125,441	(3,791,559)	-64.1%
Retirement Incentive	897,888	897,511	(377)	0.0%
Total General Fund Budget	\$ 181,501,527	\$182,890,934	\$ 1,389,407	0.8%

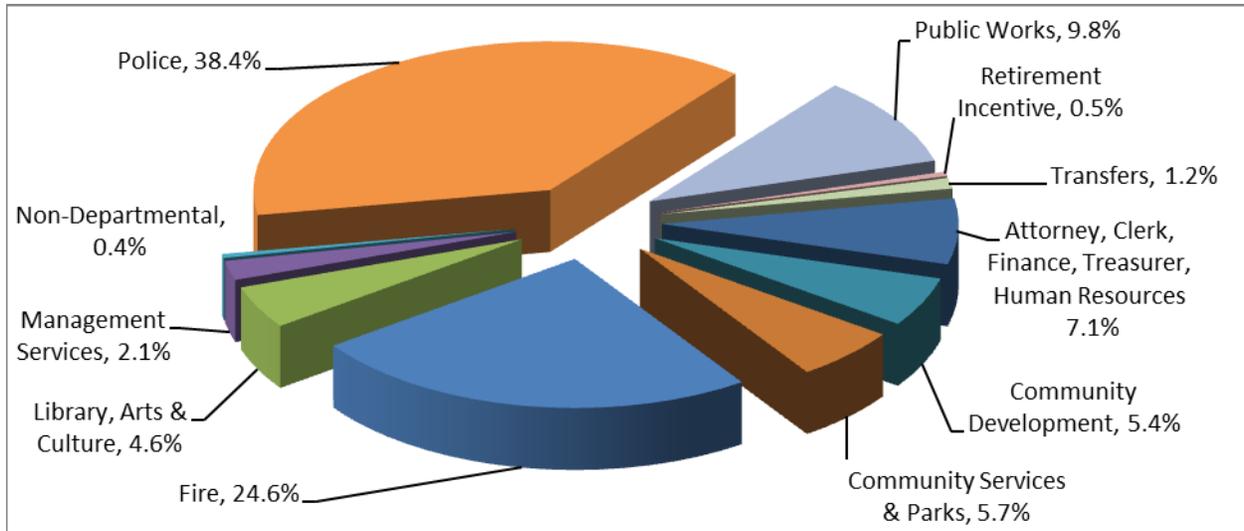
As indicated above, the General Fund budget is forecasted to increase approximately \$1.4 million, or .8%. The adopted budget in FY 2014-15 includes one-time use of fund balance of \$7 million for the Central Library and ISD Data Center Project. For comparison purposes, excluding this non-recurring approved use of fund balance yields an increase in the General Fund of approximately \$8.4 million. The bulk of the \$8.4 million increase is attributable to: \$3.0 million in PERS costs (net of employee cost sharing); \$338 thousand for Utilities; \$715 thousand for the Fleet/Equipment Management Fund; \$704 thousand for ISD Service Charge; \$836 thousand in contractual obligations; and \$1.4 million in

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employee benefits, such as medical, dental, and vision costs. In addition, Transfers increased by \$1.2 million mainly due to the \$784 thousand transfer of 20% of GRA Loan Repayment to the Low & Moderate Incoming Housing Fund, as well as a \$300 thousand transfer to the Economic Development Fund for support of the Alex Theatre.

The graph below depicts the FY 2015-16 General Fund appropriations by Department.

FY 2015-16 General Fund Appropriations
\$182.9 Million



Special Revenue Funds

The \$7.0 million increase in the *Special Revenue Funds* is primarily due to the following:

- *CDBG Fund 201* – The decrease of approximately \$167 thousand is due to a reduction in CDBG funding from HUD.
- *Housing Assistance Fund 202* – The decrease of approximately \$451 thousand is due to a reduction in portable voucher funding from HUD.
- *Home Grant Fund 203* – The decrease of approximately \$170 thousand is due to a reduction in funding from HUD.
- *Supportive Housing Grant Fund 204* – The increase of approximately \$302 thousand is due to an increase in funding from HUD.
- *Workforce Investment Act Fund 206* – The increase of approximately \$408 thousand is due to an increase in Federal grant funding.
- *Economic Development Fund 215* – The increase of approximately \$1.3 million is mainly due to the following: an increase in salaries and benefits of approximately \$120 thousand for the addition of an Administrative Assistant position as well as increases in PERS and other benefits costs; an increase of \$540 thousand in contractual services for the Alex Theatre management and funding

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for business incentives; an increase of \$250 thousand in the Cost Allocation charge from the General Fund; and project funding of \$371 thousand for the Laemmle Project.

- Miscellaneous Grant Fund 216 – This fund was created to account for citywide grant funded projects that are not capital improvement projects in nature. Thus, the increase of \$5.5 million is due to: \$401 thousand for the Citywide Pedestrian Plan project; \$401 thousand for the Citywide Safety Education Initiative project; approximately \$3.4 million for a portion of the purchase of nine transit buses; and approximately \$1.3 million for a portion of the purchase of 45 fareboxes.
- Filming Fund 217 – This fund was created to account for the citywide Filming activity. Thus, there is an increase of approximately \$501 thousand to reflect the shifting of staff and costs from the General Fund and from the Special Events Fund (Fund 267) into this fund.
- Measure R Local Return Fund 254 – The decrease of approximately \$4.9 million is due to the FY 2014-15 one-time partial funding for the overall maintenance and operation of the Beeline facility.
- Measure R Regional Return Fund 255 – The decrease of \$2.4 million is due to no new appropriations being reflected in this fund for FY 2015-16.
- Transit Prop A Local Return Fund 256 – The increase of \$202 thousand is mainly due to capital outlay funding for a portion of the purchase of 45 fareboxes.
- Transit Prop C Local Return Fund 257 – The increase of \$381 thousand is mainly due to new funding for the Refurbishment of Glendale Transportation Center and contractual services approved for outside maintenance of the Glendale Transportation Center.
- Transit Utility Fund 258 – The decrease of approximately \$9.2 million is due to \$4.7 million in appropriation for the purchase of transit buses and fareboxes now reflecting in the newly established Miscellaneous Grant Fund (Fund 216) and the one-time funding of \$4.6 million reflected in the FY 2014-15 for the for the overall maintenance and operation of the Beeline facility.
- Special Events Fund 267 – The decrease of approximately \$327 thousand is due to costs related to the filming operation shifting to the new Filming Fund (Fund 217).
- Electric Public Benefit Fund 290 – The increase of \$367 thousand is mainly due to increased appropriation for public benefit programs.
- Recreation Fund 501 – The increase of approximately \$5.1 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Hazardous Disposal Fund 510 – The increase of approximately \$1.5 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- Emergency Medical Services Fund 511 – The decrease of \$1.3 million is due to an accounting change implemented that nets the insurance write-downs against revenue instead of reflecting it as an appropriation in the maintenance and operation.
- Parking Fund 520 – The increase of approximately \$10.2 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.

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Debt Service Funds

There is only one *Debt Service Fund* with an appropriation for FY 2015-16: the Police Building Project Fund 303. The decrease in this fund is due to lower interest cost for the variable rate certificates of participation (i.e., debt on the police building construction).

Capital Improvement Program

Changes in the *Capital Improvement Program* equated to a net decrease of \$1.5 million and are attributable to the following:

- *General Fund Capital Improvement Fund 401* – The net decrease of approximately \$3.7 million is due to the one time funding for the Central Library of \$5 million that was appropriated in FY 2014-15. Offsetting this decrease was funding for new projects such as renovations at Verdugo Park and lighting and irrigation at Glorietta Park.
- *State Gas Tax Fund 402* – The decrease of approximately \$624 thousand is a result of decreased project appropriation relative to last year. It should be noted that the Finance Department will seek Council approval during the year should additional funding be needed.
- *Parks Mitigation Fee Fund 405* – The increase of approximately \$3.2 million is a result of additional project appropriation relative to last year. New projects for FY 2015-16 include the Fremont Park renovation and the Deukmejian Nature Education Center.
- *Library Mitigation Fee Fund 407* – The decrease of approximately \$45 thousand is a result of a decrease in appropriation relative to last year.
- *CIP Reimbursement Fund 409* – The decrease of approximately \$350 thousand is a result of a decrease in appropriation relative to last year.

Enterprise Funds

The \$53.4 million decrease in the *Enterprise Funds* is primarily due to the following:

- *Recreation Fund 501* – The decrease of approximately \$4.5 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Hazardous Disposal Fund 510* – The decrease of approximately \$1.7 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Parking Fund 520* – The decrease of approximately \$12.3 million is due to the reclassification of this fund to a *Special Revenue Fund* effective June 30, 2015.
- *Refuse Disposal Fund 530* – The increase of approximately \$3 million is due to an increase for vehicle replacement and the Scholl Canyon Landfill Irrigation Project.
- *Electric Utility Funds 552 & 553* – The decrease of approximately \$23.3 million is attributable to a decrease in funding for capital improvement projects as most of the funding was appropriated during FY 2014-15. Part of this decrease was offset with an increase in purchased power costs.

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- Water Utility Funds 572 & 573 – The decrease of approximately \$15.6 million is attributable to a decrease in funding for capital improvement projects as most of the funding was appropriated during FY 2014-15. Part of this decrease was offset with an increase in purchased water costs.

Internal Service Funds

Changes in the *Internal Service Funds* equated to a net increase of \$11.7 million primarily due to the following:

- Fleet/Equipment Management Fund 601 – The increase of approximately \$652 thousand is primarily due to an increase in the vehicle replacement cost.
- Joint Helicopter Operation Fund 602 – The decrease of approximately \$96 thousand is due to the shift of one-half of a full-time position to the General Fund.
- ISD Infrastructure Fund 603 – The decrease of approximately \$1.3 million is due to a reduction in full-time positions and a decrease in appropriation for infrastructure projects relative to last year.
- ISD Applications Fund 604 – The increase of approximately \$5.5 million is attributable to the funding set aside for the Enterprise Resource Planning Tier II implementation project. The funding was received as a transfer from the Post Employment Benefits Fund (642).
- Liability Insurance Fund 612 – The increase of approximately \$299 thousand is due to the shifting of staffing costs from the Compensation Insurance Fund (614) and anticipated higher claims cost.
- Medical Insurance Fund 616 – The increase of approximately \$1.6 million is due to anticipated increases in medical premiums and claims.
- Post Employment Benefits Fund 642 – The increase of approximately \$5.6 million is due to the transfer of funding to the ISD Applications Fund (604) for the Enterprise Resource Planning Tier II implementation project.
- ISD Wireless Fund 660 – The decrease of approximately \$550 thousand is due to a reduction in full-time positions and a decrease in contractual services.

ADOPTED BUDGET 2015-16



STRATEGIC GOALS

About This Section

The adopted budget for FY 2015-16 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective and lead City Departments for each goal (*Note: It should be noted that all City Departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

Fiscal Responsibility Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

Exceptional Customer Service A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

Economic Vibrancy Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

Informed & Engaged Community Conduct the business of government in the best interest of the public with integrity, openness and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

Safe & Healthy Community A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

Balanced, Quality Housing Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

Community Services & Facilities Availability of accessible parks, community centers and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

Infrastructure & Mobility A city focused on providing a safe, efficient, and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

Arts & Culture Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

Sustainability Implementation of sustainable City principles to protect the quality of the air, water, land and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Key Performance Indicators which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Key Performance Indicators are located at the end of this section (commencing on page 38).

FISCAL RESPONSIBILITY

The City of Glendale's financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Over the years, Glendale has been fiscally conservative and this is reflected in the City's accounting policies and in the comprehensive annual financial report. As of June 30, 2014, the City's cash, as reported on the government-wide statement of net position, was approximately \$533 million. To maintain this balance, the City Treasurer makes prudent investments with capital preservation, refraining from investing in high risk/high yield financial instruments and minimizing risk by not making speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

Other examples of conservative financial policies include the City's maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a "pay-go" strategy to finance general capital improvement projects to the extent possible. Even during the difficult economy, Glendale continues to fund the landfill post closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have increased their contribution towards pensions and benefits over the last several years.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so. Finally, Glendale complies with all requirements of Generally Accepted Accounting Principles and the pronouncements from the Governmental Accounting Standard Board.

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a comprehensive annual financial report that is audited by an independent Certified Public Accounting firm.
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them on the financial performance to date and provide a forecast of future revenues and expenditures.
- Conducts public budget study sessions each spring which affords the City Council and Glendale Residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June of each year in which the entire budget is presented to the City Council where public input is sought.
- Posts the Certified Annual Financial Report, budget documents, study session reports, and council items on the City's website.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. An internal control is anything established by management (i.e. policy, procedure, computer system, etc.) that ensures resources are being used and deployed in accordance with management's objectives. In regards to resource deployment, controls are implemented to ensure resources are being allocated according to their intended use and as authorized by City Council through the annual budget process. Some of the key internal controls implemented include the following provisions:

- Duties are properly segregated throughout the City so that one employee does not control a transaction from beginning to end without proper review and approval.
- The accounting system checks transactions against the City Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed on a monthly basis.

- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- The City seeks competitive bids for public works construction contracts to ensure that the best combination of service and price is received.
- All items requiring an increase in spending authority (appropriation) are presented to City Council for approval.
- Glendale has established an employee hotline for employees to anonymously report any concerns noted.
- The Audit Committee meets at least on a quarterly basis to review the status of audit reports, the progress of the annual financial audit, and assists in the selection of the external auditor.

Fiscal Responsibility ACCOMPLISHMENTS

General Fund Operationally Balanced for FY 2014-15

For the third consecutive year, the City of Glendale was able to balance the General Fund budget without the need for budget reductions. This is a significant accomplishment as the City has implemented a variety of strategies over the last several years, including department restructuring, layoffs, and retirement incentives, to balance the budget. While there is still work to be done, a good foundation has been established to achieve a structurally balanced budget for the foreseeable future.

Voter Approved Increase to the Transient Occupancy Tax

In the April 2015 municipal election, the City of Glendale placed a revenue enhancement measure on the ballot for voter consideration. The proposed measure would increase the transient occupancy tax, or “hotel tax”, by 2 percent. As this is a general tax that would be deposited in the General Fund, a simple majority was needed for the measure to pass. The voters approved this measure with a 59% passage rate, which is well above the required threshold. The increase will generate approximately \$800k in additional revenue on an annual basis.

Budget Awards

The annual budget document was once again awarded the Excellence in Operating Budget from the California Society of Municipal Finance Officers (CSMFO) for the fifth consecutive year. This award recognizes that the City’s budget document conforms to a comprehensive set of standards developed by the CSMFO. For the sixth consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meets stringent criteria. The city’s budget document must inform the public about the organization’s budget policies and financial plan for the upcoming year.

Financial Report Awards

For the 19th consecutive year, the City of Glendale has once again earned the Excellence in Financial Reporting award from the GFOA. This is a distinguished award which indicates that the City’s comprehensive annual financial report conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in Popular Annual Financial Report (PAFR) from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

Disciplined Investment Approach

Since the financial market downturn of 2008, the City has continued its disciplined approach to its investment program by managing to the marketplace and avoiding unnecessary risk to principal.

Maintained General Fund Reserve

In accordance with Council policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Despite the economic downturn, which has resulted in General Fund reductions over the last three years, the City has managed to maintain its reserve, leaving a balance of \$66 million or 36% for Fiscal Year 2013-14. This has been achieved through honest and responsible budgeting techniques and continued collaboration within the City organization.

Fiscal Responsibility

Looking Ahead...

As an integral part of Financial Responsibility, forecasting has taken a vital role in Glendale's annual budget process. During this year's budget study sessions, a General Fund forecast was presented to the City Council. Many variables were taken into consideration as it is difficult to predict economic booms or bursts that will impact the forecast. Revenue estimates are conservative and based on a variety of inputs including historical trends and input from industry experts. One of the main issues impacting the revenue forecast is the loan repayment from the former Glendale Redevelopment Agency (GRA). Based on all of the actions taken over the last several years, the city is well positioned to deal with the uncertainty surrounding the loan repayment.

In regards to expenditures, estimates are equally conservative as only the negotiated salary adjustments were factored in. One of the major issues the city faces, similar with most cities in California, are increasing pension costs. Due to recent changes to the PERS actuarial assumptions, pension costs are expected to rise within the next five years and then remain stable, if not decline over a 30 year time horizon. Based on the restructuring, retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee cost. For the first time in several years, the City Council authorized limited program restoration for FY 2015-16.

The City of Glendale does have some control on how to fund certain future costs such as other post-employment benefits (OPEB) and information technology costs. The city has developed a strategy to "unblend" its health insurance rates in an attempt to mitigate the current OPEB liability. In regards to technology costs, the city will be exploring alternatives in regards to its current financial, human resources, and payroll systems.

Lastly, the City may consider placing a revenue-enhancement measure on a future ballot. Should economic conditions decline to the point where a revenue measure is a feasible alternative, residents may opt to enact one of many alternatives available to them to protect the services they value.



EXCEPTIONAL CUSTOMER SERVICE



The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner which delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents 24 hours per day, where a representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to: traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible online Service Request Form located on its homepage at www.glendaleca.gov. By simply clicking "Contact Us" along the bottom of the page, residents can be assured that their comments and concerns will be individually reviewed and routed to the appropriate City department for action.

For all those times when residents are walking down the street and notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City offers yet another opportunity for on-the-go communication regarding quality-of-life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is generated and the task is scheduled for repair.

The City also exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City also offers development concierge services for complex projects requiring multiple department review and coordination in order to expedite the entitlement process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.

Exceptional Customer Service **ACCOMPLISHMENTS**

Exceptional Customer Service Policy Implementation

To ensure the delivery of quality customer service, Glendale fully launched its Exceptional Customer Service Policy to confirm that citywide processes and procedures are implemented in a manner that carries out the community's objectives. As always, members of the public are encouraged to participate in civic affairs and communicate their concerns with City officials, as doing so provides the necessary feedback for the City to identify and address local concerns.

Citizenship Satisfaction Survey

In an effort to receive essential feedback to truly provide exceptional customer service to the public, the Glendale Police Department has launched its own Customer Satisfaction Survey. This survey is sent to individuals who have had contact with members of the Police Department and are asked to evaluate their recent contact by completing the short, but informative, survey. The feedback from these surveys will be utilized to ensure that the Police Department provides service that reflects the priorities of the community and City Council.

City Offers Concierge Service

When deciding whether to start a new business, three critical elements to be considered are: determining startup costs, length of time to secure the necessary approvals, and regulatory requirements. The City acknowledges the value of new investments within its boundaries and has established a Development Concierge Service program to complement its business-friendly initiatives. Applicants who take advantage of this program submit a "pre-application" and meet with all applicable City departments in a single session to explain their intent and determine what will be required of them. These departments utilize the applicant's proposal to identify the associated costs, length of time to secure approvals, and establish the necessary requirements for the business to operate in the City. Through this business-friendly initiative, the City continues to provide the level of customer service expected of a premier city.

Improvements for Permit Services Center Customers

The City of Glendale continues to streamline services to the public. Applicants can now make an online appointment, which reduces in-person wait times at the Permit Services Counter. The appointment system allows applicants to request inspections without having to call and leave a lengthy voicemail message and City staff is able to schedule inspections more quickly, as the time it previously took to download and listen to the message is eliminated.



Exceptional Customer Service

Looking Ahead...

Despite unprecedented budgetary reductions, including a 25% reduction in the total number of city staff over the past several years, Glendale continues to recalibrate to operate in a leaner, more nimble environment, while striving to provide uninterrupted service to its residents. In spite of these challenges, Glendale continues to recognize the value of relationships which are strongest when they are built upon trust, communication, and interaction.

Area Command/Patrol Reorganization

The evolution of the Police Department's Area Command program focuses on interaction between the community, and internal and external law enforcement personnel. This reorganization provides the Area Command with additional personnel to address long-term and quality of life issues and will provide concentrated efforts in the Glendale Downtown Business District, including a downtown policing unit stationed at the Glendale Galleria and The Americana substation, four police K-9 teams, and a team dedicated to addressing the early release of prisoners by the State of California. This reorganization is expected to improve management oversight of patrol teams 24 hours a day/7 days a week, and to improve responsiveness and safety in the downtown area as the eighteen-hour day concept expands and as additional multifamily housing units begin to become occupied.

Citizenship Satisfaction Survey

In 2013, the Rose Institute of State and Local Government conducted a customer satisfaction survey to measure community satisfaction and gauge public opinion on key priorities and issues facing the City. The survey found that Glendale Residents are generally satisfied with the quality of life provided in Glendale, the municipal administration and city services, and the feeling of safety within the community. In an effort to continue the dialogue and understand the needs of the community to provide the best services possible, the City of Glendale will perform another customer satisfaction survey in early 2016. This survey will allow the City to analyze how changes in the past few years may have impacted how residents feel about their community today.

Central Library Improvements

The Glendale Central Library is in the process of implementing a new point-of-need service model. Rather than patrons coming to staff for service or being referred to several desks before being served, trained staff members equipped with tablets will walk through the library to promptly and courteously assist customers at their point-of-need. As part of this initiative, Reference and Circulation will be combined into one desk to facilitate a more seamless service. Additionally, the public will have easy access to express self-service options of checking in and returning materials. Using RFID technology, these stations will be available throughout the library.

Technological Upgrades in Community Development

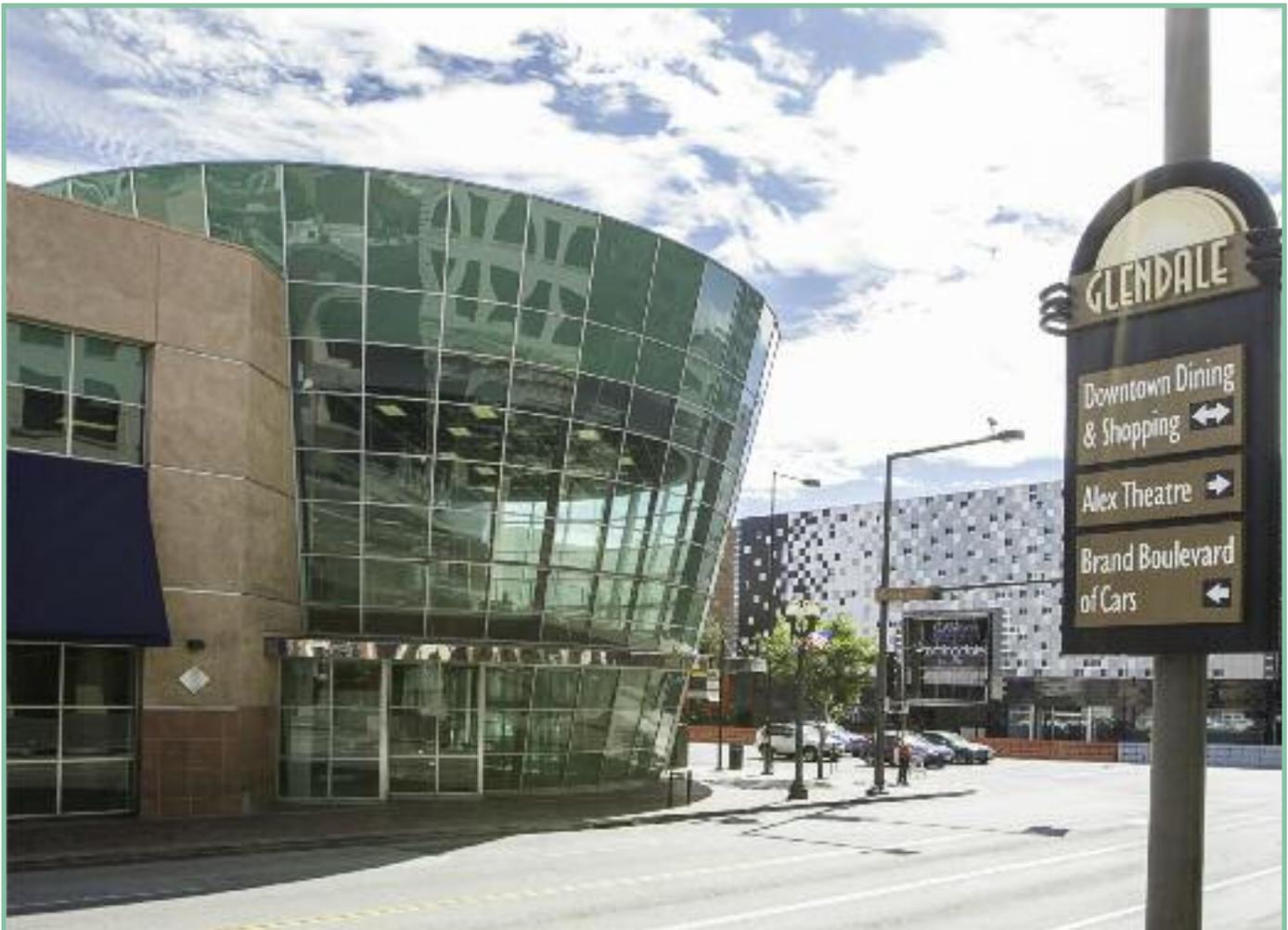
In the future, both Code Compliance and Building Inspections staff will have handheld digital devices for use in field inspections. The devices will make inspections more efficient and will allow inspectors to share real-time inspection results which will then be uploaded to the City's land use and permit system; thereby eliminating paperwork and processing time.

ECONOMIC VIBRANCY

To ensure economic vibrancy, the Glendale Economic Development Corporation manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members acting as its Board of Directors. Staff conducts outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders. A number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Sparr Heights, Adams Square, Downtown Glendale, and Brand Boulevard of Cars.

The Workforce Investment Board (WIB) promotes employment in Glendale by registering, pre-screening and assisting placements of qualified workers in the city. Economic Development staff coordinates with the WIB to identify staffing opportunities when new businesses enter the city. To further ensure economic vibrancy, the WIB seeks to provide unemployed workers with the skills to compete for jobs in the technology field, with the goal of creating a local workforce pool attractive to technology and entertainment companies who may want to locate here.



Economic Vibrancy **ACCOMPLISHMENTS**

Asset Management

During this past year, Economic Development staff concluded negotiations with Crown Castle to manage and market wireless infrastructure sites, approved signage agreements for revenue sharing at the Glendale Galleria and renewed the lease of a bank tenant at Orange Street Garage. Additionally, in conjunction with Community Development Department (CDD), construction of Glendale Air Terminal, Veteran's Village, and Cypress Senior Veteran's projects commenced. Finally, a Request for Qualification (RFQ) for the redevelopment of the Rockhaven site was administered and a Request for Proposal (RFP) process for property management and acquisition was initiated.

Business Recruitments / Attraction

In FY 14-15, a number of companies completed lease agreements and began construction as a direct result of outreach and/or intervention by the Economic Development Corporation. Among these companies were King Taco, Tender Greens, Antaeus Theatre Company, Panini Café, Gauchos Village, Eden Burger, Buffalo Wild Wings, and Equinox Gym.

Business Assistance

In addition to its business retention and recruitment activities, Economic Development staff also provided assistance to the Montrose Shopping Park Association in resolving key issues including marketing and events, public improvements, and bad debt collections. Additionally, the Downtown Glendale Association was assisted in its relocation of the Farmer's Market, as well as their continued marketing of the district.

Marketing

A comprehensive marketing plan was implemented including front page advertising in the Los Angeles Business Journal, several speaking engagements for the Glendale Economic Development Corporation Board and staff, business media releases, and social media promotions. Positive mentions of the Glendale business environment appeared in several business news articles resulting from proactive media relations and strategic key messaging. Glendale was named Los Angeles County's Most Business Friendly City by the Los Angeles Economic Development Corporation.

Verdugo Workforce Investment Board

On June 23, 2015, the California Workforce Investment Board approved the Verdugo Consortium as a local workforce development area and the Verdugo Workforce Investment Board (VWIB) as a local workforce development board under the Workforce Innovation and Opportunity Act (WIOA) through June 2017.

With project planning and grant development provided by VWIB, the Verdugo Creative Technologies Consortium (VCTC) was awarded \$6,000,000 under the California Career Pathways Trust (Trust) in mid-2014. This 3-year project will prepare students in grades 10-14 for careers in Digital Media and Digital Manufacturing. The VCTC is a partnership between the Glendale Unified School District, Burbank Unified School District, Glendale Community College, VWIB, and California State University, Northridge.

In early FY 14-15, VWIB received \$757,700 in Governor's Discretionary Grant funds to provide re-employment and training services for 100 unemployed workers affected by mass job dislocation events in Glendale and Burbank. Eligible participants receive career assessment services, career guidance and counseling, case management, labor market information, training for jobs in demand fields, supportive services (e.g., child care assistance), and job placement assistance.

VWIB was recently awarded a \$1.5 million in Work Incentives Planning and Assistance Grant funds based on a FY 14-15 proposal, which will fund the program through 2020. WIPA provides one-on-one benefits counseling assistance to Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) beneficiaries, including transition-to-work aged youth allowing them to return to work and achieve greater self-sufficiency. The program service area includes the Verdugo region (Burbank, Glendale, and La Canada), the San Fernando Valley, Pasadena, Alhambra, Monterey Park, and several other Los Angeles County cities.

Economic Vibrancy

Looking Ahead...

Asset Management

In the upcoming year, staff plans to continue identifying opportunity sites for development and will seek to secure additional private/public development agreements for projects that provide for economic vibrancy, public amenities, and funding for economic development programming.

Property Community Interface/Business Attraction

Signature broker events as well as annual meetings with principal brokers will continue to be essential areas of focus for the Economic Development Corporation. A new focus on developing a technology cluster in Glendale will be explored.

Marketing

As part of its ongoing promotional efforts, the Economic Development Corporation is planning for targeted advertising within an array of business media, in conjunction with social media platforms which promote Glendale as a prime business location. Additionally, a digital format for the Economic Indicators newsletter will be utilized in an effort to make such information more readily accessible for a larger audience.

Workforce Investment Board

Signed into law by President Obama in 2014, the Workforce Innovation and Opportunity Act (WIOA) will usher in new opportunities for workforce development partnerships and collaboration across the Verdugo region in the coming year. The new law, which replaces the federal Workforce Investment Act of 1998, emphasizes close collaboration between federal employment and training programs and the adult education and vocational rehabilitation systems. The WIOA also places a strong focus on the provision of employment, training, and education services to out-of-school youth. This will mean new opportunities for partnership between VWIB, the Verdugo Jobs Center, and public, private, and non-profit organizations to develop new career pathway opportunities for youth, including jobs and post-secondary education. Led by VWIB, industry sector initiatives focused on specific skill needs within industries, and talent needs across key industries, including entertainment, healthcare, manufacturing, and information, will drive efforts over the next several years.



INFORMED & ENGAGED COMMUNITY

Earning and maintaining our community's trust is by far one of the greatest priorities for the City of Glendale. As such, the city consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The city's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6, online newsletters, community guide publications, and social media. Additionally, the City has implemented technological advances which allow the public to access real-time streaming of public meetings through the Granicus Video Archiving System. In 2014, this video streaming service became available on tablets and smart phones through an upgrade of the system which had been in use since 2006.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the city is currently in the process of upgrading its main Central Library, right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the city actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their city and neighborhoods. It is vitally important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans. This year it will focus on the South Glendale portion of the city.



Informed & Engaged Community **ACCOMPLISHMENTS**

2015 Municipal Elections

Over 21,000 voters participated in Glendale's Municipal Election, which was held on Tuesday, April 7, 2015 by the Office of the City Clerk. Voters headed to the polls to vote for two City Council Members; two Glendale Unified School District Board Members; two Community College District Members; and four measures, only one of which passed, increasing the rate of the Transient Occupancy Tax (a hotel bed tax paid when overnight visitors rent a room) by 2% which preserves and enhances funding for essential public services, maintains public areas, and supports quality of life activities.

Additionally, ballot materials were printed in five different languages: English, Armenian, Spanish, Korean, and Tagalog. Advertisements were placed in local newspapers, and public service announcements were recorded and advertised in all five languages. Finally, videos produced by the City explained the vote-by-mail process and aired on the internet and local television outlets.

Library, Arts & Culture

The Library, Arts & Culture Department continued to focus on six initiative areas this fiscal year: Glendale's history, early childhood development, library resources through digital means, resources and programs that serve the international community, career development resources, and staff awareness. Additional programs were developed and materials were added in each of these areas.

24/7 Access to Books and Information

The library continues to provide 24/7 access to books and information through its website at www.glendalepubliclibrary.org. Electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. A growing collection of e-Books, e-Audio, and digital music is also available. During the past year, close to 70,000 e-Books & eAudiobooks were borrowed from a collection of over 17,000 items. The library offers 50 e-readers for loan up to three weeks. The library's app, "GPL2GO," has over 2,400 downloads and received over 553,400 queries. Finally, the City's government access channel, GTV6, has also begun airing "Check It Out" which is a short video highlighting some of the library's services and programs.

Social Media

Building upon the increasing reliance on social media communication platforms, the city has utilized the popularity and effectiveness of Twitter, Facebook, Instagram and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging each department to maintain their own social media account and share critical information from other departments, each account develops a unique base of followers and thus allows for greater dissemination of information. This proactive tactic and other community communication tools have led to recognition by other local and regional entities. The City will continue to engage the public through its Space 134 and Pedestrian Safety Plan webpages.

Educational Videos

GTV6 has created a new monthly show titled "On the Move". The magazine-style show provides short, 3-minute updates from different departments to form a half-hour show. Educational topics have included exploring historic home and district designations and responsibilities, landscape care and/or replacement during the drought, the permit application process, the basics of hosting a zero-waste picnic, bicycle safety, services to learn a new language, and so much more. By creating educational videos, instead of relying on traditional text guides, Glendale is able to connect with the community in a more effective manner.

Space 134 Community Outreach

This year, the City of Glendale introduced the Space 134 Project at two, high-profile community events. Space 134 is a proposed park project that would cap the 134 freeway from Central Avenue to Glendale Avenue. Outreach staff organized the Earth Day @134 event, which was designed to teach residents how to lead a more environmentally sustainable lifestyle. Held adjacent to the 134 freeway in the heart of Downtown Glendale, staff introduced attendees to the concept of the cap park and surveyed them on what they envision for the Space 134 project. The event was followed with a mixer for the business community a month later which was held at the Alex Theatre.

Informed & Engaged Community

Looking Ahead...

Community Events

In 2016, the city once again looks forward to hosting the Annual Earth Day celebration in addition to outreach efforts for the South Glendale Community Plan and the Pedestrian Safety Plan. Non-traditional community meetings and pop-up events (temporary events held in a location for a few hours) will continue to play an important role in the city's outreach strategy.

Expanding Communication Partnerships

Modeled after Glendale's organization-wide communication technique, the Cities of Burbank, Glendale, and Pasadena will be creating a joint communications platform. This will keep residents, visitors, and businesses in each of the cities informed of large incidents, events, or news that have impacts across city borders. This will include branding and shared communication practices to reach even broader audiences.

Library Services

The Grandview Branch Library is undergoing a space plan remodel to explore and enhance service models for school age children and their families. This will include parenting workshops at Grandview and Library Connection @ Adams Square, as well as other service model changes and enhancements. Also, beginning in fall 2015, the library will begin to loan Chromebooks for in-house use at our Adams Square Branch Library. A Chromebook is a laptop primarily designed to be used while on the internet with the programs running in the cloud. Loaning these devices will give patrons experience in using these types of laptops as well as allow them to check their email and use the internet. In addition, along with exploring the single service model as outlined in the customer service section, the library is exploring the possibility of a Book-A-Librarian Program to be able to make a reservation for personal reference assistance designed to guide you in making the best use of our library resources and collections.



SAFE & HEALTHY COMMUNITY

One of Glendale's key objectives is to ensure the preservation of a community that is physically safe, free of blight, and prepared for emergencies; thus, creating a sense of security for all. This is accomplished through the efforts of the fire and police departments, in collaboration with many active community members, businesses, and organizations throughout the community.

Glendale's First Responders operate out of a state-of-the-art main police facility, three police sub-stations and nine fire stations that are strategically located throughout the city for immediate and consistent response times. With nine paramedic fire engines, three ladder fire trucks, four basic life-support ambulances staffed twenty-four hours a day, an additional two basic life support ambulances deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, three helicopters and a variety of other specialized equipment, Glendale's forces are thoroughly prepared for every contingency.

In addition to police and fire operations, Glendale is home to three area hospitals represented by Glendale Adventist Medical Center, Glendale Memorial Hospital, and USC Verdugo Hills Hospital, which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

Safe & Healthy Community ACCOMPLISHMENTS

School Safety

The city's School Crossing Guard Program is designed to enhance pedestrian safety around the schools in Glendale. The need for a crossing guard at each location is evaluated by the Public Works Engineering Division staff based on guidelines recommended by the State of California, Department of Transportation. Currently, a total of 35 crossing guards provide services daily in the vicinity of Glendale schools. The most recent additions include Fremont Elementary School, located on Verdugo Road and Glencoe Way, and Dunsmore Elementary School, located on Lauderdale Avenue and Los Olivos.

Police Department Patrol Deployment Restructuring

Since the passage of the Public Safety Realignment Act in 2011 and Proposition 47 in 2014, law enforcement has had to alter their policing strategies. The recent adjustments are due to the most impactful provisions of Proposition 47, which included the reduction of all drug possession crimes to misdemeanor offenses, the reduction of theft to less than \$950 as a misdemeanor, and the elimination of sections of the penal code permitting a District Attorney to charge persons committing multiple thefts with a felony. As a result, the Police Department began to see its workload increase. For example, although felony arrests went down by 26% (likely due to the crime reclassifications caused by Proposition 47), overall arrests increased by 5.9% (544 arrests) and drug related investigations surged by 10.8%.

To mitigate these workload affects, the Police Department continued to proactively examine and address these trends through crime prevention, crime control strategies, and resource management analysis and action plans. One notable endeavor was a joint effort between the Glendale Police Chief and the Glendale Police Officers Association to develop innovative strategies and deploy police resources in an effective manner without increasing personnel costs. The result of this collaborative effort was a modification of the patrol shift schedules to maximize personnel deployment utilizing data from workload and staffing studies. This scheduling model went into effect in January 2015 and is achieving positive results by not increasing personnel costs, meeting service delivery expectations and saving overtime costs.

Tactical Emergency Medical Services (TEMS) Training

The Glendale Fire Department continued its focus on improving the services provided to the community, in collaboration with the Glendale Police Department, through Tactical Emergency Medical Services (TEMS) training. TEMS is invoked in response to an active shooter event which may involve multiple casualties in locations such as in schools, malls, theaters, places of worship, or other large assembly areas. Fire personnel extract victims in conjunction with police force protection. All department members participated in this critical training exercise, furthering the joint collaboration imperative to the execution of successful operations.

Workers Compensation "Carve Out" Program

Police officers in a permanent or temporary disability status due to a work related injury, not only impacts the individual involved, but creates challenges for the department in maintaining its essential service staffing levels. The work-time lost because of officers in this status has, at times, been equal to 28 sworn Full Time Equivalents. Part of this issue was addressed through a cooperative effort between the City and the Glendale Police Officers Association by establishing a "Carve Out" program. The program, which expedites medical treatment for injured officers, allowing them to return to work more rapidly, became effective in April 2015. As a result, the requirement to hire officers back to meet essential staffing needs has been reduced.

Fire Recruit Academy 2015

Eight new firefighters were added during the year to fill vacant positions following the completion of a joint academy held with Burbank Fire Department. Recruits participated in a fifteen week rigorous, academically and physically, demanding program. Successful recruits completed the State of California basic fire training requirements including fire chemistry, wildland, structural firefighting, EMS, firefighting apparatus training, vehicle extrication, hose and ladder operations, and basic department and city policies and guidelines. The hiring of additional firefighters will help to further mitigate budgetary impacts in overtime and reduce the burden on employees who are backfilling current vacancies.

Crime Lab Provides Services to Outside Agencies

The Glendale Police Department's Verdugo Regional Crime Lab received its accreditation in 2013 and full access to CODIS (Combined DNA Index System), an FBI program containing the DNA profiles contributed by federal, state and local participating forensic laboratories in January 2014. The laboratory can process DNA samples with turn-around times as fast as 48 hours in high priority cases. During the latter part of FY 14-15, the lab began providing services to outside agencies (both local and federal) on a "fee for service" basis. The lab processed approximately 1900 samples during the year, of which 65% were for outside agencies and generated \$111,000 in revenue for these services.

Household Hazardous Waste and Used Motor Oil Collection Program

The proper disposal of hazardous waste reduces harm to the environment and to the health of the community. The Environmental Management Center (EMC) branch of the Fire Department has been in operation since 1991. During FY 2015, this critical program served 5,571 Glendale and La Cañada households, collecting and diverting more than 93 tons of environmental waste from landfills and water systems.

Traffic and Pedestrian Safety

The Glendale Police Department's traffic safety plan continues to evolve, employing a holistic approach to traffic safety with the goal of reducing injury accidents, utilizing engineering data, education, and enforcement. This approach involved collaboration with other city departments, community organizations, and stakeholders. Compared to the last fiscal year, the city experienced 9 fewer pedestrian collisions (a 7.2% reduction). There were also two less fatalities as a result of traffic collisions (3 fatalities compared to 5 in the prior year), and there were 20 fewer injury collisions (a 3% reduction) on a year over year basis.

Employee Evaluation System

The Glendale Fire Department, in coordination with the Human Resources Department, put tremendous efforts into accurately measuring personnel's strengths, weaknesses, performance goals, training, and development through a new employee evaluation system. Implementation of the new employee evaluation system in Fire ensures operational assessment is within the performance expectations of both the Fire service and of the City. This new evaluation system also incorporates employee activity measurements, which align with citywide Key Performance Indicators (KPI's) such as monitoring turn out times and training hours. The many benefits that result from this valuable process include employee awareness of City goals and objectives, enhancement of employee motivation, commitment, and productivity.

Safe & Healthy Community

Looking Ahead...

The Public Works Department will begin projects related to pedestrian and bicycle safety improvements. The City received \$2.5 million through the Caltrans Active Transportation Program and Federal Safe Routes to School Programs for four projects to implement pedestrian and bicycle planning and infrastructure improvements. The projects will take place throughout the city and will be completed in the summer of 2017. Two planning efforts include development of a Citywide Pedestrian Plan and a Citywide Safety Education Initiative, both of which will improve infrastructure and safety for pedestrians and cyclists. The Safe Routes to School Program includes two projects that address infrastructure improvements, education, and outreach to improve pedestrian activity near schools.

Community Emergency Medical Technician Training Program

The Glendale Fire Department's goal is to obtain approval and to conduct community based Emergency Medical Technician (EMT) courses at the Fire Department. The courses would be provided at minimal cost (materials and certification fees) to Glendale residents. The goal of the Community EMT training program is to generate interest in Emergency Medical Services and potentially recruit department members from the Glendale community.

Traffic Safety

The Glendale Police Department will continue to evaluate, refine and evolve its traffic safety plan, utilizing a comprehensive approach with the goal of reducing injury accidents. Utilizing engineering, education and enforcement data, police staff will collaborate with other city departments, community organizations and stakeholders to help achieve this goal. By continually evaluating our approach and making adjustments based on that evaluation, this strategy will guide our existing safety planning processes, facilitate the implementation of safety strategies, and can be used to modify our current planning processes as deemed appropriate. Most importantly, over time, this effort will serve to institutionalize a traffic safety culture throughout the community.

Enhanced Recruitment

The Glendale Fire Department is dedicated to the future development of the department. Through enhanced recruitment efforts, the Department seeks to create a diverse membership reflective of the community it serves. Training from the ground up, through the community EMT program, it will augment the cadet and ambulance operator programs. The Department will also continue to host recruitment seminars, partnering with the Glendale Unified School District and a wide variety of community organizations, with an emphasis on mentoring programs in the local community. Glendale Fire Department is committed to the safety of the community and believes proactive relationship building will enhance recruitment efforts and develop a department more reflective of the Glendale community. This will ultimately lead to a more effective emergency response and a safer community.

Coordinated Efforts with City Departments to Address Public Safety Issues

The Glendale Police Department has a philosophy of forging alliances with other city departments to address issues that impact public safety and enrich the quality of life in the community. These partnerships improve work planning processes and eliminate the duplication of efforts in addressing issues that, if not attended to, lead to criminal activity. One such effort is the emerging partnership between Glendale's City Attorney, Community Development Department, and fire department to address hotels and motels that generate significant calls for public safety service. Segments of this group will also be looking to address issues related to massage parlors that adversely impact the community. Through a collaborative effort, appropriate regulation, deterrents, and response strategies will be developed and mitigation efforts put in place, resulting in a safer environment within these types of businesses and surrounding areas. Once implemented, the police department expects less resources will be needed to police these establishments, and will be able to reallocate these resources to address other community safety priorities.

Glendale Fire Mobile Phone Application

In the upcoming fiscal year, the Fire Department will introduce a mobile phone application (app) targeting Glendale residents. The two-fold objective of this app is to deliver an effective method for Department Command Staff to communicate with members and to provide the Glendale community with important information about incidents, Department programs and services. Examples include providing app users with reminders to change the batteries in their smoke detectors and offers customer service feedback opportunities. The department is adopting a modern approach to fire service information delivery. Recent studies have shown that more people are accessing the internet through their phones than through traditional desktop or laptop computers.

Regional Approaches to Address the Impacts of AB 109 and Proposition 47

Like other communities in the region, Glendale found itself in a challenging environment as it began to experience the ramifications of the statewide legislative changes triggered by the Public Safety Realignment Act (AB 109 – Passed in 2011) and Proposition 47 (passed by the voters in November of 2014). While the full consequences of AB 109 and Proposition 47 have yet to be fully realized, its effects are being felt. As FY 14-15 came to a close, there was a 7% spike in Part I crime and a 2% increase in Part II crime, with most of the increases occurring after the passing of Proposition 47.

Moving forward, the Police Department will participate in and support a county-wide study to analyze the impacts of these pieces of legislation and will take a leadership role in developing a regional coordinated strategy from its results. This will help ensure that Glendale will leverage its local and regional partnerships to the fullest, most efficient and effective extent possible, and approach issues regionally so crime will not simply be displaced from one area to another.

Pulse Point

The Verdugo Fire Communications center will be providing life-saving technology to Glendale residents via a mobile app designed to create citizen awareness of cardiac events. Pulse Point application users who have indicated they are trained in cardiopulmonary resuscitation (CPR) and are willing to assist in case of an emergency can now be notified if someone nearby is having a cardiac emergency. If the cardiac emergency is in a public place, the application will alert trained citizens in the vicinity of the need for bystander CPR simultaneous with the dispatch of advanced medical care. The application also directs these citizen rescuers to the exact location of the closest publicly accessible Automated External Defibrillator (AED).

Police Department Tactical Medic Program

Currently, all Glendale Police Department field personnel are trained in basic First Aid and CPR. Given that police and fire have a shared mission of public safety, we are working together to develop and implement an emergency medical service delivery program to train and certify certain police personnel to administer advanced medical treatment, in life-threatening situations, through the Police Department's Tactical Medical (Tac-Medic) Program. Once implemented, these personnel will be strategically and thoughtfully deployed during day-to-day and specialized field operations and in support of existing medical services.

BALANCED, QUALITY HOUSING

The City of Glendale actively engages the community, developers, and property owners to plan, build, maintain, and redevelop areas into high quality residential neighborhoods where residents feel safe and can access resources and services which enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities (new market rate, affordable, and rehabilitated housing) to all segments of the population including families, the elderly, low-income residents, and persons with special needs.

Planning for future residential growth is a state obligation, as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.



Balanced, Quality Housing **ACCOMPLISHMENTS**

Urban Living

Interest in development of urban housing continues to flourish in and around the city's downtown area. As major downtown projects were completed this year, numerous others continue in the construction phase.

Construction was completed on the Brand+Wilson project (located at 120 West Wilson Avenue) featuring 235 housing units and 10,000 square feet (SF) of retail space fronting Brand Boulevard and the Orange+Wilson project (located at 200 West Wilson) which includes 166 new housing units. In addition, construction continued on two additional downtown projects Legendary Tower (300 North Central Avenue) with 80 housing units and 8,000 SF of ground-floor commercial space and the Nexus on Central (610 North Central Avenue) which will add 235 housing units adjacent to the 134 Freeway. Both projects are expected to be completed by early fall 2015.

Three additional downtown projects broke ground and commenced construction. Located along Central Avenue, these projects include 125 North Central, featuring 166 apartments anchored by a 14,600 SF drug store, 313 West California and 319 North Central which together will add 178 housing units and 7,500 SF of ground floor retail space, and 540 and 633 North Central featuring two separate buildings on the east and west side of Central at Doran which will have a total of 487 housing units.

In South Glendale, the 229-unit Triangle Project, located at 3900 San Fernando Road, was completed. This project includes 22 housing units reserved for lower income households under the State's SB 1818 Density Bonus Program and 18,000 SF of commercial space.

Affordable Housing

There are many affordable housing units that have been developed through partnerships with the Housing Authority. Since 2007, over 375 ownership and rental units have been constructed in various developments. These units are fully occupied by very low and moderate income families and persons with special needs.

Currently, the Housing Authority has three new affordable housing development projects that are in various construction phases. One of the projects, Veterans Village, is scheduled to be completed by October 2015. It is a 44-unit new construction rental project for lower income families with a preference to house U.S. Veterans. Over 250 lower income veterans applied for the project and will be considered for occupancy in the project once it is completed. The second project, Habitat for Humanity Chestnut, is a three-unit condominium project reserved for purchase by low-income first-time home buyers and is expected to be completed in early 2016. The third project, Glendale Arts Colony, is a joint venture between the Housing Authority and Glendale YMCA to develop a 70-unit affordable rental housing project for low-income households with a preference to house artists. The project, to be built on Glendale YMCA property located downtown, is designed and programmed to provide high-quality housing in a downtown urban setting. This project is scheduled to be completed in October 2016.

Rental Assistance Program

The Section 8 Housing Choice Voucher Program, funded by the Federal Department of Housing and Urban Development (HUD) and administered locally by the Glendale Housing Authority (GHA), continues to greatly benefit the community. From 2007 through 2013, Glendale experienced a 33% drop in administrative fees which support the operations of the Section 8 Housing Choice Voucher program as a result of Sequestration and other federal actions. Despite these debilitating actions, Glendale received a designation of "High Performer" from HUD's Section 8 Management Assessment Program, Glendale's seventeenth such designation. The GHA is committed to fostering partnerships with landlords to provide decent, safe, and sanitary housing and expanding affordable housing opportunities. The GHA made strides to strengthen these ties by launching an outreach campaign showing the benefits of the program, as well as forthcoming enhancements to the program such as the imminent arrival of a web-based owner portal. The portal will allow landlords to participate in the Section 8 program online by accessing data, processing transactions, and listing their units, which will enable the program to perform at an even higher level.

Balanced, Quality Housing

Looking Ahead...

While the City's commitment and community demand for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. However, development activity in Glendale indicates that efforts to assist private development by coordinating programs and streamlining development procedures based on the community's vision is beginning to yield results.

Despite recent state and federal legislative pitfalls, Glendale continues to perform at a level commensurate with its high performing designation. As we look ahead, the GHA will not only be challenged to keep pace with the demand for affordable housing, but it will also be challenged to meet the administrative and unfunded mandates of its programs. With no clear solution in sight for funding affordable housing, the GHA will continue to shore up its cost saving measures allowed under state and federal regulations as well as investigate opportunities to maximize affordable housing dollars and create efficiencies.



COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of the facilities and programs which contribute to the high quality of life which open space provides. Glendale is a city rich in parkland which has evolved in accordance with the community's needs; however, the availability of open space in certain areas of the city poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since the City cannot invest in new land to construct new parks, it has turned its attention to renovating existing parks and facilities and adding new amenities such as outdoor fitness equipment, new playgrounds, and more picnic areas. The City continues to explore opportunities to acquire and develop uniquely tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City has placed greater emphasis on the development of mini parks and programming in the southern portion of the city.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health, Health for All, Glendale Unified School District, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaboration opportunities with non-profit agencies and other organizations to maintain existing levels of service and enhance programming.



Community Services & Facilities

ACCOMPLISHMENTS

Glendale Fire Station 21 Roof Restoration Project

In fall 2014, the City completed the Glendale Fire Station 21 Roof Restoration Project which involved the replacement of the original and badly damaged roof underlayment, roof shingles, plywood decking, and water damaged drywall in the building interior. The newly installed two-ply waterproofing roof underlayment is superior to the original which was built in 1994 and should provide adequate protection for the building for the next 25-30 years.

Brand Library and Art Center Renovation

In March 2014, the Brand Library and Art Center re-opened after a \$5.3 million two-year renovation. The project enhanced the building's functionality as a Library and Art Center through improved space utilization, a complete seismic retrofit, building improvements such as upgraded roofing, electrical systems, telecommunication systems and heating, ventilating and air conditioning systems, and upgrading the structure to meet current ADA standards. In addition, the "new" facility highlights the significance of the Brand family to the history of Glendale. Painstaking work was completed to accentuate the architectural features of the 1904 Brand mansion. Since the reopening, the community has taken full advantage of this extraordinary regional resource through the art and music library, the gallery, the recital hall, and beautifully restored 1904 mansion.

Perkins / MSB Central Plant Replacement

Maintenance of existing facilities is essential to the longevity of public facilities. In the last year, the City completed a massive heating, ventilation and air conditioning (HVAC) upgrade project to replace major components and repair and/or upgrade ducting, valves, switches and other devices that serve the Perkins Building and the Municipal Services Building in the Civic Center Complex. The new replacement HVAC components include two new 250 ton chillers, two new cooling towers, and two new air handling units. As a result of this effort, energy efficiency has been improved, and both buildings are more comfortable for employees and the visiting public.

Restructuring

The Community Services & Parks Department completed a major reorganization of the Park Services Section in an effort to maintain service levels with reduced resources. The city was traditionally divided into three geographic sections and each section was responsible for the parks within their respective boundaries. The reorganization divided the city into two sections, each responsible for the general maintenance of the parks in their geographic area, and created a special project crew section with exiting staff with specialized skills to focus on mowing operations, irrigation, landscaping projects, field renovations, tree maintenance, open space, and pesticide application. The new structure will help the department continue to provide quality service to the community.

Park Improvements

The City of Glendale has invested in various park improvements over the last year to ensure safety, enhance the community, and improve the comfort for patrons. Playground equipment was replaced at Palmer Park and Pacific Park with new equipment that meets current safety and accessibility guidelines ensuring the safety of children accessing the equipment. Several sports courts and ball fields were replaced, renovated or resurfaced, including the renovation of Fremont Park tennis courts; replacement of two artificial turf fields at the Sports Complex; resurfacing of the tennis courts at Montrose and Oakmont Parks and the basketball courts at Pacific and Fremont Parks; and renovation of the ball fields at Brand Park, Pacific Park and two at the Sports Complex. Furthermore, lighting improvements were completed at Dunsmore Park, Maple Park, and the tennis courts at Fremont Park to provide more visibility and security for the patrons, while the Verdugo Skate Park coping was replaced to assure the safety of the skating community.

Recreation Programs

Recreation opportunities are an important aspect of maintaining a high quality of life for Glendale residents. The City seeks to increase in recreational opportunities through expanded sports leagues and new sports facilities. After installing artificial turf at Pacific Park, the City expanded the adult soccer leagues to year round by offering adult soccer leagues between September and December at Pacific Park. In fall 2014, 10 teams that competed for a trophy title, along with individual accolades awarded for Best Goalie (Golden Glove Award) and Top Scorer for the season (Gold Boot Award). After resurfacing the basketball courts at Pacific Community Center, additional lines were drawn to accommodate three pickle ball courts, allowing for multi-purpose use of the courts for basketball and pickle ball. The facility is available for pickle ball three times a week: two evenings and Saturdays.

Partnering with Community Organizations

In an effort to continue to offer expanded services with limited resources, the City partners with community agencies to offer programs and services to the community. Such is the collaboration with All for Health, Health for All, which utilizes the Cedar House at Glendale Heritage Garden at a reduced rate for the youth and family centered program, Glendale Individual & Family Treatment (GIFT), which provided approximately 363 patient visits with individual behavioral services for Glendale youth and families during FY 2014-15.

Social Services

The City of Glendale received a four year Los Angeles County Senior Supportive Services (Case Management) Grant which helped service over 110 unduplicated low income seniors in the last year with nutrition, transportation, caregiver support, benefits enrollment, and other safety net services. Furthermore, the Senior Services Unit distributed 180 Emergency Meals to over 60 homebound seniors, which included meals with a one year shelf life, water, and nutritional drinks, to be used in case of a disaster or emergencies. Each senior received three days' worth of meals.



Community Services & Facilities

Looking Ahead...

In the coming year, the City of Glendale will continue to improve city facilities so that they optimally serve Glendale residents. Major and minor renovations and improvements at City facilities include: City Hall Upgrade - including a new façade and concrete steps, drought tolerant landscaping, several interior improvements related to Americans with Disabilities Act (ADA) and California Building Efficiency Standards (Title 24) and space modernizations and reconfigurations; Perkins Building Upgrade - including several office space reconfigurations related to ADA, Title 24 and improved security; Exchange Parking Structure Elevators Replacement - including replacement of five elevators in the parking structure, which are over 30 years old, and installation of improved emergency lighting and new seismic rupture pit valves. In addition, handrails and Braille messaging will be upgraded to comply with current ADA requirements.

The City is also designing a new, fully grant-funded, Transit Operations and Maintenance Facility on two acres of city property in South Glendale which will replace the current leased facility at Los Angeles Street and Palmer Avenue. The new facility will provide space for fueling, washing, maintenance / warehousing, storage of the City's 37-bus fleet, and house the supervisory and administrative staff and bus operators. The project is anticipated to begin construction in 2016.

The City will continue with the 18-month construction on the Central Library Renovation Project which includes service upgrades, such as additional meeting rooms, improved access to technology, more seating, and improved wayfinding. The project also includes structural improvements, a new roof, HVAC and plumbing improvements, electrical improvements, and ADA compliance. The renovation will also feature a room dedicated to Man's Inhumanity to Man and a Maker Space.

In the upcoming year, as the City strives to continuously improve and upgrade its park facilities and will complete a master plan for the oldest park in Glendale, Fremont Park; begin construction at Palmer Park and the Glendale Narrows Riverwalk Phase II; and start the design phase on new and rehabilitation projects including developing batting cages at the Sports Complex, repairing the water damage caused by poor construction at the Pacific Park Community Center, lighting and irrigation improvements at Glorietta Park, lighting improvements at Brand Park, restroom and concession renovation at Scholl Canyon Ball Fields and Verdugo Park, and renovation of the trellis and concession at the Sports Complex.

Park improvement projects coming in the next year include: exterior improvements at the Civic Auditorium, including new paint, lighting improvements, and minor architectural and landscape improvements to attract more rentals; major ball field renovations at Scholl Canyon, Montrose Park, and Pelanconi Park; minor ballfield renovations at the Sports Complex, Brand Park, Montrose Park, Pacific Park and Babe Herman Little League Field; and completion of the Stengel Field Bleacher Demolition project, which will demolish the damaged club house structure and replace it with temporary bleachers. A permanent bleacher structure will likely be constructed at a later date by the Glendale Unified School District.

The City will continue to take steps toward meeting the 20% water reduction mandate by Governor Brown's Executive Order B-29-15. Currently, Community Services & Parks Department is exempt from watering limitations to provide quality and safe sports fields and well maintained parks. The Department will take various other measures to reduce water consumption, such as eliminating or reducing turf in low use areas, converting planter beds to drought tolerant landscapes, applying mulch in planter beds at numerous facilities, and using low-flow sprinklers. The City has begun replacing turf with mulch at medians and will begin installing drought tolerant landscapes and decomposed granite where appropriate in the fall.

With the recent increase in housing development in south and central Glendale, the City has also seen an increase in Development Impact Fees for Parks and Libraries, allowing the City to plan for future developments. With an anticipated \$15 million in the next year, the City will host several community meetings to hear from the residents on needs and priorities to help the City Council plan for future park projects.

Recreation programs are just as important in improving the quality of life for the residents. Next year, the City of Glendale will provide Teen Programming at Pacific Community Center for youth ages 13-17, allowing youth to participate in sports activities, teen night outs, and X Fitness training programs. The City will also partner with other agencies and non-profits to expand youth programs and recreation opportunities. The City, in collaboration with the Glendale Unified School District and the Glendale Parks & Open Space Foundation, will offer an Afterschool Youth Sports Program (AYSP) at four elementary schools in south Glendale serving 4th and 5th graders. Starting in September 2015, the program will provide instruction and practice for various sports; guidance on how good nutrition and exercise go hand-in-hand to promote and maintain an active and healthy lifestyle; and a weekend nature education program at Deukmejian Wilderness Park with outdoor games, nature crafts, and fitness and interpretive hikes.

In the upcoming year, the City will provide funds for community agencies to expand individual behavioral services for Glendale youth directly at Glendale Unified Schools. Two schools, Edison Elementary School and Columbus Elementary School, will receive Community Development Block Grant (CDBG) funds from the City of Glendale to provide group and individual behavioral counseling to 50 students.

Furthermore, the City will continue to seek new grant opportunities to provide priority human services for lower income residents, including employment services for the homeless, senior services, and emergency and permanent housing services. The city will also continue to work with non-profit community organizations to identify priority programs and staffing needs, such as homeless housing and employment specialists and actively pursue, and secure federal, state, and local grants to leverage funds currently available through the Community Development Block Grants, Development Impact Fee revenues, and other grants to provide core services to the community.



INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of this diverse community. Poorly maintained streets, unreliable utilities, dangerous intersections, and needlessly congested traffic only stifle positive growth. For this reason, a primary focus of Glendale's local government continues to be the upkeep of the City's infrastructure and mobility planning.

As one of the select cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, sustainable power, water, and wastewater services to its customers. The City employs its own engineers who design and oversee capital improvement projects as well as field staff whose day-to-day efforts help to maintain the City's critical infrastructure. This system allows the City to save money on large infrastructure projects while still being able to quickly respond to small deficiencies, such as potholes, when they emerge.

The City makes a tremendous effort to improve mobility as well as make the City's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. The City recently completed an update to the Glendale Bicycle Master Plan (BMP) in order to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff worked closely with Los Angeles County Metro representatives to assure that all of Glendale's existing and future bicycle amenities for the City will be exhibited in the new Los Angeles County Bikeway Plan and Map.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride and the Larry Zarian Transportation Center. In addition, the City maintains public parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.



Infrastructure & Mobility **ACCOMPLISHMENTS**

Safe Routes to School

Various pedestrian safety initiatives have been implemented over the years. The program's mission involves the construction of facilities that enhance safety for pedestrians and bicyclists, primarily students in grades K-12 who walk or bicycle to school. This grant funded program was designed to install bike racks and pavement markings around various schools while enhancing the safety of the pathways, trails, sidewalks, and crossings. Balboa Elementary School, RD White Elementary School, Dunsmore Elementary School, and Verdugo Woodlands Elementary Schools recently received such upgrades.

Cañada Boulevard Infrastructure Improvements and Honolulu Avenue Pavement Rehabilitation project

The Public Works Department completed the construction of the Cañada Boulevard Infrastructure and Honolulu Avenue Pavement Rehabilitation Project in June 2015. This project represented a joint effort between the Public Works Department and Glendale Water and Power. The improvements extended the entire length of Cañada Boulevard and included repair and installation of storm drains, cleaning and lining of the water main, partial replacement of the water main, slurry seal and rehabilitation of pavement for the streets crossing between Cañada Boulevard and the Verdugo Wash, installation of ADA compliant curb ramps and driveway aprons, replacement of uplifted sidewalks; and planting of street trees, traffic signal modifications, and the addition of Shared-Lane Bicycle Markings (Sharrows). Additionally, work on Honolulu Avenue between Lowell Avenue and Boston Avenue included pavement rehabilitation, replacement of a temporary barrier with a permanent concrete barrier, and Shared-Lane Bicycle Markings (Sharrows). A "Cold In-place Recycling" (CIR) system was used to rehabilitate Cañada Boulevard's pavement. CIR is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single "train" of equipment, thus eliminating the need for hauling away to dispose of the old asphalt concrete (AC) or hauling in new AC base course. With this process, the roadway becomes available to traffic within a shorter period of time. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

Glendale Avenue Wastewater Capacity and Street Improvements Project

Construction of the Glendale Avenue Wastewater Capacity and Street Improvements Project was recently completed. The project included upsizing of almost 2,000 linear feet of sewer mains to eliminate system overflows; traffic signal modification at seven intersections; pedestrian safety improvements including modification of eight high visibility pedestrian crossings, installation of ADA compliant curb ramps, as well as the replacement of uplifted sidewalks. The project included rehabilitation of the pavement using the environmentally friendly "Cold In-place Recycling" (CIR) process, which eliminated over 880 construction truck trips and reduced the cost of the base course pavement rehabilitation by over 40%. The CIR process recycled approximately 9,000 tons of existing asphalt concrete.

The Public Works Department, Engineering Division received the prestigious award of Outstanding Roadway and Highway Project of The Year Award from the American Society of Civil Engineers (ASCE), Metropolitan Los Angeles Branch for the Glendale Avenue Wastewater Capacity and Street Improvements Project. This project was also, a finalist for the 2015 Outstanding Local Streets and Roads Project Award from the League of California Cities and the California State Association of Counties / County Engineers of California, and was mentioned in the Western City Publication.

Traffic Signal Modifications Project at Wilson Avenue / Harvey Drive and Broadway

The Public Works Department remains committed to improving traffic flow and ease congestion on major arterials in the city. In FY 2014-15, the Department completed the Traffic Signal Modifications Project at Wilson Avenue / Harvey Drive and Broadway. The project included traffic signal upgrades and modifications, improving the alignment for through and turning traffic across the intersection, adding protected left turn phases for eastbound Wilson Avenue to northbound Harvey Drive and westbound Wilson Avenue to southbound Harvey Drive; and adding a protected right turn phase for westbound Wilson Avenue to northbound Harvey Drive. The upgrades will reduce on-street congestion and improve traffic flow along surface streets in the vicinity of the SR-134 Freeway on and off ramps, reduce traffic delays, and enhance operational safety at the modified intersections.

Storm Water Projects

The Public Works Department recently completed the Brand Landfill Concrete Debris Basin project. This new massive structure more effectively collects and diverts storm water run-off from the deck level of the inactive Brand Park Landfill to the desilting pond filter. This enhances the sturdiness of the landfill and minimizes possible contamination. The City also completed the Hampstead Road Asphalt Berm project which involved the reconstruction of an asphalt berm on Hamstead Road to provide better protection from storm water run-off for residential properties on this street. Staff also worked tirelessly during the dry season clearing city debris basins. These efforts, as well as many more, will make the city better prepared for unusually high levels of rain that have been forecasted for the upcoming rainy season.

South Glendale Community Plan / Citywide Transportation Model Update

The City of Glendale has initiated the preparation of an Environmental Impact Report (EIR) for the South Glendale Community Plan and an update of the City's Transportation Model to facilitate the EIR through two grants and Community Development Department budget savings. The SGCP is one of four Community Plans intended to guide growth in Glendale by coordinating General Plan policy with neighborhood-level implementation. The City's Transportation Model is the means by which impacts from policies in the South Glendale Community Plan and future Community Plans will be measured. The model will incorporate non-motorized travel modes such as bicycling and walking, as well as incorporate current travel and land use assumptions adopted by the Southern California Association of Governments 2012 Regional Transportation Plan. A consultant team was selected to perform the work associated with the projects in summer 2014, and the South Glendale Community Plan and its associated EIR are anticipated for adoption in mid-late 2016.

Grid Modernization

As part of the Grid Modernization Projects, the 4kV to 12 kV conversions is progressing. One of the Capital Improvement Projects that will help achieve this goal is the Reconstruction of the Grandview Electric Substation, circa 1930. This substation is important to provide reliable and efficient service and allow for expansion in the San Fernando Corridor. The construction will include increasing the substation capacity from 22.5 MVA to 56MVA. The transmission and distribution voltages will also be upgraded from 34.5/4 kV to 69/12.47 kV.

Park Manor Reservoir Rehabilitation:

The Park Manor Reservoir is a 3.5 million gallon concrete-lined reservoir with redwood columns and roof system, originally constructed in 1930. GWP Water Division completed the Park Manor Reservoir Rehabilitation in February 2015; the rehabilitation work included the replacement of 48 columns and installation of new roof sheathing and flexible concrete floor joint sealant. The work was necessary to prevent a possible future collapse of the roof structure, improve the reservoir reliability, and minimize the water loss.

Beaudry Terrace Water Main Replacement Project

GWP has completed the design and construction of 5,900 linear feet of new 16", 12", 8", and 6" ductile-iron water main installation. Construction began in February 2015 and was recently completed. The work included the installation of new water main, new valves, fire hydrants, and domestic services. The project replaced existing cast-iron water mains that have experienced a number of breaks, both recently and in recent years. It is anticipated that the installation of the new water mains will mitigate future breaks in the water distribution system in the Beaudry Terrace area.



Infrastructure & Mobility

Looking Ahead...

The City of Glendale will continue to move forward with projects that will improve infrastructure and mobility in the city. The construction of Chevy Chase Sewer Diversion and Public Works Yard Recycled Water Main Extension Project will begin in fall 2015. The project includes the installation of approximately 4,300 linear feet of sewer main. The sewer between Chevy Chase Drive and the intersection of San Fernando Road and Los Angeles Street will be constructed with traditional open-trench methods. The sewer between the San Fernando / Los Angeles intersection to Colorado Boulevard will be constructed using trenchless method due to the depth of the pipe and to minimize impacts to traffic. This project will save the city approximately \$1 million per year in treatment and conveyance fees paid to the City of Los Angeles. Furthermore, a new recycled water main will also be installed from the San Fernando / Los Angeles intersection to Chevy Chase Drive to service the Public Works Yard.

The SR 134 Glendale Intersection and Monterey Road Improvements Project is scheduled for construction in FY 2015-16. The project includes the pavement resurfacing on Monterey Road between Geneva Avenue and Verdugo Road, Geneva Avenue between SR 134 Freeway and Verdugo Wash, and Glendale Avenue between Monterey Road and 150 feet south of the eastbound SR 134 off ramp; traffic signal modifications at the intersections of Glendale Avenue and Monterey Road, and Glendale / SR 134 Eastbound Ramps. The project also includes a large bioswale at Monterey Road and Coronado Drive designed to remove silt and pollution from pavement surface runoff water.

In summer 2015, the construction of Pacific Avenue and Burchett Street Wastewater Capacity and Street Improvement Project will begin. The project includes upsizing approximately 2,900 linear feet of sewer on Pacific Avenue between Pioneer Drive and Burchett Street and on Burchett Street between Pacific Avenue and Central Avenue; pavement resurfacing between Broadway and Glenoaks Boulevard, including realigning the intersection at Broadway and Pacific Avenue to improve pedestrian safety and traffic flow.

Other Public Works projects on the horizon include San Fernando Road and Highland Avenue Storm Drain and Street Improvement Project, and installation of new traffic signals at various locations. Three new traffic signals will be installed at the intersections of Broadway and Kenwood Street, Broadway and Everett Street, and Chevy Chase Drive and Harvey Drive.

To be eligible for funding, the City of Glendale is required to complete a full review of the city's street network and prepare a Pavement Management System Report every five years. The average condition of the pavement is defined by the Pavement Condition Index (PCI) on a scale of 0 (low) to 100 (high). The state average was 68 in 2009 and 66 in 2012. In 2005, Glendale's PCI was 73 and in 2010, it reached 74.6. In fall 2015, the Public Works Department will complete its Glendale Pavement Management System Report and is optimistic that the upward trend will continue.

Another project scheduled for the year ahead is the Advanced Wayfinding and Guidance System. The project includes a comprehensive system of parking signs in Downtown Glendale that will provide directional signs to downtown parking facilities and updated identification signs for public parking lots, and installation of signs containing real-time availability of parking spaces at key intersections in Downtown Glendale and at the entrances to the Orange Street, Exchange, and Marketplace public parking structures.

An important step in moving ahead is having a detailed plan. Glendale Water and Power will complete a Water Master Plan by the end of 2015. A detailed analysis of current infrastructure condition, future needs, and financial impacts is being conducted to formulate the plan. The result will be a document that will provide near term infrastructure needs as well as a higher level analysis of mid-term and long term needs that will help planning for the future.

GWP completed the Integrated Resource Plan which addresses the City's Grayson Power Plant which started operations in 1941. The plant is experiencing an increasing frequency in unplanned and forced outages. These outages threaten local reliability and prevent the generation of renewable energy from landfill gas from Scholl Canyon. GWP has one major interconnection through the Air Way Substation to import energy from remote generation. These imports rely on available transmission, but the transmission grid has contractual and physical limitation to bring in all the energy that is necessary to provide reliable service to Glendale. Additionally, GWP has outside generation sources that are planned for retirement or contract termination.

The Integrated Resource Plan that GWP developed addresses all of these issues and guides future decisions for the Grayson Power Plant. If the City Council elects to proceed with the repowering of the Grayson Power Plant, the City of Glendale can meet all state environmental requirements associated with the construction of a large power project, prepare for demolition, and ensure proper and safe deconstruction, construction and commissioning of a new plant. Glendale must have local generation for reliable operations because of limits on imports.

ARTS & CULTURE

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community but is as important for those who work, visit, play and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the Glendale Central Library demonstrate a long term public commitment to arts and cultural activities. There is also a network of programs encouraging the arts and culture to flourish in Glendale. For example, community programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embraced the arts over the years and become a part of the community's cultural heritage.

Through arts programming and cultural events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The city is committed to providing quality and accessible arts experiences for the entire community and promoting the education and participation in the arts by creating an arts-friendly and arts-aware environment.



Arts & Culture

ACCOMPLISHMENTS

Brand Library & Art Center and Other Library Locations

In March 2014, the Brand Library & Art Center completed a two-year renovation that included seismic, mechanical, electrical, plumbing, ADA, and space improvements, as well as extensive historic rehabilitation of the 1904 mansion. Collections that had been inaccessible for two years were moved, reintegrated, and made available to grateful library users.

In preparation of the reopening and in establishing Brand Library & Art Center as a regional destination for arts, music, and beyond, the Library, Arts & Culture Department invested in a branded identity for the Center. This brand allows the City to promote the plethora of free programs, services, and events to the community and beyond in an engaging way.

Brand Library & Art Center has introduced itself to new audiences through an intensive schedule of programs and events developed for the reopening year, including an open house presented in conjunction with the Community Services and Parks department which over 500 people attended, Music Series, Dance Series, BookSmARTS, REEL ART, and a Plaza Series in partnership with the Arts & Culture Commission and the Brand Associates. The 2015 Plaza Series featured 13 weekly outdoor summer concerts showcasing a wide variety of performance styles, from surf rock to classical to pre-Columbian Aztec dance. These concerts have been well received by residents, visitors to Brand Park, and by new visitors.

Family events offered for the first time—Make It! and Music Animated—have been very successful. Music Animated, a hands-on program that introduces children to music and instruments, was developed with the support of the Library, Arts & Culture Department's internal Seiden grant and reached hundreds of participants in library locations throughout Glendale. Arts and culture were promoted throughout the department's locations with numerous concerts and lectures, regularly scheduled hands-on art and craft programs for kids and art contests for teens, and through participation in Big Draw LA, a regional celebration of drawing, for which the library received the Inspiration Award from Big Draw LA's organizer Ryman Arts.

The Brand Library Art Galleries presented a landmark exhibition in conjunction with the 100th anniversary of the Armenian Genocide. The exhibition was entitled "Life 100" and celebrated the contribution of artists of Armenian descent toward re-establishing cultural identity and building creative spirit for the future by highlighting resilience, strength, and creativity in the face of adversity. The exhibition and selected programs were conceived and curated by the Life100 Organizing Committee in coordination with the City of Glendale, Library, Arts & Culture Department, and the United Armenian Council for the Commemoration of the Armenian Genocide/LA.

Additional programs planned by the library, with the support of the Brand Associates, include the REEL ART film screening of *The Color of Pomegranates*, the Fresno State New Music Ensemble's performance as part of the Brand Associates Music Series (co-sponsored by the Armenian General Benevolent Union), a showing of documentary films from Armenia and Turkey in cooperation with USC Dornsife Institute of Armenian Studies, and a symposium organized by Carl Wilkens Fellow, Tigranna Zakaryan.

Finally, the Brand Associates organized and sponsored Brand 42: Works On Paper. This juried exhibition has served for over forty years as a preeminent stage upon which artists from around the country have exhibited their work and is enhanced by the historically significant Southern California-based artists, educators and critics who have served as jurors.

Alex Theatre

In 1992, the Redevelopment Agency made a substantial investment in the arts by purchasing and restoring the Alex Theatre as a regional performing arts venue. After completion of recent upgrades, including a 6,600 square foot underground expansion to the Theatre, Alex Theatre ownership was finally transferred from the former Redevelopment Agency to the City. The City of Glendale has entered into new Lease and Management Agreements with Glendale Arts to continue operating the venue. Glendale Arts has consistently proven their ability to provide a wide range of high-quality performing arts events at the theatre including community-benefit and educational programming. The Alex had 175 days of activity, 8 sold-out shows last year, and is already well booked for the coming year.

Arts and Culture Commission

Since the adoption of the Arts & Cultural Plan, the Library, Arts & Culture Department and the Arts & Culture Commission developed a work plan that defines the city's investment in the arts for a two-year period. Focusing on the goals of raising visibility of arts and culture in Glendale and using arts and culture to encourage community participation and neighborhood beautification, the Library, Arts, & Culture Department implemented a series of programs to encourage visitor attraction and economic development.

The commission also partnered with Glendale's Community Development and Public Works Departments to bring additional utility box murals to Glendale. The program, called Beyond the Box, brought together amateur and professional artists, along with community volunteers, to paint 34 murals in Downtown Glendale, Adams Hill, and Montrose areas. The department also implemented the second Plaza Series which features a variety of free music, cultural, and performing arts on the plaza of Brand Library & Art Center. Commission initiatives for the 2015/2017 Work Plan include an Open Studio Tour and a Significant Art Event.

Temporary Art Installations

Temporary art installations were brought to vacant storefronts in Downtown Glendale through the GALA: Glendale Area Loves Art initiative. Art in public spaces was featured with the You Are Here initiative. These art installations included A Glendale Picnic, a whimsical metal sculpture in Central Park, and Glendale Wings, a mobile set of wings that will be placed at various City events and locations.

Art Exhibits at the Adams Square Gas Station

The department also worked with Community Services & Parks to curate four art installations to the Adams Square Mini Park Gas Station. The program was extremely popular with the Adams Hill Neighborhood and more installations are planned.

Holiday Celebrations

Community Services & Parks brought the community together to celebrate Easter by hosting Eggstravaganza in April. Children gathered at Pacific Community Center to welcome the Easter Bunny and participate in an Easter Egg Hunt. There were games, arts & crafts, and a photo opportunity with the Easter Bunny. Due to inclement weather this past year, the holiday tree-lighting ceremony was cancelled.

Movies in the Park

The City of Glendale partnered with Street Food Cinema again to bring outdoor movies to various parks. This event consists of an outdoor picnic that evolves into a live music performance and ends with an outdoor movie, with lots of fun in between. Hundreds of people come out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars.



Looking Ahead...

The Museum of Neon Art (MONA) was founded in 1981 as a non-profit cultural and educational organization. In addition to its permanent collection of 80 vintage signs and contemporary art works in electric and kinetic media and photography that documents neon, MONA incorporates the history and science behind the phenomenon of the luminous tube in Los Angeles. Construction on the new home of MONA is nearly complete and the grand opening is anticipated to take place in the summer of 2015.

MONA's new permanent home will allow the museum to reassemble its collection, including the larger-scale neon signs, and continue to expand their art collection and community focused programs. MONA will be a new downtown destination across from the Americana at Brand, further anchoring the City's downtown civic block with the Glendale Central Library, Central Park, and Adult Recreation Center.

Brand Library & Art Center will continue to build on the successes of its reopening year by showcasing the newly renovated historic building, implementing innovative programs that expand audiences and encourage partnerships with other institutions, and by building the library's collection of art and music materials which is known throughout the region for its excellence. The library will develop a self-guided audiovisual tour app which will give visitors an opportunity to learn about the renovation, the history of the Brand Family and Library, and the services it provides today. The long running Brand Associates, sponsored Music Series and Dance Series, will continue and the number of performances will be increased.

New family focused programs like the hands-on Make It! and Music Animated series will continue, and for the first time, a collection of music and art related books for young children will be purchased. New adult programs like the author talk BookSmARTS series and the outdoor performance Plaza Series will continue to bring new talents and audiences to Glendale. Library collections in both digital and physical format will continue to grow so that library users can access the most current CDs, scores, books and DVDs right here in Glendale, or from the comfort of their own homes with their library card.

Finally, with the commencement of the Glendale Central Library renovation, the project will be phased and while hours will change, the Central Library will remain open for business. While the facility may be closed on some mornings, evening and weekend hours will be extended. Library Connection @ Adams Square and the Casa Verdugo Branch will also have expanded hours to accommodate the lost hours at Central. The renovation is designed to redefine the library's role within the civic campus by providing new access points and a stronger relationship to the Adult Recreation Center, Central Park, and Downtown Glendale. Additionally, the project will include a room dedicated to the impact of genocide and the resilience of the human spirit as well as a Maker Space to foster collaborative and creative opportunities.

SUSTAINABILITY

For many years, Glendale has aggressively pursued sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovation to foster and promote sustainability and is among the first public agencies to successfully implement certain improvements such as the landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally friendly policies involving sustainable building design, construction, operations, and facilitation and implementation of green building standards. Through the integration of sustainable building methods and materials and the implementation of advanced technologies such as Digital Meters, Glendale has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

The City has met the State of California's Renewable Portfolio Standards (RPS) first compliance period ending in calendar year 2013, which required an average of 20 percent of the electric energy provided to Glendale customers to be generated by renewable resources. Glendale will continue to meet its 2014 and 2015 goals for 20% renewable resources and the target of 25% for 2016 to meet the second compliance period obligations ending in calendar year 2016. Glendale will be meeting the RPS requirements in the most cost-effective manner possible in order to minimize impacts on ratepayers.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.



Sustainability

ACCOMPLISHMENTS

American Elms

The American elm is a species of tree native to North America and has likely been present on Elm Avenue in West Glendale for about 90 years. These stately trees, well-suited to the urban environment, have contributed decades of valuable benefits to this established neighborhood. Unfortunately, Dutch Elm Disease, which ran multi-year cycles of devastation throughout North America beginning in the early 1900's, was eventually detected in Glendale in the 1970's. As a result, the planting of American elms in this area was halted until a control could be established. The city's population of this tree species has been in decline ever since.

City Arborists became aware of research on new cultivars of American elms, specifically those that had been part of a National Elm trial that began in May 2005 at UC Davis. Three new cultivars were developed with verifiable resistance to Dutch elm disease named Emerald Sunshine, Frontier, and Valley Forge. Each species has an upright, spreading growth habit that enhances the classic vase shape that elms are known for and makes them desirable as street trees for shade and aesthetics.

Glendale was able to procure these new American elm species through distant nurseries and Elm Avenue was targeted for this new planting. Staff will continue to monitor the health of the few remaining mature elm trees in the city and they will eventually be replaced with new disease resistant species when their health and sturdiness significantly declines.

Earth Day Events

City outreach staff organized Earth Day @134, an event designed to teach residents how to lead a more environmentally sustainable lifestyle. Held adjacent to the 134 freeway, in the heart of Downtown Glendale, attendees were introduced to the concept of a cap park called "Space 134" that would cap the 134 freeway from Central Avenue to Glendale Avenue and were surveyed on what they envision for the project.

Staff also organized an Earth Day educational day at the Ginger Bremberg Integrated Waste Management Facility which was attended by over 144 students from Verdugo Woodlands Elementary School. This event taught young people about reuse and recycling as well as other strategies for reducing their waste stream.

Composting Program

Composting is a simple method that Glendale residents can use to convert organic waste into nutrient rich soil. Bins are available for outdoor composting as well as indoor composting, meaning that even residents living in apartments and condominiums can also experience the benefits of this practice. In the past fiscal year, City staff conducted or sponsored 10 compost workshops with 123 attendees and distributed 145 subsidized composting bins. More of these workshops are planned for FY 2015-16.

Regulatory Compliance

The City of Glendale recently updated the Storm Water Pollution Prevention Plan (SWPPP) for the Glendale Recycling Center and submitted the annual report to the California Regional Water Quality Control Board for this facility. In addition, the City adopted Low Impact Development (LID) standards to reduce the amount of pollutants emanating from developed properties into the storm drain system. Also in this past year, the City successfully completed the Air Quality Management District AB2766 Audit for the year's end June 30, 2013 and June 30, 2012 without any negative findings. These are some recent examples of the challenging environmental regulations from various regulatory agencies with which Glendale complies. Compliance is not only good for the environment but also helps the City avoid costly fines.

Reducing Peak Demand

This past summer, GWP provided a residential behavioral demand response program to its residential customers. This program leveraged automated meter data analytics, behavioral science, and multi-channel communications to give customers personalized insights on how to trim their electricity use during peak events. This program will continue this summer.

GWP Water Sustainability

With the unprecedented drought, Glendale Water & Power has successfully partnered with residents to reduce water use this year and to provide assistance with permanent water reductions. Gaining acceptance of a new, more natural appearance of landscaping is an ongoing process that received a boost during the drought and will lead to continued water savings and sustainability in the future.

Success of Bulky Item Pickup Program

In the Public Works Integrated Waste Management Division, the combined total of bulky item and abandoned items collected increased by 6.6% this year. There is a gradual shift away from abandoned item pick-up stops and a corresponding increase in reported and routine bulky item pick-up stops. The reason for this is based on two factors: firstly, residents are scheduling bulky item pick-ups more frequently due to the reliability of the service provided. Secondly, outreach efforts and crew visibility in high density areas have prompted residents to take action and schedule bulky item pick-ups rather than abandoning items in the neighborhoods. A Public Service Announcement about the bulky item pick has likely contributed to the greater participation in this service.

Sustainability

Looking Ahead...

Despite tough economic times, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. Glendale has succeeded in achieving significant, innovative accomplishments in sustainability through a cautious implementation of sustainability actions, policies, and principals. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on tax payers, rate payers, or residents.

The City plans to further promote waste reduction and recycling by installing up to 76 public use recycling containers in commercial districts and city parks. Upcoming upgrades at the City's recycling facility will make it easier for customers to exchange their recyclables for cash. In addition, plans are in place to implement a new organics recycling program.

The South Glendale Community Plan will be the official guide to development within the neighborhoods and commercial districts in the area south of the 134 Freeway. The plan is intended to shape positive community change and foster sustainable land use patterns, while balancing the unique character of the community with citywide policies and regional initiatives. Sustainability concepts are incorporated throughout the plan and address topics such as Urban Design / Land Use, Infrastructure and Sustainability, Community Services and Parks, Natural Resources, and Wellness and Safety. The first draft of the plan is scheduled to be completed this year.

Another project on the horizon for Glendale is the Green Streets Demonstration Project. After competing with over 184 jurisdictions for funding, the city was awarded \$997,900 in Proposition 84 Urban Greening Project Grant funds from the State of California Strategic Growth Council. The project is located on Harvard Street between Brand Boulevard and Glendale Avenue, and on Louise Street between Maple Street and Wilson Avenue. Funds will provide curb extensions, bioswales, mid-block high visibility crossings, sharrows or bike lanes, and additional drought tolerant landscaping within the project area. The design phase began in 2015 with community outreach occurring through the end of the year. Construction is expected to start in mid-2016 with project completion anticipated for late 2016.

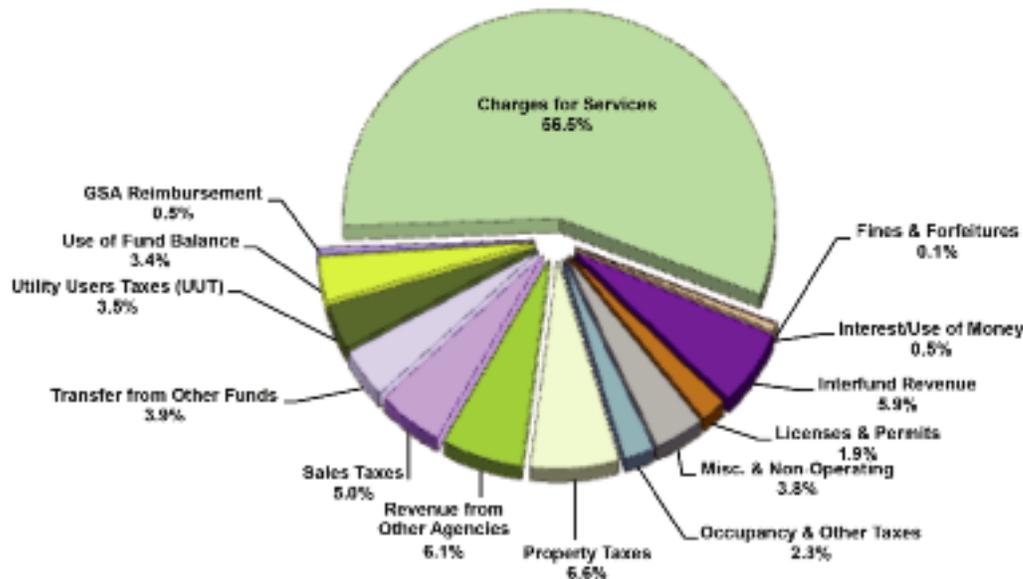
As part of ongoing project prioritization processes, GWP has updated criteria related to expanding the recycled water system. One project in particular, the Chevy Oaks Recycled Water Extension, was moved up in priority and this is the first phase of a larger project that will ultimately shift approximately 30 acre feet per year of imported potable water to local recycled water.

Glendale Water & Power will also be expanding its Conservation Voltage Reduction Program system wide. This program helps to conserve electricity by operating electric customer voltages in the lower half of the ten percent voltage band required by equipment standards. GWP should see energy savings of between 2% - 4%. Once fully implemented, this program is expected to save a minimum 14,500 MWH a year.

Financial Summary

Where The Money Comes From

Total Resources 2015 / 2016 = \$797,829,593



Resources	Amount	Percent
Charges for Services	\$ 450,616,985	56.5%
Use of Fund Balance	27,462,988	3.4%
Revenue from Other Agencies	48,573,844	6.1%
Property Taxes	52,740,000	6.6%
Interfund Revenue	47,129,075	5.9%
Sales Taxes	39,842,000	5.0%
Transfer from Other Funds	31,022,441	3.9%
Misc. & Non-Operating	30,015,620	3.8%
Utility Users Taxes (UUT)	28,250,000	3.5%
Licenses & Permits	15,277,187	1.9%
Occupancy & Other Taxes	17,973,000	2.3%
Interest/Use of Money	4,055,500	0.5%
GSA Reimbursement	3,920,953	0.5%
Fines & Forfeitures	950,000	0.1%
Total:	\$ 797,829,593	100.0%

DEFINITIONS

Charges for Services - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.

Interfund Revenue - Payments from one City fund to another for supporting programs and services.

Revenue from Other Agencies - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.

Misc. & Non-Operating Revenue - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.

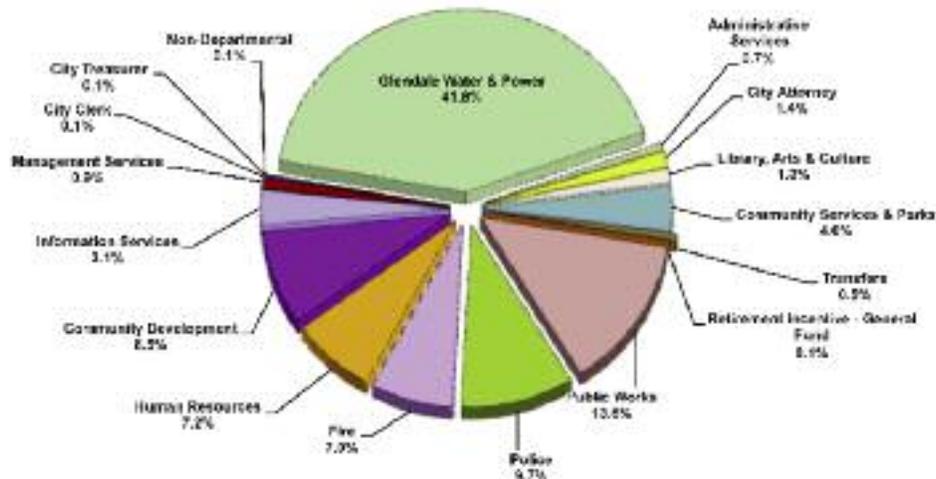
Use of Money & Property - Interest earned from treasury investments.

Other Taxes - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.

Financial Summary

Where The Money Goes

Total Appropriations 2015 / 2016 = \$797,829,593



Appropriations	Amount	Percent
Glendale Water & Power	\$ 333,796,944	41.8%
Public Works	107,967,093	13.5%
Police	77,081,570	9.7%
Fire	56,079,460	7.0%
Human Resources	57,373,810	7.2%
Community Development	67,746,406	8.5%
Community Services & Parks	32,124,460	4.0%
Information Services	24,614,268	2.5%
Library, Arts & Culture	10,009,418	1.3%
City Attorney	11,151,972	1.4%
Transfers	4,125,441	0.5%
Management Services	6,840,619	0.9%
Administrative Services	5,501,035	0.7%
Non-Departmental	800,000	0.1%
City Clerk	1,054,463	0.1%
Retirement Incentive - General Fund	897,511	0.1%
City Treasurer	665,123	0.1%
Total:	\$ 797,829,593	100.0%

Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City's long range planning efforts. As a result of the many community meetings and the City Council's participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City's budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council's priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City's many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate "outputs," actual "outcomes" are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City's Key Performance Indicators primarily focus on providing "outputs" which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City's Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City's progress in achieving the organizational priorities set by the City Council and our residents.

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				FY 2014-15		Council Priority	
	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	Actual	Primary	Secondary
Financial Operations								
1 Total Citywide personnel cost	\$212,063,564	\$57,935,699	\$53,983,357	\$52,844,816	\$52,948,278	\$217,712,150	FR	-
2 Citywide personnel cost to total operating cost	33.2%	34.6%	34.6%	36.3%	36.3%	35.4%	FR	-
3 Departmental personnel cost to total operating cost								
Administrative Services - General Fund	70%	72%	73%	70%	71%	72%	FR	-
City Attorney - General Fund	92%	94%	92%	91%	93%	93%	FR	-
City Attorney - All Funds	35%	20%	-211%	111%	46%	49%	FR	-
City Clerk - General Fund	71%	79%	45%	59%	30%	46%	FR	-
City Treasurer - General Fund	85%	88%	85%	87%	89%	87%	FR	-
Community Services & Parks - General Fund	61%	62%	61%	66%	64%	63%	FR	-
Community Services & Parks - All Funds	54%	60%	60%	59%	51%	57%	FR	-
Community Development - General Fund	89%	90%	86%	87%	85%	87%	FR	-
Community Development - All Funds	22%	27%	19%	25%	45%	24%	FR	-
Fire - General Fund	88%	88%	88%	87%	87%	88%	FR	-
Fire - All Funds	82%	85%	84%	84%	82%	84%	FR	-
Glendale Water & Power - All Funds	14%	14%	13%	21%	16%	15%	FR	-
Human Resources - General Fund	60%	65%	63%	57%	62%	62%	FR	-
Human Resources - All Funds	5%	5%	4%	4%	4%	4%	FR	-
Information Services - All Funds	34%	41%	32%	33%	31%	34%	FR	-
Library, Arts & Culture - General Fund	70%	75%	74%	69%	59%	69%	FR	-
Library, Arts & Culture - All Funds	69%	71%	73%	68%	57%	67%	FR	-
Management Services - General Fund	79%	81%	77%	76%	74%	77%	FR	-
Police Department - General Fund	85%	86%	84%	86%	87%	86%	FR	-
Police Department - All Funds	73%	85%	78%	82%	74%	79%	FR	-
Public Works - General Fund	49%	53%	46%	48%	45%	48%	FR	-
Public Works - All Funds	28%	38%	34%	29%	30%	32%	FR	-
4 # of reports prepared and published by Finance	70	73	77	72	56	278	IHC	-
5 Citywide average operating cost per day	\$1,753,617	\$1,864,389	\$1,857,678	\$1,478,980	\$1,622,632	\$1,705,920	FR	-

Financial Ratios

6 Actual operating cost, General Fund, per capita	\$878	\$240	\$228	\$226	\$229	\$923	FR	-
7 Actual expenditures, all funds, per capita	\$3,382	\$892	\$897	\$716	\$782	\$3,287	FR	-
8 Liquidity ratio (Annually)	6.45	N/A	N/A	N/A	7.44	N/A	FR	-
9 Debt ratio (Annually)	25.0%	N/A	N/A	N/A	26%	N/A	FR	-

Accounts Payable & Purchasing

10 Number of employees with open procurement cards citywide	190	186	211	220	225	211	FR	-
11 Average procurement card purchase amount	\$222.75	\$206.90	\$208.55	\$261.66	\$221.65	\$224.69	FR	-

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual		Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	Actual	Secondary	Primary	Secondary
12 Total dollar value of purchasing conducted with procurement cards	\$1,740,915	\$424,126	\$368,979	\$479,981	\$555,851	\$1,828,937		FR	-
13 Total number of invoices processed for payment	112,613	30,601	28,211	26,797	25,338	110,947		FR	-
14 Average number of invoices processed for payment	28,153	N/A	N/A	N/A	N/A	27,737		FR	-
15 Avg. calendar days from approved requisition to purchase order issued	18	17	12	16	17	16		ECS	-
Budget									
16 Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	3.2%	2.7%	2.7%	2.6%	2.6%	2.7%		FR	-
17 Ratio of General Fund budget to the overall City Budget	20.7%	19.5%	18.9%	19.0%	19.0%	19.1%		FR	-
18 Number of residents per authorized salaried positions	121	122	124	129	129	126		FR	-
19 % accuracy in budget revenue to actual in General Fund (Annually)	99.0%	N/A	N/A	N/A	99%	N/A		ECS	IEC

*4th quarter indicators are unaudited and subject to change

CITY ATTORNEY DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Number of Public Records Requests Received	400	452	114	93	117	110	434	IJC	-
2 Number of Public Records Requests Completed	381	441	108	90	83	111	392	IJC	-
3 Number of Parking Appeals Received	418	281	71	61	12	16	160	SHC	-
4 Number of Parking Appeals Finalized	425	259	141	59	12	16	228	SHC	-
5 Number of Legal Service Requests Received	544	656	141	147	161	223	672	ECS	-
6 Number of Legal Service Requests Completed	423	543	135	108	138	201	582	ECS	-
7 Number of Claims Received	236	276	62	69	58	43	232	FR	-
8 Number of Claims Closed	226	285	80	54	69	73	276	FR	-
9 Avg. Cost per Claim Closed	\$2,170	\$649	\$980	\$868	\$1,363	\$1,114	\$1,081	FR	-
10 Number of Lawsuits Received	25	33	4	6	7	5	22	FR	-
11 Number of Lawsuits Closed	38	29	7	2	4	6	19	FR	-
12 Number of Lawsuits Resolved Through Settlement	17	19	4	2	0	3	9	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	3	3	3	0	4	3	10	FR	-
14 Number of Lawsuits Tried to Verdict*	2	3	0	0	0	0	0	FR	-
15 Number of Lawsuits Disposed on Appeal	0	1	0	0	0	0	0	FR	-
16 Avg. Cost per Lawsuit Settled	\$63,169	\$171,437	\$100,107	\$3,009	\$0	\$15,241	\$29,589	FR	-
17 Avg. Cost per Lawsuit Tried	\$24,006	\$1,050	\$0	\$0	\$0	\$0	\$0	FR	-
18 Number of code enforcement cases received	696	848	370	362	187	298	1,217	SHC	-
19 Number of code enforcement cases closed	738	769	275	386	153	184	998	SHC	-

* Not all cases may have a final judgment.

CITY CLERK DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Total public records requests received	409	413	88	70	107	145	410	IEC	-
2 Total public records requests provided	342	389	87	70	107	145	409	IEC	-
3 Number of public records requests completed within 10 days	295	356	82	68	105	144	399	IEC	ECS
4 Number of public records requests completed beyond 10 days	47	22	2	1	1	1	5	IEC	ECS
5 Number of non-responsive public records requests	65	25	3	1	1	0	5	IEC	-
6 Number of Filming Permits issued	274	278	57	59	71	57	244	EV	-
7 Number of Special Event Permits issued	143	144	43	43	31	52	169	AC	IEC
8 Total number of agenda items processed	605	407	71	31	35	90	227	IEC	-
9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	100%	93%	90%	100%	100%	100%	98%	IEC	ECS
10 Number of registered voters	102,588	97,249	98,601	98,601	98,014	97,293	98,127	IEC	-
11 Voter registration percentage	54%	51%	51%	51%	51%	51%	51%	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*	n/a	n/a	n/a	n/a	8.2	8.2	16.4	IEC	-

*9,66 poll voters to every 1 provisional vote cast in the April 2, 2013 Election

CITY TREASURER'S DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual		Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Secondary	Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	20.95	22	23.5	22.3	22.6	24	23.1	FR	-	
2 Total investment earnings per quarter (millions)	\$3,229,392	\$3,296,035	\$968,142	\$999,654	\$1,044,077	\$943,923	\$3,955,795	FR	-	
3 Rate of return on the City Portfolio per quarter (%)	0.85%	0.89%	1.03%	1.05%	1.08%	1.16%	1.08%	FR	-	
4 Number of overages or shortages in daily cash balances	5	5	0	0	0	0	0	FR	-	

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual		Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Secondary	Primary	Secondary
Housing										
1	3,048	3,029	3,021	3,018	3,014	2,990	3,011	BQH	-	
2	4476	4196	842	1,112	1,036	935	3,925	BQH	-	
3	5	17	0	0	0	9	9	BQH	-	
4	173	240	124	0	0	121	245	BQH	-	
5	491	773	224	128	362	81	714	BQH	-	
Building & Safety										
6	2,635	2,814	837	706	610	718	2,871	BQH	EV	
7	N/A	N/A	644	534	435	474	2,087	BQH	EV	
8	N/A	2,992	703	625	600	699	2,627	BQH	EV	
9	\$79,694	\$84,223	\$50,868	\$183,538	\$112,460	\$108,025	\$113,723	FR	EV	
10	429	416	129	109	205	165	608	EV	-	
11	982	1,252	303	81	481	335	1,200	EV	-	
12	22	18	22	22	28	35	27	ECS	-	
13	23,533	28,206	9,949	8,534	8,482	11,452	38,417	ECS	EV	
14	10	10	21	28	21	15	21	ECS	-	
15	28,044	32,214	9,114	8,981	8,119	7,951	34,165	ECS	EV	
16	\$6,694,045	\$7,795,814	\$1,676,927	\$2,492,140	\$1,820,465	\$3,279,572	\$9,269,104	FR	EV	
17	1.77	2.63	1.90	2.20	2.40	3.20	2.43	FR	-	
18	168	149	54	39	45	53	191	ECS	-	
19	\$1,410	\$1,099	\$1,415	\$1,514	\$1,322	\$1,430	\$1,420	FR	-	
Planning/Neighborhood Services										
Number of development applications submitted for review by:										
20	102	62	10	11	3	10	34	BQH	EV	
	13	19	2	7	2	2	13	BQH	EV	
	9	2	2	6	1	2	11	BQH	EV	
	84	76	12	4	4	4	24	BQH	EV	
Number of City applications initiated for:										
21	1	4	0	0	2	0	2	BQH	EV	
	1	3	0	1	0	0	1	BQH	EV	
	1	2	2	0	2	1	5	BQH	EV	

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					Council Priority			
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	Primary	Secondary
22 Number of private applications approved by staff Administrative Design Review Administrative Use Permits Design Review Board exemptions Other (i.e. COZ, COC, BRC, Home Occupation) Administrative Exceptions - up to 10% of a numerical standard Administrative Exceptions - up to 20% of a numerical standard Administrative Exceptions - Other Administrative Review (Parking Exceptions, Lot Line Adjustments) % of development application review completed within 30 calendar days	N/A	N/A	7	8	2	9	26	EV	BQH
23	N/A	N/A	7	4	2	5	18	EV	BQH
24 Avg. # of days from application submission to hearing	813	781	212	171	184	235	802	BQH	EV
25 Avg. # of days from application submission to decision (AUP/ADR)	825	227	260	237	231	275	1003	ECS	-
26	N/A	N/A	0	0	0	0	0	EV	BQH
27	N/A	N/A	1	4	1	5	11	EV	BQH
28	N/A	N/A	2	2	0	2	6	EV	BQH
29	N/A	N/A	0	4	3	3	10	EV	BQH
30	0.70	0.69	0.71	0.86	0.70	0.68	0.74	ECS	EV
31	71	70	89	105	148	221	141	ECS	-
32	N/A	N/A	75	109	110	102	99	ECS	-
33	37	41	48	52	45	126	68	FR	-
34	N/A	N/A	43	66	45	48	51	ECS	-
35	13	62	17	18	19	17	71	ECS	-
36	7	9	1	2	0	0	3	ECS	-
37	\$1,266	\$4,679	\$1,381	\$1,017	\$1,048	\$1,192	\$4,638	IEC	ECS
38	17,685	27,584	7,170	5,661	1,639	N/A	14,470	ECS	-
39	13,353	10,927	2,747	3,646	3,739	4,201	14,333	IEC	ECS
40	19,538	18,880	4,619	3,378	4,072	5,170	17,239	SHC	-
41	3,470	2,447	491	676	468	500	2,135	SHC	-
42	1,698	1,528	314	421	340	370	1,445	SHC	-
43	1,289	1,086	244	231	356	244	1,075	SHC	-
44	34%	46%	50%	45%	59%	41%	49%	SHC	-
45	67%	54%	50%	55%	41%	59%	51%	SHC	-
46	510	1,388	390	334	393	325	1,442	SHC	-
47	183,767	172,821	46,055	29,545	36,733	37,354	149,687	SHC	-
48	Average cost per sq. ft. of graffiti removed	\$0.55	\$0.52	\$0.76	\$0.78	\$0.78	\$0.71	FR	-
49	Number of volunteer hours for neighborhood improvement activities	9,993	15,876	3,477	3,278	N/A	6,755	IEC	SHC
50	Number of dog and cat licenses issued	4,408	5,159	889	1,611	1,425	4,938	SHC	-
51	Number of (new) business license/permit applications received	861	1,024	630	425	254	1,906	EV	-
52	Number of (new/renewal) business license/permit applications issued	1,154	1,773	810	366	407	2,068	EV	-

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Administration									
1 Total developed park acreage per 1,000 residents	1.49	1.49	1.48	1.46	1.46	1.46	1.46	CSF	IEC
2 Total undeveloped park acreage per 1,000 residents	26.26	26.26	25.98	25.68	25.68	25.68	25.68	CSF	IEC
3 Total number of volunteers for: Community centers and human service programs Open space and trails	143	111	41	33	31	38	143	IEC	-
	758	929	234	167	230	308	939	IEC	-
4 Total number of volunteer hours for: Community centers and human service programs Open space and trails	15,244	9,885	3,086	2,393	2,396	3,283	11,158	IEC	-
	2,901	2,988	728	514	680	881	2,803	IEC	-
5 Total number of participants in open space & trails programs	462	478	201	89	33	82	405	CSF	IEC
Park Maintenance									
6 Acres of developed parkland and community buildings maintained per FTE	4.76	4.76	4.13	4.13	4.27	4.27	4.20	CSF	IEC
7 # of hours to maintain 31.73 acres of sports fields (19 fields)	6,436	6,069	1,616	1,123	1,185	1,171	5,094	CSF	IEC
8 # of incidents of vandalism reported	636	180	113	178	190	203	684	SHC	-
9 % of time graffiti vandalism was removed within 24 hours of notification	89%	90%	90%	95%	90%	90%	91%	SHC	-
10 # of completed special work orders	N/A	2,075	630	451	585	664	2,330	CSF	-
Park Planning & Development									
11 # of safety and security improvement projects at parks & community facilities	4	0	0	0	0	4	4	SHC	-
12 Park, open space & comm. facility projects developed or improved	6	10	0	0	2	4	6	CSF	IEC
# of projects developed or improved	100%	100%	N/A	N/A	100.00%	100.00%	100%	CSF	IEC
% of projects completed within 45 days of project completion date	100%	100%	N/A	N/A	100.00%	100.00%	100%	CSF	IEC
% of projects completed within 5% of project cost target									

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Recreation									
13	46,117	41,669	11,992	9,802	9,957	9,974	41,725	CSF	IEC
Number of hours the sports fields are permitted									
14	81.25%	80.75%	85%	81%	80%	68%	79%	CSF	IEC
Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weekdays and 8am-10pm weekends)									
15	\$886,453*	\$958,721	\$268,296	\$203,865	\$267,215	\$288,291	\$1,027,667	FR	-
Facility rental revenue									
	\$404,995	\$516,957	\$102,270	\$81,183	\$133,261	\$119,986	\$436,700	FR	-
Non-sports fields									
	n/a	n/a	4,554	4,332	4,127	3,255	16,268	CSF	-
Sports fields									
	n/a	n/a	6,198	4,834	5,649	7,923	24,604	CSF	-
16									
Total number of hours of use for non-revenue rentals									
Facility Rentals									
	365	331	75	15	49	52	191	CSF	IEC
Sport Field Rentals									
	160	133	26	8	21	20	75	CSF	IEC
17									
Total number of contract classes offered:									
Duplicated (total # of contract classes offered at different time/location)									
	223	179	45	8	31	32	116	CSF	IEC
Unduplicated (total # of individual contract classes offered)									
	99	99	22	6	14	16	58	CSF	IEC
18									
Total number of contract classes held:									
Duplicated (total # of contract classes offered at different time/location)									
	469	441	194	28	27	119	368	CSF	IEC
Unduplicated (total # of individual contract classes held)									
	74	83	31	8	8	34	81	CSF	IEC
19									
Total number of recreation classes held:									
Duplicated (total # of recreation classes held at different time/location)									
	2,232	2,120	423	205	486	524	1,638	CSF	IEC
Unduplicated (total # of individual recreation classes held)									
	33,328	36,761	10,780	6,556	6,948	11,254	35,538	CSF	IEC
20									
Number of duplicated participants in:									
Contract Classes									
	\$186,387	\$201,785	\$45,985	\$17,260	\$46,203	\$61,436	\$170,884	FR	-
Recreation Classes									
	\$477,400	\$504,868	\$120,521	\$26,473	\$16,059	\$380,599	\$543,652	FR	-
21									
Total contract class revenue									
22									
Total recreational class revenue									
23									
Number of recreation programs offered at 21 facilities: ¹									
	69	73	73	73	75	88	77	CSF	IEC
Duplicated (total # of recreation programs offered at different time/location)									
	31	33	37	35	34	40	37	CSF	IEC
Unduplicated (total # of individual recreation programs offered)									
	n/a	n/a	64	32	47	55	198	CSF	-
24									
Total number of teens participating in a structured recreation/fitness program									
25									
Number of events co-sponsored by the department									
	24	32	12	8	6	9	35	IEC	-
26									
Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)									
	25	30	25	8	4	3	40	IEC	-
Human Services									
27									
# of unduplicated persons served w/ social service resources in CDBG									
	1,664	1,596	446	411	279	273	1,409	CSF	IEC
28									
Number of meals served to seniors									
	48,821	50,988	13,007	13,093	13,742	14,336	54,178	CSF	IEC
29									
Cost per meal served to seniors									
	\$8.25	\$7.21	\$7.05	\$7.00	\$6.68	\$6.40	\$6.78	FR	-
30									
Number of cases for senior care management:									
Total number of new cases									
	84	111	11	32	40	28	111	CSF	IEC
Average number of open cases									
	72**	87	84	90	106	129	102	CSF	IEC
Total number of closed cases									
	58	91	17	12	7	13	49	CSF	IEC
31									
Total Cost per senior care management case									
	\$245	\$289	\$310	\$289	\$321	\$225	\$301	FR	-
32									
Number of persons who exited Glendale Homeless Continuum of Care (CoC) ²									
# of people who exited the program that were placed into Permanent Supportive Housing									
	684	1,180	437	100	220	356	1,113	CSF	IEC
% of people who exited the program that were placed into Permanent Supportive Housing									
	222	516	101	65	87	210	463	CSF	IEC
33									
Number of homeless persons receiving services (duplicated) ³									
	35%	53%	23%	65%	40%	59%	47%	CSF	IEC
34									
Number of contracts per FTE with non-profit organizations & City departments									
	6,054	6,093	1,211	1,047	1,001	925	4,184	CSF	IEC
	9	9	10	10	8	8	9	CSF	IEC

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Verdugo Jobs Center									
35	45,982	45,000	8,729	7,150	7,401	6,986	30,266	FR	-
36	979	692	286	242	94	73	695	ECS	EV
37	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-
38	24	31	41	35	39	40	39	ECS	-
39	n/a	n/a	68	63	59	45	235	EV	-
40	308	435	40	39	60	59	198	EV	-
41	57%	73%	79%	77%	80%	81%	81%	EV	-
42	84%	71%	70%	68%	75%	61%	69%	EV	-
43	n/a	n/a	\$15.90	\$30.50	\$29.09	\$27.06	\$25.64	EV	-
	n/a	n/a	\$13.10	\$11.89	\$12.92	\$14.84	\$13.19	EV	-
44	82%	73%	77%	83%	93%	87%	85%	EV	-
45	86%	88%	92%	90%	89%	90%	90%	ECS	-
46	352	576	209	123	50	84	466	EV	-

- 1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.
- 2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.
- 3) Type of services received by the homeless population include case management services, including employment services, life skills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.
- 4) Customers receiving staff assisted services receive a higher level of service called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.
- 5) The percentage of customers placed into employment is based on total number of customers who completed job training and were placed into employment in the previous quarter. This measure is calculated and provided by the state quarterly.
- 6) The data provided is employment data from 9 months previous to the current quarter.

*FY 12-13 actual was modified from \$707,838 to \$886,453 because revenue from Civic Parking and Filming was not included in Q1, Q2 and Q3
 **Formula for FY 12-13 Actual was calculated as a sum the previous year but modified to be calculated as an average in FY 13-14. As a result, the FY 12-13 actual was changed from a sum of 289 to an average of 72.

FIRE DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					Council Priority			
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	Primary	Secondary
Administration									
1 Avg. number of Firefighters per 1,000 residents	0.815	0.786675	0.81	0.79	0.78	0.805	0.80	SHC	-
2 Number of fire companies per household (per 10,000 residents)	0.63	0.63	0.62	0.62	0.62	0.62	0.62	SHC	-
3 Number of Paramedics per 1,000 residents	0.39	0.44	0.43	0.44	0.44	0.44	0.44	SHC	-
4 Fire Department General Fund Budget per capita	\$204.93	\$217.80	\$56.62	\$54.11	\$56.04	\$53.04	\$219.81	FR	-
5 Percentage of Fire Department budget that is grant funded	0.26%	0.02%	0.01%	0.01%	0.01%	0.00%	0.01%	FR	-
6 Total overtime hours worked	144,672	169,795	45,661	38,719	41,778	38,282	164,439	FR	-
7 Total overtime cost/staffing	\$7,047,264	\$8,392,955	\$2,027,348	\$1,629,512	\$1,861,151	\$1,593,126	\$7,111,137	FR	-
<i>Total amount of MOU related staffing overtime</i>	-	\$6,427,337	\$1,342,207	\$1,198,275	\$1,380,814	\$1,312,201	\$5,233,497	FR	-
<i>Total amount of work comp related overtime</i>	-	\$1,309,768	\$235,068	\$257,218	\$375,726	\$223,412	\$1,091,424	FR	-
<i>Total amount of training and other overtime</i>	-	\$355,860	\$120,685	\$157,224	\$100,477	\$49,344	\$427,731	FR	-
<i>Total amount of reimbursed overtime</i>	-	\$299,990	\$329,388	\$16,794	\$4,133	\$8,169	\$358,485	FR	-
8 In-service fire suppression training hours	8,635	9,029	2,546	2,190	2,436	2,352	9,523	SHC	-
9 Cost per Firefighter attending the Fire Academy	N/A	N/A	\$0.00	\$0.00	\$0.00	\$54,378.53	N/A	FR	-
Operations									
10 Total calls for Fire Department services*	17,253	17,825	4,643	4,560	4,913	4,682	18,798	SHC	-
11 Number of EMS calls*	14,927	15,310	3,982	3,872	4,280	4,030	16,164	SHC	-
12 Number of fire-related calls*	1,679	1,790	482	478	472	466	1,898	SHC	-
13 Number of false alarms	882	938	249	241	248	263	1,001	SHC	-
14 Number of services calls*	638	725	179	210	161	179	729	SHC	-
15 Value of property lost (structure and contents)	\$3,230,750	\$6,190,980	\$640,800	\$1,072,000	\$433,550	\$195,700	\$2,342,050	SHC	-
16 % of 911 calls answered 15 seconds or less (per NFPA standard 1221)	98.92%	98.92%	99.00%	99.00%	99.20%	99.00%	99.05%	SHC	ECS
17 Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:53	0:00:54	0:00:51	0:00:51	0:00:53	0:00:54	0:00:52	SHC	ECS
18 Avg. time to dispatch – Fire	0:01:01	0:00:58	0:00:46	0:00:48	0:00:51	0:00:56	0:00:50	SHC	ECS
19 Avg. turn-out time	0:00:44	0:00:54	0:00:42	0:00:44	0:00:41	0:00:39	0:00:42	SHC	ECS
20 Avg. time to arrive on scene for EMS calls	0:04:19	0:03:42	0:03:48	0:03:52	0:03:46	0:03:48	0:03:49	SHC	ECS
21 Avg. time to arrive on scene for Fire calls	0:05:16	0:04:19	0:04:23	0:04:11	0:04:18	0:04:24	0:04:19	SHC	ECS
22 Percent of response times under 5 minutes (NFPA 1710)	70%	69%	68%	65%	68%	68%	67%	SHC	ECS
23 Avg. incident duration per call category:									
Service Calls	0:24:53	0:22:30	0:22:53	0:27:42	0:28:29	0:22:50	0:25:29	SHC	-
Emergency Medical Calls	0:40:07	0:39:37	0:39:33	0:39:01	0:40:44	0:37:46	0:39:16	SHC	-
Fire Calls	0:27:37	0:52:49	0:39:28	0:36:28	0:33:44	1:20:45	0:47:36	SHC	-
Alarm Calls	0:16:49	0:16:55	0:19:05	0:18:37	0:16:37	0:15:25	0:17:26	SHC	-
Flooding Calls	0:32:42	0:38:20	0:41:08	0:37:22	0:37:29	0:40:44	0:39:11	SHC	-
24 Average number of responses per fire unit	2,001	2,061	545.84	540.32	579	547	2,212	SHC	-
25 Automatic aid ratio:									
Aid Provided	841	362	372	308	379	395	363.5	SHC	-
Aid Received	637	215	259	213	222	223	229	SHC	-

FIRE DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				Council Priority				
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	Primary	Secondary
Emergency Medical Services (EMS)									
26	10,159	10,094	2,744	2,616	2,930	2,646	10,936	SHC	-
27	93%	91%	92%	94%	95%	93%	94%	SHC	-
28	99%	96%	97%	91%	93%	95%	94%	SHC	-
29	99%	99%	99%	98%	95%	98%	98%	SHC	-
30	130	137	38	38	50	44	170	SHC	-
31	86	57	25	18	22	25	90	SHC	-
32	342	103	4	14	22	32	72	SHC	-
33	100%	100%	100%	100%	94%	100%	99%	SHC	-
34	0:20:13	0:17:13	0:20:52	0:20:38	0:23:06	0:20:45	0:21:20	SHC	-
35	4:12:48	4:34:19	4:17:28	4:09:10	4:45:14	4:09:16	4:20:17	SHC	-
36	2:30:46	2:43:14	2:16:13	2:12:37	2:23:50	2:13:50	2:16:38	SHC	-
37	27%	31%	32%	31%	27%	29%	30%	FR	-
38	394.82	350.2	94.81	91.11	100.71	94.82	381.45	SHC	-
Fire Prevention									
39	3,342	5,615	3,113	2,907	568	1,870	8,458	SHC	-
40	4,608	4,091	592	19	1	4,147	4,759	SHC	-
41	67	93	15	33	8	15	71	SHC	-
42	5,318	4,421	990	788	88	1,075	2,941	SHC	-
43	100%	100%	100%	100%	100%	100%	100%	SHC	-
44	1,358	1,327	378	428	374	338	1,518	SHC	-
45	1,576	1,764	483	443	615	390	1,931	SHC	-
46	14.5	14.3	15.1	21	20	22	19,525	ECS	-
Public Education									
47	2,090	2,084	0	0	2,280	0	2,280	SHC	IEC
48	\$2.11	\$2.25	\$0.00	\$0.00	\$0.00	\$2.26	\$0.57	FR	-
49	7	8	3	1	1	0	5	IEC	SHC
50	18	22	13	21	6	0	10	IEC	SHC

* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out-of-jurisdiction responses

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority				
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter		3rd Quarter	4th Quarter	Primary	Secondary	
Water Section										
1	Water produced from Verdugo Basin (billion gallons)	0.61	0.45	0.09	0.09	0.09	0.09	0.36	IM	-
2	Avg. production per well from Verdugo Basin (billion gallons)	0.0	0.0	0.01	0.01	0.010	0.007	0.01	IM	-
3	Water imported from MWD (billion gallons)	6.1	6.61	1.67	1.35	1.14	1.4	5.56	IM	-
4	Volatile Organic Compounds (VOC) treatment at San Fernando Basin (billion of gallons of water treated)	2.255	2.29	0.66	0.54	0.6	0.48	2.28	SHC	-
5	Percent of positive water samples in the distribution system	0.21%	0.43%	0.90%	1.61%	0.18%	1.82%	1.13%	SHC	-
6	Number of repeat positive samples	3	1	2	3	0	0	5	SHC	-
7	Number of positive e-coil samples	0	0	0	0	0	0	0	SHC	-
8	Number of "high chlorine" complaints by customers	25	25	22	4	6	7	39	SHC	-
9	Production from local Wells (billion gallons)	2.81	2.53	0.74	0.6	0.69	0.5	2.53	IM	-
10	Cost to treat from local wells (billion gallons)	\$11,707	\$16,653	\$5,112	\$5,078	\$4,303	\$779	\$15,272	FR	-
11	Percentage of backflow devices tested/maintained (total of 1,851 devices)	95%	92%	89%	90%	61%	60%	75%	IM	SHC
12	Water meters repaired (large meters 3" and above)	18	30	1	1	5	4	11	IM	-
13	New service/turn-ons	93	33	8	4	20	28	60	IM	-
14	Number of main breaks	9	17	3	2	3	1	9	IM	-
15	Avg. time to repair a main break (hours)	3.75	4.275	2	0.67	0.67	9.67	3.25	IM	ECS
16	Total Service-Hour Interruption	5,247	5,393	787	1,136	986	4,816	7,725	IM	ECS
17	Water valves exercised vs. target (goal = 3,233 w/ each exercised 1x/year)	63.5%	120.8%	119.6%	130.0%	276.0%	242%	767.6%	IM	SHC
18	Percentage of Fire hydrants inspected, operated and maintained vs. target (goal = 3,134)	101.7%	178.8%	19.0%	15.0%	4.9%	13.0%	51.9%	IM	SHC
19	# of reservoirs inspected and cleaned vs. target (goal = 6 facilities/year)	3	11	0	2	3	3	8	IM	SHC
20	Water loss through the distribution system	3.5%	6.2%	2.9%	-4.30%	5.50%	6.0%	2.5%	IM	FR
21	Chemical use per volume of water (pounds per million gallons of water)	4.82	2.615	5.57	4.37	5.88	3.20	4.76	IM	SHC
22	Electric use per acre foot of water (KwH)**	6391.6	445.22	617.26	609.34	550.25	489.48	566.58	IM	FR

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Electric Section									
23 Total O&M Expense per KWH Sold **	\$0.14	\$0.20	\$0.17	\$0.16	\$0.13	\$0.17	\$0.15	FR	-
24 Revenue per KWH									
All Retail Customers **	\$0.14	\$0.16	\$0.16	\$0.14	\$0.16	\$0.16	\$0.15	FR	-
Residential Customers **	\$0.15	\$0.17	\$0.17	\$0.15	\$0.15	\$0.17	\$0.16	FR	-
Commercial Customers **	\$0.15	\$0.16	\$0.17	\$0.14	\$0.18	\$0.19	\$0.17	FR	-
Industrial Customers **	\$0.13	\$0.14	\$0.14	\$0.12	\$0.14	\$0.13	\$0.13	FR	-
25 Distribution O&M Expense per retail customer **	\$171	\$213	\$50	\$52	\$52	\$50	\$204	FR	-
26 Distribution O&M Expense per Circuit Mile **	\$26,227	\$33,005	\$7,300	\$8,017	\$8,023	\$7,826	\$31,166	FR	-
27 Outage Indices									
Total Number of Outages	48	65	4	16	9	17	46	IM	ECS
SAIDI (System Average Interruption Duration Index)	38.75	40.785	40.65	35.68	34	26.74	34.27	IM	ECS
SAIFI (System Average Interruption Index)	0.9775	1.09925	1.04	0.92	0.89	0.65	0.875	IM	ECS
CAIDI (Customer Average Interruption Index)	28.29	37.0925	39.28	38.61	37.83	38.41	38.53	IM	ECS
ASAI (Average Service Availability Index)	100.00%	100.00%	100.00%	100%	100.00%	100%	100%	IM	ECS
28 Number of preventable outages	8	7	0	0	0	0	0	IM	ECS
29 Percentage of overloaded transformers	0.91%	0.57%	1.11%	1.43%	0.51%	0.52%	0.89%	IM	SHC
30 Number of transformer failures	10	10	7	2	1	3	13	IM	SHC
31 System Load Factor (average operating capacity out of 100% available)	45.25%	42.68%	50.03%	41.47%	34.79%	35%	40.32%	IM	SHC
32 Energy Loss Percentage (i.e. loss due to theft or line loss)	12.37%	11.53%	13.50%	10.80%	9.49%	11.04%	11.21%	IM	FR
33 OSHA Incidence Rate (per OSHA's formula calculation)	4.61	0.75	0.15	0.46	0.53	0.17	1.31	IM	SHC
34 Number of Accidents									
Preventable	6	1	2	2	1	0	5	SHC	-
Non Preventable	7	2	0	0	0	0	0	SHC	-
35 Number of Vehicle Accidents									
Preventable	8	1	1	0	2	0	3	SHC	-
Non Preventable	4	4	0	0	0	0	0	SHC	-
36 Residential Energy Efficiency*									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	\$2.39	\$3.93	N/A	N/A	N/A	\$3.62	\$3.62	FR	-
37 Commercial Energy Efficiency*									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	\$18.03	\$14.88	N/A	N/A	N/A	\$18.10	\$18.10	FR	-
38 Administrative and program support costs as a % of annual revenues**	13%	12%	10%	7%	0%	7%	6%	FR	-
39 Number of workdays lost per employee due to occupational accidents	1.15	4.92	9	18	24	8	14.75	SHC	-
40 Average Training hours per employee	6	3.5	2	2	2	2	2.00	SHC	ECS
41 Number of days for service connection (working days)	4.76	7.72	5.18	6.55	5.9	6.41	6.01	ECS	-
42 Number of NERC/WECC reportable incidents	0	0	0	0	0	0	0	SHC	-

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Production, Services and Financial Section									
43 Debt to Total Assets Ratio**	28%	37%	39%	40%	39%	41%	40%	FR	-
44 Debt Service Coverage (# of times revenue covers interest on debt)**	5.8x	4.5x	6.6x	6.6x	6.6x	5.7x	4.5x	FR	-
45 Operating Ratio**	100%	103%	83%	91%	0%	79%	63%	FR	-
46 Net Income per Revenue Dollar**	-\$0.14	-\$0.12	-\$0.03	\$0.00	\$0.00	\$0.11	\$0.02	FR	-
47 Uncollectible Accounts per Revenue Dollar	0.16%	0.13%	0.09%	0.09%	0.19%	0.14%	0.13%	FR	-
48 Administrative and General Expenses per Retail Customer**	\$237.96	\$197.40	\$50.00	\$30.00	\$32.00	\$31.00	\$143.00	FR	-
49 Purchased Power Cost per kWh**	\$0.05	\$0.06	\$0.05	\$0.06	\$0.06	\$0.05	\$0.06	FR	-
50 Total Power Supply Expense per kWh Sold**	\$0.06	\$0.06	\$0.06	\$0.07	\$0.07	\$0.06	\$0.07	FR	-
51 Number of complaints received against GWP	13	8	10	11	6	2	29	ECS	-
52 Number of bills processed	889,268	898,872	243,288	218,976	238,374	222,871	923,509	FR	-
53 Percentage of bills accurately calculated (thousand bills)***	95.2%	99.9%	99.9%	99.9%	99.90%	99.90%	99.9%	FR	ECS
54 Number of customer service calls received	109,334	99,713	28,241	27,238	23,731	26,021	105,231	ECS	-
55 Number of customer service requests completed	44,264	42,073	11,896	12,529	11,525	10,768	46,718	ECS	-
56 Number of plan checks submitted to GWP	150	139	30	21	39	24	114	EV	-
57 Number of plan checks completed by GWP	147	139	30	21	39	24	114	EV	-
58 Avg. turnaround time to complete plan checks (working days)	6.4175	8.4625	9.31	9.82	7.57	9.07	8.94	ECS	-
59 Bill affordability ranking against comparable utilities (1=most affordable)**	2	3.5	2	1	3	2	2	FR	-
60 Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	1.6%	2.3%	2.3%	0.6%	0.5%	0.5%	1.0%	FR	-
61 GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**	43%	64%	76%	79%	76%	85%	79%	FR	-
62 Actual vs. Budget O&M expense**	103%	101%	30%	26%	18%	23%	97%	FR	-
63 Actual vs. Budget Revenue**	98%	102%	35%	26%	21%	27%	109%	FR	-

* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

** Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

*** "Number of bills processed." 1st quarter number updated from 171,121 to 243,218,976

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority			
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter		3rd Quarter	4th Quarter	Primary	Secondary
Recruitment and Selection									
1 Total number of employment applications filed	6,160	16,669	2,407	1,049	2,746	3,413	9,615	IEC	-
2 Total number of job bulletins posted	89	117	39	30	29	36	134	IEC	-
3 Total number of eligible lists established	96	96	30	24	34	21	109	IEC	-
Administration									
4 Citywide management-to-non-management employee ratio	13%	13%	14%	14%	14%	14%	14%	FR	-
5 Departmental management-to-non-management ratios									
Administrative Services	36%	32%	31%	30%	30%	30%	30%	FR	-
City Attorney	30%	37%	38%	38%	38%	38%	38%	FR	-
City Clerk	29%	29%	29%	29%	29%	29%	29%	FR	-
City Treasurer	40%	40%	40%	40%	40%	40%	40%	FR	-
Community Development	27%	25%	24%	24%	24%	24%	24%	FR	-
Community Services & Parks	22%	22%	23%	23%	23%	23%	23%	FR	-
Fire	7%	8%	7%	7%	7%	7%	7%	FR	-
Glendale Water & Power	14%	15%	16%	16%	16%	16%	16%	FR	-
Human Resources	29%	29%	30%	30%	30%	30%	30%	FR	-
Information Services	10%	8%	8%	8%	8%	8%	8%	FR	-
Library	12%	12%	12%	12%	12%	12%	12%	FR	-
Management Services	37%	32%	36%	36%	36%	36%	36%	FR	-
Police	5%	5%	5%	5%	5%	5%	5%	FR	-
Public Works	10%	11%	12%	12%	12%	12%	12%	FR	-
6 Percentage of employee performance evaluations submitted on time	87.3%	87.3%	86.0%	83.0%	84.0%	90.0%	85.8%	-	-
7 Percentage of employee turnover for full-time positions	3.9%	1.3%	5.7%	2.4%	0.5%	1.5%	2.5%	-	-
8 Number of formal grievances filed	6	3	0	0	0	1	1	-	-
9 Total Unemployment claim costs	\$370,081	\$229,293	\$55,539	\$46,577	\$36,676	\$57,657	\$196,449	FR	-
Training and Development									
10 Number of Glendale University classes offered	96	86	13	20	10	31	74	IEC	-
11 Average number of participants per class	18	18	30	15	12	18	19	-	-
12 Average cost per participant	\$32	\$38	\$21	\$37	\$26	\$47	\$33	FR	-
13 Total amount of tuition reimbursement paid	\$165,750	\$150,922	\$21,792	\$12,757	\$24,594	\$41,928	\$101,070	FR	-
14 Number of employees participating in tuition reimbursement	122	94	16	13	24	28	81	FR	-
Employee Health/Wellness									
15 Number of ADA interactive processes	9	12	3	6	5	4	18	ECS	-
16 Total number of sick leave hours used	96,553	70,302	17,172	15,577	17,016	15,593	65,358	FR	-

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					Council Priority			
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	Primary	Secondary
17 Number of EHS Safety/Wellness events conducted	11	14	3	0	4	1	8	SHC	-
18 Average number of participants per Safety/Wellness event	38	19	22	N/A	23	10	18	SHC	-
Worker's Compensation									
19 Number of new workers compensation claims	271	246	68	46	53	47	214	FR	-
20 Number of active workers compensation claims	780	788	816	797	757	766	784	FR	-
21 Median incurred per open workers compensation claim	\$42,280	\$43,182	\$42,763	\$48,946	\$55,000	\$54,538	\$50,312	FR	-
22 Average incurred for open workers compensation claims per FTE	\$42,476	\$44,291	\$48,854	\$47,105	\$47,543	\$48,718	\$48,055	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	85%	86%	83%	83%	88%	89%	86%	SHC	-

INFORMATION SERVICES DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority		
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter		3rd Quarter	4th Quarter	Primary
1 Number of Enterprise Software Licenses per support staff	9,269	9,345	9,650	9,569	9,731	9,650	FR	-
2 Number of radios per support staff	305	334	521	521	521	528	IM	-
3 Percentage of staffing costs to Information Services Department budget	41%	35%	32%	27%	27%	27%	FR	-
4 Department budget as a percentage of Citywide operating budget	2.6%	3.3%	3.1%	3.7%	3.3%	4.1%	FR	-
5 Percentage of ISD FTE to Citywide FTE	3.0%	3.1%	3.1%	2.6%	2.6%	2.7%	FR	ECS
6 Number of PCs supported to number of PC Specialists	260	313	329	580	465	464	IM	ECS
7 Number of calls received by the Help Desk	7,143	7,728	1,945	1,610	1,875	1,840	IM	ECS
8 Percentage of calls resolved as a: Level 1 - Help Desk	24%	27%	32%	25%	31%	34%	ECS	-
Level 2 - Incidents escalated and resolved in ISD	62%	73%	68%	75%	69%	66%	ECS	-
Level 3 - Incidents escalated and closed outside ISD	0%	0%	0%	0%	0%	0%	ECS	-
9 Average time to close an AIMS Ticket (in minutes)	63.3	64.1	59.0	83	66.1	68.1	ECS	-
10 Overall satisfaction rating by internal users (1=Low, 5=High)	4.94	4.96	4.98	4.95	4.97	5.0	ECS	-
11 Number of website visitors	2,519,998	2,743,748	1,156,727	1,076,905	1,288,100	1,454,383	IEC	-
12 Percentage of unplanned network downtime during Prime-Time	5%	5%	5%	5%	5%	5%	IM	ECS
13 Percentage of unplanned network downtime during non Prime-Time	5%	5%	7%	5%	5%	5%	IM	ECS
14 Number of phone lines per technician	466	466	466	1,185	1,083	1,083	IM	-
15 Percentage of unplanned radio system downtime (24x7x365)	0.00%	0.33%	0%	0%	0%	1%	IM	SHC
16 Percentage of maintenance tasks to total number of radios in service	28%	41%	71%	65%	40%	43%	IM	-

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					FY 2014-15		Council Priority	
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Primary	Secondary
1 Total circulation per capita*	1.41	1.4315	1.435	1.41	1.383	2.62	1.712	IEC	AC
2 Total circulation by material checked out	1,127,959	1,115,326	294,309	276,687	271,232	484,727	1,326,955		
International Languages*	49,557	50,204	12,448	11,957	12,031	12,145	48,581	IEC	AC
Children's Materials*	399,864	394,646	100,052	101,809	100,618	70,826	373,305	IEC	AC
e-Books*	13,189	59,868	21,788	20,921	21,737	22,252	86,698	IEC	AC
Audio-visual materials*	306,122	271,639	73,095	65,180	61,234	66,503	266,012	IEC	AC
other*	359,227	338,969	86,926	76,820	75,612	313,001	552,359	IEC	AC
3 Number of annual library visits by site:	822,810	732,308	179,600	175,462	185,987	193,830	734,879		
Central Library	522,099	432,939	103,240	93,648	95,398	110,532	402,818	IEC	AC
Brand Library & Art Center	N/A	5,811	6,825	7,540	10,312	12,486	37,163	IEC	AC
Library Connections @ Adams Square	46,000	44,000	11,000	11,000	11,000	11,000	44,000	IEC	AC
Pacific Park Branch Library	89,405	82,421	17,493	14,101	16,432	21,930	69,956	IEC	AC
Casa Verdugo Branch Library	41,500	43,300	9,000	11,800	10,000	11,500	42,300	IEC	AC
Grandview Branch Library	50,000	36,180	11,000	18,000	18,000	10,000	57,000	IEC	AC
Chevy Chase Branch Library	1,217	3,561	852	845	1,003	1,119	3,819	IEC	AC
Montrose Branch Library	72,589	84,096	20,190	18,528	23,842	15,263	77,823	IEC	AC
4 Average number of annual visits per open hour by site:	357	364	322	323	347	351	336		
Central Library	174	179	137	125	127	147	134	IEC	AC
Brand Library & Art Center	N/A	13	15	17	23	27	82	IEC	AC
Library Connections @ Adams Square	26	25	25	25	25	25	25	IEC	AC
Pacific Park Branch Library	58	54	45	36	42	57	45	IEC	AC
Casa Verdugo Branch Library	25	26	21	27	23	27	25	IEC	AC
Grandview Branch Library	31	23	27	45	45	25	36	IEC	AC
Chevy Chase Branch Library	3	6	6	6	7	8	7	IEC	AC
Montrose Branch Library	41	48	46	42	54	35	44	IEC	AC
5 Total circulation by site:	1,127,959	1,113,922	278,130	255,766	271,232	521,827	1,326,955		
Central Library*	828,362	799,304	188,621	167,782	186,372	322,582	865,357	IEC	AC
Brand Library & Art Center*	N/A	16,861	14,597	15,226	15,427	38,104	83,354	IEC	AC
Library Connections @ Adams Square*	57,583	47,766	11,704	10,994	10,138	25,925	58,761	IEC	AC
Pacific Park Branch Library*	65,365	73,880	18,103	19,605	18,396	39,575	95,679	IEC	AC
Casa Verdugo Branch Library*	47,742	46,989	12,880	10,972	10,710	21,877	56,439	IEC	AC
Grandview Branch Library*	46,310	42,678	10,034	9,497	9,216	25,566	54,313	IEC	AC
Chevy Chase Branch Library*	7,536	7,707	1,687	2,051	1,766	5,166	10,670	IEC	AC
Montrose Branch Library*	75,061	78,737	20,504	19,639	19,207	43,032	102,382	IEC	AC

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
6 Average circulation per open hour by site:									
	459	458	472	444	457	924	574		
Central Library*	271	260	252	224	248	430	289	IEC	AC
Brand Library & Art Center *	N/A	37	32	34	34	85	46	IEC	AC
Library Connections @ Adams Square*	33	27	27	25	23	59	34	IEC	AC
Pacific Park Branch Library*	42	48	47	51	47	101	62	IEC	AC
Casa Verdugo Branch Library*	28	28	30	26	25	51	33	IEC	AC
Grandview Branch Library*	29	27	25	24	23	63	34	IEC	AC
Chevy Chase Branch Library*	13	14	12	15	13	37	19	IEC	AC
Montrose Branch Library*	43	45	47	45	44	98	59	IEC	AC
7 Total operating hours	11,908	9,415	3,427	3,427	3,427	3,427	13,708		
Central Library	3,000	2,512	750	750	750	750	3,000	IEC	AC
Brand Library & Art Center	N/A	37	450	450	450	450	1,800	IEC	AC
Library Connections @ Adams Square	1,752	1,341	438	438	438	438	1,752	IEC	AC
Pacific Park Branch Library	1,552	1,208	388	388	388	388	1,552	IEC	AC
Casa Verdugo Branch Library	1,700	1,303	425	425	425	425	1,700	IEC	AC
Grandview Branch Library	1,600	1,225	400	400	400	400	1,600	IEC	AC
Chevy Chase Branch Library	552	428	138	138	138	138	552	IEC	AC
Montrose Branch Library	1,752	1,361	438	438	438	438	1,752	IEC	AC
8 Average cost per operating hour by sites	\$2,917	\$3,003	\$3,220	\$3,101	\$2,762	\$3,615	\$3,174		
Central Library	\$1,969	\$1,966	\$1,892	\$1,918	\$1,717	\$2,382	\$1,977	FR	-
Brand Library & Art Center	N/A	\$227	\$278	\$301	\$254	\$265	\$274	FR	-
Library Connections @ Adams Square	\$169	\$188	\$169	\$160	\$159	\$187	\$169	FR	-
Pacific Park Branch Library	\$180	\$167	\$158	\$148	\$152	\$166	\$156	FR	-
Casa Verdugo Branch Library	\$170	\$158	\$160	\$151	\$158	\$165	\$159	FR	-
Grandview Branch Library	\$169	\$169	\$160	\$159	\$63	\$156	\$135	FR	-
Chevy Chase Branch Library	\$82	\$97	\$128	\$88	\$88	\$102	\$102	FR	-
Montrose Branch Library	\$179	\$202	\$275	\$176	\$171	\$191	\$203	FR	-

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					FY 2014-15		Council Priority	
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Primary	Secondary
9 Total collection expenditure per capita	\$4	\$4	\$0	\$0.53	\$1	\$1	\$3	FR	-
10 Total volumes	630,267	593,095	563,693	563,917	549,521	521,389	549,630	IEC	AC
11 Total volumes per capita	3	3	3	2.88	3	3	3	IEC	AC
12 FTE volunteer hours average	3	4	3	4.48	5	3	4	IEC	FR
13 Total # of children's programs	945	1,288	373	422	443	475	1,713	IEC	CSF
14 Total # of adult programs	1,401	1,153	119	196	220	185	720	IEC	CSF
15 Total children's program attendance	32,690	37,783	9,083	7,681	7,517	10,883	35,164	IEC	CSF
16 Total adult program attendance	4,626	18,019	3,046	2,952	4,417	4,211	14,626	IEC	CSF
17 # of public computers	108	110	115	115	115	115	115	IEC	CSF
18 Number of Internet computer users per site	152,411	126,191	32,300	29,129	27,015	27,568	116,012		
Central Library	110,541	93,405	23,230	20,587	19,531	19,797	83,145	IEC	CSF
Brand Library & Art Center	N/A	679	903	910	1,118	1,273	4204	IEC	CSF
Library Connections @ Adams Square	7,563	4,032	855	817	725	746	3,143	IEC	CSF
Pacific Park Branch Library	10,318	7,458	2,149	1,928	1,491	1,531	7,099	IEC	CSF
Casa Verdugo Branch Library	6,572	5,891	1,528	1,439	1,366	1,642	5,975	IEC	CSF
Grandview Branch Library	8,152	7,635	1,590	1,485	1,003	502	4,580	IEC	CSF
Montrose Branch Library	9,065	7,091	2,045	1,963	1,781	2,077	7,866	IEC	CSF
Number of visits to library website	504,671	463,450	210,081	172,435	185,990	197,990	766,496	IEC	-
20 Number of LITS HELP Requests (Public & Staff)	N/A	3,056	906	1,166	912	1,275	4,259	ECS	IM
21 Overall LITS Satisfaction Rating	N/A	5	5	4.94	5	5	5	ECS	-
22 Number of Help Requests closed within:		1,252	426	603	495	500	2,024		
Less than 1 day	N/A	784	251	493	390	340	1,474	ECS	IM
3 Days	N/A	150	75	35	35	55	200	ECS	IM
1 Week	N/A	135	44	30	25	65	164	ECS	IM
More than 1 Week	N/A	183	56	45	45	40	186	ECS	IM
23 Ratio of Library sources of City funds to outside sources	99.6%	98.7%	98.0%	99.0%	98.0%	96.0%	97.8%	FR	-
24 Grant dollars received	\$22,250	\$9,500	\$17,000	\$4,342	\$0	\$1,787	\$23,129	FR	-
25 Number of interlibrary loans (materials) loaned	58,110	57,531	15,522	9,387	14,424	14,109	53,442	FR	-
26 Number of interlibrary loans (materials) borrowed	45,286	41,615	10,617	9,671	11,892	9,950	42,130	FR	-
27 Facility rental revenue	\$36,735	\$35,413	\$8,141	\$11,934	\$6,602	\$8,249	\$34,926	CSF	FR
28 Number of reference questions	82,381	77,224	12,315	12,146	27,820	19,757	72,038	IEC	-

MANAGEMENT SERVICES DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Quarterly Results				FY 2014-15		Council Priority	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Target	Primary	Secondary
Internal Audit										
1	19	16	5	1	3	2	11		IEC	FR
2	28%	32%	32%	17%	20%	8%	19%		IEC	FR
3	76	59	40	43	39	34	39		IEC	FR
4	10	8	6	8	10	9	8		IEC	FR
5	30	31	7	8	2	5	22		IEC	FR
6	4.8	4.1	4.0	3.1	3.7	4.8	3.90		IEC	ECS
City Manager's Office										
7	365	433	132	79	96	33	340		ECS	-
8	99%	99%	99%	99%	99%	99%	99%		ECS	-
9	147	221	29	20	19	54	122		IEC	-
10	133	132	31	27	33	33	124		IEC	-
11	247	218	42	41	40	45	168		IEC	-
Economic Development										
12	29	653	205	163	204	250	822		EV	ECS
13	22%	19%	16.6%	13.7%	13.10%	12.70%	14.0%		EV	-
14	4%	4%	2.7%	2.8%	3.0%	2.7%	3%		EV	-
15	\$33	\$37	\$35	\$38	\$38	\$41	\$38		EV	-
16	74	270	54	46	71	68	239		ECS	EV
17	3	13	4	1	2	3	10		ECS	EV
18	173,480	75,750	28,716	1,796	15,000	9,479	54,991		EV	-
19	24	243	70	65	72	92	299		ECS	EV

**Sales tax revenue data has a 2 quarters delay in reporting since the data does not become available until immediately.

POLICE DEPARTMENT
Key Performance Indicators
FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results				FY 2014-15 Actual	Council Priority		
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter		3rd Quarter	4th Quarter	Primary
1 Police Department budget per capita	\$338	\$349	\$347	\$343	\$343	\$337	FR	SHC
2 Police Department budget per household	\$954	\$925	\$898	\$881	\$881	\$881	FR	SHC
3 Sworn police officers per 1,000 residents	1.32	1.32	1.25	1.24	1.23	1.21	SHC	-
4 Number of volunteers working at GPD	36	32	33	33	32	33	FR	IEC
5 Total number of hours volunteered	8,768	7,877	1,291	1,951	2,007	1,683	IEC	FR
6 Value of volunteer hours contributed	\$382,374	\$343,517	\$56,281	\$85,061	\$87,525	\$73,396	FR	IEC
7 Number of Reserve Officer hours volunteered	4,065	4,601	1,172	1,208	1,007	1,275	IEC	FR
8 Value of Reserve Officer volunteer hours contributed	\$371,275	\$420,357	\$107,050	\$110,339	\$91,979	\$116,459	FR	IEC
9 Total overtime hours worked	64,347	84,511	21,947	22,298	18,704	23,580	FR	-
10 Total overtime cost	\$4,503,174	\$5,997,967	\$1,516,321	\$1,497,341	\$1,267,802	\$1,624,349		\$5,950,813
Total overtime cost - MOU Entitled	\$3,562,406	\$4,848,775	\$1,234,399	\$1,198,047	\$1,090,864	\$1,377,487	FR	-
Total overtime cost - Reimbursed (Grant, Movie)	\$705,388	\$845,174	\$265,606	\$242,765	\$99,220	\$184,956	FR	-
Total overtime cost - Training	\$235,380	\$304,018	\$61,316	\$56,529	\$77,718	\$61,906	FR	-
11 Number of Neighborhood Watch Groups	194	214	304	306	309	315	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	250	294	60	70	40	48	IEC	SHC
13 Number of complaints against Police Department received	66	77	24	14	15	22	ECS	-
14 Number of complaints against Police Department sustained	9	5	4	2	2	2	ECS	-
15 Number of Part I crimes - total	3,236	3,426	756	852	868	934	SHC	-
16 Number of Part I crimes - violent	213	180	61	41	47	49	SHC	-
17 Number of Part I crimes - property	3,023	3,245	695	811	821	885	SHC	-
18 Total Part I crimes per 1,000 residents	16.8	17.87	3.86	4.35	4.43	4.69	SHC	-
19 Number of Part II crimes - total	7,347	7,579	1,911	1,758	2,066	2,138	SHC	-
20 Total arrests made	8,447	8,735	2,246	2,020	2,450	2,563	SHC	-
21 Total felony arrests made	2,320	2,631	644	449	405	448	SHC	-
22 Total DUI arrests made	1,116	728	184	141	191	174	SHC	-
23 Total drug-related cases investigated	811	939	202	245	220	386	SHC	-
24 Total fraud/financial crime cases investigated	855	906	276	252	258	295	SHC	-
25 Average number of arrests made per patrol officer	48.08	51.81	12.91	11.61	14	14.65	SHC	-
26 Average number of arrests made per sworn officer	103.27	103.71	27.39	24.94	29.17	30.15	SHC	-
27 Number of reports generated	28,959	30,021	7,414	6,948	7,674	7,884	SHC	-
28 Patrol officer initiated observations	77,663	81,098	20,275	19,051	19,647	18,947	SHC	-
29 Air support productivity - flight hours	1,741	1,516	404	383	403	441	SHC	-
30 Air support productivity - calls for service - observations	13,738	14,431	3,896	3,024	3,424	3,934	SHC	-
31 Total calls for service	126,246	130,697	32,923	31,200	31,462	31,309	SHC	-

POLICE DEPARTMENT
Key Performance Indicators
FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					FY 2014-15		Council Priority	
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Primary	Secondary
32	Percentage of 911 calls answered within 10 seconds	97.63%	98.41%	98.33%	98.30%	98.02%	98.40%	SHC	ECS
33	Priority E calls – avg. response time (minutes)	0:05:01	0:04:56	0:05:10	0:04:42	0:05:09	0:05:25	SHC	ECS
34	Priority E calls – actual	692	779	170	202	221	208	SHC	ECS
35	Priority 1 calls – avg. response time	0:04:54	0:04:57	0:04:38	0:04:52	0:04:51	0:04:54	SHC	ECS
36	Priority 1 calls – actual	32,020	36,418	8,733	8,542	9,535	8,675	SHC	ECS
37	Priority 2 calls – avg. response time	0:17:25	0:21:46	0:17:31	0:14:18	0:20:13	0:20:14	SHC	ECS
38	Priority 2 calls – actual	29,230	30,251	8,014	7,523	7,122	7,389	SHC	ECS
39	Priority 3 calls – avg. response time	0:37:22	0:37:00	0:38:58	0:34:25	0:43:54	0:48:53	SHC	ECS
40	Priority 3 calls – actual	64,305	63,250	16,006	14,933	14,584	15,037	SHC	ECS
41	Average time spent on service call	0:38:59	0:39:44	0:40:49	0:39:32	0:39:01	0:38:46	SHC	-
42	Investigative cases opened	14,083	16,003	3,828	4,012	4,101	4,448	SHC	-
43	Avg. number of cases per investigator	434	466	109	115	117	127	SHC	-
44	Moving citations issued - patrol	5,505	9,241	1,666	1,938	1,845	1,601	SHC	-
45	Avg. number of citations issued per patrol officer	69.51	109.47	20.32	23.93	21.96	18.84	SHC	-
46	Moving citations issued - motorists	7,016	7,196	1,267	n/a	1,276	1,535	SHC	-
47	Avg. number of citations issued per motor officer	501.14	557.65	97.46	n/a	98.15	109.64	SHC	-
48	Parking citations issued	72,651	71,584	18,777	n/a	16,115	17,493	SHC	-
49	Avg. number of citations issued per parking enforcement officer	6,527	8,949	2,347	n/a	2,014	1,944	SHC	-
50	Traffic Enforcement Index	21.44	24.24	19.42	16.34	18.25	19.85	SHC	-
51	Number of injury traffic incidents	592	651	150	153	170	158	SHC	-
52	Number of fatal traffic incidents	4	5	1	1	1	0	SHC	-
53	Number of traffic incidents involving a pedestrian	115	125	21	23	36	36	SHC	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					Council Priority			
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	Primary	Secondary
Administration Division									
1	91%	89%	89%	87%	89%	89%	89%	ECS	-
2	23	22	23	24	24	24	24	FR	-
3	\$79	\$85	N/A	N/A	N/A	N/A	N/A	FR	-
4	25,538	30,677	35,951	34,660	37,507	34,828	35,737	IM	-
5	28	14	1	0	2	0	3	S	-
6	1.5	N/A	N/A	N/A	N/A	15	15	IM	S
7	0	0	0	0	0	18	18	SHC	-
Engineering Division									
8	100%	100%	100%	100%	100%	100%	100%	FR	-
9	6.54	8.96	2.83	12.52	4.22	0.42	19.99	IM	-
10	\$178,771	\$142,034	\$139,481	\$99,609	\$66,858	\$67,043	\$97,656	FR	IM
11	28.57	24.60	0.55	14	0	0.41	15.17	IM	-
12	\$20,500	\$23,522	\$46,166	\$20,568	\$0	\$20,134	\$21,484	FR	IM
13	280,019	283,367	81,927	78,775	20,330	22,140	203,171	IM	-
14	\$5.30	\$4.89	\$5	\$7	\$6	\$6.14	\$6.14	FR	IM
15	1,579	2,384	2,149	870	84	35	3,137	IM	-
16	\$351	\$352	\$328	\$475	\$425	\$638	\$374	FR	IM
17	65%	80%	90%	92%	92%	90%	91%	IM	-
18	96%	97%	98%	98%	97%	98%	98%	IM	-
19	1,044	963	226	184	193	177	780	SHC	IM
20	16	20	2	8	8	7	25	IM	-
21	2,745	2,784	696	696	696	696	2,784	IM	SHC
22	0	0	9	16	2	7	34	SHC	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2014-15 Quarterly Results					FY 2014-15		Council Priority	
	FY 2012-13 Actual	FY 2013-14 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Primary	Secondary
Integrated Waste Division									
34 Annual percentage of waste diverted from Scholl landfill (<i>annual measure</i>)	63%	66%	N/A	N/A	N/A	N/A	66%	S	-
35 Total tons of residential refuse collected	34,821	35,247	9,109	9,144	9,064	8,803	36,120	S	IM
36 Total tons of commercial refuse collected	32,661	33,270	8,647	8,515	8,401	9,336	34,899	S	IM
37 Total tons of all refuse collected	67,462	68,517	17,755	17,660	17,465	18,139	71,019	S	IM
38 Total tons of green waste collected	18,473	17,272	3,915	3,611	3,762	3,925	15,213	S	IM
39 Total tons of recyclables collected	10,468	10,847	2,642	2,883	2,728	2,830	11,083	S	IM
40 Total tons of street sweeping refuse collected	1,650	1,965	460	439	401	352	1,652	S	IM
41 Total tons of e-waste collected	81	65	19	22	20	17	78	S	IM
42 Total tons of bulky and abandoned items collected	1,477	1,210	450	465	489	377	1,781	ECS	S
43 Total tons of recyclables collected through buy-back facility	9,493	9,149	4,136	2,242	2,170	2,206	10,754	S	-
44 Cost per ton of waste diverted	\$209	\$198	\$211	\$193	\$206	\$204	\$204	FR	-
45 Total number of bulky item stops	11,431	12,174	3,117	3,474	3,939	4,372	14,902	ECS	-
46 Total number of abandoned items stops	3,937	5,011	1,190	1,003	475	751	3,419	ECS	-
47 Number of refuse collection service calls	35,390	38,742	12,200	10,934	9,292	12,539	44,965	ECS	-
48 Cost per ton of waste collected	\$180	\$199	\$202	\$172	\$180	\$180	\$184	FR	-
49 Revenue per ton of waste collected	\$198	\$197	\$185	\$194	\$202	\$201	\$195	FR	-
50 Curb miles of streets swept	37,705	37,567	8,065	8,821	8,227	8,162	33,275	IM	SHC
51 Cost per curb mile of streets swept	\$31	\$33	\$47	\$27	\$32	\$32	\$35	FR	-
52 Number of Industrial Off Duty (IOD) days	640	842	264	247	361	450	1,322	SHC	-
Maintenance Services/Facilities Management Division									
53 Total square feet of potholes filled	16,592	10,909	2,034	3,221	4,583	4,715	14,553	IM	SHC
54 Total square feet of sidewalks repaired	44,803	45,807	9,865	4,869	6,045	10,219	30,998	IM	SHC
55 Street trees trimmed	11,106	12,582	2,189	2,559	2,094	2,444	9,286	IM	SHC
56 Street trees planted	969	795	2	75	215	34	326	S	IM
57 Number of storm drain catch basins cleaned	707	1,685	485	1,557	461	460	2,963	IM	SHC
58 Storm drain catch basin inspections completed	2,864	1,488	827	716	1,510	889	3,942	IM	SHC
59 Linear feet of sanitary sewer inspected (CCTV)	392,535	317,919	72,614	76,309	52,886	70,615	272,424	IM	SHC
60 Linear feet of sanitary sewer cleaned	1,665,698	1,561,214	369,325	321,559	354,006	385,501	1,430,391	IM	SHC
61 Cost per square foot of City facilities maintained	\$2.10	\$2.43	\$2.39	\$2.53	\$2.54	\$2.54	\$2.50	FR	-
62 Number of service requests received	7,953	8,132	1,838	2,422	2,423	2,547	9,230	ECS	-
63 Number of service requests completed	6,515	7,821	1,656	2,034	2,368	1,974	8,032	ECS	-
64 Number of work-related injuries	12	12	2	0	1	2	5	SHC	-
65 Number of Industrial Off Duty (IOD) days	351	437	159	201	139	143	642	SHC	-
66 Linear feet of painted traffic curbs and/or street striping	62,086	355,583	95,245	10,805	15,109	24,001	145,160	SHC	-
67 Number of traffic signs installed and/or repaired	1,397	1,934	329	318	287	314	1,248	IM	SHC
68 Number of parking meters repaired	22,551	20,581	6,875	6,195	4,660	6,752	24,482	IM	-

ADOPTED BUDGET 2015-16



CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS
FY 2015-16 ADOPTED BUDGET

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Resources							
Property Taxes	\$ 49,740,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 52,740,000
Sales Taxes	37,700,000	2,142,000	-	-	-	-	39,842,000
Utility Users Taxes	28,250,000	-	-	-	-	-	28,250,000
Occupancy & Other Taxes	11,000,000	6,973,000	-	-	-	-	17,973,000
Licenses & Permits	8,105,000	1,122,187	-	6,050,000	-	-	15,277,187
Fines & Forfeitures	2,850,000	2,597,424	-	-	-	-	5,447,424
GSA Reimbursement	3,920,953	-	-	-	-	-	3,920,953
Use of Money & Property	3,220,000	570,500	175,000	90,000	-	-	4,055,500
Revenue from Other Agencies	350,000	58,269,705	-	4,380,609	-	-	63,000,314
Charges for Services	2,781,000	26,471,127	-	3,523,000	320,331,067	93,013,367	446,119,561
Misc & Non-Operating Revenue	1,402,030	1,913,328	-	-	10,747,073	1,526,719	15,589,150
Interfund Revenue	15,090,577	-	-	-	32,038,498	-	47,129,075
Transfer from Other Funds	21,257,000	1,154,191	500,000	2,471,250	-	5,640,000	31,022,441
TOTAL RESOURCES	\$ 185,666,560	\$ 104,213,462	\$ 675,000	\$ 16,514,859	\$ 363,116,638	\$ 100,180,086	\$ 770,366,605
Appropriations							
Salaries & Benefits	\$ 142,172,990	\$ 23,404,884	\$ -	\$ 64,618	\$ 55,801,497	\$ 12,329,412	\$ 233,773,401
Maintenance & Operation	38,557,503	67,849,679	3,025,000	500,368	324,651,513	74,954,940	509,539,003
Capital Outlay	35,000	9,273,768	-	-	4,166,388	9,043,748	22,518,904
Capital Improvement	-	3,174,011	-	11,190,014	14,873,000	1,521,684	30,758,709
Transfers	2,125,441	-	-	2,000,000	21,257,000	5,640,000	31,022,441
Allocation Offset	-	-	-	-	(29,782,865)	-	(29,782,865)
TOTAL APPROPRIATIONS	\$ 182,890,934	\$ 103,702,342	\$ 3,025,000	\$ 13,755,000	\$ 390,966,533	\$ 103,489,784	\$ 797,829,593
NET SURPLUS/ (USE OF FUND BALANCE)	\$ 2,775,626	\$ 511,120	\$ (2,350,000)	\$ 2,759,859	\$ (27,849,895)	\$ (3,309,698)	\$ (27,462,988)

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Administrative Services - Finance	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035
City Attorney	9,271,166	10,953,952	11,208,308	11,151,972
City Clerk	877,628	1,142,982	1,312,337	1,054,463
City Treasurer	607,066	653,874	658,197	665,123
Community Development	49,936,093	43,193,442	44,659,922	67,746,406
Community Services & Parks	27,723,612	26,244,368	27,415,031	32,124,460
Fire	51,623,698	56,260,703	57,409,929	56,079,460
Glendale Water & Power	268,409,253	373,171,440	377,515,598	333,796,944
Human Resources	44,208,602	49,994,101	50,009,082	57,373,810
Information Services	17,931,212	20,987,841	22,759,489	24,614,268
Library, Arts & Culture	10,078,815	13,986,822	15,670,424	10,009,418
Management Services	4,942,569	5,764,539	6,405,614	6,840,619
Police	80,280,967	74,270,710	76,345,019	77,081,570
Public Works	109,231,163	140,401,474	151,072,214	107,967,093
Retirement Incentive - General Fund	897,888	897,888	897,888	897,511
Transfers	3,282,062	7,917,000	7,917,000	4,125,441
Non-Departmental	1,374,795	2,000,000	2,533,513	800,000
GRAND TOTAL	\$ 685,562,944	\$ 832,715,929	\$ 858,687,095	\$ 797,829,593

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Administrative Services				
101 - General Fund	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035
Administrative Services Total	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035
City Attorney				
101 - General Fund	\$ 3,141,025	\$ 3,290,849	\$ 3,350,639	\$ 3,190,013
612 - Liability Insurance Fund	6,130,141	7,663,103	7,857,669	7,961,959
City Attorney Total	\$ 9,271,166	\$ 10,953,952	\$ 11,208,308	\$ 11,151,972
City Clerk				
101 - General Fund	\$ 877,628	\$ 1,142,982	\$ 1,312,337	\$ 1,054,463
City Clerk Total	\$ 877,628	\$ 1,142,982	\$ 1,312,337	\$ 1,054,463
City Treasurer				
101 - General Fund	\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123
City Treasurer Total	\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123
Community Development				
101 - General Fund	\$ 8,959,826	\$ 10,083,724	\$ 10,332,382	\$ 9,845,834
201 - CDBG Fund	395,999	376,000	376,000	370,000
202 - Housing Assistance Fund	29,265,542	30,893,768	30,907,246	30,442,939
203 - Home Grant Fund	2,719,640	1,310,232	1,958,990	1,140,638
209 - Affordable Housing Trust Fund	-	-	-	-
212 - BEGIN Affordable Homeownership Fund	1,885,294	-	-	88,800
213 - Low&Mod Income Housing Asset Fund	6,709,792	529,718	585,304	402,059
216 - Grant Fund	-	-	500,000	5,540,000
251 - Air Quality Improvement Fund	-	-	-	307,207
254 - Measure R Local Return Fund	-	-	-	1,915,000
256 - Transit Prop A Local Return Fund	-	-	-	3,940,780
257 - Transit Prop C Local Return Fund	-	-	-	4,224,488
258 - Transit Utility Fund	-	-	-	9,528,661
409 - CIP Reimbursement Fund	-	-	-	-
Community Development Total	\$ 49,936,093	\$ 43,193,442	\$ 44,659,922	\$ 67,746,406
Community Services & Parks				
101 - General Fund	\$ 9,719,726	\$ 9,691,196	\$ 9,976,590	\$ 10,499,841
201 - CDBG Fund	3,568,054	1,370,630	1,370,630	1,210,061
204 - Supportive Housing Grant Fund	2,436,955	2,042,597	2,044,062	2,345,059
205 - Emergency Solutions Grant Fund	138,381	157,089	157,397	161,426
206 - Workforce Investment Act Fund	4,136,171	4,808,876	5,391,651	5,217,216
211 - Glendale Youth Alliance Fund	1,408,432	1,515,392	1,523,965	1,537,696
270 - Nutritional Meals Grant Fund	367,860	389,495	392,511	429,740
401 - Capital Improvement Fund	2,073,960	630,000	630,000	1,575,000
405 - Parks Mitigation Fee Fund	814,107	760,000	829,026	4,000,000
408 - Parks Quimby Fee Fund	316,825	-	-	-
409 - CIP Reimbursement Fund	-	350,000	515,250	-
501 - Recreation Fund	2,743,142	4,529,093	4,583,949	5,148,421
Community Services & Parks Total	\$ 27,723,612	\$ 26,244,368	\$ 27,415,031	\$ 32,124,460

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Fire				
101 - General Fund	\$ 41,243,439	\$ 42,761,695	\$ 43,120,301	\$ 45,027,061
265 - Fire Grant Fund	507,313	-	264,517	-
266 - Fire Mutual Aid Fund	211,805	125,000	125,000	199,967
267 - Special Events Fund	31,465	131,000	131,000	-
401 - Capital Improvement Fund	34,123	1,000,000	1,495,000	35,000
510 - Hazardous Disposal Fund	1,594,753	1,668,272	1,674,816	1,529,863
511 - Emergency Medical Services Fund	4,821,000	6,746,840	6,759,955	5,464,093
701 - Fire Communication Fund	3,179,800	3,827,896	3,839,340	3,823,476
Fire Total	\$ 51,623,698	\$ 56,260,703	\$ 57,409,929	\$ 56,079,460
Glendale Water & Power				
290 - Electric Public Benefit Fund	\$ 5,324,626	\$ 6,044,007	\$ 6,046,609	\$ 6,420,598
551 - Electric Operation Fund	-	-	49,366	-
552 - Electric Works Revenue Fund	204,431,905	224,845,125	225,009,233	233,543,262
553 - Electric Depreciation Fund	-	60,606,311	64,462,711	28,565,238
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	3,365,341	3,365,341	2,854,422
556 - Energy Cost Adjustment Charge Fund	11,233,456	-	-	-
557 - Regulatory Adjustment Charge Fund	(162,712)	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	47,581,978	46,980,963	47,252,645	49,350,121
573 - Water Depreciation Fund	-	29,388,962	29,388,962	11,452,736
575 - Water Customer Paid Capital Fund	-	1,940,731	1,940,731	1,610,567
Glendale Water & Power Total	\$ 268,409,253	\$ 373,171,440	\$ 377,515,598	\$ 333,796,944
Human Resources				
101 - General Fund	\$ 2,219,867	\$ 2,480,872	\$ 2,490,222	\$ 2,660,726
610 - Unemployment Insurance Fund	221,716	314,694	314,694	314,790
614 - Compensation Insurance Fund	11,658,115	12,287,946	12,293,577	12,220,632
615 - Dental Insurance Fund	1,466,929	1,381,631	1,381,631	1,571,908
616 - Medical Insurance Fund	26,154,724	25,798,660	25,798,660	27,364,869
617 - Vision Insurance Fund	235,930	251,662	251,662	276,736
640 - Employee Benefits Fund	3,758,225	3,623,376	3,623,376	3,390,800
641 - RHSP Benefits Fund	(3,631,722)	1,631,330	1,631,330	1,723,039
642 - Post Employment Benefits Fund	2,124,818	2,223,930	2,223,930	7,850,310
Human Resources Total	\$ 44,208,602	\$ 49,994,101	\$ 50,009,082	\$ 57,373,810
Information Services				
603 - ISD Infrastructure Fund	\$ 7,493,532	\$ 9,519,034	\$ 10,159,868	\$ 8,236,590
604 - ISD Applications Fund	6,521,098	7,099,190	8,140,856	12,558,297
660 - ISD Wireless Fund	3,916,582	4,369,617	4,458,765	3,819,381
Information Services Total	\$ 17,931,212	\$ 20,987,841	\$ 22,759,489	\$ 24,614,268

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Library, Arts & Culture				
101 - General Fund	\$ 7,680,889	\$ 8,243,513	\$ 9,081,841	\$ 8,488,883
210 - Urban Art Fund	21,750	360,000	360,000	248,309
275 - Library Fund	163,795	232,207	251,360	322,226
401 - Capital Improvement Fund	2,200,179	5,106,000	5,106,000	950,000
407 - Library Mitigation Fee Fund	12,202	45,102	871,223	-
Library, Arts & Culture Total	\$ 10,078,815	\$ 13,986,822	\$ 15,670,424	\$ 10,009,418
Management Services				
101 - General Fund	\$ 4,760,317	\$ 4,581,584	\$ 4,699,641	\$ 3,869,062
215 - Economic Development Fund	-	1,182,955	1,387,112	2,470,705
217 - Filming Fund	-	-	-	500,852
280 - Cable Access Fund	-	-	-	-
401 - Capital Improvement Fund	182,252	-	318,861	-
Management Services Total	\$ 4,942,569	\$ 5,764,539	\$ 6,405,614	\$ 6,840,619
Police				
101 - General Fund	\$ 66,258,777	\$ 67,177,950	\$ 68,032,176	\$ 70,301,071
260 - Asset Forfeiture Fund	632,542	559,652	561,401	570,092
261 - Police Special Grants Fund	2,944,355	945,700	2,161,226	934,125
262 - Supplemental Law Enforcement Fund	388,109	396,089	398,087	405,801
267 - Special Events Fund	663,227	566,149	566,149	370,222
303 - Police Building Project Fund	8,065,465	3,053,500	3,053,500	3,025,000
401 - Capital Improvement Fund	10,958	-	-	-
602 - Joint Helicopter Operation Fund	1,317,533	1,571,670	1,572,480	1,475,259
Police Total	\$ 80,280,967	\$ 74,270,710	\$ 76,345,019	\$ 77,081,570
Public Works				
101 - General Fund	\$ 17,346,321	\$ 17,703,607	\$ 19,165,917	\$ 17,964,870
251 - Air Quality Improvement Fund	239,162	305,058	305,147	-
252 - Public Works Special Grants Fund	1,808,326	-	-	23,862
253 - San Fernando Landscape District Fund	48,378	81,124	81,124	81,124
254 - Measure R Local Return Fund	312,563	6,908,000	7,238,000	-
255 - Measure R-Regional Return Fund	1,530,642	2,400,000	7,215,000	-
256 - Transit Prop A Local Return Fund	3,277,733	3,737,964	3,675,862	-
257 - Transit Prop C Local Return Fund	3,244,680	3,843,009	3,847,797	-
258 - Transit Utility Fund	11,559,204	18,725,339	18,727,655	-
306 - Capital Leases Fund	1,392,061	-	-	-
401 - Capital Improvement Fund	1,848,893	369,000	373,020	815,000
402 - State Gas Tax Fund	8,076,460	5,004,000	5,297,393	4,380,000
409 - CIP Reimbursement Fund	4,542	-	1,609,333	-
520 - Parking Fund	9,257,476	12,320,826	13,102,183	10,210,312
525 - Sewer Fund	15,773,406	32,230,468	32,249,869	34,059,747
530 - Refuse Disposal Fund	21,628,583	22,700,235	23,087,687	25,706,964
601 - Fleet Management Fund	11,882,735	14,072,844	14,096,227	14,725,214
607 - Building Maintenance Fund	-	-	1,000,000	-
Public Works Total	\$ 109,231,163	\$ 140,401,474	\$ 151,072,214	\$ 107,967,093

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Retirement Incentive				
101 - General Fund	\$ 897,888	\$ 897,888	\$ 897,888	\$ 897,511
Retirement Incentive Total	\$ 897,888	\$ 897,888	\$ 897,888	\$ 897,511
Transfers				
101 - General Fund	\$ 390,000	\$ 5,917,000	\$ 5,917,000	\$ 2,125,441
401 - Capital Improvement Fund	2,892,062	2,000,000	2,000,000	2,000,000
Transfers Total	\$ 3,282,062	\$ 7,917,000	\$ 7,917,000	\$ 4,125,441
Non-Departmental				
101 - General Fund	\$ 1,374,795	\$ 2,000,000	\$ 2,533,513	\$ 800,000
Non-Departmental Total	\$ 1,374,795	\$ 2,000,000	\$ 2,533,513	\$ 800,000
GRAND TOTAL	\$ 685,562,944	\$ 832,715,929	\$ 858,687,095	\$ 797,829,593

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
101 - General Fund				
Administrative Services - Finance	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035
City Attorney	3,141,025	3,290,849	3,350,639	3,190,013
City Clerk	877,628	1,142,982	1,312,337	1,054,463
City Treasurer	607,066	653,874	658,197	665,123
Community Development	8,959,826	10,083,724	10,332,382	9,845,834
Community Services & Parks	9,719,726	9,691,196	9,976,590	10,499,841
Fire	41,243,439	42,761,695	43,120,301	45,027,061
Human Resources	2,219,867	2,480,872	2,490,222	2,660,726
Library, Arts & Culture	7,680,889	8,243,513	9,081,841	8,488,883
Management Services	4,760,317	4,581,584	4,699,641	3,869,062
Police	66,258,777	67,177,950	68,032,176	70,301,071
Public Works	17,346,321	17,703,607	19,165,917	17,964,870
Retirement Incentive - General Fund	897,888	897,888	897,888	897,511
Transfers	390,000	5,917,000	5,917,000	2,125,441
Non-Departmental	1,374,795	2,000,000	2,533,513	800,000
General Fund Total	\$ 170,363,917	\$ 181,501,527	\$ 186,466,174	\$ 182,890,934
Special Revenue				
201 - CDBG Fund	\$ 3,964,054	\$ 1,746,630	\$ 1,746,630	\$ 1,580,061
202 - Housing Assistance Fund	29,265,542	30,893,768	30,907,246	30,442,939
203 - Home Grant Fund	2,719,640	1,310,232	1,958,990	1,140,638
204 - Supportive Housing Grant Fund	2,436,955	2,042,597	2,044,062	2,345,059
205 - Emergency Solutions Grant Fund	138,381	157,089	157,397	161,426
206 - Workforce Investment Act Fund	4,136,171	4,808,876	5,391,651	5,217,216
209 - Affordable Housing Trust Fund	-	-	-	-
210 - Urban Art Fund	21,750	360,000	360,000	248,309
211 - Glendale Youth Alliance Fund	1,408,432	1,515,392	1,523,965	1,537,696
212 - BEGIN Affordable Homeownership Fund	1,885,294	-	-	88,800
213 - Low&Mod Income Housing Asset Fund	6,709,792	529,718	585,304	402,059
215 - Economic Development Fund	-	1,182,955	1,387,112	2,470,705
216 - Grant Fund	-	-	500,000	5,540,000
217 - Filming Fund	-	-	-	500,852
251 - Air Quality Improvement Fund	239,162	305,058	305,147	307,207
252 - Public Works Special Grants Fund	1,808,326	-	-	23,862
253 - San Fernando Landscape District Fund	48,378	81,124	81,124	81,124
254 - Measure R Local Return Fund	312,563	6,908,000	7,238,000	1,915,000
255 - Measure R-Regional Return Fund	1,530,642	2,400,000	7,215,000	-
256 - Transit Prop A Local Return Fund	3,277,733	3,737,964	3,675,862	3,940,780
257 - Transit Prop C Local Return Fund	3,244,680	3,843,009	3,847,797	4,224,488
258 - Transit Utility Fund	11,559,204	18,725,339	18,727,655	9,528,661
260 - Asset Forfeiture Fund	632,542	559,652	561,401	570,092
261 - Police Special Grants Fund	2,944,355	945,700	2,161,226	934,125
262 - Supplemental Law Enforcement Fund	388,109	396,089	398,087	405,801
265 - Fire Grant Fund	507,313	-	264,517	-
266 - Fire Mutual Aid Fund	211,805	125,000	125,000	199,967
267 - Special Events Fund	694,692	697,149	697,149	370,222
270 - Nutritional Meals Grant Fund	367,860	389,495	392,511	429,740
275 - Library Fund	163,795	232,207	251,360	322,226
280 - Cable Access Fund	-	-	-	-
290 - Electric Public Benefit Fund	5,324,626	6,044,007	6,046,609	6,420,598
501 - Recreation Fund	2,743,142	4,529,093	4,583,949	5,148,421

SUM-7

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
510 - Hazardous Disposal Fund	1,594,753	1,668,272	1,674,816	1,529,863
511 - Emergency Medical Services Fund	4,821,000	6,746,840	6,759,955	5,464,093
520 - Parking Fund	9,257,476	12,320,826	13,102,183	10,210,312
Special Revenue Total	\$ 104,358,167	\$ 115,202,081	\$ 124,671,705	\$ 103,702,342
Debt Service				
303 - Police Building Project Fund	\$ 8,065,465	\$ 3,053,500	\$ 3,053,500	\$ 3,025,000
306 - Capital Leases Fund	1,392,061	-	-	-
Debt Service Total	\$ 9,457,527	\$ 3,053,500	\$ 3,053,500	\$ 3,025,000
Capital Projects				
401 - Capital Improvement Fund				
Community Services & Parks	\$ 2,073,960	\$ 630,000	\$ 630,000	\$ 1,575,000
Fire	34,123	1,000,000	1,495,000	35,000
Library, Arts & Culture	2,200,179	5,106,000	5,106,000	950,000
Management Services	182,252	-	318,861	-
Police	10,958	-	-	-
Public Works	1,848,893	369,000	373,020	815,000
Transfers	2,892,062	2,000,000	2,000,000	2,000,000
401 - Capital Improvement Fund Total	\$ 9,242,426	\$ 9,105,000	\$ 9,922,881	\$ 5,375,000
402 - State Gas Tax Fund	8,076,460	5,004,000	5,297,393	4,380,000
405 - Parks Mitigation Fee Fund	814,107	760,000	829,026	4,000,000
407 - Library Mitigation Fee Fund	12,202	45,102	871,223	-
408 - Parks Quimby Fee Fund	316,825	-	-	-
409 - CIP Reimbursement Fund	4,542	350,000	2,124,583	-
Capital Projects Total	\$ 18,466,561	\$ 15,264,102	\$ 19,045,106	\$ 13,755,000
Enterprise				
525 - Sewer Fund	\$ 15,773,406	\$ 32,230,468	\$ 32,249,869	\$ 34,059,747
530 - Refuse Disposal Fund	21,628,583	22,700,235	23,087,687	25,706,964
551 - Electric Operation Fund	-	-	49,366	-
552 - Electric Works Revenue Fund	204,431,905	224,845,125	225,009,233	233,543,262
553 - Electric Depreciation Fund	-	60,606,311	64,462,711	28,565,238
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	3,365,341	3,365,341	2,854,422
556 - Energy Cost Adjustment Charge Fund	11,233,456	-	-	-
557 - Regulatory Adjustment Charge Fund	(162,712)	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	47,581,978	46,980,963	47,252,645	49,350,121
573 - Water Depreciation Fund	-	29,388,962	29,388,962	11,452,736
575 - Water Customer Paid Capital Fund	-	1,940,731	1,940,731	1,610,567
701 - Fire Communication Fund	3,179,800	3,827,896	3,839,340	3,823,476
Enterprise Total	\$ 303,666,415	\$ 425,886,032	\$ 430,645,885	\$ 390,966,533
Internal Service				
601 - Fleet Management Fund	\$ 11,882,735	\$ 14,072,844	\$ 14,096,227	\$ 14,725,214
602 - Joint Helicopter Operation Fund	1,317,533	1,571,670	1,572,480	1,475,259
603 - ISD Infrastructure Fund	7,493,532	9,519,034	10,159,868	8,236,590
604 - ISD Applications Fund	6,521,098	7,099,190	8,140,856	12,558,297
607 - Building Maintenance Fund	-	-	1,000,000	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
610 - Unemployment Insurance Fund	221,716	314,694	314,694	314,790
612 - Liability Insurance Fund	6,130,141	7,663,103	7,857,669	7,961,959
614 - Compensation Insurance Fund	11,658,115	12,287,946	12,293,577	12,220,632
615 - Dental Insurance Fund	1,466,929	1,381,631	1,381,631	1,571,908
616 - Medical Insurance Fund	26,154,724	25,798,660	25,798,660	27,364,869
617 - Vision Insurance Fund	235,930	251,662	251,662	276,736
640 - Employee Benefits Fund	3,758,225	3,623,376	3,623,376	3,390,800
641 - RHSP Benefits Fund	(3,631,722)	1,631,330	1,631,330	1,723,039
642 - Post Employment Benefits Fund	2,124,818	2,223,930	2,223,930	7,850,310
660 - ISD Wireless Fund	3,916,582	4,369,617	4,458,765	3,819,381
Internal Service Total	\$ 79,250,356	\$ 91,808,687	\$ 94,804,725	\$ 103,489,784
GRAND TOTAL	\$ 685,562,944	\$ 832,715,929	\$ 858,687,095	\$ 797,829,593

**CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Receiving Fund Revenue Account (Source of Transfer)	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund (101)				
39146 Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150 Transfer-Electric	20,607,000	20,357,000	20,357,000	20,107,000
39200 Transfer-Parking	1,900,000	1,900,000	1,900,000	-
Total General Fund (101)	\$ 23,657,000	\$ 23,407,000	\$ 23,407,000	\$ 21,257,000
Low&Mod Income Housing Asset Fund (213)				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 784,191
Economic Development Fund (215)				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 300,000
Nutritional Meals Grant Fund (270)				
39100 Transfer-General Fund	\$ 60,000	\$ 70,000	\$ 70,000	\$ 70,000
Police Building Project Fund (303)				
39100 Transfer-General Fund	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Capital Leases Fund (306)				
39120 Transfer-Capital Funds	\$ 1,392,062	\$ -	\$ -	\$ -
Capital Improvement Fund (401)				
39100 Transfer-General Fund	\$ 330,000	\$ 5,347,000	\$ 5,347,000	\$ 471,250
39146 Transfer-Refuse Fund	1,392,062	-	-	-
Total Capital Improvement Fund (401)	\$ 1,722,062	\$ 5,347,000	\$ 5,347,000	\$ 471,250
Landfill Postclosure Fund (403)				
39120 Transfer-Capital Funds	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Parking Fund (520)				
39110 Transfer-Special Revenue	\$ 1,100,000	\$ -	\$ -	\$ -
ISD Applications Fund (604)				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 5,640,000
GRAND TOTAL	\$ 29,431,124	\$ 31,324,000	\$ 31,324,000	\$ 31,022,441

**CITY OF GLENDALE
SUMMARY OF TRANSFERS TO OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Appropriation Account Source of Transfer (Fund-Org)	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
48010 - Transfer-General Fund				
Parking Fund (520-561)	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ -
Refuse Disposal Fund (530-573)	1,150,000	1,150,000	1,150,000	1,150,000
Electric Works Revenue Fund (552-911)	20,607,000	20,357,000	20,357,000	20,107,000
48010 - Transfer-General Fund Total	\$ 23,657,000	\$ 23,407,000	\$ 23,407,000	\$ 21,257,000
48020 - Transfer-Special Revenue				
General Fund (101-195)	\$ 60,000	\$ 70,000	\$ 70,000	\$ 1,154,191
48020 - Transfer-Special Revenue Total	\$ 60,000	\$ 70,000	\$ 70,000	\$ 1,154,191
48030 - Transfer-Debt Service				
General Fund (101-195)	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Capital Improvement Fund (401-195)	1,392,062	-	-	-
48030 - Transfer-Debt Service Total	\$ 1,392,062	\$ 500,000	\$ 500,000	\$ 500,000
48040 - Transfer-Capital Funds				
General Fund (101-195)	\$ 330,000	\$ 5,347,000	\$ 5,347,000	\$ 471,250
Capital Improvement Fund (401-195)	1,500,000	2,000,000	2,000,000	2,000,000
Refuse Disposal Fund (530-573)	1,392,062	-	-	-
48040 - Transfer-Capital Funds Total	\$ 3,222,062	\$ 7,347,000	\$ 7,347,000	\$ 2,471,250
48060 - Transfer-Misc Enterprise				
Low&Mod Income Housing Asset Fund (213-840)	\$ 1,100,000	\$ -	\$ -	\$ -
48060 - Transfer-Misc Enterprise Total	\$ 1,100,000	\$ -	\$ -	\$ -
48070 - Transfer-Internal Service				
Post Employment Benefits Fund (642-197)	\$ -	\$ -	\$ -	\$ 5,640,000
48070 - Transfer-Internal Service Total	\$ -	\$ -	\$ -	\$ 5,640,000
GRAND TOTAL	\$ 29,431,124	\$ 31,324,000	\$ 31,324,000	\$ 31,022,441

CITY OF GLENDALE

GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, and Human Resources. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2015-16 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND
FY 2015-16 ADOPTED BUDGET

REVENUES	
	TOTAL RESOURCES
Property Taxes	\$ 49,740,000
Sales Taxes	37,700,000
Utility Users Taxes	28,250,000
Occupancy & Other Taxes	11,000,000
Licenses & Permits	8,105,000
Fines & Forfeitures	2,850,000
Use of Money & Property	3,220,000
Revenue from Other Agencies	350,000
Charges for Services	2,781,000
Misc & Non-Operating Revenue	1,402,030
Interfund Revenue	15,090,577
Transfers from Other Funds	21,257,000
GSA Reimbursement	3,920,953
TOTAL REVENUES	\$ 185,666,560

APPROPRIATIONS					
	Salaries & Benefits	Maintenance & Operation	Capital Outlay	Transfers	TOTAL APPROPRIATIONS
Administrative Services - Finance	\$ 3,969,433	\$ 1,531,602	\$ -	\$ -	\$ 5,501,035
City Attorney	2,926,161	263,852	-	-	3,190,013
City Clerk	636,276	418,187	-	-	1,054,463
City Treasurer	578,975	86,148	-	-	665,123
Community Development	8,546,142	1,264,692	35,000	-	9,845,834
Community Services & Parks	6,532,171	3,967,670	-	-	10,499,841
Fire	39,130,128	5,896,933	-	-	45,027,061
Human Resources	1,736,025	924,701	-	-	2,660,726
Library, Arts & Culture	5,562,097	2,926,786	-	-	8,488,883
Management Services	2,857,133	1,011,929	-	-	3,869,062
Police	59,425,854	10,875,217	-	-	70,301,071
Public Works	8,575,084	9,389,786	-	-	17,964,870
Retirement Incentive - General Fund	897,511	-	-	-	897,511
Transfers	-	-	-	2,125,441	2,125,441
Non-Departmental	800,000	-	-	-	800,000
TOTAL APPROPRIATIONS	\$ 142,172,990	\$ 38,557,503	\$ 35,000	\$ 2,125,441	\$ 182,890,934

NET SURPLUS/(USE OF FUND BALANCE) \$ 2,775,626

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
RESOURCES					
Property Taxes					
30010	Property tax current	\$ 26,823,248	\$ 27,500,000	\$ 28,000,000	\$ 29,300,000
30011	Property tax admin fee	(386,794)	(440,000)	(440,000)	(439,500)
30012	Property tax (AB 1x26)	1,814,851	-	-	-
30020	Property tax delinquent	528,315	600,000	500,000	450,000
30030	Property tax supplement	1,019,636	830,000	830,000	900,000
30050	ERAF in lieu VLF	17,242,886	17,700,000	18,100,000	18,900,000
30060	SB211 Prop tax share Central	194,771	250,000	200,000	204,500
30700	Property tax penalty	187,984	200,000	200,000	200,000
33400	State H/O exemptions	197,665	225,000	225,000	225,000
Property Taxes Total		\$ 47,622,561	\$ 46,865,000	\$ 47,615,000	\$ 49,740,000
Sales Taxes					
30300	Sales tax	\$ 23,674,624	\$ 24,700,000	\$ 25,800,000	\$ 31,000,000
30305	ERAF in lieu of sales tax	8,002,649	8,200,000	7,825,000	4,900,000
30310	State 1/2% sales tax	1,695,107	1,800,000	1,800,000	1,800,000
Sales Taxes Total		\$ 33,372,380	\$ 34,700,000	\$ 35,425,000	\$ 37,700,000
Utility Users Taxes					
30321	UUT - Electricity	\$ 10,919,114	\$ 11,526,000	\$ 11,526,000	\$ 12,000,000
30322	UUT - Gas	2,501,720	2,448,000	2,448,000	2,550,000
30323	UUT - Water	2,931,475	2,754,000	2,754,000	2,950,000
30324	UUT - Telecommunications	8,359,596	8,730,000	8,730,000	8,400,000
30325	UUT - Video	2,306,463	2,288,000	2,288,000	2,350,000
Utility Users Taxes Total		\$ 27,018,366	\$ 27,746,000	\$ 27,746,000	\$ 28,250,000
Other Taxes					
30330	Franchise tax	\$ 2,731,846	\$ 3,040,000	\$ 2,800,000	\$ 3,000,000
30340	Occupancy tax	3,978,940	3,700,000	4,100,000	5,200,000
30350	Property transfer tax	800,672	600,000	700,000	800,000
30360	Landfill host assessment	2,053,735	2,000,000	2,000,000	2,000,000
Other Taxes Total		\$ 9,565,194	\$ 9,340,000	\$ 9,600,000	\$ 11,000,000
Licenses & Permits					
30800	Dog licenses	\$ 168,479	\$ 145,000	\$ 145,000	\$ 150,000
30805	Cat licenses	5	-	-	-
30820	Building permits	5,741,447	4,200,000	5,200,000	5,000,000
30821	Green bldg initiative SB1473	1,001	-	-	-
30822	ADAA - SB1186	2,204	-	-	-
30825	Plan check fees	530,295	350,000	350,000	400,000
30830	Planning permits	1,356,221	1,150,000	1,150,000	1,200,000
30840	Grading permits	44,290	30,000	100,000	55,000
30850	Street permits	805,940	500,000	730,000	650,000
30870	Business license permits	476,498	500,000	500,000	500,000
30876	Business registration license	60,786	50,000	100,000	150,000
Licenses & Permits Total		\$ 9,187,165	\$ 6,925,000	\$ 8,275,000	\$ 8,105,000
Fines & Forfeitures					
35500	Parking tickets	\$ -	\$ -	\$ -	\$ 1,900,000
37800	Traffic safety fines	914,898	950,000	950,000	950,000
Fines & Forfeitures Total		\$ 914,898	\$ 950,000	\$ 950,000	\$ 2,850,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Intergovernmental Revenue					
30900	Interest on advance to GRA	\$ -	\$ 1,200,000	\$ -	\$ -
Intergovernmental Revenue Total		\$ -	\$ 1,200,000	\$ -	\$ -
Use of Money & Property					
38000	Interest & inv. revenue	\$ 561,970	\$ 500,000	\$ 500,000	\$ 505,000
38005	Interest & inv. GASB 31	396,362	-	-	-
38100	Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200	Rental income	314,794	240,000	240,000	240,000
Use of Money & Property Total		\$ 3,745,990	\$ 3,215,000	\$ 3,215,000	\$ 3,220,000
Revenue from Other Agencies					
31260	Mutual aid reimbursement	\$ 52,142	\$ -	\$ -	\$ -
31600	Historic preserve grant	-	-	24,000	-
32850	State S/B 90	89,520	100,000	300,000	350,000
34301	Local grants	130,742	-	20,000	-
Revenue from Other Agencies Total		\$ 272,404	\$ 100,000	\$ 344,000	\$ 350,000
Charges for Services					
34500	Zoning-Subdivision fees	\$ 131,562	\$ 60,000	\$ 185,000	\$ 135,000
34503	City Clerk fees	4,150	-	-	-
34510	Map and publication fees	73,111	65,000	65,000	75,000
34520	Filing-certification fee	43,641	5,000	5,000	15,000
34523	Notary fees	310	-	-	-
34529	Film rentals of city property	57,400	10,000	50,000	-
34532	Special event fees	139,132	95,000	95,000	150,000
34600	Special police fees	439,994	400,000	400,000	764,000
34605	Vehicle tow admin fee (VTACR)	186,634	165,000	285,000	375,000
34630	Fire fees	593,916	450,000	600,000	550,000
34640	Fire communication - tri city	1	-	-	-
34650	Hydrant flow test fees	3,442	-	-	-
34680	Code enforcement fees	56,713	50,000	50,000	50,000
34681	Administrative code enforcemen	396	-	-	-
34691	Outreach revenue	48,059	55,000	55,000	55,000
34700	Express plan check fees	107,091	100,000	250,000	150,000
34701	Final Map Checking Fees	8,850	-	-	-
34710	Excavation fees	218,460	150,000	150,000	175,000
34711	Const. Inspection Fees R-O-W	65,738	50,000	100,000	80,000
34770	Collectible jobs - A & G	31,721	100,000	100,000	100,000
35000	Library fines and fees	91,239	105,000	105,000	95,000
35234	Program/registration revenue	11,330	12,000	12,000	12,000
35510	Local assessment fees	197	-	-	-
37140	Graphics fees	13,619	-	-	-
Charges for Services Total		\$ 2,326,707	\$ 1,872,000	\$ 2,507,000	\$ 2,781,000
Miscellaneous & Non-Operating Revenue					
38500	Donations & contribution	\$ 9,891	\$ 38,000	\$ 38,000	\$ 15,000
38508	Developer revenue	5,619	-	-	-
38520	Rose float donations	3,607	-	-	-
38525	Sponsorships	38,801	-	-	-
38526	Advertising revenue	111,114	100,000	100,000	100,000
38527	Rebate revenue	52,078	55,000	55,000	55,000
38550	Unclaimed money & prop	93,138	50,000	50,000	75,000
38560	Miscellaneous revenue	1,938,140	900,500	976,363	1,132,030

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
38569	Citywide collection revenue	11,776	20,000	45,000	25,000
39080	Sales of property	3,185	-	-	-
Miscellaneous & Non-Operating Revenue Total		\$ 2,267,347	\$ 1,163,500	\$ 1,264,363	\$ 1,402,030
Interfund Revenue					
37660	Salary O/H budget Job	\$ 576,034	\$ 600,000	\$ 600,000	\$ 650,000
37661	Cost allocation revenue	15,605,940	15,922,603	15,922,603	14,440,577
Interfund Revenue Total		\$ 16,181,974	\$ 16,522,603	\$ 16,522,603	\$ 15,090,577
GSA Reimbursement					
39222	GSA reimbursement	\$ -	\$ -	\$ 1,501,763	\$ 3,920,953
GSA Reimbursement Total		\$ -	\$ -	\$ 1,501,763	\$ 3,920,953
Transfer from Other Funds					
39146	Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150	Transfer-Electric	20,607,000	20,357,000	20,357,000	20,107,000
39200	Transfer-Parking	1,900,000	1,900,000	1,900,000	-
Transfer from Other Funds Total		\$ 23,657,000	\$ 23,407,000	\$ 23,407,000	\$ 21,257,000
TOTAL REVENUES		\$ 176,131,986	\$ 174,006,103	\$ 178,372,729	\$ 185,666,560

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
APPROPRIATIONS					
Salaries & Benefits					
41100	Salaries	\$ 76,714,004	\$ 81,648,679	\$ 82,632,180	\$ 83,054,924
41200	Overtime	11,918,116	6,901,626	6,941,626	7,039,806
41300	Hourly wages	3,366,367	2,902,799	2,942,422	2,857,615
Various	Benefits	24,479,602	26,673,244	27,478,693	28,112,746
42601	PARS supplemental retirement	897,888	897,888	897,888	897,511
42700, 42702	PERS Retirement	20,138,294	22,783,905	22,783,905	25,880,542
42701	PERS cost sharing	(2,342,585)	(2,691,525)	(2,691,525)	(2,767,320)
42799	Salary charges in (out)	(1,687,641)	(2,185,659)	(2,185,659)	(2,902,834)
Salaries & Benefits Total		\$ 133,484,045	\$ 136,930,957	\$ 138,799,530	\$ 142,172,990
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 441,424	\$ 414,617	\$ 414,617	\$ 408,117
43060	Utilities	6,530,028	6,092,141	6,242,141	6,430,046
43080	Rent	506,871	499,827	499,827	410,042
43090	Equipment usage	21,504	2,000	2,000	2,000
43110	Contractual services	6,239,702	7,681,018	8,444,344	8,517,034
43111	Construction services	70,928	325,000	325,000	301,000
43112	Direct assistance	7,500	-	-	-
43128	Developer contract	10,619	-	-	-
44100	Repairs to equipment	55,858	72,741	72,741	89,341
44120	Repairs to office equip	25,553	86,130	86,130	74,384
44200	Advertising	133,443	98,850	98,850	104,300
44250	Data communication	5,540	-	-	-
44300	Telephone	1,568	-	-	-
44351	Fleet / equip rental charge	5,029,041	5,682,230	5,682,230	6,397,436
44352	ISD service charge	9,767,119	10,089,602	10,089,602	8,793,999
44353	Building Maintenance Service Charge	-	-	1,000,000	-
44400	Janitorial services	132,373	172,900	172,900	56,300
44450	Postage	117,399	120,782	120,782	130,182
44500	Support of prisoners	56,113	60,600	60,600	60,000
44550	Travel	89,067	138,429	138,429	118,402
44551	POST travel	329	40,005	40,005	-
44600	Laundry & towel service	41,253	28,500	28,500	42,900
44650	Training	172,597	171,950	175,050	189,344
44651	POST training	62,464	57,567	57,567	134,000
44700	Computer software	104,644	-	-	-
44750	Liability Insurance	3,346,025	3,455,482	3,465,367	3,117,767
44751	Insurance/surety bond premium	19,840	6,100	6,100	-
44760	Regulatory	17,141	2,200	2,200	3,450
44800	Membership & dues	133,629	180,355	180,355	178,182
45050	Periodicals & newspapers	56,209	23,440	23,440	23,140
45100	Books	486,902	509,888	509,888	519,458
45101	Digital Resources	198,955	122,938	122,938	136,000
45150	Furniture & equipment	701,745	533,499	533,499	485,038
45170	Computer hardware	5,162	-	-	-
45200	Maps & blue prints	3,677	12,400	12,400	12,400
45250	Office supplies	282,269	393,915	393,915	367,818
45300	Small tools	20,717	19,863	19,863	15,143
45350	General supplies	1,254,414	1,234,745	1,302,745	1,300,062
45400	Reports & publications	8,720	4,800	4,800	4,800
45450	Printing and graphics	24,537	-	-	-
45600	A & G overhead	2,273	-	-	-

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
46900	Business meetings	91,384	79,313	79,313	77,820
47000	Miscellaneous	66,950	136,976	136,976	127,844
47010	Discount earned & lost	(487)	-	-	-
49050	Charges-other depts	-	(491)	(491)	(70,246)
Maintenance & Operation Total		\$ 36,342,997	\$ 38,550,312	\$ 40,544,623	\$ 38,557,503
Transfers					
48020	Transfer-Special Revenue	\$ 60,000	\$ 70,000	\$ 371,763	\$ 1,154,191
48030	Transfer-Debt Service	-	500,000	500,000	500,000
48040	Transfer-Capital Funds	330,000	5,347,000	5,347,000	471,250
Transfers Total		\$ 390,000	\$ 5,917,000	\$ 6,218,763	\$ 2,125,441
Capital Outlay		\$ 146,876	\$ 103,258	\$ 903,258	\$ 35,000
TOTAL APPROPRIATIONS		\$ 170,363,917	\$ 181,501,527	\$ 186,466,174	\$ 182,890,934
NET SURPLUS/(USE OF FUND BALANCE)		\$ 5,768,069	\$ (7,495,424)	\$ (8,093,445)	\$ 2,775,626

CITY OF GLENDALE SPECIAL REVENUE FUNDS

Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-six (36) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 of the Federal Housing and Urban Development Act for housing assistance to low and moderate income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Supportive Housing Grant Fund (204)* is used to account for monies received by the City under the Supportive Housing Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Investment Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* was established in FY 2004-05 to account for monies received by the City under the inclusionary zoning program for the San Fernando Road Corridor Redevelopment Project Area.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *BEGIN Affordable Homeownership Fund (212)* was established in FY 2011-12 to account for monies awarded by the California Housing and Community Development Building Equity and Growth in Neighborhoods (BEGIN) to the City for first time home buyer loans to Doran Gardens home buyers. Loan principal repayments and interest payments are deposited into the fund to be re-used for eligible affordable home ownership activities such as first time home buyer loans and single family rehabilitation loans.
- *Low & Mod Income Housing Asset Fund (213)* is a new fund created in FY 2012-13 and will be used to account for program income, which includes rental income and other related sources from the Low and Moderate Income Housing Fund. Funds may be used for affordable housing purposes in accordance with state laws, including *California Redevelopment Law* and the *Health and Safety Code*.
- *Economic Development Fund (215)* was established in FY 2014-15 and will be used to account for residual property tax the City will receive as a result of the elimination of the Glendale Redevelopment Agency (GRA) due to AB 1x26. The residual property tax is tax increment revenue that was formerly allocated to the GRA. The Fund also accounts for rental revenue the City receives for the property it owns. Funds will be used for Economic Development staffing and program costs.
- *Grants Fund (216)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (217)* is a new fund created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City.
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *PW Special Grants Fund (252)* is used to account for various small grants received and expended by the Public Works Department.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.
- *Measure R-Regional Return Fund (255)* is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Transit Prop A Local Return (256) is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- Transit Prop C Local Return (257) is funded through two ½ cent sales tax measures to finance a Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- Transit Utility Fund (258) is used to account for the operating and capital costs for revenues generated by the City's public transit system. The City's transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues and passenger fares.
- Asset Forfeiture Fund (260) is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- Police Special Grants Fund (261) is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- Supplemental Law Enforcement Fund (262) is used to account for monies received from the State of California to provide funding for local agencies for the Citizen's Option for Public Safety Program (COPS).
- Fire Grant Fund (265) is used to account for grant monies received and expended for fire prevention programs.
- Fire Mutual Aid Fund (266) was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- Special Events Fund (267) is used to account for reimbursements received from a variety of sources for City personnel services provided to special events.
- Nutritional Meals Grant Fund (270) is used to account for monies received from federal assistance programs for senior citizen services.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Library Fund (275) is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.
- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (290) is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development, and demonstration programs.
- Recreation Fund (501) is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.
- Hazardous Disposal Fund (510) is used to account for the operations of the toxic waste disposal in the City. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.
- Emergency Medical Services Fund (511) is used to account for operations of the emergency transport and paramedic service in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last few years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated.
- Parking Fund (520) is used to account for the operations of City-owned public parking lots and garages. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.

The total appropriation in the *Special Revenue Funds* for FY 2015-16 is \$103.7 million, which reflects a net increase of approximately \$7 million, or 7.3%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type, along with the addition of several funds to this category. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2016.

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	201 - CDBG Fund	202 - Housing Assistance Fund	203 - Home Grant Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	11,000	-
Revenue from Other Agencies	1,580,061	30,083,076	1,137,138
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	26,000	3,500
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,580,061	\$ 30,120,076	\$ 1,140,638
Estimated Appropriations			
Salaries & Benefits	\$ 645,280	\$ 2,466,351	\$ 267,906
Maintenance & Operation	834,720	27,976,588	872,732
Capital Outlay	-	-	-
Capital Improvement	100,061	-	-
TOTAL APPROPRIATIONS	\$ 1,580,061	\$ 30,442,939	\$ 1,140,638
NET SURPLUS/ (USE OF FUND BALANCE)	\$ -	\$ (322,863)	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	204 - Supportive Housing Grant Fund	205 - Emergency Solutions Grant Fund	206 - Workforce Investment Act Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	2,345,056	155,799	5,178,996
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	30,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 2,345,056	\$ 155,799	\$ 5,208,996
Estimated Appropriations			
Salaries & Benefits	\$ 242,980	\$ 50,518	\$ 3,267,918
Maintenance & Operation	2,102,079	110,908	1,949,298
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 2,345,059	\$ 161,426	\$ 5,217,216
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (3)	\$ (5,627)	\$ (8,220)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	209 - Affordable Housing Trust Fund	210 - Urban Art Fund	211 - Glendale Youth Alliance Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	1,122,187	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	20,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	1,537,696
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ -	\$ 1,142,187	\$ 1,537,696
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 28,309	\$ 1,344,812
Maintenance & Operation	-	220,000	192,884
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ 248,309	\$ 1,537,696
NET SURPLUS/ (USE OF FUND BALANCE)	\$ -	\$ 893,878	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund	215 - Economic Development Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ 3,000,000
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	86,000	320,000
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Misc and Non-Operating Revenue	88,800	207,000	600,000
Transfers from Other Funds	-	784,191	300,000
TOTAL REVENUES	\$ 88,800	\$ 1,077,191	\$ 4,220,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 232,017	\$ 609,888
Maintenance & Operation	88,800	170,042	1,488,867
Capital Outlay	-	-	-
Capital Improvement	-	-	371,950
TOTAL APPROPRIATIONS	\$ 88,800	\$ 402,059	\$ 2,470,705
NET SURPLUS/ (USE OF FUND BALANCE)	\$ -	\$ 675,132	\$ 1,749,295

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	216 - Grant Fund	217 - Filming Fund	251 - Air Quality Improvement Fund	252 - Public Works Special Grants Fund
Estimated Revenues				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Taxes	-	-	-	-
Other Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Fines and Forefeitures	-	-	-	-
Use of Money and Property	-	-	1,500	-
Revenue from Other Agencies	5,540,000	-	245,000	-
Charges for Services	-	504,992	8,000	-
Misc and Non-Operating Revenue	-	-	-	-
Transfers from Other Funds	-	-	-	-
TOTAL REVENUES	\$ 5,540,000	\$ 504,992	\$ 254,500	\$ -
Estimated Appropriations				
Salaries & Benefits	\$ -	\$ 489,457	\$ 190,000	\$ 23,234
Maintenance & Operation	-	11,395	117,207	628
Capital Outlay	4,738,000	-	-	-
Capital Improvement	802,000	-	-	-
TOTAL APPROPRIATIONS	\$ 5,540,000	\$ 500,852	\$ 307,207	\$ 23,862
NET SURPLUS/ (USE OF FUND BALANCE)	\$ -	\$ 4,140	\$ (52,707)	\$ (23,862)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	253 - San Fernando Landscape District Fund	254 - Measure R Local Return Fund	255 - Measure R- Regional Return Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	2,142,000	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	30,000	-
Revenue from Other Agencies	-	-	2,617,608
Charges for Services	-	-	-
Misc and Non-Operating Revenue	75,000	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 75,000	\$ 2,172,000	\$ 2,617,608
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	81,124	-	-
Capital Outlay	-	1,915,000	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 81,124	\$ 1,915,000	\$ -
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (6,124)	\$ 257,000	\$ 2,617,608

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	256 - Transit Prop A Local Return Fund	257 - Transit Prop C Local Return Fund	258 - Transit Utility Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forefeitures	-	-	-
Use of Money and Property	50,000	25,000	-
Revenue from Other Agencies	3,456,000	2,884,000	1,223,000
Charges for Services	100,000	40,000	8,248,661
Misc and Non-Operating Revenue	-	-	57,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 3,606,000	\$ 2,949,000	\$ 9,528,661
Estimated Appropriations			
Salaries & Benefits	\$ 207,639	\$ 486,999	\$ 447,600
Maintenance & Operation	3,567,141	3,487,489	9,081,061
Capital Outlay	166,000	-	-
Capital Improvement	-	250,000	-
TOTAL APPROPRIATIONS	\$ 3,940,780	\$ 4,224,488	\$ 9,528,661
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (334,780)	\$ (1,275,488)	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	260 - Asset Forfeiture Fund	261 - Police Special Grants Fund	262 - Supplemental Law Enforcement Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	706,487	410,000
Charges for Services	-	178,660	-
Misc and Non-Operating Revenue	-	29,270	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ -	\$ 914,417	\$ 410,000
Estimated Appropriations			
Salaries & Benefits	\$ 269,886	\$ 857,825	\$ 398,081
Maintenance & Operation	300,206	76,300	7,720
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 570,092	\$ 934,125	\$ 405,801
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (570,092)	\$ (19,708)	\$ 4,199

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	265 - Fire Grant Fund	266 - Fire Mutual Aid Fund	267 - Special Events Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	400,000	-
Charges for Services	-	-	440,000
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ -	\$ 400,000	\$ 440,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 194,304	\$ 360,075
Maintenance & Operation	-	5,663	10,147
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ 199,967	\$ 370,222
NET SURPLUS/ (USE OF FUND BALANCE)	\$ -	\$ 200,033	\$ 69,778

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	270 - Nutritional Meals Grant Fund	275 - Library Fund	280 - Cable Access Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	4,000	8,000
Revenue from Other Agencies	303,484	-	-
Charges for Services	-	112,735	450,000
Misc and Non-Operating Revenue	42,000	51,575	-
Transfers from Other Funds	70,000	-	-
TOTAL REVENUES	\$ 415,484	\$ 168,310	\$ 458,000
Estimated Appropriations			
Salaries & Benefits	\$ 211,024	\$ 55,435	\$ -
Maintenance & Operation	218,716	266,791	-
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 429,740	\$ 322,226	\$ -
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (14,256)	\$ (153,916)	\$ 458,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	290 - Electric Public Benefit Fund	501 - Recreation Fund	510 - Hazardous Disposal Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	6,973,000	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	15,000	-	-
Revenue from Other Agencies	-	4,000	-
Charges for Services	-	2,887,750	1,497,000
Misc and Non-Operating Revenue	-	515,183	75,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 6,988,000	\$ 3,406,933	\$ 1,572,000
Estimated Appropriations			
Salaries & Benefits	\$ 496,993	\$ 2,245,684	\$ 1,017,359
Maintenance & Operation	5,923,605	1,252,737	512,504
Capital Outlay	-	-	-
Capital Improvement	-	1,650,000	-
TOTAL APPROPRIATIONS	\$ 6,420,598	\$ 5,148,421	\$ 1,529,863
NET SURPLUS/ (USE OF FUND BALANCE)	\$ 567,402	\$ (1,741,488)	\$ 42,137

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	511 - Emergency Medical Services Fund	520 - Parking Fund	Total
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ 3,000,000
Sales Taxes	-	-	2,142,000
Other Taxes	-	-	6,973,000
Licenses and Permits	-	-	1,122,187
Fines and Forfeitures	-	2,597,424	2,597,424
Use of Money and Property	-	-	570,500
Revenue from Other Agencies	-	-	58,269,705
Charges for Services	5,200,000	5,265,633	26,471,127
Misc and Non-Operating Revenue	63,000	50,000	1,913,328
Transfers from Other Funds	-	-	1,154,191
TOTAL REVENUES	\$ 5,263,000	\$ 7,913,057	\$ 104,213,462
Estimated Appropriations			
Salaries & Benefits	\$ 3,545,395	\$ 2,751,915	\$ 23,404,884
Maintenance & Operation	1,918,698	5,003,629	67,849,679
Capital Outlay	-	2,454,768	9,273,768
Capital Improvement	-	-	3,174,011
TOTAL APPROPRIATIONS	\$ 5,464,093	\$ 10,210,312	\$ 103,702,342
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (201,093)	\$ (2,297,255)	\$ 511,120

CITY OF GLENDALE

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to prepay long-term obligations. The City has no general obligation (GO) debt. The City currently does not have a formal debt management policy. However, the City ensures that all annual debt obligations are met. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. The final lease payment for the Municipal Service Building (MSB) Seismic Retrofit Project was made in FY 2013-14. This fund will temporarily remain in the summary section of this book to show prior years' data. There is one remaining Debt Service Fund with an appropriation for FY 2015-16: Police Building Project Fund (303). The following provides a brief summary for the City Debt Service Funds:

- *Police Building Project Fund (303)* is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.
- *Capital Leases Fund (306)* is used to accumulate monies for the interest and principal payments of the \$8.2 million Capital Lease with SunTrust Leasing Corporation to finance the Municipal Service Building (MSB) Seismic Retrofit Project approved in August 2006. The final lease payment in FY 2013-14 was financed via a transfer from the Refuse Fund (530).

Total interest and principal payments projected in the Debt Service Funds for FY 2015-16 is \$3.0 million.

BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In December 2013, the Standard & Poor's Ratings Services (S&P) lowered the City's issuer credit rating (ICR) to 'AA+' from 'AAA' based on its newly released local general obligation (GO) criteria. Although

CITY OF GLENDALE DEBT SERVICE FUNDS

the downgrade is a result of the City's debt and liability profile, S&P's opinion is that the City has a stable outlook due to its very strong budgetary flexibility and strong management conditions. In September 2013, the Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's sound reserve levels, good liquidity, satisfactory financial performance, and prudent financial policies and budgeting practices. In September 2013, Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects the credit strength of the City's large and diverse tax base and the City's location in the Los Angeles area economy. In addition, the City's economic indicators and financial performance are relatively stable, and that local and regional economies are improving sufficiently to support projected expenditures. As of June 30, 2015, the City has no outstanding GO debt.

In regards to the City's outstanding Variable Rate Demand Certificates of Participation (COPs), effective July 2013, the City entered into a direct-purchase agreement with Bank of America. The S&P does not rate these bonds. In September 2013, Fitch Ratings affirmed their rating of 'AA' and Moody's Investors Service affirmed their rating of 'A1'. The ratings from these agencies regarding the COPs are positive indicators of the City's strong financial position, prudent financial and budget policies, and overall general creditworthiness.

The City's current bond ratings are as follows:

Debt Issue	Moody's	Standard & Poor's (S & P)	Fitch Ratings'
Issuer credit rating/Implied General Obligation*	Aa2	AA+	AA+*
Police building project (COPs)	A1	N/A	AA

The annual debt service requirements to amortize governmental long-term bonded debt in the Debt Service Funds at June 30, 2015 (in thousands) are as follows:

Fiscal Year	Police Building Project (COPs)		Total Debt Service
	Interest*	Principal	
2016	\$ 207	\$ 2,795	\$ 3,002
2017	192	1,820	2,012
2018	182	1,905	2,087
2019	172	1,985	2,157
2020-2024	689	11,520	12,209
2025-2029	344	14,895	15,239
2030-2031	19	3,480	3,499
Total	\$ 1,805	\$ 38,400	\$ 40,205

Note:

*The interest rate for the Police Building Project (COPs) is a floating rate, therefore, the interest portion of the payment will be estimated periodically and budgeted during the annual budget process. Any adjustments to the interest payment that occur during the fiscal year will be incorporated into the quarterly budget adjustment process.

CITY OF GLENDALE DEBT SERVICE FUNDS

CITY OF GLENDALE LEGAL DEBT MARGIN As of June 30, 2015 (unaudited)

Under City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The City's assessed value totaled about \$20.6 billion. As of June 30, 2015 the City's legal debt margin totaled \$3,085,271,474. The City is not at risk of exceeding its legal debt limit.

Net Assessed Value *	\$	20,568,476,496
Debt Limit - 15% of Assessed Value	\$	3,085,271,474
Amount of Debt Applicable to Debt Limit		-
Legal Debt Margin	\$	3,085,271,474

Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2006	18,005,193	2,700,779	96,985	2,603,794
2007	19,901,327	2,985,199	92,570	2,892,629
2008	21,210,320	3,181,548	87,980	3,093,568
2009	22,588,450	3,388,268	88,936	3,299,332
2010	22,589,800	3,388,470	107,985	3,280,485
2011	22,892,818	3,433,923	147,872	3,286,050
2012**	18,731,797	2,809,770	-	2,809,770
2013**	18,862,952	2,829,443	-	2,829,443
2014**	19,635,549	2,945,332	-	2,945,332
2015**	20,568,476	3,085,271	-	3,085,271

Notes:

* Source: County of Los Angeles, Auditor-Controller's Office. Net Assessed Value number does not include the former Glendale Redevelopment Agency's assessed valuations (\$4,867,534,757) as a result of AB 1x26.

** As a result of AB 1x26, the debt associated with the GRA (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE
DEBT SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	303 - Police Building Project Fund	Total
Estimated Revenues		
Use of Money and Property	\$ 175,000	\$ 175,000
Transfers from Other Funds	500,000	500,000
TOTAL REVENUES	\$ 675,000	\$ 675,000
Estimated Appropriations		
Maintenance & Operation	\$ 3,025,000	\$ 3,025,000
TOTAL APPROPRIATIONS	\$ 3,025,000	\$ 3,025,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ (2,350,000)	\$ (2,350,000)

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten year basis, with the "Future Years" column representing a five-year time span. When the FY 2015-16 City of Glendale budget was adopted by the City Council, only the FY 2015-16 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective project and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. In FY 2012-13, FY 2013-14, and continuing through FY 2014-15, the General Fund transferred 1% of the sales tax revenue to the CIP Fund. For FY 2015-16, the General Fund transferred 1.25% of the sales tax revenue to the CIP Fund. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as federal, state and regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bond proceeds diminished when the State Legislature passed AB 1x 26, dissolving redevelopment agencies across the state. . For FY 2015-16, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

The City's total CIP appropriation for FY 2015-16 is approximately \$76.7 million. The FY 2014-15 CIP appropriations was 138.7 million. The significant budget decrease, as compared to last year, is mainly attributable to a decrease in capital improvement projects by Glendale Water & Power. The majority of the projects budgeted in the FY 2014-15 budget for Glendale Water & Power were multi-year projects with the full appropriation reflecting in the FY 2014-15 budget. Highlights of the City's program for FY 2015-16 include the following:

- The General Fund CIP Fund (401) has an appropriation of \$3.4 million for FY 2015-16. The significant projects include ADA facility modifications, City Hall building renovations, the Municipal Services Building roof restoration, repairs to the Adult Recreation Center tennis court, Verdugo

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

Park renovations, renovations to the Central Library, and a transfer to Fund 403 for Landfill Post Closure.

- Community Services & Parks has an appropriation of \$7.2 million of which \$1.7 million is budgeted in the Recreation Fund (501) for FY 2015-16. Some of the major projects include the Deukmejian Nature Education Center, the Fremont Park renovation, renovations at Upper Scholl Canyon, the Verdugo Park North Community Building, and the renovation of the Sports Complex concession stand.
- Glendale Water & Power comprises \$44.5 million of the total CIP appropriation for FY 2015-16. Some of the significant projects include Grayson Power Plant, the Unit 4 Boiler Retube, the Linden Avenue Water Main Replacement Project, and the Chevy Oaks recycled water project.
- Library, Arts & Culture has appropriations of \$950 thousand for the Central Library Renovation and maintenance of the Branch Libraries.
- Public Works has a CIP appropriation of \$20.2 million of which \$14.3 million is for projects budgeted in the Sewer Fund (525). Significant projects in the Sewer Fund include the Hyperion Waster Water System, the LA-Glendale Water Reclamation Plant, the Sewer Reconstruction Program, and the Wastewater Capacity Improvement project.

SUMMARY OF CIP APPROPRIATIONS & FUNDING SOURCES

This section specifically discusses the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (407), the Parks Quimby Fee Fund (408), and the CIP Reimbursement Fund (409). The detail for all other CIP can be found in the Department Section of this document within each respective fund and department.

General Fund CIP (401)

The FY 2015-16 General Fund CIP (Fund 401) includes \$3.4 million of new appropriations for the following projects:

- Adult Recreation Center Tennis Court Repair - \$175,000 (*Community Services & Parks*)
- Glorietta Park Lighting and Irrigation - \$200,000 (*Community Services & Parks*)
- Rockhaven Rehabilitation - \$50,000 (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$150,000 (*Community Services & Parks*)
- Verdugo Park Renovations - \$1,000,000 (*Community Services & Parks*)
- Fire Station 26 Reconstruction - \$35,000 (*Fire*)
- Branch Libraries - \$100,000 (*Library, Arts & Culture*)
- Central Library Renovation - \$850,000 (*Library, Arts & Culture*)
- ADA Facility Modification - \$125,000 (*Public Works*)
- Project Management Staff - \$50,000 (*Public Works*)
- Replacement of Boilers, Police Department - \$100,000 (*Public Works*)
- City Hall Building Renovation - \$250,000 (*Public Works*)
- Fire Station 24 Emergency Generator Replacement - \$40,000 (*Public Works*)
- Municipal Services Building Roof Restoration - \$250,000 (*Public Works*)

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

Main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee, and the 1.25% sales tax transferred from the General Fund.

State Gas Tax Fund (402)

The FY 2015-16 State Gas Tax Fund includes new appropriations of approximately \$4.4 million for the following Public Works projects:

- Gutter Construction Program - \$250,000
- Slurry Seal Maintenance Program - \$500,000
- Sidewalk Maintenance Program - \$500,000
- Street Reconstruction Program - \$375,000
- Street Resurfacing Program - \$375,000
- Street Tree Maintenance - \$500,000
- Pennsylvania Avenue Rehabilitation - \$500,000
- Doran Street and Adjacent Streets Rehabilitation - \$150,000
- Oceanview Blvd. Rehabilitation - \$200,000
- Verdugo Blvd. Rehabilitation - \$150,000
- Traffic Signal Installation at Various Locations - \$880,000

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

Scholl Canyon Landfill Post-Closure Fund (403)

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30 year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 8 years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 401) to the Landfill Post-Closure Fund (Fund 403). The total designated cash balance in this fund is \$25.9 million as of June 30, 2015. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2015-16 and prior years. Cash has been set aside for a time after the eventual closure, therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation. Due to the challenges faced by the Capital Improvement Fund, the annual transfer into the Scholl Canyon Landfill Post-Closure Fund was suspended for FY 2010-11 and FY 2011-12.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

In FY 2012-13 the annual transfer was reinstated; however, due to the challenges faced by the Capital Improvement Fund, the annual transfer was reduced from \$1.5 million to \$250,000. Effective FY 2013-14 the annual transfer was increased back to \$1.5 million. Effective FY14-15 and continuing through FY 15-16, the annual transfer was increased to \$2.0 million.

Parks Mitigation Fee Fund (405)

The FY 2015-16 Parks Mitigation Fee Fund includes new appropriations of \$4.0 million for the following Community Services & Parks projects:

- Deukmejian Nature Education Center - \$1,000,000
- Fremont Park Renovation and Design - \$2,000,000
- Verdugo Park – North Community Building & Restrooms - \$500,000
- Brand Park Lighting - \$500,000

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments.

Library Mitigation Fee Fund (407)

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2015-16.

Parks Quimby Fee Fund (408)

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2015-16.

CIP Reimbursement Fund (409)

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by Grants. There are no new appropriations in this fund for FY 2015-16.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects budgeted in FY 2015-16 within the Capital Improvement General Fund (Fund 401), the State Gas Tax Fund (Fund 402), the Parks Mitigation Fee Fund (405), the Library Mitigation Fee Fund (407), and the CIP Reimbursement Fund (409). The table below lists the project, the project description, the adopted FY15-16 budgeted amount and identifies if the project has no impact, minimal impact, or a significant impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

Project	Project Description	Adopted FY 2015-16	Operating Budget Impact
401-401			
Fire Station 26 Reconstruction	Complete the reconstruction project and make necessary repairs to the flooring of Station 26.	\$ 35,000	No Impact
401-501			
ADA Facility Modifications	The FY 2015-16 appropriation will be used for necessary improvements and modifications to all City facilities for Americans with Disabilities Act (ADA) compliance. This program ensures uninterrupted access to community services for individuals with disabilities.	\$ 125,000	Possible Minimal Impact
Replacement of Boilers - Police Building	Replacement of old boilers to improve the current HVAC system.	\$ 100,000	No Impact
City Hall Building Renovation	The scope of this project will include accessibility improvements, tenant and security improvements, replacement and relocation of HVAC equipment, exterior restoration, and landscaping improvements to meet a more drought compatible strategy.	\$ 250,000	Possible Minimal Impact
Fire Station 24 Emergency Generator Replacement	Replace non-emissions compliant generators at Fire Station 24.	\$ 40,000	No Impact
MSB Roof Restoration	Recondition roof at Municipal Services Building. Existing roofing material is near end of life, but may still be restored at a fraction of the cost of total replacement.	\$ 250,000	No Impact
Project Management Staff	Salary or Hourly staff hired for project management.	\$ 50,000	Possible Significant Impact
401-601			
Rockhaven Rehabilitation	This project is for the maintenance funding limited to only arresting further deterioration of a 3.5 acre historic sanitarium complex consisting of 15 buildings.	\$ 50,000	Possible Significant Impact
Adult Recreation Center Tennis Court Repair	Joint-Use project with GUSD to renovate six existing substandard tennis courts, lighting replacement and addition of a restroom building located at the Glendale High School (GHS) campus. This project is pursuant to an EIR mitigation measure requiring two tennis courts be constructed to replace the four tennis courts removed from Central Park as part of the ARC construction project.	\$ 175,000	Possible Minimal Impact

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2015-16	Operating Budget Impact
401-601 (Continued)			
Parks Unanticipated Repairs	This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvement (e.g. drinking fountains, bathrooms, playground equipment). In other situations, the work may stem from winter water damage, vehicle accidents, or underground system failures that damage other park infrastructure. These costs may include labor time charged for the repair and restoration of such incidents. Well maintained parks will benefit both citizens and visitors in the community. These repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. In addition, by removing the vandalism and making these necessary repairs, it makes the City parks more inviting to people and encourages the use of these recreational outlets.	\$ 150,000	Possible Significant Impact
Verdugo Park Renovations	Renovation of Verdugo Park infra-structure, landscaping, lighting, restrooms, concession building, and other park amenities.	\$ 1,000,000	Possible Minimal Impact
Glorietta Park Lighting & Irrigation Replacement	The replacement of irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. Well maintained parks will benefit both citizens and visitors in the community.	\$ 200,000	Possible Minimal Impact
401-681			
Central Library Renovation	The proposed renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's Inhumanity to Man, and a Maker Space. The renovation of the Central Library will be executed in such a way as to preserve the City's ability to list the building as a historical site in the future. The renovations allow for the library to be pedestrian friendly in a welcoming atmosphere which benefits both citizens and visitors to the community.	\$ 850,000	Possible Significant Impact
Branch Libraries	To provide ongoing building maintenance of neighborhood libraries.	\$ 100,000	Possible Significant Impact
402-501			
Street Resurfacing Program	This annual ongoing Public Works program is intended to restore structural integrity to deteriorated streets. This will prolong the useful life of the pavement and decrease maintenance costs by overlaying these streets with rubberized asphalt concrete. Failure to perform rehabilitation at the proper life cycle interval increases the degree of deterioration, thus requiring a more expensive method of rehabilitation. The new appropriation for this project in FY 2015-16 is for ongoing maintenance of the streets that will benefit both the citizens and visitors in the community. This will provide a safer place to walk and drive, as well as make the City more inviting to people visiting or seeking to move to the community.	\$ 375,000	Possible Minimal Impact
Gutter Construction Program	This project is for the construction of concrete gutters on existing streets without gutters and partial funding for the replacement of damaged curbs, gutters, and sidewalks as a part of the Annual Street Resurfacing Program. This enhances the quality of the City's gutters, curbs, and sidewalks, and provides for a safer environment for the citizens and the visitors to the community.	\$ 250,000	Possible Minimal Impact

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2015-16	Operating Budget Impact
402-501 (Continued)			
Street Reconstruction Program	This ongoing Public Works program is intended to reconstruct streets with extensive structural failure that can no longer be rehabilitated economically by surface treatments such as resurfacing or slurry sealing. The FY 2015-16 appropriation will be used for street reconstruction by removing the existing base and pavement, re-grading, and then constructing a new base and pavement with a rubberized asphalt concrete. This enhances the quality of the City's streets and provides for a safer environment for the citizens and the visitors to the community.	\$ 375,000	Possible Minimal Impact
Street Tree Maintenance	To provide funding for the street tree maintenance program at various Citywide locations.	\$ 500,000	Possible Minimal Impact
Sidewalk Maintenance Program	To provide funding for the sidewalk maintenance program at various Citywide locations.	\$ 500,000	Possible Minimal Impact
Slurry Seal Maintenance Program	To provide funding for the slurry seal maintenance program at various Citywide locations.	\$ 500,000	Possible Minimal Impact
Pennsylvania Ave. Rehabilitation (City Portion)	The project includes removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt-concrete pavement; placement of rubberized asphalt-concrete pavement; installation of new traffic signal system at 210 Freeway on-ramps and off-ramps; and installation of pavement striping and other markings. The project boundary is between the 210 Freeway and Markridge Road.	\$ 500,000	Possible Significant Impact.
Doran Street and Adjacent Streets Rehabilitation Project	The project includes the rehabilitation of Doran Street and adjacent streets, and modification of traffic signals at Doran Street and Louise Street.	\$ 150,000	Possible Significant Impact.
Oceanview Blvd. Rehabilitation Project	The project includes the rehabilitation of Oceanview Blvd. between Verdugo Road and City Boundary (County of Los Angeles), and the installation of a new traffic signal at Oceanview Blvd. and Verdugo Road.	\$ 200,000	Possible Significant Impact.
Verdugo Blvd. Rehabilitation Project	The project includes the rehabilitation of Verdugo Blvd. between Verdugo Road and City Boundary (City of La Canada Flintridge), and installation of a new traffic signal at Freeway 2 Southbound On Ramp.	\$ 150,000	Possible Significant Impact.
Traffic Signal Installation at Various Locations	Installation of Traffic Signals at the intersection of Chevy Chase Drive and Harvey Drive, Broadway and Kenwood Avenue, and Broadway and Everett Street.	\$ 880,000	Possible Minimal Impact
405-601			
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains.	\$ 1,000,000	Possible Significant Impact.
Fremont Park Design/Renovation	Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The project is currently in the Master Planning phase and the park will be improved based on the Master Plan.	\$ 2,000,000	Possible Significant Impact.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2015-16	Operating Budget Impact
405-601 (Continued)			
Verdugo Park- North Community Building & Restrooms	The existing restroom will be renovated and a new community building will be added to be used for day camps and can be rented out to the public for special events.	\$ 500,000	Possible Minimal Impact
Brand Park Lighting	Evaluating the lighting at Brand Park, replacing existing light poles and adding new lights as necessary to assure the safety and security of the patrons using the park.	\$ 500,000	Possible Minimal Impact

The following pages provide a Summary for the General Fund Capital Improvement Program (Fund 401) and a detailed listing of the projects within this Fund, the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), the Parks Quimby Fee Fund (Fund 408), and the CIP Reimbursement Fund (409) for the fiscal years ending June 30, 2016 through June 30, 2025.

CITY OF GLENDALE
GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401
(in Thousands)

	FY 14-15 Adopted	FY 14-15 Est. Actuals	FY 15-16 Adopted	FY 16-17 Projected	FY 17-18 Projected	FY 18-19 Projected	FY 19-20 Projected	Future Years FY 21-25	Estimated Totals 2015-25
Capital Improvement Fund (401) - Recurring Resources									
Sales Tax	\$ 347	\$ 347	\$ 471	\$ 598	\$ 733	\$ 882	\$ 928	\$ 4,640	\$ 8,599
Scholl Canyon Royalty Fee	3,200	3,200	3,523	3,484	3,440	3,396	3,352	16,760	37,155
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-
TOTAL RECURRING RESOURCES	\$ 3,547	\$ 3,547	\$ 3,994	\$ 4,082	\$ 4,173	\$ 4,278	\$ 4,280	\$ 21,400	\$ 45,754
Capital Improvement Fund (401) - Non-Recurring Resources									
Transfer from Sewer Fund (MSB Payment)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund (Fund Balance)	5,000	5,000	-	-	-	-	-	-	5,000
Estimated Grant Revenue	-	-	-	-	-	-	-	-	-
Unspent Grant	-	3,996	-	-	-	-	-	-	3,996
Grant Receivables	-	5,337	-	-	-	-	-	-	5,337
TOTAL ALL RESOURCES	\$ 8,547	\$ 17,880	\$ 3,994	\$ 4,082	\$ 4,173	\$ 4,278	\$ 4,280	\$ 21,400	\$ 60,087
Capital Improvement Fund (401) - Expenditures & Transfers									
Capital Project Expenditures	\$ 7,105	\$ 14,887	\$ 3,375	\$ 1,554	\$ 609	\$ 615	\$ 1,615	\$ 1,625	\$ 24,280
Capital Project Expenditures (Grant)	-	3,996	-	-	-	-	-	-	3,996
Transfer - Landfill Post Closure Liability Fund	2,000	2,000	2,000	2,000	2,000	2,000	2,000	10,000	22,000
MSB Lease Payments (7 Yrs Payments, Ends in FY 2013-14)	-	-	-	-	-	-	-	-	-
Project Mgmt 59998 Expenditures	-	227	50	50	50	50	50	250	727
TOTAL EXPENDITURES & TRANSFERS	\$ 9,105	\$ 21,110	\$ 5,425	\$ 3,604	\$ 2,659	\$ 2,665	\$ 3,665	\$ 11,875	\$ 51,003
Estimated Annual Surplus / (Shortfall)	\$ (558)	\$ (3,230)	\$ (1,431)	\$ 478	\$ 1,514	\$ 1,613	\$ 615	\$ 9,525	\$ 9,084
Estimated Beginning Fund Balance	2,334	1,936	(1,294)	(2,804)	(2,326)	(812)	801	1,416	(3,083)
Reserve for PEG Capital	(398)	-	(79)	-	-	-	-	-	(79)
REVISED ESTIMATED ENDING FUND BALANCE	\$ 1,378	\$ (1,294)	\$ (2,804)	\$ (2,326)	\$ (812)	\$ 801	\$ 1,416	\$ 10,941	\$ 5,922

Notes:

*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY15-16 Adopted	FY16-17 Projected	FY17-18 Projected	FY18-19 Projected	FY19-20 Projected	Future Years FY 21-25	Estimated Project Total
FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM									
Electronic Infrastructure Upgrade	401-51899	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
GTV6 Infrastructure Upgrade 15	401-51980	318,861							\$ 318,861
401-Mgt Services Sub-Total		\$ 518,861	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 518,861
Replace Police CAD System	401-50026	\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,591,132
401-Police Sub-Total		\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,591,132
Fire Station 29 Reconstruction	401-51559	\$ 1,003,663	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,503,663
Fire Station 26 Reconstruction	401-51679	28,389	\$ 35,000						63,389
Training Center Burn Bldg Reconstruction	401-51763	80,000							80,000
Roof Repair/Replacement FS 21	401-51865	500,000							500,000
Fire Alarm Panel Replacement FS 21	401-51868	57,000							57,000
Repair of Pump Drafting Pit	401-51871	35,000							35,000
HVAC System FS 21	401-51990	495,000							495,000
401-Fire Sub-Total		\$ 2,199,052	\$ 35,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,734,052
TDA funds for CIP	401-50830	\$ 1,597,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,597,638
Interstate 5/Western Interchange	401-51429	12,355,000							12,355,000
Signal Power Backup System	401-51436	519,000		179,000	184,000	190,000	190,000		1,262,000
ADA Facility Modifications	401-51490	1,081,259	125,000	125,000	125,000	125,000	125,000	625,000	2,331,259
Flower Street Improvements	401-51630	2,242,000							2,242,000
Replacement of Boilers-Police Building	401-51998		100,000						100,000
City Hall Building Renovation	401-51999		250,000						250,000
Fire Station 24 Emergency Generator Replacement	401-52000		40,000						40,000
MSB Roof Restoration	401-52001		250,000						250,000
Project Management Staff	401-59998		50,000	50,000	50,000	50,000	50,000	250,000	500,000
Traffic Light Synchronization-Glendale/Verdugo	401-G51688	1,798,000							1,798,000
Traffic Light Synchronization-Brand Blvd	401-G51689	930,000							930,000
Traffic Light Synchronization-Colorado/SFR	401-G51690	613,000							613,000
I-5/SR134 Congestion MGMT	401-G51697	814,000							814,000
Fiber Optic Interconnect-IEN	401-G51698	1,433,000							1,433,000
401-Public Works Sub-Total		\$ 23,382,897	\$ 815,000	\$ 354,000	\$ 359,000	\$ 365,000	\$ 365,000	\$ 875,000	\$ 26,515,897
Civic Auditorium Landscaping	401-50966	753,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 753,972
Maple Park	401-51567	4,399,000							4,399,000
Rockhaven Rehabilitation	401-51658	905,648	50,000						955,648
Adult Recreation Center Tennis Court Repair	401-51669	658,822	175,000						833,822
Civic Auditorium Traffic Improvements	401-51706	84,527							84,527
Parks Unanticipated Repairs	401-51707	700,000	150,000	150,000	150,000	150,000	150,000	750,000	2,200,000
Verdugo Adobe Restroom Renovation	401-51710	363,511							363,511
Brand West Playground Equipment	401-51711	211,000							211,000
Palmer Park Playground Equipment	401-51712	50,892							50,892
Verdugo Park Renovations	401-51713		1,000,000				1,000,000		2,000,000
Pacific Community Center	401-51847	3,469,000							3,469,000
Stengel Field Rehab/Design/Construction	401-51872	54,800							54,800
Dunsmore Park Lighting Replacement	401-51957	300,000							300,000
Brand Park-North Restr. Demo/Site Clearance	401-51958	20,200							20,200
Glorietta Park Lighting & Irrigation	401-52002		200,000	450,000					650,000
Project Management Staff	401-59998								
Glendale Riverwalk Phase I	401-G51699	173,000							173,000
Maryland Mini-Park	401-G51798	1,763,600							1,763,600
Riverwalk Los Angeles Outfall Bridge	401-G51876	975,000							975,000
401-Parks Sub-Total		14,882,971	\$ 1,575,000	\$ 600,000	\$ 150,000	\$ 150,000	\$ 1,150,000	\$ 750,000	\$ 19,257,971
Brand Library Renovation	401-50094	\$ 9,525,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,525,701
Central Library Renovation	401-51318	6,676,900	850,000						7,526,900
Montrose Branch Library	401-51670	253,493							253,493
Branch Libraries	401-51725	574,319	100,000	100,000	100,000	100,000	100,000		1,074,319
Central Library NMTC Consultant	401-51869	50,000							50,000
401-Library Sub-Total		\$ 17,080,413	\$ 950,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 18,430,413
FUND 401 TOTAL		\$ 61,655,326	\$ 3,375,000	\$ 1,554,000	\$ 609,000	\$ 615,000	\$ 1,615,000	\$ 1,625,000	\$ 71,048,326

FUND 402 - GENERAL FUND CIP - GAS TAX FUND									
Street Resurfacing Program	402-51500	\$ 21,278,434	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 375,000	\$ 1,875,000	\$ 25,028,434
Gutter Construction Program	402-51501	12,815,515	250,000	250,000	250,000	250,000	250,000	1,250,000	15,315,515
Street Reconstruction Program	402-51502	12,435,832	375,000	375,000	375,000	375,000	375,000	1,875,000	16,185,832
Street Name Signs Citywide Inventory & Replacement	402-51728	1,187,720							1,187,720
Pacific Fiber Optic Interconnection	402-51878	200,000							200,000
Central & Los Feliz Signal Upgrade	402-51879	220,000							220,000
Street Tree Maintenance	402-51887	1,000,000	500,000	500,000	500,000	500,000	500,000	2,500,000	6,000,000
Sidewalk Maintenance Program	402-51888	2,500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	7,500,000
Slurry Seal Maintenance Program	402-51889	980,000	500,000	500,000	500,000	500,000	500,000	2,500,000	5,980,000
Bridge Maintenance Program	402-51914	103,000							103,000
Pennsylvania Rehab (City Portion)	402-51966		500,000						500,000
WilsonHarvey&Broadway Trfc Sig	402-51968	51,972							51,972
Doran Street and Adj Streets Rehab.Proj.	402-51984		150,000						150,000
Oceanview Blvd. Rehabilitation Project	402-51985		200,000						200,000
Verdugo Blvd. Rehabilitation Project	402-51986		150,000						150,000
Traffic Signal Installation at Various Locations	402-51987		880,000						880,000
Project Management	402-59998								
Traffic Light Synchronization-Glendale/Verdugo	402-G51688	872,664							872,664

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY15-16 Adopted	FY16-17 Projected	FY17-18 Projected	FY18-19 Projected	FY19-20 Projected	Future Years FY 21-25	Estimated Project Total
Traffic Light Synchronization-Brand Blvd	402-G51689	451,256	-	-	-	-	-	-	451,256
Traffic Light Synchronization-Colorado/SFR	402-G51690	297,470	-	-	-	-	-	-	297,470
I-5/SR134 Congestion MGMT	402-G51697	204,000	-	-	-	-	-	-	204,000
Fiber Optic Interconnect-IEN	402-G51698	426,002	-	-	-	-	-	-	426,002
Verdugo Rd./Honolulu Ave./Montrose Ave./Verdugo Blvd. Intersection Modifications	402-G51905	86,550	-	-	-	-	-	-	86,550
FUND 402 TOTAL		\$ 55,110,415	\$ 4,380,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 12,500,000	\$ 81,990,415
FUND 405 - DEVELOPMENT IMPACT FEES FUND									
Adult Rec. Center Tennis Court Repair	405-51669	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
Civic Auditorium Traffic Improvements	405-51706	50,000	-	-	-	-	-	-	50,000
Planning and Design Studies	405-51833	300,101	-	-	-	-	-	-	300,101
Sports Complex Batting Cage	405-51834	400,000	-	-	-	-	-	-	400,000
Pedestrian Paseo from Central	405-51836	100,000	-	-	-	-	-	-	100,000
Deukmejian Nature Ed. Center	405-51837	1,500,000	1,000,000	-	-	-	-	-	2,500,000
Mid City Park Development Master Plan	405-51839	100,000	-	-	-	-	-	-	100,000
Urban and Nature Trails	405-51840	200,000	-	-	-	-	-	-	200,000
Outdoor Fitness Equipment	405-51841	110,000	-	-	-	-	-	-	110,000
Pacific Pool/Pool/Community Center	405-51843	150,000	-	-	-	-	-	-	150,000
Maple Park Site Improvements	405-51870	450,000	-	-	-	-	-	-	450,000
Stengel Field Rehab/Design/Construction	405-51872	518,925	-	-	-	-	-	-	518,925
Fremont Park Renovation/Design	405-51873	150,000	2,000,000	2,000,000	-	-	-	-	4,150,000
Riverwalk LA Outfall Bridge	405-51886	50,000	-	-	-	-	-	-	50,000
Central Park Plaza	405-51892	150,000	-	-	-	-	-	-	150,000
Palmer Park Renovation	405-51947	1,116,000	-	-	-	-	-	-	1,116,000
Brand Park Signs	405-51956	110,000	-	-	-	-	-	-	110,000
Verdugo Park - North Community Building & Restrooms	405-52020	-	500,000	-	-	-	-	-	500,000
Brand Park Lighting	405-52022	-	500,000	-	-	-	-	-	500,000
Fitness in the Park	405-52031	40,000	-	-	-	-	-	-	40,000
FUND 405 TOTAL		\$ 5,845,026	\$ 4,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 11,845,026
FUND 407 - LIBRARY MITIGATION FEE FUND									
Central Library Renovation	407-51318	\$ 826,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	826,121
2012 Collection Addition	407-51863	57,304	-	-	-	-	-	-	57,304
FUND 407 TOTAL		\$ 883,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 883,425
FUND 408 - PARKS QUIMBY FEE FUND									
No Current Active Projects		-	-	-	-	-	-	-	-
FUND 408 TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND 409 - CIP Reimbursement Fund									
Central & Los Feliz Signal Upgrade	409-51879	\$ 58,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58,844
Verdugo Rd./Honolulu Ave./Montrose Ave./Verdugo Blvd. Intersection Modifications	409-G51905	373,950	-	-	-	-	-	-	373,950
Palmer Park Renovation	409-G51947	360,250	-	-	-	-	-	-	360,250
Pennsylvania Rehab (County)	409-G51966	166,300	-	-	-	-	-	-	166,300
Wilson, Harvey, & Broadway Traffic Signal	409-G51968	317,628	-	-	-	-	-	-	317,628
Prop 84 Urban Greening Project	409-G51969	997,900	-	-	-	-	-	-	997,900
Safe Route to School Impr Ph 3	409-G51970	78,125	-	-	-	-	-	-	78,125
I-5 N. Mitigation Signal Synchronization.	409-G51977	49,380	-	-	-	-	-	-	49,380
Fitness in the Park	409-G52031	155,000	-	-	-	-	-	-	155,000
FUND 409 TOTAL		\$ 2,557,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,557,377
CIP GRAND TOTAL		\$ 126,051,569	\$ 11,755,000	\$ 6,054,000	\$ 3,109,000	\$ 3,115,000	\$ 4,115,000	\$ 14,125,000	\$ 168,324,569

Note:

The Prior Year Appropriations project balance for project 59998 is not reflecting on this summary.

**CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES**

Project	Project Description	A Overall Project/Grant Budget as of 06/30/2015	B Life to Date Actuals Total (D+E)	C Remaining balance as of 06/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015-16 Adopted Budget
51899	Electronic Infrastructure Upgrade	200,000	195,945	4,055	182,252	13,693	-
51980	GTV6 Infrastructure Upgrade 15	318,861	151,182	167,679	-	151,182	-
	401-111 Total	518,861	347,127	171,734	182,252	164,875	-
50026	Replace Police CAD System	3,591,132	3,537,081	54,051	3,506,516	30,564	-
	401-301 Total	3,591,132	3,537,081	54,051	3,506,516	30,564	-
51559	Fire Station 29 Reconstruction	1,003,663	4,595	999,068	3,663	932	-
51679	Fire Station 26 Reconstruction	28,389	41,480	(13,090)	41,480	-	35,000
51763	Training Center Burn Bldg Reconstruction	80,000	16,000	64,000	16,000	-	-
51865	Roof Repair/Replacement FS 21	500,000	386,463	113,537	1,575	384,888	-
51868	Fire Alarm Panel Replacement FS 21	57,000	14,500	42,500	-	14,500	-
51871	Repair of Pump Drafting Pit	35,000	32,548	2,452	32,548	-	-
51990	HVAC System FS 21	495,000	-	495,000	-	-	-
	401-401 Total	2,199,052	495,585	1,703,467	95,266	400,319	35,000
50830	TDA funds for CIP	1,597,638	1,597,638	-	1,408,003	189,635	-
51429	Interstate 5/Western Interchange	12,355,000	10,725,177	1,629,823	10,725,177	-	-
51436	Signal Power Backup System	519,000	10,528	508,472	10,528	-	-
51490	ADA Facility Modification	1,081,259	634,676	446,583	634,676	-	125,000
51630	Flower Street Improvements	2,242,000	2,070,846	171,154	2,070,846	-	-
51998	Replacement of Boilers-Police Building	-	-	-	-	-	100,000
51999	City Hall Building Renovation	-	-	-	-	-	250,000
52000	Fire Station 24 Emergency Generator Replacement	-	-	-	-	-	40,000
52001	MSB Roof Restoration	-	-	-	-	-	250,000
59998	Project Management	-	-	-	-	-	50,000
G51688	Traffic Light Synchronization-Glendale/Verdugo	1,798,000	1,432,681	365,319	1,432,681	-	-
G51689	Traffic Light Synchronization - Brand Blvd	930,000	823,761	106,239	823,761	-	-
G51690	Traffic Light Synchronization-Colorado/SFR	613,000	500,911	112,089	500,911	-	-
G51697	I-5/SR134 Congestion MGMT	814,000	740,492	73,508	740,492	-	-
G51698	Fiber Optic Interconnect-IEN	1,433,000	1,107,826	325,174	1,107,826	-	-
	401-501 Total	23,382,897	19,644,536	3,738,361	19,454,901	189,635	815,000
50966	Civic Auditorium Landscaping	753,972	737,044	16,928	737,044	-	-
51567	Maple Park	4,399,000	4,398,114	886	4,398,114	-	-
51658	Rockhaven Rehabilitation	905,648	896,891	8,757	872,158	24,733	50,000
51669	Adult Rec Center Tennis Court Repair	658,822	314,011	344,811	305,122	8,888	175,000
51706	Civic Auditorium Traffic Improvements	84,527	79,019	5,508	78,811	208	-
51707	Parks Unanticipated Repairs	700,000	614,368	85,632	463,848	150,521	150,000
51710	Verdugo Adobe Restroom Renovation	363,511	355,388	8,124	355,388	-	-
51711	Brand West Playground Equipment	211,000	180,615	30,385	32,469	148,146	-
51712	Palmer Park Playground Equipment	50,892	28,752	22,139	28,752	-	-
51713	Verdugo Park Renovations	-	-	-	-	-	1,000,000
51847	Pacific Community Center Const	3,469,000	178,209	3,290,791	110,520	67,689	-
51872	Stengel Field Rehab/Design/Construction	54,800	425	54,375	-	425	-
51957	Dunsmore Park Lighting Replacement	300,000	291,421	8,579	-	291,421	-
51958	Brand Park Restroom Demolition	20,200	6,000	14,200	-	6,000	-
52002	Glorietta Park Lighting & Irrigation	-	-	-	-	-	200,000
59998	Project Management	-	-	-	-	-	-
G51699	Glendale Riverwalk Phase I	173,000	164,007	8,993	162,808	1,199	-
G51798	Maryland Mini-Park	1,763,600	1,755,494	8,106	1,715,872	39,621	-
G51876	Riverwalk LA Outfall Bridge	975,000	164,575	810,425	9,842	154,733	-
	401-601 Total	14,882,971	10,164,333	4,718,639	9,270,749	893,584	1,575,000
50094	Brand Library Renovation	9,525,701	8,330,377	1,195,324	8,089,555	240,822	-
51318	Central Library Renovation	6,676,900	1,581,992	5,094,908	1,533,002	48,991	850,000
51670	Montrose Branch Library	253,493	111,187	142,307	108,244	2,943	-
51725	Branch Libraries	574,319	355,386	218,933	281,546	73,840	100,000
51869	Central Library NMTC Consultan	50,000	-	50,000	-	-	-
	401-681 Total	17,080,413	10,428,942	6,651,472	10,062,347	366,595	950,000
51500	Street Resurfacing Program	21,278,434	19,692,505	1,585,929	16,198,211	3,494,294	375,000
51501	Gutter Construction Program	12,815,515	11,722,432	1,093,083	11,451,030	271,402	250,000
51502	Street Reconstruction Program	12,435,832	11,303,848	1,131,984	7,584,569	3,719,279	375,000
51728	Street Name Signs Citywide Inventory & Replacement	1,187,720	763,652	424,068	749,224	14,428	-
51878	Pacific Fiber Optic Interconnection	200,000	197,340	2,660	77,640	119,700	-
51879	Central & Los Feliz Signal Upgrade	220,000	220,000	-	-	220,000	-
51887	Street Tree Maintenance	1,000,000	964,406	35,594	534,384	430,022	500,000
51888	Sidewalk Maintenance Program	2,500,000	2,123,041	376,959	1,907,812	215,229	500,000
51889	Slurry Seal Maintenance Program	980,000	334,609	645,391	110,617	223,992	500,000
51914	Bridge Maintenance Program	103,000	103,000	-	-	103,000	-
51966	Pennsylvania Rehab (City Portion)	-	-	-	-	-	500,000
51968	WilsonHarvey&Broadway Trfc Sig	51,972	44,131	7,841	-	44,131	-
51984	Doran Street and Adjacent Streets Rehabilitation Project	-	-	-	-	-	150,000
51985	Oceanview Blvd. Rehabilitation Project	-	-	-	-	-	200,000
51986	Verdugo Blvd. Rehabilitation Project	-	-	-	-	-	150,000
51987	Traffic Signal Installation at Various Locations	-	-	-	-	-	880,000
59998	Project Management	-	-	-	-	-	-
G51688	Traffic Light Synchronization-Glendale/Verdugo	872,664	697,667	174,997	697,667	-	-
G51689	Traffic Light Synchronization - Brand Blvd	451,256	381,016	70,240	381,016	-	-
G51690	Traffic Light Synchronization-Colorado/SFR	297,470	257,153	40,317	257,153	-	-
G51697	I-5/SR134 Congestion MGMT	204,000	118,579	85,421	118,579	-	-
G51698	Fiber Optic Interconnect-IEN	426,002	331,857	94,145	331,857	-	-
G51905	Verdugo/Honolulu/Montrose Modifications	86,550	85,460	1,090	5,142	80,319	-

**CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES**

Project	Project Description	A Overall Project/Grant Budget as of 06/30/2015	B Life to Date Actuals Total (D+E)	C Remaining balance as of 06/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015-16 Adopted Budget
402-501 Total		55,110,415	49,340,696	5,769,719	40,404,901	8,935,795	4,380,000
51669	Adult Rec Center Tennis Court Repair	350,000	5,788	344,212	5,788	-	-
51706	Civic Auditorium Traffic Improvements	50,000	9,887	40,113	9,887	-	-
51833	Planning and Design Studies	300,101	154,378	145,723	124,114	30,264	-
51834	Sports Complex Batting Cage	400,000	17,081	382,919	11,370	5,712	-
51836	Pedestrian Paseo from Central	100,000	-	100,000	-	-	-
51837	Deukmejian Nature Ed. Center	1,500,000	86,119	1,413,881	4,558	81,561	1,000,000
51839	Mid City Park Development Master Plan	100,000	21,504	78,496	17,823	3,681	-
51840	Urban and Natural Trails	200,000	25,920	174,080	25,920	-	-
51841	Outdoor Fitness Equipment	110,000	28,015	81,985	28,015	-	-
51843	Pacific Pool/Pool/Community Center	150,000	150,567	(567)	146,981	3,586	-
51870	Maple Park Improvement Project	450,000	371,908	78,092	366,458	5,450	-
51872	Stengel Field Rehab/Design/Construction	518,925	199,682	319,243	40,050	159,632	-
51873	Fremont Park Renovation Design	150,000	25,550	124,450	-	25,550	2,000,000
51886	Riverwalk LA Outfall Bridge	50,000	-	50,000	-	-	-
51892	Central Park Plaza	150,000	-	150,000	-	-	-
51947	Palmer Park Improvements	1,116,000	135,667	980,333	-	135,667	-
51956	Brand Park Signs	110,000	10,753	99,247	-	10,753	-
52020	Verdugo Park - North Community Building & Restrooms	-	-	-	-	-	500,000
52022	Brand Park Lighting	-	-	-	-	-	500,000
52031	Fitness in the Park	40,000	-	40,000	-	-	-
405-601 Total		5,845,026	1,242,821	4,602,205	780,964	461,857	4,000,000
51318	Central Library Renovation	826,121	-	826,121	-	-	-
51863	2012 Collection Addition	57,304	12,202	45,102	12,202	-	-
407-681 Total		883,425	12,202	871,223	12,202	-	-
51879	Central & Los Feliz Signal Upgrade	58,844	58,844	-	-	58,844	-
G51905	Verdugo/Honolulu/Montrose Modifications	373,950	308,163	65,787	4,542	303,621	-
G51966	Pennsylvania Rehab (County)	166,300	22,049	144,251	-	22,049	-
G51968	WilsonHarvey&Broadway Traffic Sig	317,628	275,867	41,761	-	275,867	-
G51969	Prop 84 Urban Greening Project	997,900	14,988	982,912	-	14,988	-
G51970	Safe Route to School Impr Ph 3	78,125	51,517	26,608	-	51,517	-
G51977	I-5 N. Mitigation Signal Synchronization.	49,380	-	49,380	-	-	-
409-501 Total		2,042,127	731,427	1,310,699	4,542	726,885	-
G51947	Palmer Park Improvements	360,250	-	360,250	-	-	-
G52031	Fitness in the Park	155,000	-	155,000	-	-	-
409-601 Total		515,250	-	515,250	-	-	-
Grand Total		126,051,570	95,944,750	30,106,820	83,774,640	12,170,110	11,755,000

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	401 - Capital Improvement Fund	402 - State Gas Tax Fund	403 - Landfill Postclosure Fund
Estimated Revenues			
Licenses and Permits	\$ -	\$ -	\$ -
Use of Money and Property	-	35,000	-
Revenue from Other Agencies	-	4,380,609	-
Charges for Services	3,523,000	-	-
Transfers from Other Funds	471,250	-	2,000,000
TOTAL REVENUES	\$ 3,994,250	\$ 4,415,609	\$ 2,000,000
Estimated Appropriations			
Salaries & Benefits	\$ 64,618	\$ -	\$ -
Maintenance & Operation	368	500,000	-
Capital Improvement	3,310,014	3,880,000	-
Transfers	2,000,000	-	-
TOTAL APPROPRIATIONS	\$ 5,375,000	\$ 4,380,000	\$ -
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,380,750)	\$ 35,609	\$ 2,000,000

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	405 - Parks Mitigation Fee Fund	407 - Library Mitigation Fee Fund	408 - Parks Quimby Fee Fund
Estimated Revenues			
Licenses and Permits	\$ 5,500,000	\$ 550,000	\$ -
Use of Money and Property	50,000	5,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 5,550,000	\$ 555,000	\$ -
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	-	-	-
Capital Improvement	4,000,000	-	-
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 4,000,000	\$ -	\$ -
NET SURPLUS/(USE OF FUND BALANCE)	\$ 1,550,000	\$ 555,000	\$ -

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	409 - CIP Reimbursement Fund		Total
Estimated Revenues			
Licenses and Permits	\$	-	\$ 6,050,000
Use of Money and Property		-	90,000
Revenue from Other Agencies		-	4,380,609
Charges for Services		-	3,523,000
Transfers from Other Funds		-	2,471,250
TOTAL REVENUES	\$	-	\$ 16,514,859
Estimated Appropriations			
Salaries & Benefits	\$	-	\$ 64,618
Maintenance & Operation		-	500,368
Capital Improvement		-	11,190,014
Transfers		-	2,000,000
TOTAL APPROPRIATIONS	\$	-	\$ 13,755,000
NET SURPLUS/(USE OF FUND BALANCE)	\$	-	\$ 2,759,859

CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. These funds primary source of revenues are charges for services and reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the sixteen (16) *Enterprise Funds* included in this section.

- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (550-557)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (570-573, 575)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale and Pasadena) Verdugo Fire Communication operations.

Total appropriation in the Enterprise Funds for FY 2015-16 is \$391 million, which reflects a decrease of approximately \$53.4 million, or 12%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type, along with the shifting of three funds (Recreation Fund, Hazardous Disposal Fund, and Parking Fund) to the *Special Revenue* section. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2016.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	525 - Sewer Fund	530 - Refuse Disposal Fund	550-555 - Electric Utility Funds
Estimated Revenues			
Charges for Services	\$ 15,081,000	\$ 20,559,733	\$ 230,846,158
Misc and Non-Operating Revenue	500,000	275,000	5,814,422
Interfund Revenue	-	-	26,525,290
TOTAL REVENUES	\$ 15,581,000	\$ 20,834,733	\$ 263,185,870
Estimated Appropriations			
Salaries & Benefits	\$ 2,780,952	\$ 8,340,966	\$ 34,135,302
Maintenance & Operation	16,930,795	13,190,998	238,954,097
Capital Outlay	75,000	2,425,000	1,549,388
Capital Improvement	14,273,000	600,000	-
Transfers	-	1,150,000	20,107,000
Allocation Offset	-	-	(29,782,865)
TOTAL APPROPRIATIONS	\$ 34,059,747	\$ 25,706,964	\$ 264,962,922
NET SURPLUS/(USE OF FUND BALANCE)	\$ (18,478,747)	\$ (4,872,231)	\$ (1,777,052)

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	556 - Energy Cost Adjustment Charge Fund	557 - Regulatory Adjustment Charge Fund	570-575 - Water Utility Funds
Estimated Revenues			
Charges for Services	\$ -	\$ -	\$ 50,328,999
Misc and Non-Operating Revenue	-	-	3,795,567
Interfund Revenue	-	-	5,513,208
TOTAL REVENUES	\$ -	\$ -	\$ 59,637,774
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 7,961,027
Maintenance & Operation	-	-	54,382,397
Capital Outlay	-	-	70,000
Capital Improvement	-	-	-
Transfers	-	-	-
Allocation Offset	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ 62,413,424
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ (2,775,650)

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	701 - Fire Communication Fund	Total
Estimated Revenues		
Charges for Services	\$ 3,515,177	\$ 320,331,067
Misc and Non-Operating Revenue	362,084	10,747,073
Interfund Revenue	-	32,038,498
TOTAL REVENUES	\$ 3,877,261	\$ 363,116,638
Estimated Appropriations		
Salaries & Benefits	\$ 2,583,250	\$ 55,801,497
Maintenance & Operation	1,193,226	324,651,513
Capital Outlay	47,000	4,166,388
Capital Improvement	-	14,873,000
Transfers	-	21,257,000
Allocation Offset	-	(29,782,865)
TOTAL APPROPRIATIONS	\$ 3,823,476	\$ 390,966,533
NET SURPLUS/(USE OF FUND BALANCE)	\$ 53,785	\$ (27,849,895)

CITY OF GLENDALE INTERNAL SERVICE FUNDS

Internal Service Funds are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fourteen (14) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments. Effective July 1, 2015, the Safety section previous reflected in the Compensation Insurance Fund (614) is shifted to the Liability Insurance Fund.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments that will provide adequate resources to meet current obligations. Effective July 1, 2015, the Safety section is shifted to the Liability Insurance Fund (612).
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (616)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Vision Insurance Fund (617)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.

CITY OF GLENDALE INTERNAL SERVICE FUNDS

- Employee Benefits Fund (640) is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- Retiree Health Savings Plan (RHSP) Benefits Fund (641) is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- Post Employment Benefits Fund (642) is used to account for the resources and the liability associated with other post employment benefits.
- ISD Wireless Fund (660) is used to account for the operation of the citywide radio system.

Total appropriation in the Internal Service Funds for FY 2015-16 is \$103.5 million, which reflects a increase of approximately \$11.7 million, or 12.7%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2016.

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	601 - Fleet Management Fund	602 - Joint Helicopter Operation Fund	603 - ISD Infrastructure Fund
Estimated Revenues			
Charges for Services	\$ 12,824,710	\$ 741,264	\$ 7,455,302
Misc and Non-Operating Revenue	100,000	857,719	25,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 12,924,710	\$ 1,598,983	\$ 7,480,302
Estimated Appropriations			
Salaries & Benefits	\$ 4,150,475	\$ 7,500	\$ 2,549,409
Maintenance & Operation	8,066,739	1,467,759	3,407,884
Capital Outlay	2,508,000	-	1,579,297
Capital Improvement	-	-	700,000
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 14,725,214	\$ 1,475,259	\$ 8,236,590
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,800,504)	\$ 123,724	\$ (756,288)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	604 - ISD Applications Fund	607 - Building Maintenance Fund	610 - Unemployment Insurance Fund
Estimated Revenues			
Charges for Services	\$ 6,431,923	\$ -	\$ 311,290
Misc and Non-Operating Revenue	45,000	-	3,500
Transfers from Other Funds	5,640,000	-	-
TOTAL REVENUES	\$ 12,116,923	\$ -	\$ 314,790
Estimated Appropriations			
Salaries & Benefits	\$ 3,314,296	\$ -	-
Maintenance & Operation	3,870,290	-	314,790
Capital Outlay	4,847,351	-	-
Capital Improvement	526,360	-	-
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 12,558,297	\$ -	\$ 314,790
NET SURPLUS/(USE OF FUND BALANCE)	\$ (441,374)	\$ -	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	612 - Liability Insurance Fund	614 - Compensation Insurance Fund	615 - Dental Insurance Fund
Estimated Revenues			
Charges for Services	\$ 5,779,546	\$ 15,821,515	\$ 1,566,408
Misc and Non-Operating Revenue	125,000	135,000	5,500
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 5,904,546	\$ 15,956,515	\$ 1,571,908
Estimated Appropriations			
Salaries & Benefits	\$ 485,370	\$ 893,834	\$ -
Maintenance & Operation	7,476,589	11,326,798	1,571,908
Capital Outlay	-	-	-
Capital Improvement	-	-	-
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 7,961,959	\$ 12,220,632	\$ 1,571,908
NET SURPLUS/(USE OF FUND BALANCE)	\$ (2,057,413)	\$ 3,735,883	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	616 - Medical Insurance Fund	617 - Vision Insurance Fund	640 - Employee Benefits Fund
Estimated Revenues			
Charges for Services	\$ 27,339,869	\$ 273,376	\$ 5,327,696
Misc and Non-Operating Revenue	25,000	3,000	75,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 27,364,869	\$ 276,376	\$ 5,402,696
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 20,850
Maintenance & Operation	27,364,869	276,736	3,369,950
Capital Outlay	-	-	-
Capital Improvement	-	-	-
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 27,364,869	\$ 276,736	\$ 3,390,800
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (360)	\$ 2,011,896

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	641 - RHSP Benefits Fund	642 - Post Employment Benefits Fund	660 - ISD Wireless Fund
Estimated Revenues			
Charges for Services	\$ 2,298,039	\$ 2,989,902	\$ 3,852,527
Misc and Non-Operating Revenue	65,000	50,000	12,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 2,363,039	\$ 3,039,902	\$ 3,864,527
Estimated Appropriations			
Salaries & Benefits	\$ 13,494	\$ -	\$ 894,184
Maintenance & Operation	1,709,545	2,210,310	2,520,773
Capital Outlay	-	-	109,100
Capital Improvement	-	-	295,324
Transfers	-	5,640,000	-
TOTAL APPROPRIATIONS	\$ 1,723,039	\$ 7,850,310	\$ 3,819,381
NET SURPLUS/(USE OF FUND BALANCE)	\$ 640,000	\$ (4,810,408)	\$ 45,146

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

		<u>Total</u>
Estimated Revenues		
Charges for Services	\$	93,013,367
Misc and Non-Operating Revenue		1,526,719
Transfers from Other Funds		5,640,000
TOTAL REVENUES	\$	<u>100,180,086</u>
Estimated Appropriations		
Salaries & Benefits	\$	12,329,412
Maintenance & Operation		74,954,940
Capital Outlay		9,043,748
Capital Improvement		1,521,684
Transfers		5,640,000
TOTAL APPROPRIATIONS	\$	<u>103,489,784</u>
NET SURPLUS/(USE OF FUND BALANCE)	\$	<u>(3,309,698)</u>

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Funds				
General Fund (101)				
Property taxes				
30010 Property tax current	\$ 26,823,248	\$ 27,500,000	\$ 28,000,000	\$ 29,300,000
30011 Property tax admin fee	(386,794)	(440,000)	(440,000)	(439,500)
30012 Property tax (AB 1x26)	1,814,851	-	-	-
30020 Property tax delinquent	528,315	600,000	500,000	450,000
30030 Property tax supplement	1,019,636	830,000	830,000	900,000
30050 ERAF in lieu VLF	17,242,886	17,700,000	18,100,000	18,900,000
30060 SB211 Prop tax share Central	194,771	250,000	200,000	204,500
30700 Property tax penalty	187,984	200,000	200,000	200,000
33400 State H/O exemptions	197,665	225,000	225,000	225,000
Property taxes Total	\$ 47,622,561	\$ 46,865,000	\$ 47,615,000	\$ 49,740,000
Sales tax				
30300 Sales tax	\$ 23,674,624	\$ 24,700,000	\$ 25,800,000	\$ 31,000,000
30305 ERAF in lieu of sales tax	8,002,649	8,200,000	7,825,000	4,900,000
30310 State 1/2% sales tax	1,695,107	1,800,000	1,800,000	1,800,000
Sales tax Total	\$ 33,372,380	\$ 34,700,000	\$ 35,425,000	\$ 37,700,000
Utility users tax				
30321 UUT - Electricity	\$ 10,919,114	\$ 11,526,000	\$ 11,526,000	\$ 12,000,000
30322 UUT - Gas	2,501,720	2,448,000	2,448,000	2,550,000
30323 UUT - Water	2,931,475	2,754,000	2,754,000	2,950,000
30324 UUT - Telecommunications	8,359,596	8,730,000	8,730,000	8,400,000
30325 UUT - Video	2,306,463	2,288,000	2,288,000	2,350,000
Utility users tax Total	\$ 27,018,366	\$ 27,746,000	\$ 27,746,000	\$ 28,250,000
Other taxes				
30330 Franchise tax	\$ 2,731,846	\$ 3,040,000	\$ 2,800,000	\$ 3,000,000
30340 Occupancy tax	3,978,940	3,700,000	4,100,000	5,200,000
30350 Property transfer tax	800,672	600,000	700,000	800,000
30360 Landfill host assessment	2,053,735	2,000,000	2,000,000	2,000,000
Other taxes Total	\$ 9,565,194	\$ 9,340,000	\$ 9,600,000	\$ 11,000,000
Revenues from other agencies				
31260 Mutual aid reimbursement	\$ 52,142	\$ -	\$ -	\$ -
31600 Historic preserve grant	-	-	24,000	-
32850 State S/B 90	89,520	100,000	300,000	350,000
34301 Local grants	130,742	-	20,000	-
Revenues from other agencies Total	\$ 272,404	\$ 100,000	\$ 344,000	\$ 350,000
Charges for services				
34500 Zoning-Subdivision fees	\$ 131,562	\$ 60,000	\$ 185,000	\$ 135,000
34503 City Clerk fees	4,150	-	-	-
34510 Map and publication fees	73,111	65,000	65,000	75,000
34520 Filing-certification fee	43,641	5,000	5,000	15,000
34523 Notary fees	310	-	-	-
34529 Film rentals of city property	57,400	10,000	50,000	-
34532 Special event fees	139,132	95,000	95,000	150,000
34600 Special police fees	439,994	400,000	400,000	764,000
34605 Vehicle tow admin fee (VTACR)	186,634	165,000	285,000	375,000
34630 Fire fees	593,916	450,000	600,000	550,000
34640 Fire communication - tri city	1	-	-	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
34650 Hydrant flow test fees	3,442	-	-	-
34680 Code enforcement fees	56,713	50,000	50,000	50,000
34681 Administrative code enforcemen	396	-	-	-
34691 Outreach revenue	48,059	55,000	55,000	55,000
34700 Express plan check fees	107,091	100,000	250,000	150,000
34701 Final Map Checking Fees	8,850	-	-	-
34710 Excavation fees	218,460	150,000	150,000	175,000
34711 Const. Inspection Fees R-O-W	65,738	50,000	100,000	80,000
34770 Collectible jobs - A & G	31,721	100,000	100,000	100,000
35000 Library fines and fees	91,239	105,000	105,000	95,000
35234 Program/registration revenue	11,330	12,000	12,000	12,000
35510 Local assessment fees	197	-	-	-
37140 Graphics fees	13,619	-	-	-
Charges for services Total	\$ 2,326,707	\$ 1,872,000	\$ 2,507,000	\$ 2,781,000
Intergovernmental revenues				
30900 Interest on advance to GRA	\$ -	\$ 1,200,000	\$ -	\$ -
Intergovernmental revenues Total	\$ -	\$ 1,200,000	\$ -	\$ -
Licenses and permits				
30800 Dog licenses	\$ 168,479	\$ 145,000	\$ 145,000	\$ 150,000
30805 Cat licenses	5	-	-	-
30820 Building permits	5,741,447	4,200,000	5,200,000	5,000,000
30821 Green bldg initiative SB1473	1,001	-	-	-
30822 ADAA - SB1186	2,204	-	-	-
30825 Plan check fees	530,295	350,000	350,000	400,000
30830 Planning permits	1,356,221	1,150,000	1,150,000	1,200,000
30840 Grading permits	44,290	30,000	100,000	55,000
30850 Street permits	805,940	500,000	730,000	650,000
30870 Business license permits	476,498	500,000	500,000	500,000
30876 Business registration license	60,786	50,000	100,000	150,000
Licenses and permits Total	\$ 9,187,165	\$ 6,925,000	\$ 8,275,000	\$ 8,105,000
InterFund revenue				
37660 Salary O/H budget Job	\$ 576,034	\$ 600,000	\$ 600,000	\$ 650,000
37661 Cost allocation revenue	15,605,940	15,922,603	15,922,603	14,440,577
InterFund revenue Total	\$ 16,181,974	\$ 16,522,603	\$ 16,522,603	\$ 15,090,577
Fines and forfeitures				
35500 Parking tickets	\$ -	\$ -	\$ -	\$ 1,900,000
37800 Traffic safety fines	914,898	950,000	950,000	950,000
Fines and forfeitures Total	\$ 914,898	\$ 950,000	\$ 950,000	\$ 2,850,000
Use of money and property				
38000 Interest & inv. revenue	\$ 561,970	\$ 500,000	\$ 500,000	\$ 505,000
38005 Interest & inv. GASB 31	396,362	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200 Rental income	314,794	240,000	240,000	240,000
Use of money and property Total	\$ 3,745,990	\$ 3,215,000	\$ 3,215,000	\$ 3,220,000
Miscellaneous revenue				
38500 Donations & contribution	\$ 9,891	\$ 38,000	\$ 38,000	\$ 15,000
38508 Developer revenue	5,619	-	-	-
38520 Rose float donations	3,607	-	-	-
38525 Sponsorships	38,801	-	-	-
38526 Advertising revenue	111,114	100,000	100,000	100,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
38527 Rebate revenue	52,078	55,000	55,000	55,000
38550 Unclaimed money & prop	93,138	50,000	50,000	75,000
38560 Miscellaneous revenue	1,938,140	900,500	976,363	1,132,030
38569 Citywide collection revenue	11,776	20,000	45,000	25,000
39080 Sales of property	3,185	-	-	-
Miscellaneous revenue Total	\$ 2,267,347	\$ 1,163,500	\$ 1,264,363	\$ 1,402,030
GSA Reimbursement				
39222 GSA reimbursement	\$ -	\$ -	\$ 1,501,763	\$ 3,920,953
GSA Reimbursement Total	\$ -	\$ -	\$ 1,501,763	\$ 3,920,953
Operating transf fr othr funds				
39146 Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150 Transfer-Electric	20,607,000	20,357,000	20,357,000	20,107,000
39200 Transfer-Parking	1,900,000	1,900,000	1,900,000	-
Operating transf fr othr funds Total	\$ 23,657,000	\$ 23,407,000	\$ 23,407,000	\$ 21,257,000
General Funds Total	\$ 176,131,986	\$ 174,006,103	\$ 178,372,729	\$ 185,666,560
Special Revenue				
CDBG Fund (201)				
Revenues from other agencies				
31440 Comm dev block grant	\$ 3,856,829	\$ 1,746,630	\$ 1,746,630	\$ 1,580,061
Revenues from other agencies Total	\$ 3,856,829	\$ 1,746,630	\$ 1,746,630	\$ 1,580,061
Charges for services				
34680 Code enforcement fees	\$ -	\$ 3,000	\$ 3,000	\$ -
Charges for services Total	\$ -	\$ 3,000	\$ 3,000	\$ -
Miscellaneous revenue				
38730 Grant program income	\$ 87,443	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 87,443	\$ -	\$ -	\$ -
Total CDBG Fund (201)	\$ 3,944,272	\$ 1,749,630	\$ 1,749,630	\$ 1,580,061
Housing Assistance Fund (202)				
Revenues from other agencies				
31400 Voucher program	\$ 13,911,214	\$ 14,136,960	\$ 14,136,960	\$ 14,185,675
31430 Earned admin. reserve	1,522,154	1,464,062	1,464,062	1,470,931
38720 Portable voucher admin fee	1,021,259	1,147,167	1,147,167	1,060,570
38721 Portable voucher HAP revenue	13,423,031	14,136,960	14,136,960	13,365,900
Revenues from other agencies Total	\$ 29,877,658	\$ 30,885,149	\$ 30,885,149	\$ 30,083,076
Use of money and property				
38000 Interest & inv. revenue	\$ 11,560	\$ 10,000	\$ 10,000	\$ 11,000
38005 Interest & inv. GASB 31	6,039	-	-	-
Use of money and property Total	\$ 17,598	\$ 10,000	\$ 10,000	\$ 11,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 45,081	\$ 41,428	\$ 41,428	\$ 26,000
Miscellaneous revenue Total	\$ 45,081	\$ 41,428	\$ 41,428	\$ 26,000
Total Housing Assistance Fund (202)	\$ 29,940,338	\$ 30,936,577	\$ 30,936,577	\$ 30,120,076

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Home Grant Fund (203)				
Revenues from other agencies				
31410 Home grant	\$ 2,708,678	\$ 1,307,232	\$ 1,953,978	\$ 1,137,138
Revenues from other agencies Total	\$ 2,708,678	\$ 1,307,232	\$ 1,953,978	\$ 1,137,138
Miscellaneous revenue				
38750 Housing program income	\$ 10,962	\$ 3,000	\$ 3,000	\$ 3,500
Miscellaneous revenue Total	\$ 10,962	\$ 3,000	\$ 3,000	\$ 3,500
Total Home Grant Fund (203)	\$ 2,719,640	\$ 1,310,232	\$ 1,956,978	\$ 1,140,638
Supportive Housing Grant Fund (204)				
Revenues from other agencies				
31420 Supportive housing prog	\$ 2,436,955	\$ 2,042,597	\$ 2,042,597	\$ 2,345,056
Revenues from other agencies Total	\$ 2,436,955	\$ 2,042,597	\$ 2,042,597	\$ 2,345,056
Total Supportive Housing Grant Fund (204)	\$ 2,436,955	\$ 2,042,597	\$ 2,042,597	\$ 2,345,056
Emergency Solutions Grant Fund (205)				
Revenues from other agencies				
31450 Emergency solutions grant	\$ 138,381	\$ 157,089	\$ 157,089	\$ 155,799
Revenues from other agencies Total	\$ 138,381	\$ 157,089	\$ 157,089	\$ 155,799
Total Emergency Solutions Grant Fund (205)	\$ 138,381	\$ 157,089	\$ 157,089	\$ 155,799
Workforce Investment Act Fund (206)				
Revenues from other agencies				
31701 WIA Title I adult	\$ 891,326	\$ 860,000	\$ 860,000	\$ 860,000
31702 WIA Title I youth	777,196	775,000	775,000	775,000
31703 WIA dislocated worker	730,407	845,000	845,000	845,000
31704 WIA discretionary	234,411	757,000	757,000	850,000
31711 WIA 15% Governor's discr grant	-	150,000	150,000	331,807
31712 WIA Wagner Peyser grant	300,378	150,000	150,000	200,091
31713 Social Security admin grant	181,655	285,586	285,586	300,000
31730 Title III rapid response	563,286	450,000	562,252	450,000
31756 CalWork youth - County	328,323	198,000	370,500	250,000
31791 WIA emergency grant	-	228,290	228,290	237,098
32610 State grants	-	-	286,350	-
34000 GAIN assessment	59,840	60,000	60,000	60,000
34200 Hawthorne STEP	42,000	20,000	20,000	20,000
Revenues from other agencies Total	\$ 4,108,823	\$ 4,778,876	\$ 5,349,978	\$ 5,178,996
Miscellaneous revenue				
38512 WIB Foundation Revenue	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
38560 Miscellaneous revenue	59,502	20,000	20,000	20,000
Miscellaneous revenue Total	\$ 59,502	\$ 30,000	\$ 30,000	\$ 30,000
Total Workforce Investment Act Fund (206)	\$ 4,168,325	\$ 4,808,876	\$ 5,379,978	\$ 5,208,996
Urban Art Fund (210)				
Licenses and permits				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
30874 Urban Art fees	\$ 539,574	\$ 1,518,700	\$ 1,518,700	\$ 1,122,187
Licenses and permits Total	\$ 539,574	\$ 1,518,700	\$ 1,518,700	\$ 1,122,187
Use of money and property				
38000 Interest & inv. revenue	\$ 17,505	\$ 15,000	\$ 15,000	\$ 20,000
38005 Interest & inv. GASB 31	8,301	-	-	-
Use of money and property Total	\$ 25,805	\$ 15,000	\$ 15,000	\$ 20,000
Total Urban Art Fund (210)	\$ 565,379	\$ 1,533,700	\$ 1,533,700	\$ 1,142,187
Glendale Youth Alliance Fund (211)				
Charges for services				
34690 Youth employment fees	\$ 1,437,949	\$ 1,515,392	\$ 1,515,392	\$ 1,537,696
Charges for services Total	\$ 1,437,949	\$ 1,515,392	\$ 1,515,392	\$ 1,537,696
Total Glendale Youth Alliance Fund (211)	\$ 1,437,949	\$ 1,515,392	\$ 1,515,392	\$ 1,537,696
BEGIN Affordable Homeownership Fund (212)				
Revenues from other agencies				
32610 State grants	\$ 1,266,475	\$ -	\$ -	\$ -
Revenues from other agencies Total	\$ 1,266,475	\$ -	\$ -	\$ -
Use of money and property				
38000 Interest & inv. revenue	\$ 367	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	3,756	-	-	-
Use of money and property Total	\$ 4,122	\$ -	\$ -	\$ -
Miscellaneous revenue				
38730 Grant program income	\$ -	\$ -	\$ -	\$ 88,800
Miscellaneous revenue Total	\$ -	\$ -	\$ -	\$ 88,800
Total BEGIN Affordable Homeownership Fund (212)	\$ 1,270,597	\$ -	\$ -	\$ 88,800
Low&Mod Income Housing Asset Fund (213)				
Use of money and property				
38000 Interest & inv. revenue	\$ 476,849	\$ 35,000	\$ 35,000	\$ 50,000
38005 Interest & inv. GASB 31	14,399	-	-	-
38200 Rental income	3,762	36,000	36,000	36,000
Use of money and property Total	\$ 495,010	\$ 71,000	\$ 71,000	\$ 86,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 21,500	\$ 301,700	\$ 301,700	\$ -
38750 Housing program income	408,126	157,018	157,018	207,000
Miscellaneous revenue Total	\$ 429,626	\$ 458,718	\$ 458,718	\$ 207,000
Operating transf fr othr funds				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 784,191
Operating transf fr othr funds Total	\$ -	\$ -	\$ -	\$ 784,191
Total Low&Mod Income Housing Asset Fund (213)	\$ 924,636	\$ 529,718	\$ 529,718	\$ 1,077,191
Economic Development Fund (215)				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Property taxes				
30012 Property tax (AB 1x26)	\$ -	\$ 1,600,908	\$ 1,600,908	\$ 3,000,000
Property taxes Total	\$ -	\$ 1,600,908	\$ 1,600,908	\$ 3,000,000
Use of money and property				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 10,000
38200 Rental income	-	263,000	263,000	310,000
Use of money and property Total	\$ -	\$ 263,000	\$ 263,000	\$ 320,000
Miscellaneous revenue				
39080 Sales of property	\$ -	\$ -	\$ -	\$ 600,000
Miscellaneous revenue Total	\$ -	\$ -	\$ -	\$ 600,000
Operating transf fr othr funds				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 300,000
Operating transf fr othr funds Total	\$ -	\$ -	\$ -	\$ 300,000
Total Economic Development Fund (215)	\$ -	\$ 1,863,908	\$ 1,863,908	\$ 4,220,000
Grant Fund (216)				
Revenues from other agencies				
31240 Federal grant	\$ -	\$ -	\$ 500,000	\$ 4,738,000
32610 State grants	-	-	-	802,000
Revenues from other agencies Total	\$ -	\$ -	\$ 500,000	\$ 5,540,000
Total Grant Fund (216)	\$ -	\$ -	\$ 500,000	\$ 5,540,000
Filming Fund (217)				
Charges for services				
34533 Filming fees	\$ -	\$ -	\$ -	\$ 504,992
Charges for services Total	\$ -	\$ -	\$ -	\$ 504,992
Total Filming Fund (217)	\$ -	\$ -	\$ -	\$ 504,992
Air Quality Improvement Fund (251)				
Revenues from other agencies				
32500 AQMD assessment (456)	\$ 238,537	\$ 235,000	\$ 235,000	\$ 245,000
Revenues from other agencies Total	\$ 238,537	\$ 235,000	\$ 235,000	\$ 245,000
Charges for services				
34810 Employee MTA pass sales	\$ 5,843	\$ 6,000	\$ 6,000	\$ 8,000
Charges for services Total	\$ 5,843	\$ 6,000	\$ 6,000	\$ 8,000
Use of money and property				
38000 Interest & inv. revenue	\$ 1,457	\$ 1,500	\$ 1,500	\$ 1,500
38005 Interest & inv. GASB 31	794	-	-	-
Use of money and property Total	\$ 2,251	\$ 1,500	\$ 1,500	\$ 1,500
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 2	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 2	\$ -	\$ -	\$ -
Total Air Quality Improvement Fund (251)	\$ 246,633	\$ 242,500	\$ 242,500	\$ 254,500

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Public Works Special Grants Fund (252)				
Revenues from other agencies				
32610 State grants	\$ 746,293	\$ -	\$ -	\$ -
34050 County grants	24,046	-	-	-
34301 Local grants	794,317	-	-	-
Revenues from other agencies Total	\$ 1,564,655	\$ -	\$ -	\$ -
Total Public Works Special Grants Fund (252)	\$ 1,564,655	\$ -	\$ -	\$ -
San Fernando Landscape District Fund (253)				
Use of money and property				
38000 Interest & inv. revenue	\$ 379	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	263	-	-	-
Use of money and property Total	\$ 642	\$ -	\$ -	\$ -
Miscellaneous revenue				
38558 Misc landscape assessment	\$ 62,512	\$ 75,000	\$ 75,000	\$ 75,000
Miscellaneous revenue Total	\$ 62,512	\$ 75,000	\$ 75,000	\$ 75,000
Total San Fernando Landscape District Fund (253)	\$ 63,154	\$ 75,000	\$ 75,000	\$ 75,000
Measure R Local Return Fund (254)				
Sales tax				
30311 Measure R half-cent sales tax	\$ 2,034,517	\$ 2,109,566	\$ 2,109,566	\$ 2,142,000
Sales tax Total	\$ 2,034,517	\$ 2,109,566	\$ 2,109,566	\$ 2,142,000
Use of money and property				
38000 Interest & inv. revenue	\$ 32,278	\$ 25,000	\$ 25,000	\$ 30,000
38005 Interest & inv. GASB 31	13,784	-	-	-
Use of money and property Total	\$ 46,063	\$ 25,000	\$ 25,000	\$ 30,000
Total Measure R Local Return Fund (254)	\$ 2,080,580	\$ 2,134,566	\$ 2,134,566	\$ 2,172,000
Measure R-Regional Return Fund (255)				
Revenues from other agencies				
34301 Local grants	\$ 1,555,756	\$ 4,000,000	\$ 8,815,000	\$ 2,617,608
Revenues from other agencies Total	\$ 1,555,756	\$ 4,000,000	\$ 8,815,000	\$ 2,617,608
Total Measure R-Regional Return Fund (255)	\$ 1,555,756	\$ 4,000,000	\$ 8,815,000	\$ 2,617,608
Transit Prop A Local Return Fund (256)				
Revenues from other agencies				
34063 Prop A Local Return	\$ 3,286,622	\$ 3,412,000	\$ 3,412,000	\$ 3,456,000
Revenues from other agencies Total	\$ 3,286,622	\$ 3,412,000	\$ 3,412,000	\$ 3,456,000
Charges for services				
34790 MTA pass sales	\$ 26,138	\$ 100,000	\$ 100,000	\$ 100,000
Charges for services Total	\$ 26,138	\$ 100,000	\$ 100,000	\$ 100,000
Use of money and property				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
38000 Interest & inv. revenue	\$ 29,187	\$ 75,000	\$ 75,000	\$ 50,000
38005 Interest & inv. GASB 31	22,252	-	-	-
Use of money and property Total	\$ 51,439	\$ 75,000	\$ 75,000	\$ 50,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 503	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 503	\$ -	\$ -	\$ -
Total Transit Prop A Local Return Fund (256)	\$ 3,364,702	\$ 3,587,000	\$ 3,587,000	\$ 3,606,000
Transit Prop C Local Return Fund (257)				
Revenues from other agencies				
34070 County Prop C local return	\$ 2,735,018	\$ 2,866,000	\$ 2,866,000	\$ 2,884,000
Revenues from other agencies Total	\$ 2,735,018	\$ 2,866,000	\$ 2,866,000	\$ 2,884,000
Charges for services				
35550 Parking garage revenue	\$ 37,260	\$ 30,000	\$ 30,000	\$ 40,000
Charges for services Total	\$ 37,260	\$ 30,000	\$ 30,000	\$ 40,000
Use of money and property				
38000 Interest & inv. revenue	\$ 37,791	\$ 30,000	\$ 30,000	\$ 25,000
38005 Interest & inv. GASB 31	29,478	-	-	-
Use of money and property Total	\$ 67,269	\$ 30,000	\$ 30,000	\$ 25,000
Total Transit Prop C Local Return Fund (257)	\$ 2,839,548	\$ 2,926,000	\$ 2,926,000	\$ 2,949,000
Transit Utility Fund (258)				
Revenues from other agencies				
31240 Federal grant	\$ -	\$ 9,369,000	\$ 9,369,000	\$ -
32550 County Prop A 5% incentive-NTD	311,262	321,000	321,000	310,000
34060 County Prop A incentive	223,418	234,600	234,600	263,000
34062 Prop A Discretionary - Tier 2	733,498	570,000	570,000	650,000
Revenues from other agencies Total	\$ 1,268,178	\$ 10,494,600	\$ 10,494,600	\$ 1,223,000
Charges for services				
34780 Transit fare	\$ 1,066,759	\$ 1,173,000	\$ 1,173,000	\$ 1,100,000
34800 Dial-a-ride fare	45,930	46,000	46,000	40,000
34801 Subsidy - PALR funds	1,721,313	3,046,099	3,046,099	3,193,661
34802 Subsidy - PCLR funds	2,690,575	3,000,000	3,000,000	3,000,000
34840 Bee line fuel sales	24,582	15,300	15,300	30,000
34850 Purchased transit agreements	899,624	884,340	884,340	885,000
Charges for services Total	\$ 6,448,782	\$ 8,164,739	\$ 8,164,739	\$ 8,248,661
Miscellaneous revenue				
38526 Advertising revenue	\$ 37,744	\$ 56,000	\$ 56,000	\$ 56,000
38560 Miscellaneous revenue	-	1,000	1,000	1,000
39080 Sales of property	11,500	9,000	9,000	-
Miscellaneous revenue Total	\$ 49,244	\$ 66,000	\$ 66,000	\$ 57,000
Total Transit Utility Fund (258)	\$ 7,766,204	\$ 18,725,339	\$ 18,725,339	\$ 9,528,661
Asset Forfeiture Fund (260)				
Fines and forfeitures				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
37810 Narcotics forfeitures	\$ 723,042	\$ -	\$ -	\$ -
Fines and forfeitures Total	\$ 723,042	\$ -	\$ -	\$ -
Use of money and property				
38000 Interest & inv. revenue	\$ 6,998	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	5,238	-	-	-
Use of money and property Total	\$ 12,236	\$ -	\$ -	\$ -
Total Asset Forfeiture Fund (260)	\$ 735,278	\$ -	\$ -	\$ -
Police Special Grants Fund (261)				
Revenues from other agencies				
31456 Domestic preparedness grant	\$ -	\$ -	\$ 473,750	\$ -
31671 Police grants-misc federal	2,312,235	207,536	314,107	159,367
32871 Off of Traffic Safety-oper grt	114,972	-	429,000	-
33300 State police grants	239,765	278,696	278,696	283,084
33340 OCJP/L.A./Impact	27,533	61,040	61,040	49,036
34050 County grants	189,000	199,003	319,003	215,000
Revenues from other agencies Total	\$ 2,883,504	\$ 746,275	\$ 1,875,596	\$ 706,487
Charges for services				
34601 GHS - SRO	\$ 38,500	\$ 39,197	\$ 39,197	\$ 38,660
34602 LA County grant (COPPS Ahead)	94,101	135,304	135,304	140,000
Charges for services Total	\$ 132,601	\$ 174,501	\$ 174,501	\$ 178,660
Miscellaneous revenue				
38500 Donations & contribution	\$ 29,356	\$ 23,000	\$ 23,000	\$ 29,270
38560 Miscellaneous revenue	39,772	-	84,207	-
Miscellaneous revenue Total	\$ 69,128	\$ 23,000	\$ 107,207	\$ 29,270
Total Police Special Grants Fund (261)	\$ 3,085,234	\$ 943,776	\$ 2,157,304	\$ 914,417
Supplemental Law Enforcement Fund (262)				
Revenues from other agencies				
33300 State police grants	\$ 355,347	\$ 396,089	\$ 396,089	\$ 410,000
Revenues from other agencies Total	\$ 355,347	\$ 396,089	\$ 396,089	\$ 410,000
Use of money and property				
38000 Interest & inv. revenue	\$ 565	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	402	-	-	-
Use of money and property Total	\$ 968	\$ -	\$ -	\$ -
Total Supplemental Law Enforcement Fund (262)	\$ 356,315	\$ 396,089	\$ 396,089	\$ 410,000
Fire Grant Fund (265)				
Revenues from other agencies				
31451 Fire grant-federal misc	\$ 12,605	\$ -	\$ -	\$ -
31456 Domestic preparedness grant	354,258	-	229,250	-
31458 Homeland security grant	1,767,535	-	35,267	-
Revenues from other agencies Total	\$ 2,134,398	\$ -	\$ 264,517	\$ -
Miscellaneous revenue				
38500 Donations & contribution	\$ (56,500)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
38511 Cash match	(34,679)	-	-	-
38560 Miscellaneous revenue	(10,245)	-	-	-
Miscellaneous revenue Total	\$ (101,424)	\$ -	\$ -	\$ -
Total Fire Grant Fund (265)	\$ 2,032,975	\$ -	\$ 264,517	\$ -
Fire Mutual Aid Fund (266)				
Revenues from other agencies				
31260 Mutual aid reimbursement	\$ 216,563	\$ 125,000	\$ 125,000	\$ 400,000
Revenues from other agencies Total	\$ 216,563	\$ 125,000	\$ 125,000	\$ 400,000
Use of money and property				
38000 Interest & inv. revenue	\$ 757	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	988	-	-	-
Use of money and property Total	\$ 1,745	\$ -	\$ -	\$ -
Total Fire Mutual Aid Fund (266)	\$ 218,308	\$ 125,000	\$ 125,000	\$ 400,000
Special Events Fund (267)				
Charges for services				
34532 Special event fees	\$ 684,245	\$ 697,149	\$ 697,149	\$ 440,000
Charges for services Total	\$ 684,245	\$ 697,149	\$ 697,149	\$ 440,000
Use of money and property				
38000 Interest & inv. revenue	\$ 2,001	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	1,217	-	-	-
Use of money and property Total	\$ 3,218	\$ -	\$ -	\$ -
Total Special Events Fund (267)	\$ 687,463	\$ 697,149	\$ 697,149	\$ 440,000
Nutritional Meals Grant Fund (270)				
Revenues from other agencies				
31000 USDA C1	\$ 19,010	\$ 21,058	\$ 21,058	\$ 21,058
31001 USDA C2	6,495	6,863	6,863	6,863
31300 Nutrit. meals IIIB support svcs	1,000	1,000	1,000	1,000
31310 Nutritional meals IIIC1	173,774	179,384	179,384	179,384
31320 Nutritional meals IIIC2	45,177	45,179	45,179	45,179
31370 Supportive services program	-	-	-	50,000
34301 Local grants	-	-	2,100	-
Revenues from other agencies Total	\$ 245,456	\$ 253,484	\$ 255,584	\$ 303,484
Use of money and property				
38000 Interest & inv. revenue	\$ (10)	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	71	-	-	-
Use of money and property Total	\$ 61	\$ -	\$ -	\$ -
Miscellaneous revenue				
38500 Donations & contribution	\$ 43,076	\$ 40,000	\$ 40,000	\$ 38,000
38560 Miscellaneous revenue	4,395	5,000	5,000	4,000
Miscellaneous revenue Total	\$ 47,471	\$ 45,000	\$ 45,000	\$ 42,000
Operating transf fr othr funds				
39100 Transfer-General Fund	\$ 60,000	\$ 70,000	\$ 70,000	\$ 70,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Operating transf fr othr funds Total	\$ 60,000	\$ 70,000	\$ 70,000	\$ 70,000
Total Nutritional Meals Grant Fund (270)	\$ 352,988	\$ 368,484	\$ 370,584	\$ 415,484
Library Fund (275)				
Revenues from other agencies				
31200 Federal library grant	\$ 5,000	\$ -	\$ 19,153	\$ -
33160 Library grant-miscellaneous	3,000	-	-	-
Revenues from other agencies Total	\$ 8,000	\$ -	\$ 19,153	\$ -
Charges for services				
35020 Library misc fees	\$ 80,173	\$ 112,866	\$ 112,866	\$ 112,735
Charges for services Total	\$ 80,173	\$ 112,866	\$ 112,866	\$ 112,735
Use of money and property				
38000 Interest & inv. revenue	\$ 4,222	\$ 4,316	\$ 4,316	\$ 4,000
38005 Interest & inv. GASB 31	8,783	-	-	-
Use of money and property Total	\$ 13,005	\$ 4,316	\$ 4,316	\$ 4,000
Miscellaneous revenue				
38500 Donations & contribution	\$ 90,688	\$ 50,025	\$ 50,025	\$ 51,575
38560 Miscellaneous revenue	5,000	-	-	-
Miscellaneous revenue Total	\$ 95,688	\$ 50,025	\$ 50,025	\$ 51,575
Total Library Fund (275)	\$ 196,866	\$ 167,207	\$ 186,360	\$ 168,310
Cable Access Fund (280)				
Charges for services				
34530 Cable access fees	\$ 441,533	\$ 625,000	\$ 625,000	\$ 450,000
Charges for services Total	\$ 441,533	\$ 625,000	\$ 625,000	\$ 450,000
Use of money and property				
38000 Interest & inv. revenue	\$ 7,886	\$ 7,000	\$ 7,000	\$ 8,000
38005 Interest & inv. GASB 31	4,561	-	-	-
Use of money and property Total	\$ 12,448	\$ 7,000	\$ 7,000	\$ 8,000
Total Cable Access Fund (280)	\$ 453,980	\$ 632,000	\$ 632,000	\$ 458,000
Electric Public Benefit Fund (290)				
Other taxes				
30370 Public benefit fees	\$ 5,946,805	\$ 6,608,000	\$ 6,608,000	\$ 6,973,000
Other taxes Total	\$ 5,946,805	\$ 6,608,000	\$ 6,608,000	\$ 6,973,000
Use of money and property				
38000 Interest & inv. revenue	\$ 15,463	\$ 15,000	\$ 15,000	\$ 15,000
38005 Interest & inv. GASB 31	7,219	-	-	-
Use of money and property Total	\$ 22,682	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 6,424	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 6,424	\$ -	\$ -	\$ -
Total Electric Public Benefit Fund (290)	\$ 5,975,910	\$ 6,623,000	\$ 6,623,000	\$ 6,988,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Recreation Fund (501)				
Revenues from other agencies				
34301 Local grants	\$ 3,923	\$ 5,000	\$ 5,000	\$ 4,000
Revenues from other agencies Total	\$ 3,923	\$ 5,000	\$ 5,000	\$ 4,000
Charges for services				
35200 Rental civic auditorium	\$ 230,521	\$ 295,000	\$ 295,000	\$ 295,000
35210 Rental bldgs/facilities	501,940	410,000	410,000	537,000
35230 Contract classes	288,793	302,000	302,000	271,000
35231 Registrations fees	83,095	60,000	60,000	60,000
35233 Tournaments	10,340	10,000	10,000	10,000
35234 Program/registration revenue	24,754	28,600	28,600	28,100
35235 Event delivery fee	495	600	600	600
35236 Parks filming fee	74,318	23,000	23,000	45,000
35237 Equipment rental	91,886	67,500	67,500	77,500
35239 Photography	2,364	2,000	2,000	2,000
35240 Scholl golf course fees	137,500	165,000	165,000	165,000
35250 Field rental	498,397	415,500	415,500	550,500
35260 Sports leagues	302,017	282,500	282,500	297,500
35261 Aquatics	7,330	6,500	6,500	7,000
35262 Activity cards	53,696	42,500	42,500	45,000
35280 Camps	289,269	256,500	256,500	265,000
35290 Aquatics fees	24,503	25,000	25,000	25,000
35310 Concession	47,143	35,150	35,150	72,050
35550 Parking garage revenue	144,872	134,500	134,500	134,500
Charges for services Total	\$ 2,813,231	\$ 2,561,850	\$ 2,561,850	\$ 2,887,750
Miscellaneous revenue				
38500 Donations & contribution	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000
38525 Sponsorships	2,719	-	-	-
38560 Miscellaneous revenue	19,675	11,200	11,200	16,200
38700 Rental income	347,777	354,595	354,595	412,983
38710 Interest & inv. revenue	30,370	35,000	35,000	35,000
38715 Interest & inv. GASB 31	22,972	-	-	-
38800 Proprietary grants	175,000	175,000	175,000	50,000
Miscellaneous revenue Total	\$ 600,013	\$ 576,795	\$ 576,795	\$ 515,183
Total Recreation Fund (501)	\$ 3,417,168	\$ 3,143,645	\$ 3,143,645	\$ 3,406,933
Hazardous Disposal Fund (510)				
Charges for services				
35650 Hazardous permits	\$ 625,012	\$ 624,218	\$ 624,218	\$ 600,000
35660 Hazardous billing fees	619,376	597,035	597,035	550,000
35670 Hazardous disposal fees	7,267	7,118	7,118	7,000
35680 Industrial waste permits	346,502	340,000	340,000	340,000
Charges for services Total	\$ 1,598,157	\$ 1,568,371	\$ 1,568,371	\$ 1,497,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 46,409	\$ 27,901	\$ 27,901	\$ 5,000
38569 Citywide collection revenue	(357)	10,000	10,000	6,000
38710 Interest & inv. revenue	8,203	7,000	7,000	9,000
38715 Interest & inv. GASB 31	5,215	-	-	-
38800 Proprietary grants	54,997	55,000	55,000	55,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Miscellaneous revenue Total	\$ 114,467	\$ 99,901	\$ 99,901	\$ 75,000
Total Hazardous Disposal Fund (510)	\$ 1,712,624	\$ 1,668,272	\$ 1,668,272	\$ 1,572,000
Emergency Medical Services Fund (511)				
Revenues from other agencies				
32610 State grants	\$ 558,205	\$ -	\$ -	\$ -
Revenues from other agencies Total	\$ 558,205	\$ -	\$ -	\$ -
Charges for services				
34670 Emergency med response	\$ 4,119,506	\$ 15,655,000	\$ 15,655,000	\$ 5,100,000
34671 Contractual Adjustments	-	(8,610,250)	(8,610,250)	-
34672 Paramedic membership fee	111,947	100,000	100,000	100,000
Charges for services Total	\$ 4,231,453	\$ 7,144,750	\$ 7,144,750	\$ 5,200,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 143,921	\$ 3,000	\$ 3,000	\$ 3,000
38569 Citywide collection revenue	82,371	55,000	55,000	60,000
Miscellaneous revenue Total	\$ 226,293	\$ 58,000	\$ 58,000	\$ 63,000
Total Emergency Medical Services Fund (511)	\$ 5,015,950	\$ 7,202,750	\$ 7,202,750	\$ 5,263,000
Parking Fund (520)				
Revenues from other agencies				
34301 Local grants	\$ -	\$ -	\$ 485,818	\$ -
Revenues from other agencies Total	\$ -	\$ -	\$ 485,818	\$ -
Charges for services				
35520 Collectible jobs-agency	\$ 103,005	\$ 88,255	\$ 88,255	\$ 95,248
35532 Parking meters Glendale street	1,219,472	1,507,065	1,507,065	1,539,909
35535 Parking meters Glendale lots	866,838	605,000	605,000	907,763
35540 Parking meters Montrose	120,144	115,780	115,780	118,859
35550 Parking garage revenue	2,693,530	2,372,220	2,372,220	2,464,475
35560 Street permits	233,731	108,065	108,065	139,379
Charges for services Total	\$ 5,236,721	\$ 4,796,385	\$ 4,796,385	\$ 5,265,633
Fines and forfeitures				
35500 Parking tickets	\$ 3,659,896	\$ 4,423,980	\$ 4,423,980	\$ 2,597,424
Fines and forfeitures Total	\$ 3,659,896	\$ 4,423,980	\$ 4,423,980	\$ 2,597,424
Miscellaneous revenue				
38559 Miscellaneous deferred revenue	\$ (169)	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	129,555	-	-	-
38710 Interest & inv. revenue	45,843	50,000	50,000	50,000
38715 Interest & inv. GASB 31	29,002	-	-	-
39080 Sales of property	8,765	-	-	-
Miscellaneous revenue Total	\$ 212,996	\$ 50,000	\$ 50,000	\$ 50,000
Operating transf fr othr funds				
39110 Transfer-Special Revenue	\$ 1,100,000	\$ -	\$ -	\$ -
Operating transf fr othr funds Total	\$ 1,100,000	\$ -	\$ -	\$ -
Total Parking Fund (520)	\$ 10,209,613	\$ 9,270,365	\$ 9,756,183	\$ 7,913,057

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Special Revenue Total	\$ 101,478,375	\$ 109,375,861	\$ 117,893,825	\$ 104,213,462
<u>Debt Service</u>				
Police Building Project Fund (303)				
Use of money and property				
38000 Interest & inv. revenue	\$ 178,726	\$ 200,000	\$ 200,000	\$ 175,000
38005 Interest & inv. GASB 31	137,622	-	-	-
Use of money and property Total	\$ 316,348	\$ 200,000	\$ 200,000	\$ 175,000
Operating transf fr othr funds				
39100 Transfer-General Fund	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Operating transf fr othr funds Total	\$ -	\$ 500,000	\$ 500,000	\$ 500,000
Total Police Building Project Fund (303)	\$ 316,348	\$ 700,000	\$ 700,000	\$ 675,000
Capital Leases Fund (306)				
Operating transf fr othr funds				
39120 Transfer-Capital Funds	\$ 1,392,062	\$ -	\$ -	\$ -
Operating transf fr othr funds Total	\$ 1,392,062	\$ -	\$ -	\$ -
Total Capital Leases Fund (306)	\$ 1,392,062	\$ -	\$ -	\$ -
Debt Service Total	\$ 1,708,410	\$ 700,000	\$ 700,000	\$ 675,000
<u>Capital Projects</u>				
Capital Improvement Fund (401)				
Revenues from other agencies				
31250 Disaster relief reimb	\$ 1,347,103	\$ -	\$ -	\$ -
32610 State grants	1,237,299	-	-	-
32611 Disaster relief reimb - State	561,191	-	-	-
32622 State Cal Trans	273,651	-	-	-
32640 State HES grant	0	-	-	-
34050 County grants	128,944	-	-	-
34301 Local grants	154,276	-	-	-
Revenues from other agencies Total	\$ 3,702,465	\$ -	\$ -	\$ -
Charges for services				
36000 Landfill royalty tipping fee	\$ 3,539,954	\$ 3,200,000	\$ 3,200,000	\$ 3,523,000
Charges for services Total	\$ 3,539,954	\$ 3,200,000	\$ 3,200,000	\$ 3,523,000
Use of money and property				
38000 Interest & inv. revenue	\$ 1,151	\$ -	\$ -	\$ -
Use of money and property Total	\$ 1,151	\$ -	\$ -	\$ -
Operating transf fr othr funds				
39100 Transfer-General Fund	\$ 330,000	\$ 5,347,000	\$ 5,347,000	\$ 471,250
39146 Transfer-Refuse Fund	1,392,062	-	-	-
Operating transf fr othr funds Total	\$ 1,722,062	\$ 5,347,000	\$ 5,347,000	\$ 471,250
Total Capital Improvement Fund (401)	\$ 8,965,632	\$ 8,547,000	\$ 8,547,000	\$ 3,994,250

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
State Gas Tax Fund (402)				
Revenues from other agencies				
32800 State gas tax (2107 & 2107.5)	\$ 1,508,908	\$ 1,237,240	\$ 1,237,240	\$ 1,633,932
32810 State gas tax (2106)	645,246	782,087	782,087	617,178
32820 State gas tax (2105)	1,401,195	998,787	998,787	1,187,792
32821 State gas tax (2103)	2,870,268	2,173,351	2,173,351	941,707
34300 Joint project	11,820	-	-	-
Revenues from other agencies Total	\$ 6,437,437	\$ 5,191,465	\$ 5,191,465	\$ 4,380,609
Use of money and property				
38000 Interest & inv. revenue	\$ 44,433	\$ 75,000	\$ 75,000	\$ 35,000
38005 Interest & inv. GASB 31	37,346	-	-	-
Use of money and property Total	\$ 81,779	\$ 75,000	\$ 75,000	\$ 35,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 62,086	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 62,086	\$ -	\$ -	\$ -
Total State Gas Tax Fund (402)	\$ 6,581,302	\$ 5,266,465	\$ 5,266,465	\$ 4,415,609
Landfill Postclosure Fund (403)				
Operating transf fr othr funds				
39120 Transfer-Capital Funds	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Operating transf fr othr funds Total	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Total Landfill Postclosure Fund (403)	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Parks Mitigation Fee Fund (405)				
Licenses and permits				
30871 Parks mitigation fee (AB1600)	\$ 728,282	\$ 9,209,383	\$ 9,209,383	\$ 5,500,000
Licenses and permits Total	\$ 728,282	\$ 9,209,383	\$ 9,209,383	\$ 5,500,000
Use of money and property				
38000 Interest & inv. revenue	\$ 42,491	\$ 40,000	\$ 40,000	\$ 50,000
38005 Interest & inv. GASB 31	21,446	-	-	-
Use of money and property Total	\$ 63,937	\$ 40,000	\$ 40,000	\$ 50,000
Total Parks Mitigation Fee Fund (405)	\$ 792,218	\$ 9,249,383	\$ 9,249,383	\$ 5,550,000
Library Mitigation Fee Fund (407)				
Licenses and permits				
30872 Library mitigation fee AB1600	\$ 73,471	\$ 900,479	\$ 900,479	\$ 550,000
Licenses and permits Total	\$ 73,471	\$ 900,479	\$ 900,479	\$ 550,000
Use of money and property				
38000 Interest & inv. revenue	\$ 2,378	\$ 1,000	\$ 1,000	\$ 5,000
38005 Interest & inv. GASB 31	5,364	-	-	-
Use of money and property Total	\$ 7,742	\$ 1,000	\$ 1,000	\$ 5,000
Total Library Mitigation Fee Fund (407)	\$ 81,213	\$ 901,479	\$ 901,479	\$ 555,000
Parks Quimby Fee Fund (408)				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Use of money and property				
38000 Interest & inv. revenue	\$ 212	\$ 2,500	\$ 2,500	\$ -
38005 Interest & inv. GASB 31	1,559	-	-	-
Use of money and property Total	\$ 1,771	\$ 2,500	\$ 2,500	\$ -
Total Parks Quimby Fee Fund (408)	\$ 1,771	\$ 2,500	\$ 2,500	\$ -
CIP Reimbursement Fund (409)				
Revenues from other agencies				
31240 Federal grant	\$ 317	\$ -	\$ 395,753	\$ -
32610 State grants	-	350,000	1,358,150	-
34050 County grants	-	-	155,000	-
34300 Joint project	-	-	166,300	-
34301 Local grants	-	-	49,380	-
Revenues from other agencies Total	\$ 317	\$ 350,000	\$ 2,124,583	\$ -
Miscellaneous revenue				
38508 Developer revenue	\$ 58,844	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ 58,844	\$ -	\$ -	\$ -
Total CIP Reimbursement Fund (409)	\$ 59,161	\$ 350,000	\$ 2,124,583	\$ -
Capital Projects Total	\$ 17,981,298	\$ 26,316,827	\$ 28,091,410	\$ 16,514,859
<u>Enterprise</u>				
Sewer Fund (525)				
Charges for services				
35901 Sewer flat rate	\$ 2,228,754	\$ 1,820,000	\$ 1,820,000	\$ 1,956,000
35902 Sewer multi-family user group	5,942,175	5,180,000	5,180,000	6,000,000
35903 Sewer commercial low strength	1,617,795	1,400,000	1,400,000	1,400,000
35904 Sewer commercial medi strength	1,531,694	1,400,000	1,400,000	1,400,000
35905 Sewer commerical high strength	127,344	140,000	140,000	125,000
35906 Sewer SFR usage revenue	4,128,263	4,060,000	4,060,000	4,200,000
35920 Sewer facility charge	216	-	-	-
Charges for services Total	\$ 15,576,241	\$ 14,000,000	\$ 14,000,000	\$ 15,081,000
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 84,761	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	508,043	500,000	500,000	500,000
38715 Interest & inv. GASB 31	326,200	-	-	-
39080 Sales of property	57,000	-	-	-
Miscellaneous revenue Total	\$ 976,004	\$ 500,000	\$ 500,000	\$ 500,000
Total Sewer Fund (525)	\$ 16,552,245	\$ 14,500,000	\$ 14,500,000	\$ 15,581,000
Refuse Disposal Fund (530)				
Revenues from other agencies				
32501 Recyclables - State grant	\$ 51,690	\$ -	\$ -	\$ -
32610 State grants	-	-	219,996	-
Revenues from other agencies Total	\$ 51,690	\$ -	\$ 219,996	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Charges for services				
36010 Commercial refuse fees	\$ 2,774,572	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
36011 Residential refuse fee	11,998,557	10,367,850	10,367,850	11,503,021
36013 Comm. bin service-multi units	3,322,970	3,075,000	3,075,000	3,228,750
36014 Comm. bin service-business	779,246	1,025,000	1,025,000	818,209
36020 Refuse bin drop-off fees	35,076	61,540	61,540	59,128
36030 Sale of recyclables	543,995	355,000	355,000	620,621
36040 AB 939 fees	1,740,500	1,689,470	1,689,470	1,830,004
Charges for services Total	\$ 21,194,915	\$ 19,073,860	\$ 19,073,860	\$ 20,559,733
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 29,199	\$ 196,080	\$ 196,080	\$ 100,000
38710 Interest & inv. revenue	164,034	175,000	175,000	175,000
38715 Interest & inv. GASB 31	116,415	-	-	-
39080 Sales of property	116,250	-	-	-
Miscellaneous revenue Total	\$ 425,899	\$ 371,080	\$ 371,080	\$ 275,000
Total Refuse Disposal Fund (530)	\$ 21,672,504	\$ 19,444,940	\$ 19,664,936	\$ 20,834,733
Electric Works Revenue Fund (552)				
Charges for services				
36250 Electric domestic sales	\$ 61,270,163	\$ 69,350,278	\$ 69,350,278	\$ 73,603,492
36251 Green rate sales - domestic	65,761	-	-	-
36260 Electric commercial sale	103,603,580	114,201,922	114,201,922	120,089,908
36261 Green rate sales - commercial	13,425	-	-	-
36270 Electric st light sales	2,910,263	3,321,199	3,321,199	3,000,000
36280 Electric wholesale sales	13,765,198	20,000,000	20,000,000	20,000,000
36282 Gas wholesale sales	1,365,280	2,000,000	2,000,000	2,000,000
36290 Electric sale to utilities	12,973,637	2,500,000	2,500,000	12,150,558
36291 Gas sales to other utilities	58,680	-	-	-
36332 Opt out fee	2,212	2,000	2,000	2,200
Charges for services Total	\$ 196,028,199	\$ 211,375,399	\$ 211,375,399	\$ 230,846,158
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 4,959,379	\$ -	\$ -	\$ 1,250,000
38561 Fiber optic revenue	189,496	170,000	170,000	160,000
38564 Customer paid OT revenue	26,896	-	-	-
38700 Rental income	759,253	900,000	900,000	750,000
38710 Interest & inv. revenue	923,282	1,200,000	1,200,000	800,000
38715 Interest & inv. GASB 31	469,367	-	-	-
38770 Collectible jobs - A & G	418,213	-	-	-
38800 Proprietary grants	7,600	-	-	-
38801 Disaster relief reimb - Fed	5,118	-	-	-
38802 Disaster relief reimb - State	(173)	-	-	-
39080 Sales of property	122,436	-	-	-
Miscellaneous revenue Total	\$ 7,880,867	\$ 2,270,000	\$ 2,270,000	\$ 2,960,000
Total Electric Works Revenue Fund (552)	\$ 203,909,066	\$ 213,645,399	\$ 213,645,399	\$ 233,806,158
Electric Depreciation Fund (553)				
InterFund revenue				
37670 Depreciation-plant	\$ -	\$ 24,700,000	\$ 24,700,000	\$ 25,675,290
37680 Depreciation-vehicles	-	843,897	843,897	850,000
InterFund revenue Total	\$ -	\$ 25,543,897	\$ 25,543,897	\$ 26,525,290

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Total Electric Depreciation Fund (553)	\$ -	\$ 25,543,897	\$ 25,543,897	\$ 26,525,290
Electric Customer Paid Capital Fund (555)				
Miscellaneous revenue				
38500 Donations & contribution	\$ 26,217	\$ -	\$ -	\$ -
38564 Customer paid OT revenue	27,528	-	-	-
38770 Collectible jobs - A & G	987,542	3,365,341	3,365,341	2,854,422
Miscellaneous revenue Total	\$ 1,041,287	\$ 3,365,341	\$ 3,365,341	\$ 2,854,422
Total Electric Customer Paid Capital Fund (555)	\$ 1,041,287	\$ 3,365,341	\$ 3,365,341	\$ 2,854,422
Energy Cost Adjustment Charge Fund (556)				
Charges for services				
36250 Electric domestic sales	\$ 34,767	\$ -	\$ -	\$ -
36260 Electric commercial sale	106,507	-	-	-
36330 Energy cost adjustment charge	(19)	-	-	-
Charges for services Total	\$ 141,255	\$ -	\$ -	\$ -
Total Energy Cost Adjustment Charge Fund (556)	\$ 141,255	\$ -	\$ -	\$ -
Regulatory Adjustment Charge Fund (557)				
Charges for services				
36250 Electric domestic sales	\$ 23,281	\$ -	\$ -	\$ -
36260 Electric commercial sale	69,844	-	-	-
Charges for services Total	\$ 93,126	\$ -	\$ -	\$ -
Total Regulatory Adjustment Charge Fund (557)	\$ 93,126	\$ -	\$ -	\$ -
Water Works Revenue Fund (572)				
Charges for services				
36332 Opt out fee	\$ 432	\$ -	\$ -	\$ -
36602 Single family revenue	19,965,930	21,887,298	21,887,298	22,151,386
36603 Multi-family revenue	13,813,045	15,460,878	15,460,878	16,454,752
36604 Commercial revenue	7,936,060	7,497,751	7,497,751	7,946,333
36605 Irrigation revenue	958,108	1,309,517	1,309,517	1,252,922
36607 Multi family adjustable rev	(161)	-	-	-
36620 Water private fire	(1,805,093)	-	-	406,606
36640 Water other sales	232,177	400,000	400,000	-
36664 Commercial recycled water adj	97,078	-	-	45,000
36668 Commercial recycled water	1,068,236	921,074	921,074	1,347,000
36669 Irrigation recycled water	803,152	387,863	387,863	725,000
Charges for services Total	\$ 43,068,964	\$ 47,864,381	\$ 47,864,381	\$ 50,328,999
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 1,945,273	\$ 1,100,000	\$ 1,327,500	\$ 2,100,000
38700 Rental income	85,289	85,000	85,000	85,000
38710 Interest & inv. revenue	13,038	250,000	250,000	-
38715 Interest & inv. GASB 31	51,136	-	-	-
38760 Collectible jobs O/H	283	-	-	-
38770 Collectible jobs - A & G	346,344	-	-	-
38800 Proprietary grants	780,560	-	-	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
39080 Sales of property	1,426	-	-	-
Miscellaneous revenue Total	\$ 3,223,349	\$ 1,435,000	\$ 1,662,500	\$ 2,185,000
Total Water Works Revenue Fund (572)	\$ 46,292,313	\$ 49,299,381	\$ 49,526,881	\$ 52,513,999
Water Depreciation Fund (573)				
InterFund revenue				
37670 Depreciation-plant	\$ -	\$ 4,954,502	\$ 4,954,502	\$ 5,213,208
37680 Depreciation-vehicles	-	300,000	300,000	300,000
InterFund revenue Total	\$ -	\$ 5,254,502	\$ 5,254,502	\$ 5,513,208
Miscellaneous revenue				
38500 Donations & contribution	\$ (14,097)	\$ -	\$ -	\$ -
Miscellaneous revenue Total	\$ (14,097)	\$ -	\$ -	\$ -
Total Water Depreciation Fund (573)	\$ (14,097)	\$ 5,254,502	\$ 5,254,502	\$ 5,513,208
Water Customer Paid Capital Fund (575)				
Miscellaneous revenue				
38770 Collectible jobs - A & G	\$ 218,766	\$ 1,940,731	\$ 1,940,731	\$ 1,610,567
Miscellaneous revenue Total	\$ 218,766	\$ 1,940,731	\$ 1,940,731	\$ 1,610,567
Total Water Customer Paid Capital Fund (575)	\$ 218,766	\$ 1,940,731	\$ 1,940,731	\$ 1,610,567
Fire Communication Fund (701)				
Charges for services				
34640 Fire communication - tri city	\$ 1,333,419	\$ 1,450,585	\$ 1,450,585	\$ 1,610,701
34641 Fire comm fees - contract city	1,652,079	1,710,292	1,710,292	1,839,273
34642 Fire comm O/H - tri city	117,176	-	-	-
34643 Fire comm O/H -contracts city	88,145	92,060	92,060	65,203
Charges for services Total	\$ 3,190,819	\$ 3,252,937	\$ 3,252,937	\$ 3,515,177
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
38565 Fire comm - capital contribut	577,787	622,080	622,080	322,080
38710 Interest & inv. revenue	39,085	41,146	41,146	38,004
38715 Interest & inv. GASB 31	19,522	-	-	-
Miscellaneous revenue Total	\$ 636,393	\$ 665,226	\$ 665,226	\$ 362,084
Total Fire Communication Fund (701)	\$ 3,827,213	\$ 3,918,163	\$ 3,918,163	\$ 3,877,261
Enterprise Total	\$ 293,733,678	\$ 336,912,354	\$ 337,359,850	\$ 363,116,638
Internal Service				
Fleet Management Fund (601)				
Charges for services				
34770 Collectible jobs - A & G	\$ 5,109	\$ -	\$ -	\$ -
36030 Sale of recyclables	13,643	-	-	-
37110 Charges for vehicles	11,622,584	12,075,348	12,075,348	12,824,710
37111 Charges for equipment usage	164,914	-	-	-
Charges for services Total	\$ 11,806,249	\$ 12,075,348	\$ 12,075,348	\$ 12,824,710

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 728	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	98,251	100,000	100,000	100,000
38715 Interest & inv. GASB 31	55,255	-	-	-
39080 Sales of property	119,833	-	-	-
Miscellaneous revenue Total	\$ 274,066	\$ 100,000	\$ 100,000	\$ 100,000
Total Fleet Management Fund (601)	\$ 12,080,316	\$ 12,175,348	\$ 12,175,348	\$ 12,924,710
Joint Helicopter Operation Fund (602)				
Charges for services				
34676 Joint air support maint. fee	\$ 604,204	\$ 723,437	\$ 723,437	\$ 741,264
Charges for services Total	\$ 604,204	\$ 723,437	\$ 723,437	\$ 741,264
Miscellaneous revenue				
38510 City's contribution	\$ 773,329	\$ 908,233	\$ 908,233	\$ 837,719
38710 Interest & inv. revenue	24,307	25,000	25,000	20,000
38715 Interest & inv. GASB 31	14,629	-	-	-
39080 Sales of property	1,885	-	-	-
Miscellaneous revenue Total	\$ 814,150	\$ 933,233	\$ 933,233	\$ 857,719
Total Joint Helicopter Operation Fund (602)	\$ 1,418,354	\$ 1,656,670	\$ 1,656,670	\$ 1,598,983
ISD Infrastructure Fund (603)				
Charges for services				
34502 Technology fees	\$ -	\$ 306,250	\$ 306,250	\$ 450,000
37150 ISD Service Charge	8,933,786	9,439,067	9,439,067	7,005,302
Charges for services Total	\$ 8,933,786	\$ 9,745,317	\$ 9,745,317	\$ 7,455,302
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 867,071	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	24,942	25,000	25,000	25,000
38715 Interest & inv. GASB 31	13,677	-	-	-
Miscellaneous revenue Total	\$ 905,690	\$ 25,000	\$ 25,000	\$ 25,000
Total ISD Infrastructure Fund (603)	\$ 9,839,476	\$ 9,770,317	\$ 9,770,317	\$ 7,480,302
ISD Applications Fund (604)				
Charges for services				
34502 Technology fees	\$ 1,742,095	\$ 857,500	\$ 857,500	\$ 1,260,000
37150 ISD Service Charge	6,405,524	5,048,484	5,075,984	5,171,923
Charges for services Total	\$ 8,147,619	\$ 5,905,984	\$ 5,933,484	\$ 6,431,923
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 36	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	42,156	40,000	40,000	45,000
38715 Interest & inv. GASB 31	23,633	-	-	-
38800 Proprietary grants	15,674	-	-	-
Miscellaneous revenue Total	\$ 81,499	\$ 40,000	\$ 40,000	\$ 45,000
Operating transf fr othr funds				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 5,640,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Operating transf fr othr funds Total	\$ -	\$ -	\$ -	\$ 5,640,000
Total ISD Applications Fund (604)	\$ 8,229,118	\$ 5,945,984	\$ 5,973,484	\$ 12,116,923
Building Maintenance Fund (607)				
Charges for services				
37113 Building Maintenance Service Charge	\$ -	\$ -	\$ 1,000,000	\$ -
Charges for services Total	\$ -	\$ -	\$ 1,000,000	\$ -
Total Building Maintenance Fund (607)	\$ -	\$ -	\$ 1,000,000	\$ -
Unemployment Insurance Fund (610)				
Charges for services				
37001 Charges for self-insured	\$ 302,028	\$ 311,694	\$ 311,694	\$ 311,290
Charges for services Total	\$ 302,028	\$ 311,694	\$ 311,694	\$ 311,290
Miscellaneous revenue				
38710 Interest & inv. revenue	\$ 3,544	\$ 3,000	\$ 3,000	\$ 3,500
38715 Interest & inv. GASB 31	1,668	-	-	-
Miscellaneous revenue Total	\$ 5,213	\$ 3,000	\$ 3,000	\$ 3,500
Total Unemployment Insurance Fund (610)	\$ 307,241	\$ 314,694	\$ 314,694	\$ 314,790
Liability Insurance Fund (612)				
Charges for services				
37001 Charges for self-insured	\$ 6,481,191	\$ 5,889,368	\$ 5,889,368	\$ 5,229,546
37002 Charges for excess liab insura	523,558	684,187	684,187	550,000
37003 Charges for auto insurance	305,000	-	-	-
Charges for services Total	\$ 7,309,749	\$ 6,573,555	\$ 6,573,555	\$ 5,779,546
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 946	\$ -	\$ -	\$ -
38563 Claims recovery	496	-	-	-
38710 Interest & inv. revenue	130,374	120,000	120,000	125,000
38715 Interest & inv. GASB 31	73,512	-	-	-
Miscellaneous revenue Total	\$ 205,328	\$ 120,000	\$ 120,000	\$ 125,000
Total Liability Insurance Fund (612)	\$ 7,515,077	\$ 6,693,555	\$ 6,693,555	\$ 5,904,546
Compensation Insurance Fund (614)				
Charges for services				
37000 Charges for EAP	\$ 40,276	\$ 34,000	\$ 34,000	\$ 40,000
37001 Charges for self-insured	12,362,057	14,125,328	14,125,328	15,781,515
Charges for services Total	\$ 12,402,333	\$ 14,159,328	\$ 14,159,328	\$ 15,821,515
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 1,880	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	127,649	130,000	130,000	135,000
38715 Interest & inv. GASB 31	75,556	-	-	-
Miscellaneous revenue Total	\$ 205,084	\$ 130,000	\$ 130,000	\$ 135,000
Total Compensation Insurance Fund (614)	\$ 12,607,417	\$ 14,289,328	\$ 14,289,328	\$ 15,956,515

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Dental Insurance Fund (615)				
Charges for services				
37031 Charges for ins-HMO ER	\$ 181,028	\$ 180,489	\$ 180,489	\$ 186,396
37032 Charges for ins-HMO EE	510	421	421	300
37033 Charges for ins-PPO ER	977,829	984,141	984,141	913,422
37034 Charges for ins-PPO EE	140,578	138,427	138,427	138,807
37035 Charges for ins-retirees HMO	23,501	23,713	23,713	22,170
37036 Charges for ins-retirees PPO	336,884	339,949	339,949	305,313
Charges for services Total	\$ 1,660,330	\$ 1,667,140	\$ 1,667,140	\$ 1,566,408
Miscellaneous revenue				
38710 Interest & inv. revenue	\$ 5,708	\$ 5,000	\$ 5,000	\$ 5,500
38715 Interest & inv. GASB 31	2,704	-	-	-
Miscellaneous revenue Total	\$ 8,412	\$ 5,000	\$ 5,000	\$ 5,500
Total Dental Insurance Fund (615)	\$ 1,668,742	\$ 1,672,140	\$ 1,672,140	\$ 1,571,908
Medical Insurance Fund (616)				
Charges for services				
37004 Charges for FSA amin fee	\$ 600,210	\$ 674,000	\$ 674,000	\$ 650,212
37031 Charges for ins-HMO ER	5,000,886	5,702,911	5,702,911	6,222,083
37032 Charges for ins-HMO EE	2,341,990	2,120,866	2,120,866	2,756,803
37033 Charges for ins-PPO ER	8,977,400	9,599,211	9,599,211	9,459,024
37034 Charges for ins-PPO EE	3,330,782	2,762,793	2,762,793	3,264,322
37035 Charges for ins-retirees HMO	1,373,745	1,386,703	1,386,703	1,298,382
37036 Charges for ins-retirees PPO	3,564,305	3,977,536	3,977,536	3,689,043
Charges for services Total	\$ 25,189,316	\$ 26,224,020	\$ 26,224,020	\$ 27,339,869
Miscellaneous revenue				
38527 Rebate revenue	\$ 79,618	\$ 70,000	\$ 70,000	\$ -
38560 Miscellaneous revenue	256	-	-	-
38710 Interest & inv. revenue	15,599	30,000	30,000	25,000
38715 Interest & inv. GASB 31	12,470	-	-	-
Miscellaneous revenue Total	\$ 107,942	\$ 100,000	\$ 100,000	\$ 25,000
Total Medical Insurance Fund (616)	\$ 25,297,258	\$ 26,324,020	\$ 26,324,020	\$ 27,364,869
Vision Insurance Fund (617)				
Charges for services				
37090 Charges for ins-vision	\$ 251,775	\$ 250,492	\$ 250,492	\$ 273,376
Charges for services Total	\$ 251,775	\$ 250,492	\$ 250,492	\$ 273,376
Miscellaneous revenue				
38710 Interest & inv. revenue	\$ 2,844	\$ 3,000	\$ 3,000	\$ 3,000
38715 Interest & inv. GASB 31	1,660	-	-	-
Miscellaneous revenue Total	\$ 4,504	\$ 3,000	\$ 3,000	\$ 3,000
Total Vision Insurance Fund (617)	\$ 256,279	\$ 253,492	\$ 253,492	\$ 276,376
Employee Benefits Fund (640)				
Charges for services				

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
37101 Charges for employee vac/comp	\$ 3,050,349	\$ 3,385,183	\$ 3,385,183	\$ 3,379,460
37102 Charges for employee comp time	2,317,921	1,981,884	1,981,884	1,948,236
Charges for services Total	\$ 5,368,270	\$ 5,367,067	\$ 5,367,067	\$ 5,327,696
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 4,710	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	68,446	70,000	70,000	75,000
38715 Interest & inv. GASB 31	38,893	-	-	-
Miscellaneous revenue Total	\$ 112,049	\$ 70,000	\$ 70,000	\$ 75,000
Total Employee Benefits Fund (640)	\$ 5,480,319	\$ 5,437,067	\$ 5,437,067	\$ 5,402,696
RHSP Benefits Fund (641)				
Charges for services				
37100 Charges for empl benefits	\$ 3,294,329	\$ 3,655,870	\$ 3,655,870	\$ 2,298,039
Charges for services Total	\$ 3,294,329	\$ 3,655,870	\$ 3,655,870	\$ 2,298,039
Miscellaneous revenue				
38710 Interest & inv. revenue	\$ 63,803	\$ 55,000	\$ 55,000	\$ 65,000
38715 Interest & inv. GASB 31	29,606	-	-	-
Miscellaneous revenue Total	\$ 93,409	\$ 55,000	\$ 55,000	\$ 65,000
Total RHSP Benefits Fund (641)	\$ 3,387,738	\$ 3,710,870	\$ 3,710,870	\$ 2,363,039
Post Employment Benefits Fund (642)				
Charges for services				
37103 Post employment benefits	\$ 121,549	\$ 203,147	\$ 203,147	\$ 931,789
37104 Medical-deceased-Fire	24,108	-	-	28,385
37105 Medical-deceased-Police	37,357	-	-	42,578
37106 Charges for PARS supple retire	1,990,430	1,990,430	1,990,430	1,987,150
Charges for services Total	\$ 2,173,444	\$ 2,193,577	\$ 2,193,577	\$ 2,989,902
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 92,820	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	46,476	45,000	45,000	50,000
38715 Interest & inv. GASB 31	25,213	-	-	-
Miscellaneous revenue Total	\$ 164,510	\$ 45,000	\$ 45,000	\$ 50,000
Total Post Employment Benefits Fund (642)	\$ 2,337,954	\$ 2,238,577	\$ 2,238,577	\$ 3,039,902
ISD Wireless Fund (660)				
Charges for services				
34502 Technology fees	\$ -	\$ 61,250	\$ 61,250	\$ 90,000
34675 Wireless communication fee	8,183	8,100	8,100	8,600
37150 ISD Service Charge	4,249,060	3,823,994	3,823,994	3,753,927
Charges for services Total	\$ 4,257,243	\$ 3,893,344	\$ 3,893,344	\$ 3,852,527
Miscellaneous revenue				
38560 Miscellaneous revenue	\$ 2,071	\$ -	\$ -	\$ 2,000
38710 Interest & inv. revenue	17,796	5,000	5,000	10,000
38715 Interest & inv. GASB 31	1,516	-	-	-
Miscellaneous revenue Total	\$ 21,383	\$ 5,000	\$ 5,000	\$ 12,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Total ISD Wireless Fund (660)	\$ 4,278,626	\$ 3,898,344	\$ 3,898,344	\$ 3,864,527
Internal Service Total	\$ 94,703,915	\$ 94,380,406	\$ 95,407,906	\$ 100,180,086
GRAND TOTAL	\$ 685,737,661	\$ 741,691,551	\$ 757,825,720	\$ 770,366,605

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2016**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2015	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
General Fund - 101	\$ 68,602,998	\$ 164,409,560	\$ 21,257,000	\$ 185,666,560	\$ 142,172,990
Special Revenue Funds					
201 - CDBG Fund	\$ -	\$ 1,580,061	\$ -	\$ 1,580,061	\$ 645,280
202 - Housing Assistance Fund	4,615,177	30,120,076	-	30,120,076	2,466,351
203 - Home Grant Fund	981,356	1,140,638	-	1,140,638	267,906
204 - Supportive Housing Grant Fund	(28,213)	2,345,056	-	2,345,056	242,980
205 - Emergency Solutions Grant Fund	-	155,799	-	155,799	50,518
206 - Workforce Investment Act Fund	677,607	5,208,996	-	5,208,996	3,267,918
209 - Affordable Housing Trust Fund	-	-	-	-	-
210 - Urban Art Fund	4,282,986	1,142,187	-	1,142,187	28,309
211 - Glendale Youth Alliance Fund	4,385	1,537,696	-	1,537,696	1,344,812
212 - BEGIN Affordable Homeownership Fund	-	88,800	-	88,800	-
213 - Low&Mod Income Housing Asset Fund	9,219,323	293,000	784,191	1,077,191	232,017
215 - Economic Development Fund	3,417,518	3,920,000	300,000	4,220,000	609,888
216 - Grant Fund	(1,665)	5,540,000	-	5,540,000	-
217 - Filming Fund	-	504,992	-	504,992	489,457
251 - Air Quality Improvement Fund	292,894	254,500	-	254,500	190,000
252 - Public Works Special Grants Fund	(1,283,673)	-	-	-	23,234
253 - San Fernando Landscape District Fund	98,620	75,000	-	75,000	-
254 - Measure R Local Return Fund	6,817,324	2,172,000	-	2,172,000	-
255 - Measure R-Regional Return Fund	(770,856)	2,617,608	-	2,617,608	-
256 - Transit Prop A Local Return Fund	9,892,254	3,606,000	-	3,606,000	207,639
257 - Transit Prop C Local Return Fund	3,255,134	2,949,000	-	2,949,000	486,999
258 - Transit Utility Fund	-	9,528,661	-	9,528,661	447,600
260 - Asset Forfeiture Fund	1,342,527	-	-	-	269,886
261 - Police Special Grants Fund	18,928	914,417	-	914,417	857,825
262 - Supplemental Law Enforcement Fund	103,772	410,000	-	410,000	398,081
265 - Fire Grant Fund	(231,455)	-	-	-	-
266 - Fire Mutual Aid Fund	67,951	400,000	-	400,000	194,304
267 - Special Events Fund	52,801	440,000	-	440,000	360,075
270 - Nutritional Meals Grant Fund	19,262	345,484	70,000	415,484	211,024
275 - Library Fund	1,971,438	168,310	-	168,310	55,435
280 - Cable Access Fund	1,778,257	458,000	-	458,000	-
290 - Electric Public Benefit Fund	2,788,007	6,988,000	-	6,988,000	496,993
501 - Recreation Fund	3,558,043	3,406,933	-	3,406,933	2,245,684
510 - Hazardous Disposal Fund	1,646,267	1,572,000	-	1,572,000	1,017,359
511 - Emergency Medical Services Fund	(3,401,648)	5,263,000	-	5,263,000	3,545,395
520 - Parking Fund	6,775,277	7,913,057	-	7,913,057	2,751,915
Total Special Revenue Funds	\$ 57,959,598	\$ 103,059,271	\$ 1,154,191	\$ 104,213,462	\$ 23,404,884
Debt Service Funds					
303 - Police Building Project Fund	\$ 21,522,128	\$ 175,000	\$ 500,000	\$ 675,000	\$ -
306 - Capital Leases Fund	-	-	-	-	-
Total Debt Service Funds	\$ 21,522,128	\$ 175,000	\$ 500,000	\$ 675,000	\$ -
Capital Projects Funds					
401 - Capital Improvement Fund	\$ 9,374,473	\$ 3,523,000	\$ 471,250	\$ 3,994,250	\$ 64,618
402 - State Gas Tax Fund	2,867,735	4,415,609	-	4,415,609	-
403 - Landfill Postclosure Fund	25,850,000	-	2,000,000	2,000,000	-
405 - Parks Mitigation Fee Fund	12,877,459	5,550,000	-	5,550,000	-
406 - SF Rd Corridor Tax Share Fund	-	-	-	-	-
407 - Library Mitigation Fee Fund	1,348,793	555,000	-	555,000	-
408 - Parks Quimby Fee Fund	652	-	-	-	-
409 - CIP Reimbursement Fund	(155,013)	-	-	-	-
Total Capital Projects Funds	\$ 52,164,099	\$ 14,043,609	\$ 2,471,250	\$ 16,514,859	\$ 64,618

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2016**

Appropriations (Continued)						Projected Fund Balance 6/30/2016	
Maintenance & Operation	Capital Outlay	Capital Projects	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 38,557,503	\$ 35,000	\$ -	\$ -	\$ 2,125,441	\$ 182,890,934	\$ 71,378,624	\$ 2,775,626
\$ 834,720	\$ -	\$ 100,061	\$ -	\$ -	\$ 1,580,061	\$ -	\$ -
27,976,588	-	-	-	-	30,442,939	4,292,314	(322,863)
872,732	-	-	-	-	1,140,638	981,356	-
2,102,079	-	-	-	-	2,345,059	(28,216)	(3)
110,908	-	-	-	-	161,426	(5,627)	(5,627)
1,949,298	-	-	-	-	5,217,216	669,387	(8,220)
-	-	-	-	-	-	-	-
220,000	-	-	-	-	248,309	5,176,864	893,878
192,884	-	-	-	-	1,537,696	4,385	-
88,800	-	-	-	-	88,800	-	-
170,042	-	-	-	-	402,059	9,894,455	675,132
1,488,867	-	371,950	-	-	2,470,705	5,166,813	1,749,295
-	4,738,000	802,000	-	-	5,540,000	(1,665)	-
11,395	-	-	-	-	500,852	4,140	4,140
117,207	-	-	-	-	307,207	240,187	(52,707)
628	-	-	-	-	23,862	(1,307,535)	(23,862)
81,124	-	-	-	-	81,124	92,496	(6,124)
-	1,915,000	-	-	-	1,915,000	7,074,324	257,000
-	-	-	-	-	-	1,846,752	2,617,608
3,567,141	166,000	-	-	-	3,940,780	9,557,474	(334,780)
3,487,489	-	250,000	-	-	4,224,488	1,979,646	(1,275,488)
9,081,061	-	-	-	-	9,528,661	-	-
300,206	-	-	-	-	570,092	772,435	(570,092)
76,300	-	-	-	-	934,125	(780)	(19,708)
7,720	-	-	-	-	405,801	107,971	4,199
-	-	-	-	-	-	(231,455)	-
5,663	-	-	-	-	199,967	267,984	200,033
10,147	-	-	-	-	370,222	122,579	69,778
218,716	-	-	-	-	429,740	5,006	(14,256)
266,791	-	-	-	-	322,226	1,817,522	(153,916)
-	-	-	-	-	-	2,236,257	458,000
5,923,605	-	-	-	-	6,420,598	3,355,409	567,402
1,252,737	-	1,650,000	-	-	5,148,421	1,816,555	(1,741,488)
512,504	-	-	-	-	1,529,863	1,688,404	42,137
1,918,698	-	-	-	-	5,464,093	(3,602,741)	(201,093)
5,003,629	2,454,768	-	-	-	10,210,312	4,478,022	(2,297,255)
\$ 67,849,679	\$ 9,273,768	\$ 3,174,011	\$ -	\$ -	\$ 103,702,342	\$ 58,470,718	\$ 511,120
\$ 3,025,000	\$ -	\$ -	\$ -	\$ -	\$ 3,025,000	\$ 19,172,128	\$ (2,350,000)
\$ 3,025,000	\$ -	\$ -	\$ -	\$ -	\$ 3,025,000	\$ 19,172,128	\$ (2,350,000)
\$ 368	\$ -	\$ 3,310,014	\$ -	\$ 2,000,000	\$ 5,375,000	\$ 7,993,723	\$ (1,380,750)
500,000	-	3,880,000	-	-	4,380,000	2,903,344	35,609
-	-	-	-	-	-	27,850,000	2,000,000
-	-	4,000,000	-	-	4,000,000	14,427,459	1,550,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	1,903,793	555,000
-	-	-	-	-	-	652	-
-	-	-	-	-	-	(155,013)	-
\$ 500,368	\$ -	\$ 11,190,014	\$ -	\$ 2,000,000	\$ 13,755,000	\$ 54,923,958	\$ 2,759,859

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2016**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2015	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
Enterprise Funds					
525 - Sewer Fund	\$ 213,757,133	\$ 15,581,000	\$ -	\$ 15,581,000	\$ 2,780,952
530 - Refuse Disposal Fund	26,780,986	20,834,733	-	20,834,733	8,340,966
550 - Electric Surplus Fund	266,732,508	-	-	-	-
551 - Electric Operation Fund	-	-	-	-	8,415,641
552 - Electric Works Revenue Fund	704,104	233,806,158	-	233,806,158	21,965,693
553 - Electric Depreciation Fund	(12,791,837)	26,525,290	-	26,525,290	2,673,512
554 - Electric-SCAQMD State Sales Fund	690,766	-	-	-	-
555 - Electric Customer Paid Capital Fund	391,262	2,854,422	-	2,854,422	1,080,456
556 - Energy Cost Adjustment Charge Fund	(6,619,212)	-	-	-	-
557 - Regulatory Adjustment Charge Fund	3,078,281	-	-	-	-
570 - Water Surplus Fund	93,297,651	-	-	-	-
571 - Water Operation Fund	-	-	-	-	-
572 - Water Works Revenue Fund	4,658,627	52,513,999	-	52,513,999	6,760,209
573 - Water Depreciation Fund	(8,725,748)	5,513,208	-	5,513,208	682,351
575 - Water Customer Paid Capital Fund	11,697	1,610,567	-	1,610,567	518,467
701 - Fire Communication Fund	4,883,486	3,877,261	-	3,877,261	2,583,250
Total Enterprise Funds	\$ 586,849,704	\$ 363,116,638	\$ -	\$ 363,116,638	\$ 55,801,497
Internal Service Funds					
601 - Fleet Management Fund	\$ 24,290,859	\$ 12,924,710	\$ -	\$ 12,924,710	\$ 4,150,475
602 - Joint Helicopter Operation Fund	4,334,659	1,598,983	-	1,598,983	7,500
603 - ISD Infrastructure Fund	9,259,458	7,480,302	-	7,480,302	2,549,409
604 - ISD Applications Fund	8,554,558	6,476,923	5,640,000	12,116,923	3,314,296
607 - Building Maintenance Fund	-	-	-	-	-
610 - Unemployment Insurance Fund	518,456	314,790	-	314,790	-
612 - Liability Insurance Fund	14,173,804	5,904,546	-	5,904,546	485,370
614 - Compensation Insurance Fund	(14,446,271)	15,956,515	-	15,956,515	893,834
615 - Dental Insurance Fund	819,031	1,571,908	-	1,571,908	-
616 - Medical Insurance Fund	(342,212)	27,364,869	-	27,364,869	-
617 - Vision Insurance Fund	427,051	276,376	-	276,376	-
640 - Employee Benefits Fund	(1,791,426)	5,402,696	-	5,402,696	20,850
641 - RHSP Benefits Fund	(2,655,102)	2,363,039	-	2,363,039	13,494
642 - Post Employment Benefits Fund	6,857,689	3,039,902	-	3,039,902	-
660 - ISD Wireless Fund	6,225,926	3,864,527	-	3,864,527	894,184
Total Internal Service Funds	\$ 56,226,480	\$ 94,540,086	\$ 5,640,000	\$ 100,180,086	\$ 12,329,412
GRAND TOTAL	\$ 843,325,007	\$ 739,344,164	\$ 31,022,441	\$ 770,366,605	\$ 233,773,401

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2016**

Appropriations (Continued)						Projected Fund Balance 6/30/2016	
Maintenance & Operation	Capital Outlay	Capital Projects	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 16,930,795	\$ 75,000	\$ 14,273,000	\$ -	\$ -	\$ 34,059,747	\$ 195,278,386	\$ (18,478,747)
13,190,998	2,425,000	600,000	-	1,150,000	25,706,964	21,908,755	(4,872,231)
-	-	-	-	-	-	266,732,508	-
20,901,336	465,888	-	(29,782,865)	-	-	-	-
191,470,569	-	-	-	20,107,000	233,543,262	967,000	262,896
24,808,226	1,083,500	-	-	-	28,565,238	(14,831,785)	(2,039,948)
-	-	-	-	-	-	690,766	-
1,773,966	-	-	-	-	2,854,422	391,262	-
-	-	-	-	-	-	(6,619,212)	-
-	-	-	-	-	-	3,078,281	-
-	-	-	-	-	-	93,297,651	-
-	-	-	-	-	-	-	-
42,589,912	-	-	-	-	49,350,121	7,822,505	3,163,878
10,700,385	70,000	-	-	-	11,452,736	(14,665,276)	(5,939,528)
1,092,100	-	-	-	-	1,610,567	11,697	-
1,193,226	47,000	-	-	-	3,823,476	4,937,271	53,785
\$ 324,651,513	\$ 4,166,388	\$ 14,873,000	\$ (29,782,865)	\$ 21,257,000	\$ 390,966,533	\$ 558,999,809	\$ (27,849,895)
\$ 8,066,739	\$ 2,508,000	\$ -	\$ -	\$ -	\$ 14,725,214	\$ 22,490,355	\$ (1,800,504)
1,467,759	-	-	-	-	1,475,259	4,458,383	123,724
3,407,884	1,579,297	700,000	-	-	8,236,590	8,503,170	(756,288)
3,870,290	4,847,351	526,360	-	-	12,558,297	8,113,184	(441,374)
-	-	-	-	-	-	-	-
314,790	-	-	-	-	314,790	518,456	-
7,476,589	-	-	-	-	7,961,959	12,116,391	(2,057,413)
11,326,798	-	-	-	-	12,220,632	(10,710,388)	3,735,883
1,571,908	-	-	-	-	1,571,908	819,031	-
27,364,869	-	-	-	-	27,364,869	(342,212)	-
276,736	-	-	-	-	276,736	426,691	(360)
3,369,950	-	-	-	-	3,390,800	220,470	2,011,896
1,709,545	-	-	-	-	1,723,039	(2,015,102)	640,000
2,210,310	-	-	-	5,640,000	7,850,310	2,047,281	(4,810,408)
2,520,773	109,100	295,324	-	-	3,819,381	6,271,072	45,146
\$ 74,954,940	\$ 9,043,748	\$ 1,521,684	\$ -	\$ 5,640,000	\$ 103,489,784	\$ 52,916,782	\$ (3,309,698)
\$ 509,539,003	\$ 22,518,904	\$ 30,758,709	\$ (29,782,865)	\$ 31,022,441	\$ 797,829,593	\$ 815,862,019	\$ (27,462,988)

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund Balance 7/1/2015	Resources	Appropriations	Projected Fund Balance 6/30/2016	% Change in Fund Balance	\$ Change in Fund Balance
Major Funds						
General Fund	\$ 68,602,998	\$ 185,666,560	\$ 182,890,934	\$ 71,378,624	4.0%	\$ 2,775,626
Capital Improvement Fund	9,374,473	3,994,250	5,375,000	7,993,723	-14.7%	(1,380,750)
Housing Assistance Fund	4,615,177	30,120,076	30,442,939	4,292,314	-7.0%	(322,863)
Sewer Fund	213,757,133	15,581,000	34,059,747	195,278,386	-8.6%	(18,478,747)
Electric Fund	252,185,872	263,185,870	264,962,922	250,408,820	-0.7%	(1,777,052)
Water Fund	89,242,227	59,637,774	62,413,424	86,466,577	-3.1%	(2,775,650)
Major Funds Total	\$ 637,777,880	\$ 558,185,530	\$ 580,144,966	\$ 615,818,444	-3.4%	\$ (21,959,436)
Nonmajor Governmental Funds						
Special Revenue Funds	\$ 53,344,421	\$ 74,093,386	\$ 73,259,403	\$ 54,178,404	1.6%	\$ 833,983
Debt Service Funds	21,522,128	675,000	3,025,000	19,172,128	-10.9%	(2,350,000)
Capital Projects Funds	42,789,626	12,520,609	8,380,000	46,930,235	9.7%	4,140,609
Nonmajor Governmental Funds Total	\$ 117,656,175	\$ 87,288,995	\$ 84,664,403	\$ 120,280,767	2.2%	\$ 2,624,592
Other Funds						
Nonmajor Enterprise Funds	\$ 31,664,472	\$ 24,711,994	\$ 29,530,440	\$ 26,846,026	-15.2%	\$ (4,818,446)
Internal Service Funds	56,226,480	100,180,086	103,489,784	52,916,782	-5.9%	(3,309,698)
Other Funds Total	\$ 87,890,952	\$ 124,892,080	\$ 133,020,224	\$ 79,762,808	-9.2%	\$ (8,128,144)
TOTAL	\$ 843,325,007	\$ 770,366,605	\$ 797,829,593	\$ 815,862,019	-3.3%	\$ (27,462,988)

The chart above illustrates the estimated fund balances as of July 1, 2015 (un-audited), the adopted resources and appropriations for FY 2015-16, and the projected ending fund balances at June 30, 2016. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances is discussed below.

- **General Fund** – The change in fund balance is projected to increase by 4.0% or \$2.8 million for FY 2015-16. For the first time since the economic downturn, the General Fund is in a surplus position after several years of budget deficits. The surplus is the culmination of all of the strategies implemented and is a result of the City Council's vision and leadership. While the City is cautiously optimistic that the General Fund has "weathered the storm", we are forecasting several years of small deficits starting in FY 2016-17 in which the projected surplus for FY 2015-16 will be used.
- **Capital Improvement Fund** – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Also, a small portion of sales tax funding was restored to the CIP, however it is no where near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

The projects that received appropriation for FY 2015-16 include the Verdugo Park Renovations, Central Library Renovation, Municipal Services Building Roof Restoration, City Hall Building Renovation, Glorietta Park Lighting & Irrigation, and a transfer to Fund 403 for the landfill post-closure liability. Given the relatively small amount of resources deposited into this fund, a partial use of fund balance is required to fund these projects which will decrease the fund balance by approximately 14.7% or \$1.4 million. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

CITY OF GLENDALE
SUMMARY OF CHANGES IN FUND BALANCE

- **Sewer Fund** – The fund balance is projected to decrease by 8.6% or \$18.5 million. The decrease is attributable to capital improvements projects with the most notable being the Los Angeles/Glendale Water Reclamation Plant and the Hyperion Wastewater System. There is sufficient fund balance for these projects.
- **Debt Service Funds** – The fund balance is projected to decrease by 10.9% or \$2.4 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund 303.
- **Capital Projects Funds** – The aggregate fund balance for all of these funds is projected to increase by 9.7% or \$4.1 million. The fund balance increase is mainly attributable to these funds: Landfill Post Closure Fund (403) and the Parks Mitigation Fee Fund (405). In regards to the Landfill Post Closure Fund, the City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill. At this time, no appropriation is made in this fund. For the Parks Mitigation Fee Fund, the revenue estimate exceeds the project appropriation at this time, however, it is likely future projects will be brought to Council during the fiscal year as needed.
- **Non-major Enterprise Funds** – The aggregate fund balance for all non-major Enterprise Funds is projected to decrease by 15.2% or \$15.8 million. The decrease is mainly attributable to capital equipment purchases and a transfer in the Refuse Disposal Fund (530). There is sufficient fund balance for the capital purchases and transfer.

**CITY OF GLENDALE
PERSONNEL SUMMARY
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actual 2013-14</u>	<u>Adopted Budget 2014-15</u>	<u>Revised Budget 2014-15</u>	<u>Adopted Budget 2015-16</u>
<u>General Fund (101)</u>				
Administrative Services-Finance	35.27	30.27	30.27	38.27
City Attorney	16.25	16.21	15.21	15.21
City Clerk	7.00	7.00	6.00	5.30
City Treasurer	5.00	5.00	5.00	5.00
Community Development	67.69	68.42	62.42	69.57
Community Services & Parks	63.57	63.52	61.52	61.47
Fire	162.92	170.97	170.97	169.97
Human Resources	11.85	10.85	10.85	14.85
Library, Arts & Culture	49.00	50.00	45.00	45.80
Management Services	31.20	27.50	27.50	23.00
Police	343.60	333.10	330.10	333.60
Public Works	111.25	107.45	95.95	100.05
Total General Fund	<u>904.60</u>	<u>890.29</u>	<u>860.79</u>	<u>882.09</u>
<u>Special Revenue Funds</u>				
Community Development Block Grant Fund (201)	6.14	5.66	4.66	5.49
Housing Assistance Fund (202)	20.26	20.23	17.23	21.33
Home Grant Fund (203)	2.00	1.90	1.90	1.80
Supportive Housing Grant Fund (204)	1.45	1.52	1.52	1.86
Emergency Solutions Grant Fund (205)	0.23	0.34	0.34	0.22
Workforce Investment Act Fund (206)	** 17.35	17.35	16.35	16.35
Urban Art Fund (210)				0.20
Glendale Youth Alliance Fund (211)	4.00	4.05	4.05	4.00
Low & Moderate Income Housing Asset Fund (213)	0.28	0.70	0.70	1.75
Economic Development Fund (215)	-	3.20	3.20	4.30
Filming Fund (217)				1.20
GRA Funds (240, 241, 810, 811, 840, 841)	** 6.13	5.85	5.85	3.95
Local Transit Assistance Fund (250, 256-258)	5.10	5.35	5.35	8.70
Air Quality Improvement Fund (251)	0.15	0.15	0.15	-
Asset Forfeiture Fund (260)	2.00	2.00	2.00	2.00
Police Special Grants Fund (261)	3.00 *	5.00 ***	5.00	3.00
Supplemental Law Enforcement Fund (262)	2.00	2.00	2.00	2.00
Nutritional Meals Grant Fund (270)	1.00	1.00	1.00	1.00
Electric Public Benefit Fund (290)	2.65	4.15	2.95	3.50
Recreation Fund (501)	11.38	11.38	10.38	11.59
Hazardous Disposal Fund (510)	9.58	8.53	7.53	7.53
Emergency Medical Services Fund (511)	6.50	5.50	5.50	6.50
Parking Fund (520)	28.15	28.20	25.70	26.95
Total Special Revenue Funds	<u>129.35</u>	<u>134.06</u>	<u>123.36</u>	<u>135.22</u>

Notes:

* The FY 2013-14 full-time authorized count on this summary does not include two (2) unclassified positions that are included on the Police Department Personnel Classification Detail (M-23).

** The FY 2013-14 full-time authorized salaried position count includes four (4) unclassified

*** The FY 2014-15 full-time authorized salaried position count includes two (2) unclassified

**CITY OF GLENDALE
PERSONNEL SUMMARY
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actual 2013-14</u>	<u>Adopted Budget 2014-15</u>	<u>Revised Budget 2014-15</u>	<u>Adopted Budget 2015-16</u>
<u>Enterprise Funds</u>				
Sewer Fund (525)	29.30	29.55	27.55	26.50
Refuse Disposal Fund (530)	82.40	83.25	83.25	83.90
Electric / Water Utility Funds (551-554, 572-573)	312.35	315.85	309.05	319.50
Fire Communication Fund (701)	20.00	21.00	21.00	21.00
Total Enterprise Funds	<u>444.05</u>	<u>449.65</u>	<u>440.85</u>	<u>450.90</u>
<u>Internal Service Funds</u>				
Fleet / Equipment Management Fund (601)	43.00	43.00	40.00	40.80
Joint Helicopter Operation Fund (602)	1.00	1.00	1.00	-
ISD Infrastructure Fund (603)	26.66	26.99	21.99	20.99
ISD Applications Fund (604)	14.67	14.00	12.00	15.00
Liability Insurance Fund (612)	2.00	2.00	2.00	3.00
Compensation Insurance Fund (614)	9.00	9.00	8.00	8.00
ISD Wireless Fund (660)	8.67	9.01	6.01	6.00
Total Internal Service Funds	<u>105.00</u>	<u>105.00</u>	<u>91.00</u>	<u>93.79</u>
<u>Capital Improvement Fund (401)</u>				
Parks Project Management	4.00	1.00	-	-
Library Project Management	1.00	-	-	-
Public Works Project Management	-	4.00	4.00	4.00
Total Capital Improvement Fund	<u>5.00</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>
GRAND TOTAL	<u>1,588.00</u>	<u>1,584.00</u>	<u>1,520.00</u>	<u>1,566.00</u>

CITY OF GLENDALE PERSONNEL CHANGES

The authorized salaried, full-time position count for FY 2015-16 is 1,566. The adopted FY 2014-15 authorized, full-time position count was 1,584. During FY 2014-15, Council authorized and enacted a Retirement and Separation incentive, which effectively eliminated sixty-four (64) budgeted positions. Thus at the end of the fiscal year, the revised authorized position count was reduced to 1,520. Effective July 1, 2015, a net of forty-six (46) salaried positions are being added to the budget, resulting in a net decrease of eighteen (18) positions when compared to the City of Glendale adopted salaried position count of 1,584 for FY 2014-15. These changes are highlighted below:

SUMMARY OF POSITION CHANGES

	Increase	Decrease	Total Net Increase/ (Decrease)
Changes Approved During FY 2014-15			
City Attorney	-	(1.00)	(1.00)
City Clerk	-	(1.00)	(1.00)
Community Development	-	(10.00)	(10.00)
Community Services & Parks	-	(5.00)	(5.00)
Fire	-	(1.00)	(1.00)
Glendale Water & Power	-	(8.00)	(8.00)
Human Resources	-	(1.00)	(1.00)
Information Services	-	(10.00)	(10.00)
Library, Arts & Culture	-	(5.00)	(5.00)
Police	-	(3.00)	(3.00)
Public Works	-	(19.00)	(19.00)
Total Changes Approved During FY 2014-15:	-	(64.00)	(64.00)
Changes Approved for FY 2015-16			
Administrative Services - Finance	4.00	-	4.00
Community Development	14.00	-	14.00
Community Services & Parks	1.00	-	1.00
Glendale Water & Power	15.00	-	15.00
Human Resources	3.00	-	3.00
Information Services	2.00	-	2.00
Library, Arts & Culture	1.00	-	1.00
Management Services	2.00	-	2.00
Police	1.00	-	1.00
Public Works	4.00	(1.00)	3.00
Total Changes Approved for FY 2015-16:	47.00	(1.00)	46.00
Total Changes in Salaried Full-Time Positions:	47.00	(65.00)	(18.00)

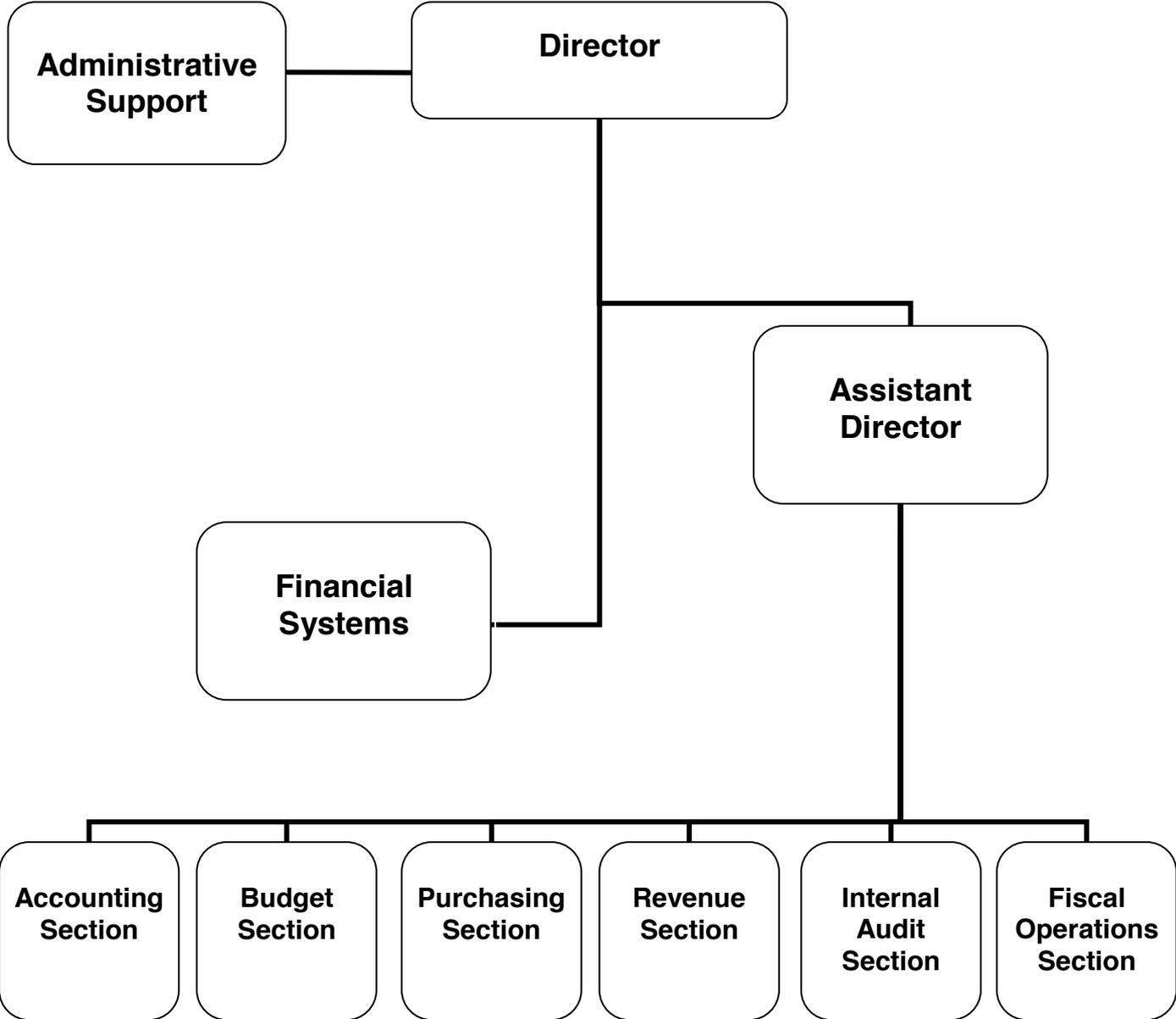
ADOPTED BUDGET 2015-16



ADOPTED BUDGET 2015-16



ADMINISTRATIVE SERVICES - FINANCE



ADMINISTRATIVE
SERVICES FINANCE

CITY OF GLENDALE

ADMINISTRATIVE SERVICES - FINANCE

MISSION STATEMENT

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

DEPARTMENT DESCRIPTION

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, internal audit, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

RELATIONSHIP TO STRATEGIC GOALS

Fiscal Responsibility

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks that includes a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) all increases to the budget are reviewed and approved by the City Council.

Exceptional Customer Service

The Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As the Administrative Services - Finance Department is a central service department; our primary customers are other City Departments. To that end, we are committed to providing the highest level of service to our fellow employees. This includes assisting on Council items that have a fiscal impact, performing research, resolving budget issues, processing accurate payroll each and every time, and assisting with the procurement of goods and services. Also, we are committed to providing a high level of customer service to our residents. This includes answering questions and responding to public records requests.

Informed & Engaged Community

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn will help departments provide better service and information to residents and visitors to the City.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Revenue (101-135)*	\$ -	\$ -	\$ -	\$ 491,037
Internal Audit (101-160)**	-	-	-	684,178
Purchasing (101-162)	393,745	466,737	468,703	464,092
Administration (101-164)	1,149,770	1,212,943	1,216,190	1,312,511
Accounts Payable (101-165)	238,536	291,932	293,423	288,872
Budget (101-166)	1,126,470	1,097,552	1,103,345	561,584
Accounting (101-167)	1,090,417	1,218,936	1,225,710	1,113,459
Utility Support (101-168)***	422,346	-	-	-
Payroll (101-169)	465,070	586,693	590,159	585,302
Total General Fund	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035
Department Grand Total	\$ 4,886,354	\$ 4,874,793	\$ 4,897,530	\$ 5,501,035

Notes:

* Effective FY 2015-16, the Revenue Section is now in DeptID 135. Previously, it was reported under Budget (101-166).

** Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services. The previous DeptID for Internal Audit was 141.

*** Effective in FY 2014-15, the Utility Support function moved to GWP.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - REVENUE
101-135**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 252,159
Various	Benefits	-	-	-	59,596
42700, 42702	PERS Retirement	-	-	-	52,368
42701	PERS cost sharing	-	-	-	(7,519)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 356,604
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 124,000
44550	Travel	-	-	-	600
44650	Training	-	-	-	1,000
44750	Liability Insurance	-	-	-	8,433
44800	Membership & dues	-	-	-	200
45250	Office supplies	-	-	-	200
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 134,433
TOTAL		\$ -	\$ -	\$ -	\$ 491,037

Notes:

* Effective FY2015-16, the Revenue Section is now in DeptID 135. Previously, it was reported under Budget (101-166).

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - INTERNAL AUDIT
101-160**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 406,911
Various	Benefits	-	-	-	83,986
42700, 42702	PERS Retirement	-	-	-	84,761
42701	PERS cost sharing	-	-	-	(12,171)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 563,487
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 40,000
44352	ISD service charge	-	-	-	54,569
44650	Training	-	-	-	8,000
44750	Liability Insurance	-	-	-	13,672
44800	Membership & dues	-	-	-	2,500
45100	Books	-	-	-	100
45150	Furniture & equipment	-	-	-	550
45250	Office supplies	-	-	-	600
45350	General supplies	-	-	-	300
46900	Business meetings	-	-	-	200
47000	Miscellaneous	-	-	-	200
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 120,691
TOTAL		\$ -	\$ -	\$ -	\$ 684,178

Notes:

* Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services. The previous DeptID for Internal Audit was 141.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - PURCHASING
101-162**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 224,033	\$ 307,260	\$ 307,260	\$ 263,027
41200	Overtime	2,466	-	-	-
41300	Hourly wages	21,257	-	-	-
Various	Benefits	50,548	74,965	76,931	57,459
42700, 42702	PERS Retirement	35,527	53,607	53,607	54,763
42701	PERS cost sharing	(5,808)	(9,208)	(9,208)	(7,864)
Salaries & Benefits Total		\$ 328,023	\$ 426,624	\$ 428,590	\$ 367,385
Maintenance & Operation					
43110	Contractual services	\$ 30,519	\$ -	\$ -	\$ -
44120	Repairs to office equip	20	-	-	-
44352	ISD service charge	23,562	21,298	21,298	80,669
44450	Postage	1,157	1,000	1,000	1,000
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	8,969	11,615	11,615	8,838
44800	Membership & dues	395	900	900	900
45150	Furniture & equipment	349	100	100	100
45250	Office supplies	659	1,200	1,200	1,200
45350	General supplies	93	-	-	-
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 65,722	\$ 40,113	\$ 40,113	\$ 96,707
TOTAL		\$ 393,745	\$ 466,737	\$ 468,703	\$ 464,092

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-164**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 241,411	\$ 241,548	\$ 241,548	\$ 417,576
41300 Hourly wages	22,313	22,984	22,984	24,752
Various Benefits	82,046	84,284	87,531	114,703
42700, 42702 PERS Retirement	42,486	46,092	46,092	92,035
42701 PERS cost sharing	(7,714)	(7,919)	(7,919)	(13,217)
Salaries & Benefits Total	\$ 380,540	\$ 386,989	\$ 390,236	\$ 635,849
Maintenance & Operation				
43110 Contractual services	\$ 3,146	\$ 20,000	\$ 20,000	\$ 39,500
44120 Repairs to office equip	20	200	200	200
44352 ISD service charge	748,571	777,880	777,880	604,245
44550 Travel	1,076	2,000	2,000	2,000
44650 Training	2,019	2,000	2,000	2,000
44750 Liability Insurance	9,547	9,999	9,999	14,842
44800 Membership & dues	339	675	675	675
45050 Periodicals & newspapers	-	100	100	100
45100 Books	-	200	200	200
45150 Furniture & equipment	-	900	900	900
45250 Office supplies	1,504	7,000	7,000	7,000
45350 General supplies	-	1,000	1,000	1,000
45400 Reports & publications	-	2,500	2,500	1,000
46900 Business meetings	2,417	1,000	1,000	2,000
47000 Miscellaneous	592	500	500	1,000
Maintenance & Operation Total	\$ 769,229	\$ 825,954	\$ 825,954	\$ 676,662
TOTAL	\$ 1,149,770	\$ 1,212,943	\$ 1,216,190	\$ 1,312,511

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ACCOUNTS PAYABLE
101-165**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 117,443	\$ 146,414	\$ 146,414	\$ 144,635
Various	Benefits	31,492	46,242	47,733	51,660
42700, 42702	PERS Retirement	18,663	25,517	25,517	30,060
42701	PERS cost sharing	(3,136)	(4,383)	(4,383)	(4,317)
Salaries & Benefits Total		\$ 164,462	\$ 213,790	\$ 215,281	\$ 222,038
Maintenance & Operation					
43110	Contractual services	\$ 41,520	\$ 41,000	\$ 41,000	\$ 31,000
44200	Advertising	810	-	-	-
44352	ISD service charge	19,223	18,212	18,212	17,004
44450	Postage	5,948	7,500	7,500	7,500
44650	Training	-	-	-	600
44750	Liability Insurance	4,251	5,535	5,535	4,835
44800	Membership & dues	695	695	695	695
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	744	2,000	2,000	2,000
45350	General supplies	883	2,000	2,000	2,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 74,074	\$ 78,142	\$ 78,142	\$ 66,834
TOTAL		\$ 238,536	\$ 291,932	\$ 293,423	\$ 288,872

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - BUDGET
101-166**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 625,118	\$ 629,932	\$ 629,932	\$ 311,886
41200	Overtime	71	10,000	10,000	-
Various	Benefits	139,233	145,675	151,468	89,320
42700, 42702	PERS Retirement	100,079	109,866	109,866	64,922
42701	PERS cost sharing	(17,315)	(18,873)	(18,873)	(9,322)
Salaries & Benefits Total		\$ 847,187	\$ 876,600	\$ 882,393	\$ 456,806
Maintenance & Operation					
43110	Contractual services	\$ 205,872	\$ 154,000	\$ 154,000	\$ 40,000
44352	ISD service charge	41,330	34,740	34,740	42,527
44550	Travel	1,990	1,200	1,200	6,000
44650	Training	5,329	5,000	5,000	4,000
44750	Liability Insurance	22,632	23,812	23,812	10,451
44800	Membership & dues	1,713	1,700	1,700	1,500
45100	Books	90	-	-	-
45250	Office supplies	223	500	500	300
46900	Business meetings	98	-	-	-
47000	Miscellaneous	6	-	-	-
Maintenance & Operation Total		\$ 279,283	\$ 220,952	\$ 220,952	\$ 104,778
TOTAL		\$ 1,126,470	\$ 1,097,552	\$ 1,103,345	\$ 561,584

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ACCOUNTING
101-167**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 658,892	\$ 693,092	\$ 693,092	\$ 578,307
41200	Overtime	2,758	2,000	2,000	2,000
Various	Benefits	148,241	158,845	165,619	184,395
42700, 42702	PERS Retirement	104,904	120,873	120,873	120,176
42701	PERS cost sharing	(17,436)	(20,764)	(20,764)	(17,259)
Salaries & Benefits Total		\$ 897,359	\$ 954,046	\$ 960,820	\$ 867,619
Maintenance & Operation					
43110	Contractual services	\$ 93,180	\$ 178,500	\$ 178,500	\$ 157,000
44120	Repairs to office equip	20	20	20	100
44352	ISD service charge	61,690	38,516	38,516	47,759
44450	Postage	1,967	4,500	4,500	2,800
44550	Travel	992	500	500	500
44650	Training	5,149	8,000	8,000	8,000
44750	Liability Insurance	23,952	26,274	26,274	19,481
44800	Membership & dues	339	500	500	500
45100	Books	45	2,000	2,000	2,000
45250	Office supplies	1,298	3,000	3,000	3,000
45350	General supplies	-	500	500	500
45400	Reports & publications	3,315	2,000	2,000	3,000
47000	Miscellaneous	1,111	580	580	1,200
Maintenance & Operation Total		\$ 193,058	\$ 264,890	\$ 264,890	\$ 245,840
TOTAL		\$ 1,090,417	\$ 1,218,936	\$ 1,225,710	\$ 1,113,459

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - UTILITY SUPPORT
101-168**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 278,435	\$ -	\$ -	\$ -
Various	Benefits	88,231	-	-	-
42700, 42702	PERS Retirement	44,934	-	-	-
42701	PERS cost sharing	(8,330)	-	-	-
Salaries & Benefits Total		\$ 403,270	\$ -	\$ -	\$ -
Maintenance & Operation					
44352	ISD service charge	\$ 8,857	\$ -	\$ -	\$ -
44450	Postage	6	-	-	-
44650	Training	125	-	-	-
44750	Liability Insurance	10,079	-	-	-
47000	Miscellaneous	9	-	-	-
Maintenance & Operation Total		\$ 19,076	\$ -	\$ -	\$ -
TOTAL		\$ 422,346	\$ -	\$ -	\$ -

Notes:

* Effective in FY 2014-15, the Utility Support function moved to GWP.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - PAYROLL
101-169**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 269,401	\$ 345,237	\$ 345,237	\$ 415,991
41200	Overtime	4,901	-	-	-
41300	Hourly wages	6,642	-	-	-
Various	Benefits	82,720	120,043	123,509	118,054
42700, 42702	PERS Retirement	43,258	60,239	60,239	86,564
42701	PERS cost sharing	(6,802)	(10,348)	(10,348)	(12,430)
42799	Salary charges in (out)	-	-	-	(108,534)
Salaries & Benefits Total		\$ 400,118	\$ 515,171	\$ 518,637	\$ 499,645
Maintenance & Operation					
43110	Contractual services	\$ 24,413	\$ 25,500	\$ 25,500	\$ 25,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	23,004	19,971	19,971	35,903
44450	Postage	1,645	1,000	1,000	1,600
44650	Training	295	500	500	1,500
44750	Liability Insurance	10,170	13,051	13,051	13,942
44800	Membership & dues	3,740	2,000	2,000	2,000
45100	Books	515	-	-	-
45250	Office supplies	1,169	2,500	2,500	2,500
45350	General supplies	-	5,000	5,000	3,400
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	500	500	500
49050	Charges-other depts	-	-	-	(2,688)
Maintenance & Operation Total		\$ 64,952	\$ 71,522	\$ 71,522	\$ 85,657
TOTAL		\$ 465,070	\$ 586,693	\$ 590,159	\$ 585,302

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Accountant I	2.15	2.15	2.15	3.17
Accountant II	2.50	2.50	2.50	0.15
Accountant II				1.90
Accounting Manager				0.80
Accounting Services Specialist	1.00	1.00	1.00	1.00
Accounting Supervisor	2.27	2.27	2.27	-
Accounts Payable Supervisor	1.00	1.00	1.00	1.00
Accounts Payable Technician I	1.00	1.00	1.00	1.60
Accounts Payable Technician III	0.60	0.60	0.60	-
Administrative Analyst**	2.00	-	-	-
Administrative Associate	1.00	1.00	1.00	1.00
Assistant Director of Finance				1.00
Budget Analyst	-	-	-	2.00
Budget Assistant				1.00
Budget Associate	2.00	2.00	2.00	1.80
Budget Manager				1.00
Buyer	-	-	-	-
Buyer I	2.00	2.00	2.00	1.00
Buyer II	1.00	1.00	1.00	1.00
Collection Specialist	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Executive Analyst**	1.00	-	-	-
Finance Administrator**	2.95	1.95	1.95	1.00
Financial Applications Administrator				1.00
Financial Applications Manager				1.00
Fiscal Operations Manager				1.00
Internal Audit Manager***				1.00
Internal Auditor***				1.00
Office Services Supervisor **	1.00	-	-	-
Office Services Supervisor (Steno)	1.00	1.00	1.00	1.00
Payroll Specialist I				1.00
Payroll Specialist II	1.00	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Principal Accountant				0.85
Purchasing Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Sr. Accounting Services Specialist	3.00	3.00	3.00	2.00
Sr. Accounting Technician (Confid.)	-	-	-	-
Sr. Budget Analyst	1.80	1.80	1.80	-
Sr. Buyer	-	-	-	-
Sr. Internal Auditor***				2.00
Total Salaried Positions	<u>35.27</u>	<u>30.27</u>	<u>30.27</u>	<u>38.27</u>

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Hourly Positions</u>	*	*	*	*
Hourly City Worker	0.85 (1)	0.85 (1)	0.85 (1)	0.85 (1)
Total Hourly Positions	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>
Administrative Services - Finance Total	<u><u>36.12</u></u>	<u><u>31.12</u></u>	<u><u>31.12</u></u>	<u><u>39.12</u></u>

Notes:

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

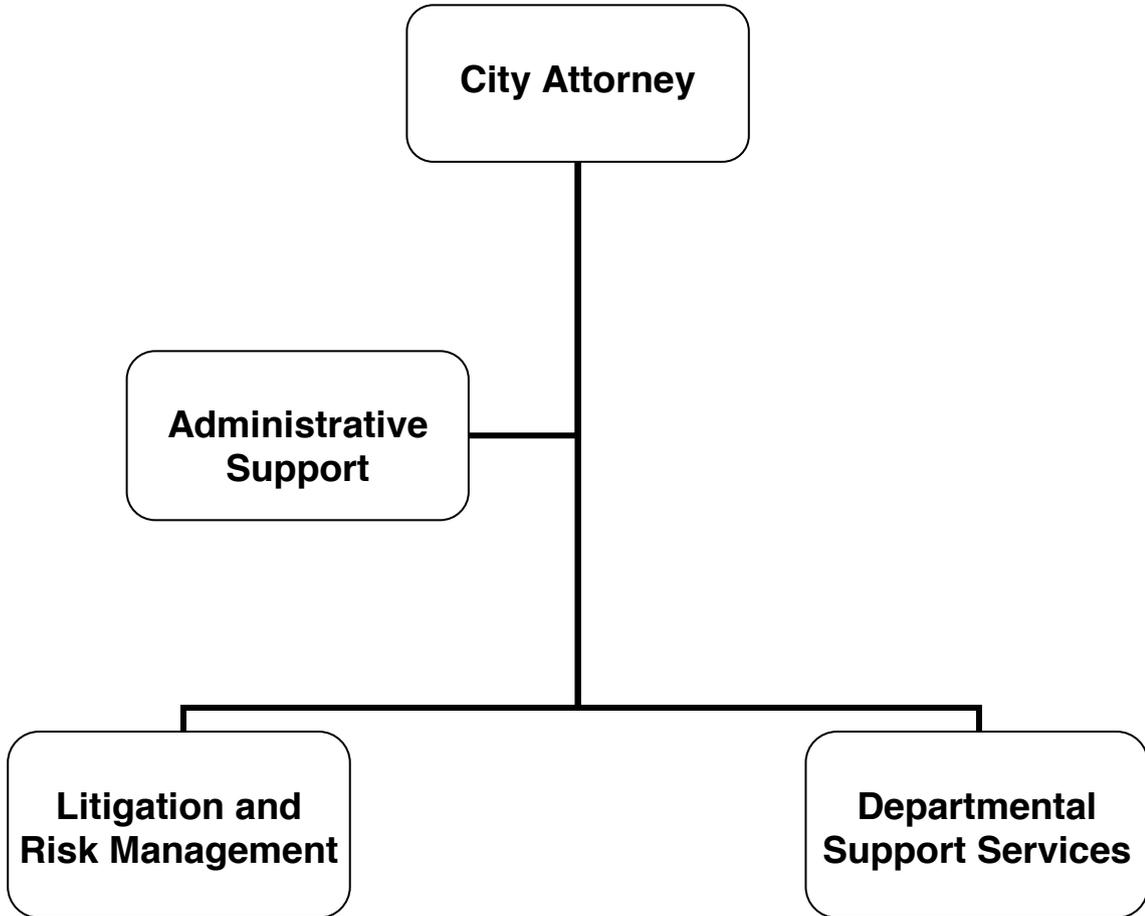
** Effective in FY 2012-13 and FY 2013-14, Utility Support function moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan. In FY 2014-15, Utility Support function moved out of Finance to be included in the GWP budget.

*** Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services.

ADOPTED BUDGET 2015-16



CITY ATTORNEY



MISSION STATEMENT

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

DEPARTMENT DESCRIPTION

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services Code Enforcement.

Litigation & Risk Management: Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

Departmental Support Services: Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

RELATIONSHIP TO STRATEGIC GOALS

Informed & Engaged Community

The City Attorney's Office handles complex and sophisticated matters in an efficient, creative, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City departments. Lastly, the City Attorney's Office is often the lead department responsible for responding to public records requests from members of the public.

Safe and Healthy Community

The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

Fiscal Responsibility

The City Attorney's Office engages in a cost-effective approach to claims and lawsuits by resolving problematic claims early, if appropriate, and vigorously defending claims and litigation to obtain the best economic result for the City.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY ATTORNEY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>General Fund</u>				
Departmental services (101-151)	\$ 2,341,497	\$ 2,364,709	\$ 2,418,043	\$ 2,202,408
Liability and Risk Management (101-152)	779,674	882,716	888,915	941,147
Code Enforcement (101-153)	19,854	43,424	43,681	46,458
Total General Fund	\$ 3,141,025	\$ 3,290,849	\$ 3,350,639	\$ 3,190,013
<u>Other Funds</u>				
Liability Insurance Fund (612)*	\$ 6,130,141	\$ 7,663,103	\$ 7,857,669	\$ 7,961,959
Total Other Funds	\$ 6,130,141	\$ 7,663,103	\$ 7,857,669	\$ 7,961,959
Department Grand Total	\$ 9,271,166	\$ 10,953,952	\$ 11,208,308	\$ 11,151,972

Notes:

- * Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - DEPARTMENTAL SERVICES
101-151**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,555,179	\$ 1,517,705	\$ 1,556,513	\$ 1,423,336
41200	Overtime	-	-	-	500
41300	Hourly wages	-	22,018	22,018	-
Various	Benefits	359,007	360,867	375,393	326,945
42700, 42702	PERS Retirement	250,718	268,451	268,451	296,275
42701	PERS cost sharing	(45,685)	(46,119)	(46,119)	(42,543)
Salaries & Benefits Total		\$ 2,119,221	\$ 2,122,922	\$ 2,176,256	\$ 2,004,513
Maintenance & Operation					
43110	Contractual services	\$ 1,188	\$ 30,000	\$ 30,000	\$ 30,000
44100	Repairs to equipment	-	301	301	301
44120	Repairs to office equip	1,980	3,020	3,020	3,020
44352	ISD service charge	118,548	89,286	89,286	55,753
44450	Postage	2,494	3,274	3,274	3,274
44550	Travel	4,176	4,900	4,900	4,900
44650	Training	6,865	12,000	12,000	12,000
44750	Liability Insurance	56,297	58,201	58,201	47,842
44800	Membership & dues	5,165	9,625	9,625	9,625
45050	Periodicals & newspapers	218	1,000	1,000	1,000
45100	Books	9,138	15,000	15,000	15,000
45150	Furniture & equipment	772	1,320	1,320	1,320
45250	Office supplies	13,529	11,780	11,780	11,780
45350	General supplies	1,064	-	-	-
46900	Business meetings	233	1,150	1,150	1,150
47000	Miscellaneous	609	930	930	930
Maintenance & Operation Total		\$ 222,276	\$ 241,787	\$ 241,787	\$ 197,895
TOTAL		\$ 2,341,497	\$ 2,364,709	\$ 2,418,043	\$ 2,202,408

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - LIABILITY AND RISK MANAGEMENT
101-152**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 550,553	\$ 611,695	\$ 611,695	\$ 629,447
41200	Overtime	533	-	-	1,000
Various	Benefits	118,816	135,841	142,040	139,094
42700, 42702	PERS Retirement	88,560	106,694	106,694	131,022
42701	PERS cost sharing	(15,806)	(18,330)	(18,330)	(18,815)
Salaries & Benefits Total		\$ 742,657	\$ 835,900	\$ 842,099	\$ 881,748
Maintenance & Operation					
44100	Repairs to equipment	\$ -	\$ 500	\$ 500	\$ 500
44120	Repairs to office equip	-	614	614	614
44352	ISD service charge	12,675	10,130	10,130	24,653
44550	Travel	-	2,500	2,500	2,500
44750	Liability Insurance	19,949	23,122	23,122	21,182
44800	Membership & dues	2,370	2,520	2,520	2,520
45050	Periodicals & newspapers	600	740	740	740
45100	Books	125	2,100	2,100	2,100
45150	Furniture & equipment	1,088	1,030	1,030	1,030
45250	Office supplies	-	3,060	3,060	3,060
46900	Business meetings	210	-	-	-
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 37,017	\$ 46,816	\$ 46,816	\$ 59,399
TOTAL		\$ 779,674	\$ 882,716	\$ 888,915	\$ 941,147

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - CODE ENFORCEMENT
101-153**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 13,846	\$ 25,316	\$ 25,316	\$ 27,353
Various	Benefits	2,227	7,411	7,668	7,677
42700, 42702	PERS Retirement	2,236	4,421	4,421	5,687
42701	PERS cost sharing	(415)	(759)	(759)	(817)
Salaries & Benefits Total		\$ 17,895	\$ 36,389	\$ 36,646	\$ 39,900
Maintenance & Operation					
44352	ISD service charge	\$ 412	\$ 1,137	\$ 1,137	\$ 698
44650	Training	500	985	985	985
44750	Liability Insurance	501	957	957	919
44800	Membership & dues	530	1,045	1,045	1,045
45100	Books	16	1,788	1,788	1,788
45150	Furniture & equipment	-	188	188	188
45250	Office supplies	-	550	550	550
47000	Miscellaneous	-	385	385	385
Maintenance & Operation Total		\$ 1,959	\$ 7,035	\$ 7,035	\$ 6,558
TOTAL		\$ 19,854	\$ 43,424	\$ 43,681	\$ 46,458

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
LIABILITY INSURANCE FUND (612)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 180,219	\$ 191,637	\$ 191,637	\$ 265,183
41200	Overtime	626	-	-	1,750
41300	Hourly wages	37,307	31,680	31,680	57,600
Various	Benefits	42,675	45,626	47,692	67,443
42601	PARS supplemental retirement	40,440	40,440	40,440	40,440
42700, 42702	PERS Retirement	28,818	33,415	33,415	61,832
42701	PERS cost sharing	(4,953)	(5,740)	(5,740)	(8,878)
Salaries & Benefits Total		\$ 325,132	\$ 337,058	\$ 339,124	\$ 485,370
Maintenance & Operation					
43110	Contractual services	\$ 96,396	\$ 118,500	\$ 118,500	\$ 181,000
43150	Cost allocation charge	1,203,642	1,298,163	1,298,163	1,158,445
44100	Repairs to equipment	-	-	-	500
44120	Repairs to office equip	-	-	-	500
44250	Data communication	-	-	-	250
44351	Fleet / equip rental charge	-	-	-	8,596
44352	ISD service charge	8,976	9,336	9,336	30,310
44450	Postage	-	500	500	700
44550	Travel	1,635	7,325	7,325	10,710
44650	Training	3,634	15,000	15,000	35,000
44750	Liability Insurance	7,897	8,440	8,440	10,905
44800	Membership & dues	-	7,690	7,690	8,190
45050	Periodicals & newspapers	-	500	500	1,000
45100	Books	960	10,200	10,200	10,700
45150	Furniture & equipment	-	500	500	1,500
45250	Office supplies	365	3,200	3,200	3,950
45300	Small tools	-	-	-	50
45350	General supplies	-	250	250	30,250
46900	Business meetings	-	250	250	500
47000	Miscellaneous	-	300	300	3,300
48501	Excess liability premium	1,410,638	1,615,081	1,615,081	1,556,923
48502	Legal consultation fee	632,409	1,250,000	1,250,000	1,250,000
48503	Litigation miscellaneous exp	190,345	560,554	560,554	560,554
48504	Claim administrative expenses	635	126,420	126,420	126,420
48510	Claims accrual	648,525	-	-	-
48600	Claims	1,598,951	2,293,836	2,486,336	2,486,336
Maintenance & Operation Total		\$ 5,805,009	\$ 7,326,045	\$ 7,518,545	\$ 7,476,589
TOTAL		\$ 6,130,141	\$ 7,663,103	\$ 7,857,669	\$ 7,961,959

Notes:

* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Administrative Assistant	2.00	2.00	2.00	1.00
Assistant City Attorney	3.26	3.21	2.21	1.21
Chief Assistant City Attorney	2.00	2.00	2.00	2.00
Claims & Litigation Support Supervisor				1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	-
Executive Secretary				1.00
General Counsel	1.00	1.00	1.00	1.00
Insurance Services Technician				1.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Legal Systems Associate	-	-	-	-
Office Services Secretary	1.00	1.00	1.00	-
Principal Asst City Attorney	1.00	1.00	1.00	2.00
Risk & Insurance Services Manager	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	2.00	2.00	2.00	2.00
Sr. Safety Services Specialist	-	-	-	1.00
Total Salaried Positions	<u>18.26</u>	<u>18.21</u>	<u>17.21</u>	<u>18.21</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.46	0.52	0.52	-
Hourly City Worker	-	0.92	0.92	1.38
Total Hourly Positions	<u>0.46</u>	<u>1.44</u>	<u>1.44</u>	<u>1.38</u>
City Attorney Total	<u>18.72</u>	<u>19.65</u>	<u>18.65</u>	<u>19.59</u>

Note:

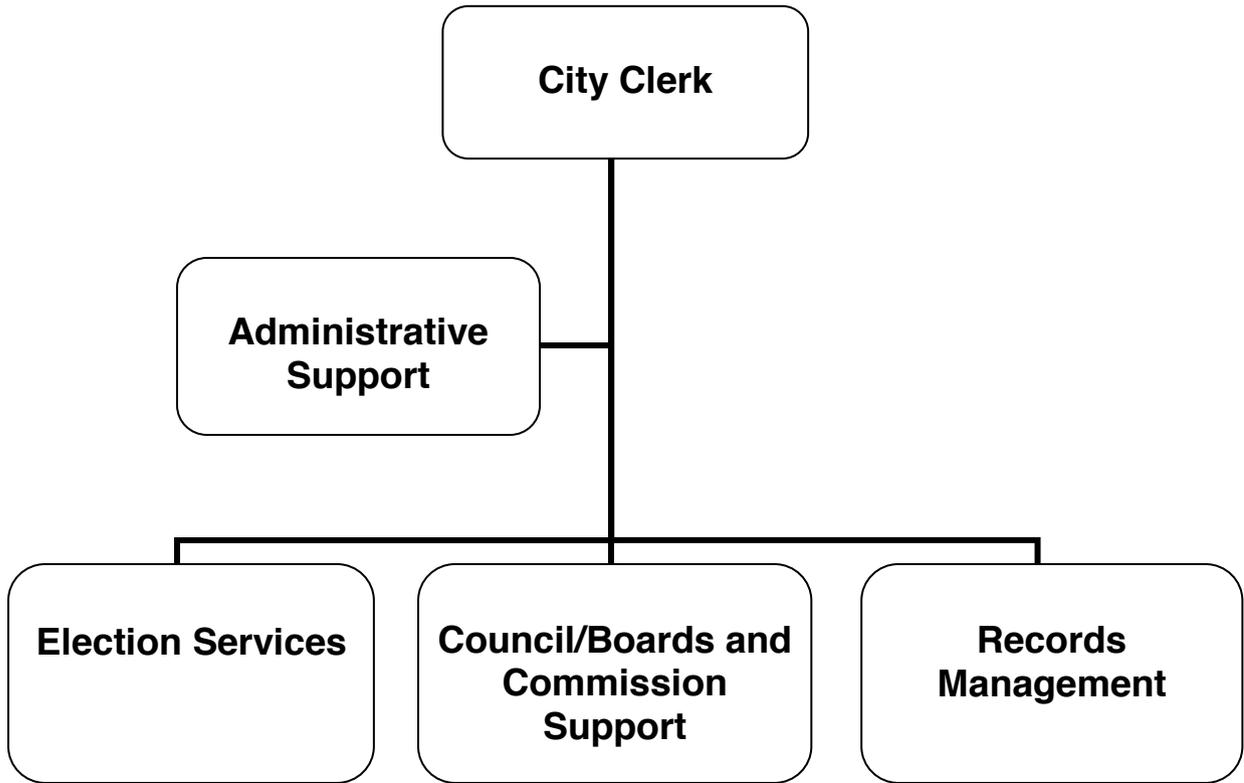
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



CITY CLERK

CITY CLERK



Mission Statement

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner.

Department Description

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- **Records**: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- **Provide Accurate Information**: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- **Customer Service**: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- **Impartiality**: Coordinate municipal elections in a non-partisan manner; obey all state and federal laws.
- **Code Compliance**: Exercise compliance to the Glendale Municipal Code in all tasks performed.

Relationship to Strategic Goals

Informed & Engaged Community

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.

Arts & Culture

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

Exceptional Customer Service

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY CLERK DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>General Fund</u>				
Administration (101-121)	\$ 413,965	\$ 487,586	\$ 490,181	\$ 855,327
Permits (101-122)	167,235	180,464	181,546	-
Public Records (101-123)	89,289	91,671	92,146	-
Public Meeting Support (101-124)	141,865	158,237	158,237	-
Elections (101-125)	65,274	225,024	390,227	199,136
Total General Fund	\$ 877,628	\$ 1,142,982	\$ 1,312,337	\$ 1,054,463
Department Grand Total	\$ 877,628	\$ 1,142,982	\$ 1,312,337	\$ 1,054,463

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-121**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 225,925	\$ 253,464	\$ 253,464	\$ 386,744
41200	Overtime	-	-	-	5,000
41300	Hourly wages	-	-	-	44,672
Various	Benefits	69,054	76,115	78,710	116,644
42700, 42702	PERS Retirement	36,472	44,160	44,160	84,513
42701	PERS cost sharing	(6,761)	(7,586)	(7,586)	(12,135)
Salaries & Benefits Total		\$ 324,689	\$ 366,153	\$ 368,748	\$ 625,438
Maintenance & Operation					
43080	Rent	\$ 2,629	\$ 3,200	\$ 3,200	\$ 3,200
43110	Contractual services	113	-	-	11,000
44100	Repairs to equipment	-	100	100	100
44120	Repairs to office equip	200	200	200	5,200
44200	Advertising	4,595	-	-	60,000
44352	ISD service charge	54,155	70,952	70,952	76,812
44450	Postage	4	600	600	2,300
44550	Travel	505	2,170	2,170	2,170
44650	Training	2,159	6,500	6,500	6,500
44750	Liability Insurance	8,178	9,581	9,581	14,664
44760	Regulatory	1,000	-	-	-
44800	Membership & dues	1,142	975	975	975
45050	Periodicals & newspapers	-	100	100	100
45100	Books	-	150	150	150
45150	Furniture & equipment	-	1,000	1,000	4,500
45250	Office supplies	12,487	24,105	24,105	35,205
45350	General supplies	813	1,000	1,000	5,113
45450	Printing and graphics	415	-	-	-
46900	Business meetings	637	300	300	300
47000	Miscellaneous	244	500	500	1,600
Maintenance & Operation Total		\$ 89,276	\$ 121,433	\$ 121,433	\$ 229,889
TOTAL		\$ 413,965	\$ 487,586	\$ 490,181	\$ 855,327

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - PERMITS
101-122**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 102,423	\$ 106,656	\$ 106,656	\$ -
41200	Overtime	2,853	5,000	5,000	-
Various	Benefits	21,389	22,224	23,306	-
42700, 42702	PERS Retirement	16,072	18,626	18,626	-
42701	PERS cost sharing	(2,298)	(3,200)	(3,200)	-
Salaries & Benefits Total		\$ 140,439	\$ 149,306	\$ 150,388	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 101	\$ -	\$ -	\$ -
44120	Repairs to office equip	108	-	-	-
44352	ISD service charge	20,668	18,324	18,324	-
44450	Postage	1,231	1,500	1,500	-
44750	Liability Insurance	3,811	4,221	4,221	-
45150	Furniture & equipment	-	1,500	1,500	-
45250	Office supplies	878	3,900	3,900	-
45350	General supplies	-	1,213	1,213	-
47000	Miscellaneous	-	500	500	-
Maintenance & Operation Total		\$ 26,796	\$ 31,158	\$ 31,158	\$ -
TOTAL		\$ 167,235	\$ 180,464	\$ 181,546	\$ -

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - PUBLIC RECORDS
101-123**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 47,640	\$ 48,012	\$ 48,012	\$ -
41200	Overtime	982	-	-	-
Various	Benefits	12,989	13,499	13,974	-
42700, 42702	PERS Retirement	7,588	8,385	8,385	-
42701	PERS cost sharing	(1,093)	(1,440)	(1,440)	-
Salaries & Benefits Total		\$ 68,106	\$ 68,456	\$ 68,931	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 18,654	\$ 11,000	\$ 11,000	\$ -
44120	Repairs to office equip	-	2,000	2,000	-
44450	Postage	-	200	200	-
44750	Liability Insurance	1,760	1,815	1,815	-
45150	Furniture & equipment	768	1,000	1,000	-
45250	Office supplies	-	4,000	4,000	-
45350	General supplies	-	2,900	2,900	-
47000	Miscellaneous	-	300	300	-
Maintenance & Operation Total		\$ 21,182	\$ 23,215	\$ 23,215	\$ -
TOTAL		\$ 89,289	\$ 91,671	\$ 92,146	\$ -

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - PUBLIC MEETING SUPPORT
101-124**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 58,040	\$ 59,844	\$ 59,844	\$ -
41200	Overtime	257	-	-	-
Various	Benefits	10,289	10,862	10,862	-
42700, 42702	PERS Retirement	9,361	10,451	10,451	-
42701	PERS cost sharing	(1,344)	(1,795)	(1,795)	-
Salaries & Benefits Total		\$ 76,603	\$ 79,362	\$ 79,362	\$ -
Maintenance & Operation					
44120	Repairs to office equip	\$ 94	\$ 3,000	\$ 3,000	\$ -
44200	Advertising	52,983	60,000	60,000	-
44352	ISD service charge	9,471	9,113	9,113	-
44450	Postage	-	300	300	-
44750	Liability Insurance	2,110	2,262	2,262	-
45150	Furniture & equipment	-	1,000	1,000	-
45250	Office supplies	604	3,200	3,200	-
Maintenance & Operation Total		\$ 65,262	\$ 78,875	\$ 78,875	\$ -
TOTAL		\$ 141,865	\$ 158,237	\$ 158,237	\$ -

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - ELECTIONS
101-125**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ -	\$ 6,400	\$ 6,400	\$ 6,400
41300	Hourly wages	14,519	25,000	25,000	-
Various	Benefits	1,003	2,006	2,209	4,438
42700, 42702	PERS Retirement	739	-	-	-
42701	PERS cost sharing	(49)	-	-	-
Salaries & Benefits Total		\$ 16,212	\$ 33,406	\$ 33,609	\$ 10,838
Maintenance & Operation					
43110	Contractual services	\$ 27,639	\$ 160,449	\$ 325,449	\$ 160,449
44200	Advertising	14,751	5,000	5,000	5,000
44352	ISD service charge	5,596	3,650	3,650	1,302
44450	Postage	273	18,433	18,433	18,433
44550	Travel	-	82	82	-
44750	Liability Insurance	526	1,187	1,187	215
45150	Furniture & equipment	-	50	50	-
45250	Office supplies	19	2,320	2,320	2,320
46900	Business meetings	129	343	343	-
47000	Miscellaneous	130	104	104	579
Maintenance & Operation Total		\$ 49,061	\$ 191,618	\$ 356,618	\$ 188,298
TOTAL		\$ 65,274	\$ 225,024	\$ 390,227	\$ 199,136

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted Budget 2014-15	Revised Budget 2014-15	Adopted Budget 2015-16
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	-	1.00
City Clerk**	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	-
Office Services Specialist II	1.00	1.00	1.00	1.00
Permit Specialist / Filming	1.00	1.00	1.00	0.30
Secretary to the City Clerk	1.00	1.00	-	-
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>7.00</u>	<u>7.00</u>	<u>6.00</u>	<u>5.30</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.17	(1) 0.17	(1) 0.17	# 0.11 (1)
Hourly City Worker	0.36	(3) 1.24	(2) 1.24	# 1.57 (3)
Total Hourly Positions	<u>0.53</u>	<u>1.41</u>	<u>1.41</u>	<u>1.68</u>
City Clerk Total	<u>7.53</u>	<u>8.41</u>	<u>7.41</u>	<u>6.98</u>

Notes:

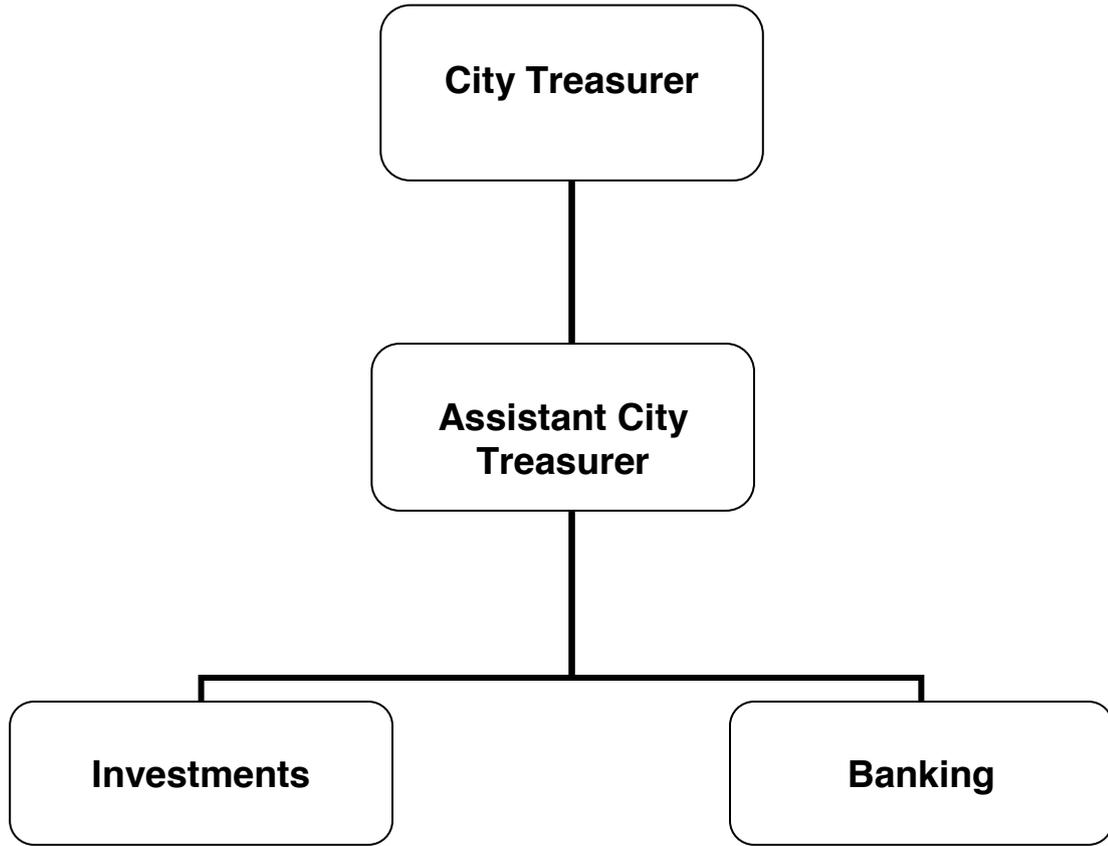
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

** Elected Official

ADOPTED BUDGET 2015-16



CITY TREASURER



The City Treasurer is elected by the vote of the electorate, and serves a four year term.

MISSION STATEMENT

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

DEPARTMENT DESCRIPTION

Investment Portfolio Management

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

Bank Relationship Management

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

Trustee Responsibilities

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Fiscal Responsibility

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

Informed & Engaged Community

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY TREASURER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>General Fund</u>				
City Treasurer (101-130)	\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123
Total General Fund	\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123
Department Grand Total	\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
GENERAL FUND - CITY TREASURER
101-130**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 331,985	\$ 371,982	\$ 371,982	\$ 384,410
41200	Overtime	583	-	-	-
41300	Hourly wages	27,981	5,000	5,000	4,536
Various	Benefits	107,932	129,298	133,621	121,519
42700, 42702	PERS Retirement	57,482	64,859	64,859	79,997
42701	PERS cost sharing	(9,743)	(11,141)	(11,141)	(11,487)
Salaries & Benefits Total		\$ 516,219	\$ 559,998	\$ 564,321	\$ 578,975
Maintenance & Operation					
43110	Contractual services	\$ 1,450	\$ -	\$ -	\$ -
44120	Repairs to office equip	1,552	506	506	500
44352	ISD service charge	66,513	60,652	60,652	57,506
44450	Postage	73	60	60	60
44550	Travel	2,704	8,740	8,740	7,155
44650	Training	625	600	600	1,600
44750	Liability Insurance	13,052	14,250	14,250	13,068
44800	Membership & dues	276	415	415	592
45100	Books	-	200	200	200
45150	Furniture & equipment	652	709	709	700
45250	Office supplies	3,833	4,124	4,124	4,547
46900	Business meetings	69	120	120	120
47000	Miscellaneous	49	100	100	100
Maintenance & Operation Total		\$ 90,848	\$ 90,476	\$ 90,476	\$ 86,148
Capital Outlay					
51000	Capital outlay	\$ -	\$ 3,400	\$ 3,400	\$ -
Capital Outlay Total		\$ -	\$ 3,400	\$ 3,400	\$ -
TOTAL		\$ 607,066	\$ 653,874	\$ 658,197	\$ 665,123

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Treasury & Investment Ops Tech	1.00	1.00	1.00	1.00
Treasury Services Technician I	1.00	1.00	1.00	1.00
Treasury Services Technician II	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.15	0.46	0.46	0.46
Total Hourly Positions	<u>0.15</u>	<u>0.46</u>	<u>0.46</u>	<u>0.46</u>
City Treasurer Total	<u>5.15</u>	<u>5.46</u>	<u>5.46</u>	<u>5.46</u>

Notes:

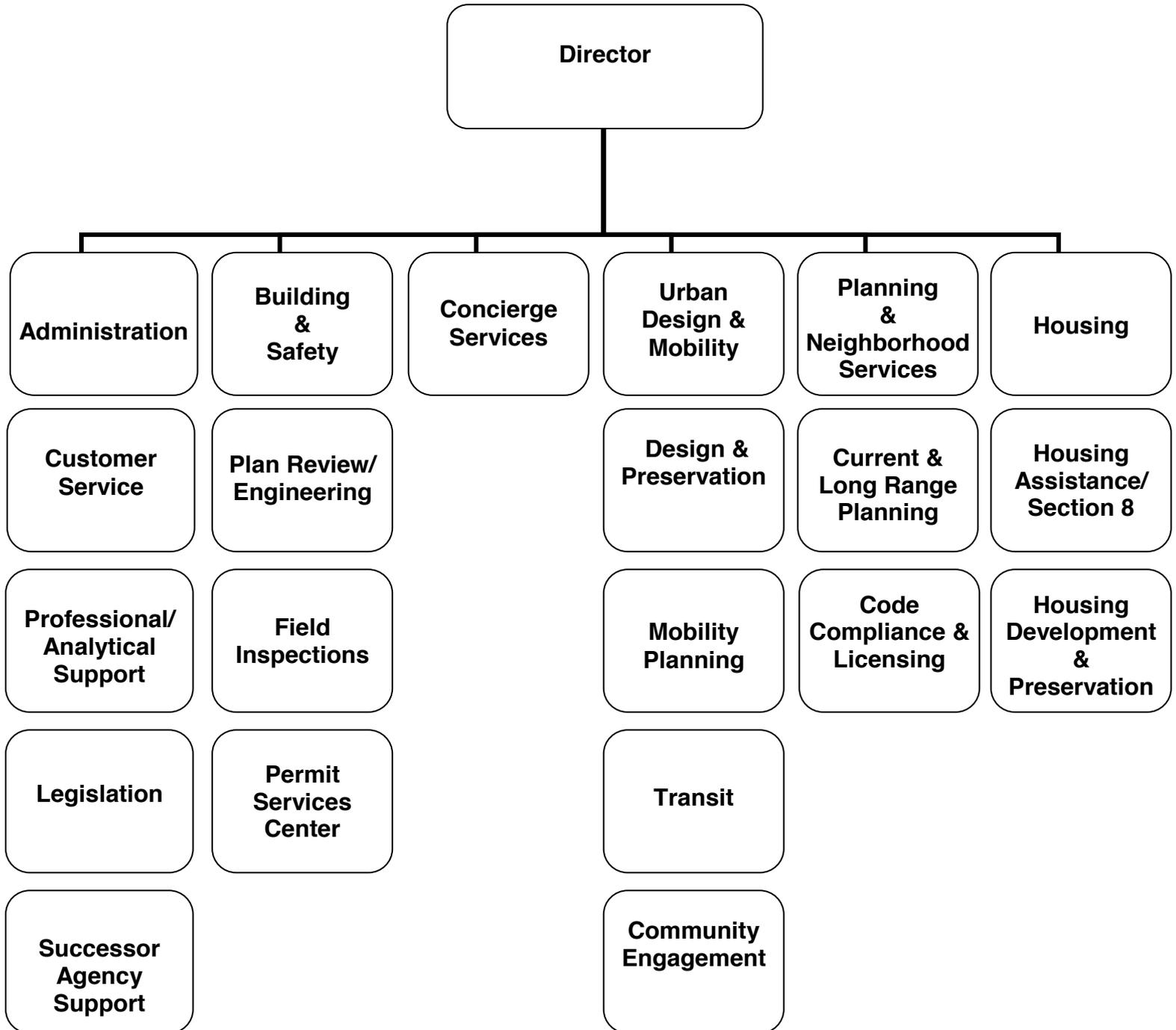
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

** Elected Official

ADOPTED BUDGET 2015-16



COMMUNITY DEVELOPMENT



MISSION STATEMENT

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, streamlined work program, according to the mission of the City Council.

DEPARTMENT DESCRIPTION

CDD is comprised of six divisions:

- **Administration:** Carries out the administrative, clerical, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions including public service requests for all operational divisions within CDD.
- **Building & Safety (B&S):** Key components of B&S operations include building plan review/engineering, inspections, and permit services.
- **Concierge Services:** Ensures expedited review and permitting for major development projects with an emphasis on customer service.
- **Planning & Neighborhood Services (P&NS):** Key components of the P&NS operations include current planning, long-range planning, code compliance, licensing, and graffiti removal.
- **Urban Design & Mobility (UD&M):** Combines Design and Preservation, Mobility Planning, Community Engagement, Transit Operations and Transportation Programs and planning that promote environmental stewardship.
- **Housing:** Provides rental assistance, development and preservation of affordable housing for low income households, seniors, and veterans.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, clerical, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, financial and personnel transactions, conducts research, analysis and legislative review, manages grants, arranges strategic planning efforts, coordinates special projects, and implements technology improvements aimed at increasing operational efficiency. This Division also operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet, and mobile applications. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency including preparing biannual Recognized Obligation Payment Schedule (ROPS) and providing staff support to the Oversight Board under the direction of the Economic Development Director.

The **Building & Safety Division** reviews and approves all new building construction, remodels, and changes in use of existing buildings. In addition, this Division performs all private property construction inspections, receives and processes permit applications, enforces all construction related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The **Concierge Services** team is part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and concierge services to provide additionally expedited review and permitting for major development projects with an emphasis on customer service.

The **Planning & Neighborhood Services Division** is responsible for planning and implementing the future development of the city, and ensuring the quality and maintenance of neighborhoods and the built environment. These efforts are carried out through planning and design, enforcement of codes, education and involvement of residents, maintenance of rights-of-way, and the issuance and monitoring of permits and licenses. Responsibilities of this Division include preparing and updating the General and Specific Plans, administering the Zoning Code, processing development applications such as variances, conditional use permits, subdivisions, and design/environmental review; enforcement of property maintenance and housing standards, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public rights of way and graffiti removal. In addition, this Division manages and provides support for the Design Review Board and Planning Commission, which provide the opportunity for public input on development applications. Planning Hearing Officer hearings are held on a weekly basis to review items such as variance and conditional use permit requests.

The **Urban Design & Mobility Division** combines design review, historic preservation and comprehensive planning with mobility policies and programs under the umbrella of urban design to promote a diverse range of transportation choices and excellent architecture. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff create and enforce the City's design policies, guidelines and historic preservation programs. They provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Transit and Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for the operation of the Beeline Transit System and Dial-A-Ride Program and for coordinating transit related projects, marketing, and trip reduction programs. It promotes walking, bicycling, transit, and automobile travel equally by designing integrated multi-modal transportation systems. In addition, this Section partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides. The Community Engagement Section utilizes various communication tools and participatory multi-media design techniques to educate and engage community members in guiding the future of Glendale.

The **Housing Division** develops and preserves affordable housing opportunities for people of low and moderate income. This Division administers three sources of funds: 1) Federal Section 8 Housing Choice Voucher (HCV) for rental assistance, 2) Federal HOME, and 3) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency, and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching, and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Service Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system, and streamlined applications and forms. It further meets this goal by ensuring expedited review and permitting for major development projects with an emphasis on customer service through the Concierge Services team. CDD staff also work to provide accurate and timely notification to interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

The transportation services CDD provides continue to receive high marks from Glendale's ridership based on surveys conducted. The highest rated items are cleanliness and comfort, safety, and ease of understanding information.

Informed & Engaged Community

CDD works with the local chambers of commerce, homeowner associations, and schools to inform community members on community development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, community meetings and non-traditional "pop-up" events in neighborhoods (a "pop-up" event is a temporary event in a location for a few hours). The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect data so that they can strategically focus on the outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning, and design guidelines reflect community character and are effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors, and posting of signs and notification to neighborhood homeowners' associations of development projects. Regularly held public forums, workshops, and meetings associated with planning and preservation efforts engage the community. Applicants are advised on planning and building policies to ensure a predictable, open, and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines), which include input from the community in order to capture the vision of all those who live, work, and recreate in Glendale.

CDD provides extensive outreach regarding common code violations, the City's smoking restrictions, and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas, and diverse housing options. CDD provides guidance and assistance to private development to encourage well-planned, physically, and economically positive projects. These efforts result in a higher quality of life for Glendale residents, visitors, and businesses.

Safe & Healthy Community

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development, and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public transit, more walking, and a healthier environment. Further, it is developing a Citywide Pedestrian Plan and Citywide Safety Education Initiative that will improve safety for pedestrians and cyclists in Glendale. CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

Economic Vibrancy

CDD's Concierge Services team is part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and concierge services to provide additionally expedited review and permitting for major development projects with an emphasis on customer service.

CDD's planning/design, code compliance, and graffiti removal make Glendale an attractive, functional, and safe environment which draws businesses and residents to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning policy and urban design efforts that focus on the community and support business and economic growth. This is accomplished through coordinated land use and transportation planning.

Glendale's past redevelopment efforts have positioned the community for new private investment, which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and consistent with the community's vision, goals, and objectives.

Balanced, Quality Housing

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD monitors compliance with the provisions of SB 375 (Sustainable Communities and Climate Protection Act of 2008) and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, as needed, other discretionary permits. CDD provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents, and other stakeholders to achieve this goal.

Community Services & Facilities

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, throughout the city. CDD worked with multiple City Departments to fund improvements for the Central Library which is slated for completion by 2017. CDD also provides professional peer review and design assistance for the renovation and construction of community facilities.

Infrastructure & Mobility

CDD, in close partnership with the Public Works Department continues to implement policy recommendations of the Downtown Mobility Study, as well as improvements to streetscape, pedestrian and bicyclist safety, and mobility policy throughout the city. The transportation planning function that previously resided within the Public Works Department is now incorporated with mobility planning under the Urban Design & Mobility Division of CDD. Staff has sought out and successfully attained millions of dollars in grant funding for the City, which are being used on pedestrian, vehicular and cyclist mobility improvements; improving signage for parking, updating the City's Transportation Model, and safety programming. CDD is currently exploring the feasibility of capping and creating a transportation hub at the 134 Freeway between Central Avenue and Glendale Avenue in Downtown Glendale. CDD also provides the City with strategic transportation planning, transit and paratransit services. Through staff efforts, CDD is able to obtain, manage and execute funds which are also often routed to other Departments for the implementation of Capital Improvement Projects.

Arts & Culture

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes the rich culture in Glendale by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring that Glendale continues to be a vibrant place.

CDD, in partnership with the Economic Development Division and Public Works Department oversee two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue as is the northern anchor for the A&E District. It provides a wide variety of high-quality performing arts and community events. MONA is part of the A&E District's southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center, Park Paseo, and the Americana mixed-use entertainment, shopping, and residential development.

CDD promotes art and community awareness by partnering with the Arts & Culture Commission in the "Beyond the Box" program. Artists create utility box murals in neighborhoods and business districts with the help of volunteers recruited from the community.

Sustainability

CDD oversees environmental review on development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies, and the applicant to identify mitigation strategies that reduce and/or eliminate those impacts. CDD promotes environmentally sound initiatives such as transit oriented development, emission reduction programs, mass transit, and, "green" building practices.

CDD also works to encourage mixed-use and infill development (which both promote efficient land use) within the community, and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green ("Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with City Departments on efforts to promote sustainability, including resource conservation, urban greening, and environmental health.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
CDD Projects (101-180)	\$ 102,843	\$ -	\$ 20,203	\$ -
Administration (101-181)	2,215,015	2,336,938	2,349,855	1,784,173
Planning & Neighborhood Services (101-182-00000)	3,700,023	4,120,030	4,317,538	2,810,347
Building & Safety (101-183)	2,919,449	3,601,022	3,619,052	4,245,455
Urban Design & Mobility (101-187)	-	-	-	1,005,859
Clean & Beautiful Glendale (101-825-00000)	-	25,734	25,734	-
Graffiti Removal (101-825-10450)	22,496	-	-	-
Total General Fund	\$ 8,959,826	\$ 10,083,724	\$ 10,332,382	\$ 9,845,834
Other Funds				
CDBG Fund- Neighborhood Services (201-820)	\$ 395,999	\$ 376,000	\$ 376,000	\$ 370,000
Housing Assistance Fund (202-850-10180)	29,265,542	30,893,768	30,907,246	30,442,939
Home Grant Fund				
Home Administration (203-714)	\$ 284,832	\$ 400,865	\$ 402,877	\$ 349,461
New Construction of Owner Housing (203-840-12030)	-	-	1,397,430	-
New Construct Renter-Acq/Rehab (203-840-12230)	2,434,808	909,367	158,683	791,177
Total Home Grant Fund	\$ 2,719,640	\$ 1,310,232	\$ 1,958,990	\$ 1,140,638
Affordable Housing Trust Fund				
Affordable Housing Administration (209-714)	\$ -	\$ -	\$ -	\$ -
Affordable Housing-Housing Development & Preservation (209-840)	-	-	-	-
Total Affordable Housing Trust Fund	\$ -	\$ -	\$ -	\$ -
BEGIN Affordable Homeownership Fund				
BEGIN Housing Development & Preservation (212-840)	\$ 1,885,294	\$ -	\$ -	\$ 88,800
Total BEGIN Affordable Homeownership Fund	\$ 1,885,294	\$ -	\$ -	\$ 88,800
Low&Mod Income Housing Asset Fund				
Low&Mod-Administration (213-714)	\$ 75,029	\$ 283,418	\$ 339,004	\$ 366,059
Low&Mod-Housing Development & Preservation (213-840)	6,634,763	246,300	246,300	36,000
Total Low&Mod Income Housing Asset Fund	\$ 6,709,792	\$ 529,718	\$ 585,304	\$ 402,059
Grant Fund				
CDD Projects (216-180)	\$ -	\$ -	\$ 500,000	\$ 802,000
Transit (216-235)	-	-	-	4,738,000
Total Grant Fund	\$ -	\$ -	\$ 500,000	\$ 5,540,000
Air Quality Improvement Fund				
CDD Projects (251-180)	\$ -	\$ -	\$ -	\$ -
Employees Commuter Reduction (251-231)	-	-	-	307,207
Total Air Quality Improvement Fund	\$ -	\$ -	\$ -	\$ 307,207
Measure R Local Return Fund				
CDD Projects (254-180)	\$ -	\$ -	\$ -	\$ -
Measure R Local Return (254-232)	-	-	-	1,915,000
Total Measure R Local Return Fund	\$ -	\$ -	\$ -	\$ 1,915,000
Transit Prop A Local Return Fund				
CDD Projects (256-180)	\$ -	\$ -	\$ -	\$ -
Prop A Local Return (256-233)	-	-	-	3,940,780
Total Transit Prop A Local Return Fund	\$ -	\$ -	\$ -	\$ 3,940,780
Transit Prop C Local Return Fund				
CDD Projects (257-180)	\$ -	\$ -	\$ -	\$ 250,000
Prop C Local Return (257-234)	-	-	-	3,974,488
Total Transit Prop C Local Return Fund	\$ -	\$ -	\$ -	\$ 4,224,488

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Transit Utility Fund				
CDD Projects (258-180)	\$ -	\$ -	\$ -	\$ -
Transit (258-235)	-	-	-	9,528,661
Total Transit Utility Fund	\$ -	\$ -	\$ -	\$ 9,528,661
CIP Reimbursement Fund (409-235)	\$ -	\$ -	\$ -	\$ -
Total Other Funds	\$ 40,976,267	\$ 33,109,718	\$ 34,327,540	\$ 57,900,572
Department Grand Total	\$ 49,936,093	\$ 43,193,442	\$ 44,659,922	\$ 67,746,406

Notes:

- 1) Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.
- 2) Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 was inactivated.
- 3) Effective 7/1/2013, Current and Long Range Planning was assigned new Fund/Org/Program 101-182-1004. Org 184 was inactivated.
- 4) Effective 7/1/2013, Design Studio and NS Outreach and Education was assigned new Fund/Org/Program 101-182-1005. Org 185 was inactivated.
- 5) Effective 7/1/2013, NS Code Enforcement and NS Licensing was assigned new Fund/Org/Program 101-182-1007. Org 822 and Org 823 were inactivated.
- 6) Effective 7/1/2014, Org 825 was renamed Clean & Beautiful Glendale (CBG).
- 7) Effective 7/1/2015, Urban Design & Mobility was pulled out of 101-182-1005 into the new Dept ID 101-187.
- 8) Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - CDD PROJECTS
101-180**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ 1,728	\$ -	\$ -	\$ -
41300	Hourly wages	9,498	13,000	13,000	-
Various	Benefits	758	881	1,084	-
42700, 42702	PERS Retirement	-	524	524	-
42701	PERS cost sharing	-	(90)	(90)	-
42799	Salary charges in (out)	-	(14,315)	(14,315)	-
Salaries & Benefits Total		\$ 11,984	\$ -	\$ 203	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 72,467	\$ -	\$ -	\$ -
44200	Advertising	12,244	-	-	-
44750	Liability Insurance	406	491	491	-
45250	Office supplies	141	-	-	-
45350	General supplies	1,744	-	20,000	-
45450	Printing and graphics	3,856	-	-	-
49050	Charges-other depts	-	(491)	(491)	-
Maintenance & Operation Total		\$ 90,859	\$ -	\$ 20,000	\$ -
TOTAL		\$ 102,843	\$ -	\$ 20,203	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-181**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,263,095	\$ 1,366,256	\$ 1,366,256	\$ 1,042,249
41200	Overtime	2,925	-	-	-
41300	Hourly wages	188,716	116,844	116,844	-
Various	Benefits	405,259	441,696	454,613	341,086
42700, 42702	PERS Retirement	227,631	258,854	258,854	216,824
42701	PERS cost sharing	(35,405)	(44,472)	(44,472)	(31,135)
Salaries & Benefits Total		\$ 2,052,221	\$ 2,139,178	\$ 2,152,095	\$ 1,569,024
Maintenance & Operation					
43110	Contractual services	\$ 14,900	\$ 15,000	\$ 15,000	\$ -
43128	Developer contract	10,619	-	-	-
44120	Repairs to office equip	80	500	500	500
44200	Advertising	207	-	-	500
44351	Fleet / equip rental charge	4,209	4,551	4,551	5,143
44352	ISD service charge	42,022	113,646	113,646	157,838
44450	Postage	234	200	200	500
44550	Travel	1,745	-	-	1,000
44650	Training	1,038	300	300	1,500
44750	Liability Insurance	52,661	56,063	56,063	35,018
44760	Regulatory	150	-	-	150
44800	Membership & dues	2,995	-	-	2,000
45150	Furniture & equipment	15,993	-	-	3,500
45250	Office supplies	9,485	5,000	5,000	5,000
45350	General supplies	157	500	500	500
46900	Business meetings	2,233	1,500	1,500	1,500
47000	Miscellaneous	4,066	500	500	500
Maintenance & Operation Total		\$ 162,794	\$ 197,760	\$ 197,760	\$ 215,149
TOTAL		\$ 2,215,015	\$ 2,336,938	\$ 2,349,855	\$ 1,784,173

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - PLANNING & NEIGHBORHOOD SERVICES
101-182-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 2,264,084	\$ 2,397,643	\$ 2,397,643	\$ 1,694,732
41200	Overtime	4,804	-	-	-
41300	Hourly wages	170,312	182,680	182,680	21,060
Various	Benefits	568,087	617,226	639,255	460,116
42700, 42702	PERS Retirement	380,240	439,926	439,926	356,605
42701	PERS cost sharing	(66,508)	(75,576)	(75,576)	(51,208)
Salaries & Benefits Total		\$ 3,321,019	\$ 3,561,899	\$ 3,583,928	\$ 2,481,305
Maintenance & Operation					
43110	Contractual services	\$ 64,100	\$ 303,000	\$ 478,479	\$ 116,800
44100	Repairs to equipment	225	1,800	1,800	6,500
44120	Repairs to office equip	40	-	-	500
44200	Advertising	-	10,000	10,000	-
44351	Fleet / equip rental charge	-	37,592	37,592	42,479
44352	ISD service charge	145,097	9,105	9,105	25,116
44450	Postage	39,802	30,000	30,000	35,000
44550	Travel	4,098	1,500	1,500	3,000
44650	Training	2,260	5,000	5,000	7,500
44700	Computer software	183	-	-	-
44750	Liability Insurance	88,297	97,534	97,534	57,647
44760	Regulatory	-	100	100	100
44800	Membership & dues	1,932	15,900	15,900	5,400
45100	Books	215	2,900	2,900	500
45150	Furniture & equipment	4,264	1,000	1,000	5,000
45250	Office supplies	3,747	11,000	11,000	6,000
45300	Small tools	2,238	3,000	3,000	500
45350	General supplies	18,218	23,000	23,000	15,500
45400	Reports & publications	981	-	-	-
46900	Business meetings	825	2,700	2,700	500
47000	Miscellaneous	2,482	3,000	3,000	1,000
Maintenance & Operation Total		\$ 379,004	\$ 558,131	\$ 733,610	\$ 329,042
TOTAL		\$ 3,700,023	\$ 4,120,030	\$ 4,317,538	\$ 2,810,347

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - BUILDING & SAFETY
101-183**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,603,587	\$ 1,709,142	\$ 1,709,142	\$ 2,476,810
41200	Overtime	66,722	125,000	125,000	120,000
41300	Hourly wages	91,607	276,245	276,245	30,656
Various	Benefits	553,913	602,815	620,845	742,460
42700, 42702	PERS Retirement	257,247	337,414	337,414	522,543
42701	PERS cost sharing	(41,872)	(57,962)	(57,962)	(75,035)
Salaries & Benefits Total		\$ 2,531,203	\$ 2,992,654	\$ 3,010,684	\$ 3,817,434
Maintenance & Operation					
43110	Contractual services	\$ 71,571	\$ 226,000	\$ 226,000	\$ 188,646
44120	Repairs to office equip	20	6,200	6,200	6,200
44352	ISD service charge	128,340	158,098	158,098	-
44450	Postage	1,824	500	500	1,000
44550	Travel	-	5,000	5,000	5,000
44650	Training	10,945	27,500	27,500	30,059
44750	Liability Insurance	63,781	79,770	79,770	88,287
44800	Membership & dues	2,040	2,000	2,000	2,500
45100	Books	6,604	27,000	27,000	10,000
45150	Furniture & equipment	40,421	27,500	27,500	37,529
45200	Maps & blue prints	189	300	300	300
45250	Office supplies	14,003	40,000	40,000	15,000
45300	Small tools	196	500	500	500
45350	General supplies	2,517	6,500	6,500	6,500
47000	Miscellaneous	2,165	1,500	1,500	1,500
Maintenance & Operation Total		\$ 344,618	\$ 608,368	\$ 608,368	\$ 393,021
Capital Outlay					
51000	Capital outlay	\$ 43,628	\$ -	\$ -	\$ 35,000
Capital Outlay Total		\$ 43,628	\$ -	\$ -	\$ 35,000
TOTAL		\$ 2,919,449	\$ 3,601,022	\$ 3,619,052	\$ 4,245,455

Notes:

* Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 was inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - URBAN DESIGN & MOBILITY
101-187**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 433,037
41300	Hourly wages	-	-	-	57,450
Various	Benefits	-	-	-	100,404
42700, 42702	PERS Retirement	-	-	-	102,158
42701	PERS cost sharing	-	-	-	(14,670)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 678,379
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 250,000
44200	Advertising	-	-	-	10,000
44450	Postage	-	-	-	10,000
44550	Travel	-	-	-	5,000
44650	Training	-	-	-	5,000
44750	Liability Insurance	-	-	-	16,480
44800	Membership & dues	-	-	-	5,000
45150	Furniture & equipment	-	-	-	5,000
45250	Office supplies	-	-	-	5,000
45300	Small tools	-	-	-	500
45350	General supplies	-	-	-	10,000
45400	Reports & publications	-	-	-	500
46900	Business meetings	-	-	-	2,500
47000	Miscellaneous	-	-	-	2,500
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 327,480
TOTAL		\$ -	\$ -	\$ -	\$ 1,005,859

Notes:

* Effective 7/1/2015, Urban Design & Mobility was pulled out of 101-182-1005 into the new Dept ID 101-187.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - CLEAN & BEAUTIFUL GLENDALE
101-825-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
44200	Advertising	\$ -	\$ 450	\$ 450	\$ -
44450	Postage	-	1,300	1,300	-
44800	Membership & dues	-	2,000	2,000	-
45150	Furniture & equipment	-	4,000	4,000	-
45250	Office supplies	-	4,000	4,000	-
45300	Small tools	-	1,500	1,500	-
45350	General supplies	-	10,000	10,000	-
46900	Business meetings	-	1,500	1,500	-
47000	Miscellaneous	-	984	984	-
Maintenance & Operation Total		\$ -	\$ 25,734	\$ 25,734	\$ -
TOTAL		\$ -	\$ 25,734	\$ 25,734	\$ -

Notes:

* Effective 7/1/2014, Org 825 was renamed Clean & Beautiful Glendale (CBG).

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - CLEAN & BEAUTIFUL GLENDALE - GRAFFITI REMOVAL
101-825-10450**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 1,888	\$ -	\$ -	\$ -
Various	Benefits	123	-	-	-
Salaries & Benefits Total		\$ 2,012	\$ -	\$ -	\$ -
Maintenance & Operation					
44100	Repairs to equipment	\$ 29	\$ -	\$ -	\$ -
44200	Advertising	179	-	-	-
44450	Postage	846	-	-	-
44750	Liability Insurance	68	-	-	-
44800	Membership & dues	350	-	-	-
45250	Office supplies	259	-	-	-
45300	Small tools	1,023	-	-	-
45350	General supplies	16,876	-	-	-
46900	Business meetings	853	-	-	-
Maintenance & Operation Total		\$ 20,484	\$ -	\$ -	\$ -
TOTAL		\$ 22,496	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CDBG FUND - NEIGHBORHOOD SERVICES
201-820**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 272,663	\$ 251,238	\$ 251,238	\$ 242,455
41200	Overtime	60	-	-	-
41300	Hourly wages	-	4,598	4,598	-
Various	Benefits	68,528	62,631	62,631	73,865
42700, 42702	PERS Retirement	43,063	44,663	44,663	50,405
42701	PERS cost sharing	(6,580)	(7,673)	(7,673)	(7,239)
Salaries & Benefits Total		\$ 377,734	\$ 355,457	\$ 355,457	\$ 359,486
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 7,539	\$ 7,826	\$ 7,826	\$ -
44750	Liability Insurance	9,873	9,670	9,670	8,147
45250	Office supplies	853	3,047	3,047	2,000
45350	General supplies	-	-	-	367
Maintenance & Operation Total		\$ 18,265	\$ 20,543	\$ 20,543	\$ 10,514
TOTAL		\$ 395,999	\$ 376,000	\$ 376,000	\$ 370,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND - VOUCHER PROGRAM
202-850-10180**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,424,542	\$ 1,486,104	\$ 1,486,104	\$ 1,534,187
41200	Overtime	6,025	-	-	-
41300	Hourly wages	137,841	124,466	124,466	238,413
Various	Benefits	325,918	353,012	366,490	395,435
42700, 42702	PERS Retirement	246,655	280,575	280,575	348,341
42701	PERS cost sharing	(38,023)	(48,202)	(48,202)	(50,025)
Salaries & Benefits Total		\$ 2,102,958	\$ 2,195,955	\$ 2,209,433	\$ 2,466,351
Maintenance & Operation					
43080	Rent	\$ 81,264	\$ 81,264	\$ 81,264	\$ 83,460
43110	Contractual services	98,198	141,120	141,120	130,200
43112	Direct assistance	13,420,416	14,136,960	14,136,960	14,185,675
43125	Portable voucher HAP expense	13,423,031	14,136,960	14,136,960	13,365,900
44120	Repairs to office equip	411	300	300	1,500
44200	Advertising	2,166	2,000	2,000	2,000
44350	Vehicle maintenance	-	1,500	1,500	1,500
44351	Fleet / equip rental charge	10,810	7,832	7,832	10,441
44450	Postage	28,388	28,000	28,000	28,000
44550	Travel	1,464	4,000	4,000	4,000
44650	Training	5,381	10,000	10,000	10,000
44700	Computer software	1,012	10,000	10,000	10,000
44750	Liability Insurance	56,776	60,877	60,877	58,412
44760	Regulatory	-	3,000	3,000	-
44800	Membership & dues	3,787	3,500	3,500	7,000
45100	Books	374	500	500	500
45150	Furniture & equipment	2,759	25,000	25,000	31,000
45170	Computer hardware	331	10,000	10,000	10,000
45250	Office supplies	9,395	12,000	12,000	12,000
45350	General supplies	27	500	500	500
45450	Printing and graphics	14,929	12,000	12,000	12,000
46900	Business meetings	639	500	500	2,500
47000	Miscellaneous	1,026	10,000	10,000	10,000
Maintenance & Operation Total		\$ 27,162,584	\$ 28,697,813	\$ 28,697,813	\$ 27,976,588
TOTAL		\$ 29,265,542	\$ 30,893,768	\$ 30,907,246	\$ 30,442,939

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - ADMINISTRATION
203-714**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 163,807	\$ 192,584	\$ 192,584	\$ 188,400
41300	Hourly wages	1,950	5,050	5,050	-
Various	Benefits	40,909	50,861	52,873	45,985
42700, 42702	PERS Retirement	26,088	34,099	34,099	39,141
42701	PERS cost sharing	(4,836)	(5,858)	(5,858)	(5,620)
Salaries & Benefits Total		\$ 227,917	\$ 276,736	\$ 278,748	\$ 267,906
Maintenance & Operation					
43080	Rent	\$ -	\$ 8,808	\$ 8,808	\$ 7,950
43110	Contractual services	46,844	95,550	95,550	53,075
44120	Repairs to office equip	47	350	350	350
44200	Advertising	2,288	1,600	1,600	1,600
44450	Postage	31	850	850	1,000
44550	Travel	713	500	500	250
44650	Training	233	750	750	500
44700	Computer software	-	750	750	750
44750	Liability Insurance	6,001	7,471	7,471	6,330
44760	Regulatory	-	50	50	-
44800	Membership & dues	-	500	500	500
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	741	500	500	750
45450	Printing and graphics	15	250	250	2,000
46900	Business meetings	-	200	200	500
47000	Miscellaneous	-	5,000	5,000	5,000
Maintenance & Operation Total		\$ 56,914	\$ 124,129	\$ 124,129	\$ 81,555
TOTAL		\$ 284,832	\$ 400,865	\$ 402,877	\$ 349,461

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCTION OF OWNER HSNB
203-840-12030

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 100,000	\$ -
Salaries & Benefits Total	\$ -	\$ -	\$ 100,000	\$ -
Maintenance & Operation				
43112 Direct assistance	\$ -	\$ -	\$ 317,430	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 317,430	\$ -
Capital Improvement				
53170 Real property purchase	\$ -	\$ -	\$ 980,000	\$ -
Capital Improvement Total	\$ -	\$ -	\$ 980,000	\$ -
TOTAL	\$ -	\$ -	\$ 1,397,430	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCT RENTER-ACQ/REHAB
203-840-12230**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 42,423	\$ -	\$ 25,000	\$ -
Various	Benefits	13,813	-	-	-
42700, 42702	PERS Retirement	6,845	-	-	-
42701	PERS cost sharing	(1,269)	-	-	-
Salaries & Benefits Total		\$ 61,812	\$ -	\$ 25,000	\$ -
Maintenance & Operation					
43112	Direct assistance	\$ 2,371,460	\$ 909,367	\$ 133,683	\$ 791,177
44750	Liability Insurance	1,536	-	-	-
Maintenance & Operation Total		\$ 2,372,996	\$ 909,367	\$ 133,683	\$ 791,177
TOTAL		\$ 2,434,808	\$ 909,367	\$ 158,683	\$ 791,177

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
BEGIN AFFORDABLE HOMEOWNERSHIP FUND - HOUSING DEVELOPMENT & PRESERVATION
212-840**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
43112 Direct assistance	\$ 1,872,701	\$ -	\$ -	\$ 88,800
47000 Miscellaneous	12,593	-	-	-
Maintenance & Operation Total	\$ 1,885,294	\$ -	\$ -	\$ 88,800
TOTAL	\$ 1,885,294	\$ -	\$ -	\$ 88,800

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - ADMINISTRATION
213-714**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 27,850	\$ 66,323	\$ 101,323	\$ 162,213
41200	Overtime	413	-	-	-
41300	Hourly wages	394	5,050	5,050	2,600
Various	Benefits	7,561	17,451	18,037	38,366
42700, 42702	PERS Retirement	4,502	12,123	12,123	33,674
42701	PERS cost sharing	(766)	(2,083)	(2,083)	(4,836)
Salaries & Benefits Total		\$ 39,954	\$ 98,864	\$ 134,450	\$ 232,017
Maintenance & Operation					
43080	Rent	-	9,540	9,540	7,950
43110	Contractual services	32,370	135,550	155,550	40,650
43150	Cost allocation charge	-	23,230	23,230	52,375
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	1,500	1,500	1,500
44352	ISD service charge	-	135	135	5,079
44450	Postage	376	1,500	1,500	2,000
44550	Travel	-	500	500	500
44650	Training	224	750	750	2,000
44700	Computer software	-	700	700	700
44750	Liability Insurance	1,037	2,699	2,699	5,538
44760	Regulatory	96	-	-	-
44800	Membership & dues	-	500	500	500
45150	Furniture & equipment	-	500	500	5,000
45250	Office supplies	791	1,000	1,000	1,000
45450	Printing and graphics	-	1,000	1,000	3,000
46900	Business meetings	16	200	200	1,000
47000	Miscellaneous	165	5,000	5,000	5,000
Maintenance & Operation Total		\$ 35,075	\$ 184,554	\$ 204,554	\$ 134,042
TOTAL		\$ 75,029	\$ 283,418	\$ 339,004	\$ 366,059

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION
213-840**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43112	Direct assistance	\$ 400,000	\$ 210,300	\$ 210,300	\$ -
47000	Miscellaneous	-	36,000	36,000	36,000
47042	Interest RDLP loan	491,440	-	-	-
47110	Principal RDLP loan	4,643,322	-	-	-
Maintenance & Operation Total		\$ 5,534,763	\$ 246,300	\$ 246,300	\$ 36,000
Transfers					
48060	Transfer-Misc Enterprise	\$ 1,100,000	\$ -	\$ -	\$ -
Transfers Total		\$ 1,100,000	\$ -	\$ -	\$ -
TOTAL		\$ 6,634,763	\$ 246,300	\$ 246,300	\$ 36,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GRANT FUND - CDD PROJECTS
216-180**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 50,000	\$ -
Salaries & Benefits Total	\$ -	\$ -	\$ 50,000	\$ -
Maintenance & Operation				
43110 Contractual services	\$ -	\$ -	\$ 440,000	\$ -
45350 General supplies	-	-	10,000	-
Maintenance & Operation Total	\$ -	\$ -	\$ 450,000	\$ -
Capital Improvement				
53160 Planning, survey, design	\$ -	\$ -	\$ -	\$ 802,000
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 802,000
TOTAL	\$ -	\$ -	\$ 500,000	\$ 802,000

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GRANT FUND- COMMUNITY DEVELOPMENT PROJECTS (216-180)

		A	B	C	D	E	F
		Overall		Remaining			FY 2015-16
Project	Project Description	Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	Adopted Budget
G52025	Citywide Pedestrian Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 401,000
G52026	Citywide Safety Education Initiative	-	-	-	-	-	401,000
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 802,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GRANT FUND - TRANSIT
216-235**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 4,738,000
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,738,000</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 4,738,000</u></u>

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GRANT FUND- TRANSIT (216-235)

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
G51997	Fareboxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,282,000
G51996	Transit Buses	-	-	-	-	-	3,456,000
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,738,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION
251-231**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
Various	Benefits	-	-	-	190,000
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 190,000
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 69,000
43150	Cost allocation charge	-	-	-	2,307
44120	Repairs to office equip	-	-	-	2,300
44450	Postage	-	-	-	200
44760	Regulatory	-	-	-	2,000
44800	Membership & dues	-	-	-	8,000
45250	Office supplies	-	-	-	1,400
45350	General supplies	-	-	-	25,000
45450	Printing and graphics	-	-	-	2,000
47000	Miscellaneous	-	-	-	5,000
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 117,207
TOTAL		\$ -	\$ -	\$ -	\$ 307,207

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE R LOCAL RETURN FUND - COMMUNITY DEVELOPMENT PROJECTS (254-180)

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015- 16 Adopted Budget
G51877	Beeline Maintenance & Operation	\$ 6,650,623	\$ -	\$ 6,650,623	\$ -	\$ -	\$ -
	Total:	<u>\$ 6,650,623</u>	<u>\$ -</u>	<u>\$ 6,650,623</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE R LOCAL RETURN FUND - MEASURE R LOCAL RETURN
254-232**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 1,915,000
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,915,000</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,915,000</u></u>

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN - COMMUNITY DEVELOPEMNT PROJECTS (256-180)

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015- 16 Adopted Budget
51587	Bus Benches and Shelters	\$ 132,000	\$ -	\$ 132,000	\$ -	\$ -	
	Total:	<u>\$ 132,000</u>	<u>\$ -</u>	<u>\$ 132,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN
256-233**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 112,723
41300	Hourly wages	-	-	-	30,120
Various	Benefits	-	-	-	39,332
42700, 42702	PERS Retirement	-	-	-	29,734
42701	PERS cost sharing	-	-	-	(4,270)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 207,639
Maintenance & Operation					
43080	Rent	\$ -	\$ -	\$ -	\$ 7,300
43110	Contractual services	-	-	-	314,000
43126	PALR subsidy to Transit Util	-	-	-	3,193,661
43150	Cost allocation charge	-	-	-	22,831
44200	Advertising	-	-	-	300
44450	Postage	-	-	-	200
44750	Liability Insurance	-	-	-	4,799
44800	Membership & dues	-	-	-	600
45150	Furniture & equipment	-	-	-	20,000
45250	Office supplies	-	-	-	500
45350	General supplies	-	-	-	2,600
46900	Business meetings	-	-	-	100
47000	Miscellaneous	-	-	-	250
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 3,567,141
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 166,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 166,000
TOTAL		\$ -	\$ -	\$ -	\$ 3,940,780

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS
257-180**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ -	\$ 250,000
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ 250,000

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN - COMMUNITY DEVELOPMENT PROJECTS (257-180)

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015-16 Adopted Budget
51950	Refurb of Glendale Transport Center	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
	Total:	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 250,000</u>

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN
257-234**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ -	\$ 292,115
41300 Hourly wages	-	-	-	60,570
Various Benefits	-	-	-	71,444
42700, 42702 PERS Retirement	-	-	-	73,412
42701 PERS cost sharing	-	-	-	(10,542)
Salaries & Benefits Total	\$ -	\$ -	\$ -	\$ 486,999
Maintenance & Operation				
43050 Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 11,000
43060 Utilities	-	-	-	56,000
43080 Rent	-	-	-	5,278
43110 Contractual services	-	-	-	385,292
43127 PCLR subsidy to Transi Util	-	-	-	3,000,000
43150 Cost allocation charge	-	-	-	10,819
44200 Advertising	-	-	-	300
44450 Postage	-	-	-	200
44750 Liability Insurance	-	-	-	11,850
45250 Office supplies	-	-	-	1,200
45350 General supplies	-	-	-	5,300
46900 Business meetings	-	-	-	250
Maintenance & Operation Total	\$ -	\$ -	\$ -	\$ 3,487,489
TOTAL	\$ -	\$ -	\$ -	\$ 3,974,488

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY - COMMUNITY DEVELOPMENT PROJECTS (258-180)

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015- 16 Adopted Budget
51583	Universal Fare System	\$ 445,000.00	\$ -	\$ 445,000.00	\$ -	\$ -	\$ -
G51877	Beeline Maintenance & Operation	6,191,000	-	6,191,000	-	-	-
	Total:	\$ 6,636,000	\$ -	\$ 6,636,000	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT
258-235**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 299,660
41300	Hourly wages	-	-	-	15,000
Various	Benefits	-	-	-	78,146
42700, 42702	PERS Retirement	-	-	-	63,983
42701	PERS cost sharing	-	-	-	(9,189)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 447,600
Maintenance & Operation					
43080	Rent	\$ -	\$ -	\$ -	\$ 15,310
43110	Contractual services	-	-	-	8,876,100
43150	Cost allocation charge	-	-	-	69,807
44100	Repairs to equipment	-	-	-	500
44200	Advertising	-	-	-	7,400
44351	Fleet / equip rental charge	-	-	-	16,571
44450	Postage	-	-	-	1,000
44550	Travel	-	-	-	2,100
44650	Training	-	-	-	3,200
44700	Computer software	-	-	-	6,000
44750	Liability Insurance	-	-	-	10,573
44800	Membership & dues	-	-	-	7,500
45150	Furniture & equipment	-	-	-	1,000
45170	Computer hardware	-	-	-	4,000
45200	Maps & blue prints	-	-	-	2,500
45250	Office supplies	-	-	-	2,500
45350	General supplies	-	-	-	10,000
45450	Printing and graphics	-	-	-	44,000
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	500
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 9,081,061
TOTAL		\$ -	\$ -	\$ -	\$ 9,528,661

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT**
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Accountant I	0.10	0.10	0.10	-
Accountant II	0.50	0.50	0.50	0.85
Accounting Manager				0.10
Accounting Supervisor	0.45	0.45	0.45	-
Accounts Payable Technician I				0.15
Accounts Payable Technician III	0.15	0.15	0.15	-
Administrative Analyst	3.00	3.00	3.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Officer/CDD ***	4.00	4.00	4.00	4.00
Assistant Code Compliance Inspector	3.10	-	-	3.00
Assistant Permit Services Technician				2.00
Associate Code Compliance Inspector	2.00	-	-	1.00
Associate Permit Services Technician				5.00
Assistant City Attorney	0.75	0.79	0.79	0.79
Assistant Transit Manager ***				1.00
Budget Associate				0.20
Building Code Specialist II	3.00	3.00	3.00	6.00
Building Inspection Supervisor	2.00	2.00	2.00	2.00
Building Inspector	4.00	4.00	3.00	3.00
Building Official	1.00	1.00	1.00	1.00
Code Compliance Inspector	4.00	-	-	3.00
Community Development Supervisor	1.00	1.00	-	1.00
Customer Service Ops Supervisor/Steno	1.00	1.00	1.00	1.00
Customer Service Representative***	11.00	11.00	10.00	6.00
Deputy Building Official	1.00	1.00	1.00	1.00
Deputy City Attorney	-	-	-	-
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director Planning & Nbrhd Services	1.00	1.00	1.00	1.00
Deputy Director of Community Development ***	-	-	-	2.00
Director of Community Development	1.00	1.00	1.00	1.00
Director of Economic Development	0.80	0.80	0.80	0.70
Electrical Inspector	1.00	1.00	1.00	1.00
Executive Analyst ***	-	-	-	1.00
Executive Officer-EconDev&AssetMgmt	-	-	-	-
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Finance Administrator	0.05	0.05	0.05	-
Housing Advisor	8.00	8.00	6.00	8.00
Housing Coordinator	1.00	1.00	1.00	1.00
Housing Systems Analyst				1.00
Housing Technician	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	2.00
IT Applications Analyst	1.00	-	-	
License Investigator	-	2.00	1.00	-
Neighborhood Services Field Rep.	-	3.50	3.50	-

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT**
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Neighborhood Services Inspector	-	4.00	3.00	-
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	1.00	1.00	1.00
Permit Services Technician	2.00	2.00	2.00	2.00
Planner	5.00	6.00	5.00	4.00
Planning Assistant ***	-	-	-	1.00
Plumbing Inspector	2.00	2.00	2.00	2.00
Principal Accountant				0.15
Principal Admin Officer/CDD	1.00	1.00	1.00	-
Principal Building Code Specialist				2.00
Principal Development Officer	1.00	1.00	1.00	2.00
Principal Housing Project Manager				1.00
Principal Housing Supervisor				1.00
Principal Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Principal Urban Designer	1.00	1.00	1.00	-
Program Coordinator	1.00	1.00	1.00	1.00
Program Specialist ***	1.00	1.00	1.00	2.00
Program Supervisor	-	-	-	-
Sr. Accounting Tech (Conf.)	-	-	-	-
Sr. Administrative Analyst	-	-	-	-
Sr. Administrative Officer				1.00
Sr. Budget Analyst	0.20	0.20	0.20	-
Sr. Building Code Specialist	3.00	3.00	2.00	-
Sr. Building Inspector	1.00	1.00	1.00	1.00
Sr. Community Development Supervisor	1.00	1.00	1.00	-
Sr. Development Officer	1.00	1.00	1.00	1.00
Sr. Housing Project Manager	1.00	1.00	1.00	-
Sr. IT Applications Specialist	-	1.00	1.00	-
Sr. Office Services Specialist	2.00	2.00	2.00	3.00
Sr. Office Specialist	2.00	2.00	2.00	2.00
Sr. Permit Services Technician				2.00
Sr. Planner ***	5.00	5.00	4.00	5.75
Sr. Urban Designer	1.00	1.00	1.00	1.00
Systems Analyst	1.00	-	-	-
Transit Manager ***				1.00
Urban Designer	-	-	-	1.00
Total Salaried Positions	<u>100.10</u>	<u>100.54</u>	<u>90.54</u>	<u>110.69</u>
 <u>Hourly Positions</u>				
Agency/Housing Authority Members ****	7.00	7.00	7.00	7.00
Building Inspector	-	3.00	(3)	2.92
City Resource Specialist	1.48	(3) 1.23	(2)	1.48
Customer Service Representative	1.34	(2) 2.71	(4)	0.63

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT**
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14		Adopted 2014-15		Revised 2014-15		Adopted 2015-16	
Hourly City Worker	8.15	(11)	8.08	(12)	8.08	(12)	14.68	(18)
Housing Advisor	-		-		-		0.92	(2)
Office Specialist I	-		1.00	(1)	1.00	(1)	1.00	(1)
Planning Assistant	-		-		-		1.00	(1)
Total Hourly Positions	<u>17.97</u>		<u>23.02</u>		<u>23.02</u>		<u>29.63</u>	
Community Development Department Total	<u>118.07</u>		<u>123.56</u>		<u>113.56</u>		<u>140.32</u>	

Notes:

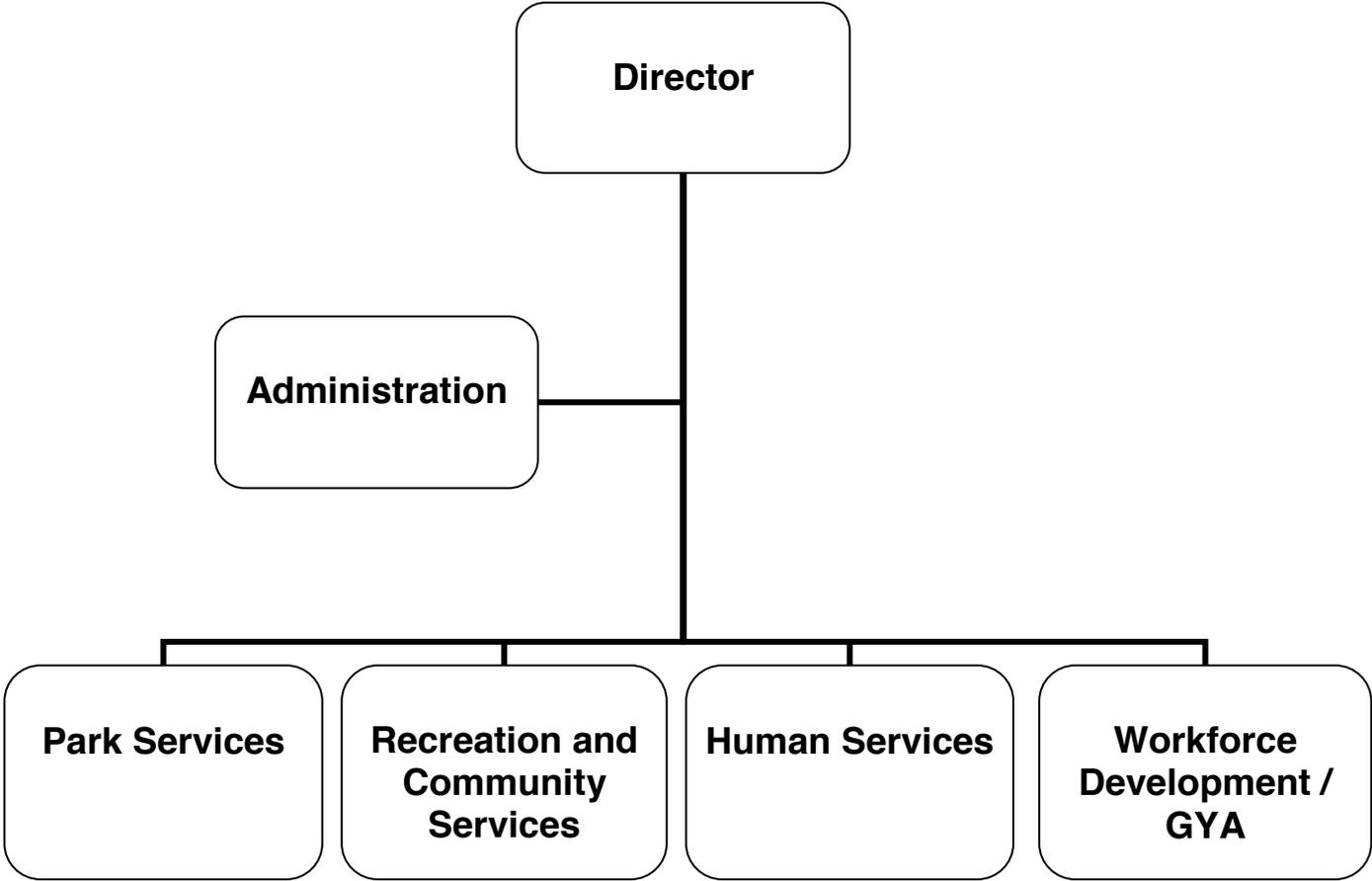
- * Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE).
- ** Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department. Also, positions housed within the Successor Agency are included in the Personnel Classification Detail. However, the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and is not included in the City's budget.
- *** Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept. ID's.
- **** Appointed Officials.

ADOPTED BUDGET 2015-16



COMMUNITY SERVICES & PARKS

COMMUNITY SERVICES
& PARKS



MISSION STATEMENT

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

DEPARTMENT DESCRIPTION

The Department consists of five sections:

Administration is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, and Glendale Parks and Open Space Foundation.

Park Services is responsible for landscape and building maintenance of 46 parks and recreation facilities, including four community centers, four historic sites, nineteen ball fields, thirty playgrounds and thirty restroom facilities, and a sports complex, consisting of 286 acres of developed parkland. In addition, the Section oversees all contract landscape areas in the City, of which there are 125 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

Recreation & Community Services provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs, including meal programs for seniors, shut-ins, and youth; case management, counseling, and information and referral for youth and families, and seniors; and programs for individuals with special needs.

Community Development Block Grant/Homeless Program administers federal grant programs, including the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG) and the Homeless Continuum of Care Program (CoC) that address the needs of low-income persons, including elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The Section collaborates with community agencies to help coordinate 29 social service programs, and 6 capital improvement projects in the community at any given time. In addition to social service programs, this section is also responsible for the Glendale Continuum of Care Programming for homeless persons, including street outreach; case management services; access to emergency shelter, and transitional and permanent supportive housing programs.

Workforce Development/Glendale Youth Alliance (GYA) performs grant administration, program development, operation of employment and training programs, and business services. This Section

receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The Section also provides assistance to local businesses.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

Safe & Healthy Community

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

Economic Vibrancy

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

Community Services & Facilities

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

Arts & Culture

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's César Chávez events.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
CSP Projects (101-601)	\$ 941,693	\$ -	\$ -	\$ -
Parks Maintenance (101-602-50020)	6,024,737	5,988,921	6,200,934	6,722,179
Recreation Facilities				
Maple Park Community Center (101-603-50014)	\$ 281,463	\$ 275,689	\$ 277,571	\$ 292,993
Pacific Community Center (101-603-50015)	465,152	446,735	462,727	466,431
Adult Recreation Community Center (101-603-50016)	497,917	438,790	441,831	468,981
Sparr Heights Community Center (101-603-50017)	178,927	174,103	175,154	177,656
Verdugo Skate Park (101-603-50018)	43,052	38,695	39,304	39,434
Pacific Park Pool (101-603-50022)	298,960	287,659	289,283	304,644
Total Recreation Facilities	\$ 1,765,472	\$ 1,661,671	\$ 1,685,870	\$ 1,750,139
Recreation Programs & Services				
Recreation Administration (101-604-50030)	\$ 119,588	\$ 135,660	\$ 136,213	\$ 143,842
Life-Long Learning (101-604-50031)	122,813	57,500	57,500	49,911
City-Wide Sports (101-604-50032)	158,716	165,016	166,012	170,971
Youth Outreach (101-604-50034)	95,477	156,832	157,614	169,289
Youth Programs (101-604-50035)	1,622	-	16,203	100,000
Club Maple (101-604-50036)	18,275	23,746	23,746	24,629
Senior Programs (101-604-50037)	177,280	177,413	193,639	197,784
Total Recreation Programs & Services	\$ 693,773	\$ 716,167	\$ 750,927	\$ 856,426
Commission on the Status of Women (101-608)*	\$ 30,942	\$ 31,014	\$ 38,514	\$ 426
Parks Administration (101-609-50024)**	-	1,021,330	1,026,686	894,040
Glendale Youth Alliance (101-610-50025)**	-	272,093	273,659	276,631
Glendale Youth Alliance (101-824-00000)**	263,110	-	-	-
Total General Fund	\$ 9,719,726	\$ 9,691,196	\$ 9,976,590	\$ 10,499,841
Other Funds				
Community Development Block Grant (CDGB) Fund				
Administration (201-605)	\$ 379,000	\$ 325,000	\$ 325,000	\$ 316,000
Projects (201-801)	3,189,054	1,045,630	1,045,630	894,061
Total CDBG Fund	\$ 3,568,054	\$ 1,370,630	\$ 1,370,630	\$ 1,210,061
Supportive Housing Grant Fund				
CSP Programs (204-801-00000)	\$ 2,250,068	\$ 1,825,974	\$ 1,826,177	\$ 2,157,479
Administration (204-801-10080)	186,887	216,623	217,885	187,580
Total Supportive Housing Grant Fund	\$ 2,436,955	\$ 2,042,597	\$ 2,044,062	\$ 2,345,059
Emergency Solutions Grant Fund (205-801)	\$ 138,381	\$ 157,089	\$ 157,397	\$ 161,426
Workforce Investment Act Fund				
Administration (206-861)	\$ 391,393	\$ 409,084	\$ 422,801	\$ 346,260
Verdugo Jobs Center (206-862)	3,744,777	4,399,792	4,968,850	4,870,956
Total Workforce Investment Act Fund	\$ 4,136,171	\$ 4,808,876	\$ 5,391,651	\$ 5,217,216
Glendale Youth Alliance Fund				
GYA GREAT (211-824-10060)	\$ 687,318	\$ 860,686	\$ 866,171	\$ 863,368
GYA GRANTS (211-824-10410)	358,078	328,768	330,638	361,299
GYA GYEP (211-824-10470)	183,337	185,655	186,670	213,638
GYA Summer Brush Program (211-824-10610)	176,292	136,990	137,193	94,496
GYA Program Coordination (211-824-10620)	1,561	3,293	3,293	4,895
GYA Staff Development (211-824-10630)	1,846	-	-	-
Total Glendale Youth Alliance Fund	\$ 1,408,432	\$ 1,515,392	\$ 1,523,965	\$ 1,537,696
Nutritional Meals Grant Fund (270-604-50037)	\$ 367,860	\$ 389,495	\$ 392,511	\$ 429,740

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement Fund				
CSP Projects (401-601)	2,073,960	630,000	630,000	1,575,000
Total Capital Improvement Fund	\$ 2,073,960	\$ 630,000	\$ 630,000	\$ 1,575,000
Parks Mitigation Fee Fund (405-601)	814,107	760,000	829,026	4,000,000
Parks Quimby Fee Fund (408-601)	316,825	-	-	-
CIP Reimbursement Fund (409-601)	-	350,000	515,250	-
Recreation Fund				
CSP Projects (501-601-00000)	\$ -	\$ 1,350,000	\$ 1,350,000	\$ 1,650,000
Parks Maintenance (501-602-50001)	346,098	440,694	442,107	674,626
Recreation Fund-Facilities				
Civic Auditorium (501-603-50011)	562,280	674,598	677,420	662,675
Sports Complex (501-603-50012)	676,896	834,392	836,495	772,067
Brand Studios (501-603-50013)	158	6,577	6,577	6,959
Maple Park Community Center (501-603-50014)	45,199	43,970	44,697	49,419
Pacific Community Center (501-603-50015)	105,524	106,124	107,211	134,783
Adult Recreation Community Center (501-603-50016)	8,539	8,500	8,500	14,000
Sparr Heights Community Center (501-603-50017)	26,000	39,784	55,606	44,268
Verdugo Skate Park (501-603-50018)	67,146	77,070	77,273	77,568
Pacific Park Pool (501-603-50022)	56,218	58,758	58,758	62,985
Community Buildings (501-603-50023)	-	6,000	6,000	6,000
Total Recreation Fund-Facilities	\$ 1,547,959	\$ 1,855,773	\$ 1,878,537	\$ 1,830,724
Recreation Fund-Recreation Programs & Services				
Open Space & Trail (501-604-50021)	29,986	29,022	29,022	28,272
Life-Long Learning (501-604-50031)	452,203	416,479	445,572	447,988
City-Wide Sports (501-604-50032)	204,681	255,401	256,495	290,449
Youth Programs (501-604-50035)	162,215	181,724	182,216	226,362
Total Recreation Fund-Recreation Programs & Services	\$ 849,084	\$ 882,626	\$ 913,305	\$ 993,071
Total Recreation Fund	\$ 2,743,142	\$ 4,529,093	\$ 4,583,949	\$ 5,148,421
Total Other Funds	\$ 18,003,886	\$ 16,553,172	\$ 17,438,441	\$ 21,624,619
Department Grand Total	\$ 27,723,612	\$ 26,244,368	\$ 27,415,031	\$ 32,124,460

Notes:

* Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department (101-144) to the Community Services & Parks Department (101-608).

** Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - CSP PROJECTS
101-601**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 410,479	\$ -	\$ -	\$ -
41200	Overtime	481	-	-	-
41300	Hourly wages	87,797	-	-	-
Various	Benefits	124,683	-	-	-
42700, 42702	PERS Retirement	76,034	-	-	-
42701	PERS cost sharing	(12,511)	-	-	-
Salaries & Benefits Total		\$ 686,963	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 15,712	\$ -	\$ -	\$ -
43112	Direct assistance	7,500	-	-	-
44120	Repairs to office equip	181	-	-	-
44200	Advertising	1,300	-	-	-
44352	ISD service charge	183,540	-	-	-
44450	Postage	265	-	-	-
44600	Laundry & towel service	81	-	-	-
44750	Liability Insurance	18,055	-	-	-
44800	Membership & dues	6,175	-	-	-
45150	Furniture & equipment	11,113	-	-	-
45250	Office supplies	3,204	-	-	-
45350	General supplies	5,172	-	-	-
46900	Business meetings	602	-	-	-
47000	Miscellaneous	1,829	-	-	-
Maintenance & Operation Total		\$ 254,729	\$ -	\$ -	\$ -
TOTAL		\$ 941,693	\$ -	\$ -	\$ -

Notes:

* Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS - PARKS MAINTENANCE
101-602-50020**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 2,002,358	\$ 2,166,519	\$ 2,166,519	\$ 2,107,428
41200	Overtime	4,489	-	-	-
41300	Hourly wages	185,653	178,822	178,822	179,188
Various	Benefits	740,494	754,907	776,920	780,206
42700, 42702	PERS Retirement	340,537	404,798	404,798	475,305
42701	PERS cost sharing	(51,072)	(69,548)	(69,548)	(68,242)
42799	Salary charges in (out)	(7,636)	-	-	-
Salaries & Benefits Total		\$ 3,214,822	\$ 3,435,498	\$ 3,457,511	\$ 3,473,885
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 45,501	\$ 38,000	\$ 38,000	\$ 38,000
43060	Utilities	1,191,164	880,000	1,030,000	1,180,000
43080	Rent	895	1,000	1,000	1,000
43110	Contractual services	313,121	351,006	391,006	512,800
44100	Repairs to equipment	12,183	7,750	7,750	7,750
44351	Fleet / equip rental charge	780,859	848,748	848,748	936,132
44352	ISD service charge	158,228	135,965	135,965	293,488
44400	Janitorial services	414	-	-	-
44450	Postage	41	150	150	150
44600	Laundry & towel service	100	-	-	-
44650	Training	681	3,500	3,500	3,500
44750	Liability Insurance	79,368	88,661	88,661	76,831
44760	Regulatory	3,257	-	-	-
44800	Membership & dues	260	500	500	500
45250	Office supplies	1,844	4,500	4,500	4,500
45300	Small tools	14,796	9,093	9,093	9,093
45350	General supplies	206,345	183,750	183,750	183,750
46900	Business meetings	588	500	500	500
47000	Miscellaneous	269	300	300	300
Maintenance & Operation Total		\$ 2,809,915	\$ 2,553,423	\$ 2,743,423	\$ 3,248,294
TOTAL		\$ 6,024,737	\$ 5,988,921	\$ 6,200,934	\$ 6,722,179

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
101-603-50014**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 65,749	\$ 65,746	\$ 65,746	\$ 66,665
41300	Hourly wages	109,975	116,240	116,240	116,237
Various	Benefits	31,587	26,170	28,052	36,479
42700, 42702	PERS Retirement	22,832	31,175	31,175	38,102
42701	PERS cost sharing	(3,589)	(5,356)	(5,356)	(5,471)
Salaries & Benefits Total		\$ 226,554	\$ 233,975	\$ 235,857	\$ 252,012
Maintenance & Operation					
44352	ISD service charge	\$ 22,930	\$ 10,000	\$ 10,000	\$ 10,000
44400	Janitorial services	1,044	-	-	-
44450	Postage	60	350	350	350
44750	Liability Insurance	6,361	6,879	6,879	6,146
44800	Membership & dues	-	250	250	250
45250	Office supplies	-	6,581	6,581	6,581
45350	General supplies	24,514	17,654	17,654	17,654
Maintenance & Operation Total		\$ 54,909	\$ 41,714	\$ 41,714	\$ 40,981
TOTAL		\$ 281,463	\$ 275,689	\$ 277,571	\$ 292,993

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
101-603-50015**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 185,678	\$ 193,674	\$ 193,674	\$ 198,343
41200	Overtime	982	-	-	-
41300	Hourly wages	84,762	95,659	108,659	95,062
Various	Benefits	63,780	61,169	64,161	78,565
42700, 42702	PERS Retirement	38,276	48,365	48,365	61,144
42701	PERS cost sharing	(5,919)	(8,308)	(8,308)	(8,781)
42799	Salary charges in (out)	-	-	-	(13,000)
Salaries & Benefits Total		\$ 367,559	\$ 390,559	\$ 406,551	\$ 411,333
Maintenance & Operation					
43110	Contractual services	\$ 210	\$ 1,500	\$ 1,500	\$ 1,500
44100	Repairs to equipment	-	500	500	500
44352	ISD service charge	58,000	15,000	15,000	15,000
44450	Postage	219	-	-	-
44750	Liability Insurance	9,826	10,937	10,937	9,859
44800	Membership & dues	290	300	300	300
45150	Furniture & equipment	1,465	2,300	2,300	2,300
45250	Office supplies	7,206	7,100	7,100	7,100
45350	General supplies	19,983	18,539	18,539	18,539
47000	Miscellaneous	395	-	-	-
Maintenance & Operation Total		\$ 97,593	\$ 56,176	\$ 56,176	\$ 55,098
TOTAL		\$ 465,152	\$ 446,735	\$ 462,727	\$ 466,431

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
101-603-50016**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 133,574	\$ 119,952	\$ 119,952	\$ 121,749
41300	Hourly wages	157,426	157,001	157,001	157,001
Various	Benefits	58,133	41,952	44,993	57,859
42700, 42702	PERS Retirement	39,023	41,200	41,200	47,607
42701	PERS cost sharing	(5,942)	(7,079)	(7,079)	(6,837)
Salaries & Benefits Total		\$ 382,214	\$ 353,026	\$ 356,067	\$ 377,379
Maintenance & Operation					
43110	Contractual services	\$ 20,570	\$ 33,000	\$ 33,000	\$ 40,000
44100	Repairs to equipment	2,386	2,500	2,500	2,500
44352	ISD service charge	50,000	10,633	10,633	10,574
44450	Postage	-	100	100	100
44650	Training	-	750	750	750
44750	Liability Insurance	15,405	10,469	10,469	9,366
44760	Regulatory	250	-	-	-
44800	Membership & dues	300	425	425	425
45150	Furniture & equipment	1,660	2,500	2,500	2,500
45250	Office supplies	2,077	3,600	3,600	3,600
45350	General supplies	23,056	21,787	21,787	21,787
Maintenance & Operation Total		\$ 115,704	\$ 85,764	\$ 85,764	\$ 91,602
TOTAL		\$ 497,917	\$ 438,790	\$ 441,831	\$ 468,981

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
101-603-50017**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 70,943	\$ 70,943	\$ 74,800	\$ 70,581
41300	Hourly wages	44,590	44,617	40,240	44,618
Various	Benefits	26,193	25,171	26,622	25,528
42700, 42702	PERS Retirement	13,951	19,257	19,257	23,358
42701	PERS cost sharing	(2,450)	(3,308)	(3,308)	(3,355)
Salaries & Benefits Total		\$ 153,226	\$ 156,680	\$ 157,611	\$ 160,730
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
44352	ISD service charge	15,000	6,000	6,000	6,000
44450	Postage	224	176	176	176
44650	Training	-	300	300	300
44750	Liability Insurance	4,182	4,369	4,489	3,872
44800	Membership & dues	-	200	200	-
45050	Periodicals & newspapers	64	200	200	-
45250	Office supplies	1,012	1,000	1,000	1,400
45350	General supplies	5,219	3,610	3,610	3,678
47000	Miscellaneous	-	68	68	-
Maintenance & Operation Total		\$ 25,701	\$ 17,423	\$ 17,543	\$ 16,926
TOTAL		\$ 178,927	\$ 174,103	\$ 175,154	\$ 177,656

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
101-603-50018**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 25,133	\$ 28,460	\$ 28,460	\$ 28,460
Various	Benefits	1,699	1,739	2,348	1,855
42700, 42702	PERS Retirement	9,361	2,801	2,801	3,577
42701	PERS cost sharing	(1,270)	(481)	(481)	(514)
Salaries & Benefits Total		\$ 34,923	\$ 32,519	\$ 33,128	\$ 33,378
Maintenance & Operation					
44352	ISD service charge	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000
44750	Liability Insurance	910	1,076	1,076	956
45250	Office supplies	528	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	1,691	1,500	1,500	1,500
Maintenance & Operation Total		\$ 8,129	\$ 6,176	\$ 6,176	\$ 6,056
TOTAL		\$ 43,052	\$ 38,695	\$ 39,304	\$ 39,434

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - PACIFIC PARK POOL
101-603-50022**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 175,418	\$ 180,540	\$ 180,540	\$ 180,541
Various	Benefits	24,950	11,779	13,403	24,847
42700, 42702	PERS Retirement	7,220	4,529	4,529	9,837
42701	PERS cost sharing	(889)	(778)	(778)	(1,412)
Salaries & Benefits Total		\$ 206,698	\$ 196,070	\$ 197,694	\$ 213,813
Maintenance & Operation					
43060	Utilities	\$ 23,825	\$ 22,800	\$ 22,800	\$ 22,800
43110	Contractual services	23,329	26,460	26,460	26,460
44100	Repairs to equipment	-	3,540	3,540	3,540
44352	ISD service charge	15,000	10,000	10,000	10,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	6,350	6,824	6,824	6,066
44760	Regulatory	644	-	-	-
44800	Membership & dues	259	400	400	400
45250	Office supplies	1,800	2,400	2,400	2,400
45350	General supplies	20,636	17,165	17,165	17,165
47000	Miscellaneous	420	1,000	1,000	1,000
Maintenance & Operation Total		\$ 92,262	\$ 91,589	\$ 91,589	\$ 90,831
TOTAL		\$ 298,960	\$ 287,659	\$ 289,283	\$ 304,644

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION
101-604-50030**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 49,634	\$ 51,366	\$ 51,366	\$ 61,324
41300	Hourly wages	3,934	11,415	11,415	5,000
Various	Benefits	9,877	10,180	10,733	11,653
42700, 42702	PERS Retirement	8,008	10,455	10,455	13,363
42701	PERS cost sharing	(1,485)	(1,796)	(1,796)	(1,919)
Salaries & Benefits Total		\$ 69,969	\$ 81,620	\$ 82,173	\$ 89,421
Maintenance & Operation					
43060	Utilities	\$ 4,162	\$ -	\$ -	\$ -
43080	Rent	332	-	-	-
44352	ISD service charge	11,000	5,782	5,782	6,308
44400	Janitorial services	2,991	-	-	-
44450	Postage	-	164	164	164
44650	Training	405	-	-	-
44750	Liability Insurance	1,939	2,373	2,373	2,228
44800	Membership & dues	150	150	150	150
45250	Office supplies	237	2,290	2,290	2,290
45350	General supplies	28,403	43,281	43,281	43,281
Maintenance & Operation Total		\$ 49,620	\$ 54,040	\$ 54,040	\$ 54,421
TOTAL		\$ 119,588	\$ 135,660	\$ 136,213	\$ 143,842

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
101-604-50031**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 3,363	\$ 3,372	\$ 3,372	\$ -
41200	Overtime	3,048	4,000	4,000	4,000
41300	Hourly wages	2,954	5,997	5,997	5,001
Various	Benefits	1,853	1,865	1,865	963
42700, 42702	PERS Retirement	528	1,307	1,307	1,045
42701	PERS cost sharing	(76)	(224)	(224)	(150)
Salaries & Benefits Total		\$ 11,670	\$ 16,317	\$ 16,317	\$ 10,859
Maintenance & Operation					
43080	Rent	\$ 6,513	\$ -	\$ -	\$ -
43110	Contractual services	93,184	33,000	33,000	34,750
44450	Postage	892	-	-	-
44750	Liability Insurance	339	505	505	302
45250	Office supplies	334	-	-	-
45350	General supplies	9,881	7,678	7,678	4,000
Maintenance & Operation Total		\$ 111,144	\$ 41,183	\$ 41,183	\$ 39,052
TOTAL		\$ 122,813	\$ 57,500	\$ 57,500	\$ 49,911

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
101-604-50032**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 74,728	\$ 78,310	\$ 78,310	\$ 79,415
41300	Hourly wages	12,194	11,517	11,517	11,517
Various	Benefits	24,067	23,885	24,881	25,508
42700, 42702	PERS Retirement	15,380	14,908	14,908	17,999
42701	PERS cost sharing	(2,559)	(2,561)	(2,561)	(2,584)
Salaries & Benefits Total		\$ 123,810	\$ 126,059	\$ 127,055	\$ 131,855
Maintenance & Operation					
44352	ISD service charge	\$ 15,000	\$ 14,000	\$ 14,000	\$ 14,500
44450	Postage	51	-	-	-
44650	Training	-	750	750	750
44750	Liability Insurance	3,147	3,396	3,396	3,055
44760	Regulatory	1,190	-	-	-
44800	Membership & dues	215	525	525	525
45250	Office supplies	1,660	1,200	1,200	1,200
45350	General supplies	13,644	19,086	19,086	19,086
Maintenance & Operation Total		\$ 34,907	\$ 38,957	\$ 38,957	\$ 39,116
TOTAL		\$ 158,716	\$ 165,016	\$ 166,012	\$ 170,971

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH
101-604-50034**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 59,303	\$ 77,352	\$ 77,352	\$ 78,423
41300	Hourly wages	2,719	20,000	20,000	27,005
Various	Benefits	23,042	31,464	32,246	32,853
42700, 42702	PERS Retirement	9,560	16,948	16,948	20,977
42701	PERS cost sharing	(1,772)	(2,912)	(2,912)	(3,012)
Salaries & Benefits Total		\$ 92,851	\$ 142,852	\$ 143,634	\$ 156,246
Maintenance & Operation					
44352	ISD service charge	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
44450	Postage	4	100	100	-
44650	Training	-	200	200	-
44750	Liability Insurance	2,595	3,680	3,680	3,543
45250	Office supplies	-	500	500	-
45350	General supplies	-	4,500	4,500	4,500
46900	Business meetings	27	-	-	-
Maintenance & Operation Total		\$ 2,626	\$ 13,980	\$ 13,980	\$ 13,043
TOTAL		\$ 95,477	\$ 156,832	\$ 157,614	\$ 169,289

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
101-604-50035**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 42,094
41300	Hourly wages	-	-	16,000	-
Various	Benefits	105	-	203	-
42700, 42702	PERS Retirement	1,754	-	-	-
42701	PERS cost sharing	(237)	-	-	-
Salaries & Benefits Total		\$ 1,622	\$ -	\$ 16,203	\$ 42,094
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 57,906
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 57,906
TOTAL		\$ 1,622	\$ -	\$ 16,203	\$ 100,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE
101-604-50036**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 10,444	\$ 12,616	\$ 12,616	\$ 12,613
Various	Benefits	962	730	730	1,238
42700, 42702	PERS Retirement	-	2,203	2,203	2,635
42701	PERS cost sharing	-	(378)	(378)	(379)
Salaries & Benefits Total		\$ 11,406	\$ 15,171	\$ 15,171	\$ 16,107
Maintenance & Operation					
44352	ISD service charge	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
44450	Postage	420	-	-	-
44750	Liability Insurance	378	477	477	424
45250	Office supplies	-	200	200	200
45350	General supplies	3,071	4,898	4,898	4,898
Maintenance & Operation Total		\$ 6,869	\$ 8,575	\$ 8,575	\$ 8,522
TOTAL		\$ 18,275	\$ 23,746	\$ 23,746	\$ 24,629

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
101-604-50037**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 119,009	\$ 120,792	\$ 120,792	\$ 133,004
41300 Hourly wages	4,003	-	15,000	-
Various Benefits	19,380	19,317	20,543	21,365
42700, 42702 PERS Retirement	19,192	21,096	21,096	27,649
42701 PERS cost sharing	(2,749)	(3,624)	(3,624)	(3,970)
Salaries & Benefits Total	\$ 158,836	\$ 157,581	\$ 173,807	\$ 178,048
Maintenance & Operation				
44352 ISD service charge	\$ 5,082	\$ 5,000	\$ 5,000	\$ 5,000
44750 Liability Insurance	4,562	4,566	4,566	4,470
45250 Office supplies	1,408	1,550	1,550	1,550
45350 General supplies	7,393	8,716	8,716	8,716
Maintenance & Operation Total	\$ 18,445	\$ 19,832	\$ 19,832	\$ 19,736
TOTAL	\$ 177,280	\$ 177,413	\$ 193,639	\$ 197,784

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - COMMISSION ON THE STATUS OF WOMEN*
101-608**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 2,816	\$ 5,274	\$ 5,274	\$ -
Various	Benefits	151	351	351	-
Salaries & Benefits Total		\$ 2,966	\$ 5,625	\$ 5,625	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 6,480	\$ 6,200	\$ 13,700	\$ -
44200	Advertising	-	2,600	2,600	-
44352	ISD service charge	-	144	144	426
44450	Postage	344	-	-	-
44550	Travel	200	-	-	-
44750	Liability Insurance	102	199	199	-
44800	Membership & dues	150	200	200	-
45250	Office supplies	31	-	-	-
45350	General supplies	4,454	46	46	-
45450	Printing and graphics	1,150	-	-	-
46900	Business meetings	5,894	-	-	-
47000	Miscellaneous	9,171	16,000	16,000	-
Maintenance & Operation Total		\$ 27,976	\$ 25,389	\$ 32,889	\$ 426
TOTAL		\$ 30,942	\$ 31,014	\$ 38,514	\$ 426

Notes:

* Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department(101-144) to the Community Services & Parks Department (101-608).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS ADMINISTRATION*
101-609-50024**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ 419,163	\$ 419,163	\$ 434,640
41300	Hourly wages	-	102,853	102,853	103,946
Various	Benefits	-	128,372	133,728	132,608
42700, 42702	PERS Retirement	-	87,543	87,543	107,825
42701	PERS cost sharing	-	(15,041)	(15,041)	(15,483)
Salaries & Benefits Total		\$ -	\$ 722,890	\$ 728,246	\$ 763,536
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 24,500	\$ 24,500	\$ 24,500
44120	Repairs to office equip	-	2,000	2,000	2,000
44200	Advertising	-	2,500	2,500	2,500
44352	ISD service charge	-	206,146	206,146	39,845
44450	Postage	-	1,900	1,900	1,900
44650	Training	-	4,100	4,100	4,100
44750	Liability Insurance	-	19,732	19,732	18,097
44800	Membership & dues	-	6,000	6,000	6,000
45050	Periodicals & newspapers	-	450	450	450
45100	Books	-	300	300	300
45150	Furniture & equipment	-	6,312	6,312	6,312
45250	Office supplies	-	17,000	17,000	17,000
46900	Business meetings	-	2,500	2,500	2,500
47000	Miscellaneous	-	5,000	5,000	5,000
Maintenance & Operation Total		\$ -	\$ 298,440	\$ 298,440	\$ 130,504
TOTAL		\$ -	\$ 1,021,330	\$ 1,026,686	\$ 894,040

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - GLENDALE YOUTH ALLIANCE*
101-610-50025**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ 156,988	\$ 156,988	\$ 158,060
Various	Benefits	-	36,967	38,533	35,303
42700, 42702	PERS Retirement	-	27,362	27,362	32,826
42701	PERS cost sharing	-	(4,700)	(4,700)	(4,714)
Salaries & Benefits Total		\$ -	\$ 216,617	\$ 218,183	\$ 221,475
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ -	\$ 33,623	\$ 33,623	\$ 37,994
44352	ISD service charge	-	15,919	15,919	11,851
44750	Liability Insurance	-	5,934	5,934	5,311
Maintenance & Operation Total		\$ -	\$ 55,476	\$ 55,476	\$ 55,156
TOTAL		\$ -	\$ 272,093	\$ 273,659	\$ 276,631

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - GLENDALE YOUTH ALLIANCE*
101-824-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 155,510	\$ -	\$ -	\$ -
41200	Overtime	201	-	-	-
41300	Hourly wages	1,340	-	-	-
Various	Benefits	36,576	-	-	-
42700, 42702	PERS Retirement	25,615	-	-	-
42701	PERS cost sharing	(4,312)	-	-	-
Salaries & Benefits Total		\$ 214,929	\$ -	\$ -	\$ -
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 33,267	\$ -	\$ -	\$ -
44352	ISD service charge	9,229	-	-	-
44750	Liability Insurance	5,685	-	-	-
Maintenance & Operation Total		\$ 48,181	\$ -	\$ -	\$ -
TOTAL		\$ 263,110	\$ -	\$ -	\$ -

Notes:

* Effective FY14-15, General Fund accounts 101-601 became 101-609-5157 and 101-824 became 101-610-5158.

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - ADMINISTRATION
201-605**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 211,911	\$ 200,811	\$ 200,811	\$ 173,820
41300	Hourly wages	25,016	3,640	3,640	31,555
Various	Benefits	60,138	55,223	55,223	43,877
42700, 42702	PERS Retirement	34,180	35,590	35,590	42,669
42701	PERS cost sharing	(6,336)	(6,114)	(6,114)	(6,127)
Salaries & Benefits Total		\$ 324,908	\$ 289,150	\$ 289,150	\$ 285,794
Maintenance & Operation					
43110	Contractual services	\$ 33,168	\$ 13,500	\$ 13,500	\$ 8,000
44120	Repairs to office equip	56	1,396	1,396	1,400
44200	Advertising	2,665	3,000	3,000	3,000
44450	Postage	2,166	3,108	3,108	2,000
44650	Training	336	-	-	1,814
44700	Computer software	-	151	151	150
44750	Liability Insurance	8,577	7,729	7,729	6,900
44800	Membership & dues	773	-	-	-
45150	Furniture & equipment	361	1,115	1,115	1,200
45170	Computer hardware	-	-	-	1,500
45250	Office supplies	3,235	3,100	3,100	3,100
45350	General supplies	128	-	-	-
45450	Printing and graphics	1,196	1,459	1,459	1,000
47000	Miscellaneous	1,432	1,292	1,292	142
Maintenance & Operation Total		\$ 54,092	\$ 35,850	\$ 35,850	\$ 30,206
TOTAL		\$ 379,000	\$ 325,000	\$ 325,000	\$ 316,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS
201-801**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 91,427	\$ -	\$ -	\$ -
41300	Hourly wages	48,550	-	-	-
Various	Benefits	8,212	-	-	-
42700, 42702	PERS Retirement	1,102	-	-	-
42701	PERS cost sharing	(204)	-	-	-
42799	Salary charges in (out)	-	28,000	28,000	-
Salaries & Benefits Total		\$ 149,088	\$ 28,000	\$ 28,000	\$ -
Maintenance & Operation					
43112	Direct assistance	\$ 951,927	\$ 559,000	\$ 559,000	\$ 587,000
44750	Liability Insurance	4,534	-	-	-
45250	Office supplies	99	-	-	-
45350	General supplies	93	-	-	-
45450	Printing and graphics	205	-	-	-
45600	A & G overhead	30,829	-	-	-
47000	Miscellaneous	273	-	-	-
47072	Accrued int Section 108 2011	28,964	28,002	28,002	27,000
47106	Principal Section 108 2011	170,000	178,098	178,098	180,000
Maintenance & Operation Total		\$ 1,186,925	\$ 765,100	\$ 765,100	\$ 794,000
Capital Improvement					
51200	Other improvements	\$ 26,415	\$ -	\$ -	\$ -
52100	Construction	1,826,627	252,530	252,530	100,061
Capital Improvement Total		\$ 1,853,042	\$ 252,530	\$ 252,530	\$ 100,061
TOTAL		\$ 3,189,054	\$ 1,045,630	\$ 1,045,630	\$ 894,061

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - CAPITAL IMPROVEMENT PROJECTS (201-801)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/15	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/15 (A-B)	Prior Year Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adotped Budget
G611305	Carr and Maple Park Upgrades	\$ 1,147,000	\$ 1,141,894	\$ 5,106	\$ 1,124,660	\$ 17,234	\$ -
G613315	Palmer Park Improvements	654,876	243,047	411,829	128,440	114,607	-
G614315	Palmer & Pacific Park	514,629	514,513	116	183,738	330,775	-
G615315	Palmer Park Improvements	237,685	-	237,685	-	-	-
G616315	Palmer Park Improvements	-	-	-	-	-	100,061
Total:		\$ 2,554,190	\$ 1,899,455	\$ 654,735	\$ 1,436,839	\$ 462,616	\$ 100,061

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS
201-801**

PROJECT	Project Number	Account 41000	Account 43000	Account 55000	Adopted 2015-16
The Zone After School Program - The Salvation Army	G616101	\$ -	\$ 13,000	\$ -	\$ 13,000
Fair Housing Program- The Housing Rights Center	G616103	-	9,000	-	9,000
Community Outreach Project - Armenian Relief Society of Western USA, Inc.	G616104	-	50,500	-	50,500
Youth Employment Program - Glendale Youth Alliance	G616105	-	47,500	-	47,500
Transitional Housing Program for Homeless Women and Children - Door of Hope	G616106	-	20,000	-	20,000
After School Tutoring-Homenetmen Glendale Ararat Chapter	G616108	-	13,000	-	13,000
Homeless Outreach and Case Management- Ascencia	G616112	-	24,500	-	24,500
Homeless Prevention Program/Loaves and Fishes-Catholic Charities of Los Angeles	G616113	-	33,500	-	33,500
Intervention/Prevention Clinical Group Counseling - CASPS	G616117	-	26,000	-	26,000
Live Well Senior Center-GAMC	G616120	-	54,000	-	54,000
Solar Energy Efficiency/Roofing Project-Door of Hope	G616121	-	148,931	-	148,931
Conversion to Solar Energy System-Homenetmen Glendale Ararat Chapter	G616122	-	122,121	-	122,121
Bathrooms Renovation Phase 2-Homenetmen Glendale Ararat Chapter	G616123	-	24,948	-	24,948
Section 108 Loan Repayment (S.H. Ho Hope and Compassion Center)	G616313	-	207,000	-	207,000
Palmer Park Improvement Project	G616315	-	-	100,061	100,061
Total		\$ -	\$ 794,000	\$ 100,061	\$ 894,061

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND
204-801**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 113,786	\$ 124,791	\$ 124,791	\$ 156,484
41300 Hourly wages	70,556	13,375	13,375	-
Various Benefits	38,622	41,510	42,975	58,698
42700, 42702 PERS Retirement	29,402	24,049	24,049	32,459
42701 PERS cost sharing	(4,934)	(4,132)	(4,132)	(4,661)
Salaries & Benefits Total	\$ 247,432	\$ 199,593	\$ 201,058	\$ 242,980
Maintenance & Operation				
43110 Contractual services	\$ 11,050	\$ -	\$ -	\$ -
43112 Direct assistance	2,171,800	1,837,780	1,837,780	2,096,821
44750 Liability Insurance	6,673	5,224	5,224	5,258
Maintenance & Operation Total	\$ 2,189,523	\$ 1,843,004	\$ 1,843,004	\$ 2,102,079
TOTAL	\$ 2,436,955	\$ 2,042,597	\$ 2,044,062	\$ 2,345,059

SUPPORTIVE HOUSING GRANT PROJECTS

Project	Project Number	Adopted 2015-2016
Glendale Homeless Management Information System (HMIS) Project	G616718	\$ 88,577
PATH Ventures Housing	G616723	343,379
Ascencia Glendale Supportive Services Only	G616713	620,954
Ascencia Glendale Next Step Permanent Supportive Housing Program	G616722	158,467
Ascencia Scattered Site Permanent Supportive Housing	G616705	188,048
Hamilton Court Transitional Housing Program	G616706	221,431
Chester Street Permanent Supportive Housing Program	G616707	76,552
2005 Shelter Plus Care Program	G616724	42,437
2001 Shelter Plus Care Project	G616726	157,924
2014 Permanent Supportive Housing	G616730	46,515
Glendale CoC Planning Project Application	G616731	31,306
2009 Shelter Plus Care Project	G616727	68,292
1998 and 1999 Shelter Plus Care Project	G616725	301,177
Total:		\$ 2,345,059

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND - CSP PROGRAMS
204-801-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 9,704	\$ -	\$ -	\$ 60,333
41300	Hourly wages	70,556	13,375	13,375	-
Various	Benefits	6,512	771	974	21,799
42700, 42702	PERS Retirement	12,621	2,335	2,335	12,519
42701	PERS cost sharing	(1,823)	(401)	(401)	(1,798)
Salaries & Benefits Total		\$ 97,570	\$ 16,080	\$ 16,283	\$ 92,853
Maintenance & Operation					
43110	Contractual services	\$ 11,050	\$ -	\$ -	\$ -
43112	Direct assistance	2,138,542	1,809,388	1,809,388	2,062,599
44750	Liability Insurance	2,905	506	506	2,027
Maintenance & Operation Total		\$ 2,152,497	\$ 1,809,894	\$ 1,809,894	\$ 2,064,626
TOTAL		\$ 2,250,068	\$ 1,825,974	\$ 1,826,177	\$ 2,157,479

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND - ADMINISTRATION
204-801-10080**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 104,082	\$ 124,791	\$ 124,791	\$ 96,151
Various Benefits	32,110	40,739	42,001	36,899
42700, 42702 PERS Retirement	16,782	21,714	21,714	19,940
42701 PERS cost sharing	(3,111)	(3,731)	(3,731)	(2,863)
Salaries & Benefits Total	\$ 149,862	\$ 183,513	\$ 184,775	\$ 150,127
Maintenance & Operation				
43112 Direct assistance	\$ 33,258	\$ 28,392	\$ 28,392	\$ 34,222
44750 Liability Insurance	3,768	4,718	4,718	3,231
Maintenance & Operation Total	\$ 37,025	\$ 33,110	\$ 33,110	\$ 37,453
TOTAL	\$ 186,887	\$ 216,623	\$ 217,885	\$ 187,580

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
EMERGENCY SOLUTIONS GRANT FUND
205-801-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 23,553	\$ 30,489	\$ 30,489	\$ 15,967
41300	Hourly wages	-	-	-	12,530
Various	Benefits	8,064	10,909	11,217	6,678
42700, 42702	PERS Retirement	3,798	5,307	5,307	3,319
42701	PERS cost sharing	(704)	(912)	(912)	(476)
42799	Salary charges in (out)	-	-	-	12,500
Salaries & Benefits Total		\$ 34,711	\$ 45,793	\$ 46,101	\$ 50,518
Maintenance & Operation					
43112	Direct assistance	\$ 102,817	\$ 109,947	\$ 109,947	\$ 109,947
44750	Liability Insurance	853	1,153	1,153	957
45250	Office supplies	-	196	196	4
Maintenance & Operation Total		\$ 103,670	\$ 111,296	\$ 111,296	\$ 110,908
TOTAL		\$ 138,381	\$ 157,089	\$ 157,397	\$ 161,426

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND - ADMINISTRATION
206-861**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 208,706	\$ 225,028	\$ 236,618	\$ 204,901
41200	Overtime	17	-	-	-
Various	Benefits	57,066	62,808	64,935	49,453
42700, 42702	PERS Retirement	34,079	39,232	39,232	42,649
42701	PERS cost sharing	(5,831)	(6,740)	(6,740)	(6,126)
Salaries & Benefits Total		\$ 294,038	\$ 320,328	\$ 334,045	\$ 290,877
Maintenance & Operation					
43110	Contractual services	\$ 4,000	\$ 7,700	\$ 7,700	\$ 3,000
43112	Direct assistance	-	35,753	35,753	19,500
44200	Advertising	1,500	3,000	3,000	1,000
44300	Telephone	-	2,500	2,500	782
44450	Postage	278	700	700	500
44550	Travel	180	7,100	7,100	7,100
44650	Training	-	3,500	3,500	3,000
44700	Computer software	-	1,500	1,500	1,000
44750	Liability Insurance	7,556	8,507	8,507	6,882
44800	Membership & dues	4,375	8,000	8,000	4,000
45050	Periodicals & newspapers	776	400	400	400
45100	Books	-	100	100	100
45170	Computer hardware	342	1,764	1,764	1,764
45250	Office supplies	1,624	3,785	3,785	2,000
45350	General supplies	971	-	-	855
45400	Reports & publications	-	800	800	500
45450	Printing and graphics	22	1,200	1,200	1,000
46900	Business meetings	378	975	975	1,000
47000	Miscellaneous	20	1,472	1,472	1,000
49050	Charges-other depts	75,334	-	-	-
Maintenance & Operation Total		\$ 97,356	\$ 88,756	\$ 88,756	\$ 55,383
TOTAL		\$ 391,393	\$ 409,084	\$ 422,801	\$ 346,260

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND - VERDUGO JOBS CENTER
206-862**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 770,143	\$ 1,003,360	\$ 1,261,962	\$ 948,698
41200	Overtime	118	-	-	8,679
41300	Hourly wages	980,509	1,117,916	1,117,916	1,336,314
Various	Benefits	253,280	327,094	336,640	344,172
42700, 42702	PERS Retirement	193,535	288,852	288,852	396,050
42701	PERS cost sharing	(31,401)	(49,625)	(49,625)	(56,872)
Salaries & Benefits Total		\$ 2,166,184	\$ 2,687,597	\$ 2,955,745	\$ 2,977,041
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 300	\$ 300	\$ -
43060	Utilities	58,910	71,000	71,000	71,000
43080	Rent	328,698	575,000	575,000	580,000
43110	Contractual services	169,419	192,114	192,114	210,500
43112	Direct assistance	989,805	702,906	1,003,816	899,946
44120	Repairs to office equip	-	1,300	1,300	300
44200	Advertising	462	8,000	8,000	3,000
44300	Telephone	-	2,500	2,500	500
44400	Janitorial services	4,402	18,500	18,500	3,000
44450	Postage	1,697	7,400	7,400	1,000
44550	Travel	6,642	8,400	8,400	8,400
44600	Laundry & towel service	-	200	200	-
44650	Training	2,704	2,800	2,800	5,000
44700	Computer software	360	2,500	2,500	1,000
44750	Liability Insurance	63,377	80,186	80,186	77,069
44800	Membership & dues	2,810	2,000	2,000	1,000
45050	Periodicals & newspapers	570	847	847	500
45100	Books	-	200	200	100
45150	Furniture & equipment	472	3,400	3,400	1,500
45170	Computer hardware	2,811	5,342	5,342	5,000
45250	Office supplies	10,209	18,000	18,000	15,000
45300	Small tools	-	200	200	100
45350	General supplies	6,285	1,200	1,200	1,200
45400	Reports & publications	-	800	800	800
45450	Printing and graphics	245	1,500	1,500	1,500
46900	Business meetings	846	1,700	1,700	1,500
47000	Miscellaneous	3,205	3,900	3,900	5,000
49050	Charges-other depts	(75,334)	-	-	-
Maintenance & Operation Total		\$ 1,578,593	\$ 1,712,195	\$ 2,013,105	\$ 1,893,915
TOTAL		\$ 3,744,777	\$ 4,399,792	\$ 4,968,850	\$ 4,870,956

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT
211-824-10060**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,480	\$ 64,593	\$ 64,593	\$ 62,500
41200	Overtime	12,251	10,000	10,000	16,745
41300	Hourly wages	515,946	569,623	569,623	560,482
Various	Benefits	29,638	51,847	57,332	52,585
42700, 42702	PERS Retirement	65,587	104,207	104,207	130,080
42701	PERS cost sharing	(9,309)	(17,905)	(17,905)	(18,680)
Salaries & Benefits Total		\$ 615,593	\$ 782,365	\$ 787,850	\$ 803,712
Maintenance & Operation					
43150	Cost allocation charge	\$ 31,793	\$ 33,676	\$ 33,676	\$ 19,516
44352	ISD service charge	20,461	20,294	20,294	18,645
44750	Liability Insurance	19,174	24,351	24,351	21,495
45350	General supplies	296	-	-	-
Maintenance & Operation Total		\$ 71,725	\$ 78,321	\$ 78,321	\$ 59,656
TOTAL		\$ 687,318	\$ 860,686	\$ 866,171	\$ 863,368

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS
211-824-10410**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 187,598	\$ 167,748	\$ 167,748	\$ 170,290
41200	Overtime	3,300	-	-	-
41300	Hourly wages	69,905	62,123	62,123	81,883
Various	Benefits	55,306	50,963	52,833	50,697
42700, 42702	PERS Retirement	36,909	40,142	40,142	52,494
42701	PERS cost sharing	(5,021)	(6,896)	(6,896)	(7,538)
Salaries & Benefits Total		\$ 347,997	\$ 314,080	\$ 315,950	\$ 347,826
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 6,000	\$ 6,000	\$ -
44750	Liability Insurance	9,441	8,688	8,688	8,473
45250	Office supplies	-	-	-	2,000
45350	General supplies	-	-	-	3,000
47000	Miscellaneous	641	-	-	-
Maintenance & Operation Total		\$ 10,082	\$ 14,688	\$ 14,688	\$ 13,473
TOTAL		\$ 358,078	\$ 328,768	\$ 330,638	\$ 361,299

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP
211-824-10470**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ 529	\$ 500	\$ 500	\$ -
41300	Hourly wages	113,330	110,737	110,737	144,311
Various	Benefits	6,313	6,637	7,652	9,291
42700, 42702	PERS Retirement	7,845	11,599	11,599	19,881
42701	PERS cost sharing	(1,055)	(1,993)	(1,993)	(2,855)
Salaries & Benefits Total		<u>\$ 126,961</u>	<u>\$ 127,480</u>	<u>\$ 128,495</u>	<u>\$ 170,628</u>
Maintenance & Operation					
43150	Cost allocation charge	\$ 31,793	\$ 33,676	\$ 33,676	\$ 19,516
44352	ISD service charge	20,461	20,294	20,294	18,645
44750	Liability Insurance	4,122	4,205	4,205	4,849
Maintenance & Operation Total		<u>\$ 56,376</u>	<u>\$ 58,175</u>	<u>\$ 58,175</u>	<u>\$ 43,010</u>
TOTAL		<u>\$ 183,337</u>	<u>\$ 185,655</u>	<u>\$ 186,670</u>	<u>\$ 213,638</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM
211-824-10610**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 26,954	\$ -	\$ -	\$ -
41200	Overtime	401	-	-	-
41300	Hourly wages	31,204	36,000	36,000	14,220
Various	Benefits	10,435	4,158	4,361	1,093
42700, 42702	PERS Retirement	7,791	-	-	2,971
42701	PERS cost sharing	(1,250)	-	-	(427)
Salaries & Benefits Total		\$ 75,534	\$ 40,158	\$ 40,361	\$ 17,857
Maintenance & Operation					
43080	Rent	\$ 9,274	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	17,839	20,000	20,000	6,500
43150	Cost allocation charge	31,794	33,676	33,676	19,517
44352	ISD service charge	20,461	20,295	20,295	18,644
44450	Postage	888	1,000	1,000	1,000
44650	Training	1,510	-	-	-
44750	Liability Insurance	2,120	1,361	1,361	478
45250	Office supplies	4,115	5,000	5,000	10,000
45350	General supplies	11,861	5,000	5,000	10,000
46900	Business meetings	95	-	-	-
47000	Miscellaneous	801	500	500	500
Maintenance & Operation Total		\$ 100,758	\$ 96,832	\$ 96,832	\$ 76,639
TOTAL		\$ 176,292	\$ 136,990	\$ 137,193	\$ 94,496

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION
211-824-10620**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ 25	\$ -	\$ -	\$ -
41300	Hourly wages	1,415	2,982	2,982	3,150
Various	Benefits	69	198	198	1,076
42700, 42702	PERS Retirement	-	-	-	658
42701	PERS cost sharing	-	-	-	(95)
Salaries & Benefits Total		\$ 1,509	\$ 3,180	\$ 3,180	\$ 4,789
Maintenance & Operation					
44750	Liability Insurance	\$ 52	\$ 113	\$ 113	\$ 106
Maintenance & Operation Total		\$ 52	\$ 113	\$ 113	\$ 106
TOTAL		\$ 1,561	\$ 3,293	\$ 3,293	\$ 4,895

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA STAFF DEVELOPMENT
211-824-10630

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ 201	\$ -	\$ -	\$ -
41300	Hourly wages	1,502	-	-	-
Various	Benefits	82	-	-	-
Salaries & Benefits Total		\$ 1,784	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 62	\$ -	\$ -	\$ -
Maintenance & Operation Total		\$ 62	\$ -	\$ -	\$ -
TOTAL		\$ 1,846	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
270-604-50037**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 63,260	\$ 60,396	\$ 60,396	\$ 61,300
41300 Hourly wages	68,718	67,452	67,452	104,863
Various Benefits	11,918	10,875	11,791	15,188
42700, 42702 PERS Retirement	10,575	20,643	20,643	34,649
42701 PERS cost sharing	(1,511)	(3,546)	(3,546)	(4,976)
Salaries & Benefits Total	\$ 152,961	\$ 155,820	\$ 156,736	\$ 211,024
Maintenance & Operation				
43110 Contractual services	\$ 184,966	\$ 211,156	\$ 213,256	\$ 189,756
44351 Fleet / equip rental charge	11,523	11,016	11,016	9,725
44450 Postage	150	620	620	1,220
44650 Training	-	-	-	250
44750 Liability Insurance	-	4,833	4,833	5,583
44760 Regulatory	628	-	-	-
44800 Membership & dues	150	-	-	-
45150 Furniture & equipment	2,733	1,000	1,000	1,000
45250 Office supplies	902	750	750	1,450
45350 General supplies	12,518	3,800	3,800	9,732
47000 Miscellaneous	1,329	500	500	-
Maintenance & Operation Total	\$ 214,900	\$ 233,675	\$ 235,775	\$ 218,716
TOTAL	\$ 367,860	\$ 389,495	\$ 392,511	\$ 429,740

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - CSP PROJECTS
401-601**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 541,067	\$ 150,648	\$ 150,648	\$ -
41300	Hourly wages	258,561	17,113	17,113	10,952
Various	Benefits	140,568	44,985	44,985	1,707
42700, 42702	PERS Retirement	96,299	29,245	29,245	2,288
42701	PERS cost sharing	(16,345)	(5,023)	(5,023)	(329)
42799	Salary charges in (out)	(788,389)	(55,160)	(55,160)	-
Salaries & Benefits Total		\$ 231,761	\$ 181,808	\$ 181,808	\$ 14,618
Maintenance & Operation					
43110	Contractual services	\$ 13,524	\$ -	\$ -	\$ -
44450	Postage	4	-	-	-
44750	Liability Insurance	28,967	6,341	6,341	368
45600	A & G overhead	47,523	-	-	-
49050	Charges-other depts	-	(5,694)	(5,694)	-
Maintenance & Operation Total		\$ 90,019	\$ 647	\$ 647	\$ 368
Capital Improvement					
51200	Other improvements	\$ 1,732,395	\$ 447,545	\$ 447,545	\$ -
52100	Construction	15,000	-	-	1,560,014
53190	Operation of property	4,786	-	-	-
Capital Improvement Total		\$ 1,752,180	\$ 447,545	\$ 447,545	\$ 1,560,014
TOTAL		\$ 2,073,960	\$ 630,000	\$ 630,000	\$ 1,575,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS MITIGATION FEE FUND
405-601**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 81,029	\$ -	\$ -	\$ -
41300	Hourly wages	50,508	20,131	20,131	20,434
Various	Benefits	6,256	1,339	1,440	1,406
42799	Salary charges in (out)	-	127,000	127,000	(21,840)
Salaries & Benefits Total		\$ 137,793	\$ 148,470	\$ 148,571	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 4,743	\$ 761	\$ 761	\$ 687
45600	A & G overhead	33,552	-	-	-
49050	Charges-other depts	-	-	-	(687)
Maintenance & Operation Total		\$ 38,295	\$ 761	\$ 761	\$ -
Capital Improvement					
51200	Other improvements	\$ 593,914	\$ 610,769	\$ 679,694	\$ 2,950,000
52100	Construction	44,104	-	-	1,000,000
53160	Planning, survey, design	-	-	-	50,000
Capital Improvement Total		\$ 638,018	\$ 610,769	\$ 679,694	\$ 4,000,000
TOTAL		\$ 814,107	\$ 760,000	\$ 829,026	\$ 4,000,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS QUIMBY FEE FUND
408-601**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 651	\$ -	\$ -	\$ -
41300	Hourly wages	4,695	-	-	-
Various	Benefits	237	-	-	-
Salaries & Benefits Total		\$ 5,583	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 173	\$ -	\$ -	\$ -
45600	A & G overhead	2,245	-	-	-
Maintenance & Operation Total		\$ 2,418	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 308,824	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 308,824	\$ -	\$ -	\$ -
TOTAL		\$ 316,825	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CIP REIMBURSEMENT FUND - CSP PROJECTS
409-601**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
42799 Salary charges in (out)	\$ -	\$ 52,500	\$ 52,500	\$ -
Salaries & Benefits Total	\$ -	\$ 52,500	\$ 52,500	\$ -
Capital Improvement				
51200 Other improvements	\$ -	\$ 297,500	\$ 462,750	\$ -
Capital Improvement Total	\$ -	\$ 297,500	\$ 462,750	\$ -
TOTAL	\$ -	\$ 350,000	\$ 515,250	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CSP PROJECTS
501-601-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 30,249	\$ -	\$ -	\$ -
41200	Overtime	(159)	-	-	-
41300	Hourly wages	5,961	-	-	-
Various	Benefits	1,719	-	-	-
42799	Salary charges in (out)	-	202,500	202,500	-
Salaries & Benefits Total		\$ 37,770	\$ 202,500	\$ 202,500	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 1,305	\$ -	\$ -	\$ -
45600	A & G overhead	10,847	-	-	-
Maintenance & Operation Total		\$ 12,152	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 37,403	\$ 1,147,500	\$ 1,147,500	\$ 1,525,000
53160	Planning, survey, design	-	-	-	125,000
59999	Asset capitalization	(87,324)	-	-	-
Capital Improvement Total		\$ (49,921)	\$ 1,147,500	\$ 1,147,500	\$ 1,650,000
TOTAL		\$ (0)	\$ 1,350,000	\$ 1,350,000	\$ 1,650,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CAPITAL IMPROVEMENT PROJECTS (501-601)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/15	Life to Date Actuals Total (D+E)	Remaining balance as of 6/30/15 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
51844	Citywide Playground Equipment	\$ 150,000	\$ 13,119	\$ 136,881	\$ 10,656	\$ 2,463	\$ -
51858	Civic Auditorium Roof Replacem	360,000	343,009	16,991	342,540	470	-
51874	Civic Auditorium Air Cond Repl	700,000	146,235	553,765	15,779	130,456	-
51875	Civic Auditorium Ext Painting	250,000	48,586	201,414	12,901	35,686	-
51913	Freemont Tennis Court-Lighting	298,000	296,480	1,520	6,986	289,494	-
51954	SC Artificial Turf Replacement	903,720	903,889	(169)	-	903,889	-
51955	Ballfield Renovation Program	100,000	29,948	70,052	-	29,948	-
51957	Dunsmore Park Lighting Replmnt	196,280	196,280	-	-	196,280	-
52019	Upper Scholl Canyon Renovation	-	-	-	-	-	650,000
52020	Verdugo Park North Community Building & Restrooms	-	-	-	-	-	500,000
52023	Sports Complex Concession Renovation	-	-	-	-	-	500,000
Total:		\$ 2,958,000	\$ 1,977,547	\$ 980,453	\$ 388,861	\$ 1,588,686	\$ 1,650,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PARKS - PARKS MAINTENANCE
501-602-50001**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 72,982	\$ 79,254	\$ 79,254	\$ 91,822
41300 Hourly wages	82,328	108,423	108,423	179,741
Various Benefits	35,144	34,479	35,892	48,560
42700, 42702 PERS Retirement	12,955	32,772	32,772	56,686
42701 PERS cost sharing	(1,770)	(5,631)	(5,631)	(8,141)
Salaries & Benefits Total	\$ 201,640	\$ 249,297	\$ 250,710	\$ 368,668
Maintenance & Operation				
43050 Repairs-bldgs & grounds	\$ 12,216	\$ 25,000	\$ 25,000	\$ 25,000
43110 Contractual services	41,787	62,000	62,000	167,500
43150 Cost allocation charge	22,406	35,625	35,625	23,357
44100 Repairs to equipment	216	2,500	2,500	2,500
44352 ISD service charge	2,569	1,178	1,178	20,476
44600 Laundry & towel service	100	-	-	-
44650 Training	5,760	5,000	5,000	5,000
44750 Liability Insurance	5,622	7,094	7,094	9,125
44760 Regulatory	435	-	-	-
44800 Membership & dues	170	-	-	-
45250 Office supplies	180	500	500	500
45300 Small tools	169	3,000	3,000	3,000
45350 General supplies	52,540	48,000	48,000	48,000
46900 Business meetings	-	1,500	1,500	1,500
47000 Miscellaneous	288	-	-	-
Maintenance & Operation Total	\$ 144,459	\$ 191,397	\$ 191,397	\$ 305,958
TOTAL	\$ 346,098	\$ 440,694	\$ 442,107	\$ 674,626

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM
501-603-50011**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 117,059	\$ 118,440	\$ 118,440	\$ 124,738
41200	Overtime	1,134	-	-	-
41300	Hourly wages	112,626	155,405	155,405	152,047
Various	Benefits	44,652	40,171	42,993	54,582
42601	PARS supplemental retirement	11,835	11,835	11,835	11,835
42700, 42702	PERS Retirement	35,470	33,789	33,789	39,458
42701	PERS cost sharing	(5,825)	(5,806)	(5,806)	(5,667)
Salaries & Benefits Total		\$ 316,951	\$ 353,834	\$ 356,656	\$ 376,993
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,462	\$ 6,510	\$ 6,510	\$ 6,510
43060	Utilities	132,719	140,000	140,000	140,000
43110	Contractual services	55,123	100,128	100,128	67,140
43150	Cost allocation charge	20,000	15,000	15,000	41,732
44352	ISD service charge	9,538	8,000	8,000	10,000
44400	Janitorial services	1,435	-	-	-
44650	Training	-	375	375	-
44750	Liability Insurance	8,356	10,351	10,351	9,300
44751	Insurance/surety bond premium	9,752	15,000	15,000	-
44760	Regulatory	1,274	-	-	-
45250	Office supplies	945	1,200	1,200	1,200
45350	General supplies	2,724	10,700	10,700	9,800
46000	Depreciation	-	12,500	12,500	-
47000	Miscellaneous	-	1,000	1,000	-
Maintenance & Operation Total		\$ 245,329	\$ 320,764	\$ 320,764	\$ 285,682
TOTAL		\$ 562,280	\$ 674,598	\$ 677,420	\$ 662,675

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX
501-603-50012**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 211,129	\$ 218,258	\$ 218,258	\$ 192,457
41200	Overtime	168	-	-	-
41300	Hourly wages	83,916	97,115	97,115	89,294
Various	Benefits	57,717	68,904	71,007	89,033
42601	PARS supplemental retirement	22,092	22,092	22,092	22,092
42700, 42702	PERS Retirement	38,214	47,027	47,027	58,190
42701	PERS cost sharing	(5,650)	(8,080)	(8,080)	(8,355)
Salaries & Benefits Total		\$ 407,586	\$ 445,316	\$ 447,419	\$ 442,711
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 583	\$ 5,000	\$ 5,000	\$ -
43060	Utilities	123,932	162,397	162,397	160,000
43110	Contractual services	16,398	33,300	33,300	20,300
43150	Cost allocation charge	24,000	20,000	20,000	46,733
44100	Repairs to equipment	21	1,000	1,000	500
44351	Fleet / equip rental charge	23,420	20,321	20,321	20,321
44352	ISD service charge	9,539	9,000	9,000	11,000
44650	Training	-	400	400	-
44750	Liability Insurance	10,687	11,922	11,922	9,466
44800	Membership & dues	235	425	425	425
45250	Office supplies	465	900	900	-
45350	General supplies	60,030	68,811	68,811	60,611
46900	Business meetings	-	100	100	-
47000	Miscellaneous	-	1,000	1,000	-
Maintenance & Operation Total		\$ 269,310	\$ 334,576	\$ 334,576	\$ 329,356
Capital Outlay					
51000	Capital outlay	\$ -	\$ 54,500	\$ 54,500	\$ -
Capital Outlay Total		\$ -	\$ 54,500	\$ 54,500	\$ -
TOTAL		\$ 676,896	\$ 834,392	\$ 836,495	\$ 772,067

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - BRAND STUDIOS
501-603-50013**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41300 Hourly wages	\$ 50	\$ 3,999	\$ 3,999	\$ 4,242
Various Benefits	6	266	266	698
42700, 42702 PERS Retirement	101	-	-	886
42701 PERS cost sharing	-	-	-	(127)
Salaries & Benefits Total	\$ 156	\$ 4,265	\$ 4,265	\$ 5,699
Maintenance & Operation				
44352 ISD service charge	\$ -	\$ 661	\$ 661	\$ 1,117
44750 Liability Insurance	2	151	151	143
45350 General supplies	-	1,500	1,500	-
Maintenance & Operation Total	\$ 2	\$ 2,312	\$ 2,312	\$ 1,260
TOTAL	\$ 158	\$ 6,577	\$ 6,577	\$ 6,959

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
501-603-50014**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 11,603	\$ 11,606	\$ 11,606	\$ 11,770
41300 Hourly wages	15,568	17,757	17,757	17,937
Various Benefits	4,671	4,626	5,353	5,503
42700, 42702 PERS Retirement	4,783	2,018	2,018	5,327
42701 PERS cost sharing	(688)	(347)	(347)	(765)
Salaries & Benefits Total	\$ 35,936	\$ 35,660	\$ 36,387	\$ 39,772
Maintenance & Operation				
43150 Cost allocation charge	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,449
44352 ISD service charge	1,955	2,000	2,000	3,000
44750 Liability Insurance	984	1,110	1,110	998
45350 General supplies	1,325	200	200	200
Maintenance & Operation Total	\$ 9,263	\$ 8,310	\$ 8,310	\$ 9,647
TOTAL	\$ 45,199	\$ 43,970	\$ 44,697	\$ 49,419

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
501-603-50015**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 16,993	\$ 18,947	\$ 18,947	\$ 20,389
41200	Overtime	(209)	-	-	-
41300	Hourly wages	50,771	49,999	49,999	59,988
Various	Benefits	9,534	10,184	11,271	16,742
42700, 42702	PERS Retirement	4,386	6,429	6,429	16,766
42701	PERS cost sharing	(546)	(1,104)	(1,104)	(2,408)
Salaries & Benefits Total		\$ 80,930	\$ 84,455	\$ 85,542	\$ 111,477
Maintenance & Operation					
43110	Contractual services	\$ 294	\$ -	\$ -	\$ -
43150	Cost allocation charge	14,901	10,562	10,562	11,562
44352	ISD service charge	3,539	3,500	3,500	5,000
44750	Liability Insurance	2,446	2,607	2,607	2,701
45350	General supplies	3,238	5,000	5,000	4,000
47000	Miscellaneous	176	-	-	43
Maintenance & Operation Total		\$ 24,594	\$ 21,669	\$ 21,669	\$ 23,306
TOTAL		\$ 105,524	\$ 106,124	\$ 107,211	\$ 134,783

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
501-603-50016**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43150	Cost allocation charge	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,500
44352	ISD service charge	3,539	3,000	3,000	3,500
45350	General supplies	-	500	500	5,000
Maintenance & Operation Total		\$ 8,539	\$ 8,500	\$ 8,500	\$ 14,000
TOTAL		\$ 8,539	\$ 8,500	\$ 8,500	\$ 14,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
501-603-50017**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 10,366	\$ 7,842
41300 Hourly wages	12,161	26,035	30,412	18,186
Various Benefits	1,733	1,546	2,357	4,209
42700, 42702 PERS Retirement	3,494	2,492	2,492	3,505
42701 PERS cost sharing	(367)	(428)	(428)	(504)
Salaries & Benefits Total	\$ 17,021	\$ 29,645	\$ 45,199	\$ 33,238
Maintenance & Operation				
43150 Cost allocation charge	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,500
44352 ISD service charge	3,539	2,000	2,000	2,500
44750 Liability Insurance	440	984	1,252	875
45250 Office supplies	-	155	155	155
45350 General supplies	-	2,000	2,000	2,000
Maintenance & Operation Total	\$ 8,979	\$ 10,139	\$ 10,407	\$ 11,030
TOTAL	\$ 26,000	\$ 39,784	\$ 55,606	\$ 44,268

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
501-603-50018**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 51,563	\$ 53,938	\$ 53,938	\$ 53,938
Various	Benefits	2,798	3,169	3,372	3,526
42700, 42702	PERS Retirement	-	7,834	7,834	6,837
42701	PERS cost sharing	-	(1,346)	(1,346)	(982)
Salaries & Benefits Total		\$ 54,360	\$ 63,595	\$ 63,798	\$ 63,319
Maintenance & Operation					
43110	Contractual services	\$ 758	\$ -	\$ -	\$ -
43150	Cost allocation charge	5,500	5,000	5,000	5,500
44352	ISD service charge	3,539	2,000	2,000	2,500
44750	Liability Insurance	1,866	2,039	2,039	1,813
45350	General supplies	1,122	4,436	4,436	4,436
Maintenance & Operation Total		\$ 12,785	\$ 13,475	\$ 13,475	\$ 14,249
TOTAL		\$ 67,146	\$ 77,070	\$ 77,273	\$ 77,568

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL
501-603-50022**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 37,616	\$ 35,465	\$ 35,465	\$ 35,465
Various	Benefits	4,787	2,151	2,151	4,724
42700, 42702	PERS Retirement	-	2,778	2,778	2,458
42701	PERS cost sharing	-	(477)	(477)	(353)
Salaries & Benefits Total		\$ 42,403	\$ 39,917	\$ 39,917	\$ 42,294
Maintenance & Operation					
43110	Contractual services	\$ 217	\$ 1,000	\$ 1,000	\$ -
43150	Cost allocation charge	5,500	10,000	10,000	11,000
44352	ISD service charge	6,539	6,500	6,500	8,500
44750	Liability Insurance	1,362	1,341	1,341	1,191
45350	General supplies	197	-	-	-
Maintenance & Operation Total		\$ 13,814	\$ 18,841	\$ 18,841	\$ 20,691
TOTAL		\$ 56,218	\$ 58,758	\$ 58,758	\$ 62,985

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - COMMUNITY BUILDINGS
501-603-50023

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
45350	General supplies	-	3,000	3,000	3,000
Maintenance & Operation Total		\$ -	\$ 6,000	\$ 6,000	\$ 6,000
TOTAL		\$ -	\$ 6,000	\$ 6,000	\$ 6,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL
501-604-50021**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41200 Overtime	\$ 3,055	\$ 3,500	\$ 3,500	\$ 3,200
41300 Hourly wages	911	862	862	2,000
Various Benefits	445	245	245	539
42700, 42702 PERS Retirement	-	-	-	418
42701 PERS cost sharing	-	-	-	(60)
Salaries & Benefits Total	\$ 4,411	\$ 4,607	\$ 4,607	\$ 6,097
Maintenance & Operation				
43080 Rent	\$ 4,045	\$ -	\$ -	\$ 5,000
43110 Contractual services	8,514	4,300	4,300	4,800
44200 Advertising	1,437	3,000	3,000	1,500
44450 Postage	-	200	200	200
44750 Liability Insurance	144	165	165	175
45350 General supplies	8,846	14,500	14,500	9,000
45450 Printing and graphics	2,589	2,000	2,000	1,500
47000 Miscellaneous	-	250	250	-
Maintenance & Operation Total	\$ 25,575	\$ 24,415	\$ 24,415	\$ 22,175
TOTAL	\$ 29,986	\$ 29,022	\$ 29,022	\$ 28,272

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
501-604-50031**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 135,719	\$ 137,251	\$ 137,251	\$ 140,481
41200	Overtime	(209)	-	-	-
41300	Hourly wages	119,042	125,979	125,979	137,584
Various	Benefits	44,656	44,522	46,115	49,872
42700, 42702	PERS Retirement	26,647	33,257	33,257	42,081
42701	PERS cost sharing	(4,296)	(5,714)	(5,714)	(6,043)
Salaries & Benefits Total		\$ 321,558	\$ 335,295	\$ 336,888	\$ 363,975
Maintenance & Operation					
43110	Contractual services	\$ 7,490	\$ 19,500	\$ 19,500	\$ 23,750
43150	Cost allocation charge	12,000	18,234	18,234	11,655
44352	ISD service charge	94,757	20,000	47,500	21,364
44450	Postage	7	-	-	-
44750	Liability Insurance	9,215	9,950	9,950	9,344
45250	Office supplies	2,495	2,500	2,500	2,500
45350	General supplies	731	7,000	7,000	12,400
47000	Miscellaneous	3,949	4,000	4,000	3,000
Maintenance & Operation Total		\$ 130,645	\$ 81,184	\$ 108,684	\$ 84,013
TOTAL		\$ 452,203	\$ 416,479	\$ 445,572	\$ 447,988

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
501-604-50032**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 43,504	\$ 47,844	\$ 47,844	\$ 48,550
41300	Hourly wages	58,543	75,625	75,625	114,755
Various	Benefits	17,753	18,680	19,774	31,924
42700, 42702	PERS Retirement	13,476	17,219	17,219	31,233
42701	PERS cost sharing	(1,889)	(2,958)	(2,958)	(4,485)
Salaries & Benefits Total		\$ 131,386	\$ 156,410	\$ 157,504	\$ 221,977
Maintenance & Operation					
43110	Contractual services	\$ 30,591	\$ 47,488	\$ 47,488	\$ 35,000
43150	Cost allocation charge	16,728	22,000	22,000	15,740
44352	ISD service charge	16,569	18,000	18,000	8,000
44450	Postage	6	-	-	-
44750	Liability Insurance	3,694	4,668	4,668	5,487
45250	Office supplies	-	360	360	360
45350	General supplies	5,502	6,275	6,275	3,885
46900	Business meetings	205	-	-	-
47000	Miscellaneous	-	200	200	-
Maintenance & Operation Total		\$ 73,295	\$ 98,991	\$ 98,991	\$ 68,472
TOTAL		\$ 204,681	\$ 255,401	\$ 256,495	\$ 290,449

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
501-604-50035**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 48,385	\$ 48,504	\$ 48,504	\$ 49,265
41300	Hourly wages	41,983	53,493	53,493	83,154
Various	Benefits	19,560	20,761	21,253	23,857
42700, 42702	PERS Retirement	8,709	8,471	8,471	15,400
42701	PERS cost sharing	(1,240)	(1,455)	(1,455)	(2,212)
Salaries & Benefits Total		\$ 117,396	\$ 129,774	\$ 130,266	\$ 169,464
Maintenance & Operation					
43110	Contractual services	\$ 8,315	\$ 17,000	\$ 17,000	\$ 17,000
43150	Cost allocation charge	8,000	8,000	8,000	7,000
44352	ISD service charge	7,666	7,645	7,645	3,000
44450	Postage	7	-	-	-
44750	Liability Insurance	3,271	3,855	3,855	4,448
45250	Office supplies	869	450	450	450
45350	General supplies	16,213	15,000	15,000	25,000
47000	Miscellaneous	477	-	-	-
Maintenance & Operation Total		\$ 44,819	\$ 51,950	\$ 51,950	\$ 56,898
TOTAL		\$ 162,215	\$ 181,724	\$ 182,216	\$ 226,362

**CITY OF GLENDE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Accountant I	0.75	0.75	0.75	0.83
Accountant III				0.10
Accounting Manager				0.10
Accounting Supervisor	0.27	0.28	0.28	-
Accounting Technician	1.00	-	-	1.00
Accounts Payable Technician I				0.25
Accounts Payable Technician III	0.25	0.25	0.25	-
Administrative Analyst**	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	-	1.00	1.00	-
Assistant Project Manager	1.00	-	-	-
Budget Associate	-	-	-	-
Building Repairer	2.00	2.00	2.00	2.00
Case Worker I**	4.00	4.00	3.00	3.00
Case Worker II	3.00	3.00	3.00	3.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Services Administrator	-	-	-	1.00
Community Services Coordinator	6.00	6.00	5.00	5.00
Community Services Manager	1.00	1.00	1.00	1.00
Community Services Specialist	2.00	2.00	2.00	3.00
Community Services Supervisor	8.00	8.00	8.00	8.00
Custodial Worker	3.00	3.00	3.00	3.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental Budget Specialist	1.00	1.00	1.00	1.00
Departmental HR Officer				0.10
Deputy City Attorney	-	1.00	1.00	-
Director of Community Services & Parks	1.00	-	-	1.00
Executive Analyst	1.00	1.00	1.00	-
Gardener	-	22.00	22.00	-
Goundskeeper I	2.00	14.00	14.00	12.00
Goundskeeper II	22.00	-	-	22.00
Homeless Program Coordinator	1.00	1.00	1.00	1.00
Homeless Program Supervisor	1.00	1.00	1.00	1.00
Human Resources Analyst II	0.10	0.10	0.10	-
Laborer	12.00	-	-	2.00
Maintenance Worker	1.00	1.00	-	-
Office Services Specialist I	1.00	1.00	1.00	1.00
Office Services Supervisor	-	-	-	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Services Manager	3.00	3.00	3.00	3.00
Parks Services Administrator				1.00
Principal Development Officer	1.00	-	-	-
Program Coordinator	2.00	2.00	2.00	2.00
Program Specialist	2.00	2.00	2.00	2.00
Project Management Administrator	-	1.00	-	-
Project Manager	2.00	-	-	-
Sr. Accounting Tech (Conf)	-	-	-	-
Sr. Building Repairer	1.00	1.00	-	-
Sr. Community Development Supervisor	2.00	2.00	2.00	2.00
Sr. Gardener	-	2.00	2.00	-

**CITY OF GLENDLE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14		Adopted 2014-15		Revised 2014-15		Adopted 2015-16		
Sr. Groundskeeper	2.00		-		-		2.00		
Sr. Office Services Specialist	2.00		2.00		2.00		1.00		
Sr. Park Services Manager	1.00		1.00		1.00		-		
Workforce Development Administrator	1.00		1.00		1.00		1.00		
Total Salaried Positions	105.37		102.38		97.38		98.38		
Hourly Positions									
		*		*		*			
Accountant I	-		0.50	(1)	0.50	(1)	-		
Administrative Analyst	0.46	(1)	0.46	(1)	0.46	(1)	-		
Administrative Associate	1.60	(2)	1.00	(1)	1.00	(1)	1.00	(1)	
Assistant Project Manager	1.00	(2)	-		-		-		
Assistant Pool Manager	0.31	(1)	0.34	(1)	0.34	(1)	0.51	(2)	
Case Worker I	1.00	(1)	5.00	(5)	5.00	(5)	5.00	(5)	
Case Worker II	0.46	(1)	0.46	(1)	0.46	(1)	0.46	(1)	
City Resource Specialist	2.96	(4)	3.37	(5)	3.37	(5)	4.42	(6)	
Civic Auditorium Attendant	3.82	(9)	-		-		-		
Civic Auditorium Event Attendant	-		3.96	(10)	3.96	(10)	3.18	(18)	
Civic Auditorium Event Facilitator	1.30	(7)	0.96	(2)	0.96	(2)	0.91	(4)	
Community Services Specialist	-		-		-		0.75	(1)	
Custodial Worker	0.47	(2)	0.92	(2)	0.92	(2)	1.41	4	
Customer Service Assistant	0.96	(2)	1.15	(2)	1.15	(2)	1.15	(2)	
Customer Service Representative	1.00	(1)	1.00	(1)	1.00	(1)	1.00	(1)	
Event Attendant	-		0.02	(1)	0.02	(1)	-		
Facility Attendant I	10.99	(29)	11.33	(26)	11.33	(26)	12.16	(40)	
Facility Attendant II	7.88	(21)	7.06	(18)	7.06	(18)	9.93	(60)	
Hourly City Worker	39.37	(126)	41.38	(108)	41.38	(108)	46.74	(119)	
IT Applications Specialist	0.87	(6)	0.18	(1)	0.18	(1)	-		
Lifeguard I	2.20	(4)	2.21	(3)	2.21	(3)	2.37	(4)	
Lifeguard II	2.54	(4)	2.60	(2)	2.60	(2)	2.76	(2)	
Lifeguard III	0.80	(2)	0.87	(3)	0.87	(3)	0.81	(1)	
Meal Coordinator	0.99	(2)	0.25	(1)	0.25	(1)	0.20	(1)	
Office Specialist I	0.60	(2)	-		-		-		
Park Maintenance Supervisor	-		-		-		0.98	(1)	
Pool Manager	1.08	(3)	1.27	(2)	1.27	(2)	1.16	(3)	
Program Specialist	0.90	(1)	-		-		-		
Recreation Leader I	5.28	(21)	5.42	(13)	5.42	(13)	2.52	(9)	
Recreation Leader II	3.58	(17)	3.26	(24)	3.26	(24)	4.30	(37)	
Recreation Leader III	1.46	(10)	1.54	(7)	1.54	(7)	1.83	(8)	
Recreation Program Specialist	1.55	(6)	2.27	(7)	2.27	(7)	1.51	(5)	
Seasonal Laborer	10.77	(19)	10.79	(20)	10.79	(20)	11.12	(24)	
Skate Attendant I	1.30	(6)	2.09	(8)	2.09	(8)	1.97	(9)	
Skate Attendants II	1.81	(10)	1.50	(5)	1.50	(5)	1.38	(6)	
Sr. Administrative Analyst	0.46	(2)	0.46	(1)	0.46	(1)	0.46	(2)	
Sr. Community Development Supervisor	0.46	(1)	-		-		-		
Sr. Office Services Specialist	-		-		-		1.00	(1)	
Weekend Supervisor	0.79	(1)	-		-		-		

**CITY OF GLENDLE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Youth Employment Apprentice Worker	4.37	(8) -	-	
Youth Employment Team Supervisor	2.85	(12) -	-	
Youth Worker	21.15	(270) 19.79	(47) 19.79	(47) 17.63 (185)
Total Hourly Positions	<u>139.39</u>	<u>133.41</u>	<u>133.41</u>	<u>140.61</u>
Community Services & Parks Total	<u>244.76</u>	<u>235.79</u>	<u>230.79</u>	<u>238.99</u>

Notes:

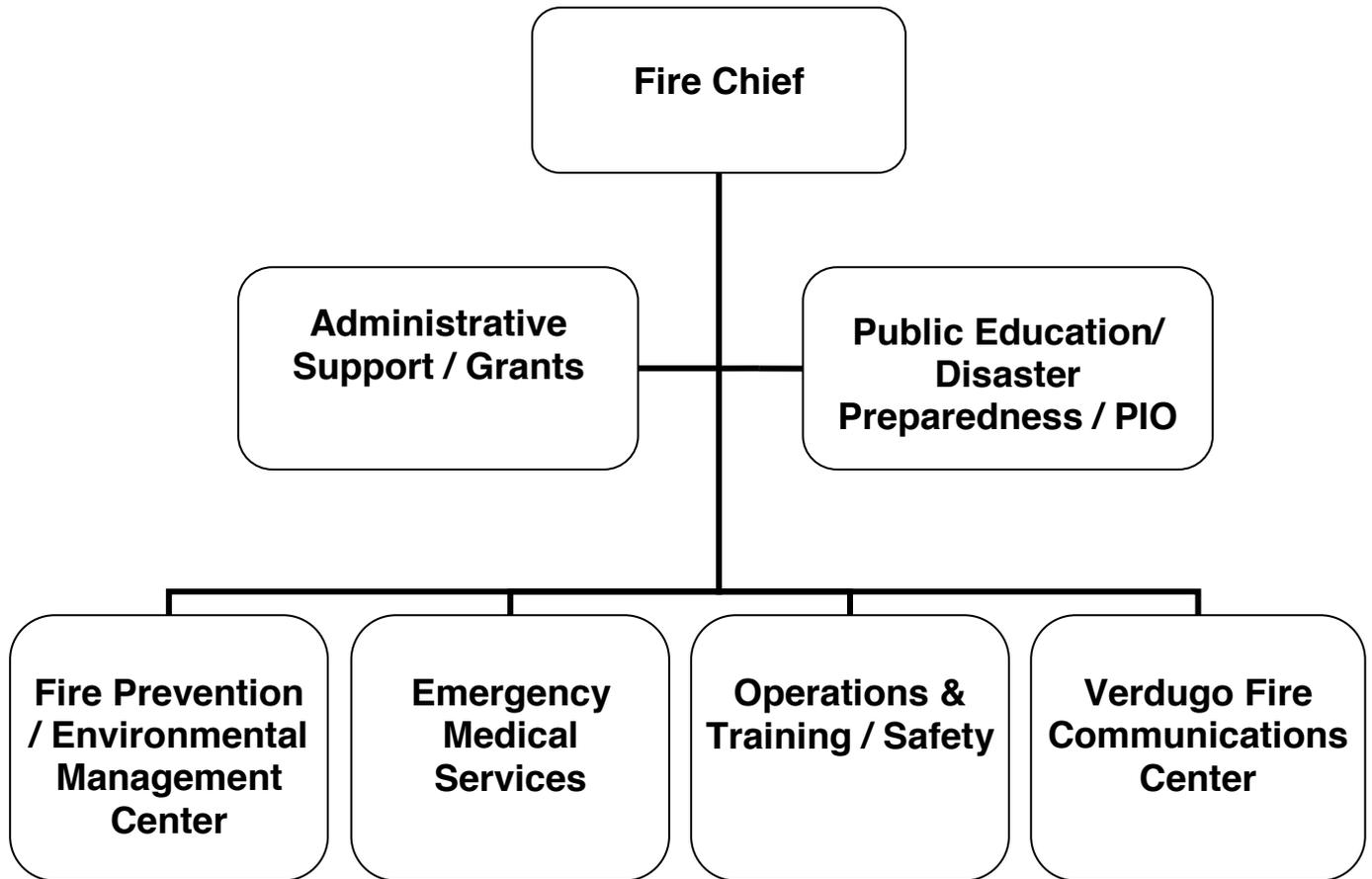
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

** The full-time authorized salaried position count includes three (3) unclassified budgeted positions.

ADOPTED BUDGET 2015-16



FIRE



MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

DEPARTMENT DESCRIPTION

The Fire Department is organized into seven sections:

- 1) Administrative Support/Grants
- 2) Public Education, Disaster Preparedness, and Public Information Officer (PIO)
- 3) Fire Prevention & Environmental Management Center
- 4) Emergency Medical Services (EMS)
- 5) Operations
- 6) Training and Safety
- 7) Verdugo Fire Communications Center

The ***Administrative Support/Grants Section*** is responsible for:

- Business support of all aspects of the Department including personnel management and record-keeping, vendor relationships, section budget oversight, filming permits, and management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, EMS program oversight, records maintenance, and equipment management and research.
- Managing all of the State and Federal homeland security grant applications, purchases, and compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The ***Public Education, Disaster Preparedness and PIO Section*** is responsible for:

- Delivery of fire safety training to schools and community groups. Conducting disaster preparedness and Community Emergency Response Training (CERT) to Glendale residents. Coordinating community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.

The mission of the **Fire Prevention & Environmental Management Center** is to prevent fires, to restore and protect property, to enhance the environment, and to ensure public health, environmental quality, and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conduct technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, the Unified Environmental Management Programs:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous material and waste picked up from incidents.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of 9 engines, 3 trucks, 5 basic life support ambulances, a Type I Hazardous Materials Team, a Type I Heavy Urban Search and Rescue Team, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials

response, urban search and rescue, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.

- Company Inspections - The Operations section performs business and residential fire prevention and vegetation management inspections. The Operations section also conducts comprehensive fire pre-planning for high risk and special hazard properties.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department **Emergency Medical Services** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among the responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, and community outreach events such as sidewalk CPR.

The Training and Safety section provides and documents training of Department personnel in accordance to established policies, procedures, standards, and applicable law to Class 1 standards. This section is also responsible for the management and supervision of the Fire Recruit Academy, the Fire Cadet Program, and the Fire Explorer program. Training and safety also conducts promotional exams, coordinates activities at two Fire training facilities, provides leadership and coordinates with the Glendale Community College Verdugo Fire Academy. This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale training and safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee.

The Verdugo Fire Communications Center (Verdugo) receives emergency calls related to fire and medical incidents from 12 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the twelve cities that it serves.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a goal for FY 2015-16, the Glendale Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

Safe & Healthy Community

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
FIRE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Administration (101-402)	\$ 1,468,870	\$ 1,406,312	\$ 1,411,828	\$ 1,430,194
Operations (101-403)	38,013,226	38,438,026	38,781,186	40,619,471
Training (101-406)*	-	871,578	875,111	923,568
Fire Prevention (101-411)	817,398	1,057,069	1,062,715	1,084,010
Fire Communications (101-415)	776,829	782,189	782,189	782,189
Emergency Services (101-425)	167,115	206,521	207,272	187,629
Total General Fund	\$ 41,243,439	\$ 42,761,695	\$ 43,120,301	\$ 45,027,061
Other Funds				
Fire Grant Fund (265-401)	\$ 507,313	\$ -	\$ 264,517	\$ -
Fire Mutual Aid Fund (266-403)	211,805	125,000	125,000	199,967
Special Events Fund (267-403-00000)	31,465	131,000	131,000	-
Special Events Fund				
Fire Paramedic (267-405)	\$ -	\$ -	\$ -	\$ -
Fire Prevention (267-411)	-	-	-	-
Total Special Events Fund	\$ -	\$ -	\$ -	\$ -
Capital Improvement Fund (401-401)	\$ 34,123	\$ 1,000,000	\$ 1,495,000	\$ 35,000
Hazardous Disposal Fund				
Fire Projects (510-401)	\$ -	\$ -	\$ -	\$ -
Hazardous Disposal Fund (510-421)	1,594,753	1,668,272	1,674,816	1,529,863
Total Hazardous Disposal Fund	\$ 1,594,753	\$ 1,668,272	\$ 1,674,816	\$ 1,529,863
Emergency Medical Services Fund (511-405)	\$ 4,821,000	\$ 6,746,840	\$ 6,759,955	\$ 5,464,093
Fire Communication Fund (701-416)	3,179,800	3,827,896	3,839,340	3,823,476
Total Other Funds	\$ 10,380,259	\$ 13,499,008	\$ 14,289,628	\$ 11,052,399
Department Grand Total	\$ 51,623,698	\$ 56,260,703	\$ 57,409,929	\$ 56,079,460

Notes:

* Effective FY2014-15, Training Section (101-406) added to Fire Department.

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-402**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 711,083	\$ 742,259	\$ 742,259	\$ 734,660
41200	Overtime	6,095	5,000	5,000	5,000
Various	Benefits	206,044	235,566	241,082	221,068
42700, 42702	PERS Retirement	216,720	234,697	234,697	250,560
42701	PERS cost sharing	(18,355)	(23,191)	(23,191)	(23,753)
Salaries & Benefits Total		\$ 1,121,585	\$ 1,194,331	\$ 1,199,847	\$ 1,187,535
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 12,359	\$ 12,000	\$ 12,000	\$ 12,000
43060	Utilities	68,354	61,000	61,000	79,697
43110	Contractual services	21,566	20,895	20,895	20,895
44100	Repairs to equipment	240	200	200	200
44120	Repairs to office equip	1,987	100	100	100
44352	ISD service charge	187,859	50,690	50,690	66,065
44400	Janitorial services	13,182	25,000	25,000	25,000
44450	Postage	758	1,000	1,000	1,000
44550	Travel	1,844	1,100	1,100	1,100
44650	Training	-	1,600	1,600	1,600
44750	Liability Insurance	26,552	28,246	28,246	24,852
44800	Membership & dues	4,493	2,200	2,200	2,200
45050	Periodicals & newspapers	-	50	50	50
45100	Books	-	100	100	100
45150	Furniture & equipment	206	1,000	1,000	1,000
45250	Office supplies	2,252	1,800	1,800	1,800
45350	General supplies	2,009	1,600	1,600	1,600
46900	Business meetings	2,868	2,700	2,700	2,700
47000	Miscellaneous	755	700	700	700
Maintenance & Operation Total		\$ 347,285	\$ 211,981	\$ 211,981	\$ 242,659
TOTAL		\$ 1,468,870	\$ 1,406,312	\$ 1,411,828	\$ 1,430,194

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - OPERATIONS
101-403**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 16,478,369	\$ 18,146,562	\$ 18,146,562	\$ 18,817,951
41200	Overtime	7,040,183	4,134,479	4,134,479	4,224,059
41300	Hourly wages	30,158	-	-	30,720
Various	Benefits	5,397,683	6,262,251	6,419,264	6,464,247
42700, 42702	PERS Retirement	5,731,582	6,534,018	6,534,018	7,244,311
42701	PERS cost sharing	(473,647)	(607,292)	(607,292)	(662,214)
Salaries & Benefits Total		\$ 34,204,327	\$ 34,470,018	\$ 34,627,031	\$ 36,119,074
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 32,785	\$ 23,000	\$ 23,000	\$ 23,000
43060	Utilities	219,312	228,000	228,000	273,808
43110	Contractual services	92,022	111,931	298,078	194,115
44100	Repairs to equipment	21,114	30,000	30,000	30,000
44120	Repairs to office equip	60	500	500	500
44200	Advertising	450	-	-	-
44351	Fleet / equip rental charge	1,600,618	1,808,698	1,808,698	2,043,829
44352	ISD service charge	615,050	588,740	588,740	824,762
44400	Janitorial services	33,631	31,300	31,300	31,300
44450	Postage	1,282	2,500	2,500	2,500
44550	Travel	1,624	3,500	3,500	3,500
44600	Laundry & towel service	18,194	15,000	15,000	15,100
44650	Training	8,509	7,000	7,000	7,000
44750	Liability Insurance	861,881	842,231	842,231	775,233
44800	Membership & dues	455	800	800	800
45100	Books	863	1,000	1,000	1,000
45150	Furniture & equipment	72,696	13,000	13,000	113,000
45200	Maps & blue prints	-	350	350	350
45250	Office supplies	13,968	11,500	11,500	11,500
45300	Small tools	-	500	500	500
45350	General supplies	203,554	134,700	134,700	134,700
45400	Reports & publications	-	300	300	300
46900	Business meetings	7,045	9,500	9,500	9,500
47000	Miscellaneous	3,787	4,100	4,100	4,100
Maintenance & Operation Total		\$ 3,808,899	\$ 3,868,150	\$ 4,054,297	\$ 4,500,397
Capital Outlay					
51000	Capital outlay	\$ -	\$ 99,858	\$ 99,858	\$ -
Capital Outlay Total		\$ -	\$ 99,858	\$ 99,858	\$ -
TOTAL		\$ 38,013,226	\$ 38,438,026	\$ 38,781,186	\$ 40,619,471

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - TRAINING
101-406**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ 375,018	\$ 375,018	\$ 387,935
41200	Overtime	-	113,866	113,866	113,866
41300	Hourly wages	-	48,492	48,492	65,598
Various	Benefits	-	133,281	136,814	134,399
42700, 42702	PERS Retirement	-	130,905	130,905	152,185
42701	PERS cost sharing	-	(13,347)	(13,347)	(15,029)
Salaries & Benefits Total		\$ -	\$ 788,215	\$ 791,748	\$ 838,954
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 34,350	\$ 34,350	\$ 34,350
44100	Repairs to equipment	-	-	-	1,200
44550	Travel	-	500	500	500
44650	Training	-	800	800	1,800
44750	Liability Insurance	-	20,313	20,313	19,064
44800	Membership & dues	-	200	200	200
45100	Books	-	250	250	250
45150	Furniture & equipment	-	14,400	14,400	14,400
45250	Office supplies	-	500	500	800
45350	General supplies	-	11,400	11,400	11,400
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	150	150	150
Maintenance & Operation Total		\$ -	\$ 83,363	\$ 83,363	\$ 84,614
TOTAL		\$ -	\$ 871,578	\$ 875,111	\$ 923,568

Notes:

* Effective FY2014-15, Training Section (101-406) added to Fire Department.

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - FIRE PREVENTION
101-411**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 475,011	\$ 535,687	\$ 535,687	\$ 548,024
41200	Overtime	4,554	10,000	10,000	14,680
41300	Hourly wages	25,414	11,712	11,712	11,712
Various	Benefits	147,373	173,136	178,782	169,315
42700, 42702	PERS Retirement	79,700	96,073	96,073	117,117
42701	PERS cost sharing	(13,309)	(16,505)	(16,505)	(16,816)
Salaries & Benefits Total		\$ 718,744	\$ 810,103	\$ 815,749	\$ 844,032
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	28,034	165,000	165,000	165,000
44100	Repairs to equipment	-	650	650	650
44120	Repairs to office equip	38	750	750	750
44352	ISD service charge	31,764	39,321	39,321	34,102
44450	Postage	6,259	5,125	5,125	5,125
44550	Travel	545	1,150	1,150	1,150
44650	Training	2,974	3,500	3,500	3,500
44750	Liability Insurance	19,701	21,070	21,070	19,301
44800	Membership & dues	2,158	2,000	2,000	2,000
45050	Periodicals & newspapers	-	100	100	100
45100	Books	2,878	1,500	1,500	1,500
45150	Furniture & equipment	385	1,000	1,000	1,000
45200	Maps & blue prints	-	250	250	250
45250	Office supplies	1,991	1,000	1,000	1,000
45300	Small tools	250	250	250	250
45350	General supplies	1,174	3,000	3,000	3,000
46900	Business meetings	475	500	500	500
47000	Miscellaneous	27	600	600	600
Maintenance & Operation Total		\$ 98,654	\$ 246,966	\$ 246,966	\$ 239,978
TOTAL		\$ 817,398	\$ 1,057,069	\$ 1,062,715	\$ 1,084,010

CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - FIRE COMMUNICATIONS
101-415

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 776,829	\$ 782,189	\$ 782,189	\$ 782,189
Maintenance & Operation Total		\$ 776,829	\$ 782,189	\$ 782,189	\$ 782,189
TOTAL		\$ 776,829	\$ 782,189	\$ 782,189	\$ 782,189

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - EMERGENCY SERVICES
101-425**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 69,073	\$ 72,877	\$ 72,877	\$ 77,724
41200	Overtime	802	6,000	6,000	9,032
41300	Hourly wages	6,248	10,980	10,980	14,020
Various	Benefits	21,799	24,419	25,170	25,851
42700, 42702	PERS Retirement	11,178	12,727	12,727	16,238
42701	PERS cost sharing	(2,072)	(2,186)	(2,186)	(2,332)
Salaries & Benefits Total		\$ 107,027	\$ 124,817	\$ 125,568	\$ 140,533
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	260	7,400	7,400	7,400
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equip	-	100	100	100
44200	Advertising	250	2,400	2,400	2,400
44352	ISD service charge	43,556	44,425	44,425	9,810
44450	Postage	290	500	500	500
44550	Travel	-	1,000	1,000	1,000
44650	Training	1,200	2,500	2,500	2,500
44750	Liability Insurance	2,646	3,379	3,379	3,386
44800	Membership & dues	185	500	500	500
45150	Furniture & equipment	115	1,000	1,000	1,000
45200	Maps & blue prints	-	500	500	500
45250	Office supplies	375	5,000	5,000	5,000
45350	General supplies	8,561	8,000	8,000	8,000
46900	Business meetings	1,309	1,000	1,000	1,000
47000	Miscellaneous	1,339	1,000	1,000	1,000
Maintenance & Operation Total		\$ 60,088	\$ 81,704	\$ 81,704	\$ 47,096
TOTAL		\$ 167,115	\$ 206,521	\$ 207,272	\$ 187,629

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE GRANT FUND
265-401**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 72,824	\$ -	\$ -	\$ -
41200	Overtime	49,494	-	111,742	-
41300	Hourly wages	29,534	-	-	-
Various	Benefits	11,264	-	-	-
Salaries & Benefits Total		\$ 163,115	\$ -	\$ 111,742	\$ -
Maintenance & Operation					
44251	Wireless data communication	\$ 2,914	\$ -	\$ -	\$ -
44550	Travel	3,496	-	-	-
44650	Training	3,936	-	-	-
44750	Liability Insurance	4,719	-	-	-
45150	Furniture & equipment	322,147	-	100,000	-
45300	Small tools	950	-	-	-
45350	General supplies	4,364	-	52,775	-
Maintenance & Operation Total		\$ 342,525	\$ -	\$ 152,775	\$ -
Capital Outlay					
51000	Capital outlay	\$ 1,673	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 1,673	\$ -	\$ -	\$ -
TOTAL		\$ 507,313	\$ -	\$ 264,517	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE MUTUAL AID FUND
266-403**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41200 Overtime	\$ 211,805	\$ 105,950	\$ 105,950	\$ 168,550
Various Benefits	-	15,045	15,045	25,754
Salaries & Benefits Total	\$ 211,805	\$ 120,995	\$ 120,995	\$ 194,304
Maintenance & Operation				
44750 Liability Insurance	\$ -	\$ 4,005	\$ 4,005	\$ 5,663
Maintenance & Operation Total	\$ -	\$ 4,005	\$ 4,005	\$ 5,663
TOTAL	\$ 211,805	\$ 125,000	\$ 125,000	\$ 199,967

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND
267-403-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 167	\$ -	\$ -	\$ -
41200	Overtime	23,852	107,593	107,593	-
Various	Benefits	-	15,278	15,278	-
Salaries & Benefits Total		\$ 24,019	\$ 122,871	\$ 122,871	\$ -
Maintenance & Operation					
43150	Cost allocation charge	\$ 7,446	\$ 4,062	\$ 4,062	\$ -
44750	Liability Insurance	-	4,067	4,067	-
Maintenance & Operation Total		\$ 7,446	\$ 8,129	\$ 8,129	\$ -
TOTAL		\$ 31,465	\$ 131,000	\$ 131,000	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-401**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43111	Construction services	\$ 34,048	\$ -	\$ 495,000	\$ -
44760	Regulatory	75	-	-	-
Maintenance & Operation Total		\$ 34,123	\$ -	\$ 495,000	\$ -
Capital Improvement					
52100	Construction	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 35,000
Capital Improvement Total		\$ -	\$ 1,000,000	\$ 1,000,000	\$ 35,000
TOTAL		\$ 34,123	\$ 1,000,000	\$ 1,495,000	\$ 35,000

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND
510-421**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 728,165	\$ 754,934	\$ 754,934	\$ 667,861
41200	Overtime	19,990	12,450	12,450	12,450
Various	Benefits	230,603	241,956	248,500	199,945
42601	PARS supplemental retirement	13,699	13,699	13,699	13,699
42700, 42702	PERS Retirement	119,236	136,549	136,549	143,429
42701	PERS cost sharing	(17,636)	(22,781)	(22,781)	(20,025)
Salaries & Benefits Total		\$ 1,094,058	\$ 1,136,807	\$ 1,143,351	\$ 1,017,359
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,392	\$ 2,000	\$ 2,000	\$ 2,000
43060	Utilities	24,586	31,000	31,000	33,076
43110	Contractual services	162,403	191,676	191,676	208,245
43150	Cost allocation charge	190,104	167,574	167,574	142,352
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	500	500	500
44352	ISD service charge	44,327	42,997	42,997	37,235
44400	Janitorial services	-	250	250	250
44450	Postage	1,748	7,600	7,600	7,600
44550	Travel	-	2,000	2,000	7,832
44600	Laundry & towel service	-	250	250	250
44650	Training	514	3,000	3,000	3,000
44750	Liability Insurance	27,083	29,007	29,007	22,859
44760	Regulatory	8,037	11,000	11,000	11,000
44800	Membership & dues	100	1,500	1,500	1,500
45050	Periodicals & newspapers	233	400	400	400
45100	Books	-	1,000	1,000	1,000
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	1,091	2,000	2,000	2,000
45300	Small tools	100	100	100	100
45350	General supplies	13,139	19,755	19,755	19,755
45450	Printing and graphics	-	1,000	1,000	1,000
46000	Depreciation	9,466	6,306	6,306	-
46500	Uncollectible accounts	14,030	7,500	7,500	7,500
46900	Business meetings	274	800	800	800
47000	Miscellaneous	68	500	500	500
Maintenance & Operation Total		\$ 500,695	\$ 531,465	\$ 531,465	\$ 512,504
TOTAL		\$ 1,594,753	\$ 1,668,272	\$ 1,674,816	\$ 1,529,863

**CITY OF GLENDALE
FIRE DEPARTMENT
EMERGENCY MEDICAL SERVICES FUND
511-405**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 646,639	\$ 582,468	\$ 582,468	\$ 740,424
41200	Overtime	494,703	671,348	671,348	692,856
41300	Hourly wages	1,080,277	1,249,622	1,249,622	1,308,257
Various	Benefits	256,954	429,343	442,458	364,702
42601	PARS supplemental retirement	6,222	6,222	6,222	6,222
42700, 42702	PERS Retirement	285,691	375,658	375,658	494,497
42701	PERS cost sharing	(33,057)	(55,259)	(55,259)	(61,563)
Salaries & Benefits Total		\$ 2,737,428	\$ 3,259,402	\$ 3,272,517	\$ 3,545,395
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 25,000	\$ 25,000	\$ 5,000
43110	Contractual services	488,328	516,446	516,446	499,536
43150	Cost allocation charge	372,060	176,660	176,660	167,341
44100	Repairs to equipment	19,883	20,000	20,000	21,000
44351	Fleet / equip rental charge	644,963	558,047	558,047	517,380
44352	ISD service charge	115,693	156,850	156,850	82,967
44400	Janitorial services	-	50	50	50
44450	Postage	181	43,000	43,000	23,000
44550	Travel	3,171	5,000	5,000	2,500
44650	Training	14,283	40,000	40,000	70,200
44700	Computer software	496	18,000	18,000	1,000
44750	Liability Insurance	78,670	94,631	94,631	92,114
44751	Insurance/surety bond premium	2,890	-	-	-
44760	Regulatory	6,784	15,404	15,404	8,000
44800	Membership & dues	155	600	600	200
45150	Furniture & equipment	-	3,000	3,000	25,665
45250	Office supplies	2,794	12,000	12,000	10,000
45350	General supplies	305,909	255,000	255,000	357,495
45450	Printing and graphics	-	14,000	14,000	4,000
46500	Uncollectible accounts	246	1,500,000	1,500,000	2,000
46900	Business meetings	886	1,000	1,000	1,500
47000	Miscellaneous	26,180	32,750	25,771	27,750
Maintenance & Operation Total		\$ 2,083,572	\$ 3,487,438	\$ 3,480,459	\$ 1,918,698
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 6,979	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 6,979	\$ -
TOTAL		\$ 4,821,000	\$ 6,746,840	\$ 6,759,955	\$ 5,464,093

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND
701-416**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,206,933	\$ 1,467,190	\$ 1,467,190	\$ 1,497,733
41200	Overtime	368,408	361,160	361,160	361,160
41300	Hourly wages	47,214	25,025	25,025	6,500
Various	Benefits	315,415	393,169	404,613	449,006
42700, 42702	PERS Retirement	203,245	262,079	262,079	313,927
42701	PERS cost sharing	(30,768)	(45,023)	(45,023)	(45,076)
Salaries & Benefits Total		\$ 2,110,445	\$ 2,463,600	\$ 2,475,044	\$ 2,583,250
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	26,556	28,395	28,395	30,553
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	89,277	157,836	157,836	232,146
43114	City grant match	48,028	-	-	-
43150	Cost allocation charge	205,325	176,613	176,613	184,148
44100	Repairs to equipment	-	5,672	5,672	5,800
44120	Repairs to office equip	-	200	200	200
44250	Data communication	36,147	31,823	31,823	31,823
44300	Telephone	184	10,450	10,450	1,000
44352	ISD service charge	131,475	106,969	106,969	84,282
44400	Janitorial services	-	2,636	2,636	2,700
44450	Postage	28	25	25	30
44550	Travel	698	8,000	8,000	13,000
44600	Laundry & towel service	-	100	100	100
44650	Training	3,214	7,500	7,500	10,500
44700	Computer software	75,997	88,577	88,577	92,233
44750	Liability Insurance	58,737	70,058	70,058	62,677
44751	Insurance/surety bond premium	2,890	-	-	-
44800	Membership & dues	444	950	950	1,050
45050	Periodicals & newspapers	-	25	25	25
45100	Books	41	100	100	100
45150	Furniture & equipment	458	6,000	6,000	6,000
45170	Computer hardware	447	10,000	10,000	10,000
45200	Maps & blue prints	-	175	175	200
45250	Office supplies	5,576	6,000	6,000	11,000
45300	Small tools	100	300	300	300
45350	General supplies	496	4,000	4,000	4,000
45400	Reports & publications	-	258	258	300
45450	Printing and graphics	-	600	600	600
46000	Depreciation	221,067	388,774	388,774	261,299
46900	Business meetings	406	1,600	1,600	1,500
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 1,047,750	\$ 1,259,296	\$ 1,259,296	\$ 1,193,226
Capital Improvement					
59999	Asset capitalization	\$ (43,275)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (43,275)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 64,880	\$ 105,000	\$ 105,000	\$ 47,000
Capital Outlay Total		\$ 64,880	\$ 105,000	\$ 105,000	\$ 47,000
TOTAL		\$ 3,179,800	\$ 3,827,896	\$ 3,839,340	\$ 3,823,476

**CITY OF GLENDALE
FIRE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16				
<u>Salaried Positions</u>								
Administrative Assistant	-	1.00	1.00	-				
Deputy Fire Chief	1.00	1.00	1.00	1.00				
Emergency Med Tech Coordinator	1.00	1.00	1.00	1.00				
Emergency Services Coordinator	1.00	1.00	1.00	1.00				
Environmental Mgmt Coordinator	1.00	1.00	-	-				
Exec Adminis/Verdugo Fire Comm	1.00	1.00	1.00	1.00				
Fire Battalion Chief	6.00	6.00	6.00	6.00				
Fire Captain	38.00	38.00	38.00	38.00				
Fire Chief	1.00	1.00	1.00	1.00				
Fire Comm. Operator (42 Hour)	13.00	13.00	13.00	14.00				
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00				
Fire Comm. Supervisor	-	1.00	1.00	-				
Fire Engineer	36.00	36.00	36.00	36.00				
Fire Environmental Specialist	2.00	2.00	2.00	2.00				
Fire Marshal	1.00	1.00	1.00	1.00				
Fire Prevention Coordinator	1.00	1.00	1.00	1.00				
Fire Protection Engineer II	1.00	1.00	1.00	1.00				
Firefighter	75.00	81.00	81.00	81.00				
Neighborhood Services Field Rep.	1.00	1.00	1.00	1.00				
Office Services Specialist II	-	1.00	1.00	-				
Plan Checker	3.00	3.00	3.00	3.00				
Public Safety Business Administrator				1.00				
Public Safety Business Assistant I	3.00	1.00	1.00	3.00				
Public Safety Business Assistant II	1.00	-	-	1.00				
Public Safety Business Coordinator	1.00	1.00	1.00	1.00				
Public Safety Business Specialist	2.00	2.00	2.00	1.00				
Sr. Administrative Analyst	-	-	-	-				
Sr. Fire Environmental Specialist	3.00	3.00	3.00	3.00				
Sr. Office Services Specialist	-	1.00	1.00	-				
Storekeeper	1.00	1.00	1.00	1.00				
Systems Analyst	1.00	1.00	1.00	1.00				
Total Salaried Positions	<u>199.00</u>	<u>206.00</u>	<u>205.00</u>	<u>205.00</u>				
<u>Hourly Positions</u>								
Ambulance Operator	38.00	(60)	38.00	(60)	38.00	(60)	37.47	(60)
City Resource Specialist	0.46	(1)	-	-	-	-	-	-
Fire Cadet	1.73	(6)	1.73	(6)	1.73	(6)	2.35	(9)
Fire Communications Operator	0.37	(1)	0.37	(1)	0.37	(1)	0.10	(1)
Hourly City Worker	0.15	(1)	0.48	(2)	0.48	(2)	0.48	(2)
Plan Checker	0.23	(1)	-	-	-	-	-	-
Total Hourly Positions	<u>40.94</u>		<u>40.58</u>		<u>40.58</u>		<u>40.40</u>	
Fire Total	<u>239.94</u>		<u>246.58</u>		<u>245.58</u>		<u>245.40</u>	

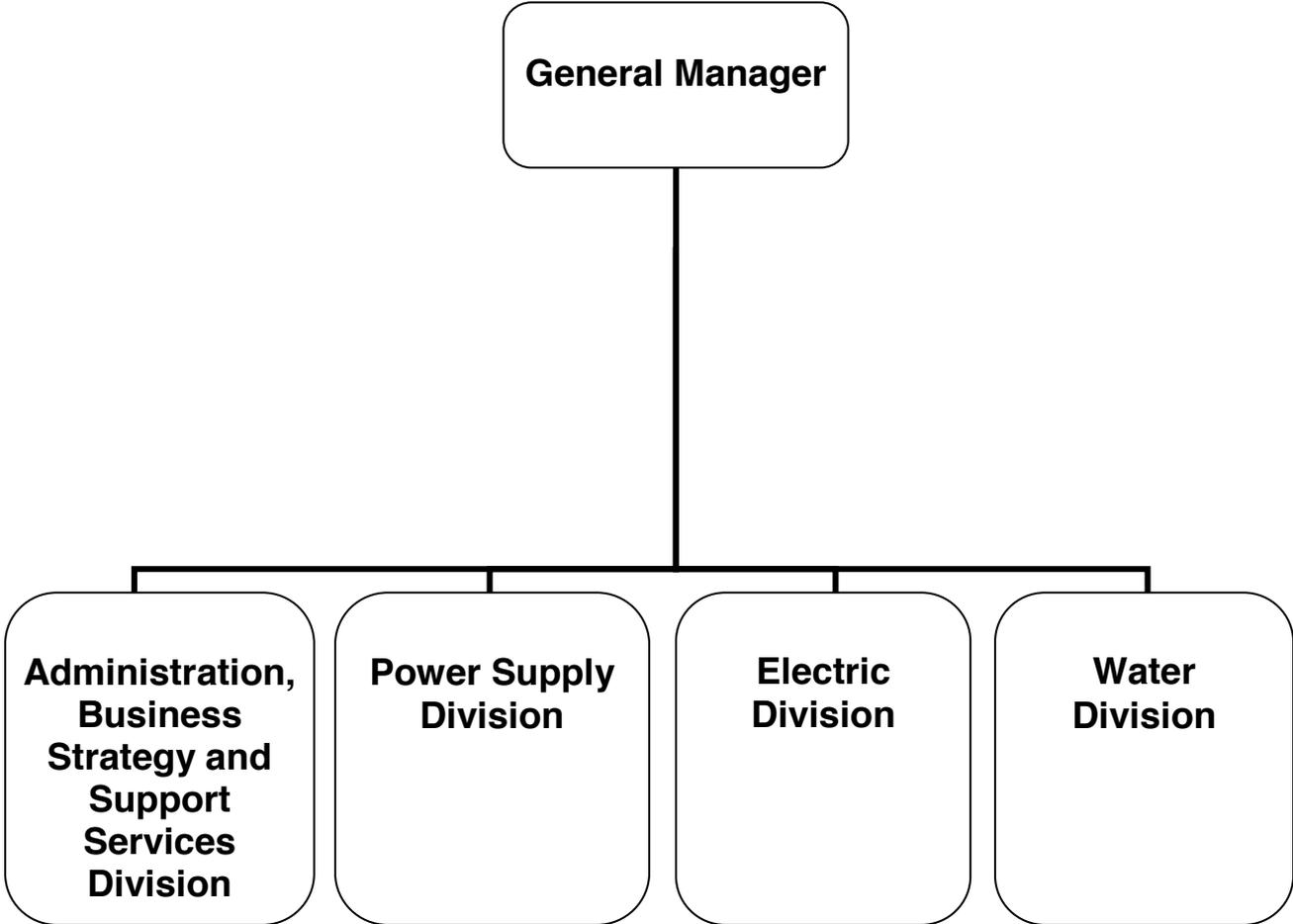
Note:

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



GLENDALE WATER & POWER



MISSION STATEMENT

Glendale Water & Power (GWP) provides customers with reliable and sustainable water and power services that are cost effective and innovative. This vision is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and the future.

DEPARTMENT DESCRIPTION

GWP consists of four divisions:

- Administrative Services
- Electrical Services
- Water Services
- Power Supply and Management

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in GWP's operation include:

Electric and Power Services - Provide safe, reliable, sustainable and affordable electric service by integrating a resource portfolio that meets regulatory requirements and local needs and making continuous improvements in the local delivery system.

Water Supply - Provide water services that meet or exceed the regulatory water quality requirements while optimizing the local production of water resources and the efficiency of water use.

Customer Service - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers.

Rates - Achieve water and electric rates that are at the median of comparable utilities in Southern California.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force – Through succession planning, develop, retain and promote highly skilled, dedicated, and customer-focused work force.

Utility Modernization - Develop new and improve existing programs, systems and technologies to reduce GWP's costs, enhance customer service and increase operational effectiveness.

Legislation & Regulation - Influence local, state, and federal legislation and regulations to benefit the customers and GWP's efficient operation.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Glendale Water & Power is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing competitive and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

Economic Vibrancy

GWP received rate relief for the Electric System with a Council approved five year rate plan that enabled the Electric System to issue \$60 million in Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Water System also obtained approval for a multi-year rate plan which continues the current financial plan to replenish cash reserves to Council approved levels, complete the bond funded capital improvement plan and to provide a platform for establishing a pay-as-you-go model for future capital improvements

Informed & Engaged Community

GWP has changed the way the utility shares information and engages the community regarding important issues. Recent illustrative examples include significant outreach related to the current drought and mandated water use cutbacks by the State: GWP performed extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

Infrastructure & Mobility

GWP strives to continue providing reliable services as measured by:

- Minimizing the total number of preventable outages to 25 per year.
- Developing and updating the long term plan to upgrade aged infrastructure that reflects the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Providing safe water that meets or exceeds mandated water quality standards.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Electric Public Benefit Fund (290-901)	\$ 5,324,626	\$ 6,044,007	\$ 6,046,609	\$ 6,420,598
Electric Utility				
Electric Operation Fund¹				
GWP Administration (551-911)	\$ -	\$ -	\$ 18,011	\$ -
Customer Services (551-971)	-	-	31,355	-
Total Electric Operation Fund	\$ -	\$ -	\$ 49,366	\$ -
Electric Works Revenue Fund				
GWP Administration (552-911)	\$ 53,262,642	\$ 54,473,397	\$ 54,473,787	\$ 54,692,990
Power Management (552-921)	119,761,585	113,518,387	127,591,236	146,102,634
Electric Wholesale (552-922) ²	-	22,000,000	8,000,000	-
Electric Services (552-931)	26,886,313	29,105,478	29,196,347	29,197,360
Customer Services (552-971)	4,521,365	5,747,863	5,747,863	3,550,278
Total Electric Works Revenue Fund	\$ 204,431,905	\$ 224,845,125	\$ 225,009,233	\$ 233,543,262
Electric Depreciation Fund³				
GWP Administration (553-911)	\$ (5,395,717)	\$ 1,745,722	\$ 1,745,722	\$ 487,006
Power Management (553-921)	801,217	19,869,879	20,747,579	19,748,503
Electric Services (553-931)	4,594,500	38,990,710	41,969,410	8,329,729
Total Electric Depreciation Fund	\$ -	\$ 60,606,311	\$ 64,462,711	\$ 28,565,238
Electric-SCAQMD State Sales Fund (554-921)	\$ -	\$ -	\$ -	\$ -
Electric Customer Paid Capital Fund (555-931) ⁴	-	3,365,341	3,365,341	2,854,422
Energy Cost Adjustment Charge Fund (556-921) ⁵	11,233,456	-	-	-
Regulatory Adjustment Charge Fund (557-921) ⁵	(162,712)	-	-	-
Total Electric Utility	\$ 215,502,649	\$ 288,816,777	\$ 292,886,651	\$ 264,962,922
Water Utility				
Water Works Revenue Fund				
GWP Administration (572-911)	\$ 8,981,817	\$ 8,768,802	\$ 8,769,012	\$ 8,991,208
Water Services (572-951)	36,317,880	35,462,129	35,733,601	38,553,383
Customer Services (572-971)	2,282,280	2,750,032	2,750,032	1,805,530
Total Water Works Revenue Fund	\$ 47,581,978	\$ 46,980,963	\$ 47,252,645	\$ 49,350,121
Water Depreciation Fund³				
GWP Administration (573-911)	\$ (11,679,623)	\$ 821,516	\$ 821,516	\$ 250,882
Water Services (573-951)	11,679,623	28,567,446	28,567,446	11,201,854
Total Water Depreciation Fund	\$ -	\$ 29,388,962	\$ 29,388,962	\$ 11,452,736
Water Customer Paid Capital (575-951) ⁴	\$ -	\$ 1,940,731	\$ 1,940,731	\$ 1,610,567
Total Water Utility	\$ 47,581,978	\$ 78,310,656	\$ 78,582,338	\$ 62,413,424
Department Grand Total	\$ 268,409,253	\$ 373,171,440	\$ 377,515,598	\$ 333,796,944

Notes:

¹ Detail worksheets for fund 551 are not included in this section since Fund 551 is offset by the allocation account 70060.

² Effective 7/1/14, new Org Electric Wholesale (922) was created.

³ Effective FY 2014-15, the appropriation for GWP capital projects captures the full cost of multi-year projects whereas the FY 2014-15 Summary of Projects reflects the project budget applicable to that fiscal year.

⁴ Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575) were created.

⁵ Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS
 290-901**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 216,025	\$ 310,573	\$ 310,573	\$ 302,984
41200	Overtime	26	4,000	4,000	4,000
41300	Hourly wages	42,330	33,150	33,150	21,250
Various	Benefits	82,377	104,258	106,860	111,047
42700, 42702	PERS Retirement	41,338	59,923	59,923	67,392
42701	PERS cost sharing	(6,908)	(10,296)	(10,296)	(9,680)
Salaries & Benefits Total		\$ 375,188	\$ 501,608	\$ 504,210	\$ 496,993
Maintenance & Operation					
43110	Contractual services	\$ 882,949	\$ 1,784,145	\$ 1,784,145	\$ 1,557,205
43150	Cost allocation charge	54,571	83,054	83,054	69,708
44352	ISD service charge	32,959	30,711	30,711	5,879
44450	Postage	4,147	10,000	10,000	5,000
44550	Travel	-	7,100	7,100	7,100
44650	Training	2,517	1,500	1,500	1,500
44750	Liability Insurance	9,353	13,145	13,145	11,028
45250	Office supplies	-	2,000	2,000	2,000
45512	Public benefit programs	3,436,773	3,574,744	3,574,744	4,228,185
45610	Section overhead	37,181	-	-	-
46500	Uncollectible accounts	6,669	25,000	25,000	25,000
46900	Business meetings	35	1,000	1,000	1,000
47000	Miscellaneous	482,284	10,000	10,000	10,000
Maintenance & Operation Total		\$ 4,949,439	\$ 5,542,399	\$ 5,542,399	\$ 5,923,605
TOTAL		\$ 5,324,626	\$ 6,044,007	\$ 6,046,609	\$ 6,420,598

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION
 552-911**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
Various	Benefits	-	-	390	-
Salaries & Benefits Total		\$ -	\$ -	\$ 390	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 559,511	\$ 75,000	\$ 75,000	\$ 100,000
44200	Advertising	1,473	-	-	-
46000	Depreciation	26,263,543	25,543,897	25,543,897	26,525,290
47050	Interest on bonds	5,831,114	8,497,500	8,497,500	7,960,700
Maintenance & Operation Total		\$ 32,655,642	\$ 34,116,397	\$ 34,116,397	\$ 34,585,990
Transfers					
48010	Transfer-General Fund	\$ 20,607,000	\$ 20,357,000	\$ 20,357,000	\$ 20,107,000
Transfers Total		\$ 20,607,000	\$ 20,357,000	\$ 20,357,000	\$ 20,107,000
TOTAL		\$ 53,262,642	\$ 54,473,397	\$ 54,473,787	\$ 54,692,990

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT
552-921**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 5,284,172	\$ 5,678,284	\$ 5,678,284	\$ 5,516,238
41200	Overtime	384,457	255,000	255,000	245,000
41300	Hourly wages	123,135	210,957	210,957	75,801
Various	Benefits	1,311,640	1,572,296	1,620,145	1,568,984
42700, 42702	PERS Retirement	854,015	1,013,390	1,013,390	1,150,952
42701	PERS cost sharing	(87,048)	(95,981)	(95,981)	(84,926)
42799	Salary charges in (out)	-	(145,792)	(145,792)	(481,170)
Salaries & Benefits Total		\$ 7,870,372	\$ 8,488,154	\$ 8,536,003	\$ 7,990,879
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 16,491	\$ 52,500	\$ 52,500	\$ 15,000
43060	Utilities	1,752,187	1,866,004	1,866,004	1,866,000
43070	Lease payments	8,942	22,000	22,000	-
43090	Equipment usage	6,322	38,400	38,400	38,400
43110	Contractual services	3,249,403	9,280,553	9,305,553	8,991,905
44100	Repairs to equipment	969,005	1,100,000	1,100,000	426,000
44120	Repairs to office equip	20	1,000	1,000	1,000
44250	Data communication	2,032	1,500	1,500	1,500
44300	Telephone	-	500	500	500
44400	Janitorial services	26,029	28,000	28,000	28,000
44450	Postage	2,630	2,500	2,500	2,400
44550	Travel	10,423	15,000	15,000	27,310
44600	Laundry & towel service	12,226	10,000	10,000	10,000
44650	Training	13,267	5,000	5,000	22,018
44700	Computer software	57,021	10,000	10,000	100,000
44750	Liability Insurance	209,653	232,254	232,254	196,125
44760	Regulatory	286,894	2,552,000	2,552,000	1,808,000
44761	RAC variance	162,712	-	-	-
44800	Membership & dues	388	21,200	21,200	10,200
45050	Periodicals & newspapers	26,352	12,000	12,000	12,000
45100	Books	104	1,100	1,100	700
45150	Furniture & equipment	-	300	300	300
45200	Maps & blue prints	-	2,000	2,000	-
45250	Office supplies	11,670	7,400	7,400	12,400
45300	Small tools	-	15,000	15,000	15,000
45350	General supplies	475,403	495,700	495,700	843,700
45501	Fuel-landfill gas	7,337,149	2,472,900	2,472,900	2,472,900
45502	Fuel-natural gas	14,715,817	11,718,735	11,718,735	13,525,259
45509	ECAC variance	(11,233,456)	-	-	-
45510	Purchased power	87,844,792	67,826,628	81,826,628	100,899,137
45511	Hedging costs	352,743	1,600,000	1,600,000	400,000
45600	A & G overhead	4,150,691	3,893,559	3,893,559	4,640,351
46001	Gas depletion	1,421,182	1,741,000	1,741,000	1,741,000
46900	Business meetings	1,492	1,500	1,500	1,500
47000	Miscellaneous	1,735	4,000	4,000	3,150
47010	Discount earned & lost	(108)	-	-	-
Maintenance & Operation Total		\$ 111,891,213	\$ 105,030,233	\$ 119,055,233	\$ 138,111,755
TOTAL		\$ 119,761,585	\$ 113,518,387	\$ 127,591,236	\$ 146,102,634

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - ELECTRIC WHOLESALE
 552-922**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45502 Fuel-natural gas	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -
45510 Purchased power	-	20,000,000	6,000,000	-
Maintenance & Operation Total	\$ -	\$ 22,000,000	\$ 8,000,000	\$ -
TOTAL	\$ -	\$ 22,000,000	\$ 8,000,000	\$ -

Notes:

* Effective 7/1/14, new Org Electric Wholesale (922) was created.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES
 552-931**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 8,570,178	\$ 10,458,843	\$ 10,458,843	\$ 10,437,019
41200	Overtime	562,963	550,000	550,000	940,250
41300	Hourly wages	101,557	57,126	57,126	121,801
Various	Benefits	2,274,948	2,640,343	2,731,212	2,949,739
42601	PARS supplemental retirement	716,508	716,508	716,508	714,024
42700, 42702	PERS Retirement	1,624,110	1,816,373	1,816,373	2,188,884
42701	PERS cost sharing	(132,670)	(154,519)	(154,519)	(145,766)
42799	Salary charges in (out)	-	(3,017,754)	(3,017,754)	(3,231,137)
Salaries & Benefits Total		\$ 13,717,594	\$ 13,066,920	\$ 13,157,789	\$ 13,974,814
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 43,247	\$ 111,500	\$ 111,500	\$ 25,000
43060	Utilities	127,383	162,000	162,000	158,000
43070	Lease payments	-	38,500	38,500	6,000
43080	Rent	-	54,000	54,000	-
43090	Equipment usage	965,083	452,151	452,151	455,555
43110	Contractual services	1,591,650	2,628,811	2,628,811	1,730,400
43111	Construction services	-	295,000	295,000	20,000
43150	Cost allocation charge	3,663,708	3,760,442	3,760,442	3,572,549
44100	Repairs to equipment	32,383	98,000	98,000	75,000
44120	Repairs to office equip	727	3,000	3,000	3,000
44250	Data communication	113	-	-	-
44300	Telephone	17,345	31,400	31,400	20,000
44400	Janitorial services	7,748	21,000	21,000	15,000
44450	Postage	2,305	4,550	4,550	4,000
44550	Travel	19,840	61,063	61,063	68,449
44600	Laundry & towel service	767	-	-	1,000
44650	Training	32,504	18,000	18,000	70,575
44700	Computer software	2,165	1,300	1,300	2,000
44750	Liability Insurance	334,034	418,294	418,294	387,366
44760	Regulatory	71,485	65,000	65,000	68,200
44800	Membership & dues	72,474	75,000	75,000	76,500
45100	Books	806	100	100	10,100
45150	Furniture & equipment	23,041	7,500	7,500	7,500
45170	Computer hardware	-	-	-	58,500
45200	Maps & blue prints	1,117	100	100	100
45250	Office supplies	18,481	15,000	15,000	20,000
45300	Small tools	64,290	55,000	55,000	55,000
45350	General supplies	781,194	1,000,000	1,000,000	809,500
45400	Reports & publications	50	-	-	5,000
45450	Printing and graphics	255	-	-	-
45504	Fuel - diesel gas	-	1,000	1,000	-
45600	A & G overhead	5,786,113	6,654,397	6,654,397	7,492,202
45610	Section overhead	17,607	-	-	-
45622	Customer services allocation	222	-	-	-
45623	General plant allocation	(0)	-	-	-
46900	Business meetings	202	5,600	5,600	5,600
47000	Miscellaneous	6,758	850	850	450
47010	Discount earned & lost	(63)	-	-	-
Maintenance & Operation Total		\$ 13,685,036	\$ 16,038,558	\$ 16,038,558	\$ 15,222,546
Allocation Offset		\$ (516,317)	\$ -	\$ -	\$ -
TOTAL		\$ 26,886,313	\$ 29,105,478	\$ 29,196,347	\$ 29,197,360

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES
552-971

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45610 Section overhead	\$ 7,160	\$ -	\$ -	\$ -
45622 Customer services allocation	4,514,206	5,747,863	5,747,863	3,550,278
Maintenance & Operation Total	\$ 4,521,365	\$ 5,747,863	\$ 5,747,863	\$ 3,550,278
TOTAL	\$ 4,521,365	\$ 5,747,863	\$ 5,747,863	\$ 3,550,278

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION
 553-911**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45623 General plant allocation	\$ 109,882	\$ 1,745,722	\$ 1,745,722	\$ 487,006
Maintenance & Operation Total	\$ 109,882	\$ 1,745,722	\$ 1,745,722	\$ 487,006
Capital Improvement				
59999 Asset capitalization	\$ (5,505,599)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (5,505,599)	\$ -	\$ -	\$ -
TOTAL	\$ (5,395,717)	\$ 1,745,722	\$ 1,745,722	\$ 487,006

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT
 553-921**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 18,675	\$ -
42799	Salary charges in (out)	-	145,792	145,792	481,170
Salaries & Benefits Total		\$ -	\$ 145,792	\$ 164,467	\$ 481,170
Maintenance & Operation					
43110	Contractual services	\$ 671,619	\$ 3,243,600	\$ 3,930,647	\$ 8,580,000
43111	Construction services	-	12,705,400	13,150,000	8,491,100
44100	Repairs to equipment	-	2,477,300	2,312,128	-
45350	General supplies	158	-	-	522,323
45600	A & G overhead	-	70,952	84,772	294,910
45621	Employee benefit overhead	-	-	8,777	-
47050	Interest on bonds	-	750,000	750,000	750,000
47059	Capitalized interest-water 08	96,009	-	-	-
Maintenance & Operation Total		\$ 767,786	\$ 19,247,252	\$ 20,236,324	\$ 18,638,333
Capital Improvement					
51200	Other improvements	\$ -	\$ 476,835	\$ 346,788	\$ -
51800	Mobile equipment	33,431	-	-	-
Capital Improvement Total		\$ 33,431	\$ 476,835	\$ 346,788	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 629,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 629,000
TOTAL		\$ 801,217	\$ 19,869,879	\$ 20,747,579	\$ 19,748,503

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES
 553-931**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,098,545	\$ -	\$ -	\$ -
41200	Overtime	67,809	41,779	41,779	56,544
41300	Hourly wages	410	-	-	-
Various	Benefits	76,836	2,238	2,238	3,155
42799	Salary charges in (out)	-	1,631,514	1,631,514	2,132,643
Salaries & Benefits Total		\$ 1,243,599	\$ 1,675,531	\$ 1,675,531	\$ 2,192,342
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 116	\$ -	\$ -	\$ -
43090	Equipment usage	219,241	259,193	259,193	207,245
43110	Contractual services	645,529	4,636,000	4,636,000	396,000
43111	Construction services	42,192	16,280,000	19,258,700	70,000
44100	Repairs to equipment	-	-	-	147,582
44750	Liability Insurance	42,238	1,580	1,580	1,900
44760	Regulatory	816	50,000	50,000	5,000
45150	Furniture & equipment	9,941	-	-	-
45350	General supplies	730,277	5,367,268	5,365,268	1,513,960
45450	Printing and graphics	-	6,000	6,000	2,000
45512	Public benefit programs	4,000	-	-	-
45600	A & G overhead	839,815	794,004	794,004	1,151,000
45621	Employee benefit overhead	516,317	-	-	-
47050	Interest on bonds	-	2,665,100	2,665,100	2,188,200
47059	Capitalized interest-water 08	197,359	-	-	-
Maintenance & Operation Total		\$ 3,247,840	\$ 30,059,145	\$ 33,035,845	\$ 5,682,887
Capital Improvement					
51200	Other improvements	\$ -	\$ 7,222,284	\$ 7,222,284	\$ -
51250	Equipment	40,924	33,750	35,750	-
Capital Improvement Total		\$ 40,924	\$ 7,256,034	\$ 7,258,034	\$ -
Capital Outlay					
51000	Capital outlay	\$ 62,137	\$ -	\$ -	\$ 454,500
Capital Outlay Total		\$ 62,137	\$ -	\$ -	\$ 454,500
TOTAL		\$ 4,594,500	\$ 38,990,710	\$ 41,969,410	\$ 8,329,729

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC CUSTOMER PAID CAPITAL FUND - ELECTRIC SERVICES
 555-931**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 42,732	\$ -	\$ -	\$ -
41200	Overtime	12,776	46,208	46,208	46,374
41300	Hourly wages	43	-	-	-
Various	Benefits	3,543	2,471	2,471	2,588
42799	Salary charges in (out)	-	1,386,240	1,386,240	1,031,494
Salaries & Benefits Total		\$ 59,094	\$ 1,434,919	\$ 1,434,919	\$ 1,080,456
Maintenance & Operation					
43090	Equipment usage	\$ 6,373	\$ 231,040	\$ 231,040	\$ 117,201
43110	Contractual services	154	150,000	150,000	150,000
43111	Construction services	-	60,000	60,000	60,000
44750	Liability Insurance	2,011	1,746	1,746	1,559
44760	Regulatory	-	3,000	3,000	3,000
45350	General supplies	16,117	810,000	810,000	810,000
45600	A & G overhead	31,700	674,636	674,636	632,206
Maintenance & Operation Total		\$ 56,355	\$ 1,930,422	\$ 1,930,422	\$ 1,773,966
Capital Improvement					
59999	Asset capitalization	\$ (115,448)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (115,448)	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ 3,365,341	\$ 3,365,341	\$ 2,854,422

Notes:

* Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575)

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ENERGY COST ADJUSTMENT CHARGE FUND - POWER MANAGEMENT
 556-921**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45509 ECAC variance	\$ 11,233,456	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 11,233,456	\$ -	\$ -	\$ -
TOTAL	\$ 11,233,456	\$ -	\$ -	\$ -

Notes:

* Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 REGULATORY ADJUSTMENT CHARGE FUND - POWER MANAGEMENT
 557-921**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
44761 RAC variance	\$ (162,712)	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ (162,712)	\$ -	\$ -	\$ -
TOTAL	\$ (162,712)	\$ -	\$ -	\$ -

Notes:

* Effective 9/1/13, new funds Energy Cost Adjustment Charge (556) and Regulatory Adjustment Charge (557) were created.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION
 572-911**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
Various	Benefits	-	-	210	-
Salaries & Benefits Total		\$ -	\$ -	\$ 210	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 11,116	\$ 50,000	\$ 50,000	\$ 50,000
44750	Liability Insurance	1,000,000	-	-	-
46000	Depreciation	5,402,101	5,254,502	5,254,502	5,513,208
47050	Interest on bonds	2,568,601	3,464,300	3,464,300	3,428,000
Maintenance & Operation Total		\$ 8,981,817	\$ 8,768,802	\$ 8,768,802	\$ 8,991,208
TOTAL		\$ 8,981,817	\$ 8,768,802	\$ 8,769,012	\$ 8,991,208

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - WATER SERVICES
 572-951**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 3,809,672	\$ 4,644,235	\$ 4,644,235	\$ 4,859,220
41200	Overtime	291,980	118,077	118,077	323,300
41300	Hourly wages	196,190	52,008	52,008	94,484
Various	Benefits	1,282,665	1,407,084	1,451,056	1,549,071
42601	PARS supplemental retirement	108,652	108,652	108,652	108,577
42700, 42702	PERS Retirement	670,038	811,633	811,633	1,013,729
42701	PERS cost sharing	(73,868)	(81,770)	(81,770)	(90,357)
42799	Salary charges in (out)	-	(1,714,306)	(1,714,306)	(1,097,815)
Salaries & Benefits Total		\$ 6,285,330	\$ 5,345,613	\$ 5,389,585	\$ 6,760,209
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 115,923	\$ 414,900	\$ 414,900	\$ 62,446
43060	Utilities	2,784,708	3,331,426	3,331,426	3,290,000
43090	Equipment usage	311,338	240,413	240,413	368,885
43110	Contractual services	1,432,976	2,189,746	2,417,246	1,604,333
43111	Construction services	34,208	30,000	30,000	30,000
44100	Repairs to equipment	60,229	278,700	278,700	229,200
44120	Repairs to office equip	45	2,000	2,000	-
44250	Data communication	-	4,300	4,300	4,300
44300	Telephone	823	1,600	1,600	-
44350	Vehicle maintenance	233	-	-	-
44400	Janitorial services	6,326	3,500	3,500	1,500
44450	Postage	2,573	4,020	4,020	4,230
44550	Travel	2,859	-	-	8,740
44600	Laundry & towel service	778	100	100	17,000
44650	Training	34,617	61,390	61,390	36,870
44700	Computer software	31,772	62,500	62,500	44,500
44750	Liability Insurance	155,581	181,984	181,984	177,308
44760	Regulatory	133,436	213,900	213,900	141,300
44800	Membership & dues	29,694	39,500	39,500	38,900
45100	Books	1,170	2,000	2,000	800
45150	Furniture & equipment	-	1,000	1,000	500
45170	Computer hardware	-	2,000	2,000	9,500
45250	Office supplies	6,361	3,050	3,050	4,200
45300	Small tools	8,282	14,500	14,500	44,500
45350	General supplies	446,444	563,060	563,060	534,550
45400	Reports & publications	-	700	700	700
45450	Printing and graphics	-	28,200	28,200	25,200
45520	Purchased water	19,318,984	17,779,564	17,779,564	18,756,145
45600	A & G overhead	5,536,592	4,629,463	4,629,463	6,340,467
45610	Section overhead	2,270	-	-	-
45621	Employee benefit overhead	345	-	-	-
46900	Business meetings	2,458	2,000	2,000	3,000
47000	Miscellaneous	(34,187)	31,000	31,000	14,100
Maintenance & Operation Total		\$ 30,426,837	\$ 30,116,516	\$ 30,344,016	\$ 31,793,174
Allocation Offset		\$ (394,287)	\$ -	\$ -	\$ -
TOTAL		\$ 36,317,880	\$ 35,462,129	\$ 35,733,601	\$ 38,553,383

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - CUSTOMER SERVICES
572-971

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45610 Section overhead	\$ 2,387	\$ -	\$ -	\$ -
45622 Customer services allocation	2,279,894	2,750,032	2,750,032	1,805,530
Maintenance & Operation Total	\$ 2,282,280	\$ 2,750,032	\$ 2,750,032	\$ 1,805,530
TOTAL	\$ 2,282,280	\$ 2,750,032	\$ 2,750,032	\$ 1,805,530

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER DEPRECIATION FUND - GWP ADMINISTRATION
573-911

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45623 General plant allocation	\$ 51,709	\$ 821,516	\$ 821,516	\$ 250,882
Maintenance & Operation Total	\$ 51,709	\$ 821,516	\$ 821,516	\$ 250,882
Capital Improvement				
59999 Asset capitalization	\$ (11,731,332)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (11,731,332)	\$ -	\$ -	\$ -
TOTAL	\$ (11,679,623)	\$ 821,516	\$ 821,516	\$ 250,882

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER DEPRECIATION FUND - WATER SERVICES
573-951**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 839,058	\$ -	\$ -	\$ -
41200	Overtime	97,503	34,510	34,510	66,270
41300	Hourly wages	121,342	-	-	-
Various	Benefits	92,924	1,849	1,849	3,697
42799	Salary charges in (out)	-	1,082,435	1,082,435	612,384
Salaries & Benefits Total		\$ 1,150,827	\$ 1,118,794	\$ 1,118,794	\$ 682,351
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 851	\$ -	\$ -	\$ -
43090	Equipment usage	153,967	133,967	133,967	79,985
43110	Contractual services	1,553,391	4,597,182	4,597,182	2,941,814
43111	Construction services	5,672,220	19,180,962	19,180,962	2,458,718
44100	Repairs to equipment	2,210	-	-	-
44350	Vehicle maintenance	-	6,000	6,000	-
44450	Postage	8	-	-	-
44550	Travel	308	-	-	-
44650	Training	13	-	-	-
44750	Liability Insurance	38,296	1,306	1,306	2,227
44751	Insurance/surety bond premium	2,459	-	-	-
44760	Regulatory	89,529	73,000	73,000	30,068
45150	Furniture & equipment	832	-	-	-
45170	Computer hardware	5,160	-	-	-
45250	Office supplies	20	-	-	-
45300	Small tools	391	-	-	-
45350	General supplies	417,032	386,300	386,300	3,714,807
45600	A & G overhead	1,485,002	812,631	812,631	612,384
45621	Employee benefit overhead	393,942	-	-	-
47000	Miscellaneous	2,044	-	-	-
47010	Discount earned & lost	(76)	-	-	-
47050	Interest on bonds	-	435,900	435,900	609,500
47059	Capitalized interest-water 08	642,780	-	-	-
Maintenance & Operation Total		\$ 10,460,382	\$ 25,627,248	\$ 25,627,248	\$ 10,449,503
Capital Improvement					
51200	Other improvements	\$ -	\$ 1,610,404	\$ 1,610,404	\$ -
51250	Equipment	58,343	8,000	8,000	-
51800	Mobile equipment	10,072	203,000	203,000	-
Capital Improvement Total		\$ 68,414	\$ 1,821,404	\$ 1,821,404	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 70,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 70,000
TOTAL		\$ 11,679,623	\$ 28,567,446	\$ 28,567,446	\$ 11,201,854

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER CUSTOMER PAID CAPITAL FUND - WATER SERVICES
 575-951**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 48,544	\$ -	\$ -	\$ -
41200	Overtime	7,890	20,130	20,130	31,290
Various	Benefits	6,419	1,078	1,078	1,746
42799	Salary charges in (out)	-	631,871	631,871	485,431
Salaries & Benefits Total		\$ 62,853	\$ 653,079	\$ 653,079	\$ 518,467
Maintenance & Operation					
43090	Equipment usage	\$ 15,679	\$ 100,620	\$ 100,620	\$ 84,540
43110	Contractual services	19,515	237,500	237,500	176,120
43111	Construction services	-	10,000	10,000	10,000
44750	Liability Insurance	2,043	761	761	1,052
44760	Regulatory	18,352	73,000	73,000	81,352
45350	General supplies	26,813	335,000	335,000	253,605
45600	A & G overhead	61,846	530,771	530,771	485,431
Maintenance & Operation Total		\$ 144,248	\$ 1,287,652	\$ 1,287,652	\$ 1,092,100
Capital Improvement					
59999	Asset capitalization	\$ (207,101)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (207,101)	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ 1,940,731	\$ 1,940,731	\$ 1,610,567

Notes:

* Effective 7/1/13, new funds Electric Customer Paid Capital (555) and Water Customer Paid Capital (575) were created.

**CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM - GWP
SUMMARY OF PROJECTS**

Project	FY 15-16 Adopted	FY 16-17 Projected	FY 17-18 Projected	FY 18-19 Projected	FY 19-20 Projected	Estimated Project Total
GLENDALE WATER & POWER - ELECTRIC UTILITY FUND 553						
Grayson Power Plant Steam Units	\$ 5,045,300	\$ -	\$ -	\$ -	\$ -	\$ 5,045,300
Grayson Power Plant Gas Units	12,661,100	-	1,351,600	-	-	14,012,700
Grayson Power Plant BOP & Auxillary	163,200	-	-	-	-	163,200
Grayson Power Plant Life Extension	500,000	-	-	-	-	500,000
Capitalized Interest	750,000	750,000	-	-	-	1,500,000
Transmission and Production Plant Sub-Total	19,119,600	750,000	1,351,600	-	-	21,221,200
Distribution System Expansion	868,700	570,900	1,575,700	2,031,700	4,104,600	9,151,600
Distribution System Reliability Improvements	2,101,800	2,516,200	9,352,200	10,035,400	1,990,500	25,996,100
Distribution System Modification & Replacements	1,222,600	1,222,600	1,480,600	1,480,600	1,480,600	6,887,000
Electric Meters and Services	350,000	650,000	650,000	650,000	650,000	2,950,000
Distribution System 4 to 12kV Conversions	345,200	4,643,500	2,119,600	1,228,900	7,271,900	15,609,100
Streetlight System Capital	218,800	302,500	306,300	337,900	369,000	1,534,500
Capitalized Interest	2,188,200	2,136,000	-	-	-	4,324,200
Utility Modernization	304,900	809,300	1,105,200	605,200	605,200	3,429,800
Distribution Plant Sub-Total	7,600,200	12,851,000	16,589,600	16,369,700	16,471,800	69,882,300
Electric General Plant Capital	1,358,500	-	-	-	-	1,358,500
General Plant Capital - Common Facilities	487,000	-	-	-	-	487,000
ELECTRIC WORKS 553 TOTAL	\$ 28,565,300	\$ 13,601,000	\$ 17,941,200	\$ 16,369,700	\$ 16,471,800	\$ 92,949,000

GLENDALE WATER & POWER - WATER UTILITY FUND 573

Potable Water Source Improvements	\$ 146,900	\$ -	\$ -	\$ -	\$ -	\$ 146,900
Water Pumping Plant Improvements	1,030,700	-	-	-	-	1,030,700
Water Quality and Treatment Plant Improvements	-	-	-	-	-	-
Water Reservoir and Tank Improvements	440,300	-	-	-	-	440,300
Water Mains, Hydrants, Services & Meters	4,862,600	555,100	2,484,100	3,597,000	3,672,800	15,171,600
Advanced Meter Infrastructure	362,100	300,200	99,000	99,000	99,000	959,300
Recycled Water Reservoir, Tanks and Mains	2,983,100	53,600	53,600	53,600	53,600	3,197,500
Capitalized Interest	1,306,100	717,500	739,000	761,200	784,000	4,307,800
General Plant Capital	70,000	-	-	-	-	70,000
General Plant Capital - Common Facilities	250,800	-	-	-	-	250,800
WATER WORKS 573 TOTAL	\$ 11,452,600	\$ 1,626,400	\$ 3,375,700	\$ 4,510,800	\$ 4,609,400	\$ 25,574,900

GWP PROJECTS TOTAL	\$ 40,017,900	\$ 15,227,400	\$ 21,316,900	\$ 20,880,500	\$ 21,081,200	\$ 118,523,900
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Note:

* All totals rounded to the nearest hundred.

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Administrative Analyst	2.00	4.00 **	4.00	-
Administrative Assistant	2.00	2.00	2.00	1.00
Administrative Associate	1.00	1.00	1.00	-
Assistant Engineering Technician	2.00	2.00	2.00	1.00
Assistant Environmental Technician	-	-	-	0.50
Assistant General Manager	-	-	-	1.00
Assistant IT Applications Specialist	3.00	3.00	3.00	3.00
Business Account Representative	1.00	1.00	1.00	1.00
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	2.00	2.00	2.00	1.00
Civil Engineer I	3.00	3.00	3.00	3.00
Civil Engineer II	1.00	1.00	1.00	1.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00
Civil Engineering Associate	1.00	1.00	1.00	1.00
Community Outreach Assistant	2.00	2.00	2.00	2.00
Community Outreach Associate	1.00	1.00	1.00	1.00
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	7.00	7.00	7.00	7.00
Customer Service Operation Manager	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Repr. I	32.00	32.00	29.00	29.00
Customer Service Utility Supervisor	-	-	-	-
Deputy General Manager / GWP	1.00	1.00	1.00	1.00
Electrical Engineer I	5.00	5.00	5.00	4.00
Electrical Engineer II	-	3.00	3.00	2.00
Electrical Engineering Assistant	3.00	-	-	2.00
Electrical Engineering Associate	1.00	1.00	1.00	2.00
Electrical Helper	2.00	2.00	2.00	2.00
Electrical Line Mechanic	9.00	9.00	9.00	10.00
Electrical Line Mechanic Apprentice	8.00	8.00	8.00	10.00
Electrical Line Mechanic Supervisor I	9.00	9.00	9.00	9.00
Electrical Line Mechanic Supervisor II	4.00	4.00	4.00	4.00
Electrical Mechanic Assistant	3.00	3.00	3.00	3.00
Electrical Service Planner	4.00	3.00	2.00	4.00
Electrical Supt-Const, Trans&Di	1.00	1.00	1.00	1.00
Electrical Supt-SubMeter&Comm	1.00	1.00	1.00	1.00
Electrical System Dispatcher	3.00	3.00	3.00	3.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician I	3.00	3.00	3.00	-
Electrical Test Technician II	5.00	5.00	5.00	8.00
Energy Marketer/Trader	2.00	2.00	2.00	2.00
Energy Trading Manager	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	5.00	5.00	5.00	6.00
Environmental Program Administrator	-	-	-	0.50
Environmental Program Specialist	1.00	-	-	1.00
Equipment Welder	1.00	1.00	1.00	-
Executive Analyst	-	1.00 **	1.00	-
Facilities Maintenance Supervisor	-	-	-	1.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Finance Administrator	-	1.00	** 1.00	1.00
General Manager-GWP	1.00	1.00	1.00	1.00
Information Services Administrator	1.00	1.00	1.00	1.00
Information Services Project Manager	1.00	1.00	1.00	1.00
Integrated Resources Plan Administrator	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	1.00	1.00	1.00	1.00
Mechanical Engineer I	1.00	-	-	1.00
Mechanical Engineering Assistant	-	2.00	2.00	-
Meter Reader	-	-	-	-
Office Services Specialist II	2.00	2.00	2.00	2.00
Office Services Supervisor	1.00	2.00	** 2.00	1.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Plant Auxiliary Operator	2.00	4.00	4.00	-
Power Plant Control Operator	14.00	13.00	13.00	14.00
Power Plant Control Operator Apprentice	4.00	5.00	5.00	4.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Mechanic	4.00	6.00	6.00	4.00
Power Plant Mechanic Apprentice	5.00	3.00	3.00	5.00
Power Plant Mechanic Assistant	1.00	1.00	1.00	1.00
Power Plant Mechanic Supervisor	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	3.00	1.00	1.00	5.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	1.00	1.00	1.00	1.00
Power Plant Technician	1.00	1.00	1.00	1.00
Power Systems Analyst	2.00	2.00	2.00	2.00
Principal Electrical Engineer	-	-	-	1.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Water Quality Specialist	1.00	1.00	1.00	-
Program Supervisor	-	-	-	1.00
Project Manager	1.00	1.00	1.00	-
Public Benefits Charge Coordinator	3.00	3.00	2.00	2.00
Revenue Protection Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	-	-	-	-
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Svc. Field Tech.	1.00	1.00	-	-
Sr. Customer Svc. Utility Rep	6.00	6.00	5.00	6.00
Sr. Electrical Engineer	2.00	2.00	2.00	-
Sr. Electrical Svc. Planner	2.00	2.00	2.00	2.00
Sr. Electrical System Dispatcher	6.00	6.00	6.00	6.00
Sr. Electrical Test Technician	2.00	2.00	2.00	2.00
Sr. Engineering Technician	1.00	2.00	2.00	1.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. IT Application Specialist	2.00	2.00	2.00	2.00
Sr. Mechanical Engineer	1.00	1.00	1.00	1.00
Sr. Meter Reader	-	-	-	-
Sr. Office Services Specialist	5.00	5.00	4.00	4.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Project Manager	1.00	1.00	1.00	-
Sr. Utility Financial Analyst	-	-	-	1.00
Sr. Water Facilities Operator	2.00	2.00	2.00	1.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	3.00	3.00
Station Electrician	2.00	2.00	2.00	2.00
Station Electrician/Operator	8.00	8.00	8.00	9.00
Station Electrician/Operator Apprentice	1.00	1.00	1.00	2.00
Station Electrician/Operator Supervisor I	4.00	4.00	4.00	4.00
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00
Storekeeper	3.00	3.00	3.00	3.00
Stores Supervisor	-	-	-	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Transformer Shop Technician	-	-	-	-
Underground Distribution Construction Mechanic I	-	-	-	4.00
Underground Distribution Construction Mechanic II	-	-	-	1.00
Utility Building Repairer	1.00	2.00	2.00	1.00
Utility Construction Inspector	-	-	-	2.00
Utility Equipment Operator II	1.00	1.00	1.00	1.00
Utility Finance Manager	-	-	-	1.00
Utility Financial Analyst	-	-	-	2.00
Utility Locator	2.00	2.00	2.00	2.00
Utility Maintenance Worker	1.00	1.00	1.00	1.00
Utility Risk Manager	1.00	1.00	1.00	1.00
Utility Safety Officer	1.00	1.00	1.00	1.00
Utility Welder	1.00	1.00	1.00	1.00
Water Facilities Operator	2.00	2.00	2.00	2.00
Water Meter Repairer	2.00	2.00	2.00	2.00
Water Quality Manager	1.00	1.00	1.00	1.00
Water Quality Specialist	-	-	-	1.00
Water Quality Supervisor	-	-	-	1.00
Water Quality Technician	4.00	4.00	4.00	4.00
Water Superintendent	2.00	2.00	2.00	2.00
Water System Apprentice	3.00	3.00	3.00	2.00
Water System Equipment Operator	3.00	3.00	3.00	3.00
Water System Helper	5.00	4.00	4.00	4.00
Water System Mechanic	7.00	7.00	7.00	8.00
Water System Operation Supervisor I	2.00	2.00	2.00	2.00
Water System Supervisor I	-	-	-	1.00
Water System Supervisor II	5.00	5.00	5.00	5.00
Total Salaried Positions	<u>315.00</u>	<u>320.00</u>	<u>312.00</u>	<u>323.00</u>
<u>Hourly Positions</u>	*	*	*	*
Administrative Intern	-	-	-	0.94 (2)
Assistant IT Application Specialist	2.00 (2)	1.00 (1)	1.00 (1)	-
City Resource Specialist	2.00 (5)	0.23 (2)	0.23 (2)	0.08 (2)
Electrical Line Mechanic	-	-	-	0.46 (1)
Engineering Aid	0.48 (1)	-	-	-
Hourly City Worker	3.99 (5)	3.69 (6)	3.69 (6)	1.80 (3)

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14		Adopted 2014-15		Revised 2014-15		Adopted 2015-16	
Line Clearance Forestry Supervisor I	-		-		-		1.06	(2)
Power Plant Control Operator	0.46	(1)	0.46	(1)	0.46	(1)	0.46	(1)
Sr. Power Plant Technician	0.46	(1)	0.46	(1)	0.46	(1)	0.38	(1)
Water System Supervisor II	-		-		-		0.46	(1)
Total Hourly Positions	<u>9.39</u>		<u>5.84</u>		<u>5.84</u>		<u>5.64</u>	
Glendale Water & Power Total	<u>324.39</u>		<u>325.84</u>		<u>317.84</u>		<u>328.64</u>	

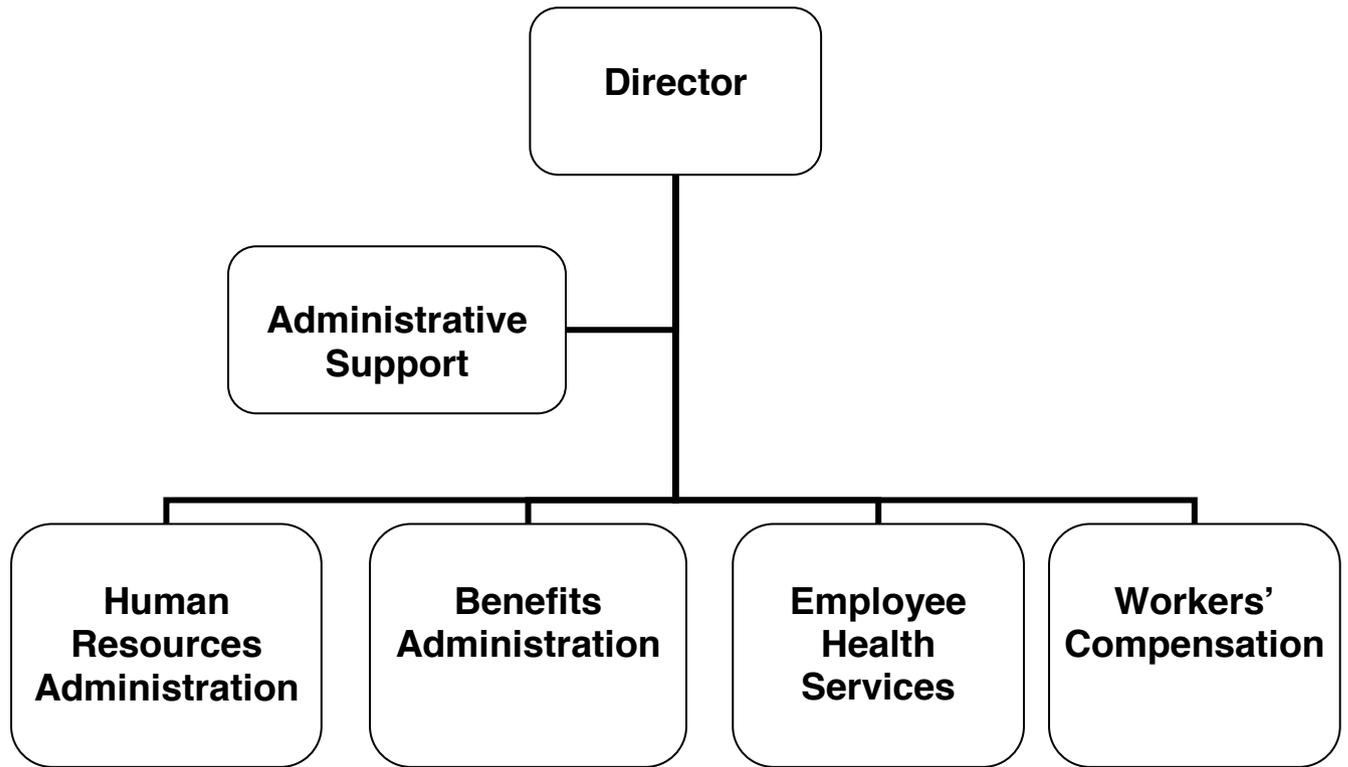
Notes:

- * Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)
- ** Effective in FY 2012-13 and FY 2013-14, Utility Support function moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan. In FY 2014-15, Utility Support function moved out of Finance to be included in the GWP budget.

ADOPTED BUDGET 2015-16



HUMAN RESOURCES



MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on federal, state and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy, and ongoing training needs assessments.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost. Additionally, the Benefits Administration Division regularly engages with retired employees on these matters through the Retiree Health Insurance Advisory Committee.

The ***Employee Health Services Division*** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with federal and state laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Plan.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Human Resources is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Economic Vibrancy

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

Informed & Engaged Community

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of federal and state employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries, and additional employment information to be viewed online.

Safe & Healthy Community

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

Arts & Culture

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
HUMAN RESOURCES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Training (101-205)	\$ 69,358	\$ 95,810	\$ 95,810	\$ 95,810
Administration (101-206)	2,150,509	2,385,062	2,394,412	2,564,916
Total General Fund	\$ 2,219,867	\$ 2,480,872	\$ 2,490,222	\$ 2,660,726
Other Funds				
Unemployment Insurance Fund (610)	\$ 221,716	\$ 314,694	\$ 314,694	\$ 314,790
Compensation Insurance Fund (614)*	11,658,115	12,287,946	12,293,577	12,220,632
Dental Insurance Fund (615)	1,466,929	1,381,631	1,381,631	1,571,908
Medical Insurance Fund (616)	26,154,724	25,798,660	25,798,660	27,364,869
Vision Insurance Fund (617)	235,930	251,662	251,662	276,736
Employee Benefits Fund (640)	3,758,225	3,623,376	3,623,376	3,390,800
RHSP Benefits Fund (641)	(3,631,722)	1,631,330	1,631,330	1,723,039
Post Employment Benefits Fund (642)	2,124,818	2,223,930	2,223,930	7,850,310
Total Other Funds	\$ 41,988,735	\$ 47,513,229	\$ 47,518,860	\$ 54,713,084
Department Grand Total	\$ 44,208,602	\$ 49,994,101	\$ 50,009,082	\$ 57,373,810

Notes:

* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL FUND - TRAINING
101-205**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 49,546	\$ 74,100	\$ 74,100	\$ 74,100
44550	Travel	-	5,210	5,210	5,210
44650	Training	5,476	-	-	-
44800	Membership & dues	5,314	3,000	3,000	3,000
45150	Furniture & equipment	2,112	2,000	2,000	2,000
45250	Office supplies	1,905	2,000	2,000	2,000
45350	General supplies	92	-	-	-
46900	Business meetings	4,912	9,500	9,500	9,500
Maintenance & Operation Total		\$ 69,358	\$ 95,810	\$ 95,810	\$ 95,810
TOTAL		\$ 69,358	\$ 95,810	\$ 95,810	\$ 95,810

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-206**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 965,876	\$ 1,009,542	\$ 1,009,542	\$ 1,323,090
41200	Overtime	1,235	3,000	3,000	3,000
41300	Hourly wages	17,646	89,766	89,766	89,766
Various	Benefits	228,036	247,657	257,007	386,923
42700, 42702	PERS Retirement	154,799	186,229	186,229	287,663
42701	PERS cost sharing	(27,017)	(31,992)	(31,992)	(41,309)
42799	Salary charges in (out)	-	-	-	(313,108)
Salaries & Benefits Total		\$ 1,340,575	\$ 1,504,202	\$ 1,513,552	\$ 1,736,025
Maintenance & Operation					
43110	Contractual services	\$ 119,775	\$ 167,000	\$ 167,000	\$ 198,200
44120	Repairs to office equip	513	1,000	1,000	1,000
44200	Advertising	15,281	13,900	13,900	13,900
44352	ISD service charge	582,577	584,413	584,413	501,192
44450	Postage	10,364	11,000	11,000	6,000
44550	Travel	6,903	9,675	9,675	17,517
44650	Training	1,467	3,000	3,000	3,000
44750	Liability Insurance	35,648	41,667	41,667	47,573
44800	Membership & dues	5,425	2,505	2,505	3,705
45100	Books	43	-	-	-
45150	Furniture & equipment	1,645	4,900	4,900	4,900
45250	Office supplies	15,424	21,500	21,500	20,000
45350	General supplies	1,823	2,300	2,300	2,300
46900	Business meetings	11,862	12,000	12,000	12,000
47000	Miscellaneous	1,184	6,000	6,000	5,000
49050	Charges-other depts	-	-	-	(7,396)
Maintenance & Operation Total		\$ 809,934	\$ 880,860	\$ 880,860	\$ 828,891
TOTAL		\$ 2,150,509	\$ 2,385,062	\$ 2,394,412	\$ 2,564,916

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE FUND (610)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43150	Cost allocation charge	\$ 5,421	\$ 5,422	\$ 5,422	\$ 977
48600	Claims	216,295	309,272	309,272	313,813
Maintenance & Operation Total		\$ 221,716	\$ 314,694	\$ 314,694	\$ 314,790
TOTAL		\$ 221,716	\$ 314,694	\$ 314,694	\$ 314,790

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 557,428	\$ 682,411	\$ 682,411	\$ 613,724
41200	Overtime	175	4,250	4,250	3,250
41300	Hourly wages	13,620	40,544	40,544	28,000
Various	Benefits	122,079	153,919	159,550	118,667
42601	PARS supplemental retirement	15,805	15,805	15,805	15,805
42700, 42702	PERS Retirement	91,817	121,843	121,843	133,567
42701	PERS cost sharing	(15,406)	(20,932)	(20,932)	(19,179)
Salaries & Benefits Total		\$ 785,518	\$ 997,840	\$ 1,003,471	\$ 893,834
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 250
43110	Contractual services	653,431	823,500	823,500	771,500
43150	Cost allocation charge	392,622	393,033	393,033	352,498
44100	Repairs to equipment	-	500	500	-
44120	Repairs to office equip	311	1,200	1,200	700
44250	Data communication	-	250	250	-
44351	Fleet / equip rental charge	13,487	11,798	11,798	-
44352	ISD service charge	108,332	99,915	99,915	56,939
44450	Postage	9,529	5,200	5,200	5,000
44550	Travel	2,629	6,705	6,705	2,055
44650	Training	20,984	24,500	24,500	8,000
44700	Computer software	618	1,000	1,000	1,000
44750	Liability Insurance	21,888	27,489	27,489	21,670
44800	Membership & dues	250	1,249	1,249	749
45050	Periodicals & newspapers	395	1,200	1,200	1,200
45100	Books	603	700	700	200
45150	Furniture & equipment	523	5,000	5,000	4,000
45250	Office supplies	1,046	4,750	4,750	4,000
45300	Small tools	-	50	50	-
45350	General supplies	24,811	30,500	30,500	500
46000	Depreciation	3,400	3,400	3,400	3,400
46900	Business meetings	978	3,500	3,500	2,750
47000	Miscellaneous	20	8,500	8,500	4,500
47010	Discount earned & lost	(2)	-	-	-
48501	Excess liability premium	268,534	335,667	335,667	350,000
48510	Claims accrual	510,847	-	-	-
48562	Compensation ins-temporary	3,114,967	2,755,000	2,755,000	3,000,000
48563	Compensation ins-permanent	1,172,696	1,425,000	1,425,000	1,294,570
48564	Compensation ins-medical	3,893,768	4,750,000	4,750,000	4,901,101
48565	Compensation ins-other exp	641,553	570,000	570,000	540,216
48567	Compensation ins-training	14,378	-	-	-
Maintenance & Operation Total		\$ 10,872,597	\$ 11,290,106	\$ 11,290,106	\$ 11,326,798
TOTAL		\$ 11,658,115	\$ 12,287,946	\$ 12,293,577	\$ 12,220,632

Notes:

* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-213).

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
DENTAL INSURANCE FUND (615)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43150	Cost allocation charge	\$ 20,548	\$ 29,776	\$ 29,776	\$ 8,695
48512	Insurance admin fee	266,778	281,832	281,832	284,953
48600	Claims	1,179,602	1,070,023	1,070,023	1,278,260
Maintenance & Operation Total		\$ 1,466,929	\$ 1,381,631	\$ 1,381,631	\$ 1,571,908
TOTAL		\$ 1,466,929	\$ 1,381,631	\$ 1,381,631	\$ 1,571,908

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
MEDICAL INSURANCE FUND (616)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 621,018	\$ 700,500	\$ 700,500	\$ 730,500
43150	Cost allocation charge	295,954	528,569	528,569	450,834
44650	Training	39	-	-	-
45250	Office supplies	87	-	-	-
46900	Business meetings	1,825	3,600	3,600	3,600
47000	Miscellaneous	6,108	-	-	-
47230	Retirees	279,159	278,487	278,487	280,545
48512	Insurance admin fee	2,166,815	2,200,876	2,200,876	2,889,977
48513	HMO premium ER	5,341,999	5,694,659	5,694,659	6,222,083
48514	HMO premium EE	2,442,524	2,119,150	2,119,150	2,756,803
48515	Retirees PPO claims	5,677,723	5,422,577	5,422,577	4,937,059
48516	Retirees HMO premium	1,444,396	1,092,554	1,092,554	1,542,546
48600	Claims	7,877,078	7,757,688	7,757,688	7,550,922
Maintenance & Operation Total		\$ 26,154,724	\$ 25,798,660	\$ 25,798,660	\$ 27,364,869
TOTAL		\$ 26,154,724	\$ 25,798,660	\$ 25,798,660	\$ 27,364,869

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
VISION INSURANCE FUND (617)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43150	Cost allocation charge	\$ 5,091	\$ 6,384	\$ 6,384	\$ 1,686
48512	Insurance admin fee	25,724	26,624	26,624	34,896
48600	Claims	205,115	218,654	218,654	240,154
Maintenance & Operation Total		\$ 235,930	\$ 251,662	\$ 251,662	\$ 276,736
TOTAL		\$ 235,930	\$ 251,662	\$ 251,662	\$ 276,736

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
EMPLOYEE BENEFITS FUND (640)**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
Various Benefits	12,595	23,548	23,548	20,850
Salaries & Benefits Total	\$ 12,595	\$ 23,548	\$ 23,548	\$ 20,850
Maintenance & Operation				
43150 Cost allocation charge	\$ 47,336	\$ 90,811	\$ 90,811	\$ 99,959
47300 Compensated absences accrual	411,898	(500,000)	(500,000)	(500,000)
47301 Separation payout	411,025	1,020,000	1,020,000	387,810
47302 Vacation payout	831,944	990,650	990,650	1,345,621
47303 Comp time payout	2,043,426	1,998,367	1,998,367	2,036,560
Maintenance & Operation Total	\$ 3,745,630	\$ 3,599,828	\$ 3,599,828	\$ 3,369,950
TOTAL	\$ 3,758,225	\$ 3,623,376	\$ 3,623,376	\$ 3,390,800

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
RHSP BENEFITS FUND (641)**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
Various Benefits	207	5,841	5,841	13,494
Salaries & Benefits Total	\$ 207	\$ 5,841	\$ 5,841	\$ 13,494
Maintenance & Operation				
43150 Cost allocation charge	\$ 32,182	\$ 44,749	\$ 44,749	\$ 9,545
47300 Compensated absences accrual	(4,166,000)	(502,000)	(502,000)	-
47301 Separation payout	501,889	2,082,740	2,082,740	1,700,000
Maintenance & Operation Total	\$ (3,631,929)	\$ 1,625,489	\$ 1,625,489	\$ 1,709,545
TOTAL	\$ (3,631,722)	\$ 1,631,330	\$ 1,631,330	\$ 1,723,039

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
POST EMPLOYMENT BENEFITS FUND (642)**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43150	Cost allocation charge	\$ 2,698	\$ 12,170	\$ 12,170	\$ 57,557
47305	Medical ben-retiree old plan	55,438	118,536	118,536	39,789
47306	Medical ben-deceased fire	9,593	4,002	4,002	8,470
47307	Medical ben-deceased police	18,831	19,179	19,179	15,397
47308	Medical ben-deceased misc	7,254	-	-	14,253
47309	Medical ben-deceased retiree	9,178	16,741	16,741	12,694
47310	PARS supplemental retirement	1,987,150	1,990,430	1,990,430	1,987,150
47311	PERS replacement benefit	34,676	62,872	62,872	75,000
Maintenance & Operation Total		\$ 2,124,818	\$ 2,223,930	\$ 2,223,930	\$ 2,210,310
Transfers					
48070	Transfer-Internal Service	\$ -	\$ -	\$ -	\$ 5,640,000
Transfers Total		\$ -	\$ -	\$ -	\$ 5,640,000
TOTAL		\$ 2,124,818	\$ 2,223,930	\$ 2,223,930	\$ 7,850,310

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaried Positions				
Assistant Dir. of Human Resources				1.00
Benefits Assistant				1.00
Benefits Manager	1.00	1.00	1.00	1.00
Benefits Technician	1.00	1.00	1.00	-
Customer Service Representative	1.00	-	-	-
Departmental HR Officer				1.85
Deputy Dir of Human Resources				1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	1.00	1.00	1.00	1.00
Human Resources Administrator	2.00	2.00	2.00	-
Human Resources Analyst II	1.85	1.85	1.85	-
Human Resources Assistant	1.00	1.00	1.00	1.00
Human Resources Associate	-	-	-	1.00
Human Resources Certification Specialist	1.00	1.00	1.00	1.00
Human Resources Compliance Officer				1.00
Human Resources Technician	2.00	2.00	2.00	3.00
Safety Administrator	1.00	1.00	-	-
Sr. Investigator				1.00
Sr. Office Specialist	-	-	-	-
Sr. Safety Services Specialist	1.00	1.00	1.00	-
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Sr. Workers Comp Technician	2.00	2.00	2.00	2.00
Workers Comp Administrator	1.00	1.00	1.00	1.00
Workers Comp Analyst	1.00	1.00	1.00	2.00
Workers Comp Technician	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>20.85</u>	<u>19.85</u>	<u>18.85</u>	<u>22.85</u>
Hourly Positions				
City Resource Specialist	-	0.40	(1) 0.40	(1) 0.40
Hourly City Worker	1.37	(3) 2.40	(5) 2.40	(5) 2.30
Office Services Specialist II	0.60	(1) -	-	-
Total Hourly Positions	<u>1.97</u>	<u>2.80</u>	<u>2.80</u>	<u>2.70</u>
Human Resources Total	<u>22.82</u>	<u>22.65</u>	<u>21.65</u>	<u>25.55</u>

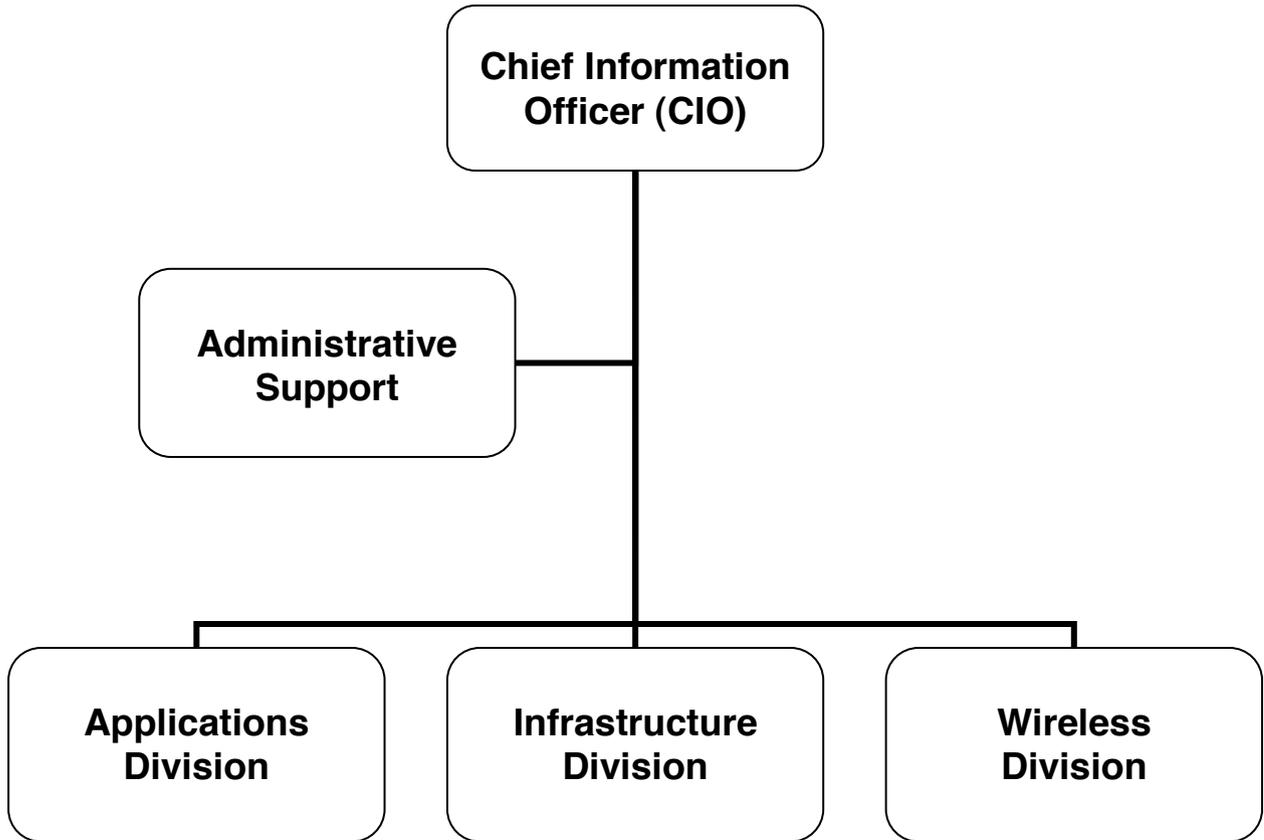
Note:

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



INFORMATION SERVICES



MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, applications, and maintaining the highest level of reliable service to the community.

DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The ***Applications Support Division*** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management (FileNet), Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB Development, Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The ***Infrastructure Support Division*** manages Systems Operations and Administration (Linux and MS-Windows), as well as Citywide Network, E-mail, ISD Help Desk, PC and Telephone support.
- The ***Wireless Communications Division*** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Information Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Informed & Engaged Community

ISD continually endeavors to use technology to enable the conduct of the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience through effective technology services, resources and quality data.

Safe & Healthy Community

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies, creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INFORMATION SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Other Funds</u>				
ISD Infrastructure Fund				
ISD Projects (603-171)	\$ 102,822	\$ 2,733,854	\$ 2,733,854	\$ 700,000
Infrastructure Support (603-174)	7,390,709	6,785,180	7,426,014	7,536,590
Total ISD Infrastructure Fund	\$ 7,493,532	\$ 9,519,034	\$ 10,159,868	\$ 8,236,590
ISD Applications Fund				
ISD Projects (604-171)	\$ 4,688	\$ 1,250,427	\$ 1,250,427	\$ 6,166,360
Application Support (604-175)	6,516,410	5,848,763	6,890,429	6,391,937
Total ISD Applications Fund	\$ 6,521,098	\$ 7,099,190	\$ 8,140,856	\$ 12,558,297
ISD Wireless Fund				
ISD Projects (660-171)	\$ 449,733	\$ 471,616	\$ 491,173	\$ 295,324
Communication Services (660-172)	3,466,849	3,898,001	3,967,592	3,524,057
Total ISD Wireless Fund	\$ 3,916,582	\$ 4,369,617	\$ 4,458,765	\$ 3,819,381
Department Grand Total	\$ 17,931,212	\$ 20,987,841	\$ 22,759,489	\$ 24,614,268

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - ISD PROJECTS
603-171**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 517,144	\$ -	\$ -	\$ -
46000	Depreciation	92,820	92,820	92,820	-
Maintenance & Operation Total		\$ 609,964	\$ 92,820	\$ 92,820	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -
52100	Construction	-	-	-	700,000
59999	Asset capitalization	(1,112,025)	-	-	-
Capital Improvement Total		\$ (1,112,025)	\$ 2,000,000	\$ 2,000,000	\$ 700,000
Capital Outlay					
50310	Cabling	\$ 391,546	\$ -	\$ -	\$ -
51000	Capital outlay	213,338	641,034	641,034	-
Capital Outlay Total		\$ 604,883	\$ 641,034	\$ 641,034	\$ -
TOTAL		\$ 102,822	\$ 2,733,854	\$ 2,733,854	\$ 700,000

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - ISD PROJECTS (603-171)**

		A	B	C	D	E	F
		Overall		Remaining			FY2015-16
Project	Project Description	Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	Adopted Budget
51819	Maple Park Fiber Project	\$ 138,249	\$ 125,680	\$ 12,569	\$ 125,680	\$ -	\$ -
51850	Police Accelerated User Device	1,398,190	722,665	675,525	722,665	-	-
51891	Replace Building Wiring	871,628	816,601	55,026	815,933	668	-
51904	Fiber I Net Build Out	866,894	752,507	114,387	517,144	235,363	-
51940	City Hall and MSB Voice-Over-I	177,885	166,377	11,508	-	166,377	-
51941	Fire Station 21 PBX Replacemen	104,149	91,980	12,169	-	91,980	-
51942	Public Kiosk and Digital Signa	9,000	-	9,000	-	-	-
51943	Physical Inventory Audit	50,000	49,763	237	-	49,763	-
51944	Internet Bandwidth Capacity an	50,000	-	50,000	-	-	-
51945	Desktop Application Virtualiza	50,000	-	50,000	-	-	-
51946	Unanticipated Infrastructure C	200,000	-	200,000	-	-	-
51961	Data Center Upgrade	2,000,000	1,634,846	365,154	-	1,634,846	-
52010	Increased Public Technology Density	-	-	-	-	-	60,000
52011	Converged WiFi-Phase I	-	-	-	-	-	50,000
52012	Firewall Refresh & Service Expansion	-	-	-	-	-	100,000
52013	VOIP at various locations	-	-	-	-	-	105,000
52014	Disaster Recovery Site	-	-	-	-	-	250,000
52015	Avamar DSN Refresh	-	-	-	-	-	35,000
52016	Security Projects	-	-	-	-	-	100,000
	Total:	\$ 5,915,995	\$ 4,360,420	\$ 1,555,574	\$ 2,181,422	\$ 2,178,998	\$ 700,000

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
603-174**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 2,050,614	\$ 2,181,013	\$ 2,181,013	\$ 1,766,499
41200	Overtime	20,488	30,000	30,000	20,000
41300	Hourly wages	73,361	43,246	43,246	-
Various	Benefits	521,643	556,067	574,130	448,101
42700, 42702	PERS Retirement	336,964	380,456	380,456	367,594
42701	PERS cost sharing	(55,227)	(65,354)	(65,354)	(52,785)
Salaries & Benefits Total		\$ 2,947,843	\$ 3,125,428	\$ 3,143,491	\$ 2,549,409
Maintenance & Operation					
43080	Rent	\$ 88,476	\$ 88,476	\$ 88,476	\$ 88,474
43110	Contractual services	2,596,313	1,979,812	2,106,817	2,261,596
43150	Cost allocation charge	208,313	223,244	223,244	186,622
44120	Repairs to office equip	20	-	-	-
44250	Data communication	20,014	57,000	57,000	50,000
44300	Telephone	378,483	405,000	405,000	390,000
44351	Fleet / equip rental charge	29,481	22,545	22,545	16,053
44352	ISD service charge	69,351	57,152	57,152	-
44450	Postage	-	255	255	125
44550	Travel	-	1,500	1,500	1,500
44650	Training	1,992	16,830	16,830	13,790
44700	Computer software	6,756	6,500	6,500	5,000
44750	Liability Insurance	77,629	85,209	85,209	60,027
44800	Membership & dues	457	-	-	1,000
45100	Books	-	2,500	2,500	1,025
45150	Furniture & equipment	48,459	4,500	4,500	3,000
45170	Computer hardware	77,209	16,350	16,350	16,350
45250	Office supplies	2,840	2,900	2,900	2,900
45300	Small tools	5,206	6,000	6,000	6,000
45350	General supplies	24,342	1,500	1,500	1,500
46000	Depreciation	24,826	24,826	24,826	224,287
46900	Business meetings	348	60	60	635
47000	Miscellaneous	1,945	78,000	78,000	78,000
Maintenance & Operation Total		\$ 3,662,459	\$ 3,080,159	\$ 3,207,164	\$ 3,407,884
Capital Improvement					
59999	Asset capitalization	\$ (229,439)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (229,439)	\$ -	\$ -	\$ -
Capital Outlay					
50300	PC's	\$ 115,498	\$ 359,806	\$ 609,806	\$ 361,630
50301	Printers-multi function	22,145	47,840	47,840	52,624
50302	Fax	-	2,010	2,010	2,285
50303	Scanners	22,588	12,118	12,118	12,118
50304	Plotters	-	9,544	9,544	9,544
50305	Phones	-	5,000	5,000	4,875
50307	Servers	9,655	105,775	105,775	84,460
50309	Switches	28,324	25,000	25,000	199,560

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
 603-174**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
50310	Cabling	5,845	12,500	12,500	12,500
50311	Infrastructure appliances	6,124	-	-	50,000
51000	Capital outlay	799,667	-	245,766	789,701
Capital Outlay Total		\$ 1,009,847	\$ 579,593	\$ 1,075,359	\$ 1,579,297
TOTAL		\$ 7,390,709	\$ 6,785,180	\$ 7,426,014	\$ 7,536,590

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD APPLICATIONS FUND - ISD PROJECTS
 604-171**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
42799 Salary charges in (out)	\$ -	\$ -	\$ -	\$ 773,643
Salaries & Benefits Total	\$ -	\$ -	\$ -	\$ 773,643
Maintenance & Operation				
44450 Postage	\$ 88	\$ -	\$ -	\$ -
49050 Charges-other depts	-	-	-	19,006
Maintenance & Operation Total	\$ 88	\$ -	\$ -	\$ 19,006
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ -	\$ 526,360
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 526,360
Capital Outlay				
51000 Capital outlay	\$ 4,600	\$ 1,250,427	\$ 1,250,427	\$ 4,847,351
Capital Outlay Total	\$ 4,600	\$ 1,250,427	\$ 1,250,427	\$ 4,847,351
TOTAL	\$ 4,688	\$ 1,250,427	\$ 1,250,427	\$ 6,166,360

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - ISD PROJECTS (604-171)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY2015-16 Adopted Budget
51802	Police Cad RMS	\$ 1,438,680	\$ 257,950	\$ 1,180,730	\$ 257,950	\$ -	\$ -
51916	CSI-CUPA Phase II Module	21,600	-	21,600	-	-	-
51917	CSI-Cashiering Module	69,400	69,400	-	-	69,400	-
51918	Check Endorsement Machine	12,000	-	12,000	-	-	-
51919	CSI-eGov Module	134,400	119,780	14,620	-	119,780	-
51920	CSI Server Replacement	40,000	-	40,000	-	-	-
51921	CSI-Code Enforcement Building	22,200	-	22,200	-	-	-
51923	CSI-Enhancements to Department	50,000	-	50,000	-	-	-
51924	CSI-Public Works Module	177,000	-	177,000	-	-	-
51925	Phoenix Web System (Fuel Mgmt)	15,000	-	15,000	-	-	-
51926	City Works Work Order Module	200,000	-	200,000	-	-	-
51927	Cityworks Server Replacement	40,000	-	40,000	-	-	-
51928	HR ID Card System	14,947	3,394	11,553	-	3,394	-
51929	HR ID Card Server	20,000	-	20,000	-	-	-
51930	Dashboard Project	50,000	37,500	12,500	-	37,500	-
51931	Audit Software: Data Analytics	12,780	-	12,780	-	-	-
51932	Legal Request System	56,100	-	56,100	-	-	-
51933	Legal Request System-Server	20,000	-	20,000	-	-	-
51934	Abacus System Upgrade	5,000	-	5,000	-	-	-
51935	Unanticipated Applications Cos	100,000	-	100,000	-	-	-
51936	Crossroads Mobile Ticketing	60,000	-	60,000	-	-	-
51937	Advance (Two) Factor Authentic	30,000	-	30,000	-	-	-
51938	Tiburon Enhancements (GIS Cad	100,000	-	100,000	-	-	200,000
51991	ERP System Implentation	-	-	-	-	-	5,640,000
52004	CSI-VMP (Mobile Inspection)	-	-	-	-	-	25,530
52005	CSI-CUPA Mobile	-	-	-	-	-	28,290
52006	CSI Annual Inspections	-	-	-	-	-	22,540
52007	GIA Master Plan	-	-	-	-	-	75,000
52008	Oracle to SQL Conversion	-	-	-	-	-	100,000
52009	FSR and CSR Replacement	-	-	-	-	-	75,000
G51859	Cal/EPA Grant for CERS Software	49,074	38,000	11,074	38,000	-	-
Total:		\$ 2,738,181	\$ 526,024	\$ 2,212,157	\$ 295,950	\$ 230,074	\$ 6,166,360

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATION SUPPORT
604-175**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,232,942	\$ 1,276,742	\$ 1,276,742	\$ 1,362,618
41200	Overtime	1,487	25,000	25,000	35,000
41300	Hourly wages	811,085	882,764	882,764	468,183
Various	Benefits	310,523	341,103	352,612	331,456
42601	PARS supplemental retirement	20,394	20,394	20,394	20,394
42700, 42702	PERS Retirement	322,742	376,876	376,876	377,161
42701	PERS cost sharing	(50,377)	(64,744)	(64,744)	(54,159)
Salaries & Benefits Total		\$ 2,648,796	\$ 2,858,135	\$ 2,869,644	\$ 2,540,653
Maintenance & Operation					
43080	Rent	\$ 88,476	\$ 88,473	\$ 88,473	\$ 88,473
43110	Contractual services	3,015,041	2,184,492	3,117,080	3,452,974
43150	Cost allocation charge	193,469	179,278	179,278	187,771
44250	Data communication	11	-	-	25
44352	ISD service charge	385,928	388,828	388,828	-
44450	Postage	275	300	300	250
44550	Travel	2,503	7,000	7,000	7,000
44650	Training	3,244	15,000	15,000	10,000
44700	Computer software	31,027	19,000	19,000	15,000
44750	Liability Insurance	74,048	82,575	82,575	62,690
44800	Membership & dues	582	240	240	500
45100	Books	-	50	50	50
45150	Furniture & equipment	685	3,000	3,000	1,500
45170	Computer hardware	152	2,500	2,500	2,000
45250	Office supplies	3,451	4,500	4,500	4,500
45350	General supplies	360	700	700	500
45450	Printing and graphics	-	200	200	200
46000	Depreciation	11,292	11,292	11,292	15,251
46900	Business meetings	507	200	200	600
47000	Miscellaneous	1,527	3,000	3,000	2,000
Maintenance & Operation Total		\$ 3,812,576	\$ 2,990,628	\$ 3,923,216	\$ 3,851,284
Capital Improvement					
59999	Asset capitalization	\$ (19,795)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (19,795)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 74,833	\$ -	\$ 97,569	\$ -
Capital Outlay Total		\$ 74,833	\$ -	\$ 97,569	\$ -
TOTAL		\$ 6,516,410	\$ 5,848,763	\$ 6,890,429	\$ 6,391,937

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD WIRELESS FUND - ISD PROJECTS
 660-171**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 6,181	\$ -	\$ -	\$ -
Various	Benefits	(352)	-	-	-
Salaries & Benefits Total		\$ 5,829	\$ -	\$ -	\$ -
Maintenance & Operation					
43111	Construction services	\$ -	\$ -	\$ 82,500	\$ -
46000	Depreciation	443,904	443,904	380,961	-
Maintenance & Operation Total		\$ 443,904	\$ 443,904	\$ 463,461	\$ -
Capital Improvement					
52100	Construction	\$ -	\$ -	\$ -	\$ 295,324
59999	Asset capitalization	(24,548)	-	-	-
Capital Improvement Total		\$ (24,548)	\$ -	\$ -	\$ 295,324
Capital Outlay					
51000	Capital outlay	\$ 24,548	\$ 27,712	\$ 27,712	\$ -
Capital Outlay Total		\$ 24,548	\$ 27,712	\$ 27,712	\$ -
TOTAL		\$ 449,733	\$ 471,616	\$ 491,173	\$ 295,324

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD WIRELESS FUND - ISD PROJECTS (660-171)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total	Remaining balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY2015-16 Adopted Budget
51852	ICIS Radio Project	\$ 2,800,000	\$ 2,533,996	\$ 266,004	\$ 1,860,391	\$ 673,605	\$ -
51922	IPADS-CDD	13,712	-	13,712	-	-	-
51939	Radio Site Battery Replacement	14,000	-	14,000	-	-	109,100
51992	HVAC Replacement @ GenSrcvBldg	82,500	-	82,500	-	-	-
G51971	FY 2013 SHSGP GRANT	-	19,999	(19,999)	-	19,999	-
52017	Motorola Project-Mount Thom	-	-	-	-	-	133,544
52018	Radio Site Spectrum Analyzers	-	-	-	-	-	52,680
Total:		\$ 2,910,212	\$ 2,553,995	\$ 356,217	\$ 1,860,391	\$ 693,604	\$ 295,324

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - COMMUNICATION SERVICES
660-172**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 664,357	\$ 738,750	\$ 738,750	\$ 516,010
41200	Overtime	58,436	40,978	40,978	40,978
41300	Hourly wages	38,484	17,956	17,956	40,401
Various	Benefits	234,350	253,251	259,899	204,392
42700, 42702	PERS Retirement	108,002	129,650	129,650	107,894
42701	PERS cost sharing	(17,166)	(22,270)	(22,270)	(15,491)
Salaries & Benefits Total		\$ 1,086,462	\$ 1,158,315	\$ 1,164,963	\$ 894,184
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 668	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	26,308	17,329	17,329	36,000
43080	Rent	26,285	32,699	32,699	32,699
43110	Contractual services	496,441	1,379,870	1,379,870	884,760
43150	Cost allocation charge	154,915	267,246	267,246	170,590
44250	Data communication	63,113	54,041	54,041	55,000
44251	Wireless data communication	101,551	135,834	135,834	124,985
44300	Telephone	620	928	928	928
44301	Cell phone	299,991	295,930	295,930	326,699
44351	Fleet / equip rental charge	36,055	33,040	33,040	26,217
44352	ISD service charge	67,848	54,450	54,450	-
44400	Janitorial services	5,599	6,210	6,210	7,086
44450	Postage	1,998	3,527	3,527	3,527
44550	Travel	-	-	-	5,000
44650	Training	5,025	7,990	7,990	7,990
44700	Computer software	1,593	8,613	8,613	8,613
44750	Liability Insurance	27,558	30,153	30,153	20,071
44760	Regulatory	1,726	15,028	15,028	15,028
44800	Membership & dues	673	438	438	438
45100	Books	236	500	500	500
45150	Furniture & equipment	7,853	6,500	6,500	6,500
45170	Computer hardware	9,262	9,190	9,190	9,190
45250	Office supplies	2,259	2,100	2,100	2,100
45300	Small tools	614	1,080	1,080	1,080
45350	General supplies	291,161	151,156	151,156	151,230
46000	Depreciation	136,140	136,141	199,084	594,680
46900	Business meetings	207	100	100	429
47000	Miscellaneous	599	2,000	2,000	2,000
47010	Discount earned & lost	(1)	-	-	-
47040	Interest on loan	47,032	36,093	36,093	24,933
Maintenance & Operation Total		\$ 1,813,330	\$ 2,690,686	\$ 2,753,629	\$ 2,520,773
Capital Improvement					
59999	Asset capitalization	\$ (76,289)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (76,289)	\$ -	\$ -	\$ -
Capital Outlay					
50600	Police radios	\$ 23,866	\$ -	\$ -	\$ -
50601	Fire radios	81,377	-	-	-
50602	Battery power systems	11,818	14,000	14,000	109,100
51000	Capital outlay	526,286	35,000	35,000	-
Capital Outlay Total		\$ 643,346	\$ 49,000	\$ 49,000	\$ 109,100
TOTAL		\$ 3,466,849	\$ 3,898,001	\$ 3,967,592	\$ 3,524,057

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Chief Information Officer	1.00	1.00	1.00	1.00
GIS Analyst				1.00
I.T. Applications Analyst	1.00	1.00	1.00	1.00
I.T. Applications Specialist	3.00	3.00	2.00	2.00
I.T. Infrastructure Manager	1.00	-	-	1.00
Information Services Administrator	3.00	3.00	2.00	2.00
Information Services Project Manager	5.00	5.00	5.00	5.00
Network Specialist	2.00	2.00	-	-
PC Specialist	4.00	5.00	2.00	1.00
PC Specialist Supervisor	2.00	2.00	2.00	2.00
Software License Specialist	-	-	-	-
Sr. GIS Project Manager	1.00	1.00	1.00	1.00
Sr. IT Applications Specialist	3.00	3.00	2.00	2.00
Sr. Network Specialist	-	-	-	-
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. PC Specialist	3.00	3.00	3.00	3.00
Sr. Security Systems Manager	-	-	-	-
Sr. Telecommunications Technician	2.00	2.00	2.00	2.00
Systems Analyst	5.00	5.00	5.00	5.00
Technical Staff Analyst	1.00	1.00	1.00	1.00
Technical Staff Assistant	-	-	-	-
Technical Staff Associate	5.00	5.00	5.00	6.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Wireless Systems Supervisor	1.00	-	-	1.00
Wireless Systems Technician	4.00	5.00	3.00	2.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>50.00</u>	<u>50.00</u>	<u>40.00</u>	<u>42.00</u>
<u>Hourly Positions</u>				
City Resource Specialist	5.05	(6) 4.65	(7) 4.65	(7) 2.22
Hourly City Worker	7.68	(10) 2.85	(3) 2.85	(3) 3.20
Total Hourly Positions	<u>12.73</u>	<u>7.50</u>	<u>7.50</u>	<u>5.42</u>
Information Services Total	<u><u>62.73</u></u>	<u><u>57.50</u></u>	<u><u>47.50</u></u>	<u><u>47.42</u></u>

Note:

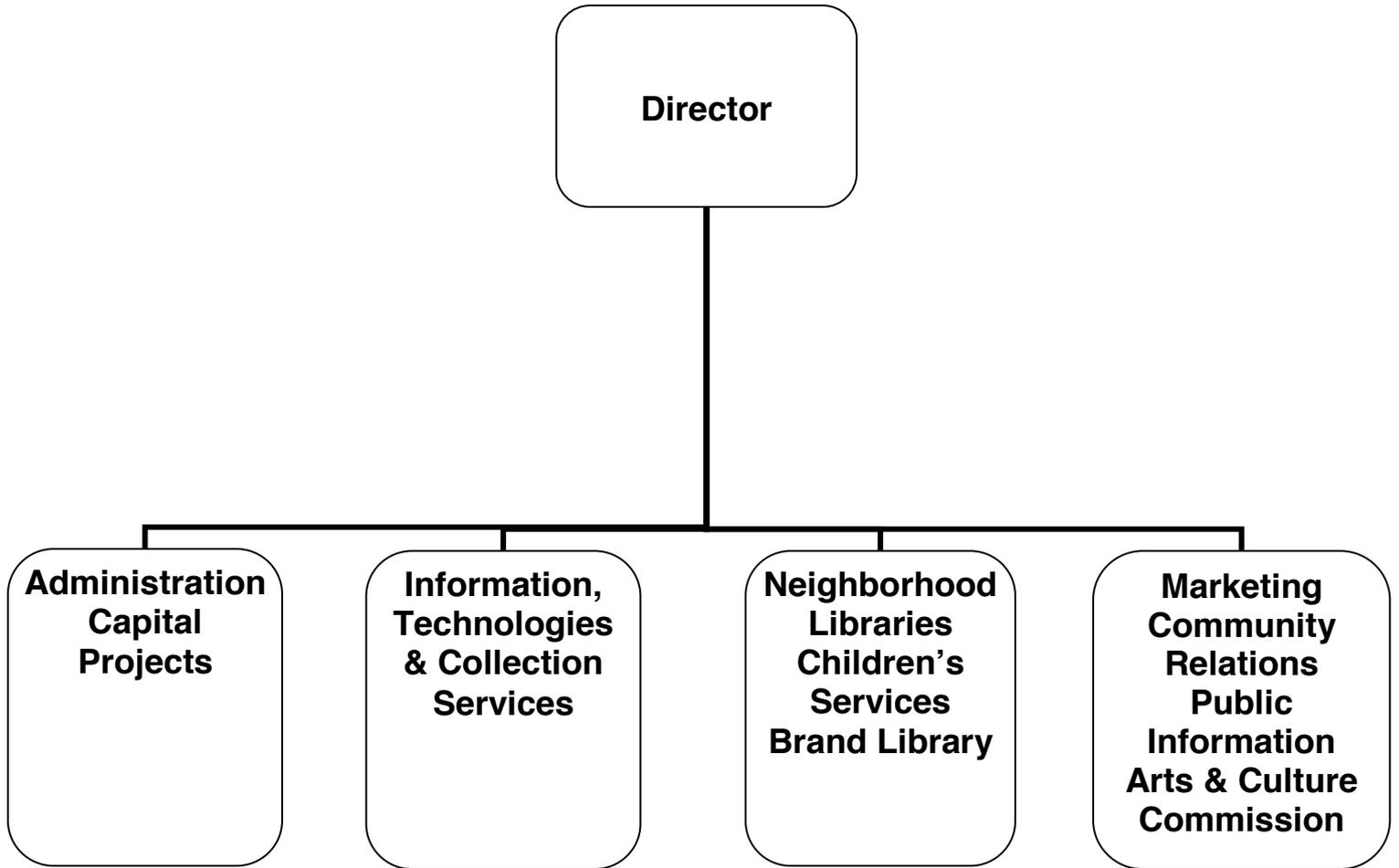
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



LIBRARY, ARTS & CULTURE

LIBRARY, ARTS
& CULTURE



MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines, and newspapers. Programs include author appearances, a community read for adults, teens and children, book discussion groups, computer instruction, Adult Literacy, English as a Second Language conversation classes, GED instruction, story hours, special performers, and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The ***Library Administration Division*** oversees all library operations, including budget, personnel, facilities, community relations, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, and the Glendale Library Foundation.

The ***Technology, Collection Services & Development Division*** has four areas of focus:

- *Technical Services* handles the acquisition, processing, and cataloging of new materials.
- *Library Information Technical Support* provides strategic direction on technology issues, manages Library technology infrastructure in coordination with the Information Services Department, and provides technical support to patrons and staff.
- *Collection Services* provides borrower services at the Central Library and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures for loaning materials to the public.
- *Fundraising* opportunities are coordinated to support the General Fund.

The ***Programs and Services Division*** consists of four areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*

Staff assist residents and visitors of all ages in using all Library resources; respond to information and research inquiries asked in person, by telephone and via the Internet; select and maintain the Library's collections of materials in a variety of text and online formats; offer a wide variety of programming for

adults, teens, and children in multiple languages at all library locations; and serve as the City's archive of Glendale's history. The Division provides staff support to the Associates of Brand Library and Art Center.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As an ongoing goal for FY 2015-16, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

Informed & Engaged Community

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Special Collections Room.

Community Services & Facilities

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project will begin in the summer of 2015.

Arts & Culture

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library, six neighborhood libraries, and the Brand Library and Art Center which encompasses an art and music library, galleries and a recital hall. Programs include multi-lingual computer workshops for all ages; story times for children; gallery exhibits; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art and literary events. The Department also has administrative oversight of the Arts and Culture Commission whose purpose is as an advisory group to City Council on arts and culture policies and to promote art activities and education throughout the community.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
LIBRARY, ARTS & CULTURE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Library Projects (101-681)	\$ -	\$ -	\$ 800,000	\$ -
Administration Division (101-682-40001)	1,717,746	1,984,895	1,991,475	1,816,823
Services and Programs Division (101-682-40002)	2,221,616	2,184,752	2,193,031	2,195,053
Brand Library / Art & Music (101-682-40003)	334,681	478,721	481,848	595,256
Library Connection @ Adams Square (101-682-40004)	329,839	338,453	340,057	428,781
Chevy Chase Neighborhood Library (101-682-40005)	53,672	57,398	57,478	58,756
Casa Verdugo Neighborhood Library (101-682-40006)	269,362	271,797	273,344	312,748
Grandview Neighborhood Library (101-682-40007)	270,620	292,751	294,398	232,466
Montrose Neighborhood Library (101-682-40008)	353,467	362,765	364,632	339,989
Pacific Park Neighborhood Library (101-682-40009)	259,995	275,410	276,811	264,796
Development, Technology & Collection Services (DTCS) (101-682-40011)	1,868,612	1,996,571	2,008,767	2,244,215
Donations (101-682-40012)	1,279	-	-	-
Total General Fund	\$ 7,680,889	\$ 8,243,513	\$ 9,081,841	\$ 8,488,883
Other Funds				
Urban Art Fund (210-682-40001)	\$ 21,750	\$ 360,000	\$ 360,000	\$ 248,309
Library Fund				
Library Grant/Project (275-681)	\$ 32,959	\$ 50,000	\$ 69,153	\$ 133,600
Montrose Neighborhood Library (275-682-40008)	126	-	-	-
Donations (275-682-40012)	56,539	65,025	65,025	71,575
Special Revenue Accounts (275-682-40013)	74,170	117,182	117,182	117,051
Total Library Fund	\$ 163,795	\$ 232,207	\$ 251,360	\$ 322,226
Capital Improvement Fund (401-681)	\$ 2,200,179	\$ 5,106,000	\$ 5,106,000	\$ 950,000
Library Mitigation Fee Fund (407-681)	12,202	45,102	871,223	-
Total Other Funds	\$ 2,397,926	\$ 5,743,309	\$ 6,588,583	\$ 1,520,535
Department Grand Total	\$ 10,078,815	\$ 13,986,822	\$ 15,670,424	\$ 10,009,418

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY PROJECTS
101-681**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 800,000	\$ -
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 800,000</u>	<u>\$ -</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 800,000</u></u>	<u><u>\$ -</u></u>

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
101-682-40001**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 628,651	\$ 597,770	\$ 597,770	\$ 597,046
41200	Overtime	8,919	-	-	-
41300	Hourly wages	35,157	47,500	47,500	177,610
Various	Benefits	208,946	205,277	211,857	184,575
42700, 42702	PERS Retirement	106,395	111,868	111,868	129,071
42701	PERS cost sharing	(18,722)	(19,218)	(19,218)	(18,532)
Salaries & Benefits Total		\$ 969,345	\$ 943,197	\$ 949,777	\$ 1,069,770
Maintenance & Operation					
43060	Utilities	\$ 234,440	\$ 305,000	\$ 305,000	\$ 295,000
43110	Contractual services	9,160	3,972	3,972	166,500
44100	Repairs to equipment	5,193	-	-	10,000
44120	Repairs to office equip	220	12,320	12,320	-
44200	Advertising	9,971	1,000	1,000	9,000
44352	ISD service charge	431,648	659,513	659,513	187,038
44450	Postage	5,758	3,800	3,800	6,000
44650	Training	1,760	-	-	-
44700	Computer software	1,096	-	-	-
44750	Liability Insurance	24,352	24,393	24,393	24,765
44751	Insurance/surety bond premium	-	6,100	6,100	-
44800	Membership & dues	545	800	800	1,200
45150	Furniture & equipment	4,643	12,500	12,500	25,000
45170	Computer hardware	1,174	-	-	-
45250	Office supplies	11,621	9,750	9,750	9,850
45350	General supplies	-	850	850	2,000
45450	Printing and graphics	4,675	-	-	-
46900	Business meetings	962	700	700	700
47000	Miscellaneous	1,183	1,000	1,000	10,000
Maintenance & Operation Total		\$ 748,401	\$ 1,041,698	\$ 1,041,698	\$ 747,053
TOTAL		\$ 1,717,746	\$ 1,984,895	\$ 1,991,475	\$ 1,816,823

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - SERVICES AND PROGRAMS DIVISION
101-682-40002**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 907,792	\$ 911,453	\$ 911,453	\$ 893,784
41200	Overtime	(115)	-	-	-
41300	Hourly wages	148,080	175,198	175,198	135,800
Various	Benefits	245,267	264,044	272,323	243,735
42700, 42702	PERS Retirement	146,837	159,020	159,020	188,193
42701	PERS cost sharing	(23,168)	(27,315)	(27,315)	(27,024)
Salaries & Benefits Total		\$ 1,424,693	\$ 1,482,400	\$ 1,490,679	\$ 1,434,488
Maintenance & Operation					
43110	Contractual services	\$ 154,444	\$ 167,113	\$ 167,113	\$ 7,282
44352	ISD service charge	-	-	-	251,118
44750	Liability Insurance	37,776	41,076	41,076	34,595
45050	Periodicals & newspapers	51,872	18,800	18,800	18,000
45100	Books	348,388	337,800	337,800	310,770
45101	Digital Resources	198,955	122,938	122,938	136,000
45250	Office supplies	3,889	4,650	4,650	2,800
45350	General supplies	1,328	9,975	9,975	-
46900	Business meetings	270	-	-	-
Maintenance & Operation Total		\$ 796,923	\$ 702,352	\$ 702,352	\$ 760,565
TOTAL		\$ 2,221,616	\$ 2,184,752	\$ 2,193,031	\$ 2,195,053

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC
101-682-40003**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 182,837	\$ 291,763	\$ 291,763	\$ 282,983
41200	Overtime	2,241	-	-	-
41300	Hourly wages	39,334	-	-	-
Various	Benefits	42,009	77,126	80,253	68,483
42700, 42702	PERS Retirement	32,737	50,954	50,954	58,870
42701	PERS cost sharing	(4,797)	(8,752)	(8,752)	(8,453)
Salaries & Benefits Total		\$ 294,362	\$ 411,091	\$ 414,218	\$ 401,883
Maintenance & Operation					
43060	Utilities	\$ 28,817	\$ 50,000	\$ 50,000	\$ 46,000
43110	Contractual services	384	400	400	385
44200	Advertising	1,816	-	-	-
44352	ISD service charge	-	5,201	5,201	84,979
44750	Liability Insurance	8,124	11,029	11,029	9,509
45100	Books	-	-	-	51,000
45150	Furniture & equipment	258	-	-	-
45250	Office supplies	919	1,000	1,000	1,500
Maintenance & Operation Total		\$ 40,319	\$ 67,630	\$ 67,630	\$ 193,373
TOTAL		\$ 334,681	\$ 478,721	\$ 481,848	\$ 595,256

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE
101-682-40004

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 130,046	\$ 133,977	\$ 133,977	\$ 164,825
41300	Hourly wages	47,694	52,800	52,800	52,800
Various	Benefits	25,780	28,604	30,208	35,635
42700, 42702	PERS Retirement	30,257	24,906	24,906	37,261
42701	PERS cost sharing	(4,571)	(4,279)	(4,279)	(5,350)
Salaries & Benefits Total		\$ 229,207	\$ 236,008	\$ 237,612	\$ 285,171
Maintenance & Operation					
43060	Utilities	\$ 6,670	\$ 7,000	\$ 7,000	\$ 7,000
43080	Rent	55,123	56,384	56,384	57,794
43110	Contractual services	8,076	8,400	8,400	8,370
44352	ISD service charge	-	-	-	38,633
44750	Liability Insurance	6,435	7,061	7,061	7,313
45100	Books	23,321	22,000	22,000	23,000
45250	Office supplies	888	1,100	1,100	1,500
45350	General supplies	65	500	500	-
46900	Business meetings	55	-	-	-
Maintenance & Operation Total		\$ 100,633	\$ 102,445	\$ 102,445	\$ 143,610
TOTAL		\$ 329,839	\$ 338,453	\$ 340,057	\$ 428,781

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY
101-682-40005**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 14,049	\$ 14,392	\$ 14,392	\$ 14,426
41300	Hourly wages	14,835	15,500	15,500	15,500
Various	Benefits	3,727	4,070	4,150	4,118
42700, 42702	PERS Retirement	3,935	3,267	3,267	3,210
42701	PERS cost sharing	(589)	(562)	(562)	(462)
Salaries & Benefits Total		\$ 35,958	\$ 36,667	\$ 36,747	\$ 36,792
Maintenance & Operation					
43060	Utilities	\$ 12,697	\$ 14,000	\$ 14,000	\$ 13,000
44120	Repairs to office equip	20	-	-	-
44352	ISD service charge	-	1,301	1,301	3,859
44750	Liability Insurance	1,046	1,130	1,130	1,005
45100	Books	3,747	4,000	4,000	4,000
45250	Office supplies	124	100	100	100
45350	General supplies	79	200	200	-
Maintenance & Operation Total		\$ 17,713	\$ 20,731	\$ 20,731	\$ 21,964
TOTAL		\$ 53,672	\$ 57,398	\$ 57,478	\$ 58,756

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY
101-682-40006

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 132,880	\$ 133,272	\$ 133,272	\$ 135,197
41300	Hourly wages	46,671	43,500	43,500	43,500
Various	Benefits	26,331	27,838	29,385	25,894
42700, 42702	PERS Retirement	25,863	26,771	26,771	30,848
42701	PERS cost sharing	(3,953)	(4,599)	(4,599)	(4,429)
Salaries & Benefits Total		\$ 227,792	\$ 226,782	\$ 228,329	\$ 231,010
Maintenance & Operation					
43060	Utilities	\$ 12,627	\$ 13,000	\$ 13,000	\$ 13,000
43110	Contractual services	67	-	-	-
44120	Repairs to office equip	20	-	-	-
44352	ISD service charge	-	1,734	1,734	38,633
44750	Liability Insurance	6,500	6,681	6,681	6,005
45100	Books	21,203	22,000	22,000	23,000
45250	Office supplies	848	600	600	1,100
45350	General supplies	306	1,000	1,000	-
Maintenance & Operation Total		\$ 41,571	\$ 45,015	\$ 45,015	\$ 81,738
TOTAL		\$ 269,362	\$ 271,797	\$ 273,344	\$ 312,748

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY
101-682-40007**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 116,465	\$ 133,272	\$ 133,272	\$ 65,292
41300	Hourly wages	57,857	49,500	49,500	49,500
Various	Benefits	26,387	34,926	36,573	16,959
42700, 42702	PERS Retirement	23,405	28,226	28,226	17,661
42701	PERS cost sharing	(3,567)	(4,849)	(4,849)	(2,536)
Salaries & Benefits Total		\$ 220,547	\$ 241,075	\$ 242,722	\$ 146,876
Maintenance & Operation					
43060	Utilities	\$ 20,327	\$ 20,000	\$ 20,000	\$ 19,000
44120	Repairs to office equip	40	-	-	-
44352	ISD service charge	-	2,168	2,168	38,633
44750	Liability Insurance	6,311	6,908	6,908	3,857
45100	Books	22,473	22,000	22,000	23,000
45250	Office supplies	814	600	600	1,100
45350	General supplies	108	-	-	-
Maintenance & Operation Total		\$ 50,073	\$ 51,676	\$ 51,676	\$ 85,590
TOTAL		\$ 270,620	\$ 292,751	\$ 294,398	\$ 232,466

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY
101-682-40008

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 175,787	\$ 179,928	\$ 179,928	\$ 129,835
41300	Hourly wages	42,732	43,500	43,500	43,500
Various	Benefits	44,199	47,116	48,983	29,962
42700, 42702	PERS Retirement	29,990	33,294	33,294	28,814
42701	PERS cost sharing	(4,771)	(5,719)	(5,719)	(4,139)
Salaries & Benefits Total		\$ 287,937	\$ 298,119	\$ 299,986	\$ 227,972
Maintenance & Operation					
43060	Utilities	\$ 31,009	\$ 25,000	\$ 25,000	\$ 24,000
44120	Repairs to office equip	20	-	-	-
44352	ISD service charge	-	3,901	3,901	54,092
44750	Liability Insurance	7,910	8,445	8,445	5,825
45100	Books	25,390	26,000	26,000	27,000
45250	Office supplies	624	600	600	1,100
45300	Small tools	44	-	-	-
45350	General supplies	493	700	700	-
46900	Business meetings	40	-	-	-
Maintenance & Operation Total		\$ 65,530	\$ 64,646	\$ 64,646	\$ 112,017
TOTAL		\$ 353,467	\$ 362,765	\$ 364,632	\$ 339,989

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY
101-682-40009

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 130,174	\$ 133,977	\$ 133,977	\$ 100,851
41300 Hourly wages	44,542	46,200	46,200	46,200
Various Benefits	25,482	28,236	29,637	19,295
42700, 42702 PERS Retirement	22,823	23,929	23,929	22,858
42701 PERS cost sharing	(3,548)	(4,111)	(4,111)	(3,282)
Salaries & Benefits Total	\$ 219,473	\$ 228,231	\$ 229,632	\$ 185,922
Maintenance & Operation				
43060 Utilities	\$ 12,418	\$ 13,000	\$ 13,000	\$ 13,000
44352 ISD service charge	-	6,068	6,068	38,633
44650 Training	75	-	-	-
44750 Liability Insurance	6,325	6,811	6,811	4,941
45100 Books	20,959	20,000	20,000	21,000
45250 Office supplies	600	800	800	1,300
45350 General supplies	138	500	500	-
46900 Business meetings	7	-	-	-
Maintenance & Operation Total	\$ 40,523	\$ 47,179	\$ 47,179	\$ 78,874
TOTAL	\$ 259,995	\$ 275,410	\$ 276,811	\$ 264,796

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES (DTCS)
101-682-40011

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 858,853	\$ 907,967	\$ 907,967	\$ 885,665
41300	Hourly wages	236,569	233,700	233,700	233,700
Various	Benefits	239,602	255,459	267,655	239,373
42700, 42702	PERS Retirement	174,335	169,883	169,883	214,238
42701	PERS cost sharing	(26,988)	(29,182)	(29,182)	(30,763)
Salaries & Benefits Total		\$ 1,482,371	\$ 1,537,827	\$ 1,550,023	\$ 1,542,213
Maintenance & Operation					
43110	Contractual services	\$ 334,091	\$ 405,300	\$ 405,300	\$ 366,400
44351	Fleet / equip rental charge	3,088	3,489	3,489	3,943
44352	ISD service charge	-	-	-	289,749
44700	Computer software	4,712	-	-	-
44750	Liability Insurance	39,183	43,155	43,155	37,610
45170	Computer hardware	573	-	-	-
45250	Office supplies	3,848	6,800	6,800	4,300
45450	Printing and graphics	121	-	-	-
47000	Miscellaneous	642	-	-	-
47010	Discount earned & lost	(15)	-	-	-
Maintenance & Operation Total		\$ 386,242	\$ 458,744	\$ 458,744	\$ 702,002
TOTAL		\$ 1,868,612	\$ 1,996,571	\$ 2,008,767	\$ 2,244,215

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - DONATIONS
101-682-40012**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45250 Office supplies	\$ 24	\$ -	\$ -	\$ -
45450 Printing and graphics	1,255	-	-	-
Maintenance & Operation Total	\$ 1,279	\$ -	\$ -	\$ -
TOTAL	\$ 1,279	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
URBAN ART FUND
210-682-40001**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 21,794
Various	Benefits	-	-	-	2,616
42700, 42702	PERS Retirement	-	-	-	4,553
42701	PERS cost sharing	-	-	-	(654)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 28,309
Maintenance & Operation					
43110	Contractual services	\$ 21,750	\$ 360,000	\$ 360,000	\$ 220,000
Maintenance & Operation Total		\$ 21,750	\$ 360,000	\$ 360,000	\$ 220,000
TOTAL		\$ 21,750	\$ 360,000	\$ 360,000	\$ 248,309

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY GRANT/PROJECT
275-681**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 8,055	\$ -	\$ 4,415	\$ -
Various	Benefits	970	-	-	-
Salaries & Benefits Total		\$ 9,025	\$ -	\$ 4,415	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,160	\$ -	\$ -	\$ -
43112	Direct assistance	-	50,000	50,000	100,000
44450	Postage	45	-	-	-
44650	Training	170	-	-	-
44750	Liability Insurance	733	-	-	-
45100	Books	13,353	-	2,738	-
45150	Furniture & equipment	6,366	-	9,000	-
45170	Computer hardware	-	-	3,000	-
45250	Office supplies	1,475	-	-	-
45350	General supplies	124	-	-	18,600
45450	Printing and graphics	191	-	-	-
46900	Business meetings	317	-	-	-
47000	Miscellaneous	-	-	-	15,000
Maintenance & Operation Total		\$ 23,935	\$ 50,000	\$ 64,738	\$ 133,600
TOTAL		\$ 32,959	\$ 50,000	\$ 69,153	\$ 133,600

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY
275-682-40008

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45150 Furniture & equipment	\$ 126	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 126	\$ -	\$ -	\$ -
TOTAL	\$ 126	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS
275-682-40012**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 2,071	\$ 2,500	\$ 2,500	\$ 2,500
Various	Benefits	118	167	167	172
Salaries & Benefits Total		\$ 2,189	\$ 2,667	\$ 2,667	\$ 2,672
Maintenance & Operation					
43110	Contractual services	\$ 14,483	\$ 12,600	\$ 12,600	\$ 12,600
43150	Cost allocation charge	1,961	1,397	1,397	1,247
44200	Advertising	927	-	-	-
44550	Travel	13,003	1,000	1,000	1,000
44650	Training	1,282	1,000	1,000	1,000
44750	Liability Insurance	75	95	95	84
44800	Membership & dues	-	500	500	-
45050	Periodicals & newspapers	-	500	500	-
45100	Books	8,410	18,863	18,863	21,563
45150	Furniture & equipment	1,406	10,500	10,500	20,500
45250	Office supplies	4,010	7,028	7,028	2,034
45350	General supplies	2,459	5,275	5,275	5,275
45450	Printing and graphics	1,419	1,600	1,600	1,600
46900	Business meetings	1,561	2,000	2,000	2,000
47000	Miscellaneous	3,354	-	-	-
Maintenance & Operation Total		\$ 54,350	\$ 62,358	\$ 62,358	\$ 68,903
TOTAL		\$ 56,539	\$ 65,025	\$ 65,025	\$ 71,575

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS
275-682-40013

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 17,634	\$ 45,000	\$ 45,000	\$ 45,000
Various	Benefits	1,530	3,103	3,103	2,861
42700, 42702	PERS Retirement	-	1,473	1,473	5,724
42701	PERS cost sharing	-	(253)	(253)	(822)
Salaries & Benefits Total		\$ 19,163	\$ 49,323	\$ 49,323	\$ 52,763
Maintenance & Operation					
43110	Contractual services	\$ 31,208	\$ 34,315	\$ 34,315	\$ 35,565
43150	Cost allocation charge	13,725	9,777	9,777	8,723
44100	Repairs to equipment	671	1,000	1,000	-
44200	Advertising	120	-	-	-
44352	ISD service charge	3,881	3,851	3,851	-
44450	Postage	38	-	-	-
44750	Liability Insurance	1,109	1,701	1,701	1,512
45100	Books	-	7,052	7,052	8,485
45250	Office supplies	2,835	1,069	1,069	1,000
45350	General supplies	542	8,703	8,703	5,000
45450	Printing and graphics	788	-	-	-
46900	Business meetings	67	91	91	-
47000	Miscellaneous	22	300	300	4,003
Maintenance & Operation Total		\$ 55,007	\$ 67,859	\$ 67,859	\$ 64,288
TOTAL		\$ 74,170	\$ 117,182	\$ 117,182	\$ 117,051

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-681**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 79,263	\$ -	\$ -	\$ -
41200	Overtime	12,827	-	-	-
41300	Hourly wages	7,951	90,555	90,555	-
Various	Benefits	9,701	6,022	6,022	-
42700, 42702	PERS Retirement	3,291	-	-	-
42701	PERS cost sharing	(610)	-	-	-
42799	Salary charges in (out)	-	(96,577)	(96,577)	-
Salaries & Benefits Total		\$ 112,422	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 21,460	\$ -	\$ -	\$ -
44450	Postage	56	-	-	-
44750	Liability Insurance	3,621	3,423	3,423	-
45101	Digital Resources	301	-	-	-
45150	Furniture & equipment	23,168	-	-	-
45170	Computer hardware	36,912	-	-	-
45250	Office supplies	8,630	-	-	-
45350	General supplies	22,006	-	-	-
45450	Printing and graphics	748	-	-	-
45600	A & G overhead	33,748	-	-	-
46900	Business meetings	959	-	-	-
47000	Miscellaneous	1	-	-	-
49050	Charges-other depts	-	(3,423)	(3,423)	-
Maintenance & Operation Total		\$ 151,612	\$ -	\$ -	\$ -
Capital Improvement					
51150	Buildings and structures	\$ 1,437,128	\$ 106,000	\$ 106,000	\$ -
51200	Other improvements	56,273	5,000,000	5,000,000	-
51800	Mobile equipment	10,325	-	-	-
52100	Construction	69,721	-	-	950,000
53160	Planning, survey, design	362,698	-	-	-
59999	Asset capitalization	-	(30,000)	(30,000)	-
Capital Improvement Total		\$ 1,936,145	\$ 5,076,000	\$ 5,076,000	\$ 950,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ 30,000	\$ 30,000	\$ -
Capital Outlay Total		\$ -	\$ 30,000	\$ 30,000	\$ -
TOTAL		\$ 2,200,179	\$ 5,106,000	\$ 5,106,000	\$ 950,000

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY MITIGATION FEE FUND
407-681**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45100 Books	\$ 12,202	\$ 45,102	\$ 45,102	\$ -
Maintenance & Operation Total	\$ 12,202	\$ 45,102	\$ 45,102	\$ -
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ 826,121	\$ -
Capital Improvement Total	\$ -	\$ -	\$ 826,121	\$ -
TOTAL	\$ 12,202	\$ 45,102	\$ 871,223	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaried Positions				
Administrative Assistant	2.00	2.00	2.00	2.00
Customer Service Assistant	2.00	2.00	1.00	1.00
Customer Service Representative	6.00	6.00	6.00	6.00
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Librarian	13.00	13.00	12.00	12.00
Librarian Specialist	3.00	3.00	3.00	3.00
Library Arts & Culture Adm Mgr				1.00
Library Arts & Culture Administrator	3.00	3.00	1.00	1.00
Library Arts & Culture Supervisor	5.00	5.00	5.00	5.00
Library Assistant	3.00	3.00	3.00	3.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Services Administrator	-	-	-	-
Library Supervisor	-	-	-	-
Library Technician	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Principal Economic Development Officer				1.00
Program Supervisor	1.00	1.00	-	-
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Arts & Culture Supervisor	4.00	4.00	4.00	4.00
Sr. Library Supervisor	-	-	-	-
Total Salaried Positions	<u>50.00</u>	<u>50.00</u>	<u>45.00</u>	<u>46.00</u>
Hourly Positions				
		*	*	*
Customer Service Assistant	1.14 (5)	1.13 (3)	1.13 (3)	0.92 (2)
Customer Service Representative	4.14 (10)	3.53 (9)	3.53 (9)	3.55 (9)
Hourly City Worker	1.76 (6)	1.30 (2)	1.30 (2)	1.38 (3)
Librarian	0.99 (4)	0.86 (2)	0.86 (2)	1.11 (2)
Library Assistant	2.31 (9)	3.31 (10)	3.31 (10)	2.35 (8)
Library Monitor	2.30 (7)	3.16 (7)	3.16 (7)	4.03 (8)
Library Page	8.21 (14)	6.76 (12)	6.76 (12)	7.08 (12)
Office Services Specialist II	0.88 (2)	0.94 (2)	0.94 (2)	0.94 (2)
Office Specialist I	0.13 (3)	0.18 (1)	0.18 (1)	0.12 (1)
Total Hourly Positions	<u>21.86</u>	<u>21.17</u>	<u>21.17</u>	<u>21.48</u>
Library, Arts & Culture Total	<u>71.86</u>	<u>71.17</u>	<u>66.17</u>	<u>67.48</u>

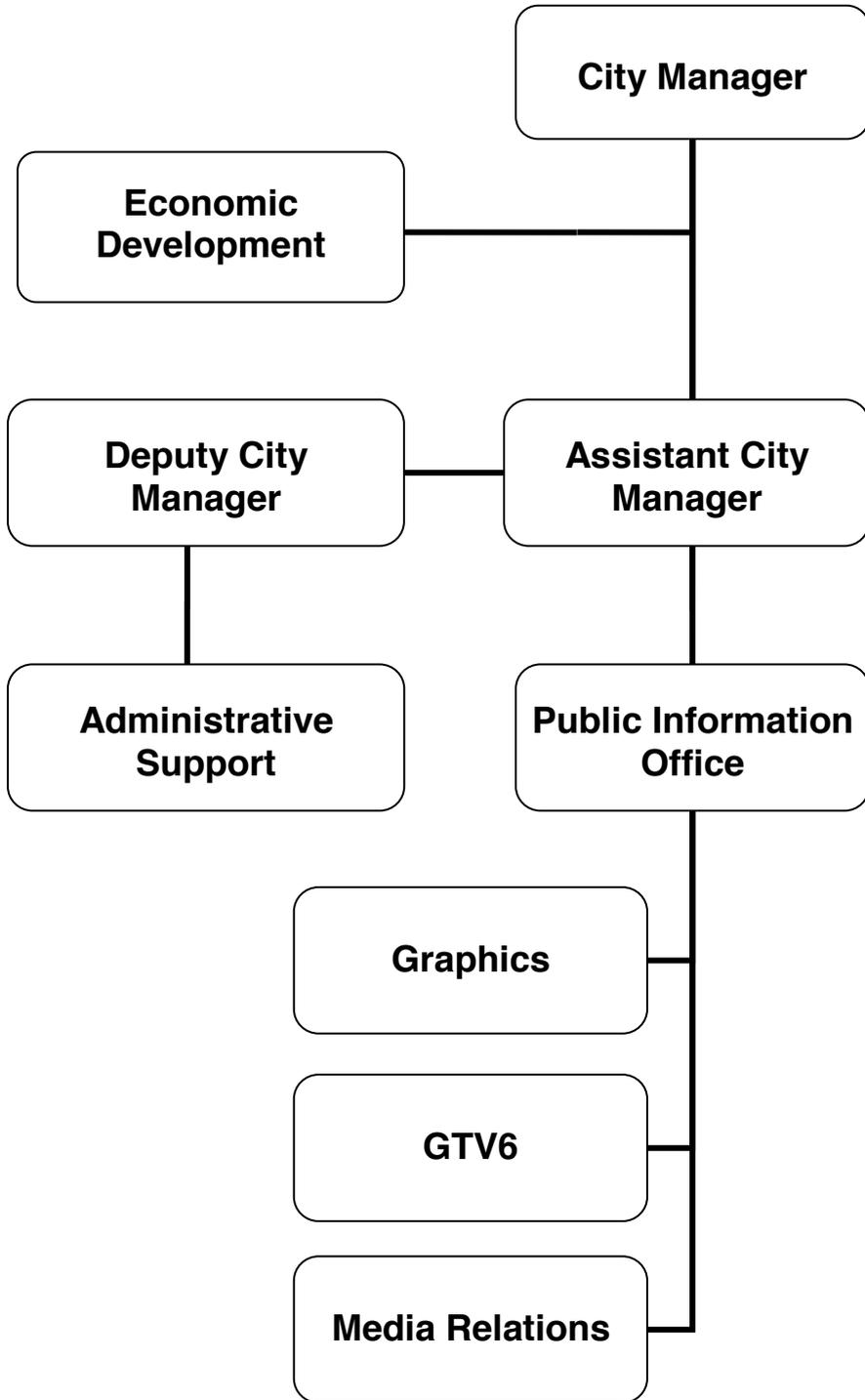
Note:

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



MANAGEMENT SERVICES



MANAGEMENT SERVICES

CITY OF GLENDALE MANAGEMENT SERVICES

MISSION STATEMENT

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost effective management of City operations to meet the short and long term needs of the community, and to strengthen communications and partnerships with the community.

DEPARTMENT DESCRIPTION

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This Department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City budget for the City Council's review and adoption. Additionally, within Management Services is the Economic Development Division which coordinates Citywide business retention, attraction, expansion, assistance activities and filming requests. Finally, the Public Relations Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, and Instagram, and serves as the liaison with the media.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the City manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

Fiscal Responsibility

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

Informed & Engaged Community

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with all applicable laws and accessible for the citizenry to participate in. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness, and inclusion.

CITY OF GLENDALE MANAGEMENT SERVICES

Economic Vibrancy

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$437 million investment portfolio as of June 30, 2013 and continues to retain high credit and bond ratings. Through the efforts of the Economic Development program and the Glendale Economic Development Corporation, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

Arts & Culture

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
MANAGEMENT SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
GTV6 (101-111)	\$ 516,256	\$ 443,448	\$ 445,726	\$ 452,250
Membership & Dues (101-114)	58,821	100,000	100,000	100,000
City Manager (101-140)	2,089,218	2,319,085	2,424,984	2,695,677
City Auditor (101-141)****	987,873	1,092,187	1,099,625	-
Special Events-Other Programs (101-142-00000)	3,784	44,250	44,250	44,250
Military Banner Program (101-142-93200)	4,258	-	-	-
Graphics (101-163)	505,306	582,614	585,056	576,885
Economic Development (101-702-00000)**	594,802	-	-	-
Total General Fund	\$ 4,760,317	\$ 4,581,584	\$ 4,699,641	\$ 3,869,062
Other Funds				
Economic Development***				
Economic Development (215-702)	\$ -	\$ 1,182,955	\$ 1,387,112	\$ 2,098,755
Economic Development Projects (215-718)	-	-	-	371,950
Total Economic Development	\$ -	\$ 1,182,955	\$ 1,387,112	\$ 2,470,705
Filming Fund - Filming (217-705-00000)*****	\$ -	\$ -	\$ -	\$ 500,852
Cable Access Fund				
Cable Access Fund (280-111)	\$ -	\$ -	\$ -	\$ -
Cable Access Fund (280-195)	-	-	-	-
Total Cable Access Fund	\$ -	\$ -	\$ -	\$ -
Capital Improvement Fund (401-111)	\$ 182,252	\$ -	\$ 318,861	\$ -
Total Other Funds	\$ 182,252	\$ 1,182,955	\$ 1,705,973	\$ 2,971,557
Department Grand Total	\$ 4,942,569	\$ 5,764,539	\$ 6,405,614	\$ 6,840,619

Notes:

- * Effective within FY13-14, Commission on the Status of Women function moved from the Management Services Department (101-144) to the Community Services & Parks Department (101-608).
- ** Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.
- **** Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services (101-160).
- ***** Effective 7/1/2015, new fund created for Filming (217) to centralize Filming Activity in the City. Previously, Filming was housed in the Special Events Fund (267).

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - GTV6
101-111**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 252,396	\$ 201,444	\$ 201,444	\$ 219,839
41200	Overtime	3,114	-	-	-
41300	Hourly wages	35,944	40,794	40,794	44,288
Various	Benefits	76,744	68,233	70,511	71,036
42700, 42702	PERS Retirement	43,241	38,072	38,072	51,274
42701	PERS cost sharing	(6,777)	(6,541)	(6,541)	(7,363)
Salaries & Benefits Total		\$ 404,661	\$ 342,002	\$ 344,280	\$ 379,074
Maintenance & Operation					
43050	Repairs-bldgs & grounds	-	917	917	917
43110	Contractual services	7,241	8,200	8,200	8,200
44100	Repairs to equipment	1,292	2,000	2,000	2,000
44351	Fleet / equip rental charge	-	3,489	3,489	-
44352	ISD service charge	78,811	66,233	66,233	41,734
44450	Postage	12	150	150	150
44750	Liability Insurance	10,551	9,157	9,157	8,875
44800	Membership & dues	(80)	200	200	200
45050	Periodicals & newspapers	-	100	100	100
45150	Furniture & equipment	8,220	5,000	5,000	5,000
45250	Office supplies	70	2,500	2,500	2,500
45300	Small tools	6	-	-	-
45350	General supplies	2,761	1,000	1,000	1,000
46900	Business meetings	219	500	500	500
47000	Miscellaneous	2,492	2,000	2,000	2,000
Maintenance & Operation Total		\$ 111,594	\$ 101,446	\$ 101,446	\$ 73,176
TOTAL		\$ 516,256	\$ 443,448	\$ 445,726	\$ 452,250

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - MEMBERSHIP & DUES
101-114**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
44800	Membership & dues	\$ 58,421	\$ 100,000	\$ 100,000	\$ 100,000
47000	Miscellaneous	400	-	-	-
Maintenance & Operation Total		\$ 58,821	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL		\$ 58,821	\$ 100,000	\$ 100,000	\$ 100,000

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - CITY MANAGER
101-140**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,044,843	\$ 1,172,454	\$ 1,214,850	\$ 1,309,347
41200	Overtime	10,822	-	-	-
41300	Hourly wages	7,733	17,900	17,900	29,120
Various	Benefits	450,332	499,627	515,380	518,681
42700, 42702	PERS Retirement	181,813	204,442	204,442	278,878
42701	PERS cost sharing	(31,536)	(35,122)	(35,122)	(40,047)
Salaries & Benefits Total		\$ 1,664,007	\$ 1,859,301	\$ 1,917,450	\$ 2,095,979
Maintenance & Operation					
43110	Contractual services	\$ 159,667	\$ 207,000	\$ 254,750	\$ 238,200
44100	Repairs to equipment	-	1,000	1,000	1,000
44120	Repairs to office equip	20	500	500	500
44200	Advertising	1,995	1,000	1,000	1,000
44351	Fleet / equip rental charge	3,152	-	-	3,410
44352	ISD service charge	121,246	96,380	96,380	201,615
44450	Postage	533	1,000	1,000	1,000
44550	Travel	34,432	40,000	40,000	40,000
44650	Training	9,769	10,000	10,000	10,000
44750	Liability Insurance	38,494	44,904	44,904	44,973
44800	Membership & dues	4,411	4,000	4,000	4,000
45050	Periodicals & newspapers	331	500	500	500
45100	Books	74	500	500	500
45150	Furniture & equipment	402	2,500	2,500	2,500
45250	Office supplies	6,616	8,000	8,000	8,000
45350	General supplies	5,077	15,000	15,000	15,000
45450	Printing and graphics	4,570	-	-	-
46900	Business meetings	23,603	13,000	13,000	13,000
47000	Miscellaneous	10,817	14,500	14,500	14,500
Maintenance & Operation Total		\$ 425,211	\$ 459,784	\$ 507,534	\$ 599,698
TOTAL		\$ 2,089,218	\$ 2,319,085	\$ 2,424,984	\$ 2,695,677

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - CITY AUDITOR
101-141**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 568,449	\$ 666,822	\$ 666,822	\$ -
41200	Overtime	524	-	-	-
41300	Hourly wages	68,662	-	-	-
Various	Benefits	180,313	190,945	198,383	-
42700, 42702	PERS Retirement	93,138	111,805	111,805	-
42701	PERS cost sharing	(17,266)	(19,204)	(19,204)	-
Salaries & Benefits Total		\$ 893,820	\$ 950,368	\$ 957,806	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 22,363	\$ 71,200	\$ 71,200	\$ -
44352	ISD service charge	35,100	33,124	33,124	-
44450	Postage	7	-	-	-
44650	Training	6,594	8,000	8,000	-
44750	Liability Insurance	23,082	24,245	24,245	-
44800	Membership & dues	2,443	2,500	2,500	-
45100	Books	-	100	100	-
45150	Furniture & equipment	3,176	750	750	-
45250	Office supplies	957	1,200	1,200	-
45350	General supplies	108	300	300	-
46900	Business meetings	223	200	200	-
47000	Miscellaneous	-	200	200	-
Maintenance & Operation Total		\$ 94,053	\$ 141,819	\$ 141,819	\$ -
TOTAL		\$ 987,873	\$ 1,092,187	\$ 1,099,625	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - SPECIAL EVENTS
101-142-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ 441	\$ -	\$ -	\$ -
Various	Benefits	55	-	-	-
Salaries & Benefits Total		\$ 496	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 500	\$ -	\$ -	\$ -
44450	Postage	57	-	-	-
44550	Travel	662	-	-	-
44750	Liability Insurance	16	-	-	-
45250	Office supplies	-	150	150	150
46900	Business meetings	1,835	150	150	150
47000	Miscellaneous	218	43,950	43,950	43,950
Maintenance & Operation Total		\$ 3,288	\$ 44,250	\$ 44,250	\$ 44,250
TOTAL		\$ 3,784	\$ 44,250	\$ 44,250	\$ 44,250

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM
101-142-93200

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
43110 Contractual services	\$ 4,258	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 4,258	\$ -	\$ -	\$ -
TOTAL	\$ 4,258	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - GRAPHICS
101-163**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 200,524	\$ 200,832	\$ 200,832	\$ 204,038
41300	Hourly wages	60,680	71,363	71,363	69,313
Various	Benefits	55,574	58,188	60,630	60,092
42700, 42702	PERS Retirement	37,467	41,668	41,668	56,793
42701	PERS cost sharing	(5,858)	(7,158)	(7,158)	(8,156)
Salaries & Benefits Total		\$ 348,387	\$ 364,893	\$ 367,335	\$ 382,080
Maintenance & Operation					
43110	Contractual services	\$ 65,955	\$ 68,000	\$ 68,000	\$ 68,000
44120	Repairs to office equip	12,887	30,000	30,000	30,000
44352	ISD service charge	31,813	56,046	56,046	34,234
44450	Postage	324	150	150	150
44550	Travel	950	1,100	1,100	1,100
44650	Training	294	1,000	1,000	1,000
44750	Liability Insurance	9,456	10,290	10,290	9,186
45050	Periodicals & newspapers	398	500	500	500
45150	Furniture & equipment	-	500	500	500
45200	Maps & blue prints	3,488	10,000	10,000	10,000
45250	Office supplies	29,418	32,535	32,535	32,535
45350	General supplies	361	-	-	-
45450	Printing and graphics	1,679	-	-	-
46900	Business meetings	40	300	300	300
47000	Miscellaneous	-	7,300	7,300	7,300
47010	Discount earned & lost	(145)	-	-	-
Maintenance & Operation Total		\$ 156,918	\$ 217,721	\$ 217,721	\$ 194,805
TOTAL		\$ 505,306	\$ 582,614	\$ 585,056	\$ 576,885

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - ECONOMIC DEVELOPMENT
101-702-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 327,073	\$ -	\$ -	\$ -
41200	Overtime	265	-	-	-
41300	Hourly wages	27,321	-	-	-
Various	Benefits	65,563	-	-	-
42700, 42702	PERS Retirement	54,116	-	-	-
42701	PERS cost sharing	(9,853)	-	-	-
Salaries & Benefits Total		\$ 464,486	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 24,651	\$ -	\$ -	\$ -
44200	Advertising	16,611	-	-	-
44352	ISD service charge	33,591	-	-	-
44450	Postage	661	-	-	-
44550	Travel	10,195	-	-	-
44650	Training	2,517	-	-	-
44750	Liability Insurance	12,839	-	-	-
44800	Membership & dues	5,867	-	-	-
45050	Periodicals & newspapers	60	-	-	-
45250	Office supplies	444	-	-	-
45350	General supplies	3,555	-	-	-
45400	Reports & publications	4,424	-	-	-
45450	Printing and graphics	6,694	-	-	-
46900	Business meetings	2,542	-	-	-
47000	Miscellaneous	5,666	-	-	-
Maintenance & Operation Total		\$ 130,316	\$ -	\$ -	\$ -
TOTAL		\$ 594,802	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT FUND
215-702**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ 334,622	\$ 334,622	\$ 407,901
41300	Hourly wages	-	31,200	31,200	31,200
Various	Benefits	-	70,287	74,444	92,469
42700, 42702	PERS Retirement	-	63,823	63,823	91,449
42701	PERS cost sharing	-	(10,965)	(10,965)	(13,131)
Salaries & Benefits Total		\$ -	\$ 488,967	\$ 493,124	\$ 609,888
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 400,000	\$ 600,000	\$ 940,000
43150	Cost allocation charge	-	172,111	172,111	422,879
44120	Repairs to office equip	-	500	500	500
44200	Advertising	-	1,000	1,000	1,000
44352	ISD service charge	-	28,799	28,799	31,939
44450	Postage	-	1,000	1,000	1,000
44550	Travel	-	20,000	20,000	20,000
44650	Training	-	2,500	2,500	2,500
44750	Liability Insurance	-	13,828	13,828	14,754
44800	Membership & dues	-	25,000	25,000	25,000
45050	Periodicals & newspapers	-	250	250	250
45250	Office supplies	-	1,000	1,000	1,000
45350	General supplies	-	1,000	1,000	1,000
45400	Reports & publications	-	1,000	1,000	1,000
45450	Printing and graphics	-	-	-	45
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	25,000	25,000	25,000
Maintenance & Operation Total		\$ -	\$ 693,988	\$ 893,988	\$ 1,488,867
TOTAL		\$ -	\$ 1,182,955	\$ 1,387,112	\$ 2,098,755

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT FUND - ECONOMIC DEVELOPMENT PROJECTS
215-718**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement				
53300 Other expenditures	\$ -	\$ -	\$ -	\$ 371,950
Capital Improvement Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 371,950</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 371,950</u></u>

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT FUND-ECONOMIC DEVELOPMENT PROJECTS (215-718)**

<u>Project</u>	<u>Project Description</u>	<u>A</u> <u>Overall</u> <u>Project/Grant</u> <u>Budget as of</u> <u>6/30/2015</u>	<u>B</u> <u>Life to Date</u> <u>Actuals Total (A-</u> <u>B)</u>	<u>C</u> <u>Remaining</u> <u>balance as of</u> <u>6/30/2015 (A-B)</u>	<u>D</u> <u>Prior Years</u> <u>Expenditures</u>	<u>E</u> <u>FY 2014-15</u> <u>Expenditures</u>	<u>F</u> <u>FY 2015-16</u> <u>Adopted</u> <u>Budget</u>
51577	Laemmle Project	\$ 728,050	\$ -	\$ 728,050	\$ -	\$ -	\$ 371,950
	Total:	<u>\$ 728,050</u>	<u>\$ -</u>	<u>\$ 728,050</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 371,950</u>

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
FILMING FUND - FILMING -
217-705-00000**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 68,027
41200	Overtime	-	-	-	339,140
Various	Benefits	-	-	-	70,109
42700, 42702	PERS Retirement	-	-	-	14,223
42701	PERS cost sharing	-	-	-	(2,042)
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 489,457</u>
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ -	\$ -	\$ 11,395
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,395</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 500,852</u></u>

Notes:

- * Effective 7/1/2015, new fund created for Filming (217) to centralize Filming Activity in the City. Previously, Filming was housed in the Special Events Fund (267).

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-111**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43111	Construction services	\$ -	\$ -	\$ 124,850	\$ -
45170	Computer hardware	182,252	-	-	-
Maintenance & Operation Total		\$ 182,252	\$ -	\$ 124,850	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 194,011	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 194,011	\$ -
TOTAL		\$ 182,252	\$ -	\$ 318,861	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT**
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Administrative Assistant	-	-	-	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Broadcast Coordinator	1.00	1.00	1.00	1.00
Broadcast Production Assistant	2.00	1.00	1.00	-
Broadcast Production Associate				1.00
City Auditor	1.00	1.00	1.00	-
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	0.50	0.50	0.50	-
Community Outreach Associate				1.00
Community Relations Coordinator	1.00	1.00	1.00	1.00
Community Service Officer				0.50
Councilmember***	5.00	5.00	5.00	5.00
Deputy City Manager	1.00	1.00	1.00	1.00
Deputy Director of Community Dev.	-	-	-	-
Director of Communications & Comm Rel				1.00
Director of Economic Development	0.20	0.20	0.20	0.30
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	1.00	1.00
Exec Officer - EconDev&Asset Mgmt				-
Executive Assistant to City Council	1.00	1.00	1.00	1.00
Internal Auditor****	1.00	2.00	2.00	-
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Services Secretary	-	-	-	-
Office Services Specialist II	1.00	1.00	1.00	1.00
Office Specialist I	2.00	2.00	2.00	2.00
Permit Specialist/Filming				0.70
Police Sergeant	0.50	1.00	1.00	-
Principal Economic Dev Officer	2.00	2.00	2.00	2.00
Principal Internal Auditor	1.00	-	-	-
Program Supervisor	1.00	1.00	1.00	-
Secretary to City Manager	1.00	1.00	1.00	1.00
Sr. Administrative Analyst				1.00
Sr. Assistant to City Council				1.00
Sr. Economic Development Coord.	-	-	-	-
Sr. Graphics Illustrator	1.00	1.00	1.00	1.00
Sr. Internal Auditor****	2.00	2.00	2.00	-
Sr. Investigator	1.00	1.00	1.00	-
Total Salaried Positions	<u>31.20</u>	<u>30.70</u>	<u>30.70</u>	<u>28.50</u>

<u>Hourly Positions</u>	*	*	*	*
Administrative Intern				1.36 (2)
Broadcast Productions Assistant	0.36 (2)	0.77 (2)	0.77 (2)	0.60 (1)
Hourly City Worker	2.02 (3)	2.84 (5)	2.84 (5)	2.20 (3)

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT**
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Office Specialist I	-	-	-	-
Sr. Investigator	0.23	(1) -	-	-
Total Hourly Positions	<u>2.61</u>	<u>3.61</u>	<u>3.61</u>	<u>4.16</u>
Management Services Total	<u>33.81</u>	<u>34.31</u>	<u>34.31</u>	<u>32.66</u>

Notes:

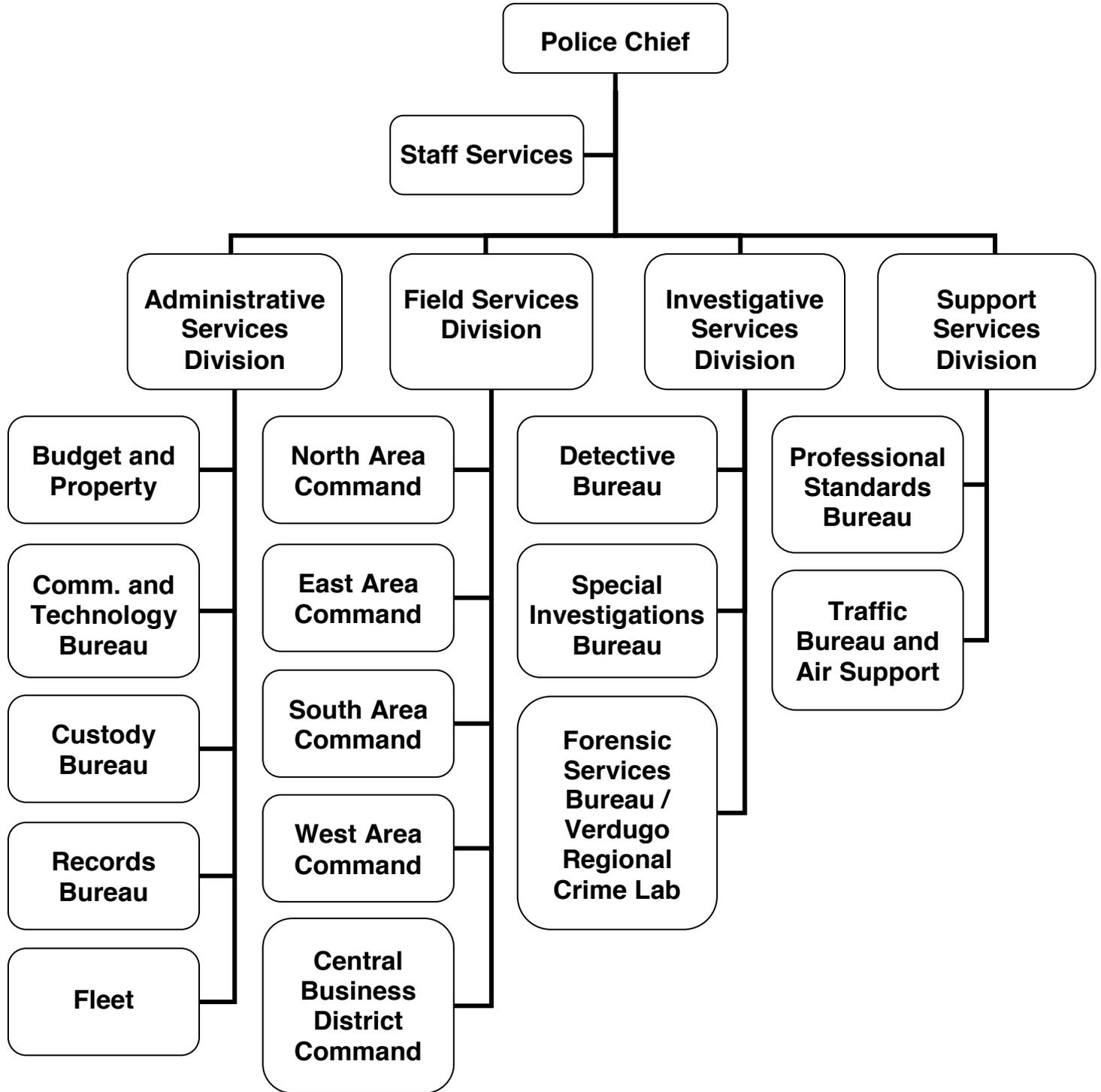
- * Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)
- ** Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department.
- *** Elected Officials
- **** Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services.

ADOPTED BUDGET 2015-16



POLICE

POLICE



MISSION STATEMENT

As a premier City anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following five Divisions: Administrative Services, Field Services, Investigative Services, Support Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Budget and Property Bureau*** – The Business/Budget Office Unit processes, manages and administers police fees, alarm permits/false alarm fees and other revenues, payroll processing, accounts payables and contracts, management of Federal, State and local grants. Staff assigned to the Business Office Unit perform facilities maintenance and management duties. The Property Bureau is responsible for the processing, inventory and management of all property, evidence, safekeeping, and found articles.
- ***Communications/Technology Bureau*** – The Communications Bureau receives and processes all incoming calls for service including police and fire 9-1-1 calls, and routes them as appropriate. These personnel dispatch police resources and provide informational support to operational field units. Technology Bureau staff coordinate with the City's Information Services Division the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Bureau also manages four enterprise programs including Pay-to-Stay, Inmate Trustee; Court-Ordered Worker, and the Immigration and Custom Enforcement (ICE) Prisoner Housing.
- ***Police Fleet Maintenance Liaison*** – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information,

field interview cards, bail receipts, gun dealer information, pawn tickets, and jail logs. The Records Bureau also intakes and processes subpoenas and discovery motions.

- The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. It is also responsible for the Area Command initiative which focuses on reducing crime, enhancing community safety, and improving the quality of life in Glendale. The strategies guiding this Division are:
 - Geographic responsibility/accountability
 - Enhancing/creating partnerships with the community
 - Real-time information/crime analysis

The Division is composed of:

- Area Command – This command provides patrol services to the community. Under the Area Command model, lieutenants are designated as Area Commanders and are assigned to address crime and quality of life issues in one of five areas of the City – North, South, East, West, and the Central Business District. Sergeants and officers detailed to the commands work in concert with the community to proactively address crime and safety concerns. Five field-based units (Canine, Special Enforcement Detail, Downtown Policing Unit, Reserve Forces, and School Resource Officers) provide specialized support for the Area Command initiative.
- SWAT/CNT – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Field Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specific trained tactics and equipment.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- Detective Bureau – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/abuse, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson, and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse, and real estate fraud), and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases).
- Crime Analysis – This unit provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project, lead by this unit, makes crime data instantly available to officers in the field. iLEADS information allows officers and commanders alike the ability to employ predictive policing strategies where and when crime is most likely to occur, thereby preventing crime and/or apprehending suspects.

The Detective Bureau also is engaged in regional crime fighting efforts such as management of the Pacific Southwest Regional Fugitive Task Force, and the AB109 Team which focuses its efforts on monitoring offenders who have been released on Post Release Community Supervision (PRCS) and are classified as having a high propensity for recidivating.

- Special Investigations Bureau – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF), and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- Forensic Services Bureau – The Verdugo Regional DNA/Crime Laboratory is a collaborative program with the cities of Burbank and Pasadena which provides the area a full-service evidence processing facility. The laboratory operates a computer forensics unit, a DNA laboratory, and performs automated ballistic evaluations which meets the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These capabilities provide actionable investigative leads in an expedited manner.

The **Support Services Division** is responsible for the oversight of all personnel related issues, including hiring, personnel investigations, risk management, traffic enforcement, and the air support program.

- Professional Standards Bureau – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations, court discovery compliance, and the maintenance of employment records. The Bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.
- Traffic & Air Support Bureau – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical, fire and external load operations.

The **Office of the Chief** provides direction and overall management of the Department. Components of the Division include:

- Staff Services – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Foundation, and the Volunteer Program.
- Legal Services – Oversees risk management and provides legal services.
- Policy Compliance and Risk Management – This unit is responsible for ensuring that the organization is in full compliance with federal, state and local regulatory requirements. Ensures the Department manual is current and in full accordance with case law. Responds to Federal, State, educational and professional surveys of the organization as appropriate. Conducts audits and inspections as assigned to ensure that organizational units are operating in an efficient and

effective manner. Responsible for identifying and responding to risk management threats, ensuring issues are addressed in a timely and appropriate manner.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

Safe & Healthy Community

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of America's top ten safest cities with a population of over 100,000 and continue to reduce the resident's fear of crime.

Infrastructure & Mobility

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

Informed & Engaged Community

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
POLICE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Administrative Services (101-302-30001)	\$ 5,429,984	\$ 5,419,800	\$ 5,436,359	\$ 5,565,500
Field Services (101-302-30002)	34,323,547	33,755,953	34,325,850	36,201,492
Investigative Services (101-302-30003)	11,781,719	11,230,165	11,436,040	12,004,008
Support Services (101-302-30004)	13,767,992	15,705,060	15,762,423	15,546,315
Office of the Chief (101-302-30009)	955,535	1,066,972	1,071,504	983,756
Total General Fund	\$ 66,258,777	\$ 67,177,950	\$ 68,032,176	\$ 70,301,071
Other Funds				
Asset Forfeiture Fund				
Administrative Services (260-302-30001)	\$ -	\$ 30,000	\$ 30,000	\$ -
Field Services (260-302-30002)	512,153	394,652	396,401	275,092
Support Services (260-302-30004)	120,389	135,000	135,000	145,000
Office of the Chief (260-302-30009)	-	-	-	150,000
Total Asset Forfeiture Fund	\$ 632,542	\$ 559,652	\$ 561,401	\$ 570,092
Police Special Grants Fund (261-301)	\$ 2,944,355	\$ 945,700	\$ 2,161,226	\$ 934,125
Field Services (262-302-30002)	388,109	396,089	398,087	405,801
Office of the Chief (267-302-30009)	663,227	566,149	566,149	370,222
Police Building Project Fund (303-301)	8,065,465	3,053,500	3,053,500	3,025,000
Capital Improvement Fund (401-301)	10,958	-	-	-
Joint Helicopter Operation Fund (602-311)	1,317,533	1,571,670	1,572,480	1,475,259
Total Other Funds	\$ 14,022,190	\$ 7,092,760	\$ 8,312,843	\$ 6,780,499
Department Grand Total	\$ 80,280,967	\$ 74,270,710	\$ 76,345,019	\$ 77,081,570

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - ADMINISTRATIVE SERVICES
101-302-30001**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,768,551	\$ 1,798,106	\$ 1,798,106	\$ 1,736,240
41200	Overtime	139,607	64,800	64,800	64,800
41300	Hourly wages	67,432	-	-	-
Various	Benefits	436,847	476,210	492,769	403,696
42700, 42702	PERS Retirement	298,825	316,842	316,842	364,453
42701	PERS cost sharing	(44,271)	(54,424)	(54,424)	(52,330)
Salaries & Benefits Total		\$ 2,666,992	\$ 2,601,534	\$ 2,618,093	\$ 2,516,859
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 45,520	\$ 20,000	\$ 20,000	\$ 16,000
43060	Utilities	783,453	635,000	635,000	635,000
43110	Contractual services	72,317	58,900	58,900	76,900
44100	Repairs to equipment	4,969	8,250	8,250	8,750
44120	Repairs to office equip	4,450	2,500	2,500	2,500
44351	Fleet / equip rental charge	1,691,189	1,911,044	1,911,044	2,159,480
44450	Postage	21,816	10,825	10,825	9,600
44500	Support of prisoners	(38)	-	-	-
44550	Travel	1,367	2,121	2,121	1,000
44551	POST travel	-	552	552	-
44600	Laundry & towel service	5,689	7,500	7,500	6,500
44650	Training	1,797	2,687	2,687	7,800
44651	POST training	840	2,817	2,817	2,600
44700	Computer software	90	-	-	-
44750	Liability Insurance	71,517	70,420	70,420	60,511
44760	Regulatory	1,363	1,600	1,600	2,700
44800	Membership & dues	135	400	400	350
45150	Furniture & equipment	7,820	48,800	48,800	17,300
45170	Computer hardware	91	-	-	-
45250	Office supplies	20,294	21,500	21,500	19,800
45350	General supplies	27,602	12,950	12,950	21,650
46900	Business meetings	245	400	400	-
47000	Miscellaneous	464	-	-	200
Maintenance & Operation Total		\$ 2,762,991	\$ 2,818,266	\$ 2,818,266	\$ 3,048,641
TOTAL		\$ 5,429,984	\$ 5,419,800	\$ 5,436,359	\$ 5,565,500

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - FIELD SERVICES
101-302-30002**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 17,926,088	\$ 18,449,577	\$ 18,804,042	\$ 19,535,357
41200	Overtime	2,674,052	1,203,399	1,243,399	1,261,303
41300	Hourly wages	89,168	3,366	3,366	4,000
Various	Benefits	6,161,644	6,466,769	6,642,201	6,865,322
42700, 42702	PERS Retirement	5,940,623	6,382,305	6,382,305	7,361,265
42701	PERS cost sharing	(654,893)	(639,573)	(639,573)	(673,577)
Salaries & Benefits Total		\$ 32,136,683	\$ 31,865,843	\$ 32,435,740	\$ 34,353,670
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ -
43110	Contractual services	779,609	758,000	758,000	917,850
44100	Repairs to equipment	4,830	3,500	3,500	4,150
44120	Repairs to office equip	-	1,050	1,050	1,050
44300	Telephone	402	-	-	-
44450	Postage	444	25	25	300
44550	Travel	157	9,927	9,927	-
44551	POST travel	329	10,635	10,635	-
44650	Training	26,808	10,612	10,612	6,000
44651	POST training	17,633	18,023	18,023	50,600
44700	Computer software	47,388	-	-	-
44750	Liability Insurance	749,317	743,001	743,001	696,317
44760	Regulatory	994	-	-	-
44800	Membership & dues	100	200	200	300
45050	Periodicals & newspapers	590	-	-	-
45150	Furniture & equipment	441,925	290,000	290,000	125,500
45170	Computer hardware	191	-	-	-
45250	Office supplies	8,316	7,070	7,070	7,280
45350	General supplies	46,511	35,317	35,317	35,150
46900	Business meetings	1,639	1,850	1,850	1,575
47000	Miscellaneous	2,357	400	400	1,750
Maintenance & Operation Total		\$ 2,129,540	\$ 1,890,110	\$ 1,890,110	\$ 1,847,822
Capital Outlay					
51000	Capital outlay	\$ 57,323	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 57,323	\$ -	\$ -	\$ -
TOTAL		\$ 34,323,547	\$ 33,755,953	\$ 34,325,850	\$ 36,201,492

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - INVESTIGATIVE SERVICES
101-302-30003**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 6,240,614	\$ 6,137,822	\$ 6,193,322	\$ 6,397,924
41200	Overtime	1,174,979	773,765	773,765	773,249
41300	Hourly wages	126,936	-	-	-
Various	Benefits	2,091,836	2,170,125	2,223,950	2,273,056
42700, 42702	PERS Retirement	1,855,436	1,983,548	1,983,548	2,235,147
42701	PERS cost sharing	(210,285)	(209,149)	(209,149)	(216,560)
Salaries & Benefits Total		\$ 11,279,517	\$ 10,856,111	\$ 10,965,436	\$ 11,462,816
Maintenance & Operation					
43080	Rent	\$ 334	\$ -	\$ -	\$ -
43110	Contractual services	37,679	17,500	62,950	197,640
44100	Repairs to equipment	702	300	300	600
44120	Repairs to office equip	-	500	500	500
44300	Telephone	905	-	-	-
44450	Postage	498	150	150	100
44550	Travel	7,963	10,914	10,914	-
44551	POST travel	-	7,022	7,022	-
44650	Training	21,262	10,774	13,874	9,500
44651	POST training	18,016	11,297	11,297	38,400
44700	Computer software	43,838	-	-	-
44750	Liability Insurance	272,623	261,257	261,257	240,952
44751	Insurance/surety bond premium	19,840	-	-	-
44800	Membership & dues	1,000	750	750	1,050
45100	Books	35	-	-	-
45150	Furniture & equipment	35,948	19,740	19,740	21,700
45170	Computer hardware	2,660	-	-	-
45250	Office supplies	12,228	13,800	13,800	14,350
45350	General supplies	24,631	11,800	59,800	14,100
46900	Business meetings	905	750	750	750
47000	Miscellaneous	1,134	7,500	7,500	1,550
Maintenance & Operation Total		\$ 502,202	\$ 374,054	\$ 470,604	\$ 541,192
TOTAL		\$ 11,781,719	\$ 11,230,165	\$ 11,436,040	\$ 12,004,008

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - SUPPORT SERVICES
101-302-30004**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 5,320,402	\$ 6,669,914	\$ 6,669,914	\$ 6,072,859
41200	Overtime	581,278	312,313	312,313	327,313
41300	Hourly wages	317,185	140,021	140,021	139,386
Various	Benefits	1,758,248	2,094,435	2,151,798	2,072,722
42700, 42702	PERS Retirement	1,277,535	1,748,547	1,748,547	1,745,798
42701	PERS cost sharing	(160,884)	(219,069)	(219,069)	(195,704)
Salaries & Benefits Total		\$ 9,093,764	\$ 10,746,161	\$ 10,803,524	\$ 10,162,374
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 8,951	\$ -	\$ -	\$ -
43080	Rent	1,001	-	-	-
43110	Contractual services	889,121	990,833	990,833	972,920
44100	Repairs to equipment	1,198	500	500	500
44120	Repairs to office equip	-	1,200	1,200	1,200
44250	Data communication	5,540	-	-	-
44352	ISD service charge	3,331,209	3,490,997	3,490,997	3,974,840
44400	Janitorial services	633	-	-	-
44450	Postage	2,617	1,000	1,000	2,000
44500	Support of prisoners	56,151	60,600	60,600	60,000
44550	Travel	2,962	14,732	14,732	-
44551	POST travel	-	20,646	20,646	-
44650	Training	24,399	14,861	14,861	21,500
44651	POST training	24,663	19,574	19,574	32,400
44700	Computer software	3,433	-	-	-
44750	Liability Insurance	225,125	269,216	269,216	219,727
44800	Membership & dues	225	200	200	300
45100	Books	74	-	-	-
45150	Furniture & equipment	36,121	53,500	53,500	62,309
45170	Computer hardware	382	-	-	-
45250	Office supplies	17,708	5,890	5,890	13,270
45350	General supplies	40,308	14,550	14,550	19,800
46900	Business meetings	796	200	200	425
47000	Miscellaneous	1,612	400	400	2,750
Maintenance & Operation Total		\$ 4,674,228	\$ 4,958,899	\$ 4,958,899	\$ 5,383,941
TOTAL		\$ 13,767,992	\$ 15,705,060	\$ 15,762,423	\$ 15,546,315

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - OFFICE OF THE CHIEF
101-302-30009**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 435,720	\$ 607,600	\$ 607,600	\$ 552,776
41200	Overtime	73,882	38,742	38,742	20,742
41300	Hourly wages	124,293	-	-	-
Various	Benefits	156,057	202,856	207,388	190,770
42700, 42702	PERS Retirement	122,147	176,249	176,249	183,059
42701	PERS cost sharing	(14,648)	(18,992)	(18,992)	(17,212)
Salaries & Benefits Total		\$ 897,451	\$ 1,006,455	\$ 1,010,987	\$ 930,135
Maintenance & Operation					
43110	Contractual services	\$ 1,453	\$ -	\$ -	\$ -
44120	Repairs to office equip	-	50	50	50
44300	Telephone	261	-	-	-
44450	Postage	-	50	50	-
44550	Travel	1,074	4,408	4,408	2,000
44551	POST travel	-	1,150	1,150	-
44650	Training	3,754	5,586	5,586	1,000
44651	POST training	1,312	5,856	5,856	10,000
44750	Liability Insurance	22,947	24,432	24,432	19,271
44800	Membership & dues	4,585	3,000	3,000	4,000
45050	Periodicals & newspapers	792	500	500	1,200
45150	Furniture & equipment	2,091	2,000	2,000	3,000
45170	Computer hardware	92	-	-	-
45250	Office supplies	6,439	5,010	5,010	5,300
45350	General supplies	5,226	1,950	1,950	2,300
45450	Printing and graphics	122	-	-	-
46900	Business meetings	7,290	6,000	6,000	5,000
47000	Miscellaneous	646	525	525	500
Maintenance & Operation Total		\$ 58,085	\$ 60,517	\$ 60,517	\$ 53,621
TOTAL		\$ 955,535	\$ 1,066,972	\$ 1,071,504	\$ 983,756

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - ADMINISTRATIVE SERVICES
260-302-30001**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
44550 Travel	\$ -	\$ 10,000	\$ 10,000	\$ -
45150 Furniture & equipment	-	20,000	20,000	-
Maintenance & Operation Total	\$ -	\$ 30,000	\$ 30,000	\$ -
TOTAL	\$ -	\$ 30,000	\$ 30,000	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES
260-302-30002**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 199,784	\$ 222,167	\$ 222,167	\$ 154,944
41200	Overtime	126,430	-	-	-
Various	Benefits	88,962	77,471	79,220	61,042
42700, 42702	PERS Retirement	63,706	77,360	77,360	59,324
42701	PERS cost sharing	(7,013)	(7,743)	(7,743)	(5,424)
Salaries & Benefits Total		\$ 471,868	\$ 369,255	\$ 371,004	\$ 269,886
Maintenance & Operation					
44550	Travel	\$ 2,908	\$ 17,000	\$ 17,000	\$ -
44650	Training	15,455	-	-	-
44651	POST training	9,476	-	-	-
44750	Liability Insurance	11,832	8,397	8,397	5,206
44800	Membership & dues	615	-	-	-
Maintenance & Operation Total		\$ 40,285	\$ 25,397	\$ 25,397	\$ 5,206
TOTAL		\$ 512,153	\$ 394,652	\$ 396,401	\$ 275,092

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES
260-302-30004**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
43110 Contractual services	\$ 120,389	\$ 130,000	\$ 130,000	\$ 130,000
44650 Training	-	5,000	5,000	15,000
Maintenance & Operation Total	\$ 120,389	\$ 135,000	\$ 135,000	\$ 145,000
TOTAL	\$ 120,389	\$ 135,000	\$ 135,000	\$ 145,000

CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF
260-302-30009

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
45150 Furniture & equipment	\$ -	\$ -	\$ -	\$ 150,000
Maintenance & Operation Total	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ -	\$ -	\$ 150,000

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE SPECIAL GRANTS FUND
261-301**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 389,940	\$ 436,458	\$ 536,458	\$ 305,736
41200	Overtime	400,395	312,107	759,507	277,136
41300	Hourly wages	1,669	-	-	-
Various	Benefits	188,640	193,717	195,715	168,987
42700, 42702	PERS Retirement	106,847	129,213	129,213	116,627
42701	PERS cost sharing	(12,415)	(14,579)	(14,579)	(10,661)
42799	Salary charges in (out)	-	(173,466)	(173,466)	-
Salaries & Benefits Total		\$ 1,075,077	\$ 883,450	\$ 1,432,848	\$ 857,825
Maintenance & Operation					
43110	Contractual services	\$ 34,800	\$ -	\$ -	\$ -
44100	Repairs to equipment	32,264	-	-	-
44450	Postage	131	-	-	-
44550	Travel	5,244	4,924	4,924	4,500
44600	Laundry & towel service	355	-	-	-
44650	Training	18,113	20,000	20,600	18,640
44700	Computer software	794	-	-	-
44750	Liability Insurance	29,131	28,296	28,296	19,584
44751	Insurance/surety bond premium	-	55,000	55,000	-
44760	Regulatory	4,100	-	-	-
44800	Membership & dues	845	-	-	-
45150	Furniture & equipment	260,372	14,000	105,778	31,500
45170	Computer hardware	758	-	-	-
45250	Office supplies	726	-	-	-
45350	General supplies	140,545	-	133,750	2,076
46900	Business meetings	350	-	-	-
49050	Charges-other depts	-	(59,970)	(59,970)	-
Maintenance & Operation Total		\$ 528,526	\$ 62,250	\$ 288,378	\$ 76,300
Capital Outlay					
51000	Capital outlay	\$ 1,340,753	\$ -	\$ 440,000	\$ -
Capital Outlay Total		\$ 1,340,753	\$ -	\$ 440,000	\$ -
TOTAL		\$ 2,944,355	\$ 945,700	\$ 2,161,226	\$ 934,125

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES
262-302-30002**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 229,769	\$ 229,164	\$ 229,164	\$ 229,764
41200	Overtime	4,700	-	-	-
Various	Benefits	80,220	86,504	88,502	88,779
42700, 42702	PERS Retirement	72,964	79,740	79,740	87,540
42701	PERS cost sharing	(8,033)	(7,981)	(7,981)	(8,002)
Salaries & Benefits Total		\$ 379,621	\$ 387,427	\$ 389,425	\$ 398,081
Maintenance & Operation					
44750	Liability Insurance	\$ 8,488	\$ 8,662	\$ 8,662	\$ 7,720
Maintenance & Operation Total		\$ 8,488	\$ 8,662	\$ 8,662	\$ 7,720
TOTAL		\$ 388,109	\$ 396,089	\$ 398,087	\$ 405,801

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF
267-302-30009**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41200	Overtime	\$ 539,200	\$ 458,667	\$ 458,667	\$ 302,000
41300	Hourly wages	588	-	-	-
Various	Benefits	85,082	83,935	83,935	58,075
Salaries & Benefits Total		<u>\$ 624,870</u>	<u>\$ 542,602</u>	<u>\$ 542,602</u>	<u>\$ 360,075</u>
Maintenance & Operation					
43150	Cost allocation charge	\$ 18,817	\$ 6,209	\$ 6,209	\$ -
44750	Liability Insurance	19,540	17,338	17,338	10,147
Maintenance & Operation Total		<u>\$ 38,357</u>	<u>\$ 23,547</u>	<u>\$ 23,547</u>	<u>\$ 10,147</u>
TOTAL		<u><u>\$ 663,227</u></u>	<u><u>\$ 566,149</u></u>	<u><u>\$ 566,149</u></u>	<u><u>\$ 370,222</u></u>

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE BUILDING PROJECT FUND
303-301**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 134,863	\$ 6,500	\$ 6,500	\$ 15,000
47050	Interest on bonds	225,602	252,000	252,000	215,000
47103	Principal police bond	7,705,000	2,795,000	2,795,000	2,795,000
Maintenance & Operation Total		\$ 8,065,465	\$ 3,053,500	\$ 3,053,500	\$ 3,025,000
TOTAL		\$ 8,065,465	\$ 3,053,500	\$ 3,053,500	\$ 3,025,000

**CITY OF GLENDALE
POLICE DEPARTMENT
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS
401-301**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement				
51250 Equipment	\$ 10,958	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ 10,958</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 10,958</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF GLENDALE
POLICE DEPARTMENT
JOINT HELICOPTER OPERATION FUND
602-311**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 80,607	\$ 79,824	\$ 79,824	\$ -
41200	Overtime	7,002	26,000	26,000	-
Various	Benefits	30,076	37,244	38,054	7,500
42700, 42702	PERS Retirement	12,646	13,940	13,940	-
42701	PERS cost sharing	(1,822)	(2,395)	(2,395)	-
Salaries & Benefits Total		\$ 128,508	\$ 154,613	\$ 155,423	\$ 7,500
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,918	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	27,683	36,100	36,100	36,100
43110	Contractual services	5,428	40,000	40,000	40,000
44100	Repairs to equipment	-	17,100	17,100	17,100
44120	Repairs to office equip	-	1,000	1,000	1,000
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	803,180	755,760	755,760	793,548
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	2,894	2,000	2,000	2,000
44600	Laundry & towel service	1,931	2,000	2,000	2,000
44650	Training	577	9,000	9,000	9,000
44700	Computer software	299	-	-	-
44750	Liability Insurance	3,171	3,999	3,999	-
44751	Insurance/surety bond premium	67,806	73,087	73,087	90,000
44800	Membership & dues	666	1,200	1,200	1,200
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	28	1,000	1,000	1,000
45200	Maps & blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	-	2,000	2,000	2,000
45350	General supplies	231	44,615	44,615	44,615
45503	Fuel - gasoline	162,088	269,280	269,280	269,280
46000	Depreciation	109,125	124,796	124,796	124,796
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 1,189,025	\$ 1,417,057	\$ 1,417,057	\$ 1,467,759
TOTAL		\$ 1,317,533	\$ 1,571,670	\$ 1,572,480	\$ 1,475,259

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
<u>Salaried Positions</u>				
Community Outreach Assistant	-	1.00	1.00	1.00
Community Service Officer	40.00	40.00	38.00	37.50
Crime Analyst	1.00	1.00	1.00	-
Customer Service Representative	1.00	1.00	1.00	-
Departmental HR Officer				1.00
DNA Laboratory Supervisor	1.00	1.00	1.00	1.00
DNA Specialist	2.00	2.00 **	2.00	-
Forensic Specialist	5.00	5.00	5.00	2.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
Human Resources Analyst	-	-	-	-
Human Resources Analyst II	1.00	1.00	1.00	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Office Services Secretary	-	-	-	-
Office Services Specialist II	-	-	-	-
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	23.00	22.00	22.00	22.00
Police Comm & Technology Admin	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	9.60	9.60	8.60	9.60
Police Officer	203.00	193.00	193.00	191.00
Police Officer Recruit				2.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.00	35.50	35.50	36.50
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	2.00	2.00	2.00	3.00
Public Safety Business Assistant II	2.00	2.00	2.00	2.00
Public Safety Business Specialist	2.00	2.00	2.00	2.00
Sr. Crime Analyst	1.00	1.00	1.00	2.00
Sr. DNA Specialist				2.00
Sr. Forensic Specialist				3.00
Technical Staff Associate	1.00	1.00	1.00	-
Total Salaried Positions	<u>353.60</u>	<u>343.10</u>	<u>340.10</u>	<u>340.60</u>
<u>Hourly Positions</u>				
City Resource Specialist	-	1.47	1.47	0.44
Comm. Hourly Staff	0.34 (1)	-	-	-
Facilities Hourly Staff	-	-	-	-
Hourly City Worker	-	-	-	1.02 (1)
Office of the Chief Hourly Staff	0.54 (1)	-	-	-

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14		Adopted 2014-15		Revised 2014-15		Adopted 2015-16	
Police Communications Officer	-		0.34	(2)	0.34	(2)	0.33	(3)
Reserve Police Officer	0.40	(1)	0.06	(13)	0.06	(13)	0.06	(3)
Rangemaster	0.38	(1)	-		-		-	
Total Hourly Positions	<u>2.66</u>		<u>1.87</u>		<u>1.87</u>		<u>1.85</u>	
Police Total	<u><u>356.26</u></u>		<u><u>344.97</u></u>		<u><u>341.97</u></u>		<u><u>342.45</u></u>	

Notes:

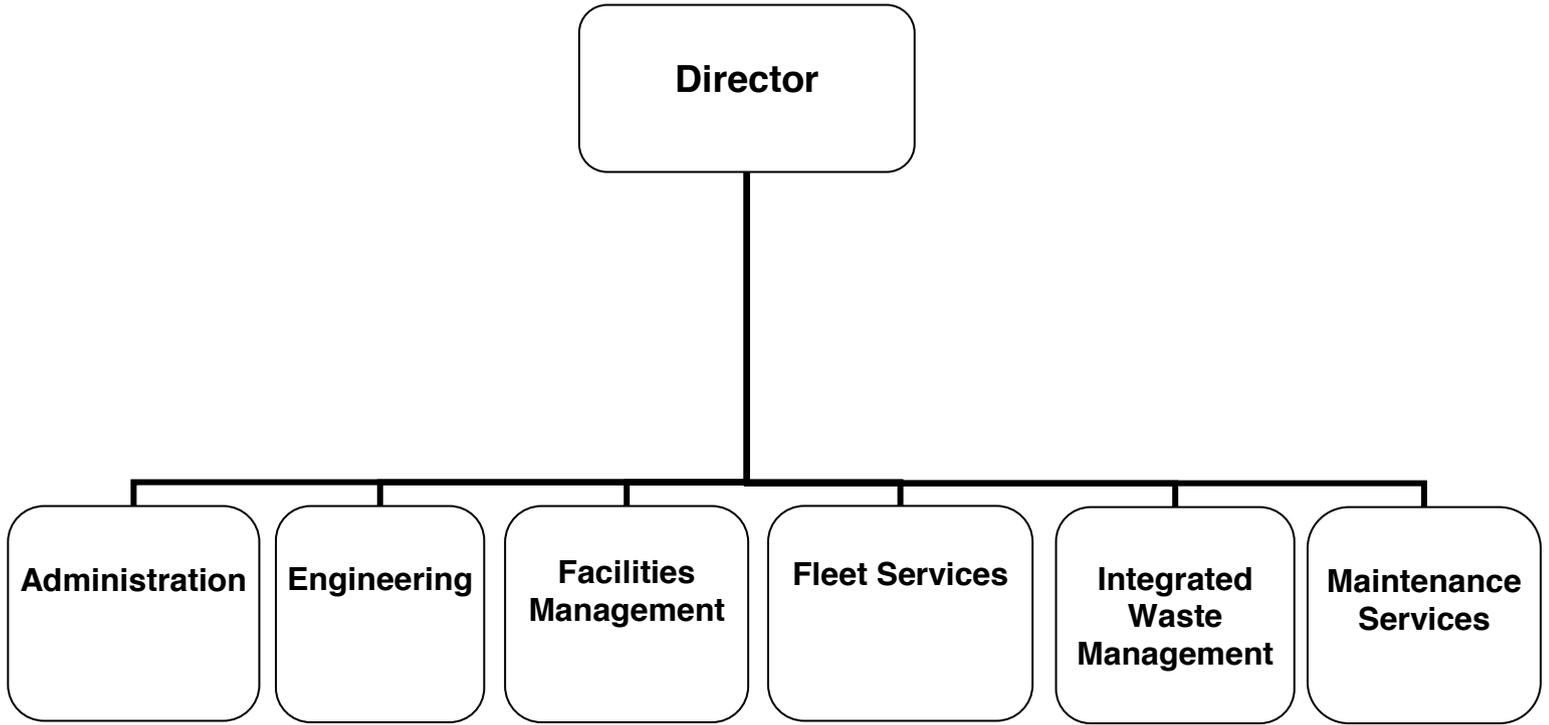
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

** The FY 2014-15 full-time authorized salaried position count includes two (2) unclassified grant funded positions.

ADOPTED BUDGET 2015-16



PUBLIC WORKS



MISSION STATEMENT

The Public Works Department's mission is to provide the highest quality public works services to the public and other City departments, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

DEPARTMENT DESCRIPTION

Public Works is comprised of six Divisions: Administration, Engineering, Facilities Management, Fleet Services, Integrated Waste Management, and Maintenance Services.

The **Administration Division** oversees all operations within the Public Works Department. The Division is also responsible for the preparation and management of Department budget, legislative review, strategic planning, coordinating special projects, and human resources management. Additionally, the Division seeks to inform, educate, and engage the community in Public Works projects and programs through extensive community outreach efforts. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The Division also oversees the *Parking Management and Operation Section*. This section is responsible for the management of the Parking Fund and all parking assets including City owned parking structures, public parking lots, and the administration of the residential preferential parking program. The Parking Section staff coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and improvements to the City's Parking Program.

The **Engineering Division** is primarily responsible for the planning, design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street lights, street trees and alleys. Staff provides complete survey, design, and construction inspection services.

The *Land Development Section* reviews and processes various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section maintains official public records such as maps, property records and property acquisition documentation, and street vacations. It also maintains and updates the City's Geographic Information Systems (GIS). The section oversees the City's Wastewater Program, and the City's joint ownership in Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The *Traffic Engineering Section* is responsible for the installations, modifications and operations of all traffic control devices, such as signing, striping, traffic signals and flashing beacons. The section is also responsible for investigation of traffic related customer requests, review and approval of development traffic impact studies, management of the Neighborhood Traffic Calming Program, School Area Traffic Safety Program and School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services for the City facilities including the libraries, fire stations, the civic center complex, parks facilities, and Glendale Water and Power facilities. Building maintenance includes HVAC, plumbing, painting, electrical, fire/life/safety systems, general building, and locksmith services. In addition, Facilities Management administers the City's energy management and access control systems as well as the security guard services. Custodial services involve carpet cleaning, restroom maintenance, and general cleaning services. The Division is also responsible for administration and management of Capital

Improvement Program projects related to City buildings and Parks construction, remodeling and renovations.

The ***Fleet Services Division*** is responsible for the City's vehicle and equipment maintenance and automotive warehouse facilities. Fleet Services includes the Glendale Water and Power Garage, Public Works Garage, Fire Department Garage, and the Police Department Garage. The Division performs scheduled preventive maintenance for all vehicles and equipment. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies and mandates.

The ***Integrated Waste Management Division*** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in accordance with regulations and in a manner that protects public health. IWM is the exclusive service provider for the City's single family residential sector for refuse, recycling and yard trimming collection. The Division also provides commercial refuse collection to businesses and multifamily dwellings in a competitive market. In addition, IWM oversees the street sweeping operation, Recycling Programs, and the Bulky Item and Abandoned Item Collection Program.

The ***Maintenance Services Division*** includes Street and Field Services and Wastewater Maintenance.

The ***Street & Field Services Section*** is responsible for the maintenance of the City's streets, sidewalks, alleys, storm drains, street trees, traffic signs, striping and curb painting, City landfill and debris basin maintenance, and parking lot and meter collection and maintenance, including the regular maintenance of parking meters for the City of West Hollywood.

The ***Wastewater Maintenance Section*** is responsible for the maintenance of the City's Sewer and Storm Drain Systems. This includes cleaning and inspection of sewer mains, storm drains; lift stations, and pumping stations; and conducting restaurant inspections in compliance with City's Fats, Oils, and Grease (FOG) ordinance.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As an ongoing goal for FY 2015-16, Public Works is committed to providing its residents with exceptional customer services centered on the principles of timeliness, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Safe & Healthy Community

Public Works' efforts enable Glendale to be one of the safest cities in the region by ensuring infrastructure such as streets, sidewalks, sewers, alleys, storm drains, and bridges are safe, well engineered, and properly maintained. The Department ensures City owned buildings are stable and comply with current codes and standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

Community Services & Facilities

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.

Infrastructure & Mobility

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has been one of the first municipalities to implement new technology such as radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. The Public Works Department, Engineering Division has systematically upsized most of the sewer main lines that were identified as deficient in the recent sewer master plan. Furthermore, with an average Pavement Condition Index (PCI) of 76.2 in a 2012 report, Glendale has one of highest PCI rating of a large city in California.

Resident surveys have shown traffic and transportation issues to be a major concern for residents of the City of Glendale. As a result, the Public Works Department has invested heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding, which have been used on projects to improve traffic flow such as upgraded signalized intersections, parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

Sustainability

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, "green" building practices, and other regulatory compliance. The Department looks for innovative ways to reduce environmental impact during its construction projects. For instance, Cold In-place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single "train" of equipment, thus eliminating the need for hauling away to dispose of the old asphalt concrete or hauling in new base course. With this process, the roadway becomes available to traffic after a shorter period of time. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

Furthermore, we continue to lead the way in building efficiency. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs. In addition, the Department has deployed numerous no-flow and low-flow water fixtures that continue to save hundreds of thousands of gallons of water annually.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
General Fund				
Administration (101-502)	\$ 327,616	\$ 288,374	\$ 381,673	\$ 223,308
Engineering (101-511)	2,201,013	1,683,302	1,702,791	2,054,599
Corporation Yard (101-531)**	108,503	115,561	115,561	115,561
Custodial Services (101-532)	1,139,210	1,228,703	1,277,400	1,316,649
Building Services (101-533)	3,060,157	3,087,458	4,295,234	3,999,262
Maintenance Services Administration (101-534)	458,094	290,377	291,556	259,639
Street Maintenance (101-535)	4,265,035	4,726,411	4,732,377	4,731,591
Sidewalk Maintenance (101-536)	1,340,348	1,376,919	1,383,634	1,429,560
Street Trees Maintenance (101-537)	1,008,584	1,129,705	1,133,993	1,106,658
Warehouse (101-542)**	1,181	-	-	-
Facilities Services-Parks (101-546)	669,533	820,785	824,566	-
Traffic Engineering (101-552)	1,108,176	1,038,327	1,071,738	822,022
Traffic Signals (101-553)	988,628	1,291,000	1,291,000	1,297,507
Traffic Safety Control (101-554)	670,243	626,685	664,394	608,514
Total General Fund	\$ 17,346,321	\$ 17,703,607	\$ 19,165,917	\$ 17,964,870
Other Funds				
Air Quality Improvement Fund				
Public Works Projects (251-501)	\$ -	\$ -	\$ -	\$ -
Employees Commuter Reduction (251-556)	239,162	305,058	305,147	-
Total Air Quality Improvement Fund	\$ 239,162	\$ 305,058	\$ 305,147	\$ -
Public Works Special Grants Fund (252-501)	\$ 1,808,326	\$ -	\$ -	\$ 23,862
San Fernando Landscape District Fund (253-537)	48,378	81,124	81,124	81,124
Measure R Local Return Fund*				
Public Works Projects (254-501)	6,563	4,993,000	4,993,000	-
Administration (254-502)	306,000	1,915,000	2,245,000	-
Total Measure R Local Return Fund	\$ 312,563	\$ 6,908,000	\$ 7,238,000	\$ -
Measure R-Regional Return Fund				
Public Works Projects (255-501)	\$ 1,530,642	\$ 2,400,000	\$ 7,215,000	\$ -
Administration (255-502)	-	-	-	-
Total Measure R-Regional Return Fund	\$ 1,530,642	\$ 2,400,000	\$ 7,215,000	\$ -
Transit Prop A Local Return Fund*				
Public Works Projects (256-501)	\$ -	\$ -	\$ -	\$ -
Transit Prop A Local Return (256-551)	3,277,733	3,737,964	3,675,862	-
Total Transit Prop A Local Return Fund	\$ 3,277,733	\$ 3,737,964	\$ 3,675,862	\$ -
Transit Prop C Local Return Fund*				
Public Works Projects (257-501)	\$ -	\$ 250,000	\$ 252,997	\$ -
Transit Prop C Local Return (257-557)	3,244,680	3,593,009	3,594,800	-
Total Transit Prop C Local Return Fund	\$ 3,244,680	\$ 3,843,009	\$ 3,847,797	\$ -
Transit Utility Fund*				
Public Works Projects (258-501)	\$ -	\$ 4,631,000	\$ 4,631,000	\$ -
Transit Utility (258-558)	11,559,204	14,094,339	14,096,655	-
Total Transit Utility Fund	\$ 11,559,204	\$ 18,725,339	\$ 18,727,655	\$ -
Capital Leases Fund (306-501)	\$ 1,392,061	\$ -	\$ -	\$ -
Capital Improvement Fund (401-501)	1,848,893	369,000	373,020	815,000
State Gas Tax Fund (402-501)	8,076,460	5,004,000	5,297,393	4,380,000
CIP Reimbursement Fund (409-501)	4,542	-	1,609,333	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Parking Fund				
Transfer (520-195)	\$ -	\$ -	\$ -	\$ -
Public Works Projects (520-501)	191,474	1,150,000	1,844,026	-
Downtown Parking (520-561)	3,530,635	4,177,218	4,184,988	2,033,670
Montrose Parking (520-562)	153,030	167,927	168,227	131,578
Parking Garages (520-563)	2,672,733	3,518,280	3,788,280	4,871,905
Parking Citations (520-564)	2,709,605	3,307,401	3,116,662	3,173,159
Total Parking Fund	\$ 9,257,476	\$ 12,320,826	\$ 13,102,183	\$ 10,210,312
Sewer Fund				
Public Works Projects (525-501)	\$ 4,471,141	\$ 13,090,000	\$ 13,090,000	\$ 14,348,000
Wastewater Management (525-581)	9,301,075	15,978,707	15,986,757	16,492,877
Stormwater Management (525-582)	386,972	672,688	674,520	664,679
Wastewater Maintenance (525-583)	1,614,218	2,489,073	2,498,592	2,554,191
Total Sewer Fund	\$ 15,773,406	\$ 32,230,468	\$ 32,249,869	\$ 34,059,747
Refuse Disposal Fund				
Transfer (530-195)	\$ -	\$ -	\$ -	\$ -
Public Works Projects (530-501)	38,559	-	345,000	600,000
Landfill Management (530-571)	1,044,885	2,300,112	2,303,012	2,329,566
Recycling Waste Reduction (530-572)	2,087,538	2,368,650	2,379,359	2,523,687
Refuse Collection (530-573)	17,306,000	16,507,596	16,533,604	18,580,421
Street Sweeping (530-574)	1,151,601	1,523,877	1,526,712	1,673,290
Total Refuse Disposal Fund	\$ 21,628,583	\$ 22,700,235	\$ 23,087,687	\$ 25,706,964
Fleet / Equipment Management Fund				
Public Works Garage (601-541)	\$ 5,905,778	\$ 5,974,988	\$ 5,986,460	\$ 5,970,640
Police Garage (601-543)	2,078,231	2,329,274	2,333,103	3,149,509
Fire Garage (601-544)	2,259,543	3,414,231	3,417,846	3,437,499
GWP Garage (601-545)	1,639,184	2,354,351	2,358,818	2,167,566
Total Fleet / Equipment Management Fund	\$ 11,882,735	\$ 14,072,844	\$ 14,096,227	\$ 14,725,214
Building Maintenance Fund (607-538)	\$ -	\$ -	\$ 1,000,000	\$ -
Total Other Funds	\$ 91,884,842	\$ 122,697,867	\$ 131,906,297	\$ 90,002,223
Department Grand Total	\$ 109,231,163	\$ 140,401,474	\$ 151,072,214	\$ 107,967,093

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

** Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-502**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 69,406	\$ 84,433	\$ 145,554	\$ 117,631
41200	Overtime	32	-	-	-
Various	Benefits	23,871	23,817	24,234	30,368
42700, 42702	PERS Retirement	11,047	14,745	14,745	24,487
42701	PERS cost sharing	(1,635)	(2,533)	(2,533)	(3,517)
Salaries & Benefits Total		\$ 102,720	\$ 120,462	\$ 182,000	\$ 168,969
Maintenance & Operation					
43110	Contractual services	\$ 13,964	\$ 12,000	\$ 42,000	\$ 12,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	202,197	125,821	125,821	11,487
44450	Postage	434	1,200	1,200	1,200
44550	Travel	-	2,500	2,500	2,500
44650	Training	-	2,500	2,500	2,500
44750	Liability Insurance	2,514	3,191	4,952	3,952
44800	Membership & dues	218	1,500	1,500	1,500
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	1,367	6,000	6,000	6,000
45350	General supplies	2,487	6,000	6,000	6,000
46900	Business meetings	1,048	2,200	2,200	2,200
47000	Miscellaneous	667	2,000	2,000	2,000
Maintenance & Operation Total		\$ 224,896	\$ 167,912	\$ 199,673	\$ 54,339
TOTAL		\$ 327,616	\$ 288,374	\$ 381,673	\$ 223,308

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - ENGINEERING
101-511**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 2,264,208	\$ 2,145,576	\$ 2,145,576	\$ 2,108,496
41200	Overtime	13,449	9,612	9,612	9,612
41300	Hourly wages	160,870	104,004	104,004	390,046
Various	Benefits	574,232	544,491	563,980	588,096
42700, 42702	PERS Retirement	358,340	377,422	377,422	512,393
42701	PERS cost sharing	(56,393)	(64,830)	(64,830)	(73,583)
42799	Salary charges in (out)	(1,574,414)	(1,771,344)	(1,771,344)	(1,800,883)
Salaries & Benefits Total		\$ 1,740,292	\$ 1,344,931	\$ 1,364,420	\$ 1,734,177
Maintenance & Operation					
43060	Utilities	\$ 272	\$ -	\$ -	\$ -
43090	Equipment usage	21,504	2,000	2,000	2,000
43110	Contractual services	49,886	80,000	80,000	80,000
43111	Construction services	-	10,000	10,000	10,000
44100	Repairs to equipment	539	3,000	3,000	3,000
44120	Repairs to office equip	138	15,000	15,000	15,000
44351	Fleet / equip rental charge	55,333	62,526	62,526	89,426
44352	ISD service charge	201,268	-	-	-
44450	Postage	3,372	5,000	5,000	5,000
44550	Travel	902	-	-	-
44600	Laundry & towel service	1,280	1,200	1,200	1,200
44650	Training	5,487	7,000	7,000	7,000
44700	Computer software	3,904	-	-	-
44750	Liability Insurance	88,272	85,395	85,395	84,275
44800	Membership & dues	1,796	2,000	2,000	2,000
45050	Periodicals & newspapers	1,284	-	-	-
45100	Books	534	1,000	1,000	1,000
45150	Furniture & equipment	2,629	5,000	5,000	5,000
45200	Maps & blue prints	-	1,000	1,000	1,000
45250	Office supplies	8,996	20,000	20,000	20,000
45300	Small tools	622	1,500	1,500	1,500
45350	General supplies	7,648	30,500	30,500	30,500
45600	A & G overhead	2,273	-	-	-
46900	Business meetings	2,090	1,250	1,250	1,250
47000	Miscellaneous	692	5,000	5,000	5,000
49050	Charges-other depts	-	-	-	(43,729)
Maintenance & Operation Total		\$ 460,721	\$ 338,371	\$ 338,371	\$ 320,422
TOTAL		\$ 2,201,013	\$ 1,683,302	\$ 1,702,791	\$ 2,054,599

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - CORPORATION YARD
101-531**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 807	\$ 20,300	\$ 20,300	\$ 20,300
43060	Utilities	101,300	88,711	88,711	88,711
43110	Contractual services	4,166	-	-	-
44100	Repairs to equipment	424	-	-	-
45350	General supplies	1,806	6,550	6,550	6,550
Maintenance & Operation Total		\$ 108,503	\$ 115,561	\$ 115,561	\$ 115,561
TOTAL		\$ 108,503	\$ 115,561	\$ 115,561	\$ 115,561

Notes:

* Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - CUSTODIAL SERVICES
101-532**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 637,191	\$ 683,362	\$ 724,719	\$ 623,378
41200 Overtime	4,088	3,000	3,000	3,000
41300 Hourly wages	17,323	22,221	22,221	22,221
Various Benefits	237,091	251,878	258,956	253,310
42700, 42702 PERS Retirement	104,412	123,129	123,129	134,050
42701 PERS cost sharing	(15,825)	(21,153)	(21,153)	(19,251)
Salaries & Benefits Total	\$ 984,281	\$ 1,062,437	\$ 1,110,872	\$ 1,016,708
Maintenance & Operation				
43110 Contractual services	\$ 18,344	\$ -	\$ -	\$ 163,000
44120 Repairs to office equip	-	300	300	300
44351 Fleet / equip rental charge	11,439	12,618	12,618	10,853
44352 ISD service charge	15,916	9,465	9,465	43,492
44400 Janitorial services	80,460	116,600	116,600	-
44600 Laundry & towel service	2,726	-	-	-
44650 Training	1,110	-	-	-
44750 Liability Insurance	23,841	26,783	27,045	21,796
45150 Furniture & equipment	897	-	-	-
45250 Office supplies	98	500	500	500
45350 General supplies	-	-	-	60,000
46900 Business meetings	98	-	-	-
Maintenance & Operation Total	\$ 154,929	\$ 166,266	\$ 166,528	\$ 299,941
TOTAL	\$ 1,139,210	\$ 1,228,703	\$ 1,277,400	\$ 1,316,649

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - BUILDING SERVICES
101-533**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 810,874	\$ 851,475	\$ 1,048,832	\$ 1,354,178
41200	Overtime	30,426	12,000	12,000	12,000
Various	Benefits	290,124	307,797	317,605	465,790
42700, 42702	PERS Retirement	127,206	148,584	148,584	281,646
42701	PERS cost sharing	(19,257)	(25,525)	(25,525)	(40,442)
Salaries & Benefits Total		\$ 1,239,373	\$ 1,294,331	\$ 1,501,496	\$ 2,073,172
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 254,014	\$ 246,600	\$ 246,600	\$ 294,200
43060	Utilities	415,074	345,000	345,000	345,000
43080	Rent	440,043	439,243	439,243	348,048
43110	Contractual services	383,761	387,000	387,000	453,400
43111	Construction services	-	18,000	18,000	-
44100	Repairs to equipment	-	-	-	2,000
44351	Fleet / equip rental charge	100,240	113,271	113,271	130,051
44352	ISD service charge	57,506	59,972	59,972	79,371
44353	Building Maintenance Service Charge	-	-	1,000,000	-
44400	Janitorial services	18	-	-	-
44450	Postage	70	1,000	1,000	250
44600	Laundry & towel service	4,010	-	-	10,000
44650	Training	1,110	-	-	2,000
44750	Liability Insurance	30,455	32,641	33,252	45,905
44760	Regulatory	6,748	-	-	-
44800	Membership & dues	2,298	800	800	800
45050	Periodicals & newspapers	-	300	300	300
45150	Furniture & equipment	709	-	-	5,000
45250	Office supplies	1,685	6,000	6,000	6,000
45300	Small tools	-	800	800	1,500
45350	General supplies	69,777	142,000	142,000	200,765
46900	Business meetings	1,169	-	-	500
47000	Miscellaneous	6,421	500	500	1,000
47010	Discount earned & lost	(249)	-	-	-
Maintenance & Operation Total		\$ 1,774,859	\$ 1,793,127	\$ 2,793,738	\$ 1,926,090
Capital Outlay					
51000	Capital outlay	\$ 45,924	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 45,924	\$ -	\$ -	\$ -
TOTAL		\$ 3,060,157	\$ 3,087,458	\$ 4,295,234	\$ 3,999,262

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - MAINTENANCE SERVICES ADMINISTRATION
101-534**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 210,336	\$ 117,444	\$ 117,444	\$ 118,906
41200 Overtime	168	-	-	-
Various Benefits	45,301	22,951	24,130	24,302
42700, 42702 PERS Retirement	33,466	20,511	20,511	24,779
42701 PERS cost sharing	(5,436)	(3,523)	(3,523)	(3,558)
Salaries & Benefits Total	\$ 283,835	\$ 157,383	\$ 158,562	\$ 164,429
Maintenance & Operation				
43110 Contractual services	\$ 1,082	\$ -	\$ -	\$ -
44120 Repairs to office equip	786	-	-	-
44351 Fleet / equip rental charge	27,046	30,562	30,562	13,760
44352 ISD service charge	119,270	80,793	80,793	64,755
44450 Postage	223	600	600	600
44550 Travel	-	1,000	1,000	1,000
44750 Liability Insurance	7,620	4,439	4,439	3,995
44800 Membership & dues	458	400	400	400
45250 Office supplies	14,341	7,000	7,000	7,000
45350 General supplies	1,696	7,200	7,200	3,000
46900 Business meetings	1,324	200	200	200
47000 Miscellaneous	415	800	800	500
Maintenance & Operation Total	\$ 174,260	\$ 132,994	\$ 132,994	\$ 95,210
TOTAL	\$ 458,094	\$ 290,377	\$ 291,556	\$ 259,639

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - STREET MAINTENANCE
101-535**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 648,554	\$ 777,995	\$ 777,995	\$ 672,184
41200	Overtime	12,866	15,123	15,123	15,123
Various	Benefits	215,603	240,187	246,153	222,951
42700, 42702	PERS Retirement	102,557	135,855	135,855	140,025
42701	PERS cost sharing	(15,384)	(23,338)	(23,338)	(20,107)
Salaries & Benefits Total		\$ 964,196	\$ 1,145,822	\$ 1,151,788	\$ 1,030,176
Maintenance & Operation					
43060	Utilities	\$ 2,936,784	\$ 3,044,220	\$ 3,044,220	\$ 3,044,220
43110	Contractual services	5,822	45,440	45,440	13,440
44351	Fleet / equip rental charge	277,944	314,077	314,077	442,364
44352	ISD service charge	34,018	29,511	29,511	60,937
44650	Training	1,152	-	-	-
44750	Liability Insurance	23,943	29,981	29,981	23,094
44760	Regulatory	-	300	300	300
45250	Office supplies	-	1,000	1,000	1,000
45300	Small tools	22	500	500	500
45350	General supplies	21,017	115,060	115,060	115,060
46900	Business meetings	137	500	500	500
Maintenance & Operation Total		\$ 3,300,839	\$ 3,580,589	\$ 3,580,589	\$ 3,701,415
TOTAL		\$ 4,265,035	\$ 4,726,411	\$ 4,732,377	\$ 4,731,591

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - SIDEWALK MAINTENANCE
101-536**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 671,090	\$ 736,489	\$ 736,489	\$ 702,308
41200	Overtime	13,000	3,735	3,735	3,735
Various	Benefits	227,567	244,867	251,582	239,971
42700, 42702	PERS Retirement	106,269	128,605	128,605	146,005
42701	PERS cost sharing	(15,509)	(22,093)	(22,093)	(20,966)
Salaries & Benefits Total		\$ 1,002,417	\$ 1,091,603	\$ 1,098,318	\$ 1,071,053
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 4,000	\$ 4,000	\$ 2,000
43110	Contractual services	1,406	-	-	3,500
44100	Repairs to equipment	-	1,000	1,000	1,000
44351	Fleet / equip rental charge	139,540	157,680	157,680	210,992
44352	ISD service charge	17,726	17,256	17,256	37,892
44600	Laundry & towel service	173	-	-	2,600
44650	Training	95	-	-	-
44750	Liability Insurance	24,764	27,980	27,980	23,723
44760	Regulatory	-	200	200	200
44800	Membership & dues	50	-	-	-
45350	General supplies	154,128	75,000	75,000	75,000
46900	Business meetings	49	600	600	600
47000	Miscellaneous	-	1,600	1,600	1,000
Maintenance & Operation Total		\$ 337,931	\$ 285,316	\$ 285,316	\$ 358,507
TOTAL		\$ 1,340,348	\$ 1,376,919	\$ 1,383,634	\$ 1,429,560

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - STREET TREES MAINTENANCE
101-537**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 420,020	\$ 423,314	\$ 423,314	\$ 433,135
41200	Overtime	4,574	7,049	7,049	7,049
Various	Benefits	170,046	169,478	173,766	186,135
42700, 42702	PERS Retirement	65,701	73,925	73,925	90,052
42701	PERS cost sharing	(9,426)	(12,698)	(12,698)	(12,931)
Salaries & Benefits Total		\$ 650,915	\$ 661,068	\$ 665,356	\$ 703,440
Maintenance & Operation					
43060	Utilities	\$ 10,060	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	30,967	43,500	43,500	43,500
43111	Construction services	39,088	96,000	96,000	96,000
44100	Repairs to equipment	440	1,000	1,000	500
44351	Fleet / equip rental charge	200,539	226,609	226,609	164,041
44352	ISD service charge	30,027	31,260	31,260	29,887
44600	Laundry & towel service	2,256	-	-	2,700
44650	Training	4,460	-	-	-
44750	Liability Insurance	15,370	16,268	16,268	14,790
44800	Membership & dues	820	500	500	500
45100	Books	114	-	-	-
45250	Office supplies	-	1,000	1,000	-
45300	Small tools	23	-	-	-
45350	General supplies	23,169	40,200	40,200	39,000
46900	Business meetings	205	700	700	700
47000	Miscellaneous	130	1,600	1,600	1,600
Maintenance & Operation Total		\$ 357,668	\$ 468,637	\$ 468,637	\$ 403,218
TOTAL		\$ 1,008,584	\$ 1,129,705	\$ 1,133,993	\$ 1,106,658

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - WAREHOUSE
101-542**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
44352	ISD service charge	\$ 534	\$ -	\$ -	\$ -
44450	Postage	393	-	-	-
45250	Office supplies	273	-	-	-
45350	General supplies	3	-	-	-
46900	Business meetings	29	-	-	-
47010	Discount earned & lost	(52)	-	-	-
Maintenance & Operation Total		\$ 1,181	\$ -	\$ -	\$ -
TOTAL		\$ 1,181	\$ -	\$ -	\$ -

Notes:

* Effective FY 2014-15, the budget in 101-542 will now be reflected in 101-531. Effective 07/01/2014, 101-542 will be inactivated.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - FACILITIES SERVICES-PARKS
101-546**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 339,676	\$ 418,722	\$ 418,722	\$ -
41200	Overtime	(145)	-	-	-
Various	Benefits	130,586	155,624	159,405	-
42700, 42702	PERS Retirement	53,576	73,074	73,074	-
42701	PERS cost sharing	(8,103)	(12,553)	(12,553)	-
Salaries & Benefits Total		\$ 515,589	\$ 634,867	\$ 638,648	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 41,487	\$ 47,600	\$ 47,600	\$ -
43110	Contractual services	54,500	66,400	66,400	-
43111	Construction services	-	6,000	6,000	-
44100	Repairs to equipment	91	2,250	2,250	-
44352	ISD service charge	8,797	5,375	5,375	-
44600	Laundry & towel service	2,029	-	-	-
44650	Training	777	545	545	-
44750	Liability Insurance	12,291	15,828	15,828	-
44760	Regulatory	1,545	-	-	-
44800	Membership & dues	145	-	-	-
45250	Office supplies	160	-	-	-
45300	Small tools	1,445	1,920	1,920	-
45350	General supplies	30,704	40,000	40,000	-
47010	Discount earned & lost	(26)	-	-	-
Maintenance & Operation Total		\$ 153,944	\$ 185,918	\$ 185,918	\$ -
TOTAL		\$ 669,533	\$ 820,785	\$ 824,566	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC ENGINEERING
101-552**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 576,343	\$ 576,804	\$ 576,804	\$ 406,117
41200	Overtime	1,256	7,300	7,300	7,300
41300	Hourly wages	3,552	-	-	-
Various	Benefits	127,049	132,093	135,504	92,462
42700, 42702	PERS Retirement	90,972	100,682	100,682	84,596
42701	PERS cost sharing	(14,051)	(17,293)	(17,293)	(12,148)
42799	Salary charges in (out)	(105,590)	(400,000)	(400,000)	(315,308)
Salaries & Benefits Total		\$ 679,531	\$ 399,586	\$ 402,997	\$ 263,019
Maintenance & Operation					
43060	Utilities	\$ 12,973	\$ 810	\$ 810	\$ 810
43110	Contractual services	289,315	438,580	468,580	438,580
43111	Construction services	-	75,000	75,000	75,000
44120	Repairs to office equip	40	-	-	-
44351	Fleet / equip rental charge	6,932	7,833	7,833	9,910
44352	ISD service charge	85,909	84,718	84,718	18,603
44450	Postage	212	2,400	2,400	2,400
44650	Training	1,358	-	-	-
44750	Liability Insurance	21,038	22,080	22,080	13,891
44800	Membership & dues	294	2,000	2,000	2,000
45100	Books	57	-	-	-
45150	Furniture & equipment	1,200	1,000	1,000	1,000
45250	Office supplies	6,745	3,000	3,000	3,000
45350	General supplies	1,215	620	620	620
46900	Business meetings	1,117	300	300	300
47000	Miscellaneous	242	400	400	400
49050	Charges-other depts	-	-	-	(7,511)
Maintenance & Operation Total		\$ 428,645	\$ 638,741	\$ 668,741	\$ 559,003
TOTAL		\$ 1,108,176	\$ 1,038,327	\$ 1,071,738	\$ 822,022

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC SIGNALS
101-553**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43060	Utilities	\$ 404,289	\$ 329,600	\$ 329,600	\$ 320,000
43110	Contractual services	583,904	838,800	838,800	854,907
43111	Construction services	-	120,000	120,000	120,000
45250	Office supplies	-	800	800	800
45350	General supplies	435	1,800	1,800	1,800
Maintenance & Operation Total		\$ 988,628	\$ 1,291,000	\$ 1,291,000	\$ 1,297,507
TOTAL		\$ 988,628	\$ 1,291,000	\$ 1,291,000	\$ 1,297,507

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC SAFETY CONTROL
101-554**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 243,285	\$ 253,403	\$ 253,403	\$ 225,032
41200	Overtime	15,183	26,043	26,043	26,043
Various	Benefits	75,362	76,854	78,563	58,835
42700, 42702	PERS Retirement	38,383	44,222	44,222	46,743
42701	PERS cost sharing	(5,869)	(7,596)	(7,596)	(6,712)
Salaries & Benefits Total		\$ 366,345	\$ 392,926	\$ 394,635	\$ 349,941
Maintenance & Operation					
43110	Contractual services	\$ 76	\$ -	\$ 36,000	\$ 36,500
43111	Construction services	31,840	-	-	-
44100	Repairs to equipment	-	600	600	600
44351	Fleet / equip rental charge	93,646	105,820	105,820	93,629
44352	ISD service charge	14,189	14,877	14,877	17,508
44450	Postage	993	-	-	-
44600	Laundry & towel service	4,715	4,800	4,800	4,800
44750	Liability Insurance	9,357	10,562	10,562	8,436
44800	Membership & dues	50	-	-	-
45250	Office supplies	74	-	-	-
45300	Small tools	52	200	200	200
45350	General supplies	148,635	96,400	96,400	96,400
46900	Business meetings	157	500	500	500
47000	Miscellaneous	115	-	-	-
Maintenance & Operation Total		\$ 303,898	\$ 233,759	\$ 269,759	\$ 258,573
TOTAL		\$ 670,243	\$ 626,685	\$ 664,394	\$ 608,514

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
AIR QUALITY IMPROVEMENT FUND - PUBLIC WORKS PROJECTS (251-501)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
G51827	AV Commute Manager	\$ 50,000	\$ 20,000	\$ 30,000	\$ -	\$ 20,000	\$ -
	Total:	\$ 50,000	\$ 20,000	\$ 30,000	\$ -	\$ 20,000	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION
251-556**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 8,921	\$ 8,944	\$ 8,944	\$ -
41200	Overtime	108	-	-	-
Various	Benefits	149,635	181,625	181,714	-
42700, 42702	PERS Retirement	1,399	1,562	1,562	-
42701	PERS cost sharing	(201)	(268)	(268)	-
Salaries & Benefits Total		\$ 159,862	\$ 191,863	\$ 191,952	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 61,573	\$ 66,300	\$ 66,300	\$ -
44120	Repairs to office equip	-	2,300	2,300	-
44352	ISD service charge	605	457	457	-
44450	Postage	24	200	200	-
44750	Liability Insurance	327	338	338	-
44760	Regulatory	1,002	2,000	2,000	-
44800	Membership & dues	8,111	8,000	8,000	-
45250	Office supplies	-	1,400	1,400	-
45350	General supplies	6,318	25,200	25,200	-
45450	Printing and graphics	907	2,000	2,000	-
46900	Business meetings	267	-	-	-
47000	Miscellaneous	167	5,000	5,000	-
Maintenance & Operation Total		\$ 79,300	\$ 113,195	\$ 113,195	\$ -
TOTAL		\$ 239,162	\$ 305,058	\$ 305,147	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS
252-501**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits				
41100 Salaries	\$ 68,653	\$ -	\$ -	\$ -
41200 Overtime	1,432	-	-	-
41300 Hourly wages	28,776	-	-	18,720
Various Benefits	9,533	-	-	1,166
42700, 42702 PERS Retirement	-	-	-	3,910
42701 PERS cost sharing	-	-	-	(562)
Salaries & Benefits Total	\$ 108,395	\$ -	\$ -	\$ 23,234
Maintenance & Operation				
43110 Contractual services	\$ 67,383	\$ -	\$ -	\$ -
44450 Postage	23	-	-	-
44750 Liability Insurance	3,579	-	-	628
45600 A & G overhead	25,270	-	-	-
Maintenance & Operation Total	\$ 96,255	\$ -	\$ -	\$ 628
Capital Improvement				
52100 Construction	\$ 1,574,669	\$ -	\$ -	\$ -
52140 Storm drains	16,111	-	-	-
53300 Other expenditures	12,898	-	-	-
Capital Improvement Total	\$ 1,603,677	\$ -	\$ -	\$ -
TOTAL	\$ 1,808,326	\$ -	\$ -	\$ 23,862

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS (252-501)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
G51827	AV Commute Manager	\$ 467,397	\$ 108,776	\$ 358,621	\$ 75,798	\$ 32,978	\$ -
G51849	Grandview/Sonora RR Crossing	2,107,000	2,065,552	41,448	1,961,259	104,294	-
G51854	SR2S Cycle 8	449,140	443,358	5,782	436,964	6,394	11,931
G51864	Safe Rte to Sch Ph 4 (Cyc 11)	449,200	417,035	32,165	382,222	34,813	11,931
G51883	SR134 Fwy Rmps/Hrvy Sig/St Wi	333,000	-	333,000	-	-	-
G51910	Glendale Ave St&Wastewater Imp	3,800,000	3,511,028	288,972	20,870	3,490,158	-
Total:		\$ 7,605,737	\$ 6,545,750	\$ 1,059,987	\$ 2,877,114	\$ 3,668,636	\$ 23,862

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE
253-537**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ 48,378	\$ 60,200	\$ 60,200	\$ 68,700
47000	Miscellaneous	-	600	600	600
49000	Unallocated	-	20,324	20,324	11,824
Maintenance & Operation Total		\$ 48,378	\$ 81,124	\$ 81,124	\$ 81,124
TOTAL		\$ 48,378	\$ 81,124	\$ 81,124	\$ 81,124

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS
254-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 4,087	\$ -	\$ -	\$ -
Various	Benefits	194	-	-	-
Salaries & Benefits Total		\$ 4,281	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 148	\$ -	\$ -	\$ -
45600	A & G overhead	1,458	-	-	-
Maintenance & Operation Total		\$ 1,606	\$ -	\$ -	\$ -
Capital Improvement					
52100	Construction	\$ -	\$ 4,993,000	\$ 4,993,000	\$ -
53160	Planning, survey, design	675	-	-	-
Capital Improvement Total		\$ 675	\$ 4,993,000	\$ 4,993,000	\$ -
TOTAL		\$ 6,563	\$ 4,993,000	\$ 4,993,000	\$ -

Notes:

- * Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - ADMINISTRATION
254-502**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 295,200	\$ -
47000	Miscellaneous	-	-	34,800	-
Maintenance & Operation Total		\$ -	\$ -	\$ 330,000	\$ -
Capital Outlay					
51000	Capital outlay	\$ 306,000	\$ 1,915,000	\$ 1,915,000	\$ -
Capital Outlay Total		\$ 306,000	\$ 1,915,000	\$ 1,915,000	\$ -
TOTAL		\$ 306,000	\$ 1,915,000	\$ 2,245,000	\$ -

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS
255-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 105,145	\$ -	\$ -	\$ -
41200	Overtime	1,918	-	-	-
41300	Hourly wages	3,649	-	-	-
Various	Benefits	7,538	-	-	-
Salaries & Benefits Total		\$ 118,250	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 4,008	\$ -	\$ -	\$ -
45600	A & G overhead	36,516	-	-	-
Maintenance & Operation Total		\$ 40,524	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 137,707	\$ -	\$ -	\$ -
52000	Engineering	7,875	-	-	-
52100	Construction	1,221,213	2,180,000	6,995,000	-
53160	Planning, survey, design	-	220,000	220,000	-
53300	Other expenditures	5,074	-	-	-
Capital Improvement Total		\$ 1,371,868	\$ 2,400,000	\$ 7,215,000	\$ -
TOTAL		\$ 1,530,642	\$ 2,400,000	\$ 7,215,000	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS (254-501)**

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015-16 Adopted Budget
G51877	Beeline Maintenance & Operation	\$ 32,377	\$ 32,377	-	\$ 5,888	\$ 26,490	\$ -
	Total:	\$ 32,377	\$ 32,377	-	\$ 5,888	\$ 26,490	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS (255-501)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
G51690	Traff Light Sync-Colorado/SFR	\$ 352,320	\$ 340,941	\$ 11,379	\$ 340,941	\$ -	\$ -
G51825	Riverwalk LA River Bridge PE	600,000	504,679	95,321	136,106	368,572	-
G51826	Riverwalk Outfall Bridge	475,000	121,908	353,092	44,471	77,437	-
G51848	Fairmont Ave Park & Ride Fac	540,000	497,449	42,551	497,449	-	-
G51849	Grandview/Sonora RR Crossing	4,550,000	4,230,647	319,353	4,193,324	37,323	-
G51857	Central Ave Imprv Broadway/SR	3,250,000	3,250,000	-	3,250,000	-	-
G51880	SR134/Glendale Interchnge Mod	1,400,000	-	1,400,000	-	-	-
G51881	Const of Citywide Bicycle Facility	500,000	-	500,000	-	-	-
G51883	SR134 Fwy Rmps/Hrvy Sig/St Wi	650,000	-	650,000	-	-	-
G51905	Verdugo/Honolulu/Montrose Mod	400,000	397,255	2,745	8,992	388,263	-
G51906	Colorado St/Widening Btw Brand	350,000	320,579	29,421	123,851	196,728	-
G51909	SR134 Glendale Ave Interchange	1,400,000	126,255	1,273,745	32,740	93,515	-
G51912	ArdenRehab-Highland/Kenilworth	700,000	644,551	55,450	-	644,551	-
G51948	Ocean View Blvd. Traffic Signal	600,000	-	600,000	-	-	-
G51949	Verdugo Rd. Traffic Signals	600,000	-	600,000	-	-	-
Total:		\$ 16,367,320	\$ 10,434,264	\$ 5,933,056	\$ 8,627,874	\$ 1,806,390	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - TRANSIT PROP A LOCAL RETURN
256-551**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 79,588	\$ 126,490	\$ 63,608	\$ -
41200	Overtime	(41)	-	-	-
Various	Benefits	22,979	31,834	32,614	-
42700, 42702	PERS Retirement	12,501	22,090	22,090	-
42701	PERS cost sharing	(1,795)	(3,794)	(3,794)	-
Salaries & Benefits Total		\$ 113,232	\$ 176,620	\$ 114,518	\$ -
Maintenance & Operation					
43080	Rent	\$ 7,300	\$ 7,300	\$ 7,300	\$ -
43110	Contractual services	87,101	304,000	304,000	-
43126	PALR subsidy to Transit Util	1,721,313	3,046,099	3,046,099	-
43150	Cost allocation charge	24,364	28,614	28,614	-
44200	Advertising	-	300	300	-
44352	ISD service charge	14,097	-	-	-
44450	Postage	31	200	200	-
44750	Liability Insurance	2,880	4,781	4,781	-
44800	Membership & dues	575	600	600	-
45250	Office supplies	-	500	500	-
45350	General supplies	4,047	2,600	2,600	-
46900	Business meetings	807	100	100	-
47000	Miscellaneous	-	250	250	-
Maintenance & Operation Total		\$ 1,862,515	\$ 3,395,344	\$ 3,395,344	\$ -
Capital Outlay					
51000	Capital outlay	\$ 1,301,986	\$ 166,000	\$ 166,000	\$ -
Capital Outlay Total		\$ 1,301,986	\$ 166,000	\$ 166,000	\$ -
TOTAL		\$ 3,277,733	\$ 3,737,964	\$ 3,675,862	\$ -

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PUBLIC WORKS PROJECTS
257-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement					
52100	Construction	\$ -	\$ 250,000	\$ 252,997	\$ -
Capital Improvement Total		\$ -	\$ 250,000	\$ 252,997	\$ -
TOTAL		\$ -	\$ 250,000	\$ 252,997	\$ -

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PUBLIC WORKS PROJECTS (257-501)**

<u>Project</u>	<u>Project Description</u>	<u>A</u> Overall Project/Grant Budget as of 6/30/2015	<u>B</u> Life to Date Actuals Total (D+E)	<u>C</u> Remaining Balance as of 6/30/2015 (A-B)	<u>D</u> Prior Years Expenditures	<u>E</u> FY 2014-15 Expenditures	<u>F</u> FY 2015-16 Adopted Budget
51888	Sidewalk Maintenance Program	2,997	2,997	-	-	2,997	-
	Total:	<u>2,997</u>	<u>2,997</u>	<u>-</u>	<u>-</u>	<u>2,997</u>	<u>-</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - TRANSIT PROP C LOCAL RETURN
257-557**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 145,556	\$ 149,593	\$ 150,649	\$ -
41200	Overtime	-	1,691	1,691	-
41300	Hourly wages	72	2,205	2,205	-
Various	Benefits	35,510	38,571	40,362	-
42700, 42702	PERS Retirement	23,428	26,058	26,058	-
42701	PERS cost sharing	(4,187)	(4,476)	(4,476)	-
Salaries & Benefits Total		\$ 200,377	\$ 213,642	\$ 216,489	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ -
43060	Utilities	44,384	55,921	55,921	-
43080	Rent	5,278	5,278	5,278	-
43110	Contractual services	259,660	276,000	276,000	-
43127	PCLR subsidy to Transi Util	2,690,575	3,000,000	3,000,000	-
43150	Cost allocation charge	26,707	28,116	28,116	-
44200	Advertising	-	300	300	-
44352	ISD service charge	9,137	-	-	-
44450	Postage	-	200	200	-
44750	Liability Insurance	5,272	5,802	4,746	-
45250	Office supplies	-	1,200	1,200	-
45350	General supplies	2,227	5,300	5,300	-
45450	Printing and graphics	818	-	-	-
46900	Business meetings	246	-	-	-
47000	Miscellaneous	-	250	250	-
Maintenance & Operation Total		\$ 3,044,302	\$ 3,379,367	\$ 3,378,311	\$ -
TOTAL		\$ 3,244,680	\$ 3,593,009	\$ 3,594,800	\$ -

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS
258-501**

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Improvement				
52100 Construction	\$ -	\$ 4,631,000	\$ 4,631,000	\$ -
Capital Improvement Total	<u>\$ -</u>	<u>\$ 4,631,000</u>	<u>\$ 4,631,000</u>	<u>\$ -</u>
TOTAL	<u>\$ -</u>	<u>\$ 4,631,000</u>	<u>\$ 4,631,000</u>	<u>\$ -</u>

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS (258-501)**

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015- 16 Adopted Budget
50824	Bus Maint/Natural Gas Facility	107,500.00	107,500.00	-	107,500.00	-	
	258-501 Total	107,500.00	107,500.00	-	107,500.00	-	-

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT UTILITY
258-558**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 210,444	\$ 210,468	\$ 211,173	\$ -
41300	Hourly wages	4,590	25,005	25,005	-
Various	Benefits	38,841	41,402	43,718	-
42700, 42702	PERS Retirement	33,959	40,000	40,000	-
42701	PERS cost sharing	(6,295)	(6,870)	(6,870)	-
Salaries & Benefits Total		\$ 281,539	\$ 310,005	\$ 313,026	\$ -
Maintenance & Operation					
43080	Rent	\$ 15,311	\$ 15,310	\$ 15,310	\$ -
43110	Contractual services	7,223,621	8,730,200	8,730,200	-
43150	Cost allocation charge	52,621	68,831	68,831	-
44200	Advertising	-	7,400	7,400	-
44250	Data communication	28	-	-	-
44351	Fleet / equip rental charge	144,200	140,592	140,592	-
44352	ISD service charge	14,252	-	-	-
44450	Postage	633	1,000	1,000	-
44650	Training	400	1,600	1,600	-
44750	Liability Insurance	7,784	8,901	8,196	-
44760	Regulatory	2,993	-	-	-
44800	Membership & dues	-	7,500	7,500	-
45150	Furniture & equipment	14,143	1,000	1,000	-
45170	Computer hardware	-	4,000	4,000	-
45200	Maps & blue prints	-	2,500	2,500	-
45250	Office supplies	91	2,500	2,500	-
45350	General supplies	2,033	10,000	10,000	-
45450	Printing and graphics	6,553	44,000	44,000	-
46900	Business meetings	-	500	500	-
47000	Miscellaneous	-	500	500	-
Maintenance & Operation Total		\$ 7,484,665	\$ 9,046,334	\$ 9,045,629	\$ -
Capital Outlay					
51000	Capital outlay	\$ 3,793,000	\$ 4,738,000	\$ 4,738,000	\$ -
Capital Outlay Total		\$ 3,793,000	\$ 4,738,000	\$ 4,738,000	\$ -
TOTAL		\$ 11,559,204	\$ 14,094,339	\$ 14,096,655	\$ -

Notes:

* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transity Utility Fund (258) moved to the Community Development. Historical data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL LEASES FUND - PUBLIC WORKS PROJECTS
306-501

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation					
47058	Accr int cap lease -MSB retrof	\$ 60,073	\$ -	\$ -	\$ -
47108	Principal cap lease-MSB retrof	1,331,989	-	-	-
Maintenance & Operation Total		\$ 1,392,061	\$ -	\$ -	\$ -
TOTAL		\$ 1,392,061	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS
401-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 39,355	\$ 397,176	\$ 397,176	\$ 402,339
41200	Overtime	7,775	-	-	-
41300	Hourly wages	12,272	189,504	189,504	-
Various	Benefits	3,316	122,330	126,350	124,244
42700, 42702	PERS Retirement	-	102,292	102,292	83,618
42701	PERS cost sharing	-	(17,574)	(17,574)	(12,007)
42799	Salary charges in (out)	-	(718,728)	(718,728)	(548,194)
Salaries & Benefits Total		\$ 62,718	\$ 75,000	\$ 79,020	\$ 50,000
Maintenance & Operation					
44750	Liability Insurance	\$ 2,150	\$ 22,177	\$ 22,177	\$ 13,518
45600	A & G overhead	13,307	-	-	-
49050	Charges-other depts	-	(22,177)	(22,177)	(13,518)
Maintenance & Operation Total		\$ 15,457	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ 169,000	\$ 169,000	\$ -
52100	Construction	1,707,874	125,000	122,000	765,000
52115	Inspection	688	-	-	-
52130	Pedestrian ways and bikepaths	62,090	-	-	-
53300	Other expenditures	66	-	-	-
Capital Improvement Total		\$ 1,770,718	\$ 294,000	\$ 291,000	\$ 765,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 3,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 3,000	\$ -
TOTAL		\$ 1,848,893	\$ 369,000	\$ 373,020	\$ 815,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS
402-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 846,340	\$ -	\$ 166,300	\$ -
41200	Overtime	15,389	-	-	-
41300	Hourly wages	537,993	434,639	434,639	-
Various	Benefits	104,799	23,693	25,114	-
42700, 42702	PERS Retirement	-	75,888	75,888	-
42701	PERS cost sharing	-	(13,039)	(13,039)	-
42799	Salary charges in (out)	(355,971)	(521,181)	(521,181)	-
Salaries & Benefits Total		\$ 1,148,549	\$ -	\$ 167,721	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 535,450	\$ 500,000	\$ 500,000	\$ 500,000
43111	Construction services	192,270	600,000	600,000	-
44450	Postage	4,513	-	-	-
44750	Liability Insurance	50,669	16,429	16,429	-
44760	Regulatory	75	-	-	-
45350	General supplies	2,989	-	-	-
45450	Printing and graphics	9,142	-	-	-
45600	A & G overhead	339,051	-	-	-
49050	Charges-other depts	-	(16,429)	(16,429)	-
Maintenance & Operation Total		\$ 1,134,159	\$ 1,100,000	\$ 1,100,000	\$ 500,000
Capital Improvement					
51200	Other improvements	\$ 110,404	\$ -	\$ 73,700	\$ -
52000	Engineering	15,540	-	-	-
52100	Construction	5,332,678	3,513,000	3,564,972	3,149,000
52110	New street construction	213,339	-	-	-
52115	Inspection	29,580	-	-	-
52140	Storm drains	24,675	-	-	-
52400	Maintenance	50,040	-	-	-
53160	Planning, survey, design	2,692	391,000	391,000	731,000
53300	Other expenditures	14,803	-	-	-
Capital Improvement Total		\$ 5,793,751	\$ 3,904,000	\$ 4,029,672	\$ 3,880,000
TOTAL		\$ 8,076,460	\$ 5,004,000	\$ 5,297,393	\$ 4,380,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CIP REIMBURSEMENT FUND - PUBLIC WORKS PROJECTS
409-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 4,117	\$ -	\$ 244,425	\$ -
Various	Benefits	197	-	-	-
Salaries & Benefits Total		\$ 4,314	\$ -	\$ 244,425	\$ -
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 166,300	\$ -
44750	Liability Insurance	149	-	-	-
45600	A & G overhead	79	-	-	-
Maintenance & Operation Total		\$ 228	\$ -	\$ 166,300	\$ -
Capital Improvement					
52000	Engineering	\$ -	\$ -	\$ 49,380	\$ -
52100	Construction	-	-	1,149,228	-
Capital Improvement Total		\$ -	\$ -	\$ 1,198,608	\$ -
TOTAL		\$ 4,542	\$ -	\$ 1,609,333	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PUBLIC WORKS PROJECTS
520-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 18,998	\$ -	\$ -	\$ -
41300	Hourly wages	5,215	-	-	-
Various	Benefits	2,089	-	-	-
Salaries & Benefits Total		\$ 26,302	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 3,333	\$ -	\$ -	\$ -
44251	Wireless data communication	1,885	-	-	-
44750	Liability Insurance	877	-	-	-
45350	General supplies	1,019	-	-	-
45600	A & G overhead	7,545	-	-	-
Maintenance & Operation Total		\$ 14,658	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 22,710	\$ -	\$ 544,026	\$ -
52100	Construction	127,400	1,150,000	1,300,000	-
53300	Other expenditures	403	-	-	-
Capital Improvement Total		\$ 150,513	\$ 1,150,000	\$ 1,844,026	\$ -
TOTAL		\$ 191,474	\$ 1,150,000	\$ 1,844,026	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PUBLIC WORKS PROJECTS (520-501)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
51288	Downtown Development Standards	\$ 90,000	\$ 77,757	\$ 12,243	\$ 77,757	\$ -	\$ -
51508	Parking Lot Resurfacing	400,000	184,389	215,611	180,745	3,644	-
51584	Exchange Parking Str. Impr.	950,000	795,329	154,671	(42,194)	837,523	-
51631	Parking Lot Meter Pay Stations	1,140,000	9,382	1,130,618	9,382	-	-
51884	Parking Lot & Meter Imprv	300,000	-	300,000	-	-	-
51951	Metro Advcd Wayfind&Guidance	208,208	-	208,208	-	-	-
51952	LED Lighting Upgrade	400,000	-	400,000	-	-	-
51960	Lighting Upgrd @Brand Park&Lib	750,000	-	750,000	-	-	-
G51951	Metro Advcd Wayfind&Guidance	485,818	-	485,818	-	-	-
Total:		\$ 4,724,026	\$ 1,066,857	\$ 3,657,169	\$ 225,690	\$ 841,168	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - DOWNTOWN PARKING
520-561**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 671,858	\$ 747,988	\$ 747,988	\$ 577,847
41200	Overtime	32,319	30,000	30,000	30,000
41300	Hourly wages	314	-	-	-
Various	Benefits	200,713	224,629	232,399	208,639
42601	PARS supplemental retirement	7,235	7,235	7,235	7,235
42700, 42702	PERS Retirement	107,591	130,518	130,518	120,217
42701	PERS cost sharing	(16,777)	(22,419)	(22,419)	(17,263)
Salaries & Benefits Total		\$ 1,003,253	\$ 1,117,951	\$ 1,125,721	\$ 926,675
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 23,124	\$ 40,000	\$ 40,000	\$ 121,000
43060	Utilities	26,409	39,500	39,500	39,500
43080	Rent	-	15,000	15,000	15,000
43110	Contractual services	287,243	350,150	350,150	269,150
43150	Cost allocation charge	154,790	286,402	286,402	306,977
44100	Repairs to equipment	901	15,000	15,000	15,000
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	16,478	10,543	10,543	24,086
44352	ISD service charge	37,984	34,796	34,796	82,510
44450	Postage	22	5,000	5,000	5,000
44550	Travel	94	1,550	1,550	1,550
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	25,503	29,410	29,410	20,422
44760	Regulatory	-	17,500	17,500	17,500
44800	Membership & dues	135	6,700	6,700	6,700
45150	Furniture & equipment	18,639	-	-	-
45250	Office supplies	16,091	16,800	16,800	16,800
45350	General supplies	21,360	125,000	125,000	125,000
46000	Depreciation	149,353	143,116	143,116	-
46900	Business meetings	1,049	500	500	500
47000	Miscellaneous	7,139	19,000	19,000	19,000
Maintenance & Operation Total		\$ 786,313	\$ 1,159,267	\$ 1,159,267	\$ 1,088,995
Transfers					
48010	Transfer-General Fund	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ -
48020	Transfer-Special Revenue	21,336	-	-	-
Transfers Total		\$ 1,921,336	\$ 1,900,000	\$ 1,900,000	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (180,268)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (180,268)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 18,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 18,000
TOTAL		\$ 3,530,635	\$ 4,177,218	\$ 4,184,988	\$ 2,033,670

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - MONTROSE PARKING
520-562**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 58,764	\$ 60,513	\$ 60,513	\$ 47,061
41200	Overtime	304	658	658	658
Various	Benefits	21,395	21,881	22,181	15,486
42700, 42702	PERS Retirement	9,219	10,568	10,568	9,789
42701	PERS cost sharing	(1,320)	(1,815)	(1,815)	(1,407)
Salaries & Benefits Total		\$ 88,362	\$ 91,805	\$ 92,105	\$ 71,587
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	2,955	6,000	6,000	6,000
43110	Contractual services	-	10,800	10,800	17,800
43150	Cost allocation charge	37,461	11,389	11,389	7,897
44100	Repairs to equipment	-	5,000	5,000	5,000
44352	ISD service charge	3,788	3,910	3,910	3,191
44450	Postage	-	1,000	1,000	1,000
44750	Liability Insurance	2,138	2,312	2,312	1,603
45350	General supplies	116	12,000	12,000	12,000
46000	Depreciation	18,211	18,211	18,211	-
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 64,668	\$ 76,122	\$ 76,122	\$ 59,991
TOTAL		\$ 153,030	\$ 167,927	\$ 168,227	\$ 131,578

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING GARAGES
520-563**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 68,113
Various	Benefits	-	-	-	17,694
42700, 42702	PERS Retirement	-	-	-	14,161
42701	PERS cost sharing	-	-	-	(2,033)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 97,935
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ 200,000	\$ 200,000
43060	Utilities	218,775	245,960	245,960	245,960
43110	Contractual services	1,345,956	1,729,000	1,799,000	1,696,398
43150	Cost allocation charge	88,208	104,881	104,881	150,356
44750	Liability Insurance	-	-	-	2,288
44760	Regulatory	40,457	42,000	42,000	42,000
45350	General supplies	503	200	200	200
46000	Depreciation	990,040	990,039	990,039	-
Maintenance & Operation Total		\$ 2,683,939	\$ 3,112,080	\$ 3,382,080	\$ 2,337,202
Capital Improvement					
59999	Asset capitalization	\$ (11,206)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (11,206)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ 406,200	\$ 406,200	\$ 2,436,768
Capital Outlay Total		\$ -	\$ 406,200	\$ 406,200	\$ 2,436,768
TOTAL		\$ 2,672,733	\$ 3,518,280	\$ 3,788,280	\$ 4,871,905

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING CITATIONS
520-564**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 826,234	\$ 925,232	\$ 925,232	\$ 965,283
41200	Overtime	6,655	32,678	32,678	33,878
41300	Hourly wages	113,926	151,839	151,839	151,129
Various	Benefits	229,576	272,760	282,021	270,456
42601	PARS supplemental retirement	27,562	27,562	27,562	27,320
42700, 42702	PERS Retirement	161,286	192,108	192,108	239,194
42701	PERS cost sharing	(21,733)	(29,538)	(29,538)	(31,542)
Salaries & Benefits Total		\$ 1,343,507	\$ 1,572,641	\$ 1,581,902	\$ 1,655,718
Maintenance & Operation					
43110	Contractual services	\$ 159,816	\$ 172,500	\$ 172,500	\$ 172,500
43150	Cost allocation charge	155,409	166,070	166,070	147,901
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	101,746	105,980	105,980	135,596
44352	ISD service charge	63,741	67,963	67,963	80,302
44450	Postage	39	500	500	500
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	34,274	41,947	41,947	38,842
44760	Regulatory	823,929	1,070,000	870,000	870,000
45150	Furniture & equipment	1,041	53,000	53,000	53,000
45250	Office supplies	-	10,000	10,000	10,000
45350	General supplies	-	5,000	5,000	5,000
45450	Printing and graphics	3,680	-	-	-
46000	Depreciation	22,423	38,000	38,000	-
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 1,366,098	\$ 1,734,760	\$ 1,534,760	\$ 1,517,441
Capital Improvement					
59999	Asset capitalization	\$ (185,841)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (185,841)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 185,841	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 185,841	\$ -	\$ -	\$ -
TOTAL		\$ 2,709,605	\$ 3,307,401	\$ 3,116,662	\$ 3,173,159

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - PUBLIC WORKS PROJECTS
525-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 322,606	\$ -	\$ -	\$ -
41200	Overtime	19,068	-	-	-
41300	Hourly wages	71,199	-	-	-
Various	Benefits	26,187	-	-	-
Salaries & Benefits Total		\$ 439,060	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 505	\$ -	\$ -	\$ -
44450	Postage	2,145	-	-	-
44750	Liability Insurance	14,946	-	-	-
45350	General supplies	4,322	-	-	-
45450	Printing and graphics	7,177	-	-	-
45600	A & G overhead	134,256	-	-	-
Maintenance & Operation Total		\$ 163,351	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 2,714,697	\$ -	\$ -	\$ -
52000	Engineering	263,940	-	-	-
52100	Construction	846,843	12,941,000	12,941,000	14,150,000
52140	Storm drains	31,577	-	-	-
53160	Planning, survey, design	-	149,000	149,000	123,000
53300	Other expenditures	11,673	-	-	-
Capital Improvement Total		\$ 3,868,731	\$ 13,090,000	\$ 13,090,000	\$ 14,273,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 75,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 75,000
TOTAL		\$ 4,471,141	\$ 13,090,000	\$ 13,090,000	\$ 14,348,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND- PUBLIC WORKS PROJECTS (525-501)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2015	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/2015 (A-B)	Prior Years Expenditures	FY 2014-15 Expenditures	FY 2015-16 Adopted Budget
50098	Doran Pump Stat Rehab	\$ 2,327,400	\$ 1,919,078	\$ 408,322	\$ 1,914,486	\$ 4,592	\$ -
50824	Bus Maint/Natural Gas Facility	105,500	6,404	99,096	6,404	-	-
51494	CMP replacement	629,000	259,677	369,323	258,562	1,115	133,000
51510	Sewer Reconstruction Program	6,315,120	2,354,531	3,960,588	1,698,285	656,247	300,000
51511	Wastewater Capacity Impr	5,017,175	2,485,722	2,531,453	2,464,111	21,611	500,000
51632	Stormwater Pollutant Treatment	2,500,000	-	2,500,000	-	-	-
51633	Arch Place Storm Drain Ext.	537,423	510,774	26,649	510,284	490	-
51634	Canada Blvd. Storm Drain Sys	3,012,000	2,927,800	84,200	702,806	2,224,994	-
51673	Hyperion Wastewater System	25,500,000	9,753,384	15,746,616	7,886,860	1,866,524	6,000,000
51674	LA-Glendale Water Reclam Plant	25,000,000	8,784,585	16,215,415	1,496,005	7,288,580	7,000,000
51686	Emer. Sewer and SD Repair Prog	1,400,000	313,144	1,086,856	307,579	5,564	-
51730	Glenoaks/Adams Storm Drain Sys	690,000	-	690,000	-	-	-
51772	San Fernando & Highland SDrain	675,000	324,450	350,550	114,065	210,386	-
51775	Glenmore Blvd. Storm Drain Sys	1,300,000	-	1,300,000	-	-	-
51790	Chevy Chase Sewer Diversion	1,750,000	797,712	952,288	682,678	115,034	-
51801	Chevy Chase Sewer Diversion Pr	12,000,000	163,836	11,836,164	78,894	84,942	-
51830	Tyburn St Wastewater Cap Imp	2,000,000	69,556	1,930,444	6,433	63,123	-
51831	Glendale Ave Wastewater Cap Im	1,500,000	1,132,335	367,666	83,495	1,048,839	-
51885	Pacific&Burchett WW Cap Imprv	1,500,000	201,676	1,298,324	66,938	134,739	-
51953	Sludge and Debris Drying Facil	50,000	4,916	45,084	-	4,916	-
51988	Brand Storm Water Lift Station	-	-	-	-	-	115,000
51989	Milford Avenue Storm Drain Installation	-	-	-	-	-	300,000
Total:		\$ 93,808,618	\$ 32,009,580	\$ 61,799,037	\$ 18,277,885	\$ 13,731,695	\$ 14,348,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MANAGEMENT
525-581**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 842,616	\$ 1,032,240	\$ 1,032,240	\$ 860,984
41200	Overtime	3,221	7,003	7,003	7,003
Various	Benefits	228,531	257,029	265,079	205,616
42700, 42702	PERS Retirement	148,391	180,073	180,073	179,254
42701	PERS cost sharing	(25,120)	(30,933)	(30,933)	(25,742)
42799	Salary charges in (out)	-	-	-	(277,156)
Salaries & Benefits Total		\$ 1,197,639	\$ 1,445,412	\$ 1,453,462	\$ 949,959
Maintenance & Operation					
43060	Utilities	\$ 12,649	\$ 17,000	\$ 17,000	\$ 17,000
43110	Contractual services	5,286,338	8,480,100	8,480,100	9,430,100
43150	Cost allocation charge	527,034	372,872	372,872	293,289
44100	Repairs to equipment	-	50,000	50,000	50,000
44351	Fleet / equip rental charge	152,467	145,488	145,488	226,889
44352	ISD service charge	166,656	38,889	38,889	41,530
44450	Postage	1,307	500	500	500
44550	Travel	3,538	3,000	3,000	3,000
44650	Training	3,132	5,500	5,500	5,500
44700	Computer software	1,200	2,000	2,000	2,000
44750	Liability Insurance	30,619	39,284	39,284	29,164
44760	Regulatory	12,196	70,000	70,000	70,000
44800	Membership & dues	644	800	800	800
45150	Furniture & equipment	-	2,500	2,500	2,500
45250	Office supplies	13	3,500	3,500	3,500
45300	Small tools	-	500	500	500
45350	General supplies	13,251	80,000	80,000	80,000
46000	Depreciation	5,183,118	5,178,662	5,178,662	5,250,594
46500	Uncollectible accounts	19,933	40,000	40,000	40,000
46900	Business meetings	1,074	200	200	200
47000	Miscellaneous	994	2,500	2,500	2,500
49050	Charges-other depts	-	-	-	(6,648)
Maintenance & Operation Total		\$ 11,416,163	\$ 14,533,295	\$ 14,533,295	\$ 15,542,918
Capital Improvement					
59999	Asset capitalization	\$ (3,312,727)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (3,312,727)	\$ -	\$ -	\$ -
TOTAL		\$ 9,301,075	\$ 15,978,707	\$ 15,986,757	\$ 16,492,877

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - STORMWATER MANAGEMENT
525-582**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 178,551	\$ 181,705	\$ 181,705	\$ 73,899
41200	Overtime	113	-	-	-
Various	Benefits	38,036	39,655	41,487	15,582
42700, 42702	PERS Retirement	28,303	31,733	31,733	15,250
42701	PERS cost sharing	(4,474)	(5,452)	(5,452)	(2,190)
Salaries & Benefits Total		\$ 240,529	\$ 247,641	\$ 249,473	\$ 102,541
Maintenance & Operation					
43110	Contractual services	\$ 43,472	\$ 333,000	\$ 333,000	\$ 483,000
43150	Cost allocation charge	31,439	33,179	33,179	23,785
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	7,294	5,750	5,750	6,620
44450	Postage	-	500	500	500
44650	Training	-	2,500	2,500	2,500
44750	Liability Insurance	6,468	6,868	6,868	2,483
44760	Regulatory	49,583	30,000	30,000	30,000
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	-	250	250	250
45350	General supplies	8,187	10,000	10,000	10,000
46900	Business meetings	-	250	250	250
47000	Miscellaneous	-	250	250	250
Maintenance & Operation Total		\$ 146,443	\$ 425,047	\$ 425,047	\$ 562,138
TOTAL		\$ 386,972	\$ 672,688	\$ 674,520	\$ 664,679

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MAINTENANCE
525-583**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,140,289	\$ 1,182,026	\$ 1,182,026	\$ 1,210,308
41200	Overtime	56,674	25,000	25,000	25,000
Various	Benefits	266,090	307,413	316,932	287,297
42601	PARS supplemental retirement	6,752	6,752	6,752	6,752
42700, 42702	PERS Retirement	171,735	193,905	193,905	232,474
42701	PERS cost sharing	(25,554)	(33,308)	(33,308)	(33,379)
Salaries & Benefits Total		\$ 1,615,986	\$ 1,681,788	\$ 1,691,307	\$ 1,728,452
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43110	Contractual services	53,435	54,000	54,000	54,000
43150	Cost allocation charge	248,329	207,185	207,185	186,973
44100	Repairs to equipment	14,263	35,000	35,000	35,000
44352	ISD service charge	36,590	51,017	51,017	85,970
44450	Postage	224	2,200	2,200	2,200
44600	Laundry & towel service	6,384	6,000	6,000	6,000
44650	Training	3,413	10,000	10,000	10,000
44700	Computer software	-	5,000	5,000	5,000
44750	Liability Insurance	43,330	45,627	45,627	41,505
44760	Regulatory	5,131	-	-	-
44800	Membership & dues	3,577	2,250	2,250	2,250
45150	Furniture & equipment	60	5,000	5,000	5,000
45250	Office supplies	66	2,500	2,500	2,500
45300	Small tools	-	500	500	500
45350	General supplies	69,130	95,000	95,000	95,000
46000	Depreciation	297,282	285,106	285,106	292,941
46900	Business meetings	514	200	200	200
47000	Miscellaneous	233	200	200	200
47010	Discount earned & lost	(1)	-	-	-
Maintenance & Operation Total		\$ 781,959	\$ 807,285	\$ 807,285	\$ 825,739
Capital Improvement					
59999	Asset capitalization	\$ (783,727)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (783,727)	\$ -	\$ -	\$ -
TOTAL		\$ 1,614,218	\$ 2,489,073	\$ 2,498,592	\$ 2,554,191

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS
530-501**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ 45,000	\$ -
Salaries & Benefits Total		\$ -	\$ -	\$ 45,000	\$ -
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 175,000	\$ -
45350	General supplies	-	-	125,000	-
Maintenance & Operation Total		\$ -	\$ -	\$ 300,000	\$ -
Capital Improvement					
51200	Other improvements	\$ 38,559	\$ -	\$ -	\$ -
52100	Construction	-	-	-	540,000
53160	Planning, survey, design	-	-	-	60,000
Capital Improvement Total		\$ 38,559	\$ -	\$ -	\$ 600,000
TOTAL		\$ 38,559	\$ -	\$ 345,000	\$ 600,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE FUND - PUBLIC WORKS PROJECTS (530-501)**

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2015	B Life to Date Actuals Total (D+E)	C Remaining Balance as of 6/30/2015 (A-B)	D Prior Years Expenditures	E FY 2014-15 Expenditures	F FY 2015-16 Adopted Budget
50824	Bus Maint/Natural Gas Facility	\$ 53,333	\$ 10,395	\$ 42,938	\$ 10,395	\$ -	\$ -
51774	SC Landfill Expansn Env Study	1,020,000	390,265	629,735	386,743	3,522	-
52024	Scholl Canyon Landfill Irrigation	-	-	-	-	-	600,000
Total:		\$ 1,073,333	\$ 400,660	\$ 672,673	\$ 397,138	\$ 3,522	\$ 600,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT
530-571**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 309,621	\$ 478,024	\$ 478,024	\$ 454,264
41200	Overtime	297	2,369	2,369	2,369
Various	Benefits	84,843	136,179	139,079	121,116
42601	PARS supplemental retirement	20,808	20,808	20,808	20,808
42700, 42702	PERS Retirement	49,120	83,789	83,789	95,119
42701	PERS cost sharing	(7,934)	(14,394)	(14,394)	(13,657)
Salaries & Benefits Total		\$ 456,756	\$ 706,775	\$ 709,675	\$ 680,019
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
43060	Utilities	986	257,189	257,189	257,189
43090	Equipment usage	39	-	-	-
43110	Contractual services	317,890	950,000	950,000	900,000
43150	Cost allocation charge	86,501	99,872	99,872	77,205
44100	Repairs to equipment	-	2,500	2,500	2,500
44351	Fleet / equip rental charge	112,957	102,494	102,494	82,379
44352	ISD service charge	23,720	24,315	24,315	21,123
44450	Postage	-	200	200	200
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	2,500	2,500	2,500
44700	Computer software	-	1,000	1,000	1,000
44750	Liability Insurance	11,219	18,159	18,159	15,343
44760	Regulatory	19,110	10,000	10,000	10,000
44800	Membership & dues	106	-	-	-
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	11,566	60,000	60,000	60,000
46000	Depreciation	3,866	2,108	2,108	2,108
46900	Business meetings	40	-	-	-
47000	Miscellaneous	130	1,000	1,000	1,000
Maintenance & Operation Total		\$ 588,129	\$ 1,593,337	\$ 1,593,337	\$ 1,494,547
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 155,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 155,000
TOTAL		\$ 1,044,885	\$ 2,300,112	\$ 2,303,012	\$ 2,329,566

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION
530-572**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 933,830	\$ 1,115,228	\$ 1,115,228	\$ 1,177,359
41200	Overtime	104,087	80,000	80,000	80,000
41300	Hourly wages	6,310	32,016	32,016	32,016
Various	Benefits	382,004	422,714	433,423	434,242
42601	PARS supplemental retirement	13,542	13,542	13,542	13,542
42700, 42702	PERS Retirement	153,178	208,587	208,587	261,494
42701	PERS cost sharing	(23,902)	(35,832)	(35,832)	(37,547)
Salaries & Benefits Total		\$ 1,569,048	\$ 1,836,255	\$ 1,846,964	\$ 1,961,106
Maintenance & Operation					
43060	Utilities	\$ 2,333	\$ 2,800	\$ 2,800	\$ 2,800
43080	Rent	6,685	10,000	10,000	10,000
43110	Contractual services	187,691	185,500	185,500	208,000
43150	Cost allocation charge	100,945	125,676	125,676	111,710
44100	Repairs to equipment	834	1,000	1,000	1,000
44200	Advertising	750	-	-	-
44352	ISD service charge	47,037	22,651	22,651	47,371
44450	Postage	140	2,000	2,000	2,000
44550	Travel	226	-	-	-
44650	Training	247	1,000	1,000	1,000
44700	Computer software	-	500	500	500
44750	Liability Insurance	37,800	46,389	46,389	43,321
44760	Regulatory	2,151	-	-	-
44800	Membership & dues	5,300	4,000	4,000	4,000
45050	Periodicals & newspapers	332	-	-	-
45250	Office supplies	561	-	-	-
45350	General supplies	7,239	60,000	60,000	60,000
45450	Printing and graphics	6,904	5,000	5,000	5,000
46000	Depreciation	110,099	64,879	64,879	64,879
46900	Business meetings	1,049	-	-	-
47000	Miscellaneous	167	1,000	1,000	1,000
Maintenance & Operation Total		\$ 518,490	\$ 532,395	\$ 532,395	\$ 562,581
TOTAL		\$ 2,087,538	\$ 2,368,650	\$ 2,379,359	\$ 2,523,687

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
530-573**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 2,777,030	\$ 2,919,937	\$ 2,919,937	\$ 2,974,397
41200	Overtime	346,496	400,000	400,000	400,000
41300	Hourly wages	51,008	54,980	54,980	54,920
Various	Benefits	1,235,561	1,201,526	1,227,534	1,160,155
42601	PARS supplemental retirement	28,811	28,811	28,811	28,811
42700, 42702	PERS Retirement	459,284	586,794	586,794	710,750
42701	PERS cost sharing	(68,222)	(100,805)	(100,805)	(102,052)
Salaries & Benefits Total		\$ 4,829,967	\$ 5,091,243	\$ 5,117,251	\$ 5,226,981
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43060	Utilities	25,824	30,000	30,000	30,000
43080	Rent	1,337	1,400	1,400	1,400
43090	Equipment usage	307	-	-	-
43110	Contractual services	3,609,797	4,179,950	4,179,950	4,115,450
43111	Construction services	19,925	-	-	-
43150	Cost allocation charge	482,257	487,421	487,421	514,131
44100	Repairs to equipment	78,910	125,000	125,000	125,000
44120	Repairs to office equip	453	2,000	2,000	2,000
44351	Fleet / equip rental charge	3,159,793	3,159,276	3,159,276	3,248,595
44352	ISD service charge	487,266	305,402	305,402	408,754
44400	Janitorial services	825	5,000	5,000	5,000
44450	Postage	11,096	10,000	10,000	11,000
44550	Travel	205	5,000	5,000	5,000
44600	Laundry & towel service	955	-	-	-
44650	Training	4,932	4,000	4,000	4,000
44750	Liability Insurance	114,916	127,566	127,566	115,210
44760	Regulatory	2,361	2,000	2,000	2,000
44800	Membership & dues	510	2,000	2,000	2,000
45050	Periodicals & newspapers	-	200	200	200
45100	Books	-	200	200	200
45150	Furniture & equipment	11,417	500	500	500
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	8,587	10,000	10,000	10,000
45300	Small tools	-	200	200	200
45350	General supplies	64,675	100,000	100,000	125,000
45450	Printing and graphics	2,074	5,000	5,000	5,000
46000	Depreciation	1,797,876	1,557,238	1,557,238	1,545,800
46500	Uncollectible accounts	43,104	-	-	-
46900	Business meetings	99	-	-	500
47000	Miscellaneous	4,471	-	-	500
Maintenance & Operation Total		\$ 9,933,971	\$ 10,125,353	\$ 10,125,353	\$ 10,283,440
Transfers					
48010	Transfer-General Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
48040	Transfer-Capital Funds	1,392,062	-	-	-
Transfers Total		\$ 2,542,062	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Capital Improvement					
59999	Asset capitalization	\$ (1,164,055)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (1,164,055)	\$ -	\$ -	\$ -

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
530-573

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Capital Outlay				
51000 Capital outlay	\$ 1,164,055	\$ 141,000	\$ 141,000	\$ 1,920,000
Capital Outlay Total	<u>\$ 1,164,055</u>	<u>\$ 141,000</u>	<u>\$ 141,000</u>	<u>\$ 1,920,000</u>
TOTAL	<u>\$ 17,306,000</u>	<u>\$ 16,507,596</u>	<u>\$ 16,533,604</u>	<u>\$ 18,580,421</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - STREET SWEEPING
530-574**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 262,512	\$ 280,828	\$ 280,828	\$ 286,255
41200	Overtime	18,817	18,000	18,000	18,000
Various	Benefits	94,031	98,362	101,197	104,903
42601	PARS supplemental retirement	9,479	9,479	9,479	9,479
42700, 42702	PERS Retirement	41,504	52,189	52,189	63,314
42701	PERS cost sharing	(6,034)	(8,965)	(8,965)	(9,091)
Salaries & Benefits Total		\$ 420,309	\$ 449,893	\$ 452,728	\$ 472,860
Maintenance & Operation					
43110	Contractual services	\$ 63,671	\$ 65,000	\$ 65,000	\$ 77,000
43150	Cost allocation charge	40,542	46,576	46,576	34,662
44351	Fleet / equip rental charge	389,105	396,108	396,108	483,676
44352	ISD service charge	2,677	2,257	2,257	12,862
44750	Liability Insurance	10,184	11,294	11,294	10,223
44760	Regulatory	1,081	-	-	1,200
45350	General supplies	544	-	-	-
46000	Depreciation	223,488	202,649	202,649	230,707
47000	Miscellaneous	-	100	100	100
Maintenance & Operation Total		\$ 731,292	\$ 723,984	\$ 723,984	\$ 850,430
Capital Outlay					
51000	Capital outlay	\$ -	\$ 350,000	\$ 350,000	\$ 350,000
Capital Outlay Total		\$ -	\$ 350,000	\$ 350,000	\$ 350,000
TOTAL		\$ 1,151,601	\$ 1,523,877	\$ 1,526,712	\$ 1,673,290

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - PUBLIC WORKS GARAGE
601-541**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 1,190,201	\$ 1,291,554	\$ 1,291,554	\$ 1,147,710
41200	Overtime	27,305	21,724	21,724	21,724
41300	Hourly wages	21,626	33,726	33,726	40,393
Various	Benefits	369,784	410,695	422,167	349,838
42601	PARS supplemental retirement	11,559	11,559	11,559	11,457
42700, 42702	PERS Retirement	189,851	231,328	231,328	245,706
42701	PERS cost sharing	(29,005)	(39,737)	(39,737)	(35,280)
Salaries & Benefits Total		\$ 1,781,322	\$ 1,960,849	\$ 1,972,321	\$ 1,781,548
Maintenance & Operation					
43080	Rent	\$ 3,446	\$ -	\$ -	\$ 6,100
43110	Contractual services	81,598	-	-	24,500
43150	Cost allocation charge	254,082	224,819	224,819	243,138
44100	Repairs to equipment	-	6,500	6,500	32,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44350	Vehicle maintenance	1,107,993	1,200,000	1,200,000	1,150,000
44352	ISD service charge	49,349	94,063	94,063	88,686
44450	Postage	412	-	-	-
44600	Laundry & towel service	8,322	8,000	8,000	9,500
44650	Training	4,597	5,100	5,100	5,100
44700	Computer software	119	-	-	-
44750	Liability Insurance	44,857	50,919	50,919	40,652
44752	Auto insurance premiums	76,250	-	-	-
44760	Regulatory	5,557	4,000	4,000	6,500
44800	Membership & dues	503	1,500	1,500	1,500
45150	Furniture & equipment	2,197	2,000	2,000	2,000
45250	Office supplies	3,389	2,000	2,000	2,000
45300	Small tools	1,325	5,000	5,000	5,000
45350	General supplies	49,139	70,000	70,000	60,000
45502	Fuel-natural gas	408,466	350,000	350,000	500,000
45503	Fuel - gasoline	440,980	500,000	500,000	500,000
45504	Fuel - diesel gas	111,901	550,000	550,000	400,000
46000	Depreciation	1,420,983	937,838	937,838	799,616
46900	Business meetings	403	300	300	300
47000	Miscellaneous	454	1,100	1,100	1,000
47010	Discount earned & lost	(77)	-	-	-
47057	Accr int cap lease -fire equip	28,806	-	-	-
47064	Int cap lease - fire equip 09	(5,277)	-	-	-
Maintenance & Operation Total		\$ 4,099,777	\$ 4,014,139	\$ 4,014,139	\$ 3,878,592
Capital Improvement					
59999	Asset capitalization	\$ (208,564)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (208,564)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 233,243	\$ -	\$ -	\$ 310,500
Capital Outlay Total		\$ 233,243	\$ -	\$ -	\$ 310,500
TOTAL		\$ 5,905,778	\$ 5,974,988	\$ 5,986,460	\$ 5,970,640

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - POLICE GARAGE
601-543**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 446,138	\$ 504,063	\$ 504,063	\$ 503,603
41200	Overtime	2,922	5,000	5,000	5,000
41300	Hourly wages	11,404	16,926	16,926	24,643
Various	Benefits	162,022	180,050	183,879	182,141
42700, 42702	PERS Retirement	72,000	90,972	90,972	108,476
42701	PERS cost sharing	(10,819)	(15,627)	(15,627)	(15,578)
Salaries & Benefits Total		\$ 683,667	\$ 781,384	\$ 785,213	\$ 808,285
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 1,500
43110	Contractual services	33,717	-	-	1,000
43150	Cost allocation charge	86,866	85,264	85,264	82,301
44100	Repairs to equipment	-	-	-	10,000
44350	Vehicle maintenance	304,395	385,000	385,000	385,000
44352	ISD service charge	31,272	15,815	15,815	20,921
44450	Postage	13	-	-	-
44600	Laundry & towel service	3,507	4,000	4,000	4,500
44650	Training	2,393	-	-	-
44750	Liability Insurance	16,669	19,884	19,884	17,917
44752	Auto insurance premiums	76,250	-	-	-
44760	Regulatory	1,398	-	-	6,000
45050	Periodicals & newspapers	233	-	-	-
45150	Furniture & equipment	2,059	-	-	-
45250	Office supplies	1,089	2,000	2,000	1,000
45300	Small tools	737	-	-	-
45350	General supplies	8,032	23,000	23,000	5,000
45503	Fuel - gasoline	712,130	680,000	680,000	690,000
45504	Fuel - diesel gas	16,505	20,000	20,000	10,000
46000	Depreciation	93,980	128,927	128,927	124,085
46900	Business meetings	116	-	-	-
47010	Discount earned & lost	(9)	-	-	-
Maintenance & Operation Total		\$ 1,391,351	\$ 1,363,890	\$ 1,363,890	\$ 1,359,224
Capital Improvement					
59999	Asset capitalization	\$ (134,150)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (134,150)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 137,362	\$ 184,000	\$ 184,000	\$ 982,000
Capital Outlay Total		\$ 137,362	\$ 184,000	\$ 184,000	\$ 982,000
TOTAL		\$ 2,078,231	\$ 2,329,274	\$ 2,333,103	\$ 3,149,509

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - FIRE GARAGE
601-544**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 405,307	\$ 432,946	\$ 432,946	\$ 422,661
41200	Overtime	1,749	25,000	25,000	25,000
41300	Hourly wages	-	-	-	7,143
Various	Benefits	118,251	126,672	130,287	139,717
42601	PARS supplemental retirement	11,147	11,147	11,147	11,147
42700, 42702	PERS Retirement	64,360	73,226	73,226	87,911
42701	PERS cost sharing	(10,211)	(12,578)	(12,578)	(12,624)
Salaries & Benefits Total		\$ 590,603	\$ 656,413	\$ 660,028	\$ 680,955
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 13,720	\$ 1,500	\$ 1,500	\$ 500
43060	Utilities	12,546	18,000	18,000	18,000
43110	Contractual services	11,192	-	-	4,500
43150	Cost allocation charge	96,157	123,449	123,449	117,749
44100	Repairs to equipment	7,017	1,600	1,600	20,000
44300	Telephone	691	-	-	-
44350	Vehicle maintenance	449,726	510,000	510,000	475,000
44352	ISD service charge	31,272	15,815	15,815	17,080
44450	Postage	2,491	-	-	-
44550	Travel	862	-	-	-
44600	Laundry & towel service	4,722	4,500	4,500	4,500
44650	Training	630	3,000	3,000	1,600
44750	Liability Insurance	14,735	16,809	16,809	15,281
44752	Auto insurance premiums	76,250	-	-	-
45150	Furniture & equipment	609	500	500	500
45250	Office supplies	1,572	500	500	500
45300	Small tools	7,602	500	500	5,000
45350	General supplies	8,534	500	500	10,500
45503	Fuel - gasoline	39,074	60,000	60,000	40,000
45504	Fuel - diesel gas	227,065	200,000	200,000	220,000
46000	Depreciation	613,485	791,771	791,771	702,756
47010	Discount earned & lost	(50)	-	-	-
47057	Accr int cap lease -fire equip	-	31,374	31,374	-
47064	Int cap lease - fire equip 09	49,037	40,000	40,000	30,578
Maintenance & Operation Total		\$ 1,668,939	\$ 1,819,818	\$ 1,819,818	\$ 1,684,044
Capital Improvement					
59999	Asset capitalization	\$ (562,992)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (562,992)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 562,992	\$ 938,000	\$ 938,000	\$ 1,072,500
Capital Outlay Total		\$ 562,992	\$ 938,000	\$ 938,000	\$ 1,072,500
TOTAL		\$ 2,259,543	\$ 3,414,231	\$ 3,417,846	\$ 3,437,499

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - GWP GARAGE
601-545**

		Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaries & Benefits					
41100	Salaries	\$ 480,369	\$ 541,305	\$ 541,305	\$ 590,575
41200	Overtime	1,276	2,000	2,000	2,000
41300	Hourly wages	-	-	-	7,143
Various	Benefits	129,167	156,131	160,598	174,695
42700, 42702	PERS Retirement	75,595	93,368	93,368	122,927
42701	PERS cost sharing	(11,245)	(16,038)	(16,038)	(17,653)
Salaries & Benefits Total		\$ 675,161	\$ 776,766	\$ 781,233	\$ 879,687
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 1,304	\$ 400	\$ 400	\$ 400
43060	Utilities	24,521	37,000	37,000	37,000
43080	Rent	582	-	-	-
43110	Contractual services	28,343	-	-	5,500
43150	Cost allocation charge	77,676	76,718	76,718	73,947
44100	Repairs to equipment	5,048	1,500	1,500	7,500
44120	Repairs to office equip	-	1,000	1,000	-
44350	Vehicle maintenance	393,970	400,000	400,000	395,000
44352	ISD service charge	31,272	15,815	15,815	21,876
44450	Postage	1,047	-	-	-
44600	Laundry & towel service	5,104	4,000	4,000	6,000
44650	Training	3,600	5,300	5,300	3,000
44700	Computer software	1,772	-	-	-
44750	Liability Insurance	17,436	20,288	20,288	20,150
44752	Auto insurance premiums	76,250	-	-	-
44760	Regulatory	4,939	4,000	4,000	6,000
45100	Books	-	200	200	-
45150	Furniture & equipment	609	500	500	-
45250	Office supplies	1,533	1,000	1,000	1,500
45300	Small tools	10,247	3,500	3,500	5,000
45350	General supplies	37,168	12,000	12,000	4,200
45502	Fuel-natural gas	10,099	50,000	50,000	50,000
45503	Fuel - gasoline	201,709	400,000	400,000	400,000
45504	Fuel - diesel gas	29,950	75,000	75,000	75,000
46000	Depreciation	-	3,264	3,264	32,406
46900	Business meetings	49	100	100	100
47000	Miscellaneous	-	1,000	1,000	300
47010	Discount earned & lost	(206)	-	-	-
Maintenance & Operation Total		\$ 964,023	\$ 1,112,585	\$ 1,112,585	\$ 1,144,879
Capital Outlay					
51000	Capital outlay	\$ -	\$ 465,000	\$ 465,000	\$ 143,000
Capital Outlay Total		\$ -	\$ 465,000	\$ 465,000	\$ 143,000
TOTAL		\$ 1,639,184	\$ 2,354,351	\$ 2,358,818	\$ 2,167,566

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE
607-538

	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Maintenance & Operation				
43110 Contractual services	\$ -	\$ -	\$ 1,000,000	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 1,000,000	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Salaried Positions				
Administrative Analyst	3.00	1.00	1.00	2.00
Administrative Assistant	6.00	5.00	5.00	5.00
Administrative Associate	2.00	2.00	2.00	2.00
Arborist Crew Supervisor	2.00	2.00	2.00	2.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant Code Compliance Inspector	0.90	-	-	1.00
Assistant Construction Inspector	1.00	-	-	-
Assistant Engineering Technician				1.00
Assistant Environmental Technician	3.00	3.00	3.00	2.50
Assistant Integrated Waste Administrator	1.00	1.00	1.00	1.00
Assistant IT Applications Specialist	-	-	-	-
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	-	1.00	1.00	1.00
Assistant Transit Manager	1.00	1.00	1.00	-
Building Repairer	5.00	5.00	4.00	5.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
Civil Engineer I	1.00	1.00	1.00	3.00
Civil Engineer II	1.00	-	-	2.00
Civil Engineering Assistant	7.00	5.00	5.00	5.00
Civil Engineering Associate	3.00	3.00	3.00	2.00
Community Outreach Assistant	0.50	0.50	0.50	-
Community Service Officer	9.00	9.00	7.00	9.00
Construction Inspector	2.00	3.00	3.00	3.00
Construction Services Manager	1.00	1.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	11.00	11.00	10.00	9.00
Customer Service Representative	6.00	5.00	5.00	5.00
Departmental HR Officer				0.05
Deputy Director of PW Admin& Envir	1.00	1.00	1.00	1.00
Deputy Director of PW City Engineer	1.00	1.00	1.00	1.00
Deputy Director of PW Field Svcs				1.00
Deputy Director of PW Maint Svcs	1.00	1.00	1.00	-
Director of Public Works	-	1.00	1.00	1.00
Electrician	2.00	3.00	3.00	3.00
Engineering Aide	-	-	-	1.00
Engineering Project Specialist	2.00	2.00	2.00	-
Engineering Technician	2.00	2.00	2.00	-
Environmental Program Administrator	1.00	1.00	1.00	0.50
Equipment Maintenance Supervisor	4.00	3.00	3.00	5.00
Equipment Mechanic Helper	7.00	7.00	7.00	5.00
Equipment Mechanic I	7.00	7.00	6.00	8.00
Equipment Mechanic II	10.00	11.00	10.00	10.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	3.00	3.00	3.00	1.00
Equipment Welder	1.00	1.00	1.00	2.00
Executive Analyst	1.00	1.00	1.00	-
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	2.00	2.00	1.00	1.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16
Facilities Management Administrator				1.00
Facility Services Coordinator	1.00	1.00	-	-
Fleet Manager	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Human Resource Analyst II	0.05	0.05	0.05	-
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Administrator	1.00	1.00	1.00	1.00
Integrated Waste Supervisor	4.00	2.00	2.00	2.00
Integrated Waste Truck Operator	42.00	42.00	42.00	42.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Laborer	-	-	-	-
Maintainance Worker	11.00	11.00	11.00	8.00
Mechanical Maintenance Administrator	1.00	1.00	1.00	1.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Rep.	-	0.50	0.50	-
Office Operations Supervisor	2.00	1.00	1.00	1.00
Office Services Secretary (Steno)	1.00	1.00	1.00	1.00
Office Services Specialist I	2.00	1.00	1.00	-
Office Services Specialist II	1.00	2.00	2.00	3.00
Office Services Supervisor	-	1.00	1.00	1.00
Office Specialist I	1.00	1.00	1.00	-
Painter	2.00	2.00	2.00	2.00
Park Services Manager	-	-	-	-
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	3.00	3.00	3.00
Permit Services Technician	-	1.00	1.00	-
Planner	-	-	-	-
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	0.40	0.40
Police Parking Enforcement Supervisor	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Principal Civil Engineer I	1.00	2.00	2.00	2.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Program Specialist	1.00	1.00	1.00	-
Project Manager	1.00	3.00	3.00	4.00
Public Works Manager				2.00
Recycling Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	-	2.00	2.00	-
Sign Painter	1.00	1.00	-	-
Sr. Building Repairer	2.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Construction Inspector	1.00	1.00	-	1.00
Sr. Custodial Worker	2.00	2.00	2.00	2.00
Sr. Engineering Technician	2.00	2.00	1.00	1.00
Sr. Environmental Program Specialist	-	-	-	-
Sr. Environmental Technician	1.00	1.00	1.00	1.00
Sr. Equipment Mechanic	4.00	4.00	3.00	3.00
Sr. Integrated Waste Supervisor	-	2.00	2.00	2.00
Sr. Office Services Specialist	2.00	2.00	2.00	2.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14	Adopted 2014-15	Revised 2014-15	Adopted 2015-16	
Sr. Office Specialist				1.00	
Sr. Parking Meter Collector/Repairer	1.00	1.00	1.00	1.00	
Sr. Planner	2.00	2.00	2.00	0.25	
Sr. Project Manager	1.00	1.00	1.00	1.00	
Sr. Street Maintenance Supervisor	1.00	-	-	-	
Sr. Survey Technician	1.00	1.00	1.00	1.00	
Sr. Traffic Painter	2.00	2.00	2.00	2.00	
Sr. Tree Trimmer	1.00	1.00	1.00	1.00	
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00	
Storekeeper				1.00	
Stores Clerk	1.00	1.00	1.00	-	
Street Crew Supervisor	2.00	2.00	2.00	2.00	
Street Maintenance Supervisor	-	1.00	1.00	1.00	
Street Maintenance Worker	10.00	10.00	7.00	9.00	
Street Superintendent	-	1.00	1.00	1.00	
Survey Party Chief	1.00	1.00	1.00	1.00	
Survey Supervisor (Licensed)	1.00	1.00	-	-	
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00	
Traffic Engineer I	1.00	1.00	1.00	-	
Traffic Engineer II				1.00	
Traffic Engineering Assistant				1.00	
Traffic Engineering Associate	1.00	1.00	-	-	
Traffic Painter	3.00	3.00	3.00	3.00	
Transit Manager	1.00	1.00	1.00	-	
Tree Trimmer	3.00	3.00	3.00	3.00	
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00	
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00	
Wastewater Maintenance Trainee	2.00	2.00	2.00	2.00	
Wastewater Maintenance Worker	9.00	9.00	7.00	7.00	
Yard Attendant	2.00	2.00	2.00	2.00	
Total Salaried Positions	<u>299.35</u>	<u>300.95</u>	<u>281.95</u>	<u>282.20</u>	
<u>Hourly Positions</u>		*	*	*	*
Assistant Project Manager	-		0.92 (1)	0.92 (1)	-
City Resource Specialist	1.00 (1)		1.85 (2)	1.85 (2)	-
Civil Engineering Assistant	-		-	-	0.92 (1)
Clerical	1.00 (2)		-	-	-
Community Service Officer	4.00 (4)		1.61 (5)	1.61 (5)	1.69 (5)
Construction Inspector	3.00 (3)		3.69 (4)	3.69 (4)	2.33 (3)
Customer Service Representative	1.00 (1)		0.82 (2)	0.82 (2)	0.82 (2)
Engineering Aide	1.00 (1)		0.36 (1)	0.36 (1)	0.60 (1)
Engineering Technician	-		1.85 (2)	1.85 (2)	-
Hourly City Worker	10.26 (11)		7.00 (17)	7.00 (17)	4.93 (10)
Hourly City Worker (Welder)	-		-	-	0.94 (1)
Office Services Secretary	2.00 (2)		-	-	-
Police Sergeant	1.00 (1)		-	-	-

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2013-14		Adopted 2014-15		Revised 2014-15		Adopted 2015-16	
Project Manager	1.00	(1)	-		-		-	
Real Property Agent	0.46	(1)	0.46	(1)	0.46	(1)	0.46	(1)
Sr. Construction Inspector	-		-		-		0.92	(1)
Survey Party Chief	0.46	(1)	0.46	(1)	0.46	(1)	-	
Total Hourly Positions	<u>26.18</u>		<u>19.02</u>		<u>19.02</u>		<u>13.61</u>	
Public Works Total	<u><u>325.53</u></u>		<u><u>319.97</u></u>		<u><u>300.97</u></u>		<u><u>295.81</u></u>	

Note:

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED BUDGET 2015-16



CITY OF GLENDALE

GLOSSARY OF TERMS

Accrual Basis of Accounting

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

Appropriation

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues are recognized

in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

Basis of Budgeting

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

Bond

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

Bond Proceeds

Funds received from the sale or issuance of bonds.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

Bonded Debt

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

Budget

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

Budget Message

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.

CITY OF GLENDALE

GLOSSARY OF TERMS

California Public Employees' Retirement System (CalPERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

California Society of Municipal Finance Officers (CSMFO)

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

Capital Budget

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

Capital Outlay

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

Capital Project

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

Certificates of Participation (COPs)

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

Charges for Services

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

City Charter

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

Community Development Block Grant (CDBG)

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

Comprehensive Annual Financial Report (CAFR)

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

Consumer Price Index (CPI)

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation Plan (CAP)

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

CITY OF GLENDALE

GLOSSARY OF TERMS

Debt Service

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

Deficit

An excess of expenditures or expenses over revenues (resources) during an accounting period.

Department

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

Depreciation

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

Designated Fund Balance

The portion of fund balance segregated to reflect the City Council's intended use of resources.

Division

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

Electorate

A body of qualified voters.

Encumbrances

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

Enterprise Fund

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

Expenditure

The actual spending of Governmental funds set aside by an appropriation.

Expense

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

Fund

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

Full Time Equivalent (FTE)

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

CITY OF GLENDALE

GLOSSARY OF TERMS

GANN Appropriations Limit

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

General Obligation Bond (G.O.)

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

Goal

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

Governmental Accounting Standards Board (GASB)

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

Government Finance Officers Association (GFOA)

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

Governmental Funds

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

Grant

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfer

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

Internal Service Fund

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

Legal Debt Limit

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

CITY OF GLENDALE

GLOSSARY OF TERMS

Maintenance & Operation (M&O)

An expenditure category associated with operating and maintaining City services.

Modified Accrual Basis of Accounting

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

Non-departmental

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Organizationally Balanced Budget

Is a budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance or debt may be used to fund one-time costs or capital expenditures.

Public Agency Retirement Services

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

Performance Measure

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

Proprietary Funds

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reimbursement

Payment of amount remitted on behalf of another party, department, or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

Resources

Supply of funds to be used in paying for planned expenditures.

Revenues

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries & Benefits

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

CITY OF GLENDALE

GLOSSARY OF TERMS

Self-Insurance

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

Special Revenue Funds

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

Strategic Goals

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

Structurally Balanced Budget

Is the most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures. Reserves, one-time revenues, fund balance or debt may be used to fund one-time cost or capital expenditures.

Successor Agency

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

Supplementary Retirement Plan

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

Tax Allocation Bonds

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

Transfers

Authorized exchanges of cash, position, or other resources between organizational units.

Transient Occupancy Tax (TOT)

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

Utility Users Tax (UUT)

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

Undesignated Fund Balance

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

Vehicle License Fee (VLF)

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*																
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW			
GF	101 General Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
SRF	201 CDBG Fund					√	√											
	202 Housing Assistance Fund					√												
	203 Home Grant Fund					√												
	204 Supportive Housing Grant Fund						√											
	205 Emergency Solutions Grant Fund						√											
	206 Workforce Investment Act Fund						√											
	209 Affordable Housing Trust Fund					√												
	210 Urban Art Fund											√						
	211 Glendale Youth Alliance Fund						√											
	212 BEGIN Affordable Homeownership Fund					√												
	213 Low&Mod Income Housing Asset Fund					√												
	214 2011 TABs-Housing Projects Fund					√												
	215 Economic Development Fund												√					
	216 Grant Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
	217 Filming Fund								√						√	√		
	251 Air Quality Improvement Fund																	√
	252 Public Works Special Grants Fund																	√
	253 San Fernando Landscape District Fund																	√
	254 Measure R Local Return Fund					√												
	255 Measure R-Regional Return Fund																	√
	256 Transit Prop A Local Return Fund					√												
	257 Transit Prop C Local Return Fund					√												
	258 Transit Utility Fund					√												
	260 Asset Forfeiture Fund																√	
	261 Police Special Grants Fund																√	
	262 Supplemental Law Enforcement Fund																√	
	265 Fire Grant Fund								√									
	266 Fire Mutual Aid Fund								√									
	267 Special Events Fund								√								√	
	270 Nutritional Meals Grant Fund							√										
	275 Library Fund											√						
	280 Cable Access Fund												√					
290 Electric Public Benefit Fund									√									
501 Recreation Fund							√											
510 Hazardous Disposal Fund									√									
511 Emergency Medical Services Fund									√									
520 Parking Fund																	√	
DSF	303 Police Building Project Fund															√		
	306 Capital Leases Fund																√	
CIP	401 Capital Improvement Program Fund						√	√			√	√	√	√	√	√	√	
	402 State Gas Tax Fund																√	
	403 Landfill Postclosure Fund																√	
	405 Parks Mitigation Fee Fund						√											
	407 Library Mitigation Fee Fund											√						
	408 Parks Quimby Fee Fund						√											
	409 CIP Reimbursement Fund						√											√

* Department

AS Administrative Services - Finance
CA City Attorney
CC City Clerk
CT City Treasurer
CD Community Development
CSP Community Services & Parks
F Fire

* Department

GWP Glendale Water & Power
HR Human Resources
IS Information Services
LAC Library, Arts & Culture
MS Management Services
P Police
PW Public Works

** Fund

GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*															
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW		
EF	525	Sewer Fund															√
	530	Refuse Disposal Fund															√
	550	Electric Surplus Fund								√							
	551	Electric Operation Fund								√							
	552	Electric Works Revenue Fund								√							
	553	Electric Depreciation Fund								√							
	554	Electric-SCAQMD State Sales Fund								√							
	555	Electric Customer Capital Fund								√							
	556	Energy Cost Adjustment Charge Fund								√							
	557	Regulatory Adjustment Charge Fund								√							
	570	Water Surplus Fund								√							
	571	Water Operation Fund								√							
	572	Water Works Revenue Fund								√							
	573	Water Depreciation Fund								√							
	575	Water Customer Capital Fund								√							
701	Fire Communication Fund								√								
ISF	601	Fleet/Equipment Management Fund															√
	602	Joint Helicopter Operation Fund														√	
	603	ISD Infrastructure Fund										√					
	604	ISD Applications Fund										√					
	610	Unemployment Insurance Fund										√					
	612	Liability Insurance Fund		√													
	614	Compensation Insurance Fund										√					
	615	Dental Insurance Fund										√					
	616	Medical Insurance Fund										√					
	617	Vision Insurance Fund										√					
	640	Employee Benefits Fund										√					
	641	RHSP Benefits Fund										√					
	642	Post Employment Benefits Fund										√					
660	ISD Wireless Fund										√						

*** Department**
AS Administrative Services - Finance
CA City Attorney
CC City Clerk
CT City Treasurer
CD Community Development
CSP Community Services & Parks
F Fire

*** Department**
GWP Glendale Water & Power
HR Human Resources
IS Information Services
LAC Library, Arts & Culture
MS Management Services
P Police
PW Public Works

**** Fund**
GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

Adopted
06/02/15
Mincey/Parazian
All Ayes

RESOLUTION NO. H-473

RESOLUTION ADOPTING THE GLENDALE HOUSING
AUTHORITY BUDGET FOR THE 2015-16 FISCAL YEAR

WHEREAS, the Glendale Housing Authority desires to adopt its budget for the 2015-16 fiscal year; and

WHEREAS, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Low Moderate Income Housing Asset Fund (LMIHAF) are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Fund; and

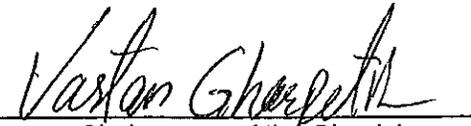
WHEREAS, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

WHEREAS, the Housing Authority anticipates some funds budgeted for 2014-15 will remain in the Housing Assistance Fund (202), the HOME Grant Fund (203), the BEGIN Affordable Homeownership Fund (212), and the Low Moderate Income Housing Asset Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2015-16 Budget; and

WHEREAS, in consideration of the on-going obligations of the Glendale Housing Authority, a Proposed Budget for all Housing Funds was presented to the City Council before May 12, 2015; totaling \$34,419,493.

NOW THEREFORE, BE IT RESOLVED by the Glendale Housing Authority that, the amount of \$34,419,493 shall constitute the 2015-16 Glendale Housing Authority budget.

Adopted this 2nd day of June, 2015.

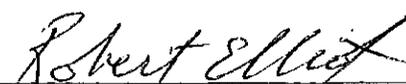

Chairperson of the Glendale
Housing Authority

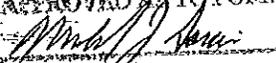
ATTEST:


Secretary of the Glendale
Housing Authority



CITY OF GLENDALE
DATE 5/27/15
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 34,419,493


Director of Finance

APPROVED AS TO FORM

DATE 5/28/15

281

RESOLUTION NO. H-473

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-473 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 2nd day of June, 2015 and that the same was passed by the following vote:

Ayes: Devine, Friedman, Mincey, Najarian, Parazian, Sinanyan, Gharpetian

Noes: None

Absent: None

Abstain: None


Secretary, Housing Authority of
the City of Glendale, California

Adopted
06/02/15
Sinanyan/Devine
All Ayes

RESOLUTION NO. 15-88

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES
OUTSIDE THE REDEVELOPMENT PROJECT AREAS
FOR THE 2015-16 HOUSING AUTHORITY BUDGET**

WHEREAS, the Housing Authority of the City of Glendale ("Housing Authority") administers the Low Moderate Income Housing Asset Fund (LMIHAF) pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

WHEREAS, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

WHEREAS, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:

SECTION 1. The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the LMIHAF are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the LMIHAF.

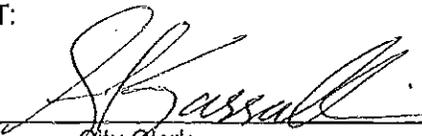
SECTION 2. The Council finds that the expenditure of LMIHAF outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Redevelopment Project areas as the implementation of the Redevelopment Projects has and will continue to generate jobs in the Redevelopment Projects, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 2nd day of June, 2015.



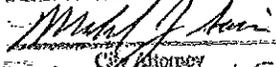
Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM



City Attorney
DATE: 6/2/15

2 A /

RESOLUTION NO. 15-88

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

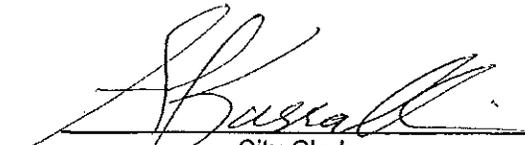
I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held on the 2nd day of June 2015, and that the same was adopted by the following vote:

Ayes: Devine, Friedman, Charpetian, Sinanyan, Najarian

Noes: None

Absent: None

Abstain: None



City Clerk

**CITY OF GLENDALE
 GLENDALE HOUSING AUTHORITY
 SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

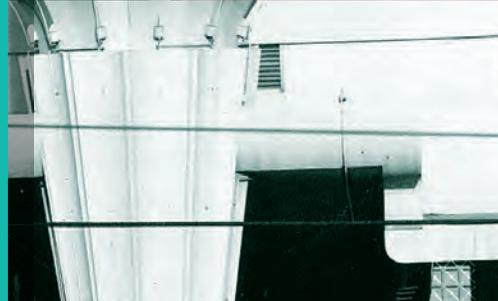
	202 - Housing Assistance Fund	203 - Home Grant Fund	204 - Supportive Housing Grant Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Use of Money and Property	11,000	-	-
Revenue from Other Agencies	15,656,606	1,137,138	2,345,056
Charges for Services	-	-	-
Misc and Non-Operating Revenue	14,452,470	3,500	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 30,120,076	\$ 1,140,638	\$ 2,345,056
Estimated Appropriations			
Salaries & Benefits	\$ 2,466,351	\$ 267,906	\$ 242,980
Maintenance & Operation	27,976,588	872,732	2,102,079
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 30,442,939	\$ 1,140,638	\$ 2,345,059
NET SURPLUS/(USE OF FUND BALANCE)	\$ (322,863)	\$ -	\$ (3)

**CITY OF GLENDALE
 GLENDALE HOUSING AUTHORITY
 SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2016**

	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund	Total
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Use of Money and Property	-	86,000	97,000
Revenue from Other Agencies	-	-	19,138,800
Charges for Services	-	-	-
Misc and Non-Operating Revenue	88,800	207,000	14,751,770
Transfers from Other Funds	-	784,191	784,191
TOTAL REVENUES	\$ 88,800	\$ 1,077,191	\$ 34,771,761
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 232,017	\$ 3,209,254
Maintenance & Operation	88,800	170,042	31,210,241
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 88,800	\$ 402,059	\$ 34,419,495
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ 675,132	\$ 352,266



ALEX THEATRE
PERFORMING ARTS & ENTERTAINMENT CENTER



CULTURE



ENTERTAINMENT