

CITY HALL  
75th ANNIVERSARY

ADOPTED  
**BUDGET**  
2016-17





# About the Cover

This year marks the 75th anniversary of City Hall, a gem set on the prongs of the “Jewel City”. Glendale City Hall was designed by Alfred Hansen and built in three stages in 1940 by the Works Progress Administration (W.P.A.) as part of a national program that produced hundreds of local landmarks nationwide, while stimulating the design and construction industries. The City Hall building is a typical example of the style that evolved from the program, a hybrid of Art Deco design overlaid with Beaux Arts regularity, symmetry, and monumentality. It is a highly recognizable look, which instantly places a building in the decade prior to World War II. Glendale City Hall has served as the seat of City government since its opening in 1942. Despite modernization, the Broadway facade retains its architectural integrity, and continues to function as a symbol of the City and a centerpiece of the civic center.

Glendale City Hall is a source of pride for its residents and is the epicenter of a City in constant change. It provides a tangible connection with the past, while functioning marvelously for today’s municipal needs. In commemoration of the 75th anniversary of City Hall, this year’s budget cover illustrates the vivid events that have taken place on its steps and under its roof - events that have built the character of contemporary Glendale.





# City of Glendale, California CITY COUNCIL



Paula Devine  
MAYOR



Ara Najarian  
COUNCILMEMBER



Laura Friedman  
COUNCILMEMBER



Vartan Gharpetian  
COUNCILMEMBER



Zareh Sinanyan  
COUNCILMEMBER

## ADOPTED **BUDGET** 2016-17

### **Acknowledgements**

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#### **Budget Preparation Team**

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Mari Karamyan, Budget Assistant  
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#### **Information Services**

PeopleSoft Team

#### **Graphics Section**

Design and Printing

#### **Photo Credits**

Glendale Public Library Special Collections



# City of Glendale, California

## About Our City

### Population\*

Population, 2015 Estimate .....	201,020
Population, 2010 .....	191,719
Population, 2000 .....	194,973
Population, 1990 .....	180,038
Population, 1980 .....	139,060

### City Facts

Year of Incorporation.....	1906
Governance Structure.....	City Council/City Manager
Area .....	30.6 square miles
Assessed Value, August 2016 .....	\$28,721,609,072
Total Housing Units, 2010* .....	76,269
Total Housing Units, 2014** .....	75,033
Average Persons per Household, 2010* .....	2.63
Average Persons per Household, 2014** .....	2.72

### Income

Estimated Median Household Income, 2000* .....	\$41,805
Estimated Median Household Income, 2014** .....	\$52,451

### Home Valuations

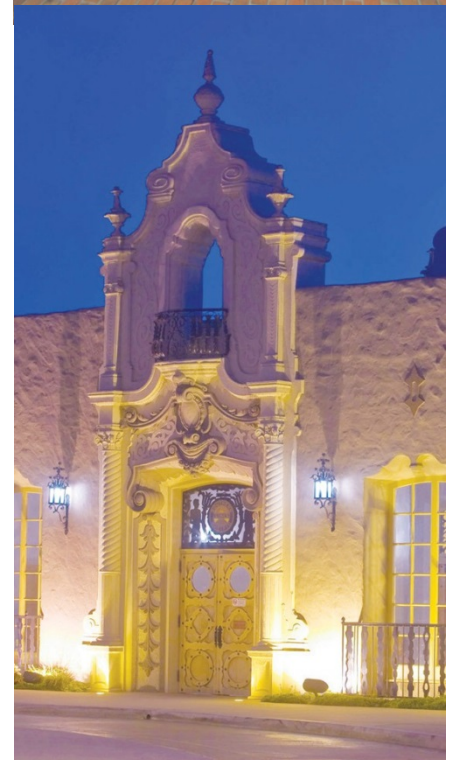
Median Value Owner-Occupied Housing Units, 2000* ....	\$325,700
Median Value Owner-Occupied Housing Units, 2014** ...	\$598,600

### City Finances

Fiscal Year 2016-17 Citywide Budget .....	\$819,533,134
Fiscal Year 2016-17 General Fund Budget .....	\$194,780,663

\*According to U.S. Census

\*\*According to 2010-2014 American Community Survey





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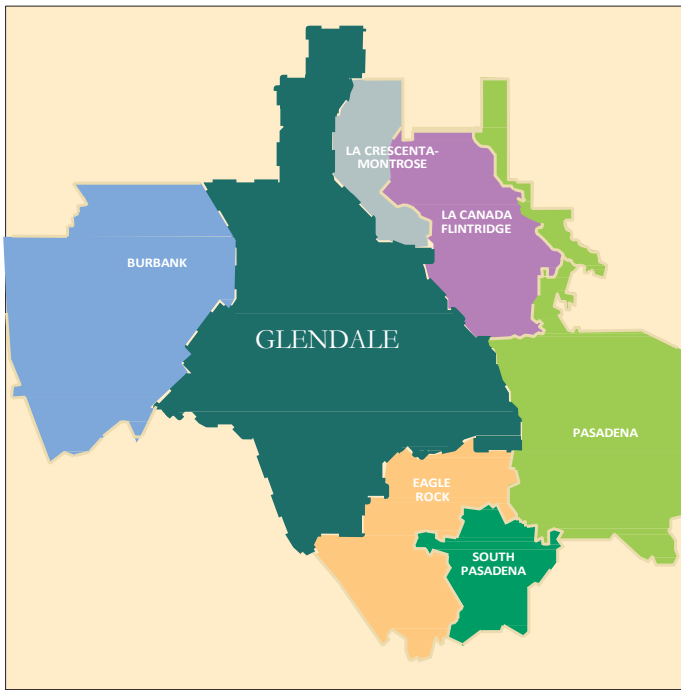
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# City of Glendale, California Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 201,020 people (US Census). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Bob Hope Airport in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, Nestle USA, IHOP/Applebee's, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost efficiency. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

# City of Glendale, California Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

## Executive Team

SCOTT OCHOA, **City Manager**

YASMINK. BEERS, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

ROBERT M. CASTRO  
Police Chief

CINDY CLEARY  
Director of Library, Arts & Culture

MATTHEW DOYLE  
Director of Human Resources

ONNIG BULANIKIAN  
Interim Director of Community Services & Parks

ROBERT P. ELLIOT, CPA  
Director of Finance

GREGORY FISH  
Fire Chief

BRIAN GANLEY  
Chief Information Officer

MICHAEL J. GARCIA  
City Attorney

ROUBIK GOLANIAN  
Director of Public Works

PHILIP LANZAFAME  
Director of Community Development

ARDASHES KASSAKHIAN  
City Clerk

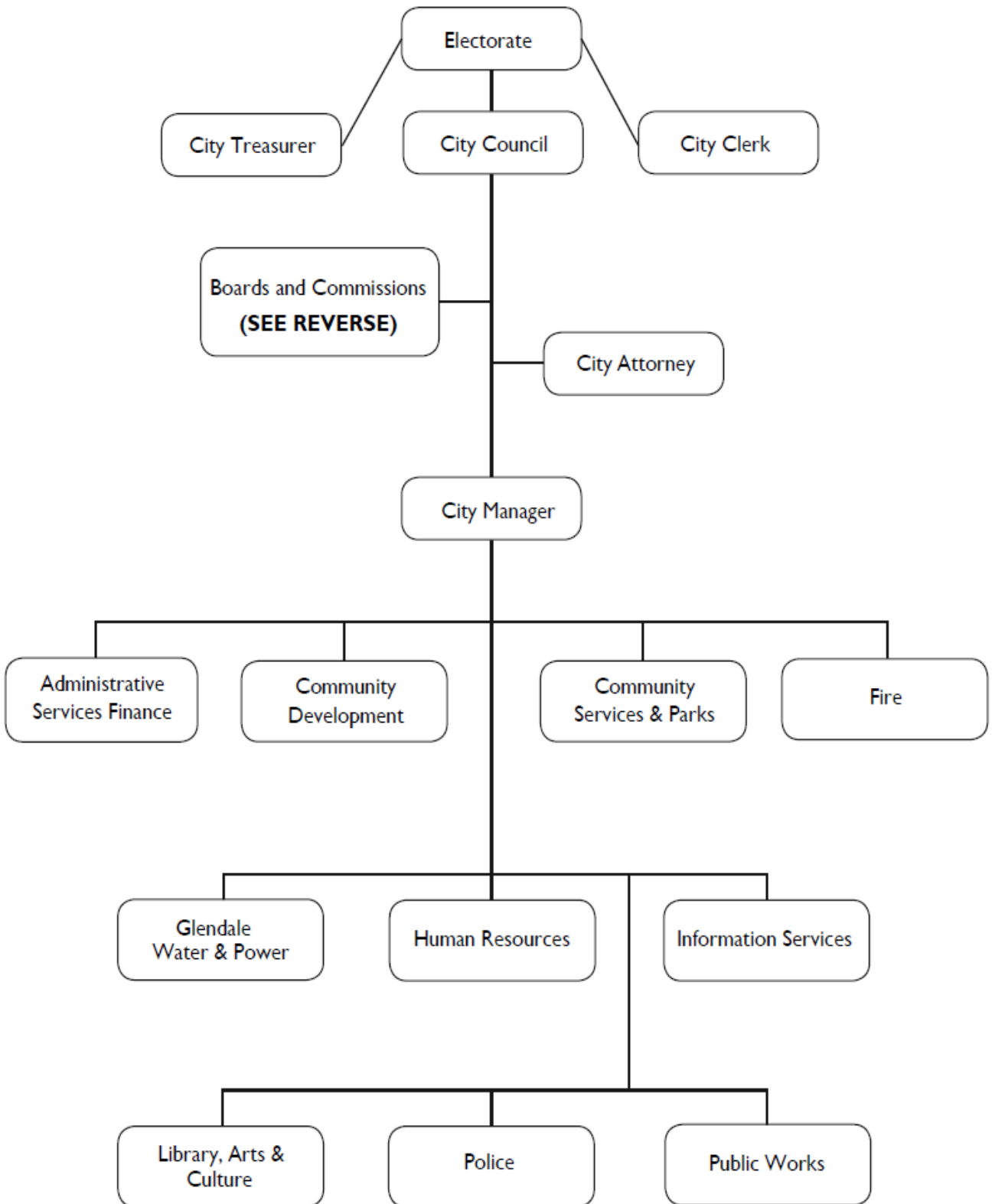
THOMAS R. LORENZ  
Director of Communications  
& Community Relations

RAFI MANOUKIAN, CPA  
City Treasurer

STEPHEN ZURN  
General Manager of Glendale Water & Power



# City of Glendale, California Organizational Chart



# City of Glendale, California

## Boards and Commissions

### **Arts & Culture Commission**

Library, Arts & Culture

### **Audit Committee**

Administrative Services

### **Building & Fire Board of Appeals**

Community Development

### **Bob Hope Airport Authority**

Management Services

### **Civil Service Commission**

Human Resources

### **Commission on the Status of Women**

Community Services & Parks

### **Community Development Block Grant Advisory Committee**

Community Services & Parks

### **Design Review Board**

Community Development

### **Glendale Housing Authority**

Community Development

### **Glendale Water & Power Commission**

Glendale Water & Power

### **Historic Preservation Commission**

Community Development

### **Investment Policy Advisory Committee**

City Treasurer

### **Parks, Recreation & Community Services Commission**

Community Services & Parks

### **Planning Commission**

Community Development

### **Transportation & Parking Commission**

Public Works



City of Glendale, California  
Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Glendale  
California**

For the Fiscal Year Beginning

**July 1, 2015**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the seventh year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2016-17 annual budget. This document will be submitted to be considered for another award this year.

# City of Glendale, California Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2015-16. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the sixth year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2016-17 annual budget. This document will be submitted to be considered for another award this year.



# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY OF GLENDALE BUDGET MESSAGE

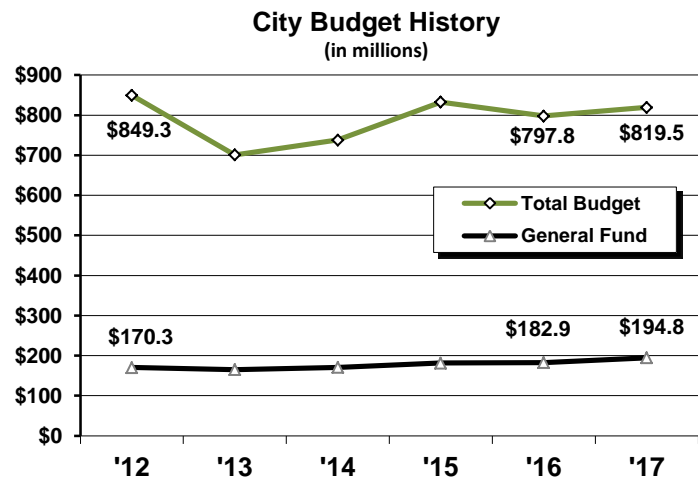
*Honorable Mayor and Members of the City Council,*

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2016-17. I believe this budget year is demonstrative of the resilience, professionalism and optimism we have all exhibited in the face of multiple external challenges. The LA region’s slow economic recovery—which is expected to accelerate slightly during the 2016-17 Fiscal Year<sup>1</sup>—the legal challenges to the long-standing, charter-mandated General Fund Transfer from Glendale Water & Power, and the State’s imprudent efforts to address its budget deficit by taking resources owed to cities by their former Redevelopment Agencies have all combined to make these past few years some of the most difficult budget years in recent history. However, the managers and staff from each department, as well as the City Council, have pressed on in spite of these challenges, and in spite of the difficulty involved in preparing this budget they have performed their service in a professional and constructive manner. Our focus clearly remains on developing a structurally balanced financial plan that best serves our diverse community – carefully weighing the community’s myriad needs with limited resources. Through continued hard work, perseverance and a rejuvenated sense of optimism, I believe we can overcome the challenges that face us in the upcoming year. To the extent that the FY 2016-17 Adopted Budget presented before you herein features restored programs and services, I believe it reflects this hard-won optimism.

The total adopted budget for FY 2016-17 is \$819.5 million and includes all City funds, departments and programs. The General Fund’s total budget is \$194.8 million from which the City pays for services commonly associated with local government such as: police and fire services, libraries, parks, public works, and administration.

The City has, in recent years, dramatically reduced the size of its salaried workforce while still maintaining a largely unchanged level of service. In the wake of the devastating Great Recession, the City Council made the tough decision to reduce the City’s full-time salaried positions – dropping from 1,942 in FY 2008-09 to just 1,520 by the time of the Adopted 2014-15 Budget. A workforce can only run so hard for so long, and it was clear that those cuts were unsustainable. Thereafter, through the adoption of the FY 2015-16 Budget, the City Council approved the addition of a few key positions, bringing the Adopted FY 2015-16 position count to 1,561 full-time salaried positions plus City Council, for a total of 1,566 positions. Throughout that fiscal year, a net total of nine positions were added to departmental budgets across the organization, ending the fiscal year with a total of 1,575 budgeted full-time positions.

As part of the FY 2016-17 Budget process, just four new positions were added to the budget across the organization. Therefore, the FY 2016-17 Budget represents 1,579 full-time salaried positions. Operationally, I do not foresee this figure changing much in the near future, as this organization is running as lean as it possibly can while continuing to provide the levels of service our community expects. In some cases, this has meant contracting out services or utilizing hourly employees. In other cases, we have been able to leverage technology to re-engineer departmental workflows. Doing more with less has not been easy, but it has been effective – and our first obligation is, and will continue to be, to our residents, businesses and visitors.



<sup>1</sup> Based on expected taxable sales for 2016, as reported in the Los Angeles County Economic Development Corporation’s 2016-2017 Economic Forecast & Industry Outlook.



# CITY OF GLENDALE

## BUDGET MESSAGE

The FY 2016-17 Budget incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the three Budget Study Sessions held on May 3<sup>rd</sup>, May 10<sup>th</sup> and May 17<sup>th</sup> of this year. A public hearing on the budget was held on May 24, 2016 and the budget was formally adopted on June 14, 2016. Though we adopted a General Fund surplus in the FY 2015-16 Adopted Budget, the Adopted Budget for FY 2016-17 reflects a minor, but planned, budget gap of \$1.0 million. This gap has been anticipated in our financial forecasts for some time now; in fact, it is reduced from what earlier forecasts had predicted – a reflection of strengthening revenues and improved cost management. It is not uncharacteristic for a public corporation to occasionally utilize fund balance savings. So long as we keep our focus fixed on maintaining a structurally balanced agency, we are confident in what the future holds. To that end, we foresee a return to a gradual operational surplus in the General Fund as pension cost rate-smoothing takes effect in future years. Nonetheless, the City Council's top priority of fiscal responsibility continues to pay dividends to the community, taking form through restored programming, enhanced services and capital improvement projects which will further increase the quality of life experienced by residents, businesses and visitors.

The FY2016-17 Budget, as is true with all years, reflects the City's effort over the past 12 months to understand and address the complex challenges ahead of us; it draws knowledge from the wells of community input and staff expertise and, marrying it to City Council's vision, identifies a nexus to the City's stated priorities and policies in a way that meets these challenges in meaningful way. Recently, by way of City Council's direction, staff conducted the 2016 Citizen Satisfaction Survey to better understand the community's views on core services provided by the City. In brief, the survey demonstrated that Glendale residents are very satisfied with their quality of life and with the City. An overwhelming majority of survey respondents also have a positive view of living in the City. The survey demonstrated that 93% of community members are either "satisfied" or "very satisfied" with City services. In fact, satisfaction related to City departments has increased and intensified since the last survey conducted in 2013. It was also revealed by the survey that the majority of residents deem the top three reasons for living in Glendale are location, safety, and quality of life. The most important priorities for Glendale residents were to maintain a safe city and to improve streets and infrastructure; a majority continues to think that the City of Glendale has a "great" or "some" need for additional revenue to maintain quality services for residents.

After many hours of outreach, analysis and deliberation, staff has endeavored to meet these high community expectations. Thus, with the FY 2016-17 Budget, we have arrived at the intersection of the highest levels of service with sustainability. At the same time, the City Council has directed that we continue on our program of making strategic investments in our infrastructure. This includes major Glendale Water & Power projects in power transmission and water distribution, continued progress on the Public Works Department's initiation of the Chevy Chase Sewer diversion to LAGWRP (essentially, pushing more city sewage to our jointly-owned facility with the City of LA versus relying on the larger Hyperion sewage treatment plant, thus saving money) and the construction of the Beeline Bus Maintenance Facility, the rehabilitation and modernization of the Central Library, and the major upgrades of Palmer and Fremont Parks, all in addition to the regular street, sewer, park and water & power maintenance, form a profile of improvements and the protection of community assets.

It is a great time to be in Glendale. As a community in the greater LA region, we will always have plenty of challenges and obstacles to navigate; however, with solid and strong City Council leadership, as well as a supportive community, we have every opportunity to succeed. FY 2016-17 promises to be a tremendous amount of work, but it is also promising in the opportunity it brings to continue building the premiere community in Southern California.

# CITY OF GLENDALE BUDGET MESSAGE

## FY 2016-17 Budget Overview

The table below provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout the budget document includes the actual expenditures for FY 2014-15, the adopted budget for FY 2015-16, the revised budget (includes all budget amendments approved by City Council) for FY 2015-16, and the adopted budget for FY 2016-17.

### Total Appropriation Summary

Fund Type	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
General Fund	\$ 182,356,549	\$ 182,890,934	\$ 185,104,600	\$ 194,780,663
Special Revenue	121,899,630	103,702,342	104,015,460	100,630,978
Debt Service	3,012,281	3,025,000	3,025,000	3,010,000
Capital Projects	14,835,820	13,755,000	19,153,207	25,362,000
Enterprise	295,153,596	390,966,533	383,973,075	385,917,075
Internal Service	89,185,165	103,489,784	108,625,673	109,832,418
<b>All Funds</b>	<b>\$ 706,443,042</b>	<b>\$ 797,829,593</b>	<b>\$ 803,897,015</b>	<b>\$ 819,533,134</b>

The appropriation increase of \$11.8 million in the General Fund, when compared to the adopted budget in FY2015-16, is mainly attributable to the overall increase in Salaries & Benefits and Maintenance & Operations relative to last year. The Salaries & Benefits variance amounts to \$5.5 million and is mainly attributable to the increased PERS rate (\$2.3 million) and a \$1.7 million increase for program restoration across all General Fund departments. It should be noted that part of the increase is due to the use of \$723 thousand of assigned Economic Development fund balance to provide for hourly wages and benefits in that section. General Fund departments once again froze their discretionary Maintenance & Operation budget, but were given increases at the discretion of City Council. The overall increase to this category was \$5.4 million, mainly due to a \$2.5 million charge across departments to fund the Building Maintenance section which shifted out of the General Fund; this charge was offset by an equivalent reduction in Salaries & Benefits costs for the General Fund. The Information Services Department (ISD) service charge also increased by \$825 thousand – this charge covers the use of services provided by the Information Services Department to General Fund departments. The ISD Rate increased due to more costs being allocated through the ISD Rate Plan. Also, Sick Leave, Liability Insurance and Worker’s Compensation Rates were adjusted based on recent claims experience and the financial health of the Funds. Other increases included the shift of the Economic Development section back to the General Fund (\$1.1 million), and a use of assigned Economic Development fund balance (\$196 thousand) to fund contractual services. Program restoration comprised another \$711 thousand of the increase. Lastly, there was a net \$920 thousand increase to Transfers & Capital Outlay, the majority of which is due to a \$1.4 million increase in transfers to fund Capital Improvements and streets projects, all offset by a various decreases in appropriations for other Transfers and Capital Outlay.

The financial pressures are not limited to the General Fund. For Special Revenue Funds, program cuts at the State and Federal levels have reduced the amount of grant funding we will receive, most notably in the Community Development Block Grant (CDBG) and the Supporting Housing Funds. The General Fund Capital Improvement program has been significantly scaled back over the last several years. As noted in prior years, we still have a significant fund balance deficit in the Workers’ Compensation Fund. We are steadfast in our goal to amortize this deficit over the next five years and as we continue to chip away at it we also continue to work with departments to stabilize and reduce the amount of worker’s compensation claims. Lastly, aging infrastructure in the ISD Funds and the need to fund future

# CITY OF GLENDALE

## BUDGET MESSAGE

replacement of vehicles in the Fleet/Equipment Replacement Fund, continue to pose financial challenges that need to be addressed in the coming years.

### General Fund Reserves

As of the date of the last audited financial statements (fiscal year ended June 30, 2015), the General Fund unrestricted reserve was \$66.1 million, which represented 36.1% of FY 2015-16 General Fund appropriations. The estimated General Fund unrestricted reserve as of June 30, 2016 is \$65.3 million, or 35.7%. With the adoption of the FY 2016-17 Budget, the anticipated General Fund reserve will be approximately \$64.3 million, or 33.2%, as of June 30, 2017. It should be noted that the General Fund reserve levels have historically been maintained above 30% in accordance with the current reserve policy (a floor of 30% with a target of 35%) adopted by the City Council.

### Effects of Economy<sup>2</sup>

In the U.S. economy, the consumer sector is expected to account for almost three-quarters of all economic activity during the Fiscal Year 2016-17, making the consumer sector the largest of the economy's four sectors. During 2015, consumer spending grew at a rate of 3.1%, the fastest in 10 years—perhaps in response to a notable 6.2% increase in total personal income. Continued increases in nationwide household wealth have also led to higher levels of spending in the U.S. In addition, job gains in most sectors of the economy contributed to a decline in the unemployment rate throughout the year; the average U.S. unemployment rate was just 5.3%, equivalent to the natural rate of unemployment which is thought to be somewhere between 5.2% and 5.5%. Unemployment is expected to decline further to just 4.9% in 2016. Looking ahead, it is forecasted that the U.S. economy should see steady growth at 2.5% for the next two years, in part because of further spending on housing, construction and durable goods, such as vehicles, and the expectation that energy prices will remain low.

California remains the largest economy when compared to any other state in the U.S. (13% of the U.S. GDP), and its forecasted growth of 3.1% for 2016 is expected outpace that of any other state. Many regions in the state are close to regaining all of the jobs lost during the Great Recession. It is estimated that California's unemployment rate will continue its gradual decline from 6.2% in 2015, to 5.5% in 2016—a rate of just 5.3% is projected for 2017. With continued improvements in the labor market, both personal income and total taxable sales should increase by 4.5% and 5.6% respectively in 2016, with continued growth forecasted in 2017.

Los Angeles County is expected to experience another decline in the unemployment rate for this year, dropping from 6.9% in 2015 to 6.2% in 2016. Total personal income is expected grow at 4.4%, a -0.1% change from last year. Finally, taxable sales are expected to increase by 5.5% in 2016, a welcome jump after a relatively weak increase of 2.9% in 2015.

What do these local indicators mean for Glendale? With positive indicators such as increased spending and income, rising consumer confidence, improvements in the housing market, increased construction activity, and reduced rate of unemployment, Glendale is forecasting modest growth in the key General Fund revenues such as property, sales, and utility user's taxes for the upcoming year. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 3.1% annual growth over the next seven years. Although the City continues to face challenges such as the ongoing increase in pension costs, the significant fund deficit in the Workers' Compensation Fund, as well as aging infrastructure, our financial forecasts factor in these challenges and show that as long as we

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<sup>2</sup> Data obtained in this section is from the Los Angeles County Economic Development Corporation's 2016-2017 Economic Forecast & Industry Outlook.



# CITY OF GLENDALE

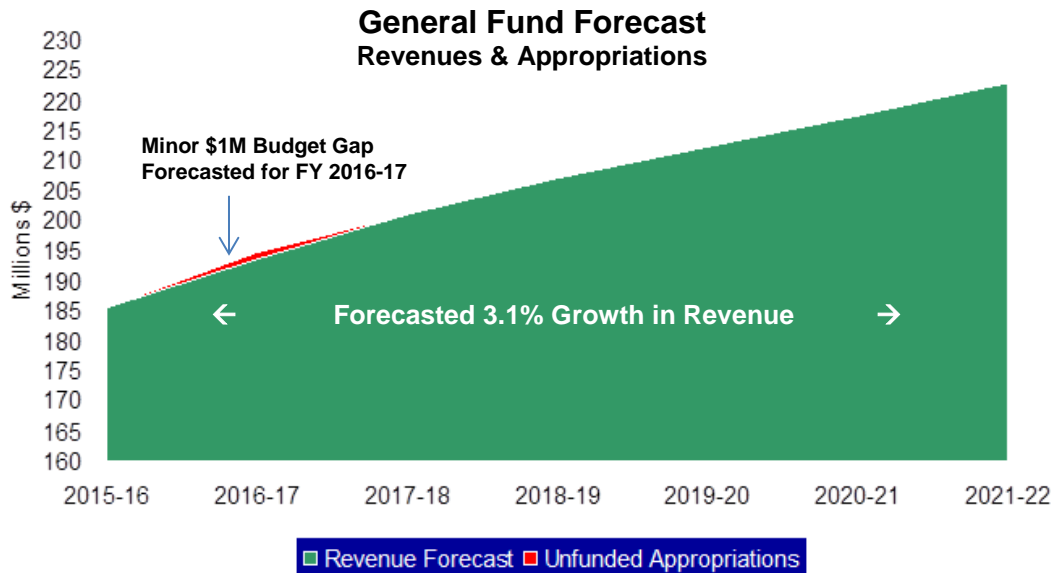
## BUDGET MESSAGE

continue to remain diligent and disciplined, we are headed towards an operationally and structurally balanced organization in the years to come.

### Five-Year Financial Forecast

In the recent years, forecasting has taken a vital role in Glendale’s budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet upcoming challenges. During the first budget study session for FY 2016-17, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is, of course, difficult to predict economic booms or busts that will impact the forecast. Hence, revenue estimates are conservative and assume no voter-approved revenue increases or potential new tax revenue from new businesses relocating to Glendale (i.e. new Auto Dealerships, Retail, Restaurants, etc.). Expenditure estimates are equally conservative, factoring in increases for major cost drivers such as PERS and medical benefits.

Based on these conservative assumptions, our five-year General Fund Forecast is a useful tool for achieving structural balance. The forecast is updated on a quarterly basis, taking into account actual expenditures and revenues as they are received. City Council and staff are then able to analyze, on a regular basis, whether expenditure reductions or revenue enhancing strategies should be considered to meet potential fiscal challenges on the horizon; or, as is the case with the current fiscal year, whether fund balance (i.e. savings) should be utilized to cover a budget gap. The forecast below is the City’s most recent seven-year forecast and depicts 3.1% annual increase in revenues, demonstrating that all of the City’s General Fund costs for the seven-year period – operational (day-to-day staffing plus maintenance & operations), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by modest and sustained growth to its revenues.



Future projections in the graph above assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each bargaining group, as well as salary step progressions for eligible employees. These economic assumptions are necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change over time. Therefore, it is difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same, or higher, levels of service. In this manner, the five-year financial forecast gives us a

# CITY OF GLENDALE

## BUDGET MESSAGE

reference point to draw from. We are a service-oriented business, after all; as goes our staff costs, so goes our cost-efficiency. Our employees have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. Over the years we have been increasing employees' contributions towards pension and medical benefits. System-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation which includes base salaries, PERS, health care and employment costs. While we saw a net surplus in FY2015-16, there is a minor budget gap forecasted for FY 2016-17. Thus, it is a time for continued diligence and discipline. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

### Future Outlook

Despite the fact that the economy is improving and our economic indicators are all trending positive, we still face tremendous challenges in the coming years. The possible loss of the voter-approved General Fund Transfer (GFT) from Glendale Water & Power's (GWP) electrical operations still looms. Currently at about \$20 million per year, the transfer has been a feature of the City's General Fund revenue stream since the 1940s. Basically, our municipal forbearers established the water and power utility as a means of helping the City grow, as well as to bring revenue into the City's General Fund. This inflow of funding helped City Councils through the years keep Glendale a low-tax city (for example, only 13.7 cents on the property tax dollar comes to the City of Glendale; there is no business license tax, etc.). And, although the City Charter allows for a maximum transfer of up to 25% of gross operating revenues from the electrical operations, the GFT has never risen to that level; indeed, the current transfer is at approximately 10% of retail operating revenues.

What does the potential loss of the GFT mean to our organization? For the time being, we will continue to move forward with the status quo. After having experienced deep cuts across all departments in recent years, this organization is currently running as lean as it ever has. The loss of the transfer would, without doubt, mean cuts directly to the essential programs and services our community depends on day in and day out. Hence, there would be no alternative but to make cuts that would drastically impact the quality of life for our community. Specifically, the City Council would need to consider cuts to Libraries, Parks, Fire and Police. The effects of these cuts would be experienced in the form of reduced hours at libraries and parks, the closing of libraries and parks, and the contracting out of Police and Fire services with the County of Los Angeles.

Other significant challenges on the horizon include: expected rises in pension costs due primarily to changes in the PERS actuarial assumptions and the fund's low investment returns for 2016, shoring up our Internal Service Funds (e.g. Workers' Compensation and Fleet/Equipment Replacement), and providing a stable funding source for General Fund Capital Improvement Projects.

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from the past and future restructuring and ensure value to the taxpayers. Glendale's value proposition is the combination of the Council's priorities, the City's strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year's budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

# CITY OF GLENDALE

## BUDGET MESSAGE

These *priorities* have given rise to Departmental strategic goals that will alter, for the better, the way we deliver service and do business. These are goals that best indicate whether Departments had a “successful year”. These goals are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the *outputs* in that they tell us what we are doing and how we are doing it.

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. The management and measurement of our performance will help to bring clarity amid this period of uncertainty.

As Glendale continues to streamline its costs and strategic goals, quality of service and continuity are important - our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. With Council’s vision and a team of high-quality, ethical professionals; our value proposition to the community is renewed and has once again shaped this year’s budget process.

### Conclusion

The FY 2016-17 Budget for the City of Glendale is structurally balanced with projected resources available to support all projected expenditures. As in the past, this budget serves as the City Council’s policy for providing the Glendale community with City services. At the same time, it serves as the City’s financial plan for the year. This budget is reflective of the City Council and staff’s desire to continue to improve upon existing programs and services. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a desirable place to live, work and play.

My appreciation to all the Department Heads and Budget Officers who worked on this year’s budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Michele Flynn, Assistant Director of Finance; Adrine Isayan, Budget Manager; Armen Harkalyan, Revenue Manager; and the Finance Budget & Revenue Team; and again a tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year’s budget process.

The FY 2016-17 Budget poses many challenges and I look forward to working with you on implementing the goals set forth in this plan.

Respectfully submitted,



SCOTT OCHOA, CITY MANAGER



# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### CITYWIDE STRATEGIC GOALS AND CHARACTERISTICS

#### *Fiscal Responsibility*

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters of the City. We are committed to ensuring we are transparent in all matters relating to the finances of the City. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, financial responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

#### *Exceptional Customer Service*

In light of our budget strategies and impending staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

#### *Economic Vibrancy*

One of the City's major goals is fostering an environment that supports a diversity of vibrant businesses and job opportunities that are supported by a skilled labor force and a fiscally prudent and financially healthy government. In order to achieve this goal, the City strives to attract an appropriate mix of business and residential land use and maintains a balance between the City's workforce and housing. This is primarily achieved through a healthy collaboration between businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to maintain Glendale's financial viability, the City prudently maintains adequate resources and reserves for City provided services.

#### *Informed & Engaged Community*

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making process includes and is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a “sense of community” among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City’s processes have been streamlined, which not only provide for more effective interaction with the public but also helped to reduce the City’s operating expenses.

### *Safe & Healthy Community*

As one of the top ten safest cities in the State of California, Glendale is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale’s Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City’s departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensure that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

### *Balanced, Quality Housing*

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and the homeless. While part of the City’s strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City’s success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

# CITY OF GLENDALE

## BUDGET MESSAGE - ATTACHMENT A

### *Community Services & Facilities*

The City of Glendale is committed to providing parks, community centers, open space and a well-maintained trail system that enhances the character of the community and offers personal enrichment and recreational opportunities for members of the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and open space which is equitably distributed throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary strategic goals is a focus on community services and facilities that address the diverse needs of the community. This includes the delivery of quality services and the preservation, development, or expansion of community centers (i.e. parks, libraries, senior centers, etc.) that are geographically located in places of greatest need and accessible by all residents. In addition, emphasis is placed upon providing excellent customer service and the ability to be adaptable and responsive to the changing needs in the community.

### *Infrastructure & Mobility*

A significant goal for the City is the existence of a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well-coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of effective land use strategies, the City is focused on the reduction of congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement, and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

### *Arts & Culture*

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City attempts to support and promote local artists and arts organizations through the initiation of local arts and cultural events aimed at promoting the diverse cultures present within the community. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality art experiences for the entire community. As a result of strong leadership and support, the City strives to implement ongoing programs to recognize the City's cultural heritage while planning for its future.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative workforce within the City
- Businesses and services that serve the needs of our diverse community
- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity
- Availability of multi-lingual City materials for public use

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## BUDGET MESSAGE - ATTACHMENT A

- Compliance with ADA and related accessibility requirements

### *Sustainability*

One of Glendale's primary goals is the development of sustainable City principles either as a separate document or integrated into various elements within the City's General Plan in an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.



# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY OF GLENDALE

## BUDGET GUIDE

### BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services - Finance Department and an electronic version is also available on the City's website at [www.glendaleca.gov](http://www.glendaleca.gov). As noted in the Table of Contents, the Budget Document consists of the following sections:

- *Introductory Section* - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- *Budget Message* - This section includes the City Manager's Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- *Budget Guide* - The organization of the budget document is explained in this section along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- *Resources & Appropriations* - This section contains information about the major Resources and Appropriations used in preparing the FY 2016-17 Budget.
- *Strategic Goals* - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- *Budget Summaries* - The Budget Summaries section includes various schedules and reports which provide the financial plan adopted by City Council.
- *Department Budgets* - The Department Budgets section provides the mission and description of each department within the City's organizational chart. This section also highlights how each department's programs and services relate to the City's strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- *Appendices* - The Appendices section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabularies, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

# CITY OF GLENDALE BUDGET GUIDE

## BUDGET POLICIES & PROCEDURES

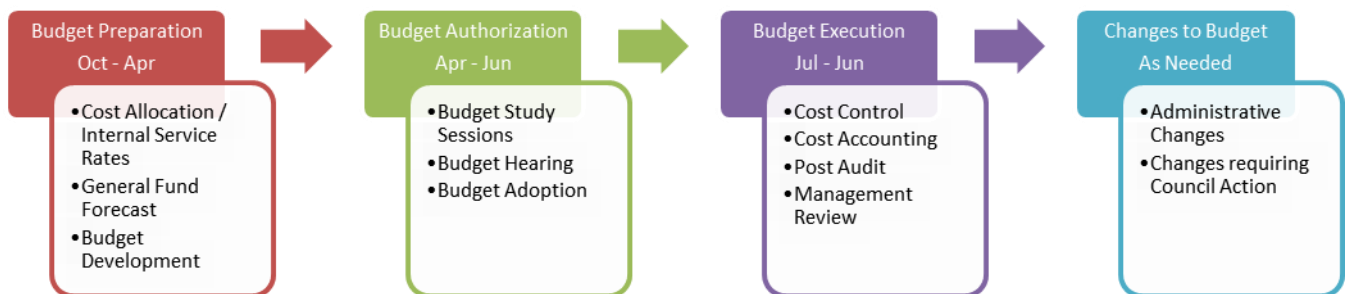
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget* as shown below.



# CITY OF GLENDALE

## BUDGET GUIDE

### *I. Budget Preparation*

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2016-17 Adopted Budget:

September - January .....	Cost Allocation / Internal Service Rates
January .....	General Fund Forecast
February 2.....	<i>1st Budget Document Deadline</i> Personnel Shift Requests
February 17 .....	Budget Kick-off Meeting
March 7 .....	<i>2nd Budget Document Deadline</i> Contractual Services Detail Requests Capital Outlay Requests Equipment Replacement Requests Personnel Requests Service Level Increase Requests Capital Improvement Project Requests Proposed New Fees & Changes
March 17 .....	Discussion of CIP Projects & Budget
March 30 – April 5 .....	General Fund / Department Review
May 3 .....	<i>Budget Study Session #1</i> FY 2015-16 Update & Year-End Projection Organizational Profile FY 2016-17 General Fund Forecast & Proposed General Fund Budget
May 10 .....	<i>Budget Study Session #2</i> Council Priorities Summary of Appropriations Review of Departmental Budgets Capital Improvement Program GWP Capital Improvement Program Proposed New Fees & Changes



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## BUDGET GUIDE

May 17 .....	<i>Budget Study Session #3</i> Council Priorities Summary of Benefit History & General Fund Forecast Summary of Appropriations Citywide Fee Schedule Alternative Budget Scenarios Budget Calendar
May 18 .....	<i>Final Budget Document Deadline</i> Final revisions to previous submittals
May 24 .....	Public Hearing
June 14 .....	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

- 1. Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion, if not all of these departments are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these non-General Fund departments is user fees and/or charges for services. Through the cost allocation plan, all departments are able to better identify the true cost of the services they provide, which includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base these user fees or potential fee increases, and is an essential step for establishing any fee or charge that is subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates charged to receiving departments for the use of their services. Similar to the cost allocation plan, the Information Services Department and the Building Maintenance section utilize a formal rate plan customized to their needs. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- Fleet / Equipment (Fund 601)
- Information Services (Funds 603, 604 & 660)
- Unemployment Insurance (Fund 610)
- Liability Insurance (Fund 612)
- Workers Compensation Insurance (Fund 614)
- Building Maintenance (Fund 607)
- Dental Insurance (Fund 615)
- Medical Insurance (Fund 616)
- Vision Insurance (Fund 617)
- Vacation and Comp (Fund 640)
- Sick Leave (Fund 641)
- Post Employment Benefits (Fund 642)

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## BUDGET GUIDE

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five to eight years. Generally, estimates should be conservative and based on a variety of information such as:
- Historical patterns
  - Industry experts and forecasts from consultants when applicable
  - Annual forecasts and updates from California Public Employees' Retirement System (PERS)
  - Applicable Memorandum of Understandings with the various employee bargaining groups
  - Department Heads and Management in regards to changes or new programs that may have a budgetary impact
3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts.

The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

4. *Budget Development* - After the Budget Kickoff, Departments are tasked with preparing their respective budgets for the upcoming years taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components:
- Revenue Estimates* - Projection for recurring revenues, new revenues, user fees (increased, decreased, or new fees), Citywide Fee Schedule, one times revenues, and grant funding.
  - Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memorandum of Understanding (MOU) from various employees groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
  - Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effect of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
  - Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include but are not limited to the following: equipment, vehicles, furniture & fixtures, computer hardware and software.

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## BUDGET GUIDE

- e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and All Other Capital Improvements.

*General Fund Capital Improvements* are funded via a transfer from the General Fund which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund 401.

Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating & maintenance costs. As part of the budget process, an annual meeting is conducted to present all new requests along with previously approved projects, all to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

During this meeting, the projects are presented on a ten year plan basis, with the "Future Years" column representing the accumulation of years six through 10. When the budget is adopted by the City Council, only that year's proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each Department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources including grants, charges for services, development impact fees and bond proceeds. During the budget process, Departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

## II. *Budget Authorization*

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget's plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the

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efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

1. *Budget Study Sessions* - After the Budget is prepared for review, it is the City's policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner which is consistent with the City's strategic goals of Fiscal Responsibility and an Informed and Engaged Community.
2. *Budget Hearing* - In accordance with the Charter, it is the City's policy to conduct a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, Council has the ability to amend the proposed budget in any manner they deem appropriate. As required by the Charter, public notice will be published at least ten days prior to the public hearing.
3. *Budget Adoption* - In accordance with the Charter, it is the City's policy to adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

### III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

1. *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
2. *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making and setting the appropriate level of cost recovery.
3. *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.
4. *Management Review* - Entails a comparison of actual performance to projected goals, service levels, and program changes.

It is the Departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, good budgeting and administration should prevent budget over-expenditures.



# CITY OF GLENDALE

## BUDGET GUIDE

### **IV. Changes to the Adopted Budget**

The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City's Charter, the budget may be amended or supplemented during the year by 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively as defined in the budget policy which is consistent with the City's Charter.

### **THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO**

#### **Accounting System**

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

#### **Financial Policies**

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include but not be limited to the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increase to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.
- III. Resources for the Capital Improvement Program shall be:
  - A. All of the Scholl Canyon Royalty Fees. For FY 2016-17, 100% of sales tax revenues will be deposited to the General Fund with a 1.5% transfer of these revenues to the Capital Improvement Fund (401).
  - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
  - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$2,000,000 from the Capital Improvement Fund (401).

# CITY OF GLENDALE

## BUDGET GUIDE

- D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation fees (AB 1600), Parks Quimby fee, and fund balance from prior years.
- IV. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process. There is no transfer for FY 2016-17.
- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as needed basis for a variety of functions and services that are collectively shared by departments citywide including employee benefits, insurance, information services (technology), and fleet maintenance and acquisition.
  - A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
  - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future claims and capital acquisition and/or replacement relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a “pay-go” basis for major capital acquisition and/or replacement in these funds.
  - C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
  - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
  - E. To the extent possible, all costs associated with an Internal Service Fund’s purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.
  - F. Costs associated for the maintenance, replacement, and acquisition of the City’s fleet and other heavy equipment shall be centralized in the Fleet / Equipment Management Fund (601). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.
  - G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate ISD Funds.
- VII. The City will continue to fund all City governmental capital improvements on a “pay-as-you-go” or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.

# CITY OF GLENDALE

## BUDGET GUIDE

- A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
  - B. The City shall not use long-term debt for current operations.
  - C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a “pay-as-you-go” or cash basis as the expense is paid out.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.
- A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
  - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
  - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.
  - D. Assigned Fund Balances – The City Manager or his/her designee is authorized by the City Council to assign fund balance in the “Assigned” category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
  - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 30% of the budget.
- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
- XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.

# CITY OF GLENDALE

## BUDGET GUIDE

- XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
- XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

### *Investment Portfolio*

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety - protect, preserve, and maintain cash and investments; (2) Liquidity - maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield - yield should become a consideration only after the basic requirements of safety and liquidity have been met.

### PRINCIPLES OF COMPENSATION MANAGEMENT

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.
- II. All elements of employee compensation must be funded and secured, and based on the City’s ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
  - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City’s ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City’s PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City’s total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.



# CITY OF GLENDALE

## BUDGET GUIDE

- IX. The City's total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees' payouts are minimized.

### FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

#### ***General Fund***

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

#### ***Special Revenue Funds***

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

#### ***Debt Service Funds***

These funds are intended to account for the resources allocated toward debt service. The City of Glendale's General Fund has no outstanding general obligation (GO) debt. Its long-term debt in the Debt Service Fund is comprised of governmental activities such as the Police Facility Certificates of Participation (COPs) which is the only active fund remaining in this section for FY 2016-17.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

#### ***Capital Improvement Program (CIP)***

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), Parks Quimby Fee (Fund 408), and CIP Reimbursement (Fund 409). These funds provide the resources for the governmental Capital Improvement Projects.

# CITY OF GLENDALE

## BUDGET GUIDE

Due to the size of the Capital Improvement Projects, they are presented on a ten year plan basis, with the “Future Years” column representing an accumulation of years six through ten. When the FY 2016-17 City of Glendale budget was adopted by the City Council, only the FY 2016-17 CIP budget was approved and authorized. The years beyond FY 2016-17 are included for informational and planning purposes so that the City Council may also take into consideration capital needs for future years.

### *Enterprise Funds*

Enterprise Funds’ primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City’s largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Refuse Disposal, and Verdugo Communication.

### *Internal Service Funds*

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless and all of the City’s self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

### **GANN APPROPRIATION LIMIT**

On November 6, 1979, California voters passed Proposition 4, commonly referred to as the “Gann Initiative.” The Gann Initiative established constitutional limits on the amount of tax revenue that may be appropriated by California governmental agencies in a given fiscal year. This limit is initially calculated using actual appropriations from a base year and then adjusted annually using a growth factor which takes into account changes in population and the cost of living. Statutes clarifying the provisions of the Gann Initiative are now codified in article XIIB of the California Constitution which provides the formula for calculating local government spending limits. In addition to Article XIIB, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In June 1989, California voters passed Proposition 111 which further improved procedural transparency for local governments setting annual appropriations limits. Among other things, Proposition 111 revised the base year used in calculating the Gann Appropriations Limit from 1979 to 1987 and simplified the formula used for calculating annual adjustments.

Each year, local governments must adjust their Appropriations Limit using two variables: the change in the cost of living and the change in population. California state law allows a public entity to choose among different methods for calculating these two variables. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: (1) the change in California’s per capita personal income, or (2) the change in the jurisdiction’s local assessment roll from the preceding year that is due to the addition of local non-residential new construction. Local governments also have two options for defining the change in population: (1) the percentage change in population within the City, or (2) the percentage change in population within the county where the city is located. To ensure consistency and accuracy among jurisdictions, the Department of Finance is required to post an annual newsletter by May 1<sup>st</sup> that provides the percentage change in California’s per capita personal income as well as data on population change throughout the state. The City of Glendale utilizes this newsletter in computing its annual Appropriations Limit.

In calculating the City of Glendale’s FY 2016-17 Gann Appropriations Limit, staff has elected to use the change in California’s per capita personal income and the change in the City of Glendale’s population for

# CITY OF GLENDALE BUDGET GUIDE

the period of January 2015 to January 2016. During this period, the change in California's per capita personal income was 5.37 percent and the change in the City's population was 1.03 percent. These percentages are each converted to ratios using a state-mandated formula and then multiplied together to obtain an appropriations increase factor. The increase factor for FY 2016-17 is 1.06 (rounded to the nearest tenth). The Appropriations Limit for the upcoming year is finally calculated by multiplying this factor by the Appropriations Limit of the prior fiscal year. Based on staff's calculation, the FY 2016-17 Appropriations Limit for the City of Glendale is \$255,244,708. The City's total proposed appropriation subject to the Gann Initiative spending limit is \$159,490,228. Therefore, the City's Proposed FY 2016-17 Budget is in compliance with State of California spending limits as established in article XIII B of the California Constitution. The attached resolution will authorize the new Appropriations Limit for next fiscal year as required by the California Constitution and applicable State Law.

## CITY OF GLENDALE GANN APPROPRIATION LIMIT FISCAL YEAR 2016-17 PROPOSED BUDGET

	<b>Fiscal Year 2015-16 Limit</b>	<b>\$</b>	<b>239,756,442</b>
January 1, 2015 Population (Revised)	199,620		
January 1, 2016 Population (Estimate)	201,668		
City Population Growth	1.03 %		
County Population Growth	0.85 %		
Note: City elects to use City Population Growth			
Per Capita Growth (Per California Department of Finance)	5.37%		
<b>Calculation:</b>			
City Population Growth Converted to a Ratio $[(1.03+100)/100]$ (a)		1.0103	
Per Capita Growth Converted to a Ratio $[(5.37+100)/100]$ (b)		1.0537	
<b>Calculation of Factor for FY 2016-17 (a)*(b)</b>		<b>1.0646</b>	
	<b>Fiscal Year 2016-17 Limit</b>	<b>\$</b>	<b>255,244,708</b>
	<b>Fiscal Year 2016-17 Appropriations Subject</b>	<b>\$</b>	<b>159,490,228</b>
	<b>Total Under/(Over)</b>	<b>\$</b>	<b>95,754,480</b>

Adopted  
06/14/16  
Najarian/Gharpetian  
All Ayes

RESOLUTION NO. 16-106

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE

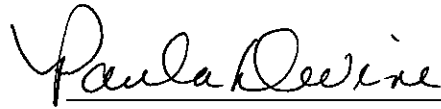
WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for the Fiscal Year 2016-2017 and in doing so has elected to use the change in California's per capita income and the change in the City of Glendale's population, and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the Fiscal Year 2016-2017 of \$255,244,708.

Adopted this 14th day of June, 2016.

  
\_\_\_\_\_  
Mayor

ATTEST:

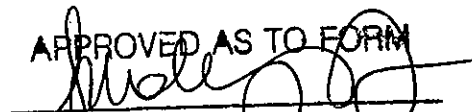
  
\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS  
CITY OF GLENDALE )

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 16-106 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 14th day of June 2016, and that the same was adopted by the following vote:

Ayes: Friedman, Gharpetian, Najarian, Sinanyan, Devine  
Noes: None  
Absent: None  
Abstain: None

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM  
  
\_\_\_\_\_  
CHIEF ASSISTANT CITY ATTORNEY  
DATED 6/9/16

8 A 1



Adopted  
06/14/16  
Najarian/Gharpetian  
All Ayes

RESOLUTION NO. 16-108

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER  
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2016-17

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2016-17.

SECTION 2: The amount of \$194,780,663 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2016.

SECTION 3: The amount of \$100,630,978 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2016.

SECTION 4: The amount of \$3,010,000 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2016.

SECTION 5: The amount of \$25,362,000 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2016.

SECTION 6: The amount of \$385,917,075 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2016.

SECTION 7: The amount of \$109,832,418 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2016.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,579.

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

RESOLUTION NO. 16-108

SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Manager or his/her designee is authorized by the City Council to assign fund balance in the "Assigned" category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed. The financial policies of the City will also be updated to reflect this delegation or authority.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution.

Adopted this 14th day of June, 2016.

Paula Devine  
Mayor

ATTEST: A. Kassakhian  
City Clerk



CITY OF GLENDALE  
DATE 6/08/2016  
APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 819,533,134

Robert Elliot  
Director of Finance

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 16-108 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 14th day of June, 2016, and that the same was adopted by the following vote:

- Ayes: Friedman, Gharpetian, Najarian, Sinanyan, Devine
- Noes: None
- Absent: None
- Abstain: None

APPROVED AS TO FORM  
[Signature]  
CHIEF ASSISTANT CITY ATTORNEY  
DATED 6/10/16

A. Kassakhian  
City Clerk

RESOLUTION NO. 16-107

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE  
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE  
WATER AND POWER (ELECTRIC) TO THE GENERAL FUND  
FOR FISCAL YEAR 2015-16**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund to the General Reserve Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2016-17, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,107,000 of said revenue for the Electric Works Enterprise and that such reduction was necessary to insure the sound financial position of the Glendale Water and Power Department.

WHEREAS, Section 15, Article XI of the City Charter provides that in any fiscal year in which the total balance in the General Reserve Fund exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for that year, the Council may appropriate such excess for any City purpose without returning the same to the General Reserve Fund.

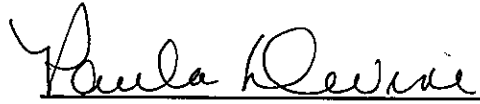
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

1. The amount of operating revenue to be transferred from Glendale Water and Power Surplus Fund for the fiscal year 2015-16 shall be continued to be suspended of said Water Works, and that such suspension is necessary to insure the sound financial position of the Glendale Water and Power Department.
2. The absolute sum of \$20,107,000, or 10.2% of said Electric Works operating revenue, shall be transferred from the Electric Works Revenue Fund to the Glendale Water and Power Surplus Fund and further transferred to the General Reserve Fund for fiscal year 2015-16, and that such reduction from 25% to 10.2% of operating revenues is necessary to insure the sound financial position of the Glendale Water and Power Department.


**8 B 1**

3. If the total balance in the General Reserve Fund prior to said transfer of Electric Works operating revenue exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for fiscal year 2015-16, then the absolute sum of \$20,107,000 shall be transferred from the General Reserve Fund to the General Budget Fund.

Adopted this 14th day of June, 2016.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

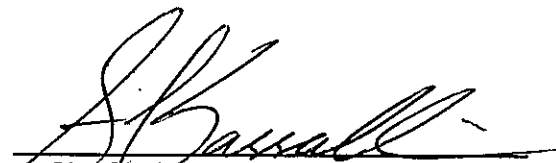
I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 16-107 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 14th day of June, 2016, and that the same was adopted by the following vote:

Ayes: Friedman, Gharpetian, Najarian, Sinanyan, Devine

Noes: None

Absent: None

Abstain: None

  
\_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
CITY ATTORNEY

DATE 6/10/16

# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY





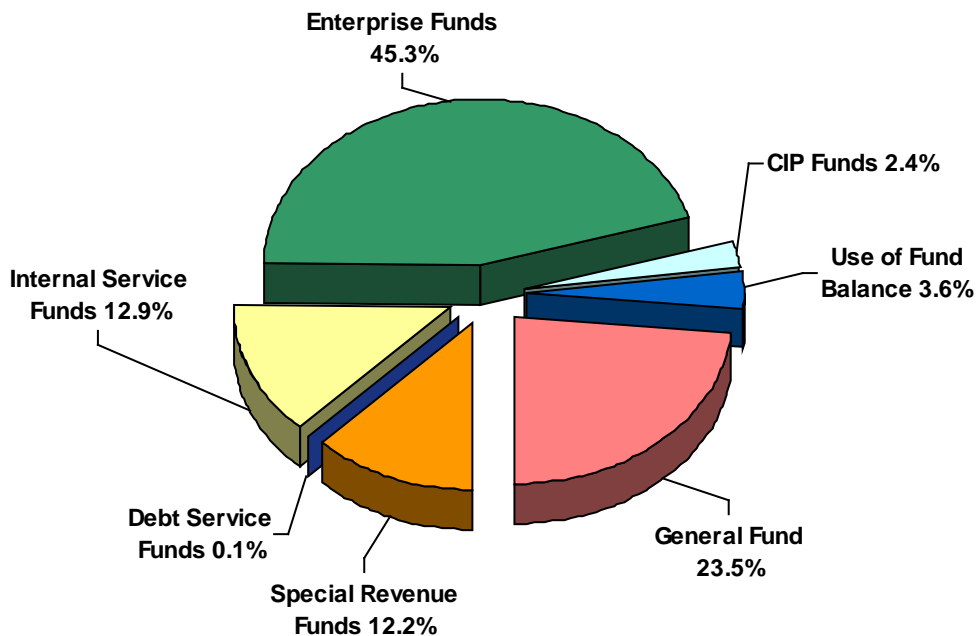
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2016-17 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2016-17 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$819.5 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2016-17:

**FY 2016-17 Total City Resources**  
**\$819.5 Million**



**Total City Resources**  
**(In Millions)**

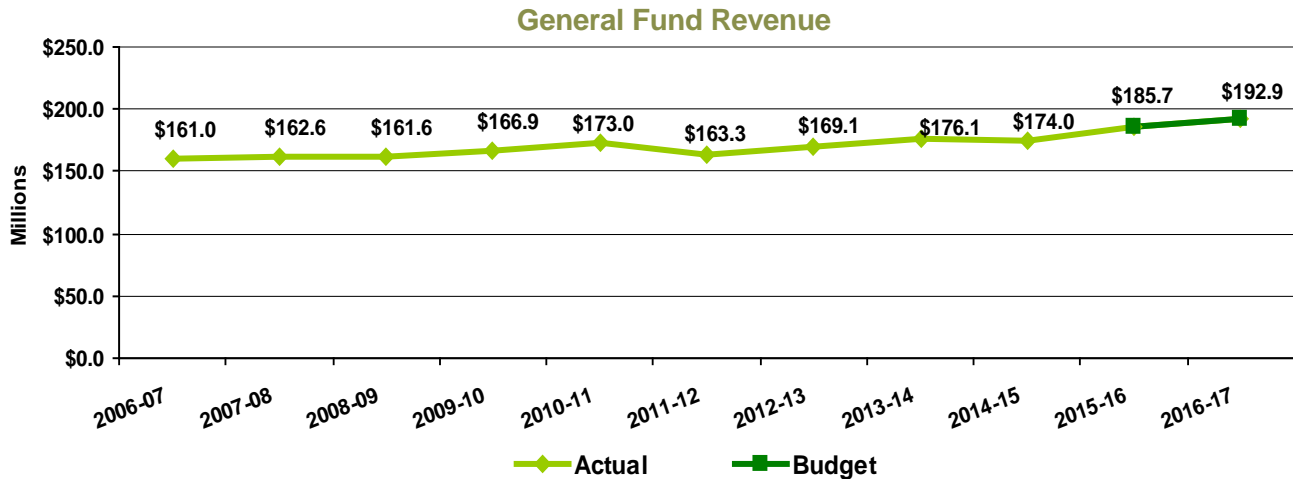
<b>Fund Type</b>	<b>Adopted 2015-16</b>	<b>Adopted 2016-17</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
General Fund	\$ 185,666,560	\$ 192,857,527	\$ 7,190,967	3.9%
Special Revenue	104,213,462	100,061,166	(4,152,296)	-4.0%
Debt Service	675,000	978,330	303,330	44.9%
Capital Improvement	16,514,859	19,865,475	3,350,616	20.3%
Enterprise	363,116,638	370,779,626	7,662,988	2.1%
Internal Service	100,180,086	105,841,543	5,661,457	5.7%
Net Use of Fund Balance	27,462,988	29,149,467	1,686,479	6.1%
<b>Total Resources</b>	<b>\$ 797,829,593</b>	<b>\$ 819,533,134</b>	<b>\$ 21,703,541</b>	<b>2.7%</b>

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## General Fund Resources

The General Fund Resource budget for FY 2016-17 is projected to be \$194.8 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes, in addition to other fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2015-16 and FY 2016-17.



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2015-16 and FY 2016-17.

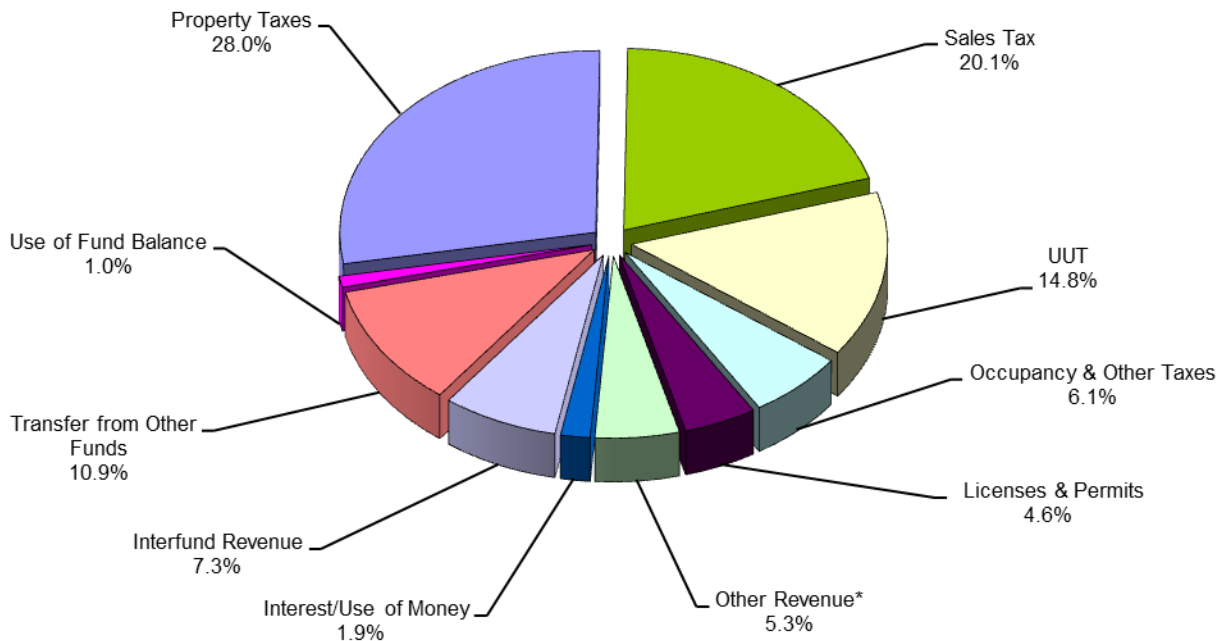
## General Fund Resources

Category	Adopted 2015-16	Adopted 2016-17	Dollar Change	Percentage Change
<b>Revenues</b>				
Property Taxes	\$ 49,740,000	\$ 54,592,500	\$ 4,852,500	9.8%
Sales Tax	37,700,000	39,208,000	1,508,000	4.0%
UUT	28,250,000	28,745,000	495,000	1.8%
Occupancy & Other Taxes	11,000,000	11,900,000	900,000	8.2%
Licenses & Permits	8,105,000	8,953,000	848,000	10.5%
Fines & Forfeitures	2,850,000	2,700,000	(150,000)	-5.3%
Interest/Use of Money	3,220,000	3,625,000	405,000	12.6%
Revenue from Other Agencies	350,000	100,000	(250,000)	-71.4%
Charges for Services	2,781,000	3,006,000	225,000	8.1%
Misc & Non-Operating	1,402,030	1,537,000	134,970	9.6%
Interfund Revenue	15,090,577	14,184,797	(905,780)	-6.0%
Transfer from Other Funds	21,257,000	21,306,230	49,230	0.2%
GSA Reimbursement	3,920,953	3,000,000	(920,953)	-23.5%
<b>Total Revenues</b>	<b>\$ 185,666,560</b>	<b>\$ 192,857,527</b>	<b>\$ 7,190,967</b>	<b>3.9%</b>
<b>Use of Fund Balance</b>				
Use of Assigned Econ. Development Fund Balance	-	920,013	920,013	N/A
Use of Unassigned General Fund Balance	-	1,003,123	1,003,123	N/A
<b>Total Resources</b>	<b>\$ 185,666,560</b>	<b>\$ 194,780,663</b>	<b>\$ 9,114,103</b>	<b>4.9%</b>

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Over 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth discussion on all of the major General Fund revenue categories.

## FY 2016-17 General Fund Resources \$194.8 Million



\*Note: Other Revenue consists of Fines & Forfeitures, GSA Reimbursement, Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

**Property Taxes** are the largest revenue source in the General Fund, representing 28% of the total General Fund resources for the FY 2016-17 Adopted Budget. Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus overriding rates to pay specifically approved voter indebtedness. The 1% property tax levy is collected by County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1% levy on assessed value.

For FY 2016-17 the property tax category is projected to increase by \$4.9 million or 9.8% for a total of \$54.6 million. A majority of the increase is due to the City's share of Property Tax Residual revenues. It's

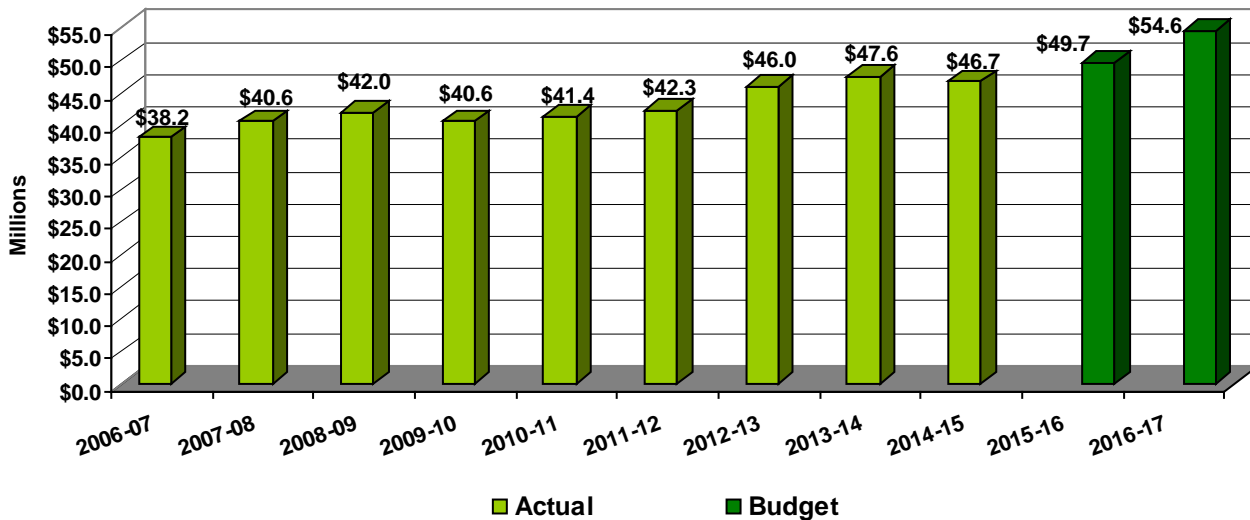
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

worth noting that in FY 2014-15 and FY 2015-16, the newly created Economic Development Fund (215) received the City's Share of Property Tax Residuals to support economic development related services for the City. However, starting in FY 2016-17 the economic development function has moved to the General Fund. Thus going forward, the City's Share of Property Tax Residuals which is the amounts left after all Redevelopment Project Area Obligations have been paid, will be received in the General Fund.

Other reasons for the increase in this category include an increase in the assessed property valuation, as well as the continued increase in home buying. Per HdL Companies, foreclosure levels are back to historical norms. Median prices and numbers of sale transactions are up statewide and this trend is expected to continue in FY 2016-17.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City's General Fund.

**Property Taxes – General Fund**



**Top 10 Property Taxpayers  
(In Alphabetical Order)**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>Americana at Brand LLC</li> <li>DW Glendale California Landlord LLC</li> <li>Glendale Mall Associates LLC</li> <li>Glendale Successor Agency</li> <li>GPI 500 Brand Limited</li> </ul> | <ul style="list-style-type: none"> <li>North Brand Property Owner LLC</li> <li>PR III Glendale Member</li> <li>PR Glendale Plaza Office California LLC</li> <li>Walt Disney World Company</li> <li>Wells Reit Glendale CA LLC</li> </ul> |
|---|--|

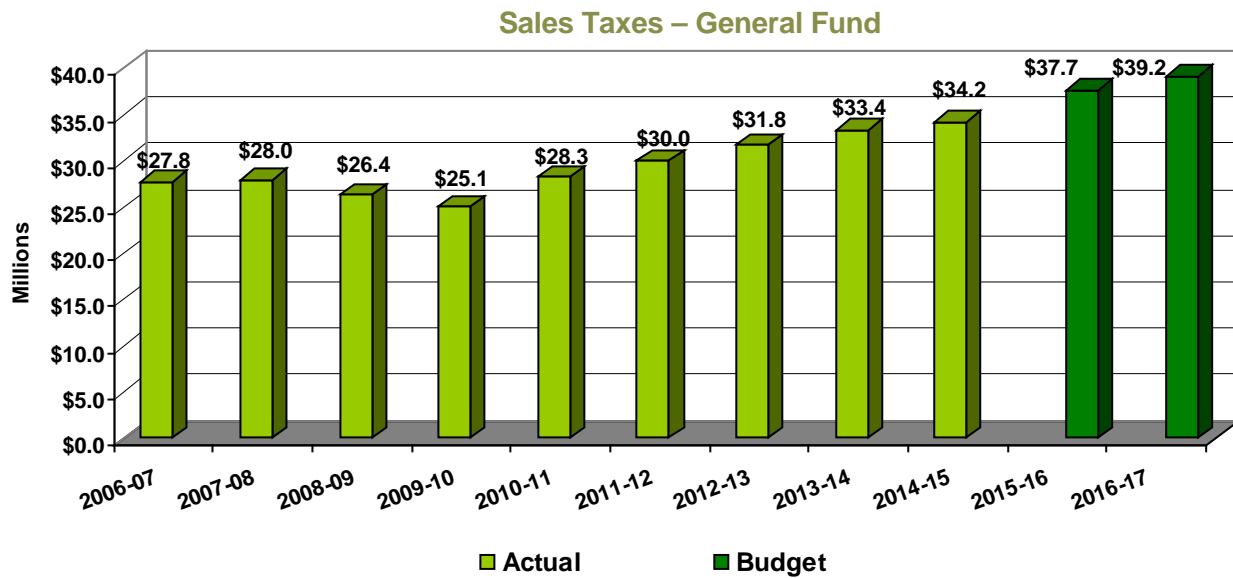
*Source: HdL Coren & Cone 2015-16 property data (Tax District #1)*

**Sales Taxes** are the second largest revenue source in the General Fund, representing 20.1% of the total General Fund resources estimated for the FY 2016-17 budget. For FY 2016-17, Sales Taxes are forecasted to increase by \$1.5 million, or 4.0%, for a total of \$39.2 million. California's retail sales have risen again and recent additions to the auto, department store and restaurant categories will contribute to the overall increase in sales tax for FY 2016-17. Also, on a positive note, California's unemployment rate is expected to continue its gradual decline in FY 2016-17 and according to the City's sales tax

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

consultant, HdL Companies, the U.S. unemployment rate reached 5.1% in July 2016, and the coming fiscal year will be at 4.9%.

It should be noted that through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (401). Starting in FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY 2010-11 and FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City has restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. Starting in FY 2015-16 the 1% sales tax transfer to CIP will be increased by .25% per fiscal year and will cap at 2% from FY 2018-19 through FY 2021-22. In FY 2022-23 it will be increased to 2.5%. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.



**Top 20 Sales Tax Producers  
(In Alphabetical Order)**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>Allen Gwynn Chevrolet</li> <li>Apple</li> <li>Bloomingdales</li> <li>Bob Smith Toyota</li> <li>Calstar Mercedes</li> <li>Car Pros Kia Glendale</li> <li>Diamond Honda of Glendale</li> <li>Financial Services Vehicle Trust</li> <li>Glendale Dodge Chrysler Jeep</li> <li>Glendale Nissan Infiniti</li> </ul> | <ul style="list-style-type: none"> <li>Glendale Subaru/Mitsubishi</li> <li>Home Depot</li> <li>JC Penney</li> <li>Lexus of Glendale</li> <li>Macy's</li> <li>Marshalls</li> <li>Nordstrom</li> <li>Pacific BMW</li> <li>Ralphs</li> <li>Star Ford Lincoln</li> </ul> |
|---|--|

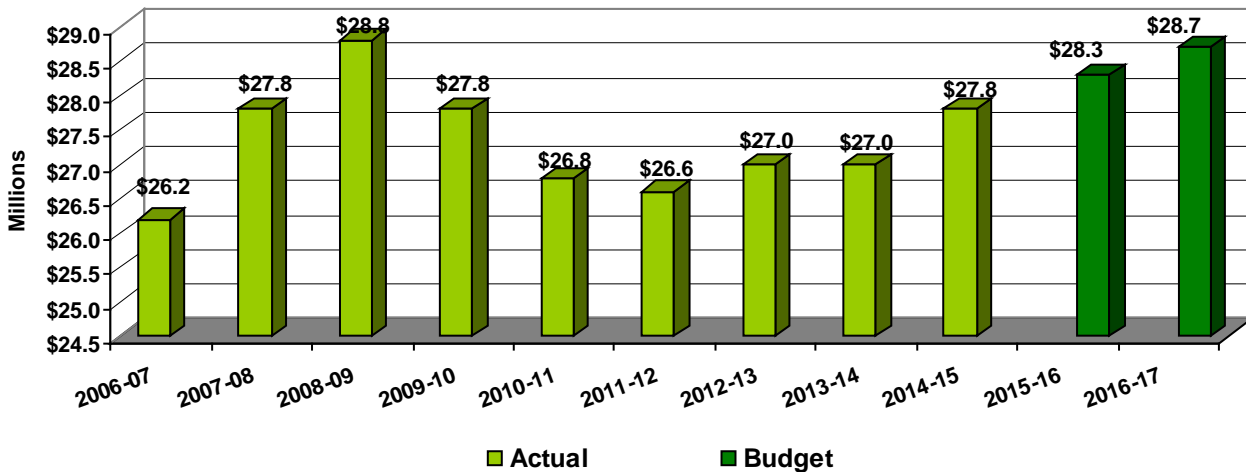
*Source: HdL Companies*



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

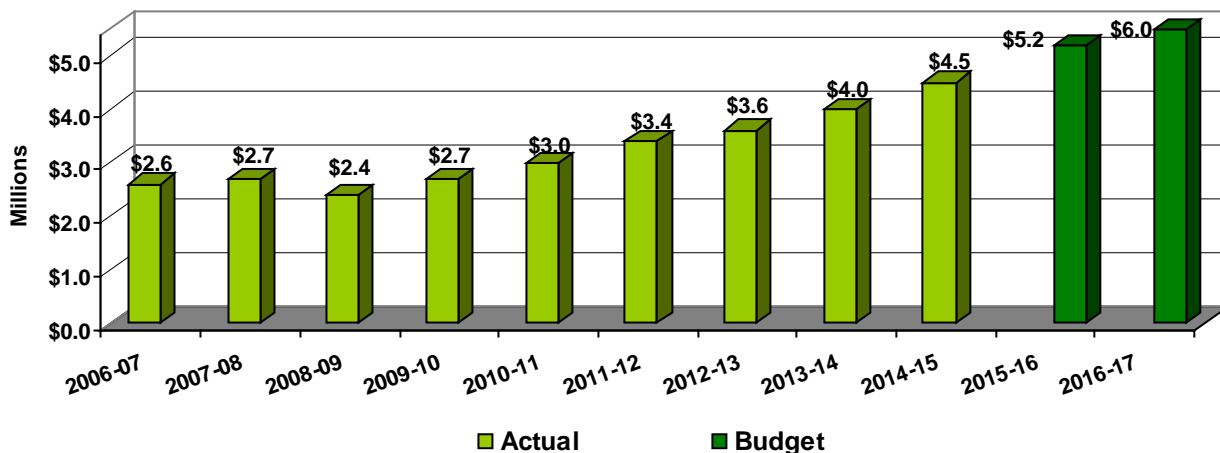
**Utility Users Taxes (UUT)** are the third largest revenue source for the General Fund, representing 14.8% of the total General Fund resources estimated for the FY 2016-17 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, prepaid, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to increase by \$495 thousand, or 1.8%, for a total estimate of \$28.7 million. This is mainly due to an increase from prepaid wireless revenues within the Telecommunications category. It's worth noting that per AB1717, effective January 1, 2016, the Board of Equalization and the City have been authorized to collect the UUT from prepaid wireless sales within local jurisdictions.

**Utility Users Taxes – General Fund**



**Transient Occupancy Tax (TOT)** represents about 3.1% of the total General Fund resources in the FY 2016-17 Adopted Budget. This tax is levied at 12% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph below, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2016-17, TOT revenue is anticipated to increase by \$800 thousand, or 15.4% for a total estimate of \$6.0 million. This is attributable to the passage of revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10% to 12%. Also contributing to the increase is the continued uptick in the travel industry.

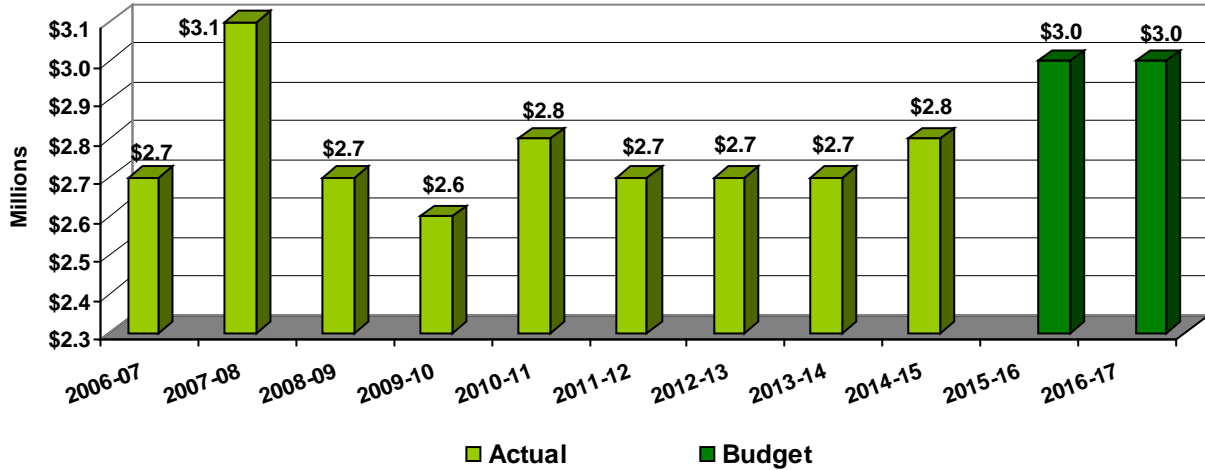
**Transient Occupancy Tax – General Fund**



## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

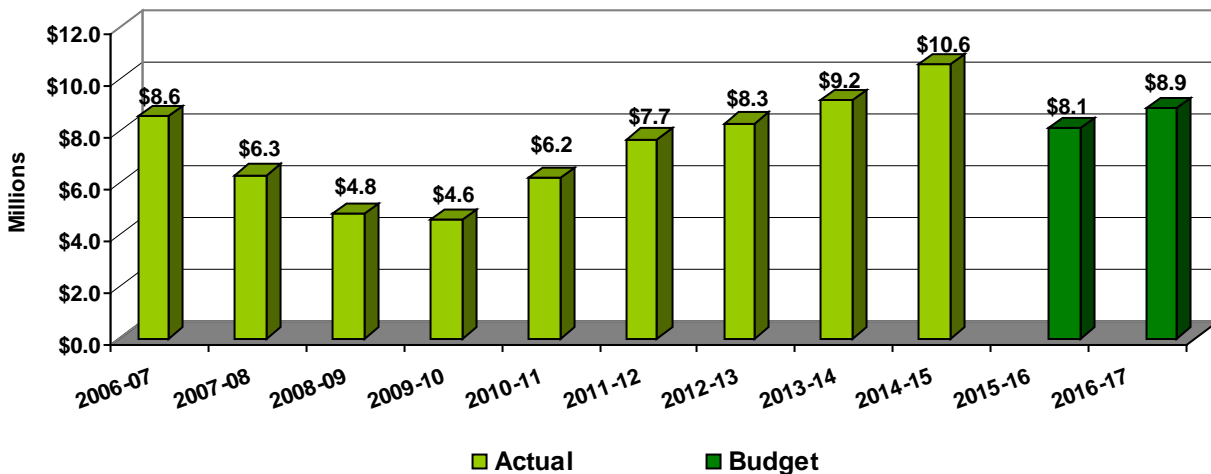
**Franchise Tax** is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. Starting in FY 2008-09, this revenue dropped due to the economic recession. For FY 2016-17 the estimated franchise tax is \$3.0 million, or 1.5% of the total General Fund resources.

**Franchise Tax – General Fund**



**Licenses & Permits** include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.6% of the total General Fund resources for FY 2016-17 Adopted Budget. The Licenses & Permits category decreased significantly from FY 2007-08 through FY 2009-10 due to the economic recession in which the construction industry was severely impacted. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. It's worth noting that due to continued construction activities in the City, the actual revenue for FY 2015-16 is estimated to reach \$9.7 million compared to the \$8.1 million initially forecasted. The revenue in this category is project-based and non-recurring and, as such, the revenue forecast for FY 2016-17 is estimated to increase by \$848 thousand, or 10.5% from the FY 2015-16 Adopted Budget. This revenue will be monitored throughout the upcoming year and adjusted as needed.

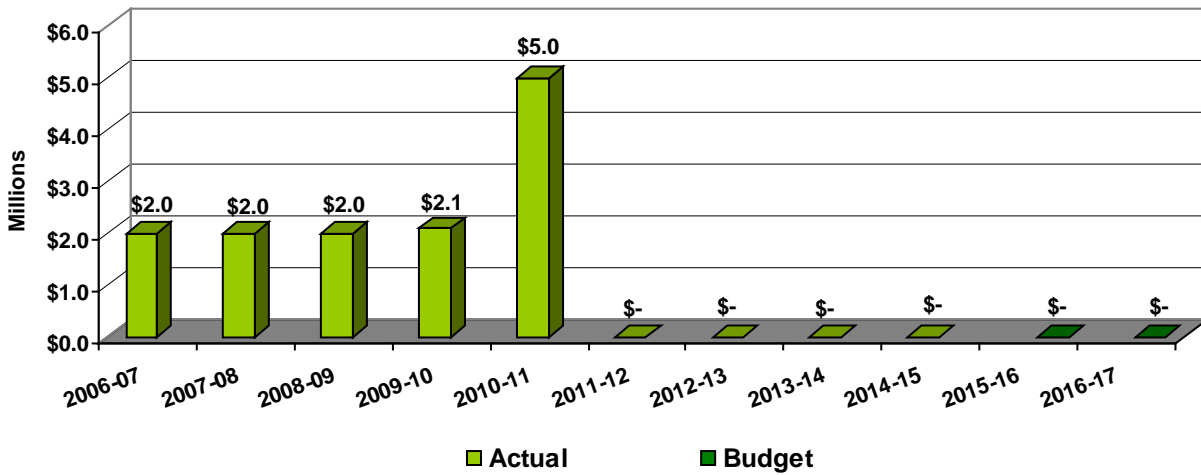
**Licenses & Permits – General Fund**



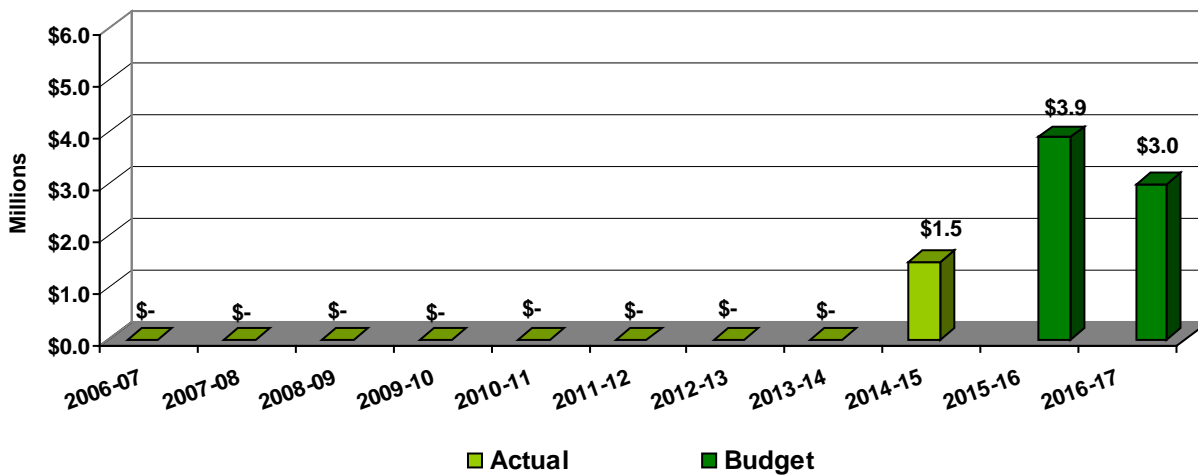
# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

**Intergovernmental Revenue / GSA Reimbursement** is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. GSA Reimbursement is estimated at \$3.0 million for FY 2016-17. Prior to FY 2014-15, this revenue was reported in the Intergovernmental Revenue category. The purpose of this change was for better visibility of the repayment. This reporting change accounts for the increase and decrease in the GSA Reimbursement and Intergovernmental Revenue categories respectively.

## Intergovernmental Revenue – General Fund



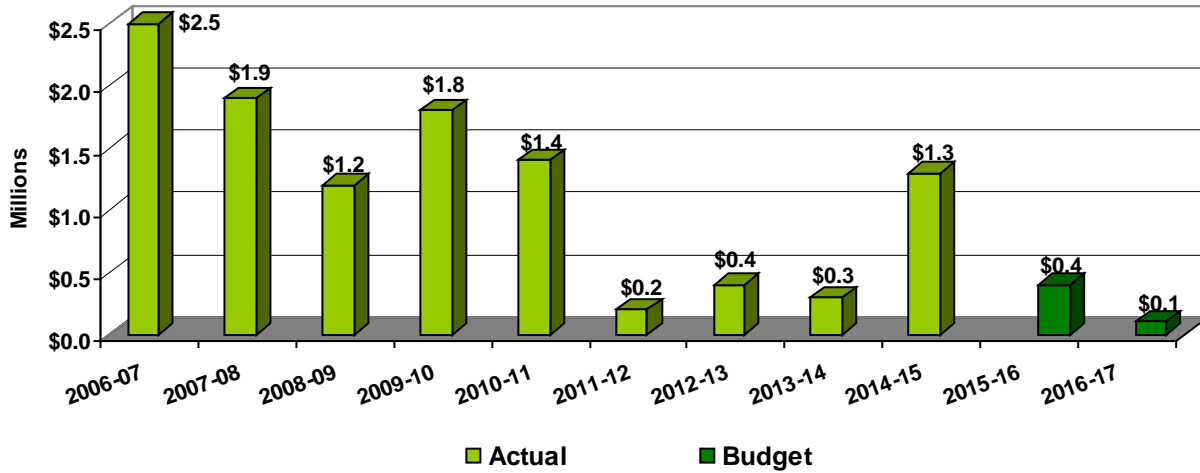
## GSA Reimbursement – General Fund



# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

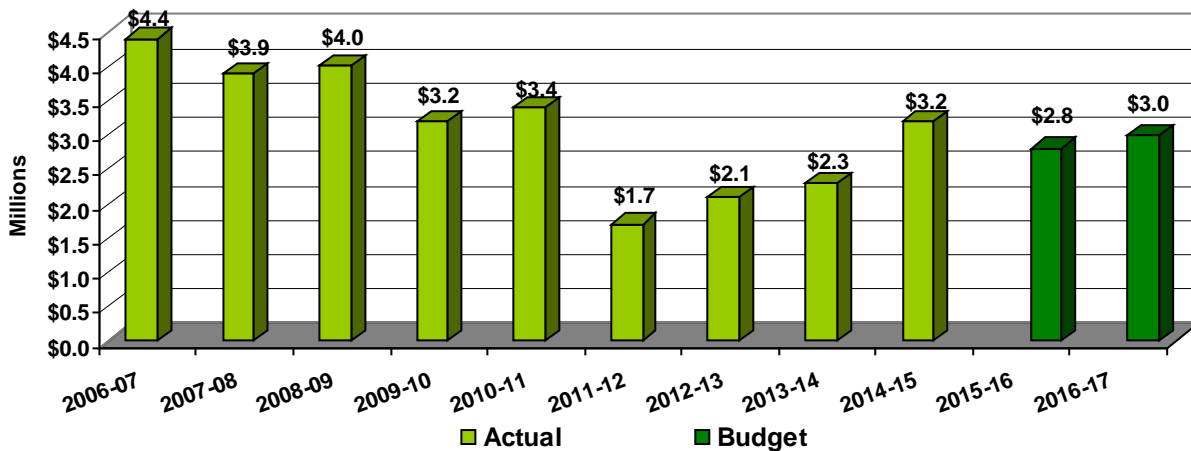
**Revenues from Other Agencies** mainly consist of Federal, State and Local grants, which include State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. Starting in FY 2011-12, the State suspended the motor vehicle in lieu fee and this suspension will continue for future fiscal years. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

## Revenues from Other Agencies – General Fund



**Charges for Services** are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The large decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. For FY 2016-17, this category is projected to increase by \$225 thousand, or 8.1% compared to FY 2015-16.

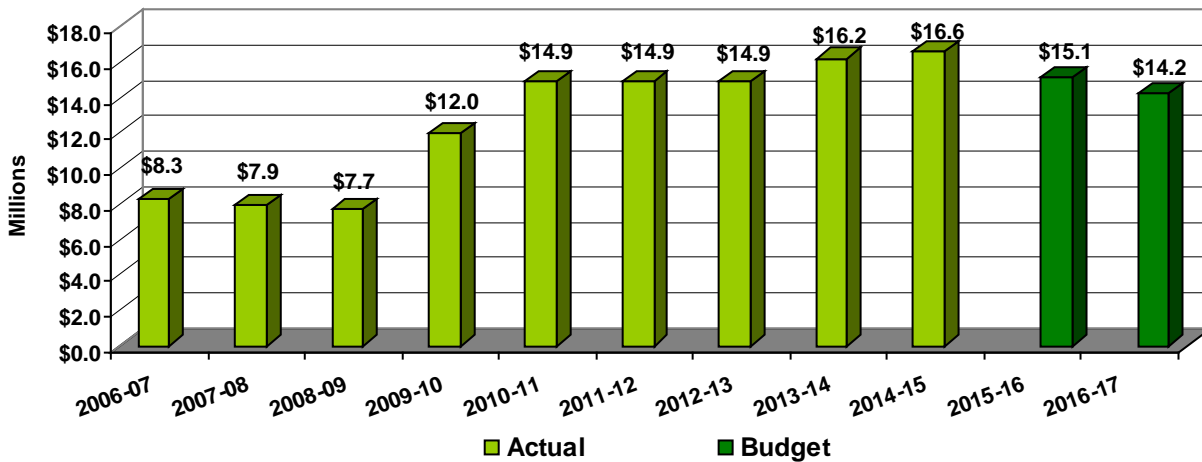
## Charges for Services – General Fund



# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

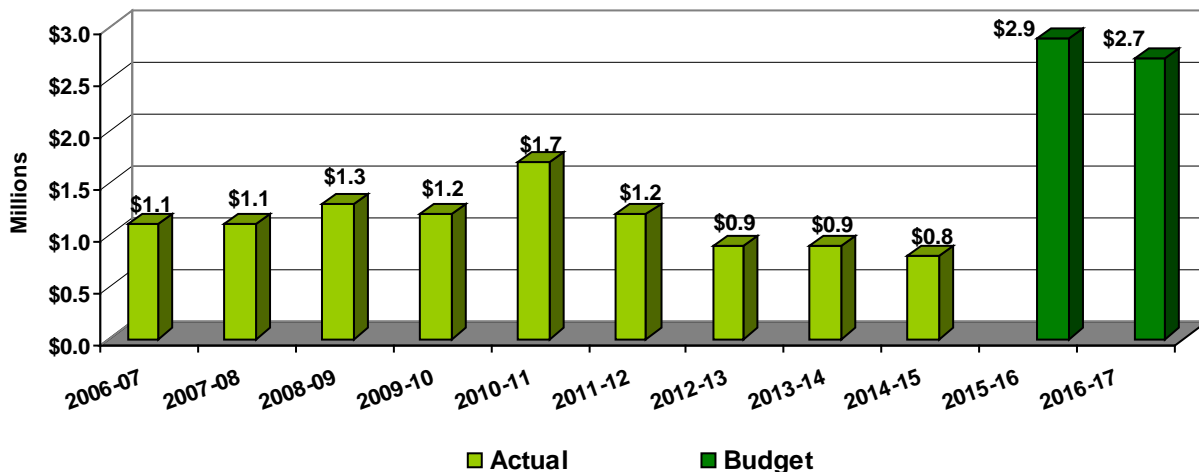
**Interfund Revenue** is the revenue derived from the City’s cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2016-17, this category is expected to decrease by \$906 thousand or 6.0%. This is mainly due to the building maintenance operation shifting from the General Fund into an Internal Service Fund.

**Interfund Revenue – General Fund**



**Fines & Forfeitures** are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines & Forfeitures revenue represents 1.4% of the total General Fund resources in the FY 2016-17 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City voluntarily decided to terminate the program as of February 2012, which accounts for the decrease in the following year. Starting in FY 2015-16, the \$1.9 million transfer from the Parking Fund will no longer be listed under *Transfer From Other Funds* category but reported under this category. The estimated revenue for FY 2016-17 is \$2.7 million.

**Fines & Forfeitures – General Fund**

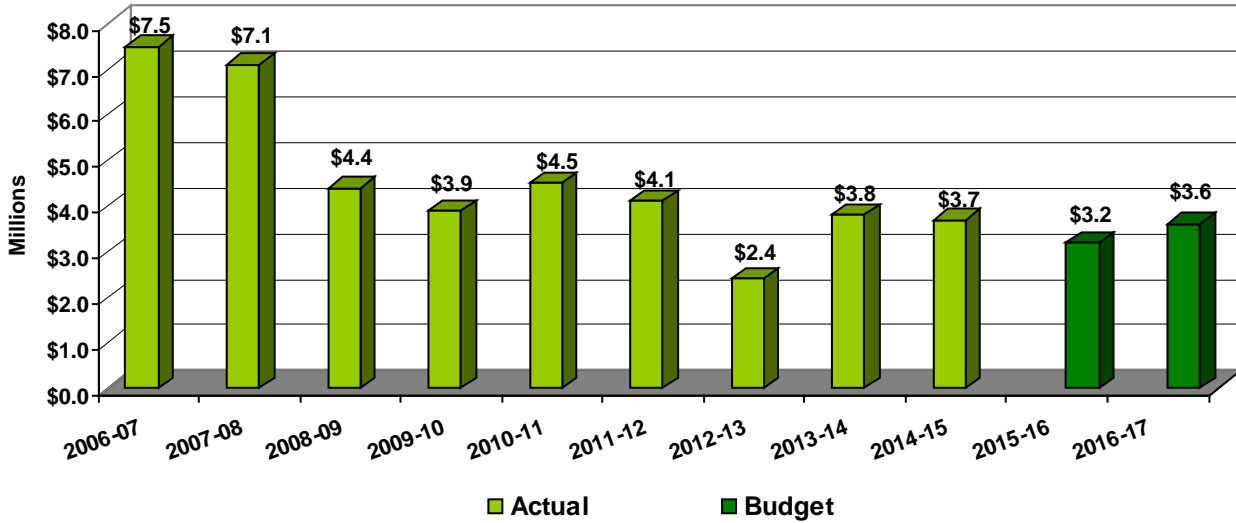




# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

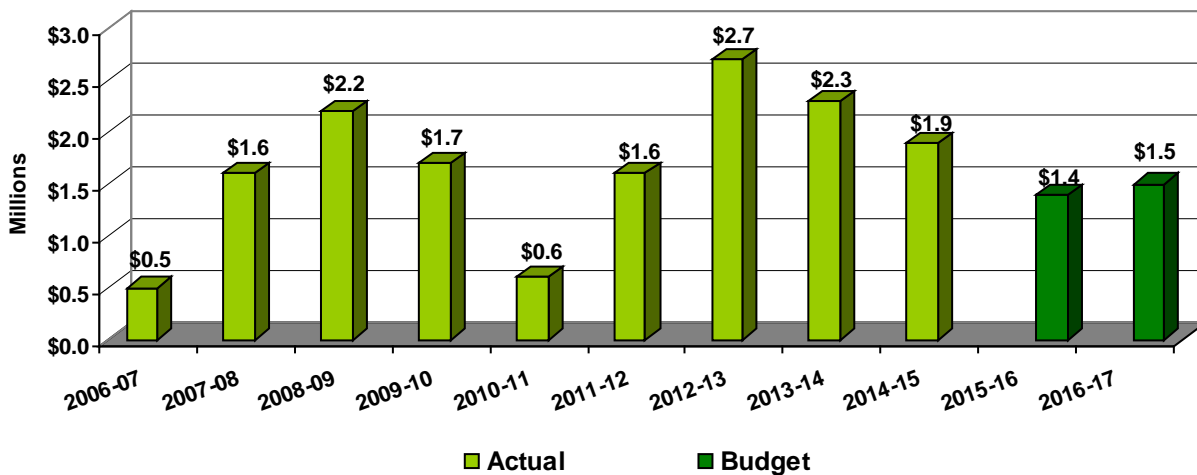
**Use of Money & Property** includes Interest & Investment Revenues, Landfill Gas Royalties and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. For FY 2016-17 this category is projected to increase by \$405 thousand, or 12.6%, compared to FY 2015-16.

**Use of Money & Property – General Fund**



**Miscellaneous Revenue** consists of revenues other than taxes and fees, such as: sale of items/property not normally held for resale, collections from advertising, unclaimed money, and property or other contributions and donations.

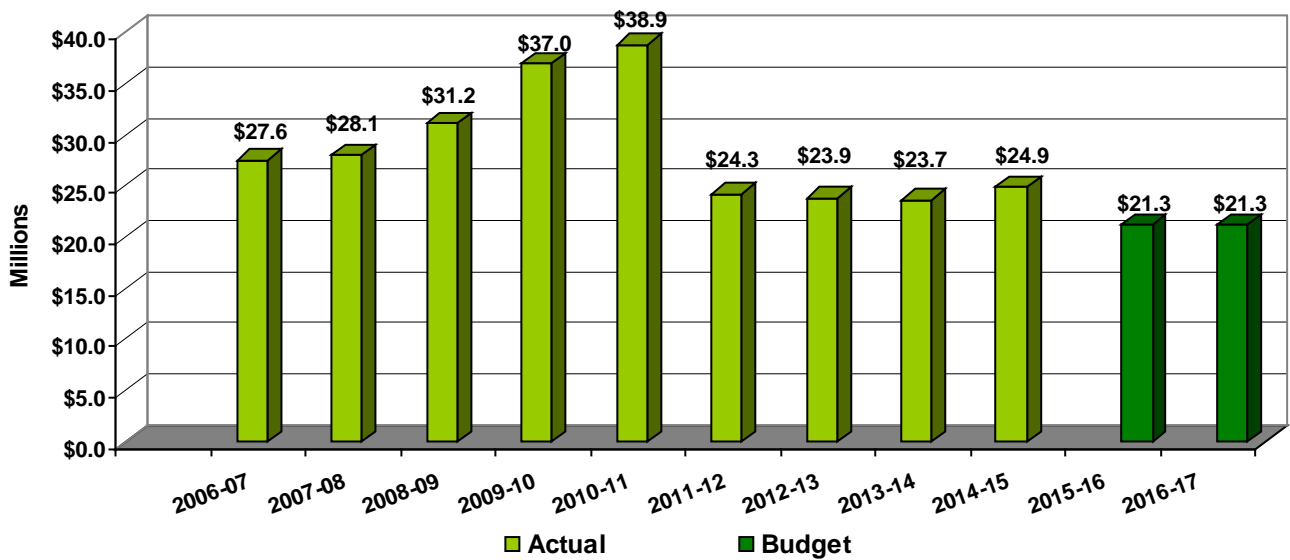
**Miscellaneous Revenue – General Fund**



# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

**Transfers from Other Funds** are made to the General Fund for a variety of purposes. Transfers represent 10.9% of the total General Fund resources in the FY 2016-17 Adopted Budget and include transfers from Electric Utility and Refuse Disposal Funds. The decrease for FY 2011-12 in Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer to the ISD Applications Fund (604) and a transfer to the Fleet / Equipment Management Fund (601). These transfers were discontinued in FY 2011-12 as they were incorporated into the Internal Service Fund rates in lieu of a straight transfer to the General Fund. Beginning FY 2015-16 the \$1.9 million transfer from the Parking Fund is no longer listed under this category but reported in the *Fines & Forfeiture* category. Starting in FY 2016-17 the electric transfer amount will be capped at 10% of the electric revenues.

**Transfers from Other Funds – General Fund**



# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Special Revenue Funds Resources*

The Revenue in Special Revenue funds for FY 2016-17 are expected to have a net decrease of \$4.2 million, or 4%, primarily due to the following increases/decreases:

- Housing Assistance Fund 202 – The increase of approximately \$2.5 million in this fund is due to an increase in the voucher program and also the portable voucher HAP revenue from HUD.
- Home Grant Fund 203 – The increase of about \$58 thousand is due to an increase in housing program funding.
- Continuum of Care Grant Fund 204 – The decrease of approximately \$25 thousand is due to a reduction in grant funding from HUD.
- Emergency Solutions Grant Fund 205 – The decrease of approximately \$14 thousand is due to a reduction in grant funding.
- Workforce Innovation and Opportunity Act Fund 206 – The increase of approximately \$296 thousand is due to an increase in Federal grant funding.
- Economic Development Fund 215 – The decrease of \$4.2 million is due to the shift of Fund 215 to the General Fund.
- Miscellaneous Grant Fund 216 – The decrease of approximately \$5.0 million is due to reduction in grant funding and projects in FY 2016-17.
- Filming Fund 217 – The increase of approximately \$95 thousand is mainly due to rental of city property and other associated fees for filming.
- Transit Utility Fund 258 – The increase of approximately \$76 thousand in this fund is due to increase in federal grants.
- Fire Mutual Aid Fund 266 – The increase of \$100 thousand is due to increase for mutual-aid reimbursements.
- Recreation Fund 501 – The increase of approximately \$182 thousand is due to the increase in various recreational activities and rental incomes.
- Emergency Medical Services Fund 511 – The increase of \$38 thousand is due to increase in emergency medical response.
- Parking Fund 520 – The increase of approximately \$1.8 million is due to increase in parking fees and in fines and forfeitures.

### *Debt Service Funds Resources*

For FY 2016-17 there is an increase of \$303 thousand in the Debt Service Fund for the Police Building construction Project based on the Police Building Certificates of Participation (COPs) schedule.

# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Capital Improvement Program (CIP) Resources*

Revenues in CIP funds for FY 2016-17 are estimated to increase by \$3.4 million due to the following increases/decreases:

- General Fund Capital Improvement Fund 401 – The net increase of approximately \$2.7 million is due to an increase in revenues from landfill royalty tipping fees, transfer from general fund for street improvements and an estimated increase in local grants.
- State Gas Tax Fund 402 – The net decrease of approximately \$317 thousand is due to reduction in State gas tax revenues.
- Parks Mitigation Fee Fund 405 – The net increase of \$1.0 million is primarily due to an increase in Parks Mitigation revenues from anticipated projects.

### *Enterprise Funds Resources*

For FY 2016-17, revenues in the Enterprise funds are estimated to see a net increase of \$7.7 million primarily due to the following increases/decreases:

- Refuse Disposal Fund 530 – The increase of approximately \$924 thousand is due to an increase from commercial and residential refuse revenues.
- Electric Utility Fund 552, 553, 555 & 557 – The net increase of approximately \$4.9 million is attributable to the following: a decrease of approximately \$3.9 million in the Electric Works Revenue Fund 552, an increase of \$1.7 million in the Electric Depreciation Fund 553, a decrease of \$1 million in Electric Customer Paid Capital Fund 555, and an increase of approximately \$8.1 million in Regulatory Adjustment Charge (RAC) Fund 557.
- Water Utility Funds 572, 573 & 575 – The net increase of approximately \$1.2 million is attributable to the following: a revenue increase of about \$678 thousand in the Water Works Revenue fund 572, as increased water rates were implemented early in FY 2014-15, revenue is estimated to increase in the Water Depreciation Fund 573 by \$707 thousand and decrease by \$141 thousand in the Water Customer Paid Capital Fund 575 for FY 2016-17.
- Fire Communication Fund 701 – The increase of approximately \$565 thousand is mainly due to an increase in revenues from contract cities and capital contributions.

### *Internal Service Funds Resources*

For FY 2016-17, revenues in the Internal Service funds are estimated to increase by \$5.7 million primarily due to the following:

- ISD Infrastructure Fund 603 – The decrease of approximately \$627 is due to elimination of technology surcharge from fund 603 and decrease in ISD service charges to other departments.
- ISD Applications Fund 604 – The decrease of approximately \$6.7 million is mainly attributable to the Enterprise Resource Planning Tier II implementation project which was funded in FY 2015-16 as well as the elimination of technology surcharge.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- *Building Maintenance Fund 607* – The increase of approximately \$7.5 million is due to the Building Maintenance Fund shifting out of the General Fund. The Building Maintenance Fund was established in FY 2015-16, while the building maintenance fund rate is established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Compensation Insurance Fund 614* – The increase of approximately \$741 thousand is due to increased rates for self-insurance due to anticipated costs for excess liability premiums and anticipated claims.
- *Medical Insurance Fund 616* – The increase of approximately \$3.9 million is due to anticipated increases in medical premiums and claims.



# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

## OVERVIEW OF APPROPRIATIONS

The table below depicts the total City appropriations by fund type as adopted for FY 2015-16 and FY 2016-17. Additional details can be found in the *Summary of Appropriations by Fund Type* (SUM 6 to 8) under the Budget Summaries section of this book.

### Total City Budgeted Appropriations

<b>Fund Type</b>	<b>Adopted 2015-16</b>	<b>Adopted 2016-17</b>	<b>Increase/ (Decrease)</b>	<b>% Change</b>
General Fund	\$ 182,890,934	\$ 194,780,663	\$ 11,889,729	6.5%
Special Revenue	103,702,342	100,630,978	(3,071,364)	-3.0%
Debt Service	3,025,000	3,010,000	(15,000)	-0.5%
Capital Projects	13,755,000	25,362,000	11,607,000	84.4%
Enterprise	390,966,533	385,917,075	(5,049,458)	-1.3%
Internal Service	103,489,784	109,832,418	6,342,634	6.1%
<b>Totals</b>	<b>\$ 797,829,593</b>	<b>\$ 819,533,134</b>	<b>\$ 21,703,541</b>	<b>2.7%</b>

The following sections discuss some of the major changes in appropriations depicted in the table above for each fund type.

### General Fund Appropriations

The appropriations for the adopted FY 2016-17 General Fund budget, together with comparative FY 2015-16 appropriations, are as follows:

<b>Category</b>	<b>Adopted 2015-16</b>	<b>Adopted 2016-17</b>	<b>Increase / (Decrease)</b>	<b>% Change</b>
Salaries	\$ 83,054,924	\$ 84,784,962	\$ 1,730,038	2.1%
Overtime	7,039,806	7,152,702	112,896	1.6%
Hourly Wages	2,857,615	3,404,054	546,439	19.1%
Benefits (Net salary charges out)	25,209,912	25,330,400	120,488	0.5%
PERS	23,113,222	25,440,997	2,327,775	10.1%
Maintenance & Operation	38,557,503	43,782,697	5,225,194	13.6%
Capital Outlay	35,000	-	(35,000)	-100.0%
Transfers	2,125,441	3,067,327	941,886	44.3%
Retirement Incentive	897,511	897,511	-	0.0%
<b>Total General Fund Budget</b>	<b>\$ 182,890,934</b>	<b>\$ 193,860,650</b>	<b>\$ 10,969,716</b>	<b>6.0%</b>
Use of Assigned Econ Development Fund Balance	-	920,013	920,013	N/A
<b>Total General Fund Budget</b>	<b>\$ 182,890,934</b>	<b>\$ 194,780,663</b>	<b>\$ 11,889,729</b>	<b>6.5%</b>

As indicated above, the General Fund budget is forecasted to increase by approximately \$11.9 million or 6.5%. The bulk of the \$11.9 million increase is attributable to the following:

- Salaries and Benefits: \$700 thousand increase due to Cost of Living Adjustments for GMA and GCEA employees of 3.0% (offset by a 1% increase in PERS cost share); \$2.3 million increase in PERS costs (net of employee cost sharing); \$1.7 million increase for program restoration in

# CITY OF GLENDALE RESOURCES & APPROPRIATIONS

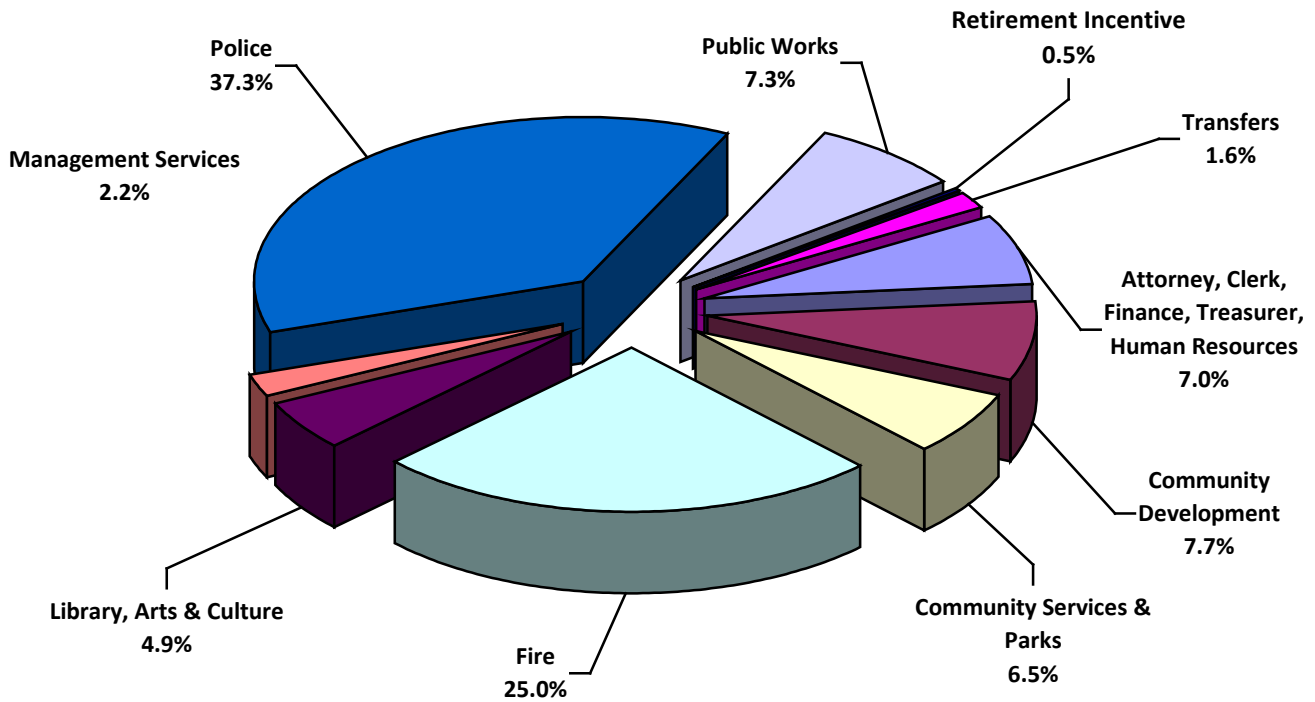
personnel costs; \$270 thousand increase for Workers' Compensation. Please note that total Benefits are net of salary charges out to other Funds.

- Maintenance & Operation:** \$711 thousand increase in program restoration in M&O costs; \$825 thousand increase for ISD Service Charge; \$1.1 million increase due to Economic Development shifting into the General Fund; \$2.5 million increase due to Building Maintenance costs shifting to the maintenance & operation category, offset by salaries & benefits; \$179 thousand increase for adjustments in the Elections budget; and \$100 thousand increase for maintenance of Graphics printers.
- Transfers:** \$1.1 million increase in transfer to Capital Improvement Fund (Fund 401) primarily for Street Improvement projects; \$300 thousand increase in transfers for debt service for Certificates of Participation; and \$14 thousand increase in transfers to Nutritional Meals Fund, all offset by a decrease of \$184 thousand of transfer to the Low & Moderate Incoming Housing Fund for the 20% of GRA Loan Repayment and a decrease of \$300 thousand in transfer to the Economic Development Fund.

In addition, there is \$920 thousand budgeted in use of Assigned Fund Balance for hourly wages and contractual costs in Economic Development.

The graph below depicts the FY 2016-17 General Fund appropriations by Department.

**FY 2016-17 General Fund Appropriations**  
**\$194.8 Million**



# CITY OF GLENDALE

## RESOURCES & APPROPRIATIONS

### *Special Revenue Funds*

The \$3.1 million decrease (approximate) in the *Special Revenue Funds* is primarily due to the following:

- CDBG Fund 201 – The increase of approximately \$64 thousand is due to an increase in CDBG funding from HUD.
- Housing Assistance Fund 202 – The increase of approximately \$2.3 million is due to an increase in HUD funding mainly applied toward direct assistance.
- Home Grant Fund 203 – The increase of approximately \$56 thousand is due to an increase in HUD funding applied toward direct assistance.
- Continuum of Care Grant Fund 204 – The decrease of approximately \$25 thousand is due to a reduction in funding from HUD.
- Emergency Solutions Grant Fund 205 – The decrease of approximately \$19 thousand is due to a reduction in grant funding.
- Workforce Investment Act Fund 206 – The increase of approximately \$288 thousand is due to an increase in Federal grant funding.
- Urban Art Fund 210 – The decrease of approximately \$13 thousand is due to shifting the Principal Library, Art & Culture Administrator position back to the General Fund.
- Glendale Youth Alliance Fund 211 – The increase of approximately \$368 thousand is due to an increase in hourly wages for the Enterprise programs, and also an increase in grant funding.
- Low & Mod Income Housing Asset Fund 213 – The decrease of approximately \$31 thousand is due to a personnel shift between funds.
- Economic Development Fund 215 – The decrease of approximately \$2.5 million is due to the shift of Fund 215 to the General Fund.
- Miscellaneous Grant Fund 216 – The decrease of approximately \$5.3 million is due to a reduction in grant funding and projects budget for FY 2016-17.
- Filming Fund 217 – The increase of approximately \$25 thousand is due to an increase in cost allocation charges.
- Air Quality Improvement Fund 251 – The increase of approximately \$23 thousand is due to an increase in contractual services and in cost allocation charges.
- PW Special Grants Fund 252 – The decrease of approximately \$24 thousand is due to no new appropriations being reflected in this fund for FY 16-17.
- Measure R Local Return Fund 254 – The increase of approximately \$495 thousand is due to the Beeline Maintenance and Operation Facility and the Transportation Model projects.
- Transit Prop A Local Return Fund 256 – The increase of approximately \$3.3 million is due to the Beeline Maintenance and Operation Facility project.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Transit Prop C Local Return Fund 257 – The decrease of approximately \$274 thousand is due to decreased project appropriation relative to last year.
- Transit Utility Fund 258 – The increase of approximately \$76 thousand is due to an increase in contractual services mainly for Dial A Ride and Beeline transportation services.
- Police Special Grants Fund 261 – The decrease of approximately \$571 thousand is due to shifting personnel to the General Fund and a reduction in overtime as a result of less grant funding.
- Fire Mutual Aid Fund 266 – The increase of approximately \$50 thousand is due to an increase in mutual aid activity applied towards salaries and benefits.
- Special Events Fund 267 – The decrease of approximately \$63 thousand is due to a reduction in special events overtime for Police.
- Library Fund 275 – The decrease of approximately \$77 thousand is due to a reduction in direct assistance.
- Electric Public Benefit Fund 290 – The increase of approximately \$1.3 million is due an increase in public benefit programs and contractual services.
- Recreation Fund 501 – The decrease of approximately \$1.6 million is due to less project appropriation relative to last year.
- Emergency Medical Services Fund 511 – The increase of approximately \$453 thousand is due to increases in hourly wages, contractual services, cost allocation and ISD service charges.
- Parking Fund 520 – The decrease of approximately \$1.4 million is due to decreased project appropriation relative to last year.

### **Debt Service Funds**

There is only one *Debt Service Fund* with an appropriation for FY 2016-17: the Police Building Project (Fund 303). The decrease in this fund of approximately \$15 thousand is due to lower interest costs for the variable rate certificates of participation (debt on the police building construction).

### **Capital Improvement Program**

Changes in the *Capital Improvement Program* equated to a net increase of approximately \$11.6 million and are attributable to the following:

- General Fund Capital Improvement Fund 401 - In FY 2015-16, the total appropriation in this fund was \$5.4 million, compared to \$6.8 million proposed in FY 16-17, which is a net increase of \$1.4 million. Some of the major project appropriations for FY16-17 within this fund include: \$1.3 million for Street Improvement projects; \$600 thousand for Illuminated Street Sign Replacements; and \$500 thousand for Deukmejian Nature Education Center. These increases in appropriation are offset by reductions in appropriation across various projects relative to last year.

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- State Gas Tax Fund 402 – The decrease of approximately \$2.5 million is a result of decreased project appropriations relative to last year. It should be noted that the department will seek Council approval during the year should additional funding be needed.
- Parks Mitigation Fee Fund 405 – The increase of approximately \$12.2 million is a result of additional project appropriation relative to last year. Some of the projects for FY 2016-17 include the Central Park Plaza, and the Soccer Fields at Columbus Elementary and Wilson Middle Schools.
- Library Mitigation Fee Fund 407 – The increase of approximately \$555 thousand is for the purchase of furniture in public areas as a part of the Central Library Renovation appropriation.

### *Enterprise Funds*

The \$5 million decrease (approximate) in the *Enterprise Funds* is primarily due to the following:

- Sewer Fund 525 – The decrease of approximately \$3.6 million is due to less project appropriation relative to last year.
- Refuse Disposal Fund 530 – The decrease of approximately \$1 million is due to less project appropriation relative to last year as well as a decrease in the depreciation budget.
- Electric Utility Funds 552, 553 & 555 – An increase of approximately \$3.8 million is mainly attributable to an increase in purchased natural gas and power costs, contractual services, depreciation and regulatory charges. Part of this increase is offset with a decrease in funding for capital improvement projects and customer paid projects.
- Water Utility Funds 572, 573 & 575 – A decrease of approximately \$4.7 million is mainly attributable to a decrease in funding for capital improvement projects and customer paid projects. Part of this decrease is offset with an increase in depreciation, contractual services, utilities and A&G overhead.
- Fire Communication Fund 701 – The increase of approximately \$519 thousand is due to an addition of one position, and an increase in contractual services, depreciation and ISD charges.

### *Internal Service Funds*

Changes in the *Internal Service Funds* equated to a net increase of approximately \$6.3 million primarily due to the following:

- Fleet/Equipment Management Fund 601 – The increase of approximately \$1.3 million is primarily due to an increase in the vehicle replacement cost capital outlay.
- Joint Helicopter Operation Fund 602 – The increase of approximately \$151 thousand is due to the shifting of a Helicopter Mechanic to Fund 602 from the General Fund.
- ISD Infrastructure Fund 603 – The decrease of approximately \$464 thousand is primarily due to less project appropriation relative to last year.
- ISD Applications Fund 604 – The decrease of approximately \$6.1 million is primarily due to less project appropriation relative to last year (Enterprise Resource Planning Tier II project).

## CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- *Building Maintenance Fund 607* – The increase of approximately \$7.5 million is due to the Building Maintenance Fund shifting out of the General Fund. The Building Maintenance Fund was established in FY 2015-16, while the building maintenance fund rate is established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Unemployment Insurance Fund 610* – The decrease of approximately \$237 thousand is due to anticipated decreases in claims.
- *Liability Insurance Fund 612* – The increase of approximately \$670 thousand is primarily due to an increase in cost allocation charges and in the anticipated cost of excess liability premiums.
- *Compensation Insurance Fund 614* – The increase of approximately \$708 thousand is anticipated costs for excess liability premiums and anticipated claims.
- *Medical Insurance Fund 616* – The increase of approximately \$7.7 million is due to anticipated costs in premiums and claims for retirees and active employees.
- *Employee Benefits Fund 640* – The increase of approximately \$927 thousand is due to anticipated separation, vacation, compensated time payouts and the compensated absences accrual.
- *RHSP Benefits Fund 641* – The increase of approximately \$295 thousand is primarily due to the OPEB unblending payout and cost allocation charges.
- *Post Employment Benefits Fund 642* – The decrease of approximately \$5.6 million is due to a one time transfer that was budgeted in FY 2015-16 for the Enterprise Resource Planning Tier II project.
- *ISD Wireless Fund 660* – The decrease of approximately \$627 thousand is primarily due to less project appropriation relative to last year as well as a reduction in the depreciation budget.



# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# About This Section

The adopted budget for FY 2016-17 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities; and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective, and lead City Departments for each goal (*Note: All City departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

**Fiscal Responsibility** Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

**Exceptional Customer Service** A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

**Economic Vibrancy** Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

**Informed & Engaged Community** Conduct the business of government in the best interest of the public with integrity, openness and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

**Safe & Healthy Community** A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

**Balanced, Quality Housing** Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

**Community Services & Facilities** Availability of accessible parks, community centers, and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

**Infrastructure & Mobility** A City focused on providing a safe, efficient, and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

**Arts & Culture** Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

**Sustainability** Implementation of sustainable City principles to protect the quality of the air, water, land, and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Key Performance Indicators which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Key Performance Indicators are located at the end of this section (commencing on page 38).

# FISCAL RESPONSIBILITY

The City of Glendale's financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term stability. Over the years, Glendale has been fiscally conservative, an approach made apparent in the City's accounting, budget, and investment policies, and in the comprehensive annual financial report. As of June 30, 2015, the City's cash and investments, as reported on the government-wide statement of net position, was approximately \$567 million, an increase of 6.3 percent compared to last fiscal year. Capital preservation is attained through prudent investment strategies and the avoidance of speculative, high-yield financial instruments. The City reports quarterly on investments to an oversight board, the Investment Policy Advisory Committee (IPAC). Monthly and annual investment reports are provided to the City Council, City Manager, Director of Finance, and members of IPAC.

Other examples of conservative financial policies include the City's maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a conservative "pay-as-you-go" strategy to finance general capital improvement projects. Even during the difficult economy, Glendale continues to fund its landfill post-closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have continued to increase their contribution towards pensions and benefits over the last several years, a rare accomplishment among area cities.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City, while minimizing the costs incurred to do so. Finally, Glendale complies with all requirements of Generally Accepted Accounting Principles (GAAP) and the pronouncements from the Governmental Accounting Standard Board (GASB).

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a comprehensive annual financial report that is audited by an independent certified public accounting firm.
- Produces an annual budget document containing detailed information about the City's budget.
- Provides monthly and quarterly updates to City Council to apprise them of the City's financial performance to date, and provides a five-year forecast of future revenues and expenditures.
- Conducts multiple public budget study sessions each spring which affords the City Council and Glendale Residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June in which the entire budget is presented to the City Council and to the public for input and recommendations before finally being adopted.
- Posts the Comprehensive Annual Financial Report, Adopted Budget, budget study session reports, and budget-related City Council items on the City's website for public viewing.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. Internal controls are systematic measures (such as reviews, checks and balances, methods and procedures) implemented by an organization to conduct business in an efficient and effective manner; safeguard assets and resources; deter and detect errors, fraud, and theft; ensure accuracy and completeness of its financial data; produce reliable and timely financial and management information; and ensure adherence to policies and procedures.

Some of the key internal controls in place include the following provisions:

- Duties are properly segregated throughout the City so that one employee does not control a transaction from beginning to end without proper review and approval.
- The accounting system checks transactions against the City Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed on a monthly basis.
- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.

- The City seeks competitive bids for public works construction contracts to ensure that the best combination of service and price is received.
- All items requiring an increase in spending authority (appropriation) are presented to City Council for approval.
- Glendale has established an employee hotline for employees to anonymously report any concerns noted.
- The Audit Committee meets at least on a quarterly basis to review the status of audit reports, the progress of the annual financial audit, and assists in the selection of the external auditor.

# *Fiscal Responsibility*

## ACCOMPLISHMENTS

### **General Fund Operationally Balanced for FY 2015-16**

For the fourth consecutive year, the City of Glendale was able to balance the General Fund budget without the need for budget reductions to core City programs and services. Considering that Glendale is a full-service city servicing more than 200,000 residents, this was a significant accomplishment. This achievement did not come easy, as it was made possible only through implementation of a variety of fiscally prudent and innovative management strategies over the last several years, including: department restructuring, layoffs, pension reform, and retirement incentives. While there is still work to be done, the City of Glendale has successfully established a solid foundation upon which it can build a structurally balanced budget for the foreseeable future.

### **Reduced Other Post-Employment Benefits Liability and Operational Costs**

The City of Glendale has some control over how to fund certain liabilities, such as other post-employment benefits (OPEB), and certain operational costs, such as information technology outlay. To mitigate current OPEB liability, the City has recently implemented a strategy to “un-blend” its health insurance rates, reducing the City’s unfunded liability by approximately \$192M. To further reduce ongoing operational costs, the City explored cost-saving alternatives to its current financial, human resources, and payroll enterprise systems, and has recently initiated design and testing of the new system.

### **Utility Users Tax Funding Reaffirmed by Voters**

A small group of private citizens collected signatures to qualify an initiative for the ballot that, if approved by local voters, would have permanently eliminated Glendale’s UUT on electricity, gas and water. If successful, the measure would have eliminated approximately \$17.5 million of locally controlled annual revenue which has been in place since 1969. On June 7, 2016, 71% of Glendale voters chose to preserve the City’s UUT revenue, ensuring that the City maintains current levels of police patrols and investigations, on-duty firefighters, libraries, parks, and other services.

### **Budget Awards**

The annual budget document was once again granted the Excellence in Operating Budget Award from the California Society of Municipal Finance Officers (CSMFO) for the sixth consecutive year. This award recognizes that the City’s budget document conforms to a comprehensive set of standards developed by the CSMFO. For the seventh consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meet stringent criteria. To qualify for this award, the City’s budget document must adequately inform the public about the organization’s budget policies and financial plan for the upcoming year.

### **Financial Report Awards**

For the 20th consecutive year, the City of Glendale once again earned the Excellence in Financial Reporting award from the GFOA. This is a distinguished award which indicates that the City’s Comprehensive Annual Financial Report (CAFR) conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in Popular Annual Financial Report (PAFR) from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

### **Disciplined Investment Approach**

The City maintains a disciplined approach to managing its investment portfolio by avoiding unnecessary risk to principal and by ensuring that fund liquidity is sufficient to meet current obligations. The City has diminished the volatility of its portfolio by reducing callable investments and investing in non-callable, high-quality grade securities. This conversion has resulted in an uptick in the overall ratings of the City's portfolio and stabilized investment revenues – increasing the overall average yield of the portfolio by more than 50% over the past three years, a significant accomplishment as Treasury bond yields have declined.

### **Maintained General Fund Reserve**

In accordance with Council policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Through honest and responsible budgeting practices and continued collaboration within the City organization, the City has managed to exceed its target reserve, closing the 2014-15 Fiscal Year with a balance of \$66 million, or 36%.

## *Fiscal Responsibility*

# Looking Ahead...

As an integral part of Financial Responsibility, forecasting has taken a vital role in Glendale's annual budget process. During this year's budget study sessions, a five-year General Fund forecast was presented to the City Council. Revenue estimates were conservative and based on a variety of inputs including historical trends and input from industry experts. Many variables were taken into cautious consideration by staff with the understanding that it is difficult to predict economic booms or busts which could impact the City's revenue stream.

### **Financial Forecast**

With regard to forecasted expenditures, estimates were equally conservative and only negotiated salary adjustments have been factored in for operational cost-increases. Due to ongoing restructuring, one-time retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee costs. Nonetheless, one of the major challenges for all cities across California is increased pension costs due to the recession and lagging recovery of financial markets. Following recent adjustments to CalPERS' actuarial assumptions, pension costs for the City are expected to rise for the next four years and stabilize thereafter, with the expectation that they will decline over a 30-year time horizon.

### **General Fund Transfer**

Dating back to the 1940s, the City has complied with its charter by transferring funds from its electric utility's surplus revenues to the General Fund. The General Fund is the main bank account for the City and is essential to funding critical departments and services such as: Library, Arts & Culture, Police, Fire, and Community Services & Parks. This transfer from the City's electric utility comprises approximately ten-percent of General Fund revenues. Presently, the fate of the transfer is unclear, as the matter is under judicial review. If the transfer is discontinued, the strain on the General Fund's resources may possibly result in the closure of various parks, the entire Library, Arts & Culture Department, or the contracting of police and fire services.

### **Potential Revenue Enhancement Measure**

The City may consider placing a revenue-enhancement measure on a future ballot. Should economic conditions decline to the point where a revenue measure is a feasible alternative, voters may opt to enact any of the many alternatives available to them to protect the services they value.



# EXCEPTIONAL CUSTOMER SERVICE



The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner which delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents 24 hours per day, where a representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to: traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible online Service Request Form located on its homepage at [www.glendaleca.gov](http://www.glendaleca.gov). By simply clicking "Contact Us" along the bottom of the page, residents can be assured that their comments and concerns will be individually reviewed and routed to the appropriate City department for action.

For all those times when residents are walking down the street and notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City offers yet another opportunity for on-the-go communication regarding quality-of-life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is generated and the task is scheduled for follow-up.

The City also exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City also offers development concierge services for complex projects requiring multiple department review and coordination in order to expedite the entitlement process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.



# *Exceptional Customer Service*

## ACCOMPLISHMENTS

### **Citizenship Satisfaction Survey**

In early 2016, the City conducted a customer satisfaction survey to measure community satisfaction and gauge public opinion on key priorities and issues facing the City. The survey focused on current City service levels and the community's general impression of the City. In brief, the survey demonstrated that Glendale residents are very satisfied with their quality of life and the City. An overwhelming majority of survey respondents have a positive view of living in the City. The survey demonstrated that 93% of community members are either "satisfied" or "very satisfied" with City services. The top four rated City departments include: Fire (93%), Police (90%), Community Services and Parks (87%), and Library, Arts and Culture (85%). Satisfaction of City departments has increased and intensified since the last survey conducted in 2013.

The survey also revealed that the majority of residents deem the top three reasons for living in Glendale are location, safety, and quality of life. The most important priorities for Glendale residents were to maintain a safe City and to improve streets and infrastructure. Glendale is a community that has high expectations for the quality of life and services enjoyed by residents, businesses and visitors. These expectations can best be met if they are memorialized and periodically evaluated. Regularly conducting a satisfaction survey allows the City to receive feedback from the Glendale community and ensure that we are delivering the smart play, the heart, and the hustle that make a championship team. With an eye toward continuous improvement and an insatiable appetite to be recognized as the best municipality in the State, our goal is to reinforce what we do well and shore up areas where we need improvement.

### **Supplemental Bulky/Abandoned Item Collection**

Furniture and appliances that are illegally dumped on streets, sidewalks, alleys, and parkways reflect negatively on the City and are a public safety nuisance. For a seven-week period from the end of April through half of June, the City contracted with a private waste management contractor to provide two additional crew members and one truck to assist in the collection of abandoned items throughout the City. This pilot program provided significant improvements in the appearance of the City while it was in place. Bulky item collection service was further enhanced by having an additional in-house crew pick-up material on streets in connection with sweeping day. The absence of parked cars on one side of the street enables that crew to cover more area and pick up more abandoned items per day than the regular bulky item collection crew that collects material by single, scheduled stops. Recyclable materials in the items collected were transported to nearby recyclers. Due to the success of this program, staff is considering repeating this in the upcoming fiscal year.

### **Community Impact Bureau**

The Glendale Police Department successfully implemented the Community Impact Bureau, which encompasses the Special Enforcement Detail, the newly renamed and reformulated Crime Impact Team (formally known as the Area Command Unit), School Resource Officers, one Crime Analyst, and an IT Application Specialist. Additionally, to address the homeless and individuals suffering from mental illness, a clinician from the Los Angeles County Department of Mental Health works with officers who have been specially trained to address issues involving mental illness. This partnership established the Glendale Mental Health Evaluation Team and provides intervention opportunities, housing, and a continuum of care. The Community Impact Bureau works as a team to make a significant impact on crime through the utilization of various enforcement efforts, tactics, and criminal intelligence, while providing mentally ill and homeless individuals the opportunity to access available services.



# *Exceptional Customer Service*

## **Looking Ahead...**

Despite unprecedented budgetary reductions, including a 25% reduction in the total number of City staff over the past several years, Glendale continues to recalibrate to operate in a leaner, more nimble environment while striving to provide uninterrupted service to its residents. In spite of these challenges, Glendale continues to recognize the value of relationships, which are strongest when they are built upon trust, communication, and interaction.

### **Central Library Improvements**

The Glendale Central Library is in the process of developing and implementing a new point-of-need service model. Rather than patrons coming to staff for service or being referred to several desks, trained staff members equipped with tablets will walk through the library to promptly and courteously assist customers at their point-of-need. As part of this initiative, Reference and Circulation have been combined into one desk to facilitate a more seamless service. With the completion of the Central Library renovation expected in early 2017, the public will have easy access to express self-service options of checking-in and returning materials. Using radio-frequency identification (RFID) technology, these stations will be available throughout the library. By upgrading to RFID technology, handheld devices can be utilized for inventory and improved access to the collection.

### **Library/ISD Broadband Project**

Working in cooperation with the Information Services Department (ISD), the Library, Arts & Culture (LAC) department applied to be a part of a statewide grant to support enhanced Internet services to library patrons through the Corporation for Education Network Initiatives in California (CENIC) system. The grant was awarded, and as a result, the ISD and LAC department are working to implement the service. The grant includes funding to purchase equipment to support the infrastructure and provide up to 10 gigabit per second speed for the entire library system. Accordingly, library visitors will enjoy speedier, more productive sessions. This service will also allow video-conferencing and streaming media, allowing librarians and patrons to create content, as well as boost wireless access. The Library, Arts & Culture Department will also be able to collaborate with other libraries on digital offerings.

### **Technological Upgrades in Community Development**

In the future, both Code Compliance and Building Inspections staff will have handheld digital devices for use in field inspections. The devices will make inspections more efficient and will allow inspectors to share real-time inspection results, which will then be uploaded to the City's land use and permit system; thereby eliminating paperwork and processing time. The technology will also allow robotic inspection capabilities.

### **Online Permit Management Service**

The City is currently implementing a City Licensing, Inspection & Permits Portal (CLIPP). It is an online service that makes it easy for homeowners and contractors conducting business with the City of Glendale to view and track details pertaining to past or active permits, licenses, and planning cases. CLIPP allows individuals to review permit information, request and cancel permit inspections, add contractors to an existing permit, and review and print invoices/receipts.

### **Code Compliance, Licensing, Plan Check, Planning Entitlement & Section 8 Efficiencies**

As part of the Community Development Department's ongoing efforts to improve efficiencies and speed of service in the issuance of licenses, plan check, and inspections, further streamlining and reorganization of those operations will occur in the coming year. These improvements will result in faster service and thus, better customer service. The Housing Division is also implementing direct deposit service for participants in the housing assistance program, which will increase efficiency and result in a higher level of service.



# ECONOMIC VIBRANCY

The Economic Development Division manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members. Staff conducts outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders. A number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Sparr Heights, Adams Square, Downtown Glendale, and Brand Boulevard of Cars.

The Verdugo Workforce Development Board (VWDB) promotes employment in Glendale by registering, pre-screening and assisting placements of qualified workers in the city. Economic Development staff coordinates with the VWDB to identify staffing opportunities when new businesses are entering the city. To further ensure economic vibrancy, the VWDB develops the unemployed workers with the skills to create a local workforce pool attractive to businesses who may want to locate here, such as technology and entertainment companies.



# *Economic Vibrancy*

## ACCOMPLISHMENTS

### **Asset Management**

Economic Development staff issued two Requests for Proposals (RFP) to develop hotels at two City-owned parking lots in the downtown, completed a Fiber Optics Business Plan to attract even more technology-based companies to the downtown through already installed assets, and issued an RFP for the redevelopment of the City-owned Rockhaven site. This past year, the Museum of Neon Art also opened its doors at a City-owned location to visitors in downtown Glendale.

### **Business Recruitments/Attraction**

Economic Development hired a consultant to conduct a Tech Initiative Analysis and Implementation Plan to better understand the technology-based industry in and around Glendale and allow staff to strategically attract more companies. It also implemented the successful Glendale Tech on Tap Series as part of the upcoming Glendale Tech Week which will take place in September. These two initiatives tie into the larger Tech Cluster Strategic Plan to increase connectivity between tech companies and attract more talent and tech-based businesses from the industry to Glendale.

Additionally, a number of companies opened for business in Glendale due to the strong Glendale market and attraction efforts by Economic Development. Among these companies were CBRE, K.Ramen.Burger.Beer, Benitoite, Epic Tacos, Tom's, TopShop, Lemonade, Lao Sze Chuan, LA Fitness, PizzaRev, Sushi Sasabune, Dicks Sporting Goods, and Eden Burger. New businesses such as these contribute to the vibrancy of downtown Glendale and its neighborhood districts. These greater amenities have assisted in reducing Class A Office Vacancy from an all-time high of 24% in 2010 to 11.6% today.

### **Business Assistance**

The City assisted nearly 1,500 current and expanding businesses with resources to further drive economic activity in the community. Accomplishments related to this effort include the initiation of the Vision 20/20 Plan for the Montrose Shopping Park to provide direction on the community's development, and implementation of the Foothill Boulevard Beautification Project to enrich the far north-Glendale region.

### **Marketing**

In an effort to attract more visitors, businesses, and residents to the downtown, Economic Development implemented the "Meet Me on Brand" marketing campaign to highlight this amenity-rich area. The campaign includes a series of short videos to be shown on GTV6 and social media platforms demonstrating how different individuals may enjoy Brand Boulevard, the website MeetMeonBrand.com, and street light banners on Brand Boulevard, made possible by partners at the Downtown Glendale Association.

Additionally, Economic Development reinvigorated its social media platforms with new branding: @ChooseGlendale. Utilizing Instagram, Twitter, and Facebook, the City is reaching more people than ever with Glendale promotional material. A monthly email newsletter was initiated this past year and is already reaching more than 700 individuals.

### **Verdugo Workforce Investment Board**

The enactment of new legislation in 2014 known as the Workforce Innovation and Opportunity Act (WIOA), led to another year of transition in FY 2015-16. In June 2016, the California Workforce Development Board (CWDB), on behalf of the Governor, certified the VWDB as a local workforce development board under WIOA through June 2018. This certification ensures eligibility for federal funds available through WIOA and maintains local control to implement the workforce development programs that meet the needs of our Glendale job seekers and employers.

Responding to the strategic goal of diversifying funding sources, the VWDB received \$500,000 in Adult Education Block Grant funds from the Glendale Community College District Regional Consortium to coordinate services with local adult education and literacy programs. By integrating these programs with workforce development, the VWDB is in a stronger position to bridge skills gaps and develop the labor pool that employers need.

The VWDB also received \$1.5 million from the US Social Security Administration under its Work Incentives Planning and Assistance (WIPA) grants. These funds are made available under the Ticket to Work and Work Incentives Improvement Act of 1999. This five-year grant provides individual community-based work incentives counseling and guidance to beneficiaries of Social Security or Supplemental Security Income benefits based on disability. The goal of the WIPA program is to enable beneficiaries with disabilities to make informed choices about work, and to support working beneficiaries to make a successful transition to self-sufficiency.

In order to implement its programs and achieve its new mission to “transform lives, businesses, and the community through innovative workforce services,” the VWDB launched a herculean effort to bring together fifteen (15) local and state agencies and establish an integrated one-stop delivery system to serve job seekers and employers. This partnership was formalized with the signing of a Memorandum of Understanding by all partners agreeing to coordinate service delivery centered on the needs of customers, aligning resources to simplify customer access to all available services, and a focus on accountability with demonstrated outcomes for the services provided. This agreement sets the foundation for successful integration of programs that cross multiple funding sources, and ensures customer and stakeholder value.

## *Economic Vibrancy*

# Looking Ahead...

### **Arts & Culture as Economic Drivers**

Library, Arts & Culture is collaborating with Economic Development to develop and implement a strategy to utilize library buildings as economic drivers. By envisioning non-traditional uses and hours of operation, opportunities within libraries have been expanded to include food and drink operators. This non-traditional amenity will bring in new users to the libraries and allow visitors the option to stay in the libraries for longer periods of time with food and beverage options near their workstations.

Economic Development staff will also work with Library, Arts & Culture to enrich the Art & Entertainment District with interactive art and programming on Maryland Avenue. Through a pilot project, staff will close down a portion of Maryland to increase pedestrian activity and act as an economic driver to the paseo portion of the downtown.

### **Asset Management**

In the upcoming year, staff plans to continue identifying opportunity sites for development and will seek to secure additional private/public development agreements for projects that provide for economic vibrancy, public amenities, and funding for economic development programming. These include completing the RFP process for Rockhaven and the Space 134 Business and Funding Plan.

### **Workforce Innovation and Opportunity Act**

In June 2016, the U.S. Department of Labor issued the final WIOA regulations to guide the future of the workforce development system. The VWDB will continue to implement changes to meet the new regulations as well as continue implementing its strategic direction. The new direction includes a business-driven model which requires the VWDB to convene partners, including the Economic Development Division, Chamber of Commerce, and Glendale Community College, to develop workforce solutions for industries as opposed to single employers.

Prominent industries identified by the VWDB in the Verdugo area that may require industry sector strategies for addressing needs are: advanced manufacturing, including information technology, healthcare, service, and entertainment. Key WIOA elements that the section will address are one stop procurement, updating bylaws and joint powers agreement, developing a local plan per WIOA requirements, and securing all board member representation (specifically business and labor representation). For the first time, the board will be convening a retreat for its members in the fall of 2016 in hopes to engage members in our complex workforce system.



# INFORMED & ENGAGED COMMUNITY

Earning and maintaining our community's trust is by far one of the greatest priorities for the City of Glendale. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6, online newsletters, community guide publications, and social media. Additionally, the City has implemented technological advances which allow the public to access real-time streaming of public meetings through the Granicus Video Archiving System. This video streaming service became available on tablets and smart phones a couple of years ago through an upgrade of the system which had been in use since 2006.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District (GUSD), the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City is currently in the process of upgrading its main Central Library, right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans. This year it will focus on pedestrian safety and the South Glendale area.





# *Informed & Engaged Community*

## ACCOMPLISHMENTS

### **Glendale Police Youth Academy**

During the past year, two community outreach programs were developed to improve community relations with adults and youth. In September, the first, newly-developed Community Academy was held for 40 adults over 12 weeks, and instructed participants in the many facets of law enforcement. The feedback from participants was overwhelmingly positive and appreciative. Based on the success of this academy, the first ever Glendale Police Youth Academy was developed and presented in June to 30 youths between 13 and 17 years of age. The experience was exciting and fulfilling for both the youth participants and all presenters from the Glendale Police Department (GPD). The GPD also held its second annual Open House and Safety Expo in June which was a huge success with over 800 attendees.

### **Workboot Tuesday**

In early 2015, the City began Work Boot Tuesdays, an outgrowth of Council's efforts to provide more outreach to the community, as well as to demonstrate the significant public service and infrastructure efforts underway. Work Boot Tuesday occurs on a monthly basis, in lieu of the City Council's customary afternoon session. The sessions are technically "Special City Council Meetings", complete with roll call and public comment. The purpose of the sessions is to put boots on the ground and allow the Council Members, as well as the City's residents, to familiarize themselves with the people and operations that deliver services to Glendale residents and businesses. The first Work Boot Tuesday was held at the Glendale Water & Power (GWP) Department's Grayson Power Plant. Other Workboot sessions have included tours of Glendale's transportation infrastructure and facilities, the Glendale Police Department, and the Fire Department's Emergency Medical Services.

The idea of Work Boot Tuesday is not to cover the entirety of departmental operations in one session, but rather allow policymakers and residents to stand alongside one another and delve into the details through tours, live demonstrations, and interactions with the boots on the ground. The program has received a tremendous amount of positive feedback, and is one that Glendale will continue to provide.

### **Library, Arts & Culture**

The Library, Arts & Culture Department continues to focus on six initiative areas: Glendale history, early childhood development, library resources through digital means, resources and programs that serve the international community, career development resources, and staff awareness. With new funding provided by the State Library, staff and volunteers offer conversation classes for non-native speakers and one-on-one literacy tutoring for those seeking assistance to improve reading skills.

### **24/7 Access to Books and Information**

The Library continues to provide 24/7 access to books and information through its website at [www.glendalepubliclibrary.org](http://www.glendalepubliclibrary.org). Electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. One of the most recent additions to the collection is Freegal, which provides access to over 9 million songs. A growing collection of e-Books, e-Audio, and digital music is also available. During the past year, close to 100,000 e-Books & eAudiobooks were borrowed from a collection of over 27,577 items. The library offers 50 e-readers for loan up to three weeks. The Library's app, "GPL2GO," has over 2,425 downloads and received over 315,323 queries.

### **Communication Platforms**

Building upon the increasing reliance on social media platforms, the City has utilized the popularity and effectiveness of Twitter, Facebook, Instagram, and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging each department to maintain their own social media account and share critical information from other departments, each account develops a unique base of followers, and thus, allows for greater dissemination of information. The City's e-newsletter, City Connection, has over 40,000 subscribers. This, coupled with 30,000 followers across various platforms, has doubled the number of visits to the City website from 2.5 million to 5 million in one year. This year, City Connection was recognized by the California Association of Public Information Officials at the 2016 Excellence in Communications Awards as the best e-newsletter.

### **Educational Videos**

The in-house government access television channel and crew, GTV6, created a monthly show titled *On the Move*. This Emmy Award nominated magazine-style show provides short, educational topics relevant to on-going programs, infrastructure improvements, public safety, and the budget. By creating educational videos instead of relying on traditional text guides, Glendale is able to connect with the community in a more engaging manner. The MyGlendale YouTube channel that houses *On the Move* and individual standalone segments has been extraordinarily successful with over 13,000 views. A Public Works video, which was also posted on Facebook, surpassed 50,000 views. GTV6 was also recognized by the National Association of Telecommunications Officers and Advisors (NATOA) for the “Public Service Announcement” category for a piece that focuses on the services and resources the Glendale Libraries provide to the community.

### **Pedestrian Safety Outreach**

This year, the City of Glendale initiated outreach to develop a Citywide Pedestrian Safety Plan. Included under the umbrella of the Citywide Pedestrian Safety Plan are two other related community outreach efforts: the Safety Education Initiative (SEI) and an enhanced Safe Routes to School Program (SRTS). SEI will unveil a pedestrian safety campaign designed to make pedestrians, bicyclists, and drivers more aware of each other and their individual responsibilities when sharing the road. SRTS looks to build on the success of its previous efforts by operating in-school education programs designed to get more school age children walking and bicycling to school.

### **Library Services**

Beginning in fall 2015, the Library began to loan Chromebooks for in-house use at our Library Connection @ Adams Square and Grandview Branch Libraries. These laptops allow access to the Internet and email accounts through cloud technology, and support GUSD curriculum that has embraced the use of Chromebooks. The Library also initiated a Book-A-Librarian Program, providing personal reference assistance designed to assist in making the best use of library resources and collections.

## *Informed & Engaged Community* **Looking Ahead...**

### **Community Events**

In 2017, the City once again looks forward to hosting outreach efforts for the South Glendale Community Plan and the Pedestrian Safety Plan. Non-traditional community meetings and pop-up events (temporary events held in a location for a few hours) will continue to play an important role in the City’s outreach strategy.

### **Communication Efforts**

Recognizing that communication is a crucial part of a healthy city, Glendale will continue to embark on strengthening lines of communication and recognizing that the information is only as good as the accessibility. It is common for individuals to take for granted the many services that affect the daily lives of everyone who lives, works, and visits Glendale: clean and reliable water, reliable power, trash pickup, access to exceptional library and parks services, and more. Hence, it is our goal to continue to provide information about many of the services that may go unnoticed and increase information accessibility.

### **Library Services**

The Grandview Branch Library is undergoing a space plan remodel to explore and enhance service models for school age children and their families. This will include parenting workshops at Grandview and Library Connection @ Adams Square. Library Connection @ Adams Square has also implemented an enhanced service model that focuses on serving newly-arrived residents from other countries and other regions of the US.

### **Online Permit Management Service**

The City is currently implementing a City Licensing, Inspection & Permits Portal (CLIPP). It is an online service that makes it easy for homeowners and contractors conducting business with the City of Glendale to view and track details pertaining to past or active permits, licenses, and planning cases. This service assists applicants and permit holders to inform them of the status of their applications and permits, and of past permitting actions, and therefore be better engaged in the permitting process.

# SAFE & HEALTHY COMMUNITY

Glendale has a long-established tradition of providing residents, businesses, and visitors with a superior level of public safety services. Among Glendale's key objectives are to enhance the quality of life and nurture a sense of security within the community by providing proactive services, community involvement, and transparency to ensure the preservation of a community that is physically safe, free of blight, and prepared for emergencies. This is accomplished through the efforts of the Police and Fire Departments, in collaboration with other City departments and many active community members, businesses, and community organizations.

Glendale's First Responders operate out of the main police facility, three police sub-stations, and nine fire stations that are strategically located throughout the City for immediate and consistent response times. Glendale's forces are thoroughly prepared for every contingency with nine paramedic fire engines, three ladder fire trucks, four basic life-support ambulances staffed twenty-four hours a day, an additional two basic life support ambulances deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, three helicopters, and a variety of other specialized equipment.

Other City departments encourage a safe and healthy community through programs that promote air quality improvement, active lifestyles, and safe buildings. For example, the City's "Fresh Air" ordinance aims to limit the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings. Other City transportation programs target the reduction of vehicular air pollution emissions and the increase of active modes of transportation such as bicycling and walking which promote better health. The City's Community Services & Parks Department also provides opportunities for community members to participate in physical and outdoor activities. Finally, the City's plan check, permitting, and code compliance programs ensure that buildings and infrastructure are safe for the public.

In addition to City operations, Glendale is home to three area hospitals: Glendale Adventist Medical Center, Glendale Memorial Hospital, and USC Verdugo Hills Hospital, all of which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

## *Safe & Healthy Community* ACCOMPLISHMENTS

### **School Safety**

The City's School Crossing Guard Program is designed to enhance pedestrian safety around the schools in Glendale. The need for a crossing guard at each location is evaluated by the Public Works Engineering Division staff based on guidelines recommended by the State of California's Department of Transportation. Currently, a total of 35 crossing guards provide services daily in the vicinity of Glendale schools. The most recent additions include Fremont Elementary School, located on Verdugo Road and Glencoe Way, and Dunsmore Elementary School, located on Lauderdale Avenue and Los Olivos Lane.

### **Community Paramedic Program**

In fiscal year 2016, the Fire Department participated in the Community Paramedic Pilot Program in conjunction with the Glendale Adventist Medical Center, with program oversight from the UCLA Center for Prehospital Care. The Community Paramedic Pilot Program was initiated to address post follow-up care for chronic conditions, in this instance Congestive Heart Failure (CHF). The goal of the Community Paramedic Program is to determine whether paramedics working in an expanded role in their community can help improve health system integration and decrease the amount of hospital readmissions within a 30-day time frame. In our year of participation, the Glendale Fire community paramedic treated over 100 patients in 17 cities throughout Los Angeles County. To date, this pilot program has been successful in improving overall patient health and in reducing the 30-day readmission rates of CHF patients.

### **Vegetation Management Program**

The Vegetation Management Program (VMP) is a fire prevention program that ensures fire safety of the community by maintaining defensible spaces around homes and neighborhoods in high fire hazard areas. Inspections are initiated May 1st of each year by the Fire Department, which follows the spring "flush" of native vegetation growth. Hazard abatement is required in advance of

the late summer and early fall months when wildland fire activity is most likely to occur. In calendar year 2016, a total of 4,342 properties were inspected Citywide. Recent fire activity in Los Angeles County demonstrates just how critical the VMP brush clearance program is to hillside communities.

### **One Glendale Afterschool Youth Sports Program**

The Community Services & Parks Department, in collaboration with the Glendale Unified School District and sponsorships from the Glendale Parks & Open Space Foundation and Dignity Health–Glendale Memorial Hospital, offered the One Glendale Afterschool Youth Sports Program to youth in the 4th and 5th grades from four south Glendale elementary schools. The program provided instruction and practice of flag football, basketball, soccer, and volleyball over the course of four, 8-week seasons, each concluding in championship games. The program also offered guidance on how good nutrition and exercise go hand-in-hand to promote and maintain an active and healthy lifestyle, along with a weekend nature education program at Deukmejian Wilderness Park with outdoor games, nature crafts, and fitness and interpretive hikes. Program pre- and post-tests, as well as surveys to measure improvement as a result of participating in the program, showed that 59% of participants lost weight, 78% are now actively choosing to eat more fruits and vegetables, 73% are choosing to drink water over soda or other drinks with high fructose corn syrup, 93% have improved confidence and/or self-esteem, 85% improved their grades, and 90% saw an improvement in their interaction with fellow students, siblings, and relatives.

### **Traffic**

The Glendale Police Department (GPD) continued its commitment to reduce traffic fatalities and serious injury collisions. Police personnel have persisted with its implementation of the City's interdepartmental approach to address this challenge by focusing on engineering, enforcement, education, and emergency response solutions. Enforcement emphasis was placed on aggressive driving, protecting vulnerable road users such as bicycles and pedestrians, impaired driving, and districted drivers.

Injury traffic accidents were statistically neutral in FY 2015-16 when compared to FY 2014-15. In FY 2014-15, all 3 traffic fatalities were pedestrian related; in contrast, of the six traffic fatalities in FY 2015-16, 66% were pedestrian related, while 34% were vehicular. These statistics reveal progress in the area of increased pedestrian safety whereas given the primary causal factors for pedestrian fatalities were inconsistent. This means the curtailing of dangerous motorist actions that relate to accidents of all types are the focus of police traffic resources and efforts, including driving under the influence, distracted driving and targeted enforcement grant-funded activities to improve traffic safety citywide.

### **Police Department Tactical Medical Program**

While all GPD field personnel maintained their certification in basic First Aid and CPR, 136 personnel successfully completed tactical medical training, four staff members reached accreditation status as Emergency Medical Technicians (EMT), and 4 more are undergoing the certification process.

*Safe & Healthy Community*

## **Looking Ahead...**

### **One Glendale Afterschool Youth Sports Program**

With the success of the One Glendale Afterschool Youth Sports Program following its inaugural year, the Community Services and Parks Department will be expanding the program to four more schools, for a total of eight schools in FY 2016-17. Additionally, the Glendale Unified School District will be providing free healthy snacks to participants.

### **Development of Training Center Site**

In the upcoming year, the Fire Training Center will acquire a new burn building and further develop this site. Constant training in the fire service provides the foundation for successful and safe operations. Training programs also enable the department to maintain a Class 1 insurance rating, which it has held for more than 20 years. Completion of the burn building will allow firefighters to practice firefighting techniques in a controlled environment they would otherwise only experience in the event of an actual fire. This type of training is not only essential to the improvement and safety of firefighting operations, but directly reduces the number of injuries and overall property loss and damage.

### **Development of Department Emergency Management Task Forces**

The Emergency Services Coordinator of the Fire Department will form an internal department emergency management task force team to plan and prepare for workplace emergencies. In accordance with the City Emergency Action Plan, the task force

will be responsible for coordinating employee training which focuses on the actions to take when certain emergencies occur within their workplace. The initial task force focus this fiscal year will be staff preparation on how to prepare for and respond to an active shooter situation.

### **Pedestrian & Bicycle Safety**

The Public Works Department will begin projects related to pedestrian and bicycle safety improvements. The City received \$2.5 million through the Caltrans Active Transportation Program and Federal Safe Routes to School Programs for four projects to implement pedestrian and bicycle planning and infrastructure improvements. The projects will take place throughout the City and will be completed in the summer of 2017. Two planning efforts include development of a Citywide Pedestrian Plan and a Citywide Safety Education Initiative, both of which will improve infrastructure and safety for pedestrians and cyclists. The Safe Routes to School Program includes two projects that address infrastructure improvements, education, and outreach to improve pedestrian activity near schools.

### **Traffic Safety**

With more than 200,000 residents and a daytime population that swells to 700,000, it is a challenge to ensure the safety of Glendale's traveling public. With respect to traffic safety, the deployment of personnel has generally provided a measurable, positive effect within a short timeframe. Yet given the fluidity of traffic in the City, balancing resource deployment with traffic volume can be a delicate and complex act. The Glendale Police Department (GPD) will sustain the implementation of its overall traffic safety program, linking its objectives to its daily activities. This will include continuing to conduct high visibility traffic and pedestrian enforcement countermeasures to include officers in vehicles, motorcycles and bicycles, and on foot conducting specialized enforcement operations directed towards enforcement and education to promote safe driving behaviors. Police will also continuously monitor enforcement activities to confirm follow up and that adjustments are made for problematic areas to ensure issues are resolved, and develop strategies for new areas of concern that emerge.

### **Mental Health Evaluation Team**

The (GPD) recognizes the correlation between mental health, police services, and the unfortunate potential for crime. The GPD is committed to the safety and dignified treatment of those requiring mental health services. In an effort to reduce the incidence and severity of mental health related impacts and crime in our community, through a coordinated partnership involving police and mental health service providers, the GPD is establishing a Mental Health Evaluation Team (MhET). The MhET team will be commanded by a police manager and staffed by specially trained police officers who are partnered with a mental health professional. This team will be charged with improving response to mental health related incidents. This group will also develop a comprehensive intervention strategy and maintain coordination with other City, criminal justice, advocacy groups, and community-based agencies to assist those coping with mental health issues. These team members will also develop a training curriculum for other departmental personnel to achieve positive, mental health response outcomes.

### **Regional Approaches to Address the Impacts of AB109, Proposition 47 and Other Crime Trends**

As with other communities in the region, Glendale continues to be challenged by the consequences of the statewide legislative changes triggered by the Public Safety Realignment Act (AB 109, passed in 2011) and Proposition 47 (passed by the voters in November of 2014). While the full ramifications of AB 109 and Proposition 47 have yet to be fully realized, its effects continue to be felt. As FY 2015-16 came to a close, there was an 11% increase in Part I crime, and a 6% increase in Part II crime, with most of the increases occurring after the passage of Proposition 47. Statistics illustrate that not only has public safety been impacted, but repeat offenders have strained law enforcement resources throughout the region. So while the intent of these legislative initiatives is to impact criminal activity through intervention, statistics reveal and dictate that law enforcement must increase their prevention and enforcement efforts to strengthen the legislative intentions.

Experiences with crime in general, AB109, and Proposition 47 have demonstrated that their impacts are not limited or defined by locality, rather that they are problems affecting the entire region. In this respect, the GPD recognizes and realizes its important role in helping build a common strategy with regional cooperation in order to positively impact crime. Moreover, like other regional efforts, GPD plays a significant role in the leadership of such efforts and will continue to invest in building a framework that best mitigates the impacts of crime in Glendale. They will do so by initiating or participating in regional efforts that foster greater efficiencies, abate chronic problems, and prevent or disrupt criminal activity in the region and in the Glendale community.

### **Police Department Tactical Medic Program**

The GPD continues the development of its Tactical Medic Program with the certification of 136 police officers in the field of emergency medical treatment. Currently, the four police-based EMTs are embarking on the second phase of their training program consisting of training/monitoring ridealongs with Glendale Fire Department paramedics. Once implemented, this program will allow these medically certified police officers to be strategically deployed during day-to-day and specialized field operations, in support of existing Glendale Fire Department medical services. The mission of this program will be to provide interventional and life-saving care to police officers injured in critical or high-threat situations, and to civilians in need of immediate medical care. This program will be administered under the supervision of a medical director, and in cooperation and coordination with the Glendale Fire Department's paramedic program. It is anticipated that this program will be implemented within FY 2016-17.



# BALANCED, QUALITY HOUSING

The City of Glendale actively engages the community, developers, and property owners to plan, build, maintain, and redevelop areas of the City into high-quality neighborhoods where residents feel safe and can access resources and services which enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities (new market rate, affordable, and rehabilitated housing) to all segments of the population including families, the elderly, low-income residents, and persons with special needs.

Through partnerships with the Housing Authority, over 1,244 affordable housing units have been developed in Glendale. Since 2007, over 481 ownership and rental units have been constructed in various developments. These units are fully occupied by very low, low, and moderate income families and persons with special needs. Additionally, through the City's affordable housing density bonus zoning regulations, eight market rate development projects have been approved to date that will provide 70 affordable units.

Planning for future residential growth is a state obligation as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.





# *Balanced, Quality Housing*

## ACCOMPLISHMENTS

### **Urban Living**

Interest in development of urban housing continues to flourish in and around the City's downtown area. As major downtown projects were completed this year, numerous others continue in the construction phase.

Construction was completed on two downtown projects. The Legendary Tower, located at 300 North Central Avenue with 80 housing units and 8,000 square feet of ground-floor commercial space, was completed in November 2015. Further north at 610 North Central Avenue adjacent to the 134 Freeway, the Nexus on Central project opened, adding 235 housing units. Meanwhile construction began on the Next on Lex project located at 201 West Lexington Drive. Covering nearly 3.5 acres, this project will feature 494 apartment units and 8,140 square feet of commercial space.

Work has also begun on the 220-unit Modera Tropico Project in South Glendale. Located at 435 Los Feliz Boulevard and in close proximity to the Glendale Transportation Center, the project will develop a former vacant, underutilized industrial property located at a prominent southern entryway into South Glendale from Los Angeles.

### **Rental Assistance Program**

The Section 8 Housing Choice Voucher Program, funded by the Federal Department of Housing and Urban Development (HUD) and administered locally by the Glendale Housing Authority (GHA), continues to greatly benefit the community. From 2007 through 2013, Glendale experienced a 33% drop in administrative fees, which support the operations of the Section 8 Housing Choice Voucher program as a result of sequestration and other federal actions. Despite these debilitating actions, Glendale has received the designation of "High Performer" from HUD's Section 8 Management Assessment Program each year, and Glendale's current review anticipates receiving this designation for the eighteenth year in a row. This year the program was expanded to include 15 HUD Veterans Affairs Supportive Housing (VASH) vouchers to serve disabled veterans.



# *Balanced, Quality Housing*

## **Looking Ahead...**

While the City's commitment to and community demand for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. It is a priority to develop a legislative strategy to restore meaningful and ongoing funding for the creation and maintenance of affordable housing in Glendale.

### **Section 8 Program Enhancements**

In an environment of rising rents and lowered federal resources, it is essential to run a highly-productive and efficient Section 8 Housing Choice Voucher Program to provide rental assistance to as many qualified very-low income households as possible. The GHA expects to achieve "High Performer" status for the nineteenth consecutive year, and will launch an outreach program to increase the participation of new, private apartment owners and maintain the involvement of current landlords providing apartments for the program. Enhancements to the program are being developed to better serve apartment owners, such as a web-based owner portal that will permit access to online data, process transactions, and list units for rent. The GHA will fully implement the HUD VASH voucher program to provide rental assistance to disabled veterans that started operations last year.

### **Affordable Housing**

Progress will be made to provide additional affordable housing units through completion of construction, lease up, and/or sale of 11 affordable homeownership units and 70 rental units currently under construction. These units are being provided through three new GHA development projects that are in various construction phases. Two of the projects are being developed through a partnership with the San Gabriel Valley Habitat for Humanity. Both are condominium projects reserved for purchase by low-income, first-time home buyers. Habitat for Humanity Chestnut is a three-unit condominium project and is expected to be completed by summer 2016. The Habitat Lomita project is a six-unit condominium project that will soon break ground and is projected for completion by summer 2018. The third project, Ace/121, is a joint venture between the GHA and Glendale YMCA to develop a 70-unit affordable rental housing project for low-income households with a preference for artists. The project is being built on Glendale YMCA property, and is designed and programmed to provide high-quality housing in a downtown urban setting. This project is scheduled for completion in October 2016.

Finally, an affordable senior housing development is in the conceptual development stage. A developer for the project was recently selected and the exact scope and design of the project at the 5th and Sonora site, owned by the GHA, will be determined. Construction may begin as early as December 2017.





# COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of the facilities and programs which contribute to the high quality of life for our residents that open space provides. Glendale is a city rich in parkland which has evolved in accordance with the community's needs; however, the availability of open space in certain areas of the City poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since affordable land is not available for the City to construct new parks, it has turned its attention to renovating existing parks and facilities and adding new amenities such as outdoor fitness equipment, new playgrounds, and more picnic areas. The City continues to explore opportunities to purchase and develop uniquely-tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City is also exploring joint use opportunities with the Glendale Unified School District (GUSD) to help improve GUSD facilities to allow for public use after school hours.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health/Health for All, GUSD, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaborative opportunities with non-profit agencies and other organizations to maintain existing levels of service and enhance programming.



# *Community Services & Facilities*

## ACCOMPLISHMENTS

### **Parking Garage Automation Project**

The City recently installed new equipment at the Exchange, Orange Street, and Marketplace Parking Structures to completely automate these downtown facilities. This will allow motorists to pay for parking on foot at strategically located pay stations rather than at the exit gates. This change has successfully resulted in a faster and more efficient exiting experience for customers and lower long-term operating costs for the City.

In addition to the new pay stations, other new equipment installed as part of this project includes new automated entrance and exit gates, new intercom systems, new security camera systems, signage, and automated parking space counters at the entrance gates. As a result, the City now provides ample and diverse state-of-the-art parking options for downtown visitors.

### **Fire Station 21, Civic Auditorium, Howard Substation & General Service Building Central Plant Replacements**

Heating Ventilation and Air Conditioning (HVAC) systems maintain building interior temperatures at comfortable levels and air quality at acceptable levels. In the last fiscal year, the City replaced major outdated HVAC components at several important public facilities. A new chiller, cooling towers, and ancillary equipment were installed at Fire Station 21; a new chiller was installed at the Civic Auditorium; the rooftop HVAC system was replaced at the GWP Howard Substation; and two new rooftop HVAC units were installed at the General Services Building. This new equipment is more effective, reliable, and efficient. This is especially important for delicate computer equipment at Verdugo Dispatch in Fire Station 21 and GWP dispatch at the Howard Substation that must be kept at moderate temperatures at all times for these 24/7 operations.

### **Energy Efficient Lighting Improvements**

The City recently completed energy-efficient lighting upgrades at facilities throughout the City, including three public parking structures in downtown, 20 parking lots throughout the City, and the Larry Zarian Transportation Center. New energy efficient LED and induction lighting replaced old inefficient fluorescent and high intensity discharge lamps. In addition to greater efficiency, the new lighting lasts between 7-20 times longer than the previous lighting. This upgrade is expected to save the City \$275,000 annually in energy and maintenance costs.

In addition to the lighting improvements, the project incorporated electrical infrastructure upgrades, architectural lighting fixture refurbishments, new emergency "EXIT" lighting, deferred maintenance, and the replacement and disposal of existing fixtures.

### **City Hall Landscaping Upgrades**

As part of its water conservation efforts and in preparation for City Hall's 75th anniversary, the City completed a landscaping project in front of City Hall. Trees that were in poor health and/or crowding native trees out of sunlight and water were removed. New, California natives replaced the existing water-intensive trees to reduce the need for daily maintenance and to provide for greater environmental diversity and improved air quality. Approximately two-thirds of the existing turf was also removed and replaced with climate appropriate plants that complement that building. Low wattage LED lighting to accent the architectural features of the building and grounds was implemented as a visual element. A number of deferred maintenance projects were also addressed, including broken concrete water diversion strips, water main and sewer line maintenance, and the replacement of irrigation lines and valves.

### **Adams Square Gas Station Historic Designation**

On December 8, 2015, the Glendale City Council approved the official listing of the Adams Square Gas Station (formerly Richfield Oil Gas Station) on the Glendale Register of Historic Resources as property number 111. The Gas station was restored in November 2007 as the centerpiece of the 12,548-square-foot Adams Square Mini-Park. Its Streamline Moderne style, simple glass-and-metal office, and dual canopies is one of the few examples of early gas station architecture remaining in the City.

### **Park Facility Improvements**

The City of Glendale has invested in various park facility improvements over the last year to ensure safety, enhance the community, and improve the comfort for patrons. The Sparr Heights Community Center has been given a facelift with new carpeting throughout the building. Multiple tennis courts in Glendale were resurfaced for an improved tennis experience. The clubhouse building and bleachers at Stengel Field were demolished due to safety concerns, and temporary bleacher units were installed. At Brand Park, a structurally damaged restroom was demolished, 41 new wayfinding signs were installed throughout the park, and



the Brand Lateral Trail was realigned with the help of volunteers. In addition, construction began for a complete renovation of Palmer Park, which will include such features as an expanded ADA-compatible restroom building, enhanced picnic area, new wading pool, and walking path with outdoor fitness equipment. A master plan for the renovation of Fremont Park was completed with a new community building, artificial turf soccer field, splash pad, exercise equipment, and walking path for the community to look forward to. Among the most notable accomplishments is the completion of the Development Impact Fees (DIF) Strategic Plan for the expenditure of approximately \$16 million in DIF funds. The approved strategic plan includes various new amenities at existing parks, soccer/multi-purpose fields, and the addition of an active park in Central Glendale.

### **Recreation Programs**

The City of Glendale seeks to increase and improve recreation opportunities for residents on a regular basis. Recreation increases the quality of life to residents of Glendale and the surrounding communities by providing enrichment activities for all ages. In FY 2015-16, pickleball activities have increased at the Pacific Community Center. Pickleball was first added to the Center in 2014 with the lining of the basketball courts outdoors. Now, the center offers pickleball three times per week outdoors, one night per week inside the gymnasium, and has also added pickleball as part of the curriculum to the Kool Dayz Day Camp program for youth. In addition, hip/hop dance and kickboxing have been added as class opportunities to the center, and the Parent's Night Out evening childcare service was extended from Sparr Heights to include Pacific Community Center. The evening care encourages parents to visit local establishments in Glendale by providing a discount at various shopping park destinations in Glendale. The Sparr Heights Community Center has introduced Mahjong for participants to play weekly, and has increased rapidly to include multiple groups of regular players. The Glendale Sports Complex has also increased programming for older participants by adding a walking soccer program, aimed at seniors who want to continue playing soccer but are unable to run.

### **Partnering with Community Organizations**

In an effort to continue to offer expanded services with limited resources, the City partners with community agencies to offer programs and services to the community. Such is the collaboration with All for Health, Health for All, which utilizes the Pacific Health Clinic at Pacific Park at a reduced rate for children and adult-centered health services. The Pacific Health Clinic provided approximately 6,000 patient services to low income Glendale residents, including seniors and homeless persons during FY 2015-16 at free or very low cost.

### **Social Services**

The City of Glendale received a four-year Los Angeles County Elderly Nutrition Program grant, which provided seniors with over 40,000 congregate meals and 11,000 home delivered meals this past year. Furthermore, the Senior Services Unit distributed a three-day allowance of emergency meals to 100 unduplicated homebound seniors, which included meals with a one-year shelf life, water, and nutritional drinks to be used in case of a disaster or emergency. The Glendale Homeless Continuum of Care completed intake and assessment of 1,400 unduplicated clients, successfully placed 41% of clients into housing, and prevented homelessness for 100 households. They additionally conducted an annual homeless count and coordinated a Regional Winter Shelter Program, which served 546 unduplicated homeless persons.



# *Community Services & Facilities*

## **Looking Ahead...**

### **Civic Center ADA Accessibility Improvements**

In the coming years, Glendale will continue to upgrade City facilities to make them more accessible, attractive, and functional for the Glendale public and building occupants. In FY 2016-17, several interior improvements related to the Americans with Disabilities Act (ADA) will take place in City buildings including Glendale City Hall and the Perkins Building. Specifically, every public counter at the Perkins Building will be modified to provide improved accessibility. At City Hall, the sidewalk and walkways approaching the building will be upgraded to provide improved building access. In addition, the building interior doors will be replaced to be ADA compliant.

### **Beeline Maintenance Facility**

Construction on a new federally funded maintenance facility for the Glendale Beeline Transit System is expected to begin in FY 2016-17. This facility will consist of a maintenance garage and an administrative and operations building. The campus will also include a Compressed Natural Gas (CNG) fueling station, bus wash, and secure parking for the City's entire transit fleet. When completed, the new facility will represent a considerable upgrade over the current leased facility which provides neither the space nor the amenities needed for the current transit fleet size.

A design/build project delivery approach is being utilized for this endeavor. A construction management consultant has been selected and awarded the job, and a pre-qualification process for potential design/build contractors has been completed. The specifications and bidding documents for this project are nearly complete and the project is currently being prepared for the bidding process.

### **Central Library Renovation**

Work is continuing on the Central Library Renovation Project. Once completed, the Library will offer additional meeting rooms, improved access to technology, more seating, and improved wayfinding. The project also includes structural improvements, a new roof, HVAC and plumbing improvements, electrical improvements, and ADA compliance. The renovation will also feature a room dedicated to Man's Inhumanity to Man as well as a makerspace. The grand reopening is expected in early 2017.

### **Different Take on Libraries**

Library, Arts & Culture is collaborating with Economic Development to develop and implement non-traditional uses and hours of operation for libraries. These uses include the opportunity to partner with food and drink operators. This non-traditional amenity will bring in new users to the libraries and allow visitors the option to stay in the libraries for longer periods of time with food and beverage options near their workstations.

### **Citywide Park Upgrades**

In the upcoming year, as the City strives to continuously improve and upgrade its park facilities, it will complete renovations at Palmer Park, mechanical improvements at the Deukmejian Barn, a restroom building with an ADA walking path at Wilson Mini-Park, and shade structures at Maple Park and Maryland Park. It will also begin construction of Riverwalk Phase II, exterior improvements at the Civic Auditorium, and concession building renovations at the Glendale Sports Complex. Also scheduled for completion this coming year is the planning and design of the Deukmejian Barn Nature Center interior improvements, a phasing strategy for Fremont Park Master Plan, and mini-master plans for Central Park and Verdugo Park North.

Plans are also in motion to add outdoor lighting to the multi-use court at Pacific Park. The lighting will create a permanent residence for pickleball and create the opportunity for additional programming. In addition, plans at the Glendale Sports Complex include the installation of a batting cage, and a cooperative effort with St. Francis High School to replace the grass on one of the fields with artificial turf. The turf project will increase the amount of sports played on the field, and will provide an additional soccer field to Glendale. The City will also initiate the planning and design of soccer fields at Wilson Middle School and Columbus Elementary School in collaboration with the Glendale Unified School District.

Additional park improvement projects coming in the next year include ball field renovations at Scholl Canyon, Montrose Park, Pelanconi Park, Brand Park, Montrose Park, and Pacific Park. Other improvements include the complete conversion of turf areas



in the parks, where practical, drought-tolerant ground covers and plantings will help reduce water usage; the landscaping of Perkins Plaza at the Civic Center; the completion of the Integrated Pest Management Program; and the implementation of a centralized electronic irrigation control system to improve water use efficiency. The City will also begin irrigating the ornamental turf on north Brand with reclaimed water with the use of watering trucks to further reduce potable water consumption.

### **New Park Programs**

In an effort to continuously improve and offer new programs, the City has added valuable services. A new beginners skate camp will be offered at the Verdugo Skate Park, aimed at teaching new, young skaters the basic skills for safety and enjoyment, and improving the skills of those youth who desire to attend the advanced skate camp in the future. Throughout the City, all summer day camps will be invited to an end-of-summer pajama party movie night in Pacific Park. In addition to the expansion of various day camps, the One Glendale program will be expanded to include eight schools, doubling the capacity of students served each season.

### **Social Service Partnerships**

In the upcoming year, the City will provide Community Development Block Grant (CDBG) funds to six non-profit community agencies to expand and improve homeless, housing, senior, and youth services through the rehabilitation of community facilities that service lower-income persons. These agencies, including Ascencia, Catholic Charities, Homenetmen, and the Armenian Relief Society, together service over 3,000 lower-income residents a year with vital community services. Three projects involve CDBG funding for economically- and environmentally-beneficial solar panel projects on emergency and transitional housing buildings, and community youth centers.

Furthermore, the City will continue to seek new grant opportunities and partnerships to provide priority human services for lower-income residents, including increased mental health services, senior services, and emergency and permanent housing services. The City will also continue to work with non-profit community organizations to identify priority programs and staffing needs, such as case management services for the homeless and seniors, and actively pursue and secure additional federal, state, and local grants to leverage county and federal funds.



# INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of this multi-faceted community. Poorly maintained streets and critical sub-structures, unreliable utilities, lack of an effective mass transit system, and unnecessary traffic congestion only stifle positive growth. For this reason, a primary focus of Glendale's local government continues to be the upkeep of the City's infrastructure and mobility planning.

As one of the select cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, sustainable power, water, and wastewater services to its customers. The City has in-house technical staff who design and oversee the construction of capital improvement projects as well as field staff whose day-to-day efforts help to maintain the City's critical infrastructure. This organizational structure provides the City with the ability to maximize effectiveness and cost efficiency on large infrastructure projects while still being able to quickly respond to immediate maintenance needs as they emerge. As a result, the City's average Pavement Condition Index (PCI) was recently rated as 73.8 with 100 being the rating of a brand new street. 73.8 is considered "Very Good" and is much higher than the average of 60 for all California cities.

The City makes tremendous efforts to improve mobility, and to make Glendale's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. The City has formulated a Bicycle and Pedestrian Advisory Committee reflecting Glendale's diverse range of stakeholders to guide improvements to multi-modal policies, programs, and infrastructure. Staff has also been successful in obtaining grant funding to implement a range of progressive policies, programs, and infrastructure projects in the amount of approximately \$8.7 million dollars in FY 2014-2015 from Caltrans' Cycle 1 Active Transportation Program, Metro's Call for Project Grant Program, and the Proposition 84 Project Grant Program. The City is also implementing Phase II of the Glendale Bicycle Transportation Plan in order to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff has continued to coordinate with agencies outside of the City of Glendale to assure that the City's mobility infrastructure is coordinated with the larger regional system.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride, and the Larry Zarian Transportation Center. In addition, the City maintains public surface parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.

## *Infrastructure & Mobility* ACCOMPLISHMENTS

### **ADA Curb Ramp and Pavement Repair Program**

The Public Works Department recently completed the FY 14-15 ADA Curb Ramp and Pavement Repair Program project. This project consisted of the replacement of damaged concrete curbs, gutters, sidewalks, and driveway aprons; the upgrade of existing curb ramps; and the construction of new curb ramps in Glendale. The north central portion of Glendale was the project location for this phase of the program. Specifically, the project boundaries were north of the SR-134 freeway, south of the Verdugo Mountains, east of Brand Boulevard, and West of Geneva Avenue. The project also included improvement of an alley between Maryland Avenue and Louise Street in downtown Glendale, along with minor modifications to the intersection of Brand Boulevard at Colorado Street.



### **Central Park Paseo, Parking Lot 10 and Colorado Street Lane Addition Project**

In conjunction with the renovation of Glendale Central Library and the construction of the Museum of Neon Art (MONA), the Public Works Department recently completed the Central Park Paseo, Parking Lot 10, and the Colorado Street Lane Addition Project. The new Central Park Paseo provides an enhanced pedestrian walkway connecting Brand Boulevard and MONA with the remodeled Glendale Central Library and Central Park. The walkway features a hardwood planked surface, Pink Trumpet shade trees, and a terraced landscaping feature. The redesigned Parking Lot 10 features 90 degree parking stalls, a ramp-up at the paseo crossing to indicate the presence of a pedestrian crossing, and pervious pavement to capture rain water. Finally, a portion of Colorado Street between Brand Boulevard and Alley 58 was widened to provide adequate space for traffic exiting the alley and Parking Lot 10. Multiple utilities and street trees were relocated to accommodate the widening. As this neighborhood emerges as an arts and culture hub of the City, these infrastructure improvements will help accommodate the additional visitors that are expected.

### **Los Angeles Glendale Wastewater Reclamation Plant Pond Membrane Liner Project**

In early 2016, Glendale along with our partner the City of Los Angeles completed the Los Angeles Glendale Wastewater Reclamation Plant Pond Membrane Liner Project. This project involved the installation of a new liner for the dechlorination pond at this facility. The pond is the point where treated wastewater is naturally dechlorinated before it can be safely used as reclaimed water or released into the Los Angeles River. The new membrane liner prevents chlorinated water from escaping the system and potentially seeping into the local groundwater.

### **Pacific Avenue and Burchett Street Wastewater Capacity and Street Improvement Project**

The Public Works Engineering Division recently completed Phase I of a project to upsize approximately 2,900 linear feet of sewer mains on Pacific Avenue between Pioneer Drive and Burchett Street, and on Burchett Street between Pacific Avenue and Central Avenue. The pavement between Broadway and Glenoaks Boulevard was resurfaced and included the realignment of the intersection at Broadway and Pacific Avenue to improve pedestrian safety and traffic flow. Phase II of this project is underway and expected to be completed in September 2016. Bicycle sharrows will be added to this new street pavement, making it more accessible for cyclists.

### **Glenoaks Boulevard and Western Avenue Signal and Island Modifications**

Public Works recently completed the Glenoaks Boulevard and Western Avenue Signal and Island Modification project. The improvements have increased pedestrian visibility and enhance safety at this intersection. The project included replacement of the existing protected- permissive left-turn phasing for north and southbound traffic on Western Avenue with protected “only phasing”; modification of the existing landscaped median island on Glenoaks Boulevard to increase pedestrian storage capacity in the median and to encourage pedestrians to wait in the median for the “WALK” signal; and installation of high-visibility “zebra” crosswalks and “Turning Vehicles Yield to Pedestrians” signs for all four approaches.

### **South Glendale Community Plan / Citywide Transportation Model Update**

The City of Glendale has initiated the preparation of an Environmental Impact Report (EIR) for the South Glendale Community Plan (SGCP) and an update of the City's transportation model to facilitate the EIR through two grants and Community Development Department (CDD) budget savings. The SGCP is one of four community plans intended to guide growth in Glendale by coordinating general plan policy with neighborhood-level implementation. The City's transportation model is the means by which impacts from policies in the SGCP and future community plans will be measured. The model will incorporate non-motorized travel modes such as bicycling and walking, as well as incorporate current travel and land use assumptions adopted by the Southern California Association of Governments 2012 Regional Transportation Plan. A consultant team was selected to perform the work associated with the projects in summer 2014, and the SGCP and its associated EIR are anticipated for adoption in summer 2017.

### **Grandview Substation Upgrade Project**

The Grandview substation is being rebuilt to accommodate anticipated growth in the area. The substation currently serves more than 400 commercial and industrial customers and more than 1,000 homes; utility officials expect business expansion and overall electricity demand to increase in the near future. This 69 kilovolt (kV)/12kV substation has a higher installed capacity to provide reliable service through six 12kV feeders and 1,500 feet of underground substructures. This is one of the major upgrades toward modernization of the electric system while converting to higher distribution voltage for improved efficiency.

### **Grayson Power Plant “Repowering”**

GWP completed the Integrated Resource Plan to address the City's Grayson Power Plant, which started operations in 1941. The plant is experiencing an increasing frequency in unplanned and forced outages that threaten local reliability and prevent the generation of renewable energy from landfill gas from Scholl Canyon. GWP has one major interconnection through the Air Way Substation to import energy from remote generation. These imports rely on available transmission, but the transmission grid has contractual and physical limitations to bring in all the energy that is necessary to provide reliable service to Glendale. Additionally, GWP has outside generation sources that are planned for retirement or contract termination. GWP also completed the specifications for the request for proposals for the major equipment. The proposals were received and staff started the evaluation of the equipment to recommend the best configuration for the proposed repowering project.



## **Vault Replacement Program**

GWP's electric distribution system is comprised of overhead and underground systems. The underground system has several vaults that need to be upgraded or repaired. Replacing an electrical vault using traditional methods requires street closure for several weeks and costs about \$450,000 in labor, materials, and equipment. GWP implemented a substantially less expensive and faster method to resolve this issue by using a state-of-the-art method using composite materials. In this method, a new vault is built in position within the old vault that meets the structural requirements for the vaults. No excavation is needed for this work, eliminating the total closure of the street, and mitigates the impact on traffic and inconvenience in the neighborhood. This method is one-third of the cost and time to replace an electrical vault using the traditional method. GWP completed two vaults in this fiscal year.

## **Kenneth & Ben Lomond Main Replacement Projects**

The Kenneth Avenue and Ben Lomond Drive main replacement projects replaced 11,340 feet (more than 2 miles) of water mains that were corroded and at the end of their useful lives. By prudently investing the water bond funds in projects like this, GWP is able to replace infrastructure that was installed when the surrounding neighborhood was built. This project maintains GWP's current levels of service by replacing the mains before they fail, and maintains public safety by replacing and adding fire hydrants. Replacing the corroded mains with new larger mains that require less energy for moving the water through them also reduces energy use.

## **Pedestrian Safety Improvements**

After garnering input and support from the Glendale community, the Public Works Department installed the following pedestrian safety measures through the City of Glendale:

- **High Visibility Crosswalks:** The City is expanding its high visibility crosswalk policy to include all controlled and uncontrolled crosswalks in the downtown area. High visibility crosswalks also known as “zebra” crosswalks increase the contrast between the crosswalk markings and the pavement in the background, thereby improving visibility.
- **Lengthen Signal Timing for Pedestrian Flashing “DON’T WALK” Phase:** The City has revised its standard for calculating the signal timing for pedestrian flashing “DON’T WALK” phase by using a slower walking speed of 3.5 feet per second to comply with the latest California Manual on Uniform Traffic Control Devices requirements. This revision results in providing longer flashing “DON’T WALK” timing for pedestrians to clear the crosswalks at signalized intersections.
- **Leading Pedestrian WALK Signal Interval:** The City has implemented leading “WALK” signal interval at a few signalized intersections in the City. Leading pedestrian intervals are a traffic signalization strategy that assigns pedestrians an exclusive 3 to 5 second “WALK” signal to begin crossing the street before vehicles receive a green signal. Studies have shown that by giving pedestrians a head start, right-turning drivers are more likely to yield to pedestrians in the crosswalks.
- **Pedestrian-Activated Rapid Flashing Beacon:** The City has recently completed the installations of pedestrian-activated rapid flashing beacons at a number of locations in the City and is currently designing more installations. These flashing yellow beacons are intended to increase drivers’ awareness of the presence of pedestrians in the crosswalks.
- **Advanced Yield Marking with “Stop Here For Pedestrians” Sign:** Advanced yield markings and “Stop Here for Pedestrians” signs have been installed at most uncontrolled crosswalks in the City and is a design standard for any future projects. Advanced yield markings consist of a series of white triangles in the pavement that are placed 20 to 50 feet ahead of uncontrolled crosswalks. They encourage drivers to stop back far enough of a crosswalk so a pedestrian can see if a second vehicle in the adjacent lane is not stopping and be able to take evasive action to avoid being hit. The “Stop Here For Pedestrians” signs further alert drivers where to stop for pedestrians.
- **Bulb-outs/Curb Extension:** Bulb-outs, also known as curb extensions, have been incorporated into the current street design criteria at locations where appropriate. Bulb-outs extend the sidewalk or curb line into the parking lane, which reduces the effective street widths. They significantly improve pedestrian crossings by reducing the pedestrian crossing distance, visually and physically narrowing the roadway, and improving the ability of pedestrians and motorists to see each other.
- **Radar Speed Sign:** Radar speed display signs have been deployed at various locations in the City on a temporary basis to discourage speeding especially at areas with high pedestrian activities. These devices measure and display the approaching speed of vehicles passing by. They are effective in reducing traveling speeds by making drivers aware of how fast they are moving relative to the speed limit, and induces them to adjust their speed accordingly.
- **“Turning Vehicles Yield to Pedestrian” Sign:** These recently-approved signs have been installed at various locations in the downtown area. The “Turning Vehicles Yield to Pedestrian” signs are used to remind drivers who are making a turn to yield to pedestrians at the intersection.

# *Infrastructure & Mobility*

## **Looking Ahead...**

### **ADA Curb Ramp and Pavement Repair**

In the coming year, the City will continue to make its ongoing commitment to accessibility with the FY 2016-17 ADA Curb Ramp and Pavement Repair Program. This work will provide additional sidewalk repairs and accessible ramps in Maintenance District 7 and La Crescenta area, and new bus stops on Chevy Chase Drive.

### **Chevy Chase Sewer Diversion Project**

The construction of the Chevy Chase Sewer Diversion Project is currently underway and expected to be completed in 2018. The project involves the installation of approximately 4,300 linear feet of sewer main. The project was delayed during FY 2015-16 due to major unforeseen site conditions including boulders and cobbles in the tunneling zone; however, after negotiations with the contractor and an additional City investment, work is proceeding on the project. This sewer project will save the city approximately \$1 million per year in treatment and conveyance fees paid to the City of Los Angeles.

### **SR 134 Intersection Improvements**

The SR 134 Glendale Intersection and Monterey Road Improvements Project is underway and expected to be completed in November 2016. The project includes the pavement resurfacing on Monterey Road between Geneva Avenue and Verdugo Road, Geneva Avenue between SR 134 Freeway and Verdugo Wash, and Glendale Avenue between Monterey Road and 150 feet south of the eastbound SR 134 off ramp. The project also includes, Traffic signal modifications at the intersections of Glendale Avenue and Monterey Road, and Glendale / SR 134 eastbound ramps and construction of a large bioswale at Monterey Road and Coronado Drive designed to remove silt and pollution from pavement surface runoff water.

### **Railroad Crossing Quiet Zone**

The establishment of a partial quiet zone eliminates the need for train horns as trains approach the roadway crossings. In order to qualify for a quiet zone, a number of safety improvements have been identified by a diagnostic team consisting of representatives from the City of Glendale, Southern California Regional Rail Authority (Metrolink), California Public Utility Commission, and other users of the railroad facilities. The City will issue a Notice of Intent to Federal Railroad Administration to establish a quiet zone once the improvements have been completed by Metrolink.

### **Street Name Sign Replacements**

The existing internally-illuminated street name signs that are attached to the traffic signal mast arms across the City are mostly faded and illegible due to long exposure under the sun over the years. As part of our ongoing efforts to upkeep the infrastructure in the Glendale Downtown area and to meet our sustainability goals, the Public Works Department will be replacing the existing fluorescent internally illuminated street name signs in the downtown area with energy-efficient LED signs.

### **Traffic Signal Battery Backups**

Power failure has always been a major concern for traffic signal operations. Signal outages due to power failure cause traffic congestion, especially during peak periods along major arterials. Battery Backup Systems (BBS) are designed to provide temporary power to the traffic signal in the event of a power loss. The ongoing implementation of this project will keep the signal operating for two to four hours following a power outage, thus providing time for repair, services and traffic control personnel to respond. The City currently has 41 BBS units at signalized intersections and the new project will add 39 new systems.

### **Pedestrian Safety**

The Community Development Department has started work on the grant-funded Citywide Pedestrian Plan, Citywide Safety Education Initiative, and Citywide Safe Routes to School projects. This series of closely-related projects establishes pedestrian safety and mobility as the City's highest priority for residents and visitors of all ages. Developing and implementing these critical plans, programs, and improvements is slated to be completed in FY 2016-17.

# ARTS & CULTURE

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community but is as important for those who work, visit, play, and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the Glendale Central Library demonstrate a long term public commitment to arts and cultural activities. There is also a network of programs encouraging the arts and culture to flourish in Glendale. For example, community programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embraced the arts over the years and become a part of the community's cultural heritage.

Through arts programming and cultural events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The city is committed to providing quality and accessible arts experiences for the entire community and promoting the education and participation in the arts by creating an arts-friendly and arts-aware environment.

## *Arts & Culture*

# ACCOMPLISHMENTS

### **Brand Library & Art Center and Other Library Locations**

Since its reopening in March 2014, the Brand Library & Art Center has provided exceptional cultural programming to an ever widening audience, as well as access to an unparalleled collection of art and music materials that help the creative people in our community in their professional and personal artistic pursuits.

Fiscal year 2015-16 was another stellar year during which Brand Library staff presented seventy-five free events, including the Music Series, Dance Series, BookSmARTS, REEL ART, family events, and the Plaza Series (in partnership with the Arts & Culture Commission and the Brand Associates). The Music Series, sponsored by the Brand Associates, continues its tradition of bringing the highest caliber musicians to Glendale performing in front of appreciative full houses. The Plaza Series has become a fixture of the summertime scene in Northwest Glendale, with 150 or more visitors coming every Friday night in July, August, and September to hear an eclectic program of concerts featuring everything from Latin jazz to West African rhythms. A new program called the Book to Art Club was successfully launched in 2015 with the support of the Library's Seiden Grant program. Book to Art is a program for adults that combines reading and literature with an art project—a twist on the traditional book club model which gives people a chance to express their creativity and be part of a community of like-minded individuals.

The audience for the family focused programming launched in 2014 has grown exponentially and the hands-on Music Animated and Make It! programs have allowed Brand Library to serve a new clientele. Their collection of picture and board books on art and music topics continues to grow—over 250 titles—and entralls the youngest visitors.

This past fiscal year Brand Library collaborated on programs with more than 15 groups and organizations, raising an awareness about Brand Library and all that it offers among the members of other arts organizations. Partners included the Southern California Society of Architectural Historians, The Los Angeles Preservation Network, The Glendale Historical Society, and Yarnbombing Los Angeles, an arts collective whose work was the subject of a Brand Library Art Galleries Exhibition.

Another exciting happening in was the Los Angeles Metro's featuring of Glendale and the iconic Brand Library in its "Through the Eyes of Artists" program. Posters and placards featuring the artist Edith Waddell's beautiful interpretation of the Brand Library building and the spirit of Glendale was installed on busses and trains throughout the region, including the Beeline.

In the spring of 2016, the Brand Library Art Galleries presented a landmark exhibition in partnership with the Armenian American Museum. The exhibition "Armenia: An Open Wound" travelled from the Museo Memoria y Tolerancia in Mexico City for its United States premier in Glendale, where thousands of visitors had the opportunity to be enriched and educated. A full slate of programs, including film screenings, talks, and concerts explored topics like the refugee crisis, Armenian and Mexican culture, the role of museums in preserving cultural heritage, and the role public art plays in commemorating past atrocities. The Library was thrilled to have 750 students from more than 20 area elementary, middle and high schools tour the exhibition with the outstanding docents provided by the Armenian American Museum. Other exhibitions, like "thread / bare," featured exceptional artists from across Southern California. The Brand Associates organized and sponsored the 43rd "Works on Paper" juried exhibition, which for over forty years has brought the work of hundreds of artists from around the country to a local audience. Kent Twitchell, Brand 43's prestigious juror, is a nationally-renowned muralist, whose iconic monumental works can be seen throughout Los Angeles.

Though Brand Library & Art Center is a cornerstone of the arts in our community, it is not the only Library, Arts & Culture location that champions the arts through free programs and rewarding activities for families and teens. Visit any Glendale Library, Arts & Culture library location, or the Children's Room at the Central Library, and you will see art created by the people who use and visit their local libraries. The beautiful mural at the Montrose branch library that was created by students from Daily High School and featured in the Glendale News Press is an excellent example of the efforts library staff make to bring arts and culture to their libraries and communities.

### **Museum of Neon Art (MONA)**

MONA held the grand opening of its new facility in Glendale which was partially funded by the former Redevelopment Agency. MONA is the newest downtown destination across from the Americana at Brand, which further anchors the City's downtown civic block with the Glendale Central Library, Central Park, and Adult Recreation Center. MONA was founded in 1981 as a non-profit cultural and educational organization. In addition to its permanent collection of 80 vintage signs and contemporary art works in electric and kinetic media and photography that documents neon, MONA incorporates the history and science behind the phenomenon of the luminous tube in Los Angeles. MONA's new permanent home in Glendale will allow the museum to reassemble its collection, including the larger-scale neon signs, and continue to expand their art collection and community focused programs.

### **Arts and Culture Commission**

Since the adoption of the Arts & Cultural Plan, the Library, Arts & Culture Department and the Arts & Culture Commission (ACC) developed a work plan that defines the city's investment in the arts for a two-year period. Focusing on the goals of raising visibility of arts and culture in Glendale and using arts and culture to encourage community participation and neighborhood beautification, the Library, Arts, & Culture Department implemented a series of programs to encourage visitor attraction and economic development.

The ACC joined the Downtown Glendale Association and the Los Angeles County Arts Commission to provide seed funding for Glendale Arts to produce a signature event in the Downtown. Conceived as Glendale Open Arts and Music Festival, the event will bring an all-day line up of art and artist workshops, music, and food to the Central Park on September 17, 2016. The ACC also approved a Citywide Glendale Open Studios Tour which will invite the public to visit and view artist spaces in a two-day event October 15-16, 2016. Another program implemented by the ACC was the third annual Plaza Series, which features a variety of free music, cultural, and performing arts on the plaza of Brand Library & Art Center on Friday nights through the summer.

### **Beyond the Box**

The ACC partnered with Glendale's Community Development and Public Works Departments to continue a program of utility box murals in Glendale. The program has brought together amateur and professional artists, along with community volunteers, to paint murals in Downtown Glendale, Adams Hill, and Montrose areas, Kenneth Village, Sparr Heights, South Glendale Avenue, and Colorado Boulevard. New installations will continue twice annually, with the most recent artwork to be installed October 15-16 to coincide with the Glendale Open Studios Tour.



## **Temporary Art Installations**

Two temporary art projects were slated for the fall of 2016: First, the *GlendaleX=(Tech+Art)* program which is a part of the city-wide Tech Week. This program brings artists who deliver art through technology to show video of their projects at Brand Library and Art Center. The second Temporary Art Installations will be a series of experiential art and performances for the *Maryland Street Promenade* project—a pilot project to close a portion of Maryland Avenue for the purpose of creating a pedestrian entertainment amenity.

The Library, Arts & Culture Department continued to assist Community Services & Parks in curating and installing art in the Adams Square Mini Park Gas Station.

## **PopUp Arts: AHA!**

The AHA! program will be the Citywide popup arts initiative. It seeks to provide art in unexpected ways and in unexpected city-owned locations throughout the City. AHA! will be a testament to technological innovation ingenuity in arts engagement for the resident and visiting publics. Planning for AHA! began in summer of 2016 with anticipated installations beginning during the 2016 holiday season.

## **Public Art Master Plan**

The ACC contracted with a consultant to produce its first Public Art Master Plan (PAMP). Once completed, the PAMP will provide guidance for public art projects and spending throughout the City. Planning is expected to begin in the fall of 2016.

## **Holiday and Commemorative Celebrations**

Community Services & Parks brought the community together to celebrate Easter by hosting Spring Eggstravaganza in late March. Children gathered in the morning at Pacific Community Center to take a picture with the Easter Bunny, participate in an Easter Egg Hunt, and enjoy carnival games, arts & crafts, and a climbing wall. The celebration continued that afternoon with the 15th Annual Cesar Chavez Commemorative Event, with live performances, free tacos and more activities for children. In December, people of all ages attended the Holiday Tree Lighting Ceremony, featuring the lighting of the City Hall tree, musical entertainment, complimentary hot cocoa and coffee, and a special visit from Santa Claus as “snow” fell from above.

## **Glendale Cruise Night**

Community Services & Parks successfully organized the 22nd annual Cruise Night event, one of Southern California's largest car shows, which took place on August 29, 2016. Approximately 400 pre-1980 cars were on display, with live entertainment from Jumping Jack Flash-Tribute to The Stones, Smooth...Sounds of Santana, and The Chantays. The event culminated with a spectacular fireworks show. For the third year in a row, this free event was fully funded by corporate and community sponsorships.

## **Summer Concerts in the Park**

Summer Concerts in the Park, a popular summertime family program organized by the Community Services & Parks Department, came back in the summer of 2015 and attracted over 600 people. Couples and families packed their picnic baskets and dancing shoes, and came out to Verdugo Park on Wednesdays in July and August to enjoy free concerts by the Verdugo Swing Society (Swing/Big Band), Charangoa (Cuban Salsa), The Blue Links Band (Blues), The Skinny Little Twits (80s), Cold Ducks (R&B and Dance), and The Hodads (50s and 60s).

## **Movies and Shakespeare in the Park**

The City of Glendale partnered with Street Food Cinema again to bring outdoor movies to various parks. This event consists of an outdoor picnic that evolves into a live music performance and ends with an outdoor movie, with lots of fun in between. Hundreds of people come out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars. Additionally, Community Services and Parks sponsored a free Shakespeare in the Park production of “Love's Labour's Lost,” presented by the Dean Productions Theatre Company, which brought hundreds of people to Brand Park six evenings in November.

## **Glendale's 2016 Rose Float**

The City of Glendale participated in the Pasadena Tournament of Roses Parade on New Year's Day with its 101st float entry in the Rose Parade entitled, “Getting There is Half the Fun.” The float depicted Glendale's historical transportation building in the background, various modes of transportation, and Glendale landmarks, such as the Alex Theatre and Brand Library, in the arches of a bridge structure. Glendale's city bird, the peacock, with the swirls of the City's logo incorporated on its tail, proudly lead the way on the float, just as Glendale is a leader in historic preservation, arts and culture, and is becoming a destination place for fun and adventure.

## **Enlivening Maryland Avenue**

Maryland Avenue is located in the heart of the Downtown's Art & Entertainment District. Its beautiful brick corridor connects the Central Library to the Alex Theatre and is lined with small storefronts, two City-owned parking structures, residential living, and larger commercial uses. In an effort to enrich the area and infuse it with culture, the Economic Development Division and Library, Arts & Culture Department collaborated to bring in new art installations to the vacant storefronts. The two departments will also be coordinating programming within the boundaries of a proposed and partial closure of Maryland Avenue for the coming year.

## Looking Ahead...

### **Brand Library & Arts Center Programming**

Brand Library & Art Center will continue to broaden its audience and build its reputation as a destination for the arts in Southern California. High quality free programs will serve its devoted audiences as well as introduce this unique resource to first time visitors. Staff will innovate and experiment with new programming ideas, and seek community partnerships to bring programs to fruition. The Library's Seiden Grand program will fund "In the Bag," a new program that responds to the DIY movement and people's desire to experience hands-on creative opportunities. In the Bag will check-out kits with everything one would need to learn to play the guitar, or to knit, or draw, among other pursuits.

Brand will continue to develop its social media strategies to enhance connectivity with people, institutions and partners. Instagram was launched in 2015 and in fiscal year 2016-17 they will experiment with Brand Library on Meet Up.

Librarians will continue to meet the needs of a diverse community of users by being on the cutting edge of trends in the fields of music and art, developing Brand Library's outstanding collection of digital and physical format materials.

The hiring of an Exhibitions Supervisor in 2015 will bring exceptional exhibitions that will draw large crowds and increase the visibility of Brand Library Art Galleries in the Southern California visual arts scene. A large, young, and artistic audience is expected in conjunction with a 2016 exhibition that will be curated by Thinkspace gallerist Andrew Hosner, who is known as a champion of the New Contemporary Art Movement and for his work on exhibitions like Art in the Streets (MOCA), Beyond Eden (LAMAG at Barnsdall Park), and Vitality and Verve, currently at the Long Beach Museum of Art.

### **Glendale Central Library Renovation**

Finally, the Glendale Central Library renovation is expected to be completed in early 2017. The project will continue to be phased with modified hours so the Central Library can remain open for business. Library Connection @ Adams Square and the Casa Verdugo Branch continue to have expanded hours to accommodate the lost hours at Central. The renovation is designed to redefine the library's role within the civic campus by providing new access points and a stronger relationship to the Adult Recreation Center, Central Park, and Downtown Glendale. Additionally, the project will include a room dedicated to the impact of genocide and the resilience of the human spirit, as well as a Maker Space to foster collaborative and creative opportunities. We look forward to a grand re-opening in early 2017 to highlight all of these wonderful changes, upgrades, and improvements to the treasure that is Central Library.



# SUSTAINABILITY

For many years, the City of Glendale has aggressively pursued sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovation to foster and promote sustainability and is among the first public agencies to successfully implement certain improvements such as the use of recycled water, landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally friendly policies involving sustainable building design, construction, operations, and facilitation, as well as the implementation of green building standards. Through the integration of sustainable building methods and materials and the implementation of advanced technologies such as digital meters, Glendale has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

The City has met the State of California's Renewable Portfolio Standards (RPS) first compliance period ending in calendar year 2013, which required an average of 20% of the electric energy provided to Glendale customers to be generated by renewable resources. Glendale will continue to meet its 2014 and 2015 goals for 20% renewable resources and the target of 25% for 2016 to meet the second compliance period obligations ending in calendar year 2016. Glendale will be meeting the RPS requirements in the most cost-effective manner possible in order to minimize impacts on ratepayers.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.

## *Sustainability* ACCOMPLISHMENTS

### **Public Recycling Containers**

The City of Glendale installed over 60 new public trash and recycling containers at heavily trafficked areas. Thirty-one new recycling containers were installed along Honolulu Avenue in Montrose where none existed previously. Department of Conservation Competitive grant funds will reimburse the City for approximately 75% of the cost of the new containers. The new containers are made of recycled plastic lumber. In addition, one new pair of trash and recycling containers can be seen at City Hall.

Fourteen blue four-sided recycling containers were also placed at popular public locations throughout the City. Five containers were installed at Pacific Park, two at Brand Park, and four at various commercial areas such as on Glendale Avenue and several side streets in Montrose.

### **Mattress Recycling**

The Integrated Waste Management Division started recycling mattresses collected through our bulky item collection program. The mattresses are recycled through the statewide Mattress Recycling Council Program. The program began in March 2016 and the City has collected 545 mattresses weighing 17.7 tons to date. The division plans to expand this program by having periodic mattress recycling collection events where the community can drop off their old mattresses at a City location for recycling.

## **Appliance Recycling**

In November 2015, the Integrated Waste Management Division began collecting abandoned appliances which contain mercury in their electronic controls. This includes appliances with some form of thermostat such as water heaters, ovens, refrigerators and air conditioners. The appliances are delivered to a local recycling company certified to remove the mercury component before recycling. Forty-six tons of appliances were collected and transported to our recycler during an eight month period.

## **Zero Waste**

It is the City's goal to achieve 75% waste diversion by the year 2020, and 90% diversion by 2030. This percentage refers to the amount of the waste stream diverted from local landfills. Due to innovative programs such as the Construction and Demolition Debris Ordinance, residential and commercial composting, and organics recycling, the City is currently experiencing a diversion rate of 57%. The City intends to increase this rate to meet these upcoming lofty goals through many new ambitious projects and programs.

## **Pavement Recycling**

In recent years, the Public Works Department has performed numerous street resurfacing projects using the Cold In-Place Recycling (CIR) method. CIR consists of rehabilitating the pavement using the existing asphalt pavement to produce the reclaimed asphalt pavement (RAP) in-situ. RAP is obtained by cold milling and crushing the existing pavement to a specific aggregate size, which is mixed with rejuvenating asphalt emulsion. This process is performed in a single-pass "train" of equipment, and then laid directly down onto the road surface as base pavement. In addition to the environmental benefits of reusing street pavement, these projects have resulted in cost savings, construction time reduction, and truck traffic elimination.

In FY 2015-16, the Public Works, Engineering Division used 1812 tons of asphalt rubber hot mix for projects featuring new asphalt pavement, which consisted of approximately 4,100 recycled used tires that otherwise would be buried in landfills.

## **Scholl Canyon Landfill Gas**

GWP has been utilizing the City's landfill gas as a renewable source of energy for over 20 years. This has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

## **Energy Efficiency & Conservation Programs**

Since 1999, GWP has been a leader in the development and implementation of energy efficiency programs for our customers, and our programs have consistently ranked among the best in the state in terms of annual demand and energy savings produced. These savings are to the benefit of individual customers, the utility, and the Glendale community. In compliance with AB 2021, GWP proposed and the City adopted a minimum annual energy efficiency goal of 1% of retail sales in 2007 and renewed this goal in 2013. This 1% goal is converted to a ten year projection of annual energy savings and updated with the CEC every three years. GWP is required to report annual results to the California Energy Commission. With the exception of FY 06-07, GWP has exceeded its energy savings goal each year. Through FY 2014-15, GWP has averaged 13.3 Gigawatt hours per year in customer energy savings. At \$0.15 per kWh, this translates into total average annual bill reductions for participating customers of \$2.0 million each year, and an estimated \$7.7 million in bill savings over the estimated average 3.9 year life of the installations.

## **GWP Water Sustainability**

Glendale met the state's mandated water conservation standards in 2015-16 by saving over 2.1 billion gallons of water compared to 2013. These savings helped meet the state's immediate shortage and will help maintain supplies over the next few years. Gaining acceptance of a new, more natural appearance of landscaping is an ongoing process that received a boost during the drought and will lead to continued water savings and sustainability in the future.

## **Recycled Water System Extension**

GWP was successful in obtaining a Proposition 84 Grant for extending the recycled water system to the Hoover, Keppel, and Toll schools. Using recycled water for irrigation at these schools will save 55 acre-feet of water per year, which is equivalent to 18 million gallons of imported drinking water being offset by local recycled water.

## **Scholl Canyon Landfill Gas**

GWP completed its long-term integrated resource plan, which identifies the requirements for GWP to meet reliability and sustainability goals, with the recommendation of upgrading the Grayson Power plant to meet existing power needs. Now accepting requests for proposals, GWP will encourage more utilization of the Scholl Canyon landfill gas.



# *Sustainability*

## **Looking Ahead...**

Despite tight budgetary constraints, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. Glendale has succeeded in achieving significant, innovative accomplishments in sustainability through cautious implementation of sustainability actions, policies, and principals. Glendale is committed to sustainability goals such as Zero Waste, a 33% renewable portfolio and greener urban design standards. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on taxpayers, ratepayers, or residents.

### **Multi-family Recycling Pilot Program**

In the coming year, the Public Works Integrated Waste Management Division will begin a special educational, multi-family outreach pilot program designed to increase recycling by residents that live in multi-family units. A consultant has been retained to create and deliver reusable in-unit tote bags designed for carrying recyclables from apartment units to outdoor recycling bins. Detailed outreach material on a wide variety of related recycling topics will be distributed with the tote.

### **Commercial Organic Food Waste Collection Program**

The City recently began a pilot program to provide for the collection of organics waste, which under this program is primarily food waste from commercial customers that generate eight or more cubic yards of organics per week, as required by Assembly Bill 1826. This material is delivered to a facility that accepts and recycles organics to divert them from the landfill. In FY 2016-17, we expect to expand this program to some of the City's largest commercial organics waste producers.

### **Green Vehicle Fleet**

In furthering our Green Fleet goals, the Public Works Integrated Waste Management Division will soon retire its last three diesel fuel refuse trucks and replace them with cleaner compressed natural gas (CNG) trucks. One side-loading refuse truck, one rear-loading refuse truck, and one roll-off truck will be acquired, bringing the Integrated Waste fleet's total to 49 CNG trucks.

### **California Green Building Code**

The Public Works Integrated Waste Management Division is working in conjunction with the Community Development Building & Safety Division to adopt the new California Green Building Code as it relates to the requirements for the recycling of Construction & Demolition (C&D) material. Staff will be preparing a new draft Municipal Code section relating to C&D to ensure consistency between Glendale's local ordinance and the state code, and to define the processes and penalties for non-compliance. A comprehensive C&D recycling program diverts this material from taking up scarce landfill space.

### **Green Streets Demonstration Project**

After competing with over 184 jurisdictions for funding, the City was awarded \$997,900 in Proposition 84 Urban Greening Project Grant funds from the State of California Strategic Growth Council. This Green Streets Demonstration Project, slated to commence in the next few months, is located on Harvard Street between Brand Boulevard and Glendale Avenue, and on Louise Street between Maple Street and Wilson Avenue. Funds will provide for the installation of curb extensions, bioswales, mid-block high visibility crossings with rectangular rapid flashing beacons, sharrows, parkway trees, and additional drought tolerant landscaping within the project area. Bioswales allow for the capture and filter of storm water into local aquifers and are also being installed as part of the SR 134/Glendale Avenue Interchange Modification and Monterey Road Improvements Project. Construction is expected to start in summer 2016 with project completion anticipated for winter 2017.

### **Resource Recovery and Energy Conversion**

The City Council recently approved an exclusive negotiating agreement with a joint venture contractor for the development of an Integrated Resource Recovery and Energy Conversion Facility. This could potentially lead to the construction of an anaerobic digestion facility in Glendale that would transform a large portion of the City's waste stream into energy for GWP. This would significantly reduce the amount of trash entering the Scholl Canyon Landfill and is a significant step toward achieving the City's zero waste goals.

### **Citywide Pedestrian Plan and Safety Education Initiatives**

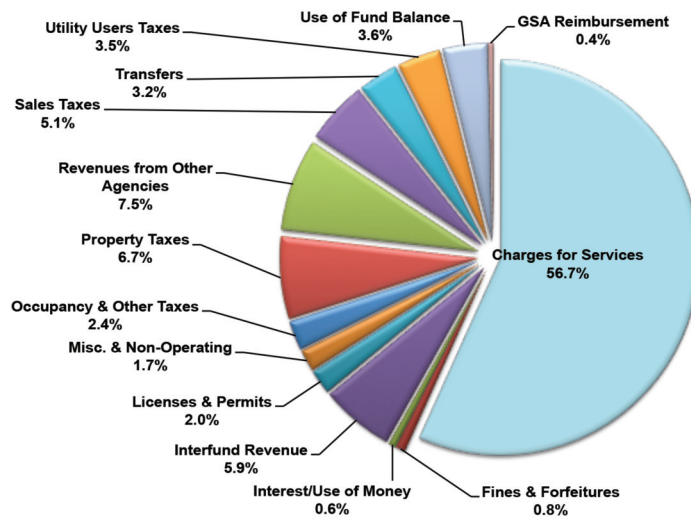
The Citywide Pedestrian Plan and Citywide Safety Education Initiatives are slated to be completed in FY 2016-17. Both efforts promote walking and bicycling in Glendale, modes of transportation that produce zero air pollution emissions.

# Financial Summary

## Where The Money Comes From

Total Resources 2016 / 2017 = \$819,533,134

### Where The Money Comes From...



Resources	Amount	Percent
Charges for Services	\$ 464,989,402	56.7%
Fines & Forfeitures	6,400,000	0.8%
GSA Reimbursement	3,000,000	0.4%
Interest/Use of Money	4,730,295	0.6%
Interfund Revenue	48,674,797	5.9%
Licenses & Permits	16,242,231	2.0%
Miscellaneous & Non-Operating	14,059,897	1.7%
Occupancy & Other Taxes	19,339,000	2.4%
Property Taxes	54,592,500	6.7%
Revenues from Other Agencies	61,758,800	7.5%
Sales Taxes	41,478,188	5.1%
Transfers	26,373,557	3.2%
Use of Fund Balance	29,149,467	3.6%
Utility Users Taxes	28,745,000	3.5%
<b>Total:</b>	<b>\$ 819,533,134</b>	<b>100.0%</b>

### DEFINITIONS

**Charges for Services** - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.

**Interfund Revenue** - Payments from one City fund to another for supporting programs and services.

**Revenue from Other Agencies** - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.

**Misc. & Non-Operating Revenue** - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.

**Use of Money & Property** - Interest earned from treasury investments.

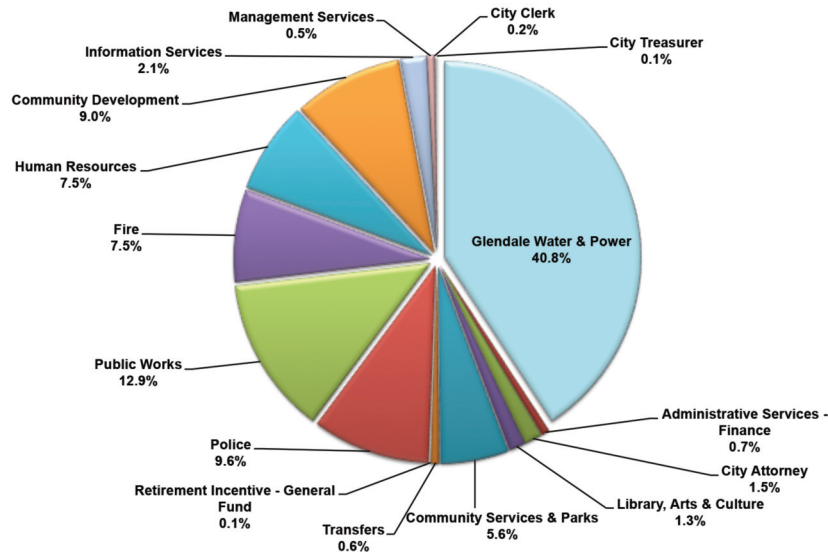
**Other Taxes** - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.

# Financial Summary

## Where The Money Goes

Total Appropriations 2016 / 2017 = \$819,533,134

### ...Where The Money Goes



Appropriations	Amount	Percent
Administrative Services - Finance	\$ 5,341,567	0.7%
City Attorney	12,180,861	1.5%
City Clerk	1,349,630	0.2%
City Treasurer	742,164	0.1%
Community Development	73,598,087	9.0%
Community Services & Parks	45,730,596	5.6%
Fire	61,302,902	7.5%
Glendale Water & Power	334,147,805	40.8%
Human Resources	61,268,324	7.5%
Information Services	17,463,324	2.1%
Library, Arts & Culture	10,979,909	1.3%
Management Services	4,392,282	0.5%
Police	78,998,760	9.6%
Public Works	106,072,085	12.9%
Retirement Incentive - General Fund	897,511	0.1%
Transfers	5,067,327	0.6%
<b>Total:</b>	<b>\$ 819,533,134</b>	<b>100.0%</b>

# Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City’s long range planning efforts. As a result of the many community meetings and the City Council’s participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City’s budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council’s priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City’s many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate “outputs,” actual “outcomes” are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City’s Key Performance Indicators primarily focus on providing “outputs” which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City’s Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City’s progress in achieving the organizational priorities set by the City Council and our residents.



# ADMINISTRATIVE SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*				Primary	Secondary
<b>Financial Operations</b>									
1 Total Citywide personnel cost	\$56,606,642	\$56,756,719	\$55,458,850	\$55,555,910	\$224,378,121	\$217,712,150	\$216,208,153	FR	-
2 Citywide personnel cost to total operating cost	37.2%	37.7%	36.8%	36.4%	37.0%	35.4%	34.0%	FR	-
3 Departmental personnel cost to total operating cost									
Administrative Services - General Fund									
City Attorney - General Fund	75%	75%	76%	71%	74%	72%	70%	FR	-
City Attorney - All Funds	95%	94%	93%	94%	94%	93%	92%	FR	-
City Clerk - General Fund	28%	23%	55%	24%	33%	49%	48%	FR	-
City Treasurer - General Fund	74%	78%	79%	73%	76%	46%	73%	FR	-
Community Services & Parks - General Fund	87%	89%	88%	88%	88%	87%	85%	FR	-
Community Services & Parks - All Funds	62%	61%	62%	61%	62%	63%	62%	FR	-
Community Development - General Fund	60%	56%	57%	53%	57%	57%	55%	FR	-
Community Development - All Funds	93%	92%	90%	88%	91%	87%	93%	FR	-
Fire - General Fund	25%	26%	27%	18%	24%	24%	24%	FR	-
Fire - All Funds	88%	88%	88%	87%	88%	88%	88%	FR	-
Glendale Water & Power - All Funds	85%	85%	83%	83%	84%	84%	83%	FR	-
Human Resources - General Fund	16%	17%	16%	18%	17%	15%	14%	FR	-
Human Resources - All Funds	63%	66%	70%	69%	67%	62%	61%	FR	-
Information Services - All Funds	4%	5%	5%	5%	5%	4%	5%	FR	-
Library, Arts & Culture - General Fund	36%	34%	27%	40%	34%	34%	42%	FR	-
Library, Arts & Culture - All Funds	69%	69%	67%	60%	66%	69%	71%	FR	-
Management Services - General Fund	67%	68%	65%	56%	64%	67%	70%	FR	-
Management Services - All Funds	75%	76%	72%	69%	73%	77%	80%	FR	-
Police Department - General Fund	85%	84%	84%	85%	85%	86%	85%	FR	-
Police Department - All Funds	83%	84%	82%	73%	81%	79%	80%	FR	-
Public Works - General Fund	40%	50%	48%	51%	47%	48%	51%	FR	-
Public Works - All Funds	38%	36%	35%	39%	37%	32%	33%	FR	-
# of reports prepared and published by Finance	82	89	80	62	313	278	241	IEC	-
Citywide average operating cost per day	\$1,695,384	\$1,674,212	\$1,676,841	\$1,698,199	\$1,686,159	\$1,705,920	\$1,741,256.22	FR	-

# ADMINISTRATIVE SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results					FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	FY 2015-16 Actual			Primary	Secondary
<b>Financial Ratios</b>									
6	Actual operating cost, General Fund, per capita	\$237	\$229	\$228	\$232	\$926	\$873.00	FR	-
7	Actual expenditures, all funds, per capita	\$801	\$792	\$793	\$807	\$3,193	\$3,373.00	FR	-
8	Liquidity ratio (Annually)	N/A	N/A	N/A	9	\$9	N/A	FR	-
9	Debt ratio (Annually)	N/A	N/A	N/A	41%	\$41	N/A	FR	-
<b>Accounts Payable &amp; Purchasing</b>									
10	Number of employees with open procurement cards citywide	243	236	237	240	239	190	FR	-
11	Average procurement card purchase amount	\$208.73	\$142.50	\$132.16	\$245.50	182.22	\$222.75	FR	-
12	Total dollar value of purchasing conducted with procurement cards	\$483,364	\$480,146	\$334,542	\$508,902	\$1,806,954	\$1,740,914.82	FR	-
13	Total number of invoices processed for payment	28,023	25,600	26,416	24,954	104,993	112,613	FR	-
14	Average number of invoices processed for payment	N/A	N/A	N/A	N/A	N/A	28153	FR	-
15	Avg. calendar days from approved requisition to purchase order issued	21	12	10	16	15	18	ECS	-
<b>Budget</b>									
16	Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	3.0%	3.0%	3.0%	3.0%	3.0%	3.2%	FR	-
17	Ratio of General Fund budget to the overall City Budget	22.6%	19.0%	19.0%	19.0%	19.9%	20.7%	FR	-
18	Number of residents per authorized salaried positions	127	127	126	128	127	121	FR	-
19	% accuracy in budget revenue to actual in General Fund (Annually)	N/A	N/A	N/A	99%	99%	N/A	ECS	IEC
<b>Internal Audit</b>									
20	Audits completed	2	0	3	2	7	16	IEC	FR
21	Audit close-out rate	28%	32%	3%	33%	24%	32%	IEC	FR
22	Average number of open audit issues	38	26	30	30	31	59	IEC	FR

# CITY ATTORNEY DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Public Records Requests Received	192	180	176	222	770	434	452	IEC	-
2 Number of Public Records Requests Completed	189	179	176	212	756	392	441	IEC	-
3 Number of Parking Appeals Handled	58	23	15	16	112	228	281	SHC	-
4 Number of Insurance Certificates Handled	N/A	692	633	594	1,919	N/A	N/A	SHC	-
5 Number of Legal Service Requests Received	213	254	186	217	870	672	656	ECS	-
6 Number of Legal Service Requests Completed	204	283	168	196	851	582	543	ECS	-
7 Number of Claims Received	36	39	60	45	180	232	276	FR	-
8 Number of Claims Closed	66	41	52	64	223	276	285	FR	-
9 Avg. Cost per Claim Closed	\$1,608	\$462	\$1,281	\$522	\$968.24	\$1,081	\$649	FR	-
10 Number of Lawsuits Received	10	9	5	6	30	22	33	FR	-
11 Number of Lawsuits Closed	5	7	7	7	26	19	29	FR	-
12 Number of Lawsuits Resolved Through Settlement	3	2	1	4	10	9	19	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	0	2	0	3	5	10	3	FR	-
14 Number of Lawsuits Tried to Verdict*	0	0	0	0	0	0	3	FR	-
15 Number of Lawsuits Disposed on Appeal	0	0	0	0	0	0	1	FR	-
16 Avg. Cost per Lawsuit Settled	\$224,899	\$2,077	\$80,035	\$56,796	\$90,952	\$29,589	\$171,437	FR	-
17 Avg. Cost per Lawsuit Tried	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050	FR	-
18 Number of Code Enforcement Cases Received	525	484	241	204	1,454	1,217	848	SHC	-
19 Number of Code Enforcement Cases Closed	561	259	252	183	1,255	998	769	SHC	-

\* Not all cases may have a final judgment.

# CITY CLERK DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total public records requests received	145	171	164	222	702	410	413	IEC	-
2 Total public records requests provided	144	170	163	221	698	409	389	IEC	-
3 Number of public records requests completed within 10 days	135	161	155	204	655	399	356	IEC	ECS
4 Number of public records requests completed beyond 10 days	10	10	9	18	47	5	22	IEC	ECS
5 Number of non-responsive public records requests	1	0	0	0	1	5	25	IEC	-
6 Number of Filming Permits issued	64	65	78	82	289	244	278	EV	-
7 Number of Special Event Permits issued	38	45	15	45	143	169	144	AC	IEC
8 Total number of agenda items processed	103	76	91	93	363	227	407	IEC	-
9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	90%	95%	95%	95%	94%	98%	93%	IEC	ECS
10 Number of registered voters	97,293	98,032	98,032	98,797	98,039	98,127	97,249	IEC	-
11 Voter registration percentage	51%	51%	51%	51%	51%	51%	51%	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*	N/A	NA	0	0	0	16.4	0	IEC	-



# CITY TREASURER'S DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	24.0	24.4	21.8	19.9	22.5	23.1	22	FR	-
2 Total investment earnings per quarter (millions)	\$1,172,287	\$1,181,917	\$1,649,195	\$1,399,867	\$5,403,266	\$3,955,795	\$3,296,035	FR	-
3 Rate of return on the City Portfolio per quarter (%)	1.20%	1.23%	1.25%	1.28%	1.24%	1.08%	0.89%	FR	-
4 Number of overages or shortages in daily cash balances	1	0	0	1	2	0	5	FR	-

# COMMUNITY DEVELOPMENT DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Council Priority		
	Ist Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
<b>Housing</b>										
1	Number of active Section 8 Rental Assistance vouchers	2,972	2,965	2,996	2,951	2,971	3,011	3,029	BQH	-
2	Number of Section 8 Housing Quality Standard Inspections conducted	991	913	940	1,014	3,858	3925	4196	BQH	-
3	Number of new affordable housing units completed	0	0	0	46	12	9	17	BQH	-
4	Number of new affordable housing units under development	121	121	121	75	110	245	240	BQH	-
5	Number of affordable housing units monitored	421	410	169	24	1,024	714	773	BQH	-
<b>Building &amp; Safety</b>										
6	Number of building permits issued (all types)	814	848	751	796	3,209	2,871	2,814	BQH	EV
7	Building Permit Issued " Over the Counter"	564	791	532	535	2,422	2,087	N/A	BQH	EV
8	Number of trade permits issued	761	698	686	18	2,163	2,627	2,992	BQH	EV
9	Avg. valuation per building permit	\$58,800	\$51,533	\$118,970	\$50,218	\$69,880	\$113,723	\$84,223	FR	EV
10	Number of building plan checks submitted	200	101	130	259	690	608	\$416	EV	-
11	Number of sub-trade plan checks submitted	372	104	293	399	1,168	1,200	1,252	EV	-
12	Avg. turnaround time per building plan check (days)	35	25	30	18	27	27	18	ECS	-
13	Number of customers served	12,783	11,649	11,756	12,521	48,709	38,417	28,206	ECS	EV
14	Avg. turnaround time per sub-trade plan check (days)	13	14	14	11	13	21	10	ECS	-
15	Number of permit inspections completed	7,387	7,985	8,230	9,399	33,001	34,165	32,214	ECS	EV
16	Building and Safety fees received	\$2,410,484	\$1,695,654	\$2,248,214	\$2,018,342	\$8,372,694	\$9,269,104	\$7,795,814	FR	EV
17	Ratio of Building & Safety fees received to section's expenditures	3	1	2	2	2.07	2.43	2.63	FR	-
18	Number of complaints received	64	50	65	79	258	191	149	ECS	-
19	Cost per hour of operation	\$1,351	\$1,565	\$1,828	\$1,794	\$1,635	\$1,420	\$1,099	FR	-
<b>Planning/Neighborhood Services</b>										
20	Number of development applications submitted for review by:									
	Design Review Board	17	9	8	6	40	34	62	BQH	EV
	Planning Commission	2	3	9	2	16	13	19	BQH	EV
	Historic Preservation Commission	2	1	2	3	8	11	2	BQH	EV
	Planning Hearing Officer	6	7	6	3	22	24	76	BQH	EV

# COMMUNITY DEVELOPMENT DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual		FY 2013-14 Actual		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2015-16 Actual	FY 2013-14 Actual	FY 2013-14 Actual	Primary	Secondary
21 Number of City applications initiated for: General Plan Amendments Re-zoning Code Changes	0	0	0	0	0	0	2	4	BQH	EV
22 Number of administrative applications received by Staff Administrative Design Review Administrative Use Permits Design Review Board exemptions Other (i.e. COZ, COC, BRC, Home Occupation) Administrative Exceptions - up to 10% of a numerical standard Administrative Exceptions - up to 20% of a numerical standard Administrative Exceptions - Other Administrative Review (PEX, LLA, WTF, DB)	8	10	9	16	43	26	N/A	N/A	BQH	BQH
23 % of development application review completed within 30 calendar days	6	8	5	8	27	18	N/A	N/A	EV	BQH
24 Avg. # of days from application submission to hearing	187	178	201	218	784	802	781	781	BOH	EV
25 Avg. # of days from application submission to decision (AUP/ADR)	229	201	268	250	948	1003	227	227	ECS	-
26 Avg. # of days from application completion to hearing for land use applications	1	2	1	1	5	0	N/A	N/A	EV	BQH
27 Avg. # of days from application completion to decision (AUP/ADR)	4	7	2	2	15	11	N/A	N/A	EV	BQH
28 Avg. # of active applications per case planner	3	0	3	5	11	6	N/A	N/A	EV	BQH
29 Number of DRB and Hearing Officer appeals	6	5	5	7	23	10	N/A	N/A	EV	BQH
30 Cost per hour of operation	74%	73%	74%	79%	75%	74%	69%	69%	ECS	EV
31 Number of requests for services received	96	95	108	108	102	141	70	70	ECS	-
32 Number of code enforcement inspections completed	89	64	97	71	80	99	N/A	N/A	ECS	-
33 Number of code violations issued	48	66	36	66	54	68	41	41	FR	-
34 Number of code violation cases opened	39	40	35	43	39	51	N/A	N/A	ECS	-
35 Number of code violation cases closed	17	18	17	16	68	71	62	62	ECS	-
36 Percentage of cases cleared within 3 months	0	3	2	1	6	3	9	9	ECS	-
37 Percentage of cases remaining open beyond 3 months	\$690	\$844	\$836	\$820	\$3,190	\$4,638	\$4,679	\$4,679	IEC	ECS
38 Number of new cases per code enforcement officer	4,154	3,912	3,924	3,576	15,566	14,333	10,927	10,927	IEC	ECS
39 Sq. ft. of graffiti removed	5,483	3,717	4,756	5,217	19,173	17,239	18,880	18,880	SHC	-
40 Average cost per sq. ft. of graffiti removed	514	401	593	624	2,132	2,135	2,447	2,447	SHC	-
41 Number of volunteer hours for neighborhood improvement activities	386	315	437	507	1,645	1,445	1,528	1,528	SHC	-
	328	306	290	524	1,448	1,075	1,086	1,086	SHC	-
	58%	62%	59%	65%	61%	49%	46%	46%	SHC	-
	42%	38%	41%	35%	39%	51%	54%	54%	SHC	-
	336	353	329	376	1,394	1,442	1,388	1,388	SHC	-
	36,268	29,314	43,271	14,630	123,483	149,687	172,821	172,821	SHC	-
	\$0.84	\$0.81	\$0.64	\$0.96	\$0.81	\$0.71	\$0.65	\$0.65	FR	-
	0	0	0	0	0	6,755	15,876	15,876	IEC	SHC

# COMMUNITY DEVELOPMENT DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
42 Number of dog and cat licenses issued	1,251	1,168	1,270	881	4,938	5,159	5,159	SHC	-
43 Number of (new) business license/permit applications received	787	336	395	477	1,995	1,024	1,024	EV	-
44 Number of (new/renewal) business license/permit applications issued	640	307	345	535	1,827	2,068	1,773	EV	-
<b>Economic Development</b>									
45 General Inquiries	275	414	258	300	1,247	822	653	EV	ECS
46 Class A office vacancy rate	12.2%	11.6%	10.6%	11.0%	11.4%	14.0%	19.0%	EV	-
47 Vacancy Rate: Retail (ICMA Community Attribute)	2.9%	2.5%	2.1%	2.0%	2.4%	2.8%	3.8%	EV	-
48 Sales tax revenue**	\$36	\$39	\$41	\$43	\$40	\$38	\$37	EV	-
49 Number of outside businesses assisted with Glendale location needs	60	46	74	68	248	239	270	ECS	EV
50 Number of outside businesses assisted that came to Glendale	6	1	0	1	8	10	13	ECS	EV
51 Sq. footage of leases executed by businesses that came to Glendale (involving the assistance of Economic Development)	57,963	4,900	0	5,781	68,644	54,991	75,750	EV	-
52 Number of existing Glendale businesses assisted	123	85	127	137	472	299	243	ECS	EV
<b>Urban Design and Mobility</b>									
53 Beeline "on-time" performance rate	89%	87%	88%	88%	88%	89%	89%	ECS	-
54 Beeline Passengers per revenue hour	24	23	23	23	23	24	22	FR	-
55 Beeline cost per revenue hour (annual measure)	N/A	N/A	N/A	\$0	\$0	\$85	\$85	FR	-
56 Miles Between mechanical system failures	52,070	46,374	23,310	22,408	144,162	N/A	N/A		
57 Individuals engaged through Social Media	51,191	106,674	168,049	185,084	510,998	N/A	N/A		
58 Individuals engaged through community meetings, events, and presentations	126	630	0	3,085	3,841	N/A	N/A		

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
<b>Administration</b>									
1 Total developed park acreage per 1,000 residents	1.44	1.44	1.44	1.42	1.43	1.46	1.49	CSF	IEC
2 Total undeveloped park acreage per 1,000 residents	25.28	25.28	25.28	24.96	25.20	25.68	26.26	CSF	IEC
3 Total number of volunteers for: Community centers and human service programs	27	27	34	37	125	143	111	IEC	-
Open space and trails	193	125	141	98	557	939	929	IEC	-
4 Total number of volunteer hours for: Community centers and human service programs	2,571	1,867	1,927	2,740	9,105	11,158	9,885	IEC	-
Open space and trails	469	411	422	295	1,597	2,803	2,988	IEC	-
5 Total number of participants in open space & trails programs	226	146	223	319	914	405	478	CSF	IEC
<b>Park Maintenance</b>									
6 Acres of developed parkland and community buildings maintained per FTE	4.13	4.13	4.13	4.13	4.13	4.20	4.76	CSF	IEC
7 # of hours to maintain 31.73 acres of sports fields (19 fields)	1,671	1,026	1,459	1,656	5,812	5,094	6,069	CSF	IEC
8 # of incidents of vandalism reported	76,000	63,000	72,000	124,000	335	684	180	SHC	-
9 % of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	90%	91%	90%	SHC	-
10 # of completed special work orders	820	511	556	685	2,572	2,330	2,075	CSF	-
<b>Park Planning &amp; Development</b>									
11 # of safety and security improvement projects at parks & community facilities	4	4	0	3	11	4	0	SHC	-
12 Park, open space & comm. facility projects developed or improved	2	1	0	1	4	6	10	CSF	IEC
# of projects developed or improved	100%	0%	100%	0%	50%	100%	100%	CSF	IEC
% of projects completed within 45 days of project completion date	50%	100%	100%	0%	63%	100%	100%	CSF	IEC
% of projects completed within 5% of project cost target	0	0	0	0	0	0	0	CSF	IEC
<b>Recreation</b>									
13 Number of hours the sports fields are permitted	0.00	0.00	0.00	0.00	42,265	41,725	41,669	CSF	IEC
Percentage of permitted hours on lit sports fields at peak time	11,145	6,544	10,858	13,718	74%	79%	80.75%	CSF	IEC
14 (4pm-10pm weekdays and 8am-10pm weekends)	79%	67%	67%	81%				CSF	IEC
15 Facility rental revenue									
Non-sports fields	\$259,014	\$210,235	\$263,107	\$364,431	\$1,096,787	\$1,027,667	\$958,721	FR	-
Sports fields	\$140,043	\$155,831	\$230,541	\$181,133	\$707,548	\$436,700	\$516,957	FR	-
Total number of hours of use for non-revenue rentals	2,856	2,356	2,643	5,354	13,209	16,268	n/a	CSF	-
Facility Rentals	7,479	3,120	5,639	9,040	25,278	24,604	n/a	CSF	-
Sport Field Rentals									
Total number of contract classes offered:									
Duplicated (total # of contract classes offered at different time/location)	54	53	50	54	211	191	331	CSF	IEC
Unduplicated (total # of individual contract classes offered)	17	21	21	18	77	75	133	CSF	IEC
Total number of contract classes held:									
Duplicated (total # of contract classes offered at different time/location)	46	46	33	39	164	116	179	CSF	IEC
Unduplicated (total # of individual contract classes held)	21	18	16	16	71	58	99	CSF	IEC



# COMMUNITY SERVICES & PARKS DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
19	Total number of recreation classes held:									
	Duplicated (total # of recreation classes held at different time/location)									
	188	29	25	93	335	368	441	CSF	IEC	
	29	8	9	35	81	81	83	CSF	IEC	
20	Number of duplicated participants in:									
	Contract Classes									
	420	422	341	391	1,574	1,638	2,120	CSF	IEC	
	Recreation Classes									
	14,899	6,539	6,440	33,968	61,846	35,538	36,761	CSF	IEC	
21	Total contract class revenue									
	\$37,826	\$42,372	\$32,854	\$52,103	\$165,155	\$170,884	\$201,785	FR	-	
22	Total recreational class revenue									
	\$280,300	\$24,777	\$12,260	\$448,572	\$765,909	\$543,652	\$504,868	FR	-	
23	Number of recreation programs offered at 21 facilities:									
	Duplicated (total # of recreation programs offered at different time/location)									
	79	75	76	93	81	77	73	CSF	IEC	
	Unduplicated (total # of individual recreation programs offered)									
	40	38	35	35	37	37	33	CSF	IEC	
24	Total number of teens participating in a structured recreation/fitness program									
	61	35	94	150	340	198	n/a	CSF	-	
25	Number of events co-sponsored by the department									
	19	8	8	12	47	35	32	IEC	-	
26	Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)									
	25	11	2	3	41	40	30	IEC	-	
<b>Human Services</b>										
27	# of unduplicated persons served w/ social service resources in CDBG									
	339	319	294	272	1,224	1,409	1,596	CSF	IEC	
28	Number of meals served to seniors									
	14,900	14,006	13,935	12,559	55,400	54,178	50,988	CSF	IEC	
29	Cost per meal served to seniors									
	\$6.15	\$6.68	\$6.72	\$7.25	\$6.70	\$6.78	\$7.21	FR	-	
30	Number of cases for senior care management:									
	Total number of new cases									
	31	14	19	19	83	111	111	CSF	IEC	
	Average number of open cases									
	76	86	83	93	85	102	87	CSF	IEC	
	Total number of closed cases									
	19	11	11	18	59	49	91	CSF	IEC	
31	Total Cost per senior care management case									
	\$329	\$354	\$348	\$302	\$333	\$301	\$310	FR	-	
32	Number of persons who exited Glendale Homeless Continuum of Care (CoC) <sup>2</sup>									
	220	140	752	120	1,232	1,113	1,180	CSF	IEC	
	# of people who exited the program that were placed into Permanent Supportive Housing									
	87	44	84	105	320	463	516	CSF	IEC	
	% of people who exited the program that were placed into Permanent Supportive Housing									
	40%	31%	11%	88%	43%	47%	53%	CSF	IEC	
33	Number of homeless persons receiving services (duplicated) <sup>3</sup>									
	627	1,130	1,453	981	4,191	4,184	6,093	CSF	IEC	
34	Number of contracts per FTE with non-profit organizations & City departments									
	8	8	8	8	8	9	9	CSF	IEC	
<b>Verdugo Jobs Center</b>										
35	Number of visits to the Verdugo Jobs Center									
	7,932	7,037	7,827	8,140	30,936	30,266	45,000	FR	-	
36	Number of customers receiving staff assisted services <sup>4</sup>									
	258	263	351	158	1,030	695	692	ECS	EV	
37	Cost per hour to operate VJC									
	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-	
38	Average monthly caseload									
	43	44	50	23	\$40	39	31	ECS	-	
39	Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)									
	47	54	57	73	231	235	n/a	EV	-	
40	Number of customers placed into employment									
	26	29	84	60	199	198	435	EV	-	
41	Percentage of customers placed into employment <sup>5</sup>									
	72%	81%	71%	56%	70%	81%	73%	EV	-	
42	Percentage of customers who find employment in excess of 35 hours/week									
	85%	83%	81%	80%	82%	69%	71%	EV	-	

# COMMUNITY SERVICES & PARKS DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
43 Average starting wage of participants After training services Without training services	\$40.25	\$33.20	\$25.50	\$21.58	\$30.13	\$25.64	n/a	EV	-
44 Percentage maintaining employment 9 months after initial placement <sup>6</sup>	\$14.02	\$13.85	\$14.38	\$15.84	\$14.52	\$13.19	n/a	EV	-
45 VJC customer satisfaction rating	77%	71%	75%	87%	78%	85%	73%	EV	-
46 # of youth employed through the Glendale Youth Alliance program	92%	94%	93%	92%	93%	90%	88%	ECS	-
	195	67	74	61	397	466	576	EV	-

1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, life skills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

5) The percentage of applicants is based on total number of applicants who have completed the job training program and were placed into employment. This measure is calculated and provided by the state annually.

6) The data provided is employment data from 9 months previous to the current quarter.

# FIRE DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
<b>Administration</b>									
1	Avg. number of Firefighters per 1,000 residents	0.78	0.77	0.75	0.73	0.80	0.79	SHC	-
2	Number of fire companies per household (per 10,000 residents)	0.60	0.60	0.60	0.60	0.62	0.63	SHC	-
3	Number of Paramedics per 1,000 residents	0.44	0.44	0.44	0.44	0.44	0.44	SHC	-
4	Fire Department General Fund Budget per capita	\$59.74	\$57.06	\$56.50	\$48.50	\$219.81	\$217.80	FR	-
5	Percentage of Fire Department budget that is grant funded	1.33%	0.00%	0.00%	0.00%	0.00%	0.02%	FR	-
6	Total overtime hours worked	56,403	42,983	42,181	45,217	164,439	169,795	FR	-
7	Total overtime cost/staffing	\$2,764,489	\$2,043,776	\$2,103,373	\$2,320,075	\$7,111,137	\$8,392,955	FR	-
	Total amount of MOU related staffing overtime	\$1,793,463	\$1,638,639	\$1,693,867	\$1,825,232	\$6,951,202	\$6,427,337	FR	-
	Total amount of work comp related overtime	\$166,049	\$160,488	\$158,321	\$251,448	\$1,091,424	\$1,309,768	FR	-
	Total amount of training and other overtime	\$119,451	\$209,705	\$240,586	\$91,260	\$427,731	\$355,860	FR	-
	Total amount of reimbursed overtime	\$685,553	\$34,944	\$10,598	\$152,136	\$883,231	\$299,990	FR	-
8	In-service fire suppression training hours	2,126	1,912	2,506	2,349	8,892	9,029	SHC	-
9	Cost per Firefighter attending the Fire Academy	\$0.00	\$0.00	\$0.00	\$0.00	N/A	N/A	FR	-
<b>Operations</b>									
10	Total calls for Fire Department services*	4,862	4,955	5,137	4,620	18,798	17,825	SHC	-
11	Number of EMS calls*	4,100	4,290	4,520	3,998	16,908	15,310	SHC	-
12	Number of fire-related calls*	518	459	445	458	1,880	1,790	SHC	-
13	Number of false alarms	275	235	256	258	1,024	938	SHC	-
14	Number of services calls*	231	196	160	153	740	725	SHC	-
15	Value of property lost (structure and contents)	\$351,375	\$1,192,400	\$34,050	\$62,900	1,630,725	\$2,342,050	SHC	-
16	% of 911 calls answered 15 seconds or less (per NFPA standard 1221)	99.00%	99.00%	99.00%	99.00%	99.00%	98.92%	SHC	ECS
17	Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:57	0:00:58	0:00:55	0:00:56	0:00:56	0:00:54	SHC	ECS
18	Avg. time to dispatch – Fire	0:00:52	0:00:56	0:00:59	0:00:57	0:00:56	0:00:58	SHC	ECS
19	Avg. turn-out time	0:00:41	0:00:41	0:00:42	0:00:42	0:00:42	0:00:54	SHC	ECS
20	Avg. time to arrive on scene for EMS calls	0:03:51	0:03:48	0:03:53	0:03:51	0:03:49	0:03:42	SHC	ECS
21	Avg. time to arrive on scene for Fire calls	0:04:33	0:04:19	0:04:25	0:04:40	0:04:29	0:04:19	SHC	ECS
22	Percent of response times under 5 minutes (NFPA 1710)	65%	66%	64%	65%	65%	69%	SHC	ECS
23	Avg. incident duration per call category:								
	Service Calls	0:21:09	0:24:31	0:24:53	0:23:58	0:25:29	0:22:30	SHC	-
	Emergency Medical Calls	0:38:10	0:38:35	0:39:40	0:37:22	0:39:16	0:39:37	SHC	-
	Fire Calls	0:50:24	0:34:46	0:29:25	0:27:21	0:35:29	0:32:49	SHC	-
	Alarm Calls	0:17:32	0:15:56	0:17:32	0:14:18	0:15:43	0:16:55	SHC	-
	Flooding Calls	0:41:07	0:51:29	0:31:44	0:47:45	0:39:11	0:38:20	SHC	-
24	Average number of responses per fire unit	549	581	604	532	2,266	2,061	SHC	-
25	Automatic aid ratio:								
	Aid Provided	425	405	381	379	398	362	SHC	-
	Aid Received	269	204	269	214	239	215	SHC	-
<b>Emergency Medical Services (EMS)</b>									
26	Number of victims transported	2,707	2,772	2,829	2,562	10,936	10,094	SHC	-
27	Overall documentation compliance (goal = 90%)	91%	91%	92%	91%	94%	91%	SHC	-
28	Vital sign compliance (goal = 90%)	96%	99%	93%	93%	94%	96%	SHC	-
29	Patient pain assessment compliance (goal = 90%)	96%	90%	95%	90%	98%	99%	SHC	-
30	Number of medical cardiac arrest patients	43	60	52	34	170	137	SHC	-

# FIRE DEPARTMENT

## *Key Performance Indicators*

### FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				Councill Priority						
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary
31 Number of cardiac arrest patients transported	26	29	21	19	95	90	57	103	57	SHC	-
32 Average number of uninsured homeless person related EMS calls within 90 minutes, 90% of the time	33	15	6	9	63	72	103	100%	100%	SHC	-
33 Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)	0:21:06	0:21:49	0:24:58	0:21:42	0:22:24	0:21:20	0:17:13	0:17:13	0:17:13	SHC	-
34 Avg transport "wall time"	4:17:53	4:30:12	4:50:18	4:03:21	4:25:26	4:20:17	4:34:19	4:34:19	4:34:19	SHC	-
35 Avg. time A/O unit assigned to incidents in a 24 hr. period	2:06:55	2:18:34	2:21:49	1:59:06	2:11:36	2:16:38	2:43:14	2:43:14	2:43:14	SHC	-
36 Avg. time paramedic unit assigned to incidents in a 24 hr period	31%	21%	35%	34%	30%	30%	31%	31%	31%	FR	-
37 Average EMS billing recovery rate	94.25	98.62	103.91	90.86	387.64	381.45	350.2	350.2	350.2	SHC	-
38 Number of EMS calls per paramedic											
<b>Fire Prevention</b>											
39 Number of CIP Inspections conducted	1,648	1,912	599	763	4,922	8,458	5,615	4,091	5,615	SHC	-
40 Number of Brush Inspections (Vegetation Management Program)	230	5	0	3,306	3,541	4,759	4,091	4,091	4,091	SHC	-
41 Number of Underground Tank Inspections completed	14	17	7	5	43	71	93	93	93	SHC	-
42 Number of Veg. Management Program & Fire Company Insp. Hours	957	1,505	100	905	3,466	2,941	4,421	4,421	4,421	SHC	-
43 Number of Residents Relinquishing Household Hazardous Waste	1,475	1,205	1,334	1,443	1,364	N/A	N/A	N/A	N/A	SHC	-
44 Number of Filing Permits Reviewed	63	66	88	80	297	N/A	N/A	N/A	N/A	SHC	-
45 Number of Filing Safety Inspections Performed	16	8	9	2	35	N/A	N/A	N/A	N/A	SHC	-
46 Number of plan checks submitted	459	490	475	238	1,662	1,518	1,327	1,327	1,327	SHC	-
47 Number of plan checks completed	571	521	460	398	1,950	1,931	1,764	1,764	1,764	SHC	-
48 Avg. turnaround time per plan check (days)	27	31	33	31	30.5	19.525	14.3	14.3	14.3	ECS	-
<b>Public Education</b>											
49 Number of students attending Junior Fire Academy program	0	0	0	2,182	2,182	2,280	2,084	2,084	2,084	SHC	IHC
50 Avg. cost per attendee at Junior Fire Academy program	\$0.00	\$0.00	\$0.00	\$2.10	\$0.53	\$0.57	\$2.25	\$2.25	\$2.25	FR	-
51 Number of CERT programs conducted	2	1	1	1	5	5	8	8	8	IHC	SHC
52 Avg. number of residents and businesses trained in CERT	13	18	10	11	13	10	22	22	22	IHC	SHC

\* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses

# GLENDALE WATER & POWER DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				Council Priority			
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2014-15 Actual	Primary	Secondary
<b>Water Section</b>								
1 Water produced from Verdugo Basin (billion gallons)	0.09	0.09	0.07	0.06	0.308	0.45	IM	-
2 Avg. production per well from Verdugo Basin (billion gallons)	0.01	0.01	0.01	0.01	0.01	0.0	IM	-
3 Water imported from MWD (billion gallons)	1.18	1.08	1.04	1.26	4.56	6.61	IM	-
4 Volatile Organic Compounds (VOC) treatment at San Fernando Basin (billion of gallons of water treated)	0.66	1.04	0.51	0.54	2.75	2.29	SHC	-
5 Percent of positive water samples in the distribution system	1.15%	0.65%	0.00%	0.00%	0.45%	1.13%	SHC	-
6 Number of repeat positive samples	1.00	0.00	0.00	0.00	1	5	SHC	-
7 Number of positive e-coil samples	N/A	0.00	0.00	0.00	0	0	SHC	-
8 Number of "high chlorine" complaints by customers	5.00	2	3	5	15	25	SHC	-
9 Production from local wells (billion gallons)	0.75	1.19	0.87	3.03	3.03	2.53	IM	-
10 Cost to treat from local wells (billion gallons)	\$92.5	\$1,106	\$81.7	\$89.1	\$3,739	\$16,653	FR	-
11 Percentage of backflow devices tested/maintained (total of 1,851 devices)	497	505	583	646	558		IM	SHC
12 Water meters repaired (large meters 3" and above)	3.00	0	0	1	4	30	IM	-
13 New service/turn-ons	2.00	15	36	16	76	33	IM	-
14 Number of main breaks	2.00	3	5	1	11	9	IM	-
15 Avg. time to repair a main break (hours)	3.33	0.33	5.17	2.67	2.88	4.28	IM	ECS
16 Total Service-Hour Interruption	891	599	1,185	389	3,064	5,393	IM	ECS
17 Water valves exercised vs. target (goal = 4,671 w/ each exercised 2x/year)	550	1,357	840	359	3,106	N/A	IM	SHC
18 Number of Fire hydrants inspected, operated and maintained vs. target (goal = 3,134)	789	802	314	192	2,097	N/A	IM	SHC
19 # of reservoirs inspected and cleaned vs. target (goal = 6 facilities/year)	0.00	0.00	0.00	0.00	0	11	IM	SHC
20 Water loss through the distribution system	3.20%	-4.90%	4.21%	10.33%	3.21%	6.23%	IM	FR
21 Chemical use per volume of water (pounds per million gallons of water)	4.16	4.43	4.02	2.49	3.78	2.62	IM	SHC
22 Electric use per acre foot of water (KwH)**	472.91	454.88	420.35	457.07	451.30	445.22	IM	FR
<b>Electric Section</b>								
23 Total O&M Expense per KWH Sold **	\$0.19	\$0.17	\$0.16	\$0.18	\$0.18	\$0.20	FR	-
24 Revenue per KWH	\$0.17	\$0.16	\$0.18	\$0.19	\$0.17	\$0.16	FR	-
All Retail Customers **	\$0.18	\$0.16	\$0.18	\$0.18	\$0.18	\$0.17	FR	-
Residential Customers **	\$0.18	\$0.16	\$0.18	\$0.18	\$0.18	\$0.17	FR	-
Commercial Customers **	\$0.16	\$0.16	\$0.19	\$0.18	\$0.18	\$0.16	FR	-
Industrial Customers **	\$0.16	\$0.16	\$0.17	\$0.19	\$0.17	\$0.13	FR	-
25 Distribution O&M Expense per retail customer **	\$51	\$50	\$48	\$47	\$196	\$213	FR	-
26 Distribution O&M Expense per Circuit Mile **	\$8,029	\$7,899	\$7,502	\$7,361	\$30,791	\$33,005	FR	-
<b>Outage Indices</b>								
Total Number of Outages	17.00	11.00	18	20	66	65	IM	ECS
SAIDI (System Average Interruption Duration Index)	34.02	37.20	44.56	39.36	38.79	40.785	IM	ECS
SAIFI (System Average Interruption Index)	0.71	0.75	0.84	0.91	0.80	1.09225	IM	ECS
CAIDI (Customer Average Interruption Index)	43.68	48.45	53.44	43.12	47.17	37.0925	IM	ECS
ASAI (Average Service Availability Index)	99.99%	100.00%	100.00%	100.00%	100.00%	100.00%	IM	ECS
Number of preventable outages	1.00	0.00	0	1	2	7	IM	ECS
28 Percentage of overloaded transformers	2.24%	2.61%	0.89%	62.00%	16.86%	0.57%	IM	SHC
29 Number of transformer failures	7.00	4.00	1	7	19	10	IM	SHC
30 System Load Factor (average operating capacity out of 100% available)	45.58%	36.94%	33.82%	35.59%	37.98%	42.68%	IM	SHC
31 Energy Loss Percentage (i.e. loss due to theft or line loss)	7.24%	6.94%	6.97%	5.04%	6.55%	11.53%	IM	FR
32 OSHA Incidence Rate (per OSHA's formula calculation)	0.14	0.00	24.00	18.00	42.14	0.75	IM	SHC
34 Number of Accidents	3.00	0.00	4	2	9	1	SHC	-
Preventable	N/A	0.00	0.00	1.00	1	2	SHC	-
Non Preventable								



# GLENDALE WATER & POWER DEPARTMENT

## Key Performance Indicators FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2013-14 Actual	FY 2014-15 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
35 Number of Vehicle Accidents Preventable	2.00	0.00	0	0	2	1	3	SHC	-
36 Residential Energy Efficiency * Ratio of \$ realized in energy savings per \$ from PPC prog. funds	N/A	0.00	0.00	0.00	0	4	0	SHC	-
37 Commercial Energy Efficiency * Ratio of \$ realized in energy savings per \$ from PPC prog. funds	N/A	N/A	N/A	\$4.33	\$4.33	\$3.93	\$3.62	FR	-
38 Administrative and program support costs as a % of annual revenues**	6%	7%	6%	7%	7%	12.88	6%	FR	-
39 Number of workdays lost per employee due to occupational accidents	6.33	0.00	0.04	0.06	1.61	4.92	14.75	SHC	-
40 Average Training hours per employee	2.00	2.00	2	2	2.00	3.5	2	SHC	ECS
41 Number of days for service connection (working days)	7.20	4.82	9.3	9.7	7.73	7.72	6.01	ECS	-
42 Number of NERC/WECC reportable incidents	N/A	0.00	0.00	0.00	0	0	0	SHC	-
<b>Production, Services and Financial Section</b>									
43 Debt to Total Assets Ratio**	47%	46%	49%	48%	48%	37%	40%	FR	-
44 Debt Service Coverage (# of times revenue covers interest on debt)**	6.0x	6.0x	6.0x	6.0x	6.0x	4.5x	4.5x	FR	-
45 Operating Ratio**	85%	73%	98%	97%	88%	103%	63%	FR	-
46 Net Income per Revenue Dollar**	\$0.16	\$0.10	\$0.08	-\$0.09	\$0.06	-\$0.12	\$0.02	FR	-
47 Uncollectible Accounts per Revenue Dollar	0.09%	0.09%	0.13%	0.11%	0.11%	0.13%	0.13%	FR	-
48 Administrative and General Expenses per Retail Customer**	\$35.00	\$34.00	\$34.00	\$34.00	\$137.00	\$197.40	\$143.00	FR	-
49 Purchased Power Cost per Kwh**	\$0.06	\$0.05	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	FR	-
50 Total Power Supply Expense per Kwh Sold**	\$0.07	\$0.07	\$0.07	\$0.08	\$0.07	\$0.06	\$0.07	FR	-
51 Number of complaints received against GWP	11.00	4.00	10	9	34	8	29	ECS	-
52 Number of bills processed	246,128	224,096	239,958	235,247	945,426	898,872	923,509	FR	-
53 Percentage of bills accurately calculated (thousand bills)	99.9%	99.7%	99.9%	99.9%	99.9%	99.9%	99.9%	FR	ECS
54 Number of customer service calls received	9,831	26,188	23,064	21,507	80,580	99,713	105,231	ECS	-
55 Number of customer service requests completed	11,898	12,030	9,160	9,338	42,426	42,073	46,718	ECS	-
56 Number of plan checks submitted to GWP	36.00	44.00	34	44	158	139	114	EV	-
57 Number of plan checks completed by GWP	36.00	44.00	34	44	158	139	114	EV	-
58 Avg. turnaround time to complete plan checks (working days)	9.19	9.63	8.96	7.65	8.86	8.4625	8.9425	ECS	-
59 Bill affordability ranking against comparable utilities (1=most affordable)** Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	2.0	2.0	2.0	2.0	2.0	3.5	2.0	FR	-
60 GWP cash reserves compared to City's reserve policy for GWP	0.7%	0.5%	0.7%	0.6%	0.6%	2.3%	1.0%	FR	-
61 (goal = 100% of \$124 million)**	101%	132%	145%	117%	124%	64%	79%	FR	-
62 Actual vs. Budget O&M expense**	31%	23%	23%	24%	101%	101%	97%	FR	-
63 Actual vs. Budget Revenue**	32%	28%	21%	22%	103%	102%	109%	FR	-

\* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

\*\* Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

# HUMAN RESOURCES DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual		FY 2014-15 Actual		FY 2015-16 Actual		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter							Primary	Secondary

### Recruitment and Selection

1	Total number of employment applications filed	1,822	1,903	4,301	3,302	11,328	9,615	16,669	IEC	-
2	Total number of job bulletins posted	20	40	36	37	133	134	117	IEC	-
3	Total number of eligible lists established	24	22	30	22	98	109	96	IEC	-

### Administration

4	Citywide management-to-non-management employee ratio	14%	14%	14%	11%	13%	14%	13%	FR	-
5	Departmental management-to-non-management ratios								FR	-
	Administrative Services	30%	30%	30%	26%	29%	30%	32%	FR	-
	City Attorney	38%	38%	38%	44%	39%	38%	37%	FR	-
	City Clerk	29%	29%	29%	32%	30%	29%	29%	FR	-
	City Treasurer	40%	40%	40%	40%	40%	40%	40%	FR	-
	Community Development	24%	24%	24%	15%	22%	24%	25%	FR	-
	Community Services & Parks	23%	23%	23%	20%	22%	23%	22%	FR	-
	Fire	7%	7%	7%	5%	7%	7%	8%	FR	-
	Glendale Water & Power	16%	16%	16%	7%	14%	16%	15%	FR	-
	Human Resources	30%	30%	30%	21%	28%	30%	29%	FR	-
	Information Services	8%	8%	8%	14%	10%	8%	8%	FR	-
	Library	12%	12%	12%	30%	16%	12%	12%	FR	-
	Management Services	36%	36%	36%	45%	38%	36%	32%	FR	-
	Police	5%	5%	5%	5%	5%	5%	5%	FR	-
	Public Works	12%	12%	12%	8%	11%	12%	11%	FR	-
6	Percentage of employee performance evaluations submitted on time	88%	85%	83%	96%	88%	86%	87%	-	-
7	Percentage of employee turnover for full-time positions	1%	2%	1%	2%	1%	2.5%	1.3%	-	-
8	Number of formal grievances filed	0	0	1	0	1	1	3	-	-
9	Total Unemployment claim costs	\$46,971	\$32,563	\$21,662	\$12,697	\$113,893	\$196,449	\$229,293	FR	-

### Training and Development

10	Number of Glendale University classes offered	32	28	16	32	108	74	86	IEC	-
11	Average number of participants per class	49	18	10	17	23	19	18	-	-
12	Average cost per participant	\$15	\$28	\$20	\$37	\$25	\$33	\$38	FR	-

# HUMAN RESOURCES DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				Council Priority			
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2013-14 Actual	Primary	Secondary
13 Total amount of tuition reimbursement paid	\$32,301	\$36,268	\$21,088	\$25,723	\$115,379	\$150,922	FR	-
14 Number of employees participating in tuition reimbursement	27	38	37	40	142	94	FR	-

### Employee Health/Wellness

15 Number of ADA interactive processes	1	3	3	6	13	18	ECS	-
16 Total number of sick leave hours used	15,661	20,760	21,372	18,083	75,876	70,302	FR	-
17 Number of EHS Safety/Wellness events conducted	4	1	1	3	9	14	SHC	-
18 Average number of participants per Safety/Wellness event	14	30	21	30	24	19	SHC	-

### Worker's Compensation

19 Number of new workers compensation claims	63	58	60	66	247	214	FR	-
20 Number of active workers compensation claims	767	767	787	811	783	784	FR	-
21 Median incurred per open workers compensation claim	\$54,071	\$54,073	\$51,506	\$49,571	\$52,305	\$43,182	FR	-
22 Average incurred for open workers compensation claims per FTE	\$51,174	\$47,632	\$48,461	\$48,827	\$49,024	\$48,055	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	84%	86%	88%	85%	86%	86%	SHC	-

### Investigations

24 Average number of investigations active	7	8	13	15	10.75	8	IEC	FR
25 Number of investigations completed	5	1	4	5	15	22	IEC	FR
26 Average length of time per investigation (in months)	7	5	4	4	4.95	39	IEC	ECS

# INFORMATION SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	9,724	9,670	9,730	9,669	9,345	9,650	9,698	FR	-
2 Number of radios per support staff	526	526	600	602	334	523	564	IM	-
3 Percentage of staffing costs to Information Services Department budget	38%	26%	21%	21%	35%	28%	27%	FR	-
4 Department budget as a percentage of Citywide operating budget	2.0%	3.0%	3.0%	3.0%	3.3%	3.5%	2.8%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.7%	2.7%	2.4%	2.4%	3.1%	2.7%	2.6%	FR	ECS
6 Number of PCs supported to number of PC Specialists	463	387	282	285	313	459	354	IM	ECS
7 Number of calls received by the Help Desk	1,727	1,522	1,419	1,897	7,728	7,270	6,565	IM	ECS
8 Percentage of calls resolved as a: Level 1 - Help Desk Level 2 - Incidents escalated and resolved in ISD Level 3 - Incidents escalated and closed outside ISD	31%	32%	37%	39%	27%	30%	35%	ECS	-
9 Average time to close an AIMS Ticket (in minutes)	69%	68%	63%	61%	73%	70%	65%	ECS	-
10 Overall satisfaction rating by internal users (1=Low, 5=High)	0%	0%	0%	0%	0%	0%	0%	ECS	-
11 Percentage of unplanned network downtime during Prime-Time	64.8	63.2	58.3	54.7	64.1	69.0	60.3	ECS	-
12 Percentage of unplanned network downtime during non Prime-Time	4.96	4.97	4.98	4.94	4.96	4.96	4.96	ECS	-
13 Number of phone lines per technician	5%	5%	5%	5%	5%	5%	5%	IM	ECS
14 Percentage of unplanned radio system downtime (24x7x365)	7%	5%	5%	5%	5%	6%	6%	IM	ECS
15 Percentage of maintenance tasks to total number of radios in service	1,488	1,182	1,495	1,362	466	954	1,382	IM	-
	1.0%	0.0%	0.0%	0.0%	0.33%	0.21%	0.3%	IM	SHC
	48%	42%	30%	36%	41%	55%	39%	IM	-

# LIBRARY, ARTS & CULTURE DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total circulation per capita*	1,301	1,184	1,243	1,279	1,252	1,712	1,4315	IEC	AC
2 Total circulation by material checked out	259,100	235,761	247,635	257,859	1,000,355	1,326,935	1,115,326	IEC	AC
International Languages**	10,959	10,131	10,256	9,432	40,778	48,581	50,204	IEC	AC
Children's Materials*	101,331	98,095	104,437	107,421	411,284	373,305	394,646	IEC	AC
e-Books*	23,964	22,996	24,221	27,895	99,076	86,698	59,868	IEC	AC
Audio-visual materials*	60,787	52,185	55,166	59,556	227,694	266,012	271,639	IEC	AC
other*	65,059	52,354	53,555	53,555	224,523	552,359	338,969	IEC	AC
3 Number of annual library visits by site:	168,217	138,502	146,231	168,787	621,737	734,879	732,308	IEC	AC
Central Library	89,280	57,908	59,024	59,161	265,373	402,818	432,939	IEC	AC
Brand Library & Art Center	12,652	11,981	11,287	32,892	68,812	37,163	5,811	IEC	AC
Library Connections @ Adams Square	6,500	6,500	11,614	13,637	38,251	44,000	44,000	IEC	AC
Pacific Park Branch Library	17,000	17,000	17,992	19,140	71,132	69,956	82,421	IEC	AC
Casa Verdugo Branch Library	10,000	17,202	18,133	18,947	64,282	42,300	43,300	IEC	AC
Grandview Branch Library	16,000	12,000	10,000	9,435	47,435	57,000	36,180	IEC	AC
Chey Chase Branch Library	1,028	776	1,238	1,143	4,185	3,819	3,561	IEC	AC
Montrose Branch Library	15,757	14,685	17,033	14,432	61,907	77,823	84,096	IEC	AC
4 Average number of annual visits per open hour by site:	339	278	291	336	311	336	364	IEC	AC
Central Library	143	93	95	95	107	134	179	IEC	AC
Brand Library & Art Center	27	26	24	70	37	82	13	IEC	AC
Library Connections @ Adams Square	10	10	18	21	15	25	25	IEC	AC
Pacific Park Branch Library	42	42	45	47	44	45	54	IEC	AC
Casa Verdugo Branch Library	14	24	25	26	22	25	26	IEC	AC
Grandview Branch Library	62	46	38	36	46	36	23	IEC	AC
Chey Chase Branch Library	7	5	9	8	7	7	6	IEC	AC
Montrose Branch Library	35	32	37	32	34	44	48	IEC	AC
5 Total circulation by site:	259,100	235,761	247,635	257,859	1,000,355	1,326,935	1,113,922	IEC	AC
Central Library*	166,303	138,959	146,075	156,744	608,081	865,357	799,304	IEC	AC
Brand Library & Art Center*	17,629	15,282	16,466	16,916	66,293	83,354	16,861	IEC	AC
Library Connections @ Adams Square*	7,578	11,282	10,248	10,612	39,720	58,761	47,766	IEC	AC
Pacific Park Branch Library*	17,555	20,346	20,029	18,341	76,271	95,679	73,880	IEC	AC
Casa Verdugo Branch Library*	16,289	19,367	21,833	20,300	77,789	56,439	46,989	IEC	AC
Grandview Branch Library*	11,088	9,988	11,069	10,262	42,407	54,313	42,678	IEC	AC
Chey Chase Branch Library*	1,896	2,066	1,761	1,722	7,445	10,670	7,707	IEC	AC
Montrose Branch Library*	20,762	18,471	20,154	22,962	82,349	102,382	78,737	IEC	AC
6 Average circulation per open hour by site:	483	443	464	479	467	574	458	IEC	AC
Central Library*	267	223	234	251	244	289	260	IEC	AC
Brand Library & Art Center *	38	33	35	36	35	46	37	IEC	AC
Library Connections @ Adams Square*	12	12	16	16	15	34	27	IEC	AC
Pacific Park Branch Library*	44	50	50	46	48	62	48	IEC	AC
Casa Verdugo Branch Library*	22	27	30	28	27	33	28	IEC	AC
Grandview Branch Library*	43	38	43	39	41	34	27	IEC	AC
Chey Chase Branch Library*	13	14	12	12	13	19	14	IEC	AC



# LIBRARY, ARTS & CULTURE DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14			Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Primary	Secondary	
7	Montrose Branch Library*									
Total operating hours	46	41	44	50	45	59	45	IEC	AC	
Central Library	3,231	3,231	3,231	3,231	14,924	13,708	9,415	IEC	AC	
Brand Library & Art Center	624	624	624	624	2,496	3,000	2,512	IEC	AC	
Library Connections @ Adams Square	468	468	468	468	1,872	1,800	37	IEC	AC	
Pacific Park Branch Library	650	650	650	650	2,600	1,752	1,341	IEC	AC	
Casa Verdugo Branch Library	403	403	403	403	1,612	1,552	1,208	IEC	AC	
Grandview Branch Library	728	728	728	728	2,912	1,700	1,303	IEC	AC	
Chey Chase Branch Library	260	260	260	260	1,040	1,600	1,225	IEC	AC	
Montrose Branch Library	143	143	143	143	572	552	428	IEC	AC	
Average cost per operating hour by sites	455	455	455	455	1,820	1,752	1,361	IEC	AC	
8	Central Library									
Total volumes	\$3,418	\$3,554	\$3,700	\$4,368	\$3,760	\$3,174	\$3,003	FR	-	
Brand Library & Art Center	\$2,232	\$2,120	\$2,214	\$2,495	\$2,265	\$1,977	\$1,966	FR	-	
Library Connections @ Adams Square	\$318	\$439	\$459	\$526	\$436	\$274	\$227	FR	-	
Pacific Park Branch Library	\$130	\$190	\$148	\$143	\$188	\$169	\$169	FR	-	
Casa Verdugo Branch Library	\$165	\$172	\$197	\$221	\$189	\$156	\$167	FR	-	
Grandview Branch Library	\$104	\$114	\$120	\$141	\$120	\$159	\$158	FR	-	
Chey Chase Branch Library	\$181	\$215	\$238	\$298	\$235	\$135	\$169	FR	-	
Montrose Branch Library	\$99	\$104	\$109	\$120	\$108	\$102	\$97	FR	-	
Average collection expenditure per capita	\$189	\$201	\$216	\$258	\$216	\$203	\$202	FR	-	
9	Total collection expenditure per capita									
Total volumes	\$1	\$1	\$2	\$4	\$8	\$3	\$4	FR	-	
10	Total volumes									
Total volumes per capita	\$26,213	\$34,772	\$42,978	\$21,247	\$31,303	\$49,630	\$93,095	IEC	AC	
11	FTE volunteer hours average									
Total # of children's programs	3	3	3	3	3	3	3	IEC	AC	
12	Total # of adult programs									
Total children's program attendance	3	2	4	2	3	4	4	IEC	FR	
13	Total adult program attendance									
# of public computers	459	492	605	602	2,158	1,713	1,288	IEC	CSF	
14	Number of internet computer users per site									
Central Library	269	332	94	412	1,107	720	1,153	IEC	CSF	
Brand Library & Art Center	9,199	8,246	9,874	9,756	37,075	35,164	37,783	IEC	CSF	
Library Connections @ Adams Square	3,037	3,173	2,147	4,647	13,004	14,626	18,019	IEC	CSF	
Pacific Park Branch Library	115	115	115	115	115	115	110	IEC	CSF	
Casa Verdugo Branch Library	23,848	22,179	20,060	17,204	83,291	116,012	126,191	IEC	CSF	
Grandview Branch Library	14,596	12,455	10,837	8,119	46,007	83,145	93,405	IEC	CSF	
Chey Chase Branch Library	1,308	1,211	955	1,004	4,478	4,204	679	IEC	CSF	
Montrose Branch Library	1,079	1,156	1,201	1,251	4,687	3,143	4,032	IEC	CSF	
Average cost per operating hour by sites	1,754	2,001	1,615	1,618	6,988	7,099	7,458	IEC	CSF	
15	Number of visits to library website									
Central Library	1,907	2,616	2,968	2,918	10,409	5,975	5,891	IEC	CSF	
Brand Library & Art Center	882	800	696	531	2,909	4,580	7,635	IEC	CSF	
Library Connections @ Adams Square	2,322	1,940	1,788	1,763	7,813	7,866	7,091	IEC	CSF	
Pacific Park Branch Library	172,564	140,511	144,666	146,989	604,730	766,496	463,450	IEC	CSF	
Casa Verdugo Branch Library	1,066	868	869	1,275	4,078	4,259	3,056	ECS	IM	
Grandview Branch Library	497	5	5	5	499	5	5	ECS	IM	
16	Overall LITS Satisfaction Rating									
Number of Help Requests closed within:	502	390	505	500	1,897	2,024	1,252	ECS	IM	
Less than 1 day	349	285	395	340	1,369	1,474	784	ECS	IM	
3 Days	45	30	25	55	155	200	150	ECS	IM	
1 Week	45	30	35	65	175	164	135	ECS	IM	

# LIBRARY, ARTS & CULTURE DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
23   More than 1 Week	63	45	50	40	198	186	183	ECS	IM
24   Ratio of Library sources of City funds to outside sources	98.0%	98.0%	98.0%	93.0%	96.8%	97.8%	98.7%	FR	-
25   Grant dollars received	\$1,788	\$57,000	\$4,791	\$5,607	\$69,186	\$23,129	\$9,500	FR	-
26   Number of interlibrary loans (materials) loaned	14,000	14,000	11,067	11,387	50,454	53,442	57,531	FR	-
27   Number of interlibrary loans (materials) borrowed	10,000	10,000	10,849	11,054	41,903	42,130	41,615	FR	-
28   Facility rental revenue	\$12,040	\$9,795	\$8,017	\$3,313	\$33,165	\$34,926	\$35,413	CSF	FR
29   Number of reference questions	25,994	23,978	19,377	21,883	91,232	72,038	77,224	IEC	-

# MANAGEMENT SERVICES DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
<b>City Manager's Office</b>									
1 Total number of citizen service requests	52	109	147	201	433	340	509	ECS	-
2 Percentage of citizen service requests responded to within 10 days	99%	100%	99%	98%	99%	99%	99%	ECS	-
3 Number of press releases distributed	30	33	58	61	221	122	182	IEC	-
4 Number of GTV6 programs produced	33	27	23	41	132	124	124	IEC	-
5 Number of local government meetings broadcast (first run)	43	42	42	53	218	168	180	IEC	-
6 Number of website visitors	1,368,685	1,160,946	1,299,742	1,386,021	2,743,748	4,976,115	5,215,394	IEC	-

\* The City recently concluded its Citizen Satisfaction Survey. When asked how they would rank Glendale as a community on a scale of one to ten (with ten as the highest rating), nearly three-fourths (73%) of those surveyed rated Glendale as a community with an eight or higher.

\*\*Sales tax revenue data has a 2 quarters delay in reporting since the data does not become available until immediately.

# POLICE DEPARTMENT

## *Key Performance Indicators*

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Police Department budget per capita	\$353	\$353	\$353	\$349	\$352	\$343	\$349	FR	SHC
2 Police Department budget per household	\$0	\$922	\$922	\$922	\$692	\$885	\$925	FR	SHC
3 Sworn police officers per 1,000 residents	1.23	1.23	1.23	1.20	1.22	1.23	1.32	SHC	-
4 Number of volunteers working at GPD	32	38	37	38	36	33	32	FR	IEC
5 Total number of hours volunteered	1,738	2,877	2,692	2,148	9,455	6,932	7,877	IEC	FR
6 Value of volunteer hours contributed	\$75,772	\$125,486	\$117,378	\$93,652	\$412,288	\$302,263	\$343,517	FR	IEC
7 Number of Reserve Officer hours volunteered	1,322	954	816	1,018	4,110	4,662	4,601	IEC	FR
8 Value of Reserve Officer volunteer hours contributed	\$120,765	\$87,148	\$74,542	\$92,949	\$375,404	\$425,827	\$420,357	FR	IEC
9 Total overtime hours worked	26,595	25,543	17,585	20,394	90,117	86,529	84,511	FR	-
10 <i>Total overtime cost</i>	<i>\$1,849,361</i>	<i>\$1,806,288</i>	<i>\$1,201,671</i>	<i>\$1,378,505</i>	<i>\$6,235,825</i>	<i>\$5,950,813</i>	<i>\$5,997,967</i>		
<i>Total overtime cost - MOU Entitled</i>	<i>\$1,494,994</i>	<i>\$1,433,547</i>	<i>\$988,559</i>	<i>\$1,169,582</i>	<i>\$5,086,682</i>	<i>\$4,900,797</i>	<i>\$4,848,775</i>	FR	-
<i>Total overtime cost - Reimbursed (Grant, Movie)</i>	<i>\$246,633</i>	<i>\$313,381</i>	<i>\$162,706</i>	<i>\$45,559</i>	<i>\$768,279</i>	<i>\$792,547</i>	<i>\$845,174</i>	FR	-
<i>Total overtime cost - Training</i>	<i>\$107,734</i>	<i>\$59,360</i>	<i>\$50,406</i>	<i>\$163,363</i>	<i>\$380,863</i>	<i>\$257,469</i>	<i>\$304,018</i>	FR	-
11 Number of Neighborhood Watch Groups	323	327	327	332	327	309	214	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	68	41	48	25	182	218	294	IEC	SHC
13 Number of complaints against Police Department received	11	8	4	4	27	75	77	ECS	-
14 Number of complaints against Police Department sustained	3	1	1	2	7	10	5	ECS	-
15 Number of Part I crimes - total	943	938	1,031	880	3,792	3,410	3,426	SHC	-
16 Number of Part I crimes - violent	49	47	52	62	210	198	180	SHC	-
17 Number of Part I crimes - property	894	926	979	818	3,617	3,212	3,245	SHC	-
18 Total Part I crimes per 1,000 residents	4.73	4.64	5.18	4.06	19	17.33	17.87	SHC	-
19 Number of Part II crimes - total	2,193	1,944	2,213	1,997	8,347	7,873	7,579	SHC	-
20 Total arrests made	2,577	2,286	2,458	2,292	9,613	9,279	8,735	SHC	-
21 Total felony arrests made	409	399	417	408	1,633	1,946	2,631	SHC	-
22 Total DUI arrests made	178	132	124	124	558	690	728	SHC	-
23 Total drug-related cases investigated	355	290	343	347	1,335	1,053	939	SHC	-
24 Total fraud/financial crime cases investigated	306	325	409	305	1,345	1,081	906	SHC	-
25 Average number of arrests made per sworn officer	14.73	13.06	14.05	13.1	54.94	53.17	51.81	SHC	-
26 Average number of arrests made per patrol officer	27.71	25.69	28.25	27.61	109.26	111.65	103.71	SHC	-
27 Number of reports generated	7,852	7,489	8,189	7,577	31,107	29,920	30,021	SHC	-
28 Patrol officer initiated observations	19,022	16,781	17,349	15,502	68,654	77,920	81,098	SHC	-
29 Air support productivity - flight hours	409	428	427	442	1,706	1,631	1,516	SHC	-
30 Air support productivity - calls for service - observations	3,742	3,330	3,155	3,704	13,931	14,278	14,431	SHC	-

**POLICE DEPARTMENT**  
*Key Performance Indicators*  
FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		FY 2014-15		FY 2015-16		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Actual	Actual	Actual	Actual	Actual	Primary	Secondary
31 Total calls for service	32,065	29,613	30,359	29,120	121,157	126,894	130,697	126,894	130,697	130,697	SHC	-
32 Percentage of 911 calls answered within 10 seconds	98.27%	98.61%	99.75%	98.52%	98.79%	98.26%	98.41%	98.26%	98.41%	98.41%	SHC	ECS
33 Priority E calls – avg. response time (minutes)	0:05:12	0:05:33	0:05:22	0:04:51	#VALUE!	0:05:07	0:04:56	0:05:07	0:04:56	0:04:56	SHC	ECS
34 Priority E calls – actual	195	210	209	216	830	801	779	801	779	779	SHC	ECS
35 Priority 1 calls – avg. response time	0:05:04	0:04:46	0:04:50	0:04:57	0:04:54	0:04:49	0:04:57	0:04:49	0:04:57	0:04:57	SHC	ECS
36 Priority 1 calls – actual	7,909	6,877	7,550	6,282	28,618	35,485	36,418	35,485	36,418	36,418	SHC	ECS
37 Priority 2 calls – avg. response time	0:29:35	0:26:15	0:29:50	0:19:33	0:26:18	0:18:04	0:21:36	0:18:04	0:21:36	0:21:36	SHC	ECS
38 Priority 2 calls – actual	7,798	7,599	7,603	7,956	30,956	30,048	30,251	30,048	30,251	30,251	SHC	ECS
39 Priority 3 calls – avg. response time	0:58:27	0:44:23	0:42:58	1:14:16	0:55:01	0:41:32	0:37:00	0:41:32	0:37:00	0:37:00	SHC	ECS
40 Priority 3 calls – actual	16,163	14,927	14,997	14,666	60,753	60,560	63,250	60,560	63,250	63,250	SHC	ECS
41 Average time spent on service call	0:37:37	0:43:31	0:42:02	0:44:55	0:42:01	0:37:02	0:39:44	0:37:02	0:39:44	0:39:44	SHC	-
42 Investigative cases opened	4,277	4,331	4,566	4,041	17,215	16,389	16,003	16,389	16,003	16,003	SHC	-
43 Avg. number of cases per investigator	122	124	134	119	499	468	466	468	466	466	SHC	-
44 Moving citations issued - patrol	1,302	973	1,024	889	4,188	7,050	9,241	7,050	9,241	9,241	SHC	-
45 Avg. number of citations issued per patrol officer	14.00	10.93	11.77	10.71	47.41	85.05	109.47	85.05	109.47	109.47	SHC	-
46 Moving citations issued - motors	1,479	1,156	1,954	1,672	6,261	4,078	7,196	4,078	7,196	7,196	SHC	-
47 Avg. number of citations issued per motor officer	113.77	88.92	162.83	128.62	494.14	305.25	557.65	305.25	557.65	557.65	SHC	-
48 Parking citations issued	15,740	15,028	15,943	16,435	63,146	52,385	71,584	52,385	71,584	71,584	SHC	-
49 Avg. number of citations issued per parking enforcement officer	1,968	2,505	1,993	2,054	8,520	6,305	8,949	6,305	8,949	8,949	SHC	-
50 Traffic Enforcement Index	18.06	11.39	19.99	16.74	16.55	18.47	24.24	18.47	24.24	24.24	SHC	-
51 Number of injury traffic incidents	152	187	149	151	639	631	651	631	651	651	SHC	-
52 Number of fatal traffic incidents	2	0	1	2	5	3	5	3	5	5	SHC	-
53 Number of traffic incidents involving a pedestrian	28	44	21	20	113	116	125	116	125	125	SHC	-



# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
<b>Administration Division</b>										
1	Occupancy rate for City-owned parking structures	90%	92%	79%	86%	87%	91%	80%	IM	-
2	Occupancy rate for Brand Blvd. parking meters (85% is goal)	97%	97%	96%	100%	98%	98%	97%	IM	-
3	Number of Industrial Off Duty (IOD) days	5	0	0	0	5	18	N/A	SHC	-
<b>Engineering Division</b>										
4	Percentage of CIP projects completed on-time and on-budget	100%	100%	100%	100%	100%	100%	100%	FR	-
5	Total lane miles of street resurfaced	1.52	0.00	0.86	2.90	5.28	19.99	8.96	IM	-
6	Total lane miles of street slurry sealed	1.62	3.40	1.30	0.00	6.32	15.17	24.60	IM	-
7	Total square feet of sidewalks replaced	34,141	12,135	5,372	15,355	67,003	203,171	283,367	IM	-
8	Total linear feet of sewer mains replaced	51	2,212	2,152	2,488	6,903	3,137	2,384	IM	-
9	Million gallons of sewage treated per day (annual measure)	N/A	N/A	N/A	13	13	15	15	IM	S
10	Number of Land Development applications received	327	282	335	375	1,319	N/A	N/A	-	-
11	Number of Land Development applications completed	335	307	331	407	1,380	N/A	N/A	-	-
12	Number of Right of Way Permit Applications Received	145	71	80	195	491	N/A	N/A	-	-
13	Number of Right of Way Permit Applications Completed	93	46	35	126	300	N/A	N/A	-	-
14	Traffic system failures	125	144	175	201	645	780	963	SHC	IM
15	Traffic plan reviews for developments	2	5	3	1	11	25	20	IM	-
16	Street Occupancy and Oversized Load Travel Permit Issued	215	229	196	295	935	N/A	N/A	-	-
17	Traffic related Customer Service Request Received	143	173	94	76	486	N/A	N/A	-	-
18	Traffic related Customer Service Request Completed	53	72	25	30	180	N/A	N/A	-	-
19	Traffic Signal Construction Completed	2	10	0	1	13	N/A	N/A	-	-
20	Number of Industrial Off Duty (IOD) days	0.94	1.00	0.22	9.28	11.44	34	N/A	SHC	-
<b>Facilities Management Division</b>										
21	Cost per square foot - Building Maintenance	\$0.50	\$0.46	\$0.48	\$0.46	\$0.48	N/A	N/A	ECS	-
22	Cost per square foot - Custodial Services	\$0.44	\$0.48	\$0.48	\$0.45	\$0.46	N/A	N/A	ECS	-
23	Number of facilities service requests received	1,925	2,003	1,923	1,964	7,815	N/A	N/A	ECS	-
24	Number of facilities service requests completed	1,948	1,551	1,504	1,582	6,585	N/A	N/A	ECS	-
25	Number of Industrial Off Duty (IOD) days	64	40	3	12	119	N/A	N/A	ECS	-
<b>Fleet Services Division</b>										
26	Number of vehicles maintained	962	978	978	975	973	988	1,007	IM	-
27	Cost of preventative maintenance by Fleet Services per shop per vehicle:									
	Mechanical Maintenance	\$443	\$425	\$453	\$379	\$1,700	\$1,649	\$1,615	FR	IM
	Glendale Water & Power	\$393	\$392	\$368	\$319	\$1,472	\$1,339	\$1,223	FR	IM
	Civic Center	\$263	\$332	\$435	\$434	\$1,464	\$1,003	\$938	FR	IM
	Fire	\$953	\$1,391	\$2,596	\$1,713	\$6,653	\$7,201	\$6,289	FR	IM
28	Cost of repairs performed by fleet maintenance per shop per vehicle:									
	Mechanical Maintenance	\$2,661	\$2,886	\$3,196	\$3,366	\$12,109	\$11,682	\$11,080	FR	IM
	Glendale Water & Power	\$1,302	\$1,059	\$1,364	\$1,516	\$5,241	\$4,145	\$3,915	FR	IM
	Civic Center	\$1,040	\$1,033	\$1,067	\$1,335	\$4,475	\$3,174	\$2,024	FR	IM
	Fire	\$3,637	\$3,908	\$6,238	\$4,267	\$18,050	\$21,181	\$14,872	FR	IM

# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
29 Average number of days vehicles are held per shop: Mechanical Maintenance Glendale Water & Power Civic Center Fire	1.80 2.40 1.30 9.00	1.72 1.47 0.48 4.19	1.31 1.19 0.70 12.42	6.04 1.09 1.04 7.45	2.72 1.54 0.88 8.27	2.32 1.63 1.52 9.16	7.45 3.50 4.55 13.85	ECS ECS ECS ECS	IM IM IM IM
30 Number of vehicle and equipment breakdowns by shop: Mechanical Maintenance Glendale Water & Power Civic Center Fire	33 6 3 1	22 2 4 1	21 3 0 1	27 1 0 1	103 12 7 4	201 45 6 11	161 82 9 14	IM IM IM IM	- - - -
31 Total fuel consumption in gallons: Unleaded Diesel CNG	105,578 27,712 68,672	94,962 27,455 68,726	95,921 30,560 67,508	95,220 27,117 69,334	391,681 112,844 274,240	375,757 100,612 279,371	402,588 112,309 278,578	S S S	IM IM IM
32 Percentage of vehicles and equipment exceeding replacement criteria	45%	45%	45%	45%	45%	58%	49%	IM	-
33 Percentage of scheduled vs. non-scheduled repairs	44%	44%	45%	45%	45%	44%	55%	IM	-
34 Number of Industrial Off Duty (IOD) days	69	71	202	29	371	51	109	SHC	-
35 Percentage of equipment available by shop: Mechanical Maintenance Glendale Water & Power Civic Center Fire	96% 94% 96% 90%	96% 97% 97% 94%	97% 97% 98% 87%	94% 97% 96% 96%	96% 96% 96% 92%	97% 96% 96% 89%	93% 96% 96% 92%	IM IM IM IM	ECS ECS ECS ECS
36 Percentage of direct labor hours by shop: Mechanical Maintenance Glendale Water & Power Civic Center Fire	72% 74% 77% 99%	77% 65% 87% 74%	83% 67% 94% 81%	77% 72% 94% 74%	77% 70% 88% 82%	83% 95% 83% 68%	69% 70% 55% 59%	IM IM IM IM	FR FR FR FR
<b>Integrated Waste Division</b>									
37 Annual percentage of waste diverted from School landfill (annual measure)	N/A	N/A	N/A	57.3	57.3	66%	N/A	S	-
38 Total tons of residential refuse collected	8,985	9,508	8,977	9,277	36,747	36,120	35,247	S	IM
39 Total tons of commercial refuse collected	9,046	8,596	9,150	9,432	36,224	34,899	33,270	S	IM
40 Total tons of all refuse collected	18,031	18,104	18,127	18,708	72,970	71,019	68,517	S	IM
41 Total tons of green waste collected	3,818	4,772	3,852	3,671	16,113	15,213	17,272	S	IM
42 Total tons of recyclables collected	2,803	2,841	2,786	2,481	10,911	11,083	10,847	S	IM
43 Total tons of street sweeping refuse collected	275	345	318	336	1,274	1,652	1,965	S	IM
44 Total tons of e-waste collected	25	25	24	18	92	78	65	S	IM
45 Total tons of bulky and abandoned items collected	453	382	507	760	2,102	1,781	1,210	ECS	S
46 Total tons of recyclables collected through buy-back facility	2,138	3,108	2,044	2,008	9,298	10,754	9,149	S	-
47 Cost per ton of waste diverted	\$203	\$202	\$207	\$220	\$208	\$204	\$198	FR	-
48 Total number of bulky item stops	5,731	4,087	4,417	4,401	18,636	14,902	12,174	ECS	-
49 Total number of abandoned items stops	1,207	827	1,241	3,407	6,682	3,419	5,011	ECS	-
50 Number of refuse collection service calls	14,598	14,415	14,888	14,438	58,339	44,965	38,742	ECS	-
51 Cost per ton of waste collected	\$164	\$175	\$181	\$179	\$175	\$184	\$199	FR	-
52 Revenue per ton of waste collected	\$205	\$207	\$214	\$207	\$195	\$195	\$197	FR	-
53 Curb miles of streets swept	7,113	8,152	7,130	7,345	29,740	33,275	37,567	IM	SHC
54 Cost per curb mile of streets swept	\$43	\$51	\$59	\$37	\$48	\$35	\$33	FR	-
55 Number of Industrial Off Duty (IOD) days	496	438	391	376	1,701	1,322	842	SHC	-

# PUBLIC WORKS DEPARTMENT

## Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results					FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Primary				Secondary	
<b>Maintenance Services Division</b>										
56 Total square feet of potholes filled	1,958	2,359	3,180	2,426	9,923	14,553	10,909	IM	SHC	
57 Total square feet of sidewalks repaired	8,339	6,416	6,862	8,714	30,331	30,998	45,807	IM	SHC	
58 Street trees trimmed	832	3,314	2,285	9,450	15,881	9,286	12,582	IM	SHC	
59 Street trees planted	2	145	8	98	253	326	795	S	IM	
60 Number of storm drain catch basins cleaned	1,357	364	531	215	2,467	2,963	1,685	IM	SHC	
61 Storm drain catch basin inspections completed	435	567	683	650	2,335	3,942	1,488	IM	SHC	
62 Linear feet of sanitary sewer inspected (CCTV)	61,959	57,049	59,934	58,342	237,284	272,424	317,919	IM	SHC	
63 Linear feet of sanitary sewer cleaned	382,925	344,797	421,406	276,695	1,425,823	1,430,391	1,561,214	IM	SHC	
64 Illicit discharge violations into storm drain or sewer system	3	4	3	3	13	3	14	S	-	
65 Number of service requests received	782	758	701	794	3,035	9,230	8,132	ECS	-	
66 Number of service requests completed	773	727	705	833	3,038	8,032	7,821	ECS	-	
67 Number of Industrial Off Duty (IOD) days	117	123	118	118	476	642	437	SHC	-	
68 Linear feet of painted traffic curbs and/or street striping	190,095	22,580	18,766	21,421	252,862	145,160	355,583	SHC	-	
69 Number of traffic signs installed and/or repaired	176	411	718	757	2,062	1,248	1,934	IM	SHC	
70 Number of parking meters repaired	6,781	4,527	4,889	5,730	21,927	24,482	20,581	IM	-	

# ADOPTED **BUDGET** 2016-17

## CITY HALL 75th ANNIVERSARY



**CITY OF GLENDALE  
SUMMARY OF RESOURCES & APPROPRIATIONS  
FY 2016-17 ADOPTED BUDGET**

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<b>Resources</b>							
Property Taxes	\$ 54,592,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,592,500
Sales Taxes	39,208,000	2,270,188	-	-	-	-	41,478,188
Utility Users Taxes	28,745,000	-	-	-	-	-	28,745,000
Occupancy & Other Taxes	11,900,000	7,439,000	-	-	-	-	19,339,000
Licenses & Permits	8,953,000	239,231	-	7,050,000	-	-	16,242,231
Fines & Forfeitures	2,700,000	3,700,000	-	-	-	-	6,400,000
GSA Reimbursement	3,000,000	-	-	-	-	-	3,000,000
Use of Money & Property	3,625,000	836,965	178,330	90,000	-	-	4,730,295
Revenue from Other Agencies	100,000	56,420,943	-	5,186,857	51,000	-	61,758,800
Charges for Services	3,006,000	27,558,106	-	3,955,868	325,457,885	105,011,543	464,989,402
Misc & Non-Operating Revenue	1,537,000	912,156	-	-	10,780,741	830,000	14,059,897
Interfund Revenue	14,184,797	-	-	-	34,490,000	-	48,674,797
Transfers from Other Funds	21,306,230	684,577	800,000	3,582,750	-	-	26,373,557
<b>TOTAL RESOURCES</b>	<b>\$ 192,857,527</b>	<b>\$ 100,061,166</b>	<b>\$ 978,330</b>	<b>\$ 19,865,475</b>	<b>\$ 370,779,626</b>	<b>\$ 105,841,543</b>	<b>\$ 790,383,667</b>
<b>Appropriations</b>							
Salaries & Benefits	\$ 147,734,586	\$ 23,257,019	\$ -	\$ 143,889	\$ 54,998,739	\$ 15,600,130	\$ 241,734,363
Maintenance & Operation	43,978,750	70,479,999	3,010,000	987,380	304,113,258	** 89,655,968	534,444,546
Capital Outlay	-	74,960	-	1,300,000	3,582,130	4,576,320	9,533,410
Capital Improvement	-	6,819,000	-	20,930,731	32,919,191	**	38,449,731
Transfers to Other Funds	3,067,327	-	-	2,000,000	21,776,800	-	26,844,127
Allocation Offset	-	-	-	-	(31,473,043)	-	(31,473,043)
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 194,780,663</b>	<b>\$ 100,630,978</b>	<b>\$ 3,010,000</b>	<b>\$ 25,362,000</b>	<b>\$ 385,917,075</b>	<b>\$ 109,832,418</b>	<b>\$ 819,533,134</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (1,923,136) *</b>	<b>\$ (569,812)</b>	<b>\$ (2,031,670)</b>	<b>\$ (5,496,525)</b>	<b>\$ (15,137,449)</b>	<b>\$ (3,990,875)</b>	<b>\$ (29,149,467)</b>

Notes:

\* Use of fund balance includes \$920,013 for Economic Development use of assigned fund balance.

\*\* All M&O portions in GWP Capital Improvement Project Funds 553, 555, 573, and 575 are reflected under the Capital Improvement section.



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**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS BY DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
Administrative Services - Finance	\$ 4,440,986	\$ 5,501,035	\$ 5,515,493	\$ 5,341,567
City Attorney	4,901,844	11,151,972	11,240,479	12,180,861
City Clerk	1,553,384	1,054,463	1,450,028	1,349,630
City Treasurer	632,314	665,123	691,398	742,164
Community Development	46,046,847	67,746,406	75,324,001	73,598,087
Community Services & Parks	23,529,273	32,124,460	34,344,573	45,730,596
Fire	52,439,150	56,079,460	57,015,174	61,302,902
Glendale Water & Power	260,750,673	333,796,944	338,183,791	334,147,805
Human Resources	61,769,396	57,373,810	57,432,116	61,268,324
Information Services	16,088,722	24,614,268	29,566,351	17,463,324
Library, Arts & Culture	8,637,135	10,009,418	9,722,302	10,979,909
Management Services	5,529,734	6,840,619	7,582,604	4,392,282
Police	75,845,625	77,081,570	78,579,349	78,998,760
Public Works	105,526,536	107,967,093	91,426,404	106,072,085
Retirement Incentive - General Fund	897,888	897,511	897,511	897,511
Transfers*	35,345,022	4,125,441	4,125,441	5,067,327
Non-Departmental	2,508,513	800,000	800,000	-
<b>GRAND TOTAL</b>	<b>\$ 706,443,042</b>	<b>\$ 797,829,593</b>	<b>\$ 803,897,015</b>	<b>\$ 819,533,134</b>

Notes:

\* Departmental transfers-out that occurred in FY 2014-15 for Community Services & Parks (501-195), Fire (510-195) and Public Works (520-195) are reflected under Transfers and not in the departmental budgets shown in this report.

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**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Administrative Services</b>				
101 - General Fund	\$ 4,440,986	\$ 5,501,035	\$ 5,515,493	\$ 5,341,567
<b>Administrative Services Total</b>	<b>\$ 4,440,986</b>	<b>\$ 5,501,035</b>	<b>\$ 5,515,493</b>	<b>\$ 5,341,567</b>
<b>City Attorney</b>				
101 - General Fund	\$ 3,214,650	\$ 3,190,013	\$ 3,277,299	\$ 3,548,439
612 - Liability Insurance Fund	1,687,194	7,961,959	7,963,180	8,632,422
<b>City Attorney Total</b>	<b>\$ 4,901,844</b>	<b>\$ 11,151,972</b>	<b>\$ 11,240,479</b>	<b>\$ 12,180,861</b>
<b>City Clerk</b>				
101 - General Fund	\$ 1,553,384	\$ 1,054,463	\$ 1,450,028	\$ 1,349,630
<b>City Clerk Total</b>	<b>\$ 1,553,384</b>	<b>\$ 1,054,463</b>	<b>\$ 1,450,028</b>	<b>\$ 1,349,630</b>
<b>City Treasurer</b>				
101 - General Fund	\$ 632,314	\$ 665,123	\$ 691,398	\$ 742,164
<b>City Treasurer Total</b>	<b>\$ 632,314</b>	<b>\$ 665,123</b>	<b>\$ 691,398</b>	<b>\$ 742,164</b>
<b>Community Development</b>				
101 - General Fund	\$ 9,804,739	\$ 9,845,834	\$ 9,941,106	\$ 14,943,660
201 - CDBG Fund	372,710	370,000	370,000	-
202 - Housing Assistance Fund	28,617,745	30,442,939	30,449,690	32,780,950
203 - Home Grant Fund	2,751,305	1,140,638	1,131,750	1,196,718
209 - Affordable Housing Trust Fund	-	-	-	-
212 - BEGIN Affordable Homeownership Fund	-	88,800	88,800	89,520
213 - Low&Mod Income Housing Asset Fund	4,496,754	402,059	402,849	370,658
216 - Grant Fund	3,594	5,540,000	6,398,444	198,000
217 - Filming Fund	-	-	-	526,212
251 - Air Quality Improvement Fund	-	307,207	307,207	330,089
254 - Measure R Local Return Fund	-	1,915,000	2,090,000	2,409,800
256 - Transit Prop A Local Return Fund	-	3,940,780	3,941,445	7,197,820
257 - Transit Prop C Local Return Fund	-	4,224,488	4,477,911	3,950,256
258 - Transit Utility Fund	-	9,528,661	9,533,799	9,604,404
409 - CIP Reimbursement Fund	-	-	6,191,000	-
410 - San Fernando Corridor Tax Share Fund	-	-	-	-
720 - Special Deposit Fund	-	-	-	-
<b>Community Development Total</b>	<b>\$ 46,046,847</b>	<b>\$ 67,746,406</b>	<b>\$ 75,324,001</b>	<b>\$ 73,598,087</b>
<b>Community Services &amp; Parks</b>				
101 - General Fund	\$ 9,703,073	\$ 10,499,841	\$ 10,622,707	\$ 12,631,020
201 - CDBG Fund	1,522,649	1,210,061	1,271,751	1,643,605
204 - Continuum of Care Grant Fund	2,053,251	2,345,059	2,345,869	2,319,804
205 - Emergency Solutions Grant Fund	171,656	161,426	161,511	142,237
206 - Workforce Innovation and Opportunity Act Fund	4,203,880	5,217,216	5,331,723	5,505,000
211 - Glendale Youth Alliance Fund	1,384,702	1,537,696	1,591,318	1,905,519
216 - Grant Fund	-	-	17,500	-
270 - Nutritional Meals Grant Fund	446,614	429,740	436,727	430,827
401 - Capital Improvement Fund	981,489	1,575,000	1,541,888	1,400,000
405 - Parks Mitigation Fee Fund	461,857	4,000,000	5,125,385	16,173,000
408 - Parks Quimby Fee Fund	-	-	-	-
409 - CIP Reimbursement Fund	-	-	619,650	-
501 - Recreation Fund	2,600,103	5,148,421	5,278,544	3,579,584
<b>Community Services &amp; Parks Total</b>	<b>\$ 23,529,273</b>	<b>\$ 32,124,460</b>	<b>\$ 34,344,573</b>	<b>\$ 45,730,596</b>
<b>Fire</b>				
101 - General Fund	\$ 42,560,725	\$ 45,027,061	\$ 45,327,881	\$ 48,702,523
265 - Fire Grant Fund	156,323	-	1,017,326	-
266 - Fire Mutual Aid Fund	247,641	199,967	199,967	250,000
267 - Special Events Fund	42,094	-	-	5,545
401 - Capital Improvement Fund	400,319	35,000	(468,663)**	551,000

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
510 - Hazardous Disposal Fund	1,520,754	1,529,863	1,533,153	1,534,266
511 - Emergency Medical Services Fund	4,527,786	5,464,093	5,544,109	5,917,304
701 - Fire Communication Fund	2,983,508	3,823,476	3,861,401	4,342,264
<b>Fire Total</b>	<b>\$ 52,439,150</b>	<b>\$ 56,079,460</b>	<b>\$ 57,015,174</b>	<b>\$ 61,302,902</b>
<b>Glendale Water &amp; Power</b>				
290 - Electric Public Benefit Fund	\$ 5,895,971	\$ 6,420,598	\$ 7,422,118	\$ 7,711,563
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	193,965,368	233,543,262	234,116,227	251,103,371
553 - Electric Depreciation Fund	-	28,565,238	28,475,456	15,768,182
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	2,854,422	2,854,422	1,894,751
556 - Energy Cost Adjustment Charge Fund	11,990,832	-	-	-
557 - Regulatory Adjustment Charge Fund	3,503,059	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	45,395,443	49,350,121	49,543,235	51,977,680
573 - Water Depreciation Fund	-	11,452,736	14,161,766	4,222,618
575 - Water Customer Paid Capital Fund	-	1,610,567	1,610,567	1,469,640
<b>Glendale Water &amp; Power Total</b>	<b>\$ 260,750,673</b>	<b>\$ 333,796,944</b>	<b>\$ 338,183,791</b>	<b>\$ 334,147,805</b>
<b>Human Resources</b>				
101 - General Fund	\$ 2,221,973	\$ 2,660,726	\$ 2,716,201	\$ 2,654,861
610 - Unemployment Insurance Fund	262,101	314,790	314,790	78,243
614 - Compensation Insurance Fund	13,088,446	12,220,632	12,223,463	12,928,223
615 - Dental Insurance Fund	1,478,233	1,571,908	1,571,908	1,655,291
616 - Medical Insurance Fund	27,771,610	27,364,869	27,364,869	35,101,482
617 - Vision Insurance Fund	242,809	276,736	276,736	294,568
640 - Employee Benefits Fund	3,994,229	3,390,800	3,390,800	4,317,791
641 - RHSP Benefits Fund	10,559,646	1,723,039	1,723,039	2,017,690
642 - Post Employment Benefits Fund	2,150,349	7,850,310	7,850,310	2,220,175
<b>Human Resources Total</b>	<b>\$ 61,769,396</b>	<b>\$ 57,373,810</b>	<b>\$ 57,432,116</b>	<b>\$ 61,268,324</b>
<b>Information Services</b>				
603 - ISD Infrastructure Fund	\$ 6,568,991	\$ 8,236,590	\$ 8,832,448	\$ 7,773,035
604 - ISD Applications Fund	5,609,613	12,558,297	15,305,094	6,498,261
660 - ISD Wireless Fund	3,910,119	3,819,381	5,428,809	3,192,028
<b>Information Services Total</b>	<b>\$ 16,088,722</b>	<b>\$ 24,614,268</b>	<b>\$ 29,566,351</b>	<b>\$ 17,463,324</b>
<b>Library, Arts &amp; Culture</b>				
101 - General Fund	\$ 7,900,320	\$ 8,488,883	\$ 8,845,013	\$ 9,594,695
210 - Urban Art Fund	124,490	248,309	628,426	235,000
275 - Library Fund	245,730	322,226	398,863	245,214
401 - Capital Improvement Fund	366,595	950,000	(150,000)**	350,000
407 - Library Mitigation Fee Fund	-	-	-	555,000
<b>Library, Arts &amp; Culture Total</b>	<b>\$ 8,637,135</b>	<b>\$ 10,009,418</b>	<b>\$ 9,722,302</b>	<b>\$ 10,979,909</b>
<b>Management Services</b>				
101 - General Fund	\$ 4,430,422	\$ 3,869,062	\$ 4,295,458	\$ 4,392,282
215 - Economic Development Fund	934,437	2,470,705	2,785,955	-
217 - Filming Fund	-	500,852	501,191	-
280 - Cable Access Fund	-	-	-	-
401 - Capital Improvement Fund	164,875	-	-	-
<b>Management Services Total</b>	<b>\$ 5,529,734</b>	<b>\$ 6,840,619</b>	<b>\$ 7,582,604</b>	<b>\$ 4,392,282</b>
<b>Police</b>				
101 - General Fund	\$ 69,023,878	\$ 70,301,071	\$ 70,475,739	\$ 72,730,666
260 - Asset Forfeiture Fund	340,049	570,092	570,092	568,473
261 - Police Special Grants Fund	1,705,755	934,125	2,255,828	363,528
262 - Supplemental Law Enforcement Fund	390,490	405,801	406,800	397,501



**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
267 - Special Events Fund	517,507	370,222	370,222	301,940
303 - Police Building Project Fund	3,012,281	3,025,000	3,025,000	3,010,000
401 - Capital Improvement Fund	30,564	-	-	-
409 - CIP Reimbursement Fund	-	-	-	-
602 - Joint Helicopter Operation Fund	825,101	1,475,259	1,475,668	1,626,652
<b>Police Total</b>	<b>\$ 75,845,625</b>	<b>\$ 77,081,570</b>	<b>\$ 78,579,349</b>	<b>\$ 78,998,760</b>
<b>Public Works</b>				
101 - General Fund	\$ 17,546,685	\$ 17,964,870	\$ 18,123,325	\$ 14,184,318
251 - Air Quality Improvement Fund	235,740	-	-	-
252 - Public Works Special Grants Fund	3,668,636	23,862	23,862	-
253 - San Fernando Landscape District Fund	26,650	81,124	82,886	89,986
254 - Measure R Local Return Fund	244,780	-	-	-
255 - Measure R-Regional Return Fund	1,806,390	-	294,421	-
256 - Transit Prop A Local Return Fund	2,735,808	-	-	-
257 - Transit Prop C Local Return Fund	2,716,738	-	-	-
258 - Transit Utility Fund	8,113,917	-	(6,191,000)**	-
401 - Capital Improvement Fund	305,637	815,000	318,525	2,479,000
402 - State Gas Tax Fund	9,374,234	4,380,000	3,736,000	1,854,000
409 - CIP Reimbursement Fund	750,250	-	239,421	-
520 - Parking Fund	9,648,960	10,210,312	10,544,404	8,829,655
525 - Sewer Fund	17,530,521	34,059,747	23,286,210	30,480,999
530 - Refuse Disposal Fund	19,784,864	25,706,964	26,063,791	24,657,570
601 - Fleet Management Fund	11,036,724	14,725,214	14,904,559	16,023,658
607 - Building Maintenance Fund	-	-	-	7,472,899
<b>Public Works Total</b>	<b>\$ 105,526,536</b>	<b>\$ 107,967,093</b>	<b>\$ 91,426,404</b>	<b>\$ 106,072,085</b>
<b>Retirement Incentive</b>				
101 - General Fund	\$ 897,888	\$ 897,511	\$ 897,511	\$ 897,511
<b>Retirement Incentive Total</b>	<b>\$ 897,888</b>	<b>\$ 897,511</b>	<b>\$ 897,511</b>	<b>\$ 897,511</b>
<b>Transfers</b>				
101 - General Fund	\$ 5,917,000	\$ 2,125,441	\$ 2,125,441	\$ 3,067,327
401 - Capital Improvement Fund	2,000,000	2,000,000	2,000,000	2,000,000
501 - Recreation Fund *	2,018,297	-	-	-
510 - Hazardous Disposal Fund *	372	-	-	-
520 - Parking Fund *	25,409,352	-	-	-
<b>Transfers Total</b>	<b>\$ 35,345,022</b>	<b>\$ 4,125,441</b>	<b>\$ 4,125,441</b>	<b>\$ 5,067,327</b>
<b>Non-Departmental</b>				
101 - General Fund	\$ 2,508,513	\$ 800,000	\$ 800,000	\$ -
<b>Non-Departmental Total</b>	<b>\$ 2,508,513</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 706,443,042</b>	<b>\$ 797,829,593</b>	<b>\$ 803,897,015</b>	<b>\$ 819,533,134</b>

Notes:

\* Pursuant to reclassification of Funds 501, 510, and 520 from Enterprise Funds to Special Revenue Funds in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

\*\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

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**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
101 - General Fund				
Administrative Services - Finance	\$ 4,440,986	\$ 5,501,035	\$ 5,515,493	\$ 5,341,567
City Attorney	3,214,650	3,190,013	3,277,299	3,548,439
City Clerk	1,553,384	1,054,463	1,450,028	1,349,630
City Treasurer	632,314	665,123	691,398	742,164
Community Development	9,804,739	9,845,834	9,941,106	14,943,660
Community Services & Parks	9,703,073	10,499,841	10,622,707	12,631,020
Fire	42,560,725	45,027,061	45,327,881	48,702,523
Human Resources	2,221,973	2,660,726	2,716,201	2,654,861
Library, Arts & Culture	7,900,320	8,488,883	8,845,013	9,594,695
Management Services	4,430,422	3,869,062	4,295,458	4,392,282
Police	69,023,878	70,301,071	70,475,739	72,730,666
Public Works	17,546,685	17,964,870	18,123,325	14,184,318
Retirement Incentive - General Fund	897,888	897,511	897,511	897,511
Transfers	5,917,000	2,125,441	2,125,441	3,067,327
Non-Departmental	2,508,513	800,000	800,000	-
<b>General Fund Total</b>	<b>\$ 182,356,549</b>	<b>\$ 182,890,934</b>	<b>\$ 185,104,600</b>	<b>\$ 194,780,663</b>
<b>Special Revenue</b>				
201 - CDBG Fund	\$ 1,895,359	\$ 1,580,061	\$ 1,641,751	\$ 1,643,605
202 - Housing Assistance Fund	28,617,745	30,442,939	30,449,690	32,780,950
203 - Home Grant Fund	2,751,305	1,140,638	1,131,750	1,196,718
204 - Continuum of Care Grant Fund	2,053,251	2,345,059	2,345,869	2,319,804
205 - Emergency Solutions Grant Fund	171,656	161,426	161,511	142,237
206 - Workforce Innovation and Opportunity Act F	4,203,880	5,217,216	5,331,723	5,505,000
209 - Affordable Housing Trust Fund	-	-	-	-
210 - Urban Art Fund	124,490	248,309	628,426	235,000
211 - Glendale Youth Alliance Fund	1,384,702	1,537,696	1,591,318	1,905,519
212 - BEGIN Affordable Homeownership Fund	-	88,800	88,800	89,520
213 - Low&Mod Income Housing Asset Fund	4,496,754	402,059	402,849	370,658
215 - Economic Development Fund	934,437	2,470,705	2,785,955	-
216 - Grant Fund	3,594	5,540,000	6,415,944	198,000
217 - Filming Fund	-	500,852	501,191	526,212
251 - Air Quality Improvement Fund	235,740	307,207	307,207	330,089
252 - Public Works Special Grants Fund	3,668,636	23,862	23,862	-
253 - San Fernando Landscape District Fund	26,650	81,124	82,886	89,986
254 - Measure R Local Return Fund	244,780	1,915,000	2,090,000	2,409,800
255 - Measure R-Regional Return Fund	1,806,390	-	294,421	-
256 - Transit Prop A Local Return Fund	2,735,808	3,940,780	3,941,445	7,197,820
257 - Transit Prop C Local Return Fund	2,716,738	4,224,488	4,477,911	3,950,256
258 - Transit Utility Fund	8,113,917	9,528,661	3,342,799	9,604,404
260 - Asset Forfeiture Fund	340,049	570,092	570,092	568,473
261 - Police Special Grants Fund	1,705,755	934,125	2,255,828	363,528
262 - Supplemental Law Enforcement Fund	390,490	405,801	406,800	397,501
265 - Fire Grant Fund	156,323	-	1,017,326	-
266 - Fire Mutual Aid Fund	247,641	199,967	199,967	250,000
267 - Special Events Fund	559,601	370,222	370,222	307,485
270 - Nutritional Meals Grant Fund	446,614	429,740	436,727	430,827
275 - Library Fund	245,730	322,226	398,863	245,214
280 - Cable Access Fund	-	-	-	-
290 - Electric Public Benefit Fund	5,895,971	6,420,598	7,422,118	7,711,563
501 - Recreation Fund	4,618,400	5,148,421	5,278,544	3,579,584

**CITY OF GLENDALE**  
**SUMMARY OF APPROPRIATIONS BY FUND TYPE**  
**FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
510 - Hazardous Disposal Fund	1,521,126	1,529,863	1,533,153	1,534,266
511 - Emergency Medical Services Fund	4,527,786	5,464,093	5,544,109	5,917,304
520 - Parking Fund	35,058,312	10,210,312	10,544,404	8,829,655
<b>Special Revenue Total</b>	<b>\$ 121,899,630</b>	<b>\$ 103,702,342</b>	<b>\$ 104,015,461</b>	<b>\$ 100,630,978</b>
<b>Debt Service</b>				
303 - Police Building Project Fund	\$ 3,012,281	\$ 3,025,000	\$ 3,025,000	\$ 3,010,000
<b>Debt Service Total</b>	<b>\$ 3,012,281</b>	<b>\$ 3,025,000</b>	<b>\$ 3,025,000</b>	<b>\$ 3,010,000</b>
<b>Capital Projects</b>				
401 - Capital Improvement Fund				
Community Services & Parks	\$ 981,489	\$ 1,575,000	\$ 1,541,888	\$ 1,400,000
Fire	400,319	35,000	(468,663)*	551,000
Library, Arts & Culture	366,595	950,000	(150,000)*	350,000
Management Services	164,875	-	-	-
Police	30,564	-	-	-
Public Works	305,637	815,000	318,525	2,479,000
Transfers	2,000,000	2,000,000	2,000,000	2,000,000
401 - Capital Improvement Fund Total	<b>\$ 4,249,479</b>	<b>\$ 5,375,000</b>	<b>\$ 3,241,750</b>	<b>\$ 6,780,000</b>
402 - State Gas Tax Fund	9,374,234	4,380,000	3,736,000	1,854,000
405 - Parks Mitigation Fee Fund	461,857	4,000,000	5,125,385	16,173,000
407 - Library Mitigation Fee Fund	-	-	-	555,000
408 - Parks Quimby Fee Fund	-	-	-	-
409 - CIP Reimbursement Fund	750,250	-	7,050,071	-
410 - San Fernando Corridor Tax Share Fund	-	-	-	-
<b>Capital Projects Total</b>	<b>\$ 14,835,820</b>	<b>\$ 13,755,000</b>	<b>\$ 19,153,206</b>	<b>\$ 25,362,000</b>
<b>Enterprise</b>				
525 - Sewer Fund	\$ 17,530,521	\$ 34,059,747	\$ 23,286,210	\$ 30,480,999
530 - Refuse Disposal Fund	19,784,864	25,706,964	26,063,791	24,657,570
550 - Electric Surplus Fund	-	-	-	-
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	193,965,368	233,543,262	234,116,227	251,103,371
553 - Electric Depreciation Fund	-	28,565,238	28,475,456	15,768,182
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
555 - Electric Customer Paid Capital Fund	-	2,854,422	2,854,422	1,894,751
556 - Energy Cost Adjustment Charge Fund	11,990,832	-	-	-
557 - Regulatory Adjustment Charge Fund	3,503,059	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	45,395,443	49,350,121	49,543,235	51,977,680
573 - Water Depreciation Fund	-	11,452,736	14,161,766	4,222,618
575 - Water Customer Paid Capital Fund	-	1,610,567	1,610,567	1,469,640
701 - Fire Communication Fund	2,983,508	3,823,476	3,861,401	4,342,264
<b>Enterprise Total</b>	<b>\$ 295,153,596</b>	<b>\$ 390,966,533</b>	<b>\$ 383,973,075</b>	<b>\$ 385,917,075</b>
<b>Internal Service</b>				
601 - Fleet Management Fund	\$ 11,036,724	\$ 14,725,214	\$ 14,904,559	\$ 16,023,658
602 - Joint Helicopter Operation Fund	825,101	1,475,259	1,475,668	1,626,652
603 - ISD Infrastructure Fund	6,568,991	8,236,590	8,832,448	7,773,035
604 - ISD Applications Fund	5,609,613	12,558,297	15,305,094	6,498,261

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS BY FUND TYPE  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
607 - Building Maintenance Fund	-	-	-	7,472,899
610 - Unemployment Insurance Fund	262,101	314,790	314,790	78,243
612 - Liability Insurance Fund	1,687,194	7,961,959	7,963,180	8,632,422
614 - Compensation Insurance Fund	13,088,446	12,220,632	12,223,463	12,928,223
615 - Dental Insurance Fund	1,478,233	1,571,908	1,571,908	1,655,291
616 - Medical Insurance Fund	27,771,610	27,364,869	27,364,869	35,101,482
617 - Vision Insurance Fund	242,809	276,736	276,736	294,568
640 - Employee Benefits Fund	3,994,229	3,390,800	3,390,800	4,317,791
641 - RHSP Benefits Fund	10,559,646	1,723,039	1,723,039	2,017,690
642 - Post Employment Benefits Fund	2,150,349	7,850,310	7,850,310	2,220,175
660 - ISD Wireless Fund	3,910,119	3,819,381	5,428,809	3,192,028
<b>Internal Service Total</b>	<b>\$ 89,185,165</b>	<b>\$ 103,489,784</b>	<b>\$ 108,625,673</b>	<b>\$ 109,832,418</b>
<b>GRAND TOTAL</b>	<b>\$ 706,443,042</b>	<b>\$ 797,829,593</b>	<b>\$ 803,897,015</b>	<b>\$ 819,533,134</b>

Notes:

- \* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.



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**CITY OF GLENDALE  
SUMMARY OF TRANSFERS FROM OTHER FUNDS  
FOR THE YEARS ENDING JUNE 30**

Receiving Fund Revenue Account (Source of Transfer)	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Budget Fund (101)</b>				
39146 Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150 Transfer-Electric	20,357,000	20,107,000	20,107,000	20,156,230
39200 Transfer-Parking	1,900,000	-	-	-
<b>Total General Budget Fund (101)</b>	<b>\$ 23,407,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>
<b>Low&amp;Mod Income Housing Asset Fund (213)</b>				
39100 Transfer-General Fund	\$ 301,763	\$ 784,191	\$ 784,191	\$ 600,000
<b>Economic Development Fund (215) *</b>				
39100 Transfer-General Fund	\$ -	\$ 300,000	\$ 300,000	\$ -
<b>Nutritional Meals Grant Fund (270)</b>				
39100 Transfer-General Fund	\$ 70,000	\$ 70,000	\$ 70,000	\$ 84,577
<b>Police Building Project Fund (303)</b>				
39100 Transfer-General Fund	\$ 500,000	\$ 500,000	\$ 500,000	\$ 800,000
<b>Capital Improvement Fund (401)</b>				
39100 Transfer-General Fund	\$ 5,347,000	\$ 471,250	\$ 471,250	\$ 1,582,750
<b>Landfill Postclosure Fund (403)</b>				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<b>ISD Applications Fund (604)</b>				
39210 Transfer-Internal Service Fund	\$ -	\$ 5,640,000	\$ 5,640,000	\$ -
<b>GRAND TOTAL</b>	<b>\$ 31,625,763</b>	<b>\$ 31,022,441</b>	<b>\$ 31,022,441</b>	<b>\$ 26,373,557</b>

Notes:

\* Effective FY 2016-17, Fund 215 is inactivated. The budget for Economic Development is now reflected in the General Fund (101-702).

**CITY OF GLENDALE**  
**SUMMARY OF TRANSFERS TO OTHER FUNDS**  
**FOR THE YEARS ENDING JUNE 30**

Appropriation Account Source of Transfer (Fund-Org)	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>48010 - Transfer-General Fund</b>				
Parking Fund (520-561)	\$ 1,900,000	\$ -	\$ -	\$ -
Refuse Disposal Fund (530-573)	1,150,000	1,150,000	1,150,000	1,150,000
Electric Works Revenue Fund (552-911)	20,357,000	20,107,000	20,107,000	20,626,800
<b>48010 - Transfer-General Fund Total</b>	<b>\$ 23,407,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,776,800</b>
<b>48020 - Transfer-Special Revenue</b>				
General Budget Fund (101-195)	\$ 70,000	\$ 1,154,191	\$ 1,154,191	\$ 684,577
General Budget Fund (101-198)	301,763	-	-	-
<b>48020 - Transfer-Special Revenue Total</b>	<b>\$ 371,763</b>	<b>\$ 1,154,191</b>	<b>\$ 1,154,191</b>	<b>\$ 684,577</b>
<b>48030 - Transfer-Debt Service</b>				
General Budget Fund (101-195)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 800,000
<b>48030 - Transfer-Debt Service Total</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 800,000</b>
<b>48040 - Transfer-Capital Funds</b>				
General Budget Fund (101-195)	\$ 5,347,000	\$ 471,250	\$ 471,250	\$ 1,582,750
Capital Improvement Fund (401-195)	2,000,000	2,000,000	2,000,000	2,000,000
<b>48040 - Transfer-Capital Funds Total</b>	<b>\$ 7,347,000</b>	<b>\$ 2,471,250</b>	<b>\$ 2,471,250</b>	<b>\$ 3,582,750</b>
<b>48070 - Transfer-Internal Service</b>				
Post Employment Benefits Fund (642-197)	\$ -	\$ 5,640,000	\$ 5,640,000	\$ -
<b>48070 - Transfer-Internal Service Total</b>	<b>\$ -</b>	<b>\$ 5,640,000</b>	<b>\$ 5,640,000</b>	<b>\$ -</b>
<b>48100 - Transfer of assets from enterprise funds</b>				
Recreation Fund (501-195)*	\$ 2,018,297	\$ -	\$ -	\$ -
Hazardous Disposal Fund (510-195)*	372	-	-	-
Parking Fund (520-195)*	25,409,352	-	-	-
<b>48100 - Transfer of assets from enterprise funds Total</b>	<b>\$ 27,428,022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 59,053,784</b>	<b>\$ 31,022,441</b>	<b>\$ 31,022,441</b>	<b>\$ 26,844,127</b>

Notes:

\* Pursuant to reclassification of Funds 501, 510, and 520 from Enterprise Funds to Special Revenue Funds in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

# CITY OF GLENDALE

## GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, and Human Resources. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2016-17 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

**CITY OF GLENDALE  
SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND  
FY 2016-17 ADOPTED BUDGET**

<b>REVENUES</b>	
	<b>TOTAL RESOURCES</b>
Property Taxes	\$ 54,592,500
Sales Taxes	39,208,000
Utility Users Taxes	28,745,000
Occupancy & Other Taxes	11,900,000
Licenses & Permits	8,953,000
Fines & Forfeitures	2,700,000
Use of Money & Property	3,625,000
Revenue from Other Agencies	100,000
Charges for Services	3,006,000
Misc & Non-Operating Revenue	1,537,000
Interfund Revenue	14,184,797
GSA Reimbursement	3,000,000
Transfers from Other Funds	21,306,230
<b>TOTAL REVENUES</b>	<b>\$ 192,857,527</b>

<b>APPROPRIATIONS</b>				
	<b>Salaries &amp; Benefits</b>	<b>Maintenance &amp; Operation</b>	<b>Transfers</b>	<b>TOTAL APPROPRIATIONS</b>
Administrative Services - Finance	\$ 4,301,791	\$ 1,039,776	\$ -	\$ 5,341,567
City Attorney	3,232,023	316,416	-	3,548,439
City Clerk	683,206	666,424	-	1,349,630
City Treasurer	635,333	106,831	-	742,164
Community Development	11,191,504	3,752,156	-	14,943,660
Community Services & Parks	7,198,378	5,432,642	-	12,631,020
Fire	41,064,644	7,637,879	-	48,702,523
Human Resources	2,068,469	586,392	-	2,654,861
Library, Arts & Culture	6,224,360	3,370,335	-	9,594,695
Management Services	3,090,438	1,301,844	-	4,392,282
Police	60,845,901	11,884,765	-	72,730,666
Public Works	6,301,028	7,883,290	-	14,184,318
Retirement Incentive - General Fund	897,511	-	-	897,511
Transfers	-	-	3,067,327	3,067,327
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 147,734,586</b>	<b>\$ 43,978,750</b>	<b>\$ 3,067,327</b>	<b>\$ 194,780,663</b>

**NET SURPLUS/(USE OF FUND BALANCE) \$ (1,923,136) \***

Note:

\* Use of fund balance includes \$920,013 for Economic Development use of assigned fund balance.



**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>REVENUES</b>					
<b>Property Taxes</b>					
30010	Property tax current	\$ 27,227,328	\$ 29,300,000	\$ 29,300,000	\$ 30,500,000
30011	Property tax admin fee	(382,073)	(439,500)	(439,500)	(457,500)
30012	Property tax (AB 1x26)	-	-	-	3,100,000
30020	Property tax delinquent	196,835	450,000	450,000	300,000
30030	Property tax supplement	815,595	900,000	900,000	900,000
30050	ERAF in lieu VLF	18,144,795	18,900,000	18,900,000	19,700,000
30060	SB211 Prop tax share Central	403,266	204,500	204,500	200,000
30700	Property tax penalty	103,300	200,000	200,000	150,000
33400	State H/O exemptions	201,749	225,000	225,000	200,000
<b>Property Taxes Total</b>		<b>\$ 46,710,796</b>	<b>\$ 49,740,000</b>	<b>\$ 49,740,000</b>	<b>\$ 54,592,500</b>
<b>Sales Taxes</b>					
30300	Sales tax	\$ 24,619,280	\$ 31,000,000	\$ 31,000,000	\$ 37,336,000
30305	ERAF in lieu of sales tax	7,824,424	4,900,000	4,900,000	-
30310	State 1/2% sales tax	1,755,515	1,800,000	1,800,000	1,872,000
<b>Sales Taxes Total</b>		<b>\$ 34,199,219</b>	<b>\$ 37,700,000</b>	<b>\$ 37,700,000</b>	<b>\$ 39,208,000</b>
<b>Utility Users Taxes</b>					
30321	UUT - Electricity	\$ 12,404,649	\$ 12,000,000	\$ 12,000,000	\$ 12,100,000
30322	UUT - Gas	2,367,506	2,550,000	2,550,000	2,400,000
30323	UUT - Water	3,282,630	2,950,000	2,950,000	3,000,000
30324	UUT - Telecommunications	7,453,783	8,400,000	8,400,000	8,848,000
30325	UUT - Video	2,257,592	2,350,000	2,350,000	2,397,000
<b>Utility Users Taxes Total</b>		<b>\$ 27,766,159</b>	<b>\$ 28,250,000</b>	<b>\$ 28,250,000</b>	<b>\$ 28,745,000</b>
<b>Other Taxes</b>					
30330	Franchise tax	\$ 2,779,970	\$ 3,000,000	\$ 2,900,000	\$ 3,000,000
30340	Occupancy tax	4,466,519	5,200,000	5,350,000	6,000,000
30350	Property transfer tax	1,132,471	800,000	900,000	900,000
30360	Landfill host assessment	2,222,220	2,000,000	2,000,000	2,000,000
<b>Other Taxes Total</b>		<b>\$ 10,601,180</b>	<b>\$ 11,000,000</b>	<b>\$ 11,150,000</b>	<b>\$ 11,900,000</b>
<b>Licenses &amp; Permits</b>					
30800	Dog licenses	\$ 151,508	\$ 150,000	\$ 150,000	\$ 150,000
30805	Cat licenses	20	-	-	-
30820	Building permits	6,622,003	5,000,000	5,000,000	5,450,000
30821	Green bldg initiative SB 1473	1,348	-	-	-
30822	American Disability Act SB1186	2,261	-	-	-
30825	Plan check fees	378,859	400,000	600,000	432,000
30830	Planning permits	1,645,601	1,200,000	1,200,000	1,236,000
30840	Grading permits	123,345	55,000	105,000	100,000
30850	Street permits	968,501	650,000	650,000	860,000
30870	Business license permits	569,104	500,000	500,000	525,000
30876	Business registration license	154,160	150,000	150,000	200,000
<b>Licenses &amp; Permits Total</b>		<b>\$ 10,616,711</b>	<b>\$ 8,105,000</b>	<b>\$ 8,355,000</b>	<b>\$ 8,953,000</b>
<b>Fines &amp; Forfeitures</b>					
35500	Parking tickets	\$ -	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
37800 Traffic safety fines	801,646	950,000	900,000	800,000
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 801,646</b>	<b>\$ 2,850,000</b>	<b>\$ 2,800,000</b>	<b>\$ 2,700,000</b>
<b>Use of Money &amp; Property</b>				
38000 Interest & inv. revenue	\$ 865,398	\$ 505,000	\$ 705,000	\$ 600,000
38005 Interest & inv. GASB 31	76,170	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200 Rental income	240,241	240,000	240,000	550,000
<b>Use of Money &amp; Property Total</b>	<b>\$ 3,654,674</b>	<b>\$ 3,220,000</b>	<b>\$ 3,420,000</b>	<b>\$ 3,625,000</b>
<b>Revenue from Other Agencies</b>				
31250 Disaster relief reimb	\$ 23,825	\$ -	\$ -	\$ -
31260 Mutual aid reimbursement	54,224	-	-	-
31600 Historic preservation grant	24,000	-	-	-
32850 State SB 90	1,094,910	350,000	250,000	100,000
33000 Motor vehicle in lieu	85,200	-	80,000	-
34050 County grants	85	-	-	-
34301 Local grants	30,954	-	265,000	-
<b>Revenue from Other Agencies Total</b>	<b>\$ 1,313,198</b>	<b>\$ 350,000</b>	<b>\$ 595,000</b>	<b>\$ 100,000</b>
<b>Charges for Services</b>				
34500 Zoning-Subdivision fees	\$ 231,217	\$ 135,000	\$ 150,000	\$ 150,000
34503 City Clerk fees	2,605	-	-	-
34510 Map and publication fees	76,901	75,000	75,000	75,000
34520 Filing-certification fee	20,445	15,000	15,000	15,000
34523 Notary fees	220	-	-	-
34529 Film rentals of city property	71,118	-	-	-
34532 Special event fees	87,422	150,000	-	-
34600 Special police fees	654,079	764,000	764,000	775,000
34605 Vehicle tow admin fee (VTACR)	394,677	375,000	375,000	400,000
34630 Fire fees	829,972	550,000	725,000	750,000
34650 Hydrant flow test fees	328	-	-	-
34680 Code enforcement fees	29,596	50,000	50,000	40,000
34681 Administrative code enforcement	25,854	-	-	25,000
34691 Outreach revenue	29,909	55,000	55,000	40,000
34700 Express plan check fees	368,911	150,000	400,000	200,000
34701 Final Map Checking Fees	800	-	-	-
34710 Excavation fees	211,674	175,000	175,000	200,000
34711 Const. Inspection Fees R-O-W	92,194	80,000	80,000	85,000
34770 Collectible jobs - A & G	(27,379)	100,000	100,000	50,000
35000 Library fines and fees	90,401	95,000	95,000	90,000
35234 Program/registration revenue	10,800	12,000	12,000	11,000
35510 Local assessment fees	403	-	-	-
37140 Graphics fees	15,495	-	292,000	100,000
<b>Charges for Services Total</b>	<b>\$ 3,217,644</b>	<b>\$ 2,781,000</b>	<b>\$ 3,363,000</b>	<b>\$ 3,006,000</b>
<b>Miscellaneous &amp; Non-Operating Revenue</b>				
38500 Donations & contribution	\$ 8,594	\$ 15,000	\$ 15,000	\$ -
38508 Developer revenue	10,000	-	-	-
38525 Sponsorships	70,254	-	-	30,000
38526 Advertising revenue	110,052	100,000	100,000	110,000

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
38527 Rebate revenue	59,100	55,000	55,000	57,000
38550 Unclaimed money & prop	100,327	75,000	125,000	100,000
38560 Miscellaneous revenue	1,471,143	1,132,030	1,332,030	1,215,000
38569 Citywide collection revenue	35,442	25,000	25,000	25,000
39080 Sales of property	17,401	-	-	-
<b>Miscellaneous &amp; Non-Operating Revenue Total</b>	<b>\$ 1,882,312</b>	<b>\$ 1,402,030</b>	<b>\$ 1,652,030</b>	<b>\$ 1,537,000</b>
<b>Interfund Revenue</b>				
37660 Salary O/H budget Job	\$ 488,404	\$ 650,000	\$ 500,000	\$ 500,000
37661 Cost allocation revenue	16,088,603	14,440,577	14,440,577	13,684,797
<b>Interfund Revenue Total</b>	<b>\$ 16,577,007</b>	<b>\$ 15,090,577</b>	<b>\$ 14,940,577</b>	<b>\$ 14,184,797</b>
<b>GSA Reimbursement</b>				
39222 GSA reimbursement	\$ 1,508,814	\$ 3,920,953	\$ 3,920,953	\$ 3,000,000
<b>GSA Reimbursement Total</b>	<b>\$ 1,508,814</b>	<b>\$ 3,920,953</b>	<b>\$ 3,920,953</b>	<b>\$ 3,000,000</b>
<b>Transfer from Other Funds</b>				
39146 Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150 Transfer-Electric	20,357,000	20,107,000	20,107,000	20,156,230
39200 Transfer-Parking	1,900,000	-	-	-
<b>Transfer from Other Funds Total</b>	<b>\$ 23,407,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>
<b>TOTAL REVENUES</b>	<b>\$ 182,256,359</b>	<b>\$ 185,666,560</b>	<b>\$ 187,143,560</b>	<b>\$ 192,857,527</b>

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>APPROPRIATIONS</b>					
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 77,547,176	\$ 83,054,924	\$ 83,511,669	\$ 84,784,962
41200	Overtime	10,792,364	7,039,806	7,102,306	7,152,702
41300	Hourly wages	3,323,724	2,857,615	2,912,643	3,996,425
Various	Benefits	26,563,962	28,112,746	28,499,132	28,345,015
42601	PARS supplemental retirement	897,888	897,511	897,511	897,511
42700	PERS Retirement	21,850,702	25,880,542	25,880,542	28,798,505
42701	PERS cost sharing	(2,032,397)	(2,767,320)	(2,767,320)	(3,273,332)
42799	Salary charges in (out)	(1,302,632)	(2,902,834)	(2,902,834)	(2,967,202)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 137,640,787</b>	<b>\$ 142,172,990</b>	<b>\$ 143,133,649</b>	<b>\$ 147,734,586</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 366,350	\$ 408,117	\$ 408,117	\$ 112,200
43060	Utilities	6,643,604	6,430,046	6,430,046	6,114,846
43080	Rent	498,218	410,042	410,042	416,107
43090	Equipment usage	65	2,000	2,000	2,000
43110	Contractual services	7,567,437	8,517,034	9,335,041	9,241,062
43111	Construction services	203,623	301,000	301,000	286,000
43128	Developer contract	10,806	-	-	-
44100	Repairs to equipment	67,418	89,341	89,341	76,741
44120	Repairs to office equip	20,890	74,384	74,384	56,984
44200	Advertising	114,476	104,300	104,300	141,300
44300	Telephone	1,255	-	-	-
44351	Fleet / equip rental charge	5,682,230	6,397,436	6,397,436	6,256,532
44352	ISD service charge	10,089,602	8,793,999	8,793,999	9,619,578
44353	Building Maintenance Service Charge	-	-	-	4,607,506
44400	Janitorial services	104,143	56,300	56,300	56,300
44450	Postage	103,863	130,182	130,182	139,799
44500	Support of prisoners	64,044	60,000	60,000	60,000
44550	Travel	86,018	118,402	118,402	140,752
44551	POST travel	38	-	-	-
44600	Laundry & towel service	52,010	42,900	42,900	39,300
44650	Training	172,429	189,344	189,344	192,957
44651	POST training	70,342	134,000	134,000	157,725
44700	Computer software	31,915	-	-	5,000
44750	Liability Insurance	3,485,731	3,117,767	3,117,767	2,528,279
44751	Insurance/surety bond premium	16,029	-	-	-
44760	Regulatory	14,671	3,450	3,450	2,900
44800	Membership & dues	155,350	178,182	178,182	203,512
45050	Periodicals & newspapers	58,855	23,140	23,140	61,940
45100	Books	482,792	519,458	519,458	529,457
45101	Digital Resources	117,462	136,000	136,000	250,000
45150	Furniture & equipment	391,531	485,038	485,038	773,722
45170	Computer hardware	8,047	-	-	75,000
45200	Maps & blue prints	1,768	12,400	12,400	12,100

**CITY OF GLENDALE  
GENERAL FUND  
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
45250 Office supplies	300,870	367,818	384,818	373,508
45300 Small tools	19,738	15,143	15,143	12,950
45350 General supplies	1,251,429	1,300,062	1,286,168	1,264,897
45400 Reports & publications	1,289	4,800	4,800	10,300
45450 Printing and graphics	12,435	-	-	10,045
45600 A & G overhead	(62)	-	-	-
46900 Business meetings	79,127	77,820	77,820	80,160
47000 Miscellaneous	83,144	127,844	545,844	130,365
47010 Discount earned & lost	(784)	-	-	-
47020 Freight	1,551	-	-	-
49050 Charges-other depts	-	(70,246)	(70,246)	(63,074)
<b>Maintenance &amp; Operation Total</b>	<b>\$ 38,431,750</b>	<b>\$ 38,557,503</b>	<b>\$ 39,796,616</b>	<b>\$ 43,978,750</b>
<b>Transfers</b>				
48020 Transfer-Special Revenue	\$ 371,763	\$ 1,154,191	\$ 1,154,191	\$ 684,577
48030 Transfer-Debt Service	500,000	500,000	500,000	800,000
48040 Transfer-Capital Funds	5,347,000	471,250	471,250	1,582,750
<b>Transfers Total</b>	<b>\$ 6,218,763</b>	<b>\$ 2,125,441</b>	<b>\$ 2,125,441</b>	<b>\$ 3,067,327</b>
<b>Capital Outlay</b>	<b>\$ 65,249</b>	<b>\$ 35,000</b>	<b>\$ 48,894</b>	<b>\$ -</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 182,356,549</b>	<b>\$ 182,890,934</b>	<b>\$ 185,104,600</b>	<b>\$ 194,780,663</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (100,190)</b>	<b>\$ 2,775,626</b>	<b>\$ 2,038,960</b>	<b>\$ (1,923,136)</b> *

Notes:

\* Use of fund balance includes \$920,013 for Economic Development use of assigned fund balance.



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## CITY OF GLENDALE SPECIAL REVENUE FUNDS

**Special Revenue Funds** consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-five (35) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 Housing Choice Voucher Program of the Federal Housing and Urban Development Act for rental housing assistance to low income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Continuum of Care Grant Fund (204)* is used to account for monies received by the City under the Continuum of Care Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Innovation and Opportunity Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* is used to account for monies received by the City from inclusionary housing fees for the San Fernando Corridor Redevelopment Project Area; from program income from affordable housing investments other than federal HOME or Low Moderate Income Housing Asset Fund; or from density bonus affordable housing application and monitoring fees. Funds are expended for affordable housing development and monitoring of affordable housing requirements.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

- *BEGIN Affordable Homeownership Fund (212)* is used to account for monies received by the City from the state Building Equity and Growth in Neighborhoods (BEGIN) Program. Funds are expended to provide down payment assistance or homeowner rehabilitation loans to low and moderate income home buyers.
- *Low & Mod Income Housing Asset Fund (213)* is used to account for monies received as program income, which includes rental income, loan repayments and other related sources from previous Low and Moderate Income Housing Fund investments. Funds are expended for affordable housing purposes in accordance with state laws, including California Redevelopment Law and the Health and Safety Code.
- *Grants Fund (216)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (217)* was created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City.
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *PW Special Grants Fund (252)* is used to account for various small grants received and expended by the Public Works Department.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.
- *Measure R-Regional Return Fund (255)* is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- *Transit Prop A Local Return Fund (256)* is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.

- *Transit Prop C Local Return Fund (257)* is funded through a ½ cent sales tax measure to finance the Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- *Transit Utility Fund (258)* is used to account for the operating and capital costs for revenues generated by the City's public transit system. The City's transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues, passenger fares and transfers from Transit Prop A Local Return Fund (256) and Transit Prop C Local Return Fund (257).
- *Asset Forfeiture Fund (260)* is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- *Police Special Grants Fund (261)* is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- *Supplemental Law Enforcement Fund (262)* is used to account for monies received from the State of California to provide funding for local agencies for the Citizen's Option for Public Safety Program (COPS).
- *Fire Grant Fund (265)* is used to account for grant monies received and expended for fire prevention programs.
- *Fire Mutual Aid Fund (266)* was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- *Special Events Fund (267)* is used to account for reimbursements received from a variety of sources for City personnel services provided to special events.
- *Nutritional Meals Grant Fund (270)* is used to account for monies received from federal assistance programs for senior citizen services.
- *Library Fund (275)* is used to account for grant monies, donations, and special revenues received from State and local agencies to be expended for library programs.

## CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (290) is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development, and demonstration programs.
- Recreation Fund (501) is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees. Effective June 30, 2015, this fund is shifted from an Enterprise Fund type to a Special Revenue Fund type.
- Hazardous Disposal Fund (510) is used to account for the operations of the toxic waste disposal in the City. Effective June 30, 2015, this fund is shifted from an Enterprise Fund type to a Special Revenue Fund type.
- Emergency Medical Services Fund (511) is used to account for operations of the emergency transport and paramedic services in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last few years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated.
- Parking Fund (520) is used to account for the operations of City-owned public parking lots and garages. Effective June 30, 2015, this fund is shifting from an Enterprise Fund type to a Special Revenue Fund type.

Effective FY 2016-17, the Economic Development Section (previous Fund 215) moved to the General Fund and Fund 215 has been inactivated.

The total appropriation in the *Special Revenue Funds* for FY 2016-17 is \$100.6 million, which reflects a net decrease of approximately \$3.1 million, or 3%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type, along with the reduction of Fund 215 in this category. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2017.

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

<b>Estimated Revenues</b>	<b>201 - CDBG Fund</b>	<b>202 - Housing Assistance Fund</b>	<b>203 - Home Grant Fund</b>
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	10,000	-
Revenue from Other Agencies	1,643,605	32,583,000	1,121,628
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	13,000	77,000
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,643,605</b>	<b>\$ 32,606,000</b>	<b>\$ 1,198,628</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 298,820	\$ 2,591,533	\$ 222,052
Maintenance & Operation	974,785	30,154,417	974,666
Capital Outlay	-	35,000	-
Capital Improvement	370,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,643,605</b>	<b>\$ 32,780,950</b>	<b>\$ 1,196,718</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ (174,950)</b>	<b>\$ 1,910</b>



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>204 - Continuum of Care Grant Fund</b>	<b>205 - Emergency Solutions Grant Fund</b>	<b>206 - Workforce Innovation and Opportunity Act Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	2,319,804	142,237	5,475,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	30,000
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 2,319,804</b>	<b>\$ 142,237</b>	<b>\$ 5,505,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 277,107	\$ 45,241	\$ 3,449,039
Maintenance & Operation	2,042,697	96,996	2,055,961
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,319,804</b>	<b>\$ 142,237</b>	<b>\$ 5,505,000</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>209 - Affordable Housing Trust Fund</b>	<b>210 - Urban Art Fund</b>	<b>211 - Glendale Youth Alliance Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	239,231	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	30,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	1,905,389
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 269,231</b>	<b>\$ 1,905,389</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 1,703,884
Maintenance & Operation	-	235,000	201,635
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 235,000</b>	<b>\$ 1,905,519</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ 34,231</b>	<b>\$ (130)</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>212 - BEGIN Affordable Homeownership Fund</b>	<b>213 - Low&amp;Mod Income Housing Asset Fund</b>	<b>216 - Grant Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	50,500	-
Revenue from Other Agencies	-	-	569,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	246,000	-
Transfers from Other Funds	-	600,000	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 896,500</b>	<b>\$ 569,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ 206,709	\$ -
Maintenance & Operation	89,520	163,949	-
Capital Outlay	-	-	-
Capital Improvement	-	-	198,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 89,520</b>	<b>\$ 370,658</b>	<b>\$ 198,000</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (89,520)</b>	<b>\$ 525,842</b>	<b>\$ 371,000</b>

Note:

\* Fund 215 Economic Development is not reflected on this report because effective FY 2016-17 Economic Development section moved into the General Fund and Fund 215 has been inactivated.

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>217 - Filming Fund</b>	<b>251 - Air Quality Improvement Fund</b>	<b>252 - Public Works Special Grants Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	240,000	-
Charges for Services	600,000	6,500	-
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 600,000</b>	<b>\$ 246,500</b>	<b>\$ -</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 389,555	\$ 190,987	\$ -
Maintenance & Operation	136,657	139,102	-
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 526,212</b>	<b>\$ 330,089</b>	<b>\$ -</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 73,788</b>	<b>\$ (83,589)</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>253 - San Fernando Landscape District Fund</b>	<b>254 - Measure R Local Return Fund</b>	<b>255 - Measure R- Regional Return Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ 2,270,188	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	600	30,000	-
Revenue from Other Agencies	-	-	2,773,850
Charges for Services	-	-	-
Misc and Non-Operating Revenue	89,986	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 90,586</b>	<b>\$ 2,300,188</b>	<b>\$ 2,773,850</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	89,986	34,800	-
Capital Outlay	-	-	-
Capital Improvement	-	2,375,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 89,986</b>	<b>\$ 2,409,800</b>	<b>\$ -</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ 600</b>	<b>\$ (109,612)</b>	<b>\$ 2,773,850</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>256 - Transit Prop A Local Return Fund</b>	<b>257 - Transit Prop C Local Return Fund</b>	<b>258 - Transit Utility Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	50,000	30,000	-
Revenue from Other Agencies	3,649,471	3,027,000	1,210,415
Charges for Services	100,000	35,000	8,300,989
Misc and Non-Operating Revenue	-	-	93,000
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,799,471</b>	<b>\$ 3,092,000</b>	<b>\$ 9,604,404</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 216,940	\$ 501,118	\$ 461,110
Maintenance & Operation	3,604,880	3,449,138	9,143,294
Capital Outlay	-	-	-
Capital Improvement	3,376,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 7,197,820</b>	<b>\$ 3,950,256</b>	<b>\$ 9,604,404</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (3,398,349)</b>	<b>\$ (858,256)</b>	<b>\$ -</b>



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	260 - Asset Forfeiture Fund	261 - Police Special Grants Fund	262 - Supplemental Law Enforcement Fund
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	460,948	397,501
Charges for Services	-	140,120	-
Misc and Non-Operating Revenue	-	29,280	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 630,348</b>	<b>\$ 397,501</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 318,523	\$ 288,679	\$ 391,321
Maintenance & Operation	249,950	74,849	6,180
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 568,473</b>	<b>\$ 363,528</b>	<b>\$ 397,501</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (568,473)</b>	<b>\$ 266,820</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>265 - Fire Grant Fund</b>	<b>266 - Fire Mutual Aid Fund</b>	<b>267 - Special Events Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	500,000	-
Charges for Services	-	-	307,485
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 307,485</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ 244,306	\$ 300,614
Maintenance & Operation	-	5,694	6,871
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 307,485</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>270 - Nutritional Meals Grant Fund</b>	<b>275 - Library Fund</b>	<b>280 - Cable Access Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	4,316	8,000
Revenue from Other Agencies	303,484	-	-
Charges for Services	-	108,223	450,000
Misc and Non-Operating Revenue	42,740	46,650	-
Transfers from Other Funds	84,577	-	-
<b>TOTAL REVENUES</b>	<b>\$ 430,801</b>	<b>\$ 159,189</b>	<b>\$ 458,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 217,467	\$ 40,836	\$ -
Maintenance & Operation	213,360	204,378	-
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 430,827</b>	<b>\$ 245,214</b>	<b>\$ -</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (26)</b>	<b>\$ (86,025)</b>	<b>\$ 458,000</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>290 - Electric Public Benefit Fund</b>	<b>501 - Recreation Fund</b>	<b>510 - Hazardous Disposal Fund</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	7,439,000	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	30,000	534,549	9,000
Revenue from Other Agencies	-	4,000	-
Charges for Services	-	2,982,650	1,497,000
Misc and Non-Operating Revenue	-	67,500	66,000
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 7,469,000</b>	<b>\$ 3,588,699</b>	<b>\$ 1,572,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 544,347	\$ 2,419,878	\$ 1,081,071
Maintenance & Operation	7,167,216	1,159,706	453,195
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 7,711,563</b>	<b>\$ 3,579,584</b>	<b>\$ 1,534,266</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (242,563)</b>	<b>\$ 9,115</b>	<b>\$ 37,734</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>511 - Emergency Medical Services Fund</b>	<b>520 - Parking Fund</b>	<b>Total</b>
<b>Estimated Revenues</b>			
Sales Taxes	\$ -	\$ -	\$ 2,270,188
Other Taxes	-	-	7,439,000
Licenses and Permits	-	-	239,231
Fines and Forfeitures	-	3,700,000	3,700,000
Use of Money and Property	-	50,000	836,965
Revenue from Other Agencies	-	-	56,420,943
Charges for Services	5,240,000	5,884,750	27,558,106
Misc and Non-Operating Revenue	61,000	50,000	912,156
Transfers from Other Funds	-	-	684,577
<b>TOTAL REVENUES</b>	<b>\$ 5,301,000</b>	<b>\$ 9,684,750</b>	<b>\$ 100,061,166</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 3,887,856	\$ 2,968,026	\$ 23,257,019
Maintenance & Operation	2,029,448	5,321,669	70,479,999
Capital Outlay	-	39,960	74,960
Capital Improvement	-	500,000	6,819,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 5,917,304</b>	<b>\$ 8,829,655</b>	<b>\$ 100,630,978</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (616,304)</b>	<b>\$ 855,095</b>	<b>\$ (569,812)</b>

# CITY OF GLENDALE

## DEBT SERVICE FUNDS

**Debt Service Funds** are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to prepay long-term obligations. The City's General Fund has no outstanding general obligation (GO) debt. The City currently does not have a formal debt management policy. However, the City ensures that all annual debt obligations are met. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. The final lease payment for the Municipal Service Building (MSB) Seismic Retrofit Project was made in FY 2013-14. There is one remaining Debt Service Fund with an appropriation for FY 2016-17: Police Building Project Fund (303). The following provides a brief summary for the City's active Debt Service Fund:

- Police Building Project Fund (303) is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.

Total interest and principal payments projected in the Debt Service Funds for FY 2016-17 is \$3.01 million.

### BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In December 2013, the Standard & Poor's Ratings Services (S&P) affirmed the City's implied general obligation rating of 'AA+'. S&P's opinion is that the City has a stable outlook due to its very strong budgetary flexibility and strong management conditions. In July 2016, the Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's sound reserve levels, good liquidity, satisfactory financial performance, and prudent financial policies and budgeting practices. In July 2016, Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects the credit strength of the City's large and diverse tax base and the City's location in the Los Angeles area economy. In addition, it reflects the view that the City's economic indicators and financial



## CITY OF GLENDALE DEBT SERVICE FUNDS

performance are relatively stable, and that local and regional economies are improving sufficiently to support projected expenditures. As of June 30, 2016, the City's General Fund has no outstanding GO debt.

In July 2016, the City entered a second three-year contract with Bank of America to purchase Glendale Variable Rate Demand Certificates of Participation (2000 Police Building Project). The S&P does not rate these bonds. In July 2016, Fitch Ratings affirmed their rating of 'AA' and Moody's Investors Service affirmed their rating of 'A1'. The ratings from these agencies regarding the COPs are positive indicators of the City's strong financial position, prudent financial and budget policies, and overall general creditworthiness.

The City's current bond ratings are as follows:

Debt Issue	Moody's	Standard & Poor's (S & P)	Fitch Ratings
Issuer Credit Rating/Implied General Obligation	Aa2	AA+	AA+
Police Building Project (COPs)	A1	N/A	AA

The annual debt service requirement to amortize governmental long-term bonded debt in the Debt Service Fund as of June 30, 2016 is as follows (in thousands):

Fiscal Year	Police Building Project (COPs)		Total Debt Service
	Interest *	Principal	
2017	\$ 277	\$ 1,820	\$ 2,097
2018	314	1,905	2,219
2019	344	1,985	2,329
2020	367	2,070	2,437
2021	384	2,155	2,539
2022-2026	1,866	12,755	14,621
2027-2030	806	12,915	13,721
<b>Total</b>	<b>\$ 4,358</b>	<b>\$ 35,605</b>	<b>\$ 39,963</b>

Notes:

\* The interest rate for the Police Building Project (COPs) is a variable indexed rate; therefore, the interest portion of the payment will be estimated periodically and budgeted during the annual budget process. Any adjustments to the interest payments that occur during the fiscal year will be incorporated into the quarterly budget adjustment process.

# CITY OF GLENDALE DEBT SERVICE FUNDS

## CITY OF GLENDALE LEGAL DEBT MARGIN As of June 30, 2016 (unaudited)

Under City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The City's assessed value totaled about \$21.7 billion. As of June 30, 2016 the City's legal debt margin totaled \$3,251,258,203. The City is not at risk of exceeding its legal debt limit.

Net Assessed Value (Tax District 1)*	\$	21,675,054,684
Debt Limit - 15% of Assessed Value	\$	3,251,258,203
Amount of Debt Applicable to Debt Limit		-
Legal Debt Margin	\$	3,251,258,203

### Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2007	19,901,327	2,985,199	92,570	2,892,629
2008	21,210,320	3,181,548	87,980	3,093,568
2009	22,588,450	3,388,268	88,936	3,299,332
2010	22,589,800	3,388,470	107,985	3,280,485
2011	22,892,818	3,433,923	147,872	3,286,050
2012**	18,731,797	2,809,770	-	2,809,770
2013**	18,862,952	2,829,443	-	2,829,443
2014**	19,635,549	2,945,332	-	2,945,332
2015**	20,568,476	3,085,271	-	3,085,271
2016**	21,675,055	3,251,258	-	3,251,258

Notes:

\* Source: County of Los Angeles, Auditor-Controller's Office. As a result of AB 1x26, the Net Assessed Value calculation does not include the assessed valuations for the former Glendale Redevelopment Agency's project areas (Central District: \$3,481,954,115 San Fernando Corr. District: \$2,067,154,680).

\*\* As a result of AB 1x26, the debt associated with the Glendale Redevelopment Agency (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE  
DEBT SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>303 - Police Building Project Fund</b>	<b>Total</b>
<b>Estimated Revenues</b>		
Use of Money and Property	\$ 178,330	\$ 178,330
Transfers from Other Funds	800,000	800,000
<b>TOTAL REVENUES</b>	<b>\$ 978,330</b>	<b>\$ 978,330</b>
<b>Estimated Appropriations</b>		
Maintenance & Operation	\$ 3,010,000	\$ 3,010,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,010,000</b>	<b>\$ 3,010,000</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (2,031,670)</b>	<b>\$ (2,031,670)</b>

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten year basis, with the "Future Years" column representing a five-year time span. When the FY 2016-17 City of Glendale budget was adopted by the City Council, only the FY 2016-17 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective projects, and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. In FY 2012-13, FY 2013-14, and FY 2014-15, the General Fund transferred 1.0% of the sales tax revenue to the CIP Fund. Starting FY 2015-16, the 1.0% General Fund transfer of the sales tax revenue to the CIP Fund increased by 0.25% and continues to increase by 0.25% for FY 2016-17, totaling to a transfer of 1.5% for FY 2016-17. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as federal, state and regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bond proceeds diminished when the State Legislature passed AB 1x 26, dissolving redevelopment agencies across the state. For FY 2016-17, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

The City's total CIP appropriation for FY 2016-17 is approximately \$63.7 million. The FY 2015-16 CIP appropriations was \$76.7 million. The budget decrease, as compared to last year, is mainly attributable to a decrease in capital improvement projects by Glendale Water & Power. Highlights of the City's CIP program for FY 2016-17 include the following:

- The General Fund CIP Fund (Fund 401) has an appropriation of \$6.8 million for FY 2016-17 of which \$2.0 million is for the transfer to fund 403 for Landfill Post Closure. The significant projects include Illuminated Street Name Sign Replacement (LED), Street Improvements, Deukmejian Nature Education Center, Glorietta Park Lighting & Irrigation, Citywide Playground Equipment, and Central Library Renovation.

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

- Community Services & Parks has a CIP appropriation of \$16.2 million in the Parks Mitigation Fee Fund (Fund 405) for FY 2016-17. Some of the major projects include the Fremont Park renovation, Central Park Planning & Improvements, the Soccer Field at Columbus Elementary School, the Soccer Field at Wilson Middle School, and the Verdugo Park Community Building.
- Community Development comprises \$6.0 million of the total CIP appropriation for FY 2016-17, of which \$198 thousand is for projects budgeted in the Grant Fund (Fund 216), \$2.4 million in the Measure R Local Return Fund (Fund 254) and \$3.4 million in the Transit Prop A Local Return Fund (Fund 256). One significant project is the Beeline Facility.
- Glendale Water & Power comprises \$20.6 million of the total CIP appropriation for FY 2016-17, of which \$13.6 million is for projects budgeted in the Electric Depreciation Fund (Fund 553), \$1.9 million in the Electric Customer Paid Capital Fund (Fund 555), \$3.6 million in the Water Depreciation Fund (Fund 573) and \$1.5 million in the Water Customer Paid Capital Fund (Fund 575), not including projects for capitalized interest costs. Some of the significant projects include Unit 9 Modifications, Fiber Plan Implementation, Capacity Bank Conversion, Feeder Conversion at Tropic Substation, Sodium Hypochlorite Feed Station, and Surge Tank Rehab Program.
- Information Services Department (ISD) has a CIP appropriation of \$451 thousand in the ISD Infrastructure Fund (Fund 603) for FY 2016-17. Some of the significant projects are The NEC PBX Licenses and Phones, and the ExeGrid Deduplication Backup.
- Library, Arts & Culture has a CIP appropriation of \$555 thousand in the Library Mitigation Fee Fund (Fund 407) for FY 2016-17 for the Central Library Renovation project.
- Public Works has a CIP appropriation of \$13.1 million for FY 2016-17, of which \$10.4 million is for projects budgeted in the Sewer Fund (Fund 525), \$1.9 million in the State Gas Tax Fund (Fund 402), \$500 thousand in the Parking Fund (Fund 520), and \$402 thousand in the Refuse Disposal Fund (Fund 530). Significant projects include the Hyperion Wastewater System, the LA-Glendale Water Reclamation Plant, the Sewer Reconstruction Program, and the Wastewater Capacity Improvement project.

### SUMMARY OF CIP APPROPRIATIONS & FUNDING SOURCES

This section specifically discusses the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (407), the Parks Quimby Fee Fund (408), and the CIP Reimbursement Fund (409). The detail for all other CIP can be found in the Department Section of this document within each respective fund and department.

#### **General Fund CIP (401)**

The FY 2016-17 General Fund CIP (Fund 401) includes \$6.8 million of new appropriations for the following projects:

- Deukmejian Nature Education Center - \$500,000 (*Community Services & Parks*)
- Glorietta Park Lighting and Irrigation - \$450,000 (*Community Services & Parks*)
- Rockhaven Rehabilitation - \$50,000 (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$150,000 (*Community Services & Parks*)

# CITY OF GLENDALE

## CAPITAL IMPROVEMENT PROGRAM

- Citywide Playground Equipment- \$250,000 (*Community Services & Parks*)
- Fire Station 26 Reconstruction - \$175,000 (*Fire*)
- Training Center Burn Building Reconstruction - \$376,000 (*Fire*)
- Branch Libraries - \$100,000 (*Library, Arts & Culture*)
- Central Library Renovation - \$250,000 (*Library, Arts & Culture*)
- ADA Facility Modification - \$125,000 (*Public Works*)
- Project Management Staff - \$100,000 (*Public Works*)
- Replace Existing Access Control System at the Police Building - \$175,000 (*Public Works*)
- Signal Power Backup System- \$179,000 (*Public Works*)
- Illuminated Street Name Sign Replacement (LED)- \$600,000 (*Public Works*)
- Street Improvements - \$1,300,000 (*Public Works*)
- Transfer to Landfill Post Closure Fund - \$2,000,000 (*Non-Departmental*)

Main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee, and the 1.50% sales tax transferred from the General Fund.

### **State Gas Tax Fund (402)**

The FY 2016-17 State Gas Tax Fund includes new appropriations of approximately \$1.9 million for the following Public Works projects:

- Sidewalk Maintenance Program - \$250,000
- Street Resurfacing Program - \$740,000
- Street Tree Maintenance - \$610,000
- Traffic Signal Installation & Modification- \$254,000

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

### **Scholl Canyon Landfill Post-Closure Fund (403)**

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30 year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 7 years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 401) to the Landfill Post-Closure Fund (Fund 403). The total designated cash balance in this fund is \$27.9 million as of June 30, 2016. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2016-17



## CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

and prior years. Cash has been set aside for a time after the eventual closure; therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation.

Due to the challenges faced by the Capital Improvement Fund, the annual transfer into the Scholl Canyon Landfill Post-Closure Fund was suspended for FY 2010-11 and FY 2011-12. In FY 2012-13 the annual transfer was reinstated; however, due to the challenges faced by the Capital Improvement Fund, the annual transfer was reduced from \$1.5 million to \$250,000. Effective FY 2013-14 the annual transfer was increased back to \$1.5 million. Effective FY 2014-15 and continuing through FY 2016-17, the annual transfer was increased to \$2.0 million.

### ***Parks Mitigation Fee Fund (405)***

The FY 2016-17 Parks Mitigation Fee Fund includes new appropriations of \$16.2 million for the following Community Services & Parks projects:

- Central Park Plaza - \$2,000,000
- Fremont Park Renovation and Design - \$2,000,000
- Verdugo Park – North Community Building & Restrooms - \$1,500,000
- Planning and Design Studies - \$100,000
- Carr Park Outdoor Fitness Center - \$65,000
- Soccer Field at Columbus Elementary School - \$3,450,000
- Soccer Field at Wilson Middle School - \$5,050,000
- Verdugo Park All Inclusive Playground - \$825,000
- Maple Park All Inclusive Playground - \$825,000
- Maple Park Shade Structure - \$174,000
- Maryland Avenue Park Shade Structure - \$151,000
- Pacific Park Lighting Improvements - \$33,000

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and to rehabilitate existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments.

### ***Library Mitigation Fee Fund (407)***

The FY 2016-17 Library Mitigation Fee Fund includes a new appropriation of \$555 thousand for the Central Library Renovation project.

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial and industrial developments.

### ***Parks Quimby Fee Fund (408)***

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2016-17.

### ***CIP Reimbursement Fund (409)***

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by Grants. There are no new appropriations in this fund for FY 2016-17.

# CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

## CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects budgeted in FY 2016-17 within the Capital Improvement General Fund (Fund 401), the State Gas Tax Fund (Fund 402), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), Parks Quimby Fee Fund (Fund 408), and the CIP Reimbursement Fund (Fund 409). The table below lists the project, the project description, the adopted FY 2016-17 budgeted amount, and identifies if the project has no impact, minimal impact, or a significant impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

Project	Project Description	Adopted FY 2016-17	Operating Budget Impact
<b>401-401</b>			
Fire Station 26 Reconstruction	Complete the reconstruction project and make necessary repairs to the flooring of Station 26.	\$ 175,000	No Impact
Training Center Burn Building Reconstruction	The purpose of this project is to reconstruct Fire Department's Burn Building located at its Training Center.	\$ 376,000	No Impact
<b>401-501</b>			
ADA Facility Modifications	The FY 2016-17 appropriation will be used for necessary improvements and modifications to all City facilities for Americans with Disabilities Act (ADA) compliance. This program ensures uninterrupted access to community services for individuals with disabilities.	\$ 125,000	Possible Minimal Impact
Signal Power Backup System	Install power backup system and batteries to maintain traffic signal operation during power outage	\$ 179,000	No Impact
Police Building Access Control	Replace existing access control system at the Police Building	\$ 175,000	No Impact
Illuminated Street Sign Replacement	Replace damaged and faded internally illuminated street name signs with LED signs in the downtown	\$ 600,000	Possible Minimal Impact
Street Improvements	This request is for pavement rehabilitation projects to maintain the current Pavement Condition Index (PCI). The Pavement Management System (PMS) will be used to identify and prioritize the streets to be treated. Funding will be used to enhance the existing slurry seal program and create a cape seal program. Slurry seal is used as a maintenance method to delay deterioration of the pavement due to environmental forces. This will be used on streets with PCIs between 60 and 80 to seal existing and extend the life of the pavement 3-7 years. Cape Seal is used as a cost-effective maintenance method to avoid costly reconstruction. This will be used on streets with PCIs between 20 and 40. Our experience is a cape seal will extend the life of the existing pavement another 10-15 years.	\$ 1,300,000	Possible Significant Impact
Project Management Staff	Salary or Hourly staff hired for project management.	\$ 100,000	Possible Significant Impact
<b>401-601</b>			
Deukmejian Nature Education Center	The Le Manager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Manager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains.	\$ 500,000	Possible Significant Impact.

# CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2016-17	Operating Budget Impact
<b>401-601 (Continued)</b>			
Rockhaven Rehabilitation	This project is for the maintenance funding limited to only arresting further deterioration of a 3.5 acre historic sanitarium complex consisting of 15 buildings.	\$ 50,000	Possible Significant Impact
Parks Unanticipated Repairs	This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvement (e.g. drinking fountains, bathrooms, playground equipment). In other situations, the work may stem from winter water damage, vehicle accidents, or underground system failures that damage other park infrastructure. These costs may include labor time charged for the repair and restoration of such incidents. Well maintained parks will benefit both citizens and visitors in the community. These repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. In addition, by removing the vandalism and making these necessary repairs, it makes the City parks more inviting to people and encourages the use of these recreational outlets.	\$ 150,000	Possible Significant Impact
Citywide Playground Equipment	Replace existing playgrounds due to wear and tear to insure the safety of the children using the playgrounds. Playgrounds that need replacement include Nibley Park and Mayor's Park.	\$ 250,000	No Impact
Glorietta Park Lighting & Irrigation Replacement	The replacement of irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. Well maintained parks will benefit both citizens and visitors in the community.	\$ 450,000	No Impact
<b>401-681</b>			
Central Library Renovation	The proposed renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's Inhumanity to Man, and a Maker Space. The renovation of the Central Library will be executed in such a way as to preserve the City's ability to list the building as a historical site in the future. The renovations allow for the library to be pedestrian friendly in a welcoming atmosphere which benefits both citizens and visitors to the community.	\$ 250,000	Possible Significant Impact
Branch Libraries	To provide ongoing building maintenance of neighborhood libraries.	\$ 100,000	Possible Significant Impact
<b>402-501</b>			
Street Resurfacing Program	This annual ongoing Public Works program is intended to restore structural integrity to deteriorated streets. This will prolong the useful life of the pavement and decrease maintenance costs by overlaying these streets with rubberized asphalt concrete. Failure to perform rehabilitation at the proper life cycle interval increases the degree of deterioration, thus requiring a more expensive method of rehabilitation. The new appropriation for this project in FY 2015-16 is for ongoing maintenance of the streets that will benefit both the citizens and visitors in the community. This will provide a safer place to walk and drive, as well as make the City more inviting to people visiting or seeking to move to the community.	\$ 740,000	Possible Minimal Impact
Street Tree Maintenance	To provide funding for the street tree maintenance program at various Citywide locations.	\$ 610,000	Possible Minimal Impact

# CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2016-17	Operating Budget Impact
<b>402-501 (Continued)</b>			
Sidewalk Maintenance Program	To provide funding for the sidewalk maintenance program at various Citywide locations.	\$ 250,000	Possible Minimal Impact
Traffic Signal Installation and Modification	To install or upgrade traffic signals at various locations: Central/Chevy Chase, Central/Windsor, Honolulu/La Crescenta, Chevy Chase/California and Pacific/Glenwood.	\$ 254,000	Possible Minimal Impact
<b>405-601</b>			
Fremont Park Design/Renovation	Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The project is currently in the Master Planning phase and the park will be improved based on the Master Plan.	\$ 2,000,000	Possible Significant Impact.
Verdugo Park- North Community Building & Restrooms	The existing restroom will be renovated and a new community building will be added to be used for day camps and can be rented out to the public for special events.	\$ 1,500,000	Possible Minimal Impact
Central Park Plaza	Planning and developing improvements at Central Park	\$ 2,000,000	Possible Minimal Impact
Planning and Design Studies	This annual funding source is for planning and feasibility studies for potential new projects that do not have a funding commitment, but may be potential for park and/or usable open space development. The planning and design account will focus on finding projects that can provide much needed open space to a number of highly dense neighborhoods. This request would address both staff and consultant costs.	\$ 100,000	No Impact
Carr Park Outdoor Fitness Center	This project will add 4-6 pieces of outdoor fitness equipment at Carr Park. The new fitness equipment will be clustered on the concrete side at the park like an outdoor gym.	\$ 65,000	No Impact
Soccer Field at Columbus Elementary	As a joint use with GUSD, replace the turf field at Columbus Elementary School with artificial turf to use as a soccer field during non-school use hours. Project scope also includes fencing, lighting, and restrooms.	\$ 3,450,000	Possible Minimal Impact
Soccer Field at Wilson Middle School	As a joint use with GUSD, replace the turf field at Wilson Middle School with artificial turf to use as a soccer field during non-school use hours. Project scope includes fencing, lighting, restrooms, parking, and re-grading the existing basketball courts.	\$ 5,050,000	Possible Minimal Impact
Verdugo Park All Inclusive Playground	Install a new all inclusive playground at Verdugo Park. Replace the existing playground with an all-inclusive playground. An all-inclusive playground will allow children of all ages and abilities to use the play structures.	\$ 825,000	No Impact
Maple Park All Inclusive Playground	Install a new all inclusive playground at Maple Park. Replace the existing playground at Maple Park with an all-inclusive playground. An all-inclusive playground will allow children of all ages and abilities to use the play structures.	\$ 825,000	No Impact
Maple Park Shade Structure	Install shade structures over three different picnic table clusters at Maple Park.	\$ 174,000	No Impact
Maryland Avenue Park Shade Structure	Install shade structures over the two playgrounds at Maryland Ave Park.	\$ 151,000	No Impact
Pacific Park Lighting Improvements	Install lights at the basketball court at Pacific Park to allow for multi-purpose use of the basketball courts for pickle ball during the evening hours.	\$ 33,000	Possible Minimal Impact

# CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Project	Project Description	Adopted FY 2016-17	Operating Budget Impact
<b>407-681</b>			
Central Library Renovation	The proposed renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's Inhumanity to Man, and a Maker Space. The renovation of the Central Library will be executed in such a way as to preserve the City's ability to list the building as a historical site in the future. The renovations allow for the library to be pedestrian friendly in a welcoming atmosphere which benefits both citizens and visitors to the community.	\$ 555,000	Possible Significant Impact

The following pages provide a Summary for the General Fund Capital Improvement Program (Fund 401) and a detailed listing of the projects within this Fund, the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), the Parks Quimby Fee Fund (Fund 408), and the CIP Reimbursement Fund (Fund 409) for the fiscal years ending June 30, 2017 through June 30, 2026.

**CITY OF GLENDALE**  
**GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401**  
(in Thousands)

	FY 15-16 Adopted	FY 15-16 Est. Actuals	FY 16-17 Adopted	FY 17-18 Projected	FY 18-19 Projected	FY 19-20 Projected	FY 20-21 Projected	Future Years FY 22-26	Estimated Totals 2016-26
<b>Capital Improvement Fund (401) - Recurring Resources</b>									
Sales Tax	\$ 471	\$ 471	\$ 1,583	\$ 598	\$ 733	\$ 882	\$ 928	\$ 4,640	\$ 9,835
Scholl Canyon Royalty Fee	3,523	3,523	3,956	3,484	3,440	3,396	3,352	16,760	37,911
<b>TOTAL RECURRING RESOURCES</b>	<b>\$ 3,994</b>	<b>\$ 3,994</b>	<b>\$ 5,539</b>	<b>\$ 4,082</b>	<b>\$ 4,173</b>	<b>\$ 4,278</b>	<b>\$ 4,280</b>	<b>\$ 21,400</b>	<b>\$ 47,746</b>
<b>Capital Improvement Fund (401) - Non-Recurring Resources</b>									
Unspent Grant	\$ -	\$ 1,358	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,358
Grant Receivables	-	2,891	-	-	-	-	-	-	2,891
Local Grants	-	-	1,123	-	-	-	-	-	1,123
<b>TOTAL ALL RESOURCES</b>	<b>\$ 3,994</b>	<b>\$ 8,243</b>	<b>\$ 6,662</b>	<b>\$ 4,082</b>	<b>\$ 4,173</b>	<b>\$ 4,278</b>	<b>\$ 4,280</b>	<b>\$ 21,400</b>	<b>\$ 53,118</b>
<b>Capital Improvement Fund (401) - Expenditures &amp; Transfers</b>									
Capital Project Expenditures	\$ 3,375	\$ 16,526	\$ 4,680	\$ 3,259	\$ 5,565	\$ 3,571	\$ 477	\$ 2,446	\$ 36,524
Capital Project Expenditures (Grant)	-	1,393	-	-	-	-	-	-	1,393
Transfer - Landfill Post Closure Liability Fund	2,000	2,000	2,000	2,000	2,000	2,000	2,000	10,000	22,000
Project Management 59998 Expenditures	50	56	100	100	100	100	100	500	1,056
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 5,425</b>	<b>\$ 19,975</b>	<b>\$ 6,780</b>	<b>\$ 5,359</b>	<b>\$ 7,665</b>	<b>\$ 5,671</b>	<b>\$ 2,577</b>	<b>\$ 12,946</b>	<b>\$ 60,973</b>
<b>Estimated Annual Surplus / (Shortfall)</b>	<b>\$ (1,431)</b>	<b>\$ (11,732)</b>	<b>\$ (118)</b>	<b>\$ (1,277)</b>	<b>\$ (3,492)</b>	<b>\$ (1,393)</b>	<b>\$ 1,703</b>	<b>\$ 8,454</b>	<b>\$ (7,855)</b>
Estimated Beginning Fund Balance	(1,294)	9,374	(2,358)	(2,500)	(3,777)	(7,269)	(8,662)	(6,959)	(22,151)
Reserve for PEG Capital	(79)	-	(24)	-	-	-	-	-	(24)
<b>REVISED ESTIMATED ENDING FUND BALANCE</b>	<b>\$ (2,804)</b>	<b>\$ (2,358)</b>	<b>\$ (2,500)</b>	<b>\$ (3,777)</b>	<b>\$ (7,269)</b>	<b>\$ (8,662)</b>	<b>\$ (6,959)</b>	<b>\$ 1,495</b>	<b>\$ (30,030)</b>

Notes:

\*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.



**City of Glendale**  
**Capital Improvement Program**  
*Summary of Project Appropriations by Fund*

Project	Prior Years Appropriations	FY16-17 Adopted	FY17-18 Projected	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	Future Years FY 22-26	Estimated Project Total
<b>FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM</b>								
51980 - GTV6 Infrastructure Upgrade 15	\$ 318,861	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,861
<b>401 - Management Services Subtotal</b>	<b>\$ 318,861</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 318,861</b>
50026 - Replace Police CAD Syst	\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,591,132
<b>401 - Management Services Subtotal</b>	<b>\$ 3,591,132</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,591,132</b>
51559 - Fire Station 29 Reconstruction	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,500,000
51679 - Fire Station 26 Reconstruction	63,389	175,000	-	-	-	-	-	238,389
51763 - Training Center Burn Bldg Reconstruction	80,000	376,000	-	-	-	-	-	456,000
51868 - Fire Alarm Panel Replacement FS 21	57,000	-	-	-	-	-	-	57,000
<b>401 - Fire Subtotal</b>	<b>\$ 700,389</b>	<b>\$ 551,000</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,251,389</b>
50830 - TDA Funds for CIP	\$ 1,597,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,597,638
51429 - Interstate 5/Western Interchange	12,355,000	-	-	-	-	-	-	12,355,000
51436 - Signal Power Backup System	519,000	179,000	184,000	190,000	196,000	202,000	1,071,000	2,541,000
51490 - ADA Facility Modification	784,676	125,000	125,000	125,000	125,000	125,000	625,000	2,034,676
51630 - Flower Street Improvements	2,242,000	-	-	-	-	-	-	2,242,000
51999 - City Hall Building Renovation	250,000	-	-	-	-	-	-	250,000
52000 - Fire Station 24 Emergency Generator Replacement	36,475	-	-	-	-	-	-	36,475
52001 - MSB Roof Restoration & Exterior Painting	250,000	-	-	-	-	-	-	250,000
52063 - Replace Existing Access Control Sys. at the Police Build.	-	175,000	-	-	-	-	-	175,000
52064 - Illuminated Street Name Sign Replacement (LED)	-	600,000	700,000	-	-	-	-	1,300,000
52085 - Street Improvements	-	1,300,000	-	-	-	-	-	1,300,000
59998 - Project Management *	-	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
G51688 - Traffic Light Sync-Glendale/Verdugo	1,798,000	-	-	-	-	-	-	1,798,000
G51689 - Traffic Light Sync - Brand Blvd	930,000	-	-	-	-	-	-	930,000
G51690 - Traffic Light Sync-Colorado/SFR	613,000	-	-	-	-	-	-	613,000
G51698 - Fiber Optic Interconnect-IEN	1,433,000	-	-	-	-	-	-	1,433,000
<b>401 - Public Works Subtotal</b>	<b>\$ 22,808,789</b>	<b>\$ 2,479,000</b>	<b>\$ 1,109,000</b>	<b>\$ 415,000</b>	<b>\$ 421,000</b>	<b>\$ 427,000</b>	<b>\$ 2,196,000</b>	<b>\$ 29,855,789</b>
51658 - Rockhaven Rehabilitation	\$ 955,648	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,005,648
51669 - Adult Rec Ctr Tennis Court Rep (GHS Tennis Courts)	833,822	-	-	-	-	-	-	833,822
51706 - Civic Auditorium Traffic Improvements	79,019	-	-	-	-	-	-	79,019
51707 - Parks Unanticipated Repairs	850,000	150,000	150,000	150,000	150,000	150,000	750,000	2,350,000
51712 - Palmer Park Playground Equipment	50,892	-	-	-	-	-	-	50,892
51713 - Verdugo Park Renovations	500,000	-	-	-	1,000,000	-	-	1,500,000
51837 - Deukmejian Nature Education Center (New to Fund)	-	500,000	-	-	-	-	-	500,000
51844 - Citywide Playground Equipment (New to Fund)	-	250,000	-	-	-	-	-	250,000
51847 - Pacific Community Center Construction	3,469,000	-	-	-	-	-	-	3,469,000
51872 - Stengel Field Rehab Design & Construction	54,800	-	-	-	-	-	-	54,800
51873 - Fremont Park Renovation (New to Fund)	-	-	2,000,000	2,000,000	2,000,000	-	-	6,000,000
52002 - Glorietta Park Lighting & Irrigation	200,000	450,000	-	-	-	-	-	650,000
G51699 - Glendale Riverwalk Phase I	173,000	-	-	-	-	-	-	173,000
G51754 - Recreational Trail Program	193,527	-	-	-	-	-	-	193,527
G51755 - LA County Competitive Trails G	122,682	-	-	-	-	-	-	122,682
G51798 - Maryland Mini-Park	1,763,600	-	-	-	-	-	-	1,763,600
G51876 - Riverwalk LA Outfall Bridge	975,000	-	-	-	-	-	-	975,000
<b>401 - Parks Subtotal</b>	<b>\$ 10,220,990</b>	<b>\$ 1,400,000</b>	<b>\$ 2,150,000</b>	<b>\$ 2,150,000</b>	<b>\$ 3,150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>	<b>\$ 19,970,990</b>
50094 - Brand Library Renovation	\$ 8,425,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,425,701
51318 - Central Library Renovation	7,526,900	250,000	-	-	-	-	-	7,776,900
51670 - Montrose Branch Library	253,493	-	-	-	-	-	-	253,493
51725 - Branch Libraries	674,319	100,000	100,000	100,000	100,000	-	-	1,074,319
<b>401 - Library Subtotal</b>	<b>\$ 16,880,413</b>	<b>\$ 350,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,530,413</b>
<b>Fund 401 Total</b>	<b>\$ 54,520,574</b>	<b>\$ 4,780,000</b>	<b>\$ 3,359,000</b>	<b>\$ 5,665,000</b>	<b>\$ 3,671,000</b>	<b>\$ 577,000</b>	<b>\$ 2,946,000</b>	<b>\$ 75,518,574</b>
<b>FUND 402 - GAS TAX FUND</b>								
51498 - New Traffic Signals	\$ 25,767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,767
51500 - Street Resurfacing Program	21,303,434	740,000	800,000	800,000	800,000	800,000	4,000,000	29,243,434
51501 - Gutter Construction Program	12,715,515	-	-	-	-	-	-	12,715,515
51502 - Street Reconstruction Program	12,120,780	-	-	-	-	-	-	12,120,780
51879 - Central & Los Feliz Signal Upgrade	220,000	-	-	-	-	-	-	220,000
51887 - Street Tree Maintenance	1,610,000	610,000	610,000	610,000	610,000	610,000	3,050,000	7,710,000
51888 - Sidewalk Maintenance Program	2,900,000	250,000	250,000	250,000	250,000	250,000	1,250,000	5,400,000
51889 - Slurry Seal Maintenance Program	1,330,000	-	-	-	-	-	-	1,330,000
51914 - Bridge Maintenance Program	103,000	-	-	-	-	-	-	103,000
51966 - Pennsylvania Rehab (City)	66,300	-	-	-	-	-	-	66,300
51979 - Glendale Pavement Manag System	73,700	-	-	-	-	-	-	73,700
51981 - Glendale Narrows Riverwalk Ph 2	100,000	-	-	-	-	-	-	100,000
51984 - Doran St. & Adjacent Sts Rehab	150,000	-	-	-	-	-	-	150,000
51985 - Oceanview Blvd Rehabilitation	200,000	-	-	-	-	-	-	200,000
51986 - Verdugo Blvd Rehabilitation	50,000	-	-	-	-	-	-	50,000
51987 - Traffic Signal Installation at various locations	880,000	-	-	-	-	-	-	880,000
51995 - Green Streets Demonstration Project	1,334,146	-	-	-	-	-	-	1,334,146
52044 - Bicycle Facilities and Pedestrian Improvement	690,052	-	-	-	-	-	-	690,052
52083 - Traffic Signal Installation and Modification	-	254,000	623,000	623,000	-	-	-	1,500,000
G51688 - Traffic Light Sync - Glendale/Verdugo	762,664	-	-	-	-	-	-	762,664
G51689 - Traffic Light Sync - Brand Blvd	408,256	-	-	-	-	-	-	408,256
G51690 - Traffic Light Sync - Colorado/SFR	265,470	-	-	-	-	-	-	265,470
G51698 - Fiber Optic Interconnect-IEN	357,002	-	-	-	-	-	-	357,002
G51905 - Verdugo/Honolulu/Montrose Mod	86,550	-	-	-	-	-	-	86,550
<b>Fund 402 Total</b>	<b>\$ 57,752,636</b>	<b>\$ 1,854,000</b>	<b>\$ 2,283,000</b>	<b>\$ 2,283,000</b>	<b>\$ 1,660,000</b>	<b>\$ 1,660,000</b>	<b>\$ 8,300,000</b>	<b>\$ 75,792,636</b>

**City of Glendale**  
**Capital Improvement Program**  
*Summary of Project Appropriations by Fund*

Project	Prior Years Appropriations	FY16-17 Adopted	FY17-18 Projected	FY18-19 Projected	FY19-20 Projected	FY20-21 Projected	Future Years FY 22-26	Estimated Project Total
<b>FUND 405 - DEVELOPMENT IMPACT FEES FUND</b>								
51669 - GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
51706 - Civic Auditorium Traffic Improvement	9,887	-	-	-	-	-	-	9,887
51833 - Planning and Design Studies	300,202	100,000	-	-	-	-	-	400,202
51834 - Sports Complex Batting Cage	400,000	-	-	-	-	-	-	400,000
51835 - Riverwalk Phase I & II	99,387	-	-	-	-	-	-	99,387
51836 - Pedestrian Paseo from Central	100,000	-	-	-	-	-	-	100,000
51837 - Deukmejian Nature Education Center	2,500,000	-	-	-	-	-	-	2,500,000
51839 - Mid City Park Development Mast	100,000	-	-	-	-	-	-	100,000
51840 - Urban and Natural Trails	25,920	-	-	-	-	-	-	25,920
51841 - Outdoor Fitness Equipment	110,000	-	-	-	-	-	-	110,000
51870 - Maple Park Improvement Project	450,000	-	-	-	-	-	-	450,000
51872 - Stengel Field Rehab Design & Construction	605,165	-	-	-	-	-	-	605,165
51873 - Fremont Park Renovation Design	2,150,000	2,000,000	-	-	-	-	-	4,150,000
51886 - Riverwalk LA Outfall Bridge	639,859	-	-	-	-	-	-	639,859
51892 - Central Park Plaza	150,000	2,000,000	-	-	-	-	-	2,150,000
51947 - Palmer Park Improvements	1,501,783	-	-	-	-	-	-	1,501,783
51956 - Brand Park Signs	133,595	-	-	-	-	-	-	133,595
52020 - Verdugo park-North Community Building and Restrooms	500,000	1,500,000	-	-	-	-	-	2,000,000
52022 - Brand Park Lighting	489,000	-	-	-	-	-	-	489,000
52031 - Fitness in the Park	40,000	-	-	-	-	-	-	40,000
52051 - Wilson Mini-Park Restroom	265,000	-	-	-	-	-	-	265,000
52075 - Soccer Field at Columbus Elementary School	-	3,450,000	-	-	-	-	-	3,450,000
52077 - Soccer Field at Wilson Middle School	-	5,050,000	-	-	-	-	-	5,050,000
52078 - Verdugo Park All Inclusive Playground	-	825,000	-	-	-	-	-	825,000
52079 - Maple Park All Inclusive Playground	-	825,000	-	-	-	-	-	825,000
52080 - Maple Park Shade Structure	-	174,000	-	-	-	-	-	174,000
52081 - Maryland Avenue Park Shade Structure	-	151,000	-	-	-	-	-	151,000
52082 - Pacific Park Lighting Improvement	-	33,000	-	-	-	-	-	33,000
52087 - Carr Park Outdoor Fitness Center	-	65,000	-	-	-	-	-	65,000
<b>Fund 405 Total</b>	<b>\$ 10,919,798</b>	<b>\$ 16,173,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,092,798</b>
<b>FUND 407 - LIBRARY MITIGATION FEE FUND</b>								
51318 - Central Library Renovation	\$ 826,121	\$ 555,000	\$ -	\$ -	\$ -	\$ -	\$ -	1,381,121
51863 - Development Impact Fee - 2012 Collection Ad	57,304	-	-	-	-	-	-	57,304
<b>Fund 407 Total</b>	<b>\$ 883,425</b>	<b>\$ 555,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,438,425.00</b>
<b>FUND 408 - PARKS QUIMBY FEE FUND</b>								
No Current Active Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Fund 408 Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>FUND 409 - CIP REIMBURSEMENT FUND</b>								
51879 - Central & Los Feliz Signal Upgrade	\$ 58,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58,844
G51877 - Beeline Maintenance & Operation	6,191,000	-	-	-	-	-	-	6,191,000
G51905 - Verdugo/Honolulu/Montrose Modification	373,950	-	-	-	-	-	-	373,950
G51947 - Palmer Park Improvements	360,250	-	-	-	-	-	-	360,250
G51966 - Pennsylvania Rehab (County)	166,300	-	-	-	-	-	-	166,300
G51968 - Wilson Harvey & Broadway Traffic Signal	331,049	-	-	-	-	-	-	331,049
G51969 - GLN Green Street Demonstration	997,900	-	-	-	-	-	-	997,900
G51970 - Safe Route to School Improvements Ph 3	78,125	-	-	-	-	-	-	78,125
G52031 - Fitness in the Park	155,000	-	-	-	-	-	-	155,000
G52038 - Hoover Toll Keppel & Chevy Chase SRTS	126,000	-	-	-	-	-	-	126,000
G52041 - Palmer Park Improvements	619,650	-	-	-	-	-	-	619,650
G52049 - Burbank - Glendale Tr. System Coord.	49,380	-	-	-	-	-	-	49,380
G52050 - TDA3-Bicycle & Pedestrian Fund	100,000	-	-	-	-	-	-	100,000
<b>Fund 409 Total</b>	<b>\$ 9,607,448</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,607,448</b>
<b>CIP GRAND TOTAL</b>	<b>\$ 133,683,881</b>	<b>\$ 23,362,000</b>	<b>\$ 5,642,000</b>	<b>\$ 7,948,000</b>	<b>\$ 5,331,000</b>	<b>\$ 2,237,000</b>	<b>\$ 11,246,000</b>	<b>\$ 189,449,881</b>

Notes:  
\*The Prior Years Appropriations project balance for project 59998 is not reflected on this summary

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2016	B FY 2015-16 Expenditures	C Expenditures Prior to FY 2015-16	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2016 (A-D)	F FY 2016-17 Adopted Budget
<b>FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM</b>							
51980	GTV6 Infrastructure Upgrade 15	\$ 318,861	\$ 156,358	\$ 151,182	\$ 307,541	\$ 11,320	\$ -
	<b>401-111 Total</b>	<b>\$ 318,861</b>	<b>\$ 156,358</b>	<b>\$ 151,182</b>	<b>\$ 307,541</b>	<b>\$ 11,320</b>	<b>\$ -</b>
50026	Replace Police CAD Syst	\$ 3,591,132	-	\$ 3,537,081	\$ 3,537,081	\$ 54,051	\$ -
	<b>401-301 Total</b>	<b>\$ 3,591,132</b>	<b>-</b>	<b>\$ 3,537,081</b>	<b>\$ 3,537,081</b>	<b>\$ 54,051</b>	<b>\$ -</b>
51559	Fire Station 29 Reconstruction	\$ 500,000	\$ -	\$ 4,595	\$ 4,595	\$ 495,405	\$ -
51679	Fire Station 26 Reconstruction	63,389	-	41,480	41,480	21,910	175,000
51763	Training Center Burn Bldg Reconstruction	80,000	35,800	16,000	51,800	28,200	376,000
51868	Fire Alarm Panel Replacement FS 21	57,000	29,000	14,500	43,500	13,500	-
	<b>401-401 Total</b>	<b>\$ 700,389</b>	<b>\$ 64,800</b>	<b>\$ 76,574</b>	<b>\$ 141,374</b>	<b>\$ 559,015</b>	<b>\$ 551,000</b>
50830	TDA funds for CIP	\$ 1,597,638	-	\$ 1,597,638	\$ 1,597,638	\$ -	\$ -
51429	Interstate 5/Western Interchange	12,355,000	-	10,725,177	10,725,177	1,629,823	-
51436	Signal Power Backup System	519,000	78,042	10,528	88,570	430,430	179,000
51490	ADA Facility Modification	784,676	2,971	634,676	637,647	147,029	125,000
51630	Flower Street Improvements	2,242,000	-	2,070,846	2,070,846	171,154	-
51999	City Hall Building Renovation	250,000	92,555	-	92,555	157,445	-
52000	Fire Station 24 Generator Replacement	36,475	36,475	-	36,475	-	-
52001	MSB Roof Restoration	250,000	-	-	-	250,000	-
52063	Replace Existing Access Control Syst at the Police Building	-	-	-	-	-	175,000
52064	Illuminated Street Name Sign Replacement (LED)	-	-	-	-	-	600,000
52085	Street Improvements	-	-	-	-	-	1,300,000
59998 *	Project Management	-	-	-	-	-	100,000
G51688	Traf Light Sync-Glendale/Verdugo	1,798,000	-	1,432,681	1,432,681	365,319	-
G51689	Traffic Light Sync - Brand Blvd	930,000	-	823,761	823,761	106,239	-
G51690	Traffic Light Sync-Colorado/SFR	613,000	-	500,911	500,911	112,089	-
G51698	Fiber Optic Interconnect-IEN	1,433,000	115,901	1,107,826	1,223,727	209,273	-
	<b>401-501 Total</b>	<b>\$ 22,808,789</b>	<b>\$ 325,944</b>	<b>\$ 18,904,044</b>	<b>\$ 19,229,988</b>	<b>\$ 3,578,801</b>	<b>\$ 2,479,000</b>
51658	Rockhaven Rehabilitation	\$ 955,648	\$ 9,715	\$ 896,891	\$ 906,607	\$ 49,042	\$ 50,000
51669	GHS Tennis Court Renovation	833,822	2,849	314,011	316,859	516,962	-
51706	Civic Auditorium Traffic Improvement	79,019	(2,231)	79,019	76,789	2,231	-
51707	Parks Unanticipated Repairs	850,000	168,897	614,368	783,265	66,735	150,000
51712	Palmer Park Playground Equipment	50,892	368	28,752	29,121	21,771	-
51713	Verdugo Park Renovations	500,000	3,565	-	3,565	496,435	-
51837	Deukmejian Nature Education Center	-	-	-	-	-	500,000
51844	Citywide Playground Equipment	-	-	-	-	-	250,000
51847	Pacific Community Center Construction	3,469,000	124,253	178,209	302,463	3,166,537	-
51872	Stengel Field Rehab Design & Construction	54,800	32,968	425	33,393	21,407	-
52002	Glorietta Park Lighting & Irrigation	200,000	593	-	593	199,407	450,000
G51699	Glendale Riverwalk Phase I	173,000	-	164,007	164,007	8,993	-
G51754	Recreational Trail Program	193,527	-	193,527	193,527	-	-
G51755	LA County Competitive Trails G	122,682	-	122,682	122,682	-	-
G51798	Maryland Mini-Park	1,763,600	336	1,755,494	1,755,830	7,770	-
G51876	Riverwalk LA Outfall Bridge	975,000	47,062	164,575	211,637	763,363	-
	<b>401-601 Total</b>	<b>\$ 10,220,990</b>	<b>\$ 388,374</b>	<b>\$ 4,511,961</b>	<b>\$ 4,900,335</b>	<b>\$ 5,320,655</b>	<b>\$ 1,400,000</b>
50094	Brand Library Renovation	\$ 8,425,701	\$ 27,903	\$ 8,330,377	\$ 8,358,280	\$ 67,421	\$ -
51318	Central Library Renovation	7,526,900	118,724	1,581,992	1,700,716	5,826,184	250,000
51670	Montrose Branch Library	253,493	-	111,187	111,187	142,307	-
51725	Branch Libraries	674,319	2,629	355,386	358,016	316,303	100,000
	<b>401-681 Total</b>	<b>\$ 16,880,413</b>	<b>\$ 149,256</b>	<b>\$ 10,378,942</b>	<b>\$ 10,528,198</b>	<b>\$ 6,352,215</b>	<b>\$ 350,000</b>
<b>Fund 401 Total</b>		<b>\$ 54,520,574</b>	<b>\$ 1,084,733</b>	<b>\$ 37,559,784</b>	<b>\$ 38,644,517</b>	<b>\$ 15,876,058</b>	<b>\$ 4,780,000</b>
<b>FUND 402 - GAS TAX FUND</b>							
51498	New Traffic Signals	\$ 25,767	\$ -	\$ 25,767	\$ 25,767	\$ -	\$ -
51500	Street Resurfacing Program	21,303,434	583,578	19,808,379	20,391,958	911,476	740,000
51501	Gutter Construction Program	12,715,515	265,858	11,722,432	11,988,290	727,226	-
51502	Street Reconstruction Program	12,120,780	286,426	11,566,614	11,853,040	267,740	-
51879	Central & Los Feliz Signal Upgrade	220,000	-	220,000	220,000	-	-
51887	Street Tree Maintenance	1,610,000	609,162	964,406	1,573,568	36,432	610,000
51888	Sidewalk Maintenance Program	2,900,000	402,953	2,123,041	2,525,994	374,006	250,000
51889	Slurry Seal Maintenance Program	1,330,000	603,305	334,609	937,914	392,086	-
51914	Bridge Maintenance Program	103,000	-	103,000	103,000	-	-
51979	Glendale Pavement Manag System	73,700	65,576	1,020	66,596	7,104	-
51981	Glendale Narrows Riverwalk Ph 2	100,000	-	-	-	100,000	-
51984	Doran St. & Adjacent Sts Rehab	150,000	120,591	-	120,591	29,409	-
51985	Oceanview Blvd Rehabilitation	200,000	170,068	-	170,068	29,932	-
51986	Verdugo Blvd Rehabilitation	50,000	6,976	-	6,976	43,024	-
51987	Traffic Signal Installation at various locations	880,000	67,534	-	67,534	812,466	-
51995	Green Streets Demonstration Project	1,334,146	87,683	35,047	122,730	1,211,416	-
52044	Bicycle Facilities and Pedestrian	690,052	-	-	-	690,052	-
52083	Traffic Signal Installation and Modification	-	-	-	-	-	254,000
G51688	Traffic Light Sync - Glendale/Verdugo	762,664	-	697,667	697,667	64,997	-

**City of Glendale**  
**Capital Improvement Funds**  
*Summary of Project Budget & Expenditures*

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
G51689	Traffic Light Sync - Brand Blvd	408,256	-	381,016	381,016	27,240	-
G51690	Traffic Light Sync - Colorado/SFR	265,470	-	257,153	257,153	8,317	-
G51698	Fiber Optic Interconnect-IEN	357,002	-	331,857	331,857	25,145	-
G51905	Verdugo/Honolulu/Montrose Mod	86,550	-	85,460	85,460	1,090	-
<b>402-501 Total</b>		<b>\$ 57,752,636</b>	<b>\$ 3,291,601</b>	<b>\$ 48,681,200</b>	<b>\$ 51,972,800</b>	<b>\$ 5,779,835</b>	<b>\$ 1,854,000</b>
<b>Fund 402 Total</b>		<b>\$ 57,752,636</b>	<b>\$ 3,291,601</b>	<b>\$ 48,681,200</b>	<b>\$ 51,972,800</b>	<b>\$ 5,779,835</b>	<b>\$ 1,854,000</b>
<b>FUND 405 - DEVELOPMENT IMPACT FEES FUND</b>							
51669	GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ 5,788	\$ 5,788	\$ 344,212	\$ -
51706	Civic Auditorium Traffic Improvement	9,887	-	9,887	9,887	-	-
51833	Planning and Design Studies	300,202	53,482	154,378	207,860	92,342	100,000
51834	Sports Complex Batting Cage	400,000	3,920	17,081	21,001	378,999	-
51835	Riverwalk Phase I & II	99,387	-	99,387	99,387	-	-
51836	Pedestrian Paseo from Central	100,000	-	-	-	100,000	-
51837	Deukmejian Nature Education Center	2,500,000	68,238	86,119	154,356	2,345,644	-
51839	Mid City Park Development Mast	100,000	-	21,504	21,504	78,496	-
51840	Urban and Natural Trails	25,920	-	25,920	25,920	-	-
51841	Outdoor Fitness Equipment	110,000	-	28,015	28,015	81,985	-
51870	Maple Park Improvement Project	450,000	1,703	371,908	373,611	76,389	-
51872	Stengel Field Rehab Design & Construction	605,165	405,483	199,682	605,165	-	-
51873	Fremont Park Renovation/Design	2,150,000	12,593	25,550	38,143	2,111,857	2,000,000
51886	Riverwalk LA Outfall Bridge	639,859	-	-	-	639,859	-
51892	Central Park Plaza	150,000	-	-	-	150,000	2,000,000
51947	Palmer Park Improvements	1,501,783	19,830	135,667	155,497	1,346,286	-
51956	Brand Park Signs	133,595	113,378	10,753	124,132	9,463	-
52020	Verdugo park-North Community building & Restrooms	500,000	566	-	566	499,434	1,500,000
52022	Brand park lighting	489,000	81,653	-	81,653	407,347	-
52031	Fitness in the Park	40,000	-	-	-	40,000	-
52051	Wilson Mini-Park Restroom	265,000	2,847	-	2,847	262,153	-
52075	Soccer Field at Columbus Elementary School	-	-	-	-	-	3,450,000
52077	Soccer Field at Wilson Middle School	-	-	-	-	-	5,050,000
52078	Verdugo Park All Inclusive Playground	-	-	-	-	-	825,000
52079	Maple Park All Inclusive Playground	-	-	-	-	-	825,000
52080	Maple Park Shade Structure	-	-	-	-	-	174,000
52081	Maryland Avenue Park Shade Structure	-	-	-	-	-	151,000
52082	Pacific Park Lighting Improvement	-	-	-	-	-	33,000
52087	Carr Park Outdoor Fitness Center	-	-	-	-	-	65,000
<b>405-601 Total</b>		<b>\$ 10,919,798</b>	<b>\$ 763,692</b>	<b>\$ 1,191,640</b>	<b>\$ 1,955,332</b>	<b>\$ 8,964,466</b>	<b>\$ 16,173,000</b>
<b>Fund 405 Total</b>		<b>\$ 10,919,798</b>	<b>\$ 763,692</b>	<b>\$ 1,191,640</b>	<b>\$ 1,955,332</b>	<b>\$ 8,964,466</b>	<b>\$ 16,173,000</b>
<b>FUND 407 - LIBRARY MITIGATION FEE FUND</b>							
51318	Central Library Renovation	\$ 826,121	\$ 2,295	\$ -	\$ 2,295	\$ 823,826	\$ 555,000
51863	Development Impact Fee-2012 Collection Ad	57,304	8,781	12,202	20,983	36,321	-
<b>407-681 Total</b>		<b>\$ 883,425</b>	<b>\$ 11,076</b>	<b>\$ 12,202</b>	<b>\$ 23,278</b>	<b>\$ 860,147</b>	<b>\$ 555,000</b>
<b>Fund 407 Total</b>		<b>\$ 883,425</b>	<b>\$ 11,076</b>	<b>\$ 12,202</b>	<b>\$ 23,278</b>	<b>\$ 860,147</b>	<b>\$ 555,000</b>
<b>FUND 409 - CIP REIMBURSEMENT FUND</b>							
G51877	Beeline Maintenance & Operation	\$ 6,191,000	\$ 251,683	\$ -	\$ 251,683	\$ 5,939,318	\$ -
<b>409-180 Total</b>		<b>\$ 6,191,000</b>	<b>\$ 251,683</b>	<b>\$ -</b>	<b>\$ 251,683</b>	<b>\$ 5,939,318</b>	<b>\$ -</b>
51879	Central & Los Feliz Signal Upgrade	\$ 58,843.75	\$ -	\$ 58,843.75	\$ 58,843.75	\$ -	\$ -
G51905	Verdugo/Honolulu/Montrose Mod	373,950	-	308,163	308,163	65,787	-
G51966	Pennsylvania Rehab (County)	166,300	21,591	22,049	43,640	122,660	-
G51968	Wilson Harvey & Broadway Traffic Signal	331,049	47,448	275,867	323,315	7,734	-
G51969	GLN Green Street Demonstration	997,900	64,158	38,353	102,511	895,389	-
G51970	Safe Route to School Improvement Ph 3	78,125	24,556	51,517	76,073	2,052	-
G52038	Hoover Toll Keppel & Chevy Chase SRTS	126,000	28,019	-	28,019	97,981	-
G52049	Burbank-Glendale Tr. Sys Coord	49,380	37,385	-	37,385	11,995	-
G52050	TDA3-Bicycle & Pedestrian Fund	100,000	-	-	-	100,000	-
<b>409-501 Total</b>		<b>\$ 2,281,548</b>	<b>\$ 223,157</b>	<b>\$ 754,792</b>	<b>\$ 977,950</b>	<b>\$ 1,303,598</b>	<b>\$ -</b>
G51947	Palmer Park Improvements	\$ 360,250	\$ 360,250	\$ -	\$ 360,250	\$ -	\$ -
G52031	Fitness in the Park	155,000	-	-	-	155,000	-
G52041	Palmer Park Improvements	619,650	-	-	-	619,650	-
<b>409-601 Total</b>		<b>\$ 1,134,900</b>	<b>\$ 360,250</b>	<b>\$ -</b>	<b>\$ 360,250</b>	<b>\$ 774,650</b>	<b>\$ -</b>
<b>Fund 409 Total</b>		<b>\$ 9,607,448</b>	<b>\$ 835,090</b>	<b>\$ 754,792</b>	<b>\$ 1,589,882</b>	<b>\$ 8,017,566</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>		<b>\$ 133,683,881</b>	<b>\$ 5,986,191</b>	<b>\$ 88,199,618</b>	<b>\$ 94,185,809</b>	<b>\$ 39,498,072</b>	<b>\$ 23,362,000</b>

Notes:

\*The Prior Years Appropriations project balance for project 59998 is not reflected on this summary

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>401 - Capital Improvement Fund</b>	<b>402 - State Gas Tax Fund</b>	<b>403 - Landfill Postclosure Fund</b>
<b>Estimated Revenues</b>			
Licenses and Permits	\$ -	\$ -	\$ -
Use of Money and Property	-	35,000	-
Revenue from Other Agencies	1,123,494	4,063,363	-
Charges for Services	3,955,868	-	-
Transfers from Other Funds	1,582,750	-	2,000,000
<b>TOTAL REVENUES</b>	<b>\$ 6,662,112</b>	<b>\$ 4,098,363</b>	<b>\$ 2,000,000</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 121,982	\$ -	\$ -
Maintenance & Operation	376,826	610,000	-
Capital Outlay	1,300,000	-	-
Capital Improvement	2,981,192	1,244,000	-
Transfers	2,000,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 6,780,000</b>	<b>\$ 1,854,000</b>	<b>\$ -</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (117,888)</b>	<b>\$ 2,244,363</b>	<b>\$ 2,000,000</b>

**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>405 - Parks Mitigation Fee Fund</b>	<b>407 - Library Mitigation Fee Fund</b>	<b>408 - Parks Quimby Fee Fund</b>
<b>Estimated Revenues</b>			
Licenses and Permits	\$ 6,500,000	\$ 550,000	\$ -
Use of Money and Property	50,000	5,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Transfers from Other Funds	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 6,550,000</b>	<b>\$ 555,000</b>	<b>\$ -</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 21,907	\$ -	\$ -
Maintenance & Operation	554	-	-
Capital Outlay	-	-	-
Capital Improvement	16,150,539	555,000	-
Transfers	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 16,173,000</b>	<b>\$ 555,000</b>	<b>\$ -</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (9,623,000)</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF GLENDALE  
CAPITAL PROJECTS FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>409 - CIP Reimbursement</b>		
<b>Estimated Revenues</b>	<b>Fund</b>	<b>Total</b>	
Licenses and Permits	\$	-	\$ 7,050,000
Use of Money and Property		-	90,000
Revenue from Other Agencies		-	5,186,857
Charges for Services		-	3,955,868
Transfers from Other Funds		-	3,582,750
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>-</b>	<b>\$ 19,865,475</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$	-	\$ 143,889
Maintenance & Operation		-	987,380
Capital Outlay		-	1,300,000
Capital Improvement		-	20,930,731
Transfers		-	2,000,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>-</b>	<b>\$ 25,362,000</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$</b>	<b>-</b>	<b>\$ (5,496,525)</b>

## CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. Primary source of revenues for these funds are charges for services which reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the sixteen (16) *Enterprise Funds* included in this section.

- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (550-557)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (570-573, 575)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale and Pasadena) Verdugo Fire Communication operations.

Total appropriation in the Enterprise Funds for FY 2016-17 is \$386 million, which reflects a decrease of approximately \$5 million, or 1.3%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2017.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>525 - Sewer Fund</b>	<b>530 - Refuse Disposal Fund</b>	<b>550-555 - Electric Utility Funds</b>
<b>Estimated Revenues</b>			
Revenue from Other Agencies	\$ -	\$ 51,000	\$ -
Charges for Services	15,081,000	21,512,943	226,564,800
Misc and Non-Operating Revenue	500,000	195,000	5,219,751
Interfund Revenue	-	-	28,270,000
<b>TOTAL REVENUES</b>	<b>\$ 15,581,000</b>	<b>\$ 21,758,943</b>	<b>\$ 260,054,551</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 2,947,539	\$ 8,822,662	\$ 33,081,760
Maintenance & Operation	17,043,460	13,034,908	227,861,724*
Capital Outlay	140,000	1,300,000	2,002,130
Capital Improvement	10,350,000	350,000	16,666,933*
Transfers	-	1,150,000	20,626,800
Allocation Offset	-	-	(31,473,043)
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 30,480,999</b>	<b>\$ 24,657,570</b>	<b>\$ 268,766,304</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (14,899,999)</b>	<b>\$ (2,898,627)</b>	<b>\$ (8,711,753)</b>

Notes:

\* All M&O portions in GWP Capital Improvement Project Funds 553, 555, 573, and 575 are reflected under the Capital Improvement section.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>556 - Energy Cost Adjustment Charge Fund</b>	<b>557 - Regulatory Adjustment Charge Fund</b>	<b>570-575 - Water Utility Funds</b>
<b>Estimated Revenues</b>			
Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	-	8,062,000	50,456,731
Misc and Non-Operating Revenue	-	-	4,204,640
Interfund Revenue	-	-	6,220,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 8,062,000</b>	<b>\$ 60,881,371</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 7,374,353
Maintenance & Operation	-	-	44,603,327*
Capital Outlay	-	-	140,000
Capital Improvement	-	-	5,552,258*
Transfers	-	-	-
Allocation Offset	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,669,938</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ 8,062,000</b>	<b>\$ 3,211,433</b>

Notes:

\* All M&O portions in GWP Capital Improvement Project Funds 553, 555, 573, and 575 are reflected under the Capital Improvement section.

**CITY OF GLENDALE  
ENTERPRISE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>701 - Fire Communication Fund</b>		<b>Total</b>
<b>Estimated Revenues</b>			
Revenue from Other Agencies	\$	-	\$ 51,000
Charges for Services		3,780,411	325,457,885
Misc and Non-Operating Revenue		661,350	10,780,741
Interfund Revenue		-	34,490,000
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>4,441,761</b>	<b>\$ 370,779,626</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$	2,772,425	\$ 54,998,739
Maintenance & Operation		1,569,839	304,113,258*
Capital Outlay		-	3,582,130
Capital Improvement		-	32,919,191*
Transfers		-	21,776,800
Allocation Offset		-	(31,473,043)
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>4,342,264</b>	<b>\$ 385,917,075</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$</b>	<b>99,497</b>	<b>\$ (15,137,449)</b>

Notes:

\* All M&O portions in GWP Capital Improvement Project Funds 553, 555, 573, and 575 are reflected under the Capital Improvement section.

## CITY OF GLENDALE INTERNAL SERVICE FUNDS

**Internal Service Funds** are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fifteen (15) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Building Maintenance Fund (607)* is used to account for any maintenance, repairs or services necessary to sustain on-going operations at approximately one hundred City-owned facilities (e.g. custodial services; repairs to generators, access control systems, conveyance systems, and HVAC systems, etc.). The Building Maintenance Fund was established in FY 2015-16, while the Building Maintenance rate is established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments. Effective July 1, 2015, the Safety section previously reflected in the Compensation Insurance Fund (614) shifted to the Liability Insurance Fund.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments that will provide adequate resources to meet current obligations. Effective July 1, 2015, the Safety section shifted to the Liability Insurance Fund (612).
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.



## CITY OF GLENDALE INTERNAL SERVICE FUNDS

- Medical Insurance Fund (616) is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- Vision Insurance Fund (617) is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- Employee Benefits Fund (640) is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- Retiree Health Savings Plan (RHSP) Benefits Fund (641) is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- Post Employment Benefits Fund (642) is used to account for the resources and the liability associated with other post employment benefits.
- ISD Wireless Fund (660) is used to account for the operation of the citywide radio system, including maintenance, replacement and acquisition of equipment.

Total appropriation in the Internal Service Funds for FY 2016-17 is \$109.8 million, which reflects an increase of approximately \$6.3 million, or 6.1%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2017.

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>601 - Fleet Management Fund</b>	<b>602 - Joint Helicopter Operation Fund</b>	<b>603 - ISD Infrastructure Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 13,756,843	\$ 1,578,983	\$ 6,823,006
Misc and Non-Operating Revenue	100,000	20,000	30,000
<b>TOTAL REVENUES</b>	<b>\$ 13,856,843</b>	<b>\$ 1,598,983</b>	<b>\$ 6,853,006</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 4,394,258	\$ 140,404	\$ 2,643,890
Maintenance & Operation	8,312,400	1,486,248	3,869,825
Capital Outlay	3,317,000	-	1,259,320
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 16,023,658</b>	<b>\$ 1,626,652</b>	<b>\$ 7,773,035</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (2,166,815)</b>	<b>\$ (27,669)</b>	<b>\$ (920,029)</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>604 - ISD Applications Fund</b>	<b>607 - Building Maintenance Fund</b>	<b>610 - Unemployment Insurance Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 5,401,407	\$ 7,463,126	\$ 112,509
Misc and Non-Operating Revenue	50,000	-	5,000
<b>TOTAL REVENUES</b>	<b>\$ 5,451,407</b>	<b>\$ 7,463,126</b>	<b>\$ 117,509</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 2,514,011	\$ 3,343,476	\$ -
Maintenance & Operation	3,984,250	4,129,423	78,243
Capital Outlay	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 6,498,261</b>	<b>\$ 7,472,899</b>	<b>\$ 78,243</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (1,046,854)</b>	<b>\$ (9,773)</b>	<b>\$ 39,266</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>612 - Liability Insurance Fund</b>	<b>614 - Compensation Insurance Fund</b>	<b>615 - Dental Insurance Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 5,052,620	\$ 16,552,601	\$ 1,554,198
Misc and Non-Operating Revenue	150,000	145,000	6,000
<b>TOTAL REVENUES</b>	<b>\$ 5,202,620</b>	<b>\$ 16,697,601</b>	<b>\$ 1,560,198</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 504,053	\$ 951,397	-
Maintenance & Operation	8,128,369	11,976,826	1,655,291
Capital Outlay	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 8,632,422</b>	<b>\$ 12,928,223</b>	<b>\$ 1,655,291</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (3,429,802)</b>	<b>\$ 3,769,378</b>	<b>\$ (95,093)</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>616 - Medical Insurance Fund</b>	<b>617 - Vision Insurance Fund</b>	<b>640 - Employee Benefits Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 31,251,265	\$ 278,790	\$ 5,750,910
Misc and Non-Operating Revenue	70,000	4,000	100,000
<b>TOTAL REVENUES</b>	<b>\$ 31,321,265</b>	<b>\$ 282,790</b>	<b>\$ 5,850,910</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	-
Maintenance & Operation	35,101,482	294,568	4,317,791
Capital Outlay	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 35,101,482</b>	<b>\$ 294,568</b>	<b>\$ 4,317,791</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (3,780,217)</b>	<b>\$ (11,778)</b>	<b>\$ 1,533,119</b>

**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>641 - RHSP Benefits Fund</b>	<b>642 - Post Employment Benefits Fund</b>	<b>660 - ISD Wireless Fund</b>
<b>Estimated Revenues</b>			
Charges for Services	\$ 3,772,484	\$ 2,196,712	\$ 3,466,089
Misc and Non-Operating Revenue	100,000	40,000	10,000
<b>TOTAL REVENUES</b>	<b>\$ 3,872,484</b>	<b>\$ 2,236,712</b>	<b>\$ 3,476,089</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 1,108,641
Maintenance & Operation	2,017,690	2,220,175	2,083,387
Capital Outlay	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,017,690</b>	<b>\$ 2,220,175</b>	<b>\$ 3,192,028</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ 1,854,794</b>	<b>\$ 16,537</b>	<b>\$ 284,061</b>



**CITY OF GLENDALE  
INTERNAL SERVICE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<u>Total</u>
<b>Estimated Revenues</b>	
Charges for Services	\$ 105,011,543
Misc and Non-Operating Revenue	830,000
<b>TOTAL REVENUES</b>	<b>\$ 105,841,543</b>
<b>Estimated Appropriations</b>	
Salaries & Benefits	\$ 15,600,130
Maintenance & Operation	89,655,968
Capital Outlay	4,576,320
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 109,832,418</b>
<b>NET SURPLUS/(USE OF FUND BALANCE)</b>	<b>\$ (3,990,875)</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Funds</b>				
<b>General Budget Fund (101)</b>				
<b>Property Taxes</b>				
30010 Property tax current	\$ 27,227,328	\$ 29,300,000	\$ 29,300,000	\$ 30,500,000
30011 Property tax admin fee	(382,073)	(439,500)	(439,500)	(457,500)
30012 Property tax (AB 1x26)	-	-	-	3,100,000
30020 Property tax delinquent	196,835	450,000	450,000	300,000
30030 Property tax supplement	815,595	900,000	900,000	900,000
30050 ERAF in lieu VLF	18,144,795	18,900,000	18,900,000	19,700,000
30060 SB211 Prop tax share Central	403,266	204,500	204,500	200,000
30700 Property tax penalty	103,300	200,000	200,000	150,000
33400 State H/O exemptions	201,749	225,000	225,000	200,000
<b>Property Taxes Total</b>	<b>\$ 46,710,796</b>	<b>\$ 49,740,000</b>	<b>\$ 49,740,000</b>	<b>\$ 54,592,500</b>
<b>Sales Taxes</b>				
30300 Sales tax	\$ 24,619,280	\$ 31,000,000	\$ 31,000,000	\$ 37,336,000
30305 ERAF in lieu of sales tax	7,824,424	4,900,000	4,900,000	-
30310 State 1/2% sales tax	1,755,515	1,800,000	1,800,000	1,872,000
<b>Sales Taxes Total</b>	<b>\$ 34,199,219</b>	<b>\$ 37,700,000</b>	<b>\$ 37,700,000</b>	<b>\$ 39,208,000</b>
<b>Utility Users Taxes</b>				
30321 UUT - Electricity	\$ 12,404,649	\$ 12,000,000	\$ 12,000,000	\$ 12,100,000
30322 UUT - Gas	2,367,506	2,550,000	2,550,000	2,400,000
30323 UUT - Water	3,282,630	2,950,000	2,950,000	3,000,000
30324 UUT - Telecommunications	7,453,783	8,400,000	8,400,000	8,848,000
30325 UUT - Video	2,257,592	2,350,000	2,350,000	2,397,000
<b>Utility Users Taxes Total</b>	<b>\$ 27,766,159</b>	<b>\$ 28,250,000</b>	<b>\$ 28,250,000</b>	<b>\$ 28,745,000</b>
<b>Occupancy &amp; Other Taxes</b>				
30330 Franchise tax	\$ 2,779,970	\$ 3,000,000	\$ 2,900,000	\$ 3,000,000
30340 Occupancy tax	4,466,519	5,200,000	5,350,000	6,000,000
30350 Property transfer tax	1,132,471	800,000	900,000	900,000
30360 Landfill host assessment	2,222,220	2,000,000	2,000,000	2,000,000
<b>Occupancy &amp; Other Taxes Total</b>	<b>\$ 10,601,180</b>	<b>\$ 11,000,000</b>	<b>\$ 11,150,000</b>	<b>\$ 11,900,000</b>
<b>Revenues from Other Agencies</b>				
31250 Disaster relief reimb	\$ 23,825	\$ -	\$ -	\$ -
31260 Mutual aid reimbursement	54,224	-	-	-
31600 Historic preservation grant	24,000	-	-	-
32850 State SB 90	1,094,910	350,000	250,000	100,000
33000 Motor vehicle in lieu	85,200	-	80,000	-
34050 County grants	85	-	-	-
34301 Local grants	30,954	-	265,000	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,313,198</b>	<b>\$ 350,000</b>	<b>\$ 595,000</b>	<b>\$ 100,000</b>
<b>Charges for Services</b>				
34500 Zoning-Subdivision fees	\$ 231,217	\$ 135,000	\$ 150,000	\$ 150,000
34503 City Clerk fees	2,605	-	-	-
34510 Map and publication fees	76,901	75,000	75,000	75,000
34520 Filing-certification fee	20,445	15,000	15,000	15,000
34523 Notary fees	220	-	-	-
34529 Film rentals of city property	71,118	-	-	-
34532 Special event fees	87,422	150,000	-	-
34600 Special police fees	654,079	764,000	764,000	775,000
34605 Vehicle tow admin fee (VTACR)	394,677	375,000	375,000	400,000
34630 Fire fees	829,972	550,000	725,000	750,000
34650 Hydrant flow test fees	328	-	-	-
34680 Code enforcement fees	29,596	50,000	50,000	40,000

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
34681 Administrative code enforcemen	25,854	-	-	25,000
34691 Outreach revenue	29,909	55,000	55,000	40,000
34700 Express plan check fees	368,911	150,000	400,000	200,000
34701 Final Map Checking Fees	800	-	-	-
34710 Excavation fees	211,674	175,000	175,000	200,000
34711 Const. Inspection Fees R-O-W	92,194	80,000	80,000	85,000
34770 Collectible jobs - A & G	(27,379)	100,000	100,000	50,000
35000 Library fines and fees	90,401	95,000	95,000	90,000
35234 Program/registration revenue	10,800	12,000	12,000	11,000
35510 Local assessment fees	403	-	-	-
37140 Graphics fees	15,495	-	292,000	100,000
<b>Charges for Services Total</b>	<b>\$ 3,217,644</b>	<b>\$ 2,781,000</b>	<b>\$ 3,363,000</b>	<b>\$ 3,006,000</b>
<b>Licenses &amp; Permits</b>				
30800 Dog licenses	\$ 151,508	\$ 150,000	\$ 150,000	\$ 150,000
30805 Cat licenses	20	-	-	-
30820 Building permits	6,622,003	5,000,000	5,000,000	5,450,000
30821 Green bldg initiative SB 1473	1,348	-	-	-
30822 American Disability Act SB1186	2,261	-	-	-
30825 Plan check fees	378,859	400,000	600,000	432,000
30830 Planning permits	1,645,601	1,200,000	1,200,000	1,236,000
30840 Grading permits	123,345	55,000	105,000	100,000
30850 Street permits	968,501	650,000	650,000	860,000
30870 Business license permits	569,104	500,000	500,000	525,000
30876 Business registration license	154,160	150,000	150,000	200,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 10,616,711</b>	<b>\$ 8,105,000</b>	<b>\$ 8,355,000</b>	<b>\$ 8,953,000</b>
<b>Interfund Revenue</b>				
37660 Salary O/H budget Job	\$ 488,404	\$ 650,000	\$ 500,000	\$ 500,000
37661 Cost allocation revenue	16,088,603	14,440,577	14,440,577	13,684,797
<b>Interfund Revenue Total</b>	<b>\$ 16,577,007</b>	<b>\$ 15,090,577</b>	<b>\$ 14,940,577</b>	<b>\$ 14,184,797</b>
<b>Fines &amp; Forfeitures</b>				
35500 Parking tickets	\$ -	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
37800 Traffic safety fines	801,646	950,000	900,000	800,000
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 801,646</b>	<b>\$ 2,850,000</b>	<b>\$ 2,800,000</b>	<b>\$ 2,700,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 865,398	\$ 505,000	\$ 705,000	\$ 600,000
38005 Interest & inv. GASB 31	76,170	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	2,475,000
38200 Rental income	240,241	240,000	240,000	550,000
<b>Interest/Use of Money Total</b>	<b>\$ 3,654,674</b>	<b>\$ 3,220,000</b>	<b>\$ 3,420,000</b>	<b>\$ 3,625,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 8,594	\$ 15,000	\$ 15,000	\$ -
38508 Developer revenue	10,000	-	-	-
38525 Sponsorships	70,254	-	-	30,000
38526 Advertising revenue	110,052	100,000	100,000	110,000
38527 Rebate revenue	59,100	55,000	55,000	57,000
38550 Unclaimed money & prop	100,327	75,000	125,000	100,000
38560 Miscellaneous revenue	1,471,143	1,132,030	1,332,030	1,215,000
38569 Citywide collection revenue	35,442	25,000	25,000	25,000
39080 Sales of property	17,401	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,882,312</b>	<b>\$ 1,402,030</b>	<b>\$ 1,652,030</b>	<b>\$ 1,537,000</b>
<b>GSA Reimbursement</b>				
39222 GSA reimbursement	\$ 1,508,814	\$ 3,920,953	\$ 3,920,953	\$ 3,000,000
<b>GSA Reimbursement Total</b>	<b>\$ 1,508,814</b>	<b>\$ 3,920,953</b>	<b>\$ 3,920,953</b>	<b>\$ 3,000,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Transfers</b>				
39146 Transfer-Refuse Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
39150 Transfer-Electric	20,357,000	20,107,000	20,107,000	20,156,230
39200 Transfer-Parking	1,900,000	-	-	-
<b>Transfers Total</b>	<b>\$ 23,407,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,257,000</b>	<b>\$ 21,306,230</b>
<b>Total General Budget Fund (101)</b>	<b>\$ 182,256,359</b>	<b>\$ 185,666,560</b>	<b>\$ 187,143,560</b>	<b>\$ 192,857,527</b>
<b>General Funds Total</b>	<b>\$ 182,256,359</b>	<b>\$ 185,666,560</b>	<b>\$ 187,143,560</b>	<b>\$ 192,857,527</b>
<b><u>Special Revenue</u></b>				
<b>CDBG Fund (201)</b>				
<b>Revenues from Other Agencies</b>				
31440 Comm dev block grant	\$ 1,956,885	\$ 1,580,061	\$ 1,580,061	\$ 1,643,605
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,956,885</b>	<b>\$ 1,580,061</b>	<b>\$ 1,580,061</b>	<b>\$ 1,643,605</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38730 Grant program income	\$ -	\$ -	\$ 61,690	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,690</b>	<b>\$ -</b>
<b>Total CDBG Fund (201)</b>	<b>\$ 1,956,885</b>	<b>\$ 1,580,061</b>	<b>\$ 1,641,751</b>	<b>\$ 1,643,605</b>
<b>Housing Assistance Fund (202)</b>				
<b>Revenues from Other Agencies</b>				
31400 HCV HAP	\$ 13,580,184	\$ 14,185,675	\$ 14,185,675	\$ 15,300,000
31430 HCV admin	1,545,548	1,470,931	1,470,931	1,663,800
38720 HCV portable voucher admin	1,121,569	1,060,570	1,060,570	1,219,200
38721 HCV portable voucher HAP	12,605,173	13,365,900	13,365,900	14,400,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 28,852,474</b>	<b>\$ 30,083,076</b>	<b>\$ 30,083,076</b>	<b>\$ 32,583,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 15,307	\$ 11,000	\$ 11,000	\$ 10,000
38005 Interest & inv. GASB 31	1,667	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 16,974</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 10,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 49,154	\$ 26,000	\$ 26,000	\$ 13,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 49,154</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>	<b>\$ 13,000</b>
<b>Total Housing Assistance Fund (202)</b>	<b>\$ 28,918,602</b>	<b>\$ 30,120,076</b>	<b>\$ 30,120,076</b>	<b>\$ 32,606,000</b>
<b>Home Grant Fund (203)</b>				
<b>Revenues from Other Agencies</b>				
31410 Home grant	\$ 3,165,960	\$ 1,137,138	\$ 1,137,138	\$ 1,121,628
<b>Revenues from Other Agencies Total</b>	<b>\$ 3,165,960</b>	<b>\$ 1,137,138</b>	<b>\$ 1,137,138</b>	<b>\$ 1,121,628</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38750 Housing program income	\$ 566,702	\$ 3,500	\$ 3,500	\$ 77,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 566,702</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 77,000</b>
<b>Total Home Grant Fund (203)</b>	<b>\$ 3,732,661</b>	<b>\$ 1,140,638</b>	<b>\$ 1,140,638</b>	<b>\$ 1,198,628</b>
<b>Continuum of Care Grant Fund (204)</b>				

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Revenues from Other Agencies</b>				
31420 Continuum of Care Program	\$ 2,025,037	\$ 2,345,056	\$ 2,345,056	\$ 2,319,804
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,025,037</b>	<b>\$ 2,345,056</b>	<b>\$ 2,345,056</b>	<b>\$ 2,319,804</b>
<b>Total Continuum of Care Grant Fund (204)</b>	<b>\$ 2,025,037</b>	<b>\$ 2,345,056</b>	<b>\$ 2,345,056</b>	<b>\$ 2,319,804</b>
<b>Emergency Solutions Grant Fund (205)</b>				
<b>Revenues from Other Agencies</b>				
31450 Emergency solutions grant	\$ 171,656	\$ 155,799	\$ 155,799	\$ 142,237
<b>Revenues from Other Agencies Total</b>	<b>\$ 171,656</b>	<b>\$ 155,799</b>	<b>\$ 155,799</b>	<b>\$ 142,237</b>
<b>Total Emergency Solutions Grant Fund (205)</b>	<b>\$ 171,656</b>	<b>\$ 155,799</b>	<b>\$ 155,799</b>	<b>\$ 142,237</b>
<b>Workforce Innovation and Opportunity Act Fund (206)</b>				
<b>Revenues from Other Agencies</b>				
31701 WIA Title I adult	\$ 927,618	\$ 860,000	\$ 860,000	\$ 810,000
31702 WIA Title I youth	742,506	775,000	775,000	760,000
31703 WIA dislocated worker	863,384	845,000	845,000	860,000
31704 WIA discretionary	454,300	850,000	850,000	850,000
31711 WIA 15% Governor's discr grant	-	331,807	331,807	350,000
31712 WIA Wagner Peyser grant	45,206	200,091	200,091	250,000
31713 Social Security admin grant	202,892	300,000	300,000	300,000
31730 Title III rapid response	486,052	450,000	450,000	565,000
31756 CalWork youth - County	358,500	250,000	360,000	400,000
31791 WIA emergency grant	-	237,098	237,098	250,000
32610 State grants	3,976	-	-	-
34000 GAIN assessment	80,130	60,000	60,000	60,000
34200 Hawthorne STEP	92,400	20,000	20,000	20,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 4,256,964</b>	<b>\$ 5,178,996</b>	<b>\$ 5,288,996</b>	<b>\$ 5,475,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38512 WIB Foundation Revenue	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
38560 Miscellaneous revenue	77,691	20,000	20,000	20,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 77,691</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total Workforce Innovation and Opportunity Act Fund (206)</b>	<b>\$ 4,334,655</b>	<b>\$ 5,208,996</b>	<b>\$ 5,318,996</b>	<b>\$ 5,505,000</b>
<b>Urban Art Fund (210)</b>				
<b>Licenses &amp; Permits</b>				
30874 Urban Art fees	\$ 1,938,798	\$ 1,122,187	\$ 1,122,187	\$ 239,231
<b>Licenses &amp; Permits Total</b>	<b>\$ 1,938,798</b>	<b>\$ 1,122,187</b>	<b>\$ 1,122,187</b>	<b>\$ 239,231</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 28,221	\$ 20,000	\$ 20,000	\$ 30,000
38005 Interest & inv. GASB 31	3,925	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 32,147</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 30,000</b>
<b>Total Urban Art Fund (210)</b>	<b>\$ 1,970,945</b>	<b>\$ 1,142,187</b>	<b>\$ 1,142,187</b>	<b>\$ 269,231</b>
<b>Glendale Youth Alliance Fund (211)</b>				
<b>Charges for Services</b>				
34690 Youth employment fees	\$ 1,371,010	\$ 1,537,696	\$ 1,587,696	\$ 1,905,389
<b>Charges for Services Total</b>	<b>\$ 1,371,010</b>	<b>\$ 1,537,696</b>	<b>\$ 1,587,696</b>	<b>\$ 1,905,389</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Miscellaneous &amp; Non-Operating</b>				
38569 Citywide collection revenue	\$ 278	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 278</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Glendale Youth Alliance Fund (211)</b>	<b>\$ 1,371,288</b>	<b>\$ 1,537,696</b>	<b>\$ 1,587,696</b>	<b>\$ 1,905,389</b>
<b>BEGIN Affordable Homeownership Fund (212)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38730 Grant program income	\$ -	\$ 88,800	\$ 88,800	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ -</b>	<b>\$ 88,800</b>	<b>\$ 88,800</b>	<b>\$ -</b>
<b>Total BEGIN Affordable Homeownership Fund (212)</b>	<b>\$ -</b>	<b>\$ 88,800</b>	<b>\$ 88,800</b>	<b>\$ -</b>
<b>Low&amp;Mod Income Housing Asset Fund (213)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 33,167	\$ 50,000	\$ 50,000	\$ 14,500
38005 Interest & inv. GASB 31	2,349	-	-	-
38200 Rental income	13,737	36,000	36,000	36,000
<b>Interest/Use of Money Total</b>	<b>\$ 49,253</b>	<b>\$ 86,000</b>	<b>\$ 86,000</b>	<b>\$ 50,500</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 35,000	\$ -	\$ -	\$ -
38750 Housing program income	3,510,415	207,000	207,000	246,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 3,545,415</b>	<b>\$ 207,000</b>	<b>\$ 207,000</b>	<b>\$ 246,000</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 301,763	\$ 784,191	\$ 784,191	\$ 600,000
<b>Transfers Total</b>	<b>\$ 301,763</b>	<b>\$ 784,191</b>	<b>\$ 784,191</b>	<b>\$ 600,000</b>
<b>Total Low&amp;Mod Income Housing Asset Fund (213)</b>	<b>\$ 3,896,431</b>	<b>\$ 1,077,191</b>	<b>\$ 1,077,191</b>	<b>\$ 896,500</b>
<b>Economic Development Fund (215)</b>				
<b>Property Taxes</b>				
30012 Property tax (AB 1x26)	\$ 4,171,953	\$ 3,000,000	\$ 3,000,000	\$ -
<b>Property Taxes Total</b>	<b>\$ 4,171,953</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 5,708	\$ 10,000	\$ 10,000	\$ -
38005 Interest & inv. GASB 31	1,214	-	-	-
38200 Rental income	172,080	310,000	310,000	-
<b>Interest/Use of Money Total</b>	<b>\$ 179,002</b>	<b>\$ 320,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,000	\$ -	\$ -	\$ -
39080 Sales of property	-	600,000	600,000	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 1,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ -	\$ 300,000	\$ 300,000	\$ -
<b>Transfers Total</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>
<b>Total Economic Development Fund (215)</b>	<b>\$ 4,351,954</b>	<b>\$ 4,220,000</b>	<b>\$ 4,220,000</b>	<b>\$ -</b>



**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Grant Fund (216)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 1,929	\$ 4,738,000	\$ 5,558,822	\$ -
32610 State grants	-	802,000	802,000	569,000
34050 County grants	-	-	35,000	-
34301 Local grants	-	-	17,500	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,929</b>	<b>\$ 5,540,000</b>	<b>\$ 6,413,322</b>	<b>\$ 569,000</b>
<b>Total Grant Fund (216)</b>	<b>\$ 1,929</b>	<b>\$ 5,540,000</b>	<b>\$ 6,413,322</b>	<b>\$ 569,000</b>
<b>Filming Fund (217)</b>				
<b>Charges for Services</b>				
34529 Film rentals of city property	\$ -	\$ -	\$ -	\$ 200,000
34533 Filming fees	-	504,992	504,992	400,000
<b>Charges for Services Total</b>	<b>\$ -</b>	<b>\$ 504,992</b>	<b>\$ 504,992</b>	<b>\$ 600,000</b>
<b>Total Filming Fund (217)</b>	<b>\$ -</b>	<b>\$ 504,992</b>	<b>\$ 504,992</b>	<b>\$ 600,000</b>
<b>Air Quality Improvement Fund (251)</b>				
<b>Revenues from Other Agencies</b>				
32500 AQMD assessment (456)	\$ 242,931	\$ 245,000	\$ 245,000	\$ 240,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 242,931</b>	<b>\$ 245,000</b>	<b>\$ 245,000</b>	<b>\$ 240,000</b>
<b>Charges for Services</b>				
34810 Employee MTA pass sales	\$ 7,248	\$ 8,000	\$ 8,000	\$ 6,500
<b>Charges for Services Total</b>	<b>\$ 7,248</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 6,500</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 1,861	\$ 1,500	\$ 1,500	\$ -
38005 Interest & inv. GASB 31	196	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 2,056</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>
<b>Total Air Quality Improvement Fund (251)</b>	<b>\$ 252,235</b>	<b>\$ 254,500</b>	<b>\$ 254,500</b>	<b>\$ 246,500</b>
<b>Public Works Special Grants Fund (252)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 2,543,090	\$ -	\$ -	\$ -
34050 County grants	19,465	-	-	-
34301 Local grants	361,368	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,923,923</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Public Works Special Grants Fund (252)</b>	<b>\$ 2,923,923</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>San Fernando Landscape District Fund (253)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 686	\$ -	\$ -	\$ 600
38005 Interest & inv. GASB 31	101	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 787</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38558 Misc landscape assessment	\$ 61,249	\$ 75,000	\$ 75,000	\$ 89,986
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 61,249</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 89,986</b>
<b>Total San Fernando Landscape District Fund (253)</b>	<b>\$ 62,036</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 90,586</b>

**CITY OF GLENDALE  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Measure R Local Return Fund (254)</b>				
<b>Sales Taxes</b>				
30311 Measure R half-cent sales tax	\$ 2,131,244	\$ 2,142,000	\$ 2,142,000	\$ 2,270,188
<b>Sales Taxes Total</b>	<b>\$ 2,131,244</b>	<b>\$ 2,142,000</b>	<b>\$ 2,142,000</b>	<b>\$ 2,270,188</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 50,222	\$ 30,000	\$ 30,000	\$ 30,000
38005 Interest & inv. GASB 31	6,033	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 56,255</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total Measure R Local Return Fund (254)</b>	<b>\$ 2,187,499</b>	<b>\$ 2,172,000</b>	<b>\$ 2,172,000</b>	<b>\$ 2,300,188</b>
<b>Measure R-Regional Return Fund (255)</b>				
<b>Revenues from Other Agencies</b>				
34301 Local grants	\$ 1,769,840	\$ 2,617,608	\$ 4,154,579	\$ 2,773,850
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,769,840</b>	<b>\$ 2,617,608</b>	<b>\$ 4,154,579</b>	<b>\$ 2,773,850</b>
<b>Total Measure R-Regional Return Fund (255)</b>	<b>\$ 1,769,840</b>	<b>\$ 2,617,608</b>	<b>\$ 4,154,579</b>	<b>\$ 2,773,850</b>
<b>Transit Prop A Local Return Fund (256)</b>				
<b>Revenues from Other Agencies</b>				
34063 Prop A Local Return	\$ 3,424,791	\$ 3,456,000	\$ 3,456,000	\$ 3,649,471
<b>Revenues from Other Agencies Total</b>	<b>\$ 3,424,791</b>	<b>\$ 3,456,000</b>	<b>\$ 3,456,000</b>	<b>\$ 3,649,471</b>
<b>Charges for Services</b>				
34790 MTA pass sales	\$ 23,853	\$ 100,000	\$ 100,000	\$ 100,000
<b>Charges for Services Total</b>	<b>\$ 23,853</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 60,054	\$ 50,000	\$ 50,000	\$ 50,000
38005 Interest & inv. GASB 31	8,744	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 68,798</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 90	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Transit Prop A Local Return Fund (256)</b>	<b>\$ 3,517,531</b>	<b>\$ 3,606,000</b>	<b>\$ 3,606,000</b>	<b>\$ 3,799,471</b>
<b>Transit Prop C Local Return Fund (257)</b>				
<b>Revenues from Other Agencies</b>				
34070 County Prop C local return	\$ 2,850,142	\$ 2,884,000	\$ 2,884,000	\$ 3,027,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,850,142</b>	<b>\$ 2,884,000</b>	<b>\$ 2,884,000</b>	<b>\$ 3,027,000</b>
<b>Charges for Services</b>				
35550 Parking garage revenue	\$ 52,130	\$ 40,000	\$ 40,000	\$ 35,000
<b>Charges for Services Total</b>	<b>\$ 52,130</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 35,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 31,911	\$ 25,000	\$ 25,000	\$ 30,000
38005 Interest & inv. GASB 31	3,724	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 35,635</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 30,000</b>
<b>Total Transit Prop C Local Return Fund (257)</b>	<b>\$ 2,937,907</b>	<b>\$ 2,949,000</b>	<b>\$ 2,949,000</b>	<b>\$ 3,092,000</b>

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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Transit Utility Fund (258)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 3,793,000	\$ -	\$ -	\$ -
32550 County Prop A 5% incentive-NTD	310,137	310,000	310,000	310,000
34060 County Prop A incentive	252,252	263,000	263,000	250,415
34062 Prop A Discretionary - Tier 2	727,072	650,000	650,000	650,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 5,082,461</b>	<b>\$ 1,223,000</b>	<b>\$ 1,223,000</b>	<b>\$ 1,210,415</b>
<b>Charges for Services</b>				
34780 Transit fare	\$ 1,160,579	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
34800 Dial-a-ride fare	44,523	40,000	40,000	40,000
34801 Subsidy - PALR funds	2,476,000	3,193,661	3,193,661	3,240,989
34802 Subsidy - PCLR funds	2,133,736	3,000,000	3,000,000	3,000,000
34840 Bee line fuel sales	28,825	30,000	30,000	20,000
34850 Purchased transit agreements	922,415	885,000	885,000	900,000
<b>Charges for Services Total</b>	<b>\$ 6,766,077</b>	<b>\$ 8,248,661</b>	<b>\$ 8,248,661</b>	<b>\$ 8,300,989</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38526 Advertising revenue	\$ 40,481	\$ 56,000	\$ 56,000	\$ 52,000
38560 Miscellaneous revenue	9,998	1,000	1,000	500
39080 Sales of property	7,900	-	-	40,500
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 58,379</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>	<b>\$ 93,000</b>
<b>Total Transit Utility Fund (258)</b>	<b>\$ 11,906,917</b>	<b>\$ 9,528,661</b>	<b>\$ 9,528,661</b>	<b>\$ 9,604,404</b>
<b>Asset Forfeiture Fund (260)</b>				
<b>Fines &amp; Forfeitures</b>				
37810 Narcotics forfeitures	\$ 611,286	\$ -	\$ -	\$ -
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 611,286</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 9,063	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	1,212	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 10,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Asset Forfeiture Fund (260)</b>	<b>\$ 621,561</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Police Special Grants Fund (261)</b>				
<b>Revenues from Other Agencies</b>				
31456 Domestic preparedness grant	\$ -	\$ -	\$ 711,147	\$ -
31671 Police grants-misc federal	1,148,545	159,367	191,931	182,235
32871 Off of Traffic Safety-oper grt	326,256	-	440,000	-
33300 State police grants	40,326	283,084	371,076	278,713
33340 OCJP/L.A./Impact	27,203	49,036	49,036	-
34050 County grants	120,000	215,000	265,000	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 1,662,331</b>	<b>\$ 706,487</b>	<b>\$ 2,028,190</b>	<b>\$ 460,948</b>
<b>Charges for Services</b>				
34601 GHS - SRO	\$ 38,500	\$ 38,660	\$ 38,660	\$ -
34602 LA County grant (COPPS Ahead)	-	140,000	140,000	140,120
<b>Charges for Services Total</b>	<b>\$ 38,500</b>	<b>\$ 178,660</b>	<b>\$ 178,660</b>	<b>\$ 140,120</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 13,255	\$ 29,270	\$ 29,270	\$ 29,280
38560 Miscellaneous revenue	35,282	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 48,537</b>	<b>\$ 29,270</b>	<b>\$ 29,270</b>	<b>\$ 29,280</b>
<b>Total Police Special Grants Fund (261)</b>	<b>\$ 1,749,368</b>	<b>\$ 914,417</b>	<b>\$ 2,236,120</b>	<b>\$ 630,348</b>
<b>Supplemental Law Enforcement Fund (262)</b>				
<b>Revenues from Other Agencies</b>				
33300 State police grants	\$ 357,501	\$ 410,000	\$ 410,000	\$ 397,501
<b>Revenues from Other Agencies Total</b>	<b>\$ 357,501</b>	<b>\$ 410,000</b>	<b>\$ 410,000</b>	<b>\$ 397,501</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 272	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	10	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 281</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Supplemental Law Enforcement Fund (262)</b>	<b>\$ 357,783</b>	<b>\$ 410,000</b>	<b>\$ 410,000</b>	<b>\$ 397,501</b>
<b>Fire Grant Fund (265)</b>				
<b>Revenues from Other Agencies</b>				
31456 Domestic preparedness grant	\$ 161,394	\$ -	\$ 1,011,826	\$ -
31458 Homeland security grant	22,772	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 184,166</b>	<b>\$ -</b>	<b>\$ 1,011,826</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 5,500	\$ -	\$ 5,500	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ -</b>
<b>Total Fire Grant Fund (265)</b>	<b>\$ 189,666</b>	<b>\$ -</b>	<b>\$ 1,017,326</b>	<b>\$ -</b>
<b>Fire Mutual Aid Fund (266)</b>				
<b>Revenues from Other Agencies</b>				
31260 Mutual aid reimbursement	\$ 298,795	\$ 400,000	\$ 400,000	\$ 500,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 298,795</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 500,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 604	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	179	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 783</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Fire Mutual Aid Fund (266)</b>	<b>\$ 299,578</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 500,000</b>
<b>Special Events Fund (267)</b>				
<b>Charges for Services</b>				
34532 Special event fees	\$ 502,946	\$ 440,000	\$ 440,000	\$ 307,485
34630 Fire fees	8,763	-	-	-
<b>Charges for Services Total</b>	<b>\$ 511,709</b>	<b>\$ 440,000</b>	<b>\$ 440,000</b>	<b>\$ 307,485</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 892	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(51)	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 840</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Special Events Fund (267)</b>	<b>\$ 512,549</b>	<b>\$ 440,000</b>	<b>\$ 440,000</b>	<b>\$ 307,485</b>

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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Nutritional Meals Grant Fund (270)</b>				
<b>Revenues from Other Agencies</b>				
31000 USDA C1	\$ 21,660	\$ 21,058	\$ 21,058	\$ 21,058
31001 USDA C2	7,942	6,863	6,863	6,863
31300 Nutrit. meals IIIB support svcs	1,000	1,000	1,000	1,000
31310 Nutritional meals IIIC1	196,575	179,384	179,384	179,384
31320 Nutritional meals IIIC2	56,497	45,179	45,179	45,179
31370 Supportive services program	46,500	50,000	50,000	50,000
34301 Local grants	2,100	-	6,475	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 332,273</b>	<b>\$ 303,484</b>	<b>\$ 309,959</b>	<b>\$ 303,484</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 94	\$ -	\$ -	\$ -
<b>Interest/Use of Money Total</b>	<b>\$ 94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 48,306	\$ 38,000	\$ 38,000	\$ 38,740
38560 Miscellaneous revenue	4,974	4,000	4,000	4,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 53,279</b>	<b>\$ 42,000</b>	<b>\$ 42,000</b>	<b>\$ 42,740</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 70,000	\$ 70,000	\$ 70,000	\$ 84,577
<b>Transfers Total</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 84,577</b>
<b>Total Nutritional Meals Grant Fund (270)</b>	<b>\$ 455,646</b>	<b>\$ 415,484</b>	<b>\$ 421,959</b>	<b>\$ 430,801</b>
<b>Library Fund (275)</b>				
<b>Revenues from Other Agencies</b>				
31200 Federal library grant	\$ 20,574	\$ -	\$ 9,637	\$ -
33100 State library grant	98	-	57,000	-
33160 Library grant-miscellaneous	3,000	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 23,672</b>	<b>\$ -</b>	<b>\$ 66,637</b>	<b>\$ -</b>
<b>Charges for Services</b>				
35020 Library misc fees	\$ 83,241	\$ 112,735	\$ 112,735	\$ 108,223
<b>Charges for Services Total</b>	<b>\$ 83,241</b>	<b>\$ 112,735</b>	<b>\$ 112,735</b>	<b>\$ 108,223</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 4,884	\$ 4,000	\$ 4,000	\$ 4,316
38005 Interest & inv. GASB 31	1,401	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 6,285</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,316</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 56,674	\$ 51,575	\$ 51,575	\$ 46,650
38560 Miscellaneous revenue	200	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 56,874</b>	<b>\$ 51,575</b>	<b>\$ 51,575</b>	<b>\$ 46,650</b>
<b>Total Library Fund (275)</b>	<b>\$ 170,072</b>	<b>\$ 168,310</b>	<b>\$ 234,947</b>	<b>\$ 159,189</b>
<b>Cable Access Fund (280)</b>				
<b>Charges for Services</b>				
34530 Cable access fees	\$ 582,275	\$ 450,000	\$ 450,000	\$ 450,000
<b>Charges for Services Total</b>	<b>\$ 582,275</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 12,036	\$ 8,000	\$ 8,000	\$ 8,000
38005 Interest & inv. GASB 31	1,576	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 13,612</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b>Total Cable Access Fund (280)</b>	<b>\$ 595,887</b>	<b>\$ 458,000</b>	<b>\$ 458,000</b>	<b>\$ 458,000</b>
<b>Electric Public Benefit Fund (290)</b>				
<b>Occupancy &amp; Other Taxes</b>				
30370 Public benefit fees	\$ 6,703,884	\$ 6,973,000	\$ 6,973,000	\$ 7,439,000
<b>Occupancy &amp; Other Taxes Total</b>	<b>\$ 6,703,884</b>	<b>\$ 6,973,000</b>	<b>\$ 6,973,000</b>	<b>\$ 7,439,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 18,412	\$ 15,000	\$ 15,000	\$ 30,000
38005 Interest & inv. GASB 31	2,105	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 20,517</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 5	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Electric Public Benefit Fund (290)</b>	<b>\$ 6,724,407</b>	<b>\$ 6,988,000</b>	<b>\$ 6,988,000</b>	<b>\$ 7,469,000</b>
<b>Recreation Fund (501)</b>				
<b>Revenues from Other Agencies</b>				
34301 Local grants	\$ 10,601	\$ 4,000	\$ 4,000	\$ 4,000
<b>Revenues from Other Agencies Total</b>	<b>\$ 10,601</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>Charges for Services</b>				
35200 Rental civic auditorium	\$ 178,246	\$ 295,000	\$ 295,000	\$ 275,000
35210 Rental bldgs/facilities	574,049	537,000	537,000	568,000
35230 Contract classes	276,772	271,000	271,000	288,000
35231 Registrations fees	84,984	60,000	60,000	80,000
35233 Tournaments	10,340	10,000	10,000	10,000
35234 Program/registration revenue	20,833	28,100	28,100	28,000
35235 Event delivery fee	1,696	600	600	2,000
35236 Parks filming fee	49,393	45,000	45,000	42,000
35237 Equipment rental	70,021	77,500	77,500	78,500
35239 Photography	3,115	2,000	2,000	3,000
35240 Scholl golf course fees	195,833	165,000	165,000	170,000
35250 Field rental	454,141	550,500	550,500	539,500
35260 Sports leagues	275,839	297,500	297,500	299,000
35261 Aquatics	10,185	7,000	7,000	10,000
35262 Activity cards	50,162	45,000	45,000	49,000
35280 Camps	327,782	265,000	265,000	301,800
35290 Aquatics fees	26,681	25,000	25,000	26,000
35310 Concession	25,597	72,050	72,050	72,850
35550 Parking garage revenue	137,677	134,500	134,500	140,000
<b>Charges for Services Total</b>	<b>\$ 2,773,345</b>	<b>\$ 2,887,750</b>	<b>\$ 2,887,750</b>	<b>\$ 2,982,650</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ 35,000	\$ 35,000
38200 Rental income	-	-	-	499,549
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 534,549</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Miscellaneous &amp; Non-Operating</b>				
38500 Donations & contribution	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000
38525 Sponsorships	2,011	-	-	-
38560 Miscellaneous revenue	61,898	16,200	16,200	16,500
38700 Rental income	334,496	412,983	412,983	-
38710 Interest & inv. revenue	33,220	35,000	-	-
38715 Interest & inv. GASB 31	2,454	-	-	-
38800 Proprietary grants	-	50,000	50,000	50,000
39080 Sales of property	1,000	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 435,579</b>	<b>\$ 515,183</b>	<b>\$ 480,183</b>	<b>\$ 67,500</b>
<b>Total Recreation Fund (501)</b>	<b>\$ 3,219,525</b>	<b>\$ 3,406,933</b>	<b>\$ 3,406,933</b>	<b>\$ 3,588,699</b>
<b>Hazardous Disposal Fund (510)</b>				
<b>Charges for Services</b>				
35650 Hazardous permits	\$ 646,922	\$ 600,000	\$ 600,000	\$ 600,000
35660 Hazardous billing fees	639,658	550,000	550,000	550,000
35670 Hazardous disposal fees	6,350	7,000	7,000	7,000
35680 Industrial waste permits	339,324	340,000	340,000	340,000
<b>Charges for Services Total</b>	<b>\$ 1,632,254</b>	<b>\$ 1,497,000</b>	<b>\$ 1,497,000</b>	<b>\$ 1,497,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ 9,000	\$ 9,000
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 22,265	\$ 5,000	\$ 5,000	\$ 5,000
38569 Citywide collection revenue	3,519	6,000	6,000	6,000
38710 Interest & inv. revenue	9,557	9,000	-	-
38715 Interest & inv. GASB 31	1,107	-	-	-
38800 Proprietary grants	54,216	55,000	55,000	55,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 90,664</b>	<b>\$ 75,000</b>	<b>\$ 66,000</b>	<b>\$ 66,000</b>
<b>Total Hazardous Disposal Fund (510)</b>	<b>\$ 1,722,918</b>	<b>\$ 1,572,000</b>	<b>\$ 1,572,000</b>	<b>\$ 1,572,000</b>
<b>Emergency Medical Services Fund (511)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ 371,182	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 371,182</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>				
34670 Emergency med response	\$ 5,376,074	\$ 5,100,000	\$ 5,100,000	\$ 5,150,000
34672 Paramedic membership fee	114,579	100,000	100,000	90,000
<b>Charges for Services Total</b>	<b>\$ 5,490,653</b>	<b>\$ 5,200,000</b>	<b>\$ 5,200,000</b>	<b>\$ 5,240,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 6	\$ 3,000	\$ 3,000	\$ 1,000
38569 Citywide collection revenue	136,262	60,000	60,000	60,000
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 136,268</b>	<b>\$ 63,000</b>	<b>\$ 63,000</b>	<b>\$ 61,000</b>
<b>Total Emergency Medical Services Fund (511)</b>	<b>\$ 5,998,103</b>	<b>\$ 5,263,000</b>	<b>\$ 5,263,000</b>	<b>\$ 5,301,000</b>
<b>Parking Fund (520)</b>				
<b>Charges for Services</b>				
35520 Collectible jobs-agency	\$ 98,985	\$ 95,248	\$ 95,248	\$ 100,000
35532 Parking meters Glendale street	1,248,493	1,539,909	1,539,909	1,514,500
35535 Parking meters Glendale lots	793,358	907,763	907,763	828,050



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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
35540 Parking meters Montrose	112,562	118,859	118,859	170,000
35550 Parking garage revenue	3,065,561	2,464,475	2,464,475	3,022,200
35560 Street permits	186,566	139,379	139,379	250,000
<b>Charges for Services Total</b>	<b>\$ 5,505,524</b>	<b>\$ 5,265,633</b>	<b>\$ 5,265,633</b>	<b>\$ 5,884,750</b>
<b>Fines &amp; Forfeitures</b>				
35500 Parking tickets	\$ 3,797,265	\$ 2,597,424	\$ 2,597,424	\$ 3,700,000
<b>Fines &amp; Forfeitures Total</b>	<b>\$ 3,797,265</b>	<b>\$ 2,597,424</b>	<b>\$ 2,597,424</b>	<b>\$ 3,700,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ -	\$ -	\$ 50,000	\$ 50,000
<b>Interest/Use of Money Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38559 Miscellaneous deferred revenue	\$ 426	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	42,884	-	-	50,000
38710 Interest & inv. revenue	-	50,000	-	-
39080 Sales of property	46,970	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 90,280</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Total Parking Fund (520)</b>	<b>\$ 9,393,069</b>	<b>\$ 7,913,057</b>	<b>\$ 7,913,057</b>	<b>\$ 9,684,750</b>
<b>Special Revenue Total</b>	<b>\$ 110,300,062</b>	<b>\$ 104,213,462</b>	<b>\$ 109,257,586</b>	<b>\$ 100,061,166</b>
<b><u>Debt Service</u></b>				
<b>Police Building Project Fund (303)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 179,247	\$ 175,000	\$ 175,000	\$ 178,330
38005 Interest & inv. GASB 31	14,058	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 193,304</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 178,330</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 500,000	\$ 500,000	\$ 500,000	\$ 800,000
<b>Transfers Total</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 800,000</b>
<b>Total Police Building Project Fund (303)</b>	<b>\$ 693,304</b>	<b>\$ 675,000</b>	<b>\$ 675,000</b>	<b>\$ 978,330</b>
<b>Capital Leases Fund (306)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ (1)	\$ -	\$ -	\$ -
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ (1)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Capital Leases Fund (306)</b>	<b>\$ (1)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Service Total</b>	<b>\$ 693,304</b>	<b>\$ 675,000</b>	<b>\$ 675,000</b>	<b>\$ 978,330</b>
<b><u>Capital Projects</u></b>				
<b>Capital Improvement Fund (401)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ (91,155)	\$ -	\$ -	\$ -
32622 State Cal Trans	2,093,686	-	-	-
34301 Local grants	740,573	-	-	1,123,494
<b>Revenues from Other Agencies Total</b>	<b>\$ 2,743,104</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,123,494</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Charges for Services</b>				
36000 Landfill royalty tipping fee	\$ 3,596,244	\$ 3,523,000	\$ 3,523,000	\$ 3,955,868
<b>Charges for Services Total</b>	<b>\$ 3,596,244</b>	<b>\$ 3,523,000</b>	<b>\$ 3,523,000</b>	<b>\$ 3,955,868</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 1,369	\$ -	\$ 2,521	\$ -
<b>Interest/Use of Money Total</b>	<b>\$ 1,369</b>	<b>\$ -</b>	<b>\$ 2,521</b>	<b>\$ -</b>
<b>Transfers</b>				
39100 Transfer-General Fund	\$ 5,347,000	\$ 471,250	\$ 471,250	\$ 1,582,750
<b>Transfers Total</b>	<b>\$ 5,347,000</b>	<b>\$ 471,250</b>	<b>\$ 471,250</b>	<b>\$ 1,582,750</b>
<b>Total Capital Improvement Fund (401)</b>	<b>\$ 11,687,717</b>	<b>\$ 3,994,250</b>	<b>\$ 3,996,771</b>	<b>\$ 6,662,112</b>
<b>State Gas Tax Fund (402)</b>				
<b>Revenues from Other Agencies</b>				
32800 State gas tax (2107 & 2107.5)	\$ 1,451,233	\$ 1,633,932	\$ 1,633,932	\$ 1,737,526
32810 State gas tax (2106)	670,293	617,178	617,178	612,019
32820 State gas tax (2105)	1,126,126	1,187,792	1,187,792	1,244,024
32821 State gas tax (2103)	1,924,590	941,707	941,707	469,794
<b>Revenues from Other Agencies Total</b>	<b>\$ 5,172,241</b>	<b>\$ 4,380,609</b>	<b>\$ 4,380,609</b>	<b>\$ 4,063,363</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 26,733	\$ 35,000	\$ 35,000	\$ 35,000
38005 Interest & inv. GASB 31	(735)	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 25,997</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>Total State Gas Tax Fund (402)</b>	<b>\$ 5,198,238</b>	<b>\$ 4,415,609</b>	<b>\$ 4,415,609</b>	<b>\$ 4,098,363</b>
<b>Landfill Postclosure Fund (403)</b>				
<b>Transfers</b>				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<b>Transfers Total</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>
<b>Total Landfill Postclosure Fund (403)</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>
<b>Parks Mitigation Fee Fund (405)</b>				
<b>Licenses &amp; Permits</b>				
30871 Parks mitigation fee (AB1600)	\$ 8,219,387	\$ 5,500,000	\$ 5,500,000	\$ 6,500,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 8,219,387</b>	<b>\$ 5,500,000</b>	<b>\$ 5,500,000</b>	<b>\$ 6,500,000</b>
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 69,837	\$ 50,000	\$ 50,000	\$ 50,000
38005 Interest & inv. GASB 31	12,580	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 82,417</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Total Parks Mitigation Fee Fund (405)</b>	<b>\$ 8,301,804</b>	<b>\$ 5,550,000</b>	<b>\$ 5,550,000</b>	<b>\$ 6,550,000</b>
<b>Library Mitigation Fee Fund (407)</b>				
<b>Licenses &amp; Permits</b>				
30872 Library mitigation fee AB1600	\$ 816,596	\$ 550,000	\$ 550,000	\$ 550,000
<b>Licenses &amp; Permits Total</b>	<b>\$ 816,596</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>

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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 7,233	\$ 5,000	\$ 5,000	\$ 5,000
38005 Interest & inv. GASB 31	1,304	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 8,537</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Library Mitigation Fee Fund (407)</b>	<b>\$ 825,134</b>	<b>\$ 555,000</b>	<b>\$ 555,000</b>	<b>\$ 555,000</b>
<b>Parks Quimby Fee Fund (408)</b>				
<b>Interest/Use of Money</b>				
38000 Interest & inv. revenue	\$ 5	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	0	-	-	-
<b>Interest/Use of Money Total</b>	<b>\$ 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Parks Quimby Fee Fund (408)</b>	<b>\$ 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CIP Reimbursement Fund (409)</b>				
<b>Revenues from Other Agencies</b>				
31240 Federal grant	\$ 328,705	\$ -	\$ 6,330,421	\$ -
32610 State grants	-	-	619,650	-
34050 County grants	-	-	100,000	-
34300 Joint project	166,300	-	-	-
<b>Revenues from Other Agencies Total</b>	<b>\$ 495,005</b>	<b>\$ -</b>	<b>\$ 7,050,071</b>	<b>\$ -</b>
<b>Total CIP Reimbursement Fund (409)</b>	<b>\$ 495,005</b>	<b>\$ -</b>	<b>\$ 7,050,071</b>	<b>\$ -</b>
<b>Capital Projects Total</b>	<b>\$ 28,507,902</b>	<b>\$ 16,514,859</b>	<b>\$ 23,567,451</b>	<b>\$ 19,865,475</b>
<b>Enterprise</b>				
<b>Sewer Fund (525)</b>				
<b>Charges for Services</b>				
34770 Collectible jobs - A & G	\$ 2,456	\$ -	\$ -	\$ -
35901 Sewer flat rate	2,197,233	1,956,000	1,956,000	1,956,000
35902 Sewer multi-family user group	5,569,044	6,000,000	6,000,000	6,000,000
35903 Sewer commercial low strength	1,527,548	1,400,000	1,400,000	1,400,000
35904 Sewer commercial medi strength	1,364,247	1,400,000	1,400,000	1,400,000
35905 Sewer commerical high strength	114,563	125,000	125,000	125,000
35906 Sewer SFR usage revenue	5,014,752	4,200,000	4,200,000	4,200,000
35920 Sewer facility charge	156	-	-	-
<b>Charges for Services Total</b>	<b>\$ 15,789,999</b>	<b>\$ 15,081,000</b>	<b>\$ 15,081,000</b>	<b>\$ 15,081,000</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 255,121	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	540,053	500,000	500,000	500,000
38715 Interest & inv. GASB 31	44,668	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 839,842</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>Total Sewer Fund (525)</b>	<b>\$ 16,629,841</b>	<b>\$ 15,581,000</b>	<b>\$ 15,581,000</b>	<b>\$ 15,581,000</b>
<b>Refuse Disposal Fund (530)</b>				
<b>Revenues from Other Agencies</b>				
32501 Recyclables - State grant	\$ -	\$ -	\$ -	\$ 51,000
<b>Revenues from Other Agencies Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,000</b>

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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Charges for Services</b>				
36010 Commercial refuse fees	\$ 2,738,030	\$ 2,500,000	\$ 2,500,000	\$ 2,700,000
36011 Residential refuse fee	12,528,383	11,503,021	11,503,021	12,500,000
36013 Comm. bin service-multi units	3,323,940	3,228,750	3,228,750	3,300,000
36014 Comm. bin service-business	907,798	818,209	818,209	800,000
36020 Refuse bin drop-off fees	26,336	59,128	59,128	30,000
36030 Sale of recyclables	594,282	620,621	620,621	396,000
36040 AB 939 fees	1,870,385	1,830,004	1,830,004	1,786,943
<b>Charges for Services Total</b>	<b>\$ 21,989,155</b>	<b>\$ 20,559,733</b>	<b>\$ 20,559,733</b>	<b>\$ 21,512,943</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 226,576	\$ 100,000	\$ 100,000	\$ 20,000
38710 Interest & inv. revenue	204,472	175,000	175,000	175,000
38715 Interest & inv. GASB 31	22,127	-	-	-
39080 Sales of property	94,500	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 547,675</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 195,000</b>
<b>Total Refuse Disposal Fund (530)</b>	<b>\$ 22,536,830</b>	<b>\$ 20,834,733</b>	<b>\$ 20,834,733</b>	<b>\$ 21,758,943</b>
<b>Electric Works Revenue Fund (552)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 67,982,998	\$ 73,603,492	\$ 73,603,492	\$ 83,181,406
36251 Green rate sales - domestic	42	-	-	-
36260 Electric commercial sale	110,827,515	120,089,908	120,089,908	115,380,894
36261 Green rate sales - commercial	1,557	-	-	-
36270 Electric st light sales	2,910,272	3,000,000	3,000,000	3,000,000
36280 Electric wholesale sales	7,783,689	20,000,000	20,000,000	-
36282 Gas wholesale sales	-	2,000,000	2,000,000	-
36290 Electric sale to utilities	18,971,649	12,150,558	12,150,558	25,000,000
36291 Gas sales to other utilities	69,808	-	-	-
36330 Energy cost adjustment charge	110,110	-	-	-
36331 Green rate sales - adjustable	162	-	-	-
36332 Opt out fee	2,506	2,200	2,200	2,500
<b>Charges for Services Total</b>	<b>\$ 208,660,306</b>	<b>\$ 230,846,158</b>	<b>\$ 230,846,158</b>	<b>\$ 226,564,800</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,592,723	\$ 1,250,000	\$ 1,250,000	\$ 1,300,000
38561 Fiber optic revenue	181,577	160,000	160,000	150,000
38564 Customer paid OT revenue	8,851	-	-	-
38700 Rental income	783,066	750,000	750,000	625,000
38710 Interest & inv. revenue	1,014,840	800,000	800,000	1,250,000
38715 Interest & inv. GASB 31	28,222	-	-	-
38770 Collectible jobs - A & G	(28,841)	-	-	-
38800 Proprietary grants	325,036	-	-	-
39080 Sales of property	450	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 3,905,925</b>	<b>\$ 2,960,000</b>	<b>\$ 2,960,000</b>	<b>\$ 3,325,000</b>
<b>Total Electric Works Revenue Fund (552)</b>	<b>\$ 212,566,231</b>	<b>\$ 233,806,158</b>	<b>\$ 233,806,158</b>	<b>\$ 229,889,800</b>
<b>Electric Depreciation Fund (553)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ 25,675,290	\$ 25,675,290	\$ 27,020,000
37680 Depreciation-vehicles	-	850,000	850,000	1,250,000
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ 26,525,290</b>	<b>\$ 26,525,290</b>	<b>\$ 28,270,000</b>
<b>Total Electric Depreciation Fund (553)</b>	<b>\$ -</b>	<b>\$ 26,525,290</b>	<b>\$ 26,525,290</b>	<b>\$ 28,270,000</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Electric Customer Paid Capital Fund (555)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38564 Customer paid OT revenue	\$ 204,982	\$ -	\$ -	\$ -
38770 Collectible jobs - A & G	1,880,095	2,854,422	2,854,422	1,894,751
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 2,085,077</b>	<b>\$ 2,854,422</b>	<b>\$ 2,854,422</b>	<b>\$ 1,894,751</b>
<b>Total Electric Customer Paid Capital Fund (555)</b>	<b>\$ 2,085,077</b>	<b>\$ 2,854,422</b>	<b>\$ 2,854,422</b>	<b>\$ 1,894,751</b>
<b>Energy Cost Adjustment Charge Fund (556)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 1,629,626	\$ -	\$ -	\$ -
36260 Electric commercial sale	2,841,713	-	-	-
36330 Energy cost adjustment charge	1,650	-	-	-
<b>Charges for Services Total</b>	<b>\$ 4,472,989</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Energy Cost Adjustment Charge Fund (556)</b>	<b>\$ 4,472,989</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Regulatory Adjustment Charge Fund (557)</b>				
<b>Charges for Services</b>				
36250 Electric domestic sales	\$ 1,033,017	\$ -	\$ -	\$ 3,205,000
36260 Electric commercial sale	1,787,472	-	-	4,857,000
36334 Regulatory adjustment charge	1,955	-	-	-
<b>Charges for Services Total</b>	<b>\$ 2,822,444</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,062,000</b>
<b>Total Regulatory Adjustment Charge Fund (557)</b>	<b>\$ 2,822,444</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,062,000</b>
<b>Water Works Revenue Fund (572)</b>				
<b>Charges for Services</b>				
36332 Opt out fee	\$ 577	\$ -	\$ -	\$ -
36600 Water metered sales	1,202	-	-	-
36602 Single family revenue	18,799,727	22,151,386	22,151,386	16,988,875
36603 Multi-family revenue	14,691,168	16,454,752	16,454,752	14,408,871
36604 Commercial revenue	7,748,139	7,946,333	7,946,333	8,541,086
36605 Irrigation revenue	750,354	1,252,922	1,252,922	736,109
36606 Single family adjustable rev	(369)	-	-	-
36607 Multi family adjustable rev	(664)	-	-	-
36608 Commercial adjustable rev	568	-	-	-
36611 Drought rate - single family	873,650	-	-	2,511,336
36612 Drought rate - multi-family	1,019,579	-	-	2,590,984
36613 Drought rate - commercial	493,828	-	-	1,495,482
36614 Drought rate - irrigation	43,973	-	-	133,077
36619 Back flow charges	-	-	-	300,000
36620 Water private fire	738,984	406,606	406,606	525,000
36640 Water other sales	545,784	-	-	100,000
36660 Water adjustment revenue	690	-	-	-
36664 Commercial recycled water adj	27,378	45,000	45,000	-
36668 Commercial recycled water	1,111,688	1,347,000	1,347,000	1,400,911
36669 Irrigation recycled water	674,139	725,000	725,000	725,000
<b>Charges for Services Total</b>	<b>\$ 47,520,395</b>	<b>\$ 50,328,999</b>	<b>\$ 50,328,999</b>	<b>\$ 50,456,731</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 1,491,728	\$ 2,100,000	\$ 2,100,000	\$ 950,000
38569 Citywide collection revenue	6,046	-	-	-
38700 Rental income	84,045	85,000	85,000	85,000

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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
38770 Collectible jobs - A & G	1,277,849	-	-	-
38800 Proprietary grants	699,610	-	1,843,332	1,700,000
39080 Sales of property	14,755	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 3,574,033</b>	<b>\$ 2,185,000</b>	<b>\$ 4,028,332</b>	<b>\$ 2,735,000</b>
<b>Total Water Works Revenue Fund (572)</b>	<b>\$ 51,094,428</b>	<b>\$ 52,513,999</b>	<b>\$ 54,357,331</b>	<b>\$ 53,191,731</b>
<b>Water Depreciation Fund (573)</b>				
<b>Interfund Revenue</b>				
37670 Depreciation-plant	\$ -	\$ 5,213,208	\$ 5,213,208	\$ 5,895,000
37680 Depreciation-vehicles	-	300,000	300,000	325,000
<b>Interfund Revenue Total</b>	<b>\$ -</b>	<b>\$ 5,513,208</b>	<b>\$ 5,513,208</b>	<b>\$ 6,220,000</b>
<b>Total Water Depreciation Fund (573)</b>	<b>\$ -</b>	<b>\$ 5,513,208</b>	<b>\$ 5,513,208</b>	<b>\$ 6,220,000</b>
<b>Water Customer Paid Capital Fund (575)</b>				
<b>Miscellaneous &amp; Non-Operating</b>				
38569 Citywide collection revenue	\$ 2,341	\$ -	\$ -	\$ -
38770 Collectible jobs - A & G	660,430	1,610,567	1,610,567	1,469,640
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 662,771</b>	<b>\$ 1,610,567</b>	<b>\$ 1,610,567</b>	<b>\$ 1,469,640</b>
<b>Total Water Customer Paid Capital Fund (575)</b>	<b>\$ 662,771</b>	<b>\$ 1,610,567</b>	<b>\$ 1,610,567</b>	<b>\$ 1,469,640</b>
<b>Fire Communication Fund (701)</b>				
<b>Revenues from Other Agencies</b>				
32610 State grants	\$ 55,996	\$ -	\$ -	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 55,996</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>				
34640 Fire communication - tri city	\$ 1,450,585	\$ 1,610,701	\$ 1,610,701	\$ 1,659,422
34641 Fire comm fees - contract city	1,710,292	1,839,273	1,839,273	2,120,989
34643 Fire comm O/H -contracts city	92,060	65,203	65,203	-
<b>Charges for Services Total</b>	<b>\$ 3,252,937</b>	<b>\$ 3,515,177</b>	<b>\$ 3,515,177</b>	<b>\$ 3,780,411</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 433	\$ 2,000	\$ 2,000	\$ 1,000
38565 Fire comm - capital contribut	622,080	322,080	322,080	622,080
38710 Interest & inv. revenue	45,344	38,004	38,004	38,270
38715 Interest & inv. GASB 31	4,635	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 672,492</b>	<b>\$ 362,084</b>	<b>\$ 362,084</b>	<b>\$ 661,350</b>
<b>Total Fire Communication Fund (701)</b>	<b>\$ 3,981,425</b>	<b>\$ 3,877,261</b>	<b>\$ 3,877,261</b>	<b>\$ 4,441,761</b>
<b>Enterprise Total</b>	<b>\$ 316,852,035</b>	<b>\$ 363,116,638</b>	<b>\$ 364,959,970</b>	<b>\$ 370,779,626</b>
<b>Internal Service</b>				
<b>Fleet Management Fund (601)</b>				
<b>Charges for Services</b>				
34770 Collectible jobs - A & G	\$ 20,153	\$ -	\$ -	\$ -
36030 Sale of recyclables	12,820	-	-	-
37110 Charges for vehicles	12,075,348	12,824,710	12,824,710	13,756,843
37111 Charges for equipment usage	108,265	-	-	-
<b>Charges for Services Total</b>	<b>\$ 12,216,586</b>	<b>\$ 12,824,710</b>	<b>\$ 12,824,710</b>	<b>\$ 13,756,843</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Miscellaneous &amp; Non-Operating</b>				
38527 Rebate revenue	\$ 5,250	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	(500)	-	-	-
38710 Interest & inv. revenue	114,564	100,000	100,000	100,000
38715 Interest & inv. GASB 31	12,202	-	-	-
39080 Sales of property	106,672	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 238,188</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Total Fleet Management Fund (601)</b>	<b>\$ 12,454,775</b>	<b>\$ 12,924,710</b>	<b>\$ 12,924,710</b>	<b>\$ 13,856,843</b>
<b>Joint Helicopter Operation Fund (602)</b>				
<b>Charges for Services</b>				
34676 Joint air support maint. fee	\$ 396,557	\$ 741,264	\$ 741,264	\$ 741,264
38510 City's contribution	507,025	837,719	837,719	837,719
<b>Charges for Services Total</b>	<b>\$ 903,582</b>	<b>\$ 1,578,983</b>	<b>\$ 1,578,983</b>	<b>\$ 1,578,983</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 2,957	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	17,720	20,000	20,000	20,000
38715 Interest & inv. GASB 31	703	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 21,380</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Joint Helicopter Operation Fund (602)</b>	<b>\$ 924,962</b>	<b>\$ 1,598,983</b>	<b>\$ 1,598,983</b>	<b>\$ 1,598,983</b>
<b>ISD Infrastructure Fund (603)</b>				
<b>Charges for Services</b>				
34502 Technology fees	\$ -	\$ 450,000	\$ 450,000	\$ -
37150 ISD Service Charge	9,439,067	7,005,302	7,005,302	6,823,006
<b>Charges for Services Total</b>	<b>\$ 9,439,067</b>	<b>\$ 7,455,302</b>	<b>\$ 7,455,302</b>	<b>\$ 6,823,006</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 30,681	\$ 25,000	\$ 25,000	\$ 30,000
38715 Interest & inv. GASB 31	3,711	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 34,393</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 30,000</b>
<b>Total ISD Infrastructure Fund (603)</b>	<b>\$ 9,473,460</b>	<b>\$ 7,480,302</b>	<b>\$ 7,480,302</b>	<b>\$ 6,853,006</b>
<b>ISD Applications Fund (604)</b>				
<b>Charges for Services</b>				
34502 Technology fees	\$ 1,930,438	\$ 1,260,000	\$ 1,260,000	\$ -
37150 ISD Service Charge	5,048,484	5,171,923	5,171,923	5,401,407
<b>Charges for Services Total</b>	<b>\$ 6,978,922</b>	<b>\$ 6,431,923</b>	<b>\$ 6,431,923</b>	<b>\$ 5,401,407</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 57,804	\$ 45,000	\$ 45,000	\$ 50,000
38715 Interest & inv. GASB 31	6,711	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 64,515</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 50,000</b>
<b>Transfers</b>				
39210 Transfer-Internal Service Fund	\$ -	\$ 5,640,000	\$ 5,640,000	\$ -
<b>Transfers Total</b>	<b>\$ -</b>	<b>\$ 5,640,000</b>	<b>\$ 5,640,000</b>	<b>\$ -</b>
<b>Total ISD Applications Fund (604)</b>	<b>\$ 7,043,437</b>	<b>\$ 12,116,923</b>	<b>\$ 12,116,923</b>	<b>\$ 5,451,407</b>



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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Building Maintenance Fund (607)</b>				
<b>Charges for Services</b>				
37113 Building Maintenance Service Charge	\$ -	\$ -	\$ -	\$ 7,463,126
<b>Charges for Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,463,126</b>
<b>Total Building Maintenance Fund (607)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,463,126</b>
<b>Unemployment Insurance Fund (610)</b>				
<b>Charges for Services</b>				
37001 Charges for self-insured	\$ 302,001	\$ 311,290	\$ 311,290	\$ 112,509
<b>Charges for Services Total</b>	<b>\$ 302,001</b>	<b>\$ 311,290</b>	<b>\$ 311,290</b>	<b>\$ 112,509</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 4,205	\$ 3,500	\$ 3,500	\$ 5,000
38715 Interest & inv. GASB 31	416	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 4,620</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 5,000</b>
<b>Total Unemployment Insurance Fund (610)</b>	<b>\$ 306,621</b>	<b>\$ 314,790</b>	<b>\$ 314,790</b>	<b>\$ 117,509</b>
<b>Liability Insurance Fund (612)</b>				
<b>Charges for Services</b>				
37001 Charges for self-insured	\$ 5,722,900	\$ 5,229,546	\$ 5,229,546	\$ 4,371,465
37002 Charges for excess liab insura	521,264	550,000	550,000	681,155
<b>Charges for Services Total</b>	<b>\$ 6,244,163</b>	<b>\$ 5,779,546</b>	<b>\$ 5,779,546</b>	<b>\$ 5,052,620</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 75	\$ -	\$ -	\$ -
38563 Claims recovery	170,000	-	-	-
38710 Interest & inv. revenue	145,416	125,000	125,000	150,000
38715 Interest & inv. GASB 31	14,660	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 330,151</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 150,000</b>
<b>Total Liability Insurance Fund (612)</b>	<b>\$ 6,574,314</b>	<b>\$ 5,904,546</b>	<b>\$ 5,904,546</b>	<b>\$ 5,202,620</b>
<b>Compensation Insurance Fund (614)</b>				
<b>Charges for Services</b>				
37000 Charges for EAP	\$ 39,427	\$ 40,000	\$ 40,000	\$ 40,000
37001 Charges for self-insured	14,231,845	15,781,515	15,781,515	16,512,601
<b>Charges for Services Total</b>	<b>\$ 14,271,272</b>	<b>\$ 15,821,515</b>	<b>\$ 15,821,515</b>	<b>\$ 16,552,601</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 376	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	160,537	135,000	135,000	145,000
38715 Interest & inv. GASB 31	17,106	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 178,019</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 145,000</b>
<b>Total Compensation Insurance Fund (614)</b>	<b>\$ 14,449,290</b>	<b>\$ 15,956,515</b>	<b>\$ 15,956,515</b>	<b>\$ 16,697,601</b>
<b>Dental Insurance Fund (615)</b>				
<b>Charges for Services</b>				
37027 Charges for ins - HMO ER	\$ -	\$ -	\$ -	\$ 173,963
37028 Charges for ins. - HMO EE	-	-	-	573
37029 Charges for ins - Retiree HMO	-	-	-	23,212
37031 Kaiser Insurance Charges - HMO EMPLOYER	185,136	186,396	186,396	-
37032 Kaiser Insurance Charges - HMO EMPLOYEE	312	300	300	-

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SUMMARY OF REVENUES BY FUND  
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	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
37033 Charges for ins-PPO ER	904,845	913,422	913,422	913,303
37034 Charges for ins-PPO EE	130,757	138,807	138,807	127,241
37035 Kaiser Insurance Charges - Retiree HMO	24,036	22,170	22,170	-
37036 Charges for ins-retirees PPO	327,703	305,313	305,313	315,906
<b>Charges for Services Total</b>	<b>\$ 1,572,789</b>	<b>\$ 1,566,408</b>	<b>\$ 1,566,408</b>	<b>\$ 1,554,198</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38563 Claims recovery	\$ 11	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	7,153	5,500	5,500	6,000
38715 Interest & inv. GASB 31	710	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 7,875</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 6,000</b>
<b>Total Dental Insurance Fund (615)</b>	<b>\$ 1,580,664</b>	<b>\$ 1,571,908</b>	<b>\$ 1,571,908</b>	<b>\$ 1,560,198</b>
<b>Medical Insurance Fund (616)</b>				
<b>Charges for Services</b>				
37004 Charges for FSA amin fee	\$ 622,960	\$ 650,212	\$ 650,212	\$ 773,514
37031 Kaiser Insurance Charges - HMO EMPLOYER	5,538,026	6,222,083	6,222,083	5,833,259
37032 Kaiser Insurance Charges - HMO EMPLOYEE	2,663,158	2,756,803	2,756,803	1,577,391
37033 Charges for ins-PPO ER	8,277,396	9,459,024	9,459,024	10,370,239
37034 Charges for ins-PPO EE	3,089,572	3,264,322	3,264,322	3,112,170
37035 Kaiser Insurance Charges - Retiree HMO	1,390,858	1,298,382	1,298,382	643,470
37036 Charges for ins-retirees PPO	3,976,132	3,689,043	3,689,043	3,745,664
37037 Blue Cross Insurance Charges - HMO EMPLOYER	-	-	-	2,871,374
37038 Blue Cross Insurance Charges - HMO EMPLOYEE	-	-	-	1,509,898
37039 Blue Cross Insurance Charges - Retiree HMO	-	-	-	814,286
<b>Charges for Services Total</b>	<b>\$ 25,558,102</b>	<b>\$ 27,339,869</b>	<b>\$ 27,339,869</b>	<b>\$ 31,251,265</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38527 Rebate revenue	\$ -	\$ -	\$ -	\$ 70,000
38560 Miscellaneous revenue	1,276	-	-	-
38710 Interest & inv. revenue	21,765	25,000	25,000	-
38715 Interest & inv. GASB 31	2,286	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 25,326</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 70,000</b>
<b>Total Medical Insurance Fund (616)</b>	<b>\$ 25,583,428</b>	<b>\$ 27,364,869</b>	<b>\$ 27,364,869</b>	<b>\$ 31,321,265</b>
<b>Vision Insurance Fund (617)</b>				
<b>Charges for Services</b>				
37090 Charges for ins-vision	\$ 271,820	\$ 273,376	\$ 273,376	\$ 278,790
<b>Charges for Services Total</b>	<b>\$ 271,820</b>	<b>\$ 273,376</b>	<b>\$ 273,376</b>	<b>\$ 278,790</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 3,380	\$ 3,000	\$ 3,000	\$ 4,000
38715 Interest & inv. GASB 31	338	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 3,718</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 4,000</b>
<b>Total Vision Insurance Fund (617)</b>	<b>\$ 275,538</b>	<b>\$ 276,376</b>	<b>\$ 276,376</b>	<b>\$ 282,790</b>
<b>Employee Benefits Fund (640)</b>				
<b>Charges for Services</b>				
37101 Charges for employee vac/comp	\$ 2,975,319	\$ 3,379,460	\$ 3,379,460	\$ 3,493,029
37102 Charges for employee comp time	2,164,185	1,948,236	1,948,236	2,257,881
<b>Charges for Services Total</b>	<b>\$ 5,139,503</b>	<b>\$ 5,327,696</b>	<b>\$ 5,327,696</b>	<b>\$ 5,750,910</b>

**CITY OF GLENDALE  
SUMMARY OF REVENUES BY FUND  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 84,210	\$ 75,000	\$ 75,000	\$ 100,000
38715 Interest & inv. GASB 31	8,601	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 92,811</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 100,000</b>
<b>Total Employee Benefits Fund (640)</b>	<b>\$ 5,232,315</b>	<b>\$ 5,402,696</b>	<b>\$ 5,402,696</b>	<b>\$ 5,850,910</b>
<b>RHSP Benefits Fund (641)</b>				
<b>Charges for Services</b>				
37100 Charges for empl benefits	\$ 3,213,295	\$ 2,298,039	\$ 2,298,039	\$ 3,772,484
<b>Charges for Services Total</b>	<b>\$ 3,213,295</b>	<b>\$ 2,298,039</b>	<b>\$ 2,298,039</b>	<b>\$ 3,772,484</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 80,057	\$ 65,000	\$ 65,000	\$ 100,000
38715 Interest & inv. GASB 31	8,787	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 88,844</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 100,000</b>
<b>Total RHSP Benefits Fund (641)</b>	<b>\$ 3,302,138</b>	<b>\$ 2,363,039</b>	<b>\$ 2,363,039</b>	<b>\$ 3,872,484</b>
<b>Post Employment Benefits Fund (642)</b>				
<b>Charges for Services</b>				
37103 Post employment benefits	\$ 116,644	\$ 931,789	\$ 931,789	\$ 209,562
37104 Medical-deceased-Fire	24,704	28,385	28,385	-
37105 Medical-deceased-Police	37,161	42,578	42,578	-
37106 Charges for PARS suppl retire	1,990,430	1,987,150	1,987,150	1,987,150
<b>Charges for Services Total</b>	<b>\$ 2,168,938</b>	<b>\$ 2,989,902</b>	<b>\$ 2,989,902</b>	<b>\$ 2,196,712</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38710 Interest & inv. revenue	\$ 47,286	\$ 50,000	\$ 50,000	\$ 40,000
38715 Interest & inv. GASB 31	4,874	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 52,160</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 40,000</b>
<b>Total Post Employment Benefits Fund (642)</b>	<b>\$ 2,221,099</b>	<b>\$ 3,039,902</b>	<b>\$ 3,039,902</b>	<b>\$ 2,236,712</b>
<b>ISD Wireless Fund (660)</b>				
<b>Revenues from Other Agencies</b>				
31458 Homeland security grant	\$ 19,999	\$ -	\$ 1,607,361	\$ -
<b>Revenues from Other Agencies Total</b>	<b>\$ 19,999</b>	<b>\$ -</b>	<b>\$ 1,607,361</b>	<b>\$ -</b>
<b>Charges for Services</b>				
34502 Technology fees	\$ -	\$ 90,000	\$ 90,000	\$ -
34675 Wireless communication fee	8,600	8,600	8,600	-
37150 ISD Service Charge	3,823,994	3,753,927	3,753,927	3,466,089
<b>Charges for Services Total</b>	<b>\$ 3,832,594</b>	<b>\$ 3,852,527</b>	<b>\$ 3,852,527</b>	<b>\$ 3,466,089</b>
<b>Miscellaneous &amp; Non-Operating</b>				
38560 Miscellaneous revenue	\$ 6,471	\$ 2,000	\$ 2,000	\$ -
38710 Interest & inv. revenue	8,774	10,000	10,000	10,000
38715 Interest & inv. GASB 31	1	-	-	-
39080 Sales of property	2,700	-	-	-
<b>Miscellaneous &amp; Non-Operating Total</b>	<b>\$ 17,946</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 10,000</b>
<b>Total ISD Wireless Fund (660)</b>	<b>\$ 3,870,539</b>	<b>\$ 3,864,527</b>	<b>\$ 5,471,888</b>	<b>\$ 3,476,089</b>
<b>Internal Service Total</b>	<b>\$ 93,292,580</b>	<b>\$ 100,180,086</b>	<b>\$ 101,787,447</b>	<b>\$ 105,841,543</b>
<b>GRAND TOTAL</b>	<b>\$ 731,902,241</b>	<b>\$ 770,366,605</b>	<b>\$ 787,391,014</b>	<b>\$ 790,383,667</b>

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**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2017**

Page 1 of 4

Fund Type - Fund Name	Estimated Fund Balance 7/1/2016 (unaudited)	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
<b>General Fund - 101 *</b>	<b>\$ 89,883,370</b>	<b>\$ 171,551,297</b>	<b>\$ 21,306,230</b>	<b>\$ 192,857,527</b>	<b>\$ 147,734,586</b>
<b>Special Revenue Funds</b>					
201 - CDBG Fund	\$ (13,359)	\$ 1,643,605	\$ -	1,643,605	\$ 298,820
202 - Housing Assistance Fund	2,913,388	32,606,000	-	32,606,000	2,591,533
203 - Home Grant Fund	953,401	1,198,628	-	1,198,628	222,052
204 - Continuum of Care Grant Fund	(63,958)	2,319,804	-	2,319,804	277,107
205 - Emergency Solutions Grant Fund	-	142,237	-	142,237	45,241
206 - Workforce Innovation and Opportunity Act Fund	667,102	5,505,000	-	5,505,000	3,449,039
209 - Affordable Housing Trust Fund	1,000	-	-	-	-
210 - Urban Art Fund	5,229,798	269,231	-	269,231	-
211 - Glendale Youth Alliance Fund	51,948	1,905,389	-	1,905,389	1,703,884
212 - BEGIN Affordable Homeownership Fund	88,431	-	-	-	-
213 - Low&Mod Income Housing Asset Fund	390,648	296,500	600,000	896,500	206,709
215 - Economic Development Fund *	-	-	-	-	-
216 - Grant Fund	(3,976,927)	569,000	-	569,000	-
217 - Filming Fund	369,695	600,000	-	600,000	389,555
251 - Air Quality Improvement Fund	367,943	246,500	-	246,500	190,987
252 - Public Works Special Grants Fund	(1,212,161)	-	-	-	-
253 - San Fernando Landscape District Fund	137,704	90,586	-	90,586	-
254 - Measure R Local Return Fund	7,718,669	2,300,188	-	2,300,188	-
255 - Measure R-Regional Return Fund	(2,219,944)	2,773,850	-	2,773,850	-
256 - Transit Prop A Local Return Fund	13,244,528	3,799,471	-	3,799,471	216,940
257 - Transit Prop C Local Return Fund	5,511,586	3,092,000	-	3,092,000	501,118
258 - Transit Utility Fund	(4,373,664)	9,604,404	-	9,604,404	461,110
260 - Asset Forfeiture Fund	1,733,850	-	-	-	318,523
261 - Police Special Grants Fund	(66,085)	630,348	-	630,348	288,679
262 - Supplemental Law Enforcement Fund	71,011	397,501	-	397,501	391,321
265 - Fire Grant Fund	(321,795)	-	-	-	-
266 - Fire Mutual Aid Fund	783,869	500,000	-	500,000	244,306
267 - Special Events Fund	13,117	307,485	-	307,485	300,614
270 - Nutritional Meals Grant Fund	14,192	346,224	84,577	430,801	217,467
275 - Library Fund	1,897,168	159,189	-	159,189	40,836
280 - Cable Access Fund	2,466,498	458,000	-	458,000	-
290 - Electric Public Benefit Fund	3,582,313	7,469,000	-	7,469,000	544,347
501 - Recreation Fund	3,517,189	3,588,699	-	3,588,699	2,419,878
510 - Hazardous Disposal Fund	2,373,917	1,572,000	-	1,572,000	1,081,071
511 - Emergency Medical Services Fund	(2,004,460)	5,301,000	-	5,301,000	3,887,856
520 - Parking Fund	7,441,484	9,684,750	-	9,684,750	2,968,026
<b>Total Special Revenue Funds</b>	<b>\$ 47,288,096</b>	<b>\$ 99,376,589</b>	<b>\$ 684,577</b>	<b>\$ 100,061,166</b>	<b>\$ 23,257,019</b>
<b>Debt Service Funds</b>					
303 - Police Building Project Fund	\$ 19,121,110	\$ 178,330	\$ 800,000	\$ 978,330	\$ -
<b>Total Debt Service Funds</b>	<b>\$ 19,121,110</b>	<b>\$ 178,330</b>	<b>\$ 800,000</b>	<b>\$ 978,330</b>	<b>\$ -</b>

Notes:

\* Effective FY 2016-17, Economic Development section moved from the Special Revenue section into the General Fund and Fund 215 has been inactivated.

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2017**

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Appropriations (continued)						Projected Fund Balance 6/30/2017	
Maintenance & Operation	Capital Outlay	Capital Projects	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 43,978,750	\$ -	\$ -	\$ -	\$ 3,067,327	\$ 194,780,663	\$ 87,960,234	\$ (1,923,136)
\$ 974,785	\$ -	\$ 370,000	\$ -	-	1,643,605	\$ (13,359)	-
30,154,417	35,000	-	-	-	32,780,950	2,738,438	(174,950)
974,666	-	-	-	-	1,196,718	955,311	1,910
2,042,697	-	-	-	-	2,319,804	(63,958)	-
96,996	-	-	-	-	142,237	-	-
2,055,961	-	-	-	-	5,505,000	667,102	-
-	-	-	-	-	-	1,000	-
235,000	-	-	-	-	235,000	5,264,029	34,231
201,635	-	-	-	-	1,905,519	51,818	(130)
89,520	-	-	-	-	89,520	(1,089)	(89,520)
163,949	-	-	-	-	370,658	916,490	525,842
-	-	-	-	-	-	-	-
-	-	198,000	-	-	198,000	(3,605,927)	371,000
136,657	-	-	-	-	526,212	443,483	73,788
139,102	-	-	-	-	330,089	284,354	(83,589)
-	-	-	-	-	-	(1,212,161)	-
89,986	-	-	-	-	89,986	138,304	600
34,800	-	2,375,000	-	-	2,409,800	7,609,057	(109,612)
-	-	-	-	-	-	553,906	2,773,850
3,604,880	-	3,376,000	-	-	7,197,820	9,846,179	(3,398,349)
3,449,138	-	-	-	-	3,950,256	4,653,330	(858,256)
9,143,294	-	-	-	-	9,604,404	(4,373,664)	-
249,950	-	-	-	-	568,473	1,165,377	(568,473)
74,849	-	-	-	-	363,528	200,735	266,820
6,180	-	-	-	-	397,501	71,011	-
-	-	-	-	-	-	(321,795)	-
5,694	-	-	-	-	250,000	1,033,869	250,000
6,871	-	-	-	-	307,485	13,117	-
213,360	-	-	-	-	430,827	14,166	(26)
204,378	-	-	-	-	245,214	1,811,143	(86,025)
-	-	-	-	-	-	2,924,498	458,000
7,167,216	-	-	-	-	7,711,563	3,339,750	(242,563)
1,159,706	-	-	-	-	3,579,584	3,526,304	9,115
453,195	-	-	-	-	1,534,266	2,411,651	37,734
2,029,448	-	-	-	-	5,917,304	(2,620,764)	(616,304)
5,321,669	39,960	500,000	-	-	8,829,655	8,296,579	855,095
\$ 70,479,999	\$ 74,960	\$ 6,819,000	\$ -	\$ -	\$ 100,630,978	\$ 46,718,284	\$ (569,812)
\$ 3,010,000	\$ -	\$ -	\$ -	\$ -	\$ 3,010,000	\$ 17,089,440	\$ (2,031,670)
\$ 3,010,000	\$ -	\$ -	\$ -	\$ -	\$ 3,010,000	\$ 17,089,440	\$ (2,031,670)

**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2017  
Page 3 of 4**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2016 (unaudited)	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
<b>Capital Projects Funds</b>					
401 - Capital Improvement Fund	\$ 11,294,766	\$ 5,079,362	\$ 1,582,750	\$ 6,662,112	\$ 121,982
402 - State Gas Tax Fund	3,211,206	4,098,363	-	4,098,363	-
403 - Landfill Postclosure Fund	27,850,000	-	2,000,000	2,000,000	-
405 - Parks Mitigation Fee Fund	23,293,475	6,550,000	-	6,550,000	21,907
407 - Library Mitigation Fee Fund	2,478,645	555,000	-	555,000	-
408 - Parks Quimby Fee Fund	80,213	-	-	-	-
409 - CIP Reimbursement Fund	(110,227)	-	-	-	-
410 - San Fernando Corridor Tax Share Fund	28,803,630	-	-	-	-
<b>Total Capital Projects Funds</b>	<b>\$ 96,901,708</b>	<b>\$ 16,282,725</b>	<b>\$ 3,582,750</b>	<b>\$ 19,865,475</b>	<b>\$ 143,889</b>
<b>Enterprise Funds</b>					
525 - Sewer Fund	\$ 212,780,549	\$ 15,581,000	\$ -	\$ 15,581,000	\$ 2,947,539
530 - Refuse Disposal Fund	28,357,307	21,758,943	-	21,758,943	8,822,662
550 - Electric Surplus Fund	287,418,457	-	-	-	-
551 - Electric Operation Fund	-	-	-	-	9,455,570
552 - Electric Works Revenue Fund	34,005,512	229,889,800	-	229,889,800	23,626,190
553 - Electric Depreciation Fund	(25,935,108)	28,270,000	-	28,270,000	-
554 - Electric-SCAQMD State Sales Fund	690,766	-	-	-	-
555 - Electric Customer Paid Capital Fund	336,780	1,894,751	-	1,894,751	-
556 - Energy Cost Adjustment Charge Fund	(18,624,445)	-	-	-	-
557 - Regulatory Adjustment Charge Fund	7,772,097	8,062,000	-	8,062,000	-
570 - Water Surplus Fund	99,659,407	-	-	-	-
571 - Water Operation Fund	-	-	-	-	-
572 - Water Works Revenue Fund	8,331,471	53,191,731	-	53,191,731	7,374,353
573 - Water Depreciation Fund	(4,932,379)	6,220,000	-	6,220,000	-
575 - Water Customer Paid Capital Fund	188,499	1,469,640	-	1,469,640	-
701 - Fire Communication Fund	5,402,343	4,441,761	-	4,441,761	2,772,425
<b>Total Enterprise Funds</b>	<b>\$ 635,451,256</b>	<b>\$ 370,779,626</b>	<b>\$ -</b>	<b>\$ 370,779,626</b>	<b>\$ 54,998,739</b>
<b>Internal Service Funds</b>					
601 - Fleet Management Fund	\$ 27,294,099	\$ 13,856,843	\$ -	\$ 13,856,843	\$ 4,394,258
602 - Joint Helicopter Operation Fund	4,396,322	1,598,983	-	1,598,983	140,404
603 - ISD Infrastructure Fund	10,433,477	6,853,006	-	6,853,006	2,643,890
604 - ISD Applications Fund	15,496,849	5,451,407	-	5,451,407	2,514,011
607 - Building Maintenance Fund	440,071	7,463,126	-	7,463,126	3,343,476
610 - Unemployment Insurance Fund	762,109	117,509	-	117,509	-
612 - Liability Insurance Fund	11,277,726	5,202,620	-	5,202,620	504,053
614 - Compensation Insurance Fund	(8,789,919)	16,697,601	-	16,697,601	951,397
615 - Dental Insurance Fund	898,612	1,560,198	-	1,560,198	-
616 - Medical Insurance Fund	(1,575,192)	31,321,265	-	31,321,265	-
617 - Vision Insurance Fund	477,228	282,790	-	282,790	-
640 - Employee Benefits Fund	(492,950)	5,850,910	-	5,850,910	-
641 - RHSP Benefits Fund	(4,018,676)	3,872,484	-	3,872,484	-
642 - Post Employment Benefits Fund	1,198,616	2,236,712	-	2,236,712	-
660 - ISD Wireless Fund	7,482,131	3,476,089	-	3,476,089	1,108,641
<b>Total Internal Service Funds</b>	<b>\$ 65,280,503</b>	<b>\$ 105,841,543</b>	<b>\$ -</b>	<b>\$ 105,841,543</b>	<b>\$ 15,600,130</b>
<b>Grand Total All Funds</b>	<b>\$ 953,926,043</b>	<b>\$ 764,010,110</b>	<b>\$ 26,373,557</b>	<b>\$ 790,383,667</b>	<b>\$ 241,734,363</b>



**CITY OF GLENDALE  
COMBINED FUND STATEMENT  
FOR THE YEAR ENDING JUNE 30, 2017**

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Appropriations (continued)						Projected Fund Balance 6/30/2017	
Maintenance & Operation **	Capital Outlay	Capital Projects **	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 376,826	\$ 1,300,000	\$ 2,981,192	\$ -	\$ 2,000,000	\$ 6,780,000	\$ 11,176,878	\$ (117,888)
610,000	-	1,244,000	-	-	1,854,000	5,455,569	2,244,363
-	-	-	-	-	-	29,850,000	2,000,000
554	-	16,150,539	-	-	16,173,000	13,670,475	(9,623,000)
-	-	555,000	-	-	555,000	2,478,645	-
-	-	-	-	-	-	80,213	-
-	-	-	-	-	-	(110,227)	-
-	-	-	-	-	-	28,803,630	-
<b>\$ 987,380</b>	<b>\$ 1,300,000</b>	<b>\$ 20,930,731</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 25,362,000</b>	<b>\$ 91,405,183</b>	<b>\$ (5,496,525)</b>
\$ 17,043,460	\$ 140,000	\$ 10,350,000	\$ -	\$ -	\$ 30,480,999	\$ 197,880,550	\$ (14,899,999)
13,034,908	1,300,000	350,000	-	1,150,000	24,657,570	25,458,680	(2,898,627)
-	-	-	-	-	-	287,418,457	-
21,011,343	1,006,130	-	(31,473,043)	-	-	-	-
206,850,381	-	-	-	20,626,800	251,103,371	12,791,941	(21,213,571)
-	996,000	14,772,182	-	-	15,768,182	(13,433,290)	12,501,818
-	-	-	-	-	-	690,766	-
-	-	1,894,751	-	-	1,894,751	336,780	-
-	-	-	-	-	-	(18,624,445)	-
-	-	-	-	-	-	15,834,097	8,062,000
-	-	-	-	-	-	99,659,407	-
-	-	-	-	-	-	-	-
44,603,327	-	-	-	-	51,977,680	9,545,522	1,214,051
-	140,000	4,082,618	-	-	4,222,618	(2,934,997)	1,997,382
-	-	1,469,640	-	-	1,469,640	188,499	-
1,569,839	-	-	-	-	4,342,264	5,501,840	99,497
<b>\$ 304,113,258</b>	<b>\$ 3,582,130</b>	<b>\$ 32,919,191</b>	<b>\$ (31,473,043)</b>	<b>\$ 21,776,800</b>	<b>\$ 385,917,075</b>	<b>\$ 620,313,807</b>	<b>\$ (15,137,449)</b>
\$ 8,312,400	\$ 3,317,000	\$ -	\$ -	\$ -	\$ 16,023,658	\$ 25,127,284	\$ (2,166,815)
1,486,248	-	-	-	-	1,626,652	4,368,653	(27,669)
3,869,825	1,259,320	-	-	-	7,773,035	9,513,448	(920,029)
3,984,250	-	-	-	-	6,498,261	14,449,995	(1,046,854)
4,129,423	-	-	-	-	7,472,899	430,298	(9,773)
78,243	-	-	-	-	78,243	801,375	39,266
8,128,369	-	-	-	-	8,632,422	7,847,924	(3,429,802)
11,976,826	-	-	-	-	12,928,223	(5,020,541)	3,769,378
1,655,291	-	-	-	-	1,655,291	803,519	(95,093)
35,101,482	-	-	-	-	35,101,482	(5,355,409)	(3,780,217)
294,568	-	-	-	-	294,568	465,450	(11,778)
4,317,791	-	-	-	-	4,317,791	1,040,169	1,533,119
2,017,690	-	-	-	-	2,017,690	(2,163,882)	1,854,794
2,220,175	-	-	-	-	2,220,175	1,215,153	16,537
2,083,387	-	-	-	-	3,192,028	7,766,192	284,061
<b>\$ 89,655,968</b>	<b>\$ 4,576,320</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 109,832,418</b>	<b>\$ 61,289,628</b>	<b>\$ (3,990,875)</b>
<b>\$ 512,225,355</b>	<b>\$ 9,533,410</b>	<b>\$ 60,668,922</b>	<b>\$ (31,473,043)</b>	<b>\$ 26,844,127</b>	<b>\$ 819,533,134</b>	<b>\$ 924,776,576</b>	<b>\$ (29,149,467)</b>

Notes:

\*\* All Maintenance & Operations portions in GWP Capital Improvement Funds 553, 555, 573, and 575 are reflected under the Capital Projects section.

## CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund Balance 7/1/2016			Projected Fund Balance 6/30/2017		% Change in Fund Balance	\$ Change in Fund Balance
	Resources	Appropriations					
<b>Major Funds</b>							
General Fund	\$ 89,883,370	\$ 192,857,527	\$ 194,780,663	\$ 87,960,234	-2.14%	\$ (1,923,136)	
Capital Improvement Fund	11,294,766	6,662,112	6,780,000	11,176,878	-1.04%	(117,888)	
Housing Assistance Fund	2,913,388	32,606,000	32,780,950	2,738,438	-6.01%	(174,950)	
Sewer Fund	212,780,549	15,581,000	30,480,999	197,880,550	-7.00%	(14,899,999)	
Electric Funds	285,664,059	268,116,551	268,766,304	285,014,306	-0.23%	(649,753)	
Water Funds	103,246,998	60,881,371	57,669,938	106,458,431	3.11%	3,211,433	
<b>Major Funds Total</b>	<b>\$705,783,130</b>	<b>\$576,704,561</b>	<b>\$591,258,854</b>	<b>\$691,228,837</b>	<b>-2.06%</b>	<b>\$ (14,554,293)</b>	
<b>Non-major Governmental Funds</b>							
Capital Projects Funds	\$ 85,606,942	\$ 13,203,363	\$ 18,582,000	\$ 80,228,305	-6.28%	\$ (5,378,637)	
Debt Service Funds	19,121,110	978,330	3,010,000	17,089,440	-10.63%	(2,031,670)	
Special Revenue Funds	44,374,708	67,455,166	67,850,028	43,979,846	-0.89%	(394,862)	
<b>Non-major Governmental Funds Total</b>	<b>\$149,102,760</b>	<b>\$81,636,859</b>	<b>\$89,442,028</b>	<b>\$141,297,591</b>	<b>-5.23%</b>	<b>\$ (7,805,169)</b>	
<b>Other Funds</b>							
Non-major Enterprise Funds	\$ 33,759,650	\$ 26,200,704	\$ 28,999,834	\$ 30,960,520	-8.29%	\$ (2,799,130)	
Internal Service Funds	65,280,503	105,841,543	109,832,418	61,289,628	-6.11%	(3,990,875)	
<b>Other Funds Total</b>	<b>\$99,040,153</b>	<b>\$132,042,247</b>	<b>\$138,832,252</b>	<b>\$92,250,148</b>	<b>-6.86%</b>	<b>\$ (6,790,005)</b>	
<b>TOTAL</b>	<b>\$953,926,043</b>	<b>\$790,383,667</b>	<b>\$819,533,134</b>	<b>\$924,776,576</b>	<b>-3.06%</b>	<b>\$ (29,149,467)</b>	

The table above illustrates the estimated fund balances as of July 1, 2016 (un-audited), the adopted resources and appropriations for FY 2016-17, and the projected ending fund balances at June 30, 2017. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances is discussed below.

**General Fund** – The fund balance is projected to decrease by 2.14% or \$1.9 million for FY 2016-17. A portion of this use of fund balance is \$920,013 in assigned Economic Development fund balance, a result of the Economic Development function returning to the General Fund as of July 1, 2016. Though we adopted a General Fund surplus in the FY 2015-16 Adopted Budget, the Adopted Budget for FY 2016-17 reflects a minor, but planned, budget gap of \$1.0 million. This gap has been anticipated in our financial forecasts for some time now; in fact, it is reduced from what earlier forecasts had predicted – a reflection of strengthening revenues and decreased personnel costs. Future years are expected to generate small surpluses as pension costs smoothing takes effect.

**Capital Improvement Fund (401)** – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Also, a small portion of sales tax funding was restored to the CIP, however it is no where near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

The projects that received appropriation for FY 2016-17 include the Rockhaven Rehabilitation, Citywide Playground Equipment, Fire Station 26 Reconstruction, Branch Libraries and Central Library Renovations, ADA Facility Modifications, Signal Power Backup System, Illuminated Street Name Sign Replacement (LED), Street Improvements, and a transfer to Fund 403 for the landfill post-closure liability. Given the relatively small amount of resources deposited into this fund, a partial use of fund balance is required to fund these projects which will decrease the fund balance by approximately 1.0% or \$118 thousand, a notable improvement compared to the Adopted FY 2015-16 use of fund balance of \$1.4 million. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

## CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

**Sewer Fund (525)** – The fund balance is projected to decrease by 7.0% or \$14.9 million. The decrease is attributable to capital improvements projects, most notably the Los Angeles/Glendale Water Reclamation Plant, the Hyperion Wastewater System, the Sewer Reconstruction Program, and the Wastewater Capacity Improvement project. There is sufficient fund balance for these projects.

**Debt Service Fund (303)** – The fund balance is projected to decrease by 10.6% or \$2.03 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund 303.

**Capital Projects Funds (Funds 402 – 410)** – The aggregate fund balance for all of these funds is projected to decrease by 6.28% or \$5.4 million. The aggregate fund balance decrease is attributable to the Parks Mitigation Fee Fund (405) and Parks Quimby Fee Fund (408). In regards to the Landfill Post Closure Fund, the City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill. At this time, no appropriation is made in this fund. The Parks Mitigation Fee Fund and the Parks Quimby Fee Fund are funded through development fees, and though our conservative revenue estimates currently exceed the projected appropriations for the year, it is anticipated that development projects will be brought to Council during the fiscal year which will add revenues to these funds.

**Non-major Enterprise Funds (Funds 530 & 701)** – The aggregate fund balance for all Non-Major Enterprise Funds is projected to decrease by 8.29% or \$2.8 million. The decrease is mainly attributable to capital equipment purchases and a transfer in the Refuse Disposal Fund (530). There is sufficient fund balance for these capital purchases and the transfer.

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**CITY OF GLENDALE  
PERSONNEL SUMMARY  
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES  
( EXCLUDES HOURLY EMPLOYEES )**

	Actual 2014-15	Adopted Budget 2015-16	Revised Budget 2015-16	Adopted Budget 2016-17
<b><u>General Fund (101)</u></b>				
Administrative Services-Finance	30.27	38.27	37.27	37.27
City Attorney	15.21	15.21	15.21	15.31
City Clerk	6.00	5.30	6.30	6.30
City Treasurer	5.00	5.00	5.00	5.00
Community Development	62.42	69.57	68.98	80.16 *
Community Services & Parks	61.52	61.47	61.47	62.42
Fire	170.97	169.97	172.97	173.97
Human Resources	10.85	14.85	15.85	15.90
Library, Arts & Culture	45.00	45.80	46.80	47.00
Management Services	27.50	23.00	22.00	22.00
Police	330.10	333.60	332.60	332.85
Public Works	95.95	100.05	100.05	67.85 **
<b>Total General Fund</b>	<b><u>860.79</u></b>	<b><u>882.09</u></b>	<b><u>884.50</u></b>	<b><u>866.03</u></b>
<b><u>Special Revenue Funds</u></b>				
Community Development Block Grant Fund (201)	4.66	5.49	5.58	1.90
Housing Assistance Fund (202)	17.23	21.33	21.98	21.98
Home Grant Fund (203)	1.90	1.80	1.30	1.30
Supportive Housing Grant Fund (204)	1.52	1.86	1.86	1.87
Emergency Solutions Grant Fund (205)	0.34	0.22	0.22	0.21
Workforce Investment Act Fund (206)	16.35	16.35	16.35	16.35
Urban Art Fund (210)		0.20	0.20	-
Glendale Youth Alliance Fund (211)	4.05	4.00	4.10	4.10
Low & Moderate Income Housing Asset Fund (213)	0.70	1.75	1.45	1.45
Economic Development Fund (215)	3.20	4.30	7.60	- *
Filming Fund (217)		1.20	1.20	1.20
GRA Funds (240, 241, 810, 811, 840, 841)	5.85	3.95	3.05	3.05
Local Transit Assistance Fund (250, 256-258)	5.35	8.70	8.95	8.95
Air Quality Improvement Fund (251)	0.15	-	-	-
Asset Forfeiture Fund (260)	2.00	2.00	2.00	2.00
Police Special Grants Fund (261)	5.00 ***	3.00	3.00	1.75
Supplemental Law Enforcement Fund (262)	2.00	2.00	2.00	2.00
Nutritional Meals Grant Fund (270)	1.00	1.00	1.00	1.00
Electric Public Benefit Fund (290)	2.95	3.50	3.50	3.50
Recreation Fund (501)	10.38	11.59	11.49	11.49
Hazardous Disposal Fund (510)	7.53	7.53	7.53	7.53
Emergency Medical Services Fund (511)	5.50	6.50	6.50	5.50
Parking Fund (520)	25.70	26.95	26.95	26.95
<b>Total Special Revenue Funds</b>	<b><u>123.36</u></b>	<b><u>135.22</u></b>	<b><u>137.81</u></b>	<b><u>124.08</u></b>

**CITY OF GLENDALE  
PERSONNEL SUMMARY  
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES  
( EXCLUDES HOURLY EMPLOYEES )**

	Actual 2014-15	Adopted Budget 2015-16	Revised Budget 2015-16	Adopted Budget 2016-17
<b><u>Enterprise Funds</u></b>				
Sewer Fund (525)	27.55	26.50	26.50	26.25
Refuse Disposal Fund (530)	83.25	83.90	83.90	84.65
Electric / Water Utility Funds (551-554, 572-573)	309.05	319.50	322.50	324.00
Fire Communication Fund (701)	21.00	21.00	21.00	22.00
<b>Total Enterprise Funds</b>	<b><u>440.85</u></b>	<b><u>450.90</u></b>	<b><u>453.90</u></b>	<b><u>456.90</u></b>
<b><u>Internal Service Funds</u></b>				
Fleet / Equipment Management Fund (601)	40.00	40.80	40.80	40.80
Joint Helicopter Operation Fund (602)	1.00	-	-	1.00
ISD Infrastructure Fund (603)	21.99	20.99	21.32	21.32
ISD Applications Fund (604)	12.00	15.00	14.34	14.34
Building Maintenance Fund (607)	-	-	-	32.20 **
Liability Insurance Fund (612)	2.00	3.00	3.00	3.00
Compensation Insurance Fund (614)	8.00	8.00	8.00	8.00
ISD Wireless Fund (660)	6.01	6.00	6.33	6.33
<b>Total Internal Service Funds</b>	<b><u>91.00</u></b>	<b><u>93.79</u></b>	<b><u>93.80</u></b>	<b><u>127.00</u></b>
<b><u>Capital Improvement Fund (401)</u></b>				
Parks Project Management	-	-		
Library Project Management	-	-		
Public Works Project Management	4.00	4.00	5.00	5.00
<b>Total Capital Improvement Fund</b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>
<b>GRAND TOTAL</b>	<b><u>1,520.00</u></b>	<b><u>1,566.00</u></b>	<b><u>1,575.00</u></b>	<b><u>1,579.00</u></b>

Notes:

- \* In FY 2016-17 Fund 215 collapsed into the General fund.
- \*\* In FY 2016-17 Building Maintenance moved out of the General fund and into Fund 607.
- \*\*\* The FY 2014-15 full-time authorized salaried position count includes two (2) unclassified grant funded positions.

**CITY OF GLENDALE  
PERSONNEL CHANGES**

The authorized salaried, full-time position count for FY 2016-17 is 1,579. The adopted FY 2015-16 authorized, full-time position count was 1,566. During FY 2015-16, Council authorized the addition of eleven (11) positions while two (2) positions were eliminated resulting in a net of nine (9) salaried positions to be added to the budget. Thus at the end of the fiscal year, the revised authorized position count was increased to 1,575. Effective July 1, 2016, a net of four (4) salaried positions are being added to the budget, resulting in a net increase of thirteen (13) positions when compared to the City of Glendale adopted salaried position count of 1,566 for FY 2015-16. These changes are highlighted below:

**SUMMARY OF POSITION CHANGES**

<b>Changes Approved During FY 2015-16</b>	<u>Increase</u>	<u>Decrease</u>	<u>Total Net Increase/ (Decrease)</u>
Administrative Services	-	(1.00)	(1.00)
City Clerk	1.00	-	1.00
Community Development	2.00	(1.00)	1.00
Fire	3.00	-	3.00
Glendale Water & Power	3.00	-	3.00
Library, Arts & Culture	1.00	-	1.00
Police	-	-	-
Public Works	1.00	-	1.00
<b>Total Changes Approved During FY 2015-16:</b>	<u>11.00</u>	<u>(2.00)</u>	<u>9.00</u>
<b>Changes Approved for FY 2016-17</b>			
Community Services & Parks	1.00	-	1.00
Fire	1.00	-	1.00
Glendale Water & Power	0.50	-	0.50
Public Works	1.50	-	1.50
<b>Total Changes Approved for FY 2016-17:</b>	<u>4.00</u>	<u>-</u>	<u>4.00</u>
<b>Total Changes in Salaried Full-Time Positions:</b>	<u><u>15.00</u></u>	<u><u>(2.00)</u></u>	<u><u>13.00</u></u>



# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



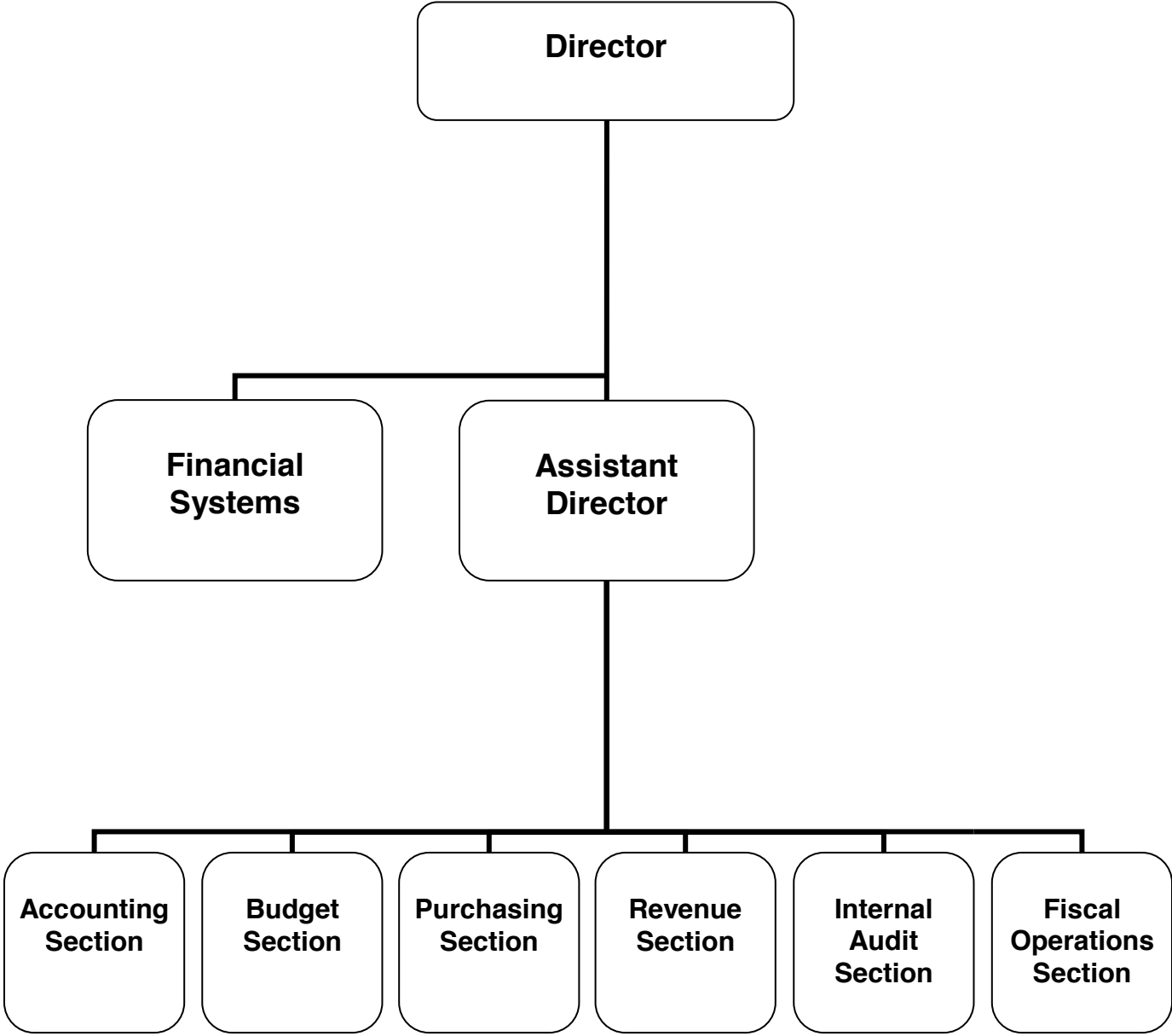
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# ADMINISTRATIVE SERVICES - FINANCE



ADMINISTRATIVE SERVICES  
FINANCE

# CITY OF GLENDALE

## ADMINISTRATIVE SERVICES - FINANCE

### **MISSION STATEMENT**

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

### **DEPARTMENT DESCRIPTION**

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, internal audit, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Fiscal Responsibility***

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks which include a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) assurance that all increases to the budget are reviewed and approved by the City Council.

#### ***Exceptional Customer Service***

The Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As a central service department, the Administrative Services – Finance Department is committed to providing the highest level of service to its primary customers, fellow employees of other City Departments. This includes assisting on Council Agenda items that display a fiscal impact, resolving budget and accounting issues, processing payroll accurately, and assisting with the procurement of goods and services. In Addition to its commitment to other City Departments, the Administrative Services – Finance Department also strives to provide an equally high level of customer service to the City residents. This includes responding to resident inquiries, resolving any issues or concerns, and taking action on public records requests in a timely and efficient manner.

#### ***Informed & Engaged Community***

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary to comply with these standards. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn helps departments provide better service and information to residents and visitors to the City of Glendale.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Revenue (101-135)*	\$ -	\$ 491,037	\$ 492,014	\$ 758,570
Applications (101-136)**	-	-	1,361	2,200
Internal Audit (101-160)***	-	684,178	685,883	745,703
Purchasing (101-162)	309,107	464,092	465,205	462,355
Administration (101-164)	1,498,495	1,312,511	1,313,838	896,769
Accounts Payable (101-165)	278,743	288,872	289,308	282,577
Budget (101-166)	947,623	561,584	563,176	600,820
Accounting (101-167)	914,296	1,113,459	1,116,889	1,003,922
Payroll (101-169)	492,721	585,302	587,819	588,651
<b>Total General Fund</b>	<b>\$ 4,440,986</b>	<b>\$ 5,501,035</b>	<b>\$ 5,515,493</b>	<b>\$ 5,341,567</b>
<b>Department Grand Total</b>	<b>\$ 4,440,986</b>	<b>\$ 5,501,035</b>	<b>\$ 5,515,493</b>	<b>\$ 5,341,567</b>

Notes:

\* Effective FY 2015-16, the Revenue Section is in Dept ID 135. Previously, it was reported under Budget (101-166).

\*\* Effective FY 2015-16, Applications function was created under Dept ID 136.

\*\*\* Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services. The previous Dept ID for Internal Audit was 141.

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - REVENUE  
101-135**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 252,159	\$ 252,159	\$ 368,593
41300	Hourly wages	-	-	-	37,802
Various	Benefits	-	59,596	60,573	98,188
42700	PERS Retirement	-	52,368	52,368	83,921
42701	PERS cost sharing	-	(7,519)	(7,519)	(14,636)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 356,604</b>	<b>\$ 357,581</b>	<b>\$ 573,868</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 124,000	\$ 124,000	\$ 155,000
44352	ISD service charge	-	-	-	17,713
44550	Travel	-	600	600	1,200
44650	Training	-	1,000	1,000	400
44750	Liability Insurance	-	8,433	8,433	9,989
44800	Membership & dues	-	200	200	200
45250	Office supplies	-	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 134,433</b>	<b>\$ 134,433</b>	<b>\$ 184,702</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 491,037</b>	<b>\$ 492,014</b>	<b>\$ 758,570</b>

Notes:

\* Effective FY 2015-16, the Revenue Section is in Dept ID 135. Previously, it was reported under Budget (101-166).

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - APPLICATIONS  
101-136**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 265,555	\$ 265,555	\$ 286,917
Various	Benefits	-	38,933	40,294	48,160
42700	PERS Retirement	-	55,479	55,479	65,395
42701	PERS cost sharing	-	(7,966)	(7,966)	(11,405)
42799	Salary charges in (out)	-	(352,001)	(352,001)	(389,067)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,361</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44550	Travel	\$ -	\$ -	\$ -	\$ 1,200
44650	Training	-	-	-	1,000
44750	Liability Insurance	-	8,922	8,922	7,775
49050	Charges-other depts	-	(8,922)	(8,922)	(7,775)
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,361</b>	<b>\$ 2,200</b>

Notes:

\* Effective FY 2015-16, Applications function was created under Dept ID 136.



**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - INTERNAL AUDIT  
101-160**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 406,911	\$ 406,911	\$ 449,442
Various	Benefits	-	83,986	85,691	127,185
42700	PERS Retirement	-	84,761	84,761	102,672
42701	PERS cost sharing	-	(12,171)	(12,171)	(17,906)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 563,487</b>	<b>\$ 565,192</b>	<b>\$ 661,393</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 40,000	\$ 40,000	\$ 35,000
44352	ISD service charge	-	54,569	54,569	24,680
44650	Training	-	8,000	8,000	8,000
44750	Liability Insurance	-	13,672	13,672	12,180
44800	Membership & dues	-	2,500	2,500	2,500
45100	Books	-	100	100	100
45150	Furniture & equipment	-	550	550	550
45250	Office supplies	-	600	600	600
45350	General supplies	-	300	300	300
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 120,691</b>	<b>\$ 120,691</b>	<b>\$ 84,310</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 684,178</b>	<b>\$ 685,883</b>	<b>\$ 745,703</b>

Notes:

\* Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services. The previous Dept ID for Internal Audit was 141.

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - PURCHASING  
101-162**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 175,674	\$ 263,027	\$ 263,027	\$ 286,740
41200	Overtime	1,490	-	-	-
41300	Hourly wages	32,243	-	-	-
Various	Benefits	29,718	57,459	58,572	56,947
42700	PERS Retirement	28,774	54,763	54,763	65,355
42701	PERS cost sharing	(3,621)	(7,864)	(7,864)	(11,398)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 264,278</b>	<b>\$ 367,385</b>	<b>\$ 368,498</b>	<b>\$ 397,644</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 13,378	\$ -	\$ -	\$ 33,000
44352	ISD service charge	21,298	80,669	80,669	16,741
44450	Postage	1,065	1,000	1,000	1,000
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	7,916	8,838	8,838	7,770
44800	Membership & dues	500	900	900	900
45150	Furniture & equipment	-	100	100	100
45250	Office supplies	465	1,200	1,200	1,200
45350	General supplies	208	-	-	-
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,829</b>	<b>\$ 96,707</b>	<b>\$ 96,707</b>	<b>\$ 64,711</b>
<b>TOTAL</b>		<b>\$ 309,107</b>	<b>\$ 464,092</b>	<b>\$ 465,205</b>	<b>\$ 462,355</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-164**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 442,975	\$ 417,576	\$ 417,576	\$ 364,207
41300	Hourly wages	24,141	24,752	24,752	31,616
Various	Benefits	146,495	114,703	116,030	117,581
42700	PERS Retirement	80,517	92,035	92,035	90,372
42701	PERS cost sharing	(13,232)	(13,217)	(13,217)	(15,762)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 680,896</b>	<b>\$ 635,849</b>	<b>\$ 637,176</b>	<b>\$ 588,014</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ -	\$ -	\$ 197,057
43110	Contractual services	10,651	39,500	39,500	35,550
44120	Repairs to office equip	-	200	200	200
44352	ISD service charge	777,880	604,245	604,245	47,346
44550	Travel	1,233	2,000	2,000	2,000
44650	Training	1,459	2,000	2,000	2,000
44750	Liability Insurance	17,657	14,842	14,842	10,727
44800	Membership & dues	514	675	675	675
45050	Periodicals & newspapers	-	100	100	100
45100	Books	-	200	200	200
45150	Furniture & equipment	1,926	900	900	900
45250	Office supplies	1,379	7,000	7,000	7,000
45350	General supplies	822	1,000	1,000	1,000
45400	Reports & publications	-	1,000	1,000	1,000
46900	Business meetings	2,966	2,000	2,000	2,000
47000	Miscellaneous	1,170	1,000	1,000	1,000
47010	Discount earned & lost	(58)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 817,599</b>	<b>\$ 676,662</b>	<b>\$ 676,662</b>	<b>\$ 308,755</b>
<b>TOTAL</b>		<b>\$ 1,498,495</b>	<b>\$ 1,312,511</b>	<b>\$ 1,313,838</b>	<b>\$ 896,769</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - ACCOUNTS PAYABLE  
101-165**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 141,874	\$ 144,635	\$ 144,635	\$ 145,659
41200	Overtime	709	-	-	-
41300	Hourly wages	-	-	-	12,120
Various	Benefits	43,728	51,660	52,096	45,379
42700	PERS Retirement	22,627	30,060	30,060	36,010
42701	PERS cost sharing	(2,269)	(4,317)	(4,317)	(6,281)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 206,669</b>	<b>\$ 222,038</b>	<b>\$ 222,474</b>	<b>\$ 232,887</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 30,771	\$ 31,000	\$ 31,000	\$ 21,000
44352	ISD service charge	18,212	17,004	17,004	10,420
44450	Postage	6,487	7,500	7,500	7,500
44650	Training	435	600	600	600
44700	Computer software	185	-	-	-
44750	Liability Insurance	5,390	4,835	4,835	4,275
44800	Membership & dues	-	695	695	695
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	1,957	2,000	2,000	2,000
45350	General supplies	8,411	2,000	2,000	2,000
45400	Reports & publications	225	-	-	-
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 72,074</b>	<b>\$ 66,834</b>	<b>\$ 66,834</b>	<b>\$ 49,690</b>
<b>TOTAL</b>		<b>\$ 278,743</b>	<b>\$ 288,872</b>	<b>\$ 289,308</b>	<b>\$ 282,577</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - BUDGET  
101-166**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 525,572	\$ 311,886	\$ 311,886	\$ 347,323
41200	Overtime	2,316	-	-	5,000
41300	Hourly wages	16,848	-	-	-
Various	Benefits	132,808	89,320	90,912	101,463
42700	PERS Retirement	88,804	64,922	64,922	79,249
42701	PERS cost sharing	(12,534)	(9,322)	(9,322)	(13,821)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 753,814</b>	<b>\$ 456,806</b>	<b>\$ 458,398</b>	<b>\$ 519,214</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 129,621	\$ 40,000	\$ 40,000	\$ 40,000
44352	ISD service charge	34,740	42,527	42,527	20,258
44550	Travel	3,012	6,000	6,000	6,000
44650	Training	2,441	4,000	4,000	4,000
44750	Liability Insurance	20,591	10,451	10,451	9,548
44800	Membership & dues	3,075	1,500	1,500	1,500
45250	Office supplies	78	300	300	300
47000	Miscellaneous	252	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 193,809</b>	<b>\$ 104,778</b>	<b>\$ 104,778</b>	<b>\$ 81,606</b>
<b>TOTAL</b>		<b>\$ 947,623</b>	<b>\$ 561,584</b>	<b>\$ 563,176</b>	<b>\$ 600,820</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - ACCOUNTING  
101-167**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 524,329	\$ 578,307	\$ 578,307	\$ 551,531
41200	Overtime	5,767	2,000	2,000	4,000
41300	Hourly wages	-	-	-	3,000
Various	Benefits	142,914	184,395	187,825	137,483
42700	PERS Retirement	84,169	120,176	120,176	125,528
42701	PERS cost sharing	(10,069)	(17,259)	(17,259)	(21,892)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 747,109</b>	<b>\$ 867,619</b>	<b>\$ 871,049</b>	<b>\$ 799,650</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 92,724	\$ 157,000	\$ 157,000	\$ 127,370
44120	Repairs to office equip	-	100	100	-
44352	ISD service charge	38,516	47,759	47,759	40,166
44450	Postage	2,094	2,800	2,800	2,800
44550	Travel	699	500	500	600
44650	Training	7,957	8,000	8,000	8,000
44750	Liability Insurance	20,038	19,481	19,481	15,136
44800	Membership & dues	339	500	500	500
45100	Books	318	2,000	2,000	2,000
45250	Office supplies	2,622	3,000	3,000	3,000
45350	General supplies	-	500	500	300
45400	Reports & publications	795	3,000	3,000	3,000
46900	Business meetings	113	-	-	200
47000	Miscellaneous	972	1,200	1,200	1,200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 167,187</b>	<b>\$ 245,840</b>	<b>\$ 245,840</b>	<b>\$ 204,272</b>
<b>TOTAL</b>		<b>\$ 914,296</b>	<b>\$ 1,113,459</b>	<b>\$ 1,116,889</b>	<b>\$ 1,003,922</b>

**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
GENERAL FUND - PAYROLL  
101-169**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 285,492	\$ 415,991	\$ 415,991	\$ 442,734
41200	Overtime	4,718	-	-	14,899
Various	Benefits	102,367	118,054	120,571	113,423
42700	PERS Retirement	44,195	86,564	86,564	100,979
42701	PERS cost sharing	(2,472)	(12,430)	(12,430)	(17,610)
42799	Salary charges in (out)	-	(108,534)	(108,534)	(125,304)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 434,299</b>	<b>\$ 499,645</b>	<b>\$ 502,162</b>	<b>\$ 529,121</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 22,275	\$ 25,500	\$ 25,500	\$ 15,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	19,971	35,903	35,903	21,114
44450	Postage	1,419	1,600	1,600	1,600
44650	Training	1,078	1,500	1,500	1,500
44750	Liability Insurance	10,970	13,942	13,942	12,403
44800	Membership & dues	254	2,000	2,000	2,000
45100	Books	289	-	-	-
45250	Office supplies	1,503	2,500	2,500	2,500
45350	General supplies	663	3,400	3,400	3,400
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	500	500	500
49050	Charges-other depts	-	(2,688)	(2,688)	(2,487)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 58,422</b>	<b>\$ 85,657</b>	<b>\$ 85,657</b>	<b>\$ 59,530</b>
<b>TOTAL</b>		<b>\$ 492,721</b>	<b>\$ 585,302</b>	<b>\$ 587,819</b>	<b>\$ 588,651</b>



**CITY OF GLENDALE  
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Accountant I	2.15	3.17	2.17	2.17
Accountant II	2.50	0.15	2.15	2.15
Accountant II	-	1.90	-	-
Accounting Manager	-	0.80	0.80	0.80
Accounting Services Specialist	1.00	1.00	1.00	1.00
Accounting Supervisor	2.27	-	1.75	1.75
Accounts Payable Supervisor	1.00	1.00	0.60	0.60
Accounts Payable Technician I	1.00	1.60	2.00	2.00
Accounts Payable Technician III	0.60	-	-	-
Administrative Associate	1.00	1.00	1.00	1.00
Assistant Director of Finance	-	1.00	1.00	1.00
Budget Analyst	-	2.00	1.00	1.00
Budget Assistant	-	1.00	1.80	1.80
Budget Associate	2.00	1.80	1.00	1.00
Budget Manager	-	1.00	1.00	1.00
Buyer I	2.00	1.00	1.00	1.00
Buyer II	1.00	1.00	1.00	1.00
Collection Specialist	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Finance Administrator	1.95	1.00	-	-
Financial Applications Administrator	-	1.00	1.00	1.00
Financial Applications Manager	-	1.00	1.00	1.00
Fiscal Operations Manager	-	1.00	1.00	1.00
Internal Audit Manager**	-	1.00	1.00	1.00
Internal Auditor**	-	1.00	1.00	1.00
Office Services Supervisor (Steno)	1.00	1.00	1.00	1.00
Payroll Specialist I	-	1.00	3.00	3.00
Payroll Specialist II	1.00	1.00	1.00	1.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Principal Accountant	-	0.85	-	-
Purchasing Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Sr. Accounting Services Specialist	3.00	2.00	-	-
Sr. Budget Analyst	1.80	-	-	-
Sr. Internal Auditor**	-	2.00	2.00	2.00
Sr. Revenue Analyst	-	-	1.00	1.00
Total Salaried Positions	<u>30.27</u>	<u>38.27</u>	<u>37.27</u>	<u>37.27</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.85	0.85	0.85	1.57
Total Hourly FTE Positions	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>	<u>1.57</u>
Administrative Services - Finance Total	<u>31.12</u>	<u>39.12</u>	<u>38.12</u>	<u>38.84</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

\*\* Effective FY 2015-16, the Internal Audit Function moved from Management Services to Administrative Services.

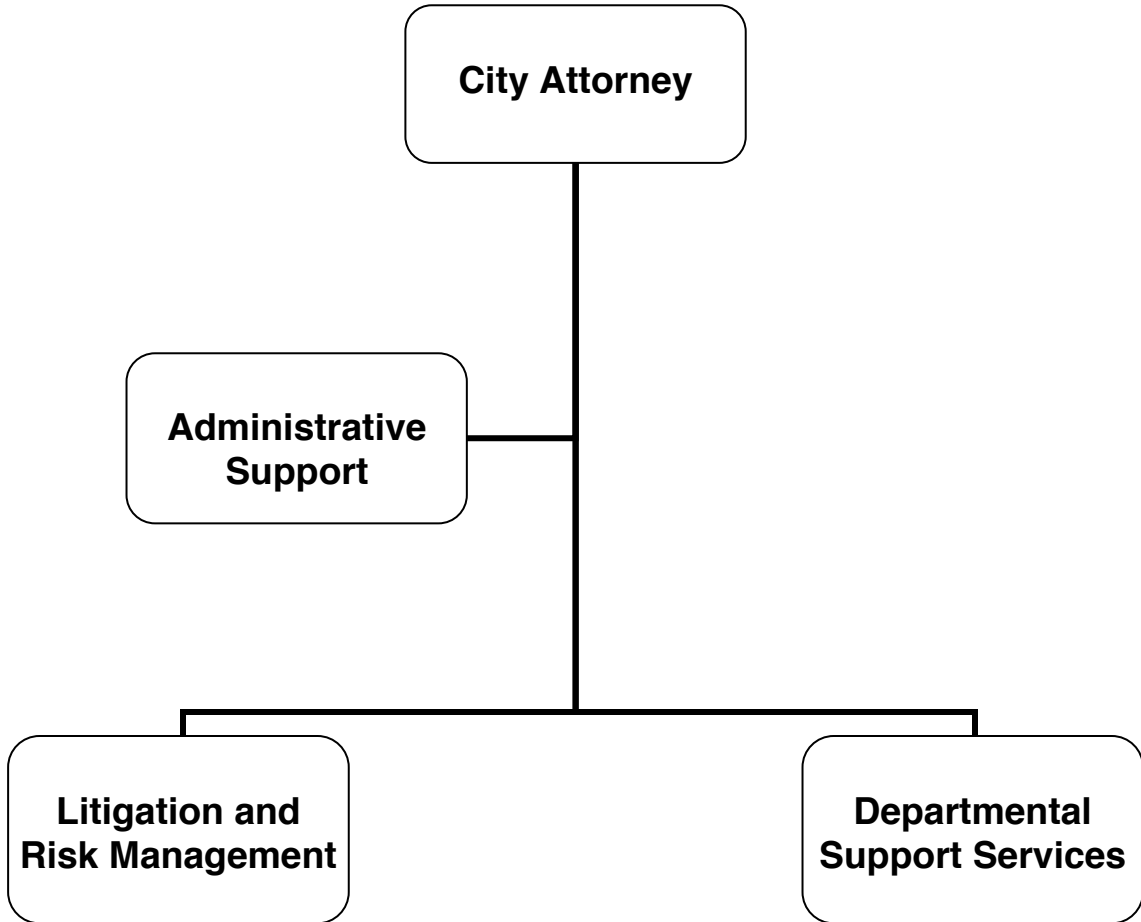
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY ATTORNEY



# CITY OF GLENDALE

## CITY ATTORNEY

### **MISSION STATEMENT**

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

### **DEPARTMENT DESCRIPTION**

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services.

***Litigation & Risk Management:*** Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

***Departmental Support Services:*** Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Informed & Engaged Community***

The City Attorney's Office handles complex and sophisticated matters in an efficient, creative, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City departments. Lastly, the City Attorney's Office is often the lead department responsible for responding to public records requests from members of the public.

#### ***Safe and Healthy Community***

The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

#### ***Fiscal Responsibility***

The City Attorney's Office engages in a cost-effective approach to claims and lawsuits by resolving problematic claims early, if appropriate, and vigorously defending claims and litigation to obtain the best economic result for the City.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY ATTORNEY DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b><u>General Fund</u></b>				
City Attorney Projects (101-150)	\$ -	\$ -	\$ 50,000	\$ -
Departmental Services (101-151)	2,242,019	2,202,408	2,230,299	2,475,310
Liability and Risk Management (101-152)	886,652	941,147	950,405	1,026,183
Code Enforcement (101-153)	85,980	46,458	46,595	46,946
<b>Total General Fund</b>	<b>\$ 3,214,650</b>	<b>\$ 3,190,013</b>	<b>\$ 3,277,299</b>	<b>\$ 3,548,439</b>
<b><u>Other Funds</u></b>				
Liability Insurance Fund (612)*	\$ 1,687,194	\$ 7,961,959	\$ 7,963,180	\$ 8,632,422
<b>Total Other Funds</b>	<b>\$ 1,687,194</b>	<b>\$ 7,961,959</b>	<b>\$ 7,963,180</b>	<b>\$ 8,632,422</b>
<b>Department Grand Total</b>	<b>\$ 4,901,844</b>	<b>\$ 11,151,972</b>	<b>\$ 11,240,479</b>	<b>\$ 12,180,861</b>

Notes:

- \* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).

**CITY OF GLENDALE**  
**CITY ATTORNEY DEPARTMENT**  
**GENERAL FUND - CITY ATTORNEY PROJECTS**  
**101-150**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - DEPARTMENTAL SERVICES  
101-151**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,488,870	\$ 1,423,336	\$ 1,445,204	\$ 1,570,215
41200	Overtime	-	500	500	1,288
Various	Benefits	355,504	326,945	332,968	371,926
42700	PERS Retirement	243,802	296,275	296,275	358,141
42701	PERS cost sharing	(39,327)	(42,543)	(42,543)	(62,458)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,048,849</b>	<b>\$ 2,004,513</b>	<b>\$ 2,032,404</b>	<b>\$ 2,239,112</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,700	\$ 30,000	\$ 30,000	\$ 30,000
44100	Repairs to equipment	-	301	301	301
44120	Repairs to office equip	-	3,020	3,020	3,020
44352	ISD service charge	89,286	55,753	55,753	70,029
44353	Building Maintenance Service Charge	-	-	-	29,282
44450	Postage	2,221	3,274	3,274	3,274
44550	Travel	3,294	4,900	4,900	4,900
44650	Training	7,762	12,000	12,000	12,000
44750	Liability Insurance	56,280	47,842	47,842	42,587
44760	Regulatory	40	-	-	-
44800	Membership & dues	8,014	9,625	9,625	9,625
45050	Periodicals & newspapers	834	1,000	1,000	1,000
45100	Books	11,999	15,000	15,000	15,000
45150	Furniture & equipment	-	1,320	1,320	1,320
45250	Office supplies	9,746	11,780	11,780	11,780
46900	Business meetings	540	1,150	1,150	1,150
47000	Miscellaneous	487	930	930	930
47010	Discount earned & lost	(33)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 193,170</b>	<b>\$ 197,895</b>	<b>\$ 197,895</b>	<b>\$ 236,198</b>
<b>TOTAL</b>		<b>\$ 2,242,019</b>	<b>\$ 2,202,408</b>	<b>\$ 2,230,299</b>	<b>\$ 2,475,310</b>



**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - LIABILITY AND RISK MANAGEMENT  
101-152**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 614,537	\$ 629,447	\$ 635,529	\$ 668,129
41200	Overtime	570	1,000	1,000	2,000
Various	Benefits	145,916	139,094	142,270	153,356
42700	PERS Retirement	104,730	131,022	131,022	152,334
42701	PERS cost sharing	(16,131)	(18,815)	(18,815)	(26,567)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 849,621</b>	<b>\$ 881,748</b>	<b>\$ 891,006</b>	<b>\$ 949,252</b>
<b>Maintenance &amp; Operation</b>					
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	614	614	614
44352	ISD service charge	10,130	24,653	24,653	29,925
44353	Building Maintenance Service Charge	-	-	-	12,513
44550	Travel	568	2,500	2,500	2,500
44650	Training	2,555	-	-	985
44750	Liability Insurance	23,251	21,182	21,182	18,161
44800	Membership & dues	450	2,520	2,520	3,565
45050	Periodicals & newspapers	-	740	740	740
45100	Books	-	2,100	2,100	2,100
45150	Furniture & equipment	-	1,030	1,030	1,218
45250	Office supplies	78	3,060	3,060	3,610
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 37,031</b>	<b>\$ 59,399</b>	<b>\$ 59,399</b>	<b>\$ 76,931</b>
<b>TOTAL</b>		<b>\$ 886,652</b>	<b>\$ 941,147</b>	<b>\$ 950,405</b>	<b>\$ 1,026,183</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
GENERAL FUND - CODE ENFORCEMENT  
101-153**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 57,362	\$ 27,353	\$ 27,353	\$ 29,771
Various	Benefits	17,272	7,677	7,814	8,287
42700	PERS Retirement	9,985	5,687	5,687	6,784
42701	PERS cost sharing	(2,664)	(817)	(817)	(1,183)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 81,955</b>	<b>\$ 39,900</b>	<b>\$ 40,037</b>	<b>\$ 43,659</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 44	\$ -	\$ -	\$ -
44352	ISD service charge	1,137	698	698	1,477
44353	Building Maintenance Service Charge	-	-	-	618
44650	Training	-	985	985	-
44750	Liability Insurance	2,168	919	919	807
44800	Membership & dues	675	1,045	1,045	-
45100	Books	-	1,788	1,788	-
45150	Furniture & equipment	-	188	188	-
45250	Office supplies	-	550	550	-
47000	Miscellaneous	-	385	385	385
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,025</b>	<b>\$ 6,558</b>	<b>\$ 6,558</b>	<b>\$ 3,287</b>
<b>TOTAL</b>		<b>\$ 85,980</b>	<b>\$ 46,458</b>	<b>\$ 46,595</b>	<b>\$ 46,946</b>

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
LIABILITY INSURANCE FUND (612)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 189,778	\$ 265,183	\$ 265,183	\$ 277,911
41200	Overtime	-	1,750	1,750	1,000
41300	Hourly wages	17,385	57,600	57,600	53,395
Various	Benefits	46,872	67,443	68,664	73,571
42601	PARS supplemental retirement	40,440	40,440	40,440	40,440
42700	PERS Retirement	31,156	61,832	61,832	69,932
42701	PERS cost sharing	(3,811)	(8,878)	(8,878)	(12,196)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 321,820</b>	<b>\$ 485,370</b>	<b>\$ 486,591</b>	<b>\$ 504,053</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 78,315	\$ 181,000	\$ 181,000	\$ 181,000
43150	Cost allocation charge	1,298,163	1,158,445	1,158,445	1,635,840
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	500	500	500
44250	Data communication	-	250	250	250
44351	Fleet / equip rental charge	-	8,596	8,596	8,596
44352	ISD service charge	9,336	30,310	30,310	23,354
44450	Postage	-	700	700	700
44550	Travel	1,179	10,710	10,710	11,210
44650	Training	2,601	35,000	35,000	35,000
44750	Liability Insurance	7,831	10,905	10,905	9,005
44800	Membership & dues	2,035	8,190	8,190	8,190
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	10,700	10,700	10,700
45150	Furniture & equipment	-	1,500	1,500	1,500
45250	Office supplies	682	3,950	3,950	3,950
45300	Small tools	-	50	50	50
45350	General supplies	-	30,250	30,250	30,250
46900	Business meetings	200	500	500	500
47000	Miscellaneous	202	3,300	3,300	3,300
48501	Excess liability premium	1,423,587	1,556,923	1,556,923	1,726,000
48502	Legal consultation fee	753,267	1,250,000	1,250,000	1,250,000
48503	Litigation miscellaneous exp	246,612	560,554	560,554	560,554
48504	Claim administrative expenses	800	126,420	126,420	126,420
48510	Claims accrual	(3,595,060)	-	-	-
48600	Claims	1,135,625	2,486,336	2,486,336	2,500,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,365,374</b>	<b>\$ 7,476,589</b>	<b>\$ 7,476,589</b>	<b>\$ 8,128,369</b>
<b>TOTAL</b>		<b>\$ 1,687,194</b>	<b>\$ 7,961,959</b>	<b>\$ 7,963,180</b>	<b>\$ 8,632,422</b>

Notes:

\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).

**CITY OF GLENDALE  
CITY ATTORNEY DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Administrative Assistant	2.00	1.00	1.00	1.00
Assistant City Attorney	2.21	1.21	1.21	1.31
Chief Assistant City Attorney	2.00	2.00	2.00	2.00
Claims & Litigation Support Supervisor	-	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Executive Analyst	1.00	-	-	-
Executive Secretary	-	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00	1.00
Insurance Services Technician	-	1.00	1.00	1.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	-	-	-
Principal Asst City Attorney	1.00	2.00	2.00	2.00
Risk & Insurance Services Manager	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	2.00	2.00	2.00	2.00
Sr. Safety Services Specialist	-	1.00	1.00	1.00
Total Salaried Positions	<u>17.21</u>	<u>18.21</u>	<u>18.21</u>	<u>18.31</u>
<u>Hourly Positions</u>				
		*	*	*
City Resource Specialist	0.52	(1)	-	-
Hourly City Worker	0.92	(2)	1.38	(3)
Total Hourly FTE Positions	<u>1.44</u>	<u>1.38</u>	<u>1.38</u>	<u>0.92</u>
City Attorney Total	<u>18.65</u>	<u>19.59</u>	<u>19.59</u>	<u>19.23</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

\*\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).

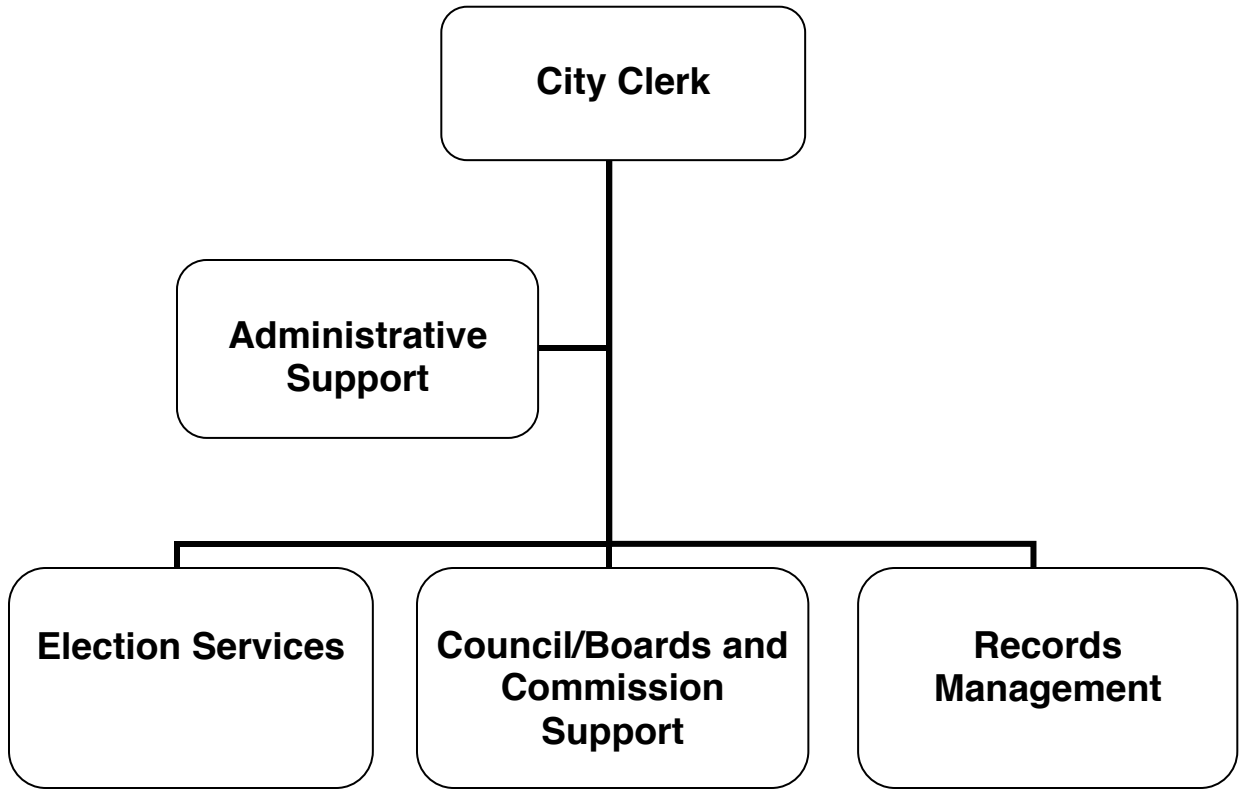
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY CLERK



# CITY OF GLENDALE

## CITY CLERK

### **Mission Statement**

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner ensuring accurate results and inspiring civic duty.

### **Department Description**

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- **Records**: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- **Provide Accurate Information**: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- **Customer Service**: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- **Elections**: Coordinate municipal elections in a non-partisan and impartial manner; obey all state and federal laws.
- **Code Compliance**: Exercise compliance to the Glendale Municipal Code in all tasks performed.

### **Relationship to Strategic Goals**

#### **Informed & Engaged Community**

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.



# CITY OF GLENDALE

## CITY CLERK

### **Arts & Culture**

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

### **Exceptional Customer Service**

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY CLERK DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b><u>General Fund</u></b>				
City Clerk Projects (101-120)	\$ -	\$ -	\$ 50,000	\$ -
Administration (101-121)	402,458	855,327	880,892	956,530
Licenses & Permits (101-122)	177,658	-	-	-
Public Records (101-123)	82,339	-	-	-
Public Meeting Support (101-124)	167,758	-	-	-
Elections (101-125)	723,171	199,136	519,136	393,100
<b>Total General Fund</b>	<b>\$ 1,553,384</b>	<b>\$ 1,054,463</b>	<b>\$ 1,450,028</b>	<b>\$ 1,349,630</b>
<b>Department Grand Total</b>	<b>\$ 1,553,384</b>	<b>\$ 1,054,463</b>	<b>\$ 1,450,028</b>	<b>\$ 1,349,630</b>

**CITY OF GLENDALE**  
**CITY CLERK DEPARTMENT**  
**GENERAL FUND - CITY CLERK PROJECTS**  
**101-120**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-121**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 197,741	\$ 386,744	\$ 411,209	\$ 457,303
41200	Overtime	-	5,000	5,000	-
41300	Hourly wages	-	44,672	44,672	-
Various	Benefits	70,807	116,644	117,744	140,043
42700	PERS Retirement	34,745	84,513	84,513	103,998
42701	PERS cost sharing	(5,902)	(12,135)	(12,135)	(18,138)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 297,391</b>	<b>\$ 625,438</b>	<b>\$ 651,003</b>	<b>\$ 683,206</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 3,200	\$ 3,200	\$ -
43110	Contractual services	-	11,000	11,000	11,000
44100	Repairs to equipment	-	100	100	-
44120	Repairs to office equip	-	5,200	5,200	5,200
44200	Advertising	5,629	60,000	60,000	60,000
44352	ISD service charge	70,952	76,812	76,812	104,696
44353	Building Maintenance Service Charge	-	-	-	20,285
44450	Postage	310	2,300	2,300	2,300
44550	Travel	-	2,170	2,170	2,200
44650	Training	605	6,500	6,500	6,500
44750	Liability Insurance	7,475	14,664	14,664	12,393
44800	Membership & dues	642	975	975	1,000
45050	Periodicals & newspapers	-	100	100	1,000
45100	Books	-	150	150	150
45150	Furniture & equipment	-	4,500	4,500	4,500
45250	Office supplies	16,230	35,205	35,205	35,000
45350	General supplies	2,236	5,113	5,113	5,200
46900	Business meetings	700	300	300	300
47000	Miscellaneous	289	1,600	1,600	1,600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 105,067</b>	<b>\$ 229,889</b>	<b>\$ 229,889</b>	<b>\$ 273,324</b>
<b>TOTAL</b>		<b>\$ 402,458</b>	<b>\$ 855,327</b>	<b>\$ 880,892</b>	<b>\$ 956,530</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - LICENSES & PERMITS  
101-122**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 107,081	\$ -	\$ -	\$ -
41200	Overtime	7,254	-	-	-
Various	Benefits	23,540	-	-	-
42700	PERS Retirement	15,427	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 153,301</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 306	\$ -	\$ -	\$ -
44120	Repairs to office equip	63	-	-	-
44352	ISD service charge	18,324	-	-	-
44450	Postage	867	-	-	-
44750	Liability Insurance	4,322	-	-	-
45150	Furniture & equipment	108	-	-	-
45250	Office supplies	367	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 24,357</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 177,658</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - PUBLIC RECORDS  
101-123**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 51,199	\$ -	\$ -	\$ -
41200	Overtime	2,169	-	-	-
Various	Benefits	14,744	-	-	-
42700	PERS Retirement	7,414	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 75,526</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 4,723	\$ -	\$ -	\$ -
44750	Liability Insurance	2,017	-	-	-
47000	Miscellaneous	72	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 6,813</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 82,339</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - PUBLIC MEETING SUPPORT  
101-124**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 35,276	\$ -	\$ -	\$ -
41200	Overtime	715	-	-	-
41300	Hourly wages	41,522	-	-	-
Various	Benefits	5,926	-	-	-
42700	PERS Retirement	2,006	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 85,445</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44200	Advertising	\$ 65,689	\$ -	\$ -	\$ -
44352	ISD service charge	9,113	-	-	-
44450	Postage	269	-	-	-
44750	Liability Insurance	2,930	-	-	-
45250	Office supplies	3,889	-	-	-
45350	General supplies	382	-	-	-
46900	Business meetings	40	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 82,313</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 167,758</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
GENERAL FUND - ELECTIONS  
101-125**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 7,819	\$ 6,400	\$ 6,400	\$ -
41300	Hourly wages	78,392	-	-	-
Various	Benefits	7,457	4,438	4,438	-
42700	PERS Retirement	3,355	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 97,023</b>	<b>\$ 10,838</b>	<b>\$ 10,838</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 594,462	\$ 160,449	\$ 480,449	\$ 340,000
44200	Advertising	20,725	5,000	5,000	30,000
44352	ISD service charge	3,650	1,302	1,302	-
44450	Postage	2,458	18,433	18,433	20,000
44750	Liability Insurance	3,259	215	215	-
45250	Office supplies	1,420	2,320	2,320	2,500
46900	Business meetings	73	-	-	-
47000	Miscellaneous	101	579	579	600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 626,149</b>	<b>\$ 188,298</b>	<b>\$ 508,298</b>	<b>\$ 393,100</b>
<b>TOTAL</b>		<b>\$ 723,171</b>	<b>\$ 199,136</b>	<b>\$ 519,136</b>	<b>\$ 393,100</b>

**CITY OF GLENDALE  
CITY CLERK DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted Budget 2015-16	Revised Budget 2015-16	Adopted Budget 2016-17
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	1.00	1.00
Assistant City Clerk	-	1.00	1.00	1.00
City Clerk**	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	-	-	-
Office Services Specialist II	1.00	1.00	1.00	1.00
Permit Specialist / Filming	1.00	0.30	0.30	0.30
Secretary to the City Clerk	-	-	-	-
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>6.00</u>	<u>5.30</u>	<u>6.30</u>	<u>6.30</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.17	0.11	0.11	-
Hourly City Worker	1.24	1.57	1.57	-
Total Hourly FTE Positions	<u>1.41</u>	<u>1.68</u>	<u>1.68</u>	<u>-</u>
City Clerk Total	<u>7.41</u>	<u>6.98</u>	<u>7.98</u>	<u>6.30</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

\*\* Elected Official

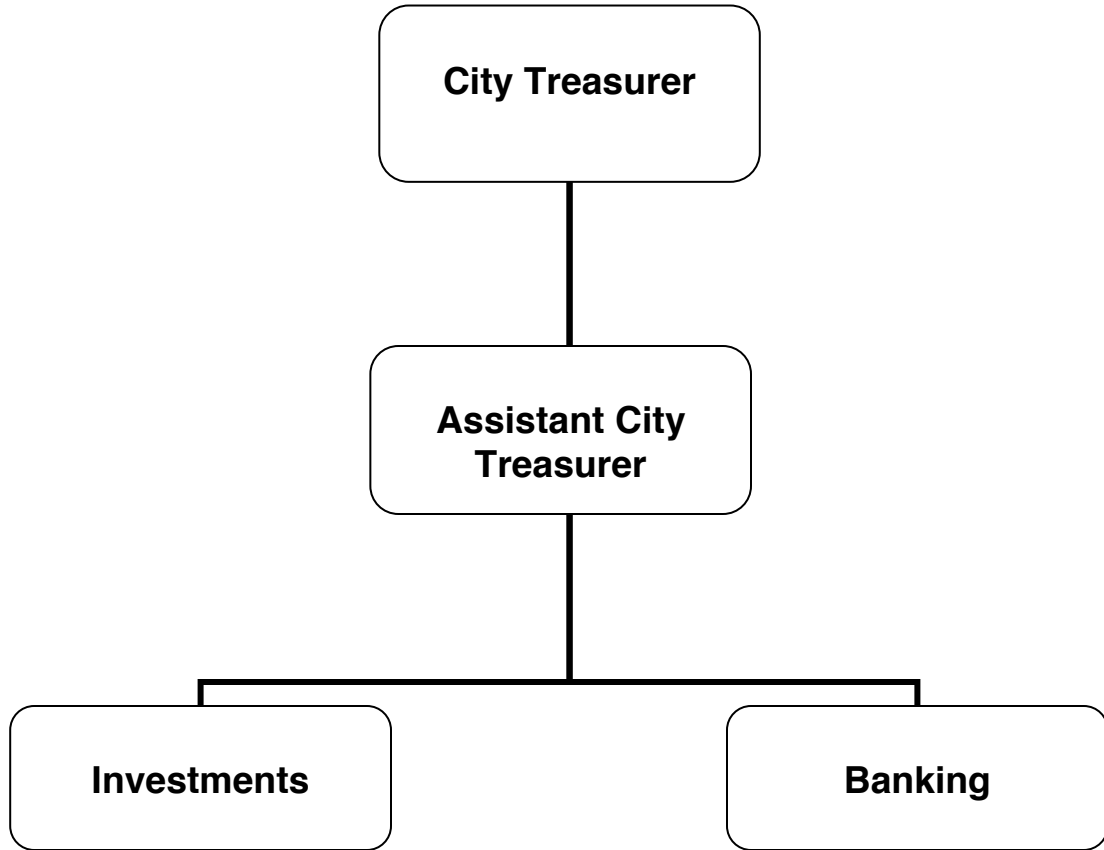
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY TREASURER



# CITY OF GLENDALE

## CITY TREASURER

The City Treasurer is elected by the vote of the electorate, and serves a four year term.

### **MISSION STATEMENT**

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

### **DEPARTMENT DESCRIPTION**

#### ***Investment Portfolio Management***

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

#### ***Bank Relationship Management***

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

#### ***Trustee Responsibilities***

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of quality, efficiency, promptness, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Fiscal Responsibility***

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

# CITY OF GLENDALE

## CITY TREASURER

### *Informed & Engaged Community*

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
CITY TREASURER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b><u>General Fund</u></b>				
City Treasurer (101-130)	\$ 632,314	\$ 665,123	\$ 691,398	\$ 742,164
<b>Total General Fund</b>	<b>\$ 632,314</b>	<b>\$ 665,123</b>	<b>\$ 691,398</b>	<b>\$ 742,164</b>
<b>Department Grand Total</b>	<b>\$ 632,314</b>	<b>\$ 665,123</b>	<b>\$ 691,398</b>	<b>\$ 742,164</b>



**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
GENERAL FUND - CITY TREASURER  
101-130**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 370,234	\$ 384,410	\$ 384,410	\$ 419,800
41200	Overtime	327	-	-	-
41300	Hourly wages	165	4,536	4,536	4,545
Various	Benefits	122,987	121,519	122,794	134,676
42700	PERS Retirement	60,165	79,997	79,997	92,432
42701	PERS cost sharing	(6,786)	(11,487)	(11,487)	(16,120)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 547,091</b>	<b>\$ 578,975</b>	<b>\$ 580,250</b>	<b>\$ 635,333</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ -	\$ -	\$ 25,013
43110	Contractual services	25	-	-	-
44120	Repairs to office equip	478	500	500	600
44352	ISD service charge	60,652	57,506	57,506	55,150
44450	Postage	36	60	60	60
44550	Travel	1,846	7,155	7,155	7,070
44650	Training	-	1,600	1,600	1,600
44750	Liability Insurance	14,013	13,068	13,068	11,094
44800	Membership & dues	333	592	592	597
45100	Books	-	200	200	200
45150	Furniture & equipment	598	700	700	700
45250	Office supplies	2,183	4,547	4,547	4,547
46900	Business meetings	52	120	120	100
47000	Miscellaneous	1,606	100	25,100	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 81,823</b>	<b>\$ 86,148</b>	<b>\$ 111,148</b>	<b>\$ 106,831</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 3,400	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 3,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 632,314</b>	<b>\$ 665,123</b>	<b>\$ 691,398</b>	<b>\$ 742,164</b>

**CITY OF GLENDALE  
CITY TREASURER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Treasury & Investment Ops Tech	1.00	1.00	1.00	1.00
Treasury Services Technician I	1.00	1.00	1.00	1.00
Treasury Services Technician II	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.46	(1) 0.46	(1) 0.46	(1) 0.15
Total Hourly FTE Positions	<u>0.46</u>	<u>0.46</u>	<u>0.46</u>	<u>0.15</u>
City Treasurer Total	<u>5.46</u>	<u>5.46</u>	<u>5.46</u>	<u>5.15</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

\*\* Elected Official

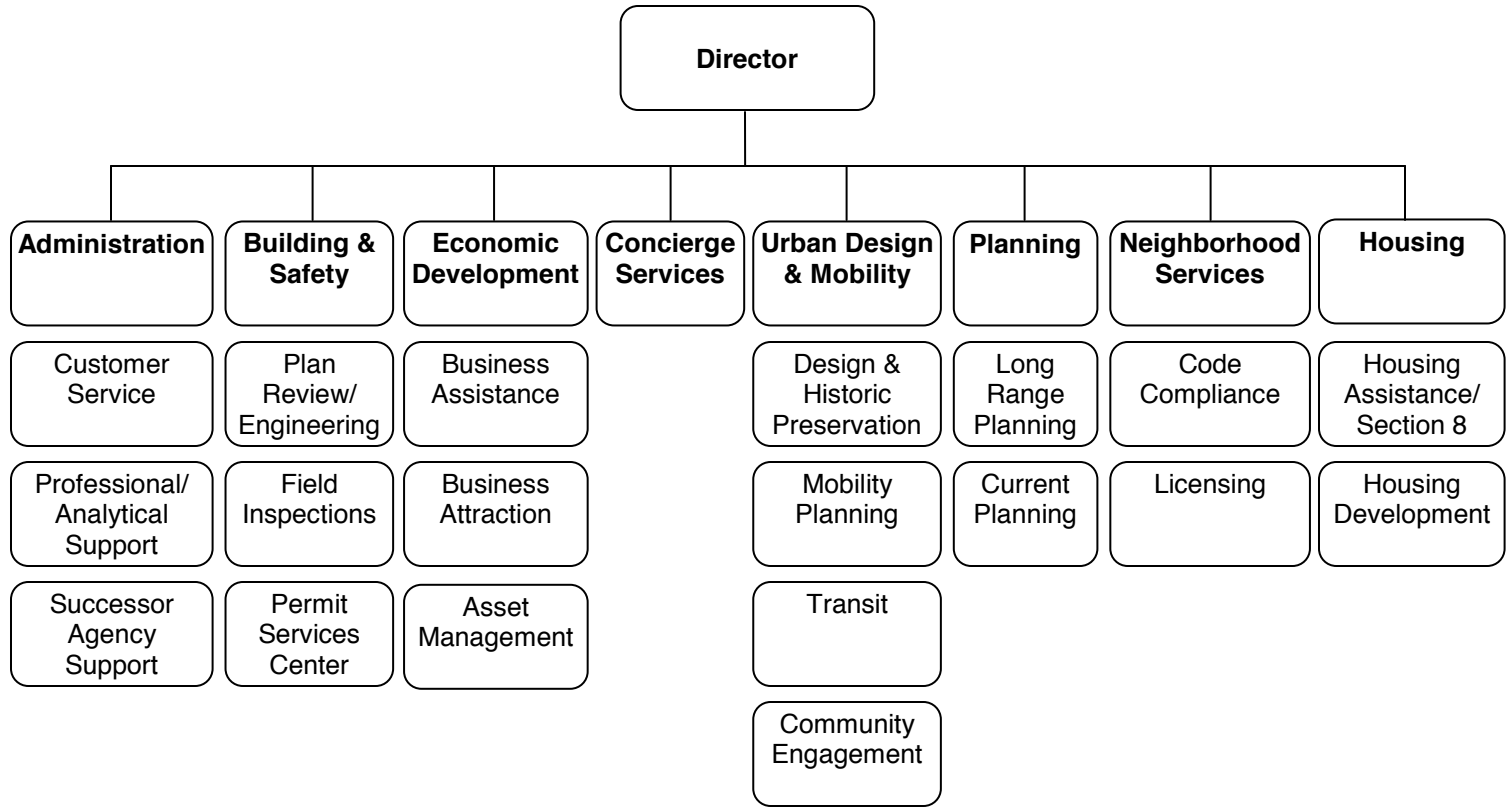
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# COMMUNITY DEVELOPMENT



# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

### MISSION STATEMENT

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, and streamlined work program, according to the mission of the City Council.

### DEPARTMENT DESCRIPTION

CDD is comprised of eight divisions:

- **Administration:** Carries out the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD, including receiving and dispatching all public service requests citywide.
- **Building & Safety:** Key components of B&S operations include building plan review/engineering, inspections and operating the Permit Services Center, a one-stop-shop for City permits.
- **Concierge Services:** Ensures expedited review and permitting for major development projects with an emphasis on customer service.
- **Economic Development:** Assists and supports the City of Glendale in the expansion of job opportunities, stimulation of economic development, growth in the physical improvement of the city and development activities through its Business Attraction, Assistance, Retention and Expansion Programs and Asset Management function.
- **Housing:** Provides rental assistance, development assistance and preservation of affordable housing for low and moderate income households, seniors and veterans.
- **Neighborhood Services:** Key operations include code compliance, licensing and graffiti removal.
- **Planning:** Conducts long-range (20 years out) community planning, and current planning (implementation of the City's Zoning Code).
- **Urban Design & Mobility:** Combines design, preservation, mobility planning, community engagement, transit operations and transportation programs that promote environmental stewardship.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, and financial and personnel transactions. The Administration Division also conducts research, analysis and legislative review; manages grants; assists with strategic planning efforts;

## CITY OF GLENDALE COMMUNITY DEVELOPMENT

coordinates special projects; and implements technology improvements aimed at increasing operational efficiency. This Division also operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile application. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency, including preparing annual Recognized Obligation Payment Schedules and providing staff support to the Oversight Board.

The ***Building & Safety Division*** reviews and approves all new building construction, remodels and changes the use of existing buildings. This Division performs all private property construction inspections, receives and processes permit applications, enforces all construction related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The ***Concierge Services*** team is part of the City's effort to provide business-friendly economic development programming whereby every City of Glendale department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and to provide concierge services in order to expedite review and permitting for major development projects with an emphasis on customer service.

The ***Economic Development Division*** coordinates citywide business attraction, retention, expansion and assistance activities and centralizes management of the City's real estate assets. It assists City Council to implement economic development priorities in order to stimulate job growth, economic activity and physical improvements within the City.

The ***Housing Division*** develops and preserves affordable housing opportunities for people of low and moderate income. This Division administers three sources of funds: 1) Federal Section 8 Housing Choice Voucher for rental assistance, 2) Federal HOME, and 3) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

The ***Neighborhood Services Division*** is responsible for the care and maintenance of neighborhoods and the built community after construction is completed. These efforts are carried out through the enforcement of codes, education and involvement of residents, maintenance of rights-of-way and the monitoring of permits and licenses. Responsibilities of this Division include enforcement of property maintenance and housing standards, issuance of licenses, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public, rights of way, and graffiti removal.

The ***Planning Division*** provides leadership in defining the community's vision for future development. It ensures that development occurs in an orderly and safe manner that is sensitive to the community, avoids unnecessary impacts to the environment, meets the needs of the

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

public and improves the quality of the built environment. It does this by promoting high quality and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans and processing development applications (variances, conditional use permits, subdivisions, design review, environmental review, etc.) to ensure they are in compliance with regulatory codes.

The ***Urban Design & Mobility Division*** combines design review, historic preservation and comprehensive planning with mobility policies and programs under the umbrella of urban design to promote a diverse range of transportation choices and excellent architecture. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff create and enforce the City's design policies, guidelines and historic preservation programs. They provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Transit and Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for the operation of the Beeline Transit System and Dial-A-Ride Program and for coordinating transit-related projects, marketing the transit system and vehicular trip reduction programs. It promotes walking, bicycling, transit and automobile travel equally by designing integrated multi-modal transportation systems. In addition, this Section partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides. The Community Engagement Section utilizes various communication tools and participatory multi-media design techniques to educate and engage community members in guiding the future of Glendale.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Services Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system, streamlined applications and forms. The PSC also provides an online property portal which allows individuals to remotely access key property information such as site zoning and building permit history. Remote, online technology is also being implemented in field inspection operations to expedite inspections.

CDD further provides exceptional customer service through its Concierge Services and Business Assistance teams which ensure expedited review and permitting for major development projects and provide personal assistance to nearly 1,500 local businesses for City services. It also serves as a direct liaison to Glendale's business and neighborhood districts including Montrose, Downtown Glendale, Brand Boulevard of Cars, Adams Square, Sparr Heights, and Kenneth Village. CDD staff also work to provide accurate and timely notification to interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

The transportation services CDD provides continue to receive high marks from Glendale's ridership based on surveys conducted. The highest rated items are cleanliness, comfort, safety and ease of understanding information.

### ***Informed & Engaged Community***

CDD works with community members and groups including local chambers of commerce, homeowners' associations and schools to inform the community on development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, community meetings and events. The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect data so that they can strategically focus on outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning and design guidelines reflect community character and include effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors and posting of signs and notification to neighborhood homeowners' associations of development projects. It also regularly holds public forums, workshops and meetings associated with planning and preservation efforts to engage the community, and it advises applicants on planning and building policies to ensure a predictable, open and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines) which include input from the community in order to capture the vision of all those who live, work and recreate in Glendale.

CDD provides outreach regarding common code violations, the City's smoking restrictions and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas and diverse housing options. CDD provides guidance and assistance to private development to encourage well-planned, physically and economically positive projects. These efforts result in a higher quality of life for Glendale residents, visitors and businesses.

### ***Safe & Healthy Community***

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public transit, more walking and a healthier environment. Further, CDD is developing pedestrian and



# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

bicycle safety policies, infrastructure and programs. Lastly, CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

### ***Economic Vibrancy***

CDD promotes economic vibrancy in Glendale by attracting, retaining, expanding and assisting Glendale businesses. It focuses on an "18-hour city" strategy to activate the city and its economic activity from morning until late at night. Such activity results in a vibrant city for those who live, work and recreate in Glendale and it promotes financial success for businesses. CDD also works with Council to proactively identify and implement economic development projects to benefit the City, such as the implementation of a Tech Cluster Strategic Plan and the attraction of craft brewers. These efforts are implemented using a variety of public relations strategies, including development of promotional material, attendance at conferences, aggressive use of social media and relationship-building with key stakeholders and influencers.

CDD's Concierge Services and Business Assistance teams are part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes Concierge Services which provide streamlined internal systems to eliminate red tape and inefficiencies within the development plan check and permitting process, and which provide additionally expedited review and permitting for major development projects with an emphasis on customer service. The Business Assistance team provides one-on-one assistance to businesses to help them resolve obstacles to their operations. For example, the filming function of Business Assistance provides concierge service to production companies applying for filming permits in Glendale and further works to attract production companies to Glendale which in turn will contribute to the local economy.

CDD's planning; design, code compliance and graffiti removal programs make Glendale an attractive, functional and safe environment which draws businesses, residents and visitors to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning and urban design efforts that are community-specific and support local businesses and economic growth.

Glendale's past redevelopment efforts have positioned the community for new private investment which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and is consistent with the community's vision, goals and objectives.

### ***Balanced, Quality Housing***

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD monitors compliance with the provisions of SB 375 (Sustainable Communities and Climate Protection Act of 2008) and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, as needed, other

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

discretionary permits. CDD provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a “built-out” city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents and other stakeholders to achieve this goal.

### ***Community Services & Facilities***

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, and to provide professional, peer review and design assistance for the renovation and construction of community facilities throughout the City. Recently, CDD worked with multiple City Departments to fund improvements for the Central Library which is slated for completion in 2017.

### ***Infrastructure & Mobility***

In close partnership with the Public Works Department, CDD continues to implement policy recommendations from the Downtown Mobility Study and to improve pedestrian and bicycle safety. CDD staff identified and successfully attained millions of dollars in grant funding for the City which are being used for pedestrian, cyclist and vehicular mobility improvements; parking signage improvements, safety programming, and updating the City’s Transportation Model (a computer model that predicts transportation impacts based on land use activity and is used for future land use planning and environmental review of development projects). CDD is conducting a feasibility study to cap and create a park and transportation hub over the 134 Freeway between Central Avenue and Glendale Avenue in downtown Glendale. CDD also provides the City with strategic transportation planning, transit (bus) and paratransit services (e.g., Dial-a-Ride transportation service for the disabled and elderly). Through staff efforts, CDD is able to obtain, manage and execute funds which are often routed to other Departments for the implementation of capital improvement projects.

### ***Arts & Culture***

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes Glendale’s rich culture by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring Glendale continues to be a culturally vibrant place.

CDD oversees two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue and is the northern anchor for the A&E District. It provides a wide variety of high-quality performing arts and community events. MONA is part of the A&E District’s southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center,

# CITY OF GLENDALE

## COMMUNITY DEVELOPMENT

Central Park Paseo, and the Americana mixed-use entertainment, shopping and residential development. CDD is also coordinating the development of the Laemmle Theatre and Lofts project adjacent to the Alex Theatre.

CDD is currently working with Council to activate Maryland Avenue, a key street within the A&E District, and additionally is conducting a feasibility study for locating the Armenian American Museum and Cultural Center of California in Glendale's Central Park. CDD further promotes art and community awareness by partnering with the Arts & Culture Commission in the "Beyond the Box" program. Artists create utility box murals in neighborhoods and business districts with the help of volunteers recruited from the community. Another CDD project is to install a mural on a freeway underpass at the 134 and 2 freeways in collaboration with a neighboring hospital and the community.

### ***Sustainability***

CDD oversees environmental review of development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies and applicants to identify mitigation strategies that reduce and/or eliminate identified impacts.

Through its long-range and mobility planning efforts, CDD promotes environmentally sound initiatives such as transit-oriented development, air pollution reduction programs, mass transit and environmentally responsible building practices.

CDD also works to encourage mixed-use and infill development (both which promote efficient land use) within the community and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are created and amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green (the "Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with other City Departments on efforts to promote sustainability, including resource conservation, urban greening and environmental health.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
CDD Projects (101-180)	\$ 60,841	\$ -	\$ 50,000	\$ -
Administration (101-181-00000)	2,020,715	1,784,173	1,788,805	1,974,152
Planning & Neighborhood Services (101-182-00000)	3,964,651	2,810,347	2,832,429	-
Building & Safety (101-183)	3,732,798	4,245,455	4,261,721	5,517,100
Urban Design & Mobility (101-187)	-	1,005,859	1,008,151	997,206
Planning (101-188)	-	-	-	1,926,316
Neighborhood Services (101-189)	-	-	-	1,573,512
Economic Development (101-702)	-	-	-	2,955,374
Clean & Beautiful Glendale (101-825-00000)	25,734	-	-	-
<b>Total General Fund</b>	<b>\$ 9,804,739</b>	<b>\$ 9,845,834</b>	<b>\$ 9,941,106</b>	<b>\$ 14,943,660</b>
<b>Other Funds</b>				
CDBG Fund - Neighborhood Services CDBG (201-820)	\$ 372,710	\$ 370,000	\$ 370,000	\$ -
Housing Assistance Fund - Voucher Prog HCV (202-850-10180)	28,617,745	30,442,939	30,449,690	32,780,950
<b>Home Grant Fund</b>				
Affordable Housing Admin (203-714)	\$ 263,420	\$ 349,461	\$ 350,348	\$ 297,654
Housing Rehab (203-840-12010)	325,751	-	(9,249) *	-
New Construction of Owner Hsng (203-840-12030)	3,005	-	-	-
New Construct Renter-Acq/Rehab (203-840-12230)	2,159,129	791,177	790,651	899,064
<b>Total Home Grant Fund</b>	<b>\$ 2,751,305</b>	<b>\$ 1,140,638</b>	<b>\$ 1,131,750</b>	<b>\$ 1,196,718</b>
<b>BEGIN Affordable Homeownership Fund</b>				
Housing Development & Preservation (212-840)	\$ -	\$ 88,800	\$ 88,800	\$ 89,520
<b>Total BEGIN Affordable Homeownership Fund</b>	<b>\$ -</b>	<b>\$ 88,800</b>	<b>\$ 88,800</b>	<b>\$ 89,520</b>
<b>Low&amp;Mod Income Housing Asset Fund</b>				
Affordable Housing Admin (213-714)	\$ 196,230	\$ 366,059	\$ 366,849	\$ 334,658
Housing Development & Preservation (213-840)	4,300,524	36,000	36,000	36,000
<b>Total Low&amp;Mod Income Housing Asset Fund</b>	<b>\$ 4,496,754</b>	<b>\$ 402,059</b>	<b>\$ 402,849</b>	<b>\$ 370,658</b>
<b>Grant Fund</b>				
CDD Projects (216-180)	\$ 3,594	\$ 802,000	\$ 6,099,622	\$ 198,000
Transit (216-235)	-	4,738,000	298,822	-
<b>Total Grant Fund</b>	<b>\$ 3,594</b>	<b>\$ 5,540,000</b>	<b>\$ 6,398,444</b>	<b>\$ 198,000</b>
Filming Fund - Filming (217-705)	\$ -	\$ -	\$ -	\$ 526,212
<b>Air Quality Improvement Fund</b>				
Employees Commuter Reduction (251-231)	\$ -	\$ 307,207	\$ 307,207	\$ 330,089
<b>Total Air Quality Improvement Fund</b>	<b>\$ -</b>	<b>\$ 307,207</b>	<b>\$ 307,207</b>	<b>\$ 330,089</b>
<b>Measure R Local Return Fund</b>				
CDD Projects (254-180)	\$ -	\$ -	\$ 2,090,000	\$ 2,409,800
Measure R Local Return (254-232)	-	1,915,000	-	-
<b>Total Measure R Local Return Fund</b>	<b>\$ -</b>	<b>\$ 1,915,000</b>	<b>\$ 2,090,000</b>	<b>\$ 2,409,800</b>
<b>Transit Prop A Local Return Fund</b>				
CDD Projects (256-180)	\$ -	\$ -	\$ 166,000	\$ 3,376,000
Prop A Local Return (256-233)	-	3,940,780	3,775,445	3,821,820
<b>Total Transit Prop A Local Return Fund</b>	<b>\$ -</b>	<b>\$ 3,940,780</b>	<b>\$ 3,941,445</b>	<b>\$ 7,197,820</b>
<b>Transit Prop C Local Return Fund</b>				
CDD Projects (257-180)	\$ -	\$ 250,000	\$ 500,000	\$ -
Prop C Local Return (257-234)	-	3,974,488	3,977,911	3,950,256
<b>Total Transit Prop C Local Return Fund</b>	<b>\$ -</b>	<b>\$ 4,224,488</b>	<b>\$ 4,477,911</b>	<b>\$ 3,950,256</b>

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Transit Utility Fund</b>				
Transit (258-235)	-	9,528,661	9,533,799	9,604,404
<b>Total Transit Utility Fund</b>	<b>\$ -</b>	<b>\$ 9,528,661</b>	<b>\$ 9,533,799</b>	<b>\$ 9,604,404</b>
<b>CIP Reimbursement Fund</b>				
CDD Projects (409-180)	-	-	6,191,000	-
<b>Total CIP Reimbursement Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,191,000</b>	<b>\$ -</b>
<b>Total Other Funds</b>	<b>\$ 36,242,108</b>	<b>\$ 57,900,572</b>	<b>\$ 65,382,895</b>	<b>\$ 58,654,427</b>
<b>Department Grand Total</b>	<b>\$ 46,046,847</b>	<b>\$ 67,746,406</b>	<b>\$ 75,324,001</b>	<b>\$ 73,598,087</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

- 1) Effective 7/1/16, Economic Development moved from Management Services 215-702 to Community Development 101-702.
- 2) Effective 7/1/16, Filming Fund 217 moved from Management Services to Community Development.
- 3) Effective 7/1/16, Planning moved from 101-182-1004 into the new Dept ID 101-188.
- 4) Effective 7/1/16, Code Compliance & Licensing moved from 101-182-1007 into the new Dept ID 101-189.
- 5) Effective 7/1/15, Urban Design & Mobility moved from 101-182-1005 into the new Dept ID 101-187.
- 6) Effective 7/1/15, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - CDD PROJECTS  
101-180**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 241	\$ -	\$ -	\$ -
41300	Hourly wages	12,495	-	-	-
Various	Benefits	1,232	-	-	-
42700	PERS Retirement	2,084	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 16,052</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 24,189	\$ -	\$ -	\$ -
44750	Liability Insurance	481	-	-	-
45250	Office supplies	139	-	-	-
45350	General supplies	18,980	-	-	-
47000	Miscellaneous	1,000	-	50,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,789</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 60,841</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-181-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,184,049	\$ 1,042,249	\$ 1,042,249	\$ 1,097,293
41200	Overtime	2,105	-	-	-
41300	Hourly wages	71,210	-	-	-
Various	Benefits	392,363	341,086	345,718	369,397
42700	PERS Retirement	192,660	216,824	216,824	249,536
42701	PERS cost sharing	(16,033)	(31,135)	(31,135)	(43,521)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,826,354</b>	<b>\$ 1,569,024</b>	<b>\$ 1,573,656</b>	<b>\$ 1,672,705</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 225	\$ -	\$ -	\$ 50,000
43128	Developer contract	5,000	-	-	-
44120	Repairs to office equip	-	500	500	500
44200	Advertising	-	500	500	500
44351	Fleet / equip rental charge	4,551	5,143	5,143	5,143
44352	ISD service charge	113,646	157,838	157,838	199,568
44450	Postage	239	500	500	500
44550	Travel	1,406	1,000	1,000	1,000
44650	Training	6,200	1,500	1,500	1,500
44750	Liability Insurance	47,528	35,018	35,018	29,736
44760	Regulatory	-	150	150	-
44800	Membership & dues	3,088	2,000	2,000	2,000
45150	Furniture & equipment	188	3,500	3,500	3,500
45250	Office supplies	7,399	5,000	5,000	5,000
45350	General supplies	621	500	500	500
46900	Business meetings	3,354	1,500	1,500	1,500
47000	Miscellaneous	917	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 194,361</b>	<b>\$ 215,149</b>	<b>\$ 215,149</b>	<b>\$ 301,447</b>
<b>TOTAL</b>		<b>\$ 2,020,715</b>	<b>\$ 1,784,173</b>	<b>\$ 1,788,805</b>	<b>\$ 1,974,152</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - PLANNING & NEIGHBORHOOD SERVICES  
101-182-0000**

		Actual 2014-15	Adopted 2015-16	Revised * 2015-16	Adopted ** 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,328,317	\$ 1,694,732	\$ 1,708,322	\$ -
41200	Overtime	3,829	-	-	-
41300	Hourly wages	165,056	21,060	21,060	-
Various	Benefits	620,516	460,116	468,608	-
42700	PERS Retirement	382,146	356,605	356,605	-
42701	PERS cost sharing	(50,966)	(51,208)	(51,208)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,448,899</b>	<b>\$ 2,481,305</b>	<b>\$ 2,503,387</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 270,531	\$ 116,800	\$ 116,800	\$ -
43128	Developer contract	5,806	-	-	-
44100	Repairs to equipment	379	6,500	6,500	-
44120	Repairs to office equip	-	500	500	-
44200	Advertising	3,882	-	-	-
44351	Fleet / equip rental charge	37,592	42,479	42,479	-
44352	ISD service charge	9,105	25,116	25,116	-
44450	Postage	33,174	35,000	35,000	-
44550	Travel	8,608	3,000	3,000	-
44650	Training	3,004	7,500	7,500	-
44750	Liability Insurance	94,396	57,647	57,647	-
44760	Regulatory	150	100	100	-
44800	Membership & dues	2,830	5,400	5,400	-
45100	Books	13	500	500	-
45150	Furniture & equipment	8,715	5,000	5,000	-
45250	Office supplies	9,965	6,000	6,000	-
45300	Small tools	-	500	500	-
45350	General supplies	25,035	15,500	15,500	-
45450	Printing and graphics	436	-	-	-
46900	Business meetings	2,462	500	500	-
47000	Miscellaneous	(332)	1,000	1,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 515,751</b>	<b>\$ 329,042</b>	<b>\$ 329,042</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,964,651</b>	<b>\$ 2,810,347</b>	<b>\$ 2,832,429</b>	<b>\$ -</b>

Notes:

\*Effective 7/1/15, Urban Design & Mobility moved from 101-182-1005 into the new Dept ID 101-187.

\*\*Effective 7/1/16, Planning moved from 101-182-1004 into the new Dept ID 101-188 and Code Compliance & Licensing moved from 101-182-1007 into the new Dept ID 101-189.



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - BUILDING & SAFETY  
101-183**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,932,676	\$ 2,476,810	\$ 2,480,202	\$ 2,690,067
41200	Overtime	146,096	120,000	120,000	120,000
41300	Hourly wages	249,189	30,656	30,656	30,963
Various	Benefits	625,188	742,460	755,334	756,136
42700	PERS Retirement	299,074	522,543	522,543	616,434
42701	PERS cost sharing	(21,403)	(75,035)	(75,035)	(107,507)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,230,819</b>	<b>\$ 3,817,434</b>	<b>\$ 3,833,700</b>	<b>\$ 4,106,093</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 165,803	\$ 188,646	\$ 188,646	\$ 177,835
44120	Repairs to office equip	100	6,200	6,200	6,200
44352	ISD service charge	158,098	-	-	990,535
44353	Building Maintenance Service Charge	-	-	-	29,719
44450	Postage	1,835	1,000	1,000	1,000
44550	Travel	4,949	5,000	5,000	5,000
44650	Training	15,577	30,059	30,059	30,059
44750	Liability Insurance	87,997	88,287	88,287	76,630
44760	Regulatory	41	-	-	-
44800	Membership & dues	1,797	2,500	2,500	2,500
45100	Books	3,434	10,000	10,000	30,000
45150	Furniture & equipment	17,769	37,529	37,529	37,529
45200	Maps & blue prints	-	300	300	-
45250	Office supplies	11,155	15,000	15,000	15,000
45300	Small tools	410	500	500	500
45350	General supplies	9,086	6,500	6,500	6,500
46900	Business meetings	68	-	-	500
47000	Miscellaneous	1,650	1,500	1,500	1,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 479,770</b>	<b>\$ 393,021</b>	<b>\$ 393,021</b>	<b>\$ 1,411,007</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 22,208	\$ 35,000	\$ 35,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ 22,208</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,732,798</b>	<b>\$ 4,245,455</b>	<b>\$ 4,261,721</b>	<b>\$ 5,517,100</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - URBAN DESIGN & MOBILITY  
101-187**

		Actual 2014-15	Adopted 2015-16	Revised * 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 433,037	\$ 433,037	\$ 452,403
41300	Hourly wages	-	57,450	57,450	58,025
Various	Benefits	-	100,404	102,696	111,442
42700	PERS Retirement	-	102,158	102,158	116,283
42701	PERS cost sharing	-	(14,670)	(14,670)	(20,280)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 678,379</b>	<b>\$ 680,671</b>	<b>\$ 717,873</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 250,000	\$ 250,000	\$ 200,000
44200	Advertising	-	10,000	10,000	10,000
44450	Postage	-	10,000	10,000	10,000
44550	Travel	-	5,000	5,000	5,000
44650	Training	-	5,000	5,000	5,000
44750	Liability Insurance	-	16,480	16,480	13,833
44800	Membership & dues	-	5,000	5,000	5,000
45150	Furniture & equipment	-	5,000	5,000	5,000
45250	Office supplies	-	5,000	5,000	5,000
45300	Small tools	-	500	500	500
45350	General supplies	-	10,000	10,000	10,000
45400	Reports & publications	-	500	500	5,000
46900	Business meetings	-	2,500	2,500	2,500
47000	Miscellaneous	-	2,500	2,500	2,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 327,480</b>	<b>\$ 327,480</b>	<b>\$ 279,333</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,005,859</b>	<b>\$ 1,008,151</b>	<b>\$ 997,206</b>

Notes

\*Effective 7/1/15, Urban Design & Mobility moved from 101-182-1005 into the new Dept ID 101-187.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - PLANNING  
101-188**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted * 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,304,857
41300	Hourly wages	-	-	-	21,271
Various	Benefits	-	-	-	179,724
42700	PERS Retirement	-	-	-	302,098
42701	PERS cost sharing	-	-	-	(52,684)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,755,266</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 105,000
44100	Repairs to equipment	-	-	-	5,000
44353	Building Maintenance Service Charge	-	-	-	20,974
44450	Postage	-	-	-	20,000
44550	Travel	-	-	-	3,000
44650	Training	-	-	-	7,000
44750	Liability Insurance	-	-	-	576
44800	Membership & dues	-	-	-	5,000
45150	Furniture & equipment	-	-	-	1,500
45250	Office supplies	-	-	-	2,000
45350	General supplies	-	-	-	500
47000	Miscellaneous	-	-	-	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,050</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,926,316</b>

Notes:

\*Effective 7/1/16, Planning moved from 101-182-1004 into the new Dept ID 101-188.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - NEIGHBORHOOD SERVICES  
101-189**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted * 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 858,309
41200	Overtime	-	-	-	3,500
41300	Hourly wages	-	-	-	70,698
Various	Benefits	-	-	-	159,617
42700	PERS Retirement	-	-	-	178,286
42701	PERS cost sharing	-	-	-	(31,093)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,239,317</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 6,800
44100	Repairs to equipment	-	-	-	1,500
44120	Repairs to office equip	-	-	-	500
44351	Fleet / equip rental charge	-	-	-	42,479
44352	ISD service charge	-	-	-	221,547
44353	Building Maintenance Service Charge	-	-	-	20,974
44450	Postage	-	-	-	15,000
44650	Training	-	-	-	500
44750	Liability Insurance	-	-	-	95
44800	Membership & dues	-	-	-	400
45100	Books	-	-	-	500
45150	Furniture & equipment	-	-	-	3,500
45250	Office supplies	-	-	-	4,000
45300	Small tools	-	-	-	400
45350	General supplies	-	-	-	15,000
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 334,195</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,573,512</b>

Notes:

\*Effective 7/1/16, Code Compliance & Licensing moved from 101-182-1007 into the new Dept ID 101-189.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - ECONOMIC DEVELOPMENT  
101-702**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted * 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 650,163
41300	Hourly wages	-	-	-	623,883
Various	Benefits	-	-	-	215,982
42700	PERS Retirement	-	-	-	254,636
42701	PERS cost sharing	-	-	-	(44,414)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,700,250</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 1,120,000
44120	Repairs to office equip	-	-	-	500
44200	Advertising	-	-	-	1,000
44352	ISD service charge	-	-	-	6,370
44353	Building Maintenance Service Charge	-	-	-	14,933
44450	Postage	-	-	-	1,000
44550	Travel	-	-	-	20,000
44650	Training	-	-	-	2,500
44750	Liability Insurance	-	-	-	34,526
44800	Membership & dues	-	-	-	25,000
45050	Periodicals & newspapers	-	-	-	250
45250	Office supplies	-	-	-	1,000
45350	General supplies	-	-	-	1,000
45400	Reports & publications	-	-	-	1,000
45450	Printing and graphics	-	-	-	45
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	25,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,255,124</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,955,374</b>

Notes:

\*Effective 7/1/16, Economic Development function moved from Management Services 215-702 to Community Development 101-702.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL FUND - CLEAN & BEAUTIFUL GLENDALE  
101-825-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 24,550	\$ -	\$ -	\$ -
44450	Postage	36	-	-	-
45250	Office supplies	910	-	-	-
45350	General supplies	42	-	-	-
46900	Business meetings	196	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 25,734</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 25,734</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
CDBG FUND - NEIGHBORHOOD SERVICES CDBG  
201-820**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 238,328	\$ 242,455	\$ 242,455	\$ -
41200	Overtime	118	-	-	-
41300	Hourly wages	9,914	-	-	-
Various	Benefits	69,001	73,865	73,865	-
42700	PERS Retirement	36,019	50,405	50,405	-
42701	PERS cost sharing	(1,506)	(7,239)	(7,239)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 351,874</b>	<b>\$ 359,486</b>	<b>\$ 359,486</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44351	Fleet / equip rental charge	\$ 7,826	\$ -	\$ -	\$ -
44750	Liability Insurance	9,388	8,147	8,147	-
45250	Office supplies	3,555	2,000	2,000	-
45350	General supplies	-	367	367	-
47000	Miscellaneous	68	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 20,837</b>	<b>\$ 10,514</b>	<b>\$ 10,514</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 372,710</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOUSING ASSISTANCE FUND - VOUCHER PROGRAM HCV  
202-850-10180**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,240,862	\$ 1,534,187	\$ 1,534,187	\$ 1,648,508
41200	Overtime	1,809	-	-	-
41300	Hourly wages	161,602	238,413	238,413	169,367
Various	Benefits	317,552	395,435	402,186	438,443
42700	PERS Retirement	210,614	348,341	348,341	406,028
42701	PERS cost sharing	(12,073)	(50,025)	(50,025)	(70,813)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,920,366</b>	<b>\$ 2,466,351</b>	<b>\$ 2,473,102</b>	<b>\$ 2,591,533</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 81,264	\$ 83,460	\$ 83,460	\$ 86,440
43110	Contractual services	116,631	130,200	130,200	161,570
43112	Direct assistance	13,769,510	14,185,675	14,185,675	15,300,000
43125	Portable voucher HAP expense	12,605,173	13,365,900	13,365,900	14,400,000
44100	Repairs to equipment	400	-	-	-
44120	Repairs to office equip	1,120	1,500	1,500	1,000
44200	Advertising	-	2,000	2,000	2,000
44350	Vehicle maintenance	-	1,500	1,500	14,800
44351	Fleet / equip rental charge	7,832	10,441	10,441	10,441
44450	Postage	27,401	28,000	28,000	30,000
44550	Travel	-	4,000	4,000	6,300
44650	Training	2,161	10,000	10,000	12,500
44700	Computer software	534	10,000	10,000	-
44750	Liability Insurance	53,082	58,412	58,412	49,266
44800	Membership & dues	8,402	7,000	7,000	7,000
45100	Books	224	500	500	500
45150	Furniture & equipment	1,094	31,000	31,000	41,000
45170	Computer hardware	-	10,000	10,000	-
45250	Office supplies	8,313	12,000	12,000	7,000
45350	General supplies	-	500	500	100
45450	Printing and graphics	12,823	12,000	12,000	14,000
46900	Business meetings	224	2,500	2,500	500
47000	Miscellaneous	1,191	10,000	10,000	10,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,697,379</b>	<b>\$ 27,976,588</b>	<b>\$ 27,976,588</b>	<b>\$ 30,154,417</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 35,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>
<b>TOTAL</b>		<b>\$ 28,617,745</b>	<b>\$ 30,442,939</b>	<b>\$ 30,449,690</b>	<b>\$ 32,780,950</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - AFFORDABLE HOUSING ADMIN  
203-714**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 154,692	\$ 188,400	\$ 188,400	\$ 150,237
41300	Hourly wages	1,600	-	-	800
Various	Benefits	40,695	45,985	46,872	42,792
42700	PERS Retirement	26,441	39,141	39,141	34,186
42701	PERS cost sharing	(4,542)	(5,620)	(5,620)	(5,963)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 218,886</b>	<b>\$ 267,906</b>	<b>\$ 268,793</b>	<b>\$ 222,052</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	-	\$ 7,950	\$ 7,950	\$ 5,960
43110	Contractual services	33,217	53,075	53,075	52,450
44120	Repairs to office equip	145	350	350	150
44200	Advertising	1,361	1,600	1,600	1,200
44450	Postage	718	1,000	1,000	500
44550	Travel	-	250	250	250
44650	Training	60	500	500	500
44700	Computer software	455	750	750	500
44750	Liability Insurance	5,907	6,330	6,330	4,092
44760	Regulatory	32	-	-	-
44800	Membership & dues	-	500	500	500
45150	Furniture & equipment	-	1,000	1,000	1,500
45250	Office supplies	602	750	750	500
45450	Printing and graphics	1,918	2,000	2,000	2,000
46900	Business meetings	80	500	500	500
47000	Miscellaneous	39	5,000	5,000	5,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,534</b>	<b>\$ 81,555</b>	<b>\$ 81,555</b>	<b>\$ 75,602</b>
<b>TOTAL</b>		<b>\$ 263,420</b>	<b>\$ 349,461</b>	<b>\$ 350,348</b>	<b>\$ 297,654</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
HOME GRANT FUND - HOUSING REHAB  
203-840-12010**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ (9,249) *	\$ -
43112	Direct assistance	325,000	-	-	-
47000	Miscellaneous	751	-	-	-
<b>Maintenance &amp; Operation Total</b>		<u>\$ 325,751</u>	<u>\$ -</u>	<u>\$ (9,249)</u>	<u>\$ -</u>
<b>TOTAL</b>		<u><b>\$ 325,751</b></u>	<u><b>\$ -</b></u>	<u><b>\$ (9,249)</b></u>	<u><b>\$ -</b></u>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**HOME GRANT FUND - NEW CONSTRUCTION OF OWNER HSNG**  
**203-840-12030**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 3,005	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 3,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>				
53170 Real property purchase	\$ 981,356	\$ -	\$ -	\$ -
53400 Capitalized property	(981,356)	-	-	-
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 3,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**HOME GRANT FUND - NEW CONSTRUCT RENTER-ACQ/REHAB**  
**203-840-12230**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 36,057	\$ -	\$ -	\$ -
Various	Benefits	11,692	-	-	-
42700	PERS Retirement	6,260	-	-	-
42701	PERS cost sharing	(1,075)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 52,934</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 2,104,832	\$ 791,177	\$ 790,651	\$ 899,064
44750	Liability Insurance	1,363	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,106,195</b>	<b>\$ 791,177</b>	<b>\$ 790,651</b>	<b>\$ 899,064</b>
<b>TOTAL</b>		<b>\$ 2,159,129</b>	<b>\$ 791,177</b>	<b>\$ 790,651</b>	<b>\$ 899,064</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BEGIN AFFORDABLE HOMEOWNERSHIP FUND - HOUSING DEVELOPMENT & PRESERVATION  
212-840**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
43112      Direct assistance	\$ -	\$ 88,800	\$ 88,800	\$ 89,520
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ 88,800</b>	<b>\$ 88,800</b>	<b>\$ 89,520</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 88,800</b>	<b>\$ 88,800</b>	<b>\$ 89,520</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
LOW&MOD INCOME HOUSING ASSET FUND - AFFORDABLE HOUSING ADMIN  
213-714**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 80,946	\$ 162,213	\$ 162,213	\$ 141,019
41300	Hourly wages	78	2,600	2,600	800
Various	Benefits	20,157	38,366	39,156	38,435
42700	PERS Retirement	13,871	33,674	33,674	32,043
42701	PERS cost sharing	(2,238)	(4,836)	(4,836)	(5,588)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 112,815</b>	<b>\$ 232,017</b>	<b>\$ 232,807</b>	<b>\$ 206,709</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 7,950	\$ 7,950	\$ 6,960
43110	Contractual services	51,336	40,650	40,650	70,450
43150	Cost allocation charge	23,230	52,375	52,375	24,432
44120	Repairs to office equip	175	250	250	250
44200	Advertising	-	1,500	1,500	1,500
44352	ISD service charge	135	5,079	5,079	5,014
44450	Postage	1,481	2,000	2,000	2,000
44550	Travel	1,152	500	500	1,000
44650	Training	1,173	2,000	2,000	500
44700	Computer software	475	700	700	-
44750	Liability Insurance	3,063	5,538	5,538	3,843
44760	Regulatory	208	-	-	-
44800	Membership & dues	-	500	500	1,000
45150	Furniture & equipment	-	5,000	5,000	3,000
45250	Office supplies	494	1,000	1,000	500
45350	General supplies	73	-	-	-
45450	Printing and graphics	-	3,000	3,000	2,000
46900	Business meetings	15	1,000	1,000	500
47000	Miscellaneous	407	5,000	5,000	5,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 83,415</b>	<b>\$ 134,042</b>	<b>\$ 134,042</b>	<b>\$ 127,949</b>
<b>TOTAL</b>		<b>\$ 196,230</b>	<b>\$ 366,059</b>	<b>\$ 366,849</b>	<b>\$ 334,658</b>

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION**  
**213-840**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 4,300,524	\$ -	\$ -	\$ -
47000	Miscellaneous	-	36,000	36,000	36,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,300,524</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>
<b>TOTAL</b>		<b>\$ 4,300,524</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - CDD PROJECTS  
216-180**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,526	\$ -	\$ -	\$ -
Various	Benefits	81	-	101	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,608</b>	<b>\$ -</b>	<b>\$ 101</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 37,521	\$ -
44750	Liability Insurance	58	-	-	-
45350	General supplies	1,929	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,986</b>	<b>\$ -</b>	<b>\$ 37,521</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
53160	Planning, survey, design	\$ -	\$ 802,000	\$ 802,000	\$ 198,000
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ 802,000</b>	<b>\$ 802,000</b>	<b>\$ 198,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ 5,260,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,260,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,594</b>	<b>\$ 802,000</b>	<b>\$ 6,099,622</b>	<b>\$ 198,000</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - CDD PROJECTS (216-180)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
G51978	Safe Routes to School Project	\$ 500,101	\$ 65,152	\$ 3,594	\$ 68,746	\$ 431,355	\$ -
G51996	Transit Buses	3,754,822	-	-	-	3,754,822	-
G51997	Fareboxes	1,282,000	-	-	-	1,282,000	-
G52025	Citywide Pedestrian Plan	401,000	26,030	-	26,030	374,970	99,000
G52026	Citywide Safety Education Initiative	401,000	36,294	-	36,294	364,706	99,000
G52037	Dial-A-Ride Vehicles	522,000	-	-	-	522,000	-
G52050	TDA3-Bicycle & Pedestrian Fund	37,521	13,521	-	13,521	24,000	-
<b>216-180 Total</b>		<b>\$ 6,898,444</b>	<b>\$ 140,997</b>	<b>\$ 3,594</b>	<b>\$ 144,591</b>	<b>\$ 6,753,853</b>	<b>\$ 198,000</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
GRANT FUND - TRANSIT  
216-235**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ 4,738,000	\$ 298,822	\$ -
<b>Capital Outlay Total</b>	<b>\$ -</b>	<b>\$ 4,738,000</b>	<b>\$ 298,822</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 4,738,000</b>	<b>\$ 298,822</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
FILMING FUND - FILMING  
217-705**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted * 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 74,911
41200	Overtime	-	-	-	240,000
Various	Benefits	-	-	-	60,588
42700	PERS Retirement	-	-	-	17,025
42701	PERS cost sharing	-	-	-	(2,969)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 389,555</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ 127,444
44352	ISD service charge	-	-	-	678
44750	Liability Insurance	-	-	-	8,535
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136,657</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 526,212</b>

Notes:

\*Effective 7/1/16, Filming Fund 217 moved from Management Services to Community Development.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION  
251-231**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 11,181
Various	Benefits	-	190,000	190,000	179,806
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>\$ 190,987</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 69,000	\$ 69,000	\$ 86,000
43150	Cost allocation charge	-	2,307	2,307	6,899
44120	Repairs to office equip	-	2,300	2,300	2,300
44450	Postage	-	200	200	200
44750	Liability Insurance	-	-	-	303
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership & dues	-	8,000	8,000	8,000
45250	Office supplies	-	1,400	1,400	1,400
45350	General supplies	-	25,000	25,000	25,000
45450	Printing and graphics	-	2,000	2,000	2,000
46900	Business meetings	-	-	-	300
47000	Miscellaneous	-	5,000	5,000	4,700
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 117,207</b>	<b>\$ 117,207</b>	<b>\$ 139,102</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 307,207</b>	<b>\$ 307,207</b>	<b>\$ 330,089</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - CDD PROJECTS  
254-180**

		Actual 2014-15	Adopted * 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 34,800
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,800</b>
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ -	\$ -	\$ 2,375,000
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,375,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ 2,090,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,090,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,090,000</b>	<b>\$ 2,409,800</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - CDD PROJECTS (254-180)

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
51996	Beeline Buses (Local Match)	\$ 1,915,000	\$ 110	\$ -	\$ 110	\$ 1,914,890	\$ -
52036	Transportation Model	276,760	49,015	-	49,015	227,745	34,800
52037	Dial-A-Ride Vehicles	175,000	5,494	-	5,494	169,506	-
G51877	Beeline Maintenance & Operations	6,650,623	83,204	-	83,204	6,567,419	2,375,000
	<b>254-180 Total</b>	<b>\$ 9,017,383</b>	<b>\$ 137,823</b>	<b>\$ -</b>	<b>\$ 137,823</b>	<b>\$ 8,879,560</b>	<b>\$ 2,409,800</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
MEASURE R LOCAL RETURN FUND - MEASURE R LOCAL RETURN  
254-232**

	Actual 2014-15	Adopted * 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Outlay</b>				
51000 Capital outlay	\$ -	\$ 1,915,000	\$ -	\$ -
<b>Capital Outlay Total</b>	<b>\$ -</b>	<b>\$ 1,915,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,915,000</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**TRANSIT PROP A LOCAL RETURN FUND - CDD PROJECTS**  
**256-180**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ -	\$ -	\$ 3,376,000
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,376,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ 166,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,000</b>	<b>\$ 3,376,000</b>



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN  
256-233**

		Actual 2014-15	Adopted * 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 112,723	\$ 112,723	\$ 116,533
41300	Hourly wages	-	30,120	30,120	33,011
Various	Benefits	-	39,332	39,997	42,450
42700	PERS Retirement	-	29,734	29,734	30,215
42701	PERS cost sharing	-	(4,270)	(4,270)	(5,269)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 207,639</b>	<b>\$ 208,304</b>	<b>\$ 216,940</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 7,300	\$ 7,300	\$ 7,300
43110	Contractual services	-	314,000	314,000	315,000
43126	PALR subsidy to Transit Util	-	3,193,661	3,193,661	3,240,989
43150	Cost allocation charge	-	22,831	22,831	13,089
44200	Advertising	-	300	300	300
44450	Postage	-	200	200	200
44750	Liability Insurance	-	4,799	4,799	4,052
44800	Membership & dues	-	600	600	600
45150	Furniture & equipment	-	20,000	20,000	20,000
45250	Office supplies	-	500	500	500
45350	General supplies	-	2,600	2,600	2,500
46900	Business meetings	-	100	100	100
47000	Miscellaneous	-	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 3,567,141</b>	<b>\$ 3,567,141</b>	<b>\$ 3,604,880</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 166,000	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 166,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 3,940,780</b>	<b>\$ 3,775,445</b>	<b>\$ 3,821,820</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS  
257-180**

	<b>Actual 2014-15</b>	<b>Adopted * 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Capital Improvement</b>				
52100 Construction	\$ -	\$ 250,000	\$ 500,000	\$ -
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS (257-180)

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
51950	Refurb of Glendale Transport C	\$ 500,000	\$ 89,870	\$ -	\$ 89,870	\$ 410,130	\$ -
51995	Green Streets Dem Project	250,000	-	-	-	250,000	-
<b>257-180 Total</b>		<b>\$ 750,000</b>	<b>\$ 89,870</b>	<b>\$ -</b>	<b>\$ 89,870</b>	<b>\$ 660,130</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN  
257-234**

		Actual 2014-15	Adopted * 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 292,115	\$ 294,609	\$ 286,553
41300	Hourly wages	-	60,570	60,570	77,960
Various	Benefits	-	71,444	72,373	71,084
42700	PERS Retirement	-	73,412	73,412	79,362
42701	PERS cost sharing	-	(10,542)	(10,542)	(13,841)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 486,999</b>	<b>\$ 490,422</b>	<b>\$ 501,118</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 11,000	\$ 11,000	\$ 11,000
43060	Utilities	-	56,000	56,000	56,000
43080	Rent	-	5,278	5,278	5,278
43110	Contractual services	-	385,292	385,292	343,488
43127	PCLR subsidy to Transi Util	-	3,000,000	3,000,000	3,000,000
43150	Cost allocation charge	-	10,819	10,819	16,244
44200	Advertising	-	300	300	300
44450	Postage	-	200	200	200
44750	Liability Insurance	-	11,850	11,850	9,878
45250	Office supplies	-	1,200	1,200	1,200
45350	General supplies	-	5,300	5,300	5,300
46900	Business meetings	-	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 3,487,489</b>	<b>\$ 3,487,489</b>	<b>\$ 3,449,138</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 3,974,488</b>	<b>\$ 3,977,911</b>	<b>\$ 3,950,256</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
TRANSIT UTILITY FUND - TRANSIT  
258-235**

		Actual 2014-15	Adopted * 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 299,660	\$ 303,516	\$ 310,108
41300	Hourly wages	-	15,000	15,000	15,193
Various	Benefits	-	78,146	79,428	74,551
42700	PERS Retirement	-	63,983	63,983	74,196
42701	PERS cost sharing	-	(9,189)	(9,189)	(12,938)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 447,600</b>	<b>\$ 452,738</b>	<b>\$ 461,110</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 15,310	\$ 15,310	\$ 15,310
43110	Contractual services	-	8,876,100	8,876,100	8,981,971
43150	Cost allocation charge	-	69,807	69,807	45,097
44100	Repairs to equipment	-	500	500	500
44200	Advertising	-	7,400	7,400	7,400
44351	Fleet / equip rental charge	-	16,571	16,571	-
44450	Postage	-	1,000	1,000	800
44550	Travel	-	2,100	2,100	2,100
44650	Training	-	3,200	3,200	3,200
44700	Computer software	-	6,000	6,000	6,000
44750	Liability Insurance	-	10,573	10,573	8,816
44800	Membership & dues	-	7,500	7,500	7,500
45150	Furniture & equipment	-	1,000	1,000	1,000
45170	Computer hardware	-	4,000	4,000	4,000
45200	Maps & blue prints	-	2,500	2,500	2,500
45250	Office supplies	-	2,500	2,500	2,500
45350	General supplies	-	10,000	10,000	10,000
45450	Printing and graphics	-	44,000	44,000	44,000
46900	Business meetings	-	500	500	300
47000	Miscellaneous	-	500	500	300
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 9,081,061</b>	<b>\$ 9,081,061</b>	<b>\$ 9,143,294</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 9,528,661</b>	<b>\$ 9,533,799</b>	<b>\$ 9,604,404</b>

Notes:

\*Effective FY 15-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to Community Development. Historic data is reported in Public Works. New data is reported in Community Development under the same fund numbers but new Dept ID's.

**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CIP REIMBURSEMENT FUND - CDD PROJECTS**  
**409-180**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ -	\$ 5,748,350	\$ -
53160	Planning, survey, design	-	-	442,650	-
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,191,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,191,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Accountant I	0.10	-	-	-
Accountant II	0.50	0.85	0.85	0.85
Accounting Manager	-	0.10	0.10	0.10
Accounting Supervisor	0.45	-	0.15	0.15
Accounts Payable Supervisor	-	-	0.15	0.15
Accounts Payable Technician I	-	0.15	-	-
Accounts Payable Technician III	0.15	-	-	-
Administrative Analyst	3.00	2.00	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Officer/CDD	4.00	4.00	2.00	2.00
Assistant Code Compliance Inspector	-	3.00	3.00	3.00
Assistant Permit Services Technician **	-	2.00	3.00	3.00
Associate Code Compliance Inspector	-	1.00	1.00	1.00
Associate Permit Services Technician	-	5.00	5.00	5.00
Assistant City Attorney	0.79	0.79	0.79	0.69
Assistant Transit Manager	-	1.00	1.00	1.00
Budget Assistant	-	-	0.20	0.20
Budget Associate	-	0.20	-	-
Building Code Specialist II	3.00	6.00	3.00	3.00
Building Code Specialist III	-	-	2.00	2.00
Building Inspection Supervisor	2.00	2.00	-	-
Building Inspector	3.00	3.00	-	-
Building Official	1.00	1.00	1.00	1.00
Code Compliance Inspector	-	3.00	3.00	3.00
Community Development Supervisor	-	1.00	1.00	1.00
Customer Service Ops Supervisor/Steno	1.00	1.00	1.00	1.00
Customer Service Representative	10.00	6.00	6.00	6.00
Deputy Building Official	1.00	1.00	1.00	1.00
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director Planning & Nbrhd Services	1.00	1.00	1.00	1.00
Deputy Director of Community Development **	-	2.00	3.00	3.00
Director of Community Development	1.00	1.00	1.00	1.00
Director of Economic Development **	0.80	0.70	1.00	1.00
Economic Dev Admin Assistant **	-	-	1.00	1.00
Economic Development Coordinator **	-	-	2.00	2.00
Electrical Inspector	1.00	1.00	-	-
Executive Analyst	-	1.00	1.00	1.00
Executive Secretary	-	-	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Finance Administrator	0.05	-	-	-
Housing Advisor	6.00	8.00	5.00	5.00
Housing Analyst	-	-	2.00	2.00
Housing Coordinator	1.00	1.00	-	-
Housing Systems Analyst	-	1.00	1.00	1.00
Housing Technician	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	2.00	1.00	1.00
Inspector I **	-	-	4.00	4.00
Inspector II	-	-	3.00	3.00
License Investigator	1.00	-	-	-
Neighborhood Services Field Rep.	3.50	-	-	-

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Neighborhood Services Inspector	3.00	-	-	-
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	1.00	1.00	1.00
Permit Services Technician	2.00	2.00	2.00	2.00
Permit Specialist/Filming Planner	-	-	0.70	0.70
Planning Assistant	5.00	4.00	4.00	4.00
Plumbing Inspector	-	1.00	3.00	3.00
Police Services Assistant	2.00	2.00	-	-
Principal Accountant	-	-	0.50	0.50
Principal Admin Officer/CDD	-	0.15	-	-
Principal Building Code Specialist	1.00	-	-	1.00
Principal Development Officer	-	2.00	2.00	2.00
Principal Economic Development Officer **	1.00	2.00	1.00	1.00
Principal Housing Coordinator	-	-	1.00	1.00
Principal Housing Project Manager	-	1.00	1.00	1.00
Principal Housing Supervisor	-	1.00	-	1.00
Principal Inspection Supervisor	-	-	2.00	2.00
Principal Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Principal Urban Designer	1.00	-	-	-
Program Coordinator	1.00	1.00	1.00	1.00
Program Specialist	1.00	2.00	2.00	2.00
Sr. Administrative Officer	-	1.00	2.00	1.00
Sr. Budget Analyst	0.20	-	-	-
Sr. Building Code Specialist	2.00	-	-	-
Sr. Building Inspector	1.00	1.00	-	-
Sr. Community Development Supervisor	1.00	-	1.00	-
Sr. Development Officer	1.00	1.00	1.00	1.00
Sr. Housing Advisor	-	-	3.00	3.00
Sr. Housing Project Manager	1.00	-	-	-
Sr. Inspector	-	-	1.00	1.00
Sr. IT Applications Specialist	1.00	-	-	-
Sr. Office Services Specialist	2.00	3.00	3.00	3.00
Sr. Office Specialist	2.00	2.00	2.00	2.00
Sr. Permit Services Technician	-	2.00	2.00	2.00
Sr. Planner	4.00	5.75	5.75	5.75
Sr. Urban Designer	1.00	1.00	1.00	1.00
Transit Manager	-	1.00	1.00	1.00
Urban Designer	-	1.00	1.00	1.00
Total Salaried Positions	<u>90.54</u>	<u>110.69</u>	<u>118.19</u>	<u>118.09</u>
<b>Hourly Positions</b>				
Agency/Housing Authority Members ***	7.00	7.00	7.00	7.00
Administrative Assistant	-	-	-	0.75 (2)
Building Inspector	3.00 (3)	2.92 (4)	2.92 (4)	1.92 (3)
City Resource Specialist	1.23 (2)	1.48 (3)	1.48 (3)	2.65 (5)
Customer Service Representative	2.71 (4)	0.63 (1)	0.63 (1)	-



**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	*	Adopted 2015-16	*	Revised 2015-16	*	Adopted 2016-17	*
GIS Analyst	-		-		-		2.00	(2)
Hourly City Worker	8.08	(12)	14.68	(18)	14.68	(18)	18.30	(23)
Housing Advisor	-		0.92	(2)	0.92	(2)	0.46	(1)
Inspector I	-		-		-		4.00	(4)
Office Specialist I	1.00	(1)	1.00	(1)	1.00	(1)	-	
Planning Assistant	-		1.00	(1)	1.00	(1)	4.01	(6)
Sr. Planner	-		-		-		0.50	(1)
Total Hourly FTE Positions	<u>23.02</u>		<u>29.63</u>		<u>29.63</u>		<u>34.74</u>	
Community Development Department Total	<u>113.56</u>		<u>140.32</u>		<u>147.82</u>		<u>152.83</u>	

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

\*\* Effective 7/1/16, Economic Development function moved from Management Services to Community Development. Positions housed in the Successor Agency are included in the Personnel Classification Detail, however, the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPS) and is not included in the City's budget.

\*\*\* Appointed Officials.

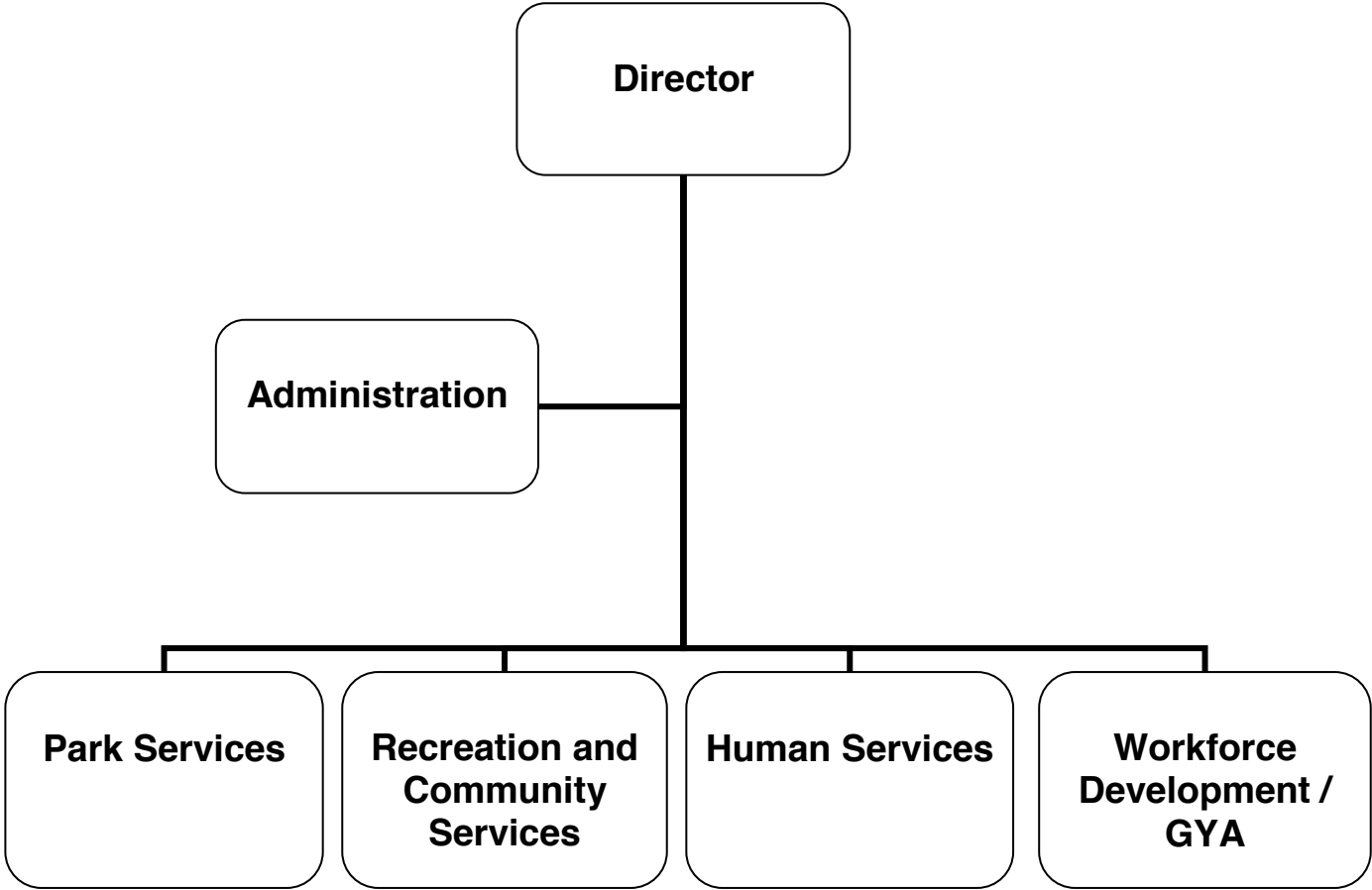
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# COMMUNITY SERVICES & PARKS



COMMUNITY SERVICES & PARKS

# CITY OF GLENDALE

## COMMUNITY SERVICES & PARKS

### MISSION STATEMENT

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

### DEPARTMENT DESCRIPTION

The Department consists of five sections:

**Administration** is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, and Glendale Parks and Open Space Foundation.

**Park Services** is responsible for landscape and building maintenance of 47 parks and recreation facilities, including four community centers, four historic sites, 19 ball fields, 30 playgrounds and 30 restroom facilities, and a sports complex, consisting of 286.19 acres of developed parkland. In addition, the section oversees all contract landscape areas in the City, of which there are 125 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

**Recreation & Community Services** provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. Recreational & Special Use Facilities includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. Recreation Programs include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. Human Services includes a variety of social service programs, including meal programs for seniors, shut-ins, youth, case management, counseling, information and referral for youth, families, and seniors, and programs for individuals with special needs.

### **Human Services**

1. Community Development Block Grant Program administers the federal Community Development Block Grant (CDBG) program that addresses the needs of low-income persons, including the elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The section collaborates with community agencies to help coordinate 10 social service programs, and eight capital improvement projects in the community at any given time.
2. Homeless Program administers federal grant programs, including the Emergency Solutions Grant (ESG) and the Homeless Continuum of Care Program (CoC) that address the housing, mental health, employment, case management and health needs of at-risk homeless and homeless families.

# CITY OF GLENDALE

## COMMUNITY SERVICES & PARKS

This section is responsible for Glendale Continuum of Care programming for homeless persons, including street outreach; case management services; access to emergency shelters; rapid Re-Housing; permanent supportive housing programs and the Homeless Management Information System (HMIS). The CoC collaborates with community agencies to help coordinate 20 homeless programs at any given time.

**Workforce Development/Glendale Youth Alliance (GYA)** performs grant administration, program development, operation of employment and training programs, and business services. This section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The section also provides assistance to local businesses.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

#### ***Safe & Healthy Community***

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well-being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

#### ***Economic Vibrancy***

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

#### ***Community Services & Facilities***

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

# CITY OF GLENDALE COMMUNITY SERVICES & PARKS

## ***Arts & Culture***

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's César Chávez events.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Parks Maintenance (101-602-50020)	\$ 6,102,987	\$ 6,722,179	\$ 6,771,565	\$ 7,017,560
<b>Recreation Facilities</b>				
Maple Park Community Center (101-603-50014)	\$ 253,214	\$ 292,993	\$ 296,461	\$ 301,558
Pacific Community Center (101-603-50015)	440,617	466,431	467,741	543,910
Adult Recreation Community Center (101-603-50016)	435,647	468,981	483,034	502,453
Sparr Heights Community Center (101-603-50017)	174,116	177,656	180,873	192,486
Verdugo Skate Park (101-603-50018)	44,070	39,434	39,941	38,879
Pacific Park Pool (101-603-50022)	300,459	304,644	305,557	296,287
<b>Total Recreation Facilities</b>	<b>\$ 1,648,122</b>	<b>\$ 1,750,139</b>	<b>\$ 1,773,607</b>	<b>\$ 1,875,573</b>
<b>Recreation Programs &amp; Services</b>				
Recreation Administration (101-604-50030)	\$ 130,310	\$ 143,842	\$ 144,168	\$ 152,575
Life-Long Learning (101-604-50031)	49,657	49,911	49,911	50,559
City-Wide Sports (101-604-50032)	148,557	170,971	173,283	186,355
Youth Outreach (101-604-50034)	151,253	169,289	169,289	145,144
Youth Programs (101-604-50035)	17,515	100,000	100,000	318,284
Club Maple (101-604-50036)	13,190	24,629	24,629	22,122
Senior Programs (101-604-50037)	167,966	197,784	198,540	225,187
<b>Total Recreation Programs &amp; Services</b>	<b>\$ 678,447</b>	<b>\$ 856,426</b>	<b>\$ 859,820</b>	<b>\$ 1,100,226</b>
Commission on the Status of Women (101-608-00000)	\$ 15,053	\$ 426	\$ 426	\$ 18
CSP Administration (101-609-50024)	987,426	894,040	939,867	2,314,312
GYA Program (101-610-50025)	271,038	276,631	277,422	323,331
<b>Total General Fund</b>	<b>\$ 9,703,073</b>	<b>\$ 10,499,841</b>	<b>\$ 10,622,707</b>	<b>\$ 12,631,020</b>
<b>Other Funds</b>				
<b>Community Development Block Grant (CDBG) Fund</b>				
Administration (201-605)	\$ 324,711	\$ 316,000	\$ 328,337	\$ 328,000
CSP Community Programs (201-801)	1,197,938	894,061	943,414	1,315,605
<b>Total CDBG Fund</b>	<b>\$ 1,522,649</b>	<b>\$ 1,210,061</b>	<b>\$ 1,271,751</b>	<b>\$ 1,643,605</b>
<b>Continuum of Care Grant Fund</b>				
CSP Programs (204-801-00000)	\$ 1,946,479	\$ 2,157,479	\$ 2,129,790	\$ 2,175,116
Administration (204-801-10080)	106,772	187,580	216,079	144,688
<b>Total Continuum of Care Grant Fund</b>	<b>\$ 2,053,251</b>	<b>\$ 2,345,059</b>	<b>\$ 2,345,869</b>	<b>\$ 2,319,804</b>
Emergency Solutions Grant Fund (205-801-00000)	\$ 171,656	\$ 161,426	\$ 161,511	\$ 142,237
<b>Workforce Innovation and Opportunity Act Fund</b>				
Administration (206-861)	\$ 328,016	\$ 346,260	\$ 339,961	\$ 334,276
Verdugo Jobs Center (206-862)	3,875,864	4,870,956	4,991,762	5,170,724
<b>Total Workforce Innovation and Opportunity Act Fund</b>	<b>\$ 4,203,880</b>	<b>\$ 5,217,216</b>	<b>\$ 5,331,723</b>	<b>\$ 5,505,000</b>
<b>Glendale Youth Alliance Fund</b>				
Glendale Youth Alliance (211-824-00000)	\$ -	\$ -	\$ 667	\$ -
GYA GREAT (211-824-10060)	703,613	863,368	864,991	899,519
GYA GRANTS (211-824-10410)	376,563	361,299	411,617	543,552
GYA GYEP (211-824-10470)	186,858	213,638	214,551	338,261
GYA Summer Brush Program (211-824-10610)	114,959	94,496	94,597	118,822
GYA Program Coordination (211-824-10620)	2,709	4,895	4,895	5,365
<b>Total Glendale Youth Alliance Fund</b>	<b>\$ 1,384,702</b>	<b>\$ 1,537,696</b>	<b>\$ 1,591,318</b>	<b>\$ 1,905,519</b>
Grant Fund - CSP Projects (216-601-00000)	\$ -	\$ -	\$ 17,500	\$ -
Nutritional Meals Grant Fund (270-604-50037)	446,614	429,740	436,727	430,827

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
COMMUNITY SERVICES & PARKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Capital Improvement Fund - CSP Projects (401-601)	981,489	1,575,000	1,541,888	1,400,000
Parks Mitigation Fee Fund - CSP Projects (405-601)	461,857	4,000,000	5,125,385	16,173,000
CIP Reimbursement Fund - CSP Projects (409-601)	-	-	619,650	-
<b>Recreation Fund</b>				
Transfer to Other Funds (501-195) *	\$ 2,018,297	\$ -	\$ -	\$ -
CSP Projects (501-601-00000)	(1,903)	1,650,000	1,769,500	-
Parks Maintenance (501-602-50001)	299,573	599,626	600,438	733,874
Parks Maintenance (501-602-50020)	-	75,000	75,000	-
Civic Auditorium (501-603-50011)	504,967	662,675	666,554	597,194
Sports Complex (501-603-50012)	640,185	772,067	773,573	779,340
Brand Studios (501-603-50013)	6,335	6,959	6,959	5,091
Maple Park Community Center (501-603-50014)	51,921	49,419	49,989	57,805
Pacific Community Center (501-603-50015)	120,807	134,783	135,390	149,563
Adult Recreation Community Center (501-603-50016)	8,000	14,000	14,101	13,284
Sparr Heights Community Center (501-603-50017)	37,307	44,268	44,985	40,227
Verdugo Skate Park (501-603-50018)	71,089	77,568	77,771	77,972
Pacific Park Pool (501-603-50022)	57,316	62,985	62,985	69,792
Community Buildings (501-603-50023)	-	6,000	6,000	6,000
Open Space & Trail (501-604-50021)	19,693	28,272	28,272	28,237
Life-Long Learning (501-604-50031)	364,440	447,988	449,009	474,607
City-Wide Sports (501-604-50032)	250,262	290,449	291,306	311,907
Youth Programs (501-604-50035)	170,112	226,362	226,712	234,691
<b>Total Recreation Fund</b>	<b>\$ 4,618,401</b>	<b>\$ 5,148,421</b>	<b>\$ 5,278,544</b>	<b>\$ 3,579,584</b>
<b>Total Other Funds</b>	<b>\$ 15,844,497</b>	<b>\$ 21,624,619</b>	<b>\$ 23,721,866</b>	<b>\$ 33,099,576</b>
<b>Department Grand Total</b>	<b>\$ 25,547,570</b>	<b>\$ 32,124,460</b>	<b>\$ 34,344,573</b>	<b>\$ 45,730,596</b>

Notes:

- \* Pursuant to reclassification of Fund 501 from an Enterprise Fund to a Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - PARKS - PARKS MAINTENANCE  
101-602-50020**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,003,611	\$ 2,107,428	\$ 2,107,428	\$ 2,249,156
41200	Overtime	1,254	-	-	-
41300	Hourly wages	221,361	179,188	179,188	180,980
Various	Benefits	761,939	780,206	792,092	888,060
42700	PERS Retirement	310,357	475,305	475,305	549,811
42701	PERS cost sharing	(10,978)	(68,242)	(68,242)	(95,886)
42799	Salary charges in (out)	(7,636)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 3,279,907</b>	<b>\$ 3,473,885</b>	<b>\$ 3,485,771</b>	<b>\$ 3,772,121</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 36,230	\$ 38,000	\$ 38,000	\$ 38,000
43060	Utilities	1,214,050	1,180,000	1,180,000	1,180,000
43080	Rent	-	1,000	1,000	8,784
43110	Contractual services	262,269	512,800	550,300	499,016
44100	Repairs to equipment	7,619	7,750	7,750	7,750
44351	Fleet / equip rental charge	848,748	936,132	936,132	936,132
44352	ISD service charge	135,965	293,488	293,488	307,498
44450	Postage	8	150	150	150
44600	Laundry & towel service	225	-	-	-
44650	Training	870	3,500	3,500	3,500
44750	Liability Insurance	84,150	76,831	76,831	65,859
44760	Regulatory	1,797	-	-	-
44800	Membership & dues	420	500	500	500
45250	Office supplies	3,178	4,500	4,500	4,500
45300	Small tools	16,889	9,093	9,093	9,200
45350	General supplies	210,101	183,750	183,750	183,750
46900	Business meetings	460	500	500	500
47000	Miscellaneous	102	300	300	300
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,823,080</b>	<b>\$ 3,248,294</b>	<b>\$ 3,285,794</b>	<b>\$ 3,245,439</b>
<b>TOTAL</b>		<b>\$ 6,102,987</b>	<b>\$ 6,722,179</b>	<b>\$ 6,771,565</b>	<b>\$ 7,017,560</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER  
101-603-50014**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 65,930	\$ 66,665	\$ 68,986	\$ 74,132
41200	Overtime	494	-	-	-
41300	Hourly wages	101,630	116,237	116,237	117,399
Various	Benefits	32,223	36,479	37,626	34,293
42700	PERS Retirement	24,815	38,102	38,102	43,010
42701	PERS cost sharing	(1,965)	(5,471)	(5,471)	(7,502)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 223,126</b>	<b>\$ 252,012</b>	<b>\$ 255,480</b>	<b>\$ 261,332</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,669	\$ -	\$ -	\$ -
44352	ISD service charge	10,000	10,000	10,000	10,200
44450	Postage	-	350	350	350
44750	Liability Insurance	6,352	6,146	6,146	5,191
44800	Membership & dues	-	250	250	250
45250	Office supplies	-	6,581	6,581	6,581
45350	General supplies	12,066	17,654	17,654	17,654
<b>Maintenance &amp; Operation Total</b>		<b>\$ 30,088</b>	<b>\$ 40,981</b>	<b>\$ 40,981</b>	<b>\$ 40,226</b>
<b>TOTAL</b>		<b>\$ 253,214</b>	<b>\$ 292,993</b>	<b>\$ 296,461</b>	<b>\$ 301,558</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER  
101-603-50015**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 182,347	\$ 198,343	\$ 198,343	\$ 228,142
41200	Overtime	1,372	-	-	-
41300	Hourly wages	93,008	95,062	95,062	109,013
Various	Benefits	77,843	78,565	79,875	88,585
42700	PERS Retirement	36,357	61,144	61,144	73,824
42701	PERS cost sharing	(1,845)	(8,781)	(8,781)	(12,877)
42799	Salary charges in (out)	-	(13,000)	(13,000)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 389,082</b>	<b>\$ 411,333</b>	<b>\$ 412,643</b>	<b>\$ 486,687</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 1,500	\$ 1,500	\$ 4,500
44100	Repairs to equipment	-	500	500	500
44352	ISD service charge	15,000	15,000	15,000	15,200
44450	Postage	70	-	-	-
44750	Liability Insurance	10,460	9,859	9,859	8,784
44800	Membership & dues	367	300	300	300
45150	Furniture & equipment	2,230	2,300	2,300	2,300
45250	Office supplies	6,429	7,100	7,100	7,100
45350	General supplies	16,979	18,539	18,539	18,539
<b>Maintenance &amp; Operation Total</b>		<b>\$ 51,535</b>	<b>\$ 55,098</b>	<b>\$ 55,098</b>	<b>\$ 57,223</b>
<b>TOTAL</b>		<b>\$ 440,617</b>	<b>\$ 466,431</b>	<b>\$ 467,741</b>	<b>\$ 543,910</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER  
101-603-50016**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 117,800	\$ 121,749	\$ 124,479	\$ 132,433
41200	Overtime	184	-	-	-
41300	Hourly wages	145,131	157,001	157,001	158,570
Various	Benefits	53,917	57,859	59,182	67,613
42700	PERS Retirement	33,865	47,607	47,607	41,876
42701	PERS cost sharing	(2,312)	(6,837)	(6,837)	(7,304)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 348,585</b>	<b>\$ 377,379</b>	<b>\$ 381,432</b>	<b>\$ 393,188</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 29,016	\$ 40,000	\$ 50,000	\$ 50,000
44100	Repairs to equipment	1,636	2,500	2,500	2,500
44352	ISD service charge	10,633	10,574	10,574	11,000
44450	Postage	-	100	100	100
44650	Training	-	750	750	750
44750	Liability Insurance	16,273	9,366	9,366	7,887
44800	Membership & dues	165	425	425	425
45150	Furniture & equipment	1,696	2,500	2,500	2,500
45250	Office supplies	3,576	3,600	3,600	3,600
45350	General supplies	24,068	21,787	21,787	30,503
<b>Maintenance &amp; Operation Total</b>		<b>\$ 87,062</b>	<b>\$ 91,602</b>	<b>\$ 101,602</b>	<b>\$ 109,265</b>
<b>TOTAL</b>		<b>\$ 435,647</b>	<b>\$ 468,981</b>	<b>\$ 483,034</b>	<b>\$ 502,453</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
101-603-50017**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 68,374	\$ 70,581	\$ 73,037	\$ 78,495
41300	Hourly wages	44,647	44,618	44,618	45,064
Various	Benefits	28,704	25,528	26,289	30,411
42700	PERS Retirement	18,152	23,358	23,358	26,544
42701	PERS cost sharing	(2,169)	(3,355)	(3,355)	(4,630)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 157,708</b>	<b>\$ 160,730</b>	<b>\$ 163,947</b>	<b>\$ 175,884</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
44352	ISD service charge	6,000	6,000	6,000	6,200
44450	Postage	509	176	176	176
44650	Training	-	300	300	300
44750	Liability Insurance	4,440	3,872	3,872	3,348
45050	Periodicals & newspapers	25	-	-	-
45250	Office supplies	1,240	1,400	1,400	1,400
45350	General supplies	4,194	3,678	3,678	3,678
<b>Maintenance &amp; Operation Total</b>		<b>\$ 16,408</b>	<b>\$ 16,926</b>	<b>\$ 16,926</b>	<b>\$ 16,602</b>
<b>TOTAL</b>		<b>\$ 174,116</b>	<b>\$ 177,656</b>	<b>\$ 180,873</b>	<b>\$ 192,486</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
101-603-50018**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 30,275	\$ 28,460	\$ 28,460	\$ 28,744
Various	Benefits	2,846	1,855	2,362	2,058
42700	PERS Retirement	5,496	3,577	3,577	2,488
42701	PERS cost sharing	-	(514)	(514)	(434)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 38,616</b>	<b>\$ 33,378</b>	<b>\$ 33,885</b>	<b>\$ 32,856</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,144
44750	Liability Insurance	1,144	956	956	779
45250	Office supplies	315	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	994	1,500	1,500	1,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,454</b>	<b>\$ 6,056</b>	<b>\$ 6,056</b>	<b>\$ 6,023</b>
<b>TOTAL</b>		<b>\$ 44,070</b>	<b>\$ 39,434</b>	<b>\$ 39,941</b>	<b>\$ 38,879</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
101-603-50022**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 449	\$ -	\$ -	\$ -
41300	Hourly wages	170,128	180,541	180,541	182,347
Various	Benefits	24,414	24,847	25,760	16,884
42700	PERS Retirement	6,033	9,837	9,837	8,660
42701	PERS cost sharing	-	(1,412)	(1,412)	(1,511)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 201,024</b>	<b>\$ 213,813</b>	<b>\$ 214,726</b>	<b>\$ 206,380</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 27,452	\$ 22,800	\$ 22,800	\$ 27,600
43110	Contractual services	29,245	26,460	26,460	22,460
44100	Repairs to equipment	1,810	3,540	3,540	3,540
44352	ISD service charge	10,000	10,000	10,000	10,200
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	6,448	6,066	6,066	4,942
44760	Regulatory	584	-	-	-
44800	Membership & dues	360	400	400	400
45250	Office supplies	941	2,400	2,400	2,400
45350	General supplies	22,003	17,165	17,165	16,365
46900	Business meetings	23	-	-	-
47000	Miscellaneous	590	1,000	1,000	1,000
47010	Discount earned & lost	(19)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 99,435</b>	<b>\$ 90,831</b>	<b>\$ 90,831</b>	<b>\$ 89,907</b>
<b>TOTAL</b>		<b>\$ 300,459</b>	<b>\$ 304,644</b>	<b>\$ 305,557</b>	<b>\$ 296,287</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION  
101-604-50030**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 54,996	\$ 61,324	\$ 61,324	\$ 66,608
41200	Overtime	18	-	-	-
41300	Hourly wages	6,511	5,000	5,000	5,050
Various	Benefits	12,021	11,653	11,979	13,525
42700	PERS Retirement	9,431	13,363	13,363	16,317
42701	PERS cost sharing	(1,536)	(1,919)	(1,919)	(2,846)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 81,441</b>	<b>\$ 89,421</b>	<b>\$ 89,747</b>	<b>\$ 98,654</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 536	\$ -	\$ -	\$ -
43060	Utilities	4,162	-	-	-
43110	Contractual services	1,147	-	-	-
44352	ISD service charge	5,782	6,308	6,308	5,984
44450	Postage	-	164	164	164
44750	Liability Insurance	2,326	2,228	2,228	1,942
44800	Membership & dues	150	150	150	150
45250	Office supplies	1,552	2,290	2,290	2,290
45350	General supplies	31,827	43,281	43,281	43,281
45450	Printing and graphics	1,278	-	-	-
46900	Business meetings	110	-	-	110
<b>Maintenance &amp; Operation Total</b>		<b>\$ 48,869</b>	<b>\$ 54,421</b>	<b>\$ 54,421</b>	<b>\$ 53,921</b>
<b>TOTAL</b>		<b>\$ 130,310</b>	<b>\$ 143,842</b>	<b>\$ 144,168</b>	<b>\$ 152,575</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING  
101-604-50031**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 2,038	\$ 4,000	\$ 4,000	\$ 3,000
41300	Hourly wages	3,405	5,001	5,001	5,050
Various	Benefits	591	963	963	1,584
42700	PERS Retirement	-	1,045	1,045	1,158
42701	PERS cost sharing	-	(150)	(150)	(202)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 6,034</b>	<b>\$ 10,859</b>	<b>\$ 10,859</b>	<b>\$ 10,590</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 32,395	\$ 34,750	\$ 34,750	\$ 35,750
44450	Postage	867	-	-	-
44750	Liability Insurance	206	302	302	219
45350	General supplies	3,382	4,000	4,000	4,000
45450	Printing and graphics	1,239	-	-	-
46900	Business meetings	34	-	-	-
47000	Miscellaneous	5,500	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 43,623</b>	<b>\$ 39,052</b>	<b>\$ 39,052</b>	<b>\$ 39,969</b>
<b>TOTAL</b>		<b>\$ 49,657</b>	<b>\$ 49,911</b>	<b>\$ 49,911</b>	<b>\$ 50,559</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS  
101-604-50032**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 78,538	\$ 79,415	\$ 81,327	\$ 86,543
41300	Hourly wages	10,384	11,517	11,517	11,632
Various	Benefits	25,164	25,508	25,908	31,365
42700	PERS Retirement	12,914	17,999	17,999	22,159
42701	PERS cost sharing	(1,618)	(2,584)	(2,584)	(3,865)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 125,382</b>	<b>\$ 131,855</b>	<b>\$ 134,167</b>	<b>\$ 147,834</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 14,000	\$ 14,500	\$ 14,500	\$ 14,300
44650	Training	-	750	750	750
44750	Liability Insurance	3,361	3,055	3,055	2,660
44760	Regulatory	1,190	-	-	-
44800	Membership & dues	-	525	525	525
45250	Office supplies	1,777	1,200	1,200	1,200
45350	General supplies	2,269	19,086	19,086	19,086
47000	Miscellaneous	578	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 23,175</b>	<b>\$ 39,116</b>	<b>\$ 39,116</b>	<b>\$ 38,521</b>
<b>TOTAL</b>		<b>\$ 148,557</b>	<b>\$ 170,971</b>	<b>\$ 173,283</b>	<b>\$ 186,355</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH  
101-604-50034**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 77,565	\$ 78,423	\$ 78,423	\$ 66,484
41300	Hourly wages	18,522	27,005	27,005	27,275
Various	Benefits	32,148	32,853	32,853	21,691
42700	PERS Retirement	13,456	20,977	20,977	21,503
42701	PERS cost sharing	(2,312)	(3,012)	(3,012)	(3,750)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 139,379</b>	<b>\$ 156,246</b>	<b>\$ 156,246</b>	<b>\$ 133,203</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,900
44750	Liability Insurance	3,632	3,543	3,543	2,541
45350	General supplies	2,750	4,500	4,500	4,500
45450	Printing and graphics	463	-	-	-
46900	Business meetings	29	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,874</b>	<b>\$ 13,043</b>	<b>\$ 13,043</b>	<b>\$ 11,941</b>
<b>TOTAL</b>		<b>\$ 151,253</b>	<b>\$ 169,289</b>	<b>\$ 169,289</b>	<b>\$ 145,144</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS  
101-604-50035**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 42,094	\$ 42,094	\$ 36,134
41300	Hourly wages	-	-	-	109,678
Various	Benefits	-	-	-	19,730
42700	PERS Retirement	-	-	-	11,866
42701	PERS cost sharing	-	-	-	(2,069)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 42,094</b>	<b>\$ 42,094</b>	<b>\$ 175,339</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 57,906	\$ 57,906	\$ 141,000
44750	Liability Insurance	-	-	-	1,945
45350	General supplies	17,515	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 17,515</b>	<b>\$ 57,906</b>	<b>\$ 57,906</b>	<b>\$ 142,945</b>
<b>TOTAL</b>		<b>\$ 17,515</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 318,284</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE  
101-604-50036**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 5,749	\$ 12,613	\$ 12,613	\$ 12,737
Various	Benefits	423	1,238	1,238	918
42700	PERS Retirement	-	2,635	2,635	29
42701	PERS cost sharing	-	(379)	(379)	(5)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 6,172</b>	<b>\$ 16,107</b>	<b>\$ 16,107</b>	<b>\$ 13,679</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
44450	Postage	381	-	-	-
44750	Liability Insurance	217	424	424	345
45250	Office supplies	-	200	200	200
45350	General supplies	3,419	4,898	4,898	4,898
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,017</b>	<b>\$ 8,522</b>	<b>\$ 8,522</b>	<b>\$ 8,443</b>
<b>TOTAL</b>		<b>\$ 13,190</b>	<b>\$ 24,629</b>	<b>\$ 24,629</b>	<b>\$ 22,122</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS  
101-604-50037**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 111,120	\$ 133,004	\$ 133,004	\$ 138,558
41200	Overtime	240	-	-	-
41300	Hourly wages	-	-	-	15,000
Various	Benefits	20,789	21,365	22,121	30,949
42700	PERS Retirement	16,901	27,649	27,649	31,345
42701	PERS cost sharing	(90)	(3,970)	(3,970)	(5,466)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 148,961</b>	<b>\$ 178,048</b>	<b>\$ 178,804</b>	<b>\$ 210,386</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,900
44750	Liability Insurance	4,704	4,470	4,470	3,755
45250	Office supplies	1,139	1,550	1,550	1,550
45350	General supplies	8,162	8,716	8,716	-
49050	Charges-other depts	-	-	-	4,596
<b>Maintenance &amp; Operation Total</b>		<b>\$ 19,005</b>	<b>\$ 19,736</b>	<b>\$ 19,736</b>	<b>\$ 14,801</b>
<b>TOTAL</b>		<b>\$ 167,966</b>	<b>\$ 197,784</b>	<b>\$ 198,540</b>	<b>\$ 225,187</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - COMMISSION ON THE STATUS OF WOMEN  
101-608-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 2,617	\$ -	\$ -	\$ -
Various	Benefits	168	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,785</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 4,472	\$ -	\$ -	\$ -
44352	ISD service charge	-	426	426	18
44650	Training	1,427	-	-	-
44750	Liability Insurance	99	-	-	-
45250	Office supplies	37	-	-	-
45350	General supplies	4	-	-	-
47000	Miscellaneous	6,228	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,268</b>	<b>\$ 426</b>	<b>\$ 426</b>	<b>\$ 18</b>
<b>TOTAL</b>		<b>\$ 15,053</b>	<b>\$ 426</b>	<b>\$ 426</b>	<b>\$ 18</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - CSP ADMINISTRATION  
101-609-50024**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 428,937	\$ 434,640	\$ 438,140	\$ 471,850
41200	Overtime	383	-	-	-
41300	Hourly wages	84,460	103,946	103,946	129,986
Various	Benefits	136,226	132,608	134,320	148,463
42700	PERS Retirement	78,621	107,825	107,825	126,552
42701	PERS cost sharing	(7,541)	(15,483)	(15,483)	(22,071)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 721,087</b>	<b>\$ 763,536</b>	<b>\$ 768,748</b>	<b>\$ 854,780</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ -	\$ -	\$ 30,240
43110	Contractual services	23,031	24,500	65,115	24,500
44120	Repairs to office equip	-	2,000	2,000	2,000
44200	Advertising	1,174	2,500	2,500	2,500
44352	ISD service charge	206,290	39,845	39,845	119,156
44353	Building Maintenance Service Charge	-	-	-	1,221,941
44450	Postage	590	1,900	1,900	1,900
44550	Travel	487	-	-	-
44650	Training	-	4,100	4,100	4,100
44750	Liability Insurance	19,421	18,097	18,097	15,633
44800	Membership & dues	4,340	6,000	6,000	6,000
45050	Periodicals & newspapers	-	450	450	450
45100	Books	-	300	300	300
45150	Furniture & equipment	-	6,312	6,312	6,312
45250	Office supplies	5,796	17,000	17,000	14,000
45350	General supplies	1,605	-	-	3,000
46900	Business meetings	1,216	2,500	2,500	2,500
47000	Miscellaneous	2,390	5,000	5,000	5,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 266,339</b>	<b>\$ 130,504</b>	<b>\$ 171,119</b>	<b>\$ 1,459,532</b>
<b>TOTAL</b>		<b>\$ 987,426</b>	<b>\$ 894,040</b>	<b>\$ 939,867</b>	<b>\$ 2,314,312</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GENERAL FUND - GYA PROGRAM  
101-610-50025**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 156,108	\$ 158,060	\$ 158,060	\$ 158,732
Various	Benefits	36,988	35,303	36,094	37,000
42700	PERS Retirement	25,497	32,826	32,826	36,013
42701	PERS cost sharing	(2,998)	(4,714)	(4,714)	(6,280)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 215,595</b>	<b>\$ 221,475</b>	<b>\$ 222,266</b>	<b>\$ 225,465</b>
<b>Maintenance &amp; Operation</b>					
44351	Fleet / equip rental charge	\$ 33,623	\$ 37,994	\$ 37,994	\$ 37,994
44352	ISD service charge	15,919	11,851	11,851	15,690
44353	Building Maintenance Service Charge	-	-	-	39,881
44750	Liability Insurance	5,901	5,311	5,311	4,301
<b>Maintenance &amp; Operation Total</b>		<b>\$ 55,443</b>	<b>\$ 55,156</b>	<b>\$ 55,156</b>	<b>\$ 97,866</b>
<b>TOTAL</b>		<b>\$ 271,038</b>	<b>\$ 276,631</b>	<b>\$ 277,422</b>	<b>\$ 323,331</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - ADMINISTRATION  
201-605**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 181,733	\$ 173,820	\$ 173,820	\$ 179,577
41300	Hourly wages	17,674	31,555	40,892	31,408
Various	Benefits	51,647	43,877	43,877	48,210
42700	PERS Retirement	31,561	42,669	42,669	47,996
42701	PERS cost sharing	(5,422)	(6,127)	(6,127)	(8,371)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 277,193</b>	<b>\$ 285,794</b>	<b>\$ 295,131</b>	<b>\$ 298,820</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 28,744	\$ 8,000	\$ 11,000	\$ 8,552
44120	Repairs to office equip	10	1,400	1,400	1,400
44200	Advertising	2,244	3,000	3,000	2,560
44450	Postage	926	2,000	2,000	2,000
44650	Training	651	1,814	1,814	1,500
44700	Computer software	-	150	150	150
44750	Liability Insurance	7,538	6,900	6,900	5,718
44760	Regulatory	300	-	-	-
45150	Furniture & equipment	452	1,200	1,200	1,200
45170	Computer hardware	-	1,500	1,500	-
45250	Office supplies	5,734	3,100	3,100	4,600
45350	General supplies	277	-	-	-
45450	Printing and graphics	350	1,000	1,000	1,000
46900	Business meetings	198	-	-	-
47000	Miscellaneous	95	142	142	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 47,517</b>	<b>\$ 30,206</b>	<b>\$ 33,206</b>	<b>\$ 29,180</b>
<b>TOTAL</b>		<b>\$ 324,711</b>	<b>\$ 316,000</b>	<b>\$ 328,337</b>	<b>\$ 328,000</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - CSP COMMUNITY PROGRAMS  
201-801**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 69,466	\$ -	\$ -	\$ -
41300	Hourly wages	22,179	-	-	-
Various	Benefits	6,175	-	-	-
42700	PERS Retirement	1,187	-	-	-
42701	PERS cost sharing	(122)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 98,885</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,000	\$ -	\$ -	\$ -
43112	Direct assistance	501,452	587,000	636,353	722,605
44750	Liability Insurance	3,464	-	-	-
45450	Printing and graphics	84	-	-	-
45600	A & G overhead	23,436	-	-	-
47000	Miscellaneous	826	-	-	-
47072	Accrued int Section 108 2011	28,002	27,000	27,000	25,000
47106	Principal Section 108 2011	178,000	180,000	180,000	198,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 737,263</b>	<b>\$ 794,000</b>	<b>\$ 843,353</b>	<b>\$ 945,605</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 310,232	\$ -	\$ -	\$ -
52100	Construction	51,558	100,061	100,061	370,000
<b>Capital Improvement Total</b>		<b>\$ 361,790</b>	<b>\$ 100,061</b>	<b>\$ 100,061</b>	<b>\$ 370,000</b>
<b>TOTAL</b>		<b>\$ 1,197,938</b>	<b>\$ 894,061</b>	<b>\$ 943,414</b>	<b>\$ 1,315,605</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - CSP COMMUNITY PROGRAMS  
201-801**

<b>PROJECT</b>	<b>Project Number</b>	<b>Account 41000</b>	<b>Account 43000</b>	<b>Account 55000</b>	<b>Adopted 2016-17</b>
The Zone - The Salvation Army	G617101	\$ -	\$ 18,000	\$ -	\$ 18,000
Fair Housing Program - The Housing Rights Center	G617103	-	9,000	-	9,000
Community Outreach Project - Armenian Relief Society of Western USA, Inc.	G617104	-	55,500	-	55,500
Youth Employment Program - Glendale Youth Alliance	G617105	-	47,500	-	47,500
Transitional Housing Program for Homeless Women and Children - Door of Hope	G617106	-	20,000	-	20,000
Homeless Outreach Case Management - Ascencia	G617112	-	24,500	-	24,500
Homeless Prevention Program/Loaves and Fishes-Catholic Charities of Los Angeles	G617113	-	33,500	-	33,500
Intervention/Prevention Clinical Group Counseling - CASPS	G617117	-	38,000	-	38,000
Live Well Senior Center at GAMC-GAMC	G617120	-	104,605	-	104,605
Flooring Improvement Project - Door of Hope	G617121	-	89,680	-	89,680
Conversion to Solar Energy System-Homenetmen Glendale Ararat Chapter	G617122	-	100,000	-	100,000
Bathrooms Renovation Phase 2-Homenetmen Glendale Ararat Chapter	G617123	-	36,420	-	36,420
Ascencia Solar Project-Ascencia	G617124	-	50,000	-	50,000
Glendale Community Center-Catholic Charities of Los Angeles	G617125	-	95,900	-	95,900
Section 108 Loan Repayment (S.H. Ho Hope and Compassion Center)	G617313	-	223,000	-	223,000
Homeless Housing Project-Community Services and Parks	G617312	-	370,000	-	370,000
<b>Total</b>		<b>\$ -</b>	<b>\$ 1,315,605</b>	<b>\$ -</b>	<b>\$ 1,315,605</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CONTINUUM OF CARE GRANT FUND - COMMUNITY PROGRAMS  
204-801**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>				
41100 Salaries	\$ 101,719	\$ 156,484	\$ 156,484	\$ 179,961
41300 Hourly wages	31,577	-	-	-
Various Benefits	43,418	58,698	59,508	63,393
42700 PERS Retirement	22,201	32,459	32,459	40,885
42701 PERS cost sharing	(3,029)	(4,661)	(4,661)	(7,132)
<b>Salaries &amp; Benefits Total</b>	<b>\$ 195,885</b>	<b>\$ 242,980</b>	<b>\$ 243,790</b>	<b>\$ 277,107</b>
<b>Maintenance &amp; Operation</b>				
43112 Direct assistance	\$ 1,852,327	\$ 2,096,821	\$ 2,096,821	\$ 2,037,820
44750 Liability Insurance	5,039	5,258	5,258	4,877
<b>Maintenance &amp; Operation Total</b>	<b>\$ 1,857,366</b>	<b>\$ 2,102,079</b>	<b>\$ 2,102,079</b>	<b>\$ 2,042,697</b>
<b>TOTAL</b>	<b>\$ 2,053,251</b>	<b>\$ 2,345,059</b>	<b>\$ 2,345,869</b>	<b>\$ 2,319,804</b>

**CONTINUUM OF CARE GRANT FUND**

Project	Project Number	Adopted 2016-2017
Glendale HMIS Project	G617718	\$ 88, 577
PATH Ventures Housing Now SHPR	G617723	\$ 352, 154
CES Reallocation	G617713	\$ 620, 951
Ascencia Glendale Next Step Permanent Supportive Housing SHPR	G617722	\$ 162, 886
Ascencia Scattered Site Permanent Supportive Housing Program	G617705	\$ 194, 705
Chester Street Permanent Supportive Housing Program	G617707	\$ 77, 844
2015 CoC Planning - City of Glendale	G617731	\$ 71, 039
2005/2009 Consolidated Shelter Plus Care Project	G617724	\$ 115, 421
2010 Shelter Plus Care Project	G617728	\$ 56, 454
2001 Shelter Plus Care Project	G617726	\$ 164, 764
Door of Hope - Hamilton Court Transition	G617706	\$ 100, 800
1998 and 1999 Shelter Plus Care Project S+CR	G617725	\$ 314, 209
	<b>Total:</b>	<b>\$ 2,319,804</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CONTINUUM OF CARE GRANT FUND - CSP PROGRAMS  
204-801-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 54,924	\$ 60,333	\$ 60,333	\$ 121,122
41300	Hourly wages	30,352	-	-	-
Various	Benefits	22,015	21,799	22,120	40,466
42700	PERS Retirement	13,923	12,519	12,519	27,536
42701	PERS cost sharing	(1,638)	(1,798)	(1,798)	(4,804)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 119,577</b>	<b>\$ 92,853</b>	<b>\$ 93,174</b>	<b>\$ 184,320</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 1,823,679	\$ 2,062,599	\$ 2,034,589	\$ 1,987,514
44750	Liability Insurance	3,224	2,027	2,027	3,282
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,826,903</b>	<b>\$ 2,064,626</b>	<b>\$ 2,036,616</b>	<b>\$ 1,990,796</b>
<b>TOTAL</b>		<b>\$ 1,946,479</b>	<b>\$ 2,157,479</b>	<b>\$ 2,129,790</b>	<b>\$ 2,175,116</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CONTINUUM OF CARE GRANT FUND - ADMINISTRATION  
204-801-10080**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 46,795	\$ 96,151	\$ 96,151	\$ 58,839
41300	Hourly wages	1,225	-	-	-
Various	Benefits	21,403	36,899	37,388	22,927
42700	PERS Retirement	8,277	19,940	19,940	13,349
42701	PERS cost sharing	(1,391)	(2,863)	(2,863)	(2,328)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 76,308</b>	<b>\$ 150,127</b>	<b>\$ 150,616</b>	<b>\$ 92,787</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 28,648	\$ 34,222	\$ 62,232	\$ 50,306
44750	Liability Insurance	1,815	3,231	3,231	1,595
<b>Maintenance &amp; Operation Total</b>		<b>\$ 30,463</b>	<b>\$ 37,453</b>	<b>\$ 65,463</b>	<b>\$ 51,901</b>
<b>TOTAL</b>		<b>\$ 106,772</b>	<b>\$ 187,580</b>	<b>\$ 216,079</b>	<b>\$ 144,688</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
EMERGENCY SOLUTIONS GRANT FUND - CSP COMMUNITY PROGRAMS  
205-801-00000**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 40,327	\$ 15,967	\$ 15,967	\$ 18,661
41300	Hourly wages	9,300	12,530	12,530	13,000
Various	Benefits	14,655	6,678	6,763	7,608
42700	PERS Retirement	8,352	3,319	3,319	7,234
42701	PERS cost sharing	(1,204)	(476)	(476)	(1,262)
42799	Salary charges in (out)	-	12,500	12,500	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 71,430</b>	<b>\$ 50,518</b>	<b>\$ 50,603</b>	<b>\$ 45,241</b>
<b>Maintenance &amp; Operation</b>					
43112	Direct assistance	\$ 98,350	\$ 109,947	\$ 109,947	\$ 96,138
44750	Liability Insurance	1,876	957	957	858
45250	Office supplies	-	4	4	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 100,226</b>	<b>\$ 110,908</b>	<b>\$ 110,908</b>	<b>\$ 96,996</b>
<b>TOTAL</b>		<b>\$ 171,656</b>	<b>\$ 161,426</b>	<b>\$ 161,511</b>	<b>\$ 142,237</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - ADMINISTRATION  
206-861**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 170,322	\$ 204,901	\$ 198,209	\$ 194,016
41200	Overtime	32	-	-	-
Various	Benefits	49,218	49,453	49,846	54,570
42700	PERS Retirement	28,975	42,649	42,649	44,370
42701	PERS cost sharing	(3,576)	(6,126)	(6,126)	(7,738)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 244,971</b>	<b>\$ 290,877</b>	<b>\$ 284,578</b>	<b>\$ 285,218</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 4,195	\$ 3,000	\$ 3,000	\$ 5,200
43112	Direct assistance	-	19,500	19,500	2,000
44200	Advertising	-	1,000	1,000	1,500
44300	Telephone	-	782	782	-
44450	Postage	254	500	500	500
44550	Travel	324	7,100	7,100	9,500
44650	Training	-	3,000	3,000	1,000
44700	Computer software	-	1,000	1,000	1,500
44750	Liability Insurance	6,439	6,882	6,882	5,258
44800	Membership & dues	4,500	4,000	4,000	5,000
45050	Periodicals & newspapers	353	400	400	400
45100	Books	-	100	100	100
45170	Computer hardware	-	1,764	1,764	5,000
45250	Office supplies	501	2,000	2,000	2,600
45350	General supplies	1,375	855	855	1,000
45400	Reports & publications	-	500	500	1,500
45450	Printing and graphics	15	1,000	1,000	3,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	9	1,000	1,000	3,000
49050	Charges-other depts	65,080	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 83,045</b>	<b>\$ 55,383</b>	<b>\$ 55,383</b>	<b>\$ 49,058</b>
<b>TOTAL</b>		<b>\$ 328,016</b>	<b>\$ 346,260</b>	<b>\$ 339,961</b>	<b>\$ 334,276</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - VERDUGO JOBS CENTER  
206-862**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 723,484	\$ 948,698	\$ 963,698	\$ 914,380
41200	Overtime	-	8,679	8,679	5,000
41300	Hourly wages	1,074,824	1,336,314	1,408,315	1,484,498
Various	Benefits	281,565	344,172	348,286	409,052
42700	PERS Retirement	196,492	396,050	396,050	425,025
42701	PERS cost sharing	(17,525)	(56,872)	(56,872)	(74,134)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,258,840</b>	<b>\$ 2,977,041</b>	<b>\$ 3,068,156</b>	<b>\$ 3,163,821</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 66,922	\$ 71,000	\$ 71,000	\$ 73,000
43080	Rent	346,450	580,000	580,000	600,000
43110	Contractual services	199,847	210,500	210,500	208,500
43112	Direct assistance	932,747	899,946	929,637	910,750
44120	Repairs to office equip	52	300	300	100
44200	Advertising	2,010	3,000	3,000	3,000
44300	Telephone	-	500	500	-
44352	ISD service charge	-	-	-	93,006
44400	Janitorial services	9,543	3,000	3,000	12,000
44450	Postage	1,066	1,000	1,000	1,000
44550	Travel	17,986	8,400	8,400	8,700
44650	Training	7,809	5,000	5,000	1,000
44700	Computer software	2,109	1,000	1,000	1,500
44750	Liability Insurance	67,977	77,069	77,069	65,147
44760	Regulatory	64	-	-	-
44800	Membership & dues	520	1,000	1,000	1,000
45050	Periodicals & newspapers	110	500	500	500
45100	Books	-	100	100	100
45150	Furniture & equipment	3,102	1,500	1,500	1,500
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	6,737	15,000	15,000	12,000
45300	Small tools	-	100	100	100
45350	General supplies	5,130	1,200	1,200	1,200
45400	Reports & publications	-	800	800	800
45450	Printing and graphics	262	1,500	1,500	2,500
45600	A & G overhead	3,621	-	-	-
46900	Business meetings	1,844	1,500	1,500	1,000
47000	Miscellaneous	6,198	5,000	5,000	3,500
49050	Charges-other depts	(65,080)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,617,024</b>	<b>\$ 1,893,915</b>	<b>\$ 1,923,606</b>	<b>\$ 2,006,903</b>
<b>TOTAL</b>		<b>\$ 3,875,864</b>	<b>\$ 4,870,956</b>	<b>\$ 4,991,762</b>	<b>\$ 5,170,724</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE**  
**211-824-00000**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>				
Various Benefits	-	-	667	-
<b>Salaries &amp; Benefits Total</b>	\$ -	\$ -	\$ 667	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 667</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT  
211-824-10060**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 22,256	\$ 62,500	\$ 62,500	\$ 6,592
41200	Overtime	19,960	16,745	16,745	20,800
41300	Hourly wages	495,790	560,482	560,482	648,245
Various	Benefits	46,716	52,585	54,208	90,554
42700	PERS Retirement	44,584	130,080	130,080	100,947
42701	PERS cost sharing	-	(18,680)	(18,680)	(17,609)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 629,307</b>	<b>\$ 803,712</b>	<b>\$ 805,335</b>	<b>\$ 849,529</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 33,676	\$ 19,516	\$ 19,516	\$ 22,382
44352	ISD service charge	20,294	18,645	18,645	9,297
44750	Liability Insurance	20,337	21,495	21,495	18,311
<b>Maintenance &amp; Operation Total</b>		<b>\$ 74,307</b>	<b>\$ 59,656</b>	<b>\$ 59,656</b>	<b>\$ 49,990</b>
<b>TOTAL</b>		<b>\$ 703,613</b>	<b>\$ 863,368</b>	<b>\$ 864,991</b>	<b>\$ 899,519</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS  
211-824-10410**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 202,866	\$ 170,290	\$ 184,740	\$ 227,983
41200	Overtime	1,187	-	-	-
41300	Hourly wages	62,539	81,883	116,383	139,995
Various	Benefits	62,449	50,697	51,015	85,320
42700	PERS Retirement	34,211	52,494	52,494	74,232
42701	PERS cost sharing	-	(7,538)	(7,538)	(12,948)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 363,252</b>	<b>\$ 347,826</b>	<b>\$ 397,094</b>	<b>\$ 514,582</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	-	-	-	7,000
43112	Direct assistance	-	-	-	5,000
44750	Liability Insurance	10,077	8,473	8,473	9,971
45250	Office supplies	1,524	2,000	3,050	2,500
45350	General supplies	-	3,000	3,000	3,000
45450	Printing and graphics	-	-	-	1,000
47000	Miscellaneous	1,710	-	-	499
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,310</b>	<b>\$ 13,473</b>	<b>\$ 14,523</b>	<b>\$ 28,970</b>
<b>TOTAL</b>		<b>\$ 376,563</b>	<b>\$ 361,299</b>	<b>\$ 411,617</b>	<b>\$ 543,552</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP  
211-824-10470**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 3,753	\$ -	\$ -	\$ 2,000
41300	Hourly wages	105,515	144,311	144,311	238,854
Various	Benefits	9,263	9,291	10,204	43,517
42700	PERS Retirement	10,227	19,881	19,881	18,998
42701	PERS cost sharing	-	(2,855)	(2,855)	(3,314)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 128,758</b>	<b>\$ 170,628</b>	<b>\$ 171,541</b>	<b>\$ 300,055</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 33,676	\$ 19,516	\$ 19,516	\$ 22,382
44352	ISD service charge	20,294	18,645	18,645	9,297
44750	Liability Insurance	4,130	4,849	4,849	6,527
<b>Maintenance &amp; Operation Total</b>		<b>\$ 58,100</b>	<b>\$ 43,010</b>	<b>\$ 43,010</b>	<b>\$ 38,206</b>
<b>TOTAL</b>		<b>\$ 186,858</b>	<b>\$ 213,638</b>	<b>\$ 214,551</b>	<b>\$ 338,261</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM  
211-824-10610**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 36	\$ -	\$ -	\$ -
41300	Hourly wages	26,469	14,220	14,220	27,498
Various	Benefits	5,629	1,093	1,194	1,745
42700	PERS Retirement	5,876	2,971	2,971	6,305
42701	PERS cost sharing	-	(427)	(427)	(1,100)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 38,011</b>	<b>\$ 17,857</b>	<b>\$ 17,958</b>	<b>\$ 34,448</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 9,274	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	500	6,500	6,500	18,500
43150	Cost allocation charge	33,676	19,517	19,517	22,382
44352	ISD service charge	20,295	18,644	18,644	9,297
44450	Postage	1,028	1,000	1,000	500
44550	Travel	38	-	-	1,000
44650	Training	580	-	-	-
44750	Liability Insurance	1,002	478	478	745
44800	Membership & dues	619	-	-	700
45250	Office supplies	3,189	10,000	10,000	10,000
45350	General supplies	3,992	10,000	10,000	10,000
45450	Printing and graphics	-	-	-	500
46900	Business meetings	771	-	-	250
47000	Miscellaneous	1,985	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 76,948</b>	<b>\$ 76,639</b>	<b>\$ 76,639</b>	<b>\$ 84,374</b>
<b>TOTAL</b>		<b>\$ 114,959</b>	<b>\$ 94,496</b>	<b>\$ 94,597</b>	<b>\$ 118,822</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION  
211-824-10620**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 50	\$ -	\$ -	\$ -
41300	Hourly wages	2,433	3,150	3,150	3,500
Various	Benefits	133	1,076	1,076	1,107
42700	PERS Retirement	-	658	658	803
42701	PERS cost sharing	-	(95)	(95)	(140)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,615</b>	<b>\$ 4,789</b>	<b>\$ 4,789</b>	<b>\$ 5,270</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 94	\$ 106	\$ 106	\$ 95
<b>Maintenance &amp; Operation Total</b>		<b>\$ 94</b>	<b>\$ 106</b>	<b>\$ 106</b>	<b>\$ 95</b>
<b>TOTAL</b>		<b>\$ 2,709</b>	<b>\$ 4,895</b>	<b>\$ 4,895</b>	<b>\$ 5,365</b>



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**GRANT FUND - CSP PROJECTS**  
**216-601-00000**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45350 General supplies	\$ -	\$ -	\$ 17,500	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,500</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,500</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS  
270-604-50037**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 78,140	\$ 61,300	\$ 61,300	\$ 63,726
41200	Overtime	45	-	-	-
41300	Hourly wages	106,735	104,863	101,863	105,868
Various	Benefits	16,554	15,188	15,700	15,934
42700	PERS Retirement	12,662	34,649	34,649	38,686
42701	PERS cost sharing	-	(4,976)	(4,976)	(6,747)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 214,136</b>	<b>\$ 211,024</b>	<b>\$ 208,536</b>	<b>\$ 217,467</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 197,865	\$ 189,756	\$ 189,756	\$ 189,756
44351	Fleet / equip rental charge	11,016	9,725	9,725	9,725
44450	Postage	147	1,220	1,220	1,220
44650	Training	-	250	250	250
44750	Liability Insurance	-	5,583	5,583	4,596
44760	Regulatory	628	-	-	-
45150	Furniture & equipment	8,281	1,000	1,000	1,000
45250	Office supplies	245	1,450	1,450	1,650
45350	General supplies	11,143	9,732	19,207	9,732
47000	Miscellaneous	3,153	-	-	-
49050	Charges-other depts	-	-	-	(4,569)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 232,478</b>	<b>\$ 218,716</b>	<b>\$ 228,191</b>	<b>\$ 213,360</b>
<b>TOTAL</b>		<b>\$ 446,614</b>	<b>\$ 429,740</b>	<b>\$ 436,727</b>	<b>\$ 430,827</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - CSP PROJECTS  
401-601**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 151,559	\$ -	\$ -	\$ -
41200	Overtime	538	-	-	-
41300	Hourly wages	13,052	10,952	10,952	16,388
Various	Benefits	23,210	1,707	1,707	2,874
42700	PERS Retirement	6,990	2,288	2,288	3,758
42701	PERS cost sharing	(1,201)	(329)	(329)	(656)
42799	Salary charges in (out)	(31,762)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 162,387</b>	<b>\$ 14,618</b>	<b>\$ 14,618</b>	<b>\$ 22,364</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 6,243	\$ 368	\$ 368	\$ 444
45600	A & G overhead	24,016	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 30,259</b>	<b>\$ 368</b>	<b>\$ 368</b>	<b>\$ 444</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 783,074	\$ -	\$ -	\$ 250,000
52100	Construction	-	1,560,014	1,526,902	1,127,192
53190	Operation of property	5,743	-	-	-
53300	Other expenditures	26	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 788,843</b>	<b>\$ 1,560,014</b>	<b>\$ 1,526,902</b>	<b>\$ 1,377,192</b>
<b>TOTAL</b>		<b>\$ 981,489</b>	<b>\$ 1,575,000</b>	<b>\$ 1,541,888</b>	<b>\$ 1,400,000</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PARKS MITIGATION FEE FUND - CSP PROJECTS  
405-601**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 56,894	\$ -	\$ -	\$ -
41200	Overtime	192	-	-	-
41300	Hourly wages	20,424	20,434	20,434	20,434
Various	Benefits	4,478	1,406	1,507	1,473
42799	Salary charges in (out)	-	(21,840)	(21,840)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 81,988</b>	<b>\$ -</b>	<b>\$ 101</b>	<b>\$ 21,907</b>
<b>Maintenance &amp; Operation</b>					
44450	Postage	\$ 399	\$ -	\$ -	\$ -
44750	Liability Insurance	2,930	687	687	554
45600	A & G overhead	23,412	-	-	-
49050	Charges-other depts	-	(687)	(687)	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,741</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 554</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 353,129	\$ 2,950,000	\$ 3,699,618	\$ 16,085,539
52100	Construction	-	1,000,000	1,375,666	65,000
53160	Planning, survey, design	-	50,000	50,000	-
<b>Capital Improvement Total</b>		<b>\$ 353,129</b>	<b>\$ 4,000,000</b>	<b>\$ 5,125,284</b>	<b>\$ 16,150,539</b>
<b>TOTAL</b>		<b>\$ 461,857</b>	<b>\$ 4,000,000</b>	<b>\$ 5,125,385</b>	<b>\$ 16,173,000</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
CIP REIMBURSEMENT FUND - CSP PROJECTS  
409-601**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ 619,650	\$ -
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,650</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 619,650</b>	<b>\$ -</b>

**CITY OF GLENDALE  
TRANSFERS DEPARTMENT  
RECREATION FUND - TRANSFER TO OTHER FUNDS  
501-195**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Transfers</b>					
48100	Transfer of assets from enterprise funds	\$ 2,018,297	\$ -	\$ -	\$ -
<b>Transfers Total</b>		<b>\$ 2,018,297</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,018,297</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

- \* Pursuant to reclassification of Fund 501 from an Enterprise Fund to a Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - CSP PROJECTS  
501-601-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 35,269	\$ -	\$ -	\$ -
Various	Benefits	1,854	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 37,123</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 1,333	\$ -	\$ -	\$ -
45600	A & G overhead	12,639	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,973</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 1,535,670	\$ 1,525,000	\$ 1,644,500	\$ -
52100	Construction	1,920	-	-	-
53160	Planning, survey, design	-	125,000	125,000	-
59999	Asset capitalization	(1,590,589)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ (52,999)</b>	<b>\$ 1,650,000</b>	<b>\$ 1,769,500</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ (1,903)</b>	<b>\$ 1,650,000</b>	<b>\$ 1,769,500</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - PARKS - PARKS MAINTENANCE  
501-602-50001**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 39,291	\$ 91,822	\$ 91,822	\$ 83,810
41200	Overtime	258	-	-	-
41300	Hourly wages	95,879	179,741	179,741	257,760
Various	Benefits	30,308	48,560	49,372	61,372
42700	PERS Retirement	15,020	56,686	56,686	60,127
42701	PERS cost sharing	-	(8,141)	(8,141)	(10,488)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 180,755</b>	<b>\$ 368,668</b>	<b>\$ 369,480</b>	<b>\$ 452,581</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 410	\$ 25,000	\$ 25,000	\$ 25,000
43110	Contractual services	30,805	92,500	92,500	170,500
43150	Cost allocation charge	35,625	23,357	23,357	8,664
44100	Repairs to equipment	-	2,500	2,500	2,500
44352	ISD service charge	1,178	20,476	20,476	9,487
44650	Training	40	5,000	5,000	5,000
44750	Liability Insurance	5,119	9,125	9,125	7,142
44760	Regulatory	332	-	-	-
45250	Office supplies	145	500	500	500
45300	Small tools	1,569	3,000	3,000	3,000
45350	General supplies	43,463	48,000	48,000	48,000
46900	Business meetings	43	1,500	1,500	1,500
47000	Miscellaneous	88	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 118,817</b>	<b>\$ 230,958</b>	<b>\$ 230,958</b>	<b>\$ 281,293</b>
<b>TOTAL</b>		<b>\$ 299,573</b>	<b>\$ 599,626</b>	<b>\$ 600,438</b>	<b>\$ 733,874</b>



**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - PARKS - PARKS MAINTENANCE**  
**501-602-50020**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ 75,000	\$ 75,000	\$ -
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM  
501-603-50011**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 118,968	\$ 124,738	\$ 127,468	\$ 112,426
41200	Overtime	3,170	-	-	-
41300	Hourly wages	95,872	152,047	152,047	140,002
Various	Benefits	46,867	54,582	55,731	55,860
42601	PARS supplemental retirement	11,835	11,835	11,835	11,835
42700	PERS Retirement	30,801	39,458	39,458	47,337
42701	PERS cost sharing	(3,541)	(5,667)	(5,667)	(8,256)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 303,973</b>	<b>\$ 376,993</b>	<b>\$ 380,872</b>	<b>\$ 359,204</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 2,636	\$ 6,510	\$ 6,510	\$ 2,510
43060	Utilities	127,850	140,000	140,000	140,000
43110	Contractual services	23,955	67,140	67,140	60,140
43150	Cost allocation charge	15,000	41,732	41,732	10,000
44352	ISD service charge	8,000	10,000	10,000	10,000
44750	Liability Insurance	8,241	9,300	9,300	6,840
44760	Regulatory	1,180	-	-	-
45250	Office supplies	97	1,200	1,200	1,200
45350	General supplies	5,438	9,800	9,800	7,300
46000	Depreciation	8,563	-	-	-
47000	Miscellaneous	35	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 200,994</b>	<b>\$ 285,682</b>	<b>\$ 285,682</b>	<b>\$ 237,990</b>
<b>TOTAL</b>		<b>\$ 504,967</b>	<b>\$ 662,675</b>	<b>\$ 666,554</b>	<b>\$ 597,194</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX  
501-603-50012**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 191,807	\$ 192,457	\$ 192,867	\$ 228,516
41200	Overtime	131	-	-	-
41300	Hourly wages	88,194	89,294	89,294	89,484
Various	Benefits	60,837	89,033	90,129	89,414
42601	PARS supplemental retirement	22,092	22,092	22,092	22,092
42700	PERS Retirement	29,274	58,190	58,190	68,881
42701	PERS cost sharing	(654)	(8,355)	(8,355)	(12,014)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 391,682</b>	<b>\$ 442,711</b>	<b>\$ 444,217</b>	<b>\$ 486,373</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 137,760	\$ 160,000	\$ 160,000	\$ 160,000
43110	Contractual services	10,528	20,300	20,300	12,800
43150	Cost allocation charge	20,000	46,733	46,733	20,000
44100	Repairs to equipment	-	500	500	500
44351	Fleet / equip rental charge	20,321	20,321	20,321	20,321
44352	ISD service charge	9,000	11,000	11,000	10,117
44750	Liability Insurance	10,589	9,466	9,466	8,193
44800	Membership & dues	425	425	425	425
45250	Office supplies	445	-	-	-
45350	General supplies	39,435	60,611	60,611	60,611
<b>Maintenance &amp; Operation Total</b>		<b>\$ 248,503</b>	<b>\$ 329,356</b>	<b>\$ 329,356</b>	<b>\$ 292,967</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (47,410)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (47,410)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 47,410	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 47,410</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 640,185</b>	<b>\$ 772,067</b>	<b>\$ 773,573</b>	<b>\$ 779,340</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - BRAND STUDIOS  
501-603-50013**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 3,598	\$ 4,242	\$ 4,242	\$ 4,201
Various	Benefits	510	698	698	776
42700	PERS Retirement	1,430	886	886	-
42701	PERS cost sharing	-	(127)	(127)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 5,538</b>	<b>\$ 5,699</b>	<b>\$ 5,699</b>	<b>\$ 4,977</b>
<b>Maintenance &amp; Operation</b>					
44352	ISD service charge	\$ 661	\$ 1,117	\$ 1,117	\$ -
44750	Liability Insurance	136	143	143	114
<b>Maintenance &amp; Operation Total</b>		<b>\$ 797</b>	<b>\$ 1,260</b>	<b>\$ 1,260</b>	<b>\$ 114</b>
<b>TOTAL</b>		<b>\$ 6,335</b>	<b>\$ 6,959</b>	<b>\$ 6,959</b>	<b>\$ 5,091</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER  
501-603-50014**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 11,635	\$ 11,770	\$ 12,180	\$ 19,384
41300	Hourly wages	21,570	17,937	17,937	17,937
Various	Benefits	6,219	5,503	5,663	8,240
42700	PERS Retirement	4,589	5,327	5,327	8,517
42701	PERS cost sharing	(347)	(765)	(765)	(1,485)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 43,666</b>	<b>\$ 39,772</b>	<b>\$ 40,342</b>	<b>\$ 52,593</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,000	\$ 5,449	\$ 5,449	\$ 2,000
44352	ISD service charge	2,000	3,000	3,000	2,000
44750	Liability Insurance	1,255	998	998	1,012
45350	General supplies	-	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,255</b>	<b>\$ 9,647</b>	<b>\$ 9,647</b>	<b>\$ 5,212</b>
<b>TOTAL</b>		<b>\$ 51,921</b>	<b>\$ 49,419</b>	<b>\$ 49,989</b>	<b>\$ 57,805</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER  
501-603-50015**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 18,887	\$ 20,389	\$ 20,389	\$ 35,305
41200	Overtime	65	-	-	-
41300	Hourly wages	62,411	59,988	59,988	65,001
Various	Benefits	13,041	16,742	17,349	15,329
42700	PERS Retirement	6,488	16,766	16,766	15,949
42701	PERS cost sharing	(205)	(2,408)	(2,408)	(2,783)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 100,687</b>	<b>\$ 111,477</b>	<b>\$ 112,084</b>	<b>\$ 128,801</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 881	\$ -	\$ -	\$ -
43150	Cost allocation charge	10,562	11,562	11,562	10,000
44352	ISD service charge	3,500	5,000	5,000	4,000
44750	Liability Insurance	3,075	2,701	2,701	2,719
45350	General supplies	2,059	4,000	4,000	4,000
47000	Miscellaneous	43	43	43	43
<b>Maintenance &amp; Operation Total</b>		<b>\$ 20,120</b>	<b>\$ 23,306</b>	<b>\$ 23,306</b>	<b>\$ 20,762</b>
<b>TOTAL</b>		<b>\$ 120,807</b>	<b>\$ 134,783</b>	<b>\$ 135,390</b>	<b>\$ 149,563</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER  
501-603-50016**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 6,305
Various	Benefits	-	-	101	1,123
42700	PERS Retirement	-	-	-	1,435
42701	PERS cost sharing	-	-	-	(250)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101</b>	<b>\$ 8,613</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,000	\$ 5,500	\$ 5,500	\$ 2,000
44352	ISD service charge	3,000	3,500	3,500	2,500
44750	Liability Insurance	-	-	-	171
45350	General supplies	-	5,000	5,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,000</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>\$ 4,671</b>
<b>TOTAL</b>		<b>\$ 8,000</b>	<b>\$ 14,000</b>	<b>\$ 14,101</b>	<b>\$ 13,284</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER  
501-603-50017**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,235	\$ 7,842	\$ 8,114	\$ 8,727
41300	Hourly wages	14,008	18,186	18,186	18,185
Various	Benefits	3,329	4,209	4,654	3,966
42700	PERS Retirement	7,239	3,505	3,505	1,980
42701	PERS cost sharing	(67)	(504)	(504)	(345)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 26,744</b>	<b>\$ 33,238</b>	<b>\$ 33,955</b>	<b>\$ 32,513</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,000	\$ 5,500	\$ 5,500	\$ 2,000
44352	ISD service charge	2,000	2,500	2,500	1,830
44750	Liability Insurance	614	875	875	729
45250	Office supplies	-	155	155	155
45350	General supplies	2,949	2,000	2,000	3,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 10,563</b>	<b>\$ 11,030</b>	<b>\$ 11,030</b>	<b>\$ 7,714</b>
<b>TOTAL</b>		<b>\$ 37,307</b>	<b>\$ 44,268</b>	<b>\$ 44,985</b>	<b>\$ 40,227</b>



**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK  
501-603-50018**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 55,318	\$ 53,938	\$ 53,938	\$ 53,938
Various	Benefits	4,266	3,526	3,729	3,547
42700	PERS Retirement	-	6,837	6,837	6,770
42701	PERS cost sharing	-	(982)	(982)	(1,181)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 59,584</b>	<b>\$ 63,319</b>	<b>\$ 63,522</b>	<b>\$ 63,074</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,033	\$ -	\$ -	\$ -
43150	Cost allocation charge	5,000	5,500	5,500	7,000
44352	ISD service charge	2,000	2,500	2,500	2,000
44750	Liability Insurance	2,091	1,813	1,813	1,462
45350	General supplies	1,264	4,436	4,436	4,436
47000	Miscellaneous	117	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,505</b>	<b>\$ 14,249</b>	<b>\$ 14,249</b>	<b>\$ 14,898</b>
<b>TOTAL</b>		<b>\$ 71,089</b>	<b>\$ 77,568</b>	<b>\$ 77,771</b>	<b>\$ 77,972</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL  
501-603-50022**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 35,375	\$ 35,465	\$ 35,465	\$ 46,665
Various	Benefits	4,103	4,724	4,724	4,235
42700	PERS Retirement	-	2,458	2,458	3,917
42701	PERS cost sharing	-	(353)	(353)	(683)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 39,479</b>	<b>\$ 42,294</b>	<b>\$ 42,294</b>	<b>\$ 54,134</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 10,000	\$ 11,000	\$ 11,000	\$ 6,393
44352	ISD service charge	6,500	8,500	8,500	8,000
44750	Liability Insurance	1,337	1,191	1,191	1,265
<b>Maintenance &amp; Operation Total</b>		<b>\$ 17,837</b>	<b>\$ 20,691</b>	<b>\$ 20,691</b>	<b>\$ 15,658</b>
<b>TOTAL</b>		<b>\$ 57,316</b>	<b>\$ 62,985</b>	<b>\$ 62,985</b>	<b>\$ 69,792</b>

**CITY OF GLENDALE**  
**COMMUNITY SERVICES & PARKS DEPARTMENT**  
**RECREATION FUND - RECREATION FACILITIES - COMMUNITY BUILDINGS**  
**501-603-50023**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
45350	General supplies	-	3,000	3,000	3,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL  
501-604-50021**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 3,184	\$ 3,200	\$ 3,200	\$ 3,200
41300	Hourly wages	957	2,000	2,000	2,000
Various	Benefits	451	539	539	687
42700	PERS Retirement	-	418	418	71
42701	PERS cost sharing	-	(60)	(60)	(12)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,593</b>	<b>\$ 6,097</b>	<b>\$ 6,097</b>	<b>\$ 5,946</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43110	Contractual services	6,942	4,800	4,800	4,950
44200	Advertising	580	1,500	1,500	1,500
44450	Postage	28	200	200	200
44750	Liability Insurance	157	175	175	141
45350	General supplies	7,394	9,000	9,000	9,000
45450	Printing and graphics	-	1,500	1,500	1,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 15,100</b>	<b>\$ 22,175</b>	<b>\$ 22,175</b>	<b>\$ 22,291</b>
<b>TOTAL</b>		<b>\$ 19,693</b>	<b>\$ 28,272</b>	<b>\$ 28,272</b>	<b>\$ 28,237</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING  
501-604-50031**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 109,007	\$ 140,481	\$ 140,481	\$ 145,649
41200	Overtime	65	-	-	-
41300	Hourly wages	115,413	137,584	137,584	142,186
Various	Benefits	42,718	49,872	50,893	45,076
42700	PERS Retirement	21,860	42,081	42,081	47,635
42701	PERS cost sharing	(1,436)	(6,043)	(6,043)	(8,308)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 287,627</b>	<b>\$ 363,975</b>	<b>\$ 364,996</b>	<b>\$ 372,238</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 23,726	\$ 23,750	\$ 23,750	\$ 26,750
43150	Cost allocation charge	18,234	11,655	11,655	33,000
44352	ISD service charge	20,000	21,364	21,364	18,657
44450	Postage	8	-	-	-
44750	Liability Insurance	8,525	9,344	9,344	7,762
45250	Office supplies	2,073	2,500	2,500	2,500
45350	General supplies	1,278	12,400	12,400	11,700
47000	Miscellaneous	2,969	3,000	3,000	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 76,813</b>	<b>\$ 84,013</b>	<b>\$ 84,013</b>	<b>\$ 102,369</b>
<b>TOTAL</b>		<b>\$ 364,440</b>	<b>\$ 447,988</b>	<b>\$ 449,009</b>	<b>\$ 474,607</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS  
501-604-50032**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 48,000	\$ 48,550	\$ 48,960	\$ 51,315
41200	Overtime	2,820	-	-	-
41300	Hourly wages	86,113	114,755	114,755	119,056
Various	Benefits	25,690	31,924	32,371	36,545
42700	PERS Retirement	15,760	31,233	31,233	24,988
42701	PERS cost sharing	(347)	(4,485)	(4,485)	(4,359)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 178,036</b>	<b>\$ 221,977</b>	<b>\$ 222,834</b>	<b>\$ 227,545</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 20,260	\$ 35,000	\$ 35,000	\$ 35,000
43150	Cost allocation charge	22,000	15,740	15,740	35,000
44352	ISD service charge	18,000	8,000	8,000	5,500
44450	Postage	72	-	-	-
44750	Liability Insurance	5,176	5,487	5,487	4,617
45250	Office supplies	-	360	360	360
45350	General supplies	6,719	3,885	3,885	3,885
<b>Maintenance &amp; Operation Total</b>		<b>\$ 72,226</b>	<b>\$ 68,472</b>	<b>\$ 68,472</b>	<b>\$ 84,362</b>
<b>TOTAL</b>		<b>\$ 250,262</b>	<b>\$ 290,449</b>	<b>\$ 291,306</b>	<b>\$ 311,907</b>

**CITY OF GLENDALE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS  
501-604-50035**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 48,703	\$ 49,265	\$ 49,265	\$ 51,297
41200	Overtime	281	-	-	-
41300	Hourly wages	45,166	83,154	83,154	82,989
Various	Benefits	21,562	23,857	24,207	24,743
42700	PERS Retirement	8,256	15,400	15,400	14,846
42701	PERS cost sharing	-	(2,212)	(2,212)	(2,589)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 123,969</b>	<b>\$ 169,464</b>	<b>\$ 169,814</b>	<b>\$ 171,286</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 8,756	\$ 17,000	\$ 17,000	\$ 17,000
43150	Cost allocation charge	8,000	7,000	7,000	19,816
44352	ISD service charge	7,645	3,000	3,000	1,500
44750	Liability Insurance	3,559	4,448	4,448	3,639
45250	Office supplies	307	450	450	450
45350	General supplies	17,855	25,000	25,000	21,000
47000	Miscellaneous	21	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 46,143</b>	<b>\$ 56,898</b>	<b>\$ 56,898</b>	<b>\$ 63,405</b>
<b>TOTAL</b>		<b>\$ 170,112</b>	<b>\$ 226,362</b>	<b>\$ 226,712</b>	<b>\$ 234,691</b>

**CITY OF GLENDE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Accountant I	0.75	0.83	0.83	0.83
Accountant III	-	0.10	-	-
Accounting Manager	-	0.10	0.10	0.10
Accounting Supervisor	0.28	-	0.10	0.10
Accounting Technician	-	1.00	-	-
Accounts Payable Supervisor	-	-	0.25	0.25
Accounts Payable Technician I	-	0.25	-	-
Accounts Payable Technician III	0.25	-	-	-
Administrative Analyst**	6.00	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	-	-	-
Building Repairer	2.00	2.00	2.00	2.00
Case Worker I**	3.00	3.00	3.00	3.00
Case Worker II	3.00	3.00	3.00	3.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Services Administrator	-	1.00	1.00	1.00
Community Services Coordinator	5.00	5.00	5.00	5.00
Community Services Manager	1.00	1.00	2.00	2.00
Community Services Specialist	2.00	3.00	3.00	4.00
Community Services Supervisor	8.00	8.00	8.00	7.00
Custodial Worker	3.00	3.00	3.00	3.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental Budget Specialist	1.00	1.00	1.00	1.00
Departmental HR Officer	-	0.10	-	-
Deputy City Attorney	1.00	-	-	-
Director of Community Services & Parks	-	1.00	1.00	1.00
Executive Analyst	1.00	-	-	-
Gardener	22.00	-	-	-
Groundskeeper I	14.00	12.00	13.00	13.00
Groundskeeper II	-	22.00	22.00	22.00
Homeless Program Coordinator	1.00	1.00	1.00	1.00
Homeless Program Supervisor	1.00	1.00	-	-
Human Resources Analyst II	0.10	-	-	-
Human Resources Associate	-	-	0.10	0.05
Laborer	-	2.00	1.00	-
Office Services Specialist I	1.00	1.00	1.00	1.00
Office Services Supervisor	-	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Services Manager	3.00	3.00	3.00	3.00
Parks Services Administrator	-	1.00	1.00	1.00
Principal Accounting Technician	-	-	1.00	1.00
Program Coordinator	2.00	2.00	3.00	3.00
Program Specialist	2.00	2.00	1.00	1.00



**CITY OF GLENDE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15		Adopted 2015-16		Revised 2015-16		Adopted 2016-17	
Sr. Community Development Supervisor	2.00		2.00		2.00		2.00	
Sr. Community Services Supervisor	-		-		-		1.00	
Sr. Gardener	2.00		-		-		-	
Sr. Groundskeeper	-		2.00		2.00		3.00	
Sr. Office Services Specialist	2.00		1.00		1.00		1.00	
Sr. Park Services Manager	1.00		-		-		-	
Workforce Development Administrator	1.00		1.00		1.00		1.00	
Total Salaried Positions	<u>97.38</u>		<u>98.38</u>		<u>98.38</u>		<u>99.33</u>	
<u>Hourly Positions</u>		*		*		*		*
Accountant I	0.50	(1)	-		-		-	
Administrative Analyst	0.46	(1)	-		-		-	
Administrative Associate	1.00	(1)	1.00	(1)	1.00	(1)	1.00	(1)
Assistant Project Manager	-		-		-		-	
Assistant Pool Manager	0.34	(1)	0.51	(2)	0.51	(2)	0.39	(2)
Building Repairer	-		-		-		0.77	(1)
Case Worker I	5.00	(5)	5.00	(5)	5.00	(5)	3.00	(3)
Case Worker II	0.46	(1)	0.46	(1)	0.46	(1)	1.46	(2)
City Resource Specialist	3.37	(5)	4.42	(6)	4.42	(6)	3.13	(4)
Civic Auditorium Attendant	-		-		-		0.19	(10)
Civic Auditorium Event Attendant	3.96	(10)	3.18	(18)	3.18	(18)	3.38	(10)
Civic Auditorium Event Facilitator	0.96	(2)	0.91	(4)	0.91	(4)	0.95	(4)
Community Services Specialist	-		0.75	(1)	0.75	(1)	-	
Custodial Worker	0.92	(2)	1.41	(4)	1.41	(4)	0.87	(2)
Customer Service Assistant	1.15	(2)	1.15	(2)	1.15	(2)	1.15	(2)
Customer Service Representative	1.00	(1)	1.00	(1)	1.00	(1)	1.00	(1)
Event Attendant	0.02	(1)	-		-		-	
Facility Attendant I	11.33	(26)	12.16	(40)	12.16	(40)	16.03	(66)
Facility Attendant II	7.06	(18)	9.93	(60)	9.93	(60)	8.58	(29)
Hourly City Worker	41.38	(108)	46.74	(119)	46.74	(119)	59.11	(128)
IT Applications Specialist	0.18	(1)	-		-		-	
Lifeguard I	2.21	(3)	2.37	(4)	2.37	(4)	2.18	(22)
Lifeguard II	2.60	(2)	2.76	(2)	2.76	(2)	3.13	(21)
Lifeguard III	0.87	(3)	0.81	(1)	0.81	(1)	0.96	(4)
Meal Coordinator	0.25	(1)	0.20	(1)	0.20	(1)	0.27	(1)
Park Maintenance Supervisor	-		0.98	(1)	0.98	(1)	0.91	(1)
Pesticide Applicator	-		-		-		0.46	(1)
Pool Manager	1.27	(2)	1.16	(3)	1.16	(3)	1.15	(2)
Recreation Leader I	5.42	(13)	2.52	(9)	2.52	(9)	2.61	(13)
Recreation Leader II	3.26	(24)	4.30	(37)	4.30	(37)	3.18	(14)
Recreation Leader III	1.54	(7)	1.83	(8)	1.83	(8)	1.92	(9)

**CITY OF GLENDLE  
COMMUNITY SERVICES & PARKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	*	Adopted 2015-16	*	Revised 2015-16	*	Adopted 2016-17	*
Recreation Program Specialist	2.27	(7)	1.51	(5)	1.51	(5)	2.19	(6)
Seasonal Laborer	10.79	(20)	11.12	(24)	11.12	(24)	10.08	(20)
Skate Park Attendant I	2.09	(8)	1.97	(9)	1.97	(9)	2.48	(8)
Skate Park Attendants II	1.50	(5)	1.38	(6)	1.38	(6)	0.94	(5)
Sr. Administrative Analyst	0.46	(1)	0.46	(2)	0.46	(2)	0.46	(1)
Sr. Office Services Specialist	-		1.00	(1)	1.00	(1)	-	
Youth Worker	19.79	(47)	17.63	(185)	17.63	(185)	17.63	(185)
Total Hourly FTE Positions	<u>133.41</u>		<u>140.61</u>		<u>140.61</u>		<u>151.56</u>	
Community Services & Parks Total	<u>230.79</u>		<u>238.99</u>		<u>238.99</u>		<u>250.89</u>	

Notes:

- \* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)
- \*\* The full-time authorized salaried position count includes three (3) unclassified budgeted positions.

# ADOPTED BUDGET 2016-17

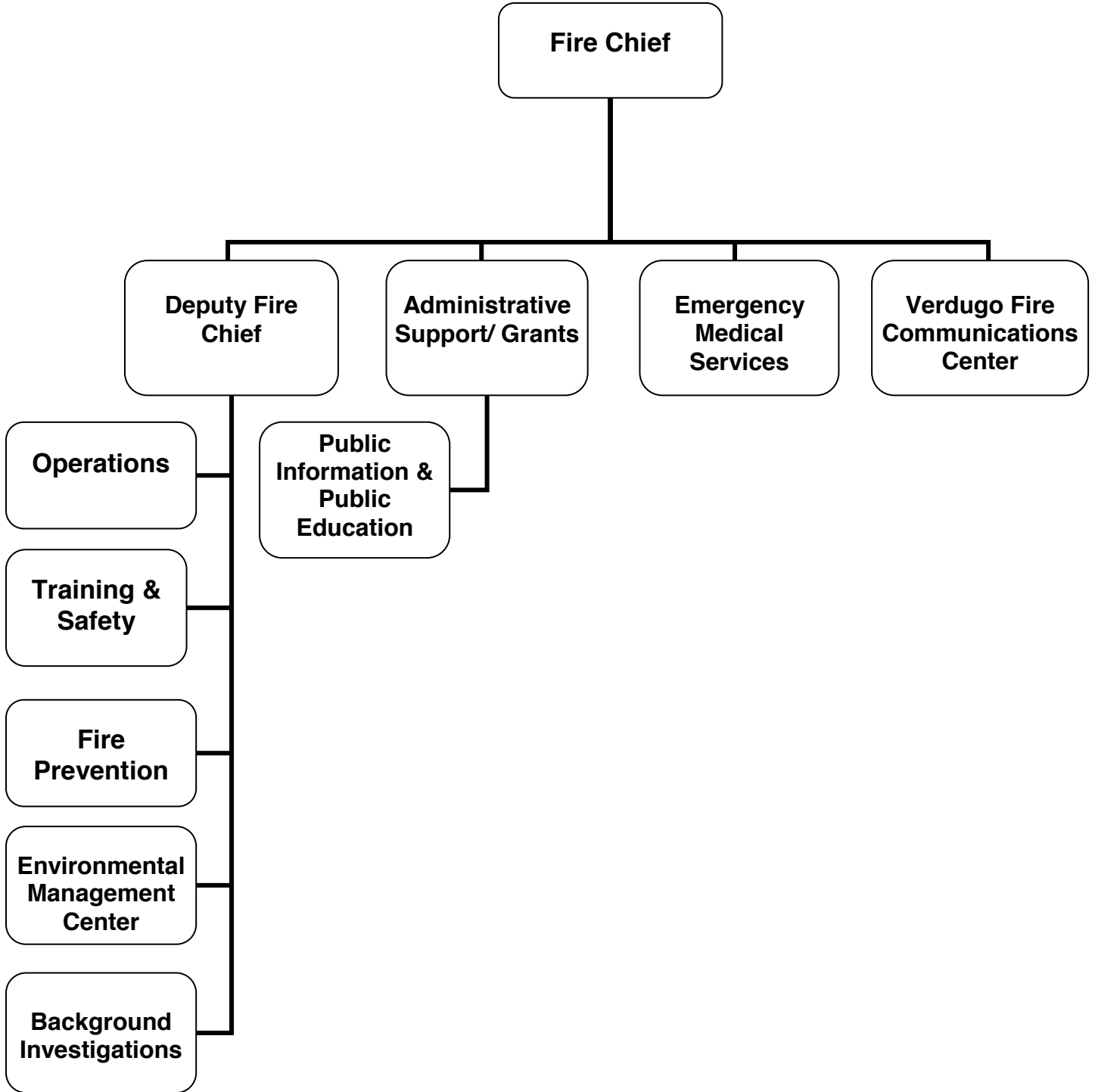


## CITY HALL 75th ANNIVERSARY



glendale  
california

# FIRE



FIRE

# CITY OF GLENDALE

## FIRE

### MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

### DEPARTMENT DESCRIPTION

The Fire Department is organized into seven sections:

- 1) Administrative Support/Grants
- 2) Public Education, Disaster Preparedness, and Public Information Officer (PIO)
- 3) Fire Prevention & Environmental Management Center
- 4) Emergency Medical Services (EMS)
- 5) Operations
- 6) Training and Safety
- 7) Verdugo Fire Communications Center

The **Administrative Support/Grants Section** is responsible for:

- Business support for all aspects of the Department including personnel management and record-keeping, vendor relationships, section budget oversight, filming permits, and management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, EMS program oversight, records maintenance, and equipment management and research.
- Managing all of the State and Federal homeland security grant applications, purchases, and compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The **Public Education, Disaster Preparedness and PIO Sections** are responsible for:

- Delivery of fire safety training to schools and community groups needs conducting disaster preparedness and Community Emergency Response Training (CERT) to Glendale residents, and coordinating community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.

# CITY OF GLENDALE

## FIRE

The mission of the **Fire Prevention & Environmental Management Center** is to prevent fires, to restore and protect property, to enhance the environment, and to ensure public health, environmental quality, and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conduct technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, "known as" the Unified Environmental Management Programs:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous material and waste picked up from incidents.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of 9 engines, 3 trucks, 5 basic life support ambulances, a Type I Hazardous Materials Team, a Type I Heavy Urban Search and Rescue Team, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

# CITY OF GLENDALE

## FIRE

- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials response, urban search and rescue, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.
- Company Inspections - The Operations section performs business and residential fire prevention and vegetation management inspections. The Operations section also conducts comprehensive fire pre-planning for high risk and special hazard properties.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department **Emergency Medical Services** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among its responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, and community outreach events such as sidewalk CPR.

**The Training and Safety** section provides and documents training of Department personnel in accordance to established policies, procedures, standards, and applicable law to Class 1 standards. This section is also responsible for the management and supervision of the Fire Recruit Academy, the Fire Cadet Program, and the Fire Explorer program. Training and Safety also conducts promotional exams, coordinates activities at two Fire training facilities, provides leadership and coordinates with the Glendale Community College Verdugo Fire Academy. This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale Training and Safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee.

**The Verdugo Fire Communications Center** (Verdugo) receives emergency calls related to fire and medical incidents from 13 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes

# CITY OF GLENDALE

## FIRE

emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, Vernon and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the thirteen cities that it serves.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

As a goal for FY 2016-17, the Glendale Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

#### ***Safe & Healthy Community***

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues.

#### ***Informed & Engaged Community***

The Glendale Fire Department is dedicated to providing a modern approach to fire service information access and delivery. We continually seek new technology platforms to provide our community with important information about emergency incidents and Department programs and services including customer service feedback opportunities.



**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
FIRE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Fire Projects (101-401)	\$ -	\$ -	\$ 43,000	\$ -
Administration (101-402)	1,007,013	1,430,194	1,432,866	1,663,355
Operations (101-403)	38,933,349	40,619,471	40,705,863	42,852,876
Training (101-406)*	701,933	923,568	925,305	1,359,638
Fire Prevention (101-411)	971,612	1,084,010	1,288,593	1,643,253
Fire Communications (101-415)	782,189	782,189	744,224	866,277
Emergency Services (101-425)	164,629	187,629	188,030	317,124
<b>Total General Fund</b>	<b>\$ 42,560,725</b>	<b>\$ 45,027,061</b>	<b>\$ 45,327,881</b>	<b>\$ 48,702,523</b>
<b>Other Funds</b>				
Fire Grant Fund - Fire Projects (265-401)	\$ 156,323	\$ -	\$ 1,017,326	\$ -
Fire Mutual Aid Fund - Fire Operations (266-403)	247,641	199,967	199,967	250,000
<b>Special Events Fund</b>				
Fire Operations (267-403-00000)	\$ 39,421	\$ -	\$ -	\$ 5,545
Fire Prevention (267-411)	2,674	-	-	-
<b>Total Special Events Fund</b>	<b>\$ 2,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Improvement Fund - Fire Projects (401-401)	\$ 400,319	\$ 35,000	\$ (468,663) **	\$ 551,000
<b>Hazardous Disposal Fund</b>				
Transfer to Other Funds (510-195) ***	\$ 372	\$ -	\$ -	\$ -
Hazardous Materials Control (510-421)	1,520,754	1,529,863	1,533,153	1,534,266
<b>Total Hazardous Disposal Fund</b>	<b>\$ 1,521,126</b>	<b>\$ 1,529,863</b>	<b>\$ 1,533,153</b>	<b>\$ 1,534,266</b>
<b>Emergency Medical Services Fund</b>				
Fire Paramedic (511-405)	\$ 4,527,786	\$ 5,464,093	\$ 5,544,109	\$ 5,917,304
<b>Total Emergency Medical Services Fund</b>	<b>\$ 4,527,786</b>	<b>\$ 5,464,093</b>	<b>\$ 5,544,109</b>	<b>\$ 5,917,304</b>
Fire Communication Fund - Fire Communication Center (701-416)	\$ 2,983,508	\$ 3,823,476	\$ 3,861,401	\$ 4,342,264
<b>Total Other Funds</b>	<b>\$ 9,878,798</b>	<b>\$ 11,052,399</b>	<b>\$ 11,687,293</b>	<b>\$ 12,600,379</b>
<b>Department Grand Total</b>	<b>\$ 52,439,522</b>	<b>\$ 56,079,460</b>	<b>\$ 57,015,174</b>	<b>\$ 61,302,902</b>

Notes:

\* Effective FY2014-15, Training Section (101-406) was added to Fire Department.

\*\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

\*\*\* Pursuant to reclassification of Fund 510 from an Enterprise Fund to a Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - FIRE PROJECTS  
101-401**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 43,000	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-402**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 508,725	\$ 734,660	\$ 734,660	\$ 745,250
41200	Overtime	-	5,000	5,000	5,000
41300	Hourly wages	14,885	-	-	-
Various	Benefits	161,411	221,068	223,740	235,771
42700	PERS Retirement	150,344	250,560	250,560	276,768
42701	PERS cost sharing	(12,491)	(23,753)	(23,753)	(28,817)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 822,874</b>	<b>\$ 1,187,535</b>	<b>\$ 1,190,207</b>	<b>\$ 1,233,972</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,464	\$ 12,000	\$ 12,000	\$ 12,000
43060	Utilities	69,253	79,697	79,697	79,697
43110	Contractual services	24,163	20,895	20,895	20,895
44100	Repairs to equipment	-	200	200	-
44120	Repairs to office equip	-	100	100	-
44352	ISD service charge	50,690	66,065	66,065	179,342
44353	Building Maintenance Service Charge	-	-	-	77,817
44400	Janitorial services	-	25,000	25,000	25,000
44450	Postage	1,429	1,000	1,000	1,450
44550	Travel	1,072	1,100	1,100	1,400
44650	Training	4,200	1,600	1,600	1,600
44750	Liability Insurance	19,559	24,852	24,852	20,332
44800	Membership & dues	2,075	2,200	2,200	2,000
45050	Periodicals & newspapers	-	50	50	-
45100	Books	-	100	100	-
45150	Furniture & equipment	40	1,000	1,000	1,000
45250	Office supplies	3,359	1,800	1,800	1,850
45350	General supplies	1,330	1,600	1,600	1,600
45450	Printing and graphics	213	-	-	-
46900	Business meetings	2,800	2,700	2,700	2,700
47000	Miscellaneous	493	700	700	700
<b>Maintenance &amp; Operation Total</b>		<b>\$ 184,139</b>	<b>\$ 242,659</b>	<b>\$ 242,659</b>	<b>\$ 429,383</b>
<b>TOTAL</b>		<b>\$ 1,007,013</b>	<b>\$ 1,430,194</b>	<b>\$ 1,432,866</b>	<b>\$ 1,663,355</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - OPERATIONS  
101-403**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 16,896,710	\$ 18,817,951	\$ 18,817,951	\$ 18,823,449
41200	Overtime	5,824,317	4,224,059	4,224,059	4,236,304
41300	Hourly wages	630	30,720	30,720	-
Various	Benefits	6,232,941	6,464,247	6,550,639	6,954,284
42700	PERS Retirement	6,503,773	7,244,311	7,244,311	7,903,750
42701	PERS cost sharing	(601,627)	(662,214)	(662,214)	(710,583)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 34,856,744</b>	<b>\$ 36,119,074</b>	<b>\$ 36,205,466</b>	<b>\$ 37,207,204</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 15,386	\$ 23,000	\$ 23,000	\$ 23,000
43060	Utilities	226,938	273,808	273,808	273,808
43110	Contractual services	242,393	194,115	194,115	170,165
44100	Repairs to equipment	22,193	30,000	30,000	30,000
44120	Repairs to office equip	-	500	500	500
44351	Fleet / equip rental charge	1,808,698	2,043,829	2,043,829	2,043,829
44352	ISD service charge	588,740	824,762	824,762	1,370,833
44353	Building Maintenance Service Charge	-	-	-	472,657
44400	Janitorial services	33,527	31,300	31,300	31,300
44450	Postage	1,027	2,500	2,500	2,500
44550	Travel	2,699	3,500	3,500	3,500
44600	Laundry & towel service	16,184	15,100	15,100	15,100
44650	Training	7,495	7,000	7,000	7,000
44750	Liability Insurance	869,494	775,233	775,233	625,585
44800	Membership & dues	500	800	800	800
45100	Books	745	1,000	1,000	1,000
45150	Furniture & equipment	53,308	113,000	113,000	373,084
45200	Maps & blue prints	-	350	350	350
45250	Office supplies	11,936	11,500	11,500	12,000
45300	Small tools	101	500	500	-
45350	General supplies	155,817	134,700	120,806	174,761
45400	Reports & publications	269	300	300	300
46900	Business meetings	7,542	9,500	9,500	9,500
47000	Miscellaneous	5,953	4,100	4,100	4,100
47010	Discount earned & lost	(8)	-	-	-
47020	Freight	27	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,070,964</b>	<b>\$ 4,500,397</b>	<b>\$ 4,486,503</b>	<b>\$ 5,645,672</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 5,641	\$ -	\$ 13,894	\$ -
<b>Capital Outlay Total</b>		<b>\$ 5,641</b>	<b>\$ -</b>	<b>\$ 13,894</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 38,933,349</b>	<b>\$ 40,619,471</b>	<b>\$ 40,705,863</b>	<b>\$ 42,852,876</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - TRAINING  
101-406**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 371,500	\$ 387,935	\$ 387,935	\$ 537,463
41200	Overtime	4,059	113,866	113,866	113,866
41300	Hourly wages	47,481	65,598	65,598	137,735
Various	Benefits	114,984	134,399	136,136	198,635
42700	PERS Retirement	119,949	152,185	152,185	231,175
42701	PERS cost sharing	(10,545)	(15,029)	(15,029)	(22,580)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 647,428</b>	<b>\$ 838,954</b>	<b>\$ 840,691</b>	<b>\$ 1,196,294</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 14,822	\$ 34,350	\$ 34,350	\$ 97,600
44100	Repairs to equipment	418	1,200	1,200	1,200
44352	ISD service charge	-	-	-	13,700
44450	Postage	64	-	-	-
44550	Travel	-	500	500	500
44650	Training	384	1,800	1,800	1,800
44750	Liability Insurance	15,991	19,064	19,064	20,844
44800	Membership & dues	-	200	200	200
45050	Periodicals & newspapers	142	-	-	-
45100	Books	-	250	250	250
45150	Furniture & equipment	12,497	14,400	14,400	14,000
45250	Office supplies	349	800	800	800
45350	General supplies	9,179	11,400	11,400	11,400
46900	Business meetings	584	500	500	750
47000	Miscellaneous	74	150	150	300
<b>Maintenance &amp; Operation Total</b>		<b>\$ 54,505</b>	<b>\$ 84,614</b>	<b>\$ 84,614</b>	<b>\$ 163,344</b>
<b>TOTAL</b>		<b>\$ 701,933</b>	<b>\$ 923,568</b>	<b>\$ 925,305</b>	<b>\$ 1,359,638</b>

Notes:

\* Effective FY2014-15, Training Section (101-406) was added to Fire Department.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - FIRE PREVENTION  
101-411**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 538,627	\$ 548,024	\$ 652,715	\$ 744,883
41200	Overtime	5,592	14,680	64,680	64,680
41300	Hourly wages	57,325	11,712	58,740	58,732
Various	Benefits	174,933	169,315	172,179	255,386
42700	PERS Retirement	87,630	117,117	117,117	183,493
42701	PERS cost sharing	(8,162)	(16,816)	(16,816)	(32,002)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 855,945</b>	<b>\$ 844,032</b>	<b>\$ 1,048,615</b>	<b>\$ 1,275,172</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	41,517	165,000	165,000	205,000
44100	Repairs to equipment	660	650	650	650
44120	Repairs to office equip	-	750	750	750
44352	ISD service charge	39,321	34,102	34,102	76,352
44353	Building Maintenance Service Charge	-	-	-	21,622
44450	Postage	2,044	5,125	5,125	5,125
44550	Travel	1,416	1,150	1,150	1,150
44650	Training	2,525	3,500	3,500	3,500
44750	Liability Insurance	22,738	19,301	19,301	23,532
44800	Membership & dues	835	2,000	2,000	2,000
45050	Periodicals & newspapers	-	100	100	100
45100	Books	1,654	1,500	1,500	21,500
45150	Furniture & equipment	905	1,000	1,000	1,000
45200	Maps & blue prints	-	250	250	250
45250	Office supplies	1,419	1,000	1,000	1,000
45300	Small tools	26	250	250	250
45350	General supplies	109	3,000	3,000	3,000
46900	Business meetings	365	500	500	500
47000	Miscellaneous	134	600	600	600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 115,667</b>	<b>\$ 239,978</b>	<b>\$ 239,978</b>	<b>\$ 368,081</b>
<b>TOTAL</b>		<b>\$ 971,612</b>	<b>\$ 1,084,010</b>	<b>\$ 1,288,593</b>	<b>\$ 1,643,253</b>

**CITY OF GLENDALE**  
**FIRE DEPARTMENT**  
**GENERAL FUND - FIRE COMMUNICATIONS**  
**101-415**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 782,189	\$ 782,189	\$ 744,224	\$ 865,329
44352	ISD service charge	-	-	-	948
<b>Maintenance &amp; Operation Total</b>		<b>\$ 782,189</b>	<b>\$ 782,189</b>	<b>\$ 744,224</b>	<b>\$ 866,277</b>
<b>TOTAL</b>		<b>\$ 782,189</b>	<b>\$ 782,189</b>	<b>\$ 744,224</b>	<b>\$ 866,277</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
GENERAL FUND - EMERGENCY SERVICES  
101-425**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 68,943	\$ 77,724	\$ 77,724	\$ 84,486
41200	Overtime	1,604	9,032	9,032	9,032
41300	Hourly wages	6,314	14,020	14,020	14,038
Various	Benefits	23,924	25,851	26,252	28,447
42700	PERS Retirement	12,040	16,238	16,238	19,378
42701	PERS cost sharing	(2,068)	(2,332)	(2,332)	(3,379)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 110,757</b>	<b>\$ 140,533</b>	<b>\$ 140,934</b>	<b>\$ 152,002</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	1,618	7,400	7,400	28,800
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equip	-	100	100	100
44200	Advertising	338	2,400	2,400	2,400
44352	ISD service charge	44,425	9,810	9,810	10,526
44353	Building Maintenance Service Charge	-	-	-	36,881
44450	Postage	259	500	500	1,000
44550	Travel	1	1,000	1,000	1,000
44650	Training	500	2,500	2,500	2,500
44750	Liability Insurance	2,910	3,386	3,386	2,915
44800	Membership & dues	185	500	500	500
45150	Furniture & equipment	-	1,000	1,000	60,000
45200	Maps & blue prints	-	500	500	500
45250	Office supplies	55	5,000	5,000	5,000
45350	General supplies	3,187	8,000	8,000	8,000
46900	Business meetings	81	1,000	1,000	1,000
47000	Miscellaneous	313	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 53,872</b>	<b>\$ 47,096</b>	<b>\$ 47,096</b>	<b>\$ 165,122</b>
<b>TOTAL</b>		<b>\$ 164,629</b>	<b>\$ 187,629</b>	<b>\$ 188,030</b>	<b>\$ 317,124</b>



**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE GRANT FUND - FIRE PROJECTS  
265-401**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 67,221	\$ -	\$ 350,159	\$ -
41300	Hourly wages	284	-	-	-
Various	Benefits	9,858	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 77,362</b>	<b>\$ -</b>	<b>\$ 350,159</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,946	\$ -	\$ -	\$ -
44550	Travel	3,159	-	-	-
44650	Training	5,107	-	32,849	-
44750	Liability Insurance	1,421	-	-	-
45150	Furniture & equipment	35,459	-	393,500	-
45350	General supplies	22,954	-	215,818	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 72,046</b>	<b>\$ -</b>	<b>\$ 642,167</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 6,915	\$ -	\$ 25,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ 6,915</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 156,323</b>	<b>\$ -</b>	<b>\$ 1,017,326</b>	<b>\$ -</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE MUTUAL AID FUND - FIRE OPERATIONS  
266-403**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>				
41200 Overtime	\$ 247,641	\$ 168,550	\$ 168,550	\$ 210,119
Various Benefits	-	25,754	25,754	34,187
<b>Salaries &amp; Benefits Total</b>	<b>\$ 247,641</b>	<b>\$ 194,304</b>	<b>\$ 194,304</b>	<b>\$ 244,306</b>
<b>Maintenance &amp; Operation</b>				
44750 Liability Insurance	-	\$ 5,663	\$ 5,663	\$ 5,694
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ 5,663</b>	<b>\$ 5,663</b>	<b>\$ 5,694</b>
<b>TOTAL</b>	<b>\$ 247,641</b>	<b>\$ 199,967</b>	<b>\$ 199,967</b>	<b>\$ 250,000</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
SPECIAL EVENTS FUND - FIRE OPERATIONS  
267-403-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 415	\$ -	\$ -	\$ -
41200	Overtime	29,813	-	-	5,000
Various	Benefits	3,989	-	-	409
<b>Salaries &amp; Benefits Total</b>		<b>\$ 34,216</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,409</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 4,062	\$ -	\$ -	\$ -
44750	Liability Insurance	1,143	-	-	136
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,205</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 136</b>
<b>TOTAL</b>		<b>\$ 39,421</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,545</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
SPECIAL EVENTS FUND - FIRE PREVENTION  
267-411**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 88	\$ -	\$ -	\$ -
41200	Overtime	2,278	-	-	-
Various	Benefits	219	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,584</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 89	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>		<b>\$ 89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - FIRE PROJECTS  
401-401**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16 *	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 643	\$ -	\$ -	\$ -
Various	Benefits	34	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 677</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43111	Construction services	\$ 384,847	\$ -	\$ (503,663)	\$ 376,000
44450	Postage	41	-	-	-
44750	Liability Insurance	24	-	-	-
45600	A & G overhead	230	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 385,142</b>	<b>\$ -</b>	<b>\$ (503,663)</b>	<b>\$ 376,000</b>
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ 35,000	\$ 35,000	\$ 175,000
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 175,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 14,500	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 14,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 400,319</b>	<b>\$ 35,000</b>	<b>\$ (468,663)</b>	<b>\$ 551,000</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE**  
**TRANSFERS DEPARTMENT**  
**HAZARDOUS DISPOSAL FUND - TRANSFER TO OTHER FUNDS**  
**510-195**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Transfers</b>				
48100 Transfer of assets from enterprise funds	\$ 372 *	\$ -	\$ -	\$ -
<b>Transfers Total</b>	<u>\$ 372</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL</b>	<u><u>\$ 372</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Notes:

\* Pursuant to reclassification of Fund 510 from an Enterprise Fund to a Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

**CITY OF GLENDALE  
FIRE DEPARTMENT  
HAZARDOUS DISPOSAL FUND - HAZARDOUS MATERIALS CONTROL  
510-421**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 727,439	\$ 667,861	\$ 667,861	\$ 707,389
41200	Overtime	31,901	12,450	12,450	12,450
Various	Benefits	219,777	199,945	203,235	209,771
42601	PARS supplemental retirement	13,699	13,699	13,699	13,699
42700	PERS Retirement	105,692	143,429	143,429	165,873
42701	PERS cost sharing	(5,462)	(20,025)	(20,025)	(28,111)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,093,047</b>	<b>\$ 1,017,359</b>	<b>\$ 1,020,649</b>	<b>\$ 1,081,071</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
43060	Utilities	26,791	33,076	33,076	33,076
43110	Contractual services	131,910	208,245	208,245	208,245
43150	Cost allocation charge	167,574	142,352	142,352	75,017
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	500	500	500
44352	ISD service charge	42,997	37,235	37,235	46,115
44400	Janitorial services	-	250	250	250
44450	Postage	1,788	7,600	7,600	7,600
44550	Travel	456	7,832	7,832	7,832
44600	Laundry & towel service	-	250	250	250
44650	Training	2,054	3,000	3,000	3,000
44750	Liability Insurance	28,703	22,859	22,859	19,505
44760	Regulatory	5,891	11,000	11,000	11,000
44800	Membership & dues	75	1,500	1,500	1,500
45050	Periodicals & newspapers	303	400	400	400
45100	Books	-	1,000	1,000	1,000
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	864	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	14,606	19,755	19,755	19,755
45450	Printing and graphics	-	1,000	1,000	1,000
46000	Depreciation	6,306	-	-	-
46500	Uncollectible accounts	(2,947)	7,500	7,500	10,000
46900	Business meetings	327	800	800	800
47000	Miscellaneous	8	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 427,707</b>	<b>\$ 512,504</b>	<b>\$ 512,504</b>	<b>\$ 453,195</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ -	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,520,754</b>	<b>\$ 1,529,863</b>	<b>\$ 1,533,153</b>	<b>\$ 1,534,266</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
EMERGENCY MEDICAL SERVICES FUND - FIRE PARAMEDIC  
511-405**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 598,602	\$ 740,424	\$ 780,792	\$ 702,866
41200	Overtime	499,226	692,856	692,856	694,068
41300	Hourly wages	1,094,479	1,308,257	1,308,257	1,452,718
Various	Benefits	303,182	364,702	371,350	602,762
42601	PARS supplemental retirement	6,222	6,222	6,222	6,222
42700	PERS Retirement	272,085	494,497	494,497	499,975
42701	PERS cost sharing	(15,369)	(61,563)	(61,563)	(70,755)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,758,428</b>	<b>\$ 3,545,395</b>	<b>\$ 3,592,411</b>	<b>\$ 3,887,856</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,434	\$ 5,000	\$ 5,000	\$ 1,000
43110	Contractual services	428,639	499,536	499,536	524,216
43150	Cost allocation charge	176,660	167,341	167,341	240,946
44100	Repairs to equipment	9,223	21,000	21,000	23,000
44351	Fleet / equip rental charge	558,047	517,380	517,380	517,380
44352	ISD service charge	156,850	82,967	82,967	142,436
44400	Janitorial services	-	50	50	-
44450	Postage	56	23,000	23,000	1,000
44550	Travel	2,436	2,500	2,500	2,500
44650	Training	27,024	70,200	103,200	70,200
44700	Computer software	-	1,000	1,000	-
44750	Liability Insurance	82,871	92,114	92,114	71,920
44751	Insurance/surety bond premium	4,789	-	-	-
44760	Regulatory	9,405	8,000	8,000	8,000
44800	Membership & dues	155	200	200	200
45150	Furniture & equipment	-	25,665	25,665	15,655
45250	Office supplies	9,582	10,000	10,000	10,000
45350	General supplies	266,499	357,495	357,495	367,495
45450	Printing and graphics	-	4,000	4,000	4,000
46500	Uncollectible accounts	197	2,000	2,000	250
46900	Business meetings	2,536	1,500	1,500	1,500
47000	Miscellaneous	23,805	27,750	27,750	27,750
47020	Freight	170	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,762,379</b>	<b>\$ 1,918,698</b>	<b>\$ 1,951,698</b>	<b>\$ 2,029,448</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 6,979	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 6,979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 4,527,786</b>	<b>\$ 5,464,093</b>	<b>\$ 5,544,109</b>	<b>\$ 5,917,304</b>



**CITY OF GLENDALE  
FIRE DEPARTMENT  
FIRE COMMUNICATION FUND - FIRE COMMUNICATION CENTER  
701-416**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,162,973	\$ 1,497,733	\$ 1,501,617	\$ 1,618,071
41200	Overtime	393,472	361,160	361,160	361,160
41300	Hourly wages	5,496	6,500	6,500	7,808
Various	Benefits	331,061	449,006	455,526	480,882
42700	PERS Retirement	121,771	313,927	313,927	368,824
42701	PERS cost sharing	(7,214)	(45,076)	(45,076)	(64,320)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,007,559</b>	<b>\$ 2,583,250</b>	<b>\$ 2,593,654</b>	<b>\$ 2,772,425</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 2,755	\$ 5,000	\$ 5,000	\$ 3,000
43060	Utilities	26,514	30,553	30,553	30,859
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	132,962	232,146	242,532	490,325
43150	Cost allocation charge	176,613	184,148	184,148	206,365
44100	Repairs to equipment	37,330	5,800	5,800	5,858
44120	Repairs to office equip	-	200	200	200
44250	Data communication	-	31,823	31,823	-
44300	Telephone	-	1,000	1,000	-
44352	ISD service charge	106,969	84,282	84,282	166,303
44400	Janitorial services	-	2,700	2,700	-
44450	Postage	-	30	30	30
44550	Travel	2,184	13,000	13,000	14,000
44600	Laundry & towel service	-	100	100	-
44650	Training	2,235	10,500	10,500	11,500
44700	Computer software	45,588	92,233	109,368	116,140
44750	Liability Insurance	59,042	62,677	62,677	53,597
44751	Insurance/surety bond premium	4,789	-	-	-
44800	Membership & dues	1,638	1,050	1,050	1,558
45050	Periodicals & newspapers	-	25	25	25
45100	Books	67	100	100	101
45150	Furniture & equipment	6,898	6,000	6,000	6,060
45170	Computer hardware	158	10,000	10,000	-
45200	Maps & blue prints	-	200	200	5,000
45250	Office supplies	1,573	11,000	11,000	4,000
45300	Small tools	96	300	300	303
45350	General supplies	1,410	4,000	4,000	2,000
45400	Reports & publications	-	300	300	303
45450	Printing and graphics	-	600	600	-
46000	Depreciation	223,918	261,299	261,299	307,132
46900	Business meetings	944	1,500	1,500	1,515
47000	Miscellaneous	460	500	500	3,505
<b>Maintenance &amp; Operation Total</b>		<b>\$ 974,303</b>	<b>\$ 1,193,226</b>	<b>\$ 1,220,747</b>	<b>\$ 1,569,839</b>

CITY OF GLENDALE  
 FIRE DEPARTMENT  
 FIRE COMMUNICATION FUND - FIRE COMMUNICATION CENTER  
 701-416

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>				
59999 Asset capitalization	\$ (93,769)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (93,769)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ 95,416	\$ 47,000	\$ 47,000	\$ -
<b>Capital Outlay Total</b>	<b>\$ 95,416</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 2,983,508</b>	<b>\$ 3,823,476</b>	<b>\$ 3,861,401</b>	<b>\$ 4,342,264</b>

**CITY OF GLENDALE  
FIRE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Administrative Assistant	1.00	-	-	-
Deputy Fire Chief	1.00	1.00	1.00	1.00
Emergency Med Tech Coordinator	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00
Exec Adminis/Verdugo Fire Comm	1.00	1.00	1.00	1.00
Fire Battalion Chief	6.00	6.00	5.00	5.00
Fire Captain	38.00	38.00	17.00	17.00
Fire Captain Paramedic	-	-	22.00	22.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Comm. Operator (42 Hour)	13.00	14.00	14.00	14.00
Fire Communications Administrator	-	-	-	1.00
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00
Fire Comm. Supervisor	1.00	-	-	-
Fire Engineer	36.00	36.00	23.00	23.00
Fire Engineer Paramedic	-	-	13.00	13.00
Fire Environmental Specialist	2.00	2.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Coordinator	1.00	1.00	1.00	1.00
Fire Protection Engineer II	1.00	1.00	1.00	1.00
Firefighter	81.00	81.00	20.00	27.00
Firefighter Paramedic A	-	-	10.00	3.00
Firefighter Paramedic B	-	-	27.00	27.00
Firefighter Paramedic C	-	-	25.00	25.00
Neighborhood Services Field Rep.	1.00	1.00	-	-
Office Services Specialist II	1.00	-	-	-
Plan Checker	3.00	3.00	4.00	4.00
Public Safety Business Administrator	-	1.00	1.00	1.00
Public Safety Business Assistant I	1.00	3.00	3.00	2.00
Public Safety Business Assistant II	-	1.00	1.00	2.00
Public Safety Business Coordinator	1.00	1.00	1.00	1.00
Public Safety Business Specialist	2.00	1.00	1.00	1.00
Sr. Fire Environmental Specialist	3.00	3.00	4.00	4.00
Sr. Office Services Specialist	1.00	-	-	-
Storekeeper	1.00	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>205.00</u>	<u>205.00</u>	<u>208.00</u>	<u>209.00</u>
<u>Hourly Positions</u>				
Ambulance Operator	38.00	*	*	*
	(60)	37.47	(60)	37.47
	(60)	38.00	(60)	(60)
City Resource Specialist	-	-	-	0.88
	-	-	-	(2)
Fire Cadet	1.73	(6)	2.35	(9)
	2.35	(9)	2.35	(9)
Fire Communications Operator	0.37	(1)	0.10	(1)
	0.10	(1)	0.10	(1)
Hourly City Worker	0.48	(2)	0.48	(2)
	1.49	(2)	0.48	(2)
Total Hourly FTE Positions	<u>40.58</u>	<u>40.40</u>	<u>40.40</u>	<u>42.82</u>
Fire Total	<u>245.58</u>	<u>245.40</u>	<u>248.40</u>	<u>251.82</u>

Note:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

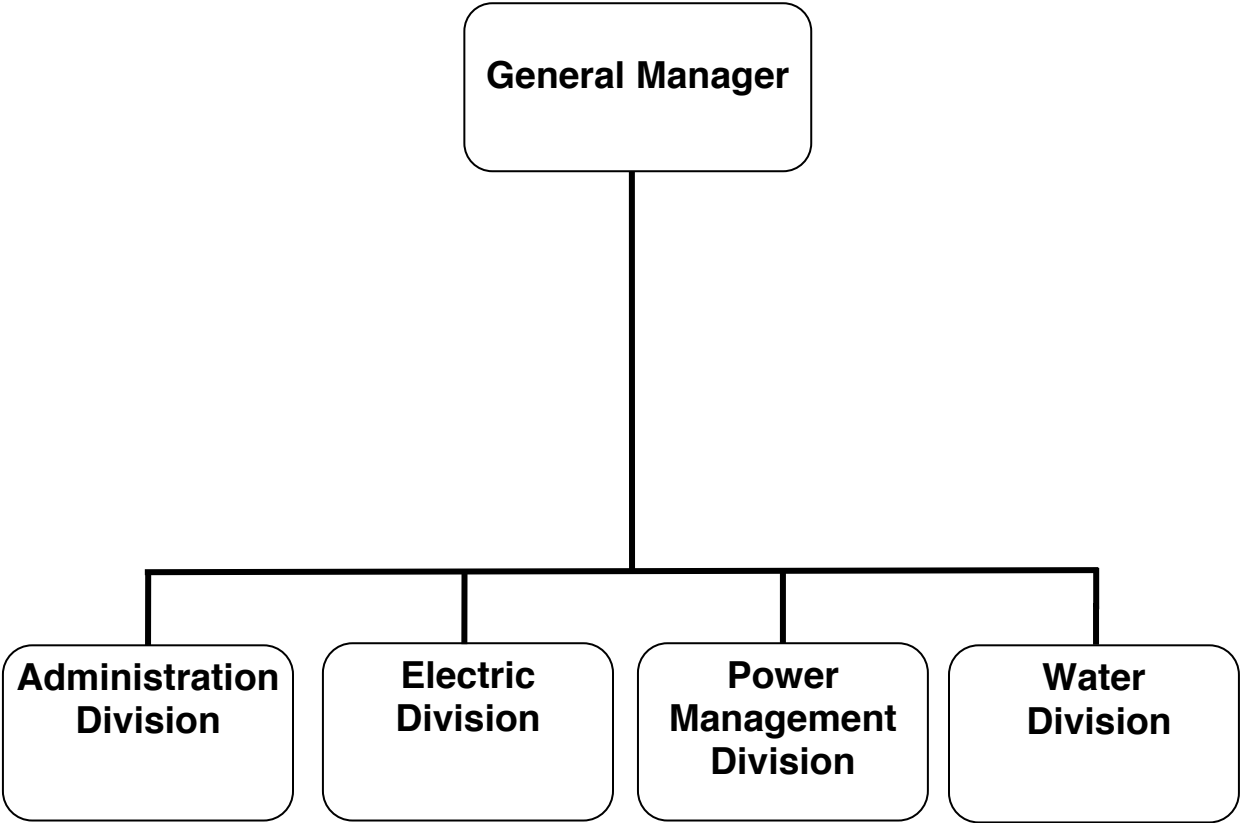
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# GLENDALE WATER & POWER



# CITY OF GLENDALE

## GLENDALE WATER & POWER

### **MISSION STATEMENT**

Glendale Water & Power's mission is to cost effectively provide its customers with safe, efficient, reliable and sustainable water and power services at reasonable costs. This mission is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and into the future.

### **DEPARTMENT DESCRIPTION**

GWP consists of four divisions:

- Administration Division
- Electric Division
- Power Management Division
- Water Division

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in Glendale Water & Power's operation include:

Electric Services – Provide safe, reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

Power Management Services – Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources.

Water Services - Provide safe and reliable water services that meet or exceed regulatory water quality requirements while optimizing the local production of water resources including water recycling, while efficiently pumping and storing water to minimize energy use.

Customer Service - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers and working to continuously provide information to customers on how they can make informed decisions on water and energy use.

Rates - Achieve water and electric rates that will support the infrastructure needs and are appropriate for the level of service provided.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force – Through succession planning, develop, retain and promote a safe, highly skilled, dedicated, and customer-focused work force.

Utility Modernization – Continuously develop and improve programs, systems and technologies to reduce GWP's costs while enhancing customer communications and increasing operational effectiveness.

Legislation & Regulation – Monitor, participate, and influence local, state, and federal legislation and regulations to provide the most benefit to Glendale Water & Power's customers.

Safety – Provide a safe environment for our staff and the community.

# CITY OF GLENDALE

## **GLENDALE WATER & POWER**

### RELATIONSHIP TO STRATEGIC GOALS

#### ***Exceptional Customer Service***

Glendale Water & Power is committed to providing its residents with extraordinary customer service centered on the principles of integrity, quality, and customer satisfaction through the reliable and efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing reasonable and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

#### ***Environmental Sustainability***

*Glendale Water and Power is always looking for ways to minimize environmental impacts and promote sustainable water and power resources.* GWP's Water Division is committed to using more local sources of water and reducing the amount of imported water in its portfolio. The Water Division has been a pioneer in the use of recycled water since 1978 -one of the first in California. GWP's Electric Division recently completed an Integrated Resource Plan that includes increasing the amount of renewable energy sources in the future. Also, GWP has been utilizing the City's landfill gas as a renewable energy source for over 20 years, which has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

#### ***Economic Vibrancy***

Glendale Water & Power received rate relief for the Electric System with a Council approved five year rate plan that enabled the Electric System to issue \$60 million in Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Water System also obtained approval for a multi-year rate plan which continues the current financial plan to replenish cash reserves to Council approved levels, complete the bond funded capital improvement plan and to provide a platform for establishing a pay-as-you-go model for future capital improvements for day-to-day system rehabilitation.

#### ***Informed & Engaged Community***

Glendale Water & Power pro-actively shares information and engages the community regarding important issues via multiple communication platforms. Recent illustrative examples include the significant outreach related to the possibility of power outages due to the gas storage issues: GWP performed extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

#### ***Infrastructure & Mobility***

GWP strives to continue providing reliable services as measured by:

- Reduce the total number of preventable power outages below 25 per year.
- Development of the long term Water Master Plan to upgrade aging infrastructure while reflecting the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Deliver and serve water that meets all federal, state and local drinking water standards.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
GLENDALE WATER & POWER DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Electric Public Benefit Fund (290-901)	\$ 5,895,971	\$ 6,420,598	\$ 7,422,118	\$ 7,711,563
<b>Electric Utility</b>				
<b>Electric Operation Fund*</b>				
GWP Administration (551-911)	\$ -	\$ -	\$ -	\$ -
Customer Services (551-971)	-	-	-	-
Garage (551-993)	-	-	-	-
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Electric Works Revenue Fund</b>				
GWP Administration (552-911)	\$ 54,403,441	\$ 54,692,990	\$ 54,992,990	\$ 57,272,900
Power Management (552-921)	102,413,363	146,102,634	146,126,947	158,852,418
Electric Wholesale (552-922)	5,555,355	-	-	-
Electric Services (552-931)	26,929,868	29,197,360	29,446,012	31,121,805
Customer Services (552-971)	4,663,341	3,550,278	3,550,278	3,856,248
<b>Total Electric Works Revenue Fund</b>	<b>\$ 193,965,368</b>	<b>\$ 233,543,262</b>	<b>\$ 234,116,227</b>	<b>\$ 251,103,371</b>
<b>Electric Depreciation Fund</b>				
GWP Administration (553-911)	\$ (11,512,043)	\$ 487,006	\$ 487,006	\$ 1,458,815
Power Management (553-921)	1,727,117	19,748,503	19,748,503	2,698,895
Electric Services (553-931)	9,784,926	8,329,729	8,239,947	11,610,472
<b>Total Electric Depreciation Fund</b>	<b>\$ -</b>	<b>\$ 28,565,238</b>	<b>\$ 28,475,456</b>	<b>\$ 15,768,182</b>
Electric Customer Paid Capital Fund (555-931)	\$ -	\$ 2,854,422	\$ 2,854,422	\$ 1,894,751
Energy Cost Adjustment Charge Fund (556-921)	11,990,832	-	-	-
Regulatory Adjustment Charge Fund (557-921)	3,503,059	-	-	-
<b>Total Electric Utility</b>	<b>\$ 209,459,260</b>	<b>\$ 264,962,922</b>	<b>\$ 265,446,105</b>	<b>\$ 268,766,304</b>
<b>Water Utility</b>				
<b>Water Works Revenue Fund</b>				
GWP Administration (572-911)	\$ 8,701,002	\$ 8,991,208	\$ 8,991,208	\$ 9,658,000
Water Services (572-951)	34,598,937	38,553,383	38,746,497	40,420,738
Customer Services (572-971)	2,095,505	1,805,530	1,805,530	1,898,942
<b>Total Water Works Revenue Fund</b>	<b>\$ 45,395,443</b>	<b>\$ 49,350,121</b>	<b>\$ 49,543,235</b>	<b>\$ 51,977,680</b>
<b>Water Depreciation Fund</b>				
GWP Administration (573-911)	\$ (8,501,211)	\$ 250,882	\$ 250,882	\$ 785,515
Water Services (573-951)	8,501,211	11,201,854	13,910,884	3,437,103
<b>Total Water Depreciation Fund</b>	<b>\$ -</b>	<b>\$ 11,452,736</b>	<b>\$ 14,161,766</b>	<b>\$ 4,222,618</b>
Water Customer Paid Capital (575-951)	\$ -	\$ 1,610,567	\$ 1,610,567	\$ 1,469,640
<b>Total Water Utility</b>	<b>\$ 45,395,443</b>	<b>\$ 62,413,424</b>	<b>\$ 65,315,568</b>	<b>\$ 57,669,938</b>
<b>Department Grand Total</b>	<b>\$ 260,750,673</b>	<b>\$ 333,796,944</b>	<b>\$ 338,183,791</b>	<b>\$ 334,147,805</b>

Notes:

\* Detail worksheets for fund 551 are not included in this section since Fund 551 is offset by the allocation account 70060.



**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS  
 290-901**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 299,321	\$ 302,984	\$ 302,984	\$ 318,681
41200	Overtime	2,050	4,000	4,000	4,000
41300	Hourly wages	21,004	21,250	21,250	40,000
Various	Benefits	96,761	111,047	112,567	115,336
42700	PERS Retirement	43,273	67,392	67,392	80,343
42701	PERS cost sharing	(5,046)	(9,680)	(9,680)	(14,013)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 457,363</b>	<b>\$ 496,993</b>	<b>\$ 498,513</b>	<b>\$ 544,347</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,412,066	\$ 1,557,205	\$ 1,557,205	\$ 1,915,200
43150	Cost allocation charge	83,054	69,708	69,708	74,342
44352	ISD service charge	30,711	5,879	5,879	29,904
44450	Postage	2,114	5,000	5,000	5,000
44550	Travel	-	7,100	7,100	3,300
44650	Training	524	1,500	1,500	1,500
44750	Liability Insurance	12,186	11,028	11,028	9,688
44800	Membership & dues	129	-	-	-
45250	Office supplies	-	2,000	2,000	2,000
45512	Public benefit programs	3,639,838	4,228,185	5,228,185	5,090,282
45610	Section overhead	21,896	-	-	-
46500	Uncollectible accounts	14,022	25,000	25,000	25,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	222,067	10,000	10,000	10,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,438,608</b>	<b>\$ 5,923,605</b>	<b>\$ 6,923,605</b>	<b>\$ 7,167,216</b>
<b>TOTAL</b>		<b>\$ 5,895,971</b>	<b>\$ 6,420,598</b>	<b>\$ 7,422,118</b>	<b>\$ 7,711,563</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION  
 552-911**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 33,428	\$ 100,000	\$ 400,000	\$ 525,000
46000	Depreciation	26,691,251	26,525,290	26,525,290	28,270,000
47050	Interest on bonds	7,321,762	7,960,700	7,960,700	7,851,100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 34,046,441</b>	<b>\$ 34,585,990</b>	<b>\$ 34,885,990</b>	<b>\$ 36,646,100</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ 20,357,000	\$ 20,107,000	\$ 20,107,000	\$ 20,626,800
<b>Transfers Total</b>		<b>\$ 20,357,000</b>	<b>\$ 20,107,000</b>	<b>\$ 20,107,000</b>	<b>\$ 20,626,800</b>
<b>TOTAL</b>		<b>\$ 54,403,441</b>	<b>\$ 54,692,990</b>	<b>\$ 54,992,990</b>	<b>\$ 57,272,900</b>

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT  
552-921**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 5,181,394	\$ 5,516,238	\$ 5,516,238	\$ 5,943,715
41200	Overtime	693,909	245,000	245,000	245,000
41300	Hourly wages	143,193	75,801	75,801	218,130
Various	Benefits	1,479,573	1,568,984	1,593,297	1,555,791
42700	PERS Retirement	881,516	1,150,952	1,150,952	1,352,971
42701	PERS cost sharing	(73,336)	(84,926)	(84,926)	(203,042)
42799	Salary charges in (out)	-	(481,170)	(481,170)	(105,700)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 8,306,250</b>	<b>\$ 7,990,879</b>	<b>\$ 8,015,192</b>	<b>\$ 9,006,865</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 16,064	\$ 15,000	\$ 15,000	\$ 230,000
43060	Utilities	2,190,832	1,866,000	1,866,000	1,866,000
43070	Lease payments	1,574	-	-	2,500
43090	Equipment usage	15,415	38,400	38,400	38,400
43110	Contractual services	5,161,867	8,991,905	8,991,905	12,144,921
44100	Repairs to equipment	718,801	426,000	426,000	408,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44250	Data communication	-	1,500	1,500	1,500
44300	Telephone	-	500	500	500
44350	Vehicle maintenance	50	-	-	-
44400	Janitorial services	26,393	28,000	28,000	30,000
44450	Postage	2,893	2,400	2,400	2,400
44550	Travel	8,590	27,310	27,310	49,500
44600	Laundry & towel service	9,976	10,000	10,000	20,000
44650	Training	13,566	22,018	22,018	48,350
44700	Computer software	901	100,000	100,000	105,000
44750	Liability Insurance	227,501	196,125	196,125	169,505
44760	Regulatory	238,454	1,808,000	1,808,000	3,742,000
44761	RAC variance	(3,502,672)	-	-	-
44800	Membership & dues	4,162	10,200	10,200	10,200
45050	Periodicals & newspapers	23,256	12,000	12,000	12,000
45100	Books	-	700	700	700
45150	Furniture & equipment	488	300	300	5,300
45170	Computer hardware	3,950	-	-	5,000
45250	Office supplies	7,207	12,400	12,400	13,400
45300	Small tools	5,307	15,000	15,000	15,000
45350	General supplies	801,933	843,700	843,700	1,029,700
45501	Fuel-landfill gas	3,283,579	2,472,900	2,472,900	2,472,900
45502	Fuel-natural gas	11,829,293	13,525,259	13,525,259	16,860,354
45507	Renewable energy credits	1,472,262	-	-	-
45509	ECAC variance	(11,990,832)	-	-	-
45510	Purchased power	78,029,252	100,899,137	100,899,137	105,456,259
45511	Hedging costs	468,168	400,000	400,000	800,000
45600	A & G overhead	4,050,210	4,640,351	4,640,351	4,300,164
45621	Employee benefit overhead	(20,354)	-	-	-
46001	Gas depletion	1,004,319	1,741,000	1,741,000	-
46900	Business meetings	1,773	1,500	1,500	1,500
47000	Miscellaneous	3,015	3,150	3,150	3,500
47010	Discount earned & lost	(82)	-	-	-

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT**  
**552-921**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation Total</b>	\$ 94,107,113	\$ 138,111,755	\$ 138,111,755	\$ 149,845,553
<b>TOTAL</b>	<b>\$ 102,413,363</b>	<b>\$ 146,102,634</b>	<b>\$ 146,126,947</b>	<b>\$ 158,852,418</b>

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - ELECTRIC WHOLESALE**  
**552-922**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45510 Purchased power	\$ 5,543,093	\$ -	\$ -	\$ -
45511 Hedging costs	12,262	-	-	-
<b>Maintenance &amp; Operation Total</b>	<b>\$ 5,555,355</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 5,555,355</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES  
 552-931**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 8,538,285	\$ 10,437,019	\$ 10,437,019	\$ 11,165,269
41200	Overtime	866,233	940,250	940,250	925,000
41300	Hourly wages	74,818	121,801	121,801	144,285
Various	Benefits	2,519,002	2,949,739	2,998,391	2,856,073
42601	PARS supplemental retirement	716,508	714,024	714,024	714,024
42700	PERS Retirement	1,173,374	2,188,884	2,188,884	2,496,581
42701	PERS cost sharing	(79,086)	(145,766)	(145,766)	(363,695)
42799	Salary charges in (out)	-	(3,231,137)	(3,231,137)	(3,318,212)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13,809,134</b>	<b>\$ 13,974,814</b>	<b>\$ 14,023,466</b>	<b>\$ 14,619,325</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 34,445	\$ 25,000	\$ 25,000	\$ 45,000
43060	Utilities	173,699	158,000	158,000	175,000
43070	Lease payments	852	6,000	6,000	6,000
43090	Equipment usage	908,099	455,555	455,555	395,946
43110	Contractual services	1,841,983	1,730,400	1,930,400	2,582,300
43111	Construction services	3,093	20,000	20,000	20,000
43150	Cost allocation charge	3,760,442	3,572,549	3,572,549	3,684,683
44100	Repairs to equipment	33,522	75,000	75,000	75,000
44120	Repairs to office equip	648	3,000	3,000	3,000
44300	Telephone	11,272	20,000	20,000	20,000
44400	Janitorial services	6,645	15,000	15,000	10,000
44450	Postage	947	4,000	4,000	4,000
44550	Travel	21,560	68,449	68,449	73,629
44600	Laundry & towel service	193	1,000	1,000	1,000
44650	Training	35,340	70,575	70,575	168,955
44700	Computer software	-	2,000	2,000	2,000
44750	Liability Insurance	358,318	387,366	387,366	331,785
44760	Regulatory	19,293	68,200	68,200	43,504
44800	Membership & dues	69,917	76,500	76,500	76,500
45100	Books	220	10,100	10,100	10,100
45150	Furniture & equipment	47,776	7,500	7,500	7,500
45170	Computer hardware	-	58,500	58,500	36,000
45200	Maps & blue prints	81	100	100	100
45250	Office supplies	22,294	20,000	20,000	23,000
45300	Small tools	92,892	55,000	55,000	75,000
45350	General supplies	524,462	809,500	809,500	809,500
45400	Reports & publications	-	5,000	5,000	5,000
45450	Printing and graphics	2,501	-	-	-
45600	A & G overhead	5,405,175	7,492,202	7,492,202	7,811,928
45610	Section overhead	10,129	-	-	-
45621	Employee benefit overhead	(269,587)	-	-	-
45622	Customer services allocation	(2)	-	-	-
45623	General plant allocation	(0)	-	-	-
46900	Business meetings	412	5,600	5,600	5,600
47000	Miscellaneous	4,138	450	450	450
47010	Discount earned & lost	(24)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,120,734</b>	<b>\$ 15,222,546</b>	<b>\$ 15,422,546</b>	<b>\$ 16,502,480</b>
<b>TOTAL</b>		<b>\$ 26,929,868</b>	<b>\$ 29,197,360</b>	<b>\$ 29,446,012</b>	<b>\$ 31,121,805</b>

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES**  
**552-971**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
45610	Section overhead	\$ 78,836	\$ -	\$ -	\$ -
45622	Customer services allocation	4,584,505	3,550,278	3,550,278	3,856,248
<b>Maintenance &amp; Operation Total</b>		<u>\$ 4,663,341</u>	<u>\$ 3,550,278</u>	<u>\$ 3,550,278</u>	<u>\$ 3,856,248</u>
<b>TOTAL</b>		<b><u>\$ 4,663,341</u></b>	<b><u>\$ 3,550,278</u></b>	<b><u>\$ 3,550,278</u></b>	<b><u>\$ 3,856,248</u></b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION  
 553-911**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45623      General plant allocation	\$ 1,519,209	\$ 487,006	\$ 487,006	\$ 1,458,815
<b>Maintenance &amp; Operation Total</b>	<b>\$ 1,519,209</b>	<b>\$ 487,006</b>	<b>\$ 487,006</b>	<b>\$ 1,458,815</b>
<b>Capital Improvement</b>				
59999      Asset capitalization	\$ (13,031,253)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (13,031,253)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ (11,512,043)</b>	<b>\$ 487,006</b>	<b>\$ 487,006</b>	<b>\$ 1,458,815</b>



**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT  
 553-921**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 43,306	\$ -	\$ -	\$ -
Various	Benefits	2,655	-	-	-
42799	Salary charges in (out)	-	481,170	481,170	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 45,961</b>	<b>\$ 481,170</b>	<b>\$ 481,170</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 637,012	\$ 8,580,000	\$ 8,580,000	\$ -
43111	Construction services	754,345	8,491,100	8,491,100	1,431,295
44750	Liability Insurance	1,637	-	-	-
45350	General supplies	-	522,323	522,323	-
45600	A & G overhead	32,465	294,910	294,910	54,600
45621	Employee benefit overhead	20,354	-	-	-
47050	Interest on bonds	-	750,000	750,000	750,000
47059	Capitalized interest-water	47,428	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,493,241</b>	<b>\$ 18,638,333</b>	<b>\$ 18,638,333</b>	<b>\$ 2,235,895</b>
<b>Capital Improvement</b>					
51250	Equipment	\$ 187,914	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ 187,914</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 629,000	\$ 629,000	\$ 463,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 629,000</b>	<b>\$ 629,000</b>	<b>\$ 463,000</b>
<b>TOTAL</b>		<b>\$ 1,727,117</b>	<b>\$ 19,748,503</b>	<b>\$ 19,748,503</b>	<b>\$ 2,698,895</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES  
 553-931**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 573,234	\$ -	\$ -	\$ -
41200	Overtime	108,450	56,544	56,544	-
41300	Hourly wages	2,624	-	-	-
Various	Benefits	56,573	3,155	3,155	-
42799	Salary charges in (out)	-	2,132,643	2,132,643	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 740,880</b>	<b>\$ 2,192,342</b>	<b>\$ 2,192,342</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 2,674	\$ -	\$ -	\$ -
43090	Equipment usage	154,086	207,245	207,245	-
43110	Contractual services	6,701,876	396,000	396,000	1,686,481
43111	Construction services	10,756	70,000	70,000	6,175,095
44100	Repairs to equipment	-	147,582	147,582	-
44550	Travel	842	-	-	-
44750	Liability Insurance	25,867	1,900	1,900	-
44760	Regulatory	29,565	5,000	5,000	-
45300	Small tools	4,497	-	-	-
45350	General supplies	975,350	1,513,960	1,513,960	-
45450	Printing and graphics	-	2,000	2,000	-
45512	Public benefit programs	4,800	-	-	-
45600	A & G overhead	430,297	1,151,000	1,151,000	1,065,700
45621	Employee benefit overhead	268,881	-	-	14,196
47000	Miscellaneous	103	-	-	-
47020	Freight	44	-	-	-
47050	Interest on bonds	-	2,188,200	2,188,200	2,136,000
47059	Capitalized interest-water	191,987	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,801,625</b>	<b>\$ 5,682,887</b>	<b>\$ 5,682,887</b>	<b>\$ 11,077,472</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 43,278	\$ -	\$ (14,782)*	\$ -
51250	Equipment	34,813	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 78,090</b>	<b>\$ -</b>	<b>\$ (14,782)</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 164,331	\$ 454,500	\$ 379,500	\$ 533,000
<b>Capital Outlay Total</b>		<b>\$ 164,331</b>	<b>\$ 454,500</b>	<b>\$ 379,500</b>	<b>\$ 533,000</b>
<b>TOTAL</b>		<b>\$ 9,784,926</b>	<b>\$ 8,329,729</b>	<b>\$ 8,239,947</b>	<b>\$ 11,610,472</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 ELECTRIC CUSTOMER PAID CAPITAL FUND - ELECTRIC SERVICES  
 555-931**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 565,509	\$ -	\$ -	\$ -
41200	Overtime	146,923	46,374	46,374	-
41300	Hourly wages	905	-	-	-
Various	Benefits	62,084	2,588	2,588	-
42799	Salary charges in (out)	-	1,031,494	1,031,494	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 775,421</b>	<b>\$ 1,080,456</b>	<b>\$ 1,080,456</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 111,223	\$ 117,201	\$ 117,201	\$ -
43110	Contractual services	-	150,000	150,000	102,750
43111	Construction services	-	60,000	60,000	1,254,768
44750	Liability Insurance	26,964	1,559	1,559	-
44760	Regulatory	-	3,000	3,000	-
45350	General supplies	353,961	810,000	810,000	-
45600	A & G overhead	425,410	632,206	632,206	537,233
45621	Employee benefit overhead	706	-	-	-
47000	Miscellaneous	131	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 918,394</b>	<b>\$ 1,773,966</b>	<b>\$ 1,773,966</b>	<b>\$ 1,894,751</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,693,815)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,693,815)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 2,854,422</b>	<b>\$ 2,854,422</b>	<b>\$ 1,894,751</b>

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**ENERGY COST ADJUSTMENT CHARGE FUND - POWER MANAGEMENT**  
**556-921**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45509    ECAC variance	\$ 11,990,832	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 11,990,832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 11,990,832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 REGULATORY ADJUSTMENT CHARGE FUND - POWER MANAGEMENT  
 557-921**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
44761 RAC variance	\$ 3,503,059	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 3,503,059</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 3,503,059</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - GWP ADMINISTRATION**  
**572-911**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 11,849	\$ 50,000	\$ 50,000	\$ 50,000
46000	Depreciation	5,817,677	5,513,208	5,513,208	6,220,000
47050	Interest on bonds	2,871,477	3,428,000	3,428,000	3,388,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,701,002</b>	<b>\$ 8,991,208</b>	<b>\$ 8,991,208</b>	<b>\$ 9,658,000</b>
<b>TOTAL</b>		<b>\$ 8,701,002</b>	<b>\$ 8,991,208</b>	<b>\$ 8,991,208</b>	<b>\$ 9,658,000</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 WATER WORKS REVENUE FUND - WATER SERVICES  
 572-951**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 4,176,581	\$ 4,859,220	\$ 4,859,220	\$ 5,091,536
41200	Overtime	342,159	323,300	323,300	359,845
41300	Hourly wages	97,517	94,484	94,484	49,075
Various	Benefits	1,377,752	1,549,071	1,572,165	1,627,025
42601	PARS supplemental retirement	108,652	108,577	108,577	108,577
42700	PERS Retirement	494,251	1,013,729	1,013,729	1,150,125
42701	PERS cost sharing	(62,396)	(90,357)	(90,357)	(175,525)
42799	Salary charges in (out)	-	(1,097,815)	(1,097,815)	(836,305)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 6,534,517</b>	<b>\$ 6,760,209</b>	<b>\$ 6,783,303</b>	<b>\$ 7,374,353</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 85,621	\$ 62,446	\$ 62,446	\$ 87,446
43060	Utilities	3,033,069	3,290,000	3,290,000	3,518,556
43090	Equipment usage	326,022	368,885	368,885	446,003
43110	Contractual services	1,343,310	1,604,333	1,802,353	1,838,707
43111	Construction services	(0)	30,000	30,000	183,000
44100	Repairs to equipment	76,995	229,200	229,200	113,200
44120	Repairs to office equip	648	-	-	2,000
44250	Data communication	-	4,300	4,300	4,300
44400	Janitorial services	1,766	1,500	1,500	-
44450	Postage	743	4,230	4,230	10,230
44550	Travel	-	8,740	8,740	16,885
44600	Laundry & towel service	1,013	17,000	17,000	17,000
44650	Training	28,846	36,870	36,870	44,580
44700	Computer software	33,727	44,500	44,500	42,500
44750	Liability Insurance	174,490	177,308	177,308	148,438
44760	Regulatory	193,911	141,300	141,300	233,150
44800	Membership & dues	28,701	38,900	38,900	73,900
45100	Books	316	800	800	800
45150	Furniture & equipment	-	500	500	500
45170	Computer hardware	-	9,500	9,500	5,000
45250	Office supplies	7,226	4,200	4,200	4,200
45300	Small tools	18,467	44,500	44,500	26,500
45350	General supplies	519,927	534,550	534,550	659,850
45400	Reports & publications	-	700	700	700
45450	Printing and graphics	-	25,200	25,200	25,200
45520	Purchased water	17,017,307	18,756,145	18,728,145	18,756,145
45600	A & G overhead	5,253,824	6,340,467	6,340,467	6,768,495
45610	Section overhead	1,910	-	-	-
45621	Employee benefit overhead	(139,055)	-	-	-
46900	Business meetings	661	3,000	3,000	3,000
47000	Miscellaneous	55,010	14,100	14,100	16,100
47010	Discount earned & lost	(32)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 28,064,420</b>	<b>\$ 31,793,174</b>	<b>\$ 31,963,194</b>	<b>\$ 33,046,385</b>
<b>TOTAL</b>		<b>\$ 34,598,937</b>	<b>\$ 38,553,383</b>	<b>\$ 38,746,497</b>	<b>\$ 40,420,738</b>

**CITY OF GLENDALE**  
**GLENDALE WATER & POWER DEPARTMENT**  
**WATER WORKS REVENUE FUND - CUSTOMER SERVICES**  
**572-971**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45610 Section overhead	\$ 26,279	\$ -	\$ -	\$ -
45622 Customer services allocation	2,069,226	1,805,530	1,805,530	1,898,942
<b>Maintenance &amp; Operation Total</b>	<b>\$ 2,095,505</b>	<b>\$ 1,805,530</b>	<b>\$ 1,805,530</b>	<b>\$ 1,898,942</b>
<b>TOTAL</b>	<b>\$ 2,095,505</b>	<b>\$ 1,805,530</b>	<b>\$ 1,805,530</b>	<b>\$ 1,898,942</b>



**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 WATER DEPRECIATION FUND - GWP ADMINISTRATION  
 573-911**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45623      General plant allocation	\$ 714,922	\$ 250,882	\$ 250,882	\$ 785,515
<b>Maintenance &amp; Operation Total</b>	<b>\$ 714,922</b>	<b>\$ 250,882</b>	<b>\$ 250,882</b>	<b>\$ 785,515</b>
<b>Capital Improvement</b>				
59999      Asset capitalization	\$ (9,216,133)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ (9,216,133)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ (8,501,211)</b>	<b>\$ 250,882</b>	<b>\$ 250,882</b>	<b>\$ 785,515</b>

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 WATER DEPRECIATION FUND - WATER SERVICES  
 573-951**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 295,057	\$ -	\$ 81,000	\$ -
41200	Overtime	49,082	66,270	66,270	-
41300	Hourly wages	129,924	-	-	-
Various	Benefits	38,808	3,697	3,697	-
42799	Salary charges in (out)	-	612,384	612,384	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 512,870</b>	<b>\$ 682,351</b>	<b>\$ 763,351</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 49,534	\$ 79,985	\$ 79,985	\$ -
43110	Contractual services	792,650	2,941,814	5,786,823	-
43111	Construction services	5,851,473	2,458,718	2,458,718	2,348,266
44650	Training	6	-	-	-
44750	Liability Insurance	17,919	2,227	2,227	-
44760	Regulatory	29,923	30,068	30,068	-
45350	General supplies	98,357	3,714,807	3,714,807	-
45600	A & G overhead	486,777	612,384	612,384	339,337
45621	Employee benefit overhead	139,055	-	-	-
47050	Interest on bonds	-	609,500	609,500	609,500
47059	Capitalized interest-water	490,385	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,956,080</b>	<b>\$ 10,449,503</b>	<b>\$ 13,294,512</b>	<b>\$ 3,297,103</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ (244,979)*	\$ -
51250	Equipment	7,124	-	-	-
51800	Mobile equipment	25,137	-	28,000	-
<b>Capital Improvement Total</b>		<b>\$ 32,261</b>	<b>\$ -</b>	<b>\$ (216,979)</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 70,000	\$ 70,000	\$ 140,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 140,000</b>
<b>TOTAL</b>		<b>\$ 8,501,211</b>	<b>\$ 11,201,854</b>	<b>\$ 13,910,884</b>	<b>\$ 3,437,103</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 WATER CUSTOMER PAID CAPITAL FUND - WATER SERVICES  
 575-951**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 122,637	\$ -	\$ -	\$ -
41200	Overtime	4,540	31,290	31,290	-
41300	Hourly wages	166	-	-	-
Various	Benefits	13,022	1,746	1,746	-
42799	Salary charges in (out)	-	485,431	485,431	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 140,365</b>	<b>\$ 518,467</b>	<b>\$ 518,467</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ 39,969	\$ 84,540	\$ 84,540	\$ -
43110	Contractual services	71,695	176,120	176,120	-
43111	Construction services	-	10,000	10,000	1,028,055
44750	Liability Insurance	4,874	1,052	1,052	-
44760	Regulatory	35,804	81,352	81,352	-
45350	General supplies	201,323	253,605	253,605	-
45600	A & G overhead	157,044	485,431	485,431	441,585
<b>Maintenance &amp; Operation Total</b>		<b>\$ 510,709</b>	<b>\$ 1,092,100</b>	<b>\$ 1,092,100</b>	<b>\$ 1,469,640</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (651,074)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (651,074)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 1,610,567</b>	<b>\$ 1,610,567</b>	<b>\$ 1,469,640</b>

**CITY OF GLENDALE  
CAPITAL IMPROVEMENT PROGRAM - GWP  
SUMMARY OF PROJECTS**

Project	FY 16-17 Adopted	FY 17-18 Projected	FY 18-19 Projected	FY 19-20 Projected	FY 20-21 Projected	Estimated Project Total
<b>GLENDALE WATER &amp; POWER - ELECTRIC UTILITY FUND 553</b>						
Emergency Repairs	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 1,500,000
Grayson Repowering	-	5,098,406	1,600,374	350,000	-	7,048,780
Unit 9 Gas Turbine Overhaul	-	1,347,015	-	-	-	1,347,015
Unit 9 Modifications	1,485,895	250,000	-	-	-	1,735,895
<b>Transmission and Production Plant Sub-Total</b>	<b>\$ 2,235,895</b>	<b>\$ 7,445,421</b>	<b>\$ 1,600,374</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ 11,631,690</b>
Acacia Getaways	\$ -	\$ -	\$ -	\$ 1,071,932	\$ 1,146,004	\$ 2,217,936
Acacia Substation 69kV Upgrade	-	-	66,048	9,124,098	9,182,238	18,372,384
AMI Electric Mobile Workforce	-	695,933	95,933	-	-	791,866
AMI Modernization IT Support	21,701	-	-	-	-	21,701
Cable Replacements	676,539	556,539	556,539	556,539	556,539	2,902,695
Capacity Bank Conversion	1,387,148	94,284	-	-	-	1,481,432
Capitalized Interest	2,136,000	2,136,000	-	-	-	4,272,000
Deteriorated Pole Replacement	555,280	555,280	555,280	555,280	555,280	2,776,400
Electric Vehicle Program	-	201,333	201,333	201,333	201,333	805,332
Electrical Vault Replacements	450,000	804,260	572,840	572,840	572,840	2,972,780
Emergency System Improvements	522,913	272,913	272,913	272,913	272,913	1,614,565
Feeder Conversion - Acacia	-	2,812,560	6,564,700	1,012,560	-	10,389,820
Feeder Conversion - Bel Aire	162,325	-	-	-	-	162,325
Feeder Conversion - Tropicco	1,946,330	4,336,070	-	-	-	6,282,400
Fiber Plan Implementation	1,709,620	2,942,367	3,014,854	3,260,547	3,198,240	14,125,628
Fuse Coordination (aka Feeder Refusing)	-	158,350	158,350	158,350	158,350	633,400
Glen/Grandview South Reconstruction	342,582	-	-	-	-	342,582
Grand-Mont 69kV Transmission Line	-	-	3,582,830	-	-	3,582,830
Grandview Getaways	116,620	-	-	-	-	116,620
Grandview Substation Upgrade	42,588	-	-	-	-	42,588
ICCP & SCADA Monitoring	294,152	-	-	-	-	294,152
ICON (SCADA Communication)	297,328	-	-	-	-	297,328
Installation of Street Lights	-	62,468	64,218	65,718	66,218	258,622
Kellogg GIS-Acacia-Tropicco 69kV Transmission Line	-	-	-	-	424,048	424,048
Meter Purchases	150,000	225,000	225,000	225,000	225,000	1,050,000
Montrose Rack Modification	-	-	410,736	-	-	410,736
Reclosers & Capacitor Banks	-	629,262	629,262	629,262	629,262	2,517,048
Relay Protection Improvements	-	475,700	475,700	475,700	475,700	1,902,800
Street Light Electrical Services	116,346	148,540	152,757	180,048	208,690	806,381
Substation Breaker Replacement	-	261,370	264,370	267,370	270,370	1,063,480
Tropicco 4K Demo & Xfrm	-	272,174	700,024	-	-	972,198
Transformer Purchases	150,000	600,000	450,000	200,000	200,000	1,600,000
<b>Distribution Plant Sub-Total</b>	<b>\$ 11,077,472</b>	<b>\$ 18,240,403</b>	<b>\$ 19,013,687</b>	<b>\$ 18,829,490</b>	<b>\$ 18,343,025</b>	<b>\$ 85,504,077</b>
Electric General Plant Capital Outlay	\$ 996,000	\$ -	\$ -	\$ -	\$ -	\$ 996,000
Electric General Plant Capital - Common Facilities	1,458,815	-	-	-	-	1,458,815
<b>ELECTRIC WORKS 553 TOTAL</b>	<b>\$ 15,768,182</b>	<b>\$ 25,685,824</b>	<b>\$ 20,614,061</b>	<b>\$ 19,179,490</b>	<b>\$ 18,343,025</b>	<b>\$ 99,590,582</b>
<b>GLENDALE WATER &amp; POWER - WATER UTILITY FUND 573</b>						
Capitalized Interest	\$ 609,500	\$ -	\$ -	\$ -	\$ -	\$ 609,500
Emergency Repairs	-	687,820	687,820	687,820	687,820	2,751,280
Jim Rez Roof Replacement	75,000	-	-	-	-	75,000
Park Manor System Upgrade	-	778,988	-	-	-	778,988
Pipeline Management Program	100,000	1,591,600	1,993,000	2,989,500	3,986,000	10,660,100
Potable Service & Meters	52,271	52,271	52,271	52,271	52,271	261,355
Potable Water Hydrants	150,000	244,890	244,890	244,890	244,890	1,129,560
Potable Water Tank Rehab Program	199,140	-	-	-	-	199,140
Pump Replacement Program	50,000	-	-	-	-	50,000
Recycled Services/Meters	26,098	26,098	26,098	26,098	26,098	130,490
Recycled Water Hydrants	26,098	26,098	26,098	26,098	26,098	130,490
Sample Station Installation	146,640	-	-	-	-	146,640
Site Repairs at Various Locations	498,600	-	-	-	-	498,600
Slope Repair at Verdugo Reservoir	249,300	-	-	-	-	249,300
Sodium Hypochlorite Feed Station	460,296	-	-	-	-	460,296
Surge Tank Rehab Program	354,160	-	-	-	-	354,160
Valve Installation Program	100,000	195,100	195,100	195,100	195,100	880,400
Valve Replacements	200,000	486,373	486,373	486,373	486,373	2,145,492
Water General Plant Capital Outlay	140,000	-	-	-	-	140,000
Water General Plant Capital - Common Facilities	785,515	-	-	-	-	785,515
<b>WATER WORKS 573 TOTAL</b>	<b>\$ 4,222,618</b>	<b>\$ 4,089,238</b>	<b>\$ 3,711,650</b>	<b>\$ 4,708,150</b>	<b>\$ 5,704,650</b>	<b>\$ 22,436,306</b>
<b>GWP PROJECTS TOTAL</b>	<b>\$ 19,990,800</b>	<b>\$ 29,775,062</b>	<b>\$ 24,325,711</b>	<b>\$ 23,887,640</b>	<b>\$ 24,047,675</b>	<b>\$ 122,026,888</b>

Note:  
\* All totals rounded to the nearest hundred.

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaried Positions</b>				
Administrative Analyst	4.00	-	-	-
Administrative Assistant	2.00	1.00	1.00	1.00
Administrative Associate	1.00	-	-	-
Assistant Engineering Technician	2.00	1.00	1.00	1.00
Assistant Environmental Technician	-	0.50	0.50	1.00
Assistant General Manager	-	1.00	1.00	2.00
Assistant IT Applications Specialist	3.00	3.00	3.00	3.00
Business Account Representative	1.00	1.00	1.00	1.00
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	2.00	1.00	1.00	1.00
Civil Engineer I	3.00	3.00	-	1.00
Civil Engineer II	1.00	1.00	2.00	2.00
Civil Engineering Assistant	1.00	1.00	3.00	2.00
Civil Engineering Associate	1.00	1.00	1.00	1.00
Community Outreach Assistant	2.00	2.00	2.00	2.00
Community Outreach Associate	1.00	1.00	1.00	-
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	7.00	7.00	7.00	7.00
Customer Service Operation Manager	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Representative	29.00	29.00	29.00	29.00
Deputy General Manager / GWP	1.00	1.00	1.00	-
Electrical Engineer I	5.00	4.00	3.00	3.00
Electrical Engineer II	3.00	2.00	2.00	2.00
Electrical Engineering Assistant	-	2.00	3.00	2.00
Electrical Engineering Associate	1.00	2.00	2.00	3.00
Electrical Helper	2.00	2.00	3.00	3.00
Electrical Line Mechanic	9.00	10.00	9.00	9.00
Electrical Line Mechanic Apprentice	8.00	10.00	10.00	10.00
Electrical Line Mechanic Supervisor I	9.00	9.00	9.00	9.00
Electrical Line Mechanic Supervisor II	4.00	4.00	4.00	4.00
Electrical Mechanic Assistant	3.00	3.00	3.00	2.00
Electrical Service Planner	2.00	4.00	4.00	4.00
Electrical Supt-Const, Trans&Di	1.00	1.00	1.00	1.00
Electrical Supt-SubMeter&Comm	1.00	1.00	1.00	1.00
Electrical System Dispatcher	3.00	3.00	3.00	3.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician I	3.00	-	-	-
Electrical Test Technician II	5.00	8.00	8.00	8.00
Energy Marketer/Trader	2.00	2.00	3.00	3.00
Energy Trading Manager	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	5.00	6.00	6.00	6.00
Environmental Program Administrator	-	0.50	0.50	1.00
Environmental Program Specialist	-	1.00	1.00	1.00
Equipment Welder	1.00	-	-	-
Executive Analyst	1.00	-	-	-
Facilities Maintenance Supervisor	-	1.00	-	-

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Facilities Services Coordinator	-	-	1.00	1.00
Finance Administrator	1.00	1.00	1.00	1.00
General Manager-GWP	1.00	1.00	1.00	1.00
Human Resources Analyst	-	-	-	0.50
Information Services Administrator	1.00	1.00	1.00	1.00
Information Services Project Manager	1.00	1.00	-	-
Integrated Resources Plan Administrator	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	1.00	1.00	1.00	2.00
Mechanical Engineer I	-	1.00	1.00	1.00
Mechanical Engineering Assistant	2.00	-	-	-
Office Services Specialist II	2.00	2.00	1.00	1.00
Office Services Supervisor	2.00	1.00	1.00	1.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Planning Manager	-	-	1.00	1.00
Power Plant Auxiliary Operator	4.00	-	-	-
Power Plant Control Operator	13.00	14.00	18.00	18.00
Power Plant Control Operator Apprentice	5.00	4.00	-	-
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Mechanic	6.00	4.00	4.00	4.00
Power Plant Mechanic Apprentice	3.00	5.00	5.00	5.00
Power Plant Mechanic Assistant	1.00	1.00	1.00	1.00
Power Plant Mechanic Supervisor	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	1.00	5.00	5.00	5.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	1.00	1.00	1.00	1.00
Power Plant Technician	1.00	1.00	1.00	1.00
Power Systems Analyst	2.00	2.00	1.00	1.00
Power Systems Associate	-	-	1.00	1.00
Principal Electrical Engineer	-	1.00	1.00	1.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Water Quality Specialist	1.00	-	1.00	1.00
Program Supervisor	-	1.00	1.00	1.00
Project Manager	1.00	-	-	-
Public Benefits Charge Coordinator	2.00	2.00	2.00	2.00
Revenue Protection Coordinator	1.00	1.00	1.00	1.00
Safety Services Specialist	-	-	1.00	1.00
Sr. Administrative Analyst	-	-	-	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Svc. Utility Rep	5.00	6.00	6.00	6.00
Sr. Electrical Engineer	2.00	-	-	-
Sr. Electrical Svc. Planner	2.00	2.00	2.00	2.00
Sr. Electrical System Dispatcher	6.00	6.00	6.00	6.00
Sr. Electrical Test Technician	2.00	2.00	2.00	2.00
Sr. Engineering Technician	2.00	1.00	1.00	1.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. IT Application Specialist	2.00	2.00	2.00	2.00
Sr. Mechanical Engineer	1.00	1.00	1.00	1.00

**CITY OF GLENDALE  
GLENDALE WATER & POWER DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Sr. Office Services Specialist	4.00	4.00	5.00	5.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Project Manager	1.00	-	-	-
Sr. Utility Financial Analyst	-	1.00	3.00	3.00
Sr. Water Facilities Operator	2.00	1.00	1.00	1.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	3.00	3.00
Station Electrician	2.00	2.00	1.00	2.00
Station Electrician/Operator	8.00	9.00	9.00	9.00
Station Electrician/Operator Apprentice	1.00	2.00	2.00	2.00
Station Electrician/Operator Supervisor I	4.00	4.00	4.00	4.00
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00
Station Electrician Supervisor I	-	-	1.00	-
Storekeeper	3.00	3.00	3.00	3.00
Stores Supervisor	-	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Underground Distribution Construction Mechanic I	-	4.00	4.00	4.00
Underground Distribution Construction Mechanic II	-	1.00	1.00	1.00
Utility Building Repairer	2.00	1.00	1.00	1.00
Utility Business System Supp Manager	-	-	1.00	1.00
Utility Construction Inspector	-	2.00	2.00	2.00
Utility Equipment Operator II	1.00	1.00	1.00	1.00
Utility Finance Manager	-	1.00	1.00	1.00
Utility Financial Analyst	-	2.00	-	-
Utility Locator	2.00	2.00	2.00	2.00
Utility Maintenance Worker	1.00	1.00	1.00	1.00
Utility Risk Manager	1.00	1.00	1.00	1.00
Utility Safety Officer	1.00	1.00	-	-
Utility Welder	1.00	1.00	1.00	1.00
Water Engineering Manager	-	-	1.00	1.00
Water Facilities Operator	2.00	2.00	2.00	2.00
Water Meter Repairer	2.00	2.00	2.00	2.00
Water Quality Manager	1.00	1.00	1.00	1.00
Water Quality Specialist	-	1.00	1.00	1.00
Water Quality Supervisor	-	1.00	-	-
Water Quality Technician	4.00	4.00	4.00	4.00
Water Superintendent	2.00	2.00	2.00	2.00
Water System Apprentice	3.00	2.00	2.00	2.00
Water System Equipment Operator	3.00	3.00	3.00	3.00
Water System Helper	4.00	4.00	4.00	4.00
Water System Mechanic	7.00	8.00	8.00	8.00
Water System Operations Supervisor	2.00	2.00	2.00	2.00
Water System Supervisor I	-	1.00	1.00	1.00
Water System Supervisor II	5.00	5.00	5.00	5.00
Total Salaried Positions	312.00	323.00	326.00	327.50
<b>Hourly Positions</b>				
Administrative Intern	-	*	*	*
Assistant IT Application Specialist	-	0.94 (2)	0.94 (2)	1.20 (2)
City Resource Specialist	1.00 (1)	-	-	-
Electrical Helper	0.23 (2)	0.08 (2)	0.08 (2)	-
Electrical Line Mechanic	-	-	-	1.80 (3)
	-	0.46 (1)	0.46 (1)	-

**CITY OF GLENDALE  
 GLENDALE WATER & POWER DEPARTMENT  
 PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	*	Adopted 2015-16	*	Revised 2015-16	*	Adopted 2016-17	*
Hourly City Worker	3.69	(6)	1.80	(3)	1.80	(3)	3.33	(6)
Line Clearance Forestry Supervisor I	-		1.06	(2)	1.06	(2)	0.46	(1)
Power Plant Control Operator	0.46	(1)	0.46	(1)	0.46	(1)	0.46	(1)
Sr. Power Plant Technician	0.46	(1)	0.38	(1)	0.38	(1)	0.39	(1)
Water System Supervisor II	-		0.46	(1)	0.46	(1)	-	
Total Hourly FTE Positions	<u>5.84</u>		<u>5.64</u>		<u>5.64</u>		<u>7.64</u>	
Glendale Water & Power Total	<u>317.84</u>		<u>328.64</u>		<u>331.64</u>		<u>335.14</u>	

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)



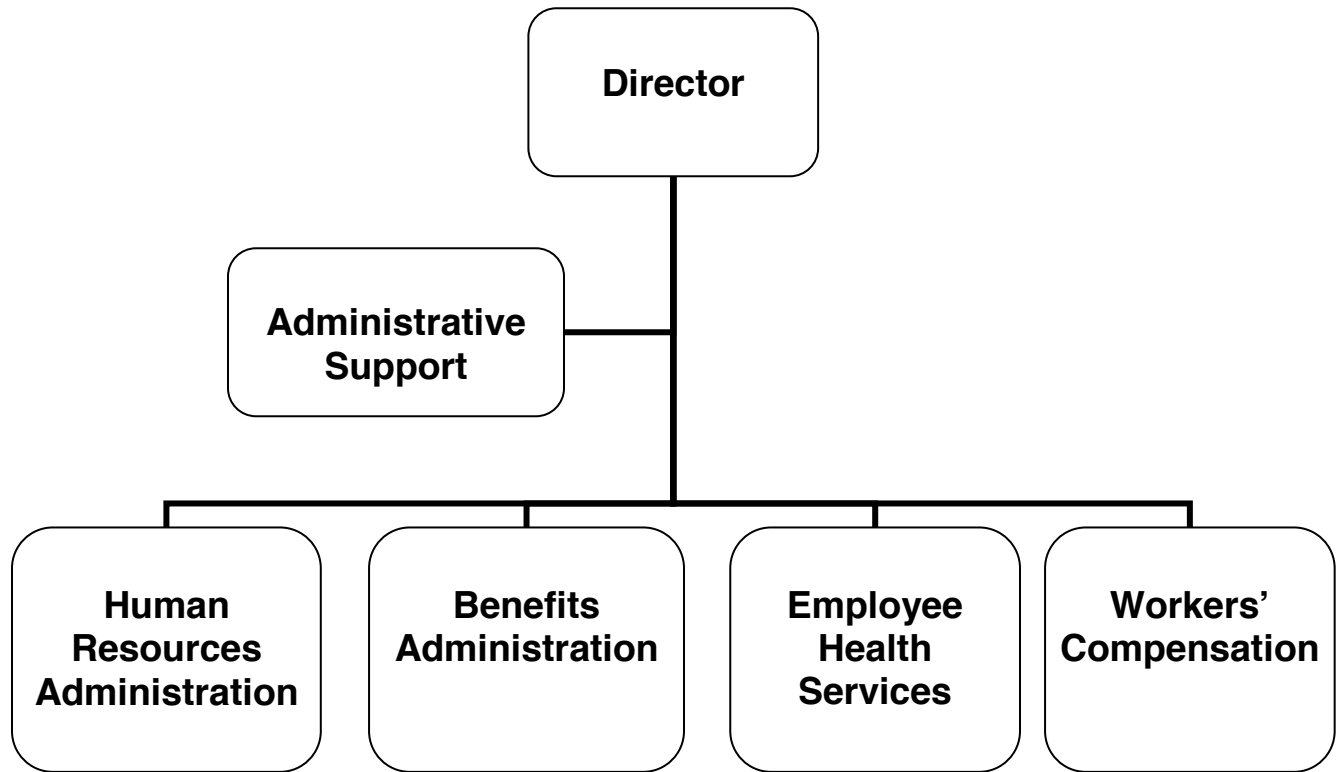
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# HUMAN RESOURCES



# CITY OF GLENDALE

## HUMAN RESOURCES

### MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

### DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The **Human Resources Administration Division** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy, and ongoing training needs assessments.

The **Benefits Administration Division** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost.

The **Employee Health Services Division** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with Federal and State laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Plan.

The **Workers' Compensation Division** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

# CITY OF GLENDALE

## HUMAN RESOURCES

### RELATIONSHIP TO STRATEGIC GOALS

#### ***Exceptional Customer Service***

Human Resources is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Economic Vibrancy***

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

#### ***Informed & Engaged Community***

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries, and additional employment information to be viewed online.

#### ***Safe & Healthy Community***

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

#### ***Arts & Culture***

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
HUMAN RESOURCES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b><u>General Fund</u></b>				
Training (101-205)	\$ 59,812	\$ 95,810	\$ 95,810	\$ 95,770
Administration (101-206)	2,162,160	2,564,916	2,620,391	2,559,091
<b>Total General Fund</b>	<b>\$ 2,221,973</b>	<b>\$ 2,660,726</b>	<b>\$ 2,716,201</b>	<b>\$ 2,654,861</b>
<b><u>Other Funds</u></b>				
Unemployment Insurance Fund (610)	\$ 262,101	\$ 314,790	\$ 314,790	\$ 78,243
Compensation Insurance Fund (614)*	13,088,446	12,220,632	12,223,463	12,928,223
Dental Insurance Fund (615)	1,478,233	1,571,908	1,571,908	1,655,291
Medical Insurance Fund (616)	27,771,610	27,364,869	27,364,869	35,101,482
Vision Insurance Fund (617)	242,809	276,736	276,736	294,568
Employee Benefits Fund (640)	3,994,229	3,390,800	3,390,800	4,317,791
RHSP Benefits Fund (641)	10,559,646	1,723,039	1,723,039	2,017,690
Post Employment Benefits Fund (642)	2,150,349	7,850,310	7,850,310	2,220,175
<b>Total Other Funds</b>	<b>\$ 59,547,424</b>	<b>\$ 54,713,084</b>	<b>\$ 54,715,915</b>	<b>\$ 58,613,463</b>
<b>Department Grand Total</b>	<b>\$ 61,769,396</b>	<b>\$ 57,373,810</b>	<b>\$ 57,432,116</b>	<b>\$ 61,268,324</b>

Notes:

- \* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL FUND - TRAINING  
101-205**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 47,275	\$ 74,100	\$ 74,100	\$ 74,060
44550	Travel	-	5,210	5,210	5,210
44800	Membership & dues	3,170	3,000	3,000	3,000
45150	Furniture & equipment	3,924	2,000	2,000	2,000
45250	Office supplies	1,905	2,000	2,000	2,000
46900	Business meetings	3,538	9,500	9,500	9,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 59,812</b>	<b>\$ 95,810</b>	<b>\$ 95,810</b>	<b>\$ 95,770</b>
<b>TOTAL</b>		<b>\$ 59,812</b>	<b>\$ 95,810</b>	<b>\$ 95,810</b>	<b>\$ 95,770</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-206**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 944,404	\$ 1,323,090	\$ 1,323,090	\$ 1,554,204
41200	Overtime	13,147	3,000	3,000	3,000
41300	Hourly wages	19,745	89,766	89,766	89,670
Various	Benefits	232,051	386,923	392,398	461,855
42700	PERS Retirement	147,993	287,663	287,663	358,988
42701	PERS cost sharing	(19,855)	(41,309)	(41,309)	(62,608)
42799	Salary charges in (out)	-	(313,108)	(313,108)	(336,640)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,337,485</b>	<b>\$ 1,736,025</b>	<b>\$ 1,741,500</b>	<b>\$ 2,068,469</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 11,254	\$ -	\$ -	\$ -
43110	Contractual services	87,079	198,200	198,200	198,200
44120	Repairs to office equip	303	1,000	1,000	1,000
44200	Advertising	13,062	13,900	13,900	13,900
44352	ISD service charge	584,413	501,192	501,192	93,915
44353	Building Maintenance Service Charge	-	-	-	71,457
44450	Postage	4,811	6,000	6,000	6,000
44550	Travel	2,761	17,517	17,517	17,722
44650	Training	1,010	3,000	3,000	2,800
44750	Liability Insurance	36,942	47,573	47,573	43,891
44800	Membership & dues	2,610	3,705	3,705	3,705
45150	Furniture & equipment	52,509	4,900	4,900	4,900
45250	Office supplies	15,049	20,000	20,000	20,000
45350	General supplies	864	2,300	2,300	2,300
46900	Business meetings	10,718	12,000	12,000	12,000
47000	Miscellaneous	1,181	5,000	55,000	5,000
47020	Freight	110	-	-	-
49050	Charges-other depts	-	(7,396)	(7,396)	(6,168)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 824,675</b>	<b>\$ 828,891</b>	<b>\$ 878,891</b>	<b>\$ 490,622</b>
<b>TOTAL</b>		<b>\$ 2,162,160</b>	<b>\$ 2,564,916</b>	<b>\$ 2,620,391</b>	<b>\$ 2,559,091</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
UNEMPLOYMENT INSURANCE FUND (610)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 5,422	\$ 977	\$ 977	\$ 6,286
44352	ISD service charge	-	-	-	318
48600	Claims	256,679	313,813	313,813	71,639
<b>Maintenance &amp; Operation Total</b>		<b>\$ 262,101</b>	<b>\$ 314,790</b>	<b>\$ 314,790</b>	<b>\$ 78,243</b>
<b>TOTAL</b>		<b>\$ 262,101</b>	<b>\$ 314,790</b>	<b>\$ 314,790</b>	<b>\$ 78,243</b>



**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
COMPENSATION INSURANCE FUND (614)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 584,829	\$ 613,724	\$ 613,724	\$ 634,268
41200	Overtime	(225)	3,250	3,250	1,750
41300	Hourly wages	32,066	28,000	28,000	42,487
Various	Benefits	121,518	118,667	121,498	132,707
42601	PARS supplemental retirement	15,805	15,805	15,805	15,805
42700	PERS Retirement	88,107	133,567	133,567	150,657
42701	PERS cost sharing	(8,778)	(19,179)	(19,179)	(26,277)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 833,321</b>	<b>\$ 893,834</b>	<b>\$ 896,665</b>	<b>\$ 951,397</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 250	\$ 250	\$ -
43110	Contractual services	562,631	771,500	771,500	1,005,500
43150	Cost allocation charge	393,033	352,498	352,498	354,279
44120	Repairs to office equip	108	700	700	500
44351	Fleet / equip rental charge	11,798	-	-	-
44352	ISD service charge	99,915	56,939	56,939	54,367
44450	Postage	10,646	5,000	5,000	7,500
44500	Support of prisoners	1,825	-	-	-
44550	Travel	2,183	2,055	2,055	1,500
44650	Training	6,266	8,000	8,000	8,000
44700	Computer software	-	1,000	1,000	1,000
44750	Liability Insurance	23,310	21,670	21,670	18,388
44760	Regulatory	785	-	-	-
44800	Membership & dues	100	749	749	749
45050	Periodicals & newspapers	-	1,200	1,200	1,200
45100	Books	587	200	200	700
45150	Furniture & equipment	-	4,000	4,000	4,000
45250	Office supplies	1,472	4,000	4,000	4,000
45350	General supplies	33,149	500	500	500
46000	Depreciation	3,400	3,400	3,400	3,570
46900	Business meetings	959	2,750	2,750	2,750
47000	Miscellaneous	28	4,500	4,500	3,000
48501	Excess liability premium	347,357	350,000	350,000	505,323
48510	Claims accrual	1,655,335	-	-	-
48562	Compensation ins-temporary	3,418,317	3,000,000	3,000,000	3,100,000
48563	Compensation ins-permanent	1,387,141	1,294,570	1,294,570	1,300,000
48564	Compensation ins-medical	3,671,497	4,901,101	4,901,101	5,000,000
48565	Compensation ins-other exp	615,217	540,216	540,216	600,000
48567	Compensation ins-training	8,065	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,255,125</b>	<b>\$ 11,326,798</b>	<b>\$ 11,326,798</b>	<b>\$ 11,976,826</b>
<b>TOTAL</b>		<b>\$ 13,088,446</b>	<b>\$ 12,220,632</b>	<b>\$ 12,223,463</b>	<b>\$ 12,928,223</b>

Notes:

\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
DENTAL INSURANCE FUND (615)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 29,776	\$ 8,695	\$ 8,695	\$ 27,759
44352	ISD service charge	-	-	-	1,791
48512	Administrative Fee - PPO Active	269,217	284,953	284,953	296,351
48600	Claims	1,179,240	1,278,260	1,278,260	1,329,390
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,478,233</b>	<b>\$ 1,571,908</b>	<b>\$ 1,571,908</b>	<b>\$ 1,655,291</b>
<b>TOTAL</b>		<b>\$ 1,478,233</b>	<b>\$ 1,571,908</b>	<b>\$ 1,571,908</b>	<b>\$ 1,655,291</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
MEDICAL INSURANCE FUND (616)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 626,493	\$ 730,500	\$ 730,500	\$ 702,500
43150	Cost allocation charge	528,569	450,834	450,834	506,021
44352	ISD service charge	-	-	-	33,655
46900	Business meetings	991	3,600	3,600	3,600
47230	Retirees-Medicare Part A Reimbursement	277,394	280,545	280,545	1,088,961
48512	Administrative Fee - PPO Active	2,845,290	2,889,977	2,889,977	2,889,977
48513	Kaiser HMO Premium Employer	5,738,936	6,222,083	6,222,083	5,410,507
48514	Kaiser HMO Premium Employee	3,532,765	2,756,803	2,756,803	2,397,220
48515	Retirees PPO claims	4,928,957	4,937,059	4,937,059	5,035,800
48516	Retiree HMO Premium-Kaiser	1,605,740	1,542,546	1,542,546	2,915,412
48517	Blue Cross HMO Premium Employer	-	-	-	2,835,339
48518	Blue Cross HMO Premium Employee	-	-	-	1,522,476
48519	Administrative Fee - PPO Retirees	-	-	-	618,251
48520	Retiree HMO Premium - Blue Cross	-	-	-	1,228,273
48600	Claims	7,686,475	7,550,922	7,550,922	7,913,490
<b>Maintenance &amp; Operation Total</b>		<u>\$ 27,771,610</u>	<u>\$ 27,364,869</u>	<u>\$ 27,364,869</u>	<u>\$ 35,101,482</u>
<b>TOTAL</b>		<b><u>\$ 27,771,610</u></b>	<b><u>\$ 27,364,869</u></b>	<b><u>\$ 27,364,869</u></b>	<b><u>\$ 35,101,482</u></b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
VISION INSURANCE FUND (617)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 6,384	\$ 1,686	\$ 1,686	\$ 5,473
44352	ISD service charge	-	-	-	294
48512	Administrative Fee - PPO Active	28,084	34,896	34,896	36,640
48600	Claims	208,340	240,154	240,154	252,161
<b>Maintenance &amp; Operation Total</b>		<u>\$ 242,809</u>	<u>\$ 276,736</u>	<u>\$ 276,736</u>	<u>\$ 294,568</u>
<b>TOTAL</b>		<u><b>\$ 242,809</b></u>	<u><b>\$ 276,736</b></u>	<u><b>\$ 276,736</b></u>	<u><b>\$ 294,568</b></u>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
EMPLOYEE BENEFITS FUND (640)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
Various	Benefits	20,751	20,850	20,850	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 20,751</b>	<b>\$ 20,850</b>	<b>\$ 20,850</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 90,811	\$ 99,959	\$ 99,959	\$ 81,714
44352	ISD service charge	-	-	-	4,840
47300	Compensated absences accrual	(531,366)	(500,000)	(500,000)	-
47301	Separation payout	1,121,688	387,810	387,810	495,192
47302	Vacation payout	1,236,948	1,345,621	1,345,621	1,430,705
47303	Comp time payout	2,055,398	2,036,560	2,036,560	2,305,340
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,973,478</b>	<b>\$ 3,369,950</b>	<b>\$ 3,369,950</b>	<b>\$ 4,317,791</b>
<b>TOTAL</b>		<b>\$ 3,994,229</b>	<b>\$ 3,390,800</b>	<b>\$ 3,390,800</b>	<b>\$ 4,317,791</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
RHSP BENEFITS FUND (641)**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>				
Various Benefits	2,736	13,494	13,494	-
<b>Salaries &amp; Benefits Total</b>	<b>\$ 2,736</b>	<b>\$ 13,494</b>	<b>\$ 13,494</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>				
43150 Cost allocation charge	\$ 44,749	\$ 9,545	\$ 9,545	\$ 194,828
44352 ISD service charge	-	-	-	12,797
47300 Compensated absences accrual	8,707,000	-	-	-
47301 Separation payout	1,805,161	1,700,000	1,700,000	1,491,772
47304 OPEB unblending payout	-	-	-	318,293
<b>Maintenance &amp; Operation Total</b>	<b>\$ 10,556,910</b>	<b>\$ 1,709,545</b>	<b>\$ 1,709,545</b>	<b>\$ 2,017,690</b>
<b>TOTAL</b>	<b>\$ 10,559,646</b>	<b>\$ 1,723,039</b>	<b>\$ 1,723,039</b>	<b>\$ 2,017,690</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
POST EMPLOYMENT BENEFITS FUND (642)**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 12,170	\$ 57,557	\$ 57,557	\$ 43,294
44352	ISD service charge	-	-	-	2,606
47305	Medical ben-retiree old plan	44,705	39,789	39,789	50,108
47306	Medical ben-deceased fire	9,476	8,470	8,470	9,101
47307	Medical ben-deceased police	17,336	15,397	15,397	20,007
47308	Medical ben-deceased misc	15,766	14,253	14,253	20,142
47309	Medical ben-deceased retiree	14,512	12,694	12,694	12,767
47310	PARS supplemental retirement	1,987,150	1,987,150	1,987,150	1,987,150
47311	PERS replacement benefit	49,235	75,000	75,000	75,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,150,349</b>	<b>\$ 2,210,310</b>	<b>\$ 2,210,310</b>	<b>\$ 2,220,175</b>
<b>Transfers</b>					
48070	Transfer-Internal Service	\$ -	\$ 5,640,000	\$ 5,640,000	\$ -
<b>Transfers Total</b>		<b>\$ -</b>	<b>\$ 5,640,000</b>	<b>\$ 5,640,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,150,349</b>	<b>\$ 7,850,310</b>	<b>\$ 7,850,310</b>	<b>\$ 2,220,175</b>

**CITY OF GLENDALE  
HUMAN RESOURCES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actuals 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaried Positions</b>				
Assistant Dir. of Human Resources	-	1.00	1.00	1.00
Benefits Assistant	-	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Benefits Technician	1.00	-	-	-
Departmental HR Officer	-	1.85	1.95	2.95
Deputy Dir of Human Resources	-	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	1.00	1.00	1.00	1.00
Human Resources Administrator	2.00	-	-	-
Human Resources Analyst II	1.85	-	-	-
Human Resources Assistant	1.00	1.00	1.00	-
Human Resources Associate	-	1.00	1.90	1.95
Human Resources Certification Specialist	1.00	1.00	1.00	1.00
Human Resources Compliance Officer	-	1.00	1.00	1.00
Human Resources Technician	2.00	3.00	3.00	3.00
Sr. Investigator	-	1.00	1.00	1.00
Sr. Safety Services Specialist	1.00	-	-	-
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Sr. Workers Comp Technician	2.00	2.00	2.00	2.00
Workers Comp Administrator	1.00	1.00	1.00	1.00
Workers Comp Analyst	1.00	2.00	2.00	2.00
Workers Comp Technician	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>18.85</u>	<u>22.85</u>	<u>23.85</u>	<u>23.90</u>
<b>Hourly Positions</b>				
City Resource Specialist	0.40	(1)	0.40	(1)
Hourly City Worker	2.40	(5)	2.30	(4)
Worker's Comp Analyst	-	-	-	0.17
Total Hourly FTE Positions	<u>2.80</u>	<u>2.70</u>	<u>2.70</u>	<u>3.23</u>
Human Resources Total	<u>21.65</u>	<u>25.55</u>	<u>26.55</u>	<u>27.13</u>

Note:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

\*\* Beginning FY 2015-16, the Safety Section (614-221) moved from Human Resources to the City Attorney's Department (612-154).



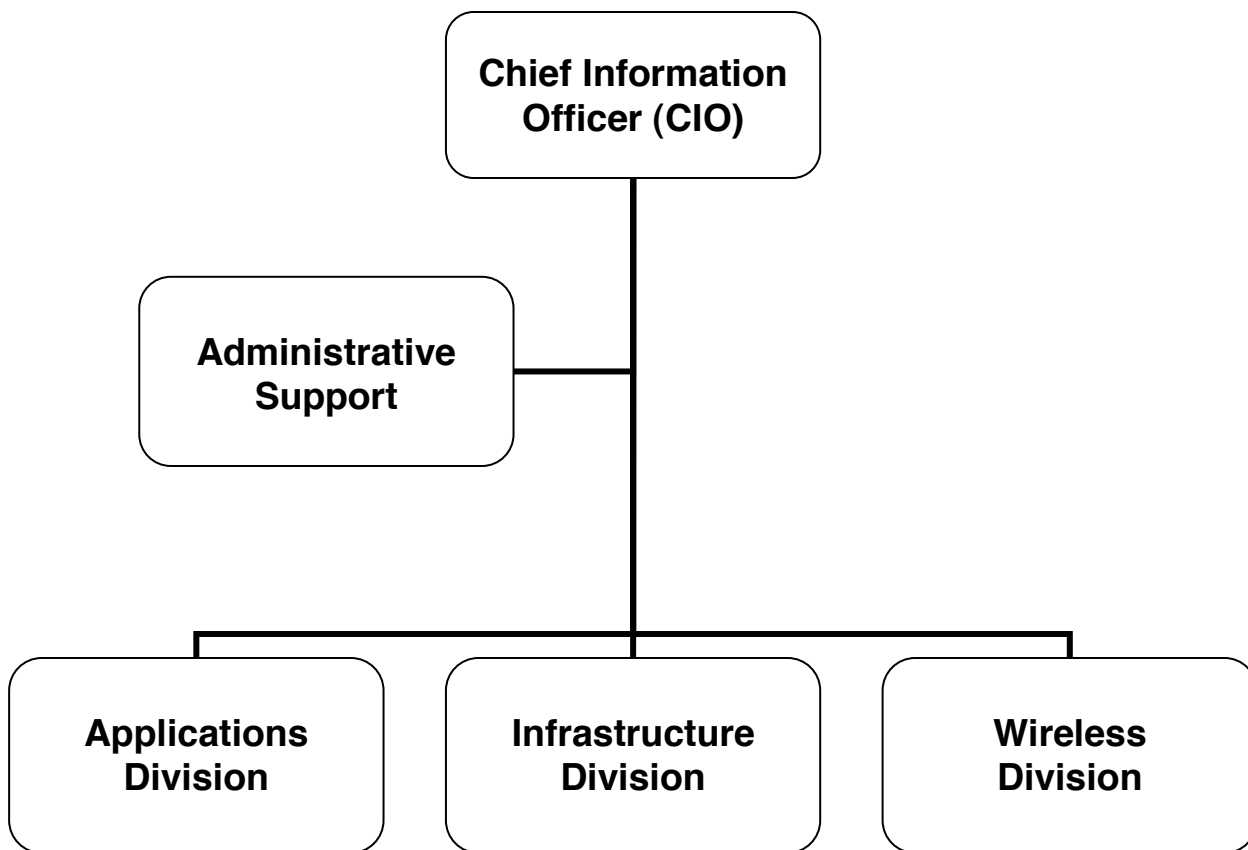
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# INFORMATION SERVICES



# CITY OF GLENDALE

## INFORMATION SERVICES

### MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, applications, and maintaining the highest level of reliable service to the community.

### DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The ***Applications Services Division*** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management, Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB , Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The ***Infrastructure Services Division*** manages Systems Operations and Administration, Citywide Networking, E-Mail, Help Desk, PC and Telephone support.
- The ***Wireless Communications Division*** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

### RELATIONSHIP TO STRATEGIC GOALS

#### ***Exceptional Customer Service***

Information Services is committed to providing extraordinary customer service centered on the principles of quality and customer satisfaction through the delivery of flawless and seamless service to every customer.

#### ***Informed & Engaged Community***

ISD continually endeavors to use technology to conduct the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience by implementing effective technology services and resources and ensuring data integrity.

# CITY OF GLENDALE INFORMATION SERVICES

## ***Safe & Healthy Community***

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies -- creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
INFORMATION SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b><u>Other Funds</u></b>				
<b>ISD Infrastructure Fund</b>				
ISD Projects (603-171)	\$ 108,351	\$ 700,000	\$ 1,091,386	\$ 450,541
Infrastructure Support (603-174)	6,460,640	7,536,590	7,741,062	7,322,494
<b>Total ISD Infrastructure Fund</b>	<b>\$ 6,568,991</b>	<b>\$ 8,236,590</b>	<b>\$ 8,832,448</b>	<b>\$ 7,773,035</b>
<b>ISD Applications Fund</b>				
ISD Projects (604-171)	\$ 64	\$ 6,166,360	\$ 8,868,146	\$ 195,000
Application Support (604-175)	5,609,549	6,391,937	6,436,948	6,303,261
<b>Total ISD Applications Fund</b>	<b>\$ 5,609,613</b>	<b>\$ 12,558,297</b>	<b>\$ 15,305,094</b>	<b>\$ 6,498,261</b>
<b>ISD Wireless Fund</b>				
ISD Projects (660-171)	\$ 441,581	\$ 295,324	\$ 1,902,685	\$ -
Communication Services (660-172)	3,468,538	3,524,057	3,526,124	3,192,028
<b>Total ISD Wireless Fund</b>	<b>\$ 3,910,119</b>	<b>\$ 3,819,381</b>	<b>\$ 5,428,809</b>	<b>\$ 3,192,028</b>
<b>Total Other Funds</b>	<b>\$ 16,088,722</b>	<b>\$ 24,614,268</b>	<b>\$ 29,566,351</b>	<b>\$ 17,463,324</b>
<b>Department Grand Total</b>	<b>\$ 16,088,722</b>	<b>\$ 24,614,268</b>	<b>\$ 29,566,351</b>	<b>\$ 17,463,324</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - ISD PROJECTS  
603-171**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 7,598	\$ -	\$ -	\$ -
Various	Benefits	800	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 8,399</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 323,836	\$ -	\$ -	\$ -
44700	Computer software	-	-	-	58,880
44750	Liability Insurance	287	-	-	-
45350	General supplies	-	-	-	12,500
46000	Depreciation	108,351	-	-	-
47000	Miscellaneous	668	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 433,142</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,380</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 1,533,258	\$ -	\$ -	\$ -
52100	Construction	-	700,000	700,000	-
59999	Asset capitalization	(2,178,998)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ (645,740)</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
50305	Phones	\$ 71,976	\$ -	\$ -	\$ 105,000
50307	Servers	44,173	-	-	-
50309	Switches	100,092	-	-	-
50311	Infrastructure appliances	-	-	-	274,161
51000	Capital outlay	96,309	-	391,386	-
<b>Capital Outlay Total</b>		<b>\$ 312,550</b>	<b>\$ -</b>	<b>\$ 391,386</b>	<b>\$ 379,161</b>
<b>TOTAL</b>		<b>\$ 108,351</b>	<b>\$ 700,000</b>	<b>\$ 1,091,386</b>	<b>\$ 450,541</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - ISD PROJECTS (603-171)**

<b>Project</b>	<b>Project Description</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
		<b>Overall Project/Grant Budget as of 6/30/2016</b>	<b>FY 2015-16 Expenditures</b>	<b>Expenditures Prior to FY 2015-16</b>	<b>Life to Date Actuals Total (B+C)</b>	<b>Remaining Balance as of 6/30/2016 (A-D)</b>	<b>FY 2016-17 Adopted Budget</b>
51819	Maple Park Fiber Project	\$ 138,249	\$ 4,869	\$ 125,680	\$ 130,549	\$ 7,700	\$ -
51850	Police Accelerated User Device	1,398,190	142,483	722,665	865,148	533,042	-
51891	Replace Building Wiring	871,628	10,251	816,601	826,852	44,776	-
51940	City Hall and MSB Voice-Over-IP	177,885	11,107	166,377	177,484	401	-
51941	Fire Station 21 PBX Replmt	104,149	1,960	91,980	93,940	10,209	-
51942	Public Kiosk and Digital Signage	9,000	-	-	-	9,000	-
51944	Internet Bandwidth Capacity	50,000	49,088	-	49,088	912	-
51945	Desktop Application Virtualization	50,000	-	-	-	50,000	-
51961	Data Center Upgrade	2,000,000	314,731	1,634,846	1,949,577	50,423	-
52010	Increased Public Technology Density	60,000	-	-	-	60,000	-
52011	Converged WiFi - Phase I	50,000	22,354	-	22,354	27,646	-
52012	Firewall Refresh & Service Expansion	100,000	-	-	-	100,000	-
52013	PW Yard, IWM, VJC VOIP	105,000	6,458	-	6,458	98,542	-
52014	Disaster Recovery Site	250,000	-	-	-	250,000	-
52015	Avamar DSN Refresh	35,000	-	-	-	35,000	-
52016	Security Projects	100,000	49,749	-	49,749	50,251	-
52035	Copier Replacement	391,386	391,159	-	391,159	227	-
52058	Veeam Availability Suite Enterprise	-	-	-	-	-	58,880
52059	Palo Alto PA-3060 Firewall	-	-	-	-	-	52,809
52060	NEC PBX, Licenses & phones	-	-	-	-	-	105,000
52061	Deduplication Backup	-	-	-	-	-	221,352
52062	Copper & Fiber-Optic Cabling	-	-	-	-	-	12,500
<b>603-171 Total</b>		<b>\$ 5,890,487</b>	<b>\$ 1,004,209</b>	<b>\$ 3,558,149</b>	<b>\$ 4,562,358</b>	<b>\$ 1,328,129</b>	<b>\$ 450,541</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT  
603-174**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,045,326	\$ 1,766,499	\$ 1,766,499	\$ 1,823,833
41200	Overtime	17,363	20,000	20,000	20,000
41300	Hourly wages	1,292	-	-	-
Various	Benefits	514,334	448,101	456,204	457,189
42700	PERS Retirement	303,705	367,594	367,594	415,289
42701	PERS cost sharing	(31,260)	(52,785)	(52,785)	(72,421)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,850,759</b>	<b>\$ 2,549,409</b>	<b>\$ 2,557,512</b>	<b>\$ 2,643,890</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 88,476	\$ 88,474	\$ 88,474	\$ 88,474
43110	Contractual services	1,811,779	2,261,596	2,457,965	2,662,547
43150	Cost allocation charge	223,244	186,622	186,622	167,367
44100	Repairs to equipment	22	-	-	-
44250	Data communication	45,119	50,000	50,000	57,117
44300	Telephone	397,213	390,000	390,000	402,000
44351	Fleet / equip rental charge	22,545	16,053	16,053	16,053
44352	ISD service charge	57,152	-	-	-
44450	Postage	82	125	125	125
44550	Travel	-	1,500	1,500	1,500
44650	Training	648	13,790	13,790	13,790
44700	Computer software	3,569	5,000	5,000	5,000
44750	Liability Insurance	78,019	60,027	60,027	49,969
44800	Membership & dues	313	1,000	1,000	500
45100	Books	53	1,025	1,025	1,025
45150	Furniture & equipment	8,036	3,000	3,000	3,500
45170	Computer hardware	44,473	16,350	16,350	16,350
45250	Office supplies	2,816	2,900	2,900	2,900
45300	Small tools	2,134	6,000	6,000	5,500
45350	General supplies	13,238	1,500	1,500	1,500
46000	Depreciation	70,714	224,287	224,287	232,728
46900	Business meetings	625	635	635	500
47000	Miscellaneous	70,066	78,000	78,000	70,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,940,336</b>	<b>\$ 3,407,884</b>	<b>\$ 3,604,253</b>	<b>\$ 3,798,445</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (373,772)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (373,772)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
50300	PC's	\$ 503,975	\$ 361,630	\$ 361,630	\$ 433,890
50301	Printers-multi function	33,154	52,624	52,624	89,840
50302	Fax	2,399	2,285	2,285	2,285
50303	Scanners	-	12,118	12,118	6,059
50304	Plotters	3,930	9,544	9,544	9,544
50305	Phones	3,041	4,875	4,875	4,875
50307	Servers	94,172	84,460	84,460	42,310
50309	Switches	7,110	199,560	199,560	174,615
50310	Cabling	-	12,500	12,500	-
50311	Infrastructure appliances	-	50,000	50,000	50,000



**CITY OF GLENDALE**  
**INFORMATION SERVICES DEPARTMENT**  
**ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT**  
**603-174**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
51000	Capital outlay	395,534	789,701	789,701	66,741
<b>Capital Outlay Total</b>		<b>\$ 1,043,316</b>	<b>\$ 1,579,297</b>	<b>\$ 1,579,297</b>	<b>\$ 880,159</b>
<b>TOTAL</b>		<b>\$ 6,460,640</b>	<b>\$ 7,536,590</b>	<b>\$ 7,741,062</b>	<b>\$ 7,322,494</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - ISD PROJECTS  
604-171**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
42799	Salary charges in (out)	\$ -	\$ 773,643	\$ 773,643	\$ -
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 773,643</b>	<b>\$ 773,643</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 100,000
44450	Postage	64	-	-	-
44700	Computer software	-	-	-	95,000
49050	Charges-other depts	-	19,006	19,006	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 64</b>	<b>\$ 19,006</b>	<b>\$ 19,006</b>	<b>\$ 195,000</b>
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ 526,360	\$ 526,360	\$ -
59999	Asset capitalization	(230,074)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ (230,074)</b>	<b>\$ 526,360</b>	<b>\$ 526,360</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 230,074	\$ 4,847,351	\$ 7,549,137	\$ -
<b>Capital Outlay Total</b>		<b>\$ 230,074</b>	<b>\$ 4,847,351</b>	<b>\$ 7,549,137</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 64</b>	<b>\$ 6,166,360</b>	<b>\$ 8,868,146</b>	<b>\$ 195,000</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD APPLICATIONS FUND - ISD PROJECTS (604-171)**

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
51802	Police Cad RMS	\$ 1,438,680	\$ -	\$ 257,950	\$ 257,950	\$ 1,180,730	\$ -
51916	CSI-CUPA Phase II Module	21,600	-	-	-	21,600	-
51918	Check Endorsement Machine	12,000	-	-	-	12,000	-
51919	CSI-eGov Module	134,400	10,080	119,780	129,860	4,540	-
51920	CSI Server Replacement	40,000	-	-	-	40,000	-
51921	CSI-Code Enforcement Building	22,200	-	-	-	22,200	-
51923	CSI-Enhancements to Department	50,000	19,050	-	19,050	30,950	-
51924	CSI-Public Works Module	177,000	-	-	-	177,000	-
51925	Phoenix Web System (Fuel Mgmt)	15,000	-	-	-	15,000	-
51926	City Works Work Order Module	200,000	-	-	-	200,000	-
51927	Cityworks Server Replacement	40,000	-	-	-	40,000	-
51928	HR ID Card System	14,947	-	3,394	3,394	11,553	-
51929	HR ID Card Server	20,000	-	-	-	20,000	-
51930	Dashboard Project	50,000	-	37,500	37,500	12,500	-
51931	Audit Software: Data Analytics	12,780	-	-	-	12,780	-
51932	Legal Request System	56,100	-	-	-	56,100	-
51933	Legal Request System-Server	20,000	-	-	-	20,000	-
51934	Abacus System Upgrade	5,000	-	-	-	5,000	-
51935	Unanticipated Applications Cos	100,000	-	-	-	100,000	-
51936	Crossroads Mobile Ticketing	97,569	73,121	-	73,121	24,448	-
51937	Advance (Two) Factor Authentic	30,000	-	-	-	30,000	-
51938	Tiburon Enhancements (GIS Cad	300,000	-	-	-	300,000	-
51991	ERP System Implementation	8,152,486	1,568,216	-	1,568,216	6,584,270	-
52004	CSI - VMP (Mobile Inspection)	25,530	-	-	-	25,530	-
52005	CSI - CUPA Mobile	28,290	-	-	-	28,290	-
52006	CSI Annual Inspections	22,540	-	-	-	22,540	-
52007	GIS Master Plan	75,000	-	-	-	75,000	-
52008	Oracle To SQL Conversion	100,000	-	-	-	100,000	-
52009	FSR and CSR Replacement	75,000	-	-	-	75,000	-
52047	FileNet Upgrade	189,300	63,000	-	63,000	126,300	-
52052	Social Service Mobile Friendly Site	-	-	-	-	-	10,000
52054	Edgesoft CSI CUPA Mobile Module	-	-	-	-	-	25,000
52055	NeoGov Performance Module	-	-	-	-	-	75,000
52056	Upgrade Renaissance System	-	-	-	-	-	75,000
52057	Website Theme for Library	-	-	-	-	-	10,000
G51859	Cal/EPA Grant for CERS Softwar	49,074	8,000	38,000	46,000	3,074	-
<b>604-171 Total</b>		<b>\$ 11,574,496</b>	<b>\$ 1,741,467</b>	<b>\$ 456,624</b>	<b>\$ 2,198,091</b>	<b>\$ 9,376,405</b>	<b>\$ 195,000</b>

**CITY OF GLENDALE  
 INFORMATION SERVICES DEPARTMENT  
 ISD APPLICATIONS FUND - APPLICATION SUPPORT  
 604-175**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,180,418	\$ 1,362,618	\$ 1,362,618	\$ 1,438,889
41200	Overtime	9,778	35,000	35,000	35,000
41300	Hourly wages	414,625	468,183	468,183	331,067
Various	Benefits	288,694	331,456	337,907	360,609
42601	PARS supplemental retirement	20,394	20,394	20,394	20,394
42700	PERS Retirement	238,485	377,161	377,161	397,351
42701	PERS cost sharing	(20,479)	(54,159)	(54,159)	(69,299)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,131,915</b>	<b>\$ 2,540,653</b>	<b>\$ 2,547,104</b>	<b>\$ 2,514,011</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 88,476	\$ 88,473	\$ 88,473	\$ 88,473
43110	Contractual services	2,713,774	3,452,974	3,491,534	3,453,635
43150	Cost allocation charge	179,278	187,771	187,771	140,185
44250	Data communication	-	25	25	25
44352	ISD service charge	388,828	-	-	-
44450	Postage	23	250	250	250
44550	Travel	4,116	7,000	7,000	7,000
44650	Training	7,161	10,000	10,000	8,000
44700	Computer software	14,502	15,000	15,000	17,000
44750	Liability Insurance	60,663	62,690	62,690	48,918
44800	Membership & dues	488	500	500	500
45100	Books	-	50	50	50
45150	Furniture & equipment	713	1,500	1,500	1,500
45170	Computer hardware	535	2,000	2,000	2,000
45250	Office supplies	2,721	4,500	4,500	3,000
45350	General supplies	66	500	500	500
45450	Printing and graphics	-	200	200	200
46000	Depreciation	15,251	15,251	15,251	16,014
46900	Business meetings	627	600	600	1,000
47000	Miscellaneous	413	2,000	2,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,477,634</b>	<b>\$ 3,851,284</b>	<b>\$ 3,889,844</b>	<b>\$ 3,789,250</b>
<b>TOTAL</b>		<b>\$ 5,609,549</b>	<b>\$ 6,391,937</b>	<b>\$ 6,436,948</b>	<b>\$ 6,303,261</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - ISD PROJECTS  
660-171**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ (6,181)	\$ -	\$ -	\$ -
Various	Benefits	352	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ (5,829)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
46000	Depreciation	\$ 447,410	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>		<b>\$ 447,410</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ 295,324	\$ 295,324	\$ -
59999	Asset capitalization	(693,604)	-	-	-
<b>Capital Improvement Total</b>		<b>\$ (693,604)</b>	<b>\$ 295,324</b>	<b>\$ 295,324</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 693,604	\$ -	\$ 1,607,361	\$ -
<b>Capital Outlay Total</b>		<b>\$ 693,604</b>	<b>\$ -</b>	<b>\$ 1,607,361</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 441,581</b>	<b>\$ 295,324</b>	<b>\$ 1,902,685</b>	<b>\$ -</b>

**CITY OF GLENDALE  
 INFORMATION SERVICES DEPARTMENT  
 ISD WIRELESS FUND - ISD PROJECTS (660-171)**

		A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
51992	HVAC Replmt @ Gen Svc Bldg	\$ 82,500	\$ 77,116	\$ -	\$ 77,116	\$ 5,384	\$ -
52017	Motorola Project - Mount Thom	133,544	-	-	-	133,544	-
	<b>660-171 Total</b>	<b>\$ 216,044</b>	<b>\$ 77,116</b>	<b>\$ -</b>	<b>\$ 77,116</b>	<b>\$ 138,928</b>	<b>\$ -</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
ISD WIRELESS FUND - COMMUNICATION SERVICES  
660-172**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 705,806	\$ 516,010	\$ 516,010	\$ 555,778
41200	Overtime	60,781	40,978	40,978	119,336
41300	Hourly wages	18,763	40,401	40,401	88,401
Various	Benefits	226,142	204,392	206,459	239,985
42700	PERS Retirement	90,705	107,894	107,894	127,349
42701	PERS cost sharing	(7,883)	(15,491)	(15,491)	(22,208)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,094,315</b>	<b>\$ 894,184</b>	<b>\$ 896,251</b>	<b>\$ 1,108,641</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 13,892	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	29,755	36,000	36,000	36,000
43080	Rent	27,205	32,699	32,699	32,699
43110	Contractual services	1,026,821	884,760	884,760	926,916
43150	Cost allocation charge	267,246	170,590	170,590	106,743
44250	Data communication	53,684	55,000	55,000	5,000
44251	Wireless data communication	144,518	124,985	124,985	165,556
44300	Telephone	599	928	928	928
44301	Cell phone	274,228	326,699	326,699	271,617
44351	Fleet / equip rental charge	33,040	26,217	26,217	26,217
44352	ISD service charge	54,450	-	-	-
44353	Building Maintenance Service Charge	-	-	-	70,290
44400	Janitorial services	5,687	7,086	7,086	8,100
44450	Postage	1,838	3,527	3,527	2,000
44550	Travel	837	5,000	5,000	5,000
44650	Training	6,642	7,990	7,990	7,990
44700	Computer software	639	8,613	8,613	19,065
44750	Liability Insurance	29,686	20,071	20,071	20,690
44760	Regulatory	903	15,028	15,028	15,028
44800	Membership & dues	438	438	438	438
45050	Periodicals & newspapers	40	-	-	-
45100	Books	40	500	500	500
45150	Furniture & equipment	1,701	6,500	6,500	10,000
45170	Computer hardware	-	9,190	9,190	9,190
45250	Office supplies	1,489	2,100	2,100	2,100
45300	Small tools	-	1,080	1,080	1,080
45350	General supplies	217,641	151,230	151,230	172,230
46000	Depreciation	143,770	594,680	594,680	150,959
46900	Business meetings	515	429	429	1,000
47000	Miscellaneous	824	2,000	2,000	-
47040	Interest on loan	36,093	24,933	24,933	13,551
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,374,223</b>	<b>\$ 2,520,773</b>	<b>\$ 2,520,773</b>	<b>\$ 2,083,387</b>
<b>Capital Outlay</b>					
50602	Battery power systems	\$ -	\$ 109,100	\$ 109,100	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 109,100</b>	<b>\$ 109,100</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,468,538</b>	<b>\$ 3,524,057</b>	<b>\$ 3,526,124</b>	<b>\$ 3,192,028</b>

**CITY OF GLENDALE  
INFORMATION SERVICES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Chief Information Officer	1.00	1.00	1.00	1.00
GIS Analyst	-	1.00	1.00	1.00
I.T. Applications Analyst	1.00	1.00	-	-
I.T. Applications Specialist	2.00	2.00	2.00	1.00
I.T. Infrastructure Manager	-	1.00	1.00	1.00
Information Services Administrator	2.00	2.00	2.00	2.00
Information Services Project Manager	5.00	5.00	6.00	6.00
PC Specialist	2.00	1.00	1.00	1.00
PC Specialist Supervisor	2.00	2.00	1.00	1.00
Sr. Administrative Analyst	-	-	1.00	1.00
Sr. GIS Project Manager	1.00	1.00	1.00	1.00
Sr. IT Applications Specialist	2.00	2.00	1.00	2.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. PC Specialist	3.00	3.00	3.00	3.00
Sr. Security Systems Manager	-	-	1.00	1.00
Sr. Telecommunications Technician	2.00	2.00	2.00	2.00
Systems Analyst	5.00	5.00	5.00	5.00
Technical Staff Analyst	1.00	1.00	1.00	1.00
Technical Staff Associate	5.00	6.00	5.00	5.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Wireless Systems Manager	-	-	1.00	1.00
Wireless Systems Supervisor	-	1.00	-	-
Wireless Systems Technician	3.00	2.00	3.00	3.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>40.00</u>	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>
<u>Hourly Positions</u>				
City Resource Specialist	4.65	(7) 2.22	(3) 2.22	(3) 2.12
Hourly City Worker	2.85	(3) 3.20	(4) 3.20	(4) 1.06
Total Hourly FTE Positions	<u>7.50</u>	<u>5.42</u>	<u>5.42</u>	<u>3.17</u>
Information Services Total	<u>47.50</u>	<u>47.42</u>	<u>47.42</u>	<u>45.17</u>

Note:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)



# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# LIBRARY, ARTS & CULTURE

LIBRARY, ARTS  
& CULTURE

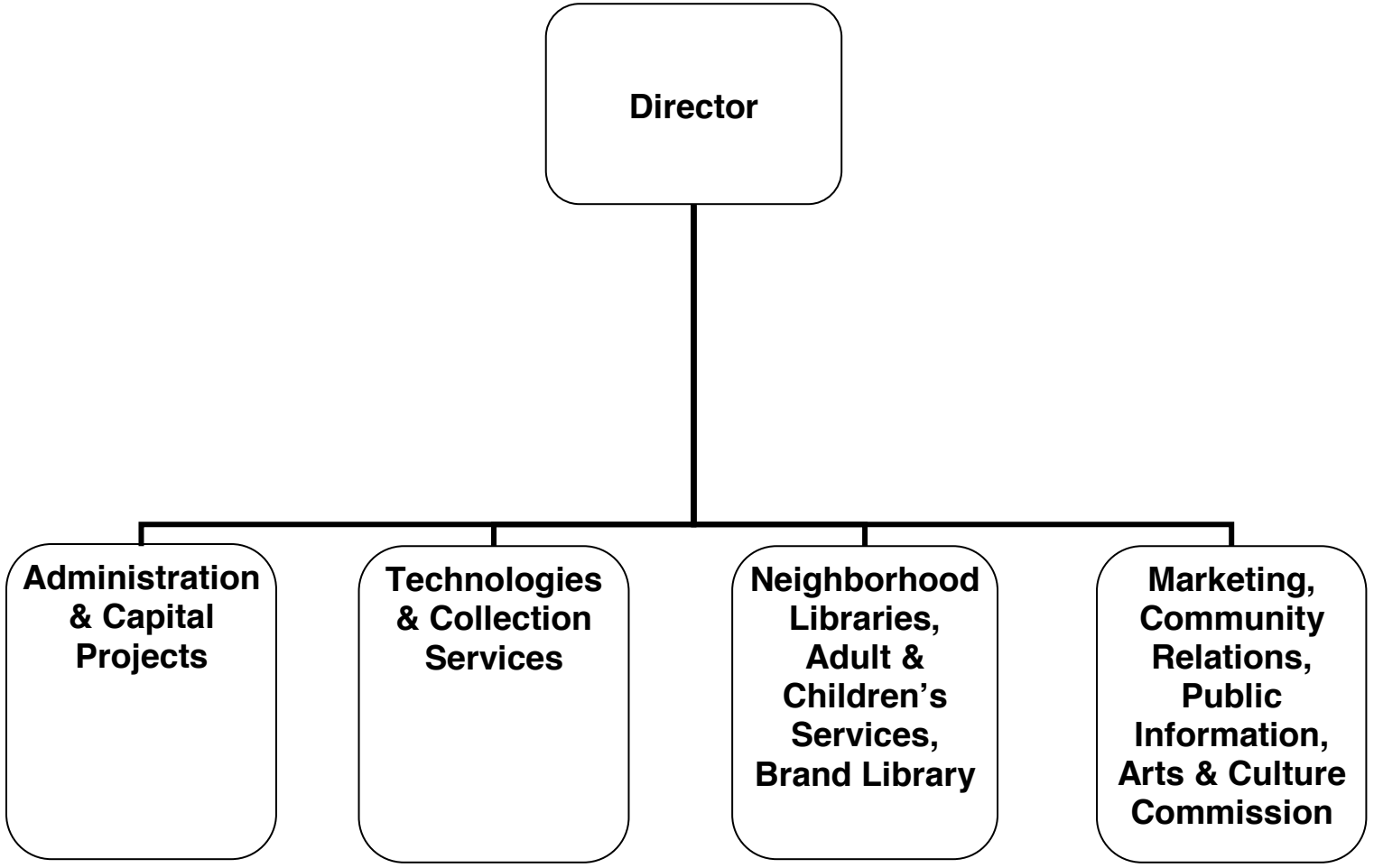
**Director**

**Administration  
& Capital  
Projects**

**Technologies  
& Collection  
Services**

**Neighborhood  
Libraries,  
Adult &  
Children's  
Services,  
Brand Library**

**Marketing,  
Community  
Relations,  
Public  
Information,  
Arts & Culture  
Commission**



# CITY OF GLENDALE

## LIBRARY, ARTS & CULTURE

### MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

### DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines, and newspapers. Programs include author appearances, a community read for adults, teens and children, book discussion groups, computer instruction, Adult Literacy, English as a Second Language conversation classes, GED instruction, story hours, special performers, and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The **Library Administration Division** oversees all library operations, including budget, personnel, facilities, community relations, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central Library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, and the Glendale Library Foundation. Fundraising opportunities are coordinated to support the General Fund.

The **Technology & Collection Services Division** has two areas of focus:

- *Library Information Technical Support* provides strategic direction on technology issues, manages Library technology infrastructure in coordination with the Information Services Department, and provides technical support to patrons and staff.
- *Collection Services* provides borrower services at the Central Library and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures for loaning materials to the public. Additionally, Technical Services handles the acquisition, processing, and cataloging of new materials.

The **Programs and Services Division** consists of four areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*

Staff assist residents and visitors of all ages in using all Library resources; responding to information and research inquiries asked in person, by telephone and via the Internet; selecting and maintaining the Library's collections of materials in a variety of text and online formats; offering a wide variety of programming for adults, teens, and children in multiple languages at all library locations; and serve as

# CITY OF GLENDALE

## LIBRARY, ARTS & CULTURE

the City's archive of Glendale's history. The Division provides staff support to the Associates of Brand Library and Art Center.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

As an ongoing goal for FY 2016-17, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

#### ***Informed & Engaged Community***

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Glendale History Room.

#### ***Community Services & Facilities***

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project is anticipated to be completed in early 2017.

#### ***Arts & Culture***

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library, six neighborhood libraries, and the Brand Library and Art Center which encompasses an art and music library, galleries and a recital hall. Programs include multi-lingual computer workshops for all ages; story times for children; gallery exhibits; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art and literary events. The Department also has administrative oversight of the Arts and Culture Commission whose purpose is to function as an advisory group to City Council on arts and culture policies and to promote art activities and education throughout the community.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
LIBRARY, ARTS & CULTURE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Library Projects (101-681)	\$ -	\$ -	\$ 50,000	\$ -
Administration Division (101-682-40001)	1,925,042	1,816,823	1,821,857	2,910,665
Services and Programs Division (101-682-40002)	2,111,037	2,195,053	2,404,892	2,323,956
Brand Library / Art & Music (101-682-40003)	493,141	595,256	599,648	771,618
Library Connection @ Adams Square (101-682-40004)	295,630	428,781	432,071	407,424
Chevy Chase Neighborhood Library (101-682-40005)	56,053	58,756	59,098	60,088
Casa Verdugo Neighborhood Library (101-682-40006)	267,628	312,748	316,970	347,011
Grandview Neighborhood Library (101-682-40007)	255,671	232,466	252,585	182,207
Montrose Neighborhood Library (101-682-40008)	356,363	339,989	343,272	356,542
Pacific Park Neighborhood Library (101-682-40009)	242,705	264,796	286,573	268,008
Bookmobile Program (101-682-40010)	273	-	-	-
Development, Technology & Collection Services (101-682-40011)	1,896,092	2,244,215	2,278,047	1,967,176
Donations (101-682-40012)	435	-	-	-
Special Revenue Accounts (101-682-40013)	251	-	-	-
<b>Total General Fund</b>	<b>\$ 7,900,320</b>	<b>\$ 8,488,883</b>	<b>\$ 8,845,013</b>	<b>\$ 9,594,695</b>
<b>Other Funds</b>				
Administration Division (210-682-40001)	\$ 124,490	\$ 248,309	\$ 628,426	\$ 235,000
<b>Library Fund</b>				
Library Projects (275-681)	\$ 107,479	\$ 133,600	\$ 200,237	\$ 67,200
Montrose Neighborhood Library (275-682-40008)	128	-	-	-
Donations (275-682-40012)	54,635	71,575	71,575	70,380
Special Revenue Accounts (275-682-40013)	83,488	117,051	127,051	107,634
<b>Total Library Fund</b>	<b>\$ 245,730</b>	<b>\$ 322,226</b>	<b>\$ 398,863</b>	<b>\$ 245,214</b>
Capital Improvement Fund (401-681)	\$ 366,595	\$ 950,000	\$ (150,000) *	\$ 350,000
Library Mitigation Fee Fund (407-681)	-	-	-	555,000
<b>Total Other Funds</b>	<b>\$ 736,815</b>	<b>\$ 1,520,535</b>	<b>\$ 877,289</b>	<b>\$ 1,385,214</b>
<b>Department Grand Total</b>	<b>\$ 8,637,135</b>	<b>\$ 10,009,418</b>	<b>\$ 9,722,302</b>	<b>\$ 10,979,909</b>

Note:  
\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY PROJECTS  
101-681**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION  
101-682-40001**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 593,632	\$ 597,046	\$ 599,982	\$ 624,982
41200	Overtime	7,277	-	-	-
41300	Hourly wages	48,535	177,610	177,610	71,256
Various	Benefits	194,691	184,575	186,673	191,436
42700	PERS Retirement	91,117	129,071	129,071	150,938
42701	PERS cost sharing	(12,053)	(18,532)	(18,532)	(26,324)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 923,200</b>	<b>\$ 1,069,770</b>	<b>\$ 1,074,804</b>	<b>\$ 1,012,288</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 245,783	\$ 295,000	\$ 295,000	\$ 260,000
43110	Contractual services	5,644	166,500	166,500	107,328
44100	Repairs to equipment	556	10,000	10,000	-
44120	Repairs to office equip	238	-	-	7,000
44200	Advertising	1,555	9,000	9,000	20,000
44352	ISD service charge	659,513	187,038	187,038	452,586
44353	Building Maintenance Service Charge	-	-	-	987,943
44450	Postage	5,374	6,000	6,000	10,000
44650	Training	861	-	-	-
44750	Liability Insurance	24,549	24,765	24,765	18,870
44751	Insurance/surety bond premium	16,029	-	-	-
44800	Membership & dues	645	1,200	1,200	2,500
45100	Books	7,467	-	-	-
45150	Furniture & equipment	11,758	25,000	25,000	-
45250	Office supplies	12,880	9,850	9,850	10,700
45350	General supplies	3,395	2,000	2,000	850
45450	Printing and graphics	1,862	-	-	10,000
46900	Business meetings	2,957	700	700	2,000
47000	Miscellaneous	774	10,000	10,000	8,600
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,001,842</b>	<b>\$ 747,053</b>	<b>\$ 747,053</b>	<b>\$ 1,898,377</b>
<b>TOTAL</b>		<b>\$ 1,925,042</b>	<b>\$ 1,816,823</b>	<b>\$ 1,821,857</b>	<b>\$ 2,910,665</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - SERVICES AND PROGRAMS DIVISION  
101-682-4002**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 906,410	\$ 893,784	\$ 1,098,846	\$ 1,055,726
41200	Overtime	347	-	-	-
41300	Hourly wages	121,153	135,800	135,800	128,635
Various	Benefits	248,184	243,735	248,512	299,584
42700	PERS Retirement	131,125	188,193	188,193	250,414
42701	PERS cost sharing	(6,572)	(27,024)	(27,024)	(43,298)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,400,647</b>	<b>\$ 1,434,488</b>	<b>\$ 1,644,327</b>	<b>\$ 1,691,061</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 137,988	\$ 7,282	\$ 7,282	\$ 7,282
44352	ISD service charge	-	251,118	251,118	2,558
44650	Training	261	-	-	-
44750	Liability Insurance	38,854	34,595	34,595	32,098
44800	Membership & dues	6,922	-	-	-
45050	Periodicals & newspapers	55,650	18,000	18,000	56,000
45100	Books	349,264	310,770	310,770	282,657
45101	Digital Resources	117,462	136,000	136,000	250,000
45150	Furniture & equipment	1,131	-	-	-
45250	Office supplies	2,705	2,800	2,800	2,300
46900	Business meetings	152	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 710,390</b>	<b>\$ 760,565</b>	<b>\$ 760,565</b>	<b>\$ 632,895</b>
<b>TOTAL</b>		<b>\$ 2,111,037</b>	<b>\$ 2,195,053</b>	<b>\$ 2,404,892</b>	<b>\$ 2,323,956</b>



**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC**  
**101-682-40003**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 289,991	\$ 282,983	\$ 285,556	\$ 356,117
41200	Overtime	267	-	-	-
41300	Hourly wages	8,480	-	-	96,389
Various	Benefits	76,002	68,483	70,302	114,700
42700	PERS Retirement	49,228	58,870	58,870	83,170
42701	PERS cost sharing	(2,559)	(8,453)	(8,453)	(14,505)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 421,410</b>	<b>\$ 401,883</b>	<b>\$ 406,275</b>	<b>\$ 635,871</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 50,263	\$ 46,000	\$ 46,000	\$ 70,000
43110	Contractual services	384	385	385	385
44200	Advertising	51	-	-	-
44352	ISD service charge	5,201	84,979	84,979	598
44650	Training	675	-	-	-
44750	Liability Insurance	11,293	9,509	9,509	12,264
45100	Books	-	51,000	51,000	51,000
45250	Office supplies	3,067	1,500	1,500	1,500
45350	General supplies	600	-	-	-
45450	Printing and graphics	190	-	-	-
46900	Business meetings	9	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 71,732</b>	<b>\$ 193,373</b>	<b>\$ 193,373</b>	<b>\$ 135,747</b>
<b>TOTAL</b>		<b>\$ 493,141</b>	<b>\$ 595,256</b>	<b>\$ 599,648</b>	<b>\$ 771,618</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE**  
**101-682-40004**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 111,741	\$ 164,825	\$ 167,194	\$ 165,030
41300	Hourly wages	41,709	52,800	52,800	68,271
Various	Benefits	23,881	35,635	36,556	42,327
42700	PERS Retirement	23,324	37,261	37,261	38,233
42701	PERS cost sharing	(1,191)	(5,350)	(5,350)	(6,668)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 199,465</b>	<b>\$ 285,171</b>	<b>\$ 288,461</b>	<b>\$ 307,193</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 4,379	\$ 7,000	\$ 7,000	\$ 9,000
43080	Rent	56,501	57,794	57,794	59,239
43110	Contractual services	7,889	8,370	8,370	810
44352	ISD service charge	-	38,633	38,633	358
44750	Liability Insurance	5,801	7,313	7,313	6,324
45100	Books	19,837	23,000	23,000	23,000
45250	Office supplies	1,385	1,500	1,500	1,500
45350	General supplies	84	-	-	-
46900	Business meetings	289	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 96,165</b>	<b>\$ 143,610</b>	<b>\$ 143,610</b>	<b>\$ 100,231</b>
<b>TOTAL</b>		<b>\$ 295,630</b>	<b>\$ 428,781</b>	<b>\$ 432,071</b>	<b>\$ 407,424</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY  
101-682-40005**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 14,468	\$ 14,426	\$ 14,696	\$ 16,764
41300	Hourly wages	14,186	15,500	15,500	15,655
Various	Benefits	3,762	4,118	4,190	4,467
42700	PERS Retirement	3,428	3,210	3,210	3,823
42701	PERS cost sharing	(238)	(462)	(462)	(667)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 35,606</b>	<b>\$ 36,792</b>	<b>\$ 37,134</b>	<b>\$ 40,042</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 14,424	\$ 13,000	\$ 13,000	\$ 15,000
44352	ISD service charge	1,301	3,859	3,859	68
44750	Liability Insurance	1,083	1,005	1,005	878
45100	Books	3,223	4,000	4,000	4,000
45250	Office supplies	416	100	100	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 20,447</b>	<b>\$ 21,964</b>	<b>\$ 21,964</b>	<b>\$ 20,046</b>
<b>TOTAL</b>		<b>\$ 56,053</b>	<b>\$ 58,756</b>	<b>\$ 59,098</b>	<b>\$ 60,088</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY**  
**101-682-40006**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 134,061	\$ 135,197	\$ 138,639	\$ 176,010
41300	Hourly wages	41,918	43,500	43,500	57,113
Various	Benefits	28,806	25,894	26,674	34,244
42700	PERS Retirement	21,065	30,848	30,848	39,850
42701	PERS cost sharing	(1,191)	(4,429)	(4,429)	(6,949)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 224,659</b>	<b>\$ 231,010</b>	<b>\$ 235,232</b>	<b>\$ 300,268</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 12,831	\$ 13,000	\$ 13,000	\$ 16,000
43110	Contractual services	13	-	-	-
44352	ISD service charge	1,734	38,633	38,633	324
44750	Liability Insurance	6,652	6,005	6,005	6,319
45100	Books	20,400	23,000	23,000	23,000
45150	Furniture & equipment	130	-	-	-
45250	Office supplies	1,148	1,100	1,100	1,100
45350	General supplies	60	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 42,969</b>	<b>\$ 81,738</b>	<b>\$ 81,738</b>	<b>\$ 46,743</b>
<b>TOTAL</b>		<b>\$ 267,628</b>	<b>\$ 312,748</b>	<b>\$ 316,970</b>	<b>\$ 347,011</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY  
101-682-40007**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 118,139	\$ 65,292	\$ 66,585	\$ 45,623
41300	Hourly wages	40,844	49,500	49,500	55,434
Various	Benefits	32,209	16,959	17,285	12,948
42700	PERS Retirement	19,088	17,661	17,661	10,360
42701	PERS cost sharing	(1,191)	(2,536)	(2,536)	(1,807)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 209,089</b>	<b>\$ 146,876</b>	<b>\$ 148,495</b>	<b>\$ 122,558</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 14,942	\$ 19,000	\$ 19,000	\$ 14,000
43110	Contractual services	-	-	18,500	18,500
44352	ISD service charge	2,168	38,633	38,633	310
44650	Training	100	-	-	-
44750	Liability Insurance	6,010	3,857	3,857	2,739
45100	Books	19,721	23,000	23,000	23,000
45150	Furniture & equipment	2,050	-	-	-
45250	Office supplies	1,572	1,100	1,100	1,100
45350	General supplies	19	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 46,581</b>	<b>\$ 85,590</b>	<b>\$ 104,090</b>	<b>\$ 59,649</b>
<b>TOTAL</b>		<b>\$ 255,671</b>	<b>\$ 232,466</b>	<b>\$ 252,585</b>	<b>\$ 182,207</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY  
101-682-40008**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 164,275	\$ 129,835	\$ 132,264	\$ 150,788
41300	Hourly wages	60,826	43,500	43,500	75,173
Various	Benefits	41,231	29,962	30,816	35,612
42700	PERS Retirement	25,602	28,814	28,814	36,714
42701	PERS cost sharing	(2,143)	(4,139)	(4,139)	(6,403)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 289,789</b>	<b>\$ 227,972</b>	<b>\$ 231,255</b>	<b>\$ 291,884</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 29,830	\$ 24,000	\$ 24,000	\$ 30,000
44352	ISD service charge	3,901	54,092	54,092	432
44650	Training	75	-	-	-
44750	Liability Insurance	8,509	5,825	5,825	6,126
45100	Books	23,200	27,000	27,000	27,000
45250	Office supplies	999	1,100	1,100	1,100
45350	General supplies	60	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 66,574</b>	<b>\$ 112,017</b>	<b>\$ 112,017</b>	<b>\$ 64,658</b>
<b>TOTAL</b>		<b>\$ 356,363</b>	<b>\$ 339,989</b>	<b>\$ 343,272</b>	<b>\$ 356,542</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY**  
**101-682-40009**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 105,141	\$ 100,851	\$ 103,220	\$ 111,604
41300	Hourly wages	52,320	46,200	46,200	48,351
Various	Benefits	22,656	19,295	20,203	22,498
42700	PERS Retirement	19,050	22,858	22,858	29,221
42701	PERS cost sharing	(1,191)	(3,282)	(3,282)	(5,097)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 197,976</b>	<b>\$ 185,922</b>	<b>\$ 189,199</b>	<b>\$ 206,577</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 14,871	\$ 13,000	\$ 13,000	\$ 16,000
43110	Contractual services	-	-	18,500	18,500
44352	ISD service charge	6,068	38,633	38,633	294
44750	Liability Insurance	5,953	4,941	4,941	4,337
45100	Books	16,537	21,000	21,000	21,000
45250	Office supplies	925	1,300	1,300	1,300
45350	General supplies	253	-	-	-
46900	Business meetings	123	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 44,729</b>	<b>\$ 78,874</b>	<b>\$ 97,374</b>	<b>\$ 61,431</b>
<b>TOTAL</b>		<b>\$ 242,705</b>	<b>\$ 264,796</b>	<b>\$ 286,573</b>	<b>\$ 268,008</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - BOOKMOBILE PROGRAM**  
**101-682-40010**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 250	\$ -	\$ -	\$ -
Various	Benefits	13	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 263</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 9	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 273</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
GENERAL FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES  
101-682-40011**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 885,333	\$ 885,665	\$ 893,626	\$ 986,481
41200	Overtime	308	-	-	-
41300	Hourly wages	218,571	233,700	233,700	189,820
Various	Benefits	254,335	239,373	245,244	246,394
42700	PERS Retirement	169,005	214,238	214,238	234,890
42701	PERS cost sharing	(10,304)	(30,763)	(30,763)	(40,967)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,517,248</b>	<b>\$ 1,542,213</b>	<b>\$ 1,556,045</b>	<b>\$ 1,616,618</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 325,019	\$ 366,400	\$ 386,400	\$ 230,400
44120	Repairs to office equip	80	-	-	-
44351	Fleet / equip rental charge	3,489	3,943	3,943	3,943
44352	ISD service charge	-	289,749	289,749	2,298
44450	Postage	4	-	-	-
44650	Training	684	-	-	-
44700	Computer software	868	-	-	5,000
44750	Liability Insurance	41,739	37,610	37,610	29,617
45100	Books	13	-	-	-
45150	Furniture & equipment	936	-	-	-
45170	Computer hardware	237	-	-	75,000
45250	Office supplies	5,798	4,300	4,300	4,300
47010	Discount earned & lost	(23)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 378,844</b>	<b>\$ 702,002</b>	<b>\$ 722,002</b>	<b>\$ 350,558</b>
<b>TOTAL</b>		<b>\$ 1,896,092</b>	<b>\$ 2,244,215</b>	<b>\$ 2,278,047</b>	<b>\$ 1,967,176</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - DONATIONS**  
**101-682-40012**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 550	\$ -	\$ -	\$ -
45100	Books	(289)	-	-	-
46900	Business meetings	174	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 435</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 435</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**GENERAL FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS**  
**101-682-40013**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45250 Office supplies	\$ 251	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 251</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 251</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
URBAN ART FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION  
210-682-40001**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 21,794	\$ 21,794	\$ -
Various	Benefits	-	2,616	2,733	-
42700	PERS Retirement	-	4,553	4,553	-
42701	PERS cost sharing	-	(654)	(654)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 28,309</b>	<b>\$ 28,426</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 124,490	\$ 220,000	\$ 600,000	\$ 235,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 124,490</b>	<b>\$ 220,000</b>	<b>\$ 600,000</b>	<b>\$ 235,000</b>
<b>TOTAL</b>		<b>\$ 124,490</b>	<b>\$ 248,309</b>	<b>\$ 628,426</b>	<b>\$ 235,000</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
LIBRARY FUND - LIBRARY PROJECTS  
275-681**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 28,702	\$ -	\$ 28,617	\$ -
Various	Benefits	1,533	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 30,236</b>	<b>\$ -</b>	<b>\$ 28,617</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,600	\$ -	\$ -	\$ -
43112	Direct assistance	50,000	100,000	100,000	-
44450	Postage	67	-	-	-
44700	Computer software	-	-	500	-
44750	Liability Insurance	1,085	-	-	-
45050	Periodicals & newspapers	1,067	-	-	-
45100	Books	9,655	-	2,920	-
45150	Furniture & equipment	10,258	-	-	-
45250	Office supplies	1,188	-	-	-
45350	General supplies	82	18,600	18,600	37,200
46900	Business meetings	243	-	-	-
47000	Miscellaneous	-	15,000	49,600	30,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 77,244</b>	<b>\$ 133,600</b>	<b>\$ 171,620</b>	<b>\$ 67,200</b>
<b>TOTAL</b>		<b>\$ 107,479</b>	<b>\$ 133,600</b>	<b>\$ 200,237</b>	<b>\$ 67,200</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY**  
**275-682-40008**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45250 Office supplies	\$ 128	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS**  
**275-682-40012**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 1,071	\$ 2,500	\$ 2,500	\$ 2,525
Various	Benefits	78	172	172	182
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,149</b>	<b>\$ 2,672</b>	<b>\$ 2,672</b>	<b>\$ 2,707</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 26,777	\$ 12,600	\$ 12,600	\$ 12,600
43150	Cost allocation charge	1,397	1,247	1,247	1,687
44352	ISD service charge	-	-	-	168
44550	Travel	7,956	1,000	1,000	1,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	40	84	84	69
45100	Books	5,954	21,563	21,563	13,813
45101	Digital Resources	500	-	-	-
45150	Furniture & equipment	-	20,500	20,500	26,102
45250	Office supplies	5,194	2,034	2,034	2,334
45350	General supplies	1,284	5,275	5,275	5,300
45450	Printing and graphics	251	1,600	1,600	1,600
46900	Business meetings	1,282	2,000	2,000	2,000
47000	Miscellaneous	2,851	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 53,485</b>	<b>\$ 68,903</b>	<b>\$ 68,903</b>	<b>\$ 67,673</b>
<b>TOTAL</b>		<b>\$ 54,635</b>	<b>\$ 71,575</b>	<b>\$ 71,575</b>	<b>\$ 70,380</b>

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS**  
**275-682-40013**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 69	\$ -	\$ -	\$ -
41200	Overtime	742	-	-	-
41300	Hourly wages	26,763	45,000	25,000	35,350
Various	Benefits	1,649	2,861	2,861	2,779
42700	PERS Retirement	-	5,724	5,724	-
42701	PERS cost sharing	-	(822)	(822)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 29,222</b>	<b>\$ 52,763</b>	<b>\$ 32,763</b>	<b>\$ 38,129</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 34,999	\$ 35,565	\$ 45,565	\$ 38,000
43150	Cost allocation charge	9,777	8,723	8,723	11,809
44352	ISD service charge	3,851	-	-	-
44750	Liability Insurance	1,042	1,512	1,512	958
45100	Books	-	8,485	8,485	11,239
45250	Office supplies	3,140	1,000	1,000	-
45350	General supplies	273	5,000	5,000	5,000
46900	Business meetings	863	-	-	-
47000	Miscellaneous	320	4,003	24,003	2,499
<b>Maintenance &amp; Operation Total</b>		<b>\$ 54,266</b>	<b>\$ 64,288</b>	<b>\$ 94,288</b>	<b>\$ 69,505</b>
<b>TOTAL</b>		<b>\$ 83,488</b>	<b>\$ 117,051</b>	<b>\$ 127,051</b>	<b>\$ 107,634</b>



**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - LIBRARY PROJECTS  
401-681**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 8,460	\$ -	\$ (1,100,000) *	\$ -
41200	Overtime	5,647	-	-	-
41300	Hourly wages	73,443	-	-	-
Various	Benefits	5,066	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 92,617</b>	<b>\$ -</b>	<b>\$ (1,100,000)</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 7,095	\$ -	\$ -	\$ -
44450	Postage	6	-	-	-
44700	Computer software	368	-	-	-
44750	Liability Insurance	3,309	-	-	-
45150	Furniture & equipment	30,604	-	-	-
45170	Computer hardware	15,065	-	-	-
45250	Office supplies	2,567	-	-	-
45350	General supplies	8,192	-	-	-
45450	Printing and graphics	7,285	-	-	-
45600	A & G overhead	15,348	-	-	-
46900	Business meetings	9	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 89,847</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51150	Buildings and structures	\$ 120,624	\$ -	\$ -	\$ -
51800	Mobile equipment	3,289	-	-	-
52100	Construction	10,660	950,000	950,000	100,000
53160	Planning, survey, design	48,991	-	-	250,000
<b>Capital Improvement Total</b>		<b>\$ 183,564</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>	<b>\$ 350,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 568	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 568</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 366,595</b>	<b>\$ 950,000</b>	<b>\$ (150,000)</b>	<b>\$ 350,000</b>

Note:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE**  
**LIBRARY, ARTS & CULTURE DEPARTMENT**  
**LIBRARY MITIGATION FEE FUND - LIBRARY PROJECTS**  
**407-681**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>				
51150 Buildings and structures	\$ -	\$ -	\$ -	\$ 555,000
<b>Capital Improvement Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 555,000</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 555,000</b>

**CITY OF GLENDALE  
LIBRARY, ARTS & CULTURE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Administrative Assistant	2.00	2.00	2.00	2.00
Customer Service Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	6.00	6.00	6.00	6.00
Deputy Director of Libraries, Arts & Culture	-	-	1.00	1.00
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
Executive Analyst	1.00	-	-	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Librarian	12.00	12.00	12.00	12.00
Librarian Specialist	3.00	3.00	3.00	3.00
Library Arts & Culture Adm Mgr	-	1.00	1.00	1.00
Library Arts & Culture Administrator	1.00	1.00	1.00	1.00
Library Arts & Culture Supervisor	5.00	5.00	5.00	5.00
Library Assistant	3.00	3.00	3.00	3.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Principal Economic Development Officer	-	1.00	-	-
Principal Library, Arts & Culture Adm	-	-	1.00	1.00
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Arts & Culture Supervisor	4.00	4.00	4.00	4.00
Total Salaried Positions	<u>45.00</u>	<u>46.00</u>	<u>47.00</u>	<u>47.00</u>
<u>Hourly Positions</u>				
		*	*	*
Customer Service Assistant	1.13	(3)	0.92	(2)
Customer Service Representative	3.53	(9)	3.55	(9)
Hourly City Worker	1.30	(2)	1.38	(3)
Librarian	0.86	(2)	1.11	(2)
Library Assistant	3.31	(10)	2.35	(8)
Library Monitor	3.16	(7)	4.03	(8)
Library Page	6.76	(12)	7.08	(12)
Library Technician	-	-	-	0.27
Office Services Specialist II	0.94	(2)	0.94	(2)
Office Specialist I	0.18	(1)	0.12	(1)
Total Hourly FTE Positions	<u>21.17</u>	<u>21.48</u>	<u>21.48</u>	<u>23.42</u>
Library, Arts & Culture Total	<u>66.17</u>	<u>67.48</u>	<u>68.48</u>	<u>70.42</u>

Note:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

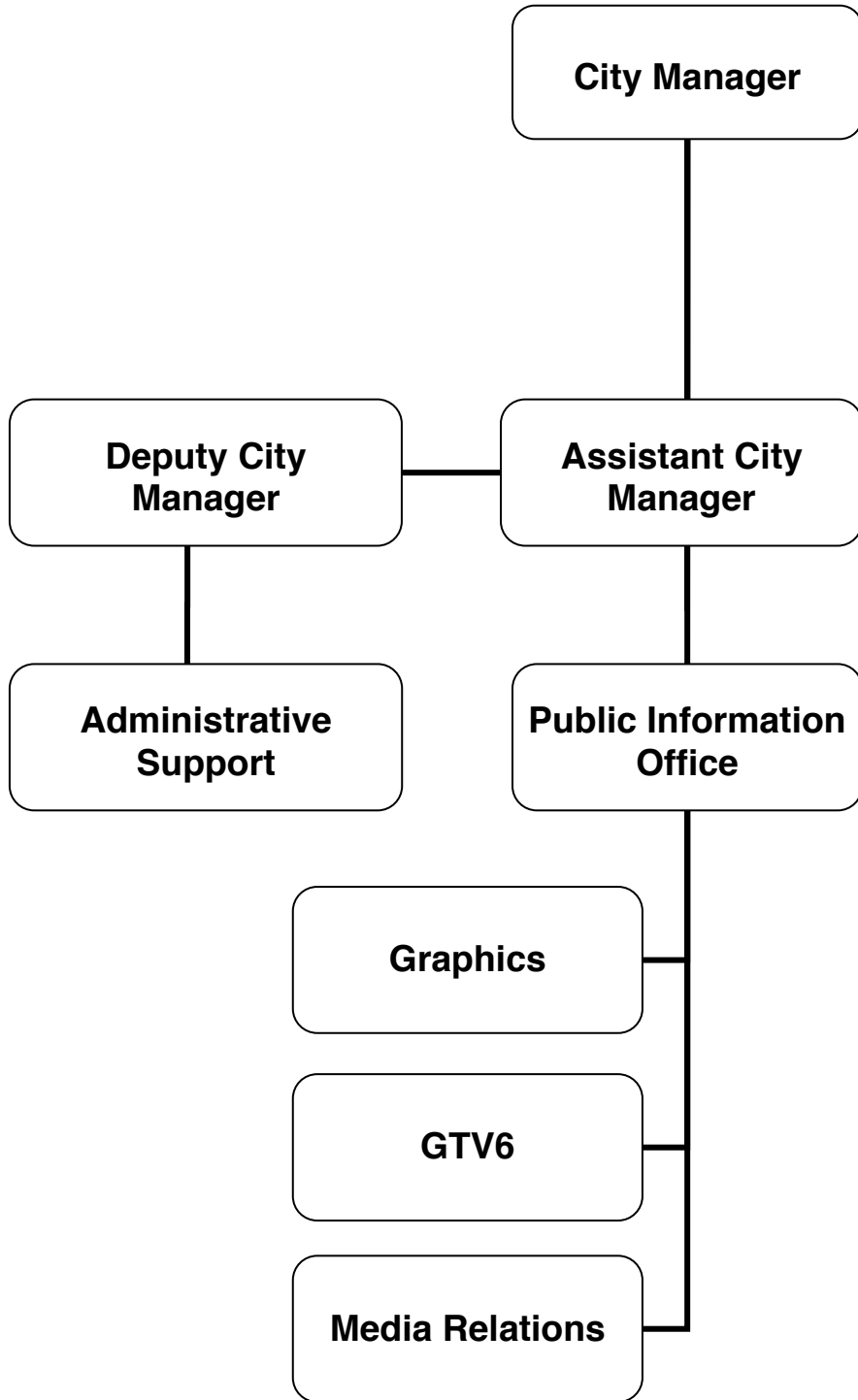
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# MANAGEMENT SERVICES



MANAGEMENT SERVICES

# CITY OF GLENDALE MANAGEMENT SERVICES

## **MISSION STATEMENT**

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost-effective management of City operations to meet the short- and long-term needs of the community, and to strengthen communications and partnerships with the community.

## **DEPARTMENT DESCRIPTION**

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City Budget for the City Council's review and adoption. Additionally, the Public Information Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, Twitter and Instagram, and serves as the liaison with the media.

## **RELATIONSHIP TO STRATEGIC GOALS**

### ***Exceptional Customer Service***

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the department manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

### ***Fiscal Responsibility***

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

### ***Informed & Engaged Community***

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with applicable laws and are accessible to anyone wishing to participate in the governing process. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness and inclusion.

# CITY OF GLENDALE MANAGEMENT SERVICES

## ***Economic Vibrancy***

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$583 million investment portfolio as of June 30, 2016 and continues to retain high credit and bond ratings. Through the efforts of the Economic Development program and the Glendale Economic Development Corporation, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

## ***Arts & Culture***

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
MANAGEMENT SERVICES DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
GTV6 (101-111)	\$ 446,040	\$ 452,250	\$ 470,920	\$ 497,559
Membership & Dues (101-114)	89,492	100,000	100,000	100,000
City Manager (101-140)	2,292,689	2,695,677	2,965,848	2,924,883
City Auditor (101-141) *	1,027,656	-	-	-
Special Events (101-142-00000)	12,576	44,250	44,250	24,500
Military Banner Program (101-142-93200)	9,767	-	-	-
Graphics (101-163)	552,201	576,885	714,440	845,340
<b>Total General Fund</b>	<b>\$ 4,430,422</b>	<b>\$ 3,869,062</b>	<b>\$ 4,295,458</b>	<b>\$ 4,392,282</b>
<b>Other Funds</b>				
<b>Economic Development Fund**</b>				
Economic Development (215-702)	\$ 934,437	\$ 2,098,755	\$ 2,414,005	\$ -
Economic Development Projects (215-718)	-	371,950	371,950	-
<b>Total Economic Development Fund</b>	<b>\$ 934,437</b>	<b>\$ 2,470,705</b>	<b>\$ 2,785,955</b>	<b>\$ -</b>
Filming Fund - Filming (217-705) ***	\$ -	\$ 500,852	\$ 501,191	\$ -
Capital Improvement Fund - GTV6 (401-111)	\$ 164,875	\$ -	\$ -	\$ -
<b>Total Other Funds</b>	<b>\$ 1,099,312</b>	<b>\$ 2,971,557</b>	<b>\$ 3,287,146</b>	<b>\$ -</b>
<b>Department Grand Total</b>	<b>\$ 5,529,734</b>	<b>\$ 6,840,619</b>	<b>\$ 7,582,604</b>	<b>\$ 4,392,282</b>

Notes:

\* Effective 7/1/2014, the Internal Audit Function moved from Management Services to Administrative Services.

\*\* Effective 7/1/2016, Economic Development function moved from Management Services to Community Development and transitioned from Special Revenue Fund (215-702 & 215-718) to become part of the General Fund (101-702 & 101-718). Effective 7/1/2016, fund 215 is inactive.

\*\*\* Effective 7/1/2015, new fund 217 created for Filming function in Management Services to centralize filming activity in the City. Previously, Filming was housed in the Special Events Fund (267). Effective 7/1/2016, Filming Fund (217) moved to Community Development.



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - GTV6  
101-111**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 205,613	\$ 219,839	\$ 219,839	\$ 229,037
41200	Overtime	3,705	-	12,500	3,000
41300	Hourly wages	34,130	44,288	49,288	55,061
Various	Benefits	71,379	71,036	72,206	77,285
42700	PERS Retirement	32,645	51,274	51,274	64,537
42701	PERS cost sharing	(2,364)	(7,363)	(7,363)	(11,256)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 345,107</b>	<b>\$ 379,074</b>	<b>\$ 397,744</b>	<b>\$ 417,664</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 917	\$ 917	\$ -
43110	Contractual services	7,914	8,200	8,200	8,200
44100	Repairs to equipment	1,779	2,000	2,000	2,000
44351	Fleet / equip rental charge	3,489	-	-	-
44352	ISD service charge	66,233	41,734	41,734	32,534
44353	Building Maintenance Service Charge	-	-	-	17,931
44450	Postage	48	150	150	150
44750	Liability Insurance	9,202	8,875	8,875	7,780
44800	Membership & dues	80	200	200	200
45050	Periodicals & newspapers	53	100	100	100
45150	Furniture & equipment	5,188	5,000	5,000	5,000
45250	Office supplies	45	2,500	2,500	-
45350	General supplies	1,995	1,000	1,000	3,500
46900	Business meetings	150	500	500	500
47000	Miscellaneous	4,756	2,000	2,000	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 100,932</b>	<b>\$ 73,176</b>	<b>\$ 73,176</b>	<b>\$ 79,895</b>
<b>TOTAL</b>		<b>\$ 446,040</b>	<b>\$ 452,250</b>	<b>\$ 470,920</b>	<b>\$ 497,559</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - MEMBERSHIP & DUES  
101-114**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
44800	Membership & dues	\$ 89,492	\$ 100,000	\$ 100,000	\$ 100,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 89,492</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>TOTAL</b>		<b>\$ 89,492</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - CITY MANAGER  
101-140**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,118,910	\$ 1,309,347	\$ 1,309,347	\$ 1,338,872
41200	Overtime	3,437	-	-	4,500
41300	Hourly wages	25,218	29,120	29,120	103,300
Various	Benefits	474,221	518,681	520,319	529,191
42700	PERS Retirement	196,206	278,878	278,878	327,880
42701	PERS cost sharing	(32,118)	(40,047)	(40,047)	(57,184)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,785,875</b>	<b>\$ 2,095,979</b>	<b>\$ 2,097,617</b>	<b>\$ 2,246,559</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 220,955	\$ 238,200	\$ 456,733	\$ 223,400
44100	Repairs to equipment	140	1,000	1,000	1,000
44120	Repairs to office equip	-	500	500	-
44200	Advertising	1,020	1,000	1,000	1,000
44351	Fleet / equip rental charge	-	3,410	3,410	3,410
44352	ISD service charge	96,380	201,615	201,615	193,931
44353	Building Maintenance Service Charge	-	-	-	106,879
44450	Postage	499	1,000	1,000	1,500
44500	Support of prisoners	450	-	-	-
44550	Travel	33,243	40,000	40,000	40,000
44650	Training	11,374	10,000	10,000	10,000
44750	Liability Insurance	43,380	44,973	44,973	39,204
44800	Membership & dues	5,295	4,000	4,000	4,000
45050	Periodicals & newspapers	49	500	500	500
45100	Books	-	500	500	500
45150	Furniture & equipment	10,383	2,500	2,500	2,500
45170	Computer hardware	304	-	-	-
45250	Office supplies	7,853	8,000	8,000	8,000
45350	General supplies	7,758	15,000	15,000	15,000
46900	Business meetings	22,965	13,000	13,000	13,000
47000	Miscellaneous	10,765	14,500	64,500	14,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 472,815</b>	<b>\$ 599,698</b>	<b>\$ 868,231</b>	<b>\$ 678,324</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 34,000	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 34,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,292,689</b>	<b>\$ 2,695,677</b>	<b>\$ 2,965,848</b>	<b>\$ 2,924,883</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - CITY AUDITOR  
101-141**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 623,219	\$ -	\$ -	\$ -
Various	Benefits	188,941	-	-	-
42700	PERS Retirement	108,520	-	-	-
42701	PERS cost sharing	(18,642)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 902,039</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 55,629	\$ -	\$ -	\$ -
44352	ISD service charge	33,124	-	-	-
44550	Travel	1,586	-	-	-
44650	Training	6,467	-	-	-
44750	Liability Insurance	23,558	-	-	-
44800	Membership & dues	1,736	-	-	-
45100	Books	672	-	-	-
45150	Furniture & equipment	2,360	-	-	-
45250	Office supplies	445	-	-	-
45350	General supplies	41	-	-	-
46900	Business meetings	63	-	-	-
47000	Miscellaneous	6	-	-	-
47010	Discount earned & lost	(71)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 125,617</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,027,656</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective 7/1/2014, the Internal Audit Function moved from Management Services to Administrative Services.

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - SPECIAL EVENTS  
101-142-00000**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41300	Hourly wages	\$ 245	\$ -	\$ -	\$ -
Various	Benefits	30	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 150	\$ -	\$ -	\$ -
44200	Advertising	1,200	-	-	-
44450	Postage	6	-	-	-
44550	Travel	961	-	-	-
44750	Liability Insurance	9	-	-	-
45150	Furniture & equipment	2,388	-	-	-
45250	Office supplies	-	150	150	-
45350	General supplies	633	-	-	-
46900	Business meetings	-	150	150	-
47000	Miscellaneous	6,953	43,950	43,950	24,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,301</b>	<b>\$ 44,250</b>	<b>\$ 44,250</b>	<b>\$ 24,500</b>
<b>TOTAL</b>		<b>\$ 12,576</b>	<b>\$ 44,250</b>	<b>\$ 44,250</b>	<b>\$ 24,500</b>

**CITY OF GLENDALE**  
**MANAGEMENT SERVICES DEPARTMENT**  
**GENERAL FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM**  
**101-142-93200**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$     9,767	\$           -	\$           -	\$           -
<b>Maintenance &amp; Operation Total</b>	<b>\$     9,767</b>	<b>\$           -</b>	<b>\$           -</b>	<b>\$           -</b>
<b>TOTAL</b>	<b>\$     9,767</b>	<b>\$           -</b>	<b>\$           -</b>	<b>\$           -</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
GENERAL FUND - GRAPHICS  
101-163**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 201,682	\$ 204,038	\$ 204,038	\$ 222,545
41200	Overtime	-	-	-	2,881
41300	Hourly wages	65,096	69,313	72,313	75,563
Various	Benefits	61,247	60,092	61,323	69,462
42700	PERS Retirement	36,609	56,793	56,793	67,545
42701	PERS cost sharing	(2,264)	(8,156)	(8,156)	(11,781)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 362,369</b>	<b>\$ 382,080</b>	<b>\$ 386,311</b>	<b>\$ 426,215</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ -	\$ -	\$ -	\$ 95,774
43110	Contractual services	80,356	68,000	184,324	171,324
44120	Repairs to office equip	13,671	30,000	30,000	6,000
44352	ISD service charge	56,046	34,234	34,234	41,499
44353	Building Maintenance Service Charge	-	-	-	22,872
44450	Postage	154	150	150	2,500
44550	Travel	920	1,100	1,100	1,100
44650	Training	580	1,000	1,000	1,000
44750	Liability Insurance	10,084	9,186	9,186	8,156
45050	Periodicals & newspapers	229	500	500	500
45150	Furniture & equipment	-	500	500	500
45200	Maps & blue prints	1,768	10,000	10,000	10,000
45250	Office supplies	25,148	32,535	49,535	50,000
45350	General supplies	371	-	-	-
46900	Business meetings	278	300	300	400
47000	Miscellaneous	368	7,300	7,300	7,500
47010	Discount earned & lost	(140)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 189,832</b>	<b>\$ 194,805</b>	<b>\$ 328,129</b>	<b>\$ 419,125</b>
<b>TOTAL</b>		<b>\$ 552,201</b>	<b>\$ 576,885</b>	<b>\$ 714,440</b>	<b>\$ 845,340</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND - ECONOMIC DEVELOPMENT  
215-702**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted* 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 346,176	\$ 407,901	\$ 476,370	\$ -
41300	Hourly wages	28,345	31,200	276,421	-
Various	Benefits	75,592	92,469	94,029	-
42700	PERS Retirement	62,497	91,449	91,449	-
42701	PERS cost sharing	(10,061)	(13,131)	(13,131)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 502,550</b>	<b>\$ 609,888</b>	<b>\$ 925,138</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 117,419	\$ 940,000	\$ 940,000	\$ -
43150	Cost allocation charge	172,111	422,879	422,879	-
44120	Repairs to office equip	145	500	500	-
44200	Advertising	41,639	1,000	1,000	-
44352	ISD service charge	28,799	31,939	31,939	-
44450	Postage	539	1,000	1,000	-
44550	Travel	16,756	20,000	20,000	-
44650	Training	2,920	2,500	2,500	-
44750	Liability Insurance	14,157	14,754	14,754	-
44760	Regulatory	124	-	-	-
44800	Membership & dues	21,430	25,000	25,000	-
45050	Periodicals & newspapers	130	250	250	-
45250	Office supplies	555	1,000	1,000	-
45350	General supplies	5,007	1,000	1,000	-
45400	Reports & publications	-	1,000	1,000	-
45450	Printing and graphics	45	45	45	-
46900	Business meetings	2,168	1,000	1,000	-
47000	Miscellaneous	8,190	25,000	25,000	-
47010	Discount earned & lost	(248)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 431,887</b>	<b>\$ 1,488,867</b>	<b>\$ 1,488,867</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 934,437</b>	<b>\$ 2,098,755</b>	<b>\$ 2,414,005</b>	<b>\$ -</b>

Notes:

\* Effective 7/1/2016, Economic Development function moved from Management Services to Community Development and transitioned from Special Revenue Fund (215-702 & 215-718) to become part of the General Fund (101-702 & 101-718). Effective 7/1/2016, fund 215 is inactive.



**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
ECONOMIC DEVELOPMENT FUND - ECONOMIC DEVELOPMENT PROJECTS  
215-718**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted* 2016-17
<b>Capital Improvement</b>					
53300	Other expenditures	\$ -	\$ 371,950	\$ 371,950	\$ -
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ 371,950</b>	<b>\$ 371,950</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 371,950</b>	<b>\$ 371,950</b>	<b>\$ -</b>

Notes:

\* Effective 7/1/2016, Economic Development function moved from Management Services to Community Development and transitioned from Special Revenue Fund (215-702 & 215-718) to become part of the General Fund (101-702 & 101-718). Effective 7/1/2016, fund 215 is inactive.

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
FILMING FUND - FILMING  
217-705**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted* 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 68,027	\$ 68,027	\$ -
41200	Overtime	-	339,140	339,140	-
Various	Benefits	-	70,109	70,448	-
42700	PERS Retirement	-	14,223	14,223	-
42701	PERS cost sharing	-	(2,042)	(2,042)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ 489,457</b>	<b>\$ 489,796</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ -
44352	ISD service charge	-	-	-	-
44750	Liability Insurance	-	11,395	11,395	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ 11,395</b>	<b>\$ 11,395</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 500,852</b>	<b>\$ 501,191</b>	<b>\$ -</b>

Notes:

\* Effective 7/1/2015, new fund created for Filming (217) to centralize filming activity in the City. Previously, Filming was housed in the Special Events Fund (267). Effective 7/1/2016, Filming Fund (217) moved to Community Development.

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
CAPITAL IMPROVEMENT FUND - GTV6  
401-111**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
45170	Computer hardware	\$ 13,693	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>		<b>\$ 13,693</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 151,182	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 151,182</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 164,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
CAPITAL IMPROVEMENT FUND - GTV6 (401-111)**

<u>Project</u>	<u>Project Description</u>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
		<b>Overall Project/Grant Budget as of 6/30/2016</b>	<b>FY 2015-16 Expenditures</b>	<b>Expenditures Prior to FY 2015-16</b>	<b>Life to Date Actuals Total (B+C)</b>	<b>Remaining Balance as of 6/30/2016 (A-D)</b>	<b>FY 2016-17 Adopted Budget</b>
51980	GTV6 Infrastructure Upgrade 15	\$ 318,861	\$ 156,358	\$ 151,182	\$ 307,540	\$ 11,321	\$ -
	<b>401-111 Total</b>	<b>\$ 318,861</b>	<b>\$ 156,358</b>	<b>\$ 151,182</b>	<b>\$ 307,540</b>	<b>\$ 11,321</b>	<b>\$ -</b>

**CITY OF GLENDALE  
MANAGEMENT SERVICES DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Administrative Assistant	-	1.00	-	-
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to City Council	-	-	1.00	1.00
Broadcast Coordinator	1.00	1.00	1.00	1.00
Broadcast Production Assistant	1.00	-	-	-
Broadcast Production Associate	-	1.00	1.00	1.00
City Auditor ****	1.00	-	-	-
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	0.50	-	-	-
Community Outreach Associate	-	1.00	-	-
Community Relations Coordinator	1.00	1.00	1.00	1.00
Community Service Officer	-	0.50	-	-
Councilmember***	5.00	5.00	5.00	5.00
Deputy City Manager	1.00	1.00	1.00	1.00
Director of Communications & Comm Rel	-	1.00	1.00	1.00
Director of Economic Development **	0.20	0.30	-	-
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Economic Development Coordinator **	1.00	1.00	-	-
Executive Assistant to City Council	1.00	1.00	1.00	1.00
Graphics Administrator	-	-	-	1.00
Internal Auditor****	2.00	-	-	-
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Office Specialist I	2.00	2.00	2.00	2.00
Permit Specialist/Filming **	-	0.70	-	-
Police Sergeant	1.00	-	-	-
Principal Economic Dev Officer	2.00	2.00	-	-
Program Supervisor	1.00	-	1.00	1.00
Secretary to City Manager	1.00	1.00	-	-
Sr. Administrative Analyst	-	1.00	-	-
Sr. Assistant to City Council	-	1.00	1.00	1.00
Sr. Graphics Illustrator	1.00	1.00	1.00	-
Sr. Internal Auditor ****	2.00	-	-	-
Sr. Investigator ****	1.00	-	-	-
Total Salaried Positions	<u>30.70</u>	<u>28.50</u>	<u>22.00</u>	<u>22.00</u>
<u>Hourly Positions</u>				
Administrative Intern	-	1.36 (2)	1.36 (2)	1.20 (2)
Broadcast Productions Assistant	0.77 (2)	0.60 (1)	0.60 (1)	1.80 (3)
Hourly City Worker	2.84 (5)	2.20 (3)	2.20 (3)	3.01 (5)
Total Hourly FTE Positions	<u>3.61</u>	<u>4.16</u>	<u>4.16</u>	<u>6.01</u>
Management Services Total	<u>34.31</u>	<u>32.66</u>	<u>26.16</u>	<u>28.01</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

\*\* Effective 7/1/2016, Economic Development function returned to Community Development.

\*\*\* Elected Officials

\*\*\*\* Effective FY 2014-15, the Internal Audit Function moved from Management Services to Administrative Services.

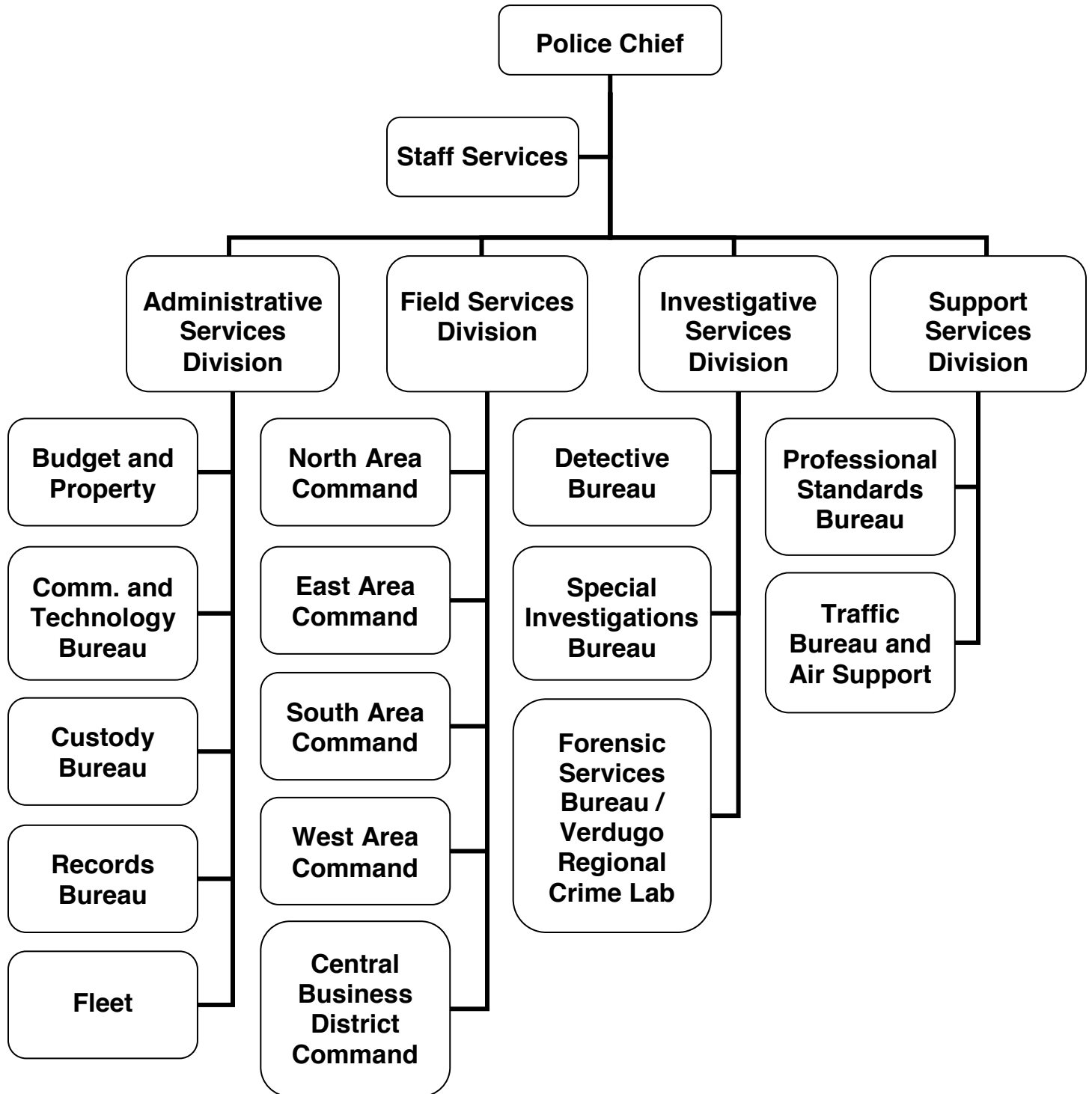
# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# POLICE



# CITY OF GLENDALE POLICE

## MISSION STATEMENT

As a premier City anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

## DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following five Divisions: Administrative Services, Field Services, Investigative Services, Support Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Budget and Property Bureau*** – The Business/Budget Office Unit processes, manages and administers the alarm permits/false alarm fees outsource contract, police fees and other revenues; payroll processing; accounts payables and contracts; and management of Federal, State and local grants. The Property Bureau is responsible for the processing, inventory and management of all property, evidence, safekeeping, and found articles. The bureau also manages the department's facilities.
- ***Communications/Technology Bureau*** – The Communications Bureau receives and processes all incoming calls for service including police and fire 9-1-1 calls, and routes them as appropriate. These personnel dispatch police resources and provide informational support to operational field units. Technology Bureau staff coordinate with the City's Information Services Division the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Bureau also manages four enterprise programs including Pay-to-Stay, Inmate Trustee; Court-Ordered Worker, and the Immigration and Custom Enforcement (ICE) Prisoner Housing.
- ***Police Fleet Maintenance Liaison*** – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, field interview cards, bail receipts, gun dealer information, pawn tickets, and jail logs. The Records Bureau also intakes and processes subpoenas and discovery motions.



# CITY OF GLENDALE

## POLICE

The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. The Division is composed of three bureaus including a SWAT/CNT element, which collaboratively focus on reducing crime, enhancing community safety, and improving the quality of life in Glendale.

- Patrol Services Bureau – This bureau, overseen by four Lieutenant Watch Commanders, provides patrol and front-line emergency services to the community on a 24/7 basis.
- Community Impact Bureau – CIB works directly with the five geographic areas of the community coordinating city-wide resources to address crime, quality of life issues, and implement long-term problem solving strategies. This bureau additionally works directly with community partners to address homeless and mental health issues in our community.
- Special Services Bureau - This bureau consists of the Downtown Policing Unit which handles all calls for service in the downtown shopping area including the Americana and the Glendale Galleria. The AB109 detail which monitors offenders released on community supervision and the K9 detail are also part of this bureau.
- SWAT/CNT – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Field Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specific trained tactics and equipment.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- Detective Bureau – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/beatings, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson, and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse, and real estate fraud), and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases). The Detective Bureau also is engaged in regional crime fighting efforts such as management of the Pacific Southwest Regional Fugitive Task Force.
- Crime Analysis – This unit provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project, led by this unit, makes crime data instantly available to officers in the field. iLEADS information allows

# CITY OF GLENDALE

## POLICE

officers and commanders alike the ability to employ predictive policing strategies where and when crime is most likely to occur, thereby preventing crime and/or apprehending suspects.

- *Special Investigations Bureau* – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF), and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- *Forensic Services Bureau* – The Verdugo Regional DNA/Crime Laboratory is a collaborative program with the cities of Burbank and Pasadena which provides the area a full-service evidence processing facility. The laboratory operates a computer forensics unit, a DNA laboratory, and performs automated ballistic evaluations which meet the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These capabilities provide actionable investigative leads in an expedited manner.

The ***Support Services Division*** is responsible for the oversight of all personnel related issues, including hiring, risk management, personnel investigations, traffic enforcement, and the air support program.

- *Professional Standards Bureau* – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations, court discovery compliance, and the maintenance of employment records. The Bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical, fire and external load operations.

The ***Office of the Chief*** provides direction and overall management of the Department. Components of the Division include:

- *Staff Services* – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Foundation, and the Volunteer Program.
- *Legal Services* – Oversees risk management and provides legal services.

# CITY OF GLENDALE POLICE

## RELATIONSHIP TO STRATEGIC GOALS

### ***Exceptional Customer Service***

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

### ***Safe & Healthy Community***

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of California's top ten safest cities with a population of over 100,000 and continue to reduce the resident's fear of crime.

### ***Infrastructure & Mobility***

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

### ***Informed & Engaged Community***

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
POLICE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Administrative Services (101-302-30001)	\$ 5,648,629	\$ 5,565,500	\$ 5,574,142	\$ 6,652,546
Field Services (101-302-30002)	35,781,557	36,201,492	36,288,648	34,889,932
Investigative Services (101-302-30003)	11,944,892	12,004,008	12,034,310	13,693,073
Support Services (101-302-30004)	14,555,694	15,546,315	15,592,187	16,443,549
Office of the Chief (101-302-30009)	1,093,106	983,756	986,452	1,051,566
<b>Total General Fund</b>	<b>\$ 69,023,878</b>	<b>\$ 70,301,071</b>	<b>\$ 70,475,739</b>	<b>\$ 72,730,666</b>
<b>Other Funds</b>				
<b>Asset Forfeiture Fund</b>				
Field Services (260-302-30002)	\$ 214,786	\$ 275,092	\$ 275,092	\$ 353,473
Investigative Services (260-302-30003)	3,000	-	-	17,000
Support Services (260-302-30004)	122,263	145,000	145,000	23,000
Office of the Chief (260-302-30009)	-	150,000	150,000	175,000
<b>Total Asset Forfeiture Fund</b>	<b>\$ 340,049</b>	<b>\$ 570,092</b>	<b>\$ 570,092</b>	<b>\$ 568,473</b>
Police Special Grants Fund (261-301)	\$ 1,705,755	\$ 934,125	\$ 2,255,828	\$ 363,528
Supplemental Law Enforcement Fund (262-302-30002)	390,490	405,801	406,800	397,501
Special Events Fund (267-302-30009)	517,507	370,222	370,222	301,940
Police Building Project Fund (303-301)	3,012,281	3,025,000	3,025,000	3,010,000
Capital Improvement Fund (401-301)	30,564	-	-	-
Joint Helicopter Operation Fund (602-311)	825,101	1,475,259	1,475,668	1,626,652
<b>Total Other Funds</b>	<b>\$ 6,821,747</b>	<b>\$ 6,780,499</b>	<b>\$ 8,103,610</b>	<b>\$ 6,268,094</b>
<b>Department Grand Total</b>	<b>\$ 75,845,625</b>	<b>\$ 77,081,570</b>	<b>\$ 78,579,349</b>	<b>\$ 78,998,760</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - ADMINISTRATIVE SERVICES  
101-302-30001**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,733,042	\$ 1,736,240	\$ 1,736,240	\$ 1,751,838
41200	Overtime	87,934	64,800	64,800	66,744
41300	Hourly wages	75,250	-	-	-
Various	Benefits	436,788	403,696	412,338	405,119
42700	PERS Retirement	258,236	364,453	364,453	400,967
42701	PERS cost sharing	(10,983)	(52,330)	(52,330)	(69,931)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,580,267</b>	<b>\$ 2,516,859</b>	<b>\$ 2,525,501</b>	<b>\$ 2,554,737</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 19,033	\$ 16,000	\$ 16,000	\$ 16,000
43060	Utilities	847,037	635,000	635,000	635,000
43110	Contractual services	105,087	76,900	76,900	50,400
44100	Repairs to equipment	12,646	8,750	8,750	8,750
44120	Repairs to office equip	5,817	2,500	2,500	2,500
44351	Fleet / equip rental charge	1,911,044	2,159,480	2,159,480	2,159,480
44353	Building Maintenance Service Charge	-	-	-	1,083,646
44450	Postage	24,365	9,600	9,600	9,600
44550	Travel	447	1,000	1,000	1,000
44600	Laundry & towel service	6,635	6,500	6,500	6,500
44650	Training	7,219	7,800	7,800	9,425
44651	POST training	1,335	2,600	2,600	4,225
44750	Liability Insurance	71,678	60,511	60,511	49,283
44760	Regulatory	120	2,700	2,700	2,700
44800	Membership & dues	425	350	350	350
45150	Furniture & equipment	9,726	17,300	17,300	17,300
45250	Office supplies	18,893	19,800	19,800	19,800
45350	General supplies	26,303	21,650	21,650	21,650
46900	Business meetings	419	-	-	-
47000	Miscellaneous	135	200	200	200
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,068,363</b>	<b>\$ 3,048,641</b>	<b>\$ 3,048,641</b>	<b>\$ 4,097,809</b>
<b>TOTAL</b>		<b>\$ 5,648,629</b>	<b>\$ 5,565,500</b>	<b>\$ 5,574,142</b>	<b>\$ 6,652,546</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - FIELD SERVICES  
101-302-30002**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 18,123,261	\$ 19,535,357	\$ 19,535,357	\$ 18,351,113
41200	Overtime	2,758,525	1,261,303	1,261,303	1,266,693
41300	Hourly wages	11,891	4,000	4,000	4,040
Various	Benefits	6,800,418	6,865,322	6,952,478	6,576,298
42700	PERS Retirement	6,862,106	7,361,265	7,361,265	7,559,817
42701	PERS cost sharing	(685,854)	(673,577)	(673,577)	(636,221)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 33,870,346</b>	<b>\$ 34,353,670</b>	<b>\$ 34,440,826</b>	<b>\$ 33,121,740</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 916,909	\$ 917,850	\$ 917,850	\$ 1,002,850
44100	Repairs to equipment	3,389	4,150	4,150	4,150
44120	Repairs to office equip	-	1,050	1,050	1,050
44300	Telephone	850	-	-	-
44450	Postage	655	300	300	300
44550	Travel	1,070	-	-	-
44650	Training	14,249	6,000	6,000	6,000
44651	POST training	20,139	50,600	50,600	50,600
44700	Computer software	2,202	-	-	-
44750	Liability Insurance	793,255	696,317	696,317	531,687
44800	Membership & dues	60	300	300	300
45050	Periodicals & newspapers	1,026	-	-	-
45150	Furniture & equipment	85,949	125,500	125,500	125,500
45170	Computer hardware	304	-	-	-
45250	Office supplies	5,700	7,280	7,280	7,280
45300	Small tools	321	-	-	-
45350	General supplies	50,606	35,150	35,150	35,150
45450	Printing and graphics	6,532	-	-	-
46900	Business meetings	2,571	1,575	1,575	1,575
47000	Miscellaneous	5,424	1,750	1,750	1,750
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,911,210</b>	<b>\$ 1,847,822</b>	<b>\$ 1,847,822</b>	<b>\$ 1,768,192</b>
<b>TOTAL</b>		<b>\$ 35,781,557</b>	<b>\$ 36,201,492</b>	<b>\$ 36,288,648</b>	<b>\$ 34,889,932</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - INVESTIGATIVE SERVICES  
101-302-30003**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 6,233,812	\$ 6,397,924	\$ 6,397,924	\$ 7,307,417
41200	Overtime	948,429	773,249	773,249	783,967
41300	Hourly wages	170,267	-	-	-
Various	Benefits	2,282,924	2,273,056	2,303,358	2,575,180
42700	PERS Retirement	2,020,528	2,235,147	2,235,147	2,798,550
42701	PERS cost sharing	(195,991)	(216,560)	(216,560)	(259,523)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 11,459,968</b>	<b>\$ 11,462,816</b>	<b>\$ 11,493,118</b>	<b>\$ 13,205,591</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 61,774	\$ 197,640	\$ 197,640	\$ 15,000
44100	Repairs to equipment	178	600	600	600
44120	Repairs to office equip	-	500	500	500
44300	Telephone	405	-	-	-
44450	Postage	181	100	100	100
44500	Support of prisoners	255	-	-	-
44550	Travel	8,244	-	-	-
44600	Laundry & towel service	1,091	-	-	-
44650	Training	32,266	9,500	9,500	9,500
44651	POST training	11,092	38,400	38,400	37,400
44700	Computer software	18,913	-	-	-
44750	Liability Insurance	277,771	240,952	240,952	219,280
44760	Regulatory	23	-	-	-
44800	Membership & dues	2,030	1,050	1,050	1,050
45100	Books	2,559	-	-	-
45150	Furniture & equipment	5,915	21,700	21,700	21,700
45170	Computer hardware	2,083	-	-	-
45250	Office supplies	13,768	14,350	14,350	14,250
45300	Small tools	313	-	-	-
45350	General supplies	43,132	14,100	14,100	165,802
46900	Business meetings	1,024	750	750	750
47000	Miscellaneous	1,905	1,550	1,550	1,550
<b>Maintenance &amp; Operation Total</b>		<b>\$ 484,924</b>	<b>\$ 541,192</b>	<b>\$ 541,192</b>	<b>\$ 487,482</b>
<b>TOTAL</b>		<b>\$ 11,944,892</b>	<b>\$ 12,004,008</b>	<b>\$ 12,034,310</b>	<b>\$ 13,693,073</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - SUPPORT SERVICES  
101-302-30004**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 5,578,759	\$ 6,072,859	\$ 6,092,796	\$ 6,432,192
41200	Overtime	785,650	327,313	327,313	349,654
41300	Hourly wages	319,431	139,386	139,386	187,430
Various	Benefits	1,925,885	2,072,722	2,098,657	2,163,963
42700	PERS Retirement	1,383,086	1,745,798	1,745,798	2,072,910
42701	PERS cost sharing	(99,217)	(195,704)	(195,704)	(243,029)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 9,893,592</b>	<b>\$ 10,162,374</b>	<b>\$ 10,208,246</b>	<b>\$ 10,963,120</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 11	\$ -	\$ -	\$ -
43110	Contractual services	649,915	972,920	972,920	918,820
44100	Repairs to equipment	13,246	500	500	500
44120	Repairs to office equip	-	1,200	1,200	1,200
44352	ISD service charge	3,490,997	3,974,840	3,974,840	4,133,167
44450	Postage	2,771	2,000	2,000	2,000
44500	Support of prisoners	63,339	60,000	60,000	60,000
44550	Travel	3,174	-	-	-
44650	Training	16,189	21,500	21,500	22,788
44651	POST training	33,060	32,400	32,400	55,500
44700	Computer software	1,257	-	-	-
44750	Liability Insurance	252,669	219,727	219,727	187,600
44800	Membership & dues	225	300	300	300
45150	Furniture & equipment	73,573	62,309	62,309	62,309
45170	Computer hardware	5,100	-	-	-
45250	Office supplies	17,198	13,270	13,270	13,270
45350	General supplies	34,608	19,800	19,800	19,800
46900	Business meetings	1,329	425	425	425
47000	Miscellaneous	3,440	2,750	2,750	2,750
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,662,101</b>	<b>\$ 5,383,941</b>	<b>\$ 5,383,941</b>	<b>\$ 5,480,429</b>
<b>TOTAL</b>		<b>\$ 14,555,694</b>	<b>\$ 15,546,315</b>	<b>\$ 15,592,187</b>	<b>\$ 16,443,549</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL FUND - POLICE - OFFICE OF THE CHIEF  
101-302-30009**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 578,711	\$ 552,776	\$ 552,776	\$ 588,147
41200	Overtime	46,572	20,742	20,742	20,832
41300	Hourly wages	56,426	-	-	-
Various	Benefits	190,108	190,770	193,466	201,732
42700	PERS Retirement	156,348	183,059	183,059	212,553
42701	PERS cost sharing	(15,017)	(17,212)	(17,212)	(22,551)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,013,147</b>	<b>\$ 930,135</b>	<b>\$ 932,831</b>	<b>\$ 1,000,713</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 65	\$ -	\$ -	\$ -
44120	Repairs to office equip	140	50	50	50
44200	Advertising	150	-	-	-
44550	Travel	1,243	2,000	2,000	2,000
44551	POST travel	38	-	-	-
44650	Training	8,919	1,000	1,000	1,000
44651	POST training	4,716	10,000	10,000	10,000
44700	Computer software	52	-	-	-
44750	Liability Insurance	25,769	19,271	19,271	16,503
44800	Membership & dues	7,180	4,000	4,000	4,000
45050	Periodicals & newspapers	832	1,200	1,200	1,200
45150	Furniture & equipment	14,427	3,000	3,000	3,000
45250	Office supplies	6,725	5,300	5,300	5,300
45350	General supplies	2,656	2,300	2,300	2,300
45450	Printing and graphics	223	-	-	-
46900	Business meetings	4,535	5,000	5,000	5,000
47000	Miscellaneous	2,288	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 79,959</b>	<b>\$ 53,621</b>	<b>\$ 53,621</b>	<b>\$ 50,853</b>
<b>TOTAL</b>		<b>\$ 1,093,106</b>	<b>\$ 983,756</b>	<b>\$ 986,452</b>	<b>\$ 1,051,566</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES  
260-302-30002**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 39,368	\$ 154,944	\$ 154,944	\$ 193,137
41200	Overtime	93,351	-	-	-
Various	Benefits	35,007	61,042	61,042	55,690
42700	PERS Retirement	29,418	59,324	59,324	76,080
42701	PERS cost sharing	(2,945)	(5,424)	(5,424)	(6,384)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 194,200</b>	<b>\$ 269,886</b>	<b>\$ 269,886</b>	<b>\$ 318,523</b>
<b>Maintenance &amp; Operation</b>					
44550	Travel	\$ 2,138	\$ -	\$ -	\$ -
44650	Training	8,870	-	-	21,000
44651	POST training	4,561	-	-	-
44750	Liability Insurance	5,017	5,206	5,206	4,950
45350	General supplies	-	-	-	9,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 20,586</b>	<b>\$ 5,206</b>	<b>\$ 5,206</b>	<b>\$ 34,950</b>
<b>TOTAL</b>		<b>\$ 214,786</b>	<b>\$ 275,092</b>	<b>\$ 275,092</b>	<b>\$ 353,473</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - INVESTIGATIVE SERVICES**  
**260-302-30003**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
44650 Training	\$ -	\$ -	\$ -	\$ 17,000
45150 Furniture & equipment	3,000	-	-	-
<b>Maintenance &amp; Operation Total</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,000</b>
<b>TOTAL</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,000</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES**  
**260-302-30004**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 122,263	\$ 130,000	\$ 130,000	\$ -
44650 Training	-	15,000	15,000	23,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ 122,263</b>	<b>\$ 145,000</b>	<b>\$ 145,000</b>	<b>\$ 23,000</b>
<b>TOTAL</b>	<b>\$ 122,263</b>	<b>\$ 145,000</b>	<b>\$ 145,000</b>	<b>\$ 23,000</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF**  
**260-302-30009**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
45150 Furniture & equipment	\$ -	\$ 150,000	\$ 150,000	\$ 175,000
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 175,000</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 175,000</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE SPECIAL GRANTS FUND - POLICE PROJECTS  
261-301**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 185,844	\$ 305,736	\$ 329,236	\$ 162,963
41200	Overtime	519,610	277,136	727,136	-
Various	Benefits	160,156	168,987	168,987	63,609
42700	PERS Retirement	53,732	116,627	116,627	67,797
42701	PERS cost sharing	(4,177)	(10,661)	(10,661)	(5,690)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 915,165</b>	<b>\$ 857,825</b>	<b>\$ 1,331,325</b>	<b>\$ 288,679</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 130,458	\$ -	\$ -	\$ -
44100	Repairs to equipment	115	-	-	-
44450	Postage	315	-	-	-
44550	Travel	1,845	4,500	4,500	1,500
44650	Training	18,302	18,640	19,140	21,640
44651	POST training	225	-	-	-
44700	Computer software	17,096	-	-	-
44750	Liability Insurance	23,409	19,584	19,584	4,416
44760	Regulatory	3,700	-	-	-
45100	Books	101	-	-	-
45150	Furniture & equipment	45,523	31,500	129,096	47,293
45170	Computer hardware	5,683	-	-	-
45250	Office supplies	1,256	-	-	-
45350	General supplies	159,365	2,076	2,076	-
47000	Miscellaneous	878	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 408,270</b>	<b>\$ 76,300</b>	<b>\$ 174,396</b>	<b>\$ 74,849</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 382,320	\$ -	\$ 750,107	\$ -
<b>Capital Outlay Total</b>		<b>\$ 382,320</b>	<b>\$ -</b>	<b>\$ 750,107</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,705,755</b>	<b>\$ 934,125</b>	<b>\$ 2,255,828</b>	<b>\$ 363,528</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES  
262-302-30002**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 227,865	\$ 229,764	\$ 229,764	\$ 228,048
41200	Overtime	373	-	-	-
Various	Benefits	81,763	88,779	89,778	76,565
42700	PERS Retirement	79,855	87,540	87,540	94,650
42701	PERS cost sharing	(7,993)	(8,002)	(8,002)	(7,942)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 381,863</b>	<b>\$ 398,081</b>	<b>\$ 399,080</b>	<b>\$ 391,321</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 8,628	\$ 7,720	\$ 7,720	\$ 6,180
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,628</b>	<b>\$ 7,720</b>	<b>\$ 7,720</b>	<b>\$ 6,180</b>
<b>TOTAL</b>		<b>\$ 390,490</b>	<b>\$ 405,801</b>	<b>\$ 406,800</b>	<b>\$ 397,501</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF  
267-302-30009**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 420,762	\$ 302,000	\$ 302,000	\$ 248,531
41300	Hourly wages	148	-	-	-
Various	Benefits	74,478	58,075	58,075	46,674
<b>Salaries &amp; Benefits Total</b>		<b>\$ 495,387</b>	<b>\$ 360,075</b>	<b>\$ 360,075</b>	<b>\$ 295,205</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ 6,209	\$ -	\$ -	\$ -
44750	Liability Insurance	15,911	10,147	10,147	6,735
<b>Maintenance &amp; Operation Total</b>		<b>\$ 22,120</b>	<b>\$ 10,147</b>	<b>\$ 10,147</b>	<b>\$ 6,735</b>
<b>TOTAL</b>		<b>\$ 517,507</b>	<b>\$ 370,222</b>	<b>\$ 370,222</b>	<b>\$ 301,940</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE BUILDING PROJECT FUND - POLICE PROJECTS  
303-301**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,148	\$ 15,000	\$ 15,000	\$ -
44450	Postage	18	-	-	-
47050	Interest on bonds	214,115	215,000	215,000	215,000
47103	Principal police bond	2,795,000	2,795,000	2,795,000	2,795,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,012,281</b>	<b>\$ 3,025,000</b>	<b>\$ 3,025,000</b>	<b>\$ 3,010,000</b>
<b>TOTAL</b>		<b>\$ 3,012,281</b>	<b>\$ 3,025,000</b>	<b>\$ 3,025,000</b>	<b>\$ 3,010,000</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS  
401-301**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>				
51250      Equipment	\$     30,564	\$            -	\$            -	\$            -
<b>Capital Improvement Total</b>	<b>\$     30,564</b>	<b>\$            -</b>	<b>\$            -</b>	<b>\$            -</b>
<b>TOTAL</b>	<b>\$     30,564</b>	<b>\$            -</b>	<b>\$            -</b>	<b>\$            -</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
JOINT HELICOPTER OPERATION FUND - POLICE HELICOPTER  
602-311**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 81,265	\$ -	\$ -	\$ 83,947
41200	Overtime	5,412	-	-	-
Various	Benefits	30,891	7,500	7,909	40,731
42700	PERS Retirement	11,723	-	-	19,048
42701	PERS cost sharing	-	-	-	(3,322)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 129,290</b>	<b>\$ 7,500</b>	<b>\$ 7,909</b>	<b>\$ 140,404</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,517	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	28,598	36,100	36,100	36,100
43110	Contractual services	6,369	40,000	40,000	40,000
43150	Cost allocation charge	-	-	-	16,133
44100	Repairs to equipment	9	17,100	17,100	17,100
44120	Repairs to office equip	-	1,000	1,000	10,000
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	388,178	793,548	793,548	793,548
44352	ISD service charge	-	-	-	7,908
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	2,777	2,000	2,000	2,000
44600	Laundry & towel service	1,429	2,000	2,000	2,000
44650	Training	1,012	9,000	9,000	9,000
44750	Liability Insurance	3,276	-	-	2,275
44751	Insurance/surety bond premium	97,224	90,000	90,000	90,000
44800	Membership & dues	680	1,200	1,200	1,200
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps & blue prints	-	300	300	300
45250	Office supplies	14	1,340	1,340	1,340
45300	Small tools	-	2,000	2,000	2,000
45350	General supplies	4,257	44,615	44,615	44,615
45503	Fuel - gasoline	127,720	269,280	269,280	269,280
46000	Depreciation	30,644	124,796	124,796	107,969
46900	Business meetings	107	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 695,811</b>	<b>\$ 1,467,759</b>	<b>\$ 1,467,759</b>	<b>\$ 1,486,248</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,443,700)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,443,700)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 1,443,700	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 1,443,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 825,101</b>	<b>\$ 1,475,259</b>	<b>\$ 1,475,668</b>	<b>\$ 1,626,652</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<u>Salaried Positions</u>				
Community Outreach Assistant	1.00	1.00	-	-
Community Service Officer	38.00	37.50	22.00	37.00
Crime Analyst	1.00	-	-	-
Customer Service Representative	1.00	-	1.00	1.00
Departmental HR Officer	-	1.00	-	-
DNA Laboratory Supervisor	1.00	1.00	1.00	1.00
DNA Specialist	2.00	-	1.00	1.00
Forensic Specialist	5.00	2.00	2.00	2.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
Human Resources Analyst II	1.00	-	-	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	22.00	22.00	22.00	22.00
Police Comm & Technology Admin	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Officer	-	-	15.00	-
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	8.60	9.60	9.60	9.60
Police Officer	193.00	191.00	193.00	193.00
Police Officer Recruit	-	2.00	-	-
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	35.50	36.50	36.50	36.50
Police Services Assistant	-	-	1.50	1.50
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	2.00	3.00	2.00	2.00
Public Safety Business Assistant II	2.00	2.00	2.00	2.00
Public Safety Business Specialist	2.00	2.00	2.00	2.00
Sr. Crime Analyst	1.00	2.00	2.00	2.00
Sr. DNA Specialist	-	2.00	1.00	1.00
Sr. Forensic Specialist	-	3.00	3.00	3.00
Technical Staff Associate	1.00	-	-	-
Total Salaried Positions	<u>340.10</u>	<u>340.60</u>	<u>339.60</u>	<u>339.60</u>
<u>Hourly Positions</u>				
City Resource Specialist	1.47	*	0.44	*
Hourly City Worker	-	*	1.02	*
Police Communications Officer	0.34	*	0.33	*
Reserve Police Officer	0.06	*	0.06	*
Total Hourly FTE Positions	<u>1.87</u>	<u>1.85</u>	<u>1.85</u>	<u>2.12</u>
Police Total	<u><u>341.97</u></u>	<u><u>342.45</u></u>	<u><u>341.45</u></u>	<u><u>341.72</u></u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# PUBLIC WORKS

**Director**

**Administration**

**Engineering**

**Facilities  
Management**

**Fleet Services**

**Integrated  
Waste  
Management**

**Maintenance  
Services**

# CITY OF GLENDALE

## PUBLIC WORKS

### MISSION STATEMENT

The Public Works Department's mission is to provide the highest quality public works services to the public and other City departments, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

### DEPARTMENT DESCRIPTION

Public Works is comprised of six Divisions: Administration, Engineering, Facilities Management, Fleet Services, Integrated Waste Management, and Maintenance Services.

The **Administration Division** oversees all operations within the Public Works Department. The Division is also responsible for the preparation and management of Department budget, legislative review, strategic planning, coordinating special projects, and human resources management. Additionally, the Division seeks to inform, educate, and engage the community in Public Works projects and programs through extensive community outreach and social media efforts. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The Division also oversees the *Parking Management and Operation Section*. This section is responsible for the management of all parking assets including City owned parking structures, public parking lots, and the administration of the residential preferential parking program. The Parking Section staff coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and improvements to the City's Parking Program.

The **Engineering Division** is primarily responsible for the planning, design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street trees and alleys. Staff provides complete survey, design, and construction inspection services.

The *Land Development Section* reviews and processes various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section maintains official public records such as maps, property records and property acquisition documentation, and street vacations. It also maintains and updates the City's Geographic Information Systems (GIS). The section oversees the City's Wastewater and Stormwater Programs, and the City's joint ownership in Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The *Traffic Engineering Section* is responsible for the installation, modification and operation of all traffic control devices, such as signing, striping, traffic signals and flashing beacons. The section is also responsible for investigation of traffic related customer requests, review and approval of development traffic impact studies, management of the Neighborhood Traffic Calming Program, School Area Traffic Safety Program and School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services for the City facilities including the libraries, fire stations, the civic center complex, parks facilities, and Glendale Water and Power facilities. Building maintenance includes HVAC, plumbing, painting, electrical, fire/life/safety systems, general building, and locksmith services. In addition, Facilities Management administers the City's energy management and access control systems as well as the security guard services. Custodial services involve carpet cleaning, restroom maintenance, and general cleaning services. The Division is also responsible for administration and management of Capital

# CITY OF GLENDALE

## PUBLIC WORKS

Improvement Program projects related to City owned buildings and Parks design and construction, remodeling and renovations.

The ***Fleet Services Division*** is responsible for the City's vehicle and equipment maintenance and automotive warehouse facilities. Fleet Services includes the Glendale Water and Power Garage, Public Works Garage, Fire Department Garage, and the Police Department Garage. The Division performs scheduled preventive maintenance for all vehicles and equipment. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies and mandates.

The ***Integrated Waste Management Division*** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in accordance with regulations and in a manner that protects public health. IWM is the exclusive service provider for the City's single-family residential sector for refuse, recycling and yard trimming collection. The Division also provides commercial refuse collection to businesses and multifamily dwellings in a competitive market. In addition, IWM oversees the street sweeping operation, Recycling Programs, and the Bulky and Abandoned Item Collection Program. In FY 2016-17, IWM will take on management of the Scholl Canyon Landfill and inactive Brand Park Landfill, as well as management of environmental control systems related to Landfill Operation.

The ***Maintenance Services Division*** includes Street and Field Services and Wastewater Maintenance.

The ***Street & Field Services Section*** is responsible for the maintenance of the City's streets, sidewalks, alleys, storm drains, street trees, traffic signs, striping and curb painting, City landfill and debris basin maintenance, and parking lot and meter collection and maintenance, including the regular maintenance of parking meters for the City of West Hollywood and Glendale Community College.

The ***Wastewater Maintenance Section*** is responsible for the maintenance of the City's Sewer and Storm Drain Systems. This includes cleaning and inspection of sewer mains, storm drains, lift stations, and pumping stations; and conducting restaurant inspections in compliance with the City's Fats, Oils, and Grease (FOG) ordinance.

### **RELATIONSHIP TO STRATEGIC GOALS**

#### ***Exceptional Customer Service***

As an ongoing goal for FY 2016-17, Public Works is committed to providing City's residents with exceptional customer services centered on the principles of timeliness, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

#### ***Safe & Healthy Community***

Public Works' efforts enable Glendale to be one of the safest cities in the region by ensuring that infrastructure such as streets, sidewalks, sewers, alleys, storm drains, and bridges are safe, well engineered, and properly maintained. The Department ensures City owned buildings are stable and comply with current codes and standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

#### ***Community Services & Facilities***

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.



# CITY OF GLENDALE

## PUBLIC WORKS

In the coming years, Glendale will continue to upgrade City facilities to make them more accessible, attractive and functional for the Glendale public and building occupants. In Fiscal Year 2016-17, several interior improvements related to the Americans with Disabilities Act (ADA) will take place in City buildings including Glendale City Hall and the Perkins Building. Specifically, every public counter at the Perkins Building will be modified to provide improved accessibility. At City Hall, the sidewalk and walkways approaching the building will be upgraded to provide improved building access. In addition, the building interior doors will be replaced to be ADA compliant.

### ***Infrastructure & Mobility***

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has strategically installed radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. In addition, consistent with the Manual on Uniform Traffic Control Devices, the City of Glendale has installed its first green colored bike lane to enhance visibility and provide safety for bicyclist. The Public Works Department, Engineering Division has systematically upsized most of the sewer main lines that were identified as deficient in the latest Sewer Master Plan. Furthermore, with an average Pavement Condition Index (PCI) of 73.8, Glendale has one of the highest PCI ratings of a large city in California.

Resident surveys have shown traffic and transportation issues to be a major concern for residents of the City of Glendale. As a result, the Public Works Department has invested heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding which have been used on projects to improve traffic flow such as upgraded signalized intersections, automated parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

### ***Sustainability***

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, "green" building practices, and other regulatory compliance. The Department looks for innovative ways to reduce environmental impact during its construction projects. For instance, Cold In-place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single "train" of equipment, thus eliminating the need for hauling away to dispose of the old asphalt concrete or hauling in new base course. With this process, the roadway becomes available to traffic after a shorter period of time. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

The City received funding from Proposition 84 Urban Greening Project Grant funds from the State of California Strategic Growth Council. The funds will be used for the Green Streets Demonstration Project, set to begin construction in summer 2016 and scheduled to complete in winter 2017. This project features few sustainable components such as bioswales, which is a landscape element designed to remove silt and pollution from surface runoff water, and planting of drought tolerant landscaping in the project area. Additional improvements will include installation of curb extensions, mid-block high visibility crossings with rectangular rapid flashing beacons, sharrows and parkway trees.

Furthermore, we continue to lead the way in building efficiency. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light

**CITY OF GLENDALE**  
**PUBLIC WORKS**

Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>General Fund</b>				
Public Works Projects (101-501)	\$ -	\$ -	\$ 50,000	\$ -
Administration (101-502)	285,526	223,308	279,659	518,692
Engineering (101-511)	2,066,728	2,054,599	2,072,882	2,372,116
Corporation Yard (101-531)	113,718	115,561	115,561	353,653
Custodial Services (101-532)**	1,173,418	1,316,649	1,319,754	-
Building Services (101-533)**	3,375,840	3,999,262	4,009,595	-
Maintenance Services Administration (101-534)	286,158	259,639	260,235	265,501
Street Maintenance (101-535)	4,261,695	4,731,591	4,739,613	4,870,078
Sidewalk Maintenance (101-536)	1,229,924	1,429,560	1,435,870	1,539,963
Street Trees Maintenance (101-537)	1,066,380	1,106,658	1,108,844	1,224,428
Facilities Services-Parks (101-546)**	725,409	-	-	-
Traffic Engineering (101-552)	1,009,519	822,022	824,163	940,631
Traffic Signals (101-553)	1,283,309	1,297,507	1,297,507	1,393,139
Traffic Safety Control (101-554)	669,061	608,514	609,642	706,117
<b>Total General Fund</b>	<b>\$ 17,546,685</b>	<b>\$ 17,964,870</b>	<b>\$ 18,123,325</b>	<b>\$ 14,184,318</b>
<b>Other Funds</b>				
<b>Air Quality Improvement Fund</b>				
Public Works Projects (251-501)	\$ 20,000	\$ -	\$ -	\$ -
Employees Commuter Reduction (251-556)	215,740	-	-	-
<b>Total Air Quality Improvement Fund</b>	<b>\$ 235,740</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Public Works Special Grants Fund (252-501)	\$ 3,668,636	\$ 23,862	\$ 23,862	\$ -
San Fernando Landscape District Fund (253-537)	26,650	81,124	82,886	89,986
<b>Measure R Local Return Fund *</b>				
Public Works Projects (254-501)	36,690	-	-	-
Administration (254-502)	208,090	-	-	-
<b>Total Measure R Local Return Fund</b>	<b>\$ 244,780</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Measure R-Regional Return Fund</b>				
Public Works Projects (255-501)	\$ 1,806,390	\$ -	\$ 294,421	\$ -
<b>Total Measure R-Regional Return Fund</b>	<b>\$ 1,806,390</b>	<b>\$ -</b>	<b>\$ 294,421</b>	<b>\$ -</b>
<b>Transit Prop A Local Return Fund *</b>				
Transit Prop A Local Return (256-551)	2,735,808	-	-	-
<b>Total Transit Prop A Local Return Fund</b>	<b>\$ 2,735,808</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transit Prop C Local Return Fund *</b>				
Public Works Projects (257-501)	\$ 2,997	\$ -	\$ -	\$ -
Transit Prop C Local Return (257-557)	2,713,741	-	-	-
<b>Total Transit Prop C Local Return Fund</b>	<b>\$ 2,716,738</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transit Utility Fund *</b>				
Public Works Projects (258-501)	\$ -	\$ -	\$ (6,191,000) ***	\$ -
Transit Utility (258-558)	8,113,917	-	-	-
<b>Total Transit Utility Fund</b>	<b>\$ 8,113,917</b>	<b>\$ -</b>	<b>\$ (6,191,000)</b>	<b>\$ -</b>
Capital Improvement Fund (401-501)	\$ 305,637	\$ 815,000	\$ 318,525	\$ 2,479,000
State Gas Tax Fund (402-501)	9,374,234	4,380,000	3,736,000	1,854,000
CIP Reimbursement Fund (409-501)	750,250	-	239,421	-

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
PUBLIC WORKS DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Parking Fund</b>				
Transfer to Other Funds (520-195) ****	\$ 25,409,352	\$ -	\$ -	\$ -
Public Works Projects (520-501)	841,168	-	312,448	500,000
Downtown Parking (520-561)	3,882,600	2,033,670	2,071,549	1,940,731
Montrose Parking (520-562)	115,887	131,578	131,782	136,988
Parking Garages (520-563)	2,223,145	4,871,905	4,850,769	3,046,163
Parking Citations (520-564)	2,586,160	3,173,159	3,177,856	3,205,773
<b>Total Parking Fund</b>	<b>\$ 35,058,312</b>	<b>\$ 10,210,312</b>	<b>\$ 10,544,404</b>	<b>\$ 8,829,655</b>
<b>Sewer Fund</b>				
Public Works Projects (525-501)	\$ 13,731,695	\$ 14,348,000	\$ 3,565,684	\$ 10,350,000
Wastewater Management (525-581)	2,365,606	16,492,877	16,496,031	16,704,469
Stormwater Management (525-582)	366,818	664,679	665,049	647,595
Wastewater Maintenance (525-583)	1,066,402	2,554,191	2,559,446	2,778,935
<b>Total Sewer Fund</b>	<b>\$ 17,530,521</b>	<b>\$ 34,059,747</b>	<b>\$ 23,286,210</b>	<b>\$ 30,480,999</b>
<b>Refuse Disposal Fund</b>				
Public Works Projects (530-501)	3,522	600,000	733,601	402,000
Landfill Management (530-571)	1,007,499	2,329,566	2,332,313	2,267,484
Recycling Waste Reduction (530-572)	2,226,310	2,523,687	2,529,168	2,710,783
Refuse Collection (530-573)	15,495,963	18,580,421	18,793,977	17,960,831
Street Sweeping (530-574)	1,051,570	1,673,290	1,674,732	1,316,472
<b>Total Refuse Disposal Fund</b>	<b>\$ 19,784,864</b>	<b>\$ 25,706,964</b>	<b>\$ 26,063,791</b>	<b>\$ 24,657,570</b>
<b>Fleet Management Fund</b>				
Public Works Garage (601-541)	\$ 5,276,055	\$ 5,970,640	\$ 6,123,877	\$ 6,161,307
Police Garage (601-543)	1,953,999	3,149,509	3,161,231	3,233,304
Fire Garage (601-544)	2,317,103	3,437,499	3,449,142	4,227,431
GWP Garage (601-545)	1,489,568	2,167,566	2,170,309	2,401,616
<b>Total Fleet Management Fund</b>	<b>\$ 11,036,724</b>	<b>\$ 14,725,214</b>	<b>\$ 14,904,559</b>	<b>\$ 16,023,658</b>
<b>Building Maintenance Fund **</b>				
Building maintenance (607-538)	\$ -	\$ -	\$ -	\$ 5,749,584
Custodial services (607-539)	-	-	-	1,723,315
<b>Total Building Maintenance Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,472,899</b>
<b>Total Other Funds</b>	<b>\$ 113,389,203</b>	<b>\$ 90,002,223</b>	<b>\$ 73,303,079</b>	<b>\$ 91,887,767</b>
<b>Department Grand Total</b>	<b>\$ 130,935,888</b>	<b>\$ 107,967,093</b>	<b>\$ 91,426,404</b>	<b>\$ 106,072,085</b>

Notes:

- \* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new Dept ID's.
- \*\* Effective FY 2016-17, the budget in 101-532 will be reflected in 607-539 and the budget in 101-533 will be reflected in 607-538, and both 101-532 and 101-533 will be inactivated. Effective FY 2015-16, the budget in 101-546 was reflected in 101-533 and 101-546 was inactivated.
- \*\*\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.
- \*\*\*\* Pursuant to reclassification of Fund 520 from an Enterprise Fund to a Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

**CITY OF GLENDALE**  
**PUBLIC WORKS DEPARTMENT**  
**GENERAL FUND - PUBLIC WORKS PROJECTS**  
**101-501**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
47000      Miscellaneous	\$ -	\$ -	\$ 50,000	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - ADMINISTRATION  
101-502**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 68,271	\$ 117,631	\$ 117,631	\$ 191,214
41200	Overtime	282	-	-	-
Various	Benefits	17,844	30,368	30,719	46,363
42700	PERS Retirement	10,741	24,487	24,487	43,505
42701	PERS cost sharing	(815)	(3,517)	(3,517)	(7,587)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 96,322</b>	<b>\$ 168,969</b>	<b>\$ 169,320</b>	<b>\$ 273,495</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 47,825	\$ 12,000	\$ 68,000	\$ -
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	125,821	11,487	11,487	154,388
44353	Building Maintenance Service Charge	-	-	-	58,727
44450	Postage	119	1,200	1,200	1,200
44550	Travel	-	2,500	2,500	2,500
44650	Training	1,115	2,500	2,500	2,500
44750	Liability Insurance	2,591	3,952	3,952	5,182
44800	Membership & dues	694	1,500	1,500	1,500
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	7,440	6,000	6,000	6,000
45350	General supplies	67	6,000	6,000	6,000
46900	Business meetings	1,099	2,200	2,200	2,200
47000	Miscellaneous	2,433	2,000	2,000	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 189,204</b>	<b>\$ 54,339</b>	<b>\$ 110,339</b>	<b>\$ 245,197</b>
<b>TOTAL</b>		<b>\$ 285,526</b>	<b>\$ 223,308</b>	<b>\$ 279,659</b>	<b>\$ 518,692</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - ENGINEERING  
101-511**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,055,387	\$ 2,108,496	\$ 2,116,107	\$ 2,226,306
41200	Overtime	5,019	9,612	9,612	9,612
41300	Hourly wages	103,279	390,046	390,046	394,135
Various	Benefits	538,865	588,096	598,768	611,328
42700	PERS Retirement	297,312	512,393	512,393	588,081
42701	PERS cost sharing	(17,057)	(73,583)	(73,583)	(102,566)
42799	Salary charges in (out)	(1,153,881)	(1,800,883)	(1,800,883)	(1,800,883)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,828,923</b>	<b>\$ 1,734,177</b>	<b>\$ 1,752,460</b>	<b>\$ 1,926,013</b>
<b>Maintenance &amp; Operation</b>					
43090	Equipment usage	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
43110	Contractual services	47,662	80,000	80,000	80,000
43111	Construction services	-	10,000	10,000	10,000
44100	Repairs to equipment	296	3,000	3,000	3,000
44120	Repairs to office equip	-	15,000	15,000	15,000
44351	Fleet / equip rental charge	62,526	89,426	89,426	89,426
44352	ISD service charge	-	-	-	138,684
44450	Postage	3,380	5,000	5,000	5,000
44600	Laundry & towel service	1,512	1,200	1,200	1,700
44650	Training	1,420	7,000	7,000	7,000
44700	Computer software	8,437	-	-	-
44750	Liability Insurance	81,700	84,275	84,275	71,272
44800	Membership & dues	115	2,000	2,000	2,000
45100	Books	1,736	1,000	1,000	1,000
45150	Furniture & equipment	5,739	5,000	5,000	5,000
45200	Maps & blue prints	-	1,000	1,000	1,000
45250	Office supplies	19,981	20,000	20,000	20,000
45300	Small tools	327	1,500	1,500	1,500
45350	General supplies	2,210	30,500	30,500	30,000
45600	A & G overhead	(62)	-	-	-
46900	Business meetings	320	1,250	1,250	1,250
47000	Miscellaneous	507	5,000	5,000	5,000
49050	Charges-other depts	-	(43,729)	(43,729)	(43,729)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 237,806</b>	<b>\$ 320,422</b>	<b>\$ 320,422</b>	<b>\$ 446,103</b>
<b>TOTAL</b>		<b>\$ 2,066,728</b>	<b>\$ 2,054,599</b>	<b>\$ 2,072,882</b>	<b>\$ 2,372,116</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - CORPORATION YARD  
101-531**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 2,112	\$ 20,300	\$ 20,300	\$ 20,300
43060	Utilities	110,442	88,711	88,711	88,711
44100	Repairs to equipment	310	-	-	-
44352	ISD service charge	-	-	-	138
44353	Building Maintenance Service Charge	-	-	-	237,954
44450	Postage	82	-	-	-
44760	Regulatory	648	-	-	-
45250	Office supplies	19	-	-	-
45350	General supplies	105	6,550	6,550	6,550
<b>Maintenance &amp; Operation Total</b>		<b>\$ 113,718</b>	<b>\$ 115,561</b>	<b>\$ 115,561</b>	<b>\$ 353,653</b>
<b>TOTAL</b>		<b>\$ 113,718</b>	<b>\$ 115,561</b>	<b>\$ 115,561</b>	<b>\$ 353,653</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - CUSTODIAL SERVICES  
101-532**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted* 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 647,414	\$ 623,378	\$ 623,378	\$ -
41200	Overtime	8,840	3,000	3,000	-
41300	Hourly wages	-	22,221	22,221	-
Various	Benefits	253,724	253,310	256,415	-
42700	PERS Retirement	94,850	134,050	134,050	-
42701	PERS cost sharing	(4,136)	(19,251)	(19,251)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,000,692</b>	<b>\$ 1,016,708</b>	<b>\$ 1,019,813</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 54,043	\$ 163,000	\$ 163,000	\$ -
44120	Repairs to office equip	-	300	300	-
44351	Fleet / equip rental charge	12,618	10,853	10,853	-
44352	ISD service charge	9,465	43,492	43,492	-
44400	Janitorial services	70,616	-	-	-
44600	Laundry & towel service	871	-	-	-
44750	Liability Insurance	24,806	21,796	21,796	-
45250	Office supplies	135	500	500	-
45350	General supplies	-	60,000	60,000	-
46900	Business meetings	133	-	-	-
47000	Miscellaneous	38	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 172,726</b>	<b>\$ 299,941</b>	<b>\$ 299,941</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,173,418</b>	<b>\$ 1,316,649</b>	<b>\$ 1,319,754</b>	<b>\$ -</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 will now be reflected in 607-539 and the budget in 101-533 will be reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - BUILDING SERVICES  
101-533**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted* 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 911,205	\$ 1,354,178	\$ 1,357,764	\$ -
41200	Overtime	47,769	12,000	12,000	-
Various	Benefits	316,614	465,790	472,537	-
42700	PERS Retirement	126,761	281,646	281,646	-
42701	PERS cost sharing	(5,385)	(40,442)	(40,442)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,396,964</b>	<b>\$ 2,073,172</b>	<b>\$ 2,083,505</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 226,393	\$ 294,200	\$ 294,200	\$ -
43060	Utilities	419,043	345,000	345,000	-
43080	Rent	441,717	348,048	348,048	-
43090	Equipment usage	65	-	-	-
43110	Contractual services	510,831	453,400	453,400	-
43111	Construction services	54,502	-	-	-
44100	Repairs to equipment	164	2,000	2,000	-
44351	Fleet / equip rental charge	113,271	130,051	130,051	-
44352	ISD service charge	59,972	79,371	79,371	-
44450	Postage	36	250	250	-
44600	Laundry & towel service	7,226	10,000	10,000	-
44650	Training	330	2,000	2,000	-
44750	Liability Insurance	36,249	45,905	45,905	-
44760	Regulatory	8,848	-	-	-
44800	Membership & dues	1,400	800	800	-
45050	Periodicals & newspapers	-	300	300	-
45150	Furniture & equipment	3,467	5,000	5,000	-
45170	Computer hardware	20	-	-	-
45250	Office supplies	3,479	6,000	6,000	-
45300	Small tools	1,144	1,500	1,500	-
45350	General supplies	89,472	200,765	200,765	-
46900	Business meetings	870	500	500	-
47000	Miscellaneous	714	1,000	1,000	-
47010	Discount earned & lost	(335)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,978,876</b>	<b>\$ 1,926,090</b>	<b>\$ 1,926,090</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,375,840</b>	<b>\$ 3,999,262</b>	<b>\$ 4,009,595</b>	<b>\$ -</b>

Notes:

\* Effective FY 2016-17, the budget in 101-532 is reflected in 607-539 and the budget in 101-533 is reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 are inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - MAINTENANCE SERVICES ADMINISTRATION  
101-534**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 111,997	\$ 118,906	\$ 118,906	\$ 123,018
41200	Overtime	177	-	-	-
Various	Benefits	23,649	24,302	24,898	28,085
42700	PERS Retirement	16,220	24,779	24,779	28,009
42701	PERS cost sharing	-	(3,558)	(3,558)	(4,885)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 152,044</b>	<b>\$ 164,429</b>	<b>\$ 165,025</b>	<b>\$ 174,227</b>
<b>Maintenance &amp; Operation</b>					
44351	Fleet / equip rental charge	\$ 30,562	\$ 13,760	\$ 13,760	\$ 13,760
44352	ISD service charge	80,793	64,755	64,755	61,980
44450	Postage	145	600	600	100
44550	Travel	-	1,000	1,000	1,000
44750	Liability Insurance	4,240	3,995	3,995	3,334
44800	Membership & dues	299	400	400	400
45250	Office supplies	10,149	7,000	7,000	7,000
45350	General supplies	7,402	3,000	3,000	3,000
46900	Business meetings	326	200	200	200
47000	Miscellaneous	197	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 134,114</b>	<b>\$ 95,210</b>	<b>\$ 95,210</b>	<b>\$ 91,274</b>
<b>TOTAL</b>		<b>\$ 286,158</b>	<b>\$ 259,639</b>	<b>\$ 260,235</b>	<b>\$ 265,501</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - STREET MAINTENANCE  
101-535**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 573,477	\$ 672,184	\$ 677,177	\$ 720,035
41200	Overtime	12,803	15,123	15,123	15,123
Various	Benefits	176,548	222,951	225,980	299,582
42700	PERS Retirement	80,425	140,025	140,025	163,857
42701	PERS cost sharing	(769)	(20,107)	(20,107)	(28,575)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 842,485</b>	<b>\$ 1,030,176</b>	<b>\$ 1,038,198</b>	<b>\$ 1,170,022</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 530	\$ -	\$ -	\$ -
43060	Utilities	2,944,527	3,044,220	3,044,220	2,991,599
43110	Contractual services	14,115	13,440	13,440	13,440
44351	Fleet / equip rental charge	314,077	442,364	442,364	442,364
44352	ISD service charge	29,511	60,937	60,937	115,372
44600	Laundry & towel service	3,613	-	-	4,000
44650	Training	280	-	-	-
44750	Liability Insurance	22,161	23,094	23,094	19,921
44760	Regulatory	-	300	300	-
45250	Office supplies	-	1,000	1,000	-
45300	Small tools	-	500	500	500
45350	General supplies	89,916	115,060	115,060	112,360
46900	Business meetings	423	500	500	500
47000	Miscellaneous	56	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,419,210</b>	<b>\$ 3,701,415</b>	<b>\$ 3,701,415</b>	<b>\$ 3,700,056</b>
<b>TOTAL</b>		<b>\$ 4,261,695</b>	<b>\$ 4,731,591</b>	<b>\$ 4,739,613</b>	<b>\$ 4,870,078</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - SIDEWALK MAINTENANCE  
101-536**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 640,095	\$ 702,308	\$ 705,215	\$ 742,982
41200	Overtime	3,820	3,735	3,735	3,735
41300	Hourly wages	1,211	-	-	-
Various	Benefits	216,474	239,971	243,374	286,034
42700	PERS Retirement	90,025	146,005	146,005	168,294
42701	PERS cost sharing	(769)	(20,966)	(20,966)	(29,352)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 950,856</b>	<b>\$ 1,071,053</b>	<b>\$ 1,077,363</b>	<b>\$ 1,171,693</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,000	\$ 2,000	\$ 1,200
43110	Contractual services	-	3,500	3,500	3,500
44100	Repairs to equipment	-	1,000	1,000	1,000
44351	Fleet / equip rental charge	157,680	210,992	210,992	210,992
44352	ISD service charge	17,256	37,892	37,892	51,143
44600	Laundry & towel service	4,327	2,600	2,600	4,000
44750	Liability Insurance	24,385	23,723	23,723	20,235
44760	Regulatory	-	200	200	200
44800	Membership & dues	50	-	-	-
45350	General supplies	74,839	75,000	75,000	75,000
46900	Business meetings	94	600	600	500
47000	Miscellaneous	437	1,000	1,000	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 279,068</b>	<b>\$ 358,507</b>	<b>\$ 358,507</b>	<b>\$ 368,270</b>
<b>TOTAL</b>		<b>\$ 1,229,924</b>	<b>\$ 1,429,560</b>	<b>\$ 1,435,870</b>	<b>\$ 1,539,963</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - STREET TREES MAINTENANCE  
101-537**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 423,845	\$ 433,135	\$ 433,135	\$ 470,019
41200	Overtime	8,340	7,049	7,049	7,049
Various	Benefits	180,372	186,135	188,321	257,010
42700	PERS Retirement	61,226	90,052	90,052	101,832
42701	PERS cost sharing	-	(12,931)	(12,931)	(17,761)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 673,784</b>	<b>\$ 703,440</b>	<b>\$ 705,626</b>	<b>\$ 818,149</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 8,949	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	44,280	43,500	43,500	43,500
43111	Construction services	22,854	96,000	96,000	96,000
44100	Repairs to equipment	-	500	500	500
44351	Fleet / equip rental charge	226,609	164,041	164,041	164,041
44352	ISD service charge	31,260	29,887	29,887	35,343
44450	Postage	0	-	-	-
44550	Travel	1,080	-	-	-
44600	Laundry & towel service	3,170	2,700	2,700	3,200
44650	Training	1,360	-	-	-
44750	Liability Insurance	16,336	14,790	14,790	12,395
44800	Membership & dues	820	500	500	500
45350	General supplies	35,238	39,000	39,000	39,000
46900	Business meetings	209	700	700	700
47000	Miscellaneous	432	1,600	1,600	1,100
47010	Discount earned & lost	(1)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 392,596</b>	<b>\$ 403,218</b>	<b>\$ 403,218</b>	<b>\$ 406,279</b>
<b>TOTAL</b>		<b>\$ 1,066,380</b>	<b>\$ 1,106,658</b>	<b>\$ 1,108,844</b>	<b>\$ 1,224,428</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - FACILITIES SERVICES-PARKS  
101-546**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 389,700	\$ -	\$ -	\$ -
41200	Overtime	4,609	-	-	-
Various	Benefits	125,982	-	-	-
42700	PERS Retirement	55,567	-	-	-
42701	PERS cost sharing	(2,758)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 573,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 51,321	\$ -	\$ -	\$ -
43110	Contractual services	43,858	-	-	-
44352	ISD service charge	5,375	-	-	-
44450	Postage	16	-	-	-
44600	Laundry & towel service	1,013	-	-	-
44650	Training	525	-	-	-
44750	Liability Insurance	15,132	-	-	-
44760	Regulatory	899	-	-	-
44800	Membership & dues	145	-	-	-
45050	Periodicals & newspapers	15	-	-	-
45300	Small tools	206	-	-	-
45350	General supplies	32,091	-	-	-
46900	Business meetings	395	-	-	-
47010	Discount earned & lost	(97)	-	-	-
47020	Freight	1,414	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 152,309</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 725,409</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the budget in 101-546 was reflected in 101-533, and 101-546 was inactivated. Effective FY 2016-17, the budget in 101-533 is reflected in 607-538.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC ENGINEERING  
101-552**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 444,719	\$ 406,117	\$ 406,117	\$ 446,073
41200	Overtime	6,294	7,300	7,300	7,300
41300	Hourly wages	37,021	-	-	38,176
Various	Benefits	92,368	92,462	94,603	117,365
42700	PERS Retirement	57,257	84,596	84,596	101,899
42701	PERS cost sharing	(4,380)	(12,148)	(12,148)	(17,770)
42799	Salary charges in (out)	(141,116)	(315,308)	(315,308)	(315,308)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 492,164</b>	<b>\$ 263,019</b>	<b>\$ 265,160</b>	<b>\$ 377,735</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 2,166	\$ 810	\$ 810	\$ 810
43110	Contractual services	348,761	438,580	438,580	438,580
43111	Construction services	53,215	75,000	75,000	75,000
44351	Fleet / equip rental charge	7,833	9,910	9,910	9,910
44352	ISD service charge	84,718	18,603	18,603	24,100
44450	Postage	769	2,400	2,400	2,400
44750	Liability Insurance	18,448	13,891	13,891	12,287
44800	Membership & dues	-	2,000	2,000	2,000
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	1,208	3,000	3,000	3,000
45350	General supplies	210	620	620	620
46900	Business meetings	-	300	300	300
47000	Miscellaneous	28	400	400	400
49050	Charges-other depts	-	(7,511)	(7,511)	(7,511)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 517,356</b>	<b>\$ 559,003</b>	<b>\$ 559,003</b>	<b>\$ 562,896</b>
<b>TOTAL</b>		<b>\$ 1,009,519</b>	<b>\$ 822,022</b>	<b>\$ 824,163</b>	<b>\$ 940,631</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC SIGNALS  
101-553**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 35	\$ -	\$ -	\$ -
43060	Utilities	382,264	320,000	320,000	397,621
43110	Contractual services	862,658	854,907	854,907	887,763
43111	Construction services	38,020	120,000	120,000	105,000
44352	ISD service charge	-	-	-	1,555
44760	Regulatory	332	-	-	-
45250	Office supplies	-	800	800	400
45350	General supplies	-	1,800	1,800	800
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,283,309</b>	<b>\$ 1,297,507</b>	<b>\$ 1,297,507</b>	<b>\$ 1,393,139</b>
<b>TOTAL</b>		<b>\$ 1,283,309</b>	<b>\$ 1,297,507</b>	<b>\$ 1,297,507</b>	<b>\$ 1,393,139</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
GENERAL FUND - TRAFFIC SAFETY CONTROL  
101-554**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 234,736	\$ 225,032	\$ 225,032	\$ 236,571
41200	Overtime	10,687	26,043	26,043	26,043
Various	Benefits	64,702	58,835	59,963	82,906
42700	PERS Retirement	33,698	46,743	46,743	53,506
42701	PERS cost sharing	(1,724)	(6,712)	(6,712)	(9,332)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 342,099</b>	<b>\$ 349,941</b>	<b>\$ 351,069</b>	<b>\$ 389,694</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 5,930	\$ 36,500	\$ 36,500	\$ 59,250
43111	Construction services	35,032	-	-	-
44100	Repairs to equipment	-	600	600	300
44351	Fleet / equip rental charge	105,820	93,629	93,629	93,629
44352	ISD service charge	14,877	17,508	17,508	21,177
44450	Postage	687	-	-	-
44600	Laundry & towel service	6,143	4,800	4,800	4,800
44750	Liability Insurance	9,277	8,436	8,436	7,117
44800	Membership & dues	50	-	-	-
45300	Small tools	-	200	200	-
45350	General supplies	148,992	96,400	96,400	130,000
46900	Business meetings	154	500	500	150
<b>Maintenance &amp; Operation Total</b>		<b>\$ 326,962</b>	<b>\$ 258,573</b>	<b>\$ 258,573</b>	<b>\$ 316,423</b>
<b>TOTAL</b>		<b>\$ 669,061</b>	<b>\$ 608,514</b>	<b>\$ 609,642</b>	<b>\$ 706,117</b>

**CITY OF GLENDALE**  
**PUBLIC WORKS DEPARTMENT**  
**AIR QUALITY IMPROVEMENT FUND - PUBLIC WORKS PROJECTS**  
**251-501**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 20,000	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - PUBLIC WORKS PROJECTS (251-501)

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
G51827	AV Commute Manager Sys.	\$ 50,000	\$ -	\$ 20,000	\$ 20,000	\$ 30,000	\$ -
	<b>251-501 Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION  
251-556**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 6,729	\$ -	\$ -	\$ -
41200	Overtime	854	-	-	-
Various	Benefits	127,343	-	-	-
42700	PERS Retirement	970	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 135,896</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 61,323	\$ -	\$ -	\$ -
44352	ISD service charge	457	-	-	-
44450	Postage	71	-	-	-
44650	Training	167	-	-	-
44750	Liability Insurance	287	-	-	-
44760	Regulatory	81	-	-	-
44800	Membership & dues	9,130	-	-	-
45250	Office supplies	61	-	-	-
45350	General supplies	8,192	-	-	-
45450	Printing and graphics	78	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 79,845</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 215,740</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS  
252-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 84,496	\$ -	\$ -	\$ -
41200	Overtime	5,681	-	-	-
41300	Hourly wages	46,784	18,720	18,720	-
Various	Benefits	10,768	1,166	1,166	-
42700	PERS Retirement	-	3,910	3,910	-
42701	PERS cost sharing	-	(562)	(562)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 147,729</b>	<b>\$ 23,234</b>	<b>\$ 23,234</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 32,978	\$ -	\$ -	\$ -
44750	Liability Insurance	5,177	628	628	-
45350	General supplies	295	-	-	-
45450	Printing and graphics	207	-	-	-
45600	A & G overhead	46,129	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 84,786</b>	<b>\$ 628</b>	<b>\$ 628</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 28,420	\$ -	\$ -	\$ -
52100	Construction	3,399,905	-	-	-
52140	Storm drains	3,056	-	-	-
53300	Other expenditures	4,741	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 3,436,122</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,668,636</b>	<b>\$ 23,862</b>	<b>\$ 23,862</b>	<b>\$ -</b>

CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS (252-501)

		A	B	C	D	E	F
		Overall		Expenditures	Life to Date	Remaining	
Project	Project Description	Project/Grant	FY 2015-16	Prior to	Actuals Total	Balance as of	FY 2016-17
		Budget as of	Expenditures	FY 2015-16	(B+C)	6/30/2016	Adopted
		6/30/2016				(A-D)	Budget
G51827	AV Commute Manager Sys.	\$ 467,397	\$ 159,254	\$ 108,776	\$ 268,030	\$ 199,367	\$ -
G51849	Grandview/Sonora RR Crossing	2,107,000	-	2,065,552	2,065,552	41,448	-
G51854	Safe Routes to Schools Cycle 8	461,071	(6,196)	443,358	437,162	23,909	-
G51864	Safe Rte to Sch Ph 4 (Cyc 11)	461,131	14,300	417,035	431,335	29,796	-
G51910	Glendale Ave St&Wastewater Imp	3,800,000	8,663	3,511,029	3,519,692	280,309	-
	<b>252-501 Total</b>	<b>\$ 7,296,599</b>	<b>\$ 176,021</b>	<b>\$ 6,545,751</b>	<b>\$ 6,721,771</b>	<b>\$ 574,828</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE  
253-537**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 6,223	\$ -	\$ -	\$ 7,100
43110	Contractual services	20,427	68,700	70,462	71,950
47000	Miscellaneous	-	600	600	600
49000	Unallocated	-	11,824	11,824	10,336
<b>Maintenance &amp; Operation Total</b>		<b>\$ 26,650</b>	<b>\$ 81,124</b>	<b>\$ 82,886</b>	<b>\$ 89,986</b>
<b>TOTAL</b>		<b>\$ 26,650</b>	<b>\$ 81,124</b>	<b>\$ 82,886</b>	<b>\$ 89,986</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS  
254-501**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 3,804	\$ -	\$ -	\$ -
Various	Benefits	201	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,298	\$ -	\$ -	\$ -
44750	Liability Insurance	144	-	-	-
45600	A & G overhead	1,363	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,805</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
53160	Planning, survey, design	\$ 27,880	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ 27,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 36,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R LOCAL RETURN FUND - ADMINISTRATION  
254-502**

	Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Maintenance &amp; Operation</b>				
43110 Contractual services	\$ 18,440	\$ -	\$ -	\$ -
<b>Maintenance &amp; Operation Total</b>	<b>\$ 18,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>				
51000 Capital outlay	\$ 189,650	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>	<b>\$ 189,650</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 208,090</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS  
255-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 63,673	\$ -	\$ -	\$ -
41200	Overtime	4,998	-	-	-
41300	Hourly wages	25,889	-	-	-
Various	Benefits	7,691	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 102,251</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 3,578	\$ -	\$ -	\$ -
45600	A & G overhead	28,098	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 31,676</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 499,505	\$ -	\$ -	\$ -
52100	Construction	1,172,308	-	294,421	-
53300	Other expenditures	650	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 1,672,463</b>	<b>\$ -</b>	<b>\$ 294,421</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,806,390</b>	<b>\$ -</b>	<b>\$ 294,421</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS (255-501)**

		A	B	C	D	E	F
		Overall		Expenditures	Life to Date	Remaining	
Project	Project Description	Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Prior to FY 2015-16	Actuals Total (B+C)	Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
G51690	Traff Light Sync-Colorado/SFR	\$ 352,320	\$ -	\$ 340,941	\$ 340,941	\$ 11,379	\$ -
G51825	Riverwalk LA River Bridge PE	600,000	48,981	504,679	553,660	46,340	-
G51826	Riverwalk Outfall Bridge	876,500	118,610	121,908	240,518	635,982	-
G51848	Fairmont Ave Park & Ride Facility	497,449	-	497,449	497,449	-	-
G51849	Grandview/Sonora RR Crossing	4,550,000	(73,686)	4,230,647	4,156,961	393,039	-
G51857	Central Ave Imprv Broadway/SR	3,250,000	-	3,250,000	3,250,000	-	-
G51881	Const of Citywide Bicycle Facility	500,000	-	-	-	500,000	-
G51905	Verdugo/Honolulu/Montrose Mod	400,000	-	397,255	397,255	2,745	-
G51906	Colorado St/Widening Btw Brand	350,000	26,606	320,579	347,185	2,815	-
G51909	SR134 Glendale Ave Interchange	1,585,471	60,024	126,255	186,279	1,399,192	-
G51912	ArdenRehab-Highland/Kenilworth	700,000	-	644,551	644,551	55,449	-
G51977	I-5 N. Mitigation Signal Sync.	350,000	8,699	-	8,699	341,301	-
G51993	Traffic Signal - Measure R	1,500,000	-	-	-	1,500,000	-
G51994	Pacific Ave & Burchett St Impr	3,315,000	1,157,424	-	1,157,424	2,157,576	-
G52040	I-5 N Mitigation Project Mgmt	150,000	78,848	-	78,848	71,152	-
G52066	Install Quiet Zone Ped Flasher	150,000	-	-	-	150,000	-
<b>255-501 Total</b>		<b>\$ 19,126,741</b>	<b>\$ 1,425,506</b>	<b>\$ 10,434,264</b>	<b>\$ 11,859,770</b>	<b>\$ 7,266,970</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP A LOCAL RETURN FUND - TRANSIT PROP A LOCAL RETURN  
256-551**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 104,059	\$ -	\$ -	\$ -
41200	Overtime	478	-	-	-
41300	Hourly wages	4,644	-	-	-
Various	Benefits	32,556	-	-	-
42700	PERS Retirement	15,986	-	-	-
42701	PERS cost sharing	(943)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 156,780</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 7,300	\$ -	\$ -	\$ -
43110	Contractual services	59,351	-	-	-
43126	PALR subsidy to Transit Util	2,476,000	-	-	-
43150	Cost allocation charge	28,614	-	-	-
44450	Postage	18	-	-	-
44650	Training	383	-	-	-
44750	Liability Insurance	4,127	-	-	-
44800	Membership & dues	575	-	-	-
45250	Office supplies	181	-	-	-
45350	General supplies	2,451	-	-	-
47000	Miscellaneous	28	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,579,028</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,735,808</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - PUBLIC WORKS PROJECTS  
257-501**

	Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>				
52100 Construction	\$ 2,997	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>	<b>\$ 2,997</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 2,997</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT PROP C LOCAL RETURN FUND - TRANSIT PROP C LOCAL RETURN  
257-557**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 179,324	\$ -	\$ -	\$ -
41200	Overtime	757	-	-	-
41300	Hourly wages	4,644	-	-	-
Various	Benefits	40,297	-	-	-
42700	PERS Retirement	30,871	-	-	-
42701	PERS cost sharing	(4,859)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 251,035</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 414	\$ -	\$ -	\$ -
43060	Utilities	49,127	-	-	-
43080	Rent	5,278	-	-	-
43110	Contractual services	238,111	-	-	-
43127	PCLR subsidy to Transi Util	2,133,736	-	-	-
43150	Cost allocation charge	28,116	-	-	-
44650	Training	75	-	-	-
44750	Liability Insurance	6,983	-	-	-
45250	Office supplies	867	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 2,462,706</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,713,741</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS  
258-501**

		Actual 2014-15	Adopted** 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Improvement</b>					
52100	Construction	\$ -	\$ -	\$ (6,191,000) *	\$ -
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,191,000)</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,191,000)</b>	<b>\$ -</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

\*\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
TRANSIT UTILITY FUND - TRANSIT UTILITY  
258-558**

		Actual 2014-15	Adopted* 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 214,761	\$ -	\$ -	\$ -
41300	Hourly wages	5,118	-	-	-
Various	Benefits	43,893	-	-	-
42700	PERS Retirement	37,325	-	-	-
42701	PERS cost sharing	(6,412)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 294,684</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43080	Rent	\$ 15,311	\$ -	\$ -	\$ -
43110	Contractual services	7,559,305	-	-	-
43150	Cost allocation charge	68,831	-	-	-
44250	Data communication	(28)	-	-	-
44351	Fleet / equip rental charge	140,592	-	-	-
44450	Postage	378	-	-	-
44650	Training	1,038	-	-	-
44750	Liability Insurance	8,312	-	-	-
44760	Regulatory	2,967	-	-	-
44800	Membership & dues	485	-	-	-
45150	Furniture & equipment	746	-	-	-
45170	Computer hardware	5,889	-	-	-
45250	Office supplies	341	-	-	-
45350	General supplies	1,335	-	-	-
45450	Printing and graphics	13,717	-	-	-
47000	Miscellaneous	15	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,819,232</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 8,113,917</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Effective FY 2015-16, the Measure R Local Return Fund (254), Transit Prop A Local Return Fund (256), Transit Prop C Local Return Fund (257), and Transit Utility Fund (258) moved to the Community Development Department. Historic data is reported in Public Works. New data is reported in Community Development Department under the same fund numbers but new department ID's.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS  
401-501**

		<b>Actual 2014-15</b>	<b>Adopted 2015-16</b>	<b>Revised 2015-16</b>	<b>Adopted 2016-17</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 406,997	\$ 402,339	\$ 450,418	\$ 507,162
Various	Benefits	129,168	124,244	126,274	158,818
42700	PERS Retirement	66,965	83,618	83,618	115,497
42701	PERS cost sharing	(9,648)	(12,007)	(12,007)	(20,141)
42799	Salary charges in (out)	(492,862)	(548,194)	(573,195)	(661,718)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 100,620</b>	<b>\$ 50,000</b>	<b>\$ 75,108</b>	<b>\$ 99,618</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 15,381	\$ 13,518	\$ 13,518	\$ 13,744
49050	Charges-other depts	-	(13,518)	(13,518)	(13,362)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 15,381</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 382</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 954,000
52100	Construction	-	765,000	243,417	125,000
52130	Pedestrian ways and bikepaths	174,789	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 174,789</b>	<b>\$ 765,000</b>	<b>\$ 243,417</b>	<b>\$ 1,079,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 14,846	\$ -	\$ -	\$ 1,300,000
<b>Capital Outlay Total</b>		<b>\$ 14,846</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>
<b>TOTAL</b>		<b>\$ 305,637</b>	<b>\$ 815,000</b>	<b>\$ 318,525</b>	<b>\$ 2,479,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS  
402-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 542,805	\$ -	\$ -	\$ -
41200	Overtime	40,479	-	-	-
41300	Hourly wages	531,028	-	-	-
Various	Benefits	88,162	-	-	-
42700	PERS Retirement	38,581	-	-	-
42799	Salary charges in (out)	(387,414)	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 853,641</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 465,069	\$ 500,000	\$ 610,000	\$ 610,000
43111	Construction services	103,000	-	-	-
44450	Postage	3,474	-	-	-
44750	Liability Insurance	41,974	-	-	-
44760	Regulatory	843	-	-	-
45350	General supplies	259	-	-	-
45450	Printing and graphics	3,875	-	-	-
45600	A & G overhead	240,972	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 859,467</b>	<b>\$ 500,000</b>	<b>\$ 610,000</b>	<b>\$ 610,000</b>
<b>Capital Improvement</b>					
51200	Other improvements	\$ 581,864	\$ -	\$ -	\$ -
52000	Engineering	81	-	-	254,000
52100	Construction	7,220,562	3,149,000	2,495,000	810,000
52110	New street construction	(213,339)	-	-	-
52120	Signals safety devices, St Lts	14,428	-	-	-
52140	Storm drains	3,196	-	-	-
52400	Maintenance	50,097	-	-	-
53160	Planning, survey, design	75	731,000	631,000	180,000
53300	Other expenditures	4,163	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 7,661,126</b>	<b>\$ 3,880,000</b>	<b>\$ 3,126,000</b>	<b>\$ 1,244,000</b>
<b>TOTAL</b>		<b>\$ 9,374,234</b>	<b>\$ 4,380,000</b>	<b>\$ 3,736,000</b>	<b>\$ 1,854,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
CIP REIMBURSEMENT FUND - PUBLIC WORKS PROJECTS  
409-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 92,993	\$ -	\$ 126,000	\$ -
41300	Hourly wages	2,654	-	-	-
Various	Benefits	6,557	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 102,204</b>	<b>\$ -</b>	<b>\$ 126,000</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 23,365	\$ -	\$ -	\$ -
43128	Developer contract	58,844	-	-	-
44750	Liability Insurance	3,615	-	-	-
45600	A & G overhead	33,710	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 119,534</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
52100	Construction	\$ 526,027	\$ -	\$ 113,421	\$ -
53160	Planning, survey, design	75	-	-	-
53300	Other expenditures	2,411	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 528,513</b>	<b>\$ -</b>	<b>\$ 113,421</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 750,250</b>	<b>\$ -</b>	<b>\$ 239,421</b>	<b>\$ -</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - TRANSFER TO OTHER FUNDS  
520-195**

	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Transfers*</b>				
48100 Transfer of assets from enterprise funds	\$ 25,409,352	\$ -	\$ -	\$ -
<b>Transfers Total</b>	<b>\$ 25,409,352</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 25,409,352</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes:

\* Pursuant to reclassification of Fund 520 from an Enterprise Fund to Special Revenue Fund in FY 2014-15, a transfer account was used for the conversion of assets from Proprietary Assets to Government-Wide assets.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PUBLIC WORKS PROJECTS  
520-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,941	\$ -	\$ -	\$ -
41200	Overtime	2,428	-	-	-
Various	Benefits	1,195	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 21,565</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43111	Construction services	-	-	312,448	-
44750	Liability Insurance	770	-	-	-
45600	A & G overhead	7,300	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 8,070</b>	<b>\$ -</b>	<b>\$ 312,448</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51200	Other improvements	31,017	-	-	500,000
52100	Construction	780,517	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 811,534</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>TOTAL</b>		<b>\$ 841,168</b>	<b>\$ -</b>	<b>\$ 312,448</b>	<b>\$ 500,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PUBLIC WORKS PROJECTS (520-501)**

		A	B	C	D	E	F
		Overall		Expenditures	Life to Date	Remaining	
Project	Project Description	Project/Grant	FY 2015-16	Prior to	Actuals Total	Balance as of	FY 2016-17
		Budget as of	Expenditures	FY 2015-16	(B+C)	6/30/2016	Adopted
		6/30/2016				(A-D)	Budget
51508	Parking Lot Resurfacing	\$ 400,000	\$ 2,180	\$ 330,934	\$ 333,114	\$ 66,886	\$ -
51584	Exchange Parking Str. Impr.	950,000	27,286	850,184	877,470	72,530	-
51631	Parking Lot Meter Pay Stations	1,140,000	-	978,698	978,698	161,302	-
51884	Parking Lot & Meter Imprv	300,000	115,220	-	115,220	184,780	-
51951	Metro Advcd Wayfind&Guidance	208,208	2,744	-	2,744	205,464	-
51952	LED Lighting Upgrade	712,448	118,383	-	118,383	594,065	-
51960	Lighting Upgrd @Brand Park&Lib	750,000	-	-	-	750,000	-
52071	Downtown Parking Improvements	-	-	-	-	-	200,000
52072	Parking Structure Improvements	-	-	-	-	-	300,000
G51951	Metro Advcd Wayfind&Guidance	485,818	3,478	-	3,478	482,340	-
	<b>520-501 Total</b>	<b>\$ 4,946,474</b>	<b>\$ 269,291</b>	<b>\$ 2,159,815</b>	<b>\$ 2,429,106</b>	<b>\$ 2,517,367</b>	<b>\$ 500,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - DOWNTOWN PARKING  
520-561**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 721,636	\$ 577,847	\$ 613,108	\$ 631,551
41200	Overtime	47,078	30,000	30,000	30,000
41300	Hourly wages	3,955	-	-	49,000
Various	Benefits	228,806	208,639	211,257	251,678
42601	PARS supplemental retirement	7,235	7,235	7,235	7,235
42700	PERS Retirement	112,781	120,217	120,217	143,424
42701	PERS cost sharing	(7,436)	(17,263)	(17,263)	(25,014)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,114,055</b>	<b>\$ 926,675</b>	<b>\$ 964,554</b>	<b>\$ 1,087,874</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 120	\$ 121,000	\$ 121,000	\$ 116,000
43060	Utilities	32,678	39,500	39,500	39,500
43080	Rent	-	15,000	15,000	15,000
43110	Contractual services	97,828	269,150	269,150	269,150
43150	Cost allocation charge	286,402	306,977	306,977	110,581
44100	Repairs to equipment	1,050	15,000	15,000	20,000
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	10,543	24,086	24,086	24,086
44352	ISD service charge	34,796	82,510	82,510	74,763
44450	Postage	-	5,000	5,000	500
44550	Travel	-	1,550	1,550	1,550
44650	Training	2,110	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	29,207	20,422	20,422	17,927
44760	Regulatory	-	17,500	17,500	17,500
44800	Membership & dues	-	6,700	6,700	6,700
45250	Office supplies	-	16,800	16,800	16,800
45350	General supplies	37,584	125,000	125,000	100,000
46000	Depreciation	151,221	-	-	-
46900	Business meetings	220	500	500	500
47000	Miscellaneous	138,503	19,000	19,000	19,000
47170	Loss Disposal of Capital Assets	49,927	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 872,189</b>	<b>\$ 1,088,995</b>	<b>\$ 1,088,995</b>	<b>\$ 852,857</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ 1,900,000	\$ -	\$ -	\$ -
<b>Transfers Total</b>		<b>\$ 1,900,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (3,644)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (3,644)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 18,000	\$ 18,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 3,882,600</b>	<b>\$ 2,033,670</b>	<b>\$ 2,071,549</b>	<b>\$ 1,940,731</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - MONTROSE PARKING  
520-562**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 52,817	\$ 47,061	\$ 47,061	\$ 53,159
41200	Overtime	1,750	658	658	1,000
Various	Benefits	16,823	15,486	15,690	18,617
42700	PERS Retirement	5,773	9,789	9,789	12,067
42701	PERS cost sharing	-	(1,407)	(1,407)	(2,105)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 77,162</b>	<b>\$ 71,587</b>	<b>\$ 71,791</b>	<b>\$ 82,738</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	3,152	6,000	6,000	6,000
43110	Contractual services	-	17,800	17,800	14,300
43150	Cost allocation charge	11,389	7,897	7,897	5,026
44100	Repairs to equipment	-	5,000	5,000	5,000
44352	ISD service charge	3,910	3,191	3,191	3,956
44450	Postage	-	1,000	1,000	1,000
44750	Liability Insurance	2,063	1,603	1,603	1,468
45350	General supplies	-	12,000	12,000	12,000
46000	Depreciation	18,211	-	-	-
47000	Miscellaneous	-	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 38,725</b>	<b>\$ 59,991</b>	<b>\$ 59,991</b>	<b>\$ 54,250</b>
<b>TOTAL</b>		<b>\$ 115,887</b>	<b>\$ 131,578</b>	<b>\$ 131,782</b>	<b>\$ 136,988</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING GARAGES  
520-563**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 68,113	\$ 68,113	\$ 72,402
Various	Benefits	919	17,694	17,842	19,247
42700	PERS Retirement	-	14,161	14,161	16,457
42701	PERS cost sharing	-	(2,033)	(2,033)	(2,870)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 919</b>	<b>\$ 97,935</b>	<b>\$ 98,083</b>	<b>\$ 105,236</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 200,000	\$ 200,000	\$ 273,000
43060	Utilities	237,323	245,960	245,960	245,960
43110	Contractual services	1,478,332	1,696,398	1,705,114	1,867,022
43150	Cost allocation charge	104,881	150,356	150,356	64,272
44352	ISD service charge	-	-	-	3,709
44353	Building Maintenance Service Charge	-	-	-	442,802
44750	Liability Insurance	-	2,288	2,288	1,962
44760	Regulatory	40,457	42,000	42,000	42,000
45350	General supplies	35	200	200	200
46000	Depreciation	1,005,583	-	-	-
47170	Loss Disposal of Capital Assets	193,139	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,059,749</b>	<b>\$ 2,337,202</b>	<b>\$ 2,345,918</b>	<b>\$ 2,940,927</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,243,651)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,243,651)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 406,128	\$ 2,436,768	\$ 2,406,768	\$ -
<b>Capital Outlay Total</b>		<b>\$ 406,128</b>	<b>\$ 2,436,768</b>	<b>\$ 2,406,768</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,223,145</b>	<b>\$ 4,871,905</b>	<b>\$ 4,850,769</b>	<b>\$ 3,046,163</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PARKING FUND - PARKING CITATIONS  
520-564**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 908,871	\$ 965,283	\$ 965,283	\$ 980,660
41200	Overtime	21,887	33,878	33,878	35,078
41300	Hourly wages	89,246	151,129	151,129	152,673
Various	Benefits	241,941	270,456	275,153	277,172
42601	PARS supplemental retirement	27,562	27,320	27,320	27,320
42700	PERS Retirement	166,294	239,194	239,194	259,012
42701	PERS cost sharing	(4,954)	(31,542)	(31,542)	(39,737)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,450,847</b>	<b>\$ 1,655,718</b>	<b>\$ 1,660,415</b>	<b>\$ 1,692,178</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 50,779	\$ 172,500	\$ 172,500	\$ 172,500
43150	Cost allocation charge	166,070	147,901	147,901	115,135
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	105,980	135,596	135,596	135,596
44352	ISD service charge	67,963	80,302	80,302	116,442
44450	Postage	101	500	500	500
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	38,556	38,842	38,842	31,662
44760	Regulatory	667,778	870,000	870,000	870,000
45150	Furniture & equipment	4,995	53,000	53,000	13,000
45250	Office supplies	142	10,000	10,000	10,000
45350	General supplies	-	5,000	5,000	5,000
45450	Printing and graphics	1,840	-	-	-
46000	Depreciation	30,974	-	-	-
47000	Miscellaneous	135	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,135,313</b>	<b>\$ 1,517,441</b>	<b>\$ 1,517,441</b>	<b>\$ 1,473,635</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 39,960
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,960</b>
<b>TOTAL</b>		<b>\$ 2,586,160</b>	<b>\$ 3,173,159</b>	<b>\$ 3,177,856</b>	<b>\$ 3,205,773</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - PUBLIC WORKS PROJECTS  
525-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries*	\$ 393,577	\$ -	\$ (11,776,556) *	\$ -
41200	Overtime	47,079	-	-	-
41300	Hourly wages	56,523	-	-	-
Various	Benefits	34,086	-	-	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 531,264</b>	<b>\$ -</b>	<b>\$ (11,776,556)</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 3,498	\$ -	\$ -	\$ -
44450	Postage	1,631	-	-	-
44750	Liability Insurance	18,793	-	-	-
45450	Printing and graphics	2,592	-	-	-
45600	A & G overhead	159,621	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 186,135</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement</b>					
51150	Buildings and structures	\$ -	\$ -	\$ -	\$ 50,000
51200	Other improvements	9,319,529	-	-	-
52000	Engineering	124,541	-	-	-
52100	Construction	3,553,492	14,150,000	15,144,240	10,220,000
52140	Storm drains	10,979	-	-	-
53160	Planning, survey, design	-	123,000	123,000	80,000
53300	Other expenditures	5,756	-	-	-
<b>Capital Improvement Total</b>		<b>\$ 13,014,296</b>	<b>\$ 14,273,000</b>	<b>\$ 15,267,240</b>	<b>\$ 10,350,000</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 75,000	\$ 75,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 13,731,695</b>	<b>\$ 14,348,000</b>	<b>\$ 3,565,684</b>	<b>\$ 10,350,000</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - PUBLIC WORKS PROJECTS (525-501)**

		A	B	C	D	E	F
		Overall				Remaining	
Project	Project Description	Project/Grant Budget as of 6/30/2016	FY 2015-16 Expenditures	Expenditures Prior to FY 2015-16	Life to Date Actuals Total (B+C)	Balance as of 6/30/2016 (A-D)	FY 2016-17 Adopted Budget
50098	Doran Pump Stat Rehab	\$ 2,327,400	\$ -	\$ 2,315,060	\$ 2,315,060	\$ 12,340	\$ -
51494	CMP replacement	762,000	50,010	259,677	309,687	452,313	100,000
51510	Sewer Reconstruction Program	6,615,120	1,178,530	4,245,053	5,423,583	1,191,537	300,000
51511	Wastewater Capacity Improv.	4,837,175	148,300	3,829,009	3,977,309	859,866	400,000
51632	Stormwater Pollutant Treatment	2,500,000	-	-	-	2,500,000	-
51634	Canada Blvd. Storm Drain System	3,012,000	(84,026)	2,968,791	2,884,765	127,234	-
51673	Hyperion Wastewater System	19,753,384	4,403,658	9,753,384	14,157,042	5,596,342	4,000,000
51674	LA-Glendale Water Reclam Plant	32,000,000	-	8,784,585	8,784,585	23,215,415	5,500,000
51686	Emer. Sewer and SD Repair Prog	1,400,000	29,896	510,835	540,731	859,269	-
51730	Glenoaks/Adams Storm Drain Sys.	690,000	-	-	-	690,000	-
51772	San Fernando & Highland SDrain	675,000	130,777	324,450	455,227	219,773	-
51775	Glenmore Blvd. Storm Drain Sys.	1,300,000	-	-	-	1,300,000	-
51790	Chevy Chase Sewer Diversion	1,750,000	42,783	797,712	840,495	909,505	-
51801	Chevy Chase Sewer Diversion Proj.	13,199,100	3,281,817	163,836	3,445,653	9,753,447	-
51830	Tyburn St Wastewater Cap Improv.	2,000,000	1,387,364	69,556	1,456,920	543,080	-
51831	Glendale Ave Wastewater Cap Improv.	1,500,000	(3,481)	1,132,335	1,128,854	371,146	-
51885	Pacific&Burchett WW Cap Improv.	1,580,000	1,309,070	201,676	1,510,746	69,254	-
51953	Sludge and Debris Drying Facilities	50,000	-	4,916	4,916	45,084	-
51982	PW Yard Recycled Water Main	365,200	-	-	-	365,200	-
51988	Brand Storm Water Lift Station	115,000	-	-	-	115,000	-
51989	Milford Ave Storm Drain Inst	300,000	19,464	-	19,464	280,536	-
52073	Wastewater Shop Tenant Improv.	-	-	-	-	-	50,000
	<b>525-501 Total</b>	<b>\$ 96,731,379</b>	<b>\$ 11,894,162</b>	<b>\$ 35,360,875</b>	<b>\$ 47,255,037</b>	<b>\$ 49,476,341</b>	<b>\$ 10,350,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MANAGEMENT  
525-581**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 689,656	\$ 860,984	\$ 860,984	\$ 941,694
41200	Overtime	1,287	7,003	7,003	7,000
Various	Benefits	204,428	205,616	208,770	239,457
42700	PERS Retirement	104,722	179,254	179,254	214,392
42701	PERS cost sharing	(11,055)	(25,742)	(25,742)	(37,390)
42799	Salary charges in (out)	-	(277,156)	(277,156)	(277,156)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 989,039</b>	<b>\$ 949,959</b>	<b>\$ 953,113</b>	<b>\$ 1,087,997</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 11,604	\$ 17,000	\$ 17,000	\$ 17,000
43110	Contractual services	5,515,213	9,430,100	9,430,100	9,267,000
43150	Cost allocation charge	372,872	293,289	293,289	249,899
44100	Repairs to equipment	-	50,000	50,000	50,000
44351	Fleet / equip rental charge	145,488	226,889	226,889	226,889
44352	ISD service charge	38,889	41,530	41,530	53,674
44353	Building Maintenance Service Charge	-	-	-	24,616
44450	Postage	488	500	500	500
44550	Travel	2,712	3,000	3,000	3,000
44650	Training	1,350	5,500	5,500	5,500
44700	Computer software	1,500	2,000	2,000	2,000
44750	Liability Insurance	26,118	29,164	29,164	25,712
44760	Regulatory	11,195	70,000	70,000	20,000
44800	Membership & dues	-	800	800	800
45150	Furniture & equipment	-	2,500	2,500	2,500
45250	Office supplies	-	3,500	3,500	3,500
45300	Small tools	-	500	500	500
45350	General supplies	1,672	80,000	80,000	80,000
46000	Depreciation	2,355,008	5,250,594	5,250,594	2,651,747
46002	Amortization expense	2,895,583	-	-	2,895,583
46500	Uncollectible accounts	12,175	40,000	40,000	40,000
46900	Business meetings	40	200	200	200
47000	Miscellaneous	577	2,500	2,500	2,500
49050	Charges-other depts	-	(6,648)	(6,648)	(6,648)
<b>Maintenance &amp; Operation Total</b>		<b>\$ 11,392,485</b>	<b>\$ 15,542,918</b>	<b>\$ 15,542,918</b>	<b>\$ 15,616,472</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (10,015,918)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (10,015,918)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 2,365,606</b>	<b>\$ 16,492,877</b>	<b>\$ 16,496,031</b>	<b>\$ 16,704,469</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - STORMWATER MANAGEMENT  
525-582**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 181,250	\$ 73,899	\$ 73,899	\$ -
41200	Overtime	790	-	-	-
Various	Benefits	41,783	15,582	15,952	-
42700	PERS Retirement	19,483	15,250	15,250	-
42701	PERS cost sharing	(1,918)	(2,190)	(2,190)	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 241,388</b>	<b>\$ 102,541</b>	<b>\$ 102,911</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 25,193	\$ 483,000	\$ 483,000	\$ 458,000
43150	Cost allocation charge	33,179	23,785	23,785	18,009
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	5,750	6,620	6,620	9,336
44450	Postage	-	500	500	500
44650	Training	10	2,500	2,500	2,500
44750	Liability Insurance	6,881	2,483	2,483	-
44760	Regulatory	53,815	30,000	30,000	146,000
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	-	250	250	250
45350	General supplies	594	10,000	10,000	10,000
46900	Business meetings	-	250	250	250
47000	Miscellaneous	8	250	250	250
<b>Maintenance &amp; Operation Total</b>		<b>\$ 125,430</b>	<b>\$ 562,138</b>	<b>\$ 562,138</b>	<b>\$ 647,595</b>
<b>TOTAL</b>		<b>\$ 366,818</b>	<b>\$ 664,679</b>	<b>\$ 665,049</b>	<b>\$ 647,595</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
SEWER FUND - WASTEWATER MAINTENANCE  
525-583**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,159,041	\$ 1,210,308	\$ 1,210,308	\$ 1,299,131
41200	Overtime	32,719	25,000	25,000	25,000
Various	Benefits	275,553	287,297	292,552	303,803
42601	PARS supplemental retirement	6,752	6,752	6,752	6,752
42700	PERS Retirement	119,335	232,474	232,474	272,354
42701	PERS cost sharing	(5,586)	(33,379)	(33,379)	(47,498)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,587,815</b>	<b>\$ 1,728,452</b>	<b>\$ 1,733,707</b>	<b>\$ 1,859,542</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43090	Equipment usage	26	-	-	-
43110	Contractual services	40,685	54,000	54,000	77,000
43150	Cost allocation charge	207,185	186,973	186,973	79,122
44100	Repairs to equipment	29,916	35,000	35,000	35,000
44352	ISD service charge	51,017	85,970	85,970	104,565
44450	Postage	106	2,200	2,200	2,200
44550	Travel	624	-	-	-
44600	Laundry & towel service	7,238	6,000	6,000	6,000
44650	Training	7,176	10,000	10,000	10,000
44700	Computer software	-	5,000	5,000	15,000
44750	Liability Insurance	45,048	41,505	41,505	35,884
44760	Regulatory	783	-	-	-
44800	Membership & dues	3,353	2,250	2,250	2,250
45150	Furniture & equipment	-	5,000	5,000	5,000
45250	Office supplies	5,541	2,500	2,500	2,500
45300	Small tools	75	500	500	500
45350	General supplies	59,025	95,000	95,000	95,000
45450	Printing and graphics	2	-	-	-
46000	Depreciation	292,941	292,941	292,941	307,872
46900	Business meetings	680	200	200	500
47000	Miscellaneous	153	200	200	500
47020	Freight	240	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 751,815</b>	<b>\$ 825,739</b>	<b>\$ 825,739</b>	<b>\$ 779,393</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (1,273,227)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (1,273,227)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 140,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,000</b>
<b>TOTAL</b>		<b>\$ 1,066,402</b>	<b>\$ 2,554,191</b>	<b>\$ 2,559,446</b>	<b>\$ 2,778,935</b>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS  
530-501**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,431	\$ -	\$ 45,000	\$ -
Various	Benefits	128	-	101	-
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,559</b>	<b>\$ -</b>	<b>\$ 45,101</b>	<b>\$ -</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 194,169	\$ 52,000
44450	Postage	-	-	53,500	-
44750	Liability Insurance	92	-	-	-
45350	General supplies	-	-	125,000	-
45600	A & G overhead	871	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 963</b>	<b>\$ -</b>	<b>\$ 372,669</b>	<b>\$ 52,000</b>
<b>Capital Improvement</b>					
51250	Equipment	\$ -	\$ -	\$ -	\$ 350,000
52100	Construction	-	540,000	255,831	-
53160	Planning, survey, design	-	60,000	60,000	-
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 315,831</b>	<b>\$ 350,000</b>
<b>TOTAL</b>		<b>\$ 3,522</b>	<b>\$ 600,000</b>	<b>\$ 733,601</b>	<b>\$ 402,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS (530-501)**

<b>Project</b>	<b>Project Description</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
		<b>Overall Project/Grant Budget as of 6/30/2016</b>	<b>FY 2015-16 Expenditures</b>	<b>Expenditures Prior to FY 2015-16</b>	<b>Life to Date Actuals Total (B+C)</b>	<b>Remaining Balance as of 6/30/2016 (A-D)</b>	<b>FY 2016-17 Adopted Budget</b>
51774	SC Landfill Expansn Env Study	\$ 1,020,000	\$ 12,134	\$ 390,265	\$ 402,399	\$ 617,601	\$ -
52024	Scholl Canyon Landfill Irrigation	600,000	395,783	-	395,783	204,217	-
52028	Beverage Container Recycling	133,500	-	-	-	133,500	-
52070	Refuse Container & Bin Replacement	-	-	-	-	-	350,000
G52028	Beverage Container Recycling	345,101	50,379	-	50,379	294,722	-
G52074	Annual CalRecycle Grant	-	-	-	-	-	52,000
<b>530-501 Total</b>		<b>\$ 2,098,601</b>	<b>\$ 458,296</b>	<b>\$ 390,265</b>	<b>\$ 848,561</b>	<b>\$ 1,250,040</b>	<b>\$ 402,000</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT  
530-571**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 274,688	\$ 454,264	\$ 455,316	\$ 449,203
41200	Overtime	782	2,369	2,369	2,375
Various	Benefits	83,008	121,116	122,811	139,704
42601	PARS supplemental retirement	20,808	20,808	20,808	20,808
42700	PERS Retirement	38,285	95,119	95,119	102,511
42701	PERS cost sharing	(4,107)	(13,657)	(13,657)	(17,877)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 413,465</b>	<b>\$ 680,019</b>	<b>\$ 682,766</b>	<b>\$ 696,724</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
43060	Utilities	2,114	257,189	257,189	257,189
43090	Equipment usage	65	-	-	-
43110	Contractual services	323,386	900,000	900,000	900,000
43150	Cost allocation charge	99,872	77,205	77,205	72,881
44100	Repairs to equipment	-	2,500	2,500	2,500
44351	Fleet / equip rental charge	102,494	82,379	82,379	82,379
44352	ISD service charge	24,315	21,123	21,123	25,504
44353	Building Maintenance Service Charge	-	-	-	79,157
44450	Postage	-	200	200	200
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	2,500	2,500	2,500
44700	Computer software	-	1,000	1,000	1,000
44750	Liability Insurance	10,413	15,343	15,343	12,237
44760	Regulatory	18,189	10,000	10,000	20,000
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	11,081	60,000	60,000	50,000
46000	Depreciation	2,105	2,108	2,108	2,213
47000	Miscellaneous	-	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 594,034</b>	<b>\$ 1,494,547</b>	<b>\$ 1,494,547</b>	<b>\$ 1,570,760</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ 155,000	\$ 155,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,007,499</b>	<b>\$ 2,329,566</b>	<b>\$ 2,332,313</b>	<b>\$ 2,267,484</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION  
530-572**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,043,264	\$ 1,177,359	\$ 1,177,359	\$ 1,265,928
41200	Overtime	122,799	80,000	80,000	80,000
41300	Hourly wages	-	32,016	32,016	32,016
Various	Benefits	419,797	434,242	439,723	456,340
42601	PARS supplemental retirement	13,542	13,542	13,542	13,542
42700	PERS Retirement	133,948	261,494	261,494	281,880
42701	PERS cost sharing	(11,786)	(37,547)	(37,547)	(49,163)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,721,563</b>	<b>\$ 1,961,106</b>	<b>\$ 1,966,587</b>	<b>\$ 2,080,543</b>
<b>Maintenance &amp; Operation</b>					
43060	Utilities	\$ 1,706	\$ 2,800	\$ 2,800	\$ 2,800
43080	Rent	8,021	10,000	10,000	10,000
43110	Contractual services	179,272	208,000	208,000	283,000
43150	Cost allocation charge	125,676	111,710	111,710	92,166
44100	Repairs to equipment	-	1,000	1,000	1,000
44352	ISD service charge	22,651	47,371	47,371	64,620
44353	Building Maintenance Service Charge	-	-	-	8,316
44450	Postage	41	2,000	2,000	2,000
44650	Training	2,316	1,000	1,000	1,000
44700	Computer software	-	500	500	500
44750	Liability Insurance	44,077	43,321	43,321	36,715
44760	Regulatory	2,402	-	-	-
44800	Membership & dues	6,225	4,000	4,000	4,000
45100	Books	332	-	-	-
45250	Office supplies	101	-	-	-
45350	General supplies	42,913	60,000	60,000	50,000
45450	Printing and graphics	3,919	5,000	5,000	5,000
46000	Depreciation	64,879	64,879	64,879	68,123
46900	Business meetings	24	-	-	-
47000	Miscellaneous	192	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 504,748</b>	<b>\$ 562,581</b>	<b>\$ 562,581</b>	<b>\$ 630,240</b>
<b>TOTAL</b>		<b>\$ 2,226,310</b>	<b>\$ 2,523,687</b>	<b>\$ 2,529,168</b>	<b>\$ 2,710,783</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - REFUSE COLLECTION  
530-573**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 2,554,564	\$ 2,974,397	\$ 2,974,397	\$ 3,198,861
41200	Overtime	428,001	400,000	400,000	400,000
41300	Hourly wages	28,783	54,920	54,920	54,937
Various	Benefits	1,158,008	1,160,155	1,174,460	1,262,596
42601	PARS supplemental retirement	28,811	28,811	28,811	28,811
42700	PERS Retirement	401,382	710,750	710,750	723,414
42701	PERS cost sharing	(7,808)	(102,052)	(102,052)	(126,168)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 4,591,742</b>	<b>\$ 5,226,981</b>	<b>\$ 5,241,286</b>	<b>\$ 5,542,451</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43060	Utilities	24,344	30,000	30,000	30,000
43080	Rent	-	1,400	1,400	1,400
43110	Contractual services	3,774,764	4,115,450	4,314,701	4,563,279
43111	Construction services	18,126	-	-	-
43150	Cost allocation charge	487,421	514,131	514,131	356,838
44100	Repairs to equipment	146,695	125,000	125,000	125,000
44120	Repairs to office equip	297	2,000	2,000	2,000
44351	Fleet / equip rental charge	3,159,276	3,248,595	3,248,595	3,248,595
44352	ISD service charge	305,402	408,754	408,754	373,093
44400	Janitorial services	884	5,000	5,000	5,000
44450	Postage	10,444	11,000	11,000	11,000
44550	Travel	1,544	5,000	5,000	5,000
44600	Laundry & towel service	1,291	-	-	-
44650	Training	710	4,000	4,000	4,000
44750	Liability Insurance	113,827	115,210	115,210	97,551
44760	Regulatory	2,213	2,000	2,000	2,400
44800	Membership & dues	823	2,000	2,000	2,000
45050	Periodicals & newspapers	-	200	200	200
45100	Books	-	200	200	-
45150	Furniture & equipment	2,726	500	500	500
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	7,936	10,000	10,000	10,000
45300	Small tools	-	200	200	-
45350	General supplies	93,258	125,000	125,000	125,000
45450	Printing and graphics	4,581	5,000	5,000	5,000
46000	Depreciation	1,540,572	1,545,800	1,545,800	993,524
46500	Uncollectible accounts	55,768	-	-	-
46900	Business meetings	1,055	500	500	500
47000	Miscellaneous	262	500	500	500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 9,754,220</b>	<b>\$ 10,283,440</b>	<b>\$ 10,482,691</b>	<b>\$ 9,968,380</b>
<b>Transfers</b>					
48010	Transfer-General Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
<b>Transfers Total</b>		<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (43,065)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (43,065)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**PUBLIC WORKS DEPARTMENT**  
**REFUSE DISPOSAL FUND - REFUSE COLLECTION**  
**530-573**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 43,065	\$ 1,920,000	\$ 1,920,000	\$ 1,300,000
<b>Capital Outlay Total</b>		<b>\$ 43,065</b>	<b>\$ 1,920,000</b>	<b>\$ 1,920,000</b>	<b>\$ 1,300,000</b>
<b>TOTAL</b>		<b>\$ 15,495,963</b>	<b>\$ 18,580,421</b>	<b>\$ 18,793,977</b>	<b>\$ 17,960,831</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
REFUSE DISPOSAL FUND - STREET SWEEPING  
530-574**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 246,190	\$ 286,255	\$ 286,255	\$ 299,239
41200	Overtime	19,524	18,000	18,000	18,000
Various	Benefits	98,623	104,903	106,345	120,244
42601	PARS supplemental retirement	9,479	9,479	9,479	9,479
42700	PERS Retirement	36,531	63,314	63,314	67,808
42701	PERS cost sharing	-	(9,091)	(9,091)	(11,826)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 410,347</b>	<b>\$ 472,860</b>	<b>\$ 474,302</b>	<b>\$ 502,944</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 60,889	\$ 77,000	\$ 77,000	\$ 77,000
43150	Cost allocation charge	46,576	34,662	34,662	26,885
44351	Fleet / equip rental charge	396,108	483,676	483,676	483,676
44352	ISD service charge	2,257	12,862	12,862	18,620
44750	Liability Insurance	10,044	10,223	10,223	8,597
44760	Regulatory	1,081	1,200	1,200	1,200
45350	General supplies	134	-	-	-
46000	Depreciation	124,133	230,707	230,707	197,450
47000	Miscellaneous	-	100	100	100
<b>Maintenance &amp; Operation Total</b>		<b>\$ 641,223</b>	<b>\$ 850,430</b>	<b>\$ 850,430</b>	<b>\$ 813,528</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (676,291)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (676,291)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 676,291	\$ 350,000	\$ 350,000	\$ -
<b>Capital Outlay Total</b>		<b>\$ 676,291</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,051,570</b>	<b>\$ 1,673,290</b>	<b>\$ 1,674,732</b>	<b>\$ 1,316,472</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - PUBLIC WORKS GARAGE  
601-541**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,167,232	\$ 1,147,710	\$ 1,128,710	\$ 1,128,885
41200	Overtime	27,125	21,724	21,724	21,725
41300	Hourly wages	21,543	40,393	40,393	40,703
Various	Benefits	365,740	349,838	355,075	386,718
42601	PARS supplemental retirement	11,559	11,457	11,457	11,457
42700	PERS Retirement	172,676	245,706	245,706	264,142
42701	PERS cost sharing	(7,217)	(35,280)	(35,280)	(46,067)
<b>Salaries &amp; Benefits Total</b>		<u>\$ 1,758,658</u>	<u>\$ 1,781,548</u>	<u>\$ 1,767,785</u>	<u>\$ 1,807,563</u>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,678	\$ -	\$ -	\$ -
43080	Rent	3,724	6,100	6,100	24,000
43110	Contractual services	66,889	24,500	24,500	83,800
43150	Cost allocation charge	224,819	243,138	243,138	189,889
44100	Repairs to equipment	-	32,000	32,000	4,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44350	Vehicle maintenance	1,285,909	1,150,000	1,317,000	1,267,000
44352	ISD service charge	94,063	88,686	88,686	89,011
44353	Building Maintenance Service Charge	-	-	-	139,746
44450	Postage	733	-	-	500
44550	Travel	35	-	-	-
44600	Laundry & towel service	7,742	9,500	9,500	6,000
44650	Training	663	5,100	5,100	5,100
44700	Computer software	1,544	-	-	-
44750	Liability Insurance	45,962	40,652	40,652	32,285
44760	Regulatory	9,090	6,500	6,500	9,750
44800	Membership & dues	507	1,500	1,500	1,500
45150	Furniture & equipment	261	2,000	2,000	1,000
45250	Office supplies	3,868	2,000	2,000	3,000
45300	Small tools	5,864	5,000	5,000	5,000
45350	General supplies	51,242	60,000	60,000	60,000
45502	Fuel-natural gas	412,388	500,000	500,000	500,000
45503	Fuel - gasoline	307,585	500,000	500,000	500,000
45504	Fuel - diesel gas	88,977	400,000	400,000	400,000
46000	Depreciation	901,625	799,616	799,616	689,313
46900	Business meetings	369	300	300	350
47000	Miscellaneous	-	1,000	1,000	1,000
47010	Discount earned & lost	(140)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<u>\$ 3,517,397</u>	<u>\$ 3,878,592</u>	<u>\$ 4,045,592</u>	<u>\$ 4,013,744</u>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (96,842)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<u>\$ (96,842)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 96,842	\$ 310,500	\$ 310,500	\$ 340,000
<b>Capital Outlay Total</b>		<u>\$ 96,842</u>	<u>\$ 310,500</u>	<u>\$ 310,500</u>	<u>\$ 340,000</u>
<b>TOTAL</b>		<u><b>\$ 5,276,055</b></u>	<u><b>\$ 5,970,640</b></u>	<u><b>\$ 6,123,877</b></u>	<u><b>\$ 6,161,307</b></u>



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - POLICE GARAGE  
601-543**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 412,440	\$ 503,603	\$ 503,603	\$ 490,930
41200	Overtime	4,168	5,000	5,000	5,000
41300	Hourly wages	7,406	24,643	34,143	34,500
Various	Benefits	139,840	182,141	184,363	189,201
42700	PERS Retirement	59,444	108,476	108,476	118,819
42701	PERS cost sharing	(3,471)	(15,578)	(15,578)	(20,723)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 619,828</b>	<b>\$ 808,285</b>	<b>\$ 820,007</b>	<b>\$ 817,727</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43080	Rent	-	-	-	2,000
43110	Contractual services	29,340	1,000	1,000	21,800
43150	Cost allocation charge	85,264	82,301	82,301	69,629
44100	Repairs to equipment	-	10,000	10,000	6,500
44350	Vehicle maintenance	409,883	385,000	385,000	367,650
44352	ISD service charge	15,815	20,921	20,921	36,612
44353	Building Maintenance Service Charge	-	-	-	128,136
44450	Postage	15	-	-	-
44600	Laundry & towel service	4,507	4,500	4,500	4,500
44700	Computer software	574	-	-	-
44750	Liability Insurance	16,028	17,917	17,917	14,378
44760	Regulatory	6,264	6,000	6,000	6,350
45250	Office supplies	759	1,000	1,000	1,000
45300	Small tools	3,289	-	-	-
45350	General supplies	7,536	5,000	5,000	5,000
45503	Fuel - gasoline	667,710	690,000	690,000	680,000
45504	Fuel - diesel gas	-	10,000	10,000	20,000
46000	Depreciation	52,086	124,085	124,085	90,022
46900	Business meetings	64	-	-	-
47010	Discount earned & lost	(67)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,299,067</b>	<b>\$ 1,359,224</b>	<b>\$ 1,359,224</b>	<b>\$ 1,455,077</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (267,842)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (267,842)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 302,946	\$ 982,000	\$ 982,000	\$ 960,500
<b>Capital Outlay Total</b>		<b>\$ 302,946</b>	<b>\$ 982,000</b>	<b>\$ 982,000</b>	<b>\$ 960,500</b>
<b>TOTAL</b>		<b>\$ 1,953,999</b>	<b>\$ 3,149,509</b>	<b>\$ 3,161,231</b>	<b>\$ 3,233,304</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - FIRE GARAGE  
601-544**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 364,739	\$ 422,661	\$ 422,661	\$ 495,816
41200	Overtime	1,957	25,000	25,000	25,000
41300	Hourly wages	-	7,143	16,643	16,575
Various	Benefits	115,783	139,717	141,860	186,818
42601	PARS supplemental retirement	11,147	11,147	11,147	11,147
42700	PERS Retirement	56,473	87,911	87,911	112,489
42701	PERS cost sharing	(3,706)	(12,624)	(12,624)	(19,618)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 546,393</b>	<b>\$ 680,955</b>	<b>\$ 692,598</b>	<b>\$ 828,227</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 8,509	\$ 500	\$ 500	\$ 25,000
43060	Utilities	934	18,000	18,000	18,000
43080	Rent	-	-	-	3,500
43110	Contractual services	28,927	4,500	4,500	37,300
43150	Cost allocation charge	123,449	117,749	117,749	65,212
44100	Repairs to equipment	3,263	20,000	20,000	20,000
44300	Telephone	235	-	-	-
44350	Vehicle maintenance	520,534	475,000	475,000	442,500
44352	ISD service charge	15,815	17,080	17,080	23,613
44353	Building Maintenance Service Charge	-	-	-	64,046
44450	Postage	1,492	-	-	-
44600	Laundry & towel service	4,430	4,500	4,500	4,500
44650	Training	980	1,600	1,600	1,600
44700	Computer software	2,683	-	-	-
44750	Liability Insurance	13,861	15,281	15,281	14,566
44760	Regulatory	-	-	-	3,000
45150	Furniture & equipment	-	500	500	-
45250	Office supplies	574	500	500	500
45300	Small tools	3,994	5,000	5,000	6,000
45350	General supplies	36,164	10,500	10,500	6,000
45503	Fuel - gasoline	30,705	40,000	40,000	40,000
45504	Fuel - diesel gas	183,020	220,000	220,000	220,000
46000	Depreciation	775,628	702,756	702,756	656,080
47010	Discount earned & lost	(130)	-	-	-
47057	Accr int cap lease -fire equip	13,307	-	-	-
47064	Int cap lease - fire equip 09	34,500	30,578	30,578	20,787
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,802,874</b>	<b>\$ 1,684,044</b>	<b>\$ 1,684,044</b>	<b>\$ 1,672,204</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (137,546)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (137,546)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 105,382	\$ 1,072,500	\$ 1,072,500	\$ 1,727,000
<b>Capital Outlay Total</b>		<b>\$ 105,382</b>	<b>\$ 1,072,500</b>	<b>\$ 1,072,500</b>	<b>\$ 1,727,000</b>
<b>TOTAL</b>		<b>\$ 2,317,103</b>	<b>\$ 3,437,499</b>	<b>\$ 3,449,142</b>	<b>\$ 4,227,431</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
FLEET MANAGEMENT FUND - GWP GARAGE  
601-545**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 489,145	\$ 590,575	\$ 590,575	\$ 616,227
41200	Overtime	2,374	2,000	2,000	2,000
41300	Hourly wages	-	7,143	7,143	7,150
Various	Benefits	123,013	174,695	177,438	199,862
42700	PERS Retirement	70,112	122,927	122,927	139,900
42701	PERS cost sharing	(3,973)	(17,653)	(17,653)	(24,398)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 680,671</b>	<b>\$ 879,687</b>	<b>\$ 882,430</b>	<b>\$ 940,741</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ 400	\$ 400	\$ 400
43060	Utilities	20,542	37,000	37,000	37,000
43080	Rent	-	-	-	2,000
43110	Contractual services	25,583	5,500	5,500	12,300
43150	Cost allocation charge	76,718	73,947	73,947	56,737
44100	Repairs to equipment	-	7,500	7,500	7,500
44300	Telephone	481	-	-	-
44350	Vehicle maintenance	354,781	395,000	395,000	383,000
44352	ISD service charge	15,815	21,876	21,876	29,557
44353	Building Maintenance Service Charge	-	-	-	63,214
44600	Laundry & towel service	4,741	6,000	6,000	6,000
44650	Training	-	3,000	3,000	2,000
44700	Computer software	574	-	-	-
44750	Liability Insurance	18,579	20,150	20,150	16,949
44760	Regulatory	8,490	6,000	6,000	8,500
45250	Office supplies	1,479	1,500	1,500	1,500
45300	Small tools	15,152	5,000	5,000	3,000
45350	General supplies	11,397	4,200	4,200	10,000
45502	Fuel-natural gas	10,971	50,000	50,000	50,000
45503	Fuel - gasoline	200,667	400,000	400,000	400,000
45504	Fuel - diesel gas	40,764	75,000	75,000	75,000
46000	Depreciation	2,264	32,406	32,406	6,118
46900	Business meetings	38	100	100	300
47000	Miscellaneous	-	300	300	300
47010	Discount earned & lost	(140)	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 808,897</b>	<b>\$ 1,144,879</b>	<b>\$ 1,144,879</b>	<b>\$ 1,171,375</b>
<b>Capital Improvement</b>					
59999	Asset capitalization	\$ (35,636)	\$ -	\$ -	\$ -
<b>Capital Improvement Total</b>		<b>\$ (35,636)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 35,636	\$ 143,000	\$ 143,000	\$ 289,500
<b>Capital Outlay Total</b>		<b>\$ 35,636</b>	<b>\$ 143,000</b>	<b>\$ 143,000</b>	<b>\$ 289,500</b>
<b>TOTAL</b>		<b>\$ 1,489,568</b>	<b>\$ 2,167,566</b>	<b>\$ 2,170,309</b>	<b>\$ 2,401,616</b>

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE  
607-538**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted** 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,412,373
41200	Overtime	-	-	50,000	83,500
Various	Benefits	-	-	-	531,017
42700	PERS Retirement	-	-	-	320,512
42701	PERS cost sharing	-	-	-	(55,898)
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 2,291,504</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 742,600
43060	Utilities	-	-	-	420,000
43110	Contractual services	-	-	(50,000) *	1,400,500
43150	Cost allocation charge	-	-	-	109,808
44100	Repairs to equipment	-	-	-	2,000
44351	Fleet / equip rental charge	-	-	-	146,958
44352	ISD service charge	-	-	-	93,931
44600	Laundry & towel service	-	-	-	15,000
44650	Training	-	-	-	2,000
44750	Liability Insurance	-	-	-	40,536
44760	Regulatory	-	-	-	25,000
44800	Membership & dues	-	-	-	800
45050	Periodicals & newspapers	-	-	-	300
45150	Furniture & equipment	-	-	-	5,000
45250	Office supplies	-	-	-	6,000
45300	Small tools	-	-	-	1,500
45350	General supplies	-	-	-	444,647
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (50,000)</b>	<b>\$ 3,458,080</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,749,584</b>

Notes:

\* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

\*\* Effective FY 2016-17, the budget in 101-532 will now be reflected in 607-539 and the budget in 101-533 will be reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
BUILDING MAINTENANCE FUND - CUSTODIAL SERVICES  
607-539**

		Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted* 2016-17
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ -	\$ -	\$ 646,095
41200	Overtime	-	-	-	3,000
Various	Benefits	-	-	-	282,512
42700	PERS Retirement	-	-	-	145,791
42701	PERS cost sharing	-	-	-	(25,426)
<b>Salaries &amp; Benefits Total</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,051,972</u>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 484,220
43150	Cost allocation charge	-	-	-	42,698
44351	Fleet / equip rental charge	-	-	-	12,264
44352	ISD service charge	-	-	-	54,568
44750	Liability Insurance	-	-	-	17,593
45350	General supplies	-	-	-	60,000
<b>Maintenance &amp; Operation Total</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 671,343</u>
<b>TOTAL</b>		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,723,315</u></u>

Notes:

\* Effective FY 2016-17, the budget in 101-532 will now be reflected in 607-539 and the budget in 101-533 will be reflected in 607-538. Effective 07/01/2016, 101-532 and 101-533 will be inactivated.

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
<b>Salaried Positions</b>				
Administrative Analyst	1.00	2.00	2.00	2.00
Administrative Assistant	5.00	5.00	4.00	4.00
Administrative Associate	2.00	2.00	2.00	2.00
Arborist Crew Supervisor	2.00	2.00	2.00	2.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant Code Compliance Inspector	-	1.00	1.00	1.00
Assistant Engineering Technician	-	1.00	-	-
Assistant Environmental Technician	3.00	2.50	2.50	2.00
Assistant Integrated Waste Administrator	1.00	1.00	1.00	1.00
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	1.00	1.00	2.00	2.00
Assistant Transit Manager	1.00	-	-	-
Building Repairer	4.00	5.00	5.00	5.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
Civil Engineer I	1.00	3.00	3.00	3.00
Civil Engineer II	-	2.00	2.00	2.00
Civil Engineering Assistant	5.00	5.00	2.00	2.00
Civil Engineering Associate	3.00	2.00	5.00	5.00
Community Outreach Assistant	0.50	-	-	-
Community Service Officer	7.00	9.00	9.00	9.00
Construction Inspector	3.00	3.00	3.00	3.00
Construction Services Manager	1.00	1.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	10.00	9.00	9.00	9.00
Customer Service Representative	5.00	5.00	6.00	6.00
Departmental HR Officer	-	0.05	0.05	0.05
Deputy Director of PW Admin & Envir	1.00	1.00	-	-
Deputy Director of PW City Engineer	1.00	1.00	1.00	1.00
Deputy Director of PW Field Svcs	-	1.00	1.00	1.00
Deputy Director of PW Maint Svcs	1.00	-	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
Electrician	3.00	3.00	3.00	3.00
Engineering Aide	-	1.00	1.00	1.00
Engineering Project Specialist	2.00	-	-	-
Engineering Technician	2.00	-	1.00	1.00
Environmental Program Administrator	1.00	0.50	0.50	-
Equipment Maintenance Supervisor	3.00	5.00	5.00	5.00
Equipment Mechanic Helper	7.00	5.00	5.00	5.00
Equipment Mechanic I	6.00	8.00	8.00	8.00
Equipment Mechanic II	10.00	10.00	9.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	3.00	1.00	1.00	1.00
Equipment Welder	1.00	2.00	2.00	2.00
Executive Analyst	1.00	-	-	-
Executive Secretary	-	-	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	-	-
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Facilities Management Administrator	-	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Human Resource Analyst II	0.05	-	-	0.50
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Administrator	1.00	1.00	1.00	1.00
Integrated Waste Supervisor	2.00	2.00	4.00	2.00
Integrated Waste Truck Operator	42.00	42.00	42.00	43.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Maintenance Worker	11.00	8.00	8.00	8.00
Mechanical Maintenance Administrator	1.00	1.00	-	-
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Rep.	0.50	-	-	-
Office Operations Supervisor	1.00	1.00	2.00	1.00
Office Services Secretary (Steno)	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	-	-	-
Office Services Specialist II	2.00	3.00	2.00	2.00
Office Services Supervisor	1.00	1.00	-	1.00
Office Specialist I	1.00	-	-	-
Painter	2.00	2.00	2.00	2.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	3.00	3.00	3.00
Permit Services Technician	1.00	-	-	-
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	0.40	0.40
Police Parking Enforcement Supervisor	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Principal Civil Engineer	2.00	2.00	3.00	3.00
Principal Engineering Technician	1.00	1.00	2.00	2.00
Program Specialist	1.00	-	-	-
Project Manager	3.00	4.00	4.00	4.00
Public Works Manager	-	2.00	2.00	2.00
Recycling Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	2.00	-	-	-
Sr. Building Repairer	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	1.00	1.00
Sr. Construction Inspector	-	1.00	1.00	1.00
Sr. Custodial Worker	2.00	2.00	2.00	2.00
Sr. Engineering Technician	1.00	1.00	-	1.00
Sr. Environmental Technician	1.00	1.00	1.00	-
Sr. Equipment Mechanic	3.00	3.00	5.00	5.00
Sr. Integrated Waste Supervisor	2.00	2.00	-	2.00
Sr. Office Services Specialist	2.00	2.00	2.00	2.00

**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	Adopted 2015-16	Revised 2015-16	Adopted 2016-17
Sr. Office Specialist	-	1.00	1.00	1.00
Sr. Parking Meter Collector/Repairer	1.00	1.00	1.00	1.00
Sr. Planner	2.00	0.25	0.25	0.25
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Survey Technician	1.00	1.00	1.00	1.00
Sr. Traffic Painter	2.00	2.00	2.00	2.00
Sr. Tree Trimmer	1.00	1.00	1.00	1.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00
Storekeeper	-	1.00	1.00	1.00
Stores Clerk	1.00	-	-	-
Stores Supervisor	-	-	1.00	1.00
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker	7.00	9.00	9.00	9.00
Street Superintendent	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00
Traffic Engineer I	1.00	-	-	-
Traffic Engineer II	-	1.00	1.00	1.00
Traffic Engineering Assistant	-	1.00	1.00	1.00
Traffic Painter	3.00	3.00	3.00	3.00
Transit Manager	1.00	-	-	-
Tree Trimmer	3.00	3.00	3.00	3.00
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00
Wastewater Maintenance Trainee	2.00	2.00	2.00	-
Wastewater Maintenance Worker	7.00	7.00	7.00	9.00
Yard Attendant	2.00	2.00	2.00	2.00
Total Salaried Positions	<u>281.95</u>	<u>282.20</u>	<u>283.20</u>	<u>283.70</u>
<u>Hourly Positions</u>	*	*	*	*
Administrative Intern	-	-	-	0.60 (1)
Assistant Project Manager	0.92 (1)	-	-	-
City Resource Specialist	1.85 (2)	-	-	-
Civil Engineering Assistant	-	0.92 (1)	0.92 (1)	1.20 (2)
Community Service Officer	1.61 (5)	1.69 (5)	1.69 (5)	1.72 (5)
Construction Inspector	3.69 (4)	2.33 (3)	2.33 (3)	1.85 (2)
Customer Service Representative	0.82 (2)	0.82 (2)	0.82 (2)	0.82 (2)
Engineering Aide	0.36 (1)	0.60 (1)	0.60 (1)	1.20 (2)
Engineering Technician	1.85 (2)	-	-	-
Hourly City Worker	7.00 (17)	4.93 (10)	4.93 (10)	6.56 (15)
Hourly City Worker (Welder)	-	0.94 (1)	0.94 (1)	0.92 (1)



**CITY OF GLENDALE  
PUBLIC WORKS DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2014-15	*	Adopted 2015-16	*	Revised 2015-16	*	Adopted 2016-17	*
Real Property Agent	0.46	(1)	0.46	(1)	0.46	(1)	0.46	(1)
Sr. Construction Inspector	-		0.92	(1)	0.92	(1)	-	
Survey Party Chief	0.46	(1)	-		-		-	
Traffic Engineering Assistant	-		-		-		0.92	(1)
Total Hourly FTE Positions	<u>19.02</u>		<u>13.61</u>		<u>13.61</u>		<u>16.25</u>	
Public Works Total	<u><u>300.97</u></u>		<u><u>295.81</u></u>		<u><u>296.81</u></u>		<u><u>299.95</u></u>	

Note:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE)

# ADOPTED BUDGET 2016-17



## CITY HALL 75th ANNIVERSARY



# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Accrual Basis of Accounting**

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

### **Adopted Budget**

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

### **Appropriation**

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

### **Assessed Valuation**

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

### **Audit**

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

### **Balanced Budget**

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

### **Basis of Accounting**

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues are recognized

in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

### **Basis of Budgeting**

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

### **Bond**

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

### **Bond Proceeds**

Funds received from the sale or issuance of bonds.

### **Bond Rating**

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

### **Bonded Debt**

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

### **Budget**

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

### **Budget Message**

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **California Public Employees' Retirement System (CalPERS)**

The retirement system administered by the State of California, to which all permanent City employees belong.

### **California Society of Municipal Finance Officers (CSMFO)**

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

### **Capital Budget**

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

### **Capital Outlay**

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

### **Capital Project**

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

### **Certificates of Participation (COPs)**

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

### **Charges for Services**

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

### **City Charter**

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

### **Community Development Block Grant (CDBG)**

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

### **Comprehensive Annual Financial Report (CAFR)**

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

### **Consumer Price Index (CPI)**

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

### **Cost Allocation Plan (CAP)**

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Debt Service**

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

### **Debt Service Requirements**

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

### **Deficit**

An excess of expenditures or expenses over revenues (resources) during an accounting period.

### **Department**

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

### **Depreciation**

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

### **Designated Fund Balance**

The portion of fund balance segregated to reflect the City Council's intended use of resources.

### **Division**

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

### **Electorate**

A body of qualified voters.

### **Encumbrances**

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

### **Enterprise Fund**

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

### **Expenditure**

The actual spending of Governmental funds set aside by an appropriation.

### **Expense**

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

### **Fiscal Year**

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

### **Fund**

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

### **Fund Balance**

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

### **Full Time Equivalent (FTE)**

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **GANN Appropriations Limit**

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

### **General Fund**

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

### **General Obligation Bond (G.O.)**

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

### **Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

### **Goal**

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

### **Governmental Accounting Standards Board (GASB)**

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

### **Government Finance Officers Association (GFOA)**

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

### **Governmental Funds**

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

### **Grant**

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

### **Interfund Transfer**

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

### **Internal Service Fund**

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

### **Legal Debt Limit**

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Maintenance & Operation (M&O)**

An expenditure category associated with operating and maintaining City services.

### **Modified Accrual Basis of Accounting**

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

### **Non-departmental**

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

### **Operating Budget**

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

### **Ordinance**

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

### **Organizationally Balanced Budget**

Is a budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance or debt may be used to fund one-time costs or capital expenditures.

### **Public Agency Retirement Services**

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

### **Performance Measure**

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

### **Proprietary Funds**

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

### **Reimbursement**

Payment of amount remitted on behalf of another party, department, or fund.

### **Reserve**

An account used to record a portion of the fund balance as legally segregated for a specific use.

### **Resolution**

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

### **Resources**

Supply of funds to be used in paying for planned expenditures.

### **Revenues**

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

### **Revenue Bonds**

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

### **Salaries & Benefits**

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

# CITY OF GLENDALE

## GLOSSARY OF TERMS

### **Self-Insurance**

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

### **Special Revenue Funds**

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

### **Strategic Goals**

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

### **Structurally Balanced Budget**

Is the most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures. Reserves, one-time revenues, fund balance or debt may be used to fund one-time cost or capital expenditures.

### **Successor Agency**

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

### **Supplementary Retirement Plan**

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

### **Tax Allocation Bonds**

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

### **Transfers**

Authorized exchanges of cash, position, or other resources between organizational units.

### **Transient Occupancy Tax (TOT)**

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

### **Utility Users Tax (UUT)**

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

### **Undesignated Fund Balance**

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

### **Vehicle License Fee (VLF)**

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.



**CITY OF GLENDALE  
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*															
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW		
<b>GF</b> 101	General Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
201	CDBG Fund					√	√										
202	Housing Assistance Fund					√											
203	Home Grant Fund					√											
204	Supportive Housing Grant Fund						√										
205	Emergency Solutions Grant Fund						√										
206	Workforce Investment Act Fund						√										
209	Affordable Housing Trust Fund					√											
210	Urban Art Fund											√					
211	Glendale Youth Alliance Fund						√										
212	BEGIN Affordable Homeownership Fund					√											
213	Low&Mod Income Housing Asset Fund					√											
215	Economic Development Fund					√											
216	Grant Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
217	Filming Fund					√											
251	Air Quality Improvement Fund					√											
252	Public Works Special Grants Fund																√
253	San Fernando Landscape District Fund																√
254	Measure R Local Return Fund					√											
255	Measure R-Regional Return Fund																√
256	Transit Prop A Local Return Fund					√											
257	Transit Prop C Local Return Fund					√											
258	Transit Utility Fund					√											
260	Asset Forfeiture Fund															√	
261	Police Special Grants Fund															√	
262	Supplemental Law Enforcement Fund															√	
265	Fire Grant Fund								√								
266	Fire Mutual Aid Fund								√								
267	Special Events Fund								√							√	
270	Nutritional Meals Grant Fund						√										
275	Library Fund											√					
280	Cable Access Fund												√				
290	Electric Public Benefit Fund									√							
501	Recreation Fund						√										
510	Hazardous Disposal Fund								√								
511	Emergency Medical Services Fund								√								
520	Parking Fund																√
<b>DSF</b> 303	Police Building Project Fund															√	
401	Capital Improvement Program Fund						√	√				√	√	√	√	√	√
402	State Gas Tax Fund																√
403	Landfill Postclosure Fund																√
405	Parks Mitigation Fee Fund						√										
407	Library Mitigation Fee Fund											√					
408	Parks Quimby Fee Fund						√										
409	CIP Reimbursement Fund						√										√

**\* Department**

**AS** Administrative Services - Finance  
**CA** City Attorney  
**CC** City Clerk  
**CT** City Treasurer  
**CD** Community Development  
**CSP** Community Services & Parks  
**F** Fire

**\* Department**

**GWP** Glendale Water & Power  
**HR** Human Resources  
**IS** Information Services  
**LAC** Library, Arts & Culture  
**MS** Management Services  
**P** Police  
**PW** Public Works

**\*\* Fund**

**GF** General Fund  
**SRF** Special Revenue Fund  
**DSF** Debt Service Fund  
**CIP** Capital Improvement Fund  
**EF** Enterprise Fund  
**ISF** Internal Service Fund

**CITY OF GLENDALE  
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*																
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW			
EF	525	Sewer Fund																√
	530	Refuse Disposal Fund																√
	550	Electric Surplus Fund									√							
	551	Electric Operation Fund									√							
	552	Electric Works Revenue Fund									√							
	553	Electric Depreciation Fund									√							
	554	Electric-SCAQMD State Sales Fund									√							
	555	Electric Customer Capital Fund									√							
	556	Energy Cost Adjustment Charge Fund									√							
	557	Regulatory Adjustment Charge Fund									√							
	570	Water Surplus Fund									√							
	571	Water Operation Fund									√							
	572	Water Works Revenue Fund									√							
	573	Water Depreciation Fund									√							
	575	Water Customer Capital Fund									√							
701	Fire Communication Fund								√									
ISF	601	Fleet/Equipment Management Fund																√
	602	Joint Helicopter Operation Fund															√	
	603	ISD Infrastructure Fund										√						
	604	ISD Applications Fund										√						
	607	Building Maintenance Fund																√
	610	Unemployment Insurance Fund										√						
	612	Liability Insurance Fund		√														
	614	Compensation Insurance Fund										√						
	615	Dental Insurance Fund										√						
	616	Medical Insurance Fund										√						
	617	Vision Insurance Fund										√						
	640	Employee Benefits Fund										√						
	641	RHSP Benefits Fund										√						
	642	Post Employment Benefits Fund										√						
660	ISD Wireless Fund											√						

**\* Department**

AS Administrative Services - Finance  
CA City Attorney  
CC City Clerk  
CT City Treasurer  
CD Community Development  
CSP Community Services & Parks  
F Fire

**\* Department**

GWP Glendale Water & Power  
HR Human Resources  
IS Information Services  
LAC Library, Arts & Culture  
MS Management Services  
P Police  
PW Public Works

**\*\* Fund**

GF General Fund  
SRF Special Revenue Fund  
DSF Debt Service Fund  
CIP Capital Improvement Fund  
EF Enterprise Fund  
ISF Internal Service Fund

Adopted  
06/14/16  
Gharpetian/Parazian  
All Ayes

RESOLUTION NO. H-475

RESOLUTION ADOPTING THE GLENDALE HOUSING  
AUTHORITY BUDGET FOR THE 2016-17 FISCAL YEAR

**WHEREAS**, the Glendale Housing Authority desires to adopt its budget for the 2016-17 fiscal year; and

**WHEREAS**, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Low Moderate Income Housing Asset Fund (LMIHAF) are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Fund; and

**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

**WHEREAS**, the Housing Authority anticipates some funds budgeted for 2015-16 will remain in the Housing Assistance Fund (202), the HOME Grant Fund (203), the BEGIN Affordable Homeownership Fund (212), and the Low Moderate Income Housing Asset Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2016-17 Budget; and

**WHEREAS**, in consideration of the on-going obligations of the Glendale Housing Authority, a Proposed Budget for all Housing Funds was presented to the City Council on May 10, 2016; totaling \$36,757,650.

**NOW THEREFORE, BE IT RESOLVED** by the Glendale Housing Authority that, the amount of \$36,757,650 shall constitute the 2016-17 Glendale Housing Authority budget.

Adopted this 14th day of June, 2016.

  
\_\_\_\_\_  
Chairperson of the Glendale  
Housing Authority

ATTEST:

  
\_\_\_\_\_  
Secretary of the Glendale  
Housing Authority



CITY OF GLENDALE

DATE 6/14/16

APPROVED AS TO FINANCIAL  
PROVISION FOR \$ 36,757,650.

  
\_\_\_\_\_  
Director of Finance

1 B /

RESOLUTION NO. H-475

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

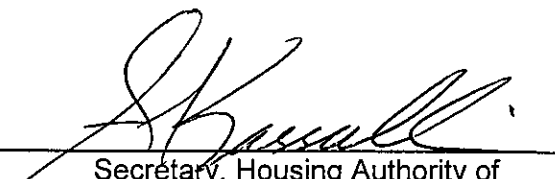
I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-475 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 14th day of June, 2016 and that the same was passed by the following vote:


Ayes: Devine, Friedman, Gharpetian, Kelley, Najarian, Parazian, Sinanyan

Noes: None

Absent: None

Abstain: None

  
Secretary, Housing Authority of  
the City of Glendale, California

APPROVED AS TO FORM  
  
CHIEF ASSISTANT CITY ATTORNEY  
DATED 6/9/16

Adopted  
06/14/16  
Gharpetian/Sinanyan  
All Ayes

RESOLUTION NO. 16-99

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES  
OUTSIDE THE REDEVELOPMENT PROJECT AREAS  
FOR THE 2016-17 HOUSING AUTHORITY BUDGET**

**WHEREAS**, the Housing Authority of the City of Glendale ("Housing Authority") administers the Low Moderate Income Housing Asset Fund (LMIHAF) pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

**WHEREAS**, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

**WHEREAS**, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:**

**SECTION 1.** The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the LMIHAF are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the LMIHAF.

**SECTION 2.** The Council finds that the expenditure of LMIHAF outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Redevelopment Project areas as the implementation of the Redevelopment Projects has and will continue to generate jobs in the Redevelopment Projects, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 14th day of June, 2016.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

RESOLUTION NO. 16-99

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held on the 14th day of June 2016, and that the same was adopted by the following vote:


Ayes: Friedman, Gharpetian, Najarian, Sinanyan, Devine

Noes: None

Absent: None

Abstain: None

  
City Clerk

APPROVED AS TO FORM  
  
CHIEF ASSISTANT CITY ATTORNEY  
DATED 6/9/16

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	<b>202 - Housing Assistance Fund</b>	<b>203 - Home Grant Fund</b>	<b>204 - Continuum of Care Grant Fund</b>
<b>Estimated Resources</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	10,000	-	-
Revenue from Other Agencies	32,583,000	1,121,628	2,319,804
Charges for Services	-	-	-
Misc and Non-Operating Revenue	13,000	77,000	-
Transfers from Other Funds	-	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 32,606,000</b>	<b>\$ 1,198,628</b>	<b>\$ 2,319,804</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ 2,591,533	\$ 222,052	\$ 277,107
Maintenance & Operation	30,154,417	974,666	2,042,697
Capital Outlay	35,000	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 32,780,950</b>	<b>\$ 1,196,718</b>	<b>\$ 2,319,804</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ (174,950)</b>	<b>\$ 1,910</b>	<b>\$ -</b>

**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

	209 - Affordable Housing Trust Fund	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund
<b>Estimated Resources</b>			
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Use of Money and Property	-	-	50,500
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	246,000
Transfers from Other Funds	-	-	600,000
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 896,500</b>
<b>Estimated Appropriations</b>			
Salaries & Benefits	\$ -	\$ -	\$ 206,709
Maintenance & Operation	-	89,520	163,949
Capital Outlay	-	-	-
Capital Improvement	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 89,520</b>	<b>\$ 370,658</b>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<b>\$ -</b>	<b>\$ (89,520)</b>	<b>\$ 525,842</b>



**CITY OF GLENDALE  
SPECIAL REVENUE FUNDS  
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2017**

<b>Estimated Resources</b>	<u><b>Total</b></u>
Sales Taxes	\$ -
Other Taxes	-
Licenses and Permits	-
Fines and Forfeitures	-
Use of Money and Property	60,500
Revenue from Other Agencies	36,024,432
Charges for Services	-
Misc and Non-Operating Revenue	336,000
Transfers from Other Funds	600,000
<b>TOTAL RESOURCES</b>	<u><u><b>\$ 37,020,932</b></u></u>
<b>Estimated Appropriations</b>	
Salaries & Benefits	\$ 3,297,401
Maintenance & Operation	33,425,249
Capital Outlay	35,000
Capital Improvement	-
<b>TOTAL APPROPRIATIONS</b>	<u><u><b>\$ 36,757,650</b></u></u>
<b>NET SURPLUS/ (USE OF FUND BALANCE)</b>	<u><u><b>\$ 263,282</b></u></u>

[www.glendaleca.gov](http://www.glendaleca.gov)



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# CITY HALL

75th ANNIVERSARY

HISTORY

