

Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City's long range planning efforts. As a result of the many community meetings and the City Council's participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City's budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council's priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City's many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate "outputs," actual "outcomes" are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City's Key Performance Indicators primarily focus on providing "outputs" which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City's Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City's progress in achieving the organizational priorities set by the City Council and our residents.

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator										Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary	
Financial Operations											
1	Total Citywide personnel cost	\$56,606,642	\$56,756,719	\$55,458,850	\$55,555,910	\$224,378,121	\$217,712,150	\$216,208,153	FR	-	
2	Citywide personnel cost to total operating cost	37.2%	37.7%	36.8%	36.4%	37.0%	35.4%	34.0%	FR	-	
3	Departmental personnel cost to total operating cost										
	Administrative Services - General Fund	75%	75%	76%	71%	74%	72%	70%	FR	-	
	City Attorney - General Fund	95%	94%	93%	94%	94%	93%	92%	FR	-	
	City Attorney - All Funds	28%	23%	55%	24%	33%	49%	48%	FR	-	
	City Clerk - General Fund	74%	78%	79%	73%	76%	46%	73%	FR	-	
	City Treasurer - General Fund	87%	89%	88%	88%	88%	87%	85%	FR	-	
	Community Services & Parks - General Fund	62%	61%	62%	61%	62%	63%	62%	FR	-	
	Community Services & Parks - All Funds	60%	56%	57%	53%	57%	57%	55%	FR	-	
	Community Development - General Fund	93%	92%	90%	88%	91%	87%	93%	FR	-	
	Community Development - All Funds	25%	26%	27%	18%	24%	24%	24%	FR	-	
	Fire - General Fund	88%	88%	88%	87%	88%	88%	88%	FR	-	
	Fire - All Funds	85%	85%	83%	83%	84%	84%	83%	FR	-	
	Glendale Water & Power - All Funds	16%	17%	16%	18%	17%	15%	14%	FR	-	
	Human Resources - General Fund	63%	66%	70%	69%	67%	62%	61%	FR	-	
	Human Resources - All Funds	4%	5%	5%	5%	5%	4%	5%	FR	-	
	Information Services - All Funds	36%	34%	27%	40%	34%	34%	42%	FR	-	
	Library, Arts & Culture - General Fund	69%	69%	67%	60%	66%	69%	71%	FR	-	
	Library, Arts & Culture - All Funds	67%	68%	65%	56%	64%	67%	70%	FR	-	
	Management Services - General Fund	75%	76%	72%	69%	73%	77%	80%	FR	-	
	Police Department - General Fund	85%	84%	84%	85%	85%	86%	85%	FR	-	
	Police Department - All Funds	83%	84%	82%	73%	81%	79%	80%	FR	-	
	Public Works - General Fund	40%	50%	48%	51%	47%	48%	51%	FR	-	
	Public Works - All Funds	38%	36%	35%	39%	37%	32%	33%	FR	-	
4	# of reports prepared and published by Finance	82	89	80	62	313	278	241	IEC	-	
	Citywide average operating cost per day	\$1,695,384	\$1,674,212	\$1,676,841	\$1,698,199	\$1,686,159	\$1,705,920	\$1,741,256.22	FR	-	

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results					FY 2013-14 Actual		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary
Financial Ratios									
6 Actual operating cost, General Fund, per capita	\$227	\$229	\$228	\$232	\$926	\$923	\$873.00	FR	-
7 Actual expenditures, all funds, per capita	\$801	\$792	\$793	\$807	\$3,193	\$3,287	\$3,373.00	FR	-
8 Liquidity ratio (Annually)	N/A	N/A	N/A	9	\$9	N/A	N/A	FR	-
9 Debt ratio (Annually)	N/A	N/A	N/A	41%	\$41	N/A	N/A	FR	-
Accounts Payable & Purchasing									
10 Number of employees with open procurement cards citywide	243	236	237	240	239	211	190	FR	-
11 Average procurement card purchase amount	\$208.73	\$142.50	\$132.16	\$245.50	182.22	\$224.69	\$222.75	FR	-
12 Total dollar value of purchasing conducted with procurement cards	\$483,364	\$480,146	\$334,542	\$508,902	\$1,806,954	\$1,828,937	\$1,740,914.82	FR	-
13 Total number of invoices processed for payment	28,023	25,600	26,416	24,954	104,993	110,947	112,613	FR	-
14 Average number of invoices processed for payment	N/A	N/A	N/A	N/A	N/A	27,737	28,153	FR	-
15 Avg. calendar days from approved requisition to purchase order issued	21	12	10	16	15	16	18	ECS	-
Budget									
16 Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	3.0%	3.0%	3.0%	3.0%	3.0%	2.7%	3.2%	FR	-
17 Ratio of General Fund budget to the overall City Budget	22.6%	19.0%	19.0%	19.0%	19.0%	19.1%	20.7%	FR	-
18 Number of residents per authorized salaried positions	127	127	126	128	127	126	121	FR	-
19 % accuracy in budget revenue to actual in General Fund (Annually)	N/A	N/A	N/A	99%	99%	N/A	N/A	ECS	IEC
Internal Audit									
20 Audits completed	2	0	3	2	7	11	16	IEC	FR
21 Audit close-out rate	28%	32%	3%	33%	24%	19%	32%	IEC	FR
22 Average number of open audit issues	38	26	30	30	31	39	59	IEC	FR

CITY ATTORNEY DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Public Records Requests Received	192	180	176	222	770	434	452	IEC	-
2 Number of Public Records Requests Completed	189	179	176	212	756	392	441	IEC	-
3 Number of Parking Appeals Handled	58	23	15	16	112	228	281	SHC	-
4 Number of Insurance Certificates Handled	N/A	692	633	594	1,919	N/A	N/A	SHC	-
5 Number of Legal Service Requests Received	213	254	186	217	870	672	656	ECS	-
6 Number of Legal Service Requests Completed	204	283	168	196	851	582	543	ECS	-
7 Number of Claims Received	36	39	60	45	180	232	276	FR	-
8 Number of Claims Closed	66	41	52	64	223	276	285	FR	-
9 Avg. Cost per Claim Closed	\$1,608	\$462	\$1,281	\$522	\$968.24	\$1,081	\$649	FR	-
10 Number of Lawsuits Received	10	9	5	6	30	22	33	FR	-
11 Number of Lawsuits Closed	5	7	7	7	26	19	29	FR	-
12 Number of Lawsuits Resolved Through Settlement	3	2	1	4	10	9	19	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	0	2	0	3	5	10	3	FR	-
14 Number of Lawsuits Tried to Verdict*	0	0	0	0	0	0	3	FR	-
15 Number of Lawsuits Disposed on Appeal	0	0	0	0	0	0	1	FR	-
16 Avg. Cost per Lawsuit Settled	\$224,899	\$2,077	\$80,035	\$56,796	\$90,952	\$29,589	\$171,437	FR	-
17 Avg. Cost per Lawsuit Tried	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050	FR	-
18 Number of Code Enforcement Cases Received	525	484	241	204	1,454	1,217	848	SHC	-
19 Number of Code Enforcement Cases Closed	561	259	252	183	1,255	998	769	SHC	-

* Not all cases may have a final judgment.

CITY CLERK DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total public records requests received	145	171	164	222	702	410	413	IEC	-
2 Total public records requests provided	144	170	163	221	698	409	389	IEC	-
3 Number of public records requests completed within 10 days	135	161	155	204	655	399	356	IEC	ECS
4 Number of public records requests completed beyond 10 days	10	10	9	18	47	5	22	IEC	ECS
5 Number of non-responsive public records requests	1	0	0	0	1	5	25	IEC	-
6 Number of Filming Permits issued	64	65	78	82	289	244	278	EV	-
7 Number of Special Event Permits issued	38	45	15	45	143	169	144	AC	IEC
8 Total number of agenda items processed	103	76	91	93	363	227	407	IEC	-
Percentage of time Council meeting minutes are docketed for	90%	95%	95%	95%	94%	98%	93%	IEC	ECS
9 City Council approval within three weeks of meeting date	97.293	98.032	98.032	98.797	98.039	98.127	97.249	IEC	-
10 Number of registered voters	51%	51%	51%	51%	51%	51%	51%	IEC	-
11 Voter registration percentage	N/A	NA	0	0	0	16.4	0	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*									

CITY TREASURER'S DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Median weighted average for maturity of City portfolio assets (months)	24.0	24.4	21.8	19.9	22.5	23.1	22	FR	-
1 Total investment earnings per quarter (millions)	\$1,172,287	\$1,181,917	\$1,649,195	\$1,399,867	\$5,403,266	\$3,955,795	\$3,296,035	FR	-
2 Rate of return on the City Portfolio per quarter (%)	1.20%	1.23%	1.25%	1.28%	1.24%	1.08%	0.89%	FR	-
3 Number of overages or shortages in daily cash balances	1	0	0	1	2	0	5	FR	-
4									

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Housing									
1 Number of active Section 8 Rental Assistance vouchers	2,972	2,965	2,996	2,951	2,971	3,011	3,029	BQH	-
2 Number of Section 8 Housing Quality Standard Inspections conducted	991	913	940	1,014	3,858	3925	4196	BQH	-
3 Number of new affordable housing units completed	0	0	0	46	12	4	2	BQH	-
4 Number of new affordable housing units under development	121	121	121	75	110	60	61	BQH	-
5 Number of affordable housing units monitored	421	410	169	24	1,024	714	773	BQH	-
Building & Safety									
6 Number of building permits issued (all types)	814	848	751	796	3,209	2,871	2,814	BQH	EV
7 Building Permit Issued " Over the Counter"	564	791	532	535	2,422	2,087	N/A	BQH	EV
8 Number of trade permits issued	761	698	686	18	2,163	2,627	2,992	BQH	EV
9 Avg. valuation per building permit	\$58,800	\$51,533	\$118,970	\$50,218	\$69,880	\$113,723	\$84,223	FR	EV
10 Number of building plan checks submitted	200	101	130	259	690	608	\$416	EV	-
11 Number of sub-trade plan checks submitted	372	104	293	399	1,168	1,200	1,252	EV	-
12 Avg. turnaround time per building plan check (days)	35	25	30	18	27	27	18	ECS	-
13 Number of customers served	12,783	11,649	11,756	12,521	48,709	38,417	28,206	ECS	EV
14 Avg. turnaround time per sub-trade plan check (days)	13	14	14	11	13	21	10	ECS	-
15 Number of permit inspections completed	7,387	7,985	8,230	9,399	33,001	34,165	32,214	ECS	EV
16 Building and Safety fees received	\$2,410,484	\$1,695,654	\$2,248,214	\$2,018,342	\$8,372,694	\$9,269,104	\$7,795,814	FR	EV
17 Ratio of Building & Safety fees received to section's expenditures	3	1	2	2	2.07	2.43	2.63	FR	-
18 Number of complaints received	64	50	65	79	258	191	149	ECS	-
19 Cost per hour of operation	\$1,351	\$1,565	\$1,828	\$1,794	\$1,635	\$1,420	\$1,099	FR	-
Planning/Neighborhood Services									
Number of development applications submitted for review by:									
Design Review Board	17	9	8	6	40	34	62	BQH	EV
Planning Commission	2	3	9	2	16	13	19	BQH	EV
Historic Preservation Commission	2	1	2	3	8	11	2	BQH	EV
Planning Hearing Officer	6	7	6	3	22	24	76	BOH	EV

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2014-15 Actual	Primary	Secondary
21	Number of City applications initiated for:							
	General Plan Amendments							
	Re-zoning							
	Code Changes							
22	Number of administrative applications received by Staff							
	Administrative Design Review							
	Administrative Use Permits							
	Design Review Board exemptions							
	Other (i.e. COZ, COC, BRC, Home Occupation)							
	Administrative Exceptions - up to 10% of a numerical standard							
	Administrative Exceptions - up to 20% of a numerical standard							
	Administrative Exceptions - Other							
	Administrative Review (PEX, LLA, WTF, DB)							
23	% of development application review completed within 30 calendar days							
24	Avg. # of days from application submission to hearing							
25	Avg. # of days from application submission to decision (AUP/ADR)							
26	Avg. # of days from application completion to hearing for land use applications							
27	Avg. # of days from application completion to decision (AUP/ADR)							
28	Avg. # of active applications per case planner							
29	Number of DRB and Hearing Officer appeals							
30	Cost per hour of operation							
31	Number of requests for services received							
32	Number of code enforcement inspections completed							
33	Number of code violations issued							
34	Number of code violation cases opened							
35	Number of code violation cases closed							
36	Percentage of cases cleared within 3 months							
37	Percentage of cases remaining open beyond 3 months							
38	Number of new cases per code enforcement officer							
39	Sq. ft. of graffiti removed							
40	Average cost per sq. ft. of graffiti removed							
41	Number of volunteer hours for neighborhood improvement activities							

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary
42 Number of dog and cat licenses issued	1,251	1,168	1,270	881	4,938	5,159	SHC	-
43 Number of (new) business license/permit applications received	787	336	395	477	1,906	1,024	EV	-
44 Number of (new/renewal) business license/permit applications issued	640	307	345	535	2,068	1,773	EV	-
Economic Development								
45 General Inquiries	275	414	258	300	1,247	653	EV	ECS
46 Class A office vacancy rate	12.2%	11.6%	10.6%	11.0%	14.0%	19.0%	EV	-
47 Vacancy Rate: Retail (ICMA Community Attribute)	2.9%	2.5%	2.1%	2.0%	2.8%	3.8%	EV	-
48 Sales tax revenue**	\$36	\$39	\$41	\$43	\$38	\$37	EV	-
49 Number of outside businesses assisted with Glendale location needs	60	46	74	68	239	270	ECS	EV
50 Number of outside businesses assisted that came to Glendale	6	1	0	1	10	13	ECS	EV
51 Sq. footage of leases executed by businesses that came to Glendale (involving the assistance of Economic Development)	57,963	4,900	0	5,781	54,991	75,750	EV	-
52 Number of existing Glendale businesses assisted	123	85	127	137	299	243	ECS	EV
Urban Design and Mobility								
53 Beeline "on-time" performance rate	89%	87%	88%	88%	89%	89%	ECS	-
54 Beeline Passengers per revenue hour	24	23	23	23	24	22	FR	-
55 Beeline cost per revenue hour (annual measure)	N/A	N/A	N/A	\$0	\$85	\$85	FR	-
56 Miles Between mechanical system failures	52,070	46,374	23,310	22,408	N/A	N/A	N/A	-
57 Individuals engaged through Social Media	51,191	106,674	168,049	185,084	N/A	N/A	N/A	-
58 Individuals engaged through community meetings, events, and presentations	126	630	0	3,085	N/A	N/A	N/A	-

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2014-15 Actual	Primary	Secondary
Administration								
1 Total developed park acreage per 1,000 residents	1.44	1.44	1.44	1.42	1.43	1.46	CSF	IEC
2 Total undeveloped park acreage per 1,000 residents	25.28	25.28	25.28	24.96	25.20	25.68	CSF	IEC
3 Total number of volunteers for: Community centers and human service programs	27	27	34	37	125	143	IEC	-
Open space and trails	193	125	141	98	557	939	IEC	-
4 Total number of volunteer hours for: Community centers and human service programs	2,571	1,867	1,927	2,740	9,105	11,158	IEC	-
Open space and trails	469	411	422	295	1,597	2,803	IEC	-
5 Total number of participants in open space & trails programs	226	146	223	319	914	405	CSF	IEC
Park Maintenance								
6 Acres of developed parkland and community buildings maintained per FTE	4.13	4.13	4.13	4.13	4.13	4.20	CSF	IEC
7 # of hours to maintain 31.73 acres of sports fields (19 fields)	1,671	1,026	1,459	1,656	5,812	5,094	CSF	IEC
8 # of incidents of vandalism reported	76.00	63.00	72.00	124.00	335	684	SHC	-
9 % of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	90%	91%	SHC	-
10 # of completed special work orders	820	511	556	685	2,572	2,330	CSF	-
Park Planning & Development								
11 # of safety and security improvement projects at parks & community facilities	4	4	0	3	11	4	SHC	-
12 Park, open space & comm. facility projects developed or improved # of projects developed or improved	2	1	0	1	4	6	CSF	IEC
% of projects completed within 45 days of project completion date	100%	0%	100%	0%	50%	100%	CSF	IEC
% of projects completed within 5% of project cost target	0	0	0	0	63%	100%	CSF	IEC
Recreation								
13 Number of hours the sports fields are permitted	0.00	0.00	0.00	0.00	42,265	41,725	CSF	IEC
Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weekdays and 8am-10pm weekends)	11,145	6,544	10,858	13,718	74%	79%	CSF	IEC
14 Facility rental revenue	79%	67%	67%	81%				
Non-sports fields	\$259,014	\$210,235	\$263,107	\$364,431	\$1,096,787	\$1,027,667	FR	-
Sports fields	\$140,043	\$155,831	\$230,541	\$181,133	\$707,548	\$436,700	FR	-
16 Total number of hours of use for non-revenue rentals	2,856	2,356	2,643	5,354	13,209	16,268	CSF	-
Facility Rentals	7,479	3,120	5,639	9,040	25,278	24,604	CSF	-
Sport Field Rentals								
17 Total number of contract classes offered: Duplicated (total # of contract classes offered at different time/location) Unduplicated (total # of individual contract classes offered)	54	53	50	54	211	191	CSF	IEC
	17	21	21	18	77	75	CSF	IEC
18 Total number of contract classes held: Duplicated (total # of contract classes offered at different time/location) Unduplicated (total # of individual contract classes held)	46	46	33	39	164	116	CSF	IEC
	21	18	16	16	71	58	CSF	IEC

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2013-14 Actual	FY 2014-15 Actual	Primary	Secondary
19 Total number of recreation classes held :								
Duplicated (total # of recreation classes held at different time/location)	188	29	25	93	441	368	CSF	IEC
Unduplicated (total # of individual recreation classes held)	29	8	9	35	83	81	CSF	IEC
20 Number of duplicated participants in:								
Contract Classes	420	422	341	391	2,120	1,638	CSF	IEC
Recreation Classes	14,899	6,539	6,440	33,968	36,761	35,538	CSF	IEC
21 Total contract class revenue	\$37,826	\$42,372	\$32,854	\$52,103	\$201,785	\$170,884	FR	-
22 Total recreational class revenue	\$280,300	\$24,777	\$12,260	\$448,572	\$504,868	\$543,652	FR	-
23 Number of recreation programs offered at 21 facilities: ¹								
Duplicated (total # of recreation programs offered at different time/location)	79	75	76	93	73	77	CSF	IEC
Unduplicated (total # of individual recreation programs offered)	40	38	35	35	33	37	CSF	IEC
24 Total number of teens participating in a structured recreation/fitness program	61	35	94	150	198	198	CSF	-
25 Number of events co-sponsored by the department	19	8	8	12	32	35	IEC	-
26 Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)	25	11	2	3	30	40	IEC	-
Human Services								
27 # of unduplicated persons served w/ social service resources in CDBG	339	319	294	272	1,596	1,409	CSF	IEC
28 Number of meals served to seniors	14,900	14,006	13,935	12,559	50,988	54,178	CSF	IEC
29 Cost per meal served to seniors	\$6.15	\$6.68	\$6.72	\$7.25	\$7.21	\$6.78	FR	-
30 Number of cases for senior care management:								
Total number of new cases	31	14	19	19	111	111	CSF	IEC
Average number of open cases	76	86	83	93	87	102	CSF	IEC
Total number of closed cases	19	11	11	18	91	49	CSF	IEC
31 Total Cost per senior care management case	\$329	\$354	\$348	\$302	\$310	\$301	FR	-
32 Number of persons who exited Glendale Homeless Continuum of Care (CoC) ²	220	140	752	120	1,180	1,113	CSF	IEC
# of people who exited the program that were placed into Permanent Supportive Housing	87	44	84	105	516	463	CSF	IEC
% of people who exited the program that were placed into Permanent Supportive Housing	40%	31%	11%	88%	53%	47%	CSF	IEC
33 Number of homeless persons receiving services (duplicated) ³	627	1,130	1,453	981	6,093	4,184	CSF	IEC
34 Number of contracts per FTE with non-profit organizations & City departments	8	8	8	8	9	9	CSF	IEC
Verdugo Jobs Center								
35 Number of visits to the Verdugo Jobs Center	7,932	7,037	7,827	8,140	45,000	30,266	FR	-
36 Number of customers receiving staff assisted services ⁴	258	263	351	158	692	695	ECS	EV
37 Cost per hour to operate VJC	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-
38 Average monthly caseload	43	44	50	23	31	39	ECS	-
39 Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)	47	54	57	73	n/a	235	EV	-
40 Number of customers placed into employment	26	29	84	60	435	198	EV	-
41 Percentage of customers placed into employment ⁵	72%	81%	71%	56%	73%	81%	EV	-
42 Percentage of customers who find employment in excess of 35 hours/week	85%	83%	81%	80%	71%	69%	EV	-

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2013-14 Actual	FY 2014-15 Actual	Primary	Secondary
43 Average starting wage of participants After training services Without training services	\$40.25 \$14.02	\$33.20 \$13.85	\$25.50 \$14.38	\$21.58 \$15.84	n/a n/a	\$25.64 \$13.19	EV EV	- -
44 Percentage maintaining employment 9 months after initial placement ^a	77%	71%	75%	87%	73%	85%	EV	-
45 VJC customer satisfaction rating	92%	94%	93%	92%	88%	90%	ECS	-
46 # of youth employed through the Glendale Youth Alliance program	195	67	74	61	576	466	EV	-

- 1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.
- 2) CoC defines "Exit" as graduated from the program, left program voluntary, terminated due to non-compliance, and death.
- 3) Type of services received by the homeless population include case management services, including employment services, life skills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.
- 4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.
- 5) The percentage of applicants is based on total number of applicants who have completed the job training program and were placed into employment. This measure is calculated and provided by the state annually.
- 6) The data provided is employment data from 9 months previous to the current quarter.

FIRE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator										Council Priority	
FY 2015-16 Quarterly Results				4th Quarter	FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary		
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter								
Administration											
1	Avg. number of Firefighters per 1,000 residents	0.78	0.77	0.75	0.73	0.80	0.79	SHC	-		
2	Number of fire companies per household (per 10,000 residents)	0.60	0.60	0.60	0.60	0.62	0.63	SHC	-		
3	Number of Paramedics per 1,000 residents	0.44	0.44	0.44	0.44	0.44	0.44	SHC	-		
4	Fire Department General Fund Budget per capita	\$59.74	\$57.06	\$56.50	\$48.50	\$219.81	\$217.80	FR	-		
5	Percentage of Fire Department budget that is grant funded	1.33%	0.13%	0.00%	0.00%	0.01%	0.02%	FR	-		
6	Total overtime hours worked	56,403	42,983	42,181	45,217	164,439	169,795	FR	-		
7	Total overtime cost/staffing	\$2,764,489	\$2,043,776	\$2,103,373	\$2,320,075	\$9,231,712	\$8,392,955	FR	-		
	Total amount of MOU related staffing overtime	\$1,793,463	\$1,638,639	\$1,693,867	\$1,825,232	\$5,233,497	\$6,427,337	FR	-		
	Total amount of work comp related overtime	\$166,049	\$160,488	\$158,321	\$251,448	\$1,091,424	\$1,309,768	FR	-		
	Total amount of training and other overtime	\$119,451	\$209,705	\$240,586	\$91,260	\$427,731	\$355,860	FR	-		
	Total amount of reimbursed overtime	\$685,553	\$34,944	\$10,598	\$152,136	\$883,231	\$299,990	FR	-		
8	In-service fire suppression training hours	2,126	1,912	2,506	2,349	8,892	9,029	SHC	-		
9	Cost per Firefighter attending the Fire Academy	\$0.00	\$0.00	\$0.00	\$0.00	N/A	N/A	FR	-		
Operations											
10	Total calls for Fire Department services*	4,862	4,955	5,137	4,620	18,798	17,825	SHC	-		
11	Number of EMS calls*	4,100	4,290	4,520	3,998	16,908	15,310	SHC	-		
12	Number of fire-related calls*	518	459	445	458	1,898	1,790	SHC	-		
13	Number of false alarms	275	235	256	258	1,001	938	SHC	-		
14	Number of services calls*	231	196	160	153	729	725	SHC	-		
15	Value of property lost (structure and contents)	\$351,375	\$1,182,400	\$34,050	\$62,900	\$2,342,050	\$6,190,980	SHC	-		
16	% of 911 calls answered 15 seconds or less (per NPPA standard 1221)	99.00%	99.00%	99.00%	99.00%	99.05%	98.92%	SHC	ECS		
17	Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:57	0:00:58	0:00:55	0:00:56	0:00:52	0:00:54	SHC	ECS		
18	Avg. time to dispatch – Fire	0:00:52	0:00:56	0:00:59	0:00:57	0:00:50	0:00:58	SHC	ECS		
19	Avg. turn-out time	0:00:41	0:00:41	0:00:42	0:00:42	0:00:42	0:00:54	SHC	ECS		
20	Avg. time to arrive on scene for EMS calls	0:03:51	0:03:48	0:03:53	0:03:51	0:03:49	0:03:42	SHC	ECS		
21	Avg. time to arrive on scene for Fire calls	0:04:33	0:04:19	0:04:25	0:04:40	0:04:19	0:04:19	SHC	ECS		
22	Percent of response times under 5 minutes (NPPA 1710)	65%	66%	64%	65%	67%	69%	SHC	ECS		
23	Avg. incident duration per call category:										
	Service Calls	0:21:09	0:24:31	0:24:53	0:23:58	0:25:29	0:22:30	SHC	-		
	Emergency Medical Calls	0:38:10	0:38:35	0:39:40	0:37:22	0:39:16	0:39:37	SHC	-		
	Fire Calls	0:50:24	0:34:46	0:29:25	0:27:21	0:47:36	0:52:49	SHC	-		
	Alarm Calls	0:17:32	0:15:56	0:15:07	0:14:18	0:17:26	0:16:55	SHC	-		
	Flooding Calls	0:41:07	0:51:29	0:31:44	0:47:45	0:39:11	0:38:20	SHC	-		
24	Average number of responses per fire unit	549	581	604	532	2,212	2,061	SHC	-		
25	Automatic aid ratio:										
	Aid Provided	425	405	381	379	364	362	SHC	-		
	Aid Received	269	204	269	214	229.25	215	SHC	-		
Emergency Medical Services (EMS)											
26	Number of victims transported	2,707	2,772	2,829	2,562	2,718	10,094	SHC	-		
27	Overall documentation compliance (goal = 90%)	91%	91%	92%	91%	91%	91%	SHC	-		
28	Vital sign compliance (goal = 90%)	96%	99%	93%	93%	95%	96%	SHC	-		
29	Patient pain assessment compliance (goal = 90%)	96%	90%	95%	90%	98%	99%	SHC	-		
30	Number of medical cardiac arrest patients	43	60	52	34	189	137	SHC	-		

FIRE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

FY 2015-16 Quarterly Results										Council Priority			
Performance Indicator										FY 2013-14 Actual	Primary	Secondary	
31	Number of cardiac arrest patients transported				26	29	21	19	95	90	57	SHC	-
32	Average number of uninsured homeless person related EMS calls				33	15	6	9	63	72	103	SHC	-
33	Avg. STEM response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)				100%	100%	100%	100%	100%	99%	100%	SHC	-
34	Avg. transport "wall time"				0:21:06	0:21:49	0:24:58	0:21:42	0:22:24	0:21:20	0:17:13	SHC	-
35	Avg. time A/O unit assigned to incidents in a 24 hr. period				4:17:53	4:30:12	4:50:18	4:03:21	4:25:26	4:20:17	4:34:19	SHC	-
36	Avg. time paramedic unit assigned to incidents in a 24 hr period				2:06:55	2:18:34	2:21:49	1:59:06	2:11:36	2:16:38	2:43:14	SHC	-
37	Average EMS billing recovery rate				31%	21%	35%	34%	30%	30%	31%	FR	-
38	Number of EMS calls per paramedic				94.25	98.62	103.91	90.86	387.64	381.45	350.2	SHC	-
Fire Prevention													
39	Number of CIP Inspections conducted				1,648	1,912	599	763	4,922	8,458	5,615	SHC	-
40	Number of Brush Inspections (Vegetation Management Program)				230	5	0	3,306	3,541	4,759	4,091	SHC	-
41	Number of Underground Tank Inspections completed				14	17	7	5	43	71	93	SHC	-
42	Number of Veg. Management Program & Fire Company Insp. Hours				957	1,505	100	905	3,466	2,941	4,421	SHC	-
43	Number of Residents Relinquishing Household Hazardous Waste				1,475	1,205	1,334	1,443	1,364	N/A	N/A	SHC	-
44	Number of Filming Permits Reviewed				63	66	88	80	297	N/A	N/A		
45	Number of Filming Safety Inspections Performed				16	8	9	2	35	N/A	N/A		
46	Number of plan checks submitted				459	490	475	238	1,662	1,518	1,327	SHC	-
47	Number of plan checks completed				571	521	460	398	1,950	1,931	1,764	SHC	-
48	Avg. turnaround time per plan check (days)				27	31	33	31	30.5	19.525	14.3	ECS	-
Public Education													
49	Number of students attending Junior Fire Academy program				0	0	0	2,182	2,182	2,280	2,084	SHC	IEC
50	Avg. cost per attendee at Junior Fire Academy program				\$0.00	\$0.00	\$0.00	\$2.10	\$0.53	\$0.57	\$2.25	FR	-
51	Number of CERT programs conducted				2	1	1	1	5	5	8	IEC	SHC
52	Avg. number of residents and businesses trained in CERT				13	18	10	11	13	10	22	IEC	SHC

* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators FY 2015 - 16

Performance Indicator								FY 2015-16 Quarterly Results				Council Priority					
								1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2013-14 Actual	FY 2014-15 Actual	Primary	Secondary	
Water Section																	
1	Water produced from Verdugo Basin (billion gallons)								0.09	0.09	0.07	0.06	0.308	0.45	0.36	IM	-
2	Avg. production per well from Verdugo Basin (billion gallons)								0.01	0.01	0.01	0.01	0.01	0.0	0.0	IM	-
3	Water imported from MWD (billion gallons)								1.18	1.08	1.04	1.26	4.56	6.61	5.56	IM	-
4	Volatile Organic Compounds (VOC) treatment at San Fernando Basin (billion of gallons of water treated)								0.66	1.04	0.51	0.54	2.75	2.29	2.28	SHC	-
5	Percent of positive water samples in the distribution system								1.15%	0.65%	0.00%	0.00%	0.45%	0.43%	1.13%	SHC	-
6	Number of Repeat positive samples								1.00	0.00	0.00	0.00	1	1	5	SHC	-
7	Number of positive e-coli samples								N/A	0.00	0.00	0.00	0	0	0	SHC	-
8	Number of "high chlorine" complaints by customers								5.00	2	3	5	15	25	39	SHC	-
9	Production from local Wells (billion gallons)								0.75	1.19	0.52	0.57	3.03	2.53	2.53	IM	-
10	Cost to treat from local wells (billion gallons)								\$925	\$1,106	\$817	\$891	\$3,739	\$16,653	\$15,272	FR	-
11	Percentage of backflow devices tested/maintained (total of 1,851 devices)								497	505	583	646	558			IM	SHC
12	Water meters repaired (large meters 3" and above)								3.00	0	0	1	4	30	11	IM	-
13	New service/turn-ons								9.00	15	36	16	76	33	60	IM	-
14	Number of main breaks								2.00	3	5	1	11	17	9	IM	-
15	Avg. time to repair a main break (hours)								3.33	0.33	5.17	2.67	2.88	4.28	3.25	IM	ECS
16	Total Service-Hour Interruption								891	599	1,185	389	3,064	5,393	7,725	IM	ECS
17	Water valves exercised vs. target (goal = 4,671 w/ each exercised 2x/year)								550	1,357	840	359	3,106	N/A	N/A	IM	SHC
18	# of Fire hydrants inspected, operated and maintained vs. target (goal = 3,134)								789	802	314	192	2,097	N/A	8	IM	SHC
19	Number of reservoirs inspected and cleaned vs. target (goal = 6 facilities/year)								0.00	0.00	0.00	0.00	0	11	6.23%	IM	FR
20	Water loss through the distribution system								3.20%	-4.90%	4.21%	10.33%	3.21%	6.23%	2.53%	IM	FR
21	Chemical use per volume of water (pounds per million gallons of water)								4.16	4.43	4.02	2.49	3.78	2.62	4.76	IM	SHC
22	Electric use per acre foot of water (Kwh)**								472.91	454.88	420.35	457.07	451.30	445.22	566.58	IM	FR
Electric Section																	
23	Total O&M Expense per KWH Sold **								\$0.19	\$0.17	\$0.16	\$0.18	\$0.18	\$0.20	\$0.15	FR	-
24	Revenue per KWH																
	All Retail Customers **								\$0.17	\$0.16	\$0.18	\$0.19	\$0.17	\$0.16	\$0.15	FR	-
	Residential Customers **								\$0.18	\$0.16	\$0.18	\$0.18	\$0.18	\$0.17	\$0.16	FR	-
	Commercial Customers **								\$0.18	\$0.16	\$0.19	\$0.18	\$0.18	\$0.16	\$0.17	FR	-
	Industrial Customers **								\$0.16	\$0.16	\$0.17	\$0.19	\$0.17	\$0.14	\$0.13	FR	-
25	Distribution O&M Expense per retail customer **								\$51	\$50	\$48	\$47	\$196	\$213	\$204	FR	-
26	Distribution O&M Expense per Circuit Mile **								\$8,029	\$7,899	\$7,502	\$7,361	\$30,791	\$33,005	\$31,166	FR	-
Outage Indices																	
	Total Number of Outages								17.00	11.00	18	20	66	65	46	IM	ECS
	SAIDI (System Average Interruption Duration Index)								34.02	37.20	44.56	39.36	38.79	40.785	34.2675	IM	ECS
	SAIFI (System Average Interruption Index)								0.71	0.75	0.84	0.91	0.80	1.09925	0.875	IM	ECS
	CAIDI (Customer Average Interruption Index)								43.68	48.45	53.44	43.12	47.17	37.0925	38.5325	IM	ECS
	ASAI (Average Service Availability Index)								99.99%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	IM	ECS
28	Number of preventable outages								1.00	0.00	0	1	2	7	0	IM	ECS
29	Percentage of overloaded transformers								2.24%	2.61%	0.59%	62.00%	16.86%	0.57%	0.89%	IM	SHC
30	Number of transformer failures								7.00	4.00	1	7	19	10	13	IM	SHC
31	System Load Factor (average operating capacity out of 100% available)								45.58%	36.94%	33.82%	35.59%	37.98%	42.68%	40.32%	IM	SHC
32	Energy Loss Percentage (i.e. loss due to theft or line loss)								7.24%	6.94%	6.97%	5.04%	6.55%	11.53%	11.21%	IM	FR
33	OSHA Incidence Rate (per OSHA's formula calculation)								0.14	0.00	24.00	18.00	42.14	0.75	1.31	IM	SHC
34	Number of Accidents																
	Preventable								3.00	0.00	4	2	9	1	5	SHC	-
	Non Preventable								N/A	0.00	0.00	1.00	1	2	0	SHC	-

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators FY 2015 - 16

Performance Indicator									
FY 2015-16 Quarterly Results					Council Priority				
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2013-14 Actual	FY 2014-15 Actual	Primary	Secondary	
35 Number of Vehicle Accidents									
Preventable	2.00	0	0	2	1	3	SHC	-	
Non Preventable	N/A	0.00	0.00	0	4	0	SHC	-	
36 Residential Energy Efficiency *									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$4.33	\$3.93	\$3.62	FR	-	
37 Commercial Energy Efficiency *									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$14.66	\$14.88	\$18.10	FR	-	
Administrative and program support costs as a % of annual revenues**	6%	7%	6%	7%	12%	6%	FR	-	
Number of workdays lost per employee due to occupational accidents	6.33	0.00	0.04	0.06	4.92	14.75	SHC	-	
Average Training hours per employee	2.00	2.00	2	2	3.5	2	SHC	ECS	
Number of days for service connection (working days)	7.20	4.82	9.3	9.7	7.72	6.01	ECS	-	
Number of NERC/WECC reportable incidents	N/A	0.00	0.00	0.00	0	0	SHC	-	
Production, Services and Financial Section									
Debt to Total Assets Ratio**	47%	46%	49%	48%	48%	40%	FR	-	
Debt Service Coverage (# of times revenue covers interest on debt)**	6.0x	6.0x	6.0x	6.0x	4.5x	4.5x	FR	-	
Operating Ratio**	85%	73%	98%	97%	103%	63%	FR	-	
Net Income per Revenue Dollar**	\$0.16	\$0.10	\$0.08	\$0.09	\$0.12	\$0.02	FR	-	
Uncollectible Accounts per Revenue Dollar	0.09%	0.09%	0.13%	0.11%	0.13%	0.13%	FR	-	
Administrative and General Expenses per Retail Customer**	\$35.00	\$34.00	\$34.00	\$34.00	\$137.00	\$143.00	FR	-	
Purchased Power Cost per KwH**	\$0.06	\$0.05	\$0.06	\$0.06	\$0.06	\$0.06	FR	-	
Total Power Supply Expense per KwH Sold**	\$0.07	\$0.07	\$0.07	\$0.08	\$0.07	\$0.07	FR	-	
Number of complaints received against GWP	11.00	4.00	10	9	34	29	ECS	-	
Number of bills processed	246,128	224,096	239,955	235,247	898,872	923,509	FR	-	
Percentage of bills accurately calculated (thousand bills)	99.9%	99.7%	99.9%	99.9%	99.9%	99.9%	FR	ECS	
Number of customer service calls received	9,831	26,188	23,054	21,507	99,713	105,231	ECS	-	
Number of customer service requests completed	11,898	12,030	9,160	9,338	42,073	46,718	ECS	-	
Number of plan checks submitted to GWP	36.00	44.00	34	44	158	114	EV	-	
Number of plan checks completed by GWP	36.00	44.00	34	44	158	114	EV	-	
Avg. turnaround time to complete plan checks (working days)	9.19	9.63	8.96	7.65	8.86	8.9425	ECS	-	
Bill affordability ranking against comparable utilities (1=most affordable)**	2.0	2.0	2.0	2.0	3.5	2.0	FR	-	
Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	0.7%	0.5%	0.7%	0.6%	0.6%	1.0%	FR	-	
GWP cash reserves compared to City's reserve policy for GWP	101%	132%	145%	117%	124%	79%	FR	-	
(goal = 100% or \$124 million)**	31%	23%	23%	24%	101%	97%	FR	-	
Actual vs. Budget O&M expense**	32%	28%	21%	22%	102%	109%	FR	-	
Actual vs. Budget Revenue**									

* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

** Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Recruitment and Selection							
1 Total number of employment applications filed	1,822	1,903	4,301	3,302	11,328	9,615	16,669
2 Total number of job bulletins posted	20	40	36	37	133	134	117
3 Total number of eligible lists established	24	22	30	22	98	109	96
Administration							
4 Citywide management-to-non-management employee ratio	14%	14%	14%	11%	13%	14%	13%
5 Departmental management-to-non-management ratios							
Administrative Services	30%	30%	30%	26%	29%	30%	32%
City Attorney	38%	38%	38%	44%	39%	38%	37%
City Clerk	29%	29%	29%	32%	30%	29%	29%
City Treasurer	40%	40%	40%	40%	40%	40%	40%
Community Development	24%	24%	24%	15%	22%	24%	25%
Community Services & Parks	23%	23%	23%	20%	22%	23%	22%
Fire	7%	7%	7%	5%	7%	7%	8%
Glendale Water & Power	16%	16%	16%	7%	14%	16%	15%
Human Resources	30%	30%	30%	21%	28%	30%	29%
Information Services	8%	8%	8%	14%	10%	8%	8%
Library	12%	12%	12%	30%	16%	12%	12%
Management Services	36%	36%	36%	45%	38%	36%	32%
Police	5%	5%	5%	5%	5%	5%	5%
Public Works	12%	12%	12%	8%	11%	12%	11%
6 Percentage of employee performance evaluations submitted on time	88%	85%	83%	96%	88%	86%	87%
7 Percentage of employee turnover for full-time positions	1%	2%	1%	2%	1%	2.5%	1.3%
8 Number of formal grievances filed	0	0	1	0	1	1	3
9 Total Unemployment claim costs	\$46,971	\$32,563	\$21,662	\$12,697	\$113,893	\$196,449	\$229,293
Training and Development							
10 Number of Glendale University classes offered	32	28	16	32	108	74	86
11 Average number of participants per class	49	18	10	17	23	19	18
12 Average cost per participant	\$15	\$28	\$20	\$37	\$25	\$33	\$38

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
13 Total amount of tuition reimbursement paid	\$32,301	\$36,268	\$21,088	\$25,723	\$150,922	\$101,070	\$115,379	FR	-
14 Number of employees participating in tuition reimbursement	27	38	37	40	94	81	142	FR	-
Employee Health/Wellness									
15 Number of ADA interactive processes	1	3	3	6	12	18	13	ECS	-
16 Total number of sick leave hours used	15,661	20,760	21,372	18,083	70,302	65,358	75,876	FR	-
17 Number of EHS Safety/Wellness events conducted	4	1	1	3	14	8	9	SHC	-
18 Average number of participants per Safety/Wellness event	14	30	21	30	19	18	24	SHC	-
Worker's Compensation									
19 Number of new workers compensation claims	63	58	60	66	246	214	247	FR	-
20 Number of active workers compensation claims	767	767	787	811	788	784	783	FR	-
21 Median incurred per open workers compensation claim	\$54,071	\$54,073	\$51,506	\$49,571	\$43,182	\$50,312	\$52,305	FR	-
22 Average incurred for open workers compensation claims per FTE	\$51,174	\$47,632	\$48,461	\$48,827	\$44,291	\$48,055	\$49,024	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	84%	86%	88%	85%	86%	86%	86%	SHC	-
Investigations									
24 Average number of investigations active	7	8	13	15	8	8	10.75	IEC	FR
25 Number of investigations completed	5	1	4	5	31	22	15	IEC	FR
26 Average length of time per investigation (in months)	7	5	4	4	4.1	39	4.95	IEC	ECS

INFORMATION SERVICES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	9,724	9,670	9,730	9,669	9,698	9,650	9,345	FR	-
2 Number of radios per support staff	526	526	600	602	564	523	334	IM	-
3 Percentage of staffing costs to Information Services Department budget	38%	26%	21%	21%	27%	28%	35%	FR	-
4 Department budget as a percentage of Citywide operating budget	2.0%	3.0%	3.0%	3.0%	2.8%	3.5%	3.3%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.7%	2.7%	2.4%	2.4%	2.6%	2.7%	3.1%	FR	ECS
6 Number of PCs supported to number of PC Specialists	463	387	282	285	354	459	313	IM	ECS
7 Number of calls received by the Help Desk	1,727	1,522	1,419	1,897	6,565	7,270	7,728	IM	ECS
8 Percentage of calls resolved as a:									
Level 1 - Help Desk	31%	32%	37%	39%	35%	30%	27%	ECS	-
Level 2 - Incidents escalated and resolved in ISD	69%	68%	63%	61%	65%	70%	73%	ECS	-
Level 3 - Incidents escalated and closed outside ISD	0%	0%	0%	0%	0%	0%	0%	ECS	-
9 Average time to close an AIMS Ticket (in minutes)	64.8	63.2	58.3	54.7	60.3	69.0	64.1	ECS	-
10 Overall satisfaction rating by internal users (1=Low, 5=High)	4.96	4.97	4.98	4.94	4.96	4.96	4.96	ECS	-
11 Percentage of unplanned network downtime during Prime-Time	5%	5%	5%	5%	5%	5%	5%	IM	ECS
12 Percentage of unplanned network downtime during non Prime-Time	7%	5%	5%	5%	6%	6%	5%	IM	ECS
13 Number of phone lines per technician	1,488	1,182	1,495	1,362	1,382	954	466	IM	-
14 Percentage of unplanned radio system downtime (24x7x365)	1.0%	0.0%	0.0%	0.0%	0.3%	0.21%	0.33%	IM	SHC
15 Percentage of maintenance tasks to total number of radios in service	48%	42%	30%	36%	39%	55%	41%	IM	-

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total circulation per capita*	1,301	1,184	1,243	1,279	1,252	1,712	1,4315	IEC	AC
2 Total circulation by material checked out	259,100	235,761	247,635	257,859	1,000,355	1,326,935	1,115,326	IEC	AC
International Languages*	10,959	10,131	10,256	9,432	40,778	48,581	50,204	IEC	AC
Children's Materials*	101,331	98,095	104,437	107,421	411,284	373,305	394,646	IEC	AC
e-Books*	23,964	22,996	24,221	27,895	99,076	86,698	59,868	IEC	AC
Audio-visual materials*	60,787	52,185	55,166	59,556	227,694	266,012	271,639	IEC	AC
other*	65,059	52,354	53,555	53,555	224,523	552,359	338,969	IEC	AC
3 Number of annual library visits by site:	168,217	138,502	146,231	168,787	621,737	734,879	732,308	IEC	AC
Central Library	89,280	57,908	59,024	59,161	263,373	402,818	432,939	IEC	AC
Brand Library & Art Center	12,652	11,981	11,287	32,892	68,812	37,163	5,811	IEC	AC
Library Connections @ Adams Square	6,500	6,500	11,614	13,637	38,251	44,000	44,000	IEC	AC
Pacific Park Branch Library	17,000	17,000	17,992	19,140	71,132	69,956	82,421	IEC	AC
Casa Verdugo Branch Library	10,000	17,202	18,133	18,947	62,282	42,300	43,300	IEC	AC
Grandview Branch Library	16,000	12,000	10,000	9,435	47,435	57,000	36,180	IEC	AC
Chevy Chase Branch Library	1,028	776	1,238	1,143	4,785	3,819	3,561	IEC	AC
Montrose Branch Library	15,757	14,685	17,033	14,432	61,907	77,823	84,096	IEC	AC
4 Average number of annual visits per open hour by site:	339	278	291	336	311	336	364	IEC	AC
Central Library	143	93	95	95	107	134	179	IEC	AC
Brand Library & Art Center	27	26	24	70	37	82	13	IEC	AC
Library Connections @ Adams Square	10	10	18	21	15	25	25	IEC	AC
Pacific Park Branch Library	42	42	45	47	44	45	54	IEC	AC
Casa Verdugo Branch Library	14	24	25	26	22	25	26	IEC	AC
Grandview Branch Library	62	46	38	36	46	36	23	IEC	AC
Chevy Chase Branch Library	7	5	9	8	7	7	6	IEC	AC
Montrose Branch Library	35	32	37	32	34	44	48	IEC	AC
5 Total circulation by site:	259,100	235,761	247,635	257,859	1,000,355	1,326,935	1,115,322	IEC	AC
Central Library*	166,303	138,959	146,075	156,744	608,081	865,357	799,304	IEC	AC
Brand Library & Art Center*	17,629	15,282	16,466	16,916	66,293	83,354	16,861	IEC	AC
Library Connections @ Adams Square*	7,578	11,282	10,248	10,612	39,720	58,761	47,766	IEC	AC
Pacific Park Branch Library*	17,555	20,346	20,029	18,341	76,271	95,679	73,880	IEC	AC
Casa Verdugo Branch Library*	16,289	19,367	21,833	20,300	77,789	56,439	46,989	IEC	AC
Grandview Branch Library*	11,088	9,988	11,069	10,262	42,407	54,313	42,678	IEC	AC
Chevy Chase Branch Library*	1,896	2,066	1,761	1,722	7,445	10,670	7,707	IEC	AC
Montrose Branch Library*	20,762	18,471	20,154	22,962	82,349	102,382	78,737	IEC	AC
6 Average circulation per open hour by site:	483	443	464	479	467	574	458	IEC	AC
Central Library*	267	223	234	251	244	289	260	IEC	AC
Brand Library & Art Center *	38	33	35	36	35	46	37	IEC	AC
Library Connections @ Adams Square*	12	17	16	16	15	34	27	IEC	AC
Pacific Park Branch Library*	44	50	50	46	48	62	48	IEC	AC
Casa Verdugo Branch Library*	22	27	30	28	27	33	28	IEC	AC
Grandview Branch Library*	43	38	43	39	41	34	27	IEC	AC
Chevy Chase Branch Library*	13	14	12	12	13	19	14	IEC	AC

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results					FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary
7	Montrose Branch Library*								
	46	41	44	50	45	59	45	IEC	AC
	3,731	3,731	3,731	3,731	14,924	13,708	9,415	IEC	AC
	624	624	624	624	2,496	3,000	2,512	IEC	AC
	468	468	468	468	1,872	1,800	37	IEC	AC
	650	650	650	650	2,600	1,752	1,341	IEC	AC
	403	403	403	403	1,612	1,552	1,208	IEC	AC
	728	728	728	728	2,912	1,700	1,303	IEC	AC
	260	260	260	260	1,040	1,600	1,225	IEC	AC
	143	143	143	143	572	552	428	IEC	AC
	455	455	455	455	1,820	1,752	1,361	IEC	AC
	\$3,418	\$3,554	\$3,700	\$4,368	\$3,760	\$3,174	\$3,003	FR	-
8	Average cost per operating hour by sites								
	\$2,232	\$2,120	\$2,214	\$2,495	\$2,265	\$1,977	\$1,966	FR	-
	\$318	\$439	\$459	\$526	\$436	\$274	\$227	FR	-
	\$130	\$190	\$148	\$143	\$153	\$169	\$188	FR	-
	\$165	\$172	\$197	\$221	\$189	\$156	\$167	FR	-
	\$104	\$114	\$120	\$141	\$120	\$159	\$158	FR	-
	\$181	\$215	\$238	\$298	\$233	\$135	\$169	FR	-
	\$99	\$104	\$109	\$120	\$108	\$102	\$97	FR	-
	\$189	\$201	\$216	\$258	\$216	\$203	\$202	FR	-
	\$1	\$1	\$2	\$4	\$8	\$3	\$4	FR	-
9	Total collection expenditure per capita								
	\$26,213	\$34,772	\$42,978	\$21,247	\$31,303	\$49,630	\$93,095	IEC	AC
10	Total volumes								
	3	3	3	3	3	3	3	IEC	AC
11	Total volumes per capita								
	3	2	4	2	3	4	4	IEC	FR
12	FTE volunteer hours average								
	459	492	605	602	2,158	1,713	1,288	IEC	CSF
13	Total # of children's programs								
	269	332	94	412	1,107	720	1,153	IEC	CSF
14	Total # of adult programs								
	9,199	8,246	9,874	9,756	37,075	35,164	37,783	IEC	CSF
15	Total children's program attendance								
	3,037	3,173	2,147	4,647	13,004	14,626	18,019	IEC	CSF
16	Total adult program attendance								
	115	115	115	115	115	115	110	IEC	CSF
17	# of public computers								
	23,848	22,179	20,060	17,204	83,291	116,012	126,191	IEC	CSF
18	Number of Internet computer users per site								
	14,596	12,455	10,837	8,119	46,007	83,145	93,405	IEC	CSF
	1,308	1,211	955	1,004	4,478	4,204	679	IEC	CSF
	1,079	1,156	1,201	1,251	4,687	3,143	4,032	IEC	CSF
	1,754	2,001	1,615	1,618	6,988	7,099	7,458	IEC	CSF
	1,907	2,616	2,968	2,918	10,409	5,975	5,891	IEC	CSF
	882	800	696	531	2,909	4,580	7,635	IEC	CSF
	2,322	1,940	1,788	1,763	7,813	7,866	7,091	IEC	CSF
19	Number of visits to library website								
	172,564	140,511	144,666	146,989	604,730	766,496	463,450	IEC	-
20	Number of LITS HELP Requests (Public & Staff)								
	1,066	868	869	1,275	4,078	4,259	3,056	ECS	IM
21	Overall LITS Satisfaction Rating								
	4.97	5	5	5	4.99	5	5	ECS	-
22	Number of Help Requests closed within:								
	502	390	505	500	1,897	2,024	1,252	ECS	IM
	349	285	395	340	1,369	1,474	784	ECS	IM
	45	30	25	55	155	200	150	ECS	IM
	45	30	35	65	175	164	135	ECS	IM

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results					FY 2013-14		FY 2014-15		FY 2015-16		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		FY 2013-14 Actual		FY 2014-15 Actual		FY 2015-16 Actual		Primary	Secondary
More than 1 Week	63	45	50	40		183		186		198		ECS	IM
23 Ratio of Library sources of City funds to outside sources	98.0%	98.0%	98.0%	93.0%		97.8%		97.8%		96.8%		FR	-
24 Grant dollars received	\$1,788	\$57,000	\$4,791	\$5,607		\$9,500		\$23,129		\$69,186		FR	-
25 Number of interlibrary loans (materials) loaned	14,000	14,000	11,067	11,387		57,531		53,442		50,454		FR	-
26 Number of interlibrary loans (materials) borrowed	10,000	10,000	10,849	11,054		41,615		42,130		41,903		FR	-
27 Facility rental revenue	\$12,040	\$9,795	\$8,017	\$3,313		\$35,413		\$34,926		\$33,165		CSF	FR
28 Number of reference questions	25,994	23,978	19,377	21,883		77,224		72,038		91,232		IEC	-

MANAGEMENT SERVICES DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
City Manager's Office									
1 Total number of citizen service requests	52	109	147	201	509	433	ECS	-	
2 Percentage of citizen service requests responded to within 10 days	99%	100%	99%	98%	99%	99%	ECS	-	
3 Number of press releases distributed	30	33	58	61	182	221	IEC	-	
4 Number of GTV6 programs produced	33	27	23	41	124	132	IEC	-	
5 Number of local government meetings broadcast (first run)	43	42	42	53	180	218	IEC	-	
6 Number of website visitors	1,368,685	1,160,946	1,299,742	1,386,021	5,215,394	2,743,748	IEC	-	

* The City recently concluded its Citizen Satisfaction Survey. When asked how they would rank Glendale as a community on a scale of one to ten (with ten as the highest rating), nearly three-fourths (73%) of those surveyed rated Glendale as a community with an eight or higher.

**Sales tax revenue data has a 2 quarters delay in reporting since the data does not become available until immediately.

POLICE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary
1 Police Department budget per capita	\$353	\$353	\$353	\$349	\$343	\$349	FR	SHC
2 Police Department budget per household	\$0	\$922	\$922	\$922	\$885	\$925	FR	SHC
3 Sworn police officers per 1,000 residents	1.23	1.23	1.23	1.20	1.23	1.32	SHC	-
4 Number of volunteers working at GPD	32	38	37	38	33	32	FR	IEC
5 Total number of hours volunteered	1,738	2,877	2,692	2,148	6,932	7,877	IEC	FR
6 Value of volunteer hours contributed	\$75,772	\$125,486	\$117,378	\$93,652	\$302,263	\$343,517	FR	IEC
7 Number of Reserve Officer hours volunteered	1,322	954	816	1,018	4,662	4,601	IEC	FR
8 Value of Reserve Officer volunteer hours contributed	\$120,765	\$87,148	\$74,542	\$92,949	\$375,404	\$420,357	FR	IEC
9 Total overtime hours worked	26,595	25,543	17,585	20,394	86,529	84,511	FR	-
10 Total overtime cost	\$1,849,361	\$1,806,288	\$1,201,671	\$1,378,505	\$6,235,825	\$5,997,967		
Total overtime cost - MOU Entitled	\$1,494,994	\$1,433,547	\$988,559	\$1,169,582	\$4,900,797	\$4,848,775	FR	-
Total overtime cost - Reimbursed (Grant, Movie)	\$246,633	\$313,381	\$162,706	\$45,559	\$768,279	\$845,174	FR	-
Total overtime cost - Training	\$107,734	\$59,360	\$50,406	\$163,363	\$380,863	\$304,018	FR	-
11 Number of Neighborhood Watch Groups	323	327	327	332	309	214	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	68	41	48	25	218	294	IEC	SHC
13 Number of complaints against Police Department received	11	8	4	4	75	77	ECS	-
14 Number of complaints against Police Department sustained	3	1	1	2	10	5	ECS	-
15 Number of Part I crimes – total	943	938	1,031	880	3,410	3,426	SHC	-
16 Number of Part I crimes – violent	49	47	52	62	198	180	SHC	-
17 Number of Part I crimes – property	894	926	979	818	3,212	3,245	SHC	-
18 Total Part I crimes per 1,000 residents	4.73	4.64	5.18	4.06	17.33	17.87	SHC	-
19 Number of Part II crimes – total	2,193	1,944	2,213	1,997	7,873	7,579	SHC	-
20 Total arrests made	2,577	2,286	2,458	2,292	9,279	8,735	SHC	-
21 Total felony arrests made	409	399	417	408	1,946	2,631	SHC	-
22 Total DUI arrests made	178	132	124	124	690	728	SHC	-
23 Total drug-related cases investigated	355	290	343	347	1,053	939	SHC	-
24 Total fraud/financial crime cases investigated	306	325	409	305	1,081	906	SHC	-
25 Average number of arrests made per sworn officer	14.73	13.06	14.05	13.1	53.17	51.81	SHC	-
26 Average number of arrests made per patrol officer	27.71	25.69	28.25	27.61	111.65	103.71	SHC	-
27 Number of reports generated	7,852	7,489	8,189	7,577	29,920	30,021	SHC	-
28 Patrol officer initiated observations	19,022	16,781	17,349	15,502	77,920	81,098	SHC	-
29 Air support productivity - flight hours	409	428	427	442	1,631	1,516	SHC	-
30 Air support productivity - calls for service - observations	3,742	3,330	3,155	3,704	14,278	14,431	SHC	-

POLICE DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16		FY 2014-15		FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Actual	Actual	Actual	Actual	Actual	Primary	Secondary
31 Total calls for service	32,065	29,613	30,359	29,120	121,157	126,894	130,697	SHC	-			
32 Percentage of 911 calls answered within 10 seconds	98.27%	98.61%	99.75%	98.52%	98.79%	98.26%	98.41%	SHC	ECS			
33 Priority E calls – avg. response time (minutes)	0:05:12	0:05:33	0:05:22	0:04:51	#VALUE!	0:05:07	0:04:56	SHC	ECS			
34 Priority E calls – actual	195	210	209	216	830	801	779	SHC	ECS			
35 Priority 1 calls – avg. response time	0:05:04	0:04:46	0:04:50	0:04:57	0:04:54	0:04:49	0:04:57	SHC	ECS			
36 Priority 1 calls – actual	7,909	6,877	7,550	6,282	28,618	35,485	36,418	SHC	ECS			
37 Priority 2 calls – avg. response time	0:29:35	0:26:15	0:29:50	0:19:33	0:26:18	0:18:04	0:21:46	SHC	ECS			
38 Priority 2 calls – actual	7,798	7,599	7,603	7,956	30,956	30,048	30,251	SHC	ECS			
39 Priority 3 calls – avg. response time	0:58:27	0:44:23	0:42:58	1:14:16	0:55:01	0:41:32	0:37:00	SHC	ECS			
40 Priority 3 calls – actual	16,163	14,927	14,997	14,666	60,753	60,560	63,250	SHC	ECS			
41 Average time spent on service call	0:37:37	0:43:31	0:42:02	0:44:55	0:42:01	0:37:02	0:39:44	SHC	-			
42 Investigative cases opened	4,277	4,331	4,566	4,041	17,215	16,389	16,003	SHC	-			
43 Avg. number of cases per investigator	122	124	134	119	499	468	466	SHC	-			
44 Moving citations issued - patrol	1,302	973	1,024	889	4,188	7,050	9,241	SHC	-			
45 Avg. number of citations issued per patrol officer	14.00	10.93	11.77	10.71	47.41	85.05	109.47	SHC	-			
46 Moving citations issued - motors	1,479	1,156	1,954	1,672	6,261	4,078	7,196	SHC	-			
47 Avg. number of citations issued per motor officer	113.77	88.92	162.83	128.62	494.14	305.25	557.65	SHC	-			
48 Parking citations issued	15,740	15,028	15,943	16,435	63,146	52,385	71,584	SHC	-			
49 Avg. number of citations issued per parking enforcement officer	1,968	2,505	1,993	2,054	8,520	6,305	8,949	SHC	-			
50 Traffic Enforcement Index	18.06	11.39	19.99	16.74	16.55	18.47	24.24	SHC	-			
51 Number of injury traffic incidents	152	187	149	151	639	631	651	SHC	-			
52 Number of fatal traffic incidents	2	0	1	2	5	3	5	SHC	-			
53 Number of traffic incidents involving a pedestrian	28	44	21	20	113	116	125	SHC	-			

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator	FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2014-15 Actual	FY 2013-14 Actual	Primary	Secondary

Administration Division

1	Occupancy rate for City-owned parking structures	90%	92%	79%	86%	87%	91%	80%	IM	-
2	Occupancy rate for Brand Blvd. parking meters (85% is goal)	97%	97%	96%	100%	98%	98%	97%	IM	-
3	Number of Industrial Off Duty (IOD) days	5	0	0	0	5	18	N/A	SHC	-

Engineering Division

4	Percentage of CIP projects completed on-time and on-budget	100%	100%	100%	100%	100%	100%	100%	FR	-
5	Total lane miles of street resurfaced	1.52	0.00	0.86	2.90	5.28	19.99	8.96	IM	-
6	Total lane miles of street slurry sealed	1.62	3.40	1.30	0.00	6.32	15.17	24.60	IM	-
7	Total square feet of sidewalks replaced	34,141	12,135	5,372	15,355	67,003	203,171	283,367	IM	-
8	Total linear feet of sewer mains replaced	51	2,212	2,152	2,488	6,903	3,137	2,384	IM	-
9	Million gallons of sewage treated per day (annual measure)	N/A	N/A	N/A	13	13	15	15	IM	S
10	Number of Land Development applications received	327	282	335	375	1,319	N/A	N/A	-	-
11	Number of Land Development applications completed	335	307	331	407	1,380	N/A	N/A	-	-
12	Number of Right of Way Permit Applications Received	145	71	80	195	491	N/A	N/A	-	-
13	Number of Right of Way Permit Applications Completed	93	46	35	126	300	N/A	N/A	-	-
14	Traffic system failures	125	144	175	201	645	780	963	SHC	IM
15	Traffic plan reviews for developments	2	5	3	1	11	25	20	IM	-
16	Street Occupancy and Oversized Load Travel Permit Issued	215	229	196	295	935	N/A	N/A	-	-
17	Traffic related Customer Service Request Received	143	173	94	76	486	N/A	N/A	-	-
18	Traffic related Customer Service Request Completed	53	72	25	30	180	N/A	N/A	-	-
19	Traffic Signal Construction Completed	2	10	0	1	13	N/A	N/A	-	-
20	Number of Industrial Off Duty (IOD) days	0.94	1.00	0.22	9.28	11.44	34	N/A	SHC	-

Facilities Management Division

21	Cost per square foot - Building Maintenance	\$0.50	\$0.46	\$0.48	\$0.46	\$0.48	N/A	N/A	ECS	-
22	Cost per square foot - Custodial Services	\$0.44	\$0.48	\$0.48	\$0.45	\$0.46	N/A	N/A	ECS	-
23	Number of facilities service requests received	1,925	2,003	1,923	1,964	7,815	N/A	N/A	ECS	-
24	Number of facilities service requests completed	1,948	1,551	1,504	1,582	6,585	N/A	N/A	ECS	-
25	Number of Industrial Off Duty (IOD) days	64	40	3	12	119	N/A	N/A	ECS	-

Fleet Services Division

26	Number of vehicles maintained	962	978	978	975	973	988	1,007	IM	-
27	Cost of preventative maintenance by Fleet Services per shop per vehicle:									
	Mechanical Maintenance	\$443	\$425	\$453	\$379	\$1,700	\$1,649	\$1,615	FR	IM
	Glendale Water & Power	\$393	\$392	\$368	\$319	\$1,472	\$1,339	\$1,223	FR	IM
	Civic Center	\$263	\$322	\$435	\$434	\$1,464	\$1,003	\$938	FR	IM
	Fire	\$953	\$1,391	\$2,596	\$1,713	\$6,653	\$7,201	\$6,289	FR	IM
28	Cost of repairs performed by fleet maintenance per shop per vehicle:									
	Mechanical Maintenance	\$2,661	\$2,886	\$3,196	\$3,366	\$12,109	\$11,682	\$11,080	FR	IM
	Glendale Water & Power	\$1,302	\$1,059	\$1,364	\$1,516	\$5,241	\$4,145	\$3,915	FR	IM
	Civic Center	\$1,040	\$1,033	\$1,067	\$1,335	\$4,475	\$3,174	\$2,024	FR	IM
	Fire	\$3,637	\$3,908	\$6,238	\$4,267	\$18,050	\$21,181	\$14,872	FR	IM

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2015 - 16

Performance Indicator		FY 2015-16 Quarterly Results				FY 2013-14		Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Actual	Actual	Primary	Secondary
29	Average number of days vehicles are held per shop:								
	Mechanical Maintenance	1.80	1.72	1.31	6.04	2.72	2.32	ECS	IM
	Glendale Water & Power	2.40	1.47	1.19	1.09	1.54	1.63	ECS	IM
	Civic Center	1.30	0.48	0.70	1.04	0.88	1.52	ECS	IM
	Fire	9.00	4.19	12.42	7.45	8.27	9.16	ECS	IM
30	Number of vehicle and equipment breakdowns by shop:								
	Mechanical Maintenance	33	22	21	27	103	201	IM	-
	Glendale Water & Power	6	2	3	1	12	45	IM	-
	Civic Center	3	4	0	0	7	6	IM	-
	Fire	1	1	1	1	4	11	IM	-
31	Total fuel consumption in gallons:								
	Unleaded	105,578	94,962	95,921	95,220	391,681	375,757	S	IM
	Diesel	27,712	27,455	30,560	27,117	112,844	100,612	S	IM
	CNG	68,672	68,726	67,508	69,334	274,240	279,371	S	IM
32	Percentage of vehicles and equipment exceeding replacement criteria								
33	Percentage of scheduled vs. non-scheduled repairs	45%	45%	45%	45%	45%	58%	IM	-
34	Number of Industrial Off Duty (IOD) days	44%	44%	45%	45%	45%	44%	IM	-
35	Percentage of equipment available by shop:								
	Mechanical Maintenance	69	71	202	29	371	51	SHC	-
	Glendale Water & Power	96%	96%	97%	94%	96%	97%	IM	ECS
	Civic Center	94%	97%	97%	97%	96%	96%	IM	ECS
	Fire	96%	97%	98%	96%	97%	96%	IM	ECS
	Fire	90%	94%	87%	96%	92%	89%	IM	ECS
36	Percentage of direct labor hours by shop:								
	Mechanical Maintenance	72%	77%	83%	77%	77%	83%	IM	FR
	Glendale Water & Power	74%	65%	67%	72%	70%	95%	IM	FR
	Civic Center	77%	87%	95%	94%	88%	83%	IM	FR
	Fire	99%	74%	81%	74%	82%	68%	IM	FR
Integrated Waste Division									
37	Annual percentage of waste diverted from Scholl landfill (annual measure)	N/A	N/A	N/A	57.3	57.3	66%	N/A	S
38	Total tons of residential refuse collected	8,985	9,508	8,977	9,277	36,747	36,120	35,247	S
39	Total tons of commercial refuse collected	9,046	8,596	9,150	9,432	36,224	34,899	33,270	S
40	Total tons of all refuse collected	18,031	18,104	18,127	18,708	72,970	71,019	68,517	S
41	Total tons of green waste collected	3,818	4,772	3,852	3,671	16,113	15,213	17,272	S
42	Total tons of recyclables collected	2,803	2,841	2,786	2,481	10,911	11,083	10,847	S
43	Total tons of street sweeping refuse collected	275	345	318	336	1,274	1,652	1,965	S
44	Total tons of e-waste collected	25	25	24	18	92	78	65	S
45	Total tons of bulky and abandoned items collected	453	382	507	760	2,102	1,781	1,210	ECS
46	Total tons of recyclables collected through buy-back facility	2,138	3,108	2,044	2,008	9,298	10,754	9,149	S
47	Cost per ton of waste diverted	\$203	\$208	\$207	\$220	\$208	\$204	\$198	FR
48	Total number of bulky item stops	5,731	4,087	4,417	4,401	18,636	14,902	12,174	ECS
49	Total number of abandoned items stops	1,207	827	1,241	3,407	6,682	3,419	5,011	ECS
50	Number of refuse collection service calls	14,598	14,415	14,888	14,438	58,339	44,965	38,742	ECS
51	Cost per ton of waste collected	\$164	\$175	\$181	\$179	\$175	\$184	\$199	FR
52	Revenue per ton of waste collected	\$205	\$207	\$214	\$202	\$207	\$195	\$197	FR
53	Curb miles of streets swept	7,113	8,152	7,130	7,345	29,740	33,275	37,567	IM
54	Cost per curb mile of streets swept	\$43	\$51	\$59	\$37	\$48	\$35	\$33	FR
55	Number of Industrial Off Duty (IOD) days	496	438	391	376	1,701	1,322	842	SHC

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2014-15

Performance Indicator	FY 2015-16 Quarterly Results				FY 2015-16 Actual	FY 2014-15 Actual	FY 2013-14 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Maintenance Services Division									
56 Total square feet of potholes filled	1,958	2,359	3,180	2,426	9,923	14,553	10,909	IM	SHC
57 Total square feet of sidewalks repaired	8,339	6,416	6,862	8,714	30,331	30,998	45,807	IM	SHC
58 Street trees trimmed	832	3,314	2,285	9,450	15,881	9,286	12,582	IM	SHC
59 Street trees planted	2	145	8	98	253	326	795	S	IM
60 Number of storm drain catch basins cleaned	1,357	364	531	215	2,467	2,963	1,685	IM	SHC
61 Storm drain catch basin inspections completed	435	567	683	650	2,335	3,942	1,488	IM	SHC
62 Linear feet of sanitary sewer inspected (CCTV)	61,959	57,049	59,934	58,342	237,284	272,424	317,919	IM	SHC
63 Linear feet of sanitary sewer cleaned	382,925	344,797	421,406	276,695	1,425,823	1,430,391	1,561,214	IM	SHC
64 Illicit discharge violations into storm drain or sewer system	3	4	3	3	13	3	14	S	-
65 Number of service requests received	782	758	701	794	3,035	9,230	8,132	ECS	-
66 Number of service requests completed	773	727	705	833	3,038	8,032	7,821	ECS	-
67 Number of Industrial Off Duty (IOD) days	117	123	118	118	476	642	437	SHC	-
68 Linear feet of painted traffic curbs and/or street striping	190,095	22,580	18,766	21,421	252,862	145,160	355,583	SHC	-
69 Number of traffic signs installed and/or repaired	176	411	718	757	2,062	1,248	1,934	IM	SHC
70 Number of parking meters repaired	6,781	4,527	4,889	5,730	21,927	24,482	20,581	IM	-

Executive & Key Staff

Scott Ochoa
CITY MANAGER

Michael J. Garcia
CITY ATTORNEY

Ardashes "Ardy" Kassakhian
CITY CLERK

Rafi Manoukian
CITY TREASURER

Yasmin K. Beers
ASSISTANT CITY MANAGER

John Takhtalian
DEPUTY CITY MANAGER

Philip Lanzafame
DIRECTOR,
COMMUNITY DEVELOPMENT

Jess Duran
DIRECTOR,
COMMUNITY SERVICES & PARKS

Tom Lorenz
DIRECTOR,
COMMUNICATIONS &
COMMUNITY RELATIONS

Robert Elliot
DIRECTOR,
FINANCE

Greg Fish
FIRE CHIEF

Stephen M. Zurn
GENERAL MANAGER,
GLENDALE WATER & POWER

Matt Doyle
DIRECTOR,
HUMAN RESOURCES

Brian Ganley
CHIEF INFORMATION OFFICER,
INFORMATION SERVICES

Cindy Cleary
DIRECTOR,
LIBRARY, ARTS & CULTURE

Robert Castro
POLICE CHIEF

Roubik Golanian
DIRECTOR,
PUBLIC WORKS

CITY OF GLENDALE **Department Contact Information**

Administrative Services
141 N. Glendale Ave, Room 346
Glendale, CA 91206
818.548.2085

City Attorney
613 E. Broadway, Suite 220
Glendale, CA 91206
818.548.2080

City Clerk
613 E. Broadway, Suite 110
Glendale, CA 91206
818.548.2090

City Council
613 E. Broadway, Suite 200
Glendale, CA 91206
818.548.4844

Community Development
Includes Building & Safety, Housing,
Neighborhood Services, Planning, and
Policy & Innovation
633 E. Broadway, Room 103
Glendale, CA 91206
818.548.2140

City Treasurer
141 N. Glendale Ave, Room 438
Glendale, CA 91206
818.548.2066

Community Services & Parks
Includes Glendale Youth Alliance,
Community Development Block Grant,
Verdugo Jobs Center
613 E. Broadway, Room 120
Glendale, CA 91206
818.548.2000

Fire Department
421 Oak Street
Glendale, CA 91204
818.548.4814

Glendale Water & Power
141 N. Glendale Ave. 2nd Level
Glendale, CA 91206
818.548.3300

Human Resources
Includes Employee Health Services,
Safety and Workers Compensation
613 E. Broadway, Suite 100
Glendale, CA 91206
818.548.2110

Information Services
Includes Application Support,
Information Technology Services,
and Wireless Communications
141 N. Glendale Ave, Room 314
Glendale, CA 91206
818.548.3957

Library, Arts & Culture
222 E. Harvard St.
Glendale, CA 91205
818.548.2030

Management Services
613 E. Broadway, Suite 200
Glendale, CA 91206
818.548.4844

Police
131 N. Isabel St
Glendale, CA 91206
818.548.4840

Public Works
Includes Engineering, Fleet
Management, Integrated Waste
Management, Maintenance Services,
and Traffic & Transportation
633 E. Broadway, Room 209
Glendale, CA 91206
818.548.3900