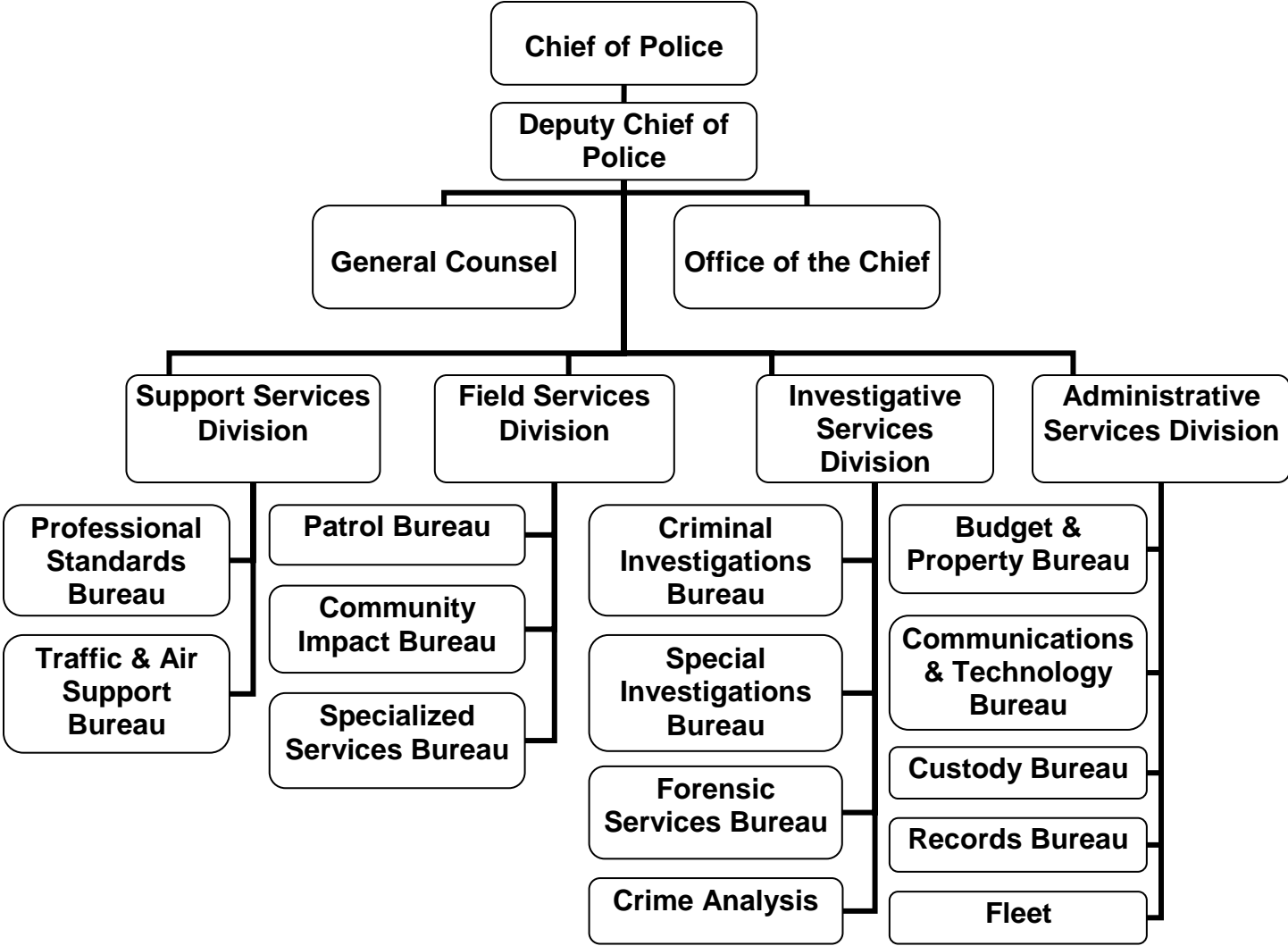


# POLICE



# CITY OF GLENDALE

## POLICE

### MISSION STATEMENT

As a premier City anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

### DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following five Divisions: Administrative Services, Field Services, Investigative Services, Support Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Budget and Property Bureau*** – The Business/Budget Office Unit processes, manages and administers the alarm permits/false alarm fees outsource contract, police fees and other revenues; payroll processing; accounts payables and contracts; and management of Federal, State and local grants. The Property Bureau is responsible for the processing, inventory and management of all property, evidence, safekeeping, and found articles. The bureau also manages the department's facilities.
- ***Communications/Technology Bureau*** – The Communications Bureau receives and processes all incoming calls for service including police and fire 9-1-1 calls, and routes them as appropriate. These personnel dispatch police resources and provide informational support to operational field units. Technology Bureau staff coordinate with the City's Information Services Division the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Bureau also manages four enterprise programs including Pay-to-Stay, Inmate Trustee; Court-Ordered Worker, and the Immigration and Custom Enforcement (ICE) Prisoner Housing.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, field interview cards, bail receipts, gun dealer information, pawn tickets, and jail logs. The Records Bureau also intakes and processes subpoenas and discovery motions.
- ***Police Fleet Maintenance Liaison*** – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.

## CITY OF GLENDALE POLICE

The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. The Division is composed of three bureaus including a SWAT/CNT element, which collaboratively focus on reducing crime, enhancing community safety, and improving the quality of life in Glendale.

- Patrol Services Bureau – This bureau, overseen by four Lieutenant Watch Commanders, provides patrol and front-line emergency services to the community on a 24/7 basis.
- Community Impact Bureau – CIB works directly with the five geographic areas of the community coordinating city-wide resources to address crime, quality of life issues, and implement long-term problem solving strategies. This bureau additionally works directly with community partners to address homeless and mental health issues in our community.
- Specialized Services Bureau - This bureau consists of the Downtown Policing Unit which handles all calls for service in the downtown shopping area including the Americana and the Glendale Galleria. The AB109 detail which monitors offenders released on community supervision and the K9 detail are also part of this bureau.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- Criminal Investigations Bureau – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/beatings, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson, and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse, and real estate fraud), and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases). The Detective Bureau also is engaged in regional crime fighting efforts such as management of the Pacific Southwest Regional Fugitive Task Force.
- Special Investigations Bureau – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF), and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- Forensic Services Bureau – The Verdugo Regional DNA/Crime Laboratory is a collaborative program with the cities of Burbank and Pasadena which provides the area a full-service evidence processing facility. The laboratory operates a computer forensics unit, a DNA

# CITY OF GLENDALE

## POLICE

laboratory, and performs automated ballistic evaluations which meet the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These capabilities provide actionable investigative leads in an expedited manner.

- Crime Analysis – This unit provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project, led by this unit, makes crime data instantly available to officers in the field. iLEADS information allows officers and commanders alike the ability to employ predictive policing strategies where and when crime is most likely to occur, thereby preventing crime and/or apprehending suspects.

The **Support Services Division** is responsible for the oversight of all personnel related issues, including hiring, risk management, personnel investigations, traffic enforcement, and the air support program.

- Professional Standards Bureau – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations, court discovery compliance, and the maintenance of employment records. The Bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.
- Traffic & Air Support Bureau – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical, fire and external load operations.
- SWAT/CNT – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Support Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specific trained tactics and equipment.

The **Office of the Chief** provides direction and overall management of the Department. Components of the Division include:

- Office of the Chief – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Foundation, and the Volunteer Program. Provides administrative support to the command staff and department personnel.
- Legal Services – Oversees risk management and provides legal services.

# CITY OF GLENDALE

## POLICE

### RELATIONSHIP TO CITY COUNCIL PRIORITIES

#### ***Exceptional Customer Service***

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

#### ***Safe & Healthy Community***

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of California's top ten safest cities with a population of over 200,000 and continue to reduce the resident's fear of crime.

#### ***Infrastructure & Mobility***

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

#### ***Informed & Engaged Community***

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE  
SUMMARY OF APPROPRIATIONS  
POLICE DEPARTMENT  
FOR THE YEARS ENDING JUNE 30**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>General Fund</b>				
Administrative Services (101-302-30001)	\$ 5,848,476	\$ 6,652,546	\$ 8,631,783	\$ 11,471,314
Field Services (101-302-30002)	35,817,358	34,889,932	34,889,932	39,917,457
Investigative Services (101-302-30003)	13,739,204	13,693,073	13,693,073	15,647,189
Support Services (101-302-30004)	14,703,439	16,443,549	16,443,549	12,455,539
Office of the Chief (101-302-30009)	1,131,657	1,051,566	1,051,566	1,129,841
<b>Total General Fund</b>	<b>\$ 71,240,134</b>	<b>\$ 72,730,666</b>	<b>\$ 74,709,903</b>	<b>\$ 80,621,340</b>
<b>Other Funds</b>				
<b>Asset Forfeiture Fund</b>				
Administrative Services (260-302-30001)	\$ -	\$ -	\$ 105,000	\$ -
Field Services (260-302-30002)	110,100	353,473	401,473	503,625
Investigative Services (260-302-30003)	17,846	17,000	155,000	71,575
Support Services (260-302-30004)	837	23,000	23,000	-
Office of the Chief (260-302-30009)	4,341	175,000	175,000	200,000
<b>Total Asset Forfeiture Fund</b>	<b>\$ 133,124</b>	<b>\$ 568,473</b>	<b>\$ 859,473</b>	<b>\$ 775,200</b>
Police Special Grants Fund (261-301)	\$ 1,062,496	\$ 363,528	\$ 1,037,412	\$ 781,536
Suppl. Law Enforcement Fund (262-302-30002)	393,561	397,501	397,501	436,196
Special Events Fund (267-302-30009)	463,188	301,940	301,940	457,771
Police Building Project Fund (303-301)	3,078,132	3,010,000	3,010,000	2,222,150
Capital Improvement Fund (401-301)	-	-	-	450,000
CIP Reimbursement Fund (409-301)	-	-	150,000	-
Joint Helicopter Operation Fund (602-311)	720,494	1,626,652	1,627,482	3,252,662
<b>Total Other Funds</b>	<b>\$ 5,717,871</b>	<b>\$ 5,699,621</b>	<b>\$ 6,524,335</b>	<b>\$ 7,600,315</b>
<b>Department Grand Total</b>	<b>\$ 77,091,128</b>	<b>\$ 78,998,760</b>	<b>\$ 82,093,711</b>	<b>\$ 88,996,855</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - ADMINISTRATIVE SERVICES  
101-302-30001**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 1,657,856	\$ 1,751,838	\$ 3,339,174	\$ 1,871,373
41200	Overtime	153,248	66,744	140,440	70,808
41300	Hourly wages	70,975	-	-	-
Various	Benefits	405,301	405,119	723,324	449,684
42700	PERS Retirement	309,217	400,967	400,967	481,692
42701	PERS cost sharing	(11,671)	(69,931)	(69,931)	(72,510)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 2,584,925</b>	<b>\$ 2,554,737</b>	<b>\$ 4,533,974</b>	<b>\$ 2,801,047</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 56,699	\$ 16,000	\$ 16,000	\$ 6,000
43060	Utilities	837,983	635,000	635,000	666,750
43110	Contractual services	40,052	50,400	50,400	49,500
44100	Repairs to equipment	688	8,750	8,750	1,600
44120	Repairs to office equip	-	2,500	2,500	2,900
44351	Fleet / equip rental charge	2,159,480	2,159,480	2,159,480	2,159,480
44352	ISD service charge	-	-	-	4,647,434
44353	Building Maint. Serv. Charge	-	1,083,646	1,083,646	910,999
44450	Postage	20,862	9,600	9,600	-
44550	Travel	2,794	1,000	1,000	6,494
44551	POST travel	-	-	-	5,313
44600	Laundry & towel service	9,497	6,500	6,500	9,000
44650	Training	5,590	9,425	9,425	3,063
44651	POST training	163	4,225	4,225	370
44750	Liability Insurance	63,226	49,283	49,283	51,164
44760	Regulatory	-	2,700	2,700	2,000
44800	Membership & dues	380	350	350	300
45100	Books	34	-	-	-
45150	Furniture & equipment	16,886	17,300	17,300	9,000
45170	Computer hardware	357	-	-	-
45250	Office supplies	23,544	19,800	19,800	19,900
45350	General supplies	25,323	21,650	21,650	10,000
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	(8)	200	200	108,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,263,550</b>	<b>\$ 4,097,809</b>	<b>\$ 4,097,809</b>	<b>\$ 8,670,267</b>
<b>TOTAL</b>		<b>\$ 5,848,476</b>	<b>\$ 6,652,546</b>	<b>\$ 8,631,783</b>	<b>\$ 11,471,314</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - FIELD SERVICES  
101-302-30002**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 17,659,816	\$ 18,351,113	\$ 18,351,113	\$ 19,869,414
41200	Overtime	2,990,240	1,266,693	1,266,693	1,791,063
41300	Hourly wages	15,647	4,040	4,040	28,667
Various	Benefits	6,675,499	6,576,298	6,576,298	7,545,590
42700	PERS Retirement	7,164,838	7,559,817	7,559,817	8,824,138
42701	PERS cost sharing	(653,696)	(636,221)	(636,221)	(687,686)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 33,852,344</b>	<b>\$ 33,121,740</b>	<b>\$ 33,121,740</b>	<b>\$ 37,371,186</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 1,035,160	\$ 1,002,850	\$ 1,002,850	\$ 1,013,610
44100	Repairs to equipment	5,347	4,150	4,150	1,800
44120	Repairs to office equip	-	1,050	1,050	-
44300	Telephone	60	-	-	-
44352	ISD service charge	-	-	56,854	662,000
44450	Postage	717	300	300	-
44550	Travel	2,827	-	-	21,193
44551	POST travel	524	-	-	17,336
44650	Training	29,590	6,000	6,000	9,997
44651	POST training	14,275	50,600	50,600	1,075
44700	Computer software	2,274	-	-	-
44750	Liability Insurance	713,223	531,687	531,687	587,460
44800	Membership & dues	890	300	300	700
45150	Furniture & equipment	59,649	125,500	68,646	107,000
45170	Computer hardware	18	-	-	-
45250	Office supplies	17,112	7,280	7,280	10,000
45350	General supplies	65,439	35,150	35,150	35,000
46900	Business meetings	2,239	1,575	1,575	2,600
47000	Miscellaneous	8,016	1,750	1,750	76,500
<b>Maintenance &amp; Operation Total</b>		<b>\$ 1,957,359</b>	<b>\$ 1,768,192</b>	<b>\$ 1,768,192</b>	<b>\$ 2,546,271</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 7,656	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 7,656</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 35,817,358</b>	<b>\$ 34,889,932</b>	<b>\$ 34,889,932</b>	<b>\$ 39,917,457</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - INVESTIGATIVE SERVICES  
101-302-30003**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 7,015,275	\$ 7,307,417	\$ 7,307,417	\$ 8,216,402
41200	Overtime	1,054,754	783,967	783,967	855,909
41300	Hourly wages	179,221	-	-	-
Various	Benefits	2,531,087	2,575,180	2,575,180	2,880,904
42700	PERS Retirement	2,507,630	2,798,550	2,798,550	3,372,486
42701	PERS cost sharing	(219,406)	(259,523)	(259,523)	(288,711)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 13,068,560</b>	<b>\$ 13,205,591</b>	<b>\$ 13,205,591</b>	<b>\$ 15,036,990</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 902	\$ -	\$ -	\$ -
43110	Contractual services	94,640	15,000	15,000	10,000
44100	Repairs to equipment	450	600	600	600
44120	Repairs to office equip	-	500	500	-
44300	Telephone	1,715	-	-	-
44450	Postage	438	100	100	-
44550	Travel	15,662	-	-	22,176
44551	POST travel	1,334	-	-	18,141
44600	Laundry & towel service	1,515	-	-	2,000
44650	Training	34,975	9,500	9,500	10,461
44651	POST training	4,936	37,400	37,400	1,123
44700	Computer software	9,837	-	-	-
44750	Liability Insurance	278,726	219,280	219,280	243,298
44760	Regulatory	4,100	-	-	-
44800	Membership & dues	2,960	1,050	1,050	2,700
45100	Books	202	-	-	-
45150	Furniture & equipment	21,599	21,700	21,700	20,000
45170	Computer hardware	5,666	-	-	-
45250	Office supplies	17,707	14,250	14,250	5,500
45350	General supplies	164,587	165,802	165,802	162,800
46900	Business meetings	1,367	750	750	1,000
47000	Miscellaneous	6,443	1,550	1,550	110,400
<b>Maintenance &amp; Operation Total</b>		<b>\$ 669,761</b>	<b>\$ 487,482</b>	<b>\$ 487,482</b>	<b>\$ 610,199</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 883	\$ -	\$ -	\$ -
<b>Capital Outlay Total</b>		<b>\$ 883</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 13,739,204</b>	<b>\$ 13,693,073</b>	<b>\$ 13,693,073</b>	<b>\$ 15,647,189</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - SUPPORT SERVICES  
101-302-30004**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 5,112,943	\$ 6,432,192	\$ 6,432,192	\$ 6,261,746
41200	Overtime	921,973	349,654	349,654	377,391
41300	Hourly wages	328,373	187,430	187,430	354,455
Various	Benefits	1,831,597	2,163,963	2,163,963	1,991,564
42700	PERS Retirement	1,413,418	2,072,910	2,072,910	2,216,236
42701	PERS cost sharing	(83,831)	(243,029)	(243,029)	(236,510)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 9,524,473</b>	<b>\$ 10,963,120</b>	<b>\$ 10,963,120</b>	<b>\$ 10,964,882</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 18,676	\$ -	\$ -	\$ -
43110	Contractual services	638,464	918,820	918,820	79,000
44100	Repairs to equipment	2,227	500	500	-
44120	Repairs to office equip	-	1,200	1,200	-
44200	Advertising	1,485	-	-	-
44352	ISD service charge	3,974,840	4,133,167	4,133,167	-
44354	Joint air support charge	-	-	-	920,315
44450	Postage	2,498	2,000	2,000	-
44500	Support of prisoners	75,084	60,000	60,000	61,900
44550	Travel	3,112	-	-	33,456
44551	POST travel	11,005	-	-	27,367
44650	Training	22,444	22,788	22,788	15,116
44651	POST training	33,748	55,500	55,500	1,625
44700	Computer software	4,074	-	-	-
44750	Liability Insurance	213,773	187,600	187,600	189,534
44800	Membership & dues	-	300	300	-
45100	Books	3,240	-	-	-
45150	Furniture & equipment	105,154	62,309	62,309	77,000
45170	Computer hardware	1,949	-	-	-
45250	Office supplies	19,877	13,270	13,270	13,000
45350	General supplies	44,422	19,800	19,800	51,294
46900	Business meetings	637	425	425	1,400
47000	Miscellaneous	2,257	2,750	2,750	19,650
<b>Maintenance &amp; Operation Total</b>		<b>\$ 5,178,967</b>	<b>\$ 5,480,429</b>	<b>\$ 5,480,429</b>	<b>\$ 1,490,657</b>
<b>TOTAL</b>		<b>\$ 14,703,439</b>	<b>\$ 16,443,549</b>	<b>\$ 16,443,549</b>	<b>\$ 12,455,539</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
GENERAL BUDGET FUND - POLICE - OFFICE OF THE CHIEF  
101-302-30009**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 553,165	\$ 588,147	\$ 588,147	\$ 621,845
41200	Overtime	76,705	20,832	20,832	22,391
41300	Hourly wages	53,467	-	-	-
Various	Benefits	192,646	201,732	201,732	213,905
42700	PERS Retirement	190,758	212,553	212,553	243,035
42701	PERS cost sharing	(16,730)	(22,551)	(22,551)	(23,795)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 1,050,009</b>	<b>\$ 1,000,713</b>	<b>\$ 1,000,713</b>	<b>\$ 1,077,381</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 2,412	\$ -	\$ -	\$ -
44100	Repairs to equipment	100	-	-	-
44120	Repairs to office equip	-	50	50	-
44450	Postage	95	-	-	-
44550	Travel	3,175	2,000	2,000	5,555
44551	POST travel	-	-	-	4,544
44650	Training	12,365	1,000	1,000	2,620
44651	POST training	1,038	10,000	10,000	282
44750	Liability Insurance	22,946	16,503	16,503	17,459
44800	Membership & dues	8,275	4,000	4,000	7,000
45050	Periodicals & newspapers	-	1,200	1,200	-
45150	Furniture & equipment	9,713	3,000	3,000	-
45170	Computer hardware	54	-	-	-
45250	Office supplies	4,915	5,300	5,300	-
45350	General supplies	3,175	2,300	2,300	7,500
45450	Printing and graphics	368	-	-	-
46900	Business meetings	6,328	5,000	5,000	5,500
47000	Miscellaneous	6,688	500	500	2,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 81,648</b>	<b>\$ 50,853</b>	<b>\$ 50,853</b>	<b>\$ 52,460</b>
<b>TOTAL</b>		<b>\$ 1,131,657</b>	<b>\$ 1,051,566</b>	<b>\$ 1,051,566</b>	<b>\$ 1,129,841</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - ADMINISTRATIVE SERVICES**  
**260-302-30001**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ -	\$ -	\$ 25,000	\$ -
45150	Furniture & equipment	-	-	80,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,000</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,000</b>	<b>\$ -</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES  
260-302-30002**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 55,680	\$ 193,137	\$ 193,137	\$ 213,043
41200	Overtime	3,132	-	-	-
Various	Benefits	19,629	55,690	55,690	77,731
42700	PERS Retirement	21,301	76,080	76,080	95,501
42701	PERS cost sharing	(1,947)	(6,384)	(6,384)	(7,423)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 97,794</b>	<b>\$ 318,523</b>	<b>\$ 318,523</b>	<b>\$ 378,852</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 316	\$ -	\$ -	\$ -
44550	Travel	424	-	-	-
44650	Training	7,687	21,000	21,000	30,000
44750	Liability Insurance	1,976	4,950	4,950	5,773
45100	Books	1,903	-	-	-
45150	Furniture & equipment	-	-	48,000	80,000
45350	General supplies	-	9,000	9,000	9,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,306</b>	<b>\$ 34,950</b>	<b>\$ 82,950</b>	<b>\$ 124,773</b>
<b>TOTAL</b>		<b>\$ 110,100</b>	<b>\$ 353,473</b>	<b>\$ 401,473</b>	<b>\$ 503,625</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
ASSET FORFEITURE FUND - POLICE - INVESTIGATIVE SERVICES  
260-302-30003**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ -	\$ -	\$ 50,000	\$ 50,000
Various	Benefits	-	-	-	10,220
<b>Salaries &amp; Benefits Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 60,220</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 15,166	\$ -	\$ 50,000	\$ -
44550	Travel	480	-	-	-
44650	Training	2,200	17,000	17,000	10,000
44750	Liability Insurance	-	-	-	1,355
45150	Furniture & equipment	-	-	38,000	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 17,846</b>	<b>\$ 17,000</b>	<b>\$ 105,000</b>	<b>\$ 11,355</b>
<b>TOTAL</b>		<b>\$ 17,846</b>	<b>\$ 17,000</b>	<b>\$ 155,000</b>	<b>\$ 71,575</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES**  
**260-302-30004**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>				
44100 Repairs to equipment	\$ 837	\$ -	\$ -	\$ -
44650 Training	-	23,000	23,000	-
<b>Maintenance &amp; Operation Total</b>	<b>\$ 837</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 837</b>	<b>\$ 23,000</b>	<b>\$ 23,000</b>	<b>\$ -</b>

**CITY OF GLENDALE**  
**POLICE DEPARTMENT**  
**ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF**  
**260-302-30009**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Maintenance &amp; Operation</b>					
45150	Furniture & equipment	\$ 4,165	\$ 175,000	\$ 175,000	\$ 200,000
45170	Computer hardware	87	-	-	-
45350	General supplies	89	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 4,341</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>
<b>TOTAL</b>		<b>\$ 4,341</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>



**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE SPECIAL GRANTS FUND - POLICE PROJECTS  
261-301**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 98,140	\$ 162,963	\$ 763,963	\$ 173,457
41200	Overtime	523,969	-	283,800	252,500
Various	Benefits	122,039	63,609	63,609	121,101
42700	PERS Retirement	37,411	67,797	67,797	77,883
42701	PERS cost sharing	(3,420)	(5,690)	(5,690)	(6,054)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 778,139</b>	<b>\$ 288,679</b>	<b>\$ 1,173,479</b>	<b>\$ 618,887</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 29,085	\$ -	\$ 5,200	\$ -
44500	Support of prisoners	410	-	-	-
44550	Travel	774	1,500	1,500	1,500
44650	Training	8,103	21,640	21,640	41,000
44700	Computer software	2,314	-	-	-
44750	Liability Insurance	252	4,416	4,416	11,543
45150	Furniture & equipment	106,354	47,293	157,261	98,000
45170	Computer hardware	2,268	-	-	-
45350	General supplies	563	-	-	-
45500	Fuel-oil	-	-	6,000	-
46900	Business meetings	671	-	-	-
47000	Miscellaneous	2,703	-	-	10,606
<b>Maintenance &amp; Operation Total</b>		<b>\$ 153,496</b>	<b>\$ 74,849</b>	<b>\$ 196,017</b>	<b>\$ 162,649</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ 130,861	\$ -	\$ (332,084) *	\$ -
<b>Capital Outlay Total</b>		<b>\$ 130,861</b>	<b>\$ -</b>	<b>\$ (332,084)</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>\$ 1,062,496</b>	<b>\$ 363,528</b>	<b>\$ 1,037,412</b>	<b>\$ 781,536</b>

Notes:

\* The actual appropriation in this account consists of carryover budget from the prior fiscal year not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES  
262-302-30002**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ 227,293	\$ 228,048	\$ 228,048	\$ 243,450
41200	Overtime	3,570	-	-	-
Various	Benefits	74,613	76,565	76,565	85,573
42700	PERS Retirement	88,415	94,650	94,650	109,052
42701	PERS cost sharing	(8,082)	(7,942)	(7,942)	(8,477)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 385,809</b>	<b>\$ 391,321</b>	<b>\$ 391,321</b>	<b>\$ 429,598</b>
<b>Maintenance &amp; Operation</b>					
44750	Liability Insurance	\$ 7,752	\$ 6,180	\$ 6,180	\$ 6,598
<b>Maintenance &amp; Operation Total</b>		<b>\$ 7,752</b>	<b>\$ 6,180</b>	<b>\$ 6,180</b>	<b>\$ 6,598</b>
<b>TOTAL</b>		<b>\$ 393,561</b>	<b>\$ 397,501</b>	<b>\$ 397,501</b>	<b>\$ 436,196</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF  
267-302-30009**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41200	Overtime	\$ 378,771	\$ 248,531	\$ 248,531	\$ 350,000
Various	Benefits	71,468	46,674	46,674	71,540
<b>Salaries &amp; Benefits Total</b>		<b>\$ 450,239</b>	<b>\$ 295,205</b>	<b>\$ 295,205</b>	<b>\$ 421,540</b>
<b>Maintenance &amp; Operation</b>					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ 25,687
44352	ISD service charge	-	-	-	1,059
44750	Liability Insurance	12,727	6,735	6,735	9,485
47000	Miscellaneous	222	-	-	-
<b>Maintenance &amp; Operation Total</b>		<b>\$ 12,949</b>	<b>\$ 6,735</b>	<b>\$ 6,735</b>	<b>\$ 36,231</b>
<b>TOTAL</b>		<b>\$ 463,188</b>	<b>\$ 301,940</b>	<b>\$ 301,940</b>	<b>\$ 457,771</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
POLICE BUILDING PROJECT FUND - POLICE PROJECTS  
303-301**

		<b>Actual 2015-16</b>	<b>Adopted 2016-17</b>	<b>Revised 2016-17</b>	<b>Adopted 2017-18</b>
<b>Maintenance &amp; Operation</b>					
43110	Contractual services	\$ 42,147	\$ -	\$ -	\$ 3,150
47050	Interest on bonds	240,985	215,000	215,000	314,000
47103	Principal police bond	2,795,000	2,795,000	2,795,000	1,905,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 3,078,132</b>	<b>\$ 3,010,000</b>	<b>\$ 3,010,000</b>	<b>\$ 2,222,150</b>
<b>TOTAL</b>		<b>\$ 3,078,132</b>	<b>\$ 3,010,000</b>	<b>\$ 3,010,000</b>	<b>\$ 2,222,150</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS  
401-301**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 450,000
<b>Capital Improvement Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
CIP REIMBURSEMENT FUND - POLICE PROJECTS  
409-301**

	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Capital Improvement</b>				
52100 Construction	\$ -	\$ -	\$ 150,000	\$ -
<b>Capital Improvement Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ -</u>
<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ -</u>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
JOINT HELICOPTER OPERATION FUND - POLICE HELICOPTER  
602-311**

		Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<b>Salaries &amp; Benefits</b>					
41100	Salaries	\$ -	\$ 83,947	\$ 83,947	\$ 83,952
41200	Overtime	-	-	-	15,000
Various	Benefits	244	40,731	41,561	39,544
42700	PERS Retirement	-	19,048	19,048	22,069
42701	PERS cost sharing	-	(3,322)	(3,322)	(3,322)
<b>Salaries &amp; Benefits Total</b>		<b>\$ 244</b>	<b>\$ 140,404</b>	<b>\$ 141,234</b>	<b>\$ 157,243</b>
<b>Maintenance &amp; Operation</b>					
43050	Repairs-bldgs & grounds	\$ 3,476	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	28,696	36,100	36,100	37,905
43110	Contractual services	6,918	40,000	40,000	40,000
43150	Cost allocation charge	-	16,133	16,133	-
44100	Repairs to equipment	1,860	17,100	17,100	17,100
44120	Repairs to office equip	-	10,000	10,000	1,000
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	389,396	793,548	793,548	793,548
44352	ISD service charge	-	7,908	7,908	-
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	-	2,000	2,000	2,000
44600	Laundry & towel service	3,425	2,000	2,000	2,000
44650	Training	1,548	9,000	9,000	9,000
44750	Liability Insurance	-	2,275	2,275	2,682
44751	Insurance/surety bond premium	74,537	90,000	90,000	90,000
44800	Membership & dues	275	1,200	1,200	1,200
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps & blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	158	2,000	2,000	2,000
45350	General supplies	12,977	44,615	44,615	44,615
45503	Fuel - gasoline	94,084	269,280	269,280	269,280
46000	Depreciation	102,828	107,969	107,969	107,969
46900	Business meetings	70	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
<b>Maintenance &amp; Operation Total</b>		<b>\$ 720,249</b>	<b>\$ 1,486,248</b>	<b>\$ 1,486,248</b>	<b>\$ 1,455,419</b>
<b>Capital Outlay</b>					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 1,640,000
<b>Capital Outlay Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,640,000</b>
<b>TOTAL</b>		<b>\$ 720,494</b>	<b>\$ 1,626,652</b>	<b>\$ 1,627,482</b>	<b>\$ 3,252,662</b>

**CITY OF GLENDALE  
POLICE DEPARTMENT  
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2015-16	Adopted 2016-17	Revised 2016-17	Adopted 2017-18
<u>Salaried Positions</u>				
Community Service Officer	22.00	37.00	22.00	22.00
Customer Service Representative	1.00	1.00	1.00	1.00
DNA Laboratory Supervisor	1.00	1.00	1.00	1.00
DNA Specialist	1.00	1.00	1.00	3.00
Forensic Specialist	2.00	2.00	2.00	2.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	22.00	22.00	21.00	21.00
Police Comm & Technology Admin	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Officer	15.00	-	15.00	15.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	9.60	9.60	9.60	9.60
Police Officer	193.00	193.00	187.00	187.00
Police Officer Recruit	-	-	6.00	6.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.50	36.50	36.50	36.50
Police Services Assistant	1.50	1.50	1.50	1.50
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	2.00	2.00	1.00	1.00
Public Safety Business Assistant II	2.00	2.00	3.00	3.00
Public Safety Business Specialist	2.00	2.00	2.00	2.00
Sr. Crime Analyst	2.00	2.00	2.00	2.00
Sr. DNA Specialist	1.00	1.00	2.00	1.00
Sr. Forensic Specialist	3.00	3.00	3.00	3.00
Total Salaried Positions	<u>339.60</u>	<u>339.60</u>	<u>339.60</u>	<u>340.60</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.44	*	0.38	*
Hourly City Worker	1.02	*	1.00	*
Police Communications Officer	0.33	*	0.34	*
Reserve Police Officer	0.06	*	0.40	*
Total Hourly FTE Positions	<u>1.85</u>	<u>2.12</u>	<u>2.12</u>	<u>8.50</u>
Police Total	<u>341.45</u>	<u>341.72</u>	<u>341.72</u>	<u>349.10</u>

Notes:

\* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).