

February 7, 2018

Mark Van Lue
Executive Director
Habitat for Humanity – San Gabriel Valley
400 South Irwindale Avenue
Azusa, CA 91702

AND

Western States Surveying, Inc.
899 West Foothill Boulevard – Suite “E”
Monrovia, CA 91016

RE: 634 AND 700 EAST LOMITA STREET
TENTATIVE TRACT NO. 74974
SUBDIVISION – PTTMCP 1712263

Dear Applicants:

The Planning Commission of the City of Glendale, at its meeting held on February 7, 2018, conducted a public hearing and **APPROVED WITH CONDITIONS** your application for a tentative subdivision map at **634 and 700 East Lomita Street, (Tentative Tract No. 74974 - Subdivision – PTTMCP 1712263)**, for the purpose of creating a new six (6)-unit residential condominium project, in the “R-2250” - Medium Density Residential Zone, described as Lots 9 and 10 of Glen-Ina Tract, as recorded in the Office of the Recorder in the County of Los Angeles.

ENVIRONMENTAL DETERMINATION

This project is categorically exempt from CEQA review as a Class 3 (New Construction or Conversion of Small Structures) exemption, pursuant to State CEQA Guidelines Section 15303 because construction of this 6-unit multi-family building has no more than 6 units and is in an urbanized area.

A copy of the adopted motion is enclosed.

Under the provisions of Section 16.24.180 of the Glendale Municipal Code, any person affected by the above decision may appeal said determination to the City Council within **ten (10) days (FEBRUARY 20, 2018)**, following the date of the Planning Commission’s action.

Information regarding appeals and appeal forms will be provided by the Building and Safety Section or the Community Development Department (CDD) upon request and must be filed with the prescribed fee prior to expiration of the ten (10)-day period, on or before **FEBRUARY 20, 2018**, at the Building and Safety Section, 633 East Broadway, Room 101, Monday thru Friday 7:00 am to 12:00 pm, or at the Community Development Department (CDD), 633 East Broadway, Room 103, Monday thru Friday 12:00 pm to 5 pm.

If you have any questions, please do not hesitate to call me at (818) 937-8161.

Sincerely,

Phil Lanzafame
Director of Community Development Department



Kristen Asp
Principal Planner

KA:sm

CC: City Clerk (K.Cruz); Police Dept. (A.Jenks/Z.Avila); City Attorney's Dept. (G. van Muiyden/Y.Neukian); Fire Prevention Engineering Section-(J.Halpert); Housing (M. Fortney); Traffic & Transportation Section (P.Casanova); General Manager for Glendale Water and Power (S.Zurn); Glendale Water & Power--Water Section (G. Tom/S. Boghosian/R.Takidin); Glendale Water & Power--Electric Section (B. Alshanti/B.Ortiz/E.Olsen); Parks, Recreation and Community Services Dept. (T. Aleksanian); Neighborhood Services Division (R.Sada/J.Jouharian/); Integrated Waste Management Admin. (D. Hartwell); Maintenance Services Section Admin. (D. Hardgrove/J.Cawn); Street and Field Services Admin.; Engineering and Environmental Management (C.Chew/R. Villaluna); and case planner-Kristen Asp.

MOTION

Moved by Planning Commissioner Shahbazian, seconded by Planning Commissioner Lee, that upon consideration of **Tentative Tract No. 74974**, and after reviewing the records, files, reports, and all documentary evidence submitted with regard to said tentative tract, the Planning Commission hereby finds that Tentative Tract No. 74974 is hereby exempt from CEQA review as a Class 3 exemption and in the findings set forth below, **APPROVES** said tentative tract map subject to compliance with the State Subdivision Map Act, Chapters 16.16 and 16.32 of Title 16 of the Glendale Municipal Code, Title 30 of the Glendale Municipal Code, and the thirty-four (34) additional conditions listed below:

- A. The density of the subject tract is 19 dwelling units per net acre, which is consistent with the medium density residential standards of the Land Use Element. Lomita Avenue is classified as a local street. Local streets are typically adjacent to single- and multi-family residential land uses, and carry low volumes of traffic to and from collectors and arterials. The street right-of-way width is 60 feet and consistent with the Circulation Element, which can adequately serve the project. The project is located in an acceptable noise level area for multi-family uses. The development is consistent with the Housing Element because it contributes to the provision of a wide range of housing types to meet the needs of current and future residents (Goal 1) and the proposed project provides increased opportunities for home ownership (Goal 3). The Recreation Element places the property in Recreation Planning Area No. 9, served by two neighborhood parks which include: Maple Park and Carr Park and the Adult Recreation Center/Central Park, which does not adequately serve the residents however, each unit has both a private patio and deck which is nearly three times the private open space required. No public park facility has been identified for this site. The Historic Preservation Element does not identify any historical sites in the project area and the previous residences were determined not to be historically significant, so this project will have no impact on historic resources. The Seismic Safety and Safety Elements do not identify major hazards that could impact development in the subject area. The Open Space Element does not designate this site as open space so it is suitable for multi-family residential purposes.
- B. Provided the project's design and improvements are implemented in conformance with the conditions of approval, the project will be consistent with the approved and adopted General Plan Elements cited in the preceding paragraph. No Specific Plans are applicable to the project site and its environs.
- C. The site is physically suitable for the proposed development in that the project site is on generally level land underlain by earth material that is suitable for residential construction. The Seismic Safety Element indicates that the project site is not subject to geologic or seismic hazards. The project represents the natural progression of private redevelopment in the neighborhood. On-site drainage will be channeled into the existing storm drain system in a manner satisfactory to the Public Works Division. Water and power facilities for this project will be provided to the development in accordance with requirements of the Power and Water Division.
- D. The site is physically suitable for the proposed density. The project will provide for a density below that allowable under the existing R-2250 zoning classification and the density will be consistent with the recommendations of the Land Use Element. The density will be comparable to that of apartments and condominiums already existing in the area.

- E. Adherence to the development criteria and conditions of approval will prevent any substantial environmental damage. This development is exempt from environmental review according to the California Environmental Quality Act as Class 3 because this 6-unit multi-family building has no more than 6 units and is in an urbanized area.
- F. Compliance with subdivision design standards and criteria of Glendale and the conditions of approval will protect the residential living environment, protect the public health and welfare, and prevent any serious health problems as a result of development of this condominium project.
- G. The project will not conflict with any easements acquired by the public at large for access through or use of property within the project site and all appropriate easements are shown on the map and provided for in the conditions of approval.
- H. The sanitary sewer system is adequate to accommodate new developments in this area, and discharge of waste into the system from this project will not violate water quality standards. This is ensured through building permit requirements and inspections and public works conditions of approval.
- I. The water and power demands that will be generated by the project will not alter the City's ability to serve the project or any other areas of the community nor would the project impact available fiscal resources of the community.
- J. The project provides for future passive or natural heating or cooling opportunities to the extent feasible in consideration of constraints imposed by topography, lot design and configuration because setbacks are provided to ensure adequate natural light and ventilation opportunities and the building will be built to Cal Green standards as part of the building permit process.

Public Works Department Requirements

1. A Tract Map shall be required. The subdivision shall comply with all provisions of applicable State laws, the Subdivision Ordinances and the Glendale Municipal Code. All fees pertaining to subdivisions required by the Glendale Municipal Code and City Ordinances shall be paid in connection with the filing of the final map or prior to recording of final map, shall be based on the fees which are in effect at such respective times. In addition, survey monuments shall be set in accordance with the standards of the Director of Public Works office and to the satisfaction of the Director of Public Works. All monumentation work shall be performed by or under the supervision of a Licensed Surveyor, licensed in the State of California.
2. Drainage from all new improved surfaces, roof, and on-site drainage shall be conveyed to the street via cast iron pipes and/or parkway drains from the property line and exiting through the curb per SPPWC manual, and under a separate permit.

3. All onsite drainage inlet devices shall meet the NPDES requirements, and the subdivider shall enter into a Covenant and Agreement with the City for the replacement, installation and continued maintenance of all NPDES-related drainage inlet devices on the property and granting inspection rights to the City. The subdivider shall indemnify the City and hold the City harmless for any NPDES violation on the property.
4. The subdivider shall perform at its sole expense, and at no cost to the City, the following street improvements along the entire frontage of the property on Lomita Avenue in accordance with the SPPWC manual, to match and join the existing street improvements, under separate permit, and to the satisfaction of the Director of Public Works:
 - Remove all broken/damaged/deteriorated curb, gutter, sidewalk, landscaping and irrigation along the entire frontage of the property and construct new concrete integral curb and gutter, sidewalk, and landscaping irrigation.
 - Any unused driveway apron shall be removed and replaced with new Portland Cement Concrete (PCC) integral curb and gutter, sidewalk, landscaping and irrigation.
 - Construct the driveway apron and the sidewalk immediately behind the new apron with 6-inch thick PCC pavement. The entire proposed driveway shall conform to Chapter 30.32.130 of the Glendale Municipal Code. Driveway profiles shall comply with the Code.
 - The sidewalk fronting the new driveways shall be at least 4 feet wide and comply with SPPWC Standard Plan No. 110-2.
5. The subdivider shall bear all costs involved in the relocation/reconstruction and/or adjustment to new finished grade of all utilities (underground and overhead) within the public right-of-way that may be affected by the proposed street improvements, and shall coordinate all such work with the respective utility companies, including the Los Angeles County Department of Public Works, Glendale Water and Power, and the City's Traffic and Transportation Division. In addition, the applicant shall restore all traffic lane striping, curb painting and markings, and pavement markings to the satisfaction of the Director of Public Works.
6. The entire asphalt concrete roadway pavement and concrete alley within the vicinity of the property will be inspected after the completion of the construction of the project. In the event of damage, as a result of construction-related activities, the applicant may be required to perform additional street improvement repairs, up to the reconstruction of the asphaltic concrete pavement and the restoration of all parking restriction curb painting, traffic delineation, striping, and pavement markings, per California Department of Transportation (CALTRANS) Standards, at no cost to the City and to the satisfaction of the Director of Public Works.
7. Separate permits are required for all work within the public-right-of-way. The applicant shall bear all fees for the necessary permits and construction inspections for work within the public right-of-way.

8. The project shall comply with all National Pollutants Discharge Elimination System (NPDES) requirements, including the submittal and certification of plans and details showing preconstruction, during construction, and post-construction Best Management Practices (BMPs) that are integrated into the design of the project. In addition, the applicant shall submit an approved LID (use infiltration systems) to be integrated into the design of the project.

Community Development Department, Planning Division Requirements

9. The project approved herein shall be completely constructed as depicted on those sets of drawings, elevations, etc. and stamped approved by staff on the approval date. Any minor modification to these plans must be approved by the Planning Division staff prior to the changes on the working drawings or in the field. Changes considered substantial by the Planning staff must be reviewed by the Planning Commission. The determination of whether or not a change is substantial shall be made by the Director of Community Development.
10. The project shall be designed to accommodate a maximum of six (6) condominium units in substantial conformance with the tentative tract map and preliminary development plans submitted therewith.
11. The location, design and accessibility of the gas meters shall be to the satisfaction of the Director of Planning.
12. The parking spaces required for each residential condominium unit shall be assigned and specified in the Covenant, Conditions and Restrictions (CC&R's), to the satisfaction of the Director of Community Development.
13. The subdivider shall modify the existing building permit from an apartment building to a condominium. The building shall be constructed to new condominium standards.
14. All appropriate impact fees shall be paid prior to final map approval.
15. The project's design shall be in conformance with Design Review Case No. PDR1625840.

Water and Power Department Requirements

16. The existing electrical facilities (vaults, pull boxes, power poles, etc.) shall be protected in place and be accessible to GWP personnel at all times.
17. Any possible power pole relocations shall be coordinated with GWP Electrical Engineering in advance at the project's expenses.
18. GWP Electrical Engineering shall verify that the building proposed for the condominium complies with all distance requirements for the existing power poles and overhead conductors.

19. The subdivider shall pay all expenses and shall coordinate work with the GWP Electrical Engineering Department.
20. The subdivider is responsible for maintaining a ten foot (10') radial clearance from all overhead electrical lines during construction, including construction equipment. Any work required by GWP to maintain proper clearance shall be done at the subdivider's expense.
21. Backflow prevention (BFP) devices are required for each service connection(s) listed above from the City of Glendale, per the GWP Cross-Connection Control Program and Glendale Municipal Code (Chapter 13.32). BFP device locations must be approved by both GWP and Planning Departments prior to installation. All BFP's are required to be installed as close as practical to the point of connection for meter service/water distribution system protection on the domestic, irrigation, and fire services. Installation of the BFP's must meet the 12" MIN – 36" MAX above finished street grade, 24" minimum front clearance, 12" minimum back and side clearance, and in a manner where it is readily accessible for inspection, testing and maintenance. The backflow installation must be inspected prior to burying or covering the pipes to confirm no cross-connection exists. GWP shall inspect the installed facilities prior to receiving service to ensure adequate backflow protection. The BFP device must be tested immediately upon installation and annually thereafter by a certified tester licensed by the Los Angeles County Department of Public before service can be granted.
22. A separate fire line is required for this project. A Double Check Detector Assembly (DCDA) is required to be installed as close as practical to the point of connection and the property line. The subdivider must submit plans to GWP Cross-Connection Control Program showing the location, size, manufacturer, and model number of the approved DCDA. The subdivider must contact GWP's Cross-Connection Control Program for approval of BFP installation, location, and final inspection. (PER CA CODE OF REGULATIONS, TITLE 17 & CITY OF GLENDALE ORD NO. 5678).
23. A Reduced Pressure Principle (RP) Backflow Prevention Assembly is required to be installed as close as practical to the potable service for multi-family (4 units +), commercial and irrigation use. A RP Backflow Prevention Assembly is required to be installed as close as practical to the recycled water service for dual plumbed, commercial and irrigation use. The subdivider must submit plans to GWP Cross-Connection Control Program showing the location, size, manufacturer, and model number of the approved RP. The subdivider must contact GWP's Cross-Connection Control Program for approval of BFP installation, location, and final inspection. (PER CA CODE OF REGULATIONS, TITLE 17 & CITY OF GLENDALE ORD NO. 5678).
24. Insert STD Detail Drawings 6561A, 6528A & 6762A on plans and specify location/manf/model/size of backflow prevention assembly and adhere to clearance requirements. All backflow prevention assemblies are required to be installed at street grade and as close as practical to property line/service connection. SUBLEVEL INSTALLATIONS ARE NOT ALLOWED.

25. Developer is responsible for the current cost of a water service or fire line installation in accordance with the current water fee schedule.
26. Individual water meters are required for each residential unit per Glendale Municipal Code (Chapter 13.12). The water meters are to be installed per GWP specifications. Meters will be installed on ground level only and accessible to GWP personnel.
27. A complete set of plumbing plans and fire sprinkler plans shall be submitted to GWP Water Engineering for review and approval prior to request of new domestic water service and new fire line respectively.
28. Any water service or fire line connection, when no longer needed by the customer, must be permanently abandoned (disconnected at water main and water meter removed) by GWP following payment of the necessary fee.
29. Any water service or fire line shall have a separate connection to the potable water main. A single connection that combines domestic and fire protection uses is not allowed.
30. The subdivider shall provide for adequate fire flows. Fire Department approval/exemption shall be obtained when determining if existing fire flow is adequate. The subdivider shall pay the cost of any necessary fire or domestic water services and recycled water service to the property, as well as offsite water facility improvements necessary to provide fire flow as required by the Glendale Fire Department.
31. All water facilities shall be protected in place during construction of the subject project. All water valves, water meter boxes, water vaults and fire hydrants must be relocated and set to finished grade when necessary at subdivider's expense.
32. The maximum number of allowed meter boxes on the parkway is 4 per lot. See GWP Water Standard Drawing 4397-A Sheet 2 and change plans to reflect the location of the water meters.

Miscellaneous

33. Should litigation be commenced by any third party against the City concerning any procedural or substantive aspect of this subdivision, including without limitation, any litigation concerning the application of the California Environmental Quality Act, the City shall inform applicant of the estimated cost of defense. Applicant shall, within five (5) days of said notification, provide the City with a check, in same day available funds, for the estimated cost of City's defense. City shall deposit said funds into an interest bearing account. City may update said estimate at any time during any such litigation, in which case applicant shall, within five (5) days of notification of said updated estimates, provide the City with a check in same day available funds, for the additional estimated cost of defense. Should any applicant provided monies or interest on such monies remain unspent at the conclusion of litigation; City shall refund same to applicant. City retains the right to hire outside special legal counsel to represent City.

34. This tentative map approval shall be valid for thirty-six (36) months or until approval of the final map, whichever occurs first, in accordance with local and state laws.

Adopted this 7th day of February, 2018.

This motion shall take effect and be in force upon the tenth (10th) day after its passage.

VOTE

Ayes: Lee, Manoukian, Satoorian, Shahbazian, Astorian
Noes: None
Absent: None
Abstain: None