



ADOPTED BUDGET

FY 2018-19

City of Glendale, California





“Meet me in Montrose!” It’s a statement that’s been rolling off the tongue of Glendale and neighboring area residents for decades. In 2017, the City of Glendale, in partnership with the Montrose Shopping Park Association and the Montrose Verdugo Chamber of Commerce, turned it into a call to action.

As the City delivers a structurally balanced budget for the new fiscal year, the cover adorning the City’s annual budget celebrates one of Glendale’s most charming neighborhood districts: *Montrose*.

Much like the full list of local services and amenities made possible by our budget, Montrose offers an abundance of possibilities to those who stroll its quaint streets, support its local merchants, and gather for its many year-round festivities.

When a place offers everything from beignets to barbecue and sashimi to spaghetti, plus art galleries, boutique businesses, dance and fitness studios and more, it becomes a destination.

City of Glendale, California

CITY COUNCIL



Zareh Sinanyan
Mayor



Ara Najarian
Councilmember



Paula Devine
Councilmember



Vartan Gharpetian
Councilmember



Vrej Agajanian
Councilmember

ADOPTED BUDGET FY 2018-19

ACKNOWLEDGEMENTS

Budget Preparation Team

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Information Services

PeopleSoft Team

Graphics Section

Design & Printing



City of Glendale, California

About Our City

Population

Population, 2018 Estimate**	205,536
Population, 2017**	201,705
Population, 2010*	191,719
Population, 2000*	194,973
Population, 1990*	180,038
Population, 1980*	139,060

City Facts

Year of Incorporation	1906
Governance Structure	City Council/City Manager
Area	30.6 square miles
Assessed Value, August 2018 Preliminary	\$31,923,405,024
Total Housing Units, 2010*	76,269
Total Housing Units, 2015***	75,420
Average Persons per Household, 2010*	2.63
Average Persons per Household, 2011-2015***	2.73

Income

Estimated Median Household Income, 2000*	\$41,805
Estimated Median Household Income, 2015***	\$52,574

Home Valuations

Median Value Owner-Occupied Housing Units, 2000*.....	\$325,700
Median Value Owner-Occupied Housing Units, 2015*** ..	\$619,200

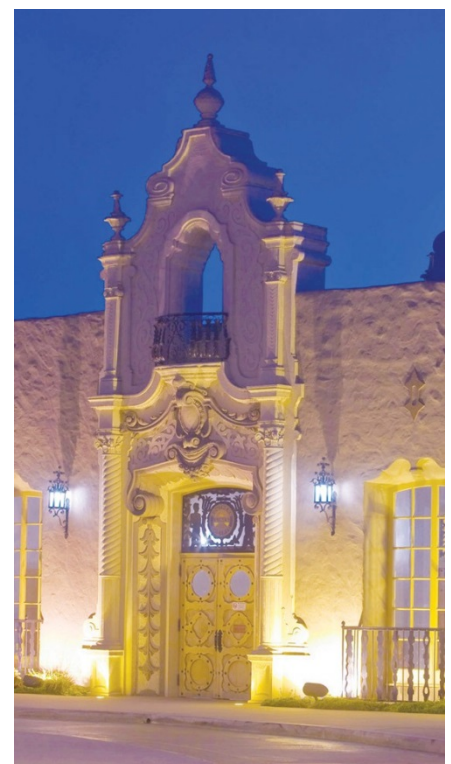
City Finances

Fiscal Year 2018-19 Citywide Budget	\$ 887,260,564
Fiscal Year 2018-19 General Fund Budget	\$ 227,786,018

*According to U.S. Census

**According to the Department of Finance

***According to 2011-2015 American Community Survey



City of Glendale, California

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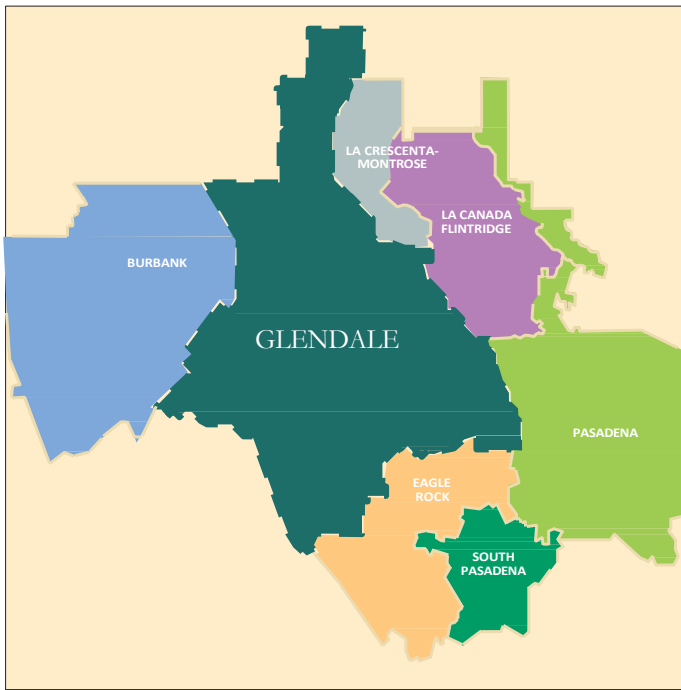
City of Glendale, California

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City of Glendale, California

Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 201,748 people (Department of Finance). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Burbank/Glendale/Pasadena Airport located in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, IHOP/Applebee's, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost efficiency. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

City of Glendale, California

Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

Executive Team

YASMINK. BEERS, **City Manager**

ROUBIK GOLANIAN, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

CARL POVILAITIS
Police Chief

ONNIG BULANIKIAN
Interim Director of Library, Arts & Culture

MATTHEW DOYLE
Director of Human Resources

ONNIG BULANIKIAN
Director of Community Services & Parks

ROBERT P. ELLIOT, CPA
Director of Finance

GREGORY FISH
Fire Chief

JASON BRADFORD
Chief Information Officer

MICHAEL J. GARCIA
City Attorney

ROUBIK GOLANIAN
Director of Public Works

PHILIP LANZAFAME
Director of Community Development

ARDASHES KASSAKHIAN
City Clerk

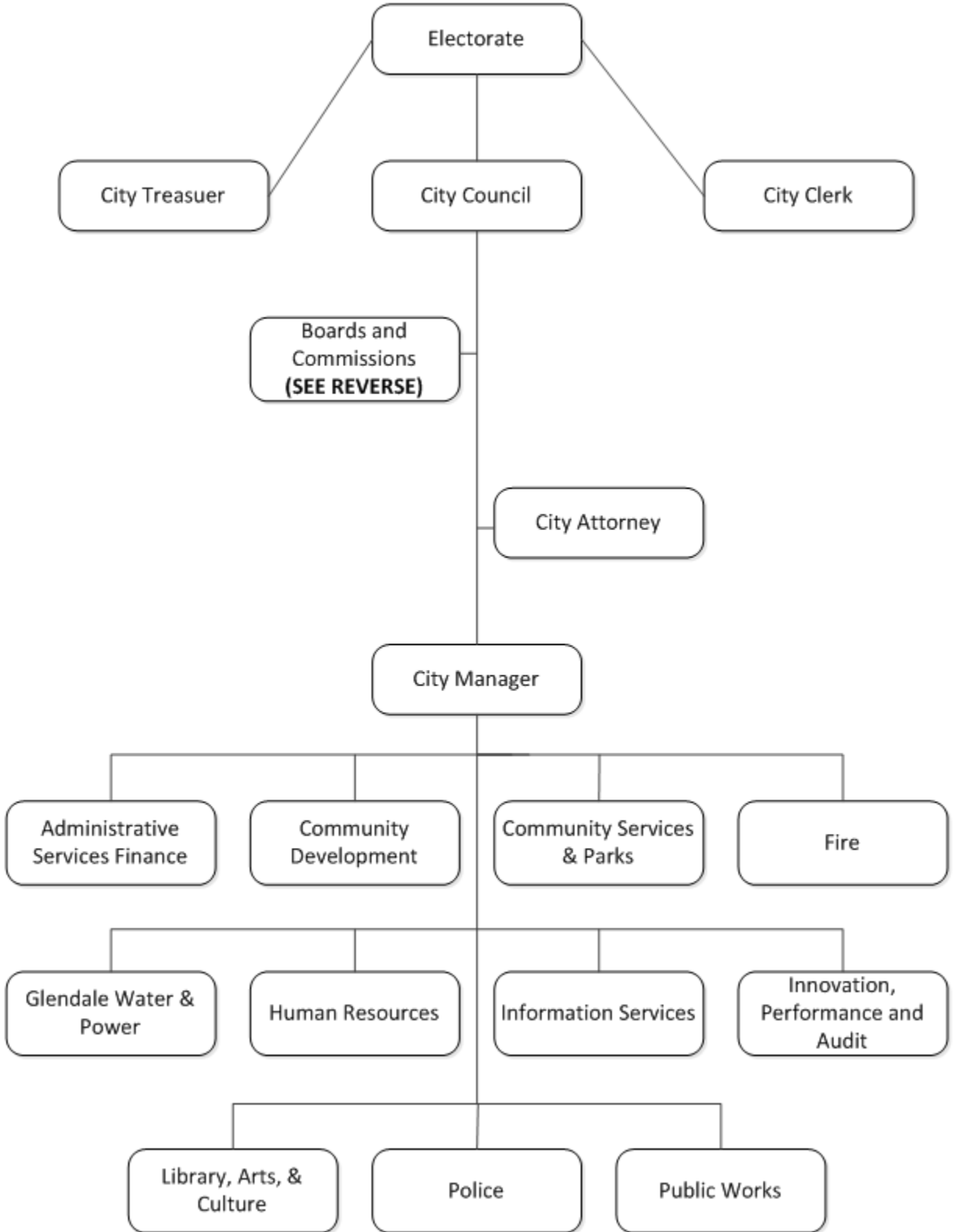
THOMAS R. LORENZ
Director of Communications
& Community Relations

RAFI MANOUKIAN, CPA
City Treasurer

STEPHEN ZURN
General Manager of Glendale Water & Power

ELENA BOLBOLIAN
Director of Innovation, Performance
& Audit

City of Glendale, California
Organizational Chart



City of Glendale, California
Boards and Commissions

**Arts & Culture
Commission**
Library, Arts & Culture

Audit Committee
Administrative Services

**Building & Fire
Board of Appeals**
Community
Development

**Civil Service
Commission**
Human Resources

**Design Review
Board**
Community
Development

**Glendale Housing
Authority**
Community
Development

**Glendale Oversight
Board**
Community
Development

Burbank/Glendale/Pasadena Airport Authority
Management Services

Commission on the Status of Women
Management Services

**Community Development Block Grant Advisory
Committee**
Community Services & Parks

Parks, Recreation & Community Services Commission
Community Services & Parks

**Glendale Water &
Power Commission**
Glendale Water &
Power

**Historic
Preservation
Commission**
Community
Development

**Metropolitan Water
District**
Glendale Water &
Power

**Planning
Commission**
Community
Development

**Transportation &
Parking
Commission**
Public Works

**Vector Control
District**
Community
Development

City of Glendale, California

Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Glendale
California**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the ninth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2018-19 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, California
Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2017-18. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the eighth year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2018-19 annual budget. This document will be submitted to be considered for another award this year.



FISCAL YEAR
2018-19

ADOPTED BUDGET

CITY OF GLENDALE BUDGET MESSAGE

Honorable Mayor and Members of the City Council,

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2018-19. I believe the budget for the year ahead is demonstrative of the efficiency, professionalism and optimism we have all exhibited in the face of multiple external challenges.

The southland's slow economic recovery, legal challenges to the long-standing and charter-mandated General Fund Transfer from Glendale Water & Power, escalating pension rates and low investment returns for CalPERS, the State's imprudent efforts to address its budget deficit by claiming for itself billions of dollars in repayments owed to cities by their own

Redevelopment Agencies, have all combined to make these past few years some of the most difficult for budgeting in recent history. However, the managers and staff from each department, as well as the City Council, have pressed on. In spite of the difficulty involved in preparing this budget, they have approached challenges in a professional and constructive manner. Our focus clearly remains on developing a structurally balanced financial plan that best serves the needs of our diverse community. Through the vision of the Glendale City Council, we are able to balance new growth while preserving a rich and honored heritage.

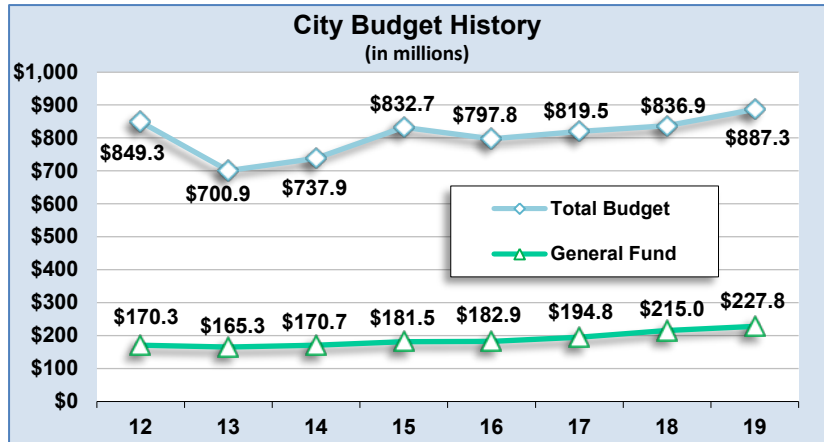
The total adopted budget for FY 2018-19 is \$887.3 million and includes all City funds, departments, and programs. The General Fund's total budget is \$227.8 million from which the City pays for services commonly associated with local government: police and fire services, libraries, parks, public works, and administration.

“Through the vision of the Glendale City Council, we are able to balance new growth while preserving a rich and honored heritage.”

The City has, in recent years, dramatically reduced the size of its salaried workforce while still maintaining a largely unchanged level of service. In the wake of the devastating Great Recession, the City Council made the tough

decision to reduce the City's full-time salaried positions – dropping from 1,942 in FY 2008-09 to just 1,520 by the time the FY 2014-15 budget was adopted. A workforce can only run so hard for so long, and it was clear that those cuts were unsustainable.

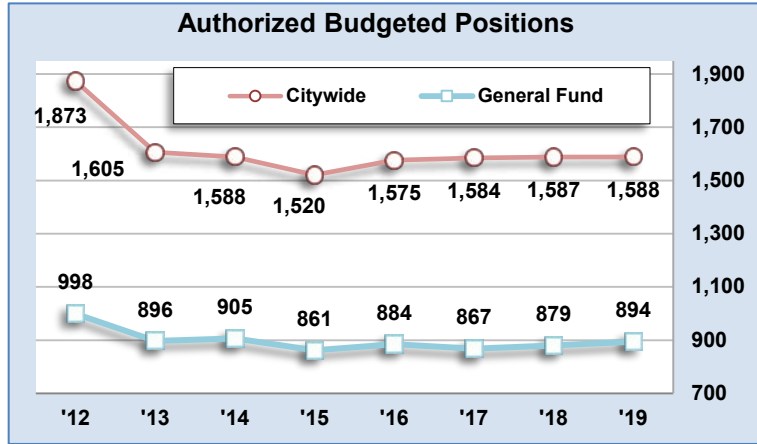
Thereafter, through the adoption of the FY 2015-16 Budget, City Council approved multiple new key positions, bringing the FY 2015-16 Adopted Budget full-time count to 1,566 positions which includes City Council members. Throughout that fiscal year, a net total of nine positions were added to departmental budgets across the organization, bringing the fiscal year to a close with a total of 1,575 budgeted full-time positions.



CITY OF GLENDALE BUDGET MESSAGE

From FY 2015-16 to FY 2017-18, a net total of 12 budgeted full-time positions were added across the organization, bringing the total budgeted full-time position count to 1,587 for FY 2017-18.

As part of the FY 2018-19 budget adoption, City Council has authorized the addition of one new budgeted position of a School Resource Officer in the Police Department, bringing the total adopted position count to 1,588 full-time positions.



I do not foresee the City’s budgeted position count changing much in the near future, but we must keep in mind that this organization is running as lean as it possibly can while continuing to provide the levels of service our community rightfully expects. In some cases, this has meant contracting out services or utilizing hourly employees. In other cases, we have been able to leverage technology to restructure department workflows. The chart below compares the organizational profile of the City of Glendale with two of its neighboring cities, Burbank and Pasadena. As illustrated, although the City of Glendale’s population is much greater than that of its neighboring cities, its residents served per full-time employee (FTE) count and total budget per capita are much more conservative than that of the cities of Burbank and Pasadena. This further speaks to Glendale’s continued dedication to doing more with less. Glendale’s staff is professional and focused on providing exceptional customer service, while setting the standard for other local governments.

FY 2018-19 Organizational Profile Comparison

	Glendale	Burbank	Pasadena*
Total Population**	205,536	107,149	144,388
Total Citywide City Employees (FTE)	1,588	1,420	2,175
Total General Fund FTE	894	903	968
Total Citywide Adopted Budget (in thousands)	\$887,261	\$611,722	\$815,095
Total General Fund Adopted Budget (in thousands)	\$227,786	\$171,154	\$245,640
Residents served per FTE (Citywide)	129	75	66
Residents served per FTE (General Fund)	230	119	149
Total Budget per capita (Citywide)	\$4,317	\$5,709	\$5,645
Total Budget per capita (General Fund)	\$1,108	\$1,597	\$1,701

*Including Affiliated Agencies

** Source: Department of Finance annual publication

The FY 2018-19 Adopted Budget, as is true with all years, reflects the City’s effort to understand and address the complex challenges ahead; it draws knowledge from the wells of community input and staff

CITY OF GLENDALE

BUDGET MESSAGE

expertise, combines it with the City Council's vision, and identifies a nexus to the City's stated priorities and policies.

The City Council has directed that we continue making strategic investments in our community infrastructure. Planned improvements include:

- Major Glendale Water & Power projects in power transmission and water distribution
- Permanent supportive housing projects for homeless residents in need of wrap-around services by way of the Community Services & Parks Department (federally funded)
- Continued progress on the Public Works Department's initiation of the Chevy Chase Sewer diversion to LAGWRP (essentially, pushing more city sewage to our jointly-owned facility with the City of LA versus relying on the larger Hyperion sewage treatment plant, thus saving money)
- Enhancement to the Artsakh Paseo and Arts & Entertainment District through public infrastructure, public art, and design elements
- Major upgrade and Renovation of Fremont Park

These projects – in addition to regular maintenance of streets, parkway trees, sewers, parklands, and water & power equipment – are just a sample of the many City improvements planned this year and reflect the City Council's sense of responsible stewardship over community assets.

Reflecting on the challenges that we have successfully faced over the past year builds optimism that we will continue to move forward courageously in the upcoming years. With strong City Council leadership, dedicated and hard-working employees, and a supportive and engaging community, we have every opportunity to thrive.

“Glendale staff is professional and focused on providing exceptional customer service, while setting the standard for other local governments.”

FY 2018-19 Budget Overview

The FY 2018-19 Budget incorporates the policy directions of the City Council for services and programs that address the needs of the community as identified during the three Budget Study Sessions held on May 1st, 8th, and 15th of this year. A public hearing on the budget was held on May 22, 2018 and the budget was formally adopted on June 12, 2018.

The Adopted General Fund Budget for FY 2018-19 reflects an anticipated surplus of \$1.6 million. This is a vast improvement relative to last year when we adopted with a budget gap of \$629 thousand.

The table on the following page provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout this budget document includes the actual expenditures for FY 2016-17, the adopted budget for FY 2017-18, the revised budget for FY 2017-18 (includes all budget amendments approved by City Council), and the adopted budget for FY 2018-19.

CITY OF GLENDALE BUDGET MESSAGE

Total Appropriation Summary

Fund Type	(a) Actual 2016-17	(b) Adopted 2017-18	(c) Revised 2017-18	(d) Adopted 2018-19	(d) – (b) Changes From Prior Year
General Fund	\$201,655,557	\$215,042,945	\$228,441,402	\$227,786,018	\$12,743,073
Special Revenue	96,434,800	98,780,317	106,216,000	111,398,466	12,618,149
Debt Service	2,175,024	2,222,150	2,222,150	2,619,909	397,759
Capital Projects	22,213,745	16,008,821	25,764,414	28,433,000	12,424,179
Enterprise	290,208,060	393,568,677	366,469,223	399,248,497	5,679,820
Internal Service	95,059,772	111,291,567	114,581,669	117,774,674	6,483,107
All Funds	\$707,746,957	\$836,914,477	\$843,694,858	\$887,260,564	\$50,346,087

General Fund

The FY 2018-19 General Fund Budget reflects an increase of \$12.7 million, when compared to the FY 2017-18 Adopted Budget. The table below provides a summary of the adopted FY 2018-19 and adopted FY 2017-18 appropriations for the General Fund by category.

General Fund Appropriations

Category	Adopted 2017-18	Adopted 2018-19	Increase/ Decrease	% Change
Salaries	\$89,950,763	\$95,445,174	\$5,494,411	6.1%
Overtime	8,649,193	9,020,309	371,116	4.3%
Hourly Wages	5,862,839	6,378,557	515,718	8.8%
Benefits (Net salary charges out)	27,644,254	28,359,950	715,696	2.6%
PERS (Net of cost-share)	30,521,273	36,844,519	6,323,246	20.7%
Maintenance & Operation	49,709,318	47,811,257	(1,898,061)	(3.8)%
Capital Outlay	125,628	-	(125,628)	(100.0)%
Transfers	2,579,677	3,926,252	1,346,575	52.2%
Total General Fund Budget	\$215,042,945	\$227,786,018	\$12,743,073	5.9%

The increase in the Salaries & Benefits category included \$2.15 million for program and service level adjustments in personnel costs that were added across multiple General Fund departments, and \$1.8 million for Worker's Compensation which is mainly due to an increase in the safety internal service fund rates. The increase in Salaries & Benefits is also the result of a budgeted \$6.3 million increase in PERS costs (net of employee cost sharing). CalPERS' sustained significant investment losses during the Great Recession, the impacts of which continue to reverberate through just about every government agency in the state. Hence, Glendale is not alone in seeing higher employer costs from CalPERS due to the City's obligation to pick up the partial tab for those investment losses and CalPERS' low returns in subsequent years. Due to the recent adoption of more conservative actuarial and investment policies by the CalPERS Board (e.g. lowering their anticipated rate of return and extending the life expectancy of annuitants), the City has been advised by our outside actuary to continue to expect increases to our annual costs going forward. These risk mitigation policies will eventually rebuild the CalPERS fund and lower the burden on local governments that have committed to provide reasonable retirements for their employees.

CITY OF GLENDALE

BUDGET MESSAGE

With rising PERS costs, the City Council took a proactive step to address the matter by voting to establish a Pension Rate Stabilization Trust (i.e. a Section 115 Trust) at the time of the FY 2017-18 budget adoption, and approved for a deposit of funding in July 2017. Glendale joined a group of more than 80 public agencies across the state to have adopted this rate-stabilization strategy. Since the establishment of the trust, City Council has authorized the deposit of \$26.5 million of one-time surplus revenues. This decision demonstrates the City Council's intent to keep rising PERS costs at a containable level—ideally below 20% of the Adopted General Fund Budget. City staff is actively assessing other strategies to address the trend in rising PERS costs and will work to implement more solutions in the coming years.

In the Maintenance & Operation category, General Fund departments once again froze their discretionary budget, and no one-time service level increases were proposed for FY 2018-19; this resulted in a decrease of \$2.1 million compared to the prior fiscal year. However, City Council approved minor recurring service level increases across multiple departments totaling \$152 thousand. There was also an increase of \$1.0 million in the Liability Insurance Rate, and \$382 thousand in charges supporting the Information Services Department via the ISD rate plan. It should be noted that these maintenance & operations increases were offset by the decreases of \$1.0 million in fleet and equipment rental charges and \$614 thousand in building maintenance charges.

The increase in the Transfers category is attributable to the 20% transfer of the Glendale Successor Agency Loan Repayment to the Low and Moderate Housing Fund which is estimated to be \$1.0 million more than prior year's budget, and a \$200 thousand increase in the transfer to the Debt Service Fund. Lastly, the decrease of \$126 thousand in the Capital Outlay category is due to no new Capital Outlay items being requested for FY 2018-19 at this time.

Other Funds

For FY 2018-19, the Adopted Budget for the Special Revenue Funds reflects an increase of \$12.6 million when compared to the FY 2017-18 Adopted Budget. The most notable of these increases include \$5.5 million in the Housing Assistance Fund (Fund 202) due to an increase in anticipated revenue to be received, and a \$2.8 million increase to support transit projects funded by the Measure R Sub-regional Return Fund (Fund 255).

As for the City's Capital Improvement Program Funds, there is an increase of \$12.4 million compared to FY 2017-18 primarily due to the increase in the General Fund's support of the City's Capital Improvement Program in the amount of \$10.2 million. The majority of this funding is from one-time sales tax money that was received through an audit performed by the State of California. Some of the major and exciting projects that are in store for the City of Glendale include the design and enhancement of the Artsakh Paseo and Alley, the renovation of Fremont Park, and the master design of the Central Park block.

For the Internal Service Funds, there is a net increase of \$6.5 million compared to FY 2017-18. The major increases are attributable to a \$2.0 million increase in the Fleet/Equipment Management Fund (Fund 601) due to requests for more capital outlay, vehicle maintenance and equipment, and a \$4.9 million increase in the ISD Infrastructure Fund (Fund 603) due to an increase in project appropriation. Aging technology infrastructure supported by the ISD Funds and the need to fund future replacement of vehicles in the Fleet/Equipment Replacement Fund continue to pose financial challenges that need to be addressed in the coming years.

CITY OF GLENDALE BUDGET MESSAGE

General Fund Reserves

As of the date of the last audited financial statements (fiscal year ended June 30, 2017), the General Fund unassigned reserve was \$88.0 million, which represented 40.9% of the FY 2017-18 General Fund operating budget. For FY 2018-19, the General Fund unassigned reserve beginning balance (as of July 1, 2018) is estimated to be \$63.3 million, or 27.9% of the FY 2018-19 General Fund operating budget inclusive of the subsequent funding of the Pension Rate Stabilization Trust. With the adoption of the FY 2018-19 Budget, the anticipated ending General Fund reserve will approximately be \$64.9 million, or 28.6%, as of June 30, 2019, which is in accordance with the current reserve policy (a floor of 25% with a target of 35%).

Effects of Economy¹

Over the upcoming years, the U.S. economy is expected to remain on a fairly steady growth, and with continued job advancement and low unemployment rates, consumer spending is expected to stay on an upward trail for FY 2018-19. With the recent tax overhaul, and assuming that consumers indeed see increased annual after-tax earnings, personal consumption expenditures are expected to grow by 1.8% during 2018, a slight drop from the 2.7% growth of 2017. Combined with concerns surrounding political uncertainty, and at the same time, optimism for a healthy and growing economy, economists project a 2.3% growth in GDP for 2018, slightly down from a 2.4% increase in 2017.

“Reflecting on the challenges that we have successfully faced over the past year builds optimism that we will continue to move forward courageously in the upcoming years.”

California remains the largest economy when compared to any other state in the U.S. (14.1% of total U.S. GDP) and it is forecasted to grow an additional 2.7% during 2018, which is faster than the nation’s projected growth of 2.3%. However, even with the stable growth in GDP, California’s economy has slowed down from the years of 2014 and 2015 when the growth rate was close to 4.0%. Over the duration of 2017, almost all major industry sectors in California have increased in number of jobs. At the forefront of private sector job growth are the healthcare, hospitality, and construction industries. For the manufacturing and natural resources industries, although the sectors continue to shed jobs annually, they are expected to stabilize and add jobs in the upcoming years. In consideration to these assumptions, California’s unemployment rate is expected to continue its gradual decline from 4.8% in 2017 to 4.4% in 2018. With continued improvements in the labor market, personal income should increase by 2.9% with persistent growth forecasted for 2018.

More locally, Los Angeles County is expected to experience further improvements to its unemployment rate, dropping from 4.6% in 2017 to 4.3% in 2018. It is forecasted that all industry sectors will be adding jobs over the upcoming two years with the strongest in the private sector being the healthcare, hospitality, Administrative, Construction, and Retail Trade. With this, total personal income across the county is expected to increase by 2.9% in 2018, slightly down from 3.8% in 2017. As for the housing market, the median home price in Los Angeles County has experienced an increase of 8.0% in 2017 and is forecasted to see an additional increase of 5.6% in 2018.

These positive national, regional, and local indicators – such as increased spending and income, steady improvements in the housing market, and reduced rates of unemployment – align with the City’s forecasted revenue growth which averages to 9.1% across the key General Fund revenue sources of

¹ Data obtained in this section is from the Los Angeles County Economic Development Corporation’s 2018-2019 Economic Forecast & Industry Outlook

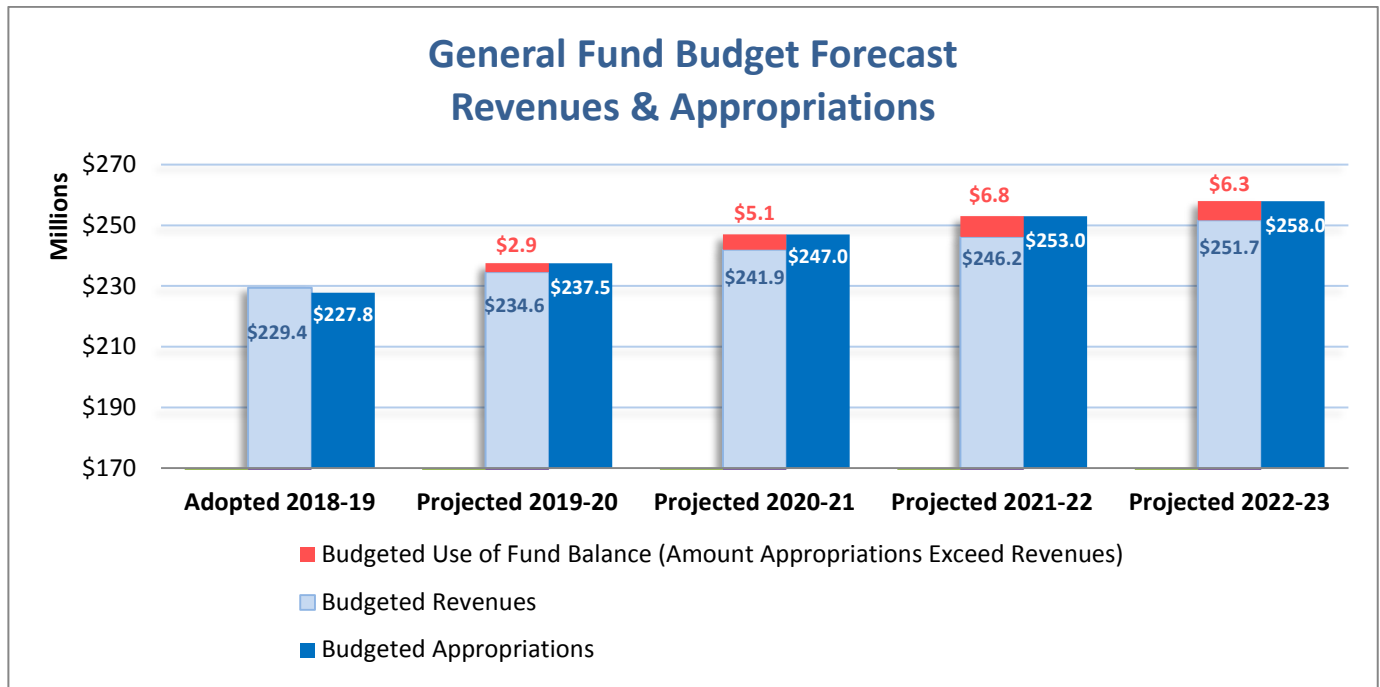
CITY OF GLENDALE BUDGET MESSAGE

property and sales taxes. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 2.8% annually over the next five years. Although Glendale continues to face challenges such as increased pension costs, a deficit in the Workers' Compensation Fund, and aging infrastructure, I am confident that our team will embrace these challenges and move our community forward with a focus on our purpose and goals.

Five-Year Financial Forecast

In the recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet upcoming challenges. During the first budget study session for FY 2018-19, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is, of course, difficult to predict economic booms or busts that will impact the forecast. Hence, revenue estimates are conservative and assume no voter-approved revenue increases or potential new tax revenue from new businesses relocating to Glendale (i.e. new Auto Dealerships, Retail, Restaurants, etc.). Expenditure estimates are equally conservative, factoring in increases for major cost drivers such as PERS and medical benefits.

Based on these conservative assumptions, our five-year General Fund Forecast is a useful tool for achieving structural balance. The forecast is updated on a quarterly basis, taking into account actual expenditures and revenues as they are received. City Council and staff are then able to analyze, on a regular basis, whether expenditure reductions or revenue enhancing strategies should be considered to meet potential fiscal challenges on the horizon; or, whether fund balance (i.e. savings) should be utilized to cover a budget gap. Below is the City's most recent five-year forecast.



Although we are projecting a surplus of \$1.6 million for FY 2018-19, we are anticipating deficits for the following years. Looking into the horizon, the City faces several ongoing challenges; the most significant challenge being the continuous increase in CalPERS rates leading to high pension costs. Other challenges include shoring up the internal service rates such as worker's compensation insurance,

CITY OF GLENDALE

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liability and medical insurance, and managing employee compensation. Total General Fund revenues are expected to grow by a steady average rate of 2.8% for the next several years, and without any significant new revenue sources, the City will have to be creative to meet the funding challenges presented. The good news is that the City does have some level of control on how and when to meet these funding challenges and will continuously commit to delivering quality services while maintaining fiscal responsibility.

Future projections in the forecast assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each bargaining group, as well as salary step progressions for eligible employees. These economic assumptions are necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change over time. Therefore, it is difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same, or higher, levels of service. In this manner, the five-year financial forecast gives us a reference point to draw from. We are a service-oriented business, after all; as goes our staff costs, so goes our cost-efficiency. Our employees have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities system-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation, which includes base salaries, PERS, health care and employment costs. Thus, the City of Glendale must continue to be diligent and disciplined. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

Future Outlook

Despite the fact that the economy is improving and our economic indicators are all trending positive, we still face notable challenges in the coming years. The General Fund remains highly dependent on sales taxes generated, in particular, from automobiles sales. Revenues from auto sales have steadily risen over the past few years following the Great Recession; however, an economic downturn could place that revenue stream in jeopardy. In order to diversify our potential revenue stream opportunities, staff and City Council are working diligently to attract new upscale hotels that would generate considerable occupancy tax revenue for the City.

“...I am confident that our team will embrace these challenges and move our community forward with a focus on our purpose and goals.”

The possible loss of the voter-approved General Fund Transfer (GFT) from Glendale Water & Power’s (GWP) electrical operations still looms. Currently at about \$20 million per year, the transfer has been a feature of the City’s General Fund revenue stream since the 1940s. When established, the water and power utility was meant for helping the City

grow, as well as to bring revenue into the City’s General Fund. This inflow of funding helped City Councils through the years keep Glendale a low-tax city (i.e. only 13.7 cents on the property tax dollar comes to the City of Glendale; there is no business license tax, etc.). And, although the City Charter allows for a maximum transfer of up to 25% of gross operating revenues from the electrical operations, the GFT has never risen to that level; indeed, the current transfer is at approximately 10% of retail operating revenues.

What does the potential loss of the GFT mean to our organization? For the time being, we will continue to move forward with the status quo. After having experienced deep cuts across all departments in recent years, this organization is currently running as lean as it ever has. The loss of the transfer would, without doubt, mean cuts directly to the essential programs and services our community depends on day in and day out. Hence, there would be no alternative but to make cuts that would drastically impact the

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quality of life for our community. Specifically, the City Council would need to consider cuts to Libraries, Parks, Fire, and Police. The effects of these cuts would be experienced in the form of reduced hours at libraries and parks, the closing of libraries and parks, and the contracting out of Police and Fire services with the County of Los Angeles.

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from past restructuring efforts and ensure the City adds ongoing value to the taxpayers. Glendale's vision is accomplished through a combination of the Council's priorities, the City's strategic goals, and key performance indicators. With this year's budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

To that end, the City Council's top priority of fiscal responsibility continues to pay dividends to the community, taking form through restored programming, enhanced services, and capital improvement projects which will further increase the quality of life experienced by residents, businesses, and visitors. These priorities have given rise to departmental strategic goals that lead to continuous improvement in the way we deliver service and do business. These goals best indicate whether Departments had a "successful year," and they are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators (KPIs) provide a vehicle to measure our progress. They are the *outputs* and act as measures for what we are doing and how efficiently we are doing it (see the Strategic Goals section for additional information).

In other words, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. This systematic management and measurement of our performance will help to bring clarity amid any period of uncertainty.

As Glendale continues to streamline its operations, quality of service and endurance - our stakeholders must sense *value*. The organization must maintain structural balance by looking at long-term sustainability, closely monitoring cost-drivers, and adapting to changes. Our goal is to restore, build, and maintain our programs, infrastructure and services, and not to revert to traditional patterns and processes. With Council's vision and a team of high-quality ethical professionals, we will continue to provide exceptional customer service and uphold the quality of life that is unique to Glendale.

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Conclusion

The FY 2018-19 Budget for the City of Glendale is structurally balanced with projected resources available to support all projected expenditures. As in the past, this budget serves as the City Council's financial policy and planning document for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is, therefore, reflective of the City Council and staff's desire to continue to improve upon existing programs and services. Our community will only continue to get better and progress as we all work towards our overarching goal – to continue to provide our residents, businesses, and visitors with a full scope of high quality municipal services, programs, safety, facilities, infrastructure, and other amenities that make our community so desirable.

We have a number of achievements to be proud of, and together we have created a sought-after community in which people wish to live, work, and play. The strength that Glendale leadership embodies, and the dedication and talent of our staff, continues to yield accomplishments that will be carried through as Glendale moves toward its goals.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Roubik Golanian, Assistant City Manager; Robert Elliot, Director of Finance; Michele Flynn, Assistant Director of Finance; Adrine Isayan, Deputy Director of Finance; Armen Harkalyan, Deputy Director of Finance; and the Finance Budget & Revenue Team; and again a tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

To that end, as a result of the efforts of many individuals, the FY 2018-19 Adopted Budget is balanced and addresses the many needs of our dynamic community within the context of the challenges that face us in the year ahead. I look forward to working with you on implementing the goals set forth in this plan.

Respectfully submitted,



YASMIN K. BEERS, CITY MANAGER

CITY OF GLENDALE BUDGET MESSAGE - ATTACHMENT A

CITY COUNCIL PRIORITIES

Fiscal Responsibility

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, projects and departments in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization. As public servants, we are all committed to, and held, to a high standard of ethical behavior, especially in financial matters of the City. We are, therefore, committed to ensuring we are transparent in matters relating to City finances. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, fiscal responsibility is something that all employees take seriously and this is evident in all that we do. We continually strive to maintain the trust and confidence of the public that we are properly safeguarding and deploying the City's valuable resources in a prudent and fiscally responsible manner.

Exceptional Customer Service

In light of our budget strategies and staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: promptness, quality, and customer satisfaction.

Economic Vibrancy

One of the City's major goals is fostering an environment that supports diverse, vibrant businesses and job opportunities supported by both a skilled, local labor force and a fiscally prudent and financially healthy city government. In order to achieve its goal the City strives to attract an appropriate mix of business and maintains a balance between the City's commercial and residential zones. This is primarily achieved through vigorous collaboration between developers, businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to sustain Glendale's first rate services for businesses and residents, the City maintains adequate financial reserves.

Informed & Engaged Community

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making processes respect and encourage open public engagement, offer multiple opportunities to create an informed community, and deliver excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a sense of community among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City's processes have been streamlined, which not only provide for more effective interaction with the public but also help reduce the City's operating expenses.

Safe & Healthy Community

As one of the top ten safest cities in the State of California, Glendale is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale's Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City's departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensuring that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

Balanced, Quality Housing

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and those without a place to call home. While part of the City's strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City's success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

Community Services & Facilities

The City of Glendale is committed to providing parks, community centers, open spaces and a well-maintained trails system to enhance the character of the community and offer personal enrichment and recreational opportunities for the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and equitably distributed open spaces throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary goals is a focus on community services and facilities that address the diverse and changing needs of the community. This includes the delivery of high quality, adaptable services and the preservation, development or expansion of community centers (i.e. parks, libraries, senior centers, etc.). In addition, emphasis is placed upon locating these centers in the areas of greatest need and making them accessible to all residents.

Infrastructure & Mobility

A significant goal for the City is to have a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well-coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of modern land use strategies, the City reduces congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

Arts & Culture

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City supports and promotes local artists and arts organizations through the initiation of local arts and culture events. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality arts experiences for the entire community, and by implementing or supporting programs that recognize the City's cultural heritage.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative City workforce
- Businesses and services that address the needs of our diverse community
- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity
- Availability of multi-lingual City materials for public use
- Compliance with all ADA accessibility requirements

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

Sustainability

In an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries, Glendale integrates sustainability principles into all elements of the City's General Plan. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.



FISCAL YEAR
2018-19

ADOPTED BUDGET

BUDGET GUIDE

CITY OF GLENDALE

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BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services - Finance Department and an electronic version is also available on the City's website at www.glendaleca.gov. As noted in the Table of Contents, the Budget Document consists of the following sections:

- [Introductory Section](#) - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- [Budget Message](#) - This section includes the City Manager's Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- [Budget Guide](#) – This section explains the organization of the budget document along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- [Resources & Appropriations](#) - This section contains information about the major Resources and Appropriations used in preparing the FY 2018-19 Budget.
- [Strategic Goals](#) - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- [Budget Summaries](#) - This section includes various schedules and reports which provide the financial plan adopted by City Council.
- [Department Budgets](#) – This section provides the mission and description of each department within the City's organizational chart. This section also highlights how each department's programs and services relate to the City's strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- [Appendices](#) - This section includes the Glossary of Terms which provides the readers with the definition of the various budgetary and financial vocabularies, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

CITY OF GLENDALE BUDGET GUIDE

BUDGET POLICIES & PROCEDURES

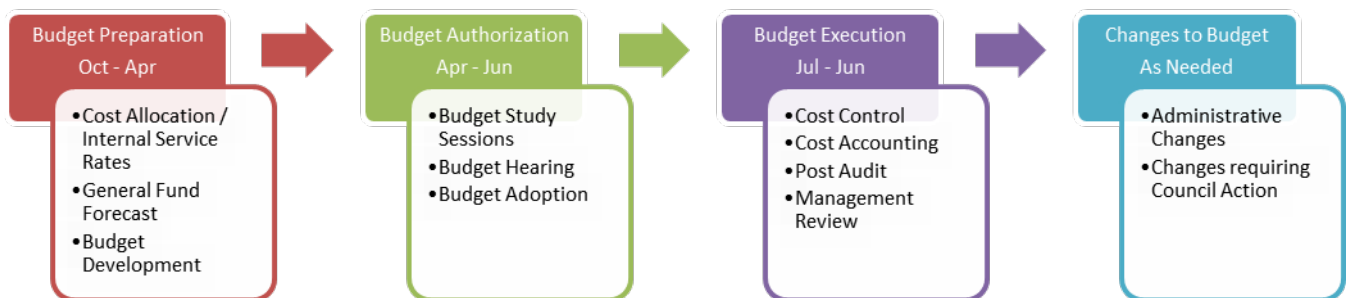
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget* as shown below.



CITY OF GLENDALE BUDGET GUIDE

I. Budget Preparation

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2018-19 Adopted Budget:

October - February	Cost Allocation / Internal Service Rates
February 8	Budget Kick-off Meeting
February 14	<i>1st Budget Document Deadline</i> Fee Schedules Capital Outlay Requests Equipment Replacement Requests Personnel Requests Unfunded Needs Requests Capital Improvement Project Requests
March 14	Discussion of CIP Projects & Budget
April 11	General Fund / Department Review
May 1	<i>Budget Study Session #1</i> FY 2017-18 Third Quarter General Fund Update FY 2018-19 Proposed General Fund Budget Revenue Estimates and Opportunities Organizational Profile Summary of All Funds By Type Department Dashboards
May 8	<i>Budget Study Session #2</i> FY 2018-19 Proposed Rate Plans GWP Public Benefit Programs & Proposed Budget COSA and Proposed Rate Plans for Water and Electric COSA and Proposed Rate Plan for Wastewater
May 15	<i>Budget Study Session #3</i> Capital Improvement Program Proposed Citywide Fee Schedule Changes
May 22	Public Hearing
June 12	Budget Adoption

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The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

1. *Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion, if not all of these departments are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these non-General Fund departments is user fees and/or charges for services. Through the cost allocation plan, all departments are able to better identify the true cost of the services they provide, which includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base these user fees or potential fee increases, and is an essential step for establishing any fee or charge that is subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates charged to receiving departments for the use of their services. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- Fleet / Equipment (Fund 601)
- Information Services (Funds 603, 604 & 660)
- Building Maintenance (Fund 607)
- Unemployment Insurance (Fund 610)
- Liability Insurance (Fund 612)
- Workers Compensation Insurance (Fund 614)
- Dental Insurance (Fund 615)
- Medical Insurance (Fund 616)
- Vision Insurance (Fund 617)
- Vacation and Comp (Fund 640)
- Sick Leave (Fund 641)
- Post Employment Benefits (Fund 642)

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five years. Generally, estimates should be conservative and based on a variety of information such as:

- Historical patterns
- Industry experts and forecasts from consultants when applicable
- Annual forecasts and updates from California Public Employees' Retirement System (PERS)
- Applicable Memorandum of Understandings with the various employee bargaining groups
- Department Heads and Management in regards to changes or new programs that may have a budgetary impact

The City's General Fund Forecast is further discussed in the Budget Message section.

3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts.

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The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

4. *Budget Development* - After the Budget Kickoff, Departments and Budget Officers, are tasked with preparing their respective budgets for the upcoming years taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components:
 - a. *Revenue Estimates* - Projection for recurring revenues, new revenues, user fees (increased, decreased, or new fees), Citywide Fee Schedule, one times revenues, and grant funding.
 - b. *Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memorandum of Understanding (MOU) from various employees groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
 - c. *Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effect of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
 - d. *Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include but are not limited to the following: equipment, vehicles, furniture & fixtures, computer hardware and software.
 - e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and All Other Capital Improvements.

General Fund Capital Improvements are funded via a transfer from the General Fund which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund 401.

CITY OF GLENDALE

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Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating & maintenance costs. As part of the budget process, an annual meeting is conducted to present all new requests along with previously approved projects, all to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

During this meeting, the projects are presented on a ten year plan basis, with the "Future Years" column representing the accumulation of years six through 10. When the budget is adopted by the City Council, only that year's proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each Department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources including grants, charges for services, development impact fees and bond proceeds. During the budget process, Departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

II. Budget Authorization

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget's plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

- 1. Budget Study Sessions** - After the Budget is prepared for review, it is the City's policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner which is consistent with the City's strategic goals of Fiscal Responsibility and an Informed and Engaged Community.

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- Budget Hearing* - In accordance with the Charter, the City conducts a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, Council has the ability to amend the proposed budget in any manner they deem appropriate. As required by the Charter, public notice will be published at least ten days prior to the public hearing.
- Budget Adoption* - In accordance with the Charter, City Council must adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

- Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
- Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making and setting the appropriate level of cost recovery.
- Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.
- Management Review* - Entails a comparison of actual performance to projected goals, service levels, and program changes.

It is the Departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, good budgeting and administration should prevent budget over-expenditures.

IV. Changes to the Adopted Budget

The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City's Charter, the budget may be amended or supplemented during the year by 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively as defined in the budget policy which is consistent with the City's Charter.

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THE ACCOUNTING SYSTEM & BASIS OF BUDGETING, FINANCIAL POLICIES, BUDGETARY CONTROLS, & INVESTMENT PORTFOLIO

Accounting System & Basis of Budgeting

The City of Glendale's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds), are maintained via a modified accrual basis of accounting. Proprietary fund types (Enterprise and Internal Service Funds) are maintained via full accrual accounting basis.

The City Council is required to adopt an annual budget resolution by June 30 of each fiscal year for the General Fund, Special Revenue Funds, and Debt Service Funds. The budgets are presented for reporting purposes, on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. Under this method, revenues are recognized in the period they become measurable and available, while expenditures are recorded when liability is incurred.

The City Council annually adopts the Capital Improvement Program for the capital projects funds. The City of Glendale budget presents the Capital Improvement Projects on a ten-year plan basis, while City Council only approves and authorizes one year of appropriations for the Capital Improvement projects. Unspent Capital Improvement Projects in the prior years' budget is carried forward into the new fiscal year. Therefore, an annual budget comparison on multi-year projects is impractical.

The City Council also adopts budgets for the Enterprise and Internal Service funds annually. However, all proprietary fund types are accounted for on a cost of service (net income), or "capital maintenance" measurement basis.

The City uses an "encumbrance system." Under this procedure, encumbrance accounting is used to the extent necessary to assure effective budget control and accountability and to facilitate effective cash planning and control.

Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a multi-year General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include but not be limited to the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increase to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.

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- III. Resources for the Capital Improvement Program shall be:
- A. All of the Scholl Canyon Royalty Fees. For FY 2018-19, 100% of sales tax revenues will be deposited to the General Fund with a 2.00% transfer of these revenues to the Capital Improvement Fund (401).
 - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
 - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$4,560,000 from the Capital Improvement Fund (401).
 - D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation Fees (AB 1600), Parks Quimby Fee, and fund balance from prior years.
- IV. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process. There is no transfer for FY 2018-19.
- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as needed basis for a variety of functions and services that are collectively shared by departments citywide including employee benefits, insurance, information services (technology), and fleet maintenance and acquisition.
- A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
 - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future claims and capital acquisition and/or replacement relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a “pay-go” basis for major capital acquisition and/or replacement in these funds.
 - C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
 - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
 - E. To the extent possible, all costs associated with an Internal Service Fund’s purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.
 - F. Costs associated for the maintenance, replacement, and acquisition of the City’s fleet and other heavy equipment shall be centralized in the Fleet / Equipment Management Fund (601). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and

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operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.

- G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate ISD Funds.
- VII. The City will continue to fund all City governmental capital improvements on a “pay-as-you-go” or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
- A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
 - B. The City shall not use long-term debt for current operations.
 - C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a “pay-as-you-go” or cash basis as the expense is paid out.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.
- A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
 - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
 - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.

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- D. Assigned Fund Balances – The City Manager or his/her designee is authorized by the City Council to assign fund balance in the “Assigned” category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
 - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 25% of the budget.
- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
 - XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
 - XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
 - XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

Budgetary Controls

On at least a monthly basis, Budget staff review actual expenditures against the authorized annual budget. The budgetary controls are setup at the fund level within each department. City Manager may authorize transfer of appropriation within different functions at the fund level. The system is setup to control expenditures against budget at two levels within each fund:

Appropriation Level-system checks actual transaction against category level spending within each fund (Salaries & Benefits, Maintenance & Operation, Capital Outlay, and Capital Improvement).

Project Ledger Level-system checks actual transaction against the project budget within the system. There is a one-to-one relationship between the project and the budget. Hence, even if funding is available within the total appropriation for a said fund, if the project itself does not have enough appropriation, the system will generate a budget control error and stop the transaction from going through.

Having the above budgetary controls in place insures that all transactions processed within the system are within the City Council authorized budget for the fiscal year. Additionally, for the General Fund, a quarterly budget update report is presented to Council. These reports provide the details on how departmental expenditures are tracking and summarize the adjustments that have been approved by City Council post budget adoption. This process further insures that all supplemental adjustments made to the citywide budget post budget adoption have been authorized by City Council. Furthermore, on an annual basis, external auditors review the budget and verify that adjustments made to the budget after adoption are supported by Resolutions of Appropriation.

Investment Portfolio

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative

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investments. Specifically, the City's portfolio is invested with the following objectives: (1) Safety - protect, preserve, and maintain cash and investments; (2) Liquidity - maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield - yield should become a consideration only after the basic requirements of safety and liquidity have been met.

PRINCIPLES OF COMPENSATION MANAGEMENT

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.
- II. All elements of employee compensation must be funded and secured, and based on the City's ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
 - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City's ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City's PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City's total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.
- IX. The City's total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees' payouts are minimized.

FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

General Fund

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and

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general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

Special Revenue Funds

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

Debt Service Funds

These funds are intended to account for the resources allocated toward debt service. The City of Glendale's General Fund has no outstanding general obligation (GO) debt. Its long-term debt in the Debt Service Fund is comprised of governmental activities such as the Police Facility Certificates of Participation (COPs) which is the only active fund remaining in this section for FY 2018-19.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

Capital Improvement Program (CIP)

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), Parks Quimby Fee (Fund 408), CIP Reimbursement (Fund 409), San Fernando Corridor Tax Share Fund (Fund 410), and various funds across multiple departments. These funds provide the resources for the governmental Capital Improvement Projects.

Enterprise Funds

Enterprise Funds' primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Refuse Disposal and Verdugo Communication.

Internal Service Funds

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless, Building Maintenance, and all of the City's self-insurance funds. All of these funds derive their

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resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4, commonly referred to as the “Gann Initiative.” The Gann Initiative established constitutional limits on the amount of tax revenue that may be appropriated by California governmental agencies in a given fiscal year. This limit is initially calculated using actual appropriations from a base year and then adjusted annually using a growth factor which takes into account changes in population and the cost of living. Statutes clarifying the provisions of the Gann Initiative are now codified in article XIIB of the California Constitution which provides the formula for calculating local government spending limits. In addition to Article XIIB, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In June 1989, California voters passed Proposition 111 which further improved procedural transparency for local governments setting annual appropriations limits. Among other things, Proposition 111 revised the base year used in calculating the Gann Appropriations Limit from 1979 to 1987 and simplified the formula used for calculating annual adjustments.

Each year, local governments must adjust their Appropriations Limit using two variables: the change in the cost of living and the change in population. California state law allows a public entity to choose among different methods for calculating these two variables. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: (1) the change in California’s per capita personal income, or (2) the change in the jurisdiction’s local assessment roll from the preceding year that is due to the addition of local non-residential new construction. Local governments also have two options for defining the change in population: (1) the percentage change in population within the City, or (2) the percentage change in population within the county where the city is located. To ensure consistency and accuracy among jurisdictions, the Department of Finance is required to post an annual newsletter by May 1st that provides the percentage change in California’s per capita personal income as well as data on population change throughout the state. The City of Glendale utilizes this newsletter in computing its annual Appropriations Limit.

In calculating the City of Glendale’s FY 2018-19 Gann Appropriations Limit, staff has elected to use the change in California’s per capita personal income and the change in the City of Glendale’s population for the period of January 2017 to January 2018. During this period, the change in California’s per capita personal income was 3.67 percent and the change in the City’s population was 1.90 percent. These percentages are each converted to ratios using a state-mandated formula and then multiplied together to obtain an appropriations increase factor. The increase factor for FY 2018-19 is 1.15 (rounded to the nearest tenth). The Appropriations Limit for the upcoming year is finally calculated by multiplying this factor by the Appropriations Limit of the prior fiscal year. Based on staff’s calculation, the FY 2018-2019 Appropriations Limit for the City of Glendale is \$307,052,768. The City’s total proposed appropriation subject to the Gann Initiative spending limit is \$154,045,587. Therefore, the City’s Proposed FY 2018-19 Budget is in compliance with State of California spending limits as established in article XIIB of the California Constitution. The attached resolution will authorize the new Appropriations Limit for next fiscal year as required by the California Constitution and applicable State Law.

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GANN APPROPRIATIONS LIMIT FISCAL YEAR 2018-19 PROPOSED BUDGET

Fiscal Year 2017-18 Appropriations Limit: \$266,169,182

Population Growth:

January 1, 2017 City Population (Revised Estimate):	201,705
January 1, 2018 City Population (Estimate):	205,536
<i>Option 1) City Population Growth:</i>	1.90 %
<i>Option 2) County Population Growth:</i>	0.51 %

(Note: City elects to use City Population Growth)

Cost of Living Adjustment:

Option 1) The change in the City's local assessment roll from the preceding year that is due to the addition of local non-residential new construction: 13.21%

Option 2) Per Capita Income Growth (Per California Department of Finance): 3.67%

(Note: City elects to use the change in the City's local assessment roll due to non-residential construction)

Calculation of Increase Factor for FY 2018-19:

(a) City Population Growth Converted to a Ratio $[(1.90 + 100)/100]$:	1.0190
(b) City Local Assessment Growth (non-residential) Converted to a Ratio $[(3.67 + 100)/100]$	1.1321
(c) Increase Factor for FY 2018-19 (a)*(b) :	<u>1.1536</u>

Fiscal Year 2018-19 Appropriations Limit: \$ 307,052,768

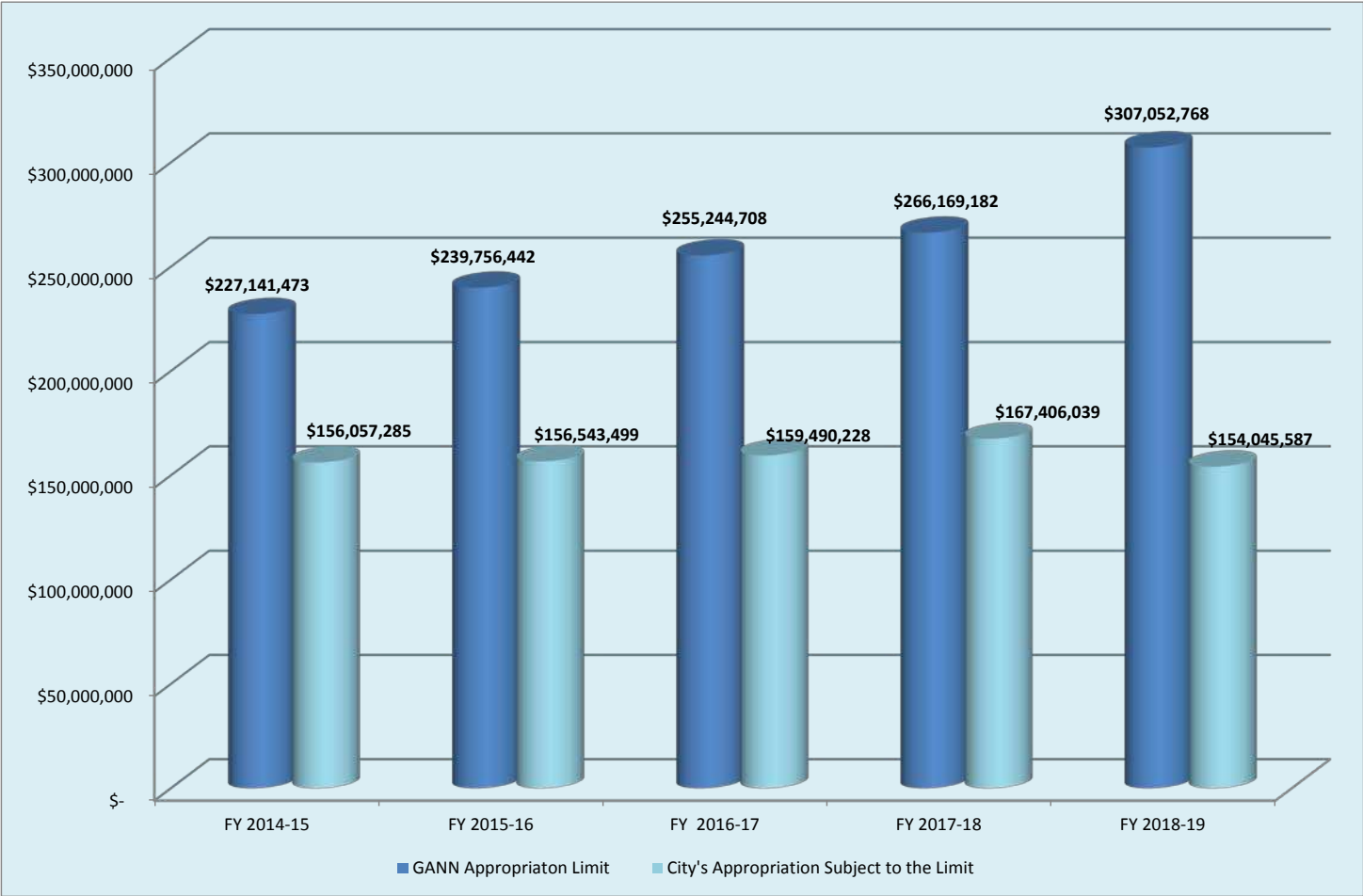
Fiscal Year 2018-19 Appropriations Subject to Limitation: \$ 154,045,587
(proceeds of taxes less state mandated exclusions)

Total Under/(Over): \$ 153,007,181

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Below is a historical chart of the annual appropriation limit for the past five years and the City's appropriations subject to the limit.

**City of Glendale GANN Appropriations Limit
Five – Year Comparison
Fiscal Years Ended 2015-2019**



Adopted
06/12/18
Najarian/Agajanian
All Ayes

RESOLUTION NO. 18-98

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE


WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

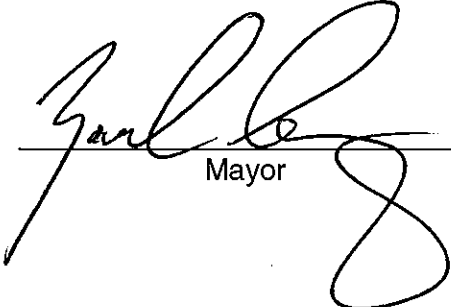
WHEREAS, the Finance Section has calculated the appropriations limit for the Fiscal Year 2018-19 and in doing so has elected to use the change in the City of Glendale's population and the change in the City of Glendale's local assessment roll from the preceding year that is due to the addition of local non-residential new construction, and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the Fiscal Year 2018-19 of \$307,052,768.

Adopted this 12th day of June, 2018.

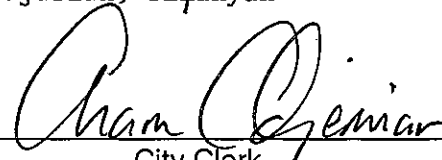
ATTEST: For: Ardy Kassakhian

City Clerk


Mayor

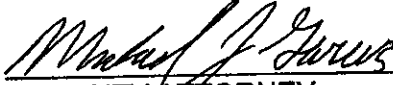
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 18-98 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 12th day of June 2018, and that the same was adopted by the following vote:

Ayes: Agajanian, Devine, Gharpetian, Najarian, Sifanyan, *For: Ardy Kassakhian*
Noes: None
Absent: None
Abstain: None


City Clerk

APPROVED AS TO FORM


CITY ATTORNEY
DATE 6/15/18

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RESOLUTION NO. 18-99

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE
WATER AND POWER (ELECTRIC) TO THE GENERAL RESERVE FUND
FOR FISCAL YEAR 2017-18**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund to the General Reserve Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2018-19, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,160,000 of said revenue for the Electric Works Enterprise and that such reduction is necessary to insure the sound financial position of the Glendale Water and Power Department.

WHEREAS, Section 15, Article XI of the City Charter provides that in any fiscal year in which the total balance in the General Reserve Fund exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for that year, the Council may appropriate such excess for any City purpose without returning the same to the General Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

1. The amount of operating revenue to be transferred from Glendale Water and Power Surplus Fund for the fiscal year 2017-18 shall be continued to be suspended of said Water Works, and that such suspension is necessary to insure the sound financial position of the Glendale Water and Power Department.
2. Ten percent (10%) of Electric Works operating revenue for the 2017-18 fiscal year (estimated at \$20,160,000) shall be transferred from the Electric Works Revenue Fund to the Glendale Water and Power Surplus Fund and further transferred to the General Reserve Fund for fiscal year 2017-18, and that such reduction from 25% to 10% of operating revenues is necessary to insure the sound financial position of the Glendale Water and Power Department.

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3. If the total balance in the General Reserve Fund prior to said transfer of Electric Works operating revenue exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for fiscal year 2017-18, then the amount so transferred to the General Reserve Fund pursuant to Section 2 above shall be transferred from the General Reserve Fund to the General Budget Fund.

Adopted this 12th day of June, 2018.

ATTEST: For: Ardy Kassakhian
Nam Q. Jemian
City Clerk

[Signature]
Mayor

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 18-99 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 12th day of June, 2018 and that the same was adopted by the following vote:

Ayes: Gharpetian, Najarian, Sinanyan

Noes: Agajanian, Devine

Absent: None

Abstain: None

For: Ardy Kassakhian
Nam Q. Jemian
City Clerk

APPROVED AS TO FORM

[Signature]
CITY ATTORNEY

DATE 6/12/18

RESOLUTION NO. 18-100

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2018-19

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2018-19.

SECTION 2: The amount of \$227,786,018 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2018.

SECTION 3: The amount of \$111,398,466 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2018.

SECTION 4: The amount of \$2,619,909 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2018.

SECTION 5: The amount of \$28,433,000 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2018.

SECTION 6: The amount of \$399,248,497 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2018.

SECTION 7: The amount of \$117,774,674 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2018.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,588.

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

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RESOLUTION NO. 18-100

SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Manager or his/her designee is authorized by the City Council to assign fund balance in the "Assigned" category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed. The financial policies of the City will also be updated to reflect this delegation or authority.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution:

Adopted this 12th day of June, 2018.

ATTEST: For: Ardy Kassakhian
Man Pémian
City Clerk

[Signature]
Mayor



CITY OF GLENDALE
DATE 5/30/2018
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 887,260,564

[Signature]
Director of Finance

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 18-100 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 12th day of June, 2018, and that the same was adopted by the following vote:

- Ayes: Agajanian, Gharpetian, Najarian, Sinanyan
- Noes: Devine
- Absent: None
- Abstain: None

APPROVED AS TO FORM
[Signature]
CITY ATTORNEY
DATE 6/7/18

For: Ardy Kassakhian
Man Pémian
City Clerk



FISCAL YEAR
2018-19

ADOPTED BUDGET

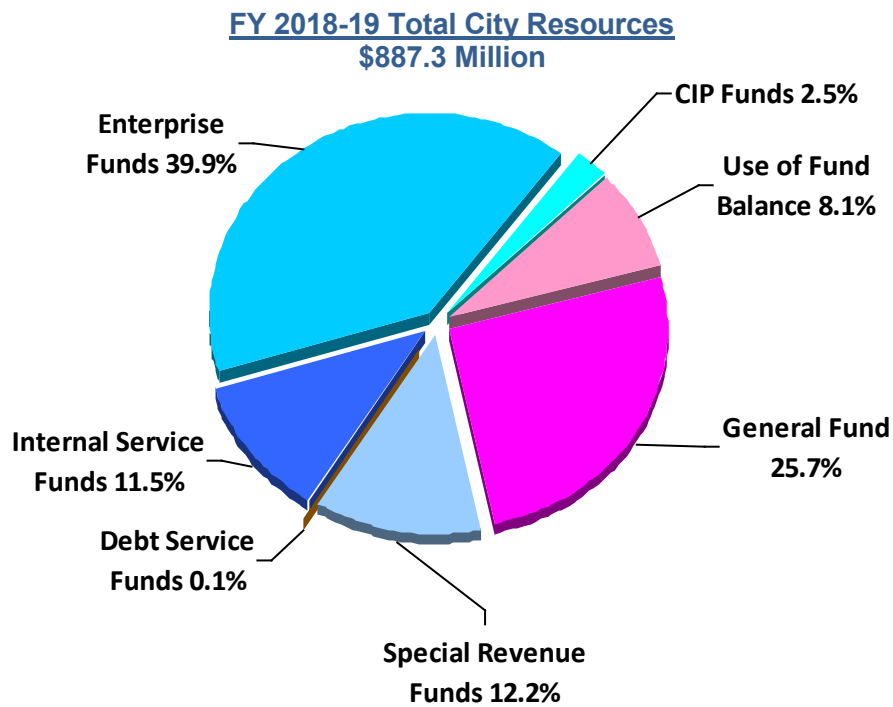
RESOURCES &
APPROPRIATIONS

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2018-19 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2018-19 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$887.3 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2018-19:



Total City Resources **(In Millions)**

Fund Type	Adopted 2017-18	Adopted 2018-19	Increase / (Decrease)	% Change
General Fund	\$ 213,508,136	\$ 228,409,246	\$ 14,901,110	7.0%
Special Revenue	99,936,237	108,311,822	8,375,585	8.4%
Debt Service	981,286	1,200,000	218,714	22.3%
Capital Projects	17,305,821	21,810,652	4,504,831	26.0%
Enterprise	365,501,271	354,310,569	(11,190,702)	-3.1%
Internal Service	98,496,122	101,343,092	2,846,970	2.9%
Net Use of Fund Balance	41,185,604	71,875,183	30,689,579	74.5%
Total Resources	\$ 836,914,477	\$ 887,260,564	\$ 50,346,087	6.0%

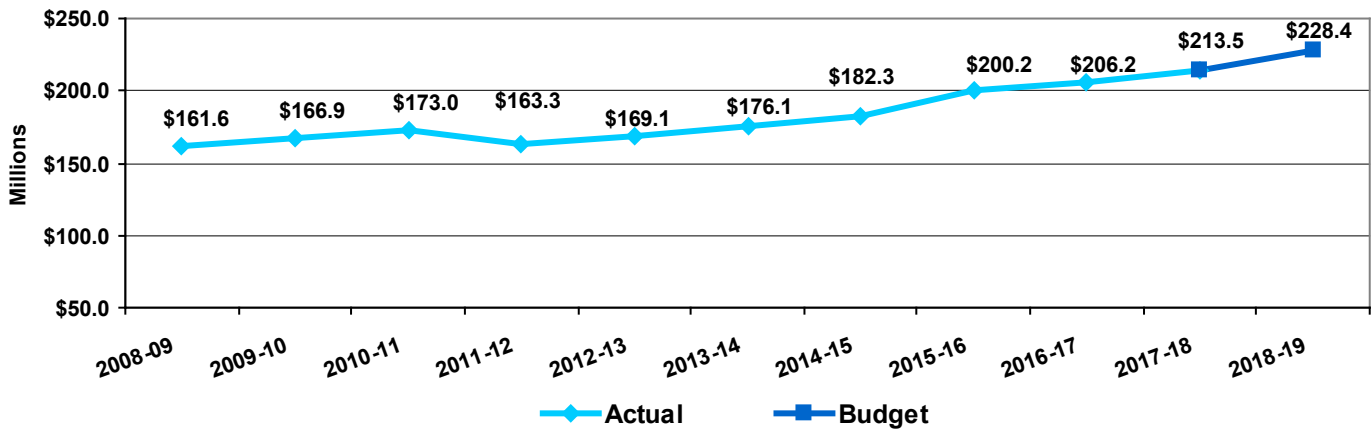
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund Resources

The General Fund Resource budget for FY 2018-19 is projected to be \$229.4 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Innovation, Performance and Audit (IPA), Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes, in addition to other various fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2017-18 and FY 2018-19.

General Fund Revenue



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2017-18 and FY 2018-19.

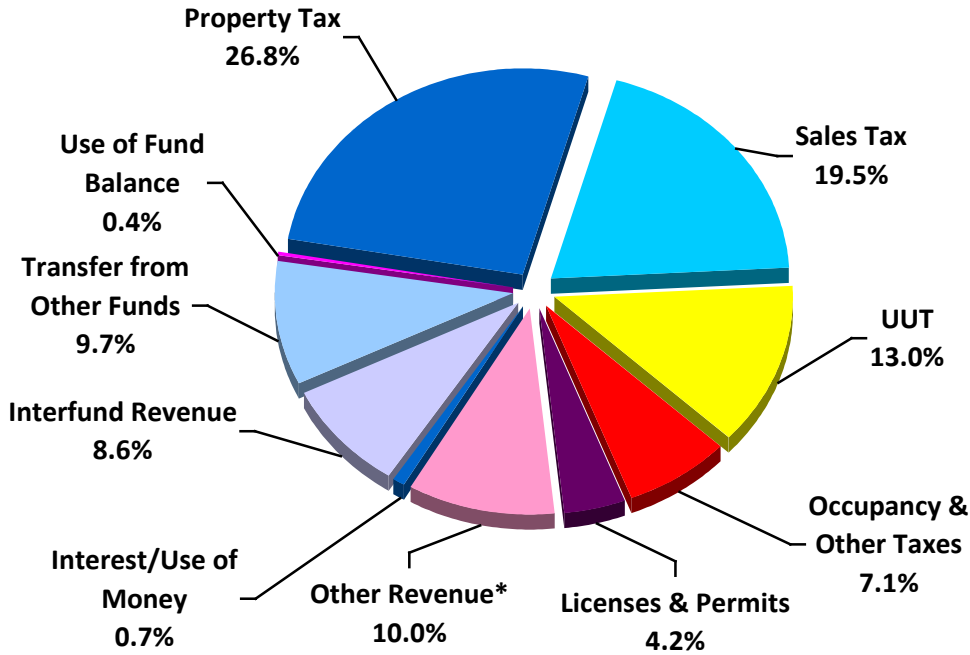
General Fund Resources

Category	Adopted 2017-18	Proposed 2018-19	Increase / (Decrease)	% Change
Property Taxes	\$ 56,229,054	\$ 61,537,641	\$ 5,308,587	9.4%
Sales Taxes	41,015,140	44,685,000	3,669,860	8.9%
Utility Users Taxes	30,054,000	29,855,000	(199,000)	-0.7%
Occupancy & Other Taxes	14,858,661	16,278,661	1,420,000	9.6%
Licenses & Permits	9,597,000	9,725,000	128,000	1.3%
Fines & Forfeitures	2,621,776	2,500,000	(121,776)	-4.6%
Interest/Use of Money	4,045,000	1,550,000	(2,495,000)	-61.7%
Revenue from Other Agencies	112,000	100,000	(12,000)	-10.7%
Charges for Services	9,225,000	9,205,500	(19,500)	-0.2%
Misc & Non-Operating	1,455,500	1,164,265	(291,235)	-20.0%
Interfund Revenue	18,099,742	19,582,006	1,482,264	8.2%
Transfer from Other Funds	21,310,000	22,186,300	876,300	4.1%
GSA Reimbursement	4,885,263	10,039,873	5,154,610	105.5%
Total Revenues	\$ 213,508,136	\$ 228,409,246	\$ 14,901,110	7.0%
Use of Assigned Econ Dev Fund Balance	905,734	985,379	79,645	8.8%
Use of Fund Balance	629,075	-	(629,075)	-100.0%
Total Resources	\$ 215,042,945	\$ 229,394,625	\$ 14,351,680	6.7%

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Almost 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth explanation of all of the major General Fund revenue categories.

FY 2018-19 General Fund Resources
\$229.4 Million



*Note: Other Revenue consists of Fines & Forfeitures, GSA Reimb., Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

Property Taxes are the largest revenue source in the General Fund, representing 26.8% of the total General Fund resources. For FY 2018-19, the property tax category is projected to increase by \$5.3 million or 9.4% for a total of \$61.5 million. Majority of the increase is attributable to an increase in the assessed property valuation. According to City's property tax consultant (HdL Companies), Southern California has set a new all-time high for median sale price and this trend is expected to continue in FY 2018-19. In addition, the inventory of homes on the market remains tight which also supports continued growth in home prices. Another contributing factor to the increase is the City's share of Property Tax Residuals which moved from economic development function to the General Fund Effective FY 2016-17. The City's Share of Property Tax Residuals is the amount left after all Redevelopment Project Area Obligations have been paid.

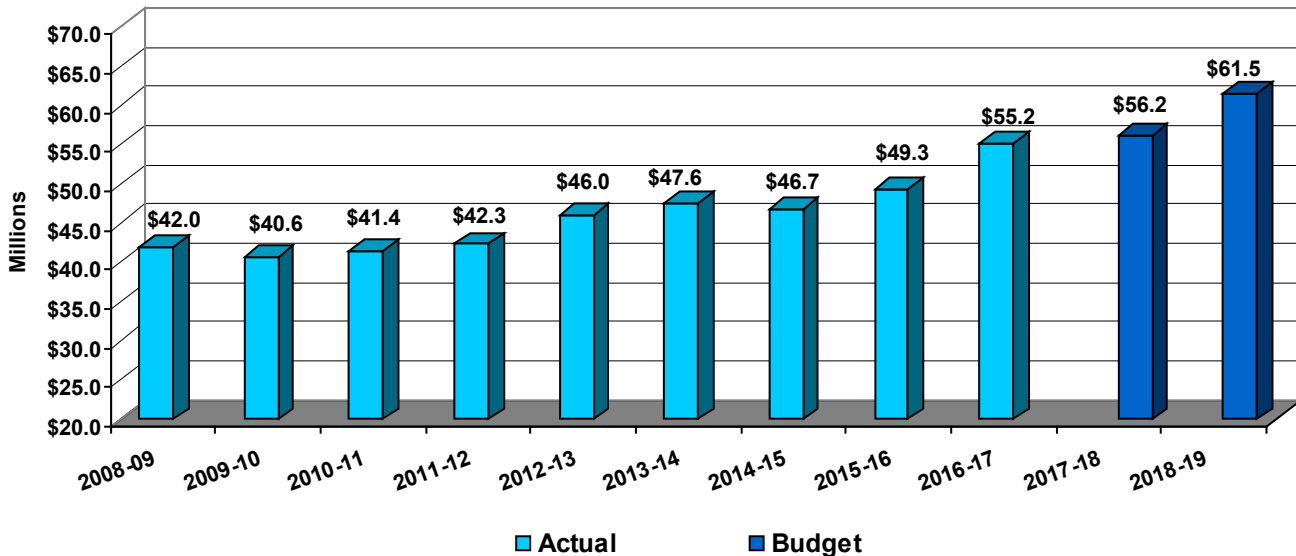
Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

overriding rates to pay specifically approved voter indebtedness. The 1% property tax levy is collected by County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1% levy on assessed value.

The graph below shows the historical and forecasted Property Tax revenues followed by a listing of the top 10 property taxpayers for the City's General Fund.

Property Taxes – General Fund



**Top 10 Property Taxpayers
(In Alphabetical Order)**

<p>CP IV Glendale LLC DWF V 655 North Central LLC Equity Residential Glendale Faruque Sikder Co Trustee Glendale Adventist Medical Center</p>	<p>Glendale Fashion Associates LLC J P Allen Company LLC Property Reserve Inc Stanley A Sirott Trust University of Southern California</p>
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Source: HdL Coren & Cone 2017-18 property data (Tax District #1: General Fund)

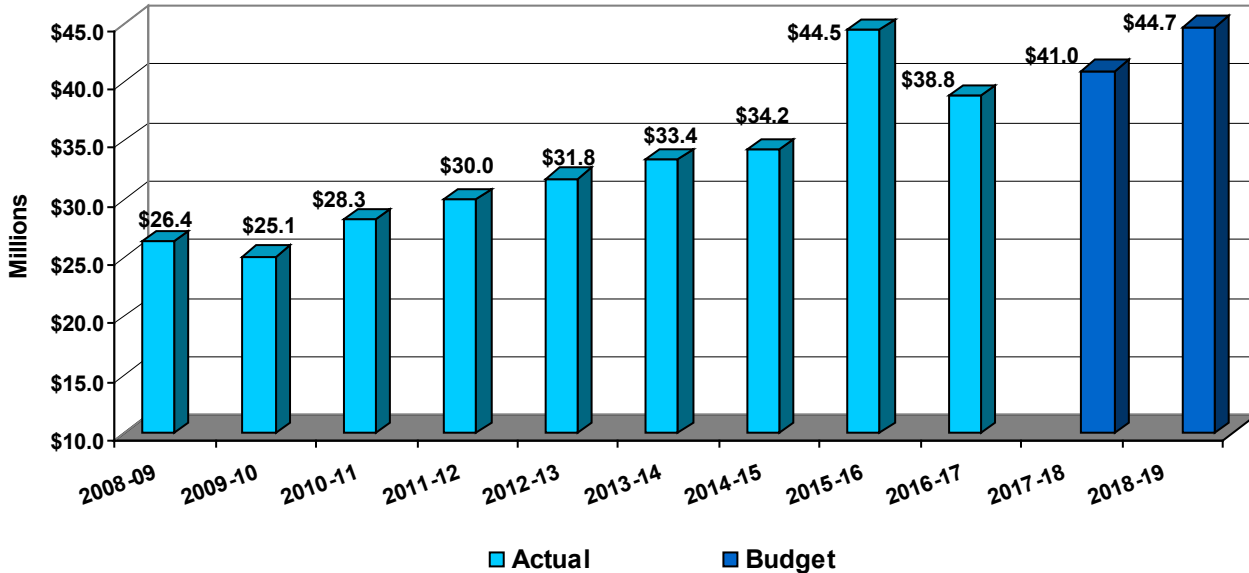
Sales Taxes are the second largest revenue source in the General Fund, representing 19.5% of the total General Fund resources. For FY 2018-19, sales taxes are forecasted to increase by \$3.7 million, or 8.9%, for a total of \$44.7 million. The increase is part due to an audit conducted by the California Department of Tax and Fee Administration (CDTFA). Per HdL Companies, various categories including auto lease, electronics and appliances and casual dining show solid gains for the fourth quarter of 2017 and this trend is expected to continue. It is worth noting that according to HdL consultants there is a behavioral shift in online shopping which is also expected to trend upward for the countywide pool allocations.

It should be noted that through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (401). Starting in FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY 2010-11 and FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City has

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. Starting in FY 2015-16 the 1% sales tax transfer to CIP will be increased by 0.25% and will cap at 2% from FY 2018-19 through FY 2021-22. In FY 2022-23 it will be increased to 2.5%. This is part of the City's strategy in becoming structurally balanced and will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenues followed by a listing of the top 20 Sales Tax producers for the City.

Sales Taxes – General Fund



**Top 20 Sales Tax Producers
(In Alphabetical Order)**

- | | |
|----------------------------------|--------------------------|
| Apple | Macys |
| Bloomingdales | New Century Honda |
| Calstar Mercedes | Nordstrom |
| Car Pros Kia Glendale | Pacific BMW |
| CDW | Star Ford Lincoln |
| Financial Services Vehicle Trust | Subaru of Glendale |
| Glendale Dodge Chrysler Jeep | Target |
| Home Depot | Toyota Lease Trust |
| JC Penney | Toyota of Glendale Scion |

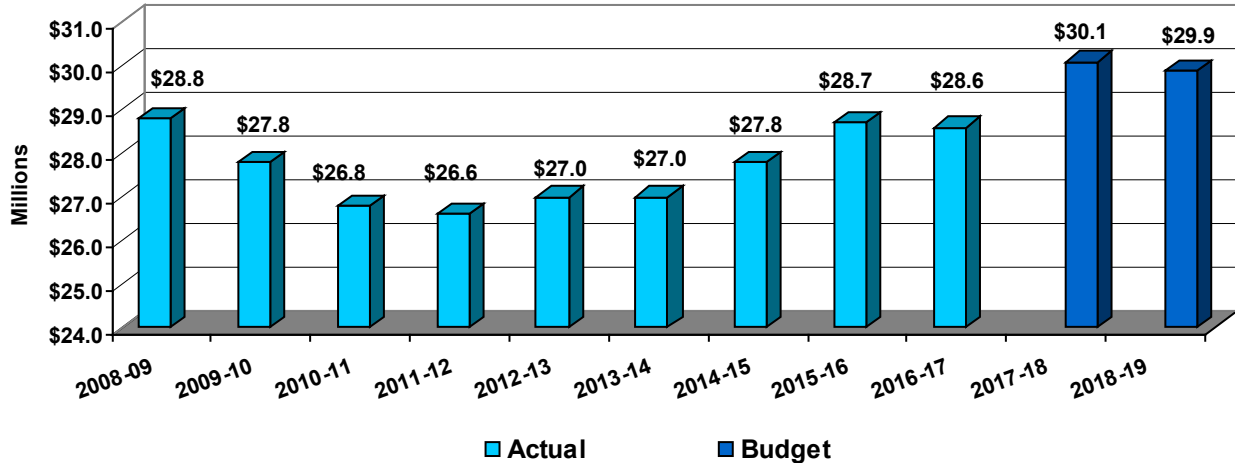
Source: HdL Companies

Utility Users Taxes (UUT) is the third largest revenue source for the General Fund, representing 13.0% of the total General Fund resources for FY 2018-19. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, prepaid, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to decrease by \$199 thousand, or -0.7%, for a total estimate of \$29.9 million. Decreases are forecasted in telecommunications and video while a modest increase is projected in the gas category. It's worth noting that per AB1717, effective January 1,

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

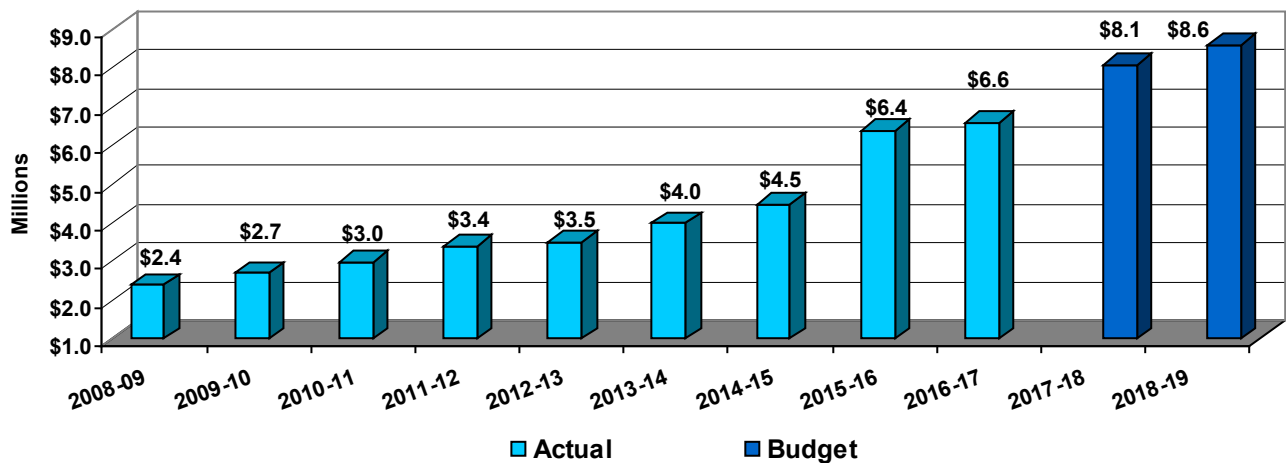
2016, the Board of equalization and the City have been authorized to collect the UUT from prepaid wireless sales within local jurisdictions.

Utility Users Taxes – General Fund



Transient Occupancy Tax (TOT) represents about 3.7% of the total General Fund resources in the FY 2018-19 Adopted Budget. This tax is levied at 12% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph below, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is still expected to continue. For FY 2018-19, TOT revenue is anticipated to increase by \$500 thousand, or 6.0% for a total estimate of \$8.6 million. It's worth noting that in April 2015 Glendale voters passed revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10% to 12%.

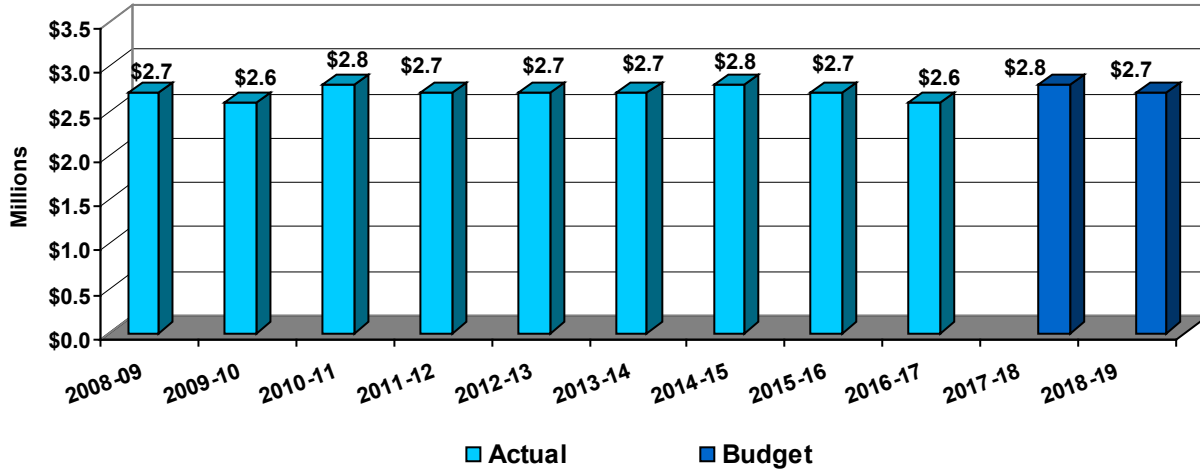
Transient Occupancy Tax – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

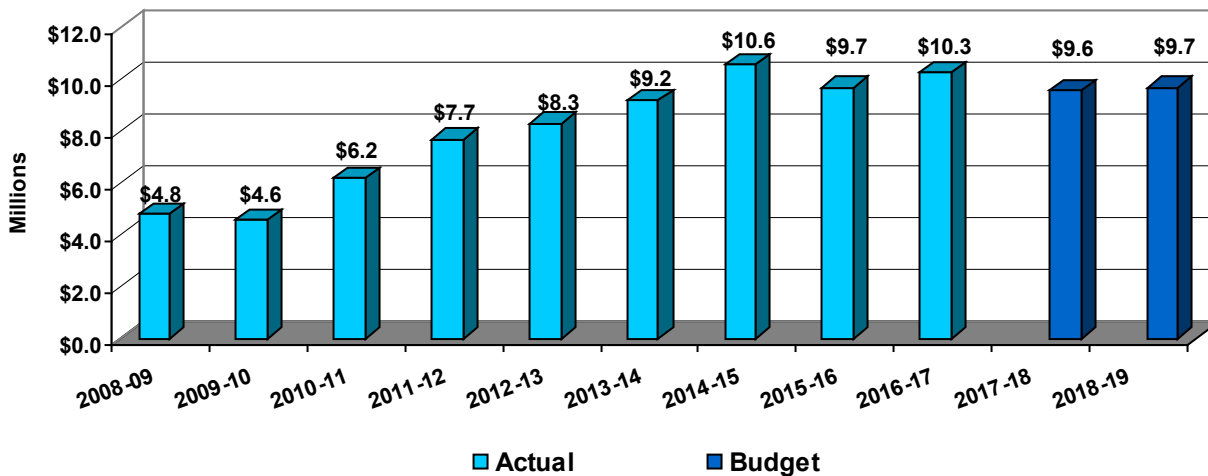
Franchise Tax is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. For FY 2018-19 the franchise tax is estimated to be \$2.7 million or 1.2% of the total General Fund resources.

Franchise Tax – General Fund



Licenses & Permits include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.2% of the total General Fund resources for FY 2018-19 Adopted Budget. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. It should be noted that revenue in this category is project-based and non-recurring and, as such, the revenue forecast for FY 2018-19 is estimated to increase by \$128 thousand, or 1.3%. It is also worth noting that a portion of the increase is attributable to the recommended fee increases which are based on the Consumer Price Index (CPI) adjustment of 3.5% for the month ending January, 2018.

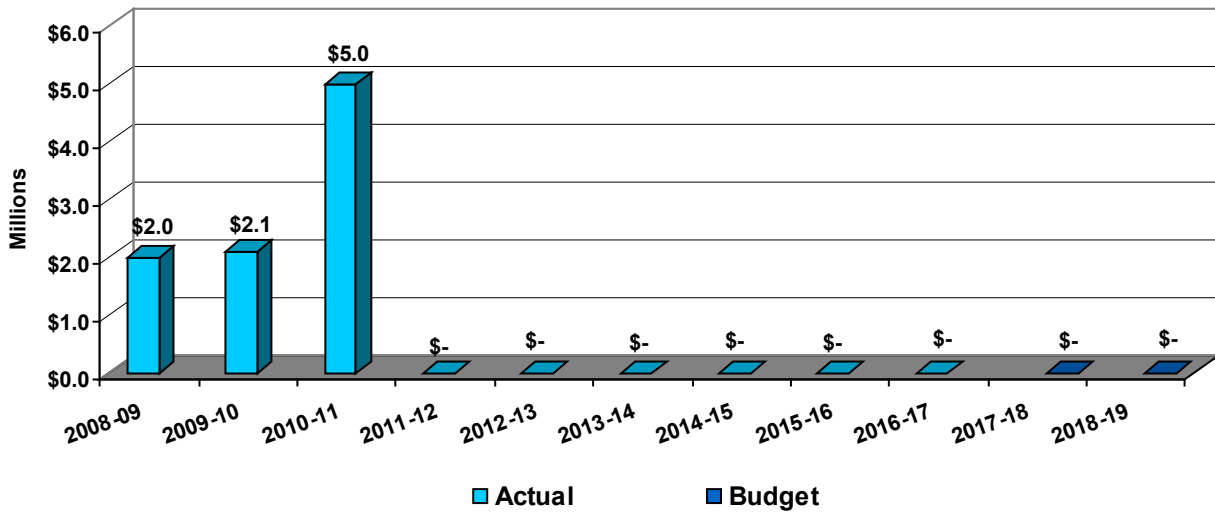
Licenses & Permits – General Fund



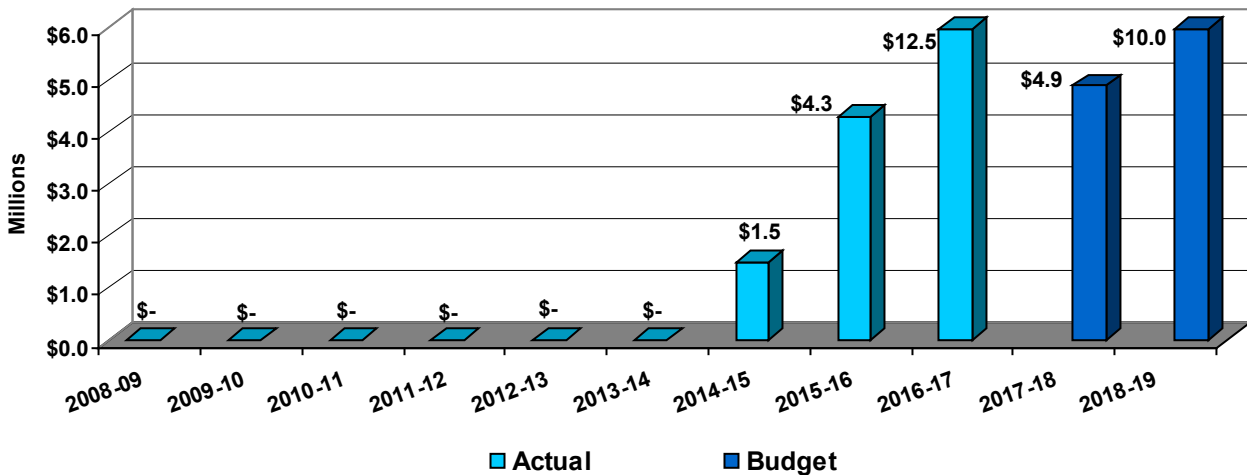
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Intergovernmental Revenue / GSA Reimbursement is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. GSA Reimbursement is estimated at \$10.0 million for FY 2018-19. At this point in time the State is accelerating its payments to pay off loan sooner than originally anticipated. Prior to FY 2014-15 this revenue was reported in the Intergovernmental Revenue category. The purpose of this change was for better visibility of the repayment.

Intergovernmental Revenue – General Fund



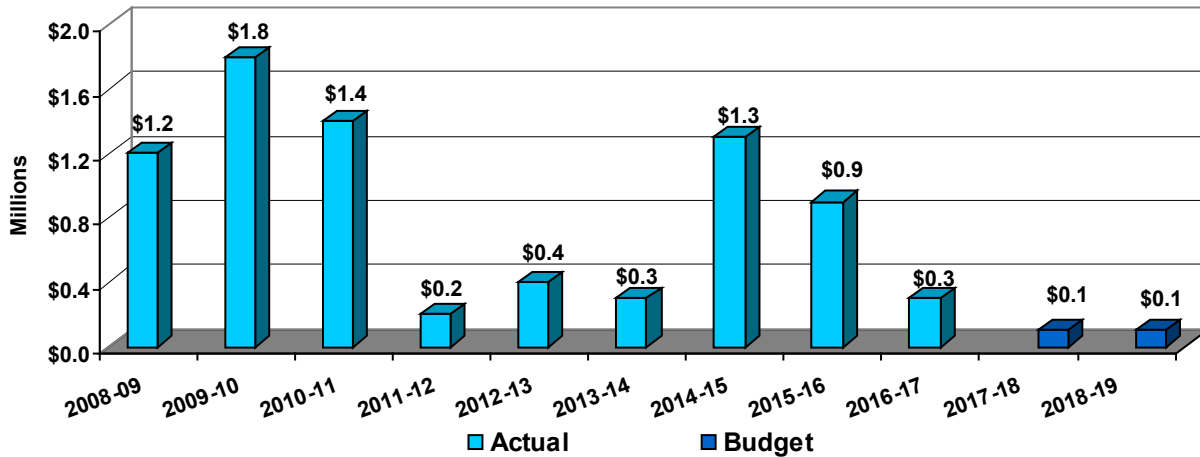
GSA Reimbursement – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

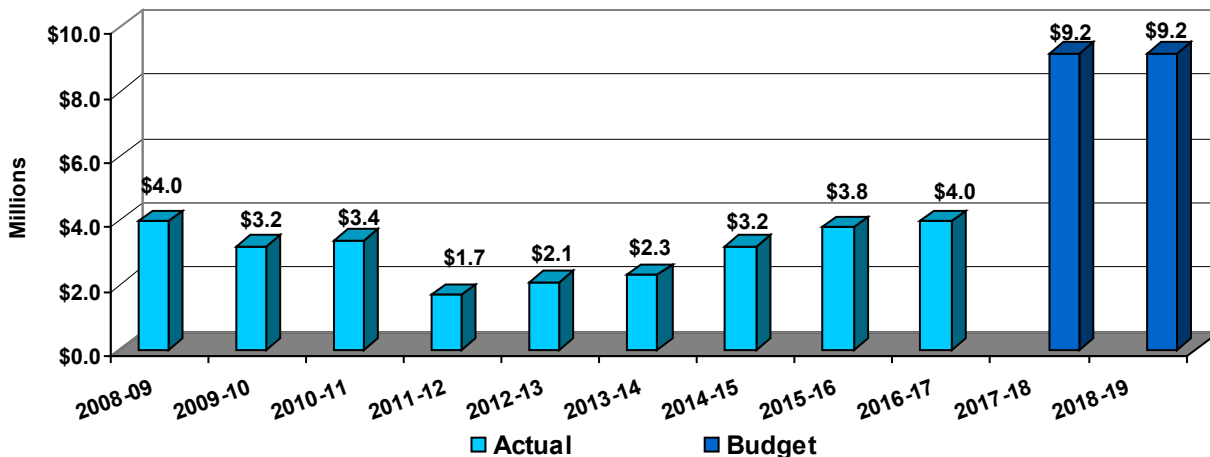
Revenues from Other Agencies mainly consist of Federal, State and Local grants, which include State SB 90 and Mutual Aid Reimbursements. It is generally more difficult to estimate grant revenues since it is based on grant availability and whether the grants are awarded. If grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

Revenues from Other Agencies – General Fund



Charges for Services are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. In FY 2017-18 the large increase is mainly due to the collapse of the Emergency Medical Response fund (511) to the General Fund, which also includes the Paramedic Membership Fees. For FY 2018-19 this category is projected to slightly decrease by approximately \$20 thousand or 0.2%.

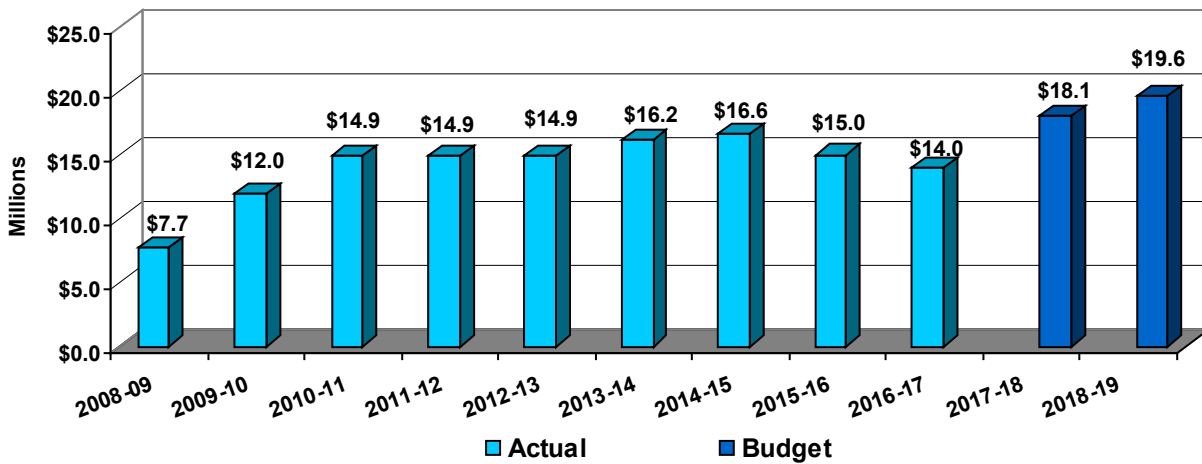
Charges for Services – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

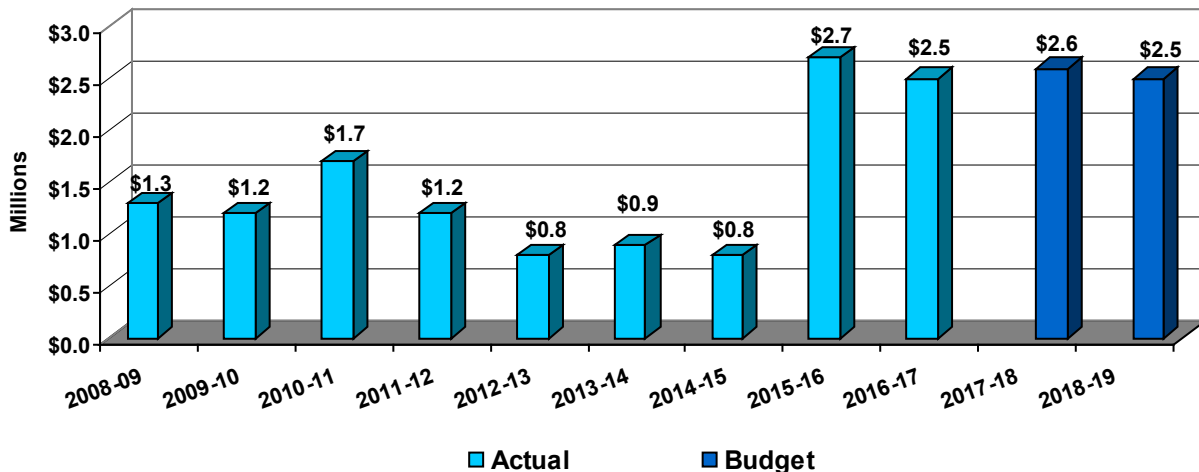
Interfund Revenue is the revenue derived from the City’s cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2018-19 this category is expected to increase by \$1.5 million or 8.2%.

Interfund Revenue – General Fund



Fines & Forfeitures are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines & Forfeitures revenue represents 1.1% of the total General Fund resources in the FY 2018-19 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 2012, which accounted for the decrease in the following year. Starting in FY 2015-16, the \$1.9 million transfer from the Parking Fund will no longer be listed under *Transfer From Other Funds* category but reported under this category. The estimated revenue for FY 2018-19 is \$2.5 million.

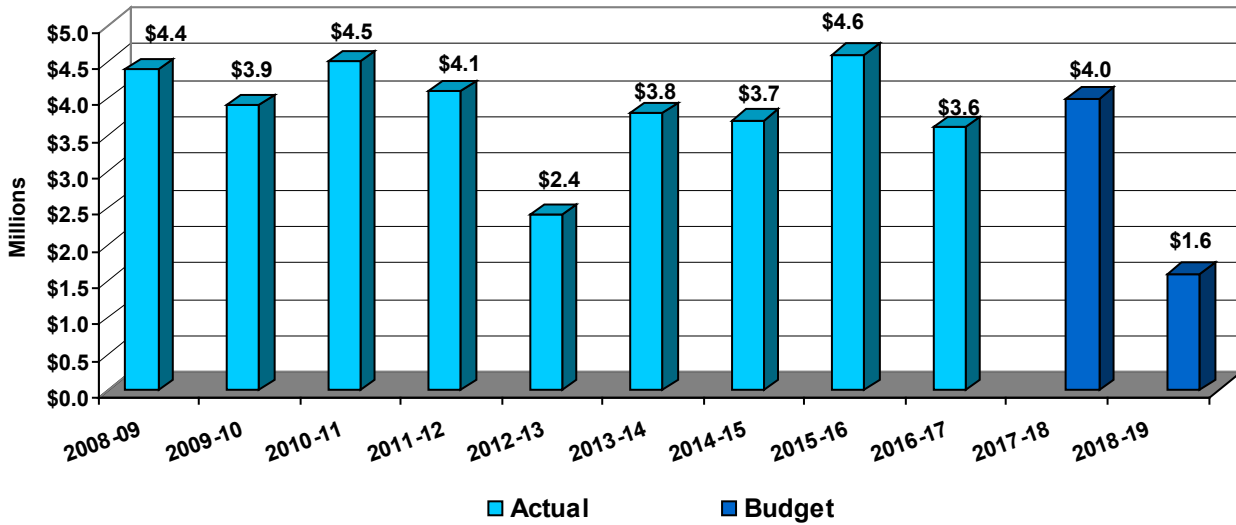
Fines & Forfeitures – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

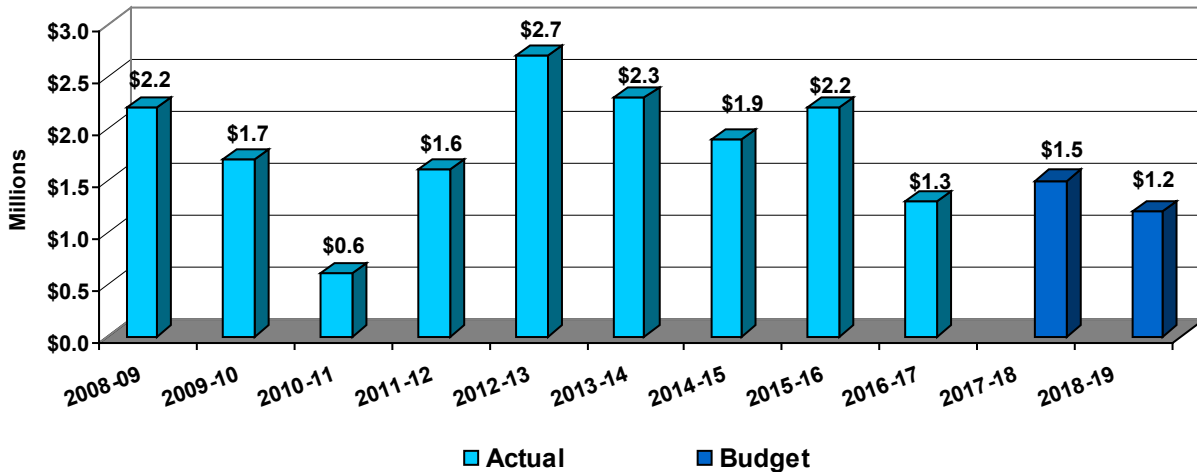
Use of Money & Property includes Interest & Investment Revenues and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. Starting in FY 2018-19 the Landfill Gas Royalties will be eliminated from this category due to the flaring of the gas. Therefore, this category is projected to decrease by \$2.5 million, or 61.7% for FY 2018-19.

Use of Money & Property – General Fund



Miscellaneous Revenue consists of revenues other than taxes and fees, such as: sale of items/property not normally held for resale, collections from advertising, unclaimed money, and property or other contributions and donations.

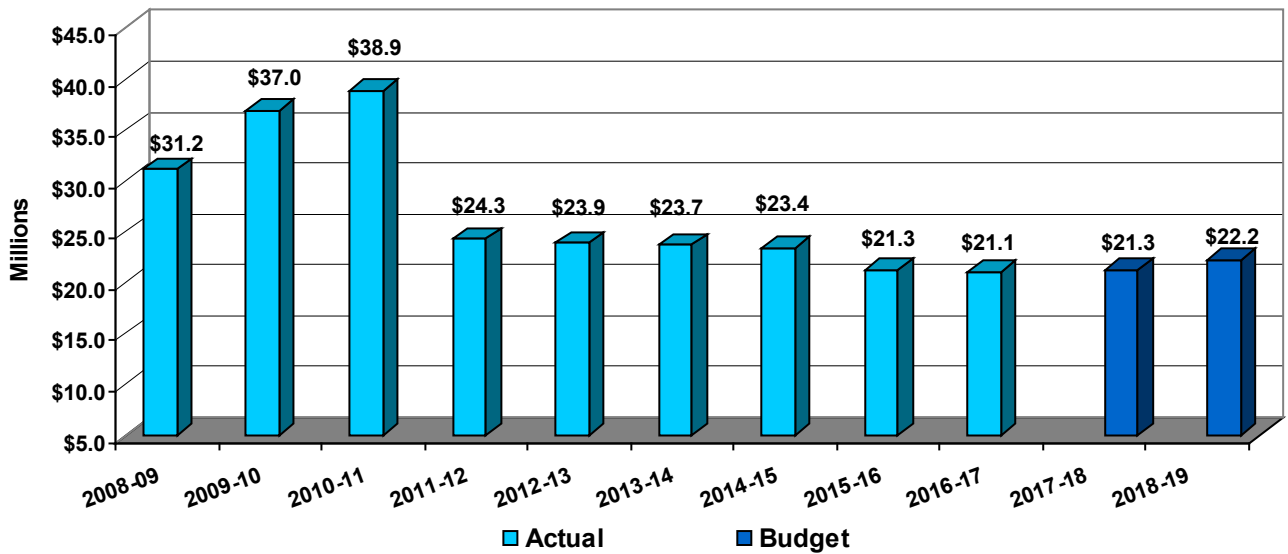
Miscellaneous Revenue – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Transfers from Other Funds are made to the General Fund for a variety of purposes. Transfers represent 9.7% of the total General Fund resources in the FY 2018-19 Adopted Budget and include transfers from Electric Utility and Refuse Disposal Funds. The decrease for FY 2011-12 in Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer to the ISD Applications Fund (604) and a transfer to the Fleet / Equipment Management Fund (601). These transfers were discontinued in FY 2011-12 as they were incorporated into the Internal Service Fund rates in lieu of a straight transfer to General Fund. In FY 2015-16 the \$1.9 million transfer from the Parking Fund will no longer be listed under this category but reported in the *Fines & Forfeiture* category. Effective FY 2016-17 the electric transfer amount was capped at 10% of the electric revenues.

Transfers from Other Funds – General Fund



CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Special Revenue Funds

Special Revenue funds for FY 2018-19 are expected to have a net increase of \$8.4 million or 8.4%, primarily due to the following increases/decreases:

- Housing Assistance Fund 202 – The increase of approximately \$6.1 million in this fund is due to the additional funding in the HCV HAP and the HCV portable voucher HAP program anticipated to receive from HUD.
- Home Grant Fund 203 – The increase of approximately \$710 thousand is due to increased funding in housing program.
- Continuum of Care Grant Fund 204 – The increase of approximately \$45 thousand is due to an increase in grant funding from HUD.
- Emergency Solutions Grant Fund 205 – The decrease of approximately \$115 thousand is due to decrease in grant funding.
- Workforce Innovation and Opportunity Act Fund 206 – The increase of approximately \$498 thousand is due to additional funding for the various programs in this fund.
- Miscellaneous Grant Fund 216 – The decrease of approximately \$1.5 million is primarily due to decreases in state and federal grants.
- Filming Fund 217 – The increase of approximately \$146 thousand is due to anticipated increases in rental of city property and other filming associated fees.
- Transit Utility Fund 258 – The increase of approximately \$390 thousand in this fund is due to increase in local grants.
- Fire Mutual Aid Fund 266 – The increase of \$300 thousand is due to increase for mutual-aid reimbursements.
- Recreation Fund 501 – The increase of approximately \$212 thousand is due to the increase in various recreational activities and rental incomes.

Debt Service Funds

For FY 2018-19 there is an increase of approximately \$219 thousand or 22.3% in the Debt Service Fund for the Police Building construction Project based on the Police Building Certificates of Participation (COPs) schedule.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Capital Improvement Program (CIP)

Revenues in CIP funds for FY 2018-19 are estimated to increase by \$4.5 million or 26%, due to the following increases/decreases:

- General Fund Capital Improvement Fund 401 – The net increase of approximately \$1.1 million is due to an increase in revenues from landfill royalty tipping fees and an increase from transfers from general fund for street improvements.
- State Gas Tax Fund 402 – The net increase of approximately \$2.8 million is due to increase in State gas tax revenues and the new revenue from the Road Maintenance and Rehabilitation Account (Also Known As: SB1).
- Parks Mitigation Fee Fund 405 – The increase of \$100 thousand is due to anticipated increase in interest revenue.

Enterprise Funds

For FY 2018-19, revenues in the Enterprise funds are estimated to see a net decrease of \$11.2 million or 3.1%, primarily due to the following increases/decreases:

- Sewer Fund 525 – The decrease of \$2.7 million is mainly due to a decrease in single family residential and multi-family user group revenues.
- Refuse Disposal Fund 530 – The decrease of \$400 thousand is due to a decrease from commercial and residential refuse revenues.
- Electric Utility Fund 582, 583, 585 & 587 – The net decrease of approximately \$10.8 million is attributable to the following: a decrease of \$1.8 million in the Electric Works Revenue Fund 582, a decrease of \$530 thousand in the Electric Depreciation Fund 583, an increase of approximately \$180 thousand in Electric Customer Paid Capital Fund 585, and decrease of \$8.6 million in Regulatory Adjustment Charge (RAC) Fund 587. As part of the Cost of Service Analysis (COSA) study the Regulatory Adjustment Charge (RAC) of \$0.0076 per kwh has been reduced to zero in all customer classes. Based on average usage, this change will result in a monthly bill reduction for all customer classes in FY 2018-19.
- Water Utility Funds 592, 593 & 595 – The net increase of approximately \$2.9 million is attributable to the following: a revenue increase of \$2.6 million in the Water Works Revenue fund 592, due to the Cost of Service Analysis (COSA) study. An increase of \$310 thousand in the Water Depreciation Fund 593. There are no revenue adjustments in the Water Customer Paid Capital Fund 595 for FY 2018-19. It's worth noting that in addition to the Sewer and Electric COSA's the Water rates were studied and approved as well.
- Fire Communication Fund 701 – The decrease of approximately \$390 thousand is mainly from the fire communication capital contribution.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Internal Service Funds

For FY 2018-19, revenues in the Internal Service funds are estimated to increase by \$2.8 million or 2.9%, primarily due to the following:

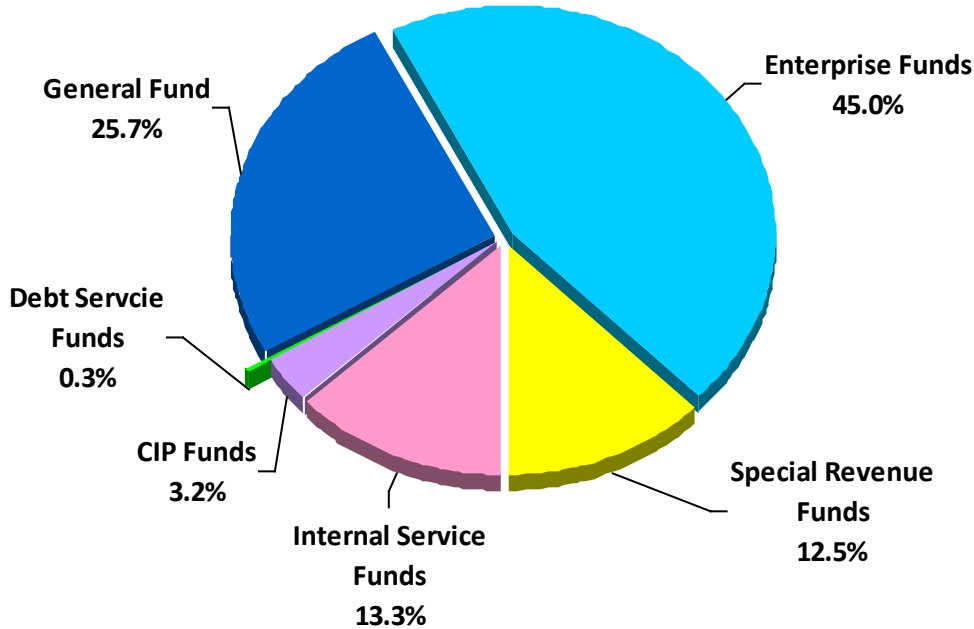
- *ISD Infrastructure Fund 603* – The increase of approximately \$829 thousand is due to an increase in ISD service charges to other departments.
- *ISD Applications Fund 604* – The decrease of approximately \$114 thousand is due to decrease in service charges.
- *Building Maintenance Fund 607* – The decrease of approximately \$487 thousand is due to the decrease in Building Maintenance Service Charge cost recovery. The Building Maintenance Fund was established in FY 2015-16, while the building maintenance fund rate was established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Compensation Insurance Fund 614* – The increase of approximately \$3.0 million is based on anticipated costs for excess liability premiums and anticipated claims.
- *Medical Insurance Fund 616* – The increase of approximately \$859 thousand is due to anticipated increases in medical premiums and claims.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF APPROPRIATIONS

Total citywide FY 2018-19 appropriations (included Transfers to Other Funds) are \$887.3 million. The following chart illustrates the percentage of budgeted appropriations for each fund type:

FY 2018-19 Total Citywide Appropriation
\$887.3 Million



The table below depicts the total City appropriations by fund type as adopted for FY 2017-18 and FY 2018-19. Additional details can be found in the *Summary of Appropriations by Fund Type* report found under the Budget Summaries section of this book.

Total Citywide Budgeted Appropriations

Fund Type	Adopted 2017-18	Adopted 2018-19	Increase/ (Decrease)	% Change
General Fund	\$ 215,042,945	\$ 227,786,018	\$ 12,743,073	5.9%
Special Revenue	98,780,317	111,398,466	12,618,149	12.8%
Debt Service	2,222,150	2,619,909	397,759	17.9%
Capital Improvement	16,008,821	28,433,000	12,424,179	77.6%
Enterprise	393,568,677	399,248,497	5,679,820	1.4%
Internal Service	111,291,567	117,774,674	6,483,107	5.8%
Totals	\$ 836,914,477	\$ 887,260,564	\$ 50,346,087	6.0%

The following sections discuss some of the major changes in appropriations depicted in the table above for each fund type.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund Appropriations

The appropriations for the adopted FY 2018-19 General Fund budget, together with comparative appropriations from FY 2017-18, are as follows:

Category	Adopted 2017-18	Adopted 2018-19	Increase / (Decrease)	% Change
Salaries	\$ 89,950,763	\$ 95,445,174	\$ 5,494,411	6.1%
Overtime	8,649,193	9,020,309	371,116	4.3%
Hourly Wages	5,862,839	6,378,557	515,718	8.8%
Benefits (Net salary charges out)	27,644,254	28,359,950	715,696	2.6%
PERS (Net of cost-share)	30,521,273	36,844,519	6,323,246	20.7%
Maintenance & Operation	49,709,318	47,811,257	(1,898,061)	-3.8%
Capital Outlay	125,628	-	(125,628)	-100.0%
Transfers	2,579,677	3,926,252	1,346,575	52.2%
Total General Fund Budget	\$ 215,042,945	\$ 227,786,018	\$ 12,743,073	5.9%

As indicated above, the General Fund budget has seen an increase of approximately \$12.7 million or 5.9%. The majority of the \$12.7 million increase is attributable to the following:

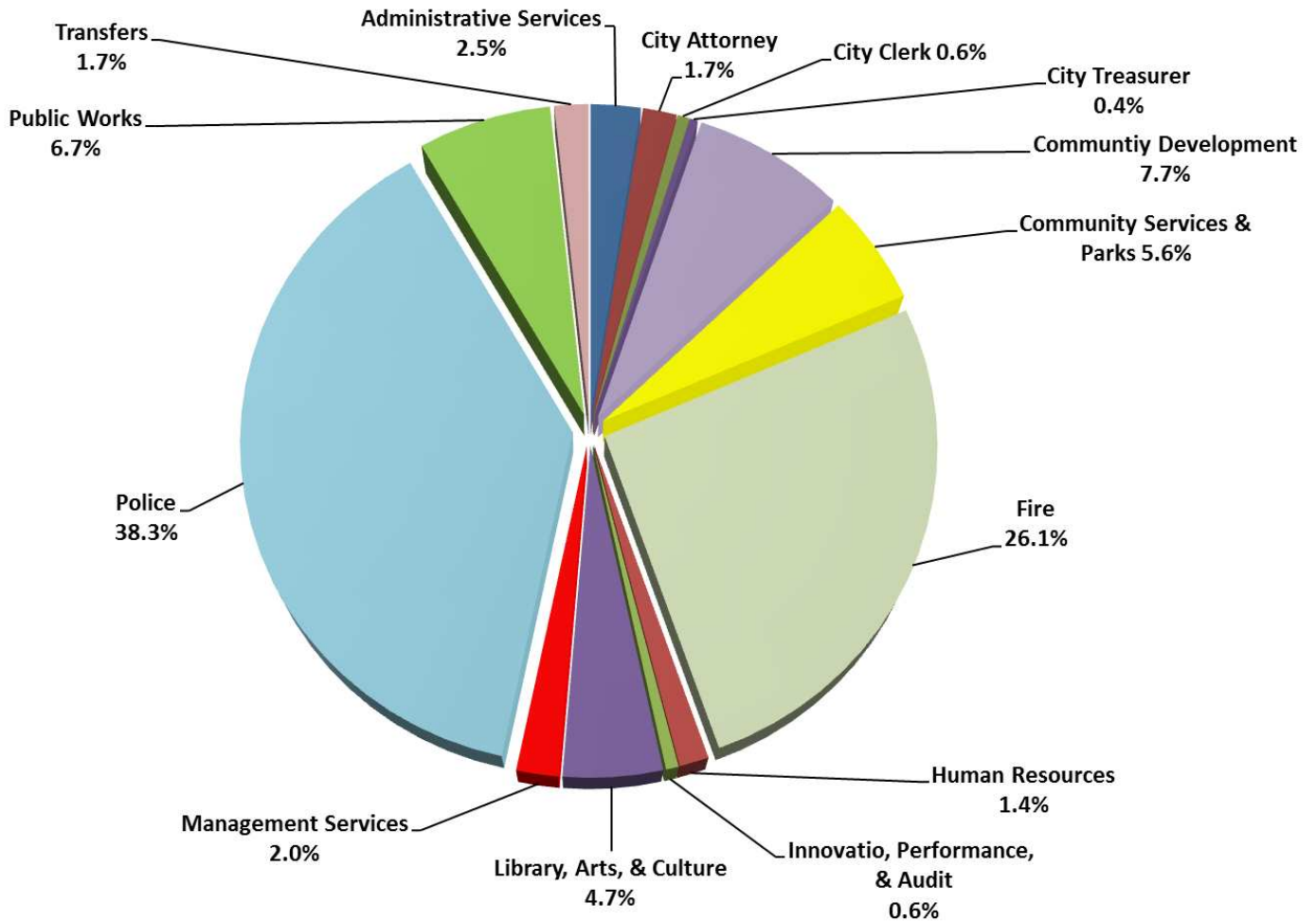
- Salaries and Benefits: \$6.3 million increase in PERS costs (net of employee cost sharing); \$2.15 million increase for proposed service level adjustments in personnel costs; \$1.8 million increase for Workers' Compensation mainly due to an increase in safety rates; Cost of Living Adjustments for GPOA (3.5%), GMA Police Sworn (3.0%), GCEA (1.5%), GMA (1.5%) and Hourly Employees (1.5%). Increases are offset by decreases in Sick Leave and Retiree Health Savings Plan rates due to a reduction in the rates.
- Maintenance & Operation: \$1.0 million increase for Liability insurance; \$382 thousand for ISD Service Charge; and \$152 thousand increase for proposed service level adjustments across various M&O accounts. Increases are offset by decreases of \$2.1 million in one-time service level adjustments; \$1.0 million in Fleet/Equipment Rental Charge; and \$614 thousand in Building Maintenance Rate.
- Transfers/Capital Outlay: \$1.0 million increase in transfers due to the 20% transfer of the GSA Loan Repayment to the Low and Moderate Housing Fund; \$200 thousand increase in transfer to the Debt Service Fund; and \$116 thousand increase in transfer to the Capital Fund. Increases offset by a decrease of \$126 thousand in Capital Outlay.

Based on adopted revenues and appropriations, the General Fund is adopted with a surplus of \$1.6 million. This is an improvement relative to last year when the budget was adopted with an estimated use of \$629 thousand in fund balance. Notwithstanding the changes discussed above, the adopted General Fund Budget for FY 2018-19 represents the City's commitment to deliver quality services while maintaining fiscal responsibility.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

The graph below depicts the FY 2018-19 General Fund appropriations by Department.

FY 2018-19 General Fund Appropriation \$227.8 Million



Special Revenue Fund Appropriations

The \$12.6 million increase in the Special Revenue Funds is primarily due to the following:

- CDBG Fund 201 – The increase of approximately \$178 thousand is due to an increase in projected revenue applied towards direct assistance.
- Housing Assistance Fund 202 – The increase of approximately \$5.5 million is due to anticipated increase in HUD funding to be applied towards higher per unit costs as a result of increases in rent.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Home Grant Fund 203 – The increase of approximately \$710 thousand is due to an increase in HUD funding applied toward direct assistance.
- Continuum of Care Grant Fund 204 – The increase of approximately \$892 thousand is due to an increase in appropriation toward direct assistance.
- Emergency Solutions Grant Fund 205 – The decrease of approximately \$32 thousand is due to a decrease in funding applied toward direct assistance.
- Workforce Innovation & Opportunity Act Fund 206 – The increase of approximately \$300 thousand is mainly due to an increase in funding applied toward direct assistance.
- Urban Art Fund 210 – The decrease of approximately \$203 thousand is due to a decrease in contractual services.
- Low & Mod Income Housing Asset Fund 213 – The increase of approximately \$48 thousand is due to increases in personnel costs.
- Miscellaneous Grant Fund 216 – The decrease of approximately \$557 thousand is due to a decrease in project appropriation relative to last year.
- Filming Fund 217 – The increase of approximately \$128 thousand is due to an increase in overtime for Police and Fire to meet projected filming activity and revenue.
- Measure M Local Return Fund 222 – The increase of approximately \$132 thousand is due to additional personnel charging to projects within this fund.
- Measure H Fund 224 – This fund was established in FY 2017-18 post budget adoption. The fund carries appropriation for direct assistance and hourly wages to provide services for the homeless.
- Measure R Local Return Fund 254 – The decrease of approximately \$61 thousand is due to less appropriation for capital outlay.
- Measure R Regional Fund 255 – The increase of approximately \$2.8 million is due to an increase in project appropriation relative to last year.
- Transit Prop A Local Return Fund 256 – The decrease of approximately \$346 thousand is due shifting of personnel into the General Fund as well as a decrease in contractual services.
- Transit Prop C Local Return Fund 257 – The increase of approximately \$141 thousand is due to an increase in subsidy to the Transit Utility Fund. Part of this increase is offset by a decrease in personnel costs due to personnel shifts into the General Fund.
- Transit Utility Fund 258 – The increase of approximately \$390 thousand is due to an increase in contractual services and hourly wages.
- Asset Forfeiture Fund 260 – The decrease of approximately \$48 thousand is due to a decrease in personnel costs.
- Supplemental Law Enforcement Fund 262 – The increase of approximately \$49 thousand is due to an increase in personnel costs.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Fire Mutual Aid Fund 266 – The increase of approximately \$300 thousand is due to an increase in mutual aid activity applied towards salaries and benefits.
- Special Events Fund 267 – The increase of approximately \$714 thousand is due to an increase in overtime to meet projected operations and special event activity.
- Library Fund 275 – The decrease of \$509 thousand is mainly due to less appropriation in direct assistance. In FY 2017-18, \$500 thousand in one-time funding received from Robert E. Seiden Trust was programmed into direct assistance. Since this funding was not recurring, the direct assistance appropriation is less relative to last year.
- Cable Access Fund 280 – The increase of approximately \$865 thousand is due to an increase in project appropriation relative to last year.
- Electric Public Benefit Fund 291 – The increase of approximately \$959 thousand is due an increase in contractual services.
- Hazardous Disposal Fund 510 – The increase of approximately \$121 thousand is due to an increase in personnel costs.
- Parking Fund 520 – The decrease of approximately \$293 thousand is due to a decrease in project appropriation relative to last year.

Debt Service Funds

There is only one Debt Service Fund with an appropriation for FY 2018-19: the Police Building Project (Fund 303). The increase in this fund of approximately \$398 thousand is mainly due to an increase in interest costs on bonds.

Capital Improvement Funds

Changes in the *Capital Improvement Funds* equated to a net increase of approximately \$12.4 million and are attributable to the following:

- General Fund Capital Improvement Fund 401 – The increase of approximately \$10.2 million is a result of an increase in appropriation for projects relative to last year. Some of the major project appropriations for FY 2018-19 within this fund include: \$4.0 million for Fremont Park Renovation; \$3.0 million for Maryland Paseo & Alley; \$2.0 million for Central Park Block; \$1.5 million for Purchase of Maryland Retail Units; and \$1.5 million for City Hall Building Renovation. These increases in appropriation are offset by reductions in appropriation across various projects relative to last year.
- State Gas Tax Fund 402 – The increase of approximately \$3.5 million is a result of increased project appropriations relative to last year. Some of the major project appropriations for FY 2018-19 within this fund include: \$2.2 million for Phase 3 of San Fernando Rehabilitation; \$1.2 million for Highland Avenue Rehabilitation; and \$1.0 million for Verdugo Blvd Rehabilitation. These increases in appropriation are offset by reductions in appropriation across various projects relative to last year.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Parks Mitigation Fee Fund 405 – The increase of approximately \$1.5 million is a result of additional project appropriation for the Fremont Park Renovation.
- Library Mitigation Fee Fund 407 – The decrease of approximately \$250 thousand is a result of no new project appropriation relative to last year.
- CIP Reimbursement Fund 409 – The decrease of approximately \$2.1 million is a result of no new project appropriation relative to last year.
- San Fernando Corridor Tax Share Fund 410 – The decrease of approximately \$400 thousand is a result of no new project appropriation relative to last year.

Enterprise Funds

The \$5.7 million increase (approximate) in the *Enterprise Funds* is primarily due to the following:

- Sewer Fund 525 – The increase of approximately \$6.8 million is due to an increase in project appropriation relative to last year.
- Refuse Disposal Fund 530 – The decrease of approximately \$103 thousand is due to reduced appropriation for capital outlay. Part of this decrease is offset by an increase in personnel costs and the cost allocation rate.
- Electric Utility Funds 582, 585, & 588 – The decrease of approximately \$8.6 million is mainly attributable to a decrease in purchased power, fuel-natural gas, and regulatory expenses. Part of this decrease is offset by an increase in project appropriation relative to last year.
- Water Utility Funds 592, 593, 595, & 598 – The increase of approximately \$7.5 million mainly attributable to an increase in project appropriation relative to last year as well as personnel costs, the cost allocation rate, and depreciation.
- Fire Communication Fund 701 – The increase of approximately \$32 thousand is due to an increase in personnel costs.

Internal Service Funds

The \$6.5 million increase (approximate) in the *Internal Service Funds* is primarily due to the following:

- Fleet/Equipment Management Fund 601 – The increase of approximately \$2.0 million is primarily due to an increase in capital outlay, vehicle maintenance, and equipment.
- Joint Helicopter Operation Fund 602 – The decrease of approximately \$1.7 million is due to no new capital outlay appropriation relative to last year.
- ISD Infrastructure Fund 603 – The increase of approximately \$4.9 million is primarily due to additional project appropriation relative to last year.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- ISD Applications Fund 604 – The decrease of approximately \$1.3 million is primarily due to less project appropriation relative to last year. This decrease is offset by an increase in contractual services.
- Building Maintenance Fund 607 – The increase of approximately \$125 thousand is primarily due to an increase in personnel costs.
- Unemployment Fund 610 – The increase of approximately \$666 thousand is primarily due to a transfer to the Compensation Insurance Fund (614). Since the fund balance is healthy in this fund, on a one-time basis, funding is being transferred to the Compensation Insurance Fund to help improve its negative fund balance. Moving forward, the unemployment insurance rate charged to departments has been adjusted downward to better reflect the needs of the fund.
- Liability Insurance Fund 612 – The decrease of approximately \$1.1 million is primarily due to a reduction in projected claims, litigation and legal consultation fees relative to last year.
- Compensation Insurance Fund 614 – The increase of approximately \$1.5 million is due to increases in contractual services, and the PERS costs for safety employees on worker's compensation leave being charged to this fund as opposed to being charged to the employee home funds.
- Dental Insurance Fund 615 – The increase of approximately \$470 thousand is primarily due to a transfer to the Medical Insurance Fund (Fund 616). Since the fund balance is healthy in this fund, on a one-time basis, funding is being transferred to the Medical Insurance Fund, redirecting funding to another internal service fund with greater needs. The increase is offset by a decrease in claims.
- Medical Insurance Fund 616 – The decrease of approximately \$677 thousand is due to the shifting of Retirees Medicare Part A costs to the Post-Employment Benefits Fund (Fund 642) and anticipated costs in administrative fees and claims.
- Vision Insurance Fund 617 – The increase of approximately \$229 thousand is primarily due to a transfer to the Medical Insurance Fund (Fund 616). Since the fund balance is healthy in this fund, on a one-time basis, funding is being transferred to the Medical Insurance Fund, redirecting funding to another internal service fund with greater needs.
- Employee Benefits Fund 640 – The decrease of approximately \$555 thousand is due to anticipated reduction in separation, vacation, and compensation time payouts.
- RHSP Benefits Fund 641 – The decrease of approximately \$500 thousand is due an anticipated reduction in accrued liability and removal of OPEB un-blending payouts.
- Post-Employment Benefits Fund 642 – The increase of approximately \$406 thousand is due to the shifting of Retirees Medical Part A costs and permanent OPEB subsidy costs from the Medical Insurance Fund (Fund 660) into this fund.
- ISD Wireless Fund 660 – The increase of approximately \$2.1 million is primarily due to additional project appropriation relative to last year as well as an increase in depreciation.



FISCAL YEAR
2018-19

ADOPTED BUDGET

STRATEGIC GOALS

ABOUT THIS SECTION

The adopted budget for FY 2017-18 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective, and lead City Departments for each goal (*Note: All City departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

Fiscal Responsibility Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

Exceptional Customer Service A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

Economic Vibrancy Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

Informed & Engaged Community Conduct the business of government in the best interest of the public with integrity, openness, and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

Safe & Healthy Community A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

Balanced, Quality Housing Responsible maintenance, preservation, and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

Community Services & Facilities Availability of accessible parks, community centers, and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

Infrastructure & Mobility A City focused on providing safe, efficient, and reliable transportation and utility services through well-planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

Arts & Culture Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

Sustainability Implementation of sustainable City principles to protect the quality of the air, water, land, and other natural resources; conserve native vegetation and other ecosystems; and minimize human damage. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments continue to support the City's goals using Key Performance Indicators (KPI) which act as a tool to measure the programs and services provided. The KPIs are located at the end of this section.

FISCAL RESPONSIBILITY



The City of Glendale’s financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term stability. Over the years, the City has been fiscally conservative, an approach made apparent in its accounting, budget and investment policies, and in its Comprehensive Annual Financial Report. The City’s cash balance for all governmental and business-like activities as of June 30, 2017 is \$765.8 million, an increase of 12.2 percent compared to June 30, 2016. Capital preservation is attained through prudent investment strategies and the avoidance of speculative, high-yield financial instruments. The City reports quarterly on investments to an oversight board, known as the Investment Policy Advisory Committee (IPAC). Monthly and annual investment reports are provided to the City Council, City Manager, Director of Finance, and members of IPAC.

Other examples of conservative financial policies include the City’s maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a conservative “pay-as-you-go” strategy to finance general capital improvement projects. Even during the difficult economy, Glendale continues to fund its landfill post-closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have continued to increase their contribution toward pensions and benefits over the last several years, which is a rare accomplishment among area cities.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that yield the highest amount of revenue due to the City, while minimizing the costs incurred to do so. Finally, the City complies with all requirements of Generally Accepted Accounting Principles (GAAP) and the pronouncements from the Governmental Accounting Standard Board (GASB).

A key component to Fiscal Responsibility is the City's transparency in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a Comprehensive Annual Financial Report (CAFR), which is audited by an independent Certified Public Accounting firm. The City also publishes a summarized version of the CAFR referred to as the Popular Annual Financial Report (PAFR).
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them of the City's financial performance to date, and provides a five-year forecast of future revenues and expenditures.
- Conducts multiple public budget study sessions each spring to afford the City Council and Glendale residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June in which the entire budget is presented to the City Council and to the public for input and recommendations before final adoption.
- Posts the Comprehensive Annual Financial Report, Adopted Budget, budget study session reports, and budget-related City Council items on the City's website for public viewing.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. Internal controls are systematic measures (such as reviews, checks and balances, methods, and procedures) implemented by an organization to conduct business in an efficient and effective manner; safeguard assets and resources; deter and detect errors, fraud, and theft; ensure accuracy and completeness of its financial data; produce reliable and timely financial and management information; and ensure adherence to policies and procedures.

Some of the key internal controls in place include the following provisions:

- Duties are properly segregated throughout the City so that no single employee controls a transaction from beginning to end.
- The accounting system checks transactions against the City Council-authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed on a monthly basis.
- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- The City seeks competitive bids for public works construction contracts to ensure that tax payer dollars are used to procure services at their lowest possible price.
- All items requiring an increase in spending authority (i.e. an appropriation) are presented to City Council for approval.
- The City actively promotes its employee hotline for employees to anonymously report suspected instances of fraud, waste, abuse, or inappropriate employee behavior.
- The Audit Committee meets at least on a quarterly basis to review the status of internal audit reports, the progress of the annual financial audit, and assist in the selection of the external auditor.

ACCOMPLISHMENTS

General Fund Operationally Balanced for FY 2017-18

For the sixth consecutive year, the City of Glendale was able to balance the General Fund budget without the need for budget reductions to core City programs and services. Considering that Glendale is a full-service city servicing more than 200,000 residents, this was a significant accomplishment. This achievement did not come easy, as it was made possible only through implementation of a variety of fiscally prudent and innovative management strategies over the last several years, including department restructuring, layoffs, pension reform, and retirement incentives. While there is still work that needs to be done, the City of Glendale has successfully established a solid foundation upon which it can build a structurally balanced budget for the foreseeable future.

Establishment of Pension Rate Stabilization Trust Fund

With rising Public Employees' Retirement System, or PERS, costs the subject of many council meetings, the City Council took a proactive step to address the matter by voting to establish a Pension Rate Stabilization Trust (i.e. a Section 115 Trust) at the time of the FY 2017-18 budget adoption and approved initial funding in July 2017. Glendale joined a group of more than 80 public agencies across the state to have adopted this rate-stabilization strategy. Since the establishment of the trust, City Council has authorized the deposit of \$26.5 million of one-time surplus revenues. This decision demonstrates the City Council's intent to keep rising PERS costs at containable level—a target of 20% or less of the adopted general fund budget. City staff is currently monitoring the performance of the moderate-invested trust on a quarterly basis, and is actively assessing other strategies to address the trend in rising PERS costs to implement more solutions in the coming years.

Budget Awards

The annual budget document was once again granted the Excellence in Operating Budget Award from the California Society of Municipal Finance Officers (CSMFO). For the eighth consecutive year the CSMFO has recognized that the City's budget document conforms to the Comprehensive Standards of Excellence criteria established by the CSMFO. For the ninth consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meet the most stringent reporting criteria. This award recognized that the City's FY 2017-18 budget document has met the program criteria as a policy document, a financial plan, an operations guide, and a communications device.

Financial Report Awards

For the 22nd consecutive year, the City of Glendale has once again earned the Excellence in Financial Reporting award from the GFOA. This is a distinguished award which indicates that the City's Comprehensive Annual Financial Report (CAFR) conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in Popular Annual Financial Report (PAFR) award from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public.

Disciplined Investment Approach

The City maintains a disciplined approach to managing its investment portfolio by avoiding unnecessary risk to principal, and ensuring that fund liquidity is sufficient to meet current obligations. The City continues to minimize its portfolio risk from interest-rate volatility by reducing its purchases of callable securities and investing in non-callable, high investment-grade securities. This investment approach has increased the City portfolio's overall rate of return, thus increasing investment revenues.

Maintained General Fund Reserve

In accordance with City Council's established policy, the City maintains a minimum reserve of 25% of its operating budget, with a target reserve of 35%. Through transparent and responsible budgeting practices and continued collaboration within the City organization, the City has managed to exceed its General Fund target reserve, closing the FY 2016-17 with a balance of \$88.0 million, or 40.9% of the FY 2016-17 adopted operating budget. For FY 2017-18, considering the adopted operating budget and the subsequent funding of the Pension Rate Stabilization Trust in the amount of \$26.5 million of one-time surplus revenues, the General Fund unassigned reserve ending June 30, 2018, is projected to be \$63.3 million, or 29.4% of the FY 2017-18 General Fund adopted operating budget, which is in accordance with the current reserve policy.

Community Survey

Glendale is on deck to address challenges in a fiscally responsible manner, protecting and improving the high-quality city services our residents and businesses have come to rely on. Recently, we completed the 2018 Citizen Satisfaction Survey to better understand the community's views on core services provided by the City. The survey research focused on current city service levels and the community's general impression of the City. The statistically valid random sample survey indicated that almost 81% of residents were either very satisfied or somewhat satisfied with the level of services provided by the City. With a margin of error +/- 1-4.9%, the survey also found that 53% of residents would support a 0.75% sales tax increase to fund City services and programs. Specifically, when asked to indicate their level of support for a potential tax measure based on funding certain improvements or programs, ensuring that fire stations are fully-staffed, maintaining firefighters, paramedics and police staffing, as well as prohibiting any funds raised locally to be taken or used by regional agencies and special districts, were ranked highest.

LOOKING AHEAD

As an integral part of Financial Responsibility, forecasting has taken a vital role in the City's annual budget process. During this year's budget study sessions, a five-year General Fund forecast was presented to the City Council. Revenue estimates were conservative and based on a variety of inputs including historical trends and input from industry experts. Many variables were taken into cautious consideration by staff with the understanding that it is difficult to predict economic booms or busts which could impact the City's revenue stream.

Financial Forecast

With regard to forecasted expenditures, estimates were equally conservative and only negotiated salary adjustments have been factored in for operational cost-increases. Due to ongoing restructuring, one-time retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee costs. Nonetheless, one of the major challenges for all cities across California is increased pension costs due to the Great Recession and the slow recovery of financial markets thereafter. Adding to these costs are recent adjustments to CalPERS' internal actuarial assumptions (e.g. lowered expected rate of return; extended life expectancy for annuitants).

General Fund Transfer

Dating back to the 1940s, the City has complied with its charter by transferring funds from its electric utility's surplus revenues to the General Fund. The General Fund is the main bank account for the City and is essential to funding critical departments and services, such as: Library, Arts & Culture, Police, Fire, and Community Services & Parks. This transfer from the City's electric utility comprises approximately 10 percent of General Fund revenues. Presently, the fate of the transfer is unclear, as the matter is under judicial review. If the transfer is discontinued, the strain on the General Fund's resources may possibly result in the closure of various parks, the entire Library, Arts & Culture Department, or the contracting of police and fire services.

Glendale Quality of Life and Essential Services Protection Measure

City Council has approved a 0.75% sales tax measure to be placed on the November 6, 2018 ballot. This 0.75% sales tax measure would be a general purpose tax, requiring the approval of a simple majority of voters. By placing a general tax on the ballot, the City Council is not approving a specific spending plan at this juncture. The measure, if approved by Glendale voters in the November 6, 2018 election, would take effect April 1, 2019 and generate approximately \$30 million in annual revenues for the City's General Fund, with dollars that legally could not be taken by the State or other regional agencies. This additional local revenue would be used for City services that align with community priorities, and other City projects and services as determined by the City Council through the public participation process. The proposed ballot measure safeguards the use of local public funds, and ensures transparency and accountability.

Financial Systems Enterprise Resource Planning (ERP)

With the successful implementation of a new human resources and payroll system in FY 2016-17, City staff is working continuously on the implementation/integration plan for the new financial modules, including: General Ledger, Purchasing, Inventory, Fixed Assets, Accounts Receivable/Payable, Cashiering, Grants Management, and Budgeting. It is the goal of the City to be able to go live with the Munis Financial modules on January 1, 2019. This will involve modifying many citywide policies and procedures to match workflow of the system.

Data Analytics Training

The department of Innovation, Performance and Audit (IPA) is investing in data analytics as its use in internal auditing is growing like other organizations, Glendale is undergoing business and digital transformation initiatives to weed out fraud via the use of analytics. One data analytics strategy is the use of continuous audits, which allow auditors to identify potential errors and red flags by automating error checking and data verification in real-time. Once significant anomalies and errors are identified, City staff can then investigate the cause.

Consolidation of Tree Maintenance

IPA is facilitating a team of Lean Six Sigma trained City staff in analyzing the services provided by two different City departments for the maintenance and management of trees citywide. The goal of this project is to optimize costs by assuring the correct resources are in the right place and producing the greatest value.

EXCEPTIONAL CUSTOMER SERVICE

The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast-paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner that delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

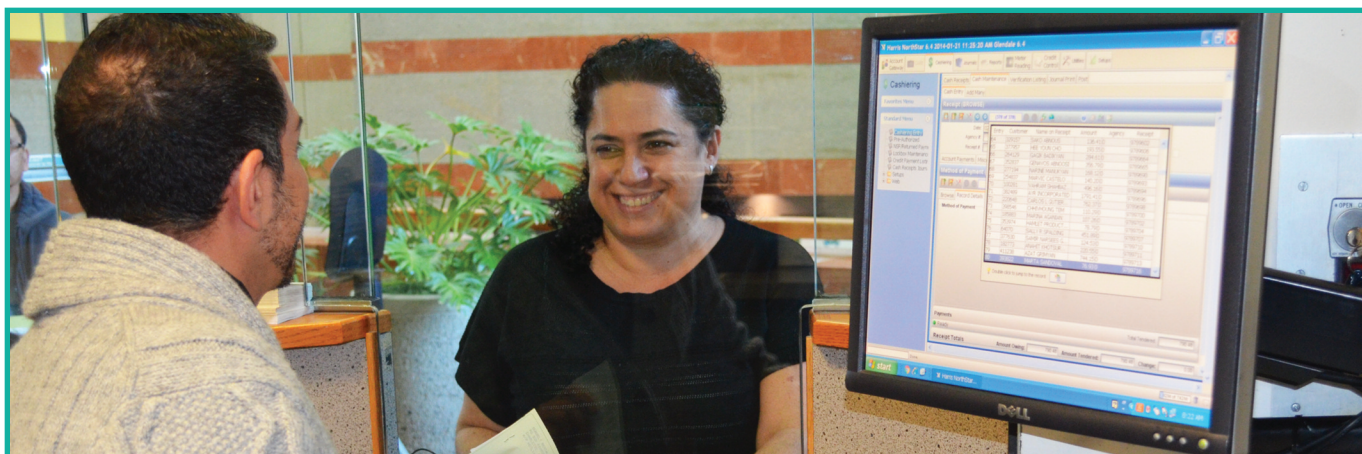
In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not always occur during the typical work day, the City offers direct telephone access for residents 24 hours per day. By dialing (818) 550-4400, callers can report various concerns including, but not limited to, traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible portal to allow residents to report a problem online, located under the "Contact Us" section on the City's homepage at GlendaleCA.gov. The request generates an automatic email to the appropriate staff member based on the specific issue being reported. For instances when residents notice a cracked sidewalk, abandoned sofa, or inoperable street light while out and about, the City offers yet another opportunity for on-the-go communication regarding quality of life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is generated and the task is scheduled for follow-up.

The City further exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City offers development concierge services for complex projects requiring multi-department review and coordination in order to expedite the entitlement process. The quality of service delivery in the Permit Services Center is monitored via an online survey that allows the City to identify and implement customer service improvements. The City's Property Portal saves customers time by allowing them to view property details they would otherwise need to get from the Permit Services Center. Another online method for contractors and homeowners to access permit or plan check information is CLIPP, the City Licensing, Inspection & Permits Portal. This source allows for certain permits and licenses to be issued and/or renewed online. The intent of both these sites is to save customers time and facilitate their permit/license process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.



ACCOMPLISHMENTS

Film and Special Events Permit Office

The City of Glendale centralized its film and special events permit operations, and created an official office to coordinate all on-location production activity. This office coordinates with production companies wishing to film motion pictures, television productions, commercials, student films, and non-commercial productions within City limits. The special events section coordinates events that require the use of City property, including parks, City streets, and sidewalks. Both operations were incorporated into the Management Services – Communications & Community Relations Division, and are physically located in the Glendale Economic Development office. The film office webpage at GlendaleCA.gov/filmandspecialevents provides easily accessible information about the permitting process, applications, review process, insurance requirements, and more.

Graffiti Removal

In FY 2017-18, Neighborhood Services staff removed a significant amount of graffiti throughout the City. Approximately 262,000 square feet of graffiti removal was performed, which is more than double the amount removed the prior year. This preservation of Glendale's character reflects the value City staff places on the community and its members. The "My Glendale" app has been instrumental in responding to graffiti removal requests. Its users regularly utilize it as a source to request staff assistance.

Online Tools

The City implemented the next phase of its City Licensing, Inspection & Permits Portal (CLIPP), which enables users to check permit and plan check status, inspection results, and review payment data. This next phase, which went live in fall 2017, now allows licensed contractors to acquire contractor business licenses and building permits for most common trade projects in Glendale. Additionally, online animal licensing was implemented to allow residents to efficiently apply for or renew animal licenses.

Business Satisfaction

The Glendale Relationship Initiation Team is a function of the Economic Development Division created to ensure business satisfaction with the City of Glendale. By proactively collecting this customer service data, Glendale will be able to take immediate steps to improve problem areas as well as use the data for larger strategic customer service improvements. More than 100 businesses were visited in the past year.

Introducing the City Organization to Human-Centered Design

In order to introduce a culture of innovative thinking, the Department of Innovation, Performance and Audit (IPA) sponsored a Human-Centered Design Workshop for 30 staff members. This training, new to local government, focuses on understanding the perspective of the "end user" and using that knowledge to better design services and processes. Embracing this strategy allows the City to better mirror the private sector's success in meeting customer needs by creating a better user experience. The workshop participants represented a wide variety of employees from every City department who are now equipped to employ Human-Centered Design techniques and spread the practices to work collogues to improve customer service.

LOOKING AHEAD

Land Use Management System

The Building & Safety Division will work in conjunction with the Information Services Department on the Request for Proposals for a Land Management System. This effort will make permit issuance, plan review, and inspections more user friendly not only for the staff that oversees such requests, but for constituents as well. The selection of a contractor for this system is expected to be finalized by 2019.

Glendale Library, Arts and Culture Enhanced Customer Service Experience

The Glendale Library, Arts & Culture Department is planning to offer several enhanced services to streamline processes and improve customer experience. Mobile printing will be released so patrons can print remotely and send print jobs from their mobile device. The Library is looking forward to the full implementation of an e-commerce solution for Library patrons. This will allow patrons to pay fines and fees online using their credit card, at select library self-check kiosks, and document stations. These improvements will remove barriers to patrons' abilities to access their accounts, and will allow for all Library online privileges 24/7. The Library will begin offering streamlined self-checkout and check-in for an expedited experience. In addition, the Library will begin offering auto-renewal as a service to patrons. Materials will be renewed automatically as long as they are not on hold and until maximum renewals are met. This will reduce overdue fines and improve customer satisfaction.

Amendment of Municipal Code: Permit and Licenses

The intent of the proposed amendment to Title 5, which establishes rules for city permits and licensees, is to facilitate the permit and license issuance process. Simplifying the process by removing barriers and consolidating requests will, in turn, facilitate streamlined enforcement efforts by staff. Additionally, revisions to the existing code will allow applicants to more quickly and efficiently undergo the licensing process.

Qmatic: Customer Flow System Upgrade

The City of Glendale currently manages customer flow at the Permit Services Center with the Qmatic-Queue Management System. This system is critical for efficiently assisting customers throughout the center, which is comprised of various departments. The scheduled upgrade for this software is ongoing and will result in clearer directives, as well as enhanced data reporting tools for analysis. The software upgrade will be completed in 2018.

Redesigned Police Recruiting Website

IPA is partnering with the Police Department to launch a redesigned website for recruiting purposes. The revised website, JoinGPD.com, features bilingual English-Armenian and English-Korean job information, interactive application timelines, and a shareable quiz to help applicants find positions that fits their skill-sets.

Digital Signatures

IPA is facilitating a team of Lean Six Sigma trained City staff in addressing a pain point expressed by residents who register for recreation classes online, but are required to take an extra step in submitting a wet or original signature for legal purposes. The team is analyzing the legal requirements and working with the Information Services Department to offer digital signatures for a seamless registration process.



ECONOMIC VIBRANCY

The Economic Development Division of the Community Development Department focuses on collaborative strategies to create jobs, generate revenue, and improve the quality of life for residents, the business community, and visitors of Glendale. Additionally, it manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members. Staff continues to conduct outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders, and a number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Sparr Heights, Adams Square, Downtown Glendale, and Brand Boulevard of Cars.

The Verdugo Workforce Development Board (VWDB) promotes employment in Glendale by registering, pre-screening, and assisting placements of qualified workers in the City. Economic Development staff coordinates with the VWDB to identify staffing opportunities when new businesses are entering the City. To further ensure economic vibrancy, the VWDB provides unemployed workers with skills to create a local workforce pool attractive to businesses who may want to locate here, such as technology and entertainment companies.



ACCOMPLISHMENTS

Asset Management

In the past year, Economic Development staff concluded negotiations for a new lease for the Verdugo Jobs Center offices while advancing the Arts & Entertainment District through activities, beautification efforts on Maryland/Arsakh Avenue and the release of a Request for Proposals for urban design firms.

Business Recruitments/Attraction

Economic Development maintained Class A office vacancy rate to around 10% throughout the year from an all-time high of 24% in 2010. This resulted in an increase of available jobs and generated sales tax through public investment of the following: Antaeus Theatre Company, Service Titan, Laemmler Theatre and Lofts, Hyatt Place and the Brewery.

Business Assistance

The City assisted nearly 2,000 current and expanding businesses with resources to further drive economic activity in the community. Another accomplishment related to this effort is the inception of GRIT, or the Glendale Relationship Initiation Team, to gauge satisfaction in doing business with the City, County, and State. More than 100 businesses were visited in the past year.

Verdugo Workforce Development Board

The Verdugo Workforce Development Board (VWDB) is in its fourth year of implementing the Workforce Innovation and Opportunity Act (WIOA), which was enacted in 2014. With four years of experience in implementing the legislation, the VWDB completed its final requirements in program year (PY) 17-18, and provided innovative programs and services that have advanced state and national recognition of its best practices.

The VWDB completed Phase II of its Memorandum of Understanding with 15 partners. Required by WIOA, this phase delineated cost sharing agreements with each partner to demonstrate the leveraging of resources when partnering with the Verdugo Jobs Center (VJC), a proud member of the America's Jobs Centers of California. Cost sharing of expenses, including utilities and lease, allows the VWDB to direct more of its funds to programs and services for customers.

The VWDB also completed its comprehensive evaluation of the VJC using stringent criteria prescribed by the California Workforce Development Board (CWDB). The robust evaluation process consisted of two phases using specific criteria for evaluation in each phase. The VJC received top ranking scores to be fully certified by the VWDB, and went on to develop an improvement plan to ensure that its levels of performance excellence are maintained.

To support implementation of its innovative programs, the VWDB was awarded new grants in PY 17-18 bringing in over \$1 million, including \$500,000 to serve veterans and \$100,000 to serve customers who are homeless. The Veterans Employment-Related Project brings together several partners including Wellness Works, Glendale Community College, Leadership Pasadena, Ascencia, and Glendale Communitas Initiative to provide a comprehensive career pathway program for 75 veterans. A full-service continuum of care model is used that combines career education, paid work experience, and on-the-job training as well as the supportive services throughout the enrollment to ensure success.

The VWDB partnered with the City of Glendale's Community Services & Parks Department to establish the Regional Immediate Intervention Service for Employment to provide paid work experience to adults who are homeless. The trainees develop skills in landscaping, weed abatement, and use of power tools, among others, that they can use to qualify for employment opportunities. The VJC provides career counseling, work readiness preparation, and job placement services to support program graduates in transitioning to the unsubsidized work environment.

In addition to the new programs and grants launched in PY 17-18, the VWDB also continued its role model programs. The VWDB received an additional \$500,000 in Adult Education Block Grant funds from the Glendale Community College District Regional Consortium, branded as GlendaleLEARNS, to continue coordinating services with local adult education and literacy programs. This year, GlendaleLEARNS expanded its adult education classes, including English as a Second Language (ESL), throughout the City. ESL, as well as other adult education courses, are now offered at the VJC, Glendale libraries, and International Rescue Committee, in addition to Glendale Community College's Garfield Campus. The VWDB co-enrolls ESL students as well as other adult education students into its WIOA system to provide additional services. This co-enrollment strategy has been recognized in the community college system throughout the state and has been featured in several publications.

Workforce development leaders continued capitalizing on their expertise by serving people with disabilities in PY 17-18. With a focus on serving adults diagnosed with Autism Spectrum Disorders, the VWDB held its third cohort in the Uniquely Abled Academy at Glendale Community College, which trains this vulnerable population as computer numeric controlled machinists. This innovative program uses a universal enrollment application and process that allows multiple partners to co-enroll the students with this one application. Students may be co-enrolled by the VWDB to receive WIOA Title I services from the Department of Rehabilitation, Lanterman Regional Center, Glendale Community College's Disabled Students Programs and Services, and GlendaleLEARNs, which provides a comprehensive continuum of care service package. This co-enrollment process has been nationally recognized and will be featured in an upcoming technical assistance guide for non-profits, workforce development agencies, and community colleges. Staff is also working with the California Workforce Association to develop statewide policies on co-enrollment.

The VWDB's innovative programs have resulted in several invitations to present at conferences. Additionally, the VWDB's universal intake and co-enrollment process was presented at the United States Department of Labor in Washington DC and featured in a national technical assistance guide.

LOOKING AHEAD

Arts and Entertainment District

This year, the Economic Development Division will continue its dedication to business services and business attraction. It will also look to strengthen its role in asset development. This will be accomplished by providing cultural amenities, improving place making, and developing more opportunities for an 18-hour city.

Specific activities supporting these efforts include completion of study and design plans for the Arts and Entertainment District Development Project, along with completion of the final design for Central Park Block Master Plan and the commencement of construction improvements. The goal is to enhance the Arts & Entertainment District through public art, improved retail experiences, and public infrastructure investment. These improvements will connect to future developments of the Central Park Block Master Plan.

Since 2014, the City Council has crafted a vision that re-imagines and re-energizes the Central Park Block – an anchor of Downtown Glendale's Arts and Entertainment District. Working with various stakeholders, the City has developed a cohesive design that activates and connects the open space with the newly renovated Downtown Central Library, the very popular Adult Recreation Center, and the proposed Armenian American Museum. A final design should be completed by the conclusion of Fiscal Year 2018-19.

Verdugo Workforce Development Board

The VWDB will continue to implement its performance excellence strategies that drive innovation, including customer-centered design to ensure legendary service to create value for all customers. Objectives for PY 2018-2019 include: revision of its Joint Powers Agreement and By-Laws; expansion of career pathways to offer additional opportunities in high-growth sectors including health care, advanced manufacturing, and entertainment; revision of its Local Workforce Development Plan; launch of a marketing and branding strategy that increases business engagement; and development of communications messaging for workforce development.

The VWDB is also partnering with Glendale Youth Alliance, the Department of Rehabilitation, Glendale Community College's Professional Development Center, and the Employment Training Panel to launch the Summer Training and Employment Program for Students (STEPS). STEPS is designed to serve 60 youth with disabilities between the ages of 16-21 during the summer program of 2018. All students will receive work readiness and paid work experience to introduce the students to the world of work.

The VWDB is expanding its Career Pathways Trust Grant agreement with Glendale Unified School District to develop and implement the Verdugo Music Mentorship Program. Partnering with American Federation of Musicians Local 47, the program provides mentorship opportunities to students from Glendale and Burbank Unified School Districts who are interested in pursuing music as a career path. Students will be paired with music industry professionals who are fully accomplished in the industry. Mentorships will include students observing the creation of music scores for upcoming films.

INFORMED & ENGAGED COMMUNITY

Earning and maintaining the community's trust is by far one of the greatest priorities for the City of Glendale. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community and deliver excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6 (Glendale's government access cable channel), online newsletters, community guide publications, and social media. Additionally, the City offers a video streaming service which allows the public to access public meetings in real time. This streaming service became available on tablets and smart phones a few years ago through an upgrade of the system.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District (GUSD), the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City has upgraded its main Central Library, right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans. This year it will focus on initiating efforts for East and West Glendale Community Plans.



ACCOMPLISHMENTS

Pedestrian Safety Outreach

This year, the City of Glendale continued to conduct outreach to develop a Citywide Pedestrian Safety Plan. Staff concluded working with a Pedestrian Safety Advisory Committee and utilized their feedback in preparation of a draft Pedestrian Plan, which was released for public comment in fall 2017. As part of the outreach process, a pop-up event featuring mural panels depicting public feedback on pedestrian safety was organized by staff and the consultant team. Additional community input was provided via an online survey at BeStreetSmartGlendale.com. The Safety Education Initiative (SEI) and Safe Routes to School (SRTS) programs continue to operate in conjunction with the Safety Plan. SEI focused on promoting the Be Street Smart Glendale campaign to residents and non-residents alike through the use of promotional items, multi-lingual educational materials, and paid advertising on banners and street decals in the downtown area. SRTS continued operating in-school education programs designed to get more school age children walking and bicycling to school. Key activities during the second year of the program included bicycle rodeos and pedestrian safety assemblies, as well as participation of Glendale elementary and middle schools in International Walk to School Day and Bike to School Day. The goal of these efforts was to increase walking and the use of other forms of active transportation in order to reduce collision rates in the community.

24/7 Access to Books and Information

The Library, Arts & Culture Department continues to provide 24/7 access to books and information through its website at GlendalePublicLibrary.org. Electronic resources include free access to more than 10 million specialty publications, periodicals, journals, and reference articles. This includes newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. Patrons can access over 9 million songs through the Freegal application. The Library also offers a growing collection of e-books, e-audio, and digital music. During the past year, 157,250 e-books and e-audiobooks were borrowed from a collection of over 34,048 items. The Library's app, "GPL2GO," had over 2,511 downloads and received 280,777 queries. There were also over 379,000 database user sessions logged over the past year.

Additionally, the Library has nearly completed implementing radio frequency identification system-wide and automated materials handling at Downtown Central Library to improve access to the collection, security, and inventory control.

2018 Special Municipal Election and Legislative Activities

Over 24,000 voters participated in Glendale's Special Municipal Election, which was consolidated with the County-held Statewide General Primary on Tuesday, June 5, 2018. Voters headed to the polls to vote on a Charter amendment which would change the City's longstanding biennial election dates from April of odd numbered years to coincide with the state's general primary dates in even numbered years. This change was approved by 83 percent of voters affirming the change and extending the terms of the current office holders by 11 months. The next regularly scheduled Glendale Municipal Election will take place in March 2020.

In order to ensure a seamless transition to the new election date and the elections for both Glendale Unified School District and Glendale College Board of Trustees by districts, announcement cards were mailed to every household in English, Armenian, Spanish, Korean, and Tagalog. Advertisements were placed in local newspapers, and public service announcements were recorded; advertising was conducted in all five languages.

To mitigate the impact of a consolidated election which would place Glendale's races at the end of the ballot, the City Clerk's office has been working closely with State Senator Anthony Portantino (D-25) to introduce Senate Bill (SB) 25. SB 25 would flip the ballot order to place local races ahead of county, state, and federal races to give more visibility and prominence to local elections. City Clerk staff continues to monitor the bill and provide support to ensure its passage.

Building and Safety Outreach

The Building and Safety Division continues to provide Citywide services to ensure safe building design and construction performance through its enforcement of building codes and standards. In addition to providing these services, the Division provided opportunities to the public to understand the work of the Division during Building Safety Month in May. A community networking event was held in the Glendale Civic Center, in which 22 vendors from the construction community participated alongside the Building and Safety Division to provide information to the public.

Emergency Communications

Because of the uncertainty of disasters, Glendale continuously takes proactive steps to increase its preparedness for the next emergency – no matter what the emergency or when it occurs. The City is committed to meeting the community's expectations for sharing information quickly by providing rapid, accurate communication in coordination with the City's emergency protocols. The City utilizes several channels to issue prompt emergency notification and safety information which include the use of the

City’s social media platforms, Everbridge software, emergency website, news releases, fact sheets, statements, media advisories, talking points, newsletters, live video streaming, emails, and blogs.

Engagement on the City’s social platforms reached an all-time high during the La Tuna Canyon Fire. The City’s Facebook and Twitter pages, website, news page, and newsletter were essential in providing critical information during activation of the City’s Emergency Operations Center. From September 1-4, 2017, the City experienced 1.1 million Twitter impressions, 393,931 Facebook impressions, a 74% open rate on the City Connection newsletter (23,003 opened emails), 4,747 impressions on the news page, and 75,846 impressions on GlendaleCA.gov.

Communication Platforms

Building upon the increasing reliance on social media platforms, the City has utilized the popularity and effectiveness of Twitter, Facebook, Instagram, LinkedIn, and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging various departments to maintain their own social media accounts and share critical information from other departments, each account develops a unique base of followers, and thus, allows for greater dissemination of information. The City’s award winning e-newsletter, City Connection, has over 34,000 subscribers. This, coupled with over 50,000 followers across various social media platforms, has doubled the number of visits to the City website from 2.7 million to over 5 million a year.

Glendale News

The in-house government access television channel and crew, GTV6, creates a monthly show titled On the Move. This Emmy Award nominated magazine-style show provides short, educational topics relevant to ongoing programs, infrastructure improvements, public safety, and the budget. By creating educational videos instead of relying on traditional text guides, Glendale is able to connect with the community in a more engaging manner. Further, in an effort to highlight Glendale’s offerings in a short and entertaining manner, the City created a bi-weekly news show called MyGlendale City News. So far, MyGlendale City News has shown immense promise and is gaining more viewers each week. Combining both YouTube and Facebook engagement, the series has garnered over 14,000 views. Both On the Move and the MyGlendale City News show serve as important resources for disseminating factual information regarding City news, events, programs, and developing issues.

Redesigned Audit Reports

In order to provide greater transparency and accessibility, the Department of Innovation Performance and Audit (IPA) redesigned its audit reports. The new cover page includes high-level, itemized, color coded and easy to understand recommendations. Further, the recommendations are categorized by 3 priority rankings, which are defined by specific due dates for implementation, which allows City departments to be held accountable for action.

Tools to Improve Recruitment

As one of IPA’s strategies is to reduce complexity, the department developed tools to assist the Police Department with recruitment goals. To increase transparency, IPA developed an easy-to-digest checklist to inform job applicants of the multiple steps and timelines involved in the lengthy hiring process. IPA also developed a handy postcard that details the Physical Agility Test components and passing requirements so that applicants are better informed and prepared in advance of their exam.



LOOKING AHEAD

Public Engagement and Noticing Manual

Communities work best when residents, organizations, and institutions are engaged and working together for the good of all, and Glendale is no exception. The people who live, work, and play here take enormous pride in this City and care deeply about keeping it healthy and vibrant. Recently, in an effort to further align our endeavors, the Communications and Community Relations Division began working on the City's first-ever Public Engagement and Noticing Manual. This manual will describe steps to take for broadening public outreach, outline programs that encourage active and diverse citizen participation, and provide tools to build community participation. With 15 departments and over 200,000 residents, it is important to the City to foster as much public engagement as possible.

Remote Live Broadcasting

Live streaming of City meetings at the Glendale Civic Center has been occurring for a few years through the City's website. With advancements in technology that continuously enhance the ways in which individuals obtain information, Glendale will begin to test and institute remote live broadcasting capabilities. Live content, with its potential to increase public engagement and participation, holds the key to new opportunities. Streaming press conferences, community meetings, and other events online will give the City a real opportunity to meet constituents where they are. This will provide residents the option to watch the live-stream at a time and place that suits them, which in turn will facilitate more citizen involvement.

East and West Glendale Community Plans

The City looks forward to hosting non-traditional community meetings and pop-up events as staff begins to develop the East and West Glendale Community Plans. The proposed East and West Community Plans are the third and fourth of four community plans planned for Glendale. They are preceded by the North Glendale Community Plan (2011) and the South Glendale Community Plan (planned for adoption in 2018). The East and West Community Plans will serve as land use policies and design guides within the neighborhoods and commercial districts of the East and West areas of the City. They will help shape any appropriate changes to the community and land use, while balancing the unique character of each corridor of the City with Citywide policies and regional initiatives.

Library Strategic Vision

The Library, Arts & Culture Department will embark on a new strategic planning process, as their last strategic plan was developed in 2012. Through the planning process, the Library, Arts & Culture Department will develop a comprehensive marketing plan to ensure a consistent message and effective outreach to inform existing patrons and engage community members who are not currently aware of Library resources and services.

ADU Factsheet

IPA is assisting with the development of a factsheet on Accessory Dwelling Units (ADU), also referred to as granny flats. ADUs are a new housing option with specific requirements from the State and the City. The regulatory requirements affect 7 different City divisions. To reduce complexity, the factsheet contains key information to help residents determine if an ADU is the right housing option for them to pursue based on the parameters of their property and the regulations. Absent the factsheet, one must meet with 7 City divisions whose offices are located in different buildings with varying hours of operation to get the information they need in order to make an informed decision.

Revamped Key Performance Indicators

IPA is revamping the City's key performance indicators by working with City departments to understand the data they need to make informed decisions. In addition to providing decision-driving information, the data will be used to create a dashboard. With the dashboard, residents and business owners can better understand how tax dollars are being spent in furtherance of the community's priorities.

SAFE & HEALTHY COMMUNITY



The City of Glendale has established a tradition of providing residents, businesses, and visitors with a superior level of public safety services. Glendale’s principal objectives include enhancing the quality of life and nurturing a sense of security within the community. By providing proactive services, community involvement, and transparency, the City of Glendale ensures the preservation of a community that is physically safe, free of blight, and prepared for emergencies. This is accomplished through the efforts of the Police and Fire Departments, in collaboration with other City Departments and many active community members, businesses, and community organizations.

The City’s first responders operate out of the main police facility, three police sub-stations, and nine fire stations that are strategically located throughout the City for immediate and consistent response times. With nine paramedic fire engines, three ladder trucks, five basic life-support ambulances staffed twenty-four hours a day, an additional basic life support ambulance (deployed during peak times of the day), one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, three helicopters, and a variety of other specialized equipment, Glendale’s forces are thoroughly prepared for every contingency.

Other City departments encourage a safe and healthy community through programs that promote air quality improvement, active lifestyles, and safe buildings. For example, the City’s “Fresh Air” ordinance aims to limit the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings. Other City transportation programs target the reduction of vehicular air pollution emissions and the increase of active modes of transportation such as bicycling and walking, which promote better health. The City’s Community Services and Parks Department also provides opportunities for community members to participate in physical and outdoor activities. Finally, the City’s plan check, permitting, and Code Compliance programs ensure that buildings and infrastructure are safe for the public.

In addition to City operations, Glendale is home to three area hospitals represented by Adventist Health Glendale, Dignity Health Glendale Memorial Hospital, and USC Verdugo Hills Hospital, which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

ACCOMPLISHMENTS

Public Safety Collaboration

Successfully managing major incidents requires partnerships, planning, communication, and coordination. The management staff of both the Police and Fire Departments meet on a bimonthly basis to conduct table top exercises, plan combined training for the two departments, and develop protocols to improve response to major emergencies. This collaboration enhances the ability to effectively respond to incidents such as the La Tuna Canyon Fire and protect the community.

Homeless Outreach

In the interests of improving both safety and quality of life on a long-term basis, the Glendale Police Department's Homeless Outreach Team and Mental Health Evaluation Team worked in conjunction with the Community Services & Parks Department to provide services to homeless members of the community. The teams conducted outreach activities on 188 days, contacted 161 different individuals, handled 390 police incidents, and coordinated activities with various nonprofit organizations to provide essential services and emergency shelter to those in need.

Accredited Local Academy

In fiscal year (FY) 2017-18, the Glendale Fire Department's application to become an accredited local academy (ALA) was approved. Becoming an ALA is a new requirement imposed by the State which involves countless hours developing an instructor cadre, learning resources, course materials, and delivery platforms according to the California Fire Service Training and Education System, the California Incident Command Certification System, and the Fire Service Training and Education Program.

Traffic Safety

During this past year, the Glendale Police Department implemented a data-driven approach to deploying motor officers to address traffic safety issues. Traffic collision data and complaints were analyzed, and the results were used to direct enforcement to specific geographical areas and times of day when violations were most likely to occur. Social media platforms are also used to educate the community regarding the locations and results of enforcement operations.

Administrative Staff Captain

The Administrative Captain's position debuted in 2017 to address the goals and objectives of the Fire Department's Strategic Plan, as well as the demands of the Department. The position provides the Department with additional safety measures for firefighters on emergencies, project management, and help with coordination of public events and community public education activities. The position also addresses succession planning at the Battalion Chief level.

In-Service Captain's Academy

The In-Service Fire Captain's Academy was provided to nine personnel who were promoted to Fire Captain in FY 2017-18. This 40-hour academy encompassed leadership and influence, fire service business model, personnel, administrative and facility management, training and professional development, and emergency operations.





LOOKING AHEAD

Defibrillator Replacement

In FY 2018-19, 12 frontline defibrillators will be replaced as a result of generous matching funds provided by Glendale's three area hospitals: Adventist Health Glendale, Dignity Health Glendale Memorial Hospital, and USC Verdugo Hills Hospital. The new Zoll X Series defibrillators meet the Los Angeles County Department of Health Services mandate to transmit 12 lead EKG to area STEMI centers, while responding to a patient during a heart attack. These new defibrillators allow Fire personnel to initiate CPR on a pulseless and non-breathing patient with the ability to monitor the underlying heart rhythm. They will also transmit life threatening cardiac rhythms to the local emergency room to allow for early activation of the STEMI Cath lab to greatly improve patient outcomes by decreasing the time needed to initiate surgical interventions.

Recruitment and Sustainability

The Police Department anticipates that 27 people, representing 6 percent of the Department, will retire in the next 18 months. In response to this, the Department will be increasing testing frequency, revising recruitment strategies, and examining options to help retain employees with the goal of reducing the vacancy rate to less than 3 percent. The Department will also complete an internal assessment and adjust its structure to contract or expand with fluctuating personnel resources while meeting the requirements of its core mission.

Technological Upgrades for the Police and Fire Departments

Over the course of this year, the Police Department will be expanding the use of technology for traffic enforcement and patrol operations. This includes replacement of the Mobile Digital Computer systems currently in patrol vehicles, which have reached the end of their useful life, with electronic citation equipment (already in use by the Traffic Bureau) throughout the Patrol Bureau.

To improve communication with the community, elected officials, and city partners, the Fire Department will be reviewing its existing technology platforms to enhance distribution and accessibility of vital information. Staff will also explore adapting current technology for more efficient and effective information dissemination amongst Fire personnel and other officials during an emergency incident, with the goal to improve communication within the Fire Department and bring value to the community.

Legislative Issues

The Glendale Police Department will continue to invest its energy and resources to protecting life and property while addressing issues that impact the quality of life in Glendale. It will assist with legislative efforts to mitigate the negative impacts of Propositions 47 and 57, along with Assembly Bill 109, on the community, support changes in legislation that enhances traffic safety (e.g. expanded local control in setting and enforcing speed limits), and support legislation that ensures that the City's communication system remains robust and interoperable with neighboring jurisdictions.

Fire Station Facility Improvements

Fire Station 29 is expected to undergo improvements in (FY) 2018-19 to add dormitory and restroom space. This 57-year-old structure will be updated to accommodate the Fire Department's growing cadre of female firefighters and ambulance operators. Fire Station 28 is also on target to be modernized this fiscal year to accommodate restrooms and dormitories for women.

BALANCED, QUALITY HOUSING

The City of Glendale continues to engage the community, developers, and property owners to plan, build, maintain, and redevelop areas of the City into high-quality neighborhoods where residents feel safe, and can access resources and services that enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities – new market rate, affordable, and rehabilitated housing – to all segments of the population.

Through partnerships with the Housing Authority, over 1,300 affordable housing units have been developed in Glendale. Since 2008, over 489 ownership and rental units have been constructed in various developments. These units are fully occupied by various degrees of low and moderate income families and persons with special needs. Additionally, through the City's affordable housing density bonus zoning regulations, nine market rate development projects have been approved to date. Two projects providing 36 affordable units have been completed, leaving seven projects (totaling 43 units) under development.

Planning for future residential growth is a state obligation, as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.



ACCOMPLISHMENTS

Urban Living

Housing development throughout the City continues to flourish. This trend was most evident in the past year with the ground breaking construction of a 66-unit, affordable senior housing project. This new development contributes to the vast array of housing options available throughout the City.

Rental Assistance Program

Glendale has consecutively received the designation of “High Performer” from the United States Department of Housing and Urban Development’s Section 8 Management Assessment Program (SEMAP). A current review anticipates receiving this designation again next year for the 21st year in a row. The SEMAP measures the performance of public housing agencies that administer the Housing Choice Voucher program in 14 key areas. These 14 indicators of performance show whether housing authorities help eligible families to afford decent rental units at a reasonable subsidy cost, as intended by federal housing legislation.

LOOKING AHEAD

While the community’s demand and City’s commitment for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. It is a priority to develop a legislative strategy to restore meaningful and ongoing funding for the creation and maintenance of affordable housing in Glendale.

Legislative Strategy Development for Restoration of Funding for Affordable Housing

In December 2017, the Housing Authority adopted an affordable housing strategy containing specific action items to promote the development of more affordable housing across all segments of the community.

The strategy is summarized into three broad affordable housing categories: legislative platform, dedicated revenue, and land use tools. The legislative platform is considered a sustained and ongoing process that must continue over time in order to effectuate more tangible results in the short and long term for the City related to affordable housing. It requires a constant presence and a long-term commitment to networking and lobbying by both staff and members of the Housing Authority/City Council, with counterparts both at the state and federal level.

Future Affordable Housing Projects

The effort to identify future affordable housing projects is ongoing. Recently, the Housing Authority issued a Statement of Interest, letting the development community know of the Housing Authority’s interest in receiving affordable housing proposals. Community Development Department staff is actively identifying possible site acquisitions for its next project.



COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of City facilities and programs that contribute to the high quality of life for Glendale residents. Glendale is rich in open spaces and parkland, which has evolved in accordance with the community's changing needs. Meeting residents' growing desire for modernized parks, libraries, and transit facilities is a challenge the City will address in the upcoming year.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since affordable land is not available for the City to construct new parks, it has turned its attention to renovating existing parks and facilities, and adding new amenities such as outdoor fitness equipment, new playgrounds, and picnic areas. The City continues to explore opportunities to purchase and develop uniquely-tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City is also exploring joint-use opportunities with the Glendale Unified School District (GUSD) to help improve GUSD facilities that allow public use after school hours.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health/Health for All, GUSD, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaborative opportunities with nonprofit agencies and other organizations to maintain existing levels of service and enhance programming.



ACCOMPLISHMENTS

Improvements at Fire Stations 27 and 28

The Public Works Department's Facilities Management Division (FMD) completed the replacement of an old diesel power generator at Fire Station 28 with a new environmentally-compliant and reliable unit that will reduce maintenance cost at the facility. FMD also installed a new automated security gate at Fire Station 27, further enhancing reliability and the Fire Department's readiness for emergency response.

Parks Facility Improvements

The City of Glendale has invested in various parks facility improvements over the last year to ensure safety, enhance the community, and improve comfort for patrons. For instance, Glorietta Park received all new irrigation and various plumbing and electrical upgrades, the Glendale Sports Complex received a new artificial turf baseball field with dugout improvements, and design work has been completed for the coming improvements at Fremont Park. At Brand Park, parts of the Seven Trees Trail, which suffered damage in the La Tuna Canyon Fire, were repaired and the Japanese Friendship Garden was restored. Additionally, the original playgrounds at Nibley and Carr Parks were replaced to comply with current safety and accessibility standards; fitness equipment, in conformance with the Americans with Disabilities Act (ADA), was installed at Carr and Pelanconi Parks. All these projects were completed through the coordinated efforts of the Public Works and Community Services & Parks staff.

Recreation Programs

The City of Glendale seeks to increase and improve recreation opportunities for residents on a regular basis. Recreation increases the quality of life for Glendale residents and the surrounding communities by providing enrichment activities for all ages. At the end of summer 2017, campers from all day camp locations participated in an all-day program that featured a climbing wall, camp competitions, and treats. It was a successful end-of-summer event and will be held again in the 2018 summer program. The One Glendale After School Youth Sports Program added an additional opportunity for program participants called "real game experience." Program staff applied for various grants for local college and professional sporting events in order to provide program participants with the opportunity to attend a live sporting event. During the 2017-2018 program year, participants went to a college football game at the Rose Bowl, a men's volleyball match at California State University, Northridge, a Los Angeles Lakers basketball game, and a Los Angeles Galaxy soccer match. Food prior to the games, as well as transportation to and from the games, were provided through the program.

Partnering with Community Organizations

The City partners with various local agencies to offer expanded programs and services to the community. In fiscal year (FY) 2017-18, the Community Services & Parks Department offered over 80 nonprofits an opportunity to use its facilities free of charge to offer services and programs that benefit the public. Such programs and events included cultural events, educational opportunities, book fairs, and elected official meet and greets. The Department also collaborated with organizations, such as All for Health/Health for All, for use of its facilities at a very low cost to provide free and low-cost behavioral counseling to at-risk youth and their families under the Glendale Individual & Family Treatment (GIFT) Program. The GIFT Program provided approximately 2,500 patient services to low-income Glendale residents, including seniors and homeless persons, at little to no cost during FY 2017-18.

Social Services

The City of Glendale's Senior Services Section completed the second year of a four-year elderly nutrition grant from Los Angeles County, which provided over 40,000 congregate meals and 11,000 home delivered meals to seniors 60 years and older. In addition, Los Angeles County extended the supportive services program grant, which was set to expire, for an additional year. This grant will help Senior Services staff offer intensive case management services to 80 unduplicated seniors annually.

Additionally, the Senior Services Section completed a comprehensive Senior Needs Assessment to (1) identify needs and gaps in senior services; (2) improve overall section efficiency and identify high-value areas for improvement, expansion, or innovation; (3) evaluate the need to create and implement a Senior Services Committee; and (4) identify a sustainable approach for establishing priorities and procedures to meet the needs of individuals 60 years and older in Glendale. The assessment surveyed 149 seniors and conducted a focus group meeting with 38 community stakeholders. As a result of the comprehensive Senior Needs Assessment, a Senior Services Committee was formed to address the needs of seniors in our community. The committee will begin meeting in FY 2018-19 to address the needs identified in the assessment report.

LOOKING AHEAD

Beeline Maintenance Facility

The Beeline Maintenance Facility held a ceremonial groundbreaking with the City Council in March 2018 with underground utility work commencing in April 2018. Construction on the new federally funded maintenance facility for the Beeline and Dial-A-Ride transit programs will take place throughout FY 2018-19. This facility will consist of a maintenance garage and an administrative and operations building. The site will also include a compressed natural gas fueling island, bus wash, and secure parking for the City's entire transit fleet. When completed, the new facility will represent a considerable upgrade with respect to space and amenities compared to the facility currently under lease.

Improvements at Various Fire Stations

The Public Works Department's Facilities Management Division (FMD) has planned numerous improvements at fire stations across Glendale in the new fiscal year to enhance preparedness at these critical facilities. Fire Station 27 in North Glendale is due to receive a new emergency power generator. Fire Stations 26, 28, and 29, serving the northern portions of Downtown Glendale, as well as parts of Montrose and La Crescenta, are due for significant modernization. These projects will include changes to dormitories, restrooms, and storage spaces, as well as energy efficiency upgrades. Construction on these improvements is scheduled to begin in fall 2018.

Live Fire Training Complex

The Public Works Department is working with the Glendale Fire Department to design and construct a new live fire training complex. The new facility will replace the City's old live fire facility, which was decommissioned in 2010, and will provide critical training and situational exposure for Glendale firefighters and for students in Glendale Community College firefighter training courses. It will provide controlled simulation of real-life fire events and the necessary training to ensure the safety and preparedness of fire responders.

Tenant Improvements

In the coming years, the City of Glendale will continue to upgrade City facilities to make them more accessible, attractive, and functional for the public and building occupants. In FY 2018-19, several interior improvements, in conformance with ADA standards, will take place in City buildings. Specifically, public counters, building entries, and restrooms will be modified to provide improved accessibility and availability of services. In addition, FMD will continue making improvements aimed at lowering the annual operating cost of City buildings, including the installation of LED lighting and low flow water fixtures, and by ensuring that all equipment and systems are operating at maximum efficiency.

Citywide Park Upgrades

In the upcoming year, as the City strives to continuously improve and upgrade its parks facilities, the Public Works Department, in collaboration with the Community Services & Parks Department, will complete renovations at several parks across Glendale. These improvements will include concession building and accessibility renovations at the Glendale Sports Complex, a new water feature and shade structures at Pacific Park, a new restroom and a concession building at Upper Scholl Canyon Park, restroom upgrades at Lower Scholl Canyon and Nibley Parks, a Nature Education Interpretive Center and restroom building at Deukmejian Park, and commencement of work on the improvements included in the Verdugo Park Master Plan. Additionally, the Community Services & Parks and Community Development Departments are working with GUSD to develop two joint-use soccer fields that will be accessible to the public after school hours.

New Park Programs

The City is extending the hours of operation at Pacific Pool starting July 2018. This summer, the pool closes at 9:30 p.m. during the weekdays. The City is also exploring the possibility of extending the hours of operation at all four Community Centers for FY 2019-20 (pending budget approval). In addition, the City will look at opportunities for expanding teen programming and commence an agreement for joint-use programming at the upcoming improved Glendale High School aquatics complex in collaboration with GUSD.

Social Service Partnerships

In the upcoming year, the City will provide Community Development Block Grant (CDBG) funds to eight social services agencies and seven capital improvement projects ranging from a garage conversion for a domestic violence shelter to a youth sports gym divider project. In addition, the City will provide funds from Homeless Continuum of Care, State Emergency Solutions grant, Measure H, and Housing Authority of the City of Los Angeles to six social service agencies that operate twenty programs, including homeless prevention, rapid re-housing, street outreach, and coordinated entry system. These projects will better serve nonprofit public facilities and service over 3,000 residents, homeless, and youth with vital community services. The City will continue to work with nonprofit community organizations to identify priority programs and staffing needs, such as case management services for

the homeless and seniors, as well as actively pursue and secure additional federal, state, and local grants to leverage county and federal funds. The City will also work towards increasing the amount of funding from Los Angeles County Homeless Initiative Measure H for homeless programming in Glendale.

Grandview Branch Library Services

The Library, Arts & Culture Department will be fully expanding the vision of the Grandview Branch as a children and family-focused library, highlighting multi-lingual resources and programming, as well as access to technology. In addition, the Library will be building upon its existing partnership with GUSD to explore optimal library card signup methods through the Library's online Circulation System to ensure that students have access to all of the Library's materials and learning resources. Working directly with GUSD to streamline this process will help develop a more seamless, wrap-around service model for local students and their families.

Police Department Museum

In May 2018, construction began on the new Police Department Museum. The museum will reflect the history and evolution of the Glendale Police Department. It will feature display cabinets with historical items, including Glendale Police uniforms through the decades, as well as a simulated jail cell display room. The museum will be housed in the lobby of the Police Department headquarters and will provide opportunities for the community to learn more about the Department and its history of serving the City of Glendale.



INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of the City's multi-faceted community. Properly maintained streets and critical sub-structures, reliable utilities, effective mass transit systems, and optimized traffic management systems facilitate positive growth. For these reasons, a primary focus of Glendale's local government continues to be the City's infrastructure and mobility planning.

As one of the few cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, and sustainable power, water, and wastewater services to its customers. The City has in-house technical staff who plan, design, and oversee the construction of capital improvement projects, as well as field staff, whose day-to-day efforts help to maintain the City's critical infrastructure. This organizational structure provides the City with the ability to maximize effectiveness and cost efficiency on large infrastructure projects while still being able to quickly respond to immediate maintenance needs as they emerge. As an example, the City's Pavement Condition Index was recently rated as 73.8 out of 100 – with 100 being the rating of a brand new street. This is considered “very good” and is higher than the average of 65 for all California cities.

The City makes tremendous efforts to improve mobility and to make Glendale's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. Through design review, mobility planning, and transit, the City promotes excellent architecture and establishes a framework that allows the City to grow without increasing congestion. The Citywide Pedestrian Plan was designed to improve mobility throughout the City with initiatives that rely on education, encouragement, enforcement, and evaluation for safe modes of active transportation in Glendale. The City will soon begin implementing Phase III of the Glendale Bicycle Transportation Plan to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff continues to coordinate with agencies outside of the City of Glendale to assure that the City's mobility infrastructure is coordinated with the larger regional systems.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride, and the Glendale Transportation Center. In addition, the City continues to maintain public surface parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.



ACCOMPLISHMENTS

Chevy Chase Sewer Diversion Project

In March 2018, Public Works Department contractors completed construction on the Chevy Chase Sewer Diversion Project. This project included installation of new sewer pipes and manholes on San Fernando Road. Tunneling and new sewer installation under the railroad tracks on the City boundary was also completed, along with work on Los Angeles Street and along Colorado Boulevard in the City of Los Angeles. This important project is estimated to save the City of Glendale approximately \$1 million per year in treatment and conveyance fees paid to the City of Los Angeles.

Safe Routes to School Improvements

As part of the City's ongoing efforts to improve pedestrian safety, especially for children, the Public Works Department continues to work on the Safe Routes to School Improvement Program. Phase III of this program was completed in FY 2017-18 and included repairs to sidewalks, pavement, curbs, and gutters near five elementary schools in Glendale. The next phase of the project, which began construction in April 2018, is focused on similar improvements around the Hoover-Keppel-Toll schools, and along East Chevy Chase Drive near Roosevelt, Mann, and John Muir schools. The scope of work includes traffic calming measures, American Disability Act (ADA) improvements, and road resurfacing to make it safer for children to walk and bike to school. Construction is expected to finish by fall 2018.

Riverside Drive and Western Avenue Rehabilitation Project

The Public Works Department Engineering Division completed construction in June 2018 on this street rehabilitation project near the City's western boundary. This project included repair of sewer mains; reconstruction of curbs, sidewalks, ADA ramps, and aprons; street reconstruction and resurfacing; and traffic signal modifications. Construction took place on Riverside Drive from Rancho Avenue to South Chavez Street, and Western Avenue from Victory Boulevard to Rancho Avenue.

Citywide Pedestrian Plan

The completed Citywide Pedestrian Plan established a comprehensive, centralized, and coordinated approach to improving pedestrian infrastructure, safety, and use within Glendale, while also improving pedestrian safety as the City's highest priority. This plan included an implementation manual outlining design improvements made on streets with high pedestrian and bicycle accident rates.

South Glendale Community Plan

The South Glendale Community Plan (SGCP) is one of four community plans intended to guide growth in Glendale by coordinating general plan policy with neighborhood-level implementation. The preparation of an Environmental Impact Report (EIR) for the SGCP and an update of the City's transportation model to facilitate the EIR continued into 2018 with the intent of balancing the unique character of the community with Citywide policies and regional initiatives. The final SGCP EIR was approved by City Council in July of 2018.

Citywide Transportation Model Update

The City's Transportation Demand Model (TDM) update is completed and ready to be used to analyze City transportation plans/policies. The model gets updated about once every five years and is a computer program that simulates traffic levels and travel patterns for specific geographic areas and Citywide. The program consists of input files that summarize the area's land uses, street network, travel characteristics, and other key factors. Using this data, the model performs a series of calculations to determine the number of trips generated, the beginning and ending location of each trip, and the route taken by the trip. The model's output includes projections of traffic volumes on major roads, and peak hour turning movements at certain key intersections.

Vault Replacement Program

Glendale Water & Power's (GWP) electric distribution system is comprised of overhead and underground systems. The underground system has several vaults that need to be upgraded or repaired. Replacing an electrical vault using traditional methods requires a street closure for several weeks and costs about \$450,000 in labor, materials, and equipment. GWP has implemented a faster and substantially less expensive way to resolve this issue with a state-of-the-art method, which uses composite materials that leverage the existing vault. In this method, a new vault is built in position within the old vault while meeting all structural requirements for underground vaults. No excavation is needed for this work, eliminating the need for closure of the street, mitigating the impact on traffic and inconvenience in the neighborhood. This method is one-third of the cost and time to replace an electrical vault using the traditional method. GWP completed two vaults in this fiscal year.

LOOKING AHEAD

Transit Route Analysis

In coordination with the Los Angeles County Metropolitan Transportation Authority (Metro), the Glendale Beeline is planning a Transit Route Analysis for FY 2018-19. This project will study fixed route transit service in the Beeline service area, including the evaluation of current deployment of Beeline and Metro bus service and customer satisfaction. The goal of the study is to identify potential changes to the service structure to fit changing demographics. The Glendale study will run concurrently and in coordination with Metro's NextGen planning efforts with the intent of updating Metro and Beeline bus services based on changes in demand for transit. Glendale's Route Analysis will begin in fall 2018 with preliminary recommendations in summer 2019.

Downtown Internally Illuminated Street Name Sign Replacement Program

The Public Works Department began work on Phase II of this project, which consists of replacing existing faded and illegible internally-illuminated street name signs that are attached to traffic signals. As part of ongoing efforts to upgrade and maintain the infrastructure in Downtown Glendale and to meet the City's sustainability goals, work on this important project will continue in fall 2018. The Public Works Department will be replacing the existing fluorescent internally-illuminated street name signs in the downtown area with energy-efficient LED signs, and is planning Phase III of this project for summer 2019.

Sub-Regional Traffic Management Center

The City applied for and received funding from Metro to build a new traffic management center. This newly designed facility will incorporate intelligent transportation system technologies, helping to increase mobility, reduce travel times, and improve communications with other regional agencies. The project includes installation of a video wall, computer servers, workstations, network and video equipment, data and battery back-ups, and more. Modern technologies make traffic management more flexible and adaptive, and allow for greater interagency communication and data sharing. Construction of the new center is expected to be completed in summer 2018.

Kenneth Road Rehabilitation Project

The Public Works Department will begin the pavement rehabilitation of Kenneth Road between Sonora Avenue to the boundary of the City of Burbank in summer 2018. As part of this project, a Public Works Department contractor will resurface this vital commuter artery and will put in other improvements on Kenneth Road and adjacent streets, including repairing sidewalks, removing substandard curb ramps, and installing dry well facilities. These improvements will make travel on Kenneth Road safer and more convenient to the many residents who use it daily.

Senate Bill 1 Projects

Senate Bill (SB) 1, passed last year by the California Legislature, is a landmark infrastructure funding package that will bring over \$50 billion throughout the next decade to California for road repairs and other forms of transportation investment. The Public Works Department has worked to put this new funding to good use to make the community's infrastructure safer for everyone. Glendale's first SB 1 funded project, the Doran Street and Adjacent Streets Rehabilitation Project, broke ground in April 2018 and is expected to be completed in August 2018. Two more SB 1 projects, the Highland Avenue Rehabilitation Project and Phase III of the San Fernando Road Rehabilitation Project, are slated to begin construction in late 2018.

Grayson Power Plant "Repowering"

GWP is proposing to repower the Grayson Power Plant. A majority of the facilities located at the Grayson Power Plant, with the exception of Unit 9 (a simple cycle peaking plant built in 2003), were completed between 1941 and 1977, and are proposed to be replaced with more reliable, efficient, flexible, and cleaner units and related facilities and infrastructure. The City is proposing to replace all the existing generation facilities, units, and their related infrastructure, with the exception of Unit 9, by removing existing aboveground and belowground equipment and facilities, and building new generation facilities. The proposed repowering of the Grayson Power Plant would maintain reliable service, keep rates affordable to Glendale ratepayers, meet current and future City energy needs, and reduce Glendale's reliance on imported power. Grayson would also be able to integrate with local and remote renewable energy resources that will support the City's compliance with California's Renewable Portfolio Standards.

Proposed Biogas Renewable Generation Project

GWP is proposing to build a biogas renewable generation power plant to help increase local energy production and reliability. Biogas is a natural byproduct of the decomposition of organic material in landfills. Currently the biogas from Scholl Canyon is pumped to the Grayson Power Plant where it is combined with natural gas to produce energy. The proposed project will use naturally-occurring gas for fuel to produce electricity and eliminate harmful methane, which is a major component of greenhouse gases, or GHGs. This project will help provide an additional source of power for increased reliability and eliminate the need for the 5-mile pipeline from the landfill to Grayson and all maintenance costs associated with it. The plant will produce clean, renewable energy that will help GWP meet state mandates to have 50 percent of energy sources come from renewable energy by 2030.

Pipeline Management Program

Using the information developed in the Water Master Plan, GWP is implementing a Pipeline Management Program to systematically replace and rehabilitate the City’s water mains. There are over 380 miles of pipelines in GWP’s service area. The pipelines vary by material type, size or diameter, year of installation, and current condition. Many miles of pipeline have been replaced or cleaned and relined as part of GWP’s past capital improvement programs. In order to prioritize the required pipeline replacements, a significant amount of discussion and research was conducted during the 2016 Water Master Plan process. This process allowed the development of the Pipeline Management Program Phases in the 10-year capital improvement program. Pipeline Management Program projects include small diameter replacements, fire flow improvement projects, and capacity improvement projects.

Initiate Mobility Element Update

Staff will initiate the development of a comprehensive Mobility Element to update the existing Circulation Element. The Mobility Element allows for a comprehensive framework of transportation policies Citywide, places all transportation policies under the General Plan (minimizing the possibility of plans being avoided or not enforced and minimizes contradictions), and duplications of policies that individual documents may create if not part of an overall framework.

Space 134 Technical Study

This proposed freeway cap park in Downtown Glendale will provide park/open space to a park-poor area of the City and serve as a transit hub, bridging the San Gabriel and San Fernando Valleys. The intent is to create significant areas of mixed-use development and walkable communities, and to target growth around existing and planned transit stations. At this time, a Request for Proposals was issued and the City received various responses. City staff is currently in the process of hiring a consultant for this multi-year project.

Glendale Streetcar Feasibility Study

This conceptual study of streetcar service connecting the Glendale Transportation Center with the Hollywood Burbank Airport will provide decision makers in both Glendale and Burbank with a broad and up-to-date overview of alternative alignments and technologies, ridership potential, land use/zoning suitability, financing options, and other initial considerations. The intent of this study is to re-establish historic streetcar service within Glendale, and potentially between Glendale and Burbank, providing residents with an attractive and high-quality alternative to driving alone to shop, dine, entertain, and work. The study is scheduled for completion in 2019.

Bus Rapid Transit – Environmental Impact Report

This transportation project is in reference to the environmental impact report prepared jointly by Metro and the City of Glendale. Proposals were submitted to Metro and interviews have been completed. Metro selected a consultant and has initiated work on said project.



ARTS & CULTURE

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides in becoming a key community priority, encouraging public investment in arts development. Arts and culture are not only integral to the resident community, but just as important to those who work, visit, play, and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities through the Glendale Urban Art Program.

The City's investments in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the newly reimagined Downtown Central Library demonstrate a long-term public commitment to arts and cultural activities. There is also a network of programs encouraging arts and culture to flourish in Glendale. For example, community programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embraced the arts and have become part of the community's cultural heritage. Additionally, City staff continues to plan for the proposed Armenian American Museum and to finalize Cultural Center negotiations to encourage the flourishing of such resources throughout the community.

Through arts and cultural programming and events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The City is committed to providing quality and accessible arts experiences for the entire community, in addition to promoting education and participation in the arts by creating an arts-friendly and arts-aware environment.

ACCOMPLISHMENTS

Arts & Entertainment District Advancement

In November 2016, the City Council approved the new Business Expansion Grant Program. One of the grant recipients was Antaeus Theatre Company, which opened in the City's Art and Entertainment District. The Antaeus Theatre contributed to significant job growth and sales tax generation through public investments, which includes Service Titan, Laemmle Theatre and Lofts, Hyatt Place, and Breweryard. Additionally, the expansion of this district continued through enhanced activities and beautification efforts on Artsakh Avenue and adjacent areas.

Glendale Central Library ReflectSpace

With the reopening of Downtown Central Library in May 2017, several new "spaces" were created within the Library, including ReflectSpace, MakerSpace, and SoundSpace. ReflectSpace is a hybrid exhibition space designed to explore and reflect on major human atrocities, genocides, and civil rights violations. ReflectSpace also strives to reflect the past and present of Glendale's communal fabric and explore current-day global human rights issues. Exhibitions featured over the past year have included:

- Landscape of Memory: Witnesses & Remnants of the Armenian with a public art installation in Central Park
- Do the Right Thing : (dis)comfort women
- Wake: the Afterlife of Slavery
- iam : Narratives of the Holocaust
- in|visible: Negotiating the US-Mexico Border
- Nonlinear Histories: Transgenerational Memory of Trauma
- Accused of No Crime: Japanese Incarceration in America

Central Library MakerSpace and SoundSpace

Downtown Central Library had over 3,200 people visit MakerSpace and SoundSpace: new shared community spaces dedicated to technological and creative exploration. Wide arrays of instructor-led workshops were held to familiarize community members with these new technologies. These workshops encouraged collaboration and creativity as participants developed their technological and maker skills. The MakerSpace provides access to a variety of equipment and resources including 3D printers, Cricut® Design Space, virtual reality, sewing machines, and arts and crafts materials. The SoundSpace houses state-of-the-art audio production equipment. A programming highlight was the Library's inaugural MakerFest event, which attracted nearly 500 visitors to celebrate creativity with many maker show and tell demonstrations, including robotics activities.

Brand Library & Art Center and Other Library Locations

Brand Library & Art Center continues to provide exceptional cultural programming for a diverse and growing audience, as well as access to an unparalleled collection of specialized art and music materials that help creative people in our community in their professional and personal artistic pursuits. During fiscal year (FY) 2017-18, Brand presented 75 arts and music programs and welcomed nearly 150,000 visitors to the library and galleries. Highlights include the Music Series, Dance Series, Book to Art Club, family events, and the Plaza Series (in partnership with the Arts & Culture Commission and the Brand Associates).

The Brand Associates sponsored their annual Dance Series, a free series of performances featuring dance companies from Southern California. The dances are site-specific and designed for non-traditional performance spaces to take advantage of the unique architecture and setting of Brand Library. This year's performances featured MashUp, an all-female contemporary company combining jazz, modern, hip hop, and ballet; Deborah Rosen and Dancers performing work inspired by sleep and daydreaming; and Kevin Williamson + Company celebrating heroic women with dance, spoken text, and original music by Anna Luisa Petrisko.

The Music Series, sponsored by the Brand Associates, brings award-winning classical musicians to Glendale for chamber music concerts. The 2017-18 series featured pianist Kariné Poghosyan, saxophonist Chika Inoue, and guitarists Sheu Pettit Duo, among others. The Plaza Series has become a fixture of the summertime scene in Northwest Glendale, with 250 or more visitors coming every Friday night in June, July, and August to hear an eclectic program of concerts featuring a wide range of musical styles, such as Armenian folk, soulful jazz, energetic swing, and much more.

Brand Galleries continued its long-standing tradition of mounting high quality art exhibitions with a focus on artists in Southern California. Exhibitions such as "One Year: The Art of Politics in Los Angeles" drew large audiences and garnered significant press coverage. "Continuity and Rupture: An Armenian Family Odyssey" presented a unique photographic archive from the Dildilian family that traced the development of photographic processes in the Middle East. The Brand Associates organized and sponsored the 45th "Works on Paper" juried exhibition, which for nearly fifty years has brought the work of hundreds of artists from around the country to a local audience. Leslie Jones, curator of Prints and Drawings at the Los Angeles County Museum of Art, served as Brand 45's prestigious juror.

Beyond the Box

The Arts & Culture Commission partnered with Glendale's Community Development and Public Works Departments to continue the utility box mural program in Glendale. The program has brought together amateur and professional artists, along with community volunteers, to paint murals on utility boxes in Downtown Glendale and various neighborhoods. New installations continue twice annually, with the most recent artwork installed in March 2018.

PopUp Arts: AHA!

The AHA! Program, a citywide popup arts initiative, seeks to provide art in unexpected ways and in unexpected City-owned locations throughout Glendale. One example is artist Scott Froschauer's Word on the Street installations at parks and libraries in Glendale. Word on the Street uses the materials and visual language of street signs, but replaces the traditional language (e.g. Stop, Do Not Enter) with positive affirmations (e.g. Start, Breathe, Do Your Best). The whimsical street signs will remain on view until November 2018.

Art Exhibits at Adams Square Gas Station

The Arts & Culture Commission continued to provide oversight of curating and installing art in the Adams Square Mini Park Gas Station. During the months that it was not curated, the Community Services & Parks Department collaborated with John Muir Elementary and Glendale High School to display various works of art created by student artists.

Holiday and Commemorative Celebrations

The Community Services & Parks Department has been coordinating several cultural and holiday commemorative celebrations for many years, such as the 17th Annual Cesar Chavez Commemorative Event, Spring Eggstravaganza for Easter, and the Holiday Tree Lighting, which bring hundreds of families and children to celebrate with the community. Recognizing the need to provide a fall community event, the department hosted its inaugural Fall Festival at Pacific Community Center this past year. The event, free and open to the public, featured a pumpkin patch with over 300 pumpkins, fall decorations, a climbing wall, carnival games, and a petting zoo. Over 400 people attended the four-hour event.

Glendale Cruise Night

The Community Services & Parks Department successfully organized the 24th annual Cruise Night, one of Southern California's largest car shows, on July 15, 2017. Over 300 pre-1980 classic cars and motorcycles were on display, with live

entertainment from The Coral Paradise Band, Creedence Relived, and Gregory Wolfe (as Rod Stewart). The event culminated with a spectacular fireworks show. For the fifth year in a row, this free event was fully funded by corporate and community sponsorships.

Summer Concerts in the Park

Summer Concerts in the Park, a popular summertime family program organized by the Community Services & Parks Department, returned for the third year since 2015. It attracted an average of 350 participants at each of the six concerts. Couples and families packed their picnic baskets and dancing shoes, and came out to Verdugo Park on Wednesday evenings during the months of July and August to enjoy free concerts featuring: The Verdugo Swing Society (Swing/Big Band), The Hodads (50s and 60s), JX 3 (Classic Rock), Orquesta Charanga (Latin Salsa), The Breakfast Club (80s), and Bobby and the Gypsies (Catalan Rumba). Concertgoers had the opportunity to purchase shaved ice and ice cream. The Los Angeles County Arts Commission sponsored one of the performances through a grant.

Movies and Theatrical Comedy in the Park

The City of Glendale partnered with Street Food Cinema to, once again, bring outdoor movies to various parks. These events consist of outdoor movie screenings, preceded by a live music performance. Hundreds of people came out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars. Additionally, Community Services & Parks sponsored a free theatrical comedy production of “The Comedic Tragedy of Macbeth,” presented by the Dean Productions Theatre Company, which brought hundreds of people to Brand Park for ten evenings in October.

LOOKING AHEAD

Central Park Block Master Plan and Armenian American Museum and Cultural Center

Since 2014, the City has worked on a vision that re-imagines and re-energizes the Central Park block – an anchor of Downtown Glendale’s Arts and Entertainment District. Working with various stakeholders, the City has developed a cohesive design that activates and connects the open space with the newly renovated Library, the Adult Recreation Center, and a proposed Armenian American Museum. A big component of making this a true civic campus is the addition of a 60,000 square foot Armenian American Museum and Cultural Center.

The City is currently working with representatives of the museum to lease a section of the block for the development of a three-story museum that will also include a subterranean parking garage. The Armenian American Museum will be a world class cultural and educational center, with the mission to promote understanding and appreciation of America’s ethnic and cultural diversity by sharing the Armenian American experience. Looking forward, the vision is the creation of a cultural campus that enriches the community, educates the public on the Armenian American story, and empowers individuals to embrace cultural diversity and speak out against prejudice.

Urban Art Program Plan

The Arts and Culture Commission contracted with a consultant to produce its first Urban Art Program Plan (UAPP). Once completed, the UAPP will provide guidance for public art projects funded by the Urban Art Fund. The final report is expected to be presented to City Council in late summer.

Library MakerSpace

In its inaugural year, the MakerSpace initiative has significantly enhanced the Library’s ability to serve the creative and technological needs and interests of the community by providing new types of access points to related equipment and resources. In the coming year, the Library will be expanding the MakerSpace service model to Children’s Services, six branch libraries, and Brand Library and Art Center with additional programming and equipment, along with mobile maker kits and science, technology, engineering, art, and mathematics (STEAM) programming.

Arts & Entertainment Enhancements

Specific activities supporting beautification efforts include complete study and design plans for Artsakh Avenue and adjacent areas. The Request for Proposals for the respective district was released in mid-2018 and a firm is expected to be selected in August. The goal is to enhance the City through public art, improved retail experiences, and public infrastructure investment.

Brand Library & Arts Center

Brand Library & Art Center will continue to enhance its reputation as a destination for the arts in Southern California. Efforts are underway to implement improvements to building facilities that will support the professional appearance and increased programming at Brand, including upgrades to the Recital Hall audio-visual system and gallery lighting. Staff will explore increases to children/teen programming aimed at STEAM education in collaboration with the Glendale Unified School District (GUSD); evaluate gallery programming to improve reach and engagement; and encourage new partnerships within the arts community. Looking ahead, Brand will seek opportunities to improve workflow and processes, including implementing new marketing efforts and redesign of the Brand Library website. Staff will continue to meet the needs of a diverse community of users by participating in professional development opportunities that ensure Brand remains in the forefront of specialized library services, collections, and programs for the arts.



SUSTAINABILITY

For many years, the City of Glendale has pursued sustainability efforts as a way to address current and future environmental challenges. The City continuously seeks out new technology and innovations to foster and promote sustainability, and was among the first public agencies to successfully implement certain improvements, such as the use of recycled water, a landfill gas to energy system, a curbside recycling program, storm drain catch basin inserts, alternative fuel vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally-friendly policies involving sustainable building design, construction, operations, and facilitation, as well as the implementation of green building standards. Through the integration of sustainable building methods and materials, along with the implementation of advanced technologies such as digital meters, the City has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all – today and in the future.

Consistent with State legislation, the City has adopted a Renewable Portfolio Standard (RPS) that sets a target of increasing its purchases of eligible renewable energy resources to 33 percent by 2020. The City has met the 20 percent compliance period target for fiscal years (FYs) 2011-2013 and FYs 2014-16, and is currently on track to reach the compliance period targets for FYs 2017-2020.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation modes, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community champions a more sustainable Glendale.

ACCOMPLISHMENTS

Green Vehicle Fleet

In 2010, the City of Glendale began developing a Green Fleet Policy that emphasizes alternative fuels, hybrid vehicles, and Partial Zero Emissions Vehicle gasoline engines. In furthering the City's green fleet goals, the Public Works Department's Integrated Waste Management (IWM) Division retired the last of its diesel fuel refuse trucks and replaced them with cleaner compressed natural gas (CNG) trucks in FY 2017-18. CNG trucks produce 95 percent fewer tailpipe emissions and 20 to 30 percent fewer emissions overall than their petroleum counterparts.

In addition, the Public Works Department's Fleet Services Division staff pursued a \$10,000 per truck California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project voucher for 10 new automated side loader refuse trucks. These trucks will be the first near-zero emission trucks in IWM's fleet and are expected to enter service this year.

Public Recycling Containers

The City of Glendale continues to install new recycling containers throughout the City in an effort to promote waste diversion. In addition to the 20 new public recycling containers that were installed in FY 2016-17, IWM installed 35 more containers across Glendale in FY 2017-18, including 12 containers around the Glendale Civic Center and 10 containers in the Kenneth Village shopping area, bringing the total number of public recycling containers throughout the City to 83.

Waste and Recycling Education

IWM provides educational programs to residents and employees on best practices for recycling and waste management. Throughout FY 2017-18, IWM provided in-class programming to 325 students, gave tours of the Glendale Recycling Center to 60 students, and hosted 180 students at its annual Open House. Additionally, IWM maintained a presence at public events in Glendale where resident questions and comments were heard and educational information was disseminated to the public. These events included Cesar Chavez Day, Earth Day celebrations, the annual Public Works Open House, the Police Department Open House, Cruise Night, a Curbside Recycling Presentation at Central Library, and the America Recycles Day Event.

Multi-Family In-Unit Recycling Tote Program

During FY 2017-18, IWM launched its In-Unit Recycling Tote program in an effort to make recycling easier and more accessible

for residents living in multi-family housing. Funded by a CalRecycle grant, the program provided recycling tote bags to multi-family units, allowing tenants to collect and carry recyclables to larger containers within their complexes. The recycling bags are a convenient way to remind residents to recycle and engage in sustainable reuse practices. In the coming year, IWM will be looking to assess and promote this new program through Beeline Bus advertisements and media campaigns that promote recycling, as well as to plan for the distribution of more totes in FY 2018-19.

Scholl Canyon Landfill Gas

Glendale Water and Power (GWP) has been utilizing the City's landfill gas as a renewable source of energy for over 20 years. This has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

Piloting New Technologies

After successfully upgrading the Grandview Substation, GWP installed a new battery energy storage system. The new two megawatt battery energy storage system will help GWP provide more reliability to its customers and continue the utility's modernization efforts.

Energy Efficiency and Conservation Programs

Since 1999, GWP has been a leader in the development and implementation of energy efficiency programs for its customers. These programs have consistently ranked among the best in the State in terms of annual demand and energy savings produced. These savings are to the benefit of individual customers, the utility, and the Glendale community. In compliance with Assembly Bill (AB) 2021, the City adopted a minimum annual average energy efficiency target of 1.16 percent of forecasted retail sales from 2018 to 2027. This 1.16 percent goal is converted to a 10-year projection of annual energy savings and updated with the California Energy Commission every four years. GWP is required to report annual results to the California Energy Commission. With the exception of FY 2006-07, GWP has exceeded its energy savings goal each year, with an average of 12.1 gigawatt hours per year in customer energy savings. At \$0.15 per kilowatt hour, this translates into total average annual bill reductions for participating customers of \$1.8 million each year.

A History of Water Sustainability

In 1969, the City of Glendale and a neighboring utility partnered to form a joint-powers authority to investigate the feasibility of building the Glendale-Los Angeles Water Reclamation Plant (LAGWRP). The resulting LAGWRP was completed in 1976. In 1978, Glendale built a pipeline from LAGWRP to its Grayson Power Plant to offset potable water use in the power plant's cooling towers. In 1992, Glendale and a neighboring utility cooperated on the construction of a regional recycled water system, starting with the "Forest Lawn Project" to supply recycled water to several customers for irrigation. Since that time, Glendale has invested over \$20.3 million in expansion of its recycled water system, with nearly 7 percent of Glendale's total supply in 2016 being met by locally generated recycled water.

California Green Building Code Adoption

In early 2017, the Public Works Department worked in conjunction with the Community Development Department to adopt the new California Green Building Code, as it relates to the requirements for the recycling of construction and demolition debris. This code continued to be adhered to during the past year, which resulted in environmentally-friendly practices by customers and constituents alike. A comprehensive construction and demolition recycling program diverts materials from the landfill.

Adopted elements of the California Green Building Code also require water-permeable paving for specific walkable surfaces, parking areas, and patio surfaces; certain buildings to provide unobstructed roof space and prewiring for future solar energy installations; as well as restrictions on natural light and ventilation.

Citywide Pedestrian Plan and Safety Education Initiatives

The Citywide Pedestrian Plan and Citywide Safety Education Initiatives continued during this past fiscal year, both of which promoted walking and bicycling in Glendale. This phase of the plan and initiative included a public comment phase from October to December 2017. Comments from a public outreach event and the website provided staff feedback on the plan. Ultimately, these modes of transportation continue to produce zero air pollution, thereby contributing to cleaner air quality.

LOOKING AHEAD

Mandatory Commercial and Organic Waste Recycling

IWM continues to implement and administer mandatory commercial and organic waste recycling in conjunction with a number of recent California State Assembly and Senate Bills. Under AB 341, the City began mandatory commercial recycling programs, which are expected to produce 75 percent waste diversion through recycling and composting by 2020. The City also began to enforce a mandatory organic waste recycling program stipulated by AB 1826, under which commercial customers that generate four cubic yards or more of organic waste per week are required to divert green waste to facilities that can recycle these materials.

In FY 2018-19, IWM will continue to track data on organic waste recycling and find new ways to meet State requirements, including a mandated 50 percent reduction in organic waste by 2020.

Citywide Garage Sale

In FY 2018-19, IWM will organize its first Citywide garage sale to encourage the reuse of materials placed out for bulky item collection. The Citywide garage sale will encourage households to sell and donate items they typically throw away to help reduce Glendale's waste.

Business Recycling Awards

IWM plans to create a Business Recycling Awards program in FY 2018-19. The Business Recycling Awards program will recognize Glendale's waste reduction and recycling leaders, including offering a "Waste Reducer" window sticker and other recognition to winning businesses. Businesses will be made aware of the opportunity to recognize their efforts through Chamber of Commerce meetings and commercial outreach.

Zero Waste Strategic Plan Update

In 2011, the City of Glendale set a goal of 75 percent waste diversion by the year 2020, and 90 percent diversion by 2030 as part of its Zero Waste Plan. In the years since then, state-level legislation intended to reduce climate pollutants, such as mandatory commercial and organics recycling requirements and mandatory organic waste reduction, has made municipal diversion rates more restrictive. In FY 2018-19, the City of Glendale will work on updating the City's Zero Waste Action Plan and identify specific goals and timelines necessary for the City to achieve its waste diversion goals by 2020 and 2030.

Implementation of the Bicycle Transportation Plan, Phase 3

Between 2014 and 2016, the Public Works Department implemented Phase I and Phase II of Glendale's Bicycle Transportation Plan. Due to the availability of additional grant funds, Public Works Engineering staff has completed the design of Phase III of this project. Construction of Phase III, expected to be completed by fall 2018, will include the installation of bike lanes or sharrows on over six centerline miles on eight different Glendale streets. Construction will also include the installation of wayfinding signs to help bicyclists find their way around the City. In addition to keeping cyclists safe, this project will encourage sustainable sources of active transportation in the years to come.

Building Code Adoption

The new building code is scheduled for adoption in 2019. This code is expected to continue to uphold previous year's Green Building Code requirements and expound on solar energy initiatives.

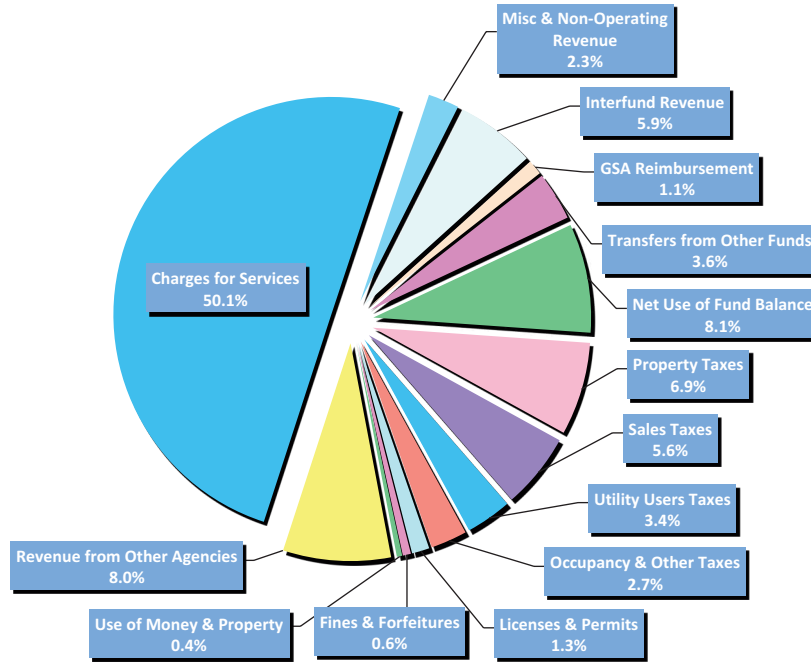
West Glendale Sustainable Transportation and Land Use Study

The City received grants to conduct the West Glendale Transportation Sustainable and Land Use Study (Cycle Track Feasibility Study). The West Glendale Sustainable Transportation and Land Use Study will recommend multimodal enhancements and land use changes along key corridors in the West Glendale Community that support transit use, walking, and bicycling, as well as reduce vehicle miles traveled (VMT) and greenhouse gases (GHG). This study will also enhance the quality of life for the West Glendale community, connecting the area's key employment, educational, and recreational destinations to the area's residents, employees, and visitors. This study will commence once Council accepts the grant funds.

FINANCIAL SUMMARY

Where The Money Comes From

Total Resources 2018 / 2019 = \$887,260,564

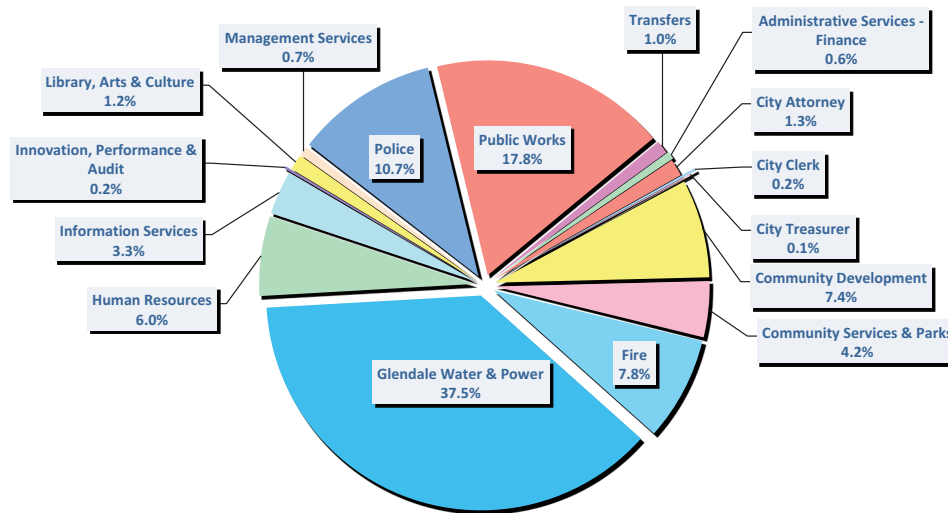


Resources	Amount	Percent	DEFINITIONS
Property Taxes	\$ 61,537,641	6.9%	Charges for Services - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.
Sales Taxes	49,431,000	5.6%	
Utility Users Taxes	29,855,000	3.4%	
Occupancy & Other Taxes	23,978,661	2.7%	Interfund Revenue - Payments from one City fund to another for supporting programs and services.
Licenses & Permits	11,475,000	1.3%	
Fines & Forfeitures	5,100,000	0.6%	Revenue from Other Agencies - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.
Use of Money & Property	3,062,218	0.4%	
Revenue from Other Agencies	70,972,120	8.0%	
Charges for Services	444,549,266	50.1%	Misc. & Non-Operating Revenue - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.
Misc & Non-Operating Revenue	20,790,044	2.3%	
Interfund Revenue	52,372,006	5.9%	Use of Money & Property - Interest earned from treasury investments.
GSA Reimbursement	10,039,873	1.1%	
Transfers from Other Funds	32,222,552	3.6%	Other Taxes - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.
Net Use of Fund Balance	71,875,183	8.1%	
Grand Total	\$ 887,260,564	100.0%	

FINANCIAL SUMMARY

Where The Money Goes

Total Appropriations 2018 / 2019 = \$887,260,564



Appropriations	Amount	Percent
Administrative Services - Finance	\$ 5,787,467	0.6%
City Attorney	11,209,211	1.3%
City Clerk	1,451,530	0.2%
City Treasurer	793,464	0.1%
Community Development	66,012,923	7.4%
Community Services & Parks	37,529,095	4.2%
Fire	69,254,338	7.8%
Glendale Water & Power	332,835,519	37.5%
Human Resources	53,337,020	6.0%
Information Services	29,744,402	3.3%
Innovation, Performance & Audit	1,384,355	0.2%
Library, Arts & Culture	10,834,953	1.2%
Management Services	6,093,763	0.7%
Police	94,746,978	10.7%
Public Works	157,759,294	17.8%
Transfers	8,486,252	1.0%
Grand Total	887,260,564	100.0%

Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City’s long range planning efforts. As a result of the many community meetings and the City Council’s participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City’s budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council’s priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City’s many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate “outputs,” actual “outcomes” are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City’s Key Performance Indicators primarily focus on providing “outputs” which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City’s Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City’s progress in achieving the organizational priorities set by the City Council and our residents.

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators FY 2017 - 18

Performance Indicator	FY 2017-18				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*				Primary	Secondary
Financial Operations									
1 Total Citywide personnel cost	\$62,802,210	\$61,852,151	\$60,779,529	\$66,784,786	\$252,218,676	\$231,269,903	\$221,667,027	FR	-
2 Citywide personnel cost to total operating cost	38%	37%	39%	41%	38.9%	36.5%	37.0%	FR	-
3 Departmental personnel cost to total operating cost									
Administrative Services - General Fund	85%	83%	80%	82%	83%	83%	74%	FR	-
City Attorney - General Fund	93%	94%	93%	94%	94%	93%	93%	FR	-
City Attorney - All Funds	24%	23%	97%	35%	45%	41%	54%	FR	-
City Clerk - General Fund	79%	81%	75%	71%	77%	57%	73%	FR	-
City Treasurer - General Fund	86%	86%	86%	84%	86%	85%	88%	FR	-
Community Services & Parks - General Fund	55%	58%	57%	55%	56%	53%	63%	FR	-
Community Services & Parks - All Funds	59%	57%	54%	55%	56%	54%	58%	FR	-
Community Development - General Fund	76%	76%	75%	76%	76%	78%	91%	FR	-
Community Development - All Funds	25%	26%	28%	27%	27%	27%	26%	FR	-
Fire - General Fund	86%	85%	84%	81%	84%	85%	88%	FR	-
Fire - All Funds	85%	84%	82%	79%	83%	82%	84%	FR	-
Glendale Water & Power - All Funds	17%	16%	19%	20%	20%	16%	17%	FR	-
Human Resources - General Fund	84%	80%	79%	78%	80%	77%	64%	FR	-
Human Resources - All Funds	8%	12%	9%	7%	9%	5%	5%	FR	-
Information Services - All Funds	38%	36%	30%	29%	33%	34%	33%	FR	-
Library, Arts & Culture - General Fund	58%	67%	66%	57%	62%	64%	69%	FR	-
Library, Arts & Culture - All Funds	47%	65%	65%	56%	58%	62%	67%	FR	-
Management Services - General Fund	75%	76%	73%	72%	74%	73%	75%	FR	-
Police Department - General Fund	84%	84%	81%	82%	83%	84%	85%	FR	-
Police Department - All Funds	83%	82%	78%	73%	79%	81%	83%	FR	-
Public Works - General Fund	41%	40%	41%	39%	40%	42%	47%	FR	-
Public Works - All Funds	35%	31%	31%	33%	33%	34%	35%	FR	-
4 # of reports prepared and published by Finance	87	91	86	64	328	281	323	IEC	-
5 Citywide average operating cost per day	\$1,854,127	\$1,836,845	\$1,728,709	\$1,793,075	\$1,803,189	\$1,762,452	\$1,631,354	FR	-
Financial Ratios									
6 Actual operating cost, General Fund, per capita	\$255	\$254	\$247	\$296	\$1,052	\$959	\$920	FR	-
7 Actual expenditures, all funds, per capita	\$815	\$808	\$761	\$834	\$3,218	\$3,186	\$3,102	FR	-
8 Liquidity ratio (Annually)	N/A	N/A	N/A	\$15.13	\$15.13	\$10.17	N/A	FR	-
9 Debt ratio (Annually)	N/A	N/A	N/A	39%	39%	37%	N/A	FR	-
Accounts Payable & Purchasing									
10 Number of employees with open procurement cards citywide	248	247	250	263	252	242	234	FR	-
11 Average procurement card purchase amount	\$258.17	\$192.19	\$257.17	\$215.71	\$230.81	\$222.48	\$186.26	FR	-
12 Total dollar value of purchasing conducted with procurement cards	\$363,508	\$667,046	\$556,045	\$605,252	\$2,191,852	\$1,992,935	\$1,778,033	FR	-
13 Total number of invoices processed for payment	23,777	23,460	26,747	19,958	93,942	90,432	106,836	FR	-
14 Average number of invoices processed for payment	N/A	N/A	N/A	N/A	N/A	N/A	N/A	FR	-
15 Avg. calendar days from approved requisition to purchase order issued	12	15	17	21	16	16	15	ECS	-
Budget									
16 Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	2.0%	2.0%	2.0%	2.0%	2.0%	3.0%	2.9%	FR	-
17 Ratio of General Fund budget to the overall City Budget	23.0%	23.0%	23.0%	23.0%	23.0%	20.3%	19.9%	FR	-
18 Number of residents per authorized salaried positions	129.00	129.00	129.00	129.00	129.00	127.00	127.25	FR	-
19 % accuracy in budget revenue to actual in General Fund (Annually)	N/A	N/A	N/A	95.00%	95.00%	99.00%	N/A	ECS	IEC

CITY ATTORNEY DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Public Records Requests Received	220	176	293	354	1,043	709	220	IEC	-
2 Number of Public Records Requests Completed	220	170	293	354	1,037	633	190	IEC	-
3 Number of Parking Appeals Handled	12	15	15	30	72	27	76	SHC	-
4 Number of Insurance Certificates Handled	664	566	433	536	2,199	1,923	0	SHC	-
5 Number of Legal Service Requests Received	198	156	115	167	636	785	306	ECS	-
6 Number of Legal Service Requests Completed	168	136	94	194	592	743	270	ECS	-
7 Number of Claims Received	31	36	37	35	139	164	131	FR	-
8 Number of Claims Closed	63	59	43	72	237	285	148	FR	-
9 Avg. Cost per Claim Closed	\$2,538.36	\$151.87	\$414.24	\$668.25	\$943.18	\$3,073.36	\$466.84	FR	-
10 Number of Lawsuits Received	11	10	7	8	36	11	11	FR	-
11 Number of Lawsuits Closed	7	6	3	6	22	22	8	FR	-
12 Number of Lawsuits Resolved Through Settlement	2	6	2	6	16	15	1	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	0	1	0	0	1	12	4	FR	-
14 Number of Lawsuits Tried to Verdict*	0	0	1	0	1	1	1	FR	-
15 Number of Lawsuits Disposed on Appeal	0	0	0	1	1	0	0	FR	-
16 Avg. Cost per Lawsuit Settled	\$31,250.34	\$53,701.79	\$9,853.71	\$108,658.50	\$50,866	\$112,470	\$159,047	FR	-
17 Avg. Cost per Lawsuit Tried	\$0.00	\$0.00	\$8,403.44	\$0.00	\$2,101	\$2,250	\$0	FR	-
18 Number of Code Enforcement Cases Received	131	125	142	203	601	581	393	SHC	-
19 Number of Code Enforcement Cases Closed	113	159	130	166	568	587	317	SHC	-

* Not all cases may have a final judgment.

CITY CLERK DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total public records requests received	203	178	272	297	950	707	702	IEC	-
2 Total public records requests provided	203	178	272	297	950	706	698	IEC	-
3 Number of public records requests completed within 10 days	176	158	243	285	862	682	655	IEC	ECS
4 Number of public records requests completed beyond 10 days	27	20	29	12	88	25	47	IEC	ECS
5 Number of non-responsive public records requests	0	0	0	0	0	1	1	IEC	-
6 Number of Filming Permits issued	90	67	90	77	324	298	289	EV	-
7 Number of Special Event Permits issued	31	36	20	37	124	147	143	AC	IEC
8 Total number of agenda items processed	91	75	74	80	320	311	363	IEC	-
9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	95%	95%	95%	95%	95%	95%	94%	IEC	ECS
10 Number of registered voters	105,308	105,308	105,342	105,342	105,325	105,308	98,039	IEC	-
11 Voter registration percentage	52%	52%	53%	53%	53%	53%	51%	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*	0	0	0	18	18	16	0	IEC	-

*9.66 poll voters to every 1 provisional vote cast in the April 2, 2013 Election

CITY TREASURER'S DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results						Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	23.0	23.8	25.2	25.1	24.3	21.3	22.5	FR	-
2 Total investment earnings per quarter (millions)	\$2,492,083	\$2,794,965	\$2,892,502	\$3,536,450	\$11,716,000	\$7,464,363	\$5,403,266	FR	-
3 Rate of return on the City Portfolio per quarter (average for the quarter - %)	1.66%	1.72%	1.85%	2.01%	1.81%	1.44%	1.24%	FR	-
4 Rate of return on the City Portfolio per quarter (at quarter end - %)	1.66%	1.75%	1.89%	2.06%	1.84%	83.25%	n/a	FR	-
5 Monthly Reconciliation of Bank Accounts (Turnaround Time)	87.00%	93.00%	99.00%	72.00%	87.75%	90.50%	n/a	FR	-
6 Monthly City Investment Report completion (Turnaround Time)	100.00%	85.00%	100.00%	89.00%	93.50%	100.00%	n/a	FR	-
7 Number of ACH/bank wire payments processed (Incoming)	1,139	1,213	1,196	1,194	4,742	4,206	n/a	FR	-
8 Number of bank wire payments processed (Outgoing)	170	152	143	146	611	695	n/a	FR	-
9 Number of checks processed (scanned and transmitted to the bank) for deposit	4,944	4,081	4,668	9,621	23,314	18,742	n/a	FR	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Primary	Secondary
Housing									
1 Number of active Section 8 Rental Assistance vouchers	2,903	2,860	2,856	2,834	2,863	2,936	2,971	BQH	-
2 Number of Section 8 Housing Quality Standard Inspections conducted	989	778	945	900	3,612	3,915	3,858	BQH	-
3 Number of new affordable housing units completed	0	0	0	0	0	69	46	BQH	-
4 Number of new affordable housing units under development	101	102	110	110	106	73	438	BQH	-
5 Number of affordable housing units monitored	321	64	242	90	717	835	1,024	BQH	-
Building & Safety									
6 Number of building permits issued (all types)	860	738	712	812	3,122	3,187	3,209	BQH	EV
7 Building Permit Issued " Over the Counter"	593	403	507	594	2,097	2,148	2,422	BQH	EV
8 Number of trade permits issued	826	637	671	728	2,862	2,990	2,163	BQH	EV
9 Avg. valuation per building permit	\$50,818	\$77,771	\$62,875	\$51,227	\$60,673	\$92,149	\$69,880	FR	EV
10 Number of building plan checks submitted	245	127	203	204	779	1,010	690	EV	-
11 Number of sub-trade plan checks submitted	590	586	646	631	2,453	1,519	1,168	EV	-
12 Avg. turnaround time per building plan check (days)	20	25	20	28	23	28	27	ECS	-
13 Number of customers served	11,452	10,800	10,790	11,390	44,432	45,892	48,709	ECS	EV
14 Avg. turnaround time per sub-trade plan check (days)	9	13	13	13	12	16	13	ECS	-
15 Number of permit inspections completed	8,071	8,210	8,154	8,990	33,425	36,180	33,001	ECS	EV
16 Building and Safety fees received	\$1,552,858	\$2,067,966	\$1,687,692	\$2,365,493	\$7,674,009	\$7,121,216	\$8,372,694	FR	EV
17 Ratio of Building & Safety fees received to section's expenditures	1.20%	1.28%	0.96%	1.42%	1.22%	1.43%	2.02%	FR	-
18 Number of complaints received	88	61	77	65	291	314	258	ECS	-
19 Cost per hour of operation	\$1,245	\$2,586	\$2,815	\$2,664	\$2,328	\$2,321	\$1,635	FR	-
Planning/Neighborhood Services									
20 Number of development applications submitted for review by:									
Design Review Board	14	26	20	9	69	51	40	BQH	EV
Planning Commission	1	10	6	2	19	11	16	BQH	EV
Historic Preservation Commission	0	4	0	3	7	2	8	BQH	EV
Planning Hearing Officer	11	5	10	12	38	44	22	BQH	EV
21 Number of City applications initiated for:									
General Plan Amendments	0	0	1	1	2	0	0	BQH	EV
Re-zoning	0	0	1	1	2	0	3	BQH	EV
Code Changes	0	0	1	0	1	2	4	BQH	EV
22 Number of administrative applications received by Staff									
Administrative Design Review	6	9	3	10	28	34	43	EV	BQH
Administrative Use Permits	11	7	7	6	31	20	27	EV	BQH
Design Review Board exemptions	219	218	217	194	848	830	784	BQH	EV
Other (i.e. COZ, COC, BRC, Home Occupation)	639	678	611	333	2,261	1,534	948	ECS	-
Administrative Exceptions - up to 10% of a numerical standard	1	1	1	0	3	3	5	EV	BQH
Administrative Exceptions - up to 20% of a numerical standard	4	1	1	2	8	10	15	EV	BQH
Administrative Exceptions - Other	2	6	7	2	N/A	N/A	11	EV	BQH
Administrative Review (PEX, LLA, WTF, DB)	23	7	10	12	52	62	23	EV	BQH
23 % of development application review completed within 30 calendar days	72%	70%	66%	63%	68%	73%	75%	ECS	EV
24 Avg. # of days from application submission to hearing	125	100	114	159	125	104	102	ECS	-
25 Avg. # of days from application submission to decision (AUP/ADR)	91	91	102	104	97	84	80	ECS	-
26 Avg. # of days from application completion to hearing for land use applications	50	54	76	113	73	54	54	FR	-
27 Avg. # of days from application completion to decision (AUP/ADR)	45	51	59	56	53	42	39	ECS	-
28 Avg. # of active applications per case planner	24	23	24	20	91	76	68	ECS	-
29 Number of DRB and Hearing Officer appeals	3	1	1	3	8	8	6	ECS	-
30 Cost per hour of operation	\$574	\$645	\$715	\$693	\$657	\$476	\$3,190	IEC	ECS
31 Number of requests for services received	1,722	1,511	1,192	1,260	5,685	8,398	15,566	IEC	ECS
32 Number of code enforcement inspections completed	3,459	3,498	3,155	3,461	13,573	14,231	19,173	SHC	-
33 Number of code violations issued	948	1,295	2,728	1,751	6,722	2,262	2,132	SHC	-
34 Number of code violation cases opened	641	589	658	607	2,495	1,794	1,645	SHC	-
35 Number of code violation cases closed	477	423	429	354	1,683	1,324	1,448	SHC	-
36 Percentage of cases cleared within 3 months	74%	59%	63%	67%	66%	60%	61%	SHC	-
37 Percentage of cases remaining open beyond 3 months	26%	41%	37%	33%	34%	40%	39%	SHC	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
38 Number of new cases per code enforcement officer	251	207	204	205	867	1,133	1,394	SHC	-
39 Sq. ft. of graffiti removed	54,035	79,870	59,975	68,628	262,508	106,552	123,483	SHC	-
40 Average cost per sq. ft. of graffiti removed	\$0.96	\$0.76	\$0.76	\$0.77	\$0.81	\$1.06	\$0.81	FR	-
41 improvement activities	0	0	0	0	0	0	0	IEC	SHC
42 Number of dog and cat licenses issued	1,111	858	865	1,010	3,844	4,528	4,570	SHC	-
43 received	459	216	237	447	1,359	860	1,995	EV	-
44 applications issued	424	176	271	350	1,221	1,075	1,827	EV	-
Economic Development									
45 General Inquiries	384	414	409	590	1,797	2,010	1,247	EV	ECS
46 Class A office vacancy rate	12.0%	12.8%	12.6%	18.6%	14.0%	10.3%	11.4%	EV	-
47 Vacancy Rate: Retail (ICMA Community Attribute)	1.8%	1.5%	1.3%	1.7%	1.6%	1.8%	2.4%	EV	-
48 Sales tax revenue**	\$37	\$42	\$44	\$47	\$43	\$41	\$40	EV	-
49 Number of outside businesses assisted with Glendale location needs	104	55	70	71	300	311	248	ECS	EV
50 Number of outside businesses assisted that came to Glendale	1	0	0	3	4	3	8	ECS	EV
51 Sq. footage of leases executed by businesses that came to Glendale (involving the assistance of Economic Development)	6,000	0	0	15,220	21,220	6,700	68,644	EV	-
52 Number of existing Glendale businesses assisted	155	66	126	152	499	536	472	ECS	EV
Urban Design and Mobility									
53 Beeline "on-time" performance rate	86%	88%	84%	86%	86%	87%	88%	ECS	-
54 Beeline Passangers per revenue hour	20	24	18	19	20	21	23	FR	-
55 Beeline cost per revenue hour (annual measure)	N/A	N/A	N/A	N/A	\$0	\$85	\$83.91	FR	-
56 Miles Between mechanical system failures	63,268	36,007	32,187	35,751	167,213	161,949	144,162	IM	-
57 Individuals engaged through Social Media	145,796	486,931	111,816	224,326	968,869	523,962	510,998	IEC	-
58 Individuals engaged through community meetings, events, and presentations	11,425	9,740	5,377	7,637	34,179	37,679	3,841	IEC	-

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
Administration										
1	Total developed park acreage per 1,000 residents	1.42	1.42	1.42	1.42	1.42	1.43	CSF	IEC	
2	Total undeveloped park acreage per 1,000 residents	25.04	25.04	25.04	25.04	25.04	25.20	CSF	IEC	
3	Total number of volunteers for:									
	Community centers and human service programs	137	143	163	109	552	265	125	IEC	-
	Open space and trails	176	233	96	540	1,045	1,106	557	IEC	-
4	Total number of volunteer hours for:									
	Community centers and human service programs	5,331	2,969	2,187	2,127	12,614	10,224	9,105	IEC	-
	Open space and trails	553	622	431	2,384	3,990	3,034	1,597	IEC	-
5	Total number of participants in open space & trails programs	366	247	222	293	1,128	460	914	CSF	IEC
Park Maintenance										
6	Acres of developed parkland and community buildings maintained per FTE	4.13	4.13	4.13	4.13	4.13	4.13	4.13	CSF	IEC
7	# of hours to maintain 31.73 acres of sports fields (19 fields)	1,369	1,415	1,241	907	4,932	6,096	5,812	CSF	IEC
8	# of incidents of vandalism reported	240	203	173	142	758	770	335	SHC	-
9	% of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	90%	90%	90%	SHC	-
10	# of completed special work orders	786	661	374	357	2,178	2,293	2,572	CSF	-
Park Planning & Development										
11	# of safety and security improvement projects at parks & community facilities	2	0	1	0	3	12	11	SHC	-
12	Park, open space & comm. facility projects developed or improved									
	# of projects developed or improved	1	1	1	3	6	5	0	CSF	IEC
	% of projects completed within 45 days of project completion date	N/A	100%	100%	100%	75%	74%	0%	CSF	IEC
	% of projects completed within 5% of project cost target	N/A	100%	100%	100%	75%	59%	0%	CSF	IEC
Recreation										
13	Number of hours the sports fields are permitted	11,269	12,494	10,652	14,221	48,636	47,393	42,265	CSF	IEC
14	Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weeknights and 8am-10pm weekends)	64%	62%	62%	82%	68%	66%	74%	CSF	IEC
15	Facility rental revenue									
	Non-sports fields	\$285,830	\$184,101	\$354,236	\$327,206	\$1,151,373	\$1,022,836	\$1,096,787	FR	-
	Sports fields	\$152,994	\$109,982	\$190,780	\$233,410	\$687,166	\$719,428	\$707,548	FR	-
16	Total number of hours of use for non-revenue rentals									
	Facility Rentals	7,749	2,429	2,811	3,779	16,768	21,685	13,209	CSF	-
	Sport Field Rentals	6,700	7,361	7,130	10,166	31,357	30,306	25,278	CSF	-
17	Total number of contract classes offered:									
	Duplicated (total # of contract classes offered at different time/location)	70	57	47	50	224	219	211	CSF	IEC
	Unduplicated (total # of individual contract classes offered)	45	35	30	29	139	120	77	CSF	IEC
18	Total number of contract classes held:									
	Duplicated (total # of contract classes offered at different time/location)	52	57	31	20	160	185	164	CSF	IEC
	Unduplicated (total # of individual contract classes held)	37	22	18	19	96	100	71	CSF	IEC
19	Total number of recreation classes held :					N/A	N/A			
	Duplicated (total # of recreation classes held at different time/location)	429	96	93	93	711	976	335	CSF	IEC
	Unduplicated (total # of individual recreation classes held)	66	41	35	40	182	350	81	CSF	IEC

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
20	Number of duplicated participants in:									
	Contract Classes	317	275	313	290	1,195	1,589	1,574	CSF	IEC
	Recreation Classes	43,884	34,348	33,968	22,078	134,278	83,070	61,846	CSF	IEC
21	Total contract class revenue	\$52,166	\$30,417	\$42,475	\$49,348	\$174,406	\$197,996	\$165,155	FR	-
22	Total recreational class revenue	\$118,504	\$42,640	\$36,486	\$248,082	\$445,712	\$948,162	\$765,909	FR	-
23	Number of recreation programs offered at 21 facilities: ¹									
	Duplicated (total # of recreation programs offered at different time/location)	81	82	78	88	82	82	81	CSF	IEC
	Unduplicated (total # of individual recreation programs offered)	46	44	43	45	45	40	37	CSF	IEC
24	Total number of teens participating in a structured recreation/fitness program	156	120	120	120	516	375	340	CSF	-
25	Number of events co-sponsored by the department	14	16	9	13	52	36	47	IEC	-
26	Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)	25	19	15	22	81	53	41	IEC	-
Human Services										
27	# of unduplicated persons served w/ social service resources in CDBG	419	230	233	214	1,096	1,110	1,224	CSF	IEC
28	Number of meals served to seniors	13,341	13,046	12,753	13,593	52,733	51,499	55,400	CSF	IEC
29	Cost per meal served to seniors	\$7.25	\$7.41	\$7.59	\$7.12	\$7.34	\$7.31	\$6.70	FR	-
30	Number of cases for senior care management:									
	Total number of new cases	15	21	28	26	90	105	83	CSF	IEC
	Average number of open cases	94	77	59	60	73	82	85	CSF	IEC
	Total number of closed cases	25	22	36	25	108	133	59	CSF	IEC
31	Total Cost per senior care management case	\$435	\$486	\$330	\$399	\$413	\$323	\$333	FR	-
32	Number of persons who exited Glendale Homeless Continuum of Care (CoC) ²									
	# of people who exited the program that were placed into Permanent Supportive Housing	42	147	205	211	605	773	1,232	CSF	IEC
	% of people who exited the program that were placed into Permanent Supportive Housing	25	75	112	128	340	303	320	CSF	IEC
	% of people who exited the program that were placed into Permanent Supportive Housing	60%	51%	55%	61%	57%	51%	43%	CSF	IEC
33	Number of homeless persons receiving services (duplicated) ³	429	1,020	640	617	2,706	2,213	4,191	CSF	IEC
34	Number of contracts per FTE with non-profit organizations & City departments	8	8	8	8	8	8	8	CSF	IEC
Verdugo Jobs Center										
35	Number of visits to the Verdugo Jobs Center	7,153	7,339	7,950	7,713	30,155	29,784	30,936	FR	-
36	Number of customers receiving staff assisted services ⁴	389	278	418	427	1,512	1,403	1,030	ECS	EV
37	Cost per hour to operate VJC	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-
38	Average monthly caseload	\$43.00	\$35.00	\$46.00	\$53.00	\$42.50	\$37.00	\$40	ECS	-
39	Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)									
40	Number of customers placed into employment	51	44	51	55	201	239	231	EV	-
41	Percentage of customers placed into employment ⁵	43	42	19	49	153	209	199	EV	-
42	Percentage of customers who find employment in excess of 35 hours/week	66%	49%	59%	67%	60%	68%	70%	EV	-
43	Average starting wage of participants									
	After training services	51%	88%	95%	80%	79%	84%	82%	EV	-
	Without training services	\$17.00	\$18.04	\$17.52	\$18.81	\$17.84	\$24.71	\$30.13	EV	-
	Without training services	\$12.00	\$19.80	\$18.17	\$20.84	\$17.70	\$13.78	\$14.52	EV	-
44	Percentage maintaining employment 9 months after initial placement ⁶	69%	65%	63%	63%	65%	87%	78%	EV	-
45	VJC customer satisfaction rating	90%	90%	87%	90%	89%	92%	93%	ECS	-
46	# of youth employed through the Glendale Youth Alliance program	274	66	34	29	403	486	397	EV	-

1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, lifeskills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

annually.

6) The data provided is employment data from 9 months previous to the current quarter.

FIRE DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results					FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Primary				Secondary	
Administration										
1 Avg. number of Firefighters per 1,000 residents	0.72	0.73	0.73	0.77	0.74	0.73	0.76	SHC	-	
2 Number of fire companies per household (per 10,000 residents)	0.6	0.6	0.6	0.6	0.60	0.60	0.60	SHC	-	
3 Number of Paramedics per 1,000 residents	0.485	0.53	0.545	0.57	0.53	0.48	0.44	SHC	-	
4 Fire Department General Fund Budget per capita	\$74.34	\$74.38	\$69.28	\$62.96	\$280.96	\$229.64	\$221.80	FR	-	
5 Percentage of Fire Department budget that is grant funded	0.49%	0.87%	0.00%	0.16%	0.38%	0.63%	0.36%	FR	-	
6 Total overtime hours worked	62,604	51,315	46,664	39,176	199,759	187,785	186,783	FR	-	
7 Total overtime cost/staffing	\$3,043,653	\$2,513,821	\$2,094,554	\$1,782,599	\$9,434,627	\$9,497,322	\$9,231,712	FR	-	
<i>Total amount of MOU related staffing overtime</i>	\$2,077,465	\$1,581,558	\$1,719,510	\$1,477,380	\$6,855,913	\$7,708,397	\$6,951,202	FR	-	
<i>Total amount of work comp related overtime</i>	\$335,013	\$234,011	\$140,991	\$91,926	\$801,941	\$737,082	\$736,305	FR	-	
<i>Total amount of training and other overtime</i>	\$35,141	\$56,945	\$64,108	\$179,786	\$335,980	\$399,924	\$661,002	FR	-	
<i>Total amount of reimbursed overtime</i>	\$596,034	\$641,307	\$169,945	\$33,507	\$1,440,793	\$651,918	\$883,231	FR	-	
8 In-service fire suppression training hours	2,778	2,463	2,369	2,360	9,970	9,699	8,892	SHC	-	
9 Cost per Firefighter attending the Fire Academy	\$0.00	\$49,012.50	\$0.00	\$37,802.40	\$86,814.90	\$98,470.00	\$0.00	FR	-	
Operations										
10 Total calls for Fire Department services*	4,827	5,208	5,125	4,569	19,729	19,421	19,574	SHC	-	
11 Number of EMS calls*	4,120	4,435	4,430	3,964	16,949	16,696	16,908	SHC	-	
12 Number of fire-related calls*	530	586	520	442	2,078	1,929	1,880	SHC	-	
13 Number of false alarms	257	264	271	229	1,021	987	1,024	SHC	-	
14 Number of services calls*	168	178	172	159	677	774	740	SHC	-	
15 Value of property lost (structure and contents)	\$2,366,150	\$2,253,400	\$1,108,000	\$596,500	\$6,324,050	\$2,428,150	\$1,630,725	SHC	-	
16 % of 911 calls answered 15 seconds or less (per NFPA standard 1221)	99.15%	99.37%	99.30%	99.45%	99.32%	99.21%	99.00%	SHC	ECS	
17 Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:55	0:00:53	0:00:53	0:00:56	0:00:54	0:00:56	0:00:56	SHC	ECS	
18 Avg. time to dispatch – Fire	0:01:01	0:00:56	0:00:59	0:00:56	0:00:58	0:00:57	0:00:56	SHC	ECS	
19 Avg. turn-out time	0:00:44	0:00:43	0:00:43	0:00:42	0:00:43	0:00:45	0:00:42	SHC	ECS	
20 Avg. time to arrive on scene for EMS calls	0:03:50	0:04:00	0:04:04	0:03:58	0:03:58	0:03:52	0:03:51	SHC	ECS	
21 Avg. time to arrive on scene for Fire calls	0:04:29	0:04:32	0:04:21	0:04:28	0:04:28	0:04:30	0:04:29	SHC	ECS	
22 Percent of response times under 5 minutes (NFPA 1710)	64%	61%	60%	63%	62%	64%	65%	SHC	ECS	
23 Avg. incident duration per call category:										
<i>Service Calls</i>	0:21:28	0:23:42	0:25:12	0:22:57	0:23:20	0:22:00	0:23:38	SHC	-	
<i>Emergency Medical Calls</i>	0:36:58	0:37:22	0:43:58	0:39:38	0:39:29	0:37:10	0:38:27	SHC	-	
<i>Fire Calls</i>	3:31:06	0:34:49	0:49:29	1:19:23	1:33:42	0:45:55	0:35:29	SHC	-	
<i>Alarm Calls</i>	0:13:00	0:15:14	0:15:20	0:14:08	0:14:26	0:14:48	0:15:43	SHC	-	
<i>Flooding Calls</i>	1:02:21	1:21:16	0:32:28	0:42:38	0:54:41	0:51:07	0:43:01	SHC	-	
24 Average number of responses per fire unit	552	572	592	543	2,259	2,265	2,266	SHC	-	
25 Automatic aid ratio:										
<i>Aid Provided</i>	424	440	408	342	404	432	398	SHC	-	
<i>Aid Received</i>	338	461	308	171	320	216	239	SHC	-	
Emergency Medical Services (EMS)					N/A	N/A				
26 Number of victims transported	2,803	2,905	2,937	2,689	11,334	10,692	10,870	SHC	-	
27 Overall documentation compliance (goal = 90%)	90%	91%	89%	89%	90%	92%	91%	SHC	-	
28 Vital sign compliance (goal = 90%)	97%	95%	98%	97%	97%	98%	95%	SHC	-	
29 Patient pain assessment compliance (goal = 90%)	91%	89%	90%	89%	90%	90%	93%	SHC	-	
30 Number of medical cardiac arrest patients	29	48	49	35	161	157	189	SHC	-	
31 Number of cardiac arrest patients transported	19	29	24	21	93	92	95	SHC	-	
32 Average number of uninsured homeless person related EMS calls	11	11	21	20	63	93	63	SHC	-	
33 Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)	100%	100%	100%	100%	100%	100%	100%	SHC	-	
34 Avg. transport "wall time"	0:19:42	0:21:03	0:24:09	0:22:10	0:21:46	0:21:04	0:22:24	SHC	-	
35 Avg. time A/O unit assigned to incidents in a 24 hr. period	4:07:44	4:22:30	4:53:20	4:14:21	4:24:29	4:12:50	4:25:26	SHC	-	
36 Avg. time paramedic unit assigned to incidents in a 24 hr period	2:08:05	2:01:00	2:22:22	2:07:00	2:09:37	2:11:12	2:11:36	SHC	-	
37 Average EMS billing recovery rate	22%	23%	25%	29%	25%	28%	30%	FR	-	
38 Number of EMS calls per paramedic	84.00	83.67	80.54	69.54	317.75	347.55	387.64	SHC	-	

FIRE DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Fire Prevention									
39 Number of CIP Inspections conducted	987	1,412	234	1,765	4,398	5,746	4,922	SHC	-
40 Number of Brush Inspections (Vegetation Management Program)	848	7	69	4,034	4,958	3,771	3,541	SHC	-
41 Number of Underground Tank Inspections completed	6	15	17	15	53	39	43	SHC	-
42 Number of Veg. Management Program & Fire Company Insp. Hours	212	2	134	1,892	2,240	3,917	3,466	SHC	-
43 Number of Residents Relinquishing Household Hazardous Waste	1,560	1,252	433	1,446	4,691	5,140	5,457	SHC	-
44 Number of Filming Permits Reviewd	114	67	99	72	352	319	297		
45 Number of Filming Safety Inspections Performed	10	13	16	4	43	26	35		
46 Number of plan checks submitted	271	389	369	421	1,450	1,323	1,662	SHC	-
47 Number of plan checks completed	364	485	420	458	1,727	1,722	1,950	SHC	-
48 Avg. turnaround time per plan check (days)	36	36	23	24	29.725	37.15	30.5	ECS	-
Public Education									
49 Number of students attending Junior Fire Academy program	0	0	0	4,000	4,000	2,205	2,182	SHC	IEC
50 Avg. cost per attendee at Junior Fire Academy program	\$0.00	\$0.00	\$0.00	\$1.30	\$0.33	\$0.57	\$0.53	FR	-
51 Number of CERT programs conducted	0	0	0	1	1	2	5	IEC	SHC
52 Avg. number of residents and businesses trained in CERT	0	0	0	15	4	4	13	IEC	SHC

* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Water Section									
1 Verdugo Basin Water Production (ACFT)	242.00	220.00	214.00	216.00	892	881.53	0.308	IM	-
2 San Fernando Basin Water Production (ACFT)	1,866.00	1,774.00	1,118.00	2,017.00	6,775.00	7,569.44	N/A	IM	-
3 Imported Water Production from MWD (ACFT)	4,593.00	4,142.00	3,821.00	3,621.00	16177.00	14111.10	4.56	IM	-
4 Total Potable Water Production (ACFT)	6,701.00	6,136.00	5,153.00	5,854.00	23844.00	22561.08	N/A	SHC	-
5 Potable Water Sales (ACFT)	6,582.00	5,981.00	4,984.00	5,716.00	23,263.00	21,270.19	N/A	SHC	-
6 Unaccounted For Water (%)	1.70%	2.40%	3.10%	2.20%	2.35%	5.85%	3.21%	SHC	-
7 Recycled Water Production (ACFT)	545.00	347.00	194.00	348.00	1,434.00	1,709.28	N/A	SHC	-
8 Energy Used Per ACFT of Potable Water Produced (kWh/ACFT)	492.00	464.00	444.00	481.00	470.25	484.16	4.51	SHC	-
9 Number of Reservoir/Tank Inspections	8	3	2	3	16	3	0	IM	-
10 Number Of Bacteriological Samples Collected In The Distribution System	481	481	490	481	1,933	1,936	N/A	FR	-
11 Number Of Samples Present For Total Coliform	0	0	3	0	3	5	N/A	IM	SHC
12 Total Number Of Water Quality Complaints By Customers	1	10	2	3	16	40	15	IM	-
13 Average Total Chlorine Residual (average of residuals taken in the quarter, mg/l)	1.37	1.35	1.47	1.37	1.39	1.07	N/A	IM	-
14 Pounds Of Chlorine Added To Reservoirs And Tanks	2,586	2,887	1,742	1,863	9,078	10,805	N/A	IM	-
15 Number of Backflow Prevention Assemblies Tested/Maintained	908	212	709	722	2,551	2,507		IM	ECS
16 Number Of Large Water Meters Tested (3-inch and above, potable & recycled)	3	1	28	39	71	55	N/A	IM	ECS
17 Number Of Unscheduled Outages (main breaks, service leaks, valve failures)	4	3	2	5	14	14	11	IM	SHC
18 Average Unscheduled Outage Duration (hours)	2.75	4.00	2.00	5.00	3.44	3.53	2.88	IM	SHC
19 Total Unscheduled Service-Hour Interruption (hours times number of affected services)	319	59	63	218	659	1,747	3,064	IM	SHC
20 Number Of Distribution Valves Exercised	426	48	275	139	888	2,631	31	IM	FR
21 Number of Fire Hydrants Inspected	238	84	17	13	352	1,084	2,097	IM	SHC
22 Average Duration of Completed Customer Requested Installations (from payment to meter-set, weeks)	10	9	11	8	10	10	N/A	IM	FR
Electric Section									
23 Total O&M Expense per KWH Sold **	\$0.15	\$0.18	\$0.19	\$0.18	\$0.18	\$0.18	\$0.18	FR	-
24 Revenue per KWH									
All Retail Customers **	\$0.20	\$0.19	\$0.19	\$0.19	\$0.19	\$0.19	\$0.17	FR	-
Residential Customers **	\$0.21	\$0.20	\$0.19	\$0.19	\$0.20	\$0.19	\$0.18	FR	-
Commercial Customers **	\$0.20	\$0.20	\$0.20	\$0.19	\$0.20	\$0.20	\$0.18	FR	-
Industrial Customers **	\$0.19	\$0.18	\$0.18	\$0.17	\$0.18	\$0.17	\$0.17	FR	-
25 Distribution O&M Expense per retail customer **	\$57.00	\$59.00	\$57.00	\$56.00	\$229	\$255	\$196	FR	-
26 Distribution O&M Expense per Circuit Mile **	\$9,033	\$9,384	\$9,062	\$8,818	\$36,297	\$39,863	\$30,791	FR	-
27 Outage Indices									
Total Number of Outages	15.00	14.00	19.00	21.00	69	77	66	IM	ECS
SAIDI (System Average Interruption Duration Index)	73.19	72.62	65.01	70.89	70.43	42.19	37.79	IM	ECS
SAIFI (System Average Interruption Index)	1.43	1.39	1.31	1.25	1.35	1.23	0.80	IM	ECS
CAIDI (Customer Average Interruption Index)	51.22	52.27	49.59	56.65	52.43	33.43	47.17	IM	ECS
ASAI (Average Service Availability Index)	99.99%	99.99%	99.99%	100.00%	99.99%	100.00%	100.00%	IM	ECS
28 Number of preventable outages	0	2	0	1	N/A	N/A	2	IM	ECS
29 Percentage of overloaded transformers	2.89%	1.26%	0.83%	0.52%	1.38%	0.95%	1.51%	IM	SHC
30 Number of transformer failures	14	2	6	1	23	12	19	IM	SHC
31 System Load Factor (average operating capacity out of 100% available)	44.17%	34.04%	31.59%	32.28%	35.52%	36.46%	37.98%	IM	SHC
32 Energy Loss Percentage (i.e. loss due to theft or line loss)	2.85%	3.20%	5.86%	3.53%	3.86%	5.31%	6.55%	IM	FR

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
33 Residential Energy Efficiency *									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$4.45	\$4.45	\$1.18	\$4.33	FR	-
34 Commercial Energy Efficiency *									
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$9.47	\$9.47	\$3.43	\$14.66	FR	-
35 Administrative and program support costs as a % of annual revenues**	6.5%	7.6%	8.8%	8.0%	7.7%	6%	7%	FR	-
36 Number of days for service connection (working days)	6.74	9.12	7.26	6.79	7.48	7.17	7.73	ECS	-
37 Number of NERC/WECC reportable incidents	0	0	0	0	0	0	0	SHC	-
38 Debt to Total Assets Ratio**	44%	42%	41%	40%	42%	43%	48%	FR	-
39 Debt Service Coverage (# of times revenue covers interest on debt)**	7.9x	2.8x	2.7x	3.5x	6.0x	6.0x	6.0x	FR	-
40 Operating Ratio**	67%	85%	92%	89%	83%	97%	88%	FR	-
41 Net Income per Revenue Dollar**	\$0.32	\$0.14	\$0.08	-\$0.32	\$0.06	-\$0.03	\$0.06	FR	-
42 Uncollectible Accounts per Revenue Dollar	0.16%	0.15%	0.13%	0.15%	0.15%	0.11%	0.11%	FR	-
43 Administrative and General Expenses per Retail Customer**	\$52.30	\$46.18	\$46.97	\$47.06	\$48.13	\$34.53	\$137.00	FR	-
44 Purchased Power Cost per Kwh**	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06	\$0.08	\$0.06	FR	-
45 Total Power Supply Expense per Kwh Sold**	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.05	\$0.07	FR	-
46 Number of complaints received against GWP	6	8	4	6	24	42	34	ECS	-
47 Number of bills processed	254,613	243,380	250,328	249,425	997,746	926,256	945,426	FR	-
48 Percentage of bills accurately calculated	99.90%	99.90%	99.80%	99.90%	99.88%	99.90%	99.99%	FR	ECS
49 Number of customer service calls received	24,566	22,777	20,378	20,745	88,466	89,169	80,580	ECS	-
50 Number of customer service requests completed	12,663	12,460	11,070	11,684	47,877	46,922	42,426	ECS	-
51 Number of plan checks submitted to GWP	38	15	38	51	142	157	158	EV	-
52 Number of plan checks completed by GWP	38	15	38	51	142	157	158	EV	-
53 Avg. turnaround time to complete plan checks (working days)	8.50	2.73	11.19	7.68	7.53	7.93	8.86	ECS	-
54 Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	5.2%	3.0%	2.8%	2.8%	3.5%	2%	0.6%	FR	-
GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**	174%	191%	195%	202%	191%	169%	124%	FR	-
56 Actual vs. Budget O&M expense per Quarter**	20%	19%	18%	19%	76%	21%	101%	FR	-
57 Actual vs. Budget Revenue per Quarter**	30%	22%	20%	22%	94%	22%	103%	FR	-

* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

** Denotes that the current data presented is a projection and will be updated as necessary the following quarter.

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Recruitment and Selection									
1 Total number of employment applications filed	3,731	2,879	2,200	5,234	14,044	11,545	11,328	IEC	-
2 Total number of job bulletins posted	57	37	41	68	203	142	133	IEC	-
3 Total number of eligible lists established	33	36	34	45	148	123	98	IEC	-
Administration									
4 Citywide management-to-non-management employee ratio	11%	11%	11%	11%	11%	11%	13%	FR	-
5 Departmental management-to-non-management ratios									
Administrative Services	26%	26%	28%	28%	27%	26%	29%	FR	-
City Attorney	44%	44%	47%	47%	45%	45%	39%	FR	-
City Clerk	32%	32%	20%	20%	26%	32%	30%	FR	-
City Treasurer	40%	40%	40%	40%	40%	40%	40%	FR	-
Community Development	15%	15%	12%	12%	14%	15%	22%	FR	-
Community Services & Parks	20%	20%	17%	17%	19%	19%	22%	FR	-
Fire	5%	5%	6%	6%	6%	5%	7%	FR	-
Glendale Water & Power	7%	7%	9%	9%	8%	8%	14%	FR	-
Human Resources	21%	21%	25%	26%	23%	21%	28%	FR	-
Information Services	14%	14%	11%	11%	13%	16%	10%	FR	-
Library	30%	30%	29%	29%	29%	29%	16%	FR	-
Management Services	45%	45%	43%	43%	44%	48%	38%	FR	-
Police	5%	5%	6%	6%	6%	5%	5%	FR	-
Public Works	8%	8%	7%	7%	8%	8%	11%	FR	-
6 Percentage of employee performance evaluations submitted on time	90%	88%	84%	90%	88%	93%	88%	-	-
7 Percentage of employee turnover for full-time positions	1%	2%	1%	1%	1%	2%	1%	-	-
8 Number of formal grievances filed	2	0	0	1	3	6	1	-	-
9 Total Unemployment claim costs	\$5,615	\$14,416	\$17,200	\$20,368	\$57,599	\$31,617	\$113,893	FR	-
Training and Development									
10 Number of Glendale University classes offered	18	36	13	26	93	104	108	IEC	-
11 Average number of participants per class	22	28	16	16	20	18	23	-	-
12 Average cost per participant	\$48	\$36	\$59	\$48	\$48	\$38	\$25	FR	-
13 Total amount of tuition reimbursement paid	\$36,870	\$11,368	\$38,309	\$31,384	\$117,932	\$103,711	\$115,379	FR	-
14 Number of employees participating in tuition reimbursement	33	14	28	30	105	112	142	FR	-
Employee Health/Wellness									
15 Number of ADA interactive processes	8	6	4	5	23	14	13	ECS	-
16 Total number of sick leave hours used	20,202	19,250	22,919	15,939	78,311	70,924	75,876	FR	-
17 Number of EHS Safety/Wellness events conducted	4	4	2	2	12	9	9	SHC	-
18 Average number of participants per Safety/Wellness event	17	65	21	155	65	82	24	SHC	-
Worker's Compensation									
19 Total number of new workers compensation claims	60	49	78	54	N/A	N/A	247	FR	-
20 Average number of active workers compensation claims	746	742	693	679	715	780	783	FR	-
21 Median incurred per open workers compensation claim	\$65,440	\$70,108	\$79,018	\$81,414	\$73,995	\$64,902	\$52,305	FR	-
22 Average incurred for open workers compensation claims per FTE	\$57,017	\$57,331	\$58,352	\$56,532	\$57,308	\$52,758	\$49,024	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	86%	89%	82%	88%	86%	88%	86%	SHC	-
Investigations									
24 Average number of investigations active	9	12	9	9	9.75	11.5	10.75	IEC	FR
25 Number of investigations completed	3	6	4	5	18	17	15	IEC	FR
26 Average length of time per investigation (in months)	10	5	4	3	5.45	5.1	4.95	IEC	ECS

INFORMATION SERVICES DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results						Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	9,716	9,592	9,592	9,592	9,623	9,721	9,698	FR	-
2 Number of radios per support staff	606	610	610	671	624	603	564	IM	-
Percentage of staffing costs to Information Services									
3 Department budget	24%	22%	25%	24%	24%	29%	27%	FR	-
4 Department budget as a percentage of Citywide operating budget	2.9%	2.9%	2.9%	2.9%	2.9%	2.0%	2.8%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.7%	2.6%	2.7%	2.7%	2.7%	2.6%	2.6%	FR	ECS
6 Number of PCs supported to number of PC Specialists	289	294	250	249	270	462	354	IM	ECS
7 Number of Work Tickets opened for ISD	4,295	3,669	4,087	4,046	16,097	5,841	6,565	IM	ECS
8 Number of Work Tickets resolved by ISD	3,930	3,660	3,919	4,269	15,778				
9 Percentage of Work Tickets Closed	92%	100%	96%	106%	98%	66.7	60.3	ECS	-
10 Number of phone lines per technician	1,310	1,310	1,310	1,314	1,311	1,334	1,382	IM	-
11 Percentage of maintenance tasks to total number of radios in service	39%	31%	29%	28%	32%	35%	39%	IM	-
12 Percentage of unplanned radio system downtime (24x7x365)	0.0%	0.0%	0.0%	0.0%	0.0%	0%	N/A	IM	-

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results						Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Primary	Secondary
1 Total circulation per capita*	1.30	1.49	1.19	1.33	1.33	1.15	1.25	IEC	AC
2 Total circulation by material checked out	261,314	298,481	239,655	268,217	1,067,667	921,163	1,000,355	IEC	AC
International Languages*	10,669	9,928	10,799	9,892	41,288	28,661	40,778	IEC	AC
Children's Materials*	97,134	91,546	89,248	103,131	381,059	336,264	411,284	IEC	AC
e-Books*	36,451	32,814	40,297	44,504	154,066	117,181	99,076	IEC	AC
Audio-visual materials*	59,564	50,126	51,204	54,757	215,651	185,662	227,694	IEC	AC
other*	57,496	114,067	48,107	55,933	275,603	253,395	224,523	IEC	AC
3 Number of annual library visits by site:	250,930	258,055	260,573	263,102	1,032,660	625,605	621,737	IEC	AC
Central Library	139,222	142,802	143,879	141,967	567,870	126,224	265,373	IEC	AC
Brand Library & Art Center	35,837	28,701	34,526	37,396	136,460	150,454	68,812	IEC	AC
Library Connections @ Adams Square	9,493	14,906	14,118	16,474	54,991	46,800	38,251	IEC	AC
Pacific Park Branch Library	24,000	29,303	28,379	28,478	110,160	103,508	71,132	IEC	AC
Casa Verdugo Branch Library	17,513	19,623	16,314	16,209	69,659	94,647	64,282	IEC	AC
Grandview Branch Library	6,591	7,113	7,349	6,744	27,797	22,933	47,435	IEC	AC
Chevy Chase Branch Library	1,671	1,042	1,686	1,592	5,991	4,570	4,185	IEC	AC
Montrose Branch Library	16,603	14,565	14,322	14,242	59,732	76,469	61,907	IEC	AC
4 Average number of annual visits per open hour by site:	390	403	410	372	394	280	311	IEC	AC
Central Library	153	157	158	113	145	57	107	IEC	AC
Brand Library & Art Center	62	50	60	65	59	55	37	IEC	AC
Library Connections @ Adams Square	21	34	32	37	31	23	15	IEC	AC
Pacific Park Branch Library	56	68	66	66	64	45	44	IEC	AC
Casa Verdugo Branch Library	29	32	27	26	29	37	22	IEC	AC
Grandview Branch Library	24	26	27	25	26	22	46	IEC	AC
Chevy Chase Branch Library	13	8	13	12	11	8	7	IEC	AC
Montrose Branch Library	33	29	28	28	30	32	34	IEC	AC
5 Total circulation by site:	261,314	298,481	239,655	268,217	1,067,667	921,163	1,000,355	IEC	AC
Central Library*	161,752	198,072	152,790	181,381	693,995	456,502	608,081	IEC	AC
Brand Library & Art Center*	26,619	20,880	14,780	15,327	77,606	65,954	66,293	IEC	AC
Library Connections @ Adams Square*	10,131	8,775	7,652	7,494	34,052	49,100	39,720	IEC	AC
Pacific Park Branch Library*	15,508	18,690	21,703	19,527	75,428	102,575	76,271	IEC	AC
Casa Verdugo Branch Library*	17,868	19,640	16,258	16,909	70,675	109,448	77,789	IEC	AC
Grandview Branch Library*	5,151	8,089	6,284	4,626	24,150	30,646	42,407	IEC	AC
Chevy Chase Branch Library*	1,596	1,546	1,793	3,089	8,024	7,383	7,445	IEC	AC
Montrose Branch Library*	22,689	22,789	18,395	19,864	83,737	99,555	82,349	IEC	AC
6 Average circulation per open hour by site:	388	435	361	395	395	374	467	IEC	AC
Central Library*	177	217	168	199	190	152	244	IEC	AC
Brand Library & Art Center *	46	36	26	27	34	24	35	IEC	AC
Library Connections @ Adams Square*	23	20	17	17	19	24	15	IEC	AC
Pacific Park Branch Library*	36	43	50	45	44	45	48	IEC	AC
Casa Verdugo Branch Library*	29	32	27	28	29	43	27	IEC	AC
Grandview Branch Library*	19	30	23	17	N/A	N/A	41	IEC	AC
Chevy Chase Branch Library*	12	12	14	23	15	13	13	IEC	AC
Montrose Branch Library*	45	45	36	39	41	42	45	IEC	AC
7 Total operating hours	3,882	3,882	3,882	3,882	15,528	14,569	14,924	IEC	AC
Central Library	912	912	912	912	3,648	1,040	2,496	IEC	AC
Brand Library & Art Center	576	576	576	576	2,304	2,730	1,872	IEC	AC
Library Connections @ Adams Square	444	444	444	444	1,776	2,016	2,600	IEC	AC
Pacific Park Branch Library	432	432	432	432	1,728	2,276	1,612	IEC	AC
Casa Verdugo Branch Library	612	612	612	612	2,448	2,538	2,912	IEC	AC
Grandview Branch Library	270	270	270	270	1,080	1,040	1,040	IEC	AC
Chevy Chase Branch Library	132	132	132	132	528	552	572	IEC	AC
Montrose Branch Library	504	504	504	504	2,016	2,377	1,820	IEC	AC
8 Average cost per operating hour by sites	\$4,311	\$3,408	\$3,315	\$4,188	\$3,806	\$3,623	\$3,760	FR	-
Central Library	\$2,194	\$1,894	\$1,815	\$2,604	\$2,127	\$1,855	\$2,265	FR	-
Brand Library & Art Center	\$354	\$409	\$381	\$429	\$393	\$326	\$436	FR	-
Library Connections @ Adams Square	\$179	\$109	\$192	\$143	\$156	\$153	\$153	FR	-
Pacific Park Branch Library	\$238	\$236	\$209	\$151	\$209	\$54	\$189	FR	-
Casa Verdugo Branch Library	\$226	\$197	\$204	\$251	\$219	\$190	\$120	FR	-
Grandview Branch Library	\$249	\$184	\$147	\$196	\$194	\$194	\$233	FR	-
Chevy Chase Branch Library	\$163	\$156	\$154	\$235	\$177	\$715	\$108	FR	-
Montrose Branch Library	\$224	\$223	\$213	\$180	\$210	\$136	\$216	FR	-
9 Total collection expenditure per capita	\$1	\$1	\$1	\$2	\$5	\$5	\$8	FR	-
10 Total volumes	501,173	508,317	504,234	521,739	508,866	464,527	531,303	IEC	AC
11 Total volumes per capita	2	3	3	3	3	2	3	IEC	AC
12 FTE volunteer hours average	1	1	1	2	1	1	3	IEC	FR
13 Total # of children's programs	643	478	590	746	2,457	2,933	2,158	IEC	CSF
14 Total # of adult programs	138	451	760	841	2,190	1,802	1,107	IEC	CSF
15 Total children's program attendance	17,204	12,198	10,215	22,921	62,538	51,073	37,075	IEC	CSF
16 Total adult program attendance	4,972	5,133	5,033	6,472	21,610	11,772	13,004	IEC	CSF
17 # of public computers	139	139	174	174	157	95	115	IEC	CSF
18 Number of Internet computer users per site	24,137	0	21,759	22,929	68,825	54,087	83,291	IEC	CSF
Central Library	17,341	15,599	15,768	16,878	65,586	11,426	46,007	IEC	CSF
Brand Library & Art Center	1,227	818	998	1,017	4,060	6,191	4,478	IEC	CSF
Library Connections @ Adams Square	413	689	556	538	2,196	4,429	4,687	IEC	CSF
Pacific Park Branch Library	1,451	1,034	1,106	1,134	4,725	9,009	6,988	IEC	CSF
Casa Verdugo Branch Library	1,746	1,635	1,652	1,708	6,741	12,902	10,409	IEC	CSF
Grandview Branch Library	399	371	346	360	1,476	2,089	2,909	IEC	CSF
Montrose Branch Library	1,560	1,338	1,333	1,294	5,525	8,041	7,813	IEC	CSF

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
19 Number of visits to library website	171,513	136,736	158,907	162,329	629,485	551,033	604,730	IEC	-
20 Number of LITS HELP Requests (Public & Staff)	N/A	N/A	N/A	N/A	0	4,087	4,078	ECS	IM
21 Overall LITS Satisfaction Rating	N/A	N/A	N/A	N/A	N/A	5	4.99	ECS	
22 Number of Help Requests closed within:	0	0	0	0	0	1,846	1,897		
Less than 1 day	N/A	N/A	N/A	N/A	0	1,249	1,369	ECS	IM
3 Days	N/A	N/A	N/A	N/A	0	267	155	ECS	IM
1 Week	N/A	N/A	N/A	N/A	0	166	175	ECS	IM
More than 1 Week	N/A	N/A	N/A	N/A	0	164	198	ECS	IM
23 Ratio of Library sources of City funds to outside sources	83.0%	98.0%	97.0%	97.0%	93.8%	97.7%	96.8%	FR	-
24 Grant dollars received	\$20,000	\$63,000	\$39,000	\$45,500	\$167,500	\$75,175	\$69,186	FR	-
25 Number of interlibrary loans (materials) loaned	14,091	13,558	16,035	17,838	61,522	42,245	50,454	FR	-
26 Number of interlibrary loans (materials) borrowed	13,811	10,580	9,654	9,299	43,344	38,463	41,903	FR	-
27 Facility rental revenue	\$4,639	\$14,281	\$10,190	\$10,646	\$39,756	\$24,294	\$33,165	CSF	FR
28 Number of reference questions	11,221	10,834	9,289	10,503	41,847	45,254	91,232	IEC	-

MANAGEMENT SERVICES DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
City Manager's Office									
1 Total number of citizen service requests	214	590	224	241	1,269	858	509	ECS	-
2 Percentage of citizen service requests responded to within 10 days	99%	99%	99%	99%	99%	99%	99%	ECS	-
3 Number of press releases distributed	48	35	32	43	158	198	182	IEC	-
4 Number of GTV6 programs produced	34	23	32	50	139	138	124	IEC	-
5 Number of local government meetings broadcast (first run)	49	45	50	58	202	187	180	IEC	-
6 Number of website visitors	1,313,481	1,107,139	1,143,819	1,149,057	4,713,496	4,808,344	5,215,394	IEC	-

POLICE DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Police Department budget per capita	\$401	\$401	\$401	\$401	\$401	\$367	\$352	FR	SHC
2 Police Department budget per household	\$1,086	\$1,086	\$1,086	\$1,086	\$1,086	\$994	\$692	FR	SHC
3 Sworn police officers per 1,000 residents	1.21	1.20	1.20	1.20	1.20	1.21	1.22	SHC	-
4 Number of volunteers working at GPD	32	25	26	30	28	35	36	FR	IEC
5 Total number of hours volunteered	1,540	1,466	1,879	1,830	6,715	7,976	9,455	IEC	FR
6 Value of volunteer hours contributed	\$67,159	\$63,932	\$81,921	\$80,150	\$293,162	\$347,853	\$412,288	FR	IEC
7 Number of Reserve Officer hours volunteered	733	813	740	1,120	3,406	4,486	4,110	IEC	FR
8 Value of Reserve Officer volunteer hours contributed	\$66,914	\$74,260	\$67,553	\$102,312	\$311,039	\$409,704	\$375,404	FR	IEC
9 Total overtime hours worked	28,596	26,094	23,697	26,282	104,669	88,065	90,117	FR	-
10 Total overtime cost	\$1,869,334	\$1,634,194	\$1,482,032	\$1,682,212	\$6,667,772	\$5,926,552	\$6,235,825		
Total overtime cost - MOU Entitled	\$1,494,053	\$1,177,916	\$1,039,325	\$1,334,637	\$5,045,931	\$4,709,632	\$5,086,682	FR	-
Total overtime cost - Reimbursed (Grant, Movie)	\$65,150	\$168,701	\$90,441	\$66,278	\$390,570	\$252,492	\$768,279	FR	-
Total overtime cost - Training	\$310,130	\$287,577	\$352,266	\$281,297	\$1,231,270	\$964,427	\$380,863	FR	-
11 Number of Neighborhood Watch Groups	41	42	335	335	188	334	327	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	34	57	115	184	390	189	182	IEC	SHC
13 Number of complaints against Police Department received	7	8	12	13	40	36	27	ECS	-
14 Number of complaints against Police Department sustained	0	0	0	0	0	1	7	ECS	-
15 Number of Part I crimes – total	824	899	818	761	3,302	3,481	3,792	SHC	-
16 Number of Part I crimes – violent	70	50	43	40	203	269	210	SHC	-
17 Number of Part I crimes – property	754	819	775	721	3,069	3,212	3,617	SHC	-
18 Total Part I crimes per 1,000 residents	4	4	5	4	17	17	19	SHC	-
19 Number of Part II crimes – total	1,926	1,799	2,071	1,936	7,732	7,290	8,347	SHC	-
20 Total arrests made	2,067	1,800	2,220	2,136	8,223	7,911	9,613	SHC	-
21 Total felony arrests made	370	343	414	380	1,507	1,349	1,633	SHC	-
22 Total DUI arrests made	89	76	88	85	338	394	558	SHC	-
23 Total drug-related cases investigated	390	279	391	349	1,409	1,287	1,335	SHC	-
24 Total fraud/financial crime cases investigated	466	387	319	217	1,389	1,207	1,345	SHC	-
25 Average number of arrests made per sworn officer	11.9	10.3	12.6	12.5	47.3	31.1	54.9	SHC	-
26 Average number of arrests made per patrol officer	26.2	24.7	28.8	27.7	107.4	90.8	109.3	SHC	-
27 Number of reports generated	7,205	6,847	7,326	6,950	28,328	27,888	31,107	SHC	-
28 Patrol officer initiated observations	16,660	15,310	18,110	17,057	67,137	61,598	68,654	SHC	-
29 Air support productivity - flight hours	395	363	417	475	1,650	1,591	1,706	SHC	-
30 Air support productivity - calls for service - observations	3,344	2,795	2,947	3,318	12,404	12,264	13,931	SHC	-
31 Total calls for service	30,395	28,418	30,156	29,717	118,686	115,233	121,157	SHC	-
32 Percentage of 911 calls answered within 10 seconds	99.75%	99.64%	99.41%	99.76%	99.64%	99.47%	98.79%	SHC	ECS
33 Priority E calls – avg. response time (minutes)	0:06:24	0:05:51	0:05:30	0:06:00	0:05:56	0:05:33	0:05:15	SHC	ECS
34 Priority E calls – actual	198	242	198	196	834	893	830	SHC	ECS
35 Priority 1 calls – avg. response time	0:06:07	0:05:56	0:06:03	0:06:06	0:06:03	0:05:34	0:04:54	SHC	ECS
36 Priority 1 calls – actual	7,045	6,230	7,996	7,126	28,397	24,755	28,618	SHC	ECS
37 Priority 2 calls – avg. response time	0:20:57	0:25:04	0:29:08	0:25:25	0:25:09	0:26:13	0:26:18	SHC	ECS
38 Priority 2 calls – actual	7,919	7,660	6,944	7,263	N/A	N/A	30,956	SHC	ECS
39 Priority 3 calls – avg. response time	1:03:14	1:22:29	0:59:48	1:18:04	1:10:54	1:08:32	0:55:01	SHC	ECS
40 Priority 3 calls – actual	15,233	14,286	15,018	15,132	59,669	58,291	60,753	SHC	ECS
41 Average time spent on service call	0:41:32	0:45:17	0:43:36	0:44:45	0:43:47	0:42:01	0:42:01	SHC	-
42 Investigative cases opened	3,711	3,865	4,017	3,824	15,417	15,301	17,215	SHC	-
43 Avg. number of cases per investigator	112	128	134	127	502	453	499	SHC	-
44 Moving citations issued - patrol	799	608	1,300	1,224	3,931	2,890	4,188	SHC	-
45 Avg. number of citations issued per patrol officer	10	8	17	16	51	33	47.41	SHC	-
46 Moving citations issued - motors	1,321	886	2,004	1,680	5,891	8,713	6,261	SHC	-
47 Avg. number of citations issued per motor officer	120	74	154	129	477	590	494.14	SHC	-
48 Parking citations issued	18,443	17,942	17,346	18,251	71,982	63,191	63,146	SHC	-
49 Avg. number of citations issued per parking enforcement officer	1,844	1,794	1,735	2,607	7,980	6,266	8,520	SHC	-
50 Traffic Enforcement Index	14	8	23	23	17.02	21.03	16.55	SHC	-
51 Number of injury traffic incidents	154	174	144	126	598	578	639	SHC	-
52 Number of fatal traffic incidents	2	2	0	0	4	3	5	SHC	-
53 Number of traffic incidents involving a pedestrian	27	27	33	15	102	88	113	SHC	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary	
Administration Division										
1	Occupancy rate for City-owned parking structures	83%	86%	83%	84%	87%	87%	IM	-	
2	Occupancy rate for Brand Blvd. parking meters (85% is goal)	96%	94%	92%	95%	92%	98%	IM	-	
3	Number of Industrial Off Duty (IOD) days	0	0	0	0	0	5	SHC	-	
Engineering Division										
4	Total lane miles of street resurfaced	1.27	0.08	0.00	3.00	4.35	7.51	5.28	IM	-
5	Total lane miles of street slurry sealed	2.20	0.00	0.00	0.00	2.20	8.53	6.32	IM	-
6	Total square feet of sidewalks replaced	31,633	0	0	15,602	47,235	85,808	67,003	IM	-
7	Total linear feet of sewer mains replaced	619	458	725	8	1,810	902	6,903	IM	-
8	Million gallons of sewage treated per day (<i>annual measure</i>)	N/A	N/A	N/A	13	13	13	13	IM	S
9	Number of Land Development applications received	389	353	359	398	1,499	1,448	1,319	SHC	-
10	Number of Land Development applications completed	369	325	306	287	1,287	1,307	1,380	SHC	-
11	Number of Right of Way Permit Applications Received	260	277	381	251	1,169	613	491	SHC	-
12	Number of Right of Way Permit Applications Completed	117	125	172	101	515	274	300	SHC	-
13	Traffic system failures	138	163	137	163	601	746	645	SHC	IM
14	Traffic plan reviews for developments	6	11	12	16	45	15	11	IM	SHC
15	Street Occupancy and Oversized Load Travel Permit Issued	240	235	204	243	922	1,169	935	SHC	-
16	Traffic related Customer Service Request Received	104	118	101	117	440	283	486	SHC	-
17	Traffic related Customer Service Request Completed	40	60	79	87	266	100	180	SHC	-
18	Traffic Signal Construction Completed	2	0	0	5	7	24	13	IM	SHC
19	Number of Industrial Off Duty (IOD) days	1	0	0	2	3	0	11	SHC	-
Facilities Management Division										
20	Cost per square foot - Building Maintenance	\$0.70	\$0.45	\$0.47	\$0.47	\$0.52	\$0.43	\$0.48	ECS	-
21	Cost per square foot - Custodial Services	\$0.75	\$0.58	\$0.77	\$0.71	\$0.70	\$0.55	\$0.46	ECS	-
22	Number of facilities service requests received	2,449	2,447	2,422	2,461	9,779	8,433	7,815	ECS	-
23	Number of facilities service requests completed	2,365	2,353	2,380	2,323	9,421	7,416	6,585	ECS	-
24	Number of Industrial Off Duty (IOD) days	102	76	58	98	333	584	119	ECS	-
Fleet Services Division										
25	Number of vehicles maintained	1,015	1,033	1,020	1,007	1,019	998	973	IM	-
26	Cost of preventative maintenance by Fleet Services per shop per vehicle:									
	Mechanical Maintenance	\$474	\$337	\$190	\$246	\$1,247	\$1,570	\$1,700	FR	IM
	Glendale Water & Power	\$356	\$379	\$309	\$309	\$1,352	\$1,505	\$1,472	FR	IM
	Civic Center	\$354	\$296	\$326	\$329	\$1,305	\$1,682	\$1,464	FR	IM
	Fire	\$3,254	\$1,800	\$178	\$956	\$6,188	\$7,034	\$6,653	FR	IM
27	Cost of repairs performed by fleet maintenance per shop per vehicle:									
	Mechanical Maintenance	\$2,797	\$2,537	\$2,820	\$2,541	\$10,695	\$12,709	\$12,109	FR	IM
	Glendale Water & Power	\$1,183	\$1,127	\$1,138	\$1,264	\$4,712	\$5,415	\$5,241	FR	IM
	Civic Center	\$808	\$1,170	\$1,087	\$1,172	N/A	N/A	\$4,475	FR	IM
	Fire	\$6,341	\$5,147	\$3,461	\$7,784	\$22,733	\$18,130	\$18,050	FR	IM
28	Average number of days vehicles are held per shop:									
	Mechanical Maintenance	6.11	11.99	2.50	2.48	5.77	2.78	2.72	ECS	IM
	Glendale Water & Power	2.63	1.41	2.83	1.57	2.11	2.12	1.54	ECS	IM
	Civic Center	0.64	0.94	1.47	1.19	1.06	0.63	0.88	ECS	IM
	Fire	6.66	6.62	10.98	16.32	10.15	9.01	8.27	ECS	IM
29	Number of vehicle and equipment breakdowns by shop:									
	Mechanical Maintenance	48	24	24	38	134	144	103	IM	-
	Glendale Water & Power	2	1	1	4	8	12	12	IM	-
	Civic Center	0	0	0	0	0	0	7	IM	-
	Fire	1	0	1	0	2	5	4	IM	-
30	Total fuel consumption in gallons:									
	Unleaded	67,134	82,347	93,585	127,039	370,104	339,303	391,681	S	IM
	Diesel	12,373	21,084	24,548	31,033	89,038	97,478	112,844	S	IM
	CNG	72,797	71,983	68,690	95,783	309,253	280,734	274,240	S	IM
	Percentage of vehicles and equipment exceeding replacement criteria	52%	53%	55%	57%	54%	49%	45%	IM	-
32	Percentage of scheduled vs. non-scheduled repairs	47%	47%	50%	46%	48%	49%	45%	IM	-
33	Number of Industrial Off Duty (IOD) days	13	43	42	0	98	2	371	SHC	-
34	Percentage of equipment available by shop:									
	Mechanical Maintenance	94%	97%	97%	97%	96%	97%	96%	IM	ECS
	Glendale Water & Power	98%	98%	97%	98%	98%	98%	96%	IM	ECS
	Civic Center	99%	98%	98%	99%	99%	99%	97%	IM	ECS
	Fire	97%	95%	94%	93%	95%	89%	92%	IM	ECS

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2017 - 18

Performance Indicator	FY 2017-18 Quarterly Results				FY 2017-18 Actual	FY 2016-17 Actual	FY 2015-16 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
35 Percentage of direct labor hours by shop:									
Mechanical Maintenance	N/A	N/A	N/A	N/A	N/A	40%	77%	IM	FR
Glendale Water & Power	N/A	N/A	N/A	N/A	N/A	40%	70%	IM	FR
Civic Center	N/A	N/A	N/A	N/A	N/A	42%	88%	IM	FR
Fire	N/A	N/A	N/A	N/A	N/A	42%	82%	IM	FR
Integrated Waste Division									
36 Annual percentage of waste diverted from Scholl landfill (annual measure)	N/A	N/A	N/A	46.0%	46.0%	51.0%	57.3%	S	-
37 Total tons of residential refuse collected	11,255	10,733	10,360	10,813	43,161	42,425	36,747	S	IM
38 Total tons of commercial refuse collected	9,474	9,577	9,351	9,588	37,990	36,754	36,224	S	IM
39 Total tons of all refuse collected	20,729	20,310	19,711	20,401	81,151	79,179	72,970	S	IM
40 Total tons of green waste collected	2,562	2,820	2,354	2,350	10,086	12,622	16,113	S	IM
41 Total tons of recyclables collected	2,054	2,114	1,916	1,824	7,908	9,914	10,911	S	IM
42 Total tons of street sweeping refuse collected	330	337	280	323	1,270	1,279	1,274	S	IM
43 Total tons of e-waste collected	15	15	7	12	49	68	92	S	IM
44 Total tons of bulky and abandoned items collected	608	385	704	766	2,463	2,481	2,102	ECS	S
45 Total tons of recyclables collected through buy-back facility	2,198	2,041	1,749	2,036	8,024	7,950	9,298	S	-
46 Average cost per ton of waste diverted	N/A	N/A	N/A	N/A	N/A	\$245	\$208	FR	-
47 Total number of bulky item stops	7,958	7,330	7,052	5,808	28,148	22,275	18,636	ECS	-
48 Total number of abandoned items stops	872	1,083	889	6,145	8,989	3,528	6,682	ECS	-
49 Number of refuse collection service calls	19,190	17,957	17,111	14,621	68,879	63,316	58,339	ECS	-
50 Cost per ton of waste collected	N/A	N/A	N/A	N/A	N/A	\$177	\$175	FR	-
51 Revenue per ton of waste collected	N/A	N/A	N/A	N/A	N/A	\$206	\$207	FR	-
52 Curb miles of streets swept	7,848	7,818	7,314	6,592	29,572	26,708	29,740	IM	SHC
53 Cost per curb mile of streets swept	N/A	N/A	N/A	N/A	N/A	\$51	\$48	FR	-
54 Number of Industrial Off Duty (IOD) days	226	412	230	296	1,164	1,516	1,701	SHC	-
Maintenance Services Division									
55 Total square feet of potholes filled	2,678	1,406	2,705	2,108	8,897	10,227	9,923	IM	SHC
56 Total square feet of sidewalks repaired	8,286	7,159	7,386	9,744	32,575	35,386	30,331	IM	SHC
57 Street trees trimmed	2,744	2,525	2,931	1,629	9,829	11,319	15,881	IM	SHC
58 Street trees planted	8	58	313	15	394	362	253	S	IM
59 Number of storm drain catch basins cleaned	137	922	7,537	18	8,614	1,159	2,467	IM	SHC
60 Storm drain catch basin inspections completed	1,832	309	6,869	826	9,836	2,294	2,335	IM	SHC
61 Linear feet of sanitary sewer inspected (CCTV)	84,457	53,304	64,218	79,688	281,667	239,836	237,284	IM	SHC
62 Linear feet of sanitary sewer cleaned	370,486	389,049	373,414	337,528	1,470,477	1,286,932	1,425,823	IM	SHC
63 Illicit discharge violations into storm drain or sewer system	2	0	0	1	3	5	13	S	-
64 Number of service requests received	883	792	2,354	664	4,693	3,258	3,035	ECS	-
65 Number of service requests completed	874	791	2,347	652	4,664	3,285	3,038	ECS	-
66 Number of Industrial Off Duty (IOD) days	79	16	0	1	96	436	476	SHC	-
67 Linear feet of painted traffic curbs and/or street striping	566,852	21,714	19,399	33,172	641,137	112,891	252,862	SHC	-
68 Number of traffic signs installed and/or repaired	123	242	298	438	1,101	1,486	2,062	IM	SHC
69 Number of parking meters repaired	6,604	5,151	4,661	5,568	21,984	22,520	21,927	IM	-



FISCAL YEAR
2018-19

ADOPTED BUDGET

**CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS
FY 2018-19 ADOPTED BUDGET**

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Resources							
Property Taxes	\$ 61,537,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,537,641
Sales Taxes	44,685,000	4,746,000	-	-	-	-	49,431,000
Utility Users Taxes	29,855,000	-	-	-	-	-	29,855,000
Occupancy & Other Taxes	16,278,661	7,700,000	-	-	-	-	23,978,661
Licenses & Permits	9,725,000	500,000	-	1,250,000	-	-	11,475,000
Fines & Forfeitures	2,500,000	2,600,000	-	-	-	-	5,100,000
Use of Money & Property	1,550,000	1,062,218	200,000	250,000	-	-	3,062,218
Revenue from Other Agencies	100,000	62,400,168	-	8,416,952	55,000	-	70,972,120
Charges for Services	9,205,500	25,514,680	-	6,500,000	305,652,969	97,676,117	444,549,266
Misc & Non-Operating Revenue	1,164,265	1,696,204	-	-	15,812,600	2,116,975	20,790,044
Interfund Revenue	19,582,006	-	-	-	32,790,000	-	52,372,006
Transfers from Other Funds	22,186,300	2,092,552	1,000,000	5,393,700	-	1,550,000	32,222,552
GSA Reimbursement	10,039,873	-	-	-	-	-	10,039,873
TOTAL RESOURCES	\$ 228,409,246	\$ 108,311,822	\$ 1,200,000	\$ 21,810,652	\$ 354,310,569	\$ 101,343,092	\$ 815,385,381
Appropriations							
Salaries & Benefits	\$ 176,048,509	\$ 22,093,709	\$ -	\$ 129,066	\$ 62,318,440	\$ 18,230,585	\$ 278,820,309
Maintenance & Operation	47,811,257	83,563,757	2,619,909	1,195,934	267,260,648**	82,115,233	484,566,738
Capital Outlay	-	371,000	-	-	11,226,109	15,878,856	27,475,965
Capital Improvement	-	5,370,000	-	22,548,000	36,257,000**	-	64,175,000
Transfers to Other Funds	3,926,252	-	-	4,560,000	22,186,300	1,550,000	32,222,552
TOTAL APPROPRIATIONS	\$ 227,786,018	\$ 111,398,466	\$ 2,619,909	\$ 28,433,000	\$ 399,248,497	\$ 117,774,674	\$ 887,260,564
NET SURPLUS/ (USE OF FUND BALANCE)	\$ 623,228*	\$ (3,086,644)	\$ (1,419,909)	\$ (6,622,348)	\$ (44,937,928)	\$ (16,431,582)	\$ (71,875,183)

Notes:

* Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.

** All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section.

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**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Administrative Services - Finance	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467
City Attorney	10,641,312	12,241,990	12,201,150	11,209,211
City Clerk	1,839,275	1,426,103	1,683,376	1,451,530
City Treasurer	711,562	751,262	762,681	793,464
Community Development	67,475,766	75,728,806	78,472,011	66,012,923
Community Services & Parks	30,987,102	31,340,512	33,313,692	37,529,095
Fire	60,034,104	68,361,334	70,815,269	69,254,338
Glendale Water & Power	256,328,997	332,944,052	334,571,671	332,835,519
Human Resources	55,641,054	51,624,369	51,630,517	53,337,020
Information Services	16,035,710	24,088,626	27,228,300	29,744,402
Innovation, Performance & Audit	-	1,253,381	1,264,613	1,384,355
Library, Arts & Culture	17,072,623	11,973,627	12,294,301	10,834,953
Management Services	4,167,018	4,376,123	4,445,741	6,093,763
Police	79,999,418	88,996,855	90,689,125	94,746,978
Public Works	88,792,963	122,227,582	105,276,204	157,759,294
Retirement Incentive - General Fund	897,511	-	-	-
Transfers*	11,240,424	4,579,677	13,965,094	8,486,252
Non-Departmental	1,000,000	-	-	-
GRAND TOTAL	\$ 707,746,957	\$ 836,914,477	\$ 843,694,858	\$ 887,260,564

Note:

*Transfers category reflects all transfers appropriated in Department ID 101-195 and 401-195. There are transfers appropriated in other department IDs that are reflected in the respective departments (Public Works, Glendale Water and Power, & Human Resources)

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CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Administrative Services				
101 - General Budget Fund	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467
Administrative Services Total	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467
City Attorney				
101 - General Budget Fund	\$ 3,425,081	\$ 3,693,779	\$ 3,645,237	\$ 3,801,964
612 - Liability Insurance Fund	7,216,231	8,548,211	8,555,913	7,407,247
City Attorney Total	\$ 10,641,312	\$ 12,241,990	\$ 12,201,150	\$ 11,209,211
City Clerk				
101 - General Budget Fund	\$ 1,839,275	\$ 1,426,103	\$ 1,683,376	\$ 1,451,530
City Clerk Total	\$ 1,839,275	\$ 1,426,103	\$ 1,683,376	\$ 1,451,530
City Treasurer				
101 - General Budget Fund	\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464
City Treasurer Total	\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464
Community Development				
101 - General Budget Fund	\$ 14,335,999	\$ 16,173,654	\$ 16,953,298	\$ 17,465,318
202 - Housing Assistance Fund	29,939,909	32,511,799	32,557,233	38,029,143
203 - Home Grant Fund	967,538	958,800	1,934,632	1,669,297
209 - Affordable Housing Trust Fund	-	20,000	20,000	24,739
212 - BEGIN Affordable Homeownership Fund	88,009	300,000	300,000	300,000
213 - Low&Mod Income Housing Asset Fund	6,928,438	1,612,257	1,721,768	1,660,143
216 - Grant Fund	622,594	923,618	1,125,681	-
217 - Filming Fund	456,150	481,604	483,611	-
222 - Measure M Local Return Fund	-	1,911,100	1,942,410	-
251 - Air Quality Improvement Fund	211,274	326,978	327,151	334,283
254 - Measure R Local Return Fund	361,544	400,904	400,904	-
256 - Transit Prop A Local Return Fund	3,163,701	4,202,315	4,484,599	-
257 - Transit Prop C Local Return Fund	2,362,694	4,005,369	4,012,921	-
258 - Transit Utility Fund	7,892,955	9,944,008	9,507,840	-
401 - Capital Improvement Fund	-	-	-	6,530,000
409 - CIP Reimbursement Fund	144,962	1,556,400	2,299,963	-
410 - San Fernando Corridor Tax Share Fund	-	400,000	400,000	-
Community Development Total	\$ 67,475,766	\$ 75,728,806	\$ 78,472,011	\$ 66,012,923
Community Services & Parks				
101 - General Budget Fund	\$ 12,458,531	\$ 12,388,470	\$ 12,567,339	\$ 12,830,845
201 - CDBG Fund	1,235,180	1,674,621	1,679,380	1,852,537
204 - Continuum of Care Grant Fund	2,416,285	1,524,809	2,376,428	2,416,477
205 - Emergency Solutions Grant Fund	131,386	180,382	142,358	147,970
206 - Workforce Innovation and Opportunity Act	4,606,303	5,822,971	6,349,699	6,123,399
211 - Glendale Youth Alliance Fund	1,648,053	1,904,061	2,006,180	2,088,316
216 - Grant Fund	10,814	-	158,897	367,004
224 - Measure H Fund	-	-	142,956	278,114
270 - Nutritional Meals Grant Fund	426,762	442,712	447,657	457,464
401 - Capital Improvement Fund	377,394	3,171,771	3,150,364	5,250,000
405 - Parks Mitigation Fee Fund	3,555,756	-	(52,915) *	1,500,000
409 - CIP Reimbursement Fund	619,650	-	20,000	-
501 - Recreation Fund	3,500,989	4,230,715	4,325,349	4,216,969
Community Services & Parks Total	\$ 30,987,102	\$ 31,340,512	\$ 33,313,692	\$ 37,529,095

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Fire				
101 - General Budget Fund	\$ 49,196,844	\$ 58,345,524	\$ 60,058,791	\$ 59,414,713
265 - Fire Grant Fund	181,240	4,400	323,985	4,400
266 - Fire Mutual Aid Fund	704,494	300,001	300,001	600,000
267 - Special Events Fund	14,719	23,523	23,523	7,390
401 - Capital Improvement Fund	2,900	663,000	663,000	50,000
409 - CIP Reimbursement Fund	-	-	300,000	-
510 - Hazardous Disposal Fund	1,494,913	1,640,565	1,657,690	1,761,348
511 - Emergency Medical Services Fund	5,047,305	-	-	-
701 - Fire Communication Fund	3,391,689	7,384,321	7,488,279	7,416,487
Fire Total	\$ 60,034,104	\$ 68,361,334	\$ 70,815,269	\$ 69,254,338
Glendale Water & Power				
290 - Electric Public Benefit Fund	\$ 6,720,326	\$ -	\$ -	\$ -
291 - Electric Public Benefit Fund	-	8,284,181	8,293,555	9,243,196
550 - Electric Surplus Fund	19,911,805	-	-	-
552 - Electric Works Revenue Fund	165,630,055	-	-	-
556 - Energy Cost Adjustment Charge Fund	9,567,665	-	-	-
557 - Regulatory Adjustment Charge Fund	11,186,300	-	-	-
572 - Water Works Revenue Fund	43,312,847	-	-	-
582 - Electric Works Revenue Fund	-	258,624,130	258,956,110	243,504,907
583 - Electric Depreciation Fund	-	6,485,320	7,224,832	12,783,938
584 - Electric-SCAQMD State Sales	-	-	479,012	-
585 - Electric Customer Capital Fund	-	1,819,781	1,819,781	2,000,000
588 - Electric Customer Repair Fund	-	-	-	50,000
592 - Water Works Revenue Fund	-	53,275,960	53,343,701	55,080,416
593 - Water Depreciation Fund	-	2,983,680	2,983,680	8,602,062
595 - Water Customer Capital Fund	-	1,471,000	1,471,000	1,471,000
598 - Water Customer Repair Fund	-	-	-	100,000
Glendale Water & Power Total	\$ 256,328,997	\$ 332,944,052	\$ 334,571,671	\$ 332,835,519
Human Resources				
101 - General Budget Fund	\$ 2,077,311	\$ 2,997,059	\$ 2,987,510	\$ 3,187,075
610 - Unemployment Insurance Fund	30,522	75,020	75,020	741,028
614 - Compensation Insurance Fund	18,909,835	13,513,294	13,528,991	14,996,770
615 - Dental Insurance Fund	1,342,979	1,490,082	1,490,082	1,960,222
616 - Medical Insurance Fund	23,995,306	25,774,990	25,774,990	25,097,496
617 - Vision Insurance Fund	224,464	261,840	261,840	490,844
640 - Compensated Absences Fund	5,698,503	5,261,012	5,261,012	4,706,368
641 - RHSP Benefits Fund	182,796	2,028,643	2,028,643	1,528,375
642 - Post Employment Benefits Fund	3,179,338	222,429	222,429	628,842
Human Resources Total	\$ 55,641,054	\$ 51,624,369	\$ 51,630,517	\$ 53,337,020
Information Services				
603 - ISD Infrastructure Fund	\$ 6,919,586	\$ 8,507,798	\$ 8,554,887	\$ 13,430,865
604 - ISD Applications Fund	5,621,009	11,241,365	11,547,675	9,920,494
660 - ISD Wireless Fund	3,495,114	4,339,463	7,125,738	6,393,043
Information Services Total	\$ 16,035,710	\$ 24,088,626	\$ 27,228,300	\$ 29,744,402

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Innovation, Performance & Audit				
101 - General Budget Fund	\$ -	\$ 1,253,381	\$ 1,264,613	\$ 1,384,355
Innovation, Performance & Audit Total	\$ -	\$ 1,253,381	\$ 1,264,613	\$ 1,384,355
Library, Arts & Culture				
101 - General Budget Fund	\$ 9,505,707	\$ 10,536,152	\$ 10,658,613	\$ 10,560,186
210 - Urban Art Fund	151,705	292,850	292,850	89,500
275 - Library Fund	245,804	694,625	892,838	185,267
401 - Capital Improvement Fund	6,147,507	200,000	200,000	-
407 - Library Mitigation Fee Fund	1,021,900	250,000	250,000	-
Library, Arts & Culture Total	\$ 17,072,623	\$ 11,973,627	\$ 12,294,301	\$ 10,834,953
Management Services				
101 - General Budget Fund	\$ 4,072,857	\$ 4,376,123	\$ 4,406,592	\$ 4,619,299
217 - Filming Fund	-	-	-	609,464
280 - Cable Access Fund	91,962	-	39,149	865,000
401 - Capital Improvement Fund	2,200	-	-	-
Management Services Total	\$ 4,167,018	\$ 4,376,123	\$ 4,445,741	\$ 6,093,763
Police				
101 - General Budget Fund	\$ 74,703,818	\$ 80,621,340	\$ 81,275,232	\$ 87,315,322
260 - Asset Forfeiture Fund	511,372	775,200	775,200	727,036
261 - Police Special Grants Fund	866,476	781,536	1,478,509	775,682
262 - Supplemental Law Enforcement Fund	409,086	436,196	436,196	485,429
267 - Special Events Fund	508,006	457,771	457,771	1,187,620
303 - Police Building Project Fund	2,175,024	2,222,150	2,222,150	2,619,909
401 - Capital Improvement Fund	-	450,000	492,119	100,000
409 - CIP Reimbursement Fund	17,974	-	297,000	-
602 - Joint Helicopter Operation Fund	807,663	3,252,662	3,254,948	1,535,980
Police Total	\$ 79,999,418	\$ 88,996,855	\$ 90,689,125	\$ 94,746,978
Public Works				
101 - General Budget Fund	\$ 13,308,520	\$ 14,900,243	\$ 15,131,913	\$ 15,248,228
222 - Measure M Local Return Fund	-	-	-	2,043,282
252 - Public Works Special Grants Fund	27,857	-	-	-
253 - San Fernando Landscape District Fund	55,492	91,457	91,457	90,575
254 - Measure R Local Return Fund	-	-	-	340,000
255 - Measure R-Regional Return Fund	4,306,202	1,765,000	4,823,788	4,520,000
256 - Transit Prop A Local Return Fund	-	-	-	3,856,048
257 - Transit Prop C Local Return Fund	-	-	-	4,146,567
258 - Transit Utility Fund	-	-	-	10,333,998
401 - Capital Improvement Fund	1,802,308	2,616,100	2,972,467	2,833,000
402 - State Gas Tax Fund	4,771,413	4,135,000	5,254,402	7,610,000
409 - CIP Reimbursement Fund	1,749,782	566,550	7,518,014	-
520 - Parking Fund	8,127,265	9,853,989	9,881,834	9,560,809
525 - Sewer Fund	16,651,589	32,803,047	3,728,100	39,621,293
530 - Refuse Disposal Fund	20,556,110	28,721,438	28,974,728	28,618,394
601 - Fleet Management Fund	10,823,415	18,228,087	18,299,520	20,264,972
607 - Building Maintenance Fund	6,613,009	8,546,671	8,599,981	8,672,128
Public Works Total	\$ 88,792,963	\$ 122,227,582	\$ 105,276,204	\$ 157,759,294

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Retirement Incentive				
101 - General Budget Fund	\$ 897,511	\$ -	\$ -	\$ -
Retirement Incentive Total	\$ 897,511	\$ -	\$ -	\$ -
Transfers				
101 - General Budget Fund	\$ 9,240,424	\$ 2,579,677	\$ 11,965,094	\$ 3,926,252
401 - Capital Improvement Fund	2,000,000	2,000,000	2,000,000	4,560,000
Transfers Total	\$ 11,240,424	\$ 4,579,677	\$ 13,965,094	\$ 8,486,252
Non-Departmental				
101 - General Budget Fund	\$ 1,000,000	\$ -	\$ -	\$ -
Non-Departmental Total	\$ 1,000,000	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 707,746,957	\$ 836,914,477	\$ 843,694,858	\$ 887,260,564

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
101 - General Fund				
Administrative Services - Finance	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467
City Attorney	3,425,081	3,693,779	3,645,237	3,801,964
City Clerk	1,839,275	1,426,103	1,683,376	1,451,530
City Treasurer	711,562	751,262	762,681	793,464
Community Development	14,335,999	16,173,654	16,953,298	17,465,318
Community Services & Parks	12,458,531	12,388,470	12,567,339	12,830,845
Fire	49,196,844	58,345,524	60,058,791	59,414,713
Human Resources	2,077,311	2,997,059	2,987,510	3,187,075
Innovation, Performance & Audit	-	1,253,381	1,264,613	1,384,355
Library, Arts & Culture	9,505,707	10,536,152	10,658,613	10,560,186
Management Services	4,072,857	4,376,123	4,406,592	4,619,299
Police	74,703,818	80,621,340	81,275,232	87,315,322
Public Works	13,308,520	14,900,243	15,131,913	15,248,228
Retirement Incentive - General Fund	897,511	-	-	-
Transfers	9,240,424	2,579,677	11,965,094	3,926,252
Non-Departmental	1,000,000	-	-	-
General Fund Total	\$ 201,655,557	\$ 215,042,945	\$ 228,441,402	\$ 227,786,018
Special Revenue				
201 - CDBG Fund	\$ 1,235,180	\$ 1,674,621	\$ 1,679,380	\$ 1,852,537
202 - Housing Assistance Fund	29,939,909	32,511,799	32,557,233	38,029,143
203 - Home Grant Fund	967,538	958,800	1,934,632	1,669,297
204 - Continuum of Care Grant Fund	2,416,285	1,524,809	2,376,428	2,416,477
205 - Emergency Solutions Grant Fund	131,386	180,382	142,358	147,970
206 - Workforce Innovation and Opportunity Act	4,606,303	5,822,971	6,349,699	6,123,399
209 - Affordable Housing Trust Fund	-	20,000	20,000	24,739
210 - Urban Art Fund	151,705	292,850	292,850	89,500
211 - Glendale Youth Alliance Fund	1,648,053	1,904,061	2,006,180	2,088,316
212 - BEGIN Affordable Homeownership Fund	88,009	300,000	300,000	300,000
213 - Low&Mod Income Housing Asset Fund	6,928,438	1,612,257	1,721,768	1,660,143
216 - Grant Fund	633,408	923,618	1,284,578	367,004
217 - Filming Fund	456,150	481,604	483,611	609,464
222 - Measure M Local Return Fund	-	1,911,100	1,942,410	2,043,282
223 - Measure M Subregional Fund	-	-	-	-
224 - Measure H Fund	-	-	142,956	278,114
251 - Air Quality Improvement Fund	211,274	326,978	327,151	334,283
252 - Public Works Special Grants Fund	27,857	-	-	-
253 - San Fernando Landscape District Fund	55,492	91,457	91,457	90,575
254 - Measure R Local Return Fund	361,544	400,904	400,904	340,000
255 - Measure R-Regional Return Fund	4,306,202	1,765,000	4,823,788	4,520,000
256 - Transit Prop A Local Return Fund	3,163,701	4,202,315	4,484,599	3,856,048
257 - Transit Prop C Local Return Fund	2,362,694	4,005,369	4,012,921	4,146,567
258 - Transit Utility Fund	7,892,955	9,944,008	9,507,840	10,333,998
260 - Asset Forfeiture Fund	511,372	775,200	775,200	727,036
261 - Police Special Grants Fund	866,476	781,536	1,478,509	775,682
262 - Supplemental Law Enforcement Fund	409,086	436,196	436,196	485,429
265 - Fire Grant Fund	181,240	4,400	323,985	4,400
266 - Fire Mutual Aid Fund	704,494	300,001	300,001	600,000
267 - Special Events Fund	522,725	481,294	481,294	1,195,010

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
270 - Nutritional Meals Grant Fund	426,762	442,712	447,657	457,464
275 - Library Fund	245,804	694,625	892,838	185,267
280 - Cable Access Fund	91,962	-	39,149	865,000
290 - Electric Public Benefit Fund	6,720,326	-	-	-
291 - Electric Public Benefit Fund	-	8,284,181	8,293,555	9,243,196
501 - Recreation Fund	3,500,989	4,230,715	4,325,349	4,216,969
510 - Hazardous Disposal Fund	1,494,913	1,640,565	1,657,690	1,761,348
511 - Emergency Medical Services Fund	5,047,305	-	-	-
520 - Parking Fund	8,127,265	9,853,989	9,881,834	9,560,809
Special Revenue Total	\$ 96,434,800	\$ 98,780,317	\$ 106,216,000	\$ 111,398,466
Debt Service				
303 - Police Building Project Fund	\$ 2,175,024	\$ 2,222,150	\$ 2,222,150	\$ 2,619,909
Debt Service Total	\$ 2,175,024	\$ 2,222,150	\$ 2,222,150	\$ 2,619,909
Capital Projects				
401 - Capital Improvement Fund				
Community Development	\$ -	\$ -	\$ -	\$ 6,530,000
Community Services & Parks	377,394	3,171,771	3,150,364	5,250,000
Fire	2,900	663,000	663,000	50,000
Library, Arts & Culture	6,147,507	200,000	200,000	-
Management Services	2,199	-	-	-
Police	-	450,000	492,119	100,000
Public Works	1,802,308	2,616,100	2,972,467	2,833,000
Transfers	2,000,000	2,000,000	2,000,000	4,560,000
401 - Capital Improvement Fund Total	\$ 10,332,308	\$ 9,100,871	\$ 9,477,950	\$ 19,323,000
402 - State Gas Tax Fund	4,771,413	4,135,000	5,254,402	7,610,000
405 - Parks Mitigation Fee Fund	3,555,756	-	(52,915) *	1,500,000
407 - Library Mitigation Fee Fund	1,021,900	250,000	250,000	-
408 - Parks Quimby Fee Fund	-	-	-	-
409 - CIP Reimbursement Fund	2,532,368	2,122,950	10,434,977	-
410 - San Fernando Corridor Tax Share Fund	-	400,000	400,000	-
Capital Projects Total	\$ 22,213,745	\$ 16,008,821	\$ 25,764,414	\$ 28,433,000
Enterprise				
525 - Sewer Fund	\$ 16,651,589	\$ 32,803,047	\$ 3,728,100	\$ 39,621,293
530 - Refuse Disposal Fund	20,556,110	28,721,438	28,974,728	28,618,394
550 - Electric Surplus Fund	19,911,805	-	-	-
552 - Electric Works Revenue Fund	165,630,055	-	-	-
556 - Energy Cost Adjustment Charge Fund	9,567,665	-	-	-
557 - Regulatory Adjustment Charge Fund	11,186,300	-	-	-
572 - Water Works Revenue Fund	43,312,847	-	-	-
581 - Electric Surplus Fund	-	-	-	-
582 - Electric Works Revenue Fund	-	258,624,130	258,956,110	243,504,907
583 - Electric Depreciation Fund	-	6,485,320	7,224,832	12,783,938
584 - Electric-SCAQMD State Sales	-	-	479,012	-
585 - Electric Customer Capital Fund	-	1,819,781	1,819,781	2,000,000
586 - ECAC Fund	-	-	-	-
587 - RAC Fund	-	-	-	-
588 - Electric Customer Repair Fund	-	-	-	50,000
592 - Water Works Revenue Fund	-	53,275,960	53,343,701	55,080,416

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
593 - Water Depreciation Fund	-	2,983,680	2,983,680	8,602,062
595 - Water Customer Capital Fund	-	1,471,000	1,471,000	1,471,000
598 - Water Customer Repair Fund	-	-	-	100,000
701 - Fire Communication Fund	3,391,689	7,384,321	7,488,279	7,416,487
Enterprise Total	\$ 290,208,060	\$ 393,568,677	\$ 366,469,223	\$ 399,248,497
Internal Service				
601 - Fleet Management Fund	\$ 10,823,415	\$ 18,228,087	\$ 18,299,520	\$ 20,264,972
602 - Joint Helicopter Operation Fund	807,663	3,252,662	3,254,948	1,535,980
603 - ISD Infrastructure Fund	6,919,586	8,507,798	8,554,887	13,430,865
604 - ISD Applications Fund	5,621,009	11,241,365	11,547,675	9,920,494
607 - Building Maintenance Fund	6,613,009	8,546,671	8,599,981	8,672,128
610 - Unemployment Insurance Fund	30,522	75,020	75,020	741,028
612 - Liability Insurance Fund	7,216,231	8,548,211	8,555,913	7,407,247
614 - Compensation Insurance Fund	18,909,835	13,513,294	13,528,991	14,996,770
615 - Dental Insurance Fund	1,342,979	1,490,082	1,490,082	1,960,222
616 - Medical Insurance Fund	23,995,306	25,774,990	25,774,990	25,097,496
617 - Vision Insurance Fund	224,464	261,840	261,840	490,844
640 - Compensated Absences Fund	5,698,503	5,261,012	5,261,012	4,706,368
641 - RHSP Benefits Fund	182,796	2,028,643	2,028,643	1,528,375
642 - Post Employment Benefits Fund	3,179,338	222,429	222,429	628,842
660 - ISD Wireless Fund	3,495,114	4,339,463	7,125,738	6,393,043
Internal Service Total	\$ 95,059,772	\$ 111,291,567	\$ 114,581,669	\$ 117,774,674
GRAND TOTAL	\$ 707,746,957	\$ 836,914,477	\$ 843,694,858	\$ 887,260,564

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

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**CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Receiving Fund Revenue Account (Source of Transfer)	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Budget Fund (101)				
39100 Transfer-General Fund	\$ 19,911,805	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	20,160,000	20,160,000	21,036,300
Total General Budget Fund (101)	\$ 21,061,805	\$ 21,310,000	\$ 21,310,000	\$ 22,186,300
Low&Mod Income Housing Asset Fund (213)				
39100 Transfer-General Fund	\$ 2,502,237	\$ 977,100	\$ 977,100	\$ 2,007,975
Nutritional Meals Grant Fund (270)				
39100 Transfer-General Fund	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Police Building Project Fund (303)				
39100 Transfer-General Fund	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,000,000
Capital Improvement Fund (401)				
39100 Transfer-General Fund	\$ 4,555,150	\$ 718,000	\$ 10,061,298	\$ 833,700
39120 Transfer-Capital Funds	-	-	42,119	-
Total Capital Improvement Fund (401)	\$ 4,555,150	\$ 718,000	\$ 10,103,417	\$ 833,700
Landfill Postclosure Fund (403)				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,560,000
Emergency Medical Services Fund (511)				
39100 Transfer-General Fund	\$ 1,298,460	\$ -	\$ -	\$ -
Refuse Disposal Fund (530)				
39101 Transfer-Government Wide	\$ 1,927 *	\$ -	\$ -	\$ -
Electric Depreciation Fund (583)				
39170 Transfer-Enterprise	\$ -	\$ -	\$ 479,012	\$ -
Compensation Insurance Fund (614)				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 700,000
Medical Insurance Fund (616)				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 850,000
GRAND TOTAL	\$ 32,304,156	\$ 25,889,677	\$ 35,754,106	\$ 32,222,552

Notes:

* Transfer of capital asset ownership from Government-wide - Governmental activities.

**CITY OF GLENDALE
SUMMARY OF TRANSFERS TO OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Appropriation Account Source of Transfer (Fund-Org)	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
48010 - Transfer-General Fund				
Refuse Disposal Fund (530-573)	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Electric Surplus Fund (550-911)	19,911,805	-	-	-
Electric Works Revenue Fund (582-450)	-	20,160,000	20,160,000	21,036,300
48010 - Transfer-General Fund Total	\$ 21,061,805	\$ 21,310,000	\$ 21,310,000	\$ 22,186,300
48020 - Transfer-Special Revenue				
General Budget Fund (101-195)	\$ 3,885,274	\$ 1,061,677	\$ 1,061,677	\$ 2,092,552
48020 - Transfer-Special Revenue Total	\$ 3,885,274	\$ 1,061,677	\$ 1,061,677	\$ 2,092,552
48030 - Transfer-Debt Service				
General Budget Fund (101-195)	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,000,000
48030 - Transfer-Debt Service Total	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,000,000
48040 - Transfer-Capital Funds				
General Budget Fund (101-195)	\$ 4,555,150	\$ 718,000	\$ 10,103,417	\$ 833,700
Capital Improvement Fund (401-195)	2,000,000	2,000,000	2,000,000	4,560,000
48040 - Transfer-Capital Funds Total	\$ 6,555,150	\$ 2,718,000	\$ 12,103,417	\$ 5,393,700
48060 - Transfer-Misc Enterprise				
Electric-SCAQMD State Sales (584-450)	\$ -	\$ -	\$ 479,012	\$ -
48060 - Transfer-Misc Enterprise Total	\$ -	\$ -	\$ 479,012	\$ -
48070 - Transfer-Internal Service				
Unemployment Insurance Fund (610-197)	\$ -	\$ -	\$ -	\$ 700,000
Dental Insurance Fund (615-197)	-	-	-	600,000
Vision Insurance Fund (617-197)	-	-	-	250,000
48070 - Transfer-Internal Service Total	\$ -	\$ -	\$ -	\$ 1,550,000
GRAND TOTAL	\$ 32,302,229	\$ 25,889,677	\$ 35,754,106	\$ 32,222,552

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*															
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IPA	IS	LAC	MS	P	PW	
GF 101	General Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
201	CDBG Fund						√										
202	Housing Assistance Fund					√											
203	Home Grant Fund					√											
204	Continuum of Care Grant Fund						√										
205	Emergency Solutions Grant Fund						√										
206	Workforce Innovation and Opportunity Act Fund						√										
209	Affordable Housing Trust Fund					√											
210	Urban Art Fund											√					
211	Glendale Youth Alliance Fund						√										
212	BEGIN Affordable Homeownership Fund					√											
213	Low&Mod Income Housing Asset Fund					√											
216	Grant Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
217	Filming Fund													√			
222	Measure M Local Return															√	
223	Measure M Sub Regional Fund															√	
224	Measure H Fund						√										
251	Air Quality Improvement Fund					√											
252	Public Works Special Grants Fund															√	
253	San Fernando Landscape District Fund															√	
254	Measure R Local Return Fund															√	
255	Measure R-Regional Return Fund															√	
256	Transit Prop A Local Return Fund															√	
257	Transit Prop C Local Return Fund															√	
258	Transit Utility Fund															√	
260	Asset Forfeiture Fund														√		
261	Police Special Grants Fund														√		
262	Supplemental Law Enforcement Fund														√		
265	Fire Grant Fund							√									
266	Fire Mutual Aid Fund							√									
267	Special Events Fund							√							√		
270	Nutritional Meals Grant Fund						√										
275	Library Fund											√					
280	Cable Access Fund												√				
291	Electric Public Benefit Fund								√								
501	Recreation Fund						√			√							
510	Hazardous Disposal Fund							√									
520	Parking Fund															√	
DSF 303	Police Building Project Fund														√		
401	Capital Improvement Program Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
402	State Gas Tax Fund															√	
403	Landfill Postclosure Fund															√	
405	Parks Mitigation Fee Fund						√										
407	Library Mitigation Fee Fund											√					
408	Parks Quimby Fee Fund						√										
409	CIP Reimbursement Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
410	San Fernando Corridor Tax Share Fund					√											

*** Department**
AS Administrative Services - Finance
CA City Attorney
CC City Clerk
CT City Treasurer
CD Community Development
CSP Community Services & Parks
F Fire
GWP Glendale Water & Power

*** Department**
HR Human Resources
IPA Innovation, Performance & Audit
IS Information Services
LAC Library, Arts & Culture
MS Management Services
P Police
PW Public Works

**** Fund**
GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*															
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IPA	IS	LAC	MS	P	PW	
EF	525 Sewer Fund															√	
	530 Refuse Disposal Fund															√	
	581 Electric Surplus Fund								√								
	582 Electric Works Revenue Fund								√								
	583 Electric Depreciation Fund								√								
	584 Electric-SCAQMD State Sales Fund								√								
	585 Electric Customer Capital Fund								√								
	586 Energy Cost Adjustment Charge Fund								√								
	587 Regulatory Adjustment Charge Fund								√								
	588 Electric Customer Repair Fund								√								
	591 Water Surplus Fund								√								
	592 Water Works Revenue Fund								√								
	593 Water Depreciation Fund								√								
	595 Water Customer Capital Fund								√								
	598 Water Customer Repair Fund								√								
701 Fire Communication Fund								√									
ISF	601 Fleet/Equipment Management Fund															√	
	602 Joint Helicopter Operation Fund														√		
	603 ISD Infrastructure Fund											√					
	604 ISD Applications Fund											√					
	607 Building Maintenance Fund															√	
	610 Unemployment Insurance Fund										√						
	612 Liability Insurance Fund		√														
	614 Compensation Insurance Fund										√						
	615 Dental Insurance Fund										√						
	616 Medical Insurance Fund										√						
	617 Vision Insurance Fund										√						
	640 Compensated Absences Fund										√						
	641 RHSP Benefits Fund										√						
	642 Post Employment Benefits Fund										√						
	660 ISD Wireless Fund											√					

*** Department**

AS Administrative Services - Finance
CA City Attorney
CC City Clerk
CT City Treasurer
CD Community Development
CSP Community Services & Parks
F Fire
GWP Glendale Water & Power

*** Department**

HR Human Resources
IPA Innovation, Performance & Audit
IS Information Services
LAC Library, Arts & Culture
MS Management Services
P Police
PW Public Works

**** Fund**

GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

CITY OF GLENDALE GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, Human Resources, and Innovation Performance and Audit. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2018-19 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

**CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND
FY 2018-19 ADOPTED BUDGET**

RESOURCES	
	TOTAL RESOURCES
Property Taxes	\$ 61,537,641
Sales Taxes	44,685,000
Utility Users Taxes	29,855,000
Occupancy & Other Taxes	16,278,661
Licenses & Permits	9,725,000
Fines & Forfeitures	2,500,000
Use of Money & Property	1,550,000
Revenue from Other Agencies	100,000
Charges for Services	9,205,500
Misc & Non-Operating Revenue	1,164,265
Interfund Revenue	19,582,006
Transfers from Other Funds	22,186,300
GSA Reimbursement	10,039,873
TOTAL RESOURCES	\$ 228,409,246

APPROPRIATIONS				
	Salaries & Benefits	Maintenance & Operation	Transfers	TOTAL APPROPRIATIONS
Administrative Services - Finance	\$ 4,781,613	\$ 1,005,854	\$ -	\$ 5,787,467
City Attorney	3,452,332	349,632	-	3,801,964
City Clerk	757,917	693,613	-	1,451,530
City Treasurer	675,421	118,043	-	793,464
Community Development	13,151,282	4,314,036	-	17,465,318
Community Services & Parks	8,005,925	4,824,920	-	12,830,845
Fire	50,190,404	9,224,309	-	59,414,713
Human Resources	2,541,366	645,709	-	3,187,075
Innovation, Performance & Audit	1,229,487	154,868	-	1,384,355
Library, Arts & Culture	7,113,152	3,447,034	-	10,560,186
Management Services	3,371,599	1,247,700	-	4,619,299
Police	73,861,583	13,453,739	-	87,315,322
Public Works	6,916,428	8,331,800	-	15,248,228
Transfers	-	-	3,926,252	3,926,252
TOTAL APPROPRIATIONS	\$ 176,048,509	\$ 47,811,257	\$ 3,926,252	\$ 227,786,018

NET SURPLUS/(USE OF FUND BALANCE) **\$ 623,229 ***

Notes:

* Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
RESOURCES				
Property Taxes				
30010 Property tax current	\$ 30,455,021	\$ 31,415,000	\$ 32,015,000	\$ 34,300,000
30011 Property tax admin fee	(413,627)	(471,225)	(471,225)	(514,500)
30012 Property tax (AB 1x26)	3,328,364	2,571,070	2,571,070	3,275,013
30020 Property tax delinquent	(44,336)	306,000	306,000	467,070
30030 Property tax supplement	784,811	923,209	923,209	906,764
30050 ERAF in lieu VLF	20,211,472	20,806,000	21,406,000	22,400,000
30060 SB211 Prop tax share Central	514,252	300,000	300,000	300,000
30700 Property tax penalty	184,300	175,000	175,000	200,000
33400 State H/O exemptions	197,011	204,000	204,000	203,294
Property Taxes Total	\$ 55,217,268	\$ 56,229,054	\$ 57,429,054	\$ 61,537,641
Sales Taxes				
30300 Sales tax	\$ 37,009,973	\$ 39,110,577	\$ 40,110,577	\$ 42,700,000
30301 Sales tax audit findings	-	-	9,000,000	-
30310 State 1/2% sales tax	1,824,670	1,904,563	1,904,563	1,985,000
Sales Taxes Total	\$ 38,834,643	\$ 41,015,140	\$ 51,015,140	\$ 44,685,000
Utility Users Taxes				
30321 UUT - Electricity	\$ 13,197,257	\$ 14,070,000	\$ 14,070,000	\$ 14,070,000
30322 UUT - Gas	2,724,353	2,499,000	2,499,000	2,600,000
30323 UUT - Water	3,328,871	3,485,000	3,485,000	3,485,000
30324 UUT - Telecommunications	7,182,787	7,600,000	7,300,000	7,400,000
30325 UUT - Video	2,171,679	2,400,000	2,000,000	2,300,000
Utility Users Taxes Total	\$ 28,604,947	\$ 30,054,000	\$ 29,354,000	\$ 29,855,000
Occupancy & Other Taxes				
30330 Franchise tax	\$ 2,634,842	\$ 2,800,000	\$ 2,800,000	\$ 2,700,000
30340 Occupancy tax	6,599,891	8,058,661	8,058,661	8,558,661
30350 Property transfer tax	1,241,727	1,000,000	1,100,000	1,020,000
30360 Landfill host assessment	3,469,771	3,000,000	3,500,000	4,000,000
Occupancy & Other Taxes Total	\$ 13,946,231	\$ 14,858,661	\$ 15,458,661	\$ 16,278,661
Licenses & Permits				
30800 Dog licenses	\$ 187,166	\$ 150,000	\$ 150,000	\$ 150,000
30820 Building permits	6,176,876	5,700,000	5,700,000	5,700,000
30821 Green bldg initiative SB 1473	1,044	-	-	-
30822 American Disability Act SB1186	2,624	-	-	-
30825 Plan check fees	360,439	400,000	400,000	400,000
30830 Planning permits	1,745,624	1,470,000	1,600,000	1,700,000
30840 Grading permits	85,764	102,000	102,000	100,000
30850 Street permits	1,041,632	1,000,000	1,000,000	1,000,000
30870 Business license permits	581,854	575,000	575,000	575,000
30876 Business registration certificate	82,171	200,000	200,000	100,000
Licenses & Permits Total	\$ 10,265,193	\$ 9,597,000	\$ 9,727,000	\$ 9,725,000
Fines & Forfeitures				
35500 Parking tickets	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
37800 Traffic safety fines	632,784	721,776	621,776	600,000
Fines & Forfeitures Total	\$ 2,532,784	\$ 2,621,776	\$ 2,521,776	\$ 2,500,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 1,689,977	\$ 1,020,000	\$ 1,020,000	\$ 1,000,000
38005 Interest & inv. GASB 31	(1,048,828)	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	-
38200 Rental income	518,844	550,000	550,000	550,000
Interest/Use of Money Total	\$ 3,632,858	\$ 4,045,000	\$ 4,045,000	\$ 1,550,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Revenue from Other Agencies				
32610 State grants	\$ -	\$ 12,000	\$ 12,000	\$ -
32850 State SB 90	95,181	100,000	100,000	100,000
33000 Motor vehicle in lieu	90,344	-	-	-
34050 County grants	1,214	-	-	-
34301 Local grants	101,831	-	50,000	-
Revenue from Other Agencies Total	\$ 288,569	\$ 112,000	\$ 162,000	\$ 100,000
Charges for Services				
34500 Zoning-Subdivision fees	\$ 208,958	\$ 200,000	\$ 200,000	\$ 200,000
34503 City Clerk fees	492	-	-	-
34510 Map and publication fees	75,742	90,000	90,000	75,000
34520 Filing-certification fee	22,645	20,000	20,000	20,000
34532 Special event fees	1,860	-	-	-
34600 Special police fees	840,896	800,000	800,000	816,000
34605 Vehicle tow admin fee (VTACR)	398,898	450,000	450,000	400,000
34630 Fire fees	1,221,075	1,274,000	1,274,000	1,200,000
34670 Emergency med response	-	5,150,000	5,150,000	5,300,000
34672 Paramedic membership fee	-	90,000	90,000	100,000
34676 Joint air support maint. fee	16,850	-	-	-
34680 Code enforcement fees	50,937	40,000	40,000	40,000
34681 Administrative code enforcemen	66,856	40,000	40,000	70,000
34691 Outreach revenue	11,496	30,000	30,000	20,000
34700 Express plan check fees	465,034	425,000	425,000	433,500
34701 Final Map Checking Fees	32,010	-	-	-
34710 Excavation fees	265,945	225,000	225,000	230,000
34711 Const. Inspection Fees R-O-W	151,562	155,000	155,000	155,000
34770 Collectible jobs - A & G	18,006	35,000	35,000	25,000
35000 Library fines and fees	25,458	90,000	90,000	60,000
35020 Library misc fees	25	-	-	-
35234 Program/registration revenue	11,215	11,000	11,000	11,000
35510 Local assessment fees	(1,919)	-	-	-
35701 Credit/Debit card service fee	34,167	100,000	100,000	50,000
35702 Merchant fee charges	(30,654)	(100,000)	(100,000)	(50,000)
37140 Graphics fees	63,604	100,000	100,000	50,000
Charges for Services Total	\$ 3,951,156	\$ 9,225,000	\$ 9,225,000	\$ 9,205,500
Miscellaneous & Non-Operating Revenue				
38500 Donations & contribution	\$ 9,014	\$ -	\$ -	\$ -
38525 Sponsorships	86,194	45,000	45,000	50,000
38526 Advertising revenue	146,817	130,000	130,000	135,000
38527 Rebate revenue	66,778	60,000	60,000	60,000
38550 Unclaimed money & prop	242,300	100,000	100,000	100,000
38560 Miscellaneous revenue	764,723	1,015,500	1,015,500	714,265
38569 Citywide collection revenue	19,108	105,000	105,000	105,000
Miscellaneous & Non-Operating Revenue Total	\$ 1,334,933	\$ 1,455,500	\$ 1,455,500	\$ 1,164,265
Interfund Revenue				
37660 Salary O/H budget Job	\$ 353,981	\$ 500,000	\$ -	\$ -
37661 Cost allocation revenue	13,642,128	17,599,742	17,599,742	19,582,006
Interfund Revenue Total	\$ 13,996,109	\$ 18,099,742	\$ 17,599,742	\$ 19,582,006
GSA Reimbursement				
39222 GSA reimbursement	\$ 12,511,186	\$ 4,885,263	\$ 4,885,263	\$ 10,039,873
GSA Reimbursement Total	\$ 12,511,186	\$ 4,885,263	\$ 4,885,263	\$ 10,039,873

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Transfer from Other Funds				
39100 Transfer-General Fund	\$ 19,911,805	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	20,160,000	20,160,000	21,036,300
Transfer from Other Funds Total	\$ 21,061,805	\$ 21,310,000	\$ 21,310,000	\$ 22,186,300
TOTAL REVENUES	\$ 206,177,683	\$ 213,508,136	\$ 224,188,136	\$ 228,409,246

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
APPROPRIATIONS				
Salaries & Benefits				
41100 Salaries	\$ 78,695,386	\$ 89,950,763	\$ 91,174,398	\$ 95,445,174
41200 Overtime	13,264,858	8,649,193	9,094,243	9,020,309
41300 Hourly wages	3,925,021	5,862,839	6,132,621	6,378,557
Various Benefits	27,967,685	30,459,743	30,537,042	31,507,979
42601 PARS supplemental retirement	897,511	-	-	-
42700 PERS Retirement	27,376,605	34,090,123	34,090,212	40,601,935
42701 PERS cost sharing	(2,611,298)	(3,568,850)	(3,568,863)	(3,757,416)
42799 Salary charges in (out)	(1,891,695)	(2,815,489)	(2,815,489)	(3,148,029)
Salaries & Benefits Total	\$ 147,624,072	\$ 162,628,322	\$ 164,644,163	\$ 176,048,509
Maintenance & Operation				
43050 Repairs-bldgs & grounds	\$ 71,555	\$ 99,200	\$ 99,200	\$ 95,700
43060 Utilities	6,356,074	6,335,712	6,335,712	6,355,600
43070 Lease payments	-	-	-	62,238
43080 Rent	423,832	423,390	423,390	362,670
43090 Equipment usage	52	2,000	2,000	2,000
43110 Contractual services	8,194,271	9,244,597	10,144,648	9,750,711
43111 Construction services	242,761	286,000	286,000	286,000
43112 Direct assistance	82,036	-	-	-
44100 Repairs to equipment	81,117	88,651	113,651	128,251
44120 Repairs to office equip	11,566	52,684	52,684	44,658
44200 Advertising	85,001	182,700	222,700	219,800
44251 Wireless data communication	719	-	-	-
44300 Telephone	60	-	-	900
44301 Cell phone	924	-	-	-
44351 Fleet / equip rental charge	6,256,846	6,773,912	6,773,912	5,756,533
44352 ISD service charge	9,676,432	11,319,191	11,319,191	11,701,439
44353 Building Maintenance Service Charge	5,607,506	4,199,298	4,199,298	3,584,877
44354 Joint air support charge	-	920,315	920,315	881,975
44356 GWP municipal billing	-	10,487	10,487	10,487
44400 Janitorial services	7,992	26,300	26,300	6,300
44450 Postage	85,351	123,973	123,973	120,323
44500 Support of prisoners	77,788	61,900	61,900	65,000
44550 Travel	169,460	237,036	228,036	235,092
44551 POST travel	59,895	72,701	72,701	62,192
44600 Laundry & towel service	20,055	37,800	37,800	35,600
44650 Training	230,755	258,751	300,517	287,236
44651 POST training	4,440	4,475	4,475	2,901
44700 Computer software	37,906	4,000	4,000	8,000
44750 Liability Insurance	2,630,927	2,809,344	2,817,431	3,839,297
44760 Regulatory	7,649	11,976	11,976	20,776
44800 Membership & dues	191,449	221,422	221,422	237,665
45050 Periodicals & newspapers	26,099	60,740	60,740	54,740
45100 Books	500,925	508,048	508,048	515,672
45101 Digital Resources	321,246	250,000	250,000	250,000
45150 Furniture & equipment	635,008	483,416	706,347	382,315
45170 Computer hardware	64,827	75,000	75,000	50,000
45200 Maps & blue prints	7,703	12,100	12,100	12,100
45250 Office supplies	313,036	374,668	377,668	400,289
45300 Small tools	30,494	11,250	11,250	11,850
45350 General supplies	1,696,727	1,782,407	1,857,079	1,702,918
45400 Reports & publications	11,401	11,300	11,300	11,300
45450 Printing and graphics	38,657	24,000	24,000	41,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
46500 Uncollectible accounts	-	250	250	250
46900 Business meetings	107,996	113,420	124,752	112,120
47000 Miscellaneous	103,573	2,254,155	2,050,662	172,907
47010 Discount earned & lost	(298)	-	-	-
49050 Charges-other depts	(16,810)	(59,251)	(59,251)	(70,425)
Maintenance & Operation Total	\$ 44,455,000	\$ 49,709,318	\$ 50,823,664	\$ 47,811,257
Transfers				
48020 Transfer-Special Revenue	\$ 3,885,274	\$ 1,061,677	\$ 1,061,677	\$ 2,092,552
48030 Transfer-Debt Service	800,000	800,000	800,000	1,000,000
48040 Transfer-Capital Funds	4,555,150	718,000	10,103,417	833,700
Transfers Total	\$ 9,240,424	\$ 2,579,677	\$ 11,965,094	\$ 3,926,252
Capital Outlay	\$ 336,061	\$ 125,628	\$ 1,008,481	\$ -
TOTAL APPROPRIATIONS	\$ 201,655,557	\$ 215,042,945	\$ 228,441,402	\$ 227,786,018
NET SURPLUS/(USE OF FUND BALANCE)	\$ 4,522,126	\$ (1,534,809)	\$ (4,253,266)	\$ 623,228

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CITY OF GLENDALE SPECIAL REVENUE FUNDS

Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-eight (38) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 Housing Choice Voucher Program of the Federal Housing and Urban Development Act for rental housing assistance to low income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Continuum of Care Grant Fund (204)* is used to account for monies received by the City under the Continuum of Care Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Innovation and Opportunity Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* is used to account for monies received by the City from inclusionary housing fees for the San Fernando Corridor Redevelopment Project Area; from program income from affordable housing investments other than federal HOME or Low Moderate Income Housing Asset Fund; or from density bonus affordable housing application and monitoring fees. Funds are expended for affordable housing development and monitoring of affordable housing requirements.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the

CITY OF GLENDALE SPECIAL REVENUE FUNDS

youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

- *BEGIN Affordable Homeownership Fund (212)* is used to account for monies received by the City from the state Building Equity and Growth in Neighborhoods (BEGIN) Program. Funds are expended to provide down payment assistance or homeowner rehabilitation loans to low and moderate income home buyers.
- *Low & Mod Income Housing Asset Fund (213)* is used to account for monies received as program income, which includes rental income, loan repayments and other related sources from previous Low and Moderate Income Housing Fund investments. Funds are expended for affordable housing purposes in accordance with state laws, including California Redevelopment Law and the Health and Safety Code.
- *Grant Fund (216)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (217)* was created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City.
- *Measure M Local Return Fund (222)* is used to account for City transportation programs and projects, operating or capital. City receives apportionment of funds monthly. Funds are a portion of the proceeds from Los Angeles County Ordinance #16-01 imposing a 0.5% use tax with collection beginning July 1, 2017 and increasing to 1.0% on July 1, 2039 upon expiration of LA County Ordinance #08-01 (MRLR).
- *Measure M Sub Regional Fund (223)* is used to account for monies received from the ½ cent sales tax increase approved in November 2016 by Los Angeles County voters, and the related transportation and traffic congestion expenses.
- *Measure H Fund (224)* is used to account for monies received from the ¼ cent sales tax increase approved in March 2017 by Los Angeles County voters and the related homeless services and prevention expenses.
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *Public Works Special Grants Fund (252)* is used to account for various grants received and expended by the City in the Public Works department.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Measure R-Regional Return Fund (255) is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- Transit Prop A Local Return Fund (256) is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- Transit Prop C Local Return Fund (257) is funded through a ½ cent sales tax measure to finance the Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- Transit Utility Fund (258) is used to account for the operating and capital costs for revenues generated by the City’s public transit system. The City’s transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues, passenger fares and transfers from Transit Prop A Local Return Fund (256) and Transit Prop C Local Return Fund (257).
- Asset Forfeiture Fund (260) is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- Police Special Grants Fund (261) is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- Supplemental Law Enforcement Fund (262) is used to account for monies received from the State of California to provide funding for local agencies for the Citizen’s Option for Public Safety Program (COPS).
- Fire Grant Fund (265) is used to account for grant monies received and expended for fire prevention programs.
- Fire Mutual Aid Fund (266) was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City’s jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs

CITY OF GLENDALE SPECIAL REVENUE FUNDS

associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.

- *Special Events Fund (267)* is used to account for reimbursements received from a variety of sources for City personnel services provided to special events.
- *Nutritional Meals Grant Fund (270)* is used to account for monies received from federal assistance programs for senior citizen services.
- *Library Fund (275)* is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.
- *Cable Access Fund (280)* is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- *Electric Public Benefit Fund (291)* previously Fund 290, is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development, and demonstration programs.
- *Recreation Fund (501)* is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees.
- *Hazardous Disposal Fund (510)* is used to account for the operations of the toxic waste disposal in the City.
- *Emergency Medical Services Fund (511)* is used to account for operations of the emergency transport and paramedic services in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last few years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated. Effective FY 2017-18, the Emergency Medical Services Fund collapsed into the General Fund.
- *Parking Fund (520)* is used to account for the operations of City-owned public parking lots and garages.

The total appropriation in the *Special Revenue Funds* for FY 2018-19 is \$111.4 million, which reflects a net increase of approximately \$12.6 million, or 12.7%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2019.

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

Estimated Resources	201 - CDBG Fund	202 - Housing Assistance Fund	203 - Home Grant Fund
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	10,000	-
Revenue from Other Agencies	1,852,537	37,933,400	1,301,897
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	13,000	367,400
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,852,537	\$ 37,956,400	\$ 1,669,297
Estimated Appropriations			
Salaries & Benefits	\$ 296,602	\$ 2,477,175	\$ 52,191
Maintenance & Operation	1,555,935	35,520,968	1,617,106
Capital Outlay	-	31,000	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 1,852,537	\$ 38,029,143	\$ 1,669,297
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (72,743)	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	204 - Continuum of Care Grant Fund	205 - Emergency Solutions Grant Fund	206 - Workforce Innovation and Opportunity Act Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	-
Revenue from Other Agencies	2,416,477	147,970	6,094,463
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	186,017
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 2,416,477	\$ 147,970	\$ 6,280,480
Estimated Appropriations			
Salaries & Benefits	\$ 265,728	\$ 5,585	\$ 3,523,159
Maintenance & Operation	2,150,749	142,385	2,600,240
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 2,416,477	\$ 147,970	\$ 6,123,399
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ 157,081

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	209 - Affordable Housing Trust Fund	210 - Urban Art Fund	211 - Glendale Youth Alliance Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	500,000	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	12,739	75,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	2,088,316
Misc and Non-Operating Revenue	12,000	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 24,739	\$ 575,000	\$ 2,088,316
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 1,841,703
Maintenance & Operation	24,739	89,500	246,613
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 24,739	\$ 89,500	\$ 2,088,316
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ 485,500	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	212 - BEGIN Affordable Homeownership Fund	213 - Low&Mod Income Housing Asset Fund	216 - Grant Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	25,000	-
Revenue from Other Agencies	-	-	367,004
Charges for Services	-	-	-
Misc and Non-Operating Revenue	300,000	213,000	-
Transfers from Other Funds	-	2,007,975	-
TOTAL REVENUES	\$ 300,000	\$ 2,245,975	\$ 367,004
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 434,029	\$ 36,032
Maintenance & Operation	300,000	1,226,114	330,972
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 300,000	\$ 1,660,143	\$ 367,004
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ 585,832	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	217 - Filming Fund	222 - Measure M Local Return Fund	224 - Measure H Fund
Estimated Resources			
Sales Taxes	\$ -	\$ 2,400,000	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	5,000	15,000	-
Revenue from Other Agencies	-	-	278,114
Charges for Services	855,500	-	-
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 860,500	\$ 2,415,000	\$ 278,114
Estimated Appropriations			
Salaries & Benefits	\$ 527,425	\$ -	\$ 16,469
Maintenance & Operation	82,039	2,043,282	261,645
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 609,464	\$ 2,043,282	\$ 278,114
NET SURPLUS/(USE OF FUND BALANCE)	\$ 251,036	\$ 371,718	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	251 - Air Quality Improvement Fund	253 - San Fernando Landscape District Fund	254 - Measure R Local Return Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ 2,346,000
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	5,000	1,500	60,000
Revenue from Other Agencies	250,000	-	-
Charges for Services	6,000	-	-
Misc and Non-Operating Revenue	-	90,000	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 261,000	\$ 91,500	\$ 2,406,000
Estimated Appropriations			
Salaries & Benefits	\$ 190,000	\$ -	\$ -
Maintenance & Operation	144,283	90,575	-
Capital Outlay	-	-	340,000
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 334,283	\$ 90,575	\$ 340,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ (73,283)	\$ 925	\$ 2,066,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	255 - Measure R- Regional Return Fund	256 - Transit Prop A Local Return Fund	257 - Transit Prop C Local Return Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	75,000	30,000
Revenue from Other Agencies	2,050,901	3,800,000	3,150,000
Charges for Services	-	100,000	26,000
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 2,050,901	\$ 3,975,000	\$ 3,206,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 27,195	\$ 18,150
Maintenance & Operation	-	3,828,853	4,128,417
Capital Outlay	-	-	-
Capital Improvement	4,520,000	-	-
TOTAL APPROPRIATIONS	\$ 4,520,000	\$ 3,856,048	\$ 4,146,567
NET SURPLUS/(USE OF FUND BALANCE)	\$ (2,469,099)	\$ 118,952	\$ (940,567)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	258 - Transit Utility Fund	260 - Asset Forfeiture Fund	261 - Police Special Grants Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	-
Revenue from Other Agencies	1,180,000	-	166,976
Charges for Services	9,068,498	-	417,641
Misc and Non-Operating Revenue	85,500	-	135,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 10,333,998	\$ -	\$ 719,617
Estimated Appropriations			
Salaries & Benefits	\$ 722,731	\$ 387,194	\$ 573,032
Maintenance & Operation	9,611,267	339,842	202,650
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 10,333,998	\$ 727,036	\$ 775,682
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (727,036)	\$ (56,065)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	262 - Supplemental Law Enforcement Fund	265 - Fire Grant Fund	266 - Fire Mutual Aid Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	-
Revenue from Other Agencies	485,429	-	600,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	4,400	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 485,429	\$ 4,400	\$ 600,000
Estimated Appropriations			
Salaries & Benefits	\$ 476,357	\$ -	\$ 583,407
Maintenance & Operation	9,072	4,400	16,593
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 485,429	\$ 4,400	\$ 600,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	267 - Special Events Fund	270 - Nutritional Meals Grant Fund	275 - Library Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	-	-	11,690
Revenue from Other Agencies	-	321,000	-
Charges for Services	1,195,010	-	99,214
Misc and Non-Operating Revenue	-	51,887	36,500
Transfers from Other Funds	-	84,577	-
TOTAL REVENUES	\$ 1,195,010	\$ 457,464	\$ 147,404
Estimated Appropriations			
Salaries & Benefits	\$ 1,153,585	\$ 244,666	\$ 56,307
Maintenance & Operation	41,425	212,798	128,960
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 1,195,010	\$ 457,464	\$ 185,267
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ (37,863)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	280 - Cable Access Fund	291 - Electric Public Benefit Fund	501 - Recreation Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	7,700,000	-
Licenses and Permits	-	-	-
Fines and Forfeitures	-	-	-
Interest/Use of Money	25,000	50,000	491,289
Revenue from Other Agencies	-	-	4,000
Charges for Services	500,000	-	3,214,650
Misc and Non-Operating Revenue	-	-	189,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 525,000	\$ 7,750,000	\$ 3,898,939
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 763,612	\$ 2,835,445
Maintenance & Operation	15,000	8,479,584	1,381,524
Capital Outlay	-	-	-
Capital Improvement	850,000	-	-
TOTAL APPROPRIATIONS	\$ 865,000	\$ 9,243,196	\$ 4,216,969
NET SURPLUS/(USE OF FUND BALANCE)	\$ (340,000)	\$ (1,493,196)	\$ (318,030)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

Estimated Resources	510 - Hazardous Disposal Fund	520 - Parking Fund	Total
Sales Taxes	\$ -	\$ -	\$ 4,746,000
Occupancy & Other Taxes	-	-	7,700,000
Licenses and Permits	-	-	500,000
Fines and Forfeitures	-	2,600,000	2,600,000
Interest/Use of Money	20,000	150,000	1,062,218
Revenue from Other Agencies	-	-	62,400,168
Charges for Services	1,508,851	6,435,000	25,514,680
Misc and Non-Operating Revenue	12,500	-	1,696,204
Transfers from Other Funds	-	-	2,092,552
TOTAL REVENUES	\$ 1,541,351	\$ 9,185,000	\$ 108,311,822
Estimated Appropriations			
Salaries & Benefits	\$ 1,289,780	\$ 3,296,150	\$ 22,093,709
Maintenance & Operation	471,568	6,264,659	83,563,757
Capital Outlay	-	-	371,000
Capital Improvement	-	-	5,370,000
TOTAL APPROPRIATIONS	\$ 1,761,348	\$ 9,560,809	\$ 111,398,466
NET SURPLUS/(USE OF FUND BALANCE)	\$ (219,997)	\$ (375,809)	\$ (3,086,644)

CITY OF GLENDALE

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to pre-pay long-term obligations. It is the practice of the City to ensure that all annual debt obligations are met. The City's General Fund has no outstanding general obligation (GO) debt. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. There is one remaining Debt Service Fund with an appropriation for FY 2018-19: Police Building Project Fund (303). The following is a brief summary of the City's active Debt Service Fund:

- *Police Building Project Fund (303)* is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.

Interest and principal payments budgeted in the Debt Service Fund for FY 2018-19 total \$2.6 million.

BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

As of June 2018, Standard & Poor's (S&P) affirmed the City's implied general obligation rating of 'AA+'. S&P's opinion is that the City has a stable outlook due to its very strong budgetary flexibility and strong management conditions. Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's sound reserve levels, good liquidity, satisfactory financial performance, and prudent financial policies and budgeting practices. Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects the credit strength of the City's large and diverse tax base and the City's location in the Los Angeles regional economy. In addition, it reflects the view that the City's economic indicators and financial performance are relatively stable, and that local and regional economies are improving sufficiently to support projected expenditures. As of June 30, 2018, the City's General Fund has no outstanding GO debt.

CITY OF GLENDALE DEBT SERVICE FUNDS

In July 2016, the City entered a second three-year contract with Bank of America to purchase Glendale Variable Rate Demand Certificates of Participation (2000 Police Building Project). In July 2016, Fitch Ratings affirmed their rating of 'AA' and Moody's Investors Service affirmed their rating of 'A1'. In October 2016, Moody's upgraded their rating from A1 to Aa3. Standard & Poor's does not rate these bonds. The aforementioned agency ratings of the City's COPs are positive indicators of the City's strong financial position, prudent financial and budgetary policies, and overall creditworthiness.

The City's current bond ratings are as follows:

Debt Issue	Moody's	Standard & Poor's (S & P)	Fitch Ratings
Issuer Credit Rating/Implied General Obligation	Aa2	AA+	AA+
Police Building Project (COPs)	Aa3	N/A	AA

The annual debt service requirement to amortize governmental long-term bonded debt in the Debt Service Fund as of June 30, 2018 is as follows (in thousands):

Police Building Project (COPs)			
Fiscal Year	Interest*	Principal	Total Debt Service
2019	\$ 405	\$ 1,985	\$ 2,390
2020	425	2,070	2,495
2021	437	2,155	2,592
2022	442	2,320	2,762
2023	437	2,405	2,842
2024-2028	1,767	14,155	15,922
2029-2030	290	6,790	7,080
Total	\$ 4,203	\$ 31,880	\$ 36,083

Notes:

* Monthly interest payments for the Police Building Project (COPs) are based on a variable rate indexed to the 30-day LIBOR; therefore, the interest portion of the anticipated annual debt service is estimated periodically and budgeted for through the annual budget adoption process. Any necessary post-adoption adjustments to budgeted interest payments for the fiscal year will be incorporated into the quarterly budget adjustment process.

CITY OF GLENDALE DEBT SERVICE FUNDS

CITY OF GLENDALE LEGAL DEBT MARGIN Through June 30, 2019 (unaudited)

Under the City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The most recent preliminary assessment was provided by City's property tax consultant, HDL Properties, based on the County of Los Angeles' Auditor-Controller Tax Rolls as of August 2018, wherein the City's net assessed property value is estimated to be approximately \$25.6 billion. The City's charter required debt limit is calculated to be fifteen percent of this value, or approximately \$3.8 billion. The legal debt margin is also calculated to be \$3.8 billion, reflecting that there is currently no outstanding debt applicable to the legal debt limit and that the City is not at risk of exceeding this limit.

Net Assessed Value (Tax District 1)*	\$	25,563,658,357
Debt Limit - 15% of Assessed Value	\$	3,834,548,754
Amount of Debt Applicable to Debt Limit	\$	-
Legal Debt Margin	\$	3,834,548,754

Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2009-10	22,589,800	3,388,470	107,985	3,280,485
2010-11	22,892,818	3,433,923	147,872	3,286,050
2011-12**	18,731,797	2,809,770	-	2,809,770
2012-13**	18,862,952	2,829,443	-	2,829,443
2013-14**	19,635,549	2,945,332	-	2,945,332
2014-15**	20,568,476	3,085,271	-	3,085,271
2015-16**	21,675,055	3,251,258	-	3,251,258
2016-17**	22,951,769	3,442,765	-	3,442,765
2017-18**	24,244,692	3,636,704	-	3,636,704
2018-19**	25,563,658	3,834,549	-	3,834,549

Notes:

* Source: County of Los Angeles, Auditor-Controller's Office. As a result of AB 1x26, the Net Assessed Value calculation does not include the assessed valuations for the former Glendale Redevelopment Agency's project areas (Central District: \$3,815,567,999 San Fernando Corr. District: \$2,407,989,743).

** As a result of AB 1x26, the debt associated with the Glendale Redevelopment Agency (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE
DEBT SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	303 - Police Building Project Fund		Total
Estimated Resources			
Use of Money and Property	\$	200,000	\$ 200,000
Transfers from Other Funds		1,000,000	1,000,000
TOTAL REVENUES	\$	1,200,000	\$ 1,200,000
Estimated Appropriations			
Maintenance & Operation	\$	2,619,909	\$ 2,619,909
TOTAL APPROPRIATIONS	\$	2,619,909	\$ 2,619,909
NET SURPLUS/(USE OF FUND BALANCE)	\$	(1,419,909)	\$ (1,419,909)

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten year basis, with the "Future Years" column representing a five-year time span. When the FY 2018-19 City of Glendale budget was adopted by the City Council, only the FY 2018-19 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective projects, and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. In FY 2012-13, FY 2013-14, and FY 2014-15, the General Fund transferred 1.0% of the sales tax revenue to the CIP Fund. Starting FY 2015-16, the 1.0% General Fund transfer of the sales tax revenue to the CIP Fund increases every year by 0.25% totaling to a transfer of 2.00% for FY 2018-19. Other than this recurring transfer of sales tax revenue, the City received one-time sales tax money as a result of an audit performed by the State of California which was transferred into the CIP fund in FY 2017-18 to be used for the funding of some of the major projects planned in FY 2018-19 including the Artsakh Paseo and Arts & Entertainment District, the renovation of Fremont Park and the master design of the Central Park block.

There are currently eight (8) funds under the Capital Improvement Program Category: the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (407), the Parks Quimby Fee Fund (408), the CIP Reimbursement Fund (409), and the San Fernando Corridor Tax Share Fund (Fund 410). Other than the funds listed above, there are additional CIP projects that are appropriated within a variety of other funds across departments. These projects are related to public transit, parks, library, street, sewer, refuse, and electric and water utilities which are funded from other sources such as federal, state, and regional funding or revenue generated from enterprise funds. In order to present the citywide Capital Improvement Program, this section will include discussion not only for the CIP Category funds, but on all current citywide Capital Improvement projects.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The City's total CIP appropriation for FY 2018-19 is approximately \$75.7 million including the appropriation for the Scholl Canyon Landfill Post-Closure Fund (Fund 403), which is an increase of \$25.4 million compared to the FY 2017-18 CIP appropriations. This increase is mainly attributable to new appropriation for capital improvement projects across multiple departments. Below are the major highlights of the City's CIP program for FY 2018-19 by department.

- Community Development comprises \$6.5 million of the total CIP appropriation for FY 2018-19, all of which is in the CIP General Fund (Fund 401). Some of the major projects budgeted for FY 2018-19 include Central Park Block, Artsakh Paseo Alley, and the Purchase of Maryland Retail Units.
- Community Services & Parks comprises \$7.2 million of the total CIP appropriation for FY 2018-19 of which \$5.3 million is in CIP General Fund (Fund 401), \$1.5 million is in the Parks Development Impact Fee Fund (Fund 405), and \$408 thousand is in the CDBG Fund (Fund 201). Some of the major projects budgeted for FY 2018-19 include Fremont Park Renovation, Brand Park Restroom Renovation, Citywide Playground Equipment, and the Homeless Housing Project.
- Fire Department comprises \$50 thousand of the total CIP appropriation for FY 2018-19 all of which is in the CIP General Fund (Fund 401). This appropriation is for the Fire Station 25 Reconstruction project.
- Glendale Water & Power comprises \$24.9 million of the total CIP appropriation for FY 2018-19, of which \$14.8 million is for projects budgeted in the Electric Utility Funds (Fund 583 and Fund 585), and \$10.1 million in the Water Utility Funds (Fund 593 and Fund 595). Some of the significant projects budgeted for FY 2018-19 include the Electric Vault Replacements, Air Way Interconnection Improvements, and the Pipeline Management Program.
- Information Services Department comprises \$83 thousand of the total CIP appropriation for FY 2018-19 all in the ISD Infrastructure Fund (Fund 603). This appropriation is for the Fiber Optic Connectivity project.
- Management Services comprises \$850 thousand of the total CIP appropriation for FY 2018-19 all of which is in the Cable Access Fund (Fund 280). This appropriation is for the GTV6 Control Room Relocation.
- Police Department comprises \$100 thousand of the total CIP appropriation for FY 2018-19 all of which is in the CIP General Fund (Fund 401). This appropriation is for the Installation of Garage Gates at the Police Building.
- Public Works comprises \$31.5 million of the total CIP appropriation for FY 2018-19 of which \$2.8 million is in the CIP General Fund (Fund 401), \$60 thousand in the Measure M Local Return Fund (Fund 222), \$4.5 million is in the Measure R Regional Fund (Fund 255), \$7.6 million is in the State Gas Tax Fund (Fund 402), \$300 thousand is in the Parking Fund (Fund 520), \$15.7 million is in the Sewer Fund (Fund 525), and \$405 thousand is in the Refuse Disposal Fund (Fund 530). Some of the major projects budgeted for FY 2018-19 include the I-210 Freeway Sound Wall, Verdugo Boulevard Rehabilitation, Highland Avenue Rehabilitation, Hyperion Waste Water System, and the Los Angeles-Glendale Water Reclaim Plant.

The schedules on the next few pages provide a list of all the active projects citywide, project appropriations, life-to-date expenditures and forecast.

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY18-19 Adopted	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	FY22-23 Projected	Future Years FY 24-28	Estimated Project Total
FUND 101 - GENERAL FUND								
52095 Central Park Block Project	\$ 512,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 512,500
Fund 101 Total	\$ 512,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 512,500
FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM								
52095 Central Park Block Project	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
52233 Artsakh Paseo Alley	-	3,000,000	-	-	-	-	-	3,000,000
52234 Purchase of Maryland Retail Units	-	1,530,000	-	-	-	-	-	1,530,000
401 - Community Development	\$ -	\$ 6,530,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,530,000
50026 Replace Police CAD Syst	\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,591,132
52114 Glendale Police Dept Museum	42,119	-	-	-	-	-	-	42,119
52140 Jail Security System Video & Touchscreen Upgrade	450,000	-	-	-	-	-	-	450,000
52197 Installation of Garage Gates at Police Building	-	100,000	-	-	-	-	-	100,000
401 - Police Subtotal	\$ 4,083,251	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,183,251
51559 Fire Station 29 Reconstruction	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
51679 Fire Station 26 Reconstruction	278,389	-	-	-	-	-	-	278,389
51763 Training Center Burn Bldg Reconstruction	456,000	-	-	-	-	-	-	456,000
52131 Replacement of FS 21 Compressor	73,000	-	-	-	-	-	-	73,000
52132 Fire Station 28 Reconstruction	50,000	-	550,000	-	-	-	-	600,000
52198 Fire Station 25 Reconstruction	-	50,000	-	-	-	-	-	50,000
401 - Fire Subtotal	\$ 1,857,389	\$ 50,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 2,457,389
51436 Signal Power Backup System	\$ 882,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 882,000
51490 ADA Facility Modification	1,034,676	125,000	125,000	125,000	125,000	125,000	625,000	2,284,676
51999 City Hall Building Renovation	593,298	1,500,000	250,000	-	-	-	-	2,343,298
52064 Illuminated Street Name Sign Replacement (LED)	1,300,000	100,000	-	-	-	-	-	1,400,000
52085 Street Improvements	2,600,000	-	-	-	-	-	-	2,600,000
52098 Glendale Sub-Regional Traffic Management Center	174,000	-	-	-	-	-	-	174,000
52190 MSB Tenant Improvement	-	658,000	658,000	-	-	-	-	1,316,000
52191 Installation of Safety Bollards at Montrose	-	300,000	-	-	-	-	-	300,000
59998 Project Management *	-	150,000	150,000	150,000	150,000	150,000	750,000	1,500,000
401 - Public Works Subtotal	\$ 6,583,974	\$ 2,833,000	\$ 1,183,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 1,375,000	\$ 12,799,974
51658 Rockhaven Rehabilitation	\$ 1,005,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,005,648
51669 GHS Tennis Courts Renovation	833,822	-	-	-	-	-	-	833,822
51707 Parks Unanticipated Repairs	1,200,000	150,000	200,000	200,000	200,000	200,000	1,000,000	3,150,000
51713 Verdugo Park Renovations	500,000	-	-	-	-	-	-	500,000
51837 Deukmejian Nature Education Center (New to Fund)	500,000	-	-	-	-	-	-	500,000
51844 Citywide Playground Equipment (New to Fund)	500,000	200,000	350,000	350,000	350,000	350,000	1,750,000	3,850,000
51847 Pacific Community Center Construction	3,469,000	-	-	-	-	-	-	3,469,000
51873 Fremont Park Renovation	2,000,000	4,000,000	-	-	-	-	-	6,000,000
52002 Glonietta Park Lighting & Irrigation	650,000	-	-	-	-	-	-	650,000
52141 Lower Scholl Renovation	350,000	100,000	-	-	-	-	-	450,000
52142 Nibley Restroom Renovation	250,000	100,000	-	-	-	-	-	350,000
52143 Pacific Park Shade Structure	121,771	-	-	-	-	-	-	121,771
52202 Brand Park Restroom Renovation	-	700,000	-	-	-	-	-	700,000
G51876 Riverwalk LA Outfall Bridge	975,000	-	-	-	-	-	-	975,000
401 - Community Services & Parks Subtotal	\$ 12,355,241	\$ 5,250,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,750,000	\$ 22,555,241
50094 Brand Library Renovation	\$ 8,425,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,425,701
51318 Central Library Renovation	7,948,500	-	-	-	-	-	-	7,948,500
51670 Montrose Branch Library	253,493	-	-	-	-	-	-	253,493
51725 Branch Libraries	974,319	-	100,000	100,000	100,000	100,000	500,000	1,874,319
401 - Library, Arts & Culture Subtotal	\$ 17,602,013	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 18,502,013
Fund 401 Total	\$ 42,481,868	\$ 14,763,000	\$ 2,383,000	\$ 925,000	\$ 925,000	\$ 925,000	\$ 4,625,000	\$ 67,027,868
FUND 201 - CDBG								
G618312 Homeless Housing Project	\$ 370,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000
G618314 Pacific Park Playground/Pools Shade Structure	153,522	38,000	-	-	-	-	-	191,522
G618315 Pacific Park Splash Pad	370,000	-	-	-	-	-	-	370,000
Fund 201 Total	\$ 893,522	\$ 408,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,301,522
FUND 222 - MEASURE M LOCAL RETURN FUND								
52104 Trains Station 1st/last Mile	\$ 711,100	\$ 26,394	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 737,494
52178 Safe Routes to School	-	33,984	-	-	-	-	-	33,984
Fund 222 Total	\$ 711,100	\$ 60,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 771,478
FUND 252 - PUBLIC WORKS SPECIAL GRANTS FUND								
G51849 Grandview/Sonora RR Crossing	\$ 2,107,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,107,000
G51864 Safe Route to School Phase 4 (Cycle 11)	461,131	-	-	-	-	-	-	461,131
Fund 252 Total	\$ 2,568,131	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,568,131
FUND 254 - MEASURE R LOCAL RETURN FUND								
G51877 Beeline Maintenance Facility	\$ 9,025,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,025,623
Fund 254 Total	\$ 9,025,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,025,623
FUND 255 - MEASURE R REGIONAL FUND								
G51825 Riverwalk LA River Bridge PE	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
G51826 Riverwalk Outfall Bridge	1,246,398	-	-	-	-	-	-	1,246,398
G51849 Grandview/Sonora Railroad Crossing	4,550,000	-	-	-	-	-	-	4,550,000
G51977 I-5 N. Mitigation Signal Sync.	350,000	-	-	-	-	-	-	350,000
G51986 Traffic Signal Modification at Verdugo Blvd and Valihi Way	600,000	-	-	-	-	-	-	600,000
G52040 I-5 N Mitigation Project Management	150,000	-	-	-	-	-	-	150,000
G52066 Install Quiet Zone Pedestrian Flasher	150,000	-	-	-	-	-	-	150,000
G52134 Oceanview Blvd. Rehabilitation	1,000,000	-	-	-	-	-	-	1,000,000
G52145 Pennsylvania Ave Traffic Signal Improvement	400,000	-	-	-	-	-	-	400,000
G52146 Bicycle Facilities Phase 2	165,000	-	-	-	-	-	-	165,000
G52147 Doran St Traffic Signal Mod/Ins. & Roadway	1,447,162	-	-	-	-	-	-	1,447,162
G52157 San Fernando/Los Angeles Traffic Signal Installation	400,000	-	-	-	-	-	-	400,000
G52158 Traffic Signal Installation at Glendale/La Crescenta	1,200,000	-	-	-	-	-	-	1,200,000
G52161 Regional Arterial Traffic Performance Measurement System	100,000	-	-	-	-	-	-	100,000
G52162 Doran/Broadway-Brazil Grade Separation	350,000	-	-	-	-	-	-	350,000
G52172 I-210 Freeway Sound Wall	-	4,520,000	-	-	-	-	-	4,520,000
Fund 255 Total	\$ 12,708,560	\$ 4,520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,228,560
FUND 256 - TRANSIT PROP A LOCAL RETURN FUND								
G51877 Beeline Maintenance Facility	\$ 3,376,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,376,000
Fund 256 Total	\$ 3,376,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,376,000

City of Glendale
Capital Improvement Program
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Project	Prior Years Appropriations	FY18-19 Adopted	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	FY22-23 Projected	Future Years FY 24-28	Estimated Project Total
FUND 257 - TRANSIT PROP C LOCAL RETURN FUND								
51950 Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500,000
52128 Bus Stop Improvements	141,733	-	-	-	-	-	-	141,733
Fund 257 Total	\$ 641,733	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	641,733
FUND 280 - CABLE ACCESS FUND								
52174 GTV6 Control Room Relocation	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	850,000
Fund 280 Total	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	850,000
FUND 402 - GAS TAX FUND								
51500 Street Resurfacing Program	\$ 22,978,434	\$ 550,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,500,000	\$ 29,828,434
51501 Gutter Construction Program	13,091,515	250,000	350,000	350,000	350,000	350,000	1,750,000	16,491,515
51502 Street Reconstruction Program	12,520,780	250,000	350,000	350,000	350,000	350,000	1,750,000	15,920,780
51887 Street Tree Maintenance	2,830,000	610,000	610,000	610,000	610,000	610,000	3,050,000	8,930,000
51888 Sidewalk Maintenance Program	3,350,000	350,000	340,000	350,000	250,000	250,000	1,250,000	6,140,000
51889 Slurry Seal Maintenance Program	1,630,000	285,000	285,000	285,000	285,000	285,000	1,425,000	4,480,000
51966 Pennsylvania Rehab (City)	130,300	-	-	-	-	-	-	130,300
51981 Glendale Narrows Riverwalk Phase 2	100,000	-	-	-	-	-	-	100,000
51984 Doran St & Adjacent Streets Rehabilitation	150,000	-	-	-	-	-	-	150,000
51985 Oceanview Blvd Rehabilitation	200,000	-	-	-	-	-	-	200,000
51986 Verdugo Blvd Rehabilitation	50,000	1,000,000	-	-	-	-	-	1,050,000
52083 Traffic Signal Installations/Modification	404,000	-	-	-	-	-	-	404,000
52112 Kenneth Road Rehabilitation	500,000	-	-	-	-	-	-	500,000
52113 Riverside Dr. & Western Ave. Rehabilitation	600,000	-	-	-	-	-	-	600,000
52151 Doran Street Rehabilitation Projctc	1,150,000	-	-	-	-	-	-	1,150,000
52167 San Fernando Rehabilitation Phase 3	-	2,200,000	-	-	-	-	-	2,200,000
52168 Highland Ave Rehabilitation	-	1,150,000	-	-	-	-	-	1,150,000
52169 Geotechnical Engineering Service	-	65,000	65,000	65,000	65,000	65,000	-	325,000
52170 Construction Management & Inspection Services	-	400,000	400,000	400,000	400,000	400,000	-	2,000,000
52171 Broadway Rehabilitation Phase 1	-	150,000	1,210,000	-	-	-	-	1,360,000
52173 Traffic Signal Installation at Jackson/California	-	350,000	-	-	-	-	-	350,000
Fund 402 Total	\$ 59,685,029	\$ 7,610,000	\$ 4,310,000	\$ 3,110,000	\$ 3,010,000	\$ 3,010,000	\$ 12,725,000	\$ 93,460,029
FUND 405 - DEVELOPMENT IMPACT FEES FUND								
51669 GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
51833 Planning and Design Studies	400,302	-	-	-	-	-	-	400,302
51834 Sports Complex Batting Cage	400,000	-	-	-	-	-	-	400,000
51836 Pedestrian Paseo from Central	100,000	-	-	-	-	-	-	100,000
51837 Deukmejian Nature Education Center	2,500,000	-	-	-	-	-	-	2,500,000
51839 Mid City Park Development Master Plan	100,000	-	-	-	-	-	-	100,000
51841 Outdoor Fitness Equipment	110,000	-	-	-	-	-	-	110,000
51873 Fremont Park Renovation Design	4,150,000	1,500,000	-	-	-	-	-	5,650,000
51886 Riverwalk LA Outfall Bridge	639,859	-	-	-	-	-	-	639,859
51892 Central Park Plaza	2,150,000	-	-	-	-	-	-	2,150,000
52020 Verdugo Park North Community Building	2,000,000	-	-	-	-	-	-	2,000,000
52031 Fitness in the Park	40,000	-	-	-	-	-	-	40,000
52077 Wilson Middle School Multi-Use Field	5,050,000	-	-	-	-	-	-	5,050,000
52078 Verdugo Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52079 Maple Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52087 Carr Park Outdoor Fitness Center	65,000	-	-	-	-	-	-	65,000
52105 Cerritos Elementary Multi-Purpose	3,439,200	-	-	-	-	-	-	3,439,200
Fund 405 Total	\$ 23,144,361	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	24,644,361
FUND 407 - LIBRARY MITIGATION FEE FUND								
51318 Central Library Renovation	\$ 2,601,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,601,121
Fund 407 Total	\$ 2,601,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,601,121
FUND 409 - CIP REIMBURSEMENT FUND								
G51763 Fire Department Burn Building	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	300,000
G51877 Beeline Maintenance Facility	8,490,963	-	-	-	-	-	-	8,490,963
G51966 Pennsylvania Ave Rehabilitation (County)	166,300	-	-	-	-	-	-	166,300
G51970 Safe Route to School Phase 3	969,900	-	-	-	-	-	-	969,900
G52031 Fitness in the Park	155,000	-	-	-	-	-	-	155,000
G52038 Hoover Toll Keppel & Chevy Chase (SRTS)	1,642,000	-	-	-	-	-	-	1,642,000
G52049 Burbank-Glendale Traffic System Coordination	601,944	-	-	-	-	-	-	601,944
G52050 TDA3-Bicycle & Pedestrian Fund	430,762	-	-	-	-	-	-	430,762
G52090 Tenant Improvements at Glendale Police Department Building	242,000	-	-	-	-	-	-	242,000
G52098 Glendale Sub-Regional Traffic Management	521,550	-	-	-	-	-	-	521,550
G52104 Trains Station 1st/last Mile	1,556,438	-	-	-	-	-	-	1,556,438
G52113 Riverside-Western Rehabilitation	104,973	-	-	-	-	-	-	104,973
G52114 Glendale Police Department Museum	205,000	-	-	-	-	-	-	205,000
G52123 Los Feliz Entryway Improvement	45,000	-	-	-	-	-	-	45,000
G52161 Regional Arterial Traffic Performance Measurement System	530,869	-	-	-	-	-	-	530,869
G52163 North Verdugo Road Safety Improvements	150,000	-	-	-	-	-	-	150,000
G52176 Trains Station 1st/last Mile Phase 2	1,101,000	-	-	-	-	-	-	1,101,000
G52200 Pennsylvania Ave Rehabilitation	1,786,970	-	-	-	-	-	-	1,786,970
Fund 409 Total	\$ 19,000,669	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	19,000,669
FUND 410 - SAN FERNANDO CORRIDOR TAX SHARE FUND								
52127 Flower Street Improvement & Widening	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
Fund 410 Total	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
FUND 501 - RECREATION FUND								
51844 Citywide Playground Equipment	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	150,000
51955 Califfeld Renovation Program	100,000	-	-	-	-	-	-	100,000
52002 Glorietta Park Lighting & Irrigation	60,000	-	-	-	-	-	-	60,000
52019 Upper Scholl Canyon Renovation	650,000	-	-	-	-	-	-	650,000
52020 Verdugo Park North Community Building	500,000	-	-	-	-	-	-	500,000
52023 Sports Complex Concession Renovation	500,000	-	-	-	-	-	-	500,000
52144 Replace Splash Pad at Pacific Park	364,000	-	-	-	-	-	-	364,000
Fund 501 Total	\$ 2,324,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,324,000
FUND 510 - HAZARDOUS DISPOSAL FUND								
52133 HHW Ventilation System Replacement	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35,000
Fund 510 Total	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35,000

City of Glendale
Capital Improvement Program
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Project	Prior Years Appropriations	FY18-19 Adopted	FY19-20 Projected	FY20-21 Projected	FY21-22 Projected	FY22-23 Projected	Future Years FY 24-28	Estimated Project Total
FUND 520 - PARKING FUND								
51508 Parking Lot Resurfacing	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
51584 Exchange Parking Structure Improvements	950,000	-	-	-	-	-	-	950,000
51884 Parking Lot & Meter Improvements	600,000	300,000	-	-	-	-	-	900,000
52071 Downtown Parking Improvements	400,000	-	-	-	-	-	-	400,000
52072 Parking Structure Improvement Project	600,000	-	-	-	-	-	-	600,000
Fund 520 Total	\$ 2,950,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,250,000
FUND 525 - SEWER FUND								
50098 Doran Pump Station Rehabilitation	\$ 2,327,400	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -	2,379,400
51494 Corrugated Metal Pipe Replacement Project	962,000	100,000	100,000	100,000	100,000	100,000	500,000	1,962,000
51510 Sewer Reconstruction Program	7,065,120	150,000	150,000	150,000	150,000	150,000	750,000	8,565,120
51511 Wastewater Capacity Improvement	4,862,175	-	-	-	-	-	-	4,862,175
51632 Stormwater Pollutant Treatment	1,000,000	-	-	-	-	-	-	1,000,000
51673 Hyperion Wastewater System	23,253,384	2,500,000	3,900,000	500,000	1,500,000	1,500,000	7,500,000	40,653,384
51674 LA-Glendale Water Reclamation Plant	21,500,000	12,804,000	8,900,000	1,790,000	1,500,000	1,500,000	10,000,000	57,192,000
51686 Emergency Sewer and SD Repair Program	1,925,000	-	-	-	-	-	-	1,925,000
51772 San Fernando & Highland Storm Drain	675,000	-	-	-	-	-	-	675,000
51801 Chevy Chase Sewer Diversion	23,608,405	-	-	-	-	-	-	23,608,405
51830 Tyburn Street Wastewater Improvement	1,600,000	-	-	-	-	-	-	1,600,000
51885 Pacific/Burchett Wastewater Improvement	1,580,000	-	-	-	-	-	-	1,580,000
51953 Sludge and Debris Drying Facility	50,000	-	-	-	-	-	-	50,000
51982 PW Yard Recycled Water Main Ex	365,200	-	-	-	-	-	-	365,200
51988 Brand Storm Water Lift Station	115,000	-	-	-	-	-	-	115,000
52073 Wastewater Shop Tennant Improvement	50,000	130,000	-	-	-	-	-	180,000
52109 Bioswale Construction	100,000	-	-	-	-	-	-	100,000
Fund 525 Total	\$ 91,038,684	\$ 15,736,000	\$ 13,050,000	\$ 2,540,000	\$ 2,448,000	\$ 3,250,000	\$ 18,750,000	\$ 146,812,684
FUND 530 - REFUSE DISPOSAL FUND								
51774 Scholl Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,020,000
52028 Beverage Container Recycling	133,500	-	-	-	-	-	-	133,500
52070 Automated Container and Refuse	700,000	350,000	350,000	350,000	350,000	350,000	1,750,000	4,200,000
G52028 Beverage Container Recycling (Grant)	345,301	-	-	-	-	-	-	345,301
G52074 Annual Cal-Recycle Grant	102,000	55,000	-	-	-	-	-	157,000
Fund 530 Total	\$ 2,300,801	\$ 405,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000	\$ 5,855,801
FUND 583 - ELECTRIC DEPRECIATION FUND**								
E14237 Howard Roofing Replacement	\$ 155,470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	155,470
E14359 AMI SG DMS-OMS System Integration	1,109,044	-	-	-	-	-	-	1,109,044
E14377 Electric Vehicle Program	669,974	-	-	-	-	-	-	669,974
E14488 AMI Modernization IT Support	1,132,695	-	-	-	-	-	-	1,132,695
E14824 Conservation Voltage Reduction	273,424	-	-	-	-	-	-	273,424
E14826 E-Care Upgrade	187,000	-	-	-	-	-	-	187,000
E14833 Meter Data Analytics	175,976	-	-	-	-	-	-	175,976
E14894 IVR Upgrade	91,422	-	-	-	-	-	-	91,422
E30012 Admin Capital Outlay	112,320	727,038	-	-	-	-	-	839,358
E30014 Electric Capital Outlay	2,798,500	3,114,900	-	-	-	-	-	5,913,400
E30024 GIS Web Viewer	132,733	-	-	-	-	-	-	132,733
E30026 Installation of Streetlights-Annual	109,938	200,000	200,000	200,000	200,000	200,000	-	1,109,938
E30027 Streetlight Electric Services	225,249	200,000	200,000	200,000	200,000	200,000	-	1,225,249
E30030 Meter Purchases	300,000	300,000	300,000	300,000	300,000	300,000	-	1,800,000
E30031 Transformer Purchases	350,000	300,000	300,000	300,000	300,000	300,000	-	1,850,000
E30034 Deteriorated Pole Replacement	1,059,950	500,000	500,000	500,000	500,000	500,000	-	3,559,950
E30035 Electric Vault Replacements	683,992	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	-	8,183,992
E30036 Cable Replacements	1,244,279	500,000	500,000	500,000	500,000	500,000	-	3,744,279
E30037 Feeder Refusing	150,767	200,000	200,000	200,000	200,000	200,000	-	1,150,767
E30038 Emergency System Improvement	808,339	-	-	-	-	-	-	808,339
E30039 Transmission Line Upgrade	339,870	300,000	300,000	300,000	300,000	300,000	-	1,839,870
E30040 Reclosers	701,874	200,000	200,000	200,000	200,000	200,000	-	1,701,874
E30063 Perkins Water Feature Renov	304,000	-	-	-	-	-	-	304,000
E30067 Perkins Tenant Improvements	995,000	-	-	-	-	-	-	995,000
E30072 Fiber Plan Implementation	1,710,229	-	-	-	-	-	-	1,710,229
E30073 Capacity Bank Conversion	1,387,148	250,000	-	-	-	-	-	1,637,148
E30076 Feeder Conversion at Tropico Substation	1,950,617	-	-	-	-	-	-	1,950,617
P13748 Grayson Repower	13,119,363	-	-	-	-	-	-	13,119,363
P30013 Power Plant Capital Outlay	1,269,000	-	-	-	-	-	-	1,269,000
P30019 Repairs to Unit 8A & 8BC	4,079,552	-	-	-	-	-	-	4,079,552
P30021 Overhaul Reserve Gas Turbin	1,721,792	-	-	-	-	-	-	1,721,792
P30082 Unit 9 Modifications	1,486,027	500,000	-	-	-	-	-	1,986,027
P30097 Unit 9 Catalyst Replacement	479,012	-	-	-	-	-	-	479,012
31003 Howard Substation	200,000	-	-	-	-	-	-	200,000
31004 Power Plant Emergency Repair	-	500,000	-	-	-	-	-	500,000
31005 Biogas Renewable Generation	125,000	500,000	-	-	-	-	-	625,000
31006 New Telephone System	-	342,000	-	-	-	-	-	342,000
31007 Grandview-Montrose Transmission	-	300,000	1,500,000	-	-	-	-	1,800,000
31008 Air Way Interconnection Equipment	-	1,600,000	-	-	-	-	-	1,600,000
31009 Circuit Breaker Replacement	-	500,000	250,000	250,000	250,000	250,000	-	1,500,000
31010 Relay Protection Improvement	-	250,000	250,000	250,000	250,000	250,000	-	1,250,000
Fund 583 Total	\$ 41,639,556	\$ 12,783,938	\$ 6,200,000	\$ 4,700,000	\$ 4,700,000	\$ 4,700,000	\$ -	\$ 74,723,494
FUND 585 - ELECTRIC CUSTOMER PAID CAPITAL FUND								
VARIOUS Customer Paid Capital Projects*	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000	\$ 20,000,000
Fund 585 Total	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000	\$ 20,000,000
FUND 593 - WATER DEPRECIATION FUND								
W11720 Transportation Equipment	\$ 203,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	203,000
W14708 Western Pump Station Replacement	1,065,273	700,000	-	-	-	-	-	1,765,273
W14712 AMI Modernization	452,988	-	-	-	-	-	-	452,988
W14735 Slope Repair at Verdugo	364,994	-	-	-	-	-	-	364,994
W30002 Rossmoyne Tank Rehabilitation	162,071	-	-	-	-	-	-	162,071
W30006 Valve Replacement	1,240,196	350,000	500,000	500,000	500,000	500,000	1,500,000	5,090,196
W30012 Admin Capital Outlay	31,680	205,062	-	-	-	-	-	236,742
W30015 Water Capital Outlay	498,000	639,000	-	-	-	-	-	1,137,000
W30043 Recycled Services/Meters	52,945	-	-	-	-	-	-	52,945
W30045 Grandview RW Tank Rehabilitation	300,690	-	-	-	-	-	-	300,690
W30047 Fern Lane RW Tank Rehabilitation	263,737	-	-	-	-	-	-	263,737
W30049 Potable Hydrants	166,137	150,000	150,000	150,000	150,000	150,000	750,000	1,666,137
W30051 Dunsmore Tank Rehabilitation	203,400	-	-	-	-	-	-	203,400
W30052 Site Repairs at Various Locations	1,310,119	50,000	50,000	50,000	50,000	50,000	250,000	1,810,119

City of Glendale
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W30053 Grandview Pump Station	111,596	100,000	-	-	-	-	-	211,596
W30055 Glenoaks 968 Pump Replacement	275,670	-	-	-	-	-	-	275,670
W30060 Cap Recycled Hydrants	52,945	-	-	-	-	-	-	52,945
W30063 Perkins Water Feature Renovation	86,000	-	-	-	-	-	-	86,000
W30064 Chevy Oaks Recycled Project	84,960	-	-	-	-	-	-	84,960
W30067 Perkins Tenant Improvements	281,000	-	-	-	-	-	-	281,000
W30069 Hoover, Toll & Keppel Recycled Water Maintenance	2,970,430	-	-	-	-	-	-	2,970,430
W30085 Pump Replacement Program	50,000	450,000	650,000	-	-	-	-	1,150,000
W30092 Potable Water Tank Rehabilitation	326,353	-	-	-	-	-	-	326,353
W30094 Surge Tank Rehabilitation Program	356,966	-	-	-	-	-	-	356,966
W30095 Pipeline Management Program	200,991	4,700,000	3,900,000	5,300,000	5,700,000	5,700,000	35,670,000	61,170,991
31001 Glendale Heights Tank Repl	800,000	150,000	-	-	-	-	-	950,000
31002 Glorietta Well Replacement	150,000	-	-	-	-	-	-	150,000
31006 New Telephone System	-	108,000	-	-	-	-	-	108,000
31011 Facility Security & Landscape	-	300,000	200,000	200,000	200,000	200,000	-	1,100,000
31012 Meter & Equipment Endpoint Replacement	-	150,000	-	-	350,000	400,000	-	900,000
31013 Water System Optimization	-	500,000	650,000	750,000	500,000	650,000	6,500,000	9,550,000
31014 Service Line Replacement	-	50,000	50,000	50,000	50,000	50,000	250,000	500,000
Fund 593 Total	\$ 12,062,141	\$ 8,602,062	\$ 6,150,000	\$ 7,000,000	\$ 7,500,000	\$ 7,700,000	\$ 44,920,000	\$ 93,934,203
FUND 595 - WATER CUSTOMER PAID CAPITAL FUND								
VARIOUS Customer Paid Capital Projects*	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 7,355,000	\$ 14,710,000
Fund 595 Total	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000	\$ 7,355,000	\$ 14,710,000
FUND 601 - FLEET MANAGEMENT FUND								
52110 In-Ground Vehicle Lift Replacement	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	225,000
52111 Fuel Management Key Card Reader Kiosk	210,000	-	-	-	-	-	-	210,000
Fund 601 Total	\$ 435,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435,000
FUND 603 - ISD INFRASTRUCTURE FUND								
51819 Maple Park Fiber Project	\$ 871,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	871,628
52014 Disaster Recovery Site	500,000	-	-	-	-	-	-	500,000
52062 Copper and Fiber Optic Cabling	25,000	-	-	-	-	-	-	25,000
52203 Fiber Optic Connectivity	-	83,000	-	-	-	-	-	83,000
Fund 603 Total	\$ 1,396,628	\$ 83,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,479,628
CIP GRAND TOTAL	\$ 331,932,027	\$ 71,092,378	\$ 35,914,000	\$ 22,096,000	\$ 22,404,000	\$ 23,406,000	\$ 100,125,000	\$ 606,969,405

Notes:

*The Prior Years Appropriations project balance is not reflected on this summary

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2018	B FY 2017-18 Expenditures	C Expenditures Prior to FY 2017-18	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2018 (A-D)	F FY 2018-19 Adopted Budget
FUND 101 - GENERAL FUND							
52095	Central Park Block Project	\$ 512,500	\$ 187,126	\$ 65,578	\$ 252,704	\$ 259,796	\$ -
Fund 101 Total		\$ 512,500	\$ 187,126	\$ 65,578	\$ 252,704	\$ 259,796	\$ -
FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM							
52095	Central Park Block Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
52233	Artsakh Paseo Alley	-	-	-	-	-	3,000,000
52234	Purchase of Maryland Retail Units	-	-	-	-	-	1,530,000
401-180 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,530,000
50026	Replace Police CAD Syst	\$ 3,591,132	\$ -	\$ 3,537,081	\$ 3,537,081	\$ 54,051	\$ -
52114	Glendale Police Dept Museum	42,119	2,692	-	2,692	39,427	-
52140	Jail Security System Video & Touchscreen Upgrade	450,000	-	-	-	450,000	-
52197	Installation of Garage Gates at Police Building	-	-	-	-	-	100,000
401-301 Total		\$ 4,083,251	\$ 2,692	\$ 3,537,081	\$ 3,539,773	\$ 543,478	\$ 100,000
51559	Fire Station 29 Reconstruction	\$ 1,000,000	\$ 6,776	\$ 4,595	\$ 11,371	\$ 988,629	\$ -
51679	Fire Station 26 Reconstruction	278,389	-	41,480	41,480	236,909	-
51763	Training Center Burn Bldg Reconstruction	456,000	4,449	51,800	56,249	399,751	-
52131	Replacement of FS 21 Compressor	73,000	50,690	-	50,690	22,310	-
52132	Fire Station 28 Reconstruction	50,000	-	-	-	50,000	-
52198	Fire Station 25 Reconstruction	-	-	-	-	-	50,000
401-401 Total		\$ 1,857,389	\$ 61,915	\$ 97,875	\$ 159,790	\$ 1,697,599	\$ 50,000
51436	Signal Power Backup System	\$ 882,000	\$ 1,078	\$ 396,526	\$ 397,604	\$ 484,396	\$ -
51490	ADA Facility Modification	1,034,676	20,041	686,904	706,945	327,731	125,000
51999	City Hall Building Renovation	593,298	26,783	140,095	166,878	426,420	1,500,000
52064	Illuminated Street Name Sign Replacement (LED)	1,300,000	267,848	163,054	430,902	869,098	100,000
52085	Street Improvements	2,600,000	1,144,150	1,001,459	2,145,609	454,391	-
52098	Glendale Sub-Regional Traffic Management Center	174,000	1,873	-	1,873	172,127	-
52190	MSB Tenant Improvement	-	-	-	-	-	658,000
52191	Installation of Safety Bollards at Montrose	-	-	-	-	-	300,000
59988	Project Management *	-	-	-	-	-	150,000
401-501 Total		\$ 6,583,974	\$ 1,461,773	\$ 2,388,038	\$ 3,849,811	\$ 2,734,163	\$ 2,833,000
51658	Rockhaven Rehabilitation	\$ 1,005,648	\$ 12,539	\$ 918,544	\$ 931,083	\$ 74,565	\$ -
51669	GHS Tennis Courts Renovation	833,822	11,531	322,375	333,906	499,916	-
51707	Parks Unanticipated Repairs	1,200,000	94,233	895,921	990,154	209,846	150,000
51713	Verdugo Park Renovations	500,000	7,524	22,179	29,703	470,297	-
51837	Deukmejian Nature Education Center (New to Fund)	500,000	-	-	-	500,000	-
51844	Citywide Playground Equipment (New to Fund)	500,000	417,533	-	417,533	82,467	200,000
51847	Pacific Community Center Construction	3,469,000	94,440	502,169	596,609	2,872,391	-
51873	Fremont Park Renovation	2,000,000	-	-	-	2,000,000	4,000,000
52002	Glorietta Park Lighting & Irrigation	650,000	602,368	42,575	644,943	5,057	-
52141	Lower Scholl Renovation	350,000	10,519	-	10,519	339,481	100,000
52142	Nibley Restroom Renovation	250,000	8,855	-	8,855	241,145	100,000
52143	Pacific Park Shade Structure	121,771	938	-	938	120,833	-
52202	Brand Park Restroom Renovation	-	-	-	-	-	700,000
G51876	Riverwalk LA Outfall Bridge	975,000	262,501	222,083	484,584	490,416	-
401-601 Total		\$ 12,355,241	\$ 1,522,981	\$ 2,925,846	\$ 4,448,827	\$ 7,906,414	\$ 5,250,000
50094	Brand Library Renovation	\$ 8,425,701	\$ 9,872	\$ 8,366,014	\$ 8,375,886	\$ 49,815	\$ -
51318	Central Library Renovation	7,948,500	160,004	7,759,487	7,919,491	29,009	-
51670	Montrose Branch Library	253,493	-	111,187	111,187	142,306	-
51725	Branch Libraries	974,319	49,167	439,017	488,184	486,135	-
401-681 Total		\$ 17,602,013	\$ 219,043	\$ 16,675,705	\$ 16,894,748	\$ 707,265	\$ -
Fund 401 Total		\$ 42,481,868	\$ 3,268,404	\$ 25,624,545	\$ 28,892,949	\$ 13,588,919	\$ 14,763,000
FUND 201 - CDBG							
G618312	Homeless Housing Project	\$ 370,000	\$ -	\$ -	\$ -	\$ 370,000	\$ 370,000
G618314	Pacific Park Playground/Pools Shade Structure	153,522	-	-	-	153,522	38,000
G618315	Pacific Park Splash Pad	370,000	-	-	-	370,000	-
Fund 201 Total		\$ 893,522	\$ -	\$ -	\$ -	\$ 893,522	\$ 408,000
FUND 222 - MEASURE M LOCAL RETURN FUND							
52104	Trains Station 1st/last Mile	\$ 711,100	\$ -	\$ -	\$ -	\$ 711,100	\$ 26,394
52178	Safe Routes to School	-	-	-	-	-	33,984
Fund 222 Total		\$ 711,100	\$ -	\$ -	\$ -	\$ 711,100	\$ 60,378
FUND 252 - PUBLIC WORKS SPECIAL GRANTS FUND							
G51849	Grandview/Sonora RR Crossing	\$ 2,107,000	\$ -	\$ 2,065,522	\$ 2,065,522	\$ 41,478	\$ -
G51864	Safe Route to School Phase 4 (Cycle 11)	461,131	-	419,003	419,003	42,128	-
Fund 252 Total		\$ 2,568,131	\$ -	\$ 2,484,526	\$ 2,484,526	\$ 83,606	\$ -
FUND 254 - MEASURE R LOCAL RETURN FUND							
G51877	Beeline Maintenance Facility	\$ 9,025,623	\$ 318,404	\$ 177,341	\$ 495,745	\$ 8,529,878	\$ -
Fund 254 Total		\$ 9,025,623	\$ 318,404	\$ 177,341	\$ 495,745	\$ 8,529,878	\$ -
FUND 255 - MEASURE R REGIONAL FUND							
G51825	Riverwalk LA River Bridge PE	\$ 600,000	\$ 653	\$ 555,911	\$ 556,564	\$ 43,436	\$ -
G51826	Riverwalk Outfall Bridge	1,246,398	629,347	278,897	908,244	338,154	-
G51849	Grandview/Sonora Railroad Crossing	4,550,000	-	4,156,961	4,156,961	393,039	-
G51977	I-5 N. Mitigation Signal Sync.	350,000	36,271	305,304	341,575	8,425	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2018	B FY 2017-18 Expenditures	C Expenditures Prior to FY 2017-18	D Life to Date Total (B+C)	E Remaining Balance as of 6/30/2018 (A-D)	F FY 2018-19 Adopted Budget
G51986	Traffic Signal Modification at Verdugo Blvd and Valihi Way	600,000	9,952	(0)	9,952	590,048	-
G52040	I-5 N Mitigation Project Management	150,000	-	79,116	79,116	70,884	-
G52066	Install Quiet Zone Pedestrian Flasher	150,000	-	76,020	76,020	73,980	-
G52134	Oceanview Blvd. Rehabilitation	1,000,000	839,669	129,412	969,081	30,919	-
G52145	Pennsylvania Ave Traffic Signal Improvement	400,000	-	-	-	400,000	-
G52146	Bicycle Facilities Phase 2	165,000	-	-	-	165,000	-
G52147	Doran St Traffic Signal Mod/Ins. & Roadway	1,447,162	228,022	-	228,022	1,219,140	-
G52157	San Fernando/Los Angeles Traffic Signal Installation	400,000	23,172	-	23,172	376,828	-
G52158	Traffic Signal Installation at Glendale/La Crescenta	1,200,000	76,955	-	76,955	1,123,045	-
G52161	Regional Arterial Traffic Performance Measurement System	100,000	-	-	-	100,000	-
G52162	Doran/Broadway-Brazil Grade Separation	350,000	-	-	-	350,000	-
G52172	I-210 Freeway Sound Wall	-	-	-	-	-	4,520,000
Fund 255 Total		\$ 12,708,560	\$ 1,844,041	\$ 5,581,621	\$ 7,425,662	\$ 5,282,898	\$ 4,520,000
FUND 256 - TRANSIT PROP A LOCAL RETURN FUND							
G51877	Beeline Maintenance Facility	\$ 3,376,000	\$ -	\$ -	\$ -	\$ 3,376,000	\$ -
Fund 256 Total		\$ 3,376,000	\$ -	\$ -	\$ -	\$ 3,376,000	\$ -
FUND 257 - TRANSIT PROP C LOCAL RETURN FUND							
51950	Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ -	\$ 193,964	\$ 193,964	\$ 306,036	\$ -
52128	Bus Stop Improvements	\$ 141,733	\$ 65,102	\$ -	\$ 65,102	\$ 76,631	\$ -
Fund 257 Total		\$ 641,733	\$ 65,102	\$ 193,964	\$ 259,066	\$ 382,667	\$ -
FUND 280 - CABLE ACCESS FUND							
52174	GTV6 Control Room Relocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000
Fund 280 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000
FUND 402 - GAS TAX FUND							
51500	Street Resurfacing Program	\$ 22,978,434	\$ 599,811	\$ 21,220,151	\$ 21,819,962	\$ 1,158,472	\$ 550,000
51501	Gutter Construction Program	13,091,515	32,140	12,496,090	12,528,230	563,285	250,000
51502	Street Reconstruction Program	12,520,780	3,527	11,922,557	11,926,084	594,696	250,000
51887	Street Tree Maintenance	2,830,000	589,448	2,204,958	2,794,406	35,594	610,000
51888	Sidewalk Maintenance Program	3,350,000	112,818	2,902,258	3,015,076	334,924	350,000
51889	Slurry Seal Maintenance Program	1,630,000	-	1,280,746	1,280,746	349,254	285,000
51966	Pennsylvania Rehab (City)	130,300	34,725	90,605	125,330	4,970	-
51981	Glendale Narrows Riverwalk Phase 2	100,000	71,827	-	71,827	28,173	-
51984	Doran St & Adjacent Streets Rehabilitation	150,000	29,086	120,812	149,898	102	-
51985	Oceanview Blvd Rehabilitation	200,000	20,000	175,777	195,777	4,223	-
51986	Verdugo Blvd Rehabilitation	50,000	41,826	8,089	49,915	85	1,000,000
52083	Traffic Signal Installations/Modification	404,000	120,643	179,857	300,500	103,500	-
52112	Kenneth Road Rehabilitation	500,000	-	-	-	500,000	-
52113	Riverside Dr. & Western Ave. Rehabilitation	600,000	-	-	-	600,000	-
52151	Doran Street Rehabilitation Projctc	1,150,000	141,137	-	141,137	1,008,863	-
52167	San Fernando Rehabilitation Phase 3	-	-	-	-	-	2,200,000
52168	Highland Ave Rehabilitation	-	-	-	-	-	1,150,000
52169	Geotechnical Engineering Service	-	-	-	-	-	65,000
52170	Construction Management & Inspection Services	-	-	-	-	-	400,000
52171	Broadway Rehabilitation Phase 1	-	-	-	-	-	150,000
52173	Traffic Signal Installation at Jackson/California	-	-	-	-	-	350,000
Fund 402 Total		\$ 59,685,029	\$ 1,796,988	\$ 52,601,900	\$ 54,398,888	\$ 5,286,141	\$ 7,610,000
FUND 405 - DEVELOPMENT IMPACT FEES FUND							
51669	GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ 5,788	\$ 5,788	\$ 344,212	\$ -
51833	Planning and Design Studies	400,302	22,489	266,141	288,630	111,672	-
51834	Sports Complex Batting Cage	400,000	-	21,001	21,001	378,999	-
51836	Pedestrian Paseo from Central	100,000	-	-	-	100,000	-
51837	Deukmejian Nature Education Center	2,500,000	361,800	707,083	1,068,883	1,431,117	-
51839	Mid City Park Development Master Plan	100,000	-	21,504	21,504	78,496	-
51841	Outdoor Fitness Equipment	110,000	42,291	28,015	70,306	39,694	-
51873	Fremont Park Renovation Design	4,150,000	127,267	875,322	1,002,589	3,147,411	1,500,000
51886	Riverwalk LA Outfall Bridge	639,859	522,339	-	522,339	117,520	-
51892	Central Park Plaza	2,150,000	5,485	4,493	9,978	2,140,022	-
52020	Verdugo Park North Community Building	2,000,000	-	34,940	34,940	1,965,060	-
52031	Fitness in the Park	40,000	-	-	-	40,000	-
52077	Wilson Middle School Multi-Use Field	5,050,000	90,331	28,535	118,866	4,931,134	-
52078	Verdugo Park All Inclusive Playground	825,000	1,773	-	1,773	823,227	-
52079	Maple Park All Inclusive Playground	825,000	13,981	29,647	43,628	781,372	-
52087	Carr Park Outdoor Fitness Center	65,000	40,012	-	40,012	24,988	-
52105	Cerritos Elementary Multi-Purpose	3,439,200	35,173	6,238	41,411	3,397,789	-
Fund 405 Total		\$ 23,144,361	\$ 1,262,941	\$ 2,028,707	\$ 3,291,648	\$ 19,852,713	\$ 1,500,000
FUND 407 - LIBRARY MITIGATION FEE FUND							
51318	Central Library Renovation	\$ 2,601,121	\$ 317,074	\$ 1,024,195	\$ 1,341,269	\$ 1,259,852	\$ -
Fund 407 Total		\$ 2,601,121	\$ 317,074	\$ 1,024,195	\$ 1,341,269	\$ 1,259,852	\$ -
FUND 409 - CIP REIMBURSEMENT FUND							
G51763	Fire Department Burn Building	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -
G51877	Beeline Maintenance Facility	8,490,963	918,433	553,879	1,472,312	7,018,651	-
G51966	Pennsylvania Ave Rehabilitation (County)	166,300	67,733	73,285	141,018	25,282	-
G51970	Safe Route to School Phase 3	969,900	545,619	291,302	836,921	132,979	-

City of Glendale
Capital Improvement Funds
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G52031	Fitness in the Park	155,000	-	-	-	155,000	-
G52038	Hoover Toll Keppel & Chevy Chase (SRTS)	1,642,000	239,771	124,681	364,452	1,277,548	-
G52049	Burbank-Glendale Traffic System Coordination	601,944	29,251	513,449	542,700	59,244	-
G52050	TDA3-Bicycle & Pedestrian Fund	430,762	-	159,762	159,762	271,000	-
G52090	Tenant Improvements at Glendale Police Department Building	242,000	5,506	17,974	23,480	218,520	-
G52098	Glendale Sub-Regional Traffic Management	521,550	-	-	-	521,550	-
G52104	Trains Station 1st/last Mile	1,556,438	1,811	-	1,811	1,554,627	-
G52113	Riverside-Western Rehabilitation	104,973	-	-	-	104,973	-
G52114	Glendale Police Department Museum	205,000	-	-	-	205,000	-
G52123	Los Feliz Entryway Improvement	45,000	-	-	-	45,000	-
G52161	Regional Arterial Traffic Performance Measurement System	530,869	-	-	-	530,869	-
G52163	North Verdugo Road Safety Improvements	150,000	33,155	-	33,155	116,845	-
G52176	Trains Station 1st/last Mile Phase 2	1,101,000	-	-	-	1,101,000	-
G52200	Pennsylvania Ave Rehabilitation	1,786,970	-	-	-	1,786,970	-
Fund 409 Total		\$ 19,000,669	\$ 1,841,279	\$ 1,734,332	\$ 3,575,611	\$ 15,425,058	\$ -
FUND 410 - SAN FERNANDO CORRIDOR TAX SHARE FUND							
52127	Flower Street Improvement & Widening	\$ 400,000	\$ 50,089	\$ -	\$ 50,089	\$ 349,911	\$ -
Fund 410 Total		\$ 400,000	\$ 50,089	\$ -	\$ 50,089	\$ 349,911	\$ -
FUND 501 - RECREATION FUND							
51844	Citywide Playground Equipment	\$ 150,000	\$ 43,667	\$ 13,119	\$ 56,786	\$ 93,214	\$ -
51955	Callfield Renovation Program	100,000	13,248	79,423	92,671	7,329	-
52002	Glorietta Park Lighting & Irrigation	60,000	23,759	-	23,759	36,241	-
52019	Upper Scholl Canyon Renovation	650,000	41,646	63,346	104,992	545,008	-
52020	Verdugo Park North Community Building	500,000	52,321	1,481	53,802	446,198	-
52023	Sports Complex Concession Renovation	500,000	27,258	1,844	29,102	470,898	-
52144	Replace Splash Pad at Pacific Park	364,000	-	-	-	364,000	-
Fund 501 Total		\$ 2,324,000	\$ 201,899	\$ 159,213	\$ 361,112	\$ 1,962,888	\$ -
FUND 510 - HAZARDOUS DISPOSAL FUND							
52133	HHW Ventilation System Replacement	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -
Fund 510 Total		\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -
FUND 520 - PARKING FUND							
51508	Parking Lot Resurfacing	\$ 400,000	\$ -	\$ 362,494	\$ 362,494	\$ 37,506	\$ -
51584	Exchange Parking Structure Improvements	950,000	767	893,491	894,258	55,742	-
51884	Parking Lot & Meter Improvements	600,000	184,190	299,742	483,932	116,068	300,000
52071	Downtown Parking Improvements	400,000	109,380	-	109,380	290,620	-
52072	Parking Structure Improvement Project	600,000	-	2,074	2,074	597,926	-
Fund 520 Total		\$ 2,950,000	\$ 294,337	\$ 1,557,801	\$ 1,852,138	\$ 1,097,862	\$ 300,000
FUND 525 - SEWER FUND							
50098	Doran Pump Station Rehabilitation	\$ 2,327,400	\$ -	\$ 2,315,060	\$ 2,315,060	\$ 12,340	\$ 52,000
51494	Corrugated Metal Pipe Replacement Project	962,000	496	332,561	333,057	628,943	100,000
51510	Sewer Reconstruction Program	7,065,120	38,506	6,017,634	6,056,140	1,008,980	150,000
51511	Wastewater Capacity Improvement	4,862,175	1,877	4,022,121	4,023,998	838,177	-
51632	Stormwater Pollutant Treatment	1,000,000	-	-	-	1,000,000	-
51673	Hyperion Wastewater System	23,253,384	3,016,181	17,056,113	20,072,294	3,181,090	2,500,000
51674	LA-Glendale Water Reclamation Plant	21,500,000	-	15,478,752	15,478,752	6,021,248	12,804,000
51686	Emergency Sewer and SD Repair Program	1,925,000	118,637	588,145	706,782	1,218,218	-
51772	San Fernando & Highland Storm Drain	675,000	13,489	498,849	512,338	162,662	-
51801	Chevy Chase Sewer Diversion	23,608,405	4,986,213	16,308,863	21,295,076	2,313,329	-
51830	Tyburn Street Wastewater Improvement	1,600,000	10,816	1,492,337	1,503,153	96,847	-
51885	Pacific/Burchett Wastewater Improvement	1,580,000	-	1,534,062	1,534,062	45,938	-
51953	Sludge and Debris Drying Facility	50,000	-	4,916	4,916	45,084	-
51982	PW Yard Recycled Water Main Ex	365,200	552	-	552	364,648	-
51988	Brand Storm Water Lift Station	115,000	-	-	-	115,000	-
52073	Wastewater Shop Tennant Improvement	50,000	-	-	-	50,000	130,000
52109	Bioswale Construction	100,000	-	-	-	100,000	-
Fund 525 Total		\$ 91,038,684	\$ 8,186,767	\$ 65,649,413	\$ 73,836,180	\$ 17,202,504	\$ 15,736,000
FUND 530 - REFUSE DISPOSAL FUND							
51774	Schoil Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ -	\$ 430,153	\$ 430,153	\$ 589,847	\$ -
52028	Beverage Container Recycling	133,500	9,052	39,481	48,533	84,967	-
52070	Automated Container and Refuse	700,000	-	-	-	700,000	350,000
G52028	Beverage Container Recycling (Grant)	345,301	128,231	142,582	270,813	74,488	-
G52074	Annual Cal-Recycle Grant	102,000	32,527	4,404	36,931	65,069	55,000
Fund 530 Total		\$ 2,300,801	\$ 169,810	\$ 616,620	\$ 786,430	\$ 1,514,371	\$ 405,000
FUND 583 - ELECTRIC DEPRECIATION FUND							
E14237	Howard Roofing Replacement	\$ 155,470	\$ -	\$ 120,590	\$ 120,590	\$ 34,880	\$ -
E14359	AMI SG DMS-OMS System Integration	1,109,044	70	976,434	976,504	132,540	-
E14377	Electric Vehicle Program	669,974	47,710	98,640	146,350	523,624	-
E14488	AMI Modernization IT Support	1,132,695	96,448	824,488	920,936	211,759	-
E14824	Conservation Voltage Reduction	273,424	20,043	183,634	203,677	69,747	-
E14826	E-Care Upgrade	187,000	-	-	-	187,000	-
E14833	Meter Data Analytics	175,976	-	148,229	148,229	27,747	-
E14894	IVR Upgrade	91,422	-	44,666	44,666	46,756	-
E30012	Admin Capital Outlay	112,320	8,529	-	8,529	103,791	727,038

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/2018	FY 2017-18 Expenditures	Expenditures Prior to FY 2017-18	Life to Date Actuals Total (B+C)	Remaining Balance as of 6/30/2018 (A-D)	FY 2018-19 Adopted Budget
E30014	Electric Capital Outlay	2,798,500	325,357	257,296	582,653	2,215,847	3,114,900
E30024	GIS Web Viewer	132,733	51,429	66,280	117,709	15,024	-
E30026	Installation of Streetlights-Annual	109,938	117	105,094	105,211	4,727	200,000
E30027	Streetlight Electric Services	225,249	18,453	173,222	191,675	33,574	200,000
E30030	Meter Purchases	300,000	1,344	289,779	291,123	8,877	300,000
E30031	Transformer Purchases	350,000	169,058	171,584	340,642	9,358	300,000
E30034	Deteriorated Pole Replacement	1,059,950	56,245	974,937	1,031,182	28,768	500,000
E30035	Electric Vault Replacements	683,992	35,599	565,295	600,894	83,098	1,500,000
E30036	Cable Replacements	1,244,279	162,390	1,081,889	1,244,279	-	500,000
E30037	Feeder Refusing	150,767	708	138,686	139,394	11,373	200,000
E30038	Emergency System Improvement	808,339	165,774	583	166,357	641,982	-
E30039	Transmission Line Upgrade	339,870	-	315,384	315,384	24,486	300,000
E30040	Reclosers	701,874	-	694,954	694,954	6,920	200,000
E30063	Perkins Water Feature Renov	304,000	59,228	-	59,228	244,772	-
E30067	Perkins Tenant Improvements	995,000	346,027	-	346,027	648,973	-
E30072	Fiber Plan Implementation	1,710,229	197,294	14,762	212,056	1,498,173	-
E30073	Capacity Bank Conversion	1,387,148	37,558	-	37,558	1,349,590	250,000
E30076	Feeder Conversion at Tropic Substation	1,950,617	722,398	103,973	826,371	1,124,246	-
P13748	Grayson Repower	13,119,363	3,645,079	9,144,052	12,789,131	330,232	-
P30013	Power Plant Capital Outlay	1,269,000	152,970	564,139	717,109	551,891	-
P30019	Repairs to Unit 8A & 8BC	4,079,552	1,341	3,191,699	3,193,040	886,512	-
P30021	Overhaul Reserve Gas Turbin	1,721,792	-	988,546	988,546	733,246	-
P30082	Unit 9 Modifications	1,486,027	74,643	3,196	77,839	1,408,188	500,000
P30097	Unit 9 Catalyst Replacement	479,012	422,243	-	422,243	56,769	-
31003	Howard Substation	200,000	-	-	-	200,000	-
31004	Power Plant Emergency Repair	-	-	-	-	-	500,000
31005	Biogas Renewable Generation	125,000	21,525	-	21,525	103,475	500,000
31006	New Telephone System	-	-	-	-	-	342,000
31007	Grandview-Montrose Transmission	-	-	-	-	-	300,000
31008	Air Way Interconnection Equipment	-	-	-	-	-	1,600,000
31009	Circuit Breaker Replacement	-	-	-	-	-	500,000
31010	Relay Protection Improvement	-	-	-	-	-	250,000
Fund 583 Total		\$ 41,639,556	\$ 6,839,580	\$ 21,242,031	\$ 28,081,611	\$ 13,557,945	\$ 12,783,938
FUND 585 - ELECTRIC CUSTOMER PAID CAPITAL FUND							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Fund 585 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
FUND 593 - WATER DEPRECIATION FUND							
W11720	Transportation Equipment	\$ 203,000	\$ -	\$ 189,127	\$ 189,127	\$ 13,873	\$ -
W14708	Western Pump Station Replacement	1,065,273	136,257	127,269	263,526	801,747	700,000
W14712	AMI Modernization	452,988	-	74,958	74,958	378,030	-
W14735	Slope Repair at Verdugo	364,994	238,763	90,521	329,284	35,710	-
W30002	Rossmoyne Tank Rehabilitation	162,071	123,792	35,428	159,220	2,851	-
W30006	Valve Replacement	1,240,196	132,492	1,045,438	1,177,930	62,266	350,000
W30012	Admin Capital Outlay	31,680	2,406	-	2,406	29,274	205,062
W30015	Water Capital Outlay	498,000	141,725	95,069	236,794	261,206	639,000
W30043	Recycled Services/Meters	52,945	-	-	-	52,945	-
W30045	Grandview RW Tank Rehabilitation	300,690	-	-	-	300,690	-
W30047	Fern Lane RW Tank Rehabilitation	263,737	216,387	25,845	242,232	21,505	-
W30049	Potable Hydrants	166,137	34,209	44,091	78,300	87,837	150,000
W30051	Dunsmore Tank Rehabilitation	203,400	-	-	-	203,400	-
W30052	Site Repairs at Various Locations	1,310,119	791,226	168,862	960,088	350,031	50,000
W30053	Grandview Pump Station	111,596	-	2,927	2,927	108,669	100,000
W30055	Glenoaks 968 Pump Replacement	275,670	36,151	519	36,670	239,000	-
W30060	Cap Recycled Hydrants	52,945	-	-	-	52,945	-
W30063	Perkins Water Feature Renovation	86,000	36,337	-	36,337	49,663	-
W30064	Chevy Oaks Recycled Project	84,960	-	32,181	32,181	52,779	-
W30067	Perkins Tenant Improvements	281,000	88,292	-	88,292	192,708	-
W30069	Hoover, Toll & Keppel Recycled Water Maintenance	2,970,430	934,890	1,044,642	1,979,532	990,898	-
W30085	Pump Replacement Program	50,000	-	-	-	50,000	450,000
W30092	Potable Water Tank Rehabilitation	326,353	90,458	3,868	94,326	232,027	-
W30094	Surge Tank Rehabilitation Program	356,966	249,301	76,885	326,186	30,780	-
W30095	Pipeline Management Program	200,991	173,810	27,181	200,991	-	4,700,000
31001	Glendale Heights Tank Repl	800,000	10,330	-	10,330	789,670	150,000
31002	Glorietta Well Replacement	150,000	-	-	-	150,000	-
31006	New Telephone System	-	-	-	-	-	108,000
31011	Facility Security & Landscape	-	-	-	-	-	300,000
31012	Meter & Equipment Endpoint Replacement	-	-	-	-	-	150,000
31013	Water System Optimization	-	-	-	-	-	500,000
31014	Service Line Replacement	-	-	-	-	-	50,000
Fund 593 Total		\$ 12,062,141.00	\$ 3,436,826	\$ 3,084,811	\$ 6,521,637	\$ 5,540,504	\$ 8,602,062
FUND 595 - WATER CUSTOMER PAID CAPITAL FUND							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,471,000
Fund 595 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,471,000

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Overall Project/Grant Budget as of 6/30/2018	B FY 2017-18 Expenditures	C Expenditures Prior to FY 2017-18	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2018 (A-D)	F FY 2018-19 Adopted Budget
FUND 601 - FLEET MANAGEMENT FUND							
52110	In-Ground Vehicle Lift Replacement	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000	\$ -
52111	Fuel Management Key Card Reader Kiosk	210,000	-	-	-	210,000	-
Fund 601 Total		\$ 435,000	\$ -	\$ -	\$ -	\$ 435,000	\$ -
FUND 603 - ISD INFRASTRUCTURE FUND							
51819	Maple Park Fiber Project	\$ 871,628	-	\$ 852,658	\$ 852,658	\$ 18,970	\$ -
52014	Disaster Recovery Site	500,000	-	53,908	53,908	446,092	-
52062	Copper and Fiber Optic Cabling	25,000	-	-	-	25,000	-
52203	Fiber Optic Connectivity	-	-	-	-	-	83,000
Fund 603 Total		\$ 1,396,628	\$ -	\$ 906,566	\$ 906,566	\$ 490,062	\$ 83,000
GRAND TOTAL		\$ 331,932,027	\$ 30,080,668	\$ 184,733,163	\$ 214,813,831	\$ 117,118,196	\$ 71,092,378

Notes:

*The Prior Years Appropriations project balance is not reflected on this summary

**New Fund number effective FY 2017-18

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

SUMMARY OF CIP FUNDS APPROPRIATIONS & FUNDING SOURCES

The following section provides a summary, the listing of all the FY 2018-19 project appropriation, and the funding sources of the General Fund Capital Improvement Fund (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), the Parks Quimby Fee Fund (Fund 408), the CIP Reimbursement Fund (Fund 409), and the San Fernando Corridor Tax Share Fund (Fund 410).

General Fund CIP (401)

The FY 2018-19 General Fund CIP (Fund 401) includes \$19.3 million of new appropriations for the following projects:

- Transfer to Landfill Post Closure Fund - \$4,560,000 (*Non-Departmental*)
- Fremont Park Renovation - \$4,000,000 (*Community Services & Parks*)
- Artsakh Paseo and Arts & Entertainment District - \$3,000,000 (*Community Development*)
- Central Park Block Project - \$2,000,000 (*Community Development*)
- Purchase of Artsakh Retail Units - \$1,530,000 (*Community Development*)
- City Hall Building Renovation - \$1,500,000 (*Public Works*)
- Brand Park Restroom Renovation - \$700,000 (*Community Services & Parks*)
- MSB Tenant Improvement - \$658,000 (*Public Works*)
- Installation of Safety Bollards at Montrose - \$300,000 (*Public Works*)
- Citywide Playground Equipment - \$200,000 – (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$150,000 (*Community Services & Parks*)
- Project Management Staff - \$150,000 (*Public Works*)
- ADA Facility Modification - \$125,000 (*Public Works*)
- Illuminated Street Name Sign Replacement (LED)- \$100,000 (*Public Works*)
- Lower Scholl Renovation - \$100,000 (*Community Services & Parks*)
- Nibley Restroom Renovation - \$100,000 (*Community Services & Parks*)
- Installation of Garage Gates at Police Building - \$100,000 (*Police*)
- Fire Station 25 Reconstruction - \$50,000 (*Fire*)

The main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee, and the 2.0% sales tax transferred from the General Fund. The schedule on the next page provides a summary of the General Fund Capital Improvement Program and projected ending fund balances ending June 30.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

General Fund CIP (401)

The chart below provides a summary of all the revenues and appropriations for General Fund CIP (401).

CITY OF GLENDALE GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401 (in Thousands)

	FY 17-18 Adopted	FY 17-18 Est. Actuals	FY 18-19 Adopted	FY 19-20 Projected	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	Future Years FY 24-28	Estimated Totals 2018-28
Capital Improvement Fund (401) - Recurring Resources									
Sales Tax	\$ 718	\$ 718	\$ 834	\$ 913	\$ 933	\$ 934	\$ 1,124	\$ 5,620	\$ 11,076
Scholl Canyon Royalty Fee	5,500	6,000	6,500	6,630	6,763	6,898	7,036	35,180	75,007
TOTAL RECURRING RESOURCES	\$ 6,218	\$ 6,718	\$ 7,334	\$ 7,543	\$ 7,696	\$ 7,832	\$ 8,160	\$ 40,800	\$ 86,083
Capital Improvement Fund (401) - Non-Recurring Resources									
Unspent Grant	\$ -	\$ 640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 640
Grant Receivables	-	276	-	-	-	-	-	-	276
Sales Tax Audit	-	9,000	-	-	-	-	-	-	9,000
Transfer for Police Museum and City Hall Building Renovation	-	385	-	-	-	-	-	-	385
TOTAL ALL RESOURCES	\$ 6,218	\$ 17,019	\$ 7,334	\$ 7,543	\$ 7,696	\$ 7,832	\$ 8,160	\$ 40,800	\$ 96,384
Capital Improvement Fund (401) - Expenditures & Transfers									
Capital Project Expenditures	\$ 6,968	\$ 16,204	\$ 14,613	\$ 2,233	\$ 775	\$ 775	\$ 775	\$ 4,475	\$ 39,850
Capital Project Expenditures (Grant)	-	753	-	-	-	-	-	-	753
Transfer - Landfill Post Closure Liability Fund	2,000	2,000	4,560	4,560	4,560	4,560	4,560	22,800	47,600
Project Management 59998 Expenditures	133	133	150	150	150	150	150	150	1,033
TOTAL EXPENDITURES & TRANSFERS	\$ 9,101	\$ 19,090	\$ 19,323	\$ 6,943	\$ 5,485	\$ 5,485	\$ 5,485	\$ 27,425	\$ 89,236
Estimated Annual Surplus / (Shortfall)									
Estimated Annual Surplus / (Shortfall)	\$ (2,883)	\$ (2,071)	\$ (11,989)	\$ 600	\$ 2,211	\$ 2,347	\$ 2,675	\$ 13,375	\$ 7,148
Estimated Beginning Fund Balance	4,538	13,405	11,334	(679)	(79)	2,132	4,479	7,154	37,746
Reserve for PEG Capital	(24)	-	(24)	-	-	-	-	-	(24)
REVISED ESTIMATED ENDING FUND BALANCE	\$ 1,631	\$ 11,334	\$ (679)	\$ (79)	\$ 2,132	\$ 4,479	\$ 7,154	\$ 20,529	\$ 44,870

Notes:

*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

State Gas Tax Fund (402)

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets. The FY 2018-19 State Gas Tax Fund includes new appropriations of approximately \$7.6 million for the following Public Works projects:

- San Fernando Rehabilitation - \$2,200,000
- Highland Ave Rehabilitation - \$1,150,000
- Verdugo Boulevard Rehabilitation - \$1,000,000
- Street Tree Maintenance - \$610,000
- Street Resurfacing Program - \$550,000
- Construction Management and Inspection Services - \$400,000
- Traffic Signal Installation at Jackson/California - \$350,000

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

- Sidewalk Maintenance Program - \$350,000
- Slurry Seal Maintenance Program - \$285,000
- Gutter Construction Program - \$250,000
- Street Reconstruction Program - \$250,000
- Broadway Rehabilitation - \$150,000
- Geotechnical Engineering Service - \$65,000

Scholl Canyon Landfill Post-Closure Fund (403)

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30 year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 5 years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 401) to the Landfill Post-Closure Fund (Fund 403). The total designated cash balance in this fund is \$31.9 million as of June 30, 2018. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2018-19 and prior years. Cash has been set aside for a time after the eventual closure; therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation. In FY 2018-19, the transfer to the Scholl Canyon Landfill Post Closure Fund is \$4.6 million.

Parks Mitigation Fee Fund (405)

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments. For FY 2018-19 there is new appropriation in the amount of \$1.5 million in this fund for the Fremont Park Renovation project.

Library Mitigation Fee Fund (407)

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial and industrial developments. For FY 2018-19 there is no new appropriation in this fund.

Parks Quimby Fee Fund (408)

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial and industrial developments. There are no new appropriations in this fund for FY 2018-19.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

CIP Reimbursement Fund (409)

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by grants. For FY 2018-19 there is no new appropriation in this fund.

San Fernando Corridor Tax Share Fund (410)

The San Fernando Corridor Tax Share Fund was the County of Los Angeles' contribution to the City of Glendale of 60% of County's share of tax increment (pass through) funds from the San Fernando Road Corridor Redevelopment Project Area to be used by the City to construct regional public improvement projects benefiting the County. For FY 2018-19 there is no new appropriation in this fund.

The Schedules on the next few pages provide a summary of the budgets for the year ending June 30, 2019.

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	401 - Capital Improvement Fund	402 - State Gas Tax Fund	403 - Landfill Postclosure Fund
Estimated Resources			
Licenses and Permits	\$ -	\$ -	\$ -
Use of Money and Property	-	30,000	-
Revenue from Other Agencies	-	8,416,952	-
Charges for Services	6,500,000	-	-
Transfers from Other Funds	833,700	-	4,560,000
TOTAL REVENUES	\$ 7,333,700	\$ 8,446,952	\$ 4,560,000
Estimated Appropriations			
Salaries & Benefits	\$ 129,066	\$ -	\$ -
Maintenance & Operation	20,934	1,175,000	-
Capital Improvement	14,613,000	6,435,000	-
Transfers	4,560,000	-	-
TOTAL APPROPRIATIONS	\$ 19,323,000	\$ 7,610,000	\$ -
NET SURPLUS/(USE OF FUND BALANCE)	\$ (11,989,300)	\$ 836,952	\$ 4,560,000

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	405 - Parks Mitigation Fee Fund	407 - Library Mitigation Fee Fund	408 - Parks Quimby Fee Fund
Estimated Resources			
Licenses and Permits	\$ 1,000,000	\$ 250,000	\$ -
Use of Money and Property	200,000	20,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,200,000	\$ 270,000	\$ -
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	-	-	-
Capital Improvement	1,500,000	-	-
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 1,500,000	\$ -	\$ -
NET SURPLUS/(USE OF FUND BALANCE)	\$ (300,000)	\$ 270,000	\$ -

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	409 - CIP Reimbursement Fund	410 - San Fernando Corridor Tax Share Fund	Total
Estimated Resources			
Licenses and Permits	\$ -	\$ -	\$ 1,250,000
Use of Money and Property	-	-	250,000
Revenue from Other Agencies	-	-	8,416,952
Charges for Services	-	-	6,500,000
Transfers from Other Funds	-	-	5,393,700
TOTAL REVENUES	\$ -	\$ -	\$ 21,810,652
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 129,066
Maintenance & Operation	-	-	1,195,934
Capital Improvement	-	-	22,548,000
Transfers	-	-	4,560,000
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ 28,433,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ (6,622,348)

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects within all funds citywide. The schedule on the following pages lists the project, the project description, the adopted FY 2018-19 budgeted amounts for those projects that have new appropriation, and identifies if the project has impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
General Fund CIP (401)			
401-Community Development			
Central Park Block Project	As a part of the proposed Armenian American Museum, the City will be doing a master design of Central Park block.	\$ 2,000,000	No Impact
Maryland Paseo Alley	Enhancement of the A&E District through public infrastructure, public art, and design elements.	\$ 3,000,000	No Impact
Purchase of Maryland Retail Units	Purchase of retail units for economic development within arts & entertainment district.	\$ 1,530,000	No Impact
401-301- Police			
Replace Police CAD System	Replacement of the Police Department CAD System	\$ -	No Impact
Glendale Police Dept Museum	Construction of a Glendale Police Department Museum in the Police Building Lobby featuring assorted memorabilia	\$ -	No Impact
Jail Security System Video & Touchscreen Upgrade	Upgrade of the Jail's existing video/camera system, touchscreen/security control system and video visitation components. The jail's existing security system is outdated and in need of an upgrade in order to continue to ensure the safe and secure operation of the City's Jail facility.	\$ -	No Impact - Could possible be less labor intensive
Installation of Garage Gates at Police Building	Design, procurement, and installation of entry and exit, high-speed gates at the Police parking garage.	\$ 100,000	No Impact
401-401 - Fire			
Fire Station 29 Reconstruction	FS 29 Reconstruction for co-ed restrooms including design and engineering of future station remodel to provide for female accommodations on the first floor as well as ADA compliance	\$ -	Minimal Impact -Expansion of facility could increase the number of items that might require future maintenance
Fire Station 26 Reconstruction	Complete the reconstruction project and make necessary repairs to the flooring of Station 26.	\$ -	Minimal Impact -Expansion of facility could increase the number of items that might require future maintenance
Training Center Burn Bldg Reconstruction	The purpose of this project is to reconstruct Fire Department's Burn Building located at its Training Center.	\$ -	No Impact
Replacement of FS 21 Compressor	Replacement of Bauer K15 Air Compressor at FS 21, this unit was acquired in 1993. The current air compressor at FS 21 has reached its service life.	\$ -	Minimal Impact - Better energy efficiency might result in utility cost savings
Fire Station 28 Reconstruction	Fire Station 28 - Design for female Accommodations/Dorm + Restroom Required to provide future cost for project.	\$ -	No Impact - Design phase only
Fire Station 25 Reconstruction	Fire Station 25 -Design for female Accomodations/Dorm + Restroom.	\$ 50,000	No Impact
401-501 - Public Works			
Signal Power Backup System	Installation of a power backup system and batteries to maintain traffic signal operation during power outages.	\$ -	Minimal Impact - Increase on maintenance costs
ADA Facility Modification	Improvements and modifications to City facilities to comply with Americans with Disabilities Act (ADA) requirements.	\$ 125,000	No Impact
City Hall Building Renovation	City Hall Building Renovation, including office reconfiguration and restroom renovation to meet ADA requirements and replacing the lights with energy efficient LED lighting.	\$ 1,500,000	Minimal Impact - Better energy efficiency might result in utility cost savings
Illuminated Street Name Sign Replacement (LED)	Replace damaged and faded internally illuminated street name signs with LED signs in the downtown area (Phase 1 and 2).	\$ 100,000	Minimal Impact - Increase on maintenance costs
Street Improvements	Pavement rehabilitation projects to maintain the current Pavement Condition Index (PCI).The Pavement Management System (PMS) will be used to identify and prioritize the streets to be treated and rehabilitated. Treatments will be used to extend the useful life of the pavement from 3-15 years, respectively.	\$ -	Minimal Impact - Increase on maintenance costs
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS).	\$ -	Minimal Impact - Increase on personnel and utility costs
MSB Tenant Improvement	Tenant Improvements and renovation at the MSB building to accommodate CDD staff, to create a new Hearing Room, to create an office for the IPA department, and to accept the Facilities Division. All areas include associated furniture and ADA access.	\$ 658,000	Minimal Impact - Likley to reduce maintenance and operating costs due to new construction and technology

City of Glendale
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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Installation of Safety Bollards at Montrose	The installation of twelve units of manual-assisted retractable lift for embedded carbon steel bollard. These devices provide restrictive vehicular access from Wickham Way, Ocean View Blvd. and five adjacent parking lots, to improve public safety at the Montrose Harvest Market.	\$ 300,000	Significant Impact - Increase on maintenance costs
Project Management	Project management overhead cost.	\$ 150,000	Minimal Impact - Increase on personnel costs
401-601- Community Services & Parks			
Rockhaven Rehabilitation	Maintenance funds limited to perform bare minimum landscape maintenance and only arresting further deterioration of buildings in this 3.5-acre historic sanitarium complex consisting of 15 buildings. Repairs could include roofs, pest control and plumbing.	\$ -	No Impact
GHS Tennis Courts Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessible restrooms.	\$ -	No Impact
Parks Unanticipated Repairs	This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvements (e.g. drinking fountains, bathrooms, playground equipment).	\$ 150,000	No Impact
Verdugo Park Renovations	As part of a mini-masterplan, renovate Verdugo Park including the infra-structure, landscaping, lighting, restrooms, concession building, and other park amenities.	\$ -	No Impact
Deukmejian Nature Education Center (New to Fund)	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. Funding will help complete the project by building a restroom and furnishing it.	\$ -	Minimal Impact - Increase on future maintenance, utility and personnel costs
Citywide Playground Equipment (New to Fund)	Replace existing playgrounds due to wear and tear to ensure the safety of the children using the playgrounds. Playgrounds planned for replacement this year include Nibley Park and Mayor's Bicentennial Park.	\$ 200,000	No Impact
Pacific Community Center Construction	Repair multiple construction defects and the resulting damages to the gymnasium and community center shared with GUSD.	\$ -	No Impact
Fremont Park Renovation	Fremont Park is the oldest park in the City, acquired and developed in 1922, last improved in 1988. The Master Plan for the project was approved in December 2015 and includes a new artificial turf soccer field, new playground, splash pad, community building, basketball courts, lighting, irrigation and electrical upgrades. The project is in the design development phase and the park will be fully renovated based on the approved master plan, and possibly phased depending on funding availability.	\$ 4,000,000	Significant Impact - Increase on maintenance, utilities, and personnel costs
Glorietta Park Lighting & Irrigation	Replace irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy.	\$ -	No Impact
Lower Scholl Renovation	Renovation of the existing restroom facility and the picnic area at Lower Scholl Canyon Park. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement, and perimeter lighting improvements for safety.	\$ 100,000	Minimal Impact - Increase on future maintenance costs
Nibley Restroom Renovation	Renovation of the existing restroom facility at Nibley Park. The structure was last renovated in the 1980s. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement and perimeter lighting improvements for safety.	\$ 100,000	No Impact
Pacific Park Shade Structure	Install new shade structures in the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months.	\$ -	Minimal Impact - Increase on future maintenance costs

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Brand Park Restroom Renovation	Restroom Renovation/Upgrade at Brand Park to meet ADA compatibility, to replace the fixtures that are in a deplorable condition and are no longer in a maintainable state, improve lighting, electrical upgrades, plumbing upgrades, new tiles, stall door and partition replacements, as well as internal and external structural upgrades.	\$ 700,000	No Impact
Riverwalk LA Outfall Bridge	The Glendale Narrows Riverwalk (Riverwalk) site is located on the north bank of the Los Angeles River opposite from Griffith Park. This project will provide approximately one mile of recreational trail for bicyclists and pedestrians, with associated parks, rest areas, river overlooks, an equestrian facility, interpretive signage, a public art project, and potentially two bridges connecting Riverwalk to Griffith Park and/or North Atwater. The project is divided into three phases. The construction of Phase 1 was completed in December 2012. This phase, Phase 2, will complete two parks and the remainder of the trail along the Riverwalk, as well as a crossing over a flood control culvert to connect the two trail segments and complete the one mile stretch that is within the city boundary.	\$ -	Minimal Impact - Increase on maintenance and personnel costs
401-681 - Library, Arts & Culture			
Brand Library Renovation	Complete construction of 1904 and 1969 structures based on developed architectural and engineering plans. Includes seismic retrofit, HVAC, plumbing, electrical and telecommunication upgrades, and ADA access.	\$ -	Minimal Impact - Increase on maintenance, utilities, and personnel costs
Central Library Renovation	The renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's inhumanity to Man, and a Maker Space.	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Montrose Branch Library	Upgrades Montrose Neighborhood Library interior spaces to better meet community needs.	\$ -	No Impact - Only physical improvement
Branch Libraries	To provide ongoing building maintenance of neighborhood libraries and the Brand Library & Art Center.	\$ -	No Impact - One-time physical improvement
Non-General Fund CIP			
Community Development			
Flower Street Improvement & Widening	Expenditure of County funds that have been set aside for regional public improvement projects in the San Fernando Road Corridor Redevelopment Project Area. \$400K is for the first year of the planning & design stage of a 5-yr, \$10M project to complete a variety of street improvements to Flower Street between Sonora and east of Grandview. (SF Corridor Tax Share Fund - 410)	\$ -	Possible Minimal Impact - Increase on M&O of traffic signals and landscape maintenance
Community Services & Parks			
Homeless Housing Project	Funds will be used to acquire and rehabilitate a 12-15 unit apartment building to be used as permanent supportive housing. It is anticipated that the permanent supportive housing facility will be operated by a non-profit homeless agency experienced in administering a permanent supportive housing facility for the homeless. (CDBG Fund - 201)	\$ 370,000	No Impact
Pacific Park Splash Pad	Replacement of the existing splash pad at Pacific Park. (CDBG Fund 201 & Recreation Fund 501)	\$ -	Significant Impact - Increase on maintenance and utilities costs
Pacific Park Playground/Pools Shade Structure	Install new shade structures at the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months. (CDBG Fund - 201)	\$ 38,000	Minimal Impact - Increase on future maintenance costs
GHS Tennis Court Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessibility restrooms. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Planning and Design Studies	Planning and feasibility studies for potential new projects that do not have a funding commitment, but may be potential for park and/or usable open space development. The planning and design account will focus on finding projects that can provide much needed open space to a number of highly dense neighborhoods. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Sports Complex Batting Cage	The batting cages were originally a component of Phase II of the Glendale Sports Complex and was evaluated in the project EIR. This amenity will add a new recreational opportunity to the campus, feature six batting bays, and provide the potential to be a key revenue generating feature given that very few exist in the region. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance, utilities and personnel costs
Pedestrian Paseo from Central	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance, utility and personnel costs
Mid City Park Development Master Plan	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Outdoor Fitness Equipment	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance costs
Fremont Park Renovation Design	Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The Master Plan for the project was approved in December 2015. The project is in design development phase and the park will be improved in phases on the master plan, and funding availability. (Parks Mitigation Fee Fund - 405)	\$ 1,500,000	Significant Impact - Increase on maintenance, utilities, and personnel costs
Riverwalk LA Outfall Bridge	The Glendale Narrows Riverwalk (Riverwalk) site is located on the north bank of the Los Angeles River opposite from Griffith Park. This project will provide approximately one mile of recreational trail for bicyclists and pedestrians, with associated parks, rest areas, river overlooks, an equestrian facility, interpretive signage, a public art project, and potentially two bridges connecting Riverwalk to Griffith Park and/or North Atwater. The project is divided into three phases. The construction of Phase 1 was completed in December 2012. Phase 2 will complete two parks and the remainder of the trail along the Riverwalk, as well as a crossing over a flood control culvert to connect the two trail segments and complete the one mile stretch that is within the city boundary. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on maintenance and personnel costs
Central Park Plaza	Planning and developing improvements at Central Park (Parks Mitigation Fee Fund - 405).	\$ -	Minimal Impact - Increase on future maintenance, utility and personnel costs
Verdugo Park North Community Building	As part of a mini-masterplan to renovate Verdugo Park North, construct a new community building to include a multi-purpose room, kitchenette, restrooms, and electrical room. (Parks Mitigation Fee Fund - 405 & Recreation Fund - 501)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance costs
Wilson Middle School Multi-Use Field	As a joint use with GUSD, replace the turf field at Wilson Middle School with artificial turf to use as a multi-purpose field during non-school use hours. Project scope also includes fencing, lighting, and restrooms, parking, and re-grading the existing basketball courts. (Parks Mitigation Fee Fund - 405)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Verdugo Park All Inclusive Playground	As part of a mini-masterplan of Verdugo Park North, replace the existing playground with an all-inclusive playground which will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact
Maple Park All Inclusive Playground	Replace the existing playground at Maple Park with an all-inclusive playground. An all-inclusive playground will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 405)	\$ -	No Impact

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Carr Park Outdoor Fitness Center	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 405)	\$ -	Minimal Impact - Increase on future maintenance costs
Cerritos Elementary Multi-Purpose	As a joint use with GUSD, replace the turf field at Cerritos Elementary School with artificial turf to use as a multi-purpose field during non-school use hours, reconfigure existing school playground and upgrade the existing park restroom building to increase capacity. Project scope also includes fencing and lighting. (Parks Mitigation Fee Fund - 405)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on future maintenance costs
Citywide Playground Equipment	Replace existing playgrounds due to wear and tear to ensure the safety of the children using the playgrounds. Playgrounds planned for replacement this year include Nibley Park and Mayor's Bicentennial Park. (Recreation Fund - 501)	\$ -	No Impact
Ballfield Renovation Program	There are currently a total of 16 ballfields located throughout the City. This program sets aside funds to renovate one field each year. (Recreation Fund - 501)	\$ -	No Impact
Glorietta Park Lighting & Irrigation	Replace irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy. (Recreation Fund - 501)	\$ -	No Impact
Upper Scholl Canyon Renovation	The project includes construction of a new concession building with restrooms, storage space and ADA accessibility upgrades. The parking lot will be re-surfaced and ADA access incorporated and the block wall will be repaired. (Recreation Fund - 501)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Sports Complex Concession Renovation	Renovation of the Sports Complex Concession building, including roof and trellis replacement. (Recreation Fund - 501)	\$ -	No Impact
Fire			
HHW Ventilation System Replacement	The ventilation system for the Household Hazardous Waste program is on its last leg. It has reached its service life and can no longer be repaired due to age and lack of availability of parts. (Hazardous Disposal Fund 510)	\$ -	No Impact
Glendale Water and Power			
Installation of Streetlights	To install streetlights per petition request and/or upgrade to LED. (Electric Depreciation Fund - 583)	\$ 200,000	Minimal Impact - Increase on maintenance costs. Can possibly result in utility savings
Meter Purchases	Purchase electric meters to collect revenues from customers. (Electric Depreciation Fund - 583)	\$ 300,000	No Impact
Electric Vault Replacements	To replace and refurbish deteriorated vaults. (Electric Depreciation Fund - 583)	\$ 1,500,000	No Impact
Glendale Heights Tank Replacement	The recent corrosion and structural inspection indicates severe damage to the tank. Analysis indicates replacement is a more economical solution and will provide a superior tank with upgraded appurtenances. (Water Depreciation Fund - 593)	\$ 150,000	Minimal Impact - Possibly decrease maintenance cost
Glorietta Well Replacement	Installation of a new Glorietta 7 Well to compensate for the low pumping and poor condition of Glorietta Well 6. Anticipated payback 3 years. Initial funding for siting and design. Remaining funding for construction after the preliminary work is completed. (Water Depreciation Fund - 593)	\$ -	Minimal impact - Increase on maintenance & utility costs
Howard Substation	To repair, remodel and update the Howard Dispatch work area. (Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Possibly decrease utility costs
Power Plant Emergency Repair	Power Plant Emergency Repair project for unforeseen repairs on units. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact
Biogas Renewable Generation	Biogas Renewable Generation at Scholl Canyon. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact
New Telephone System	New phone features to enhance customer experience and best practice technology. (Electric Depreciation Fund - 583 and Water Depreciation Fund - 593)	\$ 450,000	No Impact

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Grandview-Montrose Transmission	Installation of a new transmission line between Grandview and Montrose substations. This will improve the reliability of the transmission system. (Electric Depreciation Fund - 583)	\$ 300,000	No Impact
Air Way Interconnection Equipment	To make improvements to the control equipment at Air Way. (Electric Depreciation Fund - 583)	\$ 1,600,000	No Impact
Circuit Breaker Replacement	Install circuit breakers on an ongoing basis to maintain reliability to replace the old mechanical circuit breakers. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact
Relay Protection Improvement	Ongoing program to replace electromechanical relays In various substations. (Electric Depreciation Fund - 583)	\$ 250,000	No Impact
Unit 9 Catalyst Replacement	Replacement of the catalyst on the gas turbine exhaust for Nox and CO reduction. (Electric Depreciation Fund - 583)	\$ -	No Impact
Grayson Repower	Repower Grayson Power Plant with new units for a total capacity of 250MW. (Electric Depreciation Fund - 583)	\$ -	Significant Impact - Increase on maintenance and personnel costs
Howard Roofing Replacement	Replacement of the Howard roof. (Electric Depreciation Fund - 583)	\$ -	No Impact
AMI SG DMS-OMS System Integration	Integrate OMS-DMS system with other GWP systems through the enterprise service bus. (Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Increase on personnel costs
Electric Vehicle Program	Electric Vehicle charger installations. ((Electric Depreciation Fund - 583)	\$ -	Minimal Impact - Increase on maintenance costs
AMI Modernization IT Support	Various ongoing support for GWP modernization efforts. (Electric Depreciation Fund - 583)	\$ -	No Impact
Conservation Voltage Reduction	Implementation of the CVR program. Program takes real time voltage data and adjusts the transformer voltage to keep it at a pre-determined level in GWP's case, 118-119V. (Electric Depreciation Fund - 583)	\$ -	No Impact
E-Care Upgrade	Upgrade Northstar web login page. (Electric Depreciation Fund - 583)	\$ -	No Impact
Meter Data Analytics	Theft detection program. (Electric Depreciation Fund - 583)	\$ -	No Impact
IVR Upgrade	Upgrade IVR to integrate with OMS/DMS program. (Electric Depreciation Fund - 583)	\$ -	No Impact
Repairs to Unit 8A & 8BC	Replacement of Unit 8ABC inlet filter housing structure due to severe corrosion issues. (Electric Depreciation Fund - 583)	\$ -	No Impact
Overhaul Reserve Gas Turbine	Overhaul reserve gas turbine for Unit 8A and 8BC. (Fund - 583)	\$ -	No Impact
GIS Web Viewer	Implement web viewing capability to GIS and create connectivity between GIS and SynerGEE (System planning tool).(Electric Depreciation Fund - 583)	\$ -	No Impact
Streetlight Electric Services	Replacement of deteriorated concrete street light poles. (Electric Depreciation Fund - 583)	\$ 200,000	No Impact
Transformer Purchases	Purchase transformers. (Electric Depreciation Fund - 583)	\$ 300,000	No Impact
Deteriorated Pole Replacements	Replacing deteriorating and aging poles within GWP system. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact
Cable Replacements	Replace more than 20,000' of aging feeder underground cables with new 12kV compact copper cables. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact
Feeder Refusing	Install fusible cutouts on distribution feeders to improve system reliability. (Electric Depreciation Fund - 583)	\$ 200,000	No Impact
Emergency System Improvement	Dedicated project for unforeseen system improvements. (Electric Depreciation Fund - 583)	\$ -	No Impact
Kellog/Grandview/Western Transmission	Reroute the Kellogg-Western transmission line into Grandview to create Kellogg-Grandview and Grandview-Western. (Electric Depreciation Fund - 583)	\$ 300,000	No Impact
Reclosers	Installation of Reclosers and Capacitor Banks as part of the system modernization. ((Electric Depreciation Fund - 583)	\$ 200,000	No Impact
Fiber Plan Implementation	Support implementation of the City Council approved Fiber Business Plan. (Electric Depreciation Fund - 583)	\$ -	No Impact
Unit 9 Modifications	Modification and Catalyst replacement. (Electric Depreciation Fund - 583)	\$ 500,000	No Impact

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Perkins Water Feature Renovation	Decommission exterior water feature and create new drought resistant landscape feature. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ -	No Impact
Perkins Tenant Improvements	Tenant Improvements: 2nd floor GWP Commercial; 2nd floor Housing Counter; 3rd floor Finance. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ -	No Impact
Capital Outlay	Request for funding purchases of replacement for existing equipment. (Electric Depreciation Fund - 583 & Water Depreciation Fund - 593)	\$ 4,686,000	No Impact
Electric Customer Paid Projects	To provide Engineering/Field support to Customer projects - varies in type. (Electric Customer Paid Fund - 585)	\$ 2,000,000	No Impact
Water Customer Paid Projects	Installation of customer paid new water hydrants, services and meters. (Water Customer Paid Fund - 595)	\$ 1,471,000	No Impact
Western Pump Station Replacement	Upgrade of electrical equipment at the Western Pump Station. This work includes site civil work due to the need for a retaining wall, triggering changes by the Division of Safety & Dams. (Water Depreciation Fund - 593)	\$ 700,000	No Impact
AMI Modernization	Ongoing Water AMI equipment and software upgrades and replacements. (Water Depreciation Fund - 593)	\$ -	No Impact
Valve Replacement	Valve replacements at various locations. (Water Depreciation Fund - 593)	\$ 350,000	No Impact
Potable Water Tank Rehabilitation	Ongoing potable water tank rehabilitation program. (Water Depreciation Fund - 593)	\$ -	No Impact
Pipeline Management Program	Replacement, install and rehabilitation of potable main. (Water Depreciation Fund - 593)	\$ 4,700,000	No Impact
Capacity Bank Conversion	Install a 27MVAR capacity bank. (Electric Depreciation Fund - 583)	\$ 250,000	No Impact
Feeder Conversion at Tropico Substation	Reconstruct eight Tropico feeders to operate at 12kV. (Electric Depreciation Fund - 583)	\$ -	No Impact
Transportation Equipment	Transportation equipment purchases, i.e., sedans, trucks, etc. (Water Depreciation Fund - 593)	\$ -	No Impact
Slope Repair Verdugo	Site and slope repairs at Verdugo 1666. (Water Depreciation Fund - 593)	\$ -	No Impact
Rossmoyne 1666 Tank Rehab	Rehabilitation of the Rossmoyne 1666 Tank, which includes interior/exterior paint and other improvements. (Water Depreciation Fund - 593)	\$ -	No Impact
Recycled Services/Meters	Replacement of meters and boxes. (Water Depreciation Fund - 593)	\$ -	No Impact
Grandview RW Tank Rehab	Rehabilitate the Grandview Recycled Water Tank which includes the replacement of a corroded structural roof elements and interior/exterior painting. (Water Depreciation Fund - 593)	\$ -	No Impact
Fern Lane RW Tank Rehab	Rehabilitate the Fern Lane Recycled Water Tank which includes the replacement of a corroded structural roof elements and interior/exterior painting. (Water Depreciation Fund - 593)	\$ -	No Impact
Potable Hydrants	Replacement of hydrant head and assembly. (Water Depreciation Fund - 593)	\$ 150,000	No Impact
Dunsmore Tank Rehab	Rehabilitate the Dunsmore tank West, which include the replacement of a corroded structural support of the roof and various repairs. (Water Depreciation Fund - 593)	\$ -	No Impact
Site Repairs at Various Locations	Site and slope repairs at various water facilities. (Water Depreciation Fund - 593)	\$ 50,000	No Impact
Grandview Pump Station	Upgrade the switchgear at Grandview pump station to make it compatible with the new voltage and upgrades of the Grandview substation. (Water Depreciation Fund - 593)	\$ 100,000	No Impact
Glenoaks 968 Pump Replace	Replacement of pump and electrical work at Glenoaks 968 pump station. (Water Depreciation Fund - 593)	\$ -	No Impact
Cap Recycled Hydrants	Replacement of recycled hydrants and assembly. (Water Depreciation Fund - 593)	\$ -	No Impact

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Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Hoover, Toll & Keppel Recycled Water Main	Extension of recycled water mains to Hoover, Toll, Keppel schools. (Water Depreciation Fund - 593)	\$ -	No Impact
Pump Replacement Program	Pump replacements at various locations. (Water Depreciation Fund - 593)	\$ 450,000	No Impact
Facility Security & Landscape	Program will implement upgrades to security, fencing, and landscaping at water facility sites.	\$ 300,000	No Impact
Meter & Equipment Endpoint Replacement	Program will replace meters, vaults, boxes and endpoints as needed.	\$ 150,000	No Impact
Water System Optimization	Program will implement upgrades to the system to improve system efficiency, redundancy and performance.	\$ 500,000	No Impact
Service Line Replacement	Program will involve to primarily replace galvanized service lines, but also replace any service line that is failing or requires relocation.	\$ 50,000	No Impact
Chevy Oaks Recycled Project	Extension of the recycled water system to provide recycled water for irrigation in the Chevy Oaks community.	\$ -	No Impact
Surge Tank Rehab Program	Recycled water surge tank rehabilitation program. (Water Depreciation Fund - 593)	\$ -	No Impact
Information Services			
Disaster Recovery Site	Hardware and software needed for the Disaster Recovery Site Project Phase II. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Copper and Fiber Optic Cabling	Implementation of capacity increases to data and voice cabling at various City facilities. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Maple Park Fiber Project	Establish fiber optic network infrastructure between Tropico Power Substation, Maple Park, and The Library Connection at Adams Square. (ISD Infrastructure Fund - 603)	\$ -	No Impact
Fiber Optic Connectivity	This proposed project establishes fiber optic connectivity from the nearest GWP electrical substation to the Beeline Maintenance Facility which is estimated to be a distance of one mile.	\$ 83,000	No Impact
Library, Arts & Culture			
Central Library Renovation	The renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's inhumanity to Man, and a Maker Space. (Library Mitigation Fee Fund - 407)	\$ -	Significant Impact - Increase on maintenance, utilities, and personnel costs
Management Services			
GTV6 Control Room Relocation	Project includes Relocating GTV6 Control Room from City Hall basement to GSB 2nd floor. In addition, it includes necessary construction at GSB to accommodate new control room, installation of new network, electrical, and fiberoptic infrastructure in support of relocation and future build-out. Installation of new hardware, software, and furniture in support of new Control Room. (Cable Access Fund - 280)	\$ 850,000	Minimal Impact - Likely to reduce maintenance and operating costs due to new construction and technology
Public Works			
Grandview/Sonora RR Crossing	Grant funded project to install safety enhancements at Grandview and Sonora at-grade railroad crossings. (Public Works Special Grants Fund - 252)	\$ -	No Impact
Train Station 1st/last Mile	Glendale Train Station 1st/Last Mile Regional improvements project involving Wayfinding, pedestrian lighting, high-visibility crosswalks, bus stop and shelter improvements in/around LZTC; widened sidewalks to provide stormwater infiltration parkways/shade trees/pedestrian lighting on Cerritos between LZTC and SF Road. (Measure M Local Return Fund - 222 & CIP Reimbursement Fund - 409)	\$ 26,394	Significant Impact - Increase on maintenance related to bus stops (trash receptacles, graffiti removal), replacement of light bulbs and/or ballasts for new street lighting & powered kiosks, native landscaping, unlit signs, personnel costs
Safe Route to School	Grant funded project for the design, construction, education, evaluation, and coordination of sidewalk and road improvements around various schools in Glendale. (Public Works Special Grants Fund - 252, CIP Reimbursement Fund - 409, Grant Fund - 216, Measure M Local Return Fund - 222)	\$ 33,984	Minimal Impact - Increase on maintenance costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Bus Stop Improvements	Funds concrete work at misc. bus stops in conjunction with PW Engineering street improvements. (Transit Prop C Local Return Fund - 257)	\$ -	No Impact
Refurb of GTC (Train Station)	Structural and architectural refurbishment to maintain historic train station. Lighting upgrade to LED and roof replacement completed. Repair/replace wood beams, plaster façade, stucco and paint. (Transit Prop C Local Return Fund - 257)	\$ -	Minimal Impact - Increase on possible maintenance costs
Beeline Maintenance Facility	Federal & Metro grant funding for facility project. Includes Call For Projects funding (competitive grant funding not awarded by formula) in Metro reallocation request. (CIP Reimbursement Fund - 409, Measure R Local Return Fund - 254 & Transit Prop A Local Return Fund - 256)	\$ -	Minimal Impact - Beginning 2020, Maintenance costs estimated to be about \$100K annually and also increases in utility costs. Expenses will be offset by contract savings from currently leased facility
Riverwalk LA River Bridge PE	Preliminary engineering for the Riverwalk Bridge across the Los Angeles River. (Measure R Regional Fund - 255)	\$ -	No Impact
Riverwalk Outfall Bridge	Construction of a small bridge to connect Riverwalk Phase I and II over a storm drain outfall. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Grandview/Sonora RR Crossing	Install safety enhancements at Grandview and Sonora at-grade railroad crossings. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
I-5 N. Mitigation Signal Sync.	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals. (Measure R Regional Fund - 255)	\$ -	No Impact
I-5 N Mitigation Project Management	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals, as well as project management support. (Measure R Regional Fund - 255)	\$ -	No Impact
Install Quiet Zone Pedestrian Flasher	Installation of pedestrian back flashers for the Railroad Quiet Zone. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitation of Oceanview Blvd. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Doran Street Traffic Signal Modifications/Installations & Roadway	Installation of new traffic signal and modification of existing traffic signals at Doran Street and Geneva Street, Maryland Street, Louise Street, and Jackson Street. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance and utility costs
Pennsylvania Ave Traffic Signal Improvement	Implementation of traffic signal improvements at Pennsylvania Ave./I-210 on/off ramps. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Bicycle Facilities Phase 2	Installing bike lanes and sharrows at various locations. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance costs
Traffic Signal Modification at Verdugo Blvd	Traffic Signal Modification on Verdugo Blvd and Valihi Way and SR-2 Freeway Off Ramp. (Measure R Regional Fund - 255)	\$ -	No Impact
San Fernando/Los Angeles Traffic Signal Installation	San Fernando Road and Los Angeles Street traffic signal installation and intersection modification. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance and utility costs
Traffic Signal Installation at Glendale/La Crescenta	Traffic Signal Installation on Glenwood Road and Modifications on La Crescent and Central Ave. (Measure R Regional Fund - 255)	\$ -	Minimal Impact - Increase on maintenance and utility costs
Regional Arterial Traffic Performance Measurement System	System used for Regional arterial traffic performance measurement. (Measure R Regional Fund - 255 & CIP Reimbursement Fund - 409)	\$ -	No Impact
Doran/Broadway Brazil Grade Separation	Doran Street and Broadway-brazil grade separation. (Measure R Regional Fund - 255)	\$ -	No Impact
I-210 Freeway Sound Wall	Prepare the Noise Barrier Scope Summary Reports (NBSSR) Study for the preliminary design of the soundwall on both sides of the freeway along the I-210 between Lowell Ave and Pennsylvania Ave. (Measure R Regional Fund - 255)	\$ 4,520,000	No Impact
Street Resurfacing Program	Annual program to rehabilitate streets with deteriorated pavement by overlaying it with rubberized asphalt concrete. (State Gas Tax Fund - 402)	\$ 550,000	Minimal Impact - Increase on maintenance costs
Street Tree Maintenance	Maintaining street trees at various Citywide locations. (State Gas Tax Fund - 402)	\$ 610,000	No Impact
Riverside Dr. & Western Ave. Rehabilitation	Rehabilitating pavement on Riverside Drive between Western Avenue and Westerly City Boundary (City of Burbank). (State Gas Tax Fund - 402 & CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Kenneth Road Rehabilitation	Rehabilitating pavement on Kenneth Road between Sonora Avenue and Westerly City Boundary (City of Burbank). (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Gutter Construction Program	Annual program for construction of new concrete gutters on existing streets, and replacement of damaged curbs, gutters, and sidewalks as part of the Annual Street Resurfacing Program. (State Gas Tax Fund - 402)	\$ 250,000	Minimal Impact - Increase on maintenance costs
Street Reconstruction Program	Annual program to reconstruct streets by removing the existing pavement and base material, regrading and reconstructing new base and pavement with rubberized asphalt concrete. (State Gas Tax Fund - 402)	\$ 250,000	Minimal Impact - Increase on maintenance costs
Glendale Narrows Riverwalk Phase 2	Phase 2 of the Glendale Narrows Riverwalk Project and other related sidewalk improvements. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Doran St & Adjacent Streets Rehabilitation	Rehabilitating Doran Street and adjacent streets and modifying traffic signals at Doran Street and Louise Street. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitating Oceanview Blvd between Verdugo Rd and City boundary (County of LA) and installing a new traffic signal at Oceanview Blvd. and Verdugo Rd. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
Verdugo Blvd Rehabilitation	Rehabilitating Verdugo Blvd between Verdugo Rd and City boundary (City of La Canada Flintridge) and installing a new traffic signal at the SR-2 Southbound on-ramp. (State Gas Tax Fund - 402)	\$ 1,000,000	Minimal Impact - Increase on maintenance costs
Slurry Seal Maintenance Program	Applying slurry seal at various Citywide locations. (State Gas Tax Fund - 402)	\$ 285,000	Minimal Impact - Increase on maintenance costs
Traffic Signal Installation and Modification	Installing and upgrading traffic signals at Central/Chevy Chase, Central/Windsor, Honolulu/La Crescenta, Chevy Chase/California and Pacific/Glenwood. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance and utility costs
Sidewalk Maintenance Program	Remove and replace deteriorated or uplifted sidewalks at various Citywide locations. (State Gas Tax Fund - 402)	\$ 350,000	Minimal Impact - Increase on maintenance costs
Pennsylvania Rehabilitation	Rehabilitation of Pennsylvania Ave. (State Gas Tax Fund - 402 & CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Doran Street Rehabilitation	Rehabilitation of Doran Street. (State Gas Tax Fund - 402)	\$ -	Minimal Impact - Increase on maintenance costs
San Fernando Rehabilitation Phase 3	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps, surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement, modification of existing traffic signal system at San Fernando Road and Riverdale Drive and Elk Avenue, and installation of pavement striping and other markings. The project boundary is on San Fernando Road between Pacific Avenue and Elk Avenue. (State Gas Tax Fund - 402)	\$ 2,200,000	Minimal Impact - Increase on maintenance costs
Highland Ave Rehabilitation	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement; modification of existing traffic signal system at San Fernando Road and Highland Avenue; and installation of pavement striping and other markings. The project boundary is on Highland Avenue between San Fernando Road and Kenneth Road. (State Gas Tax Fund - 402)	\$ 1,150,000	Minimal Impact - Increase on maintenance costs
Geotechnical Engineering Service	Geotechnical Engineering Services for Public Works projects, on as needed basis. (State Gas Tax Fund - 402)	\$ 65,000	No Impact
Construction Management & Inspection Services	Construction Management and Inspection Services during Construction phase of Public Works projects, on as needed basis. (State Gas Tax Fund - 402)	\$ 400,000	No Impact
Broadway Rehabilitation Phase 1	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement; modification of existing traffic signal system at San Fernando Road and Broadway and Broadway and Galleria Way, and installation of pavement striping and other markings. The project boundary is on Broadway between San Fernando Road and Central Avenue. (State Gas Tax Fund - 402)	\$ 150,000	Minimal Impact - Increase on maintenance costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Traffic Signal Installation at Jackson/California	Install new traffic signal system at the intersection of Jackson Street and California Avenue, including traffic signal controller/cabinet, signal poles and indications, traffic signs, street name signs, safety lighting, underground conduit, electrical equipment, pavement markings, detection, and inter-connect. (State Gas Tax Fund - 402)	\$ 350,000	Minimal Impact - Increase on maintenance and utility costs
Safe Route to School Phase 3	Pedestrian improvements around schools at various locations as part of the Safe Route to School program. (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Hoover Toll Keppel & Chevy Chase (SRTS)	Pedestrian improvements around Hoover-Toll-Keppel Schools and Chevy Chase Drive as part of the Safe Routes to School program. (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS). (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on personnel and utility costs
Burbank-Glendale Traffic System Coordination	Synchronization of traffic signals between Burbank and Glendale along San Fernando Rd. and Glenoaks Blvd. (CIP Reimbursement Fund - 409)	\$ -	No Impact
Los Feliz Entryway Improvement	Planting street trees on the southern sidewalk between Gardena Avenue and the Southern California Regional Rail Authority (SCRRA) Right of Way Line/City Boundary. (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance costs
Training Center Burn Bldg Reconstruction	The purpose of this project is to reconstruct Fire Department's Burn Building located at its Training Center. (CIP Reimbursement Fund - 409)	\$ -	No Impact
Glendale Police Dept Museum	Construction of a Glendale Police Department Museum in the Police Building Lobby featuring assorted memorabilia. (CIP Reimbursement Fund - 409)	\$ -	No Impact
Tennant Improvements at Glendale Police Department Building	Tenant improvements in the Glendale Police Department for the criminal investigations work group. (CIP Reimbursement Fund - 409)	\$ -	Minimal Impact - Increase on maintenance, utility and personnel costs
North Verdugo Road Safety Improvements	Safety improvements on North Verdugo Rd. between North and South Split at Canada Blvd. (CIP Reimbursement Fund - 409)	\$ -	No Impact
Parking Lot & Meter Improvements	Resurfacing, reconstruction, ADA compliance, and other improvements at 20 City-owned parking lots, as well as periodic replacement of multi- and single-space parking meters as needed. (Parking Fund - 520)	\$ 300,000	Minimal Impact - Increase on maintenance costs
Parking Structure Improvement Project	Repairs to parking structures including repairs for water damage, ADA compliance, concrete issues, painting, signage, and more. (Parking Fund - 520)	\$ -	Minimal Impact - Increase on maintenance costs
Downtown Parking Improvements	Improvements to landscaping, signs, lighting, and more near City parking spaces in the Downtown area. (Parking Fund - 520)	\$ -	Minimal Impact - Increase on maintenance costs
Parking Lot Resurfacing	Resurfacing and refurbishment of City-owned parking lots. (Parking Fund - 520)	\$ -	No Impact
Exchange Parking Structure Improvements	Upgrading elevators and making various other improvements at the Exchange Parking Structure. (Parking Fund - 520)	\$ -	No Impact
Sewer Reconstruction Program	Reconstructing damaged sections of existing sewer mains, replacing manholes, etc. as part of annual program. (Sewer Fund - 525)	\$ 150,000	Minimal Impact - Increase on maintenance costs
Wastewater Capacity Improvement	Upsize existing substandard sewer main. The Project includes replacing the sewer pipe, modifying and/or replacing manholes, repairing sewer connections to private property, repairing and replacing traffic signal loop detectors and private water services. (Sewer Fund - 525)	\$ -	Minimal Impact - Increase on maintenance costs
Corrugated Metal Pipe Replacement Project	Replacement and/or repair of deficient drainage facilities with reoccurring drainage issues. (Sewer Fund - 525)	\$ 100,000	Minimal Impact - Increase on maintenance costs
Bioswale Construction	Construction of bioswales at various locations in the City. (Sewer Fund - 525)	\$ -	Minimal Impact - Increase on maintenance costs
Stormwater Pollutant Treatment	Stormwater Pollutant Treatment Systems. (Sewer Fund - 525)	\$ -	Minimal Impact - Increase on maintenance costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2018-19	Operating Budget Impact
Emergency Sewer and SD Repair Program	Emergency repairs to sewers and storm drains as necessary. (Sewer Fund - 525)	\$ -	No Impact
San Fernando & Highland Storm Drain	Improvements in order to eliminate the surface runoff on San Fernando Road between Highland Avenue and the Verdugo Wash. (Sewer Fund - 525)	\$ -	No Impact
Chevy Chase Sewer Diversion	Constructing approximately 4,300 linear feet of gravity sewer pipeline starting at the City-owned sewer main on Colorado Boulevard, in the City of Los Angeles, and continuing to the Public Works Yard and West Chevy Chase Drive, in the City of Glendale. (Sewer Fund - 525)	\$ -	Minimal Impact - Increase on maintenance costs
Sludge and Debris Drying Facility	Construction of a sludge and debris drying facility to dry out matter removed from storm drain catch basins so that it can be disposed of at Scholl Canyon Landfill. (Sewer Fund - 525)	\$ -	Minimal Impact - Increase on maintenance, utility and personnel costs
PW Yard Recycled Water Main Ex	Extending recycled water main for the Public Works Yard. (Sewer Fund - 525)	\$ -	No Impact
Brand Storm Water Lift Station	Refurbishing or replacing main pumps at the Brand Stormwater lift station, including the proposed replacement of the existing vertical shaft driven units with new shaft-less submersible units. (Sewer Fund - 525)	\$ -	No Impact
LA-Glendale Water Reclamation Plant	Upgrading the LAGWRP Conveyance System to meet federal and state mandates. (Sewer Fund - 525)	\$ 12,804,000	No Impact
Hyperion Wastewater System	Upgrading the Hyperion Wastewater Treatment Plant and Conveyance System Facilities to meet federal and state mandates. (Sewer Fund - 525)	\$ 2,500,000	No Impact
Wastewater Shop Tennant Improvement	Reconfiguring Wastewater Shop, including extending office structure full E-W width of shop, dividing existing crew supervisor's office into two offices, removing one wall, constructing a new office for the Wastewater Environmental Tech, relocating four computer workstations to west wall of crew area adjacent existing data hub, and adding forced-air ventilation for all enclosed spaces. (Sewer Fund - 525)	\$ 130,000	Minimal Impact - Increase on maintenance, utility and personnel costs
Doran Pump Station Rehabilitation	Various necessary refurbishment and upgrades to the Doran Sanitary Station, including retrofit controls packages on Diesel generators for upstream bypass of DSLS; replacing horizontal lifelines and one single point anchor; removal of existing pump No. 4, and installing spare units; and refurbishing the old unit to operate as spare.	\$ 52,000	Minimal Impact - Increase on maintenance costs
Tyburn Street Wastewater Improvement	The upgrade of sewer lines in Tyburn Street & Gardena Avenue; construction of new sewer diversion line in Topock Street, Vassar Ave, Brand Blvd & San Fernando Rd. connecting at the intersection of San Fernando Rd and Mira Loma Avenue	\$ -	Minimal Impact - Increase on maintenance costs
Pacific/Burchett Wastewater Improvement	Sewer line upgrades at Pacific Avenue between Pioneer Dr and Burchette Street, and at Burchett Street between Pacific Avenue and the first alley west of Central Avenue	\$ -	Minimal Impact - Increase on maintenance costs
Scholl Canyon Landfill Expansion Environmental Study	Conducting an Environmental Impact Report (EIR) for the expansion of Scholl Canyon Landfill. (Refuse Fund - 530)	\$ -	No Impact
Automated Container and Refuse	Systematic replacement of 5,000 automated containers (ACs) and 100 metal refuse bins annually. The replacement schedule will be identified and rolled out per collection route. (Refuse Fund - 530)	\$ 350,000	No Impact - May result in minimal savings in M&O
Beverage Container Recycling	Installing public use recycling containers in heavily trafficked areas and creating an outreach campaign for apartment dwellers to increase awareness and make recycling more convenient. (Refuse Fund - 530)	\$ -	No Impact
Annual Cal-Recycle Grant	Grant funding related to beverage container recycling or litter reduction, along with recycling educational opportunities, including signage for the collection vehicles, online outreach, Recycling Center signage, and the creation and distribution of mandatory commercial recycling informational brochures. (Refuse Fund - 530)	\$ 55,000	No Impact
In-Ground Vehicle Lift Replacement	Replacement of two in-ground equipment lifts at the Fire Garage with similar models, including mitigating soil contamination that may have resulted from the existing equipment leaking. (Fleet Management Fund - 601)	\$ -	No Impact
Fuel Management Key Card Reader Kiosk	Upgrade existing fuel system chip key card reader kiosks to extend the life of the kiosks for a minimum of 5 years, including replacing older electronic components at 14 fuel island locations. (Fleet Management Fund - 601)	\$ -	No Impact

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CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. Primary source of revenues for these funds are charges for services which reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the sixteen (16) *Enterprise Funds* included in this section.

- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (581-588)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (591-593, 595, 598)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale and Pasadena) Verdugo Fire Communication operations.

Total appropriation in the Enterprise Funds for FY 2018-19 is \$399.2 million, which reflects an increase of approximately \$5.6 million, or 1.4%, when compared to last year. The net increase is a the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2019.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	525 - Sewer Fund	530 - Refuse Disposal Fund	581-588 - Electric Utility Funds
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ 55,000	\$ -
Charges for Services	12,390,000	21,590,000	221,403,000
Misc and Non-Operating Revenue	700,000	315,000	9,375,359
Interfund Revenue	-	-	25,920,000
TOTAL REVENUES	\$ 13,090,000	\$ 21,960,000	\$ 271,474,907
Estimated Appropriations			
Salaries & Benefits	\$ 3,615,293	\$ 8,954,505	\$ 35,406,931
Maintenance & Operation	19,918,000	14,582,889	187,111,676*
Capital Outlay	352,000	3,581,000	3,841,938
Capital Improvement	15,736,000	350,000	10,942,000*
Transfers	-	1,150,000	21,036,300
TOTAL APPROPRIATIONS	\$ 39,621,293	\$ 28,618,394	\$ 258,338,845
NET SURPLUS/(USE OF FUND BALANCE)	\$ (26,531,293)	\$ (6,658,394)	\$ 13,136,062

Note:

* All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	591-598- Water Utility Funds	701 - Fire Communication Fund	Total
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ -	\$ 55,000
Charges for Services	46,200,000	4,069,969	305,652,969
Misc and Non-Operating Revenue	5,231,000	191,241	15,812,600
Interfund Revenue	6,870,000	-	32,790,000
TOTAL REVENUES	\$ 65,253,478	\$ 4,261,210	\$ 354,310,569
Estimated Appropriations			
Salaries & Benefits	\$ 10,707,632	\$ 3,634,079	\$ 62,318,440
Maintenance & Operation	44,472,784*	1,175,299	267,260,648
Capital Outlay	844,062	2,607,109	11,226,109
Capital Improvement	9,229,000*	-	36,257,000
Transfers	-	-	22,186,300
TOTAL APPROPRIATIONS	\$ 65,253,478	\$ 7,416,487	\$ 399,248,497
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (3,155,277)	\$ (44,937,928)

Note:

* All M&O portions in GWP Capital Improvement Project Funds 583 and 593 are reflected under the Capital Improvement section

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CITY OF GLENDALE INTERNAL SERVICE FUNDS

Internal Service Funds are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fifteen (15) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Building Maintenance Fund (607)* is used to account for any maintenance, repairs or services necessary to sustain on-going operations at approximately one hundred City-owned facilities (e.g. custodial services; repairs to generators, access control systems, conveyance systems, and HVAC systems, etc.). The Building Maintenance Fund was established in FY 2015-16, while the Building Maintenance rate was established in FY 2016-17 in order to centralize the building maintenance operation into a single fund and establish a rate for cost recovery.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments that will provide adequate resources to meet current obligations.
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (616)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.

CITY OF GLENDALE INTERNAL SERVICE FUNDS

- *Vision Insurance Fund (617)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Compensated Absences Fund (640)* is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- *Retiree Health Savings Plan (RHSP) Benefits Fund (641)* is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- *Post Employment Benefits Fund (642)* is used to account for the resources and the liability associated with other post employment benefits.
- *ISD Wireless Fund (660)* is used to account for the operation of the citywide radio system, including maintenance, replacement and acquisition of equipment.

Total appropriation in the Internal Service Funds for FY 2018-19 is \$117.8 million, which reflects an increase of approximately \$6.5 million, or 5.8%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2019.

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	601 - Fleet Management Fund	602 - Joint Helicopter Operation Fund	603 - ISD Infrastructure Fund
Estimated Resources			
Charges for Services	\$ 11,959,078	\$ 714,005	\$ 7,516,334
Misc and Non-Operating Revenue	125,000	911,975	70,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 12,084,078	\$ 1,625,980	\$ 7,586,334
Estimated Appropriations			
Salaries & Benefits	\$ 4,869,202	\$ 170,171	\$ 2,869,707
Maintenance & Operation	8,223,270	1,365,809	5,022,099
Capital Outlay	7,172,500	-	5,539,059
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 20,264,972	\$ 1,535,980	\$ 13,430,865
NET SURPLUS/(USE OF FUND BALANCE)	\$ (8,180,894)	\$ 90,000	\$ (5,844,531)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	604 - ISD Applications Fund	607 - Building Maintenance Fund	610 - Unemployment Insurance Fund
Estimated Resources			
Charges for Services	\$ 6,237,745	\$ 7,441,720	\$ 50,221
Misc and Non-Operating Revenue	150,000	10,000	10,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 6,387,745	\$ 7,451,720	\$ 60,221
Estimated Appropriations			
Salaries & Benefits	\$ 2,701,447	\$ 3,544,444	\$ -
Maintenance & Operation	6,069,047	5,127,684	41,028
Capital Outlay	1,150,000	-	-
Transfers	-	-	700,000
TOTAL APPROPRIATIONS	\$ 9,920,494	\$ 8,672,128	\$ 741,028
NET SURPLUS/(USE OF FUND BALANCE)	\$ (3,532,749)	\$ (1,220,408)	\$ (680,807)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	612 - Liability Insurance Fund	614 - Compensation Insurance Fund	615 - Dental Insurance Fund
Estimated Resources			
Charges for Services	\$ 6,370,385	\$ 18,118,623	\$ 1,334,260
Misc and Non-Operating Revenue	200,000	250,000	15,000
Transfers from Other Funds	-	700,000	-
TOTAL REVENUES	\$ 6,570,385	\$ 19,068,623	\$ 1,349,260
Estimated Appropriations			
Salaries & Benefits	\$ 531,146	\$ 2,257,024	\$ -
Maintenance & Operation	6,876,101	12,739,746	1,360,222
Capital Outlay	-	-	-
Transfers	-	-	600,000
TOTAL APPROPRIATIONS	\$ 7,407,247	\$ 14,996,770	\$ 1,960,222
NET SURPLUS/(USE OF FUND BALANCE)	\$ (836,862)	\$ 4,071,853	\$ (610,962)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	616 - Medical Insurance Fund	617 - Vision Insurance Fund	640 - Compensated Absences Fund
Estimated Resources			
Charges for Services	\$ 25,052,654	\$ 220,995	\$ 5,885,180
Misc and Non-Operating Revenue	50,000	5,000	150,000
Transfers from Other Funds	850,000	-	-
TOTAL REVENUES	\$ 25,952,654	\$ 225,995	\$ 6,035,180
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 28,522
Maintenance & Operation	25,097,496	240,844	4,677,846
Capital Outlay	-	-	-
Transfers	-	250,000	-
TOTAL APPROPRIATIONS	\$ 25,097,496	\$ 490,844	\$ 4,706,368
NET SURPLUS/(USE OF FUND BALANCE)	\$ 855,158	\$ (264,849)	\$ 1,328,812

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	641 - RHSP Benefits Fund	642 - Post Employment Benefits Fund	660 - ISD Wireless Fund
Estimated Resources			
Charges for Services	\$ 1,668,547	\$ 695,251	\$ 4,411,119
Misc and Non-Operating Revenue	150,000	-	20,000
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,818,547	\$ 695,251	\$ 4,431,119
Estimated Appropriations			
Salaries & Benefits	\$ 11,013	\$ -	\$ 1,247,909
Maintenance & Operation	1,517,362	628,842	3,127,837
Capital Outlay	-	-	2,017,297
Transfers	-	-	-
TOTAL APPROPRIATIONS	\$ 1,528,375	\$ 628,842	\$ 6,393,043
NET SURPLUS/(USE OF FUND BALANCE)	\$ 290,172	\$ 66,409	\$ (1,961,924)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2019**

	Total
Estimated Resources	
Charges for Services	\$ 97,676,117
Misc and Non-Operating Revenue	2,116,975
Transfers from Other Funds	1,550,000
TOTAL REVENUES	\$ 101,343,092
Estimated Appropriations	
Salaries & Benefits	\$ 18,230,585
Maintenance & Operation	82,115,233
Capital Outlay	15,878,856
Transfers	1,550,000
TOTAL APPROPRIATIONS	\$ 117,774,674
NET SURPLUS/(USE OF FUND BALANCE)	\$ (16,431,582)

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND TYPE**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
101 - General Fund	\$ 206,177,683	\$ 213,508,136	\$ 224,188,136	\$ 228,409,246
General Fund Total	\$ 206,177,683	\$ 213,508,136	\$ 224,188,136	\$ 228,409,246
Special Revenue				
201 - CDBG Fund	\$ 1,130,410	\$ 1,674,621	\$ 1,674,621	\$ 1,852,537
202 - Housing Assistance Fund	29,921,915	31,878,100	31,878,100	37,956,400
203 - Home Grant Fund	1,764,683	958,800	958,800	1,669,297
204 - Continuum of Care Grant Fund	2,064,741	2,371,801	2,371,801	2,416,477
205 - Emergency Solutions Grant Fund	115,720	263,462	263,462	147,970
206 - Workforce Investment Act Fund	4,411,793	5,782,076	6,264,076	6,280,480
209 - Affordable Housing Trust Fund	2,195,628	20,000	20,000	24,739
210 - Urban Art Fund	1,248,418	352,850	352,850	575,000
211 - Glendale Youth Alliance Fund	1,579,846	1,904,061	1,984,061	2,088,316
212 - BEGIN Affordable Homeownership Fund	(535)	300,000	300,000	300,000
213 - Low&Mod Income Housing Asset Fund	6,266,098	1,284,100	1,319,100	2,245,975
216 - Grant Fund	4,402,318	1,813,274	2,172,171	367,004
217 - Filming Fund	705,325	715,000	715,000	860,500
222 - Measure M Local Return Fund	-	1,810,000	1,841,310	2,415,000
224 - Measure H Fund	-	-	142,956	278,114
251 - Air Quality Improvement Fund	265,974	261,276	261,276	261,000
252 - Public Works Special Grants Fund	415,548	-	-	-
253 - San Fernando Landscape District Fund	88,389	90,986	90,986	91,500
254 - Measure R Local Return Fund	2,296,428	2,400,000	2,400,000	2,406,000
255 - Measure R-Regional Return Fund	4,690,901	2,600,000	5,867,060	2,050,901
256 - Transit Prop A Local Return Fund	3,692,625	3,960,000	3,960,000	3,975,000
257 - Transit Prop C Local Return Fund	3,073,766	3,170,000	3,170,000	3,206,000
258 - Transit Utility Fund	7,892,955	9,944,008	9,944,008	10,333,998
260 - Asset Forfeiture Fund	880,603	-	-	-
261 - Police Special Grants Fund	1,351,433	705,968	1,611,767	719,617
262 - Supplemental Law Enforcement Fund	528,016	436,196	436,196	485,429
265 - Fire Grant Fund	106,036	291,278	610,863	4,400
266 - Fire Mutual Aid Fund	967,486	300,001	300,001	600,000
267 - Special Events Fund	516,957	481,294	481,294	1,195,010
270 - Nutritional Meals Grant Fund	424,775	442,712	444,212	457,464
275 - Library Fund	243,475	163,867	361,367	147,404
280 - Cable Access Fund	552,662	525,000	525,000	525,000
290 - Electric Public Benefit Fund	7,073,817	-	-	-
291 - Electric Public Benefit Fund	-	7,618,780	7,618,780	7,750,000
501 - Recreation Fund	3,605,434	3,686,471	3,686,471	3,898,939
510 - Hazardous Disposal Fund	1,779,619	1,630,255	1,630,255	1,541,351
511 - Emergency Medical Services Fund	7,086,548	-	-	-
520 - Parking Fund	9,354,244	10,100,000	10,100,000	9,185,000
Special Revenue Total	\$ 112,694,052	\$ 99,936,237	\$ 105,757,844	\$ 108,311,822
Debt Service				
303 - Police Building Project Fund	\$ 868,867	\$ 981,286	\$ 981,286	\$ 1,200,000
Debt Service Total	\$ 868,867	\$ 981,286	\$ 981,286	\$ 1,200,000
Capital Projects				
401 - Capital Improvement Fund	\$ 12,442,016	\$ 6,218,000	\$ 15,603,417	\$ 7,333,700
402 - State Gas Tax Fund	3,787,997	5,650,271	5,650,271	8,446,952
403 - Landfill Postclosure Fund	2,000,000	2,000,000	2,000,000	4,560,000
405 - Parks Mitigation Fee Fund	2,401,262	1,100,000	1,100,000	1,200,000
407 - Library Mitigation Fee Fund	231,364	260,000	260,000	270,000
408 - Paris Quimby Fee Fund	(826)	-	-	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND TYPE**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
409 - CIP Reimbursement Fund	1,147,542	2,077,550	10,455,363	-
410 - San Fernando Corridor Tax Share Fund	4,916,754	-	-	-
Capital Projects Total	\$ 26,926,110	\$ 17,305,821	\$ 35,069,051	\$ 21,810,652
Enterprise				
525 - Sewer Fund	\$ 14,162,770	\$ 15,790,000	\$ 15,790,000	\$ 13,090,000
530 - Refuse Disposal Fund	22,669,705	22,360,000	22,360,000	21,960,000
552 - Electric Works Revenue Fund	214,749,194	-	-	-
555 - Electric Customer Paid Capital Fund	1,605,543	-	-	-
557 - Regulatory Adjustment Charge Fund	8,006,515	-	-	-
572 - Water Works Revenue Fund	51,229,845	-	-	-
575 - Water Customer Paid Capital Fund	1,071,025	-	-	-
582 - Electric Works Revenue Fund	-	230,528,359	231,101,045	228,728,359
583 - Electric Depreciation Fund	-	26,450,000	26,929,012	25,920,000
585 - Electric Customer Capital Fund	-	1,819,781	1,819,781	2,000,000
587 - RAC Fund	-	8,615,981	8,615,981	-
588 - Electric Customer M&O Fund	-	-	-	50,000
592 - Water Works Revenue Fund	-	47,255,358	46,943,172	49,860,000
593 - Water Depreciation Fund	-	6,560,000	6,560,000	6,870,000
595 - Water Customer Capital Fund	-	1,471,000	1,471,000	1,471,000
598 - Water Customer M&O Fund	-	-	-	100,000
701 - Fire Communication Fund	4,464,802	4,650,792	4,650,792	4,261,210
Enterprise Total	\$ 317,959,397	\$ 365,501,271	\$ 366,240,783	\$ 354,310,569
Internal Service				
601 - Fleet / Equipment Management Fund	\$ 13,076,061	\$ 13,101,457	\$ 13,101,457	\$ 12,084,078
602 - Joint Helicopter Operation Fund	879,893	1,637,662	1,637,662	1,625,980
603 - ISD Infrastructure Fund	6,854,779	6,757,743	6,757,743	7,586,334
604 - ISD Applications Fund	5,472,354	6,501,496	6,501,496	6,387,745
607 - Building Maintenance Fund	8,476,430	7,939,204	7,939,204	7,451,720
610 - Unemployment Insurance Fund	114,422	105,088	105,088	60,221
612 - Liability Insurance Fund	4,844,247	5,088,809	5,088,809	6,570,385
614 - Compensation Insurance Fund	16,252,754	16,031,153	16,031,153	19,068,623
615 - Dental Insurance Fund	1,475,523	1,520,319	1,520,319	1,349,260
616 - Medical Insurance Fund	23,969,062	25,093,929	25,093,929	25,952,654
617 - Vision Insurance Fund	231,956	240,572	240,572	225,995
640 - Employee Benefits Fund	5,971,028	6,268,436	6,268,436	6,035,180
641 - RHSP Benefits Fund	3,470,387	3,725,811	3,725,811	1,818,547
642 - Post Employment Benefits Fund	2,169,209	200,111	200,111	695,251
660 - ISD Wireless Fund	3,484,178	4,284,332	6,784,332	4,431,119
Internal Service Total	\$ 96,742,283	\$ 98,496,122	\$ 100,996,122	\$ 101,343,092
All Funds - Grand Total	\$ 761,368,392	\$ 795,728,873	\$ 833,233,222	\$ 815,385,381

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
General Budget Fund (101)				
Property Taxes				
30010 Property tax current	\$ 30,455,021	\$ 31,415,000	\$ 32,015,000	\$ 34,300,000
30011 Property tax admin fee	(413,627)	(471,225)	(471,225)	(514,500)
30012 Property tax (AB 1x26)	3,328,364	2,571,070	2,571,070	3,275,013
30020 Property tax delinquent	(44,336)	306,000	306,000	467,070
30030 Property tax supplement	784,811	923,209	923,209	906,764
30050 ERAF in lieu VLF	20,211,472	20,806,000	21,406,000	22,400,000
30060 SB211 Prop tax share Central	514,252	300,000	300,000	300,000
30700 Property tax penalty	184,300	175,000	175,000	200,000
33400 State H/O exemptions	197,011	204,000	204,000	203,294
Property Taxes Total	\$ 55,217,268	\$ 56,229,054	\$ 57,429,054	\$ 61,537,641
Sales Taxes				
30300 Sales tax	\$ 37,009,973	\$ 39,110,577	\$ 40,110,577	\$ 42,700,000
30301 Sales tax audit findings	-	-	9,000,000	-
30310 State 1/2% sales tax	1,824,670	1,904,563	1,904,563	1,985,000
Sales Taxes Total	\$ 38,834,643	\$ 41,015,140	\$ 51,015,140	\$ 44,685,000
Utility Users Taxes				
30321 UUT - Electricity	\$ 13,197,257	\$ 14,070,000	\$ 14,070,000	\$ 14,070,000
30322 UUT - Gas	2,724,353	2,499,000	2,499,000	2,600,000
30323 UUT - Water	3,328,871	3,485,000	3,485,000	3,485,000
30324 UUT - Telecommunications	7,182,787	7,600,000	7,300,000	7,400,000
30325 UUT - Video	2,171,679	2,400,000	2,000,000	2,300,000
Utility Users Taxes Total	\$ 28,604,947	\$ 30,054,000	\$ 29,354,000	\$ 29,855,000
Occupancy & Other Taxes				
30330 Franchise tax	\$ 2,634,842	\$ 2,800,000	\$ 2,800,000	\$ 2,700,000
30340 Occupancy tax	6,599,891	8,058,661	8,058,661	8,558,661
30350 Property transfer tax	1,241,727	1,000,000	1,100,000	1,020,000
30360 Landfill host assessment	3,469,771	3,000,000	3,500,000	4,000,000
Occupancy & Other Taxes Total	\$ 13,946,231	\$ 14,858,661	\$ 15,458,661	\$ 16,278,661
Revenues from Other Agencies				
32610 State grants	\$ -	\$ 12,000	\$ 12,000	\$ -
32850 State SB 90	95,181	100,000	100,000	100,000
33000 Motor vehicle in lieu	90,344	-	-	-
34050 County grants	1,214	-	-	-
34301 Local grants	101,831	-	50,000	-
Revenues from Other Agencies Total	\$ 288,569	\$ 112,000	\$ 162,000	\$ 100,000
Charges for Services				
34500 Zoning-Subdivision fees	\$ 208,958	\$ 200,000	\$ 200,000	\$ 200,000
34503 City Clerk fees	492	-	-	-
34510 Map and publication fees	75,742	90,000	90,000	75,000
34520 Filing-certification fee	22,645	20,000	20,000	20,000
34532 Special event fees	1,860	-	-	-
34600 Special police fees	840,896	800,000	800,000	816,000
34605 Vehicle tow admin fee (VTACR)	398,898	450,000	450,000	400,000
34630 Fire fees	1,221,075	1,274,000	1,274,000	1,200,000
34670 Emergency med response	-	5,150,000	5,150,000	5,300,000
34672 Paramedic membership fee	-	90,000	90,000	100,000
34676 Joint air support maint. fee	16,850	-	-	-
34680 Code enforcement fees	50,937	40,000	40,000	40,000
34681 Administrative code enforcemen	66,856	40,000	40,000	70,000
34691 Outreach revenue	11,496	30,000	30,000	20,000
34700 Express plan check fees	465,034	425,000	425,000	433,500
34701 Final Map Checking Fees	32,010	-	-	-
34710 Excavation fees	265,945	225,000	225,000	230,000
34711 Const. Inspection Fees R-O-W	151,562	155,000	155,000	155,000
34770 Collectible jobs - A & G	18,006	35,000	35,000	25,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
35000 Library fines and fees	25,458	90,000	90,000	60,000
35020 Library misc fees	25	-	-	-
35234 Program/registration revenue	11,215	11,000	11,000	11,000
35510 Local assessment fees	(1,919)	-	-	-
35701 Credit/Debit card service fee	34,167	100,000	100,000	50,000
35702 Merchant fee charges	(30,654)	(100,000)	(100,000)	(50,000)
37140 Graphics fees	63,604	100,000	100,000	50,000
Charges for Services Total	\$ 3,951,156	\$ 9,225,000	\$ 9,225,000	\$ 9,205,500
Licenses & Permits				
30800 Dog licenses	\$ 187,166	\$ 150,000	\$ 150,000	\$ 150,000
30820 Building permits	6,176,876	5,700,000	5,700,000	5,700,000
30821 Green bldg initiative SB 1473	1,044	-	-	-
30822 American Disability Act SB1186	2,624	-	-	-
30825 Plan check fees	360,439	400,000	400,000	400,000
30830 Planning permits	1,745,624	1,470,000	1,600,000	1,700,000
30840 Grading permits	85,764	102,000	102,000	100,000
30850 Street permits	1,041,632	1,000,000	1,000,000	1,000,000
30870 Business license permits	581,854	575,000	575,000	575,000
30876 Business registration certificate	82,171	200,000	200,000	100,000
Licenses & Permits Total	\$ 10,265,193	\$ 9,597,000	\$ 9,727,000	\$ 9,725,000
Interfund Revenue				
37660 Salary O/H budget Job	\$ 353,981	\$ 500,000	\$ -	\$ -
37661 Cost allocation revenue	13,642,128	17,599,742	17,599,742	19,582,006
Interfund Revenue Total	\$ 13,996,109	\$ 18,099,742	\$ 17,599,742	\$ 19,582,006
Fines & Forfeitures				
35500 Parking tickets	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
37800 Traffic safety fines	632,784	721,776	621,776	600,000
Fines & Forfeitures Total	\$ 2,532,784	\$ 2,621,776	\$ 2,521,776	\$ 2,500,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 1,689,977	\$ 1,020,000	\$ 1,020,000	\$ 1,000,000
38005 Interest & inv. GASB 31	(1,048,828)	-	-	-
38100 Scholl Canyon Payment	2,472,865	2,475,000	2,475,000	-
38200 Rental income	518,844	550,000	550,000	550,000
Interest/Use of Money Total	\$ 3,632,858	\$ 4,045,000	\$ 4,045,000	\$ 1,550,000
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 9,014	\$ -	\$ -	\$ -
38525 Sponsorships	86,194	45,000	45,000	50,000
38526 Advertising revenue	146,817	130,000	130,000	135,000
38527 Rebate revenue	66,778	60,000	60,000	60,000
38550 Unclaimed money & prop	242,300	100,000	100,000	100,000
38560 Miscellaneous revenue	764,723	1,015,500	1,015,500	714,265
38569 Citywide collection revenue	19,108	105,000	105,000	105,000
38770 Collectible jobs - A & G	(0)	-	-	-
Miscellaneous & Non-Operating Total	\$ 1,334,933	\$ 1,455,500	\$ 1,455,500	\$ 1,164,265
GSA Reimbursement				
39222 GSA reimbursement	\$ 12,511,186	\$ 4,885,263	\$ 4,885,263	\$ 10,039,873
GSA Reimbursement Total	\$ 12,511,186	\$ 4,885,263	\$ 4,885,263	\$ 10,039,873
Transfers				
39100 Transfer-General Fund	\$ 19,911,805	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	20,160,000	20,160,000	21,036,300
Transfers Total	\$ 21,061,805	\$ 21,310,000	\$ 21,310,000	\$ 22,186,300
Total General Budget Fund (101)	\$ 206,177,683	\$ 213,508,136	\$ 224,188,136	\$ 228,409,246
General Fund Total	\$ 206,177,683	\$ 213,508,136	\$ 224,188,136	\$ 228,409,246

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Special Revenue				
CDBG Fund (201)				
Revenues from Other Agencies				
31440 Comm dev block grant	\$ 1,109,458	\$ 1,674,621	\$ 1,674,621	\$ 1,852,537
Revenues from Other Agencies Total	\$ 1,109,458	\$ 1,674,621	\$ 1,674,621	\$ 1,852,537
Miscellaneous & Non-Operating				
38527 Rebate revenue	\$ 20,951	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Total	\$ 20,951	\$ -	\$ -	\$ -
Total CDBG Fund (201)	\$ 1,130,410	\$ 1,674,621	\$ 1,674,621	\$ 1,852,537
Housing Assistance Fund (202)				
Revenues from Other Agencies				
31400 HCV HAP	\$ 14,328,362	\$ 15,378,700	\$ 15,378,700	\$ 18,549,984
31401 VASH admin	-	15,200	15,200	15,683
31402 VASH HAP	121,935	144,900	144,900	174,780
31430 HCV admin	1,781,585	1,657,000	1,657,000	1,709,186
38720 HCV portable voucher admin	1,156,809	1,135,300	1,135,300	1,170,967
38721 HCV portable voucher HAP	12,704,612	13,524,000	13,524,000	16,312,800
Revenues from Other Agencies Total	\$ 30,093,303	\$ 31,855,100	\$ 31,855,100	\$ 37,933,400
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 39,900	\$ 10,000	\$ 10,000	\$ 10,000
38005 Interest & inv. GASB 31	(23,336)	-	-	-
Interest/Use of Money Total	\$ 16,564	\$ 10,000	\$ 10,000	\$ 10,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ (187,952)	\$ 13,000	\$ 13,000	\$ 13,000
Miscellaneous & Non-Operating Total	\$ (187,952)	\$ 13,000	\$ 13,000	\$ 13,000
Total Housing Assistance Fund (202)	\$ 29,921,915	\$ 31,878,100	\$ 31,878,100	\$ 37,956,400
Home Grant Fund (203)				
Revenues from Other Agencies				
31410 Home grant	\$ 763,841	\$ 900,000	\$ 900,000	\$ 1,301,897
Revenues from Other Agencies Total	\$ 763,841	\$ 900,000	\$ 900,000	\$ 1,301,897
Miscellaneous & Non-Operating				
38750 Housing program income	\$ 1,000,842	\$ 58,800	\$ 58,800	\$ 367,400
Miscellaneous & Non-Operating Total	\$ 1,000,842	\$ 58,800	\$ 58,800	\$ 367,400
Total Home Grant Fund (203)	\$ 1,764,683	\$ 958,800	\$ 958,800	\$ 1,669,297
Continuum of Care Grant Fund (204)				
Revenues from Other Agencies				
31420 Continuum of Care Program	\$ 2,064,741	\$ 2,371,801	\$ 2,371,801	\$ 2,416,477
Revenues from Other Agencies Total	\$ 2,064,741	\$ 2,371,801	\$ 2,371,801	\$ 2,416,477
Total Continuum of Care Grant Fund (204)	\$ 2,064,741	\$ 2,371,801	\$ 2,371,801	\$ 2,416,477
Emergency Solutions Grant Fund (205)				
Revenues from Other Agencies				
31450 Emergency solutions grant	\$ 115,720	\$ 263,462	\$ 263,462	\$ 147,970
Revenues from Other Agencies Total	\$ 115,720	\$ 263,462	\$ 263,462	\$ 147,970
Total Emergency Solutions Grant Fund (205)	\$ 115,720	\$ 263,462	\$ 263,462	\$ 147,970

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Workforce Innovation and Opportunity Act Fund (206)				
Revenues from Other Agencies				
31701 WIA Title I adult	\$ 932,657	\$ 834,656	\$ 834,656	\$ 724,109
31702 WIA Title I youth	568,331	782,068	782,068	676,606
31703 WIA dislocated worker	887,580	722,673	722,673	685,655
31704 WIA discretionary	21,668	825,000	825,000	943,017
31711 WIA 15% Governor's discr grant	216,547	518,350	518,350	875,383
31712 WIA Wagner Peyser grant	1,999	8,000	8,000	8,000
31713 Social Security admin grant	278,914	300,000	300,000	300,000
31730 Title III rapid response	410,752	472,979	472,979	424,310
31756 CalWork youth - County	304,741	340,000	522,000	425,000
32610 State grants	565,775	868,350	1,168,350	922,383
34000 GAIN assessment	26,220	60,000	60,000	50,000
34200 Hawthorne STEP	44,400	20,000	20,000	60,000
Revenues from Other Agencies Total	\$ 4,259,584	\$ 5,752,076	\$ 6,234,076	\$ 6,094,463
Miscellaneous & Non-Operating				
38512 WIB Foundation Revenue	\$ -	\$ 10,000	\$ 10,000	\$ 8,000
38560 Miscellaneous revenue	152,209	20,000	20,000	178,017
Miscellaneous & Non-Operating Total	\$ 152,209	\$ 30,000	\$ 30,000	\$ 186,017
Total Workforce Innovation and Opportunity Act Fund (206)	\$ 4,411,793	\$ 5,782,076	\$ 6,264,076	\$ 6,280,480
Affordable Housing Trust Fund (209)				
Charges for Services				
34504 Housing density bonus fees	\$ 3,130	\$ -	\$ -	\$ -
Charges for Services Total	\$ 3,130	\$ -	\$ -	\$ -
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 17,154	\$ 8,000	\$ 8,000	\$ 12,739
38005 Interest & inv. GASB 31	(125)	-	-	-
Interest/Use of Money Total	\$ 17,029	\$ 8,000	\$ 8,000	\$ 12,739
Miscellaneous & Non-Operating				
38750 Housing program income	\$ 2,175,469	\$ 12,000	\$ 12,000	\$ 12,000
Miscellaneous & Non-Operating Total	\$ 2,175,469	\$ 12,000	\$ 12,000	\$ 12,000
Total Affordable Housing Trust Fund (209)	\$ 2,195,628	\$ 20,000	\$ 20,000	\$ 24,739
Urban Art Fund (210)				
Licenses & Permits				
30874 Urban Art fees	\$ 1,217,310	\$ 292,850	\$ 292,850	\$ 500,000
Licenses & Permits Total	\$ 1,217,310	\$ 292,850	\$ 292,850	\$ 500,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 76,662	\$ 60,000	\$ 60,000	\$ 75,000
38005 Interest & inv. GASB 31	(45,553)	-	-	-
Interest/Use of Money Total	\$ 31,108	\$ 60,000	\$ 60,000	\$ 75,000
Total Urban Art Fund (210)	\$ 1,248,418	\$ 352,850	\$ 352,850	\$ 575,000
Glendale Youth Alliance Fund (211)				
Charges for Services				
34690 Youth employment fees	\$ 1,580,004	\$ 1,904,061	\$ 1,984,061	\$ 2,088,316
Charges for Services Total	\$ 1,580,004	\$ 1,904,061	\$ 1,984,061	\$ 2,088,316
Miscellaneous & Non-Operating				
38569 Citywide collection revenue	\$ (157)	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Total	\$ (157)	\$ -	\$ -	\$ -
Total Glendale Youth Alliance Fund (211)	\$ 1,579,846	\$ 1,904,061	\$ 1,984,061	\$ 2,088,316

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
BEGIN Affordable Homeownership Fund (212)				
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 232	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(767)	-	-	-
Interest/Use of Money Total	\$ (535)	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38750 Housing program income	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Miscellaneous & Non-Operating Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Total BEGIN Affordable Homeownership Fund (212)	\$ (535)	\$ 300,000	\$ 300,000	\$ 300,000
Low&Mod Income Housing Asset Fund (213)				
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 75,769	\$ 25,000	\$ 25,000	\$ 25,000
38005 Interest & inv. GASB 31	(32,499)	-	-	-
38200 Rental income	29,846	36,000	36,000	-
Interest/Use of Money Total	\$ 73,116	\$ 61,000	\$ 61,000	\$ 25,000
Miscellaneous & Non-Operating				
38750 Housing program income	\$ 3,690,745	\$ 246,000	\$ 281,000	\$ 213,000
Miscellaneous & Non-Operating Total	\$ 3,690,745	\$ 246,000	\$ 281,000	\$ 213,000
Transfers				
39100 Transfer-General Fund	\$ 2,502,237	\$ 977,100	\$ 977,100	\$ 2,007,975
Transfers Total	\$ 2,502,237	\$ 977,100	\$ 977,100	\$ 2,007,975
Total Low&Mod Income Housing Asset Fund (213)	\$ 6,266,098	\$ 1,284,100	\$ 1,319,100	\$ 2,245,975
Grant Fund (216)				
Revenues from Other Agencies				
31240 Federal grant	\$ 3,927,721	\$ 799,096	\$ 799,096	\$ -
31450 Emergency solutions grant	-	-	-	367,004
32610 State grants	447,177	1,014,178	1,171,575	-
34050 County grants	10,000	-	-	-
34301 Local grants	17,500	-	201,500	-
Revenues from Other Agencies Total	\$ 4,402,398	\$ 1,813,274	\$ 2,172,171	\$ 367,004
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 108	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(188)	-	-	-
Interest/Use of Money Total	\$ (80)	\$ -	\$ -	\$ -
Total Grant Fund (216)	\$ 4,402,318	\$ 1,813,274	\$ 2,172,171	\$ 367,004
Filming Fund (217)				
Charges for Services				
34529 Film rentals of city property	\$ 242,531	\$ 200,000	\$ 200,000	\$ 310,000
34533 Filming fees	434,330	511,000	511,000	545,500
Charges for Services Total	\$ 676,861	\$ 711,000	\$ 711,000	\$ 855,500
Licenses & Permits				
30850 Street permits	\$ 24,931	\$ -	\$ -	\$ -
Licenses & Permits Total	\$ 24,931	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 6,616	\$ 4,000	\$ 4,000	\$ 5,000
38005 Interest & inv. GASB 31	(3,083)	-	-	-
Interest/Use of Money Total	\$ 3,533	\$ 4,000	\$ 4,000	\$ 5,000
Total Filming Fund (217)	\$ 705,325	\$ 715,000	\$ 715,000	\$ 860,500
Measure M Local Return Fund (222)				
Sales Taxes				
30312 Measure M local return	\$ -	\$ 1,800,000	\$ 1,831,310	\$ 2,400,000
Sales Taxes Total	\$ -	\$ 1,800,000	\$ 1,831,310	\$ 2,400,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ -	\$ 10,000	\$ 10,000	\$ 15,000
Interest/Use of Money Total	\$ -	\$ 10,000	\$ 10,000	\$ 15,000
Total Measure M Local Return Fund (222)	\$ -	\$ 1,810,000	\$ 1,841,310	\$ 2,415,000
Measure H Fund (224)				
Revenues from Other Agencies				
34301 Local grants	\$ -	\$ -	\$ 142,956	\$ 278,114
Revenues from Other Agencies Total	\$ -	\$ -	\$ 142,956	\$ 278,114
Total Measure H Fund (224)	\$ -	\$ -	\$ 142,956	\$ 278,114
Air Quality Improvement Fund (251)				
Revenues from Other Agencies				
32500 AQMD assessment (456)	\$ 257,529	\$ 254,776	\$ 254,776	\$ 250,000
Revenues from Other Agencies Total	\$ 257,529	\$ 254,776	\$ 254,776	\$ 250,000
Charges for Services				
34810 Employee MTA pass sales	\$ 6,249	\$ 6,500	\$ 6,500	\$ 6,000
Charges for Services Total	\$ 6,249	\$ 6,500	\$ 6,500	\$ 6,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 4,585	\$ -	\$ -	\$ 5,000
38005 Interest & inv. GASB 31	(2,389)	-	-	-
Interest/Use of Money Total	\$ 2,196	\$ -	\$ -	\$ 5,000
Total Air Quality Improvement Fund (251)	\$ 265,974	\$ 261,276	\$ 261,276	\$ 261,000
Public Works Special Grants Fund (252)				
Revenues from Other Agencies				
31240 Federal grant	\$ 236,448	\$ -	\$ -	\$ -
34050 County grants	75,824	-	-	-
34301 Local grants	103,276	-	-	-
Revenues from Other Agencies Total	\$ 415,548	\$ -	\$ -	\$ -
Total Public Works Special Grants Fund (252)	\$ 415,548	\$ -	\$ -	\$ -
San Fernando Landscape District Fund (253)				
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 1,983	\$ 1,000	\$ 1,000	\$ 1,500
38005 Interest & inv. GASB 31	(1,200)	-	-	-
Interest/Use of Money Total	\$ 783	\$ 1,000	\$ 1,000	\$ 1,500

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Miscellaneous & Non-Operating				
38558 Misc landscape assessment	\$ 87,606	\$ 89,986	\$ 89,986	\$ 90,000
Miscellaneous & Non-Operating Total	\$ 87,606	\$ 89,986	\$ 89,986	\$ 90,000
Total San Fernando Landscape District Fund (253)	\$ 88,389	\$ 90,986	\$ 90,986	\$ 91,500
Measure R Local Return Fund (254)				
Sales Taxes				
30311 Measure R half-cent sales tax	\$ 2,261,436	\$ 2,300,000	\$ 2,300,000	\$ 2,346,000
Sales Taxes Total	\$ 2,261,436	\$ 2,300,000	\$ 2,300,000	\$ 2,346,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 111,510	\$ 100,000	\$ 100,000	\$ 60,000
38005 Interest & inv. GASB 31	(76,518)	-	-	-
Interest/Use of Money Total	\$ 34,992	\$ 100,000	\$ 100,000	\$ 60,000
Total Measure R Local Return Fund (254)	\$ 2,296,428	\$ 2,400,000	\$ 2,400,000	\$ 2,406,000
Measure R-Regional Return Fund (255)				
Revenues from Other Agencies				
34301 Local grants	\$ 4,690,901	\$ 2,600,000	\$ 5,867,060	\$ 2,050,901
Revenues from Other Agencies Total	\$ 4,690,901	\$ 2,600,000	\$ 5,867,060	\$ 2,050,901
Total Measure R-Regional Return Fund (255)	\$ 4,690,901	\$ 2,600,000	\$ 5,867,060	\$ 2,050,901
Transit Prop A Local Return Fund (256)				
Revenues from Other Agencies				
34063 Prop A Local Return	\$ 3,634,545	\$ 3,760,000	\$ 3,760,000	\$ 3,800,000
Revenues from Other Agencies Total	\$ 3,634,545	\$ 3,760,000	\$ 3,760,000	\$ 3,800,000
Charges for Services				
34790 MTA pass sales	\$ 18,408	\$ 100,000	\$ 100,000	\$ 100,000
Charges for Services Total	\$ 18,408	\$ 100,000	\$ 100,000	\$ 100,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 113,416	\$ 100,000	\$ 100,000	\$ 75,000
38005 Interest & inv. GASB 31	(73,743)	-	-	-
Interest/Use of Money Total	\$ 39,672	\$ 100,000	\$ 100,000	\$ 75,000
Total Transit Prop A Local Return Fund (256)	\$ 3,692,625	\$ 3,960,000	\$ 3,960,000	\$ 3,975,000
Transit Prop C Local Return Fund (257)				
Revenues from Other Agencies				
34070 County Prop C local return	\$ 3,021,293	\$ 3,100,000	\$ 3,100,000	\$ 3,150,000
Revenues from Other Agencies Total	\$ 3,021,293	\$ 3,100,000	\$ 3,100,000	\$ 3,150,000
Charges for Services				
34529 Film rentals of city property	\$ -	\$ -	\$ -	\$ 1,000
35550 Parking garage revenue	24,606	30,000	30,000	25,000
Charges for Services Total	\$ 24,606	\$ 30,000	\$ 30,000	\$ 26,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 74,826	\$ 40,000	\$ 40,000	\$ 30,000
38005 Interest & inv. GASB 31	(46,959)	-	-	-
Interest/Use of Money Total	\$ 27,867	\$ 40,000	\$ 40,000	\$ 30,000
Total Transit Prop C Local Return Fund (257)	\$ 3,073,766	\$ 3,170,000	\$ 3,170,000	\$ 3,206,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Transit Utility Fund (258)				
Revenues from Other Agencies				
32550 County Prop A 5% incentive-NTD	\$ 252,806	\$ 250,000	\$ 250,000	\$ 265,000
34060 County Prop A incentive	251,764	250,000	250,000	240,000
34062 Prop A Discretionary - Tier 2	667,538	675,000	675,000	675,000
Revenues from Other Agencies Total	\$ 1,172,108	\$ 1,175,000	\$ 1,175,000	\$ 1,180,000
Charges for Services				
34780 Transit fare	\$ 1,049,473	\$ 1,100,000	\$ 1,100,000	\$ 950,000
34800 Dial-a-ride fare	49,116	50,000	50,000	50,000
34801 Subsidy - PALR funds	3,000,000	3,592,508	3,592,508	3,509,601
34802 Subsidy - PCLR funds	1,573,179	3,000,000	3,000,000	3,613,897
34840 Bee line fuel sales	14,390	21,000	21,000	20,000
34850 Purchased transit agreements	920,275	925,000	925,000	925,000
Charges for Services Total	\$ 6,606,433	\$ 8,688,508	\$ 8,688,508	\$ 9,068,498
Miscellaneous & Non-Operating				
38526 Advertising revenue	\$ 86,465	\$ 80,000	\$ 80,000	\$ 80,000
38560 Miscellaneous revenue	-	500	500	500
39080 Sales of property	27,950	-	-	5,000
Miscellaneous & Non-Operating Total	\$ 114,415	\$ 80,500	\$ 80,500	\$ 85,500
Total Transit Utility Fund (258)	\$ 7,892,955	\$ 9,944,008	\$ 9,944,008	\$ 10,333,998
Asset Forfeiture Fund (260)				
Fines & Forfeitures				
37810 Narcotics forfeitures	\$ 867,895	\$ -	\$ -	\$ -
Fines & Forfeitures Total	\$ 867,895	\$ -	\$ -	\$ -
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 27,771	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(15,062)	-	-	-
Interest/Use of Money Total	\$ 12,708	\$ -	\$ -	\$ -
Total Asset Forfeiture Fund (260)	\$ 880,603	\$ -	\$ -	\$ -
Police Special Grants Fund (261)				
Revenues from Other Agencies				
31456 Domestic preparedness grant	\$ 19,995	\$ -	\$ 190,000	\$ -
31671 Police grants-misc federal	340,246	147,780	297,780	152,976
32871 Off of Traffic Safety-oper grt	672,129	-	354,500	-
33300 State police grants	144,612	14,000	23,238	14,000
33340 OCJP/L.A./Impact	11,456	-	-	-
34050 County grants	72,411	391,742	441,811	-
Revenues from Other Agencies Total	\$ 1,260,848	\$ 553,522	\$ 1,307,329	\$ 166,976
Charges for Services				
34601 GHS - SRO	\$ 42,446	\$ 42,446	\$ 42,446	\$ 90,061
34602 LA County grant (COPPS Ahead)	-	-	151,992	327,580
Charges for Services Total	\$ 42,446	\$ 42,446	\$ 194,438	\$ 417,641
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 17,398	\$ 90,000	\$ 90,000	\$ 85,000
38560 Miscellaneous revenue	30,741	20,000	20,000	50,000
Miscellaneous & Non-Operating Total	\$ 48,139	\$ 110,000	\$ 110,000	\$ 135,000
Total Police Special Grants Fund (261)	\$ 1,351,433	\$ 705,968	\$ 1,611,767	\$ 719,617

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Supplemental Law Enforcement Fund (262)				
Revenues from Other Agencies				
33300 State police grants	\$ 527,873	\$ 436,196	\$ 436,196	\$ 485,429
Revenues from Other Agencies Total	\$ 527,873	\$ 436,196	\$ 436,196	\$ 485,429
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 348	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(204)	-	-	-
Interest/Use of Money Total	\$ 143	\$ -	\$ -	\$ -
Total Supplemental Law Enforcement Fund (262)	\$ 528,016	\$ 436,196	\$ 436,196	\$ 485,429
Fire Grant Fund (265)				
Revenues from Other Agencies				
31456 Domestic preparedness grant	\$ 100,536	\$ 286,878	\$ 573,756	\$ -
Revenues from Other Agencies Total	\$ 100,536	\$ 286,878	\$ 573,756	\$ -
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 5,500	\$ 4,400	\$ 37,107	\$ 4,400
Miscellaneous & Non-Operating Total	\$ 5,500	\$ 4,400	\$ 37,107	\$ 4,400
Total Fire Grant Fund (265)	\$ 106,036	\$ 291,278	\$ 610,863	\$ 4,400
Fire Mutual Aid Fund (266)				
Revenues from Other Agencies				
31260 Mutual aid reimbursement	\$ 971,821	\$ 300,001	\$ 300,001	\$ 600,000
Revenues from Other Agencies Total	\$ 971,821	\$ 300,001	\$ 300,001	\$ 600,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 1,595	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(5,930)	-	-	-
Interest/Use of Money Total	\$ (4,335)	\$ -	\$ -	\$ -
Total Fire Mutual Aid Fund (266)	\$ 967,486	\$ 300,001	\$ 300,001	\$ 600,000
Special Events Fund (267)				
Charges for Services				
34532 Special event fees	\$ 516,822	\$ 481,294	\$ 481,294	\$ 1,195,010
Charges for Services Total	\$ 516,822	\$ 481,294	\$ 481,294	\$ 1,195,010
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 137	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(2)	-	-	-
Interest/Use of Money Total	\$ 135	\$ -	\$ -	\$ -
Total Special Events Fund (267)	\$ 516,957	\$ 481,294	\$ 481,294	\$ 1,195,010
Nutritional Meals Grant Fund (270)				
Revenues from Other Agencies				
31000 USDA C1	\$ 19,788	\$ 22,069	\$ 22,069	\$ 29,016
31001 USDA C2	6,443	6,605	6,605	7,810
31300 Nutrit. meals IIIB support svcs	1,000	1,000	1,000	1,000
31310 Nutritional meals IIIC1	178,172	187,995	187,995	187,995
31320 Nutritional meals IIIC2	45,177	45,179	45,179	45,179
31370 Supportive services program	49,775	50,000	50,000	50,000
34301 Local grants	-	-	1,500	-
Revenues from Other Agencies Total	\$ 300,354	\$ 312,848	\$ 314,348	\$ 321,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 273	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(204)	-	-	-
Interest/Use of Money Total	\$ 69	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 35,387	\$ 41,000	\$ 41,000	\$ 46,734
38560 Miscellaneous revenue	4,388	4,287	4,287	5,153
Miscellaneous & Non-Operating Total	\$ 39,775	\$ 45,287	\$ 45,287	\$ 51,887
Transfers				
39100 Transfer-General Fund	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Transfers Total	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Total Nutritional Meals Grant Fund (270)	\$ 424,775	\$ 442,712	\$ 444,212	\$ 457,464
Library Fund (275)				
Revenues from Other Agencies				
31200 Federal library grant	\$ 3,741	\$ -	\$ 77,000	\$ -
33100 State library grant	87,100	-	25,000	-
33120 State library literacy grant	-	-	95,500	-
Revenues from Other Agencies Total	\$ 90,841	\$ -	\$ 197,500	\$ -
Charges for Services				
35020 Library misc fees	\$ 57,973	\$ 106,693	\$ 106,693	\$ 99,214
Charges for Services Total	\$ 57,973	\$ 106,693	\$ 106,693	\$ 99,214
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 8,587	\$ 11,836	\$ 11,836	\$ 11,690
38005 Interest & inv. GASB 31	(17,534)	-	-	-
Interest/Use of Money Total	\$ (8,947)	\$ 11,836	\$ 11,836	\$ 11,690
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 103,601	\$ 45,338	\$ 45,338	\$ 36,500
38560 Miscellaneous revenue	7	-	-	-
Miscellaneous & Non-Operating Total	\$ 103,608	\$ 45,338	\$ 45,338	\$ 36,500
Total Library Fund (275)	\$ 243,475	\$ 163,867	\$ 361,367	\$ 147,404
Cable Access Fund (280)				
Charges for Services				
34530 Cable access fees	\$ 539,352	\$ 500,000	\$ 500,000	\$ 500,000
Charges for Services Total	\$ 539,352	\$ 500,000	\$ 500,000	\$ 500,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 33,715	\$ 25,000	\$ 25,000	\$ 25,000
38005 Interest & inv. GASB 31	(20,404)	-	-	-
Interest/Use of Money Total	\$ 13,310	\$ 25,000	\$ 25,000	\$ 25,000
Total Cable Access Fund (280)	\$ 552,662	\$ 525,000	\$ 525,000	\$ 525,000
Electric Public Benefit Fund (290)				
Occupany & Other Taxes				
30370 Public benefit fees	\$ 7,052,129	\$ -	\$ -	\$ -
Occupany & Other Taxes Total	\$ 7,052,129	\$ -	\$ -	\$ -
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 48,775	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(26,471)	-	-	-
Interest/Use of Money Total	\$ 22,304	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ (615)	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Total	\$ (615)	\$ -	\$ -	\$ -
Total Electric Public Benefit Fund (290)	\$ 7,073,817	\$ -	\$ -	\$ -
Electric Public Benefit Fund (291)				
Occupancy & Other Taxes				
30370 Public benefit fees	\$ -	\$ 7,587,780	\$ 7,587,780	\$ 7,700,000
Occupancy & Other Taxes Total	\$ -	\$ 7,587,780	\$ 7,587,780	\$ 7,700,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ -	\$ 31,000	\$ 31,000	\$ 50,000
Interest/Use of Money Total	\$ -	\$ 31,000	\$ 31,000	\$ 50,000
Total Electric Public Benefit Fund (291)	\$ -	\$ 7,618,780	\$ 7,618,780	\$ 7,750,000
Recreation Fund (501)				
Revenues from Other Agencies				
34050 County grants	\$ 1,100	\$ -	\$ -	\$ -
34301 Local grants	1,940	4,000	4,000	4,000
Revenues from Other Agencies Total	\$ 3,040	\$ 4,000	\$ 4,000	\$ 4,000
Charges for Services				
34770 Collectible jobs - A & G	\$ 1,756	\$ -	\$ -	\$ -
35200 Rental civic auditorium	204,519	278,000	278,000	268,000
35210 Rental bldgs/facilities	587,769	558,500	558,500	573,000
35230 Contract classes	246,150	292,500	292,500	284,500
35231 Registrations fees	93,907	90,000	90,000	90,000
35233 Tournaments	6,380	10,000	10,000	6,500
35234 Program/registration revenue	27,704	29,100	29,100	28,000
35235 Event delivery fee	1,356	2,000	2,000	1,000
35236 Parks filming fee	49,584	39,000	39,000	49,000
35237 Equipment rental	91,976	85,500	85,500	95,500
35238 Banners	200	-	-	-
35239 Photography	4,440	5,000	5,000	5,000
35240 Scholl golf course fees	170,000	170,000	170,000	170,000
35250 Field rental	655,002	665,500	665,500	680,500
35260 Sports leagues	236,139	240,000	240,000	240,000
35261 Aquatics	9,320	8,000	8,000	9,500
35262 Activity cards	48,674	46,500	46,500	50,000
35280 Camps	444,239	384,000	384,000	425,250
35290 Aquatics fees	24,047	25,000	25,000	25,000
35310 Concession	71,311	73,950	73,950	73,900
35550 Parking garage revenue	148,430	140,000	140,000	140,000
35701 Credit/Debit card service fee	11,731	-	-	-
35702 Merchant fee charges	(14,638)	-	-	-
Charges for Services Total	\$ 3,119,994	\$ 3,142,550	\$ 3,142,550	\$ 3,214,650
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 45,367	\$ 35,000	\$ 35,000	\$ 40,000
38005 Interest & inv. GASB 31	(30,976)	-	-	-
38200 Rental income	448,622	434,421	434,421	451,289
Interest/Use of Money Total	\$ 463,013	\$ 469,421	\$ 469,421	\$ 491,289
Miscellaneous & Non-Operating				
38500 Donations & contribution	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000
38525 Sponsorships	1,508	3,000	3,000	1,500
38560 Miscellaneous revenue	17,128	11,500	11,500	11,500
38800 Proprietary grants	-	55,000	55,000	175,000
Miscellaneous & Non-Operating Total	\$ 19,386	\$ 70,500	\$ 70,500	\$ 189,000
Total Recreation Fund (501)	\$ 3,605,434	\$ 3,686,471	\$ 3,686,471	\$ 3,898,939

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Hazardous Disposal Fund (510)				
Revenues from Other Agencies				
32610 State grants	\$ 55,051	\$ 55,000	\$ 55,000	\$ -
33511 Special fire revenue	1,500	-	-	-
Revenues from Other Agencies Total	\$ 56,551	\$ 55,000	\$ 55,000	\$ -
Charges for Services				
35650 Hazardous permits	\$ 460,726	\$ 550,000	\$ 550,000	\$ 476,851
35660 Hazardous billing fees	478,562	550,000	550,000	475,000
35670 Hazardous disposal fees	5,900	7,000	7,000	7,000
35680 Industrial waste permits	759,552	425,000	425,000	550,000
Charges for Services Total	\$ 1,704,740	\$ 1,532,000	\$ 1,532,000	\$ 1,508,851
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 28,019	\$ 10,000	\$ 10,000	\$ 20,000
38005 Interest & inv. GASB 31	(18,798)	-	-	-
Interest/Use of Money Total	\$ 9,221	\$ 10,000	\$ 10,000	\$ 20,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 8,061	\$ 10,000	\$ 10,000	\$ 10,000
38569 Citywide collection revenue	1,046	3,255	3,255	2,500
38710 Interest & inv. revenue	-	20,000	20,000	-
Miscellaneous & Non-Operating Total	\$ 9,107	\$ 33,255	\$ 33,255	\$ 12,500
Total Hazardous Disposal Fund (510)	\$ 1,779,619	\$ 1,630,255	\$ 1,630,255	\$ 1,541,351
Emergency Medical Services Fund (511)				
Charges for Services				
34670 Emergency med response	\$ 5,372,955	\$ -	\$ -	\$ -
34672 Paramedic membership fee	104,855	-	-	-
Charges for Services Total	\$ 5,477,811	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 199,006	\$ -	\$ -	\$ -
38569 Citywide collection revenue	111,272	-	-	-
Miscellaneous & Non-Operating Total	\$ 310,277	\$ -	\$ -	\$ -
Transfers				
39100 Transfer-General Fund	\$ 1,298,460	\$ -	\$ -	\$ -
Transfers Total	\$ 1,298,460	\$ -	\$ -	\$ -
Total Emergency Medical Services Fund (511)	\$ 7,086,548	\$ -	\$ -	\$ -
Parking Fund (520)				
Revenues from Other Agencies				
34301 Local grants	\$ 68,120	\$ -	\$ -	\$ -
Revenues from Other Agencies Total	\$ 68,120	\$ -	\$ -	\$ -
Charges for Services				
35520 Collectible jobs-agency	\$ 308,119	\$ 200,000	\$ 200,000	\$ 100,000
35532 Parking meters Glendale street	1,521,641	1,550,000	1,550,000	1,550,000
35535 Parking meters Glendale lots	1,138,273	1,100,000	1,100,000	1,100,000
35540 Parking meters Montrose	200,434	185,000	185,000	185,000
35550 Parking garage revenue	4,002,809	3,300,000	3,300,000	3,500,000
35560 Street permits	443,485	340,000	340,000	400,000
35702 Merchant fee charges	(405,210)	(375,000)	(375,000)	(400,000)
Charges for Services Total	\$ 7,209,551	\$ 6,300,000	\$ 6,300,000	\$ 6,435,000
Fines & Forfeitures				
35500 Parking tickets	\$ 1,916,577	\$ 3,700,000	\$ 3,700,000	\$ 2,600,000
Fines & Forfeitures Total	\$ 1,916,577	\$ 3,700,000	\$ 3,700,000	\$ 2,600,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 106,712	\$ 50,000	\$ 50,000	\$ 150,000
38005 Interest & inv. GASB 31	(69,708)	-	-	-
Interest/Use of Money Total	\$ 37,004	\$ 50,000	\$ 50,000	\$ 150,000
Miscellaneous & Non-Operating				
38559 Miscellaneous deferred revenue	\$ 230	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	122,763	50,000	50,000	-
Miscellaneous & Non-Operating Total	\$ 122,993	\$ 50,000	\$ 50,000	\$ -
Total Parking Fund (520)	\$ 9,354,244	\$ 10,100,000	\$ 10,100,000	\$ 9,185,000
Special Revenue Total	\$ 112,694,052	\$ 99,936,237	\$ 105,757,844	\$ 108,311,822
Debt Service				
Police Building Project Fund (303)				
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 236,166	\$ 181,286	\$ 181,286	\$ 200,000
38005 Interest & inv. GASB 31	(167,299)	-	-	-
Interest/Use of Money Total	\$ 68,867	\$ 181,286	\$ 181,286	\$ 200,000
Transfers				
39100 Transfer-General Fund	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,000,000
Transfers Total	\$ 800,000	\$ 800,000	\$ 800,000	\$ 1,000,000
Total Police Building Project Fund (303)	\$ 868,867	\$ 981,286	\$ 981,286	\$ 1,200,000
Debt Service Total	\$ 868,867	\$ 981,286	\$ 981,286	\$ 1,200,000
Capital Projects				
Capital Improvement Fund (401)				
Revenues from Other Agencies				
32610 State grants	\$ 1,724,600	\$ -	\$ -	\$ -
34050 County grants	626,754	-	-	-
34301 Local grants	58,394	-	-	-
Revenues from Other Agencies Total	\$ 2,409,748	\$ -	\$ -	\$ -
Charges for Services				
36000 Landfill royalty tipping fee	\$ 5,477,118	\$ 5,500,000	\$ 5,500,000	\$ 6,500,000
Charges for Services Total	\$ 5,477,118	\$ 5,500,000	\$ 5,500,000	\$ 6,500,000
Transfers				
39100 Transfer-General Fund	\$ 4,555,150	\$ 718,000	\$ 10,061,298	\$ 833,700
39120 Transfer-Capital Funds	-	-	42,119	-
Transfers Total	\$ 4,555,150	\$ 718,000	\$ 10,103,417	\$ 833,700
Total Capital Improvement Fund (401)	\$ 12,442,016	\$ 6,218,000	\$ 15,603,417	\$ 7,333,700
State Gas Tax Fund (402)				
Revenues from Other Agencies				
32800 State gas tax (2107 & 2107.5)	\$ 1,446,658	\$ 1,524,241	\$ 1,524,241	\$ 1,451,100
32801 RMRA (Road maint & rehab acct)	-	1,162,964	1,162,964	3,350,237
32802 Transportation loan repayment	-	230,747	230,747	229,353
32810 State gas tax (2106)	665,684	712,739	712,739	678,020
32820 State gas tax (2105)	1,133,156	1,172,145	1,172,145	1,161,518
32821 State gas tax (2103)	538,262	817,435	817,435	1,546,724
Revenues from Other Agencies Total	\$ 3,783,760	\$ 5,620,271	\$ 5,620,271	\$ 8,416,952

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 33,467	\$ 30,000	\$ 30,000	\$ 30,000
38005 Interest & inv. GASB 31	(29,230)	-	-	-
Interest/Use of Money Total	\$ 4,237	\$ 30,000	\$ 30,000	\$ 30,000
Total State Gas Tax Fund (402)	\$ 3,787,997	\$ 5,650,271	\$ 5,650,271	\$ 8,446,952
Landfill Postclosure Fund (403)				
Transfers				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,560,000
Transfers Total	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,560,000
Total Landfill Postclosure Fund (403)	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,560,000
Parks Mitigation Fee Fund (405)				
Licenses & Permits				
30871 Parks mitigation fee (AB1600)	\$ 2,321,329	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Licenses & Permits Total	\$ 2,321,329	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 285,117	\$ 100,000	\$ 100,000	\$ 200,000
38005 Interest & inv. GASB 31	(205,183)	-	-	-
Interest/Use of Money Total	\$ 79,934	\$ 100,000	\$ 100,000	\$ 200,000
Total Parks Mitigation Fee Fund (405)	\$ 2,401,262	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
Library Mitigation Fee Fund (407)				
Licenses & Permits				
30872 Library mitigation fee AB1600	\$ 224,412	\$ 250,000	\$ 250,000	\$ 250,000
Licenses & Permits Total	\$ 224,412	\$ 250,000	\$ 250,000	\$ 250,000
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 28,677	\$ 10,000	\$ 10,000	\$ 20,000
38005 Interest & inv. GASB 31	(21,725)	-	-	-
Interest/Use of Money Total	\$ 6,952	\$ 10,000	\$ 10,000	\$ 20,000
Total Library Mitigation Fee Fund (407)	\$ 231,364	\$ 260,000	\$ 260,000	\$ 270,000
Parks Quimby Fee Fund (408)				
Interest/Use of Money				
38000 Interest & inv. revenue	\$ (130)	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(696)	-	-	-
Interest/Use of Money Total	\$ (826)	\$ -	\$ -	\$ -
Total Parks Quimby Fee Fund (408)	\$ (826)	\$ -	\$ -	\$ -
CIP Reimbursement Fund (409)				
Revenues from Other Agencies				
31240 Federal grant	\$ 317,308	\$ -	\$ 5,297,533	\$ -
32610 State grants	619,650	-	-	-
34050 County grants	60,000	2,077,550	2,348,550	-
34300 Joint project	150,000	-	516,973	-
34301 Local grants	-	-	2,292,307	-
Revenues from Other Agencies Total	\$ 1,146,958	\$ 2,077,550	\$ 10,455,363	\$ -
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 584	\$ -	\$ -	\$ -
Interest/Use of Money Total	\$ 584	\$ -	\$ -	\$ -
Total CIP Reimbursement Fund (409)	\$ 1,147,542	\$ 2,077,550	\$ 10,455,363	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
San Fernando Corridor Tax Share Fund (410)				
Revenues from Other Agencies				
33510 County shared revenues-proptax	\$ 4,767,457	\$ -	\$ -	\$ -
Revenues from Other Agencies Total	\$ 4,767,457	\$ -	\$ -	\$ -
Interest/Use of Money				
38000 Interest & inv. revenue	\$ 382,338	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(233,041)	-	-	-
Interest/Use of Money Total	\$ 149,297	\$ -	\$ -	\$ -
Total San Fernando Corridor Tax Share Fund (410)	\$ 4,916,754	\$ -	\$ -	\$ -
Capital Projects Total	\$ 26,926,110	\$ 17,305,821	\$ 35,069,051	\$ 21,810,652
Enterprise				
Sewer Fund (525)				
Charges for Services				
35901 Sewer flat rate	\$ 2,206,699	\$ 2,000,000	\$ 2,000,000	\$ 1,800,000
35902 Sewer multi-family user group	5,227,679	6,000,000	6,000,000	4,800,000
35903 Sewer commercial low strength	1,562,536	1,400,000	1,400,000	1,500,000
35904 Sewer commercial medi strength	1,405,184	1,400,000	1,400,000	1,200,000
35905 Sewer commerial high strength	96,124	90,000	90,000	90,000
35906 Sewer SFR usage revenue	3,342,319	4,200,000	4,200,000	3,000,000
35920 Sewer facility charge	18,894	-	-	-
Charges for Services Total	\$ 13,859,436	\$ 15,090,000	\$ 15,090,000	\$ 12,390,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 207,410	\$ 200,000	\$ 200,000	\$ 200,000
38710 Interest & inv. revenue	570,096	500,000	500,000	500,000
38715 Interest & inv. GASB 31	(474,172)	-	-	-
Miscellaneous & Non-Operating Total	\$ 303,334	\$ 700,000	\$ 700,000	\$ 700,000
Total Sewer Fund (525)	\$ 14,162,770	\$ 15,790,000	\$ 15,790,000	\$ 13,090,000
Refuse Disposal Fund (530)				
Revenues from Other Agencies				
32501 Recyclables - State grant	\$ 50,406	\$ 50,000	\$ 50,000	\$ 55,000
32610 State grants	142,582	-	-	-
Revenues from Other Agencies Total	\$ 192,988	\$ 50,000	\$ 50,000	\$ 55,000
Charges for Services				
35702 Merchant fee charges	\$ (1,689)	\$ -	\$ -	\$ -
36010 Commercial refuse fees	2,791,864	3,300,000	3,300,000	2,700,000
36011 Residential refuse fee	12,563,875	13,000,000	13,000,000	12,500,000
36013 Comm. bin service-multi units	3,402,084	2,500,000	2,500,000	3,000,000
36014 Comm. bin service-business	947,703	650,000	650,000	850,000
36020 Refuse bin drop-off fees	36,553	40,000	40,000	40,000
36030 Sale of recyclables	486,605	600,000	600,000	500,000
36040 AB 939 fees	2,049,223	1,900,000	1,900,000	2,000,000
36050 Private hauler permit fees	41,248	-	-	-
Charges for Services Total	\$ 22,317,465	\$ 21,990,000	\$ 21,990,000	\$ 21,590,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 15,575	\$ 20,000	\$ 20,000	\$ 15,000
38710 Interest & inv. revenue	397,582	300,000	300,000	300,000
38715 Interest & inv. GASB 31	(258,632)	-	-	-
39080 Sales of property	2,800	-	-	-
Miscellaneous & Non-Operating Total	\$ 157,324	\$ 320,000	\$ 320,000	\$ 315,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Transfers				
39101 Transfer-Government Wide	\$ 1,927	\$ -	\$ -	\$ -
Transfers Total	\$ 1,927	\$ -	\$ -	\$ -
Total Refuse Disposal Fund (530)	\$ 22,669,705	\$ 22,360,000	\$ 22,360,000	\$ 21,960,000
Electric Works Revenue Fund (552)				
Charges for Services				
36250 Electric domestic sales	\$ 73,292,458	\$ -	\$ -	\$ -
36260 Electric commercial sale	114,591,943	-	-	-
36270 Electric st light sales	2,997,401	-	-	-
36290 Electric sale to utilities	19,788,257	-	-	-
36332 Opt out fee	3,060	-	-	-
36335 Electric Vehicle Charging Revenue	6,725	-	-	-
Charges for Services Total	\$ 210,679,843	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 1,783,348	\$ -	\$ -	\$ -
38561 Fiber optic revenue	226,678	-	-	-
38700 Rental income	683,112	-	-	-
38710 Interest & inv. revenue	2,824,516	-	-	-
38715 Interest & inv. GASB 31	(1,448,303)	-	-	-
38770 Collectible jobs - A & G	(0)	-	-	-
Miscellaneous & Non-Operating Total	\$ 4,069,350	\$ -	\$ -	\$ -
Total Electric Works Revenue Fund (552)	\$ 214,749,194	\$ -	\$ -	\$ -
Electric Customer Paid Capital Fund (555)				
Miscellaneous & Non-Operating				
38564 Customer paid OT revenue	\$ 73,573	\$ -	\$ -	\$ -
38569 Citywide collection revenue	15,483	-	-	-
38770 Collectible jobs - A & G	1,516,487	-	-	-
Miscellaneous & Non-Operating Total	\$ 1,605,543	\$ -	\$ -	\$ -
Total Electric Customer Paid Capital Fund (555)	\$ 1,605,543	\$ -	\$ -	\$ -
Energy Cost Adjustment Charge Fund (556)				
Charges for Services				
36250 Electric domestic sales	\$ 0	\$ -	\$ -	\$ -
Charges for Services Total	\$ 0	\$ -	\$ -	\$ -
Total Energy Cost Adjustment Charge Fund (556)	\$ 0	\$ -	\$ -	\$ -
Regulatory Adjustment Charge Fund (557)				
Charges for Services				
36250 Electric domestic sales	\$ 3,081,496	\$ -	\$ -	\$ -
36260 Electric commercial sale	4,925,018	-	-	-
Charges for Services Total	\$ 8,006,515	\$ -	\$ -	\$ -
Total Regulatory Adjustment Charge Fund (557)	\$ 8,006,515	\$ -	\$ -	\$ -
Water Works Revenue Fund (572)				
Charges for Services				
36332 Opt out fee	\$ 730	\$ -	\$ -	\$ -
36602 Single family revenue	18,554,827	-	-	-
36603 Multi-family revenue	15,284,747	-	-	-
36604 Commercial revenue	8,533,180	-	-	-
36605 Irrigation revenue	750,298	-	-	-
36611 Drought rate - single family	880,045	-	-	-
36612 Drought rate - multi-family	728,929	-	-	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
36613 Drought rate - commercial	364,700	-	-	-
36614 Drought rate - irrigation	47,393	-	-	-
36619 Back flow charges	307,388	-	-	-
36620 Water private fire	631,763	-	-	-
36640 Water other sales	411,166	-	-	-
36642 Water conservation penalties	700	-	-	-
36668 Commercial recycled water	1,391,793	-	-	-
36669 Irrigation recycled water	713,561	-	-	-
Charges for Services Total	\$ 48,601,217	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 1,473,826	\$ -	\$ -	\$ -
38700 Rental income	67,001	-	-	-
38710 Interest & inv. revenue	239,769	-	-	-
38715 Interest & inv. GASB 31	(13,947)	-	-	-
38770 Collectible jobs - A & G	849	-	-	-
38800 Proprietary grants	61,128	-	-	-
39060 Miscellaneous Non-Operating	800,000	-	-	-
Miscellaneous & Non-Operating Total	\$ 2,628,628	\$ -	\$ -	\$ -
Total Water Works Revenue Fund (572)	\$ 51,229,845	\$ -	\$ -	\$ -
Water Customer Paid Capital Fund (575)				
Miscellaneous & Non-Operating				
38569 Citywide collection revenue	\$ 4,007	\$ -	\$ -	\$ -
38770 Collectible jobs - A & G	1,067,018	-	-	-
Miscellaneous & Non-Operating Total	\$ 1,071,025	\$ -	\$ -	\$ -
Total Water Customer Paid Capital Fund (575)	\$ 1,071,025	\$ -	\$ -	\$ -
Electric Works Revenue Fund (582)				
Charges for Services				
36250 Electric domestic sales	\$ -	\$ 83,200,000	\$ 83,200,000	\$ 83,200,000
36260 Electric commercial sale	-	115,400,000	115,400,000	115,400,000
36270 Electric st light sales	-	3,000,000	3,000,000	3,000,000
36290 Electric sale to utilities	-	25,000,000	25,000,000	19,800,000
36332 Opt out fee	-	3,000	3,000	3,000
Charges for Services Total	\$ -	\$ 226,603,000	\$ 226,603,000	\$ 221,403,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 2,000,000
38561 Fiber optic revenue	-	150,000	150,000	160,000
38571 GWP municipal billing	-	600,359	912,545	600,359
38700 Rental income	-	625,000	625,000	700,000
38710 Interest & inv. revenue	-	1,250,000	1,250,000	3,600,000
38800 Proprietary grants	-	-	260,500	265,000
Miscellaneous & Non-Operating Total	\$ -	\$ 3,925,359	\$ 4,498,045	\$ 7,325,359
Total Electric Works Revenue Fund (582)	\$ -	\$ 230,528,359	\$ 231,101,045	\$ 228,728,359
Electric Depreciation Fund (583)				
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 25,127,500	\$ 25,127,500	\$ 24,624,000
37680 Depreciation-vehicles	-	1,322,500	1,322,500	1,296,000
Interfund Revenue Total	\$ -	\$ 26,450,000	\$ 26,450,000	\$ 25,920,000
Transfers				
39170 Transfer-Enterprise	\$ -	\$ -	\$ 479,012	\$ -
Transfers Total	\$ -	\$ -	\$ 479,012	\$ -
Total Electric Depreciation Fund (583)	\$ -	\$ 26,450,000	\$ 26,929,012	\$ 25,920,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Electric Customer Capital Fund (585)				
Miscellaneous & Non-Operating				
38770 Collectible jobs - A & G	\$ -	\$ 1,819,781	\$ 1,819,781	\$ 2,000,000
Miscellaneous & Non-Operating Total	\$ -	\$ 1,819,781	\$ 1,819,781	\$ 2,000,000
Total Electric Customer Capital Fund (585)	\$ -	\$ 1,819,781	\$ 1,819,781	\$ 2,000,000
RAC Fund (587)				
Charges for Services				
36250 Electric domestic sales	\$ -	\$ 3,357,798	\$ 3,357,798	\$ -
36260 Electric commercial sale	-	5,258,183	5,258,183	-
Charges for Services Total	\$ -	\$ 8,615,981	\$ 8,615,981	\$ -
Total RAC Fund (587)	\$ -	\$ 8,615,981	\$ 8,615,981	\$ -
Electric Customer Repair Fund (588)				
Miscellaneous & Non-Operating				
38770 Collectible jobs - A & G	\$ -	\$ -	\$ -	\$ 50,000
Miscellaneous & Non-Operating Total	\$ -	\$ -	\$ -	\$ 50,000
Total Electric Customer Repair Fund (588)	\$ -	\$ -	\$ -	\$ 50,000
Water Works Revenue Fund (592)				
Charges for Services				
36602 Single family revenue	\$ -	\$ 17,000,000	\$ 17,000,000	\$ 19,000,000
36603 Multi-family revenue	-	14,500,000	14,500,000	15,500,000
36604 Commercial revenue	-	8,600,000	8,600,000	8,000,000
36605 Irrigation revenue	-	740,000	740,000	800,000
36620 Water private fire	-	525,000	525,000	600,000
36640 Water other sales	-	100,000	100,000	-
36668 Commercial recycled water	-	1,500,000	1,500,000	1,500,000
36669 Irrigation recycled water	-	800,000	800,000	800,000
Charges for Services Total	\$ -	\$ 43,765,000	\$ 43,765,000	\$ 46,200,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
38571 GWP municipal billing	-	600,358	288,172	600,000
38700 Rental income	-	90,000	90,000	60,000
38710 Interest & inv. revenue	-	100,000	100,000	300,000
38800 Proprietary grants	-	1,700,000	1,700,000	1,700,000
Miscellaneous & Non-Operating Total	\$ -	\$ 3,490,358	\$ 3,178,172	\$ 3,660,000
Total Water Works Revenue Fund (592)	\$ -	\$ 47,255,358	\$ 46,943,172	\$ 49,860,000
Water Depreciation Fund (593)				
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 6,232,000	\$ 6,232,000	\$ 6,526,500
37680 Depreciation-vehicles	-	328,000	328,000	343,500
Interfund Revenue Total	\$ -	\$ 6,560,000	\$ 6,560,000	\$ 6,870,000
Total Water Depreciation Fund (593)	\$ -	\$ 6,560,000	\$ 6,560,000	\$ 6,870,000
Water Customer Capital Fund (595)				
Miscellaneous & Non-Operating				
38770 Collectible jobs - A & G	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000
Miscellaneous & Non-Operating Total	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000
Total Water Customer Capital Fund (595)	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Water Customer Repair Fund (598)				
Miscellaneous & Non-Operating				
38770 Collectible jobs - A & G	\$ -	\$ -	\$ -	\$ 100,000
Miscellaneous & Non-Operating Total	\$ -	\$ -	\$ -	\$ 100,000
Total Water Customer Repair Fund (598)	\$ -	\$ -	\$ -	\$ 100,000
Fire Communication Fund (701)				
Revenues from Other Agencies				
32610 State grants	\$ 13,826	\$ -	\$ -	\$ -
Revenues from Other Agencies Total	\$ 13,826	\$ -	\$ -	\$ -
Charges for Services				
34640 Fire communication - tri city	\$ 1,659,422	\$ 1,742,418	\$ 1,742,418	\$ 1,770,195
34641 Fire comm fees - contract city	2,133,774	2,230,192	2,230,192	2,299,774
Charges for Services Total	\$ 3,793,196	\$ 3,972,610	\$ 3,972,610	\$ 4,069,969
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 340	\$ 500	\$ 500	\$ 500
38565 Fire comm - capital contribut	622,080	622,080	622,080	155,520
38710 Interest & inv. revenue	94,713	55,602	55,602	35,221
38715 Interest & inv. GASB 31	(59,353)	-	-	-
Miscellaneous & Non-Operating Total	\$ 657,780	\$ 678,182	\$ 678,182	\$ 191,241
Total Fire Communication Fund (701)	\$ 4,464,802	\$ 4,650,792	\$ 4,650,792	\$ 4,261,210
Enterprise Total	\$ 317,959,397	\$ 365,501,271	\$ 366,240,783	\$ 354,310,569
<u>Internal Service</u>				
Fleet Management Fund (601)				
Charges for Services				
34770 Collectible jobs - A & G	\$ 26,579	\$ -	\$ -	\$ -
36030 Sale of recyclables	3,083	-	-	-
37110 Charges for vehicles	12,826,457	12,826,457	12,826,457	11,809,078
37111 Charges for equipment usage	134,038	150,000	150,000	150,000
Charges for Services Total	\$ 12,990,157	\$ 12,976,457	\$ 12,976,457	\$ 11,959,078
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 10,000	\$ -	\$ -	\$ -
38569 Citywide collection revenue	2,234	-	-	-
38710 Interest & inv. revenue	223,731	125,000	125,000	125,000
38715 Interest & inv. GASB 31	(150,060)	-	-	-
Miscellaneous & Non-Operating Total	\$ 85,905	\$ 125,000	\$ 125,000	\$ 125,000
Total Fleet Management Fund (601)	\$ 13,076,061	\$ 13,101,457	\$ 13,101,457	\$ 12,084,078
Joint Helicopter Operation Fund (602)				
Charges for Services				
34676 Joint air support maint. fee	\$ 350,795	\$ 752,346	\$ 752,346	\$ 714,005
Charges for Services Total	\$ 350,795	\$ 752,346	\$ 752,346	\$ 714,005
Miscellaneous & Non-Operating				
38510 City's contribution	\$ 515,246	\$ 860,316	\$ 860,316	\$ 881,975
38710 Interest & inv. revenue	32,230	25,000	25,000	30,000
38715 Interest & inv. GASB 31	(21,622)	-	-	-
39080 Sales of property	3,245	-	-	-
Miscellaneous & Non-Operating Total	\$ 529,098	\$ 885,316	\$ 885,316	\$ 911,975
Total Joint Helicopter Operation Fund (602)	\$ 879,893	\$ 1,637,662	\$ 1,637,662	\$ 1,625,980

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
ISD Infrastructure Fund (603)				
Charges for Services				
37150 ISD Service Charge	\$ 6,834,896	\$ 6,707,743	\$ 6,707,743	\$ 7,516,334
Charges for Services Total	\$ 6,834,896	\$ 6,707,743	\$ 6,707,743	\$ 7,516,334
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 62,802	\$ 50,000	\$ 50,000	\$ 70,000
38715 Interest & inv. GASB 31	(42,919)	-	-	-
Miscellaneous & Non-Operating Total	\$ 19,883	\$ 50,000	\$ 50,000	\$ 70,000
Total ISD Infrastructure Fund (603)	\$ 6,854,779	\$ 6,757,743	\$ 6,757,743	\$ 7,586,334
ISD Applications Fund (604)				
Charges for Services				
34502 Technology fees	\$ 49,540	\$ -	\$ -	\$ -
37150 ISD Service Charge	5,385,463	6,401,496	6,401,496	6,237,745
Charges for Services Total	\$ 5,435,003	\$ 6,401,496	\$ 6,401,496	\$ 6,237,745
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 149,400	\$ 100,000	\$ 100,000	\$ 150,000
38715 Interest & inv. GASB 31	(112,049)	-	-	-
Miscellaneous & Non-Operating Total	\$ 37,351	\$ 100,000	\$ 100,000	\$ 150,000
Total ISD Applications Fund (604)	\$ 5,472,354	\$ 6,501,496	\$ 6,501,496	\$ 6,387,745
Building Maintenance Fund (607)				
Charges for Services				
37113 Building Maintenance Service Charge	\$ 8,463,126	\$ 7,929,204	\$ 7,929,204	\$ 7,441,720
Charges for Services Total	\$ 8,463,126	\$ 7,929,204	\$ 7,929,204	\$ 7,441,720
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ -	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	18,099	10,000	10,000	10,000
38715 Interest & inv. GASB 31	(4,795)	-	-	-
Miscellaneous & Non-Operating Total	\$ 13,304	\$ 10,000	\$ 10,000	\$ 10,000
Total Building Maintenance Fund (607)	\$ 8,476,430	\$ 7,939,204	\$ 7,939,204	\$ 7,451,720
Unemployment Insurance Fund (610)				
Charges for Services				
37001 Charges for self-insured	\$ 110,605	\$ 95,088	\$ 95,088	\$ 50,221
Charges for Services Total	\$ 110,605	\$ 95,088	\$ 95,088	\$ 50,221
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 10,267	\$ 10,000	\$ 10,000	\$ 10,000
38715 Interest & inv. GASB 31	(6,449)	-	-	-
Miscellaneous & Non-Operating Total	\$ 3,818	\$ 10,000	\$ 10,000	\$ 10,000
Total Unemployment Insurance Fund (610)	\$ 114,422	\$ 105,088	\$ 105,088	\$ 60,221
Liability Insurance Fund (612)				
Charges for Services				
37001 Charges for self-insured	\$ 4,292,376	\$ 4,293,809	\$ 4,293,809	\$ 5,834,885
37002 Charges for excess liab insura	448,825	615,000	615,000	535,500
Charges for Services Total	\$ 4,741,201	\$ 4,908,809	\$ 4,908,809	\$ 6,370,385

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 6,237	\$ -	\$ -	\$ -
38563 Claims recovery	59,430	-	-	-
38710 Interest & inv. revenue	215,316	180,000	180,000	200,000
38715 Interest & inv. GASB 31	(177,937)	-	-	-
Miscellaneous & Non-Operating Total	\$ 103,046	\$ 180,000	\$ 180,000	\$ 200,000
Total Liability Insurance Fund (612)	\$ 4,844,247	\$ 5,088,809	\$ 5,088,809	\$ 6,570,385
Compensation Insurance Fund (614)				
Charges for Services				
37000 Charges for EAP	\$ 27,884	\$ 40,000	\$ 40,000	\$ -
37001 Charges for self-insured	16,080,585	15,791,153	15,791,153	18,118,623
Charges for Services Total	\$ 16,108,469	\$ 15,831,153	\$ 15,831,153	\$ 18,118,623
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 250	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	370,438	200,000	200,000	250,000
38715 Interest & inv. GASB 31	(226,403)	-	-	-
Miscellaneous & Non-Operating Total	\$ 144,285	\$ 200,000	\$ 200,000	\$ 250,000
Transfers				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 700,000
Transfers Total	\$ -	\$ -	\$ -	\$ 700,000
Total Compensation Insurance Fund (614)	\$ 16,252,754	\$ 16,031,153	\$ 16,031,153	\$ 19,068,623
Dental Insurance Fund (615)				
Charges for Services				
37027 Charges for ins - HMO ER	\$ 125,906	\$ 184,305	\$ 184,305	\$ -
37028 Charges for ins. - HMO EE	50,883	400	400	164,593
37029 Charges for ins - Retiree HMO	18,504	18,545	18,545	17,731
37033 Charges for ins-PPO ER	628,766	899,842	899,842	-
37034 Charges for ins-PPO EE	381,292	140,000	140,000	915,853
37036 Charges for ins-retirees PPO	263,389	267,227	267,227	236,083
Charges for Services Total	\$ 1,468,741	\$ 1,510,319	\$ 1,510,319	\$ 1,334,260
Miscellaneous & Non-Operating				
38563 Claims recovery	\$ 1,600	\$ -	\$ -	\$ -
38569 Citywide collection revenue	3	-	-	-
38710 Interest & inv. revenue	14,179	10,000	10,000	15,000
38715 Interest & inv. GASB 31	(9,000)	-	-	-
Miscellaneous & Non-Operating Total	\$ 6,782	\$ 10,000	\$ 10,000	\$ 15,000
Total Dental Insurance Fund (615)	\$ 1,475,523	\$ 1,520,319	\$ 1,520,319	\$ 1,349,260
Medical Insurance Fund (616)				
Charges for Services				
37004 Charges for FSA amin fee	\$ 543,623	\$ 786,819	\$ 786,819	\$ 620,109
37031 Kaiser Insurance Charges - HMO EMPLOYER	2,050,124	2,913,154	2,913,154	-
37032 Kaiser Insurance Charges - HMO EMPLOYEE	1,955,052	1,200,000	1,200,000	4,538,391
37033 Charges for ins-PPO ER	5,617,657	7,999,453	7,999,453	-
37034 Charges for ins-PPO EE	4,930,671	2,800,000	2,800,000	10,520,925
37035 Kaiser Insurance Charges - Retiree HMO	485,397	550,000	550,000	499,908
37036 Charges for ins-retirees PPO	3,385,500	3,700,000	3,700,000	3,846,343
37037 Blue Cross Insurance Charges - HMO EMPLOYER	1,865,845	2,654,493	2,654,493	-
37038 Blue Cross Insurance Charges - HMO EMPLOYEE	2,133,699	1,460,010	1,460,010	4,159,092
37039 Blue Cross Insurance Charges - Retiree HMO	924,681	980,000	980,000	867,886
Charges for Services Total	\$ 23,892,250	\$ 25,043,929	\$ 25,043,929	\$ 25,052,654

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Miscellaneous & Non-Operating				
38527 Rebate revenue	\$ 76,649	\$ 50,000	\$ 50,000	\$ 50,000
38569 Citywide collection revenue	164	-	-	-
Miscellaneous & Non-Operating Total	\$ 76,813	\$ 50,000	\$ 50,000	\$ 50,000
Transfers				
39210 Transfer-Internal Service Fund	\$ -	\$ -	\$ -	\$ 850,000
Transfers Total	\$ -	\$ -	\$ -	\$ 850,000
Total Medical Insurance Fund (616)	\$ 23,969,062	\$ 25,093,929	\$ 25,093,929	\$ 25,952,654
Vision Insurance Fund (617)				
Charges for Services				
37090 Charges for ins-vision	\$ 230,027	\$ 235,572	\$ 235,572	\$ 220,995
Charges for Services Total	\$ 230,027	\$ 235,572	\$ 235,572	\$ 220,995
Miscellaneous & Non-Operating				
38569 Citywide collection revenue	\$ 1	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	6,213	5,000	5,000	5,000
38715 Interest & inv. GASB 31	(4,285)	-	-	-
Miscellaneous & Non-Operating Total	\$ 1,929	\$ 5,000	\$ 5,000	\$ 5,000
Total Vision Insurance Fund (617)	\$ 231,956	\$ 240,572	\$ 240,572	\$ 225,995
Compensated Absences Fund (640)				
Charges for Services				
37101 Charges for employee vac/comp	\$ 3,160,705	\$ 3,338,754	\$ 3,338,754	\$ 3,476,218
37102 Charges for employee comp time	2,751,349	2,809,682	2,809,682	2,408,962
Charges for Services Total	\$ 5,912,054	\$ 6,148,436	\$ 6,148,436	\$ 5,885,180
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 167,607	\$ 120,000	\$ 120,000	\$ 150,000
38715 Interest & inv. GASB 31	(108,632)	-	-	-
Miscellaneous & Non-Operating Total	\$ 58,974	\$ 120,000	\$ 120,000	\$ 150,000
Total Compensated Absences Fund (640)	\$ 5,971,028	\$ 6,268,436	\$ 6,268,436	\$ 6,035,180
RHSP Benefits Fund (641)				
Charges for Services				
37100 Charges for empl benefits	\$ 3,416,094	\$ 3,605,811	\$ 3,605,811	\$ 1,668,547
Charges for Services Total	\$ 3,416,094	\$ 3,605,811	\$ 3,605,811	\$ 1,668,547
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 160,848	\$ 120,000	\$ 120,000	\$ 150,000
38715 Interest & inv. GASB 31	(106,555)	-	-	-
Miscellaneous & Non-Operating Total	\$ 54,293	\$ 120,000	\$ 120,000	\$ 150,000
Total RHSP Benefits Fund (641)	\$ 3,470,387	\$ 3,725,811	\$ 3,725,811	\$ 1,818,547
Post Employment Benefits Fund (642)				
Charges for Services				
37103 Post employment benefits	\$ 144,148	\$ 200,111	\$ 200,111	\$ 695,251
37104 Medical-deceased-Fire	18,936	-	-	-
37105 Medical-deceased-Police	26,689	-	-	-
37106 Charges for PARS supple retire	1,987,150	-	-	-
Charges for Services Total	\$ 2,176,923	\$ 200,111	\$ 200,111	\$ 695,251
Miscellaneous & Non-Operating				
38710 Interest & inv. revenue	\$ 5,306	\$ -	\$ -	\$ -
38715 Interest & inv. GASB 31	(13,020)	-	-	-
Miscellaneous & Non-Operating Total	\$ (7,714)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Total Post Employment Benefits Fund (642)	\$ 2,169,209	\$ 200,111	\$ 200,111	\$ 695,251
ISD Wireless Fund (660)				
Revenues from Other Agencies				
31458 Homeland security grant	\$ -	\$ -	\$ 2,500,000	\$ -
Revenues from Other Agencies Total	\$ -	\$ -	\$ 2,500,000	\$ -
Charges for Services				
34675 Wireless communication fee	\$ 8,600	\$ -	\$ -	\$ -
37150 ISD Service Charge	3,463,933	4,269,332	4,269,332	4,411,119
Charges for Services Total	\$ 3,472,533	\$ 4,269,332	\$ 4,269,332	\$ 4,411,119
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 6,078	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	18,107	15,000	15,000	20,000
38715 Interest & inv. GASB 31	(12,540)	-	-	-
Miscellaneous & Non-Operating Total	\$ 11,645	\$ 15,000	\$ 15,000	\$ 20,000
Total ISD Wireless Fund (660)	\$ 3,484,178	\$ 4,284,332	\$ 6,784,332	\$ 4,431,119
Internal Service Total	\$ 96,742,283	\$ 98,496,122	\$ 100,996,122	\$ 101,343,092
GRAND TOTAL	\$ 761,368,392	\$ 795,728,873	\$ 833,233,222	\$ 815,385,381

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2019**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2018 (Unaudited)	Resources		
	Total	Revenues	Transfers In	Total Resources
General Fund - 101	\$ 63,274,000	\$ 206,222,946	\$ 22,186,300	\$ 228,409,246
Special Revenue Funds				
201 - CDBG Fund	\$ (331,750)	\$ 1,852,537	\$ -	\$ 1,852,537
202 - Housing Assistance Fund	5,568,558	37,956,400	-	37,956,400
203 - Home Grant Fund	2,066,949	1,669,297	-	1,669,297
204 - Continuum of Care Grant Fund	(535,562)	2,416,477	-	2,416,477
205 - Emergency Solutions Grant Fund	(22,758)	147,970	-	147,970
206 - Workforce Innovation and Opportunity Act Fund	1,148,157	6,280,480	-	6,280,480
209 - Affordable Housing Trust Fund	2,249,480	24,739	-	24,739
210 - Urban Art Fund	7,059,269	575,000	-	575,000
211 - Glendale Youth Alliance Fund	(113,634)	2,088,316	-	2,088,316
212 - BEGIN Affordable Homeownership Fund	665	300,000	-	300,000
213 - Low&Mod Income Housing Asset Fund	10,503,478	238,000	2,007,975	2,245,975
216 - Grant Fund	(595,533)	367,004	-	367,004
217 - Filming Fund	939,129	860,500	-	860,500
222 - Measure M Local Return Fund	2,134,186	2,415,000	-	2,415,000
224 - Measure H Fund	2,077	278,114	-	278,114
251 - Air Quality Improvement Fund	453,856	261,000	-	261,000
252 - Public Works Special Grants Fund	(83,592)	-	-	-
253 - San Fernando Landscape District Fund	209,101	91,500	-	91,500
254 - Measure R Local Return Fund	11,786,290	2,406,000	-	2,406,000
255 - Measure R-Regional Return Fund	(1,470,852)	2,050,901	-	2,050,901
256 - Transit Prop A Local Return Fund	14,065,067	3,975,000	-	3,975,000
257 - Transit Prop C Local Return Fund	7,940,523	3,206,000	-	3,206,000
258 - Transit Utility Fund	(4,689,507)	10,333,998	-	10,333,998
260 - Asset Forfeiture Fund	1,928,545	-	-	-
261 - Police Special Grants Fund	(415,545)	719,617	-	719,617
262 - Supplemental Law Enforcement Fund	166,203	485,429	-	485,429
265 - Fire Grant Fund	(179,689)	4,400	-	4,400
266 - Fire Mutual Aid Fund	1,937,832	600,000	-	600,000
267 - Special Events Fund	(5,199)	1,195,010	-	1,195,010
270 - Nutritional Meals Grant Fund	(3,975)	372,887	84,577	457,464
275 - Library Fund	1,464,054	147,404	-	147,404
280 - Cable Access Fund	3,329,296	525,000	-	525,000
291 - Electric Public Benefit Fund	5,042,855	7,750,000	-	7,750,000
501 - Recreation Fund	3,759,341	3,898,939	-	3,898,939
510 - Hazardous Disposal Fund	2,827,429	1,541,351	-	1,541,351
520 - Parking Fund	10,969,424	9,185,000	-	9,185,000
Total Special Revenue Funds	\$ 89,104,168	\$ 106,219,270	\$ 2,092,552	\$ 108,311,822
Debt Service Funds				
303 - Police Building Project Fund	\$ 16,633,072	\$ 200,000	\$ 1,000,000	\$ 1,200,000
Total Debt Service Funds	\$ 16,633,072	\$ 200,000	\$ 1,000,000	\$ 1,200,000

Notes:

* Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.

** All Maintenance & Operations portions in GWP Capital Improvement Funds 583 and 593 are reflected under the Capital Projects section.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2019**

Appropriations						Projected Fund Balance 6/30/2019	
Salaries & Benefits	Maintenance & Operation	Capital Outlay	Capital Projects	Transfers	Total Appropriations	Surplus/(Use of Fund Balance)	Total
\$ 176,048,509	\$ 47,811,257	\$ -	\$ -	\$ 3,926,252	\$ 227,786,018	\$ 623,228*	\$ 63,897,228
\$ 296,602	\$ 1,555,935	\$ -	\$ -	\$ -	\$ 1,852,537	\$ -	\$ (331,750)
2,477,175	35,520,968	31,000	-	-	38,029,143	(72,743)	5,495,815
52,191	1,617,106	-	-	-	1,669,297	-	2,066,949
265,728	2,150,749	-	-	-	2,416,477	-	(535,562)
5,585	142,385	-	-	-	147,970	-	(22,758)
3,523,159	2,600,240	-	-	-	6,123,399	157,081	1,305,238
-	24,739	-	-	-	24,739	-	2,249,480
-	89,500	-	-	-	89,500	485,500	7,544,769
1,841,703	246,613	-	-	-	2,088,316	-	(113,634)
-	300,000	-	-	-	300,000	-	665
434,029	1,226,114	-	-	-	1,660,143	585,832	11,089,310
36,032	330,972	-	-	-	367,004	-	(595,533)
527,425	82,039	-	-	-	609,464	251,036	1,190,165
-	2,043,282	-	-	-	2,043,282	371,718	2,505,904
16,469	261,645	-	-	-	278,114	-	2,077
190,000	144,283	-	-	-	334,283	(73,283)	380,573
-	-	-	-	-	-	-	(83,592)
-	90,575	-	-	-	90,575	925	210,026
-	-	340,000	-	-	340,000	2,066,000	13,852,290
-	-	-	4,520,000	-	4,520,000	(2,469,099)	(3,939,951)
27,195	3,828,853	-	-	-	3,856,048	118,952	14,184,019
18,150	4,128,417	-	-	-	4,146,567	(940,567)	6,999,956
722,731	9,611,267	-	-	-	10,333,998	-	(4,689,507)
387,194	339,842	-	-	-	727,036	(727,036)	1,201,509
573,032	202,650	-	-	-	775,682	(56,065)	(471,610)
476,357	9,072	-	-	-	485,429	-	166,203
-	4,400	-	-	-	4,400	-	(179,689)
583,407	16,593	-	-	-	600,000	-	1,937,832
1,153,585	41,425	-	-	-	1,195,010	-	(5,199)
244,666	212,798	-	-	-	457,464	-	(3,975)
56,307	128,960	-	-	-	185,267	(37,863)	1,426,191
-	15,000	-	850,000	-	865,000	(340,000)	2,989,296
763,612	8,479,584	-	-	-	9,243,196	(1,493,196)	3,549,659
2,835,445	1,381,524	-	-	-	4,216,969	(318,030)	3,441,311
1,289,780	471,568	-	-	-	1,761,348	(219,997)	2,607,432
3,296,150	6,264,659	-	-	-	9,560,809	(375,809)	10,593,615
\$ 22,093,709	\$ 83,563,757	\$ 371,000	\$ 5,370,000	\$ -	\$ 111,398,466	\$ (3,086,644)	\$ 86,017,524
\$ -	\$ 2,619,909	\$ -	\$ -	\$ -	\$ 2,619,909	\$ (1,419,909)	\$ 15,213,163
\$ -	\$ 2,619,909	\$ -	\$ -	\$ -	\$ 2,619,909	\$ (1,419,909)	\$ 15,213,163

Notes:

* Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.

** All Maintenance & Operations portions in GWP Capital Improvement Funds 583 and 593 are reflected under the Capital Projects section.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2019**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2018 (Unaudited)	Resources		
	Total	Revenues	Transfers In	Total Resources
Capital Projects Funds				
401 - Capital Improvement Fund	\$ 11,310,000	\$ 6,500,000	\$ 833,700	\$ 7,333,700
402 - State Gas Tax Fund	5,332,270	8,446,952	-	8,446,952
403 - Landfill Postclosure Fund	31,850,000	-	4,560,000	4,560,000
405 - Parks Mitigation Fee Fund	23,245,885	1,200,000	-	1,200,000
407 - Library Mitigation Fee Fund	1,632,526	270,000	-	270,000
408 - Parks Quimby Fee Fund	25,648	-	-	-
409 - CIP Reimbursement Fund	(812,756)	-	-	-
410 - San Fernando Corridor Tax Share Fund	39,317,924	-	-	-
Total Capital Projects Funds	\$ 111,901,497	\$ 16,416,952	\$ 5,393,700	\$ 21,810,652
Enterprise Funds				
525 - Sewer Fund	\$ 199,034,738	\$ 13,090,000	\$ -	\$ 13,090,000
530 - Refuse Disposal Fund	32,376,291	21,960,000	-	21,960,000
581 - Electric Surplus Fund	349,326,239	-	-	-
582 - Electric Works Revenue Fund	-	228,728,359	-	228,728,359
583 - Electric Depreciation Fund	-	25,920,000	-	25,920,000
584 - Electric SCAQMD State Sales Fund	-	-	-	-
585 - Electric Customer Capital Fund	-	2,000,000	-	2,000,000
586 - ECAC Fund	-	-	-	-
587 - RAC Fund	-	-	-	-
588 - Electric Customer Repair Fund	-	50,000	-	50,000
591 - Water Surplus Fund	120,692,825	-	-	-
592 - Water Works Revenue Fund	-	49,860,000	-	49,860,000
593 - Water Depreciation Fund	-	6,870,000	-	6,870,000
595 - Water Customer Capital Fund	-	1,471,000	-	1,471,000
598 - Water Customer Repair Fund	-	100,000	-	100,000
701 - Fire Communication Fund	7,559,955	4,261,210	-	4,261,210
Total Enterprise Funds	\$ 708,990,048	\$ 354,310,569	\$ -	\$ 354,310,569
Internal Service Funds				
601 - Fleet Management Fund	\$ 32,456,228	\$ 12,084,078	\$ -	\$ 12,084,078
602 - Joint Helicopter Operation Fund	4,615,457	1,625,980	-	1,625,980
603 - ISD Infrastructure Fund	10,185,412	7,586,334	-	7,586,334
604 - ISD Applications Fund	14,729,979	6,387,745	-	6,387,745
607 - Building Maintenance Fund	3,752,808	7,451,720	-	7,451,720
610 - Unemployment Insurance Fund	898,718	60,221	-	60,221
612 - Liability Insurance Fund	8,878,096	6,570,385	-	6,570,385
614 - Compensation Insurance Fund	(5,446,835)	18,368,623	700,000	19,068,623
615 - Dental Insurance Fund	1,065,300	1,349,260	-	1,349,260
616 - Medical Insurance Fund	566,055	25,102,654	850,000	25,952,654
617 - Vision Insurance Fund	509,476	225,995	-	225,995
640 - Compensated Absences Fund	989,418	6,035,180	-	6,035,180
641 - RHSP Benefits Fund	2,955,840	1,818,547	-	1,818,547
642 - Post Employment Benefits Fund	(183,696)	695,251	-	695,251
660 - ISD Wireless Fund	8,896,746	4,431,119	-	4,431,119
Total Internal Service Funds	\$ 84,869,002	\$ 99,793,092	\$ 1,550,000	\$ 101,343,092
GRAND TOTAL	\$ 1,074,771,787	\$ 783,162,829	\$ 32,222,552	\$ 815,385,381

Notes:

- * Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.
- ** All Maintenance & Operations portions in GWP Capital Improvement Funds 583 and 593 are reflected under the Capital Projects section.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2019**

Appropriations						Projected Fund Balance 6/30/2019	
Salaries & Benefits	Maintenance & Operation	Capital Outlay	Capital Projects	Transfers	Total Appropriations	Surplus/(Use of Fund Balance)	Total
\$ 129,066	\$ 20,934	\$ -	\$ 14,613,000	\$ 4,560,000	\$ 19,323,000	\$ (11,989,300)	\$ (679,300)
-	1,175,000	-	6,435,000	-	7,610,000	836,952	6,169,222
-	-	-	-	-	-	4,560,000	36,410,000
-	-	-	1,500,000	-	1,500,000	(300,000)	22,945,885
-	-	-	-	-	-	270,000	1,902,526
-	-	-	-	-	-	-	25,648
-	-	-	-	-	-	-	(812,756)
-	-	-	-	-	-	-	39,317,924
\$ 129,066	\$ 1,195,934	\$ -	\$ 22,548,000	\$ 4,560,000	\$ 28,433,000	\$ (6,622,348)	\$ 105,279,149
\$ 3,615,293	\$ 19,918,000	\$ 352,000	\$ 15,736,000	\$ -	\$ 39,621,293	\$ (26,531,293)	\$ 172,503,445
8,954,505	14,582,889	3,581,000	350,000	1,150,000	28,618,394	(6,658,394)	25,717,897
-	-	-	-	-	-	-	349,326,239
35,406,931	187,061,676	-	-	21,036,300	243,504,907	(14,776,548)	(14,776,548)
-	-**	3,841,938	8,942,000**	-	12,783,938	13,136,062	13,136,062
-	-	-	-	-	-	-	-
-	-	-	2,000,000	-	2,000,000	-	-
-	-	-	-	-	-	-	-
-	50,000	-	-	-	50,000	-	-
-	-	-	-	-	-	-	120,692,825
10,707,632	44,372,784	-	-	-	55,080,416	(5,220,416)	(5,220,416)
-	-**	844,062	7,758,000**	-	8,602,062	(1,732,062)	(1,732,062)
-	-	-	1,471,000	-	1,471,000	-	-
-	100,000	-	-	-	100,000	-	-
3,634,079	1,175,299	2,607,109	-	-	7,416,487	(3,155,277)	4,404,678
\$ 62,318,440	\$ 267,260,648	\$ 11,226,109	\$ 36,257,000	\$ 22,186,300	\$ 399,248,497	\$ (44,937,928)	\$ 664,052,120
\$ 4,869,202	\$ 8,223,270	\$ 7,172,500	\$ -	\$ -	\$ 20,264,972	\$ (8,180,894)	\$ 24,275,334
170,171	1,365,809	-	-	-	1,535,980	90,000	4,705,457
2,869,707	5,022,099	5,539,059	-	-	13,430,865	(5,844,531)	4,340,881
2,701,447	6,069,047	1,150,000	-	-	9,920,494	(3,532,749)	11,197,230
3,544,444	5,127,684	-	-	-	8,672,128	(1,220,408)	2,532,400
-	41,028	-	-	700,000	741,028	(680,807)	217,911
531,146	6,876,101	-	-	-	7,407,247	(836,862)	8,041,234
2,257,024	12,739,746	-	-	-	14,996,770	4,071,853	(1,374,982)
-	1,360,222	-	-	600,000	1,960,222	(610,962)	454,338
-	25,097,496	-	-	-	25,097,496	855,158	1,421,213
-	240,844	-	-	250,000	490,844	(264,849)	244,627
28,522	4,677,846	-	-	-	4,706,368	1,328,812	2,318,230
11,013	1,517,362	-	-	-	1,528,375	290,172	3,246,012
-	628,842	-	-	-	628,842	66,409	(117,287)
1,247,909	3,127,837	2,017,297	-	-	6,393,043	(1,961,924)	6,934,822
\$ 18,230,585	\$ 82,115,233	\$ 15,878,856	\$ -	\$ 1,550,000	\$ 117,774,674	\$ (16,431,582)	\$ 68,437,420
\$ 278,820,309	\$ 484,566,738	\$ 27,475,965	\$ 64,175,000	\$ 32,222,552	\$ 887,260,564	\$ (71,875,183)	\$ 1,002,896,604

Notes:

* Net surplus does not account for \$985,379 in additional resources from the assigned Economic Development use of fund balance.

** All Maintenance & Operations portions in GWP Capital Improvement Funds 583 and 593 are reflected under the Capital Projects section.

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund			Projected Fund	% Change in	\$ Change in
	Balance 7/1/2018	Resources	Appropriations	Balance 6/30/2019	Fund Balance	Fund Balance
Major Funds						
General Fund	\$ 63,274,000	\$ 228,409,246	\$ 227,786,018	\$ 63,897,228	0.98%	\$ 623,228
Capital Improvement Fund	11,310,000	7,333,700	19,323,000	(679,300)	-106.01%	(11,989,300)
Housing Assistance Fund	5,568,558	37,956,400	38,029,143	5,495,815	-1.31%	(72,743)
Sewer Fund	199,034,738	13,090,000	39,621,293	172,503,445	-13.33%	(26,531,293)
Electric Funds	349,326,239	256,698,359	258,338,845	347,685,753	-0.47%	(1,640,486)
Water Funds	120,692,825	58,301,000	65,253,478	113,740,347	-5.76%	(6,952,478)
Major Funds Total	\$ 749,206,360	\$ 601,788,705	\$ 648,351,777	\$ 702,643,288	-6.21%	\$ (46,563,072)
Non-major Governmental Funds						
Capital Projects Funds	\$ 100,591,497	\$ 14,476,952	\$ 9,110,000	\$ 105,958,449	5.34%	\$ 5,366,952
Debt Service Funds	16,633,072	1,200,000	2,619,909	15,213,163	-8.54%	(1,419,909)
Special Revenue Funds	83,535,610	70,355,422	73,369,323	80,521,709	-3.61%	(3,013,901)
Non-major Governmental Funds Total	\$ 200,760,179	\$ 86,032,374	\$ 85,099,232	\$ 201,693,321	0.46%	\$ 933,142
Other Funds						
Non-major Enterprise Funds	\$ 39,936,246	\$ 26,221,210	\$ 36,034,881	\$ 30,122,575	-24.57%	\$ (9,813,671)
Internal Service Funds	84,869,002	101,343,092	117,774,674	68,437,420	-19.36%	(16,431,582)
Other Funds Total	\$ 124,805,248	\$ 127,564,302	\$ 153,809,555	\$ 98,559,995	-21.03%	\$ (26,245,253)
TOTAL	\$ 1,074,771,787	\$ 815,385,381	\$ 887,260,564	\$ 1,002,896,604	-6.69%	\$ (71,875,183)

The table above illustrates the estimated fund balances as of July 1, 2018 (un-audited), the adopted resources and appropriations for FY 2018-19, and the projected ending fund balances at June 30, 2019. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances is discussed below.

General Fund – The fund balance is projected to increase by 0.98% or \$623 thousand for FY 2018-19. This net surplus does not account for \$985 thousand in additional resources from the assigned Economic Development use of fund balance, a result of the Economic Development function returning to the General Fund as of July 1, 2016. With the resource from the assigned fund balance, the total adopted net surplus for FY 2018-19 is \$1.6 million which is a vast improvement relative to last year when the City adopted with a budget gap of \$629 thousand.

Capital Improvement Fund (Fund 401) – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Another funding source is a small portion of sales tax revenue which was restored to the CIP; however it is nowhere near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

For FY 2018-19 the fund balance is projected to decrease by \$12.0 million which is more than the FY 2017-18 adopted use of fund balance of \$2.9 million. This variance is largely due to one-time monies received as a result of an audit performed by the State of California which was transferred into the CIP fund in FY 2017-18 to be used for the funding of some of the major projects planned in FY 2018-19 including the Artsakh Paseo and Arts & Entertainment District, the renovation of Fremont Park and the master design of the Central Park Block. Some of the other major projects that received appropriation for FY 2018-19 include the City Hall Building Renovation, Brand Park Restroom Renovation, MSB Tenant Improvement, and Installation of Safety Bollards at Montrose. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

Sewer Fund (Fund 525) – The fund balance is projected to decrease by 13.3% or \$26.5 million. The decrease is attributable to new appropriation towards capital improvements projects, most notably the Los Angeles/Glendale Water Reclamation Plant, the Hyperion Wastewater System, the Sewer Reconstruction Program, and the Wastewater Shop Tennant Improvements. There is sufficient fund balance to support the appropriation for these projects.

Debt Service Fund (Fund 303) – The fund balance is projected to decrease by 8.5% or \$1.4 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund (Fund 303).

Capital Projects Funds (Funds 402 – 410) – The aggregate fund balance for all of these funds is projected to increase by 5.34% or \$5.4 million. The increase is mainly attributable to an escalated amount for the transfer to the Landfill Post Closure Fund. The City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill, although no appropriation is made in this fund.

Non-major Enterprise Funds (Funds 530 & 701) – The aggregate fund balance for all Non-major Enterprise Funds is projected to decrease by 24.57% or \$9.8 million. The decrease is mainly attributable to a transfer and appropriation toward equipment purchases in the Refuse Disposal Fund (Fund 530) and the Fire Communications Fund (Fund 701). There is sufficient fund balance for these capital purchases and the transfer.

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**CITY OF GLENDALE
PERSONNEL SUMMARY
AUTHORIZED SALARIED POSITIONS BY FUND TYPE
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actuals 2016-17</u>	<u>Adopted 2017-18</u>	<u>Revised 2017-18</u>	<u>Adopted 2018-19</u>
<u>General Fund (101)</u>				
Administrative Services-Finance	38.27	35.35	36.35	37.35
City Attorney	15.31	15.31	15.31	15.31
City Clerk	6.30	6.30	6.00	6.00
City Treasurer	5.00	5.00	5.00	5.00
Community Development	81.41	81.11	84.16	92.36
Community Services & Parks	62.37	62.87	61.96	62.77
Fire	173.47	180.02	179.32	179.32
Human Resources	15.90	15.90	15.90	16.90
Innovation, Performance & Audit	-	6.00 *	6.00	6.00
Library, Arts & Culture	47.00	47.00	47.00	47.00
Management Services	21.00	22.00	21.75	22.00
Police	332.85	333.85	335.00	335.50
Public Works	68.31	68.30	68.55	68.30
Total General Fund	<u>867.19</u>	<u>879.01</u>	<u>882.30</u>	<u>893.81</u>
<u>Special Revenue Funds</u>				
Community Development Block Grant Fund (201)	1.90	1.90	1.90	1.90
Housing Assistance Fund (202)	21.98	21.98	19.69	19.69
Home Grant Fund (203)	1.30	0.40	0.40	0.40
Continuum of Care Grant Fund (204)	2.00	1.50	1.50	1.68
Emergency Solutions Grant Fund (205)	0.08	-	-	-
Workforce Innovation and Opportunity Act Fund (206)	16.35	16.35	15.35	13.35
Glendale Youth Alliance Fund (211)	4.10	4.10	4.00	4.00
Low & Moderate Income Housing Asset Fund (213)	1.45	2.35	2.35	2.35
Grant Fund (216)	0.90	0.90	0.90	0.02
Filming Fund (217)	1.20	1.20	1.50	1.50
Local Transit Assistance Fund (222, 256-258)	8.30	7.80	7.30	4.00
Asset Forfeiture Fund (260)	2.00	2.00	2.00	2.00
Police Special Grants Fund (261)	1.75	1.75	2.00	1.50
Supplemental Law Enforcement Fund (262)	2.00	2.00	1.00	2.00
Nutritional Meals Grant Fund (270)	1.00	1.00	1.00	1.00
Electric Public Benefit Fund (291)	3.50	4.00	4.00	4.00
Recreation Fund (501)	12.54	12.54	14.54	13.53
Hazardous Disposal Fund (510)	8.03	6.88	7.58	7.58
Emergency Medical Services Fund (511)	5.50	- **	-	-
Parking Fund (520)	27.49	27.50	27.10	28.40
GRA Funds (810, 811, 840, 841)	3.05	2.35	2.35	2.35
Total Special Revenue Funds	<u>126.42</u>	<u>118.50</u>	<u>116.46</u>	<u>111.25</u>

**CITY OF GLENDALE
PERSONNEL SUMMARY
AUTHORIZED SALARIED POSITIONS BY FUND TYPE
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actuals 2016-17</u>	<u>Adopted 2017-18</u>	<u>Revised 2017-18</u>	<u>Adopted 2018-19</u>
<u>Enterprise Funds</u>				
Sewer Fund (525)	26.25	26.25	26.25	26.40
Refuse Disposal Fund (530)	85.15	85.15	84.90	83.90
Electric / Water Utility Funds (551-552, 572)	325.00	- ***	-	-
Electric Works Revenue Fund (582)	-	245.66 ***	245.88	240.07
Water Works Revenue Fund (592)	-	78.84 ***	77.62	77.43
Fire Communication Fund (701)	22.00	22.10	22.10	24.10
Total Enterprise Funds	<u>458.40</u>	<u>458.00</u>	<u>456.75</u>	<u>451.90</u>
<u>Internal Service Funds</u>				
Fleet / Equipment Management Fund (601)	40.80	40.30	40.30	41.75
Joint Helicopter Operation Fund (602)	1.00	1.00	1.00	1.00
ISD Infrastructure Fund (603)	20.65	19.65	20.65	19.65
ISD Applications Fund (604)	14.67	15.67	14.67	15.67
Building Maintenance Fund (607)	32.20	32.20	32.20	32.30
Liability Insurance Fund (612)	3.00	3.00	3.00	3.00
Compensation Insurance Fund (614)	8.00	8.00	8.00	6.00
ISD Wireless Fund (660)	6.67	6.67	6.67	6.67
Total Internal Service Funds	<u>127.00</u>	<u>126.50</u>	<u>126.49</u>	<u>126.04</u>
<u>Capital Improvement Fund (401)</u>				
Public Works Project Management	5.00	5.00	5.00	5.00
Total Capital Improvement Fund	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
GRAND TOTAL	<u>1,584.00</u>	<u>1,587.00</u>	<u>1,587.00</u>	<u>1,588.00</u>

Notes:

- * In FY 2017-18 New Innovation Performance & Audit Fund (IPA) established
- ** In FY 2017-18 Fund 511 collapsed into the General Fund
- *** In FY 2017-18 Electric Utility and Water Utility Funds 582 and 592 replaced Fund 551, 552 & 572.

**CITY OF GLENDALE
PERSONNEL CHANGES**

The authorized salaried, full-time position count for FY 2018-19 is 1,588. The adopted FY 2017-18 authorized, full-time position count was 1,587. During FY 2017-18, there were no changes made to the authorized position count, thus keeping the authorized position count to 1,587. As part of the FY 2018-19 budget adoption, City Council authorized the addition of one new full-time position for a School Resource Officer in the Police Department, bringing the total adopted full-time position count to 1,588. This change is highlighted below:

SUMMARY OF POSITION CHANGES

	Increase	Decrease	Total Net Increase/ (Decrease)
Total Changes Approved During FY 2017-18:	-	-	-
Changes Approved for FY 2018-19			
Police	1.00	-	1.00
Total Changes Approved for FY 2018-19:	1.00	-	1.00
Total Changes in Salaried Full-Time Positions:	1.00	-	1.00

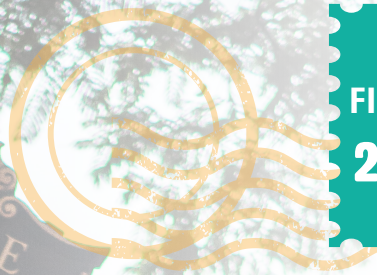


FISCAL YEAR
2018-19

ADOPTED BUDGET



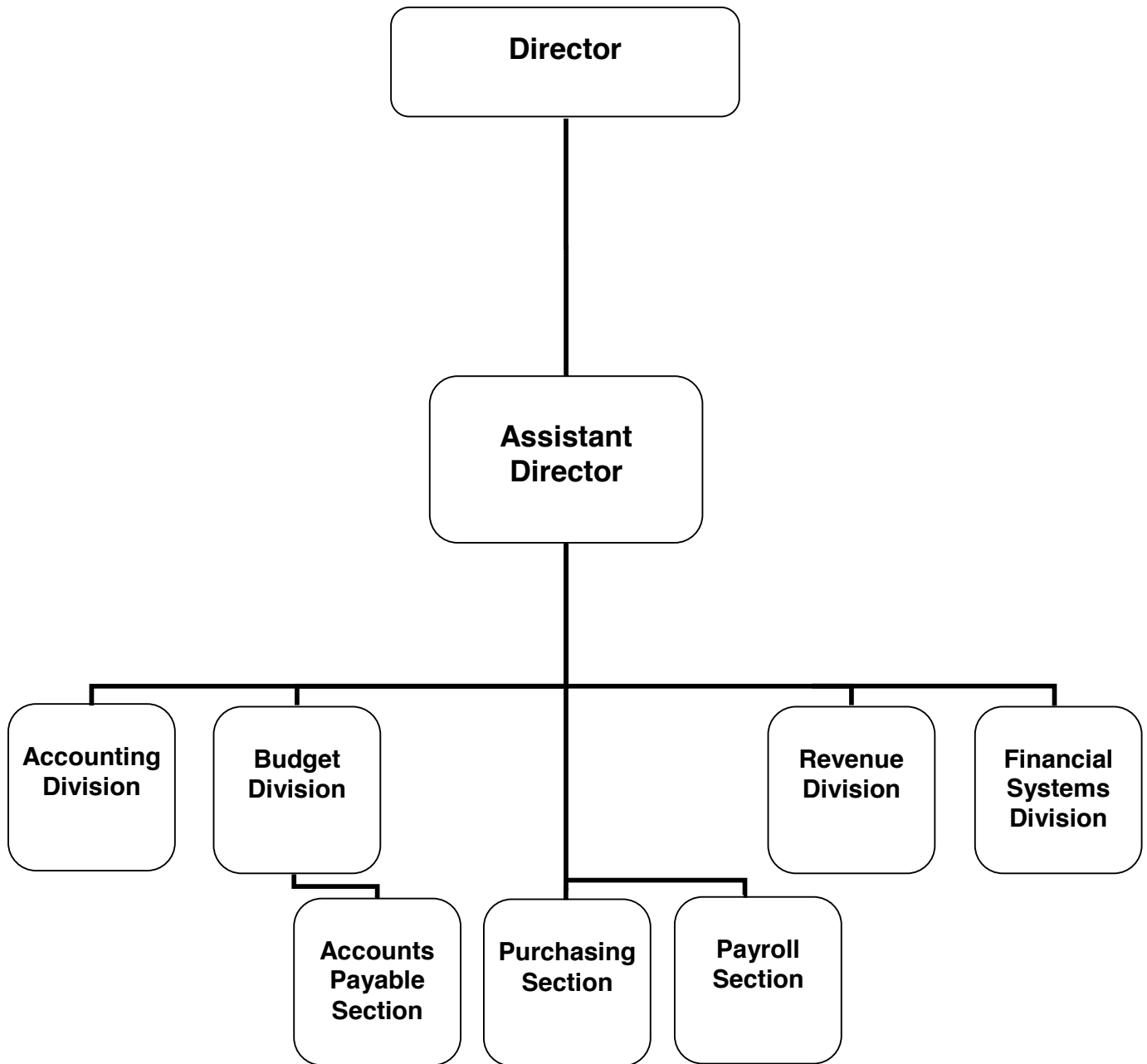
FISCAL YEAR
2018-19



ADOPTED BUDGET

ADMINISTRATIVE SERVICES
FINANCE

ADMINISTRATIVE SERVICES - FINANCE



CITY OF GLENDALE

ADMINISTRATIVE SERVICES - FINANCE

MISSION STATEMENT

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

DEPARTMENT DESCRIPTION

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

RELATIONSHIP TO COUNCIL PRIORITIES

Fiscal Responsibility

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks which include: a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) assurance that all increases to the budget are reviewed and approved by the City Council.

Exceptional Customer Service

The Administrative Services – Finance Department is committed to providing extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As a central service department, the Administrative Services – Finance Department is committed to providing the highest level of service to its primary customers, fellow employees of other City Departments. This includes assisting on Council Agenda items that display a fiscal impact, resolving budget and accounting issues, processing payroll accurately, and assisting with the procurement of goods and services. In addition to its commitment to other City Departments, the Administrative Services – Finance Department also strives to provide an equally high level of customer service to the City residents. This includes responding to resident inquiries, resolving any issues or concerns, and taking action on public records requests in a timely and efficient manner.

Informed & Engaged Community

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary to comply with these standards. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn helps departments provide better service and information to residents and visitors to the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
Revenue (101-135)	\$ 656,739	\$ 779,350	\$ 790,267	\$ 961,738
Applications (101-136)	443	5,776	12,924	341,140
Internal Audit (101-160)*	635,385	-	-	-
Purchasing (101-162)	405,657	475,508	483,958	661,679
Administration (101-164)	911,462	1,018,182	1,027,668	876,000
Accounts Payable (101-165)	261,492	304,452	309,041	359,281
Budget (101-166)	591,930	673,625	684,346	726,719
Accounting (101-167)	944,620	1,099,184	1,115,497	1,274,005
Payroll (101-169)	474,392	644,101	657,412	586,905
Total General Fund	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467
Department Grand Total	\$ 4,882,120	\$ 5,000,178	\$ 5,081,113	\$ 5,787,467

Notes:

- * Effective FY 2017-18, Internal Audit section (101-160) shifted from Administrative Services Department to new department, Innovation, Performance and Audit (101-241).

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - REVENUE
101-135**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 354,234	\$ 411,403	\$ 422,320	\$ 512,859
41200	Overtime	-	-	-	2,000
Various	Benefits	89,633	89,164	89,164	104,762
42700	PERS Retirement	78,939	108,601	108,601	151,923
42701	PERS cost sharing	(12,120)	(16,348)	(16,348)	(20,454)
Salaries & Benefits Total		\$ 510,685	\$ 592,820	\$ 603,737	\$ 751,090
Maintenance & Operation					
43110	Contractual services	\$ 116,414	\$ 167,000	\$ 167,000	\$ 167,000
44352	ISD service charge	17,713	6,380	6,380	23,627
44550	Travel	1,287	1,200	1,200	1,200
44650	Training	784	400	400	400
44750	Liability Insurance	9,603	11,150	11,150	18,021
44800	Membership & dues	210	200	200	200
45250	Office supplies	43	200	200	200
Maintenance & Operation Total		\$ 146,054	\$ 186,530	\$ 186,530	\$ 210,648
TOTAL		\$ 656,739	\$ 779,350	\$ 790,267	\$ 961,738

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - APPLICATIONS
101-136**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 288,687	\$ 291,012	\$ 298,160	\$ 461,066
Various	Benefits	54,224	43,329	43,329	60,095
42700	PERS Retirement	65,745	76,849	76,849	136,983
42701	PERS cost sharing	(11,434)	(11,569)	(11,569)	(18,444)
42799	Salary charges in (out)	(397,223)	(399,621)	(399,621)	(319,850)
Salaries & Benefits Total		\$ -	\$ -	\$ 7,148	\$ 319,850
Maintenance & Operation					
44352	ISD service charge	\$ -	\$ 3,576	\$ 3,576	\$ 11,022
44550	Travel	-	1,200	1,200	1,200
44650	Training	303	1,000	1,000	1,000
44750	Liability Insurance	7,827	7,886	7,886	16,137
44800	Membership & dues	85	-	-	-
45250	Office supplies	56	-	-	-
49050	Charges-other depts	(7,827)	(7,886)	(7,886)	(8,069)
Maintenance & Operation Total		\$ 443	\$ 5,776	\$ 5,776	\$ 21,290
TOTAL		\$ 443	\$ 5,776	\$ 12,924	\$ 341,140

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - INTERNAL AUDIT
101-160**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 402,283	\$ -	\$ -	\$ -
Various	Benefits	114,782	-	-	-
42700	PERS Retirement	91,831	-	-	-
42701	PERS cost sharing	(15,981)	-	-	-
Salaries & Benefits Total		\$ 592,915	\$ -	\$ -	\$ -
Maintenance & Operation					
44352	ISD service charge	\$ 24,680	\$ -	\$ -	\$ -
44650	Training	5,684	-	-	-
44750	Liability Insurance	10,907	-	-	-
44800	Membership & dues	1,045	-	-	-
45100	Books	50	-	-	-
47000	Miscellaneous	104	-	-	-
Maintenance & Operation Total		\$ 42,470	\$ -	\$ -	\$ -
TOTAL		\$ 635,385	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18, Internal Audit section (101-160) shifted from Administrative Services Department to new department, Innovation, Performance and Audit (101-241).

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - PURCHASING
101-162**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100	\$ 234,746	\$ 292,416	\$ 300,866	\$ 413,112
41200	3,082	-	-	3,000
41300	21,988	-	-	-
Various	43,155	52,130	52,130	77,707
42700	55,451	77,223	77,223	122,736
42701	(7,206)	(11,625)	(11,625)	(16,525)
Salaries & Benefits Total	\$ 351,217	\$ 410,144	\$ 418,594	\$ 600,030
Maintenance & Operation				
43110	\$ 28,399	\$ -	\$ -	\$ 15,000
44352	16,741	50,340	50,340	24,953
44450	1,081	1,000	1,000	1,000
44550	-	1,000	1,000	1,000
44650	-	1,000	1,000	1,000
44750	7,043	7,924	7,924	14,596
44800	320	900	900	900
45250	764	1,200	1,200	1,200
45350	92	-	-	-
46900	-	1,000	1,000	1,000
47000	-	1,000	1,000	1,000
Maintenance & Operation Total	\$ 54,440	\$ 65,364	\$ 65,364	\$ 61,649
TOTAL	\$ 405,657	\$ 475,508	\$ 483,958	\$ 661,679

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-164**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 389,510	\$ 492,572	\$ 502,058	\$ 398,373
41300	Hourly wages	14,766	-	-	-
Various	Benefits	127,037	106,836	106,836	100,425
42700	PERS Retirement	92,055	101,976	101,976	118,357
42701	PERS cost sharing	(15,627)	(15,351)	(15,351)	(15,935)
Salaries & Benefits Total		\$ 607,741	\$ 686,033	\$ 695,519	\$ 601,220
Maintenance & Operation					
43080	Rent	\$ 197,058	\$ 200,341	\$ 200,341	\$ 200,341
43110	Contractual services	24,480	58,860	58,860	25,250
44120	Repairs to office equip	-	200	200	200
44352	ISD service charge	47,346	44,424	44,424	17,171
44550	Travel	2,027	2,000	2,000	2,000
44650	Training	3,385	2,000	2,000	2,000
44750	Liability Insurance	10,969	10,449	10,449	13,943
44800	Membership & dues	325	675	675	675
45050	Periodicals & newspapers	-	100	100	100
45100	Books	389	200	200	200
45150	Furniture & equipment	11,581	900	900	900
45250	Office supplies	2,024	7,000	7,000	7,000
45350	General supplies	21	1,000	1,000	1,000
45400	Reports & publications	-	1,000	1,000	1,000
46900	Business meetings	2,783	2,000	2,000	2,000
47000	Miscellaneous	1,333	1,000	1,000	1,000
Maintenance & Operation Total		\$ 303,721	\$ 332,149	\$ 332,149	\$ 274,780
TOTAL		\$ 911,462	\$ 1,018,182	\$ 1,027,668	\$ 876,000

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ACCOUNTS PAYABLE
101-165**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 142,265	\$ 156,003	\$ 160,407	\$ 191,394
41200	Overtime	2,502	10,650	10,650	3,000
41300	Hourly wages	10,710	12,360	12,545	-
Various	Benefits	39,912	36,902	36,902	51,546
42700	PERS Retirement	32,719	44,532	44,532	56,864
42701	PERS cost sharing	(4,157)	(6,703)	(6,703)	(7,656)
42799	Salary charges in (out)	-	(11,088)	(11,088)	-
Salaries & Benefits Total		\$ 223,951	\$ 242,656	\$ 247,245	\$ 295,148
Maintenance & Operation					
43110	Contractual services	\$ 14,541	\$ 27,000	\$ 27,000	\$ 27,000
44352	ISD service charge	10,420	16,239	16,239	16,334
44450	Postage	6,323	7,500	7,500	7,500
44650	Training	325	600	600	600
44750	Liability Insurance	4,214	4,851	4,851	6,804
44800	Membership & dues	-	695	695	695
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	1,718	2,000	2,000	2,000
45350	General supplies	-	2,000	2,000	2,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	500	500	500
49050	Charges-other depts	-	(289)	(289)	-
Maintenance & Operation Total		\$ 37,541	\$ 61,796	\$ 61,796	\$ 64,133
TOTAL		\$ 261,492	\$ 304,452	\$ 309,041	\$ 359,281

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - BUDGET
101-166**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 360,977	\$ 394,446	\$ 405,167	\$ 410,171
41200	Overtime	2,001	-	-	-
41300	Hourly wages	3,883	-	-	-
Various	Benefits	107,846	99,286	99,286	125,152
42700	PERS Retirement	78,919	104,335	104,335	121,861
42701	PERS cost sharing	(10,681)	(15,706)	(15,706)	(16,406)
Salaries & Benefits Total		\$ 542,944	\$ 582,361	\$ 593,082	\$ 640,778
Maintenance & Operation					
43110	Contractual services	\$ 17,650	\$ 40,000	\$ 40,000	\$ 30,000
44352	ISD service charge	20,258	28,775	28,775	29,784
44550	Travel	-	6,000	6,000	6,000
44650	Training	100	4,000	4,000	4,000
44750	Liability Insurance	9,945	10,689	10,689	14,357
44800	Membership & dues	-	1,500	1,500	1,500
45250	Office supplies	332	300	300	300
45400	Reports & publications	690	-	-	-
47000	Miscellaneous	10	-	-	-
Maintenance & Operation Total		\$ 48,985	\$ 91,264	\$ 91,264	\$ 85,941
TOTAL		\$ 591,930	\$ 673,625	\$ 684,346	\$ 726,719

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ACCOUNTING
101-167**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 533,330	\$ 629,492	\$ 645,755	\$ 698,980
41200	Overtime	1,979	4,363	4,363	7,800
41300	Hourly wages	5,583	3,321	3,371	-
Various	Benefits	132,023	145,396	145,396	165,068
42700	PERS Retirement	116,714	167,025	167,025	206,978
42701	PERS cost sharing	(15,010)	(25,146)	(25,146)	(27,866)
Salaries & Benefits Total		\$ 774,620	\$ 924,451	\$ 940,764	\$ 1,050,960
Maintenance & Operation					
43110	Contractual services	\$ 110,538	\$ 91,060	\$ 91,060	\$ 136,560
44352	ISD service charge	40,166	44,804	44,804	40,146
44450	Postage	752	2,800	2,800	2,800
44550	Travel	-	600	600	600
44650	Training	150	8,000	8,000	8,000
44750	Liability Insurance	14,662	17,269	17,269	24,739
44800	Membership & dues	110	500	500	500
45100	Books	-	2,000	2,000	2,000
45250	Office supplies	812	3,000	3,000	3,000
45350	General supplies	-	300	300	300
45400	Reports & publications	1,720	3,000	3,000	3,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	1,090	1,200	1,200	1,200
Maintenance & Operation Total		\$ 170,000	\$ 174,733	\$ 174,733	\$ 223,045
TOTAL		\$ 944,620	\$ 1,099,184	\$ 1,115,497	\$ 1,274,005

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - PAYROLL
101-169**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 364,456	\$ 471,708	\$ 485,019	\$ 343,669
41200	Overtime	15,921	23,457	23,457	-
Various	Benefits	114,977	112,962	112,962	90,894
42700	PERS Retirement	78,952	124,687	124,687	101,661
42701	PERS cost sharing	(9,808)	(18,769)	(18,769)	(13,687)
42799	Salary charges in (out)	(129,289)	(148,741)	(148,741)	-
Salaries & Benefits Total		\$ 435,209	\$ 565,304	\$ 578,615	\$ 522,537
Maintenance & Operation					
43110	Contractual services	\$ 6,802	\$ 17,500	\$ 17,500	\$ 1,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	21,114	37,877	37,877	38,338
44450	Postage	1,924	1,600	1,600	1,600
44650	Training	-	1,500	1,500	1,500
44750	Liability Insurance	10,344	13,418	13,418	12,030
44800	Membership & dues	-	2,000	2,000	2,000
45250	Office supplies	790	2,500	2,500	2,500
45350	General supplies	764	3,400	3,400	3,400
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	500	500	500
49050	Charges-other depts	(2,556)	(2,998)	(2,998)	-
Maintenance & Operation Total		\$ 39,182	\$ 78,797	\$ 78,797	\$ 64,368
TOTAL		\$ 474,392	\$ 644,101	\$ 657,412	\$ 586,905

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

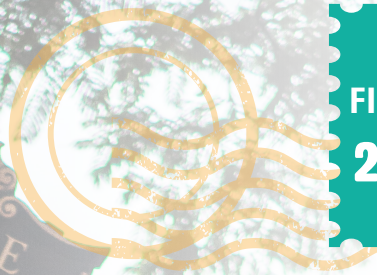
Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Accountant I	2.17	3.25	3.25	3.25
Accountant II	2.15	2.15	2.15	2.15
Accounting Manager	0.80	0.80	-	-
Accounting Services Specialist	1.00	1.00	1.00	1.00
Accounting Supervisor	1.75	1.75	1.75	1.55
Accounts Payable Supervisor	0.60	0.60	0.60	0.60
Accounts Payable Technician I	2.00	2.00	1.00	2.00
Accounts Payable Technician III	-	-	1.00	1.00
Administrative Associate	1.00	1.00	-	-
Assistant Director of Finance	1.00	1.00	1.00	1.00
Billing & Collection Admin Supervisor	1.00	1.00	1.00	1.00
Billing & Collection Technician	1.00	1.00	1.00	1.00
Budget Analyst	1.00	2.00	2.00	2.00
Budget Assistant	1.80	0.80	-	-
Budget Associate	1.00	1.00	1.80	1.80
Budget Manager	1.00	1.00	-	-
Buyer I	1.00	1.00	2.00	2.00
Buyer II	1.00	1.00	-	-
Deputy Director of Finance	-	-	2.80	3.00
Director of Finance	1.00	1.00	1.00	1.00
Financial Applications Administrator	1.00	1.00	1.00	1.00
Financial Applications Manager	1.00	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00
Internal Audit Manager**	1.00	-	-	-
Internal Auditor**	1.00	-	-	-
Payroll Specialist I	3.00	3.00	1.00	1.00
Payroll Specialist II	1.00	1.00	3.00	3.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Purchasing Administrator	-	-	1.00	1.00
Purchasing Manager	1.00	1.00	-	-
Revenue Analyst	-	-	1.00	1.00
Revenue Manager	1.00	1.00	-	-
Senior Buyer	-	-	1.00	1.00
Sr. Billing & Collection Specialist	1.00	1.00	1.00	1.00
Sr. Internal Auditor**	2.00	-	-	-
Sr. Revenue Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>38.27</u>	<u>35.35</u>	<u>36.35</u>	<u>37.35</u>
<u>Hourly Positions</u>				
Hourly City Worker	1.57	0.56	0.56	0.44
Total Hourly FTE Positions	<u>1.57</u>	<u>0.56</u>	<u>0.56</u>	<u>0.44</u>
Administrative Services - Finance Total	<u>39.84</u>	<u>35.91</u>	<u>36.91</u>	<u>37.79</u>

Notes:

- * Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).
- ** Effective FY 2017-18, the Internal Audit section moved to the new Innovation, Performance & Audit Department.



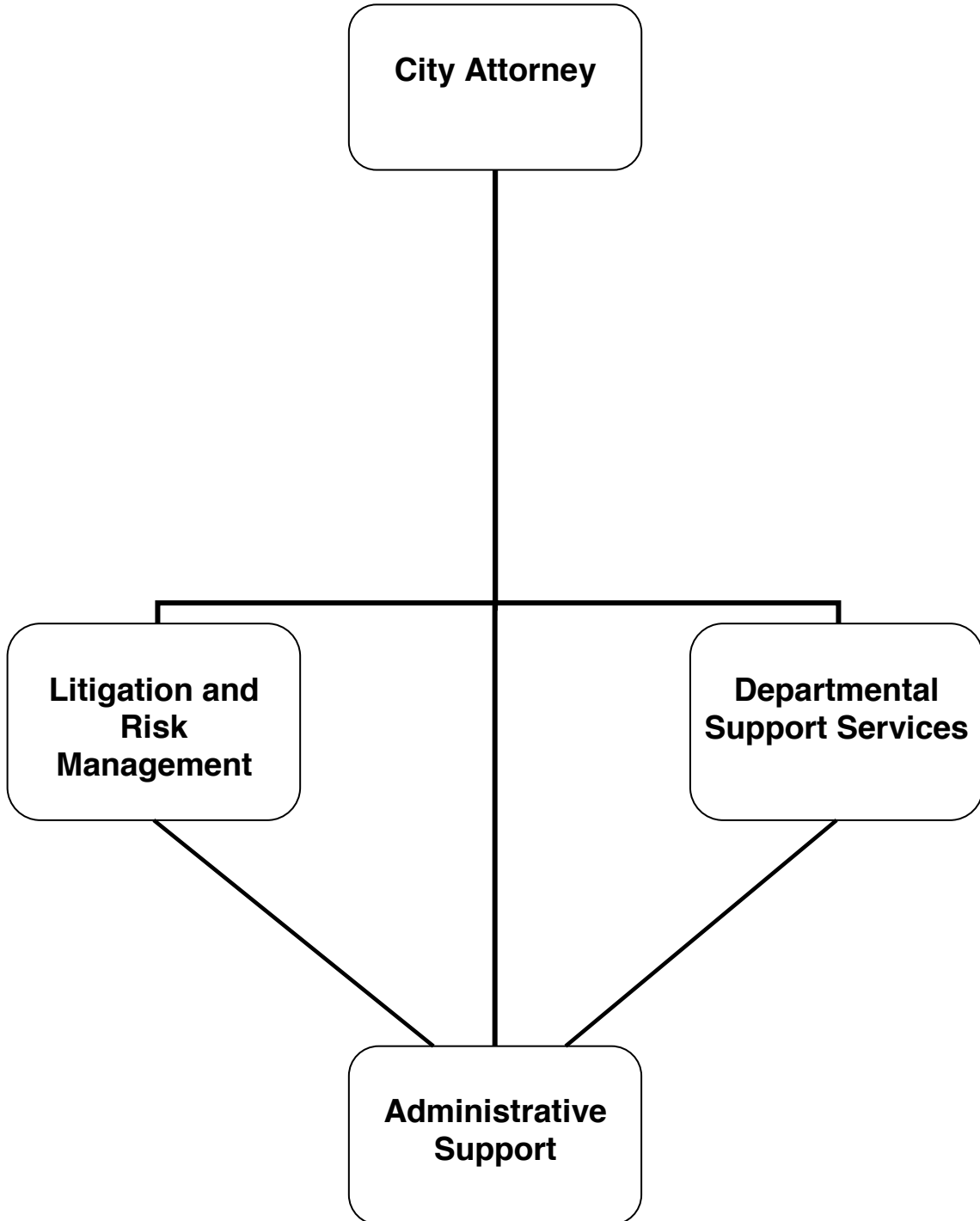
FISCAL YEAR
2018-19



ADOPTED BUDGET

CITY ATTORNEY

CITY ATTORNEY



CITY OF GLENDALE

CITY ATTORNEY

MISSION STATEMENT

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

DEPARTMENT DESCRIPTION

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services.

Litigation & Risk Management: Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

Departmental Support Services: Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

RELATIONSHIP TO COUNCIL PRIORITIES

Informed & Engaged Community

The City Attorney's Office handles complex and sophisticated matters in a solution-oriented, efficient, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as training on the Brown Act, CEQA, Public Records Act, ethics and conflicts of interest matters, to City Council, Boards and Commissions, and City departments. The City Attorney's Office also provides comprehensive legal review of public records requests for compliance with the Public Records Act.

Safe and Healthy Community

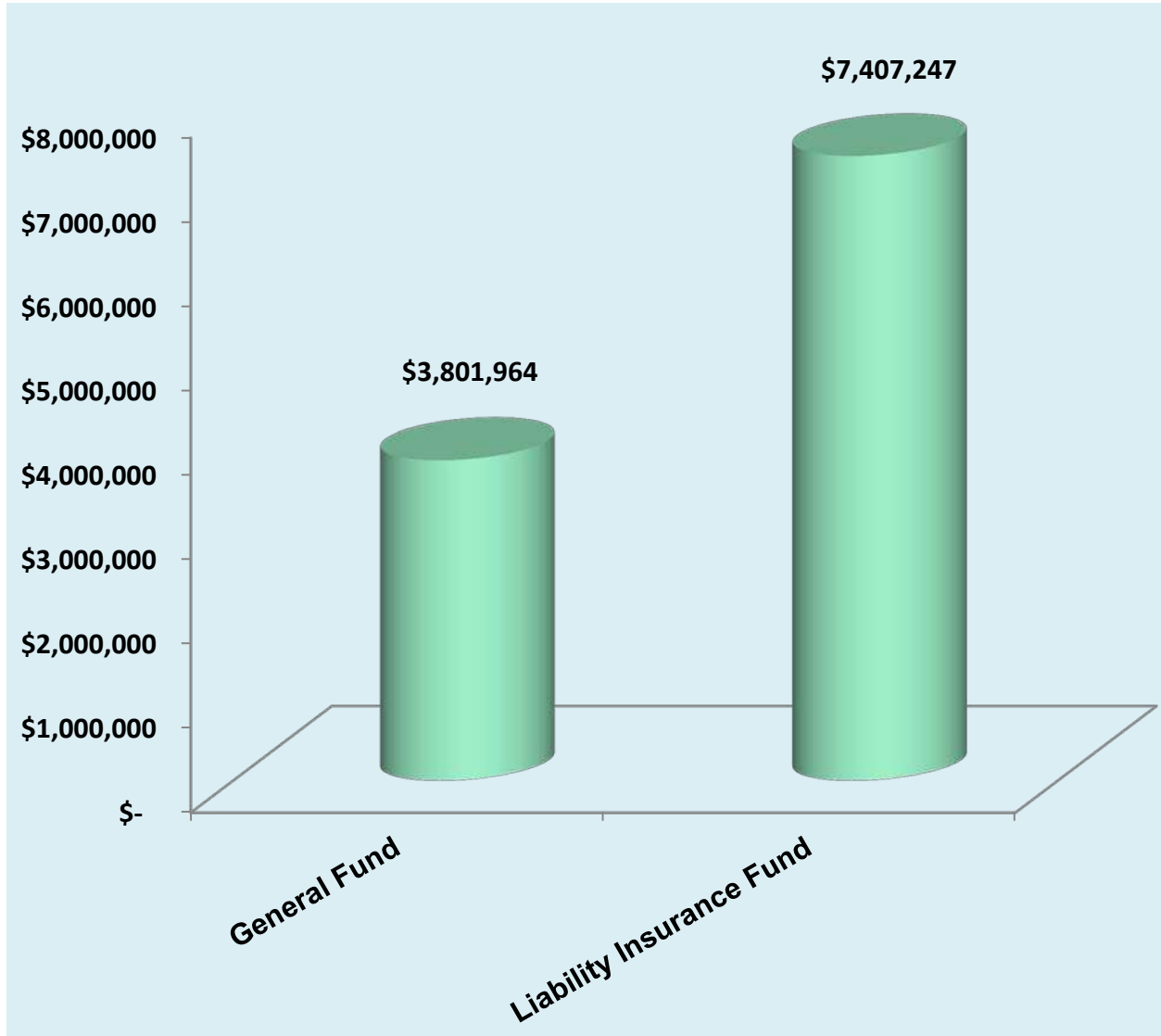
The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

Fiscal Responsibility

The Litigation and Risk Management Division engages in a cost-effective approach to claims and lawsuits through efficient claims resolution, vigorous claims defense, and litigation, when necessary, to obtain the best economic result for the City. The Departmental Services Division seeks solutions in transactional negotiations that protect the City's economic interests while promoting City goals and objectives.

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total City Attorney Adopted FY 2018-19 Budget is \$11,209,211. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY ATTORNEY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
City Attorney Projects (101-150)	\$ -	\$ -	\$ (100,000)**	\$ -
Departmental services (101-151)	2,466,210	2,925,534	2,959,809	2,805,979
Liability and risk management (101-152)	911,520	768,245	785,428	995,985
Code Enforcement (101-153)*	47,350	-	-	-
Total General Fund	\$ 3,425,081	\$ 3,693,779	\$ 3,645,237	\$ 3,801,964
<u>Other Funds</u>				
Liability Insurance Fund (612)	\$ 7,216,231	\$ 8,548,211	\$ 8,555,913	\$ 7,407,247
Total Other Funds	\$ 7,216,231	\$ 8,548,211	\$ 8,555,913	\$ 7,407,247
Department Grand Total	\$ 10,641,312	\$ 12,241,990	\$ 12,201,150	\$ 11,209,211

Notes:

* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).

** The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - CITY ATTORNEY PROJECTS
101-150**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
47000 Miscellaneous	\$ -	\$ -	\$ (100,000)*	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ (100,000)	\$ -
TOTAL	\$ -	\$ -	\$ (100,000)	\$ -

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - DEPARTMENTAL SERVICES
101-151**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 1,557,460	\$ 1,952,648	\$ 1,986,923	\$ 1,742,751
41200 Overtime	-	1,288	1,288	1,307
41300 Hourly wages	41,093	-	-	-
Various Benefits	381,405	390,960	390,960	348,570
42700 PERS Retirement	357,825	478,519	478,519	511,571
42701 PERS cost sharing	(59,323)	(72,035)	(72,035)	(68,877)
42799 Salary charges in (out)	-	(52,466)	(52,466)	-
Salaries & Benefits Total	\$ 2,278,460	\$ 2,698,914	\$ 2,733,189	\$ 2,535,322
Maintenance & Operation				
43110 Contractual services	\$ 507	\$ 30,000	\$ 30,000	\$ 61,416
44100 Repairs to equipment	-	301	301	301
44120 Repairs to office equip	148	3,020	3,020	3,020
44352 ISD service charge	70,029	59,386	59,386	63,176
44353 Building Maint. Serv. Charge	29,282	22,735	22,735	20,320
44450 Postage	1,516	3,274	3,274	3,274
44550 Travel	4,892	4,900	4,900	4,900
44650 Training	10,490	12,000	12,000	12,000
44750 Liability Insurance	43,375	49,119	49,119	60,365
44800 Membership & dues	8,951	10,320	10,320	10,320
45050 Periodicals & newspapers	894	1,000	1,000	1,000
45100 Books	9,222	15,000	15,000	15,000
45150 Furniture & equipment	475	1,320	1,320	1,320
45250 Office supplies	6,599	11,780	11,780	11,780
46900 Business meetings	304	1,150	1,150	1,150
47000 Miscellaneous	1,068	1,315	1,315	1,315
Maintenance & Operation Total	\$ 187,750	\$ 226,620	\$ 226,620	\$ 270,657
TOTAL	\$ 2,466,210	\$ 2,925,534	\$ 2,959,809	\$ 2,805,979

Notes:

* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - LIABILITY AND RISK MANAGEMENT
101-152**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 591,794	\$ 455,534	\$ 472,252	\$ 629,817
41200	Overtime	454	2,000	2,000	2,030
41300	Hourly wages	-	30,951	31,416	-
Various	Benefits	148,732	103,594	103,594	123,237
42700	PERS Retirement	133,171	128,608	128,608	187,119
42701	PERS cost sharing	(21,568)	(19,360)	(19,360)	(25,193)
Salaries & Benefits Total		\$ 852,584	\$ 701,327	\$ 718,510	\$ 917,010
Maintenance & Operation					
44100	Repairs to equipment	\$ -	\$ 50	\$ 50	\$ 50
44120	Repairs to office equip	-	614	614	614
44352	ISD service charge	29,925	28,055	28,055	32,270
44353	Building Maint. Serv. Charge	12,513	9,743	9,743	8,709
44550	Travel	-	2,500	2,500	2,500
44650	Training	175	985	985	985
44750	Liability Insurance	16,057	13,238	13,238	22,114
44800	Membership & dues	231	3,565	3,565	3,565
45050	Periodicals & newspapers	36	740	740	740
45100	Books	-	2,100	2,100	2,100
45150	Furniture & equipment	-	1,218	1,218	1,218
45250	Office supplies	-	3,610	3,610	3,610
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 58,937	\$ 66,918	\$ 66,918	\$ 78,975
TOTAL		\$ 911,520	\$ 768,245	\$ 785,428	\$ 995,985

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - CODE ENFORCEMENT
101-153**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 29,951	\$ -	\$ -	\$ -
Various Benefits	8,184	-	-	-
42700 PERS Retirement	6,816	-	-	-
42701 PERS cost sharing	(1,185)	-	-	-
Salaries & Benefits Total	\$ 43,766	\$ -	\$ -	\$ -
Maintenance & Operation				
44352 ISD service charge	\$ 1,477	\$ -	\$ -	\$ -
44353 Building Maint. Serv. Charge	618	-	-	-
44750 Liability Insurance	812	-	-	-
44800 Membership & dues	677	-	-	-
Maintenance & Operation Total	\$ 3,584	\$ -	\$ -	\$ -
TOTAL	\$ 47,350	\$ -	\$ -	\$ -

Notes:

* Beginning FY 2017-18, the Code Enforcement section (101-153) collapsed into the Departmental Services section (101-151).

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
LIABILITY INSURANCE FUND (612)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 214,867	\$ 271,704	\$ 278,551	\$ 279,697
41200	Overtime	-	1,000	1,000	2,031
41300	Hourly wages	24,466	56,999	57,854	87,788
Various	Benefits	58,820	71,299	71,299	74,062
42601	PARS supplemental retirement	40,440	-	-	-
42700	PERS Retirement	47,168	79,929	79,929	101,192
42701	PERS cost sharing	(6,693)	(12,032)	(12,032)	(13,624)
Salaries & Benefits Total		\$ 379,068	\$ 468,899	\$ 476,601	\$ 531,146
Maintenance & Operation					
43110	Contractual services	\$ 97,711	\$ 226,000	\$ 226,000	\$ 226,000
43150	Cost allocation charge	1,635,840	1,702,805	1,702,805	1,670,289
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	-	500	500	500
44250	Data communication	-	250	250	250
44351	Fleet / equip rental charge	8,691	8,596	8,596	8,596
44352	ISD service charge	23,354	33,633	33,633	-
44353	Building Maint. Serv. Charge	-	5,520	5,520	5,933
44450	Postage	-	700	700	700
44550	Travel	2,724	11,210	11,210	11,210
44650	Training	806	35,000	35,000	35,000
44700	Computer software	50	-	-	-
44750	Liability Insurance	6,855	8,934	8,934	12,933
44800	Membership & dues	1,129	7,940	7,940	7,940
45050	Periodicals & newspapers	395	5,500	5,500	1,000
45100	Books	5,013	10,700	10,700	10,700
45150	Furniture & equipment	-	1,500	1,500	1,500
45250	Office supplies	-	3,950	3,950	3,950
45300	Small tools	-	50	50	50
45350	General supplies	-	25,250	25,250	105,250
46900	Business meetings	78	500	500	500
47000	Miscellaneous	423	3,300	3,300	3,300
48501	Excess liability premium	1,476,670	2,000,000	2,000,000	2,100,000
48502	Legal consultation fee	530,422	800,000	800,000	750,000
48503	Litigation miscellaneous exp	339,843	560,554	560,554	400,000
48504	Claim administrative expenses	1,925	126,420	126,420	20,000
48510	Claims accrual	1,780,058	-	-	-
48600	Claims	925,178	2,500,000	2,500,000	1,500,000
Maintenance & Operation Total		\$ 6,837,164	\$ 8,079,312	\$ 8,079,312	\$ 6,876,101
TOTAL		\$ 7,216,231	\$ 8,548,211	\$ 8,555,913	\$ 7,407,247

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant City Attorney	1.31	1.31	0.31	0.31
Chief Assistant City Attorney	2.00	2.00	2.00	2.00
Claims & Litigation Support Supervisor	1.00	1.00	-	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
General Counsel	1.00	1.00	1.00	1.00
Insurance Services Technician	1.00	1.00	1.00	1.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Paralegal	-	-	1.00	-
Principal Asst City Attorney	2.00	2.00	2.00	2.00
Risk & Insurance Services Analyst	1.00	1.00	1.00	1.00
Risk & Insurance Services Manager	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	2.00	2.00	3.00	3.00
Total Salaried Positions	<u>18.31</u>	<u>18.31</u>	<u>18.31</u>	<u>18.31</u>
<u>Hourly Positions</u>				
City Resource Specialist	-	0.48	(1) 0.48	-
Hourly City Worker	0.92	(2) 0.94	(2) 0.94	(3) 1.42
Total Hourly FTE Positions	<u>0.92</u>	<u>1.42</u>	<u>1.42</u>	<u>1.42</u>
City Attorney Total	<u>19.23</u>	<u>19.73</u>	<u>19.73</u>	<u>19.73</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

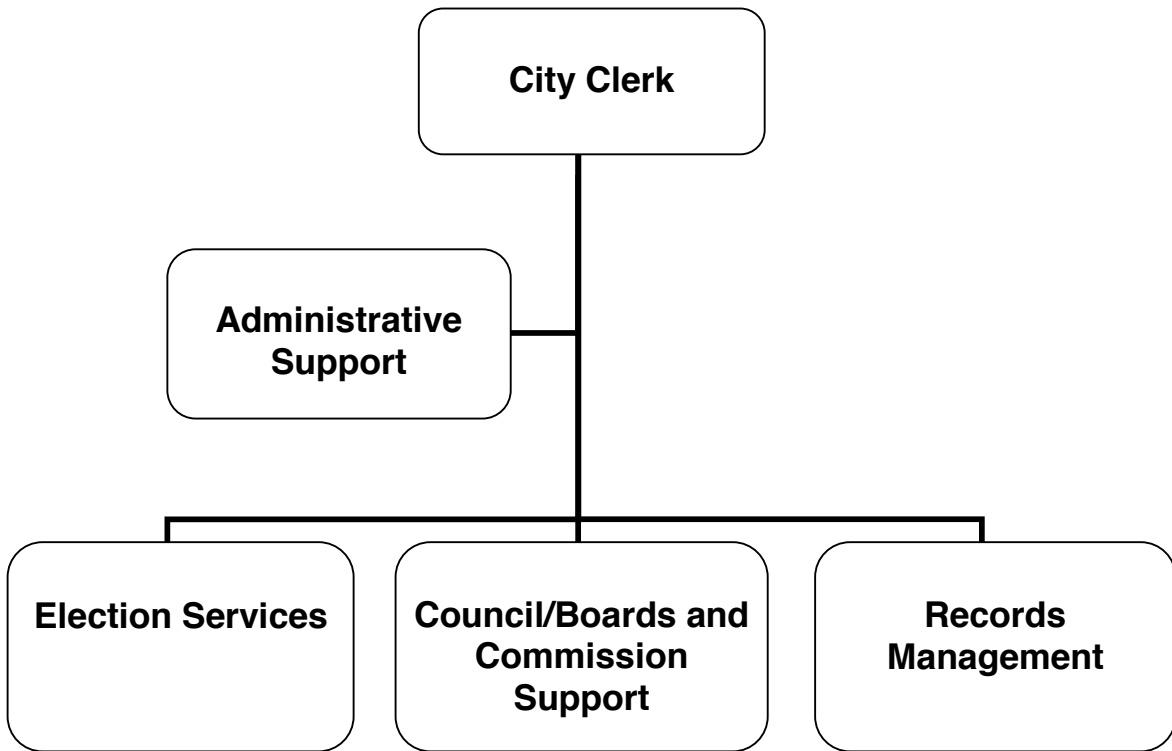


FISCAL YEAR
2018-19

ADOPTED BUDGET

CITY CLERK

CITY CLERK



CITY OF GLENDALE

CITY CLERK

MISSION STATEMENT

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner ensuring accurate results and inspiring civic duty.

DEPARTMENT DESCRIPTION

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- **Records**: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- **Provide Accurate Information**: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- **Customer Service**: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- **Elections**: Coordinate municipal elections in a non-partisan and impartial manner; obey all state and federal laws.
- **Code Compliance**: Exercise compliance to the Glendale Municipal Code in all tasks performed.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Informed & Engaged Community

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering

CITY OF GLENDALE

CITY CLERK

inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.

Arts & Culture

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

Exceptional Customer Service

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY CLERK DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
City Clerk Projects (101-120)	\$ -	\$ -	\$ (93,298)*	\$ -
Administration (101-121)	779,668	978,936	998,893	999,534
Elections (101-125)	1,059,607	447,167	777,781	451,996
Total General Fund	\$ 1,839,275	\$ 1,426,103	\$ 1,683,376	\$ 1,451,530
Department Grand Total	\$ 1,839,275	\$ 1,426,103	\$ 1,683,376	\$ 1,451,530

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL BUDGET FUND - CITY CLERK PROJECTS
101-120**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
47000 Miscellaneous	\$ -	\$ -	\$ (93,298)*	\$ -
Maintenance & Operation Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (93,298)</u>	<u>\$ -</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (93,298)</u></u>	<u><u>\$ -</u></u>

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-121**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 392,282	\$ 468,353	\$ 481,136	\$ 481,062
41200	Overtime	12,259	-	-	-
41300	Hourly wages	17,847	11,545	11,719	21,399
Various	Benefits	107,436	115,641	115,641	96,256
42700	PERS Retirement	87,060	123,420	123,420	132,198
42701	PERS cost sharing	(11,690)	(18,579)	(18,579)	(17,798)
Salaries & Benefits Total		\$ 605,193	\$ 700,380	\$ 713,337	\$ 713,117
Maintenance & Operation					
43110	Contractual services	\$ 6,632	\$ 11,000	\$ 11,000	\$ 11,000
44120	Repairs to office equip	-	5,200	5,200	5,200
44200	Advertising	5,985	60,000	60,000	60,000
44352	ISD service charge	104,696	91,352	91,352	110,657
44353	Building Maint. Serv. Charge	20,285	13,248	13,248	11,837
44450	Postage	877	2,300	2,300	2,300
44550	Travel	-	2,200	4,200	2,000
44650	Training	6,655	6,500	11,500	6,500
44750	Liability Insurance	11,449	13,006	13,006	15,973
44800	Membership & dues	1,047	1,000	1,000	1,000
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	211	150	150	150
45150	Furniture & equipment	-	4,500	4,500	4,500
45250	Office supplies	13,868	35,000	35,000	35,000
45350	General supplies	1,514	5,200	5,200	17,200
46900	Business meetings	798	300	300	300
47000	Miscellaneous	458	26,600	26,600	1,800
Maintenance & Operation Total		\$ 174,475	\$ 278,556	\$ 285,556	\$ 286,417
TOTAL		\$ 779,668	\$ 978,936	\$ 998,893	\$ 999,534

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL BUDGET FUND - ELECTIONS
101-125**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 10,764	\$ -	\$ -	\$ -
41300	Hourly wages	40,309	40,899	41,513	42,630
Various	Benefits	4,522	1,993	1,993	2,170
42700	PERS Retirement	249	-	-	-
42701	PERS cost sharing	(43)	-	-	-
Salaries & Benefits Total		\$ 55,800	\$ 42,892	\$ 43,506	\$ 44,800
Maintenance & Operation					
43110	Contractual services	\$ 959,159	\$ 350,000	\$ 640,000	\$ 350,000
44200	Advertising	32,365	30,000	70,000	30,000
44352	ISD service charge	-	67	67	2,604
44450	Postage	2,974	20,000	20,000	20,000
44650	Training	649	-	-	-
44750	Liability Insurance	1,384	1,108	1,108	1,492
45250	Office supplies	4,757	2,500	2,500	2,500
45350	General supplies	247	-	-	-
46900	Business meetings	64	-	-	-
47000	Miscellaneous	2,209	600	600	600
Maintenance & Operation Total		\$ 1,003,807	\$ 404,275	\$ 734,275	\$ 407,196
TOTAL		\$ 1,059,607	\$ 447,167	\$ 777,781	\$ 451,996

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

<u>Classification</u>	<u>Actual 2016-17</u>	<u>Adopted 2017-18</u>	<u>Revised 2017-18</u>	<u>Adopted 2018-19</u>
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	2.00	2.00
Assistant City Clerk	1.00	1.00	-	-
City Clerk**	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Permit Specialist / Filming	0.30	0.30	-	-
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>6.30</u>	<u>6.30</u>	<u>6.00</u>	<u>6.00</u>
<u>Hourly Positions</u>				
	*	*	*	*
Hourly City Worker	-	1.41 (2)	1.41 (2)	0.84 (2)
Office Specialist I	-	0.48 (1)	0.48 (1)	0.41 (1)
Total Hourly FTE Positions	<u>-</u>	<u>1.89</u>	<u>1.89</u>	<u>1.25</u>
City Clerk Total	<u>6.30</u>	<u>8.19</u>	<u>7.89</u>	<u>7.25</u>

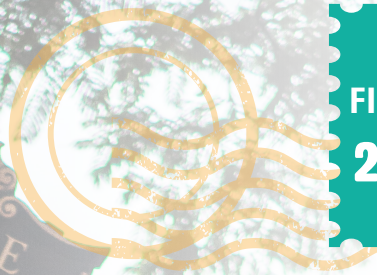
Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

** Elected Official



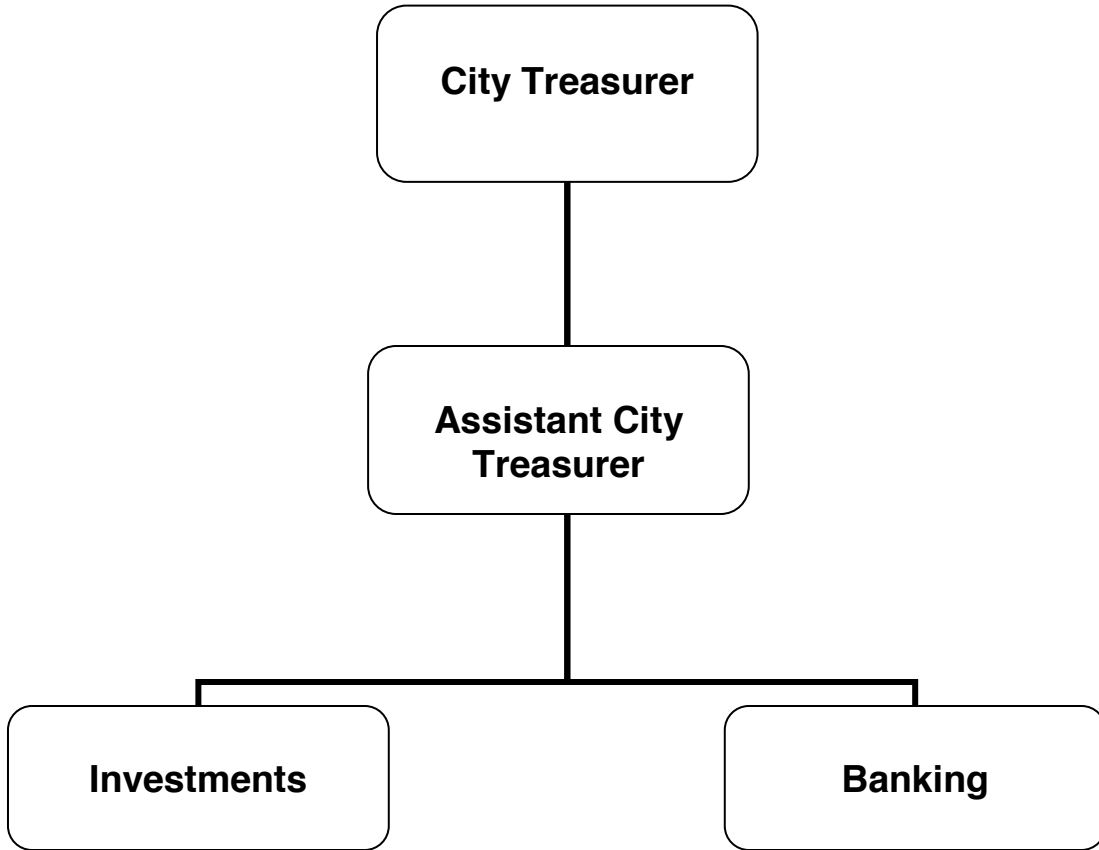
FISCAL YEAR
2018-19



ADOPTED BUDGET

CITY TREASURER

CITY TREASURER



CITY OF GLENDALE

CITY TREASURER

The City Treasurer is elected by the vote of the electorate, and serves a four year term.

MISSION STATEMENT

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

DEPARTMENT DESCRIPTION

Investment Portfolio Management

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

Bank Relationship Management

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

Trustee Responsibilities

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of quality, efficiency, promptness, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Fiscal Responsibility

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

CITY OF GLENDALE

CITY TREASURER

Informed & Engaged Community

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 25 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY TREASURER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
City Treasurer (101-130)	\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464
Total General Fund	\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464
Department Grand Total	\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
GENERAL BUDGET FUND - CITY TREASURER
101-130**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 397,536	\$ 416,248	\$ 427,596	\$ 436,655
41200	Overtime	470	-	-	-
41300	Hourly wages	7,274	4,681	4,752	5,000
Various	Benefits	126,419	125,603	125,603	121,502
42700	PERS Retirement	87,438	109,569	109,569	129,731
42701	PERS cost sharing	(12,335)	(16,494)	(16,494)	(17,467)
Salaries & Benefits Total		\$ 606,802	\$ 639,607	\$ 651,026	\$ 675,421
Maintenance & Operation					
43080	Rent	\$ 25,014	\$ 25,430	\$ 25,430	\$ 25,430
44120	Repairs to office equip	586	1,300	1,300	1,174
44352	ISD service charge	55,150	59,276	59,276	61,581
44450	Postage	243	60	60	60
44550	Travel	1,750	7,100	7,100	7,100
44650	Training	145	1,000	1,000	1,000
44750	Liability Insurance	10,992	11,375	11,375	15,458
44800	Membership & dues	528	597	597	483
45100	Books	-	200	200	200
45150	Furniture & equipment	8,707	700	700	700
45250	Office supplies	1,528	4,417	4,417	4,307
46900	Business meetings	34	100	100	100
47000	Miscellaneous	82	100	100	450
Maintenance & Operation Total		\$ 104,760	\$ 111,655	\$ 111,655	\$ 118,043
TOTAL		\$ 711,562	\$ 751,262	\$ 762,681	\$ 793,464

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Treasury & Investment Operations Tech	1.00	1.00	1.00	1.00
Treasury Services Technician I	1.00	1.00	1.00	1.00
Treasury Services Technician II	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.15	(1) 0.16	(1) 0.16	(1) 0.16
Total Hourly FTE Positions	<u>0.15</u>	<u>0.16</u>	<u>0.16</u>	<u>0.16</u>
City Treasurer Total	<u>5.15</u>	<u>5.16</u>	<u>5.16</u>	<u>5.16</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

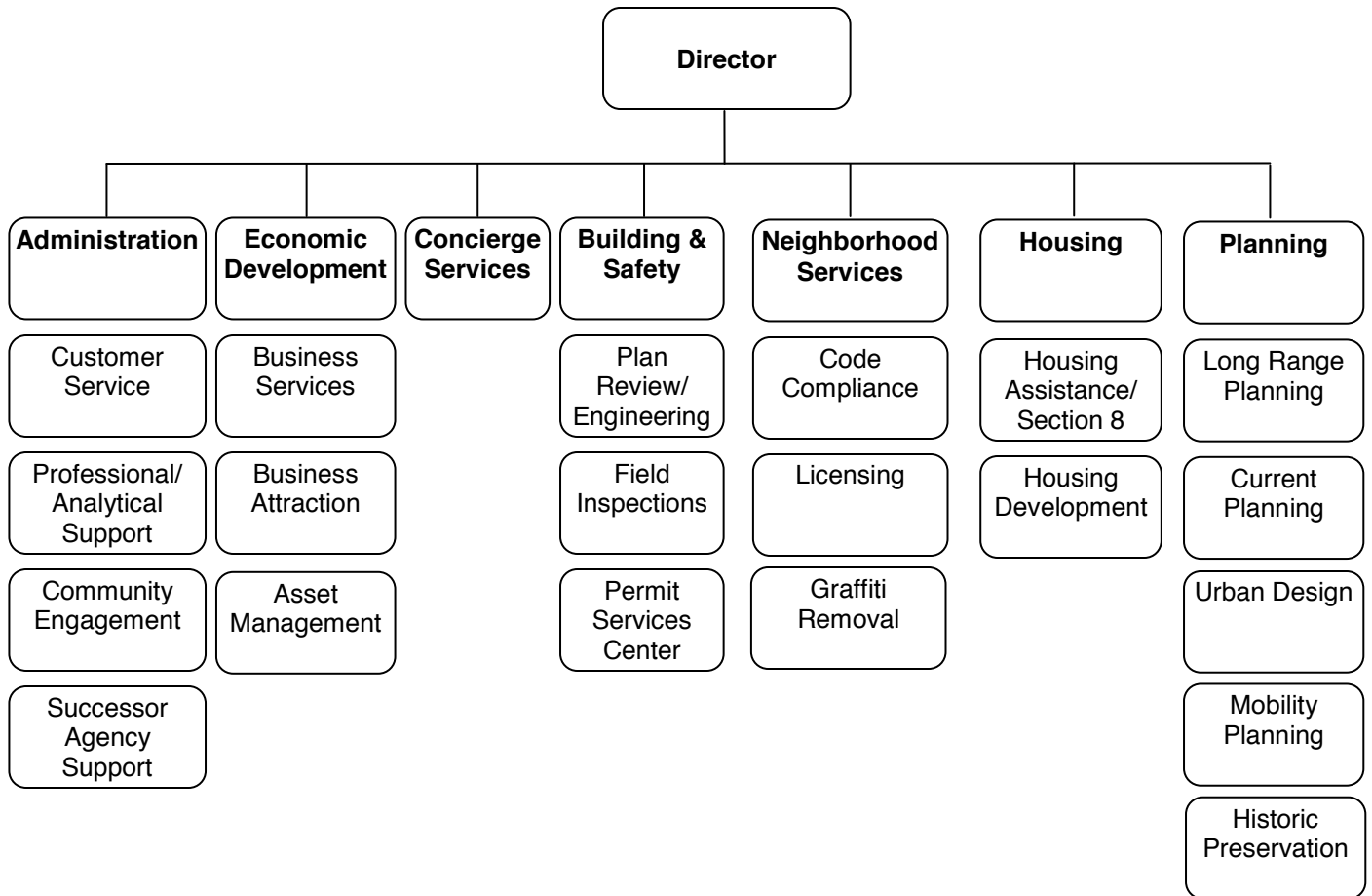
** Elected Official

FISCAL YEAR
2018-19

ADOPTED BUDGET



COMMUNITY DEVELOPMENT



CITY OF GLENDALE

COMMUNITY DEVELOPMENT

MISSION STATEMENT

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, and streamlined work program, according to the mission of the City Council.

DEPARTMENT DESCRIPTION

CDD is comprised of seven divisions:

- **Administration:** Carries out the administrative, customer service, human resources, budgetary, financial, legislative, grant, community engagement, office and records management functions for all operational divisions within CDD, including receiving and dispatching all public service requests citywide.
- **Building & Safety:** Key components of B&S operations include building plan review/engineering, inspections and operating the Permit Services Center, a one-stop-shop for City permits.
- **Concierge Services:** Ensures expedited review and permitting for major development projects with an emphasis on customer service.
- **Economic Development:** Assists and supports the City of Glendale in the expansion of job opportunities, stimulation of economic development, growth in the physical improvement of the city and development activities through its Business Attraction, Assistance, Retention and Expansion Programs and Asset Management function.
- **Housing:** Provides rental assistance, development assistance and preservation of affordable housing for lower income households.
- **Neighborhood Services:** Ensures care and maintenance of neighborhoods through enforcement of codes, licensing and graffiti removal.
- **Planning:** Conducts long-range (20 years out) community planning, and current planning (implementation of the City's Zoning Code). Also combines design, preservation and mobility planning programs that promote environmental stewardship.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, and financial and personnel transactions. The Administration Division also conducts research, analysis and legislative review; manages grants; assists with strategic planning efforts; coordinates special projects, including community outreach; implements technology improvements aimed at increasing operational efficiency, and provides staff support for CDD Boards and Commissions. The Community Engagement Section utilizes various communication tools and participatory multi-media design techniques to educate and engage community

CITY OF GLENDALE COMMUNITY DEVELOPMENT

members in guiding the future of Glendale. This Division further operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile application. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency, including preparing annual Recognized Obligation Payment Schedules and providing staff support to the Oversight Board.

The **Building & Safety Division** reviews and approves all new building construction, remodels and changes in use of existing buildings. This Division performs all private property construction inspections, receives and processes permit applications, enforces all construction-related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The **Concierge Services** team is part of the City's effort to provide business-friendly economic development programming whereby every City of Glendale department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and to provide concierge services in order to expedite review and permitting for major development projects with an emphasis on customer service.

The **Economic Development Division** coordinates citywide business attraction, retention, expansion and assistance activities and centralizes management of the City's real estate assets. It assists City Council in implementing economic development priorities in order to stimulate job growth, economic activity and physical improvements within the City.

The **Housing Division** develops and preserves affordable housing opportunities for people of lower income. This Division administers five sources of funds: 1) Federal Section 8 Housing Choice Voucher for rental assistance, 2) Federal HOME, 3) State BEGIN Program, 4) Glendale Affordable Housing Trust Fund, and 5) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

The **Neighborhood Services Division** is responsible for the care and maintenance of neighborhoods and the built community after construction is completed. These efforts are carried out through the enforcement of codes, education and involvement of residents, maintenance of rights-of-way and the monitoring of permits and licenses. Responsibilities of this Division include enforcement of property maintenance and housing standards, issuance of licenses, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public rights-of-way, and graffiti removal.

The **Planning Division** provides leadership in defining the community's vision for future development. It ensures that development occurs in an orderly and safe manner that is sensitive to the community, avoids unnecessary impacts to the environment, meets the needs of the

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public and improves the quality of the built environment. It does this by promoting high quality and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans and zoning code and processing development applications (variances, conditional use permits, subdivisions, design review, environmental review, etc.) to ensure they are in compliance with regulatory codes.

This division also combines design review, historic preservation and mobility planning to promote excellent architecture and a diverse range of transportation choices. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff creates and enforce the City's design policies, guidelines and historic preservation programs and provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for coordinating transportation-related projects, and vehicular trip reduction programs. It promotes walking, bicycling, transit and automobile travel equally by designing an integrated multi-modal transportation system and through implementation of the Transportation Demand Management Ordinance. This Section partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Services Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system; streamlined applications, forms and permitting processes, and the ability for contractors to renew their city business license online. The PSC also provides an online property portal which allows individuals to remotely access key property information such as site zoning and building permit history. Remote, online technology is also being implemented in field inspection operations to expedite inspections.

CDD further provides exceptional customer service through its Concierge Services and Business Assistance teams which ensure expedited review and permitting for major development projects and provide personal assistance to nearly 1,500 local businesses for City services. It also serves as a direct liaison to Glendale's business and neighborhood districts including Montrose, Downtown Glendale, Brand Boulevard of Cars, Adams Square, Sparr Heights, and Kenneth Village. CDD staff also work to provide accurate and timely notification to interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

The transportation services CDD provides continue to receive high marks from Glendale's ridership based on surveys conducted. The highest rated items are cleanliness, comfort, safety and ease of understanding information.

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CDD ensures exceptional customer service in all of its operations and strives for continuous improvement.

Informed & Engaged Community

CDD works with community members and groups including local chambers of commerce, homeowners' associations and schools to inform the community on development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, GTV6 (Glendale's government access cable channel), and local community meetings and events. The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect outreach and event data so they can strategically focus on outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning and design guidelines reflect community character and include effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors and posting of signs and notification to neighborhood homeowners' associations of development projects. It also regularly holds public forums, workshops and meetings associated with planning and preservation efforts to engage the community, and it advises applicants on planning and building policies to ensure a predictable, open and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines) which include input from the community in order to capture the vision of all those who live, work and recreate in Glendale.

CDD provides outreach regarding common code violations, the City's smoking restrictions and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD provides guidance and assistance to private development to encourage well-planned, physically and economically positive projects. It further invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas and diverse housing options. These efforts result in well-planned development that fosters a sense of community.

Safe & Healthy Community

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public

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transit and active forms of transportation such as walking and bicycling, and a healthier environment. Further, CDD is developing pedestrian and bicycle safety policies, infrastructure and programs. Lastly, CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

Economic Vibrancy

CDD promotes economic vibrancy in Glendale by attracting, retaining, expanding and assisting Glendale businesses. It focuses on an "18-hour city" strategy to activate the city and its economic activity from morning until late at night. Such activity results in a vibrant city for those who live, work and recreate in Glendale and it promotes financial success for businesses. CDD also works with Council to proactively identify and implement economic development projects to benefit the City, such as the implementation of a Tech Cluster Strategic Plan and the attraction of entertainment uses. These efforts are implemented using a variety of public relations strategies, including development of promotional material, attendance at conferences, aggressive use of social media and relationship-building with key stakeholders and influencers.

CDD's Concierge Services and Business Assistance teams are part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes Concierge Services which provide streamlined internal systems to eliminate red tape and inefficiencies within the development plan check and permitting process, and which provide additionally expedited review and permitting for major development projects with an emphasis on customer service. The Business Assistance team provides one-on-one assistance to businesses to help them resolve obstacles to their operations. For example, the filming function of Business Assistance provides concierge service to production companies applying for filming permits in Glendale and further works to attract production companies to Glendale which in turn will contribute to the local economy.

CDD's planning, design, code compliance and graffiti removal programs make Glendale an attractive, functional and safe environment which draws businesses, residents and visitors to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning and urban design efforts that are community-specific and support local businesses and economic growth.

Glendale's past redevelopment efforts have positioned the community for new private investment which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and is consistent with the community's vision, goals and objectives.

Balanced, Quality Housing

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD also monitors compliance with various housing bills/laws and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and,

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other discretionary permits. CDD further provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a “built-out” city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents and other stakeholders to achieve this goal.

Community Services & Facilities

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, and to provide professional, peer review and design assistance for the renovation and construction of community facilities throughout the City. A current project involves developing two joint-use Glendale Unified School District soccer fields that will be accessible to the public after school hours.

Infrastructure & Mobility

In close partnership with the Public Works Department, CDD continues to implement policy recommendations from the Downtown Mobility Study and to improve pedestrian and bicycle safety. CDD staff identified and successfully attained millions of dollars in grant funding for the City which are being used for pedestrian, cyclist and vehicular mobility improvements; parking signage improvements, safety programming, and updating the City’s Transportation Model (a computer model that predicts transportation impacts based on land use activity and is used for future land use planning and environmental review of development projects). CDD is conducting feasibility studies to develop a Glendale-Burbank regional streetcar and to cap and create a park and transportation hub over the 134 Freeway between Central Avenue and Glendale Avenue in downtown Glendale. CDD also works with Public Works Department to provide the City with strategic transportation planning, transit (bus) and paratransit services (e.g., Dial-a-Ride transportation service for the disabled and elderly). Through staff efforts, CDD is able to obtain, manage and execute funds which are often routed to other Departments for the implementation of capital improvement projects.

Arts & Culture

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes Glendale’s rich culture by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring Glendale continues to be a culturally vibrant place.

CDD oversees two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue and is the northern anchor for the A&E District. It provides a wide variety of high-quality

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performing arts and community events. MONA is part of the A&E District's southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center, Central Park Paseo, and the Americana mixed-use entertainment, shopping and residential development. CDD is also coordinating the development of the Laemmle Theatre and Lofts project adjacent to the Alex Theatre.

CDD is currently working with the City Council to activate Artsakh Avenue, a recently renamed section of Maryland Avenue, a key street within the A&E District, and additionally is developing a Master Plan for the Central Park Block. CDD is working with the Armenian American Museum and Cultural Center of California to locate within the Central Park Block. The Department further promotes art and community awareness by partnering with the Arts & Culture Commission to develop various art projects and art programming in Glendale.

Sustainability

CDD oversees environmental review of development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies and applicants to identify mitigation strategies that reduce and/or eliminate identified impacts.

Through its long-range and mobility planning efforts, CDD promotes environmentally sound initiatives such as transit-oriented development, air pollution reduction programs, active transportation (e.g. walking and bicycling), mass transit and environmentally responsible building practices.

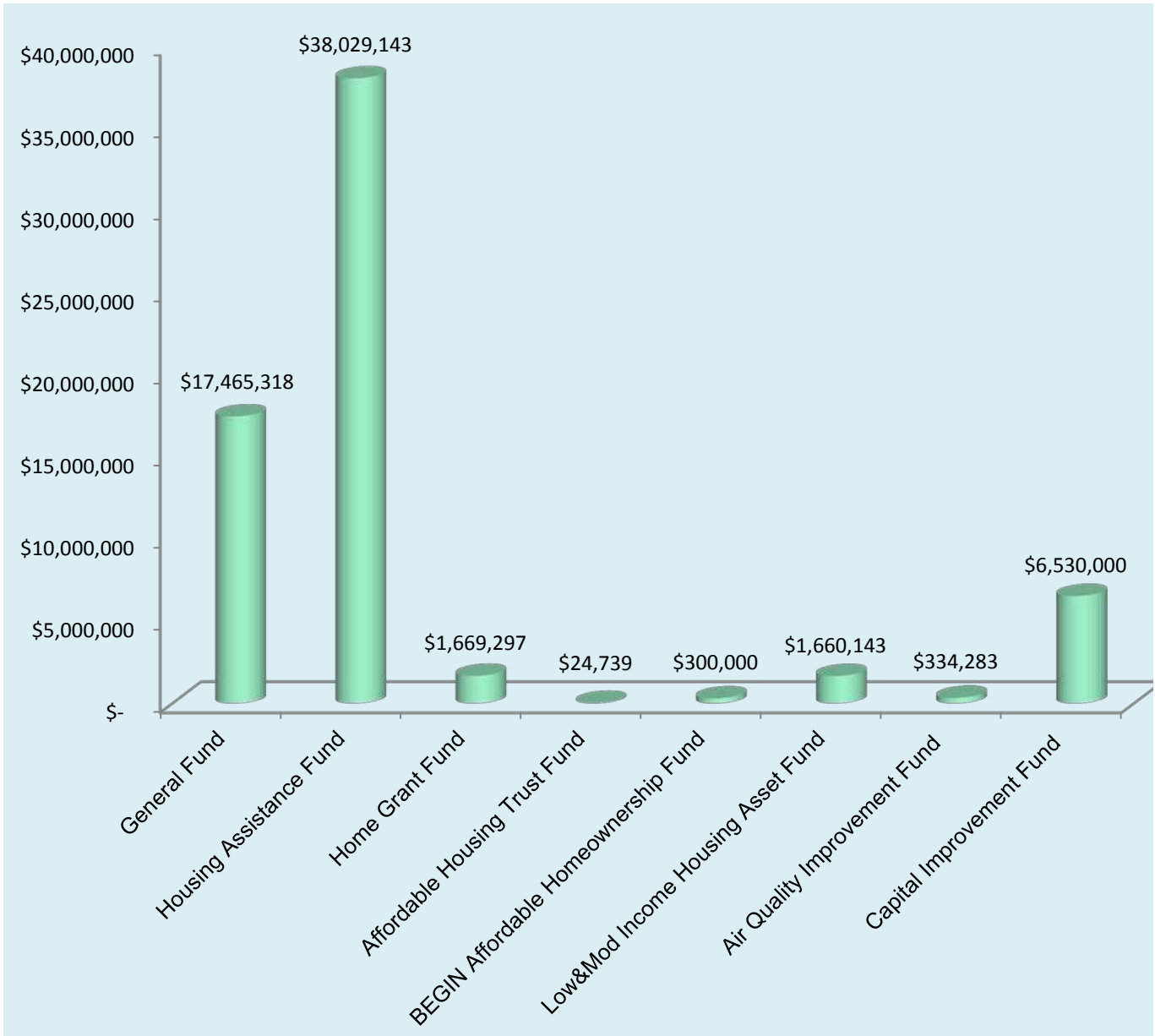
CDD also works to encourage mixed-use and infill development (both which promote efficient land use) within the community and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are created and amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green (the "Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with other City Departments on efforts to promote sustainability, including resource conservation, urban greening and environmental health.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Community Development Adopted FY 2018-19 Budget is \$66,012,923. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
CDD Projects (101-180)	\$ 205,942	\$ -	\$ -	\$ -
Administration (101-181)	1,737,584	1,795,320	1,824,438	2,089,031
Planning & Neighborhood Services (101-182)	8,418	-	-	-
Building & Safety (101-183)	5,305,164	6,052,552	6,162,443	6,547,833
Urban Design & Mobility (101-187)	1,117,034	1,464,166	1,843,463	732,088
Planning (101-188)	1,813,141	2,325,227	2,358,892	3,266,928
Neighborhood Services (101-189)	1,690,550	1,508,204	1,534,371	1,818,782
Economic Development (101-702)	2,305,475	3,028,185	3,187,191	3,010,656
Economic Development Projects (101-718)	152,691	-	42,500	-
Total General Fund	\$ 14,335,999	\$ 16,173,654	\$ 16,953,298	\$ 17,465,318
Other Funds				
Housing Assistance Fund				
HCV (202-850-10180)	\$ 29,903,070	\$ 32,351,699	\$ 32,397,133	\$ 37,838,680
VASH (202-850-10860)	36,839	160,100	160,100	190,463
Total Housing Assistance Fund	\$ 29,939,909	\$ 32,511,799	\$ 32,557,233	\$ 38,029,143
Home Grant Fund				
Affordable Housing Admin (203-714)	\$ 253,928	\$ 95,900	\$ 120,576	\$ 166,926
Housing Development & Preservation (203-840-00000)	392,220	-	-	-
New construction of Owner Hsng (203-840-12030)	321,390	-	1,814,056	-
New Construct Renter-Acq/Rehab (203-840-12230)	-	862,900	-	1,502,371
Total Home Grant Fund	\$ 967,538	\$ 958,800	\$ 1,934,632	\$ 1,669,297
Affordable Housing Trust Fund				
Affordable Housing Admin (209-714)	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Housing Development & Preservation (209-840)	-	10,000	10,000	14,739
Total Affordable Housing Trust Fund	\$ -	\$ 20,000	\$ 20,000	\$ 24,739
BEGIN Affordable Homeownership Fund (212)	88,009	300,000	300,000	300,000
Low&Mod Income Housing Asset Fund				
Affordable Housing Admin (213-714)	\$ 294,065	\$ 1,576,257	\$ 1,685,768	\$ 1,640,143
Housing Development & Preservation (213-840)	6,634,374	36,000	36,000	20,000
Total Low&Mod Income Housing Asset Fund	\$ 6,928,438	\$ 1,612,257	\$ 1,721,768	\$ 1,660,143
Miscellaneous Grant Fund (216)	\$ 622,594	\$ 923,618	\$ 1,125,681	\$ -
Filming Fund (217)***	\$ 456,150	\$ 481,604	\$ 483,611	\$ -
Measure M Local Return Fund (222)*	\$ -	\$ 1,911,100	\$ 1,942,410	\$ -
Air Quality Improvement Fund (251)	\$ 211,274	\$ 326,978	\$ 327,151	\$ 334,283
Measure R Local Return Fund (254)*	\$ 361,544	\$ 400,904	\$ 400,904	\$ -
Transit Prop A Local Return Fund*				
CDD Projects (256-180)	\$ -	\$ -	\$ 279,000	\$ -
Prop A Local Return (256-233)	3,163,701	4,202,315	4,205,599	-
Total Transit Prop A Local Return Fund	\$ 3,163,701	\$ 4,202,315	\$ 4,484,599	\$ -
Transit Prop C Local Return Fund*				
CDD Projects (257-180)	\$ 349,364	\$ 50,000	\$ 50,000	\$ -
Prop C Local Return (257-234)	2,013,330	3,955,369	3,962,921	-
Total Transit Prop C Local Return Fund	\$ 2,362,694	\$ 4,005,369	\$ 4,012,921	\$ -
Transit Utility Fund*				
CDD Projects (258-180)	\$ -	\$ -	\$ (445,000)**	\$ -
Transit (258-235)	7,892,955	9,944,008	9,952,840	-
Total Transit Utility Fund	\$ 7,892,955	\$ 9,944,008	\$ 9,507,840	\$ -

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement Fund (401)	\$ -	\$ -	\$ -	\$ 6,530,000
CIP Reimbursement Fund (409)	\$ 144,962	\$ 1,556,400	\$ 2,299,963	\$ -
San Fernando Corridor Tax Share Fund (410)	\$ -	\$ 400,000	\$ 400,000	\$ -
Total Other Funds	\$ 53,139,767	\$ 59,555,152	\$ 61,518,713	\$ 48,547,605
Department Grand Total	\$ 67,475,766	\$ 75,728,806	\$ 78,472,011	\$ 66,012,923

Notes:

- * Effective July 1, 2018, Measure M Local Return, Measure R Local Return, and all the Transit Funds are shifting to Public Works Department from Community Development Department. Prior year detail is included in Community Development Department while FY 2018-19 budget detail is reflected within the Public Works Department.
- ** The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.
- *** Effective July 1, 2018, Filming Fund (Fund 217) is shifting to Management Services Department from Community Development Department. Prior year detail is included in Community Development Department while FY 2018-19 budget detail is reflected within the Management Services Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - CDD PROJECTS
101-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 573	\$ -	\$ -	\$ -
Various	Benefits	89	-	-	-
Salaries & Benefits Total		\$ 662	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 169,547	\$ -	\$ -	\$ -
44550	Travel	3,263	-	-	-
44650	Training	5,514	-	-	-
44750	Liability Insurance	16	-	-	-
45150	Furniture & equipment	23,784	-	-	-
47000	Miscellaneous	3,157	-	-	-
Maintenance & Operation Total		\$ 205,280	\$ -	\$ -	\$ -
TOTAL		\$ 205,942	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-181**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 944,642	\$ 1,043,161	\$ 1,072,279	\$ 1,241,375
41200	Overtime	643	-	-	-
Various	Benefits	344,223	317,648	317,648	312,215
42700	PERS Retirement	200,917	274,594	274,594	368,814
42701	PERS cost sharing	(23,400)	(41,336)	(41,336)	(49,653)
42799	Salary charges in (out)	-	-	-	(21,003)
Salaries & Benefits Total		\$ 1,467,025	\$ 1,594,067	\$ 1,623,185	\$ 1,851,748
Maintenance & Operation					
43110	Contractual services	\$ 24,688	\$ -	\$ -	\$ -
44120	Repairs to office equip	-	500	500	500
44200	Advertising	-	500	500	500
44351	Fleet / equip rental charge	5,143	5,143	5,143	4,371
44352	ISD service charge	199,568	138,948	138,948	161,996
44353	Building Maint. Serv. Charge	-	11,894	11,894	10,942
44450	Postage	145	500	500	500
44550	Travel	1,786	1,000	1,000	1,000
44650	Training	1,155	1,500	1,500	1,500
44750	Liability Insurance	25,635	28,268	28,268	43,446
44760	Regulatory	40	-	-	-
44800	Membership & dues	2,501	2,000	2,000	2,000
45150	Furniture & equipment	34	3,500	3,500	3,500
45170	Computer hardware	242	-	-	-
45250	Office supplies	3,305	5,000	5,000	5,000
45350	General supplies	1,354	500	500	500
46900	Business meetings	1,472	1,500	1,500	1,500
47000	Miscellaneous	3,490	500	500	500
49050	Charges-other depts	-	-	-	(472)
Maintenance & Operation Total		\$ 270,559	\$ 201,253	\$ 201,253	\$ 237,283
TOTAL		\$ 1,737,584	\$ 1,795,320	\$ 1,824,438	\$ 2,089,031

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - PLANNING & NEIGHBORHOOD SERVICES
101-182**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 90	\$ -	\$ -	\$ -
Various	Benefits	15	-	-	-
Salaries & Benefits Total		\$ 106	\$ -	\$ -	\$ -
Maintenance & Operation					
44450	Postage	\$ 8,145	\$ -	\$ -	\$ -
44750	Liability Insurance	2	-	-	-
45350	General supplies	165	-	-	-
Maintenance & Operation Total		\$ 8,312	\$ -	\$ -	\$ -
TOTAL		\$ 8,418	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - BUILDING & SAFETY
101-183**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 2,613,749	\$ 2,802,023	\$ 2,881,505	\$ 3,139,515
41200	Overtime	112,324	120,000	120,000	121,800
41300	Hourly wages	16,020	31,860	32,338	34,307
Various	Benefits	766,791	690,208	690,208	727,998
42700	PERS Retirement	568,033	746,760	746,760	942,947
42701	PERS cost sharing	(65,900)	(112,413)	(112,413)	(126,955)
Salaries & Benefits Total		\$ 4,011,018	\$ 4,278,438	\$ 4,358,398	\$ 4,839,612
Maintenance & Operation					
43110	Contractual services	\$ 121,094	\$ 291,446	\$ 291,446	\$ 288,200
44120	Repairs to office equip	-	2,600	2,600	2,600
44301	Cell phone	755	-	-	-
44352	ISD service charge	990,535	1,211,950	1,211,950	1,140,885
44353	Building Maint. Serv. Charge	29,719	38,360	38,360	35,601
44450	Postage	1,271	1,000	1,000	1,000
44550	Travel	3,386	5,000	5,000	5,000
44650	Training	23,923	30,059	30,059	30,059
44750	Liability Insurance	74,791	79,899	79,899	115,347
44800	Membership & dues	3,166	2,500	2,500	2,500
45100	Books	12,264	25,000	25,000	25,000
45150	Furniture & equipment	5,653	37,529	67,460	37,529
45250	Office supplies	14,771	15,000	15,000	15,000
45300	Small tools	356	500	500	500
45350	General supplies	5,615	6,500	6,500	6,500
46900	Business meetings	200	1,000	1,000	1,000
47000	Miscellaneous	-	25,771	25,771	1,500
Maintenance & Operation Total		\$ 1,287,500	\$ 1,774,114	\$ 1,804,045	\$ 1,708,221
Capital Outlay					
51000	Capital outlay	\$ 6,646	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 6,646	\$ -	\$ -	\$ -
TOTAL		\$ 5,305,164	\$ 6,052,552	\$ 6,162,443	\$ 6,547,833

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - URBAN DESIGN & MOBILITY
101-187**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 589,082	\$ 434,405	\$ 445,513	\$ 573,330
41200 Overtime	6,278	-	8,000	-
41300 Hourly wages	64,700	59,759	60,655	143,024
Various Benefits	153,982	105,556	105,556	114,485
42700 PERS Retirement	133,949	130,515	130,515	204,732
42701 PERS cost sharing	(19,163)	(19,647)	(19,647)	(27,564)
42799 Salary charges in (out)	-	-	-	(597,175)
Salaries & Benefits Total	\$ 928,829	\$ 710,588	\$ 730,592	\$ 410,832
Maintenance & Operation				
43110 Contractual services	\$ 144,367	\$ 200,000	\$ 543,293	\$ 200,000
44200 Advertising	515	10,000	10,000	10,000
44352 ISD service charge	-	-	-	33,197
44353 Building Maint. Serv. Charge	-	12,214	12,214	11,274
44450 Postage	193	10,000	10,000	10,000
44550 Travel	1,775	5,000	5,000	5,000
44650 Training	4,911	5,000	5,000	5,000
44750 Liability Insurance	17,915	13,392	13,392	25,072
44800 Membership & dues	500	5,000	5,000	5,000
45100 Books	55	-	-	-
45150 Furniture & equipment	4,155	5,000	5,000	5,000
45250 Office supplies	3,238	5,000	8,000	5,000
45300 Small tools	-	500	500	500
45350 General supplies	388	10,000	15,000	10,000
45400 Reports & publications	-	5,000	5,000	5,000
45450 Printing and graphics	1,107	-	-	-
46900 Business meetings	8,176	3,500	11,500	3,500
47000 Miscellaneous	910	463,972	463,972	2,500
49050 Charges-other depts	-	-	-	(14,787)
Maintenance & Operation Total	\$ 188,206	\$ 753,578	\$ 1,112,871	\$ 321,256
TOTAL	\$ 1,117,034	\$ 1,464,166	\$ 1,843,463	\$ 732,088

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - PLANNING
101-188**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,214,722	\$ 1,321,177	\$ 1,354,514	\$ 2,030,466
41200	Overtime	202	-	-	-
41300	Hourly wages	-	21,897	22,225	22,758
Various	Benefits	291,929	293,607	293,607	403,284
42700	PERS Retirement	224,672	354,730	354,730	610,005
42701	PERS cost sharing	(36,891)	(53,398)	(53,398)	(82,129)
42799	Salary charges in (out)	-	-	-	(93,810)
Salaries & Benefits Total		\$ 1,694,633	\$ 1,938,013	\$ 1,971,678	\$ 2,890,574
Maintenance & Operation					
43110	Contractual services	\$ 44,031	\$ 105,000	\$ 105,000	\$ 105,000
44100	Repairs to equipment	65	5,000	5,000	5,000
44352	ISD service charge	-	159,834	159,834	119,705
44353	Building Maint. Serv. Charge	20,974	40,906	40,906	37,003
44450	Postage	17,479	20,000	20,000	20,000
44550	Travel	368	3,000	3,000	3,000
44650	Training	794	7,000	7,000	7,000
44750	Liability Insurance	27,084	36,398	36,398	71,862
44760	Regulatory	164	576	576	576
44800	Membership & dues	2,490	5,000	5,000	5,000
45100	Books	634	-	-	-
45150	Furniture & equipment	471	1,500	1,500	1,500
45250	Office supplies	3,139	2,000	2,000	2,000
45350	General supplies	203	500	500	500
46900	Business meetings	234	-	-	-
47000	Miscellaneous	378	500	500	500
49050	Charges-other depts	-	-	-	(2,292)
Maintenance & Operation Total		\$ 118,508	\$ 387,214	\$ 387,214	\$ 376,354
TOTAL		\$ 1,813,141	\$ 2,325,227	\$ 2,358,892	\$ 3,266,928

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - NEIGHBORHOOD SERVICES
101-189**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 826,118	\$ 912,180	\$ 938,347	\$ 1,015,608
41200	Overtime	5,422	3,500	3,500	3,553
41300	Hourly wages	24,691	-	-	4,154
Various	Benefits	282,170	269,023	269,023	279,241
42700	PERS Retirement	231,290	240,171	240,171	296,055
42701	PERS cost sharing	(29,930)	(36,155)	(36,155)	(39,863)
Salaries & Benefits Total		\$ 1,339,762	\$ 1,388,719	\$ 1,414,886	\$ 1,558,748
Maintenance & Operation					
43110	Contractual services	\$ 8,376	\$ 6,800	\$ 6,800	\$ 12,600
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equip	-	500	500	500
44251	Wireless data communication	719	-	-	-
44301	Cell phone	170	-	-	-
44351	Fleet / equip rental charge	42,479	42,479	42,479	36,099
44352	ISD service charge	221,547	-	-	133,983
44353	Building Maint. Serv. Charge	20,974	-	-	-
44450	Postage	7,909	15,000	15,000	15,000
44650	Training	75	500	500	500
44750	Liability Insurance	29,075	24,816	24,816	35,052
44800	Membership & dues	1,787	400	400	400
45100	Books	-	500	500	500
45150	Furniture & equipment	848	3,500	3,500	3,500
45250	Office supplies	1,075	4,000	4,000	4,000
45300	Small tools	-	400	400	400
45350	General supplies	13,194	15,000	15,000	15,000
45450	Printing and graphics	609	-	-	-
46900	Business meetings	18	500	500	500
47000	Miscellaneous	6	3,590	3,590	500
Maintenance & Operation Total		\$ 348,861	\$ 119,485	\$ 119,485	\$ 260,034
Capital Outlay					
51000	Capital outlay	\$ 1,927	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 1,927	\$ -	\$ -	\$ -
TOTAL		\$ 1,690,550	\$ 1,508,204	\$ 1,534,371	\$ 1,818,782

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - ECONOMIC DEVELOPMENT
101-702**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 598,372	\$ 579,841	\$ 598,208	\$ 496,948
41200	Overtime	7,233	-	-	-
41300	Hourly wages	479,376	642,599	652,238	662,197
Various	Benefits	202,972	167,678	167,678	149,522
42700	PERS Retirement	212,378	295,727	295,727	336,390
42701	PERS cost sharing	(26,783)	(44,519)	(44,519)	(45,289)
Salaries & Benefits Total		\$ 1,473,547	\$ 1,641,326	\$ 1,669,332	\$ 1,599,768
Maintenance & Operation					
43110	Contractual services	\$ 652,153	\$ 1,150,045	\$ 1,125,039	\$ 1,150,045
44120	Repairs to office equip	-	500	500	500
44200	Advertising	22,700	42,000	42,000	42,000
44352	ISD service charge	6,370	34,103	34,103	52,343
44353	Building Maint. Serv. Charge	14,933	20,335	20,335	18,680
44450	Postage	1,616	1,000	1,000	1,000
44550	Travel	7,405	20,000	20,000	20,000
44650	Training	3,988	2,500	2,500	2,500
44750	Liability Insurance	29,415	33,126	33,126	40,570
44800	Membership & dues	22,849	25,000	25,000	25,000
45050	Periodicals & newspapers	89	250	250	250
45150	Furniture & equipment	931	-	-	-
45170	Computer hardware	310	-	-	-
45250	Office supplies	3,441	1,000	1,000	1,000
45350	General supplies	13,907	1,000	1,000	1,000
45400	Reports & publications	8,991	1,000	1,000	1,000
45450	Printing and graphics	3,615	5,000	5,000	5,000
46900	Business meetings	25,016	25,000	25,000	25,000
47000	Miscellaneous	14,198	25,000	156,000	25,000
Maintenance & Operation Total		\$ 831,928	\$ 1,386,859	\$ 1,492,853	\$ 1,410,888
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 25,006	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 25,006	\$ -
TOTAL		\$ 2,305,475	\$ 3,028,185	\$ 3,187,191	\$ 3,010,656

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - ECONOMIC DEVELOPMENT PROJECTS
101-718**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 65,592	\$ -	\$ -	\$ -
Various	Benefits	15,703	-	-	-
Salaries & Benefits Total		\$ 81,294	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 69,633	\$ -	\$ 42,500	\$ -
44750	Liability Insurance	1,764	-	-	-
Maintenance & Operation Total		\$ 71,397	\$ -	\$ 42,500	\$ -
TOTAL		\$ 152,691	\$ -	\$ 42,500	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND - HOUSING ASSISTANCE - HCV
202-850-10180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,424,294	\$ 1,643,263	\$ 1,685,226	\$ 1,519,730
41200	Overtime	2,479	-	-	-
41300	Hourly wages	174,624	231,412	234,883	206,665
Various	Benefits	342,387	372,801	372,801	309,148
42700	PERS Retirement	335,881	483,458	483,458	510,340
42701	PERS cost sharing	(42,994)	(72,779)	(72,779)	(68,708)
Salaries & Benefits Total		\$ 2,236,670	\$ 2,658,155	\$ 2,703,589	\$ 2,477,175
Maintenance & Operation					
43080	Rent	\$ 83,460	\$ 89,803	\$ 89,803	\$ 86,503
43110	Contractual services	110,427	165,130	165,130	189,530
43112	Direct assistance	14,597,864	15,628,700	15,628,700	18,549,984
43125	Portable voucher HAP expense	12,704,612	13,524,000	13,524,000	16,312,800
44120	Repairs to office equip	151	200	200	200
44200	Advertising	498	5,200	5,200	6,000
44351	Fleet / equip rental charge	10,441	10,441	10,441	10,441
44450	Postage	24,689	30,000	30,000	34,000
44550	Travel	11,691	7,680	7,680	6,000
44650	Training	7,644	4,000	4,000	7,200
44750	Liability Insurance	43,413	50,690	50,690	60,247
44800	Membership & dues	7,996	8,000	8,000	8,000
45100	Books	224	500	500	500
45150	Furniture & equipment	5,951	86,600	86,600	14,000
45250	Office supplies	12,262	15,000	15,000	7,000
45350	General supplies	-	100	100	100
45450	Printing and graphics	12,749	27,000	27,000	18,000
46900	Business meetings	609	500	500	500
47000	Miscellaneous	188	10,000	10,000	19,500
Maintenance & Operation Total		\$ 27,634,868	\$ 29,663,544	\$ 29,663,544	\$ 35,330,505
Capital Outlay					
51000	Capital outlay	\$ 31,532	\$ 30,000	\$ 30,000	\$ 31,000
Capital Outlay Total		\$ 31,532	\$ 30,000	\$ 30,000	\$ 31,000
TOTAL		\$ 29,903,070	\$ 32,351,699	\$ 32,397,133	\$ 37,838,680

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND - HOUSING ASSISTANCE - VASH
202-850-10860

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 15,200	\$ 15,200	\$ 15,683
43112	Direct assistance	36,839	144,900	144,900	174,780
Maintenance & Operation Total		\$ 36,839	\$ 160,100	\$ 160,100	\$ 190,463
TOTAL		\$ 36,839	\$ 160,100	\$ 160,100	\$ 190,463

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - AFFORDABLE HOUSING ADMIN
203-714**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 145,833	\$ 34,792	\$ 38,468	\$ 35,538
41200	Overtime	35	-	-	-
41300	Hourly wages	825	-	-	-
Various	Benefits	42,015	7,969	7,969	7,518
42700	PERS Retirement	32,514	9,146	9,146	10,557
42701	PERS cost sharing	(5,498)	(1,377)	(1,377)	(1,422)
Salaries & Benefits Total		\$ 215,725	\$ 50,530	\$ 54,206	\$ 52,191
Maintenance & Operation					
43080	Rent	\$ 7,950	\$ 1,616	\$ 1,616	\$ 1,240
43110	Contractual services	23,599	19,750	40,750	29,750
44120	Repairs to office equip	15	-	-	-
44200	Advertising	1,684	1,200	1,200	2,400
44450	Postage	295	-	-	250
44550	Travel	-	250	250	500
44650	Training	18	500	500	-
44750	Liability Insurance	3,976	942	942	1,244
44800	Membership & dues	75	-	-	-
45150	Furniture & equipment	73	2,000	2,000	1,000
45250	Office supplies	433	-	-	100
45450	Printing and graphics	14	-	-	-
46900	Business meetings	-	500	500	500
47000	Miscellaneous	71	18,612	18,612	77,751
Maintenance & Operation Total		\$ 38,203	\$ 45,370	\$ 66,370	\$ 114,735
TOTAL		\$ 253,928	\$ 95,900	\$ 120,576	\$ 166,926

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION
203-840-00000

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43112 Direct assistance	\$ 392,220	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 392,220	\$ -	\$ -	\$ -
TOTAL	\$ 392,220	\$ -	\$ -	\$ -

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND- HOUSING DEVELOPMENT & PRESERVATION - NEW CONST. OF OWNER HSNB
203-840-12030

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 9,225	\$ -	\$ -	\$ -
43112	Direct assistance	312,165	-	1,814,056	-
Maintenance & Operation Total		\$ 321,390	\$ -	\$ 1,814,056	\$ -
TOTAL		\$ 321,390	\$ -	\$ 1,814,056	\$ -

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONST. RENTER ACQ/REHAB
203-840-12230

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43112 Direct assistance	\$ -	\$ 862,900	\$ -	\$ 1,502,371
Maintenance & Operation Total	\$ -	\$ 862,900	\$ -	\$ 1,502,371
TOTAL	\$ -	\$ 862,900	\$ -	\$ 1,502,371

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AFFORDABLE HOUSING TRUST FUND - AFFORDABLE HOUSING ADMIN
209-714

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
47000 Miscellaneous	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Maintenance & Operation Total	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 10,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AFFORDABLE HOUSING TRUST FUND - HOUSING DEVELOPMENT & PRESERVATION
209-840**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
47000 Miscellaneous	\$ -	\$ 10,000	\$ 10,000	\$ 14,739
Maintenance & Operation Total	\$ -	\$ 10,000	\$ 10,000	\$ 14,739
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 14,739

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
BEGIN AFFORDABLE HOMEOWNERSHIP FUND - HOUSING DEVELOPMENT & PRESERVATION
212-840**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43112 Direct assistance	\$ 88,009	\$ 300,000	\$ 300,000	\$ 300,000
Maintenance & Operation Total	\$ 88,009	\$ 300,000	\$ 300,000	\$ 300,000
TOTAL	\$ 88,009	\$ 300,000	\$ 300,000	\$ 300,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - AFFORDABLE HOUSING ADMIN
213-714**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 138,519	\$ 255,256	\$ 258,727	\$ 270,879
41300	Hourly wages	700	2,688	2,728	21,975
Various	Benefits	36,269	68,607	68,607	66,715
42700	PERS Retirement	31,413	67,258	67,258	86,044
42701	PERS cost sharing	(5,339)	(10,124)	(10,124)	(11,584)
Salaries & Benefits Total		\$ 201,562	\$ 383,685	\$ 387,196	\$ 434,029
Maintenance & Operation					
43080	Rent	\$ 7,950	\$ 9,597	\$ 9,597	\$ 13,273
43110	Contractual services	45,047	1,109,000	1,215,000	1,109,000
43150	Cost allocation charge	24,432	24,263	24,263	27,878
44120	Repairs to office equip	15	250	250	250
44200	Advertising	-	900	900	1,200
44352	ISD service charge	5,014	12,872	12,872	11,043
44450	Postage	257	4,000	4,000	4,000
44550	Travel	539	3,200	3,200	2,820
44650	Training	65	1,500	1,500	3,200
44750	Liability Insurance	3,775	6,990	6,990	10,250
44760	Regulatory	48	-	-	-
44800	Membership & dues	75	500	500	500
45150	Furniture & equipment	-	3,500	3,500	6,200
45250	Office supplies	403	1,000	1,000	1,000
45350	General supplies	150	-	-	-
45450	Printing and graphics	4,532	9,500	9,500	5,000
46900	Business meetings	67	500	500	500
47000	Miscellaneous	134	5,000	5,000	10,000
Maintenance & Operation Total		\$ 92,502	\$ 1,192,572	\$ 1,298,572	\$ 1,206,114
TOTAL		\$ 294,065	\$ 1,576,257	\$ 1,685,768	\$ 1,640,143

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION
213-840**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43112	Direct assistance	\$ 627,398	\$ -	\$ 1,814,056	\$ -
47000	Miscellaneous	-	36,000	36,000	20,000
Maintenance & Operation Total		\$ 627,398	\$ 36,000	\$ 1,850,056	\$ 20,000
Capital Improvement					
53400	Capitalized property	\$ 6,006,976	\$ -	\$ (1,814,056)	\$ -
Capital Improvement Total		\$ 6,006,976	\$ -	\$ (1,814,056)	\$ -
TOTAL		\$ 6,634,374	\$ 36,000	\$ 36,000	\$ 20,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MISCELLANEOUS GRANT FUND - CDD PROJECTS
216-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 50,091	\$ 59,530	\$ 61,133	\$ -
41200	Overtime	611	-	-	-
41300	Hourly wages	29,189	30,634	31,094	-
Various	Benefits	10,372	11,581	11,581	-
42700	PERS Retirement	17,352	23,936	23,936	-
42701	PERS cost sharing	(1,538)	(3,603)	(3,603)	-
Salaries & Benefits Total		\$ 106,076	\$ 122,078	\$ 124,141	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 289,950	\$ -	\$ 200,000	\$ -
44450	Postage	95	-	-	-
44750	Liability Insurance	2,167	2,444	2,444	-
45350	General supplies	1,434	-	-	-
45600	A & G overhead	3,230	-	-	-
Maintenance & Operation Total		\$ 296,876	\$ 2,444	\$ 202,444	\$ -
Capital Improvement					
53160	Planning, survey, design	\$ 219,641	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 219,641	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ 799,096	\$ 799,096	\$ -
Capital Outlay Total		\$ -	\$ 799,096	\$ 799,096	\$ -
TOTAL		\$ 622,594	\$ 923,618	\$ 1,125,681	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
FILMING FUND - FILMING
217-705**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19 *
Salaries & Benefits				
41100 Salaries	\$ 71,370	\$ 74,011	\$ 76,018	\$ -
41200 Overtime	182,846	218,000	218,000	-
Various Benefits	50,605	58,651	58,651	-
42700 PERS Retirement	14,513	19,376	19,376	-
42701 PERS cost sharing	(1,044)	(2,916)	(2,916)	-
Salaries & Benefits Total	\$ 318,290	\$ 367,122	\$ 369,129	\$ -
Maintenance & Operation				
43110 Contractual services	\$ 2,072	\$ -	\$ -	\$ -
43150 Cost allocation charge	127,444	49,650	49,650	-
44352 ISD service charge	678	8,824	8,824	-
44353 Building Maint. Serv. Charge	-	48,095	48,095	-
44750 Liability Insurance	6,876	7,913	7,913	-
45350 General supplies	797	-	-	-
47010 Discount earned & lost	(7)	-	-	-
Maintenance & Operation Total	\$ 137,859	\$ 114,482	\$ 114,482	\$ -
TOTAL	\$ 456,150	\$ 481,604	\$ 483,611	\$ -

Notes:

* Effective July 1, 2018, Filming Fund (Fund 217) is shifting to Management Services Department from Community Development Department. Prior year detail is included in Community Development Department while FY 2018-19 budget detail is reflected within the Management Services Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE M LOCAL RETURN FUND - CDD PROJECTS
222-180**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19*
Maintenance & Operation				
43110 Contractual services	\$ -	\$ 1,200,000	\$ 1,231,310	\$ -
Maintenance & Operation Total	\$ -	\$ 1,200,000	\$ 1,231,310	\$ -
Capital Improvement				
51200 Other improvements	\$ -	\$ 711,100	\$ 711,100	\$ -
Capital Improvement Total	\$ -	\$ 711,100	\$ 711,100	\$ -
TOTAL	\$ -	\$ 1,911,100	\$ 1,942,410	\$ -

Notes:

* Effective July 1, 2018, Measure M Local Return Fund is shifting to Public Works Department from Community Development Department. Prior year detail is included in Community Development Department while FY 2018-19 budget detail is reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION
Fund 251**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ 11,516	\$ 11,689	\$ -
Various	Benefits	120,558	179,561	179,561	190,000
Salaries & Benefits Total		\$ 120,558	\$ 191,077	\$ 191,250	\$ 190,000
Maintenance & Operation					
43110	Contractual services	\$ 73,138	\$ 86,000	\$ 86,000	\$ 93,000
43150	Cost allocation charge	6,899	3,689	3,689	5,383
44120	Repairs to office equip	-	2,300	2,300	2,300
44450	Postage	-	200	200	200
44750	Liability Insurance	-	312	312	-
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership & dues	8,957	8,000	8,000	8,000
45250	Office supplies	79	1,400	1,400	1,400
45350	General supplies	1,553	25,000	25,000	25,000
45450	Printing and graphics	-	2,000	2,000	2,000
46900	Business meetings	90	300	300	300
47000	Miscellaneous	-	4,700	4,700	4,700
Maintenance & Operation Total		\$ 90,716	\$ 135,901	\$ 135,901	\$ 144,283
TOTAL		\$ 211,274	\$ 326,978	\$ 327,151	\$ 334,283

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE R LOCAL RETURN FUND - CDD PROJECTS
254-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Salaries & Benefits					
41100	Salaries	\$ 3,593	\$ -	\$ -	\$ -
Various	Benefits	376	-	-	-
42700	PERS Retirement	422	-	-	-
42701	PERS cost sharing	(74)	-	-	-
Salaries & Benefits Total		\$ 4,317	\$ -	\$ -	\$ -
Maintenance & Operation					
43080	Rent	\$ 1,728	\$ -	\$ -	\$ -
43110	Contractual services	73,118	-	-	-
44750	Liability Insurance	97	-	-	-
45200	Maps & blue prints	459	-	-	-
45250	Office supplies	2,210	-	-	-
45600	A & G overhead	730	-	-	-
Maintenance & Operation Total		\$ 78,342	\$ -	\$ -	\$ -
Capital Improvement					
53160	Planning, survey, design	\$ 46,303	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 46,303	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 232,581	\$ 400,904	\$ 400,904	\$ -
Capital Outlay Total		\$ 232,581	\$ 400,904	\$ 400,904	\$ -
TOTAL		\$ 361,544	\$ 400,904	\$ 400,904	\$ -

Notes:

* Effective July 1, 2018, Measure R Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - CDD PROJECTS
256-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 279,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 279,000	\$ -
TOTAL		\$ -	\$ -	\$ 279,000	\$ -

Notes:

- * Effective July 1, 2018, Transit Prop A Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN
256-233**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Salaries & Benefits				
41100 Salaries	\$ 44,137	\$ 89,755	\$ 92,784	\$ -
41200 Overtime	25	-	-	-
41300 Hourly wages	13,651	17,024	17,279	-
Various Benefits	12,419	30,704	30,704	-
42700 PERS Retirement	12,189	28,229	28,229	-
42701 PERS cost sharing	(1,699)	(4,250)	(4,250)	-
Salaries & Benefits Total	\$ 80,721	\$ 161,462	\$ 164,746	\$ -
Maintenance & Operation				
43080 Rent	\$ 3,374	\$ 2,165	\$ 2,165	\$ -
43110 Contractual services	53,958	422,000	422,000	-
43126 PALR Subsidy to Transit Utility	3,000,000	3,592,508	3,592,508	-
43150 Cost allocation charge	13,089	16,836	16,836	-
44200 Advertising	-	300	300	-
44450 Postage	19	200	200	-
44650 Training	158	-	-	-
44750 Liability Insurance	1,567	2,894	2,894	-
44800 Membership & dues	575	600	600	-
45150 Furniture & equipment	9,999	-	-	-
45250 Office supplies	92	500	500	-
45350 General supplies	149	2,500	2,500	-
46900 Business meetings	-	100	100	-
47000 Miscellaneous	-	250	250	-
Maintenance & Operation Total	\$ 3,082,980	\$ 4,040,853	\$ 4,040,853	\$ -
TOTAL	\$ 3,163,701	\$ 4,202,315	\$ 4,205,599	\$ -

Notes:

* Effective July 1, 2018, Transit Prop A Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - CDD PROJECTS
257-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Maintenance & Operation					
43111	Construction services	\$ 9,460	\$ -	\$ -	\$ -
Maintenance & Operation Total		\$ 9,460	\$ -	\$ -	\$ -
Capital Improvement					
52100	Construction	\$ 339,904	\$ 50,000	\$ 50,000	\$ -
Capital Improvement Total		\$ 339,904	\$ 50,000	\$ 50,000	\$ -
TOTAL		\$ 349,364	\$ 50,000	\$ 50,000	\$ -

Notes:

* Effective July 1, 2018, Transit Prop C Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN
257-234**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Salaries & Benefits					
41100	Salaries	\$ 81,379	\$ 255,977	\$ 262,306	\$ -
41200	Overtime	-	3,300	3,300	-
41300	Hourly wages	14,127	81,539	82,762	-
Various	Benefits	20,023	63,504	63,504	-
42700	PERS Retirement	19,444	84,622	84,622	-
42701	PERS cost sharing	(4,547)	(12,739)	(12,739)	-
Salaries & Benefits Total		\$ 130,427	\$ 476,203	\$ 483,755	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 11,000	\$ 11,000	\$ -
43060	Utilities	39,041	58,800	58,800	-
43080	Rent	6,848	5,930	5,930	-
43110	Contractual services	206,913	361,592	361,592	-
43127	PCLR Subsidy to Transit Utilty	1,573,179	3,000,000	3,000,000	-
43150	Cost allocation charge	16,244	19,359	19,359	-
44200	Advertising	-	300	300	-
44450	Postage	-	200	200	-
44650	Training	144	-	-	-
44750	Liability Insurance	2,588	9,235	9,235	-
44800	Membership & dues	35,632	6,000	6,000	-
45250	Office supplies	462	1,200	1,200	-
45350	General supplies	1,801	5,300	5,300	-
46900	Business meetings	52	250	250	-
Maintenance & Operation Total		\$ 1,882,904	\$ 3,479,166	\$ 3,479,166	\$ -
TOTAL		\$ 2,013,330	\$ 3,955,369	\$ 3,962,921	\$ -

Notes:

* Effective July 1, 2018, Transit Prop C Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY FUND - CDD PROJECTS
258-180**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ (445,000)**	\$ -
Capital Outlay Total		\$ -	\$ -	\$ (445,000)	\$ -
TOTAL		\$ -	\$ -	\$ (445,000)	\$ -

Notes:

* Effective July 1, 2018, Transit Utility Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

** The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT
258-235**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted* 2018-19
Salaries & Benefits					
41100	Salaries	\$ 271,000	\$ 342,695	\$ 351,336	\$ -
41200	Overtime	68	-	-	-
41300	Hourly wages	8,495	12,733	12,924	-
Various	Benefits	55,906	68,404	68,404	-
42700	PERS Retirement	60,704	93,880	93,880	-
42701	PERS cost sharing	(9,667)	(14,131)	(14,131)	-
Salaries & Benefits Total		\$ 386,507	\$ 503,581	\$ 512,413	\$ -
Maintenance & Operation					
43080	Rent	\$ 14,259	\$ 15,854	\$ 15,854	\$ -
43110	Contractual services	7,428,463	9,260,432	9,260,432	-
43150	Cost allocation charge	45,097	62,410	62,410	-
44100	Repairs to equipment	-	500	500	-
44200	Advertising	250	7,400	7,400	-
44450	Postage	358	800	800	-
44550	Travel	-	2,100	2,100	-
44650	Training	-	3,200	3,200	-
44700	Computer software	-	6,000	6,000	-
44750	Liability Insurance	7,586	9,631	9,631	-
44760	Regulatory	2,971	-	-	-
44800	Membership & dues	544	7,500	7,500	-
45150	Furniture & equipment	-	1,000	1,000	-
45170	Computer hardware	-	4,000	4,000	-
45200	Maps & blue prints	-	2,500	2,500	-
45250	Office supplies	510	2,500	2,500	-
45350	General supplies	939	10,000	10,000	-
45450	Printing and graphics	5,461	44,000	44,000	-
46900	Business meetings	10	300	300	-
47000	Miscellaneous	-	300	300	-
Maintenance & Operation Total		\$ 7,506,449	\$ 9,440,427	\$ 9,440,427	\$ -
TOTAL		\$ 7,892,955	\$ 9,944,008	\$ 9,952,840	\$ -

Notes:

* Effective July 1, 2018, Transit Utility Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CAPITAL IMPROVEMENT FUND - ECONOMIC DEVELOPMENT PROJECTS
401-718**

		Actual 2016-17		Adopted 2017-18		Revised 2017-18		Adopted 2018-19
Capital Improvement								
51200	Other improvements	\$ -		\$ -		\$ -		\$ 6,530,000
Capital Improvement Total		\$ -		\$ -		\$ -		\$ 6,530,000
TOTAL		\$ -		\$ -		\$ -		\$ 6,530,000

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CIP REIMBURSEMENT FUND - CDD PROJECTS
409-180

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ 1,556,400	\$ 1,556,400	\$ -
52100	Construction	-	-	743,563	-
53160	Planning, survey, design	144,962	-	-	-
Capital Improvement Total		\$ 144,962	\$ 1,556,400	\$ 2,299,963	\$ -
TOTAL		\$ 144,962	\$ 1,556,400	\$ 2,299,963	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
SAN FERNANDO CORRIDOR TAX SHARE FUND
410-230**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ 400,000	\$ 400,000	\$ -
Capital Improvement Total		\$ -	\$ 400,000	\$ 400,000	\$ -
TOTAL		\$ -	\$ 400,000	\$ 400,000	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaried Positions**				
Accountant II	0.85	0.85	0.85	0.85
Accounting Manager	0.10	0.10	-	-
Accounting Supervisor	0.15	0.15	0.15	0.25
Accounts Payable Supervisor	0.15	0.15	0.15	0.15
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Officer/CDD	2.00	2.00	1.00	1.00
Assistant Code Compliance Inspector	2.50	1.00	1.00	0.75
Assistant Permit Services Technician	3.00	3.00	3.00	3.00
Assistant City Attorney	0.69	0.69	0.69	0.69
Assistant Transit Manager	1.00	1.00	1.00	-
Associate Code Compliance Inspector	-	2.00	2.25	2.25
Assistant Director of Community Development	-	-	1.00	1.00
Associate Permit Services Technician	4.00	4.00	4.00	4.00
Budget Assistant	0.20	0.20	-	-
Building Code Specialist I	-	-	1.00	1.00
Building Code Specialist II	3.00	3.00	3.00	3.00
Building Code Specialist III	2.00	2.00	2.00	2.00
Budget Associate	-	-	0.20	0.20
Building Official	1.00	1.00	1.00	1.00
Code Compliance Inspector	5.00	5.00	5.00	5.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Customer Service Ops Supervisor/Steno	1.00	1.00	1.00	1.00
Customer Service Representative	6.00	6.00	7.00	5.00
Deputy Building Official	1.00	1.00	1.00	1.00
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director Planning & Nbrhd Services	1.00	1.00	-	-
Deputy Director of Community Development	3.00	3.00	3.00	3.00
Deputy Director of Finance	-	-	0.10	-
Director of Community Development	1.00	1.00	1.00	1.00
Director of Economic Development	1.00	-	-	-
Economic Dev Admin Assistant	1.00	1.00	1.00	1.00
Economic Development Coordinator	2.00	2.00	2.00	2.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Housing Advisor	5.00	5.00	4.00	4.00
Housing Analyst	2.00	2.00	2.00	2.00
Housing Associate	1.00	1.00	1.00	1.00
Housing Systems Analyst	1.00	1.00	1.00	1.00
Housing Technician	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	1.00
Inspector I	4.00	4.00	3.00	3.00
Inspector II	3.00	3.00	4.00	4.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	-
Office Services Specialist I	1.00	1.00	1.00	1.00
Permit Services Technician	3.00	3.00	3.00	3.00
Permit Specialist/Filming	0.70	0.70	1.00	-
Planner	4.00	4.00	4.00	5.00
Planning Assistant	3.00	3.00	3.00	4.00

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19				
Planning Associate	-	-	2.00	3.00				
Police Services Assistant	0.50	0.50	0.50	-				
Principal Building Code Specialist	2.00	2.00	2.00	2.00				
Principal Development Officer	1.00	1.00	1.00	1.00				
Principal Economic Development Officer	1.00	1.00	1.00	1.00				
Principal Housing Coordinator	1.00	1.00	1.00	1.00				
Principal Housing Project Manager	1.00	1.00	1.00	1.00				
Principal Inspection Supervisor	2.00	2.00	2.00	2.00				
Principal Neighborhood Services Supervisor	1.00	1.00	1.00	1.00				
Principal Planner	2.00	2.00	2.00	3.00				
Program Coordinator	1.00	1.00	1.00	1.00				
Program Specialist	2.00	1.00	-	-				
Sr. Administrative Officer	2.00	2.00	1.00	1.00				
Sr. Administrative Specialist	-	-	2.00	2.00				
Sr. Code Compliance Inspector	1.00	1.00	1.00	1.00				
Sr. Community Development Supervisor	1.00	1.00	1.00	1.00				
Sr. Development Officer	1.00	1.00	1.00	1.00				
Sr. Housing Advisor	3.00	3.00	3.00	3.00				
Sr. Inspector	1.00	1.00	1.00	1.00				
Sr. Office Services Specialist	2.00	2.00	2.00	2.00				
Sr. Office Specialist	2.00	2.00	1.00	2.00				
Sr. Permit Services Technician	2.00	2.00	2.00	2.00				
Sr. Planner	5.75	5.75	4.75	5.00				
Sr. Urban Designer	1.00	1.00	1.00	1.00				
Transit Manager	1.00	1.00	1.00	-				
Urban Designer	1.00	1.00	1.00	1.00				
Total Salaried Positions	<u>119.59</u>	<u>118.09</u>	<u>118.64</u>	<u>117.14</u>				
 <u>Hourly Positions</u>								
Administrative Assistant	0.75	(2)	0.75	(2)	0.75	(2)	-	*
Administrative Intern	-		1.00	(1)	1.00	(1)	2.38	(4)
Building Inspector	1.92	(3)	0.46	(1)	0.46	(1)	-	
City Resource Specialist	2.65	(5)	1.71	(3)	1.71	(3)	1.25	(2)
Customer Service Representative	-		1.63	(2)	1.63	(2)	1.63	(2)
GIS Analyst	2.00	(2)	0.44	(1)	0.44	(1)	-	
Hourly City Worker	18.45	(27)	9.68	(18)	9.68	(18)	8.88	(14)
Housing Advisor	0.46	(1)	0.46	(1)	0.46	(1)	-	
Housing Assistant	-		-		-		1.00	(1)
Housing Associate	-		0.90	(1)	0.90	(1)	0.90	(1)
Inspector I	4.00	(4)	3.00	(3)	3.00	(3)	4.00	(4)
Planning Assistant	4.01	(6)	1.97	(4)	1.97	(4)	1.14	(2)
Planning Associate	-		-		-		0.51	(1)
Program Specialist	-		0.31	(1)	0.31	(1)	1.45	(3)
Sr. Planner	0.50	(1)	0.50	(1)	0.50	(1)	-	
Housing Authority Members	0.28	(2)	-		0.28	(2)	0.28	(2)
Total Hourly FTE Positions	<u>35.02</u>		<u>22.81</u>		<u>23.09</u>		<u>23.42</u>	
Community Development Department Total	<u>154.61</u>		<u>140.90</u>		<u>141.73</u>		<u>140.56</u>	

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

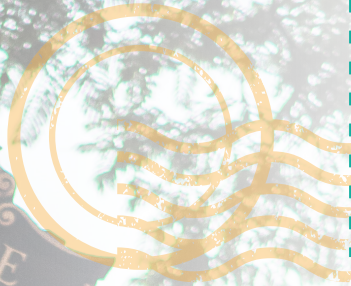
<u>Classification</u>	<u>Actual 2016-17</u>	<u>Adopted 2017-18</u>	<u>Revised 2017-18</u>	<u>Adopted 2018-19</u>
<u>Appointed Officials</u>				
Agency/Housing Authority Members	7.00	7.00	7.00	7.00
Total Appointed Officials	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

Notes:

- * Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).
- ** Personnel Classification Detail includes positions housed within the Successor Agency, however the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and is not included in the City's Budget.



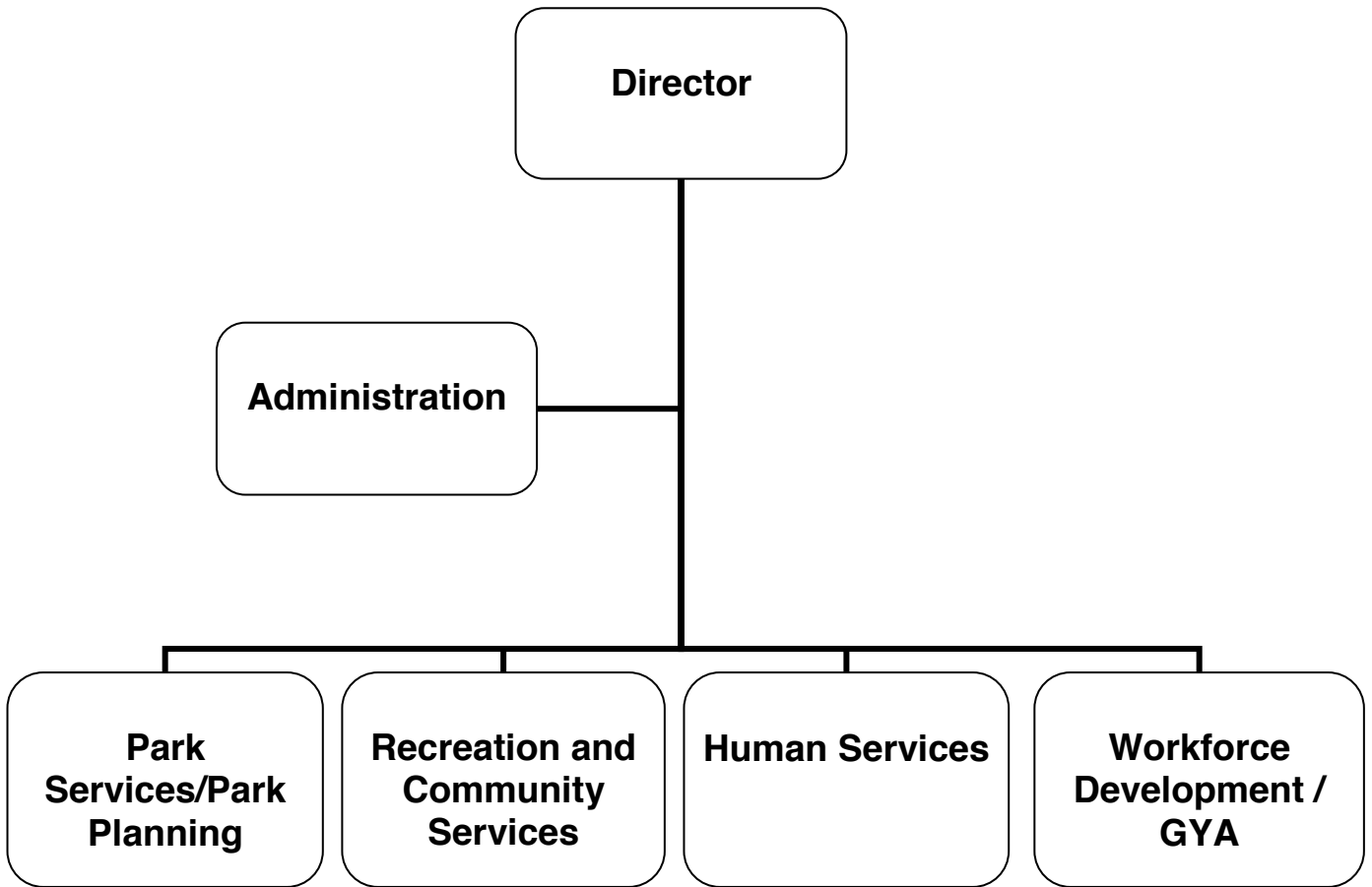
FISCAL YEAR
2018-19



ADOPTED BUDGET

COMMUNITY SERVICES
& PARKS

COMMUNITY SERVICES & PARKS



CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

MISSION STATEMENT

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

DEPARTMENT DESCRIPTION

The Department consists of five sections:

Administration is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, and Glendale Parks and Open Space Foundation.

Park Services is responsible for landscape and building maintenance of 47 parks and recreation facilities, including four community centers, four historic sites, 19 sport fields, 30 playgrounds and 30 restroom facilities, and a sports complex, consisting of 286.19 acres of developed parkland. In addition, the section oversees all contract landscape areas in the City, of which there are 129 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

Recreation & Community Services provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs, including meal programs for seniors, shut-ins, youth, case management, counseling, information and referral for youth, families, and seniors, and programs for individuals with special needs.

Human Services

1. **Community Development Block Grant Program** administers the federal Community Development Block Grant (CDBG) program that addresses the needs of low-income persons, including the elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The section collaborates with community agencies to help coordinate 8 social service programs, and 11 capital improvement projects in the community at any given time.
2. **Homeless Program** administers federal grant programs, including the City and State Emergency Solutions Grant (ESG) and the Homeless Continuum of Care Program (CoC) that address the housing, mental health, employment, case management, coordinated entry system (CES), veterans, substance abuse, domestic violence, and health needs of at-risk homeless and homeless families

CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

and recently added Measure H Programming. This section is responsible for Glendale Continuum of Care programming for homeless persons, including street outreach; case management services; access to emergency shelters; rapid Re-Housing; permanent supportive housing programs, rental assistance programs and the Homeless Management Information System (HMIS). The CoC collaborates with community agencies to help coordinate 60 Continuum of Care homeless programs, serving over 120 units of housing for homeless families and individuals, at any given time.

Workforce Development/Glendale Youth Alliance (GYA) performs grant administration, program development, operation of employment and training programs, and business services. This section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The section also provides assistance to local businesses.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

Safe & Healthy Community

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well-being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

Economic Vibrancy

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

Community Services & Facilities

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

CITY OF GLENDALE

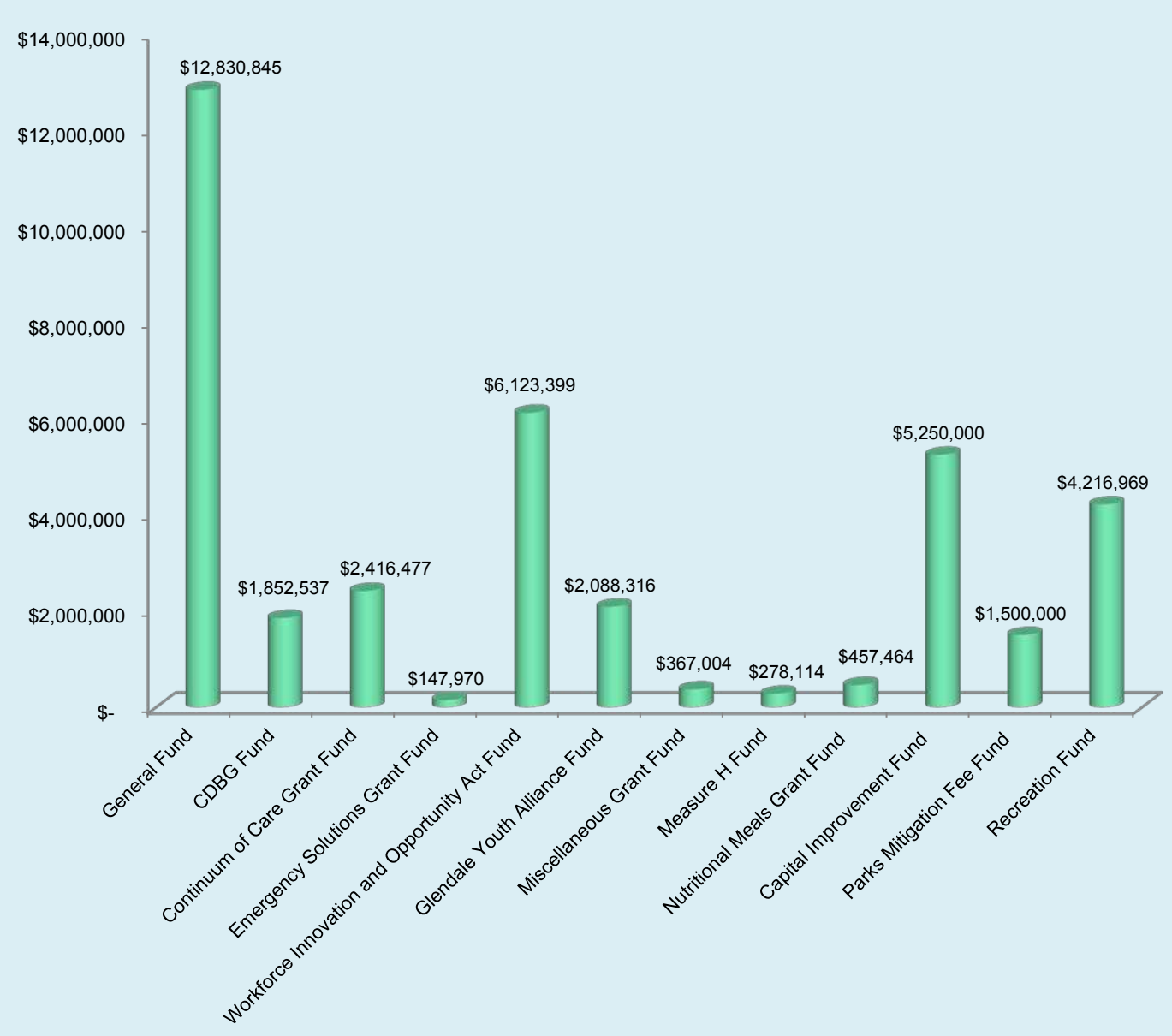
COMMUNITY SERVICES & PARKS

Arts & Culture

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's César Chávez events.

**CITY OF GLENDALE
COMMUNITY SERVICES AND PARKS DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Community Services and Parks Adopted FY 2018-19 Budget is \$37,529,095. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
CSP Projects (101-601)	\$ 82,036	\$ 48,303	\$ 48,900	\$ 166,196
Parks Maintenance (101-602-50020)	7,110,792	7,946,007	8,067,770	8,052,257
Recreation Facilities				
Maple Park Community Center (101-603-50014)	\$ 302,101	\$ 310,761	\$ 320,684	\$ 333,234
Pacific Community Center (101-603-50015)	477,315	514,894	536,855	562,469
Adult Recreation Community Center (101-603-50016)	497,603	495,680	487,589	530,299
Sparr Heights Community Center (101-603-50017)	186,701	201,637	201,637	176,044
Verdugo Skate Park (101-603-50018)	39,101	38,439	38,439	42,520
Pacific Park Pool (101-603-50022)	272,183	296,315	296,315	398,325
Total Recreation Facilities	\$ 1,775,004	\$ 1,857,726	\$ 1,881,519	\$ 2,042,891
Recreation Programs & Services				
Recreation Administration (101-604-50030)	\$ 101,954	\$ 183,679	\$ 198,962	\$ 192,676
Life-Long Learning (101-604-50031)	54,748	49,542	49,542	50,759
City-Wide Sports (101-604-50032)	193,621	193,456	193,456	211,433
Youth Outreach (101-604-50034)	147,943	167,427	167,427	183,864
Youth Programs (101-604-50035)	234,408	363,359	363,359	343,717
Club Maple (101-604-50036)	11,685	25,628	25,628	28,890
Senior Programs (101-604-50037)	233,794	245,746	245,746	273,664
Total Recreation Programs & Services	\$ 978,154	\$ 1,228,837	\$ 1,244,120	\$ 1,285,003
CSP Administration (101-609-50024)	\$ 2,188,684	\$ 959,099	\$ 972,237	\$ 966,396
GYA Program (101-610-50025)	323,861	348,498	352,793	318,102
Total General Fund	\$ 12,458,531	\$ 12,388,470	\$ 12,567,339	\$ 12,830,845
Other Funds				
CDBG Fund				
Administration (201-605)	\$ 326,521	\$ 320,000	\$ 324,759	\$ 370,507
Community Programs (201-801)	908,659	1,354,621	1,354,621	1,482,030
Total CDBG Fund	\$ 1,235,180	\$ 1,674,621	\$ 1,679,380	\$ 1,852,537
Continuum of Care Grant Fund				
Community Programs (204-801-00000)	\$ 2,255,583	\$ 1,307,844	\$ 2,154,836	\$ 2,273,886
Administration (204-801-10080)	160,702	216,965	221,592	142,591
Total Continuum of Care Grant Fund	\$ 2,416,285	\$ 1,524,809	\$ 2,376,428	\$ 2,416,477
Emergency Solutions Grant Fund (205-801-00000)	\$ 131,386	\$ 180,382	\$ 142,358	\$ 147,970
Workforce Innovation and Opportunity Act Fund				
Administration (206-861)	\$ 310,233	\$ 374,030	\$ 383,171	\$ 354,010
Verdugo Jobs Center (206-862)	4,296,070	5,448,941	5,966,528	5,769,389
Total Workforce Innovation and Opportunity Act Fund	\$ 4,606,303	\$ 5,822,971	\$ 6,349,699	\$ 6,123,399
Glendale Youth Alliance Fund				
GYA GREAT (211-824-10060)	\$ 841,179	\$ 926,673	\$ 942,955	\$ 1,004,256
GYA GRANTS (211-824-10410)	479,652	565,203	647,531	587,165
GYA GYEP (211-824-10470)	209,532	280,435	283,429	324,238
GYA Summer Brush Program (211-824-10610)	114,745	126,195	126,657	167,815
GYA Program Coordination (211-824-10620)	2,944	5,555	5,608	4,842
Total Glendale Youth Alliance Fund	\$ 1,648,053	\$ 1,904,061	\$ 2,006,180	\$ 2,088,316
Miscellaneous Grant Fund				
CSP Projects (216-601-00000)	\$ 10,814	\$ -	\$ 1,500	\$ -
Community Programs (216-801)	-	-	157,397	367,004

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Total Grant Fund	\$ 10,814	\$ -	\$ 158,897	\$ 367,004
Measure H Fund				
Administration (224-605)	\$ -	\$ -	\$ 32,415	\$ 32,415
Community Programs (224-801)	-	-	110,541	245,699
Total Measure H Fund	\$ -	\$ -	\$ 142,956	\$ 278,114
Nutritional Meals Grant Fund (270-604-50037)	\$ 426,762	\$ 442,712	\$ 447,657	\$ 457,464
Capital Improvement Fund (401-601)	377,394	3,171,771	3,150,364	5,250,000
Parks Mitigation Fee Fund (405-601)	3,555,756	-	(52,915)*	1,500,000
CIP Reimbursement Fund (409-601)	619,650	-	20,000	-
Recreation Fund				
CSP Projects (501-601-00000)	\$ 352,424	\$ 364,000	\$ 424,000	\$ -
Parks Maintenance (501-602-50001)	654,789	749,860	755,121	854,412
Civic Auditorium (501-603-50011)	479,984	701,847	709,188	700,860
Sports Complex (501-603-50012)	702,084	922,963	933,605	948,715
Maple Park Community Center (501-603-50014)	69,117	59,265	59,265	118,172
Pacific Community Center (501-603-50015)	145,404	170,350	170,350	201,074
Adult Recreation Community Center (501-603-50016)	8,754	14,783	14,783	22,272
Sparr Heights Community Center (501-603-50017)	43,722	70,103	70,103	78,067
Verdugo Skate Park (501-603-50018)	78,321	106,630	106,630	103,819
Pacific Park Pool (501-603-50022)	67,873	79,608	79,608	82,430
Community Buildings (501-603-50023)	-	6,000	6,000	6,000
Open Space & Trail (501-604-50021)	20,505	26,708	26,708	26,671
Life-Long Learning (501-604-50031)	416,429	461,013	461,013	504,131
City-Wide Sports (501-604-50032)	248,680	275,050	286,440	297,755
Youth Programs (501-604-50035)	212,903	222,535	222,535	272,591
Total Recreation Fund	\$ 3,500,989	\$ 4,230,715	\$ 4,325,349	\$ 4,216,969
Total Other Funds	\$ 18,528,571	\$ 18,952,042	\$ 20,746,353	\$ 24,698,250
Department Grand Total	\$ 30,987,102	\$ 31,340,512	\$ 33,313,692	\$ 37,529,095

Notes:

** The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - CSP PROJECTS
101-601**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 57,403	\$ 57,403	\$ 35,650
41300	Hourly wages	-	37,458	38,055	79,593
Various	Benefits	-	18,499	18,499	17,290
42700	PERS Retirement	-	25,086	25,086	34,239
42701	PERS cost sharing	-	(3,776)	(3,776)	(4,610)
42799	Salary charges in (out)	-	(87,382)	(87,382)	-
Salaries & Benefits Total		\$ -	\$ 47,288	\$ 47,885	\$ 162,162
Maintenance & Operation					
43112	Direct assistance	\$ 82,036	\$ -	\$ -	\$ -
44750	Liability Insurance	-	2,571	2,571	4,034
49050	Charges-other depts	-	(1,556)	(1,556)	-
Maintenance & Operation Total		\$ 82,036	\$ 1,015	\$ 1,015	\$ 4,034
TOTAL		\$ 82,036	\$ 48,303	\$ 48,900	\$ 166,196

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - PARKS - PARKS MAINTENANCE
101-602-50020**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 2,101,446	\$ 2,266,453	\$ 2,335,420	\$ 2,353,342
41200	Overtime	10,089	-	-	-
41300	Hourly wages	166,974	186,415	239,211	228,007
Various	Benefits	824,083	720,957	720,957	837,902
42700	PERS Retirement	464,560	643,739	643,739	765,575
42701	PERS cost sharing	(46,007)	(96,904)	(96,904)	(103,078)
42799	Salary charges in (out)	(7,636)	-	-	-
Salaries & Benefits Total		\$ 3,513,509	\$ 3,720,660	\$ 3,842,423	\$ 4,081,748
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 54,700	\$ 40,000	\$ 40,000	\$ 40,000
43060	Utilities	1,224,914	1,255,800	1,255,800	1,255,800
43080	Rent	992	8,784	8,784	8,784
43110	Contractual services	605,323	617,104	617,104	587,104
44100	Repairs to equipment	16,174	6,250	6,250	6,250
44351	Fleet / equip rental charge	936,132	936,132	936,132	795,533
44352	ISD service charge	307,498	308,566	308,566	344,821
44353	Building Maint. Serv. Charge	-	784,340	784,340	639,968
44400	Janitorial services	6,313	-	-	-
44450	Postage	7	100	100	100
44650	Training	3,831	3,500	3,500	3,500
44750	Liability Insurance	61,762	66,471	66,471	90,349
44760	Regulatory	2,162	1,200	1,200	1,200
44800	Membership & dues	200	500	500	500
45250	Office supplies	2,642	3,000	3,000	3,000
45300	Small tools	25,894	7,500	7,500	7,500
45350	General supplies	347,669	185,350	185,350	185,350
46900	Business meetings	970	500	500	500
47000	Miscellaneous	100	250	250	250
Maintenance & Operation Total		\$ 3,597,283	\$ 4,225,347	\$ 4,225,347	\$ 3,970,509
TOTAL		\$ 7,110,792	\$ 7,946,007	\$ 8,067,770	\$ 8,052,257

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
101-603-50014**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 74,262	\$ 78,166	\$ 78,166	\$ 83,692
41200	Overtime	161	-	-	-
41300	Hourly wages	116,543	120,912	130,835	124,566
Various	Benefits	44,731	26,649	26,649	29,048
42700	PERS Retirement	41,274	52,692	52,692	60,738
42701	PERS cost sharing	(4,773)	(7,932)	(7,932)	(8,178)
Salaries & Benefits Total		\$ 272,198	\$ 270,487	\$ 280,410	\$ 289,866
Maintenance & Operation					
44352	ISD service charge	\$ 10,200	\$ 10,044	\$ 10,044	\$ 11,244
44450	Postage	67	350	350	350
44750	Liability Insurance	5,176	5,395	5,395	7,289
44800	Membership & dues	-	250	250	250
45250	Office supplies	-	6,581	6,581	6,581
45350	General supplies	14,460	17,654	17,654	17,654
Maintenance & Operation Total		\$ 29,903	\$ 40,274	\$ 40,274	\$ 43,368
TOTAL		\$ 302,101	\$ 310,761	\$ 320,684	\$ 333,234

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
101-603-50015**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 196,339	\$ 206,668	\$ 220,538	\$ 234,061
41300	Hourly wages	97,295	112,284	112,284	115,677
Various	Benefits	81,282	72,066	72,066	70,578
42700	PERS Retirement	56,664	78,977	78,977	92,929
42701	PERS cost sharing	(6,183)	(11,888)	(11,888)	(12,510)
Salaries & Benefits Total		<u>\$ 425,396</u>	<u>\$ 458,107</u>	<u>\$ 471,977</u>	<u>\$ 500,735</u>
Maintenance & Operation					
43110	Contractual services	\$ 1,500	\$ 4,218	\$ 4,218	\$ 4,218
44100	Repairs to equipment	134	-	-	-
44352	ISD service charge	15,200	15,026	15,026	16,226
44450	Postage	9	-	-	-
44750	Liability Insurance	7,958	8,492	8,492	12,239
44800	Membership & dues	375	300	300	300
45150	Furniture & equipment	754	1,500	1,500	1,500
45250	Office supplies	6,908	7,900	7,900	7,900
45350	General supplies	18,895	19,351	19,351	19,351
47000	Miscellaneous	185	-	-	-
Maintenance & Operation Total		<u>\$ 51,919</u>	<u>\$ 56,787</u>	<u>\$ 56,787</u>	<u>\$ 61,734</u>
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 8,091	\$ -
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,091</u>	<u>\$ -</u>
TOTAL		<u>\$ 477,315</u>	<u>\$ 514,894</u>	<u>\$ 536,855</u>	<u>\$ 562,469</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
101-603-50016**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 132,721	\$ 137,184	\$ 137,184	\$ 145,629
41200	Overtime	341	-	-	-
41300	Hourly wages	144,479	163,326	155,235	148,983
Various	Benefits	67,486	43,311	43,311	47,489
42700	PERS Retirement	57,553	50,351	50,351	87,529
42701	PERS cost sharing	(6,313)	(7,579)	(7,579)	(11,785)
Salaries & Benefits Total		\$ 396,266	\$ 386,593	\$ 378,502	\$ 417,845
Maintenance & Operation					
43110	Contractual services	\$ 43,850	\$ 50,000	\$ 50,000	\$ 50,000
44100	Repairs to equipment	846	2,500	2,500	2,500
44352	ISD service charge	11,000	10,565	10,565	11,765
44450	Postage	-	100	100	100
44650	Training	-	750	750	750
44750	Liability Insurance	7,523	8,144	8,144	10,311
44800	Membership & dues	-	425	425	425
45150	Furniture & equipment	1,399	2,500	2,500	2,500
45250	Office supplies	4,174	3,600	3,600	3,600
45350	General supplies	32,545	30,503	30,503	30,503
Maintenance & Operation Total		\$ 101,337	\$ 109,087	\$ 109,087	\$ 112,454
TOTAL		\$ 497,603	\$ 495,680	\$ 487,589	\$ 530,299

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
101-603-50017**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 75,838	\$ 82,766	\$ 82,766	\$ 61,646
41300	Hourly wages	45,139	47,904	47,904	49,352
Various	Benefits	29,913	25,051	25,051	19,160
42700	PERS Retirement	24,426	34,505	34,505	32,977
42701	PERS cost sharing	(3,571)	(5,194)	(5,194)	(4,440)
Salaries & Benefits Total		\$ 171,745	\$ 185,032	\$ 185,032	\$ 158,695
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
44351	Fleet / equip rental charge	314	-	-	-
44352	ISD service charge	6,200	6,010	6,010	6,410
44450	Postage	12	200	200	200
44550	Travel	695	-	-	-
44750	Liability Insurance	3,355	3,541	3,541	3,885
44800	Membership & dues	90	-	-	-
45250	Office supplies	527	2,000	2,000	2,000
45350	General supplies	3,763	3,354	3,354	3,354
Maintenance & Operation Total		\$ 14,956	\$ 16,605	\$ 16,605	\$ 17,349
TOTAL		\$ 186,701	\$ 201,637	\$ 201,637	\$ 176,044

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
101-603-50018**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 27,162	\$ 29,298	\$ 29,298	\$ 30,180
Various	Benefits	2,375	1,451	1,451	2,559
42700	PERS Retirement	4,671	1,939	1,939	3,784
42701	PERS cost sharing	(273)	(292)	(292)	(509)
Salaries & Benefits Total		\$ 33,936	\$ 32,396	\$ 32,396	\$ 36,014
Maintenance & Operation					
44352	ISD service charge	\$ 3,144	\$ 3,149	\$ 3,149	\$ 3,349
44750	Liability Insurance	716	794	794	1,057
45150	Furniture & equipment	543	-	-	-
45250	Office supplies	348	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	414	1,500	1,500	1,500
Maintenance & Operation Total		\$ 5,165	\$ 6,043	\$ 6,043	\$ 6,506
TOTAL		\$ 39,101	\$ 38,439	\$ 38,439	\$ 42,520

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION FACILITIES - PACIFIC PARK POOL
101-603-50022**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 714	\$ -	\$ -	\$ -
41300	Hourly wages	164,317	187,817	187,817	277,496
Various	Benefits	20,726	8,855	8,855	12,438
42700	PERS Retirement	8,455	9,643	9,643	16,243
42701	PERS cost sharing	(808)	(1,452)	(1,452)	(2,187)
Salaries & Benefits Total		\$ 193,404	\$ 204,863	\$ 204,863	\$ 303,990
Maintenance & Operation					
43060	Utilities	\$ 24,729	\$ 28,980	\$ 28,980	\$ 28,980
43110	Contractual services	22,666	24,760	24,760	24,760
44100	Repairs to equipment	-	2,500	2,500	2,500
44352	ISD service charge	10,200	10,217	10,217	11,417
44650	Training	210	-	-	-
44750	Liability Insurance	4,472	5,090	5,090	6,773
44760	Regulatory	584	-	-	-
44800	Membership & dues	165	400	400	400
45250	Office supplies	2,302	2,140	2,140	2,140
45350	General supplies	12,887	16,365	16,365	16,365
47000	Miscellaneous	564	1,000	1,000	1,000
Maintenance & Operation Total		\$ 78,779	\$ 91,452	\$ 91,452	\$ 94,335
TOTAL		\$ 272,183	\$ 296,315	\$ 296,315	\$ 398,325

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION
101-604-50030**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 32,346	\$ 66,262	\$ 78,023	\$ 71,361
41300	Hourly wages	6,446	7,146	1,668	7,473
Various	Benefits	9,669	15,822	15,822	15,261
42700	PERS Retirement	7,957	19,369	19,369	23,422
42701	PERS cost sharing	(1,310)	(2,916)	(2,916)	(3,154)
Salaries & Benefits Total		\$ 55,108	\$ 105,683	\$ 111,966	\$ 114,363
Maintenance & Operation					
43110	Contractual services	\$ 7,733	\$ -	\$ -	\$ -
44352	ISD service charge	5,984	6,808	6,808	8,808
44353	Building Maint. Serv. Charge	-	23,203	23,203	20,751
44450	Postage	-	164	164	164
44650	Training	450	-	-	-
44750	Liability Insurance	1,052	1,990	1,990	2,759
44800	Membership & dues	-	150	150	150
45250	Office supplies	-	2,290	2,290	2,290
45350	General supplies	30,861	43,281	11,830	43,281
46900	Business meetings	278	110	110	110
47000	Miscellaneous	488	-	-	-
Maintenance & Operation Total		\$ 46,846	\$ 77,996	\$ 46,545	\$ 78,313
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 40,451	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 40,451	\$ -
TOTAL		\$ 101,954	\$ 183,679	\$ 198,962	\$ 192,676

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
101-604-50031**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 3,992	\$ 4,000	\$ 4,000	\$ 4,060
41300	Hourly wages	5,514	5,151	5,151	5,319
Various	Benefits	1,215	393	393	845
42700	PERS Retirement	-	-	-	528
42701	PERS cost sharing	-	-	-	(71)
Salaries & Benefits Total		\$ 10,721	\$ 9,544	\$ 9,544	\$ 10,681
Maintenance & Operation					
43080	Rent	\$ 799	\$ -	\$ -	\$ -
43110	Contractual services	32,112	33,675	33,675	37,700
44200	Advertising	214	-	-	-
44450	Postage	594	-	-	-
44750	Liability Insurance	258	248	248	328
45250	Office supplies	60	-	-	-
45350	General supplies	9,779	6,075	6,075	2,050
46900	Business meetings	211	-	-	-
Maintenance & Operation Total		\$ 44,027	\$ 39,998	\$ 39,998	\$ 40,078
TOTAL		\$ 54,748	\$ 49,542	\$ 49,542	\$ 50,759

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
101-604-50032**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 87,108	\$ 91,518	\$ 91,518	\$ 100,153
41300	Hourly wages	14,064	11,914	11,914	12,257
Various	Benefits	31,447	27,944	27,944	28,020
42700	PERS Retirement	21,489	27,073	27,073	33,218
42701	PERS cost sharing	(2,989)	(4,075)	(4,075)	(4,472)
Salaries & Benefits Total		\$ 151,119	\$ 154,374	\$ 154,374	\$ 169,176
Maintenance & Operation					
43110	Contractual services	\$ 4,800	\$ -	\$ -	\$ -
44352	ISD service charge	14,300	14,718	14,718	16,762
44650	Training	-	750	750	750
44750	Liability Insurance	2,742	2,803	2,803	3,934
44760	Regulatory	2,726	-	-	-
44800	Membership & dues	695	525	525	525
45250	Office supplies	2,019	1,200	1,200	1,200
45350	General supplies	15,052	19,086	19,086	19,086
47000	Miscellaneous	168	-	-	-
Maintenance & Operation Total		\$ 42,502	\$ 39,082	\$ 39,082	\$ 42,257
TOTAL		\$ 193,621	\$ 193,456	\$ 193,456	\$ 211,433

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH
101-604-50034**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 73,875	\$ 77,745	\$ 77,745	\$ 85,042
41300	Hourly wages	20,398	28,094	28,094	28,943
Various	Benefits	26,485	25,027	25,027	24,578
42700	PERS Retirement	18,550	27,884	27,884	33,865
42701	PERS cost sharing	(3,169)	(4,198)	(4,198)	(4,560)
Salaries & Benefits Total		\$ 136,140	\$ 154,552	\$ 154,552	\$ 167,868
Maintenance & Operation					
43110	Contractual services	\$ 267	\$ -	\$ -	\$ -
44352	ISD service charge	4,900	5,507	5,507	7,507
44750	Liability Insurance	2,559	2,868	2,868	3,989
45250	Office supplies	240	-	-	-
45350	General supplies	3,837	4,500	4,500	4,500
Maintenance & Operation Total		\$ 11,803	\$ 12,875	\$ 12,875	\$ 15,996
TOTAL		\$ 147,943	\$ 167,427	\$ 167,427	\$ 183,864

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
101-604-50035**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 26,380	\$ 38,541	\$ 38,541	\$ 46,124
41300	Hourly wages	99,015	154,012	154,012	158,667
Various	Benefits	15,109	13,506	13,506	18,900
42700	PERS Retirement	12,517	14,451	14,451	13,704
42701	PERS cost sharing	(1,256)	(2,176)	(2,176)	(1,845)
Salaries & Benefits Total		\$ 151,765	\$ 218,334	\$ 218,334	\$ 235,550
Maintenance & Operation					
43110	Contractual services	\$ 48,145	\$ 50,000	\$ 50,000	\$ 60,000
44750	Liability Insurance	3,398	4,025	4,025	7,167
44800	Membership & dues	40	-	-	-
45250	Office supplies	265	-	-	-
45350	General supplies	30,794	91,000	91,000	41,000
Maintenance & Operation Total		\$ 82,643	\$ 145,025	\$ 145,025	\$ 108,167
TOTAL		\$ 234,408	\$ 363,359	\$ 363,359	\$ 343,717

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE
101-604-50036**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 4,535	\$ 13,114	\$ 13,114	\$ 13,540
Various	Benefits	299	648	648	843
42700	PERS Retirement	60	3,484	3,484	4,023
42701	PERS cost sharing	(10)	(525)	(525)	(542)
Salaries & Benefits Total		\$ 4,884	\$ 16,721	\$ 16,721	\$ 17,864
Maintenance & Operation					
44352	ISD service charge	\$ 3,000	\$ 3,454	\$ 3,454	\$ 5,454
44450	Postage	367	-	-	-
44750	Liability Insurance	123	355	355	474
45250	Office supplies	-	200	200	200
45350	General supplies	3,311	4,898	4,898	4,898
Maintenance & Operation Total		\$ 6,801	\$ 8,907	\$ 8,907	\$ 11,026
TOTAL		\$ 11,685	\$ 25,628	\$ 25,628	\$ 28,890

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
101-604-50037**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 141,388	\$ 149,039	\$ 149,039	\$ 161,998
41300	Hourly wages	15,790	15,406	15,406	15,872
Various	Benefits	32,418	28,781	28,781	28,746
42700	PERS Retirement	31,987	43,191	43,191	52,845
42701	PERS cost sharing	(2,941)	(6,502)	(6,502)	(7,114)
Salaries & Benefits Total		\$ 218,643	\$ 229,915	\$ 229,915	\$ 252,347
Maintenance & Operation					
44352	ISD service charge	\$ 4,900	\$ 5,106	\$ 5,106	\$ 7,106
44750	Liability Insurance	8,857	4,457	4,457	6,226
45250	Office supplies	933	1,550	1,550	1,550
45350	General supplies	462	-	-	-
49050	Charges-other depts	-	4,718	4,718	6,435
Maintenance & Operation Total		\$ 15,151	\$ 15,831	\$ 15,831	\$ 21,317
TOTAL		\$ 233,794	\$ 245,746	\$ 245,746	\$ 273,664

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND BUDGET - CSP ADMINISTRATION
101-609-50024**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 409,824	\$ 394,060	\$ 405,576	\$ 454,680
41200	Overtime	90	-	-	-
41300	Hourly wages	98,987	108,137	109,759	111,406
Various	Benefits	137,665	98,683	98,683	109,044
42700	PERS Retirement	102,107	126,120	126,120	168,183
42701	PERS cost sharing	(12,983)	(18,986)	(18,986)	(22,643)
Salaries & Benefits Total		\$ 735,690	\$ 708,014	\$ 721,152	\$ 820,670
Maintenance & Operation					
43080	Rent	\$ 30,240	\$ 30,744	\$ 30,744	\$ 30,744
43110	Contractual services	40,306	24,500	24,500	24,500
44120	Repairs to office equip	-	2,000	2,000	-
44200	Advertising	1,900	2,500	2,500	2,500
44352	ISD service charge	119,156	49,537	49,537	37,361
44353	Building Maint. Serv. Charge	1,221,941	50,132	50,132	246
44450	Postage	1,570	1,900	1,900	1,900
44550	Travel	1,042	-	-	-
44650	Training	225	4,100	4,100	4,100
44750	Liability Insurance	13,795	13,610	13,610	19,813
44800	Membership & dues	4,370	6,000	6,000	5,000
45050	Periodicals & newspapers	-	450	450	450
45100	Books	-	300	300	-
45150	Furniture & equipment	763	6,312	6,312	4,312
45250	Office supplies	2,914	14,000	14,000	6,000
45350	General supplies	11,170	3,000	3,000	3,000
46900	Business meetings	1,267	2,500	2,500	2,000
47000	Miscellaneous	2,337	39,500	39,500	3,800
Maintenance & Operation Total		\$ 1,452,994	\$ 251,085	\$ 251,085	\$ 145,726
TOTAL		\$ 2,188,684	\$ 959,099	\$ 972,237	\$ 966,396

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND BUDGET - GYA PROGRAM
101-610-50025**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 159,498	\$ 158,732	\$ 163,027	\$ 184,365
Various	Benefits	36,597	32,782	32,782	34,586
42700	PERS Retirement	34,733	41,722	41,722	54,775
42701	PERS cost sharing	(4,854)	(6,280)	(6,280)	(7,375)
Salaries & Benefits Total		\$ 225,973	\$ 226,956	\$ 231,251	\$ 266,351
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 37,994	\$ 37,994	\$ 37,994	\$ 32,288
44352	ISD service charge	15,690	6,014	6,014	12,960
44353	Building Maint. Serv. Charge	39,881	73,233	73,233	50
44750	Liability Insurance	4,323	4,301	4,301	6,453
Maintenance & Operation Total		\$ 97,888	\$ 121,542	\$ 121,542	\$ 51,751
TOTAL		\$ 323,861	\$ 348,498	\$ 352,793	\$ 318,102

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CDBG FUND - ADMINISTRATION
201-605**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 185,687	\$ 179,581	\$ 183,977	\$ 180,699
41200	Overtime	156	-	-	-
41300	Hourly wages	20,579	24,205	24,568	20,605
Various	Benefits	50,410	43,966	43,966	43,542
42700	PERS Retirement	46,264	53,694	53,694	59,808
42701	PERS cost sharing	(7,615)	(8,084)	(8,084)	(8,052)
Salaries & Benefits Total		\$ 295,481	\$ 293,362	\$ 298,121	\$ 296,602
Maintenance & Operation					
43110	Contractual services	\$ 11,120	\$ 4,300	\$ 4,300	\$ 4,300
44120	Repairs to office equip	45	1,246	1,246	-
44200	Advertising	1,497	2,560	2,560	2,500
44450	Postage	2,345	2,000	2,000	2,000
44550	Travel	1,348	-	-	-
44650	Training	866	1,500	1,500	703
44700	Computer software	-	150	150	-
44750	Liability Insurance	5,599	5,522	5,522	7,045
44760	Regulatory	-	-	-	150
44800	Membership & dues	1,545	-	-	-
45150	Furniture & equipment	-	1,200	1,200	-
45250	Office supplies	4,195	4,600	4,600	4,500
45350	General supplies	11	-	-	600
45450	Printing and graphics	1,908	3,060	3,060	-
46900	Business meetings	447	-	-	600
47000	Miscellaneous	114	500	500	51,507
Maintenance & Operation Total		\$ 31,040	\$ 26,638	\$ 26,638	\$ 73,905
TOTAL		\$ 326,521	\$ 320,000	\$ 324,759	\$ 370,507

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CDBG FUND - COMMUNITY PROGRAMS
201-801**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 12,438	\$ -	\$ -	\$ -
Various	Benefits	1,631	-	-	-
42700	PERS Retirement	1,098	-	-	-
42701	PERS cost sharing	(192)	-	-	-
Salaries & Benefits Total		\$ 14,976	\$ -	\$ -	\$ -
Maintenance & Operation					
43112	Direct assistance	\$ 426,739	\$ 674,522	\$ 674,522	\$ 1,250,030
44750	Liability Insurance	337	-	-	-
45600	A & G overhead	3,266	-	-	-
47072	Accrued int Section 108 2011	24,492	27,307	27,307	20,000
47106	Principal Section 108 2011	194,000	203,000	203,000	212,000
Maintenance & Operation Total		\$ 648,833	\$ 904,829	\$ 904,829	\$ 1,482,030
Capital Improvement					
51200	Other improvements	\$ 24,748	\$ -	\$ -	\$ -
52100	Construction	220,102	449,792	449,792	-
Capital Improvement Total		\$ 244,850	\$ 449,792	\$ 449,792	\$ -
TOTAL		\$ 908,659	\$ 1,354,621	\$ 1,354,621	\$ 1,482,030

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CONTINUUM OF CARE GRANT FUND - COMMUNITY PROGRAMS
204-801-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 89,265	\$ 57,403	\$ 57,403	\$ 98,150
41300	Hourly wages	19,148	-	4,260	18,482
Various	Benefits	30,103	17,123	17,123	28,215
42700	PERS Retirement	20,365	15,133	15,133	34,650
42701	PERS cost sharing	(3,540)	(2,278)	(2,278)	(4,666)
Salaries & Benefits Total		\$ 155,340	\$ 87,381	\$ 91,641	\$ 174,831
Maintenance & Operation					
43112	Direct assistance	\$ 2,097,304	\$ 1,218,907	\$ 2,061,639	\$ 2,094,972
44750	Liability Insurance	2,939	1,556	1,556	4,083
Maintenance & Operation Total		\$ 2,100,243	\$ 1,220,463	\$ 2,063,195	\$ 2,099,055
TOTAL		\$ 2,255,583	\$ 1,307,844	\$ 2,154,836	\$ 2,273,886

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CONTINUUM OF CARE GRANT FUND - ADMINISTRATION
204-801-10080**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 61,002	\$ 82,872	\$ 87,118	\$ 58,063
41300	Hourly wages	804	25,376	25,757	-
Various	Benefits	21,261	31,894	31,894	17,906
42700	PERS Retirement	13,855	28,524	28,524	17,250
42701	PERS cost sharing	(2,416)	(4,294)	(4,294)	(2,322)
Salaries & Benefits Total		\$ 94,506	\$ 164,372	\$ 168,999	\$ 90,897
Maintenance & Operation					
43112	Direct assistance	\$ 64,520	\$ 49,660	\$ 49,660	\$ 49,662
44750	Liability Insurance	1,675	2,933	2,933	2,032
Maintenance & Operation Total		\$ 66,196	\$ 52,593	\$ 52,593	\$ 51,694
TOTAL		\$ 160,702	\$ 216,965	\$ 221,592	\$ 142,591

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
EMERGENCY SOLUTIONS GRANT FUND - COMMUNITY PROGRAMS
205-801-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 16,030	\$ -	\$ 121	\$ -
41200	Overtime	51	-	-	-
41300	Hourly wages	15,511	2,340	(734)	4,216
Various	Benefits	5,485	143	143	285
42700	PERS Retirement	6,107	622	622	1,253
42701	PERS cost sharing	(618)	(94)	(94)	(169)
Salaries & Benefits Total		\$ 42,566	\$ 3,011	\$ 58	\$ 5,585
Maintenance & Operation					
43112	Direct assistance	\$ 87,948	\$ 177,308	\$ 142,237	\$ 142,237
44750	Liability Insurance	856	63	63	148
45450	Printing and graphics	15	-	-	-
Maintenance & Operation Total		\$ 88,819	\$ 177,371	\$ 142,300	\$ 142,385
TOTAL		\$ 131,386	\$ 180,382	\$ 142,358	\$ 147,970

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - ADMINISTRATION
206-861**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 161,085	\$ 216,232	\$ 227,130	\$ 206,301
41200	Overtime	169	-	-	-
Various	Benefits	43,242	61,661	61,661	56,146
42700	PERS Retirement	36,405	57,187	57,187	61,180
42701	PERS cost sharing	(5,532)	(8,610)	(8,610)	(8,237)
Salaries & Benefits Total		\$ 235,369	\$ 326,470	\$ 337,368	\$ 315,390
Maintenance & Operation					
43110	Contractual services	\$ 4,000	\$ 5,200	\$ 5,200	\$ 6,200
43112	Direct assistance	-	5,200	3,443	-
44200	Advertising	-	1,500	1,500	1,500
44450	Postage	85	1,000	1,000	1,000
44550	Travel	475	6,300	6,300	5,000
44650	Training	10	1,000	1,000	1,000
44700	Computer software	-	1,500	1,500	1,500
44750	Liability Insurance	4,371	5,860	5,860	7,220
44800	Membership & dues	3,635	5,000	5,000	3,500
45050	Periodicals & newspapers	10	400	400	400
45100	Books	-	100	100	100
45170	Computer hardware	-	3,500	3,500	3,500
45250	Office supplies	1,944	2,500	2,500	2,000
45350	General supplies	-	1,000	1,000	1,000
45400	Reports & publications	29	1,500	1,500	1,000
45450	Printing and graphics	-	3,000	3,000	2,500
46900	Business meetings	52	2,000	2,000	200
47000	Miscellaneous	-	1,000	1,000	1,000
49050	Charges-other depts	60,251	-	-	-
Maintenance & Operation Total		\$ 74,863	\$ 47,560	\$ 45,803	\$ 38,620
TOTAL		\$ 310,233	\$ 374,030	\$ 383,171	\$ 354,010

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND - VERDUGO JOBS CENTER
206-862**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 520,464	\$ 904,832	\$ 982,328	\$ 797,950
41300	Hourly wages	1,326,987	1,496,297	1,518,741	1,652,623
Various	Benefits	263,726	358,353	358,353	318,193
42700	PERS Retirement	286,854	497,336	497,336	507,302
42701	PERS cost sharing	(30,450)	(74,869)	(74,869)	(68,299)
Salaries & Benefits Total		\$ 2,367,580	\$ 3,181,949	\$ 3,281,889	\$ 3,207,769
Maintenance & Operation					
43060	Utilities	\$ 66,362	\$ 76,650	\$ 76,650	\$ 76,650
43080	Rent	317,482	618,000	618,000	695,000
43110	Contractual services	137,021	260,500	324,792	200,000
43112	Direct assistance	1,341,557	1,182,172	1,535,527	1,437,500
44120	Repairs to office equip	-	100	100	-
44200	Advertising	4,919	4,500	4,500	2,500
44400	Janitorial services	4,060	5,700	5,700	10,000
44450	Postage	1,131	1,500	1,500	1,500
44550	Travel	20,014	10,000	10,000	15,000
44650	Training	6,120	1,000	1,000	1,000
44700	Computer software	1,968	3,000	3,000	3,000
44750	Liability Insurance	51,126	65,070	65,070	85,770
44760	Regulatory	90	-	-	-
44800	Membership & dues	3,331	5,000	5,000	4,000
45050	Periodicals & newspapers	565	1,000	1,000	500
45100	Books	-	200	200	100
45150	Furniture & equipment	4,985	1,500	1,500	1,000
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	7,955	12,000	12,000	10,000
45300	Small tools	-	100	100	100
45350	General supplies	1,053	1,500	1,500	1,500
45400	Reports & publications	618	1,500	1,500	1,500
45450	Printing and graphics	6,454	5,500	5,500	2,000
46900	Business meetings	11,175	2,500	2,500	5,000
47000	Miscellaneous	756	3,000	3,000	3,000
49050	Charges-other depts	(60,251)	-	-	-
Maintenance & Operation Total		\$ 1,928,490	\$ 2,266,992	\$ 2,684,639	\$ 2,561,620
TOTAL		\$ 4,296,070	\$ 5,448,941	\$ 5,966,528	\$ 5,769,389

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT
211-824-10060**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 6,107	\$ 6,592	\$ 13,277	\$ -
41200	Overtime	59,173	52,000	52,000	61,915
41300	Hourly wages	575,522	639,810	649,407	681,301
Various	Benefits	53,571	34,871	34,871	48,175
42700	PERS Retirement	105,783	167,037	167,037	171,366
42701	PERS cost sharing	(8,020)	(25,147)	(25,147)	(23,072)
Salaries & Benefits Total		\$ 792,137	\$ 875,163	\$ 891,445	\$ 939,685
Maintenance & Operation					
43150	Cost allocation charge	\$ 22,382	\$ 22,584	\$ 22,584	\$ 27,402
44352	ISD service charge	9,297	9,999	9,999	11,156
44750	Liability Insurance	17,363	18,927	18,927	26,013
Maintenance & Operation Total		\$ 49,042	\$ 51,510	\$ 51,510	\$ 64,571
TOTAL		\$ 841,179	\$ 926,673	\$ 942,955	\$ 1,004,256

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS
211-824-10410**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 219,325	\$ 242,782	\$ 284,832	\$ 266,397
41200	Overtime	512	-	-	-
41300	Hourly wages	106,036	155,215	195,493	138,227
Various	Benefits	73,352	61,784	61,784	70,324
42700	PERS Retirement	66,974	88,455	88,455	92,509
42701	PERS cost sharing	(5,141)	(13,317)	(13,317)	(12,454)
Salaries & Benefits Total		\$ 461,058	\$ 534,919	\$ 617,247	\$ 555,003
Maintenance & Operation					
43110	Contractual services	\$ 1,125	\$ 7,000	\$ 7,000	\$ 5,000
43112	Direct assistance	8,019	5,000	5,000	5,000
44750	Liability Insurance	8,832	10,784	10,784	14,162
45100	Books	408	500	500	1,000
45250	Office supplies	-	2,500	2,500	2,500
45350	General supplies	210	3,000	3,000	3,000
45450	Printing and graphics	-	1,000	1,000	1,000
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 18,595	\$ 30,284	\$ 30,284	\$ 32,162
TOTAL		\$ 479,652	\$ 565,203	\$ 647,531	\$ 587,165

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP
211-824-10470**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 2,030	\$ 1,000	\$ 1,000	\$ 1,116
41300	Hourly wages	137,257	199,579	202,573	209,876
Various	Benefits	11,042	9,704	9,704	19,087
42700	PERS Retirement	25,960	37,830	37,830	55,718
42701	PERS cost sharing	(2,210)	(5,695)	(5,695)	(7,502)
Salaries & Benefits Total		\$ 174,079	\$ 242,418	\$ 245,412	\$ 278,295
Maintenance & Operation					
43150	Cost allocation charge	\$ 22,382	\$ 22,583	\$ 22,583	\$ 27,402
44352	ISD service charge	9,297	9,999	9,999	11,156
44750	Liability Insurance	3,775	5,435	5,435	7,385
Maintenance & Operation Total		\$ 35,454	\$ 38,017	\$ 38,017	\$ 45,943
TOTAL		\$ 209,532	\$ 280,435	\$ 283,429	\$ 324,238

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM
211-824-10610**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 576	\$ -	\$ -	\$ -
41300	Hourly wages	29,882	30,798	31,260	48,655
Various	Benefits	3,250	1,279	1,279	2,838
42700	PERS Retirement	2,361	8,183	8,183	14,455
42701	PERS cost sharing	(250)	(1,232)	(1,232)	(1,946)
Salaries & Benefits Total		\$ 35,818	\$ 39,028	\$ 39,490	\$ 64,002
Maintenance & Operation					
43080	Rent	\$ 10,944	\$ 10,000	\$ 10,000	\$ 11,601
43110	Contractual services	9,601	18,500	18,500	18,700
43112	Direct assistance	391	-	-	-
43150	Cost allocation charge	22,382	22,583	22,583	27,402
44352	ISD service charge	9,297	9,999	9,999	11,157
44450	Postage	978	1,000	1,000	1,000
44550	Travel	1,588	1,000	1,000	3,000
44650	Training	1,203	1,000	1,000	3,000
44750	Liability Insurance	857	835	835	1,703
44800	Membership & dues	-	500	500	500
45050	Periodicals & newspapers	288	-	-	-
45170	Computer hardware	-	-	-	450
45250	Office supplies	6,201	10,000	10,000	10,000
45300	Small tools	135	-	-	300
45350	General supplies	10,565	10,000	10,000	10,000
45450	Printing and graphics	-	500	500	500
46900	Business meetings	15	250	250	500
47000	Miscellaneous	4,481	1,000	1,000	4,000
Maintenance & Operation Total		\$ 78,927	\$ 87,167	\$ 87,167	\$ 103,813
TOTAL		\$ 114,745	\$ 126,195	\$ 126,657	\$ 167,815

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION
211-824-10620**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 2,420	\$ 3,520	\$ 3,573	\$ 3,554
Various	Benefits	236	1,146	1,146	250
42700	PERS Retirement	266	935	935	1,056
42701	PERS cost sharing	(44)	(141)	(141)	(142)
Salaries & Benefits Total		\$ 2,879	\$ 5,460	\$ 5,513	\$ 4,718
Maintenance & Operation					
44750	Liability Insurance	\$ 66	\$ 95	\$ 95	\$ 124
Maintenance & Operation Total		\$ 66	\$ 95	\$ 95	\$ 124
TOTAL		\$ 2,944	\$ 5,555	\$ 5,608	\$ 4,842

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GRANT FUND - CSP PROJECTS
216-601-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 4,428	\$ -	\$ -	\$ -
Various	Benefits	271	-	-	-
Salaries & Benefits Total		\$ 4,698	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,700	\$ -	\$ -	\$ -
44750	Liability Insurance	120	-	-	-
45250	Office supplies	45	-	-	-
45300	Small tools	283	-	-	-
45350	General supplies	3,748	-	1,500	-
45600	A & G overhead	57	-	-	-
46900	Business meetings	163	-	-	-
Maintenance & Operation Total		\$ 6,116	\$ -	\$ 1,500	\$ -
TOTAL		\$ 10,814	\$ -	\$ 1,500	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GRANT FUND - COMMUNITY PROGRAMS
216-801**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 2,377
41300	Hourly wages	-	-	9,223	24,678
Various	Benefits	-	-	-	2,021
42700	PERS Retirement	-	-	-	8,038
42701	PERS cost sharing	-	-	-	(1,082)
Salaries & Benefits Total		\$ -	\$ -	\$ 9,223	\$ 36,032
Maintenance & Operation					
43112	Direct assistance	\$ -	\$ -	\$ 148,174	\$ 330,025
44750	Liability Insurance	-	-	-	947
Maintenance & Operation Total		\$ -	\$ -	\$ 148,174	\$ 330,972
TOTAL		\$ -	\$ -	\$ 157,397	\$ 367,004

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
MEASURE H FUND - ADMINISTRATION
224-605**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 12,520
Various	Benefits	-	-	-	729
42700	PERS Retirement	-	-	-	3,720
42701	PERS cost sharing	-	-	-	(500)
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,469</u>
Maintenance & Operation					
43112	Direct assistance	\$ -	\$ -	\$ 32,415	\$ 15,508
44750	Liability Insurance	-	-	-	438
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,415</u>	<u>\$ 15,946</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 32,415</u></u>	<u><u>\$ 32,415</u></u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
MEASURE H FUND - COMMUNITY PROGRAMS
224-801**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43112 Direct assistance	\$ -	\$ -	\$ 110,541	\$ 245,699
Maintenance & Operation Total	\$ -	\$ -	\$ 110,541	\$ 245,699
TOTAL	\$ -	\$ -	\$ 110,541	\$ 245,699

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
270-604-50037**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 72,084	\$ 68,544	\$ 70,406	\$ 75,135
41300	Hourly wages	101,084	105,534	107,117	108,723
Various	Benefits	18,917	10,903	10,903	13,538
42700	PERS Retirement	25,673	46,014	46,014	54,624
42701	PERS cost sharing	(2,362)	(6,928)	(6,928)	(7,354)
Salaries & Benefits Total		\$ 215,396	\$ 224,067	\$ 227,512	\$ 244,666
Maintenance & Operation					
43110	Contractual services	\$ 189,080	\$ 196,000	\$ 196,000	\$ 195,073
44351	Fleet / equip rental charge	9,411	9,725	9,725	9,725
44450	Postage	128	520	520	-
44650	Training	525	250	250	-
44750	Liability Insurance	-	4,718	4,718	6,435
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	229	3,050	3,050	500
45350	General supplies	10,329	6,000	7,500	4,500
47000	Miscellaneous	1,664	2,100	2,100	2,000
49050	Charges-other depts	-	(4,718)	(4,718)	(6,435)
Maintenance & Operation Total		\$ 211,366	\$ 218,645	\$ 220,145	\$ 212,798
TOTAL		\$ 426,762	\$ 442,712	\$ 447,657	\$ 457,464

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - CSP PROJECTS
401-601**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 46,748	\$ -	\$ -	\$ -
41200	Overtime	674	-	-	-
41300	Hourly wages	3,215	-	-	-
Various	Benefits	8,381	-	-	-
42700	PERS Retirement	4,742	-	-	-
42701	PERS cost sharing	(823)	-	-	-
Salaries & Benefits Total		\$ 62,939	\$ -	\$ -	\$ -
Maintenance & Operation					
44450	Postage	\$ 637	\$ -	\$ -	\$ -
44750	Liability Insurance	1,363	-	-	-
45600	A & G overhead	11,991	-	-	-
Maintenance & Operation Total		\$ 13,991	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 291,991	\$ 2,971,771	\$ 2,950,364	\$ 5,250,000
52100	Construction	1,849	200,000	200,000	-
53190	Operation of property	6,623	-	-	-
Capital Improvement Total		\$ 300,464	\$ 3,171,771	\$ 3,150,364	\$ 5,250,000
TOTAL		\$ 377,394	\$ 3,171,771	\$ 3,150,364	\$ 5,250,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS MITIGATION FEE FUND - CSP PROJECTS
405-601**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 172,279	\$ -	\$ -	\$ -
41300	Hourly wages	21,427	-	-	-
Various	Benefits	20,994	-	-	-
42700	PERS Retirement	9,349	-	-	-
42701	PERS cost sharing	(1,615)	-	-	-
Salaries & Benefits Total		\$ 222,434	\$ -	\$ -	\$ -
Maintenance & Operation					
44450	Postage	\$ 3,705	\$ -	\$ -	\$ -
44750	Liability Insurance	5,236	-	-	-
45600	A & G overhead	56,573	-	-	-
Maintenance & Operation Total		\$ 65,514	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 3,267,808	\$ -	\$ (52,915)*	\$ 1,500,000
Capital Improvement Total		\$ 3,267,808	\$ -	\$ (52,915)	\$ 1,500,000
TOTAL		\$ 3,555,756	\$ -	\$ (52,915)	\$ 1,500,000

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CIP REIMBURSEMENT FUND - CSP PROJECTS
409-601**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 20,000	\$ -
Salaries & Benefits Total	\$ -	\$ -	\$ 20,000	\$ -
Capital Improvement				
51200 Other improvements	\$ 619,650	\$ -	\$ -	\$ -
Capital Improvement Total	\$ 619,650	\$ -	\$ -	\$ -
TOTAL	\$ 619,650	\$ -	\$ 20,000	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CSP PROJECTS
501-601-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 33,505	\$ -	\$ -	\$ -
Various	Benefits	7,190	-	-	-
42700	PERS Retirement	4,472	-	-	-
42701	PERS cost sharing	(778)	-	-	-
Salaries & Benefits Total		\$ 44,388	\$ -	\$ -	\$ -
Maintenance & Operation					
43080	Rent	\$ 13,954	\$ -	\$ -	\$ -
43110	Contractual services	2,493	-	-	-
44750	Liability Insurance	903	-	-	-
45350	General supplies	33,027	-	-	-
45600	A & G overhead	6,468	-	-	-
Maintenance & Operation Total		\$ 56,846	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 251,190	\$ 364,000	\$ 424,000	\$ -
Capital Improvement Total		\$ 251,190	\$ 364,000	\$ 424,000	\$ -
TOTAL		\$ 352,424	\$ 364,000	\$ 424,000	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PARKS - PARKS MAINTENANCE
501-602-50001**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 88,197	\$ 129,462	\$ 131,260	\$ 214,095
41200	Overtime	3,397	-	-	-
41300	Hourly wages	224,818	230,935	234,398	185,747
Various	Benefits	67,239	53,877	53,877	88,816
42700	PERS Retirement	60,859	95,399	95,399	118,791
42701	PERS cost sharing	(4,579)	(14,361)	(14,361)	(15,993)
Salaries & Benefits Total		\$ 439,931	\$ 495,312	\$ 500,573	\$ 591,456
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 5,654	\$ 15,000	\$ 15,000	\$ 15,000
43110	Contractual services	123,095	145,500	145,500	155,500
43150	Cost allocation charge	8,664	21,972	21,972	26,259
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	9,487	11,310	11,310	11,203
44650	Training	4,060	4,500	4,500	4,500
44750	Liability Insurance	8,575	9,766	9,766	13,994
44800	Membership & dues	435	-	-	-
45250	Office supplies	-	500	500	500
45300	Small tools	-	3,000	3,000	3,000
45350	General supplies	54,564	40,000	40,000	30,000
46900	Business meetings	38	1,000	1,000	1,000
47000	Miscellaneous	286	-	-	-
Maintenance & Operation Total		\$ 214,858	\$ 254,548	\$ 254,548	\$ 262,956
TOTAL		\$ 654,789	\$ 749,860	\$ 755,121	\$ 854,412

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM
501-603-50011**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 98,875	\$ 117,031	\$ 117,031	\$ 125,357
41200	Overtime	688	-	-	-
41300	Hourly wages	89,883	139,990	147,331	144,242
Various	Benefits	47,077	37,677	37,677	40,426
42601	PARS supplemental retirement	11,835	-	-	-
42700	PERS Retirement	37,572	54,444	54,444	55,404
42701	PERS cost sharing	(4,841)	(8,196)	(8,196)	(7,459)
Salaries & Benefits Total		\$ 281,089	\$ 340,946	\$ 348,287	\$ 357,970
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,510	\$ 2,510	\$ 2,510
43060	Utilities	129,138	147,000	147,000	147,000
43110	Contractual services	37,110	43,700	43,700	46,150
43150	Cost allocation charge	10,000	14,488	14,488	13,000
44200	Advertising	450	-	-	-
44352	ISD service charge	10,000	10,773	10,773	11,000
44353	Building Maint. Serv. Charge	-	107,525	107,525	105,795
44450	Postage	1	-	-	-
44750	Liability Insurance	5,136	6,965	6,965	9,435
44760	Regulatory	554	-	-	-
45250	Office supplies	149	1,200	1,200	1,200
45350	General supplies	6,357	26,740	26,740	6,800
Maintenance & Operation Total		\$ 198,895	\$ 360,901	\$ 360,901	\$ 342,890
TOTAL		\$ 479,984	\$ 701,847	\$ 709,188	\$ 700,860

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX
501-603-50012**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 216,692	\$ 258,049	\$ 268,691	\$ 254,743
41200	Overtime	351	-	-	-
41300	Hourly wages	73,242	89,057	89,057	91,858
Various	Benefits	92,164	86,894	86,894	104,262
42601	PARS supplemental retirement	22,092	-	-	-
42700	PERS Retirement	57,248	91,427	91,427	102,975
42701	PERS cost sharing	(5,281)	(13,764)	(13,764)	(13,864)
Salaries & Benefits Total		\$ 456,508	\$ 511,663	\$ 522,305	\$ 539,974
Maintenance & Operation					
43060	Utilities	\$ 147,398	\$ 168,000	\$ 168,000	\$ 168,000
43110	Contractual services	3,541	13,300	13,300	13,300
43150	Cost allocation charge	20,000	28,975	28,975	25,158
44351	Fleet / equip rental charge	20,321	20,321	20,321	20,321
44352	ISD service charge	10,117	10,773	10,773	11,000
44353	Building Maint. Serv. Charge	-	107,489	107,489	105,794
44750	Liability Insurance	7,867	9,406	9,406	12,132
44760	Regulatory	75	-	-	-
44800	Membership & dues	-	425	425	425
45300	Small tools	530	-	-	-
45350	General supplies	35,726	52,611	52,611	52,611
Maintenance & Operation Total		\$ 245,576	\$ 411,300	\$ 411,300	\$ 408,741
TOTAL		\$ 702,084	\$ 922,963	\$ 933,605	\$ 948,715

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
501-603-50014**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 15,982	\$ 20,062	\$ 20,062	\$ 21,493
41200	Overtime	86	-	-	-
41300	Hourly wages	33,416	17,925	17,925	58,718
Various	Benefits	7,227	6,411	6,411	9,670
42700	PERS Retirement	8,209	10,046	10,046	22,562
42701	PERS cost sharing	(1,144)	(1,512)	(1,512)	(3,038)
Salaries & Benefits Total		\$ 63,776	\$ 52,932	\$ 52,932	\$ 109,405
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 500
43150	Cost allocation charge	2,000	2,898	2,898	2,500
44352	ISD service charge	2,000	2,205	2,205	2,260
44750	Liability Insurance	1,341	1,030	1,030	2,807
45350	General supplies	-	200	200	700
Maintenance & Operation Total		\$ 5,341	\$ 6,333	\$ 6,333	\$ 8,767
TOTAL		\$ 69,117	\$ 59,265	\$ 59,265	\$ 118,172

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
501-603-50015**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 26,064	\$ 35,613	\$ 35,613	\$ 38,323
41300	Hourly wages	73,546	85,000	85,000	106,803
Various	Benefits	14,307	13,071	13,071	15,254
42700	PERS Retirement	12,116	12,545	12,545	16,542
42701	PERS cost sharing	(1,346)	(1,889)	(1,889)	(2,227)
Salaries & Benefits Total		\$ 124,688	\$ 144,340	\$ 144,340	\$ 174,695
Maintenance & Operation					
43110	Contractual services	\$ 668	\$ -	\$ -	\$ -
43150	Cost allocation charge	10,000	14,488	14,488	13,000
44352	ISD service charge	4,000	4,209	4,209	4,300
44750	Liability Insurance	2,700	3,270	3,270	5,079
45350	General supplies	3,311	4,043	4,043	4,000
47000	Miscellaneous	38	-	-	-
Maintenance & Operation Total		\$ 20,716	\$ 26,010	\$ 26,010	\$ 26,379
TOTAL		\$ 145,404	\$ 170,350	\$ 170,350	\$ 201,074

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
501-603-50016**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 2,877	\$ 6,272	\$ 6,272	\$ 6,724
41300	Hourly wages	-	-	-	5,151
Various	Benefits	754	1,434	1,434	2,241
42700	PERS Retirement	659	1,654	1,654	3,399
42701	PERS cost sharing	(114)	(249)	(249)	(458)
Salaries & Benefits Total		\$ 4,176	\$ 9,111	\$ 9,111	\$ 17,057
Maintenance & Operation					
43150	Cost allocation charge	\$ 2,000	\$ 2,898	\$ 2,898	\$ 2,500
44352	ISD service charge	2,500	2,604	2,604	2,300
44750	Liability Insurance	78	170	170	415
Maintenance & Operation Total		\$ 4,578	\$ 5,672	\$ 5,672	\$ 5,215
TOTAL		\$ 8,754	\$ 14,783	\$ 14,783	\$ 22,272

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
501-603-50017**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 4,762	\$ 9,202	\$ 9,202	\$ 6,850
41200	Overtime	107	-	-	-
41300	Hourly wages	24,018	40,088	40,088	46,364
Various	Benefits	4,457	4,537	4,537	4,732
42700	PERS Retirement	4,457	8,050	8,050	12,147
42701	PERS cost sharing	(321)	(1,211)	(1,211)	(1,635)
Salaries & Benefits Total		\$ 37,480	\$ 60,666	\$ 60,666	\$ 68,458
Maintenance & Operation					
43110	Contractual services	\$ 722	\$ -	\$ -	\$ 500
43150	Cost allocation charge	2,000	2,898	2,898	2,500
44352	ISD service charge	1,830	2,004	2,004	2,047
44750	Liability Insurance	804	1,335	1,335	1,862
45250	Office supplies	-	200	200	200
45350	General supplies	887	3,000	3,000	2,500
Maintenance & Operation Total		\$ 6,243	\$ 9,437	\$ 9,437	\$ 9,609
TOTAL		\$ 43,722	\$ 70,103	\$ 70,103	\$ 78,067

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
501-603-50018**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 51,056	\$ 62,757	\$ 62,757	\$ 64,647
Various	Benefits	5,586	2,661	2,661	4,635
42700	PERS Retirement	2,273	16,675	16,675	8,637
42701	PERS cost sharing	(269)	(2,510)	(2,510)	(1,163)
Salaries & Benefits Total		\$ 58,646	\$ 79,583	\$ 79,583	\$ 76,756
Maintenance & Operation					
43110	Contractual services	\$ 4,024	\$ 5,800	\$ 5,800	\$ 5,800
43150	Cost allocation charge	7,000	10,141	10,141	9,500
44352	ISD service charge	2,000	2,205	2,205	2,300
44750	Liability Insurance	1,345	1,701	1,701	2,263
45350	General supplies	5,195	7,200	7,200	7,200
47000	Miscellaneous	111	-	-	-
Maintenance & Operation Total		\$ 19,674	\$ 27,047	\$ 27,047	\$ 27,063
TOTAL		\$ 78,321	\$ 106,630	\$ 106,630	\$ 103,819

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL
501-603-50022**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 12	\$ -	\$ -	\$ -
41300	Hourly wages	45,717	54,569	54,569	56,219
Various	Benefits	4,349	2,654	2,654	3,805
42700	PERS Retirement	244	1,299	1,299	1,084
42701	PERS cost sharing	(41)	-	-	(146)
Salaries & Benefits Total		\$ 50,281	\$ 58,522	\$ 58,522	\$ 60,962
Maintenance & Operation					
43150	Cost allocation charge	\$ 6,393	\$ 9,262	\$ 9,262	\$ 8,500
44352	ISD service charge	8,000	8,344	8,344	9,000
44750	Liability Insurance	1,239	1,480	1,480	1,968
45350	General supplies	1,959	2,000	2,000	2,000
Maintenance & Operation Total		\$ 17,591	\$ 21,086	\$ 21,086	\$ 21,468
TOTAL		\$ 67,873	\$ 79,608	\$ 79,608	\$ 82,430

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - COMMUNITY BUILDINGS
501-603-50023

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
45350	General supplies	-	3,000	3,000	3,000
Maintenance & Operation Total		\$ -	\$ 6,000	\$ 6,000	\$ 6,000
TOTAL		\$ -	\$ 6,000	\$ 6,000	\$ 6,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL
501-604-50021**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 1,594	\$ 3,200	\$ 3,200	\$ 3,248
41300	Hourly wages	645	2,000	2,000	2,060
Various	Benefits	632	435	435	374
42700	PERS Retirement	56	274	274	119
42701	PERS cost sharing	(10)	(42)	(42)	(16)
Salaries & Benefits Total		\$ 2,918	\$ 5,867	\$ 5,867	\$ 5,785
Maintenance & Operation					
43080	Rent	\$ 231	\$ 5,000	\$ 5,000	\$ 5,000
43110	Contractual services	5,817	8,225	8,225	8,225
44200	Advertising	-	1,500	1,500	1,500
44450	Postage	46	200	200	200
44750	Liability Insurance	61	141	141	186
45350	General supplies	10,519	4,275	4,275	4,275
45450	Printing and graphics	913	1,500	1,500	1,500
Maintenance & Operation Total		\$ 17,588	\$ 20,841	\$ 20,841	\$ 20,886
TOTAL		\$ 20,505	\$ 26,708	\$ 26,708	\$ 26,671

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
501-604-50031**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 137,212	\$ 143,308	\$ 143,308	\$ 158,088
41200	Overtime	94	-	-	-
41300	Hourly wages	128,040	150,449	150,449	157,732
Various	Benefits	42,057	35,144	35,144	36,716
42700	PERS Retirement	44,658	55,191	55,191	67,482
42701	PERS cost sharing	(5,085)	(8,309)	(8,309)	(9,084)
Salaries & Benefits Total		\$ 346,976	\$ 375,783	\$ 375,783	\$ 410,934
Maintenance & Operation					
43110	Contractual services	\$ 2,258	\$ 26,600	\$ 26,600	\$ 27,600
43150	Cost allocation charge	33,000	16,944	16,944	16,500
44352	ISD service charge	18,657	20,126	20,126	21,143
44450	Postage	343	-	-	-
44750	Liability Insurance	7,192	7,960	7,960	11,054
45250	Office supplies	2,485	2,500	2,500	2,500
45350	General supplies	5,427	9,100	9,100	12,400
47000	Miscellaneous	90	2,000	2,000	2,000
Maintenance & Operation Total		\$ 69,453	\$ 85,230	\$ 85,230	\$ 93,197
TOTAL		\$ 416,429	\$ 461,013	\$ 461,013	\$ 504,131

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
501-604-50032**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 40,148	\$ 41,126	\$ 47,271	\$ 45,081
41300	Hourly wages	77,164	116,157	121,402	125,075
Various	Benefits	26,044	20,730	20,730	22,725
42700	PERS Retirement	12,482	31,838	31,838	37,397
42701	PERS cost sharing	(1,106)	(4,792)	(4,792)	(5,035)
Salaries & Benefits Total		\$ 154,731	\$ 205,059	\$ 216,449	\$ 225,243
Maintenance & Operation					
43110	Contractual services	\$ 47,086	\$ 37,000	\$ 37,000	\$ 38,000
43150	Cost allocation charge	35,000	17,971	17,971	17,500
44352	ISD service charge	5,500	6,511	6,511	6,811
44450	Postage	5	-	-	-
44750	Liability Insurance	3,179	4,264	4,264	5,956
44760	Regulatory	179	-	-	-
45250	Office supplies	-	360	360	360
45350	General supplies	3,000	3,885	3,885	3,885
Maintenance & Operation Total		\$ 93,949	\$ 69,991	\$ 69,991	\$ 72,512
TOTAL		\$ 248,680	\$ 275,050	\$ 286,440	\$ 297,755

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
501-604-50035**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 51,433	\$ 51,296	\$ 51,296	\$ 59,256
41200	Overtime	20	-	-	-
41300	Hourly wages	53,452	81,038	81,038	97,742
Various	Benefits	23,558	21,767	21,767	23,954
42700	PERS Retirement	16,807	16,215	16,215	18,255
42701	PERS cost sharing	(1,416)	(2,441)	(2,441)	(2,457)
Salaries & Benefits Total		\$ 143,853	\$ 167,875	\$ 167,875	\$ 196,750
Maintenance & Operation					
43110	Contractual services	\$ 14,075	\$ 14,800	\$ 14,800	\$ 15,352
43150	Cost allocation charge	19,816	10,175	10,175	9,777
44352	ISD service charge	1,500	2,003	2,003	2,303
44650	Training	25	-	-	-
44750	Liability Insurance	2,843	3,587	3,587	5,496
44800	Membership & dues	145	145	145	145
45250	Office supplies	345	450	450	431
45350	General supplies	29,980	23,500	23,500	42,337
47000	Miscellaneous	321	-	-	-
Maintenance & Operation Total		\$ 69,050	\$ 54,660	\$ 54,660	\$ 75,841
TOTAL		\$ 212,903	\$ 222,535	\$ 222,535	\$ 272,591

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19				
<u>Salaried Positions</u>								
Accountant I	0.83	0.75	0.75	0.75				
Accounting Manager	0.10	0.10	-	-				
Accounting Supervisor	0.10	0.10	0.10	0.20				
Accounts Payable Supervisor	0.25	0.25	0.25	0.25				
Administrative Analyst	6.00	6.00	5.00	4.00				
Administrative Assistant	1.00	-	-	-				
Administrative Associate	-	1.00	1.00	1.00				
Building Repairer	2.00	2.00	-	-				
Case Worker I	3.00	3.00	3.00	2.00				
Case Worker II	3.00	3.00	3.00	3.00				
Community Development Supervisor	1.00	1.00	-	-				
Community Services Coordinator	5.00	5.00	5.00	5.00				
Community Services Manager	2.00	1.00	1.00	1.00				
Community Services Specialist	4.00	4.00	4.00	4.00				
Community Services Supervisor	6.00	6.00	6.00	6.00				
Custodial Worker	3.00	3.00	3.00	3.00				
Customer Service Representative	1.00	1.00	1.00	1.00				
Departmental Budget Specialist	1.00	1.00	1.00	1.00				
Dep Director of Community Services & Parks	-	2.00	2.00	2.00				
Dep Director of Finance	-	-	0.10	-				
Director of Community Services & Parks	1.00	1.00	1.00	1.00				
Groundskeeper I	13.00	13.00	13.00	13.00				
Groundskeeper II	22.00	22.00	22.00	22.00				
Homeless Program Coordinator	1.00	1.00	1.00	1.00				
Human Resources Analyst	0.05	0.05	0.05	0.05				
Irrigation Technician	-	-	2.00	2.00				
Office Services Supervisor	1.00	1.00	1.00	1.00				
Park Maintenance Supervisor	2.00	2.00	2.00	2.00				
Park Operations Supervisor	-	-	-	1.00				
Park Services Manager	3.00	3.00	3.00	3.00				
Parks Services Administrator	1.00	-	1.00	-				
Principal Accounting Technician	1.00	1.00	-	-				
Program Coordinator	3.00	3.00	1.00	1.00				
Program Specialist	1.00	1.00	-	-				
Sr. Administrative Analyst	1.00	1.00	1.00	1.00				
Sr. Building Repairer	-	1.00	-	-				
Sr. Community Development Supervisor	2.00	2.00	1.00	1.00				
Sr. Community Services Supervisor	2.00	2.00	3.00	3.00				
Sr. Irrigation Technician	1.00	-	1.00	1.00				
Sr. Groundskeeper	3.00	3.00	3.00	3.00				
Sr. Office Services Specialist	2.00	2.00	2.00	2.00				
Workforce Development Administrator	1.00	1.00	1.00	1.00				
Youth Services Coordinator	-	-	2.00	2.00				
Youth Services Manager	-	-	1.00	1.00				
Youth Services Field Coordinator	-	-	1.00	1.00				
Youth Services Fin Coordinator	-	-	1.00	1.00				
Total Salaried Positions	100.33	100.25	100.25	98.25				
<u>Hourly Positions</u>								
Administrative Associate	1.00	(1)	1.00	(1)	1.00	(1)	-	(1)
Assistant Pool Manager	0.39	(2)	0.34	(1)	0.34	(1)	0.36	(1)
Building Repairer	0.77	(1)	0.87	(2)	0.87	(2)	-	-
Case Worker I	3.00	(3)	2.38	(3)	2.38	(3)	2.38	(3)
Case Worker II	1.46	(2)	1.46	(2)	1.46	(2)	1.00	(1)

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

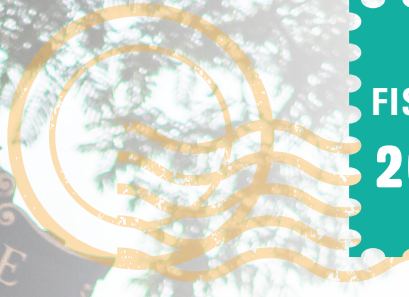
Classification	Actual 2016-17		Adopted 2017-18		Revised 2017-18		Adopted 2018-19	
City Resource Specialist	3.13	(4)	2.33	(4)	2.33	(4)	2.38	(5)
Civic Auditorium Attendant	0.19	(10)	0.18	(10)	0.18	(10)	-	(10)
Civic Auditorium Event Attendant	3.38	(10)	3.93	(21)	3.93	(21)	4.14	(38)
Civic Auditorium Event Facilitator	0.95	(4)	0.41	(2)	0.41	(2)	0.49	(5)
Civic Event Facilitator	-		0.04	(2)	0.04	(2)	-	
Custodial Worker	0.87	(2)	0.53	(1)	0.53	(1)	0.59	(2)
Customer Service Assistant	1.15	(2)	1.10	(2)	1.10	(2)	-	
Customer Service Representative	1.00	(1)	1.00	(1)	1.00	(1)	1.00	(1)
Facility Attendant I	16.03	(66)	17.73	(86)	17.73	(86)	19.68	(89)
Facility Attendant II	8.58	(29)	7.38	(29)	7.38	(29)	7.65	(27)
Groundskeeper II	-		-		-		0.91	(1)
Hourly City Worker	59.11	(128)	60.32	(86)	60.32	(86)	64.56	(128)
Irrigation Technician	-		-		-		1.80	(2)
Lifeguard I	2.18	(22)	5.31	(13)	5.31	(13)	5.55	(70)
Lifeguard II	3.13	(21)	-		-		0.13	(1)
Lifeguard III	0.96	(4)	0.72	(9)	0.72	(9)	-	
Meal Coordinator	0.27	(1)	0.26	(1)	0.26	(1)	0.19	(1)
Park Maintenance Supervisor	0.91	(1)	1.00	(1)	1.00	(1)	-	
Pesticide Applicator	0.46	(1)	0.47	(1)	0.47	(1)	0.46	(1)
Pool Manager	1.15	(2)	1.03	(4)	1.03	(4)	1.06	(2)
Recreation Leader I	2.61	(13)	5.27	(42)	5.27	(42)	11.60	(61)
Recreation Leader II	3.18	(14)	6.28	(44)	6.28	(44)	5.60	(55)
Recreation Leader III	1.92	(9)	1.23	(9)	1.23	(9)	4.60	(25)
Recreation Program Specialist	2.19	(6)	3.45	(10)	3.45	(10)	3.96	(14)
Seasonal Laborer	10.08	(20)	11.23	(23)	11.23	(23)	9.39	(21)
Skate Park Attendant I	2.48	(8)	0.63	(8)	0.63	(8)	2.64	(56)
Skate Park Attendants II	0.94	(5)	0.52	(5)	0.52	(5)	1.02	(12)
Sr. Administrative Analyst	0.46	(1)	0.46	(2)	0.46	(2)	-	(2)
Youth Worker	17.63	(185)	17.55	(4)	17.55	(4)	17.84	(3)
Total Hourly FTE Positions	<u>151.56</u>		<u>156.41</u>		<u>156.41</u>		<u>170.98</u>	
Community Services & Parks Total	<u><u>251.89</u></u>		<u><u>256.66</u></u>		<u><u>256.66</u></u>		<u><u>269.23</u></u>	

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



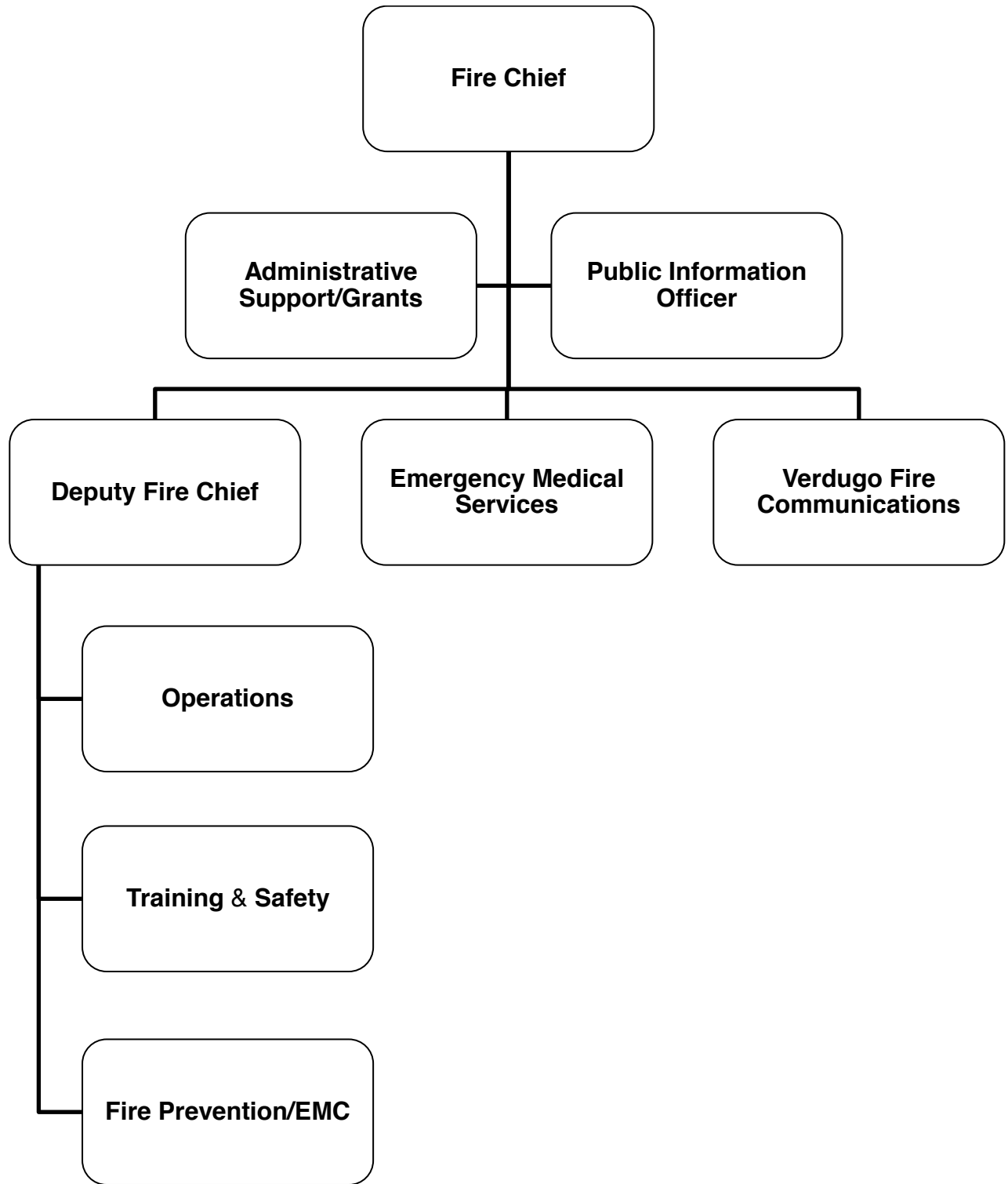
FISCAL YEAR
2018-19



ADOPTED BUDGET

FIRE

FIRE



CITY OF GLENDALE

FIRE

MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, the Verdugo Fire Communications Center and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life.

DEPARTMENT DESCRIPTION

The Fire Department is organized into seven main sections:

- 1) Administration
- 2) Operations
- 3) Emergency Medical Services (EMS)
- 4) Training and Safety
- 5) Emergency Services (Disaster Preparedness)
- 6) Fire Prevention/Environmental Management Center
- 7) Verdugo Fire Communications Center

The **Administration Section** is responsible for:

- Business support for all aspects of the Department including payroll processing, personnel management and record-keeping, vendor relationships, contracts, accounts payables, budget oversight, statewide mutual aid reimbursement, and the management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, coordination of Community Emergency Response Training (CERT) training to Glendale residents, and public education requests.
- Public Information Officer (PIO); The PIO is responsible for conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.
- Grants management; managing all of the State and Federal homeland security grant applications, purchases, including compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of nine engines, three trucks, five basic life support ambulances, a Type I Hazardous Materials Team, one air & light apparatus, two water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

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- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials response, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.
- Company Inspections - The Operations section performs business and residential fire prevention and vegetation management inspections. The Operations section also conducts comprehensive fire pre-planning for high risk and special hazard properties.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department **Emergency Medical Services** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among its responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, recruitment, and community outreach events such as sidewalk CPR.

The Training and Safety section provides and documents training of department personnel in accordance to established policies, procedures, and to National Fire Protection Association (NFPA) standards. The Training and Safety section provides in-service continuing education for all suppression staff, conducts semiannual fire recruit academies, administers both engineer and captain promotional exams and academies, manages activities at two fire training facilities, oversees required State Fire Marshal credential courses, and coordinates with the Glendale Community College Verdugo Fire Academy which is colocated at the main Glendale Fire Department training facility.

This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale Training and Safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee. The Training & Safety section is also responsible for management and oversight of the Fire Fleet and Arson programs.

The mission of the **Fire Prevention Bureau** is to prevent fires and protect property, enhance the environment, ensure public health, environmental quality, and economic vitality.

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This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention Bureau (FPB) and the Fire Engineering Unit (FEU) located within the Permit Services Center on the first floor of the Municipal Services Building on the campus of City Hall.

The FPB is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FEU provides services at the Permit Services Center. Personnel conduct technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining several elements of responsibility. These elements include but are not limited to:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday at the Environmental Management Center (EMC) which is located at the FPB. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The EMC also collects used motor oil every Thursday through a curbside collection program. The EMC also serves as a drop-off location for the Operations Section to drop off hazardous materials and waste picked up from emergency incidents.

The **Public Education and Disaster Preparedness Sections** are responsible for:

- Delivery of fire safety training to schools and community groups, and coordinating community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Maintaining and updating citywide disaster plans. Conducting emergency preparedness training such as earthquake and active shooter drills.

The Verdugo Fire Communications Center (Verdugo) receives emergency calls related to fire and medical incidents from 13 cities and the Hollywood Burbank Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes

CITY OF GLENDALE

FIRE

emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, Vernon and the Hollywood Burbank Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the thirteen cities that it serves.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

The Glendale Fire Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

Safe & Healthy Community

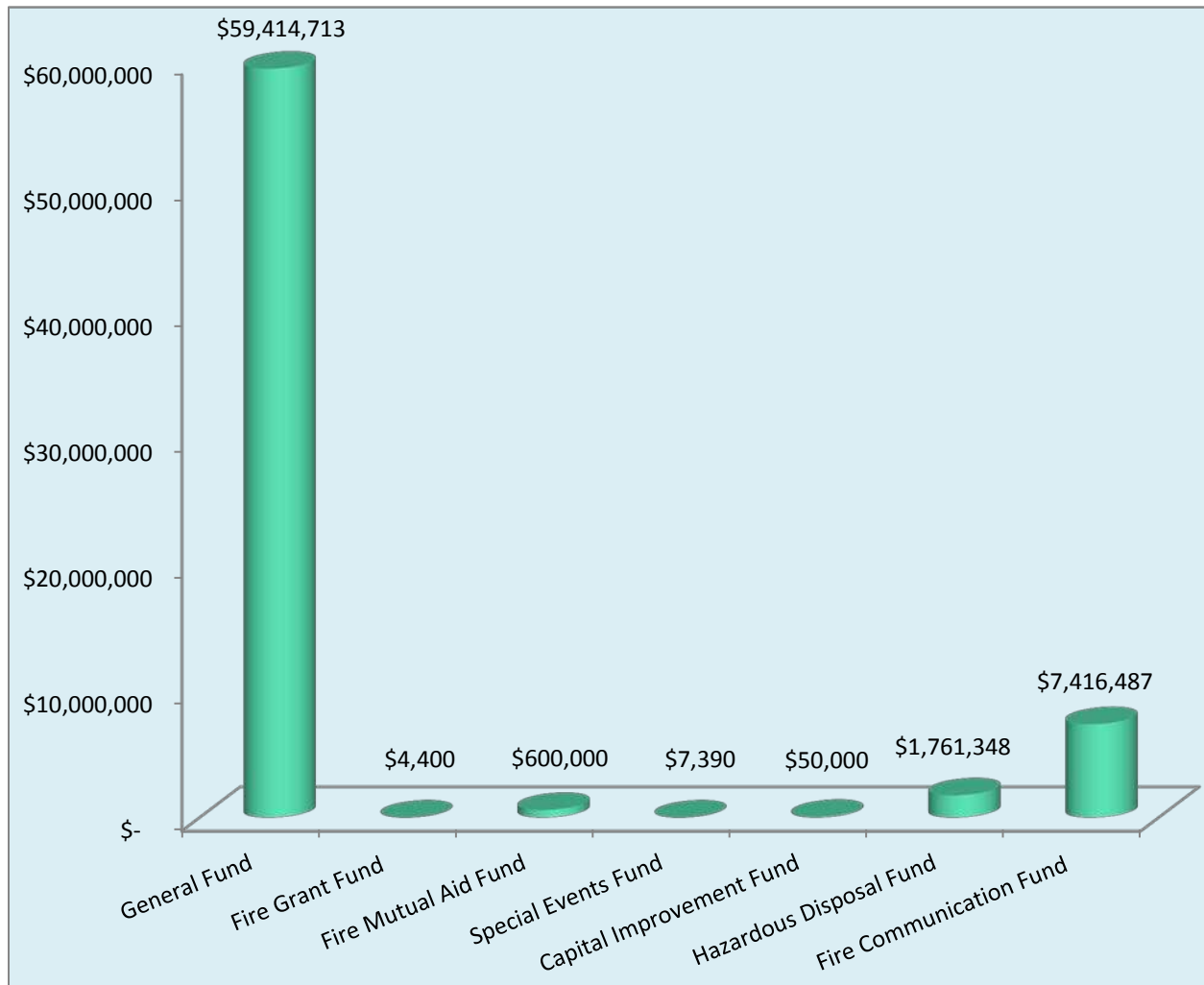
It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues. The Department continually evaluates our community's risks in order to maintain the most efficient response model.

Informed & Engaged Community

The Glendale Fire Department is dedicated to providing a modern approach to fire service information access and delivery. We regularly seek new technology platforms to provide our community with important information about emergency incidents and Department programs and services including customer service feedback opportunities. Our vision includes that we effectively manage our resources and utilize technology to continually improve our programs.

**CITY OF GLENDALE
FIRE DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Fire Department Adopted FY 2018-19 Budget is \$69,254,338. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
FIRE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
Administration (101-402)	\$ 1,417,819	\$ 1,446,771	\$ 1,737,871	\$ 1,518,113
Operations (101-403)	43,036,244	46,797,109	47,123,131	47,172,674
Fire Paramedic (101-405)*	-	5,559,187	5,983,791	6,208,368
Training (101-406)	2,394,544	1,516,223	2,131,495	1,541,660
Fire Prevention (101-411)	1,334,546	2,045,531	2,068,162	2,139,440
Fire Communications (101-415)	866,277	892,399	892,399	748,502
Emergency Services (101-425)	147,413	88,304	121,942	85,956
Total General Fund	\$ 49,196,844	\$ 58,345,524	\$ 60,058,791	\$ 59,414,713
Other Funds				
Fire Grant Fund (265-401)	\$ 181,240	\$ 4,400	\$ 323,985	\$ 4,400
Fire Mutual Aid Fund (266-403)	704,494	300,001	300,001	600,000
Special Events Fund				
Fire Operations (267-403-00000)	2,997	23,523	23,523	7,390
Fire Prevention (267-411-00000)	11,722	-	-	-
Total Special Events Fund	\$ 14,719	\$ 23,523	\$ 23,523	\$ 7,390
Capital Improvement Fund (401-401)	\$ 2,900	\$ 663,000	\$ 663,000	\$ 50,000
CIP Reimbursement Fund (409-401)	-	-	300,000	-
Hazardous Disposal Fund				
Fire Projects (510-401)	\$ -	\$ 35,000	\$ 35,000	\$ -
Hazardous Materials Control (510-421)	1,494,913	1,605,565	1,622,690	1,761,348
Total Hazardous Disposal Fund	\$ 1,494,913	\$ 1,640,565	\$ 1,657,690	\$ 1,761,348
Emergency Medical Services Fund (511-405)*	\$ 5,047,305	\$ -	\$ -	\$ -
Fire Communication Fund (701-416)	3,391,689	7,384,321	7,488,279	7,416,487
Total Other Funds	\$ 10,837,260	\$ 10,015,810	\$ 10,756,478	\$ 9,839,625
Department Grand Total	\$ 60,034,104	\$ 68,361,334	\$ 70,815,269	\$ 69,254,338

Notes:

* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-402**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 628,273	\$ 628,586	\$ 638,993	\$ 658,393
41200	Overtime	1,591	6,266	223,844	6,266
Various	Benefits	207,877	221,080	278,331	221,272
42700	PERS Retirement	221,532	244,291	244,291	288,090
42701	PERS cost sharing	(22,692)	(24,837)	(24,837)	(26,335)
Salaries & Benefits Total		\$ 1,036,582	\$ 1,075,386	\$ 1,360,622	\$ 1,147,686
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 849	\$ 9,000	\$ 9,000	\$ 9,000
43060	Utilities	67,462	83,682	83,682	83,682
43110	Contractual services	25,471	22,839	22,839	22,839
44100	Repairs to equipment	370	-	-	-
44352	ISD service charge	179,342	196,359	196,359	197,343
44353	Building Maint. Serv. Charge	77,817	-	-	-
44400	Janitorial services	-	25,000	25,000	5,000
44450	Postage	1,678	2,450	2,450	3,500
44550	Travel	2,376	2,400	2,400	4,000
44650	Training	423	1,600	1,600	3,950
44750	Liability Insurance	17,085	17,205	23,069	23,263
44800	Membership & dues	1,904	2,000	2,000	3,000
45100	Books	87	-	-	-
45150	Furniture & equipment	-	1,000	1,000	2,300
45250	Office supplies	1,262	1,850	1,850	1,850
45350	General supplies	845	1,600	1,600	4,000
46900	Business meetings	2,592	2,700	2,700	4,000
47000	Miscellaneous	1,675	1,700	1,700	2,700
Maintenance & Operation Total		\$ 381,237	\$ 371,385	\$ 377,249	\$ 370,427
TOTAL		\$ 1,417,819	\$ 1,446,771	\$ 1,737,871	\$ 1,518,113

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - OPERATIONS
101-403**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 16,446,200	\$ 19,994,034	\$ 19,994,034	\$ 20,052,235
41200	Overtime	7,612,435	4,388,211	4,401,211	4,359,211
Various	Benefits	6,835,770	8,133,431	8,133,431	7,932,948
42700	PERS Retirement	7,472,970	8,923,571	8,923,571	10,132,409
42701	PERS cost sharing	(669,552)	(791,866)	(791,866)	(784,604)
Salaries & Benefits Total		\$ 37,697,825	\$ 40,647,381	\$ 40,660,381	\$ 41,692,199
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 8,876	\$ 20,000	\$ 20,000	\$ 20,000
43060	Utilities	239,669	287,498	287,498	287,498
43110	Contractual services	43,084	150,200	150,200	120,880
44100	Repairs to equipment	59,479	33,000	58,000	73,300
44120	Repairs to office equip	-	500	500	-
44351	Fleet / equip rental charge	2,043,829	2,043,829	2,043,829	1,736,864
44352	ISD service charge	1,370,833	1,818,920	1,818,920	1,748,347
44353	Building Maint. Serv. Charge	472,657	304,294	304,294	248,954
44400	Janitorial services	1,680	1,300	1,300	1,300
44450	Postage	1,188	2,000	2,000	1,200
44550	Travel	4,193	4,000	4,000	8,050
44600	Laundry & towel service	1,406	15,100	15,100	15,100
44650	Training	3,735	7,000	7,000	7,000
44750	Liability Insurance	671,571	655,533	655,533	854,401
44800	Membership & dues	200	800	800	800
45100	Books	491	1,000	1,000	1,000
45150	Furniture & equipment	236,269	128,000	308,000	115,970
45200	Maps & blue prints	-	350	350	350
45250	Office supplies	9,372	15,000	15,000	15,000
45350	General supplies	132,197	204,761	204,761	212,561
45400	Reports & publications	-	300	300	300
45450	Printing and graphics	35	-	-	-
46900	Business meetings	3,653	9,500	9,500	8,000
47000	Miscellaneous	3,568	414,215	285,416	3,600
Maintenance & Operation Total		\$ 5,307,987	\$ 6,117,100	\$ 6,193,301	\$ 5,480,475
Capital Outlay					
51000	Capital outlay	\$ 30,433	\$ 32,628	\$ 269,449	\$ -
Capital Outlay Total		\$ 30,433	\$ 32,628	\$ 269,449	\$ -
TOTAL		\$ 43,036,244	\$ 46,797,109	\$ 47,123,131	\$ 47,172,674

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - FIRE PARAMEDIC
101-405**

		Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 693,762	\$ 698,842	\$ 814,099
41200	Overtime	-	694,471	694,471	749,548
41300	Hourly wages	-	1,389,117	1,558,516	1,382,234
Various	Benefits	-	414,411	414,411	740,441
42700	PERS Retirement	-	636,671	636,671	730,601
42701	PERS cost sharing	-	(81,918)	(81,918)	(80,773)
Salaries & Benefits Total		\$ -	\$ 3,746,514	\$ 3,920,993	\$ 4,336,150
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43110	Contractual services	-	511,876	555,476	605,410
44100	Repairs to equipment	-	23,000	23,000	23,000
44351	Fleet / equip rental charge	-	517,380	517,380	439,674
44352	ISD service charge	-	121,690	121,690	145,089
44353	Building Maint. Serv. Charge	-	58,491	58,491	50,969
44356	GWP municipal billing	-	3,408	3,408	3,408
44450	Postage	-	200	200	300
44550	Travel	-	1,500	1,500	1,400
44650	Training	-	70,200	88,941	70,200
44750	Liability Insurance	-	75,266	75,266	103,106
44760	Regulatory	-	8,000	8,000	8,000
44800	Membership & dues	-	200	200	650
45150	Furniture & equipment	-	15,655	15,655	15,655
45250	Office supplies	-	10,000	10,000	9,550
45350	General supplies	-	367,465	345,465	367,465
45450	Printing and graphics	-	1,000	1,000	1,000
46500	Uncollectible accounts	-	250	250	250
46900	Business meetings	-	2,000	2,000	2,000
47000	Miscellaneous	-	24,092	24,092	24,092
Maintenance & Operation Total		\$ -	\$ 1,812,673	\$ 1,853,014	\$ 1,872,218
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 209,784	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 209,784	\$ -
TOTAL		\$ -	\$ 5,559,187	\$ 5,983,791	\$ 6,208,368

Notes:

* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - TRAINING
101-406**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,103,137	\$ 544,849	\$ 832,154	\$ 559,932
41200	Overtime	177,713	117,851	241,010	117,851
41300	Hourly wages	56,816	219,746	223,042	72,267
Various	Benefits	398,500	218,716	218,716	242,820
42700	PERS Retirement	340,476	241,022	241,022	295,281
42701	PERS cost sharing	(27,907)	(22,845)	(22,845)	(24,860)
Salaries & Benefits Total		\$ 2,048,734	\$ 1,319,339	\$ 1,733,099	\$ 1,263,291
Maintenance & Operation					
43110	Contractual services	\$ 8,289	\$ 97,600	\$ 156,464	\$ 178,975
44100	Repairs to equipment	238	600	600	600
44352	ISD service charge	13,700	15,585	15,585	29,011
44353	Building Maint. Serv. Charge	-	15,919	15,919	12,931
44550	Travel	175	1,100	1,100	2,100
44650	Training	91,448	1,800	19,825	3,300
44700	Computer software	795	-	-	-
44750	Liability Insurance	36,254	22,980	22,980	26,252
44800	Membership & dues	65	200	200	200
45100	Books	110	250	250	250
45150	Furniture & equipment	327	13,000	13,000	10,000
45250	Office supplies	1,316	1,800	1,800	1,800
45350	General supplies	192,612	11,400	134,523	10,400
46900	Business meetings	481	750	2,250	1,750
47000	Miscellaneous	-	13,900	13,900	800
Maintenance & Operation Total		\$ 345,810	\$ 196,884	\$ 398,396	\$ 278,369
TOTAL		\$ 2,394,544	\$ 1,516,223	\$ 2,131,495	\$ 1,541,660

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - FIRE PREVENTION
101-411**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 694,914	\$ 920,004	\$ 941,728	\$ 991,443
41200	Overtime	26,963	64,680	64,680	65,650
41300	Hourly wages	17,325	60,493	61,400	59,612
Various	Benefits	223,518	338,114	338,114	347,056
42700	PERS Retirement	162,000	276,141	276,141	311,556
42701	PERS cost sharing	(17,883)	(39,034)	(39,034)	(39,317)
Salaries & Benefits Total		\$ 1,106,838	\$ 1,620,398	\$ 1,643,029	\$ 1,736,000
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	83,460	205,000	205,000	255,525
44100	Repairs to equipment	-	650	650	650
44120	Repairs to office equip	-	750	750	750
44352	ISD service charge	76,352	56,833	56,833	69,888
44353	Building Maint. Serv. Charge	21,622	13,868	13,868	11,134
44356	GWP municipal billing	-	7,079	7,079	7,079
44450	Postage	2,174	5,125	5,125	5,125
44550	Travel	241	1,150	1,150	1,150
44650	Training	1,722	3,500	3,500	3,500
44750	Liability Insurance	20,047	28,324	28,324	38,785
44800	Membership & dues	1,306	2,000	2,000	2,000
45050	Periodicals & newspapers	1,346	100	100	100
45100	Books	16,200	954	954	954
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps & blue prints	-	250	250	250
45250	Office supplies	1,461	1,000	1,000	1,000
45300	Small tools	80	250	250	250
45350	General supplies	1,094	3,000	3,000	3,000
46900	Business meetings	484	500	500	500
47000	Miscellaneous	120	600	600	600
Maintenance & Operation Total		\$ 227,708	\$ 332,133	\$ 332,133	\$ 403,440
Capital Outlay					
51000	Capital outlay	\$ -	\$ 93,000	\$ 93,000	\$ -
Capital Outlay Total		\$ -	\$ 93,000	\$ 93,000	\$ -
TOTAL		\$ 1,334,546	\$ 2,045,531	\$ 2,068,162	\$ 2,139,440

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - FIRE COMMUNICATIONS
101-415**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 865,329	\$ 890,696	\$ 890,696	\$ 745,842
44352	ISD service charge	948	1,703	1,703	2,660
Maintenance & Operation Total		\$ 866,277	\$ 892,399	\$ 892,399	\$ 748,502
TOTAL		\$ 866,277	\$ 892,399	\$ 892,399	\$ 748,502

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - EMERGENCY SERVICES
101-425**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 34,440	\$ -	\$ 1,756	\$ -
41200	Overtime	983	9,032	9,032	9,167
41300	Hourly wages	4,430	3,305	3,355	3,383
Various	Benefits	11,722	1,259	1,259	2,528
42700	PERS Retirement	7,994	-	-	-
42701	PERS cost sharing	(1,394)	-	-	-
Salaries & Benefits Total		\$ 58,175	\$ 13,596	\$ 15,402	\$ 15,078
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	6,907	28,800	58,800	28,185
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equip	-	100	100	100
44200	Advertising	917	2,400	2,400	2,400
44352	ISD service charge	10,526	18,073	18,073	14,754
44353	Building Maint. Serv. Charge	36,881	-	-	-
44450	Postage	59	1,000	1,000	1,000
44550	Travel	1,230	1,000	1,000	1,000
44650	Training	900	2,500	2,500	2,500
44750	Liability Insurance	1,080	335	335	439
44800	Membership & dues	-	500	500	500
45150	Furniture & equipment	14,394	1,500	1,500	1,500
45200	Maps & blue prints	-	500	500	500
45250	Office supplies	238	5,000	5,000	5,000
45350	General supplies	11,189	8,000	8,000	8,000
45450	Printing and graphics	3,924	-	-	-
46900	Business meetings	906	1,000	2,832	1,000
47000	Miscellaneous	85	1,000	1,000	1,000
Maintenance & Operation Total		\$ 89,238	\$ 74,708	\$ 106,540	\$ 70,878
TOTAL		\$ 147,413	\$ 88,304	\$ 121,942	\$ 85,956

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE GRANT FUND - FIRE PROJECTS
265-401**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 108,658	\$ -	\$ 14,000	\$ -
Various	Benefits	17,618	-	-	-
Salaries & Benefits Total		\$ 126,276	\$ -	\$ 14,000	\$ -
Maintenance & Operation					
44650	Training	\$ 12,921	\$ -	\$ 4,370	\$ -
44750	Liability Insurance	61	-	-	-
45150	Furniture & equipment	-	-	237,075	-
45350	General supplies	41,863	735	64,875	735
45450	Printing and graphics	-	3,665	3,665	3,665
46900	Business meetings	119	-	-	-
Maintenance & Operation Total		\$ 54,964	\$ 4,400	\$ 309,985	\$ 4,400
TOTAL		\$ 181,240	\$ 4,400	\$ 323,985	\$ 4,400

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE MUTUAL AID FUND - OPERATIONS
266-403**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41200 Overtime	\$ 613,425	\$ 242,640	\$ 242,640	\$ 483,613
Various Benefits	91,069	50,785	50,785	99,794
Salaries & Benefits Total	\$ 704,494	\$ 293,425	\$ 293,425	\$ 583,407
Maintenance & Operation				
44750 Liability Insurance	\$ -	\$ 6,576	\$ 6,576	\$ 16,593
Maintenance & Operation Total	\$ -	\$ 6,576	\$ 6,576	\$ 16,593
TOTAL	\$ 704,494	\$ 300,001	\$ 300,001	\$ 600,000

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND - OPERATIONS
267-403-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 2,478	\$ 5,000	\$ 5,000	\$ 5,611
Various	Benefits	453	609	609	1,158
Salaries & Benefits Total		\$ 2,930	\$ 5,609	\$ 5,609	\$ 6,769
Maintenance & Operation					
43150	Cost allocation charge	\$ -	\$ 17,766	\$ 17,766	\$ 392
44352	ISD service charge	-	12	12	36
44750	Liability Insurance	67	136	136	193
Maintenance & Operation Total		\$ 67	\$ 17,914	\$ 17,914	\$ 621
TOTAL		\$ 2,997	\$ 23,523	\$ 23,523	\$ 7,390

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND - FIRE PREVENTION
267-411-00000**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41200 Overtime	\$ 10,187	\$ -	\$ -	\$ -
Various Benefits	1,259	-	-	-
Salaries & Benefits Total	\$ 11,446	\$ -	\$ -	\$ -
Maintenance & Operation				
44750 Liability Insurance	\$ 276	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 276	\$ -	\$ -	\$ -
TOTAL	\$ 11,722	\$ -	\$ -	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
CAPITAL IMPROVEMENT FUND - CAPITAL IMPROVEMENT FUND
401-401**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ 663,000	\$ 663,000	\$ -
52100	Construction	-	-	-	50,000
Capital Improvement Total		\$ -	\$ 663,000	\$ 663,000	\$ 50,000
Capital Outlay					
51000	Capital outlay	\$ 2,900	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 2,900	\$ -	\$ -	\$ -
TOTAL		\$ 2,900	\$ 663,000	\$ 663,000	\$ 50,000

**CITY OF GLENDALE
 FIRE DEPARTMENT
 CIP REIMBURSEMENT FUND - FIRE PROJECTS
 409-401**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ 300,000	\$ -
Capital Improvement Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ -</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 300,000</u></u>	<u><u>\$ -</u></u>

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND - FIRE PROJECTS
510-401**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ 35,000	\$ 35,000	\$ -
Capital Improvement Total		\$ -	\$ 35,000	\$ 35,000	\$ -
TOTAL		\$ -	\$ 35,000	\$ 35,000	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND - HAZARDOUS MATERIALS CONTROL
510-421**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 657,426	\$ 690,643	\$ 707,768	\$ 794,249
41200	Overtime	18,803	12,571	12,571	12,571
Various	Benefits	207,137	229,066	229,066	250,031
42601	PARS supplemental retirement	13,699	-	-	-
42700	PERS Retirement	152,450	199,065	199,065	264,700
42701	PERS cost sharing	(14,888)	(26,235)	(26,235)	(31,771)
Salaries & Benefits Total		\$ 1,034,627	\$ 1,105,110	\$ 1,122,235	\$ 1,289,780
Maintenance & Operation					
43050	Repairs-bldgs & grounds	-	2,000	2,000	2,000
43060	Utilities	24,695	34,730	34,730	34,730
43110	Contractual services	151,275	208,401	208,401	208,401
43150	Cost allocation charge	71,720	58,677	58,677	37,676
44100	Repairs to equipment	4,931	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	500	500	500
44352	ISD service charge	46,115	49,483	49,483	46,603
44356	GWP municipal billing	-	20,185	20,185	20,185
44450	Postage	1,607	7,600	7,600	7,600
44550	Travel	5,487	8,332	8,332	8,332
44650	Training	1,460	6,000	6,000	6,000
44750	Liability Insurance	18,340	18,242	18,242	28,236
44760	Regulatory	-	10,000	10,000	10,000
44800	Membership & dues	165	1,500	1,500	1,500
45050	Periodicals & newspapers	-	400	400	400
45100	Books	341	1,000	1,000	1,000
45150	Furniture & equipment	3,041	8,500	8,500	8,500
45250	Office supplies	-	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	16,205	19,755	19,755	19,755
45450	Printing and graphics	-	1,000	1,000	1,000
46500	Uncollectible accounts	114,441	25,000	25,000	25,000
46900	Business meetings	383	800	800	800
47000	Miscellaneous	79	500	500	500
Maintenance & Operation Total		\$ 460,286	\$ 485,455	\$ 485,455	\$ 471,568
Capital Outlay					
51000	Capital outlay	-	15,000	15,000	-
Capital Outlay Total		-	15,000	15,000	-
TOTAL		\$ 1,494,913	\$ 1,605,565	\$ 1,622,690	\$ 1,761,348

**CITY OF GLENDALE
FIRE DEPARTMENT
EMERGENCY MEDICAL SERVICES FUND - FIRE PARAMEDIC
511-405**

		Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 644,179	\$ -	\$ -	\$ -
41200	Overtime	738,169	-	-	-
41300	Hourly wages	1,121,905	-	-	-
Various	Benefits	365,376	-	-	-
42601	PARS supplemental retirement	6,222	-	-	-
42700	PERS Retirement	453,972	-	-	-
42701	PERS cost sharing	(38,814)	-	-	-
Salaries & Benefits Total		\$ 3,291,009	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 392,970	\$ -	\$ -	\$ -
43150	Cost allocation charge	228,591	-	-	-
44100	Repairs to equipment	13,226	-	-	-
44351	Fleet / equip rental charge	517,380	-	-	-
44352	ISD service charge	142,436	-	-	-
44450	Postage	39	-	-	-
44550	Travel	431	-	-	-
44650	Training	5,910	-	-	-
44750	Liability Insurance	67,889	-	-	-
44751	Insurance/surety bond premium	1,931	-	-	-
44760	Regulatory	10,275	-	-	-
44800	Membership & dues	60	-	-	-
45100	Books	54	-	-	-
45150	Furniture & equipment	894	-	-	-
45250	Office supplies	2,630	-	-	-
45350	General supplies	321,669	-	-	-
46500	Uncollectible accounts	217	-	-	-
46900	Business meetings	1,270	-	-	-
47000	Miscellaneous	36,473	-	-	-
Maintenance & Operation Total		\$ 1,744,347	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 11,948	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 11,948	\$ -	\$ -	\$ -
TOTAL		\$ 5,047,305	\$ -	\$ -	\$ -

Notes:

* Beginning FY 2017-18, Emergency Medical Services Fund (511) shifted into the General Fund under (101-405).

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND - FIRE COMMUNICATION CENTER
701-416**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,297,807	\$ 1,745,831	\$ 1,788,333	\$ 2,027,802
41200	Overtime	367,569	361,160	361,160	361,160
41300	Hourly wages	54,899	72,059	73,140	110,618
Various	Benefits	397,376	460,155	460,155	554,195
42700	PERS Retirement	146,591	463,011	463,011	663,524
42701	PERS cost sharing	(29,116)	(69,002)	(69,002)	(83,220)
Salaries & Benefits Total		\$ 2,235,128	\$ 3,033,214	\$ 3,076,797	\$ 3,634,079
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 3,000	\$ 3,000	\$ 1,500
43060	Utilities	25,700	32,402	32,402	32,402
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	187,153	272,225	332,600	275,600
43150	Cost allocation charge	195,487	169,923	169,923	93,575
44100	Repairs to equipment	5,212	12,800	12,800	12,800
44120	Repairs to office equip	31	200	200	-
44250	Data communication	11,882	11,000	11,000	15,000
44352	ISD service charge	166,303	150,074	150,074	162,376
44450	Postage	19	30	30	30
44550	Travel	8,729	10,500	10,500	8,500
44650	Training	6,490	9,000	9,000	8,000
44700	Computer software	129,340	205,085	205,085	185,785
44750	Liability Insurance	46,628	56,798	56,798	86,585
44751	Insurance/surety bond premium	1,931	-	-	-
44800	Membership & dues	1,640	2,058	2,058	1,789
45050	Periodicals & newspapers	-	25	25	-
45100	Books	11	101	101	-
45150	Furniture & equipment	10,649	6,060	6,060	2,000
45200	Maps & blue prints	-	5,000	5,000	2,620
45250	Office supplies	1,149	4,000	4,000	2,000
45300	Small tools	-	303	303	-
45350	General supplies	4,289	2,000	2,000	3,000
45400	Reports & publications	-	303	303	303
45450	Printing and graphics	809	-	-	-
46000	Depreciation	156,470	153,040	153,040	138,759
46900	Business meetings	1,144	1,515	1,515	1,515
47000	Miscellaneous	404	3,505	3,505	1,000
Maintenance & Operation Total		\$ 1,101,629	\$ 1,251,107	\$ 1,311,482	\$ 1,175,299
Capital Improvement					
59999	Asset capitalization	\$ (242,711)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (242,711)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 297,643	\$ 3,100,000	\$ 3,100,000	\$ 2,607,109
Capital Outlay Total		\$ 297,643	\$ 3,100,000	\$ 3,100,000	\$ 2,607,109
TOTAL		\$ 3,391,689	\$ 7,384,321	\$ 7,488,279	\$ 7,416,487

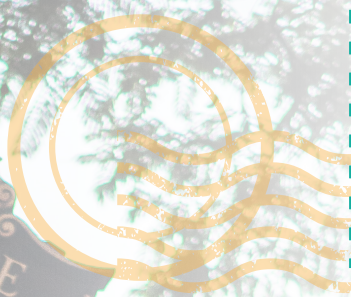
**CITY OF GLENDALE
FIRE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19				
<u>Salaried Positions</u>								
Ambulance Operator Coordinator	1.00	1.00	1.00	1.00				
Assistant Fire Marshall	-	1.00	1.00	1.00				
Deputy Fire Chief	1.00	1.00	2.00	2.00				
Emergency Services Coordinator	1.00	-	-	-				
Exec Adminis/Verdugo Fire Comm	1.00	1.00	-	-				
Fire Battalion Chief	5.00	6.00	6.00	6.00				
Fire Captain	17.00	17.00	11.00	11.00				
Fire Captain (40 Hour)	-	-	3.00	2.00				
Fire Captain Paramedic	22.00	22.00	28.00	28.00				
Fire Captain Paramedic 40 HR	-	-	-	1.00				
Fire Chief	1.00	1.00	1.00	1.00				
Fire Comm. Operator (40 Hour)	-	-	-	1.00				
Fire Comm. Operator (42 Hour)	14.00	14.00	14.00	15.00				
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00				
Fire Engineer	20.00	20.00	16.00	16.00				
Fire Engineer Paramedic	16.00	16.00	19.00	20.00				
Fire Engineer Paramedic (40 Hour)	-	-	1.00	-				
Fire Environmental Safety Specialist	5.00	7.00	7.00	7.00				
Fire Marshal	1.00	-	-	-				
Fire Prevention Coordinator	1.00	-	-	-				
Fire Prevention Inspector	-	1.00	2.00	2.00				
Fire Protection Engineer II	1.00	1.00	1.00	1.00				
Firefighter	12.00	14.00	11.00	14.00				
Firefighter Paramedic A	15.00	13.00	17.00	11.00				
Firefighter Paramedic B	30.00	30.00	35.00	37.00				
Firefighter Paramedic C	25.00	25.00	16.00	16.00				
Firefighter Paramedic C (40 Hour)	-	-	-	1.00				
Information Services Project Manager	-	-	1.00	1.00				
Plan Checker	2.00	-	-	-				
Principal Fire/Env Safety Specialist	-	-	1.00	1.00				
Public Safety Business Administrator	1.00	1.00	1.00	1.00				
Public Safety Business Assistant I	2.00	2.00	1.00	1.00				
Public Safety Business Assistant II	2.00	2.00	3.00	3.00				
Public Safety Business Coordinator	1.00	1.00	1.00	1.00				
Public Safety Business Specialist	1.00	1.00	1.00	1.00				
Sr. Fire Environmental Specialist	4.00	4.00	2.00	2.00				
Storekeeper	1.00	1.00	1.00	1.00				
Systems Analyst	1.00	1.00	-	-				
Verdugo Fire Manager**	1.00	1.00	1.00	1.00				
Total Salaried Positions	<u>209.00</u>	<u>209.00</u>	<u>209.00</u>	<u>211.00</u>				
<u>Hourly Positions</u>								
Ambulance Operator	38.00	(60)	38.00	(2)	38.00	(2)	38.65	(2)
City Resource Specialist	0.88	(2)	1.40	(7)	1.40	(7)	0.60	(1)
Fire Cadet	2.35	(9)	2.34	(2)	2.34	(2)	2.34	(2)
Fire Communications Operator	0.10	(1)	-	-	-	-	0.60	(2)
Hourly City Worker	1.49	(6)	1.95	(5)	1.95	(5)	1.18	(3)
Total Hourly FTE Positions	<u>42.82</u>		<u>43.69</u>		<u>43.69</u>		<u>43.37</u>	
Fire Total	<u>251.82</u>		<u>252.69</u>		<u>252.69</u>		<u>254.37</u>	

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

** Previously the classification title was Fire Communications Administrator.

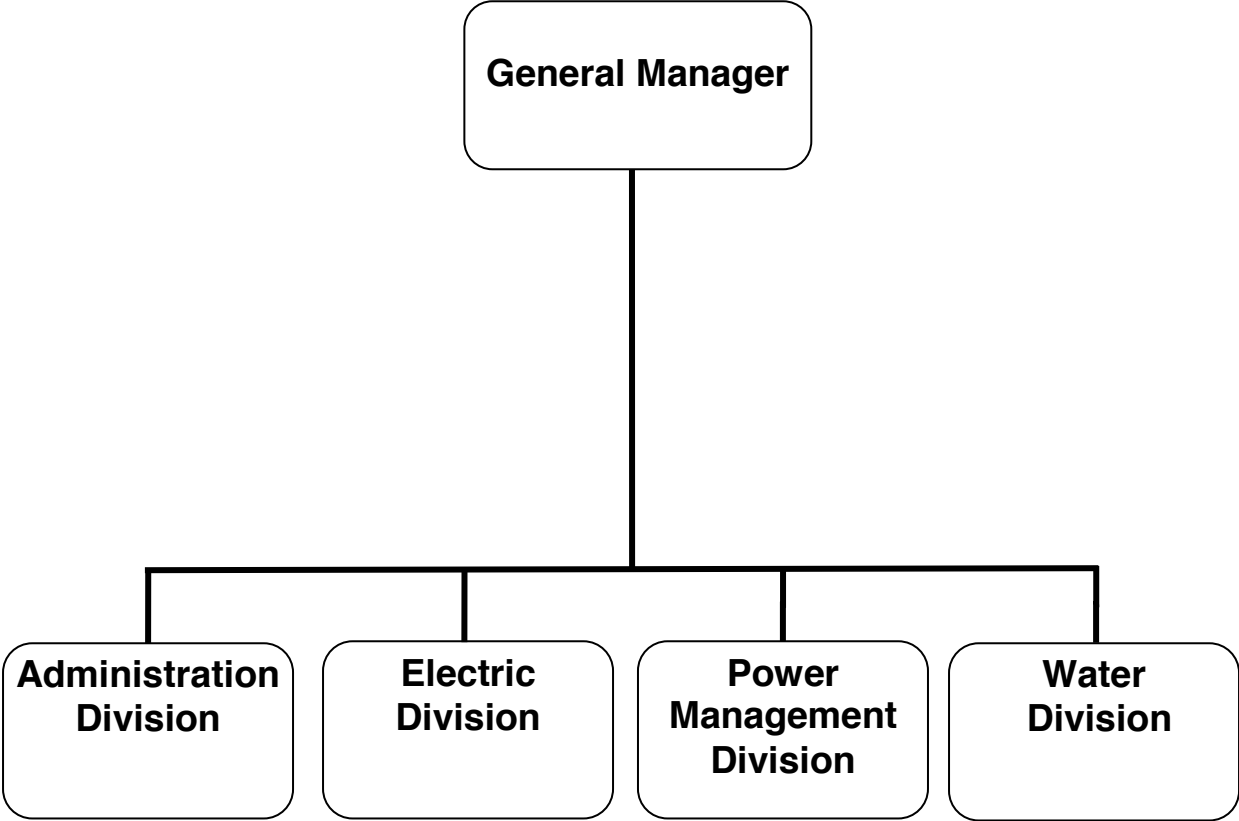


FISCAL YEAR
2018-19

ADOPTED BUDGET

GLENDALE WATER
& POWER

GLENDALE WATER & POWER



CITY OF GLENDALE

GLENDALE WATER & POWER

MISSION STATEMENT

Glendale Water & Power's mission is to cost effectively provide its customers with safe, efficient, reliable and sustainable water and power services at reasonable costs. This mission is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and into the future.

DEPARTMENT DESCRIPTION

GWP consists of four divisions:

- Administration Division
- Electric Division
- Power Management Division
- Water Division

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in Glendale Water & Power's operation include:

Electric Services – Provide safe, reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

Power Management Services – Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources.

Water Services - Provide safe and reliable water services that meet or exceed regulatory water quality requirements while optimizing the local production of water resources including water recycling, while efficiently pumping and storing water to minimize energy use.

Customer Service - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers and working to continuously provide information to customers on how they can make informed decisions on water and energy use.

Rates - Achieve water and electric rates that will support the infrastructure needs and are appropriate for the level of service provided.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force – Through succession planning, develop, retain and promote a safe, highly skilled, dedicated, and customer-focused work force.

Utility Modernization – Continuously develop and improve programs, systems and technologies to reduce GWP's costs while enhancing customer communications and increasing operational effectiveness.

Legislation & Regulation – Monitor, participate, and influence local, state, and federal legislation and regulations to provide the most benefit to Glendale Water & Power's customers.

Safety – Provide a safe environment for our staff and the community.

CITY OF GLENDALE

GLENDALE WATER & POWER

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Glendale Water & Power is committed to providing its residents with extraordinary customer service centered on the principles of integrity, quality, and customer satisfaction through the reliable and efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing reasonable and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

Environmental Sustainability

Glendale Water and Power is always looking for ways to minimize environmental impacts and promote sustainable water and power resources. GWP's Water Division is committed to using more local sources of water and reducing the amount of imported water in its portfolio. The Water Division has been a pioneer in the use of recycled water since 1978 -one of the first in California. GWP's Electric Division recently completed an Integrated Resource Plan that includes increasing the amount of renewable energy sources in the future. Also, GWP has been utilizing the City's landfill gas as a renewable energy source for over 20 years, which has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

Economic Vibrancy

Glendale Water & Power is committed to provide its customers with reliable and sustainable water and power services that are cost effective and innovative. The new Electric and Water rates were approved by Glendale City Council setting forth a new rate structure for the next 5 years. This includes the establishment of an internally funded capital improvement program ("Pay-Go") to address core infrastructure needs, and to maintain City Council approved reserve fund levels.

Informed & Engaged Community

Glendale Water & Power pro-actively shares information and engages the community regarding important issues via multiple communication platforms. Recent illustrative examples include the significant outreach related to the possibility of power outages due to the gas storage issues: GWP performed extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media. GWP also held Customer Service in your neighborhood Events at four various locations throughout the City, giving residents the opportunity to learn more about GWP's billing and payment options, how to make electronic payments, enroll in various GWP programs, and meet staff who can answer their questions about the Utility.

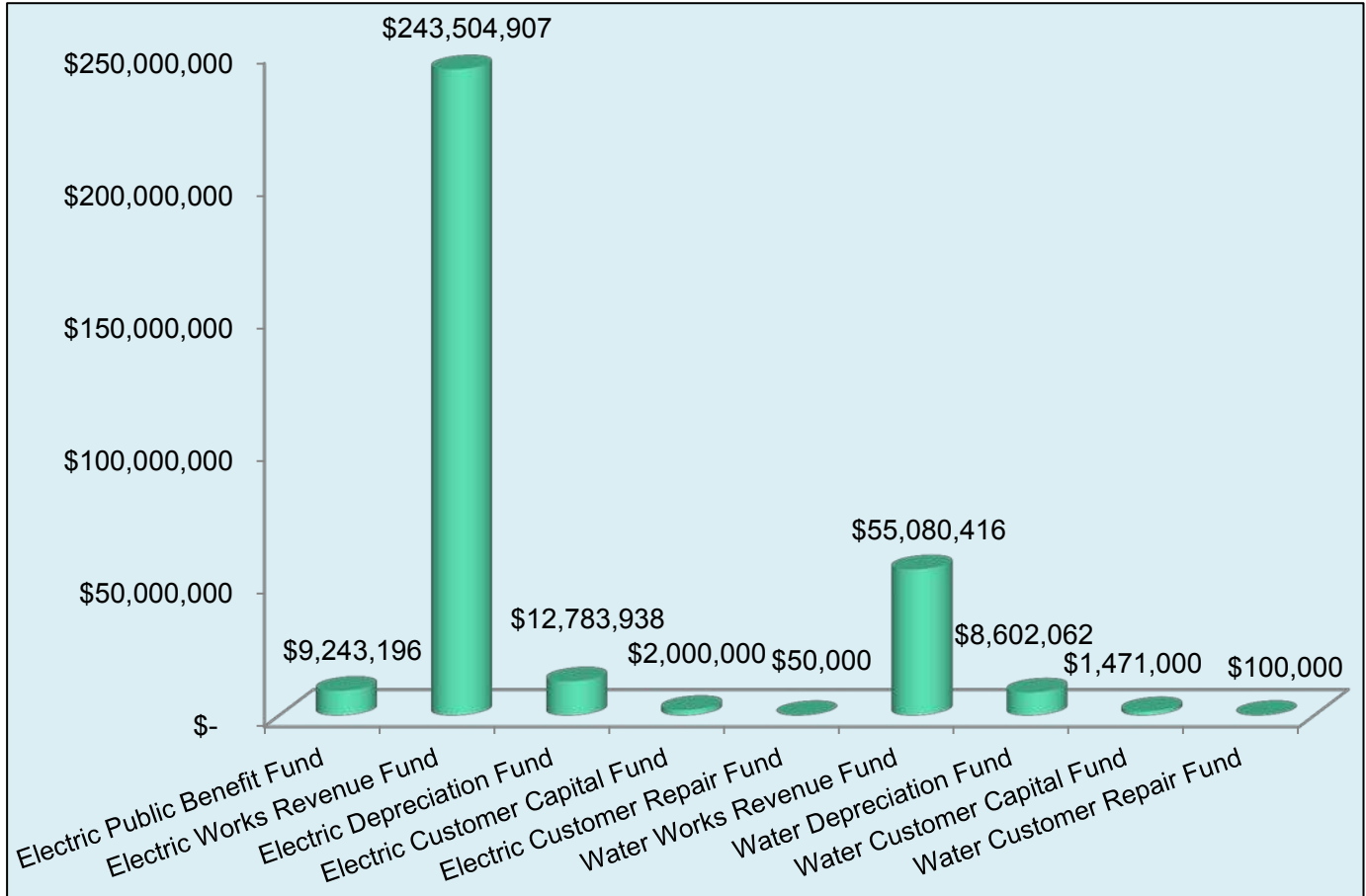
Infrastructure & Mobility

GWP strives to continue providing reliable services as measured by:

- Reduce the total number of preventable power outages below 25 per year.
- Implementation of the 10 Year Water Capital Improvement Program in a manner consistent with long term Water Master Plan to upgrade aging infrastructure while reflecting the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Deliver and serve water that meets all federal, state and local drinking water standards.

**CITY OF GLENDALE
 GLENDALE WATER AND POWER DEPARTMENT
 FY 2018-19 ADOPTED BUDGET BY FUND**

The total Glendale Water and Power Department Adopted FY 2018-19 Budget is \$332,835,519. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Electric Public Benefits Fund				
Electric Public Benefit Fund (290-901)	\$ 6,720,326	\$ -	\$ -	\$ -
Electric Public Benefit Fund (291-480)	-	8,284,181	8,293,555	9,243,196
Total Electric Public Benefits Fund	\$ 6,720,326	\$ 8,284,181	\$ 8,293,555	\$ 9,243,196
<u>Electric Utility</u>				
Electric Surplus Fund-Administration (550-911)	\$ 19,911,805	\$ -	\$ -	\$ -
Electric Works Revenue Fund				
GWP Administration (552-911)	\$ 30,935,623	\$ -	\$ -	\$ -
Power Management (552-921)	101,612,608	-	-	-
Electric Services (552-931)	29,904,306	-	-	-
Customer Services (552-971)	3,177,518	-	-	-
Administration (582-450)	-	68,525,662	68,546,451	69,073,982
Customer Services (582-451)	-	7,367,494	7,443,469	7,487,301
Conservation and Utility Modernization (582-452)	-	3,779,593	3,793,522	4,083,422
Utility Finance (582-453)	-	432,066	440,325	328,916
Environmental and Safety (582-454)	-	904,524	914,567	861,499
Utility Operation Center and Warehouse (582-455)	-	1,114,155	1,122,015	1,065,896
Yard Administration (582-456)	-	112,790	115,020	223,952
Engineering (582-460)	-	5,082,091	5,144,035	4,834,177
Customer Support (582-461)	-	840,600	858,867	1,016,162
Street Light (582-462)	-	523,881	523,881	553,642
Howard Substation (582-463)	-	2,467,054	2,470,480	2,818,742
Meter and Test Shop (582-464)	-	1,665,431	1,668,931	1,563,713
Station Maintenance (582-465)	-	3,983,968	3,991,809	3,702,081
Overhead and Underground (582-466)	-	7,394,306	7,417,013	7,233,073
Substructure (582-467)	-	688,241	688,241	828,661
Power Management (582-468)	-	140,215,222	140,253,619	124,732,260
Power Plant (582-469)	-	13,527,052	13,563,865	13,097,428
Total Electric Works Revenue Fund	\$ 165,630,055	\$ 258,624,130	\$ 258,956,110	\$ 243,504,907
Electric Depreciation Fund				
GWP Administration (553-911)	\$ (15,276,856)	\$ -	\$ -	\$ -
Power Management (553-921)	9,733,063	-	-	-
Electric Services (553-931)	5,543,794	-	-	-
Electric Depreciation Fund Projects (583-490)	-	6,485,320	7,224,832	12,783,938
Total Electric Depreciation Fund	\$ -	\$ 6,485,320	\$ 7,224,832	\$ 12,783,938
Electric Customer Paid Capital Fund				
Electric Services (555-931)	\$ -	\$ -	\$ -	\$ -
Electric Customer Capital -GWP Projects (585-490)	-	1,819,781	1,819,781	2,000,000
Total Electric Customer Paid Capital Fund	\$ -	\$ 1,819,781	\$ 1,819,781	\$ 2,000,000
Energy Cost Adjustment Charge Fund (556-921)	\$ 9,567,665	\$ -	\$ -	\$ -
Regulatory Adjustment Charge Fund (557-921)	\$ 11,186,300	\$ -	\$ -	\$ -
SCAQMD State Sales (584-450)	\$ -	\$ -	\$ 479,012	\$ -
Electric Customer Repair Fund (588-490)	\$ -	\$ -	\$ -	\$ 50,000
Total Electric Utility	\$ 206,295,824	\$ 266,929,231	\$ 268,479,735	\$ 258,338,845
<u>Water Utility</u>				
Water Works Revenue Fund				
GWP Administration (572-911)	\$ 9,211,926	\$ -	\$ -	\$ -
Water Services (572-951)	32,643,273	-	-	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Customer Services (572-971)	1,457,649	-	-	-
Administration (592-450)	-	14,978,766	14,982,114	16,275,417
Customer Services (592-451)	-	2,321,724	2,334,928	2,333,935
Conservation and Utility Modernization (592-452)	-	1,061,931	1,064,095	1,273,894
Utility Finance (592-453)	-	121,861	123,145	92,776
Environmental and Safety (592-454)	-	255,258	256,819	252,256
Utility Operation Center and Warehouse (592-455)	-	314,229	315,481	338,121
Yard Administration (592-456)	-	31,809	32,156	63,212
Water Engineering (592-470)	-	6,548,166	21,761,227	22,138,414
Water Distribution (592-471)	-	3,573,014	3,583,115	3,835,010
Water Operation (592-472)	-	22,334,723	7,153,031	6,569,112
Water Quality (592-473)	-	1,734,479	1,737,590	1,908,269
Total Water Works Revenue Fund	\$ 43,312,847	\$ 53,275,960	\$ 53,343,701	\$ 55,080,416
Water Depreciation Fund				
GWP Administration (573-911)	\$ (3,681,422)	\$ -	\$ -	\$ -
Water Services (573-951)	3,681,422	-	-	-
Water Depreciation Fund Projects (593-490)	-	2,983,680	2,983,680	8,602,062
Total Water Depreciation Fund	\$ -	\$ 2,983,680	\$ 2,983,680	\$ 8,602,062
Water Customer Paid Capital Fund				
Water Services (575-951)	\$ -	\$ -	\$ -	\$ -
Water Customer Paid Capital - GWP Projects (595-490)	-	1,471,000	1,471,000	1,471,000
Total Water Customer Paid Capital Fund	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000
Water Customer Repair Fund (598-490)	\$ -	\$ -	\$ -	\$ 100,000
Total Water Utility	\$ 43,312,847	\$ 57,730,640	\$ 57,798,381	\$ 65,253,478
Department Grand Total	\$ 256,328,997	\$ 332,944,052	\$ 334,571,671	\$ 332,835,519

Notes:

* Effective FY 2017-18 new fund numbers were created for all GWP funds.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS*
 290-901**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 299,644	\$ -	\$ -	\$ -
41200	Overtime	4,795	-	-	-
Various	Benefits	108,853	-	-	-
42700	PERS Retirement	70,696	-	-	-
42701	PERS cost sharing	(10,370)	-	-	-
Salaries & Benefits Total		\$ 473,618	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,561,479	\$ -	\$ -	\$ -
43150	Cost allocation charge	74,342	-	-	-
44352	ISD service charge	29,904	-	-	-
44450	Postage	2,096	-	-	-
44750	Liability Insurance	8,258	-	-	-
45512	Public benefit programs	4,556,806	-	-	-
46500	Uncollectible accounts	13,785	-	-	-
47000	Miscellaneous	37	-	-	-
Maintenance & Operation Total		\$ 6,246,708	\$ -	\$ -	\$ -
TOTAL		\$ 6,720,326	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Public Benefit Fund number (290) is under Fund number 291.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS*
 291-480**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 385,425	\$ 393,717	\$ 429,311
41200	Overtime	-	5,000	5,000	10,150
41300	Hourly wages	-	72,100	73,182	74,420
Various	Benefits	-	118,579	118,579	120,964
42700	PERS Retirement	-	120,969	120,969	148,801
42701	PERS cost sharing	-	(18,211)	(18,211)	(20,034)
Salaries & Benefits Total		\$ -	\$ 683,862	\$ 693,236	\$ 763,612
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 3,107,200	\$ 3,107,200	\$ 3,824,000
43150	Cost allocation charge	-	97,604	97,604	95,181
44352	ISD service charge	-	32,291	32,291	35,929
44353	Building Maint. Serv. Charge	-	37,790	37,790	37,359
44356	GWP municipal billing	-	227,378	227,378	227,378
44450	Postage	-	5,000	5,000	5,000
44550	Travel	-	3,300	3,300	3,300
44650	Training	-	1,500	1,500	1,500
44750	Liability Insurance	-	12,537	12,537	17,937
45250	Office supplies	-	2,000	2,000	2,000
45512	Public benefit programs	-	4,027,729	4,027,729	4,214,000
46500	Uncollectible accounts	-	25,000	25,000	-
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	19,990	19,990	15,000
Maintenance & Operation Total		\$ -	\$ 7,600,319	\$ 7,600,319	\$ 8,479,584
TOTAL		\$ -	\$ 8,284,181	\$ 8,293,555	\$ 9,243,196

Notes:

* Effective FY 2017-18 Electric Public Benefit Fund number (290) is under Fund number 291.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC SURPLUS FUND - GWP ADMINISTRATION
 550-911**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Transfers					
48010	Transfer-General Fund	\$ 19,911,805	\$ -	\$ -	\$ -
Transfers Total		\$ 19,911,805	\$ -	\$ -	\$ -
TOTAL		\$ 19,911,805	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Surplus Fund number (550) is under Fund number 581.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION *
 552-911**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 39,717	\$ -	\$ -	\$ -
46000	Depreciation	25,468,612	-	-	-
47050	Interest on bonds	5,427,294	-	-	-
Maintenance & Operation Total		\$ 30,935,623	\$ -	\$ -	\$ -
TOTAL		\$ 30,935,623	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT*
 552-921**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 4,814,483	\$ -	\$ -	\$ -
41200	Overtime	819,995	-	-	-
41300	Hourly wages	1,845	-	-	-
Various	Benefits	1,296,489	-	-	-
42700	PERS Retirement	1,122,695	-	-	-
42701	PERS cost sharing	(162,507)	-	-	-
Salaries & Benefits Total		\$ 7,893,000	\$ -	\$ -	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 6,299	\$ -	\$ -	\$ -
43060	Utilities	2,226,406	-	-	-
43070	Lease payments	1,632	-	-	-
43090	Equipment usage	6,349	-	-	-
43110	Contractual services	3,986,527	-	-	-
44100	Repairs to equipment	138,314	-	-	-
44450	Postage	703	-	-	-
44550	Travel	28,970	-	-	-
44600	Laundry & towel service	9,637	-	-	-
44650	Training	38,200	-	-	-
44750	Liability Insurance	152,799	-	-	-
44760	Regulatory	351,174	-	-	-
44761	RAC variance	(11,186,300)	-	-	-
44800	Membership & dues	400	-	-	-
45050	Periodicals & newspapers	3,600	-	-	-
45170	Computer hardware	1,423	-	-	-
45250	Office supplies	3,977	-	-	-
45300	Small tools	3,192	-	-	-
45350	General supplies	703,607	-	-	-
45501	Fuel-landfill gas	2,472,865	-	-	-
45502	Fuel-natural gas	9,594,679	-	-	-
45506	Carbon allowances	225,597	-	-	-
45507	Renewable energy credits	(952,169)	-	-	-
45509	ECAC variance	(9,567,665)	-	-	-
45510	Purchased power	90,993,629	-	-	-
45511	Hedging costs	(220,000)	-	-	-
45600	A & G overhead	3,814,308	-	-	-
45621	Employee benefit overhead	(56,122)	-	-	-
46001	Gas depletion	934,982	-	-	-
46900	Business meetings	1,984	-	-	-
47000	Miscellaneous	611	-	-	-
Maintenance & Operation Total		\$ 93,719,608	\$ -	\$ -	\$ -
TOTAL		\$ 101,612,608	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES*
 552-931**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 8,714,064	\$ -	\$ -	\$ -
41200	Overtime	1,374,114	-	-	-
41300	Hourly wages	109,454	-	-	-
Various	Benefits	2,304,980	-	-	-
42601	PARS supplemental retirement	714,024	-	-	-
42700	PERS Retirement	1,362,454	-	-	-
42701	PERS cost sharing	(277,417)	-	-	-
Salaries & Benefits Total		\$ 14,301,672	\$ -	\$ -	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 6,350	\$ -	\$ -	\$ -
43060	Utilities	176,526	-	-	-
43070	Lease payments	2,177	-	-	-
43090	Equipment usage	1,043,547	-	-	-
43110	Contractual services	1,323,632	-	-	-
43111	Construction services	64,724	-	-	-
43150	Cost allocation charge	3,684,683	-	-	-
44100	Repairs to equipment	15,500	-	-	-
44300	Telephone	13,900	-	-	-
44350	Vehicle maintenance	8	-	-	-
44450	Postage	743	-	-	-
44550	Travel	2,169	-	-	-
44600	Laundry & towel service	109	-	-	-
44650	Training	49,881	-	-	-
44700	Computer software	200	-	-	-
44750	Liability Insurance	276,337	-	-	-
44760	Regulatory	23,471	-	-	-
44800	Membership & dues	154,996	-	-	-
45100	Books	526	-	-	-
45170	Computer hardware	3,072	-	-	-
45200	Maps & blue prints	313	-	-	-
45250	Office supplies	18,394	-	-	-
45300	Small tools	46,165	-	-	-
45350	General supplies	1,216,327	-	-	-
45512	Public benefit programs	(44)	-	-	-
45600	A & G overhead	7,159,239	-	-	-
45621	Employee benefit overhead	(236,283)	-	-	-
45622	Customer services allocation	425,235	-	-	-
45623	General plant allocation	28,792	-	-	-
46900	Business meetings	1,395	-	-	-
47000	Miscellaneous	100,550	-	-	-
Maintenance & Operation Total		\$ 15,602,634	\$ -	\$ -	\$ -
TOTAL		\$ 29,904,306	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES*
552-971

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45610 Section overhead	\$ 123,877	\$ -	\$ -	\$ -
45622 Customer services allocation	3,053,642	-	-	-
Maintenance & Operation Total	\$ 3,177,518	\$ -	\$ -	\$ -
TOTAL	\$ 3,177,518	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION *
 582-450**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 690,383	\$ 710,478	\$ 824,573
41200	Overtime	-	1,560	1,560	7,917
41300	Hourly wages	-	46,308	47,002	36,228
Various	Benefits	-	175,973	175,973	179,661
42700	PERS Retirement	-	194,420	194,420	245,473
42701	PERS cost sharing	-	(29,268)	(29,268)	(33,046)
Salaries & Benefits Total		\$ -	\$ 1,079,376	\$ 1,100,165	\$ 1,260,806
Maintenance & Operation					
43060	Utilities	\$ -	\$ 57,330	\$ 57,330	\$ 57,330
43110	Contractual services	-	565,500	565,500	565,500
43150	Cost allocation charge	-	5,493,166	5,493,166	5,444,511
44120	Repairs to office equip	-	1,560	1,560	1,500
44351	Fleet / equip rental charge	-	1,063,959	1,063,959	1,063,959
44352	ISD service charge	-	2,847,679	2,847,679	2,895,890
44353	Building Maint. Serv. Charge	-	1,762,408	1,762,408	1,827,770
44450	Postage	-	780	780	700
44550	Travel	-	15,600	15,600	15,600
44650	Training	-	3,900	3,900	3,900
44750	Liability Insurance	-	20,006	20,006	29,266
44751	Insurance/surety bond premium	-	409,500	409,500	417,690
44760	Regulatory	-	15,600	15,600	15,600
44800	Membership & dues	-	1,248	1,248	1,200
45050	Periodicals & newspapers	-	1,560	1,560	1,500
45250	Office supplies	-	39,390	39,390	25,000
45350	General supplies	-	78,000	78,000	50,000
45450	Printing and graphics	-	19,500	19,500	10,000
46000	Depreciation	-	26,450,000	26,450,000	25,920,000
46900	Business meetings	-	5,460	5,460	5,000
47000	Miscellaneous	-	24,180	24,180	15,000
47050	Interest on bonds	-	8,409,960	8,409,960	8,409,960
Maintenance & Operation Total		\$ -	\$ 47,286,286	\$ 47,286,286	\$ 46,776,876
Transfers					
48010	Transfer-General Fund	\$ -	\$ 20,160,000	\$ 20,160,000	\$ 21,036,300
Transfers Total		\$ -	\$ 20,160,000	\$ 20,160,000	\$ 21,036,300
TOTAL		\$ -	\$ 68,525,662	\$ 68,546,451	\$ 69,073,982

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION - CUSTOMER SERVICES *
 582-451**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 2,620,017	\$ 2,695,743	\$ 2,713,463
41200	Overtime	-	30,780	30,780	31,465
41300	Hourly wages	-	16,595	16,844	19,285
Various	Benefits	-	647,342	647,342	621,060
42700	PERS Retirement	-	693,491	693,491	810,659
42701	PERS cost sharing	-	(104,399)	(104,399)	(109,140)
Salaries & Benefits Total		\$ -	\$ 3,903,826	\$ 3,979,801	\$ 4,086,792
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 92,720	\$ 92,720	\$ -
43110	Contractual services	-	1,601,814	1,601,814	1,528,000
43150	Cost allocation charge	-	476,594	476,594	478,539
44351	Fleet / equip rental charge	-	49,544	49,544	49,544
44352	ISD service charge	-	551,473	551,473	537,454
44353	Building Maint. Serv. Charge	-	341,227	341,227	339,219
44450	Postage	-	12,160	12,160	12,000
44550	Travel	-	10,070	10,070	10,000
44650	Training	-	4,560	4,560	11,600
44750	Liability Insurance	-	72,288	72,288	96,753
44800	Membership & dues	-	570	570	500
45150	Furniture & equipment	-	7,600	7,600	17,900
45250	Office supplies	-	15,200	15,200	12,000
45300	Small tools	-	2,280	2,280	2,000
45350	General supplies	-	3,040	3,040	3,000
46500	Uncollectible accounts	-	220,400	220,400	300,000
46900	Business meetings	-	1,140	1,140	1,000
47000	Miscellaneous	-	988	988	1,000
Maintenance & Operation Total		\$ -	\$ 3,463,668	\$ 3,463,668	\$ 3,400,509
TOTAL		\$ -	\$ 7,367,494	\$ 7,443,469	\$ 7,487,301

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION - CONSERVATION & UTILITY MODERNIZATION *
582-452

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 460,650	\$ 474,123	\$ 496,702
41200	Overtime	-	35,720	35,720	36,540
41300	Hourly wages	-	30,369	30,825	53,287
Various	Benefits	-	122,311	122,311	118,923
42700	PERS Retirement	-	129,960	129,960	146,687
42701	PERS cost sharing	-	(19,562)	(19,562)	(19,749)
Salaries & Benefits Total		\$ -	\$ 759,448	\$ 773,377	\$ 832,390
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 11,700	\$ 11,700	\$ -
43110	Contractual services	-	2,592,731	2,592,731	2,839,840
44100	Repairs to equipment	-	18,642	18,642	12,000
44200	Advertising	-	15,600	15,600	10,000
44450	Postage	-	117,000	117,000	100,000
44550	Travel	-	20,526	20,526	15,000
44650	Training	-	29,211	29,211	20,000
44700	Computer software	-	7,020	7,020	55,700
44750	Liability Insurance	-	14,275	14,275	20,492
44800	Membership & dues	-	2,340	2,340	2,000
45050	Periodicals & newspapers	-	1,950	1,950	-
45150	Furniture & equipment	-	110,682	110,682	100,000
45170	Computer hardware	-	20,280	20,280	20,000
45250	Office supplies	-	4,290	4,290	5,000
45350	General supplies	-	19,500	19,500	15,000
45450	Printing and graphics	-	15,600	15,600	15,000
46900	Business meetings	-	390	390	1,000
47000	Miscellaneous	-	18,408	18,408	20,000
Maintenance & Operation Total		\$ -	\$ 3,020,145	\$ 3,020,145	\$ 3,251,032
TOTAL		\$ -	\$ 3,779,593	\$ 3,793,522	\$ 4,083,422

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADM - UTILITY FINANCE *
 582-453**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 281,753	\$ 290,012	\$ 210,787
Various	Benefits	-	79,396	79,396	56,860
42700	PERS Retirement	-	74,495	74,495	62,276
42701	PERS cost sharing	-	(11,214)	(11,214)	(8,385)
Salaries & Benefits Total		\$ -	\$ 424,430	\$ 432,689	\$ 321,538
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 7,636	\$ 7,636	\$ 7,378
Maintenance & Operation Total		\$ -	\$ 7,636	\$ 7,636	\$ 7,378
TOTAL		\$ -	\$ 432,066	\$ 440,325	\$ 328,916

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADM - ENVIRONMENTAL & SAFETY *
 582-454**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 343,948	\$ 353,991	\$ 374,101
41200	Overtime	-	3,800	3,800	4,060
Various	Benefits	-	65,896	65,896	62,018
42700	PERS Retirement	-	90,585	90,585	105,964
42701	PERS cost sharing	-	(13,637)	(13,637)	(14,268)
Salaries & Benefits Total		\$ -	\$ 490,592	\$ 500,635	\$ 531,875
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 202,800	\$ 202,800	\$ 156,000
44550	Travel	-	7,800	7,800	7,000
44650	Training	-	54,600	54,600	50,000
44750	Liability Insurance	-	9,424	9,424	12,624
44800	Membership & dues	-	936	936	2,000
45050	Periodicals & newspapers	-	390	390	-
45100	Books	-	390	390	1,000
45350	General supplies	-	78,000	78,000	50,000
45400	Reports & publications	-	1,092	1,092	-
45450	Printing and graphics	-	3,120	3,120	-
46900	Business meetings	-	780	780	1,000
47000	Miscellaneous	-	54,600	54,600	50,000
Maintenance & Operation Total		\$ -	\$ 413,932	\$ 413,932	\$ 329,624
TOTAL		\$ -	\$ 904,524	\$ 914,567	\$ 861,499

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADM - UOC & WAREHOUSE *
 582-455**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 261,584	\$ 269,201	\$ 195,921
41200	Overtime	-	-	-	7,917
41300	Hourly wages	-	16,169	16,412	19,792
Various	Benefits	-	73,502	73,502	83,044
42700	PERS Retirement	-	73,245	73,245	63,740
42701	PERS cost sharing	-	(11,026)	(11,026)	(8,581)
Salaries & Benefits Total		\$ -	\$ 413,474	\$ 421,334	\$ 361,833
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 109,200	\$ 109,200	\$ 100,000
43060	Utilities	-	53,235	53,235	53,235
43070	Lease payments	-	44,460	44,460	45,000
43090	Equipment usage	-	897	897	-
43110	Contractual services	-	230,100	230,100	286,000
44350	Vehicle maintenance	-	390	390	-
44400	Janitorial services	-	19,120	19,120	-
44450	Postage	-	390	390	-
44600	Laundry & towel service	-	22,230	22,230	20,000
44750	Liability Insurance	-	7,527	7,527	7,828
44760	Regulatory	-	1,262	1,262	-
44800	Membership & dues	-	585	585	-
45050	Periodicals & newspapers	-	390	390	-
45100	Books	-	390	390	-
45150	Furniture & equipment	-	1,950	1,950	2,000
45250	Office supplies	-	4,290	4,290	4,000
45300	Small tools	-	1,170	1,170	1,000
45350	General supplies	-	13,945	13,945	10,000
45450	Printing and graphics	-	780	780	-
46900	Business meetings	-	390	390	-
47000	Miscellaneous	-	31,980	31,980	25,000
47010	Discount earned & lost	-	156,000	156,000	150,000
Maintenance & Operation Total		\$ -	\$ 700,681	\$ 700,681	\$ 704,063
TOTAL		\$ -	\$ 1,114,155	\$ 1,122,015	\$ 1,065,896

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP YARD ADMINISTRATION *
 582-456**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 76,383	\$ 78,613	\$ 112,770
41300	Hourly wages	-	-	-	32,935
Various	Benefits	-	17,254	17,254	35,686
42700	PERS Retirement	-	20,110	20,110	43,289
42701	PERS cost sharing	-	(3,027)	(3,027)	(5,827)
Salaries & Benefits Total		\$ -	\$ 110,720	\$ 112,950	\$ 218,853
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 2,070	\$ 2,070	\$ 5,099
Maintenance & Operation Total		\$ -	\$ 2,070	\$ 2,070	\$ 5,099
TOTAL		\$ -	\$ 112,790	\$ 115,020	\$ 223,952

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - ENGINEERING *
 582-460**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 2,195,743	\$ 2,255,530	\$ 2,179,195
41200	Overtime	-	50,000	50,000	140,000
41300	Hourly wages	-	143,808	145,965	130,973
Various	Benefits	-	471,359	471,359	444,266
42700	PERS Retirement	-	610,062	610,062	685,904
42701	PERS cost sharing	-	(90,288)	(90,288)	(90,719)
42799	Salary charges in (out)	-	(336,150)	(336,150)	(340,000)
Salaries & Benefits Total		\$ -	\$ 3,044,534	\$ 3,106,478	\$ 3,149,619
Maintenance & Operation					
43070	Lease payments	\$ -	\$ 6,000	\$ 6,000	\$ -
43090	Equipment usage	-	165,544	165,544	-
43110	Contractual services	-	1,325,300	1,325,300	1,375,300
44100	Repairs to equipment	-	3,000	3,000	-
44120	Repairs to office equip	-	2,000	2,000	-
44300	Telephone	-	3,000	3,000	-
44450	Postage	-	2,500	2,500	1,000
44550	Travel	-	50,000	50,000	-
44650	Training	-	152,550	152,550	-
44700	Computer software	-	2,000	2,000	-
44750	Liability Insurance	-	64,759	64,759	85,758
44760	Regulatory	-	35,504	35,504	-
44800	Membership & dues	-	63,500	63,500	130,000
45100	Books	-	10,000	10,000	-
45150	Furniture & equipment	-	7,500	7,500	7,500
45170	Computer hardware	-	12,000	12,000	-
45250	Office supplies	-	21,000	21,000	25,000
45300	Small tools	-	4,000	4,000	-
45350	General supplies	-	96,900	96,900	50,000
45400	Reports & publications	-	5,000	5,000	-
46900	Business meetings	-	5,500	5,500	5,000
47000	Miscellaneous	-	-	-	5,000
Maintenance & Operation Total		\$ -	\$ 2,037,557	\$ 2,037,557	\$ 1,684,558
TOTAL		\$ -	\$ 5,082,091	\$ 5,144,035	\$ 4,834,177

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - CUSTOMER SUPPORT *
 582-461**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 625,457	\$ 643,724	\$ 697,332
41200	Overtime	-	-	-	55,000
Various	Benefits	-	148,819	148,819	148,210
42700	PERS Retirement	-	164,762	164,762	207,179
42701	PERS cost sharing	-	(24,802)	(24,802)	(27,892)
42799	Salary charges in (out)	-	(90,586)	(90,586)	(95,000)
Salaries & Benefits Total		\$ -	\$ 823,650	\$ 841,917	\$ 984,829
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 16,950	\$ 16,950	\$ 26,333
45350	General supplies	-	-	-	5,000
Maintenance & Operation Total		\$ -	\$ 16,950	\$ 16,950	\$ 31,333
TOTAL		\$ -	\$ 840,600	\$ 858,867	\$ 1,016,162

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - STREET LIGHT *
 582-462**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 242,231	\$ 242,231	\$ 251,153
41200	Overtime	-	50,000	50,000	75,000
Various	Benefits	-	79,927	79,927	70,991
42700	PERS Retirement	-	63,888	63,888	74,618
42701	PERS cost sharing	-	(7,213)	(7,213)	(7,535)
42799	Salary charges in (out)	-	(42,883)	(42,883)	(75,000)
Salaries & Benefits Total		\$ -	\$ 385,950	\$ 385,950	\$ 389,227
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 18,612	\$ 18,612	\$ -
43110	Contractual services	-	10,000	10,000	20,000
43111	Construction services	-	20,000	20,000	20,000
44750	Liability Insurance	-	7,919	7,919	11,415
45100	Books	-	100	100	-
45300	Small tools	-	10,000	10,000	10,000
45350	General supplies	-	71,200	71,200	102,000
46900	Business meetings	-	100	100	1,000
Maintenance & Operation Total		\$ -	\$ 137,931	\$ 137,931	\$ 164,415
TOTAL		\$ -	\$ 523,881	\$ 523,881	\$ 553,642

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - HOWARD SUBSTATION *
 582-463**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,188,560	\$ 1,191,310	\$ 1,292,577
41200	Overtime	-	265,000	265,000	460,000
41300	Hourly wages	-	45,050	45,726	44,394
Various	Benefits	-	345,623	345,623	327,465
42700	PERS Retirement	-	326,360	326,360	396,683
42701	PERS cost sharing	-	(38,232)	(38,232)	(42,620)
Salaries & Benefits Total		\$ -	\$ 2,132,361	\$ 2,135,787	\$ 2,478,499
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 25,000	\$ 25,000	\$ 20,000
43060	Utilities	-	164,850	164,850	164,850
43090	Equipment usage	-	230	230	-
44300	Telephone	-	17,000	17,000	15,000
44400	Janitorial services	-	5,000	5,000	-
44550	Travel	-	-	-	5,000
44650	Training	-	17,000	17,000	15,000
44750	Liability Insurance	-	40,613	40,613	62,893
45150	Furniture & equipment	-	-	-	10,000
45170	Computer hardware	-	23,000	23,000	20,000
45250	Office supplies	-	2,000	2,000	2,000
45350	General supplies	-	40,000	40,000	25,000
46900	Business meetings	-	-	-	500
Maintenance & Operation Total		\$ -	\$ 334,693	\$ 334,693	\$ 340,243
TOTAL		\$ -	\$ 2,467,054	\$ 2,470,480	\$ 2,818,742

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - METER AND TEST SHOP *
 582-464**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,175,425	\$ 1,178,925	\$ 1,073,997
41200	Overtime	-	55,000	55,000	95,000
Various	Benefits	-	274,063	274,063	197,893
42700	PERS Retirement	-	299,183	299,183	319,088
42701	PERS cost sharing	-	(34,968)	(34,968)	(33,481)
42799	Salary charges in (out)	-	(182,395)	(182,395)	(198,000)
Salaries & Benefits Total		\$ -	\$ 1,586,308	\$ 1,589,808	\$ 1,454,497
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 17,280	\$ 17,280	\$ -
43110	Contractual services	-	18,000	18,000	18,000
44100	Repairs to equipment	-	4,000	4,000	4,000
44550	Travel	-	-	-	31,300
44750	Liability Insurance	-	34,843	34,843	40,916
45350	General supplies	-	5,000	5,000	15,000
Maintenance & Operation Total		\$ -	\$ 79,123	\$ 79,123	\$ 109,216
TOTAL		\$ -	\$ 1,665,431	\$ 1,668,931	\$ 1,563,713

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - STATION MAINTENANCE *
 582-465**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 2,016,864	\$ 2,024,705	\$ 2,023,665
41200	Overtime	-	150,000	150,000	170,000
Various	Benefits	-	542,373	542,373	446,932
42700	PERS Retirement	-	520,663	520,663	601,222
42701	PERS cost sharing	-	(61,531)	(61,531)	(63,613)
42799	Salary charges in (out)	-	(323,686)	(323,686)	(500,000)
Salaries & Benefits Total		\$ -	\$ 2,844,683	\$ 2,852,524	\$ 2,678,206
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 157,210	\$ 157,210	\$ -
43110	Contractual services	-	734,000	734,000	734,000
44100	Repairs to equipment	-	57,000	57,000	50,000
44400	Janitorial services	-	5,000	5,000	-
44450	Postage	-	500	500	-
44550	Travel	-	-	-	22,700
44650	Training	-	-	-	14,400
44750	Liability Insurance	-	60,575	60,575	76,775
45250	Office supplies	-	-	-	1,000
45350	General supplies	-	125,000	125,000	125,000
Maintenance & Operation Total		\$ -	\$ 1,139,285	\$ 1,139,285	\$ 1,023,875
TOTAL		\$ -	\$ 3,983,968	\$ 3,991,809	\$ 3,702,081

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - OVERHEAD & UNDERGROUND *
 582-466**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 3,713,267	\$ 3,733,330	\$ 3,593,082
41200	Overtime	-	550,000	550,000	865,000
41300	Hourly wages	-	176,272	178,916	224,589
Various	Benefits	-	997,267	997,267	726,698
42700	PERS Retirement	-	982,714	982,714	1,112,204
42701	PERS cost sharing	-	(119,852)	(119,852)	(121,244)
42799	Salary charges in (out)	-	(655,593)	(655,593)	(656,000)
Salaries & Benefits Total		\$ -	\$ 5,644,075	\$ 5,666,782	\$ 5,744,329
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
43060	Utilities	-	18,900	18,900	18,900
43090	Equipment usage	-	491,124	491,124	-
43110	Contractual services	-	595,000	595,000	695,000
44100	Repairs to equipment	-	11,000	11,000	10,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44450	Postage	-	1,000	1,000	1,000
44600	Laundry & towel service	-	1,000	1,000	1,000
44650	Training	-	-	-	10,000
44750	Liability Insurance	-	127,257	127,257	161,344
44760	Regulatory	-	8,000	8,000	-
44800	Membership & dues	-	13,000	13,000	10,000
45200	Maps & blue prints	-	100	100	-
45300	Small tools	-	61,000	61,000	60,000
45350	General supplies	-	401,400	401,400	500,000
47000	Miscellaneous	-	450	450	500
Maintenance & Operation Total		\$ -	\$ 1,750,231	\$ 1,750,231	\$ 1,488,744
TOTAL		\$ -	\$ 7,394,306	\$ 7,417,013	\$ 7,233,073

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ELECTRIC - SUBSTRUCTURE *
 582-467**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 477,294	\$ 477,294	\$ 447,321
41200	Overtime	-	-	-	120,000
41300	Hourly wages	-	-	-	72,796
Various	Benefits	-	161,103	161,103	124,207
42700	PERS Retirement	-	126,188	126,188	132,901
42701	PERS cost sharing	-	(14,246)	(14,246)	(13,420)
42799	Salary charges in (out)	-	(75,034)	(75,034)	(85,000)
Salaries & Benefits Total		\$ -	\$ 675,305	\$ 675,305	\$ 798,805
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 12,936	\$ 12,936	\$ 19,856
45300	Small tools	-	-	-	5,000
45350	General supplies	-	-	-	5,000
Maintenance & Operation Total		\$ -	\$ 12,936	\$ 12,936	\$ 29,856
TOTAL		\$ -	\$ 688,241	\$ 688,241	\$ 828,661

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP POWER MANAGEMENT *
 582-468**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,308,373	\$ 1,346,770	\$ 1,496,539
41300	Hourly wages	-	-	-	90,824
Various	Benefits	-	271,209	271,209	302,044
42700	PERS Retirement	-	346,320	346,320	471,608
42701	PERS cost sharing	-	(52,134)	(52,134)	(63,495)
42799	Salary charges in (out)	-	(35,005)	(35,005)	-
Salaries & Benefits Total		\$ -	\$ 1,838,763	\$ 1,877,160	\$ 2,297,520
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 6,945,523	\$ 6,945,523	\$ 5,919,181
44250	Data communication	-	1,500	1,500	1,500
44300	Telephone	-	500	500	500
44450	Postage	-	1,400	1,400	1,000
44550	Travel	-	39,500	39,500	35,000
44650	Training	-	22,350	22,350	22,000
44700	Computer software	-	93,000	93,000	90,000
44750	Liability Insurance	-	35,457	35,457	55,559
44760	Regulatory	-	3,348,650	3,348,650	500,000
44800	Membership & dues	-	10,200	10,200	20,000
45050	Periodicals & newspapers	-	9,000	9,000	10,000
45100	Books	-	200	200	-
45150	Furniture & equipment	-	300	300	-
45250	Office supplies	-	400	400	-
45350	General supplies	-	700	700	500
45501	Fuel-landfill gas	-	2,472,865	2,472,865	2,473,000
45502	Fuel-natural gas	-	17,596,560	17,596,560	12,505,000
45510	Purchased power	-	106,996,854	106,996,854	100,000,000
45511	Hedging costs	-	800,000	800,000	800,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ -	\$ 138,376,459	\$ 138,376,459	\$ 122,434,740
TOTAL		\$ -	\$ 140,215,222	\$ 140,253,619	\$ 124,732,260

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - GWP POWER PLANT *
582-469

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 4,658,413	\$ 4,695,226	\$ 4,531,107
41200	Overtime	-	700,000	700,000	875,000
41300	Hourly wages	-	-	-	102,921
Various	Benefits	-	1,317,699	1,317,699	1,084,613
42700	PERS Retirement	-	1,230,432	1,230,432	1,376,769
42701	PERS cost sharing	-	(152,405)	(152,405)	(153,097)
Salaries & Benefits Total		\$ -	\$ 7,754,139	\$ 7,790,952	\$ 7,817,313
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 130,000	\$ 130,000	\$ 75,000
43060	Utilities	-	1,959,300	1,959,300	1,959,300
43070	Lease payments	-	2,500	2,500	-
43090	Equipment usage	-	38,400	38,400	-
43110	Contractual services	-	1,550,000	1,550,000	1,550,000
44100	Repairs to equipment	-	408,000	408,000	300,000
44120	Repairs to office equip	-	1,000	1,000	-
44400	Janitorial services	-	30,000	30,000	-
44450	Postage	-	1,000	1,000	1,000
44550	Travel	-	10,000	10,000	10,000
44600	Laundry & towel service	-	20,000	20,000	20,000
44650	Training	-	26,000	26,000	26,000
44700	Computer software	-	5,000	5,000	5,000
44750	Liability Insurance	-	145,213	145,213	192,815
44760	Regulatory	-	377,500	377,500	300,000
45100	Books	-	500	500	-
45150	Furniture & equipment	-	5,000	5,000	5,000
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	-	11,000	11,000	10,000
45300	Small tools	-	15,000	15,000	15,000
45350	General supplies	-	1,029,000	1,029,000	800,000
46900	Business meetings	-	500	500	2,000
47000	Miscellaneous	-	3,000	3,000	4,000
Maintenance & Operation Total		\$ -	\$ 5,772,913	\$ 5,772,913	\$ 5,280,115
TOTAL		\$ -	\$ 13,527,052	\$ 13,563,865	\$ 13,097,428

Notes:

* Effective FY 2017-18 Electric Works Revenue Fund (552) is under Fund number 582.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION *
 553-911**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45623 General plant allocation	\$ 121,798	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 121,798	\$ -	\$ -	\$ -
Capital Improvement				
59999 Asset capitalization	\$ (15,398,655)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (15,398,655)	\$ -	\$ -	\$ -
TOTAL	\$ (15,276,856)	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Depreciation Fund (553) is under Fund number 583.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT *
 553-921**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 117,959	\$ -	\$ -	\$ -
41200	Overtime	25,771	-	-	-
Various	Benefits	14,585	-	-	-
42700	PERS Retirement	10,404	-	-	-
42701	PERS cost sharing	(1,787)	-	-	-
Salaries & Benefits Total		\$ 166,932	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 6,015,649	\$ -	\$ -	\$ -
43111	Construction services	1,969,500	-	-	-
44100	Repairs to equipment	92,700	-	-	-
44750	Liability Insurance	3,890	-	-	-
44760	Regulatory	178,033	-	-	-
45503	Fuel - gasoline	15	-	-	-
45600	A & G overhead	89,136	-	-	-
45621	Employee benefit overhead	56,122	-	-	-
47000	Miscellaneous	20	-	-	-
47059	Capitalized interest-water	889,988	-	-	-
Maintenance & Operation Total		\$ 9,295,052	\$ -	\$ -	\$ -
Capital Improvement					
51250	Equipment	\$ 91,952	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 91,952	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 179,126	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 179,126	\$ -	\$ -	\$ -
TOTAL		\$ 9,733,063	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Depreciation Fund (553) is under Fund number 583.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES*
 553-931**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 498,241	\$ -	\$ -	\$ -
41200	Overtime	194,019	-	-	-
41300	Hourly wages	3,977	-	-	-
Various	Benefits	71,676	-	-	-
42700	PERS Retirement	33,613	-	-	-
42701	PERS cost sharing	(4,600)	-	-	-
Salaries & Benefits Total		\$ 796,927	\$ -	\$ -	\$ -
Maintenance & Operation					
43060	Utilities	\$ 2,126	\$ -	\$ -	\$ -
43090	Equipment usage	66,493	-	-	-
43110	Contractual services	1,397,662	-	-	-
43111	Construction services	116,563	-	-	-
44100	Repairs to equipment	7,087	-	-	-
44750	Liability Insurance	18,859	-	-	-
44760	Regulatory	8,300	-	-	-
45350	General supplies	1,326,239	-	-	-
45512	Public benefit programs	1,400	-	-	-
45600	A & G overhead	377,763	-	-	-
45621	Employee benefit overhead	236,283	-	-	-
47000	Miscellaneous	357	-	-	-
47059	Capitalized interest-water	936,757	-	-	-
Maintenance & Operation Total		\$ 4,495,889	\$ -	\$ -	\$ -
Capital Improvement					
51250	Equipment	\$ 8,146	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 8,146	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 242,832	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 242,832	\$ -	\$ -	\$ -
TOTAL		\$ 5,543,794	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Depreciation Fund (553) is under Fund number 583.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - GWP PROJECTS *
 583-490**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 260,500	\$ 500,000
45350	General supplies	-	-	-	1,500,000
47055	Capitalized interest - elec	-	2,886,000	2,886,000	-
Maintenance & Operation Total		\$ -	\$ 2,886,000	\$ 3,146,500	\$ 2,000,000
Capital Improvement					
51200	Other improvements	\$ -	\$ 1,499,000	\$ 1,499,000	\$ 6,942,000
51250	Equipment	-	-	479,012	-
51800	Mobile equipment	-	1,087,200	1,087,200	-
Capital Improvement Total		\$ -	\$ 2,586,200	\$ 3,065,212	\$ 6,942,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ 1,013,120	\$ 1,013,120	\$ 3,841,938
Capital Outlay Total		\$ -	\$ 1,013,120	\$ 1,013,120	\$ 3,841,938
TOTAL		\$ -	\$ 6,485,320	\$ 7,224,832	\$ 12,783,938

Notes:

* Effective FY 2017-18 Electric Depreciation Fund (553) is under Fund number 583.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC CUSTOMER PAID CAPITAL FUND - ELECTRIC SERVICES
 555-931**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 425,393	\$ -	\$ -	\$ -
41200	Overtime	184,175	-	-	-
41300	Hourly wages	1,411	-	-	-
Various	Benefits	50,588	-	-	-
42700	PERS Retirement	8,884	-	-	-
42701	PERS cost sharing	(1,310)	-	-	-
Salaries & Benefits Total		\$ 669,141	\$ -	\$ -	\$ -
Maintenance & Operation					
43090	Equipment usage	\$ 93,686	\$ -	\$ -	\$ -
43110	Contractual services	18,602	-	-	-
43111	Construction services	5,456	-	-	-
44750	Liability Insurance	16,554	-	-	-
44760	Regulatory	1,800	-	-	-
45300	Small tools	411	-	-	-
45350	General supplies	383,533	-	-	-
45600	A & G overhead	340,116	-	-	-
45621	Employee benefit overhead	(0)	-	-	-
Maintenance & Operation Total		\$ 860,157	\$ -	\$ -	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (1,529,298)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (1,529,298)	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Electric Customer Paid Capital Fund (555) is under Fund number 585.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC CUSTOMER CAPITAL FUND - GWP PROJECTS
 585-490**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 350,000	\$ -
Salaries & Benefits Total		\$ -	\$ -	\$ 350,000	\$ -
Maintenance & Operation					
45350	General supplies	\$ -	\$ -	\$ 350,000	\$ -
Maintenance & Operation Total		\$ -	\$ -	\$ 350,000	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ 1,819,781	\$ 1,119,781	\$ 2,000,000
Capital Improvement Total		\$ -	\$ 1,819,781	\$ 1,119,781	\$ 2,000,000
TOTAL		\$ -	\$ 1,819,781	\$ 1,819,781	\$ 2,000,000

Notes:

* Effective FY 2017-18 Electric Customer Paid Capital Fund (555) is under Fund number 585.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ENERGY COST ADJUSTMENT CHARGE FUND - POWER MANAGEMENT *
 556-921**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45509 ECAC variance	\$ 9,567,665	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 9,567,665	\$ -	\$ -	\$ -
TOTAL	\$ 9,567,665	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Energy Cost Adjustment Charge Fund (556) is under Fund number 586.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 REGULATORY ADJUSTMENT CHARGE FUND - POWER MANAGEMENT*
 557-921**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
44761 RAC variance	\$ 11,186,300	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 11,186,300	\$ -	\$ -	\$ -
TOTAL	\$ 11,186,300	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Regulatory Adjustment Charge Fund (557) is under Fund number 587.

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC-SCAQMD STATE SALES - GWP ADMINISTRATION
584-450

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Transfers					
48060	Transfer-Misc Enterprise	\$ -	\$ -	\$ 479,012	\$ -
Transfers Total		\$ -	\$ -	\$ 479,012	\$ -
TOTAL		\$ -	\$ -	\$ 479,012	\$ -

Notes:

* Effective FY 2017-18 Electric SCAQMD State Sales Fund (554) is under Fund number 584.

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC CUSTOMER REPAIR FUND - GWP PROJECTS
588-490

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45350 General supplies	\$ -	\$ -	\$ -	\$ 50,000
Maintenance & Operation Total	\$ -	\$ -	\$ -	\$ 50,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION *
 572-911**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 9,597	\$ -	\$ -	\$ -
46000	Depreciation	6,410,558	-	-	-
47050	Interest on bonds	2,791,771	-	-	-
Maintenance & Operation Total		\$ 9,211,926	\$ -	\$ -	\$ -
TOTAL		\$ 9,211,926	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - WATER SERVICES *
 572-951**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 4,097,770	\$ -	\$ -	\$ -
41200	Overtime	280,647	-	-	-
41300	Hourly wages	95,114	-	-	-
Various	Benefits	1,379,127	-	-	-
42601	PARS supplemental retirement	108,577	-	-	-
42700	PERS Retirement	692,483	-	-	-
42701	PERS cost sharing	(137,607)	-	-	-
Salaries & Benefits Total		\$ 6,516,111	\$ -	\$ -	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 74,742	\$ -	\$ -	\$ -
43060	Utilities	3,076,438	-	-	-
43090	Equipment usage	385,872	-	-	-
43110	Contractual services	896,813	-	-	-
43111	Construction services	110,171	-	-	-
44100	Repairs to equipment	33,302	-	-	-
44200	Advertising	400	-	-	-
44450	Postage	356	-	-	-
44550	Travel	3,305	-	-	-
44600	Laundry & towel service	7,463	-	-	-
44650	Training	26,216	-	-	-
44700	Computer software	80,397	-	-	-
44750	Liability Insurance	121,167	-	-	-
44760	Regulatory	198,781	-	-	-
44800	Membership & dues	53,832	-	-	-
45100	Books	2,082	-	-	-
45170	Computer hardware	309	-	-	-
45250	Office supplies	10,147	-	-	-
45300	Small tools	15,214	-	-	-
45350	General supplies	377,828	-	-	-
45520	Purchased water	14,759,806	-	-	-
45600	A & G overhead	6,038,072	-	-	-
45621	Employee benefit overhead	(146,657)	-	-	-
46900	Business meetings	292	-	-	-
47000	Miscellaneous	814	-	-	-
Maintenance & Operation Total		\$ 26,127,161	\$ -	\$ -	\$ -
TOTAL		\$ 32,643,273	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - CUSTOMER SERVICES *
 572-971**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45610 Section overhead	\$ 41,292	\$ -	\$ -	\$ -
45622 Customer services allocation	1,416,357	-	-	-
Maintenance & Operation Total	\$ 1,457,649	\$ -	\$ -	\$ -
TOTAL	\$ 1,457,649	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION - CONSERVATION & MODERNIZATION *
 592-450**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 196,479	\$ 199,631	\$ 234,515
41200	Overtime	-	440	440	2,233
41300	Hourly wages	-	13,061	13,257	10,218
Various	Benefits	-	50,116	50,116	51,145
42700	PERS Retirement	-	55,299	55,299	69,811
42701	PERS cost sharing	-	(8,325)	(8,325)	(9,399)
Salaries & Benefits Total		\$ -	\$ 307,070	\$ 310,418	\$ 358,523
Maintenance & Operation					
43060	Utilities	\$ -	\$ 16,170	\$ 16,170	\$ 16,170
43110	Contractual services	-	159,500	159,500	159,500
43150	Cost allocation charge	-	3,612,593	3,612,593	4,516,935
44120	Repairs to office equip	-	440	440	400
44351	Fleet / equip rental charge	-	471,601	471,601	471,601
44352	ISD service charge	-	803,191	803,191	816,789
44353	Building Maint. Serv. Charge	-	497,089	497,089	515,525
44450	Postage	-	220	220	200
44550	Travel	-	4,400	4,400	4,400
44650	Training	-	1,100	1,100	1,100
44750	Liability Insurance	-	5,690	5,690	8,324
44751	Insurance/surety bond premium	-	115,500	115,500	117,810
44760	Regulatory	-	4,400	4,400	4,400
44800	Membership & dues	-	352	352	500
45050	Periodicals & newspapers	-	440	440	440
45250	Office supplies	-	11,110	11,110	11,000
45350	General supplies	-	22,000	22,000	15,000
45450	Printing and graphics	-	5,500	5,500	5,500
46000	Depreciation	-	6,560,000	6,560,000	6,870,000
46900	Business meetings	-	1,540	1,540	1,500
47000	Miscellaneous	-	6,820	6,820	6,800
47050	Interest on bonds	-	2,372,040	2,372,040	2,373,000
Maintenance & Operation Total		\$ -	\$ 14,671,696	\$ 14,671,696	\$ 15,916,894
TOTAL		\$ -	\$ 14,978,766	\$ 14,982,114	\$ 16,275,417

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION - CUSTOMER SERVICES *
 592-451**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 824,151	\$ 837,276	\$ 853,597
41200	Overtime	-	9,720	9,720	10,150
41300	Hourly wages	-	5,241	5,320	6,090
Various	Benefits	-	203,603	203,603	195,444
42700	PERS Retirement	-	218,144	218,144	255,031
42701	PERS cost sharing	-	(32,840)	(32,840)	(34,336)
Salaries & Benefits Total		\$ -	\$ 1,228,019	\$ 1,241,223	\$ 1,285,976
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 29,280	\$ 29,280	\$ -
43110	Contractual services	-	505,836	505,836	482,000
43150	Cost allocation charge	-	150,503	150,503	151,118
44351	Fleet / equip rental charge	-	15,645	15,645	15,645
44352	ISD service charge	-	174,150	174,150	169,722
44353	Building Maint. Serv. Charge	-	107,756	107,756	107,122
44450	Postage	-	3,840	3,840	4,000
44550	Travel	-	3,180	3,180	3,200
44650	Training	-	1,440	1,440	1,500
44750	Liability Insurance	-	22,743	22,743	30,452
44800	Membership & dues	-	180	180	200
45150	Furniture & equipment	-	2,400	2,400	5,700
45250	Office supplies	-	4,800	4,800	4,800
45300	Small tools	-	720	720	700
45350	General supplies	-	960	960	1,000
46500	Uncollectible accounts	-	69,600	69,600	70,000
46900	Business meetings	-	360	360	500
47000	Miscellaneous	-	312	312	300
Maintenance & Operation Total		\$ -	\$ 1,093,705	\$ 1,093,705	\$ 1,047,959
TOTAL		\$ -	\$ 2,321,724	\$ 2,334,928	\$ 2,333,935

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION - CONSERVATION & MODERNIZATION *
 592-452**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 126,346	\$ 128,382	\$ 136,617
41200	Overtime	-	11,280	11,280	11,165
41300	Hourly wages	-	8,565	8,693	-
Various	Benefits	-	33,635	33,635	31,778
42700	PERS Retirement	-	35,711	35,711	40,345
42701	PERS cost sharing	-	(5,378)	(5,378)	(5,433)
Salaries & Benefits Total		\$ -	\$ 210,159	\$ 212,323	\$ 214,472
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 3,300	\$ 3,300	\$ -
43110	Contractual services	-	731,282	731,282	927,160
44100	Repairs to equipment	-	5,258	5,258	5,300
44200	Advertising	-	4,400	4,400	4,400
44450	Postage	-	33,000	33,000	33,000
44550	Travel	-	5,789	5,789	5,800
44650	Training	-	8,239	8,239	8,200
44700	Computer software	-	1,980	1,980	15,700
44750	Liability Insurance	-	3,964	3,964	5,162
44800	Membership & dues	-	660	660	700
45050	Periodicals & newspapers	-	550	550	600
45150	Furniture & equipment	-	31,218	31,218	31,200
45170	Computer hardware	-	5,720	5,720	5,700
45250	Office supplies	-	1,210	1,210	1,200
45350	General supplies	-	5,500	5,500	5,500
45450	Printing and graphics	-	4,400	4,400	4,400
46900	Business meetings	-	110	110	200
47000	Miscellaneous	-	5,192	5,192	5,200
Maintenance & Operation Total		\$ -	\$ 851,772	\$ 851,772	\$ 1,059,422
TOTAL		\$ -	\$ 1,061,931	\$ 1,064,095	\$ 1,273,894

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADM - UTILITY FINANCE *
 592-453**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 79,469	\$ 80,753	\$ 59,453
Various	Benefits	-	22,390	22,390	16,039
42700	PERS Retirement	-	21,011	21,011	17,567
42701	PERS cost sharing	-	(3,164)	(3,164)	(2,365)
Salaries & Benefits Total		\$ -	\$ 119,706	\$ 120,990	\$ 90,694
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 2,155	\$ 2,155	\$ 2,082
Maintenance & Operation Total		\$ -	\$ 2,155	\$ 2,155	\$ 2,082
TOTAL		\$ -	\$ 121,861	\$ 123,145	\$ 92,776

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADM - ENVIRONMENTAL & SAFETY *
 592-454**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 97,011	\$ 98,572	\$ 105,515
41200	Overtime	-	1,200	1,200	1,218
Various	Benefits	-	18,589	18,589	17,495
42700	PERS Retirement	-	25,550	25,550	29,888
42701	PERS cost sharing	-	(3,846)	(3,846)	(4,024)
Salaries & Benefits Total		\$ -	\$ 138,504	\$ 140,065	\$ 150,092
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 57,200	\$ 57,200	\$ 44,000
44550	Travel	-	2,200	2,200	2,200
44650	Training	-	15,400	15,400	15,000
44750	Liability Insurance	-	2,662	2,662	3,564
44800	Membership & dues	-	264	264	300
45050	Periodicals & newspapers	-	110	110	100
45100	Books	-	110	110	100
45150	Furniture & equipment	-	-	-	500
45350	General supplies	-	22,000	22,000	20,000
45400	Reports & publications	-	308	308	300
45450	Printing and graphics	-	880	880	500
46900	Business meetings	-	220	220	200
47000	Miscellaneous	-	15,400	15,400	15,400
Maintenance & Operation Total		\$ -	\$ 116,754	\$ 116,754	\$ 102,164
TOTAL		\$ -	\$ 255,258	\$ 256,819	\$ 252,256

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADM - UOC & WAREHOUSE *
 592-455**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 73,780	\$ 74,964	\$ 55,261
41200	Overtime	-	-	-	2,233
41300	Hourly wages	-	4,561	4,629	5,582
Various	Benefits	-	20,710	20,710	23,468
42700	PERS Retirement	-	20,659	20,659	17,976
42701	PERS cost sharing	-	(3,109)	(3,109)	(2,421)
Salaries & Benefits Total		\$ -	\$ 116,601	\$ 117,853	\$ 102,099
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 30,800	\$ 30,800	\$ 30,000
43060	Utilities	-	15,015	15,015	15,015
43070	Lease payments	-	12,540	12,540	12,500
43090	Equipment usage	-	253	253	-
43110	Contractual services	-	64,900	64,900	110,000
44350	Vehicle maintenance	-	110	110	-
44400	Janitorial services	-	5,394	5,394	-
44450	Postage	-	110	110	-
44600	Laundry & towel service	-	6,270	6,270	6,300
44750	Liability Insurance	-	2,123	2,123	2,207
44760	Regulatory	-	356	356	-
44800	Membership & dues	-	165	165	-
45050	Periodicals & newspapers	-	110	110	-
45100	Books	-	110	110	-
45150	Furniture & equipment	-	550	550	1,000
45250	Office supplies	-	1,210	1,210	1,200
45300	Small tools	-	330	330	300
45350	General supplies	-	3,932	3,932	4,000
45450	Printing and graphics	-	220	220	-
46900	Business meetings	-	110	110	500
47000	Miscellaneous	-	9,020	9,020	9,000
47010	Discount earned & lost	-	44,000	44,000	44,000
Maintenance & Operation Total		\$ -	\$ 197,628	\$ 197,628	\$ 236,022
TOTAL		\$ -	\$ 314,229	\$ 315,481	\$ 338,121

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP YARD ADMINISTRATION *
 592-456**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 21,543	\$ 21,890	\$ 31,807
41300	Hourly wages	-	-	-	9,289
Various	Benefits	-	4,864	4,864	10,111
42700	PERS Retirement	-	5,672	5,672	12,210
42701	PERS cost sharing	-	(854)	(854)	(1,644)
Salaries & Benefits Total		\$ -	\$ 31,225	\$ 31,572	\$ 61,773
Maintenance & Operation					
44750	Liability Insurance	\$ -	\$ 584	\$ 584	\$ 1,439
Maintenance & Operation Total		\$ -	\$ 584	\$ 584	\$ 1,439
TOTAL		\$ -	\$ 31,809	\$ 32,156	\$ 63,212

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - GWP WATER - ENGINEERING *
592-470**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,422,573	\$ 1,445,078	\$ 1,564,625
41200	Overtime	-	15,750	15,750	15,000
41300	Hourly wages	-	101,973	103,503	89,525
Various	Benefits	-	312,686	312,686	341,459
42700	PERS Retirement	-	388,005	388,005	491,451
42701	PERS cost sharing	-	(58,408)	(58,408)	(66,168)
42799	Salary charges in (out)	-	(218,258)	(218,258)	(220,000)
Salaries & Benefits Total		\$ -	\$ 1,964,321	\$ 1,988,356	\$ 2,215,892
Maintenance & Operation					
43060	Utilities	\$ -	\$ 3,567,119	\$ -	\$ -
43090	Equipment usage	-	500	500	-
43110	Contractual services	-	955,485	955,485	864,000
44550	Travel	-	3,990	3,990	4,000
44650	Training	-	3,910	3,910	4,000
44700	Computer software	-	4,500	4,500	34,500
44750	Liability Insurance	-	41,741	41,741	58,422
44760	Regulatory	-	500	500	125,700
44800	Membership & dues	-	900	900	70,400
45100	Books	-	300	300	300
45170	Computer hardware	-	3,000	3,000	3,000
45250	Office supplies	-	1,150	1,150	1,200
45350	General supplies	-	150	150	200
45520	Purchased water	-	-	18,756,145	18,756,200
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	100	100	100
Maintenance & Operation Total		\$ -	\$ 4,583,845	\$ 19,772,871	\$ 19,922,522
TOTAL		\$ -	\$ 6,548,166	\$ 21,761,227	\$ 22,138,414

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP WATER DISTRIBUTION *
 592-471**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,900,914	\$ 1,911,015	\$ 1,990,088
41200	Overtime	-	61,555	61,555	70,000
41300	Hourly wages	-	-	-	59,187
Various	Benefits	-	693,036	693,036	734,554
42700	PERS Retirement	-	495,226	495,226	608,261
42701	PERS cost sharing	-	(62,609)	(62,609)	(69,253)
42799	Salary charges in (out)	-	(308,292)	(308,292)	(310,000)
Salaries & Benefits Total		\$ -	\$ 2,779,830	\$ 2,789,931	\$ 3,082,837
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	-	111,300	111,300	111,300
43090	Equipment usage	-	111,500	111,500	-
43111	Construction services	-	180,000	180,000	180,000
44100	Repairs to equipment	-	11,500	11,500	12,000
44250	Data communication	-	4,300	4,300	-
44450	Postage	-	200	200	-
44600	Laundry & towel service	-	-	-	6,000
44750	Liability Insurance	-	53,184	53,184	74,173
44760	Regulatory	-	40,650	40,650	40,000
45250	Office supplies	-	50	50	200
45300	Small tools	-	22,000	22,000	20,000
45350	General supplies	-	255,000	255,000	305,000
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ -	\$ 793,184	\$ 793,184	\$ 752,173
TOTAL		\$ -	\$ 3,573,014	\$ 3,583,115	\$ 3,835,010

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP WATER OPERATION *
 592-472**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 1,015,251	\$ 1,022,211	\$ 1,046,094
41200	Overtime	-	232,695	232,695	200,000
41300	Hourly wages	-	24,939	25,313	28,483
Various	Benefits	-	316,107	316,107	352,913
42700	PERS Retirement	-	266,115	266,115	318,809
42701	PERS cost sharing	-	(34,933)	(34,933)	(37,680)
Salaries & Benefits Total		\$ -	\$ 1,820,174	\$ 1,827,508	\$ 1,908,619
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 76,554	\$ 76,554	\$ 76,000
43060	Utilities	-	16,065	3,583,184	3,583,184
43090	Equipment usage	-	268,800	268,800	-
43110	Contractual services	-	705,000	705,000	557,000
44100	Repairs to equipment	-	95,500	95,500	95,000
44120	Repairs to office equip	-	2,000	2,000	2,000
44450	Postage	-	30	30	-
44550	Travel	-	7,660	7,660	7,700
44600	Laundry & towel service	-	10,000	10,000	10,000
44650	Training	-	32,800	32,800	32,800
44700	Computer software	-	62,500	62,500	-
44750	Liability Insurance	-	34,495	34,495	44,609
44760	Regulatory	-	150,200	150,200	25,000
44800	Membership & dues	-	72,500	72,500	3,000
45100	Books	-	500	500	-
45150	Furniture & equipment	-	500	500	1,000
45170	Computer hardware	-	2,000	2,000	2,000
45250	Office supplies	-	3,000	3,000	5,000
45300	Small tools	-	500	500	500
45350	General supplies	-	181,500	181,500	180,000
45400	Reports & publications	-	700	700	-
45450	Printing and graphics	-	30,200	30,200	30,200
45520	Purchased water	-	18,756,145	-	-
46900	Business meetings	-	1,500	1,500	1,500
47000	Miscellaneous	-	3,900	3,900	4,000
Maintenance & Operation Total		\$ -	\$ 20,514,549	\$ 5,325,523	\$ 4,660,493
TOTAL		\$ -	\$ 22,334,723	\$ 7,153,031	\$ 6,569,112

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP WATER QUALITY *
 592-473**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 655,677	\$ 658,788	\$ 754,716
41200	Overtime	-	20,000	20,000	20,000
Various	Benefits	-	227,482	227,482	262,924
42700	PERS Retirement	-	173,430	173,430	224,226
42701	PERS cost sharing	-	(21,602)	(21,602)	(25,211)
Salaries & Benefits Total		\$ -	\$ 1,054,987	\$ 1,058,098	\$ 1,236,655
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 946	\$ 946	\$ 1,000
43090	Equipment usage	-	16,735	16,735	-
43110	Contractual services	-	340,000	340,000	340,000
44100	Repairs to equipment	-	3,000	3,000	3,000
44450	Postage	-	10,000	10,000	10,000
44750	Liability Insurance	-	18,311	18,311	27,114
44760	Regulatory	-	40,000	40,000	40,000
44800	Membership & dues	-	500	500	500
45350	General supplies	-	220,000	220,000	220,000
45450	Printing and graphics	-	30,000	30,000	30,000
Maintenance & Operation Total		\$ -	\$ 679,492	\$ 679,492	\$ 671,614
TOTAL		\$ -	\$ 1,734,479	\$ 1,737,590	\$ 1,908,269

Notes:

* Effective FY 2017-18 Water Works Revenue Fund (572) is under Fund number 592.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND - GWP ADMINISTRATION *
 573-911**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45623 General plant allocation	\$ 36,792	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 36,792	\$ -	\$ -	\$ -
Capital Improvement				
59999 Asset capitalization	\$ (3,718,214)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (3,718,214)	\$ -	\$ -	\$ -
TOTAL	\$ (3,681,422)	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Depreciation Fund (573) is under Fund number 593.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND - WATER SERVICES*
 573-951**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 307,619	\$ -	\$ -	\$ -
41200	Overtime	45,349	-	-	-
41300	Hourly wages	13,090	-	-	-
Various	Benefits	63,665	-	-	-
42700	PERS Retirement	35,464	-	-	-
42701	PERS cost sharing	(5,478)	-	-	-
Salaries & Benefits Total		\$ 459,708	\$ -	\$ -	\$ -
Maintenance & Operation					
43090	Equipment usage	\$ 14,227	\$ -	\$ -	\$ -
43110	Contractual services	1,174,747	-	-	-
43111	Construction services	687,263	-	-	-
44750	Liability Insurance	9,883	-	-	-
44760	Regulatory	22,945	-	-	-
45350	General supplies	116,150	-	-	-
45600	A & G overhead	440,540	-	-	-
45621	Employee benefit overhead	146,657	-	-	-
47059	Capitalized interest-water	486,748	-	-	-
Maintenance & Operation Total		\$ 3,099,160	\$ -	\$ -	\$ -
Capital Improvement					
51800	Mobile equipment	\$ 27,485	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 27,485	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 95,069	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 95,069	\$ -	\$ -	\$ -
TOTAL		\$ 3,681,422	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Depreciation Fund (573) is under Fund number 593.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND - GWP PROJECTS *
 593-490**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43111	Construction services	\$ -	\$ -	\$ -	\$ 4,700,000
47059	Capitalized interest-water	-	635,000	635,000	-
Maintenance & Operation Total		\$ -	\$ 635,000	\$ 635,000	\$ 4,700,000
Capital Improvement					
51200	Other improvements	\$ -	\$ 2,057,000	\$ 2,057,000	\$ 3,058,000
51800	Mobile equipment	-	253,800	253,800	-
Capital Improvement Total		\$ -	\$ 2,310,800	\$ 2,310,800	\$ 3,058,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ 37,880	\$ 37,880	\$ 844,062
Capital Outlay Total		\$ -	\$ 37,880	\$ 37,880	\$ 844,062
TOTAL		\$ -	\$ 2,983,680	\$ 2,983,680	\$ 8,602,062

Notes:

* Effective FY 2017-18 Water Depreciation Fund (573) is under Fund number 593.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER CUSTOMER CAPITAL FUND - WATER SERVICES
 575-951**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 146,319	\$ -	\$ -	\$ -
41200	Overtime	27,685	-	-	-
41300	Hourly wages	12,168	-	-	-
Various	Benefits	24,398	-	-	-
42700	PERS Retirement	5,765	-	-	-
42701	PERS cost sharing	(901)	-	-	-
Salaries & Benefits Total		\$ 215,434	\$ -	\$ -	\$ -
Maintenance & Operation					
43090	Equipment usage	\$ 33,007	\$ -	\$ -	\$ -
43110	Contractual services	13,250	-	-	-
43111	Construction services	55,550	-	-	-
44750	Liability Insurance	5,038	-	-	-
44760	Regulatory	38,883	-	-	-
45350	General supplies	243,546	-	-	-
45600	A & G overhead	228,837	-	-	-
Maintenance & Operation Total		\$ 618,110	\$ -	\$ -	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (833,544)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (833,544)	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Notes:

* Effective FY 2017-18 Water Customer Capital Fund (575) is under Fund number 595.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER CUSTOMER CAPITAL FUND - GWP PROJECTS *
 595-490**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 350,000	\$ -
Salaries & Benefits Total	\$ -	\$ -	\$ 350,000	\$ -
Maintenance & Operation				
43111 Construction services	\$ -	\$ -	\$ 350,000	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 350,000	\$ -
Capital Improvement				
51200 Other improvements	\$ -	\$ 1,471,000	\$ 771,000	\$ 1,471,000
Capital Improvement Total	\$ -	\$ 1,471,000	\$ 771,000	\$ 1,471,000
TOTAL	\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,471,000

Notes:

* Effective FY 2017-18 Water Customer Capital Fund (575) is under Fund number 595.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER CUSTOMER REPAIR FUND - GWP PROJECTS
 598-490**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45350 General supplies	\$ -	\$ -	\$ -	\$ 100,000
Maintenance & Operation Total	\$ -	\$ -	\$ -	\$ 100,000
TOTAL	\$ -	\$ -	\$ -	\$ 100,000

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Administrative Assistant	1.00	1.00	1.00	-
Assistant Engineering Technician	1.00	1.00	2.00	1.00
Assistant Environmental Technician	1.00	1.00	1.00	1.00
Assistant General Manager	2.00	2.00	1.00	1.00
Assistant IT Applications Specialist	3.00	3.00	3.00	3.00
Business Account Representative	1.00	1.00	1.00	-
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	1.00	1.00	2.00	-
Chief Assistant General Manager/Elec&Pwr	1.00	1.00	-	2.00
Civil Engineer II	2.00	2.00	2.00	2.00
Civil Engineering Assistant	3.00	3.00	3.00	3.00
Civil Engineering Associate	1.00	1.00	1.00	1.00
Community Outreach Assistant	2.00	2.00	2.00	-
Community Outreach Associate	-	-	-	2.00
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	7.00	7.00	7.00	7.00
Customer Service Operation Manager	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Representative	29.00	29.00	29.00	29.00
Deputy Chief Information Officer	-	1.00	1.00	1.00
Electrical Engineer I	3.00	3.00	3.00	4.00
Electrical Engineer II	2.00	3.00	2.00	2.00
Electrical Engineering Assistant	2.00	2.00	-	-
Electrical Engineering Associate	3.00	3.00	5.00	4.00
Electrical Helper	3.00	3.00	3.00	1.00
Electrical Line Mechanic	8.00	8.00	7.00	7.00
Electrical Line Mechanic Apprentice	9.00	9.00	11.00	11.00
Electrical Line Mechanic Supervisor I	9.00	9.00	8.00	8.00
Electrical Line Mechanic Supervisor II	4.00	4.00	3.00	3.00
Electrical Mechanic Assistant	3.00	3.00	3.00	3.00
Electrical Services Administrator	1.00	1.00	1.00	1.00
Electrical Service Planner	3.00	3.00	3.00	3.00
Electrical Superintendent-Const, Trans&Di	1.00	1.00	1.00	1.00
Electrical Superintendent-SubMeter&Comm	1.00	1.00	1.00	1.00
Electrical Superintendent	-	-	1.00	1.00
Electrical System Dispatcher	3.00	3.00	5.00	5.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician II	8.00	8.00	8.00	8.00
Energy Marketer/Trader	3.00	2.00	2.00	2.00
Energy Trading Manager	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	2.00	1.00
Engineering Technician	6.00	6.00	4.00	5.00
Environmental Program Administrator	1.00	1.00	1.00	1.00
Environmental Program Specialist	1.00	1.00	1.00	1.00
Facilities Services Coordinator	1.00	1.00	-	-
General Manager-GWP	1.00	1.00	1.00	1.00
Human Resources Assistant	0.50	0.50	0.50	0.50
Information Services Administrator	1.00	-	-	-
Information Services Project Manager	-	-	-	1.00
Integrated Resources Plan Administrator	-	-	1.00	1.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
IT Applications Analyst	-	-	-	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	2.00	2.00	2.00	2.00
Mechanical Engineer I	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Office Services Supervisor	1.00	1.00	2.00	2.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Planning Manager	1.00	1.00	1.00	1.00
Power Plant Control Operator	15.00	15.00	15.00	15.00
Power Plant Control Operator Apprentice	4.00	4.00	4.00	4.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Maintenance Supervisor	1.00	1.00	1.00	1.00
Power Plant Mechanic	4.00	4.00	4.00	4.00
Power Plant Mechanic Apprentice	5.00	5.00	3.00	4.00
Power Plant Mechanic Assistant	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	4.00	4.00	4.00	4.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	1.00	1.00	1.00	1.00
Power Plant Technician	1.00	1.00	1.00	1.00
Power Systems Analyst	1.00	1.00	1.00	1.00
Power Systems Associate	1.00	1.00	1.00	1.00
Principal Electrical Engineer	2.00	2.00	1.00	1.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Utility Financial Analyst	-	-	1.00	1.00
Program Supervisor	1.00	1.00	1.00	1.00
Public Benefis Charge Coordinator	-	-	-	1.00
Public Benefits Charge Marketing Manager	2.00	2.00	2.00	2.00
Revenue Protection Coordinator	1.00	1.00	1.00	-
Safety Services Specialist	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Service Utility Representative	6.00	6.00	6.00	6.00
Sr. Electrical Engineer	-	-	1.00	1.00
Sr. Electrical Service Planner	3.00	3.00	3.00	3.00
Sr. Electrical System Dispatcher	6.00	6.00	4.00	4.00
Sr. Electrical Test Technician	2.00	2.00	2.00	2.00
Sr. Engineering Technician	1.00	1.00	3.00	2.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. IT Application Specialist	2.00	2.00	2.00	1.00
Sr. Mechanical Engineer	2.00	2.00	2.00	2.00
Sr. Office Services Specialist	5.00	5.00	3.00	4.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Utility Financial Analyst	3.00	3.00	1.00	1.00
Sr. Utility Locator	1.00	2.00	2.00	2.00
Sr. Water Facilities Operator	1.00	1.00	1.00	1.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	5.00	5.00
Station Electrician	1.00	1.00	1.00	1.00
Station Electrician/Operator	9.00	9.00	9.00	9.00
Station Electrician/Operator Apprentice	2.00	2.00	2.00	2.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19				
Station Electrician/Operator Supervisor I	4.00	4.00	4.00	4.00				
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00				
Station Electrician Supervisor I	1.00	1.00	1.00	1.00				
Storekeeper	3.00	3.00	3.00	3.00				
Stores Supervisor	1.00	1.00	2.00	1.00				
Systems Analyst	1.00	1.00	1.00	-				
Transformer Shop Technician	1.00	1.00	1.00	1.00				
Underground Distribution Construction Mechanic I	4.00	4.00	4.00	4.00				
Underground Distribution Construction Mechanic II	1.00	1.00	1.00	1.00				
Utility Building Repairer	1.00	1.00	1.00	1.00				
Utility Business System Supp Manager	1.00	1.00	1.00	1.00				
Utility Construction Inspector	2.00	2.00	2.00	2.00				
Utility Equipment Operator II	1.00	-	-	-				
Utility Finance Manager	1.00	1.00	-	-				
Utility Financial Analyst	-	-	1.00	1.00				
Utility Locator	1.00	1.00	-	-				
Utility Maintenance Worker	1.00	-	-	-				
Utility Manager	-	-	2.00	2.00				
Utility Risk Manager	-	-	1.00	-				
Utility Welder	1.00	1.00	2.00	2.00				
Water Engineering Manager	2.00	-	-	-				
Water Facilities Operator	-	2.00	3.00	2.00				
Water Facilities Supervisor	-	1.00	1.00	1.00				
Water Meter Repairer	2.00	2.00	1.00	1.00				
Water Quality Manager	1.00	1.00	1.00	1.00				
Water Quality Specialist	1.00	1.00	1.00	1.00				
Water Quality Supervisor	1.00	1.00	1.00	1.00				
Water Quality Technician	4.00	4.00	3.00	4.00				
Water Services Administrator	1.00	1.00	1.00	1.00				
Water Superintendent	2.00	2.00	2.00	2.00				
Water System Apprentice	2.00	2.00	1.00	1.00				
Water System Equipment Operator	3.00	4.00	4.00	4.00				
Water System Helper	4.00	4.00	5.00	5.00				
Water System Mechanic	8.00	8.00	6.00	6.00				
Water System Operations Supervisor	2.00	2.00	2.00	2.00				
Water System Supervisor I	1.00	-	-	-				
Water System Supervisor II	5.00	5.00	5.00	5.00				
Total Salaried Positions	<u>328.50</u>	<u>328.50</u>	<u>327.50</u>	<u>321.50</u>				
Hourly Positions								
Administrative Intern	1.20	(2)	-	-	-	-		
Assistant IT Application Specialist	-	-	-	-	-	-		
City Resource Specialist	-	0.98	(3)	0.98	(3)	0.34	(1)	
Customer Service Utility Representative	-	1.20	(2)	1.20	(2)	1.20	(2)	
Electrical Helper	1.80	(3)	4.21	(7)	4.21	(7)	3.61	(6)
Hourly City Worker	3.33	(6)	7.61	(13)	7.61	(13)	15.60	(20)
Line Clearance Forestry Supervisor I	0.46	(1)	0.46	(1)	0.46	(1)	-	-
Mechanical Engineering Assistant	-	-	-	-	-	-	0.75	(1)
Office Service Specialist	-	-	-	-	-	-	0.75	(1)
Power Plant Control Operator	0.46	(1)	-	-	-	-	-	-
Sr. Power Plant Technician	0.39	(1)	-	-	-	-	-	-
Stores Clerk	-	-	1.20	(2)	1.20	(2)	1.20	(2)

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Water System Helper	-	0.60	(1) 0.60	(1) 0.60
Water System Supervisor II	-	-	-	-
Total Hourly FTE Positions	<u>7.64</u>	<u>16.26</u>	<u>16.26</u>	<u>24.05</u>
Glendale Water & Power Total	<u><u>336.14</u></u>	<u><u>344.76</u></u>	<u><u>343.76</u></u>	<u><u>345.55</u></u>

Notes:

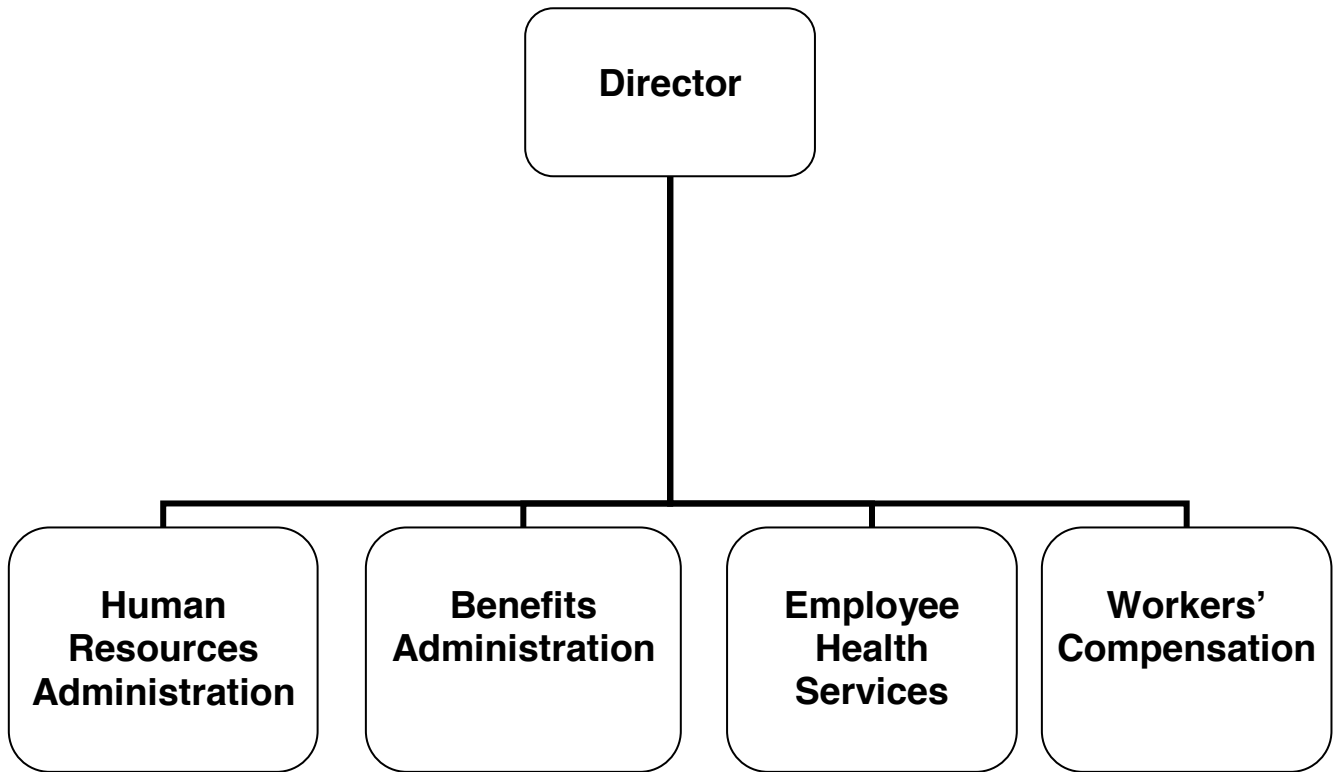
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



FISCAL YEAR
2018-19

ADOPTED BUDGET

HUMAN RESOURCES



CITY OF GLENDALE

HUMAN RESOURCES

MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The **Human Resources Administration Division** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Development Academy, and ongoing training needs assessments.

The **Benefits Administration Division** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost.

The **Employee Health Services Division** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with Federal and State laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Program.

The **Workers' Compensation Division** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

CITY OF GLENDALE

HUMAN RESOURCES

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Human Resources is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Economic Vibrancy

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

Informed & Engaged Community

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries, and additional employment information to be viewed online.

Safe & Healthy Community

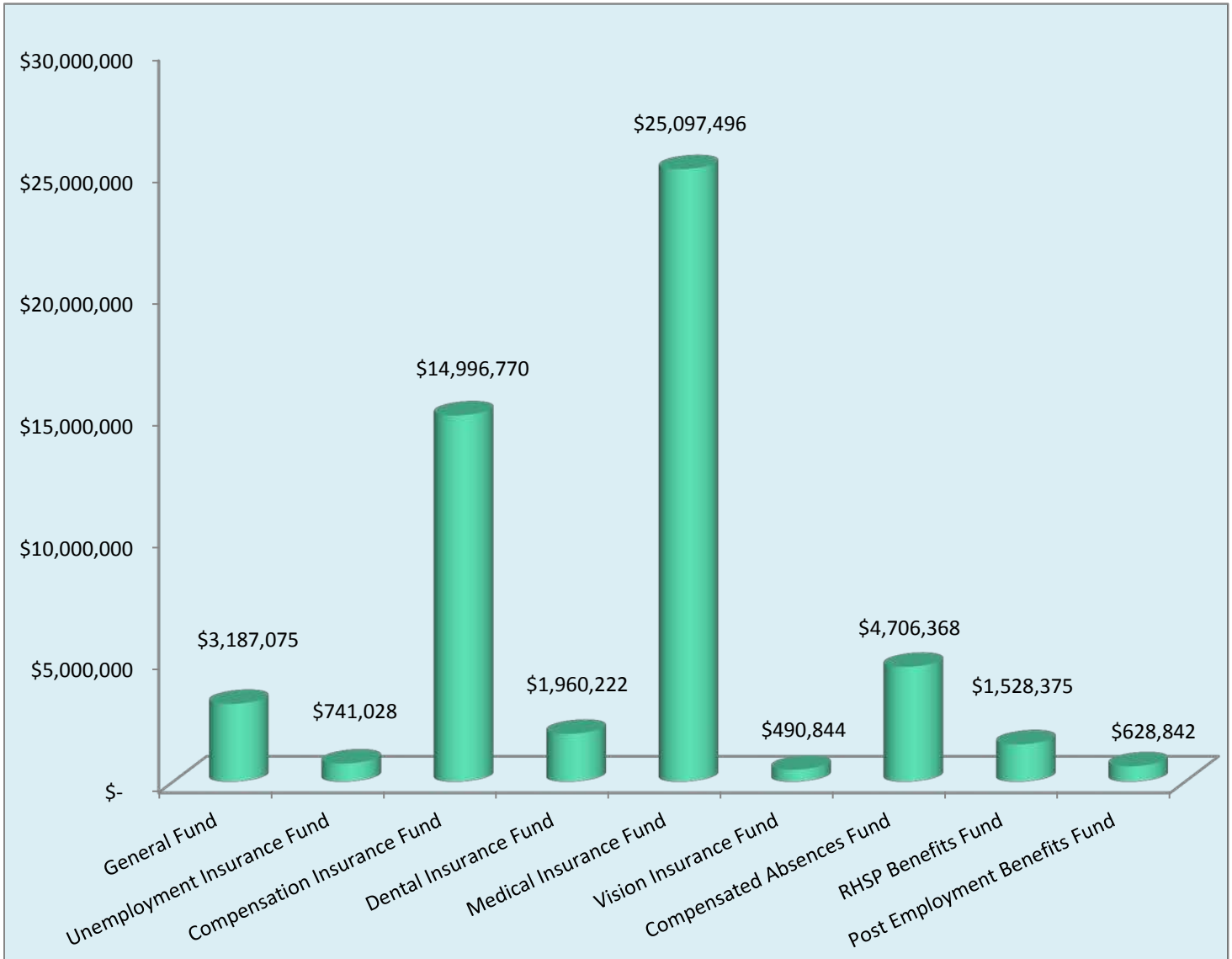
The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

Arts & Culture

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Human Resources Department Adopted FY 2018-19 Budget is \$53,337,020. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
HUMAN RESOURCES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
Training (101-205)	\$ 62,223	\$ 126,596	\$ 126,596	\$ 115,924
Administration (101-206)	2,015,088	2,870,463	2,860,914	3,071,151
Total General Fund	\$ 2,077,311	\$ 2,997,059	\$ 2,987,510	\$ 3,187,075
<u>Other Funds</u>				
Unemployment Insurance Fund (610)	\$ 30,522	\$ 75,020	\$ 75,020	\$ 741,028
Compensation Insurance Fund (614)	18,909,835	13,513,294	13,528,991	14,996,770
Dental Insurance Fund (615)	1,342,979	1,490,082	1,490,082	1,960,222
Medical Insurance Fund (616)	23,995,306	25,774,990	25,774,990	25,097,496
Vision Insurance Fund (617)	224,464	261,840	261,840	490,844
Compensated Absences Fund (640)	5,698,503	5,261,012	5,261,012	4,706,368
RHSP Benefits Fund (641)	182,796	2,028,643	2,028,643	1,528,375
Post Employment Benefits Fund (642)	3,179,338	222,429	222,429	628,842
Total Other Funds	\$ 53,563,743	\$ 48,627,310	\$ 48,643,007	\$ 50,149,945
Department Grand Total	\$ 55,641,054	\$ 51,624,369	\$ 51,630,517	\$ 53,337,020

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL BUDGET FUND - TRAINING
101-205**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 52,907	\$ 94,060	\$ 94,060	\$ 98,360
44352	ISD service charge	-	10,826	10,826	154
44550	Travel	-	5,210	5,210	910
44800	Membership & dues	2,900	3,000	3,000	3,000
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	1,618	2,000	2,000	2,000
46900	Business meetings	4,417	9,000	9,000	9,000
47000	Miscellaneous	382	500	500	500
Maintenance & Operation Total		\$ 62,223	\$ 126,596	\$ 126,596	\$ 115,924
TOTAL		\$ 62,223	\$ 126,596	\$ 126,596	\$ 115,924

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-206**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,375,362	\$ 1,502,009	\$ 1,491,094	\$ 1,628,798
41200	Overtime	3,552	3,000	3,000	10,221
41300	Hourly wages	3,448	91,093	92,459	83,829
Various	Benefits	383,732	418,307	418,307	393,872
42700	PERS Retirement	307,923	396,974	396,974	490,709
42701	PERS cost sharing	(47,989)	(59,759)	(59,759)	(66,063)
42799	Salary charges in (out)	(333,386)	-	-	-
Salaries & Benefits Total		\$ 1,692,643	\$ 2,351,624	\$ 2,342,075	\$ 2,541,366
Maintenance & Operation					
43110	Contractual services	\$ 76,612	\$ 198,200	\$ 198,200	\$ 196,200
44120	Repairs to office equip	-	1,000	1,000	500
44200	Advertising	4,936	13,900	13,900	12,000
44352	ISD service charge	93,915	143,312	143,312	142,116
44353	Building Maint. Serv. Charge	71,457	43,520	43,520	38,776
44450	Postage	3,002	6,000	6,000	4,500
44550	Travel	10,588	19,102	19,102	23,960
44650	Training	1,030	2,750	2,750	2,750
44750	Liability Insurance	37,483	43,255	43,255	60,141
44800	Membership & dues	5,120	3,600	3,600	5,499
45050	Periodicals & newspapers	33	-	-	-
45100	Books	36	-	-	-
45150	Furniture & equipment	572	4,900	4,900	4,900
45250	Office supplies	10,950	20,000	20,000	19,143
45350	General supplies	1,827	2,300	2,300	2,300
46900	Business meetings	10,262	12,000	12,000	12,000
47000	Miscellaneous	1,049	5,000	5,000	5,000
49050	Charges-other depts	(6,427)	-	-	-
Maintenance & Operation Total		\$ 322,445	\$ 518,839	\$ 518,839	\$ 529,785
TOTAL		\$ 2,015,088	\$ 2,870,463	\$ 2,860,914	\$ 3,071,151

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE FUND (610)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43150	Cost allocation charge	\$ 6,286	\$ 1,948	\$ 1,948	\$ 5,328
44352	ISD service charge	318	-	-	-
48600	Claims	23,918	73,072	73,072	35,700
Maintenance & Operation Total		\$ 30,522	\$ 75,020	\$ 75,020	\$ 41,028
Transfers					
48070	Transfer-Internal Service	\$ -	\$ -	\$ -	\$ 700,000
Transfers Total		\$ -	\$ -	\$ -	\$ 700,000
TOTAL		\$ 30,522	\$ 75,020	\$ 75,020	\$ 741,028

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 546,294	\$ 610,477	\$ 626,019	\$ 483,831
41200	Overtime	15	2,000	2,000	2,030
41300	Hourly wages	30,543	10,305	10,460	45,675
Various	Benefits	222,005	129,000	129,000	91,183
42601	PARS supplemental retirement	15,805	-	-	-
42700	PERS Retirement	441,380	161,021	161,021	155,200
42701	PERS cost sharing	(43,252)	(24,241)	(24,241)	(20,895)
42799	Salary charges in (out)	-	-	-	1,500,000
Salaries & Benefits Total		\$ 1,212,791	\$ 888,562	\$ 904,259	\$ 2,257,024
Maintenance & Operation					
43110	Contractual services	\$ 849,383	\$ 1,138,220	\$ 1,138,220	\$ 1,271,437
43150	Cost allocation charge	354,279	326,826	326,826	282,427
44120	Repairs to office equip	-	500	500	500
44352	ISD service charge	54,367	55,840	55,840	117,875
44450	Postage	5,824	7,500	7,500	6,830
44550	Travel	343	1,500	1,500	1,620
44650	Training	1,904	8,000	8,000	7,500
44700	Computer software	-	1,000	1,000	1,000
44750	Liability Insurance	15,643	16,877	16,877	18,356
44800	Membership & dues	321	749	749	899
45050	Periodicals & newspapers	35	1,150	1,150	100
45100	Books	1,066	750	750	1,200
45150	Furniture & equipment	-	4,000	4,000	5,000
45250	Office supplies	2,301	4,000	4,000	4,000
45350	General supplies	268	500	500	500
46000	Depreciation	3,400	3,570	3,570	3,377
46900	Business meetings	552	2,750	2,750	2,750
47000	Miscellaneous	1,106	3,000	3,000	3,500
48501	Excess liability premium	456,970	548,000	548,000	508,000
48510	Claims accrual	7,400,039	-	-	-
48562	Compensation ins-temporary	3,101,195	3,200,000	3,200,000	3,200,000
48563	Compensation ins-permanent	1,398,367	1,400,000	1,400,000	1,400,000
48564	Compensation ins-medical	3,208,427	5,200,000	5,200,000	5,200,000
48565	Compensation ins-other exp	841,404	700,000	700,000	700,000
48566	Compensation ins-rehab	-	-	-	2,875
48567	Compensation ins-training	(150)	-	-	-
Maintenance & Operation Total		\$ 17,697,044	\$ 12,624,732	\$ 12,624,732	\$ 12,739,746
TOTAL		\$ 18,909,835	\$ 13,513,294	\$ 13,528,991	\$ 14,996,770

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
DENTAL INSURANCE FUND (615)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43150	Cost allocation charge	\$ 27,759	\$ 38,387	\$ 38,387	\$ 58,167
44352	ISD service charge	1,791	-	-	-
48512	Administrative Fee - PPO Active	234,866	269,195	269,195	252,055
48600	Claims	1,078,563	1,182,500	1,182,500	1,050,000
Maintenance & Operation Total		\$ 1,342,979	\$ 1,490,082	\$ 1,490,082	\$ 1,360,222
Transfers					
48070	Transfer-Internal Service	\$ -	\$ -	\$ -	\$ 600,000
Transfers Total		\$ -	\$ -	\$ -	\$ 600,000
TOTAL		\$ 1,342,979	\$ 1,490,082	\$ 1,490,082	\$ 1,960,222

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
MEDICAL INSURANCE FUND (616)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 591,207	\$ 702,500	\$ 702,500	\$ 666,500
43150	Cost allocation charge	506,021	497,967	497,967	446,571
44352	ISD service charge	33,655	-	-	-
45250	Office supplies	11	-	-	-
46900	Business meetings	211	3,600	3,600	3,600
47000	Miscellaneous	9,379	-	-	-
47230	Retirees-Medicare Part A Reimb.	-	325,894	325,894	-
48512	Administrative Fee - PPO Active	1,511,242	1,800,000	1,800,000	1,500,000
48513	Kaiser HMO Premium Employer	2,736,385	2,850,000	2,850,000	2,957,558
48514	Kaiser HMO Premium Employee	1,610,682	1,700,000	1,700,000	1,586,346
48515	Retirees PPO claims	3,542,815	3,700,029	3,700,029	3,300,000
48516	Retiree HMO Premium-Kaiser	484,092	550,000	550,000	570,860
48517	Blue Cross HMO Premium Employer	2,552,985	3,745,000	3,745,000	2,661,482
48518	Blue Cross HMO Premium Employee	1,372,148	1,650,000	1,650,000	1,460,712
48519	Administrative Fee - PPO Retirees	510,243	650,000	650,000	550,000
48520	Retiree HMO Premium - Blue Cross	983,129	300,000	300,000	893,867
48522	Permanent OPEB retiree subsidy	-	100,000	100,000	-
48600	Claims	7,551,099	7,200,000	7,200,000	8,500,000
Maintenance & Operation Total		\$ 23,995,306	\$ 25,774,990	\$ 25,774,990	\$ 25,097,496
TOTAL		\$ 23,995,306	\$ 25,774,990	\$ 25,774,990	\$ 25,097,496

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
VISION INSURANCE FUND (617)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43150	Cost allocation charge	\$ 5,473	\$ 6,953	\$ 6,953	\$ 14,015
44352	ISD service charge	294	-	-	-
48512	Administrative Fee - PPO Active	25,290	26,451	26,451	25,627
48600	Claims	193,407	228,436	228,436	201,202
Maintenance & Operation Total		\$ 224,464	\$ 261,840	\$ 261,840	\$ 240,844
Transfers					
48070	Transfer-Internal Service	\$ -	\$ -	\$ -	\$ 250,000
Transfers Total		\$ -	\$ -	\$ -	\$ 250,000
TOTAL		\$ 224,464	\$ 261,840	\$ 261,840	\$ 490,844

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATED ABSENCES FUND (640)**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
Various Benefits	18,808	21,275	21,275	28,522
Salaries & Benefits Total	\$ 18,808	\$ 21,275	\$ 21,275	\$ 28,522
Maintenance & Operation				
43150 Cost allocation charge	\$ 81,714	\$ 21,692	\$ 21,692	\$ 40,852
44352 ISD service charge	4,840	-	-	-
47300 Compensated absences accrual	1,052,059	-	-	-
47301 Separation payout	733,035	667,544	667,544	780,533
47302 Vacation payout	1,152,769	1,603,237	1,603,237	1,273,612
47303 Comp time payout	2,655,278	2,947,264	2,947,264	2,582,849
Maintenance & Operation Total	\$ 5,679,695	\$ 5,239,737	\$ 5,239,737	\$ 4,677,846
TOTAL	\$ 5,698,503	\$ 5,261,012	\$ 5,261,012	\$ 4,706,368

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
RHSP BENEFITS FUND (641)**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
Various Benefits	2,650	-	-	11,013
Salaries & Benefits Total	\$ 2,650	\$ -	\$ -	\$ 11,013
Maintenance & Operation				
43150 Cost allocation charge	\$ 194,828	\$ 15,350	\$ 15,350	\$ 18,848
44352 ISD service charge	12,797	-	-	-
47300 Compensated absences accrual	(1,282,000)	750,000	750,000	350,000
47301 Separation payout	1,256,022	945,000	945,000	1,148,514
47304 OPEB unblending payout	(1,500)	318,293	318,293	-
Maintenance & Operation Total	\$ 180,147	\$ 2,028,643	\$ 2,028,643	\$ 1,517,362
TOTAL	\$ 182,796	\$ 2,028,643	\$ 2,028,643	\$ 1,528,375

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
POST EMPLOYMENT BENEFITS FUND (642)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43150	Cost allocation charge	\$ 43,294	\$ 7,623	\$ 7,623	\$ 19,168
44352	ISD service charge	2,606	-	-	-
47230	Retirees-Medicare Part A Reimb.	317,125	-	-	261,103
47305	Medical ben-retiree old plan	61,871	63,667	63,667	110,961
47306	Medical ben-deceased fire	5,078	-	-	7,550
47307	Medical ben-deceased police	22,887	29,205	29,205	21,664
47308	Medical ben-deceased misc	31,439	26,909	26,909	20,761
47309	Medical ben-deceased retiree	16,369	30,025	30,025	15,099
47310	PARS supplemental retirement	1,987,150	-	-	44,886
47311	PERS replacement benefit	62,684	65,000	65,000	68,250
48521	Temporary OPEB retiree subsidy	596,636	-	-	-
48522	Permanent OPEB retiree subsidy	32,200	-	-	59,400
Maintenance & Operation Total		\$ 3,179,338	\$ 222,429	\$ 222,429	\$ 628,842
TOTAL		\$ 3,179,338	\$ 222,429	\$ 222,429	\$ 628,842

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Assistant Dir. of Human Resources	1.00	1.00	1.00	1.00
Benefits Assistant	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental HR Officer	0.95	0.95	-	-
Deputy Dir of Human Resources	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	1.00	1.00	1.00	1.00
Human Resources Analyst I	1.95	1.95	1.95	1.95
Human Resources Assistant	1.00	1.00	1.95	1.95
Human Resources Compliance Officer	1.00	1.00	1.00	1.00
Human Resources Technician	2.00	2.00	2.00	3.00
Sr. Human Resources Analyst	1.00	1.00	1.00	1.00
Sr. Human Resources Certification Specialist	1.00	1.00	1.00	1.00
Sr. Investigator	1.00	1.00	1.00	1.00
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Sr. Workers Comp Technician	1.00	1.00	1.00	1.00
Workers Comp Administrator	1.00	1.00	1.00	1.00
Workers Comp Analyst	2.00	2.00	2.00	-
Workers Comp Technician	2.00	2.00	2.00	2.00
Total Salaried Positions	<u>23.90</u>	<u>23.90</u>	<u>23.90</u>	<u>22.90</u>
<u>Hourly Positions</u>				
Customer Service Representative	-	-	-	0.72 (1)
Hourly City Worker	3.06 (5)	1.77 (4)	1.77 (4)	0.96 (2)
Worker's Comp Analyst	0.17 (1)	-	-	0.50 (1)
Total Hourly FTE Positions	<u>3.23</u>	<u>1.77</u>	<u>1.77</u>	<u>2.18</u>
Human Resources Total	<u>27.13</u>	<u>25.67</u>	<u>25.67</u>	<u>25.08</u>

Note:

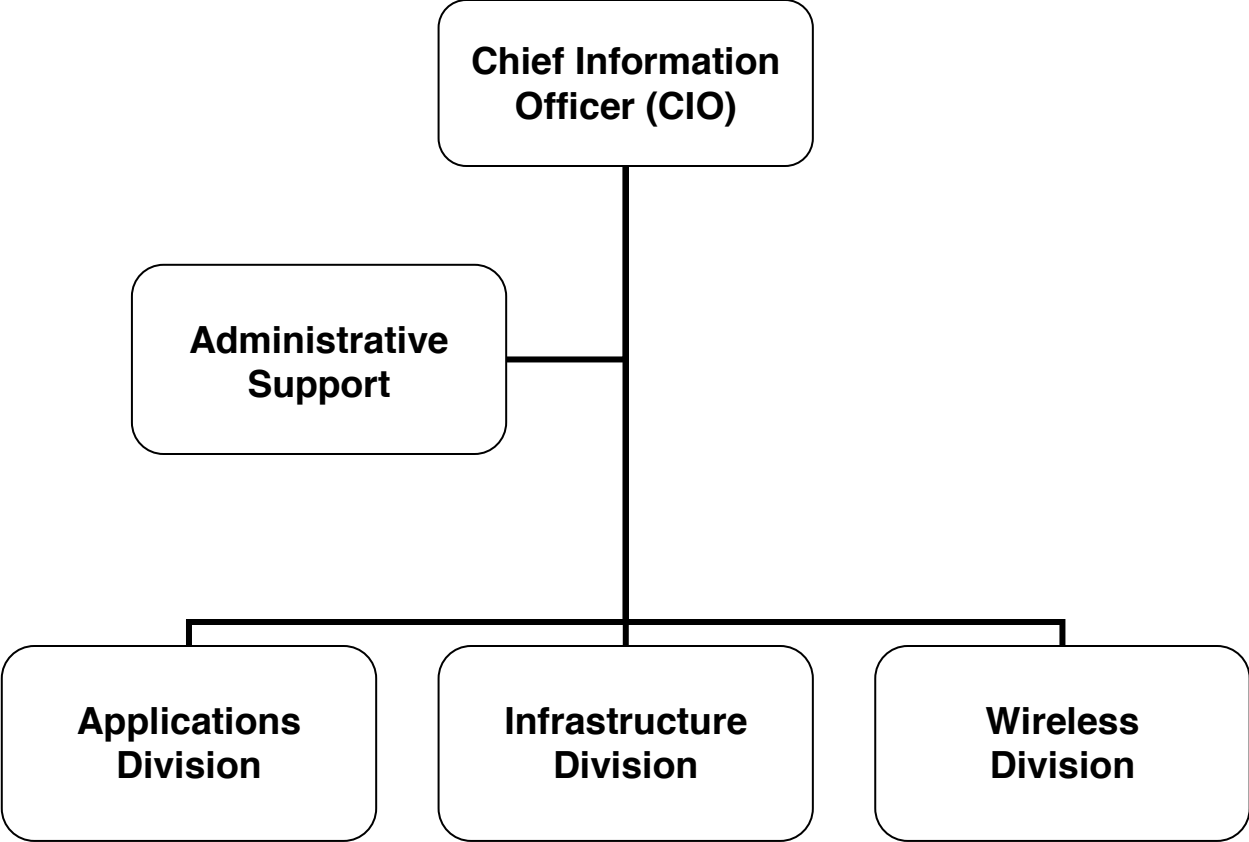
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

FISCAL YEAR
2018-19

ADOPTED BUDGET



INFORMATION SERVICES



CITY OF GLENDALE

INFORMATION SERVICES

MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues. Responsibly managing the City's technology Infrastructure, Applications and Wireless Communications while maintaining the highest level of reliable service to the City Departments and the Community.

DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The **Applications Services Division** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management, Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB , Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The **Infrastructure Services Division** manages Systems Operations and Administration, Citywide Networking, E-Mail, Help Desk, PC and Telephone support.
- The **Wireless Communications Division** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Information Services is committed to providing extraordinary customer service centered on the principles of quality and customer satisfaction through the delivery of flawless and seamless service to every customer.

Informed & Engaged Community

ISD continually endeavors to use technology to conduct the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience by implementing effective technology services and resources and ensuring data integrity.

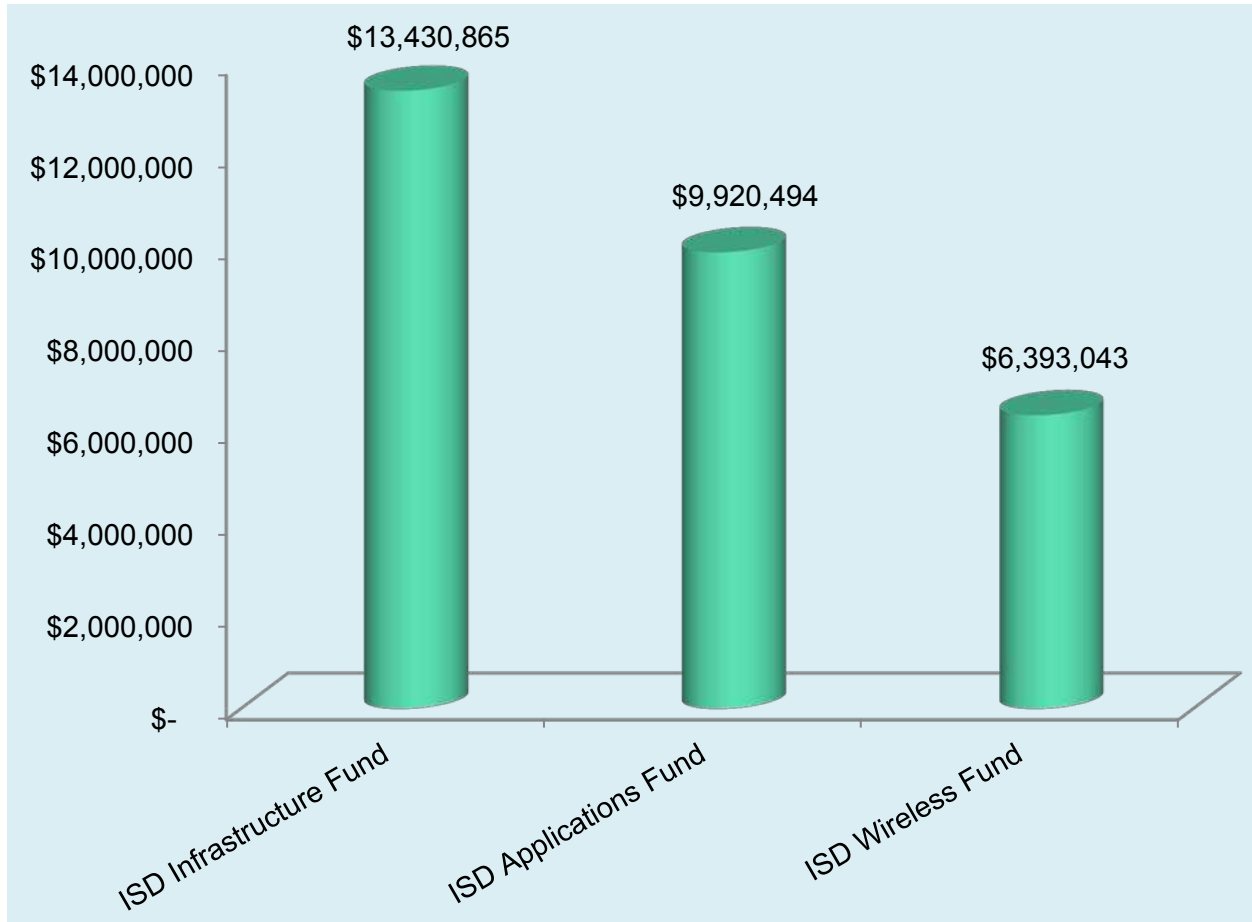
CITY OF GLENDALE INFORMATION SERVICES

Safe & Healthy Community

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies -- creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Information Services Department Adopted FY 2018-19 Budget is \$29,744,402. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INFORMATION SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Other Funds</u>				
ISD Infrastructure Fund				
ISD Projects (603-171)	\$ 246,017	\$ 382,500	\$ 381,052	\$ 5,234,870
Infrastructure Support (603-174)	6,673,569	8,125,298	8,173,835	8,195,995
Total ISD Infrastructure Fund	\$ 6,919,586	\$ 8,507,798	\$ 8,554,887	\$ 13,430,865
ISD Applications Fund				
ISD Projects (604-171)	\$ 59,817	\$ 4,175,000	\$ 4,439,126	\$ 2,060,000
Application Support (604-175)	5,561,192	7,066,365	7,108,549	7,860,494
Total ISD Applications Fund	\$ 5,621,009	\$ 11,241,365	\$ 11,547,675	\$ 9,920,494
ISD Wireless Fund				
ISD Projects (660-171)	\$ 1,002,292	\$ 193,413	\$ 3,227,716	\$ 1,992,297
Communication Services (660-172)	2,492,822	4,146,050	3,898,022	4,400,746
Total ISD Wireless Fund	\$ 3,495,114	\$ 4,339,463	\$ 7,125,738	\$ 6,393,043
Total Other Funds	\$ 16,035,710	\$ 24,088,626	\$ 27,228,300	\$ 29,744,402
Department Grand Total	\$ 16,035,710	\$ 24,088,626	\$ 27,228,300	\$ 29,744,402

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - ISD PROJECTS
603-171**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 687	\$ -	\$ -	\$ -
41200	Overtime	3,604	-	-	-
Various	Benefits	307	-	-	-
Salaries & Benefits Total		\$ 4,598	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 108,915	\$ -	\$ -	\$ 491,500
44300	Telephone	-	-	-	11,507
44750	Liability Insurance	116	-	-	-
45170	Computer hardware	16,278	-	-	83,600
45350	General supplies	26,880	12,500	12,500	-
Maintenance & Operation Total		\$ 152,189	\$ 12,500	\$ 12,500	\$ 586,607
Capital Improvement					
53300	Other expenditures	\$ 1	\$ -	\$ -	\$ -
59999	Asset capitalization	(736,786)	-	-	-
Capital Improvement Total		\$ (736,785)	\$ -	\$ -	\$ -
Capital Outlay					
50300	PC's	\$ 59,491	\$ -	\$ -	\$ 2,932,450
50305	Phones	2,857	-	-	-
50308	Routers	-	-	-	150,700
50309	Switches	40,583	-	-	-
51000	Capital outlay	723,083	370,000	368,552	1,565,113
Capital Outlay Total		\$ 826,015	\$ 370,000	\$ 368,552	\$ 4,648,263
TOTAL		\$ 246,017	\$ 382,500	\$ 381,052	\$ 5,234,870

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
603-174**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,663,162	\$ 1,889,381	\$ 1,936,888	\$ 1,940,606
41200	Overtime	27,062	20,000	20,000	20,300
41300	Hourly wages	52,846	68,640	69,670	16,494
Various	Benefits	424,311	399,592	399,592	399,420
42700	PERS Retirement	369,033	497,902	497,902	569,571
42701	PERS cost sharing	(51,780)	(74,952)	(74,952)	(76,684)
Salaries & Benefits Total		\$ 2,484,634	\$ 2,800,563	\$ 2,849,100	\$ 2,869,707
Maintenance & Operation					
43080	Rent	\$ 88,476	\$ 89,948	\$ 89,948	\$ 89,948
43110	Contractual services	2,340,961	2,941,815	2,941,815	2,696,769
43150	Cost allocation charge	167,367	148,231	148,231	154,389
44120	Repairs to office equip	478	1,500	1,500	1,500
44250	Data communication	59,314	90,000	90,000	94,500
44251	Wireless data communication	-	-	-	100
44300	Telephone	(19,934)	-	-	-
44351	Fleet / equip rental charge	16,053	16,053	16,053	16,053
44352	ISD service charge	-	-	-	66,622
44450	Postage	88	125	125	200
44550	Travel	103	1,500	1,500	1,500
44650	Training	599	13,790	13,790	13,790
44700	Computer software	78,290	75,000	75,000	75,000
44750	Liability Insurance	47,260	51,629	51,629	68,440
44800	Membership & dues	349	500	500	1,000
45100	Books	56	1,150	1,150	1,150
45150	Furniture & equipment	7,823	10,000	10,000	10,000
45170	Computer hardware	114,712	145,000	145,000	150,000
45250	Office supplies	3,954	3,250	3,250	5,000
45300	Small tools	1,841	5,000	5,000	5,000
45350	General supplies	77,620	65,000	65,000	85,000
46000	Depreciation	417,886	438,776	438,776	873,531
46900	Business meetings	542	500	500	1,000
47000	Miscellaneous	13,910	25,000	25,000	25,000
Maintenance & Operation Total		\$ 3,417,750	\$ 4,123,767	\$ 4,123,767	\$ 4,435,492
Capital Improvement					
59999	Asset capitalization	\$ 67,325	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 67,325	\$ -	\$ -	\$ -
Capital Outlay					
50300	PC's	\$ 297,462	\$ 753,820	\$ 753,820	\$ 441,925
50301	Printers-multi function	14,982	23,920	23,920	23,920
50302	Fax	-	2,285	2,285	1,828
50303	Scanners	7,769	6,059	6,059	6,059
50304	Plotters	-	9,544	9,544	9,544
50305	Phones	4,241	29,250	29,250	36,750
50307	Servers	46,118	42,310	42,310	21,155
50308	Routers	-	100,000	100,000	100,000
50309	Switches	174,281	99,780	99,780	174,615
50311	Infrastructure appliances	44,809	50,000	50,000	75,000
51000	Capital outlay	114,197	84,000	84,000	-
Capital Outlay Total		\$ 703,860	\$ 1,200,968	\$ 1,200,968	\$ 890,796
TOTAL		\$ 6,673,569	\$ 8,125,298	\$ 8,173,835	\$ 8,195,995

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD APPLICATIONS FUND - ISD PROJECTS
 604-171**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 40,573	\$ -	\$ -	\$ -
41300	Hourly wages	15	-	-	-
Various	Benefits	589	-	-	-
42700	PERS Retirement	3	-	-	-
42701	PERS cost sharing	(1)	-	-	-
42799	Salary charges in (out)	859,898	-	-	-
Salaries & Benefits Total		\$ 901,077	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 500,000	\$ 817,200	\$ 510,000
44700	Computer software	-	3,400,000	3,400,000	400,000
44750	Liability Insurance	0	-	-	-
45170	Computer hardware	-	175,000	175,000	-
46900	Business meetings	376	-	-	-
49050	Charges-other depts	16,810	-	-	-
Maintenance & Operation Total		\$ 17,186	\$ 4,075,000	\$ 4,392,200	\$ 910,000
Capital Improvement					
59999	Asset capitalization	\$ (2,151,755)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (2,151,755)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 1,293,309	\$ 100,000	\$ 46,926	\$ 1,150,000
Capital Outlay Total		\$ 1,293,309	\$ 100,000	\$ 46,926	\$ 1,150,000
TOTAL		\$ 59,817	\$ 4,175,000	\$ 4,439,126	\$ 2,060,000

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATION SUPPORT
604-175**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,350,196	\$ 1,555,849	\$ 1,593,037	\$ 1,635,809
41200	Overtime	9,201	35,000	35,000	35,525
41300	Hourly wages	270,110	333,041	338,037	240,656
Various	Benefits	334,451	347,144	347,144	326,099
42601	PARS supplemental retirement	20,394	-	-	-
42700	PERS Retirement	345,573	493,599	493,599	535,446
42701	PERS cost sharing	(48,711)	(74,305)	(74,305)	(72,088)
Salaries & Benefits Total		\$ 2,281,213	\$ 2,690,328	\$ 2,732,512	\$ 2,701,447
Maintenance & Operation					
43080	Rent	\$ 88,476	\$ 89,948	\$ 89,948	\$ 89,948
43110	Contractual services	2,954,045	3,843,110	3,843,110	4,555,839
43150	Cost allocation charge	140,185	313,787	313,787	249,115
44250	Data communication	-	25	25	25
44352	ISD service charge	-	-	-	108,569
44450	Postage	88	250	250	250
44550	Travel	103	7,000	7,000	7,000
44650	Training	8,545	10,000	10,000	10,000
44700	Computer software	28,194	30,000	30,000	30,000
44750	Liability Insurance	44,180	52,137	52,137	65,798
44800	Membership & dues	349	1,000	1,000	1,000
45100	Books	56	100	100	200
45150	Furniture & equipment	1,050	15,000	15,000	15,000
45170	Computer hardware	146	2,000	2,000	2,000
45250	Office supplies	2,836	3,000	3,000	3,000
45350	General supplies	53	500	500	500
45450	Printing and graphics	-	200	200	200
46000	Depreciation	10,251	5,780	5,780	18,403
46900	Business meetings	1,047	1,200	1,200	1,200
47000	Miscellaneous	376	1,000	1,000	1,000
Maintenance & Operation Total		\$ 3,279,979	\$ 4,376,037	\$ 4,376,037	\$ 5,159,047
TOTAL		\$ 5,561,192	\$ 7,066,365	\$ 7,108,549	\$ 7,860,494

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - ISD PROJECTS
660-171**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 75,000	\$ 75,000	\$ -
44251	Wireless data communication	7,760	-	-	-
Maintenance & Operation Total		\$ 7,760	\$ 75,000	\$ 75,000	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (266,004)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (266,004)	\$ -	\$ -	\$ -
Capital Outlay					
50308	Routers	\$ -	\$ -	\$ -	\$ 290,988
50600	Police radios	-	-	274,966	1,049,969
50601	Fire radios	-	-	265,289	276,667
50602	Battery power systems	-	118,413	118,413	-
51000	Capital outlay	1,260,536	-	2,494,048	374,673
Capital Outlay Total		\$ 1,260,536	\$ 118,413	\$ 3,152,716	\$ 1,992,297
TOTAL		\$ 1,002,292	\$ 193,413	\$ 3,227,716	\$ 1,992,297

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - COMMUNICATION SERVICES
660-172**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 573,507	\$ 627,513	\$ 643,887	\$ 701,991
41200	Overtime	47,554	111,056	111,056	65,975
41300	Hourly wages	21,500	59,151	60,038	76,897
Various	Benefits	228,006	215,996	215,996	222,629
42700	PERS Retirement	121,947	166,600	166,600	208,488
42701	PERS cost sharing	(14,658)	(25,078)	(25,078)	(28,071)
Salaries & Benefits Total		\$ 977,856	\$ 1,155,238	\$ 1,172,499	\$ 1,247,909
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 2,035	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	31,049	37,800	37,800	37,800
43080	Rent	30,361	32,699	32,699	35,000
43110	Contractual services	613,910	970,900	886,900	859,203
43150	Cost allocation charge	106,743	91,572	91,572	74,588
44100	Repairs to equipment	800	-	-	1,000
44120	Repairs to office equip	1,764	2,500	2,500	5,000
44250	Data communication	3,120	3,500	3,500	3,500
44251	Wireless data communication	195,948	180,000	180,000	250,000
44300	Telephone	503	700	700	800
44301	Cell phone	307,225	295,000	295,000	315,000
44351	Fleet / equip rental charge	26,217	26,217	26,217	26,217
44352	ISD service charge	-	-	-	59,682
44353	Building Maint. Serv. Charge	70,290	26,933	26,933	29,056
44450	Postage	1,081	2,000	2,000	2,000
44550	Travel	103	5,000	5,000	5,000
44650	Training	4,000	8,000	8,000	8,000
44700	Computer software	10,804	20,000	20,000	20,000
44750	Liability Insurance	17,417	21,619	21,619	28,304
44760	Regulatory	-	15,000	15,000	15,000
44800	Membership & dues	989	2,000	2,000	2,000
45100	Books	56	500	500	500
45150	Furniture & equipment	1,050	10,000	10,000	10,000
45170	Computer hardware	8,799	15,000	15,000	15,000
45250	Office supplies	1,418	2,100	2,100	2,500
45300	Small tools	162	2,500	2,500	2,500
45350	General supplies	189,352	187,230	187,230	205,000
46000	Depreciation	659,755	664,841	664,841	1,110,187
46900	Business meetings	641	1,000	1,000	1,000
47000	Miscellaneous	278	1,500	1,500	1,500
47040	Interest on loan	13,551	-	-	-
Maintenance & Operation Total		\$ 2,299,419	\$ 2,628,611	\$ 2,544,611	\$ 3,127,837
Capital Improvement					
59999	Asset capitalization	\$ (784,453)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (784,453)	\$ -	\$ -	\$ -
Capital Outlay					
50601	Fire radios	\$ -	\$ 362,201	\$ 96,912	\$ -
51000	Capital outlay	-	-	84,000	25,000
Capital Outlay Total		\$ -	\$ 362,201	\$ 180,912	\$ 25,000
TOTAL		\$ 2,492,822	\$ 4,146,050	\$ 3,898,022	\$ 4,400,746

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

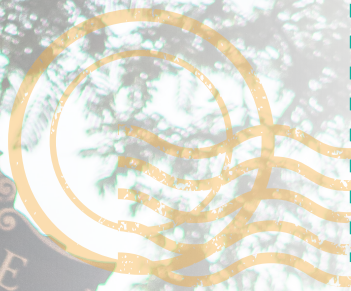
Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Asst Chief Information Officer	1.00	1.00	1.00	1.00
Asst IT Applications Specialist	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	1.00
Deputy Chief Information Officer	2.00	2.00	2.00	2.00
GIS Analyst	1.00	1.00	1.00	1.00
I.T. Applications Analyst	1.00	1.00	-	-
I.T. Applications Specialist	1.00	1.00	1.00	1.00
I.T. Applications Manager	-	-	1.00	1.00
I.T. Infrastructure Manager	1.00	1.00	1.00	1.00
Information Services Administrator	-	-	-	-
Information Services Project Manager	5.00	5.00	6.00	6.00
PC Specialist	1.00	1.00	1.00	1.00
PC Specialist Supervisor	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. GIS Project Manager	1.00	1.00	-	-
Sr. IT Applications Specialist	1.00	1.00	2.00	2.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. PC Specialist	2.00	2.00	2.00	2.00
Sr. Security Systems Manager	1.00	1.00	1.00	1.00
Sr. Telecommunications Technician	1.00	1.00	1.00	1.00
Systems Analyst	6.00	6.00	5.00	5.00
Technical Staff Analyst	1.00	1.00	1.00	1.00
Technical Staff Associate	5.00	5.00	5.00	5.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Wireless Systems Manager	1.00	1.00	1.00	1.00
Wireless Systems Technician	3.00	3.00	3.00	3.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>
<u>Hourly Positions</u>				
	*	*	*	*
City Resource Specialist	2.12 (3)	2.12 (3)	2.12 (3)	1.22 (2)
Hourly City Worker	1.06 (3)	1.66 (4)	1.66 (4)	4.60 (5)
Total Hourly FTE Positions	<u>3.17</u>	<u>3.78</u>	<u>3.78</u>	<u>5.82</u>
Information Services Total	<u>45.17</u>	<u>45.78</u>	<u>45.78</u>	<u>47.82</u>

Note:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



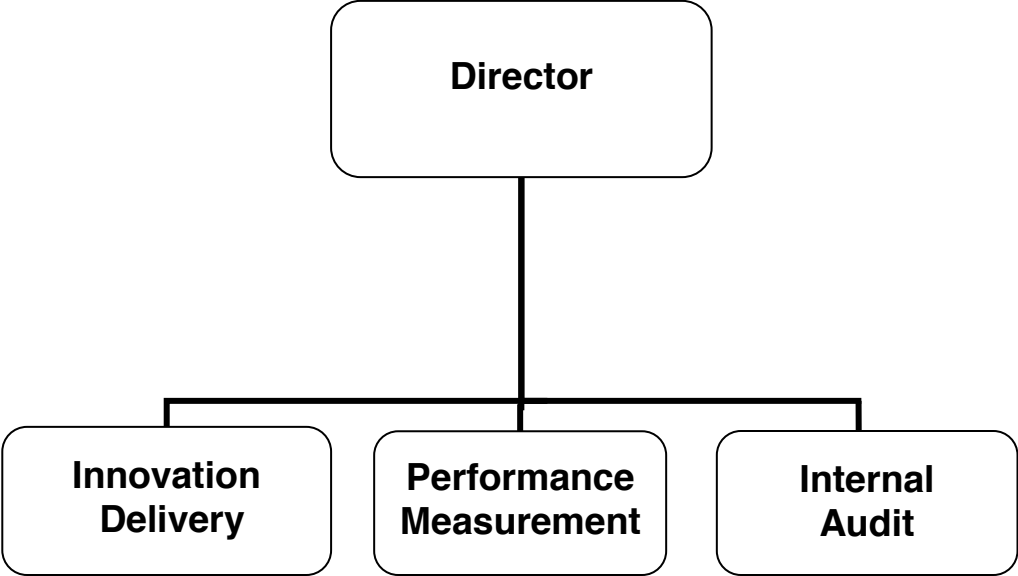
FISCAL YEAR
2018-19



ADOPTED BUDGET

INNOVATION,
PERFORMANCE & AUDIT

INNOVATION, PERFORMANCE & AUDIT



CITY OF GLENDALE

INNOVATION, PERFORMANCE & AUDIT

MISSION STATEMENT

To collaboratively solve City challenges through research, data and design.

DEPARTMENT DESCRIPTION

IPA is a City department that finds new ways to deliver great service to the City organization. IPA has three functions:

- Innovation Delivery
- Performance Measurement
- Internal Audit

The Innovation team introduces new ideas, approaches and techniques to the City organization. The Innovation team brings stakeholders together to collaboratively solve problems and designs user-friendly tools to meet goals and objectives.

The Performance team works collaboratively with City departments to identify meaningful indicators that demonstrate continuous improvement, builds capacity to collect and analyze data, and communicates performance metrics internally and to the public.

The Audit team independently conducts audits that determine if existing controls are adequate and if departments are operating efficiently and effectively. The Audit team recommends improvements that promote efficiency and effectiveness of City operations and save taxpayer dollars.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

IPA's work supports the three priorities of Exceptional Customer Service, Fiscal Responsibility and Informed and Engaged Community as described below:

Exceptional Customer Service: By training the City organization in human-centered design techniques.

Fiscal Responsibility: By identifying efficiency measures that reduce risk and operational costs and redirect staff time to higher priority goals and objectives.

Informed & Engaged Community: By producing accurate and user-friendly data.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT *
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
Innovation and Performance (101-240)	\$ -	\$ 573,642	\$ 574,720	\$ 628,273
Internal Audit (101-241)	\$ -	\$ 679,739	\$ 689,893	\$ 756,082
Total General Fund	\$ -	\$ 1,253,381	\$ 1,264,613	\$ 1,384,355
Department Grand Total	\$ -	\$ 1,253,381	\$ 1,264,613	\$ 1,384,355

Notes:

* New department, Innovation, Performance and Audit established effective FY 2017-18, consisting of a new section, Innovation and Performance (101-240) and a shift of the Internal Audit section from Administrative Services Department (101-160) into the newly established department (101-241).

**CITY OF GLENDALE
 INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT *
 GENERAL BUDGET FUND - INNOVATION AND PERFORMANCE
 101-240**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 266,832	\$ 266,832	\$ 255,392
41300	Hourly wages	-	71,884	72,962	148,738
Various	Benefits	-	52,129	52,129	73,911
42700	PERS Retirement	-	81,956	81,956	97,879
42701	PERS cost sharing	-	(12,338)	(12,338)	(13,178)
Salaries & Benefits Total		\$ -	\$ 460,463	\$ 461,541	\$ 562,742
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 75,000	\$ 75,000	\$ 40,000
44200	Advertising	-	400	400	200
44550	Travel	-	2,500	2,500	1,500
44650	Training	-	10,000	10,000	5,000
44750	Liability Insurance	-	9,179	9,179	11,531
44800	Membership & dues	-	3,000	3,000	500
45100	Books	-	100	100	50
45150	Furniture & equipment	-	3,000	3,000	1,500
45250	Office supplies	-	1,000	1,000	500
45350	General supplies	-	1,000	1,000	500
45400	Reports & publications	-	1,000	1,000	500
45450	Printing and graphics	-	5,000	5,000	2,500
46900	Business meetings	-	1,000	1,000	750
47000	Miscellaneous	-	1,000	1,000	500
Maintenance & Operation Total		\$ -	\$ 113,179	\$ 113,179	\$ 65,531
TOTAL		\$ -	\$ 573,642	\$ 574,720	\$ 628,273

Notes:

* New department, Innovation, Performance and Audit established effective FY 2017-18, consisting of a new section, Innovation and Performance (101-240) and a shift of the Internal Audit section from Administrative Services Department (101-160) into the newly established department (101-241).

**CITY OF GLENDALE
 INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT *
 GENERAL BUDGET FUND - INTERNAL AUDIT
 101-241**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 449,448	\$ 459,602	\$ 450,312
Various	Benefits	-	108,398	108,398	100,659
42700	PERS Retirement	-	118,950	118,950	133,786
42701	PERS cost sharing	-	(17,906)	(17,906)	(18,012)
Salaries & Benefits Total		\$ -	\$ 658,890	\$ 669,044	\$ 666,745
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 35,000
44200	Advertising	-	-	-	200
44352	ISD service charge	-	8,669	8,669	23,576
44550	Travel	-	-	-	1,000
44650	Training	-	-	-	5,000
44750	Liability Insurance	-	12,180	12,180	15,761
44800	Membership & dues	-	-	-	2,500
45100	Books	-	-	-	50
45150	Furniture & equipment	-	-	-	1,500
45250	Office supplies	-	-	-	500
45350	General supplies	-	-	-	500
45400	Reports & publications	-	-	-	500
45450	Printing and graphics	-	-	-	2,500
46900	Business meetings	-	-	-	250
47000	Miscellaneous	-	-	-	500
Maintenance & Operation Total		\$ -	\$ 20,849	\$ 20,849	\$ 89,337
TOTAL		\$ -	\$ 679,739	\$ 689,893	\$ 756,082

Notes:

* New department, Innovation, Performance and Audit established effective FY 2017-18, consisting of a new section, Innovation and Performance (101-240) and a shift of the Internal Audit section from Administrative Services Department (101-160) into the newly established department (101-241).

**CITY OF GLENDALE
INNOVATION, PERFORMANCE & AUDIT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

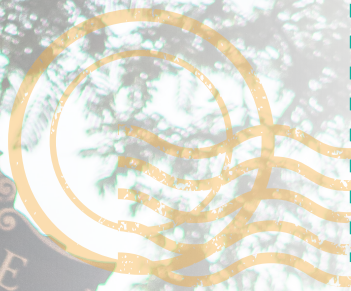
Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Director of Innovation, Performance & Audit	-	1.00	1.00	1.00
Innovation Project Manager	-	-	-	1.00
Internal Audit Manager	-	1.00	1.00	1.00
Internal Auditor	-	1.00	1.00	1.00
Project Manager	-	1.00	1.00	-
Sr. Internal Auditor	-	2.00	2.00	2.00
Total Salaried Positions	<u>-</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
<u>Hourly Positions</u>				
Administrative Analyst	-	-	-	1.00 (1)
Administrative Intern	-	1.00 (2)	1.00 (2)	-
Data and Performance Analyst	-	-	-	1.00 (1)
Hourly City Worker	-	1.00 (1)	1.00 (1)	0.63 (1)
Total Hourly FTE Positions	<u>-</u>	<u>2.00</u>	<u>2.00</u>	<u>2.63</u>
Innovation, Performance & Audit Total	<u>-</u>	<u>8.00</u>	<u>8.00</u>	<u>8.63</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



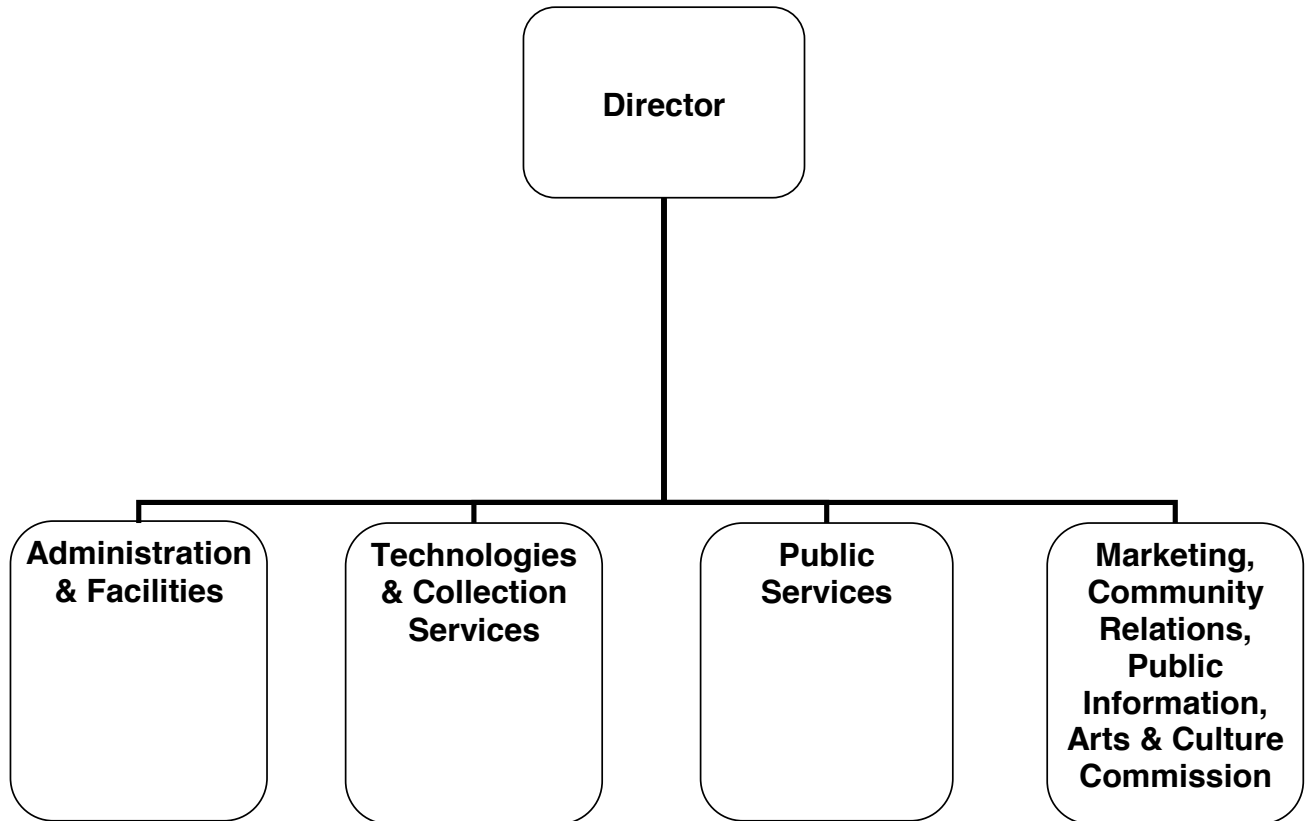
FISCAL YEAR
2018-19



ADOPTED BUDGET

LIBRARY, ARTS
& CULTURE

LIBRARY, ARTS & CULTURE



CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines, newspapers, e-books, hotspots, and e-readers. Programs include author appearances; a community read for adults, teens and children; book discussion groups; computer instruction; Adult Literacy; English as a Second Language conversation classes; citizenship classes; story hours; special performers; and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The **Library Administration Division** oversees all library operations, including budget, personnel, facilities, community relations, makerspace, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central Library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, and the Glendale Library Foundation. Fundraising opportunities are coordinated to support the General Fund.

The **Technology & Collection Services Division** has two areas of focus:

- *Library Information Technical Support* provides strategic direction on technology applications, provides technical support to patrons and staff, and works in coordination with the Information Services Department.
- *Collection Services* provides borrower services at the Central Library, Branches and Brand Library by overseeing the development and implementation of policies and procedures for loaning materials to the public. Additionally, Technical Services handles the acquisition, processing, and cataloging of new materials.

The **Programs and Services Division** consists of four areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*

Staff assist residents and visitors of all ages in using Library resources; responding to information and research inquiries asked in person, by telephone and via the Internet; selecting and maintaining the Library's collections of materials in a variety of text and online formats; offering a wide variety of programming for adults, teens, and children in multiple languages at all library locations; and serving as

CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

the City's archive of Glendale's history. The Division provides staff support to the Associates of Brand Library and Art Center.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

As an ongoing goal for FY 2018-2019, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

Informed & Engaged Community

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Glendale History Room.

Community Services & Facilities

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project was completed in Spring 2017.

Arts & Culture

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library, six neighborhood libraries. The Brand Library and Art Center encompasses an art and music library, galleries and a recital hall. Programming includes multi-lingual computer workshops; story times for children; gallery exhibits; music performances; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The Downtown Central Library is home to the Reflect Space, an exhibit focused on civil and human rights violations and genocide. Additionally, a makerspace offers 3d printers, sewing machines, and animation software. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art and literary events. The Department has administrative oversight of the Arts and Culture Commission whose purpose is to function as an advisory group to City Council on arts and culture policies and to promote art activities and education throughout the community.

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Library, Arts & Culture Department Adopted FY 2018-19 Budget is \$10,834,953. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
LIBRARY, ARTS & CULTURE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
Library Projects (101-681)	\$ 52,078	\$ -	\$ -	\$ -
Administration Division (101-682-40001)	3,179,350	2,372,782	2,495,243	2,479,271
Central Library Services (101-682-40002)	1,631,773	3,472,653	3,522,653	3,728,796
Brand Library / Art & Music (101-682-40003)	891,702	993,122	943,122	949,642
Library Connection @ Adams Square (101-682-40004)	312,682	363,518	363,518	239,652
Chevy Chase Neighborhood Library (101-682-40005)	61,450	117,305	117,305	85,980
Casa Verdugo Neighborhood Library (101-682-40006)	476,414	557,139	557,139	533,730
Grandview Neighborhood Library (101-682-40007)	204,066	263,525	263,525	299,484
Montrose Neighborhood Library (101-682-40008)	400,054	465,287	465,287	444,393
Pacific Park Neighborhood Library (101-682-40009)	330,707	401,896	401,896	500,608
Development, Technology & Collection Svcs (DTCS)(101-682-40011)	1,964,894	884,499	884,499	592,561
Donations (101-682-40012)	204	-	-	-
Special Revenue Accounts (101-682-40013)	335	-	-	-
Technical Services (101-682-40014)	-	644,426	644,426	706,069
Total General Fund	\$ 9,505,707	\$ 10,536,152	\$ 10,658,613	\$ 10,560,186
Other Funds				
Urban Art Fund				
Administration Division (210-682-40001)	\$ 150,705	\$ 292,850	\$ 292,850	\$ 89,500
Donations (210-682-40012)	1,000	-	-	-
Total Urban Art Fund	\$ 151,705	\$ 292,850	\$ 292,850	\$ 89,500
Library Fund				
Library Projects (275-681)	\$ 105,972	\$ 530,758	\$ 728,408	\$ 31,179
Administration Division (275-682-40001)	3,124	-	563	-
Brand Library / Art & Music (275-682-40003)	(45)	-	-	-
Library Connection @ Adams Square (275-682-40004)	(250)	-	-	-
Chevy Chase Neighborhood Library (275-682-40005)	(50)	-	-	-
Montrose Neighborhood Library (275-682-40008)	(254)	-	-	-
Pacific Park Neighborhood Library (275-682-40009)	(38)	-	-	-
Development, Technology & Collection Services (275-682-40011)	(3,070)	-	-	-
Donations (275-682-40012)	80,937	45,338	45,338	47,896
Special Revenue Accounts (275-682-40013)	59,479	118,529	118,529	106,192
Total Library Fund	\$ 245,804	\$ 694,625	\$ 892,838	\$ 185,267
Capital Improvement Fund (401-681)	\$ 6,147,507	\$ 200,000	\$ 200,000	\$ -
Library Mitigation Fee Fund (407-681)	1,021,900	250,000	250,000	-
Total Other Funds	\$ 7,566,916	\$ 1,437,475	\$ 1,635,688	\$ 274,767
Department Grand Total	\$ 17,072,623	\$ 11,973,627	\$ 12,294,301	\$ 10,834,953

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY PROJECTS
101-681**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
45150	Furniture & equipment	\$ 1,009	\$ -	\$ -	\$ -
45170	Computer hardware	(276)	-	-	-
Maintenance & Operation Total		<u>\$ 733</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Outlay					
51000	Capital outlay	\$ 51,346	\$ -	\$ -	\$ -
Capital Outlay Total		<u>\$ 51,346</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u><u>\$ 52,078</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
101-682-40001**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 675,289	\$ 754,598	\$ 863,074	\$ 890,487
41200	Overtime	2,393	-	-	-
41300	Hourly wages	100,153	66,933	80,918	88,815
Various	Benefits	201,873	194,264	194,264	219,131
42700	PERS Retirement	159,488	216,178	216,178	290,113
42701	PERS cost sharing	(24,665)	(32,542)	(32,542)	(39,060)
Salaries & Benefits Total		\$ 1,114,531	\$ 1,199,431	\$ 1,321,892	\$ 1,449,486
Maintenance & Operation					
43060	Utilities	\$ 178,402	\$ -	\$ -	\$ -
43110	Contractual services	64,417	5,000	5,000	5,000
44120	Repairs to office equip	-	7,000	7,000	2,500
44200	Advertising	5,669	11,000	11,000	10,000
44352	ISD service charge	452,586	464,348	464,348	559,883
44353	Building Maint. Serv. Charge	987,943	432,788	432,788	385,875
44450	Postage	3,477	7,000	7,000	4,500
44550	Travel	310	-	-	-
44650	Training	995	-	-	3,000
44750	Liability Insurance	21,105	22,265	22,265	34,277
44800	Membership & dues	8,435	1,000	1,000	3,300
45100	Books	69	-	-	-
45150	Furniture & equipment	41,338	-	-	-
45250	Office supplies	23,440	3,850	3,850	5,850
45450	Printing and graphics	22,412	13,000	13,000	10,600
46900	Business meetings	5,570	3,600	3,600	3,000
47000	Miscellaneous	2,943	202,500	202,500	2,000
Maintenance & Operation Total		\$ 1,819,109	\$ 1,173,351	\$ 1,173,351	\$ 1,029,785
Capital Outlay					
51000	Capital outlay	\$ 245,710	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 245,710	\$ -	\$ -	\$ -
TOTAL		\$ 3,179,350	\$ 2,372,782	\$ 2,495,243	\$ 2,479,271

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CENTRAL LIBRARY SERVICES
101-682-40002

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 831,207	\$ 1,251,363	\$ 1,251,363	\$ 1,430,492
41200	Overtime	1,842	-	-	-
41300	Hourly wages	74,241	375,224	425,224	560,638
Various	Benefits	222,467	315,366	315,366	319,940
42700	PERS Retirement	194,593	381,279	381,279	508,672
42701	PERS cost sharing	(19,125)	(57,396)	(57,396)	(68,484)
Salaries & Benefits Total		\$ 1,305,225	\$ 2,265,836	\$ 2,315,836	\$ 2,751,258
Maintenance & Operation					
43060	Utilities	-	\$ 289,800	\$ 289,800	\$ 309,688
43110	Contractual services	2,101	159,216	159,216	121,300
44200	Advertising	-	-	-	-
44351	Fleet / equip rental charge	-	3,943	3,943	3,351
44352	ISD service charge	2,558	-	-	-
44353	Building Maint. Serv. Charge	-	136,600	136,600	122,838
44450	Postage	-	-	-	-
44550	Travel	74	-	-	-
44650	Training	1,510	-	-	-
44700	Computer software	542	-	-	-
44750	Liability Insurance	24,615	44,082	44,082	62,069
44800	Membership & dues	150	-	-	7,507
45050	Periodicals & newspapers	15,720	56,000	56,000	50,000
45100	Books	276,633	252,794	252,794	260,718
45101	Digital Resources	191	-	-	-
45150	Furniture & equipment	-	17,382	17,382	7,012
45250	Office supplies	2,246	7,000	7,000	23,055
45450	Printing and graphics	-	-	-	10,000
46900	Business meetings	207	-	-	-
47000	Miscellaneous	-	240,000	240,000	-
Maintenance & Operation Total		\$ 326,548	\$ 1,206,817	\$ 1,206,817	\$ 977,538
Capital Outlay					
51000	Capital outlay	-	-	-	-
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 1,631,773	\$ 3,472,653	\$ 3,522,653	\$ 3,728,796

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC
101-682-40003

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 366,241	\$ 388,248	\$ 388,248	\$ 376,915
41200	Overtime	6,408	-	-	-
41300	Hourly wages	175,608	200,495	150,495	177,813
Various	Benefits	120,383	104,440	104,440	109,453
42700	PERS Retirement	93,429	146,851	146,851	152,144
42701	PERS cost sharing	(9,626)	(22,106)	(22,106)	(20,484)
Salaries & Benefits Total		\$ 752,443	\$ 817,928	\$ 767,928	\$ 795,841
Maintenance & Operation					
43060	Utilities	\$ 51,919	\$ 48,300	\$ 48,300	\$ 48,300
43110	Contractual services	146	27,585	27,585	6,085
44352	ISD service charge	598	-	-	-
44650	Training	690	-	-	-
44750	Liability Insurance	14,860	15,809	15,809	19,416
45050	Periodicals & newspapers	417	-	-	-
45100	Books	56,434	57,000	57,000	57,000
45101	Digital Resources	58	-	-	-
45150	Furniture & equipment	4,952	-	-	-
45250	Office supplies	3,986	1,500	1,500	13,600
45450	Printing and graphics	5,146	-	-	9,400
46900	Business meetings	54	-	-	-
47000	Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total		\$ 139,259	\$ 175,194	\$ 175,194	\$ 153,801
TOTAL		\$ 891,702	\$ 993,122	\$ 943,122	\$ 949,642

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE
101-682-4004

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 101,086	\$ 129,216	\$ 129,216	\$ 35,129
41300	Hourly wages	57,193	46,226	46,226	56,013
Various	Benefits	22,970	35,839	35,839	12,365
42700	PERS Retirement	24,873	41,878	41,878	23,826
42701	PERS cost sharing	(3,292)	(6,304)	(6,304)	(3,208)
Salaries & Benefits Total		\$ 202,831	\$ 246,855	\$ 246,855	\$ 124,125
Maintenance & Operation					
43060	Utilities	\$ 7,469	\$ 8,400	\$ 8,400	\$ 8,400
43070	Lease payments	-	-	-	62,238
43080	Rent	73,956	60,720	60,720	-
43110	Contractual services	2,130	810	810	810
44352	ISD service charge	358	-	-	-
44353	Building Maint. Serv. Charge	-	17,978	17,978	16,889
44750	Liability Insurance	4,290	4,755	4,755	3,190
45050	Periodicals & newspapers	1,066	-	-	-
45100	Books	19,398	23,000	23,000	23,000
45250	Office supplies	1,184	1,000	1,000	1,000
Maintenance & Operation Total		\$ 109,851	\$ 116,663	\$ 116,663	\$ 115,527
TOTAL		\$ 312,682	\$ 363,518	\$ 363,518	\$ 239,652

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY
101-682-4005**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 16,434	\$ 17,212	\$ 17,212	\$ 10,097
41300 Hourly wages	16,465	15,965	15,965	19,286
Various Benefits	4,308	3,700	3,700	2,792
42700 PERS Retirement	6,408	6,848	6,848	7,311
42701 PERS cost sharing	(675)	(1,030)	(1,030)	(985)
Salaries & Benefits Total	\$ 42,940	\$ 42,695	\$ 42,695	\$ 38,501
Maintenance & Operation				
43060 Utilities	\$ 13,246	\$ 15,750	\$ 15,750	\$ 15,750
44352 ISD service charge	68	-	-	-
44353 Building Maint. Serv. Charge	-	28,862	28,862	26,601
44750 Liability Insurance	892	898	898	1,028
45050 Periodicals & newspapers	520	-	-	-
45100 Books	3,691	4,000	4,000	4,000
45250 Office supplies	93	100	100	100
47000 Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total	\$ 18,510	\$ 74,610	\$ 74,610	\$ 47,479
TOTAL	\$ 61,450	\$ 117,305	\$ 117,305	\$ 85,980

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY
101-682-4006**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 178,340	\$ 242,396	\$ 242,396	\$ 236,736
41200	Overtime	563	-	-	-
41300	Hourly wages	121,573	49,414	49,414	64,132
Various	Benefits	45,008	55,205	55,205	38,185
42700	PERS Retirement	46,825	74,996	74,996	84,415
42701	PERS cost sharing	(5,084)	(11,290)	(11,290)	(11,365)
Salaries & Benefits Total		\$ 387,225	\$ 410,721	\$ 410,721	\$ 412,103
Maintenance & Operation					
43060	Utilities	\$ 13,517	\$ 15,750	\$ 15,750	\$ 15,750
43110	Contractual services	6,814	28,126	28,126	28,126
44352	ISD service charge	324	-	-	-
44353	Building Maint. Serv. Charge	-	44,632	44,632	42,220
44650	Training	75	-	-	-
44750	Liability Insurance	8,143	7,910	7,910	10,531
45050	Periodicals & newspapers	1,031	-	-	-
45100	Books	21,965	24,000	24,000	24,000
45150	Furniture & equipment	36,612	-	-	-
45250	Office supplies	708	1,000	1,000	1,000
47000	Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total		\$ 89,189	\$ 146,418	\$ 146,418	\$ 121,627
TOTAL		\$ 476,414	\$ 557,139	\$ 557,139	\$ 533,730

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY
101-682-40007**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 45,697	\$ 48,104	\$ 48,104	\$ 70,258
41300	Hourly wages	61,022	43,337	43,337	56,013
Various	Benefits	12,987	9,932	9,932	21,305
42700	PERS Retirement	20,264	18,976	18,976	36,755
42701	PERS cost sharing	(2,694)	(2,857)	(2,857)	(4,948)
Salaries & Benefits Total		\$ 137,276	\$ 117,492	\$ 117,492	\$ 179,383
Maintenance & Operation					
43060	Utilities	\$ 14,443	\$ 23,100	\$ 23,100	\$ 23,100
43110	Contractual services	20,105	18,500	18,500	18,500
44352	ISD service charge	310	-	-	-
44353	Building Maint. Serv. Charge	-	51,955	51,955	49,081
44750	Liability Insurance	2,893	2,478	2,478	4,420
45050	Periodicals & newspapers	899	-	-	-
45100	Books	24,493	24,000	24,000	24,000
45150	Furniture & equipment	2,802	-	-	-
45250	Office supplies	846	1,000	1,000	1,000
47000	Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total		\$ 66,790	\$ 146,033	\$ 146,033	\$ 120,101
TOTAL		\$ 204,066	\$ 263,525	\$ 263,525	\$ 299,484

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY
101-682-4008**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 147,905	\$ 154,873	\$ 154,873	\$ 155,160
41300	Hourly wages	98,651	75,164	75,164	69,208
Various	Benefits	35,771	29,635	29,635	28,726
42700	PERS Retirement	47,938	49,693	49,693	65,815
42701	PERS cost sharing	(5,691)	(7,480)	(7,480)	(8,861)
Salaries & Benefits Total		\$ 324,574	\$ 301,885	\$ 301,885	\$ 310,048
Maintenance & Operation					
43060	Utilities	\$ 32,086	\$ 34,650	\$ 34,650	\$ 34,650
44352	ISD service charge	432	-	-	-
44353	Building Maint. Serv. Charge	-	71,018	71,018	65,342
44650	Training	125	-	-	-
44750	Liability Insurance	6,682	6,234	6,234	7,853
45050	Periodicals & newspapers	1,055	-	-	-
45100	Books	29,084	25,500	25,500	25,500
45150	Furniture & equipment	4,586	-	-	-
45250	Office supplies	1,431	1,000	1,000	1,000
47000	Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total		\$ 75,480	\$ 163,402	\$ 163,402	\$ 134,345
TOTAL		\$ 400,054	\$ 465,287	\$ 465,287	\$ 444,393

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY
101-682-4009**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 101,087	\$ 157,704	\$ 157,704	\$ 232,336
41300 Hourly wages	87,983	59,719	59,719	62,103
Various Benefits	26,166	27,638	27,638	49,130
42700 PERS Retirement	30,009	55,495	55,495	75,611
42701 PERS cost sharing	(3,703)	(8,353)	(8,353)	(10,179)
Salaries & Benefits Total	\$ 241,541	\$ 292,203	\$ 292,203	\$ 409,001
Maintenance & Operation				
43060 Utilities	\$ 15,568	\$ 15,750	\$ 15,750	\$ 15,750
43110 Contractual services	30,198	37,251	37,251	37,251
44352 ISD service charge	294	-	-	-
44650 Training	1,350	-	-	-
44750 Liability Insurance	5,124	5,892	5,892	10,306
45050 Periodicals & newspapers	1,256	-	-	-
45100 Books	27,808	24,500	24,500	24,500
45150 Furniture & equipment	6,394	-	-	-
45250 Office supplies	1,173	1,300	1,300	3,800
47000 Miscellaneous	-	25,000	25,000	-
Maintenance & Operation Total	\$ 89,166	\$ 109,693	\$ 109,693	\$ 91,607
TOTAL	\$ 330,707	\$ 401,896	\$ 401,896	\$ 500,608

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
ANNUAL BUDGET FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES
101-682-40011

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 836,204	\$ 293,383	\$ 293,383	\$ 81,280
41200	Overtime	1,648	-	-	-
41300	Hourly wages	93,312	-	-	23,751
Various	Benefits	231,485	63,145	63,145	13,851
42700	PERS Retirement	204,620	77,719	77,719	31,204
42701	PERS cost sharing	(23,138)	(11,698)	(11,698)	(4,201)
Salaries & Benefits Total		\$ 1,344,131	\$ 422,549	\$ 422,549	\$ 145,885
Maintenance & Operation					
43110	Contractual services	\$ 202,674	\$ 100,000	\$ 100,000	\$ 110,000
44351	Fleet / equip rental charge	3,943	-	-	-
44352	ISD service charge	2,298	-	-	-
44550	Travel	(350)	-	-	-
44650	Training	150	-	-	-
44700	Computer software	3,376	4,000	4,000	8,000
44750	Liability Insurance	25,240	7,950	7,950	3,676
44800	Membership & dues	100	-	-	-
45100	Books	39	24,000	24,000	24,000
45101	Digital Resources	320,998	250,000	250,000	250,000
45150	Furniture & equipment	468	-	-	-
45170	Computer hardware	57,374	75,000	75,000	50,000
45250	Office supplies	4,008	1,000	1,000	1,000
47000	Miscellaneous	450	-	-	-
47010	Discount earned & lost	(6)	-	-	-
Maintenance & Operation Total		\$ 620,763	\$ 461,950	\$ 461,950	\$ 446,676
TOTAL		\$ 1,964,894	\$ 884,499	\$ 884,499	\$ 592,561

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - DONATIONS
101-682-40012

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 84	\$ -	\$ -	\$ -
44550	Travel	120	-	-	-
Maintenance & Operation Total		\$ 204	\$ -	\$ -	\$ -
TOTAL		\$ 204	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS
101-682-40013

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45250 Office supplies	\$ 335	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 335	\$ -	\$ -	\$ -
TOTAL	\$ 335	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - LIBRARY, ARTS & CULTURE - TECHNICAL SERVICES
101-682-40014**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 320,389	\$ 320,389	\$ 332,796
41300	Hourly wages	-	-	-	-
Various	Benefits	-	92,449	92,449	79,162
42700	PERS Retirement	-	84,176	84,176	98,874
42701	PERS cost sharing	-	(12,671)	(12,671)	(13,311)
Salaries & Benefits Total		\$ -	\$ 484,343	\$ 484,343	\$ 497,521
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 150,400	\$ 150,400	\$ 195,900
44650	Training	-	-	-	-
44750	Liability Insurance	-	8,683	8,683	11,648
45100	Books	-	-	-	-
45250	Office supplies	-	1,000	1,000	1,000
47010	Discount earned & lost	-	-	-	-
Maintenance & Operation Total		\$ -	\$ 160,083	\$ 160,083	\$ 208,548
TOTAL		\$ -	\$ 644,426	\$ 644,426	\$ 706,069

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
URBAN ART FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
210-682-40001**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 19,277	\$ -	\$ -	\$ -
Various	Benefits	3,388	-	-	-
42700	PERS Retirement	4,389	-	-	-
42701	PERS cost sharing	(765)	-	-	-
Salaries & Benefits Total		\$ 26,289	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 123,894	\$ 292,850	\$ 292,850	\$ 89,500
44750	Liability Insurance	523	-	-	-
Maintenance & Operation Total		\$ 124,417	\$ 292,850	\$ 292,850	\$ 89,500
TOTAL		\$ 150,705	\$ 292,850	\$ 292,850	\$ 89,500

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
URBAN ART FUND - LIBRARY, ARTS & CULTURE - DONATIONS
210-682-40012

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 1,000	\$ -	\$ -	\$ -
Maintenance & Operation Total		\$ 1,000	\$ -	\$ -	\$ -
TOTAL		\$ 1,000	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY PROJECTS
275-681**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 6,385	\$ 10,000	\$ 103,930	\$ 10,150
Various	Benefits	451	487	487	674
42700	PERS Retirement	868	-	-	-
42701	PERS cost sharing	(151)	-	-	-
Salaries & Benefits Total		\$ 7,552	\$ 10,487	\$ 104,417	\$ 10,824
Maintenance & Operation					
43110	Contractual services	\$ 2,358	\$ -	\$ 16,000	\$ -
43112	Direct assistance	-	500,000	500,000	-
44200	Advertising	-	-	1,600	-
44650	Training	(135)	-	-	-
44750	Liability Insurance	173	271	271	355
45050	Periodicals & newspapers	1,707	-	-	-
45100	Books	31,075	5,000	7,420	5,000
45150	Furniture & equipment	3,108	-	28,500	-
45170	Computer hardware	45,066	-	-	-
45250	Office supplies	12,952	-	-	-
45350	General supplies	325	15,000	33,600	15,000
45450	Printing and graphics	1,000	-	-	-
46900	Business meetings	791	-	-	-
47000	Miscellaneous	-	-	36,600	-
Maintenance & Operation Total		\$ 98,420	\$ 520,271	\$ 623,991	\$ 20,355
TOTAL		\$ 105,972	\$ 530,758	\$ 728,408	\$ 31,179

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
275-682-40001

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ 563	\$ -
Salaries & Benefits Total		\$ -	\$ -	\$ 563	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 3,435	\$ -	\$ -	\$ -
45450	Printing and graphics	(82)	-	-	-
46900	Business meetings	(118)	-	-	-
47000	Miscellaneous	(112)	-	-	-
Maintenance & Operation Total		\$ 3,124	\$ -	\$ -	\$ -
TOTAL		\$ 3,124	\$ -	\$ 563	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC
275-682-40003

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45250 Office supplies	\$ (45)	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ (45)	\$ -	\$ -	\$ -
TOTAL	\$ (45)	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE
275-682-40004

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43110 Contractual services	\$ (250)	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ (250)	\$ -	\$ -	\$ -
TOTAL	\$ (250)	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY
275-682-40005

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45450 Printing and graphics	\$ (50)	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ (50)	\$ -	\$ -	\$ -
TOTAL	\$ (50)	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY
275-682-40008

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
45150	Furniture & equipment	\$ (126)	\$ -	\$ -	\$ -
45250	Office supplies	(128)	-	-	-
Maintenance & Operation Total		\$ (254)	\$ -	\$ -	\$ -
TOTAL		\$ (254)	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY
275-682-40009

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ (60)	\$ -	\$ -	\$ -
45250	Office supplies	22	-	-	-
Maintenance & Operation Total		\$ (38)	\$ -	\$ -	\$ -
TOTAL		\$ (38)	\$ -	\$ -	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES
275-682-40011

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
43110 Contractual services	\$ (3,232)	\$ -	\$ -	\$ -
44550 Travel	162	-	-	-
Maintenance & Operation Total	\$ (3,070)	\$ -	\$ -	\$ -
TOTAL	\$ (3,070)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS
275-682-40012**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 1,239	\$ 2,500	\$ 2,500	\$ 2,538
Various	Benefits	76	123	123	169
42700	PERS Retirement	290	-	-	-
42701	PERS cost sharing	(50)	-	-	-
Salaries & Benefits Total		\$ 1,556	\$ 2,623	\$ 2,623	\$ 2,707
Maintenance & Operation					
43110	Contractual services	\$ 20,948	\$ 12,600	\$ 12,600	\$ 13,200
43150	Cost allocation charge	1,687	-	-	-
44352	ISD service charge	168	-	-	-
44450	Postage	211	-	-	-
44550	Travel	7,629	1,000	1,000	5,000
44650	Training	-	1,000	1,000	1,000
44750	Liability Insurance	34	68	68	89
45100	Books	13,575	13,813	13,813	13,750
45150	Furniture & equipment	3,546	3,000	3,000	5,000
45250	Office supplies	9,023	2,334	2,334	1,550
45350	General supplies	1,040	5,300	5,300	3,800
45450	Printing and graphics	132	1,600	1,600	1,200
46900	Business meetings	2,795	2,000	2,000	600
47000	Miscellaneous	18,592	-	-	-
Maintenance & Operation Total		\$ 79,381	\$ 42,715	\$ 42,715	\$ 45,189
TOTAL		\$ 80,937	\$ 45,338	\$ 45,338	\$ 47,896

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS
275-682-40013**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 157	\$ -	\$ -	\$ -
41300	Hourly wages	8,562	35,000	25,000	33,495
Various	Benefits	589	1,582	1,582	1,975
42700	PERS Retirement	227	7,440	7,440	8,443
42701	PERS cost sharing	(39)	(1,120)	(1,120)	(1,137)
Salaries & Benefits Total		\$ 9,496	\$ 42,902	\$ 32,902	\$ 42,776
Maintenance & Operation					
43110	Contractual services	\$ 31,101	\$ 32,000	\$ 32,000	\$ 17,000
43150	Cost allocation charge	11,809	10,402	10,402	8,039
44750	Liability Insurance	236	949	949	1,173
45100	Books	-	11,239	11,239	11,239
45150	Furniture & equipment	403	-	-	2,000
45250	Office supplies	6,233	2,072	12,072	11,036
45350	General supplies	-	5,000	5,000	-
45450	Printing and graphics	39	-	-	-
46900	Business meetings	162	-	-	-
47000	Miscellaneous	-	13,965	13,965	12,929
Maintenance & Operation Total		\$ 49,983	\$ 75,627	\$ 85,627	\$ 63,416
TOTAL		\$ 59,479	\$ 118,529	\$ 118,529	\$ 106,192

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CAPITAL IMPROVEMENT FUND - LIBRARY PROJECTS
401-681**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 52,826	\$ -	\$ -	\$ -
45150	Furniture & equipment	559	-	-	-
Maintenance & Operation Total		\$ 53,386	\$ -	\$ -	\$ -
Capital Improvement					
51150	Buildings and structures	\$ 223,289	\$ -	\$ -	\$ -
51200	Other improvements	1,367	200,000	200,000	-
52100	Construction	5,743,377	-	-	-
53160	Planning, survey, design	126,088	-	-	-
Capital Improvement Total		\$ 6,094,121	\$ 200,000	\$ 200,000	\$ -
TOTAL		\$ 6,147,507	\$ 200,000	\$ 200,000	\$ -

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY MITIGATION FEE FUND - LIBRARY PROJECTS
407-681

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51150	Buildings and structures	\$ 1,016,421	\$ 250,000	\$ 250,000	\$ -
52100	Construction	5,479	-	-	-
Capital Improvement Total		\$ 1,021,900	\$ 250,000	\$ 250,000	\$ -
TOTAL		\$ 1,021,900	\$ 250,000	\$ 250,000	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Administrative Assistant	2.00	2.00	2.00	2.00
Assistant Director of Libraries Arts & Culture	1.00	1.00	1.00	1.00
Customer Service Assistant	1.00	1.00	-	-
Customer Service Representative	6.00	6.00	7.00	7.00
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	-	1.00
Librarian	12.00	12.00	13.00	13.00
Librarian Specialist	3.00	3.00	4.00	3.00
Library Arts & Culture Adm Mgr	1.00	1.00	1.00	1.00
Library Arts & Culture Supervisor	5.00	5.00	5.00	5.00
Library Assistant	3.00	3.00	2.00	2.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Principal Library, Arts & Culture Adm	2.00	2.00	2.00	2.00
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Arts & Culture Supervisor	4.00	4.00	4.00	4.00
Total Salaried Positions	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>
<u>Hourly Positions</u>				
Administrative Intern	-	0.78	(1) 0.78	(1) -
Community Outreach Assistant	-	-	-	0.59 (1)
Customer Service Assistant	1.70	(3) 1.04	(3) 1.04	(3) 2.09 (4)
Customer Service Library Representative	3.28	(10) 3.16	(11) 3.16	(11) 1.83 (6)
Hourly City Worker	1.48	(4) 17.99	(34) 17.99	(34) 3.07 (8)
Librarian	1.42	(5) 1.62	(5) 1.62	(5) 1.75 (9)
Library Assistant	3.35	(10) 2.78	(11) 2.78	(11) 6.04 (23)
Library Monitor	2.65	(9) 2.26	(7) 2.26	(7) 3.30 (12)
Library Page	8.32	(12) 7.36	(15) 7.36	(15) 8.18 (18)
Library Technician	0.27	(1) -	-	-
Office Services Specialist II	0.81	(2) 0.77	(2) 0.77	(2) 0.71 (1)
Office Specialist I	0.14	(1) 0.11	(1) 0.11	(1) 0.15 (1)
Total Hourly FTE Positions	<u>23.42</u>	<u>37.87</u>	<u>37.87</u>	<u>27.71</u>
Library, Arts & Culture Total	<u>70.42</u>	<u>84.87</u>	<u>84.87</u>	<u>74.71</u>

Notes:

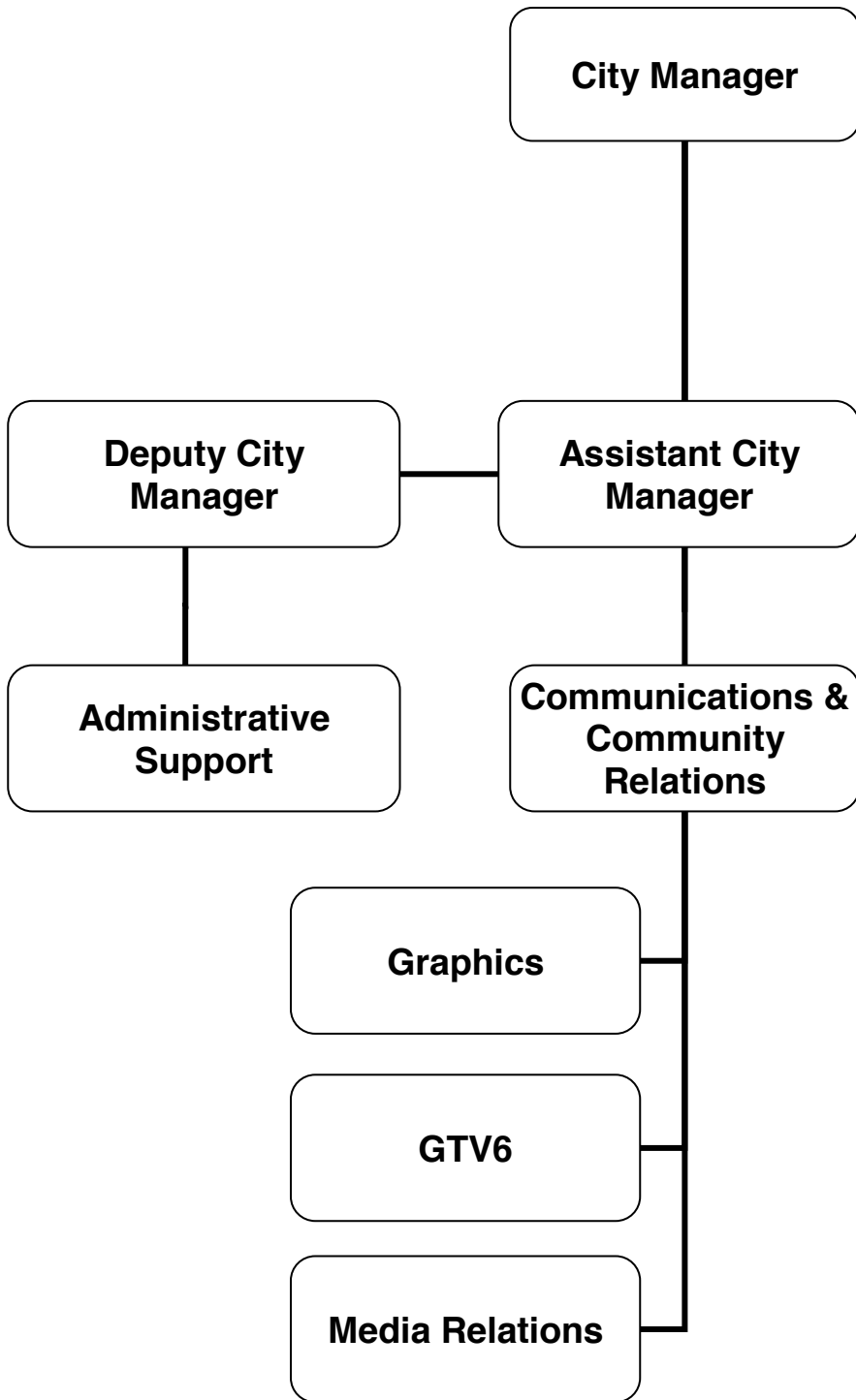
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



FISCAL YEAR
2018-19

ADOPTED BUDGET

MANAGEMENT SERVICES



CITY OF GLENDALE MANAGEMENT SERVICES

MISSION STATEMENT

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost-effective management of City operations to meet the short- and long-term needs of the community, and to strengthen communications and partnerships with the community.

DEPARTMENT DESCRIPTION

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City Budget for the City Council's review and adoption. Additionally, the Public Information Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, Twitter, and Instagram, and serves as the liaison with the media.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the department manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

Fiscal Responsibility

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

Informed & Engaged Community

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with applicable laws and are accessible to anyone wishing to participate in the governing process. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness and inclusion.

CITY OF GLENDALE

MANAGEMENT SERVICES

Economic Vibrancy

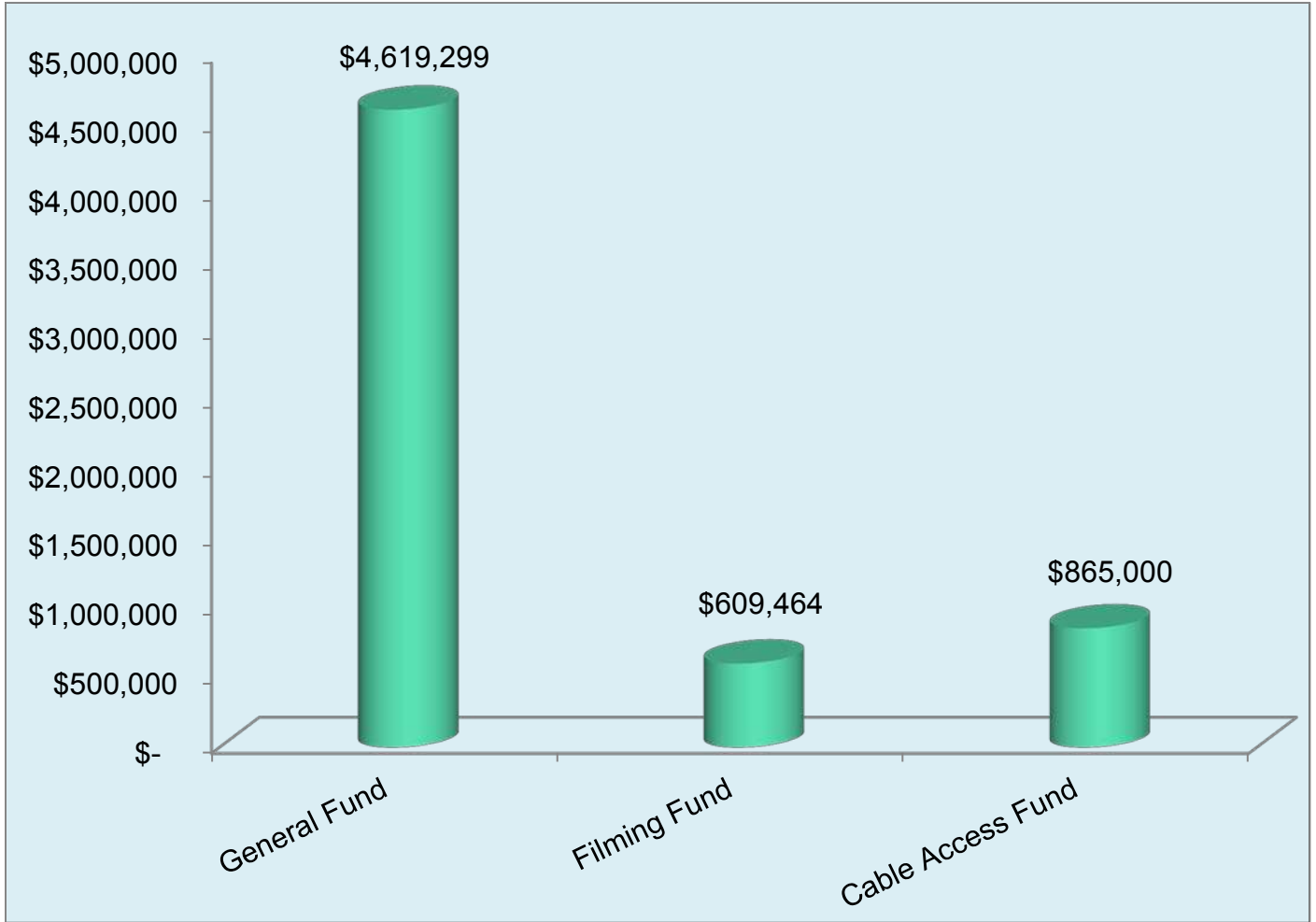
The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$713 million investment portfolio as of June 30, 2018, and continues to retain high credit and bond ratings. Through the efforts of the Economic Development Division, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

Arts & Culture

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Management Services Department Adopted FY 2018-19 Budget is \$6,093,763 The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
MANAGEMENT SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
GTV6 (101-111)*	\$ 493,138	\$ -	\$ -	\$ -
Membership & Dues (101-114)	92,209	119,320	119,320	113,021
City Manager (101-140)	2,739,767	2,804,203	2,731,362	2,973,446
Special Events (101-142-00000)	10,152	24,500	24,500	24,500
Military Banner Program (101-142-93200)	300	10,000	10,000	10,000
Commission on the Status of Women (101-144)	232	-	87,603	-
Media Graphics (101-145)*	-	1,418,100	1,433,807	1,498,332
Graphics (101-163)*	737,059	-	-	-
Total General Fund	\$ 4,072,857	\$ 4,376,123	\$ 4,406,592	\$ 4,619,299
<u>Other Funds</u>				
Filming Fund (217-705)**	\$ -	\$ -	\$ -	\$ 609,464
Cable Access Fund				
GTV6 (280-111)	\$ 91,962	\$ -	\$ -	\$ -
Media Graphics (280-145)	-	-	39,149	15,000
Management services projects (280-146)	-	-	-	850,000
Total Cable Access Fund	\$ 91,962	\$ -	\$ 39,149	\$ 865,000
Capital Improvement Fund (401-111)	\$ 2,200	\$ -	\$ -	\$ -
Total Other Funds	\$ 94,161	\$ -	\$ 39,149	\$ 1,474,464
Department Grand Total	\$ 4,167,018	\$ 4,376,123	\$ 4,445,741	\$ 6,093,763

Notes:

* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

** Effective FY 2018-19, Filming Fund is shifting to Management Services from Community Development. Thus budget detail, including prior year data, is reflected in the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - GTV6
101-111**

		Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 229,610	\$ -	\$ -	\$ -
41200	Overtime	3,333	-	-	-
41300	Hourly wages	32,990	-	-	-
Various	Benefits	81,379	-	-	-
42700	PERS Retirement	54,210	-	-	-
42701	PERS cost sharing	(6,017)	-	-	-
Salaries & Benefits Total		\$ 395,505	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	28,811	-	-	-
44352	ISD service charge	32,534	-	-	-
44353	Building Maint. Serv. Charge	17,931	-	-	-
44450	Postage	12	-	-	-
44650	Training	60	-	-	-
44750	Liability Insurance	7,207	-	-	-
44800	Membership & dues	5,204	-	-	-
45050	Periodicals & newspapers	750	-	-	-
45150	Furniture & equipment	2,681	-	-	-
45350	General supplies	1,191	-	-	-
46900	Business meetings	484	-	-	-
47000	Miscellaneous	767	-	-	-
Maintenance & Operation Total		\$ 97,633	\$ -	\$ -	\$ -
TOTAL		\$ 493,138	\$ -	\$ -	\$ -

Notes:

* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - MEMBERSHIP & DUES
101-114**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 9,200	\$ 9,200	\$ -
44800	Membership & dues	92,209	110,120	110,120	113,021
Maintenance & Operation Total		\$ 92,209	\$ 119,320	\$ 119,320	\$ 113,021
TOTAL		\$ 92,209	\$ 119,320	\$ 119,320	\$ 113,021

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - CITY MANAGER
101-140**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 1,284,789	\$ 1,400,875	\$ 1,427,008	\$ 1,478,170
41200 Overtime	3,890	4,500	4,500	10,000
41300 Hourly wages	115,330	68,366	69,392	45,949
Various Benefits	483,866	458,526	458,526	464,369
42700, 42702 PERS Retirement	302,424	381,069	381,069	446,959
42701 PERS cost sharing	(48,305)	(57,363)	(57,363)	(59,443)
Salaries & Benefits Total	\$ 2,141,994	\$ 2,255,973	\$ 2,283,132	\$ 2,386,004
Maintenance & Operation				
43110 Contractual services	\$ 137,058	\$ 186,400	\$ 186,400	\$ 192,700
44100 Repairs to equipment	-	1,000	1,000	(1,000)
44120 Repairs to office equip	203	-	-	-
44200 Advertising	9,174	10,000	10,000	10,000
44351 Fleet / equip rental charge	3,410	3,410	3,410	2,898
44352 ISD service charge	193,931	133,510	133,510	172,640
44353 Building Maint. Serv. Charge	106,879	72,312	72,312	64,511
44450 Postage	620	1,500	1,500	1,500
44550 Travel	38,931	40,000	40,000	40,000
44650 Training	15,953	10,000	10,000	10,000
44750 Liability Insurance	38,069	39,598	39,598	53,693
44800 Membership & dues	6,026	4,000	4,000	4,000
45050 Periodicals & newspapers	40	500	500	500
45150 Furniture & equipment	-	1,000	1,000	1,000
45250 Office supplies	12,275	12,000	12,000	12,000
45350 General supplies	438	-	-	-
46900 Business meetings	20,605	13,000	13,000	13,000
47000 Miscellaneous	14,160	20,000	(80,000)*	10,000
Maintenance & Operation Total	\$ 597,774	\$ 548,230	\$ 448,230	\$ 587,442
TOTAL	\$ 2,739,767	\$ 2,804,203	\$ 2,731,362	\$ 2,973,446

Notes:

* The actual appropriation in this account consists of carryover budget from prior fiscal years not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation because the original source is not reflected.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - SPECIAL EVENTS
101-142-00000**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ 511	\$ -	\$ -	\$ -
Various	Benefits	77	-	-	-
Salaries & Benefits Total		\$ 588	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 150	\$ -	\$ -	\$ -
44750	Liability Insurance	14	-	-	-
46900	Business meetings	1,920	-	-	-
47000	Miscellaneous	7,480	24,500	24,500	24,500
Maintenance & Operation Total		\$ 9,563	\$ 24,500	\$ 24,500	\$ 24,500
TOTAL		\$ 10,152	\$ 24,500	\$ 24,500	\$ 24,500

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM
101-142-93200**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45350 General supplies	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
47000 Miscellaneous	300	-	-	-
Maintenance & Operation Total	\$ 300	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL	\$ 300	\$ 10,000	\$ 10,000	\$ 10,000

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND BUDGET - COMMISSION ON THE STATUS OF WOMEN
101-144

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
44352 ISD service charge	\$ 18	\$ -	\$ -	\$ -
47000 Miscellaneous	214	-	87,603	-
Maintenance & Operation Total	\$ 232	\$ -	\$ 87,603	\$ -
TOTAL	\$ 232	\$ -	\$ 87,603	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - MEDIA GRAPHICS
101-145**

		Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ 457,044	\$ 470,306	\$ 497,142
41200	Overtime	-	5,500	5,500	5,500
41300	Hourly wages	-	162,925	165,370	161,254
Various	Benefits	-	136,847	136,847	152,425
42700	PERS Retirement	-	163,061	163,061	195,610
42701	PERS cost sharing	-	(24,548)	(24,548)	(26,336)
Salaries & Benefits Total		\$ -	\$ 900,829	\$ 916,536	\$ 985,595
Maintenance & Operation					
43080	Rent	\$ -	\$ 97,371	\$ 97,371	\$ 97,371
43110	Contractual services	-	193,724	174,024	176,524
44100	Repairs to equipment	-	2,000	2,000	2,000
44120	Repairs to office equip	-	7,000	7,000	7,000
44352	ISD service charge	-	69,809	69,809	79,529
44353	Building Maint. Serv. Charge	-	26,967	26,967	23,826
44450	Postage	-	1,150	1,150	1,150
44550	Travel	-	4,000	4,000	4,000
44650	Training	-	4,000	4,000	4,000
44750	Liability Insurance	-	16,950	16,950	23,237
44800	Membership & dues	-	4,000	4,000	4,000
45050	Periodicals & newspapers	-	600	600	600
45150	Furniture & equipment	-	3,500	3,500	3,500
45200	Maps & blue prints	-	10,000	10,000	10,000
45250	Office supplies	-	50,000	50,000	50,000
45350	General supplies	-	3,000	3,000	3,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	22,200	22,200	22,000
Maintenance & Operation Total		\$ -	\$ 517,271	\$ 497,571	\$ 512,737
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 19,700	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 19,700	\$ -
TOTAL		\$ -	\$ 1,418,100	\$ 1,433,807	\$ 1,498,332

Notes:

* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - Graphics
101-163**

	Actual 2016-17	Adopted* 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ 220,552	\$ -	\$ -	\$ -
41200 Overtime	371	-	-	-
41300 Hourly wages	72,185	-	-	-
Various Benefits	67,310	-	-	-
42700 PERS Retirement	61,573	-	-	-
42701 PERS cost sharing	(6,601)	-	-	-
Salaries & Benefits Total	\$ 415,390	\$ -	\$ -	\$ -
Maintenance & Operation				
43080 Rent	\$ 95,772	\$ -	\$ -	\$ -
43110 Contractual services	86,295	-	-	-
44120 Repairs to office equip	4,974	-	-	-
44352 ISD service charge	41,499	-	-	-
44353 Building Maint. Serv. Charge	22,872	-	-	-
44450 Postage	43	-	-	-
44550 Travel	1,146	-	-	-
44750 Liability Insurance	7,945	-	-	-
45050 Periodicals & newspapers	200	-	-	-
45200 Maps & blue prints	7,703	-	-	-
45250 Office supplies	48,060	-	-	-
46900 Business meetings	696	-	-	-
47000 Miscellaneous	4,757	-	-	-
47010 Discount earned & lost	(292)	-	-	-
Maintenance & Operation Total	\$ 321,669	\$ -	\$ -	\$ -
TOTAL	\$ 737,059	\$ -	\$ -	\$ -

Notes:

* Beginning FY 2017-18, GTV6 (101-111) & Graphics (101-163) combined and are reflected in new Media Graphics section (101-145).

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
FILMING FUND - FILMING*
217-705**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 94,520
41200	Overtime	-	-	-	322,000
Various	Benefits	-	-	-	86,603
42700	PERS Retirement	-	-	-	28,083
42701	PERS cost sharing	-	-	-	(3,781)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 527,425
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	-
43150	Cost allocation charge	-	-	-	12,154
44352	ISD service charge	-	-	-	8,732
44353	Building Maint. Serv. Charge	-	-	-	46,575
44750	Liability Insurance	-	-	-	14,578
45350	General supplies	-	-	-	-
47010	Discount earned & lost	-	-	-	-
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 82,039
TOTAL		\$ -	\$ -	\$ -	\$ 609,464

Notes:

* Effective FY 2018-19, Filming Fund is shifting to Management Services from Community Development. Thus budget detail, including prior year data, is reflected in the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - GTV6
280-111**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Outlay				
51000 Capital outlay	\$ 91,962	\$ -	\$ -	\$ -
Capital Outlay Total	\$ 91,962	\$ -	\$ -	\$ -
TOTAL	\$ 91,962	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - MEDIA GRAPHICS
280-145**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 15,000
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 39,149	\$ -
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 39,149</u>	<u>\$ -</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 39,149</u></u>	<u><u>\$ 15,000</u></u>

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - MANAGEMENT SERVICES PROJECTS
280-146

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ -	\$ 850,000
Capital Improvement Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 850,000</u>
TOTAL	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 850,000</u></u>

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CAPITAL IMPROVEMENT FUND - GTV6
401-111**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Outlay					
51000	Capital outlay	\$ 2,200	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 2,200	\$ -	\$ -	\$ -
TOTAL		\$ 2,200	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Assistant City Manager	1.00	1.00	0.75	1.00
Broadcast Coordinator	1.00	1.00	2.00	2.00
Broadcast Production Associate	1.00	1.00	-	-
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	1.00	1.00	1.00	1.00
Community Relations Coordinator	-	1.00	1.00	1.00
Councilmember**	5.00	5.00	5.00	5.00
Customer Service Representative	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Director of Communications & Comm Rel	1.00	1.00	1.00	1.00
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Duplicating Shop Operator	-	-	1.00	1.00
Executive Assistant to City Council	1.00	1.00	1.00	1.00
Graphics Administrator	1.00	1.00	1.00	1.00
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Specialist I	2.00	2.00	1.00	1.00
Permit Specialist/Filming	-	-	-	1.00
Police Services Assistant	-	-	-	0.50
Program Supervisor	1.00	1.00	-	-
Sr. Administrative Analyst	-	-	1.00	1.00
Sr. Assistant to City Council	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>21.00</u>	<u>22.00</u>	<u>21.75</u>	<u>23.50</u>
<u>Hourly Positions</u>				
Administrative Intern	1.20	(2) 1.60	1.60	(2) -
Broadcast Productions Assistant	1.80	(3) 0.60	0.60	(1) 0.60
Hourly City Worker	3.01	(5) 3.01	3.01	(5) 4.30
Total Hourly FTE Positions	<u>6.01</u>	<u>5.21</u>	<u>5.21</u>	<u>4.90</u>
Management Services Total	<u>27.01</u>	<u>27.21</u>	<u>26.96</u>	<u>28.40</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

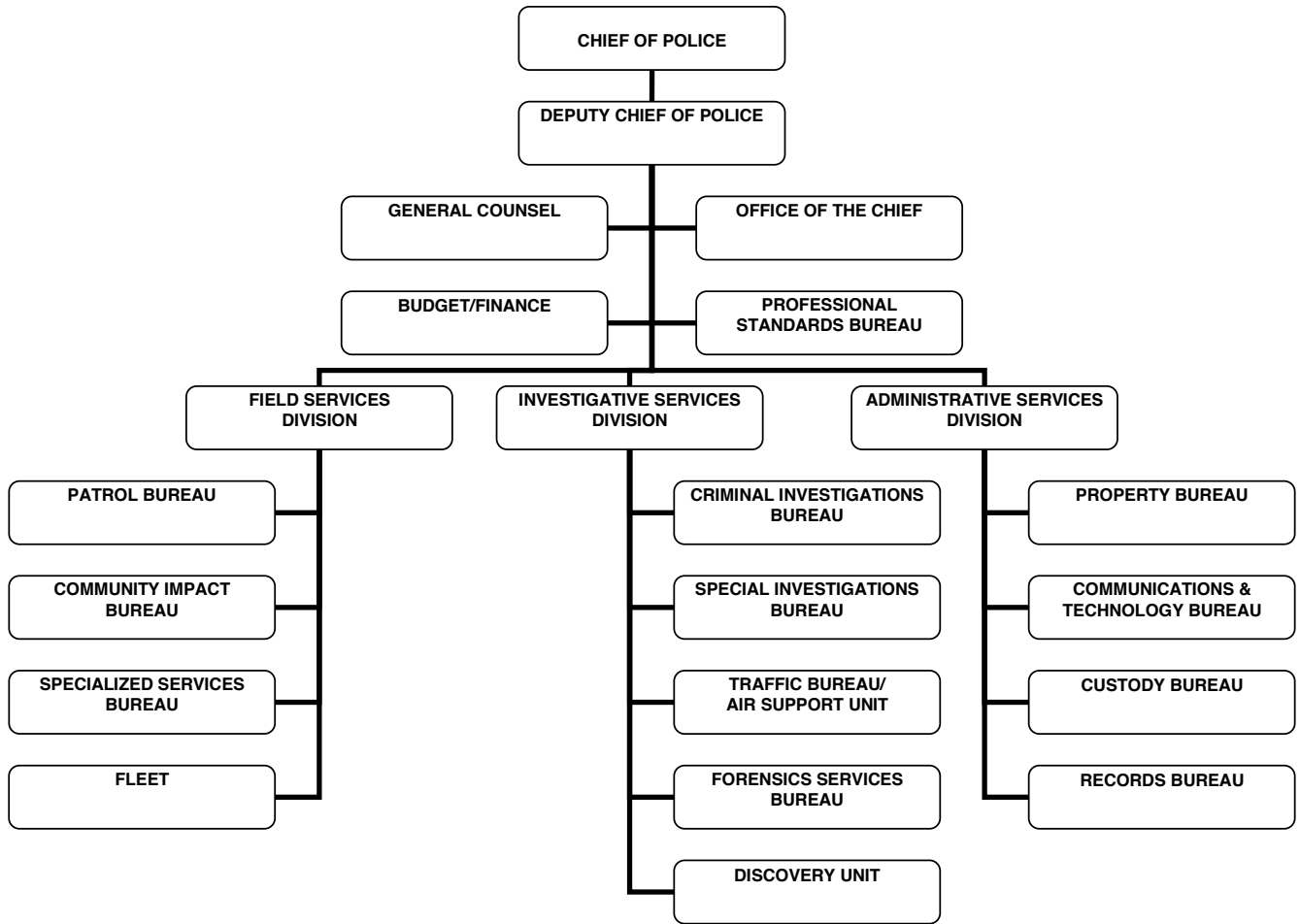
** Elected Official



FISCAL YEAR
2018-19

ADOPTED BUDGET

POLICE



CITY OF GLENDALE

POLICE

MISSION STATEMENT

As a premier city anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following four Divisions: Administrative Services, Field Services, Investigative Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Communications/Technology Bureau*** – The Communications Bureau is the critical link between community members calling in for assistance and the Police Officers in the field. As the primary answering point for all 9-1-1 emergency calls, the Communications Bureau is responsible for dispatching police resources and routing fire/EMS calls to the appropriate agency. Technology Bureau staff coordinate with the city's Information Services Division for the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Glendale City Jail offers a Pay-to-Stay Program for qualified men and women who have been sentenced to serve time in jail, offering an alternative to serving time in the Los Angeles County Jail. Additionally, the Glendale City Jail works in cooperation with the Glendale Superior Court Judges to impose a booking recovery fee to DUI and misdemeanor offenders. Convicted offenders are ordered to reimburse the City of Glendale for administrative fees incurred during their booking process.
- ***Records Bureau*** –The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, bail receipts, field interviews and additional information maintained in the Records Management System. The Records Bureau also intakes and processes subpoenas and releases law enforcement records in accordance with the California Public Records Act. The Records Bureau makes inquiries and entries into state and national databases. It also is responsible for administering biennial testing to all Police employees to ensure compliance with all governmental requirements.
- ***Property Bureau*** – The Property Bureau is responsible for the accurate accounting and security of all property in the evidence room, including evidence, found, and safekeeping property. The Property Bureau ensures that a proper chain of custody is maintained for each item of property,

CITY OF GLENDALE

POLICE

and is responsible for the disposition and/or release of property in accordance with applicable laws and department policy.

The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. The division is composed of three bureaus which collaboratively focus on reducing crime, enhancing community safety, and improving the quality of life in Glendale.

- Patrol Services Bureau – This bureau, overseen by four Lieutenant Watch Commanders, provides patrol and front-line emergency services to the community on a 24/7 basis.
- Community Impact Bureau – CIB works directly with the five geographic areas of the community coordinating city-wide resources to address crime, quality of life issues, and implement long-term problem solving strategies. This bureau works directly with community partners to address homeless and mental health issues in our community. Additionally this bureau includes the *Downtown Policing Unit*, which handles all calls for service in the downtown shopping area – including the Americana and the Glendale Galleria. The School Resource Officers also work out of this bureau and provide service to all of our public high schools.
- Specialized Services Bureau - This bureau consists of our *Special Enforcement Detail (SED)* which is responsible for focusing on specific crime problems that arise, including gang activity. This detail is also responsible for monitoring offenders released on community supervision. The K9 unit also falls under this bureau. Canines are cross trained in apprehension of suspects and detection (narcotics or explosives). This bureau is also responsible for overseeing our field training officer program and is responsible for the training of our new officers.
- Police Fleet Maintenance Liaison – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- Criminal Investigations Bureau- The Criminal Investigations Bureau consists of the *Assaults Detail* (assault/battery, domestic violence, sex crimes, restraining orders, child and elder abuse, and sexual offender registration), the *Burglary/Auto Theft Detail* (residential and commercial burglaries, vehicle burglaries and thefts, larceny, receiving stolen property, trespassing, vandalism, arson and explosives, and lost and found property), the *Financial Crimes Detail* (identity theft, embezzlement, fraud, counterfeit currency and securities, and financial elder abuse), the *Robbery/Homicide Detail* (death investigations, robberies, missing persons, kidnappings, weapons violations, and cold cases/unsolved homicides), and the *Court Services Detail* (subpoena control, misdemeanor criminal case filings, and discovery compliance). The bureau is also engaged in regional crime fighting efforts through participation in the Pacific Southwest Regional Fugitive Task Force.

CITY OF GLENDALE

POLICE

- *Special Investigations Bureau* – The Special Investigations Bureau consists of the *Vice/Narcotics Detail* (gambling, prostitution, narcotics, liquor laws, and licensing) and the *Intelligence Detail* (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the FBI's Eurasian Organized Crime Task Force (EOCTF), and the Los Angeles Interagency Metropolitan Apprehension Crime Task Force (LA-IMPACT).
- *Forensic Services Bureau* – The Verdugo Regional Crime Laboratory provides the City a full-service evidence processing facility. The laboratory operates a *Computer / Digital Forensics Laboratory*, a *DNA laboratory*, and performs automated ballistic evaluations which meet the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These highly specialized forensic services are provided to the city and multiple Law Enforcement Agencies throughout Southern California. These capabilities provide actionable investigative leads in an expedited manner.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical operations, and external load operations. The Air Support Unit also provides support to the Fire Department and other city departments during major incidents.
- *SWAT/CNT* – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Investigative Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specialized tactics and equipment.

The **Office of the Chief** provides direction and overall management of the department. Components of the division include:

- *Office of the Chief* – Oversees police involvement in special events and filming permits, media relations and community relations, the Glendale Police Foundation, and the Volunteer Program. Provides administrative support to the command staff and department personnel.
- *Legal Services* – Oversees risk management and provides legal services.
- *Budget and Finance Bureau* – The Business/Budget Office Bureau processes, manages and administers the department's budget; alarm permits/false alarm services contract, police fees and other revenues; payroll processing; accounts payables and contracts; and management of Federal, State and local grants. The bureau also manages the department's facilities including the Police Community Room.
- *Professional Standards Bureau* – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations and the maintenance of employment records. The bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.

CITY OF GLENDALE

POLICE

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

Safe & Healthy Community

The Police Department is committed to working in collaboration with other city departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of California's top ten safest cities with a population of over 200,000 and continue to reduce the resident's fear of crime.

Infrastructure & Mobility

In conjunction with the city's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

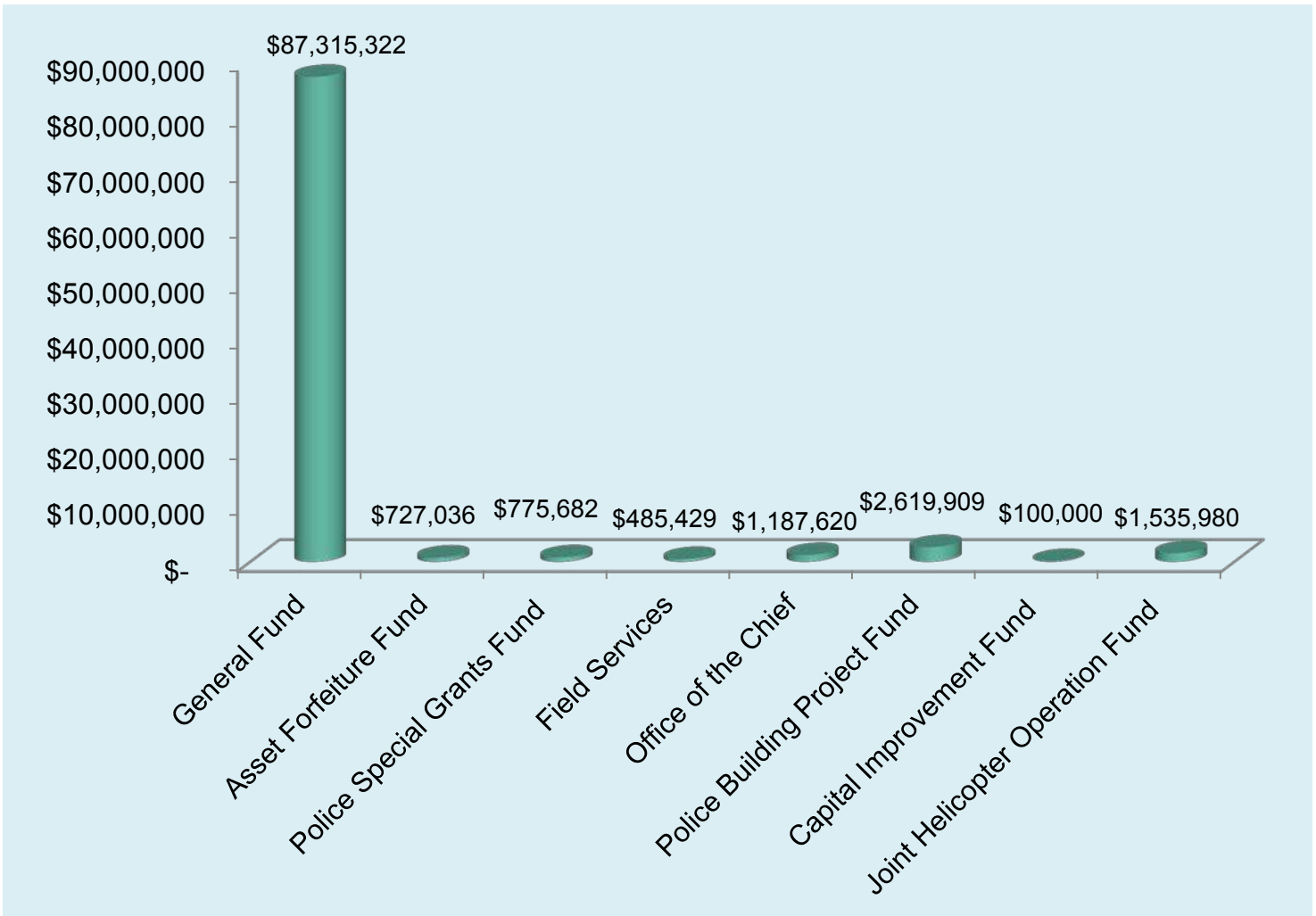
Informed & Engaged Community

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other city departments; department-wide community policing; and a renewed commitment to recruit candidates that represent the city's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE
POLICE DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Police Department Adopted FY 2018-19 Budget is \$94,746,978. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
POLICE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>General Fund</u>				
Administrative Services (101-302-30001)	\$ 6,874,621	\$ 11,471,314	\$ 11,741,314	\$ 17,775,639
Field Services (101-302-30002)	36,295,429	39,917,457	39,923,204	43,599,574
Investigative Services (101-302-30003)	14,806,874	15,647,189	15,647,189	16,627,697
Support Services (101-302-30004)	15,474,419	12,455,539	12,624,032	8,464,589
Office of the Chief (101-302-30009)	1,252,475	1,129,841	1,339,493	847,823
Total General Fund	\$ 74,703,818	\$ 80,621,340	\$ 81,275,232	\$ 87,315,322
<u>Other Funds</u>				
Asset Forfeiture Fund				
Field Services (260-302-30002)	\$ 477,711	\$ 503,625	\$ 503,625	\$ 529,371
Investigative Services (260-302-30003)	33,661	71,575	71,575	72,665
Office of the Chief (260-302-30009)	-	200,000	200,000	125,000
Total Asset Forfeiture Fund	\$ 511,372	\$ 775,200	\$ 775,200	\$ 727,036
Police Special Grants Fund (261-301)	\$ 866,476	\$ 781,536	\$ 1,478,509	\$ 775,682
Field Services (262-302-30002)	409,086	436,196	436,196	485,429
Office of the Chief (267-302-30009)	508,006	457,771	457,771	1,187,620
Police Building Project Fund (303-301)	2,175,024	2,222,150	2,222,150	2,619,909
Capital Improvement Fund (401-301)	-	450,000	492,119	100,000
CIP Reimbursement Fund (409-301)	17,974	-	297,000	-
Joint Helicopter Operation Fund (602-311)	807,663	3,252,662	3,254,948	1,535,980
Total Other Funds	\$ 5,295,600	\$ 8,375,515	\$ 9,413,893	\$ 7,431,656
Department Grand Total	\$ 79,999,418	\$ 88,996,855	\$ 90,689,125	\$ 94,746,978

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - POLICE - ADMINISTRATIVE SERVICES
101-302-30001**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,698,641	\$ 1,871,373	\$ 1,871,373	\$ 5,528,580
41200	Overtime	91,464	70,808	70,808	362,999
41300	Hourly wages	46,999	-	-	128,389
Various	Benefits	444,588	449,684	449,684	1,289,081
42700	PERS Retirement	364,376	481,692	481,692	1,588,078
42701	PERS cost sharing	(36,820)	(72,510)	(72,510)	(213,810)
Salaries & Benefits Total		\$ 2,609,248	\$ 2,801,047	\$ 2,801,047	\$ 8,683,317
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,675	\$ 6,000	\$ 6,000	\$ 2,500
43060	Utilities	850,418	666,750	666,750	666,750
43110	Contractual services	12,846	49,500	49,500	8,325
44100	Repairs to equipment	694	1,600	1,600	1,500
44120	Repairs to office equip	4,621	2,900	2,900	2,500
44351	Fleet / equip rental charge	2,159,480	2,159,480	2,159,480	1,835,146
44352	ISD service charge	-	4,647,434	4,647,434	5,397,980
44353	Building Maint. Serv. Charge	1,083,646	910,999	910,999	816,445
44450	Postage	13,077	-	-	-
44500	Support of prisoners	-	-	-	65,000
44550	Travel	6,759	6,494	6,494	5,093
44551	POST travel	2,595	5,313	5,313	3,958
44600	Laundry & towel service	9,975	9,000	9,000	8,800
44650	Training	735	3,063	3,063	3,958
44651	POST training	-	370	370	185
44750	Liability Insurance	49,798	51,164	51,164	200,548
44760	Regulatory	-	2,000	2,000	1,000
44800	Membership & dues	380	300	300	350
45150	Furniture & equipment	12,145	9,000	9,000	7,999
45170	Computer hardware	5,273	-	-	-
45250	Office supplies	27,350	19,900	19,900	26,285
45350	General supplies	18,919	10,000	10,000	35,700
45450	Printing and graphics	1,810	-	-	-
46900	Business meetings	96	1,000	1,000	2,300
47000	Miscellaneous	79	108,000	108,000	-
Maintenance & Operation Total		\$ 4,265,373	\$ 8,670,267	\$ 8,670,267	\$ 9,092,322
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 270,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 270,000	\$ -
TOTAL		\$ 6,874,621	\$ 11,471,314	\$ 11,741,314	\$ 17,775,639

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - POLICE - FIELD SERVICES
101-302-30002**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 17,263,292	\$ 19,869,414	\$ 19,794,414	\$ 21,331,226
41200	Overtime	3,320,031	1,791,063	1,791,063	2,103,750
41300	Hourly wages	7,197	28,667	34,414	4,368
Various	Benefits	6,786,334	7,545,590	7,545,590	7,854,897
42700	PERS Retirement	7,607,334	8,824,138	8,824,138	10,749,744
42701	PERS cost sharing	(613,432)	(687,686)	(687,686)	(701,786)
Salaries & Benefits Total		\$ 34,370,756	\$ 37,371,186	\$ 37,301,933	\$ 41,342,199
Maintenance & Operation					
43110	Contractual services	\$ 1,053,108	\$ 1,013,610	\$ 1,013,610	\$ 1,294,082
44100	Repairs to equipment	1,273	1,800	1,800	2,500
44120	Repairs to office equip	795	-	-	-
44300	Telephone	-	-	-	300
44352	ISD service charge	56,854	662,000	662,000	-
44450	Postage	730	-	-	-
44550	Travel	6,378	21,193	21,193	11,970
44551	POST travel	7,390	17,336	17,336	9,303
44650	Training	6,208	9,997	9,997	9,303
44651	POST training	1,464	1,075	1,075	434
44700	Computer software	2,900	-	-	-
44750	Liability Insurance	565,414	587,460	587,460	810,825
44800	Membership & dues	1,811	700	700	850
45050	Periodicals & newspapers	748	-	-	-
45150	Furniture & equipment	69,475	107,000	120,000	56,000
45170	Computer hardware	87	-	-	-
45250	Office supplies	11,747	10,000	10,000	9,618
45350	General supplies	124,017	35,000	35,000	40,690
46900	Business meetings	1,652	2,600	2,600	5,300
47000	Miscellaneous	12,619	76,500	76,500	6,200
Maintenance & Operation Total		\$ 1,924,673	\$ 2,546,271	\$ 2,559,271	\$ 2,257,375
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 62,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 62,000	\$ -
TOTAL		\$ 36,295,429	\$ 39,917,457	\$ 39,923,204	\$ 43,599,574

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - POLICE - INVESTIGATIVE SERVICES
101-302-30003**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 7,697,485	\$ 8,216,402	\$ 8,216,402	\$ 8,512,033
41200	Overtime	804,257	855,909	855,909	885,150
41300	Hourly wages	244,439	-	-	-
Various	Benefits	2,678,512	2,880,904	2,880,904	2,961,325
42700	PERS Retirement	2,993,020	3,372,486	3,372,486	3,937,129
42701	PERS cost sharing	(256,562)	(288,711)	(288,711)	(306,174)
Salaries & Benefits Total		\$ 14,161,151	\$ 15,036,990	\$ 15,036,990	\$ 15,989,463
Maintenance & Operation					
43110	Contractual services	\$ 94,408	\$ 10,000	\$ 10,000	\$ 88,825
44100	Repairs to equipment	982	600	600	-
44300	Telephone	60	-	-	600
44450	Postage	(1,207)	-	-	-
44550	Travel	38,383	22,176	22,176	22,196
44551	POST travel	2,463	18,141	18,141	17,250
44600	Laundry & towel service	1,385	2,000	2,000	-
44650	Training	7,721	10,461	10,461	17,250
44651	POST training	-	1,123	1,123	804
44700	Computer software	13,478	-	-	-
44750	Liability Insurance	236,727	243,298	243,298	328,905
44760	Regulatory	1,875	-	-	10,000
44800	Membership & dues	3,360	2,700	2,700	2,300
45100	Books	356	-	-	-
45150	Furniture & equipment	53,763	20,000	20,000	25,000
45170	Computer hardware	1,817	-	-	-
45250	Office supplies	15,186	5,500	5,500	9,864
45300	Small tools	3,673	-	-	-
45350	General supplies	169,815	162,800	162,800	114,440
46900	Business meetings	120	1,000	1,000	800
47000	Miscellaneous	1,359	110,400	110,400	-
Maintenance & Operation Total		\$ 645,723	\$ 610,199	\$ 610,199	\$ 638,234
TOTAL		\$ 14,806,874	\$ 15,647,189	\$ 15,647,189	\$ 16,627,697

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - POLICE - SUPPORT SERVICES
101-302-30004**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 5,526,426	\$ 6,261,746	\$ 6,261,746	\$ 3,674,416
41200	Overtime	772,441	377,391	460,704	93,400
41300	Hourly wages	424,811	354,455	354,788	328,485
Various	Benefits	1,875,930	1,991,564	2,011,612	1,348,106
42700	PERS Retirement	1,699,470	2,216,236	2,216,325	1,725,017
42701	PERS cost sharing	(141,854)	(236,510)	(236,523)	(127,476)
Salaries & Benefits Total		\$ 10,157,224	\$ 10,964,882	\$ 11,068,652	\$ 7,041,948
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 38	\$ -	\$ -	\$ -
43110	Contractual services	677,058	79,000	141,500	175,300
44100	Repairs to equipment	861	-	-	1,300
44120	Repairs to office equip	96	-	-	-
44200	Advertising	325	-	-	40,000
44352	ISD service charge	4,133,167	-	-	-
44354	Joint air support charge	-	920,315	920,315	881,975
44450	Postage	1,905	-	-	-
44500	Support of prisoners	77,788	61,900	61,900	-
44550	Travel	18,245	33,456	22,456	37,318
44551	POST travel	47,026	27,367	27,367	29,004
44650	Training	11,555	15,116	15,116	29,004
44651	POST training	2,475	1,625	1,625	1,353
44700	Computer software	14,466	-	-	-
44750	Liability Insurance	182,240	189,534	191,757	139,871
44800	Membership & dues	29	-	-	-
45150	Furniture & equipment	72,474	77,000	77,000	44,000
45250	Office supplies	17,038	13,000	13,000	3,316
45350	General supplies	47,136	51,294	51,294	23,600
46900	Business meetings	994	1,400	1,400	1,600
47000	Miscellaneous	12,279	19,650	19,650	15,000
Maintenance & Operation Total		\$ 5,317,195	\$ 1,490,657	\$ 1,544,380	\$ 1,422,641
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 11,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 11,000	\$ -
TOTAL		\$ 15,474,419	\$ 12,455,539	\$ 12,624,032	\$ 8,464,589

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - POLICE - OFFICE OF THE CHIEF
101-302-30009**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 616,251	\$ 621,845	\$ 831,497	\$ 442,472
41200	Overtime	96,619	22,391	22,391	23,150
41300	Hourly wages	34,242	-	-	35,605
Various	Benefits	223,705	213,905	213,905	137,843
42700	PERS Retirement	222,805	243,035	243,035	183,285
42701	PERS cost sharing	(21,451)	(23,795)	(23,795)	(17,699)
Salaries & Benefits Total		\$ 1,172,172	\$ 1,077,381	\$ 1,287,033	\$ 804,656
Maintenance & Operation					
43110	Contractual services	\$ 89	\$ -	\$ -	\$ -
44200	Advertising	300	-	-	-
44450	Postage	12	-	-	-
44550	Travel	9,871	5,555	5,555	3,445
44551	POST travel	420	4,544	4,544	2,677
44650	Training	2,805	2,620	2,620	2,677
44651	POST training	500	282	282	125
44750	Liability Insurance	20,245	17,459	17,459	17,543
44800	Membership & dues	6,600	7,000	7,000	7,500
45150	Furniture & equipment	11,237	-	-	5,000
45250	Office supplies	3,353	-	-	1,700
45350	General supplies	16,609	7,500	7,500	2,500
46900	Business meetings	6,561	5,500	5,500	-
47000	Miscellaneous	1,702	2,000	2,000	-
Maintenance & Operation Total		\$ 80,303	\$ 52,460	\$ 52,460	\$ 43,167
TOTAL		\$ 1,252,475	\$ 1,129,841	\$ 1,339,493	\$ 847,823

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES
260-302-30002**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 205,648	\$ 213,043	\$ 213,043	\$ 174,080
41200	Overtime	3,242	-	-	-
Various	Benefits	67,264	77,731	77,731	72,187
42700	PERS Retirement	85,599	95,501	95,501	85,966
42701	PERS cost sharing	(7,174)	(7,423)	(7,423)	(5,954)
Salaries & Benefits Total		<u>\$ 354,578</u>	<u>\$ 378,852</u>	<u>\$ 378,852</u>	<u>\$ 326,279</u>
Maintenance & Operation					
44550	Travel	\$ 23,822	\$ -	\$ -	\$ 17,000
44551	POST travel	5,327	-	-	5,000
44650	Training	23,704	30,000	30,000	-
44750	Liability Insurance	5,669	5,773	5,773	6,092
45150	Furniture & equipment	-	80,000	80,000	175,000
45350	General supplies	64,610	9,000	9,000	-
Maintenance & Operation Total		<u>\$ 123,133</u>	<u>\$ 124,773</u>	<u>\$ 124,773</u>	<u>\$ 203,092</u>
TOTAL		<u><u>\$ 477,711</u></u>	<u><u>\$ 503,625</u></u>	<u><u>\$ 503,625</u></u>	<u><u>\$ 529,371</u></u>

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - INVESTIGATIVE SERVICES
260-302-30003**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 27,585	\$ 50,000	\$ 50,000	\$ 50,000
Various	Benefits	5,153	10,220	10,220	10,915
Salaries & Benefits Total		\$ 32,738	\$ 60,220	\$ 60,220	\$ 60,915
Maintenance & Operation					
44100	Repairs to equipment	\$ 178	\$ -	\$ -	\$ -
44550	Travel	-	-	-	10,000
44650	Training	-	10,000	10,000	-
44750	Liability Insurance	745	1,355	1,355	1,750
Maintenance & Operation Total		\$ 923	\$ 11,355	\$ 11,355	\$ 11,750
TOTAL		\$ 33,661	\$ 71,575	\$ 71,575	\$ 72,665

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF
260-302-30009**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45150 Furniture & equipment	\$ -	\$ 200,000	\$ 200,000	\$ 125,000
Maintenance & Operation Total	\$ -	\$ 200,000	\$ 200,000	\$ 125,000
TOTAL	\$ -	\$ 200,000	\$ 200,000	\$ 125,000

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE SPECIAL GRANTS FUND - POLICE PROJECTS
261-301**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 63,037	\$ 173,457	\$ 166,692	\$ 135,286
41200	Overtime	387,211	252,500	565,100	271,100
Various	Benefits	84,356	121,101	121,101	101,880
42700	PERS Retirement	30,932	77,883	77,883	67,861
42701	PERS cost sharing	(2,591)	(6,054)	(6,054)	(3,095)
Salaries & Benefits Total		\$ 562,945	\$ 618,887	\$ 924,722	\$ 573,032
Maintenance & Operation					
43110	Contractual services	\$ 18,482	\$ -	\$ 6,400	\$ -
44450	Postage	106	-	-	-
44550	Travel	11,977	1,500	12,500	1,500
44551	POST travel	1,398	-	-	-
44650	Training	12,420	41,000	41,000	30,000
44700	Computer software	96,292	-	84,000	-
44750	Liability Insurance	5,184	11,543	11,543	14,224
44800	Membership & dues	350	-	-	-
45150	Furniture & equipment	38,041	98,000	250,565	145,000
45170	Computer hardware	11,538	-	-	-
45250	Office supplies	17	-	-	-
45350	General supplies	10,463	-	-	1,926
47000	Miscellaneous	1,963	10,606	10,606	10,000
Maintenance & Operation Total		\$ 208,230	\$ 162,649	\$ 416,614	\$ 202,650
Capital Outlay					
51000	Capital outlay	\$ 95,301	\$ -	\$ 137,173	\$ -
Capital Outlay Total		\$ 95,301	\$ -	\$ 137,173	\$ -
TOTAL		\$ 866,476	\$ 781,536	\$ 1,478,509	\$ 775,682

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES
262-302-30002**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 234,937	\$ 243,450	\$ 243,450	\$ 259,186
41200	Overtime	1,123	-	-	5,572
Various	Benefits	76,654	85,573	85,573	89,705
42700	PERS Retirement	98,198	109,052	109,052	130,966
42701	PERS cost sharing	(8,225)	(8,477)	(8,477)	(9,072)
Salaries & Benefits Total		\$ 402,687	\$ 429,598	\$ 429,598	\$ 476,357
Maintenance & Operation					
44750	Liability Insurance	\$ 6,399	\$ 6,598	\$ 6,598	\$ 9,072
Maintenance & Operation Total		\$ 6,399	\$ 6,598	\$ 6,598	\$ 9,072
TOTAL		\$ 409,086	\$ 436,196	\$ 436,196	\$ 485,429

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF
267-302-30009**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41200	Overtime	\$ 414,349	\$ 350,000	\$ 350,000	\$ 944,888
Various	Benefits	82,457	71,540	71,540	201,928
Salaries & Benefits Total		\$ 496,806	\$ 421,540	\$ 421,540	\$ 1,146,816
Maintenance & Operation					
43150	Cost allocation charge	\$ -	\$ 25,687	\$ 25,687	\$ 7,181
44352	ISD service charge	-	1,059	1,059	1,248
44750	Liability Insurance	11,200	9,485	9,485	32,375
Maintenance & Operation Total		\$ 11,200	\$ 36,231	\$ 36,231	\$ 40,804
TOTAL		\$ 508,006	\$ 457,771	\$ 457,771	\$ 1,187,620

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE BUILDING PROJECT FUND - POLICE PROJECTS
303-301**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 5,497	\$ 3,150	\$ 3,150	\$ 3,150
47050	Interest on bonds	349,527	314,000	314,000	631,759
47103	Principal police bond	1,820,000	1,905,000	1,905,000	1,985,000
Maintenance & Operation Total		\$ 2,175,024	\$ 2,222,150	\$ 2,222,150	\$ 2,619,909
TOTAL		\$ 2,175,024	\$ 2,222,150	\$ 2,222,150	\$ 2,619,909

**CITY OF GLENDALE
POLICE DEPARTMENT
CAPITAL IMPROVEMENT FUND - POLICE PROJECTS
401-301**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ 450,000	\$ 492,119	\$ -
52100	Construction	-	-	-	100,000
Capital Improvement Total		\$ -	\$ 450,000	\$ 492,119	\$ 100,000
TOTAL		\$ -	\$ 450,000	\$ 492,119	\$ 100,000

**CITY OF GLENDALE
POLICE DEPARTMENT
CIP REIMBURSEMENT FUND - POLICE PROJECTS
409-301**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Improvement					
51200	Other improvements	\$ -	\$ -	\$ 205,000	\$ -
52100	Construction	17,974	-	92,000	-
Capital Improvement Total		\$ 17,974	\$ -	\$ 297,000	\$ -
TOTAL		\$ 17,974	\$ -	\$ 297,000	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
JOINT HELICOPTER OPERATION FUND - POLICE HELICOPTER
602-311**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 85,087	\$ 83,952	\$ 86,238	\$ 87,062
41200	Overtime	2,755	15,000	15,000	15,000
Various	Benefits	35,881	39,544	39,544	45,725
42700	PERS Retirement	17,151	22,069	22,069	25,866
42701	PERS cost sharing	(1,295)	(3,322)	(3,322)	(3,482)
Salaries & Benefits Total		\$ 139,579	\$ 157,243	\$ 159,529	\$ 170,171
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,829	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	26,465	37,905	37,905	37,905
43110	Contractual services	2,195	40,000	40,000	40,000
44100	Repairs to equipment	395	17,100	17,100	17,100
44120	Repairs to office equip	-	1,000	1,000	500
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	339,294	793,548	793,548	793,548
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	4,515	2,000	2,000	2,000
44600	Laundry & towel service	3,455	2,000	2,000	2,000
44650	Training	1,436	9,000	9,000	9,000
44750	Liability Insurance	2,381	2,682	2,682	3,572
44751	Insurance/surety bond premium	73,003	90,000	90,000	-
44800	Membership & dues	680	1,200	1,200	1,200
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps & blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	-	2,000	2,000	2,000
45350	General supplies	8,142	44,615	44,615	44,615
45503	Fuel - gasoline	92,302	269,280	269,280	269,280
46000	Depreciation	102,829	107,969	107,969	107,969
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 660,920	\$ 1,455,419	\$ 1,455,419	\$ 1,365,809
Capital Outlay					
51000	Capital outlay	\$ 7,164	\$ 1,640,000	\$ 1,640,000	\$ -
Capital Outlay Total		\$ 7,164	\$ 1,640,000	\$ 1,640,000	\$ -
TOTAL		\$ 807,663	\$ 3,252,662	\$ 3,254,948	\$ 1,535,980

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Community Service Officer	22.00	22.00	15.00	15.00
Customer Service Representative	1.00	1.00	-	-
DNA Laboratory Supervisor	1.00	1.00	-	1.00
DNA Specialist	1.00	3.00	3.00	2.00
Forensic Specialist	2.00	2.00	2.00	2.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Lab Director	-	-	1.00	1.00
Police Budget & Prop Supervisor	1.00	1.00	-	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	21.00	21.00	21.00	21.00
Police Comm & Technology Admin	1.00	1.00	-	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Officer	15.00	15.00	16.00	16.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	9.60	9.60	11.00	10.00
Police Officer	187.00	187.00	192.00	190.00
Police Property Supervisor	-	-	1.00	-
Police Officer Recruit	6.00	6.00	-	1.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.50	36.50	36.50	36.50
Police Support Services Specialist	-	-	1.00	1.00
Police Services Assistant	1.50	1.50	1.50	1.50
Police Services Officer	-	-	7.00	8.00
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	1.00	1.00	-	-
Public Safety Business Assistant II	3.00	3.00	3.00	3.00
Public Safety Business Coordinator	-	-	1.00	1.00
Public Safety Business Specialist	2.00	2.00	2.00	2.00
School Resource Officer	-	-	-	1.00
Sr. Crime Analyst	2.00	2.00	2.00	2.00
Sr. DNA Specialist	2.00	1.00	1.00	1.00
Sr. Forensic Specialist	3.00	3.00	3.00	3.00
Total Salaried Positions	<u>339.60</u>	<u>340.60</u>	<u>341.00</u>	<u>342.00</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.38	1.47	1.47	1.00
Hourly City Worker	1.00	6.30	6.30	1.00
Police Cadet	-	-	-	7.50
Police Communications Officer	0.34	0.31	0.31	-
Police Communications Operator	-	-	-	0.36
Reserve Police Officer	0.40	0.42	0.42	0.06
Total Hourly FTE Positions	<u>2.12</u>	<u>8.50</u>	<u>8.50</u>	<u>9.92</u>
Police Total	<u>341.72</u>	<u>349.10</u>	<u>349.50</u>	<u>351.92</u>

Notes:

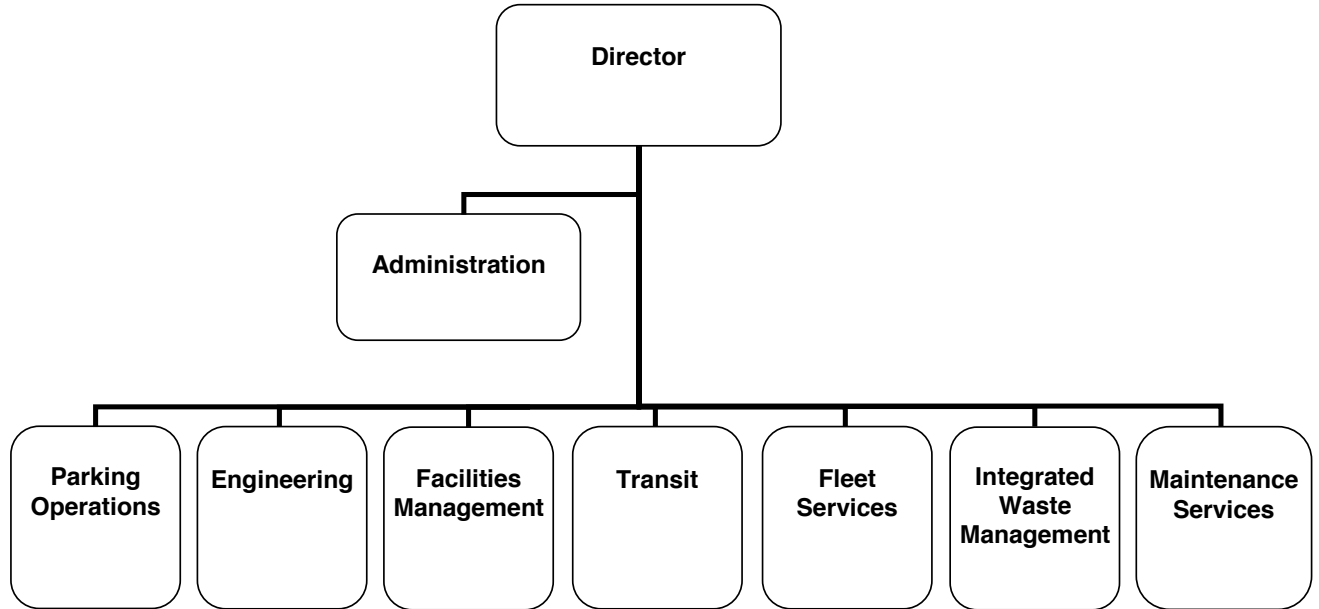
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



FISCAL YEAR
2018-19

ADOPTED BUDGET

PUBLIC WORKS



CITY OF GLENDALE

PUBLIC WORKS

MISSION STATEMENT

The mission of the Public Works Department is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

DEPARTMENT DESCRIPTION

Public Works employs over 300 full-time and part-time hourly employees across eight Divisions: **Administration, Parking, Engineering, Facilities Management, Transit, Fleet Services, Integrated Waste Management, and Maintenance Services.**

The **Administration Division** is responsible for the leadership and direction of all operations within the Public Works Department. In addition to the preparation and management of the overall Department Budget that covers nearly \$158 million in annual funding, staff is also responsible for legislative review, strategic planning, coordinating special projects, and human resources management. In addition to these duties, the Division strives to inform, educate, and engage the community in Public Works projects and programs through its social media platforms and extensive community outreach. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The **Parking Division** is responsible for the management of the City's parking assets including four parking structures, twenty-two public parking lots and 2,276 metered spaces, as well as the administration of the residential preferential parking program. The Parking Division coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and generate new methods to improve the City's Parking Program.

The **Engineering Division**, which includes the Land Development and Traffic Engineering Sections, is primarily responsible for the planning, design, and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street trees, bioswales, and alleys. Engineering staff provide comprehensive survey, design, construction management, and construction inspection services.

The **Land Development Section** is responsible for the review and processing of various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section retains official public records such as maps, property records, and street vacations while also maintaining and updating the City's Geographic Information Systems (GIS). Staff also oversees the City's Wastewater and Stormwater Programs, coordinating with the City of Los Angeles in the management and joint ownership of the Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The **Traffic Engineering Section** is responsible for the installation, modification, and operation of all traffic control devices, such as signage, striping, traffic signals, and pedestrian flashing beacons. Staff is also responsible for the investigation of traffic related requests, review and approval of development traffic impact studies, management of several programs such as the Neighborhood Traffic Calming Program, the School Area Traffic Safety Program, and the School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services of 208 facilities including the City's seven libraries, nine fire stations, three police stations, City Hall Campus, four community centers, and Glendale Water and Power facilities. In addition to general repair, building services staff work to upkeep facilities HVAC, plumbing, painting, electrical,

CITY OF GLENDALE PUBLIC WORKS

fire/life/safety systems, and locksmith services. The Division administers the City's energy management and access control systems, as well as security guard services. Custodial staff ensures proper carpet cleaning, restroom maintenance, and general cleaning services. Staff is also responsible for administration and management of Capital Improvement Program projects related to City-owned buildings and Parks design and construction, remodeling and renovations.

The **Transit Division** is responsible for the Beeline Fixed Route Transit System and Dial-A-Ride demand response transit program serving the cities of Glendale, La Canada Flintridge and Los Angeles County areas of La Crescenta and Montrose. Transit is also responsible for managing the Glendale Transportation Center and bus stop zones throughout the City.

The **Fleet Services Division** is responsible for the maintenance and repair of 1,012 pieces of in service equipment including the City's vehicles, portable generators, and riding mowers amongst others. The vehicles maintained in Fleet Services four garages come from various departments within the City, including Fire, Police, Information Services, Community Development, GTV6, Water and Power, Community Services and Parks, and Public Works. In addition to maintaining equipment and the automotive warehouse facilities associated with fleet repair, staff performs scheduled preventive maintenance for all vehicles and equipment to ensure the safety and longevity of these assets. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies, and mandates.

The **Integrated Waste Management Division** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in the City of Glendale in accordance with state regulations and in a manner that protects public health. IWM continues to be the exclusive service provider for the City's single-family residential sector. In addition, IWM staff currently oversees collection for approximately 87% of the City's multi-family units as well as a number of the City's commercial units. The remaining commercial units are serviced by private refuse collection companies who work with IWM in a competitive market to meet resident needs. In addition to its refuse, recycling, and yard trimming collection operations, IWM also oversees the City's street sweeping activities, recycling programs, and the Bulky and Abandoned Item Collection Program for the City.

The **Maintenance Services Division**, which includes the Street & Field Services and Wastewater Maintenance Sections, is responsible for the maintenance and upkeep of the City of Glendale's streets, sidewalks, alleys, trees, wastewater system, storm drain system, and parking systems.

The **Street & Field Services Section** maintains over 350 miles of streets, 43,723 trees, and an inventory of over 30,000 traffic signs. Staff oversees the maintenance of the City's landfill and debris basin, parking lots, tree trimming, the Indigenous Tree Program, sidewalk cleaning and maintenance, as well as the striping and painting of streets and curbs. In addition to these duties, the Section is also responsible for the maintenance and collection of parking meters within Glendale and Glendale Community College.

The **Wastewater Maintenance Section** is responsible for the maintenance and upkeep of the City's Sewer and Storm Drain Systems. These systems encompass 360 miles of sanitary sewer mains as well as 3,686 storm catch basins spread throughout the City. Wastewater staff clean and inspect sewer mains, storm drains, lift and pumping stations on a regular basis to ensure in compliance with state and federal discharge requirements. In addition, staff regularly conducts restaurant inspections to ensure compliance with the City's Fats, Oils, and Grease (FOG) ordinance.

CITY OF GLENDALE

PUBLIC WORKS

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

As an ongoing goal for FY 2018-19, Public Works is committed to providing the City's residents and businesses with exceptional customer service centered on the principles of timeliness, excellence, and customer satisfaction through the delivery of flawless and seamless services to every customer.

Safe & Healthy Community

Public Works Department's efforts enable Glendale to be one of the safest cities in the region by ensuring that infrastructure such as streets, sidewalks, sewers, alleys, storm drains, traffic signal systems, and bridges are safe, well-engineered, and properly maintained. The City's street trees are cared for on a regular basis using only the highest professional standards, sewer main lines are inspected and cleaned on a routine cycle to prevent hazardous back-ups and overflows, and staff works continuously to abate sources of blight in the community. In Fiscal Year 2018-19, Public Works staff will continue working on emergency sewer and storm drain repair projects to certify their continued functionality. The Department will also continue to ensure City-owned buildings are stable and comply with current codes and standards.

Community Services & Facilities

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community. In the coming years, Glendale will continue to upgrade City facilities to make them more accessible, attractive and functional for the Glendale public and building occupants. In Fiscal Year 2018-19, several interior improvements related to the Americans with Disabilities Act (ADA) will take place at City buildings. Specifically, public counters at the Perkins Building will be modified to provide improved accessibility and availability of services.

Infrastructure & Mobility

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has strategically installed radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. Furthermore, with an average Pavement Condition Index (PCI) of 73.8, Glendale has one of the highest PCI ratings of a large city in California.

Local resident surveys have shown traffic and transportation issues continue to be a major concern for residents of the City of Glendale. As a result, the Public Works Department will continue to invest heavily in its transportation and mobility services and operations. Staff has aggressively sought out, and successfully attained, millions of dollars in grant funds which have been allocated to projects that improve traffic flow, such as upgraded signalized intersections, automated parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

Sustainability

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, "green" building practices, and other regulatory compliance. In the coming year, the Public Works Department will be looking to continue to replace its current fleet of passenger vehicles with more sustainable solutions. The Department also continuously

CITY OF GLENDALE

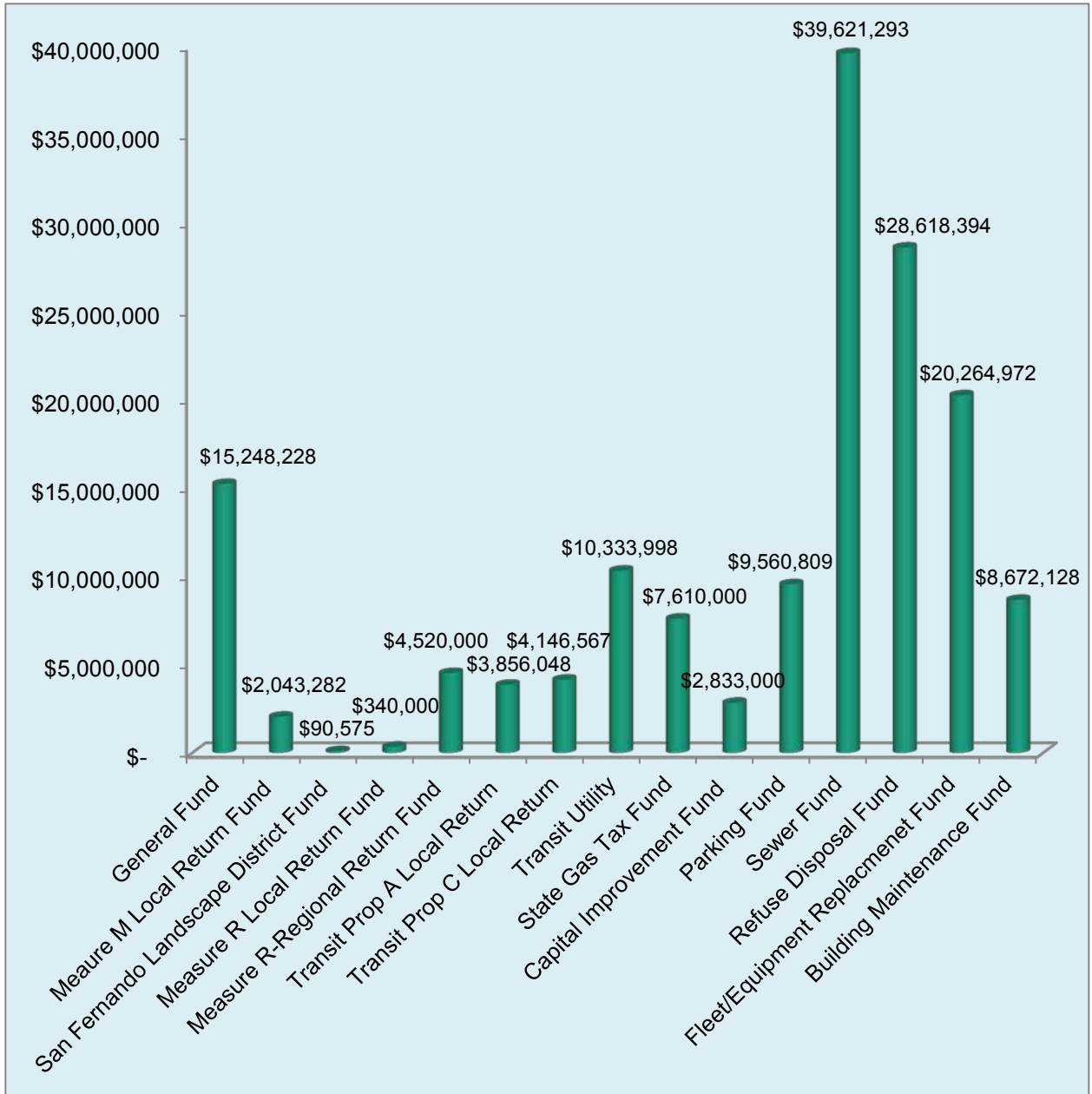
PUBLIC WORKS

looks for innovative ways to reduce environmental impact during its construction projects. For instance, a Cold In-Place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single “train” of equipment, thus eliminating the need for hauling away and disposal of the old asphalt concrete or hauling in new base course. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

The Department has a comprehensive urban forestry program to maintain its street trees and protect and preserve the City’s native oaks and sycamore trees, which includes regular assessment, proper and timely trimming, and annual reforestation. The Maintenance Division oversees the City’s Fats, Oils and Grease (FOG) program which includes regular inspections, provides public education and ensures that food service establishments throughout Glendale are in compliance with policies that safeguard our environment. The City continues to lead the way in sustainability through the efficient operation of City facilities. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs. Public Works staff will also implement the construction of “bioswales” at various locations in the City throughout FY 2018-19. Designed to catch storm water runoff to irrigate the immediate landscape, the City’s new “bioswales” will remove silt and pollutants from storm water via natural landscaping elements before depositing it into the ground. Complementing these efforts, the City will also install numerous drywells to catch storm water runoff and recharge existing groundwater sources.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FY 2018-19 ADOPTED BUDGET BY FUND**

The total Public Works Department Adopted FY 2018-19 Budget is \$157,759,294. The appropriation by fund is as follows:



**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
General Fund				
Public Works Projects (101-501)	\$ 2,847	\$ -	\$ -	\$ -
Administration (101-502)	485,000	259,984	264,989	271,023
Engineering (101-511)	2,287,190	2,684,369	2,754,213	2,907,270
Corporation Yard (101-531)	356,244	611,225	611,225	530,425
Maintenance Services Administration (101-534)	272,768	326,144	329,979	228,653
Street Maintenance (101-535)	4,745,839	5,077,009	5,098,760	5,112,750
Sidewalk Maintenance (101-536)	1,221,005	1,503,616	1,525,991	1,576,459
Street Trees Maintenance (101-537)	1,162,462	1,297,446	1,311,925	1,292,491
Fire Garage (101-544)	330	-	-	-
Facilities Services-Parks (101-546)	750	-	-	-
Traffic Engineering (101-552)	810,171	973,259	1,060,520	1,123,964
Traffic Signals (101-553)	1,325,158	1,451,906	1,451,906	1,449,903
Traffic Safety Control (101-554)	638,757	715,285	722,405	755,290
Total General Fund	\$ 13,308,520	\$ 14,900,243	\$ 15,131,913	\$ 15,248,228
Other Funds				
Measure M Local Return Fund (222) *	-	-	-	2,043,282
Public Works Special Grants Fund (252-501)	27,857	-	-	-
San Fernando Landscape District Fund (253-537)	55,492	91,457	91,457	90,575
Measure R Local Return Fund (254) *	-	-	-	340,000
Measure R-Regional Return Fund (255)	\$ 4,306,202	\$ 1,765,000	\$ 4,823,788	\$ 4,520,000
Transit Prop A Local Return (256-551) *	-	-	-	3,856,048
Transit Prop C Local Return (257-557) *	-	-	-	4,146,567
Transit Utility (258-558) *	-	-	-	10,333,998
Capital Improvement Fund (401-501)	\$ 1,802,308	\$ 2,616,100	\$ 2,972,467	\$ 2,833,000
State Gas Tax Fund (402-501)	4,771,413	4,135,000	5,254,402	7,610,000
CIP Reimbursement Fund (409-501)	1,749,782	566,550	7,518,014	-
Parking Fund				
Public Works Projects (520-501)	\$ 1,587,968	\$ 800,000	\$ 782,394	\$ 300,000
Downtown Parking (520-561)	1,474,560	2,321,633	2,339,164	2,526,322
Montrose Parking (520-562)	105,319	198,962	200,332	217,698
Parking Garages (520-563)	2,418,413	3,174,676	3,176,637	3,274,861
Parking Citations (520-564)	2,541,005	3,358,718	3,383,307	3,241,928
Total Parking Fund	\$ 8,127,265	\$ 9,853,989	\$ 9,881,834	\$ 9,560,809
Sewer Fund				
Public Works Projects (525-501)	\$ 18,231,052	\$ 10,000,000	\$ (19,130,000)**	\$ 15,736,000
Wastewater Management (525-581)	(3,878,902)	19,288,845	19,314,627	20,562,205
Stormwater Management (525-582)	(14,215)	630,373	630,373	-
Wastewater Maintenance (525-583)	2,313,654	2,883,829	2,913,100	3,323,088
Total Sewer Fund	\$ 16,651,589	\$ 32,803,047	\$ 3,728,100	\$ 39,621,293
Refuse Disposal Fund				
Public Works Projects (530-501)	\$ 226,679	\$ 400,000	\$ 400,000	\$ 405,000
Landfill Management (530-571)	901,473	2,286,706	2,300,074	2,080,777
Recycling Waste Reduction (530-572)	2,572,318	2,872,816	2,912,616	2,977,258
Refuse Collection (530-573)	15,579,276	21,442,874	21,632,347	21,441,050
Street Sweeping (530-574)	1,276,365	1,719,042	1,729,691	1,714,309
Total Refuse Disposal Fund	\$ 20,556,110	\$ 28,721,438	\$ 28,974,728	\$ 28,618,394
Fleet/Equipment Replacmenet Fund (601)	\$ 10,823,415	\$ 18,228,087	\$ 18,299,520	\$ 20,264,972

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Building Maintenance Fund				
Public Works Projects (607-501)	\$ 71,900	\$ 742,000	\$ 742,000	\$ 432,000
Building maintenance (607-538)	5,033,311	5,857,797	5,894,245	6,175,994
Custodial services (607-539)	1,507,798	1,946,874	1,963,736	2,064,134
Total Building Maintenance Fund	\$ 6,613,009	\$ 8,546,671	\$ 8,599,981	\$ 8,672,128
Total Other Funds	\$ 75,484,443	\$ 107,327,339	\$ 90,144,291	\$ 142,511,066
Department Grand Total	\$ 88,792,963	\$ 122,227,582	\$ 105,276,204	\$ 157,759,294

Notes:

* Effective July 1, 2018, Measure M Local Return, Measure R Local Return, and all the Transit Funds are shifting to Public Works Department from Community Development Department. Prior year detail is included in Community Development Department while FY 2018-19 budget detail is reflected within the Public Works Department.

** The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - PUBLIC WORKS PROJECTS
101-501

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
47000 Miscellaneous	\$ 2,847	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 2,847	\$ -	\$ -	\$ -
TOTAL	\$ 2,847	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
101-502**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 178,544	\$ 129,065	\$ 134,070	\$ 128,776
41200	Overtime	87	-	-	-
Various	Benefits	45,130	33,479	33,479	30,606
42700	PERS Retirement	39,784	33,637	33,637	38,148
42701	PERS cost sharing	(6,076)	(4,959)	(4,959)	(5,136)
Salaries & Benefits Total		\$ 257,468	\$ 191,222	\$ 196,227	\$ 192,394
Maintenance & Operation					
43110	Contractual services	\$ 584	\$ -	\$ -	\$ -
44120	Repairs to office equip	-	1,000	1,000	1,000
44352	ISD service charge	154,388	5,475	5,475	11,858
44353	Building Maint. Serv. Charge	58,727	32,939	32,939	35,364
44450	Postage	21	1,200	1,200	1,200
44550	Travel	657	2,500	2,500	2,500
44650	Training	450	2,500	2,500	2,500
44750	Liability Insurance	4,845	3,448	3,448	4,507
44800	Membership & dues	928	1,500	1,500	1,500
45100	Books	499	-	-	-
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	3,161	6,000	6,000	6,000
45350	General supplies	-	6,000	6,000	6,000
46900	Business meetings	1,911	2,200	2,200	2,200
47000	Miscellaneous	1,361	2,000	2,000	2,000
Maintenance & Operation Total		\$ 227,532	\$ 68,762	\$ 68,762	\$ 78,629
TOTAL		\$ 485,000	\$ 259,984	\$ 264,989	\$ 271,023

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - ENGINEERING
101-511**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,722,886	\$ 2,315,531	\$ 2,379,494	\$ 2,478,124
41200	Overtime	9,228	9,612	9,612	9,756
41300	Hourly wages	201,924	392,051	397,932	403,872
Various	Benefits	468,901	511,430	511,430	532,055
42700	PERS Retirement	386,093	702,383	702,383	813,155
42701	PERS cost sharing	(36,467)	(105,733)	(105,733)	(109,480)
42799	Salary charges in (out)	(844,112)	(1,800,883)	(1,800,883)	(1,800,883)
Salaries & Benefits Total		\$ 1,908,454	\$ 2,024,391	\$ 2,094,235	\$ 2,326,599
Maintenance & Operation					
43090	Equipment usage	\$ 52	\$ 2,000	\$ 2,000	\$ 2,000
43110	Contractual services	56,694	80,000	80,000	105,000
43111	Construction services	10,000	10,000	10,000	10,000
44100	Repairs to equipment	-	3,000	3,000	3,000
44120	Repairs to office equip	143	15,000	15,000	15,000
44351	Fleet / equip rental charge	89,426	89,426	89,426	75,995
44352	ISD service charge	138,684	129,761	129,761	129,999
44353	Building Maint. Serv. Charge	-	102,131	102,131	102,137
44450	Postage	3,214	5,000	5,000	5,000
44550	Travel	456	-	-	-
44600	Laundry & towel service	1,325	1,700	1,700	1,700
44650	Training	5,440	7,000	7,000	7,000
44700	Computer software	2,350	-	-	-
44750	Liability Insurance	52,503	71,939	71,939	100,819
44800	Membership & dues	622	2,000	2,000	2,000
45100	Books	148	1,000	1,000	1,000
45150	Furniture & equipment	3,414	5,000	5,000	5,000
45200	Maps & blue prints	-	1,000	1,000	1,000
45250	Office supplies	9,417	20,000	20,000	20,000
45300	Small tools	490	1,500	1,500	1,500
45350	General supplies	3,444	30,000	30,000	30,000
46900	Business meetings	624	1,250	1,250	1,250
47000	Miscellaneous	290	125,000	125,000	5,000
49050	Charges-other depts	-	(43,729)	(43,729)	(43,729)
Maintenance & Operation Total		\$ 378,736	\$ 659,978	\$ 659,978	\$ 580,671
TOTAL		\$ 2,287,190	\$ 2,684,369	\$ 2,754,213	\$ 2,907,270

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - CORPORATION YARD
101-531

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 20,300	\$ 20,300	\$ 20,300
43060	Utilities	118,152	93,147	93,147	93,147
44352	ISD service charge	138	-	-	875
44353	Building Maint. Serv. Charge	237,954	491,228	491,228	409,553
45350	General supplies	-	6,550	6,550	6,550
Maintenance & Operation Total		\$ 356,244	\$ 611,225	\$ 611,225	\$ 530,425
TOTAL		\$ 356,244	\$ 611,225	\$ 611,225	\$ 530,425

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - MAINTENANCE SERVICES ADMINISTRATION
101-534**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 117,859	\$ 127,514	\$ 131,349	\$ 45,174
41200	Overtime	965	-	-	-
Various	Benefits	30,378	25,675	25,675	22,818
42700	PERS Retirement	24,069	31,779	31,779	13,421
42701	PERS cost sharing	(1,843)	(4,784)	(4,784)	(1,807)
Salaries & Benefits Total		\$ 171,427	\$ 180,184	\$ 184,019	\$ 79,606
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 13,760	\$ 13,760	\$ 13,760	\$ 11,693
44352	ISD service charge	61,980	100,615	100,615	107,331
44353	Building Maint. Serv. Charge	-	6,120	6,120	6,242
44450	Postage	272	100	100	100
44550	Travel	-	1,000	1,000	1,000
44600	Laundry & towel service	3,416	10,000	10,000	10,000
44650	Training	100	-	-	-
44750	Liability Insurance	3,220	3,265	3,265	1,581
44800	Membership & dues	238	400	400	400
45250	Office supplies	13,787	7,000	7,000	7,000
45350	General supplies	4,082	3,000	3,000	3,000
46900	Business meetings	431	200	200	200
47000	Miscellaneous	53	500	500	500
Maintenance & Operation Total		\$ 101,341	\$ 145,960	\$ 145,960	\$ 149,047
TOTAL		\$ 272,768	\$ 326,144	\$ 329,979	\$ 228,653

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - STREET MAINTENANCE
101-535**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 614,438	\$ 728,934	\$ 750,685	\$ 767,522
41200	Overtime	30,985	15,123	15,123	15,350
Various	Benefits	222,138	271,986	271,986	304,348
42700	PERS Retirement	127,437	191,838	191,838	227,920
42701	PERS cost sharing	(11,164)	(28,877)	(28,877)	(30,686)
Salaries & Benefits Total		\$ 983,834	\$ 1,179,004	\$ 1,200,755	\$ 1,284,454
Maintenance & Operation					
43060	Utilities	\$ 3,028,997	\$ 3,051,431	\$ 3,051,431	\$ 3,051,431
43110	Contractual services	16,800	14,904	14,904	11,304
44351	Fleet / equip rental charge	442,364	442,364	442,364	375,925
44352	ISD service charge	115,372	116,718	116,718	120,859
44353	Building Maint. Serv. Charge	-	119,925	119,925	121,778
44650	Training	242	-	-	-
44750	Liability Insurance	17,501	20,163	20,163	27,399
45300	Small tools	-	500	500	1,100
45350	General supplies	140,159	115,000	115,000	118,000
46900	Business meetings	294	500	500	500
47000	Miscellaneous	275	16,500	16,500	-
Maintenance & Operation Total		\$ 3,762,005	\$ 3,898,005	\$ 3,898,005	\$ 3,828,296
TOTAL		\$ 4,745,839	\$ 5,077,009	\$ 5,098,760	\$ 5,112,750

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - SIDEWALK MAINTENANCE
101-536**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 549,926	\$ 681,855	\$ 704,230	\$ 723,049
41200	Overtime	6,885	3,735	3,735	3,791
Various	Benefits	195,945	261,853	261,853	299,209
42700	PERS Retirement	113,394	179,806	179,806	214,707
42701	PERS cost sharing	(9,762)	(27,068)	(27,068)	(28,909)
Salaries & Benefits Total		\$ 856,388	\$ 1,100,181	\$ 1,122,556	\$ 1,211,847
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
43110	Contractual services	1,750	3,500	3,500	3,500
44100	Repairs to equipment	-	1,000	1,000	1,000
44351	Fleet / equip rental charge	210,992	210,992	210,992	179,303
44352	ISD service charge	51,143	48,835	48,835	50,029
44353	Building Maint. Serv. Charge	-	30,128	30,128	27,943
44600	Laundry & towel service	463	-	-	-
44650	Training	105	-	-	200
44750	Liability Insurance	15,122	18,580	18,580	25,437
44760	Regulatory	-	200	200	-
45350	General supplies	84,819	75,000	75,000	75,000
46900	Business meetings	223	500	500	500
47000	Miscellaneous	-	13,500	13,500	500
Maintenance & Operation Total		\$ 364,617	\$ 403,435	\$ 403,435	\$ 364,612
TOTAL		\$ 1,221,005	\$ 1,503,616	\$ 1,525,991	\$ 1,576,459

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - STREET TREES MAINTENANCE
101-537**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 452,883	\$ 468,678	\$ 483,157	\$ 507,646
41200	Overtime	12,033	7,049	7,049	7,155
Various	Benefits	195,499	224,956	224,956	229,625
42700	PERS Retirement	92,009	118,774	118,774	150,821
42701	PERS cost sharing	(6,955)	(17,879)	(17,879)	(20,305)
Salaries & Benefits Total		\$ 745,469	\$ 801,578	\$ 816,057	\$ 874,942
Maintenance & Operation					
43060	Utilities	\$ 8,865	\$ 10,500	\$ 10,500	\$ 10,500
43110	Contractual services	12,327	44,752	44,752	42,752
43111	Construction services	134,531	96,000	96,000	96,000
44100	Repairs to equipment	-	500	500	500
44351	Fleet / equip rental charge	164,041	164,041	164,041	139,404
44352	ISD service charge	35,343	38,287	38,287	40,472
44353	Building Maint. Serv. Charge	-	24,014	24,014	26,603
44600	Laundry & towel service	223	-	-	-
44650	Training	1,170	-	-	-
44750	Liability Insurance	12,602	12,474	12,474	18,018
44800	Membership & dues	1,105	500	500	1,500
45250	Office supplies	402	-	-	-
45350	General supplies	46,003	39,000	39,000	40,000
46900	Business meetings	380	700	700	700
47000	Miscellaneous	-	65,100	65,100	1,100
Maintenance & Operation Total		\$ 416,993	\$ 495,868	\$ 495,868	\$ 417,549
TOTAL		\$ 1,162,462	\$ 1,297,446	\$ 1,311,925	\$ 1,292,491

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - FIRE GARAGE
101-544***

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation				
45350 General supplies	\$ 330	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 330	\$ -	\$ -	\$ -
TOTAL	\$ 330	\$ -	\$ -	\$ -

Notes:

* This section was moved to Fleet Management Fund (601) and 101-544 was inactivated.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - FACILITIES SERVICES-PARKS
101-546***

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits				
41100 Salaries	\$ (327)	\$ -	\$ -	\$ -
Various Benefits	(52)	-	-	-
Salaries & Benefits Total	\$ (379)	\$ -	\$ -	\$ -
Maintenance & Operation				
44750 Liability Insurance	\$ (9)	\$ -	\$ -	\$ -
45350 General supplies	1,138	-	-	-
Maintenance & Operation Total	\$ 1,129	\$ -	\$ -	\$ -
TOTAL	\$ 750	\$ -	\$ -	\$ -

Notes:

* This section was moved to Building Maintenance Fund (607) and 101-546 was inactivated.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC ENGINEERING
101-552**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 381,026	\$ 477,058	\$ 490,319	\$ 568,934
41200	Overtime	4,600	7,300	7,300	7,410
41300	Hourly wages	611	-	-	-
Various	Benefits	97,993	116,927	116,927	102,623
42700	PERS Retirement	78,607	126,286	126,286	169,027
42701	PERS cost sharing	(10,273)	(19,009)	(19,009)	(22,757)
42799	Salary charges in (out)	(180,050)	(315,308)	(315,308)	(315,308)
Salaries & Benefits Total		\$ 372,512	\$ 393,254	\$ 406,515	\$ 509,929
Maintenance & Operation					
43060	Utilities	\$ 793	\$ 851	\$ 851	\$ 851
43110	Contractual services	344,973	446,232	520,232	471,210
43111	Construction services	44,130	75,000	75,000	75,000
44351	Fleet / equip rental charge	9,910	9,910	9,910	8,422
44352	ISD service charge	24,100	16,932	16,932	17,631
44353	Building Maint. Serv. Charge	-	15,744	15,744	18,540
44450	Postage	-	2,400	2,400	2,400
44650	Training	139	-	-	-
44750	Liability Insurance	10,507	13,127	13,127	20,172
44760	Regulatory	98	-	-	-
44800	Membership & dues	-	1,500	1,500	1,500
45100	Books	555	500	500	500
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	-	3,000	3,000	3,000
45350	General supplies	1,737	620	620	620
46900	Business meetings	289	300	300	300
47000	Miscellaneous	427	400	400	400
49050	Charges-other depts	-	(7,511)	(7,511)	(7,511)
Maintenance & Operation Total		\$ 437,658	\$ 580,005	\$ 654,005	\$ 614,035
TOTAL		\$ 810,171	\$ 973,259	\$ 1,060,520	\$ 1,123,964

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC SIGNALS
101-553**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43060	Utilities	\$ 465,424	\$ 405,573	\$ 405,573	\$ 405,573
43110	Contractual services	804,078	904,548	904,548	904,548
43111	Construction services	54,100	105,000	105,000	105,000
44352	ISD service charge	1,555	3,243	3,243	3,256
44353	Building Maint. Serv. Charge	-	32,342	32,342	30,326
45250	Office supplies	-	400	400	400
45350	General supplies	-	800	800	800
Maintenance & Operation Total		\$ 1,325,158	\$ 1,451,906	\$ 1,451,906	\$ 1,449,903
TOTAL		\$ 1,325,158	\$ 1,451,906	\$ 1,451,906	\$ 1,449,903

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC SAFETY CONTROL
101-554**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 222,065	\$ 237,260	\$ 244,380	\$ 264,726
41200	Overtime	9,063	26,043	26,043	26,434
Various	Benefits	65,853	71,018	71,018	77,686
42700	PERS Retirement	46,530	62,171	62,171	78,361
42701	PERS cost sharing	(4,927)	(9,360)	(9,360)	(10,550)
Salaries & Benefits Total		\$ 338,584	\$ 387,132	\$ 394,252	\$ 436,657
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 2,416	\$ -	\$ -	\$ -
43110	Contractual services	50,802	56,600	56,600	56,600
44100	Repairs to equipment	-	300	300	300
44351	Fleet / equip rental charge	93,629	93,629	93,629	79,567
44352	ISD service charge	21,177	20,147	20,147	21,197
44353	Building Maint. Serv. Charge	-	14,181	14,181	14,618
44600	Laundry & towel service	1,862	-	-	-
44650	Training	-	-	-	500
44750	Liability Insurance	6,264	7,136	7,136	10,191
45350	General supplies	123,760	136,000	136,000	135,000
46900	Business meetings	262	160	160	660
Maintenance & Operation Total		\$ 300,173	\$ 328,153	\$ 328,153	\$ 318,633
TOTAL		\$ 638,757	\$ 715,285	\$ 722,405	\$ 755,290

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE M LOCAL RETURN FUND - PUBLIC WORKS PROJECTS *
222-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 2,043,282
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 2,043,282
TOTAL		\$ -	\$ -	\$ -	\$ 2,043,282

Notes:

* Effective July 1, 2018, Measure M Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS
252-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,425	\$ -	\$ -	\$ -
Various	Benefits	83	-	-	-
Salaries & Benefits Total		\$ 1,508	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 33,124	\$ -	\$ -	\$ -
44750	Liability Insurance	39	-	-	-
45600	A & G overhead	607	-	-	-
Maintenance & Operation Total		\$ 33,770	\$ -	\$ -	\$ -
Capital Improvement					
52100	Construction	\$ (7,421)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (7,421)	\$ -	\$ -	\$ -
TOTAL		\$ 27,857	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE
253-537**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43060	Utilities	\$ -	\$ 7,455	\$ 7,455	\$ 7,455
43110	Contractual services	55,492	68,816	68,816	69,520
47000	Miscellaneous	-	600	600	600
49000	Unallocated	-	14,586	14,586	13,000
Maintenance & Operation Total		\$ 55,492	\$ 91,457	\$ 91,457	\$ 90,575
TOTAL		\$ 55,492	\$ 91,457	\$ 91,457	\$ 90,575

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS *
254-501

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 340,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 340,000
TOTAL		\$ -	\$ -	\$ -	\$ 340,000

Notes:

* Effective July 1, 2018, Measure R Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS
255-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 49,309	\$ -	\$ -	\$ -
41200	Overtime	857	-	-	-
41300	Hourly wages	172	-	-	-
Various	Benefits	7,032	-	-	-
42700	PERS Retirement	4,691	-	-	-
42701	PERS cost sharing	(805)	-	-	-
Salaries & Benefits Total		\$ 61,255	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability Insurance	\$ 1,359	\$ -	\$ -	\$ -
45600	A & G overhead	9,386	-	-	-
Maintenance & Operation Total		\$ 10,744	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 31,647	\$ 165,000	\$ 165,000	\$ -
52000	Engineering	-	-	-	2,000,000
52100	Construction	4,202,117	-	3,058,788	2,520,000
52140	Storm drains	386	-	-	-
52430	Street lights & traffic signal	-	1,600,000	1,600,000	-
53300	Other expenditures	52	-	-	-
Capital Improvement Total		\$ 4,234,203	\$ 1,765,000	\$ 4,823,788	\$ 4,520,000
TOTAL		\$ 4,306,202	\$ 1,765,000	\$ 4,823,788	\$ 4,520,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - TRANSIT PROP A LOCAL RETURN *
256-551**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 20,706
Various	Benefits	-	-	-	1,165
42700	PERS Retirement	-	-	-	6,152
42701	PERS cost sharing	-	-	-	(828)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 27,195
Maintenance & Operation					
43080	Rent	\$ -	\$ -	\$ -	\$ 2,208
43110	Contractual services	-	-	-	293,533
43126	PALR Subsidy to Transit Utility	-	-	-	3,509,601
43150	Cost allocation charge	-	-	-	18,136
44200	Advertising	-	-	-	300
44450	Postage	-	-	-	200
44650	Training	-	-	-	200
44750	Liability Insurance	-	-	-	725
44800	Membership & dues	-	-	-	600
45250	Office supplies	-	-	-	500
45350	General supplies	-	-	-	2,500
46900	Business meetings	-	-	-	100
47000	Miscellaneous	-	-	-	250
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 3,828,853
TOTAL		\$ -	\$ -	\$ -	\$ 3,856,048

Notes:

* Effective July 1, 2018, Transit Prop A Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - TRANSIT PROP C LOCAL RETURN *
257-557**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 13,804
Various	Benefits	-	-	-	797
42700	PERS Retirement	-	-	-	4,101
42701	PERS cost sharing	-	-	-	(552)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 18,150
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 11,000
43060	Utilities	-	-	-	58,800
43080	Rent	-	-	-	5,930
43110	Contractual services	-	-	-	370,700
43127	PCLR Subsidy to Transit Utility	-	-	-	3,613,897
43150	Cost allocation charge	-	-	-	20,157
44200	Advertising	-	-	-	300
44450	Postage	-	-	-	200
44650	Training	-	-	-	200
44750	Liability Insurance	-	-	-	483
44800	Membership & dues	-	-	-	40,000
45250	Office supplies	-	-	-	1,200
45350	General supplies	-	-	-	5,300
46900	Business meetings	-	-	-	250
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 4,128,417
TOTAL		\$ -	\$ -	\$ -	\$ 4,146,567

Notes:

* Effective July 1, 2018, Transit Prop C Local Return Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT UTILITY *
258-558**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 372,567
41300	Hourly wages	-	-	-	153,723
Various	Benefits	-	-	-	73,628
42700	PERS Retirement	-	-	-	141,918
42701	PERS cost sharing	-	-	-	(19,105)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 722,731
Maintenance & Operation					
43080	Rent	\$ -	\$ -	\$ -	\$ 16,171
43110	Contractual services	-	-	-	9,431,285
43150	Cost allocation charge	-	-	-	54,452
44100	Repairs to equipment	-	-	-	500
44200	Advertising	-	-	-	7,400
44450	Postage	-	-	-	800
44550	Travel	-	-	-	2,100
44650	Training	-	-	-	3,500
44700	Computer software	-	-	-	6,000
44750	Liability Insurance	-	-	-	16,959
44800	Membership & dues	-	-	-	7,500
45150	Furniture & equipment	-	-	-	1,000
45170	Computer hardware	-	-	-	4,000
45200	Maps & blue prints	-	-	-	2,500
45250	Office supplies	-	-	-	2,500
45350	General supplies	-	-	-	10,000
45450	Printing and graphics	-	-	-	44,000
46900	Business meetings	-	-	-	300
47000	Miscellaneous	-	-	-	300
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 9,611,267
TOTAL		\$ -	\$ -	\$ -	\$ 10,333,998

Notes:

* Effective July 1, 2018, Transit Utility Fund is shifting back to Public Works from Community Development. Thus, prior year detail is included in the Community Development Department while FY 2018-19 budget detail is included in the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS
401-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 673,146	\$ 612,506	\$ 625,575	\$ 598,128
41200	Overtime	10,477	-	-	-
41300	Hourly wages	43,038	-	-	-
Various	Benefits	160,457	152,314	152,314	145,105
42700	PERS Retirement	113,135	148,267	148,267	177,704
42701	PERS cost sharing	(18,093)	(22,319)	(22,319)	(23,926)
42799	Salary charges in (out)	(380,205)	(757,668)	(757,668)	(767,945)
Salaries & Benefits Total		\$ 601,954	\$ 133,100	\$ 146,169	\$ 129,066
Maintenance & Operation					
43110	Contractual services	\$ 251,610	\$ -	\$ 343,298	\$ -
44450	Postage	183	-	-	-
44750	Liability Insurance	19,751	15,220	15,220	20,934
45150	Furniture & equipment	3,928	-	-	-
45350	General supplies	5,292	-	-	-
45600	A & G overhead	66,167	-	-	-
49050	Charges-other depts	-	(15,220)	(15,220)	-
Maintenance & Operation Total		\$ 346,930	\$ -	\$ 343,298	\$ 20,934
Capital Improvement					
51200	Other improvements	\$ 150	\$ 174,000	\$ 174,000	\$ 490,000
52100	Construction	844,956	2,309,000	2,309,000	2,080,000
52140	Storm drains	129	-	-	-
53160	Planning, survey, design	-	-	-	113,000
53300	Other expenditures	1,105	-	-	-
Capital Improvement Total		\$ 846,339	\$ 2,483,000	\$ 2,483,000	\$ 2,683,000
Capital Outlay					
51000	Capital outlay	\$ 7,085	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 7,085	\$ -	\$ -	\$ -
TOTAL		\$ 1,802,308	\$ 2,616,100	\$ 2,972,467	\$ 2,833,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS
402-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 407,455	\$ -	\$ 24,000	\$ -
41200	Overtime	12,352	-	-	-
41300	Hourly wages	104,179	-	-	-
Various	Benefits	46,468	-	-	-
42700	PERS Retirement	15,934	-	-	-
42701	PERS cost sharing	(2,754)	-	-	-
Salaries & Benefits Total		\$ 583,633	\$ -	\$ 24,000	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 641,329	\$ 610,000	\$ 610,000	\$ 1,175,000
44450	Postage	1,322	-	-	-
44750	Liability Insurance	14,138	-	-	-
45350	General supplies	2,700	-	-	-
45450	Printing and graphics	655	-	-	-
45600	A & G overhead	140,889	-	-	-
Maintenance & Operation Total		\$ 801,032	\$ 610,000	\$ 610,000	\$ 1,175,000
Capital Improvement					
51200	Other improvements	\$ 327,707	\$ -	\$ -	\$ -
52000	Engineering	3,875	150,000	150,000	250,000
52100	Construction	3,050,339	3,038,000	4,164,000	5,691,000
52110	New street construction	-	-	(30,598)*	-
52140	Storm drains	797	-	-	-
52410	Patching	125	-	-	-
53160	Planning, survey, design	-	337,000	337,000	494,000
53300	Other expenditures	3,904	-	-	-
Capital Improvement Total		\$ 3,386,747	\$ 3,525,000	\$ 4,620,402	\$ 6,435,000
TOTAL		\$ 4,771,413	\$ 4,135,000	\$ 5,254,402	\$ 7,610,000

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CIP REIMBURSEMENT FUND - PUBLIC WORKS PROJECTS
409-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 141,380	\$ -	\$ -	\$ -
41200	Overtime	70	-	-	-
41300	Hourly wages	6,503	-	-	-
Various	Benefits	21,596	-	-	-
42700	PERS Retirement	15,936	-	-	-
42701	PERS cost sharing	(2,747)	-	-	-
Salaries & Benefits Total		\$ 182,738	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,394	\$ -	\$ -	\$ -
44750	Liability Insurance	4,004	-	-	-
45600	A & G overhead	28,457	-	-	-
Maintenance & Operation Total		\$ 33,856	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ 521,550	\$ 521,550	\$ -
52000	Engineering	-	-	150,000	-
52100	Construction	1,532,513	40,000	6,841,464	-
53160	Planning, survey, design	-	5,000	5,000	-
53300	Other expenditures	676	-	-	-
Capital Improvement Total		\$ 1,533,189	\$ 566,550	\$ 7,518,014	\$ -
TOTAL		\$ 1,749,782	\$ 566,550	\$ 7,518,014	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PUBLIC WORKS PROJECTS
520-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 52,522	\$ -	\$ -	\$ -
41300	Hourly wages	1,617	-	-	-
Various	Benefits	5,573	-	-	-
42700	PERS Retirement	1,865	-	-	-
42701	PERS cost sharing	(325)	-	-	-
Salaries & Benefits Total		\$ 61,251	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 329,710	\$ -	\$ -	\$ -
43111	Construction services	355,978	300,000	300,000	300,000
44750	Liability Insurance	1,465	-	-	-
45600	A & G overhead	18,814	-	-	-
Maintenance & Operation Total		\$ 705,967	\$ 300,000	\$ 300,000	\$ 300,000
Capital Improvement					
51200	Other improvements	\$ 807,040	\$ 500,000	\$ 500,000	\$ -
52100	Construction	13,710	-	(17,606)*	-
Capital Improvement Total		\$ 820,750	\$ 500,000	\$ 482,394	\$ -
TOTAL		\$ 1,587,968	\$ 800,000	\$ 782,394	\$ 300,000

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - DOWNTOWN PARKING
520-561**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 577,490	\$ 662,434	\$ 679,965	\$ 797,626
41200	Overtime	37,512	30,000	30,000	30,450
41300	Hourly wages	8,396	-	-	-
Various	Benefits	216,959	249,787	249,787	290,673
42601	PARS supplemental retirement	7,235	-	-	-
42700	PERS Retirement	121,896	174,130	174,130	232,271
42701	PERS cost sharing	(12,416)	(26,108)	(26,108)	(31,271)
Salaries & Benefits Total		\$ 957,071	\$ 1,090,243	\$ 1,107,774	\$ 1,319,749
Maintenance & Operation					
43050	Repairs-bldgs & grounds	-	\$ 116,000	\$ 116,000	\$ 16,000
43060	Utilities	38,520	41,475	41,475	41,475
43080	Rent	-	15,000	15,000	-
43110	Contractual services	203,940	437,866	437,866	507,368
43111	Construction services	3,738	-	-	10,000
43150	Cost allocation charge	110,581	131,096	131,096	158,168
44100	Repairs to equipment	7,551	20,000	20,000	20,000
44120	Repairs to office equip	-	2,000	2,000	-
44351	Fleet / equip rental charge	24,086	24,086	24,086	24,086
44352	ISD service charge	74,763	73,059	73,059	77,898
44353	Building Maint. Serv. Charge	-	166,592	166,592	178,590
44450	Postage	313	500	500	500
44550	Travel	3,448	3,500	3,500	7,000
44600	Laundry & towel service	2,840	1,700	1,700	3,700
44650	Training	150	500	500	500
44700	Computer software	-	800	800	800
44750	Liability Insurance	16,900	18,716	18,716	28,488
44760	Regulatory	-	17,500	17,500	17,500
44800	Membership & dues	595	6,700	6,700	5,000
45150	Furniture & equipment	3,099	-	-	-
45250	Office supplies	-	16,800	16,800	5,000
45350	General supplies	26,323	100,000	100,000	100,000
46900	Business meetings	286	500	500	500
47000	Miscellaneous	355	19,000	19,000	4,000
Maintenance & Operation Total		\$ 517,488	\$ 1,213,390	\$ 1,213,390	\$ 1,206,573
Capital Outlay					
51000	Capital outlay	-	\$ 18,000	\$ 18,000	-
Capital Outlay Total		\$ -	\$ 18,000	\$ 18,000	\$ -
TOTAL		\$ 1,474,560	\$ 2,321,633	\$ 2,339,164	\$ 2,526,322

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - MONTROSE PARKING
520-562**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 47,887	\$ 51,433	\$ 52,803	\$ 58,657
41200	Overtime	1,297	1,000	1,000	1,015
Various	Benefits	17,101	16,486	16,486	17,648
42700	PERS Retirement	9,884	13,568	13,568	16,506
42701	PERS cost sharing	(926)	(2,042)	(2,042)	(2,223)
Salaries & Benefits Total		\$ 75,244	\$ 80,445	\$ 81,815	\$ 91,603
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	4,388	6,300	6,300	6,300
43110	Contractual services	15,190	15,476	15,476	15,692
43150	Cost allocation charge	5,026	6,146	6,146	8,327
44100	Repairs to equipment	-	5,000	5,000	5,000
44352	ISD service charge	3,956	2,941	2,941	3,008
44353	Building Maint. Serv. Charge	-	62,734	62,734	67,281
44450	Postage	-	1,000	1,000	1,000
44750	Liability Insurance	1,333	1,420	1,420	1,987
45350	General supplies	120	12,000	12,000	12,000
46900	Business meetings	62	-	-	-
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 30,075	\$ 118,517	\$ 118,517	\$ 126,095
TOTAL		\$ 105,319	\$ 198,962	\$ 200,332	\$ 217,698

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING GARAGES
520-563**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 74,736	\$ 77,498	\$ 79,459	\$ 84,065
41200	Overtime	1,225	-	-	-
Various	Benefits	19,917	18,333	18,333	17,407
42700	PERS Retirement	16,536	20,421	20,421	24,840
42701	PERS cost sharing	(2,458)	(3,074)	(3,074)	(3,344)
Salaries & Benefits Total		\$ 109,957	\$ 113,178	\$ 115,139	\$ 122,968
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 61,783	\$ 270,000	\$ 270,000	\$ 245,000
43060	Utilities	185,562	258,258	258,258	258,258
43110	Contractual services	1,544,978	2,104,561	2,104,561	2,172,865
43150	Cost allocation charge	64,272	52,020	52,020	73,972
44352	ISD service charge	3,709	9,127	9,127	10,252
44353	Building Maint. Serv. Charge	442,802	320,232	320,232	343,404
44750	Liability Insurance	2,060	2,100	2,100	2,942
44760	Regulatory	3,290	42,000	42,000	42,000
45350	General supplies	-	3,200	3,200	3,200
Maintenance & Operation Total		\$ 2,308,456	\$ 3,061,498	\$ 3,061,498	\$ 3,151,893
TOTAL		\$ 2,418,413	\$ 3,174,676	\$ 3,176,637	\$ 3,274,861

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING CITATIONS
520-564**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 851,248	\$ 1,155,967	\$ 1,178,263	\$ 1,040,221
41200	Overtime	7,939	36,278	36,278	36,822
41300	Hourly wages	30,945	152,885	155,178	157,506
Various	Benefits	224,083	264,316	264,316	231,988
42601	PARS supplemental retirement	27,320	-	-	-
42700	PERS Retirement	212,795	322,163	322,163	338,059
42701	PERS cost sharing	(17,705)	(43,471)	(43,471)	(42,766)
Salaries & Benefits Total		\$ 1,336,624	\$ 1,888,138	\$ 1,912,727	\$ 1,761,830
Maintenance & Operation					
43110	Contractual services	\$ 51,243	\$ 172,500	\$ 172,500	\$ 172,500
43150	Cost allocation charge	115,135	117,802	117,802	111,051
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	135,596	135,596	135,596	135,596
44352	ISD service charge	154,350	110,458	110,458	115,442
44450	Postage	360	500	500	500
44650	Training	500	1,300	1,300	1,300
44750	Liability Insurance	24,131	31,924	31,924	43,209
44760	Regulatory	720,004	870,000	870,000	870,000
45150	Furniture & equipment	-	13,000	13,000	13,000
45250	Office supplies	2,810	10,000	10,000	10,000
45350	General supplies	-	5,000	5,000	5,000
47000	Miscellaneous	251	500	500	500
Maintenance & Operation Total		\$ 1,204,381	\$ 1,470,580	\$ 1,470,580	\$ 1,480,098
TOTAL		\$ 2,541,005	\$ 3,358,718	\$ 3,383,307	\$ 3,241,928

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - PUBLIC WORKS PROJECTS
525-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 316,941	\$ -	\$ -	\$ -
41200	Overtime	27,552	-	-	-
41300	Hourly wages	25,396	-	-	-
Various	Benefits	35,406	-	-	-
42700	PERS Retirement	19,981	-	-	-
42701	PERS cost sharing	(3,449)	-	-	-
Salaries & Benefits Total		\$ 421,827	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,250	\$ -	\$ -	\$ -
44750	Liability Insurance	10,008	-	-	-
45450	Printing and graphics	89	-	-	-
45600	A & G overhead	92,359	-	-	-
Maintenance & Operation Total		\$ 103,706	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 6,807,508	\$ -	\$ -	\$ 52,000
52000	Engineering	103,319	-	-	-
52100	Construction	10,777,462	9,815,000	(19,315,000)*	15,659,000
52140	Storm drains	15,887	135,000	135,000	-
53160	Planning, survey, design	-	50,000	50,000	25,000
53300	Other expenditures	1,343	-	-	-
Capital Improvement Total		\$ 17,705,519	\$ 10,000,000	\$ (19,130,000)	\$ 15,736,000
TOTAL		\$ 18,231,052	\$ 10,000,000	\$ (19,130,000)	\$ 15,736,000

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MANAGEMENT
525-581**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 706,292	\$ 1,034,919	\$ 1,060,701	\$ 1,092,153
41200	Overtime	456	7,000	7,000	7,105
Various	Benefits	213,537	238,880	238,880	216,060
42700, 42702	PERS Retirement	273,757	270,750	270,750	323,475
42701	PERS cost sharing	(24,820)	(40,652)	(40,652)	(43,550)
42799	Salary charges in (out)	-	(277,156)	(277,156)	-
Salaries & Benefits Total		\$ 1,169,222	\$ 1,233,741	\$ 1,259,523	\$ 1,595,243
Maintenance & Operation					
43060	Utilities	\$ 16,125	\$ 17,850	\$ 17,850	\$ 17,850
43110	Contractual services	6,617,630	9,267,000	9,267,000	9,153,982
43150	Cost allocation charge	249,899	2,020,519	2,020,519	3,287,512
44100	Repairs to equipment	-	50,000	50,000	52,000
44351	Fleet / equip rental charge	226,889	226,889	226,889	226,889
44352	ISD service charge	53,674	54,091	54,091	75,871
44353	Building Maint. Serv. Charge	24,616	-	-	-
44356	GWP municipal billing	-	438,058	438,058	438,058
44450	Postage	-	500	500	1,000
44550	Travel	3,542	3,000	3,000	3,000
44650	Training	1,095	5,500	5,500	8,000
44700	Computer software	1,500	2,000	2,000	2,000
44750	Liability Insurance	19,187	28,023	28,023	38,475
44760	Regulatory	11,195	20,000	20,000	11,500
44800	Membership & dues	-	800	800	800
45150	Furniture & equipment	-	2,500	2,500	3,000
45250	Office supplies	100	3,500	3,500	4,000
45300	Small tools	-	500	500	500
45350	General supplies	20,854	80,000	80,000	50,000
46000	Depreciation	2,651,637	2,745,984	2,745,984	2,850,733
46002	Amortization expense	3,052,339	3,052,338	3,052,338	2,698,592
46500	Uncollectible accounts	14,066	40,000	40,000	40,000
46900	Business meetings	-	200	200	450
47000	Miscellaneous	1,027	2,500	2,500	2,750
49050	Charges-other depts	-	(6,648)	(6,648)	-
Maintenance & Operation Total		\$ 12,965,374	\$ 18,055,104	\$ 18,055,104	\$ 18,966,962
Capital Improvement					
59999	Asset capitalization	\$ (18,013,498)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (18,013,498)	\$ -	\$ -	\$ -
TOTAL		\$ (3,878,902)	\$ 19,288,845	\$ 19,314,627	\$ 20,562,205

Notes:

* Beginning FY 2018-19, the Stormwater Management section (525-582) collapsed into the Wastewater Management section (525-581)

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - STORMWATER MANAGEMENT
525-582**

	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19*
Salaries & Benefits				
42700, 42702 PERS Retirement	\$ (171,383)	\$ -	\$ -	\$ -
Salaries & Benefits Total	\$ (171,383)	\$ -	\$ -	\$ -
Maintenance & Operation				
43110 Contractual services	\$ 83,339	\$ 492,000	\$ 492,000	\$ -
43150 Cost allocation charge	18,009	13,911	13,911	-
44100 Repairs to equipment	-	2,000	2,000	-
44352 ISD service charge	9,336	3,212	3,212	-
44450 Postage	-	500	500	-
44650 Training	700	2,500	2,500	-
44760 Regulatory	45,195	105,000	105,000	-
45150 Furniture & equipment	-	500	500	-
45250 Office supplies	-	250	250	-
45350 General supplies	589	10,000	10,000	-
46900 Business meetings	-	250	250	-
47000 Miscellaneous	-	250	250	-
Maintenance & Operation Total	\$ 157,168	\$ 630,373	\$ 630,373	\$ -
TOTAL	\$ (14,215)	\$ 630,373	\$ 630,373	\$ -

Notes:

* Beginning FY 2018-19, the Stormwater Management section (525-582) collapsed into the Wastewater Management section (525-581)

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MAINTENANCE
525-583**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,219,504	\$ 1,245,175	\$ 1,274,071	\$ 1,262,107
41200	Overtime	49,005	25,000	25,000	25,375
41300	Hourly wages	1,880	25,000	25,375	26,644
Various	Benefits	300,692	311,917	311,917	375,661
42601	PARS supplemental retirement	6,752	-	-	-
42700	PERS Retirement	168,146	313,375	313,375	381,647
42701	PERS cost sharing	(22,628)	(47,176)	(47,176)	(51,384)
Salaries & Benefits Total		\$ 1,723,350	\$ 1,873,291	\$ 1,902,562	\$ 2,020,050
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43110	Contractual services	69,964	260,000	260,000	220,000
43150	Cost allocation charge	79,122	76,397	76,397	81,517
44100	Repairs to equipment	33,426	35,000	35,000	35,000
44352	ISD service charge	104,565	99,316	99,316	109,229
44356	GWP municipal billing	-	23,056	23,056	23,056
44450	Postage	190	2,200	2,200	2,200
44550	Travel	653	-	-	-
44600	Laundry & towel service	3,002	6,000	6,000	6,000
44650	Training	8,884	10,000	10,000	10,000
44700	Computer software	-	15,000	15,000	15,000
44750	Liability Insurance	34,436	34,966	34,966	45,914
44800	Membership & dues	5,002	2,250	2,250	2,250
45100	Books	274	-	-	-
45150	Furniture & equipment	-	6,500	6,500	6,500
45250	Office supplies	1,433	2,500	2,500	2,500
45300	Small tools	-	500	500	500
45350	General supplies	52,096	95,000	95,000	95,000
46000	Depreciation	295,098	309,853	309,853	294,872
46900	Business meetings	593	500	500	500
47000	Miscellaneous	363	500	500	500
Maintenance & Operation Total		\$ 689,102	\$ 980,038	\$ 980,038	\$ 951,038
Capital Improvement					
59999	Asset capitalization	\$ (106,118)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (106,118)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 7,319	\$ 30,500	\$ 30,500	\$ 352,000
Capital Outlay Total		\$ 7,319	\$ 30,500	\$ 30,500	\$ 352,000
TOTAL		\$ 2,313,654	\$ 2,883,829	\$ 2,913,100	\$ 3,323,088

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS
530-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 6,341	\$ -	\$ -	\$ -
41300	Hourly wages	22,516	-	-	-
Various	Benefits	2,193	-	-	-
42700	PERS Retirement	1,438	-	-	-
42701	PERS cost sharing	(248)	-	-	-
Salaries & Benefits Total		\$ 32,239	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 103,209	\$ 50,000	\$ 50,000	\$ 55,000
44450	Postage	504	-	-	-
44550	Travel	2,827	-	-	-
44750	Liability Insurance	782	-	-	-
45350	General supplies	24,835	-	-	-
45450	Printing and graphics	6,000	-	-	-
45600	A & G overhead	3,020	-	-	-
Maintenance & Operation Total		\$ 141,176	\$ 50,000	\$ 50,000	\$ 55,000
Capital Improvement					
51250	Equipment	\$ -	\$ 350,000	\$ 350,000	\$ 350,000
52100	Construction	53,264	-	-	-
Capital Improvement Total		\$ 53,264	\$ 350,000	\$ 350,000	\$ 350,000
TOTAL		\$ 226,679	\$ 400,000	\$ 400,000	\$ 405,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT
530-571**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 267,191	\$ 543,757	\$ 557,125	\$ 303,685
41200	Overtime	994	2,375	2,375	2,411
Various	Benefits	66,689	127,620	127,620	88,395
42601	PARS supplemental retirement	20,808	-	-	-
42700	PERS Retirement	49,503	143,767	143,767	90,003
42701	PERS cost sharing	(8,840)	(21,123)	(21,123)	(12,118)
Salaries & Benefits Total		\$ 396,346	\$ 796,396	\$ 809,764	\$ 472,376
Maintenance & Operation					
43050	Repairs-bldgs & grounds	-	60,000	60,000	60,000
43060	Utilities	6,965	270,048	270,048	270,048
43110	Contractual services	259,506	900,000	900,000	900,000
43150	Cost allocation charge	72,881	47,521	47,521	83,463
44100	Repairs to equipment	-	2,500	2,500	2,500
44351	Fleet / equip rental charge	82,379	82,379	82,379	82,379
44352	ISD service charge	25,504	23,785	23,785	24,920
44353	Building Maint. Serv. Charge	79,157	-	-	-
44450	Postage	-	200	200	200
44550	Travel	3,907	2,000	2,000	2,000
44650	Training	200	2,500	2,500	2,500
44750	Liability Insurance	7,274	14,800	14,800	10,713
44760	Regulatory	14,228	20,000	20,000	20,000
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	2,950	50,000	50,000	50,000
46000	Depreciation	11,978	12,577	12,577	36,678
47000	Miscellaneous	1,069	1,000	1,000	1,000
Maintenance & Operation Total		\$ 567,999	\$ 1,490,310	\$ 1,490,310	\$ 1,547,401
Capital Improvement					
59999	Asset capitalization	\$ (62,872)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (62,872)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	-	-	-	61,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 61,000
TOTAL		\$ 901,473	\$ 2,286,706	\$ 2,300,074	\$ 2,080,777

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION
530-572**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,152,810	\$ 1,171,590	\$ 1,210,908	\$ 1,196,326
41200	Overtime	147,150	80,000	80,000	81,200
41300	Hourly wages	18,619	32,100	32,582	33,285
Various	Benefits	436,217	401,246	401,246	384,962
42601	PARS supplemental retirement	13,542	-	-	-
42700	PERS Retirement	195,100	315,837	315,837	386,082
42701	PERS cost sharing	(29,809)	(47,441)	(47,441)	(51,979)
Salaries & Benefits Total		\$ 1,933,629	\$ 1,953,332	\$ 1,993,132	\$ 2,029,876
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 667	\$ -	\$ -	\$ -
43060	Utilities	1,183	2,940	2,940	2,940
43080	Rent	10,374	10,000	10,000	10,000
43110	Contractual services	300,335	501,000	501,000	508,000
43150	Cost allocation charge	92,166	169,896	169,896	161,260
44200	Advertising	442	-	-	-
44352	ISD service charge	64,620	68,289	68,289	69,679
44353	Building Maint. Serv. Charge	8,316	-	-	-
44450	Postage	4,725	2,500	2,500	2,500
44600	Laundry & towel service	150	-	-	-
44650	Training	370	1,000	1,000	1,000
44750	Liability Insurance	35,750	34,736	34,736	45,880
44760	Regulatory	1,962	3,000	3,000	3,000
44800	Membership & dues	5,362	4,000	4,000	6,000
45250	Office supplies	752	-	-	-
45350	General supplies	42,579	50,000	50,000	65,000
45450	Printing and graphics	2,934	3,000	3,000	3,000
46000	Depreciation	64,879	68,123	68,123	68,123
46900	Business meetings	1,075	500	500	500
47000	Miscellaneous	48	500	500	500
Maintenance & Operation Total		\$ 638,689	\$ 919,484	\$ 919,484	\$ 947,382
TOTAL		\$ 2,572,318	\$ 2,872,816	\$ 2,912,616	\$ 2,977,258

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
530-573**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 2,708,565	\$ 3,108,227	\$ 3,213,379	\$ 3,287,974
41200	Overtime	570,210	400,000	400,000	406,000
41300	Hourly wages	37,402	54,790	55,611	56,314
Various	Benefits	1,096,284	1,164,025	1,164,025	1,202,117
42601	PARS supplemental retirement	28,811	-	-	-
42700	PERS Retirement	441,093	829,912	829,912	1,110,229
42701	PERS cost sharing	(49,923)	(124,938)	(124,938)	(149,467)
Salaries & Benefits Total		<u>\$ 4,832,442</u>	<u>\$ 5,432,016</u>	<u>\$ 5,537,989</u>	<u>\$ 5,913,167</u>
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,000	\$ 1,000	\$ -
43060	Utilities	31,418	31,500	31,500	31,500
43080	Rent	-	1,400	1,400	-
43110	Contractual services	4,210,503	4,932,348	5,015,848	5,003,350
43150	Cost allocation charge	356,838	388,378	388,378	490,783
44100	Repairs to equipment	105,671	110,000	110,000	110,000
44120	Repairs to office equip	26	500	500	-
44351	Fleet / equip rental charge	3,248,595	3,248,595	3,248,595	3,248,595
44352	ISD service charge	373,093	366,537	366,537	385,280
44353	Building Maint. Serv. Charge	-	65,276	65,276	74,054
44356	GWP municipal billing	-	481,553	481,553	481,553
44400	Janitorial services	3,020	-	-	-
44450	Postage	1,419	2,000	2,000	2,000
44550	Travel	2,992	5,000	5,000	5,000
44600	Laundry & towel service	1,100	1,500	1,500	3,500
44650	Training	180	10,000	10,000	10,000
44700	Computer software	100	-	-	-
44750	Liability Insurance	89,835	96,508	96,508	131,240
44760	Regulatory	2,064	2,400	2,400	2,400
44800	Membership & dues	230	2,000	2,000	-
45050	Periodicals & newspapers	-	200	200	-
45100	Books	59	-	-	-
45150	Furniture & equipment	4,961	500	500	-
45250	Office supplies	7,912	10,000	10,000	10,000
45350	General supplies	130,253	165,000	165,000	150,000
45450	Printing and graphics	857	3,000	3,000	3,000
46000	Depreciation	941,372	934,663	934,663	993,428
46500	Uncollectible accounts	61,944	60,000	60,000	60,000
46900	Business meetings	1,111	500	500	700
47000	Miscellaneous	1,533	500	500	1,500
47170	Loss Disposal of Capital Assets	-	20,000	20,000	20,000
Maintenance & Operation Total		<u>\$ 9,577,084</u>	<u>\$ 10,940,858</u>	<u>\$ 11,024,358</u>	<u>\$ 11,217,883</u>
Transfers					
48010	Transfer-General Fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Transfers Total		<u>\$ 1,150,000</u>	<u>\$ 1,150,000</u>	<u>\$ 1,150,000</u>	<u>\$ 1,150,000</u>
Capital Improvement					
59999	Asset capitalization	\$ (1,223,888)	\$ -	\$ -	\$ -
Capital Improvement Total		<u>\$ (1,223,888)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Outlay					
51000	Capital outlay	\$ 1,243,638	\$ 3,920,000	\$ 3,920,000	\$ 3,160,000
Capital Outlay Total		<u>\$ 1,243,638</u>	<u>\$ 3,920,000</u>	<u>\$ 3,920,000</u>	<u>\$ 3,160,000</u>
TOTAL		<u>\$ 15,579,276</u>	<u>\$ 21,442,874</u>	<u>\$ 21,632,347</u>	<u>\$ 21,441,050</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - STREET SWEEPING
530-574**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 234,837	\$ 302,400	\$ 313,049	\$ 304,019
41200	Overtime	39,958	18,000	18,000	18,270
Various	Benefits	111,874	106,714	106,714	133,939
42601	PARS supplemental retirement	9,479	-	-	-
42700	PERS Retirement	36,086	79,397	79,397	95,750
42701	PERS cost sharing	(3,500)	(11,952)	(11,952)	(12,892)
Salaries & Benefits Total		\$ 428,735	\$ 494,559	\$ 505,208	\$ 539,086
Maintenance & Operation					
43110	Contractual services	\$ 54,883	\$ 50,000	\$ 50,000	\$ 50,000
43150	Cost allocation charge	26,885	35,334	35,334	34,399
44351	Fleet / equip rental charge	483,676	483,676	483,676	483,676
44352	ISD service charge	18,620	19,788	19,788	20,323
44750	Liability Insurance	7,447	8,682	8,682	11,282
44760	Regulatory	2,162	1,200	1,200	1,200
45350	General supplies	907	-	-	-
46000	Depreciation	253,050	265,703	265,703	214,243
47000	Miscellaneous	-	100	100	100
Maintenance & Operation Total		\$ 847,630	\$ 864,483	\$ 864,483	\$ 815,223
Capital Outlay					
51000	Capital outlay	\$ -	\$ 360,000	\$ 360,000	\$ 360,000
Capital Outlay Total		\$ -	\$ 360,000	\$ 360,000	\$ 360,000
TOTAL		\$ 1,276,365	\$ 1,719,042	\$ 1,729,691	\$ 1,714,309

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND (601)**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 2,307,776	\$ 2,669,913	\$ 2,739,839	\$ 2,947,240
41200	Overtime	69,120	53,725	53,725	54,531
41300	Hourly wages	55,628	100,434	101,941	103,147
Various	Benefits	757,424	834,460	834,460	987,562
42601	PARS supplemental retirement	22,604	-	-	-
42700	PERS Retirement	492,074	725,629	725,629	897,566
42701	PERS cost sharing	(51,819)	(109,231)	(109,231)	(120,844)
Salaries & Benefits Total		\$ 3,652,807	\$ 4,274,930	\$ 4,346,363	\$ 4,869,202
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,835	\$ 3,500	\$ 3,500	\$ 3,000
43060	Utilities	27,950	57,750	57,750	57,750
43080	Rent	31,288	30,200	30,200	66,500
43110	Contractual services	136,256	191,000	191,000	150,000
43150	Cost allocation charge	381,467	441,445	441,445	447,149
44100	Repairs to equipment	62,751	62,250	62,250	68,500
44350	Vehicle maintenance	2,576,880	2,621,900	2,621,900	2,620,000
44351	Fleet / equip rental charge	1,500	-	-	-
44352	ISD service charge	178,793	221,817	221,817	220,194
44353	Building Maint. Serv. Charge	395,142	73,240	73,240	73,366
44450	Postage	651	500	500	500
44550	Travel	1,246	-	-	1,500
44600	Laundry & towel service	22,370	21,000	21,000	25,000
44650	Training	3,825	7,500	7,500	10,000
44700	Computer software	119	-	-	-
44750	Liability Insurance	65,945	76,145	76,145	108,540
44760	Regulatory	35,457	47,600	47,600	45,000
44800	Membership & dues	399	750	750	750
45150	Furniture & equipment	1,550	1,000	1,000	-
45170	Computer hardware	2,248	-	-	-
45250	Office supplies	7,064	6,300	6,300	7,000
45300	Small tools	6,366	7,500	7,500	7,500
45350	General supplies	106,820	115,400	115,400	115,000
45499	EV-Electricity	0	-	-	-
45502	Fuel-natural gas	477,693	550,000	550,000	550,000
45503	Fuel - gasoline	946,573	1,600,000	1,600,000	1,600,000
45504	Fuel - diesel gas	247,897	695,000	695,000	695,000
46000	Depreciation	1,487,948	1,337,161	1,337,161	1,348,921
46900	Business meetings	411	1,300	1,300	1,300
47000	Miscellaneous	1,949	800	800	800
47010	Discount earned & lost	(751)	-	-	-
47064	Int cap lease - fire equip 09	14,844	10,599	10,599	-
Maintenance & Operation Total		\$ 7,226,484	\$ 8,181,657	\$ 8,181,657	\$ 8,223,270
Capital Improvement					
51250	Equipment	\$ -	\$ 435,000	\$ 435,000	\$ -
59999	Asset capitalization	(2,442,692)	-	-	-
Capital Improvement Total		\$ (2,442,692)	\$ 435,000	\$ 435,000	\$ -
Capital Outlay					
51000	Capital outlay	\$ 2,386,817	\$ 5,336,500	\$ 5,336,500	\$ 7,172,500
Capital Outlay Total		\$ 2,386,817	\$ 5,336,500	\$ 5,336,500	\$ 7,172,500
TOTAL		\$ 10,823,415	\$ 18,228,087	\$ 18,299,520	\$ 20,264,972

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - PUBLIC WORKS PROJECTS
607-501**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Maintenance & Operation					
43110	Contractual services	\$ 71,900	\$ -	\$ -	\$ 50,000
44357	Tenant improvement	-	-	-	382,000
Maintenance & Operation Total		\$ 71,900	\$ -	\$ -	\$ 432,000
Capital Improvement					
51200	Other improvements	\$ -	\$ 725,000	\$ 725,000	\$ -
52100	Construction	-	17,000	17,000	-
Capital Improvement Total		\$ -	\$ 742,000	\$ 742,000	\$ -
TOTAL		\$ 71,900	\$ 742,000	\$ 742,000	\$ 432,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE
607-538**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 1,280,457	\$ 1,338,865	\$ 1,375,313	\$ 1,451,060
41200	Overtime	44,101	83,500	83,500	84,753
41300	Hourly wages	242	-	-	-
Various	Benefits	492,332	460,237	460,237	529,193
42700	PERS Retirement	275,169	352,102	352,102	430,350
42701	PERS cost sharing	(28,860)	(52,898)	(52,898)	(57,939)
Salaries & Benefits Total		\$ 2,063,442	\$ 2,181,806	\$ 2,218,254	\$ 2,437,417
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 502,582	\$ 623,589	\$ 623,589	\$ 454,000
43060	Utilities	419,299	441,000	441,000	441,000
43110	Contractual services	1,351,536	1,596,158	1,596,158	1,751,264
43150	Cost allocation charge	109,808	189,207	189,207	222,080
44100	Repairs to equipment	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	146,958	146,958	146,958	146,958
44352	ISD service charge	93,931	121,431	121,431	145,920
44450	Postage	32	-	-	500
44600	Laundry & towel service	7,224	15,000	15,000	15,000
44650	Training	-	2,000	2,000	2,000
44750	Liability Insurance	36,663	38,548	38,548	53,755
44760	Regulatory	16,069	25,000	25,000	29,000
44800	Membership & dues	-	800	800	800
45050	Periodicals & newspapers	-	300	300	300
45150	Furniture & equipment	13,672	5,000	5,000	5,000
45170	Computer hardware	920	-	-	-
45250	Office supplies	5,328	6,000	6,000	6,000
45300	Small tools	5,446	1,500	1,500	1,500
45350	General supplies	250,264	460,000	460,000	460,000
45450	Printing and graphics	9,233	-	-	-
45503	Fuel - gasoline	25	-	-	-
46900	Business meetings	548	500	500	500
47000	Miscellaneous	451	1,000	1,000	1,000
47010	Discount earned & lost	(122)	-	-	-
Maintenance & Operation Total		\$ 2,969,869	\$ 3,675,991	\$ 3,675,991	\$ 3,738,577
TOTAL		\$ 5,033,311	\$ 5,857,797	\$ 5,894,245	\$ 6,175,994

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - CUSTODIAL SERVICES
607-539**

		Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Salaries & Benefits					
41100	Salaries	\$ 568,317	\$ 636,364	\$ 653,226	\$ 660,563
41200	Overtime	3,011	3,000	3,000	3,045
Various	Benefits	237,962	237,843	237,843	273,711
42700	PERS Retirement	112,407	166,485	166,485	196,115
42701	PERS cost sharing	(10,533)	(25,061)	(25,061)	(26,407)
Salaries & Benefits Total		\$ 911,165	\$ 1,018,631	\$ 1,035,493	\$ 1,107,027
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,213	\$ -	\$ -	\$ 10,000
43110	Contractual services	361,024	714,220	714,220	714,220
43150	Cost allocation charge	42,698	37,547	37,547	54,359
44351	Fleet / equip rental charge	12,264	12,264	12,264	12,264
44352	ISD service charge	54,568	51,884	51,884	48,037
44400	Janitorial services	19,817	-	-	-
44450	Postage	5	-	-	-
44750	Liability Insurance	14,701	17,328	17,328	23,227
45350	General supplies	87,304	95,000	95,000	95,000
47000	Miscellaneous	40	-	-	-
Maintenance & Operation Total		\$ 596,633	\$ 928,243	\$ 928,243	\$ 957,107
TOTAL		\$ 1,507,798	\$ 1,946,874	\$ 1,963,736	\$ 2,064,134

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
<u>Salaried Positions</u>				
Administrative Analyst	2.00	2.00	2.00	1.00
Administrative Assistant	4.00	3.00	2.00	1.00
Administrative Associate	2.00	2.00	1.00	1.00
Arborist Crew Supervisor	2.00	2.00	1.00	1.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant City Manager	-	-	0.25	-
Assistant Code Compliance Inspector	0.50	1.00	-	0.25
Assistant Director of Public Works	1.00	1.00	2.00	2.00
Assistant Environmental Technician	2.00	2.00	2.00	2.00
Assistant Integrated Waste Administrator	1.00	1.00	1.00	1.00
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	2.00	2.00	1.00	2.00
Assistant Transit Manager	-	-	-	1.00
Associate Code Compliance Inspector	-	-	0.75	0.75
Building Repair Crew Supervisor	-	-	-	1.00
Building Repairer	5.00	5.00	5.00	5.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
Civil Engineer I	2.00	2.00	1.00	2.00
Civil Engineer II	3.00	3.00	4.00	4.00
Civil Engineering Assistant	2.00	2.00	3.00	1.00
Civil Engineering Associate	5.00	5.00	4.00	5.00
Community Forest Supervisor	-	-	1.00	1.00
Community Relations Coordinator	1.00	-	-	-
Community Service Officer	9.00	9.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	3.00
Construction Services Manager	1.00	1.00	1.00	1.00
Construction Supervisor	-	-	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	9.00	9.00	9.00	9.00
Customer Service Representative	6.00	6.00	6.00	7.00
Departmental HR Officer	0.05	0.05	-	-
Deputy Director of PW City Engineer	1.00	1.00	1.00	1.00
Deputy Director of PW Maint Svcs	1.00	1.00	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
Electrician	3.00	3.00	3.00	3.00
Engineering Aide	1.00	1.00	-	-
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	5.00	5.00	5.00	5.00
Equipment Mechanic Helper	5.00	5.00	5.00	5.00
Equipment Mechanic I	7.00	7.00	7.00	8.00
Equipment Mechanic II	10.00	9.00	9.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	1.00	1.00	1.00	1.00
Equipment Welder	2.00	2.00	2.00	1.00
Executive Analyst	-	-	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Management Administrator	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
GIS Analyst	1.00	1.00	1.00	1.00
Human Resource Assistant	0.50	0.50	0.55	0.55
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Administrator	1.00	1.00	-	-
Integrated Waste Supervisor	4.00	2.00	3.00	1.00
Integrated Waste Truck Operator	43.00	43.00	43.00	43.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Maintainance Worker	8.00	8.00	8.00	8.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Technician	-	-	-	1.00
Office Operations Supervisor	2.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	2.00
Office Services Specialist II	2.00	2.00	1.00	1.00
Office Services Supervisor	-	1.00	1.00	1.00
Painter	2.00	2.00	2.00	1.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	3.00	3.00	3.00
Parking Services Supervisor	-	-	1.00	1.00
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	-	-
Police Parking Enforcement Supervisor	2.00	2.00	-	-
Police Services Sup Parking Enforcement	-	-	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Police Services Officer	-	-	8.00	8.00
Principal Civil Engineer	3.00	3.00	3.00	3.00
Principal Engineering Technician	2.00	2.00	2.00	2.00
Project Manager	4.00	4.00	5.00	4.00
Public Works Assistant	-	-	2.00	3.00
Public Works Associate	-	1.00	2.00	4.00
Public Works Manager	2.00	2.00	-	-
Public Works Management Analyst	-	-	1.00	1.00
Recycling Coordinator	1.00	1.00	1.00	1.00
Sr. Building Repairer	1.00	1.00	1.00	1.00
Sr. Civil Engineer	1.00	1.00	1.00	1.00
Sr. Construction Inspector	1.00	1.00	-	-
Sr. Custodial Worker	2.00	2.00	2.00	2.00
Sr. Environmental Technician	1.00	1.00	1.00	-
Sr. Equipment Mechanic	5.00	6.00	6.00	6.00
Sr. Integrated Waste Supervisor	-	2.00	1.00	3.00
Sr. Office Services Specialist	2.00	2.00	1.00	-
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Parking Meter Collector/Repairer	1.00	1.00	1.00	1.00
Sr. Planner	0.25	0.25	0.25	-
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Public Works Management Analyst	-	-	-	1.00
Sr. Public Works Manager	-	-	1.00	1.00
Sr. Storekeeper	-	-	1.00	1.00
Sr. Survey Technician	1.00	1.00	1.00	1.00
Sr. Traffic Painter	2.00	2.00	2.00	2.00
Sr. Tree Trimmer	2.00	2.00	2.00	2.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2016-17	Adopted 2017-18	Revised 2017-18	Adopted 2018-19
Storekeeper	1.00	1.00	-	-
Stores Supervisor	1.00	1.00	1.00	1.00
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker	9.00	9.00	9.00	9.00
Street Superintendent	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00
Traffic Engineering Associate	-	-	1.00	2.00
Traffic Engineer II	1.00	1.00	1.00	1.00
Traffic Engineering Assistant	2.00	2.00	1.00	1.00
Traffic Painter	3.00	3.00	3.00	3.00
Transit Manager	-	-	-	1.00
Tree Trimmer	2.00	2.00	2.00	2.00
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00
Wastewater Maintenance Trainee	1.00	1.00	3.00	1.00
Wastewater Maintenance Worker	8.00	8.00	6.00	8.00
Yard Attendant	2.00	2.00	2.00	2.00
Total Salaried Positions	<u>285.20</u>	<u>284.70</u>	<u>284.30</u>	<u>290.05</u>
<u>Hourly Positions</u>	*	*	*	*
Administrative Intern	-	0.60	(1) 0.60	(1) -
Civil Engineering Assistant	1.20 (2)	1.52 (2)	1.52 (2)	0.60 (1)
Community Service Officer	1.72 (5)	1.84 (5)	1.84 (5)	-
Construction Inspector	1.85 (2)	1.52 (2)	1.52 (2)	1.54 (2)
Customer Service Representative	0.82 (2)	0.50 (2)	0.50 (2)	-
Engineering Aide	1.20 (2)	1.80 (3)	1.80 (3)	2.40 (4)
Hourly City Worker	6.56 (15)	8.96 (24)	8.96 (24)	17.95 (37)
Hourly City Worker (Welder)	0.92 (1)	-	-	-
Real Property Agent	0.46 (1)	0.46 (1)	0.46 (1)	-
Traffic Engineering Assistant	0.92 (1)	0.60 (1)	0.60 (1)	0.60 (1)
Total Hourly FTE Positions	<u>15.65</u>	<u>17.80</u>	<u>17.80</u>	<u>23.09</u>
Public Works Total	<u>300.85</u>	<u>302.50</u>	<u>302.10</u>	<u>313.14</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



FISCAL YEAR
2018-19

ADOPTED BUDGET

CITY OF GLENDALE

GLOSSARY OF TERMS

Accrual Basis of Accounting

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

Appropriation

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3)

Modified Accrual Basis – revenues are recognized in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

Basis of Budgeting

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

Bond

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

Bond Proceeds

Funds received from the sale or issuance of bonds.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

Bonded Debt

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

Budget

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

Budget Message

The City Manager's general discussion of the budget which contains an explanation of principal

CITY OF GLENDALE

GLOSSARY OF TERMS

budget items and summary of the City's financial status at the time of the message.

Capital Budget

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

Capital Outlay

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

Capital Project

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

Charges for Services

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

City Charter

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

Debt Service

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

Deficit

An excess of expenditures or expenses over revenues (resources) during an accounting period.

Department

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

Depreciation

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

Designated Fund Balance

The portion of fund balance segregated to reflect the City Council's intended use of resources.

Division

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

Electorate

A body of qualified voters.

Encumbrances

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

Enterprise Fund

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

Expenditure

The actual spending of Governmental funds set aside by an appropriation.

Expense

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set-aside by an appropriation.

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Fiscal Year

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end.

Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

Fund

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

GANN Appropriations Limit

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

Goal

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

Governmental Funds

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

Grant

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfer

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

Internal Service Fund

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

Legal Debt Limit

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

Modified Accrual Basis of Accounting

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

Non-departmental

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

CITY OF GLENDALE

GLOSSARY OF TERMS

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Organizationally Balanced Budget

Is a budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance or debt may be used to fund one-time costs or capital expenditures.

Public Agency Retirement Services

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

Performance Measure

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

Proprietary Funds

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reimbursement

Payment of amount remitted on behalf of another party, department, or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

Resources

Supply of funds to be used in paying for planned expenditures.

Revenues

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries & Benefits

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

Self-Insurance

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

Special Revenue Funds

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

Strategic Goals

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

Structurally Balanced Budget

Is the most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures.

CITY OF GLENDALE

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Reserves, one-time revenues, fund balance or debt may be used to fund one-time cost or capital expenditures.

Successor Agency

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

Supplementary Retirement Plan

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

Tax Allocation Bonds

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

Transfers

Authorized exchanges of cash, position, or other resources between organizational units.

Undesignated Fund Balance

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

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CITY OF GLENDALE

GLOSSARY OF TERMS-ACRONYMS

California Public Employees' Retirement System (CalPERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

California Society of Municipal Finance Officers (CSMFO)

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

Certificates of Participation (COPs)

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

Community Development Block Grant (CDBG)

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

Comprehensive Annual Financial Report (CAFR)

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

Consumer Price Index (CPI)

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The

change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation Plan (CAP)

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

Full Time Equivalent (FTE)

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

General Obligation Bond (G.O.)

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

CITY OF GLENDALE

GLOSSARY OF TERMS-ACRONYMS

Governmental Accounting Standards Board (GASB)

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

Government Finance Officers Association (GFOA)

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

Maintenance & Operation (M&O)

An expenditure category associated with operating and maintaining City services.

Transient Occupancy Tax (TOT)

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

Utility Users Tax (UUT)

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

Vehicle License Fee (VLF)

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.



City of Glendale, California

