



FY 2019-2020

ADOPTED BUDGET

City of Glendale, California

ABOUT THE COVER

Glendale today. It can't be placed in just one column. Once "The City of Homes," according to a pamphlet promoting the Jewel City in its early days, Glendale today is much more.

Over 200,000 people live in Glendale, a thriving cosmopolitan city rich in history, cultural diversity, and opportunity. The City's business districts are brimming with enterprises of all sizes. Glendale's libraries and parks are programmed for family fun, learning, and recreation. The streets and sidewalks offer a smooth surface for rapid and comfortable movement throughout the City.

Glendale is a community for movers and shakers. The pages within the Fiscal Year 2019-2020 budget book are another example of the sturdy foundation on which the City of Glendale is built. It's no coincidence that Glendale is one of the brightest rays in the land of sunshine.

City of Glendale, California
CITY COUNCIL



Ara Najarian
Mayor



Paula Devine
Councilmember



Zareh Sinanyan
Councilmember



Vartan Gharpetian
Councilmember



Vrej Agajanian
Councilmember

ADOPTED BUDGET

FY 2019-2020

Acknowledgements

Budget Preparation Team

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Graphics Section

City of Glendale, California

About Our City

Population

Population, 2019 Estimate**	206,283
Population, 2018**	204,782
Population, 2010*	191,719
Population, 2000*	194,973
Population, 1990*	180,038
Population, 1980*	139,060

City Facts

Year of Incorporation	1906
Governance Structure	City Council/City Manager
Area	30.6 square miles
Assessed Value, August 2019 Preliminary	\$33,959,279,674
Total Housing Units, 2010*	76,269
Total Housing Units, 2015***	75,420
Average Persons per Household, 2010*	2.63
Average Persons per Household, 2011-2015***	2.73

Income

Estimated Median Household Income, 2000*	\$41,805
Estimated Median Household Income, 2015***	\$52,574

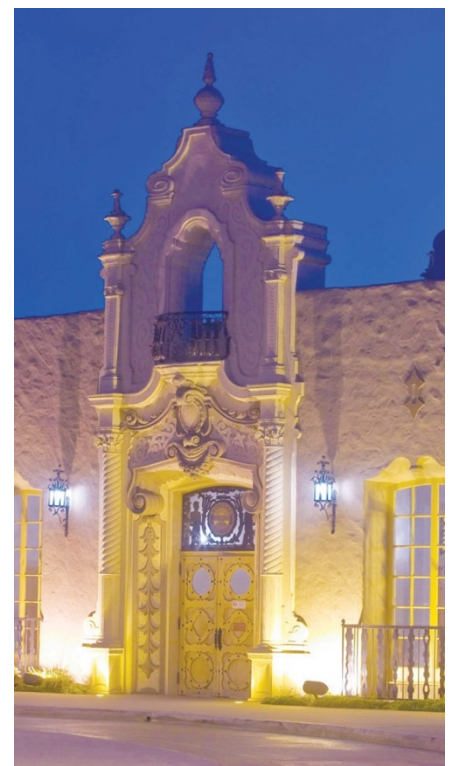
Home Valuations

Median Value Owner-Occupied Housing Units, 2000*	\$325,700
Median Value Owner-Occupied Housing Units, 2015***	\$619,200

City Finances

Fiscal Year 2019-20 Citywide Budget	\$938,337,124
Fiscal Year 2019-20 General Fund Budget	\$243,316,577

* According to U.S. Census
 ** According to the Department of Finance
 *** According to 2011-2015 American Community Survey



City of Glendale, California

Table of Contents

	Page Number
Introductory Section	
City Officials	i
About Our City	ii
Community Profile	1
Form of Government	2
Organizational Chart	3
Boards and Commissions	4
GFOA Distinguished Budget Presentation Award.....	5
CSMFO Excellence Award in Operating Budget.....	6
Budget Message	
City Manager’s Budget Message.....	7
Attachment A – City Council Priorities	19
Budget Guide	
Budget Document Organization	23
Budget Policies & Procedures	24
The Accounting System, Financial Policies, Investment Portfolio	30
Principles of Compensation Management	34
Fund Structure & Descriptions.....	35
Gann Appropriation Limit.....	36
Resolution Adopting Appropriations Limit.....	39
Resolution Reducing Transfer from Water & Power to the General Fund	40
Resolution Adopting General, Enterprise, & Other Misc. Budgets	42
Resources and Appropriations	
Overview of Resources	44
Overview of Appropriations	59
Strategic Goals	
About This Section	66
Fiscal Responsibility.....	67
Exceptional Customer Service	71
Economic Vibrancy	74
Informed & Engaged Community.....	77
Safe & Healthy Community	81
Balanced, Quality Housing	84
Community Services & Facilities	86
Infrastructure & Mobility.....	90
Arts & Culture.....	94
Sustainability.....	98
Financial Summary	101
Key Performance Indicators	103

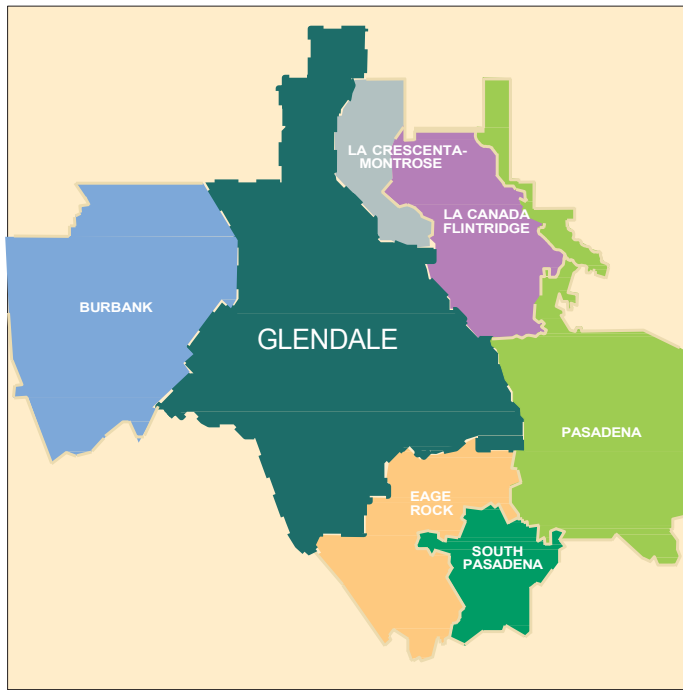
City of Glendale, California

Table of Contents

	Page Number
Budget Summaries	
Summary of Revenues & Appropriations.....	124
Summary of Appropriations by Department.....	125
Summary of Appropriations by Department/Fund.....	126
Summary of Appropriations by Fund Type	130
Summary of Transfers from Other Funds	133
Summary of Transfers to Other Funds	134
Funds Used by City Departments.....	135
Summary of Budget by Fund Type	
General Fund	137
Special Revenue Funds	144
Debt Service Funds.....	159
Capital Improvement Program.....	163
Enterprise Funds.....	201
Internal Service Funds.....	205
Summary of Revenues by Fund Type	213
Summary of Revenues by Fund	215
Summary of Changes in Fund Balance	242
Combined Fund Statement.....	244
Personnel Summary.....	248
Personnel Changes.....	250
Department Budgets	
Administrative Services – Finance.....	251
City Attorney	262
City Clerk	268
City Treasurer	274
Community Development	279
Community Services & Parks	318
Fire.....	372
Glendale Water & Power	394
Human Resources	443
Information Services.....	457
Innovation, Performance & Audit.....	469
Library, Arts & Culture	474
Management Services.....	498
Police	511
Public Works	530
Appendices	
Glossary of Terms.....	590
Glossary of Terms - Acronyms	595

City of Glendale, California

Community Profile



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 206,283 people (Department of Finance). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Burbank/Glendale/Pasadena Airport located in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, IHOP/Applebee's, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost efficiency. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

City of Glendale, California Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every even-numbered year on the first Tuesday in March. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

Executive Team

YASMIN K. BEERS, City Manager

ROUBIK GOLANIAN, Assistant City Manager

JOHN TAKHTALIAN, Deputy City Manager

CARL POVILAITIS
Police Chief

GARY SHAFFER
Director of Library, Arts & Culture

MATTHEW DOYLE
Director of Human Resources

ONNIG BULANIKIAN
Director of Community Services & Parks

MICHELE FLYNN, CPA
Director of Finance

SILVIO LANZAS
Fire Chief

JASON BRADFORD
Chief Information Officer

MICHAEL J. GARCIA
City Attorney

YAZDAN EMRANI
Director of Public Works

PHILIP LANZAFAME
Director of Community Development

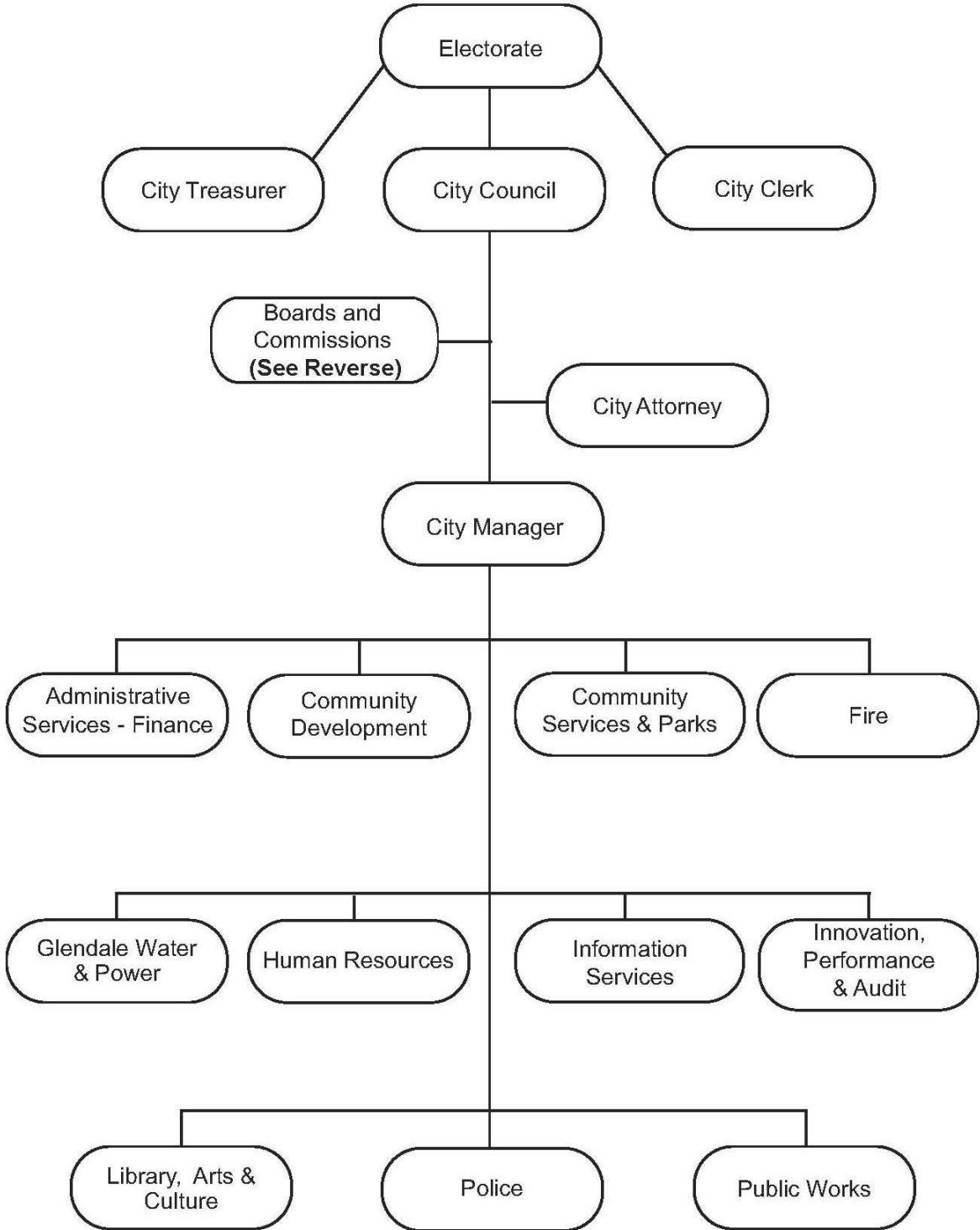
ARDASHES KASSAKHIAN
City Clerk

RAFI MANOUKIAN, CPA
City Treasurer

STEPHEN ZURN
General Manager of Glendale Water & Power

ELENA BOLBOLIAN
Director of Innovation, Performance
& Audit

City of Glendale, California Organizational Chart



City of Glendale, California
Boards and Commissions

**Arts & Culture
Commission**

Library, Arts & Culture

Audit Committee

Administrative Services
Finance

**Building & Fire
Board of Appeals**

Community
Development

**Civil Service
Commission**

Human Resources

**Design Review
Board**

Community
Development

**Glendale Housing
Authority**

Community
Development

**Glendale Oversight
Board**

Community
Development

Burbank/Glendale/Pasadena Airport Authority

Management Services

Commission on the Status of Women

Management Services

**Community Development Block Grant Advisory
Committee**

Community Services & Parks

**Parks, Recreation & Community Services
Commission**

Community Services & Parks

**Glendale Water &
Power Commission**

Glendale Water &
Power

**Historic
Preservation
Commission**

Community
Development

**Metropolitan Water
District**

Glendale Water &
Power

**Planning
Commission**

Community
Development

**Transportation &
Parking
Commission**

Public Works

**Vector Control
District**

Community
Development

City of Glendale, California
Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Glendale
California**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2018. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the tenth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2019-20 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, California
Excellence in Operating Budget Award

*California Society of
Municipal Finance Officers*

Certificate of Award

*Excellence Award for
Fiscal Year 2018-2019 Operating Budget*

Presented to the

City of Glendale

For meeting the criteria established to achieve the CSMFO Excellence Award for Budgeting.

December 19, 2018



Margaret Moggia

*Margaret Moggia
CSMFO President*

Sara J. Roush

*Sara Roush, Chair
Recognition Committee*

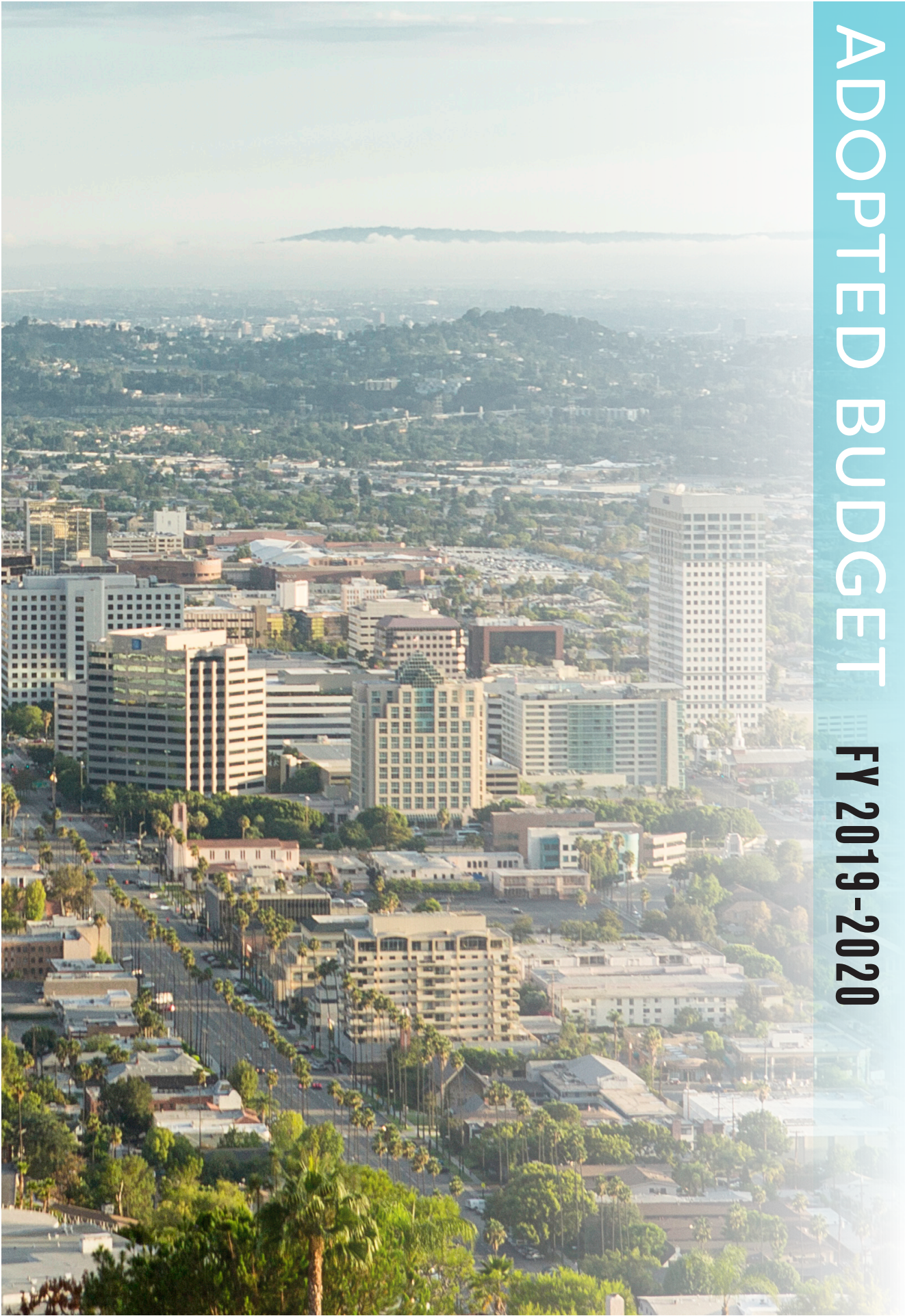
Dedicated Excellence in Municipal Financial Reporting

The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2018-19. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the ninth year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2019-20 annual budget. This document will be submitted to be considered for another award this year.

ADOPTED BUDGET

FY 2019-2020



CITY OF GLENDALE BUDGET MESSAGE

Honorable Mayor and Members of the City Council,

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for fiscal year (FY) 2019-20. I believe the budget for the year ahead is demonstrative of the efficiency, professionalism, and resilience we have all exhibited in the face of multiple external challenges. The FY 2019-20 adopted budget takes a long-term approach that closely monitors cost-drivers and adapts to changes to provide a structurally balanced budget.

The legal challenges to the long-standing and charter-mandated General Fund Transfer from Glendale Water & Power, escalating pension rates, and low investment returns for CalPERS have all combined to make these past few

years some of the most difficult for City government budgeting in recent history. In spite of the difficulty involved in preparing this budget, the City Council has set the tone to allow our managers and staff to approach challenges in a professional and constructive manner. Our focus clearly remains on developing a structurally balanced financial plan that best serves the needs of our diverse community. Through the vision of the Glendale City Council, we are able to balance new growth while preserving a rich and honored heritage. The City will continue to aggressively pursue exceptional customer service, balance value propositions, and invest in the future to ensure continuity of high-quality City services.

In April of this year, a new measure went into effect that increased the sales tax rate in the City by 0.75%, making the new total 10.25%. The Quality of Life and Essential Services Protection Measure, otherwise known as Measure S, is projected to bring in approximately \$30 million in sales tax revenue in FY 2019-20.

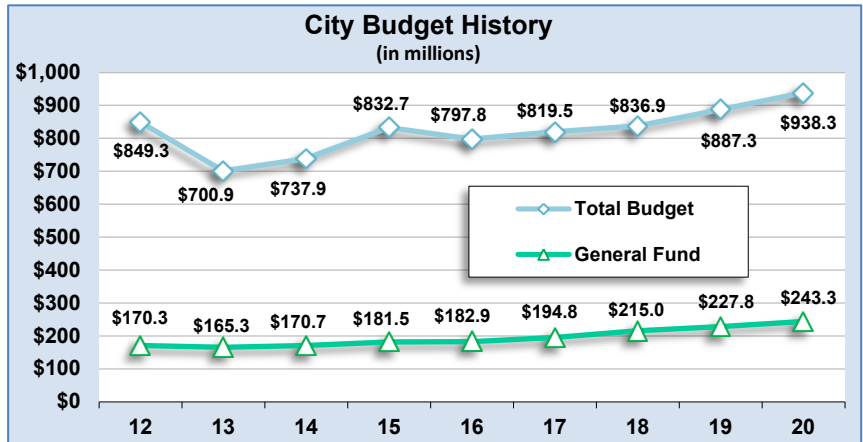
The total adopted budget for FY 2019-20, as shown in the table above, is \$938.3 million¹ and includes all City funds, departments, and programs. The General Fund's total budget, including Measure S funds, is \$243.3 million¹, from which the City pays for services commonly associated with local government: police and fire services, libraries, parks, public works, economic development, and administration.

“The City will continue to aggressively pursue exceptional customer service, balance value propositions, and invest in the future to ensure continuity of high quality City services.”

The City has, in recent years, made drastic changes to the size of its salaried workforce while still maintaining a largely unchanged level of service. During the Great Recession, the City Council made the very tough decision to reduce the City's full-time salaried positions from 1,942 in

FY 2008-09 to 1,520 by the time the FY 2014-15 budget was adopted. A workforce can only run so hard for so long, and it was clear that those cuts were unsustainable.

From FY 2015-16 to FY 2018-19, the City Council approved a net total of 16 additional full-time positions across the organization, bringing the total authorized full-time position count to 1,591 for FY 2018-19.

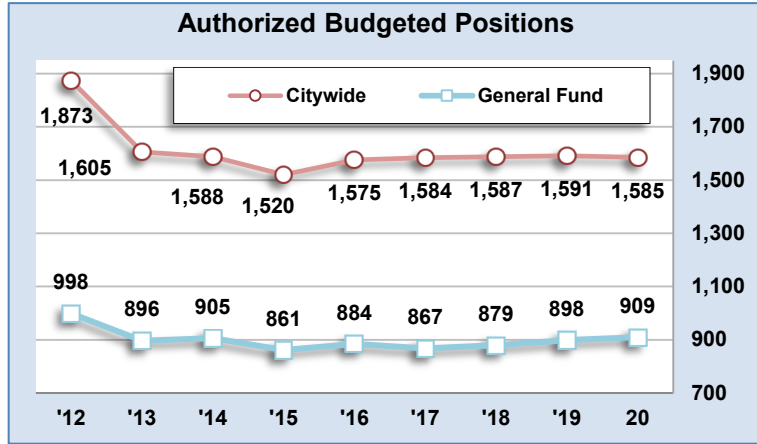


¹ Total adopted budget includes Measure S approved funding of \$29.8 million of which \$6.3 million is in the General Fund.

CITY OF GLENDALE BUDGET MESSAGE

For FY 2019-20, a net total of 12 authorized full-time vacant positions were eliminated, of which 11 were from the General Fund. The eliminations were part of departmental budget reductions made to achieve a balanced budget.

However, as part of the approved funding for Measure S, a total of six positions were added, including five unclassified full-time positions for the Monthly Housing Rental Subsidy Program and one classified full-time position for the Aquatics Program Expansion, making the adopted full-time salaried position count 1,585 for FY 2019-20.



We must keep in mind that this organization is running as lean as it possibly can while continuing to provide the levels of service our community rightfully expects. The chart below compares the organizational profile of the City of Glendale with two of its neighboring cities: Burbank and Pasadena. As illustrated, although the City of Glendale's population is much greater than that of its neighboring cities, its residents served per full-time employee (FTE) count and total budget per capita are significantly more conservative than that of the cities of Burbank and Pasadena. This further speaks to Glendale's continued dedication to doing more with less. Glendale's staff is professional and focused on providing exceptional customer service, while setting the standard for other local governments.

FY 2019-20 Organizational Profile Comparison

	Glendale	Burbank	Pasadena***
Total Population*	206,283	105,952	146,312
Total Citywide City Employees (FTE)	1,585**	1,430	2,273
Total General Fund FTE	909**	914	1,003
Total Citywide Adopted Budget (in thousands)	\$938,337	\$667,856	\$872,496
Total General Fund Adopted Budget (in thousands)	\$243,317	\$197,422	\$274,407
Residents served per FTE (Citywide)	130	74	64
Residents served per FTE (General Fund)	227	116	146
Total Budget per capita (Citywide)	\$4,549	\$6,303	\$5,963
Total Budget per capita (General Fund)	\$1,180	\$1,863	\$1,875

*Source: Department of Finance annual publication

** Includes 5 unclassified positions

*** Includes Affiliated Agencies

CITY OF GLENDALE

BUDGET MESSAGE

The FY 2019-20 adopted budget, as is true with all years, reflects the City's efforts to understand and address the complex challenges ahead. It draws knowledge from the wells of community input and staff expertise, combines it with the City Council's vision, and identifies a nexus to the City's stated priorities and policies.

The City Council has directed that we continue making strategic investments in our community infrastructure. Planned improvements include:

- Developing affordable housing for the community using funds from Measure S;
- Major Glendale Water & Power projects in renewable power generation and transmission, as well as water distribution;
- Completion of Beeline Maintenance Facility;
- Sewer and storm drain repair project to reinforce Glendale's wastewater collection and conveyance infrastructure;
- Seismic infrastructure upgrades to the fire stations throughout the City using Measure S funding;
- Enhancement to the Arts & Entertainment District through public infrastructure, public art, and design elements; and
- Major upgrade and renovation of Fremont Park.

These projects, in addition to regular maintenance of City-owned facilities, streets, parkway trees, sewers, parklands, and water and power equipment, are just a sample of the many City improvements planned this year and reflect the City Council's sense of responsible stewardship over community assets. In Glendale, departments work together to achieve one main goal: a community that is safe, prosperous, and rich in cultural offerings. There is no one way to do it – but in Glendale, it means collaboration between departments, a combination of people and skills, and community support.

Reflecting on the challenges that we have successfully tackled over the duration of this past year builds optimism that we will continue to move forward in the upcoming years. With strong City Council leadership, dedicated and hard-working employees, and a supportive and engaging community, we have every opportunity to thrive.

“In Glendale, departments work together to achieve one main goal: a community that is safe, prosperous, and rich in cultural offerings.”

Glendale Quality of Life and Essential Services Protection Measure (Measure S)

On November 6, 2018, Glendale voters approved the Quality of Life and Essential Services Protection Measure (otherwise known as “Measure S”), which increased the sales tax rate in the City by 0.75% to a new total of 10.25%, effective April 1, 2019. The entire 0.75% increase goes directly to the City of Glendale, increasing its portion of the 10.25% rate from 1.00% to 1.75%. It is estimated that the City will receive \$30 million in sales tax revenue from Measure S in FY 2019-20.

One of the top priorities of the City Council is to provide additional affordable housing for the community of Glendale. The table on the following page displays the City Council approved allocations of the estimated FY 2019-20 \$30 million in Measure S revenues, with appropriations going towards housing (\$25.3 million), infrastructure (\$3.5 million), recreation (\$560 thousand), and holiday programming (\$458 thousand).

CITY OF GLENDALE

BUDGET MESSAGE

For the allocation towards affordable housing development in the amount of \$20.0 million and seismic upgrades of fire stations in the amount of \$3.5 million, both the Measure S revenues and appropriations will be directly deposited and expensed under the newly-created Measure S Capital Improvement Fund (Fund 4011). As for the remainder of the programs that will be funded with Measure S, all expenses incurred will be budgeted and accounted for separately within the General Fund. All unspent appropriations or unallocated funds will be returned to an assigned Measure S fund balance category.

Measure S Appropriations

	Approved FY 2019-20
<u>Housing</u>	
Affordable Housing Development	\$ 20,000,000
Rental Rights Program	410,000
Monthly Housing Rental Subsidy Program	4,170,000
First Time Home Buyer Program	750,000
Total Housing	\$ 25,330,000
<u>Infrastructure</u>	
Seismic Upgrades – Fire Stations	\$ 3,500,000
<u>Recreation</u>	
Aquatics Program Expansion	\$ 560,000
<u>Holiday</u>	
Ice Rink	\$ 458,000
Total Appropriations	\$ 29,848,000

FY 2019-20 Budget Overview

The FY 2019-20 adopted budget incorporates the policy directions of the City Council for services and programs that address the needs of the community, as identified during the three budget study sessions held on April 30, May 7, and May 14 of 2019. A public hearing on the budget was held on May 21, 2019, and the budget was formally adopted on June 4, 2019.

The adopted General Fund budget for FY 2019-20 anticipates that an estimated \$319 thousand of fund balance will be used to balance the budget.

The table on the following page provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout this budget document includes the actual expenditures for FY 2017-18, the adopted budget for FY 2018-19, the revised budget for FY 2018-19 (including all budget amendments approved by the City Council), and the adopted budget for FY 2019-20.

CITY OF GLENDALE BUDGET MESSAGE

Citywide Appropriations

Fund	(a) Actual 2017-18	(b) Adopted 2018-19	(c) Revised 2018-19	(d) Adopted 2019-20	(d) – (b) Changes From Prior Year
General Fund					
General Fund*	\$218,790,672	\$227,786,018	\$230,414,050	\$236,968,577	\$9,182,559
Measure S**	-	-	-	6,348,000	6,348,000
Total General Fund	\$218,790,672	\$227,786,018	\$230,414,050	\$243,316,577	\$15,530,559
Special Revenue*	87,432,622	111,398,466	121,987,978	109,586,125	(1,812,341)
Debt Service	2,428,348	2,619,909	2,619,909	3,080,797	460,888
Capital Improvement Funds					
Capital Improvement	14,208,055	28,433,000	30,413,747	16,334,500	(12,098,500)
Measure S Capital Improvement**	-	-	-	23,500,000	23,500,000
Total Capital Improvement	\$14,208,055	\$28,433,000	\$30,413,747	\$39,834,500	\$11,401,500
Enterprise	306,279,338	399,248,497	400,303,741	430,676,203	31,427,706
Internal Service	92,974,446	117,774,674	118,415,924	111,842,922	(5,931,752)
All Funds	\$722,113,481	\$887,260,564	\$904,155,349	\$938,337,124	\$51,076,560

*The Filming Funds and Recreation Fund are shifting into the General Fund beginning FY 2019-20

**Part of the Measure S funding approved by City Council in the total amount of \$29.8 million.

General Fund

The FY 2019-20 adopted General Fund budget, not inclusive of Measure S funding, reflects an increase of \$9.2 million when compared to FY 2018-19. When including Measure S funding, the increase is \$15.5 million compared to FY 2018-19. The table below provides a summary of the FY 2018-19 and FY 2019-20 adopted appropriations for the General Fund by category.

General Fund Appropriations

Category	Adopted FY 2018-19	Adopted FY 2019-20	Increase/ (Decrease)	% Change
Salaries	\$ 95,445,174	\$ 98,972,309	\$ 3,527,135	3.7%
Overtime	9,020,309	10,180,776	1,160,467	12.9%
Hourly Wages	6,378,557	7,342,435	963,878	15.1%
Benefits (Net salary charges out)	28,359,950	28,487,065	127,115	0.4%
PERS (Net of cost-share)	36,844,519	43,028,898	6,184,379	16.8%
Maintenance & Operation	47,811,257	45,717,959	(2,093,298)	(4.4%)
Transfers Out	3,926,252	3,239,135	(687,117)	(17.5%)
General Fund	\$ 227,786,018	\$ 236,968,577	\$ 9,182,559	4.0%
Measure S	-	6,348,000	6,348,000	N/A
Total General Fund Budget	\$ 227,786,018	\$ 243,316,577	\$ 15,530,559	6.8%

Notes: Total General Fund includes use of Assigned Economic Development fund balance of \$628 thousand for FY 2019-20.

CITY OF GLENDALE BUDGET MESSAGE

From the increase of \$15.5 million, \$6.3 million is Council approved appropriations for various Measure S programs that include, \$4.2 million for the Monthly Housing Rental Subsidy Program, \$750 thousand for the First Time Home Buyer Program, \$560 thousand for the Aquatics Program Expansion, \$458 thousand for the Holiday Ice Rink and \$410 thousand for the Rental Rights Program. The remaining \$9.2 million increase is explained below.

The increase in the Salaries and Benefits category includes approximately \$3.0 million due to the Recreation Fund moving from Special Revenue category to the General Fund, \$1.1 million due to the Filming Funds moving from Special Revenue category to the General Fund, \$6.2 million increase in PERS costs (net of employee cost sharing), and various cost of living adjustments, step progressions, and reallocations of employees. CalPERS sustained significant investment losses during the Great Recession, the impacts of which continue to reverberate through just about every government agency in the State. Hence, Glendale is not alone in seeing higher employer costs from CalPERS due to the City's obligation to pick up the partial tab for those investment losses and CalPERS's subsequent decrease in their estimated rate of returns on their investments. Due to the recent adoption of more conservative actuarial and investment policies by the CalPERS Board, the City has been advised by its outside actuary to continue expecting increases in annual costs going forward. These risk mitigation policies will eventually rebuild the CalPERS fund and lower the burden on local governments that have committed to provide reasonable retirements for their employees.

With rising PERS costs, the City Council took a proactive step to address the matter by voting to establish a Section 115 Pension Rate Stabilization Trust at the time of the FY 2017-18 budget adoption, and approved a funding deposit in July 2017. Glendale joined a group of more than 80 public agencies across the State to have adopted this rate-stabilization strategy. Since the establishment of the Trust, the City Council has authorized the deposit of \$26.5 million of one-time surplus revenues. This decision demonstrates the City Council's commitment to keep rising PERS costs at a containable level. City staff is actively assessing other strategies to address the trend in rising PERS costs and will work to implement more solutions in the coming years.

In the Maintenance & Operation category, there is a total net decrease of \$2.1 million compared to FY 2018-19. This is mainly due to the decreases of \$3.0 million in the Fleet/Equipment Rental Charge, \$1.0 million in departmental budget reductions, and \$390 thousand in charges supporting the Information Services Department (ISD) via the ISD rate plan. It should be noted that these Maintenance & Operation decreases were offset by the increases of approximately \$1.1 million due to the Recreation Fund shifting into the General Fund, \$1.0 million due to a higher Liability Insurance Rate, and \$174 thousand due to the Filming Funds shifting into the General Fund.

The decrease of \$687 thousand in the Transfers category is attributable to a decrease of approximately \$1.3 million in transfers to the Low and Moderate Housing Fund resulting from less Glendale Successor Agency Loan Repayment budgeted than in FY 2018-19, offset by increases of \$500 thousand in the transfer to the Debt Service Fund, and \$74 thousand in the Sales Tax transfer to the Capital Improvement Fund.

CITY OF GLENDALE

BUDGET MESSAGE

Other Funds

Special Revenue Funds – For FY 2019-20, the adopted budget for the Special Revenue Funds reflects a decrease of \$1.8 million when compared to the FY 2018-19 adopted budget. The most notable of the decreases is due to three Special Revenue Funds that were recategorized into the General Fund: Filming Fund (Fund 2170), Recreation Fund (Fund 2180), and Special Events Fund (Fund 2670). The total net decrease of these three funds is approximately \$6.0 million. There is also a decrease of \$4.5 million in the Measure R Regional Fund (Fund 2550) due to less project appropriations relative to last fiscal year. However, the decrease is offset by increases in various funds, such as an increase of \$4.2 million in the Parking Fund (Fund 2210) due to an increase in contractual services and capital projects, a \$1.3 million increase in the Housing Assistance Fund (Fund 2020) due to an increase in anticipated revenue to be received, and an appropriation of \$1.2 million for the new Measure W Fund (Fund 2260) that was established to account for the storm water maintenance and management program.

Capital Improvement Program Funds – As for the City's Capital Improvement Program Funds, there is an increase of \$11.4 million compared to FY 2018-19 primarily due to the \$23.5 million in appropriations for the newly established Measure S Capital Improvement Fund (Fund 4011) in FY 2019-20. The majority of the appropriation (\$20.0 million) was approved by Council for new Affordable Housing developments, and the remainder (\$3.5 million) was approved for infrastructure needs for seismic upgrades. The increase is offset by a decrease of \$11.7 million in the General Fund Capital Improvement Fund (Fund 4010) due to fewer appropriations for projects relative to last fiscal year. Some of the major and necessary projects that are in store for the City of Glendale include an electrical upgrade for the Montrose Parking Lot, resurfacing the Dunsmore Parking Lot, placing artificial turf at the Sports Complex Field 3, the pavement rehabilitation project for La Crescenta Avenue, and the Street Tree Maintenance Program.

Enterprise Funds – The Enterprise Funds reflect a net increase of \$31.4 million compared to FY 2018-19. The major attributable factors are increases in purchased power, natural gas fuel, regulatory expenses, and project appropriations relative to FY 2018-19. The Fiber Optic Fund (Fund 5400), with a budget of \$220 thousand, was also established to provide improved commercial network infrastructure in order to expand the City's operation as a provider.

Internal Service Funds – For the Internal Service Funds, there is a net decrease of \$5.9 million compared to FY 2018-19. This is mainly attributable to a \$2.3 million decrease in the ISD Infrastructure Fund (Fund 6030) and a \$2.4 million decrease in the ISD Applications Fund (Fund 6040), due to a decrease in capital outlay, contractual services, and hourly wages. There is also a decrease of \$1.7 million in the Fleet Management Fund (Fund 6010) due to a decrease in capital outlay. The decrease is offset by an increase in the Joint Air Support Fund (Fund 6020) due to the purchase of a helicopter. The cost reflects half of the helicopter purchase, as the remaining cost will be paid for by the City of Burbank. There was also an increase of \$634 thousand in excess insurance premium and cost allocation charges in the Compensation Insurance Fund (Fund 6140).

General Fund Reserves

As of the date of the last audited financial statements (fiscal year ending June 30, 2018), the General Fund unassigned reserve was \$75.5 million, which represented 33.2% of the FY 2018-19 General Fund operating budget. For FY 2019-20, the General Fund unassigned reserve beginning balance (as of July 1, 2019) is estimated to be \$75.3 million, or 31.9% of the FY 2019-20 General Fund operating budget. With the adoption of the FY 2019-20 Budget, the anticipated ending General Fund reserve will approximately be \$75.0 million, or 31.7%, as of June 30, 2020, which is in accordance with the current reserve policy (a floor of 25% with a target of 35%).

CITY OF GLENDALE

BUDGET MESSAGE

Effects of Economy²

Even with the economy being more cautious this year than previous years, the outlook for the upcoming years is promising. Within this past year we experienced the longest government shutdown in U.S. history. The result of the shutdown created a significant loss, upwards of approximately \$11.0 billion nationwide. However, even with these events, the U.S. economy is expected to remain on a fairly steady growth with continued job advancement and low unemployment rates. Consumer spending is expected to stay on an upward trail for FY 2019-20.

Even with the challenges that are raised by the uncertainty of federal policy, the proliferation of debt, and political gridlock, economists project that personal consumption will increase to 2.7% and that the Gross Domestic Product (GDP) will grow by 2.2% this year, which is considerably lower than the 2.8% increase in GDP in 2018. With this, economists predict an increase of almost 3 million additional jobs by the next couple of years, thus decreasing the unemployment rate from 3.9% in 2018 to 3.5% in 2019.

California remains the largest economy when compared to any other state in the U.S. and it is forecasted to grow an additional 3.0% during 2019, which is faster than the nation's projected growth of 2.2%. However, even with the stable growth in GDP, California's economy has slowed down from 2014 and 2015, when the growth rate was close to 4.0%. Over the duration of 2018, almost all major industry sectors in California have increased in number of jobs. Industries at the forefront of private sector job growth are utilities, education, healthcare, hospitality, and construction. In consideration to these assumptions, California's unemployment rate is expected to continue its gradual decline from 3.7% in 2018 to 3.4% in 2019. With continued improvements in the labor market, personal income should increase by 2.9% with persistent growth forecasted for 2020.

More locally, Los Angeles County is expected to experience further improvements to its unemployment rate, dropping from 4.6% in 2018 to 4.4% in 2019. It is forecasted that all industry sectors will be adding jobs over the upcoming two years. A likely shift will occur in the private sector from the manufacturing and logistic industries being the strongest to the healthcare, administrative, and retail trade being the forerunners. With this, total personal income across the County is expected to increase by 2.6% in 2019, a large increase from 1.4% in 2018. As for the housing market, the median home price in Los Angeles County has experienced an increase of 4.3% in 2018 and is forecasted to see an additional increase of 2.8% in 2019.

Given all that, the demand for affordable housing remains a top priority in California. There has been a large increase in the number of renters compared to homeowners, which can be attributed to the continued escalation of housing costs. This is making way for the continued demand of new construction to accommodate the need for affordable housing units. What is important to remember is that there is no simple solution to this issue and that it is more complicated than a single solution capable of satisfying everyone. In other words, there is more to consider than just rent. A variety of forces have played a role in this statewide crisis, and it will take a variety of forces to alleviate it. In Glendale, this growth can be witnessed first-hand. The state budget has allocated approximately \$1.3 billion for grants and loans to help with funding new housing developments.

“... there is more to consider than just rent. A variety of forces have played a role in this statewide crisis, and it will take a variety of forces to alleviate it.”

These positive national, regional, and local indicators – such as increased spending and income, steady improvements in the housing market, and reduced rates of unemployment – align with the City's

² Data obtained in this section is from the Los Angeles County Economic Development Corporation's 2019-2020 Economic Forecast & Industry Outlook

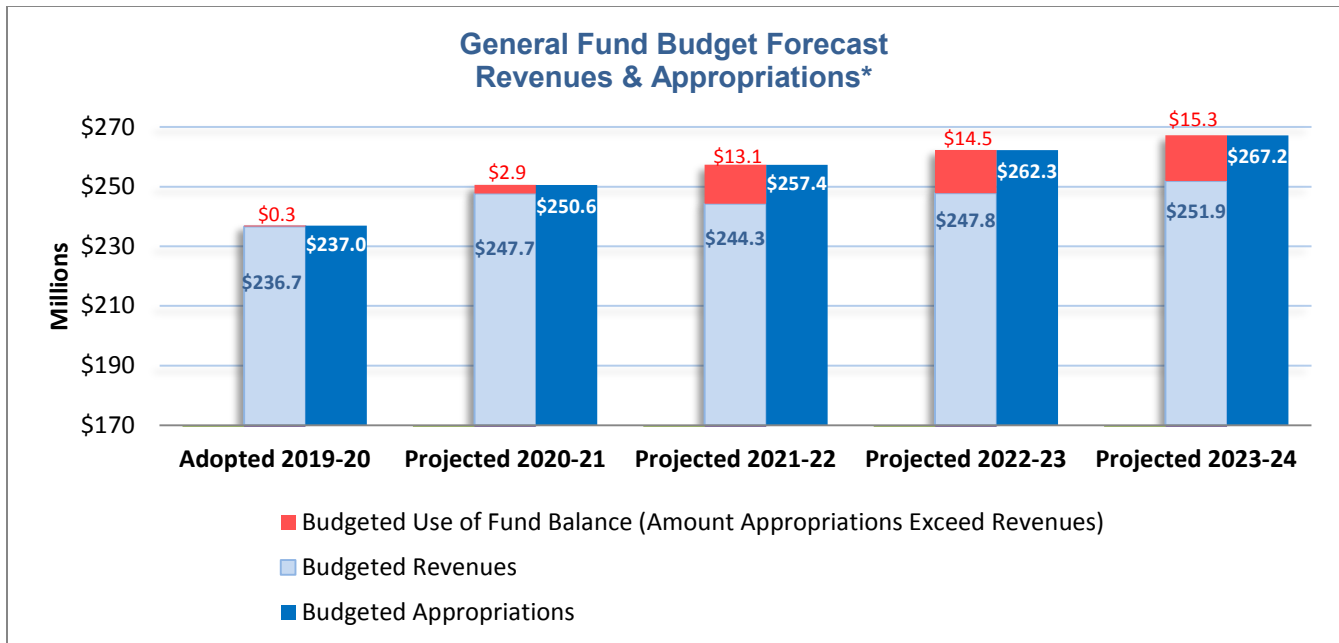
CITY OF GLENDALE BUDGET MESSAGE

forecasted revenue growth, which averages to 3.3% for FY 2019-20 across all General Fund revenues (excluding Measure S). Long-term growth rates for General Fund revenues are projected to grow by an average of 1.9% annually over the next five years. Although Glendale continues to face challenges such as increased pension costs, a deficit in the Workers' Compensation Fund, and aging infrastructure, I am confident that our team will embrace these challenges and move our community forward with a focus on our purpose and goals.

Five-Year Financial Forecast

In recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet upcoming challenges. During the first budget study session for FY 2019-20, we provided a General Fund Forecast to the City Council. Many variables were taken into consideration, as we do not exactly know what the future holds or what our actual revenues will be. It is, of course, difficult to predict economic booms or busts that will impact the forecast. Hence, revenue estimates are conservative and assume no voter-approved revenue increases or potential new tax revenue from new businesses relocating to Glendale, while expenditure estimates are equally conservative, factoring in increases for major cost drivers such as PERS and medical benefits.

Based on these conservative assumptions, our five-year General Fund forecast is a useful tool for achieving structural balance. The forecast is updated on a quarterly basis, taking into account actual expenditures and revenues as they are received. The City Council and staff are then able to analyze, on a regular basis, whether expenditure reductions or revenue enhancing strategies should be considered to meet potential fiscal challenges on the horizon, or whether fund balance (i.e. savings) should be utilized to cover a budget gap. Below is the City's most recent five-year forecast.



*Revenues and appropriations do not include estimates for Measure S.

We are projecting an estimated use of fund balance in the amount of \$319 thousand to balance the budget for FY 2019-20, with anticipated deficits for the following four years. For FY 2019-20, the initial projected budget gap was \$11.0 million; however with the cooperation of various departments, we were able to efficiently reduce both departmental budgets and internal service costs by eliminating some vacant positions and reducing various Maintenance & Operation projections. Looking into the horizon,

CITY OF GLENDALE

BUDGET MESSAGE

the City faces several ongoing challenges, the most significant of which will be the continuous increase in PERS rates. Other challenges include shoring up the internal service rates, such as workers' compensation insurance, liability and medical insurance, and managing employee compensation. Total General Fund revenues are expected to grow by a steady average rate of 1.9% for the next five years, and without any significant new revenue sources, the City will have to be creative to meet the funding challenges presented. The good news is that the City does have some level of control on how and when to meet these funding challenges, and will continuously commit to delivering quality services while maintaining fiscal responsibility.

Future projections in the forecast assume compensation increases for employees as agreed upon in the current Memorandum of Understanding with each collective bargaining unit, as well as salary step progressions for eligible employees. These economic assumptions are necessary to develop a comparative baseline, as revenue and appropriation estimates provided today will always change over time, making it difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same, or higher, levels of service. In this manner, the five-year financial forecast gives us a reference point from which to draw. We are a service-oriented business, after all. Our employees have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. System-wide cost increases need to be matched with ongoing revenue increases. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City budget from our single largest cost-driver: employee compensation, which includes base salaries, PERS, health care, and employment costs. Thus, the City of Glendale must continue to be diligent and disciplined. In order to obtain our value proposition, we need to continue to focus on our priorities, invest strategically into the organization, and continue to do more with less.

Future Outlook

Despite the fact that the economy has been improving and our economic indicators are all trending positive, we still face notable challenges in the coming years. The General Fund remains highly dependent on sales taxes generated, in particular, from automobiles sales. Revenues from auto sales have steadily risen over the past decade since the Great Recession, however, an economic downturn could place that revenue stream in jeopardy. In order to diversify our potential revenue stream opportunities, staff and City Council have been and continue to be working diligently to attract new hotels that would generate considerable occupancy tax revenue for the City.

“Glendale’s vision is accomplished through a combination of the City Council’s priorities, the City’s strategic goals, and key performance indicators.”

The possible loss of the voter-approved General Fund Transfer (GFT) from Glendale Water & Power’s electrical operations still looms. Currently at about \$20.0 million per year, the transfer has been a feature of the City’s General Fund revenue stream since the 1940s. At the time it was established, the water and power utility was meant to help the City grow, as well as

to bring revenue into the City’s General Fund. This inflow of funding helped City Councils through the years keep Glendale a low-tax city. Additionally, although the City Charter allows for a maximum transfer of up to 25% of gross operating revenues from the electrical operations, the GFT has never risen to that level; in fact, the current transfer is at approximately 10% of electrical retail operating revenues.

What does the potential loss of the GFT mean to our organization? For the time being, we will continue to move forward with the status quo. After having experienced deep cuts across all departments in recent years, this organization is currently running as lean as it ever has. The loss of the transfer would, without a doubt, mean cuts directly to the essential programs and services our community depends on daily. Hence, there would be no alternative but to make cuts that would drastically impact the quality of life for

CITY OF GLENDALE

BUDGET MESSAGE

our community. Specifically, the City Council would be asked to consider cuts to Libraries, Parks, Fire, and Police Departments. The effects of these cuts would be experienced in the form of reduced hours at libraries and parks, the closing of libraries and parks, or the contracting out of Police and Fire services with the County of Los Angeles.

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from past restructuring efforts and ensure the City adds ongoing value to the taxpayers. Glendale's vision is accomplished through a combination of the City Council's priorities, the City's strategic goals, and key performance indicators. With this year's budget process, the City Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed descriptions):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

To that end, the City Council's top priority of fiscal responsibility continues to pay dividends to the community, taking form through restored programming, enhanced services, and capital improvement projects that will further increase the quality of life experienced by residents, businesses, and visitors. These priorities have given rise to departmental strategic goals that lead to continuous improvement in the way we deliver service and do business. These goals best indicate whether departments had a "successful year," and they are essentially the outcomes that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the outputs and act as measures for what we are doing and how efficiently we are doing it (see the Strategic Goals section for additional information).

In other words, the City Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. This systematic management and measurement of our performance will help to bring clarity amid any period of uncertainty.

We are currently in the process of finalizing our new Strategic Plan, based on input from City Council and City staff. As Glendale continues to streamline its operations, quality of service, and endurance, our stakeholders must sense value. The organization must maintain structural balance by looking at long-term sustainability, closely monitoring cost-drivers, and adapting to changes. Our goal is to restore, build, and maintain our programs, infrastructure, and services, and not to revert to traditional patterns and processes. With the City Council's vision and a team of high-quality, ethical professionals, we will continue to provide exceptional customer service and uphold the quality of life that is unique to Glendale.

CITY OF GLENDALE

BUDGET MESSAGE

Conclusion

The FY 2019-20 budget for the City of Glendale is structurally balanced with projected resources available to support all projected expenditures. As in the past, this budget serves as the City Council's financial policy and planning document for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is, therefore, reflective of the City Council and staff's desire to continue to improve upon existing programs and services. Our community will only continue to get better and progress as we all work towards our overarching goal: to continue to provide our residents, businesses, and visitors with a full scope of high-quality municipal services, programs, safety, facilities, infrastructure, and other amenities that make our premier community so desirable.

We have a number of achievements to be proud of, and together we have created a sought-after community in which people wish to live, work, and play. The strength that Glendale leadership embodies, and the dedication and talent of our staff, continues to yield accomplishments that will be carried through as Glendale moves toward its goals.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Roubik Golanian, Assistant City Manager; Michele Flynn, Director of Finance; Adrine Isayan, Deputy Director of Finance; and the Finance Department's Budget & Revenue Team. Again, tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

As a result of the efforts of many individuals, the FY 2019-20 adopted budget may have a slight budget gap, but it addresses the many needs of our dynamic community within the context of the challenges that face us in the year ahead. I look forward to working with you on implementing the goals set forth in this plan.

Respectfully submitted,



YASMIN K. BEERS, CITY MANAGER

CITY OF GLENDALE BUDGET MESSAGE - ATTACHMENT A

CITY COUNCIL PRIORITIES

Fiscal Responsibility

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, projects and departments in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in a safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization. As public servants, we are all committed to, and held, to a high standard of ethical behavior, especially in financial matters of the City. We are, therefore, committed to ensuring we are transparent in matters relating to City finances. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, fiscal responsibility is something that all employees take seriously and this is evident in all that we do. We continually strive to maintain the trust and confidence of the public that we are properly safeguarding and deploying the City's valuable resources in a prudent and fiscally responsible manner.

Exceptional Customer Service

In light of our budget strategies and staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: promptness, quality, and customer satisfaction.

Economic Vibrancy

One of the City's major goals is fostering an environment that supports diverse, vibrant businesses and job opportunities supported by both a skilled, local labor force and a fiscally prudent and financially healthy city government. In order to achieve its goal the City strives to attract an appropriate mix of business and maintains a balance between the City's commercial and residential zones. This is primarily achieved through vigorous collaboration between developers, businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to sustain Glendale's first rate services for businesses and residents, the City maintains adequate financial reserves.

Informed & Engaged Community

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making processes respect and encourage open public engagement, offer multiple opportunities to create an informed community, and deliver excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a sense of community among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City's processes have been streamlined, which not only provide for more effective interaction with the public but also help reduce the City's operating expenses.

Safe & Healthy Community

As one of the top ten safest cities in the State of California, Glendale is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale's Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City's departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensuring that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

Balanced, Quality Housing

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and those without a place to call home. While part of the City's strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the City's success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

Community Services & Facilities

The City of Glendale is committed to providing parks, community centers, open spaces and a well-maintained trails system to enhance the character of the community and offer personal enrichment and recreational opportunities for the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and equitably distributed open spaces throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary goals is a focus on community services and facilities that address the diverse and changing needs of the community. This includes the delivery of high quality, adaptable services and the preservation, development or expansion of community centers (i.e. parks, libraries, senior centers, etc.). In addition, emphasis is placed upon locating these centers in the areas of greatest need and making them accessible to all residents.

Infrastructure & Mobility

A significant goal for the City is to have a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well-coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of modern land use strategies, the City reduces congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

Arts & Culture

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City supports and promotes local artists and arts organizations through the initiation of local arts and culture events. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality arts experiences for the entire community, and by implementing or supporting programs that recognize the City's cultural heritage.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative City workforce;
- Businesses and services that address the needs of our diverse community;
- Diverse representation on City Boards, Commissions and Committees;
- Special events that recognize and celebrate the City's diversity;
- Availability of multi-lingual City materials for public use; and
- Compliance with all ADA accessibility requirements.

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

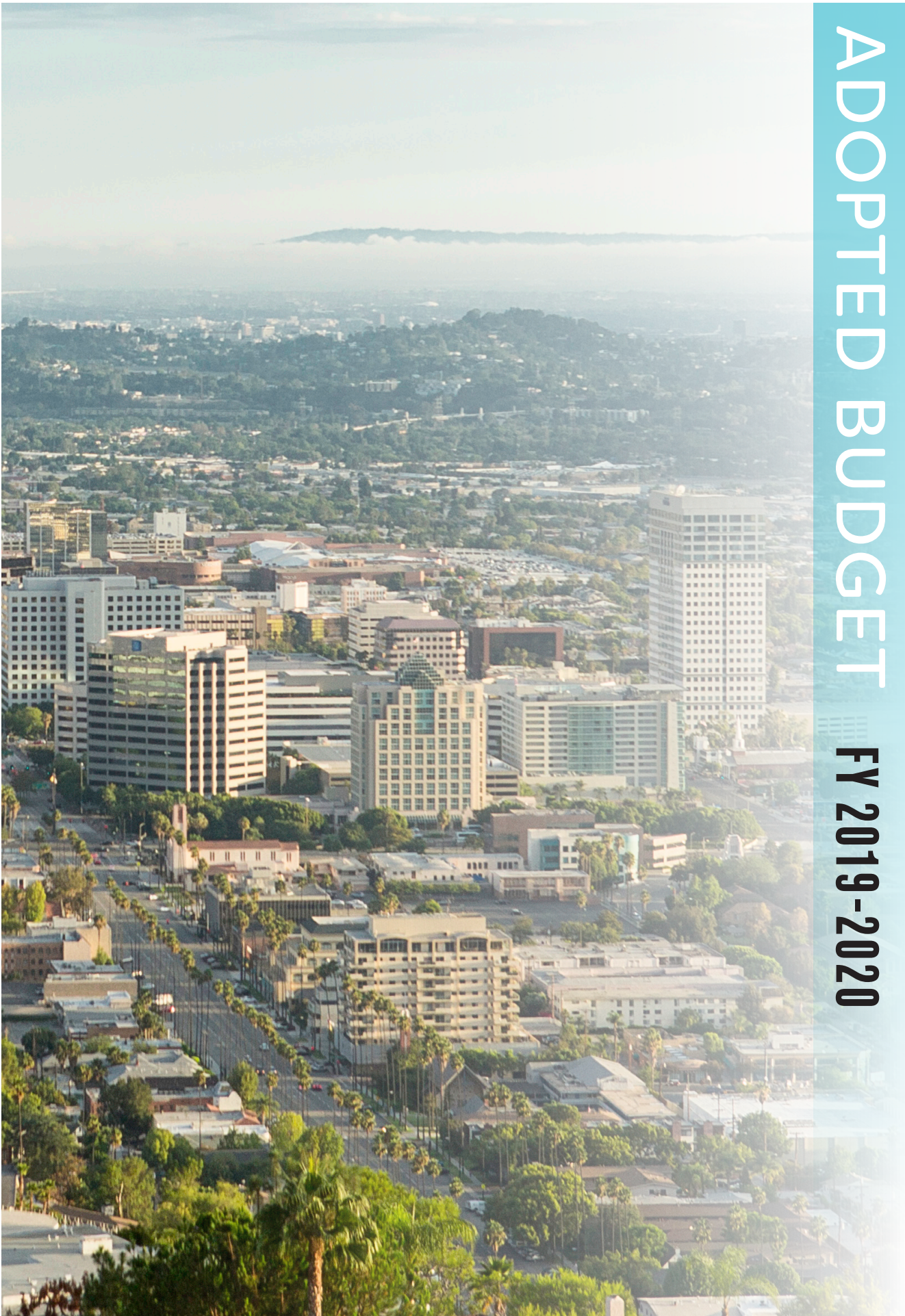
Sustainability

In an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries, Glendale integrates sustainability principles into all elements of the City's General Plan. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.

BUDGET GUIDE

ADOPTED BUDGET

FY 2019-2020



CITY OF GLENDALE

BUDGET GUIDE

BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. It can be accessed on the City's website at www.glendaleca.gov on the Finance Department page. As noted in the Table of Contents, the Budget Document consists of the following sections:

- [Introductory Section](#) - This section includes the Community Profile, which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- [Budget Message](#) - This section includes the City Manager's Budget Message, which formally presents the budget to the City Council and outlines the total budgeted appropriations. The Budget Message also provides the principles that were used to determine the budget priorities and outlines the City's strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- [Budget Guide](#) - This section explains the organization of the budget document along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the Gann Appropriations Limit, and copies of the adopted budget resolutions.
- [Resources & Appropriations](#) - This section contains information and summaries highlighting the major resources and appropriations in the FY 2019-20 Adopted Budget.
- [Strategic Goals](#) - This section includes information about the City's accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City's operations and services in relation to the strategic goals.
- [Budget Summaries](#) - This section includes various schedules and summaries that provide the financial plan adopted by City Council.
- [Department Budgets](#) - This section provides the mission and description of each department within the City's organizational chart and highlights how each department's programs and services relate to the City's strategic goals. It also includes the operating budget and staffing information for each departmental division.
- [Appendices](#) - This section includes the Glossary of Terms, which provides the readers with the definitions of the various budgetary and financial vocabularies, including acronyms found throughout the Budget Document and a description of all fund types.

CITY OF GLENDALE BUDGET GUIDE

BUDGET POLICIES & PROCEDURES

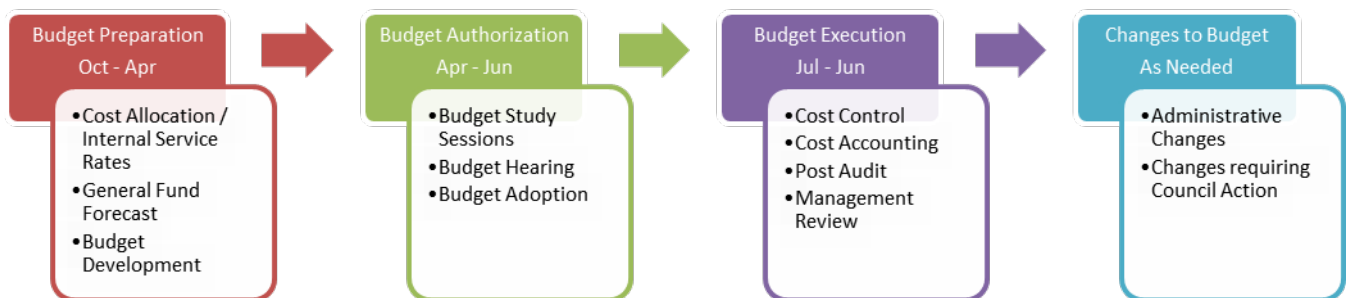
As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for receiving and spending money to operate the City government; it determines the quality and quantity of governmental services, and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the level of services to be rendered by City departments and highlights capital purchases and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department;
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year;
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit; and
- The recommendations of the City Manager as to the amounts to be appropriated, the reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input on the proposed budget. It is the City's policy to adopt the budget on or before June 30.

The annual budget process is a year-long continuing process. The main phases to the budget process include *Budget Preparation*, *Budget Authorization*, *Budget Execution*, and *Changes to the Adopted Budget*, as shown below.



CITY OF GLENDALE BUDGET GUIDE

I. Budget Preparation

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2019-20 Adopted Budget:

October - February	Cost Allocation / Internal Service Rates
February 19	Budget Kickoff Meeting
March 8	<i>1st Budget Document Deadline</i> Changes to the Fee Schedule Capital Outlay Requests Personnel Requests Unfunded Needs Requests Capital Improvement Project Requests
March 26	Discussion of General Fund Capital Improvement Projects
April 10	General Fund / Department Review
April 30	<i>Budget Study Session #1</i> FY 2018-19 Third Quarter General Fund Update FY 2019-20 Proposed General Fund Budget Organizational Profile
May 7	<i>Budget Study Session #2</i> Summary of All Funds By Type Department Dashboards Capital Improvement Program Proposed Citywide Fee Schedule Changes
May 14	<i>Budget Study Session #3</i> Measure S Discussion
May 21	Public Hearing
June 4	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, propose changes in services, recommend revisions in organization structure, hear and discuss budget requests, and provide feedback regarding City operations.

CITY OF GLENDALE

BUDGET GUIDE

1. *Cost Allocation / Internal Service Rates* - It is the City's policy to recover certain General Fund costs via a formal cost allocation plan. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments within the General Fund to receiving departments outside the General Fund and recover said costs. Without a formalized cost allocation plan, the General Fund would subsidize these costs. For the receiving departments, a portion, if not all, of these departments are funded outside the General Fund and reside in Special Revenue Funds, Enterprise Funds or Internal Services Funds. The main source of revenue for these non-General Fund departments is user fees and/or charges for services. Through the cost allocation plan, all departments are able to better identify the true cost of the services they provide, which includes indirect and direct costs, and adjust their fees and charges accordingly. The cost allocation plan provides for a defensible, rational method on which to base these user fees or potential fee increases, and is an essential step for establishing any fee or charge that is subject to Proposition 218.

It is also the City's policy to fund internal service funds via rates charged to receiving departments for the use of their services. During each budget process, the following internal service rates are reviewed and adjusted as needed:

- Fleet Management (Fund 6010)
- Information Services (Funds 6030, 6040 & 6600)
- Building Maintenance (Fund 6070)
- Unemployment Insurance (Fund 6100)
- Liability Insurance (Fund 6120)
- Compensation Insurance (Fund 6140)
- Dental Insurance (Fund 6150)
- Medical Insurance (Fund 6160)
- Vision Insurance (Fund 6170)
- Employee Benefits (Fund 6400)
- Retiree Health Savings Plan Benefits (Fund 6410)
- Post-Employment Benefits (Fund 6420)

2. *General Fund Forecast* - As part of the annual budget process, it is the City's policy to prepare a General Fund Forecast for the next five years. Generally, estimates should be conservative and based on a variety of information, such as:

- Historical patterns;
- Industry experts and forecasts from consultants when applicable;
- Annual forecasts and updates from California Public Employees' Retirement System (PERS);
- Applicable Memorandum of Understandings with the various employee bargaining groups;
- Changes or new programs that may have a budgetary impact per Department Heads and Management; and
- Professional judgement.

The City's General Fund Forecast is further discussed in the Budget Message section.

3. *Budget Kickoff* - As directed by the City Manager, it is the City's policy to have an annual budget kickoff meeting with all Department Heads and Budget Officers to review the assumptions for the upcoming budget process. The purpose of this meeting is to provide guidelines that will assist the various Departments in the preparation of their respective budgets. Information presented at this meeting may include items such as revenue estimates, personnel expenditures, maintenance & operation expenditures, capital outlay, and relevant forecasts. The budget calendar is reviewed at the budget kickoff meeting. The budget calendar sets forth the chronological sequence of events in the budget preparation process, which culminates with the adoption of the budget by the City Council in June.

CITY OF GLENDALE

BUDGET GUIDE

4. *Budget Development* - After the Budget Kickoff, departments and budget officers are tasked with preparing their respective budgets for the upcoming years, taking into account the assumption and guidelines presented at the kickoff. The budget is comprised of the following components listed below.
- a. *Revenue Estimates* - Projection for recurring revenues, new revenues, user fees and proposed changes (increased, decreased, or new fees), one-time revenues, and grant funding.
 - b. *Salaries & Benefits* - Personnel data pre-calculated with salaries and benefits information generated from the payroll system including step increases, changes in Memoranda of Understanding (MOU) from various employee groups and internal service rates for benefits, and any other budget assumptions. Departments are responsible for planning and budgeting for upcoming personnel needs, including overtime and hourly wages. New full-time personnel requests require the approval of the City Manager and City Council.
 - c. *Maintenance & Operation* - In preparing estimates of requirements for maintenance and operation, it is especially important that figures be well justified on the basis of projected conditions for the ensuing year, rather than relying too heavily on experience from the prior year. Changes in the following conditions, among others, should be considered: general economic conditions, changes in level of service, effects of population or geographical growth, adjustments in utility rates and postage rates, increasing maintenance costs due to aging equipment, adjustments in subscription or membership fee and travel allowance due to location of conferences, rent increases or decreases, special non-capital equipment items, and other non-recurring expenses.
 - d. *Capital Outlay* - Tangible assets having a unit cost equal to or in excess of \$5,000 or more, and a utility which extends beyond the current year are considered to be "capital" items. Examples of capital items include, but are not limited to, the following: equipment, vehicles, furniture and fixtures, computer hardware, and software.
 - e. *Capital Improvement Program* - The Capital Improvement Program is primarily a tool for the long-range planning and programming of the City's capital improvement needs. It provides a method for identifying and funding the needs of all City Departments. Capital improvements are projects of large size, fixed nature, or long life, which provide new or additional public facilities or services. Also included in this broad definition of the term are major replacements and reconstructions; items of large equipment such as fire trucks, furniture and other equipment when purchased as a part of the initial projects; and acquisition of land needed for projects within and beyond the immediate five-year period. There are two distinct components of the City's Capital Improvement Program: General Fund Capital Improvements and Capital Improvements for All Other Funds.

General Fund Capital Improvements are funded via a transfer from the General Fund, which is based on a specified percentage of Sales Tax revenue that can fluctuate based on budgetary needs. The other major funding for General Fund Capital Projects is the "tipping fee" received from the Scholl Canyon Landfill. The projects are accounted for in the Capital Improvement Fund (Fund 4010).

Departments submit their Request for Capital Improvement Projects to provide an overview of the project, its funding sources, anticipated project expenditures, and impact on annual operating and maintenance costs. As part of the budget process, an annual meeting is

CITY OF GLENDALE

BUDGET GUIDE

conducted to present all new requests, along with previously approved projects, to be reviewed by the City Manager, Department Heads, and Budget Officers. The goal is to ensure and reaffirm that funding is available for (1) projects appropriated in previous budget years, and (2) new projects approved during the budget process.

During this meeting, the projects are presented on a ten-year plan basis, with the “Future Years” column representing the accumulation of years six through ten. When the budget is adopted by the City Council, only that year’s proposed budget is approved and authorized. The years beyond are included for informational and planning purposes so that the City Council may also take into consideration the needs in future years. The process of evaluation is repeated each year with authorization for one year, and a general guide for the next nine years. In this way, the City government has an automatic annual review of its General Fund Capital Program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funding will be properly allocated to provide public benefit.

In regards to *Capital Improvements for All Other Funds*, each department is responsible for planning and budgeting for upcoming capital needs. Major improvements are funded from a variety of sources, including grants, charges for services, development impact fees and bond proceeds. During the budget process, departments are also responsible for reviewing all existing projects and making adjustments or closing projects as needed.

II. Budget Authorization

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget’s plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the City Council and focus attention on problems, services and programs that require City Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, determine basic organizational and personnel staffing patterns, and review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

1. **Budget Study Sessions** - After the Budget is prepared for review, it is the City’s policy to conduct annual budget study sessions that usually occur in April and May of each year. Topics that will usually be presented include the General Fund forecast, proposed departmental budgets for the upcoming year, proposed capital improvement projects for the upcoming year, and proposed new fees and increases to existing fees. The purpose of these meetings is to inform the community of the programs, services, and projects to be funded in the upcoming year. In addition, this affords the City Council an opportunity to review the proposed budget, ask questions, and prioritize programs and services. Lastly, the public study sessions provide a public forum for the City to conduct its fiscal affairs in an open and transparent manner, which is consistent with the City’s strategic goals of Fiscal Responsibility and an Informed and Engaged Community.
2. **Budget Hearing** - In accordance with the City Charter, the City conducts a public budget hearing in which members of the community may comment on any aspect of the proposed budget. After hearing such comments, the City Council has the ability to amend the proposed budget in any manner it deems appropriate. As required by the City Charter, a public notice will be published at least ten days prior to the public hearing.

CITY OF GLENDALE

BUDGET GUIDE

3. *Budget Adoption* - In accordance with the City Charter, the City Council must adopt the budget on or before June 30 of each year. Specifically, the City Council, by resolution, shall adopt the annual budget for the upcoming fiscal year.

III. Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It further includes:

1. *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager;
2. *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs, which are a recurring factor for decision-making and setting the appropriate level of cost recovery;
3. *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended; and
4. *Management Review* – The comparison of actual performance to projected goals, service levels, and program changes.

It is the departments' responsibility to operate within the budget provided, unless compelling and unforeseen circumstances require a supplementary appropriation. More than occasional exceeding of appropriations due to unusual circumstances is evidence of lax administration. Departments shall make every effort to keep within budget appropriations, and if to do so would mean a serious cutback or curtailment of services, the City Manager should be advised of the circumstances. Absence of unusual circumstances, proper administration and planning should prevent budget over-expenditures.

IV. Changes to the Adopted Budget

The budget is not a static guideline for City spending, but rather a dynamic document subject to constant scrutiny, revision, and adjustment. While every effort is made to adopt an accurate budget, it is comprised of management's best estimates at a particular point in time. As such, the adopted budget may need revision from time to time as new information and actual receipts and expenditures come to fruition during the year. As specified in the City Charter, the budget may be amended or supplemented during the year by a 3/5 vote of the City Council via a Resolution of Appropriation. Some budget adjustment actions may be made administratively, as defined in the budget policy, which is consistent with the City Charter.

CITY OF GLENDALE

BUDGET GUIDE

THE ACCOUNTING SYSTEM & BASIS OF BUDGETING, FINANCIAL POLICIES, BUDGETARY CONTROLS, & INVESTMENT PORTFOLIO

Accounting System & Basis of Budgeting

The City of Glendale's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). Government fund types (General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds) are maintained via a modified accrual basis of accounting. Proprietary fund types (Enterprise and Internal Service Funds) are maintained via a full accrual accounting basis.

The City Council is required to adopt an annual budget resolution by June 30 of each fiscal year for the General Fund, Special Revenue Funds, and Debt Service Funds. The budgets are presented for reporting purposes on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. Under this method, revenues are recognized in the period they become measurable and available, while expenditures are recorded when liability is incurred.

The City Council annually adopts the Capital Improvement Program for the capital projects funds. The City of Glendale budget presents the Capital Improvement Projects on a ten-year plan basis, while the City Council only approves and authorizes one year of appropriations for the Capital Improvement Projects. Unspent Capital Improvement Projects in the prior years' budget are carried forward into the new fiscal year. Therefore, an annual budget comparison on multi-year projects is impractical.

The City Council also adopts budgets for the Enterprise and Internal Service funds annually. However, all proprietary fund types are accounted for on a cost of service (net income), or "capital maintenance", measurement basis.

The City uses an "encumbrance system". Under this procedure, encumbrance accounting is used to the extent necessary to assure effective budget control and accountability and facilitate effective cash planning and control.

Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. The City will prepare and maintain a multi-year General Fund Forecast on an annual basis. Forecasts for other funds will be prepared by the appropriate department on an as-needed basis. Forecasts for revenues and expenditures should be conservative and based on a variety of factors that shall include, but not be limited to, the following: (1) historical trends; (2) anticipated external factors that could have a significant impact on revenues and expenditures; (3) input from City personnel and economic forecasts from recognized agencies and publications; (4) new fees or increases/decreases to existing fees enacted for the upcoming year; and (5) professional judgment by the forecaster.

CITY OF GLENDALE

BUDGET GUIDE

- III. Resources for the Capital Improvement Program include:
- A. Capital Improvement Fund (Fund 4010) – A portion of the Scholl Canyon Royalty Fees, estimated to be \$6.6 million in total for FY 2019-20, of which \$4.6 million will be deposited in the Capital Improvement Fund and \$2.0 million will be deposited in the General Fund. In addition, 2% of the sales tax revenues will be transferred from the General Fund into the Capital Improvement Fund for FY 2019-20.
 - B. Gas Tax Fund (Fund 4020) – Resources shall consist of all Gas Tax revenues.
 - C. Scholl Canyon Landfill Post-Closure Fund (Fund 4030) – Resources shall consist of a transfer of \$4,560,000 from the Capital Improvement Fund (4010) in FY 2019-20.
 - D. Parks Mitigation Fee Fund (Fund 4050), Library Mitigation Fee Fund (Fund 4070), Parks Quimby Fund (Fund 4080), and Housing Development Impact Fee Fund (Fund 4110) – Derive their resources from Parks and Library Mitigation Fees (AB 1600), Parks Quimby Fee, Housing Development Impact Fee, and fund balance from prior years.
- IV. Any transfers from the General Fund to the Capital Improvement Fund will be determined each year during the Budget process.
- V. The City shall self-insure against future claims and limit the total loss per incident by purchasing the appropriate excess liability coverage when deemed cost effective to do so.
- VI. The City shall establish Internal Service Funds on an as-needed basis for a variety of functions and services that are collectively shared by departments citywide, including employee benefits, insurance, information services (technology), fleet maintenance and acquisition, and building maintenance.
- A. All Internal Services Funds shall be self-supporting via a rate that is allocated to the user departments. The particular methodology may be unique to each Internal Service Fund and costs will be allocated in a reasonable manner as deemed appropriate by the Director of Finance.
 - B. Rates for all Internal Service Funds shall be annually reviewed and adjusted, if needed, to ensure current and future costs relative to each Internal Service Fund are funded. Except as otherwise noted, the goal is to avoid funding on a “pay-go” basis for major capital acquisition and/or replacement in these funds.
 - C. If a fund balance deficit exists in a given Internal Service Fund, a rate will be developed that will amortize the deficit over a fixed period of time as determined by the City Manager. The goal is to eliminate fund balance deficits as soon as reasonably possible.
 - D. The City will strive to maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
 - E. To the extent possible, all costs associated with an Internal Service Fund’s purpose shall be paid for out of said fund and allocated to user departments based on a pre-determined methodology.

CITY OF GLENDALE BUDGET GUIDE

- F. Costs associated for the maintenance, replacement, and acquisition of the City's fleet and other heavy equipment shall be centralized in the Fleet Management Fund (Fund 6010). Fleet rates will be reviewed and developed annually and will be allocated to the appropriate departments. For governmental funds, the fleet charge shall include a maintenance and operation component, and a capital replacement component. For proprietary funds, the fleet charge shall consist of a maintenance and operation component only. Proprietary funds will fund their capital replacement through their own unreserved fund balance.
 - G. All costs associated with the acquisition and maintenance of information services (i.e. software, computer hardware, etc.) shall be paid from the appropriate Information Services Funds.
- VII. The City will continue to fund all City governmental capital improvements on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
- A. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligations bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
 - B. The City shall not use long-term debt for current operations.
 - C. The City shall maintain good communications with bond rating agencies regarding its financial conditions. The City shall comply with all bond coverage ratios, covenants and disclosure requirements.
- VIII. The City will continue to fund post-employment liabilities on a "pay-as-you-go" or cash basis as the expense is paid out. However, it is the City's goal to establish a plan to eventually pre-fund post-employment benefits.
- IX. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.
- A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as "Non-spendable Fund Balance" on the financial statements.
 - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
 - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. The City Council must have at least a 3 to 2 vote to

CITY OF GLENDALE

BUDGET GUIDE

pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment.

- D. Assigned Fund Balances – The City Manager or his/her designee is authorized by the City Council to assign fund balance in the “Assigned” category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
- E. Unassigned General Fund, Fund Balance – Unassigned fund balances are residual positive net resources of the General Fund in excess of what can properly be classified in one of the other four categories, and include all deficit amounts in all other governmental funds. The City will strive to maintain a General Fund Reserve (including the City Charter-required reserve plus the unassigned fund balance) of 35% and not less than 25% of the budget.

- XI. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
- XII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
- XIII. The City will continue to maintain an Investment Committee whose primary purpose is to serve in an advisory role. The Investment Committee will function under its own prescribed procedures as defined by its adopted charter.
- XIV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

Budgetary Controls

On at least a monthly basis, Budget staff review actual expenditures against the authorized annual budget. The budgetary controls are setup at the fund level within each department. The City Manager may authorize a transfer of appropriation within different functions at the fund level. The system is set up to control expenditures against budget at two levels:

General Ledger Level – system checks actual transaction against category level spending within each fund and cost center (Salaries & Benefits, Discretionary Maintenance & Operation, Non-Discretionary Maintenance & Operation, Other Uses, Transfers, Capital Outlay, and Capital Improvement).

Project Ledger Level – system checks actual transaction against the project budget within the system. There is a one-to-one relationship between the project and the budget. Hence, even if funding is available within the total appropriation for a said fund, if the project itself does not have enough appropriation, the system will generate a budget control error and stop the transaction from going through.

Having the above budgetary controls in place ensures that all transactions processed within the system are within the City Council authorized budget for the fiscal year. Additionally, for the General Fund, a quarterly budget update report is presented to the City Council. These reports provide the details on how departmental expenditures are tracking and summarize the adjustments that have been approved by the City Council post-budget adoption. This process further ensures that all supplemental adjustments made

CITY OF GLENDALE

BUDGET GUIDE

to the citywide budget post-budget adoption have been authorized by the City Council. Furthermore, on an annual basis, external auditors review the budget and verify that adjustments made to the budget after adoption are supported by Resolutions of Appropriation.

Investment Portfolio

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety – protect, preserve, and maintain cash and investments; (2) Liquidity – maintain short-term securities that can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield – should become a consideration only after the basic requirements of safety and liquidity have been met.

PRINCIPLES OF COMPENSATION MANAGEMENT

- I. The City shall seek to balance the City Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.
- II. All elements of employee compensation must be funded and secured, and based on the City’s ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
 - The City shall pay average market salary and expect exceptional execution and performance.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City’s ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City’s PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City’s total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.
- IX. The City’s total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees’ payouts are minimized.

CITY OF GLENDALE

BUDGET GUIDE

FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

General Fund

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

Special Revenue Funds

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance or, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency (GRA) was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book. A detailed list and description of all Special Revenue Funds can be found in the *Budget Summaries* section.

Debt Service Funds

These funds are intended to account for the resources allocated toward debt service. The City of Glendale's General Fund has no outstanding general obligation (GO) debt. Its long-term debt in the Debt Service Fund is comprised of revenue bonds. The Glendale Municipal Financing Authority 2019 Lease Revenue Refunding Bonds were issued to refinance an existing lease relating to the City's outstanding Variable Rate Demand Certificates of Participation (COPs) and to pay the costs of issuing the bonds.

For historical purpose, other debt services in prior years include the capital lease for the Municipal Services Building (MSB) construction (the last payment was made in FY 2013-14), the Glendale Redevelopment Agency's tax allocation bonds, and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the GRA in February 2012, the GRA's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book.

Capital Improvement Program (CIP)

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. Funds in this category provide the resources for the governmental Capital Improvement Projects. A detailed description of each Capital Improvement Fund can be found in the *Budget Summaries* section.

CITY OF GLENDALE

BUDGET GUIDE

Enterprise Funds

Enterprise Funds' primary sources of revenues are charges for services and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operations. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. A detailed list and description of all Enterprise Funds can be found in the *Budget Summaries* section.

Internal Service Funds

The Internal Service Funds are proprietary funds, serving internal departments of the City of Glendale. Some of the major funds in this category include Fleet Management, ISD Funds, Building Maintenance, and the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes. A detailed description of all Internal Service Funds can be found in the *Budget Summaries* section.

GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4, commonly referred to as the "Gann Initiative." The Gann Initiative established constitutional limits on the amount of tax revenue that may be appropriated by California governmental agencies in a given fiscal year. This limit is initially calculated using actual appropriations from a base year and then adjusted annually using a growth factor that takes into account changes in population and the cost of living. Statutes clarifying the provisions of the Gann Initiative are now codified in article XIIB of the California Constitution, which provides the formula for calculating local government spending limits. In addition to Article XIIB, the Revenue and Taxation Code, Section 7910, requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year. In June 1989, California voters passed Proposition 111, which further improved procedural transparency for local governments setting annual appropriations limits. Among other things, Proposition 111 revised the base year used in calculating the Gann Appropriations Limit from 1979 to 1987 and simplified the formula used for calculating annual adjustments.

Each year, local governments must adjust their Appropriations Limit using two variables: the change in the cost of living and the change in population. California state law allows a public entity to choose among different methods for calculating these two variables. A local government that is not a school or a college district may choose to define the cost of living in either of two ways: (1) the change in California's per capita personal income, or (2) the change in the jurisdiction's local assessment roll from the preceding year that is due to the addition of local non-residential new construction. Local governments also have two options for defining the change in population: (1) the percentage change in population within the City, or (2) the percentage change in population within the county where the city is located. To ensure consistency and accuracy among jurisdictions, the California Department of Finance is required to post an annual newsletter by May 1st that provides the percentage change in California's per capita personal income as well as data on population change throughout the state. The City of Glendale uses this newsletter in computing its annual Appropriations Limit.

In calculating the City of Glendale's FY 2019-20 Gann Appropriations Limit, consistent with the prior year, staff has again elected to define the change in the cost of living as the change in the City's local assessment roll from the preceding year that is due to the addition of local non-residential new construction. Also consistent with the prior year, staff has elected to define the change in population as the percentage change in population within the City. The year-over-year change in the City's local assessment roll due to non-residential new construction has been 5.48% and the change in the City's

CITY OF GLENDALE BUDGET GUIDE

population has been 0.73%. These percentages are each converted to ratios using a state-mandated formula and then multiplied together to obtain an appropriations increase factor. The increase factor for FY 2019-20 is 1.0625. The Appropriations Limit for the upcoming year is finally calculated by multiplying this factor by the Appropriations Limit of the prior fiscal year. Based on staff's calculation, the FY 2019-2020 Appropriations Limit for the City of Glendale is \$326,243,566. The City's total proposed appropriation subject to the Gann Initiative spending limit is \$186,897,951. Therefore, the City's Proposed FY 2019-20 Budget is in compliance with State of California spending limits as established in article XIII B of the California Constitution. The attached resolution will authorize the new Appropriations Limit for next fiscal year as required by the California Constitution and applicable State Law.

CITY OF GLENDALE
GANN APPROPRIATIONS LIMIT
FY 2019-20 ADOPTED BUDGET

Fiscal Year 2018-19 Appropriations Limit: \$ 307,052,768

Population Growth:

Option 1) City Population Growth:	<u>0.73 %</u>
January 1, 2018 City Population (Revised Estimate):	204,782
January 1, 2019 City Population (Estimate):	206,283
Option 2) County Population Growth:	
	<u>(0.01 %)</u>
January 1, 2018 County Population (Revised Estimate):	10,245,275
January 1, 2019 County Population (Estimate):	10,244,542

(Note: City elects to use City Population Growth)

Cost of Living Adjustment:

Option 1) The change in the City's local assessment roll from the preceding year that is due to the addition of local non-residential new construction:	<u>5.48%</u>
Option 2) Per Capita Income Growth (Per California Department of Finance):	<u>3.85%</u>

(Note: City elects to use the change in the City's local assessment roll due to non-residential construction)

Calculation of Increase Factor for FY 2019-20:

(a) City Population Growth Converted to a Ratio [(0.73 + 100)/100] :	1.0073
(b) City Local Assessment Growth (non-residential) Converted to a Ratio [(5.48 + 100)/100] :	1.0548
(c) Increase Factor for FY 2019-20 (a)*(b) :	<u>1.0625</u>

Fiscal Year 2019-20 Appropriations Limit: \$ 326,243,566

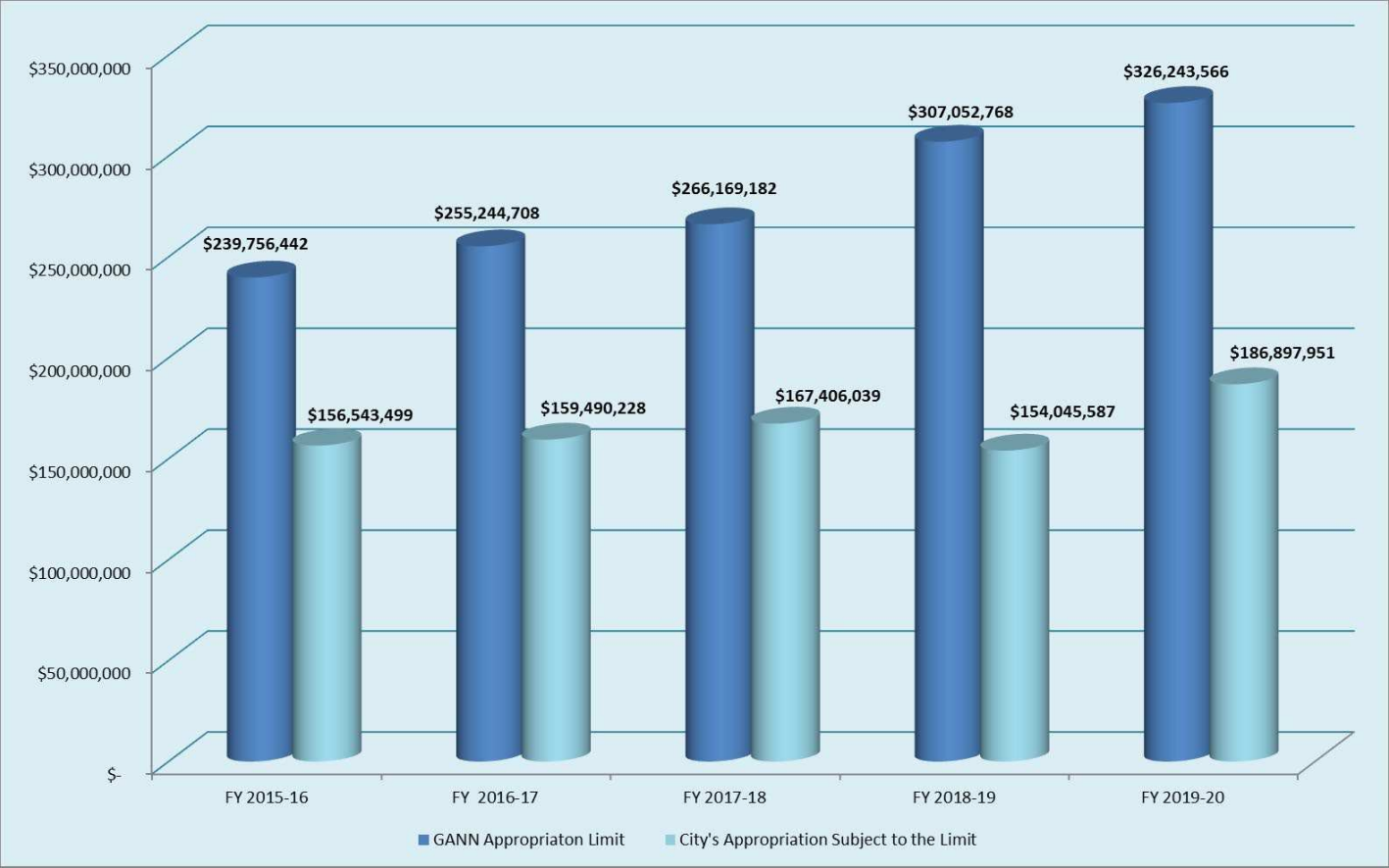
Fiscal Year 2019-20 Appropriations Subject to Limitation: \$ 186,897,951
(proceeds of taxes less state mandated exclusions)

Total Under/(Over): \$ 139,345,615

CITY OF GLENDALE BUDGET GUIDE

Below is a historical chart of the annual appropriation limit for the past five years and the City's appropriations subject to the limit.

**City of Glendale Gann Appropriations Limit
Five – Year Comparison
Fiscal Years Ended 2016-2020**



Adopted
06/04/19
Gharpetian/Agajanian
All Ayes

RESOLUTION NO. 19-58

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE


WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale; and

WHEREAS, the Finance Section has calculated the appropriations limit for the Fiscal Year 2019-20 and in doing so has elected to use the change in the City of Glendale's population and the change in the City of Glendale's local assessment roll from the preceding year that is due to the addition of local non-residential new construction; and

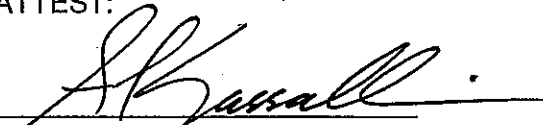
WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the Fiscal Year 2019-20 of \$326,243,566.

Adopted this 4th day of June, 2019.


Mayor

ATTEST:


City Clerk


STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 19-58 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 4th day of June 2019, and that the same was adopted by the following vote:

Ayes: Agajanian, Devine, Gharpetian, Sinanyan, Najarian
Noes: None
Absent: None
Abstain: None


City Clerk

APPROVED AS TO FORM


CITY ATTORNEY
DATE 5/29/19

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RESOLUTION NO. 19-59

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE
WATER AND POWER (ELECTRIC) TO THE GENERAL RESERVE FUND
FOR FISCAL YEAR 2018-19**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund to the General Reserve Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2019-20, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$21,036,300 of said revenue for the Electric Works Enterprise and that such reduction is necessary to insure the sound financial position of the Glendale Water and Power Department.

WHEREAS, Section 15, Article XI of the City Charter provides that in any fiscal year in which the total balance in the General Reserve Fund exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for that year, the Council may appropriate such excess for any City purpose without returning the same to the General Reserve Fund.

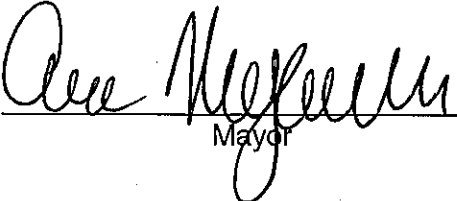
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

1. The amount of operating revenue to be transferred from Glendale Water and Power Surplus Fund for the fiscal year 2018-19 shall be continued to be suspended of said Water Works, and that such suspension is necessary to insure the sound financial position of the Glendale Water and Power Department.
2. Ten percent (10%) of Electric Works operating revenue for the 2018-19 fiscal year (estimated at \$21,036,300) shall be transferred from the Electric Works Revenue Fund to the Glendale Water and Power Surplus Fund and further transferred to the General Reserve Fund for fiscal year 2018-19, and that such reduction from 25% to 10% of operating revenues is necessary to insure the sound financial position of the Glendale Water and Power Department.

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3. If the total balance in the General Reserve Fund prior to said transfer of Electric Works operating revenue exceeds fifty percent (50%) of the total amount of the anticipated ad valorem tax receipts for fiscal year 2018-19, then the amount so transferred to the General Reserve Fund pursuant to Section 2 above shall be transferred from the General Reserve Fund to the General Budget Fund.

Adopted this 4th day of June, 2019.



Mayor

ATTEST:



City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

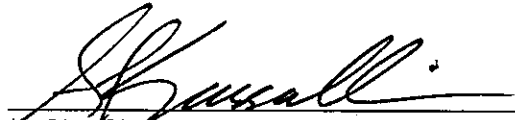
I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 19-59 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 4th day of June, 2019 and that the same was adopted by the following vote:

Ayes: Agajanian, Gharpetian, Sinanyan, Najarian

Noes: Devine

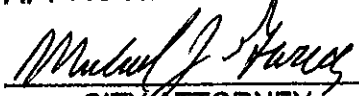
Absent: None

Abstain: None



City Clerk

APPROVED AS TO FORM



CITY ATTORNEY

DATE 5/29/19

RESOLUTION NO. 19-60

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2019-20

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2019-20.

SECTION 2: The amount of \$243,316,577 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2019.

SECTION 3: The amount of \$109,586,125 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2019.

SECTION 4: The amount of \$3,080,797 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2019.

SECTION 5: The amount of \$39,834,500 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2019.

SECTION 6: The amount of \$430,676,203 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2019.

SECTION 7: The amount of \$111,842,922 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2019.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,585.

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

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SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Manager or his/her designee is authorized by the City Council to assign fund balance in the "Assigned" category, which is comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed. The financial policies of the City will also be updated to reflect this delegation or authority.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution.

Adopted this 4th day of June, 2019.



Mayor

ATTEST:



City Clerk



CITY OF GLENDALE

DATE 5/23/2019

APPROVED AS TO FINANCIAL
PROVISION FOR \$ 938,337,124

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)



Director of Finance


I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 19-60 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 4th day of June, 2019, and that the same was adopted by the following vote:

Ayes: Agajanian, Gharpetian, Sinanyan, Najarian
Noes: Devine
Absent: None
Abstain: None

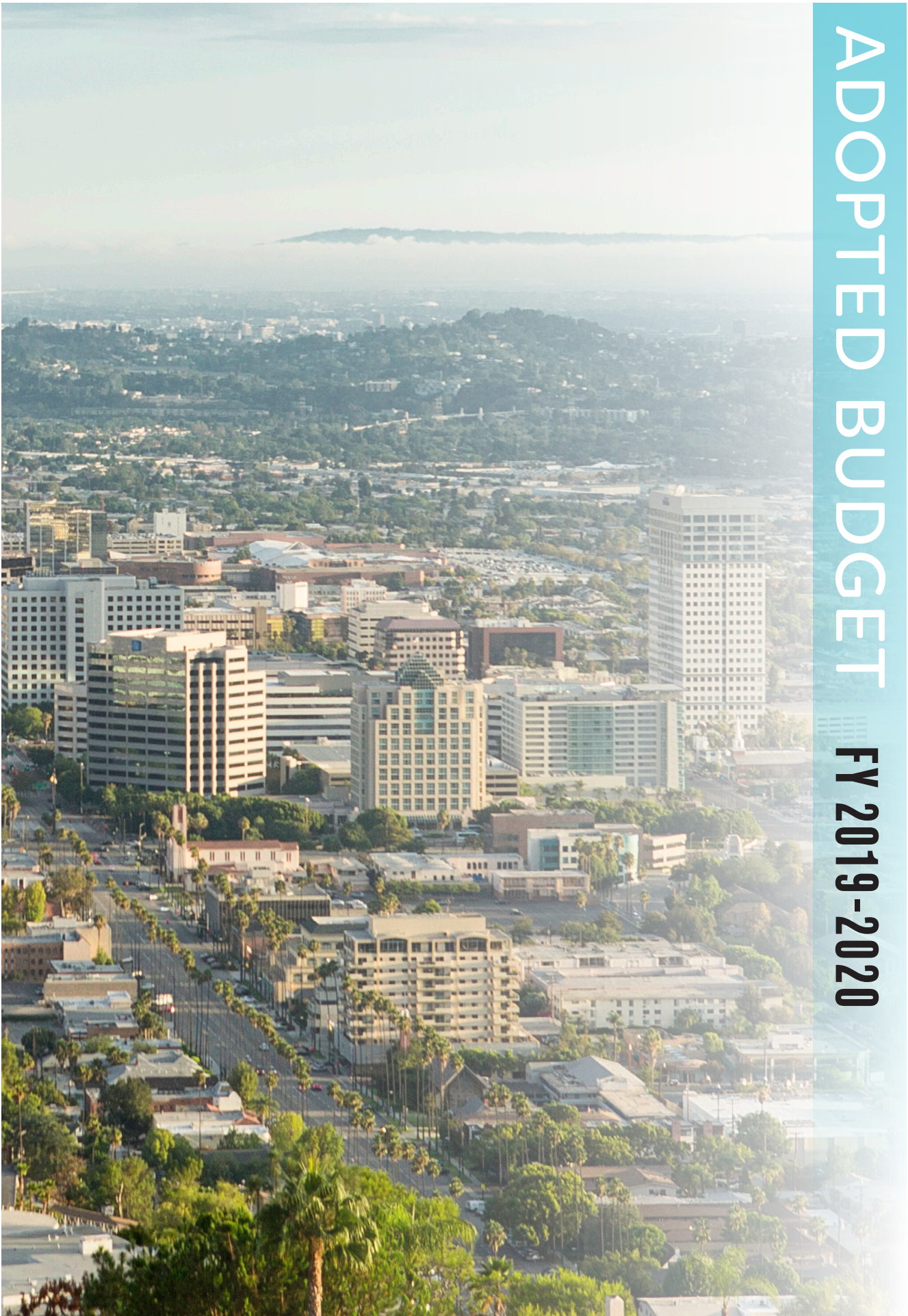


City Clerk

APPROVED AS TO FORM



CITY ATTORNEY
DATE 5/29/19



ADOPTED BUDGET

FY 2019-2020

RESOURCES &
APPROPRIATIONS

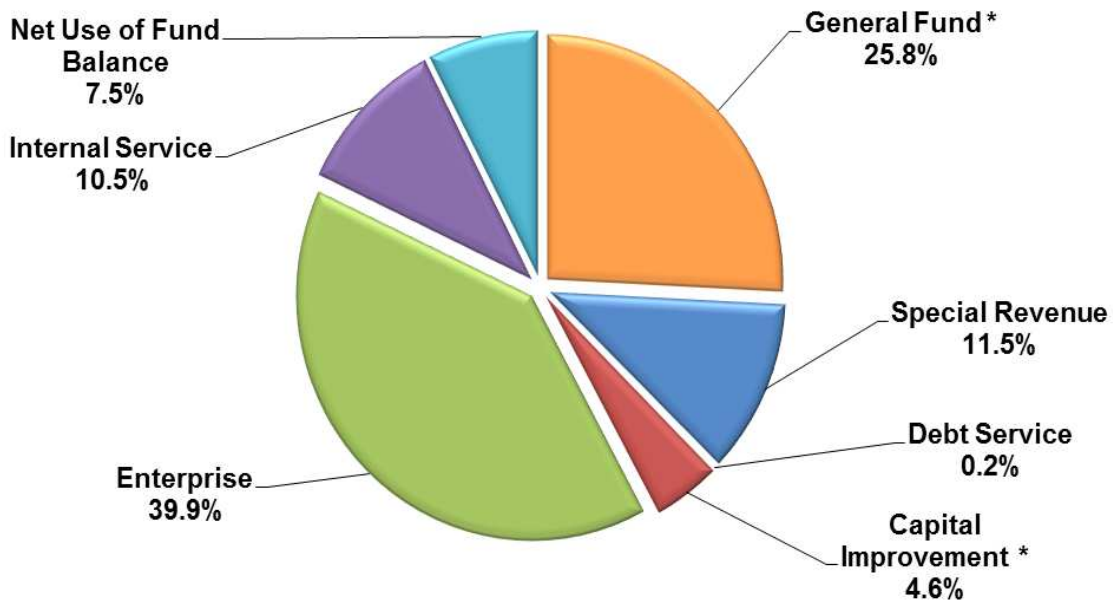
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2019-20 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques, such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2019-20 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$938.3 million. The following chart and table illustrate the total budgeted resources for all City Funds for FY 2019-20:

FY 2019-20 Total City Resources



*The Measure S percent of total budget is 0.7% in the General Fund and 2.5% in the Capital Improvement category.

Fund Type	Adopted FY 2018-19	Adopted FY 2019-20	Increase / (Decrease)	% Change
General Fund				
General Fund*	\$ 228,409,246	\$ 236,021,322	\$ 7,612,076	3.3%
General Fund – Measure S**	-	6,500,000	6,500,000	-
Total General Fund	\$ 228,409,246	\$ 242,521,322	\$ 14,112,076	6.2%
Special Revenue*	108,311,822	108,000,735	(311,087)	-0.3%
Debt Service	1,200,000	1,700,000	500,000	41.7%
Capital Improvement Funds				
Capital Improvement	21,810,652	20,184,647	(1,626,005)	-7.5%
Capital Improvement – Measure S**	-	23,500,000	23,500,000	-
Total Capital Improvement	\$ 21,810,652	\$ 43,684,647	\$ 21,873,995	100.3%
Enterprise	354,310,569	374,128,655	19,818,086	5.6%
Internal Service	101,343,092	98,311,530	(3,031,562)	-3.0%
Net Use of Fund Balance	71,875,183	69,990,235	(1,884,948)	-2.6%
Total Resources	\$ 887,260,564	\$ 938,337,124	\$ 51,076,560	5.8%

* The Filming Funds and Recreation Fund are shifting into the General Fund beginning FY 2019-20.

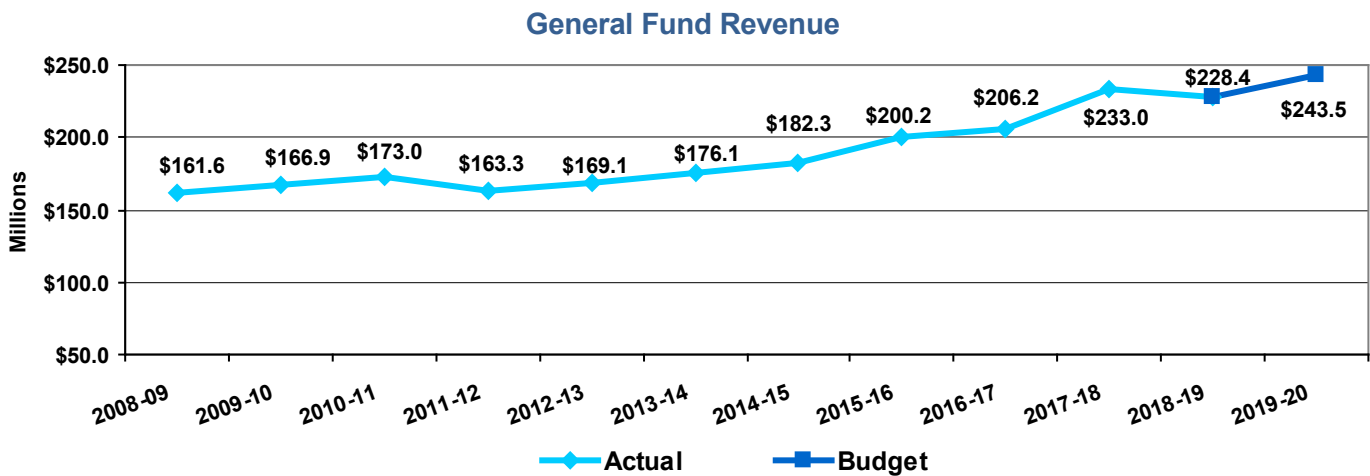
** This is part of the Measure S revenue estimate totaling \$30.0 million for FY 2019-20.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund Resources

The General Fund Resource budget for FY 2019-20 is projected to be \$243.5 million (including \$6.5 million for Measure S sales tax revenue). The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Innovation, Performance and Audit (IPA), Administrative Services - Finance, and Human Resources. This fund is supported by general taxes, including property, sales and utility user taxes, in addition to other various fees, taxes and transfers from other funds.

The graph below shows the General Fund revenue history along with adopted budgets for FY 2018-19 and FY 2019-20.



The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2018-19 and FY 2019-20.

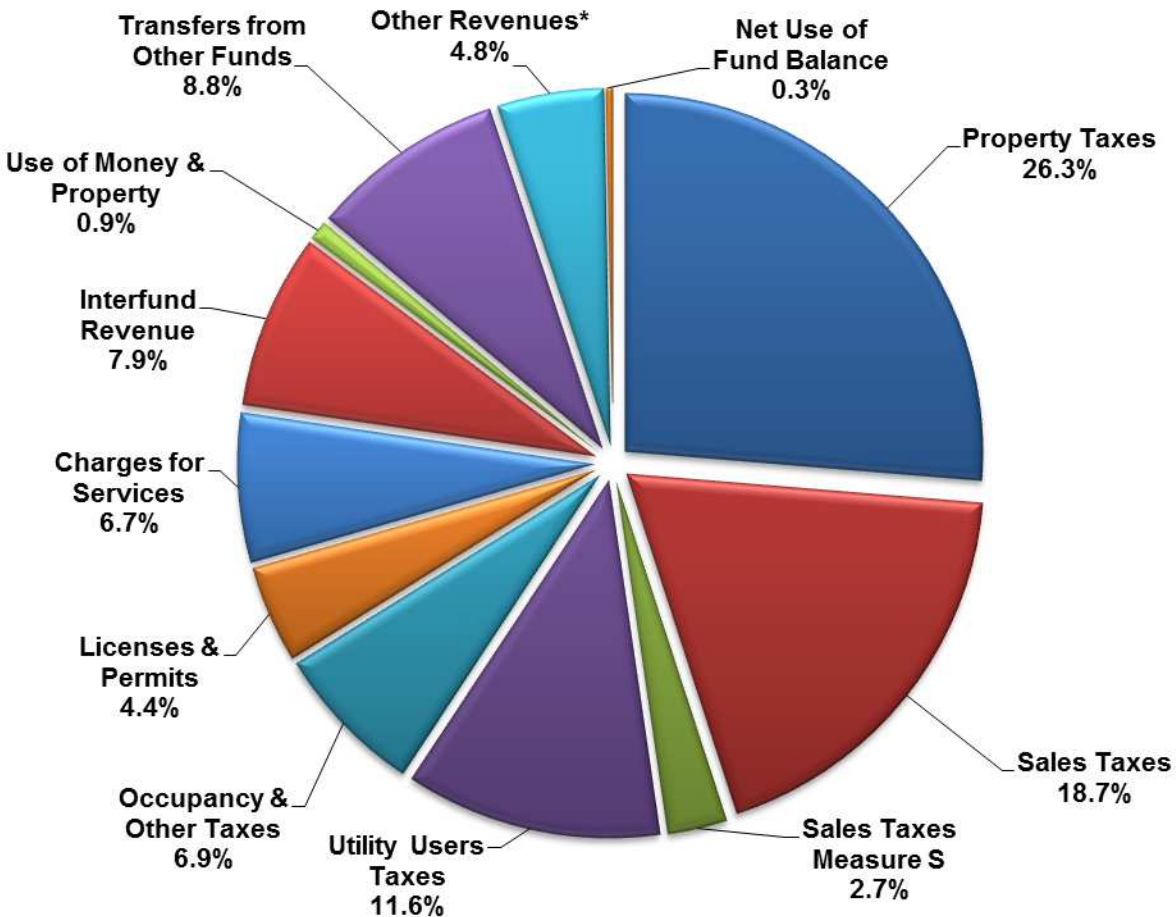
General Fund Resources

Category	Adopted 2018-19	Adopted 2019-20	Increase / (Decrease)	% Change
Property Taxes	\$ 61,537,641	\$ 64,042,913	\$ 2,505,272	4.1%
Sales Taxes	44,685,000	45,402,731	717,731	1.6%
Utility Users Taxes	29,855,000	28,161,976	(1,693,024)	-5.7%
Occupancy and Other Taxes	16,278,661	16,690,400	411,739	2.5%
Licenses and Permits	9,725,000	10,684,757	959,757	9.9%
Fines and Forfeitures	2,500,000	3,259,984	759,984	30.4%
Interest/Use of Money and Property	1,550,000	2,289,323	739,323	47.7%
Revenue from Other Agencies	100,000	104,000	4,000	4.0%
Charges for Services	9,205,500	16,269,709	7,064,209	76.7%
Miscellaneous and Non-Operating	1,164,265	4,646,056	3,481,791	299.1%
Interfund Revenue	19,582,006	19,309,904	(272,102)	-1.4%
Transfer from Other Funds	22,186,300	21,427,055	(759,245)	-3.4%
GSA Loan Repayment	10,039,873	3,732,514	(6,307,359)	-62.8%
Total Revenues	\$ 228,409,246	\$ 236,021,322	\$ 7,612,076	3.3%
Use of Assigned Econ Dev Fund Balance	985,379	628,251	(357,128)	-36.2%
Use of Fund Balance	-	319,004	319,004	-
Subtotal Resources	\$ 229,394,625	\$ 236,968,577	\$ 7,573,952	3.3%
Sales Taxes – Measure S	-	6,500,000	6,500,000	-
Total Resources	\$ 229,394,625	\$ 243,468,577	\$ 14,073,952	6.1%

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Almost 60% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility user taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building and planning permits, fines and forfeitures, interest/use of money and property and other revenues. Below is a graph of the various General Fund Resources by category, which will be followed by a more in-depth explanation of all of the major General Fund revenue categories.

FY 2019-20 General Fund Resources



* Other Revenues consists of Revenues from Other Agencies, Fines and Forfeitures, Miscellaneous & Non-Operating Revenue, and GSA Loan Repayment.

Property Taxes are the largest revenue source in the General Fund, representing 26.3% of the total General Fund resources. For FY 2019-20, the property tax category is projected to increase by \$2.5 million, or 4.1%, for a total of \$64.0 million. The increase is attributable to a variety of factors, including increases in the assessed property valuations and continued low mortgage rates. Due to recent mortgage rate increases, however, the California housing market has slowed somewhat; once the market adjusts to these new rates, housing sales should begin to rise again.

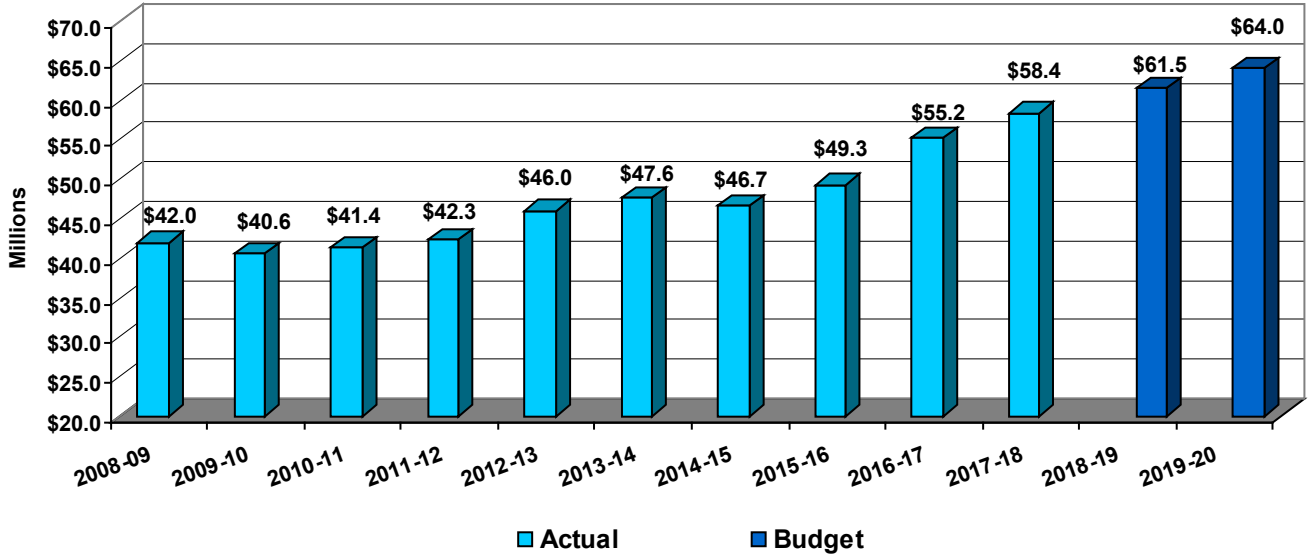
Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2.0% for any given year). The County Assessor also

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

re-appraises each real property parcel when there are purchases, construction, or other statutory defined “changes in ownership”. Proposition 13 limits the property tax rate to 1.0% of the property’s full value plus overriding rates to pay specifically approved voter indebtedness. The 1.0% property tax levy is collected by the County Tax Collector and is distributed to various public agencies. The City of Glendale receives 13.5% of the 1.0% levy on assessed value.

The graph below shows the historical and forecasted Property Tax revenues, followed by a listing of the top 10 property taxpayers for the City’s General Fund.

Property Taxes – General Fund



**Top 10 Property Taxpayers
(In Alphabetical Order)**

- | | |
|--|---|
| <ul style="list-style-type: none"> CP IV Glendale LLC DWF V 655 North Central LLC Equity Residential Glendale Faruque Sikder Co Trustee Glendale Adventist Medical Center | <ul style="list-style-type: none"> Glendale Fashion Associates LLC MCP Onyx LLC PH Glendale LLC Stanley A Sirott Trust Towne at Glendale LLC |
|--|---|

Source: HdL Coren & Cone 2018-19 property data (Tax District #1: General Fund)

Sales Taxes are the second largest revenue source in the General Fund, representing 18.6% of the total General Fund resources. For FY 2019-20, sales taxes are forecasted to increase by \$718 thousand, or 1.6%, for a total of \$45.4 million. This figure does not include the revenue estimate for the recently approved Glendale Quality of Life and Essential Services Protection Measure (Measure S). While California’s retail sales continue to rise on an annual basis, the growth in certain industries are projected to be smaller going into FY 2019-20 than in FY 2018-19, including autos/transportation, building/construction, and fuel/service stations.

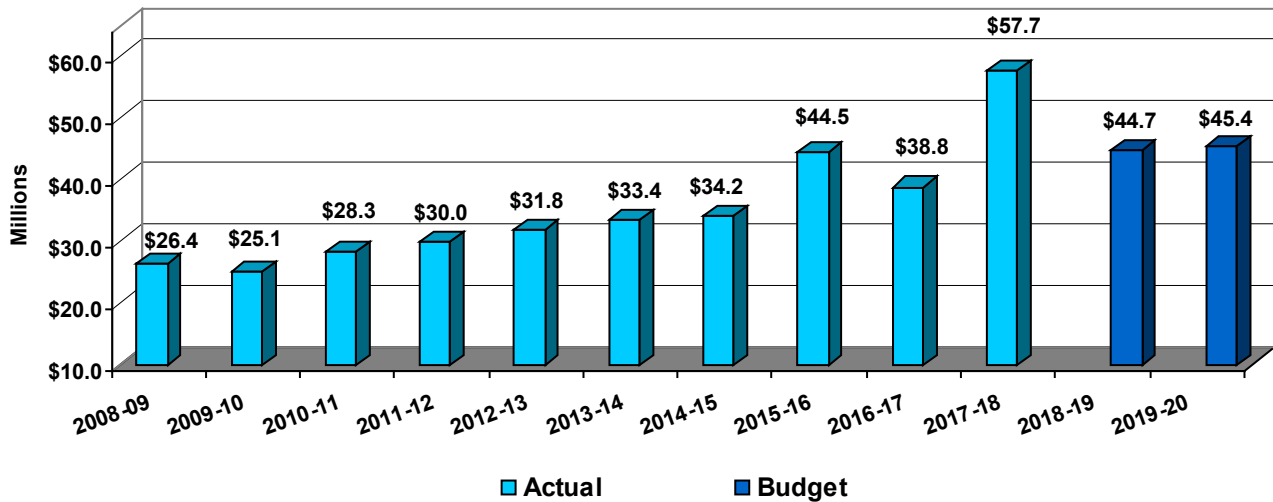
It should be noted that through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund, with the remaining 14% deposited into the Capital Improvement Fund (4010). In FY 2009-10, the split of Sales Tax was shifted to 96% and 4%, respectively. For FY 2010-11 and FY 2011-12, 100% of the Sales Tax went to the General Fund. Starting in FY 2012-13, the City restored sales tax

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

funding to the Capital Improvement Fund (CIP), albeit only 1.0% of the estimate. Starting in FY 2015-16, the 1.0% sales tax transfer to the CIP increased by 0.25% each year, and was capped at 2.0% in FY 2018-19 and will stay at 2.0% through FY 2021-22. In FY 2022-23, it will be increased to 2.5%. This is part of the City’s strategy in becoming structurally balanced. The City will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years, as resources permit.

The graph below illustrates historical and forecasted sales tax revenues followed by a listing of the top 25 Sales Tax producers for the City.

Sales Taxes – General Fund



**Top 25 Sales Tax Producers
(In Alphabetical Order)**

- | | |
|----------------------------------|--------------------------|
| Apple | New Century Honda |
| Car Pros Kia Glendale | Nordstrom |
| CDW Direct | Pacific BMW |
| CDW Government | Ross |
| Financial Services Vehicle Trust | Star Auto Group |
| Glendale Dodge Chrysler Jeep | Target |
| Glendale Subaru/Mitsubishi | Tesla Motors |
| Home Depot | Toyota Lease Trust |
| Hyundai Lease Titling Trust | Toyota of Glendale Scion |
| JC Penney | United Oil |
| Lexus of Glendale | Victory Chevron |
| Macy’s | Vons |
| Marshalls | |

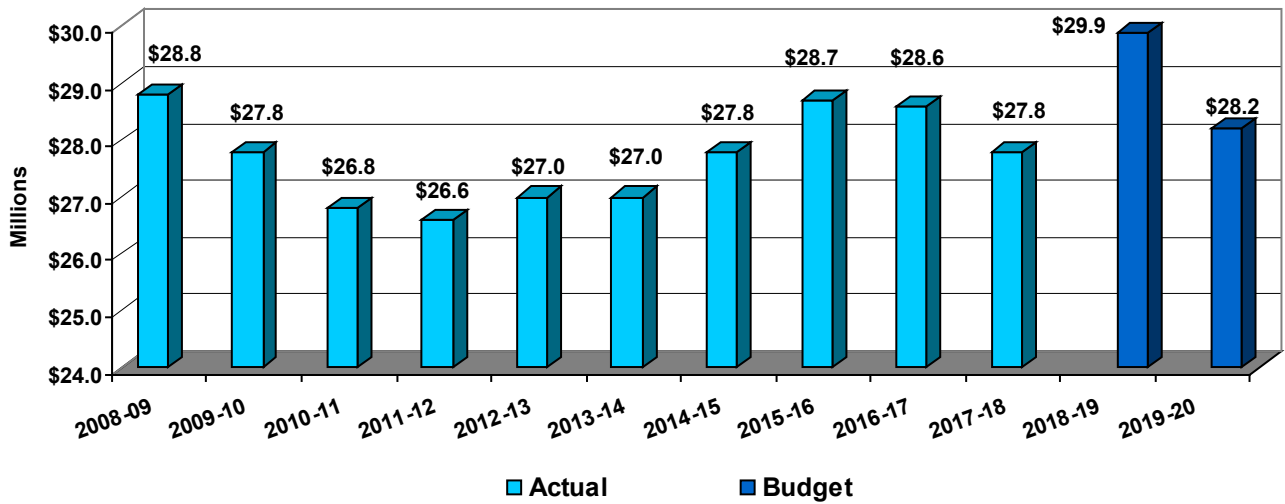
Source: HdL Companies 4th Quarter 2018 Newsletter – City of Glendale

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Sales Tax – Measure S – In November 2018, Glendale voters approved the Quality of Life and Essential Services Protection Measure (Measure S), which took effect April 1, 2019, and added 0.75% to the sales tax rate in the City. This additional sales rate revenue is estimated to generate \$30.0 million in FY 2019-20, of which \$6.5 million will be received in the General Fund and \$23.5 million in the Measure S Capital Improvement Fund (Fund 4011) to fund various new affordable housing developments and infrastructure needs.

Utility Users Taxes (UUT) are the third largest revenue source for the General Fund, representing 11.6% of the total General Fund resources. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7.0%), gas (7.0%), and water (7.0%). The telecommunications category now includes wired and wireless telecommunications, prepaid, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. UUT revenues are estimated to decrease by \$1.7 million, or 5.7%, for a total FY 2019-20 estimate of \$28.2 million. Decreases are forecasted in telecommunications, video and gas, while a modest increase is projected in the water category. It is worth noting that per AB1717, effective January 1, 2016, the Board of equalization and the City have been authorized to collect the UUT from prepaid wireless sales within local jurisdictions. However, this is expected to sunset on January 1, 2020; legislation for extension is being considered. The graph below illustrates historical and forecasted UUT revenues.

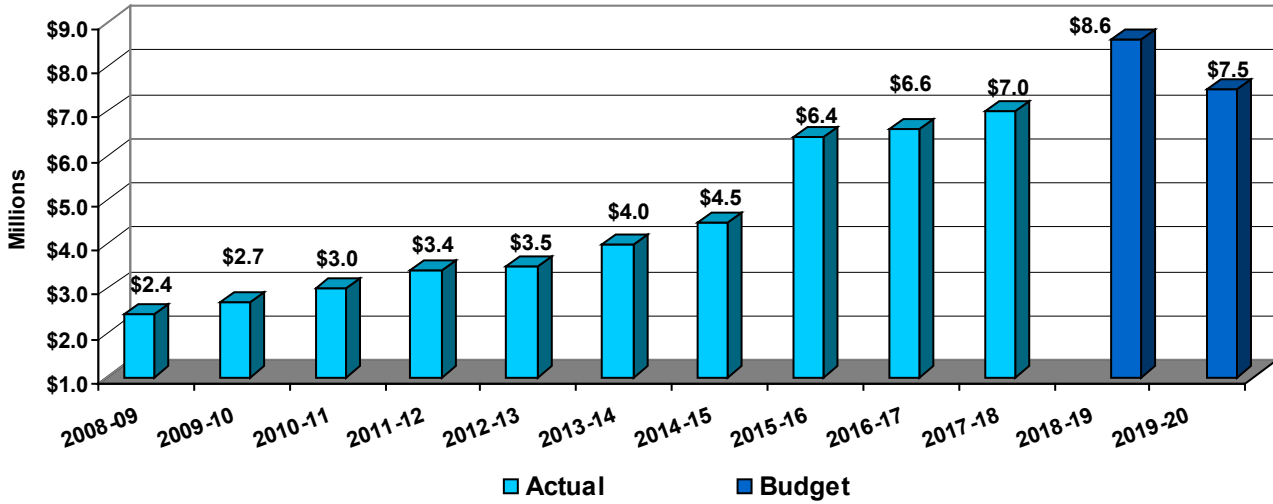
Utility Users Taxes – General Fund



Transient Occupancy Tax (TOT) represents 3.1% of the total General Fund resources in the FY 2019-20 Adopted Budget. This tax is levied at 12.0% for occupying a room(s) or other living space(s) in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is still expected to continue. For FY 2019-20, TOT revenue is anticipated to decrease by \$1.1 million, or 12.4%, for a total estimate of \$7.5 million. This is due primarily to changes in schedule for planned hotel construction, and is not representative of a downward trend in actual hotel activity. It is worth noting that in April 2015, Glendale voters passed revenue ballot Measure O, which increased the transient occupancy tax (hotel tax) from 10.0% to 12.0%. The graph on the following page illustrates historical and forecasted TOT revenues.

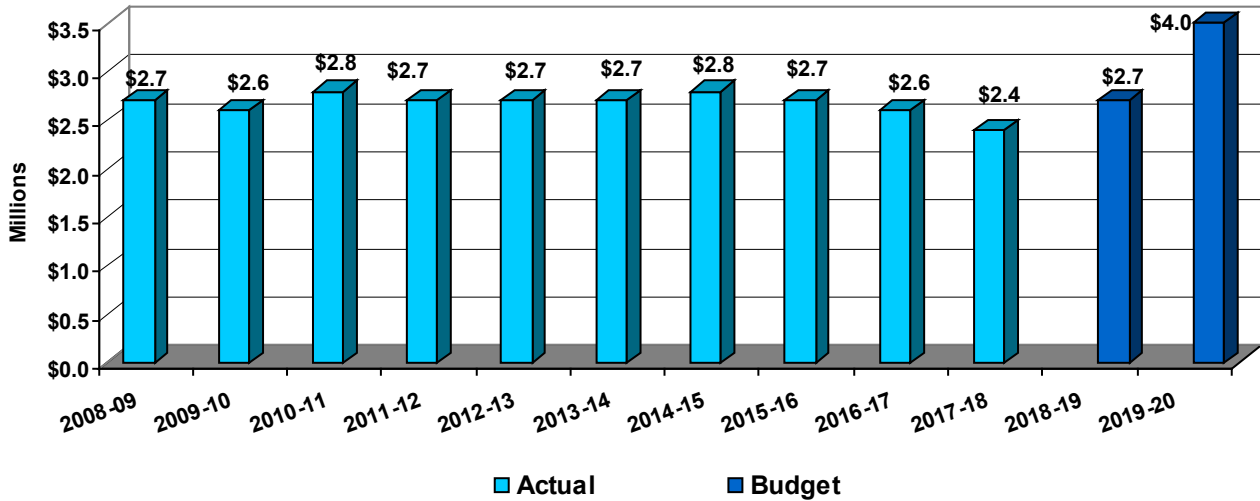
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Transient Occupancy Tax – General Fund



Franchise Tax is a charge for a right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of the City's franchise revenue is received from Charter Communications, Pacific Bell and the Southern California Gas Company. For FY 2019-20, the franchise tax is estimated to be \$4.0 million, or 1.6% of the total General Fund resources. The graph below illustrates historical and forecasted Franchise Tax revenues.

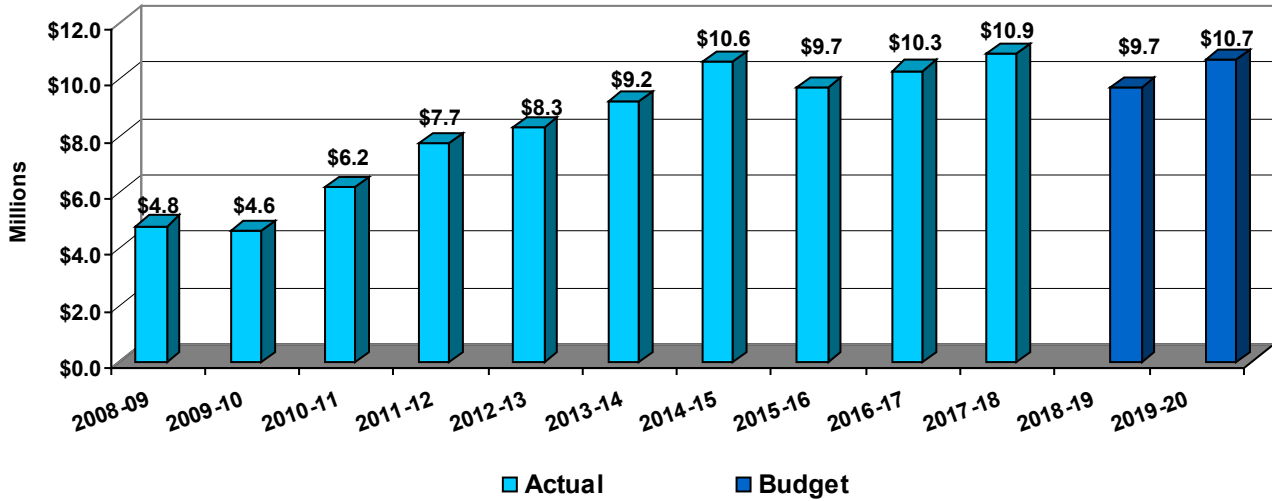
Franchise Tax – General Fund



Licenses and Permits include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 4.4% of the total General Fund resources. Revenue in this category is project-based and non-recurring, and is estimated to increase by \$960 thousand, or 9.9%, for FY 2019-20. A portion of the increase is attributable to the recommended fee increases that are based on a Consumer Price Index (CPI) adjustment of 3.15% for the 12-month period ending January 2019, while another portion is attributable to several new permit fees introduced in FY 2019-20. The graph on the following page illustrates historical and forecasted Licenses and Permits revenues.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

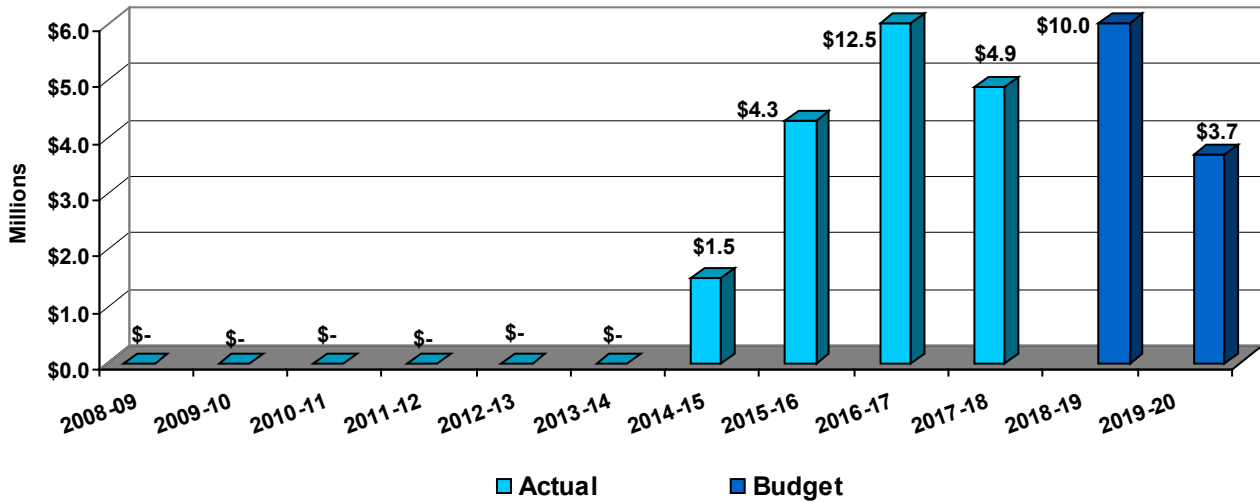
Licenses & Permits – General Fund



GSA Loan Repayment is the loan repayment from the Successor Agency (formerly known as the Glendale Redevelopment Agency) to the General Fund. When the Glendale Redevelopment Agency (GRA) was formed, the General Fund loaned a significant amount of money to the GRA, which was slowly being repaid using tax increment generated from new projects in the redevelopment project areas. The GSA Loan Repayment is estimated at \$3.7 million for FY 2019-20, which is 1.5% of the total General Fund resources.

The graph below illustrates historical and forecasted GSA Loan Repayment revenues.

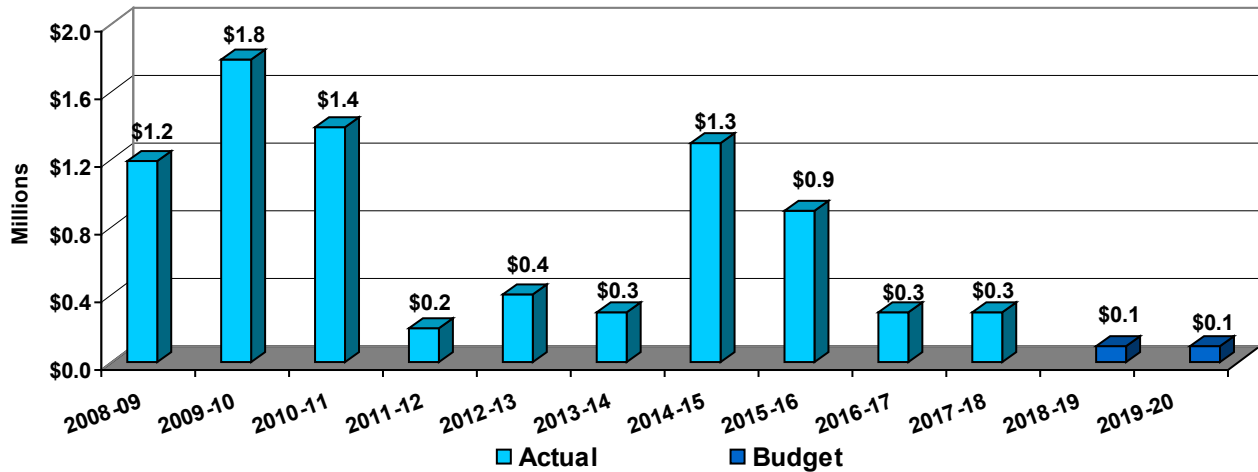
GSA Reimbursement – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Revenues from Other Agencies mainly consist of Federal, State and Local grants, which include State SB 90 and Mutual Aid Reimbursements. It is generally more difficult to estimate grant revenues since it is based on grant availability and whether the grants are awarded. If grants are awarded during the year, departments go to City Council for authorization in accordance with Article XI, Section 8 of the City Charter. The graph below illustrates historical and forecasted Revenues from Other Agencies.

Revenues from Other Agencies – General Fund

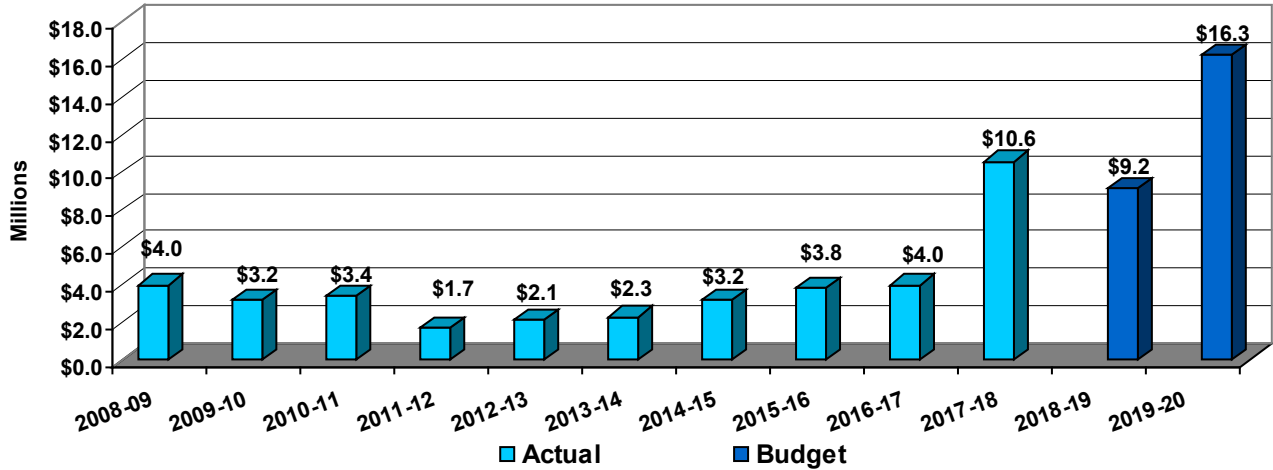


Charges for Services are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (Fund 2110). However, revenues increased by \$400 thousand in FY 2012-13, which was primarily due to fee increases following a Citywide fee study. In FY 2017-18, the large increase is mainly due to the shift of the Emergency Medical Response fund (Fund 2200) to the General Fund, which also includes the Paramedic Membership Fees.

For FY 2019-20, the shift of the Filming Funds (\$1.5 million) and the Recreation Fund (\$3.2 million) into the General Fund significantly increased the revenue estimate for this category. Also contributing to higher revenues in this category for FY 2019-20 is the receipt of \$2.0 million in Scholl Canyon Tipping Fees that had previously been received in the Capital Improvement Fund. It is worth noting that this revenue category also includes increases to various line items due to fee increases resulting from applying a Consumer Price Index (CPI) adjustment of 3.15% for FY 2019-20. The graph on the following page illustrates historical and forecasted revenues from Charges for Services.

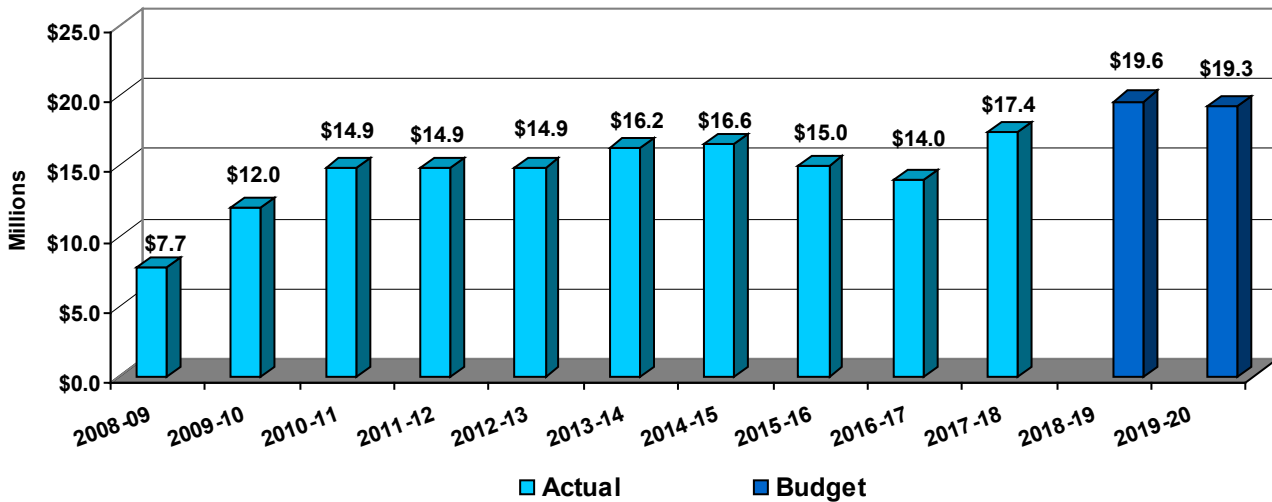
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Charges for Services – General Fund



Interfund Revenue is mainly the revenue derived from the City’s cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Innovation, Performance, & Audit, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2019-20, this category is expected to decrease by \$272 thousand, or 1.4%, to a total \$19.3 million, which represents 7.9% of the total General Fund resources. The graph below illustrates historical and forecasted Interfund Revenue.

Interfund Revenue – General Fund

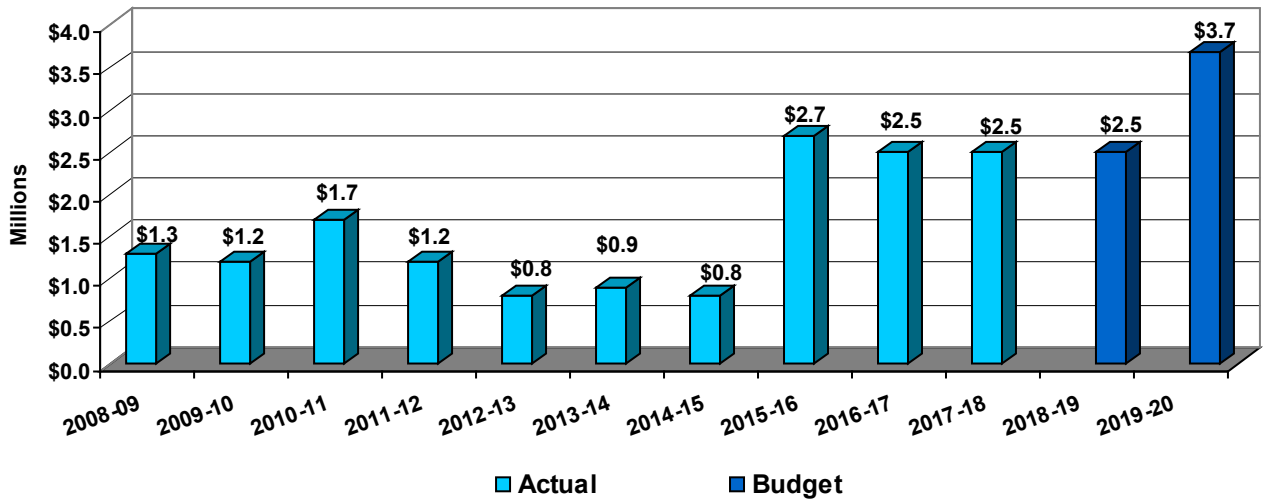


Fines and Forfeitures are derived from the collection of penalties for violations of statutory offenses, administrative rules, confiscated property, and court fees. Fines and Forfeitures revenue represents 1.3% of the total General Fund resources in the FY 2019-20 Adopted Budget. FY 2010-11 experienced an increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (Fund 263) to the General Fund. However, due to a series of court cases at the State level over the

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

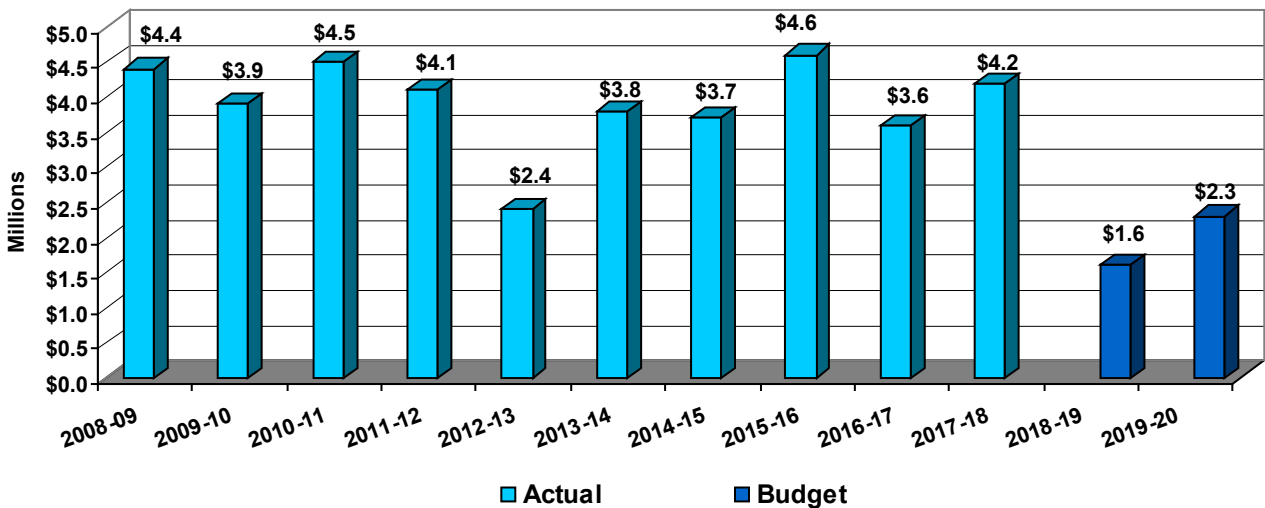
legality of red light camera enforcement, the City voluntarily decided to terminate the program as of February 2012, which accounted for the decrease in the following year. Starting in FY 2015-16, the annual transfer from the Parking Fund was no longer listed under *Transfer From Other Funds* category but reported under this category. The estimated revenue for FY 2019-20 is \$3.3 million, of which \$2.6 million is the revenue derived from parking tickets, representing 1.4% of the total General Fund resources. The graph below illustrates historical and forecasted revenues from Fines and Forfeitures.

Fines and Forfeitures – General Fund



Use of Money and Property includes Interest and Investment Revenues and Rent and Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. As of FY 2018-19, the Landfill Gas Royalties was eliminated from this category due to the flaring of the gas. This category is projected to increase by \$739 thousand, or 47.7%, for FY 2019-20 due to the shift of the Recreation Fund (\$532 thousand) and Filming Funds (\$20 thousand) into the General Fund. The graph below illustrates historical and forecasted revenues from Use of Money and Property.

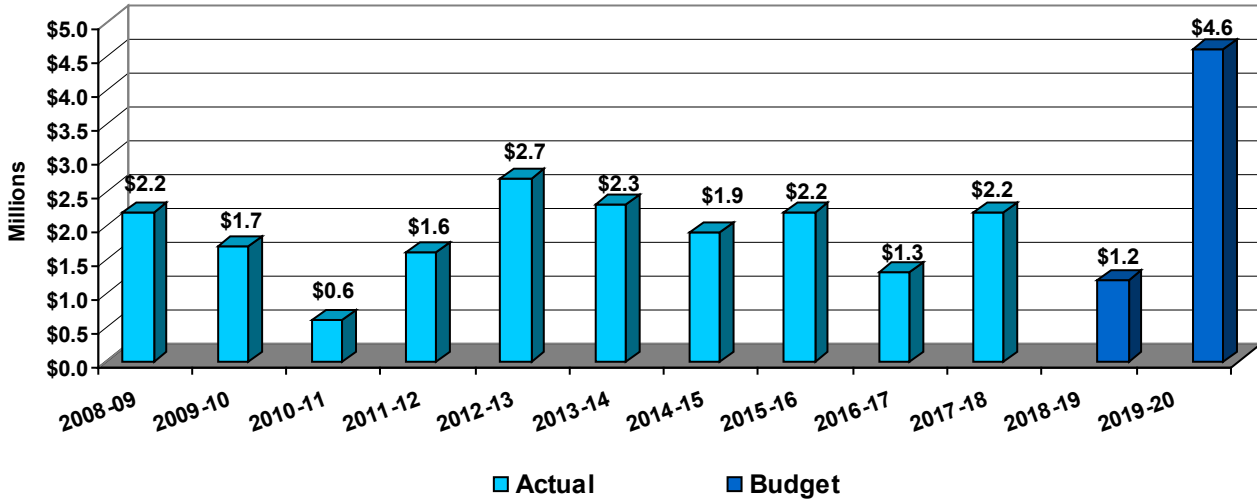
Use of Money and Property – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

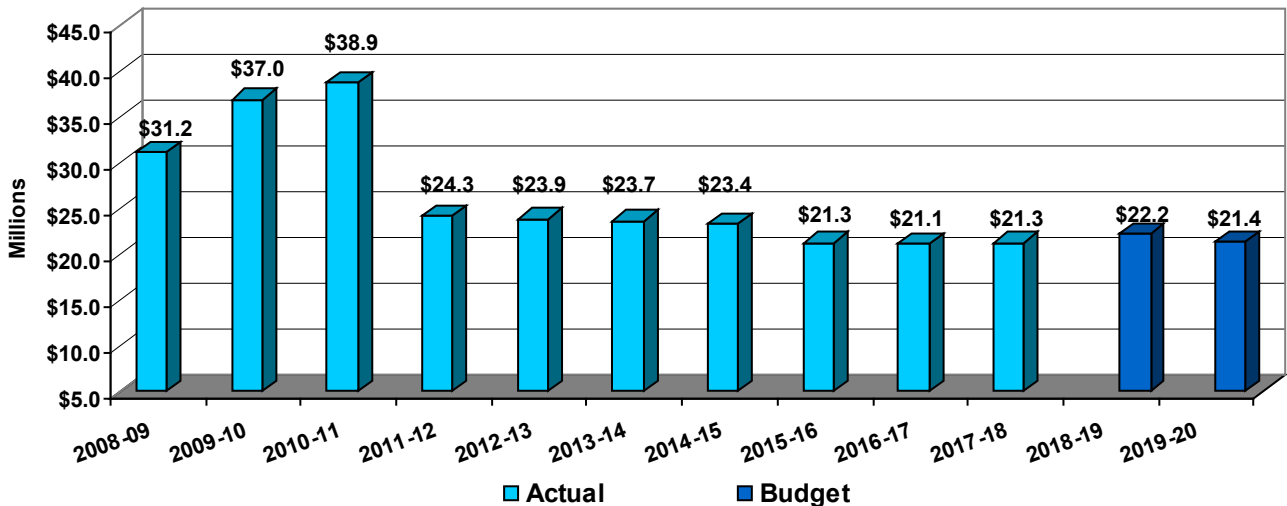
Miscellaneous Revenue consists of revenues other than taxes and fees, such as the sale of items/property not normally held for resale, collections from advertising, unclaimed money or property or other contributions and donations. The graph below illustrates historical and forecasted Miscellaneous Revenue.

Miscellaneous Revenue – General Fund



Transfers from Other Funds are made to the General Fund for a variety of purposes. Transfers represent 8.8% of the total General Fund resources in the FY 2019-20 Adopted Budget and include transfers from Electric Utility (\$20.3 million) and Refuse Disposal (\$1.2 million) Funds. The decrease for FY 2011-12 in this category was attributable to the loss of the Water Utility transfer, the loss of the one-time transfer from the close out of the Police Staff Augmentation Fund, and the loss of two transfers from the Internal Service Funds (ISF). The two ISF transfers consisted of a transfer from the ISD Applications Fund (Fund 6040) and a transfer from the Fleet/Equipment Management Fund (Fund 6010). These transfers were discontinued in FY 2011-12 as they were incorporated into the ISF rates in lieu of a straight transfer to General Fund. As of FY 2015-16, the \$1.9 million transfer from the Parking Fund was no longer listed under this category, but rather in the *Fines & Forfeiture* category. Effective FY 2016-17, the electric transfer amount was capped at 10.0% of the electric revenues. The graph below illustrates historical and forecasted Transfers from Other Funds.

Transfers from Other Funds – General Fund



CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Special Revenue Funds

Revenues in Special Revenue Funds are estimated to total \$108.0 million in FY 2019-20, which is \$311 thousand, or 0.3%, lower than the prior year, due primarily to the following changes:

- *Housing Assistance Fund (2020)* – The increase of \$1.3 million in this fund is due primarily to additional funding in the Housing Choice Voucher (HCV) Housing Assistance Payments (HAP) program and the HCV portable voucher HAP program anticipated to be received from the U.S. Department of Housing and Urban Development (HUD).
- *Home Grant Fund (2030)* – The increase of \$601 thousand is due primarily to increased funding in the housing program as well as a one-time settlement.
- *Workforce Innovation and Opportunity Act Fund (2060)* – The increase of \$467 thousand is due to additional funding for the various programs in this fund.
- *Affordable Housing Trust Fund (2090)* – The increase of \$190 thousand is due primarily to anticipated revenues resulting from adjusted affordable housing in-lieu fees.
- *Low and Moderate Income Housing Asset Fund (2130)* – The decrease of \$1.3 million is due primarily to a lower transfer from the General Fund. Each year, 20.0% of the amount received from the Glendale Successor Agency (GSA) Loan Repayment in the General Fund is transferred to this fund. The repayment amount for FY 2019-20 will be significantly lower than the prior fiscal year, resulting in a lower interfund transfer.
- *Miscellaneous Grant Fund (2160)* – The increase of \$699 thousand is due primarily to an increase in the Emergency Solutions grant.
- *Filming Fund (2170)* – The decrease of \$861 thousand is due to the fund being shifted into the General Fund in FY 2019-20.
- *Recreation Fund (2180)* – The decrease of \$3.9 million is due to the fund being shifted into the General Fund in FY 2019-20.
- *Parking Fund (2210)* – The increase of \$2.7 million is due primarily to an increase in anticipated revenue from parking tickets as a result of an increase in contractual services for parking enforcement.
- *Measure M Local Return Fund (2220)* – The increase of \$350 thousand is due to higher annual sales tax receipts.
- *Measure W Fund (2260)* – This is a new fund for FY 2019-20; the \$1.2 million revenue estimate is due to anticipated receipts from the County resulting from the voter-approved Los Angeles County Measure W (Safe Clean Water Program) parcel tax of 2.5 cents per square foot.
- *Transit Utility Fund (2580)* – The increase of \$447 thousand in this fund is due primarily to an increase in the subsidy for Proposition A local return funds, partially offset by an anticipated decrease in transit fare revenue.
- *Fire Mutual Aid Fund (2660)* – The increase of \$150 thousand is due to a modest anticipated increase for mutual aid reimbursements.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

- Special Events Fund (2670) – The decrease of \$1.2 million is due to the fund being shifted into the General Fund in FY 2019-20.

Debt Service Funds

For FY 2019-20, there is an increase from the prior year of \$500 thousand, or 41.7%, for a total \$1.7 million, in the Debt Service Fund for the Police Building construction project, based on the Police Building Certificates of Participation schedule.

Capital Improvement Program (CIP)

Revenues in Capital Improvement Program Funds are estimated to total \$43.7 million in FY 2019-20, which is \$21.9 million, or 100.3%, higher than the prior year, due primarily to the following changes:

- General Fund Capital Improvement Fund (4010) – The decrease of \$1.8 million is due primarily to the receipt of \$2.0 million in Scholl Canyon Tipping Fees in the General Fund in FY 2019-20 that had previously been received in this Capital Improvement Fund. This decrease is partially offset by an increase in the Transfer from the General Fund, which is set at 2.0% of the annual estimated Sales Tax revenue.
- Measure S Capital Improvement Fund (4011) – This is a new fund for FY 2019-20; the \$23.5 million revenue estimate for this fund is a portion of the estimated \$30.0 million in additional sales tax anticipated to result from the voter-approved Glendale Quality of Life and Essential Services Protection Measure (Measure S), which took effect April 1, 2019. This fund makes up the majority of the change in the Capital Improvement Program category from the prior fiscal year.
- State Gas Tax Fund (4020) – The increase of \$305 thousand is due primarily to increases in State gas tax revenues.
- Housing Development Impact Fee Fund (4110) – This is a new fund for FY 2019-20, established to house the Affordable Housing Commercial Development Impact Fee. The \$125 thousand revenue estimate is due to anticipated revenues.

Enterprise Funds

Revenues in Enterprise Funds are estimated to total \$374.1 million in FY 2019-20, which is \$19.8 million, or 5.6%, higher than the prior year, due primarily to the following changes:

- Sewer Fund (5250) – The increase of \$11.4 million is due to increased sewer usage and flat rates for Single-Family, Multi-Family, and Commercial user groups.
- Refuse Disposal Fund (5300) – The increase of \$528 thousand is due primarily to increases in Commercial Bin Services and anticipated AB 939 revenues, partially offset by a decrease in anticipated revenues from the sale of recyclables.
- Fiber Optic Fund (5400) – This is a new fund for FY 2019-20, established to provide improved commercial network infrastructure to expand the City's operation as a provider. The \$278 thousand revenue estimate for this fund is due to funding resulting from contractual service agreements.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Electric Utility Funds (5810 – 5880) – The net increase of \$1.4 million is due primarily to an increase in the estimated revenue from commercial electric sales, partially offset by a decrease in the estimated revenue from domestic electric sales.
- Water Utility Funds (5910 – 5980) – The net increase of \$6.0 million is due primarily to increases in revenue from the sale of water in Single-Family, Multi-Family, and Commercial user groups.

Internal Service Funds

Revenues in Internal Service Funds are estimated to total \$98.3 million in FY 2019-20, which is \$3.0 million, or 3.0%, lower than the prior year, due primarily to the following changes:

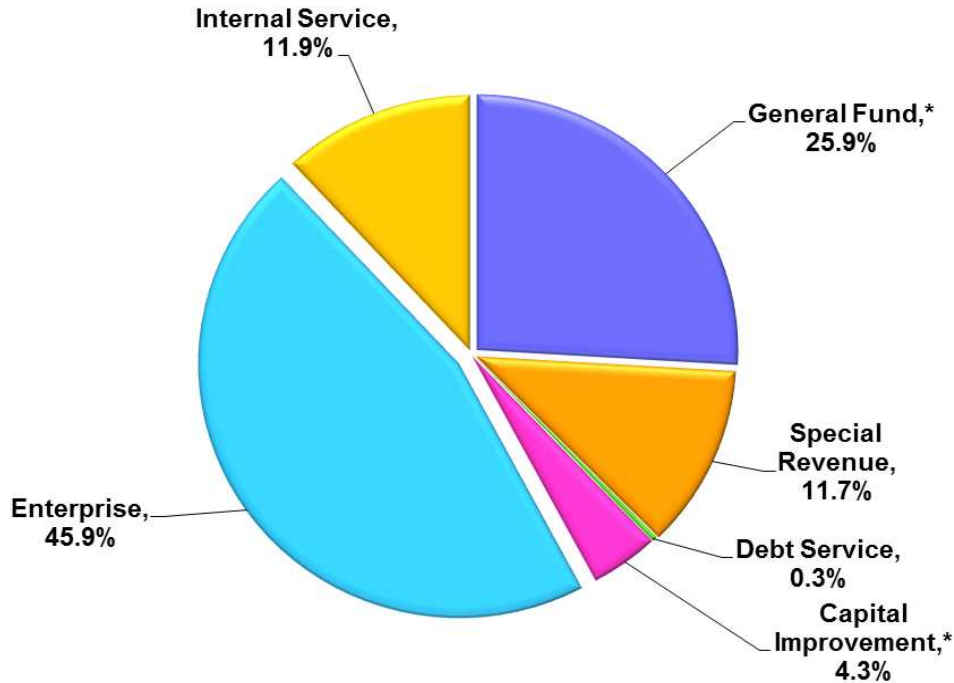
- Fleet Management Fund (6010) – The decrease of \$3.1 million is due primarily to a decrease in the fleet service charge to other departments.
- ISD Infrastructure Fund (6030) – The decrease of \$224 thousand is due primarily to a decrease in ISD service charges to other departments.
- Building Maintenance Fund (6070) – The decrease of \$306 thousand is due to the decrease in Building Maintenance Service Charge cost recovery.
- Liability Insurance Fund (6120) – The increase of \$1.6 million is due primarily to a higher liability rate for FY 2019-20, thereby increasing revenue estimates for self-insured and excess liability insurance.
- Compensation Insurance Fund (6140) – The decrease of \$1.1 million is due partly to a one-time transfer made from the Unemployment Insurance Fund in FY 2018-19 that was not sustained in FY 2019-20, as well as a decrease in the Workers' Compensation rate.
- Medical Insurance Fund (6160) – The decrease of \$1.5 million is due partly to one-time transfers made from the Dental Insurance Fund and Vision Insurance Fund in FY 2018-19 that were not sustained in FY 2019-20, and partly to anticipated decreases in medical premiums and claims.
- Employee Benefits Fund (6400) – The increase of \$1.2 million is due primarily to increases in charges for vacation leave and compensatory time benefits.
- Post Employment Benefits Fund (6420) – The increase of \$306 thousand is due primarily to an increase in the post-employment rate.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF APPROPRIATIONS

Total citywide FY 2019-20 appropriations (including Transfers to Other Funds) are \$938.3 million, of which \$29.8 million is approved Measure S Funding. The following chart illustrates the percentage of budgeted appropriations for each fund type:

FY 2019-20 Total Citywide Appropriation



*The Measure S percent of total budget is 0.7% in the General Fund and 2.5% in the Capital Improvement category.

The table below depicts the total City appropriations by fund type as adopted for FY 2018-19 and FY 2019-20. Additional details can be found in the *Summary of Appropriations by Fund Type* report found under the “Budget Summaries” section of this book.

Total Citywide Budgeted Appropriations

Fund Type	Adopted FY 2018-19	Adopted FY 2019-20	Increase / (Decrease)	% Change
General Fund				
General Fund*	\$ 227,786,018	\$ 236,968,577	\$ 9,182,559	4.0%
General Fund - Measure S**	-	6,348,000	6,348,000	N/A
Total General Fund	\$ 227,786,018	\$ 243,316,577	\$ 15,530,559	6.8%
Special Revenue*	111,398,466	109,586,125	(1,812,341)	(1.6%)
Debt Service	2,619,909	3,080,797	460,888	17.6%
Capital Improvement Funds				
Capital Improvement	28,433,000	16,334,500	(12,098,500)	(42.6%)
Capital Improvement–Measure S**	-	23,500,000	23,500,000	N/A
Total Capital Improvement	\$ 28,433,000	\$ 39,834,500	\$ 11,401,500	40.1%
Enterprise	399,248,497	430,676,203	31,427,706	7.9%
Internal Service	117,774,674	111,842,922	(5,931,752)	(5.0%)
Total Appropriations	\$ 887,260,564	\$ 938,337,124	\$ 51,076,560	5.8%

* The Filming Funds and Recreation Fund are shifting into the General Fund beginning FY 2019-20.

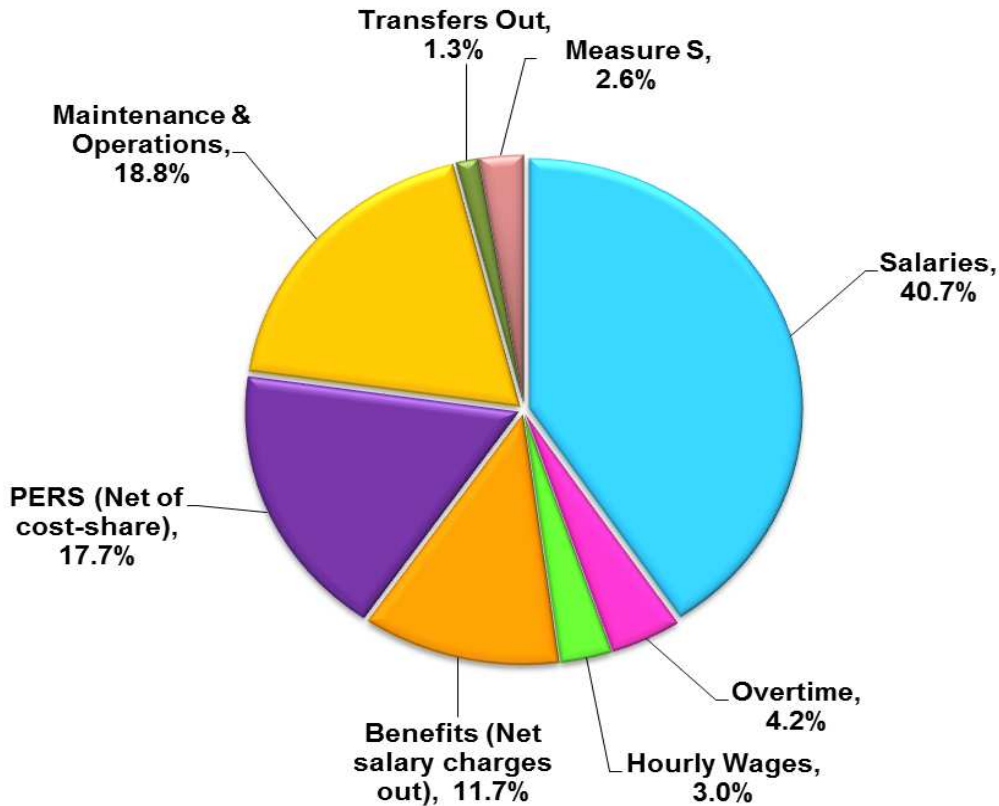
** Part of the Measure S funding approved by City Council in the total amount of \$29.8 million.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

The following sections discuss some of the major changes in appropriations depicted in the table on the previous page for each fund type.

General Fund Appropriations

Total FY 2019-20 General Fund Appropriations (including Transfers Out) are \$243.3 million, of which \$6.3 million is approved Measure S Funding. The following chart illustrates the percentage of budgeted appropriations for each category:



The appropriations for the adopted FY 2019-20 General Fund budget, together with comparative appropriations from FY 2018-19, are as follows:

Category	Adopted FY 2018-19	Adopted FY 2019-20	Increase/ (Decrease)	% Change
Salaries	\$ 95,445,174	\$ 98,972,309	\$ 3,527,135	3.7%
Overtime	9,020,309	10,180,776	1,160,467	12.9%
Hourly Wages	6,378,557	7,342,435	963,878	15.1%
Benefits (Net salary charges out)	28,359,950	28,487,065	127,115	0.4%
PERS (Net of cost-share)	36,844,519	43,028,898	6,184,379	16.8%
Maintenance & Operation	47,811,257	45,717,959	(2,093,298)	(4.4%)
Transfers Out	3,926,252	3,239,135	(687,117)	(17.5%)
General Fund	\$ 227,786,018	\$ 236,968,577	\$ 9,182,559	4.0%
Measure S	-	6,348,000	6,348,000	N/A
Total General Fund Budget	\$ 227,786,018	\$ 243,316,577	\$ 15,530,559	6.8%

Notes: Total General Fund includes use of Assigned Economic Development fund balance of \$628 thousand for FY 2019-20.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

As indicated above, the General Fund budget has increased by approximately \$9.2 million or 4.0% (not inclusive of Measure S). This increase is mainly attributable to the following:

- Salaries and Benefits: The total net increase in the Salaries and Benefits category is \$11.9 million. Of this amount, \$6.2 million is an increase in PERS costs (net of employee cost sharing); \$3.0 million due to the Recreation Fund moving from the Special Revenue Category into the General Fund; \$1.1 million due to the Filming Funds moving from the Special Revenue Category into the General Fund; as well as Cost of Living Adjustments for GFFA (1.5%), GCEA (1.5%), GMA (1.5%) and Hourly Employees (1.5%), and normal step progression and reallocation of employees. Total Benefits are net of salary charges out to other Funds.
- Maintenance & Operation (M&O): The total net decrease in the M&O budget is \$2.1 million. This is due to a decrease of approximately \$3.0 million in Fleet/Equipment Rental Charge; \$1.0 million in all other M&O due to various departmental budget reductions and \$390 thousand for ISD Service Charge. These decreases in appropriation are offset by increases of \$1.1 million due to the Recreation Fund moving from the Special Revenue Category into the General Fund; \$1.0 million in Liability Insurance and \$174 thousand due to the Filming Funds moving from the Special Revenue Category into the General Fund.
- Transfers Out: There is a total net decrease of \$687 thousand in the transfer budget in FY 2019-20. This is due to a decrease of approximately \$1.3 million in transfers to the Low and Moderate Housing Fund resulting from less GSA Loan Repayment budgeted than last fiscal year. This decrease is offset by increases of \$500 thousand in transfer to the Debt Service Fund and \$74 thousand in Sales Tax transfer to the Capital Fund.

Based on the adopted revenues and appropriations, we anticipate balancing the budget with an estimated use of fund balance of approximately \$319 thousand. Although we have adopted a budget with a slight budget gap for FY 2019-20, it is an improvement from our initial budget gap of \$11.0 million. With cooperation from various departments, we were able to efficiently reduce departmental budgets as well as internal service costs by eliminating some vacant positions and reducing various M&O projections to achieve a well balanced budget. The adopted General Fund budget for FY 2019-20 represents our continued commitment to deliver quality services while maintaining fiscal responsibility.

General Fund – Measure S Appropriations

In FY 2019-20, City Council approved a total of \$29.8 million in Measure S funding of which \$6.3 million is in the General Fund for the following programs: \$4.2 million for the Monthly Housing Rental Subsidy Program, \$750 thousand for the First Time Home Buyer Program, \$560 thousand for the Aquatics Program Expansion, \$458 thousand for the Holiday Ice Rink and \$410 thousand for the Rental Rights Program.

Special Revenue Fund Appropriations

The \$1.8 million decrease (approximate) in the *Special Revenue Funds* is primarily due to the following:

- CDBG Fund (2010) – The increase of approximately \$27 thousand is due to an increase in projected revenue applied towards capital projects.
- Housing Assistance Fund (2020) – The increase of approximately \$1.3 million is primarily due to an increase in anticipated revenue applied towards personnel costs, direct assistance and Portable Voucher HAP.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Home Grant Fund (2030) – The increase of approximately \$601 thousand is due to an increase in anticipated revenue applied towards direct assistance.
- Continuum of Care Grant Fund (2040) – The increase of approximately \$33 thousand is due to an increase in anticipated revenue applied towards contractual services.
- Workforce Innovation and Opportunity Act Fund (2060) – The increase of approximately \$624 thousand is due to an increase in anticipated revenue applied towards direct assistance.
- Affordable Housing Trust Fund (2090) – The increase of approximately \$182 thousand is due to an increase in personnel costs.
- Urban Art Fund (2100) – The increase of approximately \$180 thousand is due to an increase in anticipated revenue received applied towards contractual services.
- Glendale Youth Alliance Fund (2110) – The increase of approximately \$393 thousand is due to an increase in anticipated revenue applied towards personnel costs.
- Low & Moderate Income Housing Asset Fund (2130) – The decrease of approximately \$672 thousand is due to a decrease in contractual services.
- Miscellaneous Grant Fund (2160) – The increase of approximately \$722 thousand is due to an increase in anticipated revenue applied towards direct assistance.
- Filming Fund (2170) – The decrease of approximately \$609 thousand is due to the fund being shifted into the General Fund in FY 2019-20.
- Recreation Fund (2180) – The decrease of approximately \$4.2 million is due to the fund being shifted into the General Fund in FY 2019-20.
- Hazardous Disposal Fund (2190) – The increase of approximately \$46 thousand is due to an increase in personnel costs.
- Parking Fund (2210) – The increase of approximately \$4.2 million is due to an increase in contractual services and capital projects.
- Measure M Local Return Fund (2220) – The decrease of approximately \$119 thousand is due to a decrease in contractual services.
- Measure H Fund (2240) – The increase of approximately \$38 thousand is due to personnel costs.
- Measure W Fund (2260) – This fund was newly established to account for a storm water maintenance and management program. Total appropriations of approximately \$1.2 million are for personnel costs, contractual services and CIP projects.
- Air Quality Improvement Fund (2510) – The increase of approximately \$15 thousand is due to an increase in contractual services.
- Measure R Local Return Fund (2540) – The decrease of approximately \$340 thousand is due to no new appropriation in capital outlay.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Measure R Regional Fund (2550) – The decrease of approximately \$4.5 million is due to no new appropriation in projects.
- Transit Prop A Local Return Fund (2560) – The increase of \$617 thousand is due to an increase in contractual services.
- Transit Prop C Local Return Fund (2570) – The decrease of approximately \$53 thousand is due to a decrease in contractual services.
- Transit Utility Fund (2580) – The increase of approximately \$463 thousand is due to an increase in contractual services, personnel costs and utility charges.
- Asset Forfeiture Fund (2600) – The decrease of approximately \$191 thousand is due to the shifting of a position into the General Fund.
- Police Special Grants Fund (2610) – The increase of \$144 thousand is due to an increase in personnel costs.
- Supplemental Law Enforcement Fund (2620) – The decrease of approximately \$64 thousand is due to a decrease in personnel costs based on activity projected.
- Fire Mutual Aid Fund (2660) – The increase of approximately \$150 thousand is due to an increase in anticipated revenues applied towards personnel costs.
- Special Events Fund (2670) – The decrease of approximately \$1.2 million is due to the fund being shifted into the General Fund in FY 2019-20.
- Library Fund (2750) – The increase of approximately \$96 thousand is due to an increase in hourly wages, books and general supplies.
- Cable Access Fund (2800) – The decrease of approximately \$675 thousand is due to a decrease in project appropriation relative to last fiscal year.
- Electric Public Benefit Fund (2910) – The decrease of approximately \$227 thousand is due a decrease in personnel costs, and decreases in the ISD and Building Maintenance rate charges.

Debt Service Funds

There is only one Debt Service Fund with an appropriation for FY 2019-20: the Police Building Project (Fund 3030). The increase in this fund of approximately \$461 thousand is mainly due to an increase in interest costs on bonds.

Capital Improvement Funds

The increase of \$11.4 million (approximate) in the *Capital Improvement Program* is primarily due to the following:

- General Fund Capital Improvement Fund (4010) - The decrease of approximately \$11.7 million is a result of a decrease in appropriation for projects relative to last year. Some of the major project appropriations for FY 2019-20 within this fund include: \$650 thousand for Fire Station 28 Reconstruction; \$625 thousand for Montrose Parking Lot and Electrical Upgrade; \$500 thousand for Dunsmore Parking Lot Resurfacing; \$250 thousand for Sports Complex Field 3 Artificial Turf;

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

\$200 thousand for Fire Station 26 Reconstruction; \$200 thousand for MSB Tenant Improvements; \$125 thousand for ADA Facility Modification; and \$100 thousand for Branch Libraries.

- Measure S Capital Improvement Fund (4011) – In FY 2019-20, City Council approved \$29.8 million in Measure S funding, of which \$23.5 million is budgeted for in the newly created Measure S Capital Improvement Fund for the following programs: \$20.0 million for Affordable Housing developments and \$3.5 million for infrastructure needs for seismic upgrades.
- State Gas Tax Fund (4020) – The increase of approximately \$310 thousand is a result of an increase in appropriation for projects relative to last year. Some of the major project appropriations for FY 2019-20 within this fund include: \$2.4 million for the La Crescenta Avenue Rehabilitation Project; \$1.0 million for the Maintenance District 9 Pavement Rehabilitation; \$865 thousand for Street Resurfacing Program; \$650 thousand for Pavement Management System and \$660 thousand for Street Tree Maintenance Program.
- Parks Mitigation Fee Fund (4050) – The decrease of \$750 thousand is due to a decrease in project appropriation relative to last year. The only project appropriation for FY 2019-20 is for Pacific Park Artificial Turf in the amount of \$750 thousand.

Enterprise Funds

The \$31.4 million net increase (approximate) in the *Enterprise Funds* is primarily due to the following:

- Sewer Fund (5250) – The decrease of approximately \$3.1 million is due to a decrease in project appropriation relative to last year.
- Refuse Disposal Fund (5300) – The decrease of approximately \$1.3 million is due to less appropriation for capital outlay, depreciation and utilities. These decreases are offset by increases in contractual services.
- Fiber Optic Fund (5400) – This fund was newly established to provide improved commercial network infrastructure to expand the City's operation as a provider. This fund has appropriations of approximately \$220 thousand in personnel costs and contractual services.
- Verdugo Fire Communication Fund (5800) – The decrease of approximately \$1.8 million is due to a decrease in capital outlay. Part of this decrease is offset by an increase in contractual services, cost allocation and the ISD service charge.
- Electric Utility Funds (5810-5880) – The increase of approximately \$32.7 million is mainly attributable to an increase in purchased power, fuel-natural gas, regulatory expenses and an increase in project appropriation relative to last year.
- Water Utility Funds (5910-5980) – The increase of approximately \$4.6 million is mainly attributable to an increase in project appropriation relative to last year, personnel costs, cost allocation charges and depreciation.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Internal Service Funds

The \$5.9 million decrease (approximate) in the *Internal Service Funds* is primarily due to the following:

- *Fleet Management Fund (6010)* – The decrease of approximately \$1.7 million is primarily due to a decrease in capital outlay.
- *Joint Air Support Fund (6020)* – The increase of approximately \$1.7 million is due to an increase in capital outlay for a purchase of a helicopter. The appropriation reflects 50% of helicopter purchase as the remaining 50% will be paid for by City of Burbank.
- *ISD Infrastructure Fund (6030)* – The decrease of approximately \$2.3 million is primarily due to a decrease in capital outlay. Part of this decrease is offset by an increase in contractual services.
- *ISD Applications Fund (6040)* – The decrease of approximately \$2.4 million is primarily due to decreases in capital outlay, computer software, contractual services and hourly wages.
- *Building Maintenance Fund (6070)* – The increase of approximately \$483 thousand is primarily due to an increase in repairs and grounds.
- *Unemployment Insurance Fund (6100)* – The decrease of approximately \$674 thousand is primarily due to a one-time transfer that was made in FY 2018-19 to the Compensation Insurance Fund (Fund 6140) to help improve its negative fund balance.
- *Liability Insurance Fund (6120)* – The decrease of approximately \$414 thousand is primarily due to a decrease in cost allocation charges and personnel costs. Part of this decrease is offset by an increase in general supplies and excess insurance premium.
- *Compensation Insurance Fund (6140)* – The increase of approximately \$634 thousand is due to increases in excess insurance premium and cost allocation charges.
- *Dental Insurance Fund (6150)* – The decrease of approximately \$561 thousand is primarily due to a one-time transfer that was made in FY 2018-19 to the Medical Insurance Fund (Fund 6160) due to funding needs.
- *Medical Insurance Fund (6160)* – The decrease of approximately \$35 thousand is due to a decrease in administrative fees for active and retired employees. Part of this decrease is offset by an increase in medical premiums and claims.
- *Vision Insurance Fund (6170)* – The decrease of approximately \$241 thousand is primarily due to a one-time transfer that was made in FY 2018-19 to the Medical Insurance Fund (Fund 6160) due to funding needs.
- *Employee Benefits Fund (6400)* – The increase of approximately \$448 thousand is due to an increase in anticipated separation and compensated time payouts.
- *RHSP Benefits Fund (6410)* – The decrease of approximately \$258 thousand is due to a decrease in compensated absences accrual.
- *ISD Wireless Fund (6600)* – The decrease of approximately \$693 thousand is primarily due to a decrease in capital outlay. Part of this decrease is offset by an increase in contractual services.



ADOPTED BUDGET

FY 2019-2020

STRATEGIC GOALS

ABOUT THIS SECTION

The adopted budget for Fiscal Year (FY) 2018-19 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective, and lead City Departments for each goal (*Note: All City departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

Fiscal Responsibility Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term stability. Primary departments that support this goal include the City Treasurer, Administrative Services - Finance, and Management Services.

Exceptional Customer Service A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

Economic Vibrancy Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

Informed & Engaged Community Conduct the business of government in the best interest of the public with integrity, openness, and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

Safe & Healthy Community A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

Balanced, Quality Housing Responsible maintenance, preservation, and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

Community Services & Facilities Availability of accessible parks, community centers, and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

Infrastructure & Mobility A City focused on providing safe, efficient, and reliable transportation and utility services through well-planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

Arts & Culture Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

Sustainability Implementation of sustainable City principles to protect the quality of the air, water, land, and other natural resources; conserve native vegetation and other ecosystems; and minimize human damage. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments continue to support the City's goals using Key Performance Indicators (KPI) which act as a tool to measure the programs and services provided. The KPIs are located at the end of this section.

FISCAL RESPONSIBILITY



The City of Glendale’s financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and achieve long-term stability. Over the years, the City has been fiscally conservative, an approach made apparent in its accounting, budget, and investment policies, and in its comprehensive annual financial report. The City’s cash balance for all governmental and business-like activities as of June 30, 2018 is \$815.8 million, an increase of 6.5 percent compared to June 30, 2017. Capital preservation is attained through prudent investment strategies and the avoidance of speculative, high-yield financial instruments. The City reports quarterly on investments to an oversight board, known as the Investment Policy Advisory Committee (IPAC). Monthly and annual investment reports are provided to the City Council, City Manager, Director of Finance, and members of IPAC.

Other examples of conservative financial policies include the City’s maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a conservative “pay-as-you-go” strategy to finance general capital improvement projects. Even during the difficult economy, Glendale continues to fund its landfill post-closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have continued to increase their contribution toward pensions and benefits over the last several years, which is a rare accomplishment among area cities.

Additionally, the City strives to maintain adequate cash in each of the self-insurance Internal Service Funds. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so. Finally, the City complies with all requirements of Generally Accepted Accounting Principles (GAAP) and the pronouncements from the Governmental Accounting Standard Board (GASB).

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning its finances. Each year, the City of Glendale:

- Issues a Comprehensive Annual Financial Report (CAFR), which is audited by an independent Certified Public Accounting firm. The City also publishes a summarized version of the CAFR referred to as the Popular Annual Financial Report (PAFR).
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them of the City's financial performance to date, and provides a five-year forecast of future revenues and expenditures.
- Conducts multiple public budget study sessions each spring which affords the City Council and Glendale residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in which the entire budget is presented to the City Council and to the public for input and recommendations before finally being adopted in June.
- Posts the CAFR Adopted Budget, budget study session reports, and budget-related City Council items on the City's website for public viewing.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. Internal controls are systematic measures (such as reviews, checks and balances, methods and procedures) implemented by an organization to conduct business in an efficient and effective manner; safeguard assets and resources; deter and detect errors, fraud, and theft; ensure accuracy and completeness of its financial data; produce reliable and timely financial and management information; and ensure adherence to policies and procedures.

Some of the key internal controls in place include the following provisions:

- Duties are properly segregated throughout the City so that no single employee controls a transaction from beginning to end.
- The accounting system checks transactions against the City Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated and reviewed regularly.
- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- The City seeks competitive bids for public works construction contracts to ensure that taxpayer dollars are used to procure services at their lowest possible price.
- All items requiring an increase in spending authority (i.e. an appropriation) are presented to City Council for approval.
- The City actively promotes its employee hotline for employees to anonymously report suspected instances of fraud, waste, abuse, or inappropriate employee behavior.
- The Audit Committee meets at least on a quarterly basis to review the status of internal audit reports, the progress of the annual financial audit, and assist in the selection of the external auditor.

ACCOMPLISHMENTS

General Fund Operationally Balanced for FY 2018-19

For yet another year, the City of Glendale was able to balance its General Fund budget without the need for budget reductions to core City programs and services. This was a significant accomplishment for Glendale, a full-service city servicing more than 200,000 residents. While, the City of Glendale must remain diligent and disciplined in order to meet future funding challenges, the City will continue to aggressively pursue exceptional customer service, balance value propositions, and invest in the future to ensure continuity of high-quality City services.

Glendale Quality of Life and Essential Services Protection Measure (Measure S)

Glendale voters approved the 0.75 percent sales tax measure on November 6, 2018, which took effect on April 1, 2019. Measure S will fund City services aligned with community priorities and other City projects and services as determined by the City Council. The revenue generated from this sales tax measure on an annual basis is approximately \$30 million, which legally cannot be taken by the State or other regional agencies. This measure safeguards the use of local public funds and ensures

transparency and accountability. On May 14, 2019, during Budget Study Session #3, City Council approved various Affordable Housing, Infrastructure, and Recreation projects and programs to be funded with Measure S revenues in FY 2019-20.

Budget Awards

The annual budget document was once again granted the Excellence in Operating Budget Award from the California Society of Municipal Finance Officers (CSMFO). For the ninth consecutive year the CSMFO has recognized that the City's budget document conforms to the comprehensive standards of excellence criteria established by the CSMFO. For the tenth consecutive year, the budget document was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The GFOA is a national organization that recognizes budget documents that meet the most stringent reporting criteria. This award recognized that the City's FY 2018-19 budget document has met the program criteria as a policy document, a financial plan, an operations guide, and a communications device.

Financial Report Awards

For the 23rd consecutive year, the City of Glendale has earned the Excellence in Financial Reporting award from the GFOA. This distinguished award indicates that the City's CAFR conforms to strict requirements in areas such as presentation, format, ease of use, disclosure, and overall message to its readers. The City also earned the Excellence in PARF from the GFOA. The GFOA established the PAFR Program to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

Disciplined Investment Approach

The City maintains a disciplined approach to managing its investment portfolio by avoiding unnecessary risk to principal and ensuring that fund liquidity is sufficient to meet current obligations. The City continues a strategy of conservative investing in high grade securities, and laddering purchases to ensure liquidity and stability.

Maintained General Fund Reserve

In accordance with City Council's established policy, the City maintains a minimum reserve of 25 percent of its operating budget, with a target reserve of 35 percent. Through transparent and responsible budgeting practices, and continued collaboration within the City organization, the City has managed to exceed its General Fund target reserve, closing the FY 2017-18 with a balance of \$75.5 million, or 35.1 percent of the FY 2017-18 adopted operating budget. For FY 2018-19, considering the adopted operating budget and projected year-end savings, the General Fund unassigned reserve ending June 30, 2019, is projected to be \$75.3 million, or 33.1 percent of the FY 2018-19 General Fund adopted operating budget, which is in accordance with the current reserve policy.

Financial Systems Enterprise Resource Planning (ERP)

With the successful implementation of a new human resources and payroll system in FY 2016-17, the City also effectively met its goal of going live with the Tyler Munis Financial modules on January 1, 2019, including the General Ledger, Purchasing, Inventory, Fixed Assets, Accounts Receivable/Payable, Cashiering, Grants Management and Budgeting. City staff held various citywide training sessions and modified citywide policies and procedures to match the new workflow of the system. Staff will continue working on future essential system upgrades to ensure that the system is operating at maximum efficiency.

Refinancing of the City's FY 2000 Variable Rate Demand Certificates of Participation (COPs)

On April 16, 2019, City Council passed a Resolution to approve Glendale Municipal Financing Authority's (GMFA) issuance of bonds to refinance the City's FY 2000 Variable Rate Certificates of Participation. This refinancing was completed on June 25, 2019, with an annual fixed rate of 1.49 percent for 11 years, which is the remaining term of the Certificates of Participation. Before the City refinanced the certificates of participation to fixed-rate bonds, the City was paying a variable rate of 2.69 percent in May 2019, and the variable rate was expected to continue to increase. The fixed rate refinancing will save the City about \$2.7 million in total over the remaining 11-year loan term.

Data Analytics Training

The Internal Audit Division of the Innovation, Performance and Audit (IPA) Department has trained up on data analytics software to partially automate tasks that were previously completed manually. This emerging industry best practice, called Continuous Auditing, allows for more frequent audits of a wider range of topics. The development of this new capacity resulted in multiple audits related to the City's network and financial system to harden the City against potential cyberattacks and fraud.

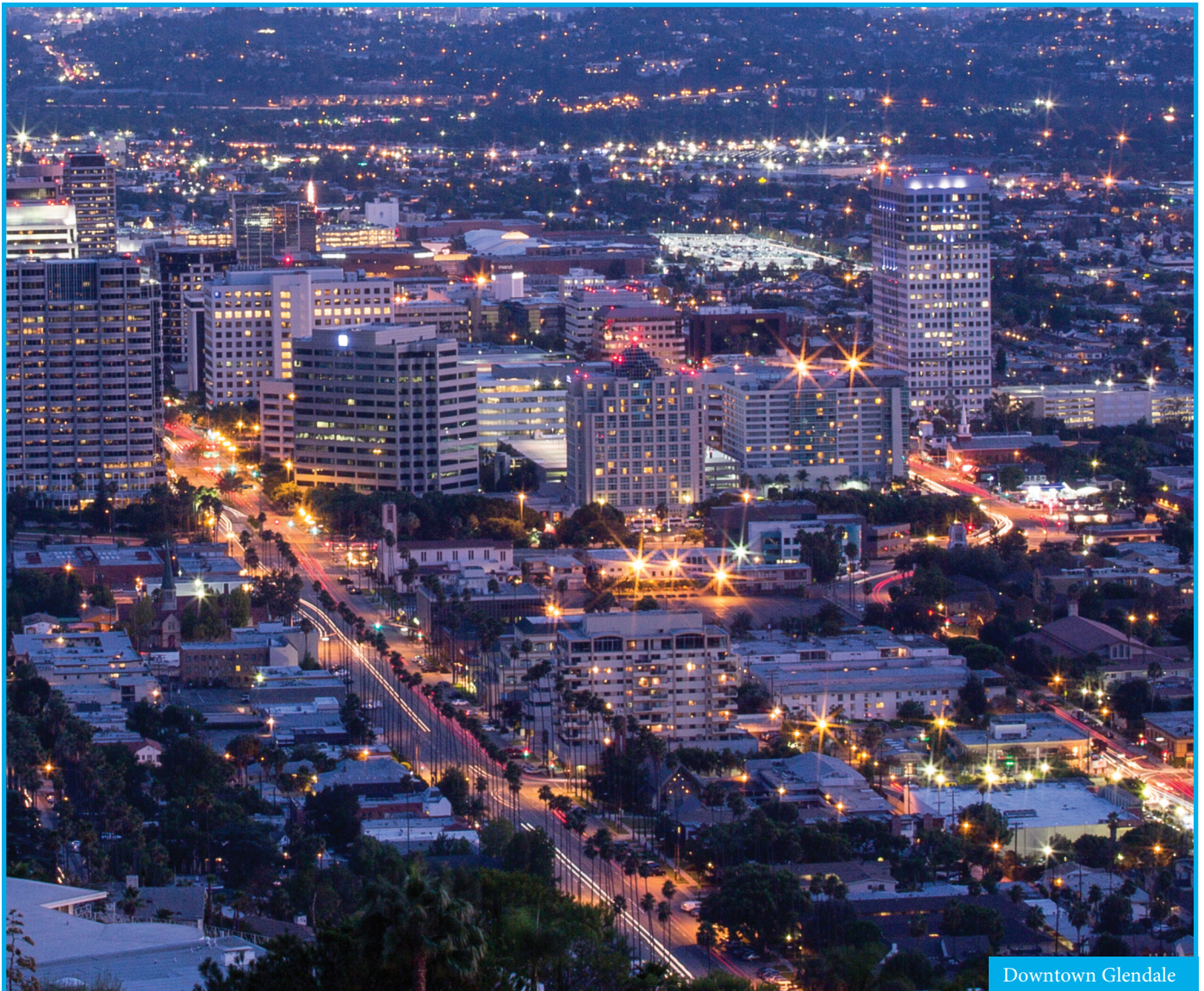
LOOKING AHEAD

Financial Forecast

As an integral part of Financial Responsibility, forecasting has taken a vital role in the City's annual budget process. During this year's budget study sessions, a five-year General Fund forecast was presented to the City Council. Revenue estimates were conservative and based on a variety of inputs, including historical trends and input from industry experts. Many variables were taken into cautious consideration by staff with the understanding that it is difficult to predict economic booms or busts which could impact the City's revenue stream. Estimates were equally conservative for forecasted expenditures and only negotiated salary adjustments have been factored in for operational cost increases. Due to ongoing restructuring, one-time retirement incentives, and other reorganization efforts over the past several years, the City has responsibly managed its employee costs. Nonetheless, one of the major challenges for all cities across California is increased pension costs due to the Great Recession and the slow recovery of financial markets thereafter. Adding to these costs are adjustments to CalPERS' internal actuarial assumptions (e.g. lowered expected rate of return and extended life expectancy for annuitants).

Citywide Strategic Planning and Performance Management Effort

The IPA Department will be working on improving the City's data management and analysis procedures to align with the upcoming release of the City's Strategic Plan. The goal will be to define and measure key performance indicators that track progress on the four directions outlined in the Strategic Plan: Build, House, Move, and Sustain.



Downtown Glendale

EXCEPTIONAL CUSTOMER SERVICE

The City of Glendale is committed to providing quality services to our diverse community. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast-paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner that delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization. In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of residents. Whether an inquiry is received in person, over the phone, or online, residents can be assured that their concerns are routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents 24 hours per day. By dialing (818) 550-4400, callers can report various concerns including, but not limited to, traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible portal to allow residents to report a problem online, located under the "Contact Us" section on the City's homepage at **GlendaleCA.gov**. The request automatically generates an email to the appropriate staff member based on the specific issue being reported. For instances when residents notice a cracked sidewalk, abandoned sofa, or inoperable street light while out and about, the City offers yet another opportunity for on-the-go communication regarding quality of life related concerns. By downloading the free "MyGlendale" app on smart phones, residents can simply snap a photo, provide a general description, and submit their concerns instantly. Once submitted, a work order is immediately generated and the task is scheduled for follow-up.

The City further exhibits its commitment to customer service through the implementation of development-friendly initiatives, such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City offers development concierge services for complex projects requiring multi-department review and coordination in order to expedite the entitlement process. The quality of service delivery in the Permit Services Center is monitored via an online survey that allows the City to identify and implement customer service improvements. The City's Property Portal saves customers time by allowing them to view property details they would otherwise need to get from the Permit Services Center. Another online method for contractors and homeowners to access permit or plan check information is CLIPP, the City Licensing, Inspection & Permits Portal. This source allows for certain permits and licenses to be issued and/or renewed online. The intent of both these sites is to save customers time and facilitate their permit/license process.

In order to effectively provide exceptional customer service, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City of Glendale's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.

ACCOMPLISHMENTS

Graffiti Removal

Neighborhood Services staff removed a significant amount of graffiti throughout the City – over 200,000 square feet this past year. This preservation of Glendale’s character reflects the value City staff places on the community and its members alike. The “My Glendale” app has been instrumental in responding to these requests. Its users regularly operate it as a source to request staff assistance on this, and many other issues.

Business Satisfaction

The Glendale Relationship Initiation Team is a function of the Economic Development Division created to ensure business satisfaction with the City of Glendale. By proactively collecting customer service data, Glendale will be able to take immediate steps to improve problem areas, as well as use the data for larger strategic customer service improvements. More than 100 businesses were visited in the past two years. Survey results found that 64 percent of firms who will be expanding will stay in Glendale, and 61 percent of firms are aggressively hiring.

Consolidation of Tree Maintenance for Improved Customer Service

The Innovation, Performance and Audit (IPA) Department is generally charged with improving City operations. One project they undertook during this past year with a team of Lean Six Sigma trained City staff was analyzing the maintenance and management of Citywide trees. During the analysis phase, they found that tree services were managed by multiple departments under a complex set of rules. An analysis resulted in the consolidation of tree maintenance and management under the Public Works Department. City trees are now tracked in one database and included in a coordinated maintenance cycle. This improvement has accomplished a few goals: it simplifies the process for residents to report tree maintenance issues, allocates staff resources efficiently for vendor management and accountability, and ensures uniform maintenance of all City trees to improve public safety.

LOOKING AHEAD

Citizen Satisfaction Survey 2020

Glendale is a community that has high expectations for the quality of life and services enjoyed by residents, businesses, and visitors. These expectations can best be met if they are memorialized and periodically evaluated. In order to continue measuring community satisfaction and gauging public opinion on key priorities and issues facing the City, Glendale will conduct a citizen satisfaction survey in June 2020. The survey will focus on current City service levels and the community’s general impression of the City. Regularly conducting a satisfaction survey allows the City to receive feedback from the Glendale community that will ultimately help the City address its challenges and protect and improve upon the high quality of life.

Online Tools

The Building and Safety Division will implement a new web-based service, allowing residents to utilize artificial intelligence software to develop specific permit guidelines for their projects. Staff will develop content so answers to common permit questions are available online to residents. Building and Safety will also acquire web-based services to allow plans to be submitted online, allowing departments and applicants to digitally track the status of projects.

Land Management System

The Building and Safety Division has worked with the Information Services Department to develop a request for proposals for the Land Management System, which should be released in late 2019. The Land Management System houses all permit, inspection, and graphic imaging systems necessary to perform all integral functions associated with the Permit Service Center. The implementation of the upgraded system will improve business practices and streamline the coordination between departments, resulting in a better user experience for our customers.

Amendment of Municipal Code: Permit and Licenses

The intent of the proposed amendments to Title 5 of the Glendale Municipal Code, which regulates permits and licenses, is to facilitate a simplified permit and license issuance process. By removing barriers and consolidating requests, staff can streamline enforcement efforts, and applicants will more quickly and efficiently undergo the licensing process.

Automated Auditing to Increase Staff Capacity

The Internal Audit Division is continuing its training on data analytics software to partially automate tasks that were previously completed manually. This emerging industry best practice, called continuous auditing, allows for more frequent audits of a wider range of topics. The City's continuous auditing efforts harden the City against potential cyberattacks and fraud.



Glendale Central Library

ECONOMIC VIBRANCY

The Economic Development Division of the Community Development Department focuses on collaborative strategies to create jobs, generate revenue, and improve the quality of life for residents, business community, and visitors of Glendale. Additionally, it manages traditional programming and asset management functions under the leadership of the Mayor and City Council Members. Staff continues to conduct outreach and business assistance, which leads to new and important retail, office, and industrial tenancies critical to providing a diverse base of employers and amenities. Quarterly economic data is maintained and disseminated to business stakeholders, and a number of events are conducted to assist the real estate community in their efforts to sell and lease space. Along with Glendale's focus on local growth, staff sponsors and supports several regional business advocacy organizations.

Staff continues to assist several business districts with their needs to ensure healthy atmospheres for sustainable growth. Business assistance is focused on Montrose Shopping Park, Kenneth Village, Downtown Glendale, and Brand Boulevard of Cars.

In addition to the Economic Development Division, the Verdugo Workforce Development Board (VWDB), through the Verdugo Jobs Center (VJC), promotes employment in Glendale by registering, pre-screening, and assisting placements of qualified workers in the City. Economic Development staff coordinates with the VWDB to identify staffing opportunities when new businesses are entering the City. To further ensure economic vibrancy, the VWDB provides unemployed workers with skills to create a local workforce pool attractive to businesses who may want to locate here, such as technology and entertainment companies.

ACCOMPLISHMENTS

Asset Management

A major accomplishment for Economic Development was the purchase of the Artsakh Avenue retail units from the Successor Agency. While advancing the Arts and Entertainment District through activities and beautification efforts, the retail units will be leased out to new tenants. In addition, City Council approved a lease with the Armenian American Museum and adopted a future design for the improved Central Park Block. Furthermore, Avalon Investment Group entered into an Exclusive Negotiating Agreement with the City for the development and rehabilitation of the Rockhaven Sanitarium.

Business Recruitments/Attraction

Economic Development maintained a Class A office vacancy rate around 10 percent throughout the year, from an all-time high of 24 percent in 2010. Newcomers and expansions in the office market included Service Titan, who announced in March that they will expand into the former Nestlé building at 800 N. Brand Boulevard, in addition to retaining their current office space at 801 N. Brand Boulevard. Other new office tenants include Industrious, a high-end co-work space at 500 N. Brand Boulevard, WeWork, who will open in December 2019 at 611 N. Brand Boulevard, and PickTrace, a firm that relocated from the Bay Area to fill long-time vacancy at 209-211 N. Brand Boulevard.

Retail vacancy rates held strong at 1.9 percent. New retail businesses include Mr. Furley's Bar, Chess Park Tavern, Panda Inn, Go Forward Inc., Marugame Udon, Dunkin' Donuts, Escape the Room, Gengis Khan BBQ Grill, Ethel M Chocolates, Acai Grill, and Farm House District, among others. In an effort attract retail to longtime vacancies and to fill market gaps, the City hosted a Brokers' Reception, sent a delegation to the annual International Council of Shopping Centers conference, and completed a nightlife survey. The results of this survey will help guide future attraction strategies specific to retail.

Another sector that grew this year in Glendale was hotels, which generate significant Transit Occupancy Tax. The Business Concierge Section of Economic Development worked with other divisions in the Community Development Department to entitle hotels coming soon at 1100 N. Brand Boulevard and 143 N. Louise Street. Hyatt Place at 225 W. Wilson Avenue opened in summer 2018.

Business Assistance

The City assisted nearly 2,000 current and expanding businesses with resources to further drive economic activity in the community. Another accomplishment related to this effort is the inception of GRIT, the Glendale Relationship Initiation Team, to gauge satisfaction in doing business with the City, County, and State. More than 100 businesses were visited in the past two years. The Economic Development Division in collaboration with the Business Concierge assisted in the expansion of current tenants, including DISQO, Age of Learning, and Beyond Limits. Regarding the City's work with its business improvement districts, the City Council supported the Downtown Glendale Association's effort to expand the District, and to create what is now called the Greater Downtown Glendale Association. The new District extends to Stocker Street, and now includes greater sections of Central Avenue.

Verdugo Workforce Development Board

The VWDB modified its Four-Year Local Plan for Workforce Development to develop strategies with its partners in serving special populations including: CalFresh recipients, individuals with intellectual disabilities and developmental disabilities, English language learners, and non-custodial parents working towards regaining custody of their children. To develop effective strategies, the VWDB hosted nine (9) community forums attended by program customers and representatives from community-based organizations, education, local government, business, and labor. Feedback gathered from the forums was used to develop the strategies for serving these special populations through an integrated system that effectively transitions program participants into competitive employment with the potential of upward mobility.

To support implementation of its innovative programs, the VWDB was awarded new grants in program year (PY) 2018-19, bringing in over \$2.8 million, including \$350,000 to continue serving individuals with disabilities; \$300,000 to lead the implementation of the VWDB strategic co-enrollment system; and \$100,000 to serve English language learners. The VWDB continued partnering with the Community Services & Parks Department to operate the Regional Immediate Intervention Service for Employment (RIISE), which provides paid work experience to adults who are homeless. The trainees earn a salary while they develop skills in landscaping, weed abatement, and use of power tools that they can use to qualify for employment opportunities. The VJC provides career counseling, work readiness preparation, and job placement services to support program graduates in transitioning to the unsubsidized work environment.

In addition to the new programs and grants launched in PY 2018-19, the VWDB also continued its role model programs. The VWDB continues as the only workforce board to receive funds from the California Department of Education for \$500,000 in California Adult Education Program (CAEP) funds to continue coordinating GlendaleLEARNS in partnership with Glendale Community College, which provides adult education, literacy, and job skills for Glendale residents. GlendaleLEARNS continues to offer English as a Second Language (ESL), throughout the City for easy access by residents. ESL, as well as other adult education courses, are offered at the VJC, Glendale libraries, and parks and recreation facilities, in addition to Glendale Community College's Garfield Campus. The VJC co-enrolls ESL students as well as other adult education students into its workforce development system funded under the Workforce Innovation and Opportunity Act (WIOA) to provide additional services. This co-enrollment strategy has been recognized as a role model practice in the community college system throughout the state and has been featured in several publications.

The VWDB also continued its signature program that targets individuals with intellectual disabilities, Verdugo Computer Numerical Control Machinist Academy. With a focus on serving adults diagnosed with Autism Spectrum Disorders, the VWDB held its fourth cohort which graduated 15 individuals. This innovative program uses a universal enrollment application and process that allows multiple partners to co-enroll the students with just one application. Students may be co-enrolled by the VJC to receive additional services from the Department of Rehabilitation, Lanterman Regional Center, Glendale Community College's Disabled Students Programs and Services, and GlendaleLEARNS. This co-enrollment process has been nationally recognized and staff is currently working with the California Labor and Workforce Development Agency to implement statewide policies on co-enrollment.

The VWDB's youth programs continue to successfully introduce the City's young people to the world of work through innovative strategies. The VWDB partnered with the American Federation of Musicians to continue its youth mentorship program which partners professional musicians with high school students interested in pursuing careers in music and the entertainment industry. Students visit studios, observe the development of music scores for movies, and interface with award-winning composers such as Danny Elfman, best known for "The Simpsons," "The Nightmare Before Christmas," "Proof of Life," and "Goodwill Hunting."

The VWDB's innovative programs continue to be featured at statewide conferences including: California Workforce Association's Meeting of the Minds, CAEP Annual Summit, Joint Special Populations Advisory Committee, Coalition on Adult Basic Education, and WorkCon, among others.

LOOKING AHEAD

Arts and Entertainment District

This year, the Economic Development Division will continue its dedication to business services and business attraction, but it will also look to strengthen its role in asset development. This will be accomplished by providing cultural amenities, improving place making, and developing more opportunities for an 18-hour city.

Specific activities supporting these efforts include completion of study and design plans for the Arts and Entertainment District Development Project, along with completion of the final design for Central Park Block Master Plan and the commencement of construction improvements. The goal is to enhance the Arts and Entertainment District through public art, improved retail experiences, and public infrastructure investment. These improvements will connect to future developments of the Central Park Block Master Plan.

Since 2014, City Council has crafted a vision that re-imagines and re-energizes the Central Park Block – an anchor of Downtown Glendale’s Arts and Entertainment District. Working with various stakeholders, the City has developed a cohesive design that activates and connects the open space with the newly renovated Downtown Central Library, the very popular Adult Recreation Center, and the proposed Armenian American Museum.

Startup Accelerator

In June 2019, the City of Glendale received \$1 million from the State’s General Fund to launch a startup accelerator, which offers mentoring, marketing, networking, investment opportunities, and other services to early-stage local tech companies seeking to progress to the “next level.” The funds will be allocated by the California Governor’s Office of Business and Economic Development. The accelerator is a component of the Glendale Tech Strategy, which was unanimously adopted by the Glendale City Council in 2016 and provided recommendations on ways to strengthen the City’s tech ecosystem. This will provide critical infrastructure benefiting startups and entrepreneurs.

Verdugo Workforce Development Board

The VWDB will continue to implement innovative programs and services while targeting the most vulnerable populations. In accordance with its Local Workforce Development Plan Modification, the VWDB will focus on serving four segments in PY 2019-20: individuals with intellectual disabilities and developmental disabilities, English language learners, non-custodial parents, and CalFresh recipients. VWDB will continue to expand its career pathway opportunities, which combine technical training with paid work experience and transition participants to competitive employment.

Objectives from the Board of Directors for PY 2019-20 include: revision of its Joint Powers Agreement and By-Laws, launching a marketing and branding strategy that increases business engagement, and developing communications messaging for workforce development.

The VWDB will also be launching the first regional industry-valued credential for Biotechnology Technicians. The assessment instrument and credentialing process is being developed in partnership with Los Angeles Valley College and six major BioScience firms: Grifols Biologicals, Amgen, Prolacta, Neutrogena, Kite, and Gilead. The VWDB and Glendale Community College will serve as the hub, tracking students in the Los Angeles Basin that earn the credential. The VWDB will also refer students to the BioScience firms as needed for employment opportunities. These firms project the need to hire almost 1,000 new employees per month over the next five years.

The VWDB was also selected by the other six Workforce Boards in the Los Angeles Basin to lead the implementation of a regional co-enrollment process based on the VWDB’s recognized best practice. The process will allow co-enrollments across Workforce Boards to facilitate customer access to career pathways available throughout the region. The process will be piloted in PY 2019-20 with adults with disabilities, who continue to have unemployment rates that are three times higher than those who do not have disabilities.

INFORMED & ENGAGED COMMUNITY

Earning and maintaining the community's trust is by far one of the greatest priorities for the City of Glendale. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community and deliver excellent customer service.

The Student Ambassador Program is one example of community engagement where local high school students are given the opportunity to learn about City Hall, City Council, meeting agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6 (Glendale's government access cable channel), online newsletters, community guide publications, and social media. Additionally, the City has implemented a video streaming service which allows the public to access public meetings in real time. This streaming service became available on tablets and smart phones a few years ago through an upgrade of the system.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District (GUSD), the City is actively involved in educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries, and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City upgraded its main Central Library right on the heels of a major renovation of the Brand Library & Art Center.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community, where residents take pride and responsibility for their City and neighborhoods. It is important that residents engage in community activities and participate in the governmental processes that affect their lives. As such, the City conducts outreach to encourage community participation and input in the development of Glendale's comprehensive community plans.

ACCOMPLISHMENTS

Citywide Pedestrian Plan and Safety Education Initiatives

This year, the City of Glendale continued to finalize the preparation of a draft Pedestrian Plan, which was developed with the input of community members via a task force, pop-up events, and an online survey on the Be Street Smart Glendale website. The draft plan is due to be presented to the Glendale City Council for their review later in 2019.

The Safety Education Initiative (SEI) and Safe Routes to School (SRTS) programs continue to operate, and support the recommendations in the draft Pedestrian Plan. SEI continues to focus on promoting the Be Street Smart Glendale campaign to residents and non-residents alike through the use of promotional items, multi-lingual educational materials, and paid advertising on banners and street decals in the downtown area. This year, the Be Street Smart Glendale campaign was recognized by both the Los Angeles Chapter of the Public Relations Society of America and the Southern California Association of Governments for its effective way of communicating with residents. SRTS continued operating in-school education programs designed to get more school age children walking and bicycling to school. Key activities during the third year of the program included bicycle rodeos and pedestrian safety assemblies, training the Glendale Kiwanis Club on how to conduct pedestrian safety programming at community events, the participation of Glendale elementary and middle schools in International Walk to School Day and Bike to School Day, and a poster contest. The goal of these efforts is to increase walking and the use of other forms of active transportation in order to reduce collision rates in the community.

Both SEI and SRTS are grant funded programs which concluded their work at the close of FY 2018-19. Mobility staff is currently looking at identifying additional funding to continue SRTS programming in local elementary and middle schools for the coming school year.

24/7 Access to Books and Information

The Library, Arts & Culture Department continues to provide 24/7 access to books and information through its website at **GlendalePublicLibrary.org**. Electronic resources include free access to more than 10 million specialty publications, periodicals, journals, and reference articles. This includes newspaper and magazine articles, business information, art and music resources, language learning programs, and student resources. Patrons can access over 9 million songs through the Freegal application. The Library also offers a growing collection of e-books, e-audio, and digital music. During the past year, 169,408 e-books and e-audiobooks were borrowed from a collection of over 33,000 items. The Library's app, "GPL2GO," had over 2,223 downloads and received 286,642 queries. There were also over 428,000 database user sessions logged over the past year.

Additionally, the Library has completed implementing radio frequency identification system-wide, along with automated materials handling at Central Library to improve access to the collection, security, and inventory control.

2020 Municipal Election and Legislative Victory

By Council Action and voter approval, the City of Glendale's municipal elections will be consolidated with the County-held Statewide General Primary and held on Tuesday, March 3, 2020. Voters will be voting to select two City Council seats, along with a special election held concurrently to fill the vacancy resulting from the resignation of a Councilmember. There will also be elections for candidates in two Glendale Community College Trustee areas and two Glendale Unified School Board areas during this same election.

In 2020, the County of Los Angeles will be rolling out its new voting system – Voting Solutions for All People (VSAP). The City Clerk's Office has been working closely with the County to ensure that Glendale will have adequate voting locations citywide. Vote centers will replace polling locations and will be open 10 days prior to Election Day. Glendale's registered voters will be able to vote for local candidates from any vote center in Los Angeles County. All of this information is being distributed to the public via the County, in cooperation with the City. The City Clerk's Office is working to also include Census 2020 information in its outreach efforts.

In anticipation of a consolidated election that would have placed Glendale's races at the end of the ballot, the City Clerk's Office worked closely with State Senator Anthony Portantino (D-25) to introduce Senate Bill (SB) 25. Enrolled by the Governor in September 2018, SB 25 creates a pilot program in Los Angeles County that will reverse the ballot order to place local offices and ballot measures ahead of county, state, and federal offices and ballot measures. The goal of this effort is to provide more visibility to local elections.

Building & Safety Outreach

The Building and Safety Division continues to provide Citywide services to ensure safe building design and construction performance through its enforcement of building codes and standards. The Division provided opportunities to the public to understand the work of the Division during Building and Safety Month in May 2019. Consistent with its mission, Building and Safety staff sought out every opportunity to partner with other divisions to provide public education. In the first half of calendar year 2019, Building and Safety staff disseminated education material at the Pacific Park's Easter Eggstravaganza, the annual Cesar Chavez celebration, and Fire Service Day. Additionally, a community networking event was held in the Glendale Civic Center, in which 22 vendors from the construction community participated alongside the Building and Safety Division to provide information to the public. In the area of professional development, Building and Safety hosted professional development trainings by several professional organizations (e.g. Southern California Edison – Energy Training), and provided free training for local design professionals and neighboring cities on accessibility in buildings. Building and Safety will also be conducting hearings on the adoption of the latest 2020 Glendale Building Code.

Communication Platforms

Building upon the increasing reliance on social media platforms, the City continues to utilize the popularity and effectiveness of Twitter, Facebook, Instagram, LinkedIn, and YouTube to provide timely and accurate information to the public. This reliance has also aided in the accessibility of information across departments. By encouraging various departments to maintain their own social media accounts and share critical information from other departments, each account develops a unique base of followers, and thus, allows for greater dissemination of information. The City's award winning e-newsletter, City Connection, has over 28,000 subscribers. This, coupled with over 50,000 followers across various social media platforms, has doubled the number of visits to the City website.

This effective communication is also utilized during emergencies, as the City is committed to meeting the community's expectations for sharing information quickly by providing rapid, accurate communication in coordination with the City's emergency protocols. The City utilizes several channels to issue prompt emergency notification and safety information which include the use of the City's social media platforms, Everbridge software, emergency website, news releases, fact sheets, statements, media advisories, talking points, newsletters, live video streaming, emails, and blogs.

Public Engagement and Noticing Manual

Communities work best when residents, organizations, and institutions are engaged and working together for the good of all, and Glendale is no exception. The people who live, work, and play here take enormous pride in this City and care deeply about keeping it healthy and vibrant. Recently, in an effort to further align our endeavors, the Communications and Community Relations Division created the City's first-ever Public Engagement and Noticing Manual. This manual describes steps to take for broadening public outreach, outlines programs that encourage active and diverse citizen participation, and provides tools to build community participation. With 15 departments and over 200,000 residents, it is important to the City to foster as much public engagement as possible.

Glendale Nonprofit Summit

The City of Glendale held its first ever Glendale Nonprofit Summit on March 8, 2019, at the Downtown Central Library. The event gathered the City's nonprofit organizations to convene, connect, and collaborate with the City of Glendale. Board members and staff of various nonprofits in Glendale had the opportunity to hear from the Executive Director of CalNonprofits, engage with their peers in a networking and breakout session, and learn from a panel of talented individuals who are fully entrenched in funding efforts for nonprofit groups. The event was a great success and many who attended indicated that they look forward to such future convenings.

Digital Recruiting

The Innovation, Performance and Audit (IPA) Department partnered with the Police Department to research the recruitment process and conduct demographic analysis. This work resulted in a new, user-friendly **JoinGPD.com** website and recruitment material that increases engagement and transparency throughout the lengthy recruitment process. Due to the success of the new site, the Fire Department also requested a recruitment website. The **JoinGFD.com** website layout emphasizes user-centered design elements like an intuitive "Steps to Join" link to inform candidates of the multiple steps behind the lengthy process. This tool clarifies the process for candidates so that they know what to expect when they apply.

User-Friendly ADU Checklist

In response to legislation legalizing Accessory Dwelling Units (ADUs) statewide in residential zones to address the affordable housing crisis, IPA partnered with several City departments to develop a user-friendly brochure to inform the community about this new housing option. To streamline the process, IPA convened stakeholders from multiple departments to unify the City's process for ADU development. An informational pamphlet was created to provide information regarding the ADU permitting process. This effort saves residents time and money needed to vet their property for ADU feasibility, facilitates collaboration from various City departments, and frees staff time to do more critical case work rather than answering the same set of frequently asked questions regarding the process.

LOOKING AHEAD

Remote Live Broadcasting

Glendale recently instituted live coverage of events through its existing social media platforms. With advancements in technology that continuously enhance the ways in which individuals obtain information, the Communications & Community Relations Division will begin to test and incorporate remote live broadcasting capabilities that will allow the GTV6 team to televise City events and meetings on channel 6. Live content, with its potential to increase public engagement and participation, holds the key to new opportunities. Streaming press conferences, community meetings, and other events online will give the City the opportunity to meet constituents where they are. This will provide residents the option to watch the live-stream at a time and place that suits them. The hope is that this added convenience will facilitate more citizen involvement.

Updating Glendale's Style Guide

A well-developed style guide is an essential tool for establishing an organization's identity. The City is working on updating its branding style guide to help content creators communicate a consistent message to residents, businesses, visitors, and other stakeholders. The style guide will support marketing initiatives by ensuring that all messaging is relevant and related to the City's goals. This cohesion is important because it will help establish a strong brand voice that resonates with the community and will build brand awareness for visitors and potential businesses.

City of Glendale Website Redesign

Various City departments started the process of reviewing more than 2,500 indexed pages on the City's website. These departments are now discussing available options and best practices to redesign the City's website. The goal of the redesign is to help users navigate the many resources provided by the City in a way that is simple and intuitive.

East & West Glendale Community Plans

The City looks forward to hosting non-traditional community meetings and pop-up events as staff begins to develop the East and West Glendale Community Plans. The proposed East and West Community Plans are the final two of four community plans planned for Glendale, preceded by the North Glendale Community Plan and the South Glendale Community Plan. The East and West Community Plans will serve as land use policies and design guides within the neighborhoods and commercial districts of the East and West areas of the City. They will help shape any appropriate changes to the community and land use, while balancing the unique character of each corridor of the City with Citywide policies and regional initiatives. This work will begin through the West Glendale Sustainable Transportation grant set to begin in early fall 2019.

Planning and Design Storefront

In an effort to create a more engaged and informed community, the Community Development Department will launch a Planning and Economic Development storefront as part of the activation on Artsakh Avenue. This storefront is intended to create a public engagement and education center that focuses on City Planning and Economic Development initiatives. Projects such as the visioning process for the Arts and Entertainment project, the Downtown Streetcar, and others will be displayed for engagement and discussion. Additionally, staff will activate the space through roundtable discussions and presentations to community members from staff and outside partners to solicit feedback and provide information. This unique storefront will also help to create a positive and less formal environment for residents and businesses to learn more about the City's various initiatives.

Library Strategic Vision

The Library, Arts & Culture Department will complete the strategic planning process started in FY 2018-19, as their last strategic plan was developed in 2012. This process will result in new mission and vision statements, and strategic priorities. Through the planning process, the Library, Arts & Culture Department will develop a comprehensive marketing plan to ensure a consistent message and effective outreach to inform existing patrons and engage community members who are not currently aware of Library resources and services.

2nd Annual Glendale Nonprofit Summit

Due to the feedback received from the first Nonprofit Summit, the City of Glendale will once again engage its active nonprofit community by convening the 2nd Annual Glendale Nonprofit Summit. The event will be held in February 2020, and will once again call upon its nonprofit community to gather together to convene, connect, and collaborate with the community it serves so well.

Citywide Strategic Planning and Performance Management Effort

The City will be working on improving the data management and analysis procedures to align with the upcoming release of the Strategic Plan. The goal will be to define and measure key performance indicators that track progress on the four directions outlined in the Strategic Plan: build, house, move, and sustain.

SAFE & HEALTHY COMMUNITY



The City of Glendale has established a tradition of providing residents, businesses, and visitors with a superior level of public safety services. Among Glendale's principal objectives are to enhance the quality of life and nurture a sense of security within the community by providing proactive services, community involvement, and transparency to ensure the preservation of a city that is physically safe, free of blight, and prepared for emergencies. This is accomplished through the efforts of the Police and Fire Departments, in collaboration with other City Departments and many active community members, businesses, and organizations.

The City's Police Department operates out of one main police facility and three police sub-stations, while the Fire Department operates out of nine strategically-located fire stations throughout the City, one of which serves as fire headquarters. Together, the departments operate nine paramedic fire engines, three ladder trucks, five basic life-support ambulances staffed twenty-four hours a day, an additional twelve hour basic life support ambulance (deployed during peak times), one Type-1 Hazardous Materials response vehicle, one Type-1 heavy urban search and rescue vehicle, one armored SWAT vehicle, MedEvac armored vehicle, three helicopters, and a variety of other specialized equipment. Clearly, Glendale's forces are thoroughly prepared for every emergency.

In addition to City operations, Glendale is home to three area hospitals represented by Adventist Health Glendale, Dignity Health Glendale Memorial Hospital, and USC Verdugo Hills Hospital; each offers a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

ACCOMPLISHMENTS

Public Safety Collaboration

Successfully managing major incidents requires partnerships, planning, communication, and coordination. The management staff of both the Police and Fire Departments meet on a bimonthly basis to conduct table top exercises, plan combined training for the two departments, and develop protocols to improve response to major emergencies. This collaboration enhances the ability to effectively respond to major fires, earthquakes, and active shooter/mass casualty incidents.

Homeless Outreach and Mental Health

In the interests of improving both safety and quality of life on a long-term basis, the Glendale Police Department's Homeless Outreach Team and Mental Health Evaluation Team worked in conjunction with the Community Services & Parks Department to provide services to homeless members of the community. The teams conducted outreach activities on 169 days, contacted 140 different individuals, handled 420 police incidents, and coordinated activities with various nonprofit organizations, such as Ascencia, Catholic Charities, The Salvation Army, Door of Hope, YWCA of Glendale, and LA Family Housing, to provide essential services and emergency shelter to those in need.

Traffic Safety

During this past year, the Glendale Police Department implemented a new program to address the public's safety concerns related to speeding, stop sign violations, loud exhaust, tinted windows, and other traffic related violations. Traffic collision data and complaints were analyzed, and the results were used to create a matrix and direct enforcement to specific geographical areas at times of day when violations were most likely to occur. Social media platforms are used to educate the community regarding the locations and results of enforcement operations.

Recruitment and Sustainability

Looking ahead, recruiting and retaining highly-qualified people are the backbone of public safety in our community. The Police Department anticipates that 19 people, representing approximately five percent of the Department, will retire in the next 18 months. In response to this, the Department has increased testing frequency, will continue to evaluate and revise recruitment strategies, and will examine options to help retain employees with the goal of maintaining a vacancy rate of less than three percent.

Zoll Cardiac Monitors and Automated External Defibrillators on all Fire Apparatus

In fiscal year (FY) 2018-19, the Fire Department replaced aging defibrillators on frontline apparatus with Zoll X-series defibrillators through a matching fund donation from our three area hospitals, Adventist Health Glendale, Dignity Health Glendale Memorial Hospital, and USC Verdugo Hills Hospital. The goal is to provide immediate access to defibrillation as often as possible to further improve patient outcomes from sudden cardiac arrest. Automated External Defibrillators (AEDs) were also issued to the Fire Chief, Deputy Chief, and Battalion Chiefs to be carried in their vehicles with the purpose of increasing community response capabilities to cardiac events.

Completion of the new State of the Art Burn Building

In partnership with Glendale Community College, a state-of-the-art, multi-level live fire training structure was completed in FY 2018-19. This structure allows firefighters to practice firefighting techniques in a controlled environment. This type of training is essential to the improvement of firefighting operations, injury prevention, reductions in property loss, and also contributes to ensuring the Department maintains its Class 1 insurance rating that it has held for over 20 years.

LOOKING AHEAD

Special Operations Program

The Fire Department will formally adopt a Special Operations Program in FY 2019-20. This program will combine the Type 1 Heavy Urban Search and Rescue and Type 1 Hazardous Materials Response Teams. The purpose of this program is to plan, coordinate, and manage specialized response activities that are not standard fire or medical responses. Adoption of this program will better prepare the Fire Department and the community for both natural and man-made disasters.

Technological Upgrades for the Police and Fire Department

The Police Department relies on a suite of public safety hardware and software products including: computer aided dispatch (CAD), records management system (RMS), corrections management system (CMS), and associated interfaces and services. Over the course of this next year, the Police Department will be evaluating replacement options for this software in order to remain current with technology, transition to new crime reporting requirements, and improve service to the community. Last year, the Police Department upgraded and replaced the Mobile Digital Computer systems in patrol vehicles and implemented electronic citation equipment throughout the Patrol Bureau.

The Verdugo Fire Communications Center (VFCC) will complete the upgrade of the CAD system. This critical update will modernize the VFCC for the future of call-taking by allowing for better data capture, increased information for field personnel, more robust mapping, and apparatus location data. This upgrade will prepare the VFCC for potential data stream options such as text to 9-1-1 photos and video. Also included will be a common operating picture allowing other agencies to view incidents as they occur and the possibility to interface with other fire department CAD systems, such as the County and City of Los Angeles.

Legislative Issues

As part of investing in the safety and quality of life for our community, the Police Department will continue to support legislation that enhances the safety of our community, including traffic safety, promoting greater local control in the setting of speed limits, and mitigating the negative impacts of Assembly Bill 109, Proposition 47, and Proposition 57 on the community.

Fire Station Improvement Plan

A strategic plan for addressing fire station improvements will be developed this fiscal year. Some of Glendale's fire stations were built over 68 years ago and supported a historical fire service that did not respond to medical or specialized calls and housed one apparatus. Further, these facilities were not built in the time period of mandatory building and safety compliance measures, such as the Americans with Disabilities Act or earthquake standards. As a result, there are a number of functional, technical, code compliance, and livability issues that require attention. The Fire Department is committed to ensuring that these aging facilities are still functional for their intended purposes and provide optimum service to the community and its fire service.



Glendale Fire Department

BALANCED, QUALITY HOUSING

The City of Glendale continues to engage the community, developers, and property owners to plan, build, maintain, and redevelop areas of the City into high-quality neighborhoods where residents feel safe, and can access resources and services that enhance their ability to support themselves, their families, and the community. A primary goal of the City is to provide a balanced mix of housing opportunities – new market rate, affordable, and rehabilitated housing – to all segments of the population.

Through partnerships with the Housing Authority, over 1,300 affordable housing units have been developed in Glendale. Since 2008, over 489 ownership and rental units have been constructed in various developments. These units are fully occupied by various degrees of low and moderate income families and persons with special needs. Additionally, through the City's affordable housing density bonus zoning regulations, 14 market rate development projects have been approved to date. Five projects providing 52 affordable units have been completed, leaving nine projects (totaling 76 units) under development.

Planning for future residential growth is a state obligation as well as a local need. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or service levels.

ACCOMPLISHMENTS

Rental Assistance Program

Glendale has consecutively received the designation of “High Performer” from the United States Department of Housing and Urban Development's Section 8 Management Assessment Program (SEMAP). A current review anticipates receiving this designation again next year for the 22nd year in a row. The SEMAP measures the performance of public housing agencies that administer the Housing Choice Voucher program in 14 key areas. These 14 indicators of performance show whether housing authorities help eligible families to afford decent rental units at a reasonable subsidy cost, as intended by federal housing legislation.

New Funding for Targeted Rental Assistance

Housing staff responded to a Notice of Funding Availability (NOFA) issued by the Department of Housing and Urban Development (HUD) on new vouchers referred to as “Mainstream Vouchers” to assist non-elderly persons with disabilities who are able to begin living independently. The Housing Authority was notified by HUD in December 2018 that it has been awarded \$156,430 to support 14 Mainstream Vouchers in the twelve months beginning in February 2019.

The Mainstream Voucher Program is classified by HUD as “targeted” funding. The target population is “non-elderly individuals between the ages of 18-62 years old with developmental disabilities and their families.” While serving a specific population, Mainstream Vouchers are administered using the same rules as the regulations for the Section 8 program.

Housing staff has identified households on the Section 8 Waiting List that likely can meet the required criteria. The acquisition of these new vouchers affords the City a great opportunity to assist a unique population. Staff will soon pool 14 eligible participants to begin verification and the housing process.

Rental Rights Program

On February 12, 2019, the City Council adopted Ordinance No. 5922, known as the Rental Rights Program. The program expands the existing Just Cause Eviction ordinance by adding two new programs, Right to Lease and Relocation Assistance. The program is designed to provide stability and mitigate the impact of displacement caused by high rent increases. Extensive outreach has been conducted including two mass mailers to all Glendale residents and landlords. The program has already had a positive impact on a number of residents and will continue to serve as a form of protection against excessive rent increases.

Inclusionary Zoning Ordinance and Commercial Development Impact Fee

In order to address the continued need for development of affordable housing, City Council adopted an Inclusionary Zoning Ordinance and Commercial Development Impact Fee. These programs will apply to new developments citywide, and will help produce new affordable housing and establish new sources of financing for future affordable housing.

Market Rate Development

Market rate housing development throughout the City also continues to flourish. With 658 units under construction and 3,589 recently completed, these new developments contribute to the vast array of housing options available throughout the City.

LOOKING AHEAD

While the community's demand and City's commitment for building and maintaining high quality residential neighborhoods continues to grow, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal continues to diminish. It is a priority to develop a legislative strategy to restore meaningful and ongoing funding for the creation and maintenance of affordable housing in Glendale.

Monthly Housing Subsidy Program

Understanding the necessity to address the issues of housing with a multi-pronged approach, City Council pledged \$4.2 million in General Funds to fund a Monthly Housing Subsidy Program. The program is designed to assist 1,000 Glendale low-income senior rental residents with \$300 in monthly housing subsidy for 24 months. The program is in its early stages of inception. Necessary employees are being hired and testing of the application process is being conducted. The City will begin accepting applications in late 2019 and has a target date of March 2020 to begin making subsidy payments.

Legislative Strategy

In December 2017, the Housing Authority adopted an affordable housing strategy containing specific action items to promote the development of more housing affordable across all segments of the community. An important aspect of the housing strategy is the legislative platform. The sustained lobbying and ongoing efforts of the City have authored three state legislative bills.

- Assembly Bill 1110, sponsored by Assembly Member Friedman, would amend old, and establish new, state law regarding noticing requirements for rent increases.
- Senate Bill 532, sponsored by Senator Portantino, would authorize the City of Glendale to use \$27 million in stalled redevelopment bond proceeds to be repurposed for acquisition, rehabilitation, preservation, and development of affordable housing.
- Senate Bill 521, sponsored by Senator Portantino, would offer State income tax credits for multifamily rental landlords who lease property to persons receiving Section 8 assistance.

All three bills are making their way through the legislative process. Should they pass out of both houses, they will then be referred to the Governor for enrollment or veto.

At the federal level, the City of Glendale reached out to Congressman Adam Schiff to author the Affordable Housing Incentives Act of 2019. This proposed legislation, if approved, will provide a new tool to help develop affordable housing for lower income households, not only in Glendale, but across the nation. The proposal amends the Internal Revenue Code to give sellers of property more time to reinvest their capital gains when selling their properties directly to public housing authorities who are buying property for dedicated affordable housing development. It is hoped that this will incentivize sellers to prioritize housing authorities over private buyers by giving these sellers more time to reinvest their sales profits.

First Time Home Buyer Program

In a desire to assist and encourage home ownership opportunities citywide, City Council pledged \$750,000 in General Funds to fund a First Time Home Buyer Program. The program will assist a limited number of lower income first time home buyers with the purchase of a qualified home, via down payment assistance in the form of silent second loans. The City will begin accepting applications in late 2019.

Urban Living

Working with two nonprofit developers, the City is completing construction of a 66-unit, affordable senior housing project (Vista Grande) and a six-unit affordable low-income homeownership project for first time homebuyers.

Future Affordable Housing Projects

Looking for additional opportunities for more affordable housing production, the City Council pledged \$20 million in General Funds to identify future affordable housing projects. Possible site acquisitions for future projects have been identified and the City is currently in negotiations that it believes will result in the acquisition of at least two parcels that will allow for significant development opportunities.

COMMUNITY SERVICES & FACILITIES

Many departments throughout the City of Glendale are responsible for the development and maintenance of City facilities and programs that contribute to the high quality of life for Glendale residents. Glendale is rich in open spaces and parkland, which has evolved in accordance with the community's changing needs. Meeting residents' growing desire for modernized parks, libraries, and transit facilities is a challenge the City will continue to address in the upcoming year.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. Since affordable land is not available for the City to construct new parks, City staff has turned its attention to renovating existing parks and facilities, and adding new amenities such as outdoor fitness equipment, new playgrounds, and picnic areas. The City continues to explore opportunities to develop uniquely-tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City is also exploring joint-use opportunities with the Glendale Unified School District (GUSD) to help improve GUSD facilities that allow public use after school hours.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, All for Health/Health for All, GUSD, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The City continuously seeks collaborative opportunities with nonprofit agencies and other organizations to maintain existing levels of service and enhance programming.



ACCOMPLISHMENTS

Improvements at Fire Stations

The Public Works Departments Facilities Management Division (FMD) completed the replacement of an old diesel power generator at Fire Station 27 with a new environmentally-compliant and reliable unit that will reduce maintenance costs at the facility. FMD also completed renovation plans for Fire Station 26 and 28, and construction of the Fire Training Center at West Chevy Chase Drive is nearly completed.

Parks Facility Improvements

The City of Glendale has invested in various parks facility improvements over the last year to ensure safety, enhance the community, and improve comfort for patrons. For instance, the playground at Maple Park has been replaced with an all-inclusive, Shane's Inspiration playground. The Riverwalk Phase II Project was also completed, extending the recreational trail along the north bank of the Los Angeles River east and south. Improvements and upgrades include a river overlook with seating areas, a small park at the confluence of the Verdugo Wash and the Los Angeles River, infiltration basins, native grasses, shrubs and trees, an entry gateway, and directional/interpretive signage.

Police Department Museum

The new Police Department Museum housed in the lobby of the Police Department headquarters is completed and open to the public. The museum reflects the history and evolution of the Glendale Police Department. It features display cabinets with historical items, including Glendale Police uniforms through the decades, as well as a simulated jail cell display room. The museum provides an opportunity for the community to learn more about the department and its history of serving the City of Glendale.

Municipal Services Building Exterior Protective Coating

The Glendale Municipal Services Building located at 633 East Broadway is a distinct and historic example of 1960s modern architecture. A project was recently completed to apply new protective coating to this building. The new coating will help protect the original concrete and stucco building components and extend the life of this iconic structure.

Grandview Branch Library Renovation

In March 2019, the Grandview Branch Library Renovation project was completed. This project included extensive renovations to the Adult Room, Teen Room, Children's Room, Tech Center, hallways and staff areas. The renovations included new flooring and carpet, new doors and walls, the removal of outdated shelving, counters and furniture and the installation of new electrical components, data outlets, and cabling. The outcome of this project is a new modern library that better meets the needs of library patrons.

Grandview Branch Library Services

The Library, Arts & Culture Department re-opened the Grandview Branch in April 2019 with an expanded vision of a more children and family-focused library, highlighting multi-lingual resources and programming, as well as access to Science, Technology, Engineering, Art and Math (STEAM) learning tools.

Recreation Programs

The City of Glendale seeks to increase and improve recreation opportunities for residents on a regular basis. Recreation increases the quality of life for Glendale residents and the surrounding communities by providing enriching activities for all ages. At the end of summer 2018, campers from all-day camp locations participated in an all-day camp day that featured camp competitions, water play, a 60-foot inflatable obstacle course, and treats for all. It was a successful end-of-summer event. Based on the success from 2017, the One Glendale After School Youth Sports Program continued to provide an opportunity for program participants called "sports experiences." Program staff applied for various grants for local college and professional sporting events in order for program participants to have the opportunity to attend a real sporting event. During the 2018-19 program year, the participants went to a college football game at the Rose Bowl, a men's volleyball match at California State University Northridge, a UCLA Men's basketball game at Pauley Pavilion, and a Los Angeles FC soccer match at the newly constructed Banc of California Stadium. Food prior to the game as well as transportation to and from the game was provided through the program.

Partnering with Community Organizations

In an effort to provide expanded services, the City partners with various community agencies to offer programs and services to the community. In FY 2018-19, the Community Services & Parks Department offered its facilities free of charge to over 80 nonprofits that offer services and programs that benefit the public. Such programs and events included cultural events, educational opportunities, book fairs, and elected official meet and greets. The department also collaborated with organizations, such as All for Health/Health for All, for use of its facilities by renewing a lease agreement for an additional three years to provide free and low-cost behavioral counseling to at-risk youth and their families under the Glendale Individual & Family Treatment (GIFT) Program. Each October, Adventist Health Glendale hosts a Free Flu Shot Clinic at the Adult Recreation Center and Sparr Heights Community Center. This year Adventist Health provided over 200 free flu shots to residents.

Social Services

The City of Glendale's Senior Services Section completed the third year of a four-year elderly nutrition grant from Los Angeles County, which provided over 45,000 congregate meals, 11,500 home delivered meals, and one-time-only funding for the purchase of kitchen equipment and 5,000 additional meals to seniors 60 years and older. Additionally, the Senior Services Section coordinated the creation and implementation of a 13-member Senior Services Committee that met quarterly in FY 2018-19 to set goals and establish priorities to meet the needs of individuals 60 years of age and older in Glendale. The Community Development Block Grant (CDBG) Section held its first-ever CDBG Open House event in September 2018 to invite and educate local area nonprofits on how to apply for federal Housing and Urban Development funds. Due to outreach efforts informing nonprofits of the CDBG program, FY 2018-19 CDBG funding allocations included five new organizations who had not applied in previous years.

LOOKING AHEAD

Beeline Maintenance Facility

The Beeline Maintenance Facility began construction in May 2018. Construction on the new maintenance facility for the Beeline and Dial-A-Ride transit programs will continue throughout most of FY 2019-20. This federally funded facility will consist of a maintenance garage, an administrative and operations building, fueling island, bus wash, and secure parking for the City's entire transit fleet. With estimated substantial completion slated for March 2020, the new facility will be the foundation for improved operating efficiencies required to implement the proposed service expansion.

Equipment Lift at Fire Station 22

The Public Works Department's Fleet Services Division (FSD) has nearly completed a project to replace an old heavy duty vehicle lift at Fire Station 22. This new electric lift will allow for improved maintenance, repairs and safety inspections of City fire engines maintained at this facility. The new lift has been delivered to the Fire Garage facility and will be installed in August 2019.

Improvements at Various Fire Stations

FMD has planned numerous improvements at fire stations across Glendale in the new fiscal year to enhance preparedness at these critical facilities. Fire Station 25 in North Glendale is due to receive a new emergency power generator. Fire Stations 26, 28, and 29, serving the northern portions of Downtown Glendale, as well as parts of Montrose and La Crescenta, are due for significant modernizations. These projects will include changes to dormitories, restrooms, and storage spaces, as well as energy efficiency upgrades. Construction on these improvements is scheduled to begin in summer 2019.

Tenant Improvements

In the coming years, the City of Glendale will continue to upgrade City facilities to make them more accessible, attractive, and functional for the public and building occupants. In FY 2019-20, several interior improvements, in conformance with ADA standards, will take place in City buildings. Specifically, public counters, building entries, and restrooms will be modified to provide improved accessibility and availability of services. In addition, FMD will continue making improvements aimed at lowering the annual operating cost of City buildings, including the installation of LED lighting and low flow water fixtures, and by ensuring that all equipment and systems are operating at maximum efficiency.

GUSD Library Cards

The Library, Arts & Culture Department will continue to build upon its existing partnership with GUSD to offer a library card pilot project in the fall 2019 to ensure that students have access to all of the Library's materials and learning resources. Working directly with GUSD to streamline this process provides a more seamless, wrap-around service model for local students and their families.

Citywide Park Upgrades

In the upcoming year, as the City strives to continuously improve and upgrade its parks facilities, the Public Works Department, in collaboration with the Community Services & Parks Department, will complete renovations at several parks across Glendale. These improvements will include concession building and accessibility renovations at the Glendale Sports Complex, new multi-purpose artificial turf at Pacific Park, a new water feature and shade structures at Pacific Park, a new restroom and a concession building at Upper Scholl Canyon Park, restroom upgrades at Lower Scholl Canyon and Nibley Parks, a Nature Education Interpretive Center and restroom building at Deukmejian Park, and beginning work on the improvements included in the Verdugo Park Master Plan. Additionally, the Community Services & Parks and Community Development Departments are working with GUSD to develop two joint-use soccer fields that will be accessible to the public after school hours.

New Park Programs

The City extended the hours of operation at Pacific Pool in July 2018. During summer 2019, the pool closes at 9:30 p.m. on weekdays. In addition, the City will look at opportunities for expanding teen programming in collaboration with GUSD and commence an agreement for joint-use programming at the upcoming improved Glendale High School aquatics complex.

Recreation Programs

The Community Services & Parks Department, in an effort to unite families of children with special needs, has created the Maple Park All-Inclusive Playground Play Days also known as Maple All-Inclusive Play (MIP). With the newly built Shane's Inspiration Playground installed at Maple Park as the highlight of the event, recreation staff will offer additional crafts and resources to the community on the third Saturday of each month. MIP day is an opportunity for parents and families to come to the park, network with each other, exchange resources and provide support for each other. The department is also collaborating with various service providers that would lead and sponsor the month's play day and share their resources with attendees.

The Community Services & Parks Department has allocated funds from Measure S for FY 2019-20 to operate Pacific Pool year-round. The pool has traditionally been open from Memorial Day through the end of September annually, but in the next year it will remain open for daily programming between September 2019 and the 2020 summer season. Activities will include recreation swim, lap swim, swimming lessons, swim team, water polo team, aqua aerobics, and private rentals.

2019 Holiday Ice Skating Rink

The Community Services & Parks Department has allocated Measure S funds to operate an Ice Skating Rink during the 2019 winter holiday season. The rink will be located in the City Hall parking lot on Isabel St. across from the Police Station. It will be open to the public daily from November 22, 2019 through January 6, 2020. Participants can pay for admission, rent skates, and skate to holiday music and lights at the rink.

Social Service Partnerships

In the upcoming year, the City will provide CDBG funds to thirteen social service agencies and four capital improvement projects ranging from a building facility improvement project which houses preschool, day camp, and afterschool teen programming and services to help families of domestic violence to a community center improvement project which houses a homeless prevention program, food pantry, and immigration assistance to over 5,000 residents annually. In addition, the City will provide funds from Homeless Continuum of Care, Homeless Emergency Aid Program (HEAP), California Emergency Solutions and Housing (CESH) Program, State Emergency Solutions grant and Measure H funds, to six social service agencies that operate twenty programs, including homeless prevention, rapid re-housing, street outreach and coordinated entry system. These projects will help to better serve nonprofit public facilities and will service over 3,000 residents, homeless, and youth with vital community services. The City will continue to work with nonprofit community organizations to identify priority programs and staffing needs, such as case management services for the homeless and seniors, as well as actively pursue and secure additional federal, state, and local grants to leverage county and federal funds. The City will also work towards increasing the amount of funding from Los Angeles County Homeless Initiative Measure H for homeless programming in Glendale.

INFRASTRUCTURE & MOBILITY

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meet the needs of the City's multi-faceted community. Properly maintained streets and critical sub-structures, reliable utilities, effective mass transit systems, and optimized traffic management systems facilitate positive growth. For these reasons, a primary focus of Glendale's local government remains the City's infrastructure and mobility planning.

As one of the few cities in Southern California that manage a comprehensive array of utility services, Glendale provides reliable, high-quality, and sustainable power, water, and wastewater services to its customers. The Glendale Water & Power (GWP) and Public Works Departments are constantly modernizing, upgrading, and making improvements to the core infrastructure of the City in order to continue to provide safe and reliable water, electric, and wastewater services. The City has in-house technical staff members who plan, design, and oversee the construction of capital improvement projects, as well as field staff that daily help to maintain the City's critical infrastructure. This organizational structure provides the City with the ability to maximize effectiveness and cost efficiency on large infrastructure projects while still being able to quickly respond to immediate maintenance needs as they emerge.

The City makes tremendous efforts to improve mobility and to make Glendale's streets safer and more reliable for motorists, transit users, cyclists, and pedestrians. As one example, the City's Pavement Condition Index was recently rated as 73.8 out of 100 – with 100 being the rating of a brand new street. This is considered “Very Good” and is higher than the average of 65 for all California cities.

Also, through design review, mobility planning, and transit, the City promotes excellent architecture and establishes a framework that allows the City to grow without increasing congestion. The Citywide Pedestrian Plan was designed to improve mobility throughout the City with initiatives that rely on education, encouragement, enforcement, and evaluation for safe modes of active transportation in Glendale. The City will soon begin implementing Phase III of the Glendale Bicycle Transportation Plan to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. City staff has continued to coordinate with agencies outside of the City of Glendale to assure that the City's mobility infrastructure is coordinated with the larger regional systems.

Finally, the City operates the Glendale Beeline Transit System, Dial-A-Ride, and the Glendale Transportation Center. In addition, the City continues to maintain public surface parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.

ACCOMPLISHMENTS

South Glendale Community Plan

The South Glendale Community Plan (SGCP) is one of four community plans intended to guide growth in Glendale by coordinating general plan policy with neighborhood-level implementation. The preparation of an Environmental Impact Report (EIR) for the SGCP and an update of the City's transportation model to facilitate the EIR continued into 2018 with the intent of balancing the unique character of the community with Citywide policies and regional initiatives. The final SGCP EIR was approved by City Council in July of 2018. Final adoption of the SGCP is currently awaiting resolution of pending litigation over the EIR. This is expected to be completed by winter of 2019.

Downtown Specific Plan

The Downtown Specific Plan was reimagined and amended during 2018 to emphasize the importance of design, the public realm, and community benefit. New development and design standards were developed to prioritize character and design to ensure that the future of Glendale remains an attractive and unique urban environment. Additionally, new community benefit and public

realm standards will ensure meaningful open space, widened sidewalks, and development patterns that are supportive of households of all sizes and compositions. The amendments were recognized with an award for comprehensive planning in a large jurisdiction by the Los Angeles chapter of the American Planning Association.

Safe Routes to School Improvements

As part of the City's ongoing efforts to improve pedestrian safety, especially for children, the Public Works Department continues to work on the Safe Routes to School Improvement Program. The next phase of the project, which began construction in April 2018, was focused around Hoover-Keppel-Toll schools, and along East Chevy Chase Drive near Roosevelt, Mann, and John Muir schools. The scope of work included traffic calming measures, Americans with Disabilities Act (ADA) improvements, and road resurfacing to make it safer for children to walk and bike to school.

Kenneth Road Rehabilitation Project

The Public Works Department completed the pavement rehabilitation of Kenneth Road between Sonora Avenue to the boundary with Burbank in February 2019. As part of this project, this vital commuter artery was resurfaced and other improvements made on Kenneth Road and adjacent streets in the neighborhood, including sidewalk repairs, curb ramps upgrades, and the installation of new dry well facilities.

Downtown Internally Illuminated Street Name Sign Replacement Program

As part of ongoing efforts to upgrade and maintain the infrastructure in Downtown Glendale and to meet the City's sustainability goals, the Public Works Department Engineering Division began work on Phase III of a project to replace internally-illuminated street name signs. The scope of work consists of replacing these existing faded, illegible signs that are attached to traffic signals, as well as replacing the fluorescent lighting with more energy-efficient LEDs. Work on this important project was completed in July 2019.

Doran Street and Adjacent Streets Improvements Project

The project improvements include pavement, sidewalk, curb ramps, and intersection repairs and enhancements as well as new street trees, a new traffic signal and traffic signal modifications using SB1 funds and Measure R funds. Work around schools completed during the 2018 summer break and overall construction on the job was completed in early 2019.

Implementation of the Bicycle Transportation Plan Phase III

The Bicycle Transportation Plan (BTP) is a comprehensive plan for Citywide bicycle and pedestrians facilities and improvements. In January 2014, staff completed Phase I of the BTP and Phase II of the BTP was completed August 2016. With the addition of Measure R funds, the Engineering Division completed Phase III in April 2019. Phase III included the application of emulsion aggregate slurry (Slurry Seal Type II) over existing pavement; the installation of Class III bike routes; the installation of greenway signs; plus the application of new traffic striping, signing, and pavement markings.

Emergency Sewer and Storm Drain Repair Program Phase I

The Engineering Division brought on board a sewer and storm drain contractor to complete high-priority sewer and storm drain repair projects at over 70 locations throughout the City. Construction was completed in mid-2018.

ADA Curb Ramp Installation and Pavement Repair Program

The annual ADA Curb Ramp Installation and Pavement Repair Program is part on the City's ongoing commitment to making the City accessible to all. The project improvements include pavement, sidewalk, curb ramps, flashing beacons, street trees, and parking enhancements and repairs. Construction started July 2018 and the project was completed in February 2019.

4kV/12kV Conversion Program

GWP is continuing utility modernization efforts through the improvement of its electric distribution system throughout Glendale. The **4kV/12kV Conversion Program** consists of the reconstruction and upgrade of current overhead electrical system to a higher voltage in order to provide a more reliable delivery of power to customers. This higher voltage and new equipment, including the replacement of aging power poles and transformers will increase capacity and efficiency by allowing more power to flow through the system, thereby increasing GWP's ability to meet demand and decrease the amount of energy loss experienced with the older less efficient system.

LOOKING AHEAD

Space 134 Technical Study

Staff recently began the second phase of work, which focuses on pre-engineering with an emphasis on the performance of the on and off ramps of the 134 freeway. Previously, the City Council established a vision for a proposed freeway cap park in Downtown Glendale to provide open space to a park-poor area of the City and serve as a transit hub, bridging the San Gabriel and San Fernando Valleys. The intent is to create significant areas of mixed-use development and walkable communities, and to target growth around existing and planned transit stations. At this time, a Request for Proposal was issued and the City received various responses.

Tropico/Mixed-Use and Multi-Family Zones

As part of the South Glendale Community Plan, the Tropico area was identified as a transit rich community with its proximity to the Larry Zarian Transportation Center. Supported with a Metro grant, the Tropico plan was approved by Council, and staff has begun work to create zoning and design standards to support the development of the transit-oriented neighborhood. Following principles established in the Downtown Specific Plan amendments, staff will prioritize character, design, and a multi-modal community that will continue to see the growth of this new urban node. Additionally, staff is evaluating the standards of current multi-family and mixed-use zones as part of this work to better support future development that continues to create multi-modal, character-rich, and defining communities throughout South Glendale.

Streetcar

The Downtown Streetcar Feasibility Study is entering its final phase of analysis. It is set to be completed in late 2019. Thus far the study has provided two route alternatives, station locations, ridership estimates, parking impacts, and cost estimates. The final phase will refine the cost estimates, as well as impacts to traffic while identifying funding opportunities for the implementation phase. Staff also created a project website to solicit public engagement and feedback, demonstrating broad support for the streetcar. Staff will continue public engagement for the duration of the feasibility study and will provide a final report and next steps to Council.

Pennsylvania Avenue Improvements Project

The project includes pavement, sidewalk, curb ramps, street trees, and traffic signal improvements using STPL and Measure R funds in a jurisdiction shared with Los Angeles County. Construction began in November 2018 and will be completed by August 2019.

Colorado Street and Columbus Avenue Rehabilitation Project

This project involves the rehabilitation of existing pavement, the selective removal and repair of broken and damaged sidewalk, curb, gutter and driveway aprons, upgrading non-ADA compliant curb ramps, modifying the traffic signal system, and the removal and replacement of existing traffic striping and pavement markings using Federal STPL funds. Construction is anticipated to begin early 2020.

San Fernando Road Phase III and Recycled Water Main Extension Improvements Project

As part of the Public Works Department ongoing effort to improve the condition of the City's streets, the rehabilitation of street pavement on San Fernando Road and adjacent streets will begin in November 2019. Additionally a new recycled water main will be installed through the Public Works Yard on Chevy Chase Drive that will increase the City's use of recycled water.

Verdugo Boulevard Rehabilitation Project

This project involves the rehabilitation of existing pavement on Verdugo Boulevard and the addition of a safety cable barrier system for pedestrians on Honolulu Avenue. As part of the project, new traffic signal will be installed throughout the corridor, and 68 new street trees will be planted at vacant locations. Construction is anticipated to begin in January 2020.

Glendale Train Station First/Last Mile Regional Improvements Project

Residents of the Tropico neighborhood have expressed a desire for mobility and safety improvements. This project will develop first/last mile connectivity between their neighborhood and the Larry Zarian Transportation Center. Construction is anticipated to begin in summer 2020.

La Crescenta Avenue Rehabilitation Project

Using SB 1, Measure R, and Gas Tax funds, this project will rehabilitate La Crescenta Avenue between Verdugo Road and Montrose Avenue. The scope of work will include overlaying existing pavement with a new layer of asphalt concrete pavement. This will improve the structural integrity of the pavement, and extend the service life of the street for 15-20 years. The project will include replacement of deteriorated or damaged sidewalks, curbs, and gutters; upgrading curb ramps to comply with ADA; and modification of existing traffic signals systems. Construction will begin in spring 2020.

Highland Avenue Rehabilitation Project

Upcoming project improvements on Highland Avenue include pavement, sidewalk, curb ramp, and intersection improvements, new street trees, and street light relocations. Additional small scale but critical street improvements at three other locations are included at Vincent Way, Lawson Street, and Cavanagh Road. Construction will begin in November 2019.

Pavement Management and Repair Program Phase I

Using SB 1 and Gas Tax funds, this project will rehabilitate various streets located in Glendale Maintenance District 9, bounded between Brand Boulevard, Grandview Avenue, Glenoaks Boulevard and the SR-134 Freeway. The scope of work includes various pavement preservation methods such as crack sealing, slurry sealing, the installation of asphalt rubber aggregate membrane, overlaying existing pavement with a new layer of asphalt concrete pavement, or a combination of these methods. The service life of these improvements will vary from 5 to over 10 years. In addition, the project will involve selective removal and replacement of deteriorated or damaged sidewalks, curbs, and gutters, and upgrading of curb ramps to comply with ADA. Construction will begin in spring 2020.

Citywide Guardrail Upgrade and Installation Project

Public Works Department will be removing and replacing substandard guardrails throughout the City and installing new guardrails at locations. Construction is anticipated to begin September 2020.

North Verdugo Road Safety Improvements Project

This project involves the rehabilitation of existing pavement; selective removal and repair of broken and damaged sidewalk, curb, gutter, and driveway aprons; upgrading non-ADA compliant curb ramps; modifying traffic signal systems, and removing and replacing traffic striping and pavement markings. Construction is anticipated to begin spring 2020.

Flashing Beacon Installation Project Phase I

To increase the safety and visibility of pedestrians crossing uncontrolled street crossings, rectangular rapid flashing beacons will be installed at various locations throughout the City using Federal HSIPL funds. Construction is anticipated to begin March 2020.

Sub-Regional Traffic Management Center

The City applied for and received funding from LA County Metro to build a new traffic management center. This newly designed facility will incorporate intelligent transportation system technologies, helping to increase mobility, reduce travel times, and improve communication with other regional agencies. The project includes installation of a video wall, computer servers, workstations, network and video equipment, data and battery back-ups, and more. Modern technologies make traffic management more flexible and adaptive, and allow for greater interagency communication and data sharing. Construction is expected to be completed in spring 2020.

Transit Route Analysis

The Transit Route Analysis for Glendale Beeline is well underway. The Beeline ranked very high in customer satisfaction, even though on-time performance has been negatively impacted by construction activity and traffic congestion. The project will produce recommended service changes to meet changing demographics passenger demand. It will conduct an extensive public outreach process to vet the proposed changes prior to adoption in fall 2019 with implementation slated in 2020.

Grayson Power Plant Repowering Project

Glendale Water & Power's (GWP) proposed Grayson Repowering Project was just recently approved by the Glendale City Council. The majority of equipment at the Grayson Power Plant, with the exception of Unit 9 (a simple cycle peaking plant built in 2003), were installed between 1941 and 1977, and are proposed to be replaced with more reliable, efficient, flexible, and cleaner units and related facilities and infrastructure. GWP will move forward with a plan to repower the aging Grayson Power Plant with a combination of renewable energy resources, energy storage, and a limited amount of thermal generation. The plan includes a 75 megawatt (MW), 300 megawatt-hour (MWh) Battery Energy Storage System (BESS), as much as 50 MW of distributed energy resources that include solar photovoltaic systems, energy efficiency, and demand response programs, and 93 MW of thermal generation from up to five internal combustion engines. The City Council also directed the staff to continue to seek alternatives that would enhance the sustainability of the utility and continue to reduce the reliance on fossil fuels.

ARTS & CULTURE

Glendale is home to a diverse group of renowned artists and performance venues. The arts are a key community priority, which encourages public investment in arts development. Arts and culture are integral to those who live, work, visit, play, and develop in Glendale. The City actively incorporates public art installations in many of its new public facilities through the Glendale Urban Art Program.

The City's investments in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to Downtown Glendale, and the renovation of the reimagined Downtown Central Library demonstrate a long-term public commitment to arts and cultural activities. These investments are supported, in part, by a network of programs encouraging growth in arts and culture in Glendale. For example, community arts programming and available services at public libraries, park facilities, public schools, and Glendale Community College have embedded the arts into community's cultural heritage.

Through arts and cultural programming and events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The City is committed to providing quality and accessible arts experiences for the entire community, in addition to promoting education and participation in the arts by creating an arts-friendly and arts-aware environment.

ACCOMPLISHMENTS

Arts & Entertainment District Advancement

In October 2018, the City Council approved the renaming of a portion of Maryland Avenue to Artsakh Avenue. To help businesses impacted by the name change, Council approved grants up to \$2,000, and 20 businesses took advantage of this reimbursement grant. The City Council also approved a contract with Studio111 to redesign the Arts and Entertainment District. Studio111 hosted an outdoor community workshop, "Activate Artsakh," where more than 300 community members attended to share their vision for programming, public art, and design elements for the District. Another major accomplishment was installing holiday decorations throughout the Arts and Entertainment District. Staff will continue to advance the look of the decorations in the upcoming years. Finally, major vacancies in the District were filled. Panda Inn opened this year, and Studio Movie Grill signed a lease to occupy the former MGN-Five Star Cinema location with an anticipated opening in 2020.

Glendale Central Library ReflectSpace

With the reopening of the Central Library in May 2017, several new "spaces" were created within the Library, including ReflectSpace, MakerSpace, and SoundSpace. ReflectSpace is a hybrid exhibition space designed to explore and reflect on major human atrocities, genocides, and civil rights violations. ReflectSpace also strives to reflect the past and present of Glendale's communal fabric and explore current-day global human rights issues. Exhibitions featured over the past year have included:

- ERASURE - Native American Genocide: A Legacy
- THRESHOLD - Armenian Passages
- INCARCERATION NATION
- BODY POLITICS
- ELEVATE - Homenetmen Centennial Exhibition
- 1 in 3: Sexual Violence Pandemic

Central Library MakerSpace and SoundSpace

Over the past year, the Central Library had over 4,000 people visit its MakerSpace and SoundSpace: new shared community spaces dedicated to technological and creative exploration. Wide arrays of instructor-led workshops were held to familiarize community members with these new technologies. These workshops encouraged collaboration and creativity as participants developed their technological and maker skills. The MakerSpace provides access to a variety of equipment and resources

including 3D printers, Cricut® Design Space, virtual reality, sewing machines, and arts and crafts materials. The SoundSpace houses state-of-the-art audio production equipment. Over the past year, the Library has expanded this new MakerSpace service model system-wide by developing mobile maker kits for programming and outreach use.

Brand Library & Art Center and Other Library Locations

Brand Library & Art Center continues to provide exceptional cultural programming for a diverse and growing audience, as well as access to an unparalleled collection of specialized art and music materials that help creative people in our community in their professional and personal artistic pursuits. During FY 2018-19, Brand presented 100 arts and music programs and welcomed nearly 150,000 visitors to the library and galleries. Highlights include the music series, dance series, family events, the plaza series (in partnership with the Arts & Culture Commission and the Brand Associates), and the ambitious art exhibitions presented in Brand Galleries.

The Brand Associates sponsored their annual dance series, a free series of performances featuring dance companies from Southern California. The dances are site-specific and designed for non-traditional performance spaces to take advantage of the unique architecture and setting of Brand Library. This year's performances featured FUSE, a contemporary company performing work inspired by family and interpersonal connections; Grayscale explored the connection between movement and musical score with a collaborative performance with Litronix, a Los Angeles-based band performing experimental, electronic pop music; and Versa-Style shared an educational and highly energetic performance of hip-hop dance with an enthusiastic audience.

The music series, sponsored by the Brand Associates, brings virtuoso classical musicians to Glendale for chamber music concerts. A few highlights of the 2018-19 series included the award-winning ACE Trio, violinist Marina Manukian with pianist Gayane Simonyan, and Eclipse Quartet performing new music by composers from Cambodia, Mexico, Finland, and the United States. The plaza series has become a fixture of the summertime scene in Northwest Glendale, with 250 or more visitors coming every Friday night in June, July, and August to picnic in Brand Park and listen to an eclectic program of concerts featuring a wide range of musical styles. This year's performances included Grammy-winning Opium Moon, melding Eastern and Western influences. Other performances featured Latin jazz, klezmer, New Orleans jazz, vocal improvisation, country, and progressive rock.

Brand Galleries continued its long-standing tradition of mounting high quality art exhibitions with a focus on artists in Southern California. Exhibitions such as "Valley Girl Redefined" drew large audiences and garnered significant press coverage, including a review in *The New Yorker* and radio interviews on KPCC's "The Frame" and "Take Two." "This is Our Time" presented the inaugural Annual Brand Classroom Showcase of Glendale Unified School District (ABCS of GUSD), a partnership with GUSD high schools. Centered on the theme of "empowerment," the exhibition featured artwork in a wide range of medium by students from the five public high schools in Glendale, giving students a public platform for their voice.

The ABCS of GUSD was the culminating event in a larger program that provided interested Glendale high school students the opportunity to learn directly from local art professionals. Students were invited to Brand Library & Art Center to meet with Brand Gallery staff, the Walt Disney Art Collection Manager, and the Huntington Library Chief Preparator for a unique hands-on, interactive learning experience. The students received basic instruction on the proper handling and installation of artwork, curation, and presentation. The exhibition not only showcased their artwork, but also their curatorial decisions.

The Brand Associates organized and sponsored the 46th annual "Works on Paper" juried exhibition, which brings the work of hundreds of artists from around the country to a local audience. Edward Goldman, noted Los Angeles art critic and commentator, served as Brand 46's prestigious juror. Goldman is well-known for his fearless and fun opinions and impassioned views on what he sees in galleries and museums throughout the world. He can be heard weekly on KCRW's "Art Talk" program.

Finally, Brand Library & Art Center launched a new website to enhance publicity efforts and community engagement. The redesigned website features improved functionality, bold design, and eye-catching visual elements to emphasize art and music collections, programs, and services available to residents and visitors.

Beyond the Box

The Arts & Culture Commission partnered with Glendale's Community Development and Public Works Departments to continue a program of utility box art in Glendale. The program has brought together amateur and professional artists, along with community volunteers, to paint utility boxes throughout the City. New installations continue twice annually, with the most recent artwork installed April 2019.

PopUp Arts: AHA!

The AHA! Program, a Citywide popup arts initiative, seeks to provide art in unexpected ways and in unexpected City-owned locations throughout Glendale. The Arts and Culture Commission asked Scott Froschauer to bring back his “Word on the Street” installations at parks and libraries in Glendale. “Word on the Street” uses the materials and visual language of street signs, but replaces the traditional language (e.g. Stop, Do Not Enter, One Way) with positive affirmations (e.g. Start, Breathe, Do Your Best).

Art Exhibits at Adams Square Gas Station

The Arts & Culture Commission continued to provide oversight of curating and installing art in the Adams Square Mini Park Gas Station. A call for artists was released in 2019, and the Arts & Culture Commission is scheduled to review proposals at the end of August 2019. During the months that it was not curated, the Community Services & Parks Department collaborated with GUSD to display various works of art created by student artists.

Holiday and Commemorative Celebrations

The Community Services & Parks Department has been coordinating several cultural and holiday commemorative celebrations for many years, such as the 17th Annual Cesar Chavez Commemorative Event, Spring Eggstravaganza for Easter, and the Holiday Tree Lighting, which bring hundreds of families and children to celebrate with the community. Recognizing the need to provide a fall community event, the department hosted its inaugural Fall Festival at Pacific Community Center this past year. The event, free and open to the public, featured a pumpkin patch with over 300 pumpkins, fall decorations, a climbing wall, carnival games, and a petting zoo. Over 400 people attended the four-hour event.

Additionally, the Office of the City Clerk partnered with Library, Arts & Culture Department to celebrate Dia de los Muertos with the community. The Central Library hosted a traditional ofrenda remembering friends and family, and 1,000 visitors enjoyed an outdoor Day of the Dead celebration at Artsakh Avenue.

Summer Concerts in the Park

Summer Concerts in the Park, a popular summertime family program organized by the Community Services & Parks Department, returned for the fourth year since 2015. It attracted an average of 450 participants to each of the six concerts. Couples and families packed their picnic baskets and dancing shoes and came out to Verdugo Park on Wednesday evenings during the months of July and August to enjoy free concerts featuring various music genres each week. The Los Angeles County Arts Commission once again sponsored the Summer Concerts in the Park series by awarding a grant, which covered the cost for one of the performances.

Movies in the Park

Once again, the City of Glendale partnered with Street Food Cinema to bring outdoor movies to various parks. These events consist of outdoor movie screenings, preceded by a live music performance. Hundreds of people come out to enjoy tasty food from food trucks, listen to live music, and enjoy a film under the stars.

Artsakh Paseo Live Viewing Parties

In collaboration with Economic Development Division, the Community Services & Parks Department purchased a 15 foot by 8.5 foot LED screen to provide movies, live broadcasts, and other opportunities during the day at various locations throughout the City. With the purchase of the screen, the Department successfully broadcasted Men’s World Cup matches at Artsakh Paseo as well as two Los Angeles Dodgers NLCS games. The screen was also utilized at the Holiday Tree Lighting Ceremony to show a holiday movie for families to enjoy after visiting with Santa Claus.

LOOKING AHEAD

Central Park Block Master Plan and Armenian American Museum & Cultural Center

Since 2014, the City has worked on a vision that re-imagines and re-energizes the Central Park block – an anchor of Downtown Glendale’s Arts and Entertainment District. Working with various stakeholders, the City has developed a cohesive design that activates and connects the open space with the newly renovated Downtown Central Library, the Adult Recreation Center, and a proposed Armenian American Museum. A big component of making this a true civic campus is the addition of a nearly 60,000 square foot Armenian American Museum & Cultural Center.

City Council approved a lease for the development of a three-story museum that will also include a subterranean parking garage. The Armenian American Museum will be a world class cultural and educational center, with the mission to promote understanding and appreciation of America’s ethnic and cultural diversity by sharing the Armenian American experience. Looking forward, the vision is the creation of a cultural campus that enriches the community, educates the public on the Armenian American story, and empowers individuals to embrace cultural diversity and speak out against prejudice.

Brand Library & Art Center

Brand Library & Art Center will continue to enhance its reputation as a destination for the arts in Southern California. Efforts are underway to implement a new calendar platform to improve workflow and customer services related to event promotion. Ongoing improvements to its facilities include updating audio-visual equipment in the Recital Hall, new lighting in the galleries, and developing a children’s reading area that will offer a welcoming space for families. Staff will evaluate current programming and explore new programming opportunities, including Citywide shared programming initiatives focused on public art and cultural activities. Looking ahead, Brand will seek opportunities to establish partnerships with other arts organizations in the region to increase the visibility of the arts in Glendale. Staff will continue to meet the needs of a diverse community of users and ensure that Brand remains in the forefront of specialized library services, collections, and programs for the visual and performing arts.

Urban Art Program Plan

City Council approved the Urban Art Program Plan in August 2018. The Arts & Culture Commission completed a Work Plan that gives direction for highly visible art in public places, culturally relevant arts in neighborhood settings, performance-based arts in public locations, and impactful community engagement in public spaces. In addition, Library, Arts & Culture hired an Arts Administrator to provide guidance for public art projects funded by the Urban Art Fund, and to serve as a liaison to City departments.

Library MakerSpace

The MakerSpace initiative has continued to significantly enhance the Library’s ability to serve the creative and technological needs and interests of the community by providing new types of access points to related equipment and resources. This led to the creation of a new Librarian Specialist position focused on innovations to oversee further expansion of these services to Children’s Services and the other library locations over the coming year. This will be done in collaboration with local organizations and educational institutions to facilitate for more community-driven projects and activities. There will also be an emphasis on identifying more ways of integrating these technologies into other library branches and existing services.

SUSTAINABILITY

For many years, the City of Glendale has pursued sustainability goals as a way to address current and future environmental challenges. The City continuously seeks out new technology and innovations to foster and promote sustainability, and was among the first public agencies to successfully implement certain improvements, such as the use of recycled water, a landfill gas-to-energy system, a curbside recycling program, storm drain catch basin inserts, alternative fuel vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally-friendly policies involving sustainable building design, construction, operations, and facilitation, as well as the implementation of green building standards. Through the integration of sustainable building methods and materials, along with the implementation of advanced technologies such as digital meters, the City has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a greater global initiative.

Consistent with State legislation, the City has adopted a Renewable Portfolio Standard (RPS) that sets a target of increasing its purchases of eligible renewable energy resources to 33 percent by 2020. The City has met the 20 percent compliance period target for Fiscal Years 2011-13 and 2014-16, and is currently on track to reach the compliance period targets for FYs 2017-20.

A greener Glendale will never be realized through City programs alone. The City relies greatly on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation modes, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community champions a more sustainable Glendale.

ACCOMPLISHMENTS

Green Vehicle Fleet

In 2019, the Public Works Department earned a \$10,000 per truck, California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project voucher for 10 new automated side loader refuse trucks. These trucks are the first near-zero emission CNG powered refuse trucks in the City's fleet and are currently serving our single-family residential customers.

Waste and Recycling Education

Public Works Integrated Waste Management (IWM) provides educational programs to residents and employees on best practices for recycling and waste management. Throughout FY 2018-19, IWM provided in-class educational visits to approximately 500 students and gave away 20 free classroom compost/worm bins. IWM hosted 360 students at special events commemorating Earth Day and America Recycles Day. School education was provided through six Mr. Eco assemblies and Discovery Cube fieldtrips for 300 students, where attendees learned about recycling. Additionally, IWM maintained a presence at various City events such as Cesar Chavez Day, the Public Works Open House, the Police Department Open House, Cruise Night, the Pacific Park Fall Festival, Art & the Environment at Brand Park, and multiple One Glendale after school youth sports program events.

Mandatory Commercial and Organic Waste Recycling

IWM continues to implement and administer mandatory commercial and organic waste recycling in conjunction with a number of recent changes to California State law. The City has begun implementation of one such law that requires recycling service at any commercial property with four cubic yards or more of trash produced weekly, as well as the implementation of organic waste recycling requirements of another law which mandates that commercial customers generating four cubic yards or more of trash per week to divert organic waste to facilities that can recycle these materials. In FY 2018-19, IWM launched an organics recycling program and spoke to downtown businesses about the opportunity to participate in a pilot program at no cost. The City is also preparing for requirements regarding residential organics recycling and food donation.

Abandoned Items Diverted

In an effort to continue the quality of life our residents expect in our community and to keep our streets free of curbside abandoned items, IWM continues to supplement its abandoned item pickup services in Glendale. This supplemented service includes the operation of two trucks that patrol large swaths of the City and focuses on specific “hot spots” to mitigate abandoned items before they are reported. In FY 2018-19, approximately 1,545 tons of abandoned items were collected, and approximately 15 percent of this material was recycled.

Circle 3.0 Tree Planting Grant

The City of Glendale was awarded the Circle 3.0 grant in partnership with West Coast Arborists, Inc. and the California Urban Forest Council through the California Initiative to Reduce Carbon and Limit Emissions. Circle 3.0 was a grant project funded through CalFire with the goal to reduce carbon and greenhouse gas emissions by planting trees. In Glendale, this grant provided for community workshops, Arbor Day festivities, the planting of over 200 street trees across the City, along with the continued care and monitoring of all City-planted trees for three years.

West Glendale Sustainable Transportation and Land Use Study

The City received grants to conduct the West Glendale Transportation Sustainable and Land Use Study (Cycle Track Feasibility Study), which will recommend multimodal enhancements and land use changes along key corridors in the West Glendale Community that support transit use, walking, and bicycling, as well as reduce vehicle miles traveled and greenhouse gases. This study will also enhance the quality of life for the West Glendale community, connecting the area’s key employment, educational, and recreational destinations to the area’s residents, employees, and visitors. Staff will have selected the preferred consultant and will begin work in fall of 2019. This study will commence once Council accepts the grant funds.

Electric Vehicle Charging Stations

Since 2016, Glendale Water & Power (GWP) has been promoting electric vehicles through the installation of publicly-available charging stations throughout the City, along with the installation of privately-owned electric chargers at customers’ homes and businesses through the Electric Vehicle Charge Rebate program. The rebate program offers a \$500 rebate to residents and a \$2,000 rebate to businesses to install chargers. To date, GWP has provided 100 customer rebates, installed 11 public chargers Citywide, and has plans to install an additional 40 public chargers in the next few years.

Scholl Canyon Biogas to Energy Project

GWP has been utilizing the City’s landfill gas as a renewable source of energy for over 20 years. This has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill. To continue this important effort, GWP is developing a biogas-fueled energy project to replace the existing gas capture and transportation system at Scholl Canyon landfill. The project will harness the naturally-occurring biogas from the site and use it as fuel to generate up to 12 megawatts of renewable electricity while mitigating and destroying the harmful methane gas that is inherent in the decomposition of waste at the landfill.

Local Renewable Energy Programs

Since 2002, GWP has been a leader in the development of local solar generation. GWP was amongst the first municipal utilities to provide solar rebates to its customers to encourage new solar installations within Glendale. With the passage of Senate Bill (SB) 1 in 2006, the program moved under the jurisdiction of the California Energy Commission and encouraged statewide installation of 3,000 megawatts of solar energy systems on homes and businesses before the end of 2016. With the sunset of SB 1, many local utilities stopped providing solar rebates; GWP, on the other hand, continues to provide solar rebates for customers. Since 2002, GWP has provided over \$15 million in solar incentives. As of June 2019, Glendale had over 1,720 solar systems installed, which generated over 24,500 megawatt-hours of clean renewable solar energy.

GWP Marketplace

GWP recently launched its online Glendale Water & Power Marketplace, which offers online shopping for energy and water efficient products at discounted prices. Customers can browse through and purchase a variety of different lighting fixtures, smart thermostats, water fixtures, and more that will help them save money and use water and energy wisely.

LOOKING AHEAD

Zero Waste Strategic Plan Update

In 2011, the City of Glendale set a goal of 75 percent waste diversion by the year 2020, and 90 percent diversion by 2030 as part of its Zero Waste Plan. Since then, state legislation intended to reduce climate pollutants, such as mandatory commercial and organics recycling requirements and mandatory organic waste reduction, have made municipal diversion rate requirements even more restrictive. In FY 2019-20, staff will work on updating the City's Zero Waste Action Plan to identify specific goals and timelines necessary for the City to achieve its waste diversion goals by 2020 and 2030.

Green Vehicle Fleet

In 2019-20, the City of Glendale will continue to seek out opportunities to replace older vehicles and equipment with those utilizing cleaner technologies, such as near zero CNG, hybrids, and all-electric. An upcoming project involves the elimination of several underground diesel fuel tanks due to the City's completed transition away from diesel-fueled refuse trucks. Staff has begun discussions with vehicle manufacturers with the goal of integrating a new, all-electric heavy-duty vehicle into the Glendale fleet within the next few years. Additionally, staff will continue to seek out opportunities to downsize and right-size the City's fleet.

Transit Fleet Vehicle Electrification Study

In partnership with CALSTART, Pasadena Transit, Burbank Bus, and Glendale Beeline received a Caltrans planning grant to fund preparation of three separate Transit Fleet Vehicle Electrification Feasibility Studies. Each planning study intends to assess existing services and infrastructure; review battery electric bus vehicle technology and charging alternatives; develop a plan for capital acquisition of buses and bus facility infrastructure; evaluate and determine power demand, power costs, and related development of power supply infrastructure; perform a risk assessment and cost analysis of moving to a battery electric bus fleet; assess the availability of grant funding programs for capital and operating needs; and develop a plan for the future deployment and operations of electric transit vehicles. The Transit Fleet Electrification Feasibility Study is estimated to begin October 2019 with completion due in February 2022.

Office of Sustainability

The City of Glendale issued a Request for Qualifications to retain a firm to provide environmental consulting services and assistance in developing, and initially managing, the City's Office of Sustainability. It is the City's intent to coordinate program development, specifically the outreach and education components of the various environmental programs in our many operations. We envision an operation that works to develop, promote, and implement sustainable practices through education, community partnerships, and performance management. The primary goal of this endeavor is to establish and maintain the highest quality of environmental stewardship for our community. The selected firm will also initially participate in carrying out the basic functions of the Office, and will consult with the City to make recommendations on the long-term management of the Office. It is anticipated that the Office of Sustainability will be established in 2020.

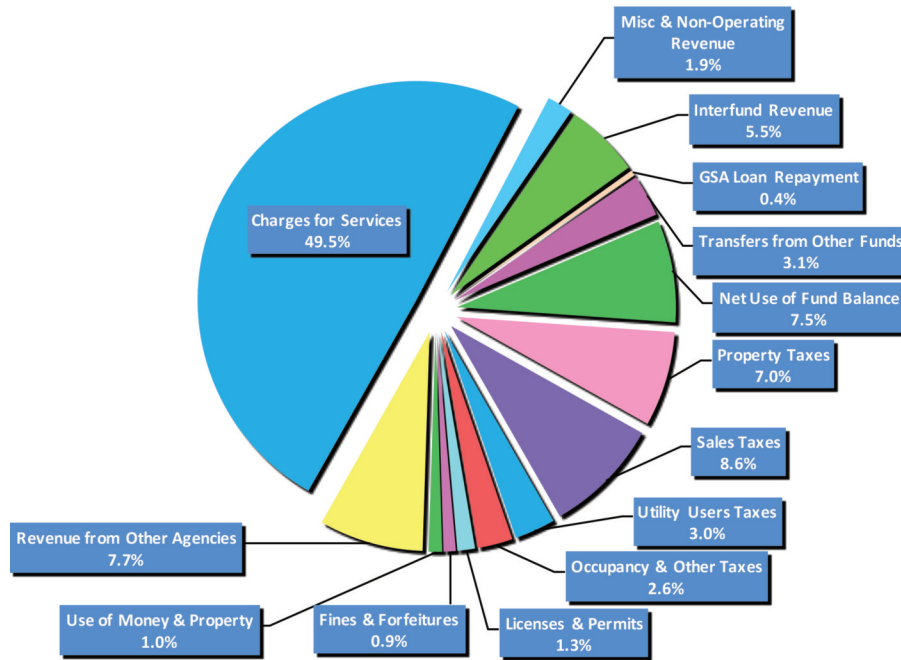


GWP Electric Vehicle

FINANCIAL SUMMARY

Where The Money Comes From

Total Resources 2019 / 2020 = \$938,337,124

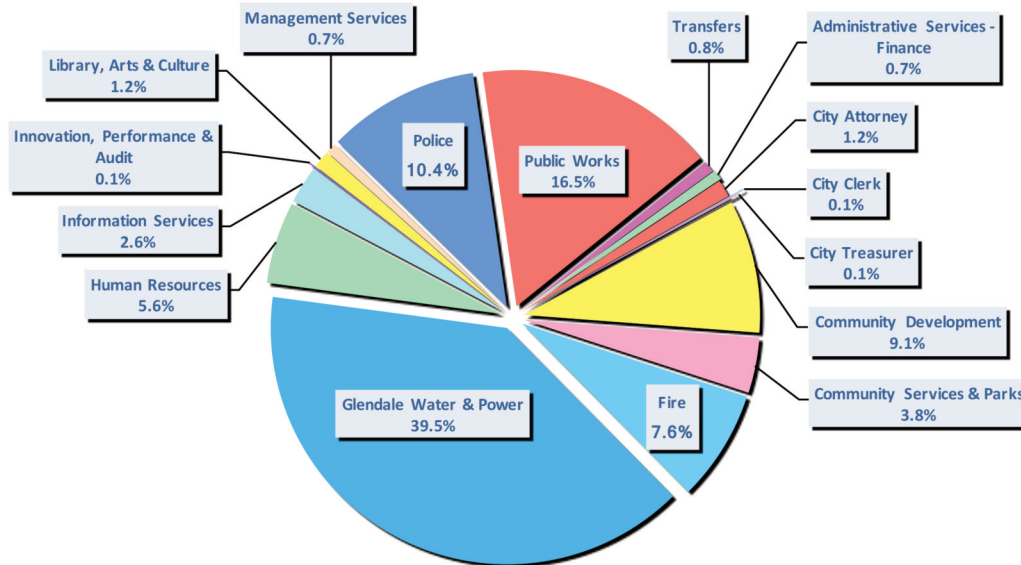


Resources	Amount	Percent	DEFINITIONS
Property Taxes	\$ 65,254,761	7.0%	<p>Charges for Services - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.</p> <p>Interfund Revenue - Payments from one City fund to another for supporting programs and services.</p> <p>Revenue from Other Agencies - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.</p> <p>Misc. & Non-Operating Revenue - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.</p> <p>Use of Money & Property - Interest earned from treasury investments.</p> <p>Other Taxes - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.</p>
Sales Taxes	80,652,731	8.6%	
Utility Users Taxes	28,161,976	3.0%	
Occupancy & Other Taxes	24,171,047	2.6%	
Licenses & Permits	12,259,757	1.3%	
Fines & Forfeitures	8,259,984	0.9%	
Use of Money & Property	9,703,853	1.0%	
Revenue from Other Agencies	72,514,581	7.7%	
Charges for Services	464,626,452	49.5%	
Misc & Non-Operating Revenue	17,701,042	1.9%	
Interfund Revenue	52,082,002	5.5%	
GSA Reimbursement	3,732,514	0.4%	
Transfers from Other Funds	29,226,189	3.1%	
Net Use of Fund Balance	69,990,235	7.5%	
Grand Total	\$ 938,337,124	100.0%	

FINANCIAL SUMMARY

Where The Money Goes

Total Appropriations 2019 / 2020 = \$938,337,124



Appropriations	Amount	Percent
Administrative Services - Finance	\$ 6,177,148	0.7%
City Attorney	11,382,060	1.2%
City Clerk	1,119,516	0.1%
City Treasurer	850,872	0.1%
Community Development	85,457,408	9.1%
Community Services & Parks	35,795,234	3.8%
Fire	71,193,079	7.6%
Glendale Water & Power	370,204,239	39.5%
Human Resources	52,518,129	5.6%
Information Services	24,361,921	2.6%
Innovation, Performance & Audit	1,370,081	0.1%
Library, Arts & Culture	11,656,082	1.2%
Management Services	6,139,342	0.7%
Police	97,253,206	10.4%
Public Works	155,059,673	16.5%
Transfers	7,799,135	0.8%
Grand Total	\$ 938,337,124	100.0%

Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City’s long range planning efforts. As a result of the many community meetings and the City Council’s participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City’s budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council’s priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City’s many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate “outputs,” actual “outcomes” are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City’s Key Performance Indicators primarily focus on providing “outputs” which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City’s Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City’s progress in achieving the organizational priorities set by the City Council and our residents.

ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter*	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
Financial Operations									
1 Total Citywide personnel cost	\$66,219,841	\$68,018,238	\$62,690,159	\$67,292,857	\$264,221,095	\$252,218,676	\$231,269,903	FR	-
2 Citywide personnel cost to total operating cost	38%	40%	37%	39%	38.6%	38.9%	36.5%	FR	-
3 Departmental personnel cost to total operating cost									
Administrative Services - General Fund	84%	85%	86%	86%	85%	83%	83%	FR	-
City Attorney - General Fund	93%	93%	93%	92%	93%	94%	93%	FR	-
City Attorney - All Funds	16%	58%	37%	37%	37%	45%	41%	FR	-
City Clerk - General Fund	70%	71%	77%	36%	64%	77%	57%	FR	-
City Treasurer - General Fund	86%	84%	75%	86%	83%	86%	85%	FR	-
Community Services & Parks - General Fund	61%	57%	64%	60%	61%	56%	53%	FR	-
Community Services & Parks - All Funds	61%	59%	62%	55%	59%	56%	54%	FR	-
Community Development - General Fund	77%	62%	76%	74%	72%	76%	78%	FR	-
Community Development - All Funds	27%	27%	25%	31%	28%	27%	27%	FR	-
Fire - General Fund	87%	84%	85%	81%	84%	84%	85%	FR	-
Fire - All Funds	86%	83%	84%	81%	84%	83%	82%	FR	-
Glendale Water & Power - All Funds	16%	19%	17%	19%	18%	20%	16%	FR	-
Human Resources - General Fund	86%	79%	81%	74%	80%	80%	77%	FR	-
Human Resources - All Funds	10%	9%	7%	9%	9%	9%	5%	FR	-
Information Services - All Funds	39%	37%	32%	37%	36%	33%	34%	FR	-
Innovation, Performance & Audit - General Fund	92%	89%	88%	92%	90%	N/A	N/A	FR	-
Library, Arts & Culture - General Fund	68%	70%	66%	66%	68%	62%	64%	FR	-
Library, Arts & Culture - All Funds	67%	69%	66%	64%	67%	58%	62%	FR	-
Management Services - General Fund	74%	75%	70%	73%	73%	74%	73%	FR	-
Police Department - General Fund	83%	83%	83%	83%	83%	83%	84%	FR	-
Police Department - All Funds	82%	83%	82%	75%	81%	79%	81%	FR	-
Public Works - General Fund	46%	41%	46%	45%	45%	40%	42%	FR	-
Public Works - All Funds	38%	36%	34%	30%	35%	33%	34%	FR	-
4 # of reports prepared and published by Finance	88	96	98	82	364	328	281	IEC	-
5 Citywide average operating cost per day	\$1,932,855	\$1,847,588	\$1,840,259	\$1,885,078	\$1,876,445	\$1,803,189	\$1,762,452	FR	-
Financial Ratios									
6 Actual operating cost, General Fund, per capita	\$259	\$274	\$252	\$276	\$1,061	\$1,052	\$959	FR	-
7 Actual expenditures, all funds, per capita	\$843	\$806	\$803	\$822	\$3,274	\$3,218	\$3,186	FR	-
8 Liquidity ratio (Annually)	N/A	N/A	N/A	11.88	11.88	15.13	10.17	FR	-
9 Debt ratio (Annually)	N/A	N/A	N/A	40%	40%	39%	37%	FR	-
Accounts Payable & Purchasing									
10 Number of employees with open procurement cards citywide	288	284	283	291	287	252	242	FR	-
11 Average procurement card purchase amount	\$280.46	\$294.98	\$261.27	\$291.34	\$282.01	\$230.81	\$222.48	FR	-
12 Total dollar value of purchasing conducted with procurement cards	\$621,403	\$848,419	\$753,956	\$940,668	\$3,164,446	\$2,191,852	\$1,992,935	FR	-
13 Total number of invoices processed for payment	24,109	19,479	19,802	23,510	86,900	93,942	90,432	FR	-
Budget									
14 Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	2.5%	2.5%	2.5%	2.5%	2.5%	2.0%	3.0%	FR	-
15 Ratio of General Fund budget to the overall City Budget	25.7%	25.7%	25.7%	25.5%	25.7%	23.0%	20.3%	FR	-
16 Number of residents per authorized salaried positions	130.00	130.00	130.00	130.00	130.00	129.00	127.00	FR	-
17 % accuracy in budget revenue to actual in General Fund (Annually)	N/A	N/A	N/A	99.00%	99.00%	95.00%	99.00%	ECS	IEC

* The indicators for #1, #2, #3, #4, #6, #7, #8, and #9 are not finalized since year-end accruals and adjustments for FY 18-19 are still in progress at this time.

CITY ATTORNEY DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Public Records Requests Received	348	380	391	329	1,448	1,043	709	IEC	-
2 Number of Public Records Requests Completed	348	380	391	329	1,448	1,037	633	IEC	-
3 Number of Parking Appeals Handled	25	25	39	57	146	72	27	SHC	-
4 Number of Insurance Certificates Handled	521	498	342	426	1,787	2,199	1,923	SHC	-
5 Number of Legal Service Requests Received	324	237	281	326	1,168	636	785	ECS	-
6 Number of Legal Service Requests Completed	235	164	262	304	965	592	743	ECS	-
7 Number of Claims Received	36	37	28	50	151	139	164	FR	-
8 Number of Claims Closed	61	63	57	64	245	237	285	FR	-
9 Avg. Cost per Claim Closed	\$407.00	\$282.00	\$191.00	\$1,226.00	\$526.50	\$943.18	\$3,073.36	FR	-
10 Number of Lawsuits Received	20	11	10	12	53	36	11	FR	-
11 Number of Lawsuits Closed	4	7	2	15	28	22	22	FR	-
12 Number of Lawsuits Resolved Through Settlement	2	2	1	5	10	16	15	FR	-
13 Number of Lawsuits Dismissed Through Dispositive Motion*	3	0	2	0	5	1	12	FR	-
14 Number of Lawsuits Tried to Verdict*	2	0	0	0	2	1	1	FR	-
15 Number of Lawsuits Disposed on Appeal	0	0	0	0	0	1	0	FR	-
16 Avg. Cost per Lawsuit Settled	\$19,111.00	\$386,009.00	\$17,000.00	\$9,950.00	\$108,018	\$50,866	\$112,470	FR	-
17 Avg. Cost per Lawsuit Tried	\$5,950.00	\$0.00	\$0.00	\$0.00	\$1,488	\$2,101	\$2,250	FR	-
18 Number of Code Enforcement Cases Received	179	124	119	157	579	601	581	SHC	-
19 Number of Code Enforcement Cases Closed	161	105	120	159	545	568	587	SHC	-

* Not all cases may have a final judgment.

CITY CLERK DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total public records requests received	321	305	318	322	1,266	950	707	IEC	-
2 Total public records requests provided	321	305	318	322	1,266	950	706	IEC	-
3 Number of public records requests completed within 10 days	293	282	285	302	1,162	862	682	IEC	ECS
4 Number of public records requests completed beyond 10 days	28	23	33	20	104	88	25	IEC	ECS
5 Number of non-responsive public records requests	0	0	0	0	0	0	1	IEC	-
6 Total number of agenda items processed	119	89	63	105	376	320	311	IEC	-
7 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	95%	95%	95%	95%	95%	95%	95%	IEC	ECS
8 Number of registered voters	105,512	105,021	107,473	109,271	106,819	105,325	105,308	IEC	-
9 Voter registration percentage	51%	51%	52%	53%	52%	53%	53%	IEC	-
10 Ratio of provisional ballots cast vs. votes cast in person at poll location	0	22	0	0	22	18	16	IEC	-

CITY TREASURER'S DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	24.8	24.9	23.7	22.9	24.1	24.3	21.3	FR	-
2 Total investment earnings per quarter (millions)	\$3,332,588	\$3,493,848	\$3,374,371	\$4,387,491	\$14,588,297	\$11,383,433	\$7,464,363	FR	-
3 Rate of return on the City Portfolio per quarter (average for the quarter - %)	2.11%	2.20%	2.30%	2.34%	2.24%	1.81%	1.44%	FR	-
4 Rate of return on the City Portfolio per quarter (at quarter end - %)	2.13%	2.25%	2.34%	2.36%	2.27%	1.84%	83.25%	FR	-
5 Monthly Reconciliation of Bank Accounts (Turnaround Time)	95.00%	96.00%	29.00%	40.00%	65.00%	87.75%	90.50%	FR	-
6 Monthly City Investment Report completion (Turnaround Time)	97.00%	100.00%	86.00%	100.00%	95.75%	93.50%	100.00%	FR	-
7 Number of ACH/bank wire payments processed (Incoming)	1,257	1,024	1,366	1,678	5,325	4,742	4,206	FR	-
8 Number of bank wire payments processed (Outgoing)	158	136	175	187	656	611	695	FR	-
9 Number of checks processed (scanned and transmitted to the bank) for deposit	4,821	3,983	4,462	4,677	17,943	23,314	18,742	FR	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Housing									
1 Number of active Section 8 Rental Assistance vouchers	2,822	2,813	2,787	2,788	2,803	2,863	2,936	BQH	-
2 Number of Section 8 Housing Quality Standard Inspections conducted	941	818	939	1,012	3,710	3,612	3,915	BQH	-
3 Number of new affordable housing units completed	8	0	0	6	14	0	69	BQH	-
4 development	102	102	121	115	110	106	73	BQH	-
5 Number of affordable housing units monitored	324	155	153	145	777	717	835	BQH	-
Building & Safety									
6 Number of building permits issued (all types)	887	780	695	843	3,205	3,122	3,187	BQH	EV
7 Building Permit Issued " Over the Counter"	616	497	490	574	2,177	2,097	2,148	BQH	EV
8 Number of trade permits issued	760	842	661	660	2,923	2,862	2,990	BQH	EV
9 Avg. valuation per building permit	\$39,591	\$38,148	\$276,395	\$74,365	\$107,125	\$60,673	\$92,149	FR	EV
10 Number of building plan checks submitted	265	283	230	266	1,044	779	1,010	EV	-
11 Number of sub-trade plan checks submitted	662	682	781	728	2,853	2,453	1,519	EV	-
12 Avg. turnaround time per building plan check (days)	24	25	24	26	25	23	28	ECS	-
13 Number of customers served	12,394	10,330	9,473	10,038	42,235	44,432	45,892	ECS	EV
14 Avg. turnaround time per sub-trade plan check (days)	14	15	16	15	15	12	16	ECS	-
15 Number of permit inspections completed	9,241	8,774	7,979	8,170	34,164	33,425	36,180	ECS	EV
16 Building and Safety fees received	\$2,057,047	\$1,725,621	\$2,337,341	\$2,100,251	\$8,220,260	\$7,674,009	\$7,121,216	FR	EV
17 Ratio of Building & Safety fees received to section's expenditures	2.32%	1.29%	1.36%	1.30%	1.57%	1.22%	1.43%	FR	-
18 Number of complaints received	62	37	52	53	204	291	314	ECS	-
19 Cost per hour of operation	\$1,416	\$2,556	\$2,758	\$2,641	\$2,343	\$2,328	\$2,321	FR	-
Planning/Neighborhood Services									
20 review by:									
Design Review Board	12	7	12	8	39	69	51	BQH	EV
Planning Commission	2	3	1	2	8	19	11	BQH	EV
Historic Preservation Commission	2	0	1	0	3	7	2	BQH	EV
Planning Hearing Officer	8	8	8	6	30	38	44	BQH	EV
21 Number of City applications initiated for:									
General Plan Amendments	0	0	0	0	0	2	0	BQH	EV
Re-zoning	0	0	0	0	0	2	0	BQH	EV
Code Changes	0	0	0	0	0	1	2	BQH	EV
22 Number of administrative applications received by Staff									
Administrative Design Review	4	10	9	9	32	28	34	EV	BQH
Administrative Use Permits	6	6	5	3	20	31	20	EV	BQH
Design Review Board exemptions	240	225	220	246	931	848	830	BQH	EV
Other (i.e. COZ, COC, BRC, Home Occupation)	784	821	559	794	2,958	2,261	1,534	ECS	-
Administrative Exceptions - up to 10% of a numerical standard	0	1	1	2	4	3	3	EV	BQH
Administrative Exceptions - up to 20% of a numerical standard	0	4	2	0	6	8	10	EV	BQH
Administrative Exceptions - Other	4	2	1	3	10	17	8	EV	BQH
Administrative Review (PEX, LLA, WTF, DB)	3	8	8	9	28	52	62	EV	BQH
23 % of development application review completed within 30 calendar days	65%	73%	71%	72%	70%	68%	73%	ECS	EV
24 Avg. # of days from application submission to hearing	142	127	122	105	124	125	104	ECS	-
25 Avg. # of days from application submission to decision (AUP/ADR)	138	111	108	106	116	97	84	ECS	-
26 Avg. # of days from application completion to hearing for land use applications	113	64	78	55	78	73	54	FR	-
27 Avg. # of days from application completion to decision (AUP/ADR)	87	59	41	62	62	53	42	ECS	-
28 Avg. # of active applications per case planner	19	20	21	20	80	91	76	ECS	-
29 Number of DRB and Hearing Officer appeals	2	0	4	2	8	8	8	ECS	-
30 Cost per hour of operation	\$633	\$927	\$1,010	\$1,039	\$902	\$657	\$476	IEC	ECS
31 Number of requests for services received	1,322	940	1,442	1,344	5,048	5,685	8,398	IEC	ECS
32 Number of code enforcement inspections completed	2,845	3,141	2,695	2,506	11,187	13,573	14,231	SHC	-
33 Number of code violations issued	2,461	2,328	2,679	2,315	9,783	6,722	2,262	SHC	-
34 Number of code violation cases opened	768	652	691	759	2,870	2,495	1,794	SHC	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
35 Number of code violation cases closed	365	464	436	604	1,869	1,683	1,324	SHC	-
36 Percentage of cases cleared within 3 months	74%	72%	56%	65%	67%	66%	60%	SHC	-
37 Percentage of cases remaining open beyond 3 months	26%	28%	44%	35%	33%	34%	40%	SHC	-
38 Number of new cases per code enforcement officer	208	218	259	321	1,006	867	1,133	SHC	-
39 Sq. ft. of graffiti removed	56,295	51,584	62,873	63,185	233,937	262,508	106,552	SHC	-
40 Average cost per sq. ft. of graffiti removed	\$0.67	\$0.63	\$0.66	\$0.67	\$0.66	\$0.81	\$1.06	FR	-
41 Number of volunteer hours for neighborhood improvement activities	0	0	0	0	0	0	0	IEC	SHC
42 Number of dog and cat licenses issued	535	830	1,077	956	3,398	3,844	4,528	SHC	-
43 Number of (new) business license/permit applications received	277	212	282	273	1,044	1,359	860	EV	-
44 Number of (new/renewal) business license/permit applications issued	322	189	290	205	1,006	1,221	1,075	EV	-
Economic Development									
45 General Inquiries	970	511	293	139	1,913	1,797	2,010	EV	ECS
46 Class A office vacancy rate	17.6%	15.7%	12.5%	15.4%	15.3%	14.0%	10.3%	EV	-
47 Vacancy Rate: Retail (ICMA Community Attribute)	1.8%	1.9%	2.4%	1.9%	2.0%	1.6%	1.8%	EV	-
48 Sales tax revenue	\$55	\$47	\$47	\$45	\$49	\$43	\$41	EV	-
49 Number of outside businesses assisted with Glendale location needs	71	60	89	68	288	300	311	ECS	EV
50 Number of outside businesses assisted that came to Glendale	0	0	0	0	0	4	3	ECS	EV
51 Sq. footage of leases executed by businesses that came to Glendale (involving the assistance of Economic Development)	0	0	0	0	0	21,220	6,700	EV	-
52 Number of existing Glendale businesses assisted	155	147	185	142	629	499	536	ECS	EV

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Administration									
1 Total developed park acreage per 1,000 residents	1.42	1.42	1.42	1.42	1.42	1.42	1.42	CSF	IEC
2 Total undeveloped park acreage per 1,000 residents	25.04	25.04	25.04	25.04	25.04	25.04	25.04	CSF	IEC
3 Total number of volunteers for:									
Community centers and human service programs	116	73	82	78	349	552	265	IEC	-
Open space and trails	96	70	146	140	452	1,045	1,106	IEC	-
4 Total number of volunteer hours for:									
Community centers and human service programs	4,200	1,924	2,546	2,795	11,465	12,614	10,224	IEC	-
Open space and trails	383	280	584	560	1,807	3,990	3,034	IEC	-
5 Total number of participants in open space & trails programs	261	175	187	139	762	1,128	460	CSF	IEC
Park Maintenance									
6 Acres of developed parkland and community buildings maintained per FTE	4.13	4.13	4.13	4.13	4.13	4.13	4.13	CSF	IEC
7 # of hours to maintain 31.73 acres of sports fields (19 fields)	2,690	916	1,200	940	5,746	4,932	6,096	CSF	IEC
8 # of incidents of vandalism reported	93	208	394	478	1,173	758	770	SHC	-
9 % of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	90%	90%	90%	SHC	-
10 # of completed special work orders	298	273	473	425	1,469	2,178	2,293	CSF	-
Park Planning & Development									
11 # of safety and security improvement projects at parks & community facilities	3	2	3	1	9	3	12	SHC	-
12 Park, open space & comm. facility projects developed or improved									
# of projects developed or improved	1	0	0	1	2	6	5	CSF	IEC
% of projects completed within 45 days of project completion date	100%	100%	100%	100%	100%	75%	74%	CSF	IEC
% of projects completed within 5% of project cost target	100%	100%	100%	100%	100%	75%	59%	CSF	IEC
Recreation									
13 Number of hours the sports fields are permitted	11,160	11,239	11,855	14,114	48,368	48,636	47,393	CSF	IEC
14 Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weeknights and 8am-10pm weekends)	59%	64%	68%	81%	68%	68%	66%	CSF	IEC
15 Facility rental revenue									
Non-sports fields	\$340,770	\$269,566	\$305,395	\$383,833	\$1,299,564	\$1,151,373	\$1,022,836	FR	-
Sports fields	\$109,480	\$179,314	\$186,804	\$195,081	\$670,679	\$687,166	\$719,428	FR	-
16 Total number of hours of use for non-revenue rentals									
Facility Rentals	6,091	3,617	2,981	3,405	16,094	16,768	21,685	CSF	-
Sport Field Rentals	6,911	5,642	7,133	9,362	29,048	31,357	30,306	CSF	-
17 Total number of contract classes offered:									
Duplicated (total # of contract classes offered at different time/location)	104	70	95	82	351	224	219	CSF	IEC
Unduplicated (total # of individual contract classes offered)	14	51	56	43	164	139	120	CSF	IEC
18 Total number of contract classes held:									
Duplicated (total # of contract classes offered at different time/location)	45	44	31	37	157	160	185	CSF	IEC
Unduplicated (total # of individual contract classes held)	13	16	14	14	57	96	100	CSF	IEC
19 Total number of recreation classes held :									
Duplicated (total # of recreation classes held at different time/location)	429	80	75	88	672	711	976	CSF	IEC
Unduplicated (total # of individual recreation classes held)	66	30	30	30	156	182	350	CSF	IEC
20 Number of duplicated participants in:									
Contract Classes	305	276	320	284	1,185	1,195	1,589	CSF	IEC
Recreation Classes	44,654	35,001	34,521	22,045	136,221	134,278	83,070	CSF	IEC
21 Total contract class revenue	\$43,931	\$14,583	\$42,359	\$41,322	\$142,195	\$174,406	\$197,996	FR	-
22 Total recreational class revenue	\$33,131	\$21,803	\$63,078	\$528,280	\$646,292	\$445,712	\$948,162	FR	-

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
23	Number of recreation programs offered at 21 facilities: ¹								
	Duplicated (total# of recreation programs offered at different time/location)								
	0	2	2	0	1	82	82	CSF	IEC
	Unduplicated (total# of individual recreation programs offered)								
	4	4	2	5	4	45	40	CSF	IEC
24	Total number of teens participating in a structured recreation/fitness program								
	0	0	0	0	0	516	375	CSF	-
25	Number of events co-sponsored by the department								
	15	14	7	11	47	52	36	IEC	-
26	Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)								
	25	20	15	20	80	81	53	IEC	-
Human Services									
27	# of unduplicated persons served w/ social service resources in CDBG								
	220	387	304	306	1,217	1,096	1,110	CSF	IEC
28	Number of meals served to seniors								
	13,358	13,117	12,862	14,309	53,646	52,733	51,499	CSF	IEC
29	Cost per meal served to seniors								
	\$7.25	\$7.35	\$7.56	\$6.21	\$7.09	\$7.34	\$7.31	FR	-
30	Number of cases for senior care management:								
	Total number of new cases								
	12	13	15	20	60	90	105	CSF	IEC
	Average number of open cases								
	68	64	62	65	65	73	82	CSF	IEC
	Total number of closed cases								
	14	21	22	15	72	108	133	CSF	IEC
31	Total Cost per senior care management case								
	\$321	\$317	\$316	\$315	\$317	\$413	\$323	FR	-
32	Number of persons who exited Glendale Homeless Continuum of Care (CoC) ²								
	180	178	180	178	716	605	773	CSF	IEC
	# of people who exited the program that were placed into Permanent Supportive Housing								
	259	259	259	259	1,036	340	303	CSF	IEC
	% of people who exited the program that were placed into Permanent Supportive Housing								
	69%	69%	69%	69%	69%	57%	51%	CSF	IEC
33	Number of homeless persons receiving services (duplicated) ³								
	673	673	673	673	2,692	2,706	2,213	CSF	IEC
34	Number of contracts per FTE with non-profit organizations & City departments								
	8	8	8	8	8	8	8	CSF	IEC
Verdugo Jobs Center									
35	Number of visits to the Verdugo Jobs Center								
	6,639	6,763	4,977	4,363	22,742	30,155	29,784	FR	-
36	Number of customers receiving staff assisted services ⁴								
	246	258	460	285	1,249	1,512	1,403	ECS	EV
37	Cost per hour to operate VJC								
	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	\$1,397	FR	-
38	Average monthly caseload								
	\$31.00	\$32.00	\$58.00	\$36.00	\$44.75	\$42.50	\$37.00	ECS	-
39	Number of events sponsored by Workforce (i.e. workshops, recruitments, etc.)								
	42	54	56	61	213	201	239	EV	-
40	Number of customers placed into employment								
	53	56	16	106	231	153	209	EV	-
41	Percentage of customers placed into employment ⁵								
	76%	77%	62%	67%	71%	60%	68%	EV	-
42	Percentage of customers who find employment in excess of 35 hours/week								
	75%	52%	24%	45%	49%	79%	84%	EV	-
43	Average starting wage of participants								
	After training services								
	\$19.81	\$25.86	\$23.96	\$29.14	\$24.69	\$17.84	\$24.71	EV	-
	Without training services								
	\$19.33	\$17.12	\$15.87	\$15.55	\$16.97	\$17.70	\$13.78	EV	-
44	Percentage maintaining employment 9 months after initial placement ⁶								
	59%	59%	63%	73%	64%	65%	87%	EV	-
45	VJC customer satisfaction rating								
	91%	90%	89%	90%	90%	89%	92%	ECS	-
46	# of youth employed through the Glendale Youth Alliance program								
	275	47	95	12	429	403	486	EV	-

1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, lifelines, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

5) The percentage of applicants is based on total number of applicants who have completed the job training program and were placed into employment. This measure is calculated and provided by the state annually.

6) The data provided is employment data from 9 months previous to the current quarter.

FIRE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
Administration									
1 Avg. number of Firefighters per 1,000 residents	0.75	0.74	0.75	0.74	0.75	0.74	0.73	SHC	-
2 Number of fire companies per household (per 10,000 residents)	0.58	0.58	0.58	0.58	0.58	0.60	0.60	SHC	-
3 Number of Paramedics per 1,000 residents	0.52	0.57	0.57	0.57	0.56	0.53	0.48	SHC	-
4 Fire Department General Fund Budget per capita	\$73.20	\$75.59	\$67.56	\$77.15	\$293.50	\$280.96	\$229.64	FR	-
5 Percentage of Fire Department budget that is grant funded	0.39%	0.39%	0.39%	0.39%	0.39%	0.38%	0.63%	FR	-
6 Total overtime hours worked	51,377	46,223	39,157	41,726	178,483	199,759	187,785	FR	-
7 Total overtime cost/staffing	\$2,493,832	\$2,287,021	\$1,728,420	\$1,963,155	\$8,472,429	\$9,434,627	\$9,497,322	FR	-
<i>Total amount of MOU related staffing overtime</i>	\$1,694,708	\$1,537,816	\$1,365,287	\$1,609,278	\$6,207,089	\$6,855,913	\$7,708,397	FR	-
<i>Total amount of work comp related overtime</i>	\$107,670	\$314,454	\$290,752	\$254,293	\$967,169	\$801,941	\$737,082	FR	-
<i>Total amount of training and other overtime</i>	\$48,411	\$122,057	\$42,800	\$73,352	\$286,621	\$335,980	\$399,924	FR	-
<i>Total amount of reimbursed overtime</i>	\$643,034	\$312,693	\$29,581	\$26,232	\$1,011,541	\$1,440,793	\$651,918	FR	-
8 In-service fire suppression training hours	1,570	2,906	1,778	2,147	8,401	9,970	9,699	SHC	-
9 Cost per Firefighter attending the Fire Academy	\$0.00	\$108,099.00	\$0.00	\$0.00	\$108,099.00	\$86,814.90	\$98,470.00	FR	-
Operations									
10 Total calls for Fire Department services*	4,768	4,946	4,879	4,831	19,424	19,729	19,421	SHC	-
11 Number of EMS calls*	4,102	4,238	4,238	4,246	16,824	16,949	16,696	SHC	-
12 Number of fire-related calls*	515	537	481	424	1,957	2,078	1,929	SHC	-
13 Number of false alarms	257	284	269	214	1,024	1,021	987	SHC	-
14 Number of services calls*	146	166	159	158	629	677	774	SHC	-
15 Value of property lost (structure and contents)	\$311,050	\$103,200	\$63,500	\$477,500	\$955,250	\$6,324,050	\$2,428,150	SHC	-
16 % of 911 calls answered 15 seconds or less (per NFPA standard 1221)	100.00%	98.82%	99.40%	100.00%	99.56%	99.32%	99.21%	SHC	ECS
17 Avg. time to dispatch – Emergency Medical Service (EMS)	0:01:04	0:01:03	0:00:59	0:00:59	0:01:01	0:00:54	0:00:56	SHC	ECS
18 Avg. time to dispatch – Fire	0:01:09	0:01:08	0:01:05	0:01:02	0:01:06	0:00:58	0:00:57	SHC	ECS
19 Avg. turn-out time	0:00:41	0:00:43	0:00:45	0:00:42	0:00:43	0:00:43	0:00:45	SHC	ECS
20 Avg. time to arrive on scene for EMS calls	0:03:55	0:03:57	0:03:54	0:03:51	0:03:54	0:03:58	0:03:52	SHC	ECS
21 Avg. time to arrive on scene for Fire calls	0:04:29	0:04:06	0:04:22	0:04:30	0:04:22	0:04:28	0:04:30	SHC	ECS
22 Percent of response times under 5 minutes (NFPA 1710)	63%	62%	62%	66%	63%	62%	64%	SHC	ECS
23 Avg. incident duration per call category:									
<i>Service Calls</i>	0:26:08	0:22:20	0:20:23	0:22:55	0:22:56	0:23:20	0:22:00	SHC	-
<i>Emergency Medical Calls</i>	0:38:29	0:41:57	0:38:00	0:37:13	0:38:55	0:39:29	0:37:10	SHC	-
<i>Fire Calls</i>	1:38:30	0:40:45	0:46:41	0:35:36	0:55:23	1:33:42	0:45:55	SHC	-
<i>Alarm Calls</i>	0:14:46	0:13:55	0:13:58	0:14:27	0:14:17	0:14:26	0:14:48	SHC	-
<i>Flooding Calls</i>	1:23:36	0:58:25	0:22:37	0:32:45	0:49:21	0:54:41	0:51:07	SHC	-
24 Average number of responses per fire unit	528	563	561	560	2,211	2,259	2,265	SHC	-
25 Automatic aid ratio:									
<i>Aid Provided</i>	381	285	291	267	306	404	432	SHC	-
<i>Aid Received</i>	212	192	155	207	192	320	216	SHC	-
Emergency Medical Services (EMS)									
26 Number of victims transported	2,789	2,946	2,923	2,952	11,610	11,334	10,692	SHC	-
27 Overall documentation compliance (goal = 90%)	91%	91%	92%	90%	91%	90%	92%	SHC	-
28 Vital sign compliance (goal = 90%)	99%	99%	99%	98%	99%	97%	98%	SHC	-
29 Patient pain assessment compliance (goal = 90%)	88%	89%	89%	88%	89%	90%	90%	SHC	-
30 Number of medical cardiac arrest patients	30	41	45	43	159	161	157	SHC	-

FIRE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
31 Number of cardiac arrest patients transported	17	22	22	21	82	93	92	SHC	-
32 Average number of uninsured homeless person related EMS calls	7	4	2	5	18	63	93	SHC	-
33 Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)	100%	100%	100%	100%	100%	100%	100%	SHC	-
34 Avg. transport "wall time"	0:20:48	0:20:28	0:20:23	0:20:08	0:20:27	0:21:46	0:21:04	SHC	-
35 Avg. time A/O unit assigned to incidents in a 24 hr. period	4:15:01	4:21:55	4:19:21	4:14:04	4:17:35	4:24:29	4:12:50	SHC	-
36 Avg. time paramedic unit assigned to incidents in a 24 hr. period	2:00:40	2:08:13	2:10:26	2:08:32	2:06:58	2:09:37	2:11:12	SHC	-
37 Average EMS billing recovery rate	25%	25%	24%	25%	25%	25%	28%	FR	-
38 Number of EMS calls per paramedic	77.00	71.83	71.83	71.96	292.62	317.75	347.55	SHC	-
Fire Prevention									
39 Number of CIP Inspections conducted	755	1,350	760	2,870	5,735	4,398	5,746	SHC	-
40 Number of Brush Inspections (Vegetation Management Program)	650	0	33	7,949	8,632	4,958	3,771	SHC	-
41 Number of Underground Tank Inspections completed	5	10	12	13	40	53	39	SHC	-
42 Number of Veg. Management Program & Fire Company Insp. Hours	150	0	0	0	150	2,240	3,917	SHC	-
43 Number of Residents Relinquishing Household Hazardous Waste	1,362	1,328	1,321	1,549	5,560	4,691	5,140	SHC	-
44 Number of Filming Permits Reviewd	96	103	107	92	398	352	319		
45 Number of Filming Safety Inspections Performed	17	26	28	11	82	43	26		
46 Number of plan checks submitted	297	267	307	308	1,179	1,450	1,323	SHC	-
47 Number of plan checks completed	350	345	354	400	1,449	1,727	1,722	SHC	-
48 Avg. turnaround time per plan check (days)	39	43	46	31	39.775	29.725	37.15	ECS	-
Public Education									
49 Number of students attending Junior Fire Academy program	0	0	2,000	2,042	4,042	4,000	2,205	SHC	IEC
50 Avg. cost per attendee at Junior Fire Academy program	\$0.00	\$0.00	\$0.00	\$1.28	\$0.32	\$0.33	\$0.57	FR	-
51 Number of CERT programs conducted	0	1	0	0	1	1	2	IEC	SHC
52 Avg. number of residents and businesses trained in CERT	0	26	0	0	7	4	4	IEC	SHC

* Previously reported KPI's #10, 11, 12, and 14 have been adjusted to reflect the inclusion of out of jurisdiction responses

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results					FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Primary				Secondary	
Water Section										
1 Verdugo Basin Water Production (ACFT)	214.00	212.00	196.00	210.00	832	892	881.53	IM	-	
2 San Fernando Basin Water Production (ACFT)	1,861.00	1,805.00	1,898.00	1,993.00	7,557.00	6,775.00	7,569.44	IM	-	
3 Imported Water Production from MWD (ACFT)	4,806.00	3,676.00	2,347.00	3,355.00	14,184.00	16,177.00	14,111.10	IM	-	
4 Total Potable Water Production (ACFT)	6,881.00	5,693.00	4,441.00	5,558.00	22,573.00	23,844.00	22,561.08	SHC	-	
5 Potable Water Sales (ACFT)	6,833.00	5,662.00	4,304.00	5,428.00	22,227.00	23,263.00	21,270.19	SHC	-	
6 Unaccounted For Water (%)	5.80%	3.10%	2.90%	2.20%	3.50%	2.35%	5.85%	SHC	-	
7 Recycled Water Production (ACFT)	592.00	335.00	75.00	424.00	1,426.00	1,434.00	1,709.28	SHC	-	
8 Energy Used Per ACFT of Potable Water Produced (kWh/ACFT)	500.00	468.00	473.00	457.00	474.50	470.25	484.16	SHC	-	
9 Number of Reservoir/Tank Inspections	0	4	1	12	17	16	3	IM	-	
10 Number Of Bacteriological Samples Collected In The Distribution System	487	484	481	484	1,936	1,933	1,936	FR	-	
11 Number Of Samples Present For Total Coliform	2	1	0	1	4	3	5	IM	SHC	
12 Total Number Of Water Quality Complaints By Customers	7	11	3	3	24	16	40	IM	-	
13 Average Total Chlorine Residual (average of residuals taken in the quarter, mg/l)	1.12	0.99	1.28	1.21	1.15	1.39	1.07	IM	-	
14 Pounds Of Chlorine Added To Reservoirs And Tanks	4,953	1,977	824	823	8,577	9,078	10,805	IM	-	
15 Number of Backflow Prevention Assemblies Tested/Maintained	546	307	674	218	1,745	2,551	2,507	IM	ECS	
16 Number Of Large Water Meters Tested (3-inch and above, potable & recycled)	34	18	7	7	66	71	55	IM	ECS	
17 Number Of Unscheduled Outages (main breaks, service leaks, valve failures)	9	4	3	3	19	14	14	IM	SHC	
18 Average Unscheduled Outage Duration (hours)	1.90	4.13	2.50	3.50	3.01	3.44	3.53	IM	SHC	
19 Total Unscheduled Service-Hour Interruption (hours times number of affected services)	333	566	111	196	1,206	659	1,747	IM	SHC	
20 Number Of Distribution Valves Exercised	380	105	260	192	937	888	2,631	IM	FR	
21 Number of Fire Hydrants Inspected	66	29	62	85	242	352	1,084	IM	SHC	
22 Average Duration of Completed Customer Requested Installations (from payment to meter-set, weeks)	9	10	9	9	9	10	10	IM	FR	
Electric Section										
23 Total O&M Expense per KWH Sold **	\$0.16	\$0.19	\$0.21	\$0.19	\$0.19	\$0.18	\$0.18	FR	-	
24 Revenue per KWH										
All Retail Customers **	\$0.20	\$0.18	\$0.18	\$0.18	\$0.19	\$0.19	\$0.19	FR	-	
Residential Customers **	\$0.21	\$0.19	\$0.18	\$0.19	\$0.19	\$0.20	\$0.19	FR	-	
Commercial Customers **	\$0.20	\$0.19	\$0.19	\$0.19	\$0.19	\$0.20	\$0.20	FR	-	
Industrial Customers **	\$0.17	\$0.16	\$0.17	\$0.16	\$0.17	\$0.18	\$0.17	FR	-	
25 Distribution O&M Expense										
Per retail customer **	\$51.96	\$61.24	\$54.51	\$61.01	\$229	\$229	\$255	FR	-	
26 Distribution O&M Expense per Circuit Mile **	\$7,865	\$9,269	\$8,251	\$9,234	\$34,619	\$36,297	\$39,863	FR	-	
27 Outage Indices										
Total Number of Outages	6.00	25.00	19.00	23.00	73	69	77	IM	ECS	
SAIDI (System Average Interruption Duration Index)	53.68	61.30	59.69	59.79	58.62	70.43	42.19	IM	ECS	
SAIFI (System Average Interruption Index)	1.17	1.21	1.20	1.22	1.20	1.35	1.23	IM	ECS	
CAIDI (Customer Average Interruption Index)	45.72	50.83	49.52	49.00	48.77	52.43	33.43	IM	ECS	
ASAI (Average Service Availability Index)	100.00%	100.00%	100.00%	100.00%	100.00%	99.99%	100.00%	IM	ECS	
28 Number of preventable outages	0	0	0	0	0	3	6	IM	ECS	
29 Percentage of overloaded transformers	5.09%	2.02%	24.00%	0.20%	7.83%	1.38%	0.95%	IM	SHC	
30 Number of transformer failures	1	2	12	10	25	23	12	IM	SHC	
31 System Load Factor (average operating capacity out of 100% available)	38.53%	32.84%	32.26%	31.19%	33.71%	35.52%	36.46%	IM	SHC	
32 Energy Loss Percentage (i.e. loss due to theft or line loss)	4.00%	4.11%	6.35%	1.95%	4.10%	3.86%	5.31%	IM	FR	
33 Residential Energy Efficiency *										
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$3.53	\$3.53	\$4.45	\$1.18	FR	-	
34 Commercial Energy Efficiency *										
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	N/A	N/A	N/A	\$15.37	\$15.37	\$9.47	\$3.43	FR	-	

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
35 Administrative and program support costs as a % of annual revenues**	8.5%	12.1%	12.8%	11.4%	11.2%	7.7%	6%	FR	-
36 Number of days for service connection (working days)	6.93	6.48	12.04	6.79	8.06	7.48	7.17	ECS	-
37 Number of NERC/WECC reportable incidents	0	0	0	0	0	0	0	SHC	-
38 Debt to Total Assets Ratio**	42%	42%	41%	42%	42%	42%	43%	FR	-
Debt Service Coverage (# of times revenue covers interest on debt)**	2.1x	1.2x	0.6x	0.4x	6.0x	6.0x	6.0x	FR	-
40 Operating Ratio**	75%	88%	102%	106%	93%	83%	97%	FR	-
41 Net Income per Revenue Dollar**	\$0.25	\$0.13	\$0.00	-\$0.46	-\$0.02	\$0.06	-\$0.03	FR	-
42 Uncollectible Accounts per Revenue Dollar	0.08%	0.11%	0.14%	0.15%	0.12%	0.15%	0.11%	FR	-
43 Administrative and General Expenses per Retail Customer**	\$67.82	\$68.38	\$65.92	\$59.19	\$65.33	\$48.13	\$34.53	FR	-
44 Purchased Power Cost per kWh**	\$0.06	\$0.05	\$0.06	\$0.06	\$0.06	\$0.06	\$0.08	FR	-
45 Total Power Supply Expense per kWh Sold**	\$0.08	\$0.09	\$0.10	\$0.09	\$0.09	\$0.08	\$0.05	FR	-
46 Number of complaints received against GWP	0	2	5	1	8	24	42	ECS	-
47 Number of bills processed	250,714	260,992	245,231	246,875	1,003,812	997,746	926,256	FR	-
48 Percentage of bills accurately calculated	99.90%	99.90%	99.90%	99.90%	99.90%	99.88%	99.90%	FR	ECS
49 Number of customer service calls received	22,523	23,336	20,364	20,064	86,287	88,466	89,169	ECS	-
50 Number of customer service requests completed	12,768	11,131	9,569	10,246	43,714	47,877	46,922	ECS	-
51 Number of plan checks submitted to GWP	50	34	52	51	187	142	157	EV	-
52 Number of plan checks completed by GWP	50	34	52	51	187	142	157	EV	-
53 Avg. turnaround time to complete plan checks (working days)	7.54	8.00	7.16	7.68	7.60	7.53	7.93	ECS	-
54 Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	1.0%	0.5%	0.5%	0.5%	0.6%	3.5%	2%	FR	-
GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**	100%	100%	100%	100%	100%	191%	169%	FR	-
56 Actual vs. Budget O&M expense per Quarter**	23%	19%	20%	29%	91%	76%	21%	FR	-
57 Actual vs. Budget Revenue per Quarter**	32%	22%	21%	21%	96%	94%	22%	FR	-

* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

** Denotes that the current data presented is a projection and will be updated as necessary the following

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
Recruitment and Selection									
1 Total number of employment applications filed	4,643	3,809	6,238	4,313	19,003	14,044	11,545	IEC	-
2 Total number of job bulletins posted	43	51	53	53	200	203	142	IEC	-
3 Total number of eligible lists established	44	29	26	53	152	148	123	IEC	-
Administration									
4 Citywide management-to-non-management employee ratio	11%	11%	11%	11%	11%	11%	11%	FR	-
5 Departmental management-to-non-management ratios									
Administrative Services	24%	23%	20%	18%	21%	27%	26%	FR	-
City Attorney	47%	41%	41%	44%	43%	45%	45%	FR	-
City Clerk	20%	20%	20%	20%	20%	26%	32%	FR	-
City Treasurer	40%	40%	40%	40%	40%	40%	40%	FR	-
Community Development	14%	14%	15%	14%	14%	14%	15%	FR	-
Community Services & Parks	16%	17%	17%	18%	17%	19%	19%	FR	-
Fire	6%	5%	6%	6%	6%	6%	5%	FR	-
Glendale Water & Power	9%	8%	9%	9%	9%	8%	8%	FR	-
Human Resources	21%	21%	21%	21%	21%	23%	21%	FR	-
Information Services	13%	14%	14%	11%	13%	13%	16%	FR	-
Library	29%	30%	30%	30%	30%	29%	29%	FR	-
Management Services	43%	43%	43%	41%	43%	44%	48%	FR	-
Police	6%	6%	6%	6%	6%	6%	5%	FR	-
Public Works	7%	8%	7%	7%	7%	8%	8%	FR	-
6 Percentage of employee performance evaluations submitted on time	90%	90%	95%	91%	92%	88%	93%	-	-
7 Percentage of employee turnover for full-time positions	2%	2%	1%	2%	2%	1%	2%	-	-
8 Number of formal grievances filed	0	3	0	2	5	3	6	-	-
9 Total Unemployment claim costs	\$13,686	\$13,081	\$17,378	\$35,383	\$79,528	\$57,599	\$31,617	FR	-
Training and Development									
10 Number of Glendale University classes offered	16	22	7	42	87	93	104	IEC	-
11 Average number of participants per class	14	20	17	26	19	20	18	-	-
12 Average cost per participant	\$43	\$65	\$82	\$37	\$57	\$48	\$38	FR	-
13 Total amount of tuition reimbursement paid	\$26,199	\$12,027	\$48,167	\$29,842	\$116,235	\$117,932	\$103,711	FR	-
14 Number of employees participating in tuition reimbursement	24	19	40	29	112	105	112	FR	-
Employee Health/Wellness									
15 Number of ADA interactive processes	3	5	4	2	14	23	14	ECS	-
16 Total number of sick leave hours used	16,421	18,593	21,062	17,806	73,881	78,311	70,924	FR	-
17 Number of EHS Safety/Wellness events conducted	6	2	1	2	11	12	9	SHC	-
18 Average number of participants per Safety/Wellness event	30	113	15	260	105	65	82	SHC	-
Worker's Compensation									
19 Total number of new workers compensation claims	56	67	53	57	233	241	215	FR	-
20 Average number of active workers compensation claims	734	740	752	761	747	715	780	FR	-
21 Median incurred per open workers compensation claim	\$80,875	\$80,875	\$79,073	\$80,695	\$80,380	\$73,995	\$64,902	FR	-
22 Average incurred for open workers compensation claims per FTE	\$62,038	\$62,620	\$63,255	\$64,214	\$63,032	\$57,308	\$52,758	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	96%	96%	97%	96%	96%	86%	88%	SHC	-
Investigations									
24 Average number of investigations active	6	4	6	6	5.5	9.75	11.5	IEC	FR
25 Number of investigations completed	2	4	4	3	13	18	17	IEC	FR
26 Average length of time per investigation (in months)	2	5	3	5	3.45	5.45	5.1	IEC	ECS

INFORMATION SERVICES DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	9,537	9,482	9,482	9,408	9,477	9,623	9,721	FR	-
2 Number of radios per support staff	671	720	720	720	708	624	603	IM	-
3 Percentage of staffing costs to Information Services Department budget	21%	22%	19%	0%	15%	24%	29%	FR	-
4 Department budget as a percentage of Citywide operating budget	3.0%	3.0%	3.0%	3.0%	3.0%	2.9%	2.0%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.6%	2.6%	2.6%	2.5%	2.6%	2.7%	2.6%	FR	ECS
6 Number of PCs supported to number of PC Specialists	280	288	288	288	286	270	462	IM	ECS
7 Number of Work Tickets opened for ISD	4,311	3,920	4,567	4,736	17,534	16,097	5,841	IM	ECS
8 Number of Work Tickets resolved by ISD	4,324	3,915	4,573	4,817	17,629	15,778	N/A	ECS	-
9 Percentage of Work Tickets Closed	99%	99%	100%	100%	100%	98%	66.7	ECS	-
10 Number of phone lines per technician	1,314	1,314	1,246	1,255	1,282	1,311	1,334	IM	-
11 Percentage of maintenance tasks to total number of radios in service	24%	31%	29%	32%	29%	32%	35%	IM	-
12 Percentage of unplanned radio system downtime (24x7x365)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0%	IM	-

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
1 Total circulation per capita	1.76	1.89	2.24	1.98	1.97	1.33	1.15	IEC	AC
2 Total circulation by material checked out	354,799	380,286	410,558	398,434	1,544,077	1,067,667	921,163	IEC	AC
International Languages	12,793	13,497	13,188	13,173	52,651	41,288	28,661	IEC	AC
Children's Materials	128,017	137,939	137,866	142,017	545,839	381,059	336,264	IEC	AC
e-Books	46,152	41,114	40,363	41,779	169,408	154,066	117,181	IEC	AC
Audio-visual materials	69,152	54,145	62,012	68,480	253,789	215,651	185,662	IEC	AC
other	98,685	133,591	157,129	132,985	522,390	275,603	253,395	IEC	AC
3 Number of annual library visits by site:	272,223	242,210	226,574	253,384	994,391	1,032,660	625,605	IEC	AC
Central Library	172,694	144,966	129,716	129,827	577,203	567,870	126,224	IEC	AC
Brand Library & Art Center	38,355	21,486	37,959	51,477	149,277	136,460	150,454	IEC	AC
Library Connections @ Adams Square	7,501	7,293	6,860	7,641	29,295	54,991	46,800	IEC	AC
Pacific Park Branch Library	13,419	13,494	14,503	14,782	56,198	110,160	103,508	IEC	AC
Casa Verdugo Branch Library	14,393	12,648	11,423	13,338	51,802	69,659	94,647	IEC	AC
Grandview Branch Library	5,053	5,491	6,014	10,136	26,694	27,797	22,933	IEC	AC
Chevy Chase Branch Library	1,795	1,199	1,364	1,836	6,194	5,991	4,570	IEC	AC
Montrose Branch Library	19,013	35,633	18,735	24,347	97,728	59,732	76,469	IEC	AC
4 Average number of annual visits per open hour	397	319	346	405	367	394	280	IEC	AC
Central Library	189	159	142	142	158	145	57	IEC	AC
Brand Library & Art Center	67	37	66	89	65	59	55	IEC	AC
Library Connections @ Adams Square	17	16	15	17	16	31	23	IEC	AC
Pacific Park Branch Library	31	31	34	34	33	64	45	IEC	AC
Casa Verdugo Branch Library	24	21	19	22	21	29	37	IEC	AC
Grandview Branch Library	19	20	22	38	25	26	22	IEC	AC
Chevy Chase Branch Library	14	9	10	14	12	11	8	IEC	AC
Montrose Branch Library	38	71	37	48	48	30	32	IEC	AC
5 Total circulation by site:	354,799	380,286	410,558	398,434	1,544,077	1,067,667	921,163	IEC	AC
Central Library	270,681	309,858	330,541	324,454	1,235,534	693,995	456,502	IEC	AC
Brand Library & Art Center	13,025	11,702	11,960	12,294	48,981	77,606	65,954	IEC	AC
Library Connections @ Adams Square	6,960	5,988	5,815	5,764	24,527	34,052	49,100	IEC	AC
Pacific Park Branch Library	12,573	12,497	19,796	14,680	59,546	75,428	102,575	IEC	AC
Casa Verdugo Branch Library	14,549	13,888	13,985	12,617	55,039	70,675	109,448	IEC	AC
Grandview Branch Library	5,611	6,676	6,958	6,953	26,198	24,150	30,646	IEC	AC
Chevy Chase Branch Library	1,775	1,199	1,403	1,345	5,722	8,024	7,383	IEC	AC
Montrose Branch Library	29,625	18,478	20,100	20,327	88,530	83,737	99,555	IEC	AC
6 Average circulation per open hour by site:	481	496	542	521	510	395	374	IEC	AC
Central Library	297	340	362	356	339	190	152	IEC	AC
Brand Library & Art Center	23	20	21	21	21	34	24	IEC	AC
Library Connections @ Adams Square	16	13	13	13	14	19	24	IEC	AC
Pacific Park Branch Library	29	29	46	34	35	44	45	IEC	AC
Casa Verdugo Branch Library	24	23	23	21	23	29	43	IEC	AC
Grandview Branch Library	21	25	26	26	24	22	29	IEC	AC
Chevy Chase Branch Library	13	9	11	10	11	15	13	IEC	AC
Montrose Branch Library	59	37	40	40	44	41	42	IEC	AC
7 Total operating hours	3,882	3,882	3,882	3,882	15,528	15,528	14,569	IEC	AC
Central Library	912	912	912	912	3,648	3,648	1,040	IEC	AC
Brand Library & Art Center	576	576	576	576	2,304	2,304	2,730	IEC	AC
Library Connections @ Adams Square	444	444	444	444	1,776	1,776	2,016	IEC	AC
Pacific Park Branch Library	432	432	432	432	1,728	1,728	2,276	IEC	AC
Casa Verdugo Branch Library	612	612	612	612	2,448	2,448	2,538	IEC	AC
Grandview Branch Library	270	270	270	270	1,080	1,080	1,040	IEC	AC
Chevy Chase Branch Library	132	132	132	132	528	528	552	IEC	AC
Montrose Branch Library	504	504	504	504	2,016	2,016	2,377	IEC	AC

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
8 Average cost per operating hour by sites	\$3,785	\$3,661	\$3,659	\$4,020	\$3,781	\$3,806	\$3,623	FR	-
Central Library	\$2,064	\$2,060	\$2,008	\$2,213	\$2,086	\$2,127	\$1,855	FR	-
Brand Library & Art Center	\$453	\$449	\$436	\$455	\$448	\$393	\$326	FR	-
Library Connections @ Adams Square	\$193	\$134	\$150	\$163	\$160	\$156	\$153	FR	-
Pacific Park Branch Library	\$195	\$207	\$247	\$274	\$231	\$209	\$54	FR	-
Casa Verdugo Branch Library	\$263	\$254	\$220	\$234	\$243	\$219	\$190	FR	-
Grandview Branch Library	\$233	\$194	\$239	\$300	\$241	\$194	\$194	FR	-
Chevy Chase Branch Library	\$164	\$147	\$143	\$157	\$153	\$177	\$715	FR	-
Montrose Branch Library	\$220	\$217	\$215	\$225	\$219	\$210	\$136	FR	-
9 Total collection expenditure per capita	\$1	\$1	\$1	\$1	\$4	\$5	\$5	FR	-
10 Total volumes	508,055	513,433	512,669	515,101	512,315	508,866	464,527	IEC	AC
11 Total volumes per capita	3	3	3	3	3	3	2	IEC	AC
12 FTE volunteer hours average	2	1	1	1	1	1	1	IEC	FR
13 Total # of children's programs	912	637	632	1,116	3,297	2,457	2,933	IEC	CSF
14 Total # of adult programs	645	637	507	548	2,337	2,190	1,802	IEC	CSF
15 Total children's program attendance	22,689	13,819	14,283	31,137	81,928	62,538	51,073	IEC	CSF
16 Total adult program attendance	4,638	3,508	4,344	4,144	16,634	21,610	11,772	IEC	CSF
17 # of public computers	129	129	130	130	130	157	95	IEC	CSF
18 Number of Internet computer users per site	25,822	22,493	0	22,316	70,631	68,825	54,087	IEC	CSF
Central Library	19,156	16,346	14,913	15,386	65,801	65,586	11,426	IEC	CSF
Brand Library & Art Center	1,116	751	845	765	3,477	4,060	6,191	IEC	CSF
Library Connections @ Adams Square	620	471	456	603	2,150	2,196	4,429	IEC	CSF
Pacific Park Branch Library	1,279	1,514	1,117	1,339	5,249	4,725	9,009	IEC	CSF
Casa Verdugo Branch Library	1,613	1,510	1,906	1,604	6,633	6,741	12,902	IEC	CSF
Grandview Branch Library	657	500	841	1,069	3,067	1,476	2,089	IEC	CSF
Montrose Branch Library	1,381	1,401	1,448	1,550	5,780	5,525	8,041	IEC	CSF
19 Number of visits to library website	168,031	135,224	155,361	146,688	605,304	629,485	551,033	IEC	-
20 Number of LITS HELP Requests (Public & Staff)	N/A	N/A	N/A	N/A	0	0	4,087	ECS	IM
21 Overall LITS Satisfaction Rating	N/A	N/A	N/A	N/A	N/A	N/A	5	ECS	-
22 Number of Help Requests closed within:	0	0	0	0	0	0	1,846		
Less than 1 day	N/A	N/A	N/A	N/A	0	0	1,249	ECS	IM
3 Days	N/A	N/A	N/A	N/A	0	0	267	ECS	IM
1 Week	N/A	N/A	N/A	N/A	0	0	166	ECS	IM
More than 1 Week	N/A	N/A	N/A	N/A	0	0	164	ECS	IM
23 Ratio of Library sources of City funds to outside sources	98.0%	98.0%	97.0%	97.0%	97.5%	93.8%	97.7%	FR	-
24 Grant dollars received	\$34,628	\$23,000	\$8,000	\$53,140	\$118,768	\$167,500	\$75,175	FR	-
25 Number of interlibrary loans (materials) loaned	24,524	23,566	15,336	14,784	78,210	61,522	42,245	FR	-
26 Number of interlibrary loans (materials) borrowed	14,411	12,400	7,019	7,174	41,004	43,344	38,463	FR	-
27 Facility rental revenue	\$9,781	\$8,925	\$17,800	\$14,683	\$51,189	\$39,756	\$24,294	CSF	FR
28 Number of reference questions	12,859	9,683	11,087	12,016	45645	41847	45254	IEC	-

MANAGEMENT SERVICES DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results				FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				Primary	Secondary
1 Total number of citizen service requests	273	194	74	51	592	1,269	858	ECS	-
2 Percentage of citizen service requests responded to within 10 days	99%	99%	99%	99%	99%	99%	99%	ECS	-
3 Number of press releases distributed	45	43	23	32	143	158	198	IEC	-
4 Number of GTV6 programs produced	36	30	12	29	107	139	138	IEC	-
5 Number of local government meetings broadcast (first run)	40	47	44	52	183	202	187	IEC	-
6 Number of website visitors	1,153,368	1,186,913	1,085,696	1,086,616	4,512,593	4,713,496	4,808,344	IEC	-
7 Number of Filming Permits issued	85	89	79	73	326	324	298	EV	-
8 Number of Special Event Permits issued	42	36	23	43	144	124	147	AC	IEC

POLICE DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results					FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Primary				Secondary	
1 Police Department budget per capita	\$467	\$467	\$467	\$467	\$467	\$401	\$367	FR	SHC	
2 Police Department budget per household	\$1,262	\$1,262	\$1,262	\$1,262	\$1,262	\$1,086	\$994	FR	SHC	
3 Sworn police officers per 1,000 residents	1.10	1.10	1.10	1.10	1.10	1.20	1.21	SHC	-	
4 Number of volunteers working at GPD	26	26	26	26	26	28	35	FR	IEC	
5 Total number of hours volunteered	1,854	1,668	1,644	1,583	6,749	6,715	7,976	IEC	FR	
6 Value of volunteer hours contributed	\$67,159	\$63,932	\$81,921	\$80,150	\$293,162	\$293,162	\$347,853	FR	IEC	
7 Number of Reserve Officer hours volunteered	859	360	376	858	2,453	3,406	4,486	IEC	FR	
8 Value of Reserve Officer volunteer hours contributed	\$78,452	\$32,879	\$34,340	\$78,361	\$224,032	\$311,039	\$409,704	FR	IEC	
9 Total overtime hours worked	28,866	27,570	24,711	24,918	106,065	104,669	88,065	FR	-	
10 Total overtime cost	\$1,901,717	\$1,910,136	\$1,683,792	\$1,663,845	\$7,159,490	\$6,667,772	\$5,926,552			
Total overtime cost - MOU Entitled	\$1,345,276	\$1,322,181	\$1,242,087	\$1,204,979	\$5,114,523	\$5,045,931	\$4,709,632	FR	-	
Total overtime cost - Reimbursed (Grant, Movie)	\$115,221	\$160,854	\$142,298	\$149,333	\$567,706	\$390,570	\$252,492	FR	-	
Total overtime cost - Training	\$396,276	\$400,165	\$266,424	\$288,161	\$1,351,026	\$1,231,270	\$964,427	FR	-	
11 Number of Neighborhood Watch Groups	126	126	128	128	127	188	334	IEC	SHC	
12 Total number of Neighborhood Watch / Town Hall Meetings	53	48	56	48	205	390	189	IEC	SHC	
13 Number of complaints against Police Department received	15	22	19	16	72	40	36	ECS	-	
14 Number of complaints against Police Department sustained	1	0	0	1	2	0	1	ECS	-	
15 Number of Part I crimes – total	887	856	808	992	3,543	3,302	3,481	SHC	-	
16 Number of Part I crimes – violent	62	57	57	53	229	203	269	SHC	-	
17 Number of Part I crimes – property	825	799	751	939	3,314	3,069	3,212	SHC	-	
18 Total Part I crimes per 1,000 residents	4	4	4	5	17	17	17	SHC	-	
19 Number of Part II crimes – total	1,928	1,758	1,914	2,012	7,612	7,732	7,290	SHC	-	
20 Total arrests made	2,031	1,789	1,978	2,122	7,920	8,223	7,911	SHC	-	
21 Total felony arrests made	324	308	358	329	1,319	1,507	1,349	SHC	-	
22 Total DUI arrests made	70	93	126	114	403	338	394	SHC	-	
23 Total drug-related cases investigated	421	334	333	378	1,466	1,409	1,287	SHC	-	
24 Total fraud/financial crime cases investigated	201	164	204	165	734	1,389	1,207	SHC	-	
25 Average number of arrests made per sworn officer	12.0	7.8	8.6	9.3	37.7	47.3	31.1	SHC	-	
26 Average number of arrests made per patrol officer	26.7	15.3	16.9	18.1	77.1	107.4	90.8	SHC	-	
27 Number of reports generated	6,933	6,642	6,955	7,352	27,882	28,328	27,888	SHC	-	
28 Patrol officer initiated observations	17,085	15,216	16,593	16,455	65,349	67,137	61,598	SHC	-	
29 Air support productivity - flight hours	468	437	387	370	1,662	1,650	1,591	SHC	-	
30 Air support productivity - calls for service - observations	3,570	2,952	2,602	2,496	11,620	12,404	12,264	SHC	-	
31 Total calls for service	30,153	28,167	28,679	29,774	116,773	118,686	115,233	SHC	-	
32 Percentage of 911 calls answered within 10 seconds	99.11%	99.53%	99.85%	99.77%	99.57%	99.64%	99.47%	SHC	ECS	
33 Priority E calls – avg. response time (minutes)	0:05:56	0:06:22	0:06:16	5:05:58	1:21:08	0:05:56	0:05:33	SHC	ECS	
34 Priority E calls – actual	204	195	217	213	829	834	893	SHC	ECS	
35 Priority 1 calls – avg. response time	0:06:12	0:06:14	0:06:04	5:05:54	1:21:06	0:06:03	0:05:34	SHC	ECS	
36 Priority 1 calls – actual	7,036	6,245	7,499	7,144	27,924	28,397	24,755	SHC	ECS	
37 Priority 2 calls – avg. response time	0:20:25	0:25:21	0:26:27	0:33:14	0:26:22	0:25:09	0:26:13	SHC	ECS	
38 Priority 2 calls – actual	7,429	7,702	7,295	7,897	30,323	29,786	31,164	SHC	ECS	
39 Priority 3 calls – avg. response time	0:59:59	1:13:13	0:58:57	0:57:02	1:02:18	1:10:54	1:08:32	SHC	ECS	
40 Priority 3 calls – actual	15,484	14,025	13,688	14,520	57,717	59,669	58,291	SHC	ECS	
41 Average time spent on service call	0:42:52	0:45:02	0:41:11	0:43:05	0:43:02	0:43:47	0:42:01	SHC	-	
42 Investigative cases opened	3,787	3,443	3,606	14,774	25,610	15,417	15,301	SHC	-	
43 Avg. number of cases per investigator	131	115	120	497	862	502	453	SHC	-	
44 Moving citations issued - patrol	1,099	1,105	1,496	4,788	8,488	3,931	2,890	SHC	-	
45 Avg. number of citations issued per patrol officer	14	9	13	9	46	51	33	SHC	-	
46 Moving citations issued - motors	1,195	855	1,058	1,186	4,294	5,891	8,713	SHC	-	
47 Avg. number of citations issued per motor officer	92	61	76	84,171	84,400	477	590	SHC	-	
48 Parking citations issued	19,420	18,509	15,485	1,786	55,200	71,982	63,191	SHC	-	
49 Avg. number of citations issued per parking enforcement officer	2,774	2,057	1,721	17,985	24,537	7,980	6,266	SHC	-	
50 Traffic Enforcement Index	17	15	21	17	17.37	17.02	21.03	SHC	-	
51 Number of injury traffic incidents	133	131	123	133	520	598	578	SHC	-	
52 Number of fatal traffic incidents	2	3	0	N/A	5	4	3	SHC	-	
53 Number of traffic incidents involving a pedestrian	21	35	21	N/A	77	102	88	SHC	-	

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results							Council Priority	
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
Administration Division									
1 Occupancy rate for City-owned parking structures	80%	86%	82%	84%	83%	84%	87%	IM	-
2 Occupancy rate for Brand Blvd. parking meters (85% is goal)	95%	94%	90%	94%	93%	95%	92%	IM	-
3 Number of Industrial Off Duty (IOD) days	0	0	0	0	0	0	0	SHC	-
Engineering Division									
4 Percentage of CIP projects completed on-time and on-budget	100%	100%	100%	100%	100%	100%	100%	FR	-
5 Total lane miles of street resurfaced	2.73	3.55	0.00	3.46	9.74	4.35	7.51	IM	-
6 Total lane miles of street slurry sealed	3.33	6.10	0.00	0.00	9.43	2.20	8.53	IM	-
7 Total square feet of sidewalks replaced	72,131	2,738	9,352	10,613	94,834	47,235	85,808	IM	-
8 Total linear feet of sewer mains replaced	104	0	0	0	104	1,810	902	IM	-
9 Million gallons of sewage treated per day (annual measure)	N/A	N/A	N/A	13	13	13	13	IM	S
10 Number of Land Development applications received	348	349	408	422	1,527	1,499	1,448	SHC	-
11 Number of Land Development applications completed	318	284	403	391	1,396	1,287	1,307	SHC	-
12 Number of Right of Way Permit Applications Received	206	164	182	198	750	1,169	613	SHC	-
13 Number of Right of Way Permit Applications Completed	83	65	73	98	319	515	274	SHC	-
14 Traffic system failures	137	237	179	227	780	601	746	SHC	IM
15 Traffic plan reviews for developments	39	33	20	44	136	45	15	IM	SHC
16 Street Occupancy and Oversized Load Travel Permit Issued	276	254	205	260	995	922	1,169	SHC	-
17 Traffic related Customer Service Request Received	106	111	108	131	456	440	283	SHC	-
18 Traffic related Customer Service Request Completed	84	82	90	103	359	266	100	SHC	-
19 Traffic Signal Construction Completed	2	4	2	6	14	7	24	IM	SHC
20 Number of Industrial Off Duty (IOD) days	0	0	0	0	0	3	0	SHC	-
Facilities Management Division									
21 Cost per square foot - Building Maintenance	\$0.66	\$0.86	\$0.58	\$0.79	\$0.72	\$0.52	\$0.43	ECS	-
22 Cost per square foot - Custodial Services	\$0.38	\$0.47	\$0.29	\$0.33	\$0.37	\$0.70	\$0.55	ECS	-
23 Number of facilities service requests received	2,511	2,335	2,416	2,408	9,670	9,779	8,433	ECS	-
24 Number of facilities service requests completed	2,431	2,244	2,302	2,331	9,308	9,421	7,416	ECS	-
25 Number of Industrial Off Duty (IOD) days	95	26	15	34	170	333	584	ECS	-
Fleet Services Division									
26 Number of vehicles maintained	1,034	1,061	1,087	1,172	4,354	1,019	998	IM	-
27 Cost of preventative maintenance by Fleet Services per shop per vehicle:									
Mechanical Maintenance	\$330	\$392	\$277	\$401	\$350	\$1,247	\$1,570	FR	IM
Glendale Water & Power	\$343	\$347	\$413	\$387	\$373	\$1,352	\$1,505	FR	IM
Civic Center	\$342	\$334	\$342	\$404	\$356	\$1,305	\$1,682	FR	IM
Fire	\$1,230	\$1,739	\$2,560	\$1,239	\$1,692	\$6,188	\$7,034	FR	IM
28 Cost of repairs performed by fleet maintenance per shop per vehicle:									
Mechanical Maintenance	\$2,766	\$2,491	\$2,783	\$2,698	\$2,685	\$10,695	\$12,709	FR	IM
Glendale Water & Power	\$1,246	\$1,106	\$951	\$807	\$1,028	\$4,712	\$5,415	FR	IM
Civic Center	\$1,084	\$1,098	\$1,604	\$1,054	\$1,210	\$4,238	\$5,165	FR	IM
Fire	\$3,757	\$2,469	\$5,923	\$4,853	\$4,251	\$22,733	\$18,130	FR	IM
29 Average number of days vehicles are held per shop:									
Mechanical Maintenance	2.69	2.66	2.13	1.70	2.30	5.77	2.78	ECS	IM
Glendale Water & Power	2.56	1.46	1.40	1.78	1.80	2.11	2.12	ECS	IM
Civic Center	2.89	1.32	0.72	0.52	1.36	1.06	0.63	ECS	IM
Fire	8.12	7.54	7.58	6.43	7.42	10.15	9.01	ECS	IM
30 Number of vehicle and equipment breakdowns by shop:									
Mechanical Maintenance	37	29	45	43	154	134	144	IM	-
Glendale Water & Power	10	4	2	1	17	8	12	IM	-
Civic Center	0	0	0	0	0	0	0	IM	-
Fire	0	1	0	1	2	2	5	IM	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2018 - 19

Performance Indicator	FY 2018-19 Quarterly Results						Council Priority		
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2018-19 Actual	FY 2017-18 Actual	FY 2016-17 Actual	Primary	Secondary
31 Total fuel consumption in gallons:									
Unleaded	98,341	90,440	88,385	89,166	366,332	370,104	339,303	S	IM
Diesel	23,784	22,147	22,169	22,073	90,173	89,038	97,478	S	IM
CNG	71,934	72,945	47,792	48,253	240,924	309,253	280,734	S	IM
32 Percentage of vehicles and equipment exceeding replacement criteria	54%	56%	53%	51%	54%	54%	49%	IM	-
33 Percentage of scheduled vs. non-scheduled repairs	41%	49%	44%	47%	45%	48%	49%	IM	-
34 Number of Industrial Off Duty (IOD) days	0	0	4	1	5	98	2	SHC	-
35 Percentage of equipment available by shop:									
Mechanical Maintenance	97%	97%	97%	98%	97%	96%	97%	IM	ECS
Glendale Water & Power	98%	97%	98%	98%	98%	98%	98%	IM	ECS
Civic Center	98%	99%	100%	99%	99%	99%	99%	IM	ECS
Fire	97%	80%	95%	94%	92%	95%	89%	IM	ECS
36 Percentage of direct labor hours by shop:									
Mechanical Maintenance	91%	89%	66%	80%	82%	N/A	\$0	IM	FR
Glendale Water & Power	105%	69%	89%	63%	82%	N/A	\$0	IM	FR
Civic Center	69%	59%	73%	71%	68%	N/A	\$0	IM	FR
Fire	108%	98%	87%	80%	93%	N/A	\$0	IM	FR

Integrated Waste Division

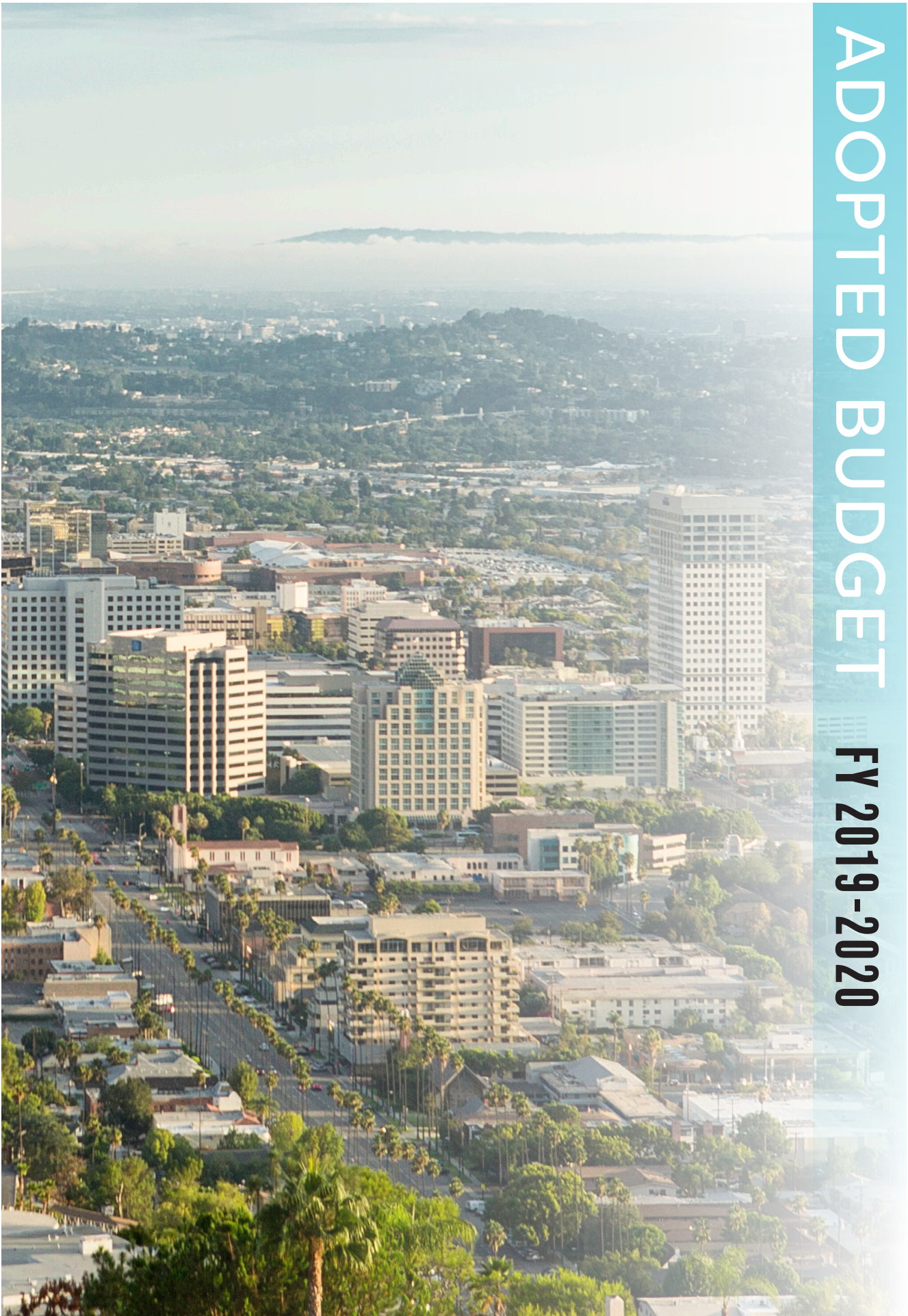
37 Annual percentage of waste diverted from Scholl landfill (annual measure)	N/A	N/A	N/A	6.0%	6.0%	46.0%	51.0%	S	-
38 Total tons of residential refuse collected	11,839	10,030	9,514	9,340	40,723	43,161	42,425	S	IM
39 Total tons of commercial refuse collected	7,893	8,839	8,640	8,740	34,112	37,990	36,754	S	IM
40 Total tons of green waste collected	2,377	1,908	2,270	3,250	9,805	10,086	12,622	S	IM
41 Total tons of recyclables collected	1,888	1,856	1,849	1,888	7,481	7,908	9,914	S	IM
42 Total tons of street sweeping refuse collected	191	272	139	461	1,063	1,270	1,279	S	IM
43 Total tons of e-waste collected	15	9	10	7	41	49	68	S	IM
44 Total tons of bulky and abandoned items collected	679	630	573	582	2,464	2,463	2,481	ECS	S
45 Pounds of bulky and abandoned items collected per household	18	17	15	16	66	66	N/A	ECS	S
46 Total tons of recyclables collected through buy-back facility	1,874	2,005	1,897	1,653	7,429	8,024	7,950	S	-
47 Total number of bulky item stops	7,197	7,009	4,054	6,658	24,918	28,148	22,275	ECS	-
48 Total number of abandoned items stops	6,947	4,568	5,006	757	17,278	8,989	3,528	ECS	-
49 Number of refuse collection service calls	17,306	18,852	16,851	19,873	72,882	68,879	63,316	ECS	-
50 Curb miles of streets swept	5,837	4,982	7,260	17,483	35,562	29,572	26,708	IM	SHC
51 Number of Industrial Off Duty (IOD) days	376	265	279	192	1,112	1,164	1,516	SHC	-

Maintenance Services Division

52 Total square feet of potholes filled	3,481	3,196	3,627	5,075	15,379	8,897	10,227	IM	SHC
53 Total square feet of sidewalks repaired	10,349	8,555	14,214	9,332	42,450	32,575	35,386	IM	SHC
54 Street trees trimmed	3,905	2,733	3,730	11,013	21,381	9,829	11,319	IM	SHC
55 Street trees planted	4	93	70	302	469	394	362	S	IM
56 Number of storm drain catch basins cleaned	3,798	1,154	241	19	5,212	8,614	1,159	IM	SHC
57 Storm drain catch basin inspections completed	1,586	1,264	318	194	3,362	9,836	2,294	IM	SHC
58 Linear feet of sanitary sewer inspected (CCTV)	71,438	51,260	44,456	61,299	228,453	281,667	239,836	IM	SHC
59 Linear feet of sanitary sewer cleaned	384,840	334,194	364,896	344,790	1,428,720	1,470,477	1,286,932	IM	SHC
60 Illicit discharge violations into storm drain or sewer system	0	0	1	1	2	3	5	S	-
61 Number of service requests received	668	921	835	850	3,274	4,693	3,258	ECS	-
62 Number of service requests completed	747	949	812	745	3,253	4,664	3,285	ECS	-
63 Number of Industrial Off Duty (IOD) days	11	4	0	0	15	96	436	SHC	-
64 Linear feet of painted traffic curbs and/or street striping	40,252	46,937	13,684	30,972	131,845	641,137	112,891	SHC	-
65 Number of traffic signs installed and/or repaired	481	350	231	236	1,298	1,101	1,486	IM	SHC
66 Number of parking meters repaired	3,962	4,540	3,116	336	11,954	21,984	22,520	IM	-

Transit

67 Beeline "on-time" performance rate	88%	84%	84%	86%	86%	86%	87%	ECS	-
68 Beeline Passangers per revenue hour	17	18	17	18	18	20	21	FR	-
69 Beeline cost per revenue hour (annual measure)	N/A	N/A	N/A	N/A	N/A	\$88	\$85	FR	-
70 Miles Between mechanical system failures	46,101	28,199	38,091	36,147	37,135	167,213	161,949	IM	-



ADOPTED BUDGET

FY 2019-2020

BUDGET SUMMARIES

CITY OF GLENDALE
SUMMARY OF REVENUES & APPROPRIATIONS
FY 2019-20 ADOPTED BUDGET

	General Fund **	Special Revenue Funds	Debt Service Funds	Capital ** Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Revenues							
Property Taxes	\$ 64,042,913	\$ 1,211,848	\$ -	\$ -	\$ -	\$ -	\$ 65,254,761
Sales Taxes	51,902,731	5,250,000	-	23,500,000	-	-	80,652,731
Utility Users Taxes	28,161,976	-	-	-	-	-	28,161,976
Occupancy & Other Taxes	16,690,400	7,480,647	-	-	-	-	24,171,047
Licenses & Permits	10,684,757	350,000	-	1,225,000	-	-	12,259,757
Revenue from Other Agencies	204,000	63,537,964	-	8,721,592	51,025	-	72,514,581
Charges for Services	16,269,709	22,021,467	-	4,630,000	325,842,643	95,862,633	464,626,452
Interfund Revenue	19,309,904	-	-	-	32,772,098	-	52,082,002
Fines & Forfeitures	3,259,984	5,000,000	-	-	-	-	8,259,984
Use of Money & Property	2,289,323	396,500	200,000	140,000	4,699,133	1,978,897	9,703,853
Misc & Non-Operating Revenue	4,546,056	1,921,230	-	-	10,763,756	470,000	17,701,042
GSA Loan Repayment	3,732,514	-	-	-	-	-	3,732,514
Transfers from Other Funds	21,427,055	831,080	1,500,000	5,468,055	-	-	29,226,190
TOTAL REVENUES	\$ 242,521,322	\$ 108,000,735	\$ 1,700,000	\$ 43,684,647	\$ 374,128,655	\$ 98,311,530	\$ 868,346,889
Appropriations							
Salaries & Benefits	\$ 189,188,079	\$ 19,970,986	\$ -	\$ 127,079	\$ 65,838,546	\$ 19,218,603	\$ 294,343,293
Maintenance & Operation	50,889,363	86,465,139	3,080,797	637,421	293,642,502***	84,251,004	518,966,226
Capital Outlay	-	45,000	-	-	6,022,100	8,123,316	14,190,416
Capital Improvement	-	3,105,000	-	34,510,000	43,746,000***	250,000	81,611,000
Transfers to Other Funds	3,239,135	-	-	4,560,000	21,427,055	-	29,226,190
TOTAL APPROPRIATIONS	\$ 243,316,577	\$ 109,586,125	\$ 3,080,797	\$ 39,834,500	\$ 430,676,203	\$ 111,842,922	\$ 938,337,124
NET SURPLUS/ (USE OF FUND BALANCE)	\$ (795,255)*	\$ (1,585,389)	\$ (1,380,797)	\$ 3,850,147	\$ (56,547,549)	\$ (13,531,392)	\$ (69,990,235)

Notes:

* Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance; however, this includes \$152,000 in surplus Measure S revenues that were not appropriated for FY 2019-20.

** General Fund and Capital Project Funds include estimated Revenues and Appropriations for Measure S.

*** All M&O portions in GWP Capital Improvement Project Funds 5830, 5850, 5930 and 5950 are reflected under the Capital Improvement section.

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
Administrative Services - Finance	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148
City Attorney	11,933,342	11,209,211	11,275,974	11,382,060
City Clerk	1,012,191	1,451,530	1,631,530	1,119,516
City Treasurer	774,688	793,464	793,464	850,872
Community Development	65,664,683	66,012,923	67,588,853	85,457,408
Community Services & Parks	29,004,938	37,529,095	39,982,934	35,795,234
Fire	64,452,616	69,254,338	71,725,107	71,193,079
Glendale Water & Power	265,294,488	332,835,519	333,621,139	370,204,239
Human Resources	51,801,444	53,337,020	53,337,020	52,518,129
Information Services	17,141,416	29,744,402	29,941,678	24,361,921
Innovation, Performance & Audit	949,512	1,384,355	1,384,355	1,370,081
Library, Arts & Culture	12,190,929	10,834,953	11,692,628	11,656,082
Management Services	4,084,758	6,093,763	7,392,231	6,139,342
Police	86,734,369	94,746,978	96,275,127	97,253,206
Public Works	92,308,759	157,759,294	162,966,574	155,059,673
Transfers**	14,066,057	8,486,252	8,759,267	7,799,135
GRAND TOTAL	\$ 722,113,481	\$ 887,260,564	\$ 904,155,349	\$ 938,337,124

Notes:

* Adopted FY 2019-20 budget includes \$29.8 million in Measure S Appropriations.

** Transfers category reflects all transfers appropriated in non-departmental categories. There are transfers appropriated in other department cost centers that are reflected under the respective department (Public Works & Glendale Water and Power).

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Administrative Services - Finance				
1010 - General Budget Fund	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148
Administrative Services - Finance Total	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148
City Attorney				
1010 - General Budget Fund	\$ 3,475,708	\$ 3,801,964	\$ 3,868,727	\$ 4,389,151
6120 - Liability Insurance Fund	8,457,634	7,407,247	7,407,247	6,992,909
City Attorney Total	\$ 11,933,342	\$ 11,209,211	\$ 11,275,974	\$ 11,382,060
City Clerk				
1010 - General Budget Fund	\$ 1,012,191	\$ 1,451,530	\$ 1,631,530	\$ 1,119,516
City Clerk Total	\$ 1,012,191	\$ 1,451,530	\$ 1,631,530	\$ 1,119,516
City Treasurer				
1010 - General Budget Fund	\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872
City Treasurer Total	\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872
Community Development				
1010 - General Budget Fund*	\$ 14,686,132	\$ 17,465,318	\$ 17,724,303	\$ 21,965,857
2020 - Housing Assistance Fund	31,568,837	38,029,143	38,185,573	39,377,685
2030 - Home Grant Fund	417,692	1,669,297	1,704,297	2,270,152
2090 - Affordable Housing Trust Fund	-	24,739	49,739	206,660
2120 - BEGIN Affordable Homeownership Fund	-	300,000	300,000	300,000
2130 - Low&Mod Income Housing Asset Fund	1,157,330	1,660,143	1,722,643	988,051
2160 - Grant Fund	928,218	-	300,000	-
2170 - Filming Fund**	584,209	-	-	-
2510 - Air Quality Improvement Fund	167,788	334,283	334,283	349,003
2540 - Measure R Local Return Fund***	576,510	-	-	-
2560 - Transit Prop A Local Return Fund***	3,273,028	-	-	-
2570 - Transit Prop C Local Return Fund***	2,747,532	-	-	-
2580 - Transit Utility Fund***	8,159,576	-	-	-
4010 - Capital Improvement Fund	-	6,530,000	6,768,015	-
4011 - Measure S Capital Improvement Fund*	-	-	-	20,000,000
4090 - CIP Reimbursement Fund	1,343,488	-	500,000	-
4100 - San Fernando Corridor Tax Share Fund	54,344	-	-	-
Community Development Total	\$ 65,664,683	\$ 66,012,923	\$ 67,588,853	\$ 85,457,408
Community Services & Parks				
1010 - General Budget Fund*	\$ 12,396,600	\$ 12,830,845	\$ 12,830,845	\$ 17,900,457
2010 - CDBG Fund	1,440,755	1,852,537	1,852,537	1,879,314
2040 - Continuum of Care Grant Fund	2,123,804	2,416,477	2,416,477	2,449,400
2050 - Emergency Solutions Grant Fund	146,641	147,970	147,970	157,192
2060 - Workforce Innov. and Opportunity Act Fund	3,849,353	6,123,399	7,323,399	6,747,837

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
2110 - Glendale Youth Alliance Fund	1,746,343	2,088,316	2,088,316	2,481,533
2160 - Grant Fund	3,930	367,004	1,096,316	1,088,726
2180 - Recreation Fund**	3,698,084	4,216,969	4,610,482	-
2240 - Measure H Fund	110,418	278,114	378,635	316,606
2700 - Nutritional Meals Grant Fund	447,915	457,464	487,957	449,169
4010 - Capital Improvement Fund	1,641,565	5,250,000	5,250,000	1,575,000
4050 - Parks Mitigation Fee Fund	1,386,641	1,500,000	1,500,000	750,000
4090 - CIP Reimbursement Fund	12,888	-	-	-
Community Services & Parks Total	\$ 29,004,938	\$ 37,529,095	\$ 39,982,934	\$ 35,795,234
Fire				
1010 - General Budget Fund	\$ 57,026,503	\$ 59,414,713	\$ 60,934,186	\$ 62,154,379
2190 - Hazardous Disposal Fund	1,409,674	1,761,348	1,811,348	1,807,268
2650 - Fire Grant Fund	156,635	4,400	201,072	-
2660 - Fire Mutual Aid Fund	1,601,277	600,000	600,000	750,000
2670 - Special Events Fund**	29,149	7,390	7,390	-
4010 - Capital Improvement Fund	64,533	50,000	85,000	850,000
4090 - CIP Reimbursement Fund	-	-	400,000	-
5800 - Fire Communication Fund	4,164,845	7,416,487	7,686,111	5,631,432
Fire Total	\$ 64,452,616	\$ 69,254,338	\$ 71,725,107	\$ 71,193,079
Glendale Water & Power				
2910 - Electric Public Benefit Fund	\$ 5,950,846	\$ 9,243,196	\$ 9,243,196	\$ 9,016,367
5400 - Fiber Optic Fund	-	-	-	220,313
5810 - Electric Surplus Fund	20,161,719	-	-	-
5820 - Electric Works Revenue Fund	177,960,431	243,504,907	243,504,907	267,933,674
5830 - Electric Depreciation Fund	-	12,783,938	13,419,558	21,086,300
5850 - Electric Customer Capital Fund	-	2,000,000	2,000,000	2,000,000
5860 - ECAC Fund	4,299,575	-	-	-
5870 - RAC Fund	8,029,522	-	-	-
5880 - Electric Customer Repair Fund	-	50,000	50,000	50,000
5920 - Water Works Revenue Fund	48,851,319	55,080,416	55,080,416	56,462,785
5930 - Water Depreciation Fund	-	8,602,062	8,752,062	11,834,800
5950 - Water Customer Capital Fund	-	1,471,000	1,471,000	1,500,000
5980 - Water Customer Repair Fund	41,076	100,000	100,000	100,000
Glendale Water & Power Total	\$ 265,294,488	\$ 332,835,519	\$ 333,621,139	\$ 370,204,239
Human Resources				
1010 - General Budget Fund	\$ 2,553,450	\$ 3,187,075	\$ 3,187,075	\$ 3,068,540
6100 - Unemployment Insurance Fund	60,580	741,028	741,028	66,666
6140 - Compensation Insurance Fund	16,385,376	14,996,770	14,996,770	15,631,259
6150 - Dental Insurance Fund	1,370,653	1,960,222	1,960,222	1,399,154
6160 - Medical Insurance Fund	22,669,893	25,097,496	25,097,496	25,062,173
6170 - Vision Insurance Fund	221,892	490,844	490,844	249,595
6400 - Compensated Absences Fund	6,252,742	4,706,368	4,706,368	5,154,164

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
6410 - RHSP Benefits Fund	1,666,775	1,528,375	1,528,375	1,270,058
6420 - Post Employment Benefits Fund	620,081	628,842	628,842	616,520
Human Resources Total	\$ 51,801,444	\$ 53,337,020	\$ 53,337,020	\$ 52,518,129
Information Services				
6030 - ISD Infrastructure Fund	\$ 7,074,314	\$ 13,430,865	\$ 13,669,805	\$ 11,152,733
6040 - ISD Applications Fund	5,981,734	9,920,494	9,787,374	7,509,037
6600 - ISD Wireless Fund	4,085,368	6,393,043	6,484,499	5,700,151
Information Services Total	\$ 17,141,416	\$ 29,744,402	\$ 29,941,678	\$ 24,361,921
Innovation, Performance & Audit				
1010 - General Budget Fund	\$ 949,512	\$ 1,384,355	\$ 1,384,355	\$ 1,370,081
Innovation, Performance & Audit Total	\$ 949,512	\$ 1,384,355	\$ 1,384,355	\$ 1,370,081
Library, Arts & Culture				
1010 - General Budget Fund	\$ 10,662,306	\$ 10,560,186	\$ 10,560,186	\$ 11,005,400
2100 - Urban Art Fund	182,593	89,500	895,500	269,000
2750 - Library Fund	785,725	185,267	236,942	281,682
4010 - Capital Improvement Fund	242,376	-	-	100,000
4070 - Library Mitigation Fee Fund	317,928	-	-	-
Library, Arts & Culture Total	\$ 12,190,929	\$ 10,834,953	\$ 11,692,628	\$ 11,656,082
Management Services				
1010 - General Budget Fund	\$ 4,084,758	\$ 4,619,299	\$ 4,924,299	\$ 5,949,342
2170 - Filming Fund**	-	609,464	609,464	-
2800 - Cable Access Fund	-	865,000	1,858,468	190,000
Management Services Total	\$ 4,084,758	\$ 6,093,763	\$ 7,392,231	\$ 6,139,342
Police				
1010 - General Budget Fund	\$ 80,554,901	\$ 87,315,322	\$ 87,315,322	\$ 89,022,571
2600 - Asset Forfeiture Fund	376,167	727,036	727,036	536,379
2610 - Police Special Grants Fund	1,503,616	775,682	2,263,831	920,000
2620 - Supplemental Law Enforcement Fund	330,756	485,429	485,429	421,693
2670 - Special Events Fund**	669,978	1,187,620	1,187,620	-
3030 - Police Building Project Fund	2,428,348	2,619,909	2,619,909	3,080,797
4010 - Capital Improvement Fund	2,692	100,000	100,000	-
4090 - CIP Reimbursement Fund	55,548	-	40,000	-
6020 - Joint Helicopter Operation Fund	812,364	1,535,980	1,535,980	3,271,766
Police Total	\$ 86,734,369	\$ 94,746,978	\$ 96,275,127	\$ 97,253,206

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Public Works				
1010 - General Budget Fund*	\$ 13,848,573	\$ 15,248,228	\$ 15,273,024	\$ 15,104,129
2210 - Parking Fund	8,730,409	9,560,809	10,654,121	13,751,809
2220 - Measure M Local Return Fund***	-	2,043,282	2,142,685	1,923,963
2260 - Measure W Local Return Fund	-	-	-	1,211,848
2520 - Public Works Special Grants Fund	127,354	-	-	-
2530 - San Fernando Landscape District Fund	45,318	90,575	90,575	80,400
2540 - Measure R Local Return Fund***	-	340,000	340,000	-
2550 - Measure R-Regional Return Fund	2,385,165	4,520,000	7,298,063	-
2560 - Transit Prop A Local Return Fund***	-	3,856,048	3,856,048	4,473,465
2570 - Transit Prop C Local Return Fund***	-	4,146,567	4,146,567	4,093,650
2580 - Transit Utility Fund***	-	10,333,998	10,333,998	10,797,273
4010 - Capital Improvement Fund	2,285,000	2,833,000	2,833,000	579,500
4011 - Measure S Capital Improvement Fund*	-	-	-	3,500,000
4020 - State Gas Tax Fund	3,241,645	7,610,000	7,610,000	7,920,000
4090 - CIP Reimbursement Fund	1,559,405	-	767,732	-
5250 - Sewer Fund	20,575,632	39,621,293	39,621,293	36,557,317
5300 - Refuse Disposal Fund	22,195,220	28,618,394	28,618,394	27,299,582
6010 - Fleet Management Fund	10,509,410	20,264,972	20,708,946	18,611,564
6070 - Building Maintenance Fund	6,805,629	8,672,128	8,672,128	9,155,173
Public Works Total	\$ 92,308,759	\$ 157,759,294	\$ 162,966,574	\$ 155,059,673
Transfers****				
1010 - General Budget Fund	\$ 12,066,057	\$ 3,926,252	\$ 4,199,267	\$ 3,239,135
4010 - Capital Improvement Fund	2,000,000	4,560,000	4,560,000	4,560,000
Transfers Total	\$ 14,066,057	\$ 8,486,252	\$ 8,759,267	\$ 7,799,135
GRAND TOTAL	\$ 722,113,481	\$ 887,260,564	\$ 904,155,349	\$ 938,337,124

Notes:

* The Adopted FY 2019-20 budget includes Measure S Appropriations.

** Beginning FY 2019-20, Filming Fund (Fund 2170) and Special Events Fund (Fund 2670) shifted to the General Fund under Management Services department, and Recreation Fund (Fund 2180) shifted to the General Fund under Community Services & Parks department.

*** Beginning FY 2018-19, Transit Funds (Funds 2220, 2540, 2560, 2570, and 2580) shifted from Community Development to Public Works department.

**** Transfers category reflects all transfers appropriated in non-departmental categories. There are transfers appropriated in other department cost centers that are reflected under the respective departments (Public Works & Glendale Water and Power).

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
1010 - General Fund**				
Administrative Services - Finance	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148
City Attorney	3,475,708	3,801,964	3,868,727	4,389,151
City Clerk	1,012,191	1,451,530	1,631,530	1,119,516
City Treasurer	774,688	793,464	793,464	850,872
Community Development*	14,686,132	17,465,318	17,724,303	21,965,857
Community Services & Parks*	12,396,600	12,830,845	12,830,845	17,900,457
Fire	57,026,503	59,414,713	60,934,186	62,154,379
Human Resources	2,553,450	3,187,075	3,187,075	3,068,540
Innovation, Performance & Audit	949,512	1,384,355	1,384,355	1,370,081
Library, Arts & Culture	10,662,306	10,560,186	10,560,186	11,005,400
Management Services	4,084,758	4,619,299	4,924,299	5,949,342
Police	80,554,901	87,315,322	87,315,322	89,022,571
Public Works	13,848,573	15,248,228	15,273,024	15,104,129
Transfers	12,066,057	3,926,252	4,199,267	3,239,135
General Fund Total	\$ 218,790,672	\$ 227,786,018	\$ 230,414,050	\$ 243,316,577
Special Revenue				
2010 - CDBG Fund	\$ 1,440,755	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
2020 - Housing Assistance Fund	31,568,837	38,029,143	38,185,573	39,377,685
2030 - Home Grant Fund	417,692	1,669,297	1,704,297	2,270,152
2040 - Continuum of Care Grant Fund	2,123,804	2,416,477	2,416,477	2,449,400
2050 - Emergency Solutions Grant Fund	146,641	147,970	147,970	157,192
2060 - Workforce Innov. & Opportunity Act Fund	3,849,353	6,123,399	7,323,399	6,747,837
2090 - Affordable Housing Trust Fund	-	24,739	49,739	206,660
2100 - Urban Art Fund	182,593	89,500	895,500	269,000
2110 - Glendale Youth Alliance Fund	1,746,343	2,088,316	2,088,316	2,481,533
2120 - BEGIN Affordable Homeownership Fund	-	300,000	300,000	300,000
2130 - Low&Mod Income Housing Asset Fund	1,157,330	1,660,143	1,722,643	988,051
2160 - Miscellaneous Grant Fund	932,149	367,004	1,396,316	1,088,726
2170 - Filming Fund**	584,209	609,464	609,464	-
2180 - Recreation Fund**	3,698,084	4,216,969	4,610,482	-
2190 - Hazardous Materials Control Fund	1,409,674	1,761,348	1,811,348	1,807,268
2210 - Parking Fund	8,730,409	9,560,809	10,654,121	13,751,809
2220 - Measure M Local Return Fund	-	2,043,282	2,142,685	1,923,963
2240 - Measure H Fund	110,418	278,114	378,635	316,606
2260 - Measure W Local Return Fund	-	-	-	1,211,848
2510 - Air Quality Improvement Fund	167,788	334,283	334,283	349,003
2520 - PW Special Grants Fund	127,354	-	-	-
2530 - San Fernando Landscape District	45,318	90,575	90,575	80,400
2540 - Measure R Local Return Fund	576,510	340,000	340,000	-
2550 - Measure R Regional Return Fund	2,385,165	4,520,000	7,298,063	-
2560 - Transit Prop A Local Fund	3,273,028	3,856,048	3,856,048	4,473,465
2570 - Transit Prop C Local Fund	2,747,532	4,146,567	4,146,567	4,093,650
2580 - Transit Utility Fund	8,159,576	10,333,998	10,333,998	10,797,273
2600 - Asset Forfeiture Fund	376,167	727,036	727,036	536,379
2610 - Police Special Grants	1,503,616	775,682	2,263,831	920,000
2620 - Supplemental Law Enforcement Fund	330,756	485,429	485,429	421,693
2650 - Fire Grant Fund	156,635	4,400	201,072	-

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
2660 - Fire Mutual Aid Fund	1,601,277	600,000	600,000	750,000
2670 - Special Events Fund**	699,127	1,195,010	1,195,010	-
2700 - Nutritional Meals Grant Fund	447,915	457,464	487,957	449,169
2750 - Library Fund	785,725	185,267	236,942	281,682
2800 - Cable Access Fund	-	865,000	1,858,468	190,000
2910 - Electric Public Benefits Fund	5,950,846	9,243,196	9,243,196	9,016,367
Special Revenue Total	\$ 87,432,622	\$ 111,398,466	\$ 121,987,978	\$ 109,586,125
Debt Service				
3030 - Police Building Project Fund	\$ 2,428,348	\$ 2,619,909	\$ 2,619,909	\$ 3,080,797
Debt Service Total	\$ 2,428,348	\$ 2,619,909	\$ 2,619,909	\$ 3,080,797
Capital Projects				
4010 - Capital Improvement Fund				
Community Development	\$ -	\$ 6,530,000	\$ 6,768,015	\$ -
Community Services & Parks	1,641,565	5,250,000	5,250,000	1,575,000
Fire	64,533	50,000	85,000	850,000
Library, Arts & Culture	242,376	-	-	100,000
Police	2,692	100,000	100,000	-
Public Works	2,285,000	2,833,000	2,833,000	579,500
Transfers	2,000,000	4,560,000	4,560,000	4,560,000
4010 - Capital Improvement Fund Total	\$ 6,236,167	\$ 19,323,000	\$ 19,596,015	\$ 7,664,500
4011 - Measure S CIP Fund*	-	-	-	23,500,000
4020 - State Gas Tax Fund	3,241,645	7,610,000	7,610,000	7,920,000
4050 - Parks Mitigation Fee Fund	1,386,641	1,500,000	1,500,000	750,000
4070 - Library Mitigation Fee Fund	317,928	-	-	-
4090 - CIP Reimbursement Fund	2,971,330	-	1,707,732	-
4100 - San Fernando Corridor Tax Share Fund	54,344	-	-	-
Capital Projects Total	\$ 14,208,055	\$ 28,433,000	\$ 30,413,747	\$ 39,834,500
Enterprise				
5250 - Sewer Fund	\$ 20,575,632	\$ 39,621,293	\$ 39,621,293	\$ 36,557,317
5300 - Refuse Disposal Fund	22,195,220	28,618,394	28,618,394	27,299,582
5400 - Fiber Optic Fund	-	-	-	220,313
5800 - Fire Communication Fund	4,164,845	7,416,487	7,686,111	5,631,432
5810 - Electric Surplus Fund	20,161,719	-	-	-
5820 - Electric Works Revenue Fund	177,960,431	243,504,907	243,504,907	267,933,674
5830 - Electric Depreciation Fund	-	12,783,938	13,419,558	21,086,300
5850 - Electric Customer Paid Capital Fund	-	2,000,000	2,000,000	2,000,000
5860 - Energy Cost Adjustment Charge Fund	4,299,575	-	-	-
5870 - Regulatory Adjustment Charge Fund	8,029,522	-	-	-
5880 - Electric Customer Repair Fund	-	50,000	50,000	50,000
5920 - Water Works Revenue Fund	48,851,319	55,080,416	55,080,416	56,462,785
5930 - Water Depreciation Fund	-	8,602,062	8,752,062	11,834,800
5950 - Water Customer Paid Capital Fund	-	1,471,000	1,471,000	1,500,000
5980 - Water Customer Repair Fund	41,076	100,000	100,000	100,000
Enterprise Total	\$ 306,279,338	\$ 399,248,497	\$ 400,303,741	\$ 430,676,203

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Internal Service				
6010 - Fleet Management Fund	\$ 10,509,410	\$ 20,264,972	\$ 20,708,946	\$ 18,611,564
6020 - Joint Air Support Fund	812,364	1,535,980	1,535,980	3,271,766
6030 - ISD Infrastructure Fund	7,074,314	13,430,865	13,669,805	11,152,733
6040 - ISD Applications Fund	5,981,734	9,920,494	9,787,374	7,509,037
6070 - Building Maintenance Fund	6,805,629	8,672,128	8,672,128	9,155,173
6100 - Unemployment Insurance Fund	60,580	741,028	741,028	66,666
6120 - Liability Insurance Fund	8,457,634	7,407,247	7,407,247	6,992,909
6140 - Compensation Insurance Fund	16,385,376	14,996,770	14,996,770	15,631,259
6150 - Dental Insurance Fund	1,370,653	1,960,222	1,960,222	1,399,154
6160 - Medical Insurance Fund	22,669,893	25,097,496	25,097,496	25,062,173
6170 - Vision Insurance Fund	221,892	490,844	490,844	249,595
6400 - Compensated Absences Fund	6,252,742	4,706,368	4,706,368	5,154,164
6410 - RHSP Benefits Fund	1,666,775	1,528,375	1,528,375	1,270,058
6420 - Post Employment Benefits Fund	620,081	628,842	628,842	616,520
6600 - ISD Wireless Fund	4,085,368	6,393,043	6,484,499	5,700,151
Internal Service Total	\$ 92,974,446	\$ 117,774,674	\$ 118,415,924	\$ 111,842,923
GRAND TOTAL	\$ 722,113,481	\$ 887,260,564	\$ 904,155,349	\$ 938,337,124

Notes:

* The Adopted FY 2019-20 budget includes Measure S Appropriations.

** Beginning FY 2019-20, Filming Fund (Fund 2170) and Special Events Fund (Fund 2670) shifted to the General Fund under Management Services department, and Recreation Fund (Fund 2180) shifted to the General Fund under Community Services & Parks department.

**CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Receiving Fund Revenue Account (Source of Transfer)	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Budget Fund (1010)				
39100 Transfer-General Fund	\$ 20,161,719	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	-	21,036,300	21,036,300	20,277,055
Total General Budget Fund (1010)	\$ 21,311,719	\$ 22,186,300	\$ 22,186,300	\$ 21,427,055
Low&Mod Income Housing Asset Fund (2130)				
39100 Transfer-General Fund	\$ 977,053	\$ 2,007,975	\$ 2,007,975	\$ 746,502
Nutritional Meals Grant Fund (2700)				
39100 Transfer-General Fund	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Police Building Project Fund (3030)				
39100 Transfer-General Fund	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
Capital Improvement Fund (4010)				
39100 Transfer-General Fund	\$ 10,204,427	\$ 833,700	\$ 1,106,715	\$ 908,055
Landfill Postclosure Fund (4030)				
39120 Transfer-Capital Funds	\$ 2,000,000	\$ 4,560,000	\$ 4,560,000	\$ 4,560,000
Compensation Insurance Fund (6140)				
39210 Transfer-Internal Service Fund	\$ -	\$ 700,000	\$ 700,000	\$ -
Medical Insurance Fund (6160)				
39210 Transfer-Internal Service Fund	\$ -	\$ 850,000	\$ 850,000	\$ -
GRAND TOTAL	\$ 35,377,776	\$ 32,222,552	\$ 32,495,567	\$ 29,226,190

**CITY OF GLENDALE
SUMMARY OF TRANSFERS TO OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Appropriation Account Source of Transfer (Fund)	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
48010 - Transfer-General Fund				
Refuse Disposal Fund (5300)	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Electric Surplus Fund (5810)	20,161,719	-	-	-
Electric Works Revenue Fund (5820)	-	21,036,300	21,036,300	20,277,055
48010 - Transfer-General Fund Total	\$ 21,311,719	\$ 22,186,300	\$ 22,186,300	\$ 21,427,055
48020 - Transfer-Special Revenue				
General Budget Fund (1010)	\$ 1,061,630	\$ 2,092,552	\$ 2,092,552	\$ 831,080
48020 - Transfer-Special Revenue Total	\$ 1,061,630	\$ 2,092,552	\$ 2,092,552	\$ 831,080
48030 - Transfer-Debt Service				
General Budget Fund (1010)	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
48030 - Transfer-Debt Service Total	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
48040 - Transfer-Capital Funds				
General Budget Fund (1010)	\$ 10,204,427	\$ 833,700	\$ 1,106,715	\$ 908,055
Capital Improvement Fund (4010)	2,000,000	4,560,000	4,560,000	4,560,000
48040 - Transfer-Capital Funds Total	\$ 12,204,427	\$ 5,393,700	\$ 5,666,715	\$ 5,468,055
48070 - Transfer-Internal Service				
Unemployment Insurance Fund (6100)	\$ -	\$ 700,000	\$ 700,000	\$ -
Dental Insurance Fund (6150)	-	600,000	600,000	-
Vision Insurance Fund (6170)	-	250,000	250,000	-
48070 - Transfer-Internal Service Total	\$ -	\$ 1,550,000	\$ 1,550,000	\$ -
GRAND TOTAL	\$ 35,377,776	\$ 32,222,552	\$ 32,495,567	\$ 29,226,190

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*														
		FIN	CAD	CCD	CTD	CDD	CSP	GFD	GWP	HRD	IPA	ISD	LAC	MSD	GPD	PWD
GF 1010	General Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
2010	CDBG Fund						√									
2020	Housing Assistance Fund					√										
2030	Home Grant Fund					√										
2040	Continuum of Care Grant Fund						√									
2050	Emergency Solutions Grant Fund						√									
2060	Workforce Innovation and Opportunity Act Fund						√									
2090	Affordable Housing Trust Fund					√										
2100	Urban Art Fund											√				
2110	Glendale Youth Alliance Fund						√									
2120	BEGIN Affordable Homeownership Fund					√										
2130	Low&Mod Income Housing Asset Fund					√										
2160	Grant Fund	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
2170	Filming Fund***															
2180	Recreation Fund****						√									
2190	Hazardous Disposal Fund							√								
2210	Parking Fund														√	
2220	Measure M Local Return														√	
2230	Measure M Sub Regional Fund														√	
2240	Measure H Fund						√									
2260	Measure W Fund														√	
2510	Air Quality Improvement Fund					√										
2520	Public Works Special Grants Fund														√	
2530	San Fernando Landscape District Fund														√	
2540	Measure R Local Return Fund														√	
2550	Measure R-Regional Return Fund														√	
2560	Transit Prop A Local Return Fund														√	
2570	Transit Prop C Local Return Fund														√	
2580	Transit Utility Fund														√	
2600	Asset Forfeiture Fund													√		
2610	Police Special Grants Fund													√		
2620	Supplemental Law Enforcement Fund													√		
2650	Fire Grant Fund							√								
2660	Fire Mutual Aid Fund							√								
2670	Special Events Fund***							√						√		
2700	Nutritional Meals Grant Fund						√									
2750	Library Fund											√				
2800	Cable Access Fund												√			
2910	Electric Public Benefit Fund								√							
DSF 3030	Police Building Project Fund														√	
4010	Capital Improvement Program Fund	√	√	√	√	√	√	√		√	√		√	√	√	
4011	Measure S CIP Fund					√									√	
4020	State Gas Tax Fund														√	
4030	Landfill Postclosure Fund														√	
4050	Parks Mitigation Fee Fund						√									
4070	Library Mitigation Fee Fund											√				
4080	Parks Quimby Fee Fund						√									
4090	CIP Reimbursement Fund	√	√	√	√	√	√	√		√	√		√	√	√	
4100	San Fernando Corridor Tax Share Fund					√										
4110	Housing Mitigation Fee Fund					√										

*** Department**

FIN	Administrative Services - Finance
CAD	City Attorney
CCD	City Clerk
CTD	City Treasurer
CDD	Community Development
CSP	Community Services & Parks
GFD	Fire
GWP	Glendale Water & Power

*** Department**

HRD	Human Resources
IPA	Innovation, Performance & Audit
ISD	Information Services
LAC	Library, Arts & Culture
MSD	Management Services
GPD	Police
PWD	Public Works

**** Fund**

GF	General Fund
SRF	Special Revenue Fund
DSF	Debt Service Fund
CIP	Capital Improvement Fund
EF	Enterprise Fund
ISF	Internal Service Fund

*** In FY 2019-20, the Filming Fund (2170) and Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**** In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010) under Community Services & Parks Department.

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*														
		FIN	CAD	CCD	CTD	CDD	CSP	GFD	GWP	HRD	IPA	ISD	LAC	MSD	GPD	PWD
EE	5250 Sewer Fund															√
	5300 Refuse Disposal Fund															√
	5400 Fiber Optic Fund									√						
	5800 Fire Communication Fund							√								
	5810 Electric Surplus Fund								√							
	5820 Electric Works Revenue Fund								√							
	5830 Electric Depreciation Fund								√							
	5840 Electric-SCAQMD State Sales Fund								√							
	5850 Electric Customer Capital Fund								√							
	5860 Energy Cost Adjustment Charge Fund								√							
	5870 Regulatory Adjustment Charge Fund								√							
	5880 Electric Customer Repair Fund								√							
	5910 Water Surplus Fund								√							
	5920 Water Works Revenue Fund								√							
	5930 Water Depreciation Fund								√							
	5950 Water Customer Capital Fund								√							
5980 Water Customer Repair Fund								√								
ISF	6010 Fleet Management Fund															√
	6020 Joint Air Support Fund														√	
	6030 ISD Infrastructure Fund											√				
	6040 ISD Applications Fund											√				
	6070 Building Maintenance Fund															√
	6100 Unemployment Insurance Fund										√					
	6120 Liability Insurance Fund		√													
	6140 Compensation Insurance Fund										√					
	6150 Dental Insurance Fund										√					
	6160 Medical Insurance Fund										√					
	6170 Vision Insurance Fund										√					
	6400 Employee Benefits Fund										√					
	6410 RHSP Benefits Fund										√					
	6420 Post Employment Benefits Fund										√					
6600 ISD Wireless Fund											√					

*** Department**

FIN Administrative Services - Finance
CAD City Attorney
CCD City Clerk
CTD City Treasurer
CDD Community Development
CSP Community Services & Parks
GFD Fire
GWP Glendale Water & Power

*** Department**

HRD Human Resources
IPA Innovation, Performance & Audit
ISD Information Services
LAC Library, Arts & Culture
MSD Management Services
GPD Police
PWD Public Works

**** Fund**

GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

CITY OF GLENDALE

GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, Human Resources, and Innovation, Performance and Audit. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

In FY 2019-20, Glendale voters approved the Quality of Life and Essential Services Protection Measure (otherwise known as "Measure S"), which increased the sales tax rate in the City by 0.75%, to a new total of 10.25%, effective April 1, 2019. It is estimated that the City will receive \$30 million in sales tax revenue from Measure S in FY 2019-20. All revenues and expenditures for Measure S will be accounted for separately in the General Fund and in the newly created Measure S Capital Improvement Fund (Fund 4011) to account for all CIP-related activity.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in-depth discussions on the FY 2019-20 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

**CITY OF GLENDALE
SUMMARY OF REVENUES & APPROPRIATIONS IN THE GENERAL FUND
FY 2019-20 ADOPTED BUDGET**

REVENUES	
	TOTAL REVENUES*
Property Taxes	\$ 64,042,913
Sales Taxes	51,902,731
Utility Users Taxes	28,161,976
Occupancy & Other Taxes	16,690,400
Licenses & Permits	10,684,757
Revenue from Other Agencies	204,000
Charges for Services	16,269,709
Interfund Revenue	19,309,904
Fines & Forfeitures	3,259,984
Use of Money & Property	2,289,323
Miscellaneous & Non-Operating Revenue	4,546,056
GSA Loan Repayment	3,732,514
Transfers from Other Funds	21,427,055
TOTAL REVENUES	\$ 242,521,322

APPROPRIATIONS				
	Salaries & Benefits	Maintenance & Operation	Transfers	TOTAL APPROPRIATIONS*
Administrative Services - Finance	\$ 5,169,621	\$ 1,007,527	\$ -	\$ 6,177,148
City Attorney	4,049,058	340,093	-	4,389,151
City Clerk	785,343	334,173	-	1,119,516
City Treasurer	723,565	127,307	-	850,872
Community Development	13,974,875	7,990,982	-	21,965,857
Community Services & Parks	11,910,981	5,989,476	-	17,900,457
Fire	53,777,365	8,377,014	-	62,154,379
Human Resources	2,543,553	524,987	-	3,068,540
Innovation, Performance & Audit	1,213,256	156,825	-	1,370,081
Library, Arts & Culture	7,555,545	3,449,855	-	11,005,400
Management Services	4,532,729	1,416,613	-	5,949,342
Police	76,001,490	13,021,081	-	89,022,571
Public Works	6,950,699	8,153,430	-	15,104,129
Transfers	-	-	3,239,135	3,239,135
TOTAL APPROPRIATIONS	\$ 189,188,079	\$ 50,889,363	\$ 3,239,135	\$ 243,316,577

NET SURPLUS/(USE OF FUND BALANCE)

\$ (795,255)**

Notes:

* Revenues and Appropriations include Measure S funds.

** Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance; however, this includes \$152,000 in surplus Measure S revenues that were not appropriated for FY 2019-20.

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
REVENUES				
Property Taxes				
30010 Property taxes current	\$ 32,931,763	\$ 34,300,000	\$ 34,300,000	\$ 36,127,398
30011 Property taxes admin fee	(448,453)	(514,500)	(514,500)	(541,911)
30012 Property taxes AB 1x26	2,185,655	3,275,013	3,275,013	3,174,042
30020 Property taxes delinquent	371,684	467,070	467,070	350,000
30030 Property taxes supplement	1,105,633	906,764	906,764	900,000
30050 ERAF in lieu VLF	21,440,587	22,400,000	22,400,000	23,383,384
30060 Property taxes central SB 211	554,769	300,000	300,000	300,000
30070 Property taxes penalty	110,359	200,000	200,000	150,000
30080 State homeowners exemptions	193,072	203,294	203,294	200,000
Property Taxes Total	\$ 58,445,067	\$ 61,537,641	\$ 61,537,641	\$ 64,042,913
Sales Taxes				
30300 Sales taxes	\$ 46,800,642	\$ 42,700,000	\$ 42,700,000	\$ 43,402,731
30301 Sales tax audit findings	9,000,000	-	-	-
30310 State 1/2% sales taxes	1,901,991	1,985,000	1,985,000	2,000,000
30313 Measure S Sales Tax	-	-	-	6,500,000
Sales Taxes Total	\$ 57,702,633	\$ 44,685,000	\$ 44,685,000	\$ 51,902,731
Utility Users Taxes				
30321 Utility users taxes electric	\$ 13,286,191	\$ 14,070,000	\$ 14,070,000	\$ 14,070,000
30322 Utility users taxes gas	2,442,127	2,600,000	2,600,000	2,516,513
30323 Utility users taxes water	3,423,681	3,485,000	3,485,000	3,572,125
30324 Utility users taxes telecom	6,544,867	7,400,000	6,000,000	5,933,338
30325 Utility users taxes video	2,108,241	2,300,000	2,300,000	2,070,000
Utility Users Taxes Total	\$ 27,805,108	\$ 29,855,000	\$ 28,455,000	\$ 28,161,976
Occupancy & Other Taxes				
30330 Franchise taxes	\$ 2,406,146	\$ 2,700,000	\$ 2,700,000	\$ 3,950,000
30340 Occupancy taxes	6,999,165	8,558,661	7,450,000	7,500,000
30350 Property transfer taxes	1,250,530	1,020,000	1,020,000	1,040,400
30360 Landfill host assessment	4,003,885	4,000,000	4,000,000	4,200,000
Occupancy & Other Taxes Total	\$ 14,659,726	\$ 16,278,661	\$ 15,170,000	\$ 16,690,400
Licenses & Permits				
30800 Dog licenses	\$ 171,253	\$ 150,000	\$ 150,000	\$ 177,655
30805 Cat licenses	20	-	-	-
30820 Building permits	6,329,725	5,700,000	5,700,000	6,500,000
30821 Green Building Initiative SB 1473	902	-	-	-
30822 ADAA SB 1186	10,718	-	-	-
30825 Plan check fees	442,741	400,000	400,000	400,000
30830 Planning permits	1,922,653	1,700,000	1,700,000	2,019,587
30840 Grading Permits	124,995	100,000	100,000	122,185
30850 Street Permits	1,108,508	1,000,000	1,000,000	979,121
30870 Business license permits	628,328	575,000	575,000	352,689
30876 Business registration licenses	174,397	100,000	100,000	133,520
Licenses & Permits Total	\$ 10,914,240	\$ 9,725,000	\$ 9,725,000	\$ 10,684,757
Revenue from Other Agencies				
31250 Disaster relief reimbursement federal	\$ -	\$ -	\$ 384,782	\$ -
32850 State SB90	129,704	100,000	100,000	100,000
33000 Motor vehicle in lieu	106,197	-	-	-
33511 Special fire revenue	375,870	-	-	100,000
34301 Local grants	82,210	-	54,346	4,000
Revenue from Other Agencies Total	\$ 693,981	\$ 100,000	\$ 539,128	\$ 204,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
Charges For Services				
34500 Zoning subdivision fees	\$ 197,013	\$ 200,000	\$ 200,000	\$ 190,311
34503 City clerk fees	648	-	-	252
34510 Map and publication fees	67,753	75,000	75,000	65,000
34520 Filing certification fees	33,925	20,000	20,000	20,000
34529 Film rentals of city property	-	-	-	860,000
34532 Special event fees	-	-	-	607,000
34600 Special police fees	981,177	816,000	816,000	849,927
34605 Vehicle towing admin fees	443,807	400,000	400,000	433,600
34630 Fire fees	1,427,914	1,200,000	1,200,000	1,701,026
34670 Emergency med response fees	5,876,861	5,300,000	5,300,000	5,300,000
34672 Paramedic membership fees	100,057	100,000	100,000	100,000
34680 Code enforcement fees	80,051	40,000	40,000	133,175
34681 Administrative citations	83,785	70,000	70,000	-
34691 Outreach revenue	13,140	20,000	20,000	13,283
34700 Express plan check fees	768,989	433,500	433,500	250,000
34701 Final map checking fees	3,171	-	-	435
34710 Excavation fees	229,162	230,000	230,000	348,712
34711 Construction inspect fees ROW	125,421	155,000	155,000	77,863
34770 Collectible jobs overhead	27,293	25,000	25,000	20,000
35000 Library fines and fees	47,915	60,000	60,000	12,500
35020 Library miscellaneous fees	36	-	-	-
35200 Civic auditorium rental fees	-	-	-	268,000
35210 Facilities rental fees	-	-	-	590,000
35230 Contract class fees	-	-	-	281,000
35231 Registration fees	-	-	-	90,000
35233 Tournament fees	-	-	-	6,500
35234 Program registration fees	10,360	11,000	11,000	40,000
35235 Event delivery fees	-	-	-	1,000
35236 Parks filming fees	-	-	-	49,000
35237 Equipment rental fees	-	-	-	92,500
35239 Photography fees	-	-	-	5,000
35240 Scholl canyon golf course fees	-	-	-	170,000
35250 Field rental fees	-	-	-	697,150
35260 Sports league fees	-	-	-	236,000
35261 Aquatics fees	-	-	-	9,500
35262 Activity cards fees	-	-	-	31,500
35280 Camp fees	-	-	-	435,125
35290 Aquatics fees	-	-	-	25,000
35310 Concession fees	-	-	-	69,350
35550 Parking garage revenue	-	-	-	140,000
35701 Credit/Debit card service fee	74,166	50,000	50,000	50,000
35702 Merchant fee charges	(58,317)	(50,000)	(50,000)	(50,000)
36000 Landfill royalty tipping fees	-	-	-	2,000,000
37140 Graphics charges	40,235	50,000	50,000	50,000
Charges For Services Total	\$ 10,574,562	\$ 9,205,500	\$ 9,205,500	\$ 16,269,709
Interfund Revenue				
37661 Cost allocation revenue	\$ 17,410,342	\$ 19,582,006	\$ 19,582,006	\$ 19,309,904
Interfund Revenue Total	\$ 17,410,342	\$ 19,582,006	\$ 19,582,006	\$ 19,309,904
Fines & Forfeitures				
34681 Administrative Citations	\$ -	\$ -	\$ -	\$ 80,000
37800 Traffic safety fines	647,650	600,000	600,000	600,000
37820 Parking tickets	1,900,000	1,900,000	1,900,000	2,579,984
Fines & Forfeitures Total	\$ 2,547,650	\$ 2,500,000	\$ 2,500,000	\$ 3,259,984

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
Use of Money & Property				
38000 Interest income	\$ 1,635,980	\$ 1,000,000	\$ 1,000,000	\$ 1,280,244
38005 Interest income GASB 31	(1,509,002)	-	-	-
38006 Investment income Section 115	838,240	-	-	-
38007 Investment Income Section 115 GASB 31	266,796	-	-	-
38100 Scholl canyon payment	2,472,865	-	-	-
38200 Rental income	535,773	550,000	550,000	1,009,079
Use of Money & Property Total	\$ 4,240,652	\$ 1,550,000	\$ 1,550,000	\$ 2,289,323
Misc. & Non-Operating Revenue				
38500 Donations and contribution	\$ 15,265	\$ -	\$ 163,196	\$ 1,000
38525 Sponsorships	59,819	50,000	50,000	88,000
38526 Advertising revenue	120,464	135,000	135,000	120,000
38527 Rebate revenue	63,736	60,000	60,000	60,000
38550 Unclaimed money and property	183,732	100,000	100,000	100,000
38560 Miscellaneous revenue	1,262,904	714,265	729,265	4,071,006
38569 Citywide collection revenue	90,333	105,000	105,000	106,050
39080 Sales of property	5,170	-	-	-
Misc. & Non-Operating Revenue Total	\$ 1,801,424	\$ 1,164,265	\$ 1,342,461	\$ 4,546,056
GSA Loan Repayment				
39222 GSA Loan Repayment	\$ 4,885,263	\$ 10,039,873	\$ 10,039,873	\$ 3,732,514
GSA Loan Repayment Total	\$ 4,885,263	\$ 10,039,873	\$ 10,039,873	\$ 3,732,514
Transfers from Other Funds				
39100 Transfer from general fund	\$ 20,161,719	\$ -	\$ -	\$ -
39146 Transfer from refuse fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer from electric fund	-	21,036,300	21,036,300	20,277,055
Transfers from Other Funds Total	\$ 21,311,719	\$ 22,186,300	\$ 22,186,300	\$ 21,427,055
TOTAL REVENUES	\$ 232,992,368	\$ 228,409,246	\$ 226,517,909	\$ 242,521,322

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted * 2019-20
APPROPRIATIONS				
Salaries & Benefits				
41100 Salaries	\$ 81,988,252	\$ 95,445,174	\$ 94,413,724	\$ 99,510,392
41200 Overtime	15,047,061	9,020,309	9,163,155	10,180,776
41300 Hourly wages	5,050,665	6,378,557	6,445,557	7,576,525
Various Benefits	28,234,854	31,507,979	31,507,979	31,722,526
42700 PERS retirement	31,580,680	40,601,935	40,601,935	47,139,515
42701 PERS cost sharing	(3,276,508)	(3,757,416)	(3,757,416)	(3,879,238)
42799 Salary charges in (out)	(457,624)	(3,148,029)	(3,148,029)	(3,062,417)
Salaries & Benefits Total	\$ 158,167,380	\$ 176,048,509	\$ 175,226,905	\$ 189,188,079
Maintenance & Operation				
43050 Repairs buildings and grounds	\$ 58,658	\$ 95,700	\$ 95,700	\$ 108,210
43070 Lease payments	-	62,238	62,238	-
43090 Equipment usage	-	2,000	2,000	2,000
43110 Contractual services	8,131,459	9,750,711	10,688,607	9,319,796
43111 Construction services	256,411	286,000	286,000	-
43112 Direct assistance	170,486	-	-	4,350,839
44100 Repairs to equipment	101,789	128,251	128,251	134,751
44120 Repairs to office equipment	15,438	44,658	44,658	55,158
44200 Advertising	77,241	219,800	219,800	241,995
44300 Telephone	7,915	900	900	8,254
44354 Joint air support charge	920,315	881,975	881,975	874,868
44400 Janitorial services	-	6,300	6,300	-
44450 Postage	91,359	120,323	120,323	150,459
44500 Support of prisoners	59,583	65,000	65,000	65,000
44550 Travel	203,008	235,092	235,092	238,461
44551 POST travel	89,324	62,192	62,192	62,192
44600 Laundry and towel service	39,357	35,600	35,600	35,500
44650 Training	255,380	287,236	238,761	350,286
44651 POST training	1,969	2,901	2,901	2,901
44700 Computer software	77,876	8,000	8,000	2,000
44760 Regulatory	26,652	20,776	20,776	21,656
44800 Membership and dues	203,168	237,665	237,665	237,756
45050 Periodicals and newspapers	55,580	54,740	54,740	54,697
45100 Books	656,410	515,672	565,672	452,611
45101 Digital resources	318,857	250,000	250,000	247,000
45150 Furniture and equipment	713,710	382,315	450,664	346,511
45170 Computer hardware	136,039	50,000	50,000	41,200
45200 Maps and blue prints	8,902	12,100	12,100	12,100
45250 Office supplies	392,281	400,289	400,289	423,505
45300 Small tools	29,552	11,850	11,850	14,600
45350 General supplies	1,825,654	1,702,918	2,001,321	2,320,672
45400 Reports and publications	2,197	11,300	11,300	11,300
45450 Printing and graphics	37,021	41,000	41,000	85,400
45656 Charges to other departments	(9,301)	(70,425)	(70,425)	(367,104)
45680 Uncollectible accounts	-	250	250	250
45681 Business meetings	112,200	112,120	114,620	113,660
45682 Miscellaneous	587,535	172,907	1,732,807	268,427
45684 Discount earned and lost	(244)	-	-	-
46005 Utilities	6,706,143	6,355,600	6,305,600	7,082,761
46006 Rent	425,592	362,670	362,670	413,099
46008 Fleet equipment rental charge	6,773,972	5,756,533	5,756,533	2,776,854
46009 ISD service charge	11,319,999	11,701,439	11,701,439	11,402,400
46010 Building maintenance service charge	4,199,298	3,584,877	3,584,877	3,999,106

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted * 2019-20
46011 Liability Insurance	2,797,262	3,839,297	3,839,297	4,917,745
46012 Excess insurance and surety	1,931	-	-	-
46013 GWP Municipal Billing	10,487	10,487	10,487	10,487
Maintenance & Operation Total	\$ 47,888,467	\$ 47,811,257	\$ 50,629,830	\$ 50,889,363
Transfers				
48020 Transfer to special revenue	\$ 1,061,630	\$ 2,092,552	\$ 2,092,552	\$ 831,080
48030 Transfer to debt service	800,000	1,000,000	1,000,000	1,500,000
48040 Transfer to capital funds	10,204,427	833,700	1,106,715	908,055
Transfers Total	\$ 12,066,057	\$ 3,926,252	\$ 4,199,267	\$ 3,239,135
Capital Outlay				
51000 Capital outlay	\$ 668,769	\$ -	\$ 358,048	\$ -
Capital Outlay Total	\$ 668,769	\$ -	\$ 358,048	\$ -
TOTAL APPROPRIATIONS	\$ 218,790,672	\$ 227,786,018	\$ 230,414,050	\$ 243,316,577
NET SURPLUS/(USE OF FUND BALANCE)	\$ 14,201,696	\$ 623,228	\$ (3,896,141)	\$ (795,255) **

Notes:

* For FY 2019-20, total Revenues and Appropriations include Measure S funds.

** Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance; however, this includes \$152,000 in surplus Measure S revenues that were not appropriated for FY 2019-20.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the thirty-eight (38) *Special Revenue Funds* included in this section.

- *CDBG Fund (2010)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (2020)* is used to account for monies received and expended by the City under Section 8 Housing Choice Voucher Program of the Federal Housing and Urban Development Act for rental housing assistance to low-income families.
- *Home Grant Fund (2030)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Continuum of Care Grant Fund (2040)* is used to account for monies received by the City under the Continuum of Care Grant Program to address the needs of the homeless in the City.
- *Emergency Solutions Grant Fund (2050)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the needs of the homeless in the City.
- *Workforce Innovation and Opportunity Act Fund (2060)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (2090)* is used to account for monies received by the City from inclusionary housing fees for the San Fernando Corridor Redevelopment Project Area; from program income from affordable housing investments other than federal HOME or Low Moderate Income Housing Asset Fund; or from density bonus affordable housing application and monitoring fees. Funds are expended for affordable housing development and monitoring of affordable housing requirements.
- *Urban Art Fund (2100)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the City.
- *Glendale Youth Alliance Fund (2110)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the

CITY OF GLENDALE SPECIAL REVENUE FUNDS

youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

- *BEGIN Affordable Homeownership Fund (2120)* is used to account for monies received by the City from the state Building Equity and Growth in Neighborhoods (BEGIN) Program. Funds are expended to provide down payment assistance or homeowner rehabilitation loans to low- and moderate-income home buyers.
- *Low & Moderate Income Housing Asset Fund (2130)* is used to account for monies received as program income, which includes rental income, loan repayments and other related sources from previous Low and Moderate Income Housing Fund investments. Funds are expended for affordable housing purposes in accordance with state laws, including California Redevelopment Law and the Health and Safety Code.
- *Miscellaneous Grant Fund (2160)* is used to account for various non-CIP reimbursable grant projects received and expended citywide.
- *Filming Fund (2170)* was created in FY 2015-16 to account for reimbursements received and expended from filming activity within the City. Effective FY 2019-20, the Filming Fund resources and appropriations shifted into the General Fund.
- *Recreation Fund (2180)* is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees. Effective FY 2019-20, the Recreation Fund resources and appropriations shifted into the General Fund.
- *Hazardous Disposal Fund (2190)* is used to account for the operations of the toxic waste disposal in the City.
- *Parking Fund (2210)* is used to account for the operations of City-owned public parking lots and garages.
- *Measure M Local Return Fund (2220)* is used to account for monies received from the ½ cent sales tax increase approved in November 2016 by Los Angeles County voters and the related transportation and traffic congestion expenses.
- *Measure M Sub Regional Fund (2230)* is used to account for monies received from the ½ cent sales tax increase approved in November 2016 by Los Angeles County voters, and the related transportation and traffic congestion expenses.
- *Measure H Fund (2240)* is used to account for monies received from the ¼ cent sales tax increase approved in March 2017 by Los Angeles County voters, and the related homeless services and prevention expenses.
- *Measure W Fund (2260)* is a newly established fund. It is used to account for monies received from the County wide parcel tax of \$0.025 per square foot of impermeable surface area, such as paved/built areas where water cannot be absorbed into the ground. Funds are expended on stormwater maintenance and management.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *Air Quality Improvement Fund (2510)* is used to account for monies received from the South Coast Air Quality Management District and expended on air pollution reduction.
- *Public Works Special Grants Fund (2520)* is used to account for various grants received and expended by the Public Works department.
- *San Fernando Landscape District Fund (2530)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Local Return Fund (2540)* is used to account for the ½ cent sales tax increase, which was voter-approved in November 2008 to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways and pedestrian improvements, and public transit services.
- *Measure R-Regional Return Fund (2550)* is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- *Transit Prop A Local Return Fund (2560)* is funded through two ½ cent sales tax measures to finance the Transit Development Program. The Proposition A ordinance was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- *Transit Prop C Local Return Fund (2570)* is funded through a ½ cent sales tax measure to finance the Transit Development Program. The Proposition C ordinance was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- *Transit Utility Fund (2580)* is used to account for the operating and capital costs for revenues generated by the City’s public transit system. The City’s transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues, passenger fares and transfers from Transit Prop A Local Return Fund (2560) and Transit Prop C Local Return Fund (2570).
- *Asset Forfeiture Fund (2600)* is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *Police Special Grants Fund (2610)* is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- *Supplemental Law Enforcement Fund (2620)* is used to account for monies received from the State of California which provides funding for local agencies for the Citizen's Option for Public Safety Program (COPS).
- *Fire Grant Fund (2650)* is used to account for grant monies received and expended for fire prevention programs.
- *Fire Mutual Aid Fund (2660)* is used to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal or state government for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- *Special Events Fund (2670)* is used to account for reimbursements received from various of sources for City personnel services provided to special events. Effective FY 2019-20, the Special Events Fund resources and appropriations were shifted into the General Fund.
- *Nutritional Meals Grant Fund (2700)* is used to account for monies received from federal assistance programs for senior citizen services.
- *Library Fund (2750)* is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.
- *Cable Access Fund (2800)* is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the appropriations for the Cable Access Fund were moved to the General Fund.
- *Electric Public Benefit Fund (2910)* is used to account for the Public Benefit Charge (PBC) that is assessed on electric customers. As mandated by *Assembly Bill 1890*, funds generated from the PBC shall be used to fund public benefit programs, such as low-income projects, research and development, and demonstration programs.

The total appropriation in the *Special Revenue Funds* for FY 2019-20 is \$109.6 million, which reflects a net decrease of approximately \$1.8 million, or 1.6%, when compared to last year. The net decrease is the result of various appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2020.

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2010 - CDBG Fund	2020 - Housing Assistance Fund	2030 - Home Grant Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	1,879,314	39,229,176	1,213,272
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Use of Money & Property	-	10,000	-
Misc. & Non-Operating Revenue	-	13,000	1,056,880
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,879,314	\$ 39,252,176	\$ 2,270,152
Estimated Appropriations			
Salaries & Benefits	\$ 359,248	\$ 2,744,290	\$ 88,418
Maintenance & Operation	1,170,066	36,633,395	2,181,734
Capital Outlay	-	-	-
Capital Improvement	350,000	-	-
TOTAL APPROPRIATIONS	\$ 1,879,314	\$ 39,377,685	\$ 2,270,152
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (125,509)	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2040 - Continuum of Care Grant Fund	2050 - Emergency Solutions Grant Fund	2060 - WIOA Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	2,449,400	157,192	6,228,000
Charges for Services	-	-	519,837
Fines & Forfeitures	-	-	-
Use of Money & Property	-	-	-
Misc. & Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 2,449,400	\$ 157,192	\$ 6,747,837
Estimated Appropriations			
Salaries & Benefits	\$ 272,570	\$ 7,113	\$ 3,696,962
Maintenance & Operation	2,176,830	150,079	3,050,875
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 2,449,400	\$ 157,192	\$ 6,747,837
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2090 - Affordable Housing Trust Fund	2100 - Urban Art Fund	2110 - Glendale Youth Alliance Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	350,000	-
Revenue from Other Agencies	-	-	-
Charges for Services	193,220	-	2,481,533
Fines & Forfeitures	-	-	-
Use of Money & Property	10,000	50,000	-
Misc. & Non-Operating Revenue	12,000	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 215,220	\$ 400,000	\$ 2,481,533
Estimated Appropriations			
Salaries & Benefits	\$ 148,592	\$ -	\$ 2,176,335
Maintenance & Operation	58,068	269,000	305,198
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 206,660	\$ 269,000	\$ 2,481,533
NET SURPLUS/(USE OF FUND BALANCE)	\$ 8,560	\$ 131,000	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2120 - BEGIN Homeownership Fund	2130 - Low&Mod Income Housing Asset Fund	2160 - Grant Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	-	-	1,066,272
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Use of Money & Property	-	25,000	-
Misc. & Non-Operating Revenue	300,000	206,000	-
Transfers from Other Funds	-	746,502	-
TOTAL REVENUES	\$ 300,000	\$ 977,502	\$ 1,066,272
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 395,811	\$ 245,417
Maintenance & Operation	300,000	592,240	843,309
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 300,000	\$ 988,051	\$ 1,088,726
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (10,549)	\$ (22,454)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2190 - Hazardous Disposal Fund	2210 - Parking Fund	2220 - Measure M Local Return Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	2,750,000
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	-	-	-
Charges for Services	1,811,041	6,860,000	-
Fines & Forfeitures	-	5,000,000	-
Use of Money & Property	10,000	50,000	15,000
Misc. & Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 1,821,041	\$ 11,910,000	\$ 2,765,000
Estimated Appropriations			
Salaries & Benefits	\$ 1,325,375	\$ 3,633,882	\$ 780,963
Maintenance & Operation	481,893	8,122,927	1,143,000
Capital Outlay	-	45,000	-
Capital Improvement	-	1,950,000	-
TOTAL APPROPRIATIONS	\$ 1,807,268	\$ 13,751,809	\$ 1,923,963
NET SURPLUS/(USE OF FUND BALANCE)	\$ 13,773	\$ (1,841,809)	\$ 841,037

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2240 - Measure H	2260 - Measure W Local Return Fund	2510 - Air Quality Improvement Fund
Estimated Revenues			
Property Taxes	\$ -	\$ 1,211,848	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	316,606	-	250,000
Charges for Services	-	-	6,000
Fines & Forfeitures	-	-	-
Use of Money & Property	-	-	5,000
Misc. & Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 316,606	\$ 1,211,848	\$ 261,000
Estimated Appropriations			
Salaries & Benefits	\$ 17,745	\$ 97,537	\$ 190,000
Maintenance & Operation	298,861	484,311	159,003
Capital Outlay	-	-	-
Capital Improvement	-	630,000	-
TOTAL APPROPRIATIONS	\$ 316,606	\$ 1,211,848	\$ 349,003
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ -	\$ (88,003)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2530 - San Fernando Landscape District Fund	2540 - Measure R Local Return Fund	2560 - Transit Prop A Local Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	2,500,000	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	-	-	3,900,000
Charges for Services	-	-	100,000
Fines & Forfeitures	-	-	-
Use of Money & Property	1,500	50,000	60,000
Misc. & Non-Operating Revenue	90,000	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 91,500	\$ 2,550,000	\$ 4,060,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 22,337
Maintenance & Operation	80,400	-	4,451,128
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 80,400	\$ -	\$ 4,473,465
NET SURPLUS/(USE OF FUND BALANCE)	\$ 11,100	\$ 2,550,000	\$ (413,465)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2570 - Transit Prop C Local Fund	2580 - Transit Utility Fund	2600 - Asset Forfeiture Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	3,350,000	1,219,000	-
Charges for Services	10,000	9,437,273	-
Fines & Forfeitures	-	-	-
Use of Money & Property	30,000	-	-
Misc. & Non-Operating Revenue	-	125,000	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 3,390,000	\$ 10,781,273	\$ -
Estimated Appropriations			
Salaries & Benefits	\$ 28,305	\$ 835,401	\$ 199,588
Maintenance & Operation	4,065,345	9,961,872	336,791
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 4,093,650	\$ 10,797,273	\$ 536,379
NET SURPLUS/(USE OF FUND BALANCE)	\$ (703,650)	\$ (16,000)	\$ (536,379)

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2610 - Police Special Grants Fund	2620 - Supplemental Law Enforcement Fund	2660 - Fire Mutual Aid Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	830,000	300,000	750,000
Charges for Services	60,000	-	-
Fines & Forfeitures	-	-	-
Use of Money & Property	-	-	-
Misc. & Non-Operating Revenue	30,000	-	-
Transfers from Other Funds	-	-	-
TOTAL REVENUES	\$ 920,000	\$ 300,000	\$ 750,000
Estimated Appropriations			
Salaries & Benefits	\$ 669,391	\$ 412,219	\$ 724,284
Maintenance & Operation	250,609	9,474	25,716
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 920,000	\$ 421,693	\$ 750,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (121,693)	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2700 - Nutritional Meals Grant Fund	2750 - Library Fund	2800 - Cable Access Fund
Estimated Revenues			
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	-	-	-
Occupancy & Other Taxes	-	-	-
Licenses & Permits	-	-	-
Revenue from Other Agencies	320,592	79,140	-
Charges for Services	-	92,563	450,000
Fines & Forfeitures	-	-	-
Use of Money & Property	-	10,000	20,000
Misc. & Non-Operating Revenue	44,000	44,350	-
Transfers from Other Funds	84,577	-	-
TOTAL REVENUES	\$ 449,169	\$ 226,053	\$ 470,000
Estimated Appropriations			
Salaries & Benefits	\$ 236,870	\$ 101,548	\$ -
Maintenance & Operation	212,299	180,134	15,000
Capital Outlay	-	-	-
Capital Improvement	-	-	175,000
TOTAL APPROPRIATIONS	\$ 449,169	\$ 281,682	\$ 190,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ -	\$ (55,629)	\$ 280,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	2910 - Electric	
	Public Benefit Fund	Total
Estimated Revenues		
Property Taxes	\$ -	\$ 1,211,848
Sales Taxes	-	5,250,000
Occupancy & Other Taxes	7,480,647	7,480,647
Licenses & Permits	-	350,000
Revenue from Other Agencies	-	63,537,964
Charges for Services	-	22,021,467
Fines & Forfeitures	-	5,000,000
Use of Money & Property	50,000	396,500
Misc. & Non-Operating Revenue	-	1,921,230
Transfers from Other Funds	-	831,079
TOTAL REVENUES	\$ 7,530,647	\$ 108,000,735
Estimated Appropriations		
Salaries & Benefits	\$ 560,785	\$ 19,970,986
Maintenance & Operation	8,455,582	86,465,139
Capital Outlay	-	45,000
Capital Improvement	-	3,105,000
TOTAL APPROPRIATIONS	\$ 9,016,367	\$ 109,586,125
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,485,720)	\$ (1,585,390)

CITY OF GLENDALE

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to pre-pay long-term obligations. It is the practice of the City to ensure that all annual debt obligations are met. The City's General Fund has no outstanding general obligation (GO) debt. In addition, the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds. There is one Lease Revenue Refunding Bond with an appropriation for FY 2019-20: Police Building Project Fund (3030). The Bond was issued on June 25, 2019 to refinance an existing lease relating to the City's outstanding Variable Rate Demand Certificates of Participation (2000 Police Building Project) (COPs) and to pay the costs of issuing the Bonds.

The following is a brief summary of the City's active Debt Service Fund:

- *Police Building Project Fund (3030)* is used to accumulate monies for the interest and principal payments of the 2019 Lease Revenue Refunding Bonds. The debt service is currently financed via the interest earnings in the fund and a transfer from the General Fund.

Interest and principal payments budgeted in the Debt Service Fund for FY 2019-20 total \$3.1 million.

The three-year contract with Bank of America to purchase the City's Variable Rate Demand Certificates of Participation (2000 Police Building Project) expired on July 8, 2019. Leaving the COPs in its variable interest rate mode would result in an expected additional cost to the General Fund of \$2.7 million. Thus, in April 2019, City Council and the Housing Authority approved the creation of the Glendale Municipal Financing Authority (GMFA) to assist in refinancing the COPs. On April 16, 2019, City Council and GMFA approved the issuance of bonds to refinance the COPs. The GMFA 2019 Lease Revenue Refunding Bonds were officially issued on June 25, 2019 for \$24.9 million and the outstanding Glendale COPs were fully redeemed for \$29.9 million.

BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

CITY OF GLENDALE DEBT SERVICE FUNDS

On May 23, 2019, Fitch Ratings affirmed their rating of 'AA' and Standard & Poor's (S&P) affirmed their rating of 'AA' for the 2019 GMFA Lease Revenue Refunding Bonds. Moody's Investors Service did not rate these bonds. The aforementioned agency ratings are positive indicators of the City's strong financial position, prudent financial and budgetary policies, and overall creditworthiness.

As of June 2019, Standard & Poor's (S&P) affirmed the City's implied general obligation rating of 'AA+'. S&P's opinion is that the City has a stable outlook due to its overall creditworthiness that remains strong, evidenced by good revenue growth in recent years, along with very strong reserves. Fitch Ratings affirmed the City's implied general obligation rating of 'AA+'. This rating reflects the City's strong revenue growth prospects, moderate long-term liability burden, solid expenditure flexibility, and consistently strong reserves relative to expected revenue volatility and budget flexibility. Moody's Investors Service affirmed the City's issuer rating of 'Aa2'. The rating primarily reflects a very good and stable outlook as evidenced by the City's robust financial position, an extensive tax base with a healthy wealth and income profile, a negligible debt burden, but a very burdensome pension liability. As of June 30, 2019, the City's General Fund has no outstanding GO debt.

The City's current bond ratings are as follows:

Debt Issue	Moody's Investors Service	Standard & Poor's (S&P)	Fitch Ratings
Issuer Credit Rating/Implied General Obligation	Aa2	AA+	AA+
GMFA 2019 Lease Revenue Refunding Bonds	N/A	AA	AA

The annual debt service requirement to amortize governmental long-term bonded debt in the Debt Service Fund as of June 30, 2019 is as follows (in thousands):

GMFA 2019 Lease Revenue Refunding Bonds			
Fiscal Year	Interest	Principal	Total Debt Service
2020	\$ 1,163	\$ 1,830	\$ 2,993
2021	1,155	1,835	2,990
2022	1,063	1,930	2,993
2023	967	2,025	2,992
2024	865	2,125	2,990
2025-2029	2,621	12,330	14,951
2030	143	2,850	2,993
Total	\$ 7,977	\$ 24,925	\$ 32,902

CITY OF GLENDALE DEBT SERVICE FUNDS

CITY OF GLENDALE LEGAL DEBT MARGIN Through June 30, 2019 (unaudited)

Under the City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The most recent preliminary assessment was provided by City's property tax consultant, HDL Properties, based on the County of Los Angeles' Auditor-Controller Tax Rolls as of August 2019, wherein the City's net assessed property value is estimated to be approximately \$26.9 billion. The City's charter required debt limit is calculated to be fifteen percent of this value, or approximately \$4.0 billion. The legal debt margin is also calculated to be \$4.0 billion, reflecting that there is currently no outstanding debt applicable to the legal debt limit and that the City is not at risk of exceeding this limit.

Net Assessed Value (Tax District 1)*	\$	26,890,638,434
Debt Limit - 15% of Assessed Value	\$	4,033,595,765
Amount of Debt Applicable to Debt Limit	\$	-
Legal Debt Margin	\$	4,033,595,765

Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2010-11	22,892,818	3,433,923	147,872	3,286,050
2011-12**	18,731,797	2,809,770	-	2,809,770
2012-13**	18,862,952	2,829,443	-	2,829,443
2013-14**	19,635,549	2,945,332	-	2,945,332
2014-15**	20,568,476	3,085,271	-	3,085,271
2015-16**	21,675,055	3,251,258	-	3,251,258
2016-17**	22,951,769	3,442,765	-	3,442,765
2017-18**	24,244,692	3,636,704	-	3,636,704
2018-19**	25,475,913	3,821,387	-	3,821,387
2019-20**	26,890,638	4,033,596	-	4,033,596

Notes:

* Source: County of Los Angeles, Auditor-Controller's Office. As a result of AB 1x26, the Net Assessed Value calculation does not include the assessed valuations for the former Glendale Redevelopment Agency's project areas (Central District: \$4,316,748,877 San Fernando Corr. District: \$2,751,892,363).

** As a result of AB 1x26, the debt associated with the Glendale Redevelopment Agency became obligations of the Successor Agency, which is a separate legal entity. As such, this debt is no longer being included in the Legal Debt Margin calculation.

**CITY OF GLENDALE
DEBT SERVICE FUND
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	3030 - Police Building Project Fund	Total
Estimated Revenues		
Use of Money & Property	\$ 200,000	\$ 200,000
Transfers from Other Funds	1,500,000	1,500,000
TOTAL REVENUES	\$ 1,700,000	\$ 1,700,000
Estimated Appropriations		
Maintenance & Operation	\$ 3,080,797	\$ 3,080,797
TOTAL APPROPRIATIONS	\$ 3,080,797	\$ 3,080,797
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,380,797)	\$ (1,380,797)

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually result in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions; items of large equipment, such as fire trucks, furniture, and other equipment (when purchased as a part of the initial projects); and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of CIP projects, they are planned and budgeted on a ten-year basis, with the "Future Years" column representing a five-year time span. When the FY 2019-20 City of Glendale budget was adopted by the City Council, only the FY 2019-20 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and, as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the following four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but the City recognizes that there may be times when an alternative financing strategy may be the preferred option. All viable financing strategies (e.g., General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) are considered in light of their respective projects, and adequate consideration is given to their possible benefits or consequences.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (Fund 4010) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. For FY 2012-13 through FY 2014-15, the General Fund transferred 1.0% of the sales tax revenue to the CIP Fund. Starting FY 2015-16, the 1.0% General Fund transfer of the sales tax revenue to the CIP Fund increased every year by 0.25%, totaling 2.00% for FY 2018-19. For FY 2019-20, the transfer remained at 2.00%.

There are currently ten (10) funds under the Capital Improvement Program Category: the General Fund CIP (Fund 4010), Measure S CIP Fund (Fund 4011), State Gas Tax Fund (Fund 4020), Scholl Canyon Landfill Post-Closure Fund (Fund 4030), Parks Mitigation Fee Fund (Fund 4050), Library Mitigation Fee Fund (Fund 4070), Parks Quimby Fee Fund (Fund 4080), CIP Reimbursement Fund (Fund 4090), San Fernando Corridor Tax Share Fund (Fund 4100), and Housing Development Impact Fee Fund (Fund 4110). Other than the funds listed above, there are additional CIP projects that are appropriated within a variety of other funds across departments. These projects are related to public transit, parks, library, street, sewer, refuse, and electric and water utilities, which are funded from other sources, such as federal, state, and regional funding or revenue generated from enterprise funds. In order to present the citywide Capital Improvement Program, this section will include discussion not only for the CIP Category funds, but on all current citywide CIP projects.

The City's total CIP appropriation for FY 2019-20 is approximately \$91.0 million, including the \$4.6 million transfer out of the CIP Fund (Fund 4010) into the Scholl Canyon Landfill Post-Closure Fund (Fund 4030), and the \$23.5 million in appropriations approved for Measure S.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

Below are the major highlights of the City's CIP program for FY 2019-20 by department.

- Community Development Department comprises \$20.0 million of the total CIP appropriation for FY 2019-20, all of which is in the Measure S CIP Fund (Fund 4011), as approved by the City Council, for new affordable housing developments.
- Community Services & Parks comprises \$2.7 million of the total CIP appropriation for FY 2019-20, of which \$1.6 million is in the CIP General Fund (Fund 4010), \$750 thousand is in the Parks Development Impact Fee Fund (Fund 4050), and \$350 thousand is in the CDBG Fund (Fund 2010). Some of the major projects budgeted for FY 2019-20 include Pacific Park Artificial Turf (\$1.1 million), Montrose Parking Lot and Electrical Upgrade (\$625 thousand), and Dunsmore Parking Lot Resurfacing (\$500 thousand).
- Fire Department comprises \$850 thousand of the total CIP appropriation for FY 2019-20, all of which is in the CIP General Fund (Fund 4010). The two appropriations that comprise this are the Fire Station 28 Reconstruction (\$650 thousand) and Fire Station 26 Reconstruction (\$200 thousand) projects.
- Glendale Water & Power comprises \$36.4 million of the total CIP appropriation for FY 2019-20, of which \$23.1 million is for projects budgeted in the Electric Utility Funds (Fund 5830 and Fund 5850), and \$13.3 million in the Water Utility Funds (Fund 5930 and Fund 5950). Some of the significant projects budgeted for FY 2019-20 include the Fiber Plan Implementation (\$5.9 million), Pipeline Management Program (\$4.0 million), and Unit #2 Turbine Generator Overhaul (\$2.9 million).
- Library, Arts & Culture comprises \$100 thousand of the total CIP appropriation for FY 2019-20, all of which is in the CIP General Fund (Fund 4010). This appropriation is for the Branch Libraries project.
- Management Services comprises \$175 thousand of the total CIP appropriation for FY 2019-20, all of which is in the Cable Access Fund (Fund 2800). This appropriation is for the Council Chambers Air Conditioning project.
- Public Works comprises \$26.3 million of the total CIP appropriation for FY 2019-20, of which \$580 thousand is in the CIP General Fund (Fund 4010), \$3.5 million is in the Measure S CIP Fund (Fund 4011), \$2.0 million is in the Parking Fund (Fund 2210), \$132 thousand is in the Measure M Local Return Fund (Fund 2220), \$630 thousand is in the Measure W Fund (Fund 2260), \$7.9 million is in the State Gas Tax Fund (Fund 4020), \$11.0 million is in the Sewer Fund (Fund 5250), \$350 thousand is in the Refuse Disposal Fund (Fund 5300), and \$250 thousand is in the Fleet Management Fund (Fund 6010). Some of the major projects budgeted for FY 2019-20 include the Los Angeles-Glendale Water Reclamation Plant (\$5.0 million), Hyperion Wastewater System (\$3.9 million), Measure S Infrastructure – Seismic Upgrades (\$3.5 million), and La Crescenta Avenue Rehabilitation Project (\$2.4 million).

The schedules on the next few pages provide a list of all the active projects citywide, project appropriations, life-to-date expenditures, and forecast.

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
FUND 4010 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM								
52095 Central Park Block Project	\$ 2,238,015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,238,015
52233 Artsakh Paseo Alley	3,000,000	-	-	-	-	-	-	3,000,000
4010 - Community Development Subtotal	\$ 5,238,015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5,238,015
52140 Jail Security System Video & Touchscreen Upgrade	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	450,000
52197 Installation of Garage Gates at Police Building	100,000	-	-	-	-	-	-	100,000
4010 - Police Subtotal	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	550,000
51559 Fire Station 29 Reconstruction	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,000,000
51679 Fire Station 26 Reconstruction	313,389	200,000	-	-	-	-	-	513,389
51763 Training Center Burn Building Reconstruction	456,000	-	-	-	-	-	-	456,000
52132 Fire Station 28 Reconstruction	57,442	650,000	-	-	-	-	-	707,442
52198 Fire Station 25 Reconstruction	50,000	-	-	-	-	-	-	50,000
4010 - Fire Subtotal	\$ 1,876,832	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	2,726,832
51436 Signal Power Backup System	\$ 882,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	882,000
51490 ADA Facility Modification	1,159,676	125,000	125,000	125,000	125,000	125,000	625,000	2,409,676
51999 City Hall Building Renovation	2,093,298	-	-	-	-	-	-	2,093,298
52064 Illuminated Street Name Sign Replacement (LED)	1,400,000	-	350,000	350,000	350,000	350,000	-	2,800,000
52098 Glendale Sub-Regional Traffic Management Center	174,000	-	-	-	-	-	-	174,000
52190 MSB Tenant Improvement	658,000	200,000	1,550,000	-	-	-	-	2,408,000
52191 Installation of Safety Bollards at Montrose	300,000	-	-	-	-	-	-	300,000
59998 Project Management *	-	154,500	159,135	163,909	168,826	173,891	869,456	1,689,717
PWD000096N Central Library Children's Room Renovation	-	100,000	750,000	-	-	-	-	850,000
4010 - Public Works Subtotal	\$ 6,666,974	\$ 579,500	\$ 2,934,135	\$ 638,909	\$ 643,826	\$ 648,891	\$ 1,494,456	13,606,690
51658 Rockhaven Rehabilitation	\$ 1,005,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,005,648
51669 GHS Tennis Courts Renovation	833,822	-	-	-	-	-	-	833,822
51707 Parks Unanticipated Repairs	1,350,000	200,000	250,000	250,000	250,000	250,000	1,250,000	3,800,000
51713 Verdugo Park Renovations	500,000	-	-	-	-	-	-	500,000
51837 Deukmejian Nature Education Center (New to Fund)	500,000	-	-	-	-	-	-	500,000
51844 Citywide Playground Equipment (New to Fund) **	850,000	-	200,000	200,000	200,000	200,000	1,000,000	2,650,000
51847 Pacific Community Center Construction	3,469,000	-	-	-	-	-	-	3,469,000
51873 Fremont Park Renovation	6,000,000	-	4,000,000	-	-	-	-	10,000,000
52002 Glorietta Park Lighting & Irrigation **	710,000	-	-	-	-	-	-	710,000
52019 Upper Scholl Canyon Renovation **	983,513	-	-	-	-	-	-	983,513
52020 Verdugo Park North Community Building **	500,000	-	-	-	-	-	-	500,000
52023 Sports Complex Concession Renovation **	560,000	-	-	-	-	-	-	560,000
52141 Lower Scholl Renovation	450,000	-	-	-	-	-	-	450,000
52142 Nibley Restroom Renovation	350,000	-	-	-	-	-	-	350,000
52143 Pacific Park Shade Structure	121,771	-	-	-	-	-	-	121,771
52144 Replace Splash Pad at Pacific Park **	364,000	-	-	-	-	-	-	364,000
52202 Brand Park Restroom Renovation	700,000	-	-	-	-	-	-	700,000
CSP000137N Sports Complex Field 3 Artificial Turf	-	250,000	1,500,000	-	-	-	-	1,750,000
CSP000139N Montrose Parking Lot and Electrical Upgrade	-	625,000	625,000	-	-	-	-	1,250,000
CSP00138AN Dunsmore Parking Lot Resurfacing	-	500,000	-	-	-	-	-	500,000
4010 - Community Services & Parks Subtotal	\$ 19,247,754	\$ 1,575,000	\$ 6,575,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,250,000	30,997,754
50094 Brand Library Renovation	\$ 8,425,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8,425,701
51670 Montrose Branch Library	253,493	-	-	-	-	-	-	253,493
51725 Branch Libraries	1,007,191	100,000	100,000	100,000	100,000	100,000	500,000	2,007,191
4010 - Library, Arts & Culture Subtotal	\$ 9,686,385	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	10,686,385
Fund 4010 Total	\$ 43,265,960	\$ 3,104,500	\$ 9,609,135	\$ 1,188,909	\$ 1,193,826	\$ 1,198,891	\$ 4,244,456	63,805,676

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
FUND 4011 - MEASURE S CAPITAL IMPROVEMENT PROGRAM								
Various Measure S Affordable Housing Development	\$ -	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
4011 - Community Development Subtotal	\$ -	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
Various Measure S Infrastructure - Seismic Upgrades	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
4011 - Public Works Subtotal	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Fund 4011 Total	\$ -	\$ 23,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,500,000
FUND 2010 - CDBG								
G618315 Pacific Park Splash Pad	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,000
G619314 Pacific Park Playground/Pools Shade Structure	117,792	-	-	-	-	-	-	117,792
G619316 Pacific Park Artificial Turf	740,000	350,000	-	-	-	-	-	1,090,000
Fund 2010 Total	\$ 1,227,792	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,577,792
FUND 2160 - GRANT FUND								
G51978 Safe Routes to School Project	\$ 517,356	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 517,356
G52091 Safe Routes School Phases 3-4	45,718	-	-	-	-	-	-	45,718
Fund 2160 Total	\$ 563,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 563,074
FUND 2190 - HAZARDOUS DISPOSAL FUND								
G52156 HHW Ventilation System Replacement	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
G52246 HHW Facility Renovation	50,000	-	-	-	-	-	-	50,000
Fund 2190 Total	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
FUND 2210 - PARKING FUND								
51584 Exchange Parking Structure Improvements	\$ 950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000
51884 Parking Lot & Meter Improvements	900,000	300,000	-	-	-	-	-	1,200,000
52071 Downtown Parking Improvements	400,000	-	-	-	-	-	-	400,000
52072 Parking Structure Improvement Project	600,000	-	-	-	-	-	-	600,000
PWD000092N Civic Center Parking Garage Improvements	-	750,000	-	-	-	-	-	750,000
PWD000093N Elevator Improvement Project - Marketplace Garage	-	900,000	-	-	-	-	-	900,000
Fund 2210 Total	\$ 2,850,000	\$ 1,950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,800,000
FUND 2220 - MEASURE M LOCAL RETURN FUND								
52104 Trains Station 1st/last Mile	\$ 737,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 737,494
52178 Safe Routes to School	33,984	132,437	-	-	-	-	-	166,421
Fund 2220 Total	\$ 771,478	\$ 132,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 903,915
FUND 2260 - MEASURE W FUND								
PWD000094N Annual Green Street Improvements Program	\$ -	\$ 200,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 4,700,000
PWD000095N Edgewick Road Watershed Management	-	430,000	-	-	-	-	-	430,000
Fund 2260 Total	\$ -	\$ 630,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 5,130,000
FUND 2520 - PUBLIC WORKS SPECIAL GRANTS FUND								
G51849 Grandview/Sonora RR Crossing	\$ 2,107,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,107,000
Fund 2520 Total	\$ 2,107,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,107,000
FUND 2540 - MEASURE R LOCAL RETURN FUND								
G51877 Beeline Maintenance Facility	\$ 9,058,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,058,000
Fund 2540 Total	\$ 9,058,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,058,000

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
FUND 2550 - MEASURE R REGIONAL FUND								
G51825 Riverwalk LA River Bridge PE	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	600,000
G51826 Riverwalk Outfall Bridge	1,246,398	-	-	-	-	-	-	1,246,398
G51849 Grandview/Sonora Railroad Crossing	4,550,000	-	-	-	-	-	-	4,550,000
G51977 I-5 N. Mitigation Signal Sync.	350,000	-	-	-	-	-	-	350,000
G51986 Traffic Signal Modification at Verdugo Blvd and Valihi Way	600,000	-	-	-	-	-	-	600,000
G52040 I-5 N Mitigation Project Management	150,000	-	-	-	-	-	-	150,000
G52066 Install Quiet Zone Pedestrian Flasher	150,000	-	-	-	-	-	-	150,000
G52134 Oceanview Blvd. Rehabilitation	1,000,000	-	-	-	-	-	-	1,000,000
G52145 Pennsylvania Ave Traffic Signal Improvement	500,000	-	-	-	-	-	-	500,000
G52146 Bicycle Facilities Phase 2	165,000	-	-	-	-	-	-	165,000
G52147 Doran St Traffic Signal Mod/Ins. & Roadway	1,447,162	-	-	-	-	-	-	1,447,162
G52157 San Fernando/Los Angeles Traffic Signal Installation	400,000	-	-	-	-	-	-	400,000
G52158 Traffic Signal Installation at Glendale/La Crescenta	1,200,000	-	-	-	-	-	-	1,200,000
G52161 Regional Arterial Traffic Performance Measurement System	100,000	-	-	-	-	-	-	100,000
G52162 Doran/Broadway-Brazil Grade Separation	350,000	-	-	-	-	-	-	350,000
G52172 I-210 Freeway Sound Wall	4,520,000	-	-	-	-	-	-	4,520,000
PWD000063G Traffic Signal Modification at Honolulu Ave and Pennsylvania Ave	1,800,000	-	-	-	-	-	-	1,800,000
Fund 2550 Total	\$ 19,128,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,128,560
FUND 2560 - TRANSIT PROP A LOCAL RETURN FUND								
G51877 Beeline Maintenance Facility	\$ 3,376,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,376,000
Fund 2560 Total	\$ 3,376,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,376,000
FUND 2570 - TRANSIT PROP C LOCAL RETURN FUND								
51950 Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500,000
52128 Bus Stop Improvements	141,733	-	-	-	-	-	-	141,733
Fund 2570 Total	\$ 641,733	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 641,733
FUND 2800 - CABLE ACCESS FUND								
52174 GTV6 Control Room Relocation	\$ 1,843,468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,843,468
PWD00142AN Council Chambers Air Conditioning	-	175,000	-	-	-	-	-	175,000
Fund 2800 Total	\$ 1,843,468	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,018,468
FUND 4020 - GAS TAX FUND								
51500 Street Resurfacing Program	\$ 7,265,234	\$ 865,000	\$ 885,000	\$ 910,000	\$ 930,000	\$ 955,000	\$ 5,015,000	\$ 16,825,234
51501 Gutter Construction Program	1,890,486	470,000	480,000	490,000	505,000	520,000	2,735,000	7,090,486
51502 Street Reconstruction Program	5,186,211	470,000	480,000	490,000	505,000	520,000	2,735,000	10,386,211
51887 Street Tree Maintenance	3,440,000	660,000	660,000	660,000	660,000	660,000	3,300,000	10,040,000
51888 Sidewalk Maintenance Program	3,700,000	480,000	490,000	495,000	510,000	520,000	2,705,000	8,900,000
51889 Slurry Seal Maintenance Program	1,915,000	400,000	410,000	420,000	430,000	440,000	2,310,000	6,325,000
51966 Pennsylvania Rehab (City)	130,300	-	-	-	-	-	-	130,300
51984 Doran St & Adjacent Streets Rehabilitation	150,000	-	-	-	-	-	-	150,000
51985 Oceanview Blvd Rehabilitation	200,000	-	-	-	-	-	-	200,000
51986 Verdugo Blvd Rehabilitation	1,050,000	-	-	-	-	-	-	1,050,000
52083 Traffic Signal Installations/Modification	404,000	-	-	-	-	-	-	404,000
52112 Kenneth Road Rehabilitation	500,000	-	-	-	-	-	-	500,000
52151 Doran Street Rehabilitation Project	1,150,000	-	-	-	-	-	-	1,150,000
52167 San Fernando Rehabilitation Phase 3	2,200,000	-	-	-	-	-	-	2,200,000
52168 Highland Ave Rehabilitation	1,150,000	-	-	-	-	-	-	1,150,000
52169 Geotechnical Engineering Service	65,000	65,000	65,000	65,000	65,000	65,000	325,000	715,000

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
52170 Construction Management & Inspection Services	400,000	300,000	350,000	350,000	350,000	350,000	1,400,000	3,500,000
52171 Broadway Rehabilitation Phase 1	150,000	100,000	2,200,000	-	-	-	-	2,450,000
52173 Traffic Signal Installation at Jackson/California	350,000	-	-	-	-	-	-	350,000
PWD000099N Annual Asphalt Repair Program	-	20,000	20,000	20,000	20,000	20,000	100,000	200,000
PWD000100N Annual Crash Barrier Maintenance and Repair Program	-	20,000	20,000	20,000	20,000	20,000	100,000	200,000
PWD000101N La Crescenta Avenue Rehabilitation Project - SB1	-	2,420,000	-	-	-	-	-	2,420,000
PWD000102N Maintenance District 9 Pavement Rehabilitation - SB1	-	1,000,000	-	-	-	-	-	1,000,000
PWD000103N Pavement Management System	-	650,000	-	-	-	-	-	650,000
Fund 4020 Total	\$ 31,296,230	\$ 7,920,000	\$ 6,060,000	\$ 3,920,000	\$ 3,995,000	\$ 4,070,000	\$ 20,725,000	\$ 77,986,230

FUND 4050 - DEVELOPMENT IMPACT FEES FUND								
51669 GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
51833 Planning and Design Studies	400,302	-	-	-	-	-	-	400,302
51834 Sports Complex Batting Cage	400,000	-	-	-	-	-	-	400,000
51836 Pedestrian Paseo from Central	100,000	-	-	-	-	-	-	100,000
51837 Deukmejian Nature Education Center	2,500,000	-	-	-	-	-	-	2,500,000
51839 Mid City Park Development Master Plan	100,000	-	-	-	-	-	-	100,000
51841 Outdoor Fitness Equipment	110,000	-	-	-	-	-	-	110,000
51873 Fremont Park Renovation Design	5,650,000	-	-	-	-	-	-	5,650,000
51892 Central Park Plaza	2,150,000	-	-	-	-	-	-	2,150,000
52020 Verdugo Park North Community Building	2,000,000	-	-	-	-	-	-	2,000,000
52031 Fitness in the Park	40,000	-	-	-	-	-	-	40,000
52077 Wilson Middle School Multi-Use Field	5,050,000	-	-	-	-	-	-	5,050,000
52078 Verdugo Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52079 Maple Park All Inclusive Playground	825,000	-	-	-	-	-	-	825,000
52087 Carr Park Outdoor Fitness Center	65,000	-	-	-	-	-	-	65,000
52105 Cerritos Elementary Multi-Purpose	3,439,200	-	-	-	-	-	-	3,439,200
CSP00133BN Pacific Park Artificial Turf	-	750,000	-	-	-	-	-	750,000
Fund 4050 Total	\$ 24,004,502	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,754,502

FUND 4070 - LIBRARY MITIGATION FEE FUND								
51318 Central Library Renovation	\$ 2,601,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,601,121
Fund 4070 Total	\$ 2,601,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,601,121

FUND 4090 - CIP REIMBURSEMENT FUND								
G52242 134 Freeway Ramps	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500,000
4090 - Community Development Subtotal	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	500,000
G52031 Fitness in the Park	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	155,000
4090 - Community Services & Parks Subtotal	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	155,000
G51763 Fire Department Burn Building	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	700,000
4090 - Fire Subtotal	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	700,000
52235 Pennsylvania Ave Develop Fee	\$ 11,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11,936
G51877 Beeline Maintenance Facility	8,490,963	-	-	-	-	-	-	8,490,963
G51966 Pennsylvania Ave Rehabilitation (County)	166,300	-	-	-	-	-	-	166,300
G51970 Safe Route to School Phase 3	969,900	-	-	-	-	-	-	969,900
G52038 Hoover Toll Keppel & Chevy Chase (SRTS)	1,642,000	-	-	-	-	-	-	1,642,000
G52049 Burbank-Glendale Traffic System Coordination	601,944	-	-	-	-	-	-	601,944
G52050 TDA3-Bicycle & Pedestrian Fund	730,762	-	-	-	-	-	-	730,762
G52098 Glendale Sub-Regional Traffic Management	521,550	-	-	-	-	-	-	521,550
G52104 Trains Station 1st/last Mile	1,556,438	-	-	-	-	-	-	1,556,438
G52113 Riverside-Western Rehabilitation	104,973	-	-	-	-	-	-	104,973
G52161 Regional Arterial Traffic Performance Measurement System	530,869	-	-	-	-	-	-	530,869

City of Glendale
Capital Improvement Program
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Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
G52163 North Verdugo Road Safety Improvements	150,000	-	-	-	-	-	-	150,000
G52176 Trains Station 1st/last Mile Phase 2	1,101,000	-	-	-	-	-	-	1,101,000
G52200 Pennsylvania Ave Rehabilitation	2,242,766	-	-	-	-	-	-	2,242,766
4090 - Public Works Subtotal	\$ 18,821,401	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18,821,401
Fund 4090 Total	\$ 20,176,401	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	20,176,401
FUND 4100 - SAN FERNANDO CORRIDOR TAX SHARE FUND								
52127 Flower Street Improvement & Widening	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
Fund 4100 Total	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	400,000
FUND 5250 - SEWER FUND								
50098 Doran Pump Station Rehabilitation	\$ 2,379,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,379,400
51494 Corrugated Metal Pipe Replacement Project	1,062,000	105,000	105,000	110,000	110,000	115,000	605,000	2,212,000
51510 Sewer Reconstruction Program	7,215,120	150,000	155,000	155,000	160,000	165,000	870,000	8,870,120
51511 Wastewater Capacity Improvement	4,862,175	-	-	-	-	-	-	4,862,175
51632 Stormwater Pollutant Treatment	1,000,000	-	-	-	-	-	-	1,000,000
51673 Hyperion Wastewater System	25,753,384	3,900,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000	43,153,384
51674 LA-Glendale Water Reclamation Plant	34,304,000	5,000,000	1,790,000	1,500,000	1,500,000	1,500,000	10,000,000	55,594,000
51686 Emergency Sewer and SD Repair Program	1,925,000	1,601,000	-	-	-	-	-	3,526,000
51772 San Fernando & Highland Storm Drain	675,000	-	-	-	-	-	-	675,000
Various Chevy Chase Sewer Diversion	23,608,405	-	-	-	-	-	-	23,608,405
51830 Tyburn Street Wastewater Improvement	1,600,000	-	-	-	-	-	-	1,600,000
51885 Pacific/Burchett Wastewater Improvement	1,580,000	-	-	-	-	-	-	1,580,000
51953 Sludge and Debris Drying Facility	50,000	-	-	-	-	-	-	50,000
51982 PW Yard Recycled Water Main Ex	365,200	-	-	-	-	-	-	365,200
51988 Brand Storm Water Lift Station	115,000	-	-	-	-	-	-	115,000
52073 Wastewater Shop Tenant Improvement	180,000	-	-	-	-	-	-	180,000
52109 Bioswale Construction	100,000	200,000	100,000	100,000	100,000	100,000	500,000	1,200,000
Fund 5250 Total	\$ 106,774,684	\$ 10,956,000	\$ 3,650,000	\$ 3,365,000	\$ 3,370,000	\$ 3,380,000	\$ 19,475,000	150,970,684
FUND 5300 - REFUSE DISPOSAL FUND								
51774 Scholl Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,020,000
52070 Automated Container and Refuse	1,050,000	350,000	-	-	-	-	-	1,400,000
G52074 Annual CalRecycle Grant	157,000	-	-	-	-	-	-	157,000
Fund 5300 Total	\$ 2,227,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	2,577,000
FUND 5830 - ELECTRIC DEPRECIATION FUND								
31003 Howard Substation	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	200,000
31004 Power Plant Emergency Repair	500,000	-	-	-	-	-	-	500,000
31005 Biogas Renewable Generation	625,000	-	-	-	-	-	-	625,000
31006 New Telephone System	342,000	-	-	-	-	-	-	342,000
31007 Grandview-Montrose Transmission	300,000	-	-	-	-	-	-	300,000
31008 Air Way Interconnection Equipment	1,600,000	-	-	-	-	-	-	1,600,000
31009 Circuit Breaker Replacement	500,000	-	-	-	-	-	-	500,000
31010 Relay Protection Improvement	250,000	-	-	-	-	-	-	250,000
E14237 Howard Roofing Replacement	155,470	-	-	-	-	-	-	155,470
E14359 AMI SG DMS-OMS System Integration	1,109,044	-	-	-	-	-	-	1,109,044
E14377 Electric Vehicle Program	669,974	-	-	-	-	-	-	669,974
E14824 Conservation Voltage Reduction	273,424	-	-	-	-	-	-	273,424
E14826 E-Care Upgrade	187,000	-	-	-	-	-	-	187,000
E14894 IVR Upgrade	91,422	-	-	-	-	-	-	91,422
E30012 Admin Capital Outlay	839,358	1,137,800	-	-	-	-	-	1,977,158

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
E30014 Electric Capital Outlay	6,643,604	1,471,500	-	-	-	-	-	8,115,104
E30026 Installation of Streetlights-Annual	309,938	250,000	250,000	250,000	250,000	250,000	1,250,000	2,809,938
E30027 Streetlight Electric Services	425,249	-	-	-	-	-	-	425,249
E30030 Meter Purchases	600,000	-	-	-	-	-	-	600,000
E30031 Transformer Purchases	650,000	200,000	200,000	200,000	200,000	200,000	1,000,000	2,650,000
E30034 Deteriorated Pole Replacement	1,559,950	200,000	200,000	200,000	200,000	200,000	1,000,000	3,559,950
E30035 Electric Vault Replacements	2,053,992	-	-	-	-	-	-	2,053,992
E30036 Cable Replacements	1,874,279	500,000	500,000	500,000	500,000	500,000	-	4,374,279
E30037 Feeder Refusing	350,767	-	-	-	-	-	-	350,767
E30038 Emergency System Improvement	808,339	200,000	200,000	200,000	200,000	200,000	-	1,808,339
E30039 Transmission Line Upgrade	639,870	-	-	-	-	-	-	639,870
E30040 Reclosers	901,874	-	-	-	-	-	-	901,874
E30063 Perkins Water Feature Renovation	304,000	-	-	-	-	-	-	304,000
E30067 Perkins Tenant Improvements	995,000	-	-	-	-	-	-	995,000
E30072 Fiber Plan Implementation	2,345,849	5,900,000	-	-	-	-	-	8,245,849
E30073 Capacity Bank Conversion	1,637,148	-	-	-	-	-	-	1,637,148
E30076 Feeder Conversion at Tropic Substation	1,950,617	800,000	4,000,000	4,000,000	4,000,000	4,000,000	1,600,000	20,350,617
P13748 Grayson Repower	13,119,363	-	-	-	-	-	-	13,119,363
P30013 Power Plant Capital Outlay	1,796,861	370,000	-	-	-	-	-	2,166,861
P30019 Repairs to Unit 8A & 8BC	4,079,552	-	-	-	-	-	-	4,079,552
P30021 Overhaul Reserve Gas Turbine	1,721,792	-	-	-	-	-	-	1,721,792
P30059 Emergency Repairs	1,355,485	-	-	-	-	-	-	1,355,485
P30082 Unit 9 Modifications	1,986,027	-	-	-	-	-	-	1,986,027
GWP000073N Transmission Line Insulator Replacement	-	300,000	300,000	300,000	300,000	300,000	-	1,500,000
GWP000074N Pole Replacement for Fiber Project	-	300,000	300,000	300,000	300,000	300,000	-	1,500,000
GWP000075N Wildfire Mitigation	-	350,000	200,000	200,000	200,000	200,000	-	1,150,000
GWP000076N Distribution Expansion	-	300,000	300,000	300,000	300,000	300,000	-	1,500,000
GWP000077N Substation Cap Banks	-	100,000	600,000	600,000	100,000	100,000	-	1,500,000
GWP000078N Electrical Services Master Plan	-	400,000	2,000,000	2,000,000	2,000,000	-	-	6,400,000
GWP000079N Facility Security & Landscaping	-	140,000	-	-	-	-	-	140,000
GWP000080N ICON	-	280,000	-	-	-	-	-	280,000
GWP000081N Unit #8 Gas Turbine Spare Engine Overhaul	-	800,000	-	-	-	-	-	800,000
GWP000082N Unit #8ABC Control Wiring Replacement	-	300,000	-	-	-	-	-	300,000
GWP000083N Unit #9 Compressor By-Pass Line	-	100,000	-	-	-	-	-	100,000
GWP000084N Unit #4 Air-Pre-Heater Overhaul	-	500,000	-	-	-	-	-	500,000
GWP000085N Power Plant Fire Alarm Panel Replacement	-	170,000	-	-	-	-	-	170,000
GWP000086N Unit #5 Super-Heater Tube Replacement	-	1,500,000	-	-	-	-	-	1,500,000
GWP000087N OSISoft Pi Historian Enterprise	-	1,500,000	184,000	184,000	184,000	184,000	920,000	3,156,000
GWP000088N Unit #2 Turbine Generator Overhaul	-	2,900,000	-	-	-	-	-	2,900,000
PWD00111AN Howard Building Tenant Improvements	-	117,000	1,053,000	-	-	-	-	1,170,000
Fund 5830 Total	\$ 55,752,248	\$ 21,086,300	\$ 10,287,000	\$ 9,234,000	\$ 8,734,000	\$ 6,734,000	\$ 5,770,000	\$ 117,597,548

FUND 5850 - ELECTRIC CUSTOMER PAID CAPITAL FUND								
VARIOUS Customer Paid Capital Projects *	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000	\$ 20,000,000
Fund 5850 Total	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000	\$ 20,000,000

FUND 5930 - WATER DEPRECIATION FUND								
31001 Glendale Heights Tank Replacement	\$ 950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000
31002 Glorietta Well Replacement	150,000	850,000	-	-	-	-	-	1,000,000
31006 New Telephone System	108,000	-	-	-	-	-	-	108,000
31011 Facility Security & Landscape	300,000	240,000	860,000	200,000	200,000	200,000	1,000,000	3,000,000
31012 Meter & Equipment Endpoint Replacement	150,000	-	-	-	-	-	-	150,000

City of Glendale
Capital Improvement Program
Summary of Project Appropriations and Forecast by Fund

Project	Prior Years Appropriations	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Project Total
31013 Water System Optimization	500,000	1,000,000	750,000	500,000	1,300,000	1,300,000	6,500,000	11,850,000
31014 Service Line Replacement	50,000	-	-	-	-	-	-	50,000
W14708 Western Pump Station Replacement	1,765,273	-	-	-	-	-	-	1,765,273
W14712 AMI Modernization	452,988	1,650,000	40,000	40,000	40,000	40,000	-	2,262,988
W30006 Valve Replacement	1,590,196	350,000	500,000	300,000	300,000	300,000	1,500,000	4,840,196
W30012 Admin Capital Outlay	236,742	186,800	-	-	-	-	-	423,542
W30015 Water Capital Outlay	1,206,953	815,000	-	-	-	-	-	2,021,953
W30042 Emergency Projects	635,000	-	-	-	-	-	-	635,000
W30043 Recycled Services/Meters	52,945	-	-	-	-	-	-	52,945
W30049 Potable Hydrants	316,137	150,000	150,000	150,000	150,000	150,000	750,000	1,816,137
W30051 Dunsmore Tank Rehabilitation	203,400	-	-	-	-	-	-	203,400
W30052 Site Repairs at Various Locations	1,360,119	250,000	50,000	50,000	50,000	50,000	250,000	2,060,119
W30053 Grandview Pump Station	211,596	-	-	-	-	-	-	211,596
W30055 Glenoaks 968 Pump Replacement	275,670	-	-	-	-	-	-	275,670
W30060 Cap Recycled Hydrants	52,945	-	-	-	-	-	-	52,945
W30063 Perkins Water Feature Renovation	86,000	-	-	-	-	-	-	86,000
W30067 Perkins Tenant Improvements	281,000	-	-	-	-	-	-	281,000
W30085 Pump Replacement Program	500,000	1,160,000	202,720	150,000	150,000	200,000	1,000,000	3,362,720
W30092 Potable Water Tank Rehabilitation	317,353	350,000	350,000	350,000	400,000	650,000	3,250,000	5,667,353
W30095 Pipeline Management Program	5,128,991	4,000,000	4,000,000	5,279,000	5,660,000	5,700,000	35,670,000	65,437,991
GWP000070N Backup Power Program	-	400,000	100,000	-	-	-	-	500,000
GWP000071N Wood Roof Replacement Program	-	200,000	800,000	800,000	900,000	1,000,000	5,000,000	8,700,000
GWP000072N Water Quality Enhancement Program	-	200,000	100,000	100,000	100,000	100,000	500,000	1,100,000
PWD00111BN Howard Building Tenant Improvements	-	33,000	297,000	-	-	-	-	330,000
Fund 5930 Total	\$ 16,881,308	\$ 11,834,800	\$ 8,199,720	\$ 7,919,000	\$ 9,250,000	\$ 9,690,000	\$ 55,420,000	\$ 119,194,828
FUND 5950 - WATER CUSTOMER PAID CAPITAL FUND								
VARIOUS Customer Paid Capital Projects *	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,500,000	\$ 15,000,000
Fund 5950 Total	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,500,000	\$ 15,000,000
FUND 6010 - FLEET MANAGEMENT FUND								
52110 In-Ground Vehicle Lift Replacement	\$ 277,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	277,375
52111 Fuel Management Key Card Reader Kiosk	493,530	-	-	-	-	-	-	493,530
PWD000104N Mobile CNG Fueling Station	-	50,000	-	-	-	-	-	50,000
PWD000105N Underground Storage Tank Removal - IWM Yard	-	200,000	-	-	-	-	-	200,000
Fund 6010 Total	\$ 770,905	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,020,905
FUND 6030 - ISD INFRASTRUCTURE FUND								
51891 Replace Building Wiring	\$ 871,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	871,628
52014 Disaster Recovery Site	507,940	-	-	-	-	-	-	507,940
52062 Copper and Fiber Optic Cabling	25,000	-	-	-	-	-	-	25,000
52203 Fiber Optic Connectivity	83,000	-	-	-	-	-	-	83,000
Fund 6030 Total	\$ 1,487,568	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,487,568
CIP GRAND TOTAL	\$ 347,290,032	\$ 86,489,037	\$ 41,805,855	\$ 29,626,909	\$ 30,542,826	\$ 29,072,891	\$ 125,634,456	\$ 690,462,005

Notes:
* The Prior Years Appropriations project balance is not reflected on this summary.
** The historical budget for these projects previously existed in the Recreation Fund, which was shifted to the General Fund as part of the FY 2019-20 Adopted Budget.

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
FUND 4010 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM							
52095	Central Park Block Project	\$ 2,238,015	\$ 82,476	\$ -	\$ 82,476	\$ 2,155,539	\$ -
52233	Artsakh Paseo Alley	3,000,000	91,248	-	91,248	2,908,752	-
	4010-CDD Total	\$ 5,238,015	\$ 173,724	\$ -	\$ 173,724	\$ 5,064,291	\$ -
52140	Jail Security System Video & Touchscreen Upgrade	\$ 450,000	\$ 428,188	\$ -	\$ 428,188	\$ 21,812	\$ -
52197	Installation of Garage Gates at Police Building	100,000	-	-	-	100,000	-
	4010-GPD Total	\$ 550,000	\$ 428,188	\$ -	\$ 428,188	\$ 121,812	\$ -
51559	Fire Station 29 Reconstruction	\$ 1,000,000	\$ 28,310	\$ 12,750	\$ 41,060	\$ 958,940	\$ -
51679	Fire Station 26 Reconstruction	313,389	70,995	42,100	113,094	200,295	200,000
51763	Training Center Burn Building Reconstruction	456,000	126,275	56,249	182,524	273,476	-
52132	Fire Station 28 Reconstruction	57,442	43,674	620	44,294	13,149	650,000
52198	Fire Station 25 Reconstruction	50,000	-	-	-	50,000	-
	4010-GFD Total	\$ 1,876,832	\$ 269,254	\$ 111,718	\$ 380,971	\$ 1,495,860	\$ 850,000
51436	Signal Power Backup System	\$ 882,000	\$ 75	\$ 397,604	\$ 397,679	\$ 484,321	\$ -
51490	ADA Facility Modification	1,159,676	-	706,945	706,945	452,731	125,000
51999	City Hall Building Renovation	2,093,298	127,871	231,443	359,314	1,733,983	-
52064	Illuminated Street Name Sign Replacement (LED)	1,400,000	394,203	625,179	1,019,381	380,619	-
52098	Glendale Sub-Regional Traffic Management Center	174,000	2,065	1,873	3,938	170,062	-
52190	MSB Tenant Improvement	658,000	27,926	-	27,926	630,074	200,000
52191	Installation of Safety Bollards at Montrose	300,000	-	-	-	300,000	-
59998	Project Management*	-	-	-	-	-	154,500
PWD000096N	Central Library Children's Room Renovation	-	-	-	-	-	100,000
	4010-PWD Total	\$ 6,666,974	\$ 552,139	\$ 1,963,044	\$ 2,515,183	\$ 4,151,791	\$ 579,500
51658	Rockhaven Rehabilitation	\$ 1,005,648	\$ 21,840	\$ 931,547	\$ 953,387	\$ 52,261	\$ -
51669	GHS Tennis Courts Renovation	833,822	3,332	333,905	337,237	496,585	-
51707	Parks Unanticipated Repairs	1,350,000	131,203	1,026,290	1,157,493	192,507	200,000
51713	Verdugo Park Renovations	500,000	13,133	29,811	42,944	457,056	-
51837	Deukmejian Nature Education Center	500,000	-	-	-	500,000	-
51844	Citywide Playground Equipment**	850,000	-	474,319	474,319	375,681	-
51847	Pacific Community Center Construction	3,469,000	69,932	602,108	672,039	2,796,961	-
51873	Fremont Park Renovation	6,000,000	-	-	-	6,000,000	-
52002	Glorietta Park Lighting & Irrigation**	710,000	-	668,703	668,703	41,297	-
52019	Upper Scholl Canyon Renovation**	983,513	21,716	106,575	128,291	855,222	-
52020	Verdugo Park North Community Building**	500,000	-	53,897	53,897	446,103	-
52023	Sports Complex Concession Renovation**	560,000	51,311	37,110	88,421	471,579	-
52141	Lower Scholl Canyon Renovation	450,000	38,734	26,840	65,574	384,426	-
52142	Nibley Restroom Renovation	350,000	36,624	20,929	57,554	292,446	-
52143	Pacific Park Shade Structure	121,771	41,722	13,770	55,492	66,279	-
52144	Replace Splash Pad at Pacific Park**	364,000	-	14,804	14,804	349,196	-
52202	Brand Park Restroom Renovation	700,000	8,504	-	8,504	691,496	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
CSP00138AN	Dunsmore Parking Lot Resurfacing	-	-	-	-	-	500,000
CSP000139N	Montrose Parking Lot and Electrical Upgrade	-	-	-	-	-	625,000
CSP000137N	Sports Complex Field 3 Artificial Turf	-	-	-	-	-	250,000
	4010-CSP Total	\$ 19,247,754	\$ 438,051	\$ 4,340,607	\$ 4,778,658	\$ 14,469,096	\$ 1,575,000
50094	Brand Library Renovation	\$ 8,425,701	\$ 10,640	\$ 8,375,886	\$ 8,386,526	\$ 39,175	\$ -
51670	Montrose Branch Library	253,493	-	111,187	111,187	142,307	-
51725	Branch Libraries	1,007,191	167,260	488,184	655,444	351,747	100,000
	4010-LAC Total	\$ 9,686,385	\$ 177,901	\$ 8,975,257	\$ 9,153,158	\$ 533,228	\$ 100,000
	Fund 4010 Total	\$ 43,265,960	\$ 2,039,256	\$ 15,390,626	\$ 17,429,882	\$ 25,836,078	\$ 3,104,500
FUND 4011 - MEASURE S CAPITAL IMPROVEMENT PROGRAM							
VARIOUS	Measure S Affordable Housing Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
	4011-CDD Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
VARIOUS	Measure S Infrastructure - Seismic Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
	4011-PWD Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
	Fund 4011 Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,500,000
FUND 2010 - CDBG							
G618315	Pacific Park Splash Pad	\$ 370,000	\$ -	\$ -	\$ -	\$ 370,000	\$ -
G619314	Pacific Park Playground/Pools Shade Structure	117,792	-	-	-	117,792	-
G619316	Pacific Park Artificial Turf	740,000	2,912	-	2,912	737,088	350,000
	2010-CSP Total	\$ 1,227,792	\$ 2,912	\$ -	\$ 2,912	\$ 1,224,880	\$ 350,000
	Fund 2010 Total	\$ 1,227,792	\$ 2,912	\$ -	\$ 2,912	\$ 1,224,880	\$ 350,000
FUND 2160 - GRANT FUND							
G51978	Safe Routes to School Project	\$ 517,356	\$ 124,148	\$ 253,430	\$ 377,577	\$ 139,779	\$ -
G52091	Safe Routes to School Phases 3-4Es	45,718	715	29,372	30,087	15,631	-
	2160-CDD Total	\$ 563,074	\$ 124,863	\$ 282,801	\$ 407,664	\$ 155,410	\$ -
	Fund 2160 Total	\$ 563,074	\$ 124,863	\$ 282,801	\$ 407,664	\$ 155,410	\$ -
FUND 2190 - HAZARDOUS DISPOSAL FUND							
G52156	HHW Ventilation System Replacement	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -
G52246	HHW Facility Renovation	50,000	37,367	-	37,367	12,633	-
	2190-GFD Total	\$ 85,000	\$ 37,367	\$ -	\$ 37,367	\$ 47,633	\$ -
	Fund 2190 Total	\$ 85,000	\$ 37,367	\$ -	\$ 37,367	\$ 47,633	\$ -

City of Glendale
Capital Improvement Funds
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FUND 2210 - PARKING FUND							
51584	Exchange Parking Structure Improvements	\$ 950,000	\$ -	\$ 894,258	\$ 894,258	\$ 55,742	\$ -
51884	Parking Lot & Meter Improvements	900,000	-	483,932	483,932	416,068	300,000
52071	Downtown Parking Improvements	400,000	192,784	109,380	302,164	97,836	-
52072	Parking Structure Improvement Project	600,000	-	2,074	2,074	597,926	-
PWD000092N	Civic Center Parking Garage Improvements	-	-	-	-	-	750,000
PWD000093N	Elevator Improvement Project - Marketplace Garage	-	-	-	-	-	900,000
2210-PWD Total		\$ 2,850,000	\$ 192,784	\$ 1,489,644	\$ 1,682,428	\$ 1,167,572	\$ 1,950,000
Fund 2210 Total		\$ 2,850,000	\$ 192,784	\$ 1,489,644	\$ 1,682,428	\$ 1,167,572	\$ 1,950,000
FUND 2220 - MEASURE M LOCAL RETURN FUND							
52104	Trains Station 1st/last Mile	\$ 737,494	\$ 44,624	\$ -	\$ 44,624	\$ 692,870	\$ -
52178	Safe Routes to School	33,984	21,498	-	21,498	12,486	132,437
2220-PWD Total		\$ 771,478	\$ 66,121	\$ -	\$ 66,121	\$ 705,357	\$ 132,437
Fund 2220 Total		\$ 771,478	\$ 66,121	\$ -	\$ 66,121	\$ 705,357	\$ 132,437
FUND 2260 - MEASURE W FUND							
PWD000094N	Annual Green Street Improvements Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
PWD000095N	Edgewick Road Watershed Management	-	-	-	-	-	430,000
2260-PWD Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,000
Fund 2260 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,000
FUND 2520 - PUBLIC WORKS SPECIAL GRANTS FUND							
G51849	Grandview/Sonora RR Crossing	\$ 2,107,000	\$ -	\$ 2,065,522	\$ 2,065,522	\$ 41,478	\$ -
2520-PWD Total		\$ 2,107,000	\$ -	\$ 2,065,522	\$ 2,065,522	\$ 41,478	\$ -
Fund 2520 Total		\$ 2,107,000	\$ -	\$ 2,065,522	\$ 2,065,522	\$ 41,478	\$ -
FUND 2540 - MEASURE R LOCAL RETURN FUND							
G51877	Beeline Maintenance Facility	\$ 9,058,000	\$ 643,181	\$ 659,564	\$ 1,302,744	\$ 7,755,256	\$ -
2540-PWD Total		\$ 9,058,000	\$ 643,181	\$ 659,564	\$ 1,302,744	\$ 7,755,256	\$ -
Fund 2540 Total		\$ 9,058,000	\$ 643,181	\$ 659,564	\$ 1,302,744	\$ 7,755,256	\$ -
FUND 2550 - MEASURE R REGIONAL FUND							
G51825	Riverwalk LA River Bridge PE	\$ 600,000	\$ 653	\$ 555,911	\$ 556,564	\$ 43,436	\$ -
G51826	Riverwalk Outfall Bridge	1,246,398	629,347	278,897	908,244	338,154	-
G51849	Grandview/Sonora Railroad Crossing	4,550,000	-	4,156,961	4,156,961	393,039	-
G51977	I-5 N. Mitigation Signal Sync.	350,000	36,271	305,304	341,575	8,425	-
G51986	Traffic Signal Modification at Verdugo Blvd and Valihi Way	600,000	37,931	23,091	61,022	538,978	-
G52040	I-5 N Mitigation Project Management	150,000	-	79,116	79,116	70,884	-
G52066	Install Quiet Zone Pedestrian Flasher	150,000	-	76,020	76,020	73,980	-
G52134	Oceanview Blvd. Rehabilitation	1,000,000	839,669	129,412	969,081	30,919	-
G52145	Pennsylvania Ave Traffic Signal Improvement	500,000	159,191	-	159,191	340,809	-
G52146	Bicycle Facilities Phase 2	165,000	-	-	-	165,000	-
G52147	Doran St Traffic Signal Mod/Ins. & Roadway	1,447,162	228,022	-	228,022	1,219,140	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

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G52157	San Fernando/Los Angeles Traffic Signal Installation	400,000	5,494	32,047	37,541	362,459	-
G52158	Traffic Signal Installation at Glendale/La Crescenta	1,200,000	76,955	-	76,955	1,123,045	-
G52161	Regional Arterial Traffic Performance Measurement System	100,000	-	-	-	100,000	-
G52162	Doran/Broadway-Brazil Grade Separation	350,000	-	-	-	350,000	-
G52172	I-210 Freeway Sound Wall	4,520,000	10,382	-	10,382	4,509,618	-
PWD000063G	Traffic Signal Modification at Honolulu Ave and Pennsylvania Ave	1,800,000	-	-	-	1,800,000	-
2550-PWD Total		\$ 19,128,560	\$ 2,023,916	\$ 5,636,759	\$ 7,660,675	\$ 11,467,885	\$ -
Fund 2550 Total		\$ 19,128,560	\$ 2,023,916	\$ 5,636,759	\$ 7,660,675	\$ 11,467,885	\$ -
FUND 2560 - TRANSIT PROP A LOCAL RETURN FUND							
G51877	Beeline Maintenance Facility	\$ 3,376,000	\$ -	\$ -	\$ -	\$ 3,376,000	\$ -
2560-PWD Total		\$ 3,376,000	\$ -	\$ -	\$ -	\$ 3,376,000	\$ -
Fund 2560 Total		\$ 3,376,000	\$ -	\$ -	\$ -	\$ 3,376,000	\$ -
FUND 2570 - TRANSIT PROP C LOCAL RETURN FUND							
51950	Refurb of Glendale Transport C (Train Station)	\$ 500,000	\$ -	\$ 193,964	\$ 193,964	\$ 306,036	\$ -
52128	Bus Stop Improvements	141,733	1,773	65,102	66,875	74,858	-
2570-PWD Total		\$ 641,733	\$ 1,773	\$ 259,065	\$ 260,838	\$ 380,895	\$ -
Fund 2570 Total		\$ 641,733	\$ 1,773	\$ 259,065	\$ 260,838	\$ 380,895	\$ -
FUND 2800 - CABLE ACCESS FUND							
52174	GTV6 Control Room Relocation	\$ 1,843,468	\$ 6,162	\$ -	\$ 6,162	\$ 1,837,306	\$ -
PWD00142AN	Council Chambers Air Conditioning	-	-	-	-	-	175,000
2800-MSD Total		\$ 1,843,468	\$ 6,162	\$ -	\$ 6,162	\$ 1,837,306	\$ 175,000
Fund 2800 Total		\$ 1,843,468	\$ 6,162	\$ -	\$ 6,162	\$ 1,837,306	\$ 175,000
FUND 4020 - GAS TAX FUND							
51500	Street Resurfacing Program***	\$ 7,265,234	\$ 522,421	\$ 5,811,849	\$ 6,334,271	\$ 930,963	\$ 865,000
51501	Gutter Construction Program***	1,890,486	308,758	1,077,200	1,385,958	504,527	470,000
51502	Street Reconstruction Program***	5,186,211	490,650	4,343,718	4,834,368	351,843	470,000
51887	Street Tree Maintenance	3,440,000	563,074	2,794,406	3,357,480	82,520	660,000
51888	Sidewalk Maintenance Program	3,700,000	410,892	3,015,075	3,425,967	274,033	480,000
51889	Slurry Seal Maintenance Program	1,915,000	288,052	1,280,746	1,568,798	346,202	400,000
51966	Pennsylvania Rehab (City)	130,300	411	125,330	125,741	4,559	-
51984	Doran St & Adjacent Streets Rehabilitation	150,000	29,086	120,812	149,898	102	-
51985	Oceanview Blvd Rehabilitation	200,000	4,066	195,777	199,843	157	-
51986	Verdugo Blvd Rehabilitation	1,050,000	47,520	49,914	97,434	952,566	-
52083	Traffic Signal Installations/Modification	404,000	100,694	212,164	312,858	91,142	-
52112	Kenneth Road Rehabilitation	500,000	-	-	-	500,000	-
52151	Doran Street Rehabilitation Project	1,150,000	141,137	-	141,137	1,008,863	-
52167	San Fernando Rehabilitation Phase 3	2,200,000	74,615	-	74,615	2,125,385	-
52168	Highland Ave Rehabilitation	1,150,000	54,995	-	54,995	1,095,005	-
52169	Geotechnical Engineering Service	65,000	7,803	-	7,803	57,197	65,000

City of Glendale
Capital Improvement Funds
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52170	Construction Management & Inspection Services	400,000	-	-	-	400,000	300,000
52171	Broadway Rehabilitation Phase 1	150,000	124,236	-	124,236	25,764	100,000
52173	Traffic Signal Installation at Jackson/California	350,000	-	-	-	350,000	-
PWD000099N	Annual Asphalt Repair Program	-	-	-	-	-	20,000
PWD000100N	Annual Crash Barrier Maintenance and Repair Program	-	-	-	-	-	20,000
PWD000101N	La Crescenta Avenue Rehabilitation Project - SB1	-	-	-	-	-	2,420,000
PWD000102N	Maintenance District 9 Pavement Rehabilitation - SB1	-	-	-	-	-	1,000,000
PWD000103N	Pavement Management System	-	-	-	-	-	650,000
4020-PWD Total		\$ 31,296,230	\$ 3,168,410	\$ 19,026,991	\$ 22,195,401	\$ 9,100,829	\$ 7,920,000
Fund 4020 Total		\$ 31,296,230	\$ 3,168,410	\$ 19,026,991	\$ 22,195,401	\$ 9,100,829	\$ 7,920,000
FUND 4050 - DEVELOPMENT IMPACT FEES FUND							
51669	GHS Tennis Court Renovation	\$ 350,000	\$ -	\$ 5,788	\$ 5,788	\$ 344,212	\$ -
51833	Planning and Design Studies	400,302	22,226	289,742	311,967	88,335	-
51834	Sports Complex Batting Cage	400,000	-	21,001	21,001	378,999	-
51836	Pedestrian Paseo from Central	100,000	-	-	-	100,000	-
51837	Deukmejian Nature Education Center	2,500,000	117,364	1,097,891	1,215,255	1,284,745	-
51839	Mid City Park Development Master Plan	100,000	-	21,504	21,504	78,496	-
51841	Outdoor Fitness Equipment	110,000	-	70,306	70,306	39,694	-
51873	Fremont Park Renovation Design	5,650,000	28,028	1,025,789	1,053,817	4,596,183	-
51892	Central Park Plaza	2,150,000	13,913	10,168	24,081	2,125,919	-
52020	Verdugo Park North Community Building	2,000,000	-	34,940	34,940	1,965,060	-
52031	Fitness in the Park	40,000	-	-	-	40,000	-
52077	Wilson Middle School Multi-Use Field	5,050,000	43,385	124,622	168,007	4,881,993	-
52078	Verdugo Park All Inclusive Playground	825,000	1,321	2,873	4,194	820,806	-
52079	Maple Park All Inclusive Playground	825,000	775,424	43,683	819,107	5,893	-
52087	Carr Park Outdoor Fitness Center	65,000	-	40,012	40,012	24,988	-
52105	Cerritos Elementary Multi-Purpose	3,439,200	51,330	53,495	104,826	3,334,374	-
CSP00133BN	Pacific Park Artificial Turf	-	-	-	-	-	750,000
4050-CSP Total		\$ 24,004,502	\$ 1,052,992	\$ 2,841,813	\$ 3,894,804	\$ 20,109,698	\$ 750,000
Fund 4050 Total		\$ 24,004,502	\$ 1,052,992	\$ 2,841,813	\$ 3,894,804	\$ 20,109,698	\$ 750,000
FUND 4070 - LIBRARY MITIGATION FEE FUND							
51318	Central Library Renovation	\$ 2,601,121	\$ 195,335	\$ 1,342,123	\$ 1,537,458	\$ 1,063,663	\$ -
4070-LAC Total		\$ 2,601,121	\$ 195,335	\$ 1,342,123	\$ 1,537,458	\$ 1,063,663	\$ -
Fund 4070 Total		\$ 2,601,121	\$ 195,335	\$ 1,342,123	\$ 1,537,458	\$ 1,063,663	\$ -

City of Glendale
Capital Improvement Funds
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FUND 4090 - CIP REIMBURSEMENT FUND							
G52242	134 Freeway Ramps	\$ 500,000	\$ -	\$ 926	\$ 926	\$ 499,074	\$ -
	4090-CDD Total	\$ 500,000	\$ -	\$ 926	\$ 926	\$ 499,074	\$ -
G52031	Fitness in the Park	\$ 155,000	\$ -	\$ -	\$ -	\$ 155,000	\$ -
	4090-CSP Total	\$ 155,000	\$ -	\$ -	\$ -	\$ 155,000	\$ -
G51763	Fire Department Burn Building	\$ 700,000	\$ 6,396	\$ -	\$ 6,396	\$ 693,604	\$ -
	4090-GFD Total	\$ 700,000	\$ 6,396	\$ -	\$ 6,396	\$ 693,604	\$ -
52235	Pennsylvania Ave Develop Fee	\$ 11,936	\$ -	\$ -	\$ -	\$ 11,936	\$ -
G51877	Beeline Maintenance Facility	8,490,963	1,187,040	1,896,442	3,083,481	5,407,482	-
G51966	Pennsylvania Ave Rehabilitation (County)	166,300	5,149	148,204	153,353	12,947	-
G51970	Safe Route to School Phase 3	969,900	-	836,921	836,921	132,979	-
G52038	Hoover Toll Keppel & Chevy Chase (SRTS)	1,642,000	668,903	889,948	1,558,852	83,148	-
G52049	Burbank-Glendale Traffic System Coordination	601,944	-	542,700	542,700	59,244	-
G52050	TDA3-Bicycle & Pedestrian Fund	730,762	71,318	159,937	231,255	499,507	-
G52098	Glendale Sub-Regional Traffic Management	521,550	-	-	-	521,550	-
G52104	Trains Station 1st/last Mile	1,556,438	74,159	1,811	75,970	1,480,468	-
G52113	Riverside-Western Rehabilitation	104,973	68,245	33,106	101,350	3,623	-
G52161	Regional Arterial Traffic Performance Measurement System	530,869	-	-	-	530,869	-
G52163	North Verdugo Road Safety Improvements	150,000	34,854	40,740	75,593	74,407	-
G52176	Trains Station 1st/last Mile Phase 2	1,101,000	65,179	-	65,179	1,035,821	-
G52200	Pennsylvania Ave Rehabilitation	2,242,766	1,621,036	-	1,621,036	621,730	-
	4090-PWD Total	\$ 18,821,401	\$ 3,795,882	\$ 4,549,809	\$ 8,345,692	\$ 10,475,710	\$ -
	Fund 4090 Total	\$ 20,176,401	\$ 3,802,278	\$ 4,550,735	\$ 8,353,013	\$ 11,823,388	\$ -
FUND 4100 - SAN FERNANDO CORRIDOR TAX SHARE FUND							
52127	Flower Street Improvement & Widening	\$ 400,000	\$ 120,490	\$ 54,344	\$ 174,835	\$ 225,165	\$ -
	4100-CDD Total	\$ 400,000	\$ 120,490	\$ 54,344	\$ 174,835	\$ 225,165	\$ -
	Fund 4100 Total	\$ 400,000	\$ 120,490	\$ 54,344	\$ 174,835	\$ 225,165	\$ -
FUND 5250 - SEWER FUND							
50098	Doran Pump Station Rehabilitation	\$ 2,379,400	\$ -	\$ 2,315,060	\$ 2,315,060	\$ 64,340	\$ -
51494	Corrugated Metal Pipe Replacement Project	1,062,000	217,970	333,057	551,027	510,973	105,000
51510	Sewer Reconstruction Program	7,215,120	109,542	6,056,140	6,165,682	1,049,437	150,000
51511	Wastewater Capacity Improvement	4,862,175	60,185	4,023,999	4,084,183	777,992	-
51632	Stormwater Pollutant Treatment	1,000,000	-	-	-	1,000,000	-
51673	Hyperion Wastewater System	25,753,384	2,873,772	20,072,294	22,946,066	2,807,318	3,900,000
51674	LA-Glendale Water Reclamation Plant	34,304,000	1,360,472	18,379,717	19,740,189	14,563,811	5,000,000
51686	Emergency Sewer and SD Repair Program	1,925,000	186,674	1,356,036	1,542,709	382,291	1,601,000
51772	San Fernando & Highland Storm Drain	675,000	60,356	512,338	572,694	102,306	-
VARIOUS	Chevy Chase Sewer Diversion	23,608,405	97,284	21,445,288	21,542,572	2,065,833	-
51830	Tyburn Street Wastewater Improvement	1,600,000	-	1,503,154	1,503,154	96,846	-
51885	Pacific/Burchett Wastewater Improvement	1,580,000	34,619	1,534,062	1,568,681	11,319	-
51953	Sludge and Debris Drying Facility	50,000	-	4,916	4,916	45,084	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
51982	PW Yard Recycled Water Main Extension	365,200	-	552	552	364,648	-
51988	Brand Storm Water Lift Station	115,000	-	-	-	115,000	-
52073	Wastewater Shop Tenant Improvement	180,000	-	-	-	180,000	-
52109	Bioswale Construction	100,000	100,000	-	100,000	-	200,000
5250-PWD Total		\$ 106,774,684	\$ 5,100,876	\$ 77,536,611	\$ 82,637,486	\$ 24,137,197	\$ 10,956,000
Fund 5250 Total		\$ 106,774,684	\$ 5,100,876	\$ 77,536,611	\$ 82,637,486	\$ 24,137,197	\$ 10,956,000
FUND 5300 - REFUSE DISPOSAL FUND							
51774	Scholl Canyon Landfill Expansion Environmental Study	\$ 1,020,000	\$ -	\$ 430,153	\$ 430,153	\$ 589,847	\$ -
52070	Automated Container and Refuse	1,050,000	53,629	-	53,629	996,371	350,000
G52074	Annual CalRecycle Grant	157,000	39,091	43,047	82,138	74,862	-
5300-PWD Total		\$ 2,227,000	\$ 92,720	\$ 473,200	\$ 565,921	\$ 1,661,079	\$ 350,000
Fund 5300 Total		\$ 2,227,000	\$ 92,720	\$ 473,200	\$ 565,921	\$ 1,661,079	\$ 350,000
FUND 5830 - ELECTRIC DEPRECIATION FUND							
31003	Howard Substation	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
31004	Power Plant Emergency Repair	500,000	-	-	-	500,000	-
31005	Biogas Renewable Generation	625,000	76,858	21,525	98,382	526,618	-
31006	New Telephone System	342,000	268,569	-	268,569	73,431	-
31007	Grandview-Montrose Transmission	300,000	-	-	-	300,000	-
31008	Air Way Interconnection Equipment	1,600,000	-	-	-	1,600,000	-
31009	Circuit Breaker Replacement	500,000	-	-	-	500,000	-
31010	Relay Protection Improvement	250,000	35,527	-	35,527	214,473	-
E14237	Howard Roofing Replacement	155,470	-	120,590	120,590	34,880	-
E14359	AMI SG DMS-OMS System Integration	1,109,044	-	1,059,742	1,059,742	49,302	-
E14377	Electric Vehicle Program	669,974	14,138	146,350	160,488	509,486	-
E14824	Conservation Voltage Reduction	273,424	15,365	203,676	219,041	54,383	-
E14826	E-Care Upgrade	187,000	-	-	-	187,000	-
E14894	IVR Upgrade	91,422	-	44,666	44,666	46,756	-
E30012	Admin Capital Outlay	839,358	315,334	8,529	323,863	515,495	1,137,800
E30014	Electric Capital Outlay	6,643,604	699,949	610,066	1,310,014	5,333,590	1,471,500
E30026	Installation of Streetlights-Annual	309,938	1,662	105,211	106,873	203,065	250,000
E30027	Streetlight Electric Services	425,249	-	191,675	191,675	233,574	-
E30030	Meter Purchases	600,000	95,680	291,123	386,803	213,197	-
E30031	Transformer Purchases	650,000	-	340,642	340,642	309,358	200,000
E30034	Deteriorated Pole Replacement	1,559,950	136,321	1,031,322	1,167,643	392,307	200,000
E30035	Electric Vault Replacements	2,053,992	179,682	600,895	780,577	1,273,415	-
E30036	Cable Replacements	1,874,279	631,401	1,233,440	1,874,279	-	500,000
E30037	Feeder Refusing	350,767	-	139,394	139,394	211,373	-
E30038	Emergency System Improvement	808,339	6,472	166,357	172,829	635,510	200,000
E30039	Transmission Line Upgrade	639,870	1,396	315,384	316,780	323,090	-
E30040	Reclosers	901,874	23,066	694,954	718,020	183,854	-
E30063	Perkins Water Feature Renovation	304,000	33,573	124,413	157,987	146,013	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
E30067	Perkins Tenant Improvements	995,000	249,933	616,315	866,248	128,752	-
E30072	Fiber Plan Implementation	2,345,849	160,801	260,588	421,389	1,924,460	5,900,000
E30073	Capacity Bank Conversion	1,637,148	7,361	85,752	93,113	1,544,035	-
E30076	Feeder Conversion at Tropicco Substation	1,950,617	578,465	904,487	1,482,952	467,665	800,000
P13748	Grayson Repower	13,119,363	168,345	12,797,382	12,965,726	153,637	-
P30013	Power Plant Capital Outlay	1,796,861	12,758	717,109	729,867	1,066,994	370,000
P30019	Repairs to Unit 8A & 8BC	4,079,552	288,585	3,193,039	3,481,624	597,928	-
P30021	Overhaul Reserve Gas Turbine	1,721,792	-	988,546	988,546	733,246	-
P30059	Emergency Repairs	1,355,485	-	481,582	481,582	873,903	-
P30082	Unit 9 Modifications	1,986,027	-	77,918	77,918	1,908,109	-
GWP000076N	Distribution Expansion	-	-	-	-	-	300,000
GWP000078N	Electrical Services Master Plan	-	-	-	-	-	400,000
GWP000079N	Facility Security & Landscaping	-	-	-	-	-	140,000
PWD00111AN	Howard Building Tenant Improvements	-	-	-	-	-	117,000
GWP000080N	ICON Solution	-	-	-	-	-	280,000
GWP000087N	OSISoft Pi Historian Enterprise	-	-	-	-	-	1,500,000
GWP000074N	Pole Replacement for Fiber Project	-	-	-	-	-	300,000
GWP000085N	Power Plant Fire Alarm Panel Replacement	-	-	-	-	-	170,000
GWP000077N	Substation Cap Banks	-	-	-	-	-	100,000
GWP000073N	Transmission Line Insulator Replacement	-	-	-	-	-	300,000
GWP000088N	Unit #2 Turbine Generator Overhaul	-	-	-	-	-	2,900,000
GWP000084N	Unit #4 Air-Pre-Heater Overhaul	-	-	-	-	-	500,000
GWP000086N	Unit #5 Super-Heater Tube Replacement	-	-	-	-	-	1,500,000
GWP000081N	Unit #8 Gas Turbine Spare Engine Overhaul	-	-	-	-	-	800,000
GWP000082N	Unit #8ABC Control Wiring Replacement	-	-	-	-	-	300,000
GWP000083N	Unit #9 Compressor By-Pass Line	-	-	-	-	-	100,000
GWP000075N	Wildfire Mitigation	-	-	-	-	-	350,000
5830-GWP Total		\$ 55,752,248	\$ 4,001,241	\$ 27,572,670	\$ 31,583,348	\$ 24,168,899	\$ 21,086,300
Fund 5830 Total		\$ 55,752,248	\$ 4,001,241	\$ 27,572,670	\$ 31,583,348	\$ 24,168,899	\$ 21,086,300
FUND 5850 - ELECTRIC CUSTOMER PAID CAPITAL FUND							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
5850-GWP Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Fund 5850 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
FUND 5930 - WATER DEPRECIATION FUND							
31001	Glendale Heights Tank Replacement	\$ 950,000	\$ 47,465	\$ 19,187	\$ 66,652	\$ 883,348	\$ -
31002	Glorietta Well Replacement	150,000	8,972	-	8,972	141,028	850,000
31006	New Telephone System	108,000	84,811	-	84,811	23,189	-
31011	Facility Security & Landscape	300,000	-	-	-	300,000	240,000
31012	Meter & Equipment Endpoint Replacement	150,000	5,649	-	5,649	144,351	-
31013	Water System Optimization	500,000	54,303	-	54,303	445,697	1,000,000
31014	Service Line Replacement	50,000	23,392	-	23,392	26,608	-

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
W14708	Western Pump Station Replacement	1,765,273	75,417	264,754	340,171	1,425,102	-
W14712	AMI Modernization	452,988	-	74,958	74,958	378,030	1,650,000
W30006	Valve Replacement	1,590,196	232,017	1,217,036	1,449,053	141,143	350,000
W30012	Admin Capital Outlay	236,742	88,941	2,406	91,346	145,396	186,800
W30015	Water Capital Outlay	1,206,953	276,605	244,526	521,131	685,822	815,000
W30042	Emergency Projects	635,000	-	-	-	635,000	-
W30043	Recycled Services/Meters	52,945	-	-	-	52,945	-
W30049	Potable Hydrants	316,137	91,882	79,631	171,513	144,624	150,000
W30051	Dunsmore Tank Rehabilitation	203,400	-	-	-	203,400	-
W30052	Site Repairs at Various Locations	1,360,119	11,030	1,070,528	1,081,558	278,561	250,000
W30053	Grandview Pump Station	211,596	-	2,927	2,927	208,669	-
W30055	Glenoaks 968 Pump Replacement	275,670	181,908	36,670	218,578	57,092	-
W30060	Cap Recycled Hydrants	52,945	-	-	-	52,945	-
W30063	Perkins Water Feature Renovation	86,000	23,757	35,091	58,848	27,152	-
W30067	Perkins Tenant Improvements	281,000	83,331	144,798	228,129	52,871	-
W30085	Pump Replacement Program	500,000	66,991	-	66,991	433,009	1,160,000
W30092	Potable Water Tank Rehabilitation	317,353	75,179	103,990	179,169	138,184	350,000
W30095	Pipeline Management Program	5,128,991	2,156,195	200,798	2,356,994	2,771,997	4,000,000
GWP000070N	Backup Power Program	-	-	-	-	-	400,000
PWD00111BN	Howard Building Tenant Improvements	-	-	-	-	-	33,000
GWP000072N	Water Quality Enhancement Program	-	-	-	-	-	200,000
GWP000071N	Wood Roof Replacement Program	-	-	-	-	-	200,000
5930-GWP Total		\$ 16,881,308	\$ 3,587,847	\$ 3,497,299	\$ 7,085,146	\$ 9,796,162	\$ 11,834,800
Fund 5930 Total		\$ 16,881,308	\$ 3,587,847	\$ 3,497,299	\$ 7,085,146	\$ 9,796,162	\$ 11,834,800
FUND 5950 - WATER CUSTOMER PAID CAPITAL FUND							
VARIOUS	Customer Paid Capital Projects*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
5950-GWP Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Fund 5950 Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
FUND 6010 - FLEET MANAGEMENT FUND							
52110	In-Ground Vehicle Lift Replacement	\$ 277,375	\$ 145,390	\$ 15,371	\$ 160,762	\$ 116,613	\$ -
52111	Fuel Management Key Card Reader Kiosk	493,530	-	-	-	493,530	-
PWD000104N	Mobile CNG Fueling Station	-	-	-	-	-	50,000
PWD000105N	Underground Storage Tank Removal - IWM Yard	-	-	-	-	-	200,000
6010-PWD Total		\$ 770,905	\$ 145,390	\$ 15,371	\$ 160,762	\$ 610,143	\$ 250,000
Fund 6010 Total		\$ 770,905	\$ 145,390	\$ 15,371	\$ 160,762	\$ 610,143	\$ 250,000

City of Glendale
Capital Improvement Funds
Summary of Project Budget & Expenditures

Project	Project Description	A Life-to-Date Project Budget as of 6/30/2019	B FY 2018-19 Expenditures	C Expenditures Prior to FY 2018-19	D Life to Date Actuals Total (B+C)	E Remaining Balance as of 6/30/2019 (A-D)	F FY 2019-20 Adopted Budget
FUND 6030 - ISD INFRASTRUCTURE FUND							
51891	Replace Building Wiring	\$ 871,628	\$ -	\$ 852,658	\$ 852,658	\$ 18,969	\$ -
52014	Disaster Recovery Site	507,940	450,181	53,908	504,090	3,850	-
52062	Copper and Fiber Optic Cabling	25,000	-	-	-	25,000	-
52203	Fiber Optic Connectivity	83,000	-	-	-	83,000	-
	6030-ISD Total	\$ 1,487,568	\$ 450,181	\$ 906,566	\$ 1,356,748	\$ 130,820	\$ -
	Fund 6030 Total	\$ 1,487,568	\$ 450,181	\$ 906,566	\$ 1,356,748	\$ 130,820	\$ -
	GRAND TOTAL	\$ 347,290,032	\$ 26,856,095	\$ 163,601,706	\$ 190,467,239	\$ 156,822,793	\$ 86,489,037

Notes:

- * The Prior Years Appropriations project balance is not reflected on this summary.
- ** The historical budget for these projects previously existed in the Recreation Fund, which was shifted to the General Fund as part of the FY 2019-20 Adopted Budget.
- *** Life-to-Date Project Budget reflects five years of appropriations.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

SUMMARY OF CIP FUNDS APPROPRIATIONS & FUNDING SOURCES

The following section provides a summary, the listing of all the FY 2019-20 project appropriation, and the funding sources of the General Fund Capital Improvement Fund (Fund 4010), Measure S Capital Improvement Fund (Fund 4011), State Gas Tax Fund (Fund 4020), Scholl Canyon Landfill Post-Closure Fund (Fund 4030), Parks Mitigation Fee Fund (Fund 4050), Library Mitigation Fee Fund (Fund 4070), Parks Quimby Fee Fund (Fund 4080), CIP Reimbursement Fund (Fund 4090), San Fernando Corridor Tax Share Fund (Fund 4100), and Housing Development Impact Fee Fund (Fund 4110).

General Fund CIP (Fund 4010)

The FY 2019-20 General Fund CIP (Fund 4010) includes \$7.7 million of new appropriations for the following projects:

- Transfer to Landfill Post Closure Fund – \$4,560,000 (*Non-Departmental*)
- Fire Station 28 Reconstruction – \$650,000 (*Fire*)
- Montrose Parking Lot and Electrical Upgrade – \$625,000 (*Community Services & Parks*)
- Dunsmore Parking Lot Resurfacing – \$500,000 (*Community Services & Parks*)
- Sports Complex Field 3 Artificial Turf – \$250,000 (*Community Services & Parks*)
- Fire Station 26 Reconstruction – \$200,000 (*Fire*)
- MSB Tenant Improvement – \$200,000 (*Public Works*)
- Parks Unanticipated Repairs – \$200,000 (*Community Services & Parks*)
- Project Management Staff – \$154,500 (*Public Works*)
- ADA Facility Modification – \$125,000 (*Public Works*)
- Central Library Children's Room Renovation – \$100,000 (*Public Works*)
- Branch Libraries – \$100,000 (*Library, Arts & Culture*)

The main revenue sources for the General Fund CIP (Fund 4010) come from the Scholl Canyon Royalty Fee and the 2.00% sales tax transferred from the General Fund. The schedule on the next page provides a summary of the General Fund Capital Improvement Program, including all the revenues and appropriations, as well as projected ending fund balances ending June 30.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

General Fund CIP (Fund 4010)

The chart below provides a summary of all the revenues and appropriations for General Fund CIP (Fund 4010).

CITY OF GLENDALE GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 4010 (in Thousands)

	FY 18-19 Adopted	FY 18-19 Est. Actuals	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years FY 25-29	Estimated Totals 2019-29
Capital Improvement Fund (4010) - Recurring Resources									
Sales Tax	\$ 834	\$ 834	\$ 908	\$ 935	\$ 945	\$ 955	\$ 965	\$ 4,968	\$ 10,510
Scholl Canyon Royalty Fee	6,500	6,500	4,630	4,723	4,817	4,913	5,012	10,326	40,921
TOTAL RECURRING RESOURCES	\$ 7,334	\$ 7,334	\$ 5,538	\$ 5,658	\$ 5,762	\$ 5,868	\$ 5,977	\$ 15,294	\$ 51,431
Capital Improvement Fund (4010) - Non-Recurring Resources									
Unspent Grant	\$ -	\$ 104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104
Grant Receivables	-	812	-	-	-	-	-	-	812
Transfer from GF for Central Block and FS 26 Projects	-	273	-	-	-	-	-	-	273
Potential Contribution from Filming and Recreation Fund Balances	-	4,307	-	-	-	-	-	-	4,307
TOTAL ALL RESOURCES	\$ 7,334	\$ 12,830	\$ 5,538	\$ 5,658	\$ 5,762	\$ 5,868	\$ 5,977	\$ 15,294	\$ 56,927
Capital Improvement Fund (4010) - Expenditures & Transfers									
Capital Project Expenditures**	\$ 2,955	\$ 30,033	\$ 2,950	\$ 9,450	\$ 1,025	\$ 1,025	\$ 1,025	\$ 3,375	\$ 48,883
Transfer - Scholl Canyon Landfill Post-Closure Fund	4,560	4,560	4,560	4,560	4,560	4,560	4,560	9,120	36,480
Project Management	150	183	155	159	164	169	174	869	1,872
TOTAL EXPENDITURES & TRANSFERS	\$ 7,665	\$ 34,776	\$ 7,665	\$ 14,169	\$ 5,749	\$ 5,754	\$ 5,759	\$ 13,364	\$ 87,236
Estimated Annual Surplus / (Shortfall)									
Estimated Annual Surplus / (Shortfall)	\$ (331)	\$ (21,946)	\$ (2,127)	\$ (8,511)	\$ 13	\$ 114	\$ 218	\$ 1,930	\$ (30,309)
Estimated Beginning Fund Balance	11,334	23,916	1,970	(181)	(8,692)	(8,679)	(8,565)	(8,565)	(8,795)
Reserve for PEG Capital	(24)	-	(24)	-	-	-	-	-	(24)
REVISED ESTIMATED ENDING FUND BALANCE	\$ 10,979	\$ 1,970	\$ (181)	\$ (8,692)	\$ (8,679)	\$ (8,565)	\$ (8,346)	\$ (6,635)	\$ (39,128)

Notes:

*Assumptions

1) All Grant related expenditures in the CIP fund will be 100% reimbursed.

2) All remaining appropriations including encumbrances are spent.

** This includes FY 2018-19 expenses for projects that closed during FY 2018-19.

Measure S CIP Fund (Fund 4011)

In FY 2019-20, the new Measure S CIP Fund was created, which includes \$23.5 million of new appropriations for the following projects:

- Measure S Affordable Housing Development – \$20,000,000 (*Community Development*)
- Measure S Infrastructure - Seismic Upgrades – \$3,500,000 (*Public Works*)

The revenue source for this fund is sales tax revenue resulting from passage of Measure S, a portion of which will be deposited in this fund to provide resources for the various Measure S capital appropriations.

State Gas Tax Fund (Fund 4020)

The State gas tax is derived from taxes collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The FY 2019-20 State Gas Tax Fund includes new appropriations of approximately \$7.9 million for the following Public Works projects:

- La Crescenta Avenue Rehabilitation Project - SB1 – \$2,420,000
- Maintenance District 9 Pavement Rehabilitation - SB1 – \$1,000,000
- Street Resurfacing Program – \$865,000
- Street Tree Maintenance – \$660,000
- Pavement Management System – \$650,000
- Sidewalk Maintenance Program – \$480,000
- Gutter Construction Program – \$470,000
- Street Reconstruction Program – \$470,000
- Slurry Seal Maintenance Program – \$400,000
- Construction Management & Inspection Services – \$300,000
- Broadway Rehabilitation Phase 1 – \$100,000
- Geotechnical Engineering Service – \$65,000
- Annual Asphalt Repair Program – \$20,000
- Annual Crash Barrier Maintenance and Repair Program – \$20,000

Scholl Canyon Landfill Post-Closure Fund (Fund 4030)

As the operator of a solid waste landfill, the City is required to make transfers to a post-closure trust fund over the life of the landfill to ensure adequate resources are available for a 30-year commitment for post-closure maintenance. Necessary funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved. The City Treasurer was designated as the trustee to ensure that the City set aside the required transfers annually. The City subcontracts with the Los Angeles County Sanitation District to operate Scholl Canyon and, as part of this contract, the County is responsible for the closure costs of Scholl Canyon. The City is responsible for the post-closure maintenance costs of Scholl Canyon. Based on an estimated average annual filled capacity of 400,000 tons, the Scholl Canyon Landfill has a remaining life of approximately seven years. The City records the annual provision for the required landfill transfer as designated cash from the Capital Improvement Fund (Fund 4010) to the Landfill Post-Closure Fund (Fund 4030). The total designated cash balance in this fund is approximately \$37.3 million as of June 30, 2019. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2019-20 and prior years. Cash has been set aside for a time after the eventual closure; therefore funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation. In FY 2019-20, the transfer to the Scholl Canyon Landfill Post Closure Fund is \$4.6 million.

Parks Mitigation Fee Fund (Fund 4050)

The Parks Mitigation Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments. For FY 2019-20, there is a new appropriation in this fund in the amount of \$750 thousand for the Pacific Park Artificial Turf project.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

Library Mitigation Fee Fund (Fund 4070)

The Library Mitigation Fee Fund was created to maintain adequate library services for new residents by mitigating the cost of developing new libraries and/or adding to existing collections. Revenues to the fund are derived from fees imposed on new residential, commercial, and industrial developments. For FY 2019-20, there are no new appropriations in this fund.

Parks Quimby Fee Fund (Fund 4080)

The Parks Quimby Fee Fund was created to mitigate the cost of developing new parks and rehabilitating existing parks and recreational facilities. Fund revenues are derived from fees imposed on new residential, commercial, and industrial developments. There are no new appropriations in this fund for FY 2019-20.

CIP Reimbursement Fund (Fund 4090)

The CIP Reimbursement Fund was established during FY 2013-14 and was created for capital improvement projects funded by grants. For FY 2019-20, there are no new appropriations in this fund.

San Fernando Corridor Tax Share Fund (Fund 4100)

The San Fernando Corridor Tax Share Fund was the County of Los Angeles' contribution to the City of Glendale of 60% of the County's share of tax increment (pass through) funds from the San Fernando Road Corridor Redevelopment Project Area, to be used by the City to construct regional public improvement projects benefiting the County. For FY 2019-20, there are no new appropriations in this fund.

Housing Development Impact Fee Fund (Fund 4110)

New for FY 2019-20, the Housing Development Impact Fee Fund was created to mitigate the cost of developing new affordable housing and rehabilitating existing housing and/or performing adaptive re-use projects for affordable housing. Revenues to the fund are derived from fees imposed on new commercial developments. For FY 2019-20, there are no new appropriations in this fund.

The Schedules on the next few pages provide a summary of the budgets for the year ending June 30, 2020.

**CITY OF GLENDALE
CAPITAL PROJECT FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	4010 - Capital Improvement Fund	4011 - Measure S CIP Fund	4020 - State Gas Tax Fund
Estimated Revenues			
Sales Taxes	\$ -	\$ 23,500,000	\$ -
Licenses & Permits	-	-	-
Revenue from Other Agencies	-	-	8,721,592
Charges for Services	4,630,000	-	-
Use of Money & Property	-	-	30,000
Transfers from Other Funds	908,055	-	-
TOTAL REVENUES	\$ 5,538,055	\$ 23,500,000	\$ 8,751,592
Estimated Appropriations			
Salaries & Benefits	\$ 127,079	\$ -	\$ -
Maintenance & Operation	27,421	-	610,000
Capital Projects	2,950,000	23,500,000	7,310,000
Transfers Out	4,560,000	-	-
TOTAL APPROPRIATIONS	\$ 7,664,500	\$ 23,500,000	\$ 7,920,000
NET SURPLUS/(USE OF FUND BALANCE)	\$ (2,126,445)	\$ -	\$ 831,592

**CITY OF GLENDALE
CAPITAL PROJECT FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	4030 - Landfill Postclosure Fund	4050 - Parks Mitigation Fee Fund	4070 - Library Mitigation Fee Fund
Estimated Revenues			
Sales Taxes	\$ -	\$ -	\$ -
Licenses & Permits	-	1,000,000	100,000
Revenue from Other Agencies	-	-	-
Charges for Services	-	-	-
Use of Money & Property	-	100,000	10,000
Transfers from Other Funds	4,560,000	-	-
TOTAL REVENUES	\$ 4,560,000	\$ 1,100,000	\$ 110,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ -
Maintenance & Operation	-	-	-
Capital Projects	-	750,000	-
Transfers Out	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ 750,000	\$ -
NET SURPLUS/(USE OF FUND BALANCE)	\$ 4,560,000	\$ 350,000	\$ 110,000

**CITY OF GLENDALE
CAPITAL PROJECT FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

Estimated Revenues	4110 - Housing Development Impact Fee Fund	Total
Sales Taxes	\$ -	\$ 23,500,000
Licenses & Permits	125,000	1,225,000
Revenue from Other Agencies	-	8,721,592
Charges for Services	-	4,630,000
Use of Money & Property	-	140,000
Transfers from Other Funds	-	5,468,055
TOTAL REVENUES	\$ 125,000	\$ 43,684,647
Estimated Appropriations		
Salaries & Benefits	\$ -	\$ 127,079
Maintenance & Operation	-	637,421
Capital Projects	-	34,510,000
Transfers Out	-	4,560,000
TOTAL APPROPRIATIONS	\$ -	\$ 39,834,500
NET SURPLUS/(USE OF FUND BALANCE)	\$ 125,000	\$ 3,850,147

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides project descriptions and operational impact assessments for capital improvement projects within all funds citywide. The schedule on the following pages lists the project, the project description, the adopted FY 2019-20 budgeted amounts for those projects that have new appropriation, and identifies if the project has impact upon operational costs. Operational impacts are costs associated with additional personnel, additional maintenance costs, or additional utility costs.

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
General Fund CIP (4010)			
4010 - Community Development			
Central Park Block Project	As a part of the proposed Armenian American Museum, the City will be doing a master design of Central Park block.	\$ -	No Impact
Artsakh Paseo Alley	Enhancement of the A&E District through public infrastructure, public art, and design elements.	\$ -	No Impact
4010 - Police			
Jail Security System Video & Touchscreen Upgrade	Upgrade of the Jail's existing video/camera system, touchscreen/security control system and video visitation components. The jail's existing security system is outdated and in need of an upgrade in order to continue to ensure the safe and secure operation of the City's Jail facility.	\$ -	No Impact - Could possibly be less labor intensive
Installation of Garage Gates at Police Building	Design, procurement, and installation of entry and exit, high-speed gates at the Police parking garage.	\$ -	No Impact
4010 - Fire			
Fire Station 29 Reconstruction	Fire Station 29 reconstruction for co-ed restrooms including design and engineering of future station remodel to provide for female accommodations on the first floor as well as ADA compliance.	\$ -	Minimal Impact - Expansion of facility could increase the number of items that might require future maintenance
Fire Station 26 Reconstruction	Reconstruction of Fire Station 26 kitchen.	\$ 200,000	No Impact
Training Center Burn Building Reconstruction	Reconstruction of the Fire Department's Burn Building located at its Training Center.	\$ -	No Impact
Fire Station 28 Reconstruction	Fire Station 28 - Design and construction for female accommodations, including dorms and restroom.	\$ 650,000	No Impact
Fire Station 25 Reconstruction	Fire Station 25 - Design for female accommodations, including dorms and restroom.	\$ -	No Impact
4010 - Public Works			
Signal Power Backup System	Installation of a power backup system and batteries to maintain traffic signal operation during power outages.	\$ -	Minimal Impact - Increase to maintenance costs
ADA Facility Modification	Improvements and modifications to City facilities to comply with Americans with Disabilities Act (ADA) requirements.	\$ 125,000	No Impact
City Hall Building Renovation	City Hall Building Renovation, including office reconfiguration and restroom renovation to meet ADA requirements and replacement of lights with energy efficient LED lighting.	\$ -	Minimal Impact - Better energy efficiency might result in utility cost savings
Illuminated Street Name Sign Replacement (LED)	Replace damaged and faded internally illuminated street name signs with LED signs in the downtown area (Phases 1 and 2).	\$ -	Minimal Impact - Increase to maintenance costs
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS).	\$ -	Minimal Impact - Increase to personnel and utilities costs
MSB Tenant Improvement	Tenant Improvements and renovation at the MSB building to accommodate CDD staff, to create a new Hearing Room, to create an office for the IPA department, and to accept the Facilities Division. All areas include associated furniture and ADA access.	\$ 200,000	Minimal Impact - Likely to reduce maintenance and operating costs due to new construction and technology
Installation of Safety Bollards at Montrose	The installation of twelve units of manual-assisted retractable lift for embedded carbon steel bollard. These devices provide restrictive vehicular access from Wickham Way, Ocean View Blvd. and five adjacent parking lots, to improve public safety at the Montrose Harvest Market.	\$ -	Significant Impact - Increase to maintenance costs
Project Management	Project management overhead cost.	\$ 154,500	Minimal Impact - Increase to personnel costs
Central Library Children's Room Renovation	Central Library Children's Room Complete Renovation/Redesign.	\$ 100,000	No Impact
4010 - Community Services & Parks			
Rockhaven Rehabilitation	Maintenance funds limited to perform bare minimum landscape maintenance and only arresting further deterioration of buildings in this 3.5-acre historic sanitarium complex consisting of 15 buildings. Repairs could include roofs, pest control and plumbing.	\$ -	No Impact
GHS Tennis Courts Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessible restrooms.	\$ -	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Parks Unanticipated Repairs	This project is to be used for unanticipated parkland repairs and minor improvements throughout the citywide network of parks and open space. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvements (e.g. drinking fountains, bathrooms, playground equipment).	\$ 200,000	No Impact
Verdugo Park Renovations	As part of a mini-masterplan, renovate Verdugo Park including the infra-structure, landscaping, lighting, restrooms, concession building, and other park amenities.	\$ -	No Impact
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. Funding will help complete the project by building a restroom and furnishing it.	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Citywide Playground Equipment	Replace existing playgrounds due to wear and tear to ensure the safety of the children using the playgrounds. Playgrounds planned for replacement this year include Nibley Park and Mayor's Bicentennial Park.	\$ -	No Impact
Pacific Community Center Construction	Repair multiple construction defects and the resulting damages to the gymnasium and community center shared with GUSD.	\$ -	No Impact
Fremont Park Renovation	Fremont Park is the oldest park in the City, acquired and developed in 1922, last improved in 1988. The Master Plan for the project was approved in December 2015 and includes a new artificial turf soccer field, new playground, splash pad, community building, basketball courts, lighting, irrigation and electrical upgrades. The project is in the design development phase and the park will be fully renovated based on the approved master plan, and possibly phased depending on funding availability.	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Glorietta Park Lighting & Irrigation	Replace irrigation and lighting systems throughout the park. As the existing parking lot lighting system is beyond repair and poses a safety hazard, these repairs will provide a safer place for children to play, as well as a safer place for all the community members to enjoy.	\$ -	No Impact
Upper Scholl Canyon Renovation	The project includes construction of a new concession building with restrooms, storage space and ADA accessibility upgrades. The parking lot will be re-surfaced and ADA access incorporated and the block wall will be repaired.	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Verdugo Park North Community Building	As part of a mini-masterplan to renovate Verdugo Park North, construct a new community building to include a multi-purpose room, kitchenette, restrooms, and electrical room.	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Sports Complex Concession Renovation	Renovation of the Sports Complex Concession building, including roof and trellis replacement.	\$ -	No Impact
Lower Scholl Renovation	Renovation of the existing restroom facility and the picnic area at Lower Scholl Canyon Park. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement, and perimeter lighting improvements for safety.	\$ -	Minimal Impact - Increase to maintenance costs
Nibley Restroom Renovation	Renovation of the existing restroom facility at Nibley Park. The structure was last renovated in the 1980s. The project scope will include roof replacement, plumbing and electrical upgrades, partition and fixture replacement and perimeter lighting improvements for safety.	\$ -	No Impact
Pacific Park Shade Structure	Install new shade structures in the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months.	\$ -	Minimal Impact - Increase to maintenance costs
Replace Splash Pad at Pacific Park	Replacement of the existing Splash Pad at Pacific Park.	\$ -	Significant Impact - Increases to maintenance and utilities costs
Brand Park Restroom Renovation	Restroom Renovation/Upgrade at Brand Park to meet ADA compatibility, to replace the fixtures that are in a deplorable condition and are no longer in a maintainable state, improve lighting, electrical upgrades, plumbing upgrades, new tiles, stall door and partition replacements, as well as internal and external structural upgrades.	\$ -	No Impact
Sports Complex Field 3 Artificial Turf	Replace the turf at Sports Complex field #3 with a multi purpose artificial turf softball and soccer field. This will increase field availability by 25%, eliminate field down time for renovations, eliminate the need for pesticides and fertilizers, eliminate water use for grass. Project scope includes removal of the natural grass, excavation of dirt, grading, drainage, and installation of a multi-purpose field.	\$ 250,000	No Impact
Montrose Parking Lot and Electrical Upgrade	Upgrades of the parking lot at Montrose Park, including resurfacing of pavement, irrigation system upgrades, and various electrical upgrades.	\$ 625,000	No Impact
Dunsmore Parking Lot Resurfacing	Upgrades to the Dunsmore Park parking lot, including replacement of the surface, restriping of the parking lot with ADA markers, directional signage, and parking spots.	\$ 500,000	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
4010 - Library, Arts & Culture			
Brand Library Renovation	Complete construction of 1904 and 1969 structures based on developed architectural and engineering plans. Includes seismic retrofit, HVAC, plumbing, electrical and telecommunication upgrades, and ADA access.	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Montrose Branch Library	Upgrades to Montrose Neighborhood Library interior spaces to better meet community needs.	\$ -	No Impact
Branch Libraries	To provide ongoing building maintenance of neighborhood libraries and the Brand Library & Art Center.	\$ 100,000	No Impact
Measure S CIP			
4011 - Community Development			
Measure S Affordable Housing Development	City Council-approved funding as part of Measure S for various affordable housing developments.	\$ 20,000,000	No Impact
4011 - Public Works			
Measure S Infrastructure - Seismic Upgrades	City Council-approved funding as part of Measure S for seismic upgrades.	\$ 3,500,000	No Impact
Non-General Fund CIP			
Community Development			
Flower Street Improvement & Widening	Expenditure of County funds that have been set aside for regional public improvement projects in the San Fernando Road Corridor Redevelopment Project Area. \$400K is for the first year of the planning & design stage of a 5-yr, \$10M project to complete a variety of street improvements to Flower Street between Sonora and east of Grandview. (SF Corridor Tax Share Fund - 4100)	\$ -	Possible Future Impact - Increase on M&O of traffic signals and landscape maintenance
Safe Routes to School Project (Multiple Phases)	Grant-funded project for the design, construction, education, evaluation, and coordination of sidewalk and road improvements around various schools in Glendale. (Grant Fund - 2160)	\$ -	Minimal Impact - Increase to maintenance costs
134 Freeway Ramps	Federal funding through Caltrans to conduct a preliminary engineering study for the Space 134 Freeway Cap Project. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
Community Services & Parks			
GHS Tennis Court Renovation	As an EIR mitigation requirement from the Adult Recreation Center project, this project includes rehabilitation of six existing tennis courts, and a jointly funded new restroom building, for joint use between the City of Glendale and GUSD. The work includes resurfacing six tennis courts, new lighting system, new fencing, and ADA accessibility restrooms. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Planning and Design Studies	Planning and feasibility studies for potential new projects that do not have a funding commitment, but may be potential for park and/or usable open space development. The planning and design account will focus on finding projects that can provide much needed open space to a number of highly dense neighborhoods. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Sports Complex Batting Cage	The batting cages were originally a component of Phase II of the Glendale Sports Complex and was evaluated in the project EIR. This amenity will add a new recreational opportunity to the campus, feature six batting bays, and provide the potential to be a key revenue generating feature given that very few exist in the region. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Pedestrian Paseo from Central	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Deukmejian Nature Education Center	The Le Mesnager Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The structure will become a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Mid City Park Development Master Plan	This project funding in combination with Central Park Plaza will fund the planning and development of the improvements at Central Park. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Outdoor Fitness Equipment	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance costs
Fremont Park Renovation Design	Fremont Park is the oldest park in the City, acquired and developed in 1922. The park was last improved in 1988. The Master Plan for the project was approved in December 2015. The project is in design development phase and the park will be improved in phases on the master plan, and funding availability. (Parks Mitigation Fee Fund - 4050)	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Central Park Plaza	Planning and developing improvements at Central Park. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Verdugo Park North Community Building	As part of a mini-masterplan to renovate Verdugo Park North, construct a new community building to include a multi-purpose room, kitchenette, restrooms, and electrical room. (Parks Mitigation Fee Fund - 4050)	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance costs
Wilson Middle School Multi-Use Field	As a joint use with GUSD, replace the turf field at Wilson Middle School with artificial turf to use as a multi-purpose field during non-school use hours. Project scope also includes fencing, lighting, restrooms, parking, and re-grading the existing basketball courts. (Parks Mitigation Fee Fund - 4050)	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Verdugo Park All Inclusive Playground	As part of a mini-masterplan of Verdugo Park North, replace the existing playground with an all-inclusive playground which will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Maple Park All Inclusive Playground	Replace the existing playground at Maple Park with an all-inclusive playground. An all-inclusive playground will allow children of all ages and abilities to use the play structures. (Parks Mitigation Fee Fund - 4050)	\$ -	No Impact
Carr Park Outdoor Fitness Center	Purchase and installation of outdoor fitness equipment at Carr Park and other parks in central and southern Glendale. At Carr Park the new fitness equipment will be clustered on the concrete slab at the park, like an outdoor gym. (Parks Mitigation Fee Fund - 4050)	\$ -	Minimal Impact - Increase to maintenance costs
Cerritos Elementary Multi-Purpose	As a joint use with GUSD, replace the turf field at Cerritos Elementary School with artificial turf to use as a multi-purpose field during non-school use hours, reconfigure existing school playground and upgrade the existing park restroom building to increase capacity. Project scope also includes fencing and lighting. (Parks Mitigation Fee Fund - 4050)	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Fitness in the Park	Purchase and installation of outdoor fitness equipment at Glendale Heritage Garden and the Adult Recreation Center and indoor fitness equipment at the Pacific Community Center. (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
Pacific Park Splash Pad	Replacement of the existing splash pad at Pacific Park. (CDBG Fund - 2010)	\$ -	Significant Impact - Increases to maintenance and utilities costs
Pacific Park Playground/Pools Shade Structure	Install new shade structures at the playground area of Pacific Park and the Pacific Community Pool to provide shade during the hot summer months. (CDBG Fund - 2010)	\$ -	Minimal Impact - Increase to maintenance costs
Pacific Park Artificial Turf	Installation of artificial turf at Pacific Park MP field. (Parks Mitigation Fee Fund - 4050 and CDBG Fund - 2010)	\$ 1,100,000	No Impact
Fire			
Fire Department Burn Building	The purpose of this project is to reconstruct Fire Department's Burn Building located at its Training Center. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
HHW Ventilation System Replacement	Grant received for the ventilation system replacement. (Hazardous Disposal Fund - 2190)	\$ -	No Impact
HHW Facility Renovation	Grant received for the purchase of shelving, re-paving and striping of the drop off drive way, repairs to concrete borders and other renovations. (Hazardous Disposal Fund - 2190)	\$ -	No Impact
Glendale Water and Power			
Glendale Heights Tank Replacement	Replacement of the Glendale Heights Tank due to corrosion. (Water Depreciation Fund - 5930)	\$ -	Minimal Impact - Possibly decrease maintenance cost
Glorietta Well Replacement	Installation of a new Glorietta 7 Well to compensate for the low pumping and poor condition of Glorietta Well 6. Initial funding is for siting and design. Remaining funding is for construction after the preliminary work is completed. (Water Depreciation Fund - 5930)	\$ 850,000	Minimal Impact - Increase to maintenance and utilities costs
Howard Substation	To repair, remodel and update the Howard Dispatch work area. (Electric Depreciation Fund - 5830)	\$ -	Minimal Impact - Possibly decrease utility costs
Power Plant Emergency Repair	Power Plant Emergency Repair project for unforeseen repairs on units. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Biogas Renewable Generation	Biogas Renewable Generation at Scholl Canyon. (Electric Depreciation Fund - 5830)	\$ -	No Impact
New Telephone System	New phone features to enhance customer experience and best practice technology. (Electric Depreciation Fund - 5830 and Water Depreciation Fund - 5930)	\$ -	No Impact
Grandview-Montrose Transmission	Installation of a new transmission line between Grandview and Montrose substations. This will improve the reliability of the transmission system. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Air Way Interconnection Equipment	To make improvements to the control equipment at Air Way. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Circuit Breaker Replacement	Install circuit breakers on an ongoing basis to maintain reliability to replace the old mechanical circuit breakers. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Relay Protection Improvement	Ongoing program to replace electromechanical relays in various substations. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Facility Security & Landscape	Program will implement upgrades to security, fencing, and landscaping at water facility sites. (Water Depreciation Fund - 5930)	\$ 240,000	No Impact
Meter & Equipment Endpoint Replacement	Program will replace meters, vaults, boxes and endpoints as needed. (Water Depreciation Fund - 5930)	\$ -	No Impact
Water System Optimization	Program will implement upgrades to the system to improve system efficiency, redundancy and performance. (Water Depreciation Fund - 5930)	\$ 1,000,000	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Service Line Replacement	Program will involve to primarily replace galvanized service lines, but also replace any service line that is failing or requires relocation. (Water Depreciation Fund - 5930)	\$ -	No Impact
Howard Roofing Replacement	Replacement of the Howard roof. (Electric Depreciation Fund - 5830)	\$ -	No Impact
AMI SG DMS-OMS System Integration	Integrate OMS-DMS system with other GWP systems through the enterprise service bus. (Electric Depreciation Fund - 5830)	\$ -	Minimal Impact - Increase to personnel costs
Electric Vehicle Program	Electric Vehicle charger installations. (Electric Depreciation Fund - 5830)	\$ -	Minimal Impact - Increase to maintenance costs
Conservation Voltage Reduction	Implementation of the CVR program. Program takes real time voltage data and adjusts the transformer voltage to keep it at a pre-determined level. (Electric Depreciation Fund - 5830)	\$ -	No Impact
E-Care Upgrade	Upgrade Northstar web login page. (Electric Depreciation Fund - 5830)	\$ -	No Impact
IVR Upgrade	Upgrade IVR to integrate with OMS/DMS program. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Installation of Streetlights	To install streetlights per petition request and/or upgrade to LED. (Electric Depreciation Fund - 5830)	\$ 250,000	Minimal Impact - Increase to maintenance costs; can possibly result in utilities savings
Streetlight Electric Services	Replacement of deteriorated concrete street light poles. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Meter Purchases	Purchase electric meters to collect revenues from customers. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Transformer Purchases	Purchase transformers. (Electric Depreciation Fund - 5830)	\$ 200,000	No Impact
Deteriorated Pole Replacements	Replacing deteriorating and aging poles within GWP system. (Electric Depreciation Fund - 5830)	\$ 200,000	No Impact
Electric Vault Replacements	To replace and refurbish deteriorated vaults. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Cable Replacements	Replace more than 20,000' of aging feeder underground cables with new 12kV compact copper cables. (Electric Depreciation Fund - 5830)	\$ 500,000	No Impact
Feeder Refusing	Install fusible cutouts on distribution feeders to improve system reliability. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Emergency System Improvement	Dedicated project for unforeseen system improvements. (Electric Depreciation Fund - 5830)	\$ 200,000	No Impact
Kellogg/Grandview/Western Transmission	Reroute the Kellogg-Western transmission line into Grandview to create Kellogg-Grandview and Grandview-Western. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Reclosers	Installation of Reclosers and Capacitor Banks as part of the system modernization. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Fiber Plan Implementation	Support implementation of the City Council approved Fiber Business Plan. (Electric Depreciation Fund - 5830)	\$ 5,900,000	No Impact
Capacity Bank Conversion	Install a 27MVAR capacity bank. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Feeder Conversion at Tropic Substation	Reconstruct eight Tropic feeders to operate at 12kV. (Electric Depreciation Fund - 5830)	\$ 800,000	No Impact
Grayson Repower	The proposed Grayson Repower Project will include: 75 megawatt (MW) 300 megawatt-hour (MWh) Battery Energy Storage System (BESS); 93 MW of Internal Combustion Engines; and 50 MW of distributed energy programs. (Electric Depreciation Fund - 5830)	\$ -	Significant Impact - Increase to maintenance costs
Repairs to Unit 8A & 8BC	Replacement of Unit 8ABC inlet filter housing structure due to severe corrosion issues. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Overhaul Reserve Gas Turbine	Overhaul reserve gas turbine for Unit 8A and 8BC. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Emergency Repairs	Used for various emergency projects throughout the year. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Unit 9 Modifications	Modification and Catalyst replacement. (Electric Depreciation Fund - 5830)	\$ -	No Impact
Western Pump Station Replacement	Upgrade of electrical equipment at the Western Pump Station. This work includes site civil work due to the need for a retaining wall, triggering changes by the Division of Safety & Dams. (Water Depreciation Fund - 5930)	\$ -	No Impact
AMI Modernization	Ongoing Water AMI equipment and software upgrades and replacements. (Water Depreciation Fund - 5930)	\$ 1,650,000	No Impact
Valve Replacement	Valve replacements at various locations. (Water Depreciation Fund - 5930)	\$ 350,000	No Impact
Emergency Projects	Used for various emergency projects throughout the year. (Water Depreciation Fund - 5930)	\$ -	No Impact
Recycled Services/Meters	Replacement of meters and boxes. (Water Depreciation Fund - 5930)	\$ -	No Impact
Potable Hydrants	Replacement of hydrant head and assembly. (Water Depreciation Fund - 5930)	\$ 150,000	No Impact
Dunsmore Tank Rehabilitation	Rehabilitate the Dunsmore tank West, which include the replacement of a corroded structural support of the roof and various repairs. (Water Depreciation Fund - 5930)	\$ -	No Impact
Site Repairs at Various Locations	Site and slope repairs at various water facilities. (Water Depreciation Fund - 5930)	\$ 250,000	No Impact
Grandview Pump Station	Upgrade the switchgear at Grandview pump station to make it compatible with the new voltage and upgrades of the Grandview substation. (Water Depreciation Fund - 5930)	\$ -	No Impact
Glenoaks 968 Pump Replacement	Replacement of pump and electrical work at Glenoaks 968 pump station. (Water Depreciation Fund - 5930)	\$ -	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Cap Recycled Hydrants	Replacement of recycled hydrants and assembly. (Water Depreciation Fund - 5930)	\$ -	No Impact
Pump Replacement Program	Pump replacements at various locations. (Water Depreciation Fund - 5930)	\$ 1,160,000	No Impact
Potable Water Tank Rehabilitation	Ongoing potable water tank rehabilitation program. (Water Depreciation Fund - 5930)	\$ 350,000	No Impact
Pipeline Management Program	Replacement, install and rehabilitation of potable main. (Water Depreciation Fund - 5930)	\$ 4,000,000	No Impact
Perkins Water Feature Renovation	Decommission exterior water feature and create new drought resistant landscape feature. (Electric Depreciation Fund - 5830 and Water Depreciation Fund - 5930)	\$ -	No Impact
Perkins Tenant Improvements	Tenant Improvements: 2nd floor GWP Commercial; 2nd floor Housing Counter; 3rd floor Finance. (Electric Depreciation Fund - 5830 and Water Depreciation Fund - 5930)	\$ -	No Impact
Capital Outlay	Request for funding purchases of replacement for existing equipment. (Electric Depreciation Fund - 5830 and Water Depreciation Fund - 5930)	\$ 3,981,100	No Impact
Electric Customer Paid Projects	To provide Engineering/Field support to Customer projects - varies in type. (Electric Customer Paid Capital Fund - 5850)	\$ 2,000,000	No Impact
Water Customer Paid Projects	Installation of customer paid new water hydrants, services and meters. (Water Customer Paid Capital Fund - 5950)	\$ 1,500,000	No Impact
Backup Power Program	Program will install back-up power systems to various pump station facilities to provide power during power outages. (Water Depreciation Fund - 5930)	\$ 400,000	Minimal Impact - Increases in fuel costs (less than \$100/year)
Wood Roof Replacement Program	Program will repair or replace existing reservoir wood roofs that are prone to fail. The program will also be used to replace existing reservoirs with a tank system that will also remove the existing wood roofs from the system. (Water Depreciation Fund - 5930)	\$ 200,000	No Impact
Water Quality Enhancement Program	Program will provide water quality improvements to the system to meet regulatory requirements. Some of these improvements will be replacement and installation of treatment and monitoring systems. (Water Depreciation Fund - 5930)	\$ 200,000	No Impact
Transmission Line Insulator Replacement	This program replaces the old porcelain insulators with new, polymer insulators, which saves the utility the cost of annual maintenance and cleaning expenses. (Electric Depreciation Fund - 5830)	\$ 300,000	Possible Future Impact - Decrease in annual maintenance costs associated with cleaning of existing insulators.
Pole Replacement for Fiber Project	This is an on-going program to replace approximately 20 power poles per year to facilitate the fiber system. (Electric Depreciation Fund - 5830)	\$ 300,000	Possible Future Impact - Decrease in annual maintenance costs associated with deteriorated poles
Wildfire Mitigation	As part of an on-going wildfire mitigation plan, as mandated by SB 901 and other potential requirements, the transmission and distribution systems will be hardened in high-wildfire danger zones, which includes approximately 60% of the City. System hardening may include replacing overhead conductors with insulated "tree wire," replacing wood poles with steel poles, and enhancing the existing vegetation management program. (Electric Depreciation Fund - 5830)	\$ 350,000	Possible Future Impact - Increased costs to M&O budget related to vegetation management. Might experience increased contractual obligation budget cost.
Distribution Expansion	Expand distribution system for current and anticipated load growth. (Electric Depreciation Fund - 5830)	\$ 300,000	Minimal Impact - Increase to costs in maintenance & operation budget as a result of equipment purchases, offset by new customers
Substation Cap Banks	Study the GWP system to develop ideal locations for capacitor banks, and install capacitor banks to be used during the Grayson repower and after. (Electric Depreciation Fund - 5830)	\$ 100,000	Possible Future Impact - Decrease in M&O costs associated with addressing power quality complaints and claims; sufficient VAR support at Grayson during and after the repower will minimize fines and fees paid to LADWP for violating the BAASA agreement
Electrical Services Master Plan	Develop a Master Plan and conduct system-wide inspections of all T&D assets, including poles, customer and GWP vaults, and all assets associated with those poles and vaults. (Electric Depreciation Fund - 5830)	\$ 400,000	No Impact
Facility Security & Landscaping	Upgrade landscaping and associated facilities to beautify and enhance the appearance of various substations throughout the City. (Electric Depreciation Fund - 5830)	\$ 140,000	Possible Future Impact - Increase to costs in M&O budget for landscape maintenance
ICON Solution	This project will replace the aging equipment (JungleMUX) with a support solution (SEL ICON) and provide training. (Electric Depreciation Fund - 5830)	\$ 280,000	Possible Future Impact - Impact to M&O budget as a result of licensing and software maintenance costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Unit #8 Gas Turbine Spare Engine Overhaul	Inspection and overhaul of gas turbine spare engine in Unit #8's ABC. (Electric Depreciation Fund - 5830)	\$ 800,000	No Impact
Unit #8ABC Control Wiring Replacement	Replace control wiring between Units 8ABC gas turbines and the control cab. (Electric Depreciation Fund - 5830)	\$ 300,000	No Impact
Unit #9 Compressor By-Pass Line	Install natural gas by-pass around gas compressor and directly into gas turbine fuel system. (Electric Depreciation Fund - 5830)	\$ 100,000	No Impact
Unit #4 Air-Pre-Heater Overhaul	Overhaul power boiler air-pre-heater which is the original equipment to replace baskets, seals and bearings. (Electric Depreciation Fund - 5830)	\$ 500,000	No Impact
Power Plant Fire Alarm Panel Replacement	Replace obsolete power plant fire alarm panel. (Electric Depreciation Fund - 5830)	\$ 170,000	No Impact
Unit #5 Super-Heater Tube Replacement	Replace original equipment power boiler super-heater tubes due to frequent tube failures. (Electric Depreciation Fund - 5830)	\$ 1,500,000	No Impact
OSISoft Pi Historian Enterprise	Standardizes the Power / T&D / Smart Grid data infrastructure on OSISoft's PI System to provide value in many areas and to users across enterprise: Operations, Engineering, Energy Trading, Customer Service, Maintenance, and Executive Management with real-time data. (Electric Depreciation Fund - 5830)	\$ 1,500,000	Minimal Impact - Increase to licensing costs
Unit #2 Turbine Generator Overhaul	Overhaul of Unit #2 Steam Turbine-Generator at Grayson Power Plant. (Electric Depreciation Fund - 5830)	\$ 2,900,000	No Impact
Howard Building Tenant Improvements	Howard Building tenant improvements. (Electric Depreciation Fund - 5830 and Water Depreciation Fund - 5930)	\$ 150,000	Minimal Impact - Increase to M&O costs
Information Services			
Replace Building Wiring	Replace building wiring at Perkins, Fire Station 21, City Hall and MSB Buildings. (ISD Infrastructure Fund - 6030)	\$ -	No Impact
Disaster Recovery Site	Hardware and software needed for the Disaster Recovery Site Project Phase II. (ISD Infrastructure Fund - 6030)	\$ -	No Impact
Copper and Fiber Optic Cabling	Implementation of capacity increases to data and voice cabling at various City facilities. (ISD Infrastructure Fund - 6030)	\$ -	No Impact
Fiber Optic Connectivity	This proposed project establishes fiber optic connectivity from the nearest GWP electrical substation to the Beeline Maintenance Facility which is estimated to be a distance of one mile. (ISD Infrastructure Fund - 6030)	\$ -	No Impact
Library, Arts & Culture			
Central Library Renovation	The renovation project will improve the facility's functionality, address changes in how people approach and access the library, provide building improvements, fulfill ADA compliance, improve space utilization, and provide seismic retrofits. The renovations will enhance the structure's compatibility with Library functions to better accommodate collections and services and allow for new models of service that include a single service point, a room dedicated to Man's inhumanity to Man, and a Maker Space. (Library Mitigation Fee Fund - 4070)	\$ -	Significant Impact - Increases to maintenance, utilities, and personnel costs
Management Services			
GTV6 Control Room Relocation	Project includes Relocating GTV6 Control Room from City Hall basement to MSB 2nd floor. In addition, it includes necessary construction at MSB to accommodate new control room, installation of new network, electrical, and fiber optic infrastructure in support of relocation and future build-out. Installation of new hardware, software, and furniture in support of new Control Room. (Cable Access Fund - 2800)	\$ -	Minimal Impact - Likely to reduce maintenance and operating costs due to new construction and technology
Council Chambers Air Conditioning	Redesign/Construction of City Council Chambers air conditioning. (Cable Access Fund - 2800)	\$ 175,000	No Impact
Public Works			
Doran Pump Station Rehabilitation	Various necessary refurbishment and upgrades to the Doran Sanitary Station, including retrofit controls packages on Diesel generators for upstream bypass of DSLs; replacing horizontal lifelines and one single point anchor; removal of existing pump No. 4, and installing spare units; and refurbishing the old unit to operate as spare. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Corrugated Metal Pipe Replacement Project	Replacement and/or repair of deficient drainage facilities with reoccurring drainage issues. (Sewer Fund - 5250)	\$ 105,000	Minimal Impact - Increase to maintenance costs
Street Resurfacing Program	Annual program to rehabilitate streets with deteriorated pavement by overlaying it with rubberized asphalt concrete. (State Gas Tax Fund - 4020)	\$ 865,000	Minimal Impact - Increase to maintenance costs
Gutter Construction Program	Annual program for construction of new concrete gutters on existing streets, and replacement of damaged curbs, gutters, and sidewalks as part of the Annual Street Resurfacing Program. (State Gas Tax Fund - 4020)	\$ 470,000	Minimal Impact - Increase to maintenance costs
Street Reconstruction Program	Annual program to reconstruct streets by removing the existing pavement and base material, regrading and reconstructing new base and pavement with rubberized asphalt concrete. (State Gas Tax Fund - 4020)	\$ 470,000	Minimal Impact - Increase to maintenance costs
Sewer Reconstruction Program	Includes reconstructing damaged sections of existing sewer mains and replacing manholes as part of annual program. (Sewer Fund - 5250)	\$ 150,000	Minimal Impact - Increase to maintenance costs
Wastewater Capacity Improvement	Upsize existing substandard sewer main. The Project includes replacing the sewer pipe, modifying and/or replacing manholes, repairing sewer connections to private property, repairing and replacing traffic signal loop detectors and private water services. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Exchange Parking Structure Improvements	Upgrading elevators and making various other improvements at the Exchange Parking Structure. (Parking Fund - 2210)	\$ -	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Stormwater Pollutant Treatment	Stormwater Pollutant Treatment Systems. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Hyperion Wastewater System	Upgrading the Hyperion Wastewater Treatment Plant and Conveyance System Facilities to meet federal and state mandates. (Sewer Fund - 5250)	\$ 3,900,000	No Impact
LA-Glendale Water Reclamation Plant	Upgrading the LAGWRP Conveyance System to meet federal and state mandates. (Sewer Fund - 5250)	\$ 5,000,000	No Impact
Emergency Sewer and SD Repair Program	Emergency repairs to sewers and storm drains as necessary. (Sewer Fund - 5250)	\$ 1,601,000	No Impact
San Fernando & Highland Storm Drain	Improvements in order to eliminate the surface runoff on San Fernando Road between Highland Avenue and the Verdugo Wash. (Sewer Fund - 5250)	\$ -	No Impact
Scholl Canyon Landfill Expansion Environmental Study	Conducting an Environmental Impact Report (EIR) for the expansion of Scholl Canyon Landfill. (Refuse Disposal Fund - 5300)	\$ -	No Impact
Tyburn Street Wastewater Improvement	The upgrade of sewer lines in Tyburn Street & Gardena Avenue; construction of new sewer diversion line in Topock Street, Vassar Ave, Brand Blvd & San Fernando Rd. connecting at the intersection of San Fernando Rd and Mira Loma Avenue. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Parking Lot & Meter Improvements	Resurfacing, reconstruction, ADA compliance, and other improvements at 20 City-owned parking lots, as well as periodic replacement of multi- and single-space parking meters as needed. (Parking Fund - 2210)	\$ 300,000	Minimal Impact - Increase to maintenance costs
Pacific/Burchett Wastewater Improvement	Sewer line upgrades at Pacific Avenue between Pioneer Dr and Burchett Street, and at Burchett Street between Pacific Avenue and the first alley west of Central Avenue. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Street Tree Maintenance	Maintaining street trees at various Citywide locations. (State Gas Tax Fund - 4020)	\$ 660,000	No Impact
Sidewalk Maintenance Program	Remove and replace deteriorated or uplifted sidewalks at various Citywide locations. (State Gas Tax Fund - 4020)	\$ 480,000	Minimal Impact - Increase to maintenance costs
Slurry Seal Maintenance Program	Applying slurry seal at various Citywide locations. (State Gas Tax Fund - 4020)	\$ 400,000	Minimal Impact - Increase to maintenance costs
Refurb of Glendale Transportation Center (Train Station)	Structural and architectural refurbishment to maintain historic train station. Lighting upgrade to LED and roof replacement completed. Repair/replace wood beams, plaster façade, stucco and paint. (Transit Prop C Local Return Fund - 2570)	\$ -	Minimal Impact - Increase to possible maintenance costs
Sludge and Debris Drying Facility	Construction of a sludge and debris drying facility to dry out matter removed from storm drain catch basins so that it can be disposed of at Scholl Canyon Landfill. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Pennsylvania Rehabilitation	Rehabilitation of Pennsylvania Ave. (State Gas Tax Fund - 4020 and CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
PW Yard Recycled Water Main Extension	Extending recycled water main for the Public Works Yard. (Sewer Fund - 5250)	\$ -	No Impact
Doran St & Adjacent Streets Rehabilitation	Rehabilitating Doran Street and adjacent streets and modifying traffic signals at Doran Street and Louise Street. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitating Oceanview Blvd between Verdugo Rd and City boundary (County of LA) and installing a new traffic signal at Oceanview Blvd. and Verdugo Rd. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Verdugo Blvd Rehabilitation	Rehabilitating Verdugo Blvd between Verdugo Rd and City boundary (City of La Canada Flintridge) and installing a new traffic signal at the SR-2 Southbound on-ramp. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Brand Storm Water Lift Station	Refurbishing or replacing main pumps at the Brand Stormwater lift station, including the proposed replacement of the existing vertical shaft driven units with new shaft-less submersible units. (Sewer Fund - 5250)	\$ -	No Impact
Automated Container and Refuse	Systematic replacement of 5,000 automated containers (ACs) and 100 metal refuse bins annually. The replacement schedule will be identified and rolled out per collection route. (Refuse Disposal Fund - 5300)	\$ 350,000	No Impact - May result in minimal savings in M&O
Downtown Parking Improvements	Improvements to landscaping, signs, lighting, and more near City parking spaces in the Downtown area. (Parking Fund - 2210)	\$ -	Minimal Impact - Increase to maintenance costs
Parking Structure Improvement Project	Repairs to parking structures including repairs for water damage, ADA compliance, concrete issues, painting, signage, and more. (Parking Fund - 2210)	\$ -	Minimal Impact - Increase to maintenance costs
Wastewater Shop Tenant Improvement	Reconfiguring Wastewater Shop, including extending office structure. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance, utilities, and personnel costs
Traffic Signal Installations and Modification	Installing and upgrading traffic signals at Central/Chevy Chase, Central/Windsor, Honolulu/La Crescenta, Chevy Chase/California and Pacific/Glenwood. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance and utilities costs

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Train Station 1st/Last Mile (Multiple Phases)	Glendale Train Station 1st/Last Mile Regional improvements project involving Wayfinding, pedestrian lighting, high-visibility crosswalks, bus stop and shelter improvements in/around LZTC; widened sidewalks to provide stormwater infiltration parkways/shade trees/pedestrian lighting on Cerritos between LZTC and SF Road. (Measure M Local Return Fund - 2220 and CIP Reimbursement Fund - 4090)	\$ -	Significant Impact - Increases to maintenance, equipment, and personnel costs
Bioswale Construction	Construction of bioswales at various locations in the City. (Sewer Fund - 5250)	\$ 200,000	Minimal Impact - Increase to maintenance costs
In-Ground Vehicle Lift Replacement	Replacement of two in-ground equipment lifts at the Fire Garage with similar models, including mitigating soil contamination that may have resulted from the existing equipment leaking. (Fleet Management Fund - 6010)	\$ -	No Impact
Fuel Management Key Card Reader Kiosk	Upgrade existing fuel system chip key card reader kiosks to extend the life of the kiosks for a minimum of 5 years, including replacing older electronic components at 14 fuel island locations. (Fleet Management Fund - 6010)	\$ -	No Impact
Kenneth Road Rehabilitation	Rehabilitating pavement on Kenneth Road between Sonora Avenue and Westerly City Boundary (City of Burbank). (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Bus Stop Improvements	Funds concrete work at misc. bus stops in conjunction with PW Engineering street improvements. (Transit Prop C Local Return Fund - 2570)	\$ -	No Impact
Doran Street Rehabilitation	Rehabilitation of Doran Street. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
San Fernando Rehabilitation Phase 3	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps, surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement, modification of existing traffic signal system at San Fernando Road and Riverdale Drive and Elk Avenue, and installation of pavement striping and other markings. The project boundary is on San Fernando Road between Pacific Avenue and Elk Avenue. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Highland Ave Rehabilitation	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement; modification of existing traffic signal system at San Fernando Road and Highland Avenue; and installation of pavement striping and other markings. The project boundary is on Highland Avenue between San Fernando Road and Kenneth Road. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance costs
Geotechnical Engineering Service	Geotechnical Engineering Services for Public Works projects, on as needed basis. (State Gas Tax Fund - 4020)	\$ 65,000	No Impact
Construction Management & Inspection Services	Construction Management and Inspection Services during Construction phase of Public Works projects, on as needed basis. (State Gas Tax Fund - 4020)	\$ 300,000	No Impact
Broadway Rehabilitation Phase 1	Removal and replacement of deteriorated concrete curbs, gutters, sidewalks, and driveway aprons; installation of ADA-compliant curb ramps; surface grinding of existing asphalt concrete pavement; placement of rubberized asphalt concrete pavement; modification of existing traffic signal system at San Fernando Road and Broadway and Galleria Way, and installation of pavement striping and other markings. The project boundary is on Broadway between San Fernando Road and Central Avenue. (State Gas Tax Fund - 4020)	\$ 100,000	Minimal Impact - Increase to maintenance costs
Traffic Signal Installation at Jackson/California	Install new traffic signal system at the intersection of Jackson Street and California Avenue, including traffic signal controller/cabinet, signal poles and indications, traffic signs, street name signs, safety lighting, underground conduit, electrical equipment, pavement markings, detection, and inter-connect. (State Gas Tax Fund - 4020)	\$ -	Minimal Impact - Increase to maintenance and utilities costs
Safe Routes to School	Grant-funded project for the design, construction, education, evaluation, and coordination of sidewalk and road improvements around various schools in Glendale. (Measure M Local Return Fund - 2220)	\$ 132,437	Minimal Impact - Increase to maintenance costs
Pennsylvania Ave Develop Fee	Street improvements in front of 4201 Pennsylvania Avenue through Developer Fees. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
Riverwalk LA River Bridge PE	Preliminary engineering for the Riverwalk Bridge across the Los Angeles River. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
Riverwalk Outfall Bridge	Construction of a small bridge to connect Riverwalk Phase I and II over a storm drain outfall. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Grandview/Sonora RR Crossing	Grant-funded project to install safety enhancements at Grandview and Sonora at-grade railroad crossings. (Public Works Special Grants Fund - 2520 and Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Beeline Maintenance Facility	Federal & Metro grant funding for facility project. Includes Call For Projects funding (competitive grant funding not awarded by formula) in Metro reallocation request. (Measure R Local Return Fund - 2540, Transit Prop A Local Return Fund - 2560, and CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Beginning 2020, Maintenance costs estimated to be about \$100K annually and also increases in utility costs. Expenses will be offset by contract savings from currently leased facility

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Safe Routes to School Phase 3	Pedestrian improvements around schools at various locations as part of the Safe Route to School program. (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
I-5 N. Mitigation Signal Sync.	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
Traffic Signal Modification at Verdugo Blvd	Traffic Signal Modification on Verdugo Blvd and Valihi Way and SR-2 Freeway Off Ramp. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
Hoover Toll Keppel & Chevy Chase (SRTS)	Pedestrian improvements around Hoover-Toll-Keppel Schools and Chevy Chase Drive as part of the Safe Routes to School program. (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
I-5 N. Mitigation Project Management	Mitigating construction impacts from I-5 North construction and synchronizing traffic signals, as well as project management support. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
Burbank-Glendale Traffic System Coordination	Synchronization of traffic signals between Burbank and Glendale along San Fernando Rd. and Glenoaks Blvd. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
TDA3-Bicycle & Pedestrian Fund	Construction of bicycle amenities and citywide pedestrian and bicycle counts. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
Install Quiet Zone Pedestrian Flasher	Installation of pedestrian back flashers for the Railroad Quiet Zone. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Annual Cal-Recycle Grant	Grant funding related to beverage container recycling or litter reduction, along with recycling educational opportunities, including signage for the collection vehicles, online outreach, Recycling Center signage, and the creation and distribution of mandatory commercial recycling informational brochures. (Refuse Disposal Fund - 5300)	\$ -	No Impact
Glendale Sub-Regional Traffic Management Center	Building a new center with new technology features and traffic signal control system capable of sharing traffic data with the LA County Information Exchange Network (IEN) and LA Metro's Regional Integration of Intelligent Transportation Systems (RIITS). (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to personnel and utilities costs
Riverside-Western Rehabilitation	Rehabilitating pavement on Riverside Drive between Western Avenue and Westerly City Boundary (City of Burbank). (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
Oceanview Blvd Rehabilitation	Rehabilitation of Oceanview Blvd. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Pennsylvania Ave Traffic Signal Improvement	Implementation of traffic signal improvements at Pennsylvania Ave./I-210 on/off ramps. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Bicycle Facilities Phase 2	Installing bike lanes and sharrows at various locations. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance costs
Doran Street Traffic Signal Modifications/Installations & Roadway	Installation of new traffic signal and modification of existing traffic signals at Doran Street and Geneva Street, Maryland Street, Louise Street, and Jackson Street. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance and utilities costs
San Fernando/Los Angeles Traffic Signal Installation	San Fernando Road and Los Angeles Street traffic signal installation and intersection modification. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance and utilities costs
Traffic Signal Installation at Glendale/La Crescenta	Traffic Signal Installation on Glenwood Road and Modifications on La Crescenta and Central Ave. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to maintenance and utilities costs
Regional Arterial Traffic Performance Measurement System	System used for Regional arterial traffic performance measurement. (Measure R Regional Return Fund - 2550 and CIP Reimbursement Fund - 4090)	\$ -	No Impact
Doran/Broadway-Brazil Grade Separation	Doran Street and Broadway-brazil grade separation. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
North Verdugo Road Safety Improvements	Safety improvements on North Verdugo Rd. between North and South Split at Canada Blvd. (CIP Reimbursement Fund - 4090)	\$ -	No Impact
I-210 Freeway Sound Wall	Prepare the Noise Barrier Scope Summary Reports (NBSSR) Study for the preliminary design of the sound wall on both sides of the freeway along the I-210 between Lowell Ave and Pennsylvania Ave. (Measure R Regional Return Fund - 2550)	\$ -	No Impact
Pennsylvania Ave Rehabilitation	STLP and Earmark Repurpose Funds for the Pennsylvania Ave Rehab Project. (CIP Reimbursement Fund - 4090)	\$ -	Minimal Impact - Increase to maintenance costs
Chevy Chase Sewer Diversion	Constructing approximately 4,300 linear feet of gravity sewer pipeline starting at the City-owned sewer main on Colorado Boulevard, in the City of Los Angeles, and continuing to the Public Works Yard and West Chevy Chase Drive, in the City of Glendale. (Sewer Fund - 5250)	\$ -	Minimal Impact - Increase to maintenance costs
Traffic Signal Modification at Honolulu Ave and Pennsylvania Ave	Construction of traffic signal modifications for Honolulu Avenue and Pennsylvania Avenue at Montrose Avenue. (Measure R Regional Return Fund - 2550)	\$ -	Minimal Impact - Increase to contractual costs
Civic Center Parking Garage Improvements	Project may include, but not limited to concrete planter removal, drainage repair/replacement, stairwell upgrades, concrete floor repair/resurfacing, fire sprinkler line repair/replacement, ADA improvements, any regulatory signage (evacuation plans, roof accessibility, stairwell signs, ADA signage), lighting improvements and any other deterioration improvement or repair as needed. (Parking Fund - 2210)	\$ 750,000	No Impact

City of Glendale
Capital Improvement Program
Impact of Capital Investments on Operating Budget

Project	Project Description	Adopted FY 2019-20	Operating Budget Impact
Elevator Improvement Project - Marketplace Garage	Complete overhaul of all elevators, bringing them to ADA/industry standards, including seismic retrofit. Elevator improvement project may include, but not limited to, new elevator motors, controllers, counterweights, wiring, communication, car enclosures, car frames and platforms, elevator shaft window replacement, interior lighting, and handrails. (Parking Fund - 2210)	\$ 900,000	No Impact
Annual Green Street Improvements Program	Construction of Green Street Improvements in various Citywide locations including construction of bioretention facilities and porous pavement structures, funded by Measure W. (Measure W Fund - 2260)	\$ 200,000	Minimal Impact - Increase to maintenance costs
Edgewick Road Watershed Management	Watershed Management study and construction at Edgewick Road in Chevy Chase Canyon to minimize erosion, capture and infiltrate stormwater runoff, and direct overflow back into reconstructed concrete channel or vegetated sewer, funded by Measure W. (Measure W Fund - 2260)	\$ 430,000	Minimal Impact - Increase to maintenance costs
Annual Asphalt Repair Program	For repair services to damaged asphalt. (State Gas Tax Fund - 4020)	\$ 20,000	No Impact
Annual Crash Barrier Maintenance and Repair Program	For repair services to damaged crash barrels on exit ramps into Glendale. (State Gas Tax Fund - 4020)	\$ 20,000	No Impact
La Crescenta Avenue Rehabilitation Project - SB1	Rehabilitation of La Crescenta Avenue between North Verdugo Road and City Northerly Limit. Funded by SB1. (State Gas Tax Fund - 4020)	\$ 2,420,000	No Impact
Maintenance District 9 Pavement Rehabilitation - SB1	Rehabilitation of City Streets in the Maintenance District 9. Funded by SB1. (State Gas Tax Fund - 4020)	\$ 1,000,000	No Impact
Pavement Management System	With the upcoming flux of SB1 funding, it is crucial to adopt a comprehensive and efficient approach for City roads and sidewalks rehabilitation. Updating the current Pavement Management System, revising citywide Pavement Condition Index (PCI) and initiating Sidewalk Condition Index (SCI) will assist us in preparing a sidewalk and street maintenance strategy for the City's 12 Maintenance Districts based on priorities and funding availability. (State Gas Tax Fund - 4020)	\$ 650,000	Minimal Impact - Increase to operations costs
Mobile CNG Fueling Station	Replacing underground fueling tanks, fueling kiosks and plumbing related to obsolete fueling system at this location and replacing it in a mobile portable above-ground CNG fueling system. (Fleet Management Fund - 6010)	\$ 50,000	Significant Impact - Increases to equipment and fuel costs, offset by improved route efficiency
Underground Storage Tank Removal - IWM Yard	Integrated Waste Yard Underground Storage Tank Removal and Space Repurpose Project Refuse Trucks are no longer powered by diesel fuel making the underground storage tanks and fueling kiosks at this facility obsolete. This project will remove the tanks, fueling kiosks and plumbing from this location and replacing it a mobile portable above-ground CNG fueling system. (Fleet Management Fund - 6010)	\$ 200,000	No Impact

CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Sewer, Refuse, Fiber Optic, Electric Utility, Water Utility, and Fire Communication. Primary sources of revenues for these funds are charges for services that reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the seventeen (17) *Enterprise Funds* included in this section.

- *Sewer Fund (5250)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refuse Disposal Fund (5300)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Fiber Optic Fund (5400)* is used to account for the operations of the City-owned commercial network infrastructure to expand the City's operation as a provider.
- *Verdugo Fire Communication Fund (5800)* is used to account for monies received and expended, as the lead city, for the tri-city (Burbank, Glendale, and Pasadena) Verdugo Fire Communication operations.
- *Electric Utility Funds (5810-5880)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (5910-5930, 5950, 5980)* are used to account for the operations of the City-owned water utility services.

Total appropriation in the Enterprise Funds for FY 2019-20 is \$430.7 million, which reflects an increase of approximately \$31.4 million, or 7.9%, when compared to last year. The net increase is a result of various appropriation increases and decreases for each fund within this major fund type as well as the addition of the Fiber Optic Fund for FY 2019-20. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2020.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	5250 - Sewer Fund	5300 - Refuse Disposal Fund	5400 - Fiber Optic Fund
Estimated Revenues			
Revenue from Other Agencies	\$ -	\$ 50,025	\$ -
Charges for Services	24,002,958	22,126,591	-
Interfund Revenue	-	-	-
Use of Money & Property	500,000	300,000	-
Misc. & Non-Operating Revenue	17,364	11,707	278,000
TOTAL REVENUES	\$ 24,520,322	\$ 22,488,323	\$ 278,000
Estimated Appropriations			
Salaries & Benefits	\$ 3,823,611	\$ 9,164,921	\$ 128,292
Maintenance & Operation	21,091,706	15,584,661	92,021
Capital Outlay	686,000	1,050,000	-
Capital Improvement	10,956,000	350,000	-
Transfers	-	1,150,000	-
TOTAL APPROPRIATIONS	\$ 36,557,317	\$ 27,299,582	\$ 220,313
NET SURPLUS/(USE OF FUND BALANCE)	\$ (12,036,995)	\$ (4,811,259)	\$ 57,687

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	5800 - Fire Communication Fund	5810-5880 - Electric Utility Funds*	5910-5980 - Water Utility Funds*
Estimated Revenues			
Revenue from Other Agencies	\$ 1,000	\$ -	\$ -
Charges for Services	4,437,570	222,806,084	52,469,440
Interfund Revenue	-	25,780,641	6,991,457
Use of Money & Property	33,490	3,600,000	265,643
Misc. & Non-Operating Revenue	500	5,915,000	4,541,185
TOTAL REVENUES	\$ 4,472,560	\$ 258,101,725	\$ 64,267,725
Estimated Appropriations			
Salaries & Benefits	\$ 3,796,176	\$ 37,719,688	\$ 11,205,858
Maintenance & Operation	1,530,256	209,986,931	45,356,927
Capital Outlay	305,000	2,979,300	1,001,800
Capital Improvement	-	20,107,000	12,333,000
Transfers	-	20,277,055	-
TOTAL APPROPRIATIONS	\$ 5,631,432	\$ 291,069,974	\$ 69,897,585
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,158,872)	\$ (32,968,249)	\$ (5,629,860)

Notes:

* All M&O portions in GWP Capital Improvement Project Funds 5830, 5850, 5930 and 5950 are reflected under the Capital Improvement section.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	TOTAL
Estimated Revenues	
Revenue from Other Agencies	\$ 51,025
Charges for Services	325,842,643
Interfund Revenue	32,772,098
Use of Money & Property	4,699,133
Misc. & Non-Operating Revenue	10,763,756
TOTAL REVENUES	\$ 374,128,655
Estimated Appropriations	
Salaries & Benefits	\$ 65,838,546
Maintenance & Operation	293,642,502
Capital Outlay	6,022,100
Capital Improvement	43,746,000
Transfers	21,427,055
TOTAL APPROPRIATIONS	\$ 430,676,203
NET SURPLUS/(USE OF FUND BALANCE)	\$ (56,547,548)

CITY OF GLENDALE INTERNAL SERVICE FUNDS

Internal Service Funds are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fifteen (15) *Internal Service Funds* included in this section.

- *Fleet Management Fund (6010)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge, which is assessed to governmental operations.
- *Joint Air Support Fund (6020)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation are jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (6030)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (6040)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Building Maintenance Fund (6070)* is used to account for any maintenance, repairs, or services necessary to sustain on-going operations at approximately one hundred City-owned facilities (e.g. custodial services, repairs to generators, access control systems, conveyance systems, and HVAC systems, etc.).
- *Unemployment Insurance Fund (6100)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department, which disburses the unemployment claims.
- *Liability Insurance Fund (6120)* is used to account for the activities associated with self-insurance and litigation. Specifically, this fund is used to pay for excess insurance coverage, claims, and litigation expenses, as well as settlements and reimbursements from our insurance providers. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments.
- *Compensation Insurance Fund (6140)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City departments, which will provide adequate resources to meet current obligations.
- *Dental Insurance Fund (6150)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (6160)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.

CITY OF GLENDALE INTERNAL SERVICE FUNDS

- *Vision Insurance Fund (6170)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Employee Benefits Fund (6400)* is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).
- *Retiree Health Savings Plan (RHSP) Benefits Fund (6410)* is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- *Post Employment Benefits Fund (6420)* is used to account for the resources and the liability associated with other post employment benefits.
- *ISD Wireless Fund (6600)* is used to account for the operation of the citywide radio system, including maintenance, replacement, and acquisition of equipment.

Appropriations in the Internal Service Funds for FY 2019-20 total \$111.8 million, which reflects a decrease of approximately \$5.9 million, or 5.0%, when compared to last year. The net decrease is the result of various appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2020.

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	6010 - Fleet Management Fund	6020 - Joint Air Support Fund	6030 - ISD Infrastructure Fund
Estimated Revenues			
Charges for Services	\$ 8,839,078	\$ 1,224,868	\$ 7,312,364
Use of Money & Property	100,000	20,000	50,000
Misc. & Non-Operating Revenue	20,000	400,000	-
TOTAL REVENUES	\$ 8,959,078	\$ 1,644,868	\$ 7,362,364
Estimated Appropriations			
Salaries & Benefits	\$ 5,589,753	\$ 170,640	\$ 3,340,432
Maintenance & Operation	8,624,811	1,351,126	6,571,318
Capital Outlay	4,147,000	1,750,000	1,240,983
Capital Projects	250,000	-	-
TOTAL APPROPRIATIONS	\$ 18,611,564	\$ 3,271,766	\$ 11,152,733
NET SURPLUS/(USE OF FUND BALANCE)	\$ (9,652,486)	\$ (1,626,898)	\$ (3,790,369)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	6040 - ISD Applications Fund	6070 - Building Maintenance Fund	6100 - Unemployment Insurance Fund
Estimated Revenues			
Charges for Services	\$ 6,291,632	\$ 7,135,460	\$ 52,017
Use of Money & Property	100,000	10,000	14,290
Misc. & Non-Operating Revenue	-	-	-
TOTAL REVENUES	\$ 6,391,632	\$ 7,145,460	\$ 66,307
Estimated Appropriations			
Salaries & Benefits	\$ 2,625,020	\$ 3,585,911	\$ -
Maintenance & Operation	4,884,017	5,534,262	66,666
Capital Outlay	-	35,000	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 7,509,037	\$ 9,155,173	\$ 66,666
NET SURPLUS/(USE OF FUND BALANCE)	\$ (1,117,405)	\$ (2,009,713)	\$ (359)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	6120 - Liability Insurance Fund	6140 - Compensation Insurance Fund	6150 - Dental Insurance Fund
Estimated Revenues			
Charges for Services	\$ 7,831,492	\$ 17,294,002	\$ 1,308,771
Use of Money & Property	313,748	674,943	19,238
Misc. & Non-Operating Revenue	-	-	-
TOTAL REVENUES	\$ 8,145,240	\$ 17,968,945	\$ 1,328,009
Estimated Appropriations			
Salaries & Benefits	\$ 437,274	\$ 2,112,415	\$ -
Maintenance & Operation	6,555,635	13,518,845	1,399,154
Capital Outlay	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 6,992,909	\$ 15,631,259	\$ 1,399,154
NET SURPLUS/(USE OF FUND BALANCE)	\$ 1,152,331	\$ 2,337,685	\$ (71,145)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	6160 - Medical Insurance Fund	6170 - Vision Insurance Fund	6400 - Employee Benefits Fund
Estimated Revenues			
Charges for Services	\$ 24,442,899	\$ 224,840	\$ 6,973,784
Use of Money & Property	-	8,897	299,086
Misc. & Non-Operating Revenue	50,000	-	-
TOTAL REVENUES	\$ 24,492,899	\$ 233,737	\$ 7,272,870
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 29,092
Maintenance & Operation	25,062,173	249,595	5,125,072
Capital Outlay	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 25,062,173	\$ 249,595	\$ 5,154,164
NET SURPLUS/(USE OF FUND BALANCE)	\$ (569,274)	\$ (15,858)	\$ 2,118,706

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	6410 - RHSP Benefits Fund	6420 - Post Employment Benefits Fund	6600 - ISD Wireless Fund
Estimated Revenues			
Charges for Services	\$ 1,715,801	\$ 1,001,164	\$ 4,214,461
Use of Money & Property	319,629	-	49,066
Misc. & Non-Operating Revenue	-	-	-
TOTAL REVENUES	\$ 2,035,430	\$ 1,001,164	\$ 4,263,527
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	\$ 1,328,066
Maintenance & Operation	1,270,058	616,520	3,421,752
Capital Outlay	-	-	950,333
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 1,270,058	\$ 616,520	\$ 5,700,151
NET SURPLUS/(USE OF FUND BALANCE)	\$ 765,372	\$ 384,644	\$ (1,436,624)

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2020**

	TOTAL
Estimated Revenues	
Charges for Services	\$ 95,862,633
Use of Money & Property	1,978,897
Misc. & Non-Operating Revenue	470,000
TOTAL REVENUES	\$ 98,311,530
 Estimated Appropriations	
Salaries & Benefits	\$ 19,218,603
Maintenance & Operation	84,251,004
Capital Outlay	8,123,316
Capital Projects	250,000
TOTAL APPROPRIATIONS	\$ 111,842,922
NET SURPLUS/(USE OF FUND BALANCE)	\$ (13,531,392)

CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND TYPE
FOR THE YEARS ENDING JUNE 30

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
General Fund				
1010 - General Budget Fund**	\$ 232,992,368	\$ 228,409,246	\$ 226,517,909	\$ 242,521,322
General Fund Total	\$ 232,992,368	\$ 228,409,246	\$ 226,517,909	\$ 242,521,322
Special Revenue				
2010 - CDBG Fund	\$ 1,556,639	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
2020 - Housing Assistance Fund	32,033,268	37,956,400	38,112,830	39,252,176
2030 - Home Grant Fund	462,121	1,669,297	1,669,297	2,270,152
2040 - Continuum of Care Grant Fund	2,397,671	2,416,477	2,416,477	2,449,400
2050 - Emergency Solutions Grant Fund	162,306	147,970	147,970	157,192
2060 - WIOA Fund	4,887,716	6,280,480	7,480,480	6,747,837
2090 - Affordable Housing Trust Fund	26,201	24,739	24,739	215,220
2100 - Urban Art Fund	784,674	575,000	575,000	400,000
2110 - Glendale Youth Alliance Fund	1,806,457	2,088,316	2,088,316	2,481,533
2120 - BEGIN Homeownership Fund	2	300,000	300,000	300,000
2130 - Low&Mod Inc Housing Asset Fund	2,208,810	2,245,975	2,245,975	977,502
2160 - Grant Fund	519,711	367,004	1,390,167	1,066,272
2170 - Filming Fund**	907,133	860,500	860,500	-
2180 - Recreation Fund**	3,820,757	3,898,939	3,898,939	-
2190 - Hazardous Disposal Fund	1,952,764	1,541,351	1,591,351	1,821,041
2210 - Parking Fund	9,631,060	9,185,000	9,185,000	11,910,000
2220 - Measure M Local Return Fund	2,112,237	2,415,000	2,415,000	2,765,000
2240 - Measure H	58,127	278,114	378,114	316,606
2260 - Measure W Local Return Fund	-	-	-	1,211,848
2510 - Air Quality Improvement Fund	260,880	261,000	261,000	261,000
2520 - PW Special Grants Fund	107,164	-	-	-
2530 - San Fernando Lndscpe Dist Fund	80,959	91,500	91,500	91,500
2540 - Measure R-Local Return Fund	2,369,666	2,406,000	2,406,000	2,550,000
2550 - Measure R-Regional Return Fund	2,396,699	2,050,901	4,828,964	-
2560 - Transit Prop A Local Fund	3,821,773	3,975,000	3,975,000	4,060,000
2570 - Transit Prop C Local Fund	3,145,487	3,206,000	3,206,000	3,390,000
2580 - Transit Utility Fund	8,159,576	10,333,998	10,333,998	10,781,273
2600 - Asset Forfeiture Fund	301,253	-	-	-
2610 - Police Special Grants Fund	1,464,515	719,617	2,207,766	920,000
2620 - Supplmntl Law Enforcement Fund	308,258	485,429	485,429	300,000
2650 - Fire Grant Fund	374,898	4,400	211,072	-
2660 - Fire Mutual Aid Fund	1,720,986	600,000	600,000	750,000
2670 - Special Events Fund**	705,802	1,195,010	1,195,010	-
2700 - Nutritional Meals Grant Fund	435,511	457,464	487,957	449,169
2750 - Library Fund	318,061	147,404	229,672	226,053
2800 - Cable Access Fund	505,686	525,000	525,000	470,000
2910 - Electric Public Benefit Fund	7,135,295	7,750,000	7,750,000	7,530,647
Special Revenue Total	\$ 98,940,121	\$ 108,311,822	\$ 115,427,060	\$ 108,000,735
Debt Service				
3030 - Police Building Project Fund	\$ 876,674	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000
Debt Service Total	\$ 876,674	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000
Capital Projects				
4010 - Capital Improvement Fund	\$ 16,747,730	\$ 7,333,700	\$ 7,606,715	\$ 5,538,055
4011 - Measure S CIP Fund	-	-	-	23,500,000
4020 - State Gas Tax Fund	5,390,096	8,446,952	8,446,952	8,751,592

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted* 2019-20
4030 - Landfill Postclosure Fund	2,000,000	4,560,000	4,560,000	4,560,000
4050 - Parks Mitigation Fee Fund	1,893,236	1,200,000	1,200,000	1,100,000
4070 - Library Mitigation Fee Fund	219,461	270,000	270,000	110,000
4080 - Parks Quimby Fee Fund	24,843	-	-	-
4090 - CIP Reimbursement Fund	2,703,825	-	1,707,732	-
4100 - SF Corridor Tax Share Fund	4,986,916	-	-	-
4110 - Housing Development Impact Fee Fund	-	-	-	125,000
Capital Projects Total	\$ 33,966,108	\$ 21,810,652	\$ 23,791,399	\$ 43,684,647
Enterprise				
5250 - Sewer Fund	\$ 14,087,034	\$ 13,090,000	\$ 13,090,000	\$ 24,520,322
5300 - Refuse Disposal Fund	22,643,497	21,960,000	21,960,000	22,488,323
5400 - Fiber Optic Fund	-	-	-	278,000
5800 - Fire Communication Fund	4,483,926	4,261,210	4,261,210	4,472,560
5820 - Electric Works Revenue Fund	216,121,127	228,728,359	229,040,545	230,271,084
5830 - Electric Depreciation Fund	-	25,920,000	25,920,000	25,780,641
5850 - Electric Customer Pd Cap Fund	2,393,266	2,000,000	2,000,000	2,000,000
5860 - Energy Cost Adjust Charge Fund	(154)	-	-	-
5870 - Regulatory Adjust Charge Fund	7,818,818	-	-	-
5880 - Electric Customer Repair Fund	-	50,000	50,000	50,000
5920 - Water Works Revenue Fund	52,779,548	49,860,000	49,548,172	55,676,268
5930 - Water Depreciation Fund	-	6,870,000	6,870,000	6,991,457
5950 - Water Customer Pd Cap Fund	575,010	1,471,000	1,471,000	1,500,000
5980 - Water Customer Repair Fund	17,347	100,000	100,000	100,000
Enterprise Total	\$ 320,919,420	\$ 354,310,569	\$ 354,310,927	\$ 374,128,655
Internal Service				
6010 - Fleet Management Fund	\$ 12,989,306	\$ 12,084,078	\$ 12,084,078	\$ 8,959,078
6020 - Joint Air Support Fund	1,484,822	1,625,980	1,625,980	1,644,868
6030 - ISD Infrastructure Fund	6,724,954	7,586,334	7,586,334	7,362,364
6040 - ISD Applications Fund	6,439,233	6,387,745	6,387,745	6,391,632
6070 - Building Maintenance Fund	7,939,729	7,451,720	7,451,720	7,145,460
6100 - Unemployment Insurance Fund	102,640	60,221	60,221	66,307
6120 - Liability Insurance Fund	5,647,476	6,570,385	6,570,385	8,145,240
6140 - Compensation Insurance Fund	18,195,478	19,068,623	19,068,623	17,968,945
6150 - Dental Insurance Fund	1,331,291	1,349,260	1,349,260	1,328,009
6160 - Medical Insurance Fund	23,278,931	25,952,654	25,952,654	24,492,899
6170 - Vision Insurance Fund	226,878	225,995	225,995	233,737
6400 - Employee Benefits Fund	6,234,307	6,035,180	6,035,180	7,272,870
6410 - RHSP Benefits Fund	3,674,135	1,818,547	1,818,547	2,035,430
6420 - Post Employment Benefits Fund	201,629	695,251	695,251	1,001,164
6600 - ISD Wireless Fund	5,286,876	4,431,119	4,656,119	4,263,527
Internal Service Total	\$ 99,757,685	\$ 101,343,092	\$ 101,568,092	\$ 98,311,530
All Funds - Grand Total	\$ 787,452,376	\$ 815,385,381	\$ 822,815,387	\$ 868,346,889

Notes:

* Adopted FY 2019-20 includes Measure S revenues.

** Beginning FY 2019-20, the Filming Fund (2170), Recreation Fund (2180), and Special Events Fund (2670) are shifting into the General Fund.

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
GENERAL FUND				
General Budget Fund (1010)				
Property Taxes				
30010 Property taxes current	\$ 32,931,763	\$ 34,300,000	\$ 34,300,000	\$ 36,127,398
30011 Property taxes admin fee	(448,453)	(514,500)	(514,500)	(541,911)
30012 Property taxes AB 1x26	2,185,655	3,275,013	3,275,013	3,174,042
30020 Property taxes delinquent	371,684	467,070	467,070	350,000
30030 Property taxes supplement	1,105,633	906,764	906,764	900,000
30050 ERAF in lieu VLF	21,440,587	22,400,000	22,400,000	23,383,384
30060 Property taxes central SB 211	554,769	300,000	300,000	300,000
30070 Property taxes penalty	110,359	200,000	200,000	150,000
30080 State homeowners exemptions	193,072	203,294	203,294	200,000
Property Taxes Total	\$ 58,445,067	\$ 61,537,641	\$ 61,537,641	\$ 64,042,913
Sales Taxes				
30300 Sales taxes	\$ 46,800,642	\$ 42,700,000	\$ 42,700,000	\$ 43,402,731
30301 Sales tax audit findings	9,000,000	-	-	-
30310 State 1/2% sales taxes	1,901,991	1,985,000	1,985,000	2,000,000
30313 Measure S Sales Tax	-	-	-	6,500,000
Sales Taxes Total	\$ 57,702,633	\$ 44,685,000	\$ 44,685,000	\$ 51,902,731
Utility Users Taxes				
30321 Utility users taxes electric	\$ 13,286,191	\$ 14,070,000	\$ 14,070,000	\$ 14,070,000
30322 Utility users taxes gas	2,442,127	2,600,000	2,600,000	2,516,513
30323 Utility users taxes water	3,423,681	3,485,000	3,485,000	3,572,125
30324 Utility users taxes telecom	6,544,867	7,400,000	6,000,000	5,933,338
30325 Utility users taxes video	2,108,241	2,300,000	2,300,000	2,070,000
Utility Users Taxes Total	\$ 27,805,108	\$ 29,855,000	\$ 28,455,000	\$ 28,161,976
Occupancy & Other Taxes				
30330 Franchise taxes	\$ 2,406,146	\$ 2,700,000	\$ 2,700,000	\$ 3,950,000
30340 Occupancy taxes	6,999,165	8,558,661	7,450,000	7,500,000
30350 Property transfer taxes	1,250,530	1,020,000	1,020,000	1,040,400
30360 Landfill host assessment	4,003,885	4,000,000	4,000,000	4,200,000
Occupancy & Other Taxes Total	\$ 14,659,726	\$ 16,278,661	\$ 15,170,000	\$ 16,690,400
Licenses & Permits				
30800 Dog licenses	\$ 171,253	\$ 150,000	\$ 150,000	\$ 177,655
30805 Cat licenses	20	-	-	-
30820 Building permits	6,329,725	5,700,000	5,700,000	6,500,000
30821 Green building initiative SB 1473	902	-	-	-
30822 American Disability Act SB1186	10,718	-	-	-
30825 Plan check fees	442,741	400,000	400,000	400,000
30830 Planning permits	1,922,653	1,700,000	1,700,000	2,019,587
30840 Grading permits	124,995	100,000	100,000	122,185
30850 Street permits	1,108,508	1,000,000	1,000,000	979,121
30870 Business license permits	628,328	575,000	575,000	352,689
30876 Business registration certificates	174,397	100,000	100,000	133,520
Licenses & Permits Total	\$ 10,914,240	\$ 9,725,000	\$ 9,725,000	\$ 10,684,757
Revenue from Other Agencies				
31250 Disaster relief reimbursement federal	\$ -	\$ -	\$ 384,782	\$ -
32850 State SB90	129,704	100,000	100,000	100,000
33000 Motor vehicle in lieu	106,197	-	-	-
33511 Special fire revenue	375,870	-	-	100,000
34301 Local grants	82,210	-	54,346	4,000
Revenue from Other Agencies Total	\$ 693,981	\$ 100,000	\$ 539,128	\$ 204,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Charges for Services				
34500 Zoning subdivision fees	\$ 197,013	\$ 200,000	\$ 200,000	\$ 190,311
34503 City clerk fees	648	-	-	252
34510 Map and publication fees	67,753	75,000	75,000	65,000
34520 Filing certification fees	33,925	20,000	20,000	20,000
34529 Film rentals of city property	-	-	-	860,000
34532 Special event fees	-	-	-	607,000
34600 Special police fees	981,177	816,000	816,000	849,927
34605 Vehicle towing admin fees	443,807	400,000	400,000	433,600
34630 Fire fees	1,427,914	1,200,000	1,200,000	1,701,026
34670 Emergency med response fees	5,876,861	5,300,000	5,300,000	5,300,000
34672 Paramedic membership fees	100,057	100,000	100,000	100,000
34680 Code enforcement fees	80,051	40,000	40,000	133,175
34681 Administrative citations	83,785	70,000	70,000	-
34691 Outreach revenue	13,140	20,000	20,000	13,283
34700 Express plan check fees	768,989	433,500	433,500	250,000
34701 Final map checking fees	3,171	-	-	435
34710 Excavation fees	229,162	230,000	230,000	348,712
34711 Construction inspect fees ROW	125,421	155,000	155,000	77,863
34770 Collectible jobs overhead	27,293	25,000	25,000	20,000
35000 Library fines and fees	47,915	60,000	60,000	12,500
35020 Library miscellaneous fees	36	-	-	-
35200 Civic auditorium rental fees	-	-	-	268,000
35210 Facilities rental fees	-	-	-	590,000
35230 Contract class fees	-	-	-	281,000
35231 Registration fees	-	-	-	90,000
35233 Tournament fees	-	-	-	6,500
35234 Program registration fees	10,360	11,000	11,000	40,000
35235 Event delivery fees	-	-	-	1,000
35236 Parks filming fees	-	-	-	49,000
35237 Equipment rental fees	-	-	-	92,500
35239 Photography fees	-	-	-	5,000
35240 Scholl canyon golf course fees	-	-	-	170,000
35250 Field rental fees	-	-	-	697,150
35260 Sports league fees	-	-	-	236,000
35261 Aquatics fees	-	-	-	9,500
35262 Activity cards fees	-	-	-	31,500
35280 Camp fees	-	-	-	435,125
35290 Aquatics fees	-	-	-	25,000
35310 Concession fees	-	-	-	69,350
35550 Parking garage revenue	-	-	-	140,000
35701 Credit/Debit card service fee	74,166	50,000	50,000	50,000
35702 Merchant fee charges*	(58,317)	(50,000)	(50,000)	(50,000)
36000 Landfill royalty tipping fees	-	-	-	2,000,000
37140 Graphics charges	40,235	50,000	50,000	50,000
Charges for Services Total	\$ 10,574,562	\$ 9,205,500	\$ 9,205,500	\$ 16,269,709
Interfund Revenue				
37661 Cost allocation revenue	\$ 17,410,342	\$ 19,582,006	\$ 19,582,006	\$ 19,309,904
Interfund Revenue Total	\$ 17,410,342	\$ 19,582,006	\$ 19,582,006	\$ 19,309,904
Fines & Forfeitures				
34681 Administrative citations	\$ -	\$ -	\$ -	\$ 80,000
37800 Traffic safety fines	647,650	600,000	600,000	600,000
37820 Parking tickets	1,900,000	1,900,000	1,900,000	2,579,984
Fines & Forfeitures Total	\$ 2,547,650	\$ 2,500,000	\$ 2,500,000	\$ 3,259,984

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Use of Money & Property				
38000 Interest income	\$ 1,635,980	\$ 1,000,000	\$ 1,000,000	\$ 1,280,244
38005 Interest GASB 31	(1,509,002)	-	-	-
38006 Investment income Section 115	838,240	-	-	-
38007 Investment income Sec115 GASB 31	266,796	-	-	-
38100 Scholl canyon payment	2,472,865	-	-	-
38200 Rental income	535,773	550,000	550,000	1,009,079
Use of Money & Property Total	\$ 4,240,652	\$ 1,550,000	\$ 1,550,000	\$ 2,289,323
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	\$ 15,265	\$ -	\$ 163,196	\$ 1,000
38525 Sponsorships	59,819	50,000	50,000	88,000
38526 Advertising revenue	120,464	135,000	135,000	120,000
38527 Rebate revenue	63,736	60,000	60,000	60,000
38550 Unclaimed money and property	183,732	100,000	100,000	100,000
38560 Miscellaneous revenue	1,262,904	714,265	729,265	4,071,006
38569 Citywide collection revenue	90,333	105,000	105,000	106,050
39080 Sales of property	5,170	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 1,801,424	\$ 1,164,265	\$ 1,342,461	\$ 4,546,056
GSA Loan Repayment				
39222 GSA loan repayment	\$ 4,885,263	\$ 10,039,873	\$ 10,039,873	\$ 3,732,514
GSA Loan Repayment Total	\$ 4,885,263	\$ 10,039,873	\$ 10,039,873	\$ 3,732,514
Transfers from Other Funds				
39100 Transfer from general fund	\$ 20,161,719	\$ -	\$ -	\$ -
39146 Transfer from refuse fund	1,150,000	1,150,000	1,150,000	1,150,000
39150 Transfer from electric fund	-	21,036,300	21,036,300	20,277,055
Transfers from Other Funds Total	\$ 21,311,719	\$ 22,186,300	\$ 22,186,300	\$ 21,427,055
Total General Budget Fund (1010)	\$ 232,992,368	\$ 228,409,246	\$ 226,517,909	\$ 242,521,322
GENERAL FUND TOTAL	\$ 232,992,368	\$ 228,409,246	\$ 226,517,909	\$ 242,521,322

Notes:

* Merchant fee charges are shown as negative amounts due to this account being a contra account.

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
SPECIAL REVENUE				
<u>CDBG Fund (2010)</u>				
Revenue from Other Agencies				
31440 Community dev block grant	\$ 1,556,639	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
Revenue from Other Agencies Total	\$ 1,556,639	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
Total CDBG Fund (2010)	\$ 1,556,639	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
<u>Housing Assistance Fund (2020)</u>				
Revenue from Other Agencies				
31400 Voucher program	\$ 15,214,597	\$ -	\$ 145,038	\$ 19,506,174
31401 VASH admin	-	15,683	15,683	-
31402 VASH HAP	11,085	174,780	174,780	-
31420 Continuum of care program	-	37,742,937	37,742,937	-
31430 Earned administrative reserve	1,668,388	-	11,392	1,853,772
38720 Portable voucher admin fee	1,104,028	-	-	1,230,942
38721 Portable voucher HAP revenue	13,955,462	-	-	16,638,288
Revenue from Other Agencies Total	\$ 31,953,560	\$ 37,933,400	\$ 38,089,830	\$ 39,229,176
Use of Money & Property				
38000 Interest income	\$ 50,921	\$ 10,000	\$ 10,000	\$ 10,000
38005 Interest GASB 31	222	-	-	-
Use of Money & Property Total	\$ 51,143	\$ 10,000	\$ 10,000	\$ 10,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 28,565	\$ 13,000	\$ 13,000	\$ 13,000
Miscellaneous & Non-Operating Revenue Total	\$ 28,565	\$ 13,000	\$ 13,000	\$ 13,000
Total Housing Assistance Fund (2020)	\$ 32,033,268	\$ 37,956,400	\$ 38,112,830	\$ 39,252,176
<u>Home Grant Fund (2030)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ -	\$ 1,301,897	\$ 1,301,897	\$ 1,213,272
31410 Home grant	76,025	-	-	-
Revenue from Other Agencies Total	\$ 76,025	\$ 1,301,897	\$ 1,301,897	\$ 1,213,272
Use of Money & Property				
38000 Interest income	\$ 18,269	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 18,269	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue				
38750 Housing program income	\$ 367,827	\$ 367,400	\$ 367,400	\$ 1,056,880
Miscellaneous & Non-Operating Revenue Total	\$ 367,827	\$ 367,400	\$ 367,400	\$ 1,056,880
Total Home Grant Fund (2030)	\$ 462,121	\$ 1,669,297	\$ 1,669,297	\$ 2,270,152
<u>Continuum of Care Grant Fund (2040)</u>				
Revenue from Other Agencies				
31420 Continuum of care program	\$ 2,397,671	\$ 2,416,477	\$ 2,416,477	\$ 2,449,400
Revenue from Other Agencies Total	\$ 2,397,671	\$ 2,416,477	\$ 2,416,477	\$ 2,449,400
Total Continuum of Care Grant Fund (2040)	\$ 2,397,671	\$ 2,416,477	\$ 2,416,477	\$ 2,449,400

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Emergency Solutions Grant Fund (2050)</u>				
Revenue from Other Agencies				
31450 Emergency solutions grant	\$ 162,306	\$ 147,970	\$ 147,970	\$ 157,192
Revenue from Other Agencies Total	\$ 162,306	\$ 147,970	\$ 147,970	\$ 157,192
Total Emergency Solutions Grant Fund (2050)	\$ 162,306	\$ 147,970	\$ 147,970	\$ 157,192
<u>WIOA Fund (2060)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ 141,000	\$ -	\$ 300,000	\$ 4,853,000
31701 WIA Title I adult	690,258	724,109	724,109	-
31702 WIA Title I youth	995,339	676,606	676,606	-
31703 WIA Dislocated worker	716,449	685,655	685,655	-
31704 WIA Discretionary	188,138	943,017	943,017	-
31711 WIA 15% Governor discretionary grant	215,175	875,383	1,375,383	-
31712 WIA Wagner peyser grant	3,131	8,000	8,000	-
31713 Social security admin grant	325,004	300,000	300,000	-
31730 Title III rapid response	478,144	424,310	424,310	-
31756 Calwork youth county	-	425,000	425,000	-
32610 State grants	703,911	922,383	1,322,383	950,000
34000 GAIN assessment	42,413	50,000	50,000	-
34200 Hawthorne STEP	66,800	60,000	60,000	-
34301 Local grants	140,000	-	-	425,000
Revenue from Other Agencies Total	\$ 4,705,762	\$ 6,094,463	\$ 7,294,463	\$ 6,228,000
Charges for Services				
34632 Service fee	\$ 6,440	\$ -	\$ -	\$ 519,837
Charges for Services Total	\$ 6,440	\$ -	\$ -	\$ 519,837
Miscellaneous & Non-Operating				
38512 WIB foundation revenue	\$ -	\$ 8,000	\$ 8,000	\$ -
38560 Miscellaneous revenue	175,514	178,017	178,017	-
Miscellaneous & Non-Operating Total	\$ 175,514	\$ 186,017	\$ 186,017	\$ -
Total WIOA Fund (2060)	\$ 4,887,716	\$ 6,280,480	\$ 7,480,480	\$ 6,747,837
<u>Affordable Housing Trust Fund (2090)</u>				
Charges for Services				
34501 Affordable housing in lieu fee	\$ 3,194	\$ -	\$ -	\$ 125,000
34504 Housing density bonus fees	-	-	-	68,220
Charges for Services Total	\$ 3,194	\$ -	\$ -	\$ 193,220
Use of Money & Property				
38000 Interest income	\$ 38,590	\$ 12,739	\$ 12,739	\$ 10,000
38005 Interest GASB 31	(29,624)	-	-	-
Use of Money & Property Total	\$ 8,965	\$ 12,739	\$ 12,739	\$ 10,000
Miscellaneous & Non-Operating Revenue				
38750 Housing program income	\$ 14,042	\$ 12,000	\$ 12,000	\$ 12,000
Miscellaneous & Non-Operating Total	\$ 14,042	\$ 12,000	\$ 12,000	\$ 12,000
Total Affordable Housing Trust Fund (2090)	\$ 26,201	\$ 24,739	\$ 24,739	\$ 215,220

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Urban Art Fund (2100)</u>				
Licenses & Permits				
30874 Urban art fees	\$ 762,660	\$ 500,000	\$ 500,000	\$ 350,000
Licenses & Permits Total	\$ 762,660	\$ 500,000	\$ 500,000	\$ 350,000
Use of Money & Property				
38000 Interest income	\$ 114,884	\$ 75,000	\$ 75,000	\$ 50,000
38005 Interest GASB 31	(92,871)	-	-	-
Use of Money & Property Total	\$ 22,014	\$ 75,000	\$ 75,000	\$ 50,000
Total Urban Art Fund (2100)	\$ 784,674	\$ 575,000	\$ 575,000	\$ 400,000
<u>Glendale Youth Alliance Fund (2110)</u>				
Charges for Services				
34690 Youth employment fees	\$ 1,804,847	\$ 2,088,316	\$ 2,088,316	\$ 2,481,533
Charges for Services Total	\$ 1,804,847	\$ 2,088,316	\$ 2,088,316	\$ 2,481,533
Miscellaneous & Non-Operating				
38569 Citywide collection revenue	\$ 1,610	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Total	\$ 1,610	\$ -	\$ -	\$ -
Total Glendale Youth Alliance Fund (2110)	\$ 1,806,457	\$ 2,088,316	\$ 2,088,316	\$ 2,481,533
<u>BEGIN Homeownership Fund (2120)</u>				
Use of Money & Property				
38000 Interest income	\$ 11	\$ -	\$ -	\$ -
38005 Interest GASB 31	(9)	-	-	-
Use of Money & Property Total	\$ 2	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating				
38750 Housing program income	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Miscellaneous & Non-Operating Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Total BEGIN Homeownership Fund (2120)	\$ 2	\$ 300,000	\$ 300,000	\$ 300,000
<u>Low & Moderate Income Housing Asset Fund (2130)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ -	\$ 213,000	\$ 213,000	\$ -
Revenue from Other Agencies Total	\$ -	\$ 213,000	\$ 213,000	\$ -
Use of Money & Property				
38000 Interest income	\$ 179,576	\$ 25,000	\$ 25,000	\$ 25,000
38005 Interest GASB 31	(136,816)	-	-	-
38200 Rental income	8,686	-	-	-
Use of Money & Property Total	\$ 51,447	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous & Non-Operating Revenue				
38750 Housing program income	\$ 1,180,310	\$ -	\$ -	\$ 206,000
Miscellaneous & Non-Operating Total	\$ 1,180,310	\$ -	\$ -	\$ 206,000
Transfers from Other Funds				
39100 Transfer from general fund	\$ 977,053	\$ 2,007,975	\$ 2,007,975	\$ 746,502
Transfers from Other Funds Total	\$ 977,053	\$ 2,007,975	\$ 2,007,975	\$ 746,502
Total Low & Moderate Income Housing Asset Fund (2130)	\$ 2,208,810	\$ 2,245,975	\$ 2,245,975	\$ 977,502

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Grant Fund (2160)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ 70,361	\$ -	\$ -	\$ -
31450 Emergency solutions grant	-	367,004	367,004	981,272
32610 State grants	242,706	-	1,023,163	-
34301 Local grants	184,020	-	-	85,000
Revenue from Other Agencies Total	\$ 497,087	\$ 367,004	\$ 1,390,167	\$ 1,066,272
Use of Money & Property				
38000 Interest income	\$ 170	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 170	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 22,454	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Total	\$ 22,454	\$ -	\$ -	\$ -
Total Grant Fund (2160)	\$ 519,711	\$ 367,004	\$ 1,390,167	\$ 1,066,272
<u>Filming Fund (2170)**</u>				
Licenses & Permits				
30850 Street permits	\$ 11,750	\$ -	\$ -	\$ -
Licenses & Permits Total	\$ 11,750	\$ -	\$ -	\$ -
Charges for Services				
34529 Film rentals of city property	\$ 272,754	\$ 310,000	\$ 310,000	\$ -
34533 Filming fees	608,411	545,500	545,500	-
35701 Credit/Debit card service fee	14,493	-	-	-
35702 Merchant fee charges	(15,233)	-	-	-
Charges for Services Total	\$ 880,424	\$ 855,500	\$ 855,500	\$ -
Use of Money & Property				
38000 Interest income	\$ 14,917	\$ 5,000	\$ 5,000	\$ -
38005 Interest GASB 31	42	-	-	-
Use of Money & Property Total	\$ 14,959	\$ 5,000	\$ 5,000	\$ -
Total Filming Fund (2170)	\$ 907,133	\$ 860,500	\$ 860,500	\$ -
<u>Recreation Fund (2180)**</u>				
Revenue from Other Agencies				
34301 Local grants	\$ 4,295	\$ 4,000	\$ 4,000	\$ -
Revenue from Other Agencies Total	\$ 4,295	\$ 4,000	\$ 4,000	\$ -
Charges for Services				
34770 Collectible jobs overhead	\$ (1,756)	\$ -	\$ -	\$ -
35200 Civic auditorium rental fees	201,591	268,000	268,000	-
35210 Facilities rental fees	603,709	573,000	573,000	-
35230 Contract class fees	245,590	284,500	284,500	-
35231 Registration fees	93,453	90,000	90,000	-
35233 Tournament fees	2,640	6,500	6,500	-
35234 Program registration fees	27,823	28,000	28,000	-
35235 Event delivery fees	600	1,000	1,000	-
35236 Parks filming fees	61,128	49,000	49,000	-
35237 Equipment rental fees	91,567	95,500	95,500	-
35239 Photography fees	6,390	5,000	5,000	-
35240 Scholl canyon golf course fees	170,000	170,000	170,000	-
35250 Field rental fees	694,885	680,500	680,500	-
35260 Sports league fees	209,319	240,000	240,000	-
35261 Aquatics fees	8,840	9,500	9,500	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
35262 Activity cards fees	47,910	50,000	50,000	-
35280 Camp fees	508,137	425,250	425,250	-
35290 Aquatics fees	24,993	25,000	25,000	-
35310 Concession fees	66,454	73,900	73,900	-
35550 Parking garage revenue	210,436	140,000	140,000	-
35701 Credit/Debit card service fee	23,838	-	-	-
35702 Merchant fee charges	(25,652)	-	-	-
Charges for Services Total	\$ 3,271,896	\$ 3,214,650	\$ 3,214,650	\$ -
Use of Money & Property				
38000 Interest income	\$ 59,917	\$ 40,000	\$ 40,000	\$ -
38005 Interest GASB 31	(51,229)	-	-	-
38200 Rental income	449,334	451,289	451,289	-
Use of Money & Property Total	\$ 458,021	\$ 491,289	\$ 491,289	\$ -
Miscellaneous & Non-Operating				
35238 Banners	\$ 1,800	\$ -	\$ -	\$ -
38500 Donations and contribution	1,760	1,000	1,000	-
38525 Sponsorships	-	1,500	1,500	-
38560 Miscellaneous revenue	82,985	11,500	11,500	-
38800 Proprietary grants	-	175,000	175,000	-
Miscellaneous & Non-Operating Total	\$ 86,545	\$ 189,000	\$ 189,000	\$ -
Total Recreation Fund (2180)	\$ 3,820,757	\$ 3,898,939	\$ 3,898,939	\$ -
<u>Hazardous Disposal Fund (2190)</u>				
Revenue from Other Agencies				
32610 State grants	\$ 54,334	\$ -	\$ -	\$ -
33511 Special fire revenue	1,029	-	-	-
Revenue from Other Agencies Total	\$ 55,363	\$ -	\$ -	\$ -
Charges for Services				
35650 Hazardous permits	\$ 766,073	\$ 476,851	\$ 476,851	\$ 736,890
35660 Hazardous billing fees	640,422	475,000	475,000	530,000
35670 Hazardous disposal fees	7,200	7,000	7,000	7,000
35680 Industrial waste permits	476,898	550,000	550,000	537,151
Charges for Services Total	\$ 1,890,593	\$ 1,508,851	\$ 1,508,851	\$ 1,811,041
Use of Money & Property				
38000 Interest income	\$ 49,275	\$ 20,000	\$ 20,000	\$ 10,000
38005 Interest GASB 31	(41,222)	-	-	-
Use of Money & Property Total	\$ 8,053	\$ 20,000	\$ 20,000	\$ 10,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ -	\$ 10,000	\$ 60,000	\$ -
38569 Citywide collection revenue	(1,245)	2,500	2,500	-
Miscellaneous & Non-Operating Total	\$ (1,245)	\$ 12,500	\$ 62,500	\$ -
Total Hazardous Disposal Fund (2190)	\$ 1,952,764	\$ 1,541,351	\$ 1,591,351	\$ 1,821,041
<u>Parking Fund (2210)</u>				
Revenue from Other Agencies				
34301 Local grants	\$ 351,311	\$ -	\$ -	\$ -
Revenue from Other Agencies Total	\$ 351,311	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Charges for Services				
35520 Collectible jobs agency	\$ 139,911	\$ 100,000	\$ 100,000	\$ 100,000
35532 Parking meters Glendale street	1,532,101	1,550,000	1,550,000	1,500,000
35535 Parking meters Glendale lots	1,095,818	1,100,000	1,100,000	1,100,000
35540 Parking meters Montrose	182,007	185,000	185,000	180,000
35550 Parking garage revenue	3,750,322	3,500,000	3,500,000	4,000,000
35560 Street permits	418,652	400,000	400,000	400,000
35702 Merchant fee charges	(366,360)	(400,000)	(400,000)	(420,000)
Charges for Services Total	\$ 6,752,451	\$ 6,435,000	\$ 6,435,000	\$ 6,860,000
Fines & Forfeitures				
37820 Parking tickets	\$ 2,456,691	\$ 2,600,000	\$ 2,600,000	\$ 5,000,000
Fines & Forfeitures Total	\$ 2,456,691	\$ 2,600,000	\$ 2,600,000	\$ 5,000,000
Use of Money & Property				
38000 Interest income	\$ 181,732	\$ 150,000	\$ 150,000	\$ 50,000
38005 Interest GASB 31	(152,667)	-	-	-
Use of Money & Property Total	\$ 29,065	\$ 150,000	\$ 150,000	\$ 50,000
Miscellaneous & Non-Operating Revenue				
38559 Miscellaneous deferred revenue	\$ (1,049)	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	42,591	-	-	-
Miscellaneous & Non-Operating Total	\$ 41,542	\$ -	\$ -	\$ -
Total Parking Fund (2210)	\$ 9,631,060	\$ 9,185,000	\$ 9,185,000	\$ 11,910,000
Measure M Local Return Fund (2220)				
Sales Taxes				
30312 Measure M local return	\$ 2,117,912	\$ 2,400,000	\$ 2,400,000	\$ 2,750,000
Sales Taxes Total	\$ 2,117,912	\$ 2,400,000	\$ 2,400,000	\$ 2,750,000
Use of Money & Property				
38000 Interest income	\$ 19,822	\$ 15,000	\$ 15,000	\$ 15,000
38005 Interest GASB 31	(25,497)	-	-	-
Use of Money & Property Total	\$ (5,675)	\$ 15,000	\$ 15,000	\$ 15,000
Total Measure M Local Return Fund (2220)	\$ 2,112,237	\$ 2,415,000	\$ 2,415,000	\$ 2,765,000
Measure H Fund (2240)				
Revenue from Other Agencies				
34301 Local grants	\$ 58,049	\$ 278,114	\$ 378,114	\$ 316,606
Revenue from Other Agencies Total	\$ 58,049	\$ 278,114	\$ 378,114	\$ 316,606
Use of Money & Property				
38000 Interest income	\$ 78	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 78	\$ -	\$ -	\$ -
Total Measure H Fund (2240)	\$ 58,127	\$ 278,114	\$ 378,114	\$ 316,606
Measure W Local Return Fund (2260)				
Property taxes				
30090 Measure W Parcel Tax Revenue	\$ -	\$ -	\$ -	\$ 1,211,848
Property taxes Total	\$ -	\$ -	\$ -	\$ 1,211,848
Total Measure W Local Return Fund (2260)	\$ -	\$ -	\$ -	\$ 1,211,848

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Air Quality Improvement Fund (2510)</u>				
Revenue from Other Agencies				
32500 AQMD assessment 456	\$ 254,588	\$ 250,000	\$ 250,000	\$ 250,000
Revenue from Other Agencies Total	\$ 254,588	\$ 250,000	\$ 250,000	\$ 250,000
Charges for Services				
34810 Employee MTA pass sales	\$ 5,050	\$ 6,000	\$ 6,000	\$ 6,000
Charges for Services Total	\$ 5,050	\$ 6,000	\$ 6,000	\$ 6,000
Use of Money & Property				
38000 Interest income	\$ 6,734	\$ 5,000	\$ 5,000	\$ 5,000
38005 Interest GASB 31	(5,492)	-	-	-
Use of Money & Property Total	\$ 1,241	\$ 5,000	\$ 5,000	\$ 5,000
Total Air Quality Improvement Fund (2510)	\$ 260,880	\$ 261,000	\$ 261,000	\$ 261,000
<u>PW Special Grants Fund (2520)</u>				
Revenue from Other Agencies				
32610 State grants	\$ 36,781	\$ -	\$ -	\$ -
34050 County grants	70,383	-	-	-
Revenue from Other Agencies Total	\$ 107,164	\$ -	\$ -	\$ -
Total PW Special Grants Fund (2520)	\$ 107,164	\$ -	\$ -	\$ -
<u>San Fernando Landscape District Fund (2530)</u>				
Use of Money & Property				
38000 Interest income	\$ 3,239	\$ 1,500	\$ 1,500	\$ 1,500
38005 Interest GASB 31	(2,831)	-	-	-
Use of Money & Property Total	\$ 407	\$ 1,500	\$ 1,500	\$ 1,500
Miscellaneous & Non-Operating Revenue				
38558 Miscellaneous landscape assessment	\$ 80,551	\$ 90,000	\$ 90,000	\$ 90,000
Miscellaneous & Non-Operating Total	\$ 80,551	\$ 90,000	\$ 90,000	\$ 90,000
Total San Fernando Landscape District Fund (2530)	\$ 80,959	\$ 91,500	\$ 91,500	\$ 91,500
<u>Measure R Local Return Fund (2540)</u>				
Sales Taxes				
30311 Measure R 1/2 cent sales taxes	\$ 2,337,061	\$ 2,346,000	\$ 2,346,000	\$ 2,500,000
Sales Taxes Total	\$ 2,337,061	\$ 2,346,000	\$ 2,346,000	\$ 2,500,000
Use of Money & Property				
38000 Interest income	\$ 186,652	\$ 60,000	\$ 60,000	\$ 50,000
38005 Interest GASB 31	(154,047)	-	-	-
Use of Money & Property Total	\$ 32,605	\$ 60,000	\$ 60,000	\$ 50,000
Total Measure R Local Return Fund (2540)	\$ 2,369,666	\$ 2,406,000	\$ 2,406,000	\$ 2,550,000
<u>Measure R Regional Return Fund (2550)</u>				
Revenue from Other Agencies				
34301 Local grants	\$ 2,396,699	\$ 2,050,901	\$ 4,828,964	\$ -
Revenue from Other Agencies Total	\$ 2,396,699	\$ 2,050,901	\$ 4,828,964	\$ -
Total Measure R Regional Return Fund (2550)	\$ 2,396,699	\$ 2,050,901	\$ 4,828,964	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Transit Prop A Local Fund (2560)</u>				
Revenue from Other Agencies				
34063 Prop A local return	\$ 3,761,767	\$ 3,800,000	\$ 3,800,000	\$ 3,900,000
Revenue from Other Agencies Total	\$ 3,761,767	\$ 3,800,000	\$ 3,800,000	\$ 3,900,000
Charges for Services				
34790 MTA pass sales	\$ 14,480	\$ 100,000	\$ 100,000	\$ 100,000
Charges for Services Total	\$ 14,480	\$ 100,000	\$ 100,000	\$ 100,000
Use of Money & Property				
38000 Interest income	\$ 155,338	\$ 75,000	\$ 75,000	\$ 60,000
38005 Interest GASB 31	(114,357)	-	-	-
Use of Money & Property Total	\$ 40,981	\$ 75,000	\$ 75,000	\$ 60,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 4,545	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue Total	\$ 4,545	\$ -	\$ -	\$ -
Total Transit Prop A Local Fund (2560)	\$ 3,821,773	\$ 3,975,000	\$ 3,975,000	\$ 4,060,000
<u>Transit Prop C Local Fund (2570)</u>				
Revenue from Other Agencies				
34070 County prop C local return	\$ 3,113,595	\$ 3,150,000	\$ 3,150,000	\$ 3,350,000
Revenue from Other Agencies Total	\$ 3,113,595	\$ 3,150,000	\$ 3,150,000	\$ 3,350,000
Charges for Services				
34529 Film rentals of city property	\$ 500	\$ 1,000	\$ 1,000	\$ -
35550 Parking garage revenue	20,337	25,000	25,000	10,000
Charges for Services Total	\$ 20,837	\$ 26,000	\$ 26,000	\$ 10,000
Use of Money & Property				
38000 Interest income	\$ 113,396	\$ 30,000	\$ 30,000	\$ 30,000
38005 Interest GASB 31	(102,341)	-	-	-
Use of Money & Property Total	\$ 11,055	\$ 30,000	\$ 30,000	\$ 30,000
Total Transit Prop C Local Fund (2570)	\$ 3,145,487	\$ 3,206,000	\$ 3,206,000	\$ 3,390,000
<u>Transit Utility Fund (2580)</u>				
Revenue from Other Agencies				
32550 County prop A 5% incentive NTD	\$ 266,119	\$ 265,000	\$ 265,000	\$ 265,000
34060 County prop A incentive	240,979	240,000	240,000	254,000
34062 Prop A discretionary tier 2	674,726	675,000	675,000	700,000
Revenue from Other Agencies Total	\$ 1,181,824	\$ 1,180,000	\$ 1,180,000	\$ 1,219,000
Charges for Services				
34780 Transit fare	\$ 798,648	\$ 950,000	\$ 950,000	\$ 800,000
34800 Dial a ride fares	47,954	50,000	50,000	50,000
34801 Subsidy prop A local return	3,000,000	3,509,601	3,509,601	4,103,594
34802 Subsidy prop C local return	2,114,921	3,613,897	3,613,897	3,570,679
34840 Bee line fuel sales	12,985	20,000	20,000	13,000
34850 Purchased transit agreements	862,004	925,000	925,000	900,000
Charges for Services Total	\$ 6,836,511	\$ 9,068,498	\$ 9,068,498	\$ 9,437,273

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Miscellaneous & Non-Operating Revenue				
38526 Advertising revenue	\$ 141,240	\$ 80,000	\$ 80,000	\$ 120,000
38560 Miscellaneous revenue	-	500	500	-
39080 Sales of property	-	5,000	5,000	5,000
Miscellaneous & Non-Operating Revenue Total	\$ 141,240	\$ 85,500	\$ 85,500	\$ 125,000
Total Transit Utility Fund (2580)	\$ 8,159,576	\$ 10,333,998	\$ 10,333,998	\$ 10,781,273
<u>Asset Forfeiture Fund (2600)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ 239,038	\$ -	\$ -	\$ -
32610 State grants	56,591	-	-	-
Revenue from Other Agencies Total	\$ 295,628	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest income	\$ 29,253	\$ -	\$ -	\$ -
38005 Interest GASB 31	(23,628)	-	-	-
Use of Money & Property Total	\$ 5,625	\$ -	\$ -	\$ -
Total Asset Forfeiture Fund (2600)	\$ 301,253	\$ -	\$ -	\$ -
<u>Police Special Grants Fund (2610)</u>				
Revenue from Other Agencies				
31456 Domestic preparedness grant	\$ 553,111	\$ -	\$ 30,604	\$ -
31671 Police grants-miscellaneous federal	245,278	152,976	1,135,521	400,000
32871 Office of traffic safety grant	432,145	-	425,000	300,000
33300 State police grants	82,593	14,000	14,000	50,000
34050 County grants	52,248	-	50,000	80,000
34602 LA County grant (COPPS Ahead)	-	327,580	327,580	-
Revenue from Other Agencies Total	\$ 1,365,376	\$ 494,556	\$ 1,982,705	\$ 830,000
Charges for Services				
34601 Glendale high school SRO fees	\$ 61,700	\$ 90,061	\$ 90,061	\$ 60,000
Charges for Services Total	\$ 61,700	\$ 90,061	\$ 90,061	\$ 60,000
Use of Money & Property				
38000 Interest income	\$ 6,922	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 6,922	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	\$ 30,517	\$ 85,000	\$ 85,000	\$ 30,000
38560 Miscellaneous revenue	-	50,000	50,000	-
Miscellaneous & Non-Operating Revenue Total	\$ 30,517	\$ 135,000	\$ 135,000	\$ 30,000
Total Police Special Grants Fund (2610)	\$ 1,464,515	\$ 719,617	\$ 2,207,766	\$ 920,000
<u>Supplemental Law Enforcement Fund (2620)</u>				
Revenue from Other Agencies				
33300 State police grants	\$ 308,675	\$ 485,429	\$ 485,429	\$ 300,000
Revenue from Other Agencies Total	\$ 308,675	\$ 485,429	\$ 485,429	\$ 300,000
Use of Money & Property				
38000 Interest income	\$ 1,594	\$ -	\$ -	\$ -
38005 Interest GASB 31	(2,011)	-	-	-
Use of Money & Property Total	\$ (417)	\$ -	\$ -	\$ -
Total Supplemental Law Enforcement Fund (2620)	\$ 308,258	\$ 485,429	\$ 485,429	\$ 300,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Fire Grant Fund (2650)</u>				
Revenue from Other Agencies				
31456 Domestic preparedness grant	\$ 91,209	\$ -	\$ 25,000	\$ -
31458 Homeland security grant	248,982	-	130,000	-
Revenue from Other Agencies Total	\$ 340,191	\$ -	\$ 155,000	\$ -
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	\$ 34,707	\$ 4,400	\$ 11,400	\$ -
38560 Miscellaneous revenue	-	-	44,672	-
Miscellaneous & Non-Operating Revenue Total	\$ 34,707	\$ 4,400	\$ 56,072	\$ -
Total Fire Grant Fund (2650)	\$ 374,898	\$ 4,400	\$ 211,072	\$ -
<u>Fire Mutual Aid Fund (2660)</u>				
Revenue from Other Agencies				
31260 Mutual aid reimbursement	\$ 1,729,536	\$ 600,000	\$ 600,000	\$ 750,000
Revenue from Other Agencies Total	\$ 1,729,536	\$ 600,000	\$ 600,000	\$ 750,000
Use of Money & Property				
38000 Interest income	\$ 14,862	\$ -	\$ -	\$ -
38005 Interest GASB 31	(23,411)	-	-	-
Use of Money & Property Total	\$ (8,550)	\$ -	\$ -	\$ -
Total Fire Mutual Aid Fund (2660)	\$ 1,720,986	\$ 600,000	\$ 600,000	\$ 750,000
<u>Special Events Fund (2670)**</u>				
Licenses & Permits				
30850 Street permits	\$ 225	\$ -	\$ -	\$ -
Licenses & Permits Total	\$ 225	\$ -	\$ -	\$ -
Charges for Services				
34532 Special event fees	\$ 705,577	\$ 1,195,010	\$ 1,195,010	\$ -
Charges for Services Total	\$ 705,577	\$ 1,195,010	\$ 1,195,010	\$ -
Total Special Events Fund (2670)	\$ 705,802	\$ 1,195,010	\$ 1,195,010	\$ -
<u>Nutritional Meals Grant Fund (2700)</u>				
Revenue from Other Agencies				
31000 US Department of aging C1	\$ 19,112	\$ 29,016	\$ 29,016	\$ 28,608
31001 US Department of aging C2	5,288	7,810	7,810	7,810
31300 Nutritional meals IIIB support	1,000	1,000	1,000	1,000
31310 Nutritional meals IIIC1	187,993	187,995	218,488	187,995
31320 Nutritional meals IIIC2	45,179	45,179	45,179	45,179
31370 Supportive services program	50,000	50,000	50,000	50,000
Revenue from Other Agencies Total	\$ 308,572	\$ 321,000	\$ 351,493	\$ 320,592
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	\$ 38,048	\$ 46,734	\$ 46,734	\$ 40,000
38560 Miscellaneous revenue	4,314	5,153	5,153	4,000
Miscellaneous & Non-Operating Revenue Total	\$ 42,362	\$ 51,887	\$ 51,887	\$ 44,000
Transfers from Other Funds				
39100 Transfer from general fund	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Transfers from Other Funds Total	\$ 84,577	\$ 84,577	\$ 84,577	\$ 84,577
Total Nutritional Meals Grant Fund (2700)	\$ 435,511	\$ 457,464	\$ 487,957	\$ 449,169

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Library Fund (2750)</u>				
Revenue from Other Agencies				
31200 Federal library grants	\$ 62,000	\$ -	\$ 6,128	\$ -
32610 State grants	-	-	76,140	-
33100 State library grants	20,111	-	-	58,140
33120 State Library Literacy Grant	67,000	-	-	-
33160 Library miscellaneous grants	19,437	-	-	21,000
Revenue from Other Agencies Total	\$ 168,548	\$ -	\$ 82,268	\$ 79,140
Charges for Services				
34533 Filming fees	-	-	-	8,692
35020 Library miscellaneous fees	90,137	99,214	99,214	83,871
Charges for Services Total	\$ 90,137	\$ 99,214	\$ 99,214	\$ 92,563
Use of Money & Property				
38000 Interest income	11,832	11,690	11,690	10,000
38005 Interest GASB 31	(19,606)	-	-	-
Use of Money & Property Total	\$ (7,774)	\$ 11,690	\$ 11,690	\$ 10,000
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	67,150	36,500	36,500	44,350
Miscellaneous & Non-Operating Revenue Total	\$ 67,150	\$ 36,500	\$ 36,500	\$ 44,350
Total Library Fund (2750)	\$ 318,061	\$ 147,404	\$ 229,672	\$ 226,053
<u>Cable Access Fund (2800)</u>				
Charges for Services				
34530 Cable access fees	497,704	500,000	500,000	450,000
Charges for Services Total	\$ 497,704	\$ 500,000	\$ 500,000	\$ 450,000
Use of Money & Property				
38000 Interest income	52,443	25,000	25,000	20,000
38005 Interest GASB 31	(44,461)	-	-	-
Use of Money & Property Total	\$ 7,982	\$ 25,000	\$ 25,000	\$ 20,000
Total Cable Access Fund (2800)	\$ 505,686	\$ 525,000	\$ 525,000	\$ 470,000
<u>Electric Public Benefit Fund (2910)</u>				
Other Taxes				
30370 Public benefit fees	7,124,426	7,700,000	7,700,000	7,480,647
Other Taxes Total	\$ 7,124,426	\$ 7,700,000	\$ 7,700,000	\$ 7,480,647
Use of Money & Property				
38000 Interest income	73,758	50,000	50,000	50,000
38005 Interest GASB 31	(62,894)	-	-	-
Use of Money & Property Total	\$ 10,864	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	5	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 5	\$ -	\$ -	\$ -
Total Electric Public Benefit Fund (2910)	\$ 7,135,295	\$ 7,750,000	\$ 7,750,000	\$ 7,530,647
SPECIAL REVENUE TOTAL	\$ 98,940,121	\$ 108,311,822	\$ 115,427,060	\$ 108,000,735

Note:

** Beginning FY 2019-20, the Filming Fund (2170), Recreation Fund (2180), and Special Events Fund (2670) are shifting into the General Fund.

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
DEBT SERVICE				
Police Building Project Fund (3030)				
Use of Money & Property				
38000 Interest income	\$ 295,042	\$ 200,000	\$ 200,000	\$ 200,000
38005 Interest GASB 31	(218,367)	-	-	-
Use of Money & Property Total	\$ 76,674	\$ 200,000	\$ 200,000	\$ 200,000
Transfers from Other Funds				
39100 Transfer from general fund	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
Transfers from Other Funds Total	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
Total Police Building Project Fund (3030)	\$ 876,674	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000
DEBT SERVICE TOTAL				
	\$ 876,674	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
CAPITAL PROJECTS				
<u>Capital Improvement Fund (4010)</u>				
Charges for Services				
36000 Landfill royalty tipping fees	\$ 6,543,303	\$ 6,500,000	\$ 6,500,000	\$ 4,630,000
Charges for Services Total	\$ 6,543,303	\$ 6,500,000	\$ 6,500,000	\$ 4,630,000
Transfers from Other Funds				
39100 Transfer from general fund	\$ 10,204,427	\$ 833,700	\$ 1,106,715	\$ 908,055
Transfers from Other Funds Total	\$ 10,204,427	\$ 833,700	\$ 1,106,715	\$ 908,055
Total Capital Improvement Fund (4010)	\$ 16,747,730	\$ 7,333,700	\$ 7,606,715	\$ 5,538,055
<u>Measure S CIP Fund (4011)</u>				
Sales Taxes				
30313 Measure S Sales Tax	\$ -	\$ -	\$ -	\$ 23,500,000
Sales Taxes Total	\$ -	\$ -	\$ -	\$ 23,500,000
Total Measure S CIP Fund (4011)	\$ -	\$ -	\$ -	\$ 23,500,000
<u>State Gas Tax Fund (4020)</u>				
Revenue from Other Agencies				
32800 State gas tax 2107 and 2107.5	\$ 1,434,841	\$ 1,451,100	\$ 1,451,100	\$ 1,511,505
32801 RMRA (Road Maint & Rehab Acct)	1,182,154	3,350,237	3,350,237	3,401,957
32802 Transportation Loan Repayment	229,353	229,353	229,353	231,784
32810 State gas tax 2106	662,309	678,020	678,020	679,947
32820 State gas tax 2105	1,094,820	1,161,518	1,161,518	1,143,442
32821 State gas tax 2103	785,656	1,546,724	1,546,724	1,752,957
Revenue from Other Agencies Total	\$ 5,389,132	\$ 8,416,952	\$ 8,416,952	\$ 8,721,592
Use of Money & Property				
38000 Interest income	\$ 67,641	\$ 30,000	\$ 30,000	\$ 30,000
38005 Interest GASB 31	(66,677)	-	-	-
Use of Money & Property Total	\$ 964	\$ 30,000	\$ 30,000	\$ 30,000
Total State Gas Tax Fund (4020)	\$ 5,390,096	\$ 8,446,952	\$ 8,446,952	\$ 8,751,592
<u>Landfill Postclosure Fund (4030)</u>				
Transfers from Other Funds				
39120 Transfer from capital fund	\$ 2,000,000	\$ 4,560,000	\$ 4,560,000	\$ 4,560,000
Transfers from Other Funds Total	\$ 2,000,000	\$ 4,560,000	\$ 4,560,000	\$ 4,560,000
Total Landfill Postclosure Fund (4030)	\$ 2,000,000	\$ 4,560,000	\$ 4,560,000	\$ 4,560,000
<u>Parks Mitigation Fee Fund (4050)</u>				
Licenses & Permits				
30871 Parks mitigation fees AB1600	\$ 1,812,708	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Licenses & Permits Total	\$ 1,812,708	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Use of Money & Property				
38000 Interest income	\$ 388,364	\$ 200,000	\$ 200,000	\$ 100,000
38005 Interest GASB 31	(307,836)	-	-	-
Use of Money & Property Total	\$ 80,527	\$ 200,000	\$ 200,000	\$ 100,000
Total Parks Mitigation Fee Fund (4050)	\$ 1,893,236	\$ 1,200,000	\$ 1,200,000	\$ 1,100,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Library Mitigation Fee Fund (4070)</u>				
Licenses & Permits				
30872 Library mitigation fees AB1600	\$ 214,201	\$ 250,000	\$ 250,000	\$ 100,000
Licenses & Permits Total	\$ 214,201	\$ 250,000	\$ 250,000	\$ 100,000
Use of Money & Property				
38000 Interest income	\$ 26,800	\$ 20,000	\$ 20,000	\$ 10,000
38005 Interest GASB 31	(21,539)	-	-	-
Use of Money & Property Total	\$ 5,261	\$ 20,000	\$ 20,000	\$ 10,000
Total Library Mitigation Fee Fund (4070)	\$ 219,461	\$ 270,000	\$ 270,000	\$ 110,000
<u>Parks Quimby Fee Fund (4080)</u>				
Licenses & Permits				
30873 Parks quimby fee	\$ 24,160	\$ -	\$ -	\$ -
Licenses & Permits Total	\$ 24,160	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest income	\$ 966	\$ -	\$ -	\$ -
38005 Interest GASB 31	(283)	-	-	-
Use of Money & Property Total	\$ 683	\$ -	\$ -	\$ -
Total Parks Quimby Fee Fund (4080)	\$ 24,843	\$ -	\$ -	\$ -
<u>CIP Reimbursement Fund (4090)</u>				
Revenue from Other Agencies				
31240 Federal grants	\$ 1,807,372	\$ -	\$ 455,796	\$ -
32610 State grants	-	-	500,000	-
34050 County grants	71,000	-	300,000	-
34300 Joint project	104,888	-	400,000	-
34301 Local grants	515,565	-	-	-
Revenue from Other Agencies Total	\$ 2,498,825	\$ -	\$ 1,655,796	\$ -
Miscellaneous & Non-Operating Revenue				
38500 Donations and contribution	\$ 205,000	\$ -	\$ 40,000	\$ -
38508 Developer revenue	-	-	11,936	-
Miscellaneous & Non-Operating Revenue Total	\$ 205,000	\$ -	\$ 51,936	\$ -
Total CIP Reimbursement Fund (4090)	\$ 2,703,825	\$ -	\$ 1,707,732	\$ -
<u>SF Corridor Tax Share Fund (4100)</u>				
Revenue from Other Agencies				
33510 County shared rev property tax	\$ 4,867,395	\$ -	\$ -	\$ -
Revenue from Other Agencies Total	\$ 4,867,395	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest income	\$ 603,020	\$ -	\$ -	\$ -
38005 Interest GASB 31	(483,499)	-	-	-
Use of Money & Property Total	\$ 119,521	\$ -	\$ -	\$ -
Total SF Corridor Tax Share Fund (4100)	\$ 4,986,916	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Housing Development Impact Fee Fund (4110)</u>				
Licenses & Permits				
30875 Housing development impact fee	\$ -	\$ -	\$ -	\$ 125,000
Licenses & Permits Total	\$ -	\$ -	\$ -	\$ 125,000
Total Housing Development Impact Fee Fund (4110)	\$ -	\$ -	\$ -	\$ 125,000
<hr/>				
CAPITAL PROJECTS TOTAL	\$ 33,966,108	\$ 21,810,652	\$ 23,791,399	\$ 43,684,647

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
ENTERPRISE				
<u>Sewer Fund (5250)</u>				
Charges for Services				
35901 Sewer flat rate	\$ 2,257,360	\$ 1,800,000	\$ 1,800,000	\$ 3,471,322
35902 Sewer multifamily user group	5,329,991	4,800,000	4,800,000	8,271,757
35903 Sewer commercial low strength	1,600,440	1,500,000	1,500,000	2,829,619
35904 Sewer commercial med strength	1,328,647	1,200,000	1,200,000	2,288,841
35905 Sewer commercial high strength	103,218	90,000	90,000	165,499
35906 Sewer SFR usage revenue	2,968,905	3,000,000	3,000,000	6,510,324
35911 Other Fees	217,088	-	-	465,493
35920 Sewer facility charge	276	-	-	103
Charges for Services Total	\$ 13,805,925	\$ 12,390,000	\$ 12,390,000	\$ 24,002,958
Use of Money & Property				
38710 Interest income	\$ 501,604	\$ 500,000	\$ 500,000	\$ 500,000
38715 Interest GASB31	(389,290)	-	-	-
Use of Money & Property Total	\$ 112,314	\$ 500,000	\$ 500,000	\$ 500,000
Miscellaneous & Non-Operating				
38560 Miscellaneous revenue	\$ 159,196	\$ 200,000	\$ 200,000	\$ 17,364
39080 Sales of property	9,600	-	-	-
Miscellaneous & Non-Operating Total	\$ 168,796	\$ 200,000	\$ 200,000	\$ 17,364
Total Sewer Fund (5250)	\$ 14,087,034	\$ 13,090,000	\$ 13,090,000	\$ 24,520,322
<u>Refuse Disposal Fund (5300)</u>				
Revenue from Other Agencies				
32501 Recyclables state grant	\$ 50,316	\$ 55,000	\$ 55,000	\$ 50,025
32610 State grants	19,081	-	-	-
Revenue from Other Agencies Total	\$ 69,397	\$ 55,000	\$ 55,000	\$ 50,025
Charges for Services				
35702 Merchant fee charges	\$ (5,188)	\$ -	\$ -	\$ -
36010 Commercial refuse fees	2,768,079	2,700,000	2,700,000	2,700,000
36011 Residential refuse fees	12,720,392	12,500,000	12,500,000	12,500,000
36013 Commercial bin service multi units	3,439,109	3,000,000	3,000,000	3,453,627
36014 Commercial bin service business	896,038	850,000	850,000	886,824
36020 Refuse bin drop off fees	38,973	40,000	40,000	63,029
36030 Sale of recyclables	411,084	500,000	500,000	357,336
36040 AB 939 fees	2,098,095	2,000,000	2,000,000	2,163,107
36050 Private hauler permit fees	50,271	-	-	2,668
Charges for Services Total	\$ 22,416,854	\$ 21,590,000	\$ 21,590,000	\$ 22,126,591
Use of Money & Property				
38710 Interest income	\$ 555,610	\$ 300,000	\$ 300,000	\$ 300,000
38715 Interest GASB31	(450,735)	-	-	-
Use of Money & Property Total	\$ 104,876	\$ 300,000	\$ 300,000	\$ 300,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 11,371	\$ 15,000	\$ 15,000	\$ 11,707
39080 Sales of property	41,000	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 52,371	\$ 15,000	\$ 15,000	\$ 11,707
Total Refuse Disposal Fund (5300)	\$ 22,643,497	\$ 21,960,000	\$ 21,960,000	\$ 22,488,323

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Fiber Optic Fund (5400)</u>				
Miscellaneous & Non-Operating Revenue				
38561 Fiber optic revenue	\$ -	\$ -	\$ -	\$ 278,000
Miscellaneous & Non-Operating Revenue Total	\$ -	\$ -	\$ -	\$ 278,000
Total Fiber Optic Fund (5400)	\$ -	\$ -	\$ -	\$ 278,000
<u>Fire Communication Fund (5800)</u>				
Revenue from Other Agencies				
32610 State grants	\$ 2,962	\$ -	\$ -	\$ 1,000
Revenue from Other Agencies Total	\$ 2,962	\$ -	\$ -	\$ 1,000
Charges for Services				
34640 Fire com fees tri cities	\$ 1,742,419	\$ 1,770,195	\$ 1,770,195	\$ 2,027,078
34641 Fire com fees contract cities	2,241,619	2,299,774	2,299,774	2,410,492
Charges for Services Total	\$ 3,984,038	\$ 4,069,969	\$ 4,069,969	\$ 4,437,570
Use of Money & Property				
38710 Interest income	\$ 142,686	\$ 35,221	\$ 35,221	\$ 33,490
38715 Interest GASB31	(112,392)	-	-	-
Use of Money & Property Total	\$ 30,294	\$ 35,221	\$ 35,221	\$ 33,490
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 72	\$ 500	\$ 500	\$ 500
38565 Fire communication capital contribution	466,560	155,520	155,520	-
Miscellaneous & Non-Operating Revenue Total	\$ 466,632	\$ 156,020	\$ 156,020	\$ 500
Total Fire Communication Fund (5800)	\$ 4,483,926	\$ 4,261,210	\$ 4,261,210	\$ 4,472,560
<u>Electric Works Revenue Fund (5820)</u>				
Charges for Services				
36250 Electric domestic sales	\$ 74,791,783	\$ 83,200,000	\$ 83,200,000	\$ 75,185,046
36251 Green rate domestic sales	7	-	-	-
36260 Electric commercial sales	115,709,333	115,400,000	115,400,000	124,655,378
36270 Electric street light sales	3,057,204	3,000,000	3,000,000	2,927,125
36290 Electric sales to utilities	17,437,549	19,800,000	19,800,000	20,024,535
36291 Gas sales to other utilities	13,590	-	-	-
36332 Opt out fee	3,120	3,000	3,000	3,000
36335 Electric vehicle charging revenue	10,945	-	-	11,000
Charges for Services Total	\$ 211,023,531	\$ 221,403,000	\$ 221,403,000	\$ 222,806,084
Use of Money & Property				
38710 Interest income	\$ 4,286,310	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000
38715 Interest GASB31	(3,362,841)	-	-	-
Use of Money & Property Total	\$ 923,469	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 2,317,214	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
38561 Fiber optic revenue	237,083	160,000	160,000	-
38571 GWP Municipal Billing	912,545	600,359	912,545	900,000
38700 Rental income	705,885	700,000	700,000	700,000
38800 Proprietary grants	-	265,000	265,000	265,000
39080 Sales of property	1,400	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 4,174,127	\$ 3,725,359	\$ 4,037,545	\$ 3,865,000
Total Electric Works Revenue Fund (5820)	\$ 216,121,127	\$ 228,728,359	\$ 229,040,545	\$ 230,271,084

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Electric Depreciation Fund (5830)</u>				
Interfund Revenue				
37670 Depreciation plant	\$ -	\$ 24,624,000	\$ 24,624,000	\$ 24,600,000
37680 Depreciation vehicles	-	1,296,000	1,296,000	1,180,641
Interfund Revenue Total	\$ -	\$ 25,920,000	\$ 25,920,000	\$ 25,780,641
Total Electric Depreciation Fund (5830)	\$ -	\$ 25,920,000	\$ 25,920,000	\$ 25,780,641
<u>Electric Customer Paid Cap Fund (5850)</u>				
Miscellaneous & Non-Operating Revenue				
38564 Customer paid overtime revenue	\$ 257,010	\$ -	\$ -	\$ -
38569 Citywide collection revenue	12,313	-	-	-
38770 Collectible jobs	2,123,944	2,000,000	2,000,000	2,000,000
Miscellaneous & Non-Operating Revenue Total	\$ 2,393,266	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Total Electric Customer Paid Cap Fund (5850)	\$ 2,393,266	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<u>Energy Cost Adjust Charge Fund (5860)</u>				
Charges for Services				
36250 Electric domestic sales	\$ (154)	\$ -	\$ -	\$ -
Charges for Services Total	\$ (154)	\$ -	\$ -	\$ -
Total Energy Cost Adjust Charge Fund (5860)	\$ (154)	\$ -	\$ -	\$ -
<u>Regulatory Adjust Charge Fund (5870)</u>				
Charges for Services				
36250 Electric domestic sales	\$ 3,041,258	\$ -	\$ -	\$ -
36260 Electric commercial sales	4,777,561	-	-	-
Charges for Services Total	\$ 7,818,818	\$ -	\$ -	\$ -
Total Regulatory Adjust Charge Fund (5870)	\$ 7,818,818	\$ -	\$ -	\$ -
<u>Electric Customer Repair Fund (5880)</u>				
Miscellaneous & Non-Operating Revenue				
38770 Collectible jobs	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous & Non-Operating Revenue Total	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Total Electric Customer Repair Fund (5880)	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
<u>Water Works Revenue Fund (5920)</u>				
Charges for Services				
36332 Opt out fee	\$ 730	\$ -	\$ -	\$ -
36602 Single family revenue	20,931,748	19,000,000	19,000,000	21,017,467
36603 Multifamily revenue	16,344,376	15,500,000	15,500,000	16,942,750
36604 Commercial revenue	9,140,952	8,000,000	8,000,000	9,884,856
36605 Irrigation revenue	856,614	800,000	800,000	935,607
36606 Single family adjustable rev	(650)	-	-	-
36611 Drought rate single family	(615)	-	-	-
36619 Back flow charges	304,061	-	-	307,388
36620 Water private fire sales	667,839	600,000	600,000	657,174
36640 Water other sales	466,141	-	-	411,166
36667 Multi family recycled water	1,152	-	-	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
36668 Commercial recycled water	1,463,727	1,500,000	1,500,000	1,464,705
36669 Irrigation recycled water	594,931	800,000	800,000	848,327
Charges for Services Total	\$ 50,771,007	\$ 46,200,000	\$ 46,200,000	\$ 52,469,440
Use of Money & Property				
38710 Interest income	\$ 528,037	\$ 300,000	\$ 300,000	\$ 265,643
38715 Interest GASB31	(381,729)	-	-	-
Use of Money & Property Total	\$ 146,307	\$ 300,000	\$ 300,000	\$ 265,643
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 1,478,510	\$ 1,000,000	\$ 1,000,000	\$ 2,273,826
38571 GWP Municipal Billing	288,172	600,000	288,172	600,358
38700 Rental income	68,002	60,000	60,000	67,001
38770 Collectible jobs	849	-	-	-
38800 Proprietary grants	11,781	1,700,000	1,700,000	-
39080 Sales of property	14,920	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 1,862,234	\$ 3,360,000	\$ 3,048,172	\$ 2,941,185
Total Water Works Revenue Fund (5920)	\$ 52,779,548	\$ 49,860,000	\$ 49,548,172	\$ 55,676,268
Water Depreciation Fund (5930)				
Interfund Revenue				
37670 Depreciation plant	\$ -	\$ 6,526,500	\$ 6,526,500	\$ 6,526,500
37680 Depreciation vehicles	-	343,500	343,500	464,957
Interfund Revenue Total	\$ -	\$ 6,870,000	\$ 6,870,000	\$ 6,991,457
Total Water Depreciation Fund (5930)	\$ -	\$ 6,870,000	\$ 6,870,000	\$ 6,991,457
Water Customer Paid Cap Fund (5950)				
Miscellaneous & Non-Operating Revenue				
38569 Citywide collection revenue	\$ 1,239	\$ -	\$ -	\$ -
38770 Collectible jobs	573,771	1,471,000	1,471,000	1,500,000
Miscellaneous & Non-Operating Revenue Total	\$ 575,010	\$ 1,471,000	\$ 1,471,000	\$ 1,500,000
Total Water Customer Paid Cap Fund (5950)	\$ 575,010	\$ 1,471,000	\$ 1,471,000	\$ 1,500,000
Water Customer Repair Fund (5980)				
Miscellaneous & Non-Operating Revenue				
38770 Collectible jobs	\$ 17,347	\$ 100,000	\$ 100,000	\$ 100,000
Miscellaneous & Non-Operating Revenue Total	\$ 17,347	\$ 100,000	\$ 100,000	\$ 100,000
Total Water Customer Repair Fund (5980)	\$ 17,347	\$ 100,000	\$ 100,000	\$ 100,000
ENTERPRISE TOTAL	\$ 320,919,420	\$ 354,310,569	\$ 354,310,927	\$ 374,128,655

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
INTERNAL SERVICE				
<u>Fleet Management Fund (6010)</u>				
Charges for Services				
34770 Collectible jobs overhead	\$ 19,893	\$ -	\$ -	\$ -
37110 Vehicle charges	12,826,457	11,809,078	11,809,078	8,809,078
37111 Equipment usage charges	8,323	150,000	150,000	30,000
Charges for Services Total	\$ 12,854,672	\$ 11,959,078	\$ 11,959,078	\$ 8,839,078
Use of Money & Property				
38710 Interest income	\$ 329,509	\$ 125,000	\$ 125,000	\$ 100,000
38715 Interest GASB31	(264,691)	-	-	-
Use of Money & Property Total	\$ 64,818	\$ 125,000	\$ 125,000	\$ 100,000
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 3,406	\$ -	\$ -	\$ -
39080 Sales of property	66,410	-	-	20,000
Miscellaneous & Non-Operating Revenue Total	\$ 69,816	\$ -	\$ -	\$ 20,000
Total Fleet Management Fund (6010)	\$ 12,989,306	\$ 12,084,078	\$ 12,084,078	\$ 8,959,078
<u>Joint Air Support Fund (6020)</u>				
Charges for Services				
34676 Joint air support maintenance fees	\$ 354,768	\$ 714,005	\$ 714,005	\$ 350,000
38510 City contribution	920,315	881,975	881,975	874,868
Charges for Services Total	\$ 1,275,083	\$ 1,595,980	\$ 1,595,980	\$ 1,224,868
Use of Money & Property				
38710 Interest income	\$ 50,797	\$ 30,000	\$ 30,000	\$ 20,000
38715 Interest GASB31	(41,045)	-	-	-
Use of Money & Property Total	\$ 9,752	\$ 30,000	\$ 30,000	\$ 20,000
Miscellaneous & Non-Operating Revenue				
39080 Sales of property	\$ 199,988	\$ -	\$ -	\$ 400,000
Miscellaneous & Non-Operating Revenue Total	\$ 199,988	\$ -	\$ -	\$ 400,000
Total Joint Air Support Fund (6020)	\$ 1,484,822	\$ 1,625,980	\$ 1,625,980	\$ 1,644,868
<u>ISD Infrastructure Fund (6030)</u>				
Charges for Services				
37150 ISD service charge	\$ 6,707,743	\$ 7,516,334	\$ 7,516,334	\$ 7,312,364
Charges for Services Total	\$ 6,707,743	\$ 7,516,334	\$ 7,516,334	\$ 7,312,364
Use of Money & Property				
38710 Interest income	\$ 91,392	\$ 70,000	\$ 70,000	\$ 50,000
38715 Interest GASB31	(74,181)	-	-	-
Use of Money & Property Total	\$ 17,211	\$ 70,000	\$ 70,000	\$ 50,000
Total ISD Infrastructure Fund (6030)	\$ 6,724,954	\$ 7,586,334	\$ 7,586,334	\$ 7,362,364

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>ISD Applications Fund (6040)</u>				
Charges for Services				
34502 Technology fees	\$ 541	\$ -	\$ -	\$ -
37150 ISD service charge	6,401,496	6,237,745	6,237,745	6,291,632
Charges for Services Total	\$ 6,402,037	\$ 6,237,745	\$ 6,237,745	\$ 6,291,632
Use of Money & Property				
38710 Interest income	\$ 173,070	\$ 150,000	\$ 150,000	\$ 100,000
38715 Interest GASB31	(135,874)	-	-	-
Use of Money & Property Total	\$ 37,196	\$ 150,000	\$ 150,000	\$ 100,000
Total ISD Applications Fund (6040)	\$ 6,439,233	\$ 6,387,745	\$ 6,387,745	\$ 6,391,632
<u>Building Maintenance Fund (6070)</u>				
Charges for Services				
37113 Building maintenance service charge	\$ 7,929,204	\$ 7,441,720	\$ 7,441,720	\$ 7,135,460
Charges for Services Total	\$ 7,929,204	\$ 7,441,720	\$ 7,441,720	\$ 7,135,460
Use of Money & Property				
38710 Interest income	\$ 62,166	\$ 10,000	\$ 10,000	\$ 10,000
38715 Interest GASB31	(51,641)	-	-	-
Use of Money & Property Total	\$ 10,525	\$ 10,000	\$ 10,000	\$ 10,000
Total Building Maintenance Fund (6070)	\$ 7,939,729	\$ 7,451,720	\$ 7,451,720	\$ 7,145,460
<u>Unemployment Insurance Fund (6100)</u>				
Charges for Services				
37001 City self insurance charges	\$ 99,624	\$ 50,221	\$ 50,221	\$ 52,017
Charges for Services Total	\$ 99,624	\$ 50,221	\$ 50,221	\$ 52,017
Use of Money & Property				
38710 Interest income	\$ 14,690	\$ 10,000	\$ 10,000	\$ 14,290
38715 Interest GASB31	(11,674)	-	-	-
Use of Money & Property Total	\$ 3,016	\$ 10,000	\$ 10,000	\$ 14,290
Total Unemployment Insurance Fund (6100)	\$ 102,640	\$ 60,221	\$ 60,221	\$ 66,307
<u>Liability Insurance Fund (6120)</u>				
Charges for Services				
37001 City self insurance charges	\$ 4,469,038	\$ 5,834,885	\$ 5,834,885	\$ 7,286,492
37002 Excess liability ins charges	461,012	535,500	535,500	545,000
Charges for Services Total	\$ 4,930,050	\$ 6,370,385	\$ 6,370,385	\$ 7,831,492
Use of Money & Property				
38710 Interest income	\$ 278,162	\$ 200,000	\$ 200,000	\$ 313,748
38715 Interest GASB31	(225,145)	-	-	-
Use of Money & Property Total	\$ 53,016	\$ 200,000	\$ 200,000	\$ 313,748
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 83,952	\$ -	\$ -	\$ -
38563 Claims recovery	580,457	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 664,409	\$ -	\$ -	\$ -
Total Liability Insurance Fund (6120)	\$ 5,647,476	\$ 6,570,385	\$ 6,570,385	\$ 8,145,240

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Compensation Insurance Fund (6140)</u>				
Charges for Services				
37001 City self insurance charges	\$ 17,015,683	\$ 18,118,623	\$ 18,118,623	\$ 17,294,002
Charges for Services Total	\$ 17,015,683	\$ 18,118,623	\$ 18,118,623	\$ 17,294,002
Use of Money & Property				
38710 Interest income	\$ 535,878	\$ 250,000	\$ 250,000	\$ 674,943
38715 Interest GASB31	(443,239)	-	-	-
Use of Money & Property Total	\$ 92,639	\$ 250,000	\$ 250,000	\$ 674,943
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 60	\$ -	\$ -	\$ -
38563 Claims recovery	1,087,095	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 1,087,155	\$ -	\$ -	\$ -
Transfers from Other Funds				
39210 Transfer from internal service fund	\$ -	\$ 700,000	\$ 700,000	\$ -
Transfers from Other Funds Total	\$ -	\$ 700,000	\$ 700,000	\$ -
Total Compensation Insurance Fund (6140)	\$ 18,195,478	\$ 19,068,623	\$ 19,068,623	\$ 17,968,945
<u>Dental Insurance Fund (6150)</u>				
Charges for Services				
37028 HMO employee charges	\$ 162,425	\$ 164,593	\$ 164,593	\$ 145,522
37029 HMO retiree charges	17,716	17,731	17,731	18,912
37034 Anthem PPO employee charges	914,921	915,853	915,853	910,699
37036 PPO retiree charges	232,069	236,083	236,083	233,638
Charges for Services Total	\$ 1,327,131	\$ 1,334,260	\$ 1,334,260	\$ 1,308,771
Use of Money & Property				
38710 Interest income	\$ 19,049	\$ 15,000	\$ 15,000	\$ 19,238
38715 Interest GASB31	(15,187)	-	-	-
Use of Money & Property Total	\$ 3,862	\$ 15,000	\$ 15,000	\$ 19,238
Miscellaneous & Non-Operating Revenue				
38563 Claims recovery	\$ 294	\$ -	\$ -	\$ -
38569 Citywide collection revenue	5	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 299	\$ -	\$ -	\$ -
Total Dental Insurance Fund (6150)	\$ 1,331,291	\$ 1,349,260	\$ 1,349,260	\$ 1,328,009
<u>Medical Insurance Fund (6160)</u>				
Charges for Services				
37004 Flexible spending charges	\$ 584,421	\$ 620,109	\$ 620,109	\$ 647,551
37032 Kaiser employee charges	4,005,488	4,538,391	4,538,391	4,850,892
37034 Anthem PPO employee charges	10,503,462	10,520,925	10,520,925	10,601,841
37035 Kaiser retiree charges	431,386	499,908	499,908	563,196
37036 PPO retiree charges	2,994,343	3,846,343	3,846,343	3,062,724
37038 Anthem HMO employee charges	3,930,680	4,159,092	4,159,092	3,821,891
37039 Blue cross HMO retiree charges	807,951	867,886	867,886	894,804
Charges for Services Total	\$ 23,257,730	\$ 25,052,654	\$ 25,052,654	\$ 24,442,899
Use of Money & Property				
38710 Interest income	\$ 8,421	\$ -	\$ -	\$ -
38715 Interest GASB31	(8,008)	-	-	-
Use of Money & Property Total	\$ 413	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Miscellaneous & Non-Operating Revenue				
38527 Rebate revenue	\$ 20,508	\$ 50,000	\$ 50,000	\$ 50,000
38569 Citywide collection revenue	281	-	-	-
Miscellaneous & Non-Operating Revenue Total	\$ 20,789	\$ 50,000	\$ 50,000	\$ 50,000
Transfers from Other Funds				
39210 Transfer from internal service fund	\$ -	\$ 850,000	\$ 850,000	\$ -
Transfers from Other Funds Total	\$ -	\$ 850,000	\$ 850,000	\$ -
Total Medical Insurance Fund (6160)	\$ 23,278,931	\$ 25,952,654	\$ 25,952,654	\$ 24,492,899
<u>Vision Insurance Fund (6170)</u>				
Charges for Services				
37090 Vision insurance charges	\$ 225,196	\$ 220,995	\$ 220,995	\$ 224,840
Charges for Services Total	\$ 225,196	\$ 220,995	\$ 220,995	\$ 224,840
Use of Money & Property				
38710 Interest income	\$ 8,460	\$ 5,000	\$ 5,000	\$ 8,897
38715 Interest GASB31	(6,780)	-	-	-
Use of Money & Property Total	\$ 1,680	\$ 5,000	\$ 5,000	\$ 8,897
Miscellaneous & Non-Operating Revenue				
38569 Citywide collection revenue	\$ 2	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue Total	\$ 2	\$ -	\$ -	\$ -
Total Vision Insurance Fund (6170)	\$ 226,878	\$ 225,995	\$ 225,995	\$ 233,737
<u>Employee Benefits Fund (640)</u>				
Charges for Services				
37101 Employee vacation and comp time charges	\$ 3,360,533	\$ 3,476,218	\$ 3,476,218	\$ 3,573,784
37102 Employee comp time charges	2,783,916	2,408,962	2,408,962	3,400,000
Charges for Services Total	\$ 6,144,449	\$ 5,885,180	\$ 5,885,180	\$ 6,973,784
Use of Money & Property				
38710 Interest income	\$ 241,474	\$ 150,000	\$ 150,000	\$ 299,086
38715 Interest GASB31	(198,747)	-	-	-
Use of Money & Property Total	\$ 42,727	\$ 150,000	\$ 150,000	\$ 299,086
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 47,131	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue Total	\$ 47,131	\$ -	\$ -	\$ -
Total Employee Benefits Fund (640)	\$ 6,234,307	\$ 6,035,180	\$ 6,035,180	\$ 7,272,870
<u>RHSP Benefits Fund (6410)</u>				
Charges for Services				
37100 Employee benefit charges	\$ 3,629,410	\$ 1,668,547	\$ 1,668,547	\$ 1,715,801
Charges for Services Total	\$ 3,629,410	\$ 1,668,547	\$ 1,668,547	\$ 1,715,801
Use of Money & Property				
38710 Interest income	\$ 258,671	\$ 150,000	\$ 150,000	\$ 319,629
38715 Interest GASB31	(213,946)	-	-	-
Use of Money & Property Total	\$ 44,725	\$ 150,000	\$ 150,000	\$ 319,629
Total RHSP Benefits Fund (6410)	\$ 3,674,135	\$ 1,818,547	\$ 1,818,547	\$ 2,035,430

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Post Employment Benefits Fund (6420)</u>				
Charges for Services				
37103 Post employment benefits	\$ 201,629	\$ 695,251	\$ 695,251	\$ 1,001,164
Charges for Services Total	\$ 201,629	\$ 695,251	\$ 695,251	\$ 1,001,164
Total Post Employment Benefits Fund (6420)	\$ 201,629	\$ 695,251	\$ 695,251	\$ 1,001,164
<u>ISD Wireless Fund (6600)</u>				
Revenue from Other Agencies				
31458 Homeland security grant	\$ 1,000,881	\$ -	\$ 225,000	\$ -
Revenue from Other Agencies Total	\$ 1,000,881	\$ -	\$ 225,000	\$ -
Charges for Services				
34675 Wireless communication fees	\$ 8,600	\$ -	\$ -	\$ -
37150 ISD service charge	4,269,332	4,411,119	4,411,119	4,214,461
Charges for Services Total	\$ 4,277,932	\$ 4,411,119	\$ 4,411,119	\$ 4,214,461
Use of Money & Property				
38710 Interest income	\$ 39,634	\$ 20,000	\$ 20,000	\$ 49,066
38715 Interest GASB31	(37,198)	-	-	-
Use of Money & Property Total	\$ 2,436	\$ 20,000	\$ 20,000	\$ 49,066
Miscellaneous & Non-Operating Revenue				
38560 Miscellaneous revenue	\$ 5,627	\$ -	\$ -	\$ -
Miscellaneous & Non-Operating Revenue Total	\$ 5,627	\$ -	\$ -	\$ -
Total ISD Wireless Fund (6600)	\$ 5,286,876	\$ 4,431,119	\$ 4,656,119	\$ 4,263,527
INTERNAL SERVICE TOTAL	\$ 99,757,685	\$ 101,343,092	\$ 101,568,092	\$ 98,311,530
ALL FUNDS - GRAND TOTAL	\$ 787,452,376	\$ 815,385,381	\$ 822,815,387	\$ 868,346,889

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund Balance 7/1/2019			Revenues		Appropriations		Projected Fund Balance 6/30/2020	\$ Change in Fund Balance	% Change in Fund Balance
Major Funds										
General Fund	\$ 75,344,000	\$ 236,021,322	\$ 236,968,577	\$ 74,396,745	\$ (947,255)	-1.26%				
General Fund (Measure S)	7,500,000	6,500,000	6,348,000	7,652,000	152,000	2.03%				
Total General Fund	\$ 82,844,000	\$ 242,521,322	\$ 243,316,577	\$ 82,048,745	\$ (795,255)	-0.96%				
Capital Improvement Fund	25,567,118	5,538,055	7,664,500	23,440,673	(2,126,445)	-8.32%				
Measure S Capital Improvement Fund	-	23,500,000	23,500,000	-	-	0.00%				
Total Capital Improvement	\$ 25,567,118	\$ 29,038,055	\$ 31,164,500	\$ 23,440,673	\$ (2,126,445)	-8.32%				
Housing Assistance Fund	6,385,344	39,252,176	39,377,685	6,259,835	(125,509)	-1.97%				
Sewer Fund	203,543,989	24,520,322	36,557,317	191,506,994	(12,036,995)	-5.91%				
Electric Funds	325,603,901	258,101,725	291,069,974	292,635,652	(32,968,249)	-10.13%				
Water Funds	125,299,585	64,267,725	69,897,585	119,669,725	(5,629,860)	-4.49%				
Major Funds Total	\$ 769,243,938	\$ 657,701,324	\$ 711,383,638	\$ 715,561,624	\$ (53,682,313)	-6.98%				
Non-major Governmental Funds										
Capital Projects Funds	\$ 115,441,564	\$ 14,646,592	\$ 8,670,000	\$ 121,418,156	\$ 5,976,592	5.18%				
Debt Service Funds	14,989,022	1,700,000	3,080,797	13,608,225	(1,380,797)	-9.21%				
Special Revenue Funds	92,633,066	68,748,559	70,208,440	91,173,185	(1,459,881)	-1.58%				
Non-major Governmental Funds Total	\$ 223,063,652	\$ 85,095,151	\$ 81,959,237	\$ 226,199,566	\$ 3,135,914	1.41%				
Other Funds										
Non-major Enterprise Funds	\$ 39,699,505	\$ 27,238,883	\$ 33,151,327	\$ 33,787,061	\$ (5,912,444)	-14.89%				
Internal Service Funds	78,754,035	98,311,530	111,842,922	65,222,644	(13,531,392)	-17.18%				
Other Funds Total	\$ 118,453,540	\$ 125,550,413	\$ 144,994,249	\$ 99,009,705	\$ (19,443,836)	-16.41%				
TOTAL	\$ 1,110,761,130	\$ 868,346,889	\$ 938,337,124	\$ 1,040,770,895	\$ (69,990,235)	-6.30%				

The table above illustrates the estimated fund balances as of July 1, 2019 (un-audited), the adopted resources and appropriations for FY 2019-20, and the projected ending fund balances at June 30, 2020. Fund balance is a good indicator of a fund's financial health and represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the major changes in the various fund balances are discussed below.

General Fund (Fund 1010) – including the effects of Measure S revenues, the General Fund balance is projected to decrease by \$795 thousand, or 0.96%, for FY 2019-20. This amount does not account for \$628 thousand in additional resources from the assigned Economic Development use of fund balance, a result of the Economic Development function returning to the General Fund as of July 1, 2016. After taking into account the resource from the assigned fund balance, the total adopted FY 2019-20 has a budget gap of \$319 thousand. Even with a projected budget gap, the proposed General Fund budget represents our continued commitment to deliver quality services while maintaining fiscal responsibility.

Capital Improvement Funds (Funds 4010 & 4011) – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Another funding source is a small portion of sales tax revenue which was restored to the CIP; however it is nowhere near the amount of sales tax that was deposited to the fund several years ago. As part of the annual budget process, management once again reviewed all open projects and prioritized them based on their importance to the community.

For FY 2019-20, the fund balance is projected to decrease by \$2.1 million, or 8.32%. Some of the major projects that received appropriation for FY 2019-20 include the Montrose Parking Lot Electrical Upgrades, resurfacing of the Dunsmore Parking Lot, placing artificial turf at the Sports Complex Field 3, the Street Tree Maintenance Program, and for the La Crescenta Avenue rehabilitation project. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and analyze all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

Also in FY 2019-20, the newly established Measure S Capital Improvement Fund (Fund 4011) was created to track the projects that will solely be funded by the monies received from this sales tax measure. As a part of the FY 2019-20 adopted budget, \$23.5 million in estimated Measure S sales tax revenues has been appropriated for acquiring new affordable housing developments (\$20.0 million) and seismic upgrade infrastructure needs (\$3.5 million).

Sewer Fund (Fund 5250) – The fund balance is projected to decrease by \$12.0 million, or 5.91%. The decrease is attributable to new appropriations towards capital improvements projects, most notably the Los Angeles/Glendale Water Reclamation Plant, the Hyperion Wastewater System, the Emergency Sewer and Storm Drain Repair Project, the Sewer Reconstruction Program, and the Wastewater Shop Tenant Improvements. There is sufficient fund balance to support the appropriation for these projects.

Electric Utility Funds (Funds 5810-5880) – The aggregate fund balance for the Electric Utility Funds is projected to decrease by \$33.0 million, or 10.13%. The decrease is mainly attributable to increases in purchased power, fuel-natural gas, and regulatory expenses as well as due to new appropriations towards projects relative to last year.

Capital Projects Funds (Funds 4020-4110) – The aggregate fund balance for the Capital Projects Funds is projected to increase by \$6.0 million, or 5.18%. The increase is mainly attributable to the annual transfer from the Capital Improvement Program Fund (Fund 4010) to the Scholl Canyon Landfill Post-Closure Fund (Fund 4030). The City annually transfers monies to this fund in order to ensure adequate resources are available upon closure of the landfill, although no appropriation is made in this fund, thereby considerably adding to the fund balance. The projected increase in fund balance is also due to a decrease in new appropriations towards projects for FY 2019-20.

Debt Service Fund (Fund 3030) – The fund balance is projected to decrease by \$1.4 million, or 9.21%, to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund (Fund 3030).

Non-major Enterprise Funds (Funds 5300, 5400, & 5800) – The aggregate fund balance for all Non-major Enterprise Funds is projected to decrease by \$5.9 million, or 14.89%. The decrease is mainly attributable to appropriations toward equipment purchases, Organic Recycling processing, Annual Recovering of Recyclables and Green Waste Recycling, and Household Bulky and Abandoned Items Collection in the Refuse Disposal Fund (Fund 5300). There is sufficient fund balance for these capital activities. The decrease is also attributable to the addition of a new fund, the Fiber Optic Fund (Fund 5400), which was established to provide improved commercial network infrastructure to expand the city's operation as a provider, and an increase in contractual services, cost allocations, and ISD service charges in the Fire Communications Fund (Fund 5800).

Internal Service Funds (Funds 6010-6600) – The aggregate fund balance for the Internal Service Funds is projected to decrease by \$13.5 million, or 17.18%. The decrease is mainly attributable to the reduction in the internal service rates for Fleet, ISD, as well as Workers' Compensation in FY 2019-20, resulting in less projected revenue coming into these funds to be used towards appropriated vehicle and equipment purchases, contractual services, and future claims. The decrease is also due to the funding of half the cost for the purchase of a helicopter in the Joint Air Support Fund (Fund 6020). The remaining cost will be paid for by the City of Burbank.

The schedule on the following pages provides a detailed breakdown by fund of the various changes in fund balance.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2020**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2019 (Unaudited)	Revenues		
	Total	Revenues	Transfers In	Total Resources
1010 - General Fund	\$ 75,344,000	\$ 214,594,267	\$ 21,427,055	\$ 236,021,322
1010 - General Fund (Measure S)	7,500,000	6,500,000	-	6,500,000
Total General Fund	\$ 82,844,000	\$ 221,094,267	\$ 21,427,055	\$ 242,521,322
Special Revenue Funds				
2010 - CDBG Fund	\$ (87,984)	\$ 1,879,314	\$ -	\$ 1,879,314
2020 - Housing Assistance Fund	6,385,344	39,252,176	-	39,252,176
2030 - Home Grant Fund	1,450,599	2,270,152	-	2,270,152
2040 - Continuum of Care Grant Fund	(782,684)	2,449,400	-	2,449,400
2050 - Emergency Solutions Grant Fund	(16,090)	157,192	-	157,192
2060 - Workforce Innovation and Opportunity Act Fund	1,016,713	6,747,837	-	6,747,837
2090 - Affordable Housing Trust Fund	2,510,830	215,220	-	215,220
2100 - Urban Art Fund	7,961,562	400,000	-	400,000
2110 - Glendale Youth Alliance Fund	(405,511)	2,481,533	-	2,481,533
2120 - BEGIN Affordable Homeownership Fund	11,152	300,000	-	300,000
2130 - Low&Mod Income Housing Asset Fund	11,852,031	231,000	746,502	977,502
2160 - Grant Fund	694,857	1,066,272	-	1,066,272
2170 - Filming Fund	-	-	-	-
2180 - Recreation Fund	-	-	-	-
2190 - Hazardous Disposal Fund	3,744,726	1,821,041	-	1,821,041
2210 - Parking Fund	11,259,105	11,910,000	-	11,910,000
2220 - Measure M Local Return Fund	4,436,143	2,765,000	-	2,765,000
2240 - Measure H Fund	(58,631)	316,606	-	316,606
2260 - Measure W Fund	-	1,211,848	-	1,211,848
2510 - Air Quality Improvement Fund	583,923	261,000	-	261,000
2520 - Public Works Special Grants Fund	(36,052)	-	-	-
2530 - San Fernando Landscape District Fund	256,113	91,500	-	91,500
2540 - Measure R Local Return Fund	13,644,419	2,550,000	-	2,550,000
2550 - Measure R-Regional Return Fund	(1,195,243)	-	-	-
2560 - Transit Prop A Local Return Fund	15,049,934	4,060,000	-	4,060,000
2570 - Transit Prop C Local Return Fund	8,952,505	3,390,000	-	3,390,000
2580 - Transit Utility Fund	(4,017,449)	10,781,273	-	10,781,273
2600 - Asset Forfeiture Fund	2,734,429	-	-	-
2610 - Police Special Grants Fund	278,912	920,000	-	920,000
2620 - Supplemental Law Enforcement Fund	422,303	300,000	-	300,000
2650 - Fire Grant Fund	(57,341)	-	-	-
2660 - Fire Mutual Aid Fund	1,182,251	750,000	-	750,000
2670 - Special Events Fund	-	-	-	-
2700 - Nutritional Meals Grant Fund	59,451	364,591	84,578	449,169
2750 - Library Fund	1,455,140	226,053	-	226,053
2800 - Cable Access Fund	3,836,765	470,000	-	470,000
2910 - Electric Public Benefit Fund	5,896,187	7,530,647	-	7,530,647
Total Special Revenue Funds	\$ 99,018,410	\$ 107,169,655	\$ 831,080	\$ 108,000,735
Debt Service Funds				
3030 - Police Building Project Fund	\$ 14,989,022	\$ 200,000	\$ 1,500,000	\$ 1,700,000
Total Debt Service Funds	\$ 14,989,022	\$ 200,000	\$ 1,500,000	\$ 1,700,000

Notes:

*Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance.

**All Maintenance & Operations in GWP Capital Improvement Funds 5830, 5850, 5930, and 5950 are reflected under the Capital Projects section.

***Includes estimated fund balances of the Filming Fund and Recreation Fund to be transferred from the General Fund to the Capital Improvement Fund to fund various recreation and filming CIP projects.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2020**

Appropriations						Projected Fund Balance 6/30/2020	
Salaries & Benefits	Maintenance & Operation	Capital Outlay	Capital Projects	Transfers	Total Appropriations	Surplus/(Use of Fund Balance)	Total
\$ 188,011,483	\$ 45,717,958	\$ -	\$ -	\$ 3,239,135	\$ 236,968,577	\$ (947,255)	\$ 74,396,745
1,176,596	5,171,404	-	-	-	6,348,000	152,000	7,652,000
\$ 189,188,079	\$ 50,889,362	\$ -	\$ -	\$ 3,239,135	\$ 243,316,577	\$ (795,255)	\$ 82,048,745
\$ 359,248	\$ 1,170,066	\$ -	\$ 350,000	\$ -	\$ 1,879,314	\$ -	\$ (87,984)
2,744,290	36,633,395	-	-	-	39,377,685	(125,509)	6,259,835
88,418	2,181,734	-	-	-	2,270,152	-	1,450,599
272,570	2,176,830	-	-	-	2,449,400	-	(782,684)
7,113	150,079	-	-	-	157,192	-	(16,090)
3,696,962	3,050,875	-	-	-	6,747,837	-	1,016,713
148,592	58,068	-	-	-	206,660	8,560	2,519,390
-	269,000	-	-	-	269,000	131,000	8,092,562
2,176,335	305,198	-	-	-	2,481,533	-	(405,511)
-	300,000	-	-	-	300,000	-	11,152
395,811	592,240	-	-	-	988,051	(10,549)	11,841,482
245,417	843,309	-	-	-	1,088,726	(22,454)	672,403
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,325,375	481,893	-	-	-	1,807,268	13,773	3,758,499
3,633,882	8,122,927	45,000	1,950,000	-	13,751,809	(1,841,809)	9,417,296
780,963	1,143,000	-	-	-	1,923,963	841,037	5,277,180
17,745	298,861	-	-	-	316,606	-	(58,631)
97,537	484,311	-	630,000	-	1,211,848	-	-
190,000	159,003	-	-	-	349,003	(88,003)	495,920
-	-	-	-	-	-	-	(36,052)
-	80,400	-	-	-	80,400	11,100	267,213
-	-	-	-	-	-	2,550,000	16,194,419
-	-	-	-	-	-	-	(1,195,243)
22,337	4,451,128	-	-	-	4,473,465	(413,465)	14,636,469
28,305	4,065,345	-	-	-	4,093,650	(703,650)	8,248,855
835,401	9,961,872	-	-	-	10,797,273	(16,000)	(4,033,449)
199,588	336,791	-	-	-	536,379	(536,379)	2,198,050
669,391	250,609	-	-	-	920,000	-	278,912
412,219	9,474	-	-	-	421,693	(121,693)	300,610
-	-	-	-	-	-	-	(57,341)
724,284	25,716	-	-	-	750,000	-	1,182,251
-	-	-	-	-	-	-	-
236,870	212,299	-	-	-	449,169	-	59,451
101,548	180,134	-	-	-	281,682	(55,629)	1,399,511
-	15,000	-	175,000	-	190,000	280,000	4,116,765
560,785	8,455,582	-	-	-	9,016,367	(1,485,720)	4,410,467
\$ 19,970,986	\$ 86,465,139	\$ 45,000	\$ 3,105,000	\$ -	\$ 109,586,125	\$ (1,585,390)	\$ 97,433,020
\$ -	\$ 3,080,797	\$ -	\$ -	\$ -	\$ 3,080,797	\$ (1,380,797)	\$ 13,608,225
\$ -	\$ 3,080,797	\$ -	\$ -	\$ -	\$ 3,080,797	\$ (1,380,797)	\$ 13,608,225

Notes:

*Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance.

**All Maintenance & Operations in GWP Capital Improvement Funds 5830, 5850, 5930, and 5950 are reflected under the Capital Projects section.

***Includes estimated fund balances of the Filming Fund and Recreation Fund to be transferred from the General Fund to the Capital Improvement Fund to fund various recreation and filming CIP projects.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2020**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2019 (Unaudited)	Revenues		
	Total	Revenues	Transfers In	Total Resources
Capital Projects Funds				
4010 - Capital Improvement Fund***	\$ 25,567,118	\$ 4,630,000	\$ 908,055	\$ 5,538,055
4011 - Measure S Capital Improvement Fund	-	23,500,000	-	23,500,000
4020 - State Gas Tax Fund	7,472,880	8,751,592	-	8,751,592
4030 - Landfill Postclosure Fund	37,243,373	-	4,560,000	4,560,000
4050 - Parks Mitigation Fee Fund	25,495,304	1,100,000	-	1,100,000
4070 - Library Mitigation Fee Fund	1,778,727	110,000	-	110,000
4080 - Parks Quimby Fee Fund	525,247	-	-	-
4090 - CIP Reimbursement Fund	(1,925,133)	-	-	-
4100 - San Fernando Corridor Tax Share Fund	44,851,167	-	-	-
4110 - Housing Development Impact Fee Fund	-	125,000	-	125,000
Total Capital Projects Funds	\$ 141,008,682	\$ 38,216,592	\$ 5,468,055	\$ 43,684,647
Enterprise Funds				
5250 - Sewer Fund	\$ 203,543,989	\$ 24,520,322	\$ -	\$ 24,520,322
5300 - Refuse Disposal Fund	32,383,519	22,488,323	-	22,488,323
5400 - Fiber Optic Fund	-	278,000	-	278,000
5800 - Fire Communication Fund	7,315,985	4,472,560	-	4,472,560
5810 - Electric Surplus Fund	325,603,901	-	-	-
5820 - Electric Works Revenue Fund	-	230,271,084	-	230,271,084
5830 - Electric Depreciation Fund	-	25,780,641	-	25,780,641
5840 - Electric SCAQMD Sales Fund	-	-	-	-
5850 - Electric Customer Capital Fund	-	2,000,000	-	2,000,000
5860 - ECAC Fund	-	-	-	-
5870 - RAC Fund	-	-	-	-
5880 - Electric Customer Repair Fund	-	50,000	-	50,000
5910 - Water Surplus Fund	125,299,585	-	-	-
5920 - Water Works Revenue Fund	-	55,676,268	-	55,676,268
5930 - Water Depreciation Fund	-	6,991,457	-	6,991,457
5950 - Water Customer Capital Fund	-	1,500,000	-	1,500,000
5980 - Water Customer Repair Fund	-	100,000	-	100,000
Total Enterprise Funds	\$ 694,146,980	\$ 374,128,655	\$ -	\$ 374,128,655
Internal Service Funds				
6010 - Fleet Management Fund	\$ 29,722,528	\$ 8,959,078	\$ -	\$ 8,959,078
6020 - Joint Helicopter Operation Fund	5,273,520	1,644,868	-	1,644,868
6030 - ISD Infrastructure Fund	8,961,409	7,362,364	-	7,362,364
6040 - ISD Applications Fund	14,709,645	6,391,632	-	6,391,632
6070 - Building Maintenance Fund	3,025,309	7,145,460	-	7,145,460
6100 - Unemployment Insurance Fund	176,192	66,307	-	66,307
6120 - Liability Insurance Fund	6,942,447	8,145,240	-	8,145,240
6140 - Compensation Insurance Fund	(5,387,178)	17,968,945	-	17,968,945
6150 - Dental Insurance Fund	484,868	1,328,009	-	1,328,009
6160 - Medical Insurance Fund	2,170,296	24,492,899	-	24,492,899
6170 - Vision Insurance Fund	264,078	233,737	-	233,737
6400 - Compensated Absences Fund	2,345,332	7,272,870	-	7,272,870
6410 - RHSP Benefits Fund	3,298,807	2,035,430	-	2,035,430
6420 - Post Employment Benefits Fund	(156,203)	1,001,164	-	1,001,164
6600 - ISD Wireless Fund	6,922,985	4,263,527	-	4,263,527
Total Internal Service Funds	\$ 78,754,035	\$ 98,311,530	\$ -	\$ 98,311,530
GRAND TOTAL	\$ 1,110,761,130	\$ 839,120,699	\$ 29,226,190	\$ 868,346,889

Notes:

*Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance.

**All Maintenance & Operations in GWP Capital Improvement Funds 5830, 5850, 5930, and 5950 are reflected under the Capital Projects section.

***Includes estimated fund balances of the Filming Fund and Recreation Fund to be transferred from the General Fund to the Capital Improvement Fund to fund various recreation and filming CIP projects.

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2020**

Appropriations						Projected Fund Balance 6/30/2020	
Salaries & Benefits	Maintenance & Operation	Capital Outlay	Capital Projects	Transfers	Total Appropriations	Surplus/(Use of Fund Balance)	Total
\$ 127,079	\$ 27,421	\$ -	\$ 2,950,000	\$ 4,560,000	\$ 7,664,500	\$ (2,126,445)	\$ 23,440,673
-	-	-	23,500,000	-	23,500,000	-	-
-	610,000	-	7,310,000	-	7,920,000	831,592	8,304,472
-	-	-	-	-	-	4,560,000	41,803,373
-	-	-	750,000	-	750,000	350,000	25,845,304
-	-	-	-	-	-	110,000	1,888,727
-	-	-	-	-	-	-	525,247
-	-	-	-	-	-	-	(1,925,133)
-	-	-	-	-	-	-	44,851,167
-	-	-	-	-	-	125,000	125,000
\$ 127,079	\$ 637,421	\$ -	\$ 34,510,000	\$ 4,560,000	\$ 39,834,500	\$ 3,850,147	\$ 144,858,829
\$ 3,823,611	\$ 21,091,706	\$ 686,000	\$ 10,956,000	\$ -	\$ 36,557,317	\$ (12,036,995)	\$ 191,506,994
9,164,921	15,584,661	1,050,000	350,000	1,150,000	27,299,582	(4,811,259)	27,572,261
128,292	92,021	-	-	-	220,313	57,687	57,687
3,796,176	1,530,256	305,000	-	-	5,631,432	(1,158,872)	6,157,113
-	-	-	-	-	-	-	325,603,901
37,719,688	209,936,931	-	-	20,277,055	267,933,674	(37,662,590)	(37,662,590)
-	-	2,979,300	18,107,000**	-	21,086,300	4,694,341	4,694,341
-	-	-	-	-	-	-	-
-	-	-	2,000,000**	-	2,000,000	-	-
-	-	-	-	-	-	-	-
-	50,000	-	-	-	50,000	-	-
-	-	-	-	-	-	-	125,299,585
11,205,858	45,256,927	-	-	-	56,462,785	(786,517)	(786,517)
-	-	1,001,800	10,833,000**	-	11,834,800	(4,843,343)	(4,843,343)
-	-	-	1,500,000**	-	1,500,000	-	-
-	100,000	-	-	-	100,000	-	-
\$ 65,838,546	\$ 293,642,502	\$ 6,022,100	\$ 43,746,000	\$ 21,427,055	\$ 430,676,203	\$ (56,547,548)	\$ 637,599,432
\$ 5,589,753	\$ 8,624,811	\$ 4,147,000	\$ 250,000	\$ -	\$ 18,611,564	\$ (9,652,486)	\$ 20,070,042
170,640	1,351,126	1,750,000	-	-	3,271,766	(1,626,898)	3,646,622
3,340,432	6,571,318	1,240,983	-	-	11,152,733	(3,790,369)	5,171,040
2,625,020	4,884,017	-	-	-	7,509,037	(1,117,405)	13,592,241
3,585,911	5,534,262	35,000	-	-	9,155,173	(2,009,713)	1,015,596
-	66,666	-	-	-	66,666	(359)	175,833
437,274	6,555,635	-	-	-	6,992,909	1,152,331	8,094,778
2,112,415	13,518,845	-	-	-	15,631,259	2,337,685	(3,049,492)
-	1,399,154	-	-	-	1,399,154	(71,145)	413,723
-	25,062,173	-	-	-	25,062,173	(569,274)	1,601,022
-	249,595	-	-	-	249,595	(15,858)	248,220
29,092	5,125,072	-	-	-	5,154,164	2,118,706	4,464,038
-	1,270,058	-	-	-	1,270,058	765,372	4,064,179
-	616,520	-	-	-	616,520	384,644	228,441
1,328,066	3,421,752	950,333	-	-	5,700,151	(1,436,624)	5,486,361
\$ 19,218,603	\$ 84,251,004	\$ 8,123,316	\$ 250,000	\$ -	\$ 111,842,922	\$ (13,531,392)	\$ 65,222,644
\$ 294,343,293	\$ 518,966,225	\$ 14,190,416	\$ 81,611,000	\$ 29,226,190	\$ 938,337,124	\$ (69,990,235)	\$ 1,040,770,895

Notes:

*Net use of fund balance does not account for \$628,251 in additional resources from the assigned Economic Development use of fund balance.

**All Maintenance & Operations in GWP Capital Improvement Funds 5830, 5850, 5930, and 5950 are reflected under the Capital Projects section.

***Includes estimated fund balances of the Filming Fund and Recreation Fund to be transferred from the General Fund to the Capital Improvement Fund to fund various recreation and filming CIP projects.

**CITY OF GLENDALE
PERSONNEL SUMMARY
AUTHORIZED SALARIED POSITIONS BY FUND TYPE
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actual 2017-18</u>	<u>Adopted 2018-19</u>	<u>Revised 2018-19</u>	<u>Adopted 2019-20</u>
<u>General Fund (1010)</u>				
Administrative Services-Finance	36.35	37.35	37.35	36.35
City Attorney	15.31	15.31	17.00	17.00
City Clerk	6.00	6.00	6.00	6.00
City Treasurer	5.00	5.00	5.00	5.00
Community Development	84.16	92.36	93.95	98.30
Community Services & Parks	61.96	62.77	62.87	76.21*
Fire	179.32	179.32	179.32	180.32
Human Resources	15.90	16.90	16.90	16.95
Innovation, Performance & Audit	6.00	6.00	6.00	6.00
Library, Arts & Culture	47.00	47.00	47.00	46.00
Management Services	21.75	22.00	21.75	23.00*
Police	335.00	335.50	335.50	333.00
Public Works	68.55	68.30	68.55	64.85
Total General Fund	<u>882.30</u>	<u>893.81</u>	<u>897.19</u>	<u>908.98</u>
<u>Special Revenue Funds</u>				
Community Development Block Grant Fund (2010)	1.90	1.90	1.90	1.90
Housing Assistance Fund (2020)	19.69	19.69	19.51	21.30
Home Grant Fund (2030)	0.40	0.40	0.50	0.50
Continuum of Care Grant Fund (2040)	1.50	1.68	1.68	1.68
Workforce Innovation and Opportunity Act Fund (2060)	15.35	13.35	12.35	12.30
Affordable Housing Trust Fund (2090)	-	-	1.00	1.00
Glendale Youth Alliance Fund (2110)	4.00	4.00	4.00	4.09
Low & Moderate Income Housing Asset Fund (2130)	2.35	2.35	2.15	2.15
Grant Fund (2160)	0.90	0.02	0.88	0.88
Filming Fund (2170)	1.50	1.50	1.50	- *
Recreation Fund (2180)	14.54	13.53	13.43	- *
Hazardous Disposal Fund (2190)	7.58	7.58	7.58	7.58
Parking Fund (2210)	27.10	28.40	28.40	27.55
Local Transit Assistance Funds (2220, 2560, 2570, 2580)	7.30	4.00	4.00	4.00
Measure H (2240)	-	-	0.14	0.14
Measure W Local Return Fund (2260)	-	-	-	0.35
Asset Forfeiture Fund (2600)	2.00	2.00	1.00	1.00
Police Special Grants Fund (2610)	2.00	1.50	1.50	1.50
Supplemental Law Enforcement Fund (2620)	1.00	2.00	2.00	2.00
Nutritional Meals Grant Fund (2700)	1.00	1.00	1.00	1.00
Electric Public Benefit Fund (2910)	4.00	4.00	4.00	2.70
GRA Funds (8100, 8110, 8400, 8410)	2.35	2.35	2.35	1.20
Total Special Revenue Funds	<u>116.46</u>	<u>111.25</u>	<u>110.87</u>	<u>94.82</u>

**CITY OF GLENDALE
PERSONNEL SUMMARY
AUTHORIZED SALARIED POSITIONS BY FUND TYPE
(EXCLUDES HOURLY EMPLOYEES)**

	<u>Actual 2017-18</u>	<u>Adopted 2018-19</u>	<u>Revised 2018-19</u>	<u>Adopted 2019-20</u>
<u>Enterprise Funds</u>				
Sewer Fund (5250)	26.25	26.40	27.40	27.10
Refuse Disposal Fund (5300)	84.90	83.90	83.40	83.45
Fiber Optic Fund (5400)	-	-	-	0.45
Fire Communication Fund (5800)	22.10	24.10	24.10	24.10
Electric Works Revenue Fund (5820)	245.88	240.07	240.64	239.14
Water Works Revenue Fund (5920)	77.62	77.43	76.86	76.71
Total Enterprise Funds	<u>456.75</u>	<u>451.90</u>	<u>452.40</u>	<u>450.95</u>
<u>Internal Service Funds</u>				
Fleet Management Fund (6010)	40.30	41.75	42.25	42.25
Joint Air Support Fund (6020)	1.00	1.00	1.00	1.00
ISD Infrastructure Fund (6030)	20.65	19.65	19.65	20.00
ISD Applications Fund (6040)	14.67	15.67	15.67	15.00
Building Maintenance Fund (6070)	32.20	32.30	31.30	31.00
Liability Insurance Fund (6120)	3.00	3.00	3.00	3.00
Compensation Insurance Fund (6140)	8.00	6.00	6.00	6.00
ISD Wireless Fund (6600)	6.67	6.67	6.67	7.00
Total Internal Service Funds	<u>126.49</u>	<u>126.04</u>	<u>125.54</u>	<u>125.25</u>
<u>Capital Improvement Fund (4010)</u>				
Public Works Project Management	5.00	5.00	5.00	5.00
Total Capital Improvement Fund	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
GRAND TOTAL	<u>1,587.00</u>	<u>1,588.00</u>	<u>1,591.00</u>	<u>1,585.00</u>

Notes:

* In FY 2019-20, the Filming Fund (2170) and the Recreation Fund (2180) shifted into the General Fund (1010).

CITY OF GLENDALE PERSONNEL CHANGES

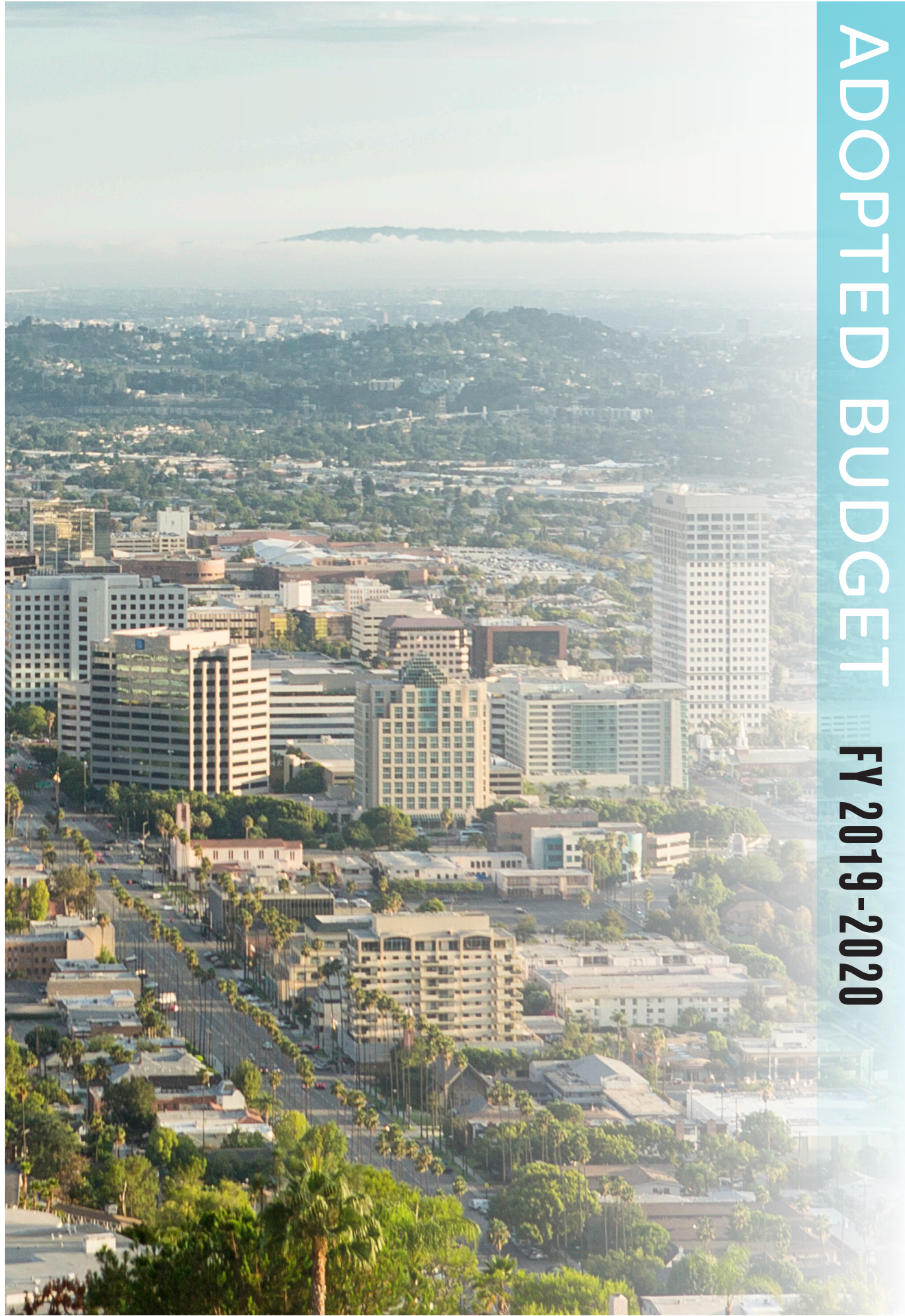
The authorized salaried, full-time position count for FY 2019-20 is 1,585. The adopted FY 2018-19 authorized, full-time position count was 1,588. During FY 2018-19, one position was eliminated and Council authorized the addition of four (4) salaried positions. Thus at the end of FY 2018-19, the revised authorized position count was increased to 1,591. As a part of the FY 2019-20 budget adoption, a net total of 12 full-time positions were eliminated. In addition, as part of the approved funding for the Glendale Quality of Life and Essential Services Protection Measure (Measure S), six (6) full-time positions were added, of which five (5) are unclassified, making the adopted full-time salaried position count 1,585 positions for FY 2019-20.

SUMMARY OF POSITION CHANGES

Adopted Position Count FY 2018-19:	1,588.00
 Changes Approved During FY 2018-19	
Decrease	
Police	(1.00)
Increase	
City Attorney	1.00
Community Development	3.00
 Revised Position Count FY 2018-19:	1,591.00
 Changes Approved for FY 2019-20	
Decrease	
Community Development	(2.00)
Community Services & Parks	(2.00)
Finance	(1.00)
Glendale Water & Power	(2.00)
Human Resources	(1.00)
Library, Arts & Culture	(1.00)
Management Services	(0.50)
Police	(2.50)
Public Works	(3.00)
Increase	
Community Development	1.00
Community Services & Parks	1.00
Fire	1.00
 Measure S Approved Positions for FY 2019-20	
Increase	
Community Development (Unclassified)	5.00
Community Services & Parks	1.00
 Adopted Position Count FY 2019-20:	1,585.00

ADOPTED BUDGET

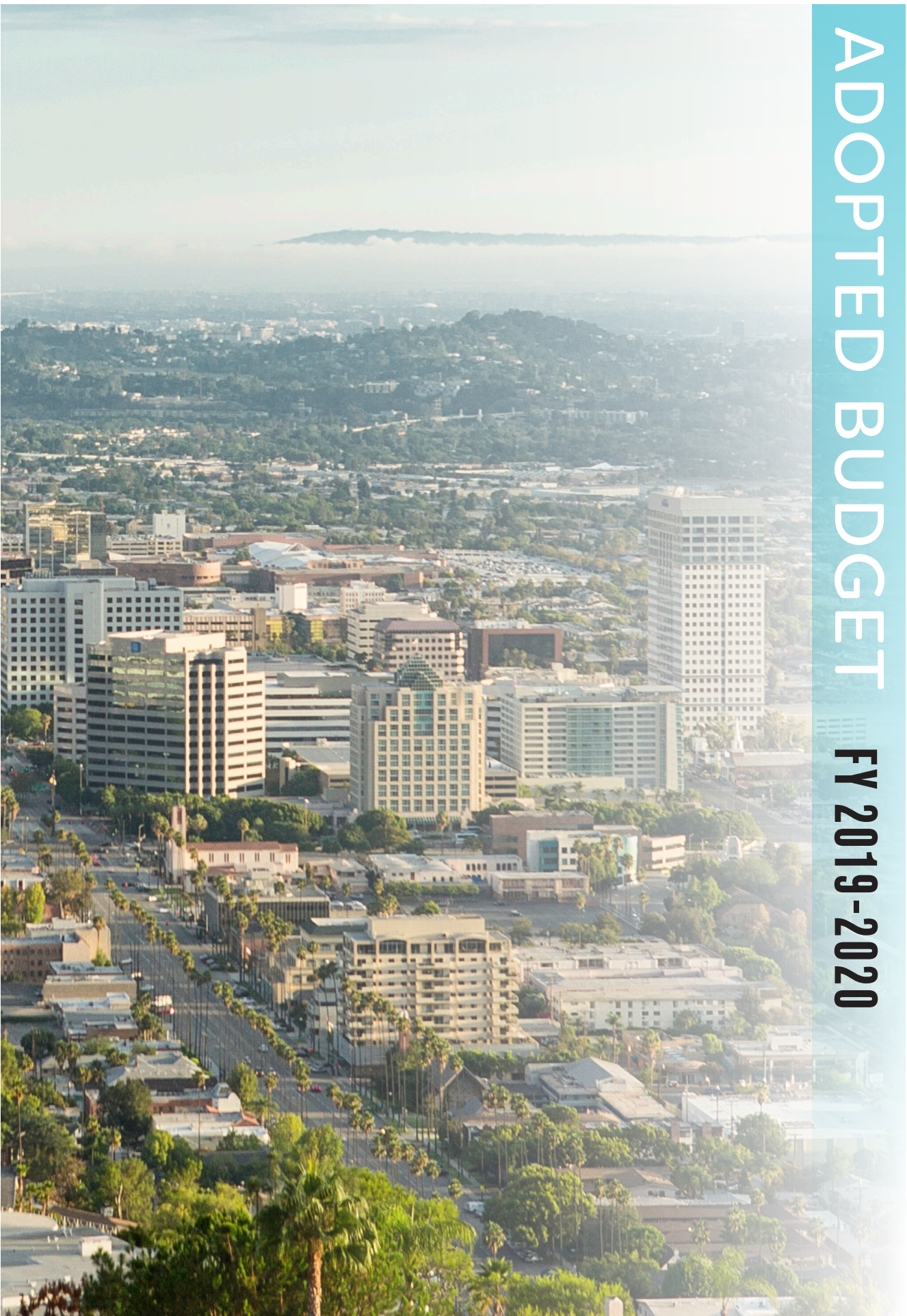
FY 2019-2020



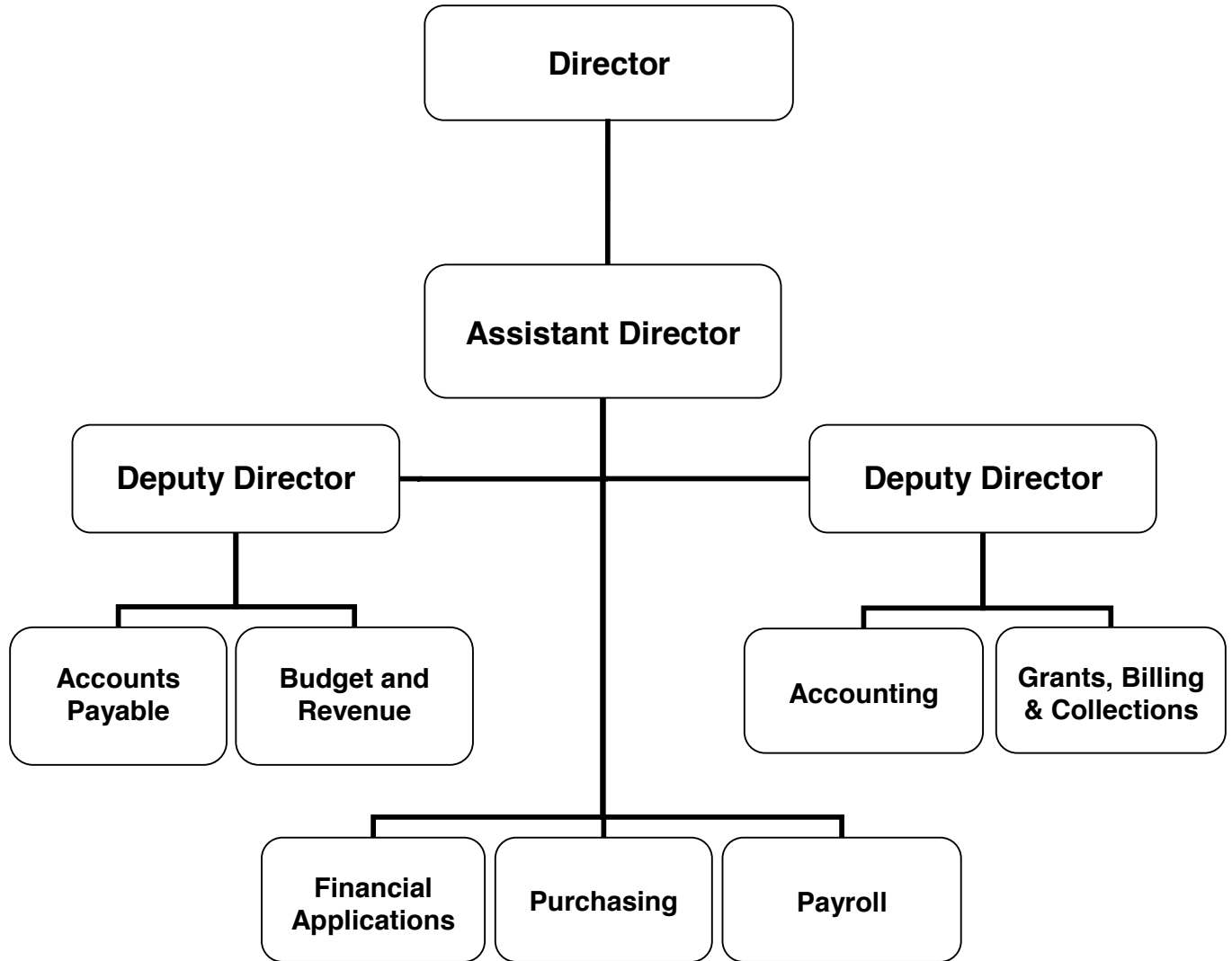
ADMINISTRATIVE SERVICES
FINANCE

ADOPTED BUDGET

FY 2019-2020



ADMINISTRATIVE SERVICES - FINANCE



CITY OF GLENDALE

ADMINISTRATIVE SERVICES - FINANCE

MISSION STATEMENT

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

DEPARTMENT DESCRIPTION

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget and revenue, purchasing, payroll, accounting, billing and collections, grant management, financial applications, and accounts payable. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

RELATIONSHIP TO COUNCIL PRIORITIES

Fiscal Responsibility

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks which include: a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) assurance that all increases to the budget are reviewed and approved by the City Council.

Exceptional Customer Service

The Administrative Services – Finance Department is committed to providing extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As a central service department, the Administrative Services – Finance Department is committed to providing the highest level of service to its primary customers, fellow employees of other City Departments. This includes assisting on Council Agenda items that display a fiscal impact, resolving budget and accounting issues, processing payroll accurately, and assisting with the procurement of goods and services. In addition to its commitment to other City Departments, the Administrative Services – Finance Department also strives to provide an equally high level of customer service to the City residents. This includes responding to resident inquiries, resolving any issues or concerns, and taking action on public records requests in a timely and efficient manner.

Informed & Engaged Community

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary to comply with these standards. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn helps departments provide better service and information to residents and visitors to the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Administration (1010-0010)	\$ 983,634	\$ 876,000	\$ 876,000	\$ 908,630
Revenue (1010-3500)	741,452	961,738	961,738	872,088
Applications (1010-3501)	62,914	341,140	341,140	643,994
Purchasing (1010-3503)	483,780	661,679	661,679	672,100
Accounts Payable (1010-3504)	301,782	359,281	359,281	440,008
Budget (1010-3505)	554,877	726,719	726,719	660,921
Accounting (1010-3506)	1,048,389	1,274,005	1,274,005	1,383,639
Payroll (1010-3507)	522,464	586,905	586,905	595,768
Total General Fund	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148
Department Grand Total	\$ 4,699,292	\$ 5,787,467	\$ 5,787,467	\$ 6,177,148

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 392,991	\$ 398,373	\$ 398,373	\$ 404,905
Various	Benefits	106,989	100,425	100,425	104,644
42700	PERS retirement	102,503	118,357	118,357	136,445
42701	PERS cost sharing	(15,623)	(15,935)	(15,935)	(16,053)
Salaries & Benefits Total		\$ 586,859	\$ 601,220	\$ 601,220	\$ 629,941
Maintenance & Operation					
43110	Contractual services	\$ 126,669	\$ 25,250	\$ 25,250	\$ 20,250
44120	Repairs to office equipment	-	200	200	200
44450	Postage	34	-	-	-
44550	Travel	580	2,000	2,000	2,075
44650	Training	3,564	2,000	2,000	2,500
44800	Membership and dues	728	675	675	1,000
45050	Periodicals and newspapers	-	100	100	100
45100	Books	-	200	200	200
45150	Furniture and equipment	3,720	900	900	-
45250	Office supplies	3,730	7,000	7,000	7,000
45350	General supplies	67	1,000	1,000	1,000
45400	Reports and publications	-	1,000	1,000	1,000
45681	Business meetings	1,562	2,000	2,000	2,000
45682	Miscellaneous	664	1,000	1,000	1,000
46006	Rent	200,340	200,341	200,341	208,247
46009	ISD service charge	44,424	17,171	17,171	13,572
46010	Building maint service charge	-	-	-	1,336
46011	Liability Insurance	10,693	13,943	13,943	17,209
Maintenance & Operation Total		\$ 396,775	\$ 274,780	\$ 274,780	\$ 278,689
Total		\$ 983,634	\$ 876,000	\$ 876,000	\$ 908,630

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - REVENUE
(1010-3500)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 427,954	\$ 512,859	\$ 512,859	\$ 444,834
41200	Overtime	-	2,000	2,000	-
Various	Benefits	87,446	104,762	104,762	98,342
42700	PERS retirement	111,356	151,923	151,923	149,921
42701	PERS cost sharing	(16,975)	(20,454)	(20,454)	(17,639)
Salaries & Benefits Total		\$ 609,780	\$ 751,090	\$ 751,090	\$ 675,458
Maintenance & Operation					
43110	Contractual services	\$ 109,784	\$ 167,000	\$ 167,000	\$ 145,000
44550	Travel	526	1,200	1,200	1,200
44650	Training	2,894	400	400	400
44800	Membership and dues	439	200	200	200
45250	Office supplies	34	200	200	200
46009	ISD service charge	6,380	23,627	23,627	30,724
46011	Liability Insurance	11,614	18,021	18,021	18,906
Maintenance & Operation Total		\$ 131,672	\$ 210,648	\$ 210,648	\$ 196,630
Total		\$ 741,452	\$ 961,738	\$ 961,738	\$ 872,088

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - APPLICATIONS
(1010-3501)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 222,049	\$ 461,066	\$ 461,066	\$ 424,116
41200	Overtime	475	-	-	-
Various	Benefits	31,781	60,095	60,095	66,512
42700	PERS retirement	57,906	136,983	136,983	138,127
42701	PERS cost sharing	(8,822)	(18,444)	(18,444)	(16,251)
42799	Salary charges in (out)	(250,483)	(319,850)	(319,850)	-
Salaries & Benefits Total		\$ 52,906	\$ 319,850	\$ 319,850	\$ 612,504
Maintenance & Operation					
44550	Travel	\$ 5,159	\$ 1,200	\$ 1,200	\$ 1,200
44650	Training	-	1,000	1,000	1,000
44800	Membership and dues	229	-	-	-
45250	Office supplies	184	-	-	-
45656	Charges to other departments	(5,167)	(8,069)	(8,069)	-
46009	ISD service charge	3,576	11,022	11,022	11,871
46011	Liability Insurance	6,028	16,137	16,137	17,419
Maintenance & Operation Total		\$ 10,008	\$ 21,290	\$ 21,290	\$ 31,490
Total		\$ 62,914	\$ 341,140	\$ 341,140	\$ 643,994

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - PURCHASING
(1010-3503)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 276,231	\$ 413,112	\$ 413,112	\$ 424,348
41200	Overtime	2,499	3,000	3,000	3,045
41300	Hourly wages	28,685	-	-	-
Various	Benefits	48,222	77,707	77,707	58,872
42700	PERS retirement	79,060	122,736	122,736	139,913
42701	PERS cost sharing	(12,053)	(16,525)	(16,525)	(16,462)
Salaries & Benefits Total		\$ 422,644	\$ 600,030	\$ 600,030	\$ 609,716
Maintenance & Operation					
43110	Contractual services	\$ 345	\$ 15,000	\$ 15,000	\$ 11,000
44450	Postage	1,064	1,000	1,000	1,000
44550	Travel	-	1,000	1,000	1,000
44650	Training	117	1,000	1,000	1,000
44800	Membership and dues	320	900	900	900
45250	Office supplies	629	1,200	1,200	1,200
45681	Business meetings	14	1,000	1,000	1,000
45682	Miscellaneous	-	1,000	1,000	1,000
46009	ISD service charge	50,340	24,953	24,953	26,524
46011	Liability Insurance	8,307	14,596	14,596	17,760
Maintenance & Operation Total		\$ 61,136	\$ 61,649	\$ 61,649	\$ 62,384
Total		\$ 483,780	\$ 661,679	\$ 661,679	\$ 672,100

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ACCOUNTS PAYABLE
(1010-3504)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 174,807	\$ 191,394	\$ 191,394	\$ 247,744
41200	Overtime	1,702	3,000	3,000	3,045
41300	Hourly wages	29,298	-	-	-
Various	Benefits	39,752	51,546	51,546	62,953
42700	PERS retirement	52,260	56,864	56,864	83,666
42701	PERS cost sharing	(7,968)	(7,656)	(7,656)	(9,844)
42799	Salary charges in (out)	(35,943)	-	-	-
Salaries & Benefits Total		\$ 253,908	\$ 295,148	\$ 295,148	\$ 387,564
Maintenance & Operation					
43110	Contractual services	\$ 15,897	\$ 27,000	\$ 27,000	\$ 11,000
44450	Postage	5,558	7,500	7,500	7,500
44650	Training	790	600	600	600
44800	Membership and dues	-	695	695	695
45150	Furniture and equipment	-	500	500	-
45250	Office supplies	1,071	2,000	2,000	2,000
45350	General supplies	3,449	2,000	2,000	2,000
45656	Charges to other departments	(711)	-	-	-
45681	Business meetings	-	200	200	200
45682	Miscellaneous	-	500	500	500
46009	ISD service charge	16,239	16,334	16,334	17,290
46011	Liability Insurance	5,579	6,804	6,804	10,659
Maintenance & Operation Total		\$ 47,874	\$ 64,133	\$ 64,133	\$ 52,444
Total		\$ 301,782	\$ 359,281	\$ 359,281	\$ 440,008

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - BUDGET
(1010-3505)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 331,715	\$ 410,171	\$ 410,171	\$ 362,695
41200	Overtime	-	-	-	2,030
41300	Hourly wages	2,323	-	-	-
Various	Benefits	90,075	125,152	125,152	99,081
42700	PERS retirement	86,718	121,861	121,861	123,111
42701	PERS cost sharing	(13,207)	(16,406)	(16,406)	(14,485)
Salaries & Benefits Total		\$ 497,624	\$ 640,778	\$ 640,778	\$ 572,432
Maintenance & Operation					
43110	Contractual services	\$ 17,500	\$ 30,000	\$ 30,000	\$ 30,000
44550	Travel	-	6,000	6,000	6,000
44650	Training	953	4,000	4,000	4,000
44800	Membership and dues	75	1,500	1,500	1,500
45250	Office supplies	51	300	300	1,200
45682	Miscellaneous	840	-	-	-
46009	ISD service charge	28,775	29,784	29,784	30,285
46011	Liability Insurance	9,059	14,357	14,357	15,504
Maintenance & Operation Total		\$ 57,253	\$ 85,941	\$ 85,941	\$ 88,489
Total		\$ 554,877	\$ 726,719	\$ 726,719	\$ 660,921

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - ACCOUNTING
(1010-3506)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 621,535	\$ 698,980	\$ 698,980	\$ 744,953
41200	Overtime	9,972	7,800	7,800	7,917
41300	Hourly wages	600	-	-	-
Various	Benefits	139,362	165,068	165,068	180,876
42700	PERS retirement	161,586	206,978	206,978	250,631
42701	PERS cost sharing	(24,640)	(27,866)	(27,866)	(29,487)
42799	Salary charges in (out)	(19,660)	-	-	-
Salaries & Benefits Total		\$ 888,754	\$ 1,050,960	\$ 1,050,960	\$ 1,154,890
Maintenance & Operation					
43110	Contractual services	\$ 90,087	\$ 136,560	\$ 136,560	\$ 126,560
44450	Postage	1,130	2,800	2,800	2,800
44550	Travel	457	600	600	2,600
44650	Training	1,932	8,000	8,000	8,000
44800	Membership and dues	304	500	500	500
45100	Books	-	2,000	2,000	-
45250	Office supplies	1,263	3,000	3,000	3,000
45350	General supplies	112	300	300	300
45400	Reports and publications	1,745	3,000	3,000	3,000
45656	Charges to other departments	(593)	-	-	-
45681	Business meetings	103	200	200	-
45682	Miscellaneous	1,147	1,200	1,200	1,400
46009	ISD service charge	44,804	40,146	40,146	48,595
46011	Liability Insurance	17,144	24,739	24,739	31,994
Maintenance & Operation Total		\$ 159,635	\$ 223,045	\$ 223,045	\$ 228,749
Total		\$ 1,048,389	\$ 1,274,005	\$ 1,274,005	\$ 1,383,639

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL BUDGET FUND - PAYROLL
(1010-3507)**

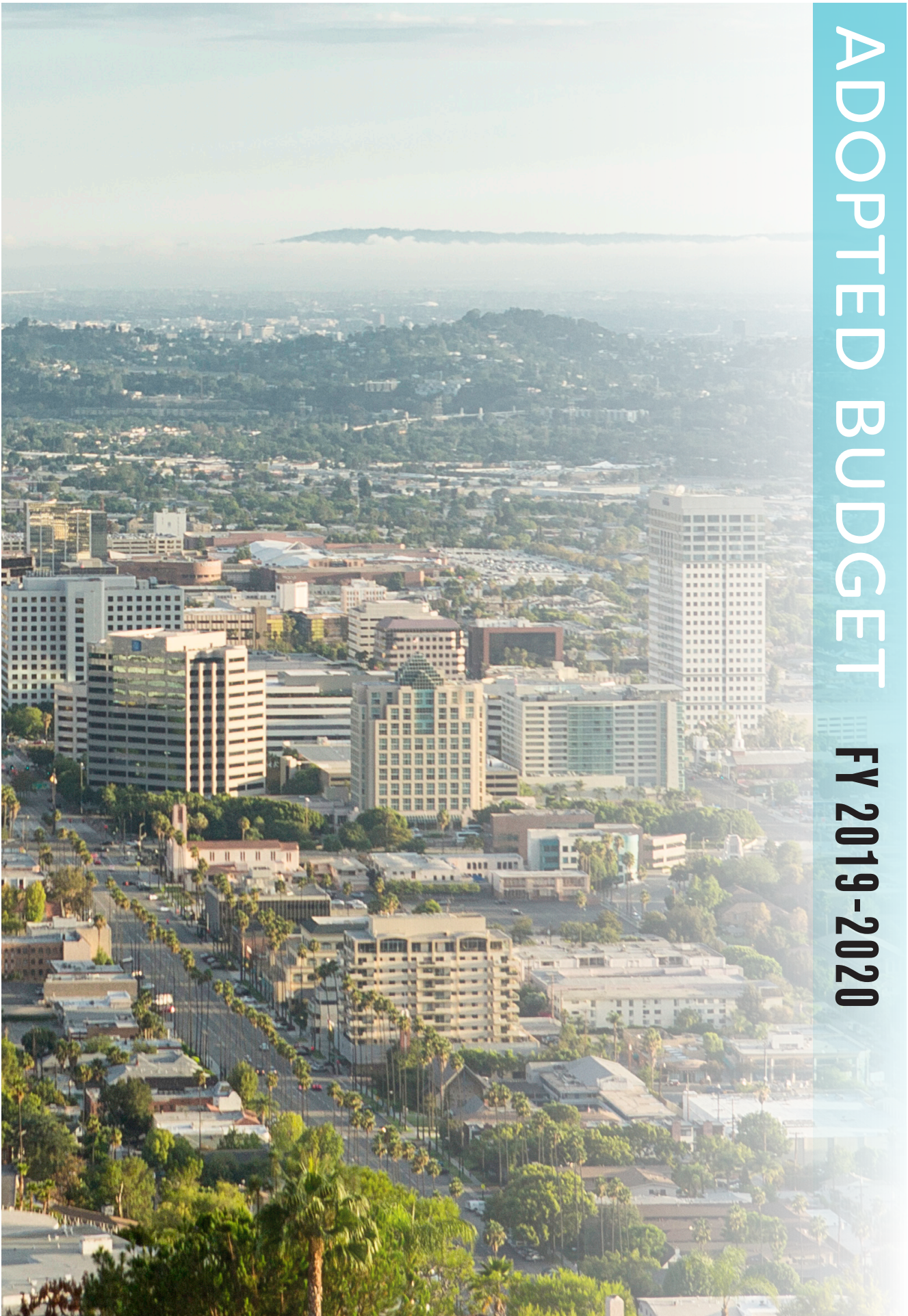
		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 410,759	\$ 343,669	\$ 343,669	\$ 351,640
41200	Overtime	1,652	-	-	-
Various	Benefits	111,084	90,894	90,894	70,972
42700	PERS retirement	108,117	101,661	101,661	118,439
42701	PERS cost sharing	(16,477)	(13,687)	(13,687)	(13,935)
42799	Salary charges in (out)	(143,064)	-	-	-
Salaries & Benefits Total		\$ 472,071	\$ 522,537	\$ 522,537	\$ 527,116
Maintenance & Operation					
43110	Contractual services	\$ 2,091	\$ 1,000	\$ 1,000	\$ 1,000
44120	Repairs to office equipment	-	1,000	1,000	1,000
44450	Postage	931	1,600	1,600	1,600
44550	Travel	-	-	-	2,000
44650	Training	340	1,500	1,500	1,500
44800	Membership and dues	-	2,000	2,000	-
45250	Office supplies	269	2,500	2,500	2,000
45350	General supplies	545	3,400	3,400	3,000
45656	Charges to other departments	(2,829)	-	-	-
45681	Business meetings	-	500	500	500
45682	Miscellaneous	-	500	500	500
46009	ISD service charge	37,877	38,338	38,338	40,605
46011	Liability Insurance	11,169	12,030	12,030	14,947
Maintenance & Operation Total		\$ 50,393	\$ 64,368	\$ 64,368	\$ 68,652
Total		\$ 522,464	\$ 586,905	\$ 586,905	\$ 595,768

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Accountant I	3.25	3.25	3.00	3.00
Accountant II	2.15	2.15	2.40	2.40
Accounting Services Specialist	1.00	1.00	1.00	1.00
Accounting Supervisor	1.75	1.55	1.55	1.55
Accounts Payable Supervisor	0.60	0.60	0.60	0.60
Accounts Payable Technician I	1.00	2.00	2.00	2.00
Accounts Payable Technician III	1.00	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Billing & Collection Admin Supervisor	1.00	1.00	1.00	1.00
Billing & Collection Technician	1.00	1.00	1.00	1.00
Budget Analyst	2.00	2.00	1.00	1.00
Budget Associate	1.80	1.80	1.80	1.80
Buyer I	2.00	2.00	1.00	1.00
Deputy Director of Finance	2.80	3.00	3.00	2.00
Director of Finance	1.00	1.00	1.00	1.00
Financial Applications Administrator	1.00	1.00	1.00	1.00
Financial Applications Manager	1.00	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	-	-
Payroll Specialist I	1.00	1.00	2.00	2.00
Payroll Specialist II	3.00	3.00	2.00	2.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Purchasing Administrator	1.00	1.00	1.00	1.00
Purchasing Coordinator	-	-	1.00	1.00
Revenue Analyst	1.00	1.00	1.00	1.00
Senior Buyer	1.00	1.00	1.00	1.00
Sr. Billing & Collection Specialist	1.00	1.00	1.00	1.00
Sr. Budget Analyst	-	-	1.00	1.00
Sr. Financial Applications Analyst	-	-	1.00	1.00
Sr. Revenue Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>36.35</u>	<u>37.35</u>	<u>37.35</u>	<u>36.35</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.56	*(1)	0.44	*(1)
Total Hourly FTE Positions	<u>0.56</u>	<u>0.44</u>	<u>0.44</u>	<u>-</u>
Administrative Services - Finance Total	<u>36.91</u>	<u>37.79</u>	<u>37.79</u>	<u>36.35</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

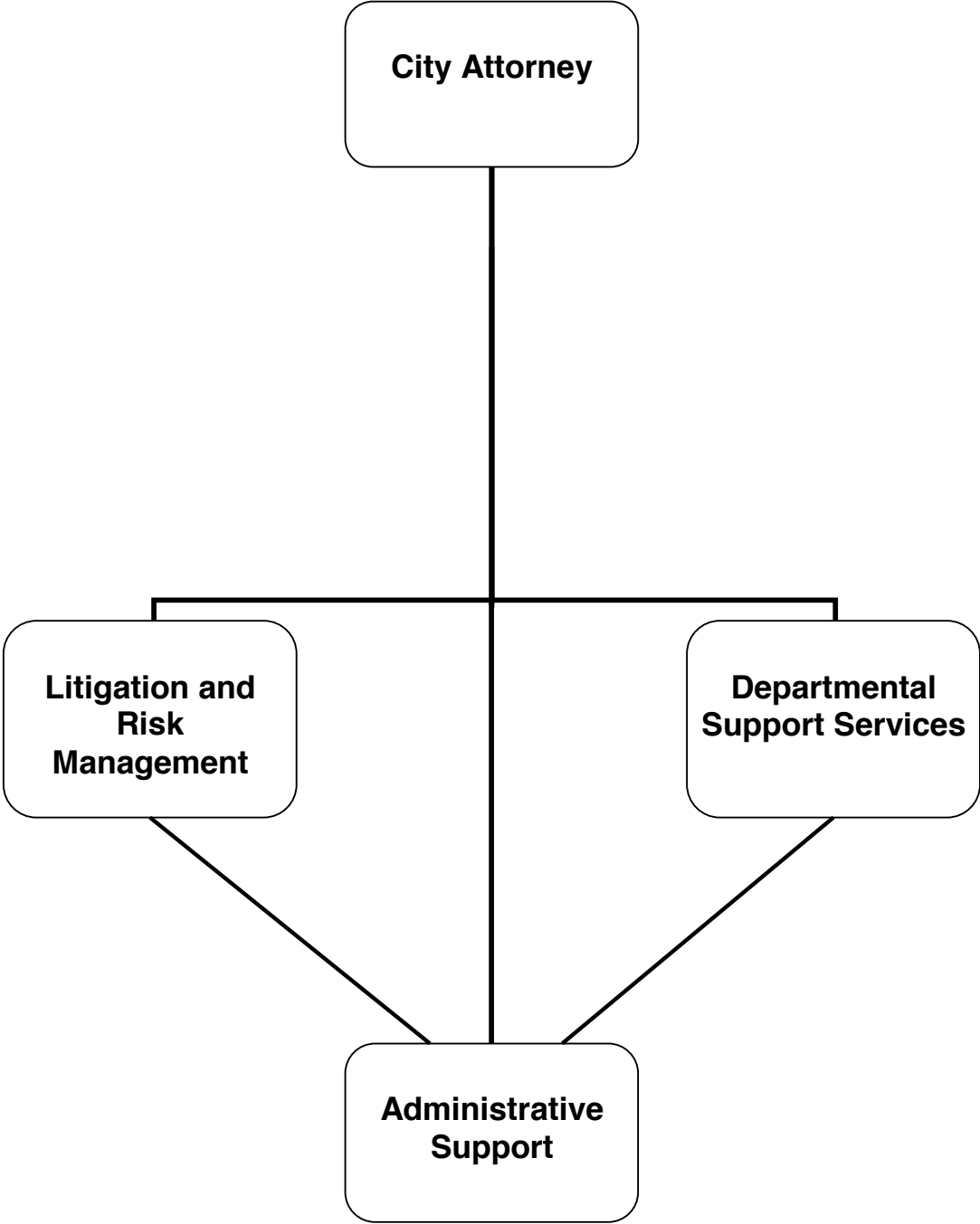


ADOPTED BUDGET

FY 2019-2020

CITY ATTORNEY

CITY ATTORNEY



CITY ATTORNEY

CITY OF GLENDALE

CITY ATTORNEY

MISSION STATEMENT

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

DEPARTMENT DESCRIPTION

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of two primary sections: Litigation and Risk Management and Departmental Support Services.

Litigation & Risk Management: Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and files and litigates necessary actions; handles the City's risk management function, including risk mitigation, safety and insurance procurement and management.

Departmental Support Services: Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments. Pursues justice through fair and ethical prosecutions arising out of violations of the City's municipal code and secures compliance with a wide range of codes.

RELATIONSHIP TO COUNCIL PRIORITIES

Informed & Engaged Community

The City Attorney's Office handles complex and sophisticated matters in a solution-oriented, efficient, and responsive manner. The City Attorney's office works closely with City departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as training on the Brown Act, CEQA, Public Records Act, ethics and conflicts of interest matters, to City Council, Boards and Commissions, and City departments. The City Attorney's Office also provides comprehensive legal review of public records requests for compliance with the Public Records Act.

Safe and Healthy Community

The City Attorney's Office works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

Fiscal Responsibility

The Litigation and Risk Management Division engages in a cost-effective approach to claims and lawsuits through efficient claims resolution, vigorous claims defense, and litigation, when necessary, to obtain the best economic result for the City. The Departmental Services Division seeks solutions in transactional negotiations that protect the City's economic interests while promoting City goals and objectives.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY ATTORNEY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Departmental Services (1010-1000)	\$ 2,601,325	\$ 2,805,979	\$ 2,872,742	\$ 3,482,110
Liability and Risk Management (1010-1001)	874,383	995,985	995,985	907,041
Total General Fund	\$ 3,475,708	\$ 3,801,964	\$ 3,868,727	\$ 4,389,151
<u>Other Funds</u>				
Liability Insurance Fund (6120)	\$ 8,457,634	\$ 7,407,247	\$ 7,407,247	\$ 6,992,909
Total Other Funds	\$ 8,457,634	\$ 7,407,247	\$ 7,407,247	\$ 6,992,909
Department Grand Total	\$ 11,933,342	\$ 11,209,211	\$ 11,275,974	\$ 11,382,060

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - DEPARTMENTAL SERVICES
(1010-1000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,685,790	\$ 1,742,751	\$ 1,809,514	\$ 2,136,788
41200	Overtime	-	1,307	1,307	1,327
Various	Benefits	368,970	348,570	348,570	408,956
42700	PERS retirement	438,755	511,571	511,571	719,885
42701	PERS cost sharing	(66,903)	(68,877)	(68,877)	(84,698)
Salaries & Benefits Total		\$ 2,426,612	\$ 2,535,322	\$ 2,602,085	\$ 3,182,258
Maintenance & Operation					
43110	Contractual services	\$ 908	\$ 61,416	\$ 61,416	\$ 23,544
44100	Repairs to equipment	-	301	301	301
44120	Repairs to office equipment	-	3,020	3,020	3,020
44450	Postage	1,192	3,274	3,274	3,274
44550	Travel	4,963	4,900	4,900	4,900
44650	Training	11,465	12,000	12,000	12,000
44800	Membership and dues	10,822	10,320	10,320	10,320
45050	Periodicals and newspapers	85	1,000	1,000	1,000
45100	Books	689	15,000	15,000	15,000
45150	Furniture and equipment	486	1,320	1,320	1,320
45250	Office supplies	13,047	11,780	11,780	11,780
45681	Business meetings	946	1,150	1,150	1,150
45682	Miscellaneous	2,160	1,315	1,315	1,315
46009	ISD service charge	59,386	63,176	63,176	86,347
46010	Building maint service charge	22,735	20,320	20,320	33,706
46011	Liability Insurance	45,829	60,365	60,365	90,875
Maintenance & Operation Total		\$ 174,713	\$ 270,657	\$ 270,657	\$ 299,852
Total		\$ 2,601,325	\$ 2,805,979	\$ 2,872,742	\$ 3,482,110

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL BUDGET FUND - LIABILITY AND RISK MANAGEMENT
(1010-1001)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 573,845	\$ 629,817	\$ 629,817	\$ 546,038
41200	Overtime	-	2,030	2,030	2,060
41300	Hourly wages	-	-	-	25,000
Various	Benefits	119,553	123,237	123,237	130,879
42700	PERS retirement	149,445	187,119	187,119	184,535
42701	PERS cost sharing	(22,810)	(25,193)	(25,193)	(21,712)
Salaries & Benefits Total		\$ 820,033	\$ 917,010	\$ 917,010	\$ 866,800
Maintenance & Operation					
44100	Repairs to equipment	\$ -	\$ 50	\$ 50	\$ 50
44120	Repairs to office equipment	-	614	614	614
44550	Travel	-	2,500	2,500	2,500
44650	Training	-	985	985	985
44800	Membership and dues	981	3,565	3,565	3,565
45050	Periodicals and newspapers	-	740	740	740
45100	Books	-	2,100	2,100	2,100
45150	Furniture and equipment	-	1,218	1,218	1,218
45250	Office supplies	-	3,610	3,610	3,610
45682	Miscellaneous	-	500	500	500
46009	ISD service charge	28,055	32,270	32,270	-
46010	Building maint service charge	9,743	8,709	8,709	-
46011	Liability Insurance	15,571	22,114	22,114	24,359
Maintenance & Operation Total		\$ 54,350	\$ 78,975	\$ 78,975	\$ 40,241
Total		\$ 874,383	\$ 995,985	\$ 995,985	\$ 907,041

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
LIABILITY INSURANCE FUND (6120)**

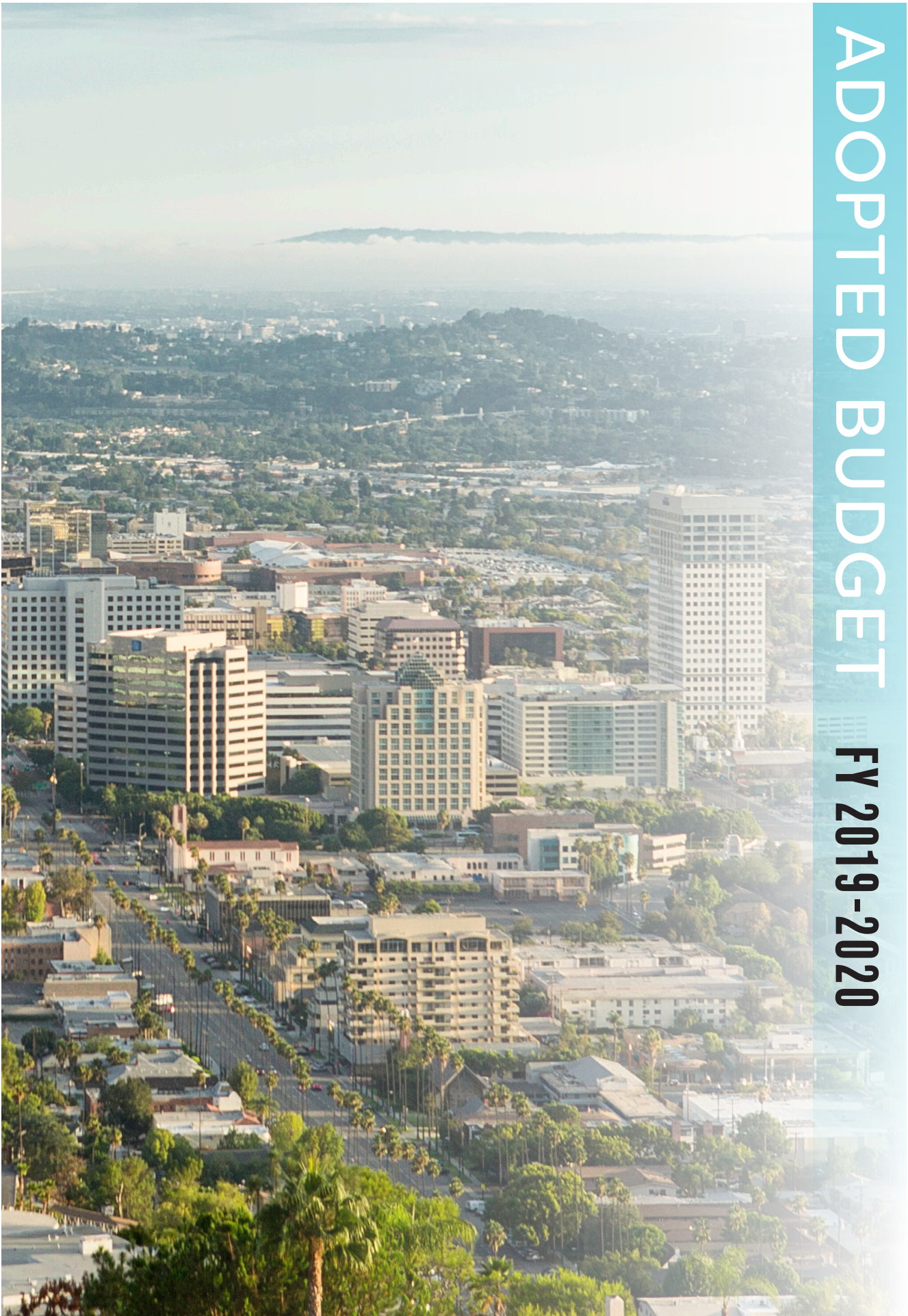
		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 222,394	\$ 279,697	\$ 279,697	\$ 219,401
41200	Overtime	-	2,031	2,031	2,031
41300	Hourly wages	451	87,788	87,788	87,788
Various	Benefits	54,501	74,062	74,062	62,772
42700	PERS retirement	57,725	101,192	101,192	73,987
42701	PERS cost sharing	(8,800)	(13,624)	(13,624)	(8,705)
Salaries & Benefits Total		\$ 326,271	\$ 531,146	\$ 531,146	\$ 437,274
Maintenance & Operation					
43110	Contractual services	\$ 88,483	\$ 226,000	\$ 226,000	\$ 311,500
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equipment	-	500	500	500
44250	Data communication	-	250	250	250
44450	Postage	-	700	700	700
44550	Travel	1,585	11,210	11,210	20,585
44650	Training	652	35,000	35,000	74,500
44800	Membership and dues	-	7,940	7,940	16,225
45050	Periodicals and newspapers	-	1,000	1,000	1,500
45100	Books	548	10,700	10,700	11,750
45150	Furniture and equipment	-	1,500	1,500	3,250
45250	Office supplies	159	3,950	3,950	6,900
45300	Small tools	-	50	50	50
45350	General supplies	33	105,250	105,250	212,850
45630	Excess insurance premium	1,849,426	2,100,000	2,100,000	2,237,000
45631	Legal consultation fees	761,046	750,000	750,000	750,000
45632	Litigation misc expenses	162,775	400,000	400,000	400,000
45633	Claim administrative expenses	1,269	20,000	20,000	2,000
45635	Claims accrual	1,517,349	-	-	-
45652	Claims	1,991,405	1,500,000	1,500,000	1,500,000
45681	Business meetings	-	500	500	750
45682	Miscellaneous	22	3,300	3,300	5,300
46007	Cost allocation charge	1,702,805	1,670,289	1,670,289	971,746
46008	Fleet equipment rental charge	8,596	8,596	8,596	8,596
46009	ISD service charge	33,633	-	-	-
46010	Building maint service charge	5,520	5,933	5,933	6,039
46011	Liability Insurance	6,057	12,933	12,933	13,144
Maintenance & Operation Total		\$ 8,131,363	\$ 6,876,101	\$ 6,876,101	\$ 6,555,635
Total		\$ 8,457,634	\$ 7,407,247	\$ 7,407,247	\$ 6,992,909

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant City Attorney	0.31	0.31	1.00	1.00
Chief Assistant City Attorney	2.00	2.00	2.00	2.00
Claims & Litigation Support Supervisor	-	1.00	-	-
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	-	-
General Counsel	1.00	1.00	1.00	1.00
Insurance Services Technician	1.00	1.00	1.00	1.00
Legal Executive Secretary	1.00	1.00	2.00	2.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Paralegal	1.00	-	1.00	1.00
Principal Asst City Attorney	2.00	2.00	3.00	3.00
Risk & Insurance Services Analyst	1.00	1.00	1.00	1.00
Risk & Insurance Services Manager	1.00	1.00	-	-
Safety Administrator	-	-	1.00	1.00
Sr. Assistant City Attorney	3.00	3.00	3.00	3.00
Total Salaried Positions	<u>18.31</u>	<u>18.31</u>	<u>20.00</u>	<u>20.00</u>
<u>Hourly Positions</u>				
City Resource Specialist	0.48	(1) -	*	*
Hourly City Worker	0.94	(2) 1.42	(3) 1.42	(3) 1.92
Total Hourly FTE Positions	<u>1.42</u>	<u>1.42</u>	<u>1.42</u>	<u>1.92</u>
City Attorney Total	<u>19.73</u>	<u>19.73</u>	<u>21.42</u>	<u>21.92</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

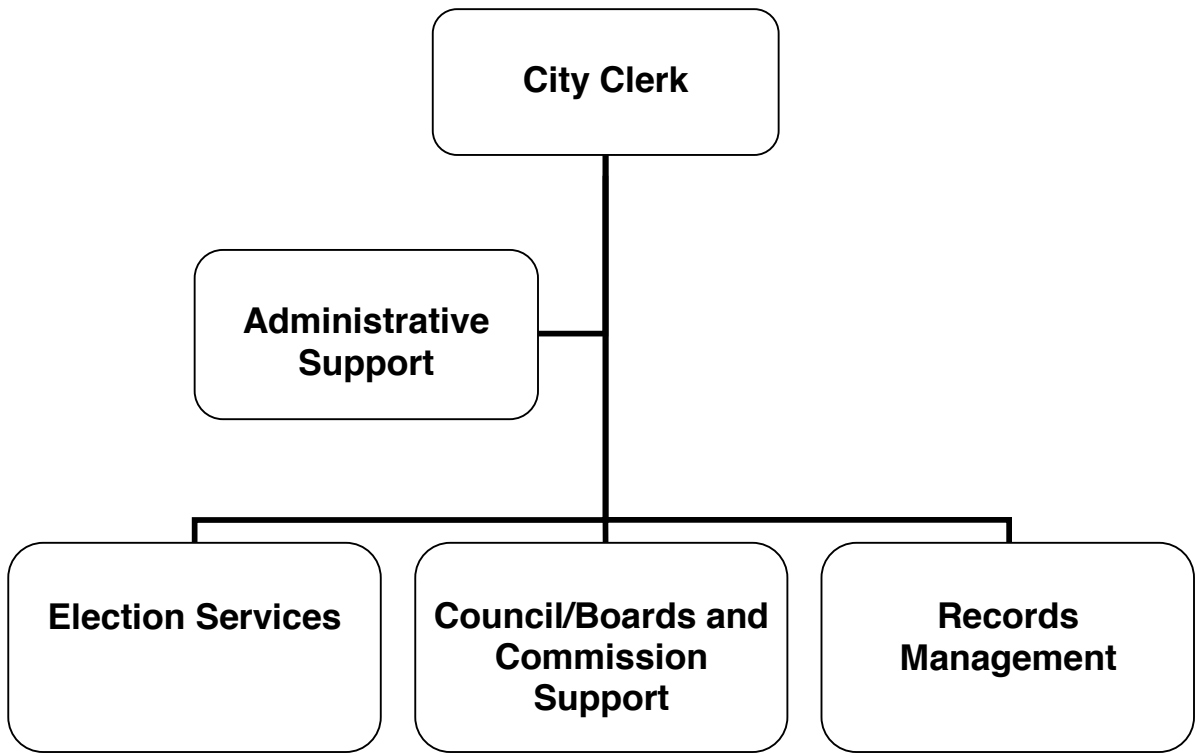


ADOPTED BUDGET

FY 2019-2020

CITY CLERK

CITY CLERK



CITY CLERK

CITY OF GLENDALE

CITY CLERK

MISSION STATEMENT

It is the mission of the Office of the City Clerk to maintain records and provide accurate information, to provide exceptional customer service to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner ensuring accurate results and inspiring civic duty.

DEPARTMENT DESCRIPTION

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations; and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- **Records**: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal, and deliver upon request most documents that flow into and out of City Hall.
- **Provide Accurate Information**: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and information regarding every office in City government.
- **Customer Service**: Listen attentively, be friendly, and utilize all resources, to provide all customers, external and internal, with complete and accurate information.
- **Elections**: Coordinate municipal elections in a non-partisan and impartial manner; obey all state and federal laws.
- **Code Compliance**: Exercise compliance to the Glendale Municipal Code in all tasks performed.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Informed & Engaged Community

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations so that they may have a better understanding of how to utilize local government to their advantage. The Office of the City Clerk prides itself on fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering

CITY OF GLENDALE

CITY CLERK

inquiries of citizens in an effort to provide a pleasant experience with local government, and to offer the ultimate transparency to the community.

Arts & Culture

The Office of the City Clerk values the City's diversity by promoting participation in local government from people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

Exceptional Customer Service

The Office of the City Clerk is committed to providing its residents with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless service to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY CLERK DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Administration (1010-0010)	\$ 779,875	\$ 999,534	\$ 999,534	\$ 1,018,458
Elections (1010-1500)	232,316	451,996	631,996	101,058
Total General Fund	\$ 1,012,191	\$ 1,451,530	\$ 1,631,530	\$ 1,119,516
Department Grand Total	\$ 1,012,191	\$ 1,451,530	\$ 1,631,530	\$ 1,119,516

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 398,468	\$ 481,062	\$ 481,062	\$ 464,356
41200	Overtime	7,333	-	-	-
41300	Hourly wages	20,141	21,399	21,399	19,001
Various	Benefits	101,048	96,256	96,256	118,943
42700	PERS retirement	109,841	132,198	132,198	155,638
42701	PERS cost sharing	(16,743)	(17,798)	(17,798)	(18,313)
Salaries & Benefits Total		\$ 620,089	\$ 713,117	\$ 713,117	\$ 739,625
Maintenance & Operation					
43110	Contractual services	\$ 3,486	\$ 11,000	\$ 11,000	\$ 11,000
44120	Repairs to office equipment	-	5,200	5,200	5,200
44200	Advertising	5,826	60,000	60,000	60,000
44450	Postage	825	2,300	2,300	2,300
44500	Support of prisoners	30	-	-	-
44550	Travel	1,512	2,000	2,000	2,000
44650	Training	6,517	6,500	6,500	6,500
44760	Regulatory	42	-	-	-
44800	Membership and dues	1,072	1,000	1,000	1,000
45050	Periodicals and newspapers	-	1,000	1,000	1,000
45100	Books	145	150	150	150
45150	Furniture and equipment	660	4,500	4,500	2,250
45170	Computer hardware	4,612	-	-	-
45250	Office supplies	14,833	35,000	35,000	35,000
45350	General supplies	2,845	17,200	17,200	36,400
45681	Business meetings	355	300	300	300
45682	Miscellaneous	933	1,800	1,800	1,800
46009	ISD service charge	91,352	110,657	110,657	79,593
46010	Building maint service charge	13,248	11,837	11,837	13,794
46011	Liability Insurance	11,493	15,973	15,973	20,546
Maintenance & Operation Total		\$ 159,787	\$ 286,417	\$ 286,417	\$ 278,833
Total		\$ 779,875	\$ 999,534	\$ 999,534	\$ 1,018,458

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL BUDGET FUND - ELECTIONS
(1010-1500)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 1,690	\$ -	\$ -	\$ -
41300	Hourly wages	509	42,630	42,630	42,632
Various	Benefits	395	2,170	2,170	3,086
42700	PERS retirement	104	-	-	-
42701	PERS cost sharing	(17)	-	-	-
Salaries & Benefits Total		\$ 2,682	\$ 44,800	\$ 44,800	\$ 45,717
Maintenance & Operation					
43110	Contractual services	\$ 204,640	\$ 350,000	\$ 530,000	\$ -
44200	Advertising	22,803	30,000	30,000	30,000
44450	Postage	-	20,000	20,000	20,000
45250	Office supplies	42	2,500	2,500	2,500
45681	Business meetings	23	-	-	-
45682	Miscellaneous	2,000	600	600	600
46009	ISD service charge	67	2,604	2,604	429
46011	Liability Insurance	60	1,492	1,492	1,812
Maintenance & Operation Total		\$ 229,635	\$ 407,196	\$ 587,196	\$ 55,341
Total		\$ 232,316	\$ 451,996	\$ 631,996	\$ 101,058

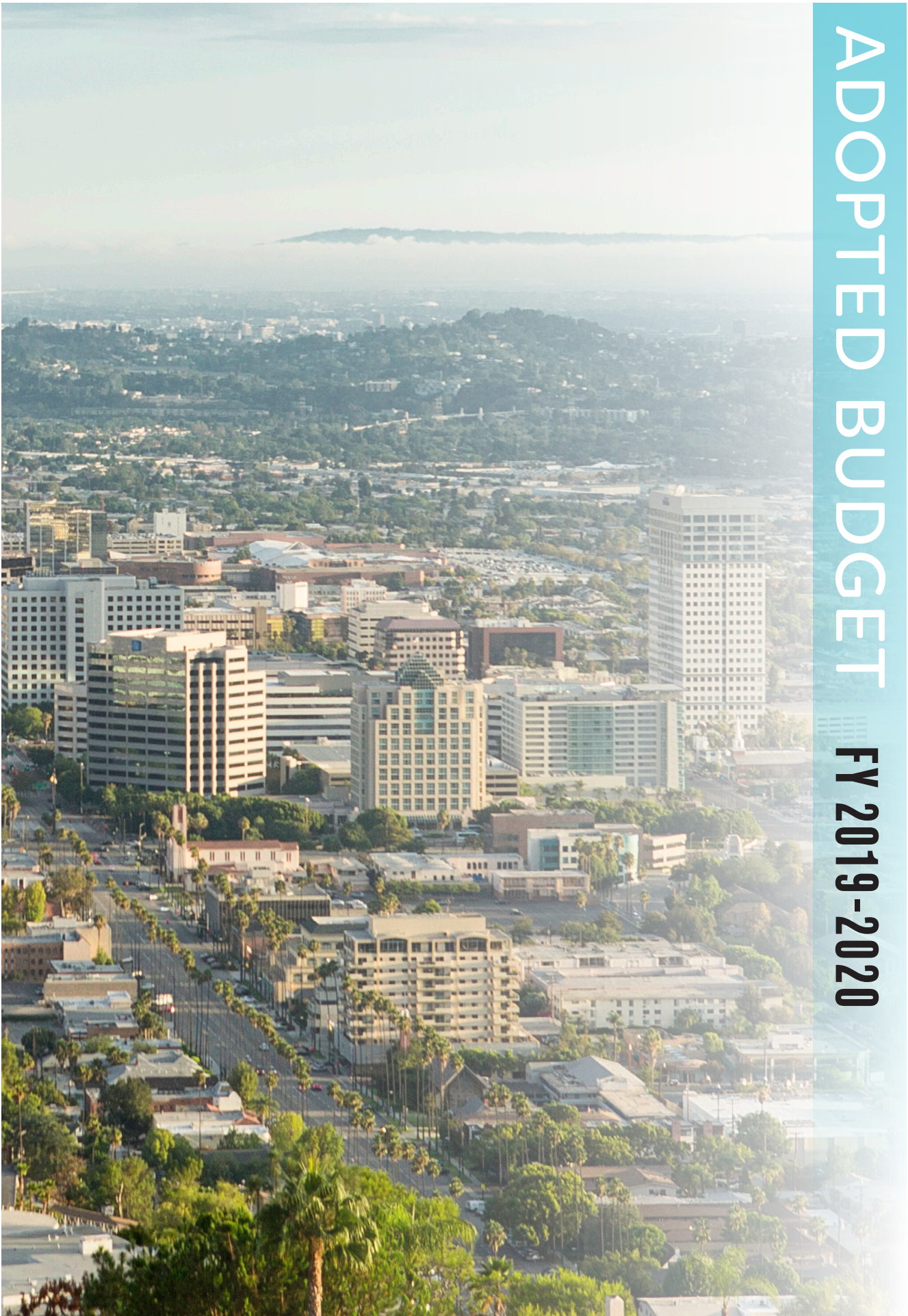
**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	-	-
Administrative Assistant	2.00	2.00	2.00	2.00
City Clerk**	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Records Administration Analyst	-	-	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	1.41	(2) 0.84	(2) 0.84	(2) 2.10
Office Specialist I	0.48	(1) 0.41	(1) 0.41	(1) -
Total Hourly FTE Positions	<u>1.89</u>	<u>1.25</u>	<u>1.25</u>	<u>2.10</u>
City Clerk Total	<u>7.89</u>	<u>7.25</u>	<u>7.25</u>	<u>8.10</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

** Elected Official

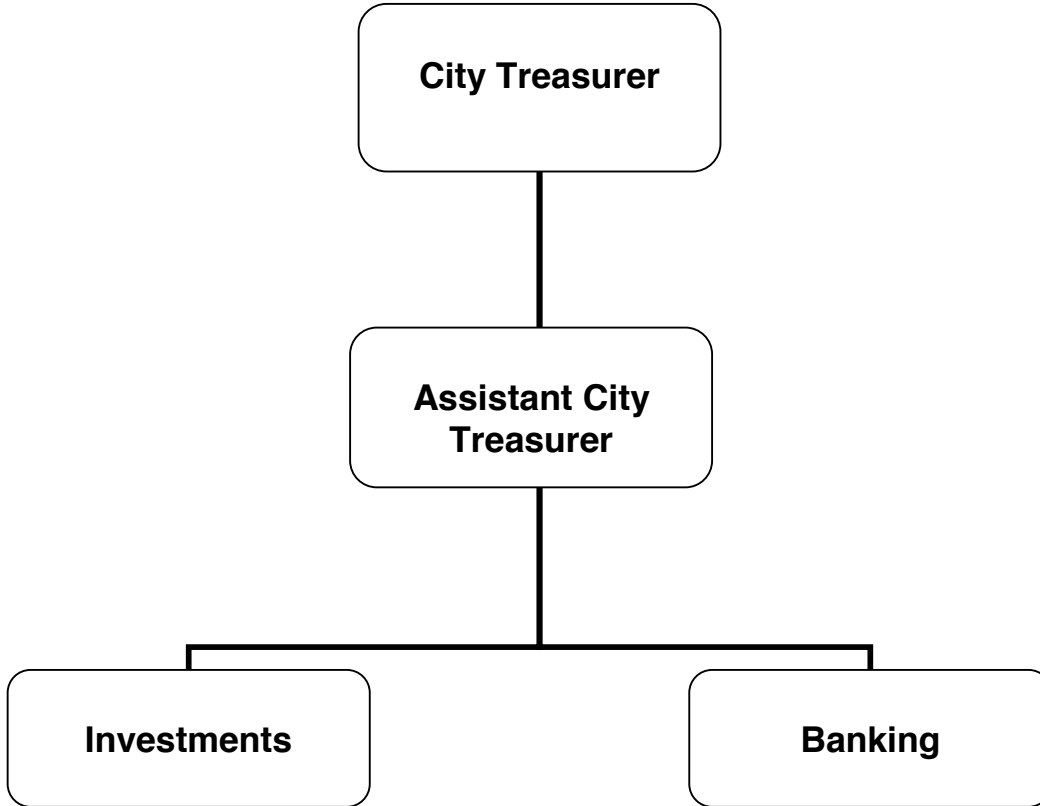


ADOPTED BUDGET

FY 2019-2020

CITY TREASURER

CITY TREASURER



CITY OF GLENDALE

CITY TREASURER

The City Treasurer is elected by the vote of the electorate, and serves a four year term.

MISSION STATEMENT

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the City without compromising the goals of safety and liquidity.

DEPARTMENT DESCRIPTION

Investment Portfolio Management

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

Bank Relationship Management

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

Trustee Responsibilities

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of quality, efficiency, promptness, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Fiscal Responsibility

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

CITY OF GLENDALE

CITY TREASURER

Informed & Engaged Community

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 25 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY TREASURER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
City Treasurer (1010-2000)	\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872
Total General Fund	\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872
Department Grand Total	\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
GENERAL BUDGET FUND - CITY TREASURER
(1010-2000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 424,072	\$ 436,655	\$ 436,655	\$ 460,809
41200	Overtime	1,024	-	-	-
41300	Hourly wages	-	5,000	5,000	5,000
Various	Benefits	123,093	121,502	121,502	121,042
42700	PERS retirement	110,356	129,731	129,731	154,944
42701	PERS cost sharing	(16,821)	(17,467)	(17,467)	(18,230)
Salaries & Benefits Total		\$ 641,724	\$ 675,421	\$ 675,421	\$ 723,565
Maintenance & Operation					
43110	Contractual services	-	-	-	-
44120	Repairs to office equipment	587	1,174	1,174	1,174
44450	Postage	1	60	60	60
44550	Travel	4,478	7,100	7,100	7,100
44650	Training	270	1,000	1,000	1,000
44800	Membership and dues	213	483	483	483
45100	Books	-	200	200	200
45150	Furniture and equipment	24,654	700	700	350
45250	Office supplies	1,470	4,307	4,307	4,307
45681	Business meetings	-	100	100	100
45682	Miscellaneous	5,039	450	450	450
46006	Rent	25,428	25,430	25,430	25,430
46009	ISD service charge	59,276	61,581	61,581	66,675
46010	Building maint service charge	-	-	-	179
46011	Liability Insurance	11,549	15,458	15,458	19,799
Maintenance & Operation Total		\$ 132,964	\$ 118,043	\$ 118,043	\$ 127,307
Total		\$ 774,688	\$ 793,464	\$ 793,464	\$ 850,872

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

<u>Classification</u>	<u>Actual 2017-18</u>	<u>Adopted 2018-19</u>	<u>Revised 2018-19</u>	<u>Adopted 2019-20</u>
<u>Salaried Positions</u>				
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Treasury & Investment Operations Tech	1.00	1.00	1.00	1.00
Treasury Services Technician I	1.00	1.00	1.00	1.00
Treasury Services Technician II	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	0.16	* (1) 0.16	* (1) 0.16	* (1) 0.16
Total Hourly FTE Positions	<u>0.16</u>	<u>0.16</u>	<u>0.16</u>	<u>0.16</u>
City Treasurer Total	<u>5.16</u>	<u>5.16</u>	<u>5.16</u>	<u>5.16</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

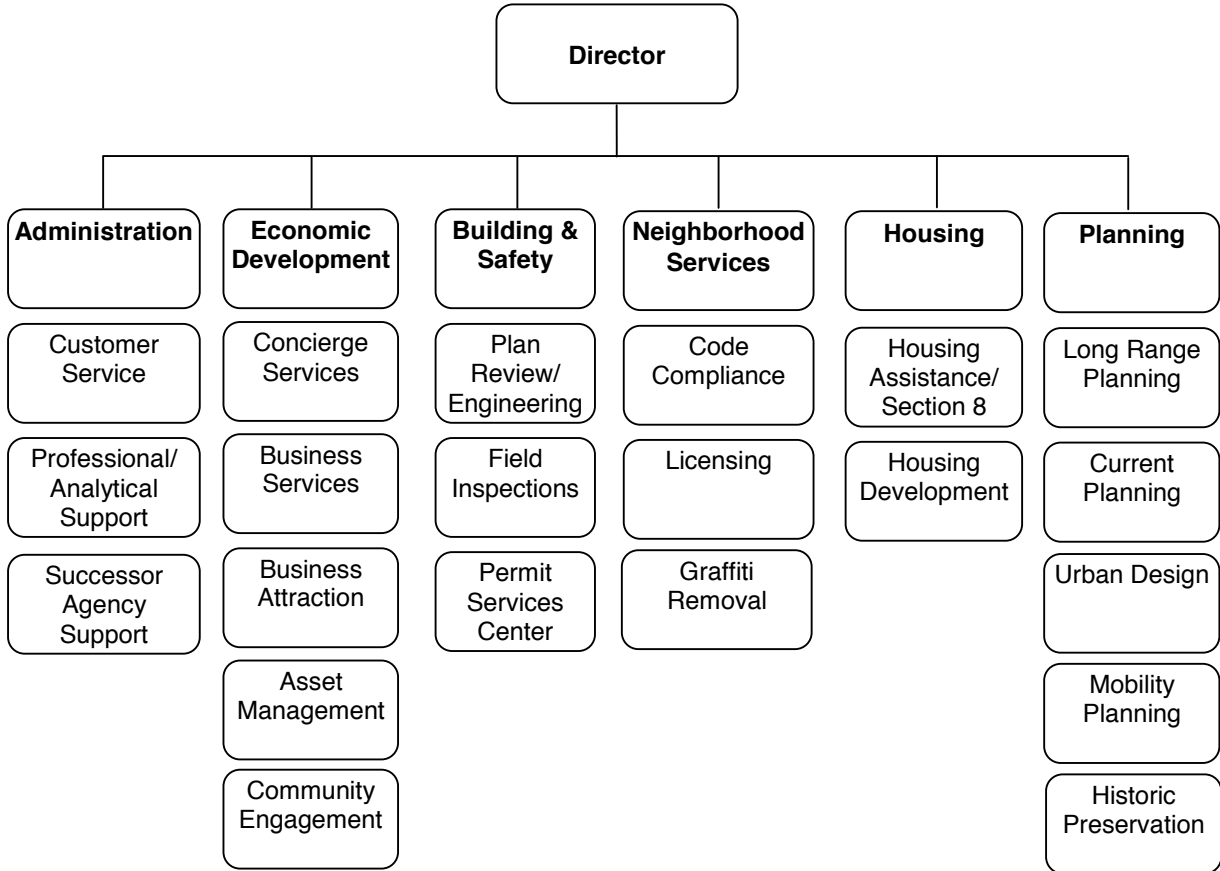
** Elected Official

COMMUNITY
DEVELOPMENT

ADOPTED BUDGET FY 2019-2020



COMMUNITY DEVELOPMENT



CITY OF GLENDALE

COMMUNITY DEVELOPMENT

MISSION STATEMENT

Through ongoing dialogue with the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well-coordinated, internally consistent, and streamlined work program, according to the mission of the City Council.

DEPARTMENT DESCRIPTION

CDD is comprised of six divisions:

- **Administration:** Carries out the administrative, customer service, human resources, budgetary, financial, legislative, grant, community engagement, and office and records management functions for all operational divisions within CDD.
- **Building & Safety:** Key components of B&S operations include building plan review/engineering, inspections and operating the Permit Services Center, a one-stop-shop for City permits.
- **Economic Development:** Assists and supports the City of Glendale in the expansion of job opportunities, stimulation of economic development, growth in the physical improvement of the city and development activities through its Business Attraction, Assistance, Retention and Expansion Programs and Asset Management function. Economic Development also offers Concierge Services, ensuring expedited review and permitting for major development projects with an emphasis on customer service.
- **Housing:** Provides rental assistance, development assistance and preservation of affordable housing for lower income households.
- **Neighborhood Services:** Ensures care and maintenance of neighborhoods through enforcement of codes, licensing and graffiti removal.
- **Planning:** Conducts long-range (20 years out) community planning, and current planning (implementation of the City's Zoning Code). Also combines design, preservation and mobility planning programs that promote environmental stewardship.

The following section provides more detail of the functions of each Division:

The **Administration Division** is responsible for the administrative, customer service, human resources, budgetary, financial, legislative, grant, office and records management functions for all operational divisions within CDD. This Division prepares and manages the budget, and financial and personnel transactions. The Administration Division also conducts research, analysis and legislative review; manages grants; assists with strategic planning efforts; and implements technology improvements aimed at increasing operational efficiency. Lastly, Administration Division staff is charged with winding down the activities of the former Redevelopment Agency, including preparing annual Recognized Obligation Payment Schedules and providing staff support to the Oversight Board.

The **Building & Safety Division** reviews and approves all new building construction, remodels and changes in use of existing buildings. This Division performs all private property construction inspections, receives and processes permit applications, enforces all construction-related codes as mandated by the State, and provides damage assessment for habitability as a result of fire, earthquake, flood or landslide. This Division assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art. This Division is responsible for maintaining all permit records and

CITY OF GLENDALE COMMUNITY DEVELOPMENT

commercial or multi-family dwelling construction documents for properties within the city's boundaries and provides those records as requested through the California Public Records Act. Lastly, this Division serves as staff support to the Building and Fire Board of Appeals.

The ***Economic Development Division*** coordinates citywide business attraction, retention, expansion and assistance activities and centralizes management of the City's real estate assets. It assists City Council in implementing economic development priorities in order to stimulate job growth, economic activity and physical improvements within the City. The Concierge Services team is part of the City's effort to provide business-friendly economic development programming by cohesively bringing all departments together to support the business community. In CDD, this includes streamlined internal systems to eliminate red tape and inefficiencies, and to provide concierge services in order to expedite review and permitting for major development projects with an emphasis on customer service. The Community Engagement Section of Economic Development coordinates special projects for the department, including community outreach. The team utilizes various communication tools and participatory multi-media design techniques to educate and engage community members in guiding the future of Glendale.

The ***Housing Division*** develops and preserves affordable housing opportunities for people of lower income. This Division administers five sources of funds: 1) Federal Section 8 Housing Choice Voucher for rental assistance, 2) Federal HOME, 3) State BEGIN Program, 4) Glendale Affordable Housing Trust Fund, and 5) Low & Moderate Income Housing Asset Funds following dissolution of the Redevelopment Agency. Lastly, this Division provides staff support to the Housing Authority.

The ***Neighborhood Services Division*** is responsible for the care and maintenance of neighborhoods and the built community after construction is completed. These efforts are carried out through the enforcement of codes, education and involvement of residents, maintenance of rights-of-way and the monitoring of permits and licenses. Responsibilities of this Division include enforcement of property maintenance and housing standards, issuance of licenses, education of residents and other stakeholders, investigating complaints of illegal construction or occupation, bulky-item pick up from public rights-of-way, and graffiti removal.

The ***Planning Division*** provides leadership in defining the community's vision for future development. It ensures that development occurs in an orderly and safe manner that is sensitive to the community, avoids unnecessary impacts to the environment, meets the needs of the public and improves the quality of the built environment. It does this by promoting high quality and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans and zoning code and processing development applications (variances, conditional use permits, subdivisions, design review, environmental review, etc.) to ensure they are in compliance with regulatory codes. This Division further operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile application.

This division also combines design review, historic preservation and mobility planning to promote excellent architecture and a diverse range of transportation choices. The Design & Preservation Section establishes a framework that allows the city to develop, grow, and prosper without erasing the heritage that helps define Glendale and its people. Design & Preservation staff creates and enforce the City's design policies, guidelines and historic preservation programs and provide design advice to applicants, City Departments, Boards/Commissions and City Council. The Mobility Planning Section provides an efficient and safe transportation system for residents, businesses and visitors alike. It is responsible for coordinating transportation-related projects, and vehicular trip reduction programs. It promotes walking, bicycling, transit and automobile travel equally by designing an integrated multi-modal transportation system and through implementation of the Transportation Demand Management Ordinance. This Section

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

partners with community organizations to encourage and plan for environmentally sound commuting options and shared rides.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

CDD is committed to providing exceptional customer service centered on the principles of speed, quality, consistency and customer satisfaction through the delivery of seamless service to every customer. CDD demonstrates this goal by operating a centralized customer service function for the City by taking in, prioritizing, dispatching and monitoring service requests received from residents via public counters, mail, phone, internet and mobile applications. CDD operates an advanced customer service system in its Permit Services Center (PSC) including online appointment scheduling designed to make visits to the PSC quicker and more convenient, an electronic customer flow management system; streamlined applications, forms and permitting processes, and the ability for contractors to renew their city business license online. The PSC also provides an online property portal which allows individuals to remotely access key property information such as site zoning and building permit history. Remote, online technology is also being implemented in field inspection operations to expedite inspections.

CDD further provides exceptional customer service through its Concierge Services and Business Assistance teams which ensure expedited review and permitting for major development projects and provide personal assistance to nearly 1,500 local businesses for City services. It also serves as a direct liaison to Glendale's business and neighborhood districts including Montrose, Downtown Glendale, Brand Boulevard of Cars, Adams Square, Sparr Heights, and Kenneth Village. CDD staff also work to provide accurate and timely notification to interested residents, neighbors, and the general public with mailed notices, website updates, and posting of signs.

CDD ensures exceptional customer service in all of its operations and strives for continuous improvement.

Informed & Engaged Community

CDD works with community members and groups including local chambers of commerce, homeowners' associations and schools to inform the community on development issues and news. Information is communicated to residents via the CDD website, electronic newsletter, social media feeds, GTV6 (Glendale's government access cable channel), and local community meetings and events. The outreach team utilizes unique methods to engage the community and provides a means for the community to stay informed and participate in guiding the future of Glendale. They also collect outreach and event data so they can strategically focus on outreach methods that are most effective.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans, community plans, zoning and design guidelines reflect community character and include effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors and posting of signs and notification to neighborhood homeowners' associations of development projects. It also regularly holds public forums, workshops and meetings associated with planning and preservation efforts to engage the community, and it advises applicants on planning and building policies to ensure a predictable, open and transparent entitlement review process.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

CDD works on comprehensive planning policies (such as the South Glendale Community Plan and Citywide Design Guidelines) which include input from the community in order to capture the vision of all those who live and work in Glendale.

CDD provides outreach regarding common code violations, the City's smoking restrictions and preservation programs; the latter includes educational resources and information related to the City's development history and heritage.

CDD provides guidance and assistance to private development to encourage well-planned, physically and economically positive projects. It further invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas and diverse housing options. These efforts result in well-planned development that fosters a sense of community.

Safe & Healthy Community

Through its housing, plan check, inspection, graffiti removal and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods.

Through its code enforcement program, CDD ensures housing, development and other activities are safe for the public. It also works with the engineering team of the Public Works Department to continue to implement the Downtown Mobility Study, which promotes greater use of public transit and active forms of transportation such as walking and bicycling, and a healthier environment. Further, CDD is developing pedestrian and bicycle safety policies, infrastructure and programs. Lastly, CDD implements the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

Economic Vibrancy

CDD promotes economic vibrancy in Glendale by attracting, retaining, expanding and assisting Glendale businesses. It focuses on an "18-hour city" strategy to activate the city and its economic activity from morning until late at night. Such activity results in a vibrant city for those who live, work and recreate in Glendale and it promotes financial success for businesses. CDD also works with Council to proactively identify and implement economic development projects to benefit the City, such as the implementation of a Tech Cluster Strategic Plan and the attraction of entertainment uses. These efforts are implemented using a variety of public relations strategies, including development of promotional material, attendance at conferences, aggressive use of social media and relationship-building with key stakeholders and influencers.

CDD's Concierge Services and Business Assistance teams are part of the City's effort to provide business-friendly economic development programming whereby every City department supports the business community and has economic development priorities woven into their performance goals. In CDD, this includes Concierge Services which provide streamlined internal systems to eliminate red tape and inefficiencies within the development plan check and permitting process, and which provide additionally expedited review and permitting for major development projects with an emphasis on customer service. The Business Assistance team provides one-on-one assistance to businesses to help them resolve obstacles to their operations.

CDD's planning, design, code compliance and graffiti removal programs make Glendale an attractive, functional and safe environment which draws businesses, residents and visitors to Glendale. CDD directly assists the business community by transmitting thorough and accurate information to existing

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

and potential new businesses, in addition to processing necessary applications expeditiously. CDD focuses on long-range planning and urban design efforts that are community-specific and support local businesses and economic growth.

Glendale's past redevelopment efforts have positioned the community for new private investment which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and is consistent with the community's vision, goals and objectives.

Balanced, Quality Housing

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD also monitors compliance with various housing bills/laws and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, other discretionary permits. CDD further provides individualized guidance to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases. Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents, which is accomplished by the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds and works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents and other stakeholders to achieve this goal.

Community Services & Facilities

CDD continues to collaborate with the Community Services & Parks Department to create opportunities to enhance parks and open space, including streetscape, and to provide professional, peer review and design assistance for the renovation and construction of community facilities throughout the City. A current project involves developing two joint-use Glendale Unified School District soccer fields that will be accessible to the public after school hours.

Infrastructure & Mobility

In close partnership with the Public Works Department, CDD continues to implement policy recommendations from the Downtown Mobility Study and to improve pedestrian and bicycle safety. CDD staff identified and successfully attained millions of dollars in grant funding for the City which are being used for pedestrian, cyclist and vehicular mobility improvements; parking signage improvements, safety programming, and updating the City's Transportation Model (a computer model that predicts transportation impacts based on land use activity and is used for future land use planning and environmental review of development projects). CDD is conducting feasibility studies to develop a Glendale-Burbank regional streetcar to continue to improve mobility in the region. CDD also works with Public Works Department to provide the City with strategic transportation planning, transit (bus) and paratransit services (e.g., Dial-a-Ride transportation service for the disabled and elderly). Through staff efforts, CDD is able to obtain, manage and execute funds which are often routed to other Departments for the implementation of capital improvement projects.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Arts & Culture

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes Glendale's rich culture by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring Glendale continues to be a culturally vibrant place.

CDD oversees two Arts & Culture facilities in the A&E District, the Alex Theatre and the Museum of Neon Art (MONA). The Alex Theatre, which was recently renovated and expanded to be able to accommodate larger productions, is a historic and regional performing arts venue and is the northern anchor for the A&E District. It provides a wide variety of high-quality performing arts and community events. MONA is part of the A&E District's southern anchor, which joins an east-west axis connecting to the Central Library, Adult Recreation Center, Central Park Paseo, and the Americana mixed-use entertainment, shopping and residential development.

CDD is currently working with the City Council to activate Artsakh Avenue, a recently renamed section of Maryland Avenue, a key street within the A&E District, and additionally is developing a Master Plan for the Central Park Block. CDD is working with the Armenian American Museum and Cultural Center of California to locate within the Central Park Block. The Department further promotes art and community awareness by partnering with the Arts & Culture Commission to develop various art projects and art programming in Glendale.

Sustainability

CDD oversees environmental review of development projects. In doing so, staff identifies pertinent environmental issues and works with City Departments, outside agencies and applicants to identify mitigation strategies that reduce and/or eliminate identified impacts.

Through its long-range and mobility planning efforts, CDD promotes environmentally sound initiatives such as transit-oriented development, air pollution reduction programs, active transportation (e.g. walking and bicycling), mass transit and environmentally responsible building practices.

CDD also works to encourage mixed-use and infill development (both which promote efficient land use) within the community and supports preservation of open space. It does this by incorporating *Greener Glendale Plan* sustainability policies into General Plan documents, such as Community Plans, as they are created and amended.

CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. "Green Building" refers to construction processes and products that are environmentally responsible and resource-efficient. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California Green Building Standards and many have been certified as "green buildings" by Build It Green (the "Green Point" rating system) or by the United States Green Building Council ("LEED" rating system), which are both non-profit organizations.

Lastly, CDD continues to collaborate with other City Departments on efforts to promote sustainability, including resource conservation, urban greening and environmental health.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
Administration (1010-0010)	\$ 1,528,486	\$ 2,089,031	\$ 2,089,031	\$ 1,231,855
Projects (1010-0020)	282,879	-	(238,015)*	-
Planning (1010-2500)	2,248,519	3,266,928	3,438,928	3,725,893
Building & Safety (1010-2501)	6,104,155	6,547,833	6,547,833	6,892,250
Urban Design & Mobility (1010-2502)	859,374	732,088	732,088	748,330
Neighborhood Services (1010-2508)	1,538,946	1,818,782	1,818,782	2,184,613
Economic Development (1010-2511)	2,123,772	3,010,656	3,010,656	1,852,916
Housing Outreach (1010-2523)	-	-	325,000	-
Measure S CDD (1010-2524)	-	-	-	5,330,000
Total General Fund	\$ 14,686,132	\$ 17,465,318	\$ 17,724,303	\$ 21,965,857
Other Funds				
Housing Assistance Fund (2020)	\$ 31,568,837	\$ 38,029,143	\$ 38,185,573	\$ 39,377,685
Home Grant Fund (2030)	417,692	1,669,297	1,704,297	2,270,152
Affordable Housing Trust Fund (2090)	-	24,739	49,739	206,660
BEGIN Affordable Homeownership Fund (2120)	-	300,000	300,000	300,000
Low&Mod Income Housing Asset Fund (2130)	1,157,330	1,660,143	1,722,643	988,051
Miscellaneous Grant Fund (2160)	928,218	-	300,000	-
Filming Fund (2170)**	584,209	-	-	-
Air Quality Improvement Fund (2510)	167,788	334,283	334,283	349,003
Measure R Local Return Fund (2540)***	576,510	-	-	-
Transit Prop A Local Return Fund***				
Projects (2560-0020)	\$ 11,320	\$ -	\$ -	\$ -
Prop A Local Return (2560-2505)	3,261,708	-	-	-
Total Prop A Local Return Fund	\$ 3,273,028	\$ -	\$ -	\$ -
Transit Prop C Local Return Fund***				
Projects (2570-0020)	\$ 65,102	\$ -	\$ -	\$ -
Prop C Local Return (2570-2506)	2,682,430	-	-	-
Total Prop C Local Return Fund	\$ 2,747,532	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Transit Utility Fund***				
Projects (2580-0020)	\$ 1,757	\$ -	\$ -	\$ -
Transit (2580-2507)	8,157,819	-	-	-
Total Prop A Local Return Fund	\$ 8,159,576	\$ -	\$ -	\$ -
Capital Improvement Fund (4010)	\$ -	\$ 6,530,000	\$ 6,768,015	\$ -
Measure S Capital Improvement Fund (4011)	-	-	-	20,000,000
CIP Reimbursement Fund (4090)	1,343,488	-	500,000	-
San Fernando Corridor Tax Share Fund (4100)	54,344	-	-	-
Total Other Funds	\$ 50,978,552	\$ 48,547,605	\$ 49,864,550	\$ 63,491,551
Department Grand Total	\$ 65,664,684	\$ 66,012,923	\$ 67,588,853	\$ 85,457,408

Notes:

- * The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.
- ** In FY 2018-19, the Filming Fund (2170) was moved out of Community Development Department and into Management Services Department and in FY 2019-20, it was shifted into the General Fund (1010). Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Management Services Department.
- *** In FY 2018-19, all of the Transit funds (2540, 2560, 2570, 2580) moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 859,645	\$ 1,241,375	\$ 1,241,375	\$ 659,982
41200	Overtime	3,815	-	-	-
41300	Hourly wages	160	-	-	-
Various	Benefits	242,236	312,215	312,215	160,924
42700	PERS retirement	222,680	368,814	368,814	221,356
42701	PERS cost sharing	(33,915)	(49,653)	(49,653)	(26,046)
42799	Salary charges in (out)	-	(21,003)	(21,003)	-
Salaries & Benefits Total		\$ 1,294,620	\$ 1,851,748	\$ 1,851,748	\$ 1,016,216
Maintenance & Operation					
43110	Contractual services	\$ 33,947	\$ -	\$ -	\$ -
44120	Repairs to office equipment	-	500	500	500
44200	Advertising	-	500	500	500
44450	Postage	148	500	500	500
44550	Travel	1,057	1,000	1,000	1,000
44650	Training	1,070	1,500	1,500	1,500
44800	Membership and dues	534	2,000	2,000	2,000
45050	Periodicals and newspapers	13	-	-	-
45100	Books	449	-	-	-
45150	Furniture and equipment	1,819	3,500	3,500	3,500
45170	Computer hardware	1,696	-	-	-
45250	Office supplies	6,993	5,000	5,000	5,000
45350	General supplies	1,257	500	500	500
45656	Charges to other departments	-	(472)	(472)	-
45681	Business meetings	771	1,500	1,500	750
45682	Miscellaneous	4,668	500	500	500
46008	Fleet equipment rental charge	5,143	4,371	4,371	2,101
46009	ISD service charge	138,948	161,996	161,996	151,899
46010	Building maint service charge	11,894	10,942	10,942	17,339
46011	Liability Insurance	23,458	43,446	43,446	28,050
Maintenance & Operation Total		\$ 233,865	\$ 237,283	\$ 237,283	\$ 215,639
Total		\$ 1,528,486	\$ 2,089,031	\$ 2,089,031	\$ 1,231,855

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - PROJECTS
(1010-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 244,401	\$ -	\$ (238,015)*	\$ -
44200	Advertising	2,121	-	-	-
44650	Training	6,233	-	-	-
45350	General supplies	503	-	-	-
45681	Business meetings	1,556	-	-	-
45682	Miscellaneous	28,065	-	-	-
Maintenance & Operation Total		\$ 282,879	\$ -	\$ (238,015)	\$ -
Total		\$ 282,879	\$ -	\$ (238,015)	\$ -

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - PLANNING
(1010-2500)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,384,463	\$ 2,030,466	\$ 2,030,466	\$ 2,271,207
41200	Overtime	843	-	-	-
41300	Hourly wages	17,594	22,758	22,758	22,422
Various	Benefits	284,234	403,284	403,284	503,366
42700	PERS retirement	291,777	610,005	610,005	770,566
42701	PERS cost sharing	(44,652)	(82,129)	(82,129)	(90,665)
42799	Salary charges in (out)	-	(93,810)	(93,810)	(170,904)
Salaries & Benefits Total		\$ 1,934,258	\$ 2,890,574	\$ 2,890,574	\$ 3,305,992
Maintenance & Operation					
43110	Contractual services	\$ 43,766	\$ 105,000	\$ 277,000	\$ 105,000
44100	Repairs to equipment	-	5,000	5,000	5,000
44200	Advertising	1,450	-	-	-
44450	Postage	25,865	20,000	20,000	20,000
44550	Travel	2,178	3,000	3,000	3,000
44650	Training	79	7,000	7,000	7,000
44760	Regulatory	-	576	576	576
44800	Membership and dues	3,375	5,000	5,000	5,000
45150	Furniture and equipment	1,263	1,500	1,500	1,500
45170	Computer hardware	808	-	-	-
45250	Office supplies	1,637	2,000	2,000	2,000
45350	General supplies	6	500	500	500
45450	Printing and graphics	1,473	-	-	-
45656	Charges to other departments	-	(2,292)	(2,292)	-
45681	Business meetings	160	-	-	750
45682	Miscellaneous	50	500	500	500
46009	ISD service charge	160,642	119,705	119,705	129,103
46010	Building maint service charge	40,906	37,003	37,003	42,481
46011	Liability Insurance	30,604	71,862	71,862	97,491
Maintenance & Operation Total		\$ 314,261	\$ 376,354	\$ 548,354	\$ 419,901
Total		\$ 2,248,519	\$ 3,266,928	\$ 3,438,928	\$ 3,725,893

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - BUILDING & SAFETY
(1010-2501)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 2,880,578	\$ 3,139,515	\$ 3,139,515	\$ 3,354,610
41200	Overtime	153,043	121,800	121,800	123,627
41300	Hourly wages	37,986	34,307	34,307	210,747
Various	Benefits	692,152	727,998	727,998	805,771
42700	PERS retirement	767,878	942,947	942,947	1,195,449
42701	PERS cost sharing	(117,054)	(126,955)	(126,955)	(140,653)
Salaries & Benefits Total		\$ 4,414,583	\$ 4,839,612	\$ 4,839,612	\$ 5,549,551
Maintenance & Operation					
43110	Contractual services	\$ 273,273	\$ 288,200	\$ 288,200	\$ 288,200
44120	Repairs to office equipment	-	2,600	2,600	2,600
44450	Postage	1,666	1,000	1,000	1,000
44550	Travel	1,155	5,000	5,000	5,000
44650	Training	27,304	30,059	30,059	30,059
44800	Membership and dues	3,279	2,500	2,500	2,500
45100	Books	3,891	25,000	25,000	25,000
45150	Furniture and equipment	30,527	37,529	37,529	27,529
45250	Office supplies	12,676	15,000	15,000	15,000
45300	Small tools	114	500	500	500
45350	General supplies	957	6,500	6,500	6,500
45681	Business meetings	863	1,000	1,000	1,000
45682	Miscellaneous	235	1,500	1,500	1,500
46009	ISD service charge	1,211,950	1,140,885	1,140,885	719,953
46010	Building maint service charge	38,360	35,601	35,601	60,093
46011	Liability Insurance	83,322	115,347	115,347	156,265
Maintenance & Operation Total		\$ 1,689,572	\$ 1,708,221	\$ 1,708,221	\$ 1,342,699
Total		\$ 6,104,155	\$ 6,547,833	\$ 6,547,833	\$ 6,892,250

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - URBAN DESIGN & MOBILITY
(1010-2502)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 362,237	\$ 573,330	\$ 573,330	\$ 579,563
41200	Overtime	3,514	-	-	-
41300	Hourly wages	50,132	143,024	143,024	175,854
Various	Benefits	77,737	114,485	114,485	132,981
42700	PERS retirement	107,249	204,732	204,732	250,952
42701	PERS cost sharing	(16,338)	(27,564)	(27,564)	(29,526)
42799	Salary charges in (out)	-	(597,175)	(597,175)	(658,149)
Salaries & Benefits Total		\$ 584,530	\$ 410,832	\$ 410,832	\$ 451,675
Maintenance & Operation					
43110	Contractual services	\$ 239,141	\$ 200,000	\$ 200,000	\$ 150,000
44200	Advertising	495	10,000	10,000	10,000
44450	Postage	194	10,000	10,000	10,000
44550	Travel	1,355	5,000	5,000	5,000
44650	Training	674	5,000	5,000	5,000
44760	Regulatory	75	-	-	-
44800	Membership and dues	819	5,000	5,000	5,000
45150	Furniture and equipment	2,882	5,000	5,000	5,000
45250	Office supplies	3,084	5,000	5,000	5,000
45300	Small tools	-	500	500	500
45350	General supplies	984	10,000	10,000	10,000
45400	Reports and publications	-	5,000	5,000	5,000
45656	Charges to other departments	-	(14,787)	(14,787)	(1,337)
45681	Business meetings	943	3,500	3,500	3,500
45682	Miscellaneous	631	2,500	2,500	2,500
46009	ISD service charge	-	33,197	33,197	30,924
46010	Building maint service charge	12,214	11,274	11,274	18,459
46011	Liability Insurance	11,354	25,072	25,072	32,109
Maintenance & Operation Total		\$ 274,844	\$ 321,256	\$ 321,256	\$ 296,655
Total		\$ 859,374	\$ 732,088	\$ 732,088	\$ 748,330

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - NEIGHBORHOOD SERVICES
(1010-2508)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 884,882	\$ 1,015,608	\$ 1,015,608	\$ 1,055,509
41200	Overtime	480	3,553	3,553	3,553
41300	Hourly wages	26,275	4,154	4,154	192,856
Various	Benefits	251,113	279,241	279,241	302,105
42700	PERS retirement	308,977	296,055	296,055	414,628
42701	PERS cost sharing	(46,962)	(39,863)	(39,863)	(48,785)
Salaries & Benefits Total		\$ 1,424,766	\$ 1,558,748	\$ 1,558,748	\$ 1,919,866
Maintenance & Operation					
43110	Contractual services	\$ 9,341	\$ 12,600	\$ 12,600	\$ 12,600
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equipment	-	500	500	500
44450	Postage	6,699	15,000	15,000	15,000
44650	Training	5,080	500	500	500
44760	Regulatory	41	-	-	-
44800	Membership and dues	1,800	400	400	400
45100	Books	-	500	500	500
45150	Furniture and equipment	-	3,500	3,500	3,500
45250	Office supplies	1,137	4,000	4,000	4,000
45300	Small tools	-	400	400	400
45350	General supplies	15,290	15,000	15,000	15,000
45681	Business meetings	44	500	500	500
45682	Miscellaneous	31	500	500	500
46008	Fleet equipment rental charge	42,479	36,099	36,099	17,353
46009	ISD service charge	-	133,983	133,983	122,300
46010	Building maint service charge	-	-	-	17,520
46011	Liability Insurance	32,238	35,052	35,052	52,674
Maintenance & Operation Total		\$ 114,180	\$ 260,034	\$ 260,034	\$ 264,747
Total		\$ 1,538,946	\$ 1,818,782	\$ 1,818,782	\$ 2,184,613

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - ECONOMIC DEVELOPMENT
(1010-2511)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 531,338	\$ 496,948	\$ 496,948	\$ 593,854
41200	Overtime	27,162	-	-	-
41300	Hourly wages	432,424	662,197	662,197	54,000
Various	Benefits	135,117	149,522	149,522	113,349
42700	PERS retirement	247,850	336,390	336,390	218,233
42701	PERS cost sharing	(37,798)	(45,289)	(45,289)	(25,675)
Salaries & Benefits Total		\$ 1,336,093	\$ 1,599,768	\$ 1,599,768	\$ 953,761
Maintenance & Operation					
43110	Contractual services	\$ 572,986	\$ 1,150,045	\$ 1,150,045	\$ 649,000
44120	Repairs to office equipment	213	500	500	500
44200	Advertising	17,746	42,000	42,000	42,000
44450	Postage	1,359	1,000	1,000	1,000
44550	Travel	6,418	20,000	20,000	20,000
44650	Training	3,751	2,500	2,500	2,500
44800	Membership and dues	22,345	25,000	25,000	25,000
45050	Periodicals and newspapers	-	250	250	250
45150	Furniture and equipment	2,604	-	-	-
45250	Office supplies	3,234	1,000	1,000	1,000
45350	General supplies	6,830	1,000	1,000	1,000
45400	Reports and publications	400	1,000	1,000	1,000
45450	Printing and graphics	4,022	5,000	5,000	5,000
45681	Business meetings	22,457	25,000	25,000	25,000
45682	Miscellaneous	15,934	25,000	25,000	25,000
46009	ISD service charge	34,103	52,343	52,343	43,965
46010	Building maint service charge	20,335	18,680	18,680	29,402
46011	Liability Insurance	27,937	40,570	40,570	27,538
Maintenance & Operation Total		\$ 762,674	\$ 1,410,888	\$ 1,410,888	\$ 899,155
Capital Outlay					
51000	Capital outlay	\$ 25,006	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 25,006	\$ -	\$ -	\$ -
Total		\$ 2,123,772	\$ 3,010,656	\$ 3,010,656	\$ 1,852,916

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - HOUSING OUTREACH
(1010-2523)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41100 Salaries	\$ -	\$ -	\$ 65,000	\$ -
Salaries & Benefits Total	\$ -	\$ -	\$ 65,000	\$ -
Maintenance & Operation				
45682 Miscellaneous	\$ -	\$ -	\$ 260,000	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 260,000	\$ -
Total	\$ -	\$ -	\$ 325,000	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL BUDGET FUND - MEASURE S CDD
(1010-2524)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 454,262
41300	Hourly wages	-	-	-	35,316
Various	Benefits	-	-	-	141,635
42700	PERS retirement	-	-	-	166,152
42701	PERS cost sharing	-	-	-	(19,550)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 777,814
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 56,000
43112	Direct assistance	-	-	-	4,350,839
44120	Repairs to office equipment	-	-	-	500
44200	Advertising	-	-	-	15,500
44450	Postage	-	-	-	28,500
44650	Training	-	-	-	500
44700	Computer software	-	-	-	1,000
44800	Membership and dues	-	-	-	500
45150	Furniture and equipment	-	-	-	6,000
45170	Computer hardware	-	-	-	16,200
45250	Office supplies	-	-	-	6,000
45350	General supplies	-	-	-	2,000
45450	Printing and graphics	-	-	-	35,000
45681	Business meetings	-	-	-	250
45682	Miscellaneous	-	-	-	3,367
46006	Rent	-	-	-	9,223
46011	Liability Insurance	-	-	-	20,807
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 4,552,186
Total		\$ -	\$ -	\$ -	\$ 5,330,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND (2020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,418,136	\$ 1,519,730	\$ 1,519,730	\$ 1,582,343
41200	Overtime	2,594	-	-	-
41300	Hourly wages	134,657	206,665	206,665	253,415
Various	Benefits	297,932	309,148	309,148	365,269
42700	PERS retirement	401,731	510,340	510,340	615,701
42701	PERS cost sharing	(61,218)	(68,708)	(68,708)	(72,438)
Salaries & Benefits Total		\$ 2,193,832	\$ 2,477,175	\$ 2,477,175	\$ 2,744,290
Maintenance & Operation					
43110	Contractual services	\$ 140,012	\$ 205,213	\$ 216,605	\$ 195,730
43112	Direct assistance	15,069,377	18,724,764	18,869,802	19,506,174
43125	Portable voucher HAP expense	13,955,462	16,312,800	16,312,800	16,638,288
44120	Repairs to office equipment	111	200	200	200
44200	Advertising	595	6,000	6,000	6,000
44450	Postage	28,463	34,000	34,000	15,000
44550	Travel	2,503	6,000	6,000	14,450
44650	Training	2,880	7,200	7,200	10,400
44800	Membership and dues	7,984	8,000	8,000	8,000
45100	Books	-	500	500	500
45150	Furniture and equipment	565	14,000	14,000	6,000
45250	Office supplies	5,859	7,000	7,000	7,000
45350	General supplies	-	100	100	100
45450	Printing and graphics	17,927	18,000	18,000	12,000
45681	Business meetings	390	500	500	500
45682	Miscellaneous	1,466	19,500	19,500	19,500
46006	Rent	88,894	86,503	86,503	105,135
46008	Fleet equipment rental charge	10,441	10,441	10,441	10,441
46011	Liability Insurance	42,075	60,247	60,247	77,977
Maintenance & Operation Total		\$ 29,375,004	\$ 35,520,968	\$ 35,677,398	\$ 36,633,395
Capital Outlay					
51000	Capital outlay	\$ -	\$ 31,000	\$ 31,000	\$ -
Capital Outlay Total		\$ -	\$ 31,000	\$ 31,000	\$ -
Total		\$ 31,568,837	\$ 38,029,143	\$ 38,185,573	\$ 39,377,685

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND (2030)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 42,789	\$ 35,538	\$ 35,538	\$ 59,146
41300	Hourly wages	1,075	-	-	-
Various	Benefits	9,017	7,518	7,518	12,577
42700	PERS retirement	9,900	10,557	10,557	18,922
42701	PERS cost sharing	(1,506)	(1,422)	(1,422)	(2,227)
Salaries & Benefits Total		\$ 61,275	\$ 52,191	\$ 52,191	\$ 88,418
Maintenance & Operation					
43110	Contractual services	\$ 36,807	\$ 29,750	\$ 64,750	\$ 38,540
43112	Direct assistance	315,925	1,502,371	1,502,371	2,042,892
44200	Advertising	552	2,400	2,400	2,400
44450	Postage	9	250	250	50
44550	Travel	-	500	500	250
44650	Training	-	-	-	1,000
44800	Membership and dues	-	-	-	500
45150	Furniture and equipment	-	1,000	1,000	1,000
45250	Office supplies	26	100	100	300
45450	Printing and graphics	-	-	-	250
45681	Business meetings	-	500	500	500
45682	Miscellaneous	12	77,751	77,751	89,474
46006	Rent	2,020	1,240	1,240	2,175
46011	Liability Insurance	1,066	1,244	1,244	2,403
Maintenance & Operation Total		\$ 356,417	\$ 1,617,106	\$ 1,652,106	\$ 2,181,734
Total		\$ 417,692	\$ 1,669,297	\$ 1,704,297	\$ 2,270,152

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AFFORDABLE HOUSING TRUST FUND (2090)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 25,000	\$ 69,279
41300	Hourly wages	-	-	-	29,536
Various	Benefits	-	-	-	20,132
42700	PERS retirement	-	-	-	33,597
42701	PERS cost sharing	-	-	-	(3,952)
Salaries & Benefits Total		\$ -	\$ -	\$ 25,000	\$ 148,592
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 10,000
43112	Direct assistance	-	-	-	10,000
44200	Advertising	-	-	-	500
44450	Postage	-	-	-	50
45150	Furniture and equipment	-	-	-	1,000
45250	Office supplies	-	-	-	50
45450	Printing and graphics	-	-	-	250
45681	Business meetings	-	-	-	50
45682	Miscellaneous	-	24,739	24,739	27,135
46006	Rent	-	-	-	4,834
46011	Liability Insurance	-	-	-	4,199
Maintenance & Operation Total		\$ -	\$ 24,739	\$ 24,739	\$ 58,068
Total		\$ -	\$ 24,739	\$ 49,739	\$ 206,660

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
BEGIN AFFORDABLE HOMEOWNERSHIP FUND (2120)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
43112 Direct assistance	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Maintenance & Operation Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW & MOD INCOME HOUSING ASSET FUND (2130)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 259,894	\$ 270,879	\$ 270,879	\$ 258,761
41200	Overtime	269	-	-	-
41300	Hourly wages	-	21,975	21,975	3,190
Various	Benefits	69,077	66,715	66,715	60,544
42700	PERS retirement	67,423	86,044	86,044	83,093
42701	PERS cost sharing	(10,284)	(11,584)	(11,584)	(9,777)
Salaries & Benefits Total		\$ 386,378	\$ 434,029	\$ 434,029	\$ 395,811
Maintenance & Operation					
43110	Contractual services	\$ 91,631	\$ 1,109,000	\$ 1,231,500	\$ 59,280
43112	Direct assistance	621,253	-	(60,000)*	395,959
44120	Repairs to office equipment	23	250	250	250
44200	Advertising	-	1,200	1,200	1,200
44450	Postage	168	4,000	4,000	500
44550	Travel	1,115	2,820	2,820	5,650
44650	Training	1,300	3,200	3,200	3,000
44760	Regulatory	18	-	-	-
44800	Membership and dues	158	500	500	500
45150	Furniture and equipment	-	6,200	6,200	22,000
45250	Office supplies	825	1,000	1,000	500
45450	Printing and graphics	-	5,000	5,000	5,000
45681	Business meetings	84	500	500	500
45682	Miscellaneous	70	30,000	30,000	11,243
46006	Rent	10,102	13,273	13,273	10,393
46007	Cost allocation charge	24,263	27,878	27,878	49,445
46009	ISD service charge	12,872	11,043	11,043	16,130
46011	Liability Insurance	7,070	10,250	10,250	10,690
Maintenance & Operation Total		\$ 770,952	\$ 1,226,114	\$ 1,288,614	\$ 592,240
Total		\$ 1,157,330	\$ 1,660,143	\$ 1,722,643	\$ 988,051

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MISCELLANEOUS GRANT FUND (2160)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 42,332	\$ -	\$ 90,000	\$ -
41200	Overtime	896	-	-	-
41300	Hourly wages	1,746	-	-	-
Various	Benefits	4,133	-	-	-
42700	PERS retirement	12,690	-	-	-
42701	PERS cost sharing	(1,935)	-	-	-
Salaries & Benefits Total		\$ 59,862	\$ -	\$ 90,000	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 314,153	\$ -	\$ 210,000	\$ -
45350	General supplies	3,000	-	-	-
45682	Miscellaneous	1,814	-	-	-
46011	Liability Insurance	(394)	-	-	-
Maintenance & Operation Total		\$ 318,573	\$ -	\$ 210,000	\$ -
Capital Outlay					
51000	Capital outlay	\$ 460,437	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 460,437	\$ -	\$ -	\$ -
Capital Improvement					
53160	Planning survey design	\$ 89,346	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 89,346	\$ -	\$ -	\$ -
Total		\$ 928,218	\$ -	\$ 300,000	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
FILMING FUND (2170)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 90,883	\$ -	\$ -	-
41200	Overtime	273,782	-	-	-
Various	Benefits	83,405	-	-	-
42700	PERS retirement	23,443	-	-	-
42701	PERS cost sharing	(3,574)	-	-	-
Salaries & Benefits Total		\$ 467,940	\$ -	\$ -	-
Maintenance & Operation					
46007	Cost allocation charge	\$ 49,650	\$ -	\$ -	-
46009	ISD service charge	8,824	-	-	-
46010	Building maint service charge	48,095	-	-	-
46011	Liability Insurance	9,701	-	-	-
Maintenance & Operation Total		\$ 116,270	\$ -	\$ -	-
Total		\$ 584,209	\$ -	\$ -	-

Notes:

* In FY 2018-19, the Filming Fund (2170) was moved out of Community Development Department and into Management Services Department and in FY 2019-20, it was shifted into the General Fund (1010). Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Management Services Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
AIR QUALITY IMPROVEMENT FUND (2510)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 76	\$ -	\$ -	\$ -
Various	Benefits	106,153	190,000	190,000	190,000
42700	PERS retirement	19	-	-	-
42701	PERS cost sharing	(3)	-	-	-
Salaries & Benefits Total		\$ 106,245	\$ 190,000	\$ 190,000	\$ 190,000
Maintenance & Operation					
43110	Contractual services	\$ 48,371	\$ 93,000	\$ 93,000	\$ 100,500
44120	Repairs to office equipment	-	2,300	2,300	2,300
44450	Postage	58	200	200	200
44650	Training	177	-	-	-
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership and dues	8,978	8,000	8,000	8,000
45250	Office supplies	-	1,400	1,400	1,400
45350	General supplies	(782)	25,000	25,000	25,000
45450	Printing and graphics	-	2,000	2,000	2,000
45681	Business meetings	1,048	300	300	1,800
45682	Miscellaneous	-	4,700	4,700	3,200
46007	Cost allocation charge	3,689	5,383	5,383	12,603
46011	Liability Insurance	2	-	-	-
Maintenance & Operation Total		\$ 61,543	\$ 144,283	\$ 144,283	\$ 159,003
Total		\$ 167,788	\$ 334,283	\$ 334,283	\$ 349,003

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE R LOCAL RETURN FUND (2540)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 3,761	\$ -	\$ -	\$ -
Various	Benefits	810	-	-	-
42700	PERS retirement	968	-	-	-
42701	PERS cost sharing	(150)	-	-	-
Salaries & Benefits Total		\$ 5,388	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 22,371	\$ -	\$ -	\$ -
44450	Postage	54	-	-	-
44550	Travel	2,073	-	-	-
44650	Training	1,500	-	-	-
45250	Office supplies	73	-	-	-
45350	General supplies	98	-	-	-
45450	Printing and graphics	340	-	-	-
46011	Liability Insurance	97	-	-	-
Maintenance & Operation Total		\$ 26,606	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 100,721	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 100,721	\$ -	\$ -	\$ -
Capital Improvement					
52100	Construction	\$ 365,161	\$ -	\$ -	\$ -
53160	Planning survey design	78,634	-	-	-
Capital Improvement Total		\$ 443,795	\$ -	\$ -	\$ -
Total		\$ 576,510	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Measure R Local Return Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - PROJECTS
(2560-0020)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Outlay				
51000 Capital outlay	\$ 11,320	\$ -	\$ -	\$ -
Capital Outlay Total	\$ 11,320	\$ -	\$ -	\$ -
Total	\$ 11,320	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Transit Prop A Local Return Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - PROP A LOCAL RETURN
(2560-2505)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 67,927	\$ -	\$ -	\$ -
41200	Overtime	27	-	-	-
41300	Hourly wages	12,598	-	-	-
Various	Benefits	21,754	-	-	-
42700	PERS retirement	20,975	-	-	-
42701	PERS cost sharing	(3,199)	-	-	-
Salaries & Benefits Total		\$ 120,083	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 118,595	\$ -	\$ -	\$ -
43126	Subsidy prop A local return	3,000,000	-	-	-
44450	Postage	16	-	-	-
44650	Training	225	-	-	-
44800	Membership and dues	575	-	-	-
45150	Furniture and equipment	971	-	-	-
45350	General supplies	16	-	-	-
46006	Rent	2,200	-	-	-
46007	Cost allocation charge	16,836	-	-	-
46011	Liability Insurance	2,190	-	-	-
Maintenance & Operation Total		\$ 3,141,624	\$ -	\$ -	\$ -
Total		\$ 3,261,708	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Transit Prop A Local Return Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PROJECTS
(2570-0020)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41200 Overtime	\$ 819	\$ -	\$ -	-
Various Benefits	208	-	-	-
Salaries & Benefits Total	\$ 1,027	\$ -	\$ -	-
Maintenance & Operation				
46011 Liability Insurance	\$ 22	\$ -	\$ -	-
Maintenance & Operation Total	\$ 22	\$ -	\$ -	-
Capital Improvement				
52100 Construction	\$ 49,733	\$ -	\$ -	-
52130 Pedestrian ways and bikepaths	14,320	-	-	-
Capital Improvement Total	\$ 64,053	\$ -	\$ -	-
Total	\$ 65,102	\$ -	\$ -	-

Notes:

* In FY 2018-19, Transit Prop C Local Return Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - PROP C LOCAL RETURN
(2570-2506)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 168,765	\$ -	\$ -	\$ -
41200	Overtime	136	-	-	-
41300	Hourly wages	10,990	-	-	-
Various	Benefits	37,556	-	-	-
42700	PERS retirement	44,904	-	-	-
42701	PERS cost sharing	(6,829)	-	-	-
Salaries & Benefits Total		\$ 255,523	\$ -	\$ -	\$ -
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 250	\$ -	\$ -	\$ -
43110	Contractual services	206,683	-	-	-
43127	Subsidy prop C local return	2,114,921	-	-	-
44200	Advertising	-	-	-	-
44450	Postage	-	-	-	-
44650	Training	208	-	-	-
44800	Membership and dues	35,632	-	-	-
45150	Furniture and equipment	173	-	-	-
45250	Office supplies	218	-	-	-
45350	General supplies	1,029	-	-	-
45681	Business meetings	459	-	-	-
46005	Utilities	35,816	-	-	-
46006	Rent	5,634	-	-	-
46007	Cost allocation charge	19,359	-	-	-
46011	Liability Insurance	6,527	-	-	-
Maintenance & Operation Total		\$ 2,426,907	\$ -	\$ -	\$ -
Total		\$ 2,682,430	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Transit Prop C Local Return Fund was moved from Community Development Department to Public Works Department. Prior Year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY FUND - PROJECTS
(2580-0020)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
46006 Rent	\$ 1,757	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 1,757	\$ -	\$ -	\$ -
Total	\$ 1,757	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Transit Utility Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT
(2580-2507)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 280,793	\$ -	\$ -	\$ -
41200	Overtime	214	-	-	-
41300	Hourly wages	60,628	-	-	-
Various	Benefits	55,055	-	-	-
42700	PERS retirement	85,592	-	-	-
42701	PERS cost sharing	(13,037)	-	-	-
Salaries & Benefits Total		\$ 469,244	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 7,582,468	\$ -	\$ -	\$ -
44450	Postage	347	-	-	-
44550	Travel	383	-	-	-
44650	Training	1,265	-	-	-
44760	Regulatory	3,012	-	-	-
44800	Membership and dues	560	-	-	-
45170	Computer hardware	2,111	-	-	-
45200	Maps and blue prints	176	-	-	-
45250	Office supplies	1,043	-	-	-
45350	General supplies	2,721	-	-	-
45450	Printing and graphics	7,578	-	-	-
45681	Business meetings	53	-	-	-
46006	Rent	15,152	-	-	-
46007	Cost allocation charge	62,410	-	-	-
46011	Liability Insurance	9,295	-	-	-
Maintenance & Operation Total		\$ 7,688,574	\$ -	\$ -	\$ -
Total		\$ 8,157,819	\$ -	\$ -	\$ -

Notes:

* In FY 2018-19, Transit Utility Fund was moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
43110 Contractual services	\$ -	\$ -	\$ 238,015	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 238,015	\$ -
Capital Improvement				
51200 Other improvements	\$ -	\$ 6,530,000	\$ 6,530,000	\$ -
Capital Improvement Total	\$ -	\$ 6,530,000	\$ 6,530,000	\$ -
Total	\$ -	\$ 6,530,000	\$ 6,768,015	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
MEASURE S CAPITAL IMPROVEMENT FUND (4011)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 20,000,000
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 20,000,000
Total	\$ -	\$ -	\$ -	\$ 20,000,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CIP REIMBURSEMENT FUND (4090)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41300 Hourly wages	\$ 926	\$ -	\$ -	\$ -
Salaries & Benefits Total	\$ 926	\$ -	\$ -	\$ -
Maintenance & Operation				
43110 Contractual services	\$ -	\$ -	\$ 500,000	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 500,000	\$ -
Capital Improvement				
52100 Construction	\$ 1,100,508	\$ -	\$ -	\$ -
53160 Planning survey design	242,054	-	-	-
Capital Improvement Total	\$ 1,342,563	\$ -	\$ -	\$ -
Total	\$ 1,343,488	\$ -	\$ 500,000	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
SAN FERNANDO CORRIDOR TAX SHARE FUND (4100)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 37,427	\$ -	\$ -	-
Various	Benefits	7,838	-	-	-
42700	PERS retirement	9,569	-	-	-
42701	PERS cost sharing	(1,497)	-	-	-
Salaries & Benefits Total		\$ 53,337	\$ -	\$ -	-
Maintenance & Operation					
46011	Liability Insurance	\$ 1,008	\$ -	\$ -	-
Maintenance & Operation Total		\$ 1,008	\$ -	\$ -	-
Total		\$ 54,344	\$ -	\$ -	-

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions**</u>				
Accountant II	0.85	0.85	0.85	0.85
Accounting Supervisor	0.15	0.25	0.25	0.25
Accounts Payable Supervisor	0.15	0.15	0.15	0.15
Administrative Analyst	-	-	1.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	-	-	-	1.00
Administrative Officer/CDD	1.00	1.00	1.00	1.00
Assistant Code Compliance Inspector	1.00	0.75	0.75	0.75
Assistant Permit Services Technician	3.00	3.00	3.00	3.00
Assistant City Attorney	0.69	0.69	-	-
Assistant Transit Manager	1.00	-	-	-
Associate Code Compliance Inspector	2.25	2.25	2.25	2.25
Assistant Director of Community Development	1.00	1.00	3.00	3.00
Associate Permit Services Technician	4.00	4.00	4.00	4.00
Building Code Specialist I	1.00	1.00	1.00	1.00
Building Code Specialist II	3.00	3.00	3.00	3.00
Building Code Specialist III	2.00	2.00	2.00	2.00
Budget Associate	0.20	0.20	0.20	0.20
Building Official	1.00	1.00	1.00	1.00
Code Compliance Inspector	5.00	5.00	5.00	5.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Construction Inspector	-	-	-	1.00
Customer Service Ops Supervisor/Steno	1.00	1.00	1.00	-
Customer Service Representative	7.00	5.00	6.00	7.00
Deputy Building Official	1.00	1.00	-	-
Deputy Director - Housing	1.00	1.00	-	-
Deputy Director of Community Development	3.00	3.00	3.00	2.00
Deputy Director of Finance	0.10	-	-	-
Director of Community Development	1.00	1.00	1.00	1.00
Economic Dev Admin Assistant	1.00	1.00	1.00	1.00
Economic Dev Admin Associate	-	-	1.00	1.00
Economic Development Coordinator	2.00	2.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Housing Advisor	4.00	4.00	4.00	4.00
Housing Analyst	2.00	2.00	4.00	3.00
Housing Assistant	-	-	-	2.00
Housing Associate	1.00	1.00	1.00	3.00
Housing Systems Analyst	1.00	1.00	1.00	1.00
Housing Technician	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	1.00
Inspector I	3.00	3.00	3.00	3.00
Inspector II	4.00	4.00	4.00	4.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	-	-	-
Office Services Specialist I	1.00	1.00	1.00	1.00
Permit Services Administrator	-	-	1.00	1.00
Permit Services Technician	3.00	3.00	3.00	3.00
Permit Specialist/Filming Planner	1.00 4.00	- 5.00	- 5.00	- 5.00

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Planning Assistant	3.00	4.00	4.00	4.00
Planning Associate	2.00	3.00	3.00	4.00
Police Services Assistant	0.50	-	-	-
Principal Building Code Specialist	2.00	2.00	2.00	2.00
Principal Development Officer	1.00	1.00	1.00	1.00
Principal Economic Development Officer	1.00	1.00	-	-
Principal Housing Advisor	-	-	1.00	1.00
Principal Housing Coordinator	1.00	1.00	-	-
Principal Housing Project Manager	1.00	1.00	1.00	1.00
Principal Inspection Supervisor	2.00	2.00	2.00	2.00
Principal Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Principal Planner	2.00	3.00	3.00	2.00
Program Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Officer	1.00	1.00	1.00	1.00
Sr. Administrative Specialist	2.00	2.00	2.00	2.00
Sr. Code Compliance Inspector	1.00	1.00	1.00	1.00
Sr. Community Development Supervisor	1.00	1.00	-	-
Sr. Development Officer	1.00	1.00	1.00	1.00
Sr. Housing Advisor	3.00	3.00	3.00	3.00
Sr. Housing Supervisor	-	-	1.00	1.00
Sr. Inspector	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	2.00	2.00	2.00	2.00
Sr. Office Specialist	1.00	2.00	1.00	1.00
Sr. Permit Services Technician	2.00	2.00	2.00	2.00
Sr. Planner	4.75	5.00	5.00	5.00
Sr. Urban Designer	1.00	1.00	1.00	1.00
Transit Manager	1.00	-	-	-
Urban Designer	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>118.64</u>	<u>117.14</u>	<u>119.45</u>	<u>124.45</u>

Hourly Positions

		*		*		*		*
Administrative Assistant	0.75	(2)	-	-	-	-	-	-
Administrative Intern	1.00	(1)	2.38	(4)	2.38	(4)	-	-
Building Inspector	0.46	(1)	-	-	-	-	-	-
City Resource Specialist	1.71	(3)	1.25	(2)	1.25	(2)	1.22	(2)
Customer Service Representative	1.63	(2)	1.63	(2)	1.63	(2)	1.00	(1)
GIS Analyst	0.44	(1)	-	-	-	-	-	-
Hourly City Worker	9.68	(18)	8.88	(14)	8.88	(14)	9.91	(14)
Housing Advisor	0.46	(1)	-	-	-	-	-	-
Housing Assistant	-	-	1.00	(1)	1.00	(1)	-	-
Housing Associate	0.90	(1)	0.90	(1)	0.90	(1)	-	-
Inspector I	3.00	(3)	4.00	(4)	4.00	(4)	0.50	(1)
Planning Assistant	1.97	(4)	1.14	(2)	1.14	(2)	-	-
Planning Associate	-	-	0.51	(1)	0.51	(1)	1.00	(1)
Program Specialist	0.31	(1)	1.45	(3)	1.45	(3)	1.72	(2)
Sr. Planner	0.50	(1)	-	-	-	-	-	-
Housing Authority Members	0.28	(2)	0.28	(2)	0.28	(2)	-	-
Total Hourly FTE Positions	<u>23.09</u>		<u>23.42</u>		<u>23.42</u>		<u>15.35</u>	
Community Development Department Total	<u>141.73</u>		<u>140.56</u>		<u>142.87</u>		<u>139.80</u>	

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

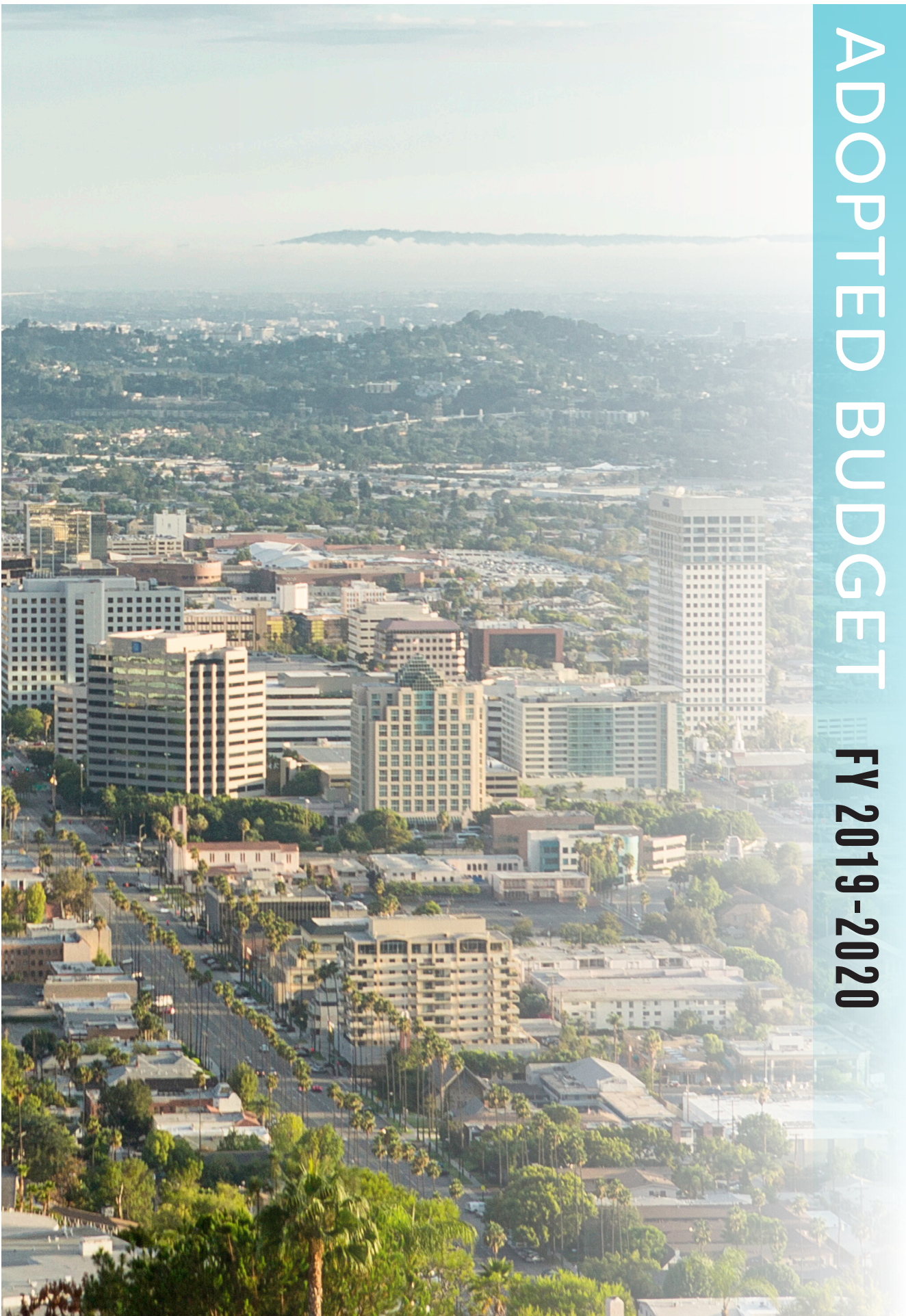
<u>Classification</u>	<u>Actual 2017-18</u>	<u>Adopted 2018-19</u>	<u>Revised 2018-19</u>	<u>Adopted 2019-20</u>
<u>Appointed Officials</u>				
Agency/Housing Authority Members	7.00	7.00	7.00	7.00
Total Appointed Officials	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

Notes:

- * Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).
- ** Personnel Classification Detail includes positions housed within the Successor Agency, however the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and is not in the City's Budget.

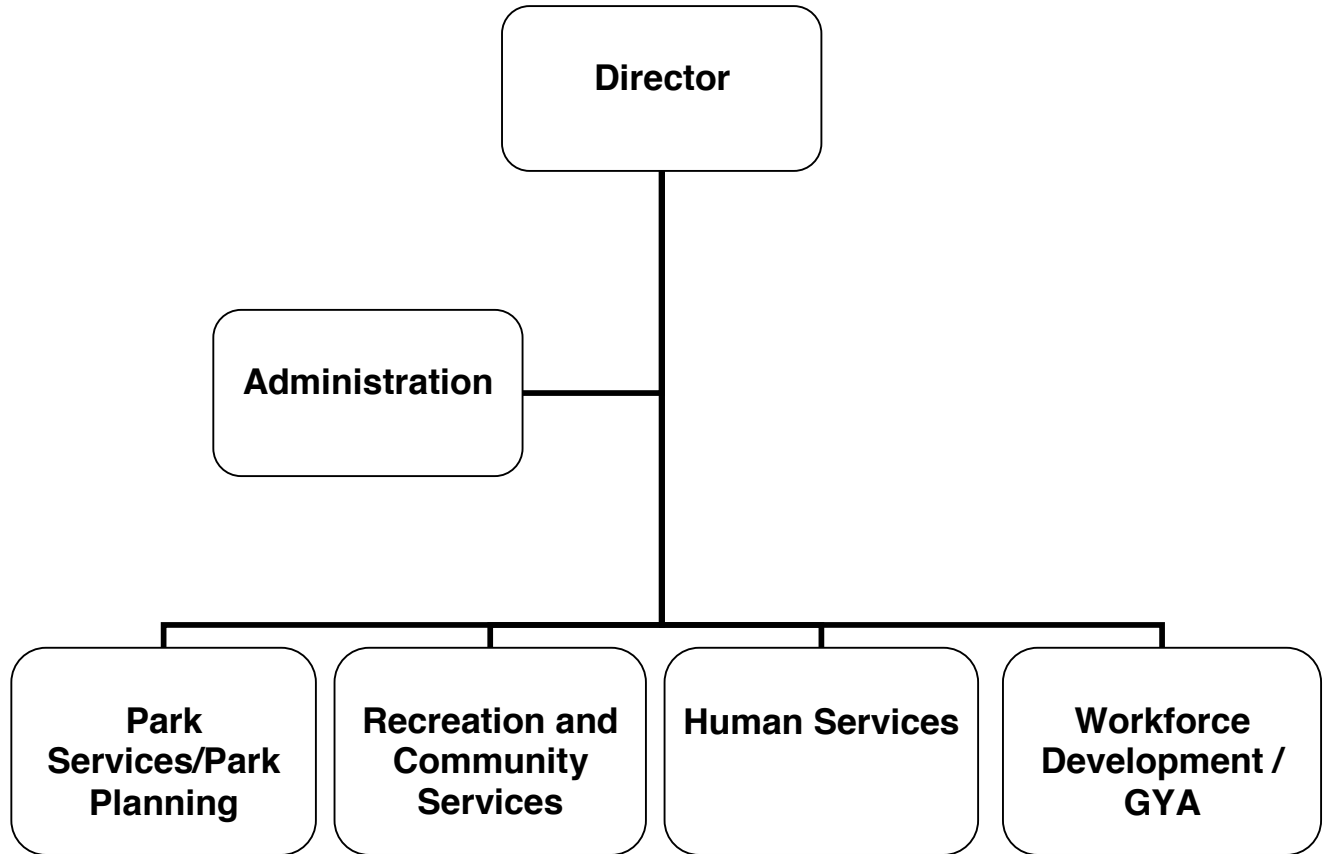
COMMUNITY SERVICES
& PARKS

ADOPTED BUDGET FY 2019-2020



COMMUNITY SERVICES & PARKS

COMMUNITY SERVICES
& PARKS



CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

MISSION STATEMENT

The mission of the Community Services & Parks Department (CSP) is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

DEPARTMENT DESCRIPTION

The Department consists of five sections:

Administration is responsible for administrative support to all of the outlying operations including, maintenance yard community/recreation centers, sports complex, Verdugo Jobs Center, and civic auditorium, including organizational planning; fiscal and personnel management; payroll; planning, design and coordination of capital projects; open space and trails programming; research and analysis; clerical support services; grant administration; and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee, Senior Services Committee and Glendale Parks and Open Space Foundation.

Park Services is responsible for landscape and building maintenance of 47 parks and recreation facilities, including four community centers, four historic sites, 19 sport fields, 30 playgrounds and 30 restroom facilities, and a sports complex, consisting of 286.19 acres of developed parkland. In addition, the section oversees all contract landscape areas in the City, of which there are 132 sites, including Fire Stations, GWP Pump Houses, Libraries, and City Medians.

Recreation & Community Services provides a variety of recreational opportunities, enrichment programs, and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs, including meal programs for seniors, shut-ins, youth, case management, counseling, information and referral for youth, families, and seniors, and programs for individuals with special needs.

Human Services

1. **Community Development Block Grant Program** administers the federal Community Development Block Grant (CDBG) program that addresses the needs of low-income persons, including the elderly, at-risk youth, and homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The section collaborates with community agencies to help coordinate 11 social service programs, and 5 capital improvement projects in the community.
2. **Homeless Program** administers federal grant programs, including the City and State Emergency Solutions Grant (ESG), Homeless Emergency Aid Program (HEAP), California Emergency Solutions Housing Program (CESH), Measure H and the Homeless Continuum of Care Program (CoC) that address the housing, mental health, employment, case management, coordinated entry system

CITY OF GLENDALE COMMUNITY SERVICES & PARKS

(CES), veterans, substance abuse, domestic violence, and health needs of at-risk homeless and homeless families and recently added Measure H Programming. This section is responsible for Glendale CoC programming for homeless persons, including street outreach; case management services; access to emergency shelters; rapid Re-Housing; permanent supportive housing programs, rental assistance programs and the Homeless Management Information System (HMIS). The CoC collaborates with community agencies to help coordinate 60 Continuum of Care homeless programs funded through CoC, ESG, State ESG, HEAP, CESH and Measure H. The COC provides over 120 units of housing for homeless families and individuals at any given time. On an annual basis, approximately 2,500 unduplicated persons are served through Glendale's COC. (Some of these persons may have been served by more than one component, i.e. case management, street outreach, emergency shelter, Rapid Re-housing, transitional housing, homeless prevention and Permanent Supportive Housing.)

Workforce Development/Glendale Youth Alliance (GYA) performs grant administration, program development, operation of employment and training programs, and business services. This section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge, and surrounding communities. The section also provides assistance to local businesses.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CSP is committed to providing its residents with extraordinary customer service centered on the principles of professionalism, responsiveness, accessibility quality of service, accountability and customer satisfaction through the delivery of efficient and seamless services to every customer served.

Safe & Healthy Community

CSP produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families. Through its sports and recreation programs, the Department is committed to the physical health and well-being of the City's residents. Through its maintenance of the parks and enforcement of park rules, the Department is committed to the safety and security of the public.

Economic Vibrancy

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries, such as health care, entertainment, and mobile information technology.

Community Services & Facilities

Through the federal grant programs, CSP provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CITY OF GLENDALE **COMMUNITY SERVICES & PARKS**

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

Arts & Culture

CSP provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and the City's César Chávez events.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund*</u>				
Administration (1010-0010)	\$ 1,118,555	\$ 1,159,072	\$ 1,159,072	\$ 1,137,188
Projects (1010-0020)	273,406	166,196	166,196	154,179
Parks Maintenance (1010-3008)	7,825,796	8,052,257	8,052,257	9,478,758
General Fund Measure S CSP (1010-3011)	-	-	-	1,018,000
Recreation Facilities				
Civic Auditorium (1010-3000)	\$ -	\$ -	\$ -	\$ 525,643
Sports Complex (1010-3001)	-	-	-	334,386
Maple Park Community Center (1010-3003)	285,623	333,234	333,234	534,471
Pacific Community Center (1010-3004)	541,711	562,469	562,469	846,230
Adult Recreation Community Center (1010-3005)	510,687	530,299	530,299	532,640
Sparr Heights Community Center (1010-3006)	176,770	176,044	176,044	285,622
Verdugo Skate Park (1010-3007)	39,779	42,520	42,520	111,482
Total Recreation Facilities	\$ 1,554,570	\$ 1,644,566	\$ 1,644,566	\$ 3,170,474
Recreation Programs & Services				
Aquatics (1010-3009)	\$ 310,545	\$ 398,325	\$ 398,325	\$ 519,999
Open Space & Trail (1010-3100)	-	-	-	36,606
Citywide Sports (1010-3102)	196,739	211,433	211,433	479,024
Youth & Family Services (1010-3104)	158,425	183,864	183,864	609,134
Youth Programs (1010-3105)	283,507	343,717	343,717	-
Club Maple (1010-3106)	11,563	28,890	28,890	-
Senior Services (1010-3107)	240,731	273,664	273,664	205,576
Total Recreation Programs & Services	\$ 1,201,511	\$ 1,439,893	\$ 1,439,893	\$ 1,850,339
Customer Service (1010-3101)	\$ 49,887	\$ 50,759	\$ 50,759	\$ 591,764
Special Events (1010-3108)	-	-	-	183,176
Glendale Youth Alliance (1010-3200)	372,876	318,102	318,102	316,579
Total General Fund	\$ 12,396,600	\$ 12,830,845	\$ 12,830,845	\$ 17,900,457
<u>Other Funds</u>				
CDBG Fund (2010)	\$ 1,440,755	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314
Continuum of Care Grant Fund (2040)	2,123,804	2,416,477	2,416,477	2,449,400
Emergency Solutions Grant Fund (2050)	146,641	147,970	147,970	157,192
Workforce Innovation & Opportunity Act Fund (2060)	3,849,353	6,123,399	7,323,399	6,747,837
Glendale Youth Alliance Fund (2110)	1,746,343	2,088,316	2,088,316	2,481,533
Miscellaneous Grant Fund (2160)	3,930	367,004	1,096,316	1,088,726
Recreation Fund*				
Projects (2180-0020)	\$ 286,935	\$ -	\$ 393,513	\$ -
Civic Auditorium (2180-3000)	599,777	700,860	700,860	-
Sports Complex (2180-3001)	828,610	948,715	948,715	-
Maple Park Community Center (2180-3003)	82,263	118,172	118,172	-
Pacific Community Center (2180-3004)	169,800	201,074	201,074	-
Adult Recreation Community Center (2180-3005)	19,256	22,272	22,272	-
Sparr Heights Community Center (2180-3006)	24,888	78,067	78,067	-
Verdugo Skate Park (2180-3007)	86,240	103,819	103,819	-
Parks Maintenance (2180-3008)	643,244	854,412	854,412	-
Aquatics (2180-3009)	73,896	82,430	82,430	-
Community Buildings (2180-3010)	-	6,000	6,000	-
Open Space & Trail (2180-3100)	23,195	26,671	26,671	-
Customer Service (2180-3101)	447,849	504,131	504,131	-
Citywide Sports (2180-3102)	203,649	297,755	297,755	-
Youth Programs (2180-3105)	208,481	272,591	272,591	-
Total Recreation Fund	\$ 3,698,084	\$ 4,216,969	\$ 4,610,482	\$ -

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Measure H Fund (2240)	\$ 110,418	\$ 278,114	\$ 378,635	\$ 316,606
Nutritional Meals Grant Fund (2700)	447,915	457,464	487,957	449,169
Capital Improvement Fund (4010)	1,641,565	5,250,000	5,250,000	1,575,000
Parks Mitigation Fee Fund (4050)	1,386,641	1,500,000	1,500,000	750,000
CIP Reimbursement Fund (4090)	12,888	-	-	-
Total Other Funds	\$ 16,608,337	\$ 24,698,250	\$ 27,152,089	\$ 17,894,777
Department Grand Total	\$ 29,004,938	\$ 37,529,095	\$ 39,982,934	\$ 35,795,234

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 508,378	\$ 526,041	\$ 526,041	\$ 556,224
41200	Overtime	329	-	-	-
41300	Hourly wages	71,280	118,879	118,879	88,501
Various	Benefits	130,148	124,305	124,305	133,468
42700	PERS retirement	149,041	191,605	191,605	216,722
42701	PERS cost sharing	(22,725)	(25,797)	(25,797)	(25,498)
Salaries & Benefits Total		\$ 836,451	\$ 935,033	\$ 935,033	\$ 969,417
Maintenance & Operation					
43110	Contractual services	\$ 31,143	\$ 24,500	\$ 24,500	\$ 19,500
44200	Advertising	2,780	2,500	2,500	2,500
44450	Postage	153	2,064	2,064	2,150
44650	Training	6,476	4,100	4,100	4,100
44800	Membership and dues	4,890	5,150	5,150	5,150
45050	Periodicals and newspapers	-	450	450	362
45100	Books	-	-	-	100
45150	Furniture and equipment	-	4,312	4,312	3,000
45250	Office supplies	2,890	8,290	8,290	10,500
45350	General supplies	12,305	46,281	46,281	53,804
45681	Business meetings	1,584	2,110	2,110	2,250
45682	Miscellaneous	3,283	3,800	3,800	2,500
46006	Rent	30,744	30,744	30,744	-
46009	ISD service charge	56,345	46,169	46,169	34,451
46010	Building maint service charge	73,335	20,997	20,997	-
46011	Liability Insurance	15,727	22,572	22,572	27,404
Maintenance & Operation Total		\$ 241,654	\$ 224,039	\$ 224,039	\$ 167,771
Capital Outlay					
51000	Capital outlay	\$ 40,450	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 40,450	\$ -	\$ -	\$ -
Total		\$ 1,118,555	\$ 1,159,072	\$ 1,159,072	\$ 1,137,188

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - PROJECTS
(1010-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 17,244	\$ 35,650	\$ 34,650	\$ 36,270
41200	Overtime	20	-	-	-
41300	Hourly wages	57,185	79,593	79,593	67,947
Various	Benefits	9,876	17,290	17,290	14,182
42700	PERS retirement	19,538	34,239	34,239	35,532
42701	PERS cost sharing	(2,970)	(4,610)	(4,610)	(4,180)
Salaries & Benefits Total		\$ 100,893	\$ 162,162	\$ 161,162	\$ 149,751
Maintenance & Operation					
43110	Contractual services	\$ 9	\$ -	\$ -	\$ -
43112	Direct assistance	170,486	-	-	-
45682	Miscellaneous	-	-	1,000	-
46011	Liability Insurance	2,018	4,034	4,034	4,428
Maintenance & Operation Total		\$ 172,513	\$ 4,034	\$ 5,034	\$ 4,428
Total		\$ 273,406	\$ 166,196	\$ 166,196	\$ 154,179

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - PARKS MAINTENANCE
(1010-3008)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 2,128,985	\$ 2,353,342	\$ 2,203,342	\$ 2,850,527
41200	Overtime	7,187	-	-	-
41300	Hourly wages	200,026	228,007	228,007	469,144
Various	Benefits	683,332	837,902	837,902	1,084,022
42700	PERS retirement	589,829	765,575	765,575	1,098,753
42701	PERS cost sharing	(89,887)	(103,078)	(103,078)	(129,275)
42799	Salary charges in (out)	(8,474)	-	-	-
Salaries & Benefits Total		\$ 3,510,999	\$ 4,081,748	\$ 3,931,748	\$ 5,373,171
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 49,763	\$ 40,000	\$ 40,000	\$ 55,000
43110	Contractual services	524,373	587,104	662,104	917,484
44100	Repairs to equipment	9,912	6,250	6,250	8,250
44450	Postage	71	100	100	100
44650	Training	2,036	3,500	3,500	8,000
44760	Regulatory	2,162	1,200	1,200	-
44800	Membership and dues	635	500	500	1,000
45250	Office supplies	2,866	3,000	3,000	3,000
45300	Small tools	25,266	7,500	7,500	10,500
45350	General supplies	227,711	185,350	260,350	229,750
45656	Charges to other departments	-	-	-	(309,840)
45681	Business meetings	1,060	500	500	1,750
45682	Miscellaneous	76	250	250	-
46005	Utilities	1,373,242	1,255,800	1,255,800	1,499,200
46006	Rent	3,234	8,784	8,784	8,784
46008	Fleet equipment rental charge	936,132	795,533	795,533	392,170
46009	ISD service charge	308,566	344,821	344,821	338,228
46010	Building maint service charge	784,340	639,968	639,968	801,103
46011	Liability Insurance	63,352	90,349	90,349	141,108
Maintenance & Operation Total		\$ 4,314,798	\$ 3,970,509	\$ 4,120,509	\$ 4,105,587
Total		\$ 7,825,796	\$ 8,052,257	\$ 8,052,257	\$ 9,478,758

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - MEASURE S CSP
(1010-3011)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 83,821
41300	Hourly wages	-	-	-	198,774
Various	Benefits	-	-	-	31,410
42700	PERS retirement	-	-	-	96,081
42701	PERS cost sharing	-	-	-	(11,304)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 398,782
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 458,840
44120	Repairs to office equipment	-	-	-	10,000
44650	Training	-	-	-	2,000
44800	Membership and dues	-	-	-	800
45250	Office supplies	-	-	-	4,608
45350	General supplies	-	-	-	47,000
45682	Miscellaneous	-	-	-	4,000
46005	Utilities	-	-	-	79,960
46011	Liability Insurance	-	-	-	12,010
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 619,218
Total		\$ -	\$ -	\$ -	\$ 1,018,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - CIVIC AUDITORIUM
(1010-3000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 129,280
41300	Hourly wages	-	-	-	146,381
Various	Benefits	-	-	-	42,853
42700	PERS retirement	-	-	-	55,642
42701	PERS cost sharing	-	-	-	(6,543)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 367,613
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ -	\$ -	\$ 2,510
43110	Contractual services	-	-	-	44,754
45250	Office supplies	-	-	-	1,200
45350	General supplies	-	-	-	6,800
46009	ISD service charge	-	-	-	91,049
46011	Liability Insurance	-	-	-	11,717
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 158,030
Total		\$ -	\$ -	\$ -	\$ 525,643

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - SPORTS COMPLEX
(1010-3001)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 113,120
41300	Hourly wages	-	-	-	90,398
Various	Benefits	-	-	-	30,921
42700	PERS retirement	-	-	-	56,059
42701	PERS cost sharing	-	-	-	(6,597)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 283,901
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 800
44800	Membership and dues	-	-	-	425
45350	General supplies	-	-	-	40,611
46011	Liability Insurance	-	-	-	8,649
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 50,485
Total		\$ -	\$ -	\$ -	\$ 334,386

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - MAPLE PARK COMMUNITY CENTER
(1010-3003)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 79,836	\$ 83,692	\$ 83,692	\$ 107,483
41200	Overtime	609	-	-	-
41300	Hourly wages	104,929	124,566	124,566	201,972
Various	Benefits	34,746	29,048	29,048	41,731
42700	PERS retirement	48,218	60,738	60,738	96,696
42701	PERS cost sharing	(7,350)	(8,178)	(8,178)	(11,374)
Salaries & Benefits Total		\$ 260,988	\$ 289,866	\$ 289,866	\$ 436,508
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 500
44100	Repairs to equipment	185	-	-	-
44450	Postage	2	350	350	900
44800	Membership and dues	-	250	250	150
45250	Office supplies	534	6,581	6,581	6,781
45350	General supplies	8,827	17,654	17,654	24,602
45682	Miscellaneous	16	-	-	-
46009	ISD service charge	10,044	11,244	11,244	51,878
46011	Liability Insurance	5,027	7,289	7,289	13,152
Maintenance & Operation Total		\$ 24,635	\$ 43,368	\$ 43,368	\$ 97,963
Total		\$ 285,623	\$ 333,234	\$ 333,234	\$ 534,471

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - PACIFIC COMMUNITY CENTER
(1010-3004)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 219,452	\$ 234,061	\$ 234,061	\$ 304,467
41200	Overtime	60	-	-	-
41300	Hourly wages	110,038	115,677	115,677	259,866
Various	Benefits	77,517	70,578	70,578	96,492
42700	PERS retirement	83,014	92,929	92,929	139,248
42701	PERS cost sharing	(12,652)	(12,510)	(12,510)	(16,379)
Salaries & Benefits Total		\$ 477,429	\$ 500,735	\$ 500,735	\$ 783,694
Maintenance & Operation					
43110	Contractual services	\$ 2,689	\$ 4,218	\$ 4,218	\$ 3,000
44100	Repairs to equipment	109	-	-	-
44450	Postage	91	-	-	-
44800	Membership and dues	150	300	300	300
45150	Furniture and equipment	4,381	1,500	1,500	1,500
45250	Office supplies	4,484	7,900	7,900	7,900
45300	Small tools	1	-	-	-
45350	General supplies	18,855	19,351	19,351	25,851
45450	Printing and graphics	1,378	-	-	-
45682	Miscellaneous	95	-	-	-
46009	ISD service charge	15,026	16,226	16,226	-
46011	Liability Insurance	8,934	12,239	12,239	23,985
Maintenance & Operation Total		\$ 56,192	\$ 61,734	\$ 61,734	\$ 62,536
Capital Outlay					
51000	Capital outlay	\$ 8,090	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 8,090	\$ -	\$ -	\$ -
Total		\$ 541,711	\$ 562,469	\$ 562,469	\$ 846,230

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - ADULT RECREATION COMMUNITY CENTER
(1010-3005)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 138,718	\$ 145,629	\$ 145,629	\$ 147,077
41200	Overtime	130	-	-	-
41300	Hourly wages	151,196	148,983	148,983	167,110
Various	Benefits	54,686	47,489	47,489	42,249
42700	PERS retirement	75,190	87,529	87,529	87,683
42701	PERS cost sharing	(11,459)	(11,785)	(11,785)	(10,315)
Salaries & Benefits Total		\$ 408,460	\$ 417,845	\$ 417,845	\$ 433,804
Maintenance & Operation					
43110	Contractual services	\$ 44,974	\$ 50,000	\$ 50,000	\$ 45,350
44100	Repairs to equipment	3,135	2,500	2,500	2,500
44450	Postage	-	100	100	100
44650	Training	-	750	750	500
44800	Membership and dues	145	425	425	425
45050	Periodicals and newspapers	169	-	-	-
45150	Furniture and equipment	2,469	2,500	2,500	2,500
45250	Office supplies	5,542	3,600	3,600	3,600
45350	General supplies	26,843	30,503	30,503	30,503
45682	Miscellaneous	520	-	-	-
46009	ISD service charge	10,565	11,765	11,765	-
46011	Liability Insurance	7,866	10,311	10,311	13,358
Maintenance & Operation Total		\$ 102,227	\$ 112,454	\$ 112,454	\$ 98,836
Total		\$ 510,687	\$ 530,299	\$ 530,299	\$ 532,640

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - SPARR HEIGHTS COMMUNITY CENTER
(1010-3006)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 47,405	\$ 61,646	\$ 41,646	\$ 70,044
41200	Overtime	184	-	-	-
41300	Hourly wages	64,075	49,352	49,352	127,293
Various	Benefits	19,500	19,160	19,160	27,323
42700	PERS retirement	27,576	32,977	32,977	44,789
42701	PERS cost sharing	(4,193)	(4,440)	(4,440)	(5,268)
Salaries & Benefits Total		\$ 154,547	\$ 158,695	\$ 138,695	\$ 264,181
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
44450	Postage	-	200	200	-
44800	Membership and dues	(12)	-	-	-
45150	Furniture and equipment	1,327	-	-	-
45250	Office supplies	435	2,000	2,000	2,000
45350	General supplies	10,953	3,354	23,354	9,554
45450	Printing and graphics	382	-	-	-
45682	Miscellaneous	115	-	-	-
46009	ISD service charge	6,010	6,410	6,410	-
46011	Liability Insurance	3,013	3,885	3,885	8,387
Maintenance & Operation Total		\$ 22,223	\$ 17,349	\$ 37,349	\$ 21,441
Total		\$ 176,770	\$ 176,044	\$ 176,044	\$ 285,622

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - VERDUGO SKATE PARK
(1010-3007)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 28,998	\$ 30,180	\$ 30,180	\$ 77,799
Various	Benefits	1,441	2,559	2,559	5,943
42700	PERS retirement	4,694	3,784	3,784	10,580
42701	PERS cost sharing	(716)	(509)	(509)	(1,244)
Salaries & Benefits Total		\$ 34,417	\$ 36,014	\$ 36,014	\$ 93,078
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 5,800
45250	Office supplies	320	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	1,196	1,500	1,500	8,700
46009	ISD service charge	3,149	3,349	3,349	-
46011	Liability Insurance	698	1,057	1,057	3,304
Maintenance & Operation Total		\$ 5,362	\$ 6,506	\$ 6,506	\$ 18,404
Total		\$ 39,779	\$ 42,520	\$ 42,520	\$ 111,482

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - AQUATICS
(1010-3009)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 189,641	\$ 277,496	\$ 277,496	\$ 359,918
Various	Benefits	15,795	12,438	12,438	25,390
42700	PERS retirement	6,503	16,243	16,243	35,494
42701	PERS cost sharing	(983)	(2,187)	(2,187)	(4,174)
Salaries & Benefits Total		\$ 210,957	\$ 303,990	\$ 303,990	\$ 416,628
Maintenance & Operation					
43110	Contractual services	\$ 38,327	\$ 24,760	\$ 24,760	\$ 27,768
44100	Repairs to equipment	-	2,500	2,500	2,500
44650	Training	790	-	-	1,000
44760	Regulatory	680	-	-	2,080
44800	Membership and dues	195	400	400	400
45150	Furniture and equipment	4,425	-	-	-
45250	Office supplies	988	2,140	2,140	2,140
45350	General supplies	7,723	16,365	16,365	19,385
45682	Miscellaneous	-	1,000	1,000	-
46005	Utilities	31,104	28,980	28,980	32,800
46009	ISD service charge	10,217	11,417	11,417	-
46011	Liability Insurance	5,139	6,773	6,773	15,298
Maintenance & Operation Total		\$ 99,588	\$ 94,335	\$ 94,335	\$ 103,371
Total		\$ 310,545	\$ 398,325	\$ 398,325	\$ 519,999

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - OPEN SPACE & TRAIL
(1010-3100)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ -	\$ 26,071
Various	Benefits	-	-	-	1,606
42700	PERS retirement	-	-	-	8,864
42701	PERS cost sharing	-	-	-	(1,043)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 35,498
Maintenance & Operation					
46011	Liability Insurance	\$ -	\$ -	\$ -	\$ 1,108
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 1,108
Total		\$ -	\$ -	\$ -	\$ 36,606

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - CITYWIDE SPORTS
(1010-3102)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 92,905	\$ 100,153	\$ 100,153	\$ 150,178
41300	Hourly wages	17,754	12,257	12,257	107,262
Various	Benefits	28,919	28,020	28,020	51,498
42700	PERS retirement	27,302	33,218	33,218	63,451
42701	PERS cost sharing	(4,162)	(4,472)	(4,472)	(7,466)
Salaries & Benefits Total		\$ 162,718	\$ 169,176	\$ 169,176	\$ 364,923
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 35,000
44650	Training	26	750	750	750
44760	Regulatory	1,190	-	-	-
44800	Membership and dues	455	525	525	525
45150	Furniture and equipment	725	-	-	-
45250	Office supplies	1,958	1,200	1,200	1,560
45350	General supplies	11,948	19,086	19,086	21,471
46009	ISD service charge	14,718	16,762	16,762	43,853
46011	Liability Insurance	3,001	3,934	3,934	10,942
Maintenance & Operation Total		\$ 34,021	\$ 42,257	\$ 42,257	\$ 114,101
Total		\$ 196,739	\$ 211,433	\$ 211,433	\$ 479,024

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - YOUTH & FAMILY SERVICES
(1010-3104)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 79,424	\$ 85,042	\$ 85,042	\$ 138,562
41300	Hourly wages	20,835	28,943	28,943	215,915
Various	Benefits	24,609	24,578	24,578	32,611
42700	PERS retirement	25,593	33,865	33,865	115,004
42701	PERS cost sharing	(3,903)	(4,560)	(4,560)	(13,528)
Salaries & Benefits Total		\$ 146,557	\$ 167,868	\$ 167,868	\$ 488,564
Maintenance & Operation					
43110	Contractual services	\$ 269	\$ -	\$ -	\$ 60,000
44800	Membership and dues	145	-	-	-
45250	Office supplies	397	-	-	-
45350	General supplies	2,817	4,500	4,500	45,500
45682	Miscellaneous	15	-	-	-
46009	ISD service charge	5,507	7,507	7,507	-
46011	Liability Insurance	2,718	3,989	3,989	15,070
Maintenance & Operation Total		\$ 11,868	\$ 15,996	\$ 15,996	\$ 120,570
Total		\$ 158,425	\$ 183,864	\$ 183,864	\$ 609,134

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - YOUTH PROGRAMS
(1010-3105)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 42,092	\$ 46,124	\$ 46,124	\$ -
41200	Overtime	263	-	-	-
41300	Hourly wages	108,679	158,667	158,667	-
Various	Benefits	14,459	18,900	18,900	-
42700	PERS retirement	26,440	13,704	13,704	-
42701	PERS cost sharing	(4,038)	(1,845)	(1,845)	-
Salaries & Benefits Total		\$ 187,894	\$ 235,550	\$ 235,550	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 52,901	\$ 60,000	\$ 60,000	\$ -
44650	Training	138	-	-	-
44800	Membership and dues	145	-	-	-
45350	General supplies	33,787	41,000	41,000	-
45681	Business meetings	31	-	-	-
45682	Miscellaneous	4,518	-	-	-
46011	Liability Insurance	4,093	7,167	7,167	-
Maintenance & Operation Total		\$ 95,612	\$ 108,167	\$ 108,167	\$ -
Total		\$ 283,507	\$ 343,717	\$ 343,717	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - CLUB MAPLE
(1010-3106)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 21	\$ -	\$ -	-
41300	Hourly wages	4,241	13,540	13,540	-
Various	Benefits	222	843	843	-
42700	PERS retirement	325	4,023	4,023	-
42701	PERS cost sharing	(50)	(542)	(542)	-
Salaries & Benefits Total		\$ 4,759	\$ 17,864	\$ 17,864	\$ -
Maintenance & Operation					
44450	Postage	\$ 423	\$ -	\$ -	-
45250	Office supplies	-	200	200	-
45350	General supplies	2,810	4,898	4,898	-
46009	ISD service charge	3,454	5,454	5,454	-
46011	Liability Insurance	116	474	474	-
Maintenance & Operation Total		\$ 6,803	\$ 11,026	\$ 11,026	\$ -
Total		\$ 11,563	\$ 28,890	\$ 28,890	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - SENIOR SERVICES
(1010-3107)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 149,479	\$ 161,998	\$ 116,998	\$ 160,629
41300	Hourly wages	13,293	15,872	15,872	4,696
Various	Benefits	28,210	28,746	28,746	51,740
42700	PERS retirement	41,206	52,845	52,845	56,150
42701	PERS cost sharing	(6,272)	(7,114)	(7,114)	(6,606)
42799	Salary charges in (out)	-	-	-	(77,173)
Salaries & Benefits Total		\$ 225,917	\$ 252,347	\$ 207,347	\$ 189,436
Maintenance & Operation					
45250	Office supplies	\$ -	\$ 1,550	\$ 1,550	\$ 1,800
45350	General supplies	404	-	45,000	-
45656	Charges to other departments	-	6,435	6,435	7,313
45681	Business meetings	145	-	-	-
46009	ISD service charge	5,106	7,106	7,106	-
46011	Liability Insurance	9,159	6,226	6,226	7,027
Maintenance & Operation Total		\$ 14,814	\$ 21,317	\$ 66,317	\$ 16,140
Total		\$ 240,731	\$ 273,664	\$ 273,664	\$ 205,576

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - CUSTOMER SERVICE
(1010-3101)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 197,587
41200	Overtime	2,375	4,060	4,060	-
41300	Hourly wages	3,062	5,319	5,319	174,210
Various	Benefits	1,196	845	845	60,365
42700	PERS retirement	602	528	528	85,102
42701	PERS cost sharing	(91)	(71)	(71)	(10,012)
Salaries & Benefits Total		\$ 7,144	\$ 10,681	\$ 10,681	\$ 507,252
Maintenance & Operation					
43110	Contractual services	\$ 36,921	\$ 37,700	\$ 37,700	\$ 20,352
44200	Advertising	194	-	-	-
44450	Postage	1,009	-	-	-
45050	Periodicals and newspapers	-	-	-	145
45250	Office supplies	-	-	-	2,931
45350	General supplies	3,778	2,050	2,050	43,282
45450	Printing and graphics	223	-	-	-
45681	Business meetings	219	-	-	-
45682	Miscellaneous	-	-	-	2,000
46006	Rent	252	-	-	-
46011	Liability Insurance	147	328	328	15,802
Maintenance & Operation Total		\$ 42,743	\$ 40,078	\$ 40,078	\$ 84,512
Total		\$ 49,887	\$ 50,759	\$ 50,759	\$ 591,764

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - SPECIAL EVENTS
(1010-3108)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 21,818
41200	Overtime	-	-	-	7,418
41300	Hourly wages	-	-	-	24,969
Various	Benefits	-	-	-	9,554
42700	PERS retirement	-	-	-	11,910
42701	PERS cost sharing	-	-	-	(1,402)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 74,267
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 58,615
44200	Advertising	-	-	-	1,695
44450	Postage	-	-	-	1,200
45350	General supplies	-	-	-	44,850
46006	Rent	-	-	-	250
46011	Liability Insurance	-	-	-	2,299
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 108,909
Total		\$ -	\$ -	\$ -	\$ 183,176

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL BUDGET FUND - GLENDALE YOUTH ALLIANCE
(1010-3200)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 173,609	\$ 184,365	\$ 184,365	\$ 178,795
Various	Benefits	39,314	34,586	34,586	49,022
42700	PERS retirement	44,841	54,775	54,775	59,723
42701	PERS cost sharing	(6,838)	(7,375)	(7,375)	(7,027)
Salaries & Benefits Total		\$ 250,927	\$ 266,351	\$ 266,351	\$ 280,513
Maintenance & Operation					
46008	Fleet equipment rental charge	\$ 37,994	\$ 32,288	\$ 32,288	\$ 15,521
46009	ISD service charge	6,014	12,960	12,960	12,947
46010	Building maint service charge	73,233	50	50	-
46011	Liability Insurance	4,707	6,453	6,453	7,598
Maintenance & Operation Total		\$ 121,948	\$ 51,751	\$ 51,751	\$ 36,066
Total		\$ 372,876	\$ 318,102	\$ 318,102	\$ 316,579

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CDBG FUND (2010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 182,548	\$ 180,699	\$ 180,699	\$ 186,578
41300	Hourly wages	14,254	20,605	20,605	59,292
Various	Benefits	45,807	43,542	43,542	46,898
42700	PERS retirement	50,969	59,808	59,808	75,345
42701	PERS cost sharing	(7,779)	(8,052)	(8,052)	(8,865)
Salaries & Benefits Total		\$ 285,799	\$ 296,602	\$ 296,602	\$ 359,248
Maintenance & Operation					
43110	Contractual services	\$ 7,653	\$ 4,300	\$ 4,300	\$ 4,800
43112	Direct assistance	905,427	1,250,030	1,250,030	913,451
44200	Advertising	1,501	2,500	2,500	-
44450	Postage	1,746	2,000	2,000	-
44550	Travel	373	-	-	-
44650	Training	961	703	703	-
44760	Regulatory	76	150	150	150
44800	Membership and dues	1,545	-	-	1,600
45250	Office supplies	3,574	4,500	4,500	-
45350	General supplies	536	600	600	-
45450	Printing and graphics	948	-	-	-
45681	Business meetings	277	600	600	500
45682	Miscellaneous	201	51,507	51,507	-
46011	Liability Insurance	5,393	7,045	7,045	9,565
47072	Accrued int section 108 2011	21,746	20,000	20,000	15,000
47106	Principal section 108 2011	203,000	212,000	212,000	225,000
Maintenance & Operation Total		\$ 1,154,956	\$ 1,555,935	\$ 1,555,935	\$ 1,170,066
Capital Improvement					
52100	Construction	\$ -	\$ -	\$ -	\$ 350,000
Capital Improvement Total		\$ -	\$ -	\$ -	\$ 350,000
Total		\$ 1,440,755	\$ 1,852,537	\$ 1,852,537	\$ 1,879,314

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CONTINUUM OF CARE GRANT FUND (2040)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 137,476	\$ 156,213	\$ 156,213	\$ 163,735
41300	Hourly wages	22,544	18,482	18,482	9,372
Various	Benefits	43,914	46,121	46,121	48,438
42700	PERS retirement	37,192	51,900	51,900	57,829
42701	PERS cost sharing	(5,668)	(6,988)	(6,988)	(6,804)
Salaries & Benefits Total		\$ 235,458	\$ 265,728	\$ 265,728	\$ 272,570
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 745,637
43112	Direct assistance	1,883,998	2,144,634	2,144,634	1,423,835
45681	Business meetings	7	-	-	-
46011	Liability Insurance	4,341	6,115	6,115	7,358
Maintenance & Operation Total		\$ 1,888,346	\$ 2,150,749	\$ 2,150,749	\$ 2,176,830
Total		\$ 2,123,804	\$ 2,416,477	\$ 2,416,477	\$ 2,449,400

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
EMERGENCY SOLUTIONS GRANT FUND (2050)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,032	\$ -	\$ -	\$ -
41300	Hourly wages	-	4,216	4,216	5,232
Various	Benefits	129	285	285	312
42700	PERS retirement	263	1,253	1,253	1,779
42701	PERS cost sharing	(41)	(169)	(169)	(210)
Salaries & Benefits Total		\$ 1,384	\$ 5,585	\$ 5,585	\$ 7,113
Maintenance & Operation					
43112	Direct assistance	\$ 145,229	\$ 142,237	\$ 142,237	\$ 149,857
46011	Liability Insurance	28	148	148	222
Maintenance & Operation Total		\$ 145,257	\$ 142,385	\$ 142,385	\$ 150,079
Total		\$ 146,641	\$ 147,970	\$ 147,970	\$ 157,192

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INNOVATION AND OPPORTUNITY ACT FUND (2060)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 710,569	\$ 1,004,251	\$ 1,276,951	\$ 1,003,883
41200	Overtime	-	-	-	15,000
41300	Hourly wages	1,296,071	1,652,623	1,652,623	1,699,308
Various	Benefits	290,147	374,339	374,339	350,510
42700	PERS retirement	380,415	568,482	568,482	712,036
42701	PERS cost sharing	(57,998)	(76,536)	(76,536)	(83,775)
Salaries & Benefits Total		\$ 2,619,203	\$ 3,523,159	\$ 3,795,859	\$ 3,696,962
Maintenance & Operation					
43110	Contractual services	\$ 151,786	\$ 206,200	\$ 544,600	\$ 228,620
43112	Direct assistance	617,741	1,437,500	2,026,400	1,850,000
44200	Advertising	110	4,000	4,000	-
44400	Janitorial services	6,816	10,000	10,000	-
44450	Postage	1,356	2,500	2,500	2,400
44550	Travel	17,435	20,000	20,000	19,500
44650	Training	3,044	2,000	2,000	8,500
44700	Computer software	1,023	4,500	4,500	4,000
44760	Regulatory	2,002	-	-	1,500
44800	Membership and dues	5,660	7,500	7,500	8,500
45050	Periodicals and newspapers	1,373	900	900	1,150
45100	Books	30	200	200	300
45150	Furniture and equipment	246	1,000	1,000	1,500
45170	Computer hardware	3,238	8,500	8,500	7,000
45250	Office supplies	5,770	12,000	12,000	13,500
45300	Small tools	1,299	100	100	-
45350	General supplies	3,975	2,500	2,500	12,516
45400	Reports and publications	478	2,500	2,500	3,500
45450	Printing and graphics	7,243	4,500	4,500	8,500
45656	Charges to other departments	(38,644)	-	-	-
45681	Business meetings	8,461	5,200	5,200	6,500
45682	Miscellaneous	645	4,000	4,000	3,500
46005	Utilities	72,999	76,650	76,650	72,000
46006	Rent	301,654	695,000	695,000	682,357
46011	Liability Insurance	54,411	92,990	92,990	115,532
Maintenance & Operation Total		\$ 1,230,150	\$ 2,600,240	\$ 3,527,540	\$ 3,050,875
Total		\$ 3,849,353	\$ 6,123,399	\$ 7,323,399	\$ 6,747,837

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND (2110)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 237,714	\$ 266,397	\$ 266,397	\$ 313,836
41200	Overtime	55,771	63,031	63,031	51,500
41300	Hourly wages	895,774	1,081,613	1,081,613	1,210,814
Various	Benefits	117,959	140,674	140,674	190,665
42700	PERS retirement	272,975	335,104	335,104	464,125
42701	PERS cost sharing	(41,646)	(45,116)	(45,116)	(54,605)
Salaries & Benefits Total		\$ 1,538,547	\$ 1,841,703	\$ 1,841,703	\$ 2,176,335
Maintenance & Operation					
43110	Contractual services	\$ 11,609	\$ 23,700	\$ 23,700	\$ 23,140
43112	Direct assistance	9,563	5,000	5,000	5,000
44450	Postage	740	1,000	1,000	1,000
44550	Travel	5,615	3,000	3,000	3,000
44650	Training	2,696	3,000	3,000	3,000
44700	Computer software	125	-	-	-
44760	Regulatory	81	-	-	-
44800	Membership and dues	-	500	500	500
45100	Books	1,250	1,000	1,000	1,000
45150	Furniture and equipment	99	-	-	-
45170	Computer hardware	412	450	450	450
45250	Office supplies	13,636	12,500	12,500	12,500
45300	Small tools	269	300	300	300
45350	General supplies	13,934	13,000	13,000	13,000
45450	Printing and graphics	-	1,500	1,500	1,500
45681	Business meetings	958	500	500	500
45682	Miscellaneous	5,567	4,500	4,500	4,500
46006	Rent	11,263	11,601	11,601	12,000
46007	Cost allocation charge	67,750	82,206	82,206	116,842
46009	ISD service charge	29,997	33,469	33,469	31,339
46011	Liability Insurance	32,233	49,387	49,387	75,627
Maintenance & Operation Total		\$ 207,796	\$ 246,613	\$ 246,613	\$ 305,198
Total		\$ 1,746,343	\$ 2,088,316	\$ 2,088,316	\$ 2,481,533

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
MISCELLANEOUS GRANT FUND (2160)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ 2,377	\$ 2,377	\$ 80,480
41300	Hourly wages	805	24,678	30,827	97,378
Various	Benefits	47	2,021	2,021	21,893
42700	PERS retirement	-	8,038	8,038	51,756
42701	PERS cost sharing	-	(1,082)	(1,082)	(6,090)
Salaries & Benefits Total		\$ 852	\$ 36,032	\$ 42,181	\$ 245,417
Maintenance & Operation					
43110	Contractual services	\$ 384	\$ -	\$ -	\$ -
43112	Direct assistance	-	330,025	1,053,188	814,382
45350	General supplies	2,613	-	-	22,454
45681	Business meetings	59	-	-	-
46011	Liability Insurance	22	947	947	6,473
Maintenance & Operation Total		\$ 3,079	\$ 330,972	\$ 1,054,135	\$ 843,309
Total		\$ 3,930	\$ 367,004	\$ 1,096,316	\$ 1,088,726

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PROJECTS
(2180-0020)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 55,977	\$ -	\$ -	-
Various	Benefits	14,236	-	-	-
42700	PERS retirement	14,524	-	-	-
42701	PERS cost sharing	(2,239)	-	-	-
Salaries & Benefits Total		\$ 82,498	\$ -	\$ -	-
Maintenance & Operation					
43110	Contractual services	\$ 7,270	\$ -	\$ -	-
44450	Postage	13	-	-	-
45350	General supplies	5,978	-	-	-
46011	Liability Insurance	1,514	-	-	-
Maintenance & Operation Total		\$ 14,775	\$ -	\$ -	-
Capital Improvement					
51200	Other improvements	\$ 189,661	\$ -	\$ 60,000	-
52100	Construction	-	-	333,513	-
Capital Improvement Total		\$ 189,661	\$ -	\$ 393,513	-
Total		\$ 286,935	\$ -	\$ 393,513	-

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CIVIC AUDITORIUM
(2180-3000)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 118,538	\$ 125,357	\$ 125,357	\$ -
41200	Overtime	251	-	-	-
41300	Hourly wages	99,364	144,242	144,242	-
Various	Benefits	43,719	40,426	40,426	-
42700	PERS retirement	50,480	55,404	55,404	-
42701	PERS cost sharing	(7,707)	(7,459)	(7,459)	-
Salaries & Benefits Total		\$ 304,645	\$ 357,970	\$ 357,970	\$ -
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 2,510	\$ 2,510	\$ -
43110	Contractual services	23,890	46,150	46,150	-
44760	Regulatory	277	-	-	-
45250	Office supplies	121	1,200	1,200	-
45350	General supplies	1,709	6,800	6,800	-
46005	Utilities	129,804	147,000	147,000	-
46006	Rent	624	-	-	-
46007	Cost allocation charge	14,488	13,000	13,000	-
46009	ISD service charge	10,773	11,000	11,000	-
46010	Building maint service charge	107,525	105,795	105,795	-
46011	Liability Insurance	5,921	9,435	9,435	-
Maintenance & Operation Total		\$ 295,132	\$ 342,890	\$ 342,890	\$ -
Total		\$ 599,777	\$ 700,860	\$ 700,860	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - SPORTS COMPLEX
(2180-3001)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 219,775	\$ 254,743	\$ 254,743	\$ -
41200	Overtime	348	-	-	-
41300	Hourly wages	73,596	91,858	91,858	-
Various	Benefits	82,244	104,262	104,262	-
42700	PERS retirement	74,354	102,975	102,975	-
42701	PERS cost sharing	(11,324)	(13,864)	(13,864)	-
Salaries & Benefits Total		\$ 438,993	\$ 539,974	\$ 539,974	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 10,726	\$ 13,300	\$ 13,300	\$ -
44800	Membership and dues	-	425	425	-
45350	General supplies	47,312	52,611	52,611	-
46005	Utilities	156,068	168,000	168,000	-
46007	Cost allocation charge	28,975	25,158	25,158	-
46008	Fleet equipment rental charge	20,321	20,321	20,321	-
46009	ISD service charge	10,773	11,000	11,000	-
46010	Building maint service charge	107,489	105,794	105,794	-
46011	Liability Insurance	7,952	12,132	12,132	-
Maintenance & Operation Total		\$ 389,616	\$ 408,741	\$ 408,741	\$ -
Total		\$ 828,610	\$ 948,715	\$ 948,715	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - MAPLE PARK COMMUNITY CENTER
(2180-3003)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 20,320	\$ 21,493	\$ 21,493	\$ -
41300	Hourly wages	38,028	58,718	58,718	-
Various	Benefits	7,340	9,670	9,670	-
42700	PERS retirement	11,232	22,562	22,562	-
42701	PERS cost sharing	(1,726)	(3,038)	(3,038)	-
Salaries & Benefits Total		\$ 75,194	\$ 109,405	\$ 109,405	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 384	\$ 500	\$ 500	\$ -
45350	General supplies	-	700	700	-
46007	Cost allocation charge	2,898	2,500	2,500	-
46009	ISD service charge	2,205	2,260	2,260	-
46011	Liability Insurance	1,582	2,807	2,807	-
Maintenance & Operation Total		\$ 7,069	\$ 8,767	\$ 8,767	\$ -
Total		\$ 82,263	\$ 118,172	\$ 118,172	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PACIFIC COMMUNITY CENTER
(2180-3004)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 35,528	\$ 38,323	\$ 38,323	\$ -
41200	Overtime	45	-	-	-
41300	Hourly wages	77,135	106,803	106,803	-
Various	Benefits	13,298	15,254	15,254	-
42700	PERS retirement	18,783	16,542	16,542	-
42701	PERS cost sharing	(2,850)	(2,227)	(2,227)	-
Salaries & Benefits Total		\$ 141,939	\$ 174,695	\$ 174,695	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,346	\$ -	\$ -	\$ -
45350	General supplies	4,761	4,000	4,000	-
46007	Cost allocation charge	14,488	13,000	13,000	-
46009	ISD service charge	4,209	4,300	4,300	-
46011	Liability Insurance	3,057	5,079	5,079	-
Maintenance & Operation Total		\$ 27,861	\$ 26,379	\$ 26,379	\$ -
Total		\$ 169,800	\$ 201,074	\$ 201,074	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - ADULT RECREATION CENTER
(2180-3005)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 6,218	\$ 6,724	\$ 6,724	\$ -
41300	Hourly wages	3,340	5,151	5,151	-
Various	Benefits	1,836	2,241	2,241	-
42700	PERS retirement	2,482	3,399	3,399	-
42701	PERS cost sharing	(380)	(458)	(458)	-
Salaries & Benefits Total		\$ 13,495	\$ 17,057	\$ 17,057	\$ -
Maintenance & Operation					
46007	Cost allocation charge	\$ 2,898	\$ 2,500	\$ 2,500	\$ -
46009	ISD service charge	2,604	2,300	2,300	-
46011	Liability Insurance	259	415	415	-
Maintenance & Operation Total		\$ 5,761	\$ 5,215	\$ 5,215	\$ -
Total		\$ 19,256	\$ 22,272	\$ 22,272	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - SPARR HEIGHTS COMMUNITY CENTER
(2180-3006)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 4,786	\$ 6,850	\$ 6,850	\$ -
41300	Hourly wages	9,463	46,364	46,364	-
Various	Benefits	1,954	4,732	4,732	-
42700	PERS retirement	3,543	12,147	12,147	-
42701	PERS cost sharing	(531)	(1,635)	(1,635)	-
Salaries & Benefits Total		\$ 19,216	\$ 68,458	\$ 68,458	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 384	\$ 500	\$ 500	\$ -
45250	Office supplies	-	200	200	-
45350	General supplies	-	2,500	2,500	-
46007	Cost allocation charge	2,898	2,500	2,500	-
46009	ISD service charge	2,004	2,047	2,047	-
46011	Liability Insurance	386	1,862	1,862	-
Maintenance & Operation Total		\$ 5,673	\$ 9,609	\$ 9,609	\$ -
Total		\$ 24,888	\$ 78,067	\$ 78,067	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - VERDUGO SKATE PARK
(2180-3007)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 52,903	\$ 64,647	\$ 64,647	\$ -
Various	Benefits	2,693	4,635	4,635	-
42700	PERS retirement	6,499	8,637	8,637	-
42701	PERS cost sharing	(988)	(1,163)	(1,163)	-
Salaries & Benefits Total		\$ 61,106	\$ 76,756	\$ 76,756	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 4,943	\$ 5,800	\$ 5,800	\$ -
45350	General supplies	6,528	7,200	7,200	-
46007	Cost allocation charge	10,141	9,500	9,500	-
46009	ISD service charge	2,205	2,300	2,300	-
46011	Liability Insurance	1,318	2,263	2,263	-
Maintenance & Operation Total		\$ 25,134	\$ 27,063	\$ 27,063	\$ -
Total		\$ 86,240	\$ 103,819	\$ 103,819	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PARKS MAINTENANCE
(2180-3008)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 194,393	\$ 214,095	\$ 214,095	\$ -
41200	Overtime	7,376	-	-	-
41300	Hourly wages	165,418	185,747	185,747	-
Various	Benefits	85,287	88,816	88,816	-
42700	PERS retirement	91,488	118,791	118,791	-
42701	PERS cost sharing	(13,974)	(15,993)	(15,993)	-
Salaries & Benefits Total		\$ 529,987	\$ 591,456	\$ 591,456	\$ -
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 15,000	\$ 15,000	\$ -
43110	Contractual services	29,682	155,500	155,500	-
44100	Repairs to equipment	-	2,000	2,000	-
44650	Training	4,526	4,500	4,500	-
45250	Office supplies	-	500	500	-
45300	Small tools	535	3,000	3,000	-
45350	General supplies	29,343	30,000	30,000	-
45681	Business meetings	42	1,000	1,000	-
45682	Miscellaneous	195	-	-	-
46006	Rent	5,702	-	-	-
46007	Cost allocation charge	21,972	26,259	26,259	-
46009	ISD service charge	11,310	11,203	11,203	-
46011	Liability Insurance	9,951	13,994	13,994	-
Maintenance & Operation Total		\$ 113,257	\$ 262,956	\$ 262,956	\$ -
Total		\$ 643,244	\$ 854,412	\$ 854,412	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - AQUATICS
(2180-3009)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 48,442	\$ 56,219	\$ 56,219	\$ -
Various	Benefits	3,675	3,805	3,805	-
42700	PERS retirement	970	1,084	1,084	-
42701	PERS cost sharing	(140)	(146)	(146)	-
Salaries & Benefits Total		\$ 52,947	\$ 60,962	\$ 60,962	\$ -
Maintenance & Operation					
45350	General supplies	\$ 2,031	\$ 2,000	\$ 2,000	\$ -
46007	Cost allocation charge	9,262	8,500	8,500	-
46009	ISD service charge	8,344	9,000	9,000	-
46011	Liability Insurance	1,313	1,968	1,968	-
Maintenance & Operation Total		\$ 20,950	\$ 21,468	\$ 21,468	\$ -
Total		\$ 73,896	\$ 82,430	\$ 82,430	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - COMMUNITY BUILDINGS
(2180-3010)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 3,000	\$ 3,000	\$ -
45350	General supplies	-	3,000	3,000	-
Maintenance & Operation Total		\$ -	\$ 6,000	\$ 6,000	\$ -
Total		\$ -	\$ 6,000	\$ 6,000	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - OPEN SPACE & TRAIL
(2180-3100)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 2,891	\$ 3,248	\$ 3,248	\$ -
41300	Hourly wages	1,318	2,060	2,060	-
Various	Benefits	569	374	374	-
42700	PERS retirement	242	119	119	-
42701	PERS cost sharing	(39)	(16)	(16)	-
Salaries & Benefits Total		\$ 4,981	\$ 5,785	\$ 5,785	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 6,608	\$ 8,225	\$ 8,225	\$ -
44200	Advertising	719	1,500	1,500	-
44450	Postage	34	200	200	-
45350	General supplies	10,006	4,275	4,275	-
45450	Printing and graphics	733	1,500	1,500	-
46006	Rent	-	5,000	5,000	-
46011	Liability Insurance	114	186	186	-
Maintenance & Operation Total		\$ 18,214	\$ 20,886	\$ 20,886	\$ -
Total		\$ 23,195	\$ 26,671	\$ 26,671	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CUSTOMER SERVICE
(2180-3101)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 145,769	\$ 158,088	\$ 158,088	\$ -
41300	Hourly wages	132,227	157,732	157,732	-
Various	Benefits	35,965	36,716	36,716	-
42700	PERS retirement	54,494	67,482	67,482	-
42701	PERS cost sharing	(8,299)	(9,084)	(9,084)	-
Salaries & Benefits Total		\$ 360,156	\$ 410,934	\$ 410,934	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 24,364	\$ 27,600	\$ 27,600	\$ -
44450	Postage	58	-	-	-
44800	Membership and dues	150	-	-	-
45150	Furniture and equipment	1,322	-	-	-
45250	Office supplies	2,545	2,500	2,500	-
45350	General supplies	14,617	12,400	12,400	-
45682	Miscellaneous	32	2,000	2,000	-
46007	Cost allocation charge	16,944	16,500	16,500	-
46009	ISD service charge	20,126	21,143	21,143	-
46011	Liability Insurance	7,536	11,054	11,054	-
Maintenance & Operation Total		\$ 87,693	\$ 93,197	\$ 93,197	\$ -
Total		\$ 447,849	\$ 504,131	\$ 504,131	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - CITYWIDE SPORTS
(2180-3102)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 41,109	\$ 45,081	\$ 45,081	\$ -
41300	Hourly wages	64,291	125,075	125,075	-
Various	Benefits	20,758	22,725	22,725	-
42700	PERS retirement	19,014	37,397	37,397	-
42701	PERS cost sharing	(2,899)	(5,035)	(5,035)	-
Salaries & Benefits Total		\$ 142,272	\$ 225,243	\$ 225,243	\$ -
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 530	\$ -	\$ -	\$ -
43110	Contractual services	31,599	38,000	38,000	-
44450	Postage	8	-	-	-
45250	Office supplies	-	360	360	-
45350	General supplies	1,900	3,885	3,885	-
46007	Cost allocation charge	17,971	17,500	17,500	-
46009	ISD service charge	6,511	6,811	6,811	-
46011	Liability Insurance	2,857	5,956	5,956	-
Maintenance & Operation Total		\$ 61,377	\$ 72,512	\$ 72,512	\$ -
Total		\$ 203,649	\$ 297,755	\$ 297,755	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - YOUTH PROGRAMS
(2180-3105)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 55,036	\$ 59,256	\$ 59,256	\$ -
41300	Hourly wages	57,654	97,742	97,742	-
Various	Benefits	21,557	23,954	23,954	-
42700	PERS retirement	20,182	18,255	18,255	-
42701	PERS cost sharing	(3,067)	(2,457)	(2,457)	-
Salaries & Benefits Total		\$ 151,361	\$ 196,750	\$ 196,750	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 15,461	\$ 15,352	\$ 15,352	\$ -
44550	Travel	404	-	-	-
44800	Membership and dues	145	145	145	-
45250	Office supplies	-	431	431	-
45350	General supplies	25,876	42,337	42,337	-
46007	Cost allocation charge	10,175	9,777	9,777	-
46009	ISD service charge	2,003	2,303	2,303	-
46011	Liability Insurance	3,056	5,496	5,496	-
Maintenance & Operation Total		\$ 57,120	\$ 75,841	\$ 75,841	\$ -
Total		\$ 208,481	\$ 272,591	\$ 272,591	\$ -

Notes:

* In FY 2019-20, the Recreation Fund (2180) shifted into the General Fund (1010).

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
MEASURE H FUND (2240)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 8,935	\$ -	\$ 21,600	\$ 12,708
41300	Hourly wages	-	12,520	12,520	-
Various	Benefits	3,492	729	729	2,475
42700	PERS retirement	2,328	3,720	3,720	2,903
42701	PERS cost sharing	(353)	(500)	(500)	(341)
Salaries & Benefits Total		\$ 14,402	\$ 16,469	\$ 38,069	\$ 17,745
Maintenance & Operation					
43110	Contractual services	\$ 42,844	\$ -	\$ 59,141	\$ -
43112	Direct assistance	14,285	261,207	280,987	298,498
45656	Charges to other departments	38,644	-	-	-
46011	Liability Insurance	242	438	438	363
Maintenance & Operation Total		\$ 96,015	\$ 261,645	\$ 340,566	\$ 298,861
Total		\$ 110,418	\$ 278,114	\$ 378,635	\$ 316,606

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
NUTRITIONAL MEALS GRANT FUND (2700)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 69,367	\$ 75,135	\$ 75,135	\$ 78,634
41300	Hourly wages	105,261	108,723	112,823	93,439
Various	Benefits	14,253	13,538	13,538	13,626
42700	PERS retirement	44,083	54,624	54,624	57,995
42701	PERS cost sharing	(6,727)	(7,354)	(7,354)	(6,824)
Salaries & Benefits Total		\$ 226,238	\$ 244,666	\$ 248,766	\$ 236,870
Maintenance & Operation					
43110	Contractual services	\$ 199,035	\$ 195,073	\$ 213,973	\$ 195,074
43112	Direct assistance	1,501	-	-	-
44450	Postage	344	-	-	-
44650	Training	40	-	-	-
44700	Computer software	(34)	-	-	-
45150	Furniture and equipment	-	1,000	8,493	-
45250	Office supplies	2,619	500	500	-
45350	General supplies	8,356	4,500	4,500	5,500
45656	Charges to other departments	-	(6,435)	(6,435)	(7,313)
45681	Business meetings	100	-	-	-
45682	Miscellaneous	(8)	2,000	2,000	2,000
46008	Fleet equipment rental charge	9,725	9,725	9,725	9,725
46011	Liability Insurance	-	6,435	6,435	7,313
Maintenance & Operation Total		\$ 221,678	\$ 212,798	\$ 239,191	\$ 212,299
Total		\$ 447,915	\$ 457,464	\$ 487,957	\$ 449,169

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 99,587	\$ -	\$ -	\$ -
41200	Overtime	3,608	-	-	-
Various	Benefits	26,350	-	-	-
42700	PERS retirement	26,150	-	-	-
42701	PERS cost sharing	(3,984)	-	-	-
Salaries & Benefits Total		\$ 151,711	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,341	\$ -	\$ -	\$ -
44450	Postage	519	-	-	-
46011	Liability Insurance	2,794	-	-	-
Maintenance & Operation Total		\$ 4,654	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 14,983	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 14,983	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 1,463,554	\$ 5,250,000	\$ 5,250,000	\$ 1,575,000
53190	Operation of property	6,663	-	-	-
Capital Improvement Total		\$ 1,470,217	\$ 5,250,000	\$ 5,250,000	\$ 1,575,000
Total		\$ 1,641,565	\$ 5,250,000	\$ 5,250,000	\$ 1,575,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS MITIGATION FEE FUND (4050)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 102,618	\$ -	\$ -	\$ -
41200	Overtime	5,310	-	-	-
41300	Hourly wages	4,001	-	-	-
Various	Benefits	27,417	-	-	-
42700	PERS retirement	26,948	-	-	-
42701	PERS cost sharing	(4,105)	-	-	-
Salaries & Benefits Total		\$ 162,189	\$ -	\$ -	\$ -
Maintenance & Operation					
44450	Postage	\$ 354	\$ -	\$ -	\$ -
45450	Printing and graphics	657	-	-	-
46011	Liability Insurance	3,006	-	-	-
Maintenance & Operation Total		\$ 4,017	\$ -	\$ -	\$ -
Capital Improvement					
51200	Other improvements	\$ 698,097	\$ 1,500,000	\$ 1,500,000	\$ 750,000
52100	Construction	522,339	-	-	-
Capital Improvement Total		\$ 1,220,435	\$ 1,500,000	\$ 1,500,000	\$ 750,000
Total		\$ 1,386,641	\$ 1,500,000	\$ 1,500,000	\$ 750,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CIP REIMBURSEMENT FUND (4090)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 8,532	\$ -	\$ -	-
Various	Benefits	2,263	-	-	-
42700	PERS retirement	2,202	-	-	-
42701	PERS cost sharing	(340)	-	-	-
Salaries & Benefits Total		\$ 12,657	\$ -	\$ -	-
Maintenance & Operation					
46011	Liability Insurance	\$ 231	\$ -	\$ -	-
Maintenance & Operation Total		\$ 231	\$ -	\$ -	-
Total		\$ 12,888	\$ -	\$ -	-

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20				
<u>Salaried Positions</u>								
Accountant I	0.75	0.75	-	-				
Accountant II	-	-	0.75	0.75				
Accounting Supervisor	0.10	0.20	0.20	0.20				
Accounts Payable Supervisor	0.25	0.25	0.25	0.25				
Administrative Analyst	5.00	4.00	3.00	3.00				
Administrative Assistant	-	-	1.00	1.00				
Administrative Associate	1.00	1.00	1.00	1.00				
Case Worker I	3.00	2.00	2.00	2.00				
Case Worker II	3.00	3.00	3.00	3.00				
Community Services Coordinator	5.00	5.00	3.00	6.00				
Community Services Manager	1.00	1.00	1.00	1.00				
Community Services Specialist	4.00	4.00	6.00	4.00				
Community Services Supervisor	6.00	6.00	6.00	7.00				
Custodial Worker	3.00	3.00	3.00	3.00				
Customer Service Representative	1.00	1.00	1.00	1.00				
Departmental Budget Specialist	1.00	1.00	1.00	1.00				
Dep Director of Community Services & Parks	2.00	2.00	2.00	2.00				
Dep Director of Finance	0.10	-	-	-				
Director of Community Services & Parks	1.00	1.00	1.00	1.00				
Groundskeeper I	13.00	13.00	13.00	11.00				
Groundskeeper II	22.00	22.00	22.00	22.00				
Homeless Program Coordinator	1.00	1.00	2.00	2.00				
Human Resources Analyst	0.05	0.05	-	-				
Human Resources Analyst II	-	-	0.05	-				
Irrigation Technician	2.00	2.00	2.00	2.00				
Office Services Supervisor	1.00	1.00	1.00	1.00				
Park Maintenance Supervisor	2.00	2.00	2.00	2.00				
Park Operations Supervisor	-	1.00	1.00	1.00				
Park Services Manager	3.00	3.00	3.00	3.00				
Parks Services Administrator	1.00	-	-	-				
Program Coordinator	1.00	1.00	-	-				
Sr. Administrative Analyst	1.00	1.00	1.00	1.00				
Sr. Community Development Supervisor	1.00	1.00	1.00	1.00				
Sr. Community Services Supervisor	3.00	3.00	3.00	3.00				
Sr. Irrigation Technician	1.00	1.00	1.00	1.00				
Sr. Groundskeeper	3.00	3.00	3.00	3.00				
Sr. Office Services Specialist	2.00	2.00	1.00	1.00				
Workforce Development Administrator	1.00	1.00	1.00	1.00				
Youth Services Coordinator	2.00	2.00	2.00	2.00				
Youth Services Manager	1.00	1.00	1.00	1.00				
Youth Services Supervisor	-	-	1.00	1.00				
Youth Services Field Coordinator	1.00	1.00	1.00	1.00				
Youth Services Fin Coordinator	1.00	1.00	1.00	1.00				
Total Salaried Positions	<u>100.25</u>	<u>98.25</u>	<u>98.25</u>	<u>98.20</u>				
<u>Hourly Positions</u>								
		*	*	*	*			
Administrative Associate	1.00	(1)	-	(1)	-	(1)	-	-
Assistant Pool Manager	0.34	(1)	0.36	(1)	0.36	(1)	0.38	(1)
Building Repairer	0.87	(2)	-	-	-	-	-	-
Case Worker I	2.38	(3)	2.38	(3)	2.38	(3)	1.26	(2)
Case Worker II	1.46	(2)	1.00	(1)	1.00	(1)	-	-
City Resource Specialist	2.33	(4)	2.38	(5)	2.38	(5)	2.66	(4)
Civic Auditorium Attendant	0.18	(10)	-	-	-	-	-	-
Civic Auditorium Event Attendant	3.93	(21)	4.14	(38)	4.14	(38)	4.08	(11)

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18		Adopted 2018-19		Revised 2018-19		Adopted 2019-20	
Civic Auditorium Event Facilitator	0.41	(2)	0.49	(5)	0.49	(5)	0.55	(1)
Civic Event Facilitator	0.04	(2)	-		-		-	
Custodial Worker	0.53	(1)	0.59	(2)	0.59	(2)	0.96	(2)
Customer Service Assistant	1.10	(2)	-		-		0.58	(1)
Customer Service Representative	1.00	(1)	1.00	(1)	1.00	(1)	1.55	(2)
Facility Attendant I	17.73	(86)	19.68	(89)	19.68	(89)	14.64	(33)
Facility Attendant II	7.38	(29)	7.65	(27)	7.65	(27)	7.66	(16)
Groundskeeper I	-		-		-		2.00	(2)
Groundskeeper II	-		0.91	(1)	0.91	(1)	1.00	(1)
Hourly City Worker	60.32	(86)	64.56	(128)	64.56	(128)	70.11	(119)
Irrigation Technician	-		1.80	(2)	1.80	(2)	1.80	(2)
Lifeguard I	5.31	(13)	5.55	(70)	5.55	(70)	2.25	(3)
Lifeguard II	-		0.13	(1)	0.13	(1)	4.04	(12)
Lifeguard III	0.72	(9)	-		-		1.49	(5)
Meal Coordinator	0.26	(1)	0.19	(1)	0.19	(1)	-	
Park Maintenance Supervisor	1.00	(1)	-		-		-	
Pesticide Applicator	0.47	(1)	0.46	(1)	0.46	(1)	0.48	(1)
Pool Manager	1.03	(4)	1.06	(2)	1.06	(2)	1.20	(2)
Recreation Leader I	5.27	(42)	11.60	(61)	11.60	(61)	7.35	(21)
Recreation Leader II	6.28	(44)	5.60	(55)	5.60	(55)	5.26	(11)
Recreation Leader III	1.23	(9)	4.60	(25)	4.60	(25)	3.72	(9)
Recreation Program Specialist	3.45	(10)	3.96	(14)	3.96	(14)	3.41	(8)
Seasonal Laborer	11.23	(23)	9.39	(21)	9.39	(21)	10.96	(22)
Skate Park Attendant I	0.63	(8)	2.64	(56)	2.64	(56)	2.42	(12)
Skate Park Attendants II	0.52	(5)	1.02	(12)	1.02	(12)	1.34	(5)
Sr. Administrative Analyst	0.46	(2)	-		-		-	
Youth Worker	17.55	(4)	17.84	(3)	17.84	(3)	18.59	(4)
Total Hourly FTE Positions	<u>156.41</u>		<u>170.98</u>		<u>170.98</u>		<u>171.74</u>	
Community Services & Parks Total	<u>256.66</u>		<u>269.23</u>		<u>269.23</u>		<u>269.94</u>	

Notes:

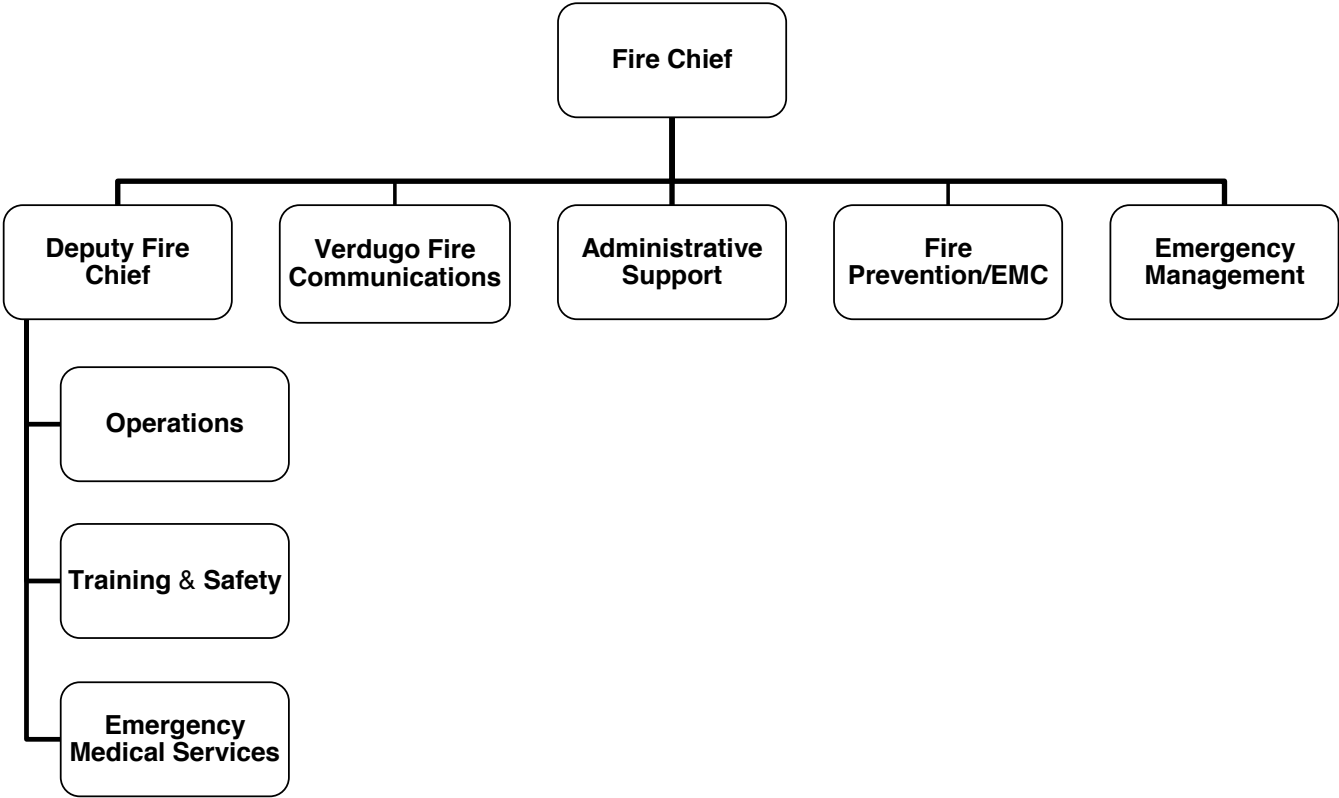
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



ADOPTED BUDGET
FY 2019-2020

FIRE

FIRE



FIRE

CITY OF GLENDALE

FIRE

MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention and Environmental Management Center, a Regional Training Facility, the Verdugo Fire Communications Center and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life.

DEPARTMENT DESCRIPTION

The Fire Department is organized into seven main sections:

- 1) Administration
- 2) Operations
- 3) Emergency Medical Services (EMS)
- 4) Training and Safety
- 5) Emergency Management (Disaster Preparedness)
- 6) Fire Prevention/Environmental Management Center
- 7) Verdugo Fire Communications Center

The **Administration Section** is responsible for:

- Business support for all aspects of the Department including payroll processing, personnel management and record-keeping, vendor relationships, contracts, accounts payables, budget oversight, statewide mutual aid reimbursement, and the management of special events and community relations.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications.
- Public Information Officer (PIO); The PIO is responsible for conducting media relation activities to inform the public and media with information regarding Fire Department activities and emergency incidents.
- Grants management; managing all of the State and Federal homeland security grant applications, purchases, including compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.

The mission of the **Fire Operations Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations, a staff comprised of sworn personnel and hourly ambulance operators respond to emergency incidents of all types, conduct fire prevention inspections, and provide public education about the hazards of fire. With a daily fleet of nine engines, three trucks, five basic life support ambulances, a Type I Hazardous Materials Team, one air & light apparatus, two water tenders, and a variety of other specialized equipment, the Class 1 Glendale Fire Department is prepared for every contingency.

CITY OF GLENDALE

FIRE

- Response - Fire Operations provides the City of Glendale and our mutual aid partners with emergency services including fire suppression, emergency medical care, hazardous materials response, arson investigation, and calls for service in addition to responding to continuous and increasing emergency incidents.
- Community Outreach - Operations personnel provide a wide variety of community outreach and public education in fire safety, CPR, and other life safety skills.
- Facility and Equipment Maintenance - Operations staff maintains all fire facilities, apparatus, and equipment on a daily basis.
- Training - Operations is responsible for continuous training and evaluation of personnel to ensure effectiveness and efficiency of skills and abilities. The Operations section participates in regional training and exercises with Area C fire departments and other Los Angeles County partners.
- Mutual Aid - Our Operations section maintains a cadre of highly trained personnel who deploy as Strike Teams or individual specialized resources throughout the State to respond to significant fire incidents.

The mission of the Glendale Fire Department **Emergency Medical Services** section is to provide the highest most compassionate level of life support to the community. Over 80% of the Glendale Fire Department's responses are medical in nature. All sworn fire personnel are trained and certified Emergency Medical Technicians and many have received extensive training to become Firefighter Paramedics. Glendale Fire Engines are staffed with two paramedics at all times.

The EMS section is charged with overseeing all aspects of medical response. Among its responsibilities are EMS training, maintenance and documentation of EMS records, management of the Ambulance Operator program, administration of the Glendale Medic membership program, interfacing with the transport billing agency, continuing education, updating personnel licensing, equipment and product research and recommendation, recruitment, and community outreach events such as sidewalk CPR.

The Training and Safety section provides and documents training of department personnel in accordance to established policies, procedures, and to National Fire Protection Association (NFPA) standards. The Training and Safety section provides in-service continuing education for all suppression staff, conducts semiannual fire recruit academies, administers both engineer and captain promotional exams and academies, manages activities at two fire training facilities, oversees required State Fire Marshal credential courses, and coordinates with the Glendale Community College Verdugo Fire Academy which is colocated at the main Glendale Fire Department training facility.

This section is a member of and participates in the Los Angeles Area Fire Chief's Association Regional Training Group. The Glendale Training and Safety section also develops, recommends, and implements safe practices in relation to department operations. Training and safety manages and oversees the Department's participation as a member of the California Firefighters Joint Apprenticeship Committee. The Training & Safety section is also responsible for management and oversight of the Fire Fleet and Arson programs.

The goal of the **Fire Prevention Bureau** is to safeguard the community from fire and environmental hazards through programs providing for adherence to fire regulations, public education, and hazard mitigation. This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention Bureau (FPB) on Flower Street and the Fire Engineering Unit (FEU) located within the Permit Services Center on the first floor of the Municipal Services Building on the campus of City Hall. The FEU provides development related services at the Permit Services center. Personnel conduct technical plan reviews

CITY OF GLENDALE

FIRE

throughout the entire development cycle of the plan review/permitting process and conduct inspections for new construction projects.

The FPB is the headquarters of the section and houses the majority of the section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues. This section also performs business and residential fire prevention and vegetation management inspections including comprehensive fire pre-planning for high risk and special hazard properties. The Environmental Management Center (EMC) provides environmental safety services and is also found at the Flower Street location.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining several elements of responsibility. These elements include but are not limited to:

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)

Household Hazardous Waste (HHW) from Glendale and La Canada residents is collected every Wednesday and Saturday. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The EMC also collects used motor oil every Thursday through a curbside collection program. The EMC also serves as a drop-off location for the Operations Section to drop off hazardous materials and waste picked up from emergency incidents.

The **Public Education and Disaster Preparedness Sections** are responsible for:

- Delivery of fire safety training to schools and community groups, coordination of Community Emergency Response Training (CERT) to Glendale residents, public education requests and organizing community charity events and fundraisers.
- Managing the City's emergency preparedness activities and the Emergency Operations Center. This section provides leadership and training to all City departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Maintaining and updating citywide disaster plans. Conducting emergency preparedness training such as earthquake and active shooter drills.
- Research and apply for applicable grants with an emphasis on hazard mitigation, public education and disaster related activities.

The Verdugo Fire Communications Center (Verdugo) receives emergency calls related to fire and medical incidents from 13 cities and the Hollywood Burbank Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes

CITY OF GLENDALE

FIRE

emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, Vernon and the Hollywood Burbank Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the thirteen cities that it serves.

RELATIONSHIP TO COUNCIL PRIORITIES

Exceptional Customer Service

The Glendale Fire Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' safety concerns and needs are met.

Safe & Healthy Community

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Department actively works with the community regarding public safety issues. The Department continually evaluates our community's risks in order to maintain the most efficient response model.

Informed & Engaged Community

The Glendale Fire Department is dedicated to providing a modern approach to fire service information access and delivery. We regularly seek new technology platforms to provide our community with important information about emergency incidents and Department programs and services including customer service feedback opportunities. Our vision includes that we effectively manage our resources and utilize technology to continually improve our programs.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
FIRE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
Administration (1010-0010)	\$ 1,706,153	\$ 1,518,113	\$ 1,518,113	\$ 1,660,422
Operations (1010-4000)	46,107,332	47,172,674	47,671,185	48,821,126
Paramedic (1010-4001)	5,081,836	6,208,368	6,371,564	5,834,939
Training (1010-4002)	1,717,261	1,541,660	2,399,426	2,733,366
Fire Prevention (1010-4003)	1,545,004	2,139,440	2,139,440	2,085,956
Fire Communications (1010-4004)	840,559	748,502	748,502	798,318
Emergency Services (1010-4007)	28,360	85,956	85,956	220,252
Total General Fund	\$ 57,026,503	\$ 59,414,713	\$ 60,934,186	\$ 62,154,379
Other Funds				
Hazardous Disposal Fund				
Projects (2190-0020)	\$ -	\$ -	\$ 50,000	\$ -
Hazardous Materials Control (2190-4006)	1,409,674	1,761,348	1,761,348	1,807,268
Total Hazardous Disposal Fund	\$ 1,409,674	\$ 1,761,348	\$ 1,811,348	\$ 1,807,268
Fire Grant Fund (2650)	\$ 156,635	\$ 4,400	\$ 201,072	\$ -
Fire Mutual Aid Fund (2660)	1,601,277	600,000	600,000	750,000
Special Events Fund*				
Operations (2670-4000)	\$ 17,778	\$ 7,390	\$ 7,390	\$ -
Fire Prevention (2670-4003)	11,371	-	-	-
Total Special Events Fund	\$ 29,149	\$ 7,390	\$ 7,390	\$ -
Capital Improvement Fund (4010)	\$ 64,533	\$ 50,000	\$ 85,000	\$ 850,000
CIP Reimbursement Fund (4090)	-	-	400,000	-
Fire Communication Fund (5800)	4,164,845	7,416,487	7,686,111	5,631,432
Total Other Funds	\$ 7,426,113	\$ 9,839,625	\$ 10,790,921	\$ 9,038,700
Department Grand Total	\$ 64,452,616	\$ 69,254,338	\$ 71,725,107	\$ 71,193,079

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 660,097	\$ 658,393	\$ 658,393	\$ 725,259
41200	Overtime	222,583	6,266	6,266	6,360
Various	Benefits	275,437	221,272	221,272	227,214
42700	PERS retirement	249,514	288,090	288,090	334,049
42701	PERS cost sharing	(25,732)	(26,335)	(26,335)	(28,405)
Salaries & Benefits Total		\$ 1,381,899	\$ 1,147,686	\$ 1,147,686	\$ 1,264,477
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 916	\$ 9,000	\$ 9,000	\$ 9,000
43110	Contractual services	18,556	22,839	22,839	19,839
44400	Janitorial services	-	5,000	5,000	-
44450	Postage	1,407	3,500	3,500	3,500
44550	Travel	2,520	4,000	4,000	4,000
44650	Training	1,400	3,950	3,950	6,950
44800	Membership and dues	1,725	3,000	3,000	3,000
45150	Furniture and equipment	-	2,300	2,300	4,800
45250	Office supplies	1,569	1,850	1,850	1,850
45350	General supplies	1,792	4,000	4,000	6,500
45681	Business meetings	2,519	4,000	4,000	4,000
45682	Miscellaneous	2,410	2,700	2,700	2,700
46005	Utilities	69,304	83,682	83,682	76,600
46009	ISD service charge	196,359	197,343	197,343	222,108
46011	Liability Insurance	23,778	23,263	23,263	31,098
Maintenance & Operation Total		\$ 324,254	\$ 370,427	\$ 370,427	\$ 395,945
Total		\$ 1,706,153	\$ 1,518,113	\$ 1,518,113	\$ 1,660,422

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - OPERATIONS
(1010-4000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 17,753,629	\$ 20,052,235	\$ 20,411,330	\$ 20,986,485
41200	Overtime	7,227,302	4,359,211	4,359,211	4,420,067
Various	Benefits	7,758,578	7,932,948	7,932,948	7,738,707
42700	PERS retirement	8,333,590	10,132,409	10,132,409	11,904,033
42701	PERS cost sharing	(736,198)	(784,604)	(784,604)	(831,126)
Salaries & Benefits Total		\$ 40,336,900	\$ 41,692,199	\$ 42,051,294	\$ 44,218,166
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 2,825	\$ 20,000	\$ 20,000	\$ 15,000
43110	Contractual services	48,533	120,880	260,296	76,500
44100	Repairs to equipment	68,736	73,300	73,300	73,300
44400	Janitorial services	-	1,300	1,300	-
44450	Postage	141	1,200	1,200	1,200
44550	Travel	3,756	8,050	8,050	8,050
44600	Laundry and towel service	22,736	15,100	15,100	15,000
44650	Training	2,672	7,000	7,000	8,300
44760	Regulatory	500	-	-	-
44800	Membership and dues	408	800	800	800
45100	Books	117	1,000	1,000	1,000
45150	Furniture and equipment	100,855	115,970	115,970	110,970
45200	Maps and blue prints	-	350	350	350
45250	Office supplies	12,291	15,000	15,000	15,000
45350	General supplies	226,026	212,561	212,561	217,561
45400	Reports and publications	52	300	300	300
45681	Business meetings	3,910	8,000	8,000	8,000
45682	Miscellaneous	128,892	3,600	3,600	3,600
46005	Utilities	240,329	287,498	287,498	276,700
46008	Fleet equipment rental charge	2,043,829	1,736,864	1,736,864	834,887
46009	ISD service charge	1,818,920	1,748,347	1,748,347	1,557,873
46010	Building maint service charge	304,294	248,954	248,954	300,449
46011	Liability Insurance	710,201	854,401	854,401	1,078,120
Maintenance & Operation Total		\$ 5,740,024	\$ 5,480,475	\$ 5,619,891	\$ 4,602,960
Capital Outlay					
51000	Capital outlay	\$ 30,407	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 30,407	\$ -	\$ -	\$ -
Total		\$ 46,107,332	\$ 47,172,674	\$ 47,671,185	\$ 48,821,126

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - PARAMEDIC
(1010-4001)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 671,476	\$ 814,099	\$ 814,099	\$ 757,295
41200	Overtime	773,140	749,548	749,548	760,508
41300	Hourly wages	1,067,052	1,382,234	1,382,234	1,402,633
Various	Benefits	333,166	740,441	740,441	544,790
42700	PERS retirement	538,307	730,601	730,601	797,971
42701	PERS cost sharing	(68,232)	(80,773)	(80,773)	(79,553)
Salaries & Benefits Total		\$ 3,314,909	\$ 4,336,150	\$ 4,336,150	\$ 4,183,643
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
43110	Contractual services	504,070	605,410	605,410	602,910
44100	Repairs to equipment	11,087	23,000	23,000	25,500
44450	Postage	340	300	300	300
44550	Travel	-	1,400	1,400	1,400
44650	Training	54,459	70,200	9,200	50,200
44760	Regulatory	5,530	8,000	8,000	8,000
44800	Membership and dues	604	650	650	650
45150	Furniture and equipment	8,510	15,655	15,655	11,655
45250	Office supplies	2,650	9,550	9,550	9,550
45350	General supplies	311,874	367,465	367,465	367,465
45450	Printing and graphics	-	1,000	1,000	5,000
45680	Uncollectible accounts	-	250	250	250
45681	Business meetings	1,236	2,000	2,000	2,000
45682	Miscellaneous	95,667	24,092	24,092	24,092
46008	Fleet equipment rental charge	517,380	439,674	439,674	211,345
46009	ISD service charge	121,690	145,089	145,089	149,480
46010	Building maint service charge	58,491	50,969	50,969	52,973
46011	Liability Insurance	68,000	103,106	103,106	124,117
46012	Excess insurance and surety	1,931	-	-	-
46013	GWP Municipal Billing	3,408	3,408	3,408	3,408
Maintenance & Operation Total		\$ 1,766,927	\$ 1,872,218	\$ 1,811,218	\$ 1,651,295
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 224,196	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 224,196	\$ -
Total		\$ 5,081,836	\$ 6,208,368	\$ 6,371,564	\$ 5,834,939

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - TRAINING
(1010-4002)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 727,929	\$ 559,932	\$ 1,113,124	\$ 1,335,325
41200	Overtime	140,224	117,851	253,197	358,659
41300	Hourly wages	80,320	72,267	82,767	1,069
Various	Benefits	296,848	242,820	242,820	216,006
42700	PERS retirement	296,762	295,281	295,281	318,345
42701	PERS cost sharing	(29,244)	(24,860)	(24,860)	(23,288)
Salaries & Benefits Total		\$ 1,512,838	\$ 1,263,291	\$ 1,962,329	\$ 2,206,116
Maintenance & Operation					
43110	Contractual services	\$ 50,326	\$ 178,975	\$ 197,674	\$ 183,475
44100	Repairs to equipment	419	600	600	600
44450	Postage	61	-	-	-
44550	Travel	3,524	2,100	2,100	2,100
44650	Training	13,409	3,300	15,825	71,700
44800	Membership and dues	150	200	200	200
45100	Books	198	250	250	250
45150	Furniture and equipment	1,318	10,000	10,000	10,000
45250	Office supplies	462	1,800	1,800	1,800
45350	General supplies	75,590	10,400	96,803	166,275
45681	Business meetings	1,499	1,750	4,250	1,750
45682	Miscellaneous	372	800	800	6,800
46009	ISD service charge	15,585	29,011	29,011	37,094
46010	Building maint service charge	15,919	12,931	12,931	15,335
46011	Liability Insurance	25,591	26,252	26,252	29,872
Maintenance & Operation Total		\$ 204,423	\$ 278,369	\$ 398,496	\$ 527,251
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 38,601	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 38,601	\$ -
Total		\$ 1,717,261	\$ 1,541,660	\$ 2,399,426	\$ 2,733,366

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - FIRE PREVENTION
(1010-4003)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 795,631	\$ 991,443	\$ 991,443	\$ 966,056
41200	Overtime	44,383	65,650	65,650	65,650
41300	Hourly wages	1,680	59,612	59,612	66,104
Various	Benefits	270,669	347,056	347,056	306,969
42700	PERS retirement	220,891	311,556	311,556	367,708
42701	PERS cost sharing	(31,505)	(39,317)	(39,317)	(40,908)
Salaries & Benefits Total		\$ 1,301,749	\$ 1,736,000	\$ 1,736,000	\$ 1,731,579
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	104,262	255,525	255,525	157,805
44100	Repairs to equipment	20	650	650	650
44120	Repairs to office equipment	-	750	750	750
44450	Postage	4,329	5,125	5,125	5,125
44550	Travel	1,007	1,150	1,150	1,150
44600	Laundry and towel service	11	-	-	-
44650	Training	2,240	3,500	3,500	3,500
44800	Membership and dues	2,003	2,000	2,000	2,000
45050	Periodicals and newspapers	-	100	100	-
45100	Books	5,462	954	954	21,054
45150	Furniture and equipment	560	1,000	1,000	1,000
45200	Maps and blue prints	-	250	250	250
45250	Office supplies	991	1,000	1,000	1,000
45300	Small tools	-	250	250	-
45350	General supplies	1,151	3,000	75,000	3,250
45681	Business meetings	667	500	500	600
45682	Miscellaneous	503	600	600	600
46009	ISD service charge	56,833	69,888	69,888	88,400
46010	Building maint service charge	13,868	11,134	11,134	13,307
46011	Liability Insurance	22,552	38,785	38,785	46,657
46013	GWP Municipal Billing	7,079	7,079	7,079	7,079
Maintenance & Operation Total		\$ 223,538	\$ 403,440	\$ 475,440	\$ 354,377
Capital Outlay					
51000	Capital outlay	\$ 19,718	\$ -	\$ (72,000)*	\$ -
Capital Outlay Total		\$ 19,718	\$ -	\$ (72,000)	\$ -
Total		\$ 1,545,004	\$ 2,139,440	\$ 2,139,440	\$ 2,085,956

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - FIRE COMMUNICATIONS
(1010-4004)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
43110 Contractual services	\$ 838,856	\$ 745,842	\$ 745,842	\$ 796,764
46009 ISD service charge	1,703	2,660	2,660	1,554
Maintenance & Operation Total	\$ 840,559	\$ 748,502	\$ 748,502	\$ 798,318
Total	\$ 840,559	\$ 748,502	\$ 748,502	\$ 798,318

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL BUDGET FUND - EMERGENCY SERVICES
(1010-4007)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 105,216
41200	Overtime	-	9,167	9,167	9,167
41300	Hourly wages	1,087	3,383	3,383	3,383
Various	Benefits	107	2,528	2,528	24,054
42700	PERS retirement	194	-	-	35,773
42701	PERS cost sharing	(31)	-	-	(4,209)
Salaries & Benefits Total		\$ 1,357	\$ 15,078	\$ 15,078	\$ 173,384
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	750	28,185	28,185	3,550
44100	Repairs to equipment	-	1,500	1,500	1,500
44120	Repairs to office equipment	-	100	100	100
44200	Advertising	878	2,400	2,400	2,400
44450	Postage	151	1,000	1,000	1,000
44550	Travel	762	1,000	1,000	1,000
44650	Training	-	2,500	2,500	2,500
44800	Membership and dues	-	500	500	500
45150	Furniture and equipment	-	1,500	1,500	1,500
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	-	5,000	5,000	5,000
45350	General supplies	3,000	8,000	8,000	8,000
45681	Business meetings	3,020	1,000	1,000	1,000
45682	Miscellaneous	340	1,000	1,000	1,000
46009	ISD service charge	18,073	14,754	14,754	10,812
46011	Liability Insurance	29	439	439	5,006
Maintenance & Operation Total		\$ 27,003	\$ 70,878	\$ 70,878	\$ 46,868
Total		\$ 28,360	\$ 85,956	\$ 85,956	\$ 220,252

CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND - PROJECTS
(2190-0020)

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Outlay				
51000 Capital outlay	\$ -	\$ -	\$ 50,000	\$ -
Capital Outlay Total	\$ -	\$ -	\$ 50,000	\$ -
Total	\$ -	\$ -	\$ 50,000	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND - HAZARDOUS MATERIALS CONTROL
(2190-4006)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 682,521	\$ 794,249	\$ 794,249	\$ 795,869
41200	Overtime	17,396	12,571	12,571	12,571
Various	Benefits	212,485	250,031	250,031	250,937
42700	PERS retirement	197,399	264,700	264,700	297,448
42701	PERS cost sharing	(26,797)	(31,771)	(31,771)	(31,450)
Salaries & Benefits Total		\$ 1,083,004	\$ 1,289,780	\$ 1,289,780	\$ 1,325,375
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 64	\$ 2,000	\$ 2,000	\$ 2,000
43110	Contractual services	158,727	208,401	208,401	200,245
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equipment	-	250	250	250
44200	Advertising	-	500	500	500
44450	Postage	1,771	7,600	7,600	7,600
44550	Travel	5,262	8,332	8,332	8,332
44600	Laundry and towel service	338	-	-	-
44650	Training	1,344	6,000	6,000	14,000
44760	Regulatory	-	10,000	10,000	10,000
44800	Membership and dues	1,238	1,500	1,500	1,500
45050	Periodicals and newspapers	-	400	400	400
45100	Books	375	1,000	1,000	1,000
45150	Furniture and equipment	2,015	8,500	8,500	8,500
45250	Office supplies	778	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	24,932	19,755	19,755	19,755
45450	Printing and graphics	-	1,000	1,000	1,000
45680	Uncollectible accounts	(56,100)	25,000	25,000	25,000
45681	Business meetings	1,243	800	800	800
45682	Miscellaneous	878	500	500	500
46005	Utilities	22,210	34,730	34,730	28,200
46007	Cost allocation charge	58,677	37,676	37,676	53,302
46009	ISD service charge	50,695	46,603	46,603	41,861
46011	Liability Insurance	18,639	28,236	28,236	34,363
46013	GWP Municipal Billing	20,185	20,185	20,185	20,185
Maintenance & Operation Total		\$ 313,270	\$ 471,568	\$ 471,568	\$ 481,893
Capital Outlay					
51000	Capital outlay	\$ 13,400	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 13,400	\$ -	\$ -	\$ -
Total		\$ 1,409,674	\$ 1,761,348	\$ 1,761,348	\$ 1,807,268

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE GRANT FUND (2650)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 70,792	\$ -	\$ 95,000	\$ -
Various	Benefits	14,522	-	-	-
Salaries & Benefits Total		\$ 85,314	\$ -	\$ 95,000	\$ -
Maintenance & Operation					
44650	Training	\$ 2,344	\$ -	\$ 15,000	\$ -
45150	Furniture and equipment	17,185	-	-	-
45350	General supplies	4,938	735	42,735	-
45450	Printing and graphics	3,751	3,665	3,665	-
45681	Business meetings	(119)	-	-	-
46011	Liability Insurance	(61)	-	-	-
Maintenance & Operation Total		\$ 28,038	\$ 4,400	\$ 61,400	\$ -
Capital Outlay					
51000	Capital outlay	\$ 43,284	\$ -	\$ 44,672	\$ -
Capital Outlay Total		\$ 43,284	\$ -	\$ 44,672	\$ -
Total		\$ 156,635	\$ 4,400	\$ 201,072	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE MUTUAL AID FUND (2660)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41200 Overtime	\$ 1,340,205	\$ 483,613	\$ 483,613	\$ 605,083
Various Benefits	261,072	99,794	99,794	119,201
Salaries & Benefits Total	\$ 1,601,277	\$ 583,407	\$ 583,407	\$ 724,284
Maintenance & Operation				
46011 Liability Insurance	\$ -	\$ 16,593	\$ 16,593	\$ 25,716
Maintenance & Operation Total	\$ -	\$ 16,593	\$ 16,593	\$ 25,716
Total	\$ 1,601,277	\$ 600,000	\$ 600,000	\$ 750,000

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND - OPERATIONS
(2670-4000)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ -	\$ 5,611	\$ 5,611	\$ -
Various	Benefits	-	1,158	1,158	-
Salaries & Benefits Total		\$ -	\$ 6,769	\$ 6,769	\$ -
Maintenance & Operation					
46007	Cost allocation charge	\$ 17,766	\$ 392	\$ 392	\$ -
46009	ISD service charge	12	36	36	-
46011	Liability Insurance	-	193	193	-
Maintenance & Operation Total		\$ 17,778	\$ 621	\$ 621	\$ -
Total		\$ 17,778	\$ 7,390	\$ 7,390	\$ -

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND - FIRE PREVENTION
(2670-4003)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41200 Overtime	\$ 8,676	\$ -	\$ -	-
Various Benefits	2,462			
Salaries & Benefits Total	\$ 11,138	\$ -	\$ -	-
Maintenance & Operation				
46011 Liability Insurance	\$ 233	\$ -	\$ -	-
Maintenance & Operation Total	\$ 233	\$ -	\$ -	-
Total	\$ 11,371	\$ -	\$ -	-

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
FIRE DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 5,186	\$ -	\$ -	\$ -
Various	Benefits	1,079	-	-	-
42700	PERS retirement	1,343	-	-	-
42701	PERS cost sharing	(207)	-	-	-
Salaries & Benefits Total		\$ 7,400	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,860	\$ -	\$ -	\$ -
45350	General supplies	50,690	-	-	-
46011	Liability Insurance	135	-	-	-
Maintenance & Operation Total		\$ 52,685	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 35,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 35,000	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ -	\$ -	\$ 850,000
52100	Construction	4,449	50,000	50,000	-
Capital Improvement Total		\$ 4,449	\$ 50,000	\$ 50,000	\$ 850,000
Total		\$ 64,533	\$ 50,000	\$ 85,000	\$ 850,000

**CITY OF GLENDALE
FIRE DEPARTMENT
CIP REIMBURSEMENT FUND (4090)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ -	\$ -	\$ 400,000	\$ -
Capital Improvement Total	\$ -	\$ -	\$ 400,000	\$ -
Total	\$ -	\$ -	\$ 400,000	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND (5800)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,401,239	\$ 2,027,802	\$ 2,027,802	\$ 2,111,411
41200	Overtime	394,963	361,160	361,160	361,160
41300	Hourly wages	70,346	110,618	110,618	83,738
Various	Benefits	402,141	554,195	554,195	544,995
42700	PERS retirement	834,088	663,524	663,524	781,548
42701	PERS cost sharing	(60,331)	(83,220)	(83,220)	(86,676)
Salaries & Benefits Total		\$ 3,042,447	\$ 3,634,079	\$ 3,634,079	\$ 3,796,176
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43110	Contractual services	179,186	275,600	496,312	454,066
44100	Repairs to equipment	18,175	12,800	12,800	9,000
44120	Repairs to office equipment	91	-	-	-
44250	Data communication	5,484	15,000	15,000	30,360
44450	Postage	36	30	30	-
44550	Travel	8,063	8,500	8,500	8,500
44650	Training	2,663	8,000	8,000	8,800
44700	Computer software	145,010	185,785	185,785	218,481
44800	Membership and dues	1,157	1,789	1,789	1,789
45150	Furniture and equipment	3,843	2,000	2,000	2,000
45200	Maps and blue prints	-	2,620	2,620	2,620
45250	Office supplies	1,937	2,000	2,000	5,000
45350	General supplies	1,459	3,000	3,000	-
45400	Reports and publications	-	303	303	300
45681	Business meetings	1,364	1,515	1,515	1,000
45682	Miscellaneous	364	1,000	1,000	2,500
46000	Depreciation	210,917	138,759	138,759	138,759
46005	Utilities	26,401	32,402	32,402	29,200
46006	Rent	140,160	140,160	140,160	140,160
46007	Cost allocation charge	169,923	93,575	93,575	158,508
46009	ISD service charge	150,074	162,376	162,376	209,514
46011	Liability Insurance	50,519	86,585	86,585	108,199
46012	Excess insurance and surety	1,931	-	-	-
Maintenance & Operation Total		\$ 1,118,757	\$ 1,175,299	\$ 1,396,011	\$ 1,530,256
Capital Outlay					
51000	Capital outlay	\$ 782,307	\$ 2,607,109	\$ 2,656,021	\$ 305,000
Capital Outlay Total		\$ 782,307	\$ 2,607,109	\$ 2,656,021	\$ 305,000
Capital Improvement					
59999	Asset capitalization	\$ (778,666)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (778,666)	\$ -	\$ -	\$ -
Total		\$ 4,164,845	\$ 7,416,487	\$ 7,686,111	\$ 5,631,432

**CITY OF GLENDALE
FIRE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20				
<u>Salaried Positions</u>								
Ambulance Operator Coordinator	1.00	1.00	1.00	1.00				
Assistant Fire Marshal	1.00	1.00	1.00	1.00				
Deputy Fire Chief	2.00	2.00	1.00	-				
Deputy Fire Chief (40 Hour)	-	-	-	1.00				
Emergency Services Coordinator	-	-	-	1.00				
Fire Battalion Chief	6.00	6.00	7.00	3.00				
Fire Battalion Chief (40 Hour)	-	-	-	4.00				
Fire Captain	11.00	11.00	10.00	12.00				
Fire Captain (40 Hour)	3.00	2.00	2.00	2.00				
Fire Captain Paramedic	28.00	28.00	30.00	27.00				
Fire Captain Paramedic (40 Hour)	-	1.00	-	1.00				
Fire Chief	1.00	1.00	1.00	1.00				
Fire Comm. Operator (40 Hour)	-	1.00	-	-				
Fire Comm. Operator (42 Hour)	14.00	15.00	16.00	16.00				
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00				
Fire Engineer	16.00	16.00	15.00	16.00				
Fire Engineer Paramedic	19.00	20.00	21.00	20.00				
Fire Engineer Paramedic (40 Hour)	1.00	-	-	-				
Fire Environmental Safety Specialist	7.00	7.00	5.00	6.00				
Fire Prevention Inspector	2.00	2.00	3.00	2.00				
Fire Protection Engineer II	1.00	1.00	1.00	1.00				
Firefighter	11.00	14.00	8.00	8.00				
Firefighter Paramedic A	17.00	11.00	13.00	19.00				
Firefighter Paramedic B	35.00	37.00	44.00	38.00				
Firefighter Paramedic C	16.00	16.00	14.00	13.00				
Firefighter Paramedic C (40 Hour)	-	1.00	-	1.00				
Hazardous Materials Specialist	-	-	1.00	-				
Information Services Project Manager	1.00	1.00	1.00	1.00				
Principal Fire/Env Safety Specialist	1.00	1.00	1.00	1.00				
Public Safety Business Administrator	1.00	1.00	1.00	1.00				
Public Safety Business Assistant I	1.00	1.00	1.00	1.00				
Public Safety Business Assistant II	3.00	3.00	3.00	3.00				
Public Safety Business Coordinator	1.00	1.00	2.00	2.00				
Public Safety Business Specialist	1.00	1.00	-	-				
Sr. Fire Environmental Specialist	2.00	2.00	2.00	3.00				
Sr. Storekeeper	-	-	1.00	1.00				
Storekeeper	1.00	1.00	-	-				
Verdugo Fire Manager	1.00	1.00	1.00	1.00				
Total Salaried Positions	<u>209.00</u>	<u>211.00</u>	<u>211.00</u>	<u>212.00</u>				
<u>Hourly Positions</u>								
Ambulance Operator	38.00	(51)	38.65	(47)	38.65	(47)	38.65	(50)
City Resource Specialist	1.40	(7)	0.60	(1)	0.60	(1)	0.60	(1)
Fire Cadet	2.34	(2)	2.34	(2)	2.34	(2)	-	-
Fire Communications Operator	-	-	0.60	(2)	0.60	(2)	-	-
Hourly City Worker	1.95	(5)	1.18	(3)	1.18	(3)	1.18	(3)
Total Hourly FTE Positions	<u>43.69</u>	<u>43.37</u>	<u>43.37</u>	<u>43.37</u>	<u>43.37</u>	<u>43.37</u>	<u>40.43</u>	<u>40.43</u>
Fire Total	<u>252.69</u>	<u>254.37</u>	<u>254.37</u>	<u>254.37</u>	<u>254.37</u>	<u>254.37</u>	<u>252.43</u>	<u>252.43</u>

Notes:

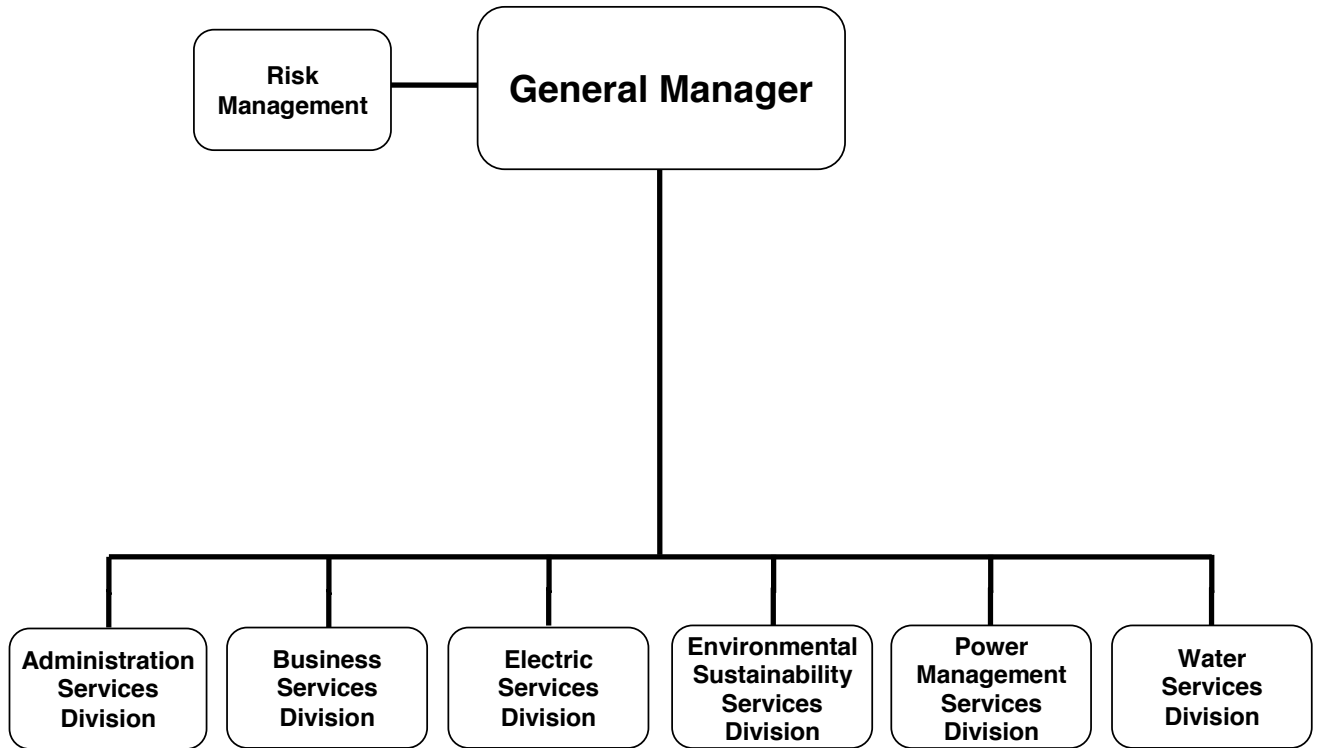
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



ADOPTED BUDGET
FY 2019-2020

— | GLENDALE WATER
& POWER | —

GLENDALE WATER & POWER



CITY OF GLENDALE

GLENDALE WATER & POWER

MISSION STATEMENT

Glendale Water & Power's (GWP) mission is to cost effectively provide its customers with safe, efficient, reliable and sustainable water and power services. This mission is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and into the future.

DEPARTMENT DESCRIPTION

GWP consists of six divisions:

- Administrative Services Division
- Business Services Division
- Electric Services Division
- Environmental Sustainability Services Division
- Power Management Services Division
- Water Services Division

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in Glendale Water & Power's operation include:

Electric Services – Provide safe, reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

Power Management Services – Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources.

Water Services - Provide safe and reliable water services that meet or exceed regulatory water quality requirements while optimizing the local production of water resources including water recycling, while efficiently pumping and storing water to minimize energy use.

Customer Service - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers and working to continuously provide information to customers on how they can make informed decisions on water and energy use.

Rates - Achieve water and electric rates that will support the infrastructure needs and are appropriate for the level of service provided.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force – Through succession planning, develop, retain and promote a safe, highly skilled, dedicated, and customer-focused work force.

Utility Modernization – Continuously develop and improve programs, systems and technologies to reduce GWP's costs while enhancing customer communications and increasing operational effectiveness.

Legislation & Regulation – Monitor, participate, and influence local, state, and federal legislation and regulations to provide the most benefit to Glendale Water & Power's customers.

Safety – Provide a safe environment for our staff and the community.

CITY OF GLENDALE

GLENDALE WATER & POWER

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Glendale Water & Power is committed to providing its residents with extraordinary customer service centered on the principles of integrity, quality, and customer satisfaction through the reliable and efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, establishing reasonable utility rates, providing reliable resources and responding to customer inquiries in a prompt and professional manner.

Environmental Sustainability

Glendale Water and Power is constantly looking for ways to minimize environmental impacts and promote sustainable water and power resources. GWP's Water Division is committed to using more local sources of water and reducing the amount of imported water in its portfolio. The Water Division has been a pioneer in the use of recycled water since 1978 -one of the first in California. As part of our electrification efforts, GWP has installed numerous public EV chargers throughout Glendale. GWP plans to expand Glendale's EV infrastructure in the near future with even more public chargers. Also, GWP has been utilizing the City's landfill gas as a renewable energy source for over 20 years, which has resulted in the added benefit of creating fewer greenhouse gas emissions from the landfill.

Economic Vibrancy

Glendale Water & Power is committed to providing its customers with reliable and sustainable water and power services that are cost effective and innovative. This year GWP launched a new marketplace for customers to purchase discounted energy efficiency/water conservation merchandise and smart home energy devices. Customers can browse through and purchase a variety of products that will help them save money and use water and energy wisely.

Informed & Engaged Community

Glendale Water & Power pro-actively shares information and engages the community regarding important issues via multiple communication platforms. This year, GWP hosted its first ever Tailgate event where guests had the opportunity to visit GWP Department and Program booths to learn about and sign-up for customer programs and services. GWP also held the 6th Annual Utility Day with tours of our plant and facilities, as well as electric and water displays. Through these types of events, GWP continues to educate customers and provide them with tools and information about our reliable, sustainable and innovative services.

Infrastructure & Mobility

GWP strives to continue providing reliable services by:

- Implementation of the 10 Year Water Capital Improvement Program in a manner consistent with long term Water Master Plan to upgrade aging infrastructure while reflecting the ongoing financial, environmental and organizational challenges that utilities continue to face.
- Delivering and serving water that meets all federal, state and local drinking water standards.
- Developing an Electric System Master Plan by conducting a system-wide inspections of all transmission and distribution assets, and provide guidelines for planning Capital Improvement projects for future system upgrades and modifications.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Electric Public Benefit Fund				
Electric Public Benefit Fund (2910)	\$ 5,950,846	\$ 9,243,196	\$ 9,243,196	\$ 9,016,367
Total Electric Public Benefits Fund	\$ 5,950,846	\$ 9,243,196	\$ 9,243,196	\$ 9,016,367
Fiber Optic Fund				
Fiber Optic Fund (5400)	\$ -	\$ -	\$ -	\$ 220,313
Total Fiber Optic Fund	\$ -	\$ -	\$ -	\$ 220,313
<u>Electric Utility</u>				
Electric Surplus Fund-Administration (5810)	\$ 20,161,719	\$ -	\$ -	\$ -
Electric Works Revenue Fund				
Administration (5820-4505)	\$ 46,661,352	\$ 69,073,982	\$ 69,073,982	\$ 66,579,334
Customer Service (5820-4509)	6,187,191	7,487,301	7,487,301	7,988,068
Consrv & Utility Mod (5820-4520)	2,337,876	4,083,422	4,083,422	1,011,459
Business System Suport (5820-4521)	-	-	-	3,209,904
Utility Finance (5820-4530)	241,579	328,916	328,916	606,163
Environmntl & Safety (5820-4540)	634,863	861,499	861,499	939,453
UOC & Warehouse (5820-4550)	1,094,310	1,065,896	1,065,896	1,403,618
Yard (5820-4560)	163,574	223,952	223,952	197,900
Engineering (5820-4600)	3,711,837	4,834,177	4,445,224	4,261,908
Customer Support (5820-4610)	814,999	1,016,162	1,016,162	1,138,248
Street Light (5820-4620)	1,085,886	553,642	553,642	593,071
Howard Substation (5820-4630)	2,149,609	2,818,742	2,818,742	2,646,570
Meter & Test Shop (5820-4640)	1,857,905	1,563,713	1,563,713	1,792,378
Station Maint (5820-4650)	3,466,325	3,702,081	3,702,081	3,993,284
Overhead & Underground (5820-4660)	6,796,125	7,233,073	7,622,026	9,620,449
Substructure (5820-4670)	601,621	828,661	828,661	859,258
Power Management (5820-4680)	88,686,475	124,732,260	124,732,260	147,807,938
Power Plant (5820-4690)	11,468,905	13,097,428	13,097,428	13,284,671
Total Electric Works Revenue Fund	\$ 177,960,431	\$ 243,504,907	\$ 243,504,907	\$ 267,933,674
Electric Depreciation Fund-Projects (5830)	\$ -	\$ 12,783,938	\$ 13,419,558	\$ 21,086,300
Electric Customer Paid Capital Fund (5850)	-	2,000,000	2,000,000	2,000,000
Energy Cost Adjustment Charge Fund (5860)	4,299,575	-	-	-
Regulatory Adjustment Charge Fund (5870)	8,029,522	-	-	-
Electric Customer Repair Fund (5880)	-	50,000	50,000	50,000
Total Electric Utility	\$ 210,451,247	\$ 258,338,845	\$ 258,974,465	\$ 291,069,974

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Water Utility</u>				
Water Works Revenue Fund				
Administration (5920-4505)	\$ 16,008,930	\$ 16,275,417	\$ 16,275,417	\$ 17,139,161
Customer Service (5920-4509)	1,819,374	2,333,935	2,333,935	2,494,304
Consrv & Utility Mod (5920-4520)	666,311	1,273,894	1,273,894	450,107
Business System Suport (5920-4521)	-	-	-	831,341
Utility Finance (5920-4530)	65,400	92,776	92,776	170,590
Environmental & Safety (5920-4540)	151,764	252,256	252,256	235,556
UOC & Warehouse (5920-4550)	304,894	338,121	338,121	395,777
Yard (5920-4560)	63,571	63,212	63,212	55,846
Engineering (5920-4700)	19,624,190	22,138,414	22,138,414	25,953,046
Water Distribution (5920-4710)	3,037,567	3,835,010	3,835,010	3,761,882
Operation (5920-4720)	5,865,244	6,569,112	6,569,112	3,080,118
Water Quality (5920-4730)	1,244,074	1,908,269	1,908,269	1,895,057
Total Water Works Revenue Fund	\$ 48,851,319	\$ 55,080,416	\$ 55,080,416	\$ 56,462,785
Water Depreciation Fund (5930)	\$ -	\$ 8,602,062	\$ 8,752,062	\$ 11,834,800
Water Customer Paid Capital Fund (5950)	-	1,471,000	1,471,000	1,500,000
Water Customer Repair Fund (5980)	41,076	100,000	100,000	100,000
Total Water Utility	\$ 48,892,395	\$ 65,253,478	\$ 65,403,478	\$ 69,897,585
Department Grand Total	\$ 265,294,488	\$ 332,835,519	\$ 333,621,139	\$ 370,204,239

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC PUBLIC BENEFIT FUND (2910)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 403,159	\$ 429,311	\$ 429,311	\$ 283,654
41200	Overtime	4,788	10,150	10,150	10,150
41300	Hourly wages	99,273	74,420	74,420	72,845
Various	Benefits	122,994	120,964	120,964	88,559
42700	PERS retirement	117,141	148,801	148,801	119,652
42701	PERS cost sharing	(17,890)	(20,034)	(20,034)	(14,075)
Salaries & Benefits Total		\$ 729,465	\$ 763,612	\$ 763,612	\$ 560,785
Maintenance & Operation					
43110	Contractual services	\$ 1,507,230	\$ 3,824,000	\$ 3,824,000	\$ 3,824,000
44450	Postage	2,647	5,000	5,000	5,000
44550	Travel	2,538	3,300	3,300	3,300
44650	Training	681	1,500	1,500	1,500
45250	Office supplies	-	2,000	2,000	2,000
45512	Public benefit programs	3,296,660	4,214,000	4,214,000	4,214,000
45680	Uncollectible accounts	2,500	-	-	-
45681	Business meetings	-	1,000	1,000	1,000
45682	Miscellaneous	285	15,000	15,000	15,000
46007	Cost allocation charge	97,604	95,181	95,181	87,172
46009	ISD service charge	32,291	35,929	35,929	32,629
46010	Building maint service charge	37,790	37,359	37,359	27,030
46011	Liability Insurance	13,778	17,937	17,937	15,573
46013	GWP Municipal Billing	227,378	227,378	227,378	227,378
Maintenance & Operation Total		\$ 5,221,381	\$ 8,479,584	\$ 8,479,584	\$ 8,455,582
Total		\$ 5,950,846	\$ 9,243,196	\$ 9,243,196	\$ 9,016,367

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
FIBER OPTIC FUND (5400)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 46,001
41300	Hourly wages	-	-	-	53,284
Various	Benefits	-	-	-	15,315
42700	PERS retirement	-	-	-	15,517
42701	PERS cost sharing	-	-	-	(1,825)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 128,292
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 77,800
45350	General supplies	-	-	-	10,000
46011	Liability Insurance	-	-	-	4,221
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 92,021
Total		\$ -	\$ -	\$ -	\$ 220,313

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC SURPLUS FUND (5810)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Transfers				
48010 Transfer to general fund	\$ 20,161,719	\$ -	\$ -	\$ -
Transfers Total	\$ 20,161,719	\$ -	\$ -	\$ -
Total	\$ 20,161,719	\$ -	\$ -	\$ -

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - ADMINISTRATION
(5820-4505)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 624,701	\$ 824,573	\$ 824,573	\$ 692,705
41200	Overtime	31,010	7,917	7,917	8,000
41300	Hourly wages	616	36,228	36,228	-
Various	Benefits	156,349	179,661	179,661	143,147
42700	PERS retirement	2,708,048	245,473	245,473	229,140
42701	PERS cost sharing	(24,658)	(33,046)	(33,046)	(26,956)
Salaries & Benefits Total		\$ 3,496,066	\$ 1,260,806	\$ 1,260,806	\$ 1,046,036
Maintenance & Operation					
43110	Contractual services	\$ 147,457	\$ 565,500	\$ 565,500	\$ 471,517
44120	Repairs to office equipment	-	1,500	1,500	1,482
44450	Postage	430	700	700	702
44500	Support of prisoners	21	-	-	-
44550	Travel	4,231	15,600	15,600	15,600
44650	Training	701	3,900	3,900	3,900
44760	Regulatory	10,080	15,600	15,600	15,600
44800	Membership and dues	1,257	1,200	1,200	1,326
45050	Periodicals and newspapers	-	1,500	1,500	1,513
45150	Furniture and equipment	178	-	-	-
45250	Office supplies	8,426	25,000	25,000	28,080
45350	General supplies	11,280	50,000	50,000	50,700
45450	Printing and graphics	-	10,000	10,000	12,090
45681	Business meetings	2,013	5,000	5,000	5,070
45682	Miscellaneous	10,308	15,000	15,000	17,004
46000	Depreciation	24,947,319	25,920,000	25,920,000	25,780,641
46005	Utilities	24,310	57,330	57,330	57,500
46007	Cost allocation charge	5,493,166	5,444,511	5,444,511	5,608,416
46008	Fleet equipment rental charge	1,063,959	1,063,959	1,063,959	1,063,959
46009	ISD service charge	2,847,679	2,895,890	2,895,890	2,850,319
46010	Building maint service charge	1,762,408	1,827,770	1,827,770	1,623,843
46011	Liability Insurance	17,815	29,266	29,266	29,291
46012	Excess insurance and surety	359,589	417,690	417,690	417,690
47050	Interest on bonds	6,452,658	8,409,960	8,409,960	7,200,000
Maintenance & Operation Total		\$ 43,165,285	\$ 46,776,876	\$ 46,776,876	\$ 45,256,243
Transfers					
48010	Transfer to general fund	\$ -	\$ 21,036,300	\$ 21,036,300	\$ 20,277,055
Transfers Total		\$ -	\$ 21,036,300	\$ 21,036,300	\$ 20,277,055
Total		\$ 46,661,352	\$ 69,073,982	\$ 69,073,982	\$ 66,579,334

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICE
 (5820-4509)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 2,436,257	\$ 2,713,463	\$ 2,713,463	\$ 2,907,616
41200	Overtime	30,853	31,465	31,465	38,000
41300	Hourly wages	2,590	19,285	19,285	35,152
Various	Benefits	577,460	621,060	621,060	666,900
42700	PERS retirement	634,642	810,659	810,659	984,897
42701	PERS cost sharing	(96,761)	(109,140)	(109,140)	(115,860)
Salaries & Benefits Total		\$ 3,585,041	\$ 4,086,792	\$ 4,086,792	\$ 4,516,705
Maintenance & Operation					
43110	Contractual services	\$ 708,183	\$ 1,528,000	\$ 1,528,000	\$ 1,527,068
44450	Postage	9,277	12,000	12,000	12,160
44550	Travel	-	10,000	10,000	10,032
44650	Training	77	11,600	11,600	9,956
44800	Membership and dues	-	500	500	532
45100	Books	56	-	-	-
45150	Furniture and equipment	8,442	17,900	17,900	17,936
45250	Office supplies	10,372	12,000	12,000	12,768
45300	Small tools	248	2,000	2,000	2,052
45350	General supplies	1,249	3,000	3,000	3,040
45512	Public benefit programs	284	-	-	-
45680	Uncollectible accounts	377,180	300,000	300,000	300,000
45681	Business meetings	-	1,000	1,000	1,140
45682	Miscellaneous	988	1,000	1,000	988
46007	Cost allocation charge	476,594	478,539	478,539	531,075
46008	Fleet equipment rental charge	49,544	49,544	49,544	49,544
46009	ISD service charge	551,473	537,454	537,454	551,984
46010	Building maint service charge	341,227	339,219	339,219	314,469
46011	Liability Insurance	66,956	96,753	96,753	126,619
Maintenance & Operation Total		\$ 2,602,151	\$ 3,400,509	\$ 3,400,509	\$ 3,471,363
Total		\$ 6,187,191	\$ 7,487,301	\$ 7,487,301	\$ 7,988,068

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - CONSERVATION & UTILITY MODERNIZATION
(5820-4520)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 392,956	\$ 496,702	\$ 496,702	\$ 378,349
41200	Overtime	9,973	36,540	36,540	26,000
41300	Hourly wages	-	53,287	53,287	73,994
Various	Benefits	104,588	118,923	118,923	94,905
42700	PERS retirement	103,476	146,687	146,687	139,451
42701	PERS cost sharing	(15,769)	(19,749)	(19,749)	(16,406)
Salaries & Benefits Total		\$ 595,222	\$ 832,390	\$ 832,390	\$ 696,293
Maintenance & Operation					
43110	Contractual services	\$ 1,563,436	\$ 2,839,840	\$ 2,839,840	\$ 152,880
44100	Repairs to equipment	-	12,000	12,000	-
44200	Advertising	4,514	10,000	10,000	11,232
44450	Postage	44,167	100,000	100,000	102,960
44550	Travel	5,765	15,000	15,000	2,028
44650	Training	5,369	20,000	20,000	4,680
44700	Computer software	9,640	55,700	55,700	-
44800	Membership and dues	723	2,000	2,000	546
45050	Periodicals and newspapers	-	-	-	468
45150	Furniture and equipment	8,684	100,000	100,000	936
45170	Computer hardware	1,426	20,000	20,000	-
45250	Office supplies	3,632	5,000	5,000	1,950
45350	General supplies	20,472	15,000	15,000	1,950
45450	Printing and graphics	9,596	15,000	15,000	15,132
45512	Public benefit programs	(116)	-	-	-
45681	Business meetings	2,020	1,000	1,000	546
45682	Miscellaneous	52,384	20,000	20,000	1,170
46011	Liability Insurance	10,942	20,492	20,492	18,688
Maintenance & Operation Total		\$ 1,742,654	\$ 3,251,032	\$ 3,251,032	\$ 315,166
Total		\$ 2,337,876	\$ 4,083,422	\$ 4,083,422	\$ 1,011,459

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - BUSINESS SYSTEM SUPPORT
 (5820-4521)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 166,631
41300	Hourly wages	-	-	-	38,625
Various	Benefits	-	-	-	39,301
42700	PERS retirement	-	-	-	56,024
42701	PERS cost sharing	-	-	-	(6,594)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 293,987
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 2,647,477
44120	Repairs to office equipment	-	-	-	13,494
44450	Postage	-	-	-	750
44550	Travel	-	-	-	14,196
44650	Training	-	-	-	17,550
44800	Membership and dues	-	-	-	1,560
45150	Furniture and equipment	-	-	-	101,400
45170	Computer hardware	-	-	-	75,738
45250	Office supplies	-	-	-	3,120
45350	General supplies	-	-	-	14,040
45681	Business meetings	-	-	-	780
45682	Miscellaneous	-	-	-	18,720
46011	Liability Insurance	-	-	-	7,092
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 2,915,917
Total		\$ -	\$ -	\$ -	\$ 3,209,904

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - UTILITY FINANCE
 (5820-4530)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 157,166	\$ 210,787	\$ 210,787	\$ 380,477
Various	Benefits	45,416	56,860	56,860	96,635
42700	PERS retirement	40,976	62,276	62,276	127,931
42701	PERS cost sharing	(6,247)	(8,385)	(8,385)	(15,050)
Salaries & Benefits Total		\$ 237,311	\$ 321,538	\$ 321,538	\$ 589,993
Maintenance & Operation					
46011	Liability Insurance	\$ 4,267	\$ 7,378	\$ 7,378	\$ 16,170
Maintenance & Operation Total		\$ 4,267	\$ 7,378	\$ 7,378	\$ 16,170
Total		\$ 241,579	\$ 328,916	\$ 328,916	\$ 606,163

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - ENVIRONMENTAL & SAFETY
 (5820-4540)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 355,079	\$ 374,101	\$ 374,101	\$ 388,919
41200	Overtime	-	4,060	4,060	4,000
Various	Benefits	66,980	62,018	62,018	67,373
42700	PERS retirement	92,199	105,964	105,964	130,557
42701	PERS cost sharing	(14,053)	(14,268)	(14,268)	(15,359)
Salaries & Benefits Total		\$ 500,206	\$ 531,875	\$ 531,875	\$ 575,490
Maintenance & Operation					
43110	Contractual services	\$ 2,557	\$ 156,000	\$ 156,000	\$ 179,100
44550	Travel	1,072	7,000	7,000	7,176
44650	Training	20,844	50,000	50,000	50,700
44760	Regulatory	28,456	-	-	-
44800	Membership and dues	696	2,000	2,000	1,794
45050	Periodicals and newspapers	-	-	-	78
45100	Books	312	1,000	1,000	858
45150	Furniture and equipment	3,711	-	-	390
45250	Office supplies	27	-	-	-
45350	General supplies	53,765	50,000	50,000	54,600
45400	Reports and publications	-	-	-	234
45450	Printing and graphics	-	-	-	390
45681	Business meetings	-	1,000	1,000	936
45682	Miscellaneous	13,563	50,000	50,000	51,012
46011	Liability Insurance	9,654	12,624	12,624	16,695
Maintenance & Operation Total		\$ 134,657	\$ 329,624	\$ 329,624	\$ 363,963
Total		\$ 634,863	\$ 861,499	\$ 861,499	\$ 939,453

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - UOC & WAREHOUSE
 (5820-4550)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 127,025	\$ 195,921	\$ 195,921	\$ 236,429
41200	Overtime	10,287	7,917	7,917	8,000
41300	Hourly wages	2,624	19,792	19,792	19,344
Various	Benefits	46,434	83,044	83,044	92,525
42700	PERS retirement	33,816	63,740	63,740	86,082
42701	PERS cost sharing	(5,136)	(8,581)	(8,581)	(10,128)
Salaries & Benefits Total		\$ 215,049	\$ 361,833	\$ 361,833	\$ 432,252
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 10,718	\$ 100,000	\$ 100,000	\$ 101,400
43070	Lease payments	43,503	45,000	45,000	44,850
43110	Contractual services	184,725	286,000	286,000	216,834
44450	Postage	20	-	-	-
44600	Laundry and towel service	2,592	20,000	20,000	20,514
45150	Furniture and equipment	42	2,000	2,000	2,340
45250	Office supplies	2,083	4,000	4,000	4,056
45300	Small tools	381	1,000	1,000	1,014
45350	General supplies	7,769	10,000	10,000	10,920
45620	Materials overhead	244,310	-	-	-
45681	Business meetings	-	-	-	390
45682	Miscellaneous	4,948	25,000	25,000	26,520
45684	Discount earned and lost	-	150,000	150,000	151,320
46005	Utilities	374,375	53,235	53,235	380,000
46011	Liability Insurance	3,792	7,828	7,828	11,208
Maintenance & Operation Total		\$ 879,261	\$ 704,063	\$ 704,063	\$ 971,366
Total		\$ 1,094,310	\$ 1,065,896	\$ 1,065,896	\$ 1,403,618

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - YARD
 (5820-4560)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 91,815	\$ 112,770	\$ 112,770	\$ 88,863
41300	Hourly wages	4,379	32,935	32,935	32,919
Various	Benefits	28,375	35,686	35,686	32,424
42700	PERS retirement	24,717	43,289	43,289	39,234
42701	PERS cost sharing	(3,782)	(5,827)	(5,827)	(4,616)
Salaries & Benefits Total		\$ 145,505	\$ 218,853	\$ 218,853	\$ 188,824
Maintenance & Operation					
43110	Contractual services	\$ 15,416	\$ -	\$ -	\$ -
45250	Office supplies	-	-	-	3,900
45350	General supplies	19	-	-	-
45450	Printing and graphics	27	-	-	-
46011	Liability Insurance	2,607	5,099	5,099	5,176
Maintenance & Operation Total		\$ 18,069	\$ 5,099	\$ 5,099	\$ 9,076
Total		\$ 163,574	\$ 223,952	\$ 223,952	\$ 197,900

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - ENGINEERING
(5820-4600)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,448,565	\$ 2,179,195	\$ 2,179,195	\$ 2,383,912
41200	Overtime	23,313	140,000	140,000	140,000
41300	Hourly wages	41,525	130,973	130,973	159,494
Various	Benefits	276,881	444,266	444,266	446,049
42700	PERS retirement	387,424	685,904	685,904	854,668
42701	PERS cost sharing	(57,757)	(90,719)	(90,719)	(100,559)
42799	Salary charges in (out)	-	(340,000)	(340,000)	(340,000)
Salaries & Benefits Total		\$ 2,119,951	\$ 3,149,619	\$ 3,149,619	\$ 3,543,564
Maintenance & Operation					
43110	Contractual services	\$ 1,307,351	\$ 1,375,300	\$ 986,347	\$ 372,000
44450	Postage	4	1,000	1,000	-
44550	Travel	34,755	-	-	5,000
44650	Training	19,185	-	-	15,000
44700	Computer software	319	-	-	-
44760	Regulatory	261	-	-	-
44800	Membership and dues	64,112	130,000	130,000	66,000
45150	Furniture and equipment	1,809	7,500	7,500	2,500
45250	Office supplies	21,430	25,000	25,000	25,000
45350	General supplies	6,586	50,000	50,000	10,000
45681	Business meetings	-	5,000	5,000	5,000
45682	Miscellaneous	89,235	5,000	5,000	95,000
46005	Utilities	5,882	-	-	9,300
46011	Liability Insurance	40,956	85,758	85,758	113,544
Maintenance & Operation Total		\$ 1,591,886	\$ 1,684,558	\$ 1,295,605	\$ 718,344
Total		\$ 3,711,837	\$ 4,834,177	\$ 4,445,224	\$ 4,261,908

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - CUSTOMER SUPPORT
 (5820-4610)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 527,627	\$ 697,332	\$ 697,332	\$ 756,798
41200	Overtime	38,455	55,000	55,000	55,000
Various	Benefits	113,791	148,210	148,210	161,985
42700	PERS retirement	135,917	207,179	207,179	249,844
42701	PERS cost sharing	(20,731)	(27,892)	(27,892)	(29,397)
42799	Salary charges in (out)	-	(95,000)	(95,000)	(95,000)
Salaries & Benefits Total		\$ 795,060	\$ 984,829	\$ 984,829	\$ 1,099,230
Maintenance & Operation					
45350	General supplies	\$ 4,673	\$ 5,000	\$ 5,000	\$ 5,000
46011	Liability Insurance	15,266	26,333	26,333	34,018
Maintenance & Operation Total		\$ 19,939	\$ 31,333	\$ 31,333	\$ 39,018
Total		\$ 814,999	\$ 1,016,162	\$ 1,016,162	\$ 1,138,248

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - STREET LIGHT
 (5820-4620)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 242,598	\$ 251,153	\$ 251,153	\$ 265,443
41200	Overtime	103,697	75,000	75,000	75,000
Various	Benefits	81,788	70,991	70,991	77,064
42700	PERS retirement	61,047	74,618	74,618	86,097
42701	PERS cost sharing	(6,977)	(7,535)	(7,535)	(7,599)
42799	Salary charges in (out)	-	(75,000)	(75,000)	(75,000)
Salaries & Benefits Total		\$ 482,152	\$ 389,227	\$ 389,227	\$ 421,005
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ -	\$ -	\$ 5,000
43110	Contractual services	355	20,000	20,000	-
43111	Construction services	8,314	20,000	20,000	-
45300	Small tools	2,891	10,000	10,000	2,000
45350	General supplies	582,753	102,000	102,000	150,000
45681	Business meetings	-	1,000	1,000	1,000
46011	Liability Insurance	9,420	11,415	11,415	14,066
Maintenance & Operation Total		\$ 603,734	\$ 164,415	\$ 164,415	\$ 172,066
Total		\$ 1,085,886	\$ 553,642	\$ 553,642	\$ 593,071

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - HOWARD SUBSTATION
 (5820-4630)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 925,964	\$ 1,292,577	\$ 1,292,577	\$ 1,299,090
41200	Overtime	465,059	460,000	460,000	265,000
41300	Hourly wages	-	44,394	44,394	45,386
Various	Benefits	271,471	327,465	327,465	287,253
42700	PERS retirement	244,670	396,683	396,683	442,666
42701	PERS cost sharing	(29,362)	(42,620)	(42,620)	(41,084)
Salaries & Benefits Total		\$ 1,877,803	\$ 2,478,499	\$ 2,478,499	\$ 2,298,311
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
44300	Telephone	11,144	15,000	15,000	15,000
44550	Travel	1,605	5,000	5,000	5,000
44650	Training	3,906	15,000	15,000	15,000
44800	Membership and dues	1,934	-	-	-
45150	Furniture and equipment	10,477	10,000	10,000	5,000
45170	Computer hardware	14,198	20,000	20,000	20,000
45250	Office supplies	2,526	2,000	2,000	2,000
45350	General supplies	7,717	25,000	25,000	15,000
45681	Business meetings	180	500	500	500
46005	Utilities	180,955	164,850	164,850	183,700
46011	Liability Insurance	37,165	62,893	62,893	67,059
Maintenance & Operation Total		\$ 271,807	\$ 340,243	\$ 340,243	\$ 348,259
Total		\$ 2,149,609	\$ 2,818,742	\$ 2,818,742	\$ 2,646,570

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - METER & TEST SHOP
 (5820-4640)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,122,598	\$ 1,073,997	\$ 1,073,997	\$ 1,192,058
41200	Overtime	125,649	95,000	95,000	95,000
Various	Benefits	256,066	197,893	197,893	217,810
42700	PERS retirement	285,650	319,088	319,088	389,465
42701	PERS cost sharing	(33,850)	(33,481)	(33,481)	(35,481)
42799	Salary charges in (out)	-	(198,000)	(198,000)	(198,000)
Salaries & Benefits Total		\$ 1,756,111	\$ 1,454,497	\$ 1,454,497	\$ 1,660,852
Maintenance & Operation					
43110	Contractual services	\$ 5,562	\$ 18,000	\$ 18,000	\$ 27,000
44100	Repairs to equipment	1,106	4,000	4,000	2,000
44450	Postage	44	-	-	-
44550	Travel	-	31,300	31,300	12,300
44650	Training	2,999	-	-	12,000
45250	Office supplies	20	-	-	-
45300	Small tools	5,979	-	-	-
45350	General supplies	52,399	15,000	15,000	25,000
46011	Liability Insurance	33,684	40,916	40,916	53,226
Maintenance & Operation Total		\$ 101,794	\$ 109,216	\$ 109,216	\$ 131,526
Total		\$ 1,857,905	\$ 1,563,713	\$ 1,563,713	\$ 1,792,378

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - STATION MAINTENANCE
 (5820-4650)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,868,582	\$ 2,023,665	\$ 2,023,665	\$ 2,055,482
41200	Overtime	212,488	170,000	170,000	120,000
Various	Benefits	471,922	446,932	446,932	427,252
42700	PERS retirement	481,272	601,222	601,222	660,415
42701	PERS cost sharing	(57,822)	(63,613)	(63,613)	(60,811)
42799	Salary charges in (out)	-	(500,000)	(500,000)	(500,000)
Salaries & Benefits Total		\$ 2,976,443	\$ 2,678,206	\$ 2,678,206	\$ 2,702,338
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 3,636	\$ -	\$ -	\$ -
43110	Contractual services	144,934	734,000	734,000	1,004,000
44100	Repairs to equipment	4,069	50,000	50,000	10,000
44450	Postage	186	-	-	-
44550	Travel	-	22,700	22,700	5,700
44650	Training	-	14,400	14,400	14,400
44760	Regulatory	3,103	-	-	7,000
45150	Furniture and equipment	155	-	-	-
45250	Office supplies	1,594	1,000	1,000	1,000
45300	Small tools	5,840	-	-	-
45350	General supplies	270,139	125,000	125,000	160,500
46011	Liability Insurance	56,227	76,775	76,775	88,346
Maintenance & Operation Total		\$ 489,882	\$ 1,023,875	\$ 1,023,875	\$ 1,290,946
Total		\$ 3,466,325	\$ 3,702,081	\$ 3,702,081	\$ 3,993,284

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - OVERHEAD & UNDERGROUND
(5820-4660)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 3,172,339	\$ 3,593,082	\$ 3,593,082	\$ 4,138,652
41200	Overtime	1,100,197	865,000	865,000	900,000
41300	Hourly wages	78,818	224,589	224,589	227,475
Various	Benefits	752,619	726,698	726,698	779,964
42700	PERS retirement	783,712	1,112,204	1,112,204	1,373,043
42701	PERS cost sharing	(97,844)	(121,244)	(121,244)	(130,857)
42799	Salary charges in (out)	-	(656,000)	(656,000)	(656,000)
Salaries & Benefits Total		\$ 5,789,840	\$ 5,744,329	\$ 5,744,329	\$ 6,632,277
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 726	\$ 20,000	\$ 20,000	\$ 20,000
43110	Contractual services	97,183	695,000	1,083,953	2,124,300
43111	Construction services	2,878	-	-	-
44100	Repairs to equipment	1,979	10,000	10,000	10,000
44120	Repairs to office equipment	-	1,000	1,000	-
44450	Postage	11	1,000	1,000	1,000
44600	Laundry and towel service	-	1,000	1,000	1,000
44650	Training	7,963	10,000	10,000	50,000
44760	Regulatory	2,062	-	-	-
44800	Membership and dues	39,501	10,000	10,000	10,000
45250	Office supplies	653	-	-	-
45300	Small tools	43,992	60,000	60,000	10,000
45350	General supplies	690,396	500,000	500,000	550,000
45681	Business meetings	62	-	-	-
45682	Miscellaneous	918	500	500	500
46005	Utilities	-	18,900	18,900	-
46011	Liability Insurance	117,959	161,344	161,344	211,372
Maintenance & Operation Total		\$ 1,006,286	\$ 1,488,744	\$ 1,877,697	\$ 2,988,172
Total		\$ 6,796,125	\$ 7,233,073	\$ 7,622,026	\$ 9,620,449

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - SUBSTRUCTURE
 (5820-4670)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 321,235	\$ 447,321	\$ 447,321	\$ 406,428
41200	Overtime	75,384	120,000	120,000	170,000
41300	Hourly wages	-	72,796	72,796	72,792
Various	Benefits	98,581	124,207	124,207	116,879
42700	PERS retirement	85,588	132,901	132,901	155,710
42701	PERS cost sharing	(9,763)	(13,420)	(13,420)	(14,471)
42799	Salary charges in (out)	-	(85,000)	(85,000)	(85,000)
Salaries & Benefits Total		\$ 571,026	\$ 798,805	\$ 798,805	\$ 822,338
Maintenance & Operation					
43111	Construction services	\$ 2,936	\$ -	\$ -	\$ -
44450	Postage	35	-	-	-
45300	Small tools	756	5,000	5,000	5,000
45350	General supplies	16,159	5,000	5,000	5,000
46011	Liability Insurance	10,709	19,856	19,856	26,920
Maintenance & Operation Total		\$ 30,594	\$ 29,856	\$ 29,856	\$ 36,920
Total		\$ 601,621	\$ 828,661	\$ 828,661	\$ 859,258

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT
(5820-4680)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 784,732	\$ 1,496,539	\$ 1,496,539	\$ 1,443,761
41200	Overtime	123	-	-	-
41300	Hourly wages	35,757	90,824	90,824	90,979
Various	Benefits	171,296	302,044	302,044	280,842
42700	PERS retirement	213,998	471,608	471,608	518,758
42701	PERS cost sharing	(32,641)	(63,495)	(63,495)	(61,033)
Salaries & Benefits Total		\$ 1,173,264	\$ 2,297,520	\$ 2,297,520	\$ 2,273,307
Maintenance & Operation					
43110	Contractual services	\$ 4,332,084	\$ 5,919,181	\$ 5,919,181	\$ 5,857,500
44250	Data communication	-	1,500	1,500	-
44300	Telephone	-	500	500	-
44450	Postage	143	1,000	1,000	1,000
44550	Travel	6,113	35,000	35,000	35,000
44650	Training	6,634	22,000	22,000	22,000
44700	Computer software	4,240	90,000	90,000	10,000
44760	Regulatory	99,482	500,000	500,000	410,000
44761	RAC variance	(8,029,522)	-	-	-
44800	Membership and dues	10,702	20,000	20,000	70,000
45050	Periodicals and newspapers	3,700	10,000	10,000	10,000
45250	Office supplies	-	-	-	5,000
45350	General supplies	139	500	500	500
45501	Fuel landfill gas	2,472,865	2,473,000	2,473,000	-
45502	Fuel natural gas	12,404,228	12,505,000	12,505,000	17,610,000
45506	Carbon allowances	98,684	-	-	1,500,000
45507	Renewable energy credits	(2,594,010)	-	-	30,000
45509	ECAC variance	(4,299,575)	-	-	-
45510	Purchased power	81,802,101	100,000,000	100,000,000	118,000,000
45511	Hedging costs	-	800,000	800,000	800,000
45681	Business meetings	240	1,000	1,000	1,000
45682	Miscellaneous	125	500	500	500
46001	Gas depletion	1,170,974	-	-	1,105,000
46005	Utilities	1,423	-	-	1,900
46011	Liability Insurance	22,439	55,559	55,559	65,231
Maintenance & Operation Total		\$ 87,513,210	\$ 122,434,740	\$ 122,434,740	\$ 145,534,631
Total		\$ 88,686,475	\$ 124,732,260	\$ 124,732,260	\$ 147,807,938

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - POWER PLANT
 (5820-4690)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 3,707,155	\$ 4,531,107	\$ 4,531,107	\$ 4,549,590
41200	Overtime	1,132,574	875,000	875,000	875,000
41300	Hourly wages	99,017	102,921	102,921	98,301
Various	Benefits	1,068,474	1,084,613	1,084,613	1,051,453
42700	PERS retirement	1,030,191	1,376,769	1,376,769	1,498,387
42701	PERS cost sharing	(129,765)	(153,097)	(153,097)	(145,845)
Salaries & Benefits Total		\$ 6,907,647	\$ 7,817,313	\$ 7,817,313	\$ 7,926,886
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 3,694	\$ 75,000	\$ 75,000	\$ 75,000
43070	Lease payments	1,668	-	-	-
43110	Contractual services	845,282	1,550,000	1,550,000	1,050,000
44100	Repairs to equipment	341,444	300,000	300,000	300,000
44450	Postage	774	1,000	1,000	1,000
44500	Support of prisoners	79	-	-	-
44550	Travel	5,252	10,000	10,000	10,000
44600	Laundry and towel service	11,112	20,000	20,000	20,000
44650	Training	7,333	26,000	26,000	26,000
44700	Computer software	-	5,000	5,000	5,000
44760	Regulatory	78,678	300,000	300,000	300,000
45150	Furniture and equipment	109	5,000	5,000	5,000
45170	Computer hardware	1,182	5,000	5,000	5,000
45250	Office supplies	8,198	10,000	10,000	10,000
45300	Small tools	50	15,000	15,000	15,000
45350	General supplies	652,354	800,000	800,000	800,000
45681	Business meetings	1,785	2,000	2,000	2,000
45682	Miscellaneous	2,257	4,000	4,000	4,000
46005	Utilities	2,466,354	1,959,300	1,959,300	2,503,300
46011	Liability Insurance	133,651	192,815	192,815	226,485
Maintenance & Operation Total		\$ 4,561,257	\$ 5,280,115	\$ 5,280,115	\$ 5,357,785
Total		\$ 11,468,905	\$ 13,097,428	\$ 13,097,428	\$ 13,284,671

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC DEPRECIATION FUND (5830)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 290,775	\$ -	\$ -	\$ -
41200	Overtime	348,803	-	-	-
41300	Hourly wages	15,788	-	-	-
Various	Benefits	97,535	-	-	-
42700	PERS retirement	76,513	-	-	-
42701	PERS cost sharing	(10,117)	-	-	-
Salaries & Benefits Total		\$ 819,296	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 4,470,609	\$ 500,000	\$ 4,135,620	\$ 7,800,000
43111	Construction services	256,725	-	-	-
44100	Repairs to equipment	7,146	-	-	-
44550	Travel	2,432	-	-	-
44700	Computer software	67,772	-	-	-
45250	Office supplies	441	-	-	-
45350	General supplies	739,976	1,500,000	1,500,000	-
45681	Business meetings	1,011	-	-	-
46011	Liability Insurance	17,586	-	-	-
Maintenance & Operation Total		\$ 5,563,697	\$ 2,000,000	\$ 5,635,620	\$ 7,800,000
Capital Outlay					
51000	Capital outlay	\$ 514,171	\$ 3,841,938	\$ 3,841,938	\$ 2,979,300
Capital Outlay Total		\$ 514,171	\$ 3,841,938	\$ 3,841,938	\$ 2,979,300
Capital Improvement					
51200	Other improvements	\$ -	\$ 6,942,000	\$ 3,942,000	\$ 1,427,000
51250	Equipment	415,292	-	-	5,300,000
51800	Mobile equipment	10,791	-	-	-
52100	Construction	702,383	-	-	-
53140	Administration costs	918	-	-	-
53300	Other expenditures	-	-	-	3,580,000
59999	Asset capitalization	(8,026,548)	-	-	-
Capital Improvement Total		\$ (6,897,164)	\$ 6,942,000	\$ 3,942,000	\$ 10,307,000
Total		\$ -	\$ 12,783,938	\$ 13,419,558	\$ 21,086,300

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC CUSTOMER PAID CAPITAL FUND (5850)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 143,491	\$ -	\$ -	\$ -
41200	Overtime	132,504	-	-	-
41300	Hourly wages	278	-	-	-
Various	Benefits	44,984	-	-	-
42700	PERS retirement	37,591	-	-	-
42701	PERS cost sharing	(4,966)	-	-	-
Salaries & Benefits Total		\$ 353,883	\$ -	\$ -	\$ -
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ -
43110	Contractual services	21,842	-	400,000	-
43111	Construction services	43,333	-	-	-
45350	General supplies	346,220	-	-	-
46011	Liability Insurance	7,458	-	-	-
Maintenance & Operation Total		\$ 418,853	\$ -	\$ 400,000	\$ -
Capital Improvement					
51200	Other improvements	\$ -	\$ 2,000,000	\$ 1,600,000	\$ -
52000	Engineering	7,344	-	-	-
52100	Construction	17,260	-	-	-
53300	Other expenditures	-	-	-	2,000,000
59999	Asset capitalization	(797,339)	-	-	-
Capital Improvement Total		\$ (772,735)	\$ 2,000,000	\$ 1,600,000	\$ 2,000,000
Total		\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ENERGY COST ADJUSTMENT CHARGE FUND (5860)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
45509 ECAC variance	\$ 4,299,575	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 4,299,575	\$ -	\$ -	\$ -
Total	\$ 4,299,575	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 REGULATORY ADJUSTMENT CHARGE FUND (5870)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
44761 RAC variance	\$ 8,029,522	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 8,029,522	\$ -	\$ -	\$ -
Total	\$ 8,029,522	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC CUSTOMER REPAIR FUND (5880)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
45350 General supplies	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Maintenance & Operation Total	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Total	\$ -	\$ 50,000	\$ 50,000	\$ 50,000

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - ADMINISTRATION
(5920-4505)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 171,104	\$ 234,515	\$ 234,515	\$ 197,476
41200	Overtime	12,885	2,233	2,233	2,000
41300	Hourly wages	-	10,218	10,218	-
Various	Benefits	43,978	51,145	51,145	40,989
42700	PERS retirement	1,077,337	69,811	69,811	65,345
42701	PERS cost sharing	(6,771)	(9,399)	(9,399)	(7,692)
Salaries & Benefits Total		\$ 1,298,533	\$ 358,523	\$ 358,523	\$ 298,118
Maintenance & Operation					
43110	Contractual services	\$ 135,365	\$ 159,500	\$ 159,500	\$ 233,043
44120	Repairs to office equipment	-	400	400	418
44450	Postage	121	200	200	198
44500	Support of prisoners	3	-	-	-
44550	Travel	1,459	4,400	4,400	4,400
44650	Training	132	1,100	1,100	1,100
44760	Regulatory	2,843	4,400	4,400	4,400
44800	Membership and dues	214	500	500	374
45050	Periodicals and newspapers	-	440	440	427
45150	Furniture and equipment	50	-	-	-
45250	Office supplies	2,376	11,000	11,000	7,920
45350	General supplies	11	15,000	15,000	14,300
45450	Printing and graphics	-	5,500	5,500	3,410
45681	Business meetings	237	1,500	1,500	1,430
45682	Miscellaneous	2,549	6,800	6,800	4,796
46000	Depreciation	5,856,293	6,870,000	6,870,000	6,991,457
46005	Utilities	-	16,170	16,170	16,500
46007	Cost allocation charge	3,612,593	4,516,935	4,516,935	4,563,164
46008	Fleet equipment rental charge	471,601	471,601	471,601	471,601
46009	ISD service charge	803,191	816,789	816,789	803,936
46010	Building maint service charge	497,089	515,525	515,525	458,007
46011	Liability Insurance	4,996	8,324	8,324	8,352
46012	Excess insurance and surety	101,423	117,810	117,810	117,810
47050	Interest on bonds	3,217,852	2,373,000	2,373,000	3,134,000
Maintenance & Operation Total		\$ 14,710,397	\$ 15,916,894	\$ 15,916,894	\$ 16,841,043
Total		\$ 16,008,930	\$ 16,275,417	\$ 16,275,417	\$ 17,139,161

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - CUSTOMER SERVICE
(5920-4509)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 746,685	\$ 853,597	\$ 853,597	\$ 914,925
41200	Overtime	8,941	10,150	10,150	12,000
41300	Hourly wages	488	6,090	6,090	11,101
Various	Benefits	176,342	195,444	195,444	211,348
42700	PERS retirement	194,298	255,031	255,031	309,996
42701	PERS cost sharing	(29,635)	(34,336)	(34,336)	(36,503)
Salaries & Benefits Total		\$ 1,097,120	\$ 1,285,976	\$ 1,285,976	\$ 1,422,867
Maintenance & Operation					
43110	Contractual services	\$ 211,799	\$ 482,000	\$ 482,000	\$ 482,232
44450	Postage	2,929	4,000	4,000	3,840
44550	Travel	-	3,200	3,200	3,168
44650	Training	22	1,500	1,500	3,144
44800	Membership and dues	-	200	200	168
45150	Furniture and equipment	2,666	5,700	5,700	5,664
45250	Office supplies	3,116	4,800	4,800	4,032
45300	Small tools	116	700	700	648
45350	General supplies	19	1,000	1,000	960
45512	Public benefit programs	79	-	-	-
45680	Uncollectible accounts	32,646	70,000	70,000	70,000
45681	Business meetings	-	500	500	360
45682	Miscellaneous	312	300	300	312
46007	Cost allocation charge	150,503	151,118	151,118	167,708
46008	Fleet equipment rental charge	15,645	15,645	15,645	15,645
46009	ISD service charge	174,150	169,722	169,722	174,310
46010	Building maint service charge	107,756	107,122	107,122	99,306
46011	Liability Insurance	20,497	30,452	30,452	39,940
Maintenance & Operation Total		\$ 722,254	\$ 1,047,959	\$ 1,047,959	\$ 1,071,437
Total		\$ 1,819,374	\$ 2,333,935	\$ 2,333,935	\$ 2,494,304

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - CONSERVATION & UTILITY MODERNIZATION
 (5920-4520)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 101,627	\$ 136,617	\$ 136,617	\$ 105,815
41200	Overtime	1,900	11,165	11,165	7,500
41300	Hourly wages	-	-	-	20,937
Various	Benefits	26,950	31,778	31,778	26,724
42700	PERS retirement	26,744	40,345	40,345	39,058
42701	PERS cost sharing	(4,079)	(5,433)	(5,433)	(4,598)
Salaries & Benefits Total		\$ 153,143	\$ 214,472	\$ 214,472	\$ 195,436
Maintenance & Operation					
43110	Contractual services	\$ 464,055	\$ 927,160	\$ 927,160	\$ 208,920
44100	Repairs to equipment	-	5,300	5,300	-
44200	Advertising	1,273	4,400	4,400	3,168
44450	Postage	7,727	33,000	33,000	29,040
44550	Travel	1,621	5,800	5,800	572
44650	Training	1,514	8,200	8,200	1,320
44700	Computer software	1,750	15,700	15,700	-
44800	Membership and dues	4,477	700	700	154
45050	Periodicals and newspapers	-	600	600	132
45150	Furniture and equipment	2,449	31,200	31,200	264
45170	Computer hardware	750	5,700	5,700	-
45250	Office supplies	1,024	1,200	1,200	550
45350	General supplies	6,200	5,500	5,500	550
45450	Printing and graphics	5,376	4,400	4,400	4,268
45512	Public benefit programs	(33)	-	-	-
45681	Business meetings	553	200	200	154
45682	Miscellaneous	11,619	5,200	5,200	330
46011	Liability Insurance	2,812	5,162	5,162	5,249
Maintenance & Operation Total		\$ 513,168	\$ 1,059,422	\$ 1,059,422	\$ 254,671
Total		\$ 666,311	\$ 1,273,894	\$ 1,273,894	\$ 450,107

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - BUSINESS SYSTEM SUPPORT
 (5920-4521)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 41,667
41300	Hourly wages	-	-	-	10,894
Various	Benefits	-	-	-	9,960
42700	PERS retirement	-	-	-	14,012
42701	PERS cost sharing	-	-	-	(1,652)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 74,881
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 680,928
44120	Repairs to office equipment	-	-	-	3,806
44450	Postage	-	-	-	250
44550	Travel	-	-	-	4,004
44650	Training	-	-	-	4,950
44800	Membership and dues	-	-	-	440
45150	Furniture and equipment	-	-	-	28,600
45170	Computer hardware	-	-	-	21,362
45250	Office supplies	-	-	-	880
45350	General supplies	-	-	-	3,960
45681	Business meetings	-	-	-	220
45682	Miscellaneous	-	-	-	5,280
46011	Liability Insurance	-	-	-	1,780
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 756,460
Total		\$ -	\$ -	\$ -	\$ 831,341

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - UTILITY FINANCE
 (5920-4530)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 42,659	\$ 59,453	\$ 59,453	\$ 107,043
Various	Benefits	12,161	16,039	16,039	27,239
42700	PERS retirement	11,117	17,567	17,567	35,992
42701	PERS cost sharing	(1,696)	(2,365)	(2,365)	(4,237)
Salaries & Benefits Total		\$ 64,242	\$ 90,694	\$ 90,694	\$ 166,037
Maintenance & Operation					
46011	Liability Insurance	\$ 1,158	\$ 2,082	\$ 2,082	\$ 4,553
Maintenance & Operation Total		\$ 1,158	\$ 2,082	\$ 2,082	\$ 4,553
Total		\$ 65,400	\$ 92,776	\$ 92,776	\$ 170,590

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - ENVIRONMENTAL & SAFETY
 (5920-4540)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 97,437	\$ 105,515	\$ 105,515	\$ 109,700
41200	Overtime	-	1,218	1,218	1,200
Various	Benefits	18,323	17,495	17,495	19,112
42700	PERS retirement	25,290	29,888	29,888	36,829
42701	PERS cost sharing	(3,856)	(4,024)	(4,024)	(4,335)
Salaries & Benefits Total		\$ 137,193	\$ 150,092	\$ 150,092	\$ 162,506
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 44,000	\$ 44,000	\$ 20,900
44550	Travel	302	2,200	2,200	2,024
44650	Training	5,738	15,000	15,000	14,300
44760	Regulatory	330	-	-	-
44800	Membership and dues	141	300	300	506
45050	Periodicals and newspapers	-	100	100	22
45100	Books	88	100	100	242
45150	Furniture and equipment	349	500	500	110
45250	Office supplies	8	-	-	-
45350	General supplies	1,030	20,000	20,000	15,400
45400	Reports and publications	-	300	300	66
45450	Printing and graphics	-	500	500	110
45681	Business meetings	-	200	200	264
45682	Miscellaneous	3,935	15,400	15,400	14,388
46011	Liability Insurance	2,649	3,564	3,564	4,718
Maintenance & Operation Total		\$ 14,571	\$ 102,164	\$ 102,164	\$ 73,050
Total		\$ 151,764	\$ 252,256	\$ 252,256	\$ 235,556

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - UOC & WAREHOUSE
 (5920-4550)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 34,285	\$ 55,261	\$ 55,261	\$ 66,689
41200	Overtime	2,916	2,233	2,233	2,000
41300	Hourly wages	91	5,582	5,582	5,456
Various	Benefits	12,417	23,468	23,468	26,212
42700	PERS retirement	8,962	17,976	17,976	24,289
42701	PERS cost sharing	(1,360)	(2,421)	(2,421)	(2,859)
Salaries & Benefits Total		\$ 57,311	\$ 102,099	\$ 102,099	\$ 121,787
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 3,073	\$ 30,000	\$ 30,000	\$ 28,600
43070	Lease payments	12,270	12,500	12,500	12,650
43110	Contractual services	52,658	110,000	110,000	61,158
44600	Laundry and towel service	740	6,300	6,300	5,786
45150	Furniture and equipment	12	1,000	1,000	660
45250	Office supplies	587	1,200	1,200	1,144
45300	Small tools	107	300	300	286
45350	General supplies	1,226	4,000	4,000	3,080
45620	Materials overhead	68,908	-	-	-
45681	Business meetings	-	500	500	110
45682	Miscellaneous	1,396	9,000	9,000	7,480
45684	Discount earned and lost	-	44,000	44,000	42,680
46005	Utilities	105,593	15,015	15,015	107,200
46011	Liability Insurance	1,011	2,207	2,207	3,156
Maintenance & Operation Total		\$ 247,583	\$ 236,022	\$ 236,022	\$ 273,990
Total		\$ 304,894	\$ 338,121	\$ 338,121	\$ 395,777

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - YARD
 (5920-4560)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 25,523	\$ 31,807	\$ 31,807	\$ 25,066
41200	Overtime	25	-	-	-
41300	Hourly wages	15,108	9,289	9,289	9,247
Various	Benefits	8,558	10,111	10,111	9,214
42700	PERS retirement	10,508	12,210	12,210	11,063
42701	PERS cost sharing	(1,607)	(1,644)	(1,644)	(1,303)
Salaries & Benefits Total		\$ 58,116	\$ 61,773	\$ 61,773	\$ 53,287
Maintenance & Operation					
43110	Contractual services	\$ 4,348	\$ -	\$ -	\$ -
45250	Office supplies	-	-	-	1,100
45350	General supplies	5	-	-	-
46011	Liability Insurance	1,102	1,439	1,439	1,459
Maintenance & Operation Total		\$ 5,455	\$ 1,439	\$ 1,439	\$ 2,559
Total		\$ 63,571	\$ 63,212	\$ 63,212	\$ 55,846

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - ENGINEERING
(5920-4700)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,218,812	\$ 1,564,625	\$ 1,564,625	\$ 1,613,791
41200	Overtime	6,592	15,000	15,000	15,000
41300	Hourly wages	34,187	89,525	89,525	87,071
Various	Benefits	278,139	341,459	341,459	354,701
42700	PERS retirement	307,700	491,451	491,451	567,773
42701	PERS cost sharing	(46,949)	(66,168)	(66,168)	(66,803)
42799	Salary charges in (out)	-	(220,000)	(220,000)	(220,000)
Salaries & Benefits Total		\$ 1,798,480	\$ 2,215,892	\$ 2,215,892	\$ 2,351,533
Maintenance & Operation					
43110	Contractual services	\$ 361,559	\$ 864,000	\$ 864,000	\$ 941,500
44450	Postage	12	-	-	-
44550	Travel	1,208	4,000	4,000	4,000
44650	Training	4,751	4,000	4,000	4,000
44700	Computer software	15,900	34,500	34,500	-
44760	Regulatory	67,890	125,700	125,700	135,000
44800	Membership and dues	41,036	70,400	70,400	80,000
45100	Books	64	300	300	300
45150	Furniture and equipment	1,152	-	-	-
45170	Computer hardware	1,143	3,000	3,000	2,000
45250	Office supplies	1,671	1,200	1,200	2,200
45350	General supplies	2,025	200	200	1,200
45520	Purchased water	17,292,358	18,756,200	18,756,200	18,756,200
45681	Business meetings	-	500	500	500
45682	Miscellaneous	680	100	100	2,500
46005	Utilities	-	-	-	3,600,000
46011	Liability Insurance	34,260	58,422	58,422	72,113
Maintenance & Operation Total		\$ 17,825,710	\$ 19,922,522	\$ 19,922,522	\$ 23,601,513
Total		\$ 19,624,190	\$ 22,138,414	\$ 22,138,414	\$ 25,953,046

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - WATER DISTRIBUTION
(5920-4710)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,399,770	\$ 1,990,088	\$ 1,990,088	\$ 1,942,013
41200	Overtime	109,015	70,000	70,000	100,000
41300	Hourly wages	34,606	59,187	59,187	60,030
Various	Benefits	463,641	734,554	734,554	695,012
42700	PERS retirement	371,922	608,261	608,261	654,790
42701	PERS cost sharing	(49,864)	(69,253)	(69,253)	(64,727)
42799	Salary charges in (out)	-	(310,000)	(310,000)	(310,000)
Salaries & Benefits Total		\$ 2,329,089	\$ 3,082,837	\$ 3,082,837	\$ 3,077,118
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 2,500	\$ 2,500	\$ -
43110	Contractual services	94,698	-	-	215,000
43111	Construction services	150,476	180,000	180,000	-
44100	Repairs to equipment	1,311	12,000	12,000	10,000
44600	Laundry and towel service	7,299	6,000	6,000	6,000
44650	Training	12	-	-	-
44760	Regulatory	35,574	40,000	40,000	20,000
45250	Office supplies	31	200	200	200
45300	Small tools	14,633	20,000	20,000	15,000
45350	General supplies	333,445	305,000	305,000	300,000
45682	Miscellaneous	99	1,000	1,000	500
46005	Utilities	29,065	111,300	111,300	29,500
46011	Liability Insurance	41,836	74,173	74,173	88,564
Maintenance & Operation Total		\$ 708,478	\$ 752,173	\$ 752,173	\$ 684,764
Total		\$ 3,037,567	\$ 3,835,010	\$ 3,835,010	\$ 3,761,882

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - OPERATION
(5920-4720)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,006,199	\$ 1,046,094	\$ 1,046,094	\$ 1,183,227
41200	Overtime	99,699	200,000	200,000	100,000
41300	Hourly wages	3,630	28,483	28,483	28,600
Various	Benefits	298,480	352,913	352,913	354,841
42700	PERS retirement	257,017	318,809	318,809	396,523
42701	PERS cost sharing	(34,323)	(37,680)	(37,680)	(40,529)
Salaries & Benefits Total		\$ 1,630,702	\$ 1,908,619	\$ 1,908,619	\$ 2,022,662
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 51,177	\$ 76,000	\$ 76,000	\$ 70,000
43110	Contractual services	542,656	557,000	557,000	547,000
43111	Construction services	29,056	-	-	-
44100	Repairs to equipment	45,167	95,000	95,000	95,000
44120	Repairs to office equipment	-	2,000	2,000	-
44450	Postage	12	-	-	-
44550	Travel	4,630	7,700	7,700	7,700
44600	Laundry and towel service	-	10,000	10,000	-
44650	Training	16,545	32,800	32,800	32,800
44700	Computer software	54,459	-	-	-
44760	Regulatory	82,380	25,000	25,000	25,000
44800	Membership and dues	27,928	3,000	3,000	3,000
45150	Furniture and equipment	-	1,000	1,000	-
45170	Computer hardware	-	2,000	2,000	-
45250	Office supplies	3,985	5,000	5,000	5,000
45300	Small tools	758	500	500	500
45350	General supplies	113,697	180,000	180,000	180,000
45450	Printing and graphics	-	30,200	30,200	30,200
45681	Business meetings	-	1,500	1,500	1,500
45682	Miscellaneous	-	4,000	4,000	4,000
46005	Utilities	3,232,156	3,583,184	3,583,184	-
46011	Liability Insurance	29,934	44,609	44,609	55,756
Maintenance & Operation Total		\$ 4,234,542	\$ 4,660,493	\$ 4,660,493	\$ 1,057,456
Total		\$ 5,865,244	\$ 6,569,112	\$ 6,569,112	\$ 3,080,118

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - WATER QUALITY
 (5920-4730)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 660,564	\$ 754,716	\$ 754,716	\$ 743,024
41200	Overtime	11,174	20,000	20,000	20,000
Various	Benefits	213,165	262,924	262,924	271,711
42700	PERS retirement	171,681	224,226	224,226	249,567
42701	PERS cost sharing	(22,034)	(25,211)	(25,211)	(24,676)
Salaries & Benefits Total		\$ 1,034,551	\$ 1,236,655	\$ 1,236,655	\$ 1,259,626
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 1,000	\$ 1,000	\$ -
43110	Contractual services	95,876	340,000	340,000	300,000
44100	Repairs to equipment	-	3,000	3,000	-
44450	Postage	405	10,000	10,000	2,500
44650	Training	296	-	-	-
44700	Computer software	3,150	-	-	30,000
44760	Regulatory	96	40,000	40,000	-
44800	Membership and dues	80	500	500	500
45250	Office supplies	62	-	-	-
45350	General supplies	91,364	220,000	220,000	240,000
45450	Printing and graphics	-	30,000	30,000	30,000
45682	Miscellaneous	46	-	-	-
46011	Liability Insurance	18,148	27,114	27,114	32,431
Maintenance & Operation Total		\$ 209,523	\$ 671,614	\$ 671,614	\$ 635,431
Total		\$ 1,244,074	\$ 1,908,269	\$ 1,908,269	\$ 1,895,057

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER DEPRECIATION FUND (5930)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 252,510	\$ -	\$ -	\$ -
41200	Overtime	38,377	-	-	-
41300	Hourly wages	11,356	-	-	-
Various	Benefits	75,095	-	-	-
42700	PERS retirement	69,604	-	-	-
42701	PERS cost sharing	(9,222)	-	-	-
Salaries & Benefits Total		\$ 437,720	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,432,467	\$ -	\$ (134,953)*	\$ 5,600,000
43111	Construction services	708,377	4,700,000	4,700,000	-
44100	Repairs to equipment	51	-	-	-
44760	Regulatory	12,042	-	-	-
45350	General supplies	107,496	-	-	-
46011	Liability Insurance	8,184	-	-	-
Maintenance & Operation Total		\$ 2,268,616	\$ 4,700,000	\$ 4,565,047	\$ 5,600,000
Capital Outlay					
51000	Capital outlay	\$ 204,985	\$ 844,062	\$ 979,015	\$ 1,001,800
Capital Outlay Total		\$ 204,985	\$ 844,062	\$ 979,015	\$ 1,001,800
Capital Improvement					
51200	Other improvements	\$ -	\$ 3,058,000	\$ 3,058,000	\$ 33,000
51250	Equipment	927	-	-	400,000
52100	Construction	993,546	-	150,000	4,800,000
52115	Inspection	17,040	-	-	-
53140	Administration costs	1,046	-	-	-
53300	Other expenditures	2,465	-	-	-
59999	Asset capitalization	(3,926,346)	-	-	-
Capital Improvement Total		\$ (2,911,322)	\$ 3,058,000	\$ 3,208,000	\$ 5,233,000
Total		\$ -	\$ 8,602,062	\$ 8,752,062	\$ 11,834,800

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER CUSTOMER PAID CAPITAL FUND (5950)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 167,354	\$ -	\$ -	\$ -
41200	Overtime	23,144	-	-	-
41300	Hourly wages	10,651	-	-	-
Various	Benefits	49,667	-	-	-
42700	PERS retirement	46,446	-	-	-
42701	PERS cost sharing	(6,034)	-	-	-
Salaries & Benefits Total		\$ 291,227	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 5,243	\$ -	\$ -	\$ 1,500,000
43111	Construction services	104,928	-	-	-
44760	Regulatory	1,499	-	-	-
45350	General supplies	108,397	-	-	-
46011	Liability Insurance	5,440	-	-	-
Maintenance & Operation Total		\$ 225,507	\$ -	\$ -	\$ 1,500,000
Capital Improvement					
51200	Other improvements	\$ -	\$ 1,471,000	\$ 1,471,000	\$ -
52000	Engineering	2,754	-	-	-
52100	Construction	25,750	-	-	-
59999	Asset capitalization	(545,238)	-	-	-
Capital Improvement Total		\$ (516,735)	\$ 1,471,000	\$ 1,471,000	\$ -
Total		\$ -	\$ 1,471,000	\$ 1,471,000	\$ 1,500,000

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER CUSTOMER REPAIR FUND (5980)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 5,197	\$ -	\$ -	\$ -
41200	Overtime	3,785	-	-	-
41300	Hourly wages	832	-	-	-
Various	Benefits	2,370	-	-	-
42700	PERS retirement	1,586	-	-	-
42701	PERS cost sharing	(186)	-	-	-
Salaries & Benefits Total		\$ 13,584	\$ -	\$ -	\$ -
Maintenance & Operation					
43111	Construction services	\$ 2,550	\$ -	\$ -	\$ -
44760	Regulatory	2,682	-	-	-
45350	General supplies	22,000	100,000	100,000	100,000
46011	Liability Insurance	260	-	-	-
Maintenance & Operation Total		\$ 27,492	\$ 100,000	\$ 100,000	\$ 100,000
Total		\$ 41,076	\$ 100,000	\$ 100,000	\$ 100,000

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Analyst	-	-	1.00	-
Administrative Assistant	1.00	-	2.00	2.00
Assistant Engineering Technician	2.00	1.00	3.00	3.00
Assistant Environmental Technician	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	1.00	1.00	1.00
Assistant IT Applications Specialist	3.00	3.00	4.00	4.00
Business Account Representative	1.00	-	-	-
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	2.00	-	-	-
Chief Assistant General Manager/Electric	-	-	1.00	1.00
Chief Assistant General Manager/Water	-	-	1.00	1.00
Chief Assistant General Manager/Electric & Power	-	2.00	-	-
Civil Engineer II	2.00	2.00	1.00	2.00
Civil Engineering Assistant	3.00	3.00	2.00	2.00
Civil Engineering Associate	1.00	1.00	2.00	2.00
Community Outreach Assistant	2.00	-	-	-
Community Outreach Associate	-	2.00	2.00	2.00
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	7.00	7.00	6.00	6.00
Customer Service Operation Manager	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Representative	29.00	29.00	25.00	25.00
Customer Service Utility Supervisor	-	-	2.00	2.00
Deputy Chief Information Officer	1.00	1.00	1.00	1.00
Electrical Engineer I	3.00	4.00	1.00	1.00
Electrical Engineer II	2.00	2.00	2.00	2.00
Electrical Engineering Assistant	-	-	3.00	3.00
Electrical Engineering Associate	5.00	4.00	4.00	4.00
Electrical Helper	3.00	1.00	1.00	1.00
Electrical Line Mechanic	7.00	7.00	7.00	7.00
Electrical Line Mechanic Apprentice	11.00	11.00	11.00	11.00
Electrical Line Mechanic Supervisor I	8.00	8.00	8.00	8.00
Electrical Line Mechanic Supervisor II	3.00	3.00	3.00	3.00
Electrical Mechanic Assistant	3.00	3.00	5.00	5.00
Electrical Services Administrator	1.00	1.00	1.00	1.00
Electrical Service Planner	3.00	3.00	3.00	3.00
Electrical Superintendent-Const, Trans&Di	1.00	1.00	1.00	1.00
Electrical Superintendent-SubMeter&Comm	1.00	1.00	1.00	1.00
Electrical Superintendent	1.00	1.00	1.00	1.00
Electrical System Dispatcher	5.00	5.00	-	-
Electrical System Dispatcher Supervisor	1.00	1.00	-	-
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician I	-	-	2.00	1.00
Electrical Test Technician II	8.00	8.00	7.00	8.00
Energy Marketer/Trader	2.00	2.00	1.00	2.00
Energy Trading Manager	1.00	1.00	1.00	1.00
Engineering Aide	2.00	1.00	1.00	1.00
Engineering Technician	4.00	5.00	3.00	3.00
Environmental Program Administrator	1.00	1.00	1.00	1.00
Environmental Program Specialist	1.00	1.00	1.00	1.00
General Manager-GWP	1.00	1.00	1.00	1.00
Human Resources Assistant	0.50	0.50	-	-
Human Resources Associate	-	-	0.50	-

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Information Services Project Manager	-	1.00	-	-
Integrated Resources Plan Administrator	1.00	1.00	1.00	1.00
IT Applications Analyst	-	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	-	-
Line Clearance Forestry Supervisor I	2.00	2.00	2.00	2.00
Mechanical Engineer I	1.00	1.00	-	-
Mechanical Engineer II	-	-	1.00	1.00
Office Services Specialist II	1.00	1.00	-	-
Office Services Supervisor	2.00	2.00	2.00	2.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	-	-
Power Planning Manager	1.00	1.00	1.00	1.00
Power Plant Control Operator	15.00	15.00	14.00	15.00
Power Plant Control Operator Apprentice	4.00	4.00	5.00	4.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Maintenance Supervisor	1.00	1.00	1.00	1.00
Power Plant Mechanic	4.00	4.00	5.00	4.00
Power Plant Mechanic Apprentice	3.00	4.00	2.00	2.00
Power Plant Mechanic Assistant	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	4.00	4.00	4.00	4.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	1.00	1.00	1.00	1.00
Power Plant Technician	1.00	1.00	1.00	1.00
Power System Operator I	-	-	4.00	5.00
Power System Operator II	-	-	4.00	4.00
Power System Trainee	-	-	1.00	-
Power Systems Analyst	1.00	1.00	1.00	1.00
Power Systems Associate	1.00	1.00	1.00	1.00
Principal Electrical Engineer	1.00	1.00	1.00	1.00
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Power System Operator	-	-	1.00	1.00
Principal Utility Financial Analyst	1.00	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00	-
Public Benefits Charge Coordinator	-	1.00	1.00	1.00
Public Benefits Charge Marketing Manager	2.00	2.00	2.00	2.00
Revenue Protection Coordinator	1.00	-	-	-
Safety Services Specialist	1.00	1.00	-	-
Sr. Administrative Analyst	1.00	1.00	-	1.00
Sr. Civil Engineer	2.00	2.00	3.00	2.00
Sr. Customer Service Field Technician	-	-	1.00	1.00
Sr. Customer Service Utility Representative	6.00	6.00	7.00	7.00
Sr. Electrical Engineer	1.00	1.00	-	-
Sr. Electrical Service Planner	3.00	3.00	3.00	3.00
Sr. Electrical System Dispatcher	4.00	4.00	-	-
Sr. Electrical Test Technician	2.00	2.00	2.00	2.00
Sr. Engineering Technician	3.00	2.00	3.00	3.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. IT Application Specialist	2.00	1.00	3.00	3.00
Sr. Mechanical Engineer	2.00	2.00	2.00	2.00
Sr. Office Services Specialist	3.00	4.00	3.00	3.00
Sr. Office Specialist	1.00	1.00	2.00	2.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Storekeeper	-	-	1.00	1.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20				
Sr. Utility Financial Analyst	1.00	1.00	2.00	1.00				
Sr. Utility Locator	2.00	2.00	1.00	1.00				
Sr. Water Facilities Operator	1.00	1.00	1.00	1.00				
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00				
Sr. Water Quality Technician	1.00	1.00	1.00	1.00				
Sr. Water System Mechanic	5.00	5.00	5.00	5.00				
Station Electrician	1.00	1.00	1.00	1.00				
Station Electrician/Operator	9.00	9.00	8.00	8.00				
Station Electrician/Operator Apprentice	2.00	2.00	2.00	2.00				
Station Electrician/Operator Supervisor I	4.00	4.00	4.00	4.00				
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00				
Station Electrician Supervisor I	1.00	1.00	1.00	1.00				
Storekeeper	3.00	3.00	2.00	2.00				
Stores Supervisor	2.00	1.00	1.00	1.00				
Supervising Electrical Engineering Associate	-	-	1.00	1.00				
Systems Analyst	1.00	-	1.00	1.00				
Transformer Shop Technician	1.00	1.00	1.00	1.00				
Underground Distribution Construction Mechanic I	4.00	4.00	3.00	4.00				
Underground Distribution Construction Mechanic II	1.00	1.00	1.00	1.00				
Underground Distribution Construction Supervisor I	-	-	1.00	-				
Utility Building Repairer	1.00	1.00	1.00	1.00				
Utility Business System Supp Manager	1.00	1.00	1.00	1.00				
Utility Construction Inspector	2.00	2.00	2.00	2.00				
Utility Equipment Operator II	-	-	1.00	1.00				
Utility Financial Analyst	1.00	1.00	-	-				
Utility Locator	-	-	1.00	1.00				
Utility Manager	2.00	2.00	2.00	2.00				
Utility Risk Manager	1.00	-	-	-				
Utility Safety Officer	-	-	1.00	1.00				
Utility Welder	2.00	2.00	2.00	2.00				
Water Facilities Operator	3.00	2.00	3.00	3.00				
Water Facilities Supervisor	1.00	1.00	1.00	1.00				
Water Meter Repairer	1.00	1.00	1.00	1.00				
Water Quality Manager	1.00	1.00	1.00	1.00				
Water Quality Specialist	1.00	1.00	1.00	1.00				
Water Quality Supervisor	1.00	1.00	1.00	1.00				
Water Quality Technician	3.00	4.00	3.00	3.00				
Water Services Administrator	1.00	1.00	1.00	1.00				
Water Superintendent	2.00	2.00	2.00	2.00				
Water System Apprentice	1.00	1.00	2.00	2.00				
Water System Equipment Operator	4.00	4.00	3.00	3.00				
Water System Helper	5.00	5.00	6.00	5.00				
Water System Mechanic	6.00	6.00	3.00	4.00				
Water System Operations Supervisor	2.00	2.00	2.00	2.00				
Water System Supervisor I	-	-	1.00	1.00				
Water System Supervisor II	5.00	5.00	4.00	4.00				
Total Salaried Positions	<u>327.50</u>	<u>321.50</u>	<u>321.50</u>	<u>319.00</u>				
<u>Hourly Positions</u>								
City Resource Specialist	0.98	(3)	0.34	(1)	0.34	(1)	0.34	(1)
Customer Service Utility Representative	1.20	(2)	1.20	(2)	1.20	(2)	0.92	(2)
Electrical Helper	4.21	(7)	3.61	(6)	3.61	(6)	7.14	(12)
Engineering Aide	-	-	-	-	-	-	3.00	(3)
Hourly City Worker	7.61	(13)	15.60	(20)	15.60	(20)	12.35	(18)
Line Clearance Forestry Supervisor I	0.46	(1)	-	-	-	-	-	-

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18		Adopted 2018-19		Revised 2018-19		Adopted 2019-20	
Mechanical Engineering Assistant	-		0.75	(1)	0.75	(1)	1.00	(1)
Office Service Specialist	-		0.75	(1)	0.75	(1)	-	
Stores Clerk	1.20	(2)	1.20	(2)	1.20	(2)	-	
Water System Helper	0.60	(1)	0.60	(1)	0.60	(1)	1.44	(2)
Water System Supervisor II	-		-		-		-	
Total Hourly FTE Positions	<u>16.26</u>		<u>24.05</u>		<u>24.05</u>		<u>26.19</u>	
Glendale Water & Power Total	<u><u>343.76</u></u>		<u><u>345.55</u></u>		<u><u>345.55</u></u>		<u><u>345.19</u></u>	

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

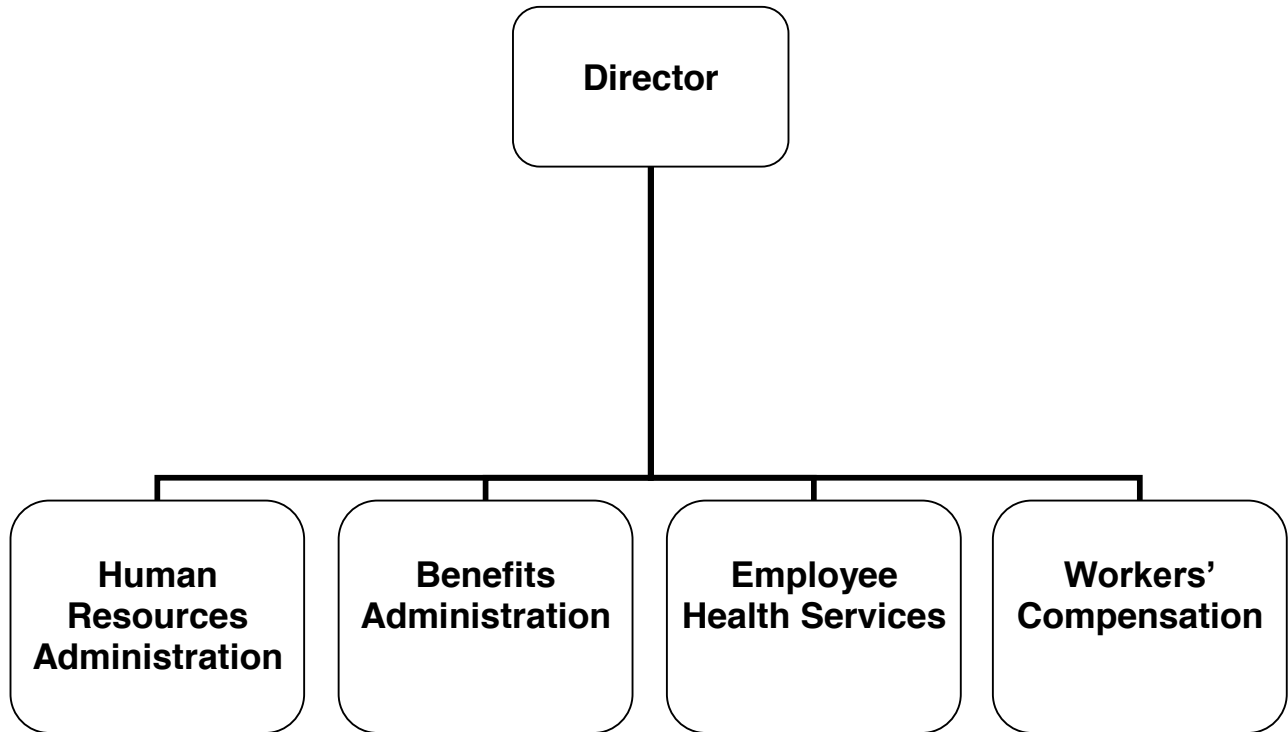


ADOPTED BUDGET

FY 2019-2020

HUMAN RESOURCES

HUMAN RESOURCES



CITY OF GLENDALE

HUMAN RESOURCES

MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, workers' compensation, and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Workers' Compensation

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Development Academy, and ongoing training needs assessments.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability, and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost.

The ***Employee Health Services Division*** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to ensure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also ensures compliance with Federal and State laws including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Program.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to ensure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

CITY OF GLENDALE

HUMAN RESOURCES

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Human Resources is committed to providing its residents and employees with exceptional customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Economic Vibrancy

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and ensure the organization's financial viability into the future. The City of Glendale has traditionally been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits, and effectuate responsible compensation policies to better control rising employment costs.

Informed & Engaged Community

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables potential career opportunities and employment information to be accessible online and on other social media platforms.

Safe & Healthy Community

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
HUMAN RESOURCES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Administration (1010-0010)	\$ 2,433,621	\$ 3,071,151	\$ 3,071,151	\$ 2,985,451
Training (1010-5000)	119,830	115,924	115,924	83,089
Total General Fund	\$ 2,553,450	\$ 3,187,075	\$ 3,187,075	\$ 3,068,540
<u>Other Funds</u>				
Unemployment Insurance Fund (6100)	\$ 60,580	\$ 741,028	\$ 741,028	\$ 66,666
Compensation Insurance Fund (6140)	16,385,376	14,996,770	14,996,770	15,631,259
Dental Insurance Fund (6150)	1,370,653	1,960,222	1,960,222	1,399,154
Medical Insurance Fund (6160)	22,669,893	25,097,496	25,097,496	25,062,173
Vision Insurance Fund (6170)	221,892	490,844	490,844	249,595
Compensated Absences Fund (6400)	6,252,742	4,706,368	4,706,368	5,154,164
RHSP Benefits Fund (6410)	1,666,775	1,528,375	1,528,375	1,270,058
Post Employment Benefits Fund (6420)	620,081	628,842	628,842	616,520
Total Other Funds	\$ 49,247,993	\$ 50,149,945	\$ 50,149,945	\$ 49,449,589
Department Grand Total	\$ 51,801,444	\$ 53,337,020	\$ 53,337,020	\$ 52,518,129

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,383,192	\$ 1,628,798	\$ 1,628,798	\$ 1,601,550
41200	Overtime	5,014	10,221	10,221	10,150
41300	Hourly wages	-	83,829	83,829	85,052
Various	Benefits	352,163	393,872	393,872	400,570
42700	PERS retirement	360,672	490,709	490,709	551,069
42701	PERS cost sharing	(54,928)	(66,063)	(66,063)	(64,838)
42799	Salary charges in (out)	-	-	-	(40,000)
Salaries & Benefits Total		\$ 2,046,112	\$ 2,541,366	\$ 2,541,366	\$ 2,543,553
Maintenance & Operation					
43110	Contractual services	\$ 96,085	\$ 196,200	\$ 196,200	\$ 83,200
44120	Repairs to office equipment	-	500	500	500
44200	Advertising	14,265	12,000	12,000	12,000
44450	Postage	2,960	4,500	4,500	4,500
44550	Travel	19,727	23,960	23,960	24,164
44650	Training	819	2,750	2,750	2,750
44800	Membership and dues	4,577	5,499	5,499	5,140
45150	Furniture and equipment	-	4,900	4,900	-
45250	Office supplies	9,169	19,143	19,143	19,300
45350	General supplies	213	2,300	2,300	2,300
45656	Charges to other departments	-	-	-	(12,000)
45681	Business meetings	14,076	12,000	12,000	12,000
45682	Miscellaneous	1,134	5,000	5,000	5,000
46009	ISD service charge	143,312	142,116	142,116	165,729
46010	Building maint service charge	43,520	38,776	38,776	45,195
46011	Liability Insurance	37,652	60,141	60,141	72,120
Maintenance & Operation Total		\$ 387,508	\$ 529,785	\$ 529,785	\$ 441,898
Total		\$ 2,433,621	\$ 3,071,151	\$ 3,071,151	\$ 2,985,451

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL BUDGET FUND - TRAINING
(1010-5000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 97,897	\$ 98,360	\$ 98,360	\$ 68,368
44550	Travel	-	910	910	-
44650	Training	790	-	-	-
44800	Membership and dues	-	3,000	3,000	3,000
45150	Furniture and equipment	-	2,000	2,000	-
45250	Office supplies	2,455	2,000	2,000	2,000
45681	Business meetings	7,551	9,000	9,000	9,000
45682	Miscellaneous	310	500	500	500
46009	ISD service charge	10,826	154	154	221
Maintenance & Operation Total		\$ 119,830	\$ 115,924	\$ 115,924	\$ 83,089
Total		\$ 119,830	\$ 115,924	\$ 115,924	\$ 83,089

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE FUND (6100)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
45652 Claims	\$ 58,632	\$ 35,700	\$ 35,700	\$ 60,000
46007 Cost allocation charge	1,948	5,328	5,328	6,666
Maintenance & Operation Total	\$ 60,580	\$ 41,028	\$ 41,028	\$ 66,666
Transfers				
48070 Transfer to internal service	\$ -	\$ 700,000	\$ 700,000	\$ -
Transfers Total	\$ -	\$ 700,000	\$ 700,000	\$ -
Total	\$ 60,580	\$ 741,028	\$ 741,028	\$ 66,666

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (6140)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 473,574	\$ 483,831	\$ 483,831	\$ 493,672
41200	Overtime	52	2,030	2,030	2,000
41300	Hourly wages	35,666	45,675	45,675	55,636
Various	Benefits	349,211	91,183	91,183	98,834
42700	PERS retirement	1,185,351	155,200	155,200	183,912
42701	PERS cost sharing	(104,269)	(20,895)	(20,895)	(21,639)
42799	Salary charges in (out)	-	1,500,000	1,500,000	1,300,000
Salaries & Benefits Total		\$ 1,939,585	\$ 2,257,024	\$ 2,257,024	\$ 2,112,415
Maintenance & Operation					
43110	Contractual services	\$ 1,060,632	\$ 1,271,437	\$ 1,271,437	\$ 1,271,405
44120	Repairs to office equipment	-	500	500	-
44450	Postage	3,700	6,830	6,830	6,830
44550	Travel	762	1,620	1,620	900
44650	Training	1,215	7,500	7,500	7,500
44700	Computer software	60	1,000	1,000	1,000
44800	Membership and dues	150	899	899	899
45050	Periodicals and newspapers	84	100	100	100
45100	Books	640	1,200	1,200	600
45150	Furniture and equipment	601	5,000	5,000	5,000
45250	Office supplies	1,156	4,000	4,000	4,000
45350	General supplies	-	500	500	500
45630	Excess insurance premium	462,226	508,000	508,000	628,574
45635	Claims accrual	664,164	-	-	-
45646	Workers compensation temporary	3,126,933	3,200,000	3,200,000	3,200,000
45647	Workers compensation permanent	1,911,675	1,400,000	1,400,000	1,400,000
45648	Workers compensation medical	5,619,546	5,200,000	5,200,000	5,700,000
45649	Workers compensation other	1,175,147	700,000	700,000	700,000
45650	Compensation ins-rehab	4,474	2,875	2,875	2,875
45651	Workers compensation training	3,000	-	-	-
45681	Business meetings	510	2,750	2,750	3,100
45682	Miscellaneous	9,224	3,500	3,500	4,000
46000	Depreciation	3,400	3,377	3,377	3,570
46007	Cost allocation charge	326,826	282,427	282,427	476,423
46009	ISD service charge	55,840	117,875	117,875	78,135
46011	Liability Insurance	13,827	18,356	18,356	23,434
Maintenance & Operation Total		\$ 14,445,791	\$ 12,739,746	\$ 12,739,746	\$ 13,518,845
Total		\$ 16,385,376	\$ 14,996,770	\$ 14,996,770	\$ 15,631,259

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
DENTAL INSURANCE FUND (6150)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
45637	PPO administrative fee active	\$ 262,256	\$ 252,055	\$ 252,055	\$ 233,638
45652	Claims	1,070,010	1,050,000	1,050,000	1,095,772
46007	Cost allocation charge	38,387	58,167	58,167	69,744
Maintenance & Operation Total		\$ 1,370,653	\$ 1,360,222	\$ 1,360,222	\$ 1,399,154
Transfers					
48070	Transfer to internal service	\$ -	\$ 600,000	\$ 600,000	\$ -
Transfers Total		\$ -	\$ 600,000	\$ 600,000	\$ -
Total		\$ 1,370,653	\$ 1,960,222	\$ 1,960,222	\$ 1,399,154

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
MEDICAL INSURANCE FUND (6160)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 587,022	\$ 666,500	\$ 666,500	\$ 742,500
45637	PPO administrative fee active	1,266,285	1,500,000	1,500,000	1,333,375
45638	Kaiser premium employer	2,658,590	2,957,558	2,957,558	3,539,466
45639	Kaiser premium employee	1,410,320	1,586,346	1,586,346	1,311,426
45640	PPO retiree claim	2,650,749	3,300,000	3,300,000	3,251,621
45641	Kaiser premium retiree	469,599	570,860	570,860	465,372
45642	Anthem HMO premium employer	2,484,934	2,661,482	2,661,482	2,560,359
45643	Anthem HMO premium employee	1,407,374	1,460,712	1,460,712	1,389,262
45644	PPO administrative fee retiree	396,024	550,000	550,000	340,812
45645	Anthem HMO premium retiree	858,788	893,867	893,867	946,726
45652	Claims	7,982,219	8,500,000	8,500,000	8,670,000
45681	Business meetings	22	3,600	3,600	3,600
46007	Cost allocation charge	497,967	446,571	446,571	507,654
Maintenance & Operation Total		\$ 22,669,893	\$ 25,097,496	\$ 25,097,496	\$ 25,062,173
Total		\$ 22,669,893	\$ 25,097,496	\$ 25,097,496	\$ 25,062,173

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
VISION INSURANCE FUND (6170)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
45637	PPO administrative fee active	\$ 24,686	\$ 25,627	\$ 25,627	\$ 24,636
45652	Claims	190,253	201,202	201,202	205,226
46007	Cost allocation charge	6,953	14,015	14,015	19,733
Maintenance & Operation Total		\$ 221,892	\$ 240,844	\$ 240,844	\$ 249,595
Transfers					
48070	Transfer to internal service	\$ -	\$ 250,000	\$ 250,000	\$ -
Transfers Total		\$ -	\$ 250,000	\$ 250,000	\$ -
Total		\$ 221,892	\$ 490,844	\$ 490,844	\$ 249,595

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATED ABSENCES FUND (6400)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
42500 Medicare	\$ 31,431	\$ 28,522	\$ 28,522	\$ 29,092
Salaries & Benefits Total	\$ 31,431	\$ 28,522	\$ 28,522	\$ 29,092
Maintenance & Operation				
45667 Compensated absences accrual	\$ 1,020,884	\$ -	\$ -	\$ -
45668 Separation payout	981,116	780,533	780,533	899,929
45669 Vacation payout	1,186,525	1,273,612	1,273,612	1,228,129
45670 Comp time payout	3,011,094	2,582,849	2,582,849	2,974,846
46007 Cost allocation charge	21,692	40,852	40,852	22,168
Maintenance & Operation Total	\$ 6,221,311	\$ 4,677,846	\$ 4,677,846	\$ 5,125,072
Total	\$ 6,252,742	\$ 4,706,368	\$ 4,706,368	\$ 5,154,164

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
RHSP BENEFITS FUND (6410)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
42500 Medicare	\$ 16,328	\$ 11,013	\$ 11,013	\$ -
Salaries & Benefits Total	\$ 16,328	\$ 11,013	\$ 11,013	\$ -
Maintenance & Operation				
45667 Compensated absences accrual	\$ 509,000	\$ 350,000	\$ 350,000	\$ -
45668 Separation payout	1,126,097	1,148,514	1,148,514	1,250,612
46007 Cost allocation charge	15,350	18,848	18,848	19,446
Maintenance & Operation Total	\$ 1,650,447	\$ 1,517,362	\$ 1,517,362	\$ 1,270,058
Total	\$ 1,666,775	\$ 1,528,375	\$ 1,528,375	\$ 1,270,058

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
POST EMPLOYMENT BENEFITS FUND (6420)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20	
Maintenance & Operation					
45664	Retirees medicare part A reimb	\$ 307,150	\$ 261,103	\$ 261,103	\$ 328,970
45672	Medical ben retiree old plan	91,106	110,961	110,961	89,353
45673	Medical ben deceased fire	7,539	7,550	7,550	9,234
45674	Medical ben deceased police	21,161	21,664	21,664	19,961
45675	Medical ben deceased misc	11,719	20,761	20,761	-
45676	Medical ben deceased retiree	14,324	15,099	15,099	9,234
45677	PARS supplemental retirement	44,886	44,886	44,886	44,886
45678	PERS replacement benefit	56,456	68,250	68,250	68,250
45682	Miscellaneous	3,873	-	-	-
46007	Cost allocation charge	7,623	19,168	19,168	13,800
48522	Permanent OPEB retiree subsidy	54,244	59,400	59,400	32,832
Maintenance & Operation Total		\$ 620,081	\$ 628,842	\$ 628,842	\$ 616,520
Total		\$ 620,081	\$ 628,842	\$ 628,842	\$ 616,520

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

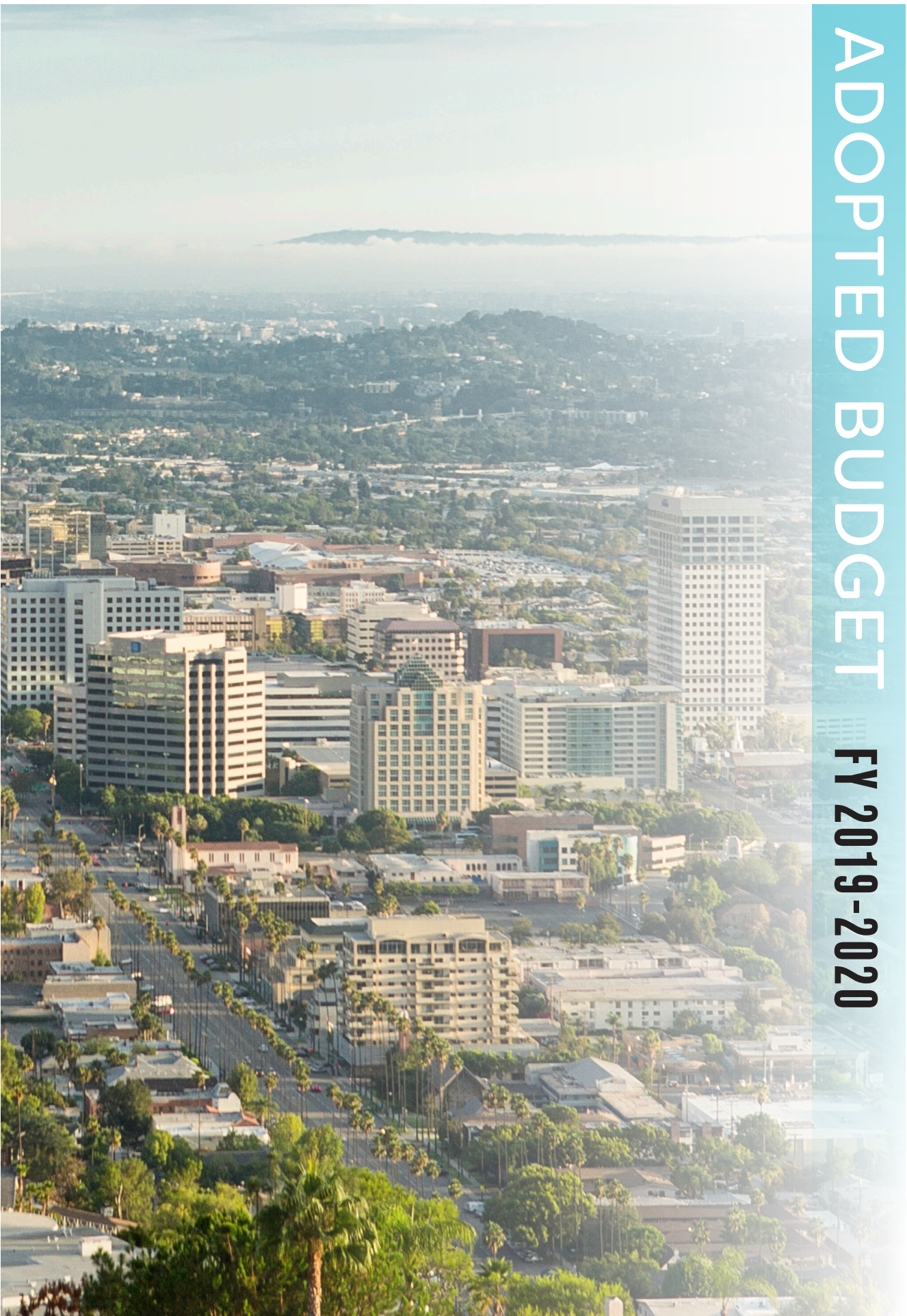
Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20				
<u>Salaried Positions</u>								
Administrative Analyst	-	-	1.00	1.00				
Assistant Director of Human Resources	1.00	1.00	1.00	1.00				
Benefits Assistant	1.00	1.00	-	-				
Benefits Manager	1.00	1.00	1.00	1.00				
Customer Service Representative	1.00	1.00	1.00	1.00				
Deputy Director of Human Resources	1.00	1.00	1.00	1.00				
Director of Human Resources	1.00	1.00	1.00	1.00				
Employee Health Coordinator	1.00	1.00	1.00	1.00				
Human Resources Analyst I	1.95	1.95	-	-				
Human Resources Analyst II	-	-	1.95	1.00				
Human Resources Assistant	1.95	1.95	-	-				
Human Resources Associate	-	-	1.95	2.95				
Human Resources Compliance Officer	1.00	1.00	1.00	1.00				
Human Resources Technician	2.00	3.00	3.00	3.00				
Sr. Benefits Specialist	-	-	1.00	1.00				
Sr. Human Resources Analyst	1.00	1.00	-	-				
Sr. Human Resources Certification Specialist	1.00	1.00	1.00	1.00				
Sr. Investigator	1.00	1.00	1.00	1.00				
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00				
Sr. Workers Comp Technician	1.00	1.00	1.00	1.00				
Workers Comp Administrator	1.00	1.00	1.00	1.00				
Workers Comp Analyst	2.00	-	-	-				
Workers Comp Technician	2.00	2.00	2.00	2.00				
Total Salaried Positions	<u>23.90</u>	<u>22.90</u>	<u>22.90</u>	<u>22.95</u>				
<u>Hourly Positions</u>								
Customer Service Representative	-	0.72	(1)	0.72	(1)	0.53	(1)	
Hourly City Worker	1.77	(4)	0.96	(2)	0.96	(2)	2.25	(3)
Worker's Comp Analyst	-	0.50	(1)	0.50	(1)	0.60	(1)	
Total Hourly FTE Positions	<u>1.77</u>	<u>2.18</u>	<u>2.18</u>	<u>2.18</u>	<u>3.38</u>			
Human Resources Total	<u>25.67</u>	<u>25.08</u>	<u>25.08</u>	<u>26.33</u>				

Notes:

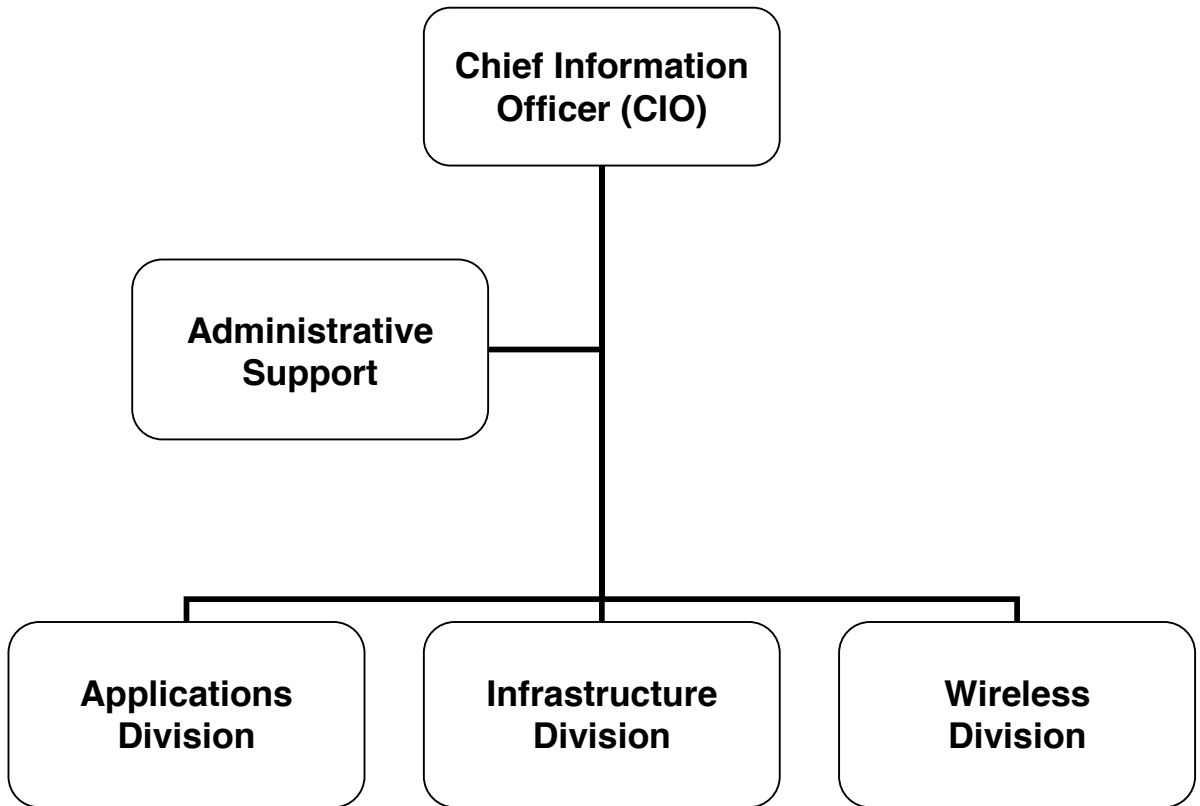
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

ADOPTED BUDGET

FY 2019-2020



INFORMATION SERVICES



CITY OF GLENDALE

INFORMATION SERVICES

MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues. Responsibly managing the City's technology Infrastructure, Applications and Wireless Communications while maintaining the highest level of reliable service to the City Departments and the Community.

DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The **Applications Services Division** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management, Enterprise Resource Planning (ERP) System (Human Resource, Payroll, Accounting and Budgeting modules), and WEB , Departmental Applications and Police Computer Aided Dispatch/ Records Management Systems (CAD/RMS).
- The **Infrastructure Services Division** manages Systems Operations and Administration, Citywide Networking, E-Mail, Help Desk, PC and Telephone support.
- The **Wireless Communications Division** is responsible for City Radio Equipment and Systems, Cellular Phones, Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Information Services is committed to providing extraordinary customer service centered on the principles of quality and customer satisfaction through the delivery of flawless and seamless service to every customer.

Informed & Engaged Community

ISD continually endeavors to use technology to conduct the business of government with integrity, openness, and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience by implementing effective technology services and resources and ensuring data integrity.

CITY OF GLENDALE INFORMATION SERVICES

Safe & Healthy Community

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight, and prepared for emergencies -- creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INFORMATION SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Other Funds</u>				
ISD Infrastructure Fund				
Projects (6030-0020)	\$ 75,784	\$ 5,234,870	\$ 5,233,810	\$ 239,220
Infrastructure Support (6030-5501)	6,998,529	8,195,995	8,435,995	10,913,513
Total ISD Infrastructure Fund	\$ 7,074,314	\$ 13,430,865	\$ 13,669,805	\$ 11,152,733
ISD Applications Fund				
Projects (6040-0020)	\$ (9,715)	\$ 2,060,000	\$ 1,926,880	\$ 128,052
Application Support (6040-5502)	5,991,449	7,860,494	7,860,494	7,380,985
Total ISD Applications Fund	\$ 5,981,734	\$ 9,920,494	\$ 9,787,374	\$ 7,509,037
ISD Wireless Fund				
Projects (6600-0020)	\$ 975,529	\$ 1,992,297	\$ 2,083,753	\$ 1,083,877
Communication Services (6600-5500)	3,109,839	4,400,746	4,400,746	4,616,274
Total ISD Wireless Fund	\$ 4,085,368	\$ 6,393,043	\$ 6,484,499	\$ 5,700,151
Department Grand Total	\$ 17,141,416	\$ 29,744,402	\$ 29,941,678	\$ 24,361,921

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - PROJECTS
(6030-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 491,500	\$ 482,500	\$ 25,000
44300	Telephone	-	11,507	11,507	-
45170	Computer hardware	-	83,600	83,600	114,220
Maintenance & Operation Total		\$ -	\$ 586,607	\$ 577,607	\$ 139,220
Capital Improvement					
59999	Asset capitalization	\$ (48,630)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (48,630)	\$ -	\$ -	\$ -
Capital Outlay					
50300	Personal computers	\$ -	\$ 2,932,450	\$ 2,932,450	\$ 100,000
50307	Servers	28,470	-	-	-
50308	Routers	-	150,700	150,700	-
50311	Infrastructure appliances	94,690	-	-	-
51000	Capital outlay	1,254	1,565,113	1,573,053	-
Capital Outlay Total		\$ 124,414	\$ 4,648,263	\$ 4,656,203	\$ 100,000
Total		\$ 75,784	\$ 5,234,870	\$ 5,233,810	\$ 239,220

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
(6030-5501)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,600,138	\$ 1,940,606	\$ 1,846,606	\$ 2,209,823
41200	Overtime	27,092	20,300	20,300	30,000
41300	Hourly wages	3,507	16,494	16,494	61,880
Various	Benefits	363,181	399,420	399,420	435,664
42700	PERS retirement	417,084	569,571	569,571	683,478
42701	PERS cost sharing	(63,567)	(76,684)	(76,684)	(80,413)
Salaries & Benefits Total		\$ 2,347,434	\$ 2,869,707	\$ 2,775,707	\$ 3,340,432
Maintenance & Operation					
43110	Contractual services	\$ 2,053,563	\$ 2,696,769	\$ 3,030,769	\$ 4,672,273
44100	Repairs to equipment	110	-	-	-
44120	Repairs to office equipment	-	1,500	1,500	1,500
44250	Data communication	48,993	94,500	94,500	94,500
44251	Wireless data communication	75	100	100	-
44450	Postage	159	200	200	500
44550	Travel	4,827	1,500	1,500	5,000
44650	Training	7,483	13,790	13,790	13,790
44700	Computer software	75,718	75,000	75,000	80,000
44800	Membership and dues	746	1,000	1,000	1,000
45100	Books	-	1,150	1,150	1,000
45150	Furniture and equipment	4,328	10,000	10,000	10,000
45170	Computer hardware	55,008	150,000	150,000	140,000
45250	Office supplies	3,447	5,000	5,000	5,000
45300	Small tools	192	5,000	5,000	5,000
45350	General supplies	109,235	85,000	85,000	100,000
45681	Business meetings	588	1,000	1,000	1,000
45682	Miscellaneous	2,570	25,000	25,000	15,000
46000	Depreciation	928,901	873,531	873,531	830,744
46006	Rent	89,946	89,948	89,948	89,948
46007	Cost allocation charge	148,231	154,389	154,389	197,451
46008	Fleet equipment rental charge	16,053	16,053	16,053	16,053
46009	ISD service charge	-	66,622	66,622	64,803
46011	Liability Insurance	44,265	68,440	68,440	87,536
Maintenance & Operation Total		\$ 3,594,439	\$ 4,435,492	\$ 4,769,492	\$ 6,432,098
Capital Improvement					
59999	Asset capitalization	\$ (49,797)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (49,797)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
 (6030-5501)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Outlay					
50300	Personal computers	\$ 973,660	\$ 441,925	\$ 441,925	\$ 542,420
50301	Printers multifunction	14,848	23,920	23,920	23,920
50302	Fax	1,989	1,828	1,828	1,828
50303	Scanners	1,265	6,059	6,059	48,472
50304	Plotters	26,863	9,544	9,544	19,088
50305	Phones	-	36,750	36,750	36,750
50307	Servers	(4,306)	21,155	21,155	144,000
50308	Routers	-	100,000	100,000	25,000
50309	Switches	45,051	174,615	174,615	224,505
50311	Infrastructure appliances	4,306	75,000	75,000	75,000
51000	Capital outlay	42,779	-	-	-
Capital Outlay Total		\$ 1,106,453	\$ 890,796	\$ 890,796	\$ 1,140,983
Total		\$ 6,998,529	\$ 8,195,995	\$ 8,435,995	\$ 10,913,513

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD APPLICATIONS FUND - PROJECTS
 (6040-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
42799	Salary charges in (out)	\$ 449,150	\$ -	\$ -	\$ -
Salaries & Benefits Total		\$ 449,150	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 23,738	\$ 510,000	\$ 376,880	\$ 128,052
44700	Computer software	-	400,000	400,000	-
45150	Furniture and equipment	116,328	-	-	-
45656	Charges to other departments	9,301	-	-	-
Maintenance & Operation Total		\$ 149,366	\$ 910,000	\$ 776,880	\$ 128,052
Capital Improvement					
59999	Asset capitalization	\$ (1,611,426)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (1,611,426)	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 1,003,195	\$ 1,150,000	\$ 1,150,000	\$ -
Capital Outlay Total		\$ 1,003,195	\$ 1,150,000	\$ 1,150,000	\$ -
Total		\$ (9,715)	\$ 2,060,000	\$ 1,926,880	\$ 128,052

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATION SUPPORT
(6040-5502)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,472,180	\$ 1,635,809	\$ 1,635,809	\$ 1,667,974
41200	Overtime	8,474	35,525	35,525	20,000
41300	Hourly wages	134,293	240,656	240,656	124,204
Various	Benefits	316,783	326,099	326,099	339,025
42700	PERS retirement	406,363	535,446	535,446	537,003
42701	PERS cost sharing	(61,980)	(72,088)	(72,088)	(63,186)
Salaries & Benefits Total		\$ 2,276,112	\$ 2,701,447	\$ 2,701,447	\$ 2,625,020
Maintenance & Operation					
43110	Contractual services	\$ 3,184,452	\$ 4,555,839	\$ 4,555,839	\$ 4,132,870
44250	Data communication	-	25	25	25
44450	Postage	286	250	250	250
44550	Travel	4,019	7,000	7,000	7,000
44650	Training	2,947	10,000	10,000	10,000
44700	Computer software	50,291	30,000	30,000	30,000
44800	Membership and dues	498	1,000	1,000	1,000
45100	Books	-	200	200	200
45150	Furniture and equipment	620	15,000	15,000	15,000
45170	Computer hardware	-	2,000	2,000	2,000
45250	Office supplies	3,470	3,000	3,000	3,000
45350	General supplies	-	500	500	500
45450	Printing and graphics	-	200	200	200
45681	Business meetings	893	1,200	1,200	1,200
45682	Miscellaneous	1,210	1,000	1,000	1,500
46000	Depreciation	1,546	18,403	18,403	74,761
46002	Amortization expense	17,526	-	-	-
46006	Rent	89,946	89,948	89,948	89,948
46007	Cost allocation charge	313,787	249,115	249,115	167,652
46009	ISD service charge	-	108,569	108,569	148,543
46011	Liability Insurance	43,845	65,798	65,798	70,316
Maintenance & Operation Total		\$ 3,715,338	\$ 5,159,047	\$ 5,159,047	\$ 4,755,965
Total		\$ 5,991,449	\$ 7,860,494	\$ 7,860,494	\$ 7,380,985

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD WIRELESS FUND - PROJECTS
 (6600-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 8,400	\$ -	\$ (1,889,877)*	\$ 133,544
Maintenance & Operation Total		\$ 8,400	\$ -	\$ (1,889,877)	\$ 133,544
Capital Outlay					
50308	Routers	\$ -	\$ 290,988	\$ 290,988	\$ -
50600	Police radios	258,174	1,049,969	1,049,969	662,000
50601	Fire Radios	263,523	276,667	276,667	188,333
50602	Battery power systems	-	-	-	-
51000	Capital outlay	445,432	374,673	2,356,006	100,000
Capital Outlay Total		\$ 967,129	\$ 1,992,297	\$ 3,973,630	\$ 950,333
Total		\$ 975,529	\$ 1,992,297	\$ 2,083,753	\$ 1,083,877

Notes:

- * The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - COMMUNICATION SERVICES
(6600-5500)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 618,806	\$ 701,991	\$ 701,991	\$ 757,770
41200	Overtime	66,004	65,975	65,975	70,000
41300	Hourly wages	-	76,897	76,897	41,600
Various	Benefits	201,896	222,629	222,629	246,188
42700	PERS retirement	156,045	208,488	208,488	240,848
42701	PERS cost sharing	(23,787)	(28,071)	(28,071)	(28,340)
Salaries & Benefits Total		\$ 1,018,965	\$ 1,247,909	\$ 1,247,909	\$ 1,328,066
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 2,102	\$ 2,500	\$ 2,500	\$ 2,500
43110	Contractual services	618,629	859,203	859,203	822,922
44100	Repairs to equipment	756	1,000	1,000	2,000
44120	Repairs to office equipment	6,837	5,000	5,000	5,000
44250	Data communication	2,860	3,500	3,500	3,500
44251	Wireless data communication	206,803	250,000	250,000	250,000
44300	Telephone	677	800	800	400
44301	Cell phone	275,968	315,000	315,000	315,000
44450	Postage	311	2,000	2,000	200
44550	Travel	3,117	5,000	5,000	5,000
44650	Training	632	8,000	8,000	8,000
44700	Computer software	16,419	20,000	20,000	20,000
44760	Regulatory	-	15,000	15,000	15,000
44800	Membership and dues	452	2,000	2,000	1,000
45100	Books	-	500	500	500
45150	Furniture and equipment	8,157	10,000	10,000	10,000
45170	Computer hardware	12,818	15,000	15,000	15,000
45250	Office supplies	799	2,500	2,500	2,500
45300	Small tools	1,104	2,500	2,500	2,500
45350	General supplies	185,690	205,000	205,000	240,000
45681	Business meetings	795	1,000	1,000	1,000
45682	Miscellaneous	673	1,500	1,500	2,000
46000	Depreciation	1,139,996	1,110,187	1,110,187	1,127,072
46005	Utilities	33,959	37,800	37,800	34,500
46006	Rent	28,945	35,000	35,000	37,000
46007	Cost allocation charge	91,572	74,588	74,588	134,127
46008	Fleet equipment rental charge	26,217	26,217	26,217	26,217
46009	ISD service charge	-	59,682	59,682	146,388
46010	Building maint service charge	26,933	29,056	29,056	25,675
46011	Liability Insurance	18,394	28,304	28,304	33,207
47040	Interest on loan	1,941	-	-	-
Maintenance & Operation Total		\$ 2,713,556	\$ 3,127,837	\$ 3,127,837	\$ 3,288,208
Capital Improvement					
59999	Asset capitalization	\$ (703,407)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (703,407)	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD WIRELESS FUND - COMMUNICATION SERVICES
 (6600-5500)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Outlay				
51000 Capital outlay	\$ 80,725	\$ 25,000	\$ 25,000	\$ -
Capital Outlay Total	\$ 80,725	\$ 25,000	\$ 25,000	\$ -
Total	\$ 3,109,839	\$ 4,400,746	\$ 4,400,746	\$ 4,616,274

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20	
<u>Salaried Positions</u>					
Asst Chief Information Officer	1.00	1.00	1.00	1.00	
Asst IT Applications Specialist	1.00	1.00	1.00	1.00	
Chief Information Officer	1.00	1.00	1.00	1.00	
Chief Info Technology Architect	-	-	1.00	-	
Deputy Chief Information Officer	2.00	2.00	1.00	2.00	
GIS Analyst	1.00	1.00	1.00	1.00	
IT Applications Analyst	-	-	1.00	1.00	
IT Applications Specialist	1.00	1.00	1.00	1.00	
IT Applications Manager	1.00	1.00	1.00	1.00	
IT Infrastructure Manager	1.00	1.00	1.00	1.00	
Information Services Project Manager	6.00	6.00	5.00	5.00	
PC Specialist	1.00	1.00	-	1.00	
PC Specialist Assistant	-	-	1.00	-	
PC Specialist Supervisor	1.00	1.00	1.00	1.00	
Sr. Administrative Analyst	1.00	1.00	1.00	1.00	
Sr. IT Applications Specialist	2.00	2.00	2.00	2.00	
Sr. Office Services Specialist	1.00	1.00	1.00	1.00	
Sr. PC Specialist	2.00	2.00	3.00	3.00	
Sr. Security Systems Manager	1.00	1.00	1.00	1.00	
Sr. Telecommunications Technician	1.00	1.00	1.00	1.00	
Systems Analyst	5.00	5.00	5.00	5.00	
Technical Staff Analyst	1.00	1.00	1.00	1.00	
Technical Staff Associate	5.00	5.00	4.00	4.00	
Telecommunications Supervisor	1.00	1.00	1.00	1.00	
Wireless Systems Manager	1.00	1.00	1.00	1.00	
Wireless Systems Technician	3.00	3.00	3.00	3.00	
Wireless Systems Technologist	1.00	1.00	1.00	1.00	
Total Salaried Positions	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>	
<u>Hourly Positions</u>					
City Resource Specialist	2.12	(3) 1.22	(2) 1.22	(2) 0.22	(1)
Hourly City Worker	1.66	(4) 4.60	(5) 4.60	(5) 4.75	(5)
Total Hourly FTE Positions	<u>3.78</u>	<u>5.82</u>	<u>5.82</u>	<u>4.97</u>	
Information Services Total	<u>45.78</u>	<u>47.82</u>	<u>47.82</u>	<u>46.97</u>	

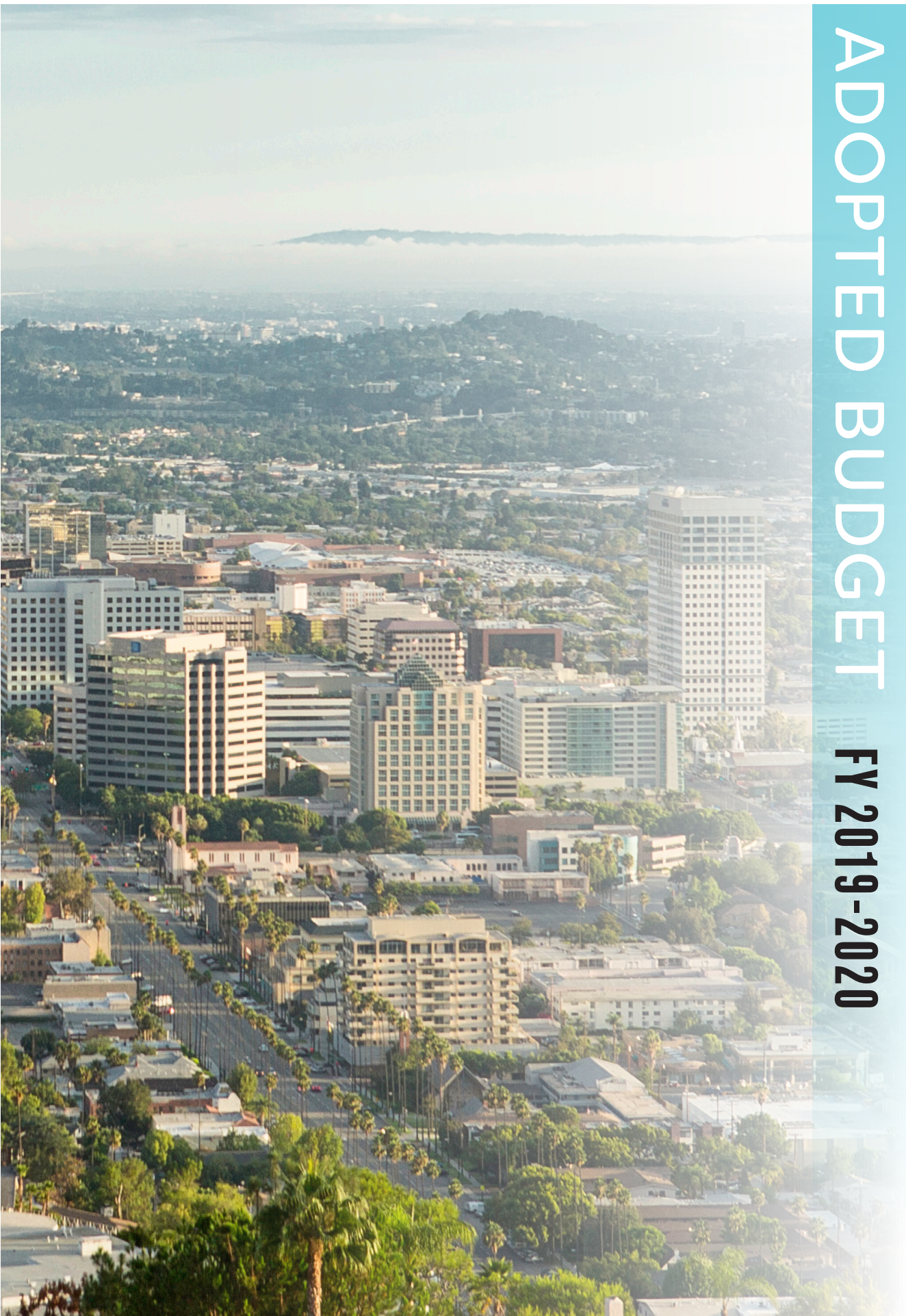
Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

INNOVATION,
PERFORMANCE & AUDIT

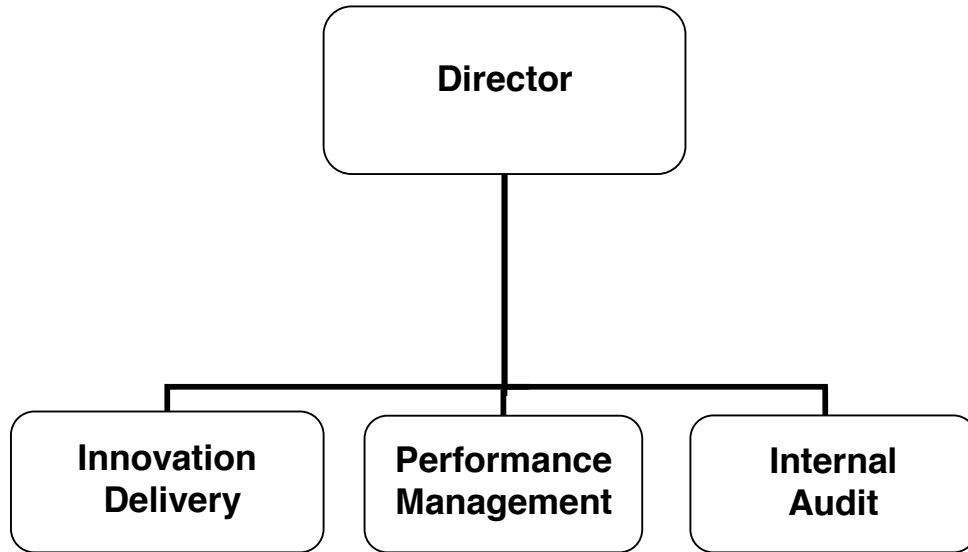
ADOPTED BUDGET

FY 2019-2020



INNOVATION, PERFORMANCE & AUDIT

INNOVATION,
PERFORMANCE & AUDIT



CITY OF GLENDALE

INNOVATION, PERFORMANCE & AUDIT

MISSION STATEMENT

To collaboratively solve City challenges through research, data analysis and design.

DEPARTMENT DESCRIPTION

IPA finds new ways to deliver great service to the City organization. IPA has three functions:

- Innovation Delivery
- Performance Management
- Internal Audit

The Innovation team introduces new ideas, approaches and techniques to the City organization and brings stakeholders together to solve problems.

The Performance team works with City departments to set goals and check progress toward achieving those goals.

The Audit team independently conducts audits that determine if existing controls are adequate and if departments are operating efficiently and effectively.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

IPA's work supports the City Council's priority on Exceptional Customer Service by: 1) identifying efficient practices and methods that reduce the complexity of City processes, and 2) deploying human-centered design techniques to create resources that are easy for the community to understand.

Fiscal Responsibility

IPA's work supports the City Council's priority on Fiscal Responsibility by: 1) identifying measures that reduce risk and increase compliance, and 2) locating and eliminating redundant or overlapping services that reduce operational costs and increase efficiency.

Informed & Engaged Community

IPA's work supports the City Council's priority on an Informed & Engaged Community by: 1) producing accurate and easy-to-understand data on the City's goals and objectives, and 2) creating user-friendly tools and resources that make City services easy to interact with.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Innovation & Performance (1010-5600)	\$ 357,789	\$ 628,273	\$ 628,273	\$ 533,316
Internal Audit (1010-5601)	591,723	756,082	756,082	836,765
Total General Fund	\$ 949,512	\$ 1,384,355	\$ 1,384,355	\$ 1,370,081
Department Grand Total	\$ 949,512	\$ 1,384,355	\$ 1,384,355	\$ 1,370,081

**CITY OF GLENDALE
 INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT
 GENERAL BUDGET FUND - INNOVATION AND PERFORMANCE
 (1010-5600)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 169,134	\$ 255,392	\$ 255,392	\$ 268,921
41300	Hourly wages	46,572	148,738	148,738	60,584
Various	Benefits	55,389	73,911	73,911	81,697
42700	PERS retirement	55,185	97,879	97,879	111,630
42701	PERS cost sharing	(8,409)	(13,178)	(13,178)	(13,135)
Salaries & Benefits Total		\$ 317,872	\$ 562,742	\$ 562,742	\$ 509,697
Maintenance & Operation					
43110	Contractual services	\$ 22,296	\$ 40,000	\$ 40,000	\$ -
44200	Advertising	-	200	200	200
44550	Travel	1,431	1,500	1,500	1,500
44650	Training	4,252	5,000	5,000	1,500
44800	Membership and dues	240	500	500	500
45100	Books	24	50	50	50
45150	Furniture and equipment	-	1,500	1,500	1,500
45170	Computer hardware	4,512	-	-	-
45250	Office supplies	12	500	500	500
45350	General supplies	245	500	500	500
45400	Reports and publications	-	500	500	500
45450	Printing and graphics	-	2,500	2,500	1,500
45681	Business meetings	627	750	750	750
45682	Miscellaneous	428	500	500	400
46010	Building maint service charge	-	-	-	215
46011	Liability Insurance	5,851	11,531	11,531	14,004
Maintenance & Operation Total		\$ 39,917	\$ 65,531	\$ 65,531	\$ 23,619
Total		\$ 357,789	\$ 628,273	\$ 628,273	\$ 533,316

**CITY OF GLENDALE
 INNOVATION, PERFORMANCE AND AUDIT DEPARTMENT
 GENERAL BUDGET FUND - INTERNAL AUDIT
 (1010-5601)**

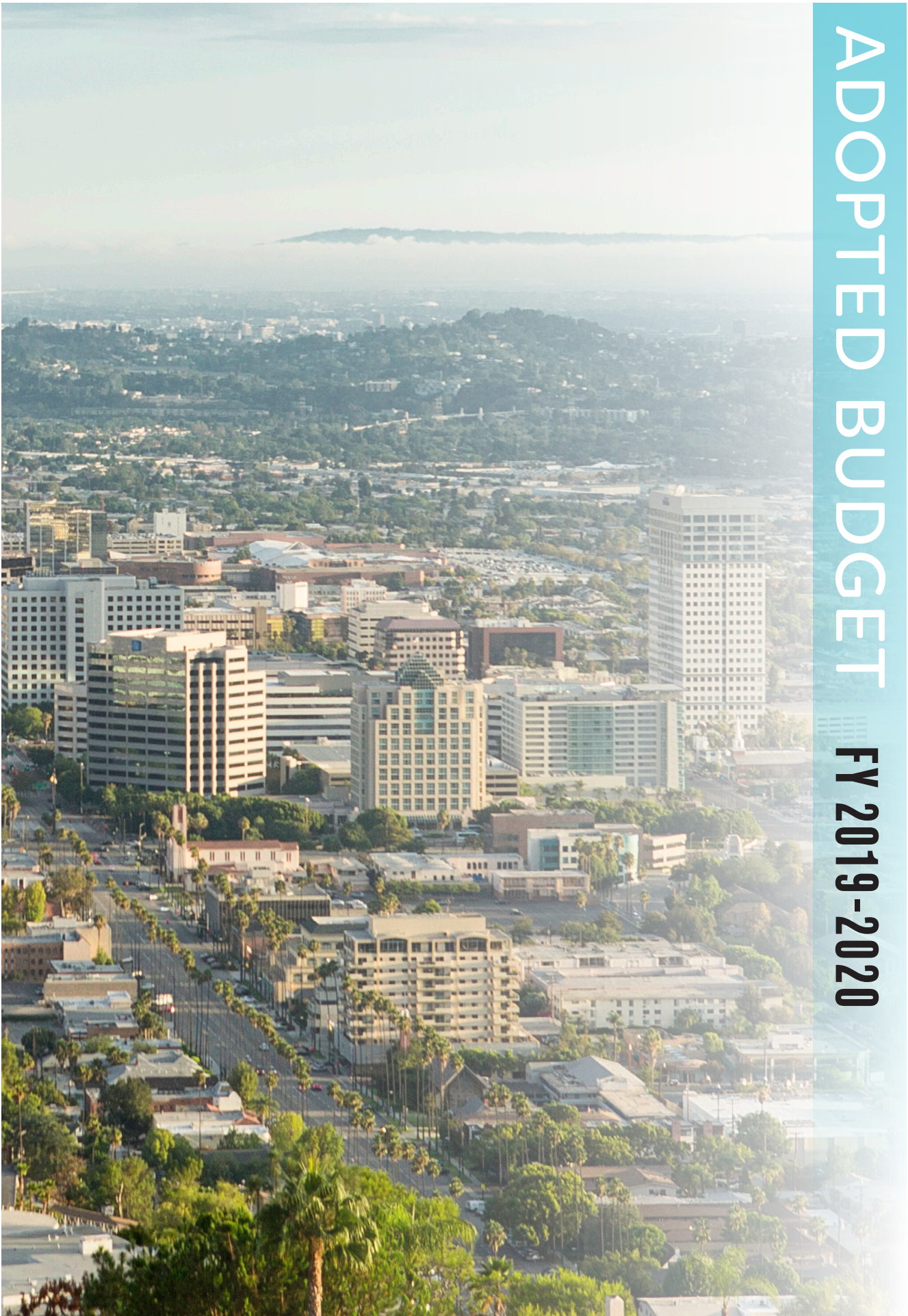
		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 382,541	\$ 450,312	\$ 450,312	\$ 469,001
Various	Benefits	94,697	100,659	100,659	94,936
42700	PERS retirement	99,563	133,786	133,786	158,240
42701	PERS cost sharing	(15,205)	(18,012)	(18,012)	(18,618)
Salaries & Benefits Total		\$ 561,595	\$ 666,745	\$ 666,745	\$ 703,559
Maintenance & Operation					
43110	Contractual services	\$ 7,800	\$ 35,000	\$ 35,000	\$ 52,000
44200	Advertising	-	200	200	200
44550	Travel	-	1,000	1,000	1,000
44650	Training	1,845	5,000	5,000	10,600
44800	Membership and dues	1,253	2,500	2,500	2,500
45100	Books	-	50	50	50
45150	Furniture and equipment	-	1,500	1,500	1,500
45250	Office supplies	94	500	500	500
45350	General supplies	-	500	500	500
45400	Reports and publications	-	500	500	500
45450	Printing and graphics	-	2,500	2,500	1,500
45681	Business meetings	50	250	250	250
45682	Miscellaneous	33	500	500	500
46009	ISD service charge	8,669	23,576	23,576	41,672
46011	Liability Insurance	10,384	15,761	15,761	19,934
Maintenance & Operation Total		\$ 30,128	\$ 89,337	\$ 89,337	\$ 133,206
Total		\$ 591,723	\$ 756,082	\$ 756,082	\$ 836,765

**CITY OF GLENDALE
INNOVATION, PERFORMANCE & AUDIT DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20				
<u>Salaried Positions</u>								
Director of Innovation, Performance & Audit	1.00	1.00	1.00	1.00				
Innovation Project Manager	-	1.00	1.00	1.00				
Internal Audit Manager	1.00	1.00	1.00	1.00				
Internal Auditor	1.00	1.00	1.00	1.00				
Project Manager	1.00	-	-	-				
Sr. Internal Auditor	2.00	2.00	2.00	2.00				
Total Salaried Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>				
<u>Hourly Positions</u>								
	*	*	*	*				
Administrative Analyst	-	1.00	(1)	1.00	(1)	-		
Administrative Intern	1.00	(2)	-	-	-	-		
Data and Performance Analyst	-	1.00	(1)	1.00	(1)	-		
Hourly City Worker	1.00	(1)	0.63	(1)	0.63	(1)	1.00	(1)
Total Hourly FTE Positions	<u>2.00</u>	<u>2.63</u>	<u>2.63</u>	<u>2.63</u>	<u>1.00</u>	<u>1.00</u>		
Innovation, Performance & Audit Total	<u>8.00</u>	<u>8.63</u>	<u>8.63</u>	<u>8.63</u>	<u>7.00</u>	<u>7.00</u>		

Notes:

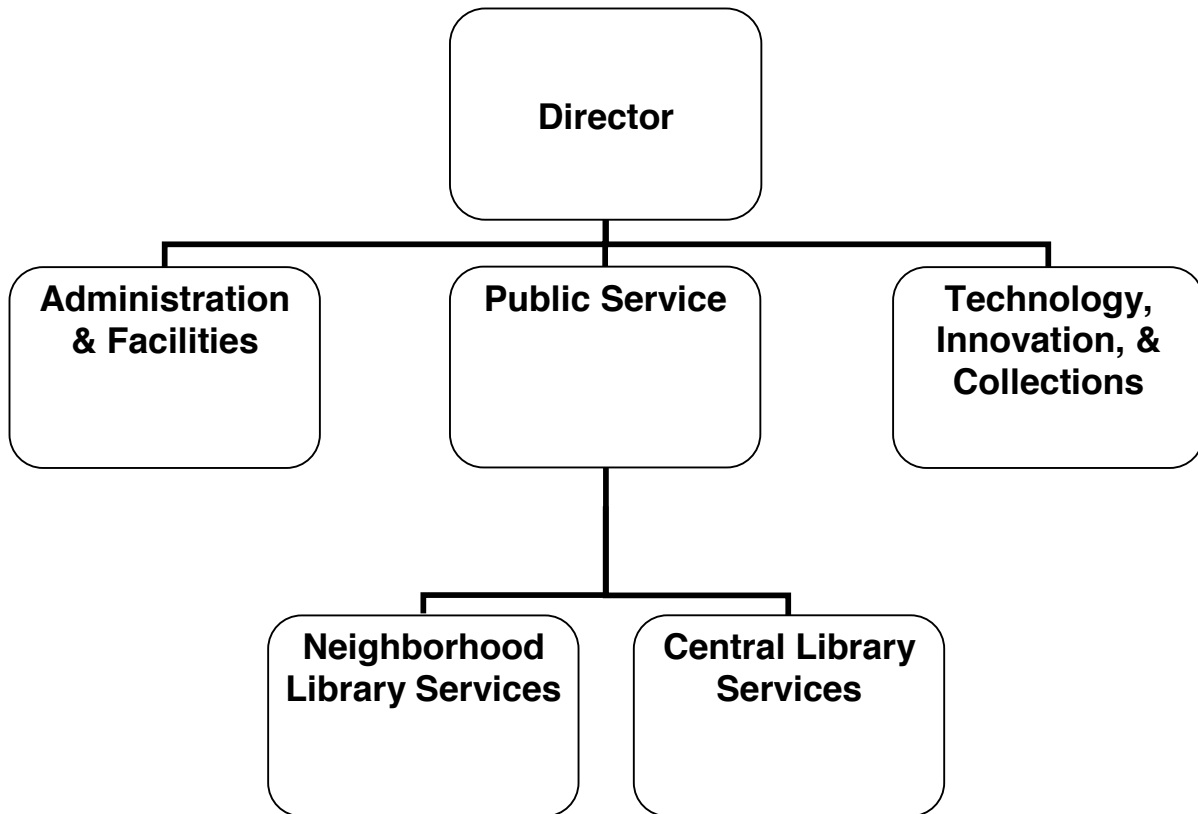
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).



ADOPTED BUDGET
FY 2019-2020

LIBRARY, ARTS
& CULTURE

LIBRARY, ARTS & CULTURE



CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity, and stimulate the imagination.

DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long-time and newly arrived residents. Resources include books, compact discs, DVDs, magazines, newspapers, in English and popular foreign languages, as well as online databases, downloadable books, magazines, and music, hotspots, and e-readers. Programs include author appearances; a community read for adults, teens and children; book discussion groups; computer instruction; Adult Literacy; English as a Second Language conversation classes; citizenship classes; story hours; special performers; and summer reading programs for children, teens and adults.

The Library, Arts & Culture Department consists of three divisions:

The ***Library Administration & Facilities Division*** oversees all library operations, including budget, personnel, facilities, marketing, outreach, public information, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. The Division ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs at Central Library, six branch libraries, and the Brand Library and Art Center. The Division fosters communication and collaboration with other City departments as well as individuals and organizations in the community. The Division provides staff support to the Arts & Culture Commission, the Friends of the Glendale Public Library, the Glendale Library Foundation, and the Brand Associates. Fundraising opportunities with these groups are coordinated to support the General Fund.

The ***Technology, Innovation and Collection Services Division*** has two areas of focus:

- *Library Information Technical Support* provides strategic direction on technology applications, provides technical support to patrons and staff, and works in coordination with the Information Services Department.
- *Collection Services* oversees centralized responsibilities for library collections both physical and virtual from acquisition, cataloging, physical processing, maintenance and support, to deacquisition.

The ***Public Services Division*** consists of five areas of focus:

- *Adult and Teen Services*
- *Children's Services*
- *Neighborhood Services*
- *Art and Music Services*
- *Circulation Services*

Staff assist residents and visitors of all ages in using Library resources; responding to information and research inquiries asked in person, by telephone and via the Internet; selecting and maintaining the Library's collections of materials in a variety of text and online formats; offering a wide variety of programming for adults, teens, and children in multiple languages at all library locations; and serving as

CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

the City's archive of Glendale's history. The division also provides borrower services at the Central Library, Branches and Brand Library by overseeing the development and implementation of policies and procedures for loaning materials to the public.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

As an ongoing goal for FY 2019-2020, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer service centered on the principles of quality, customer satisfaction and expediency through the delivery of flawless, seamless, and equitable services.

Informed & Engaged Community

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens, and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Glendale History Room.

Community Services & Facilities

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library and Art Center renovation and rehabilitation project was completed in 2014. The Central Library renovation project was completed in Spring 2017. The Grandview Library was converted to primarily cater to children's services with a special emphasis on Science, Technology, Engineering, Arts, and Math (STEAM) in April of 2019.

Arts & Culture

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services, and programs at a Central Library and six neighborhood libraries. The Brand Library and Art Center encompasses an art and music library, galleries and a recital hall. Programming includes multi-lingual computer workshops; story times for children; gallery exhibits; music performances; displays; dance recitals; music recitals; author events; book talks/groups; storytelling; and craft and play programs for children. The Downtown Central Library is home to ReflectSpace, a gallery space focused on civil and human rights violations and genocide. Additionally, a makerspace offers 3-D printers, sewing machines, and animation software. The Central Library auditorium and Brand Recital Hall are available on a rental basis to host art, literary, recitals, and community events. The Department has administrative oversight of the Arts and Culture Commission whose purpose is to function as an advisory group to City Council on arts and culture policies, public art, and promotion of art activities and education throughout the community.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
LIBRARY, ARTS & CULTURE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
Administration (1010-0010)	\$ 3,225,439	\$ 2,479,271	\$ 2,479,271	\$ 2,744,360
Projects (1010-0020)	43,334	-	-	-
Central Library Services (1010-6000)	2,790,157	3,728,796	3,678,796	3,812,584
Brand Library Arts & Music (1010-6001)	906,406	949,642	949,642	1,106,159
Adams Square Library Connect (1010-6002)	276,655	239,652	239,652	294,174
Chevy Chase Library (1010-6003)	82,479	85,980	85,980	73,303
Casa Verdugo Neighbrhd Library (1010-6004)	537,152	533,730	533,730	546,189
Grandview Library (1010-6005)	209,471	299,484	299,484	290,688
Montrose Library (1010-6006)	450,987	444,393	444,393	458,815
Pacific Park Neighbrhd Library (1010-6007)	372,590	500,608	500,608	535,205
Technology & Collection Svcs (1010-6009)	1,761,291	1,298,630	1,298,630	584,802
Donations (1010-6010)	561	-	-	-
Special Revenue Accounts (1010-6011)	5,785	-	-	-
Technical Services (1010-6012)	-	-	50,000	559,121
Total General Fund	\$ 10,662,306	\$ 10,560,186	\$ 10,560,186	\$ 11,005,400
Other Funds				
Urban Art Fund (2100)	\$ 182,593	\$ 89,500	\$ 895,500	\$ 269,000
Library Fund				
Projects (2750-0020)	\$ 680,065	\$ 31,179	\$ 82,854	\$ 121,503
Donations (2750-6010)	61,163	47,896	47,896	52,456
Special Revenue Accounts (2750-6011)	44,497	106,192	106,192	107,723
Total Library Fund	\$ 785,725	\$ 185,267	\$ 236,942	\$ 281,682
Capital Improvement Fund (4010)	\$ 242,376	\$ -	\$ -	\$ 100,000
Library Mitigation Fee Fund (4070)	\$ 317,928	\$ -	\$ -	\$ -
Total Other Funds	\$ 1,528,622	\$ 274,767	\$ 1,132,442	\$ 650,682
Department Grand Total	\$ 12,190,929	\$ 10,834,953	\$ 11,692,628	\$ 11,656,082

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 772,343	\$ 890,487	\$ 890,487	\$ 947,130
41200	Overtime	3,956	-	-	-
41300	Hourly wages	178,719	88,815	88,815	98,130
Various	Benefits	213,180	219,131	219,131	225,036
42700	PERS retirement	230,244	290,113	290,113	352,537
42701	PERS cost sharing	(35,180)	(39,060)	(39,060)	(41,479)
Salaries & Benefits Total		\$ 1,363,260	\$ 1,449,486	\$ 1,449,486	\$ 1,581,354
Maintenance & Operation					
43110	Contractual services	\$ 18,511	\$ 5,000	\$ 5,000	\$ -
44120	Repairs to office equipment	-	2,500	2,500	2,500
44200	Advertising	4,064	10,000	10,000	15,000
44300	Telephone	5,845	-	-	-
44450	Postage	4,481	4,500	4,500	4,500
44550	Travel	2,922	-	-	-
44650	Training	1,840	3,000	3,000	3,000
44700	Computer software	619	-	-	-
44800	Membership and dues	1,415	3,300	3,300	3,000
45150	Furniture and equipment	16,729	-	-	-
45170	Computer hardware	33	-	-	-
45250	Office supplies	26,013	5,850	5,850	5,850
45350	General supplies	2,867	-	-	-
45450	Printing and graphics	4,818	10,600	10,600	18,000
45681	Business meetings	6,579	3,000	3,000	3,000
45682	Miscellaneous	2,115	2,000	2,000	2,000
46005	Utilities	240,487	-	-	-
46009	ISD service charge	464,348	559,883	559,883	604,006
46010	Building maint service charge	569,388	385,875	385,875	457,723
46011	Liability Insurance	25,998	34,277	34,277	44,427
Maintenance & Operation Total		\$ 1,399,071	\$ 1,029,785	\$ 1,029,785	\$ 1,163,006
Capital Outlay					
51000	Capital outlay	\$ 463,108	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 463,108	\$ -	\$ -	\$ -
Total		\$ 3,225,439	\$ 2,479,271	\$ 2,479,271	\$ 2,744,360

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - PROJECTS
(1010-0020)

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
43110 Contractual services	\$ 4,711	\$ -	\$ -	-
Maintenance & Operation Total	\$ 4,711	\$ -	\$ -	-
Capital Outlay				
51000 Capital outlay	\$ 38,623	\$ -	\$ -	-
Capital Outlay Total	\$ 38,623	\$ -	\$ -	-
Total	\$ 43,334	\$ -	\$ -	-

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - CENTRAL LIBRARY SERVICES
(1010-6000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,178,057	\$ 1,430,492	\$ 1,430,492	\$ 1,453,842
41200	Overtime	1,048	-	-	-
41300	Hourly wages	552,119	560,638	560,638	495,920
Various	Benefits	282,382	319,940	319,940	342,433
42700	PERS retirement	417,129	508,672	508,672	656,002
42701	PERS cost sharing	(63,692)	(68,484)	(68,484)	(77,180)
Salaries & Benefits Total		\$ 2,367,042	\$ 2,751,258	\$ 2,751,258	\$ 2,871,017
Maintenance & Operation					
43110	Contractual services	\$ 92,823	\$ 121,300	\$ 121,300	\$ 98,464
44200	Advertising	920	-	-	-
44450	Postage	872	-	-	-
44550	Travel	1,430	-	-	-
44650	Training	912	-	-	-
44800	Membership and dues	7,657	7,507	7,507	7,807
45050	Periodicals and newspapers	28,401	50,000	50,000	50,000
45100	Books	159,110	260,718	260,718	267,957
45150	Furniture and equipment	12,250	7,012	7,012	-
45170	Computer hardware	3,354	-	-	-
45200	Maps and blue prints	122	-	-	-
45250	Office supplies	50,685	23,055	23,055	28,155
45300	Small tools	48	-	-	-
45350	General supplies	1,178	-	-	-
45450	Printing and graphics	10,245	10,000	10,000	10,000
45681	Business meetings	1,029	-	-	-
45682	Miscellaneous	1,166	-	-	-
46005	Utilities	-	309,688	259,688	262,801
46008	Fleet equipment rental charge	3,943	3,351	3,351	1,611
46010	Building maint service charge	-	122,838	122,838	131,900
46011	Liability Insurance	46,971	62,069	62,069	82,872
Maintenance & Operation Total		\$ 423,115	\$ 977,538	\$ 927,538	\$ 941,567
Total		\$ 2,790,157	\$ 3,728,796	\$ 3,678,796	\$ 3,812,584

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - BRAND LIBRARY ARTS & MUSIC
(1010-6001)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 315,538	\$ 376,915	\$ 376,915	\$ 414,953
41200	Overtime	7,989	-	-	-
41300	Hourly wages	225,761	177,813	177,813	194,879
Various	Benefits	97,121	109,453	109,453	111,021
42700	PERS retirement	123,793	152,144	152,144	205,816
42701	PERS cost sharing	(18,907)	(20,484)	(20,484)	(24,215)
Salaries & Benefits Total		\$ 751,294	\$ 795,841	\$ 795,841	\$ 902,454
Maintenance & Operation					
43110	Contractual services	\$ 3,411	\$ 6,085	\$ 6,085	\$ 6,085
45050	Periodicals and newspapers	6,146	-	-	-
45100	Books	43,750	57,000	57,000	87,500
45150	Furniture and equipment	8,188	-	-	-
45170	Computer hardware	808	-	-	-
45250	Office supplies	12,111	13,600	13,600	13,600
45350	General supplies	702	-	-	-
45450	Printing and graphics	10,473	9,400	9,400	9,400
45681	Business meetings	30	-	-	-
45682	Miscellaneous	1	-	-	-
46005	Utilities	54,605	48,300	48,300	61,200
46011	Liability Insurance	14,890	19,416	19,416	25,920
Maintenance & Operation Total		\$ 155,113	\$ 153,801	\$ 153,801	\$ 203,705
Total		\$ 906,406	\$ 949,642	\$ 949,642	\$ 1,106,159

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - ADAMS SQUARE LIBRARY CONNECT
(1010-6002)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 60,518	\$ 35,129	\$ 35,129	\$ 81,855
41300	Hourly wages	72,485	56,013	56,013	61,928
Various	Benefits	11,273	12,365	12,365	14,785
42700	PERS retirement	29,972	23,826	23,826	48,579
42701	PERS cost sharing	(4,563)	(3,208)	(3,208)	(5,715)
Salaries & Benefits Total		\$ 169,686	\$ 124,125	\$ 124,125	\$ 201,432
Maintenance & Operation					
43070	Lease payments	\$ -	\$ 62,238	\$ 62,238	\$ -
43110	Contractual services	1,249	810	810	810
45050	Periodicals and newspapers	4,333	-	-	-
45100	Books	4,898	23,000	23,000	3,000
45150	Furniture and equipment	536	-	-	-
45250	Office supplies	950	1,000	1,000	1,000
45681	Business meetings	204	-	-	-
46005	Utilities	7,343	8,400	8,400	6,300
46006	Rent	65,874	-	-	63,794
46010	Building maint service charge	17,978	16,889	16,889	11,727
46011	Liability Insurance	3,602	3,190	3,190	6,111
Maintenance & Operation Total		\$ 106,968	\$ 115,527	\$ 115,527	\$ 92,742
Total		\$ 276,655	\$ 239,652	\$ 239,652	\$ 294,174

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - CHEVY CHASE LIBRARY
(1010-6003)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 10,671	\$ 10,097	\$ 10,097	\$ 10,278
41200	Overtime	189	-	-	-
41300	Hourly wages	19,159	19,286	19,286	19,286
Various	Benefits	2,670	2,792	2,792	2,970
42700	PERS retirement	6,904	7,311	7,311	9,989
42701	PERS cost sharing	(1,054)	(985)	(985)	(1,175)
Salaries & Benefits Total		\$ 38,540	\$ 38,501	\$ 38,501	\$ 41,348
Maintenance & Operation					
43110	Contractual services	\$ 275	\$ -	\$ -	\$ -
45050	Periodicals and newspapers	693	-	-	-
45100	Books	1,064	4,000	4,000	1,000
45150	Furniture and equipment	310	-	-	-
45250	Office supplies	17	100	100	100
46005	Utilities	11,904	15,750	15,750	12,300
46010	Building maint service charge	28,862	26,601	26,601	17,298
46011	Liability Insurance	814	1,028	1,028	1,257
Maintenance & Operation Total		\$ 43,939	\$ 47,479	\$ 47,479	\$ 31,955
Total		\$ 82,479	\$ 85,980	\$ 85,980	\$ 73,303

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - CASA VERDUGO NEIGHBORHOOD LIBRARY
(1010-6004)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 205,068	\$ 236,736	\$ 236,736	\$ 246,015
41200	Overtime	528	-	-	-
41300	Hourly wages	107,421	64,132	64,132	72,200
Various	Benefits	40,274	38,185	38,185	40,978
42700	PERS retirement	72,552	84,415	84,415	106,562
42701	PERS cost sharing	(11,077)	(11,365)	(11,365)	(12,538)
Salaries & Benefits Total		\$ 414,766	\$ 412,103	\$ 412,103	\$ 453,217
Maintenance & Operation					
43110	Contractual services	\$ 44,069	\$ 28,126	\$ 28,126	\$ 31,460
45050	Periodicals and newspapers	2,003	-	-	-
45100	Books	6,215	24,000	24,000	6,000
45150	Furniture and equipment	952	-	-	-
45250	Office supplies	2,477	1,000	1,000	1,000
45350	General supplies	445	-	-	-
46005	Utilities	13,128	15,750	15,750	14,300
46010	Building maint service charge	44,632	42,220	42,220	26,686
46011	Liability Insurance	8,466	10,531	10,531	13,526
Maintenance & Operation Total		\$ 122,386	\$ 121,627	\$ 121,627	\$ 92,972
Total		\$ 537,152	\$ 533,730	\$ 533,730	\$ 546,189

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - GRANDVIEW LIBRARY
(1010-6005)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 22,654	\$ 70,258	\$ 70,258	\$ 81,855
41300	Hourly wages	61,666	56,013	56,013	61,929
Various	Benefits	7,208	21,305	21,305	14,942
42700	PERS retirement	21,302	36,755	36,755	48,583
42701	PERS cost sharing	(3,234)	(4,948)	(4,948)	(5,716)
Salaries & Benefits Total		\$ 109,595	\$ 179,383	\$ 179,383	\$ 201,593
Maintenance & Operation					
43110	Contractual services	\$ 16,189	\$ 18,500	\$ 18,500	\$ 21,834
45050	Periodicals and newspapers	1,317	-	-	-
45100	Books	6,870	24,000	24,000	8,000
45250	Office supplies	1,432	1,000	1,000	1,000
45350	General supplies	884	-	-	-
45681	Business meetings	145	-	-	-
46005	Utilities	18,798	23,100	23,100	22,200
46010	Building maint service charge	51,955	49,081	49,081	29,949
46011	Liability Insurance	2,286	4,420	4,420	6,112
Maintenance & Operation Total		\$ 99,876	\$ 120,101	\$ 120,101	\$ 89,095
Total		\$ 209,471	\$ 299,484	\$ 299,484	\$ 290,688

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - MONTROSE LIBRARY
(1010-6006)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 150,886	\$ 155,160	\$ 155,160	\$ 161,880
41300	Hourly wages	80,854	69,208	69,208	78,144
Various	Benefits	29,638	28,726	28,726	31,341
42700	PERS retirement	60,010	65,815	65,815	81,060
42701	PERS cost sharing	(9,152)	(8,861)	(8,861)	(9,537)
Salaries & Benefits Total		\$ 312,236	\$ 310,048	\$ 310,048	\$ 342,888
Maintenance & Operation					
45050	Periodicals and newspapers	\$ 2,847	\$ -	\$ -	\$ -
45100	Books	8,895	25,500	25,500	6,000
45150	Furniture and equipment	13,611	-	-	-
45170	Computer hardware	790	-	-	-
45250	Office supplies	1,609	1,000	1,000	1,000
46005	Utilities	33,698	34,650	34,650	38,700
46010	Building maint service charge	71,018	65,342	65,342	60,025
46011	Liability Insurance	6,284	7,853	7,853	10,202
Maintenance & Operation Total		\$ 138,751	\$ 134,345	\$ 134,345	\$ 115,927
Total		\$ 450,987	\$ 444,393	\$ 444,393	\$ 458,815

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - PACIFIC PARK NEIGHBORHOOD LIBRARY
(1010-6007)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 144,127	\$ 232,336	\$ 232,336	\$ 209,650
41300	Hourly wages	91,392	62,103	62,103	71,154
Various	Benefits	26,967	49,130	49,130	52,600
42700	PERS retirement	48,981	75,611	75,611	94,966
42701	PERS cost sharing	(7,455)	(10,179)	(10,179)	(11,174)
Salaries & Benefits Total		\$ 304,012	\$ 409,001	\$ 409,001	\$ 417,196
Maintenance & Operation					
43110	Contractual services	\$ 33,711	\$ 37,251	\$ 37,251	\$ 40,585
44450	Postage	7	-	-	-
45050	Periodicals and newspapers	1,609	-	-	-
45100	Books	4,165	24,500	24,500	6,000
45150	Furniture and equipment	904	-	-	-
45250	Office supplies	3,180	3,800	3,800	3,800
45350	General supplies	1,011	-	-	-
45681	Business meetings	57	-	-	-
46005	Utilities	17,553	15,750	15,750	18,600
46010	Building maint service charge	-	-	-	37,089
46011	Liability Insurance	6,382	10,306	10,306	11,935
Maintenance & Operation Total		\$ 68,578	\$ 91,607	\$ 91,607	\$ 118,009
Total		\$ 372,590	\$ 500,608	\$ 500,608	\$ 535,205

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - TECHNOLOGY & COLLECTION SERVICES
(1010-6009)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 470,555	\$ 414,076	\$ 414,076	\$ 93,290
41200	Overtime	651	-	-	-
41300	Hourly wages	15,351	23,751	23,751	19,550
Various	Benefits	123,524	93,013	93,013	14,102
42700	PERS retirement	126,070	130,078	130,078	37,856
42701	PERS cost sharing	(19,201)	(17,512)	(17,512)	(4,454)
Salaries & Benefits Total		\$ 716,951	\$ 643,406	\$ 643,406	\$ 160,344
Maintenance & Operation					
43110	Contractual services	\$ 198,132	\$ 305,900	\$ 305,900	\$ 138,308
44120	Repairs to office equipment	513	-	-	-
44300	Telephone	-	-	-	7,354
44450	Postage	24	-	-	-
44550	Travel	220	-	-	-
44700	Computer software	7,699	8,000	8,000	1,000
44800	Membership and dues	118	-	-	-
45050	Periodicals and newspapers	6,797	-	-	-
45100	Books	400,531	24,000	24,000	-
45101	Digital resources	318,857	250,000	250,000	247,000
45150	Furniture and equipment	6,339	-	-	-
45170	Computer hardware	85,282	50,000	50,000	25,000
45250	Office supplies	6,632	2,000	2,000	1,000
45684	Discount earned and lost	(9)	-	-	-
46011	Liability Insurance	13,204	15,324	15,324	4,796
Maintenance & Operation Total		\$ 1,044,340	\$ 655,224	\$ 655,224	\$ 424,458
Total		\$ 1,761,291	\$ 1,298,630	\$ 1,298,630	\$ 584,802

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - DONATIONS
(1010-6010)

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
45250	Office supplies	\$ 222	\$ -	\$ -	-
45350	General supplies	293	-	-	-
45681	Business meetings	46	-	-	-
Maintenance & Operation Total		\$ 561	\$ -	\$ -	-
Total		\$ 561	\$ -	\$ -	-

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - SPECIAL REVENUE ACCOUNTS
(1010-6011)

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
44450	Postage	\$ 4	\$ -	\$ -	-
45150	Furniture and equipment	4,400	-	-	-
45250	Office supplies	1,381	-	-	-
45682	Miscellaneous	1	-	-	-
Maintenance & Operation Total		\$ 5,785	\$ -	\$ -	-
Total		\$ 5,785	\$ -	\$ -	-

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL BUDGET FUND - TECHNICAL SERVICES
(1010-6012)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 253,056
Various	Benefits	-	-	-	55,167
42700	PERS retirement	-	-	-	84,410
42701	PERS cost sharing	-	-	-	(9,931)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 382,702
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 164,662
45100	Books	-	-	50,000	-
45250	Office supplies	-	-	-	1,000
46011	Liability Insurance	-	-	-	10,757
Maintenance & Operation Total		\$ -	\$ -	\$ 50,000	\$ 176,419
Total		\$ -	\$ -	\$ 50,000	\$ 559,121

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
URBAN ART FUND (2100)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 181,752	\$ 89,500	\$ 895,500	\$ 269,000
44550	Travel	302	-	-	-
45250	Office supplies	193	-	-	-
45681	Business meetings	346	-	-	-
Maintenance & Operation Total		\$ 182,593	\$ 89,500	\$ 895,500	\$ 269,000
Total		\$ 182,593	\$ 89,500	\$ 895,500	\$ 269,000

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - PROJECTS
(2750-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 94	\$ -	\$ -	\$ -
41300	Hourly wages	75,974	10,150	56,477	42,408
Various	Benefits	3,396	674	674	2,690
42700	PERS retirement	19,128	-	-	14,419
42701	PERS cost sharing	(2,962)	-	-	(1,696)
Salaries & Benefits Total		\$ 95,630	\$ 10,824	\$ 57,151	\$ 57,821
Maintenance & Operation					
43110	Contractual services	\$ 6,439	\$ -	\$ 1,500	\$ 1,500
43112	Direct assistance	500,000	-	(30,593)	-
44450	Postage	1,005	-	-	-
44550	Travel	876	-	-	-
44650	Training	1,150	-	-	-
44700	Computer software	12,625	-	-	-
44800	Membership and dues	150	-	-	-
45100	Books	14,884	5,000	25,087	27,959
45101	Digital resources	18,600	-	-	-
45150	Furniture and equipment	8,599	-	-	-
45250	Office supplies	7,492	-	-	5,716
45350	General supplies	75	15,000	15,000	22,457
45450	Printing and graphics	6,450	-	-	-
45681	Business meetings	447	-	-	-
45682	Miscellaneous	25	-	14,354	4,248
46007	Cost allocation charge	3,556	-	-	-
46011	Liability Insurance	2,061	355	355	1,802
Maintenance & Operation Total		\$ 584,435	\$ 20,355	\$ 25,703	\$ 63,682
Total		\$ 680,065	\$ 31,179	\$ 82,854	\$ 121,503

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - DONATIONS
(2750-6010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 1,692	\$ 2,538	\$ 2,538	\$ 1,000
Various	Benefits	96	169	169	116
42700	PERS retirement	449	-	-	340
42701	PERS cost sharing	(68)	-	-	(40)
Salaries & Benefits Total		\$ 2,170	\$ 2,707	\$ 2,707	\$ 1,416
Maintenance & Operation					
43110	Contractual services	\$ 13,250	\$ 13,200	\$ 13,200	\$ 19,100
44550	Travel	5,897	5,000	5,000	5,000
44650	Training	-	1,000	1,000	1,000
45100	Books	17,205	13,750	13,750	13,748
45150	Furniture and equipment	1,585	5,000	5,000	5,000
45250	Office supplies	15,312	1,550	1,550	1,550
45350	General supplies	1,588	3,800	3,800	3,800
45450	Printing and graphics	-	1,200	1,200	1,200
45681	Business meetings	4,046	600	600	600
45682	Miscellaneous	65	-	-	-
46011	Liability Insurance	46	89	89	42
Maintenance & Operation Total		\$ 58,994	\$ 45,189	\$ 45,189	\$ 51,040
Total		\$ 61,163	\$ 47,896	\$ 47,896	\$ 52,456

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - SPECIAL REVENUE ACCOUNTS
(2750-6011)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 3,729	\$ 33,495	\$ 33,495	\$ 31,000
Various	Benefits	243	1,975	1,975	2,011
42700	PERS retirement	847	8,443	8,443	10,540
42701	PERS cost sharing	(129)	(1,137)	(1,137)	(1,240)
Salaries & Benefits Total		\$ 4,690	\$ 42,776	\$ 42,776	\$ 42,311
Maintenance & Operation					
43110	Contractual services	\$ 16,400	\$ 17,000	\$ 17,000	\$ 24,148
44450	Postage	10	-	-	-
45100	Books	-	11,239	11,239	9,312
45150	Furniture and equipment	-	2,000	2,000	-
45250	Office supplies	13,090	11,036	11,036	8,823
45350	General supplies	476	-	-	-
45450	Printing and graphics	-	-	-	154
45681	Business meetings	125	-	-	-
45682	Miscellaneous	2,759	12,929	12,929	7,147
46007	Cost allocation charge	6,846	8,039	8,039	14,511
46011	Liability Insurance	101	1,173	1,173	1,317
Maintenance & Operation Total		\$ 39,807	\$ 63,416	\$ 63,416	\$ 65,412
Total		\$ 44,497	\$ 106,192	\$ 106,192	\$ 107,723

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 15,104	\$ -	\$ -	-
Various	Benefits	4,399	-	-	-
42700	PERS retirement	4,013	-	-	-
42701	PERS cost sharing	(604)	-	-	-
Salaries & Benefits Total		\$ 22,912	\$ -	\$ -	-
Maintenance & Operation					
43110	Contractual services	\$ 35,124	\$ -	\$ -	-
46011	Liability Insurance	420	-	-	-
Maintenance & Operation Total		\$ 35,544	\$ -	\$ -	-
Capital Improvement					
51150	Buildings and structures	\$ 26,918	\$ -	\$ -	-
51200	Other improvements	-	-	-	100,000
52100	Construction	157,002	-	-	-
Capital Improvement Total		\$ 183,919	\$ -	\$ -	100,000
Total		\$ 242,376	\$ -	\$ -	100,000

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY MITIGATION FEE FUND (4070)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 28,248	\$ -	\$ -	-
Various	Benefits	5,981	-	-	-
42700	PERS retirement	7,409	-	-	-
42701	PERS cost sharing	(1,130)	-	-	-
Salaries & Benefits Total		\$ 40,508	\$ -	\$ -	-
Maintenance & Operation					
44450	Postage	\$ 8	\$ -	\$ -	-
46011	Liability Insurance	733	-	-	-
Maintenance & Operation Total		\$ 741	\$ -	\$ -	-
Capital Improvement					
51150	Buildings and structures	\$ 148,670	\$ -	\$ -	-
52100	Construction	127,732	-	-	-
53140	Administration costs	277	-	-	-
Capital Improvement Total		\$ 276,679	\$ -	\$ -	-
Total		\$ 317,928	\$ -	\$ -	-

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Assistant	2.00	2.00	2.00	2.00
Assistant Director of Libraries Arts & Culture	1.00	1.00	1.00	1.00
Customer Service Representative	7.00	7.00	7.00	7.00
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
IT Applications Specialist	-	1.00	-	-
Librarian	13.00	13.00	13.00	13.00
Librarian Specialist	4.00	3.00	4.00	4.00
Library Arts & Culture Adm Mgr	1.00	1.00	1.00	1.00
Library Arts & Culture Supervisor	5.00	5.00	5.00	5.00
Library Assistant	2.00	2.00	2.00	2.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	-
Principal Library, Arts & Culture Adm	2.00	2.00	2.00	2.00
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Arts & Culture Supervisor	4.00	4.00	4.00	4.00
Total Salaried Positions	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>	<u>46.00</u>
<u>Hourly Positions</u>				
		*	*	*
Administrative Intern	0.78	(1)	-	-
Community Outreach Assistant	-		0.59	(1)
Customer Service Assistant	1.04	(3)	2.09	(4)
Customer Service Library Representative	3.16	(11)	1.83	(6)
Hourly City Worker	17.99	(34)	3.07	(8)
Librarian	1.62	(5)	1.75	(9)
Library Assistant	2.78	(11)	6.04	(23)
Library Monitor	2.26	(7)	3.30	(12)
Library Page	7.36	(15)	8.18	(18)
Office Services Specialist II	0.77	(2)	0.71	(1)
Office Specialist I	0.11	(1)	0.15	(1)
Total Hourly FTE Positions	<u>37.87</u>		<u>27.71</u>	
			<u>27.71</u>	<u>22.18</u>
Library, Arts & Culture Total	<u>84.87</u>		<u>74.71</u>	<u>68.18</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

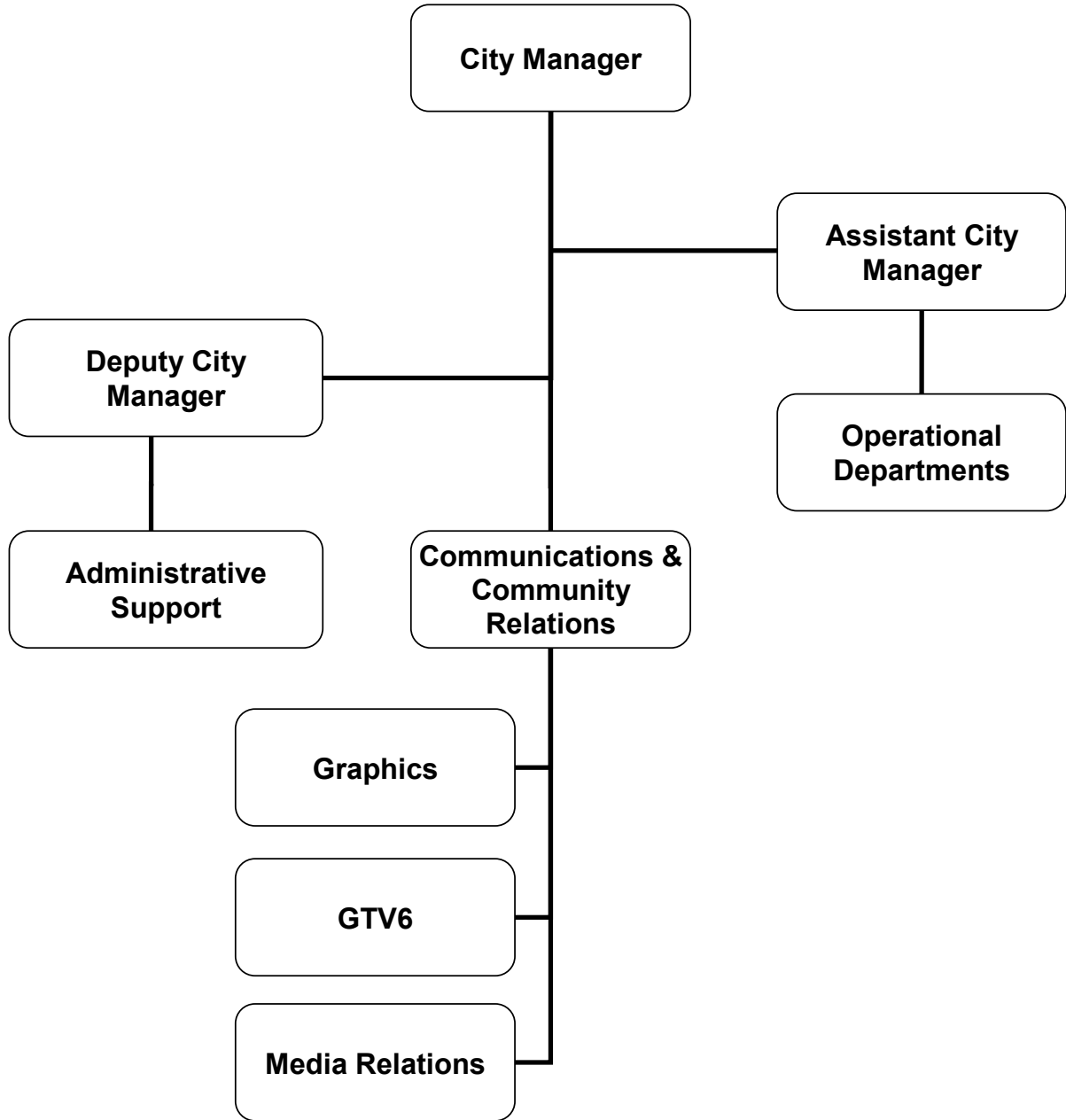


ADOPTED BUDGET

FY 2019-2020

MANAGEMENT SERVICES

MANAGEMENT SERVICES



MANAGEMENT SERVICES

CITY OF GLENDALE MANAGEMENT SERVICES

MISSION STATEMENT

To implement City Council policy directives, provide leadership, promote the health, safety, and well-being of the community, administer prudent fiscal management through the efficient and cost-effective management of City operations to meet the short- and long-term needs of the community, and to strengthen communications and partnerships with the community.

DEPARTMENT DESCRIPTION

The City Manager's Office is the department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs, and directives. This department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City Budget for the City Council's review and adoption. Additionally, the Public Information Office oversees the dissemination of information to the public through various media platforms such as the City's Government Access Channel 6, Facebook, Twitter, and Instagram, and serves as the liaison with the media.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

Management Services is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the department manages a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures, and areas in need of improvement. Another key initiative led by Management Services is the implementation of the Citywide Exceptional Customer Service Policy. The goal is to ensure Citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

Fiscal Responsibility

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long-term financial stability. To support this goal, the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

Informed & Engaged Community

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with applicable laws and are accessible to anyone wishing to participate in the governing process. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness, and inclusion.

CITY OF GLENDALE

MANAGEMENT SERVICES

Economic Vibrancy

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$822.2 million investment portfolio as of June 30, 2019, and continues to retain high credit and bond ratings. Through the efforts of the Economic Development Division, the City is creating an environment where businesses can develop and prosper. Recognizing the important relationship between the health of the business community and the maintenance of a high quality of life for its residents, activities in developing the economy are aimed at maintaining and expanding on that positive relationship.

Arts & Culture

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community and is home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
MANAGEMENT SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>General Fund</u>				
Filming (1010-6501)*	\$ -	\$ -	\$ -	\$ 658,332
Membership & Dues (1010-6503)	107,244	113,021	113,021	113,021
City Manager (1010-6504)	2,644,697	2,973,446	3,025,446	2,898,788
Special Events (1010-6505)*	31,592	34,500	34,500	619,378
Media Graphics (1010-6506)	1,301,226	1,498,332	1,751,332	1,577,220
Commission Status of Women (1010-6508)	-	-	-	82,603
Total General Fund	\$ 4,084,758	\$ 4,619,299	\$ 4,924,299	\$ 5,949,342
<u>Other Funds</u>				
Filming Fund (2170)**	\$ -	\$ 609,464	\$ 609,464	\$ -
Cable Access Fund				
Projects (2800-0020)	\$ -	\$ 850,000	\$ 1,843,468	\$ 175,000
GTV6 (2800-6502)	-	15,000	15,000	15,000
Total Cable Access Fund	\$ -	\$ 865,000	\$ 1,858,468	\$ 190,000
Department Grand Total	\$ 4,084,758	\$ 6,093,763	\$ 7,392,231	\$ 6,139,342

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted from Police and Fire Departments into the General Fund (1010) under Management Services Department.

** In FY 2018-19, the Filming Fund (2170) was moved out of Community Development Department and into Management Services Department and in FY 2019-20, it was shifted into the General Fund (1010). Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - FILMING
(1010-6501)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 39,140
41200	Overtime	-	-	-	372,000
41300	Hourly wages	-	-	-	14,250
Various	Benefits	-	-	-	90,994
42700	PERS retirement	-	-	-	13,309
42701	PERS cost sharing	-	-	-	(1,566)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 528,127
Maintenance & Operation					
46009	ISD service charge	\$ -	\$ -	\$ -	\$ 65,955
46010	Building maint service charge	-	-	-	46,170
46011	Liability Insurance	-	-	-	18,080
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 130,205
Total		\$ -	\$ -	\$ -	\$ 658,332

Notes:

* In FY 2018-19, the Filming Fund (2170) was moved out of Community Development Department and into Management Services Department and in FY 2019-20, it was shifted into the General Fund (1010). Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - MEMBERSHIP & DUES
(1010-6503)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
44800 Membership and dues	\$ 107,244	\$ 113,021	\$ 113,021	\$ 113,021
Maintenance & Operation Total	\$ 107,244	\$ 113,021	\$ 113,021	\$ 113,021
Total	\$ 107,244	\$ 113,021	\$ 113,021	\$ 113,021

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - CITY MANAGER
(1010-6504)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,322,212	\$ 1,478,170	\$ 1,453,170	\$ 1,393,770
41200	Overtime	7,411	10,000	10,000	10,150
41300	Hourly wages	37,977	45,949	77,949	89,750
Various	Benefits	473,838	464,369	464,369	484,288
42700	PERS retirement	342,636	446,959	446,959	486,236
42701	PERS cost sharing	(51,533)	(59,443)	(59,443)	(56,521)
Salaries & Benefits Total		\$ 2,132,540	\$ 2,386,004	\$ 2,393,004	\$ 2,407,674
Maintenance & Operation					
43110	Contractual services	\$ 155,734	\$ 192,700	\$ 237,700	\$ 72,700
44100	Repairs to equipment	-	(1,000)	(1,000)	1,000
44120	Repairs to office equipment	6,324	-	-	-
44200	Advertising	330	10,000	10,000	10,000
44450	Postage	1,879	1,500	1,500	1,500
44550	Travel	38,912	40,000	40,000	40,000
44650	Training	389	10,000	10,000	10,000
44800	Membership and dues	4,900	4,000	4,000	4,000
45050	Periodicals and newspapers	105	500	500	500
45150	Furniture and equipment	8,159	1,000	1,000	1,000
45250	Office supplies	14,394	12,000	12,000	12,000
45350	General supplies	1,188	-	-	-
45681	Business meetings	19,086	13,000	13,000	13,000
45682	Miscellaneous	14,145	10,000	10,000	10,000
46008	Fleet equipment rental charge	3,410	2,898	2,898	1,393
46009	ISD service charge	133,510	172,640	172,640	175,674
46010	Building maint service charge	72,312	64,511	64,511	74,858
46011	Liability Insurance	37,381	53,693	53,693	63,489
Maintenance & Operation Total		\$ 512,157	\$ 587,442	\$ 632,442	\$ 491,114
Total		\$ 2,644,697	\$ 2,973,446	\$ 3,025,446	\$ 2,898,788

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - SPECIAL EVENTS
(1010-6505)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 1,239	\$ -	\$ -	\$ 469,067
41300	Hourly wages	259	-	-	-
Various	Benefits	290	-	-	94,582
42700	PERS retirement	53	-	-	-
42701	PERS cost sharing	(8)	-	-	-
Salaries & Benefits Total		\$ 1,833	\$ -	\$ -	\$ 563,649
Maintenance & Operation					
45350	General supplies	\$ 6,912	\$ 10,000	\$ 10,000	\$ 10,000
45681	Business meetings	678	-	-	-
45682	Miscellaneous	22,128	24,500	24,500	24,500
46009	ISD service charge	-	-	-	1,293
46011	Liability Insurance	40	-	-	19,936
Maintenance & Operation Total		\$ 29,759	\$ 34,500	\$ 34,500	\$ 55,729
Total		\$ 31,592	\$ 34,500	\$ 34,500	\$ 619,378

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted from Police and Fire Departments into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - MEDIA GRAPHICS
(1010-6506)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 470,084	\$ 497,142	\$ 497,142	\$ 521,490
41200	Overtime	5,260	5,500	13,000	5,583
41300	Hourly wages	124,581	161,254	185,754	146,555
Various	Benefits	139,873	152,425	152,425	162,656
42700	PERS retirement	153,037	195,610	195,610	223,264
42701	PERS cost sharing	(23,324)	(26,336)	(26,336)	(26,268)
Salaries & Benefits Total		\$ 869,512	\$ 985,595	\$ 1,017,595	\$ 1,033,279
Maintenance & Operation					
43110	Contractual services	\$ 106,339	\$ 176,524	\$ 397,524	\$ 176,524
44100	Repairs to equipment	665	2,000	2,000	2,000
44120	Repairs to office equipment	6,464	7,000	7,000	7,000
44450	Postage	1,021	1,150	1,150	1,150
44550	Travel	1,394	4,000	4,000	4,000
44650	Training	4,367	4,000	4,000	4,000
44700	Computer software	402	-	-	-
44800	Membership and dues	180	4,000	4,000	4,000
45050	Periodicals and newspapers	1,063	600	600	600
45150	Furniture and equipment	943	3,500	3,500	3,500
45170	Computer hardware	9,439	-	-	-
45200	Maps and blue prints	8,781	10,000	10,000	10,000
45250	Office supplies	50,425	50,000	50,000	50,000
45350	General supplies	449	3,000	3,000	3,000
45681	Business meetings	692	1,000	1,000	1,000
45682	Miscellaneous	9,265	22,000	22,000	22,000
45684	Discount earned and lost	(236)	-	-	-
46006	Rent	97,368	97,371	97,371	97,371
46009	ISD service charge	69,809	79,529	79,529	107,267
46010	Building maint service charge	26,967	23,826	23,826	21,897
46011	Liability Insurance	16,268	23,237	23,237	28,632
Maintenance & Operation Total		\$ 412,065	\$ 512,737	\$ 733,737	\$ 543,941
Capital Outlay					
51000	Capital outlay	\$ 19,649	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 19,649	\$ -	\$ -	\$ -
Total		\$ 1,301,226	\$ 1,498,332	\$ 1,751,332	\$ 1,577,220

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL BUDGET FUND - COMMISSION ON THE STATUS OF WOMEN
(1010-6508)

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
45682 Miscellaneous	\$ -	\$ -	\$ -	\$ 82,603
Maintenance & Operation Total	\$ -	\$ -	\$ -	\$ 82,603
Total	\$ -	\$ -	\$ -	\$ 82,603

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
FILMING FUND (2170)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ 94,520	\$ 94,520	\$ -
41200	Overtime	-	322,000	322,000	-
Various	Benefits	-	86,603	86,603	-
42700	PERS retirement	-	28,083	28,083	-
42701	PERS cost sharing	-	(3,781)	(3,781)	-
Salaries & Benefits Total		\$ -	\$ 527,425	\$ 527,425	\$ -
Maintenance & Operation					
46007	Cost allocation charge	\$ -	\$ 12,154	\$ 12,154	\$ -
46009	ISD service charge	-	8,732	8,732	-
46010	Building maint service charge	-	46,575	46,575	-
46011	Liability Insurance	-	14,578	14,578	-
Maintenance & Operation Total		\$ -	\$ 82,039	\$ 82,039	\$ -
Total		\$ -	\$ 609,464	\$ 609,464	\$ -

Notes:

* In FY 2018-19, the Filming Fund (2170) was moved out of Community Development Department and into Management Services Department and in FY 2019-20, it was shifted into the General Fund (1010). Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - PROJECTS
(2800-0020)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 175,000
52100 Construction	-	850,000	1,843,468	-
Capital Improvement Total	\$ -	\$ 850,000	\$ 1,843,468	\$ 175,000
Total	\$ -	\$ 850,000	\$ 1,843,468	\$ 175,000

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - GTV6
(2800-6502)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
43110 Contractual services	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
Maintenance & Operation Total	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
Total	\$ -	\$ 15,000	\$ 15,000	\$ 15,000

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Associate	-	-	1.00	1.00
Assistant City Manager	0.75	1.00	0.75	1.00
Broadcast Coordinator	2.00	2.00	2.00	2.00
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	1.00	1.00	-	-
Community Relations Coordinator	1.00	1.00	1.00	1.00
Councilmember**	5.00	5.00	5.00	5.00
Customer Service Representative	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Director of Communications & Comm Rel	1.00	1.00	-	-
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Duplicating Shop Operator	1.00	1.00	1.00	1.00
Executive Assistant to City Council	1.00	1.00	1.00	1.00
Graphics Administrator	1.00	1.00	1.00	1.00
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Specialist I	1.00	1.00	1.00	1.00
Permit Specialist/Filming	-	1.00	1.00	1.00
Police Services Assistant	-	0.50	0.50	-
Public Information Officer	-	-	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Assistant to City Council	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>21.75</u>	<u>23.50</u>	<u>23.25</u>	<u>23.00</u>
<u>Hourly Positions</u>				
Administrative Intern	1.60	(2)	-	-
Broadcast Productions Assistant	0.60	(1)	0.60	(1)
Hourly City Worker	3.01	(5)	4.30	(6)
Total Hourly FTE Positions	<u>5.21</u>	<u>4.90</u>	<u>4.90</u>	<u>5.15</u>
Management Services Total	<u><u>26.96</u></u>	<u><u>28.40</u></u>	<u><u>28.15</u></u>	<u><u>28.15</u></u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

** Elected Official

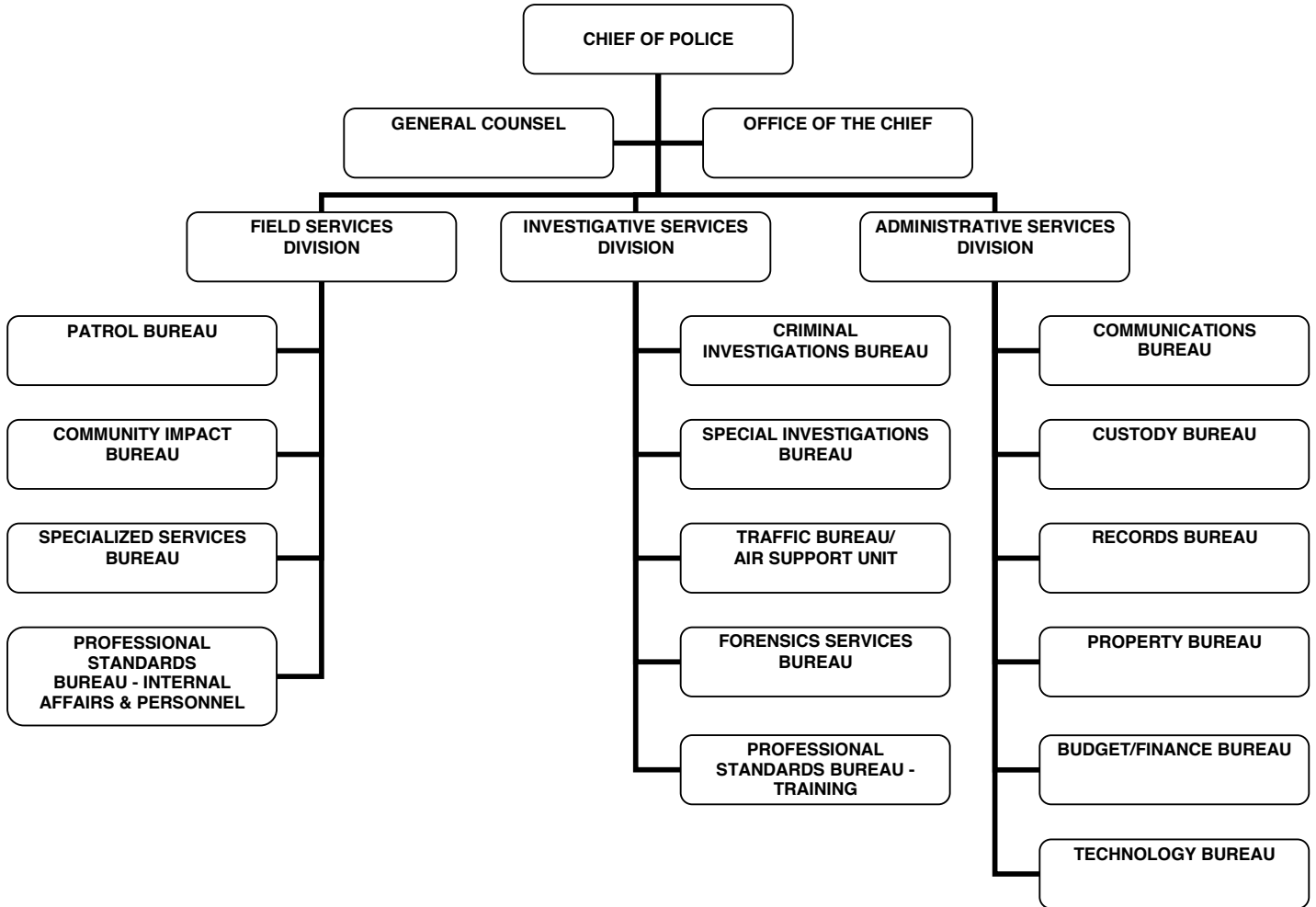


ADOPTED BUDGET

FY 2019-2020

POLICE

POLICE



CITY OF GLENDALE

POLICE

MISSION STATEMENT

As a premier city anchored in pride of civic ownership, Glendale's success is realized through a community that is safe, prosperous, and rich in cultural offerings. This vision is accomplished with emphasis on:

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 9-1-1 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the city jail facility. The Police Department is organized into the following four Divisions: Administrative Services, Field Services, Investigative Services, and Office of the Chief.

The ***Administrative Services Division*** is a diverse operation staffed primarily by professional staff.

- ***Communications Bureau*** – The Communications Bureau is the critical link between community members calling in for assistance and the Police Officers in the field. As the primary answering point for all 9-1-1 emergency calls, the Communications Bureau is responsible for dispatching police resources and routing fire/EMS calls to the appropriate agency.
- ***Custody Bureau*** – The Custody Bureau operates the city's jail, incarcerating all pre-arraigned arrestees. The Glendale City Jail offers a Pay-to-Stay Program for qualified men and women who have been sentenced to serve time in jail, offering an alternative to serving time in the Los Angeles County Jail. Additionally, the Glendale City Jail works in cooperation with the Glendale Superior Court Judges to impose a booking recovery fee to DUI and misdemeanor offenders. Convicted offenders are ordered to reimburse the City of Glendale for administrative fees incurred during their booking process.
- ***Records Bureau*** – The Records Bureau processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, bail receipts, field interviews and additional information maintained in the Records Management System. The Records Bureau also intakes and processes subpoenas and releases law enforcement records in accordance with the California Public Records Act. The Records Bureau makes inquiries and entries into state and national databases. It also is responsible for administering biennial testing to all Police employees to ensure compliance with all governmental requirements.
- ***Budget and Finance Bureau*** – The Business/Budget Office Bureau processes, manages and administers the department's budget; alarm permits/false alarm services contract, police fees and other revenues; payroll processing; accounts payables and contracts; and management of Federal, State and local grants. The bureau also manages the department's facilities including the Police Community Room.

CITY OF GLENDALE

POLICE

- Property Bureau – The Property Bureau is responsible for the accurate accounting and security of all property in the evidence room, including evidence, found, and safekeeping property. The Property Bureau ensures that a proper chain of custody is maintained for each item of property, and is responsible for the disposition and/or release of property in accordance with applicable laws and department policy.
- Technology Bureau – Technology Bureau staff coordinate with the city's Information Services Division for the purchase, implementation, and maintenance of all technology utilized by Police personnel. The Technology Bureau conducts research on emerging technologies, and makes recommendations to staff on how best to integrate them into the Department's work processes.

The **Field Services Division** is responsible for providing emergency and non-emergency front-line services. The division is composed of three bureaus which collaboratively focus on reducing crime, enhancing community safety, and improving the quality of life in Glendale.

- Patrol Services Bureau – This bureau, overseen by four Lieutenant Watch Commanders, provides patrol and front-line emergency services to the community on a 24/7 basis.
- Community Impact Bureau – CIB works directly with the five geographic areas of the community coordinating city-wide resources to address crime, quality of life issues, and implement long-term problem solving strategies. This bureau works directly with community partners to address homeless and mental health issues in our community. Additionally this bureau includes the *Downtown Policing Unit*, which handles all calls for service in the downtown shopping area – including the Americana and the Glendale Galleria. The School Resource Officers also work out of this bureau and provide service to all of our public high schools.
- Specialized Services Bureau – This bureau consists of our *Special Enforcement Detail (SED)* which is responsible for focusing on specific crime problems that arise, including gang activity. This detail is also responsible for monitoring offenders released on community supervision. The K9 unit also falls under this bureau. Canines are cross trained in apprehension of suspects and detection (narcotics or explosives). This bureau is also responsible for overseeing our field training officer program and is responsible for the training of our new officers.
- Police Fleet Maintenance Liaison – The Fleet Liaison function is responsible for coordinating the repair, maintenance, and procurement of vehicles with Public Works Fleet Services personnel.
- Professional Standards Bureau – Internal Affairs & Personnel – The Professional Standards Bureau is responsible for all personnel functions, oversees recruitment, entry-level and promotional testing, and prospective employee background investigations. The Internal Affairs Unit is responsible for conducting and coordinating personnel complaints and investigations and the maintenance of employment records. The bureau also serves as the departmental liaison with the City Attorney's Office and the Human Resources Department on personnel related matters.

The **Investigative Services Division** consists of the Detective Bureau, Special Investigations Bureau, and the Forensic Services Bureau. Within these Bureaus reside functional and specialized details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

CITY OF GLENDALE

POLICE

The personnel assigned to the *Investigative Services Division* conduct detailed investigations, identify and arrest perpetrators, conduct surveillances of suspected criminal elements, author and execute search and arrest warrants, facilitate criminal trials and prosecutions, collect and analyze forensic evidence, and engage in detailed crime scene management and processing.

- *Criminal Investigations Bureau* – The Criminal Investigations Bureau consists of the *Assaults Detail* (assault/battery, domestic violence, sex crimes, restraining orders, child and elder abuse, and sexual offender registration), the *Burglary/Auto Theft Detail* (residential and commercial burglaries, vehicle burglaries and thefts, larceny, receiving stolen property, trespassing, vandalism, arson and explosives, and lost and found property), the *Financial Crimes Detail* (identity theft, embezzlement, fraud, counterfeit currency and securities, and financial elder abuse), the *Robbery/Homicide Detail* (death investigations, robberies, missing persons, kidnappings, weapons violations, and cold cases/unsolved homicides), and the *Court Services Detail* (subpoena control, misdemeanor criminal case filings, and discovery compliance). The bureau is also engaged in regional crime fighting efforts through participation in the Pacific Southwest Regional Fugitive Task Force.
- *Special Investigations Bureau* – The Special Investigations Bureau consists of the *Vice/Narcotics Detail* (gambling, prostitution, narcotics, liquor laws, and licensing) and the *Intelligence Detail* (Organized Crime and Homeland Security). Additionally, the Special Investigations Bureau has detectives working on the FBI's Eurasian Organized Crime Task Force (EOCTF), and the Los Angeles Interagency Metropolitan Apprehension Crime Task Force (LA-IMPACT).
- *Forensic Services Bureau* – The Verdugo Regional Crime Laboratory provides the City a full-service evidence processing facility. The laboratory operates a *Computer/Digital Forensics Laboratory*, a *DNA laboratory*, and performs automated ballistic evaluations which meet the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) standards. These highly specialized forensic services are provided to the city and multiple Law Enforcement Agencies throughout Southern California. These capabilities provide actionable investigative leads in an expedited manner.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a partnership program with the City of Burbank, provides a helicopter observation platform in support of patrol and investigative operations, search and rescue functions, and tactical operations, and external load operations. The Air Support Unit also provides support to the Fire Department and other city departments during major incidents.
- *SWAT/CNT* – The Special Weapons and Tactics Team and Crisis Negotiations Team operate under the command of the Investigative Services Division Commander. The two teams operate in a coordinated effort towards high risk situations involving specialized tactics and equipment.
- *Professional Standards Bureau – Training* – The Professional Standards Bureau is responsible for all personnel training.

CITY OF GLENDALE

POLICE

The **Office of the Chief** provides direction and overall management of the department. Components of the division include:

- Office of the Chief – Oversees police involvement in special events and filming permits, media relations and community relations, the Glendale Police Foundation, and the Volunteer Program. Provides administrative support to the command staff and department personnel.
- Legal Services – Oversees risk management and provides legal services.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

The Police Department is committed to providing its residents with extraordinary customer service centered on the principles of speed, quality, and customer satisfaction through the delivery of high quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

Safe & Healthy Community

The Police Department is committed to working in collaboration with other city departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of California's top ten safest cities with a population of over 200,000 and continue to reduce the resident's fear of crime.

Infrastructure & Mobility

In conjunction with the city's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

Informed & Engaged Community

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other city departments; department-wide community policing; and a renewed commitment to recruit candidates that represent the city's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
POLICE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
Administration (1010-0010)	\$ 11,443,588	\$ 17,775,639	\$ 17,775,639	\$ 5,415,321
Field Services (1010-7000)	40,198,204	43,599,574	43,465,074	46,445,926
Investigative Services (1010-7001)	15,091,788	16,627,697	16,762,197	15,848,419
Support Services (1010-7002)	12,899,626	8,464,589	8,464,589	19,996,764
Office of the Chief (1010-7003)	921,695	847,823	847,823	1,316,141
Total General Fund	\$ 80,554,901	\$ 87,315,322	\$ 87,315,322	\$ 89,022,571
Other Funds				
Asset Forfeiture Fund (2600)	\$ 376,167	\$ 727,036	\$ 727,036	\$ 536,379
Police Special Grants (2610)	1,503,616	775,682	2,263,831	920,000
Supplemental Law Enforcement Fund (2620)	330,756	485,429	485,429	421,693
Special Events Fund (2670)*	669,978	1,187,620	1,187,620	-
Police Building Project Fund (3030)	2,428,348	2,619,909	2,619,909	3,080,797
Capital Improvement Fund (4010)	2,692	100,000	100,000	-
CIP Reimbursement Fund (4090)	55,548	-	40,000	-
Joint Air Support Fund (6020)	812,364	1,535,980	1,535,980	3,271,766
Total Other Funds	\$ 6,179,468	\$ 7,431,656	\$ 8,959,805	\$ 8,230,635
Department Grand Total	\$ 86,734,369	\$ 94,746,978	\$ 96,275,127	\$ 97,253,206

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,691,002	\$ 5,528,580	\$ 5,528,580	\$ 1,665,203
41200	Overtime	105,877	362,999	362,999	71,900
41300	Hourly wages	22,117	128,389	128,389	-
Various	Benefits	377,950	1,289,081	1,289,081	388,103
42700	PERS retirement	451,584	1,588,078	1,588,078	561,531
42701	PERS cost sharing	(68,824)	(213,810)	(213,810)	(66,072)
Salaries & Benefits Total		\$ 2,579,706	\$ 8,683,317	\$ 8,683,317	\$ 2,620,665
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 2,566	\$ 2,500	\$ 2,500	\$ 2,500
43110	Contractual services	31,474	8,325	8,325	6,825
44100	Repairs to equipment	25	1,500	1,500	1,500
44120	Repairs to office equipment	1,337	2,500	2,500	2,500
44450	Postage	12,762	-	-	-
44500	Support for prisoners	-	65,000	65,000	-
44550	Travel	4,264	5,093	5,093	3,262
44551	POST travel	400	3,958	3,958	2,535
44600	Laundry and towel service	10,302	8,800	8,800	8,800
44650	Training	754	3,958	3,958	2,535
44651	POST training	180	185	185	119
44760	Regulatory	-	1,000	1,000	1,000
44800	Membership and dues	825	350	350	350
45150	Furniture and equipment	24,691	7,999	7,999	7,999
45170	Computer hardware	3,029	-	-	-
45250	Office supplies	22,700	26,285	26,285	15,146
45350	General supplies	26,624	35,700	35,700	23,600
45681	Business meetings	-	2,300	2,300	700
45682	Miscellaneous	57,292	-	-	-
46005	Utilities	897,749	666,750	666,750	921,200
46008	Fleet equipment rental charge	2,159,480	1,835,146	1,835,146	882,127
46009	ISD service charge	4,647,434	5,397,980	5,397,980	-
46010	Building maint service charge	910,999	816,445	816,445	838,120
46011	Liability Insurance	48,996	200,548	200,548	73,838
Maintenance & Operation Total		\$ 8,863,882	\$ 9,092,322	\$ 9,092,322	\$ 2,794,656
Total		\$ 11,443,588	\$ 17,775,639	\$ 17,775,639	\$ 5,415,321

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - FIELD SERVICES
(1010-7000)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 18,488,961	\$ 21,331,226	\$ 19,796,726	\$ 22,507,881
41200	Overtime	3,984,894	2,103,750	2,103,750	2,103,750
41300	Hourly wages	19,930	4,368	4,368	4,368
Various	Benefits	7,174,407	7,854,897	7,854,897	7,925,571
42700	PERS retirement	8,267,483	10,749,744	10,749,744	12,118,721
42701	PERS cost sharing	(606,523)	(701,786)	(701,786)	(682,689)
Salaries & Benefits Total		\$ 37,329,152	\$ 41,342,199	\$ 39,807,699	\$ 43,977,602
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 170	\$ -	\$ -	\$ -
43110	Contractual services	1,160,009	1,294,082	1,294,082	1,288,082
44100	Repairs to equipment	7,108	2,500	2,500	2,500
44300	Telephone	-	300	300	300
44450	Postage	778	-	-	-
44550	Travel	17,495	11,970	11,970	11,970
44551	POST travel	20,264	9,303	9,303	9,303
44650	Training	11,032	9,303	9,303	9,303
44651	POST training	123	434	434	434
44700	Computer software	5,900	-	-	-
44800	Membership and dues	800	850	850	850
45100	Books	1,566	-	-	-
45150	Furniture and equipment	211,110	56,000	124,349	56,000
45170	Computer hardware	5,052	-	-	-
45250	Office supplies	13,290	9,618	9,618	9,618
45350	General supplies	50,300	40,690	40,690	40,690
45681	Business meetings	928	5,300	5,300	5,300
45682	Miscellaneous	80,832	6,200	1,305,100	6,200
46008	Fleet equipment rental charge	60	-	-	-
46009	ISD service charge	662,000	-	-	-
46011	Liability Insurance	607,470	810,825	810,825	1,027,774
Maintenance & Operation Total		\$ 2,856,287	\$ 2,257,375	\$ 3,624,624	\$ 2,468,324
Capital Outlay					
51000	Capital outlay	\$ 12,765	\$ -	\$ 32,751	\$ -
Capital Outlay Total		\$ 12,765	\$ -	\$ 32,751	\$ -
Total		\$ 40,198,204	\$ 43,599,574	\$ 43,465,074	\$ 46,445,926

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - INVESTIGATIVE SERVICES
(1010-7001)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 7,721,392	\$ 8,512,033	\$ 8,512,033	\$ 7,982,944
41200	Overtime	825,220	885,150	885,150	885,150
41300	Hourly wages	80,032	-	-	-
Various	Benefits	2,615,597	2,961,325	2,961,325	2,608,558
42700	PERS retirement	3,206,120	3,937,129	3,937,129	4,031,086
42701	PERS cost sharing	(278,923)	(306,174)	(306,174)	(280,570)
Salaries & Benefits Total		\$ 14,169,438	\$ 15,989,463	\$ 15,989,463	\$ 15,227,168
Maintenance & Operation					
43110	Contractual services	\$ 192,586	\$ 88,825	\$ 88,825	\$ 23,825
44100	Repairs to equipment	388	-	-	-
44300	Telephone	2,070	600	600	600
44450	Postage	693	-	-	-
44550	Travel	44,054	22,196	22,196	22,196
44551	POST travel	11,860	17,250	17,250	17,250
44600	Laundry and towel service	1,291	-	-	-
44650	Training	20,747	17,250	17,250	17,250
44651	POST training	-	804	804	804
44700	Computer software	55,142	-	-	-
44760	Regulatory	16,365	10,000	10,000	10,000
44800	Membership and dues	4,030	2,300	2,300	2,300
45100	Books	121	-	-	-
45150	Furniture and equipment	32,344	25,000	25,000	25,000
45170	Computer hardware	14,765	-	-	-
45250	Office supplies	18,314	9,864	9,864	9,864
45300	Small tools	101	-	-	-
45350	General supplies	247,976	114,440	114,440	114,440
45681	Business meetings	743	800	800	800
45682	Miscellaneous	28,511	-	-	-
46011	Liability Insurance	230,250	328,905	328,905	376,922
Maintenance & Operation Total		\$ 922,350	\$ 638,234	\$ 638,234	\$ 621,251
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 134,500	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 134,500	\$ -
Total		\$ 15,091,788	\$ 16,627,697	\$ 16,762,197	\$ 15,848,419

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - SUPPORT SERVICES
(1010-7002)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 5,857,803	\$ 3,674,416	\$ 3,374,416	\$ 7,030,265
41200	Overtime	1,287,585	93,400	93,400	384,499
41300	Hourly wages	254,362	328,485	328,485	381,267
Various	Benefits	1,856,843	1,348,106	1,348,106	2,165,473
42700	PERS retirement	2,071,155	1,725,017	1,725,017	3,226,093
42701	PERS cost sharing	(229,333)	(127,476)	(127,476)	(268,781)
Salaries & Benefits Total		\$ 11,098,415	\$ 7,041,948	\$ 6,741,948	\$ 12,918,816
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 2,418	\$ -	\$ -	\$ -
43110	Contractual services	219,751	175,300	475,300	169,800
44100	Repairs to equipment	-	1,300	1,300	1,300
44200	Advertising	3,370	40,000	40,000	40,000
44354	Joint air support charge	920,315	881,975	881,975	874,868
44450	Postage	3,561	-	-	-
44500	Support of prisoners	59,553	-	-	65,000
44550	Travel	16,274	37,318	37,318	39,149
44551	POST travel	54,246	29,004	29,004	30,427
44650	Training	39,108	29,004	29,004	30,427
44651	POST training	1,038	1,353	1,353	1,419
44700	Computer software	4,044	-	-	-
44800	Membership and dues	87	-	-	-
45100	Books	7,295	-	-	-
45150	Furniture and equipment	163,205	44,000	44,000	44,000
45170	Computer hardware	1,091	-	-	-
45250	Office supplies	18,350	3,316	3,316	14,455
45300	Small tools	59	-	-	-
45350	General supplies	67,328	23,600	23,600	35,700
45450	Printing and graphics	2,313	-	-	-
45681	Business meetings	1,234	1,600	1,600	3,200
45682	Miscellaneous	7,768	15,000	15,000	15,000
46009	ISD service charge	-	-	-	5,381,841
46011	Liability Insurance	197,849	139,871	139,871	331,362
Maintenance & Operation Total		\$ 1,790,258	\$ 1,422,641	\$ 1,722,641	\$ 7,077,948
Capital Outlay					
51000	Capital outlay	\$ 10,953	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 10,953	\$ -	\$ -	\$ -
Total		\$ 12,899,626	\$ 8,464,589	\$ 8,464,589	\$ 19,996,764

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL BUDGET FUND - OFFICE OF THE CHIEF
(1010-7003)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 430,055	\$ 442,472	\$ 442,472	\$ 612,371
41200	Overtime	87,906	23,150	23,150	23,150
41300	Hourly wages	51,298	35,605	35,605	147,401
Various	Benefits	150,141	137,843	137,843	185,477
42700	PERS retirement	165,327	183,285	183,285	318,917
42701	PERS cost sharing	(17,955)	(17,699)	(17,699)	(30,077)
Salaries & Benefits Total		\$ 866,772	\$ 804,656	\$ 804,656	\$ 1,257,239
Maintenance & Operation					
43110	Contractual services	\$ 497	\$ -	\$ -	\$ -
44550	Travel	10,595	3,445	3,445	3,445
44551	POST travel	2,553	2,677	2,677	2,677
44650	Training	4,216	2,677	2,677	2,677
44651	POST training	629	125	125	125
44800	Membership and dues	7,095	7,500	7,500	7,500
45150	Furniture and equipment	-	5,000	5,000	5,000
45250	Office supplies	4,674	1,700	1,700	1,700
45350	General supplies	698	2,500	2,500	2,500
45450	Printing and graphics	1,689	-	-	-
45681	Business meetings	5,310	-	-	-
45682	Miscellaneous	2,056	-	-	-
46011	Liability Insurance	14,910	17,543	17,543	33,278
Maintenance & Operation Total		\$ 54,922	\$ 43,167	\$ 43,167	\$ 58,902
Total		\$ 921,695	\$ 847,823	\$ 847,823	\$ 1,316,141

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND (2600)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ 174,080	\$ 174,080	\$ 87,736
41200	Overtime	40,947	50,000	50,000	25,000
Various	Benefits	8,214	83,102	83,102	40,530
42700	PERS retirement	-	85,966	85,966	47,822
42701	PERS cost sharing	-	(5,954)	(5,954)	(1,500)
Salaries & Benefits Total		\$ 49,161	\$ 387,194	\$ 387,194	\$ 199,588
Maintenance & Operation					
44550	Travel	\$ 20,822	\$ 27,000	\$ 27,000	\$ 27,000
44551	POST travel	6,762	5,000	5,000	5,000
44650	Training	2,380	-	-	-
45150	Furniture and equipment	139,594	300,000	300,000	300,000
46011	Liability Insurance	1,090	7,842	7,842	4,791
Maintenance & Operation Total		\$ 170,649	\$ 339,842	\$ 339,842	\$ 336,791
Capital Outlay					
51000	Capital outlay	\$ 156,357	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 156,357	\$ -	\$ -	\$ -
Total		\$ 376,167	\$ 727,036	\$ 727,036	\$ 536,379

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE SPECIAL GRANTS FUND (2610)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41100 Salaries	\$ 142,020	\$ 135,286	\$ 179,836	\$ 131,605
41200 Overtime	407,797	271,100	636,300	343,234
41300 Hourly wages	900	-	147,500	-
Various Benefits	97,012	101,880	101,880	125,068
42700 PERS retirement	43,836	67,861	67,861	71,734
42701 PERS cost sharing	(5,379)	(3,095)	(3,095)	(2,250)
Salaries & Benefits Total	\$ 686,186	\$ 573,032	\$ 1,130,282	\$ 669,391
Maintenance & Operation				
43110 Contractual services	\$ 5,061	\$ -	\$ 244,300	\$ 42,000
44500 Support of prisoners	133	-	-	-
44550 Travel	5,199	1,500	9,500	1,500
44551 POST travel	502	-	-	-
44650 Training	3,689	30,000	36,950	30,000
44700 Computer software	2,447	-	477,500	-
45100 Books	360	-	-	-
45150 Furniture and equipment	93,015	145,000	265,448	145,000
45350 General supplies	5,896	1,926	1,926	1,926
45450 Printing and graphics	984	-	-	-
45682 Miscellaneous	3,216	10,000	11,000	10,000
46011 Liability Insurance	6,322	14,224	14,224	20,183
Maintenance & Operation Total	\$ 126,823	\$ 202,650	\$ 1,060,848	\$ 250,609
Capital Outlay				
51000 Capital outlay	\$ 690,606	\$ -	\$ 72,701	\$ -
Capital Outlay Total	\$ 690,606	\$ -	\$ 72,701	\$ -
Total	\$ 1,503,616	\$ 775,682	\$ 2,263,831	\$ 920,000

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND (2620)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 186,114	\$ 259,186	\$ 259,186	\$ 217,329
41200	Overtime	1,097	5,572	5,572	5,572
Various	Benefits	60,551	89,705	89,705	75,784
42700	PERS retirement	84,507	130,966	130,966	119,532
42701	PERS cost sharing	(6,570)	(9,072)	(9,072)	(5,998)
Salaries & Benefits Total		\$ 325,699	\$ 476,357	\$ 476,357	\$ 412,219
Maintenance & Operation					
46011	Liability Insurance	\$ 5,057	\$ 9,072	\$ 9,072	\$ 9,474
Maintenance & Operation Total		\$ 5,057	\$ 9,072	\$ 9,072	\$ 9,474
Total		\$ 330,756	\$ 485,429	\$ 485,429	\$ 421,693

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL EVENTS FUND (2670)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ 504,963	\$ 944,888	\$ 944,888	\$ -
41300	Hourly wages	76	-	-	-
Various	Benefits	124,716	201,928	201,928	-
42700	PERS retirement	20	-	-	-
42701	PERS cost sharing	(3)	-	-	-
Salaries & Benefits Total		\$ 629,772	\$ 1,146,816	\$ 1,146,816	\$ -
Maintenance & Operation					
45682	Miscellaneous	\$ 4	\$ -	\$ -	\$ -
46007	Cost allocation charge	25,687	7,181	7,181	-
46009	ISD service charge	1,059	1,248	1,248	-
46011	Liability Insurance	13,455	32,375	32,375	-
Maintenance & Operation Total		\$ 40,206	\$ 40,804	\$ 40,804	\$ -
Total		\$ 669,978	\$ 1,187,620	\$ 1,187,620	\$ -

Notes:

* In FY 2019-20, the Special Events Fund (2670) shifted into the General Fund (1010) under Management Services Department.

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE BUILDING PROJECT FUND (3030)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 3,047	\$ 3,150	\$ 3,150	\$ 3,150
47050	Interest on bonds	520,301	631,759	631,759	1,257,647
47103	Principal police bond	1,905,000	1,985,000	1,985,000	1,820,000
Maintenance & Operation Total		\$ 2,428,348	\$ 2,619,909	\$ 2,619,909	\$ 3,080,797
Total		\$ 2,428,348	\$ 2,619,909	\$ 2,619,909	\$ 3,080,797

**CITY OF GLENDALE
POLICE DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ 2,692	\$ -	\$ -	-
52100 Construction	-	100,000	100,000	-
Capital Improvement Total	\$ 2,692	\$ 100,000	\$ 100,000	\$ -
Total	\$ 2,692	\$ 100,000	\$ 100,000	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
CIP REIMBURSEMENT FUND (4090)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
44760 Regulatory	\$ 5,506	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 5,506	\$ -	\$ -	\$ -
Capital Improvement				
51200 Other improvements	\$ -	\$ -	\$ 40,000	\$ -
52100 Construction	50,042	-	-	-
Capital Improvement Total	\$ 50,042	\$ -	\$ 40,000	\$ -
Total	\$ 55,548	\$ -	\$ 40,000	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
JOINT AIR SUPPORT FUND (6020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 86,617	\$ 87,062	\$ 87,062	\$ 88,346
41200	Overtime	-	15,000	15,000	15,000
Various	Benefits	28,956	45,725	45,725	41,239
42700	PERS retirement	22,084	25,866	25,866	29,529
42701	PERS cost sharing	(3,366)	(3,482)	(3,482)	(3,474)
Salaries & Benefits Total		\$ 134,291	\$ 170,171	\$ 170,171	\$ 170,640
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 2,142	\$ 10,000	\$ 10,000	\$ 10,000
43110	Contractual services	45,107	40,000	40,000	40,000
44100	Repairs to equipment	-	17,100	17,100	17,100
44120	Repairs to office equipment	-	500	500	500
44300	Telephone	-	10,000	10,000	10,000
44350	Vehicle maintenance	301,509	793,548	693,548	793,548
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	3,938	2,000	2,000	2,000
44600	Laundry and towel service	3,506	2,000	2,000	2,000
44650	Training	2,040	9,000	9,000	9,000
44800	Membership and dues	796	1,200	1,200	1,200
45050	Periodicals and newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture and equipment	-	1,000	1,000	1,000
45200	Maps and blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	-	2,000	2,000	2,000
45350	General supplies	16,117	44,615	44,615	44,615
45503	Fuel gasoline	117,650	269,280	269,280	269,280
45681	Business meetings	-	-	-	-
45682	Miscellaneous	-	1,000	1,000	1,000
46000	Depreciation	102,828	107,969	107,969	107,970
46005	Utilities	7,123	37,905	37,905	22,400
46007	Cost allocation charge	-	-	-	-
46009	ISD service charge	-	-	-	-
46011	Liability Insurance	2,313	3,572	3,572	4,393
46012	Excess insurance and surety	73,003	-	100,000	-
Maintenance & Operation Total		\$ 678,072	\$ 1,365,809	\$ 1,365,809	\$ 1,351,126
Capital Outlay					
51000	Capital outlay	-	-	-	1,750,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 1,750,000
Total		\$ 812,364	\$ 1,535,980	\$ 1,535,980	\$ 3,271,766

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

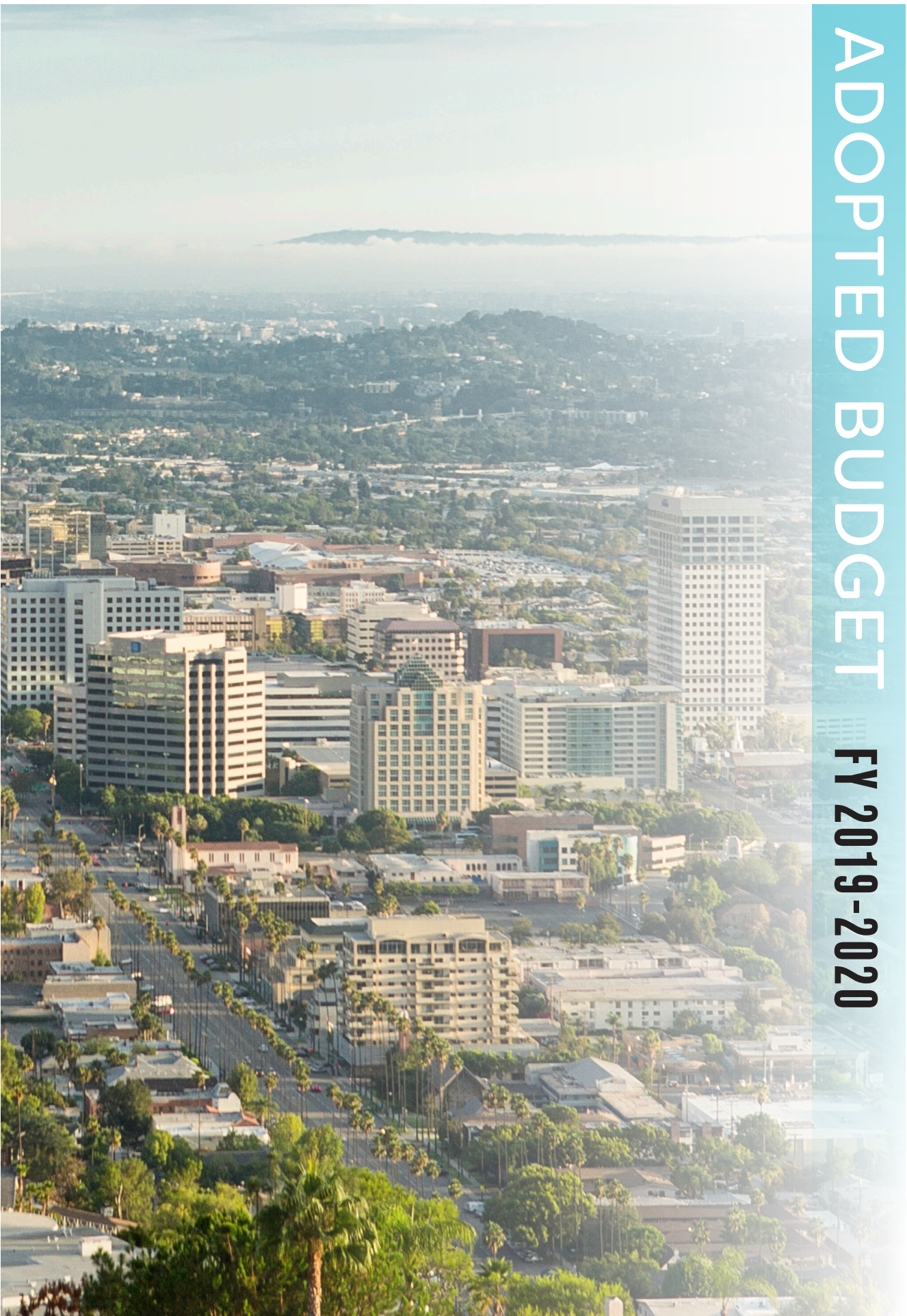
Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Community Service Officer	15.00	15.00	15.00	15.00
DNA Laboratory Supervisor	-	1.00	-	-
DNA Specialist	3.00	2.00	3.00	3.00
Forensic Specialist	2.00	2.00	2.00	2.00
Forensic Supervisor	-	-	1.00	1.00
Helicopter Mechanic	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Lab Director	1.00	1.00	1.00	1.00
Police Budget & Prop Supervisor	-	1.00	-	-
Police Captain	3.00	3.00	3.00	3.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	1.00	1.00	1.00	1.00
Police Communications Operator	21.00	21.00	21.00	21.00
Police Comm & Technology Admin	-	1.00	-	-
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Officer	16.00	16.00	16.00	16.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	11.00	10.00	11.00	11.00
Police Officer	192.00	190.00	192.00	191.00
Police Property Supervisor	1.00	-	1.00	1.00
Police Officer Recruit	-	1.00	-	-
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.50	36.50	36.50	36.50
Police Support Services Specialist	1.00	1.00	1.00	1.00
Police Services Assistant	1.50	1.50	1.50	1.00
Police Services Officer	7.00	8.00	7.00	7.00
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant II	3.00	3.00	3.00	3.00
Public Safety Business Coordinator	1.00	1.00	1.00	-
Public Safety Business Specialist	2.00	2.00	2.00	2.00
School Resource Officer	-	1.00	-	-
Sr. Crime Analyst	2.00	2.00	2.00	2.00
Sr. DNA Specialist	1.00	1.00	1.00	1.00
Sr. Forensic Specialist	3.00	3.00	2.00	2.00
Total Salaried Positions	<u>341.00</u>	<u>342.00</u>	<u>341.00</u>	<u>338.50</u>
<u>Hourly Positions</u>				
City Resource Specialist	1.47	1.00	1.00	1.00
Hourly City Worker	6.30	1.00	1.00	3.70
Police Cadet	-	7.50	7.50	7.50
Police Communications Officer	0.31	-	-	-
Police Communications Operator	-	0.36	0.36	0.36
Reserve Police Officer	0.42	0.06	0.06	0.06
Total Hourly FTE Positions	<u>8.50</u>	<u>9.92</u>	<u>9.92</u>	<u>12.62</u>
Police Total	<u><u>349.50</u></u>	<u><u>351.92</u></u>	<u><u>350.92</u></u>	<u><u>351.12</u></u>

Notes:

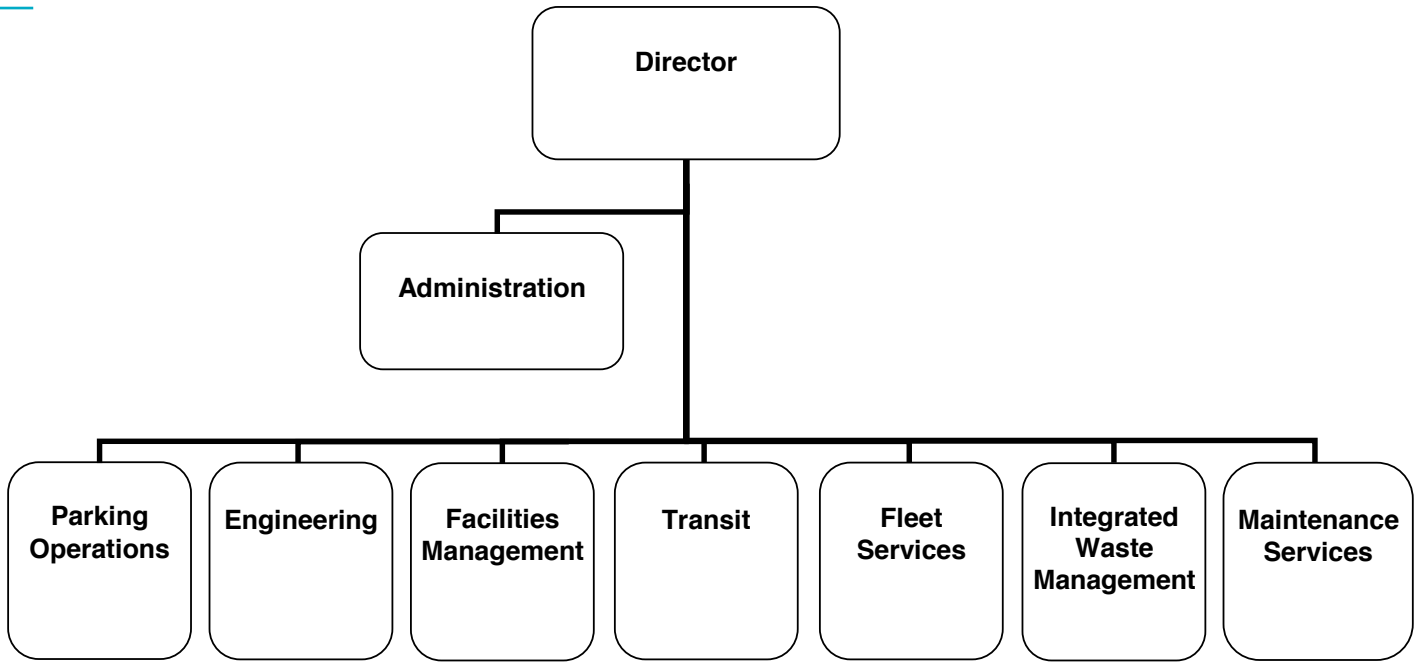
* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

ADOPTED BUDGET

FY 2019-2020



PUBLIC WORKS



CITY OF GLENDALE

PUBLIC WORKS

MISSION STATEMENT

The mission of the Public Works Department is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

DEPARTMENT DESCRIPTION

Public Works employs over 300 full-time and part-time hourly employees across eight Divisions: **Administration, Parking, Engineering, Facilities Management, Transit, Fleet Services, Integrated Waste Management, and Maintenance Services.**

The **Administration Division** is responsible for the leadership and direction of all operations within the Public Works Department. In addition to the preparation and management of the overall Department Budget that covers nearly \$178 million in annual funding, staff is also responsible for legislative review, strategic planning, coordinating special projects, and human resources management. In addition to these duties, the Division strives to inform, educate, and engage the community in Public Works projects and programs through its social media platforms and extensive community outreach. It also serves as liaison to the Transportation and Parking Commission as well as other organizations and agencies.

The **Parking Division** is responsible for the management of the City's parking assets including four parking structures, twenty-two public parking lots and 2,276 metered spaces, as well as the administration of the residential preferential parking program. The Parking Division coordinates with the parking meter shop in the Maintenance Services Division and the parking enforcement staff at the Glendale Police Department to implement infrastructure projects and generate new methods to improve the City's Parking Program.

The **Engineering Division** includes the *Design, Engineering Inspection, Land Development & GIS Survey, and Traffic Engineering Sections.*

The *Design Section* is primarily responsible for the planning, design, and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, street trees, bioswales, and alleys. Design section staff provides comprehensive survey, design, construction management, and construction inspection services.

Engineering Inspection Division is responsible for CIP construction inspection, issuance of various types of permits in the Public Right-of-Way, including but not limited to, encroachment, excavation, oversize load vehicles, utilities, and sidewalk use.

The *Land Development & GIS Survey Section* is responsible for the review and processing of various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Section retains official public records such as maps, property records, and street vacations while also maintaining and updating the City's Geographic Information Systems (GIS). Staff also oversees the City's Wastewater and Stormwater Programs, coordinating with the City of Los Angeles in the management and joint ownership of the Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The *Traffic Engineering Section* is responsible for the installation, modification, and operation of all traffic control devices, such as signage, striping, traffic signals, and pedestrian flashing beacons. Staff is also

CITY OF GLENDALE

PUBLIC WORKS

responsible for the investigation of traffic related requests, review and approval of development traffic impact studies, management of several programs such as the Neighborhood Traffic Calming Program, the School Area Traffic Safety Program, and the School Crossing Guard Program.

The **Facilities Management Division** is responsible for the building maintenance, security, and custodial services of 208 facilities including the City's seven libraries, nine fire stations, three police stations, City Hall Campus, four community centers, and Glendale Water and Power facilities. In addition to general repair, building services staff work to upkeep facilities HVAC, plumbing, painting, electrical, fire/life/safety systems, and locksmith services. The Division administers the City's energy management and access control systems, as well as security guard services. Custodial staff ensures proper carpet cleaning, restroom maintenance, and general cleaning services. Staff is also responsible for administration and management of Capital Improvement Program projects related to City-owned buildings and Parks design and construction, remodeling and renovations.

The **Transit Division** is responsible for the Beeline Fixed Route Transit System and Dial-A-Ride demand response transit program serving the cities of Glendale, La Canada Flintridge and Los Angeles County areas of La Crescenta and Montrose. Transit is also responsible for managing the Glendale Transportation Center and bus stop zones throughout the City.

The **Fleet Services Division** is responsible for the maintenance and repair of 970 pieces of in service equipment including the City's vehicles, portable generators, and riding mowers amongst others. The vehicles maintained in Fleet Services four garages come from various departments within the City, including Fire, Police, Information Services, Community Development, GTV6, Water and Power, Community Services and Parks, and Public Works. In addition to maintaining equipment and the automotive warehouse facilities associated with fleet repair, staff performs scheduled preventive maintenance for all vehicles and equipment to ensure the safety and longevity of these assets. Staff is also responsible for compliance with all fleet related Federal, State, County and local regulations, policies, and mandates.

The **Integrated Waste Management Division (IWM)** is responsible for the collection, transportation, disposal and diversion of solid waste materials in the City of Glendale in accordance with state regulations and in a manner that protects public health. IWM continues to be the exclusive service provider for the City's single-family residential sector. In addition, IWM oversees collection for approximately 85% of the City's multi-family units and some commercial properties. The remaining commercial properties are serviced by private permitted haulers who work with the City in a competitive market. In addition to its refuse, recycling, organics and yard trimming collection operations, IWM also oversees the City's street sweeping, recycling programs, and the Bulky and Abandoned Item Collection Program for the City.

The **Maintenance Services Division**, which includes the Street & Field Services and Wastewater Maintenance Sections, is responsible for the maintenance and upkeep of the City of Glendale's streets, sidewalks, alleys, trees, wastewater system, storm drain system, and parking systems.

The **Street & Field Services Section** maintains over 350 miles of streets, 43,723 trees, and an inventory of over 30,000 traffic signs. Staff oversees the maintenance of the City's landfill and debris basin, parking lots, tree trimming, the Indigenous Tree Program, sidewalk cleaning and maintenance, as well as the striping and painting of streets and curbs. In addition to these duties, the Section is also responsible for the maintenance and collection of parking meters within Glendale and Glendale Community College.

The **Wastewater Maintenance Section** is responsible for the maintenance and upkeep of the City's Sewer and Storm Drain Systems. These systems encompass 360 miles of sanitary sewer mains as well as approximately 1200 storm catch basins spread throughout the City. Wastewater staff clean and

CITY OF GLENDALE

PUBLIC WORKS

inspect sewer mains, storm drains, lift and pumping stations on a regular basis to ensure in compliance with state and federal discharge requirements. In addition, staff regularly conducts restaurant inspections to ensure compliance with the City's Fats, Oils, and Grease (FOG) ordinance.

RELATIONSHIP TO CITY COUNCIL PRIORITIES

Exceptional Customer Service

As an ongoing goal for FY 2018-19, Public Works is committed to providing the City's residents and businesses with exceptional customer service centered on the principles of timeliness, excellence, and customer satisfaction through the delivery of flawless and seamless services to every customer.

Safe & Healthy Community

Public Works Department's efforts enable Glendale to be one of the safest cities in the region by ensuring that infrastructure such as streets, sidewalks, sewers, alleys, storm drains, traffic signal systems, and bridges are safe, well-engineered, and properly maintained. The City's street trees are cared for on a regular basis using only the highest professional standards, sewer main lines are inspected and cleaned on a routine cycle to prevent hazardous back-ups and overflows, and staff works continuously to abate sources of blight in the community. In Fiscal Year 2018-19, Public Works staff will continue working on emergency sewer and storm drain repair projects to certify their continued functionality. The Department will also continue to ensure City-owned buildings are stable and comply with current codes and standards.

Community Services & Facilities

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community. In the coming years, Glendale will continue to upgrade City facilities to make them more accessible, attractive and functional for the Glendale public and building occupants. In Fiscal Year 2018-19, several interior improvements related to the Americans with Disabilities Act (ADA) will take place at City buildings. Specifically, public counters at the Perkins Building will be modified to provide improved accessibility and availability of services.

Infrastructure & Mobility

The City of Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has strategically installed radar-speed display signs and rapid flashing warning beacons at uncontrolled crosswalks. Furthermore, with an average Pavement Condition Index (PCI) of 73.8, Glendale has one of the highest PCI ratings of a large city in California.

Local resident surveys have shown traffic and transportation issues continue to be a major concern for residents of the City of Glendale. As a result, the Public Works Department will continue to invest heavily in its transportation and mobility services and operations. Staff has aggressively sought out, and successfully attained, millions of dollars in grant funds which have been allocated to projects that improve traffic flow, such as upgraded signalized intersections, automated parking services, and traffic related infrastructure improvements. In addition, the Public Works Department provides input and participates in the City's strategic transportation and mobility planning efforts.

CITY OF GLENDALE

PUBLIC WORKS

Sustainability

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, the use of alternative fuel vehicles, “green” building practices, and other regulatory compliance. In the coming year, the Public Works Department will be looking to continue to replace its current fleet of passenger vehicles with more sustainable solutions. The Department also continuously looks for innovative ways to reduce environmental impact during its construction projects. For instance, a Cold In-Place Recycling system has been used for pavement rehabilitation which is an environmentally-friendly pavement rehabilitation process performed without the use of heat. This process is performed with a single “train” of equipment, thus eliminating the need for hauling away and disposal of the old asphalt concrete or hauling in new base course. This faster process is more efficient, saves costs of labor and transportation, and is also safer for the environment by reducing air pollution.

The Department has a comprehensive urban forestry program to maintain its street trees and protect and preserve the City’s native oaks and sycamore trees, which includes regular assessment, proper and timely trimming, and annual reforestation. The Maintenance Division oversees the City’s Fats, Oils and Grease (FOG) program which includes regular inspections, provides public education and ensures that food service establishments throughout Glendale are in compliance with policies that safeguard our environment. The City continues to lead the way in sustainability through the efficient operation of City facilities. Annually, the Public Works Department replaces thousands of interior and exterior lamps with modern, efficient technology such as Light Emitting Diode (LED) and induction. These improvements lead to better light quality, less maintenance cost, less environmental impact, and substantial reductions in electrical costs.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
General Fund				
Administration (1010-0010)	\$ 245,337	\$ 271,023	\$ 271,023	\$ 386,956
Projects (1010-0020)	21,503	-	-	-
Engineering (1010-7500)	2,334,319	2,907,270	2,907,270	-
Corporation Yard (1010-7501)	608,497	530,425	530,425	623,940
Maintenance Services Admin (1010-7504)	295,631	228,653	228,653	316,764
Street Maintenance (1010-7505)	4,923,679	5,112,750	5,112,750	5,026,267
Sidewalk Maintenance (1010-7506)	1,241,570	1,576,459	1,576,459	1,583,057
Street Trees Maintenance (1010-7507)	1,241,467	1,292,491	1,292,491	1,314,293
Traffic Engineering (1010-7515)	944,098	1,123,964	1,123,964	1,350,481
Traffic Signals (1010-7516)	1,276,919	1,449,903	1,474,699	1,556,963
Traffic Safety Control (1010-7517)	715,554	755,290	755,290	749,662
Land Development (1010-7534)	-	-	-	776,330
Engineering Design (1010-7535)	-	-	-	720,540
Inspection (1010-7536)	-	-	-	698,877
Total General Fund	\$ 13,848,573	\$ 15,248,228	\$ 15,273,024	\$ 15,104,129
Other Funds				
Parking Fund				
Projects (2210-0020)	\$ 544,534	\$ 300,000	\$ 300,000	\$ 1,950,000
Downtown Parking (2210-7518)	1,651,840	2,526,322	2,526,322	2,764,044
Montrose Parking (2210-7519)	170,572	217,698	217,698	206,512
Parking Garages (2210-7520)	3,584,970	3,274,861	3,274,861	3,191,762
Parking Citations (2210-7521)	2,778,494	3,241,928	4,335,240	5,639,491
Total Parking Fund	\$ 8,730,409	\$ 9,560,809	\$ 10,654,121	\$ 13,751,809
Measure M Local Return Fund (2220)*	\$ -	\$ 2,043,282	\$ 2,142,685	\$ 1,923,963
Measure W Local Return Fund				
Projects (2260-0020)	\$ -	\$ -	\$ -	\$ 630,000
Measure W Stormwater (2260-7537)	-	-	-	581,848
Total Measure W Local Return Fund	\$ -	\$ -	\$ -	\$ 1,211,848
PW Special Grants Fund (2520)	\$ 127,354	\$ -	\$ -	\$ -
San Fernando Landscape District (2530)	45,318	90,575	90,575	80,400
Measure R Local Return Fund (2540)*	-	340,000	340,000	-
Measure R Regional Return Fund (2550)	2,385,165	4,520,000	7,298,063	-
Transit Prop A Local Fund (2560)*	-	3,856,048	3,856,048	4,473,465
Transit Prop C Local Fund (2570)*	-	4,146,567	4,146,567	4,093,650
Transit Utility Fund (2580)*	-	10,333,998	10,333,998	10,797,273
Capital Improvement Fund (4010)	2,285,000	2,833,000	2,833,000	579,500
Measure S CIP Fund (4011)	-	-	-	3,500,000
State Gas Tax Fund (4020)	3,241,645	7,610,000	7,610,000	7,920,000
CIP Reimbursement Fund (4090)	1,559,405	-	767,732	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Sewer Fund				
Projects (5250-0020)	\$ 11,887,198	\$ 15,736,000	\$ 15,736,000	\$ 10,956,000
Wastewater Management (5250-7526)	5,842,959	20,562,205	20,562,205	21,500,072
Stormwater Management (5250-7527)	138,209	-	-	-
Wastewater Maintenance (5250-7528)	2,707,266	3,323,088	3,323,088	4,101,245
Total Sewer Fund	\$ 20,575,632	\$ 39,621,293	\$ 39,621,293	\$ 36,557,317
Refuse Disposal Fund				
Projects (5300-0020)	\$ 180,148	\$ 405,000	\$ 405,000	\$ 350,000
Landfill Management (5300-7522)	1,057,770	2,080,777	2,080,777	1,902,226
Recycling Waste Reduction (5300-7523)	2,556,670	2,977,258	2,977,258	4,365,993
Refuse Collection (5300-7524)	17,067,915	21,441,050	21,441,050	19,283,168
Street Sweeping (5300-7525)	1,332,717	1,714,309	1,714,309	1,398,195
Total Refuse Disposal Fund	\$ 22,195,220	\$ 28,618,394	\$ 28,618,394	\$ 27,299,582
Fleet Management Fund				
Projects (6010-0020)	\$ 15,371	\$ -	\$ 335,905	\$ 250,000
Public Works Garage (6010-7509)	2,984,092	20,264,972	20,373,041	18,361,564
Police Garage (6010-7511)	2,020,487	-	-	-
Fire Garage (6010-7512)	3,857,542	-	-	-
GWP Garage (6010-7513)	1,631,918	-	-	-
Total Fleet Management Fund	\$ 10,509,410	\$ 20,264,972	\$ 20,708,946	\$ 18,611,564
Building Maintenance Fund				
Projects (6070-0020)	\$ 190,004	\$ 432,000	\$ 432,000	\$ 800,000
Custodial Services (6070-7502)	1,665,385	2,064,134	2,064,134	2,086,453
Building Maintenance (6070-7508)	4,950,240	6,175,994	6,175,994	6,236,740
Citywide Furniture (6070-7538)	-	-	-	31,980
Total Building Maintenance Fund	\$ 6,805,629	\$ 8,672,128	\$ 8,672,128	\$ 9,155,173
Total Other Funds	\$ 78,460,186	\$ 142,511,066	\$ 147,693,550	\$ 139,955,544
Department Grand Total	\$ 92,308,759	\$ 157,759,294	\$ 162,966,574	\$ 155,059,673

Notes:

* In FY 2018-19, all of the Transit funds (2540, 2560, 2570, 2580) moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - ADMINISTRATION
(1010-0010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 126,146	\$ 128,776	\$ 128,776	\$ 107,646
41200	Overtime	102	-	-	-
41300	Hourly wages	-	-	-	95,881
Various	Benefits	31,088	30,606	30,606	36,564
42700	PERS retirement	32,649	38,148	38,148	68,771
42701	PERS cost sharing	(4,978)	(5,136)	(5,136)	(8,087)
Salaries & Benefits Total		\$ 185,006	\$ 192,394	\$ 192,394	\$ 300,775
Maintenance & Operation					
43110	Contractual services	\$ 6,000	\$ -	\$ -	\$ -
44120	Repairs to office equipment	-	1,000	1,000	1,000
44450	Postage	37	1,200	1,200	1,200
44550	Travel	2,883	2,500	2,500	2,500
44650	Training	(315)	2,500	2,500	2,500
44800	Membership and dues	855	1,500	1,500	1,500
45100	Books	21	-	-	-
45150	Furniture and equipment	-	2,000	2,000	1,000
45170	Computer hardware	770	-	-	-
45250	Office supplies	3,182	6,000	6,000	6,000
45350	General supplies	1,737	6,000	6,000	6,000
45681	Business meetings	1,686	2,200	2,200	2,200
45682	Miscellaneous	1,632	2,000	2,000	2,000
46009	ISD service charge	5,475	11,858	11,858	8,741
46010	Building maint service charge	32,939	35,364	35,364	42,897
46011	Liability Insurance	3,429	4,507	4,507	8,643
Maintenance & Operation Total		\$ 60,331	\$ 78,629	\$ 78,629	\$ 86,181
Total		\$ 245,337	\$ 271,023	\$ 271,023	\$ 386,956

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - PROJECTS
(1010-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 5,240	\$ -	\$ -	\$ -
45350	General supplies	10,589	-	-	-
45681	Business meetings	2,756	-	-	-
45682	Miscellaneous	565	-	-	-
46006	Rent	2,352	-	-	-
Maintenance & Operation Total		\$ 21,503	\$ -	\$ -	\$ -
Total		\$ 21,503	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - ENGINEERING
(1010-7500)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,203,725	\$ 2,478,124	\$ 2,478,124	\$ -
41200	Overtime	7,020	9,756	9,756	-
41300	Hourly wages	51,816	403,872	403,872	-
Various	Benefits	279,606	532,055	532,055	-
42700	PERS retirement	333,081	813,155	813,155	-
42701	PERS cost sharing	(49,435)	(109,480)	(109,480)	-
42799	Salary charges in (out)	-	(1,800,883)	(1,800,883)	-
Salaries & Benefits Total		\$ 1,825,814	\$ 2,326,599	\$ 2,326,599	\$ -
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ 2,000	\$ 2,000	\$ -
43110	Contractual services	115,174	105,000	105,000	-
43111	Construction services	-	10,000	10,000	-
44100	Repairs to equipment	-	3,000	3,000	-
44120	Repairs to office equipment	-	15,000	15,000	-
44450	Postage	7,345	5,000	5,000	-
44600	Laundry and towel service	1,248	1,700	1,700	-
44650	Training	3,643	7,000	7,000	-
44700	Computer software	2,350	-	-	-
44760	Regulatory	67	-	-	-
44800	Membership and dues	682	2,000	2,000	-
45100	Books	936	1,000	1,000	-
45150	Furniture and equipment	5,511	5,000	5,000	-
45200	Maps and blue prints	-	1,000	1,000	-
45250	Office supplies	8,100	20,000	20,000	-
45300	Small tools	-	1,500	1,500	-
45350	General supplies	6,018	30,000	30,000	-
45450	Printing and graphics	5	-	-	-
45656	Charges to other departments	-	(43,729)	(43,729)	-
45681	Business meetings	1,203	1,250	1,250	-
45682	Miscellaneous	430	5,000	5,000	-
45684	Discount earned and lost	-	-	-	-
46008	Fleet equipment rental charge	89,426	75,995	75,995	-
46009	ISD service charge	129,761	129,999	129,999	-
46010	Building maint service charge	102,131	102,137	102,137	-
46011	Liability Insurance	34,478	100,819	100,819	-
Maintenance & Operation Total		\$ 508,505	\$ 580,671	\$ 580,671	\$ -
Total		\$ 2,334,319	\$ 2,907,270	\$ 2,907,270	\$ -

Notes:

* In FY 2019-20 Public Works Engineering Cost Center (7500) was divided into three Cost Centers (7534, 7535, and 7536) for tracking purposes.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - CORPORATION YARD
(1010-7501)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 20,300	\$ 20,300	\$ 20,300
45350	General supplies	-	6,550	6,550	6,550
46005	Utilities	117,269	93,147	93,147	137,800
46009	ISD service charge	-	875	875	1,125
46010	Building maint service charge	491,228	409,553	409,553	458,165
Maintenance & Operation Total		\$ 608,497	\$ 530,425	\$ 530,425	\$ 623,940
Total		\$ 608,497	\$ 530,425	\$ 530,425	\$ 623,940

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - MAINTENANCE SERVICES ADMINISTRATION
(1010-7504)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 96,288	\$ 45,174	\$ 45,174	\$ 78,718
41200	Overtime	6,041	-	-	-
Various	Benefits	24,010	22,818	22,818	26,175
42700	PERS retirement	24,351	13,421	13,421	23,702
42701	PERS cost sharing	(3,694)	(1,807)	(1,807)	(2,788)
Salaries & Benefits Total		\$ 146,996	\$ 79,606	\$ 79,606	\$ 125,807
Maintenance & Operation					
44450	Postage	\$ 25	\$ 100	\$ 100	\$ 100
44550	Travel	-	1,000	1,000	1,000
44600	Laundry and towel service	3,770	10,000	10,000	10,000
44650	Training	145	-	-	-
44800	Membership and dues	245	400	400	400
45250	Office supplies	16,586	7,000	7,000	7,000
45350	General supplies	4,276	3,000	3,000	3,000
45681	Business meetings	76	200	200	200
45682	Miscellaneous	250	500	500	500
46008	Fleet equipment rental charge	13,760	11,693	11,693	5,621
46009	ISD service charge	100,615	107,331	107,331	155,436
46010	Building maint service charge	6,120	6,242	6,242	4,356
46011	Liability Insurance	2,767	1,581	1,581	3,344
Maintenance & Operation Total		\$ 148,635	\$ 149,047	\$ 149,047	\$ 190,957
Total		\$ 295,631	\$ 228,653	\$ 228,653	\$ 316,764

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - STREET MAINTENANCE
(1010-7505)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 639,495	\$ 767,522	\$ 767,522	\$ 793,392
41200	Overtime	30,604	15,350	15,350	15,580
Various	Benefits	195,718	304,348	304,348	304,684
42700	PERS retirement	161,813	227,920	227,920	250,198
42701	PERS cost sharing	(24,686)	(30,686)	(30,686)	(29,440)
Salaries & Benefits Total		\$ 1,002,944	\$ 1,284,454	\$ 1,284,454	\$ 1,334,414
Maintenance & Operation					
43110	Contractual services	\$ 10,518	\$ 11,304	\$ 11,304	\$ 11,304
44450	Postage	43	-	-	-
44650	Training	2,368	-	-	-
44800	Membership and dues	350	-	-	-
45150	Furniture and equipment	4,956	-	-	-
45300	Small tools	-	1,100	1,100	1,100
45350	General supplies	111,564	118,000	118,000	118,000
45681	Business meetings	461	500	500	500
45682	Miscellaneous	290	-	-	-
46005	Utilities	3,093,057	3,051,431	3,051,431	3,135,900
46008	Fleet equipment rental charge	442,364	375,925	375,925	180,702
46009	ISD service charge	116,718	120,859	120,859	127,988
46010	Building maint service charge	119,925	121,778	121,778	82,651
46011	Liability Insurance	18,120	27,399	27,399	33,708
Maintenance & Operation Total		\$ 3,920,734	\$ 3,828,296	\$ 3,828,296	\$ 3,691,853
Total		\$ 4,923,679	\$ 5,112,750	\$ 5,112,750	\$ 5,026,267

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - SIDEWALK MAINTENANCE
(1010-7506)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 554,636	\$ 723,049	\$ 723,049	\$ 792,052
41200	Overtime	10,464	3,791	3,791	3,848
Various	Benefits	151,323	299,209	299,209	290,653
42700	PERS retirement	142,686	214,707	214,707	252,899
42701	PERS cost sharing	(21,779)	(28,909)	(28,909)	(29,757)
Salaries & Benefits Total		\$ 837,330	\$ 1,211,847	\$ 1,211,847	\$ 1,309,695
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
43110	Contractual services	-	3,500	3,500	-
44100	Repairs to equipment	-	1,000	1,000	1,000
44650	Training	79	200	200	200
45150	Furniture and equipment	2,663	-	-	-
45350	General supplies	96,208	75,000	75,000	80,000
45681	Business meetings	17	500	500	500
45682	Miscellaneous	-	500	500	500
46008	Fleet equipment rental charge	210,992	179,303	179,303	86,188
46009	ISD service charge	48,835	50,029	50,029	52,327
46010	Building maint service charge	30,128	27,943	27,943	18,294
46011	Liability Insurance	15,318	25,437	25,437	33,153
Maintenance & Operation Total		\$ 404,240	\$ 364,612	\$ 364,612	\$ 273,362
Total		\$ 1,241,570	\$ 1,576,459	\$ 1,576,459	\$ 1,583,057

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - STREET TREES MAINTENANCE
(1010-7507)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
41100 Salaries	\$ 479,955	\$ 507,646	\$ 507,646	\$ 509,930
41200 Overtime	12,352	7,155	7,155	7,262
Various Benefits	168,638	229,625	229,625	218,398
42700 PERS retirement	117,914	150,821	150,821	156,312
42701 PERS cost sharing	(17,960)	(20,305)	(20,305)	(18,392)
Salaries & Benefits Total	\$ 760,900	\$ 874,942	\$ 874,942	\$ 873,510
Maintenance & Operation				
43110 Contractual services	\$ 45,333	\$ 42,752	\$ 42,752	\$ 238,752
43111 Construction services	97,011	96,000	96,000	-
44100 Repairs to equipment	-	500	500	500
44650 Training	1,295	-	-	-
44800 Membership and dues	1,642	1,500	1,500	1,500
45150 Furniture and equipment	1,363	-	-	-
45300 Small tools	3,963	-	-	-
45350 General supplies	22,824	40,000	40,000	40,000
45681 Business meetings	501	700	700	700
45682 Miscellaneous	58,000	1,100	1,100	1,100
46005 Utilities	8,923	10,500	10,500	10,200
46008 Fleet equipment rental charge	164,041	139,404	139,404	67,010
46009 ISD service charge	38,287	40,472	40,472	41,426
46010 Building maint service charge	24,014	26,603	26,603	18,292
46011 Liability Insurance	13,371	18,018	18,018	21,303
Maintenance & Operation Total	\$ 480,567	\$ 417,549	\$ 417,549	\$ 440,783
Total	\$ 1,241,467	\$ 1,292,491	\$ 1,292,491	\$ 1,314,293

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC ENGINEERING
(1010-7515)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 258,263	\$ 568,934	\$ 568,934	\$ 690,921
41200	Overtime	304	7,410	7,410	7,521
41300	Hourly wages	15,297	-	-	50,497
Various	Benefits	48,493	102,623	102,623	135,167
42700	PERS retirement	71,875	169,027	169,027	250,555
42701	PERS cost sharing	(10,916)	(22,757)	(22,757)	(29,477)
42799	Salary charges in (out)	-	(315,308)	(315,308)	(315,308)
Salaries & Benefits Total		\$ 383,316	\$ 509,929	\$ 509,929	\$ 789,876
Maintenance & Operation					
43110	Contractual services	\$ 403,561	\$ 471,210	\$ 471,210	\$ 413,218
43111	Construction services	103,800	75,000	75,000	-
44450	Postage	-	2,400	2,400	2,400
44700	Computer software	1,720	-	-	-
44800	Membership and dues	-	1,500	1,500	1,500
45100	Books	-	500	500	500
45150	Furniture and equipment	-	1,000	1,000	-
45250	Office supplies	68	3,000	3,000	3,000
45350	General supplies	-	620	620	75,620
45656	Charges to other departments	-	(7,511)	(7,511)	(7,511)
45681	Business meetings	174	300	300	300
45682	Miscellaneous	(50)	400	400	400
46005	Utilities	1,416	851	851	1,100
46008	Fleet equipment rental charge	9,910	8,422	8,422	4,048
46009	ISD service charge	16,932	17,631	17,631	20,288
46010	Building maint service charge	15,744	18,540	18,540	13,910
46011	Liability Insurance	7,507	20,172	20,172	31,832
Maintenance & Operation Total		\$ 560,782	\$ 614,035	\$ 614,035	\$ 560,605
Total		\$ 944,098	\$ 1,123,964	\$ 1,123,964	\$ 1,350,481

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC SIGNALS
(1010-7516)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 709,499	\$ 904,548	\$ 929,344	\$ 976,130
43111	Construction services	55,600	105,000	105,000	-
45250	Office supplies	-	400	400	400
45350	General supplies	-	800	800	84,358
46005	Utilities	476,236	405,573	405,573	474,900
46009	ISD service charge	3,243	3,256	3,256	2,360
46010	Building maint service charge	32,342	30,326	30,326	18,815
Maintenance & Operation Total		\$ 1,276,919	\$ 1,449,903	\$ 1,474,699	\$ 1,556,963
Total		\$ 1,276,919	\$ 1,449,903	\$ 1,474,699	\$ 1,556,963

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - TRAFFIC SAFETY CONTROL
(1010-7517)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 253,302	\$ 264,726	\$ 264,726	\$ 281,890
41200	Overtime	21,394	26,434	26,434	26,831
Various	Benefits	61,420	77,686	77,686	84,520
42700	PERS retirement	62,954	78,361	78,361	89,122
42701	PERS cost sharing	(9,570)	(10,550)	(10,550)	(10,486)
Salaries & Benefits Total		\$ 389,501	\$ 436,657	\$ 436,657	\$ 471,877
Maintenance & Operation					
43110	Contractual services	\$ 47,368	\$ 56,600	\$ 56,600	\$ 56,600
44100	Repairs to equipment	-	300	300	300
44450	Postage	23	-	-	-
44650	Training	417	500	500	500
45150	Furniture and equipment	1,363	-	-	-
45350	General supplies	140,890	135,000	135,000	135,000
45681	Business meetings	572	660	660	660
45682	Miscellaneous	14	-	-	-
46008	Fleet equipment rental charge	93,629	79,567	79,567	38,247
46009	ISD service charge	20,147	21,197	21,197	22,814
46010	Building maint service charge	14,181	14,618	14,618	10,544
46011	Liability Insurance	7,450	10,191	10,191	13,120
Maintenance & Operation Total		\$ 326,053	\$ 318,633	\$ 318,633	\$ 277,785
Total		\$ 715,554	\$ 755,290	\$ 755,290	\$ 749,662

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - LAND DEVELOPMENT
(1010-7534)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 439,565
41200	Overtime	-	-	-	4,951
41300	Hourly wages	-	-	-	14,159
Various	Benefits	-	-	-	104,556
42700	PERS retirement	-	-	-	152,510
42701	PERS cost sharing	-	-	-	(17,940)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 697,801
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 300
44100	Repairs to equipment	-	-	-	450
44120	Repairs to office equipment	-	-	-	2,250
44450	Postage	-	-	-	750
44600	Laundry and towel service	-	-	-	255
44650	Training	-	-	-	1,050
44800	Membership and dues	-	-	-	300
45100	Books	-	-	-	150
45150	Furniture and equipment	-	-	-	130
45200	Maps and blue prints	-	-	-	150
45250	Office supplies	-	-	-	3,000
45300	Small tools	-	-	-	225
45350	General supplies	-	-	-	6,000
45681	Business meetings	-	-	-	188
45682	Miscellaneous	-	-	-	750
46008	Fleet equipment rental charge	-	-	-	5,480
46009	ISD service charge	-	-	-	20,379
46010	Building maint service charge	-	-	-	17,228
46011	Liability Insurance	-	-	-	19,494
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 78,529
Total		\$ -	\$ -	\$ -	\$ 776,330

Notes:

* In FY 2019-20 Public Works Engineering Cost Center (7500) was divided into three Cost Centers (7534, 7535, and 7536) for tracking purposes.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - ENGINEERING DESIGN
(1010-7535)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,238,227
41300	Hourly wages	-	-	-	122,651
Various	Benefits	-	-	-	252,834
42700	PERS retirement	-	-	-	458,267
42701	PERS cost sharing	-	-	-	(53,914)
42799	Salary charges in (out)	-	-	-	(1,530,750)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 487,315
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ -	\$ -	1,080
44100	Repairs to equipment	-	-	-	1,620
44120	Repairs to office equipment	-	-	-	8,100
44450	Postage	-	-	-	2,700
44600	Laundry and towel service	-	-	-	918
44650	Training	-	-	-	3,780
44800	Membership and dues	-	-	-	1,080
45100	Books	-	-	-	540
45150	Furniture and equipment	-	-	-	502
45200	Maps and blue prints	-	-	-	540
45250	Office supplies	-	-	-	10,800
45300	Small tools	-	-	-	810
45350	General supplies	-	-	-	21,600
45656	Charges to other departments	-	-	-	(37,169)
45681	Business meetings	-	-	-	675
45682	Miscellaneous	-	-	-	2,700
46008	Fleet equipment rental charge	-	-	-	19,726
46009	ISD service charge	-	-	-	73,362
46010	Building maint service charge	-	-	-	62,021
46011	Liability Insurance	-	-	-	57,840
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 233,225
Total		\$ -	\$ -	\$ -	\$ 720,540

Notes:

* In FY 2019-20 Public Works Engineering Cost Center (7500) was divided into three Cost Centers (7534, 7535, and 7536) for tracking purposes.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL BUDGET FUND - INSPECTION
(1010-7536)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 427,980
41200	Overtime	-	-	-	4,951
41300	Hourly wages	-	-	-	126,748
Various	Benefits	-	-	-	105,287
42700	PERS retirement	-	-	-	186,771
42701	PERS cost sharing	-	-	-	(21,975)
42799	Salary charges in (out)	-	-	-	(270,133)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 559,629
Maintenance & Operation					
43090	Equipment usage	\$ -	\$ -	\$ -	\$ 620
44100	Repairs to equipment	-	-	-	930
44120	Repairs to office equipment	-	-	-	4,650
44450	Postage	-	-	-	1,550
44600	Laundry and towel service	-	-	-	527
44650	Training	-	-	-	2,170
44800	Membership and dues	-	-	-	620
45100	Books	-	-	-	310
45150	Furniture and equipment	-	-	-	288
45200	Maps and blue prints	-	-	-	310
45250	Office supplies	-	-	-	6,200
45300	Small tools	-	-	-	465
45350	General supplies	-	-	-	12,400
45656	Charges to other departments	-	-	-	(6,560)
45681	Business meetings	-	-	-	388
45682	Miscellaneous	-	-	-	1,550
46008	Fleet equipment rental charge	-	-	-	11,324
46009	ISD service charge	-	-	-	42,115
46010	Building maint service charge	-	-	-	35,605
46011	Liability Insurance	-	-	-	23,786
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 139,248
Total		\$ -	\$ -	\$ -	\$ 698,877

Notes:

* In FY 2019-20 Public Works Engineering Cost Center (7500) was divided into three Cost Centers (7534, 7535, and 7536) for tracking purposes.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PROJECTS
(2210-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 2,492	\$ -	\$ -	\$ -
Various	Benefits	792	-	-	-
42700	PERS retirement	662	-	-	-
42701	PERS cost sharing	(100)	-	-	-
Salaries & Benefits Total		\$ 3,846	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 193,570	\$ -	\$ -	\$ -
43111	Construction services	-	300,000	300,000	-
46011	Liability Insurance	68	-	-	-
Maintenance & Operation Total		\$ 193,637	\$ 300,000	\$ 300,000	\$ -
Capital Improvement					
51200	Other improvements	\$ 249,672	\$ -	\$ -	\$ -
52100	Construction	97,377	-	-	1,950,000
Capital Improvement Total		\$ 347,050	\$ -	\$ -	\$ 1,950,000
Total		\$ 544,534	\$ 300,000	\$ 300,000	\$ 1,950,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - DOWNTOWN PARKING
(2210-7518)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 598,299	\$ 797,626	\$ 797,626	\$ 864,735
41200	Overtime	30,230	30,450	30,450	70,000
41300	Hourly wages	35,357	-	-	-
Various	Benefits	187,687	290,673	290,673	293,760
42700	PERS retirement	161,322	232,271	232,271	282,306
42701	PERS cost sharing	(24,574)	(31,271)	(31,271)	(33,214)
42799	Salary charges in (out)	-	-	-	49,282
Salaries & Benefits Total		\$ 988,321	\$ 1,319,749	\$ 1,319,749	\$ 1,526,869
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 16,000	\$ 16,000	\$ 16,000
43110	Contractual services	161,117	507,368	507,368	537,368
43111	Construction services	-	10,000	10,000	-
44100	Repairs to equipment	5,807	20,000	20,000	20,000
44450	Postage	507	500	500	500
44550	Travel	1,810	7,000	7,000	7,000
44600	Laundry and towel service	4,317	3,700	3,700	3,700
44650	Training	1,390	500	500	500
44700	Computer software	-	800	800	800
44760	Regulatory	-	17,500	17,500	17,500
44800	Membership and dues	1,590	5,000	5,000	5,000
45250	Office supplies	-	5,000	5,000	5,000
45350	General supplies	18,430	100,000	100,000	110,000
45681	Business meetings	-	500	500	500
45682	Miscellaneous	253	4,000	4,000	4,000
46005	Utilities	39,982	41,475	41,475	37,000
46007	Cost allocation charge	131,096	158,168	158,168	156,677
46008	Fleet equipment rental charge	24,086	24,086	24,086	24,086
46009	ISD service charge	73,059	77,898	77,898	76,128
46010	Building maint service charge	166,592	178,590	178,590	130,823
46011	Liability Insurance	18,011	28,488	28,488	39,593
Maintenance & Operation Total		\$ 648,047	\$ 1,206,573	\$ 1,206,573	\$ 1,192,175
Capital Outlay					
51000	Capital outlay	\$ 15,472	\$ -	\$ -	\$ 45,000
Capital Outlay Total		\$ 15,472	\$ -	\$ -	\$ 45,000
Total		\$ 1,651,840	\$ 2,526,322	\$ 2,526,322	\$ 2,764,044

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - MONTROSE PARKING
(2210-7519)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 53,029	\$ 58,657	\$ 58,657	\$ 61,313
41200	Overtime	2,566	1,015	1,015	5,000
Various	Benefits	15,191	17,648	17,648	17,344
42700	PERS retirement	13,639	16,506	16,506	20,268
42701	PERS cost sharing	(2,077)	(2,223)	(2,223)	(2,387)
Salaries & Benefits Total		\$ 82,349	\$ 91,603	\$ 91,603	\$ 101,538
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43110	Contractual services	11,176	15,692	15,692	16,442
44100	Repairs to equipment	-	5,000	5,000	5,000
44450	Postage	-	1,000	1,000	1,000
45350	General supplies	-	12,000	12,000	12,000
45682	Miscellaneous	-	500	500	500
46005	Utilities	3,719	6,300	6,300	3,800
46007	Cost allocation charge	6,146	8,327	8,327	5,880
46009	ISD service charge	2,941	3,008	3,008	3,246
46010	Building maint service charge	62,734	67,281	67,281	49,282
46011	Liability Insurance	1,508	1,987	1,987	2,824
Maintenance & Operation Total		\$ 88,223	\$ 126,095	\$ 126,095	\$ 104,974
Total		\$ 170,572	\$ 217,698	\$ 217,698	\$ 206,512

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING GARAGES
(2210-7520)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 76,011	\$ 84,065	\$ 84,065	\$ 98,100
41200	Overtime	3,082	-	-	-
Various	Benefits	17,525	17,407	17,407	19,873
42700	PERS retirement	19,755	24,840	24,840	33,020
42701	PERS cost sharing	(3,008)	(3,344)	(3,344)	(3,886)
Salaries & Benefits Total		\$ 113,365	\$ 122,968	\$ 122,968	\$ 147,107
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 245,000	\$ 245,000	\$ 200,000
43110	Contractual services	1,522,258	2,172,865	2,172,865	2,311,236
44760	Regulatory	-	42,000	42,000	42,000
45350	General supplies	-	3,200	3,200	3,200
46005	Utilities	175,782	258,258	258,258	178,400
46007	Cost allocation charge	52,020	73,972	73,972	45,465
46009	ISD service charge	9,127	10,252	10,252	8,686
46010	Building maint service charge	320,232	343,404	343,404	251,496
46011	Liability Insurance	2,149	2,942	2,942	4,172
47040	Interest on loan	41,197	-	-	-
Maintenance & Operation Total		\$ 2,122,765	\$ 3,151,893	\$ 3,151,893	\$ 3,044,655
Capital Outlay					
51000	Capital outlay	\$ 1,348,840	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 1,348,840	\$ -	\$ -	\$ -
Total		\$ 3,584,970	\$ 3,274,861	\$ 3,274,861	\$ 3,191,762

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING CITATIONS
(2210-7521)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 888,157	\$ 1,040,221	\$ 1,040,221	\$ 1,044,251
41200	Overtime	32,439	36,822	36,822	35,000
41300	Hourly wages	52,533	157,506	157,506	155,095
Various	Benefits	200,084	231,988	231,988	247,909
42700	PERS retirement	265,020	338,059	338,059	423,442
42701	PERS cost sharing	(37,029)	(42,766)	(42,766)	(47,329)
Salaries & Benefits Total		\$ 1,401,202	\$ 1,761,830	\$ 1,761,830	\$ 1,858,368
Maintenance & Operation					
43110	Contractual services	\$ 86,320	\$ 172,500	\$ 1,265,812	\$ 2,477,508
44120	Repairs to office equipment	-	2,000	2,000	2,000
44450	Postage	374	500	500	500
44550	Travel	545	-	-	-
44650	Training	995	1,300	1,300	1,300
44760	Regulatory	898,847	870,000	870,000	870,000
45150	Furniture and equipment	-	13,000	13,000	13,000
45250	Office supplies	-	10,000	10,000	10,000
45350	General supplies	-	5,000	5,000	5,000
45682	Miscellaneous	235	500	500	500
46007	Cost allocation charge	117,802	111,051	111,051	93,888
46008	Fleet equipment rental charge	135,596	135,596	135,596	135,596
46009	ISD service charge	110,458	115,442	115,442	119,359
46011	Liability Insurance	26,119	43,209	43,209	52,472
Maintenance & Operation Total		\$ 1,377,292	\$ 1,480,098	\$ 2,573,410	\$ 3,781,123
Total		\$ 2,778,494	\$ 3,241,928	\$ 4,335,240	\$ 5,639,491

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE M LOCAL RETURN FUND (2220)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits				
42799 Salary charges in (out)	\$ -	\$ -	\$ -	\$ 780,963
Salaries & Benefits Total	\$ -	\$ -	\$ -	\$ 780,963
Maintenance & Operation				
43110 Contractual services	\$ -	\$ 2,043,282	\$ 2,142,685	\$ 950,000
45350 General supplies	-	-	-	193,000
Maintenance & Operation Total	\$ -	\$ 2,043,282	\$ 2,142,685	\$ 1,143,000
Total	\$ -	\$ 2,043,282	\$ 2,142,685	\$ 1,923,963

Notes:

* In FY 2018-19, Measure M Local Return Fund moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE W LOCAL RETURN FUND - PROJECTS
(2260-0020)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
52100 Construction	\$ -	\$ -	\$ -	\$ 630,000
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 630,000
Total	\$ -	\$ -	\$ -	\$ 630,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE W LOCAL RETURN FUND - MEASURE W STORMWATER
(2260-7537)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 66,110
Various	Benefits	-	-	-	11,672
42700	PERS retirement	-	-	-	22,390
42701	PERS cost sharing	-	-	-	(2,635)
Salaries & Benefits Total		\$ -	\$ -	\$ -	\$ 97,537
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 415,000
44760	Regulatory	-	-	-	66,500
46011	Liability Insurance	-	-	-	2,811
Maintenance & Operation Total		\$ -	\$ -	\$ -	\$ 484,311
Total		\$ -	\$ -	\$ -	\$ 581,848

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND (2520)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 8,031	\$ -	\$ -	-
Various	Benefits	2,463	-	-	-
42700	PERS retirement	2,105	-	-	-
42701	PERS cost sharing	(317)	-	-	-
Salaries & Benefits Total		\$ 12,282	\$ -	\$ -	-
Maintenance & Operation					
43110	Contractual services	\$ 119,795	\$ -	\$ -	-
46011	Liability Insurance	218	-	-	-
Maintenance & Operation Total		\$ 120,013	\$ -	\$ -	-
Capital Improvement					
51200	Other improvements	\$ (4,911)	\$ -	\$ -	-
52100	Construction	(30)	-	-	-
Capital Improvement Total		\$ (4,941)	\$ -	\$ -	-
Total		\$ 127,354	\$ -	\$ -	-

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SAN FERNANDO LANDSCAPE DISTRICT FUND (2530)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation					
43110	Contractual services	\$ 45,318	\$ 69,520	\$ 69,520	\$ 67,700
45654	Unallocated	-	13,000	13,000	-
45682	Miscellaneous	-	600	600	5,600
46005	Utilities	-	7,455	7,455	7,100
Maintenance & Operation Total		\$ 45,318	\$ 90,575	\$ 90,575	\$ 80,400
Total		\$ 45,318	\$ 90,575	\$ 90,575	\$ 80,400

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND (2540)***

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Outlay				
51000 Capital outlay	\$ -	\$ 340,000	\$ 340,000	\$ -
Capital Outlay Total	\$ -	\$ 340,000	\$ 340,000	\$ -
Total	\$ -	\$ 340,000	\$ 340,000	\$ -

Notes:

* In FY 2018-19, Measure R Local Return Fund moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R REGIONAL RETURN FUND (2550)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 184,567	\$ -	\$ -	\$ -
41200	Overtime	142	-	-	-
41300	Hourly wages	5,921	-	-	-
Various	Benefits	35,145	-	-	-
42700	PERS retirement	49,461	-	-	-
42701	PERS cost sharing	(7,620)	-	-	-
Salaries & Benefits Total		\$ 267,617	\$ -	\$ -	\$ -
Maintenance & Operation					
45450	Printing and graphics	\$ 85	\$ -	\$ -	-
46011	Liability Insurance	5,136	-	-	-
Maintenance & Operation Total		\$ 5,221	\$ -	\$ -	-
Capital Improvement					
51200	Other improvements	\$ 62,318	\$ -	\$ -	-
52000	Engineering	28,107	2,000,000	2,000,000	-
52100	Construction	2,013,973	2,520,000	5,298,063	-
52140	Storm drains	7,929	-	-	-
Capital Improvement Total		\$ 2,112,327	\$ 4,520,000	\$ 7,298,063	\$ -
Total		\$ 2,385,165	\$ 4,520,000	\$ 7,298,063	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND (2560)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ -	\$ -	\$ -	\$ 500
41300	Hourly wages	-	20,706	20,706	16,000
Various	Benefits	-	1,165	1,165	1,037
42700	PERS retirement	-	6,152	6,152	5,440
42701	PERS cost sharing	-	(828)	(828)	(640)
Salaries & Benefits Total		\$ -	\$ 27,195	\$ 27,195	\$ 22,337
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 293,533	\$ 293,533	\$ 312,824
43126	Subsidy prop A local return	-	3,509,601	3,509,601	4,103,594
44200	Advertising	-	300	300	300
44450	Postage	-	200	200	200
44650	Training	-	200	200	200
44800	Membership and dues	-	600	600	600
45150	Furniture and equipment	-	-	-	1,000
45250	Office supplies	-	500	500	500
45350	General supplies	-	2,500	2,500	2,500
45681	Business meetings	-	100	100	100
45682	Miscellaneous	-	250	250	250
46006	Rent	-	2,208	2,208	2,252
46007	Cost allocation charge	-	18,136	18,136	26,107
46011	Liability Insurance	-	725	725	701
Maintenance & Operation Total		\$ -	\$ 3,828,853	\$ 3,828,853	\$ 4,451,128
Total		\$ -	\$ 3,856,048	\$ 3,856,048	\$ 4,473,465

Notes:

* In FY 2018-19, Transit Prop A Local Return Fund moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND (2570)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41200	Overtime	\$ -	\$ -	\$ -	\$ 1,000
41300	Hourly wages	-	13,804	13,804	20,000
Various	Benefits	-	797	797	1,305
42700	PERS retirement	-	4,101	4,101	6,800
42701	PERS cost sharing	-	(552)	(552)	(800)
Salaries & Benefits Total		\$ -	\$ 18,150	\$ 18,150	\$ 28,305
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 11,000	\$ 11,000	\$ 11,000
43110	Contractual services	-	370,700	370,700	344,284
43127	Subsidy prop C local return	-	3,613,897	3,613,897	3,570,679
44200	Advertising	-	300	300	300
44450	Postage	-	200	200	200
44650	Training	-	200	200	200
44800	Membership and dues	-	40,000	40,000	40,000
45250	Office supplies	-	1,200	1,200	1,200
45350	General supplies	-	5,300	5,300	5,300
45681	Business meetings	-	250	250	250
46005	Utilities	-	58,800	58,800	58,800
46006	Rent	-	5,930	5,930	5,930
46007	Cost allocation charge	-	20,157	20,157	26,309
46011	Liability Insurance	-	483	483	893
Maintenance & Operation Total		\$ -	\$ 4,128,417	\$ 4,128,417	\$ 4,065,345
Total		\$ -	\$ 4,146,567	\$ 4,146,567	\$ 4,093,650

Notes:

* In FY 2018-19, Transit Prop C Local Return Fund moved from Community Development Department to Public Works Department. FY 2017-18, budget detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND (2580)***

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ -	\$ 372,567	\$ 372,567	\$ 407,727
41200	Overtime	-	-	-	500
41300	Hourly wages	-	153,723	153,723	178,800
Various	Benefits	-	73,628	73,628	78,294
42700	PERS retirement	-	141,918	141,918	192,758
42701	PERS cost sharing	-	(19,105)	(19,105)	(22,678)
Salaries & Benefits Total		\$ -	\$ 722,731	\$ 722,731	\$ 835,401
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 9,431,285	\$ 9,431,285	\$ 9,707,481
44100	Repairs to equipment	-	500	500	500
44200	Advertising	-	7,400	7,400	7,400
44450	Postage	-	800	800	800
44550	Travel	-	2,100	2,100	2,100
44650	Training	-	3,500	3,500	3,500
44700	Computer software	-	6,000	6,000	6,000
44800	Membership and dues	-	7,500	7,500	7,500
45150	Furniture and equipment	-	1,000	1,000	3,000
45170	Computer hardware	-	4,000	4,000	4,000
45200	Maps and blue prints	-	2,500	2,500	2,500
45250	Office supplies	-	2,500	2,500	2,500
45350	General supplies	-	10,000	10,000	10,000
45450	Printing and graphics	-	44,000	44,000	44,000
45681	Business meetings	-	300	300	300
45682	Miscellaneous	-	300	300	300
46005	Utilities	-	-	-	50,000
46006	Rent	-	16,171	16,171	16,171
46007	Cost allocation charge	-	54,452	54,452	69,550
46011	Liability Insurance	-	16,959	16,959	24,270
Maintenance & Operation Total		\$ -	\$ 9,611,267	\$ 9,611,267	\$ 9,961,872
Total		\$ -	\$ 10,333,998	\$ 10,333,998	\$ 10,797,273

Notes:

* In FY 2018-19, Transit Utility Fund moved from Community Development Department to Public Works Department. Prior year detail is included in Community Development Department while FY 2018-19 and FY 2019-20 budget detail are reflected within the Public Works Department.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENT FUND (4010)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 580,902	\$ 598,128	\$ 598,128	\$ 645,136
41200	Overtime	4,036	-	-	-
41300	Hourly wages	52,217	-	-	-
Various	Benefits	128,436	145,105	145,105	144,943
42700	PERS retirement	165,563	177,704	177,704	216,901
42701	PERS cost sharing	(25,112)	(23,926)	(23,926)	(25,519)
42799	Salary charges in (out)	-	(767,945)	(767,945)	(854,382)
Salaries & Benefits Total		\$ 906,042	\$ 129,066	\$ 129,066	\$ 127,079
Maintenance & Operation					
43110	Contractual services	\$ 59,607	\$ -	\$ 650,000	\$ -
45450	Printing and graphics	3,355	-	-	-
46011	Liability Insurance	17,276	20,934	20,934	27,421
Maintenance & Operation Total		\$ 80,238	\$ 20,934	\$ 670,934	\$ 27,421
Capital Improvement					
51200	Other improvements	\$ 4,986	\$ 490,000	\$ (160,000)*	\$ 125,000
52100	Construction	1,293,735	2,080,000	2,080,000	200,000
53160	Planning survey design	-	113,000	113,000	100,000
Capital Improvement Total		\$ 1,298,721	\$ 2,683,000	\$ 2,033,000	\$ 425,000
Total		\$ 2,285,000	\$ 2,833,000	\$ 2,833,000	\$ 579,500

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE S CIP FUND (4011)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ -	\$ -	\$ -	\$ 3,500,000
Capital Improvement Total	\$ -	\$ -	\$ -	\$ 3,500,000
Total	\$ -	\$ -	\$ -	\$ 3,500,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STATE GAS TAX FUND (4020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 189,047	\$ -	\$ -	\$ -
41200	Overtime	5,037	-	-	-
41300	Hourly wages	21,827	-	-	-
Various	Benefits	35,886	-	-	-
42700	PERS retirement	55,328	-	-	-
42701	PERS cost sharing	(8,435)	-	-	-
Salaries & Benefits Total		\$ 298,690	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 587,013	\$ 1,175,000	\$ 1,175,000	\$ 610,000
44450	Postage	67	-	-	-
45450	Printing and graphics	1,606	-	-	-
46011	Liability Insurance	5,813	-	-	-
Maintenance & Operation Total		\$ 594,499	\$ 1,175,000	\$ 1,175,000	\$ 610,000
Capital Improvement					
51200	Other improvements	\$ 200,672	\$ -	\$ -	\$ -
52000	Engineering	9,219	250,000	250,000	-
52100	Construction	2,138,565	5,691,000	5,691,000	7,310,000
53160	Planning survey design	-	494,000	494,000	-
Capital Improvement Total		\$ 2,348,456	\$ 6,435,000	\$ 6,435,000	\$ 7,310,000
Total		\$ 3,241,645	\$ 7,610,000	\$ 7,610,000	\$ 7,920,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CIP REIMBURSEMENT FUND (4090)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 187,711	\$ -	\$ 10,000	\$ -
41200	Overtime	940	-	-	-
41300	Hourly wages	47,356	-	-	-
Various	Benefits	41,900	-	-	-
42700	PERS retirement	61,088	-	-	-
42701	PERS cost sharing	(9,412)	-	-	-
Salaries & Benefits Total		\$ 329,583	\$ -	\$ 10,000	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 2,435	\$ -	\$ 275,000	\$ -
45350	General supplies	-	-	15,000	-
45682	Miscellaneous	175	-	-	-
46011	Liability Insurance	6,368	-	-	-
Maintenance & Operation Total		\$ 8,977	\$ -	\$ 290,000	\$ -
Capital Improvement					
52100	Construction	\$ 1,220,204	\$ -	\$ 467,732	\$ -
52140	Storm drains	641	-	-	-
Capital Improvement Total		\$ 1,220,845	\$ -	\$ 467,732	\$ -
Total		\$ 1,559,405	\$ -	\$ 767,732	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - PROJECTS
(5250-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 212,798	\$ -	\$ -	-
41200	Overtime	4,812	-	-	-
41300	Hourly wages	20,964	-	-	-
Various	Benefits	35,628	-	-	-
42700	PERS retirement	61,477	-	-	-
42701	PERS cost sharing	(9,350)	-	-	-
Salaries & Benefits Total		\$ 326,330	\$ -	\$ -	-
Maintenance & Operation					
46011	Liability Insurance	\$ 6,393	\$ -	\$ -	-
Maintenance & Operation Total		\$ 6,393	\$ -	\$ -	-
Capital Improvement					
51200	Other improvements	\$ 5,923,920	\$ 52,000	\$ 52,000	\$ -
52100	Construction	5,623,349	15,659,000	15,659,000	10,956,000
52140	Storm drains	7,206	-	-	-
53160	Planning survey design	-	25,000	25,000	-
Capital Improvement Total		\$ 11,554,475	\$ 15,736,000	\$ 15,736,000	\$ 10,956,000
Total		\$ 11,887,198	\$ 15,736,000	\$ 15,736,000	\$ 10,956,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MANAGEMENT
(5250-7526)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 782,450	\$ 1,092,153	\$ 1,092,153	\$ 1,154,149
41200	Overtime	1,378	7,105	7,105	3,000
Various	Benefits	173,106	216,060	216,060	216,005
42700	PERS retirement	261,673	323,475	323,475	388,048
42701	PERS cost sharing	(30,900)	(43,550)	(43,550)	(45,661)
Salaries & Benefits Total		\$ 1,187,707	\$ 1,595,243	\$ 1,595,243	\$ 1,715,541
Maintenance & Operation					
43110	Contractual services	\$ 7,090,235	\$ 9,153,982	\$ 9,153,982	\$ 9,817,900
44100	Repairs to equipment	-	52,000	52,000	52,000
44450	Postage	-	1,000	1,000	1,000
44550	Travel	64	3,000	3,000	3,000
44650	Training	200	8,000	8,000	8,000
44700	Computer software	1,232	2,000	2,000	2,000
44760	Regulatory	11,195	11,500	11,500	11,500
44800	Membership and dues	-	800	800	800
45150	Furniture and equipment	397	3,000	3,000	3,000
45170	Computer hardware	770	-	-	-
45250	Office supplies	-	4,000	4,000	4,000
45300	Small tools	-	500	500	500
45350	General supplies	6,577	50,000	50,000	50,000
45680	Uncollectible accounts	20,583	40,000	40,000	20,000
45681	Business meetings	-	450	450	450
45682	Miscellaneous	765	2,750	2,750	2,750
46000	Depreciation	2,714,985	2,850,733	2,850,733	2,927,389
46002	Amortization expense	3,124,815	2,698,592	2,698,592	2,773,996
46005	Utilities	15,128	17,850	17,850	15,400
46007	Cost allocation charge	2,020,519	3,287,512	3,287,512	3,311,941
46008	Fleet equipment rental charge	226,889	226,889	226,889	226,889
46009	ISD service charge	54,091	75,871	75,871	64,769
46011	Liability Insurance	21,379	38,475	38,475	49,189
46013	GWP Municipal Billing	438,058	438,058	438,058	438,058
Maintenance & Operation Total		\$ 15,747,881	\$ 18,966,962	\$ 18,966,962	\$ 19,784,531
Capital Improvement					
59999	Asset capitalization	\$ (11,092,629)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (11,092,629)	\$ -	\$ -	\$ -
Total		\$ 5,842,959	\$ 20,562,205	\$ 20,562,205	\$ 21,500,072

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - STORMWATER MANAGEMENT
(5250-7527)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
42703	PERS funding reversal	\$ (1,565)	\$ -	\$ -	\$ -
Salaries & Benefits Total		\$ (1,565)	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 79,357	\$ -	\$ -	\$ -
44650	Training	200	-	-	-
44760	Regulatory	42,974	-	-	-
45682	Miscellaneous	120	-	-	-
46007	Cost allocation charge	13,911	-	-	-
46009	ISD service charge	3,212	-	-	-
Maintenance & Operation Total		\$ 139,774	\$ -	\$ -	\$ -
Total		\$ 138,209	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MAINTENANCE
(5250-7528)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,253,973	\$ 1,262,107	\$ 1,262,107	\$ 1,233,653
41200	Overtime	79,473	25,375	25,375	60,000
41300	Hourly wages	20,581	26,644	26,644	38,500
Various	Benefits	304,573	375,661	375,661	400,661
42700	PERS retirement	379,987	381,647	381,647	425,296
42701	PERS cost sharing	(46,349)	(51,384)	(51,384)	(50,040)
Salaries & Benefits Total		\$ 1,992,238	\$ 2,020,050	\$ 2,020,050	\$ 2,108,070
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 500	\$ 500	\$ 20,500
43110	Contractual services	62,152	220,000	220,000	536,000
44100	Repairs to equipment	29,342	35,000	35,000	47,000
44450	Postage	594	2,200	2,200	2,200
44550	Travel	1,945	-	-	-
44600	Laundry and towel service	3,694	6,000	6,000	6,000
44650	Training	7,987	10,000	10,000	13,000
44700	Computer software	-	15,000	15,000	15,000
44800	Membership and dues	5,035	2,250	2,250	2,250
45150	Furniture and equipment	5,850	6,500	6,500	6,500
45250	Office supplies	710	2,500	2,500	2,500
45300	Small tools	-	500	500	500
45350	General supplies	46,528	95,000	95,000	70,000
45681	Business meetings	518	500	500	500
45682	Miscellaneous	595	500	500	500
46000	Depreciation	310,830	294,872	294,872	307,079
46007	Cost allocation charge	76,397	81,517	81,517	86,154
46009	ISD service charge	99,316	109,229	109,229	111,813
46011	Liability Insurance	36,696	45,914	45,914	56,623
46013	GWP Municipal Billing	23,056	23,056	23,056	23,056
Maintenance & Operation Total		\$ 711,242	\$ 951,038	\$ 951,038	\$ 1,307,175
Capital Outlay					
51000	Capital outlay	\$ 127,631	\$ 352,000	\$ 352,000	\$ 686,000
Capital Outlay Total		\$ 127,631	\$ 352,000	\$ 352,000	\$ 686,000
Capital Improvement					
59999	Asset capitalization	\$ (123,845)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (123,845)	\$ -	\$ -	\$ -
Total		\$ 2,707,266	\$ 3,323,088	\$ 3,323,088	\$ 4,101,245

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - PROJECTS
(5300-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41300	Hourly wages	\$ 21,893	\$ -	\$ -	-
Various	Benefits	994	-	-	-
42700	PERS retirement	5,740	-	-	-
42701	PERS cost sharing	(876)	-	-	-
Salaries & Benefits Total		\$ 27,752	\$ -	\$ -	-
Maintenance & Operation					
43110	Contractual services	\$ 97,391	\$ 55,000	\$ 55,000	-
44200	Advertising	5,466	-	-	-
44550	Travel	1,172	-	-	-
44650	Training	650	-	-	-
45350	General supplies	46,061	-	-	-
45450	Printing and graphics	1,062	-	-	-
46011	Liability Insurance	593	-	-	-
Maintenance & Operation Total		\$ 152,396	\$ 55,000	\$ 55,000	-
Capital Improvement					
51250	Equipment	\$ -	\$ 350,000	\$ 350,000	-
52100	Construction	-	-	-	350,000
Capital Improvement Total		\$ -	\$ 350,000	\$ 350,000	\$ 350,000
Total		\$ 180,148	\$ 405,000	\$ 405,000	\$ 350,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT
(5300-7522)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 447,476	\$ 303,685	\$ 303,685	\$ 309,917
41200	Overtime	2,168	2,411	2,411	2,411
Various	Benefits	93,213	88,395	88,395	85,638
42700	PERS retirement	99,920	90,003	90,003	101,652
42701	PERS cost sharing	(17,663)	(12,118)	(12,118)	(11,961)
Salaries & Benefits Total		\$ 625,113	\$ 472,376	\$ 472,376	\$ 487,657
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
43110	Contractual services	198,506	900,000	900,000	915,000
44100	Repairs to equipment	-	2,500	2,500	2,500
44450	Postage	-	200	200	200
44550	Travel	-	2,000	2,000	2,000
44650	Training	200	2,500	2,500	2,500
44760	Regulatory	19,405	20,000	20,000	20,000
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	131	50,000	50,000	50,000
45682	Miscellaneous	1,062	1,000	1,000	1,000
46000	Depreciation	34,931	36,678	36,678	36,678
46005	Utilities	12,525	270,048	270,048	15,400
46007	Cost allocation charge	47,521	83,463	83,463	84,803
46008	Fleet equipment rental charge	82,379	82,379	82,379	82,379
46009	ISD service charge	23,785	24,920	24,920	27,966
46011	Liability Insurance	12,213	10,713	10,713	13,143
Maintenance & Operation Total		\$ 432,657	\$ 1,547,401	\$ 1,547,401	\$ 1,314,569
Capital Outlay					
51000	Capital outlay	\$ -	\$ 61,000	\$ 61,000	\$ 100,000
Capital Outlay Total		\$ -	\$ 61,000	\$ 61,000	\$ 100,000
Total		\$ 1,057,770	\$ 2,080,777	\$ 2,080,777	\$ 1,902,226

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION
(5300-7523)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 976,983	\$ 1,196,326	\$ 1,021,326	\$ 1,168,205
41200	Overtime	168,471	81,200	81,200	81,200
41300	Hourly wages	47,486	33,285	33,285	50,750
Various	Benefits	325,445	384,962	384,962	385,986
42700	PERS retirement	473,588	386,082	386,082	408,222
42701	PERS cost sharing	(41,806)	(51,979)	(51,979)	(48,033)
Salaries & Benefits Total		\$ 1,950,167	\$ 2,029,876	\$ 1,854,876	\$ 2,046,330
Maintenance & Operation					
43110	Contractual services	\$ 210,063	\$ 508,000	\$ 683,000	\$ 1,808,713
44200	Advertising	1,294	-	-	-
44450	Postage	4,725	2,500	2,500	2,500
44650	Training	350	1,000	1,000	1,000
44760	Regulatory	1,661	3,000	3,000	3,000
44800	Membership and dues	4,107	6,000	6,000	6,000
45150	Furniture and equipment	367	-	-	-
45250	Office supplies	152	-	-	-
45350	General supplies	37,240	65,000	65,000	110,000
45450	Printing and graphics	672	3,000	3,000	3,000
45681	Business meetings	453	500	500	500
45682	Miscellaneous	200	500	500	500
46000	Depreciation	64,879	68,123	68,123	68,123
46005	Utilities	2,151	2,940	2,940	2,900
46006	Rent	7,653	10,000	10,000	10,000
46007	Cost allocation charge	169,896	161,260	161,260	178,303
46009	ISD service charge	68,289	69,679	69,679	69,865
46011	Liability Insurance	32,350	45,880	45,880	55,259
Maintenance & Operation Total		\$ 606,503	\$ 947,382	\$ 1,122,382	\$ 2,319,663
Total		\$ 2,556,670	\$ 2,977,258	\$ 2,977,258	\$ 4,365,993

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
(5300-7524)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 2,606,743	\$ 3,287,974	\$ 2,762,974	\$ 3,327,272
41200	Overtime	646,271	406,000	406,000	406,000
41300	Hourly wages	1,968	56,314	56,314	35,700
Various	Benefits	991,915	1,202,117	1,202,117	1,300,006
42700	PERS retirement	1,091,460	1,110,229	1,110,229	1,125,144
42701	PERS cost sharing	(107,899)	(149,467)	(149,467)	(132,385)
Salaries & Benefits Total		\$ 5,230,457	\$ 5,913,167	\$ 5,388,167	\$ 6,061,737
Maintenance & Operation					
43110	Contractual services	\$ 4,666,636	\$ 5,003,350	\$ 5,528,350	\$ 5,259,550
44100	Repairs to equipment	48,906	110,000	110,000	120,000
44200	Advertising	149	-	-	-
44400	Janitorial services	3,009	-	-	-
44450	Postage	1,493	2,000	2,000	2,000
44550	Travel	-	5,000	5,000	5,000
44600	Laundry and towel service	1,350	3,500	3,500	3,500
44650	Training	6,805	10,000	10,000	23,000
44700	Computer software	39,810	-	-	-
44760	Regulatory	2,064	2,400	2,400	2,400
45150	Furniture and equipment	-	-	-	10,000
45250	Office supplies	9,524	10,000	10,000	10,000
45350	General supplies	111,004	150,000	150,000	80,000
45450	Printing and graphics	1,600	3,000	3,000	3,000
45680	Uncollectible accounts	71,063	60,000	60,000	60,000
45681	Business meetings	1,453	700	700	700
45682	Miscellaneous	500	1,500	1,500	1,500
46000	Depreciation	1,037,574	993,428	993,428	635,139
46005	Utilities	33,583	31,500	31,500	42,600
46007	Cost allocation charge	388,378	490,783	490,783	491,524
46008	Fleet equipment rental charge	3,248,595	3,248,595	3,248,595	3,248,595
46009	ISD service charge	366,537	385,280	385,280	402,451
46010	Building maint service charge	65,276	74,054	74,054	78,699
46011	Liability Insurance	87,946	131,240	131,240	160,220
46013	GWP Municipal Billing	481,553	481,553	481,553	481,553
47170	Loss disposal of capital asset	-	20,000	20,000	-
Maintenance & Operation Total		\$ 10,674,807	\$ 11,217,883	\$ 11,742,883	\$ 11,121,431
Transfers					
48010	Transfer to general fund	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Transfers Total		\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Capital Outlay					
51000	Capital outlay	\$ 706,298	\$ 3,160,000	\$ 3,160,000	\$ 950,000
Capital Outlay Total		\$ 706,298	\$ 3,160,000	\$ 3,160,000	\$ 950,000
Capital Improvement					
59999	Asset capitalization	\$ (693,648)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (693,648)	\$ -	\$ -	\$ -
Total		\$ 17,067,915	\$ 21,441,050	\$ 21,441,050	\$ 19,283,168

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - STREET SWEEPING
(5300-7525)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 262,658	\$ 304,019	\$ 304,019	\$ 313,862
41200	Overtime	37,132	18,270	18,270	18,270
Various	Benefits	98,054	133,939	133,939	144,703
42700	PERS retirement	88,262	95,750	95,750	104,679
42701	PERS cost sharing	(10,451)	(12,892)	(12,892)	(12,317)
Salaries & Benefits Total		\$ 475,655	\$ 539,086	\$ 539,086	\$ 569,197
Maintenance & Operation					
43110	Contractual services	\$ 57,085	\$ 50,000	\$ 50,000	\$ 60,000
44760	Regulatory	-	1,200	1,200	1,200
45682	Miscellaneous	-	100	100	100
46000	Depreciation	253,050	214,243	214,243	214,243
46007	Cost allocation charge	35,334	34,399	34,399	34,864
46008	Fleet equipment rental charge	483,676	483,676	483,676	483,676
46009	ISD service charge	19,788	20,323	20,323	20,796
46011	Liability Insurance	8,129	11,282	11,282	14,119
Maintenance & Operation Total		\$ 857,062	\$ 815,223	\$ 815,223	\$ 828,998
Capital Outlay					
51000	Capital outlay	\$ -	\$ 360,000	\$ 360,000	\$ -
Capital Outlay Total		\$ -	\$ 360,000	\$ 360,000	\$ -
Total		\$ 1,332,717	\$ 1,714,309	\$ 1,714,309	\$ 1,398,195

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND - PROJECTS
(6010-0020)**

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Capital Improvement				
51200 Other improvements	\$ 15,371	\$ -	\$ 335,905	\$ -
52100 Construction	-	-	-	250,000
Capital Improvement Total	\$ 15,371	\$ -	\$ 335,905	\$ 250,000
Total	\$ 15,371	\$ -	\$ 335,905	\$ 250,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND - PUBLIC WORKS GARAGE
(6010-7509)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 843,065	\$ 2,947,240	\$ 2,447,240	\$ 3,133,329
41200	Overtime	37,324	54,531	54,531	125,278
41300	Hourly wages	22,881	103,147	103,147	208,962
Various	Benefits	267,008	987,562	937,562	1,131,567
42700	PERS retirement	220,956	897,566	847,566	1,122,715
42701	PERS cost sharing	(33,694)	(120,844)	(120,844)	(132,098)
Salaries & Benefits Total		\$ 1,357,540	\$ 4,869,202	\$ 4,269,202	\$ 5,589,753
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 361	\$ 3,000	\$ 3,000	\$ -
43110	Contractual services	60,241	150,000	314,932	342,800
44100	Repairs to equipment	45,976	68,500	68,500	50,000
44350	Vehicle maintenance	1,124,445	2,620,000	5,445,000	2,480,691
44450	Postage	177	500	500	500
44550	Travel	-	1,500	1,500	1,500
44600	Laundry and towel service	5,546	25,000	25,000	27,000
44650	Training	3,056	10,000	10,000	10,000
44760	Regulatory	25,819	45,000	45,000	52,000
44800	Membership and dues	108	750	750	750
45250	Office supplies	2,840	7,000	7,000	7,000
45300	Small tools	712	7,500	7,500	7,500
45350	General supplies	32,655	115,000	115,000	75,000
45502	Fuel natural gas	384,168	550,000	550,000	550,000
45503	Fuel gasoline	291,318	1,600,000	1,600,000	1,600,000
45504	Fuel diesel	86,261	695,000	795,000	700,000
45681	Business meetings	192	1,300	1,300	1,300
45682	Miscellaneous	550	800	(49,200)*	800
45684	Discount earned and lost	(16)	-	-	-
46000	Depreciation	540,579	1,348,921	1,348,921	1,642,057
46005	Utilities	-	57,750	57,750	29,200
46006	Rent	25,809	66,500	66,500	109,000
46007	Cost allocation charge	221,503	447,149	447,149	501,709
46009	ISD service charge	107,040	220,194	220,194	216,926
46010	Building maint service charge	33,659	73,366	73,366	71,685
46011	Liability Insurance	24,523	108,540	108,540	147,393
Maintenance & Operation Total		\$ 3,017,522	\$ 8,223,270	\$ 11,263,202	\$ 8,624,811
Capital Outlay					
51000	Capital outlay	\$ 602,674	\$ 7,172,500	\$ 4,840,637	\$ 4,147,000
Capital Outlay Total		\$ 602,674	\$ 7,172,500	\$ 4,840,637	\$ 4,147,000
Capital Improvement					
59999	Asset capitalization	\$ (1,993,643)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (1,993,643)	\$ -	\$ -	\$ -
Total		\$ 2,984,092	\$ 20,264,972	\$ 20,373,041	\$ 18,361,564

Notes:

* The appropriation in this account consists of carryover budget from prior fiscal year; which is not reflected in the revised column. Thus, a reduction adjustment in the budget is resulting in a negative appropriation since the original source is not reflected.

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND - POLICE GARAGE
(6010-7511)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 341,808	\$ -	\$ -	-
41200	Overtime	18,307	-	-	-
41300	Hourly wages	5,760	-	-	-
Various	Benefits	113,907	-	-	-
42700	PERS retirement	90,085	-	-	-
42701	PERS cost sharing	(13,736)	-	-	-
Salaries & Benefits Total		\$ 556,131	\$ -	\$ -	-
Maintenance & Operation					
43110	Contractual services	\$ 27,133	\$ -	\$ -	-
44100	Repairs to equipment	8,180	-	-	-
44350	Vehicle maintenance	423,162	-	-	-
44450	Postage	36	-	-	-
44600	Laundry and towel service	5,946	-	-	-
44760	Regulatory	4,321	-	-	-
45250	Office supplies	1,041	-	-	-
45300	Small tools	484	-	-	-
45350	General supplies	20,501	-	-	-
45503	Fuel gasoline	594,452	-	-	-
45681	Business meetings	74	-	-	-
45684	Discount earned and lost	(5)	-	-	-
46000	Depreciation	222,212	-	-	-
46006	Rent	1,494	-	-	-
46007	Cost allocation charge	75,158	-	-	-
46009	ISD service charge	43,295	-	-	-
46011	Liability Insurance	9,911	-	-	-
Maintenance & Operation Total		\$ 1,437,395	\$ -	\$ -	-
Capital Outlay					
51000	Capital outlay	\$ 1,095,608	\$ -	\$ -	-
Capital Outlay Total		\$ 1,095,608	\$ -	\$ -	-
Capital Improvement					
59999	Asset capitalization	\$ (1,068,647)	\$ -	\$ -	-
Capital Improvement Total		\$ (1,068,647)	\$ -	\$ -	-
Total		\$ 2,020,487	\$ -	\$ -	-

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND - FIRE GARAGE
(6010-7512)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 437,985	\$ -	\$ -	\$ -
41200	Overtime	62,832	-	-	-
41300	Hourly wages	5,760	-	-	-
Various	Benefits	149,633	-	-	-
42700	PERS retirement	115,369	-	-	-
42701	PERS cost sharing	(17,581)	-	-	-
Salaries & Benefits Total		\$ 753,998	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 15,128	\$ -	\$ -	\$ -
44100	Repairs to equipment	26,788	-	-	-
44350	Vehicle maintenance	524,110	-	-	-
44450	Postage	723	-	-	-
44550	Travel	1,733	-	-	-
44600	Laundry and towel service	4,042	-	-	-
44650	Training	1,925	-	-	-
44760	Regulatory	113	-	-	-
45100	Books	148	-	-	-
45170	Computer hardware	1,578	-	-	-
45250	Office supplies	2,818	-	-	-
45300	Small tools	2,573	-	-	-
45350	General supplies	21,670	-	-	-
45503	Fuel gasoline	31,469	-	-	-
45504	Fuel diesel	154,695	-	-	-
45684	Discount earned and lost	(11)	-	-	-
46000	Depreciation	750,956	-	-	-
46005	Utilities	1,457	-	-	-
46006	Rent	3,617	-	-	-
46007	Cost allocation charge	78,862	-	-	-
46009	ISD service charge	36,943	-	-	-
46010	Building maint service charge	39,581	-	-	-
46011	Liability Insurance	13,735	-	-	-
47064	Interest fire equip 2009 lease	4,416	-	-	-
Maintenance & Operation Total		\$ 1,719,069	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 1,445,503	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 1,445,503	\$ -	\$ -	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (61,029)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (61,029)	\$ -	\$ -	\$ -
Total		\$ 3,857,542	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET MANAGEMENT FUND - GWP GARAGE
(6010-7513)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 512,107	\$ -	\$ -	\$ -
41200	Overtime	2,389	-	-	-
41300	Hourly wages	5,760	-	-	-
Various	Benefits	133,480	-	-	-
42700	PERS retirement	133,527	-	-	-
42701	PERS cost sharing	(20,371)	-	-	-
Salaries & Benefits Total		\$ 766,893	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 10,164	\$ -	\$ -	-
44100	Repairs to equipment	3,939	-	-	-
44350	Vehicle maintenance	340,620	-	-	-
44450	Postage	8	-	-	-
44600	Laundry and towel service	7,107	-	-	-
44650	Training	1,895	-	-	-
44760	Regulatory	2,144	-	-	-
45250	Office supplies	1,429	-	-	-
45300	Small tools	84	-	-	-
45350	General supplies	21,260	-	-	-
45502	Fuel natural gas	1,969	-	-	-
45503	Fuel gasoline	211,940	-	-	-
45504	Fuel diesel	39,672	-	-	-
45682	Miscellaneous	440	-	-	-
45684	Discount earned and lost	(5)	-	-	-
46000	Depreciation	35,842	-	-	-
46005	Utilities	27,268	-	-	-
46006	Rent	44,681	-	-	-
46007	Cost allocation charge	65,922	-	-	-
46009	ISD service charge	34,539	-	-	-
46011	Liability Insurance	14,105	-	-	-
Maintenance & Operation Total		\$ 865,025	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 38,533	\$ -	\$ -	-
Capital Outlay Total		\$ 38,533	\$ -	\$ -	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (38,533)	\$ -	\$ -	-
Capital Improvement Total		\$ (38,533)	\$ -	\$ -	\$ -
Total		\$ 1,631,918	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - PROJECTS
(6070-0020)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 17,519	\$ -	\$ -	-
Various	Benefits	3,624	-	-	-
42700	PERS retirement	4,647	-	-	-
42701	PERS cost sharing	(701)	-	-	-
Salaries & Benefits Total		\$ 25,089	\$ -	\$ -	-
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ -	\$ -	\$ 800,000
43110	Contractual services	112,633	50,000	50,000	-
44357	Tenant improvement	-	382,000	382,000	-
46011	Liability Insurance	480	-	-	-
Maintenance & Operation Total		\$ 113,112	\$ 432,000	\$ 432,000	\$ 800,000
Capital Improvement					
51200	Other improvements	\$ 37,133	\$ -	\$ -	-
52100	Construction	14,670	-	-	-
Capital Improvement Total		\$ 51,803	\$ -	\$ -	-
Total		\$ 190,004	\$ 432,000	\$ 432,000	\$ 800,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - CUSTODIAL SERVICES
(6070-7502)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 575,603	\$ 660,563	\$ 660,563	\$ 634,597
41200	Overtime	4,250	3,045	3,045	3,000
Various	Benefits	177,391	273,711	273,711	281,247
42700	PERS retirement	117,941	196,115	196,115	210,557
42701	PERS cost sharing	(18,038)	(26,407)	(26,407)	(24,778)
Salaries & Benefits Total		\$ 857,145	\$ 1,107,027	\$ 1,107,027	\$ 1,104,623
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ -	\$ 10,000	\$ 10,000	\$ -
43110	Contractual services	578,981	714,220	714,220	739,220
45350	General supplies	115,038	95,000	95,000	95,000
45681	Business meetings	17	-	-	-
46007	Cost allocation charge	37,547	54,359	54,359	57,845
46008	Fleet equipment rental charge	12,264	12,264	12,264	12,264
46009	ISD service charge	51,884	48,037	48,037	50,402
46011	Liability Insurance	12,509	23,227	23,227	27,099
Maintenance & Operation Total		\$ 808,239	\$ 957,107	\$ 957,107	\$ 981,830
Total		\$ 1,665,385	\$ 2,064,134	\$ 2,064,134	\$ 2,086,453

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - BUILDING MAINTENANCE
(6070-7508)**

		Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Salaries & Benefits					
41100	Salaries	\$ 1,246,139	\$ 1,451,060	\$ 1,451,060	\$ 1,449,184
41200	Overtime	45,707	84,753	84,753	83,500
Various	Benefits	441,194	529,193	529,193	520,860
42700	PERS retirement	354,842	430,350	430,350	484,785
42701	PERS cost sharing	(54,020)	(57,939)	(57,939)	(57,041)
Salaries & Benefits Total		\$ 2,033,862	\$ 2,437,417	\$ 2,437,417	\$ 2,481,288
Maintenance & Operation					
43050	Repairs buildings and grounds	\$ 281,106	\$ 454,000	\$ 454,000	\$ 465,000
43110	Contractual services	1,287,371	1,751,264	1,751,264	1,755,966
44100	Repairs to equipment	-	2,000	2,000	2,000
44450	Postage	91	500	500	500
44600	Laundry and towel service	5,805	15,000	15,000	15,000
44650	Training	4,235	2,000	2,000	2,000
44760	Regulatory	18,479	29,000	29,000	29,000
44800	Membership and dues	296	800	800	800
45050	Periodicals and newspapers	-	300	300	300
45150	Furniture and equipment	7,202	5,000	5,000	5,000
45170	Computer hardware	358	-	-	-
45250	Office supplies	4,341	6,000	6,000	6,000
45300	Small tools	716	1,500	1,500	1,500
45350	General supplies	409,135	460,000	443,000	529,690
45450	Printing and graphics	310	-	-	-
45681	Business meetings	690	500	500	500
45682	Miscellaneous	405	1,000	1,000	1,000
45684	Discount earned and lost	(105)	-	-	-
46005	Utilities	400,110	441,000	441,000	430,800
46007	Cost allocation charge	189,207	222,080	222,080	169,529
46008	Fleet equipment rental charge	146,958	146,958	146,958	146,958
46009	ISD service charge	121,431	145,920	145,920	93,759
46011	Liability Insurance	38,235	53,755	53,755	65,150
Maintenance & Operation Total		\$ 2,916,378	\$ 3,738,577	\$ 3,721,577	\$ 3,720,452
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 17,000	\$ 35,000
Capital Outlay Total		\$ -	\$ -	\$ 17,000	\$ 35,000
Total		\$ 4,950,240	\$ 6,175,994	\$ 6,175,994	\$ 6,236,740

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE FUND - CITYWIDE FURNITURE
(6070-7538)

	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Maintenance & Operation				
45150 Furniture and equipment	\$ -	\$ -	\$ -	31,980
Maintenance & Operation Total	\$ -	\$ -	\$ -	31,980
Total	\$ -	\$ -	\$ -	31,980

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
<u>Salaried Positions</u>				
Administrative Analyst	2.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	1.00
Arborist Crew Supervisor	1.00	1.00	1.00	1.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant City Manager	0.25	-	0.25	-
Assistant Code Compliance Inspector	-	0.25	0.25	0.25
Assistant Director of Public Works	2.00	2.00	3.00	3.00
Assistant Environmental Technician	2.00	2.00	2.00	2.00
Assistant Integrated Waste Administrator	1.00	1.00	-	-
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	1.00	2.00	1.00	1.00
Assistant Transit Manager	-	1.00	1.00	1.00
Associate Code Compliance Inspector	0.75	0.75	0.75	0.75
Building Repair Crew Supervisor	-	1.00	1.00	1.00
Building Repairer	5.00	5.00	6.00	6.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
Civil Engineer I	1.00	2.00	2.00	2.00
Civil Engineer II	4.00	4.00	4.00	4.00
Civil Engineering Assistant	3.00	1.00	2.00	2.00
Civil Engineering Associate	4.00	5.00	4.00	4.00
Community Beautification Coordinator	-	-	1.00	1.00
Community Forest Supervisor	1.00	1.00	-	-
Community Service Officer	1.00	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	2.00
Construction Services Manager	1.00	1.00	1.00	1.00
Construction Supervisor	1.00	1.00	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	9.00	9.00	8.00	8.00
Customer Service Representative	6.00	7.00	5.00	3.00
Deputy Director of PW City Engineer	1.00	1.00	1.00	-
Deputy Director of PW Maint Svcs	1.00	1.00	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
Electrician	3.00	3.00	3.00	3.00
Engineering Technician	1.00	1.00	-	-
Equipment Maintenance Supervisor	5.00	5.00	5.00	5.00
Equipment Mechanic Helper	5.00	5.00	-	-
Equipment Mechanic I	7.00	8.00	13.00	13.00
Equipment Mechanic II	9.00	9.00	8.00	8.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	1.00	1.00	-	-
Equipment Welder	2.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	-	-
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Management Administrator	1.00	1.00	-	-
Fleet Manager	1.00	1.00	-	-
GIS Analyst	1.00	1.00	1.00	1.00
Human Resources Assistant	0.55	0.55	-	-
Human Resources Associate	-	-	0.55	0.05

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Superintendent	-	-	1.00	1.00
Integrated Waste Supervisor	3.00	1.00	1.00	1.00
Integrated Waste Truck Operator	43.00	43.00	41.00	43.00
Integrated Waste Worker	13.00	13.00	12.00	12.00
Maintenance Worker	8.00	8.00	7.00	7.00
Mechanical Maintenance Supervisor	-	-	1.00	1.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Technician	-	1.00	-	-
Office Operations Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	2.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Office Services Supervisor	1.00	1.00	1.00	1.00
Painter	2.00	1.00	1.00	1.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	3.00	3.00	3.00
Parking Services Supervisor	1.00	1.00	2.00	2.00
Plumber	1.00	1.00	1.00	1.00
Police Services Sup Parking Enforcement	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Police Services Officer	8.00	8.00	8.00	9.00
Principal Civil Engineer	3.00	3.00	2.00	3.00
Principal Engineering Technician	2.00	2.00	2.00	2.00
Principal Traffic Engineer	-	-	1.00	-
Project Manager	5.00	4.00	5.00	5.00
Public Works Assistant	2.00	3.00	5.00	5.00
Public Works Associate	2.00	4.00	4.00	3.00
Public Works Management Analyst	1.00	1.00	1.00	2.00
Recycling Coordinator	1.00	1.00	1.00	1.00
Sr. Building Repairer	1.00	1.00	1.00	1.00
Sr. Civil Engineer	1.00	1.00	1.00	1.00
Sr. Construction Inspector	-	-	1.00	1.00
Sr. Custodial Worker	2.00	2.00	2.00	2.00
Sr. Engineering Technician	-	-	1.00	1.00
Sr. Environmental Technician	1.00	-	-	-
Sr. Equipment Mechanic	6.00	6.00	7.00	7.00
Sr. Integrated Waste Supervisor	1.00	3.00	3.00	3.00
Sr. Integrated Waste Truck Operator	-	-	3.00	1.00
Sr. Office Services Specialist	1.00	-	-	-
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Parking Meter Collector/Repairer	1.00	1.00	-	-
Sr. Planner	0.25	-	-	-
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Public Works Management Analyst	-	1.00	1.00	1.00
Sr. Public Works Manager	1.00	1.00	1.00	1.00
Sr. Storekeeper	1.00	1.00	1.00	1.00
Sr. Survey Technician	1.00	1.00	1.00	1.00
Sr. Traffic Painter	2.00	2.00	2.00	2.00
Sr. Tree Trimmer	2.00	2.00	2.00	2.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00
Stores Clerk	-	-	1.00	1.00
Stores Supervisor	1.00	1.00	1.00	1.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

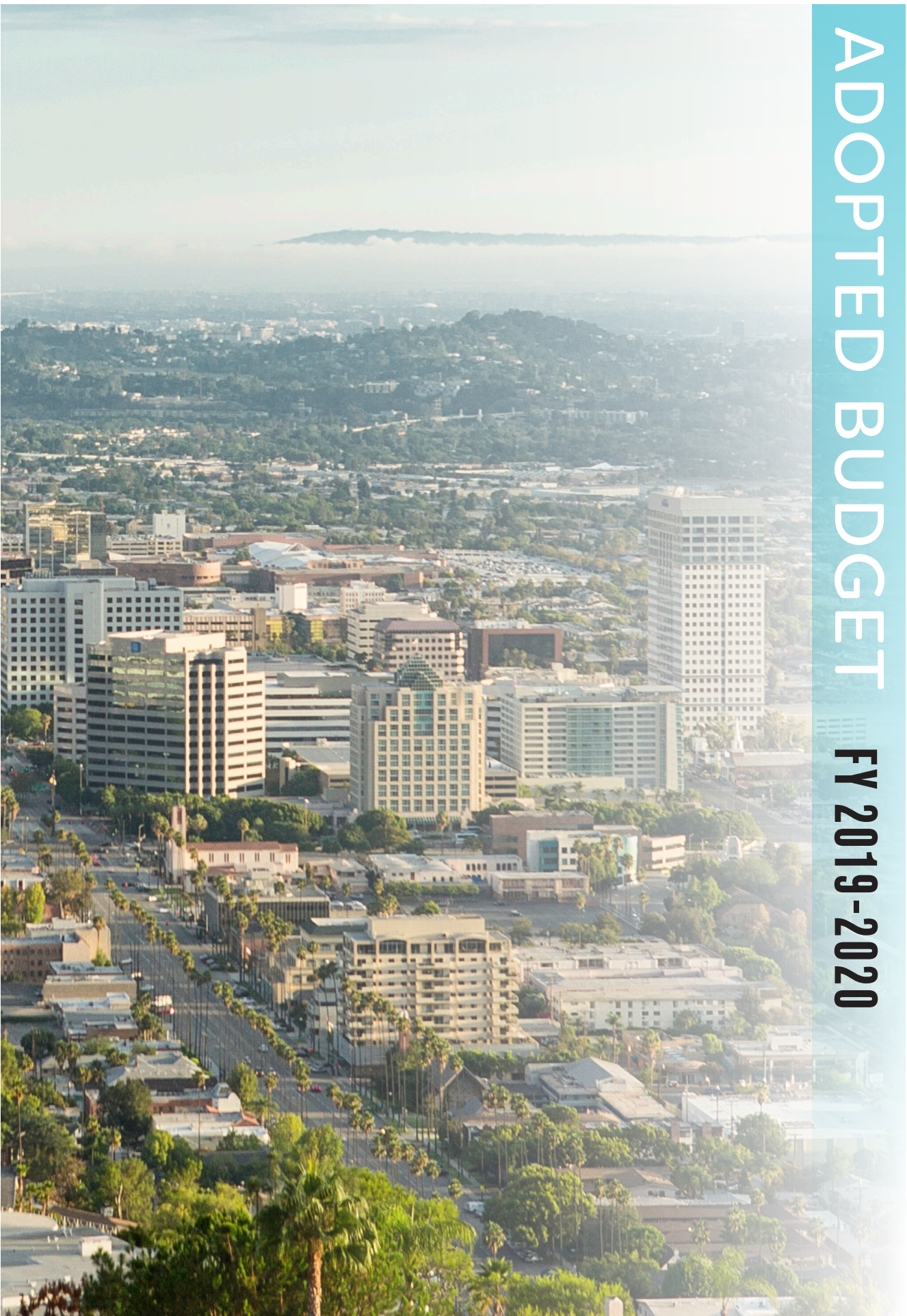
Classification	Actual 2017-18	Adopted 2018-19	Revised 2018-19	Adopted 2019-20
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker	9.00	9.00	9.00	9.00
Street Superintendent	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00
Traffic Engineering Associate	1.00	2.00	2.00	2.00
Traffic Engineer II	1.00	1.00	1.00	1.00
Traffic Engineering Assistant	1.00	1.00	1.00	-
Traffic Painter	3.00	3.00	3.00	3.00
Transit Analyst	-	-	1.00	1.00
Transit Associate	-	-	1.00	1.00
Transit Manager	-	1.00	1.00	1.00
Tree Trimmer	2.00	2.00	2.00	2.00
Urban Forester	-	-	1.00	1.00
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00
Wastewater Maintenance Trainee	3.00	1.00	4.00	4.00
Wastewater Maintenance Worker	6.00	8.00	5.00	5.00
Yard Attendant	2.00	2.00	2.00	2.00
Total Salaried Positions	<u>284.30</u>	<u>290.05</u>	<u>290.30</u>	<u>285.55</u>
<u>Hourly Positions</u>		*	*	*
Administrative Intern	0.60	(1)	-	-
Civil Engineering Assistant	1.52	(2)	0.60	(1)
Community Service Officer	1.84	(5)	-	-
Construction Inspector	1.52	(2)	1.54	(2)
Customer Service Representative	0.50	(2)	-	-
Engineering Aide	1.80	(3)	2.40	(4)
Hourly City Worker	8.96	(24)	17.95	(37)
Police Services Officer	-		-	3.32
Real Property Agent	0.46	(1)	-	-
Sr. Construction Inspector	-		-	0.60
Traffic Engineering Assistant	0.60	(1)	0.60	(1)
Total Hourly FTE Positions	<u>17.80</u>	<u>23.09</u>	<u>23.09</u>	<u>26.95</u>
Public Works Total	<u>302.10</u>	<u>313.14</u>	<u>313.39</u>	<u>312.50</u>

Notes:

* Indicates number of employees corresponding to the stated Full-Time Equivalence (FTE).

APPENDICES

ADOPTED BUDGET FY 2019-2020



CITY OF GLENDALE

GLOSSARY OF TERMS

Accrual Basis of Accounting

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted City Council budget resolution.

Appropriation

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place;

and (3) Modified Accrual Basis – revenues are recognized in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

Basis of Budgeting

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

Bond

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

Bond Proceeds

Funds received from the sale or issuance of bonds.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

Bonded Debt

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

Budget

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

Budget Message

The City Manager's general discussion of the budget, which contains an explanation of principal

CITY OF GLENDALE

GLOSSARY OF TERMS

budget items and summary of the City's financial status at the time of the message.

Capital Budget

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

Capital Outlay

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

Capital Project

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

Charges for Services

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

City Charter

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the City the ability to provide services and collect revenue to support those services.

Debt Service

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

Deficit

An excess of expenditures or expenses over revenues (resources) during an accounting period.

Department

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

Depreciation

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

Designated Fund Balance

The portion of fund balance segregated to reflect the City Council's intended use of resources.

Division

A sub-section within a department that furthers the objectives of the City Council by providing specific services or products.

Electorate

A body of qualified voters.

Encumbrances

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

Enterprise Fund

In governmental accounting, an enterprise fund is a proprietary fund that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business that makes the fund self-supporting. An example is a government-owned utility.

Expenditure

The actual spending of Governmental funds set aside by an appropriation.

Expense

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set-aside by an appropriation.

CITY OF GLENDALE

GLOSSARY OF TERMS

Fiscal Year

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end.

Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

Fund

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

Gann Appropriations Limit

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, Innovation, Performance & Audit, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

Goal

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

Governmental Funds

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

Grant

Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfer

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

Internal Service Fund

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

Legal Debt Limit

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

Modified Accrual Basis of Accounting

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

Non-departmental

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

CITY OF GLENDALE

GLOSSARY OF TERMS

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Organizationally Balanced Budget

A budget that does not use fund balance, reserves, or debt to fund the operating budget. Normal operating revenues are used to fund normal operating expenditures. Reserves, fund balance, or debt may be used to fund one-time costs or capital expenditures.

Public Agency Retirement Services

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

Performance Measure

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

Proprietary Funds

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reimbursement

Payment of amount remitted on behalf of another party, department, or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council that has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

Resources

Supply of funds to be used in paying for planned expenditures.

Revenues

Amounts received for taxes, fees, permits, licenses, interest, intergovernmental sources, or other sources during the fiscal year.

Revenue Bonds

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries & Benefits

An expenditure category that generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

Self-Insurance

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability, and unemployment. The City purchases outside insurance for excess coverage in these areas.

Special Revenue Funds

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are funded by grant revenues.

Strategic Goals

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

Structurally Balanced Budget

The most desirable type of budget balancing. In this type of balanced budget, operating revenues equal or exceed operating expenditures in the current year as with an operationally balanced budget and a realistic projection of the ongoing operating expenditures and revenues into the future shows that operating revenues will continue to equal or exceed operating expenditures.

CITY OF GLENDALE

GLOSSARY OF TERMS

Reserves, one-time revenues, fund balance, or debt may be used to fund one-time cost or capital expenditures.

Successor Agency

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

Supplementary Retirement Plan

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

Tax Allocation Bonds

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

Transfers

Authorized exchanges of cash, position, or other resources between organizational units.

Undesignated Fund Balance

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

CITY OF GLENDALE

GLOSSARY OF TERMS - ACRONYMS

California Public Employees' Retirement System (CalPERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

California Society of Municipal Finance Officers (CSMFO)

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

Certificates of Participation (COPs)

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

Community Development Block Grant (CDBG)

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of states and local governments.

Comprehensive Annual Financial Report (CAFR)

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the City Council, the residents, and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

Consumer Price Index (CPI)

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The

change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation Plan (CAP)

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

Full Time Equivalent (FTE)

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is equivalent to a half-time worker.

General Obligation Bond (GO)

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly, the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but, also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

CITY OF GLENDALE

GLOSSARY OF TERMS - ACRONYMS

Glendale Successor Agency (GSA)

The organization responsible for winding down the activities of the former Redevelopment Agency. The Redevelopment Agency was dissolved on February 1, 2012, in accordance with AB1x26, and replaced by the GSA. The GSA makes payments required to complete enforceable obligations (former Redevelopment Agency obligations that are legally required to be completed), performs duties pursuant to the enforceable obligations, and complies with the Dissolution Act (AB1x26).

Governmental Accounting Standards Board (GASB)

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

Government Finance Officers Association (GFOA)

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

Maintenance & Operation (M&O)

An expenditure category associated with operating and maintaining City services.

Transient Occupancy Tax (TOT)

A tax imposed on individuals renting accommodations in hotels, motels, and boarding houses.

Utility Users Tax (UUT)




A tax imposed on users for various utilities, including telecommunications, video, electricity, gas, and water.

Vehicle License Fee (VLF)

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.



City of Glendale, California

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