



City of Glendale
Budget Study Session #2
May 12, 2020

Agenda

- FY 2020-21
 - Summary of All Funds by Type
 - Departmental Dashboards
 - GWP Public Benefit Programs and Budgets
 - Capital Improvement Program
 - Proposed Citywide Fee Changes
 - Budget Adoption Calendar
- Questions and Comments



FY 2020-21 Proposed Budget
Summary of All Funds by Type



FY 2020-21 Proposed Budget

Summary of Appropriations - All Funds Overview

Fund Type	Adopted FY 2019-20	Proposed FY 2020-21	Increase / (Decrease)	% Change
Governmental Funds				
General Fund:				
General Fund	\$ 236,968,577	\$ 238,802,457	\$ 1,833,880	0.8%
Measure S*	6,348,000	-	(6,348,000)	(100.0%)
Total General Fund:	\$ 243,316,577	\$ 238,802,457	\$ (4,514,120)	(1.9%)
Special Revenue Funds	109,586,125	114,670,802	5,084,677	4.6%
Debt Service Funds	3,080,797	2,994,900	(85,897)	(2.8%)
Capital Improvement Funds:				
Capital Improvement	16,334,500	17,957,787	1,623,287	9.9%
Measure S Capital Improvement*	23,500,000	-	(23,500,000)	(100.0%)
Total Capital Improvement Funds:	\$ 39,834,500	\$ 17,957,787	\$ (21,876,713)	(54.9%)
Proprietary Funds				
Enterprise Funds	430,676,203	398,434,356	(32,241,847)	(7.5%)
Internal Service Funds	111,842,922	115,246,222	3,403,300	3.0%
All Funds – Grand Total	\$ 938,337,124	\$ 888,106,524	\$ (50,230,600)	(5.4%)

* FY 2020-21 Proposed Budget does not include Measure S appropriations pending Council discussion.



FY 2020-21 Departmental Dashboards



Administrative Services - Finance

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 5,314,402
M&O	1,155,139
Total Budget	\$ 6,469,541

Personnel		
	FY 19-20	FY 20-21
Full Time	36.35	37.35
Hourly FTE	0.00	0.37
Total	36.35	37.72

Departmental Highlights

- Citywide Fee Study
- Upgrade to the Munis ERP System through coordination with Human Resources and Information Services
- Continue to seek opportunities to enhance General Fund revenues

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 6,177,148	\$ 6,469,541	\$ 292,393	4.7%



City Attorney

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 4,566,911
M&O	8,373,334
Total Budget	\$ 12,940,245

Personnel		
	FY 19-20	FY 20-21
Full Time	20.00	20.00
Hourly FTE	1.92	2.33
Total	21.92	22.33

Departmental Highlights

- Advise and Assist with Environmental Review and Procurement of Grayson Energy Center project and Implementation of Clean Energy/Distributed Energy Resource Programs
- Advise and Assist Public Works with Completion of Commercial Solid Waste Franchise Procurement

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 4,389,151	\$ 4,591,037	\$ 201,886	4.6%
6120 - Liability Insurance Fund	6,992,909	8,349,208	1,356,299	19.4%
Total Budget	\$ 11,382,060	\$ 12,940,245	\$ 1,558,185	13.7%



City Clerk

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 773,686
M&O	332,033
Total Budget	\$ 1,105,719

Personnel		
	FY 19-20	FY 20-21
Full Time	6.00	6.00
Hourly FTE	2.10	1.64
Total	8.10	7.64

Departmental Highlights

- Implement new public records request management system
- Continual scanning and logging City records
- Implement Passport Services

	Adopted	Proposed	Increase/(Decrease)	
	FY 2019-20	FY 2020-21	\$	%
1010 - General Fund	\$ 1,119,516	\$ 1,105,719	\$ (13,797)	(1.2%)



Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 798,995
M&O	141,784
Total Budget	\$ 940,779

Personnel		
	FY 19-20	FY 20-21
Full Time	5.00	5.00
Hourly FTE	0.16	0.89
Total	5.16	5.89

Departmental Highlights

- Coordinate with various City departments, PCI DSS team, and the City's Qualified Security Assessor (QSA) vendor on the City's Payment Card Industry Data Security Standards (PCI DSS) efforts to ensure annual PCI DSS compliance to protect cardholder data.
 - PCI DSS Document Management (Policy, Procedures, Applications, Third-Party Service Providers' Contracts/Attestations of Compliance, etc.)
 - PCI DSS Annual Training
 - PCI DSS Site Checks & Audit
 - Incident Response Plan Testing
 - Continue process enhancement while ensuring strong internal controls

	Adopted	Proposed	Increase/(Decrease)	
	FY 2019-20	FY 2020-21	\$	%
1010 - General Fund	\$ 850,872	\$ 940,779	\$ 89,907	10.6%



Community Development (1 of 2)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 16,647,717
M&O	45,398,642
Total Budget	\$ 62,046,359

Personnel		
	FY 19-20	FY 20-21
Full Time	124.45*	121.45*
Hourly FTE	21.89*	20.78
Total	146.34	142.23

Departmental Highlights

- Implement new Land Management System (w/ ISD)
- Finalize design and award construction contract for Artsakh Avenue Paseo
- Establish a start-up accelerator or pre-accelerator
- Rewrite Title 5 of the GMC relating to permits and licenses
- Complete West Glendale Sustainable Land Use and Transportation study, including the development of multi-modal concepts for Glenoaks Boulevard and analysis of compatible land use zones



Community Development (2 of 2)

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Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund*	\$ 21,965,857	\$ 16,570,586	\$ (5,395,271)	(24.6%)
2020 - Housing Assistance Fund	39,377,685	40,914,217	1,536,532	3.9%
2030 - Home Grant Fund	2,270,152	1,494,601	(775,551)	(34.2%)
2090 - Affordable Housing Trust Fund	206,660	737,440	530,780	256.8%
2120 - BEGIN Affordable Home Fund	300,000	10,000	(290,000)	(96.7%)
2130 - Low & Mod Income Housing Fund	988,051	1,943,024	954,973	96.7%
2160 - Grant fund	-	10,000	10,000	N/A
2510 - Air Quality Improvement Fund	349,003	366,491	17,488	5.0%
4011 - Measure S Capital Improvement Fund**	20,000,000	-	(20,000,000)	(100.0%)
Total Budget	\$ 85,457,408	\$ 62,046,359	\$ (23,411,049)	(27.4%)

*FY 19-20 includes Measure S adopted appropriation for Monthly Housing Rental Subsidy Program (\$4.2M), First Time Home Buyer Program (\$750K) and Rental Rights Program (\$410K)

**FY 19-20 includes Measure S adopted appropriation for Affordable Housing Development (\$20M)



Community Services & Parks (1 of 2)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 18,114,226
M&O	12,207,711
Capital Improvement	2,230,966
Total Budget	\$ 32,552,903

Personnel		
	FY 19-20	FY 20-21
Full Time **	98.20	101.20
Hourly FTE	171.74	158.59
Total	269.94	259.79

Departmental Highlights

- Construction of Stone Barn Nature Education Center at Deukmejian Wilderness Park
- Expanding partnerships with non-profit agencies
- Pacific Park Artificial Turf Multi-Purpose Field
- Secure additional Workforce Development grant funds to expand employment services for individuals affected by COVID-19.

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund *	\$ 17,900,457	\$ 17,390,388	\$ (510,069)	(2.8%)
2010 - CDBG Fund	1,879,314	1,997,476	118,162	6.3%



*FY 2019-20 includes Measure S appropriation for Year-Round Aquatics Program (\$560K) and Holiday Ice Rink (\$458K)

** Position count includes a Measure S funded position

Community Services & Parks (2 of 2)

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Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
2040 - Continuum of Care Grant Fund*	\$ 2,449,400	\$ 144,835	\$ (2,304,565)	(94.1%)
2050 - Emergency Solutions Grant Fund	157,192	165,131	7,939	5.1%
2060 - Workforce Innovation & Opportunity Act Fund	6,747,837	6,747,837	-	- %
2110 - Glendale Youth Alliance Fund	2,481,533	2,795,660	314,127	12.7%
2160 - Grant Fund	1,088,726	1,128,253	39,527	3.6%
2240 - Measure H Fund	316,606	-	(316,606)	(100.0%)
2700 - Nutritional Meals Grant Fund	449,169	437,323	(11,846)	(2.6%)
4010 - Capital Improvement Fund	1,575,000	825,000	(750,000)	(47.6%)
4050 - Parks Mitigation Fee Fund	750,000	-	(750,000)	(100.0%)
4130 - Measure A Fund	-	921,000	921,000	N/A
Total Budget	\$ 35,795,234	\$ 32,552,903	\$ (3,242,331)	(9.1%)

*Main portion of the FY 2020-21 COC Grant funds was appropriated in FY 2019-20 (\$2.4M) through council action. Remaining funds will carry over to FY 2020-21.



Fire Department (1 of 2)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 60,282,469
M&O	10,877,148
Capital Outlay	270,000
Total Budget	\$ 71,429,617

Personnel		
	FY 19-20	FY 20-21
Full Time	212.00	211.00
Hourly FTE	40.43	41.10
Total	252.43	252.10

Departmental Highlights

- Fire Recruit Academy
- Continue to meet 100% of required Inspections (Brush, High-rise and Commercial)
- Expand CPR training to the community and to all high school students before graduation
- Develop plan for needed modifications and upgrades at all 9 Fire Stations to include earthquake retrofit and multi-gender requirements.



Fire Department (2 of 2)

Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 62,154,379	\$ 62,884,555	\$ 730,176	1.2%
2190 - Hazardous Disposal Fund	1,807,268	1,876,888	69,620	3.9%
2660 - Fire Mutual Aid Fund	750,000	750,000	-	- %
4010 - Capital Improvement Fund	850,000	-	(850,000)	(100.0%)
5800 - Verdugo Fire Communication Fund	5,631,432	5,918,174	286,742	5.1%
Total Budget	\$ 71,193,079	\$ 71,429,617	\$ 236,538	0.3%



Glendale Water & Power (1 of 4)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 42,786,977
M&O	250,424,585
Capital Outlay	579,100
Capital Improvement	17,715,000
Transfers	17,444,341
Total Budget	\$ 328,950,003

Personnel		
	FY 19-20	FY 20-21
Full Time	319.00	318.60
Hourly FTE	26.19	11.82
Total	345.19	330.42



Glendale Water & Power (2 of 4)

Proposed 2020-21 Budget Summary

Departmental Highlights

Electric

- Continued Implementation of the City's Fiber Business Plan
- Completing the upcoming statewide Clean Fuel Reward (CFR) point of purchase program
- New Customer Connect "MY GWP" billing and payment Web Portal
- Civic Center Parking Garage solar project
- Fire Station 24 solar project
- Streetlight LED conversions
- Biogas to Energy Project
- Grayson Energy Center Project
- Continue to Increase Imported Renewable Resources (e.g. Eland 1 Solar+Battery, Whitegrass and StarPeak Geothermal Energy, Milford Solar+Battery, IPP Green Hydrogen project)
- Electrical distribution system upgrades

Water

- Pipeline Management - Replace and Rehabilitate the City's 380 Miles of Pipelines
- Rehabilitate Tank Coatings and Reservoir Roofs
- Maintain Energy Efficiency by Replacing Pumps and Motors
- Ongoing Valve and Hydrant Replacements



Glendale Water & Power (3 of 4)

Single Family Monthly Bill Savings from Rate Increase Delay

Average Single Family Monthly Electric Bill - 665 kwh per month								
	2020-21		2021-22		2022-23		2023-24	
No Delay	\$	129.81	\$	132.76	\$	135.85	\$	139.20
With Delay	\$	126.86	\$	129.81	\$	132.76	\$	135.85
\$ Savings	\$	2.94	\$	2.95	\$	3.09	\$	3.36
% Savings	2.3%		2.2%		2.3%		2.4%	
Average Single Family Monthly Water Bill - 3/4 Inch Meter, 15 hcf per month								
	2020-21		2021-22		2022-23		2023-24	
No Delay	\$	74.99	\$	76.55	\$	78.19	\$	79.87
With Delay	\$	73.86	\$	74.99	\$	76.55	\$	78.19
Savings	\$	1.13	\$	1.56	\$	1.64	\$	1.68
% Savings	1.5%		2.0%		2.1%		2.1%	
Total Average Single Family Electric and Water Monthly Bills								
	2020-21		2021-22		2022-23		2023-24	
No Delay	\$	204.80	\$	209.31	\$	214.04	\$	219.07
With Delay	\$	200.72	\$	204.80	\$	209.31	\$	214.04
Savings	\$	4.07	\$	4.51	\$	4.73	\$	5.03
% Savings	2.0%		2.2%		2.2%		2.3%	



Glendale Water & Power (4 of 4)

Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
2910 - Elec. Public Benefit Fund	\$ 9,016,367	\$ 8,794,842	\$ (221,525)	(2.5%)
5400 - Fiber Optic Fund	220,313	155,800	(64,513)	(29.3%)
5820 - Elec. Works Rev. Fund	267,933,674	246,510,755	(21,422,919)	(8.0%)
5830 - Elec. Depreciation Fund	21,086,300	8,095,348	(12,990,952)	(61.6%)
5850 - Elec. Customer Capital Fund	2,000,000	2,000,000	-	- %
5880 - Elec. Customer Repair Fund	50,000	50,000	-	- %
5920 - Water Works Rev. Fund	56,462,785	55,044,506	(1,418,279)	(2.5%)
5930 - Water Depreciation Fund	11,834,800	6,923,752	(4,911,048)	(41.5%)
5950 - Water Customer Capital Fund	1,500,000	1,275,000	(225,000)	(15.0%)
5980 - Water Customer Repair Fund	100,000	100,000	-	- %
Total Budget	\$ 370,204,239	\$ 328,950,003	\$ (41,254,236)	(11.1%)



Human Resources (1 of 2)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 5,384,185
M&O	48,506,132
Total Budget	\$ 53,890,317

Personnel		
	FY 19-20	FY 20-21
Full Time	22.95	22.95
Hourly FTE	3.38	3.12
Total	26.33	26.07

Departmental Highlights

- Complete MOU negotiations with the GCEA and GMA/General Managers. Commence MOU negotiations with the GFFA. Come to terms with the GCEA on the Integrated Waste Franchising proposal.
- Assist in the facilitation of the post-pandemic return-to-work environment, encompassing social distancing, new hiring & onboarding strategies, safe workplace protocols, ongoing remote work considerations and other health & safety accommodations.
- Upgrade to the Munis ERP System through coordination with Administrative Services-Finance and Information Services.



Human Resources (2 of 2)

Proposed 2020-21 Budget Summary

	Adopted		Proposed		Increase/(Decrease)	
	FY 2019-20		FY 2020-21		\$	%
1010 - General Fund	\$	3,068,540	\$	3,285,169	\$ 216,629	7.1%
6100 - Unemployment Insurance Fund		66,666		100,184	33,518	50.3%
6140 - Compensation Insurance Fund		15,631,259		16,110,756	479,497	3.1%
6150 - Dental Insurance Fund		1,399,154		1,415,382	16,228	1.2%
6160 - Medical Insurance Fund		25,062,173		26,012,890	950,717	3.8%
6170 - Vision Insurance Fund		249,595		248,754	(841)	(0.3%)
6400 - Compensated Absences Fund		5,154,164		5,059,267	(94,897)	(1.8%)
6410 - RHSP Benefits Fund		1,270,058		1,045,650	(224,408)	(17.7%)
6420 - Post Employment Benefits Fund		616,520		612,265	(4,255)	(0.7%)
Total Budget	\$	52,518,129	\$	53,890,317	\$ 1,372,188	2.6%



Information Services (1 of 2)

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 7,408,638
M&O	16,292,901
Capital Outlay	2,922,123
Total Budget	\$ 26,623,662

Personnel		
	FY 19-20	FY 20-21
Full Time	41.00 *	41.00
Hourly FTE	4.97	3.14
Total	45.97	44.14

Departmental Highlights

- Implementation of new Land Management System including electronic plan submission and the upgrade of the Police Computer Aided Dispatch & Records Management System
- Document management system upgrade and redesign and modernization of City's Website
- Network Access Control Implementation, Migration to Office 365 and continuation of expansion of mobile computing
- Mount St Augustine upgrade and replacement of Microwave equipment and continuation of Police & Fire Portable and Mobile Radio Replacement



* Revised FY 2019-20 Full Time Personnel Count. One position eliminated after budget adoption.

Information Services (2 of 2)

Proposed 2020-21 Budget Summary

	Adopted	Proposed	Increase/(Decrease)	
	FY 2019-20	FY 2020-21	\$	%
6030 - ISD Infrastructure Fund	\$ 11,152,733	\$ 11,514,930	\$ 362,197	3.2%
6040 - ISD Applications Fund	7,509,037	9,019,134	1,510,097	20.1%
6600 - ISD Wireless Fund	5,700,151	6,089,598	389,447	6.8%
Total Budget	\$ 24,361,921	\$ 26,623,662	\$ 2,261,741	9.3%



Innovation, Performance & Audit

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 1,262,760
M&O	160,611
Total Budget	\$ 1,423,371

Personnel		
	FY 19-20	FY 20-21
Full Time	6.00	6.00
Hourly FTE	1.00	1.52
Total	7.00	7.52

Departmental Highlights

- Complete innovation training with Bloomberg Philanthropies and prototype a solution to help the City achieve organic waste disposal reduction targets as required by SB 1383.
- Launch digital solution to allow streamlined access to ADU permits (in partnership with CDD).
- Debut citywide digital performance measurement tool to enhance data-driven decision making.
- Perform a gap analysis of the City's response to COVID-19 pandemic (at the request of the Audit Committee).
- Enhance audit services by broadening the use of data analytics and utilizing express audits when suitable.

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 1,370,081	\$ 1,423,371	\$ 53,290	3.9%



Library, Arts & Culture

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 7,557,302
M&O	3,946,567
Total Budget	\$ 11,503,869

Personnel		
	FY 19-20	FY 20-21
Full Time	46.00	47.00
Hourly FTE	22.18	23.75
Total	68.18	70.75

Departmental Highlights

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Expand GUSD Library Card partnership Increase digital resources exponentially | <ul style="list-style-type: none"> First U.S. Library to add Armenian eBooks Increase at home access to Age of Learning |
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	Adopted	Proposed	Increase/(Decrease)	
	FY 2019-20	FY 2020-21	\$	%
1010 - General Fund	\$ 11,005,400	\$ 11,042,403	\$ 37,003	0.3%
2100 - Urban Art Fund	269,000	269,000	-	- %
2750 - Library Fund	281,682	192,466	(89,216)	(31.7%)
4010 - Capital Improvement Fund	100,000	-	(100,000)	(100.0%)
Total Budget	\$ 11,656,082	\$ 11,503,869	\$ (152,213)	(1.3%)



Management Services

Proposed 2020-21 Budget Summary

Category	
Salaries & Benefits	\$ 4,513,273
M&O	1,476,147
Capital Outlay	103,520
Total Budget	\$ 6,092,940

Personnel		
	FY 19-20	FY 20-21
Full Time	23.00	22.00
Hourly FTE	5.15	3.20
Total	28.15	25.20

Departmental Highlights

- Launch the Office of Sustainability, which will oversee the expansion of sustainability-focused policies and initiatives while improving the quality of life.
- COVID-19 Continuity of Operations and Community Resiliency Plan
- Upgrade the City's website layout to improve search functions and enhance the user's experience, including full ADA accessibility and common branding themes across the organization, where applicable.

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 5,949,342	\$ 5,989,420	\$ 40,078	0.7%
2800 - Cable Access Fund	190,000	103,520	(86,480)	(45.5%)
Total Budget	\$ 6,139,342	\$ 6,092,940	\$ (46,402)	(0.8%)



Police Department (1 of 2)

Proposed 2020-21 Budget Summary

Category		
Salaries & Benefits	\$	81,196,691
M&O		18,859,229
Capital Outlay		300,000
Total Budget	\$	100,355,920

Personnel		
	FY 19-20	FY 20-21
Full Time	338.50	340.50
Hourly FTE	12.62	13.40
Total	351.12	353.90

Departmental Highlights

- Promote public and traffic safety with the use of integrated data analysis and collaborative strategy development at all levels of the organization with the goal of reducing criminal activity, traffic collisions and traffic safety complaints
- Enhance community engagement and build productive relationships through community events with the goal of increasing the number of neighborhood watch groups by 15% and engaging our community's youth
- Maintain an average response time of 5 minutes or less to emergency calls
- Review and revise recruitment, hiring, and retention practices to account for anticipated attrition and maintain a vacancy rate of less than 3 percent
- Complete implementation of CAD/RMS computer systems



Police Department (2 of 2)

Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 89,022,571	\$ 93,800,796	\$ 4,778,225	5.4%
2600 - Asset Forfeiture Fund	536,379	663,103	126,724	23.6%
2610 - Police Special Grants Fund	920,000	725,000	(195,000)	(21.2%)
2620 - Supplemental Law Enf. Fund	421,693	470,000	48,307	11.5%
3031 - Police Bldg. 2019 Fund	3,080,797	2,994,900	(85,897)	(2.8%)
6020 - Joint Air Support Fund	3,271,766	1,702,121	(1,569,645)	(48.0%)
Total Budget	\$ 97,253,206	\$ 100,355,920	\$ 3,102,714	3.2%



Public Works (1 of 2)

Proposed 2020-21 Budget Summary

Category		
Salaries & Benefits	\$	34,034,276
M&O		98,994,615
Capital Outlay		4,904,000
Capital Improvement		29,594,000
Transfers		1,150,000
Total Budget	\$	168,676,891

Personnel		
	FY 19-20	FY 20-21
Full Time	285.55	283.95
Hourly FTE	26.95	25.00
Total	312.50	308.95

Departmental Highlights

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ▪ Pavement Management Program ▪ Doran Pump Station Upgrade ▪ Beeline Transit System Expansion ▪ Complete Commercial Solid Waste Discussions | <ul style="list-style-type: none"> ▪ Glendale – Los Angeles Garden River Bridge Project Design ▪ Brand and Central Library Elevator Improvements ▪ Facilities Condition Assessment Project |
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	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
1010 - General Fund	\$ 15,104,129	\$ 15,082,091	\$ (22,038)	(0.1%)
2210 - Parking Fund	13,751,809	13,371,720	(380,089)	(2.8%)
2220 - Measure M Local Return Fund	1,923,963	19,547	(1,904,416)	(99.0%)



Public Works (2 of 2)

Proposed 2020-21 Budget Summary

	Adopted FY 2019-20	Proposed FY 2020-21	Increase/(Decrease)	
			\$	%
2260 - Measure W Fund	\$ 1,211,848	\$ 1,260,000	\$ 48,152	4.0%
2530 - San Fern. Landscape Dist. Fund	80,400	74,800	(5,600)	(7.0%)
2550 - Measure R Regional Fund	-	2,850,000	2,850,000	N/A
2560 - Transit Prop A Local Return Fund	4,473,465	4,262,808	(210,657)	(4.7%)
2570 - Transit Prop C Local Return Fund	4,093,650	6,739,967	2,646,317	64.6%
2580 - Transit Utility Fund	10,797,273	13,354,854	2,557,581	23.7%
4010 - Capital Improvement Fund	579,500	699,000	119,500	20.6%
4011 - Measure S Capital Improvement Fund*	3,500,000	-	(3,500,000)	(100.0%)
4020 - State Gas Tax Fund	7,920,000	10,085,000	2,165,000	27.3%
4090 - Capital Improvement Reimbursement Fund	-	550,000	550,000	N/A
5250 - Sewer Fund	36,557,317	40,992,075	4,434,758	12.1%
5300 - Refuse Disposal Fund	27,299,582	31,368,946	4,069,364	14.9%
6010 - Fleet Management Fund	18,611,564	17,206,717	(1,404,847)	(7.5%)
6070 - Building Maintenance Fund	9,155,173	10,759,366	1,604,193	17.5%
Total Budget	\$ 155,059,673	\$ 168,676,891	\$ 13,617,218	8.8%



*FY 19-20 includes Measure S adopted appropriation for the Seismic Upgrades of the Fire Stations (\$3.5M)

FY 2020-21 GWP Public Benefit Programs and Budgets



FY 2020-21 GWP Public Benefit Programs and Budgets

Background

- PBC Programs have been provided pursuant to State Mandate since January 1, 1998
- PBC is funded by a separate fee on electric bills
- Funds must be used for programs in one or more of the categories:
 - Cost-effective energy efficiency and conservation programs
 - New investments in renewable energy resources
 - Research, development and demonstration programs
 - Programs for low-income electricity customers
- The current charge is 3.6% of retail electric revenues



FY 2020-21 GWP Public Benefit Programs and Budgets

Low Income Highlights

- GWP is proposing to increase the income guidelines for all of its low income programs from 200% or poverty to 250% of poverty to allow more customers to qualify starting July 1, 2020
- Last Year, GWP provided bill discounts and other services to 12,025 low income households
- \$3.3 million is proposed for low income programs this coming program year



FY 2020-21 GWP Public Benefit Programs and Budgets

Renewable Energy Highlights

- GWP was among the first utilities to offer customer incentives to install solar PV
- Since 2002, GWP has provided \$12 million in solar incentives to support the installation of 8,800 kW of local customer owned solar capacity
- A total of \$1.6 million is proposed for renewable energy programs over the next year



FY 2020-21 GWP Public Benefit Programs and Budgets

Energy Efficiency and Modernization Highlights

- GWP programs have consistently ranked among the best in the State in energy savings produced
- Last Year, GWP reported 12,585 MWh of first year energy savings from PBC and other energy efficiency programs to the California Energy Commission
- \$2.2 million is proposed for energy efficiency
- \$470 thousand is proposed for modernization and demand reduction programs



FY 2020-21 GWP Public Benefit Programs and Budgets

Proposed Budget and Distribution by Category

Budget (\$1,000s)			
Funding Category	Projected FY 19-20	Proposed FY 20-21	Percentage Breakdown
Administration	\$ 1,343	\$ 1,228	14%
Low Income	\$ 2,216	\$ 3,321	38%
Renewable Energy	\$ 325	\$ 1,600	18%
Energy Efficiency	\$ 1,898	\$ 2,176	25%
RD&D (Modernization)	\$ 252	\$ 470	5%
Total	\$ 6,034	\$ 8,795	100%



FY 2020-21 GWP Public Benefit Programs and Budgets

Projected and Proposed Fund balance

Fund Balance (\$1,000s)		
	Projected FY 19-20	Proposed FY 20-21
Beginning Fund Balance	\$ 5,903	\$ 7,488
Revenues	\$ 7,619	\$ 7,560
Expenditures	\$ (6,034)	\$ (8,795)
Ending Fund Balance	\$ 7,488	\$ 6,253



FY 2020-21 GWP Public Benefit Programs and Budgets

Detailed Projected Expenses and Proposed Budgets (\$1000s)

(1 of 4)

PROGRAMS	DESCRIPTION	Projected	Proposed
		FY 19-20	FY 20-21
ADMINISTRATION			
Salaries and Benefits	Staff salaries and benefits.	\$ 760	\$ 614
Maintenance and Operations	M&V, marketing, postage, travel, training, office supplies, uncollectable accounts, meetings, miscellaneous.	\$ 193	\$ 193
City Allocations	City Cost Allocation, ISD Service, Bldg Maintenance, GWP Municipal Billing and Liability Insurance.	\$ 390	\$ 421
GLENDALE CARES - LOW INCOME PROGRAMS			
Low Income Bill Discounts	\$15 a month bill discount for low income customers. <u>Income eligibility guidelines increased from 200% of poverty to 250% of poverty.</u>	\$ 2,041	\$ 2,796
Helping Hand	Up to \$150 in one-time GWP bill payment or deposit assistance for low income customers. <u>Income eligibility guidelines increased from 200% of poverty to 250% of poverty.</u>	\$ 150	\$ 500
Guardian	Provides low income customers monthly electronic bill discounts for users of approved medical equipment. <u>Income eligibility guidelines increased from 200% of poverty to 250% of poverty.</u>	\$ 25	\$ 25



FY 2020-21 GWP Public Benefit Programs and Budgets

Detailed Projected Expenses and Proposed Budgets (\$1000s)

(2 of 4)

PROGRAMS	DESCRIPTION	Projected	Proposed
		FY 19-20	FY 20-21
SOLAR PROGRAMS			
Solar Solutions - Residential	Provides incentives to install residential solar.	\$ 285	\$ 550
Community Solar	Provides solar access to low income, renters, and others that cannot install solar on their roof tops	\$ -	\$ 1,000
Solar Schools	Provides solar training and activities for educators at local schools to implement solar education programs.	\$ 40	\$ 50
ENERGY SAVING PROGRAMS			
Smart Home Energy and Water Saving Upgrades	Evaluates the efficiency of customer homes, installs energy and water saving devices, and makes recommendations.	\$ 270	\$ 300
Smart Business Energy Saving Upgrades	Small Business customers can receive up to \$2,000 in free energy upgrades.	\$ 450	\$ 500



FY 2020-21 GWP Public Benefit Programs and Budgets

Detailed Projected Expenses and Proposed Budgets (\$1000s)

(3 of 4)

PROGRAMS	DESCRIPTION	Projected	Proposed
		FY 19-20	FY 20-21
ENERGY SAVING PROGRAMS			
Business Energy Solutions	Inceptives for medium and large businesses to complete pre-approved energy saving projects up to \$50,000.	\$ 250	\$ 350
Online Store for Energy and Water Efficiency Measures	Online marketplace for customers to purchase discounted energy and water efficiency measures	\$ 27	\$ 50
Smart Home Rebates	Provides energy and water saving rebates through an online portal and mail in rebate applications.	\$ 127	\$ 186
Home Energy Reports	Provides customized energy usage reports with energy saving tips and online access to help customers save electricity	\$ 560	\$ 560
Behavioral Demand Response	Provides personalized communications on how to trim electricity demand during summer peak day events.	\$ 110	\$ 110
Tree Power	Residential customers can receive up to three free shade trees to plant on their property.	\$ 46	\$ 60
In School Conservation Education	Provides energy and water conservation education in local public and private schools.	\$ 58	\$ 60



FY 2020-21 GWP Public Benefit Programs and Budgets

Detailed Projected Expenses and Proposed Budgets (\$1000s)

(4 of 4)

PROGRAMS	DESCRIPTION	Projected	Proposed
		FY 19-20	FY 20-21
MODERIZATION PROGRAMS			
Peak Time of Use Energy Monitor	Provides app to help customers better understand and participate in GWP Time-of-Use rate programs.	\$ 30	\$ 80
L2L Grey Water Projects	Provide incentives install DIY greywater systems for landscaping.	\$ -	\$ 25
EV Level II Charger Rebates	Provides to \$500 for installing a new Level 2 charging station at your home or business.	\$ 39	\$ 90
EV Guest Drive Events	Demonstration program that promotes the adoption of EVs by giving customers an opportunity to test drive a variety of Evs	\$ 22	\$ 100
Smart Home Displays/Smart Thermostats Program	Eligible customers receive the CEIVA Homeview display, smart thermostat, and installation at no cost.	\$ 161	\$ 175
TOTAL PROJECTED EXPENDITURES/BUDGET		\$ 6,034	\$ 8,795



Capital Improvement Program

FY 2020-21 Capital Improvement Projects



FY 2020-21 Capital Improvement Projects

Projects with Multiple Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Howard Building Tenant Improvements			
Electric Depreciation Fund (Fund 5830)	\$ 117	\$ 117	\$ 1,170
Water Depreciation Fund (Fund 5930)	33	33	330
Total	\$ 150	\$ 150	\$ 1,500
Pacific Park Multi-Purpose Field			
CDBG Fund (Fund 2010)	\$ 1,090	\$ 1,027	\$ -
Parks Mitigation Fee Fund (Fund 4050)	750	700	-
Measure A Fund (Fund 4130)	-	-	300
Total	\$ 1,840	\$ 1,727	\$ 300
Pacific Park Splash Pad			
General Fund (Fund 4010)	\$ 364	\$ 349	\$ -
CDBG Fund (Fund 2010)	482	442	-
Measure A Fund (Fund 4130)	-	-	247
Total	\$ 846	\$ 791	\$ 247



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Multiple Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
South Verdugo Road Rehabilitation Project			
Measure R Regional Fund (Fund 2550)	\$ -	\$ -	\$ 1,650
Gas Tax Fund (Fund 4020)	-	-	200
Sewer Fund (Fund 5250)	-	-	1,400
Total	\$ -	\$ -	\$ 3,250



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
CDBG Fund (Fund 2010)			
Pelanconi Park Playground Replace. and Shade Structure	\$ -	\$ -	\$ 495
Total	\$ -	\$ -	\$ 495
Parking Fund (Fund 2210)			
Civic Center Parking Structure Improvements	\$ 750	\$ 750	\$ 500
Downtown Parking Improvements	400	83	200
Parking Lot & Meter Improvements	1,200	417	500
Parking Structure Improvements	600	598	300
Total	\$ 2,950	\$ 1,848	\$ 1,500
Measure W Fund (Fund 2260)			
Alley Stormwater Treatment Program	\$ -	\$ -	\$ 430
Annual Green Street Improvements	200	200	330
Total	\$ 200	\$ 200	\$ 760



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Measure R Regional Fund (Fund 2550)			
Traffic Signal Modification at Honolulu Avenue and Pennsylvania Avenue	\$ 1,800	\$ 1,745	\$ 1,200
Total	\$ 1,800	\$ 1,745	\$ 1,200
General Fund (Fund 4010)			
Brand Library Elevator Improvements	\$ -	\$ -	\$ 175
Brand Park T-Ball Field	-	-	150
Central Library Elevator Improvements	-	-	350
City Hall Building Renovation	2,093	502	24
Dunsmore Parking Lot Resurfacing	500	494	500
Parks Unanticipated Repairs	1,495	168	150
Rockhaven Rehabilitation	1,006	44	25
Total	\$ 5,094	\$ 1,208	\$ 1,374



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Gas Tax Fund (Fund 4020)			
Broadway Rehabilitation - Phase 1	\$ 250	\$ 89	\$ 100
Construction Management & Inspection	700	333	200
Geotechnical Engineering Services	130	93	25
Maintenance District 6 Pavement Rehabilitation	-	-	6,000
Maintenance District 9 Pavement Rehabilitation	1,000	921	1,600
Street Resurfacing Program	8,130	1,198	1,300
Street Tree Maintenance	4,075	32	660
Total	\$ 14,285	\$ 2,666	\$ 9,885
CIP Reimbursement Fund (Fund 4090)			
Glendale-LA Garden River Bridge	\$ 18,750	\$ 18,738	\$ 550
Total	\$ 18,750	\$ 18,738	\$ 550



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Measure A Fund (Fund 4130)			
Glenoaks Park Playground Replacement	\$ -	\$ -	\$ 374
Total	\$ -	\$ -	\$ 374
Sewer Fund (Fund 5250)			
Bioswale Construction	\$ 300	\$ 200	\$ 100
Corrugated Metal Pipe Replacement	1,167	308	110
Hyperion Wastewater System	29,653	2,512	3,900
Los Angeles/Glendale Water Reclamation Plant	39,304	15,564	6,500
On Call Sewer and Storm Drain Repair Services	-	-	900
Sewer Reconstruction Program	7,365	371	900
Wastewater Capacity Improvement	4,862	646	1,250
Total	\$ 82,651	\$ 19,601	\$ 13,660



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Refuse Disposal Fund (Fund 5300)			
Automated Container and Refuse	\$ 1,400	\$ 1,289	\$ 350
Mobile CNG Fueling Station	-	-	150
Underground Storage Tank Removal IW	-	-	500
Total	\$ 1,400	\$ 1,289	\$ 1,000



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Electric Depreciation Fund (Fund 5830)			
Cable Replacements	\$ 2,374	\$ 425	\$ 400
Facility Security & Landscaping	140	67	50
Install Streetlights - Annual	560	279	150
Meter Purchases	600	107	300
Substation Mobile Transformer	-	-	250
Substation Transformers Replacement	-	-	1,200
GPP Stormwater Compliance Project	-	-	500
GWP Solar Project	-	-	2,000
LCFS Program Infrastructure Improvement	-	-	500
Outage Management & Integrated Voice Recognition	-	-	300
Biogas Renewable Generation Project	625	172	500
Unit #9 CEMS Analyzers	-	-	260
Total	\$ 4,299	\$ 1,050	\$ 6,410
Electric Customer Paid Capital Fund (Fund 5850)**	\$ 2,000	\$ 1,931	\$ 2,000



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

** Life to Date Project Budget reflects one year of appropriation

FY 2020-21 Capital Improvement Projects

Projects with Single Funding Sources (In Thousands)

	Life To Date Project Budget	Remaining Budget 03/31/20*	Proposed FY 2020-21
Water Depreciation Fund (Fund 5930)			
Water System Optimization	\$ 1,500	\$ 512	\$ 755
Facility Security & Landscape	540	404	405
Glendale Heights Tank Replacement	950	883	540
Pipeline Management Program	9,129	296	3,520
Potable Hydrants	466	178	95
Potable Water Tank Rehabilitation	667	362	175
Service Line Replacement	50	17	50
Slope Repairs at Various Roads	1,610	373	615
Valve Replacement	1,940	239	275
Water Quality Enhancement Program	200	-	100
Total	\$ 17,052	\$ 3,264	\$ 6,530
Water Customer Paid Capital Fund (Fund 5950)**			
	\$ 1,500	\$ 437	\$ 1,275



* Remaining budget assumes all current encumbrances will be expensed by 6/30/20

** Life to Date Project Budget reflects one year of appropriation

Proposed Citywide Fee Changes

FY 2020-21



Citywide User Fees, Fines, Rates & Charges

Fee Setting Guidance

- **Proposition 26:**

- Passed in 2010, provided new definition of the term “Tax”, which means, all Fees are Taxes with seven exceptions.
 - 1) Specific Benefit/Privilege (permits, franchises)
 - 2) Specific Service/Product (utility charges, park & rec. fees)
 - 3) Reasonable Regulatory Fees for licenses & permits (permits, inspections)
 - 4) Fee for entry, use or purchase of government property (parks & rec. entrance fees, equipment rental, some franchises)
 - 5) Fines & penalties
 - 6) Fees imposed as a condition of property development (limited to cost by other law)
 - 7) Assessments & property-related fees subject to Prop. 218 (limited to cost by 218)
- If fees do not fall within one of the seven exceptions listed above, then Prop. 26 defines it as a Tax for which voter approval is required under Prop. 218



Fee Overview

- **User Fees:**
 - A fee or rate charged to an individual or group that receives a *Private Benefit* from services provided by the City
- **User Fee is Not a Tax:**
 - The service is usually a discretionary activity requested by the payer
 - If a User Fee does not cover the City's full cost for the services, taxes (General Fund) pay for the remainder

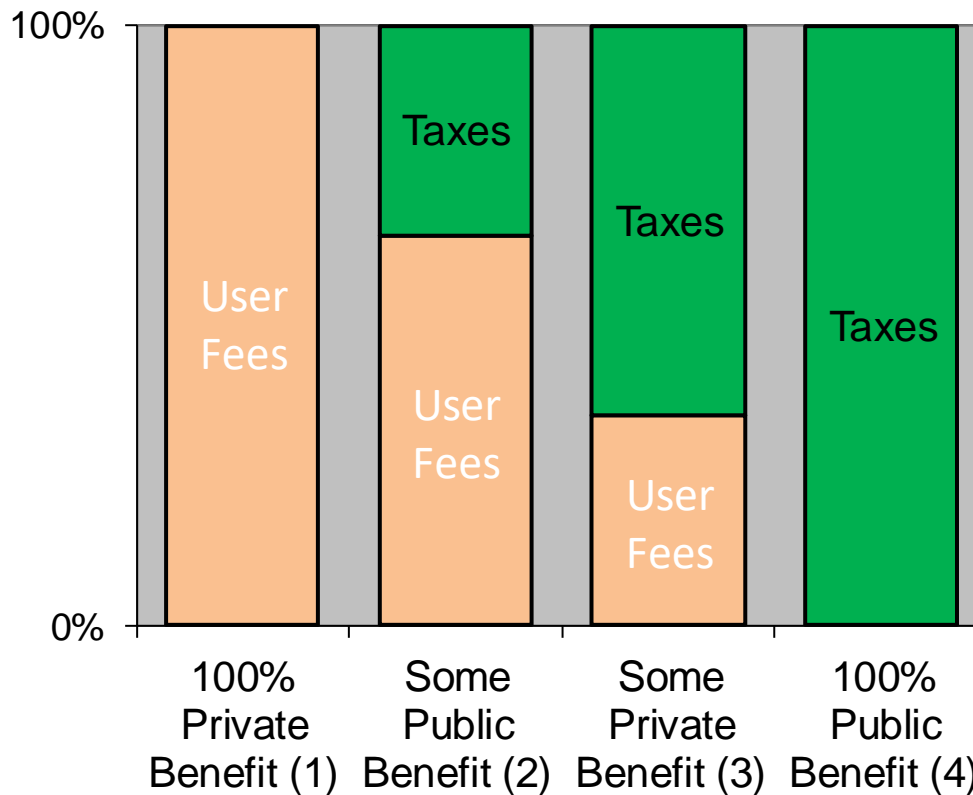


Citywide User Fees, Fines, Rates & Charges

Fee Setting Guidelines

Fee vs. Tax

Source of Service Funding



Examples

- 1) Building Permits
- 2) Youth Programs
- 3) Historic Preservation
- 4) Police Patrol



Citywide User Fees, Fines, Rates & Charges

FY 2020-21 Proposed Fee Changes

Fee Category	Fee Count	Estimated Revenue Impact*
No Changes	1,489	\$ -
Fee Deletions	5	(12,500)
Modifications	6	-
Waived CPI Adjustments	834	-
New Fees	10	24,958
Total	2,344	\$ 12,458

* Estimated revenue impact is in the General Fund



Citywide User Fees, Fines, Rates & Charges

Deletion of Existing Fees

Fee #	Page #	Service Title	Dept/Div	FY 2019-20 Fee
12	3	Old Police Building/Jail – Prep/Strike Day	Miscellaneous / Filming & Special Events	\$2,269 Each Prep & Strike Day
15	3	Old Police Building/Jail (Student Rate) – Prep/Strike Day	Miscellaneous / Filming & Special Events	\$800 Each Prep & Strike Day
25	4	Review Fees / All Other Departments	Miscellaneous / Filming & Special Events	Actual Cost Per Hour
45	35	Overdue Materials - \$5 maximum - Adult	LAC / Miscellaneous Library Fees	\$0.25 Daily
12	72	Amplified Sound – Non-Commercial	CDD / License/Permit Type Fees	\$15 Per Application



Citywide User Fees, Fines, Rates & Charges

Modifications to Existing Fees

Comment	Fee #	Page #	Service Title	FY 2019-20 Fee	FY 2020-21 Fee
Miscellaneous/Filming Fees					
Remove	23	3	Film Monitoring/Permit Specialist	\$54 per hour	-
Service Title Revision	24	3	<u>Initial</u> : Film Monitoring/Police Services Assistant <u>Revised</u> : Film Monitoring/Film Permit Staff	\$72 per hour	\$72 per hour
Public Works/Engineering Fees					
Service Title Revision	25	7	<u>Initial</u> : Covenants and Agreements <u>Revised</u> : Covenants and Agreements (General, excluding Drainage Devices)	\$2,348 each	\$2,348 per application
Add	26	7	Covenants and Agreements (Drainage Devices)	-	\$700 per application
Library, Arts & Culture/Auditorium Fees					
Remove	5	29	Central Library Study Rooms Glendale Individual and Commercial	\$20 per hour	-
Service Title Revision	6	29	<u>Initial</u> : Central Library Study Rooms Non-Glendale Individual and Commercial <u>Revised</u> : Central Library Study Rooms Commercial	\$31 per hour	\$31 per hour



Citywide User Fees, Fines, Rates & Charges

New Proposed Fees (1 of 2)

Fee #	Page #	Service Title	Dept/Div	Proposed Fee
37	4	City Facility Filming Fee <i>Cost for filming at City Hall</i>	Miscellaneous / Filming & Special Events	\$2,269 each day
38	4	City Facility Filming Fee – Student Rate <i>Cost for student filming at City Hall</i>	Miscellaneous / Filming & Special Events	\$1,134 each day
39	4	Artsakh Avenue Paseo Rental – Deposit <i>Deposit for the rental of the Artsakh Paseo</i>	Miscellaneous / Filming & Special Events	\$500 per event
40	4	Artsakh Avenue Paseo Rental – Standard Rate <i>Standard rate for the rental of the Artsakh Paseo</i>	Miscellaneous / Filming & Special Events	\$80 hourly (4 Hour Min.)
41	4	Artsakh Avenue Paseo Rental – Non-Profit Rate <i>Non-Profit rate for the rental of the Artsakh Paseo</i>	Miscellaneous / Filming & Special Events	\$60 hourly (4 Hour Min.)
42	4	Artsakh Avenue Paseo Rental – Commercial Rate <i>Commercial rate for the rental of the Artsakh Paseo</i>	Miscellaneous / Filming & Special Events	\$100 hourly (4 Hour Min.)



Citywide User Fees, Fines, Rates & Charges

New Proposed Fees (2 of 2)

Fee #	Page #	Service Title	Dept/Div	Proposed Fee
54	35	Lost/Destroyed Materials, Link+ <i>Cost for lost or destroyed materials checked out using the Link+ program</i>	LAC / Miscellaneous Library Fees	Cost up to \$115 each
498	97	Admin Citation: Code Section GMC.30.11.050 <i>Residential District Development Standards (R-3050, R-2250, R-1650, R-1250)</i>	CDD / Administrative Citations	1 st : \$100 / 2 nd : \$200 / 3 rd : \$500
499	97	Admin Citation: Code Section GMC.30.31.010 <i>Landscaping Regulations (ROS, R1, R1R)</i>	CDD / Administrative Citations	1 st : \$100 / 2 nd : \$200 / 3 rd : \$500
500	97	Admin Citation: Code Section GMC.30.31.020 <i>Landscaping Regulations (Multi-Family, Commercial, Industrial, Mixed-Use, CE, and MS zones)</i>	CDD / Administrative Citations	1 st : \$100 / 2 nd : \$200 / 3 rd : \$500



FY 2020-21 Budget Adoption Calendar

- May 12, Budget Study Session #2, 9:00 a.m.
 - Departmental Presentations
 - Capital Improvement Program
 - Citywide Fee Schedule
- May 19, Budget Study Session #3, 9:00 a.m.
 - Measure S Discussion
- June 02, Budget Hearing and Budget Adoption, 6:00 p.m.



Questions & Comments





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