Internal Service Funds

This section of the Comprehensive Annual Financial Report provides information on each individual internal service fund. Internal service funds are used by the City to centralize certain services and then allocate the cost of those services to the user departments on a cost reimbursement basis. User fund charges from internal service funds with capital assets typically consist of two components: a maintenance/service component and a capital replacement component. User fund charges from self-insurance internal service funds generally are based on claims experience of the user department.



INTERNAL SERVICE FUNDS

- <u>6010 Fleet/Equipment Management Fund</u> To account for equipment replacement resources which are derived from periodic charges to governmental operations to ensure timely replacement of equipment.
- <u>6020 Joint Helicopter Operation Fund</u> To account for resources and expenses for the operation of the Joint Law Enforcement Air Support Unit between City of Glendale and City of Burbank.
- <u>6030 ISD Infrastructure Fund</u> To account for technological equipment replacement resources which are derived from periodic charges to governmental operations to ensure timely replacement of the technological equipment.
- <u>6040 ISD Applications Fund</u> To account for major ISD Applications resources which are derived from periodic charges to governmental operations to ensure timely replacement of the major application software.
- 6070 Building Maintenance Fund To account for maintenance, repairs or services necessary to sustain facility
 operations at approximately one hundred City owned facilities.
- 6100 Unemployment Insurance Fund To finance and account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- 6120 Liability Insurance Fund To account for financing and disbursement of City self-insurance funds for
 uninsurable litigation activities, general liability and auto liability claims. Charges, in lieu of insurance premiums, are
 made periodically to City operations to provide the self-insurance resources.
- 6140 Compensation Insurance Fund To finance and account for the City's workers' compensation claims.
 Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- 6150 Dental Insurance Fund To finance and account for the City's dental insurance program for its employees.
 Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- 6160 Medical Insurance Fund To finance and account for the City's medical insurance program for its employees.
 Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- 6170 Vision Insurance Fund To finance and account for the City's vision insurance program for its employees.
 Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- <u>6400 Employee Benefits Fund</u> To account for the resources and the liability for employees' compensated absences (vacation and comp time).
- 6410 Retiree Health Savings Plan (RHSP) Benefits Fund To account for the resources and the liability for employees' sick leave conversion under RHSP plan.
- <u>6420 Post Employment Benefits Fund</u> To account for the resources and the liability for all the benefits provided after the employees' separation from the City.
- 6600 ISD Wireless Fund To account for the operation of the citywide radio system, including maintenance, replacement and acquisition of equipment.

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Exhibit L-1 CITY OF GLENDALE Combining Statement of Net Position Internal Service Funds June 30, 2021 (amounts expressed in thousands)

	Fleet/Equipment					
	Management	Joint Helicopter	ISD Infrastructure	ISD Applications		
	Fund	Operation Fund	Fund	Fund		
ASSETS	- T dild	<u>Operation Fund</u>		- T dild		
Current assets:						
Pooled cash and investments	\$ 3,685	\$ 5,045	\$ 1,735	\$ 7,905		
Interest receivable	15	18	6	30		
Accounts receivable, net	17	230	-	-		
Inventories	454		_	_		
Prepaid items	-	_	_	_		
Total current assets	4,171	5,293	1,741	7,935		
Noncurrent assets:		0,200	1,171	1,000		
Capital assets, not being depreciated	_	_	67	754		
Capital assets, net	19,626	1,194	4,070	5,616		
Total noncurrent assets	19,626	1,194	4,137	6,370		
Total assets	23,797	6,487	5,878	14,305		
Total assets	25,131	0,407	3,070	14,303		
LIABILITIES						
Current liabilities:						
Accounts payable	498	15	437	160		
Wages and benefits payable	336	10	234	183		
Due to other funds	-	-	-	-		
Claims payable	-	-	-	-		
Compensated absences						
Total current liabilities	834	25	671	343		
Noncurrent liabilities:						
Claims payable	-	-	-	-		
Compensated absences	-	-	-	-		
Total noncurrent liabilities				_		
Total liabilities	834	25	671	343		
NET POSITION						
Net investment in capital assets	19,491	1,194	4,029	6,297		
Unrestricted	3,472	5,268	1,178	7,665		
Total net position	\$ 22,963	\$ 6,462	\$ 5,207	\$ 13,962		
	· · · · · · · · · · · · · · · · · · ·					

Exhibit L-1 CITY OF GLENDALE Combining Statement of Net Position Internal Service Funds June 30, 2021 (amounts expressed in thousands)

	Building		Unemploy	ment	Liability	/ Insurance	Compensation		
	Maintena	ance Fund	Insurance	Fund	F	und	Insurance Fund		
ASSETS									
Current assets:									
Pooled cash and investments	\$	1,906	\$	-	\$	21,556	\$	48,826	
Interest receivable		7		-		80		181	
Accounts receivable, net		4		6		436		1,171	
Inventories		-		-		-		-	
Prepaid items									
Total current assets		1,917		6		22,072		50,178	
Noncurrent assets:									
Capital assets, not being depreciated		-		-		-		-	
Capital assets, net		38				15		_	
Total noncurrent assets		38				15		_	
Total assets		1,955		6		22,087		50,178	
LIABILITIES									
Current liabilities:									
Accounts payable		375		17		122		21	
Wages and benefits payable		225		_		21		297	
Due to other funds		_		164		_		_	
Claims payable		-		-		6,533		8,152	
Compensated absences		-		-		, -		, -	
Total current liabilities		600		181		6,676		8,470	
Noncurrent liabilities:									
Claims payable		-		-		13,582		46,428	
Compensated absences		-		-		-		-	
Total noncurrent liabilities		=		-		13,582		46,428	
Total liabilities		600		181		20,258		54,898	
NET POSITION									
Net investment in capital assets		38		_		15		_	
Unrestricted		1,317		(175)		1,814		(4,720)	
Total net position	\$	1,355	\$	(175)	\$	1,829	\$	(4,720)	

Exhibit L-1 CITY OF GLENDALE Combining Statement of Net Position Internal Service Funds June 30, 2021 (amounts expressed in thousands)

		nsurance and	Medical Insurance Fund		Vision Insurance Fund			ee Benefits und
ASSETS	-		-				-	_
Current assets:								
Pooled cash and investments	\$	600	\$	2,450	\$	312	\$	19,268
Interest receivable		2		15		1		72
Accounts receivable, net		42		917		9		109
Inventories		-		-		-		-
Prepaid items				503				
Total current assets		644		3,885		322		19,449
Noncurrent assets:								
Capital assets, not being depreciated		-		-		-		-
Capital assets, net	-		-			-		
Total noncurrent assets				_				
Total assets		644	-	3,885		322		19,449
LIABILITIES Current liabilities: Accounts payable Wages and benefits payable		97		770		13		- 319
Due to other funds		-		-		-		319
Claims payable		-		- 770		_		<u>-</u>
Compensated absences		_		770		_		2,434
Total current liabilities		97		1,540		13		2,753
Noncurrent liabilities:		- 31		1,040		10		2,700
Claims payable		_		_		_		_
Compensated absences		_		_		_		16,424
Total noncurrent liabilities		_				_		16,424
Total liabilities		97		1,540		13		19,177
				, , , , , , ,				
NET POSITION								
Net investment in capital assets		-		-		-		-
Unrestricted		547		2,345		309		272
Total net position	\$	547	\$	2,345	\$	309	\$	272

Exhibit L-1 CITY OF GLENDALE Combining Statement of Net Position Internal Service Funds June 30, 2021 (amounts expressed in thousands)

ACCETC	Retiree Health Savings Plan (RHSP) Benefits Fund	Post Employment Benefits Fund	ISD Wireless Fund	Total Internal Service Funds
ASSETS				
Current assets: Pooled cash and investments	\$ 19,274	\$ 62	\$ 4,067	\$ 136,691
Interest receivable	ъ 19,274 71	φ 02	φ 4,067 14	ъ 130,091 512
Accounts receivable, net	73	39	-	3,053
Inventories	75	-	_	454
Prepaid items	_	_	_	503
Total current assets	19,418	101	4,081	141,213
Noncurrent assets:	10,110	101	1,001	111,210
Capital assets, not being depreciated	-	-	167	988
Capital assets, net	-	-	7,001	37,560
Total noncurrent assets			7,168	38,548
Total assets	19,418	101	11,249	179,761
LIABILITIES Current liabilities: Accounts payable	_	29	1,285	3,839
Wages and benefits payable	86	-	80	1,791
Due to other funds	-	-	-	164
Claims payable	-	-	-	15,455
Compensated absences	1,077	-	-	3,511
Total current liabilities	1,163	29	1,365	24,760
Noncurrent liabilities:				
Claims payable	-	-	-	60,010
Compensated absences	13,958			30,382
Total noncurrent liabilities	13,958			90,392
Total liabilities	15,121	29	1,365	115,152
NET POSITION				
Net investment in capital assets	-	-	6,506	37,570
Unrestricted	4,297	72	3,378	27,039
Total net position	\$ 4,297	\$ 72	\$ 9,884	\$ 64,609

Exhibit L-2 CITY OF GLENDALE Combining Statement of Revenues, Expenditures, and Changes in Net Position Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Fleet/Equipment Management Fund		Joint Helicopter Operation Fund			ISD structure ⁻ und	ISD Applications Fund	
OPERATING REVENUES		_						_
Charges for services	\$	7,443	\$	1,455	\$	8,136	\$	6,445
Miscellaneous revenue		6		<u> </u>				3
Total operating revenues		7,449		1,455		8,136		6,448
OPERATING EXPENSES								
Maintenance and operation		10,190		1,100		8,772		7,074
Claims and settlement		-		· <u>-</u>		· -		· -
Depreciation		3,481		103		818		36
Amortization		-		-		44		813
Total operating expenses		13,671		1,203		9,634		7,923
Operating income (loss)		(6,222)		252		(1,498)		(1,475)
NONOPERATING REVENUES (EXPENSES)								
Use of money and property		55		19		(30)		(9)
Total nonoperating revenues (expenses)		55		19	-	(30)		(9)
Income (loss)		(6,167)		271		(1,528)		(1,484)
Change in net position		(6,167)		271		(1,528)		(1,484)
Total net position - beginning	29,130			6,191		6,735		15,446
Total net position - ending	\$	22,963	\$	6,462	\$	5,207	\$	13,962

Exhibit L-2 CITY OF GLENDALE Combining Statement of Revenues, Expenditures, and Changes in Net Position Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Bu	ilding						
	Main	tenance	Unemployment		Liability		Com	pensation
	F	und	Insurance Fund		Insurance Fund		Insurance Fund	
OPERATING REVENUES								
Charges for services	\$	6,980	\$	88	\$	6,576	\$	16,956
Miscellaneous revenue				115		49		2
Total operating revenues		6,980		203		6,625		16,958
OPERATING EXPENSES								
Maintenance and operation		7,731		11		1,681		4,028
Claims and settlement		· -		261		13,527		11,298
Depreciation		1		-	-			3
Amortization		-		_		-		-
Total operating expenses		7,732		272		15,208		15,329
Operating income (loss)		(752)		(69)		(8,583)		1,629
NONODERATINO REVENUES (EVENUES)								
NONOPERATING REVENUES (EXPENSES)		(0.0)		(2)		(4.5)		
Use of money and property		(28)		(6)		(16)		147
Total nonoperating revenues (expenses)		(28)		(6)		(16)		147
Income (loss)		(780)		(75)		(8,599)		1,776
Change in net position		(780)		(75)		(8,599)		1,776
Total net position - beginning	2,135			(100)		10,428		(6,496)
Total net position - ending	\$	1,355	\$	(175)	\$	1,829	\$	(4,720)

Exhibit L-2 CITY OF GLENDALE Combining Statement of Revenues, Expenditures, and Changes in Net Position Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Dental Medical Visual Insurance Fund Insurance Fund			Vision Insurance Fund		ployee fits Fund	
OPERATING REVENUES							
Charges for services	\$ 1,312	\$	24,650	\$	222	\$	4,347
Miscellaneous revenue	 		87		<u>-</u>		
Total operating revenues	1,312		24,737		222		4,347
OPERATING EXPENSES							
Maintenance and operation	65		1,154		19		48
Claims and settlement	1,248		23,520		202		6,772
Depreciation	-		-		-		-
Amortization							
Total operating expenses	1,313		24,674		221		6,820
Operating income (loss)	 (1)		63		1		(2,473)
NONOPERATING REVENUES (EXPENSES)							
Use of money and property	4		31		1		14
Total nonoperating revenues (expenses)	4		31		1		14
Income (loss)	3		94		2		(2,459)
Change in net position	3		94		2		(2,459)
Total net position - beginning	544		2,251		307		2,731
Total net position - ending	\$ 547	\$	2,345	\$	309	\$	272

Exhibit L-2 CITY OF GLENDALE Combining Statement of Revenues, Expenditures, and Changes in Net Position Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Retiree Health Savings Plan (RHSP) Benefits Fund		Post Employment Benefits Fund		 /ireless ınd	Total Internal Service Funds		
OPERATING REVENUES								
Charges for services	\$	1,064	\$	569	\$ 4,221	\$	90,464	
Miscellaneous revenue		6			 254		522	
Total operating revenues		1,070		569	 4,475		90,986	
OPERATING EXPENSES								
Maintenance and operation		19		19	2,996		44,907	
Claims and settlement		1,317		695	-		58,840	
Depreciation		-		_	1,513		5,955	
Amortization		-		-	_		857	
Total operating expenses		1,336		714	4,509		110,559	
Operating income (loss)		(266)		(145)	(34)		(19,573)	
NONOPERATING REVENUES (EXPENSES)								
Use of money and property		26		(2)	 37		243	
Total nonoperating revenues (expenses)		26		(2)	 37		243	
Income (loss)		(240)		(147)	3		(19,330)	
Change in net position		(240)		(147)	3		(19,330)	
Total net position - beginning		4,537		219	9,881		83,939	
Total net position - ending	\$	4,297	\$	72	\$ 9,884	\$	64,609	

Exhibit L-3 CITY OF GLENDALE Statement of Cash Flows Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Fleet/Equipment Management Fund		Joint Helicopter Operation Fund		ISD Infrastructure Fund		App	ISD lications und
CASH FLOWS FROM OPERATING ACTIVITIES Cash receipts from customers Payments to employees Payments to suppliers		7,507 (5,016) (4,481)	\$	1,416 (153) (962)	\$	8,166 (3,684) (5,029)	\$	6,632 (2,596) (4,467)
Net cash provided (used) by operating activities		(1,990)		301		(547)		(431)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Amounts received (paid) to other funds Net cash provided (used) by noncapital financing						-		
activities								
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES								
Acquisition of capital assets Proceeds from sales of capital assets		(4,622) 231		4		(548) -		(866)
Net cash provided (used) by capital and related financing activities		(4,391)		4		(548)		(866)
CASH FLOWS FROM INVESTING ACTIVITIES Interest received (changed due to GASB 31) Net increase (decrease) in cash and cash equivalents		(139) (6,520)		19 324		(22)		<u>5</u> (1,292)
Balances - beginning of year Balances - end of the year		10,205		4,721 5,045		2,852 1,735		9,197 7,905
Reconciliation of operating income (loss) to net cash provided (used) by operating activities: Operating Income (loss) Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:		(6,222)		252		(1,498)		(1,475)
Depreciation Amortization		3,481 -		103 -		818 44		36 813
(Increase) Decrease Accounts receivable, net (Increase) Decrease Inventories		58 (255)		(39)		30		184 -
(Increase) Decrease Prepaid expenses Increase (Decrease) Accrued wages payable		1,617 (15)		1		(13)		- 14
Increase (Decrease) Compensated absences Increase (Decrease) Accounts payable Increase (Decrease) Claims payable		(654) -		(16) -		72 -		(3)
Net cash provided (used) by operating activities	\$	(1,990)	\$	301	\$	(547)	\$	(431)

Exhibit L-3 CITY OF GLENDALE Statement of Cash Flows Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Building Maintenance Fund		ployment nce Fund	Liability Insurance Fund		pensation surance Fund
CASH FLOWS FROM OPERATING ACTIVITIES Cash receipts from customers Payments to employees Payments to suppliers	\$	6,984 (3,414) (4,494)	\$ 200 - (484)	\$	11,893 (357) (13,393)	\$ 16,959 (2,496) (11,272)
Net cash provided (used) by operating activities		(924)	 (284)		(1,857)	 3,191
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			404			
Amounts received (paid) to other funds Net cash provided (used) by noncapital financing			 164			
activities	-		 164			
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Acquisition of capital assets		(30)	-		(15)	-
Proceeds from sales of capital assets Net cash provided (used) by capital and related			 			
financing activities		(30)	_		(15)	<u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES Interest received (changed due to GASB 31) Net increase (decrease) in cash and cash equivalents Balances - beginning of year Balances - end of the year		(20) (974) 2,880 1,906	(6) (126) 126		20 (1,852) 23,408 21,556	 3,383 45,443 48,826
Reconciliation of operating income (loss) to net cash provided (used) by operating activities: Operating Income (loss)		(752)	(69)		(8,583)	1,629
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:						
Depreciation		1	-		-	3
Amortization		-	-		-	-
(Increase) Decrease Accounts receivable, net (Increase) Decrease Inventories		4	(3)		47 -	2
(Increase) Decrease Prepaid expenses		-	-		-	-
Increase (Decrease) Accrued wages payable		(11)	-		1	(25)
Increase (Decrease) Compensated absences Increase (Decrease) Accounts payable		(166)	(212)		- 17	13
Increase (Decrease) Claims payable			 		6,661	 1,569
Net cash provided (used) by operating activities	\$	(924)	\$ (284)	\$	(1,857)	\$ 3,191

Exhibit L-3 CITY OF GLENDALE Statement of Cash Flows Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Dental Insurance Fund		In	ledical surance Fund	Vision Insurance Fund		ployee fits Fund
CASH FLOWS FROM OPERATING ACTIVITIES Cash receipts from customers Payments to employees	\$	1,316	\$	24,749	\$	223	\$ 4,544 (5,275)
Payments to suppliers		(1,294)		(24,556)		(221)	(22)
Net cash provided (used) by operating activities		22		193		2	 (753)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES							
Amounts received (paid) to other funds				_		-	
Net cash provided (used) by noncapital financing activities							
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Acquisition of capital assets		-		-		-	-
Proceeds from sales of capital assets							 _
Net cash provided (used) by capital and related financing activities				<u>-</u>			 <u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES Interest received (changed due to GASB 31) Net increase (decrease) in cash and cash		4		29		1	 42
equivalents		26 574		222 2,228		3	(711)
Balances - beginning of year Balances - end of the year		600		2,220		309 312	 19,979 19,268
Balances - end of the year		000		2,430		312	19,200
Reconciliation of operating income (loss) to net cash provided (used) by operating activities: Operating Income (loss)		(1)		63		1	(2,473)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:							
Depreciation Amortization		-		-		-	-
		-		10		- 1	107
(Increase) Decrease Accounts receivable, net (Increase) Decrease Inventories		4 -		12 -		-	197 -
(Increase) Decrease Prepaid expenses		_		43		_	_
Increase (Decrease) Accrued wages payable		_		-		_	(67)
Increase (Decrease) Compensated absences		_		_		_	1,590
Increase (Decrease) Accounts payable		19		76		-	-
Increase (Decrease) Claims payable				(1)			
Net cash provided (used) by operating activities	\$	22	\$	193	\$	2	\$ (753)

Exhibit L-3 CITY OF GLENDALE Statement of Cash Flows Internal Service Funds For the Year Ended June 30, 2021 (amounts expressed in thousands)

	Retiree Health Savings Plan (RHSP) Benefits Fund	Post Employment Benefits Fund	ISD Wireless Fund	Total Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES Cash receipts from customers Payments to employees	\$ 1,112	\$ 597	\$ 4,536 (1,163)	\$ 96,834 (24,154)
Payments to suppliers Net cash provided (used) by operating activities	(1,073)	(711) (114)	(666) 2,707	(73,125) (445)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				404
Amounts received (paid) to other funds Net cash provided (used) by noncapital financing activities				164
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of capital assets Proceeds from sales of capital assets			(1,530)	(7,611) 235
Net cash provided (used) by capital and related financing activities	<u> </u>		(1,530)	(7,376)
CASH FLOWS FROM INVESTING ACTIVITIES Interest received (changed due to GASB 31) Net increase (decrease) in cash and cash	50	(1)	36	210
equivalents Balances - beginning of year Balances - end of the year	19,185 19,274	(115) 177 62	1,213 2,854 4,067	(7,447) 144,138 136,691
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating Income (loss) Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	(266)	(145)	(34)	(19,573)
Depreciation Amortization	-	-	1,513	5,955 857
(Increase) Decrease Accounts receivable, net (Increase) Decrease Inventories	41	28	62	628 (255)
(Increase) Decrease Prepaid expenses Increase (Decrease) Accrued wages payable Increase (Decrease) Compensated absences	- -	- -	(8)	1,660 (123) 1,590
Increase (Decrease) Accounts payable Increase (Decrease) Claims payable	264 	3 -	1,174	587 8,229
Net cash provided (used) by operating activities	\$ 39	\$ (114)	\$ 2,707	\$ (445)