



## VERDUGO FIRE COMMUNICATIONS CENTER

### Task Force Meeting Minutes December 14, 2021

**Present:** ALH (P), ARC, BRK, GLN, HBA, MPK, SGB (P), SNM, SPS, BC Ambrose (P), Jason Pfau (P), Gor Galstyan (P), Gordon Arnold, Dr Loza (P), Oscar Barrera

**Absent:** BUR, MRV, SMD

Meeting Conducted via MS Teams and in person, no votes taken. (P = present in person)

#### Strategic Plan: (Ambrose)

- Review of status of the four plan components, communications, fireground safety, quality improvement, and emerging technologies. Updated status of each project for 2021. (Attached)

#### VFCC updates: (Ambrose)

- CAD/GIS – CAD will be having continued updates with some interruptions, including failure tests. During one update VFCC went to manual mode for approximately 30 mins.
- Staffing – One of our new trainees resigned from VFCC. FCO Velasco will be getting her badge this week; Jason Garrett will swap with Manny Soto for Day Supervisor position for 2022. VFCC is exploring hourly test FCO recruitment option. This will accelerate the hiring process to capture good candidates. Group discussed the possibility of light duty assignments and the use of only call takers as LBFD is exploring + automatic voice dispatch solution to improve workflow.
- Tech Committee meeting was held in November. GLN ISD and vendors are consistently checking servers and connections, especially for security concerns.
- Data Update (Gor) – HBA agreement renewal is in process. Presented the dashboards for Call processing, response time, travel, and turnout times for Quality Improvement group. These will be reviewed at each TF meeting in 2022.

#### Workgroups:

- Communications Plan – Weddle – Train the Trainer was very successful with good feedback. Outcomes will be utilized for the next sessions.
  - USDD and Westnet gave quotes for automatic outbound voice dispatch. Will be considered for the new FY budget. This may require a Peraton change.
  - Several inquiries as to the GLN radio volume. Gordon Arnold reported that two different radio manufactures having two different inputs created modulation problems for GLN rigs. This is a complicated issue and will be on the radar although a fix is labor intensive.
  - Comm Plan for Rose Bowl (ISC205) presented by Captain Hansen of PAS. This year we will be utilizing Mutual Aid frequencies with the Red Channels as an alternate. Sometimes the Mutual Aid lines are restricted to other agencies and doing tests will require communicating with ICI and tracking it. One test was recently conducted to get field units familiar with locating the frequencies, more will be planned.
- Mayday/RIC – Chief Brown had a conflicting meeting. He will be communicating with Jan TF.
- Tech - Ambrose was appointed the secretary of Firescope Emerging Information Technologies sub committee and gave an update from their recent meeting in San Diego. There will be an EIT meeting in February hosted locally and interested people are welcome to attend. More will be communicated to the group.

#### Old Business:

- Standards of Command – The base model from BRK has been re-worked by several Area C Chiefs with the goal of creating a Verdugo wide document consistent with NFPA and FireScope. The group and tri-city Chiefs are meeting today to discuss



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further.

- Type Codes/Draw Down/Standards of Cover – Review of Type Code project. Plan will be presented to OPS committee to deploy at the beginning of the year. This project will consolidate a few fire type codes while creating a better way to expand future response changes.
- The ability to automate draw down has been added to the Type Code project. The effort is to standardize and automate draw down based on system activity using features available in CAD.

#### New Business:

- Contact Timer – is codified in VFCC internal SOG; is set from the First Unit arriving on scene and giving size-up. As per current policy, FCOS will be keeping the timer running until the IC advises to cancel it.
- Arson Task force- the group discussed and will need further time to discuss the documents, each City would like to evaluate the impact on their operation.
- Work plan 2022 (draft attached)
  - Review of the strategic Plan 2022
  - Main goals are:
    - Communications
    - Training
    - Quality Improvement
    - Emerging Technologies
- Added items to the work plan documents including Tele 911 – also discussed an appropriate response for various EMS type codes.

#### Roundtable:

- ALH – New FC Ragusa in ALH, hired two medics and looking to hire another 3
- SGB – no updates
- Loza – EMD type codes are being updated– FAST mechanism to be used for strokes. Improvised tourniquet instructions to be implemented.
- HBA – nothing to report.
- ARC – Captain was promoted, Engineers test pending.
- MTB – Two people coming out from Medic School. A tower will start in May.
- PAS – Seven laterals graduating this week, 3 finishing medic school. Jan-Feb Captain exams
- GLN – Civil service approval for FFPM test 2022, Andy Gano will start in January as the Training BC. A Civilian Fire Marshal will be hired to replace Chief Ragusa. FC Lanzas is now also Deputy City Manager.
- BRK – Lateral exam for FFPM is going on
- SNM – nothing to report
- SPS – nothing to report
- MPK – Station 62 is operational.

**NEXT REGULAR MEETING: January Task Force – 1/10/2022**