



VERDUGO FIRE COMMUNICATIONS CENTER

Task Force Meeting Minutes – November 8, 2022

Agency	Present	Primary	Secondary
Alhambra - ALH	x	Mike Brown	
Arcadia - ARC	x	Cody Cerwin	
Burbank - BRK	x	Hatch Mark (in Person)	
Bob Hope Airport - HBA			
Glendale - GLN	x	Brian Richey (in Person)	Phil Ambrose
Monrovia - MRV	x	Chris Huson	
Montebello - MTB	x	Darin Goltara	
Monterey Park - MPK	x	Ryan Weddle (in person)	
Pasadena - PAS	x	Tim Sell	
San Gabriel - SGB	x	Steve Wallace (in person)	
San Marino - SNM	x	Mark Dondanville (in person)	
Sierra Madre - SMD			
South Pasadena	x	Eric Zanteson (in Person)	
Verdugo Fire Comm.	x	Phil Ambrose (in person) Jason Pfau (in person) Gor Galstyan (in person)	
Other	x	Dr Loza	

Absent: HBA, SMD

VFCC updates:

- CAD/Operations: FCSS Garrett is testing the new version of CAD in the test environment. Tablet Command is ready and waiting for the CAD deployment to start their user training. (Post meeting update – regression tests showed critical errors in the TC portion of the Peraton Command Point Version update which will delay Tablet Command launch)
- Staffing: Awaiting background results and expect to make at least one job offer. We will be opening up a recruitment immediately to fill the current vacancies.
- Finance/Data: Tri-Cities budget meeting is next week to discuss current budget and capital outlay items for next year.
- GIS: CAD recommendation in GLN that was identified as an error is still being addressed by Peraton. Daily GIS issues are being addressed and corrected. Each issue is tested prior to deployment to the live environment. We are still waiting on Peraton for specific GIS improvements to cross streets and routing.

Workgroups: (request for volunteers, contact any workgroup member)

- i. Communications Plan – We requested new talk groups from ICI so that tactical frequencies are repeated and recorded, this will take some time to complete. The change also will require new hardware which we need to include in the budget. The Comm Group decided to move forward with changes which will benefit operations. Chief Weddle is drafting an interim plan to launch a command channel upon second alarm. The proposal is to use the last frequency first as additional, e.g. Red 7 with Red 2, Red 6 with Red 3, and Red 5 with Red 4. Changes would also be made to CAD to allow the frequencies to appear on Tablet Command. Update to this proposal will be provided in the next few weeks.
- ii. Mayday/RIC – Brown: Will meet with Chiefs Weddle and Ambrose in November. RTG document is final and has been shared across the region. Changes/update to VFCC SOG on mayday will be drafted to reflect the RTG change.
- iii. QI – Review of calls where RA has been removed from initial dispatch is still showing successful. We are also looking at ALARM and ELEV to see where improvements/reductions can be made.
- iv. Emerging Tech – Tablet Command is standing by pending successful integration with CAD. We



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determined that although 'official' training will be scheduled; we will not delay deployment to those eager to use the platform once critical errors are corrected. TC will NOT replace the MDT's in this deployment. Ambrose and Suen attending Firescope EIT meeting.

Old Business:

- Standards of Command – Training dates will be set for Q1/23.
- Tiered Dispatch – a progress tracker is being implemented for this large project. We have researched several agencies on how they have improved call taking/EMD/resource deployment. Ambrose will be meeting with another vendor this week. The ePCR connection is critical for QA/QI purposes.
- EPCR to CAD connection: - Please have your Fire Chief send an email allowing VFCC to connect CAD and ePCR data for your agency. The connection will improve data review and available to each agency.
- The OPS committee is reviewing VFCC SOG related to adding USAR to initial dispatch. First in and IC always have the option to add a USAR. Our current SOG had inconsistencies which included a USAR on calls more suitable for a Truck Company.

New Business:

- County PSAP meeting: Ambrose will be attending.
- MDT's and Primary Station alerting down early morning November 7th: Verizon initial feedback is that they were performing maintenance on their system. VFCC was not notified of the planned event. We have requested further review and have a meeting scheduled with their team.
- BRK Response changes: ENG 14 may be OOS for an unlimited time. Hazmat will remain in service. A question was posed related to using the last RA in BRK for AA to other cities. We identified conflicting information in the VFCC manual which has not been updated to reflect Paramedic Engines. OPS committee will continue to review the data regarding AA between cities.
- December Task Force will be dedicated to 2023 planning. The meeting will be held live, with virtual option. Members are encouraged to participate live.

Significant Event Review:

BRK Grismer IC, multiple children saved.

Roundtable:

SNM: New hire starting next week; will send resources to help with the Rose Bowl.

SGB: 7 new hires on the floor are doing well. Cap's written exam is being conducted today. We have support for an additional 6 positions from City Council.

HBA: No report.

ARC: Congratulations to new Fire Chief Suen; Captains test is pending.

MTB: Staffing issues remain. Going back to hire EMT FFs. Hiring an Assistant FC through Bob Murray.

PAS: Eng exams today and tomorrow. Recently graduated 14 recruits. Have 5 Eng openings. Rose Bowl will be on Monday, January 2nd.

GLN: Some OPS changes will be coming to GLN.

BRK: 7 current vacancies. Academy will be planned for Spring '23. BC exam was a success.

SPS: Staffing issues, AU is out. Continuous recruitment.

SMD: No report.

MRV: 7 people will be sworn in in different ranks. A test will be out soon for PMs.

MPK: 3 new hires finishing the Academy. Will send an RA to Rose Parade and Rose Bowl.

ALH: Cap's exam was held last week. 6 FFs hit the floor in October.

Dr. Loza: Update on EMD, Type code (tiered dispatch) review, Ebola outbreak, and will be sending out link regarding med control.

NEXT REGULAR MEETING: December 13th, 2022