



CITY OF GLENDALE, CALIFORNIA
Human Resources
Civil Service Commission

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**SIDE LETTER AGREEMENT
CITY OF GLENDALE AND GLENDALE CITY EMPLOYEES' ASSOCIATION
REGARDING STIPEND FOR ONE BUILDING REPAIRER
WHEN PERFORMING LOCKSMITH WORK
WHILE WORKING IN THE PUBLIC WORKS DEPARTMENT**

Due to the complexity and specialized knowledge required to manage most lock issues, and due to the fact that there is no dedicated job classification for locksmith, the parties agree that one Building Repairer while assigned to the locksmith assignment shall receive a monthly stipend from the City of Glendale as follows:

Payment

One City of Glendale employee shall be eligible for the difference between Step 9 of the Building Repairer (\$5639.38) salary schedule and Step 9 of the Sr. Building Repairer (\$6119.95) salary schedule rounded up to the nearest hundred which equals \$500 per month.

Limitations

The stipend shall be made available to only one Building Repairer position at a time who is performing the primary locksmith responsibilities and the incumbent must have a minimum of five years' experience with the City of Glendale as a Building Repairer.

The Locksmith assignment shall require a 12-month minimum commitment and may be reassigned by the Director of Public Works on an annual basis.

This agreement shall approve only one Locksmith stipend in the Public Works Department.

The parties intend this monthly stipend to be pensionable pending official approval from CalPERS.

PARTIES TO THE AGREEMENT:

City of Glendale:

Paula Adams 4/6/2023

Chief Human Resources Officer Date

Paula Adams

Glendale City Employees' Association:

Jaime Avalos 04/11/2023

President of Glendale City Employees' Assoc.

Jaime Avalos