



VERDUGO FIRE COMMUNICATIONS CENTER

Task Force Meeting Minutes – July 11, 2023

Agency	Present	Primary	Secondary
Alhambra - ALH	x	BC Lawrence	
Arcadia - ARC	x	BC Oishi	
Burbank - BRK	x	BC Robertson (In Person)	
Bob Hope Airport - HBA			
Glendale - GLN	x	BC Brian Richey (In Person)	
Monrovia - MRV			
Montebello - MTB	x	BC Craig Barker	BC Freddie Jimenez
Monterey Park - MPK	x	BC Weddell	
Pasadena - PAS	x	DC Tim Sell	DC Anthony James
San Gabriel - SGB	x	FC Steve Wallace (In Person)	
San Marino - SNM	x	Div. Eric Zanteson	
Sierra Madre - SMD			
South Pasadena	x	Div. Eric Zanteson	Eng. Tony Corrao
Verdugo Fire Comm.	x	BC Phil Ambrose (in person) Jason Pfau (in person) Gor Galstyan (in person)	
Other			

Absent: Oscar Barrera (@ ESRI), Dr. Loza (on shift)

VFCC update- Brief Summary of Operations

Personnel

Center Manager-Jason Garrett selected as Verdugo Center Manager. The new position will focus on Operations, Training, COOP, and staff development. Start date TBD.

FCO- Possibility of 4 or 5 positions total due to vacancies and promotions.

FCSS – Two openings with three internal applicants.



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Tech

- Jason Pfau is working on the hardware refresh for CAD. All the servers are going to be replaced, new IPs like CAD web and Viewpoint desktop. An email will be sent out this week with information about the technical contacts and new passwords and usernames for that. Everything that currently connects to CAD will be taking a new path. This is an extensive project which will require everyone's attention to ensure their applications are included.
- Next Gen 911 IP based allows more flexibility and is more precise with location. As previously reported 3 vendors that are approved by OES, with more to be vetted. Verdugo would like to select the same vendor as the Tri-Cities for COOP. There will be an OES Tiger Team on site in the next few weeks to begin the updates.
- Pasadena had a bad experience with third party device management vendor. Jason contacted Presidio for explanation, and they have submitted a report for review.

Finance

- (Gor) 6 cities whose contracts are being renewed. The only one that is fully executed is Alhambra. Arcadia is waiting on Council's approval waiting on approval from Council. All should be completed by the end of the month.
- Tri-City Chiefs have agreed in bringing a third-party consultant for Verdugo. The report will create a strategic plan for Verdugo.

New Business:

Tablet Command

- Q:** South PAS (Eric)- For the 214 from the incidents complete, how do you have access from the back end so we could save it like a command sheet? Also, Hazmat template issue?
- A:** BC Ambrose is going to reach out to Jake for what the process will be to access the 214. There was a hand full of templates created and are still working on getting a team together to start developing trends. Hazmat template might not have been developed yet.
- The Tablet Command training team, proposed by DC Hatch, will be initiating formal training and adoption of standards now that everyone has had a chance to 'test' the system.

Alarm Data

- Alarm response data. Still considered too new to pull out any data. PAS was averaging 7 fire alarms a day over the last 1,000 days, they are down to 4.2. Last year it was 69 fire alarms this year they are at 42. 2.8 a day is ideal. Next month Verdugo will come back with the data for the first month. A few modifications were made to the process to ensure residential properties continue to get immediate response (specifically since 'homeowners assoc.' may show as commercial property, additional checks were included)

COOP

- Continuity of Operations plan update: Tri City Chiefs initiated by FC Ernst, gave BC Ambrose two scenarios. One was if Verdugo had a staffing issue, where nobody was available to work. The second one was a system problem or failure, what we would do in that case. Currently working on developing/revising emergency operation plans done by Verdugo. BCs are currently expected to go to PSAP for Area Command, this process is being refined. Training will follow the new procedures.



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Area C Training

- Area C BC quarterly training: Draft plan from Chief Rueda. Chief Imnan has offered to come back again. July 31st, August 1 and 3rd from 0800-1200 morning session third quarter training at the GFD community room. Sign up will be sent, please RSVP.

Strike Team Policy

- Area C Strike Team policy will be on the Verdugo website once it has been approved by Tri-City Chiefs (Executive Committee)

PAS 4th Engine

- 4th engine plan: PAS is adding a fourth engine on all structure fires. Area agencies were notified, and data was reviewed to examine how this will impact Area C. Chief Sell discussed the intent based on the RTG search training.

Round Table:

SGB: Issuing Budget approved and putting in an order for a new command vehicle. 5 individuals going off probation next month and starting a tower next Monday with 6 new hires.

BRK: Currently 15 graduates on probation.

GLN: New job bulletin for a Firefighter promotion, preferably Medics. Want to put an RA ambulance in service with 6 new positions. Revising a policy so the unit can be staffed once we have personnel to fill the vacancies. Brush fire incident that occurred on July, fireworks related.

PAS: Engineer exam taken by 8, however only 1 passed. Another Engineer exam date will be made possibly 6 months from now. Preparations are being made for a recruiting academy in October for 20 spots. Currently have 36 in backgrounds, not including the 6 Medic interns. New recruitment for next round of Medic interns starting January. Started 6th RA July 1st on voluntary basis. Rose bowl incident that occurred at the Galaxy and LAFC soccer game. A few palm tree fires due to fireworks.

MTB: Academy starting late August for 15 to 17, half are Medics and half EMT. Currently monitoring Beverly Hospital for possible bankruptcy, and if bought out by another Hospital, currently evaluating different staffing models for transport times back into the city. Ordering two additional engines.

MPK:

ALH: Completed BC recruitment, 3 candidates were presented to the FC. Candidate Dom Peta from San Marino will be the new BC. New Firefighter Paramedic recruitment which will close in 30 days. Possibly a Captains test end of the year.

ARC: 5 Lateral starting on the 17th, did one exam in the beginning of May and one in June. Going to Council for AO program. Training Captain was approved July 1. Mid-June had a Fire Ops event.

MRV: BC wagon?

South Pasadena: Two probationary employees.

SNM: We are going with Scott, so they can work on the shared agreement between two agencies.

NEXT REGULAR MEETING: August 8, 2023