



VERDUGO FIRE COMMUNICATIONS CENTER

Task Force Meeting Minutes
 Tuesday, December 11th, 2023

Agency	Present	Primary	Secondary
Alhambra - ALH		BC Petta	FC Ragusa
Arcadia - ARC		DEP Cerwin	
Burbank - BRK		DEP Hatch*	
Bob Hope Airport - HBA			
Glendale - GLN			
Monrovia - MRV		DC Patrick*	
Montebello - MTB		BC Osorio*	
Monterey Park - MPK		BC Weddle*	
Pasadena - PAS		DEP Sell*	DEP James*
San Gabriel - SGB		FC Wallace	
San Marino - SNM		FC Rueda*	
Sierra Madre - SMD			
South Pasadena		DC Zantesson*	
Verdugo Fire Comm.		BC Phil Ambrose Jason Pfau Jason Garrett Oscar Barrera*	
EMS/Other		Nurse Heather Calka*	
*Virtual			

1.Center Update/Ongoing Business:

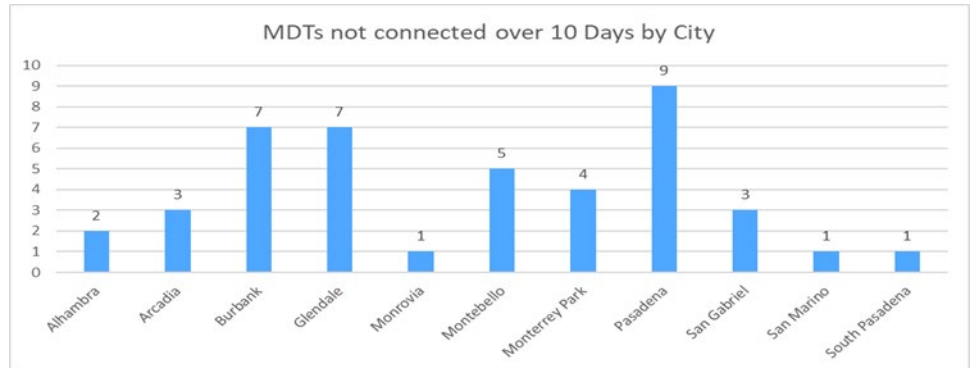
- a. Verdugo Chief update
 - i. FIRESCOPE update EIT - The [CAL Chiefs/FIRESCOPE Fire Operations Technology Summit](#) at ESRI will be January 23-25, 2024, this is a good event for both FIRE and your IT to attend. CAD to CAD – meeting scheduled for January 2024 in VNC.
 - ii. VFCC additional agency inquiry – An Area E City is interested in joining Verdugo.
 - iii. CityGate update – We are awaiting contract, should start Jan24. This is the consultant who will be advising on tiered dispatch, agency onboarding, and overall Verdugo operations
 - iv. Sonoma County will be visiting Verdugo on December 20th.



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- b. Center Manager update – Garrett
 - i. Size ups will now appear on both the MCT and TabletCommand for increased situational awareness.
 - ii. Equipment (radio, phones, and CAD) for back up site now at GLN PD. Working with IT to test CAD.
 - iii. 1 FCO (Lauren) is on the floor with Wendy for 1-on-1 training. Miguel in classroom and expected to hit the floor around Christmas. 1-2 expected to start beginning of 2024.
- c. Technology Update:
 - i. Mobility Upgrade – The Mobility software on the MDTs will soon be upgraded. We have begun pushing out required software for the upgrade. With many software upgrades coming to the MDTs, it is important to keep them connected to the network. There are 44 MDTs that have been off the network for over 10 days, 13 for over 6 months.



- ii. GPD as Disaster Recovery Site (DR) – We have two dispatch machines up and running at Glendale PD for access to CAD. Phone and Radio is also available. Next steps are to purchase KVMs and schedule final test/KVM install with Jason Garrett and PD. GPD will serve as primary Verdugo DR site.
 - iii. Station Alerting – Servers need to be moved off old domain, there may be some downtime. This effort will also improve cyber security.
- d. Finance/Data/Power BI/GIS
 - i. Gor is now working PT on Fridays and has updated the Power BI. Please send any requests to Chief Ambrose.
 - ii. Replacement of Gor awaiting Civil Service Process.
 - iii. Send any pre-plans/maps for Tablet Command to Oscar and cc Jason Pfau and Chief Ambrose.

2. Old Business

- a. Tablet Command
 - i. Two-way Status – Ambrose, we are still awaiting a quote from Peraton.
 - ii. Tablet Command Training Group –Chief Hatch reports that Tablet command admin classes are provided by their customer support that will enable us to create a global set of templates, checklists, and tasks. We will also be setting up a training portal to do SIMS. None of that is activated on our current clearance until the admin class, which will be scheduled in January.



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- iii. Tablet Command Radio – quote approved; radio equipment purchased. The GLN/ICI radio shop is working with TC and IT folks to make the connections.
 - b. Smart Dispatch – Sell/Ambrose/Verdugo EMS
No major updates. Chief Sell, Chief Ambrose and Dr. Loza are still working on updates for improved response matrix for type code. Meetings will resume in 2024.
 - c. Area C BC training update – Chief Rueda requested PAS Training Division to present on VES at a future TF. Chief Sell and Chief Ambrose will coordinate the request for February TF.
 - d. Comm Plan Update – Full COMMLAN change which would add talk groups is still several months out and will require a full radio update. A temporary option, previously discussed with OPS and the Tri-City Chiefs was to add a second frequency to full assignments. A motion was proposed by Chief Sell, second by Chief Wallace, to provide both a command and tactical frequency at the time of dispatch. Chief Weddle will revise and provide a PowerPoint training document. Upon completion of CAD programming both a CMD and TAC will be provided on full assignment fire dispatches.
 - e. MCI Alarm – Per Hatch/Zanteson minor language changes needed to be verified and vetted among the Taskforce. The documents are in review and close to final.
3. New Business
- a. 2024 Task Force, second Tuesday 1000 to 1130
 - b. Type Code Review: Veh on person (USAR) and AU on HazMat. Chief Ambrose discussed that two type codes are under review. Currently there is not an option other than USAR for a vehicle on a person. This will be revised so that if there is information that it is not a large vehicle, USAR will NOT be added on initial dispatch and would need to be requested by the first in. Additionally, the data was reviewed for AU dispatch on HazMat responses and this will be revised so AU will only be added if requested on HazMat.
 - c. ROSE IC – Update from Chief Sell

4. Significant Incidents: N/A

5. Round Table:

DEP Hatch (BRK) – no update.

FC Rueda (SNM) – no updates.

DC Zanteson (South Pasadena) - Still experiencing staffing issues.

FC Wallace (SGB): Placed new MSA SCBA's in to service. Recruitment for entry level position in January (one vacancy). Progress with the City for adding an additional RA.



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DC Patrick (MRV) – No issues with the radios. 3 Engineers off, currently not available for strike team or USAR. Spec'ing out a new Engine for some time next year.

DEP Sell (PAS): All agency briefing on Dec 13th at the Rose Bowl. Truck is going to be in the parade this year. Academy graduation will be happening end of end of January (12 rookies). Feb/March Engineer's exam will be taking place, will be reaching out for proctors.

BC Weddle (MPK) - 2 new hires started. 4 members getting ready for Medic school on January 8th.

DEP Cerwin (ARC) – BLS Ambulance will be in service by the end of January.

BC Ambrose (for GLN) -January 2nd Verdugo Deputy Chief position will open. Captains test complete. Looking for constant staffing for USAR. Stavros is acting Deputy Chief. David An is the new acting A-shift Chief.

BC Petta & FC Ragusa (ALH): Cadets got approved for Medic school. Pump pod was delivered. New Battalion vehicle set will be in service first quarter. New truck and new RA for 24/25 is in building process.

BC Osorio (MTB)- Revamping delivery model, currently in the final stages of acquiring a squad. 5 Firefighter Medics completing the 6-week academy, they will be starting this weekend. Bike team will be participating in the Rose parade to assist Pasadena Fire. Fire Engineer test will take place in the month of January.

Heather Calka (Verdugo EMS): Looking into Telephone CPR and getting lay people to act before Fires dispatched and before PD gets there. Numbers below national average.

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**Next Task Force Meeting: January 9th, 2024
10AM – note new start time for 2024**