# VERDUGO FIRE COMMUNICATIONS CENTER
Task Force Meeting Minutes
Tuesday, January 9th, 2024

| Agency | Present | Primary | Secondary |
|---|---|---|---|
| Alhambra - ALH | | BC Brown | FC Ragusa |
| Arcadia - ARC | | DEP Cerwin | |
| Burbank - BRK | | DEP Hatch* | |
| Bob Hope Airport - HBA | | | |
| Glendale - GLN | | DEP Stavros | |
| Monrovia - MRV | | DC Huson* | |
| Montebello - MTB | | | |
| Monterey Park - MPK | | | |
| Pasadena - PAS | | DEP Sell* | DEP James* |
| San Gabriel - SGB | | FC Wallace | |
| San Marino - SNM | | | |
| Sierra Madre - SMD | | | |
| South Pasadena | | DC Zanteson* | Eng. Corrao* |
| Verdugo Fire Comm. | | BC Ambrose, Jason Pfau | |
| Other | | Gordan Arnold*, Thelma Sayala, Dr. Loza*, Heather Calka*, Steve Weston LACoFD, BC Calhoun LACoFD, Landon Jenson LACoFD | |

*Virtual

1. Center Update/Ongoing Business:

    i. BC update –The CAL Chiefs/FIRESCOPE Fire Operations Technology Summit at ESRI will be January 23-25, 2024, this is a good free event for both FIRE and your IT to attend.
    ii. CityGate update – The agreement is with the GLN City Attorney
    iii. Two FCOs on the floor, one in final background (Medical), one in backgrounds.  One more conditional offer this week.

b. Center Manager update – Garrett
   i. Jason is attending PSAP meeting today which will cover Next Gen 911 and GIS related to new OES phone system.

c. Technology Update:
   i. CAD Updates – Mobility, CommandPoint, and Viewpoint are due to be updated. Most updates are performed early morning with little to no down-time. Major updates will be communicated in advance.
   ii. Server OS Updates – We will begin scheduling 1 week per quarter for server OS updates. There will be brief intermittent outages of all services during that week.
   iii. Station Alerting and Recorder – Servers need to be moved off old domain, there may be some downtime.
   iv. Disaster Recovery (DR) Site is fully up and running at GLN PD.

d. Finance/Data/Power BI
   i. Gor is now working PT on Fridays and has updated the Power BI.
   ii. Replacement of Gor in process.

e. GIS
   i. Working on re-stablishing AVL CAD once the ESRI GeoServer licensing issue has been resolved GeoServer license is updated to expire on 09/24/2025.
   ii. Upgrade to ArcGIS 11.1 on hold until ESRI issues a security patch for recently found software vulnerability.
   iii. Working with City of Pasadena to integrate its AVL tracks into the Tablet Command application.

2. Old Business
   a. Tablet Command
      i. Two-way Status – Ambrose, quote received and is being reviewed. Jason Pfau is leading the tech review of the quote and will be setting up a meeting with TC. He found several items in the plan which need clarification.
      ii. Tablet Command Training Group – Hatch. Admin training is scheduled January 16. Contact Chief Hatch if interested. They will be going over the global templates and forms. Chief Stavros inquired as to whether TC could have an option to "mirror" active calls for training purposes.
      iii. Tablet Command Radio – The radios now appear on TC mobile and are still in test. Gordon Arnold reports that they are gradually getting all the equipment but were delayed with the TICP update. First impressions of the interface are very good and should be online soon.
   b. Smart Dispatch – Sell/Ambrose – meeting scheduled with San Diego, Long Beach, and Metro Net
   c. Area C BC training update – Rueda, no update.
   d. Comm Plan – Ambrose. Memo and SOG attached.
   e. MCI Alarm – Zanteson – the MCI work group has finished the draft and will get the final version for approval to Task Force prior to the February meeting for vote.

3. New Business
   a. Yearly numbers – new dashboards created by Gor for individual cities. Contact Chief Ambrose and Gor if you have any questions.
   b. LA-RICS – The Communications Cadre from LACoFD joined TF meeting to discuss the upcoming changes to LA-RICS on January 22. Several questions were answered which will also be addressed in an upcoming RTG/APS training deployment. There is a complete change in channel names and operations.
   c. LA RTG MayDay terminology – Weddle – Chief Weddle requested change to Verdugo Terminology to reflect the latest RTG mayday nomenclature. Jason Garrett will follow up with Chief Weddle.
   d. HazMat Response Type Code Review. Verdugo will be removing an Air Utility from the initial HAZMAT dispatch. An AU will need to be requested by the IC. Memo attached.

4. Significant Incidents: Chief Sell discussed the Rose IC

5. Round Table: where each agency reports on staffing, pending issues, etc.

**DEP Hatch (BRK)** – No report. Had to leave meeting early for another meeting.

**FC Rueda (SNM)** - No report.

**HBA** – No report.

**MTB** – No report.

**DC Zanteson (South Pasadena)** – Staffing issues remain. Covid recently went through SNM, requests clean out of old Tablet Command incidents.

**FC Wallace ( SGB)**: Switched 18 months ago to hiring EMT's with passing PM school a condition of employment. This model has been successful so far with new hires currently headed to PTI.

**DC Huson (MRV)** -

**DEP Sell (PAS)**: New truck should be in service in about 45 days. The truck arrived in the wrong color and will be replaced. Three weeks to go for 12 in the firefighter academy. Will be holding an engineer's exam and looking for raters for late Feb early March, currently in need of 5 engineers.

**BC Weddle (MPK)** - No report.

**DEP Cerwin (ARC)** – 7 A.O.'s will be going in to 6 weeks of training. 1 new FFPM just hired.

**DEP Stavros (GLN)** – Promoting 1 Engineer and 2 Captains. Upcoming academy in February, may be a smaller academy.

**BC Brown (ALH) -** Academy of 5 FFPM will commence. Started a Fire Intern position like PAS model to get people into PM school.

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**Next Task Force Meeting:** February 13th, 2024
**Invite OES/LACoFD/LAFD**