

City Manager's Report No. 162

May 24, 2024

1. Recap of City Council Meetings

At their May 21st meetings, the City Council took the following actions:

- Participated and provided input on Budget Study Session #4 that included the proposed FY 24-25 Citywide Budget, internal service departmental highlights, and follow up items.
- Issued a proclamation designating May 19 to 25, 2024 as National Public Works Week.
- Issued a commendation for the 2024 Children's Bookmark Contest Winners.
- Authorized Amendment No.4 to Service Schedule Agreement for Cooperative Energy Services Power Marketing.
- Accepted grant funding in the amount of approximately \$1.7M from United States Department of Homeland Security FY 20203 Urban Area Security Initiatives (UASI) Grant Program.
- Approved the Title VI Program for Glendale Beeline and Dial-A-Ride transit programs.
- Accepted a \$8,290 grant from for Lunch at the Library program form the California State Library.
- Adopted a motion establishing City Council Regular Meeting Schedule for the 2024-25 Fiscal Year.
- Adopted Ordinance amending the 2022 California Building Code, the Plumbing Code, the Electrical Code, the 1997 Uniform Housing code, the 2022 Fire Code, the Security Code, the Commercial, Industrial Property Maintenance Code, and the Green Building Standards all of which compromise the Building and Safety Code for the City of Glendale.
- Introduced Ordinance authorizing issuance of Electric Reserve Bonds 2024 Second Series.
- Dispensed with competitive bidding and authorized to enter into a contract for the design, engineering, and construction of a purpose-built Mobile Command Post for the Police Department in the amount of approximately \$1.9 M.
- Adopted a Resolution rejecting all bids and adopting Plans & Specifications for the La Crescenta Avenue Rehabilitation Project and readvertising for bids. Also directed staff to consider a "demonstration" project before the permanent full build out.
- Dispensed with competitive bidding and authorized the purchase of a fare collection system, including fareboxes, related equipment, software and installation, and the purchase of a contactless open system, including hardware, payment processing services and dta plan for the Beeline Transit Service.
- Dispensed with competitive bidding and authorized amending the existing Mater Service Agreement with Crown Castle Fiber for dark fiber and colocation services and extend the term for five years.
- Dispensed with competitive bidding and authorized use of CalNET to leverage hiring of contractors.
- Deliberated the composition of Council districts and directed review by the recently established Charter Review Committee for potential placement on the ballot for June 2026 elections.

2. Planning Staff's Exceptional Customer Service

Good afternoon,

I am reaching out to let you know that we are so happy and thankful we were able to work with Dennis Joe on our project. As someone who deals with planning departments all over Southern California, it can often be incredibly frustrating to deal with building & planning departments.

Dennis was really wonderful to work with. He was knowledgeable, helpful and responsive. We appreciate his attention to detail as well as his commitment to communicating with us as needed. When Dennis says he will call or email on a certain day, it's nice to be able to count on that. Especially in a business where, often, it is hard to get a live person on the phone.

He's a gem and we appreciate him very much!

Best regards,

Shawn Spencer

Administrative Coordinator

Mark Houston Associates, Inc.

3. A Police Officer's Compassionate Efforts

Good morning, Chief,

Hope your week is off to a great start.

I got a call from a resident Migdia China, who had a car accident last week on Mountain St. She was calling us to let us know how pleased she was with the officer who was on the scene. Officer Dacota Cummins was very helpful, compassionate, and even escorted her 13 blocks back to her home on Cordova. She wanted to make sure I let you know what an amazing person Officer Cummins is and made her feel safe, heard and seen.

It's good to hear positive feedback, I wanted to make sure you got the message.

Thank you and well done Officer Cummins!

4. A Thank You Note for Traffic Engineering Staff

Dear Mr. Casanova,

I had the pleasure of meeting you and your team at the community meeting held at Franklin Elementary last month. Thank you again for hosting such a fantastic event and for taking the time to express care and consideration for the needs of local residents and small businesses as the changes unfold in our city.

Thank you, again, for asking those of us who live in the area to provide input regarding what issues exist so that the city can keep our concerns in mind while planning for the future.

I also want to thank you for taking the time to hear my concerns about the Rancho neighborhood's need for better connectivity via public transportation. As I mentioned, it takes me 10-15 minutes to take the bus to downtown Burbank; sadly, even though I live in a key neighborhood of Glendale, it would take me at least 40 minutes, including walking for an estimated 15-20 minutes, to ride the bus from my home here in the Rancho District to downtown Glendale/ the Americana area. Thank you for offering to look into this! It would be amazing if we had better access.

Again, thank you for your time and efforts. Any additional support that your office can lend to initiatives that encourage increased pedestrian safety, green space, and transportation will be deeply appreciated. I've spoken to many neighbors who are also eager and excited to see these changes become reality, especially the increased access to the parks and walkways.

Thank you,
Kathy

5. City of Glendale Engineer Makes the News

Rustom Tavitian, Civil Engineer II from the Public Works Department, and a member of the American Society of Civil Engineers (ASCE) appeared in a recent issue of Civil Engineering Source, a digital publication, focusing on the new Professional Engineer exam format. Learn more to see what it takes to become a licensed Civil Engineer.

<https://www.asce.org/publications-and-news/civil-engineering-source/article/2024/03/14/get-ready-for-an-all-new-pe-exam-format-heres-what-you-need-to-know>



6. Commendation for Exceptional Service by Staff in City Manager's Office

Dear Mr. Golanian:

We are writing to express our sincere gratitude for the opportunity to film in the City of Glendale for our Amazon Studios production, Mercy. Our entire cast and crew had an outstanding experience, and we look forward to the possibility of returning to Glendale for future projects.

A key factor in our successful and enjoyable time was the exceptional support from City employee Vlad Soghomonyan. Vlad was consistently accessible, film-friendly, while at the same time dedicated to protecting the interests of the City. His assistance was instrumental in helping us achieve our filming goals.

We greatly appreciate Vlad's extra efforts and time, especially outside of his regular work hours, to address our filming requests and needs. His strong relationships with other City departments ensured a seamless experience for us. Every department we interacted with was cooperative and willing to go beyond their usual responsibilities to support our project. It truly felt like the entire City was part of our team.

Thank you once again for facilitating such a positive filming experience. Your support helps keep film jobs in the greater Los Angeles area and strengthens the film industry. We are deeply grateful for your assistance and look forward to the opportunity to film in Glendale again.

Sincerely,

Zachary Quemore

Brian K. Lee

Location Manager

7. Compliments for Planning Staff's Presentation at Community Meeting

To: Zemaitaitis, Vilia <VZemaitaitis@Glendaleca.gov>; Santilena, Teresa <TSantilena@Glendaleca.gov>

Cc: Golanian, Roubik <RGolanian@Glendaleca.gov>; Calvert, Bradley <BCalvert@Glendaleca.gov>

Subject: Last Night's Community Meeting at Sparr Heights Community Center

Good morning Vilia and Teresa,

I wanted to thank both of you for your excellent presentation last night regarding Multi-Family Residential & Mixed Use Development. Your knowledge of details and your professionalism in handling some rather difficult questions and comments from residents was outstanding.

I have been to many of these community meetings but last night's meeting was one of the best . . . thanks to the manner it was handled and presented by the two of you. Thank you.

Sincerely,

Steve Pierce, MSPA Communications Administrator

8. Commendation for Exceptional Customer Service by PW & GWP Staff

Mr. Kerman sent a 2-page letter. Below is a summarized version.

Dear Mr. Golanian:

I wanted to express my gratitude for the outstanding work of the City employees who assisted with the Lowell Avenue improvements. On May 3rd, I discovered that All American Asphalt had incorrectly installed a water supply valve control box on my neighbor Mary Rohan's sidewalk, shutting off her water. Mary, being 95 years old, could not address the issue herself. Knowing that it was late on a Friday afternoon, I feared Mary would be without service for the entire weekend. I left a message for the City's engineering division and the 24-hour emergency Water and Power line. Within 20 minutes, a team from the City arrived, including:

- Ani Azoyan, Assistant Engineering Technician, GWP
- Arabo Shahjanian, Construction Inspector, PW
- Huang Zheng, Civil Engineer II, PW
- Chris Ercek, Water System Supervisor I, GWP

At one point, I counted six City employees engaged with the repair work. They assured me that the repairs would be completed that night. The quick response and dedication of the City's employees were remarkable, especially in ensuring the well-being of an elderly resident. I hope my words express to you how appreciative I am to have such wonderful people serving within our community.

James Kerman

9. Adams Hill Sewer Repairs Project Completed On time & Under Budget

Annual expenditures needed to maintain and improve the City of Glendale's infrastructure can run into the millions of dollars; however, Public Works Engineering staff and the contractor worked together to provide creative and efficient solutions to generate significant cost savings in sewer repairs in anticipation of the upcoming FY23 Slurry Seal Project. More info on how Public Works improves the quality of life of its residents and visitors:

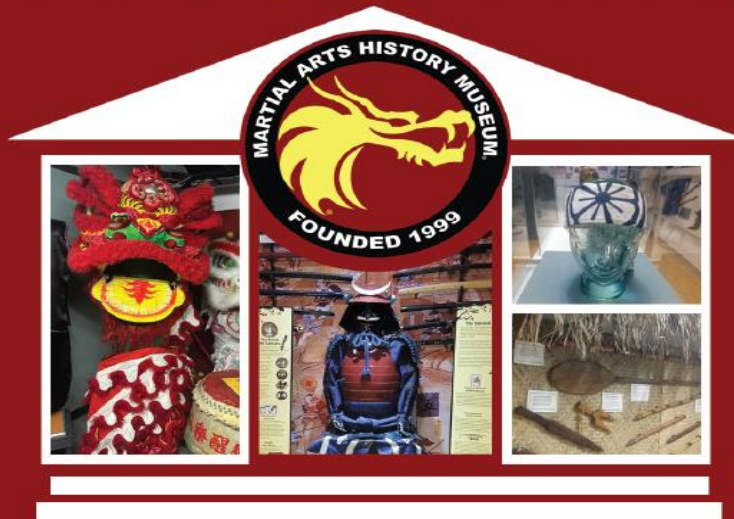
<https://www.glendaleca.gov/government/departments/public-works/projects/current/fy-2023-slurry-seal-and-crack-seal-program>

10. Martial Arts History Museums Relocates to Glendale

The Martial Arts History Museum has recently moved to Glendale and is now located at 201 N. Brand Blvd. in the basement below 85 Degree Bakery. They are offering a free day at the museum to the city employees and their families on Saturday, June 1st.

GLENDALE CITY EMPLOYEE

MUSEUM DAY



To show our appreciation to the city council, staff, and those amazing Glendale City employees, the museum is providing a FREE DAY for them and their families to enjoy. Please bring employee badge or ID.

Saturday, June 1, 2024
11 am to 6 pm

Martial Arts History Museum
201 N. Brand Blvd., B100, Glendale, CA 91203
(Underneath the 85 Degree Bakery)

11. National Public Works Week Celebrations

This last week, May 19-25, the Public Works Department celebrated National Public Works Week (NPWW) as recognized by the American Public Works Association. NPWW is a time to honor the professionals who design, build, operate, and maintain our public infrastructure, ensuring that our city runs smoothly and efficiently. From the roads we drive on to the trash that is picked up, the Public Works team is behind the scenes, working tirelessly to support our everyday lives. Public Works is made up of seven divisions and is one of the largest Departments in the City. The Department is responsible for fleet procurement and maintenance, custodial and facilities maintenance, traffic management, sewer maintenance, trash pickup and so much more!

The Department put together a weeks' worth of events to honor and celebrate their staff. The events consisted of a pizza and ice cream party, their annual public works week breakfast and an afterhours get together. This year's annual public works week breakfast was one for the books and included a rock-climbing wall, photobooth, music and catered food. On May 21st, a large group of employees went to City Council to accept a proclamation designating the National Public Works Week. They also debuted a special video, in collaboration with GTV, highlighting their achievements from the past year. To view the full video, click [here](#).



12. One Glendale Youth After School Sports Youth Program – Soccer Season Championship

The One Glendale Youth After School Sports Program (ASYSP) recently concluded its soccer season with thrilling Consolation and Championship games. These events marked the culmination of a season dedicated to growth, teamwork, and enjoyment for all the young participants.

In the Consolation game, RD White Elementary and John Muir Elementary faced off in a closely contested match. John Muir secured a hard-fought 1-0 victory, showcasing their improvement and unwavering determination over the course of the season. Both teams exhibited great effort and sportsmanship, embodying the core values encouraged by the program.

The Championship game featured a showdown between Edison Elementary and Columbus Elementary. Columbus delivered an impressive performance, emerging victorious with a commanding 3-0 win. Throughout the game, the players' skills and collaborative play were evident, creating a memorable finale to the season.

One Glendale ASYSP prioritized creating a fun and supportive environment, where the focus was on building friendships and enjoying the game. The soccer season served as a testament to the positive impact of youth sports, fostering a sense of community and personal development among all participants.



13. Future Tentative City Council and Housing Authority Agendas (subject to change)

May 28:

- No meetings.

June 4:

- FY 24-25 Annual Action Plan for CDBG, Budget Review for ESG and HOME Investment Partnership Act Programs (afternoon)
- FY 2024-25 Budget Hearing & Adoption
- Ordinance Authorizing Issuance of the 2nd Tranche of Electric Revenue Bonds – Adoption
- Adoption of Urban Wildlife Management Plan
- Memorandum of Understanding (MOU) with GPOA and Sworn Police Managers

- Software and Services for Onboarding, Learning, Performance Modules with NeoGov
- Adoption of the City's FY 2024-25 Gann Appropriations Limit
- FY 2023-24 Glendale Water and Power Transfer
- Consideration of the City's Enhanced Sister City Program
- Consideration of Revised Boards & Commission Nomination Process
- Consideration of a Demonstration Project on La Crescenta Avenue

June 11:

- Stage 1 Preliminary Design Review for Proposed Development at 126 Kenwood Ave.
- Land Use Element Update (afternoon)
- Engineer's Report for Levy of Assessment to the FY24-25 North San Fernando Road Landscape Maintenance District
- Low Voltage Cabling, Cybersecurity Standards, Standardization of IT Solutions for Cloud Hosting, and Software.

June 18:

- No meetings

June 25:

- Second Reading of the Ordinance Authorizing Issuance of Electric Revenue Bonds
- Consideration of Bills Recommended by Commission on the Status of Women
- Public Hearing on the Wildfire Mitigation Plan

July 16:

Bicycle Transportation Plan Update