

City Manager's Report No. 166

June 21, 2024

1. City Council Meetings Recap

At their June 25th meetings the City Council took the following actions:

- Accepted approximately \$2.9M from HUD for the 2023 Continuum of Care and noted and filed the City's 2024 Homeless Point-in-Time count of 179.
- Received an update on the status of the City's Sister City Program and provided direction to conduct additional research for an enhanced program.
- Adopted the annual update to Glendale Water & Power's Wildfire Mitigation Plan
- Authorized the annual renewal of insurance policies for the City's property, excess liability, workers' compensation, cyber liability, and other miscellaneous coverages for FY 2024-25, in the amount of approximately \$9.1M.
- Issued a proclamation designating June 2024 as Pride Month.
- Issued a proclamation recognizing Juneteenth Independence Day.
- Adopted the FY 2024-25 Senate Bill 1 project list, the Road Repair & Accountability Act of 2017 that allocates funding for the upcoming La Crescenta Avenue Rehabilitation Project.
- Accepted \$75K in funding from LA County Aging & Disabilities Department for FY 2024-25 Supportive Services Program.
- Accepted \$470K in Elderly Nutrition Program from LA County Aging & Disabilities Department for the FY 2024-25, and appropriated \$29,400 to Congregate Meals Program and \$4,900 to Home Delivered Meals Program.
- Authorized a contract with JB & Associates for citywide pedestrian and bicycle counts required for Vision Zero Action Plan development.
- Noted and filed an update report on the Solid Waste Collection Rates.
- Authorized a professional services agreement for computer-aided dispatch (CAD) system in the Verdugo Fire Communication Center.
- Approved a professional services agreement with LCW for employee relations matters, required training and negotiation services.
- Adopted ordinance authorizing the issuance of Electric Revenue Bonds 2024 Second Series in the amount of \$166M.
- Dispensed with competitive bidding and authorized an amendment to the existing voice and data network cabling contract with Wilsys Communications.
- Dispensed with competitive bidding establishing Cisco Systems, Microsoft, and Palo Alto Networks as the City's standard Information Technology infrastructure manufacturers to procure related software, hardware, parts, maintenance, and services.
- Adopted the FY 2024-25 City Budget in the amount of \$1.2B of which \$325.7M is in the General Fund; established certain fees, increased, decreased, modified certain fees and adopted changes to the comprehensive citywide Fee Schedule for FY 2024-25; and appropriated to transfer \$10M from the General Fund to the Capital Improvement Fund.
- Approved renewal of annual authorization for the City Manager or GWP general manager to enter into contracts for the purchase or sale of energy commodities and services, including the transfer of initiating and clearing brokers services.
- Approved the appointment of Michele Flynn as Interim Director of Finance.

- Initiated the FY 2024-25 levy of annual assessment and ordered the preparation of the Engineer's Report; and the levy and collection of annual assessments for the N. San Fernando Road Corridor Landscape Improvement District.

2. Appreciation for Campfire Program

From: Kelly Chung

Sent: Monday, June 24, 2024 10:27 AM

To: Trails <TrailOpenspace@Glendaleca.gov>

Subject: Re: FW: Campfire Program: Snakes & Lizards & Frogs, OH MY!

Hi Deveron,

I just wanted to share how much fun we - kids and adults - had on Saturday. What an amazing program! The speaker was SO GREAT - he was captivating, enunciated and spoke slowly (you can tell he has so much experience with kids), and was so incredibly knowledgeable. The crafts and smores were such a fantastic way to start and end the event and were so much fun.

It was our first time at one of these Campfire events, but it won't be our last! We have camping trips planned when the next two campfires will take place, but we will definitely join a future one.

Thank you for everything you do for the kids and the community!

Best,

Kelly

3. Kudos for our Newest Planning Staff Member (two months on the job)

From: Linda J

Sent: Wednesday, June 26, 2024 9:25 AM

To: Krause, Erik <EKrause@Glendaleca.gov>

Cc: Linda <laimigs@att.net>

Subject: Paulina Safarian

Hello,

I am writing to you to inform you that Paulina Safarian, your Planning Associate, has done an outstanding job to help me in going through the process of replacing a window.

I tried many times to do things online and on my own, and I was not successful.

Pauline took time to walk me through the steps on how to access and apply to the City online portal. Paulina's assistance has been much appreciated.

Linda Jekabsons

4. David Lew Retires after Thirty Years of Dedicated Service

David Lew, the Public Works Department's Traffic and Parking Supervisor, is retiring after 30 years of dedicated service to the City of Glendale. Dave started his career with Glendale in 1994 as an Hourly Worker doing road crack sealing for the Public Works Street Section. He promoted to a fulltime Maintenance Worker position with the Public Works Traffic and Parking Section in 1995, where he has continued along his career path ever since. He promoted to a Traffic Painter in 1997 and Senior Traffic Painter in 2000. In 2004, He promoted to Traffic and Parking Supervisor where he has overseen all aspects of the maintenance of street signage, traffic paint and striping, guard rails and traffic control, sign making and fabrication, as well as citywide parking meter collection, repairs and upgrades.

Dave has also served for many years on the City's Disaster Coordinator Committee and is a trained LA County Sheriff's CERT responder. Dave was the Public Works Department's 1988-89 Employee of the Year and in 2010 he was acknowledged as a recipient of the City's Rosie Award. In addition, Dave has spent over four years serving the City's management employees as a Board Member on the Glendale Management Association (GMA). Dave is a Glendale resident and comes from a lineage of City of Glendale Employees. His father Ronald Lew worked for 34 years with the City of Glendale retiring from Glendale Water and Power as a Power Plant Operations Supervisor in 1999.

We wish Dave a happy and joyous retirement and hope to see him around the PW Yard.



5. Walk, Win, Repeat: Move2Win Walking Challenge Highlights!

On June 3rd, Human Resources launched the exciting Move2Win Destination Vacation Walking Challenge with tremendous success! Over the past weeks we have witnessed an extraordinary commitment to a healthier lifestyle that has been truly inspiring. Close to 300 participants have logged over 52 million steps – that's more than 21,000 miles!

Congratulations to the following teams and their outstanding movers:

City Clerk: Aram Adjemian

Community Development: Julio Hernandez

Community Services & Parks Gilda Sanchez, Maria Benitez

Finance: Artak Khachatryan, Mary Beramian

Fire: Patty Mundo, Dave Stimpson, Todd Tucker

Glendale Water & Power: Atineh Haroutunian

Human Resources: Violeta Hovhannisyian

Library: Aurora Arevalo, Guillermo Garcia, Caley Cannon

Management Services: Edgardo Leano

Public Works Roberto Saucedo, Teeka Masermsin, Scott Fenstermaker, Sevada Hambarsumian, Guillermo Vanegas Jr.

Police: Sheryl Davis-Moore



6. Future Tentative City Council and Housing Authority Agendas (subject to change)

July 2:

- No meetings

July 9:

- Software for Attract, Onboard, Learn, and Perform Modules, Professional Services Agreement with NeoGov for Expansion of Human Resources Enterprise (afternoon)
- City of Glendale Open Street Event on May 31, 2025 (afternoon)
- Award of contract for Weed Control Services
- Real Time Intelligence Center (RTIC) Unified Data Platform Purchase
- Approval of the Final Engineer's Report and Ordering the Levy and Collection of Annual Assessments for the North San Fernando Road Corridor Landscape Maintenance District
- RFP for Design-Build of Fire System Improvements at City Facilities
- Request to Divest from Investment with Azerbaijan Government
- Extension of Interim Urgency Ordinance for Prohibition on Selling Firearms & Ammunition

July 16:

- Ground Lease of City Owned Properties (afternoon)
- Al Fresco Dining on Private Lots (afternoon)
- Boards & Commission Nomination Process (afternoon)
- Selection of a Commissioner for the Airport Authority
- Selection of Members to Various Outside Commissions/Committees
- Award of PSA for Beeline Transit Comprehensive Operational Analysis
- Consideration of a Quick-Build Demonstration Project on La Crescenta Avenue
- Issuance of a RFP for a New Police Tow Services
- Commission on Status of Women Legislative Update

July 30:

- Land Use Element Update (afternoon)
- Proposed Bikelane Networks, Implementation Phasing and Cost Estimate
- Shared Mobility Pilot Program
- Purchase Order for Software License Subscription of Wonderware Water Supervisory Control and Data Acquisition (SCADA) System
- Stage 1 Preliminary Design Review for 40-unity Multi-Family Development at 126-128 S. Kenwood Street
- Options for Building Electrification Ordinance
- Climate Action and Adaptation Plan Review Measures & Actions (information only)
- Initiation of Revisions to the ADU Ordinance Revisions