



CITY OF GLENDALE, CALIFORNIA

Public Works
Administration

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July 18, 2024

ADDENDUM NO. 1
ENGINEERING DESIGN SERVICES FOR
NORTH VERDUGO ROAD MULTIMODAL IMPROVEMENTS PROJECT
RFP# PWA 2024 – 018

To All Prospective Respondents:

Please note the following requirements as part of the Request for Proposals for the subject project:

1. Revision of RFP:

• **FORM A. EXPERIENCE FORM – MINIMUM QUALIFICATIONS**

Delete sentence *List public entity contracts in California; each comparable in scope and scale to this Project, within the last five (5) years.*

Replace with *List public entity contracts in California; combined experience comparable in scope to this Project, within the last five (5) years.*

2. Request for Clarification: Answers to questions received regarding the project is attached as Sheet RFC-1.

This addendum MUST be signed by the proposer and submitted along with the SOQ. No SOQ will be accepted without the signed addendum.

Sincerely,

Sarkis Oganessian, P.E.
Deputy Director of Public Works/City Engineer

Acknowledgement:

Proposer: _____

Date: _____

Title: _____

Copy: Suzie Abajian, PhD., City Clerk
Armen Avazian, P.E., Principal Civil Engineer
Yvonne Guerra, Administrative Analyst
Tatevik Barakazyan, P.E., Civil Engineer I

REQUEST FOR CLARIFICATION

1. **Question:** What is the budget for the project?

Response: Construction budget is to be determined at the design phase.

2. **Question:** Have funds been secured? Or will the City be working funds during the design phase?

Response: Design phase of this project is fully funded. Construction phase funding status will be determined during design.

3. **Question:** Will the City be providing as-builts for the Utility Mapping task?

Response: Yes, as-built plans will be provided upon request.

4. **Question:** Does the City have digitized utility base maps?

Response: Yes. The City can provide digitized sewer and storm drain utility base maps. Consultants shall reference the utility as-built plans and the topographic survey data to verify the location of all utility lines.

5. **Question:** What Non-City of Glendale agency/public entity permitting is anticipated?

Response: Depending on the storm drain infrastructure analysis and potential design produced by the Consultant, permits may need to be obtained from LACFCD.

6. **Question:** Any format requirements (i.e. page limit, font size, etc...)? If so, does the page count include covers, resumes, etc... and does a 11 x 17 sheet count as two pages?

Response: Reference Section IV. PROPOSAL CONTENT AND FORMAT of the RFP for requirements. Page limits are not established for proposals.

7. **Question:** Is the Indemnification of the City under section E. on page 7 of this RFP, open for modifications? If so, then do we write recommended changes into the proposal or handle during negotiations?

Response: Please refer to Article VI. Award of Contract. Any exceptions to the standard form of agreement must be submitted with the Proposal or be deemed waived.

8. **Question:** Will the City allow the usage of the City logo in our proposal materials?

Response: The City is not opposed to the usage of the City Logo in the proposal materials.

9. **Question:** Please clarify item F on page 26 of the RFP. Will engineer's construction support related to survey be limited to review of contractor's work and a periodic visual observation requested by the City or are there additional tasks that must be completed as well?

Response: Letter E. "AS-NEEDED CONSTRUCTION SUPPORT ASSISTANCE" on page 34 further elaborates on possible tasks to be requested by the City.

10. **Question:** For the traffic modeling, what software does the City use?

Response: Synchro traffic modeling software is used for traffic operations modeling for level-of-service calculations at signalized and stop controlled intersections as well as roadway segments. SimTraffic software is used for simulations and graphics to compliment the Synchro findings. TransCAD transportation planning software is used with the City's travel demand model, and in coordination with the City's Community Development Department, for estimating changes in VMT for the various alternatives.

11. **Question:** Does the City have a consultant that they have used in the past for traffic modeling, that they have been happy with?

Response: The City has previously engaged with various consultants for traffic modeling projects. Our selection process ensures that we partner with firms that demonstrate expertise, reliability, and the ability to meet our project requirements. We are committed to a fair and competitive selection process and welcome all qualified firms to participate.

12. **Question:** Proposal Form A "Experience Form – Minimum Qualifications" is asking to list 4 projects in the last 5 years, comparable in scope and scale to this project. We have projects in recent years with similar scope for each of the tasks, but not a project that encompassed all of the services requested in the Verdugo Road project. If we list 4 projects that together have the requested services, would we be able to compete with other firms that may have 4 projects, each project containing the similar scope?

Response: Consultants will not automatically be disqualified if the cumulative experience is divided between different projects. Staff will evaluate the submitted proposals to determine whether the total listed experience is comparable in scope to this Project.

13. **Question:** On page 10 of the RFP it states, "A proposer must submit the proposal package for each project individually." Are there multiple projects in this RFP? If so, please advise on what they are. Or was this a typo?

Response: This is a standard language in our RFP for multiple projects. However this RFP is for only one project.

14. **Question:** Please elaborate on what is being requested by the City regarding public art and wayfinding signage. Is this just at / on the bridge, or is this throughout the corridor? Is there a separate construction budget for public art.

Response: Public art and wayfinding signage is to be installed throughout the corridor. There is no separate construction budget for public art.

15. **Question:** Is there an existing electrical service that will be reused for power to pedestrian lighting?

Response: The Consultant shall evaluate the existing electrical infrastructure to determine if there is sufficient existing utility service.

16. **Question:** Would any of the Bus Furniture require power, such as lighting.

Response: Bus Furniture will not require separate lighting fixtures. Adequacy of pedestrian lighting shall be assessed at the bus stops as well.

17. **Question:** What type of utility pull boxes are anticipated to be relocated? Power, Communications, etc.

Response: Relocation of utility pull boxes is dependent upon the proposed design and is to be determined during the design phase.

18. **Question:** Is the pedestrian lighting required along the entire scoped area?

Response: Yes, pedestrian lighting is to be installed throughout the entire corridor. Consultant shall conduct Pedestrian Level Lighting Study for existing street lights and make suggestions whether to maintain or modify existing street lights and/or install new street lights based on the results of the study.