



ADOPTED
BUDGET
2013-14

About the Cover

The Grand Central Air Terminal Building (pictured) is one of Glendale's most storied structures. It opened in 1929 as the primary public building for Grand Central Air Terminal (GCAT), which had been established in 1922 as the Glendale Municipal Airport and served as the first commercial airport in the Los Angeles area. GCAT was designed by Henry L. Gogerty in a seamless blend of the Spanish Colonial Revival and Art Deco styles that reflect both the local vernacular architectural tradition and (what was then) the excitement of air travel. The building helped establish the overall program of airline terminals today, providing dedicated areas for ticketing, waiting, and dining. It also incorporated offices and the airport's control tower. Amelia Earhart, Charles Lindbergh, and many other early aviators were regular visitors, as were Hollywood celebrities, many of whom kept personal airplanes there.

Through a 2000 Development Agreement with the City of Glendale to manage positive growth on the Grand Central Creative Campus (GC3) and help fund local and regional public improvements, the Walt Disney Company has committed to completely rehabilitate GCAT by December 31, 2015. In addition to renovating one of Glendale's most important historic resources, the Agreement contemplates the creation of almost 6 million square feet of new creative space in a campus environment. The larger GC3 project stands to be an economic engine for decades to come generating both jobs and revenue to fund general services Citywide. The GCAT project is privately financed and will provide office and event space for Disney employees and a visitor's center available to the public by reservation. The demolition of an unrelated tilt-up concrete building to the south will provide for a large landscaped outdoor event space but, more importantly, open up views of the historic terminal that have been blocked since the 1960s.

The Grand Central Air Terminal building was identified as an important site in the City's 1977 Preservation Element and was added to the Glendale Register of Historic Resources upon its adoption in 1997. The Disney Company has agreed to submit the rehabilitated building for consideration on the National Registry of Historic Places.



City of Glendale, California
CITY COUNCIL



Dave Weaver
MAYOR



Laura Friedman
COUNCILMEMBER



Ara Najarian
COUNCILMEMBER



Frank Quintero
COUNCILMEMBER



Zareh Sinanyan
COUNCILMEMBER

ADOPTED
BUDGET
2013-14

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About the Cover - Image rendering courtesy of Frederick Fisher & Partners, Architects
Photos - Courtesy of Reel Light Pictures

City of Glendale, California

About Our City

Population*

Population, 2012 Estimate	194,478
Population, 2010	191,719
Population, 2000	194,973
Population, 1990	180,038
Population, 1980	139,060

City Facts

Year of Incorporation	1906
Governance Structure	City Council/City Manager
Area	30.6 square miles
Assessed Value, August 2013.....	\$24,503,084,246
Total Housing Units, 2000*	73,713
Total Housing Units, 2010*	76,269
Average Persons per Household, 2000*	2.72
Average Persons per Household, 2011**	2.67

Income

Estimated Median Household Income, 2000*	\$41,805
Estimated Median Household Income, 2011**	\$54,087

Home Valuations

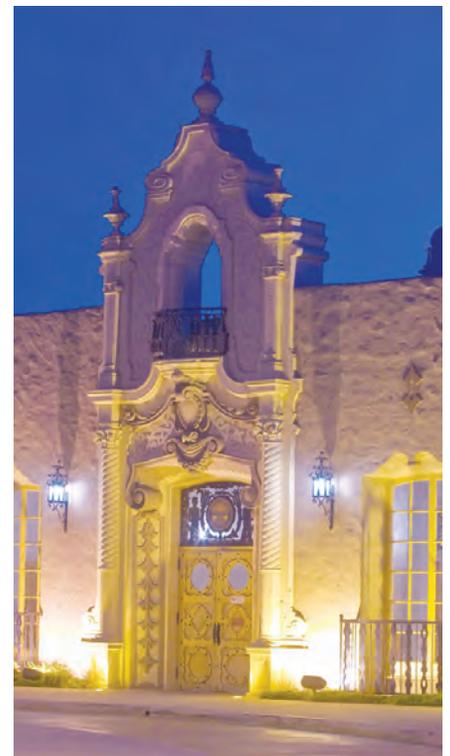
Median Value Owner-Occupied Housing Units, 2000*.....	\$325,700
Median Value Owner-Occupied Housing Units, 2011**....	\$624,100

City Finances

Fiscal Year 2013-14 Citywide Budget	\$737,941,725
Fiscal Year 2013-14 General Fund Budget	\$170,731,906

*According to U.S. Census

**According to 2007-2011 American Community Survey



City of Glendale, California

Table of Contents

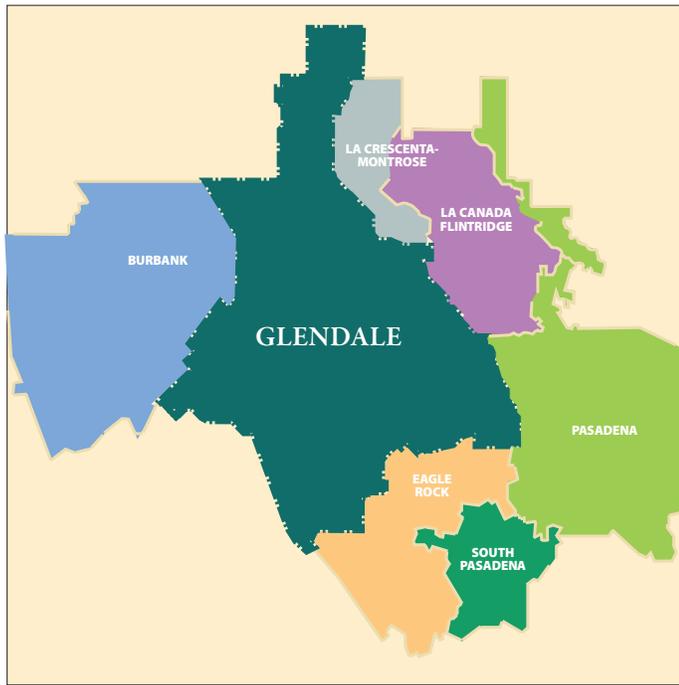
	Page Number
Introductory Section	
City Officials	i
About Our City	ii
Community Profile	INT-1
Form of Government	INT-2
Organizational Chart.....	INT-3
Boards and Commissions.....	INT-4
GFOA Distinguished Budget Presentation Award.....	INT-5
CSMFO Excellence Award in Operating Budget.....	INT-6
Budget Message	
City Manager’s Budget Message	BM-1
Attachment A – Citywide Strategic Goals and Characteristics	BM-8
Budget Guide	
Budget Document Organization	BG-1
Budget Policies & Procedures	BG-1
The Accounting System, Financial Policies, Investment Portfolio	BG-4
Principles of Compensation Management.....	BG-6
Fund Structures & Descriptions	BG-7
GANN Appropriation Limit	BG-9
Resolution Adopting Appropriations Limit	BG-11
Resolution Adopting General, Enterprise, & Other Misc. Budgets.....	BG-12
Resolution Reducing Transfer from Water & Power to the General Fund	BG-14
Resources and Appropriations	
Resources	RA-1
Appropriations	RA-12
Strategic Goals	
About This Section	SG-1
Fiscal Responsibility	SG-2
Exceptional Customer Service.....	SG-5
Economic Vibrancy.....	SG-8
Informed & Engaged Community.....	SG-11
Safe & Healthy Community.....	SG-14
Balanced, Quality Housing.....	SG-17
Community Services & Facilities.....	SG-20
Infrastructure & Mobility	SG-23
Arts & Culture	SG-26
Sustainability	SG-29
Financial Summary.....	SG-32
Key Performance Indicators.....	SG-34

City of Glendale, California

Table of Contents

	Page Number
Budget Summaries	
Summary of Resources & Appropriations	SUM-1
Summary of Appropriations by Department	SUM-2
Summary of Appropriations by Department/Fund	SUM-3
Summary of Appropriations by Fund Type	SUM-6
Summary of Transfers From Other Funds	SUM-9
Summary of Transfers To Other Funds	SUM-11
Summary of Budget by Fund Type	
General Fund	SUM-12
Special Revenue Funds	SUM-19
Debt Service Funds	SUM-33
Capital Improvement Funds	SUM-38
Enterprise Funds	SUM-51
Internal Service Funds	SUM-55
Summary of Revenues by Fund	SUM-62
Combined Fund Statement	SUM-89
Summary of Changes in Fund Balance	SUM-93
Personnel Summary	SUM-95
Personnel Changes	SUM-97
Department Budgets	
Administrative Services – Finance	A-1
City Attorney	B-1
City Clerk	C-1
City Treasurer	D-1
Community Development	E-1
Community Services & Parks	F-1
Fire	G-1
Glendale Water & Power	H-1
Human Resources	I-1
Information Services	J-1
Library, Arts & Culture	K-1
Management Services	L-1
Police	M-1
Public Works	N-1
Appendices	
Glossary of Terms	AP-1
Funds Used by City Departments	AP-7
Resolution Adopting the Glendale Housing Authority Budget	AP-9

City of Glendale, California **Community Profile**



The City of Glendale was incorporated on February 16, 1906 and spans approximately 30.6 square miles with a current population of approximately 194,478 people (US Census). Located minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City, Glendale is the fourth largest city in Los Angeles County and is surrounded by Southern California's leading commercial districts.

As one of its core functions, Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of four major freeways including

the I-5 Golden State Freeway, SR-2 Glendale Freeway, SR-134 Ventura Freeway, and the 210 Foothill Freeway; all provide easy access for residents, workers, and customers from around the region. Glendale also offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL), the City of Burbank, and the Metrolink Stations in both Burbank and Glendale.

The Bob Hope Airport in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, state-of-the-art healthcare facilities, and growing restaurant and entertainment options. Glendale is also one of Southern California's leading office markets featuring a wide range of properties and amenities. The City has over six million square feet of office space and is home to such recognized firms as Walt Disney Imagineering, Nestle USA, IHOP/Applebees, DreamWorks, LegalZoom, and Public Storage.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire city, although the majority of power is currently imported from other areas for cost savings. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

City of Glendale, California

Form of Government

Since its incorporation, Glendale has been a charter city governed by a City Council/City Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms, with elections taking place every odd-numbered year on the first Tuesday in April. Each year, the Mayor's position is rotated amongst the five Councilmembers. Other elected officials include the City Clerk and City Treasurer, while the City Manager and City Attorney are appointed by the City Council.

The City Manager acts as the Chief Executive Officer responsible for the daily operations of the City and appoints all department executives, who are in turn responsible for the daily operations within their individual departments. The mission and description of each department and their sections are discussed within the Department Budget section of this document. The City Attorney is responsible for providing a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts and programs, and defend legal actions filed against the City.

A variety of Boards, Commissions, and Committees volunteer their time to assist the City Council in serving the Glendale community. These bodies meet on a regular basis during open public meetings to identify and address specific needs and problems within their respective purview.

Executive Team

SCOTT OCHOA, **City Manager**

YASMIN K. BEERS, **Assistant City Manager**

JOHN TAKHTALIAN, **Deputy City Manager**

CINDY CLEARY

Director of Library, Arts & Culture

RONALD DE POMPA

Police Chief

MATTHEW DOYLE

Director of Human Resources

JESS DURAN

Director of Community Services & Parks

ROBERT P. ELLIOT, CPA

Director of Finance

MICHELLE FLYNN

City Auditor

BRIAN GANLEY

Chief Information Officer

MICHAEL J. GARCIA

City Attorney

HASSAN HAGHANI

Director of Community Development

ARDASHES KASSAKHIAN

City Clerk

PHILIP LANZAFAME

Director of Economic Development

RAFI MANOUKIAN

City Treasurer

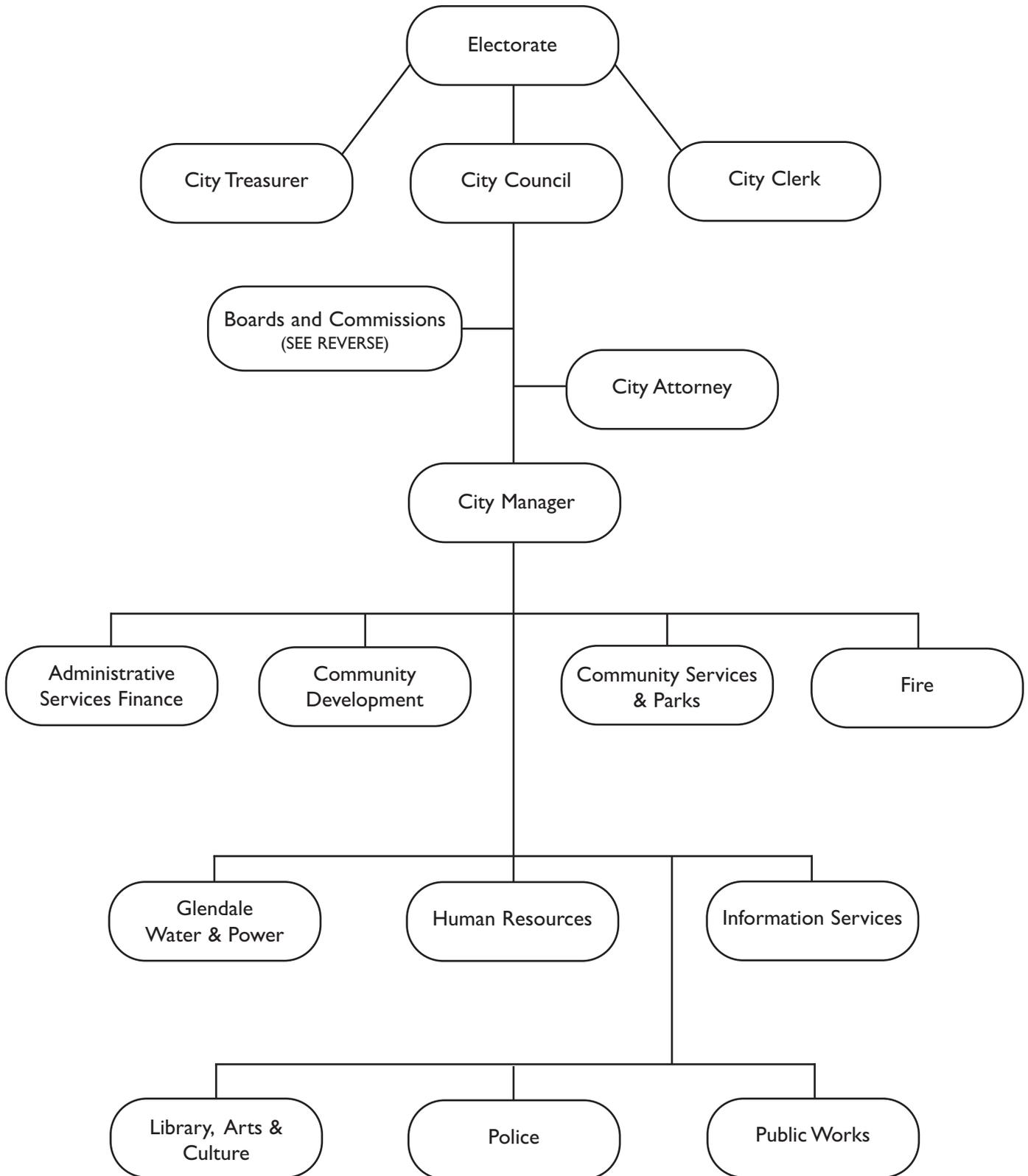
HAROLD SCOGGINS

Fire Chief

STEPHEN ZURN

General Manager of Glendale Water & Power
and Director of Public Works

City of Glendale, California
Organizational Chart



City of Glendale, California
Boards and Commissions

Arts & Culture Commission

Library, Arts & Culture

Audit Committee

Management Services

Building & Fire Board of Appeals

Community Development

Bob Hope Airport Authority

Management Services

Civil Service Commission

Human Resources

Commission on the Status of Women

Community Services & Parks

Community Development Block Grant Advisory Committee

Community Services & Parks

Design Review Board

Community Development

Glendale Housing Authority

Community Development

Glendale *Water & Power* Commission

Glendale Water & Power

Historic Preservation Commission

Community Development

Investment Policy Advisory Committee

City Treasurer

Parks, Recreation & Community Services Commission

Community Services & Parks

Planning Commission

Community Development

Transportation & Parking Commission

Public Works

City of Glendale, California

Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the fourth year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2013-14 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, California
Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2012-13. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the third year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2013-14 annual budget. This document will be submitted to be considered for another award this year.

ADOPTED
BUDGET
2013-14



CITY OF GLENDALE BUDGET MESSAGE

Honorable Mayor and Members of the City Council,

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City of Glendale for Fiscal Year (FY) 2013-14. The slow economic recovery in conjunction with the State's efforts to address its budget deficit by taking resources from cities have combined to make these past few years some of the most difficult budget years in recent history. In spite of the difficulty involved in preparing this budget, however, the managers and staff from each department, as well as the City Council, have approached the challenge in a professional and constructive manner. The focus clearly remains on how to best serve our diverse community - carefully balancing the myriad of needs with limited resources.

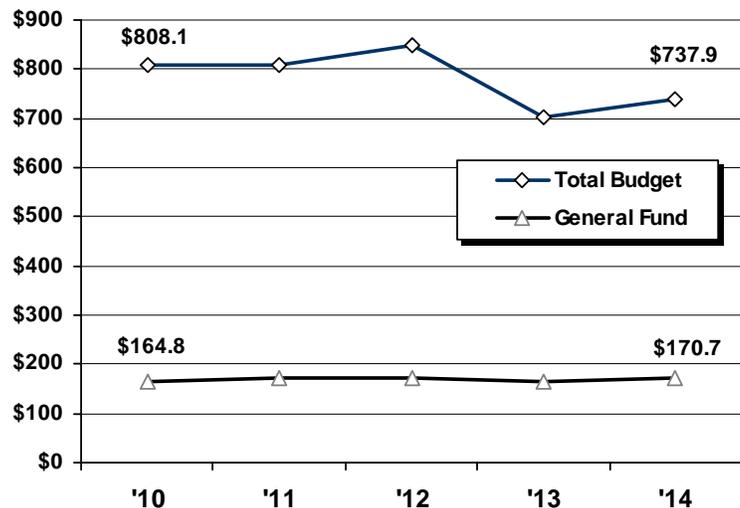
The total adopted budget for FY 2013-14 is \$737.9 million and includes all City funds, departments and programs. The General Fund's total budget is \$170.7 million from which the City pays for services commonly associated with local government such as: police and fire services, libraries, parks, public works, and administration.

The budget represents a total of 1,583 full-time salaried positions plus City Council for a total of 1,588 positions. This represents a net decrease of 17 full-time positions from last year and is primarily due to the elimination of vacant positions.

As part of the General Fund balancing strategies for FY 2012-13, the City's authorized personnel count has been reduced from 1,756 to 1,588, which is a 9.6% decrease. Needless to say, the organization is decidedly different today than it was a year ago at this time. Despite the significant reduction in personnel, we believe we have maintained fiscal responsibility and operational effectiveness.

This budget incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the four Budget Study Sessions held between May 7th and May 28th of this year. A public hearing on the budget was held on June 11, 2013 and the budget was adopted on June 25, 2013. This budget balances services and programs to address the many needs of our dynamic community within the context of diminished resources. The budget pressures presented to the City of Glendale has led to redefining the way services are delivered to our residents. This has translated into trying to maintain service levels with fewer resources. A variety of strategies have been employed that were aimed at being more cost effective in our approaches. These strategies included restructuring and consolidating several departments and related operations, employee concessions, revenue enhancements and fee increases, a hiring freeze, reduction of vacant positions, program reductions which included layoffs, and finally retirement incentives. During this prolonged economic crisis, the City Council and staff have wrestled with the needs and values of the organization and community in order to maintain a balanced budget. However, this budget does give high priority to an array of services and programs across all of the City's operations with a focus on structural or long-term cost reduction. After significant cuts and restructuring so dramatically over the last several years, it is a relief to be able to see a light at the end of the tunnel. For the upcoming year, we were able to prepare an operationally balanced budget without massive restructuring or cost reductions. While there is still

City Budget History
(in millions)



CITY OF GLENDALE

BUDGET MESSAGE

work to do to achieve structural balance, we believe the framework has been established to reach this goal within the next five years.

FY 2013-14 BUDGET OVERVIEW

The table below provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout the budget document includes the actual expenditures for FY 2011-12, the original budget for FY 2012-13 (adjusted for balancing strategies), the revised budget (includes all budget amendments approved by City Council) for FY 2012-13, and the adopted budget for FY 2013-14.

Total Appropriation Summary

Fund Type	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund	\$ 237,743,876	\$ 165,498,883	\$ 170,086,188	\$ 170,731,906
Special Revenue	227,773,062	95,257,252	102,309,610	89,983,396
Debt Service	36,207,650	3,792,062	3,792,062	4,092,062
Capital Improvement	26,391,002	15,166,120	16,699,377	15,465,798
Enterprise	314,195,086	336,465,217	342,562,082	364,771,055
Internal Service	73,754,864	81,302,867	91,480,344	92,897,508
All Funds	\$ 916,065,540	\$ 697,482,401	\$ 726,929,663	\$ 737,941,725

*Note:
Adjusted for Balancing Strategies

The budget increase in the General Fund, when compared to last year, is mainly attributable to a structural accounting change related to Glendale Water & Power; an increase in the PERS rate for miscellaneous and safety employees, and funding for the retirement incentives that were implemented last summer. Overall departments once again froze their Maintenance and Operation budgets, Internal Service Fund rates were held neutral relative to last year, and there were modest increases in employee salaries (step increases and contract negotiated cost of living adjustment for the Glendale Fire Fighters Association) and employee benefits such as medical, dental, and vision costs. In the last two fiscal years, respectively, the City Council has had to cut \$18 million and \$15 million from the General Fund, which has put considerable strain on the overall organization. It should be noted that for the first time since the recession, there is no estimated savings used to balance the General Fund budget. This is significant as it indicates that all of the strategies implemented over the last several years have begun to take root and helped the City sustain an operationally balanced General Fund budget.

The restructuring the City has undergone, particularly in the General Fund, has left the City in a relatively “good” position heading into FY 2013-14. Based on our revenue and appropriation estimates, we anticipated a minimal budget gap of approximately \$1.2 million, which was remedied by a one-time property tax distribution from the State as a result of a debt payment made by the Glendale Successor Agency. This is a vast improvement relative to last year when we had to close a \$15.4 million budget gap. The primary takeaway is that, despite the State of California’s budget issues and the slow economic recovery, Glendale is finding ways to thrive in the wake of the Great Recession. Glendale has led the way in the areas of pension reform and compensation reform in order to help ensure that operating costs do not crowd out service provision to the community. This is not by accident, but rather it is a reflection of

CITY OF GLENDALE

BUDGET MESSAGE

our employees' professionalism and dedication to the people they serve, through the City Council's vision, leadership, patience and discipline.

The financial pressures are not limited to the General Fund. For Special Revenue Funds, program cuts at the State and Federal levels have reduced the amount of grant funding we will receive, most notably in the Community Development Block Grant (CDBG) Fund. The General Fund Capital Improvement program has been significantly scaled back over the last several years. Enterprise Funds budget increases mainly in Electric and Water Utility Funds as Glendale Water & Power is tasked with improving and updating an aging infrastructure to continue to provide residents with high quality service. And lastly, as noted in prior years, we still have significant fund balance deficits in several Internal Service Funds most notably in Workers' Compensation, Employee Benefits and Retiree Health Savings Plan.

Part of the General Fund strategy is to start the process of funding the Capital Improvement Fund (401). Starting in FY 2012-13 and continued for FY 2013-14, 1% of the sales tax was transferred into the Capital Improvement Fund and we will look to increase this funding in future years. The City will continue to seek new funding sources to augment existing grants and community programs. Over the next several years, Management will also continue to address the Internal Service Fund deficits through gradual rate increases to the General Fund and other Funds, as well as pursue new revenues when deemed appropriate.

The elimination of redevelopment agencies in California has wiped out a major source of revenue that cities relied upon to rehabilitate blighted areas, repair aging infrastructure, and to fund affordable housing. After the Glendale Redevelopment Agency dissolved in February 2012, the City elected to serve as the Successor Agency for the former Redevelopment Agency. The Glendale Successor Agency is responsible for winding down redevelopment & housing operations, paying off debt service, and completing certain remaining infrastructure construction and community development activities as included in the State's approved Recognized Obligation Payment Schedules (ROPS). As Glendale emerges from the disruption and fiscal angst caused by the dissolution of the redevelopment agencies by the State, it has an opportunity to revise its economic development effort from one focused on the built environment to a more programmatic approach to developing the local economy, improving the business environment and assisting businesses to grow and prosper. As such, in July 2013 the City Council authorized the formation of the *Local Economic Development Agency (LEDA)* which will be dedicated to the improvement of Glendale's local economy.

GENERAL FUND RESERVES

As of the date of the last audited financial statements (fiscal year ended June 30, 2012), the General Fund unrestricted reserve was \$59.0 million, which represents 35.6% of FY 2012-13 General Fund appropriations. With the adoption of the FY 2013-14 budget, the anticipated General Fund reserve will be approximately 33% as of June 30, 2014. It should be noted that the General Fund reserve levels have historically been maintained above 30% in accordance with the current reserve policy (a floor of 30% with a target of 35%) adopted by the City Council.

EFFECTS OF ECONOMY

The U.S. economic growth has been averaging around 2% annually indicating the recovery from the great recession has been one of the slowest on record. The impacts of the Federal budget sequestration on grant funding, higher taxes on payrolls and upper income households, the weak global economy, and implementation of the Affordable Care Act will keep growth from accelerating faster in the short term. California's economy has gained considerable momentum over the past year, as strong growth in the technology sector has been joined by gains in tourism, entertainment and a rebound in home sales and

CITY OF GLENDALE

BUDGET MESSAGE

residential construction. Overall, economic activity in California is now growing in line with its historical trend, something relatively few states have been able to accomplish during this subpar economic recovery. California's unemployment rate fell to 8.5 percent in June and has considerably closed its gap relative to the nation.

California's economic recovery could best be described as "bifurcated" in that some regions and sectors are recovering quicker than others. Job growth has been more prominent in coastal communities in the knowledge, technology, and trade/export sectors of the economy. While unemployment in California, particularly in Los Angeles County, will continue to lag behind the national average, it is slowly moving in the right direction at the state and local levels. California's unemployment rate has decreased over the past year from 10.6% to 8.5%. Unemployment in Los Angeles County experienced a similar decline over the past year from 11.1% to 9.7%. On the national level, unemployment declined from 8.2% to 7.6% over the same time period. While it will still take several years to return to the pre-recession job levels, unemployment rates are heading in the right direction. Most industries are expected to add jobs in this coming year and next, including government and manufacturing but at a slower pace. Los Angeles County's unemployment rate is expected to fall, reaching 7% by 2016. As the labor market heals, sales tax receipts will respond with modest growth in 2013 and beyond.

Although Glendale's economic base is diversified with strong retail and financial services, the variety of issues in the economy involving the housing market, financial institutions, credit markets, consumer confidence, and the State budget issues has impacted Glendale. This has led to revenue stagnation in some of the major revenue sources in the General Fund including sales tax, property tax, and utility users' tax, as they are economically driven and were significantly impacted by the recession. While some leading indicators point to an economic recovery on a national level, it has and will continue to take time for the recovery to trickle down to local levels. This slow revenue growth combined with the dissolution of Redevelopment Agency has put a strain on the amount of resources available to the City, particularly in the General Fund. Suffice to say, revenue growth has not kept pace with the growth in expenditures. The City has made every effort to become more cost effective in our service delivery approaches while trying to minimize the impacts to service level.

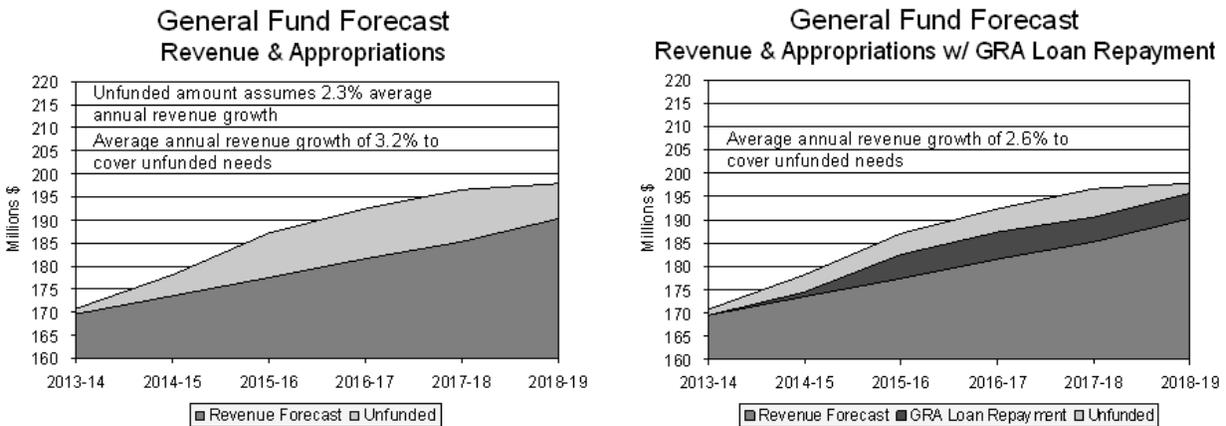
On the bright side, the economy is showing signs of recovery at the local level. Due to rising consumer confidence, improvements in the housing market, increased construction activity and a reduced rate of unemployment, Glendale is forecasting modest growth in key General Fund revenues such as property, sales, and utility users' taxes for the upcoming year. Overall the City has remained cautiously optimistic in its forecasting due to the uncertainty of the impacts of the federal sequestration on the economy and the decisions made at the state level that will invariably impact Glendale. Long term growth rates for General Fund revenues are projected to grow rather modestly, averaging about 2.3% annual growth over the next five years. A discussion of major revenue sources is included in the *Resources & Appropriations* Section.

FIVE-YEAR FINANCIAL FORECAST

In recent years, forecasting has taken a vital role in Glendale's budget planning, prompting us to make appropriate budget adjustments during the year to successfully meet challenges. Many variables were taken into consideration as we do not know what the future holds or what our actual revenues will be. It is difficult to predict economic booms or bursts that will impact the forecast. Revenue estimates are conservative and assume no voter approved revenue increases. Expenditure estimates are equally conservative as no salary adjustments were factored. We do have some control on how to fund certain future costs such as health care and other post employment benefits (OPEB) and to a certain extent the City's pension obligation with the Public Employees' Retirement System (PERS).

CITY OF GLENDALE BUDGET MESSAGE

Based on our conservative assumptions, our five-year forecast gives us a path towards achieving structural balance while outlining the challenges that lay ahead. The good news is that all of our costs – operational (day-to-day staffing and maintenance & operation), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by even modest and sustained growth in our revenues. The bad news is that meeting all of these obligations requires an average 3.2% annual revenue growth rate in the General Fund; while our expected average annual rate is 2.3%. The past several years have reinforced an important lesson: the fulfillment of expectations is an elusive and unpredictable goal that dictates reasonable restraint in our future planning. With the potential loan repayments from the former Glendale Redevelopment Agency (GRA), in the “out years” of FY 2018 and FY 2019 we are projecting relatively small deficits of \$6 million (about 3% of projected GF appropriations) and \$2.1 million (about 1%), respectively. Given that our funding of OPEB, internal service funds and capital improvement is discretionary, however, we believe that the City will remain operationally balanced. Yet in order to achieve and maintain a structural balance (wherein all of our ongoing costs are met by ongoing revenues), Glendale must continue to focus on fiscal discipline as we’re challenged to think of new ways to restructure and reshape our organization and consider the policy intersection of service provision, cost of doing business, revenue generation and quality of life.



These future projections do not presently assume any compensation increases for employees beyond those which have been previously agreed upon. This economic assumption was necessary to develop a comparative baseline – after all, revenue and appropriation estimates provided today will always change over time. Therefore, it is awfully difficult to assign a value to future increases. Likewise, it is not realistic to presume that salaries and benefits will remain flat for an extended period of time while we endeavor to deliver the same level of service. The five-year financial forecast does give us a reference point to draw from. Roughly three-fourths of the City’s operational (non-capital, non-energy purchases) are personnel related. We are a service business, after all, and so goes our people costs, so goes our cost-efficiency. Our employees at large have already participated in the compensation restructuring efforts that pushed Glendale to the forefront of municipalities. Over the years we have been increasing employees’ contributions towards pension and medical benefits. In addition, many of our employees have gone 5 years without any kind of salary increase despite increasing costs affecting their personal household budgets (understanding, of course, that while individual salaries have not generally increased, rising PERS and other employment costs have in fact increased the value of the total compensation paid for our employees). System-wide cost increase needs to be matched with an ongoing revenue increase. To the extent that our revenues outpace our projections; or we are able to reduce current costs through innovation, reorganization, or refining our business processes; or we are able to cultivate new revenue streams; we will have the ability to increase compensation throughout the organization. If we cannot realize these new revenues and/or savings, then it will be difficult to increase the pressure upon the City

CITY OF GLENDALE

BUDGET MESSAGE

budget from our single largest cost-driver: employee compensation which includes base salaries, PERS, health care and employment costs.

The economy is improving and our indicators are finally all trending positive. However, the State of California continues to hold hostage local economic development resources without any hint of a plan to try and put people back to work while simultaneously layering more unfunded mandates upon cities in the critically important arenas of public safety and environmental preservation. And while it is a sad truth that we actually expect the State to undermine our efforts, a more systemic threat emanates from within. As the impact of the recession ebbs and economic vitality creeps back into a more normalized growth pattern, the temptation to return to a pre-Great Recession paradigm represents perhaps the greatest challenge to our continued progress. Restoration of previous benefit standards and cost structures will effectively undo all of the progress that has been made over the last years.

FUTURE OUTLOOK

Despite the relatively positive news in a period of economic uncertainty, we still face an interesting challenge in the coming fiscal year: landing between a balanced year wherein we won't have to struggle mightily to balance our budget, and a future in which we can see the foreboding shapes of challenges to come. Like other cities, Glendale shares the challenges of lost Redevelopment funding and rising healthcare and pension costs. Perhaps the most significant challenge on the horizon is the expected rise in pension costs - by as much as 50% by FY 2019-20 – due to changes in the PERS actuarial assumptions. Other challenges include shoring up our Internal Service Funds, providing a stable funding source for General Fund Capital Improvement Projects, and implementing a long term funding strategy for the City's other post employment benefits. While FY 2013-14 looks to be an "easier" budget year than the previous three, the long term organizational decisions to be made and the need to encompass our entire organization in the evolution of Glendale will surely add a unique layer of complexity and difficulty.

Moving forward, our continuing challenge is to minimize the negative impact on our community and customers from the recent restructuring and ensure value to the taxpayers. Glendale's value proposition is the combination of the Council's priorities, the City's strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year's budget process, Council has reaffirmed the following priorities (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Economic Vibrancy
- Informed & Engaged Community
- Safe & Healthy Community
- Balanced, Quality Housing
- Community Services & Facilities
- Infrastructure & Mobility
- Arts & Culture
- Sustainability

These *priorities* have given rise to Departmental strategic goals that will alter, for the better, the way we deliver service and do business. These are goals that best indicate whether Departments had a "successful year". These goals are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the *outputs* in that they tell us what we are doing and how we are doing it.

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. The management and measurement of our performance will help to bring clarity amid this period of uncertainty. During last year's budget process, we indicated that FY 2012-13 was our year to

CITY OF GLENDALE

BUDGET MESSAGE

make reductions, reorganize, and deliver services in a new way; and FY 2013-14 will be an opportunity to observe our new structure, evaluate it, and make adjustments as needed. In consideration of goal attainment and our Key Performance Indicators, it appears that we have made adjustments where needed and have met our organizational targets and goals.

As Glendale continues to streamline its costs and strategic goals, quality of service and continuity are important - our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. The departmental restructuring will result in fewer people striving to provide as much or more services to the community. With Council's vision and a team of high-quality, ethical professionals; our value proposition to the community is renewed and has once again shaped this year's budget process. The FY 2013-14 budget is the new baseline, which is our new reality.

CONCLUSION

The FY 2013-14 budget for the City of Glendale is balanced with projected revenues and resources to support all projected expenditures. As in the past, this budget serves as the City Council's policy for providing the Glendale community with City services. At the same time, it serves as the City's financial plan for the year. This budget is reflective of the City Council and staff's desire to continue to improve upon existing programs and services – even in these most difficult of economic times. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a most desirable place to live, work and play.

My appreciation to all the Department Heads and Budget Officers who worked on this year's budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Jason Bradford, Finance Administrator, the Finance Budget Team; and again tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year's budget process.

The FY 2013-14 budget poses many challenges and I look forward to working with you on implementing the goals set forth in this budget.

Respectfully submitted,



SCOTT OCHOA, CITY MANAGER

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

CITYWIDE STRATEGIC GOALS AND CHARACTERISTICS

Fiscal Responsibility

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters of the City. We are committed to ensuring we are transparent in all matters relating to the finances of the City. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, financial responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

Exceptional Customer Service

In light of our budget strategies and impending staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

Economic Vibrancy

One of the City's major goals is fostering an environment that supports a diversity of vibrant businesses and job opportunities that are supported by a skilled labor force and a fiscally prudent and financially healthy government. In order to achieve this goal, the City strives to attract an appropriate mix of business and residential land use and maintains a balance between the City's workforce and housing. This is primarily achieved through a healthy collaboration between businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to maintain Glendale's financial viability, the City prudently maintains adequate resources and reserves for City provided services.

Informed & Engaged Community

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making process includes and is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a “sense of community” among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City’s processes have been streamlined, which not only provide for more effective interaction with the public but also helped to reduce the City’s operating expenses.

Safe & Healthy Community

As one of the top ten safest cities in Los Angeles County, the City is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale’s Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City’s departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensure that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

Balanced, Quality Housing

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and the homeless. While part of the City’s strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

City's success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

Community Services & Facilities

The City of Glendale is committed to providing parks, community centers, open space and a well-maintained trail system that enhances the character of the community and offers personal enrichment and recreational opportunities for members of the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and open space which is equitably distributed throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary strategic goals is a focus on community services and facilities that address the diverse needs of the community. This includes the delivery of quality services and the preservation, development, or expansion of community centers (i.e. parks, libraries, senior centers, etc.) that are geographically located in places of greatest need and accessible by all residents. In addition, emphasis is placed upon providing excellent customer service and the ability to be adaptable and responsive to the changing needs in the community.

Infrastructure & Mobility

A significant goal for the City is the existence of a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of effective land use strategies, the City is focused on the reduction of congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement, and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

Arts & Culture

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City attempts to support and promote local artists and arts organizations through the initiation of local arts and cultural events aimed at promoting the diverse cultures present within the community. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality art experiences for the entire community. As a result of strong leadership and support, the City strives to implement ongoing programs to recognize the City's cultural heritage while planning for its future.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative workforce within the City
- Businesses and services that serve the needs of our diverse community

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity
- Availability of multi-lingual City materials for public use
- Compliance with ADA and related accessibility requirements

Sustainability

One of Glendale's primary goals is the development of sustainable City principles either as a separate document or integrated into various elements within the City's General Plan in an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.

ADOPTED
BUDGET
2013-14



CITY OF GLENDALE

BUDGET GUIDE

BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services – Finance Department and an electronic version is also available on the City’s website at www.ci.glendale.ca.us. As noted in the Table of Contents, the Budget Document consists of the following sections:

- [Introductory Section](#) - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- [Budget Message](#) - This section includes the City Manager’s Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City’s strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- [Budget Guide](#) - The organization of the budget document is explained in this section along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- [Resources & Appropriations](#) - This section contains information about the major Resources and Appropriations used in preparing the FY 2013-14 Budget.
- [Strategic Goals](#) - This section includes information about the City’s accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City’s operations and services in relation to the strategic goals.
- [Budget Summaries](#) - The Budget Summaries section includes various schedules and reports which provide the financial plan adopted by City Council.
- [Department Budgets](#) - The Department Budgets section provides the mission and description of each department within the City’s organizational chart. This section also highlights how each department’s programs and services relate to the City’s strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- [Appendices](#) - The Appendices section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabulary, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Housing Authority.

BUDGET POLICIES & PROCEDURES

As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services,

CITY OF GLENDALE

BUDGET GUIDE

and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input and adopt the budget on or before June 30. Once adopted, the budget may only be amended or supplemented by 3/5 vote of the City Council. The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. The budgetary process is a year-long continuing process and consists of three distinct phases: *Budget Preparation*, *Budget Authorization*, and *Budget Execution*.

Budget Preparation

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2013-14 Adopted Budget:

January 31.....	Budget Kick-off Meeting
February 4	1 st Budget Document Deadline
March 4	2 nd Budget Document Deadline
March 7	Discussion of CIP Projects & Budget
April 3	3 rd Budget Document Deadline
April 11, 18	General Fund / Department Review

CITY OF GLENDALE

BUDGET GUIDE

May 7.....	<i>Budget Study Session #1</i> FY 2012-13 Update & Year-End Projection FY 2013-14 Budget Preview Organizational Profile Council Priorities Department Dashboards & Key Performance Indicators
May 14.....	<i>Budget Study Session #2</i> FY 2013-14 General Fund Proposed Budget General Fund Five Year Forecast Revenue Estimates & Proposed Fee Increases
May 21.....	<i>Budget Study Session #3</i> Capital Improvement Program
May 28.....	<i>Budget Study Session #4</i> Budget Overview Department Budget Presentations Budget Wrap-Up
May 29.....	Final Budget Document Deadline
June 11.....	Public Hearing
June 25.....	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

Budget Authorization

Budget authorization is concerned with public hearings and final enactment of the budget, which includes the authorization of funds, possible increases of fees and user charges, and the adoption of necessary resolutions to effectuate the budget's plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require Council action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

CITY OF GLENDALE

BUDGET GUIDE

- [Cost Control](#) - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
- [Cost Accounting](#) - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making.
- [Post Audit](#) - The performance of a verification of the propriety of the manner in which funds are expended.
- [Management Review](#) - Management review entails a comparison of actual performance to projected goals, service levels, and program changes.

THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO

Accounting System

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. Resources for the Capital Improvement Program shall be:
 - A. All of the Scholl Canyon Royalty Fees. For FY 2013-14, 100% of sales tax revenues will be deposited to the General Fund with a 1% transfer of these revenues to the Capital Improvement Fund (401).
 - B. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
 - C. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$1,500,000 from the Capital Improvement Fund (401).
 - D. The Parks Mitigation Fee Fund (405), Library Mitigation Fee Fund (407), and Parks Quimby Fund (408) will derive their resources from Parks and Library Mitigation fees (AB 1600), Parks Quimby fee, as well as fund balance from prior years.
- III. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process, but the goal will be to eliminate the transfers. There is no transfer for FY 2013-14.

CITY OF GLENDALE BUDGET GUIDE

- IV. The City will continue to fund all City governmental capital improvements on a “pay-as-you-go” or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.
- V. The City will continue to fund post-employment liabilities on a “pay-as-you-go” or cash basis as the expense is paid out.
- VI. The City will maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
- VII. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- VIII. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, recommends an adoption of a formal comprehensive fund balance policy to serve as the framework upon which consistent operations may be built and sustained.
 - A. Non-spendable Fund Balance – At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.
 - B. Restricted Fund Balance – The restricted fund balances are restricted for specific purposes by third parties or legislative action.
 - C. Committed Fund Balance – The committed fund balances include amounts that can be used only for specific purposes determined by the formal action of the City Council, as they are the highest level of decision-making authority. Council must have at least a 3 to 2 vote to pass a resolution for the specific purpose. These committed amounts cannot be used for any other purpose unless the City Council remove or change the specified use through the same type of formal action taken to establish the commitment.
 - D. Assigned Fund Balances – Comprised of amounts intended to be used by the City for specific purposes but are not restricted or committed.
 - E. Unassigned General Fund, Fund Balance – The City will strive to maintain a General Fund Reserve (including the Charter required reserve) of 35% and not less than 30% of the budget.
- IX. The City will continue to recognize equipment replacement needs and will set aside money into Internal Service Funds for all General Fund equipment on an annual basis. The Fleet/Equipment Management Fund will continue to fund for the replacement of governmental mobile equipment. Effective July 1, 2010, the City restructured the Information Services Department (ISD) and established the ISD Infrastructure Fund to fund and facilitate the replacement of all technology equipment supported by the ISD Department.
- X. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.

CITY OF GLENDALE

BUDGET GUIDE

- XI. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
- XII. The City will continue to maintain an Investment Committee with the primary purpose of serving in an advisory role. The Investment Committee will function under their own prescribed procedures as defined by their adopted charter.
- XIII. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

Investment Portfolio

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety; protect, preserve, and maintain cash and investments; (2) Liquidity; maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield; yield should become a consideration only after the basic requirements of safety and liquidity have been met.

PRINCIPLES OF COMPENSATION MANAGEMENT

- I. The City shall seek to balance the Council priorities of Fiscal Responsibility and Exceptional Customer Service by attracting and employing quality City personnel within a sustainable financial structure.
- II. All elements of employee compensation must be funded and secured, and based on the City’s ability to pay.
- III. The City shall periodically endeavor to calibrate compensation for classifications at the average of comparable cities in the defined market. However, the City may establish select compensation classifications more competitively within the market, based on department mission, program priority, and market forces.
- IV. In addition to consideration of market comparisons, the City shall also endeavor to analyze internal organizational equity within comparable job classifications and amongst the respective bargaining units.
- V. Merit compensation increases and/or bonus consideration shall be based solely on employee performance and on the City’s ability to pay in a non-discriminatory fashion.
- VI. In order to sustain the defined-benefit model, employees shall participate in funding retirement costs to the maximum extent possible.
- VII. The City’s PERS program participation will reflect sustainable actuarial horizons.
- VIII. The City’s total General Fund workforce costs should not exceed 75% of net operating expenses on an annual basis.

CITY OF GLENDALE

BUDGET GUIDE

- IX. The City's total management costs should not exceed 25% of its total personnel costs, ensuring a trim and efficient organizational structure.
- X. Employee time accruals will be monitored and utilized to ensure that separating employees' payouts are minimized.

FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

General Fund

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

Special Revenue Funds

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book. However, these funds will temporarily remain in the summary section of the book to show prior years data for reporting purposes only.

Debt Service Funds

These funds are intended to account for the resources allocated toward debt service. The City of Glendale has no general obligation debt. Its long-term debt in the Debt Service Funds is comprised of governmental activities such as the Glendale Redevelopment Agency's tax allocation bonds, the Police Facility Certificates of Participation (COPs), the capital lease for the Municipal Services Building construction and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the Glendale Redevelopment Agency in February 2012, the Redevelopment Agency's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book. However, these funds will temporarily remain in the summary section of the book to show prior years data for reporting purposes only.

Capital Improvement Program (CIP)

The Capital Improvement Program in the General Fund includes funding for a variety of City projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Parks Mitigation Fee (Fund 405), San Fernando Road Corridor Tax Share (Fund 406), Library Mitigation Fee (Fund 407), and Parks Quimby Fee (Fund 408). These funds provide the resources for the governmental Capital Improvement Projects.

CITY OF GLENDALE

BUDGET GUIDE

Due to the size of the Capital Improvement Projects, they are presented on a ten year plan basis, with the "Future Years" column representing a cumulative of five years projections. When the FY 2013-14 City of Glendale budget is adopted by the City Council, only the FY 2013-14 CIP budget is approved and authorized. The years beyond FY 2013-14 are included for informational and planning purposes so that Council may also take into consideration the needs in future years.

Enterprise Funds

Enterprise Funds' primary sources of revenues are charges for services, and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Recreation, Hazardous Disposal, Parking, Refuse Disposal, and Fire Communication.

Internal Service Funds

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet/Equipment Management, Joint Helicopter Operation, ISD Infrastructure, ISD Applications, ISD Wireless and all of the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

CITY OF GLENDALE

BUDGET GUIDE

GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4. Statutes clarifying certain provisions of Proposition 4 are now codified in Article XIII-B of the California Constitution. This Article is commonly known as the "GANN Initiative". The Initiative established constitutional spending limits for California governmental agencies based on the Consumer Price Index and population growth. Concurrent with Proposition 4, the Government Code, Section 7910(a), requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year.

Due to the GANN's constraint on State and local governments to respond effectively to the demands of rapid growth around California, a legislative-business-labor coalition drafted and supported Proposition 111, which was adopted June 5, 1990. The updated provisions provide an agency to select the California Per Capita Personal Income or non-residential property assessed valuation growth, whichever is higher. Cities may also choose to use the percentage rate of change in population within the City or County they are located in, whichever is higher. For FY 2013-14 the percentage of change in population for Los Angeles County was used.

The Appropriation Limit for FY 2013-14 is based on the prior year Appropriation Limit. The change in the Los Angeles County population (0.69 %) and the per capita growth rate (5.12%) are converted into a ratio and multiplied together to obtain a calculation factor, which is then multiplied by the prior year Appropriation Limit. The change in population used represents the change in population for Los Angeles County for the period of January 2012 to January 2013. Based on this calculation, the 2013-14 Appropriation Limit is \$225.3 million. The City's total appropriation subject to the GANN Initiative spending limits is \$149.1 million, which is \$76.2 million below the limit as reflected by the calculation on the next page. The City is in compliance with the State spending limits for FY 2013-14.

CITY OF GLENDALE BUDGET GUIDE

GANN APPROPRIATION LIMIT

FISCAL YEAR 2013-14 ADOPTED BUDGET

	Fiscal Year 2012-13 Limit	\$ 212,857,253
1-1-2012 Population (Revised)	192,750	
1-1-2013 Population (Estimate)	193,652	
City Population Growth	0.47 %	
County Population Growth	0.69 %	
Per Capita Growth (Per California Department of Finance)	5.12 %	
Calculation:		
County Population Converted to a Ratio (a)	1.0069	
Per Capita Growth Converted to a Ratio (b)	1.0512	
Calculation of Factor for FY 2013-14 (a)*(b)	1.0585	
		\$ 225,299,458
		\$ 149,139,408
	Total Under/(Over)	\$ 76,160,050

Adopted
6/25/13
Quintero/Najarian
All Ayes

RESOLUTION NO. 13-100

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE

WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for fiscal year 2013-14 and in doing so has elected to use the change in Per Capita income and change in the County's Population and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the fiscal year 2013-14 of \$225,299,458.

Adopted this 25th day of June, 2013.



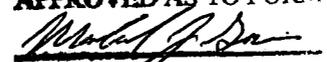
Mayor

ATTEST:



City Clerk

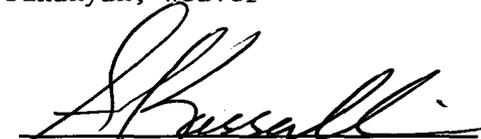
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

APPROVED AS TO FORM


City Attorney
DATE 6/20/13

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 13-100 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 25th day of June, 2013, and that the same was adopted by the following vote:

Ayes: Friedman, Najarian, Quintero, Sinanyan, Weaver
Noes: None
Absent: None
Abstain: None



City Clerk

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RESOLUTION NO. 13-101

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
ADOPTING A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER
MISCELLANEOUS BUDGETS FOR THE FISCAL YEAR 2013-14

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2013-14.

SECTION 2: The amount of \$170,731,906 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2013.

SECTION 3: The amount of \$89,983,396 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2013.

SECTION 4: The amount of \$4,092,062 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2013.

SECTION 5: The amount of \$15,465,798 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2013.

SECTION 6: The amount of \$364,771,055 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2013.

SECTION 7: The amount of \$92,897,508 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2013.

SECTION 8: The number of authorized classified and unclassified budgeted salaried positions is 1,588.

SECTION 9: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 10: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 11: The City Clerk shall certify to the adoption of this Resolution:

RESOLUTION NO. 13-101

Adopted this 25th day of June, 2013.



Mayor

ATTEST:


City Clerk



CITY OF GLENDALE
DATE 6/18/2013
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 737,941,725



Director of Finance

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 13-101 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 25th day of June, 2013, and that the same was adopted by the following vote:

Ayes: Friedman, Najarian, Quintero, Sinanyan, Weaver
Noes: None
Absent: None
Abstain: None



City Clerk

APPROVED AS TO FORM


City Secretary
DATE 6/28/13

RESOLUTION NO. 13-99

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
REDUCING THE PERCENTAGE OF OPERATING REVENUE OF THE GLENDALE
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM GLENDALE
WATER AND POWER (ELECTRIC) TO THE GENERAL FUND
FOR FISCAL YEAR 2012-13**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from Glendale Water and Power to the General Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2012-13, the Council has considered the matter and determined that the transfer should again be suspended for the Water Works Enterprise and decided that it should be reduced to \$20,857,000 of said revenue for the Electric Works Enterprise and that such reduction was necessary to insure the sound financial position of the Glendale Water and Power Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE that the amount of operating revenue to be transferred from Glendale Water and Power for the fiscal year 2012-13 shall be continued to be suspended of said Water Works and the absolute sum of \$20,857,000, or 12.7% of said Electric Works, and that such reduction is necessary to ensure the sound financial position of the Glendale Water and Power Department.

Adopted this 25th day of June, 2013.



Mayor

ATTEST:



City Clerk

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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

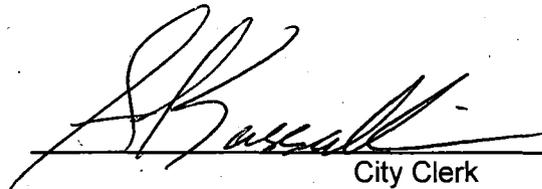
I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 13-99 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 25th day of June, 2013, and that the same was adopted by the following vote:

Ayes: Friedman, Najarian, Quintero, Sinanyan, Weaver

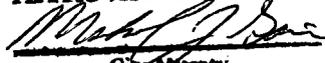
Noes: None

Absent: None

Abstain: None


City Clerk

APPROVED AS TO FORM


City Attorney

DATE 6/20/13

ADOPTED
BUDGET
2013-14



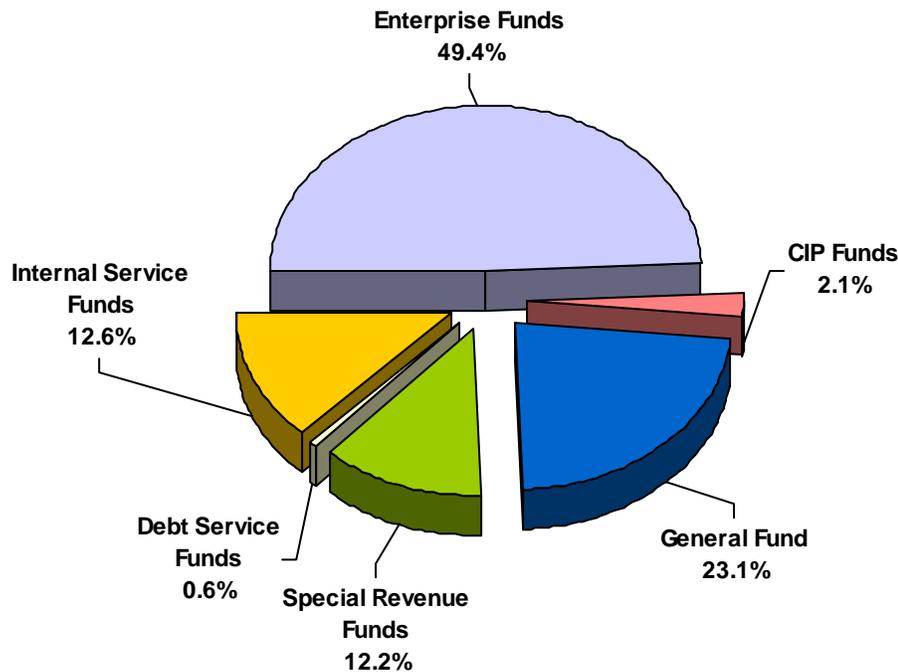
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2013-14 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2013-14 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$737.9 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2013-14:

FY 2013-14 Total City Resources
\$737.9 Million



Total City Resources
(In Millions)

General Fund	\$ 170.7
Special Revenue Funds	89.9
Debt Service Funds	4.1
Capital Improvement (CIP) Funds	15.5
Enterprise Funds	364.8
Internal Service Funds	92.9
Total Resources:	\$ 737.9

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund

The General Fund Resource budget for FY 2013-14 is projected to be \$170.7 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property, sales, and utility users taxes in addition to other various fees, taxes and transfers from other funds.

The table below shows the estimates of the major revenue sources for the General Fund by category for FY 2012-13 and FY 2013-14.

General Fund Resources

Category	Adopted 2012-13*	Proposed 2013-14	Increase / (Decrease)	% Change
Revenues				
Property Taxes	\$ 44,456,900	\$ 45,185,000	\$ 728,100	1.6%
Sales Taxes	31,027,500	32,866,000	1,838,500	5.9%
Utility Users Taxes	27,000,000	27,600,000	600,000	2.2%
Occupancy & Other Taxes	8,830,000	9,090,000	260,000	2.9%
Licenses & Permits	5,585,000	6,455,000	870,000	15.6%
Fines & Forfeitures	1,200,000	1,100,000	(100,000)	-8.3%
Use of Money & Property	3,933,000	3,385,000	(548,000)	-13.9%
Revenue from Other Agencies	285,000	100,000	(185,000)	-64.9%
Charges for Services	2,503,150	1,904,394	(598,756)	-23.9%
Misc & Non-Operating	1,095,000	1,095,000	-	0.0%
Interfund Revenue	14,676,333	16,195,375	1,519,042	10.4%
Transfers from Other Funds	23,907,000	23,657,000	(250,000)	-1.0%
Total Revenues	\$ 164,498,883	\$ 168,632,769	\$ 4,133,886	2.5%
Use of Fund Balance				
Retirement Incentives	\$ -	\$ 897,888	\$ 897,888	N/A
Use of Prior Year Surplus**	1,000,000	1,201,249	201,249	20.1%
Total Use of Fund Balance	\$ 1,000,000	\$ 2,099,137	\$ 1,099,137	109.9%
Total Resources	\$ 165,498,883	\$ 170,731,906	\$ 5,233,023	3.2%

Notes:

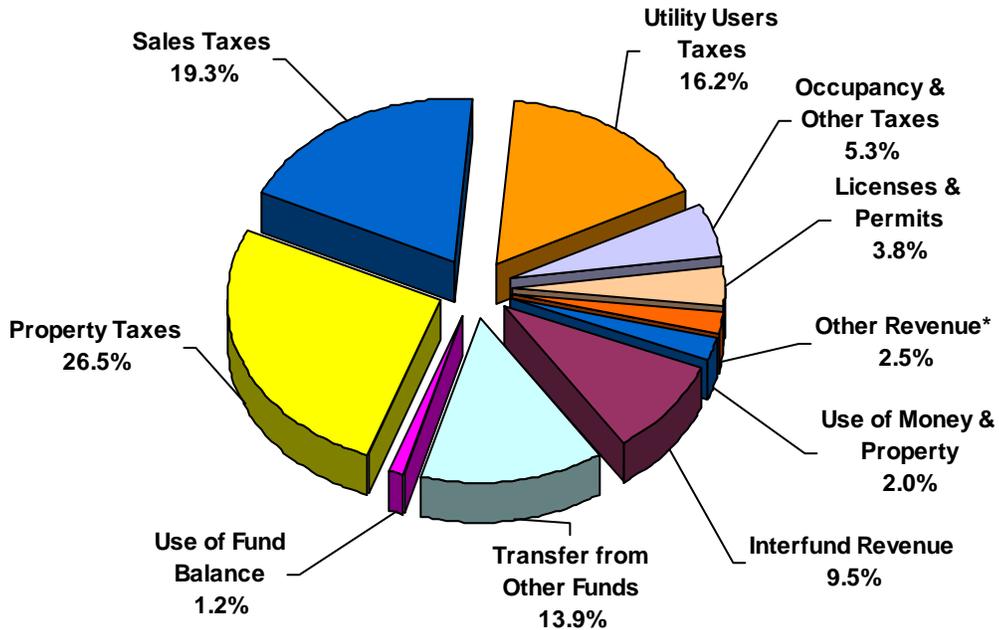
* Adjusted for Balancing Strategies

** For FY 2013-14, per City Council direction, use of one-time Property Tax Distribution received in FY 2012-13

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Approximately 62% of the City's General Fund resources consist of three revenue sources: property taxes, sales taxes and utility users taxes. Other General Fund revenues include franchise tax, transient occupancy tax, building & planning permits, fines & forfeitures, use of money & property and other revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth discussion on all of the major General Fund revenue categories.

FY 2013-14 General Fund Resources
\$170.7 Million



Note:
* Other Revenue: Fines & Forfeitures, Revenues from Other Agencies, Charges for Services and Miscellaneous Revenues.

Property Taxes are the largest revenue source in the General Fund. It represents 26.5% of the total General Fund resources for FY 2013-14 budget. For FY 2013-14 the property tax is forecasted to increase by \$728 thousand, or 1.6%. This increase is mainly attributable to an increase in the assessed property valuation. Also, the property tax administrative fees (PTAF) charged by the County of Los Angeles is estimated to decrease for FY 2013-14.

Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus overriding rates to pay specifically approved voter indebtedness. The City of Glendale receives 13.5% of the 1% levy on assessed value.

It should be noted that starting in FY 2004-05, the City received additional property tax to compensate for the elimination of the Vehicle License Fee (VLF) and change in allocation formulas in the VLF adjustment

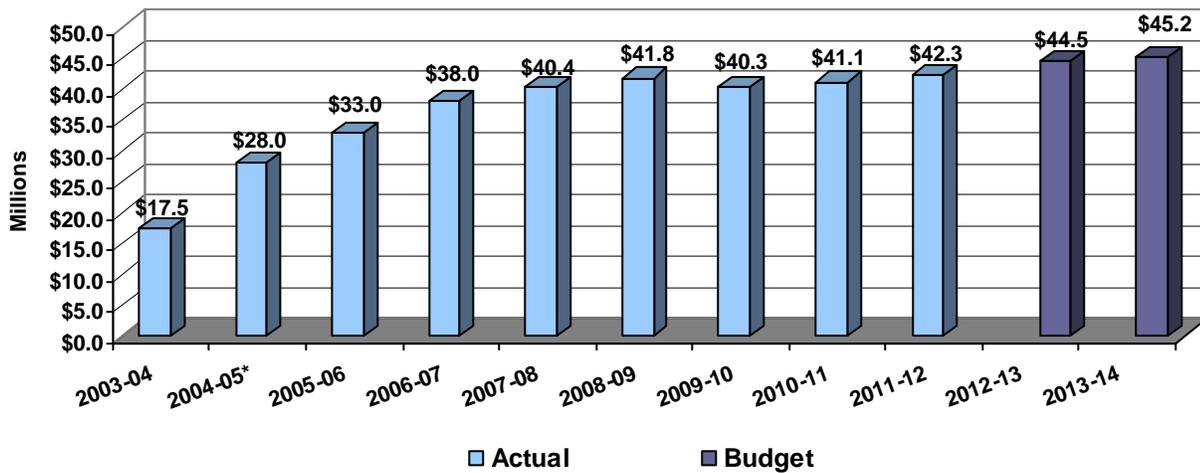
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

amounts. This accounts for the large increase in Property Tax revenue from FY 2003-04 to FY 2004-05. In subsequent years, this property tax grew in proportion to the growth in assessed valuation in our jurisdiction.

As a result of the elimination of the GRA due to AB 1x26, the City expects to receive additional property taxes, which was formerly tax increment revenue allocated to the GRA. The tax increment represents property taxes that were generated from the increase to the base (at project inception) assessed property valuation of each project area. Amounts under the base are remitted to the City as general property tax; amounts over the base used to be remitted to the GRA as tax increments. Due to AB 1x26, the General Fund will receive an estimated amount of \$700 thousand in property taxes, which was formerly tax increment revenue.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City's General Fund.

Property Taxes – General Fund



Note:
*Starting FY 2004-05, the Property Tax category includes the VLF backfill

Top 10 Property Taxpayers (In Alphabetical Order)

Essex 416 on Broadway LP	Joseph A. Perry
Glendale Adventist Medical	PR Glendale Plaza Office California LLC
Glendale Fashion Associates, LLC	Property Reserve Inc.
Glendale Memorial Hospital & Health Center	Tishman Speyer Archstone-Smith
Grand Villa Glendale, LLC	Verdugo Mob LP

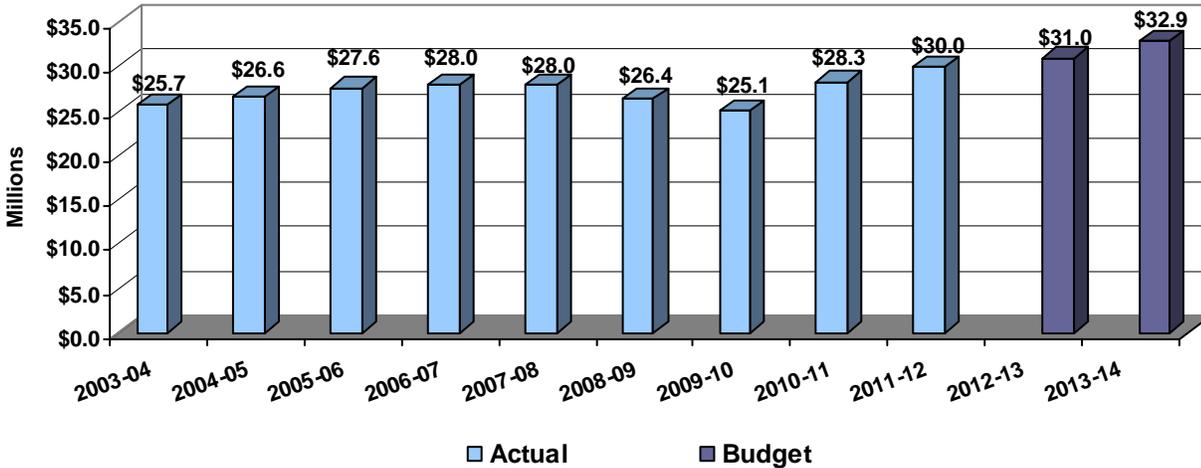
Source: HdL Coren & Cone 2012-13 property data (Tax District #1)

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Sales Taxes are the second largest revenue source in the General Fund, representing 19.3% of the total General Fund resources estimated for the FY 2013-14 budget. For FY 2013-14, Sales Tax is forecasted to increase by \$1.8 million, or 5.9%, for a total of \$32.9 million. Glendale’s retail sales have risen on strong demand for new autos and increased consumer spending. Also on a positive note, Los Angeles County’s unemployment rate is expected to continue its gradual decline from 11.1% in FY 2012-13 to 9.7% in FY 2013-14*.

It should be noted that starting from FY 2003-04 through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund. Starting in FY 2009-10, 96% of the Sales Tax went to the General Fund, and this was increased to 100% for FY 2010-11 and FY 2011-12. Starting in FY 2012-13, we have restored sales tax funding to the Capital Improvement Fund, albeit only 1% of the estimate. This is part of our strategy in becoming structurally balanced and we will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.

Sales Taxes – General Fund



**Top 20 Sales Tax Producers
(In Alphabetical Order)**

- | | |
|--|---|
| <ul style="list-style-type: none"> Allen Gwynn Chevrolet Apple Computer Bob Smith Toyota Calstar Mercedes Diamond Honda of Glendale Financial Services Vehicle Trust Glendale Dodge Chrysler Jeep Glendale Mitsubishi Glendale Nissan Infiniti JC Penney | <ul style="list-style-type: none"> Lexus of Glendale Macy’s Nordstrom Pacific BMW Sears Star Ford Lincoln Target Toyota of Glendale Video Equipment Rental Vons |
|--|---|

Source: HdL Coren & Cone

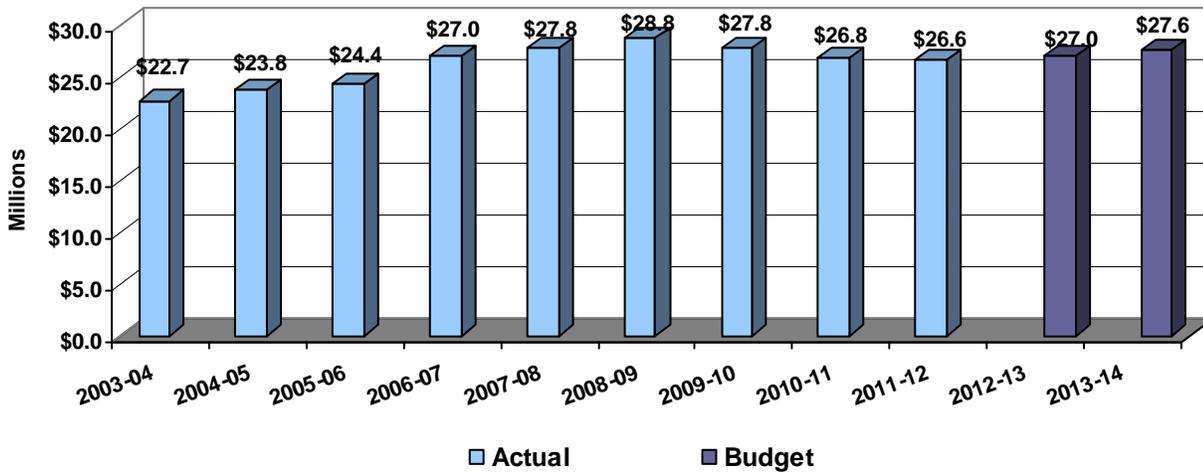
Note:

*Source: LACEDC 2013-14 Economic Forecast & Industry Outlook

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

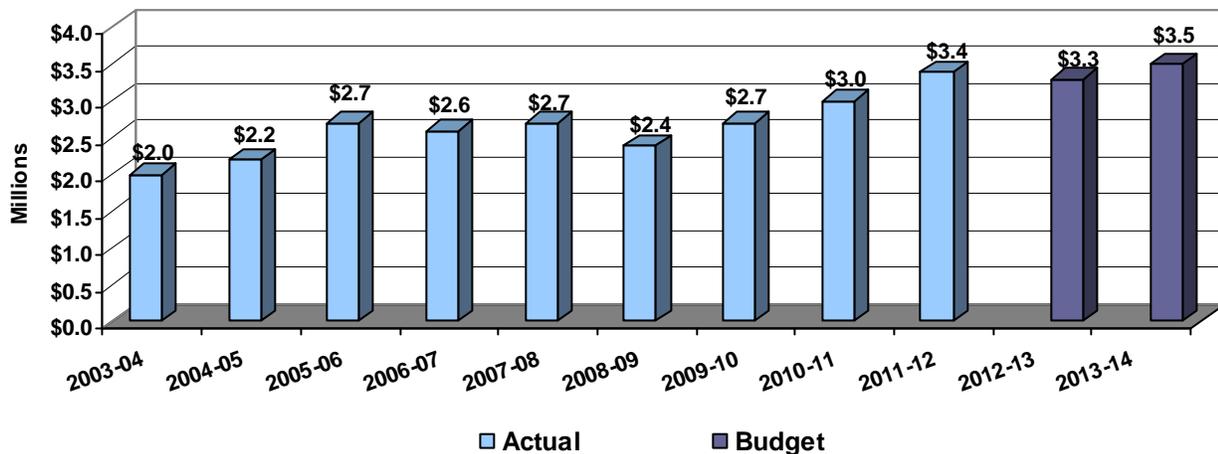
Utility Users Taxes (UUT) are the third largest revenue source for the General Fund, representing 16.2% of the total General Fund resources estimated for FY 2013-14 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. Last year UUT revenues were impacted by the economic downturn; however, for FY 2013-14 the revenues are estimated to increase by \$600 thousand, or 2.2%, for a total \$27.6 million. The graph below illustrates historical and forecasted revenue for UUT.

Utility Users Taxes – General Fund



Transient Occupancy Tax (TOT) represents about 2.0% of the total General Fund resources in the FY 2013-14 Adopted Budget. This tax is levied at 10% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on the graph below, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2013-14, TOT revenue is anticipated to increase by \$200 thousand, or 6%.

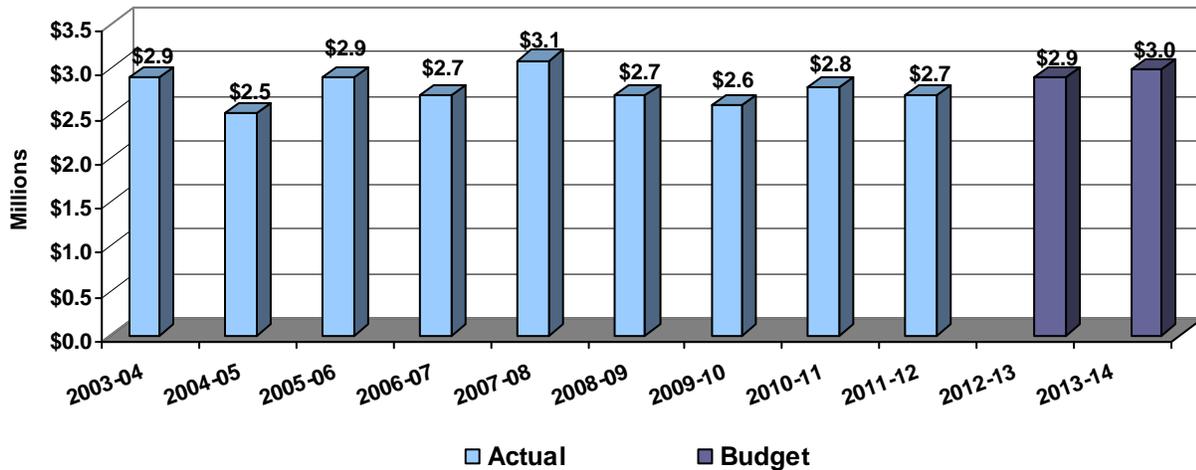
Transient Occupancy Tax – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

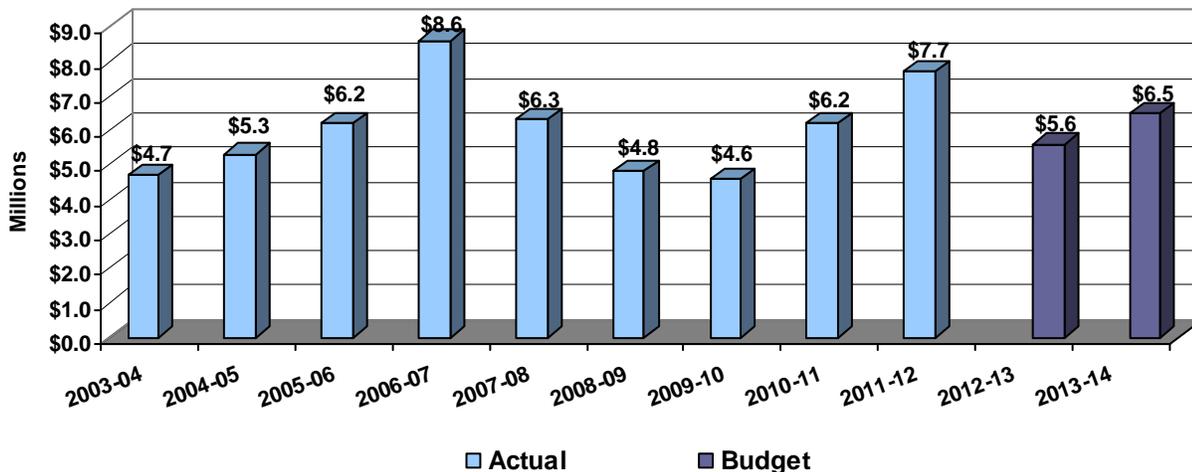
Franchise Tax is a charge for the right-of-way or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. The Franchise Tax represents about 1.8% of the total General Fund resources in the FY 2013-14 Adopted Budget. Starting in FY 2008-09, this revenue dropped due to the economic recession, but is beginning to rebound. For FY 2013-14 we are estimating for franchise tax to increase slightly by \$60 thousand, or 2.0% for a total of \$3.0 million. This is primarily due to an increase in commercial and residential units in the City during the last two years.

Franchise Tax – General Fund



Licenses & Permits include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses & Permits represent 3.8% of the total General Fund resources for FY 2013-14 Adopted Budget. The Licenses & Permits category decreased significantly from FY 2007-08 through FY 2009-10 due to the economic recession in which the construction industry was severely impacted. Starting in FY 2010-11, there was an increase in construction projects which included Disney, Doran Gardens, 200 E. Broadway Lofts, the Triangle Project and the renovation of the historic Seeley's building. For FY 2013-14 the revenue is estimated to increase by \$870 thousand or 15.6%.

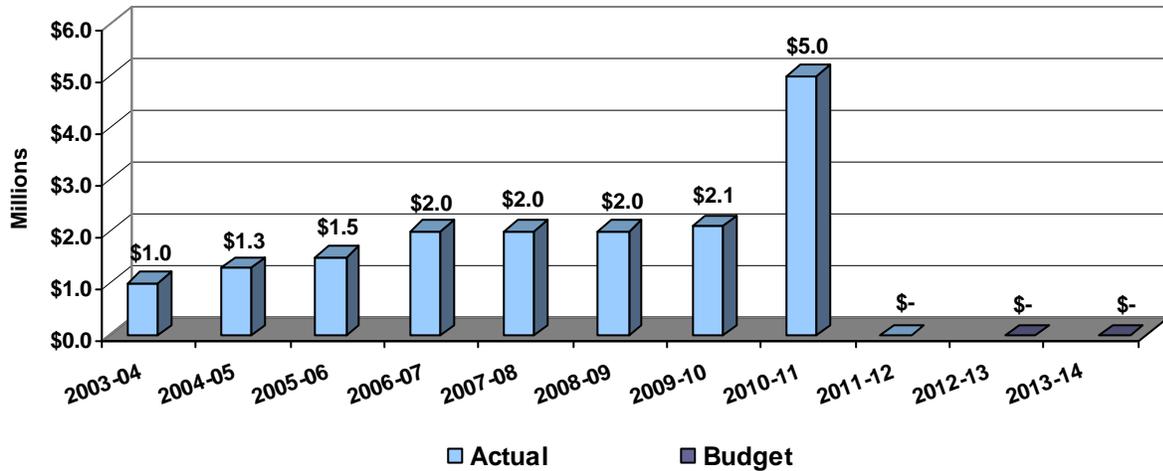
Licenses & Permits – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

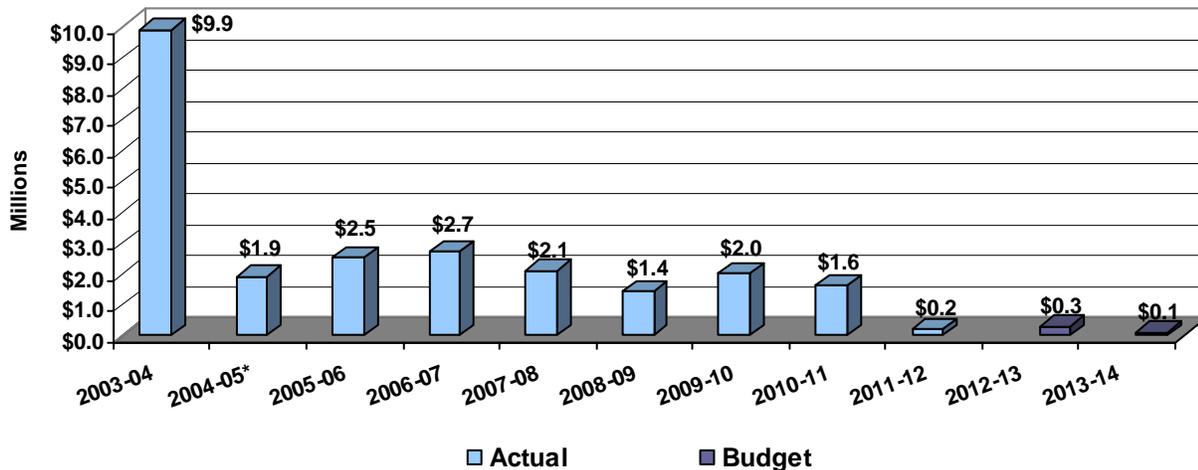
Intergovernmental Revenue is the loan repayment from the GRA to the General Fund. When the GRA was formed, the General Fund loaned a significant amount of money to the Agency which was slowly being repaid using tax increment generated from new projects in the Redevelopment project areas. This was a common practice among cities throughout the State as a way to provide enough working capital to commence projects and start generating tax increment revenue. The agencies would then use proceeds from the property tax increment generated to repay the loans and associated interest. Due to AB 1x 26, the loan from the General Fund to the GRA was invalidated; therefore starting in FY 2011-12 the loan repayment ceases to exist.

Intergovernmental Revenue – General Fund



Revenues from Other Agencies mainly consists of Federal, State and Local grants, which includes State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. For FY 2011-12 the State suspended the motor vehicle in lieu fee and this suspension will continue for FY 2013-14. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter. It's worth noting that starting in FY 2012-13 the State Home Owners Exemptions revenue category has been moved from Revenues from other Agencies to Property Taxes category.

Revenues from Other Agencies – General Fund

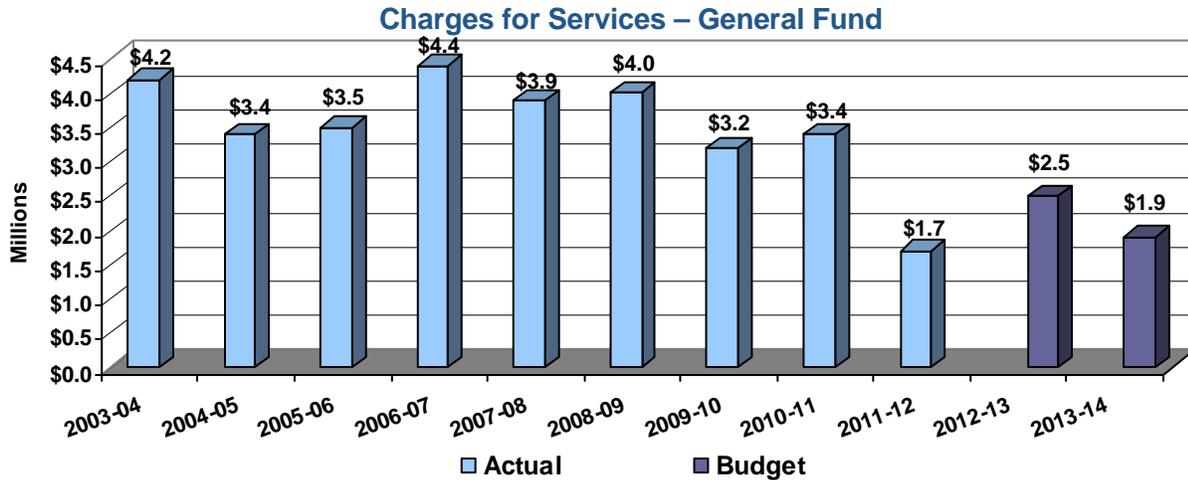


Note:

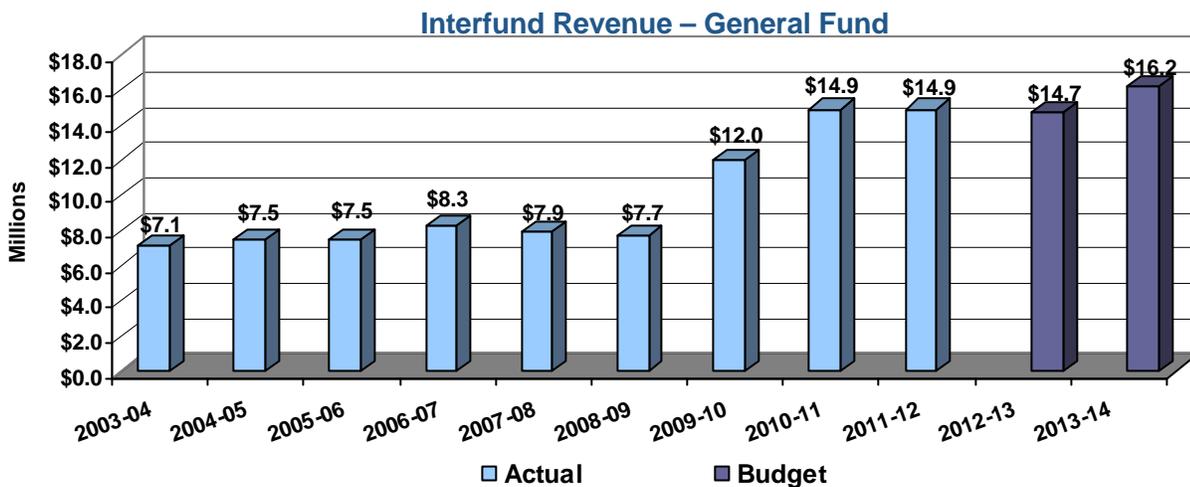
*In 2004 the California Legislature approved a VLF for property tax swap as part of a state-local budget agreement. This accounts for the significant drop in the revenue category for FY 2004-05 and a corresponding increase in the Property Tax category.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Charges for Services are generally known as user fees that are charged for a variety of services provided to the general public. Fees charged for services in this category include library fees, fire fees, special police fees, map and publication fees and code enforcement fees. The large decrease in FY 2011-12 is primarily due to the shifting of the Glendale Youth Alliance (GYA) from the General Fund to a Special Revenue Fund (211). For FY 2013-14 this category is estimated to decrease by \$599 thousand, or 23.9%, primarily due to the elimination of finger print services, charges for surveillance and the local assessment for Brand Blvd. The assessment for Brand Blvd. Maintenance District No.1 was eliminated in FY 2012-13 due to the creation of Glendale Downtown Community Benefit District (CBD).



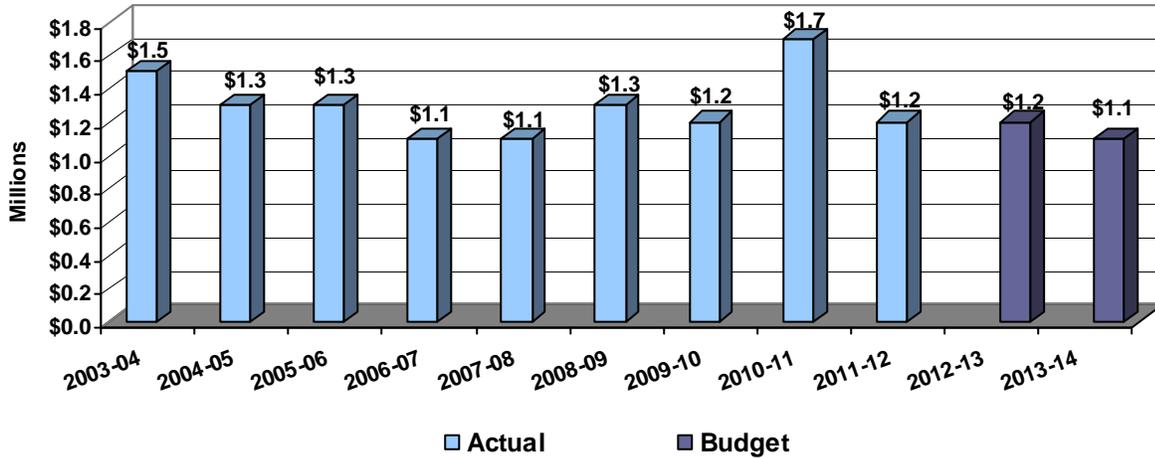
Interfund Revenue is the revenue derived from the City’s cost allocation plan, which commenced in FY 2009-10. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2013-14 this category is expected to increase by a net of \$1.5 million or 10.4%. The increase is primarily due to public safety cost allocation revenue increase of \$3.6 million and a decrease of \$2.1 million caused by budget reductions in FY 2012-13. It’s worth noting that there is a one year lag in the cost allocation plan as the FY 2012-13 budget was cost allocated in FY 2013-14. Overall, the Interfund Revenue represents 9.5% of the total General Fund resources in the FY 2013-14 Adopted Budget.



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

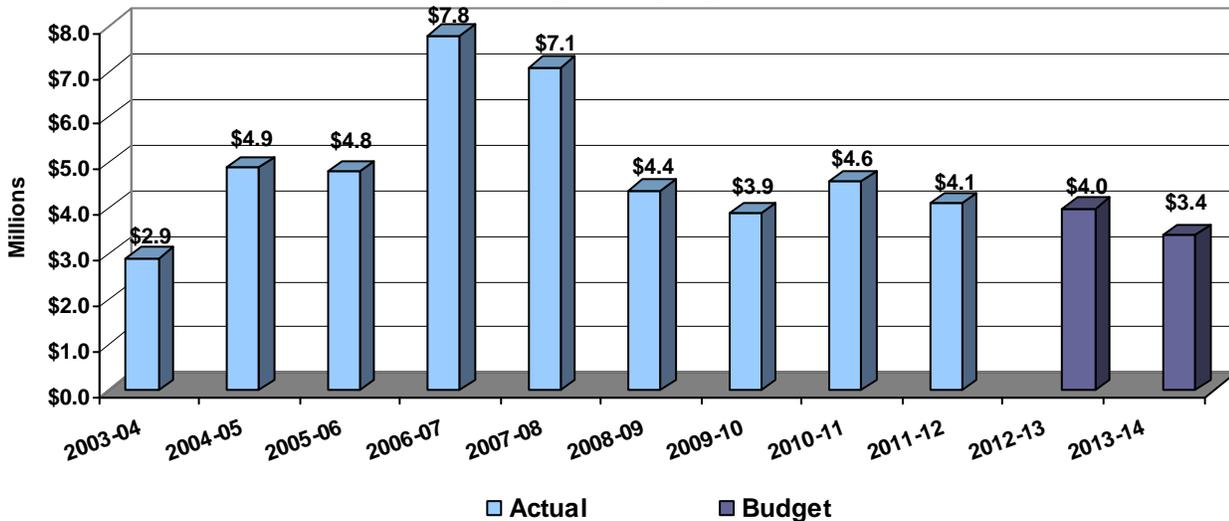
Fines & Forfeitures are derived from the collection of penalties for violations of statutory offenses, administrative rules and neglect of lawful duties, confiscated property, and court fees. Fines & Forfeitures revenue represents 0.6% of the total General Fund resources in the FY 2013-14 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 2012.

Fines & Forfeitures – General Fund



Use of Money & Property includes Interest & Investment Revenues, Landfill Gas Royalties and Rent & Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pool and in a core portfolio of U.S. Government Obligations. For FY 2013-14 this category is projected to decrease by \$548 thousand or 13.9%. The decrease is mainly attributable to the abatement of lease payments from the Glendale Finance Authority (GFA). The City and GFA entered into a lease agreement on July 1, 2010 in order for the City to lease the GTV6 facility to the GFA and be compensated under the lease agreement for the capital costs expended to construct the GTV6 facility and other associated costs. However, the lease agreement is the subject of litigation in the case of City of Glendale v. Marcus Cable Associates, LLC dba Charter Communications. Therefore, the City abated the GFA’s obligations to make the lease payments until the legal matter is resolved.

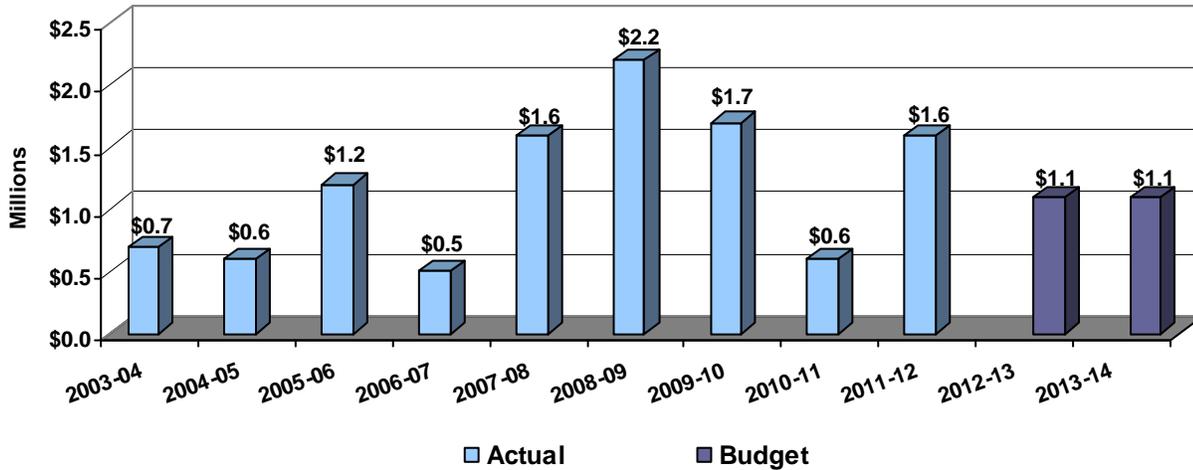
Use of Money & Property – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

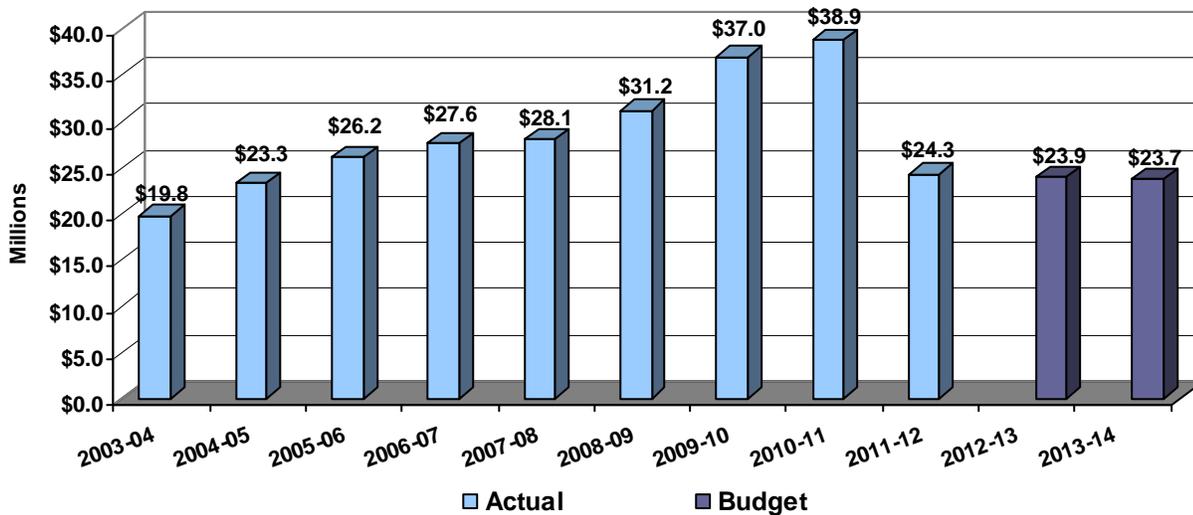
Miscellaneous Revenue – Miscellaneous revenues consist of revenues other than taxes and fees such as sale of items/property not normally held for resale, collections from advertising, unclaimed money and property and other contributions and donations.

Miscellaneous Revenue – General Fund



Transfers from Other Funds are made to the General Fund for a variety of purposes. The Transfers represent 13.9% of the total General Fund resources in the FY 2013-14 Adopted Budget and includes transfers from Electric Utility, Parking and Refuse Disposal Funds. The decrease for FY 2011-12 in the Transfers was attributable to the loss of the Water Utility transfer of \$4.2 million, loss of the one-time transfer from the close out of the Police Staff Augmentation Fund and the loss of two transfers from the Internal Service Funds. For FY 2013-14, the decrease in the Transfers was attributable to the reduction of the Electric Utility transfer by \$250,000.

Transfers from Other Funds – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF APPROPRIATIONS

The chart below depicts the total City appropriations by fund type as adopted for FY 2012-13 and FY 2013-14.

Total City Budgeted Appropriations

Fund Type	Adopted 2012-13*	Adopted 2013-14	Increase / (Decrease)	% Change
General Fund	\$ 165,498,883	\$ 170,731,906	\$ 5,233,023	3.2%
Special Revenue	95,257,252	89,983,396	(5,273,856)	-5.5%
Debt Service	3,792,062	4,092,062	300,000	7.9%
Capital Improvement	15,166,120	15,465,798	299,678	2.0%
Enterprise	336,465,217	364,771,055	28,305,838	8.4%
Internal Service	81,302,867	92,897,508	11,594,641	14.3%
Totals	\$ 697,482,401	\$ 737,941,725	\$ 40,459,324	5.8%

Note:

* Adjusted for Balancing Strategies

The following sections discuss some of the major changes in appropriations depicted in the chart above for each fund type.

General Fund

The total FY 2013-14 Adopted Budget for the General Fund is \$170.7 million. As indicated above, the General Fund budget is forecasted to increase approximately \$5.2 million or 3.2%. It should be noted that for the first time in several years, there is no estimated savings used to balance the budget. This is significant as it indicates that all of the strategies implemented over the course of the last several years have begun to take root and helped us sustain an operationally balanced budget. The other noteworthy change is the elimination of the transfer to the Emergency Medical Services Fund (511). The savings is attributable to the restructuring of the operation within that fund. The transfer started in FY 2005-06 and peaked at \$2.1 million, so this is a significant on-going savings.

The bulk of the \$5.2 million increase is attributable to a structural accounting change related to Glendale Water & Power, an increase in the PERS rate for miscellaneous and safety employees, and funding for the retirement incentives that were implemented last summer. Overall departments once again froze their maintenance and operating budgets, internal service fund rates were held neutral relative to last year, and there were modest increases in employee benefits, such as medical, dental, and vision costs.

Utility costs related to traffic signals and street lights are now being charged to the General Fund which increased the maintenance & operation (M&O) costs by approximately \$3.7 million. Offsetting some of this increase was the shifting of street tree maintenance, sidewalk maintenance and slurry seal maintenance to the State Gas Tax Fund (402) as these costs are gas tax eligible. This shift reduced M&O costs by \$1.1 million. The 1.0% increase in Salaries was attributable to a contractually negotiated cost of living adjustment for the Glendale Fire Firefighters Association as well as adding several needed positions back to the General Fund.

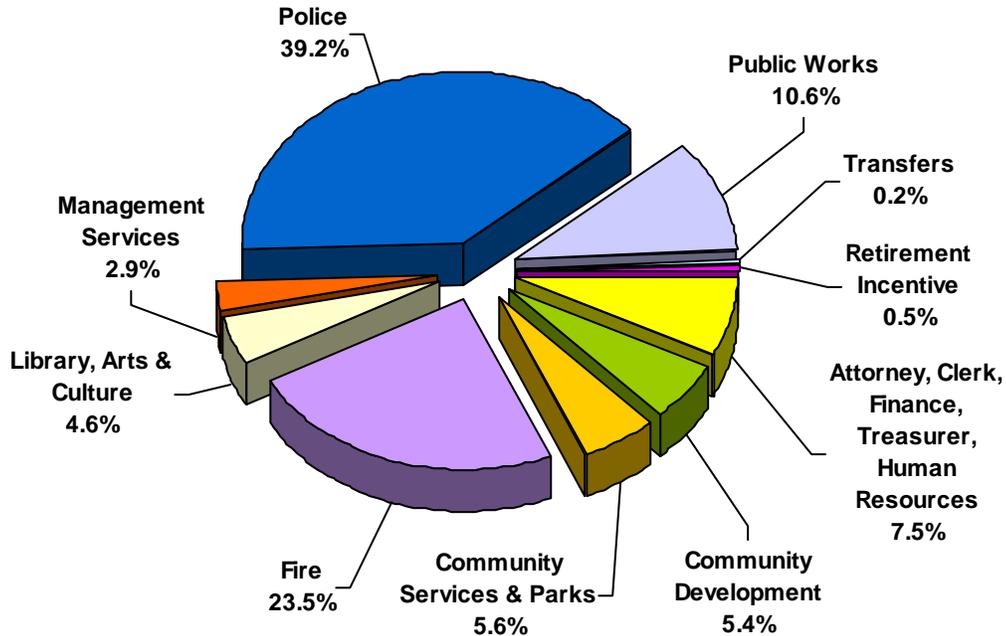
Notwithstanding the changes discussed above, the proposed General Fund Budget for FY 2013-14 represents our continued commitment to deliver quality services while maintaining fiscal responsibility. Across the board, departments continue to look for new and innovative ways to deliver core services while keeping costs neutral relative to last year's budget. On the heels of a fairly significant budget

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

reduction, we believe we have achieved a solid base line budget and are operationally balanced. While there is work yet to do to achieve structural balance, the proposed FY 2013-14 General Fund Budget is a solid foundation from which to begin.

The graph below depicts the FY 2013-14 General Fund appropriations by Department.

FY 2013-14 General Fund Appropriations
\$170.7 Million



Special Revenue Funds

The \$5.3 million decrease in the *Special Revenue Funds* is primarily due to the following:

- *Community Development Block Grant (CDBG) Fund 201* – The decrease of approximately \$381 thousand is due to a reduction in CDBG funding from the U.S. Department of Housing & Urban Development (HUD).
- *Low&Mod Income Housing Asset Fund 213* – The increase of approximately \$395 thousand is due to the interest payment for the Residential Development Loan Program with the California Financing Authority.
- *Air Quality Improvement Fund 251* – The increase of approximately \$190 thousand is related to the employee commuter reduction program. These costs were inadvertently omitted from last year’s budget adoption. This was corrected via council resolution in October 2012 and is reflected in the FY 2012-13 revised budget but not the FY 2012-13 adopted budget, which accounts for the large variance.
- *Measure R Local Return Fund 254* – The increase of approximately \$2.0 million is due to partial funding for Beeline bus replacement and capital improvement for the overall maintenance and operation of the Beeline facility.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Measure R Regional Return Fund 255 – The increase of \$1.2 million in this fund is due to new funding for several capital improvement projects including the construction of a citywide bicycle facility, intersection modifications, and freeway ramp improvements.
- Transit Prop A Local Return Fund 256 & Transit Prop C Local Return Fund 257 – The respective decrease and increase in these funds is due to the shifting of the subsidy to the Transit Utility Fund 258. In FY 2012-13, the subsidy was made from Fund 256 and will now be made from Fund 257 for FY 2013-14.
- Fire Grant Fund 265 – At this time, no appropriation is being presented for approval in this year's budget adoption. The Fire Department will seek Council approval during the upcoming fiscal year to authorize the acceptance of the grants and related appropriations as grants are awarded.
- Cable Access Fund 280 – As noted during the FY 2012-13 3rd quarter financial update, the lease agreement between the Glendale Financing Authority and the City is held in abeyance until pending legal matters are resolved. As such, the appropriation for the lease was removed from the FY 2013-14 budget.
- Emergency Medical Services Fund 511 – The significant decrease of \$8.7 million is due to a structural accounting change. The medical insurance write downs have been historically recorded as an M&O cost. However, this cost will now be recorded as a contra-revenue which means it will be netted against future revenue.

Debt Service Funds

There are only two remaining *Debt Service Funds* with an appropriation for FY 2013-14: the Police Building Project Fund 303 and the Capital Leases Fund 306. The increase in the Police Building Project Fund 303 is for the repayment on the debt related to the construction of the police building. The appropriation in the Capital Leases Fund 306 is for the final lease payment for the Municipal Service Building (MSB) seismic retrofit project.

Capital Improvement Program

Changes in the *Capital Improvement Program* equated to a net increase of \$300 thousand and are attributable to the following:

- General Fund Capital Improvement Fund 401 – The appropriation increased by approximately \$3.0 million. Part of the increase is for the MSB Lease Payment of \$1.4 million. The Refuse Disposal Fund 530 is transferring funds to the Capital Improvement Fund 401, which then in turn transfers the funds to the Capital Leases Fund 306 to make the debt service payment. The other increase is for the post-closure costs related to the Scholl Canyon Landfill. Funding for capital improvement projects remained relatively constant.
- State Gas Tax Fund 402 – The increase of approximately \$627 thousand is primarily due to the shifting of tree maintenance, street maintenance and slurry seal maintenance from the General Fund to this fund.
- Parks Mitigation Fee Fund 405 – The decrease of approximately \$3.3 million is a result of fewer new projects being appropriated relative to last year. It should be noted that the department will

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

go to Council during the year should additional funding become available as the Development Impact Fee is collected.

Enterprise Funds

The \$28.3 million increase in the *Enterprise Funds* is primarily due to the following:

- Recreation Fund 501 – The increase of approximately \$1.0 million is due to new capital improvement projects at the Civic Auditorium and citywide playground equipment.
- Sewer Fund 525 – The decrease of \$6.3 million is attributable to a reduction in new funding for capital improvement projects relative to last year.
- Electric Utility Funds 552 & 553 – The increase of approximately \$20.8 million is attributable to funding for capital improvement projects, depreciation, public safety cost allocation, and natural gas purchases.
- Water Utility Funds 572 & 573 – The increase of approximately \$12.6 million is attributable to funding for capital improvement projects, depreciation, interest expense, and purchased water costs.

Internal Service Funds

Changes in the *Internal Service Funds* equated to a net increase of \$11.6 million primarily due to the following:

- Joint Helicopter Operation Fund 602 – The increase of approximately \$3.5 million is primarily due to purchase of a replacement helicopter.
- ISD Infrastructure Fund 603 – The increase of approximately \$2.7 million is due to depreciation, increase in contractual services that was paid in other funds last year, and the shifting of several employees from several funds including the ISD Applications Fund 604.
- ISD Applications Fund 604 – The decrease of approximately \$314 thousand is mainly attributable to the shifting of several employees to the ISD Infrastructure Fund 603.
- Compensation Insurance Fund 614 – The increase of approximately \$611 thousand is due to anticipated higher future claims costs based on our experience.
- Medical Insurance Fund 616 – The increase of approximately \$1.0 million is due to anticipated increases in medical premiums and claims.
- Employee Benefits Fund 640 – The increase of approximately \$635 thousand is mainly due to a shift in the accounting estimate for the claims accrual.
- Post Employment Benefits Fund 642 – The increase of \$2.0 million is mainly due to the funding for the retirement incentives.
- ISD Wireless Fund 660 – The increase of approximately \$1.5 million is due to funding for depreciation as well as radios and equipment for the P25 project.

ADOPTED
BUDGET
2013-14



STRATEGIC GOALS

About This Section

The adopted budget for FY 2013-14 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding City Council priorities. The priorities are listed below along with a brief description of the strategic objective and lead City Departments for each goal (*Note: It should be noted that all City Departments either directly or indirectly support the Council priorities listed below through a combination of programs and services provided to the community and across departments*):

Fiscal Responsibility Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

Exceptional Customer Service A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

Economic Vibrancy Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

Informed & Engaged Community Conduct the business of government in the best interest of the public with integrity, openness and inclusion through the integration of technology to enhance government service delivery, and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

Safe & Healthy Community A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

Balanced, Quality Housing Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

Community Services & Facilities Availability of accessible parks, community centers and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

Infrastructure & Mobility A city focused on providing a safe, efficient, and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

Arts & Culture Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values, and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

Sustainability Implementation of sustainable City principles to protect the quality of the air, water, land and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Key Performance Indicators which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Key Performance Indicators are located at the end of this section (commencing on page 34).

2012/13 Quick Facts

Invoices processed by the City
99,756

Journal transactions processed by
the City
459,267

Number of paychecks issued
48,954

Average purchase order amount
\$73,449

General Fund revenue per capita*
\$862

General Fund property taxes*
\$44.7 million

General Fund sales taxes*
\$31.4 million

General Fund utility users' taxes*
\$27.0 million

*Estimated for FY 2012-13, subject to change

self-insurance Internal Service Fund. The City also pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so. Glendale continuously complies with all requirements of Generally Accepted Accounting Principles.

As a key component to Fiscal Responsibility, the City is transparent in all efforts concerning the City's finances. Each year, the City:

- Issues a comprehensive annual financial report (CAFR) that is audited by an independent Certified Public Accounting firm.
- Produces an annual budget document containing detailed information about the City's budget.
- Provides quarterly updates to City Council to apprise them on the financial performance to date and provide a forecast of future revenues and expenditures.
- Conducts public budget study sessions each spring which affords the Council and residents an opportunity to review, study, and ask questions about the budget.
- Holds a budget hearing in June of each year in which the entire budget is presented to the Council and public input is sought.
- Posts the CAFR, budget documents, study session reports, and council items on the City's website.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. An internal control is anything established by management (i.e. policy, procedure, computer system, etc.) that ensures resources are being used and deployed in accordance with management's objectives. In regards to resource deployment, controls are implemented to ensure resources are being allocated according to their intended use and as authorized by City Council through the annual budget process. Some of the key internal controls implemented include the following provisions:

- Duties are properly segregated throughout the City so that one employee does not control a transaction from beginning to end without proper review and approval.
- The accounting system checks transactions against the Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated on a monthly basis and are reviewed and distributed to the City Manager, Department Heads, and City Council. Management follows up on any significant variance.

FISCAL RESPONSIBILITY

The City's financial affairs are conducted in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

Over the years, Glendale has been fiscally conservative and this is reflected in the City's accounting policies and in the comprehensive annual financial report. As of June 30, 2012, the City's portfolio was approximately \$378 million. To maintain this portfolio, the City Treasurer makes prudent investments with capital preservation. The City Treasurer does not invest in high risk/high yield financial instruments nor does he make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

Other examples of conservative financial policies include the City's maintenance of a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures. Glendale has no outstanding general obligation debt and has opted to use a "pay-go" strategy to finance general capital improvement projects to the extent possible. Even during the difficult economy, Glendale continues to fund the landfill post closure liability. The City also continues to fund the annual required contribution for future pension obligations. It should be noted that employees have increased their contribution towards pensions and benefits over the last several years. The City maintains adequate cash, not less than the claims payable, in each

- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- The City seeks competitive bids for public works construction contracts to ensure the best combination of service and price is received.
- All items requiring an increase in spending authority (appropriation) are presented to City Council for approval.
- Glendale has established an employee hotline for employees to anonymously report any concerns noted.
- The Audit Committee meets at least on a quarterly basis to review the status of audit reports, the progress of the annual financial audit, and assists in the selection of the external auditor.
- The City of Glendale strives to maintain the public's confidence and trust in that Glendale's precious resources are properly safeguarded and deployed in a prudent and fiscally responsible manner.

Fiscal Responsibility

ACCOMPLISHMENTS

General Fund Operationally Balanced for FY 2013-14

For the first time in several years, the City was able to balance the General Fund budget without the need for massive cost reductions. Compared to the last several years, this is significant accomplishment as the City had to resort to a myriad of strategies, including department restructuring, layoffs, and retirement incentives, to balance the budget. In addition, the General Fund was balanced without the need to use "estimated savings." This is indicative that all of the strategies implemented over the last several years have produced the intended results. While there is still work to be done, a good foundation has been established to achieve a structurally balanced budget.

Successfully Restructured the Variable Rate Demand Certificates of Participation (COPs)

In July 2000, the City issued Certificates of Participation (COP's) for \$64.2 million to acquire land, construct the new Police facility, and build the Police parking structure. In order to lower the debt service cost to the City, the COP's were restructured in May 2013. The restructuring resulted in a debt reduction of \$5 million and savings of approximately \$985,000 in interest expense over the next three years, with an interest rate set at 70% of the monthly LIBOR (London Interbank Offered Rate) index.

Utility Bonds Issuance

The City successfully issued \$35 million in Water Revenue Bonds. The 2012 Series provided funding for the acquisition or construction of additions, extensions, or improvements to the Water System. In 2013, the City refunded Electric Revenue Bonds in the amount of \$20.5 million, resulting in an interest savings of \$890,000.

Excellence in Operating Budget

The annual budget document was once again awarded the Excellence in Operating Budget from the California Society of Municipal Finance Officers (CSMFO). This award recognizes that the City's budget document conforms to a comprehensive set of standards developed by the CSMFO.

Excellence in Popular Annual Financial Report

Glendale was once again awarded the Excellence in Popular Annual Financial Report (PAFR) from the Government Finance Officers Association (GFOA). The GFOA established the PAFR Program in 1991 to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

Disciplined Investment Approach

Since the financial market downturn of 2008, the City has continued its disciplined approach to its investment program by managing to the marketplace and avoiding unnecessary risk to principal.

Maintained General Fund Reserve

In accordance with Council policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Despite the economic downturn which has resulted in General Fund reductions over the last three years, the City has managed to maintain its reserve, leaving a balance of \$59 million or 36% for Fiscal Year 2011-12. This has been achieved through honest and responsible budgeting techniques and continued collaboration within the City organization.

Fiscal Responsibility

Looking Ahead...

As an integral part of Financial Responsibility, forecasting has taken a vital role in Glendale's annual budget process. During this year's budget study sessions, a five- year General Fund forecast was presented to the City Council. Many variables were taken into consideration as it is difficult to predict economic booms or bursts that will impact the forecast. Revenue estimates are conservative and assume no voter approved revenue increases. Expenditure estimates are equally conservative as no salary adjustments were factored. The City of Glendale does have some control on how to fund certain future costs such as health care and other post employment benefits (OPEB) and to a certain extent the City's pension obligation with the Public Employees' Retirement System (PERS).

Based on conservative assumptions, the five-year forecast gives Glendale a path towards achieving structural balance while outlining the challenges that lay ahead. Positively, all costs – operational (day-to-day staffing and maintenance & operation), long-term employment obligations (PERS and OPEB), organizational infrastructure (Internal Service Funds), and capital replacement – can largely be met by even modest and sustained growth in our revenues. Meeting these obligations, however, requires an average 3.2% annual revenue growth rate in the General Fund; while the expected average annual rate is 2.3%. The past several years have reinforced an important lesson: the fulfillment of expectations is an elusive and unpredictable goal that dictates reasonable restraint in our future planning.

With the potential loan repayments from the former Glendale Redevelopment Agency (GRA), in FY 2018 and FY 2019, the City is projecting deficits of \$6 million (about 3% of projected GF appropriations) and \$2.1 million (about 1%), respectively. Given that funding of OPEB, internal service funds and capital improvement is discretionary, it is forecasted that the City will remain operationally balanced. Yet in order to achieve and maintain a structural balance (wherein all ongoing costs are met by ongoing revenues), Glendale must continue to focus on fiscal discipline and is challenged to think of new ways to restructure and reshape the organization and consider the policy intersection of service provision, cost of doing business, revenue generation, and quality of life.



Did you know?

- Since 1995, the City of Glendale has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the GFOA. This award is a prestigious national award that recognizes conformity with the highest standards for preparation of state and local government awards.
- The City has earned the Distinguished Budget Presentation award from the GFOA for its annual budget document since 2010. This is a testament that the annual budget document is of the highest quality and conforms to the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting.
- Since the City installed an automated check fraud prevention program several years ago, not one City dollar has been lost due to bad check activity.
- On average, the City pays its vendors within 10.5 working days from the date of invoice.





EXCEPTIONAL CUSTOMER SERVICE

The City of Glendale is committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service-oriented organizations strive to ensure that their internal systems are designed and implemented in a manner which delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has developed various tools which improve coordination and follow through in order to ensure the satisfaction of our residents. Whether an inquiry is received in person, over the phone or online, residents can be assured that their concern is routed through the proper channels for action.

Since the public's need for assistance does not cease when the typical work day ends, the City offers direct telephone access for residents to call 24 hours per day, where a trained representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to, traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, and damaged sidewalks.

The City also offers an easily accessible online Service Request Form located on its homepage at www.ci.glendale.ca.us. By simply clicking the "Contact Us" tab, residents can be assured that their concern or comment is individually reviewed and routed to the appropriate City department for action.

For all those times when residents are walking down the street and notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City offers yet another opportunity for on-the-go communication regarding quality-of-life related concerns. By downloading the free "MyGlendale" app on Smart Phones, residents can simply snap a photo, provide a general description, and submit their concerns anytime. Once submitted, a work order is generated and the task is scheduled for repair.

A final example of how the City exhibits its commitment to customer service is through the implementation of development-friendly initiatives such as expedited plan check services that help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City also offers development concierge services for complex projects requiring multiple department review and coordination in order to expedite the entitlement process.

In order to effectively execute these systems, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.

2012/13 Quick Facts

Number of public record requests
————— **421+**

Total number of online service requests received, analyzed, and distributed to appropriate department
————— **5,906**

Total number of GWP calls received
————— **111,484**

Average wait time for calls answered by GWP Customer Service
————— **44 seconds**

Total number of calls managed through GWP's Interactive Voice Response System
————— **88,836**

Number of GWP payment extensions granted
————— **23,495**

Number of field services orders completed
————— **20,769**

Exceptional Customer Service **ACCOMPLISHMENTS**



Customer Satisfaction Survey

Over the preceding fiscal year, the Verdugo Jobs Center implemented a customer satisfaction survey where customers were encouraged to rate their experiences on eight different dimensions: Courtesy, Helpfulness, Knowledge, Staff Availability, Hours of Operation, Information, Job Search Tools, and Overall Experience. At the end of each month, the response cards were collected, reviewed, and tabulated to determine an overall customer satisfaction rating. For any service that received a “dissatisfied” rating, the customer was contacted in order to better determine the areas which needed of improvement. To date, the Verdugo Jobs Center has received an overall customer satisfaction rating of 88%.

City Offers Concierge Service

When deciding whether to start a new business, three critical elements to consider include determining startup costs, length of time to secure the necessary entitlements, and regulatory requirements associated with starting a new business in a City. The City of Glendale acknowledges the value of new investments within its boundaries and has established a Development Concierge Service program to complement its business-friendly initiatives. Applicants who take advantage of this program submit a “pre-application” and meet with all applicable City departments in a single session to explain their intent and determine what will be required of them. These departments utilize the applicant’s proposal to identify the associated costs, length of time to secure entitlements, and establish the necessary requirements for the business to operate in the City. Through this business-friendly initiative, we continue to provide the level of customer service expected of our premier City.

Database Centralization

In an effort to provide a seamless customer service experience to residents and businesses alike, the City has developed a Customer Service Request (CSR) system which centralizes all complaints and service requests. These requests can be submitted in several ways: calling the City’s 24 hour hotline, contacting Neighborhood Services, or utilizing the “Contact Us” tab on the City website. Through this effort, each of the requests that were submitted during the previous fiscal year were centrally received, evaluated, and routed to the appropriate City Department for appropriate action. This has resulted in easier public access and faster response time in addressing resident needs.

Exceptional Customer Service

Looking Ahead...

Despite unprecedented budgetary reductions, including a significant reduction in the total number of City staff, Glendale continues to readjust itself to operate in a leaner, more nimble environment, while striving to provide uninterrupted service to its residents.

Despite these challenges, Glendale continues to recognize the value of relationships which are strongest when they are built upon trust, communication, and interaction. The evolution of the Area Command program will continue with focus on interaction between the community, and internal and external law enforcement personnel. While incident-driven policing and crime control remain important functions, special emphasis will be given to prevention and resolution oriented efforts.

The City Council recently implemented a Stakeholders Task Force to examine streamlining the process for Planning entitlements without loss of quality. The Task Force is nearing completion of its work, with presentation to the Planning Commission and City Council scheduled for the early fall. Focus has been on conditional use permits and design review for minor projects, business registration, and flexibility on projects with minor non-conformities.

Another strategy which the City will actively pursue over the upcoming year is the implementation of a robust performance management initiative. Through the development and tracking of Citywide key performance indicators, City officials and the public will have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. Statistics tell stories, and by regularly “inspecting what we expect,” this community will be better able to identify successes, failures, and areas in need of improvement.

Finally, to ensure the delivery of quality customer service, Glendale is implementing its new Exceptional Customer Service Policy to ensure Citywide processes and procedures are implemented in a manner that carries out the community’s objectives. As always, members of the public are encouraged to participate in civic affairs and communicate their concerns with City officials, as doing so provides the necessary feedback for the City to identify and address local concerns.

Did you know?

- The City processes three times the number of public records requests than the City of Los Angeles.
- 46% of all GWP payments were received electronically in the 2012-13 fiscal year.
- The remote functionality of the automated metering allowed GWP to avoid 21,013 truck rolls.
- Customers can go paperless with eBill by receiving email notification when their bills are ready, and can view and pay their bills online at www.glendalewaterandpower.com.
- GWP attends over 50 community events each year to assist and educate customers on utility related programs and services.
- The Business Transformation & Marketing section works on low-income programs and processes over 6,000 applications, handles over 5,700 phone calls, and sends out 4,200 letters each year. The following programs are offered to customers to assist with utility bills:
 - Senior Care: Provides electric bill discounts for low-income seniors and disabled customers 55 and older.
 - Glendale Care: Program offers all eligible low-income customers a discount on their electric bills.
 - Guardian: Program provides bill discounts for households with special electrically powered medical equipment needs.
 - Helping Hand: Program provides bill payment and deposit assistance for low-income customers.
 - Utility Users Tax Exemption (UUTE): Exemptions provided from paying the Utility Users Tax which is charged to all users of electricity, water, gas, telephone, and cable services within the City of Glendale.



ECONOMIC VIBRANCY

The City of Glendale continues to thrive due to a wide economic base, substantial retail, dining and entertainment attractions, first-rate schools, and vibrant hard-working residents. While public funding resources continue to be scarce, most notably due to the end of Redevelopment in California, private development is slowly resurfacing. As such, the City continues to evaluate several key policy initiatives that will preserve the high level of services that has historically been provided to Glendale.

Ways in which the City strives to maintain a vibrant community are through the continued attraction and retention of high-wage and high-growth employers. As part of its mission to help local growth industries expand and create jobs, the Workforce Development Section has focused its resources and services on the local entertainment, health care, and manufacturing industries —three of the major industries in the Verdugo region. The Verdugo Job Center (VJC) has undertaken initiatives to train skilled workers for areas of labor shortages in these industries, and it works closely with local employers to identify workforce trends that could affect future employment needs in the respective industries.

City Council has identified three overarching business attraction priorities for the economic development program: 1) Improve Class-A office occupancy; 2) Promote an 18-hour downtown—a vibrant downtown where people can live, work and be entertained; and 3) Improve service to businesses.

Improve Class-A office occupancy: A regular dialogue with building owners and managers was initiated to understand and anticipate building issues.

Promote an 18-hour downtown: Staff’s focus has been to promote activities to brand the city as an exciting place to live and work, and an easy place to do business. Direct outreach to retailers and restaurateurs focused on hip stores and restaurants with bar/nightclub clientele. Additionally, a new policy to ease the process of conditional use permitting for nightlife establishments in the Art & Entertainment District that was adopted by the City Council.

Improve service to businesses: Staff continues to develop business-to-business opportunities, provide concierge service when dealing with permitting processes, and liaise with business groups.

Other opportunities to improve upon the City’s economic vibrancy are being explored at the City’s numerous libraries, which are quickly becoming community and visitor hubs. The renovation currently underway at the Brand Library and the proposed improvement at the Central Library are a step in that direction. The restored Brand Library will truly become a historic gem in its park setting, attracting more visitors. With the proposed improvements to the façade and interior, the Central Library will become a strong anchor adjacent to Central Park and the Adult Recreation Center helping develop a downtown cultural/arts corridor and civic block.

The City promotes urban development that encourages economic activity, including transit-oriented development, green building standards, pedestrian and bicycle-friendly streets, and a creative corridor intended to host technology, media, and entertainment businesses.

Following the dissolution of the redevelopment agency, the City is exploring alternative funding opportunities to continue community improvement projects including property tax assessment districts. The most recent assessment district to be established is the Downtown Community Benefit District. The City is currently exploring the use of New Markets Tax Credits, which are Federal tax credits offered to encourage investment in areas that otherwise would not receive private investment.

2012/13 Quick Facts

Outside businesses assisted with Glendale location needs **355**

Existing Glendale businesses assisted **265**

Number of outside businesses assisted that moved to Glendale **9**

Square footage of space filled by outside businesses assisted that moved to Glendale **282,803**

Office Vacancy Rate **20%**

Retail Sales per capita **\$38**

Clients served at the Verdugo Jobs Center (VJC) **45,982**

Enrollment in VJC sponsored training programs **208**

Verdugo Jobs Center clients placed into jobs **157 or 76%**

Average wage at placement for laid-off job seekers **\$26.75/hr**

Average wage at placement for low income adults **\$17.92/hr**

Economic Vibrancy ACCOMPLISHMENTS

Economic Development Ordinance

As a result of the dissolution of Redevelopment Agencies throughout the state, the Economic Development Division developed and presented an Economic Development Ordinance to the City Council. This ordinance was adopted and authorizes the City Council to engage in some of the activities that were formerly performed by the Glendale Redevelopment Agency. This ordinance also ensures that economic development activity will continue to be a high Council priority.

Community Benefit District

The Council, with input from the Economic Development Division, and support from key property owners/stakeholders, established a Community Benefit District for the downtown area in order to maximize the growing vitality of downtown businesses. This is a self-imposed assessment district with goals of increased marketing, promotion, and maintenance for the downtown office, retail, and commercial district.

Economic Development Dashboard

An Economic Development Indicators report, highlighting trends in Glendale's strengthening economy, is published to the City Council for use in promoting Glendale and informing stakeholders on a quarterly basis. Key facts included are commercial vacancy and cost analysis, residential economic trends, employment information, and sales tax revenue indicators.

Commercial Real Estate Broker's Roundtable

A broker's roundtable was held in August 2012 to publicly state Glendale's initiative for positive two-way communication between major brokers and the City. This event was followed up by one-on-one meetings with principal brokers from CBRE, Jones Lang LaSalle, Cushman Wakefield, Daum Commercial, NAI Capital, Remax, and Coldwell Banker.

City-wide Branding

A city-wide branding under the campaign titled "Your life. Animated" with its complementing logo was integrated in key internal and external City communications, as well as other promotional materials and media.

Business Attraction Strategy, Marketing, & Promotional Outreach

In the absence of significant funding for marketing, staff has focused promotional efforts on media relations, inexpensive collateral pieces, customized presentations, and outreach to business community groups. Marketing collateral pieces developed by the Economic Development Division included the Downtown Restaurant Guide, Downtown Health and

Fitness Guide, overall Economic Development brochure, Creative Corridor flyer, Art and Entertainment District flyer, and advertising in the Rose Bowl Visitor's guide.

Direct outreach to business prospects numbered over 50 companies, of which nine came to Glendale.

Workforce Development

The Workforce Development Section recently completed a 300-page, five-year strategic plan to the Governor to retain its status as a state and federally-certified Workforce Investment Area. As part of its strategic plan, the Section focuses on a number of priority areas, such as serving the needs of local youth, serving special populations such as veterans, assisting small businesses, and assisting companies that are downsizing. In 2012-13, the Section launched a youth conference to encourage more local youth to enter science and math fields. The conference attracted 270 youth from four local school districts and 16 employer volunteers. The Section also focused on serving returning veterans with training and employment services, and it recently completed a grant that assisted 162 veterans with 120, or 74%, placed into jobs. The Section also completed another grant from the U.S. Small Business Administration (SBA) that resulted in 64 SBA loans approved to women and minority-owned businesses in the region to help expand businesses and create jobs. Finally, the Section obtained a \$300,000 grant to assist some of the 400 workers laid off from the recent downsizing at DreamWorks Animation. Twenty-five workers were provided with upgrade training and employment assistance.

Back to Business (B2B) Program

In an effort to provide the highest level of disaster recovery assistance, the Community Development Department's Building & Safety Division entered into a unique public-private partnership with DreamWorks Animation, to develop a program that will facilitate disaster recovery after a major disaster. Under the new program, private engineers have been "pre-qualified" by the Building Official to perform rapid damage assessment evaluations of buildings after a local disaster is declared. Nine separate structures on the DreamWorks campus have been included in the program, and if a major disaster (such as an earthquake) occurs, pre-qualified private engineers will perform the damage assessment inspections and post the buildings as either "Red-Tagged," "Yellow-Tagged," or "Green-Tagged." The ability to rely upon pre-qualified private engineers will expedite the assessment and mitigation of structural damage, and will allow businesses to resume much faster. Glendale is the first city in Southern California to initiate such a program, and there appears to be growing interest among other businesses.

Economic Vibrancy

Looking Ahead...

With the dissolution of the Glendale Redevelopment Agency, the Economic Development Division has refocused its efforts on promoting vibrancy by establishing and maintaining key relationships in the business community. This “networking” approach will be based on a thorough understanding of the city’s real estate and trade area opportunities for growth, research about individual and sector-wide business growth trends, and maintaining a constant dialogue with business and industry leaders who influence Glendale.

Economic Development programs and policies will continue to promote and improve the quality of life indicators that continue to show that Glendale is a great city in which to live, work, and play. The City of Glendale will continue to publicize the ease of doing business in Glendale, such as our bid for the Los Angeles Economic Development Council’s “Most Business Friendly City” Award.

Publicity campaigns surrounding the development of a creative industry cluster in Glendale or “Creative Corridor” along San Fernando Road will be leveraged to attract sustainable industry to Glendale. Other facets of economic activity will be marketed, such as the variety of international dining options, the strong mix of shopping and entertainment options, the recent innovations in the growing healthcare sector, the transportation and pedestrian-friendly public improvements including the Bike Plan, and the Community Gardens. Additionally, the City will need to continue to seek new opportunities to expand economic development through private and public sector collaborations.

Economic Development staff will form key internal concierge teams to aggressively seek and drive key businesses in their current location and/or expansion in Glendale. In this vein, Economic Development staff will continue to work with the City Council to help ensure that future zoning and land use decisions promote ongoing economic vibrancy throughout the City.

The Workforce Development Section has focused its attention on the explosive growth of technology companies and jobs in Southern California, particularly in the entertainment field. At least a 1,000 new digital entertainment companies have been launched in recent years in Southern California. The Section has identified over 100,000 unduplicated information technology job openings in L.A. County—a staggering number, which it hopes to try to fill. The Section is anticipating the submission of a \$5 million federal grant application to train and employ hundreds of workers for the local digital entertainment industry.

Did you know?

- Five neighborhood business districts work to stimulate economic activity in Glendale: Downtown Glendale, Montrose Shopping Park, Sparr Heights, Adams Square, and Kenneth Village.
- Cruise Night, Glendale’s largest annual community event, draw more than 40,000 people to Downtown Glendale, encouraging patronization of local businesses.
- Creation of a Community Benefit District generates over \$900,000 in private investment for economic development initiatives in the Downtown.
- The Montrose Business Improvement District generates over \$370,000 in private investment for economic development and marketing of the Montrose Shopping Park.
- Employers and unions in the community have recognized the vital role that Workforce Development plays in maintaining the stability and growth of their industries by supplying a pool of qualified workers for their businesses. For example, local employers in health care and entertainment recognize that the 2,500 entertainment workers and 400 nurses trained by the Section and employed in their industries over the years has played a pivotal role in maintaining the competitiveness of local companies and keeping jobs in the region.
- The Workforce Development Section is currently working on a project to help local entertainment studios train new workers to help develop motion picture and television musical scores—an area that currently lacks a pipeline of skilled talent.
- The Workforce Development Section has a state requirement under SB134 to utilize at least 25% of its funding for vocational training. It successfully met that requirement in 2012-13.
- Half of Workforce Development Section’s funding comes from competitive grants. The balance comes from annual formula allocations from the Federal/State Workforce Investment Act.
- The City prioritizes an ongoing two-way dialogue with all community members and regional stakeholders concerning economic development activity through one-on-one meetings, community stakeholder meetings, Economic Development website, Economic Indicators dashboard, social media, City Connections Newsletter, and outreach to neighborhood business districts and our various Chambers of Commerce.

INFORMED & ENGAGED COMMUNITY



2012/13 QUICK FACTS

Teen girls served through Camp Rosie

38

Live meetings broadcast on GTV6

236

Annual visitors to Glendale Libraries

900,000

Materials checked out from
 Glendale Libraries including eBooks

1,127,959

People taking advantage of the
 ESL program

2,608

People attending events in
 Central Library Auditorium

11,000

Children participating in the Library's
 Summer Reading Program

7,760

Library events and programs
 for children

1,362

Computer classes offered at the Library

152

Total volunteer hours at
 Glendale Libraries

6,079

Adopt-a-Block Groups

68

Volunteer Hours Donated for
 Neighborhood Improvement/
 Community Beautification Projects

9,993



Earning and maintaining our community's trust is by far one of the greatest priorities for the City. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service.

The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6, online newsletters, community guide publications, and social media. Additionally, the City has implemented technological advances which allow the public to access real-time streaming of public meetings through the Granicus Video Archiving System.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City is currently in the process of upgrading two of its main libraries.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. Last year, the City completed a comprehensive community outreach effort which concluded with the adoption of the North Glendale Community Plan. It is anticipated that similar efforts will soon be invested in additional community plans, particularly in the South Glendale portion of the City.

Informed & Engaged Community **ACCOMPLISHMENTS**

2013 Municipal Elections

Over 24,000 voters participated in the April 2013 Municipal Elections. Voters headed to the polls to vote for City Treasurer, City Clerk, three City Council Members, three Glendale School Board Members, and three proposed measures. Advertisements were placed in eight local newspapers, five of which were in non-English publications.

The City Clerk's office also worked with local Clark Magnet High School videography students and local television personalities to create a series of public service announcements that promoted the April 2013 elections. Under the tag line "Glendale Votes," the City produced promotional and educational advertisements in English, Armenian, Korean, and Spanish languages. The videos explained the vote-by-mail process and aired on the internet and local television outlets.

This election marked the second time the City collaborated with the Rose Institute of State and Local Governments to implement a real-time precinct map providing updates on polling place status, transfer of ballots, and precinct results. The up-to-the-minute information was then broadcast over the City's website, GTV6, and on the City's Twitter @MyGlendale to keep the community informed on results as they came in. Additionally, over 150 student poll workers recruited from local high school government and history classes helped ensure that Election Day was an operational success.

Library, Arts & Culture

The Library, Arts & Culture Department identified six areas of focus for this fiscal year: Glendale's history, early childhood development, library resources through digital means, resources and programs that serve the international community, career development resources, and staff awareness. These areas of focus drove decisions related to budget, programs, and materials. The library held a staff retreat focused on customer service and aimed at educating staff at all levels about how to best serve the public. iPads have recently been purchased for the various service desks so that staff can introduce members of the community to available resources and the Library's mobile app.

24/7 Access to Books and Information

The Library continues to provide 24/7 access to books and information through its website at www.glendalepubliclibrary.org. Electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, and student resources. A growing collection of e-Books, e-Audio, and digital music is also available. During the past year, 15,000 e-Books were borrowed from a collection of over 6,000 items. The Library's app, "GPL2GO," has over 1,211 users and received over 148,000 queries. The Library, Arts & Culture Department also has a Facebook presence with 2,600 users and growing.

Camp Rosie

The Commission on the Status of Women secured \$18,000 in local and federal grants in Fiscal Year 2012-13 for its signature program, Camp Rosie. This program is designed for teen girls, particularly from low income family households, with a holistic, integrated approach that addresses the increasingly complex world that young women must navigate. Consistent with the core mission of the Commission on the Status of Women, Camp Rosie, in collaboration with many local service providers and other City departments, seeks to educate and train young women and girls to develop the essential business and financial literacy skills which will ensure self-sufficiency and financial security as they grow older. The program teaches self-development, personal enrichment and skills such as financial literacy, communication, fitness, nutrition, and self-defense. Camp Rosie has served approximately 350 girls in the past seven years.

Informed & Engaged Community

Looking Ahead...



Great American Clean Up

The Annual Great American Clean Up Day draws hundreds of volunteers who dedicate their time beautifying various sites through litter and trash pick up, weed abatement, park trail projects, and graffiti removal. The City looks forward to hosting the 26th annual event in May 2014 and will be actively recruiting community members to participate. Interested parties can get more information by calling (818) 548-3700.

Community Mural Program

The Community Development Department looks forward to partnering with the Arts & Culture Commission on a Community Mural Program. Utilizing community volunteers recruited from schools and service clubs, the first mural will be completed in conjunction with the 2014 Great American Clean Up.

Permit Streamlining Task Force

A task force of approximately 25 stakeholders representing realtors, developers, homeowners associations, brokers, architects and commissioners have met over the past year to review proposed efforts to streamline planning entitlement processes and to develop a consensus on balancing competing goals. A final report with recommendations will be presented in Fall 2013.

Social Media

The City utilizes social media platforms such as Twitter, Facebook, Instagram, and Youtube to provide timely and accurate information to the community regarding emergency notifications, upcoming events, and City news. Glendale will continue to seek out new and efficient ways of communicating with residents, businesses, and visitors through social media using the @MyGlendale name.

Did you know?

- In the 2013 municipal election, more Glendale voters voted by mail than at the polls. Additionally, this recent election included the participation of 130 student poll workers, a record number in the City of Glendale.
- The Camp Rosie Program has served approximately 350 teen girls since 2007.
- All live and archived meetings are available on demand through the City's website.
- The Glendale Central Library serves 2,000 daily visitors.
- The value of library materials annually loaned to the public is over \$24 million.
- The library supports over 70 book groups with 180 borrowable book kits that include 15 copies of the book and a notebook with discussion questions, reviews, author information, and tips for conducting the book group.
- The library provided free training to over 1,700 community members on basic computer skills last year.
- Approximately 37,000 children were entertained this year at libraries throughout the City by storytellers, librarians, magicians, puppeteers, and through interactive animal programs.
- Over 7,500 children participated in the Library's annual Summer Reading Program in support of the School District's goal to maintain reading skills over summer vacations.
- Over 4,500 children participated in the annual "I Love My Neighborhood" Poster Contest. Using a curriculum jointly developed by City and Glendale Unified staff, children drew posters of their feelings of community pride. The Grand Prize winning entry was then distributed communitywide.
- Individuals can sign up for City Connection, the City's monthly newsletter, on the homepage www.ci.glendale.ca.us.

2012/13 Quick Facts

Number of Glendale Fire emergency responses

17,253

Percent of Fire response times meeting NFPA¹ 1710 standard (under 5 minutes)

64%

Percent of medical response times meeting NFPA¹ 1710 standard (under 5 minutes)

73%

Percent of 9-1-1 calls answered in 15 seconds or less

99%

Annual fire inspections

7,957

Tons of hazardous waste collected

120.3

Number of calls received at Police Communications Center

195,935

Number of officer-initiated observations/investigations

80,417

9-1-1 calls answered

51,917

Police communications radio transmissions

101,010 per month

Police reports generated and processed

29,541

Documents handled by Police Records Bureau

153,408

Requests for production of records and reports

7,861

Arrests made by police officers and detectives

8,665

¹National Fire Protection Association

SAFE & HEALTHY COMMUNITY



One of Glendale's key objectives is to ensure the preservation of a community that is physically safe, free of blight, and prepared for emergencies, creating a sense of security for all. This is accomplished through the efforts of the Fire and Police Departments, in collaboration with many active community members, businesses and organizations throughout the community.

Glendale's first responders operate out of a state-of-the-art police facility and nine fire stations that are strategically located throughout the city for immediate and consistent response times. With nine paramedic fire engines, three ladder fire trucks, four basic life-support ambulances staffed twenty-four hours a day, an additional six basic life support ambulances deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one SWAT vehicle, one helicopter, and a variety of other specialized equipment, Glendale's forces are thoroughly prepared for every contingency.

In addition to Police and Fire operations, Glendale is home to three area hospitals represented by Glendale Adventist Medical Center, Glendale Memorial Hospital, and USC Verdugo Hills Hospital which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

Safe & Healthy Community ACCOMPLISHMENTS

Part 1 Crime Reduction

During this past year, the Glendale Police Department was able to achieve a reduction in Part 1 Crimes by 7.4%. Part 1 Crimes are a national standard by which the Federal Government measures rates of occurrences dealing with murder, rape, robbery, aggravated assault, burglary, auto theft, auto burglary, grand theft, petty theft, and arson. At year's end, the Glendale Police Department ranked fifth in California cities with a population of 100,000 or more, and eighth in the nation with cities of a population of 100,000 or more. This is a significant improvement from our 2011 rankings of seventh within California, and a 2010 ranking of seventeenth within the nation.

Verdugo Regional Crime Laboratory

The Glendale Police Department's Verdugo Regional Crime Laboratory received full DNA accreditation from American Society of Crime Lab Directors/Laboratory Accreditation Board committee. This was an exhaustive, collaborative effort between the Glendale, Pasadena and Burbank Police Departments which took six months to complete and covered all areas of our DNA operation, as well as computer forensics, National Information Ballistic Identification Network ballistic imaging, crime scene processing, and latent print examinations.

AB109 Team

Early on, the Police Department recognized the challenges Glendale would face as a result of realignment Assembly Bill AB 109, commonly known as "realignment" wherein individuals sentenced to non-serious, non-violent or non-sex offenses will serve their sentences in county jails instead of state prison, or be released into the general population. The Glendale Police Department proactively addressed the anticipated negative impacts of this bill on the community by forming a multi-jurisdictional AB 109 team for the enforcement and monitoring of early release participants. During the last quarter of FY 2012-13, the AB 109 Team, consisting of peace officers from Glendale, Burbank, and County Probation, became operational. The City of San Fernando is expected to join the effort in FY 2013-14. The team's priorities are to utilize crime analysis information and conduct operations where crime is occurring, to look for links between those on community supervision and current criminal activity, and monitor those on community supervision who are classified as being ultra-high risk for recidivating. During the first 60 days of being operational, the team contacted 69 people and made 35 arrests, of which 14 people were "flash incarcerated" for being found in violation of the terms of their probation/supervision.

Fire Department Strategic Plan

In Fiscal Year 2012-13, Strategic Plan goal number one, the development and implementation of Standard Operating Guidelines (SOG's) for all hazard risks within Glendale, was completed. This goal was achieved through a survey of the city to identify and categorize the hazards which posed the greatest risk to both citizens and responding personnel. The team consisted of 12 highly experienced Fire Captains and Engineers. Comprehensive guidelines were written, distributed and reviewed in depth with department personnel. These guidelines provide an essential tool for succession planning by documenting years of institutional knowledge and experience. They are already being frequently requested and are highly commended by other agencies.

Basic Life Support (BLS) Ambulance Program

In January 2013, the Fire Department presented the one year review of the BLS Ambulance/Paramedic Engine Program. This model converted our traditional Rescue Ambulance response by providing a combination Paramedic Advanced Life Support (ALS) and Basic Life Support medical response. The one year review established the many benefits of the program including an annual cost savings, enhanced ALS delivery to the community, and faster responses to patients. This program has also successfully produced a cadre of skilled Ambulance Operators, the majority of whom have found success in first responder career tracks upon leaving the Department.

Fire Department Training

Constant training in the Fire Service is the foundation for successful and safe operations. Training programs also enable the department to maintain our Class 1 insurance rating which Glendale has held for more than 20 years. Fire Department in-service training hours continue to rise each year. For FY 2012-13, the Department participated in a total of 8,635 training hours. A testament to the commitment of the personnel, this training was conducted in one of Glendale's busiest years yet, responding to over 17,000 incidents.



Looking Ahead...

Extended IOD Cases

The Glendale Police Department will work to establish a Workers Compensation “carve out” program for police personnel. The program would expedite the delivery of needed medical procedures to police personnel and enable them to return to work in a much quicker fashion. The City of Long Beach, created the first “carve out” program in California and have realized millions of dollars in savings and experienced a 75% quicker return-to-work rate.

DNA Lab

After having received its full accreditation last fiscal year, the DNA lab is poised to become fully operational. The DNA laboratory expects to have full access to the Combined DNA Index System (CODIS) database in the first quarter of FY 2013-14. The Laboratory will also actively seek to provide DNA analysis on a fee for service basis.

Traffic and Pedestrian Safety Plan

The Police Department will continue to focus on traffic enforcement with the goal of reducing the number of traffic collisions and improving pedestrian safety. The Department aims to maintain a traffic enforcement index of 25 or higher, and will use data driven approaches in developing enforcement strategies and comprehensive pedestrian safety campaigns.

Fire Recruit Academy

The Fire Department will be conducting its first Firefighter Recruit Academy since 2009 for 15 firefighter recruits. The 13 week academy will be conducted by internal department personnel to provide recruits an opportunity to become familiar with conditions unique to Glendale such as fire district geography, internal policies, and specialized equipment. The hiring of additional firefighters will help to further mitigate budgetary impacts in overtime and reduce the burden on employees who are backfilling current vacancies.

Fire Department Strategic Plan

The Department will complete Strategic Plan goals two, three, and four including the development of operationally efficient pre-incident planning program development of a recruitment, career development and succession planning program, and development of a workload analysis. Fire programs and resources will also be upgraded in accordance with the community's priorities, while keeping in mind the motto: *Community First*.

Computer Aided Dispatch Upgrade Grant

A \$500,000 grant has been awarded to the Los Angeles Fire Department (LAFD) to research the potential development of a software interface that would allow for transfer of computer-aided dispatch (CAD) incident information electronically between four regional fire dispatch centers: LAFD, Los Angeles County, Long Beach, and Verdugo Fire Communications Center. Such an interface would potentially provide unit and incident locations for all three dispatch jurisdictions on a map and facilitate ordering of mutual aid resources between these centers.

Did you know?

- The Glendale Police Department (GPD) continues to be far more cost effective than other comparable police agencies, with 1.2 officers per 1,000 compared to up to 2.2 officers per 1,000 in Los Angeles.
- GPD maintains its very own forensics laboratory and has a staff of full time, professional Crime Scene Investigation (CSI) personnel. In addition to the collection of evidence, photographing crime scenes, and performing intricate fingerprint collection and identification efforts, the lab also now houses a full service Regional DNA Laboratory and a multi-agency Ballistic Evidence operation.
- The Police Department was formed the very same year the city was incorporated, 1906, and has since that time grown to be the third largest municipal police agency in the county.
- The Glendale Police Department is one of a handful of police agencies that is truly full-service, maintaining its own Detectives, Crime Laboratory, Air Support, SWAT, Crisis Negotiations Team, Traffic Enforcement & Investigation, and Area Command programs.
- GPD is active on not only a regional level but also nationally with respect to terrorism and disaster planning and preparation. The Department has actively engaged in FEMA, DHS, Cal-EMA, and other available programs that enable local agencies to better plan, equip, and train for all types of disasters and critical events.
- In the years since the tragic events of 9/11, the Glendale Police Department has been very proactive in its disaster planning and has procured some of the most advanced emergency response equipment and technologies available in the world today.
- In FY 2012-13, the Verdugo Fire Communications Center provided dispatch services for 72,053 incidents in Glendale, 11 other cities and the Bob Hope Airport.
- The Glendale Fire Department offers Community Emergency Response Team (CERT) Training year round. Participants learn basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations to help support the community during a major disaster.
- About 87% of Glendale Fire calls for service are medical in nature.
- Glendale's Household Hazardous Waste Collection Center is located at 780 Flower Street.

BALANCED, QUALITY HOUSING



Brand+Wilson Rendering



Elevé Lofts

2012/13 Quick Facts

Customer service requests calls to
Community Development
26,385

Affordable housing investment by
the Housing Authority
\$8.2 million

New affordable housing units
under construction
65

Low-income households assisted
with Section 8 Housing Voucher
rental assistance
3,100

Property owners who participate in
the Section 8 Housing Choice
Voucher program
1,426

Rental assistance dollars administered
through the Section 8 Housing
Voucher program
\$28.4 million

Market-rate housing units under
construction in target growth
project areas
1247

Investment from market-rate residential
development in target growth
project areas
over \$200,000 million

The City actively engages the community, developers, and property owners to plan, build, maintain, and redevelop areas into high quality residential neighborhoods where residents feel safe and can access resources and services which enhance their ability to support themselves, their families, and the community. A balanced mix of housing opportunities is a primary goal for all segments of the population including families, the elderly, low-income residents, and persons with special needs (including homeless prevention programs and supportive services for the transition of the homeless into permanent housing). Addressing fair housing issues is a priority in all housing programs.

Planning for future residential growth is also a state obligation, as well as a local need. The State of California and the Southern California Association of Governments (SCAG) identifies Glendale's share of future regional housing demand. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or levels of service. These areas for additional residential and mixed-use development are identified through community planning processes and described in community plans such as the Downtown Specific Plan, South Glendale Community Plan, and the North Glendale Community Plan. Special land use, zoning, and performance standards are developed to assure future needs can be met in a manner compatible with existing development and community character.

The City and Housing Authority assist private property owners and developers in the creation of new market rate and affordable housing along with the rehabilitation of existing dilapidated housing in blighted and infill development areas. Without City or Housing Authority participation in development partnerships, new housing development is often not feasible in the current housing market.

Balanced, Quality Housing **ACCOMPLISHMENTS**

Urban Living

Regardless of the current economic downturn, interest in development of urban housing continues to flourish in and around the City's downtown area. Several projects were completed this year and numerous others have begun construction. The Eleve Lofts project at 200 E. Broadway has 208 units that were recently completed. This project targets the young urban professional dweller that uses the downtown for entertainment and recreation pleasure. Of the 208 units developed, 14 are restricted for rent to very low income households under the State SB1818 Density Bonus Program.

Market-rate housing units have also been developed in other areas of Glendale. The mixed-use ICIS project at 524 West Colorado provides 200 units, of which 14 are in a townhouse configuration. This project, located on West Colorado Street at the 5-Freeway ramp was also recently completed and is leasing up. Construction continues on the Lex on Orange project which broke ground in May 2012. With 310 total units dispersed among two site located at 320 North Central Avenue and 321 North Orange Street, opening is anticipated in the spring 2014.

Work recently has begun on four new projects that together will bring a total of 708 new market rate residential units to downtown. The Brand+Wilson project located at 120 West Wilson Avenue will feature 235 units and 10,000 SF of retail space on a critical stretch of Brand Boulevard, linking the mid-Brand shopping district with the Americana at Brand and Glendale Galleria. Immediately to the west, the Orange+Wilson project located at 200 West Wilson will add another 166 new units to the downtown's residential base.

Along Central Avenue, two projects broke ground including Legendary Tower at 300 North California Avenue and the Nexus on Central located at 610 North Central Avenue. The Legendary Tower project is six stories and features 72 residential units and eight ground floor live/work units. The Nexus on Central will develop an additional 235 units near the 134 Freeway.

In south Glendale, another 229 units at the Triangle Project at 3900 San Fernando Road (south of San Fernando and Los Feliz Roads), began construction and will be the catalyst for a desirable future neighborhood close to the City's Transit Center. This project also includes 22 units reserved for lower income households under the SB 1818 Density Bonus Program.

Affordable Housing

There are also many affordable units that have been developed through partnerships with the Housing Authority. Since 2007, over 375 ownership and rental units have been constructed in various developments. These units are fully occupied by very low, low, and moderate income families and persons with special needs. Special recognition was recently given to one such project, Doran Gardens, a 57-unit townhouse condominium development. Doran Gardens recently completed construction and is in the process of selling units to moderate income, first-time homebuyer households. The project, which also boasts the preservation of three Craftsman homes for market rate housing and the development of a mini-park, recently was awarded a Planning Achievement Award by the American Planning Association Los Angeles Chapter.

Currently, the Housing Authority has provided approvals for three new affordable housing development projects. All are expected to start construction by December 2013. Veteran's Village, is a 44-unit new construction rental project for lower income families with a preference for veterans. Cypress Senior Living involves the acquisition and rehabilitation of an existing 18 unit apartment project. Once completed, the project will be reserved for rent by lower income seniors, with nine units reserved for senior veterans. Finally, San Gabriel Valley Habitat for Humanity (Habitat) has been granted approval to develop a three unit condominium project reserved for purchase by low income first time home buyers. This is the eighth collaboration between Habitat and the Glendale Housing Authority.

Rental Assistance Program

The Section 8 Housing Choice Voucher Program, funded by the federal Department of Housing and Urban Development (HUD) and administered locally by Glendale, continues to greatly benefit the community; however, the need for affordable rental units for very low income families and elderly continues to be far greater than the number of available vouchers. The Section 8 Program continues to operate as an effective and well managed program. Despite ongoing budget cuts at the federal level, Glendale continues to maximize the utilization of the program, thus earning the designation as a "High Performer" agency based on certifications through the HUD.

Balanced, Quality Housing

Looking Ahead...

While the City commitment and community demand for building and maintaining high quality residential neighborhoods is growing, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal is diminishing. The current economic downturn continues to significantly affect private development; however, recent activity in Glendale indicates that its efforts to assist private development by coordinating its programs and streamlining development procedures based on the community's vision is beginning to yield results.

Federal financial support for affordable housing and neighborhood development is expected to continue to diminish due to high federal budget deficits and a slow-growing national economy. Resources from the state are also limited, and state actions eliminating redevelopment agencies have limited local authority, redevelopment tools, and funding for investing in local improvements. Therefore, the City is strategically leveraging City-controlled affordable housing dollars and City-owned land. For every affordable housing dollar the City invests, partnerships formed with developers must bring additional private and public dollars into the community. Furthermore, developers must demonstrate their ability to assure that each affordable unit constructed or rehabilitated is well-maintained and well-managed over the long term.

Did you know?

- The start of construction is nearing on three home ownership units to be sold to homebuyers who are buying their homes from San Gabriel Valley Habitat for Humanity; the units are built by volunteers and each household must contribute 500 hours of "sweat" equity by assisting to build the homes.
- The average size of a Section 8 Housing Choice Voucher household is 1.6 people.
- 61 percent of Section 8 households are single person, senior citizen households.
- There are property owners who have participated in the Section 8 program for over 25 years.
- The average housing assistance payment for a Section 8 voucher is \$738 per month, or \$8,856 per year.



Veteran's Village Rendering

2012/13 Quick Facts

Number of parks and facilities
45

Acres of developed and maintained parkland
285.5

Athletic fields maintained by City
19

Work orders completed by Parks Services Section
1,534

Total number of unduplicated visitors seeking assistance at the Youth and Family Services Program Office
75

Work Orders completed by Facilities Management Section
4,833

Facility reservation permits
2,751

Field reservation permits
713

Vandalism/Graffiti removal requests at park facilities
636

Square feet of buildings maintained
1,026,000

Number of meals served to seniors
48,821

Number of Cruise Night participants
40,000

Total number of libraries
8

Number of annual visits to Central Library
600,000

Number of participants at library programs
50,561

COMMUNITY SERVICES & FACILITIES

Many departments throughout the City offer a variety of facilities, programs, services, and open space options that require planning, development, maintenance, and programming. Glendale is a city rich in parkland which has evolved in accordance with the community's needs, however, the availability of open space in certain areas of the City poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. To overcome this challenge, the City is strategic in acquiring additional space to ensure new facilities are geographically located in areas of greatest need. The City continues to explore opportunities to acquire and develop uniquely tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City has placed great emphasis on the development of mini parks and urban greenways to connect these neighborhoods to available open space and recreation facilities.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, Didi Hirsh Mental Health Services, Glendale Unified School District, Glendale Parks & Open Space Foundation, and Ascencia are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The evolving needs of the community shape City priorities in its customer service standards and investment in development of new facilities. The City has received awards and designations for new development, preservation of historic facilities, environmentally "green" development, and successful programming of open space. Glendale continues to preserve, maintain, and renovate existing facilities and open space to provide safe, secure, and accessible public facilities.



Community Services & Facilities **ACCOMPLISHMENTS**

Mountain Do & Catalina Verdugo Trails

On June 1, 2013, National Trails Day, the City unveiled the San Rafael Hills Mountain Do Trail and Catalina Verdugo Trail for public access. The Mountain Do Trail is the City's first ADA-accessible outdoor recreational trail suitable for use by a wide range of users including individuals with mobility impairments or cognitive disabilities. The trail has outdoor exercise equipment as well as information on nutrition and fitness. The Catalina Verdugo Trail is a 1.7 mile multi-use trail in the San Rafael Hills surrounding the Glendale Sports Complex. The trail includes benches and interpretive signage on the natural and cultural history of our region including the life of Catalina Verdugo.

Glendale Narrows Riverwalk – Phase I

In December 2012, the Community Services & Parks Department held a ribbon-cutting ceremony for the opening of Phase I of the Glendale Narrows Riverwalk project. Riverwalk includes a half mile of recreational trail for bicyclists and pedestrians, equestrian facility, interpretive signage, extensive landscaping with native plants, and a major improvement of the character of the riverfront area. Riverwalk is one of the significant early elements of a long-term region-wide effort to create a riparian parkway and wildlife corridor along the Los Angeles River.

Brand Library Renovation

Construction at Brand Library and Art Center, which began in July 2012, is on schedule, despite a number of surprises. Working on buildings that are over 100 years old often present challenges to project managers, and the Brand mansion is no exception. Aside from the necessary upgrades, artists and construction crews have worked to restore the Brand mansion to its original grandeur. Windows that were filled in when the home was converted to a library in 1956 are being reopened, the original stone and brick fireplace that was removed in 1956 has been recreated in perfect detail, and intricate stencils discovered under the ceilings in five rooms of the mansion are being re-created from historic photographs by restoration specialists. The Brand Library and Art Center is expected to re-open in spring 2014.

Library Branch Renovations

The Central Library renovation design work is complete and funding was secured for the project to move forward. The Montrose Library is in the midst of upgrades and has already completed work on the roof and skylight, a design for the layout, and new carpet. New furniture, upgraded lighting, and the change in layout are expected for summer 2014. In addition, the Casa Verdugo Library is nearly finished. Despite not having the finishing touches, the new open floor plan, computer access, increased access points for laptops, and family friendly atmosphere have drawn an increase in use and program participation.

Trails and Open Space Programs

For the second straight year, the City's Trails and Open Space program has provided new services and programs to the community. Made up of five components – Restoration Program, Interpretive Programs, Trail Maintenance Program, Landscape Gardeners, and Trail Safety Patrol – Trails and Open Space continually increases the number of participants and volunteers. The Restoration team continues to oversee the "Third Saturday Wilderness Work Day" with tree watering and removal of invasive species. In April, the Trail Maintenance Crew completed the reconstruction of every trail in Deukmejian Wilderness Park which had been severely damaged by the rains following the Station Fire. All of these programs are planned, coordinated, and conducted by volunteers.

Trail Safety Patrol

The Glendale Trail Safety Patrol was established in February 2013. It is composed of three units – a Hike Unit, Mountain Bike Unit, and River Unit which patrol the City's 5,000+ acres of open space in the Verdugo Mountains, San Rafael Hills, Glendale Narrows Riverwalk, Brand Park, and Deukmejian Wilderness Park. The Trail Safety Patrol assists City professionals in protecting and maintaining the safety of park and open space visitors, educating visitors about park resources, facilities, and programs, and observing and reporting potentially unsafe conditions, violations of park rules, and police, fire and medical emergencies. Twenty-eight City volunteers serve as part of the Trail Safety Patrol.

New Ascencia Access Center and Emergency Shelter

The Ascencia project involved the acquisition and substantial rehabilitation of an 8,150 square foot two-story industrial/commercial building in Glendale for a homeless access center. The new building will provide significant improvements over the current facility including: private sleeping areas for men and women, new County Health Department approved commercial kitchen, new bathtubs in the restrooms to accommodate children and persons with disabilities, and larger and separate shower areas. The project was funded with a \$2 million Section 108 CDBG Loan and private funding by Ascencia.

Community Services & Facilities

Looking Ahead...

The City will continue to provide quality service by partnering with community organizations to offer the services and programs that it can no longer support. Similarly, the City will continue to actively pursue and secure federal, state, and local grants to leverage funds currently available through the Community Development Block Grants, Development Impact Fee revenues, and other grants to provide core services to the community.

In the upcoming year, there will be both major and minor renovations and improvements at City facilities: a new air conditioning unit will be installed in the City Hall lobby to make it considerably more pleasant for people visiting City Hall; Montrose Police Substation's substantial remodel; installment of a power run for electrical vehicles at the Ginger Bremberg Integrated Waste Management Facility; and the overhaul of the building management system at the Glendale Police Building.

The City has slated a list of renovation projects at library facilities, including the completion of the Adams Square Library Fiber project to bring improved and much needed internet and network access and the Central Library renovation project which will begin in the next year.

The City will begin construction of Maryland Avenue Park, improvements at the Catalina Verdugo Adobe Park, Civic Auditorium and Freemont Park, and design work at Palmer Park. With design work completed for Maple Park, one of the city's most active parks, anticipated construction will begin in September 2013 with a goal of completion in April 2014. The soccer field at Edison Elementary School / Pacific Park will soon be replaced with artificial turf to withstand the wear and tear from the field's high demand.

Ongoing updates for the Le Mesnager Barn will transform the building into a multi-purpose facility, serving as a visitor center to Deukmejian Park with displays and exhibits relating to the human and natural history of the Park and surrounding community. These exhibits will be mobile to allow the facility to also be used for community meetings, weddings, and art exhibitions, among other possibilities.

Through grants from the California River Parkways program and funding from L.A. County's Measure R, the City has begun the design and development of Phase II of the Glendale Narrows Riverwalk. When Phase II of the project is complete, Glendale will be the only city on the entire 52 miles of the Los Angeles River to devote its entire riverfront to recreation. The project sets the stage for Phase III of Riverwalk, a bridge from Glendale into Griffith Park.

The City will seek new and continued partnership opportunities with community social service agencies to provide needed services for lower income residents, including mental health counseling, youth counseling, senior services, and emergency and transitional housing services. The City will also continue to work with the Glendale Unified School District (GUSD) to identify programs, such as an afterschool youth program, and joint use opportunities for future projects.

Did you know?

- The City of Glendale has approximately 5,034 acres of open space.
- Over 100 trees are planted annually throughout parks and green spaces as part of the Arbor Day Program.
- An Alcohol Permit can be issued to serve alcohol at designated Park & Library facilities.
- The Civic Auditorium has an indoor soccer program and will be organizing indoor soccer leagues in the coming year.
- Cruise night was funded 100% by corporate and community sponsorships.
- Over 16,445 people used Pacific Pool for recreation swim over the summer.
- The City serves over 3,000 unduplicated residents a year with a variety of CDBG funded social services including homeless assistance, youth employment, case management, youth outreach, tutoring, English as a Second Language classes, tenant-landlord assistance, legal aid, transitional housing, and job training.
- The City serves over 600 homeless individuals a year with social services, housing, and outreach.
- As the safety of our young park patrons is paramount to the City, age safety play signs that comply with national playground safety regulations were installed at playgrounds throughout Glendale parks to inform parents of the age-appropriateness of the play equipment.
- Glendale libraries share a collection with Pasadena, doubling the amount of materials available to each community.
- The Central Library has an auditorium that seats 230 and is available on a rental basis.
- The Friends of the Library manage a bookstore at the Central Library with barely used books at very reasonable prices.
- The Library has a free database called Mango that is available on the website and teaches a variety of languages.

INFRASTRUCTURE & MOBILITY



2012/13 Quick Facts

Electric meters maintained

 85,645

Water meters maintained

 33,500

Trees maintained and trimmed

 3,219

Cleaning and lining of water pipes
 (linear feet)

 55,000

Square feet of street asphalt repaired,
 removed, or replaced

 130,189

Square feet of potholes repaired

 16,592

Square feet of sidewalks repaired

 44,803

Linear feet of sewer mains cleaned

 1,665,698

Linear feet of sewer mains inspected

 392,535

Linear feet of storm drains cleaned

 4,154

It is essential that the City of Glendale maintain local infrastructure and transportation systems that are functional, in optimal condition, and meeting the needs of this diverse community. Poorly maintained streets, unreliable utilities, dangerous intersections, and needlessly congested traffic only stifles positive growth. For this reason, a primary focus of Glendale's local government continues to be the upkeep of the City's infrastructure and mobility planning.

As one of the select cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, sustainable power, water, and wastewater services to its customers. The City employs its own engineers who design and oversee capital improvement projects as well as field staff whose day-to-day efforts help to maintain the City's critical infrastructure. This system allows the City to save money on large infrastructure projects while still being able to quickly respond to small deficiencies, such as potholes, when they emerge.

The City makes a tremendous effort to improve mobility as well as make the City's streets safer and more reliable for motorist, transit users, cyclists, and pedestrians. The City recently completed an update to the Glendale Bicycle Master Plan (BMP) in order to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuters and recreational users. The City operates the Glendale Beeline Transit System, Dial-A-Ride and the Larry Zarian Transportation Center. In addition, the City maintains public parking lots and structures, bike racks, and crosswalk warning lights. All of these interconnected systems enable the City of Glendale to provide safe, reliable routes and modes of transportation.



Infrastructure & Mobility **ACCOMPLISHMENTS**

Americans with Disabilities Act (ADA) Curb Ramp Installation and Sidewalk Repair

Recently completed is the construction of ADA compliant curbs in the area of Grandview Ave, Pacific Ave, San Fernando Rd, and Glenoaks Blvd. The project included installation of new curb ramps and replacement of substandard curb ramps and broken sidewalks.

East Glenoaks Boulevard and Adjacent Streets Rehabilitation Project

Construction of the East Glenoaks Boulevard and Adjacent Streets Rehabilitation Project was recently completed. The project included street and sewer improvements, application of crack seal, slurry seal, and Asphalt Rubber Aggregate Membrane (ARAM), reconstruction of curbs, sidewalks, and gutters, construction of concrete ADA curb ramps, planting of 43 new parkway trees, sewer main point repairs, and installation of rectangular rapid flashing beacons.

Safe Routes to School Improvements Project, Phase 1

Various pedestrian safety initiatives have been implemented over the years. The program's mission involves the construction of facilities that enhance safety for pedestrians and bicyclists, primarily students in grades K-12 who walk or bicycle to school. This grant funded project was designed to enhance the safety of the pathways, trails, sidewalks, and crossings, and to install bike racks and pavement markings around various schools. Balboa Elementary, Columbus Elementary, Dunsmore Elementary, R.D. White Elementary, Verdugo Woodlands Elementary, and Wilson Middle School recently received upgrades.

Adams Street and Chevy Chase Drive Rehabilitation Project

The Public Works Department completed the construction of Adams Street and Chevy Chase Drive Rehabilitation Project, including street, sidewalk, and sewer capacity improvements, along with the planting of 58 new parkway trees.

Public Works Wastewater Section Wins Award

The California Water Environment Association awarded the Glendale Public Works Department's Wastewater Maintenance Section with the "2012 Collection System of the Year" in the Medium-Size Category in the State. Glendale was chosen as the top system due to its performance in safety, environmental compliance, operations and maintenance, training, and professional certification. This award recognizes the fulfillment of a decade long effort to develop a wastewater maintenance operation capable of meeting the city's needs for a high performing sanitary sewer system.

Business Modernization

Glendale Water & Power successfully replaced 120,000 electric and water meters with new digital meters, the first steps towards modernization of our electric grid. The utility is looking into demand response, electric vehicle and thermal energy storage programs. Currently, customers can view their near real-time usage online and see how much energy they are using each day, week, or month and be able to compare their usage to that of similar homes.

Reliability of Our Electric System

Several older substation electromechanical relays have been replaced with state of the art microprocessor based relays, reclosing switches and feeders. These improvements help minimize the impact of an outage by limiting the area it affects. These improvements have helped to meet Glendale's reliability goal of less than 40 minutes per outage on average.

Chromium 6 Research Project

Glendale Water & Power (GWP) completed extensive research over a ten-year period for the Hexavalent Chromium Removal and submitted the Project Report to the California Department of Public Health (CDPH). The report provided CDPH information needed for best available technologies and costs associated for the effective removal of Chromium-6 from drinking water. The CDPH recently announced its draft Maximum Contaminant Level (MCL) for Chromium-6, which is at 0.010-milligram per liter or 10 parts per billion (ppb) - one ppb is equivalent to one drop of water in an Olympic-size swimming pool. The MCL takes into account health risks from exposure to Chromium-6 with consideration for the best available technologies to detect Chromium-6 and the costs required to reduce its presence in drinking water below the MCL. The MCL is a health protective drinking standard that must be met by all water agencies. The results from the research places GWP in a very advantageous position to address Chromium-6 concerns that has entered our water supplies.

Diederich Reservoir Back-up Pipeline Project

The Diederich Reservoir Back-up Pipeline project was completed in November 2012. The project included the construction of 2,235 linear feet of 30-inch diameter welded steel pipe, the installation of 23 new large valves, and two flow meters. Diederich Reservoir is the largest reservoir in the City's water system with a capacity of 57.5 million gallons.

Infrastructure & Mobility

Looking Ahead...

The City of Glendale will continue to move forward with projects that will improve infrastructure and mobility in the City. Some noteworthy upcoming projects include the Central Avenue and Adjacent Street Improvement Project comprised of the reconstruction of street pavement, signal modifications, and planting of new trees. Other projects include upgrades to the Grayson Power Plant, reconstruction of the Grandview Substation and installation of two 69,000 volt transmission lines.

GWP's water section will be investing approximately \$35 million in the next three years in upgrading the water infrastructure including replacement of main pipes to improve water flow, cleaning and relining of pipes to improve reliability, extension of the recycled water pipe line to reduce use of potable water for irrigation purposes, and the rehabilitations of wells, to improve efficiency and reduce reliance on water supplied from Metropolitan Water District.

Other projects on the horizon include the Grandview and Sonora Grade Crossing Roadway Improvements to enhance safety for at-grade railroad crossing. The SR 134/I-5 Congestion Management project will be completed by the first half of Fiscal Year 2013-14, which will include upgrading existing traffic signals and installing CCTV cameras, fiber optic communication infrastructure, and system detection stations for vehicles along San Fernando Road, Western Avenue, Victory Boulevard, Sonora Avenue and Flower Streets. Public Works Department is also planning the Implementation of Bicycle Transportation Plan Phase I, which will include installation of bicycle facilities on Honolulu Avenue, Pennsylvania Avenue, Doran Street, Cerritos Avenue, and Broadway. The Department will also begin Safe Routes to School Improvements Project, Phase 2 and Phase 4 at various school locations and school adjacent areas. The project is designed to enhance the safety of the pathways, trails, sidewalks, and crossings, and to install bike racks and pavement markings. The objective is to encourage increased walking, and bicycling among students and improve the health and well-being of the children.



Did you know?

- A contractor working for the City provides litter collection services twice a month on the City's 47 freeway on-ramps and off-ramps. These ramp areas comprise over 2 million square feet of land.
- The City of Glendale offers 90 minutes of FREE parking at the three downtown parking structures located at the Marketplace, Exchange, and on Orange Street. No parking validation is needed.
- Glendale Water & Power delivers 8.9 billion gallons of safe drinking water to the City's 35,000 customers.
- Since 2008, Glendale Water & Power has invested \$75 million in reliability improvements.
- Slurry seal projects are an effective tool used by the City to prolong the lifespan of Glendale streets and stretch limited taxpayer dollars.
- Glendale Water & Power owns and maintains over 550 miles of underground cables and overhead wires throughout the City.



2012/13 Quick Facts

ARTS & CULTURE

International language books and
DVDs at local libraries
35,000

Library books borrowed in a
language other than English
49,557

Number of Library,
Arts & Culture Programs
2,346

Attendance at Library Arts
& Culture Programs
37,316

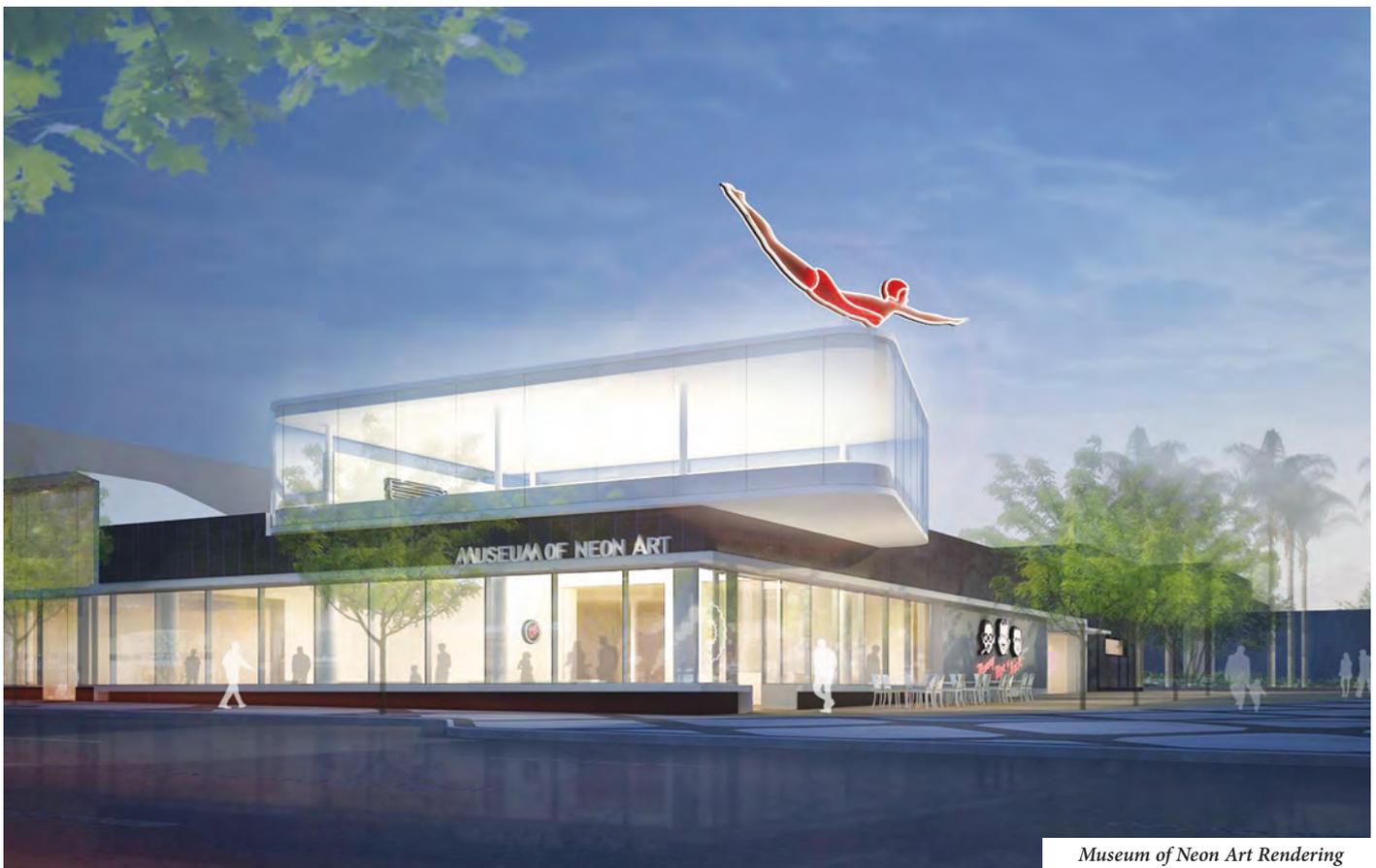
Children taking art classes through Life
Long Learning Program
1,266

Adults taking art classes through Life
Long Learning Program
1,481

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community but is as important for those who work, visit, play and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, the preservation of the Alex Theatre and other historic facilities, the attraction of the Museum of Neon Art to downtown Glendale, and the anticipated renovation of Central Library demonstrate a long term public commitment to arts and cultural activities. There is also a network of programs encouraging the arts and culture to flourish in Glendale. For example, community programming and available services at the public libraries, park facilities, public schools, and Glendale Community College have embraced the arts over the years and become a part of the community's cultural heritage.

Through arts programming and cultural events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The City is committed to providing quality and accessible arts experiences for the entire community and promoting the education and participation in the arts by creating an arts-friendly and arts-aware environment.



Museum of Neon Art Rendering

ACCOMPLISHMENTS

Brand Library and Art Center

During the Brand Library and Art Center's current renovation, portions of the library collection, as well as art and music events were available at the Central Library. The Annual Juried Exhibition, sponsored by the Associates of Brand Library, which serves as an ongoing reflection of art trends from 1969 to the present, was held this year at an alternate site. Music events and recital rentals were available at the Central Library Auditorium. A local musical artist performed a showcase at the Central Library auditorium, which was envisioned as the start of a new series featuring local musical talent. The Reel Arts film series began at Central Library with plans to continue the program when Brand reopens.

Alex Theatre

In 1992, the Redevelopment Agency made a substantial investment in the arts by purchasing and restoring the Alex Theatre as a regional performing arts venue. The Theatre is an important cultural and economic landmark in Glendale and is listed on both the National and State Historic Registers. Glendale has made continued improvements to the Theatre over the years, and in Fiscal Year 2012-13 began a project to build a 6,600 square foot underground addition that will add operational and support space to the Theatre, thereby enabling it to be more marketable and to better ensure its long-term viability.

Managed by Glendale Arts, a private non-profit organization, the Alex was booked more than 185 days and processed more than \$2,300,000 in tickets hosting close to 95,000 patrons in the 2012-13 season. Resident companies include the Los Angeles Chamber Orchestra, Glendale Pops, Musical Theatre Guild, the Alex Film Society, and the Glendale Youth Orchestra.

Event highlights from the 2012-13 season include:

- Glendale Pops Orchestra – Soulful Swing, Holiday Pop! and Hits and Love with Country Superstar Jo Dee Messina
- Glendale Arts and Prospect House Entertainment's Summer Family Film Series and James Bond 007 Tribute
- Live Talks LA with Phil Jackson, Neil Gaiman and Burt Bacharach
- Jamie Nichols Presents Celebrate Dance
- Los Angeles Ballet's The Nutcracker, Next Wave LA, and Sleeping Beauty
- Glendale Adventist Medical Center's Laugh for A Cause
- The Los Angeles Chamber Orchestra's Season

- The Musical Theatre Guild's Titanic the Musical, Call Me Madam, Chess, A Catered Affair, and Girl Crazy
- Gay Men's Chorus Holiday Spectacular
- The Fellowship for Performing Arts Presents C.S. Lewis The Screwtape Letters
- ASA's Presentation of the Russian Jazz Ballet
- Arturo Sandoval & His Big Band Save the Music Benefit
- Menopause the Musical
- Glendale Youth Orchestra
- Glendale Arts Presents The Second City Comedy
- Alex Film Society's screenings of Jaws, Three Stooges, Chinatown, Greatest Cartoons Ever, and Dr. Strangelove
- Tri City Mixer (includes Glendale, Burbank & Pasadena Chambers of Commerce).

Arts and Culture Commission

In the first year of transition to the Library, Arts & Culture Department, the Arts and Culture Commission has focused on developing an Arts and Cultural Plan. The intent of the Plan is to guide the work of the Commission and make recommendations for the distribution of the Urban Art Fund. The Urban Art Fund is supported by a 1% in-lieu payment from private development for the purpose of supporting the arts in Glendale. The Plan as approved by City Council in February 2013 created a comprehensive vision for arts and culture to be implemented over the next five years (2013-2018). The goals of the Plan are to raise visibility of arts and culture in Glendale; use arts and culture to encourage community participation and neighborhood beautification; use arts and culture to encourage visitor attraction and economic development; grow and support Glendale's identity as an innovative and creative community; advance the role of arts and culture in city government; and use art as an educational tool to address social and cultural barriers.

Glendale Narrows Riverwalk – Art Component

The recently completed Glendale Narrows Riverwalk includes the following art elements: a seating area in the west entry park of the project inspired by Native American Tongva Indian inscription "we are still here..." sandblasted images of heron bird in the wing walls of the historic floodgates in the entry park, an artistic representation of the Los Angeles River in the spillway surface adjacent to the seating area and the flood gates, and a wall-installation of found objects gathered by and from the local community.

Looking Ahead...

The City encourages the inclusion of public art in Capital Improvement Projects. Upcoming projects, such as the Maryland Avenue Park and the Palmer Park renovation project, will incorporate a public art component which involved the community, Parks, Recreation & Community Services Commission, and the Arts & Culture Commission in selecting an art piece that fits the design of the projects.

The Museum of Neon Art (MONA) was founded in 1981 as a non-profit cultural and educational organization. In addition to its permanent collection of 80 vintage signs, and contemporary art works in electric and kinetic media, and photography that documents neon, MONA incorporates the history and science behind the phenomenon of the luminous tube, in Los Angeles. Construction on the new home of MONA is underway and will be completed by mid 2014.

MONA's new permanent home will allow the museum to reassemble its collection, including the larger-scale neon signs, and continue to expand their art collection and community focused programs. MONA will be a new downtown destination across from the Americana at Brand, further anchoring the City's downtown civic block with the Central Library, Central Park, and Adult Recreation Center.

In an effort to preserve a significant piece of history and its status as a regional repository of art and music collections, the Brand Library and Arts Center renovation project began and is nearing completion. Facility upgrades include seismic, mechanical, electrical, plumbing, ADA, and space improvements, as well as some historic rehabilitation of the Brand Mansion. Brand Library is expected to open early Spring 2014 with a year of outstanding arts and culture events to commence with the grand re-opening of the facility. In addition to these preservation efforts, the establishment of historic districts throughout the community will protect and enhance the architectural and historic character of neighborhoods.

In 2013, the City Council adopted an Arts & Cultural Plan developed by the Arts & Culture Commission. Based on the goals and directives of the Cultural Plan, a two year Work Plan will be presented to City Council. The Work Plan will outline projects, priorities and policies to be funded by the General Fund and the Urban Art Fund.

With funding secured, the upcoming Central Library renovations are designed to redefine the Library's role within the civic campus by providing new access points and a stronger relationship to the Adult Recreation Center, Central Park, and the downtown. The renovation will include a room dedicated to recognizing the impact of genocide and the resilience of the human spirit and a Maker Space to encourage collaborative opportunities for creating. In addition, with the number of art and music opportunities in the downtown area growing and the opening of the Museum of Neon Art, the Library, Arts and Culture Department, in partnership with the Arts and Culture Commission, is looking to partner with various art groups to create an even more dynamic cultural experience in the downtown.

Did you know?

- Glendale high school students can participate in a Banner Competition where the winner's artwork is displayed on the façade of the Bob Hope Airport terminal tower.
- The Library broadcasts the Treehouse Tales story programs in Armenian and Spanish.
- Brand Library maintains a collection of 50,000 music recordings, 35,500 art books, 19,400 music books, and 9,800 recreation & performing arts books. The Library is looking forward to having these items, plus new additions to the collection available with the grand reopening.
- The Brand Library Facebook page has over 1,700 followers. Many have been monitoring the construction of the facility since the beginning with new images and updates posted on an ongoing basis.
- 99 properties are listed on Glendale's Register of Historic Resources. Eight properties in Glendale, including the Derby House designed by Lloyd Wright, and the Alex Theatre, are also on the National Register of Historic Resources.
- Glendale has five Historic Districts: Cottage Grove, Royal Boulevard, Ard Eevin Highlands, Rossmoyne, and North Cumberland Heights.

SUSTAINABILITY



2012/13 Quick Facts

Automated curbside & multi-family recycling collected
10,468 tons

Automated yard trimmings collected
18,473 tons

Street sweeping recycling
1,650 tons

Composting workshops
10 classes

Water-wise landscaping workshops
10 classes

Composting bins distributed
132 bins

Bulky item and Public Works debris recycling
4,281 tons

Electronics recycling
81 tons

Christmas trees recycled
11,086 trees

For many years, Glendale has aggressively pursued sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovation to foster and promote sustainability and is among the first public agencies to successfully implement certain sustainability improvements such as the landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally friendly policies involving sustainable building design, construction, operations, and facilitation and implementation of green building standards. Through the integration of sustainable building methods and materials and the implementation of advanced technologies such as Smart Meters, Glendale has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

The City is also on track to meet the State of California's Renewable Portfolio Standards (RPS), which require 20 percent of the electric energy provided within the City to be generated by renewable resources for the first compliance period ending in 2013. Glendale is doing so in the most cost-effective manner possible, to minimize impacts on ratepayers.

The City will be able to continue to operate its wells and meet the much anticipated and more stringent requirement for Chromium-6. The Chromium-6 Research Project was completed and the Project Report was submitted for reference by California Department of Public Health and the Environmental Protection Agency for their respective development of the maximum contaminant level (MCL) for Chromium-6 in drinking water supplies. To set an MCL, information is needed regarding health effects, costs, and technical feasibility. The report provided information on the technological feasibility and costs of removing Cr(VI) from water supplies as key informational needs for setting the MCL. Continuous operation of the treatment facilities reduces our reliance on the more expensive water from Metropolitan Water District.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.



Sustainability

ACCOMPLISHMENTS

Enhanced Outreach Program

Integrated Waste Management Division has increased community interaction to advance sustainability awareness. Notable events include Glendale's Earth Day which drew 400 attendees, a Tire Recycling Event, co-hosted by Los Angeles County, to recycle 5.3 tons of tires, ten compost workshops, and an increase of 2,000 recycled trees in FY 2012-13 due to increased outreach.

Plastic Carryout Bag Ban

Plastic carryout bags are a significant source of litter pollution. In addition, they clog the sewer system, interfere with the marine ecosystem, and take hundreds of years to decompose in our landfills. The City of Glendale recently adopted an ordinance banning plastic carryout bags and imposing a ten (10) cent charge on recyclable paper carryout bags.

Compressed Natural Gas Vehicles

Glendale added 16 new Compressed Natural Gas vehicles to our fleet this fiscal year for the purpose of replacing our aging fleet and increasing the uniformity of our vehicles. This not only reduces our maintenance costs, it enhances Glendale's air quality while simultaneously reducing our fuel costs.

Recycling Center Expansion

Glendale's Recycling Center was expanded by 4,400 square feet in 2013 to reconfigure the tipping floor area and is currently in the process of adding another 4,200 square foot stand-alone building to build a permanent scale house. The environmental review required to process more volume and mixed waste has begun.

Anaerobic Digestion Request for Proposals

A request for proposals was recently released for an anaerobic digestion project at Scholl Canyon Landfill. This prospective project will divert additional waste and create power for Glendale Water & Power.

Grid Modernization

Glendale Water & Power completed the installation of new electric and water meters throughout the City. Customers

have already benefited from these improvements through isolated outages in smaller areas made possibly by digital coordination of devices and meters. Meters also provide customers timely usage data and offer tools to better manage energy and water use; thereby helping make informed choices that save money and protect the environment.

Glorietta Wells Treatment Facility

Completed in June 2013, the Glorietta Wells Treatment Facility provides chloramine disinfection treatment of the water, allowing the City to increase local water production and reduce purchase of imported water and operating costs.

GWP Water Saving Landscaping Classes

Customers learned how to plant and grow water-wise gardens, incorporate low-water use and native plants, and options for lawn replacement. The free classes also provide methods for keeping landscapes green during periods of mandatory water use reductions.

Renewable Energy Supplies and Reducing Reliance on Coal

GWP is managing a portfolio of existing and new renewable energy supplies to make sure that we meet the state Renewable Portfolio Standard mandates at the lowest cost to ratepayers. By the end of 2013, 20 percent of the electricity delivered inside the city will come from renewable resources, including wind, geothermal, small hydro, and local solar. In addition, GWP has put into place a Feed-In Tariff, which will enable purchases of distributed solar power directly from residential and commercial customers inside the city who install solar systems at their homes and businesses. GWP is working with other owners of the San Juan coal-fired generation plant in New Mexico to shut down Glendale's share of that facility by the end of 2017, and with other participants in the Intermountain Power Project in Utah to ensure that no coal is burned at that facility after 2025.

Windstorm Recovery Program

In winter 2011, a major windstorm walloped much of Los Angeles County. The City of

Glendale prevailed in a competitive grant process, securing funding to replace the 350 street trees that were lost during the storms.

In 2013, the replacement trees were planted at the sites where trees were lost in the windstorms. Glendale staff selected tree species that complement the tree palate of the neighborhoods. Much of the actual tree planting was performed by the Glendale Youth Alliance, which provides job opportunities and training to at-risk youth. As trees beautify Glendale neighborhoods, clean the air by absorbing carbon dioxide, and provide cooling shade, all Glendale residents will benefit from these new street trees.

South Glendale Community Plan

The South Glendale Community Plan is the official guide to development within the neighborhoods and commercial districts in the area south of the SR 134 Freeway. It is intended to shape positive community change and foster sustainable land use patterns, while balancing the unique character of the community with citywide policies and regional initiatives. Sustainability concepts are incorporated throughout the plan and address topics such as Urban Design/Land Use, Infrastructure & Sustainability, Community Services & Parks, Natural Resources, and Wellness & Safety. In addition, special studies funded by grants from the Metropolitan Transit Authority are studying ways to improve transit usage, including development and urban design policies.

Green Building Standards Code

The Community Development Department, Building & Safety Division secured the California Energy Commission's certification of local Green Building Standards which exceed the State of California's minimum mandate. Glendale's additional standards apply to all new construction, and large additions which meet or exceed a particular trigger threshold. The additional standards reduce energy consumption and conserve potable water.

Smoking in Multi-Family Buildings

The City Council adopted an ordinance that bans smoking in the interiors and all exterior areas of newly constructed multi-family buildings. Since second-hand smoke is well known to be harmful, this restriction may have far-reaching health benefits for many of the city's non-smoking apartment and condominium dwellers.

Looking Ahead...

Despite tough economic times, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. Glendale has succeeded in achieving significant innovative accomplishments in sustainability through a cautious implementation of sustainability actions, policies, and principals. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on tax payers, rate payers, or residents.

In the field of waste management, the Public Works Department has two ongoing projects underway that can increase sustainability. The City is still working with regional and State agencies to obtain a solid waste permit which will enable the Integrated Waste Management Division to operate the Recycling Center as a Materials Recovery Facility (MRF). The MRF will be able to process up to 250 tons per day of Glendale commercial solid waste, separating recyclables and the organic fraction which is currently being disposed of at the landfill. The second project is the ongoing analysis for the potential construction of an anaerobic digestion facility at the Scholl Canyon Landfill which can generate renewable energy from biogas and high quality compost. This project will also reduce the volume of organic waste going to the landfill, which is one of the key components of the City's Zero Waste Strategic Plan approved by City Council in December of 2011.

Glendale Water & Power will continue to seek out renewable sources of power generation and implement measures to promote water conservation. This includes the management of its business modernization, reduced reliance on fossil fuels and lower carbon emissions, investing in green energy, and rebate and incentive programs.

Improving sustainability in Glendale is an ongoing venture. City staff, elected officials, residents, business owners and local activists will continue to collaborate to reduce the City's environmental footprint and make Glendale healthier, safer and more ecological for future generations.



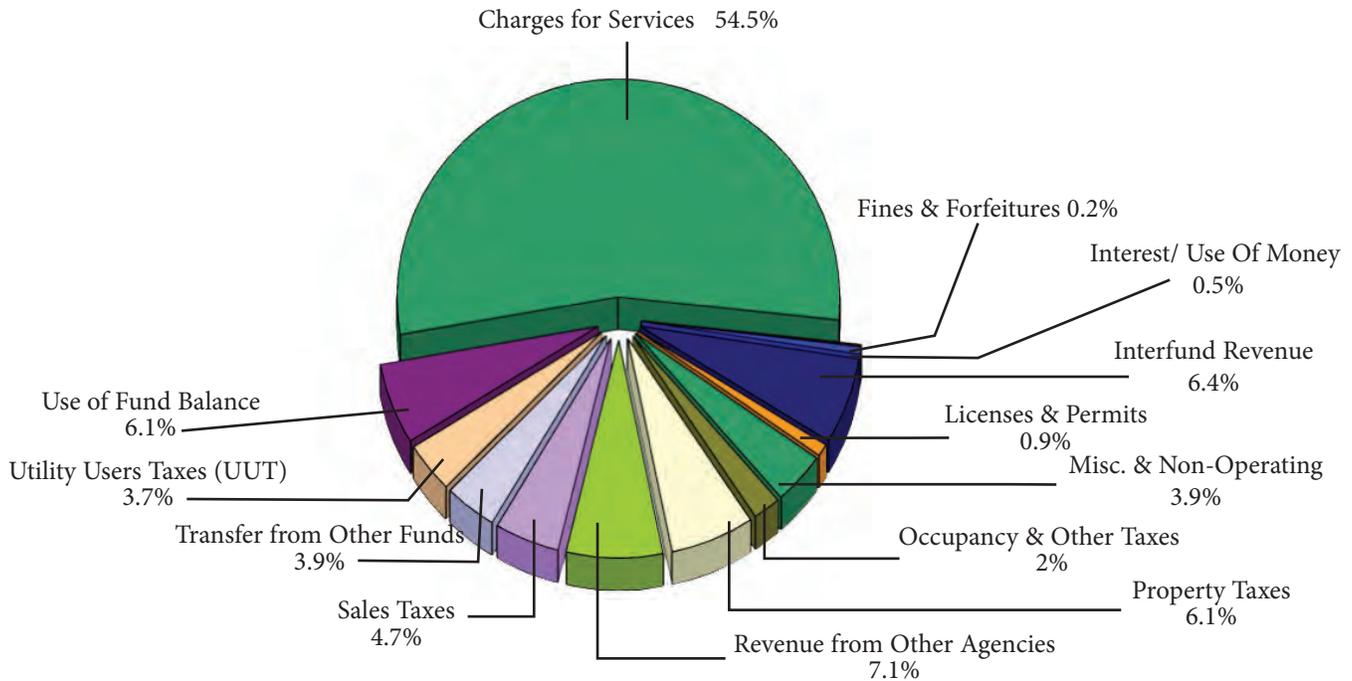
Did you know?

- The City of Glendale has had an ordinance in place protecting indigenous trees species since 1982. While no permit is required for routine pruning of these trees (Sycamores, Bays and Oaks) defined as less than 2" in diameter (approximately the size of a standard soup can) and not more than one quarter of the trees live foliage of residents who desire additional pruning or a removal must secure a free permit from the City to do so.
- The City has a program for picking up Bulky items such as furniture, electronics and appliance for free. Glendale residents can call (818) 548-3916 to schedule a pick-up date. Items that are picked up are then recycled.
- By using composting bins, a household can potentially cut their waste in half. The City's Integrated Waste Management Division hosts composting workshops where free and discounted composting bins are provided to attendees. Residents can call (818) 548-3916 for more information.
- The City provides free mulch several times a year at Brand Park. When added to a garden, mulch can enhance the soil and reduce the quantity of watering needed.
- The Fleet Management Division, which is responsible for the maintenance of all City vehicles and equipment, recycles engine fluids such as motor oil and anti-freeze.
- By tuning up the air conditioning system, homeowners can reduce their electrical consumption by as much as 500 kilowatt hours or \$50 - \$60 in savings a year.
- Glendale Water & Power offers residential customers with up to three free shade trees to lower their air conditioning costs.
- Approximately 22% of Glendale Water & Power's energy requirements are derived from renewable resources such as hydropower generated at Hoover Dam, the City's Scholl Canyon landfill gas to energy facility, wind farms, solar energy, and geothermal energy.
- Digital Meters continue to identify major water leaks in the city. Notifications have resulted in over 10,000 gallons of water saved each year.
- The City's water system delivers 9.16 billion gallons of drinking water to the community.
- Glendale Water & Power conducts more than 4,000 water samples per year throughout its storage facilities and pipelines.

Financial Summary

Where The Money Comes From

Total Resources 2013 / 2014 = \$737,941,725



DEFINITIONS

Charges for Services - Charges for electric, water, sewer, refuse collection, planning and building fees, rental of municipal facilities, and various recreation functions.

Interfund Revenue - Payments from one City fund to another for supporting programs and services.

Revenue from Other Agencies - Revenue derived from Joint Powers Agreements, mutual aid reimbursements, motor vehicle in-lieu fees, state grants, and county grants.

Misc. & Non-Operating Revenue - Includes miscellaneous revenue generated through donations, contributions, advertisement revenue, and unclaimed property.

Use of Money & Property - Interest earned from treasury investments.

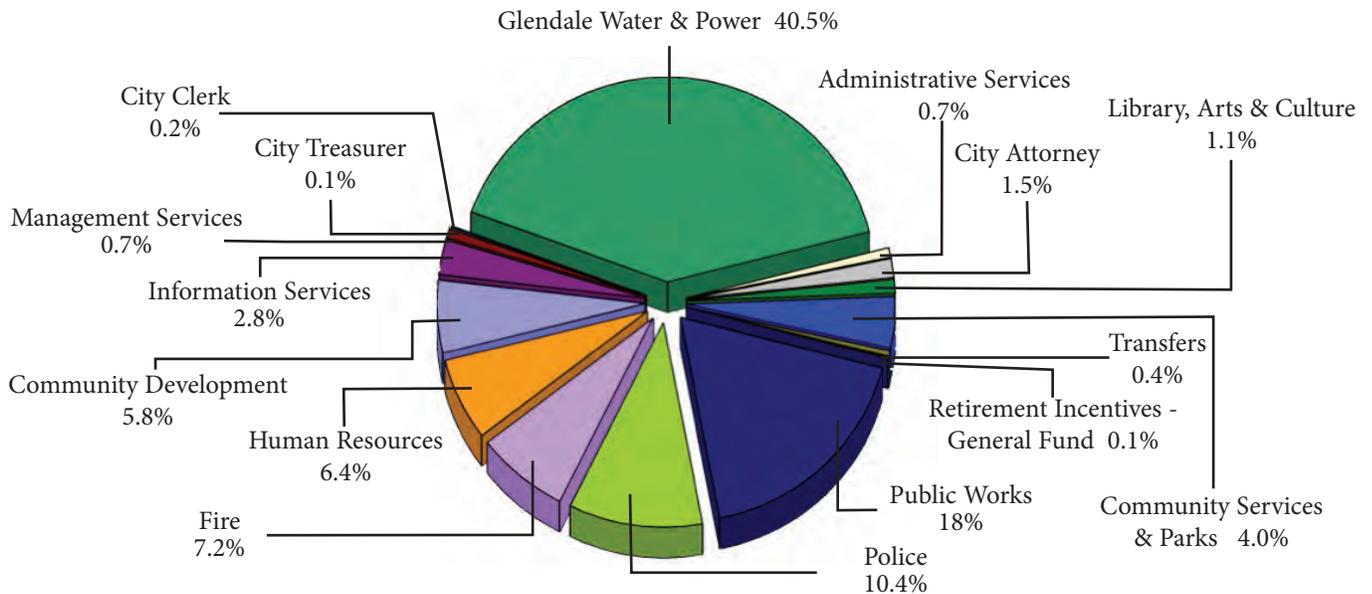
Other Taxes - Revenue generated through Franchise Tax, Transient Occupancy Tax, Scholl Canyon Assessment Fees, and Property Transfer Tax.

Resources	Amount	Percent
Charges for Services	\$ 402,122,332	54.5%
Fines & Forfeitures	1,100,000	0.2%
Interest/Use of Money	3,955,841	0.5%
Interfund Revenue	47,345,375	6.4%
Licenses & Permits	6,812,180	0.9%
Misc. & Non-Operating	28,449,632	3.9%
Occupancy & Other Taxes	15,034,000	2.0%
Property Taxes	45,185,000	6.1%
Revenue from Other Agencies	52,307,689	7.1%
Sales Tax	34,919,000	4.7%
Transfer from Other Funds	28,331,124	3.9%
Utility Users Tax (UUT)	27,600,000	3.7%
Use of Fund Balance	44,779,552	6.1%
Total:	737,941,725	100.0%

Financial Summary

Where The Money Goes

Total Appropriations 2013 / 2014 = \$737,941,725



Appropriations	Amount	Percent
Glendale Water & Power	\$ 298,885,334	40.5%
Public Works	132,509,684	18.0%
Police	76,857,629	10.4%
Fire	53,273,456	7.2%
Human Resources	48,140,351	6.5%
Community Development	42,392,779	5.8%
Community Services & Parks	29,808,527	4.0%
Information Services	20,271,663	2.8%
City Attorney	10,952,648	1.5%
Library, Arts & Culture	8,230,635	1.1%
Administrative Services	5,489,797	0.7%
Management Services	5,153,034	0.7%
Transfers	3,282,062	0.4%
City Clerk	1,152,797	0.2%
Retirement Incentive - General Fund	897,888	0.1%
City Treasurer	643,441	0.1%
Total:	737,941,725	100.0%

Key Performance Indicators

Several years ago, the City of Glendale engaged in a community based strategic planning endeavor as part of the City's long range planning efforts. As a result of the many community meetings and the City Council's participation in the process, the City subsequently adopted the following ten (10) City Council priorities.

COUNCIL PRIORITY	ABBREVIATION	COUNCIL PRIORITY	ABBREVIATION
Fiscal Responsibility	FR	Balanced, Quality Housing	BQH
Exceptional Customer Service	ECS	Community Services & Facilities	CSF
Economic Vibrancy	EV	Infrastructure & Mobility	IM
Informed & Engaged Community	IEC	Arts & Culture	AC
Safe & Healthy Community	SHC	Sustainability	S

These Council priorities not only help to guide the development of the City's budget and departmental strategic goals, but also serve as a basis for gauging departmental key performance indicators which measure the programs and services provided by the City. Each performance indicator in the following section is identified to its relationship with one or more of the Council's priorities using the aforementioned abbreviations.

These indicators strive to measure both quantitative and qualitative data that is representative of the City's many operations. It is important to note however that when attempting to develop such indicators, it is extremely difficult, and in some cases nearly impossible, to determine success or failure by simply analyzing the quantitative results. Whereas the quantitative data may illustrate "outputs," actual "outcomes" are better gauged by understanding the contextual relationship between the two dimensions. As a result, the City's Key Performance Indicators primarily focus on providing "outputs" which serve as the basis for identifying a baseline and then working against that target. Fluctuations from quarter to quarter or year to year serve as the basis for asking relevant questions which will reveal actual outcomes.

These indicators are updated quarterly, with a final tabulation occurring after the close of each fiscal year on June 30. At the end of each quarter, departments update their respective spreadsheets, in preparation for the results to be presented to the City Council, in conjunction with the quarterly budget update. Additionally, these indicators are published each year in both the City's Annual Report and Annual City Budget document. By doing so, both residents and City officials can more accurately evaluate the City's progress in achieving the organizational priorities set by the City Council and our residents.

FISCAL YEAR 2012 - 13

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter *		Primary	Secondary
Financial Operations								
1 Total Citywide personnel cost	\$230,289,354	\$56,659,238	\$53,793,987	\$52,632,059	\$52,100,637	\$215,185,921	FR	-
2 Average Citywide personnel cost	\$57,572,339	-	-	-	-	\$53,796,480	FR	-
3 Citywide personnel cost to total operating cost	40%	44%	42%	43%	40%	43%	FR	-
4 Departmental personnel cost to total operating cost								
Administrative Services - General Fund	71%	79%	75%	70%	67%	75%	FR	-
City Attorney - General Fund	94%	94%	92%	94%	92%	93%	FR	-
City Attorney - All Funds	53%	25%	305%	-104%	50%	75%	FR	-
City Clerk - General Fund	79%	75%	74%	68%	40%	72%	FR	-
City Treasurer - General Fund	89%	85%	85%	84%	82%	85%	FR	-
Community Services & Parks - General Fund	72%	67%	64%	65%	62%	65%	FR	-
Community Services & Parks - All Funds	61%	55%	55%	55%	51%	55%	FR	-
Community Development - General Fund	90%	85%	86%	84%	78%	85%	FR	-
Community Development - All Funds	22%	24%	22%	24%	27%	23%	FR	-
Fire - General Fund	87%	88%	89%	85%	89%	87%	FR	-
Fire - All Funds	68%	81%	83%	76%	83%	80%	FR	-
Glendale Water & Power - All Funds	17%	18%	18%	17%	16%	18%	FR	-
Human Resources - General Fund	62%	68%	64%	63%	60%	65%	FR	-
Human Resources - All Funds	6%	5%	4%	5%	6%	5%	FR	-
Information Services - All Funds	54%	70%	57%	49%	57%	59%	FR	-
Library, Arts & Culture - General Fund	74%	80%	79%	73%	57%	77%	FR	-
Library, Arts & Culture - All Funds	72%	78%	78%	72%	56%	76%	FR	-
Management Services - General Fund	82%	82%	83%	81%	75%	82%	FR	-
Police Department - General Fund	85%	85%	83%	85%	81%	84%	FR	-
Police Department - All Funds	83%	84%	82%	84%	76%	83%	FR	-
Public Works - General Fund	55%	65%	59%	53%	51%	59%	FR	-
Public Works - All Funds	33%	35%	35%	31%	31%	34%	FR	-
# of reports prepared and published by Finance	279	61	60	74	62	257	IEC	-
Citywide average operating cost per day	\$1,529,896	\$1,407,332	\$1,405,470	\$1,328,421	\$1,423,468	\$1,380,408	FR	-

ADMINISTRATIVE SERVICES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter *		Primary	Secondary

Financial Ratios

7	Actual operating cost, General Fund, per capita	\$859	\$214	\$207	\$210	N/A **	\$631	FR	-
8	Actual expenditures, all funds, per capita	\$3,668	\$814	\$765	\$725	N/A **	\$2,304	FR	-
9	Liquidity ratio (Annually)	6.22	N/A	N/A	N/A	N/A **	N/A	FR	-
10	Debt ratio (Annually)	24%	N/A	N/A	N/A	N/A **	N/A	FR	-

Accounts Payable & Purchasing

11	Number of employees with open procurement cards citywide	277	191	183	189	187	188	FR	-
12	Average procurement card purchase amount	\$227	\$254	\$223	\$213	\$273	\$230	FR	-
13	Total dollar value of purchasing conducted with procurement cards	\$1,920,926	\$373,540	\$314,388	\$328,266	\$457,784	\$1,473,978	FR	-
14	Average dollar value of purchasing conducted with procurement cards	\$480,232	-	-	-	-	\$368,495	FR	-
15	Total number of invoices processed for payment	113,413	28,867	26,566	25,631	28,147	109,211	FR	-
16	Average number of invoices processed for payment	28,353	-	-	-	0	27,303	FR	-
17	Avg. calendar days from approved requisition to purchase order issued	24	16	17	14	21	16	ECS	-

Budget

18	Ratio of Gen. Fund Admin. Services budget to total Gen. Fund budget	2.8%	3.3%	3.0%	3.0%	3.0%	3.1%	FR	-
19	Ratio of General Fund budget to the overall City Budget	20.1%	23.6%	23.1%	23.0%	23.0%	23.2%	FR	-
20	Number of residents per authorized salaried positions	103	118	120	120	120	119	FR	-
21	% accuracy in budget revenue to actual in General Fund (Annually)	96.4%	N/A	N/A	N/A	N/A	N/A	ECS	IEC

* Estimated for FY 2012-13

** Data unavailable pending year-end closing

CITY ATTORNEY DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1) Number of public records requests received	438	96	99	75	130	400	IEC	-
2) Number of public records requests completed	409	97	87	81	116	381	IEC	-
3) Number of parking appeals received	435	123	107	94	94	418	SHC	-
4) Number of parking appeals finalized	470	59	131	166	69	425	SHC	-
5) Number of legal service requests received	325	77	171	134	162	544	ECS	-
6) Number of legal service requests completed	310	63	119	105	136	423	ECS	-
7) Number of claims received	289	65	60	54	57	236	FR	-
8) Number of claims closed	305	39	73	63	51	226	FR	-
9) Avg. cost per claim closed	\$1,720	\$1,104	\$5,774	\$434	\$1,369	\$2,170	FR	-
10) Number of lawsuits received	35	9	8	2	6	25	FR	-
11) Number of lawsuits closed	36	2	26	6	4	38	FR	-
12) Number of lawsuits resolved through settlement	23	2	10	3	2	17	FR	-
13) Number of lawsuits dismissed through dispositive motion*	12	1	0	1	1	3	FR	-
14) Number of lawsuits tried to verdict*	0	1	0	1	0	2	FR	-
15) Number of lawsuits disposed on appeal	2	0	0	0	0	0	FR	-
16) Avg. cost per lawsuit settled	\$41,098	\$26,760	\$133,719	\$68,868	\$23,330	\$63,169	FR	-
17) Avg. cost per lawsuit tried	n/a	\$40,403	\$-	\$55,623	\$-	\$24,006	FR	-
18) Number of code enforcement cases received	757	198	160	187	151	696	SHC	-
19) Number of code enforcement cases closed	936	302	122	191	123	738	SHC	-

* Not all cases may have a final judgment.

CITY CLERK DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Total public records requests received	788	79	119	105	106	409	IEC	-
2 Total public records requests provided	768	72	98	83	89	342	IEC	-
3 Number of public records requests completed within 10 days	752	69	80	75	71	295	IEC	ECS
4 Number of public records requests completed beyond 10 days	16	3	18	8	18	47	IEC	ECS
5 Number of non-responsive public records requests	20	5	21	22	17	65	IEC	-
6 Number of Filming Permits issued	227	62	71	74	67	274	EV	-
7 Number of Special Event Permits issued	105	53	45	19	26	143	AC	IEC
8 Total number of agenda items processed	831	208	195	104	98	605	IEC	-
9 Percentage of time Council meeting minutes are docketed for City Council approval within three weeks of meeting date	95%	100%	100%	100%	100%	100%	IEC	ECS
10 Number of registered voters	92,496	92,544	95,364	111,221	111,221	102,588	IEC	-
11 Voter registration percentage	48%	48%	50%	58%	58%	54%	IEC	-
12 Ratio of provisional ballots cast vs. votes cast in person at poll location*	0	0	0	9.66 to 1*	0	0	IEC	-

*9.66 poll voters to every 1 provisional vote cast in the April 2, 2013 Election

CITY TREASURER'S DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Median weighted average for maturity of City portfolio assets (months)	23.4	23.7	20.1	19.3	20.7	20.95	FR	-
2 Total investment earnings per quarter (millions)	\$4.29 million	\$959,976	\$813,981	\$741,003	\$714,432	\$3,229,392	FR	-
3 Rate of return on the City Portfolio per quarter (%)	1.09%	1.00%	0.86%	0.77%	0.75%	0.85%	FR	-
4 Number of overages or shortages in daily cash balances	1	0	0	2	3	5	FR	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual		Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2012-13 Actual		Primary	Secondary

Housing

1	Number of active Section 8 Rental Assistance vouchers	3,012	3,038	3,054	3,054	3,046	3,048	BQH	-
2	Number of Section 8 Housing Quality Standard Inspections conducted	N/A	1,088	856	1,326	1,206	4,476	BQH	-
3	Number of new affordable housing units completed	57	5	0	0	0	5	BQH	-
4	Number of new affordable housing units under development	62	106	2	0	65	173	BQH	-
5	Number of affordable housing units monitored	1,308	0	0	266	225	491	BQH	-

Building & Safety

6	Number of building permits issued (all types)	2,573	716	636	607	676	2,635	BQH	EV
7	Avg. valuation per building permit	\$85,508	\$73,522	\$47,956	\$126,138	\$71,162	\$79,694	FR	EV
8	Number of building plan checks submitted	361	100	104	103	122	429	EV	-
9	Number of sub-trade plan checks submitted	966	263	230	231	258	982	EV	-
10	Avg. turnaround time per building plan check (days)	45	30	23	18	16	22	ECS	-
11	Number of customers served	23,376	6,429	5,185	5,569	6,350	23,533	ECS	EV
12	Avg. turnaround time per sub-trade plan check (days)	10	10	10	10	10	10	ECS	-
13	Number of permit inspections completed	26,748	6,933	6,683	6,951	7,477	28,044	ECS	EV
14	Building and Safety fees received	\$4,491,508	\$1,618,207	\$1,305,808	\$2,310,419	\$1,459,611	\$6,694,045	FR	EV
15	Ratio of Building & Safety fees received to section's expenditures	1.6	1.71	1.55	1.95	1.87	1.77	FR	-
16	Number of complaints received	182	60	31	40	37	168	ECS	-
17	Cost per hour of operation	\$1,299	\$1,430	1,344	1434	1431	\$1,410	FR	-

Economic Development

18	Class "A" office vacancy rate	N/A	23.2%	20.7%	20.5%	20.0%	21.1%	EV	-
19	Retail vacancy rate	N/A	4.3%	3.9%	4.3%	4.0%	4.1%	EV	-
20	Sales tax revenue per capita	\$156	\$33	\$34	\$35	\$38	\$140	EV	-
21	Number of outside businesses assisted with Glendale location needs	84	74	72	107	102	355	ECS	-
22	Number of outside businesses assisted that came to Glendale	N/A	3	2	1	3	9	ECS	-
23	Square footage of leases executed by businesses that came to Glendale	N/A	173,480	52,000	2,775	54,548	282,803	EV	-
24	Number of existing Glendale businesses assisted	63	24	83	89	69	265	ECS	-
25	General Inquiries	N/A	29	62	107	181	379	ECS	-

COMMUNITY DEVELOPMENT DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual		Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2012-13 Actual	FY 2012-13 Actual	Primary	Secondary
Planning/Neighborhood Services									
26	Number of development applications submitted for review by:								
	77	22	18	29	33	102		BQH	EV
	6	6	1	1	5	13		BQH	EV
	8	5	2	1	1	9		BQH	EV
	58	27	23	19	15	84		BQH	EV
27	Number of City applications initiated for:								
	3	0	1	0	0	1		BQH	EV
	0	0	1	0	0	1		BQH	EV
	3	1	0	0	0	1		BQH	EV
28	Number of private applications approved by staff								
	638	265	173	171	204	813		BQH	EV
	951	235	198	181	211	825		BQH	EV
	N/A	N/A	N/A	4	2	6		BQH	EV
	N/A	39	35	57	68	199		BQH	EV
	N/A	87%	73%	88%	31%	70%		ECS	-
	N/A	96	72	45	72	71		ECS	-
	11	11	12	13	15	13		ECS	EV
	45	45	42	18	43	37		ECS	-
	5	0	1	3	3	7		ECS	-
	\$ 1,363	\$ 1,236	\$ 1,276	\$ 1,276	\$ 1,276	\$ 1,266		FR	-
	25,785	5,805	4,928	6,952	2,922*	17,685		ECS	-
	17,449	3,687	3,343	2,904	3,419	13,353		IEC	ECS
	28,626	5,203	4,807	4,945	4,583	19,538		SHC	-
	3,107	1,084	1,138	501	747	3,470		SHC	-
	2,108	456	420	329	493	1,698		SHC	-
	1,939	289	365	307	328	1,289		SHC	-
	70%	23%	36%	36%	39%	34%		SHC	-
	30%	77%	64%	64%	61%	67%		SHC	-
	648	136	157	130	87	510		SHC	-
	150,760	35,738	57,274	53,641	37,114	183,767		SHC	-
	\$ 1.24	\$ 0.61	\$ 0.36	\$ 0.41	\$ 0.82	\$ 0.55		FR	-
47	Number of court-ordered community service hours:								
	1,258	655	238	206	112	1,211		SHC	-
	2,201	887	693	501	794	2,875		SHC	-
	37,409	1,413	4,445	1,611	2,524	9,993		IEC	SHC
	N/A	1,190	884	1,302	1,032	4,408		SHC	-
	N/A	349	187	194	131	861		EV	-
	N/A	382	136	339	297	1,154		EV	-

* Shows decrease but this is due to loss of data within tracking system following a power surge incident.

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Administration								
1 Total developed park acreage per 1,000 residents	1.47	1.47	1.49	1.49	1.49	1.49	CSF	IEC
2 Total undeveloped park acreage per 1,000 residents	26.26	26.26	26.26	26.26	26.26	26.26	CSF	IEC
3 Total number of volunteers for: Community centers and human service programs Open space and trails	502	29 67	35 95	36 230	43 366	143 758	IEC IEC	- -
4 Total number of volunteer hours for: Community centers and human service programs Open space and trails	8,892 1,893	3,355 234	4,513 373	3,853 909	3,523 1,385	15,244 2,901	IEC IEC	- -
5 Total number of participants in open space & trails programs	475	170	89	57	146	462	CSF	IEC
Park Maintenance								
6 Acres of developed parkland and community buildings maintained per FTE	3.99	4.76	4.76	4.76	4.76	4.76	CSF	IEC
7 # of hours to maintain 31.73 acres of sports fields (19 fields)	N/A	1,772	2,110	1076.75	1477.25	6,436	CSF	IEC
8 # of incidents of vandalism reported	n/a	105	139	220	172	636	SHC	-
9 % of time graffiti vandalism was removed within 24 hours of notification	90%	90%	90%	90%	85%	89%	SHC	-
Park Planning & Development								
10 # of safety and security improvement projects at parks & community facilities	0	2	0	2	0	4	SHC	-
11 Park, open space & comm. facility projects developed or improved # of projects developed or improved % of projects completed within 45 days of project completion date % of projects completed within 5% of project cost target	2 100% 100%	0 N/A N/A	1 N/A N/A	2 100.00% 100.00%	3 100.00% 100.00%	6 100% 100%	CSF CSF CSF	IEC IEC IEC
Recreation								
12 Number of hours the sports fields are permitted	38,389	12,434	10,241	10,653	12,789	46,117	CSF	IEC
13 Percentage of permitted hours on lit sports fields at peak time (4pm-10pm weeknights and 8am-10pm weekends)	73%	94%	75%	68%	88%	81%	CSF	IEC
14 Number of sports field permits processed (19 fields) Non-revenue permits (i.e. in season youth leagues, GCC, AYSO, GUSD) Revenue permits	266 416	59 189	60 122	53 111	37 82	209 504	CSF CSF	IEC IEC
15 Number of permits processed for facility rentals (excluding sports fields) Non-revenue facility rentals Revenue facility rentals	543 1,532	122 511	118 402	195 487	251 665	686 2,065	CSF CSF	IEC IEC
16 Facility rental revenue Non-sports fields Sports fields	\$ 510,137 \$ 458,156	\$ 153,036 \$ 89,740	\$ 202,082 \$ 85,529	\$ 200,163 \$ 76,385	\$ 152,557 \$ 153,341	\$ 707,838 \$ 404,995	FR FR	- -

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority		
	FY 2011-12 Actual	1st Quarter	2nd Quarter	3rd Quarter		4th Quarter	Primary	Secondary
17	Total number of contract classes offered:							
		97	17	158	93	365	IEC	
	Duplicated (total # of contract classes offered at different time/location)						CSF	
	Unduplicated (total # of individual contract classes offered)	108	52	49	53	160	CSF	
18	Total number of contract classes held:							
	Duplicated (total # of contract classes offered at different time/location)	270	65	116	37	223	CSF	
	Unduplicated (total # of individual contract classes held)	80	31	34	30	99	CSF	
19	Total number of recreation classes held :							
	Duplicated (total # of recreation classes held at different time/location)	410	263	32	22	469	CSF	
	Unduplicated (total # of individual recreation classes held)	73	29	8	30	74	CSF	
20	Number of duplicated participants in:							
	Contract Classes	2,594	720	302	797	2,232	CSF	
	Recreation Classes	30,495	9,141	7,571	7,348	33,328	CSF	
21	Total contract class revenue	\$ 221,328	\$ 53,728	\$ 26,497	\$ 63,560	\$ 186,387	FR	
22	Total recreational class revenue	\$ 480,518	\$ 122,987	\$ 14,224	\$ 16,561	\$ 477,400	FR	
23	Number of recreation programs offered at 21 facilities: ¹							
	Duplicated (total # of recreation programs offered at different time/location)	151	63	68	72	69	CSF	
	Unduplicated (total # of individual recreation programs offered)	32	28	31	30	31	CSF	
24	Number of events co-sponsored by the department							
		15	5	9	6	24	IEC	
25	Number of non-profit organizations/public agencies that operate programs/services at park facilities at no cost for facility rental (unduplicated)							
		37	30	22	18	25	IEC	
Human Services								
26	# of unduplicated persons served w/ social service resources in CDBG							
27	Number of meals served to seniors	59,299	11,573	12,340	12,505	48,821	CSF	
28	Cost per meal served to seniors	\$ 8.68	\$ 8.90	\$ 8.20	\$ 7.91	\$ 8.25	FR	
29	Number of cases for senior care management:							
	Number of new cases	64	11	24	27	84	CSF	
	Number of open cases	45	43	67	83	289	CSF	
	Number of closed cases	9	38	3	8	58	CSF	
30	Total Cost per senior care management case	\$ 482	\$ 386	\$ 229	\$ 189.00	\$ 245	FR	
31	Number of new youth/families receiving case management, intake and referral, and outreach services							
		88	32	2	2	42	CSF	
32	Total cost per youth/family receiving case management, intake and referral, and outreach services							
		\$ 173	\$ 20.08	\$ 314	\$ 52	\$ 1,260	CSF	
33	Number of persons who exited Glendale Homeless Continuum of Care (CoC) ²							
	# of people who exited the program that were placed into Permanent Supportive Housing	1,672	267	134	171	684	CSF	
	% of people who exited the program that were placed into Permanent Supportive Housing	598	65	52	58	222	CSF	
		36%	24%	39%	34%	35%	CSF	
34	Number of homeless persons receiving services (duplicated) ³							
		2,599	1,445	1,721	1,819	6,054	CSF	
35	Number of contracts per FTE with non-profit organizations & City departments							
		8	9	9	9	9	CSF	

COMMUNITY SERVICES & PARKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Verdugo Jobs Center								
36	Number of participants served through Verdugo Jobs Center (duplicated)							
	Walk-ins	47,110	9,700	11,374	19,039	45,982	EV	-
	Enrolled in services ⁴	1,508	132	208	102	979	EV	-
37	Cost per hour to operate VJC	\$ 1,875	\$ 1,397	\$ 1,397	\$ 1,397	\$ 1,397	FR	-
38	Average monthly caseload	49	19	26	26	24	ECS	-
39	Number of applicants placed into employment	1,125	39	111	54	308	EV	-
40	Percentage of applicants placed into employment ⁵	63%	N/A	N/A	57%	57%	EV	-
41	Percentage of applicants who find employment in excess of 35 hours/week	77%	92%	80%	81%	84%	EV	-
42	Average starting wage of participants	\$ 16.05	\$ 15.79	\$ 20.87	\$ 19.25	\$ 18.64	EV	-
43	Percentage maintaining employment 9 months after initial placement ⁶	76%	82%	81%	81%	82%	EV	-
44	VJC customer satisfaction rating	75%	75%	93%	95%	86%	ECS	-
45	# of youth employed through the Glendale Youth Alliance program	400	204	64	9	352	EV	-

1) Programs include sports leagues; sports tournaments; drop-in programs (open-play); recreation room amenities such as ping pong, billiards, exercise; mobile recreation programs; senior mixers and holiday lunches; aquatics - recreation swim mommy-and-me, etc. Unlike contract/recreation classes these programs do not have instructors, they are programs not classes.

2) CoC defines "Exit" as graduated from the program, timed out of the program, left program voluntary, terminated due to non-compliance, and death.

3) Type of services received by the homeless population include case management services, including employment services, life skills, substance abuse, mental health therapy sessions, childcare services, transportation, bus-tokens, mail services, etc.

4) Clients who are enrolled for services receive a higher level of services called either "intensive" services or "training" services. Intensive services includes areas such as career counseling, assessment testing, individualized job placement assistance, case management, etc. Training services are vocational training provided by a vendor and subsidized by the VJC.

5) The percentage of applicants is based on total number of applicants who have completed the job training program and were placed into employment. This measure is calculated and provided by the state annually.

6) The data provided is employment data from 9 months previous to the current quarter.

FIRE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority		
	FY 2011-12 Actual	1st Quarter	2nd Quarter	3rd Quarter		4th Quarter	FY 2012-13 Actual	Primary
Administration								
1	Avg. number of Firefighters per 1,000 residents	0.87	0.87	0.78	0.78	0.82	SHC	-
2	Number of fire companies per household (per 10,000 residents)	0.63	0.63	0.63	0.63	0.63	SHC	-
3	Number of Paramedics per 1,000 residents	0.33	0.37	0.41	0.42	0.39	SHC	-
4	Fire Department General Fund Budget per capita	\$201.79	\$52.60	\$56.04	\$47.76	\$204.93	FR	-
5	Percentage of Fire Department budget that is grant funded	1.91%	0.25%	0.25%	0.24%	0.26%	FR	-
6	Total overtime hours worked	123,543	33,036	36,080	38,008	144,672	FR	-
7	Total overtime cost/staffing	\$5,885,059	\$1,589,392	\$1,700,432	\$1,913,786	\$7,047,264	FR	-
	<i>Total amount of MOU related staffing overtime</i>	-	-	-	-	-	FR	-
	<i>Total amount of work comp related overtime</i>	-	-	-	-	-	FR	-
	<i>Total amount of training and other overtime</i>	-	-	-	-	-	FR	-
	<i>Total amount of reimbursed overtime</i>	-	-	-	-	-	FR	-
8	In-service fire suppression training hours	8,389	1,893	1,762	2,428	8,635	SHC	-
9	Cost per Firefighter attending the Fire Academy	N/A	N/A	N/A	N/A	N/A	FR	-
Operations								
10	Total calls for Fire Department services	16,591	4,181	4,236	4,515	17,253	SHC	-
11	Number of EMS calls	14,118	3,591	3,646	3,977	14,927	SHC	-
12	Number of fire-related calls	1,710	409	444	389	1,679	SHC	-
13	Number of false alarms	906	215	234	213	882	SHC	-
14	Number of services calls	748	178	144	148	638	SHC	-
15	Value of property lost (structure and contents)	\$1,116,075	\$427,250	\$372,650	\$1,011,350	\$3,230,750	SHC	-
16	% of 911 calls answered 10 seconds or less (per NFPA standard 1221)	99.20%	99.10%	98.80%	98.88%	98.92%	SHC	ECS
17	Avg. time to dispatch – Emergency Medical Service (EMS)	0:00:49	0:00:45	0:00:54	0:00:58	0:00:56	SHC	ECS
18	Avg. time to dispatch – Fire	0:00:52	0:00:50	0:00:59	0:01:02	0:01:01	SHC	ECS
19	Avg. turn-out time	0:00:52	0:00:43	0:00:44	0:00:44	0:00:44	SHC	ECS
20	Avg. time to arrive on scene for EMS calls	0:04:14	0:04:15	0:04:21	0:04:20	0:04:19	SHC	ECS
21	Avg. time to arrive on scene for Fire calls	0:04:56	0:05:06	0:05:17	0:05:18	0:05:16	SHC	ECS
22	Percent of response times under 5 minutes (NFPA 1710)	72%	72%	70%	69%	70%	SHC	ECS

FIRE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
23 Avg. incident duration per call category:								
<i>Service Calls</i>	0:22:52	0:25:01	0:25:36	23:30	0:25:24	6:11:30	SHC	-
<i>Emergency Medical Calls</i>	0:37:11	0:38:49	0:39:15	0:42:11	0:40:15	0:40:08	SHC	-
<i>Fire Calls</i>	0:22:11	0:26:07	0:22:12	0:23:35	0:38:34	0:27:37	SHC	-
<i>Alarm Calls</i>	0:15:41	0:17:25	0:16:29	0:17:19	0:16:03	0:16:49	SHC	-
<i>Flooding Calls</i>	0:46:17	0:49:00	0:21:19	0:14:35	0:45:52	0:32:42	SHC	-
24 Number of calls per sworn fire personnel	99.35	25.04	26.64	30.3	29	110.98	SHC	-
25 Automatic aid ratio (aid provided/aid received)	1.7	1.5	1.2	1.2	1.4	1.33	SHC	-
Emergency Medical Services (EMS)								
26 Number of victims transported	8,877	2,449	2,392	2,782	2,536	10,159	SHC	-
27 Overall documentation compliance (goal = 90%)	100%	93%	93%	93%	93%	93%	SHC	-
28 Vital sign compliance (goal = 90%)	99%	99%	99%	99%	99%	99%	SHC	-
29 Patient pain assessment compliance (goal = 90%)	99%	99%	99%	99%	99%	99%	SHC	-
30 Number of medical cardiac arrest patients	150	36	34	30	30	130	SHC	-
31 Number of cardiac arrest patients transported	83	26	22	20	18	86	SHC	-
33 Avg. STEMI response time (goal = time lapse between initial paramedic contact to opening of the artery should be within 90 minutes, 90% of the time)	100%	100%	100%	100%	100%	100%	SHC	-
34 Avg. paramedic "wall time"	0:18:28	0:18:51	0:19:32	21:56	0:20:33	5:43:44	SHC	-
35 Avg. time A/O unit assigned to incidents in a 24 hr. period	3:36:02	3:46:39	3:59:55	4:49:02	4:15:35	4:12:48	SHC	-
36 Avg. time paramedic unit assigned to incidents in a 24 hr period	2:12:18	2:25:04	2:15:32	2:32:50	2:49:37	2:30:46	SHC	-
37 EMS billing recovery rate	30%	28%	25%	24%	30.20%	27%	FR	-
38 Number of EMS calls per paramedic	224.1	49.88	51.35	50.34	45.84	197.41	SHC	-
Fire Prevention								
39 Number of CIP Inspections conducted	2,833	912	628	416	1,386	3,342	SHC	-
40 Number of Underground Tank Inspections completed	59	12	25	19	11	67	SHC	-
41 Number of Brush Inspections (Vegetation Management Program)	4,402	785	50	0	3,773	4,608	SHC	-
42 Percentage of fire hydrants that are operational at time of inspection	100%	100%	100%	100%	100%	100%	SHC	-
43 Number of plan checks submitted	1,150	400	351	274	333	1,358	SHC	-
44 Number of plan checks completed	1,110	373	357	382	464	1,576	SHC	-
45 Avg. turnaround time per plan check (days)	49	21	14	12	11	14.5	ECS	-
Public Education								
46 Number of students attending Junior Fire Academy program	1,120	0	0	2,090	0	2,090	SHC	IEC
47 Avg. cost per attendee at Junior Fire Academy program	\$7.61	N/A	N/A	N/A	\$2.11	\$2.11	FR	-
48 Number of CERT programs conducted	7	2	2	2	1	7	IEC	SHC
49 Avg. number of residents and businesses trained in CERT	67	19	18	18	17	18	IEC	SHC

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Water Section								
1	0.70	0.16	0.15	0.15	0.15	0.61	IM	-
2	0.1	0.03	0.02	0.03	0.03	0.03	IM	-
3	5.6	1.8	1.34	1.15	1.81	6.1	IM	-
4	2.4	0.659	0.575	0.594	0.427	2.255	SHC	-
5	0.26%	0%	0.21%	0%	0%	0.21%	SHC	-
6	1	0	1	0	2	3	SHC	-
7	1	0	0	0	0	0	SHC	-
8	19	7	16	1	1	25	SHC	-
9	2,739	0.8	0.72	0.74	0.55	2.81	IM	-
10	\$ 14,232	\$ 2,987	\$ 2,900	\$ 3,028	\$ 2,792	\$ 11,707	FR	-
11	98%	96%	92%	94%	98%	95%	IM	SHC
12	20	7	1	1	9	18	IM	-
13	90	16	28	27	22	93	IM	-
14	13	3	1	0	5	9	IM	-
15	2	4	2	0	9	3.75	IM	ECS
16	3,293	2,147	854	808	1,438	5,247	IM	ECS
17	116.3%	18.4%	16.1%	16.0%	13%	63.5%	IM	SHC
18	101.3%	26.3%	26.4%	26%	23%	101.7%	IM	SHC
19	7	0	1	1	1	3	IM	SHC
20	3.0%	2.3%	-1.50%	4.40%	9%	3.5%	IM	FR
21	1.3	4.58	5.4	4.1	5.2	4.82	IM	SHC
22	N/A	599	740	699	520.4	639.60	IM	FR

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
23 Electric Section								
Total O&M Expense per KWH Sold **	\$ 0.16	\$ 0.12	\$ 0.14	\$ 0.15	\$ 0.14	\$ 0.14	FR	-
Revenue per KWH	\$ 0.14	\$ 0.15	\$ 0.14	\$ 0.14	\$ 0.14	\$ 0.14	FR	-
All Retail Customers **	\$ 0.15	\$ 0.16	\$ 0.15	\$ 0.14	\$ 0.14	\$ 0.15	FR	-
Residential Customers **	\$ 0.15	\$ 0.15	\$ 0.15	\$ 0.15	\$ 0.15	\$ 0.15	FR	-
Commercial Customers **	\$ 0.13	\$ 0.13	\$ 0.13	\$ 0.12	\$ 0.12	\$ 0.13	FR	-
Industrial Customers**								
25 Distribution O&M Expense per retail customer	\$ 180.49	\$ 42.89	\$ 50.73	\$ 38.87	\$ 38.96	\$ 171.45	FR	-
Distribution O&M Expense per Circuit Mile **	\$ 27,610	\$ 6,561	\$ 7,760.00	\$ 5,945.56	\$ 5,960.00	\$ 26,227	FR	-
26 Outage Indices								
Total Number of Outages	69	14	14	6	14	48	IM	ECS
SAIDI (System Average Interruption Duration Index)	39.7	43	42.5	39.2	30.3	38.75	IM	ECS
SAIFI (System Average Interruption Index)	0.97	1.11	1.07	0.85	0.88	0.9775	IM	ECS
CAIDI (Customer Average Interruption Index)	40.9	38.9	39.6	0.46	34.2	28.29	IM	ECS
ASAI (Average Service Availability Index)	99.98%	99.99%	100%	100%	100%	100%	IM	ECS
Number of preventable outages	14	4	1	1	2	8	IM	ECS
Percentage of overloaded transformers	2.10%	1.61%	0.70%	0.50%	0.83%	0.91%	IM	SHC
Number of transformer failures	7	4	4	1	1	10	IM	SHC
System Load Factor (average operating capacity out of 100% available)	40.84%	54.19%	43.25%	35.56%	48%	45.25%	IM	SHC
Energy Loss Percentage (i.e. loss due to theft or line loss)	12.58%	11.48%	12.50%	14.90%	10.60%	12.37%	IM	FR
OSHA Incidence Rate (per OSHA's formula calculation)	20.134	1.89	2.72	0	0	4.61	IM	SHC
34 Number of Accidents								
Preventable	5	2	3	1	0	6	SHC	-
Non Preventable	12	2	2	2	1	7	SHC	-
35 Number of Vehicle Accidents								
Preventable	10	4	3	0	1	8	SHC	-
Non Preventable	3	0	2	1	1	4	SHC	-
36 Residential Energy Efficiency *								
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	\$ 3.73	n/a	n/a	n/a	\$ 2.39	2.39	FR	-
37 Commercial Energy Efficiency *								
Ratio of \$ realized in energy savings per \$ from PBC prog. funds	\$ 11.06	n/a	n/a	n/a	\$ 18.03	18.03	FR	-
Administrative and program support costs as a % of annual revenues **	11%	12%	13%	14%	13%	13%	FR	-
Number of workdays lost per employee due to occupational accidents	1.27	1.89	2.72	0	0	1.15	SHC	-
Average Training hours per employee		6	-	-	-	6	SHC	ECS
Number of days for service connection (working days)	6.3	5.3	2.8	4.34	6.58	4.76	ECS	-
Number of NERC/WECC reportable incidents	0	0	0	0	0	0	SHC	-

GLENDALE WATER & POWER DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Production, Services and Financial Section								
43 Debt to Total Assets Ratio**	28%	27%	27%	26%	30%	28%	FR	-
44 Debt Service Coverage (# of times revenue covers interest on debt) **	5.8x	5.8x	5.8x	5.8x	5.8x	5.8x	FR	-
45 Operating Ratio**	102%	83%	100%	113%	104%	100%	FR	-
46 Net Income per Revenue Dollar**	\$ (0.091)	\$ 0.180	\$ 0.01	\$ (0.13)	\$ (0.60)	\$ (0.135)	FR	-
47 Uncollectible Accounts per Revenue Dollar	0.15%	0.19%	0.09%	0.17%	0.19%	0.16%	FR	-
48 Administrative and General Expenses per Retail Customer**	\$ 195.03	\$ 67.78	\$ 59.61	\$ 55.05	\$ 55.52	\$ 237.96	FR	-
49 Purchased Power Cost per Kwh	\$ 0.053	\$ 0.046	\$ 0.057	\$ 0.059	\$ 0.053	\$ 0.054	FR	-
50 Total Power Supply Expense per Kwh Sold	\$ 0.066	\$ 0.058	\$ 0.072	\$ 0.054	\$ 0.066	\$ 0.250	FR	-
51 Number of complaints received against GWP	N/A	2	5	2	4	13	ECS	-
52 Number of bills processed	813,446	226,481	213,536	230,476	218,775	889,268	FR	-
53 Percentage of bills accurately calculated (thousand bills)	99.8%	99.8%	99.95%	99.97%	81.01%	95.2%	FR	ECS
54 Number of customer service calls received	112,621	27,752	28,768	27,393	25,421	109,334	ECS	-
55 Number of customer service requests completed	45,576	11,225	12,696	10,417	9,926	44,264	ECS	-
56 Number of plan checks submitted to GWP	173	49	27	29	45	150	EV	-
57 Number of plan checks completed by GWP	173	49	27	28	43	147	EV	-
58 Avg. turnaround time to complete plan checks (working days)	7.97	7.87	5.3	5.7	6.8	6.42	ECS	-
59 Bill affordability ranking against comparable utilities (1=most affordable)	1	5	1	1	1	2.00	FR	-
60 Bill affordability (% of income average residential customer spends on electric bill excluding taxes) **	1.6%	1.6%	1.6%	1.6%	1.6%	1.6%	FR	-
61 GWP cash reserves compared to City's reserve policy for GWP (goal = 100% or \$124 million)**	38%	42%	46%	43%	42%	43%	FR	-
62 Actual vs. Budget O&M expense**	106%	27%	25%	25%	26%	103%	FR	-
63 Actual vs. Budget Revenue**	97%	31%	23%	21%	23%	98%	FR	-

* Energy Efficiency savings are calculated annually at the end of the fourth quarter.

** Denotes that information reported for the current quarter is projected and will be updated the following quarter.

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Recruitment and Selection								
1 Total number of employment applications filed	3,425	2,125	1,346	1,887	802	6,160	IEC	-
2 Total number of job bulletins posted	89	20	16	27	26	89	IEC	-
3 Total number of eligible lists established	72	34	19	19	24	96	IEC	-
Administration								
4 Citywide management-to-non-management employee ratio	21%	13%	13%	13%	13%	13%	FR	-
5 Departmental management-to-non-management ratios								
Administrative Services	42%	36%	36%	36%	36%	36%	FR	-
City Attorney	78%	28%	28%	33%	33%	30%	FR	-
City Clerk	20%	29%	29%	29%	29%	29%	FR	-
City Treasurer	40%	40%	40%	40%	40%	40%	FR	-
Community Development	42%	27%	27%	27%	27%	27%	FR	-
Community Services & Parks	32%	22%	22%	22%	22%	22%	FR	-
Fire	8%	7%	7%	7%	7%	7%	FR	-
Glendale Water & Power	24%	13%	14%	14%	14%	14%	FR	-
Human Resources	54%	29%	29%	29%	29%	29%	FR	-
Information Services	38%	10%	10%	11%	11%	10%	FR	-
Library	29%	12%	12%	12%	12%	12%	FR	-
Management Services	58%	37%	37%	37%	37%	37%	FR	-
Police	6%	5%	5%	5%	5%	5%	FR	-
Public Works	16%	10%	11%	11%	11%	10%	FR	-
6 Percentage of employee performance evaluations submitted on time	86.0%	88.0%	85.0%	89.0%	87.0%	87.3%	-	-
7 Percentage of employee turnover for full-time positions	6.8%	9.2%	4.4%	0.7%	1.2%	3.9%	-	-
8 Number of formal grievances filed	9	2	3	1	0	6	-	-
9 Total Unemployment claim costs	\$ 279,404	\$ 49,359	\$ 71,417	\$ 118,153	\$ 131,152	\$ 370,081	FR	-
Training and Development								
10 Number of Glendale University classes offered	152	12	22	11	51	96	IEC	-
11 Average number of participants per class	19	9	9	11	41	18	-	-
12 Average cost per participant	\$ 31	\$ 29	\$ 40	\$ 40	\$ 21	\$ 32	FR	-
13 Total amount of tuition reimbursement paid	\$ 95,983	\$ 27,821	\$ 31,821	\$ 49,639	\$ 56,469	\$ 165,750	FR	-
14 Number of employees participating in tuition reimbursement	54	29	22	35	36	122	FR	-

HUMAN RESOURCES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Employee Health/Wellness								
15 Number of ADA interactive processes	9	1	1	5	2	9	ECS	-
16 Total number of sick leave hours used	78,973	17,795	19,047	20,600	39,111	96,553	FR	-
17 Number of EHS Safety/Wellness events conducted	10	3	2	3	3	11	SHC	-
18 Average number of participants per Safety/Wellness event	23	13	24	72	43	38	SHC	-
Worker's Compensation								
19 Number of new workers compensation claims	276	75	58	67	71	271	FR	-
20 Number of active workers compensation claims	774	783	762	786	789	780	FR	-
21 Median incurred per open workers compensation claim	\$ 41,755	\$ 41,877	\$ 42,848	\$ 42,540	\$ 41,854	\$ 42,280	FR	-
22 Average incurred for open workers compensation claims per FTE	\$ 36,863	\$ 40,044	\$ 42,646	\$ 43,822	\$ 43,391	\$ 42,476	FR	-
23 Percentage of FTE's without any on the job injury in this quarter	87%	86%	85%	85%	84%	85%	SHC	-

INFORMATION SERVICES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Number of Enterprise Software Licenses per support staff	6,687	8,260	9,837	9,511	9,466	9,269	FR	-
2 Number of radios per support staff	305	278	335	322	284	305	IM	-
3 Percentage of staffing costs to Information Services Department budget	47%	41%	41%	41%	41%	41%	FR	-
4 Department budget as a percentage of Citywide operating budget	1.9%	2.6%	2.6%	2.6%	2.6%	2.6%	FR	-
5 Percentage of ISD FTE to Citywide FTE	2.8%	2.8%	2.8%	3.2%	3.2%	3.0%	FR	ECS
6 Number of PCs supported to number of PC Specialists	196	225	252	280	283	260	IM	ECS
7 Number of calls received by the Help Desk	6,447	2,029	1,884	1,467	1,763	7,143	IM	ECS
8 Percentage of calls resolved as at: Level 1 - Help Desk Level 2 - Incidents escalated and resolved in ISD Level 3 - Incidents escalated and closed outside ISD	25%	25%	23%	23%	25%	24%	ECS	-
9 Average time to close an AIMS Ticket (in minutes)	21%	20%	77%	77%	75%	62%	ECS	-
10 Overall satisfaction rating by internal users (1=Low, 5=High)	0%	0%	0%	0%	0%	0%	ECS	-
11 Number of website visitors	65.1	63.7	69.6	58	62	63.3	ECS	-
12 Percentage of unplanned network downtime during Prime-Time	4.96	4.96	4.93	4.93	4.95	4.94	ECS	-
13 Percentage of unplanned network downtime during non Prime-Time	2,244,074	607,635	595,004	625,288	692,071	2,519,998	IEC	-
14 Number of phone lines per technician	5%	5%	5%	5%	5%	5%	IM	ECS
15 Percentage of unplanned radio system downtime (24x7x365)	5%	5%	5%	5%	5%	5%	IM	ECS
16 Percentage of maintenance tasks to total number of radios in service*	466	466	466	466	466	466	IM	-
	0.05%	0%	0%	0%	0%	0%	IM	SHC
	80%	20%	30%	30%	30%	28%	IM	-

* This measure was 80% in FY 2011-12 because the Wireless division performed mass reprogramming of radios during that fiscal year.

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Total circulation per capita	5.03	1.56	1.27	1.42	1.42	5.67	IEC	AC
2 Total circulation by material checked out	963,624	298,152	271,705	272,682	285,420	1,127,959		
International Languages	65,515	12,726	10,659	13,093	13,079	49,557	IEC	AC
Children's Materials	393,803	102,203	95,467	96,165	106,029	399,864	IEC	AC
e-Books	7,478	2,768	2,467	2,673	5,281	13,189	IEC	AC
Audio-visual materials	341,911	87,302	75,520	72,437	70,863	306,122	IEC	AC
other	154,917	93,153	87,592	88,314	90,168	359,227	IEC	AC
3 Number of annual library visits by site:	972,899	228,868	187,491	192,404	214,047	822,810		
Central Library	618,915	149,059	115,168	116,147	141,725	522,099	IEC	AC
Brand Art and Music Library (temporarily closed for renovation)	51,696	-	-	-	-	0	IEC	AC
Library Connections @ Adams Square	26,582	13,000	11,000	11,000	11,000	46,000	IEC	AC
Pacific Park Branch Library	105,481	21,632	22,225	23,323	22,225	89,405	IEC	AC
Casa Verdugo Branch Library	32,769	10,000	10,000	11,500	10,000	41,500	IEC	AC
Grandview Branch Library	47,081	12,000	12,500	13,000	12,500	50,000	IEC	AC
Chevy Chase Branch Library	1,997	420	188	422	187	1,217	IEC	AC
Montrose Branch Library	88,378	22,757	16,410	17,012	16,410	72,589	IEC	AC
4 Average number of annual visits per open hour by site:	433	391	331	341	363	357		
Central Library	206	198	154	154	188	174	IEC	AC
Brand Art and Music Library (temporarily closed for renovation)	43	-	-	-	-	0	IEC	AC
Library Connections @ Adams Square	15	29	25	25	25	26	IEC	AC
Pacific Park Branch Library	68	56	57	60	57	58	IEC	AC
Casa Verdugo Branch Library	19	23	24	27	24	25	IEC	AC
Grandview Branch Library	29	30	31	33	31	31	IEC	AC
Chevy Chase Branch Library	3	3	3	3	1	3	IEC	AC
Montrose Branch Library	50	52	37	39	37	41	IEC	AC

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
5 Total circulation by site:								
Central Library	963,624	298,152	271,705	272,682	285,420	1,127,959	IEC	AC
Brand Art and Music Library (temporarily closed for renovation)	583,495	224,015	197,930	194,772	211,645	828,362	IEC	AC
Library Connections @ Adams Square	78,656	-	-	-	-	0	IEC	AC
Pacific Park Branch Library	63,295	16,220	13,625	14,113	13,625	57,583	IEC	AC
Casa Verdugo Branch Library	70,895	11,708	17,587	18,483	17,587	65,365	IEC	AC
Grandview Branch Library	27,409	12,797	11,525	11,895	11,525	47,742	IEC	AC
Chevy Chase Branch Library	48,381	10,988	11,676	11,970	11,676	46,310	IEC	AC
Montrose Branch Library	5,880	1,571	1,920	2,125	1,920	7,536	IEC	AC
	85,613	20,853	17,442	19,324	17,442	75,061	IEC	AC
	447	481	448	457	448	459		
6 Average circulation per open hour by site:								
Central Library	194	298	263	260	263	271	IEC	AC
Brand Art and Music Library (temporarily closed for renovation)**	66	-	-	-	-	0	IEC	AC
Library Connections @ Adams Square	36	37	31	32	31	33	IEC	AC
Pacific Park Branch Library	46	30	45	48	45	42	IEC	AC
Casa Verdugo Branch Library	16	30	27	28	27	28	IEC	AC
Grandview Branch Library	30	27	29	30	29	29	IEC	AC
Chevy Chase Branch Library	11	11	14	15	13	13	IEC	AC
Montrose Branch Library	48	48	39	44	40	43	IEC	AC
	13,088	2,977	2,977	2,977	2,977	11,908		
7 Total operating hours								
Central Library	3,000	750	750	750	750	3,000	IEC	AC
Brand Art and Music Library (temporarily closed for renovation)	1,188	-	-	-	-	0	IEC	AC
Library Connections @ Adams Square	1,750	438	438	438	438	1,752	IEC	AC
Pacific Park Branch Library	1,550	388	388	388	388	1,552	IEC	AC
Casa Verdugo Branch Library	1,700	425	425	425	425	1,700	IEC	AC
Grandview Branch Library	1,600	400	400	400	400	1,600	IEC	AC
Chevy Chase Branch Library	550	138	138	138	138	552	IEC	AC
Montrose Branch Library	1,750	438	438	438	438	1,752	IEC	AC

LIBRARY, ARTS & CULTURE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2012-13 Quarterly Results				FY 2012-13 Actual		Council Priority	
	FY 2011-12 Actual	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY 2012-13 Actual	Primary	Secondary
8 Average cost per operating hour by sites	\$3,470	\$2,571	\$2,579	\$2,827	\$3,691	\$2,917		
Central Library	\$1,986	\$1,730	\$1,670	\$1,874	\$2,600	\$1,969	FR	-
Brand Art and Music Library (temporarily closed for renovation)**	\$462	-	-	-	-	0	FR	-
Library Connections @ Adams Square	\$205	\$150	\$150	\$165	\$209	\$169	FR	-
Pacific Park Branch Library	\$181	\$160	\$167	\$178	\$215	\$180	FR	-
Casa Verdugo Branch Library	\$172	\$166	\$176	\$175	\$161	\$170	FR	-
Grandview Branch Library	\$183	\$153	\$163	\$171	\$189	\$169	FR	-
Chevy Chase Branch Library	\$61	\$71	\$80	\$72	\$106	\$82	FR	-
Montrose Branch Library	\$220	\$141	\$173	\$192	\$211	\$179	FR	-
9 Total collection expenditure per capita	4.16	0.28	0.31	1.25	2.09	3.93	FR	-
10 Total volumes	643,598	634,457	634,444	634,297	619,871	630,267	IEC	AC
11 Total volumes per capita	3	3	3	3	3	3	IEC	AC
12 FTE volunteer hours average	3	3	2	2	3	3	IEC	FR
13 Average # of volunteers	129	144	122	281	222	192	IEC	FR
14 Total # of children's programs	923	137	179	315	314	945	IEC	CSF
15 Total # of adult programs	1,276	324	263	339	475	1,401	IEC	CSF
16 Total children's program attendance	22,407	12,579	4,242	6,460	9,409	32,690	IEC	CSF
17 Total adult program attendance	7,365	1,067	1,024	894	1,641	4,626	IEC	CSF
18 # of public computers	108	108	108	108	108	108	IEC	CSF
19 Number of Internet computer users per site	186,200	42,819	36,623	35,918	37,051	152,411		
Central Library	134,468	31,767	27,022	25,922	25,830	110,541	IEC	CSF
Brand Art and Music Library (temporarily closed for renovation)	2,983	-	-	-	-	0	IEC	CSF
Library Connections @ Adams Square	7,375	1,959	1,310	1,298	2,996	7,563	IEC	CSF
Pacific Park Branch Library	16,782	2,778	2,729	2,582	2,429	10,518	IEC	CSF
Casa Verdugo Branch Library	4,952	1,456	1,698	1,746	1,672	6,572	IEC	CSF
Grandview Branch Library	7,982	2,084	2,014	2,089	1,965	8,152	IEC	CSF
Chevy Chase Branch Library	0	n/a	n/a	n/a	n/a	0	IEC	CSF
Montrose Branch Library	11,658	2,775	1,850	2,281	2,159	9,065	IEC	CSF
20 Number of visits to library website	n/a	144,093	118,981	119,626	121,971	504,671	IEC	-
21 Ratio of Library sources of City funds to outside sources	97.7%	99.6%	99.9%	99.2%	99.8%	99.6%	FR	-
22 Grant dollars received	\$7,292	\$-	\$-	\$-	\$22,250	\$22,250	FR	-
23 Number of interlibrary loans (materials) loaned	67,696	16,918	11,550	14,695	14,947	58,110	FR	-
24 Number of interlibrary loans (materials) borrowed	42,761	11,898	11,457	11,667	10,264	45,286	FR	-
25 Facility rental revenue	\$49,139	\$8,140	\$11,256	\$7,505	\$9,834	\$36,735	CSF	FR
26 Number of reference questions	113,974	21,086	17,978	22,025	21,292	82,381	IEC	-

** This library site is currently closed for construction

MANAGEMENT SERVICES DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
1 Audits completed	16	5	4	6	4	19	IEC	FR
2 Audit close-out rate	22%	25%	18%	36%	32%	28%	IEC	FR
3 Average number of open audit issues	85	88	85	72	60	76	IEC	FR
4 Average number of investigations active	12	10	10	10	9	10	IEC	FR
5 Number of investigations completed	21	9	4	8	9	30	IEC	FR
6 Average length of time per investigation (in months)	4.9	6.6	4.1	2.8	5.8	4.83	IEC	ECS
7 Total number of citizen service requests	382	105	92	80	88	365	ECS	-
8 Percentage of citizen service requests responded to within 10 days	100%	100%	97%	100%	100%	99%	ECS	-
9 Citizen Satisfaction Rating*	n/a	n/a	n/a	n/a	-	n/a	ECS	IEC
10 Number of press releases distributed	59	39	24	42	42	147	IEC	-
11 Number of GTV6 programs produced	121	37	20	38	38	133	IEC	-
12 Number of local government meetings broadcast (first run)	272	59	61	66	61	247	IEC	-

*This project is currently being completed. Result are not yet available.

POLICE DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
	FY 2011-12 Actual	1st Quarter	2nd Quarter	3rd Quarter		4th Quarter	Primary
1 Police Department budget per capita	\$ 358	\$ 358	\$ 358	\$ 358	\$ 358	FR	SHC
2 Police Department budget per household	\$ 949	\$ 954	\$ 954	\$ 954	\$ 954	FR	SHC
3 Sworn police officers per 1,000 residents	1.33	1.32	1.32	1.32	1.32	SHC	-
4 Number of volunteers working at GPD	45	41	38	33	31	FR	IEC
5 Total number of hours volunteered	10,091	2,771	2,402	1,829	1,766	IEC	FR
6 Value of volunteer hours contributed	\$ 440,071	\$ 120,878	\$ 104,740	\$ 79,741	\$ 77,015	FR	IEC
7 Number of Reserve Officer hours volunteered	5,749	1,353	893	741	1,078	IEC	FR
8 Value of Reserve Officer hours contributed	\$ 525,171	\$ 123,597	\$ 81,530	\$ 67,645	\$ 98,503	FR	IEC
9 Total overtime hours worked	60,022	15,075	14,387	17,919	16,966	FR	-
10 Total overtime cost	\$ 4,128,060	\$ 1,057,601	\$ 979,344	\$ 1,264,820	\$ 1,199,408	\$ 4,503,174	-
Total overtime cost - MOU Entitled	\$ 3,338,890	\$ 835,429	\$ 760,362	\$ 1,015,697	\$ 948,918	\$ 3,562,406	-
Total overtime cost - Reimbursed (Grant, Movie)	\$ 544,654	\$ 187,800	\$ 172,526	\$ 185,784	\$ 159,277	\$ 705,388	-
Total overtime cost - Training	\$ 244,516	\$ 34,372	\$ 46,456	\$ 63,339	\$ 91,213	\$ 235,380	-
11 Number of Neighborhood Watch Groups	169	183	193	197	201	IEC	SHC
12 Total number of Neighborhood Watch / Town Hall Meetings	111	82	44	64	60	IEC	SHC
13 Number of complaints against Police Department received	80	26	10	16	14	ECS	-
14 Number of complaints against Police Department sustained	10	0	3	4	2	ECS	-
15 Number of Part I crimes - total	3,495	811	796	822	807	SHC	-
16 Number of Part I crimes - violent	240	58	65	48	42	SHC	-
17 Number of Part I crimes - property	3,254	753	731	774	765	SHC	-
18 Total Part I crimes per 1,000 residents	18.14	4.21	4.13	4.27	4.19	SHC	-
19 Number of Part II crimes - total	7,342	1,961	1,823	1,780	1,783	SHC	-
20 Total arrests made	8,463	2,228	2,073	2,092	2,054	SHC	-
21 Total felony arrests made	2,400	585	568	580	587	SHC	-
22 Total DUI arrests made	987	306	266	282	262	SHC	-
23 Total drug-related cases investigated	746	184	257	170	200	SHC	-

POLICE DEPARTMENT
Key Performance Indicators
FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
24 Total fraud/financial crime cases investigated	853	197	196	240	222	855	SHC	-
25 Average number of arrests made per sworn officer	47.02	12.45	11.46	12.02	12.15	48.08	SHC	-
26 Average number of arrests made per patrol officer	108.5	28.56	23.37	26.82	24.52	103.27	SHC	-
27 Number of reports generated	30,273	7,651	7,065	7,223	7,020	28,959	SHC	-
28 Patrol officer initiated observations	79,932	21,769	19,127	19,002	17,765	77,663	SHC	-
29 Air support productivity - flight hours	1,828	399	447	445	450	1,741	SHC	-
30 Air support productivity - calls for service - observations	14,566	3,746	3,013	3,504	3,475	13,738	SHC	-
31 Total calls for service	128,131	34,381	30,765	30,512	30,588	126,246	SHC	-
32 Percentage of 911 calls answered within 10 seconds	98.82%	97.57%	97.33%	98.10%	97.51%	97.63%	SHC	ECS
33 Priority E calls - avg. response time (minutes)	0:04:41	0:05:17	0:05:23	0:04:28	0:04:58	0:05:02	SHC	ECS
34 Priority E calls - actual	709	184	184	159	165	692	SHC	ECS
35 Priority 1 calls - avg. response time	0:04:44	0:04:51	0:05:04	0:05:12	0:04:30	0:04:54	SHC	ECS
36 Priority 1 calls - actual	34,435	9,331	7,933	7,829	6,927	32,020	SHC	ECS
37 Priority 2 calls - avg. response time	0:17:11	0:18:20	0:18:05	0:17:38	0:15:38	0:17:25	SHC	ECS
38 Priority 2 calls - actual	28,869	7,453	7,161	6,945	7,671	29,230	SHC	ECS
39 Priority 3 calls - avg. response time	0:38:09	0:37:06	0:39:49	0:35:20	0:37:15	0:37:22	SHC	ECS
40 Priority 3 calls - actual	64,118	17,413	15,488	15,579	15,825	64,305	SHC	ECS
41 Average time spent on service call	0:40:20	0:37:58	0:39:17	0:38:56	0:39:44	0:38:59	SHC	-
42 Investigative cases opened	15,513	3,978	3,896	2,398	3,811	14,083	SHC	-
43 Avg. number of cases per investigator	492	126	124	72	112	434	SHC	-
44 Moving citations issued - patrol	5,190	1,621	1,402	1,316	1,166	5,505	SHC	-
45 Avg. number of citations issued per patrol officer	66.64	20.78	17.97	16.87	13.88	69.51	SHC	-
46 Moving citations issued - motors	8,535	1,896	1,111	2,004	2,005	7,016	SHC	-
47 Avg. number of citations issued per motor officer	609.64	135.43	79.36	143.14	143.21	501.14	SHC	-
48 Parking citations issued	74,572	20,790	18,933	17,364	15,564	72,651	SHC	-
49 Avg. number of citations issued per parking enforcement officer	7,102	1,980	1,803	1,447	1,297	6,527	SHC	-
50 Traffic Enforcement Index	21.61	24.26	16.58	24.89	20.04	21.44	SHC	-
51 Number of injury traffic incidents	635	145	152	135	160	592	SHC	-
52 Number of fatal traffic incidents	1	0	2	1	1	4	SHC	-
53 Number of traffic incidents involving a pedestrian	101	27	32	32	24	115	SHC	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Administration Division								
1	90%	93%	90%	91%	89%	91%	ECS	-
2	30	23	26	21.7	23	23	FR	-
3	\$ 78	n/a	n/a	n/a	n/a	\$ 79	FR	-
4	18,391	33,754	41,425	14,805	12,168	25,538	IM	-
5	22	8	4	10	6	28	S	-
6	15	n/a	n/a	n/a	n/a	15	IM	S
7	0.0	0.0	0.0	0.0	0.0	0.0	SHC	-
Engineering Division								
8	100%	100%	100%	100%	100%	100%	FR	-
9	13.18	1.51	1.07	3.96	0	6.54	IM	-
10	\$ 133,990	\$ 243,343	\$ 375,787	\$100,915	\$ -	\$ 178,771	FR	IM
11	30.18	0	0	24.72	3.85	28.57	IM	-
12	\$ 13,799	\$ -	\$ -	\$ 22,188	\$ 9,662	\$ 20,500	FR	IM
13	298,457	78,690	31,403	60,247	109,678	280,019	IM	-
14	\$ 4.54	\$ 5.45	\$ 5.52	\$ 5.61	\$ 4.97	\$ 5	FR	IM
15	2,855	1,150	220	86	123	1,579	IM	-
16	\$ 457	\$ 325	\$ 269	\$ 691	\$ 500	\$ 351	FR	IM
17	54%	60%	63%	68%	70%	65%	IM	-
18	93%	94%	98%	94%	97%	96%	IM	-
19	1,110	274	257	260	253	1,044	SHC	IM
20	13	3	0	4	9	16	IM	-
21	2,728	684	687	687	687	2,745	IM	SHC
22	0	0	0	0	0	0	SHC	-

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority		
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary	
Fleet Services Division									
23	Number of vehicles maintained								
24	Cost of preventative maintenance by Fleet Services per shop per vehicle:								
		1,202	1,135	1,079	1,024	1,015	\$ 1,063	IM	-
	Mechanical Maintenance	\$ 1,144	\$ 467	\$ 345	\$ 380	\$ 350	\$ 1,542	FR	IM
	Glendale Water & Power	\$ 930	\$ 310	\$ 254	\$ 258	\$ 262	\$ 1,084	FR	IM
	Civic Center	\$ 935	\$ 268	\$ 191	\$ 207	\$ 213	\$ 879	FR	IM
	Fire	\$ 5,913	\$ 1,320	\$ 1,953	\$ 633	\$ 679	\$ 4,585	FR	IM
25	Cost of repairs performed by fleet maintenance per shop per vehicle:								
	Mechanical Maintenance	\$ 9,791	\$ 3,478	\$ 2,098	\$ 3,287	\$ 3,197	\$ 12,060	FR	IM
	Glendale Water & Power	\$ 3,008	\$ 1,224	\$ 916	\$ 825	\$ 765	\$ 3,730	FR	IM
	Civic Center	\$ 1,917	\$ 347	\$ 646	\$ 421	\$ 496	\$ 1,910	FR	IM
	Fire	\$ 11,184	\$ 6,835	\$ 4,426	\$ 3,978	\$ 3,493	\$ 18,732	FR	IM
26	Average number of days vehicles are held per shop:								
	Mechanical Maintenance	2.80	1.90	5.70	7	9.70	6.13	ECS	IM
	Glendale Water & Power	3.40	3.20	2.00	4	3.90	3.28	ECS	IM
	Civic Center	1.40	1.60	2.00	4	6.10	3.40	ECS	IM
	Fire	15.40	6.40	7.30	13	11.30	9.38	ECS	IM
27	Number of vehicle and equipment breakdowns by shop:								
	Mechanical Maintenance	442	109	114	61	55	339	IM	-
	Glendale Water & Power	94	33	13	22	19	87	IM	-
	Civic Center	39	2	0	1	0	3	IM	-
	Fire	15	12	6	3	1	22	IM	-
28	Total fuel consumption in gallons:								
	Unleaded	416,503	98,192	91,707	93,276	99,474	382,649	S	IM
	Diesel	196,657	43,715	36,476	36,506	36,688	153,385	S	IM
	CNG	172,883	50,632	53,074	52,754	60,584	217,044	S	IM
29	Percentage of vehicles and equipment exceeding replacement criteria								
30	Percentage of scheduled vs. non-scheduled repairs								
		47%	47%	47%	47%	47%	47%	IM	-
31	Number of Industrial Off Duty (IOD) days								
		57%	58%	63%	58%	55%	59%	IM	-
32	Percentage of equipment available by shop:								
	Mechanical Maintenance	39	4	4	2	48	58	SHC	-
	Glendale Water & Power	90%	91%	91%	92%	91%	91%	IM	ECS
	Civic Center	95%	95%	96%	95%	96%	96%	IM	ECS
	Fire	81%	95%	96%	96%	96%	96%	IM	ECS
33	Percentage of direct labor hours by shop:								
	Mechanical Maintenance	94%	83%	92%	89%	93%	89%	IM	ECS
	Glendale Water & Power	67%	76%	73%	71%	69%	72%	IM	FR
	Civic Center	71%	74%	68%	67%	59%	67%	IM	FR
	Fire	51%	56%	51%	49%	46%	51%	IM	FR
		69%	93%	71%	42%	57%	66%	IM	FR

PUBLIC WORKS DEPARTMENT

Key Performance Indicators

FY 2012-13

Performance Indicator	FY 2011-12 Actual	FY 2012-13 Quarterly Results				FY 2012-13 Actual	Council Priority	
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		Primary	Secondary
Integrated Waste Division								
34	63%	n/a	n/a	n/a	n/a	63%	S	-
35	35,419	8,834	8,771	8,277	8,939	34,821	S	IM
36	31,596	8,461	8,371	7,692	8,137	32,661	S	IM
37	67,015	17,275	17,142	15,969	17,076	67,462	S	IM
38	19,299	4,577	4,489	4,107	5,300	18,473	S	IM
39	10,706	2,578	2,741	2,473	2,676	10,468	S	IM
40	1,519	371	436	369	474	1,650	S	IM
41	59	20	22	23	16	81	S	IM
42	1,081	330	424	343	380	1,477	ECS	S
43	8,526	2,366	2,439	2,411	2,277	9,493	S	-
44	\$ 264	\$ 181	\$ 185	\$ 205	\$ 265	\$ 209	FR	-
45	12,863	3,244	2,864	2,634	2,689	11,431	ECS	-
46	2,595	935	1,134	882	986	3,937	ECS	-
47	30,312	7,833	8,883	8,581	10,093	35,390	ECS	-
48	\$ 171	\$ 139	\$ 191	\$ 204	\$ 186	\$ 180	FR	-
49	\$ 211	\$ 160	\$ 178	\$ 235	\$ 218	\$ 198	FR	-
50	41,000	9,847	8,278	9,569	10,011	37,705	IM	SHC
51	\$ 30	\$ 27	\$ 38	\$ 30	\$ 31	\$ 31	FR	-
52	705	127	130	221	162	640	SHC	-
Maintenance Services Division								
53	21,962	5,889	3,520	2,645	4,538	16,592	IM	SHC
54	38,167	4,317	8,956	13,226	18,304	44,803	IM	SHC
55	12,763	2,134	4,345	3,493	1,134	11,106	IM	SHC
56	535	54	54	565	296	969	S	IM
57	768	221	189	159	138	707	IM	SHC
58	4,180	993	1,310	327	234	2,864	IM	SHC
59	367,608	126,010	89,389	83,875	93,261	392,535	IM	SHC
60	1,822,734	406,095	403,656	348,588	507,359	1,665,698	IM	SHC
61	\$ 2,51	\$ 2,27	\$ 2,01	\$ 2,01	\$ 2,10	\$ 2,10	FR	-
62	5,420	1,835	2,269	2,021	1,828	7,953	ECS	-
63	5,141	1,522	1,702	1,638	1,653	6,515	ECS	-
64	8	2	1	5	4	12	SHC	-
65	195	88	95	59	109	351	SHC	-
66	758,756	16,005	10,266	10,197	25,618	62,086	SHC	-
67	3,337	446	328	402	221	1,397	IM	SHC
68	19,615	9,139	5,942	4,055	3,415	22,551	IM	-

ADOPTED
BUDGET
2013-14



**CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS
FY 2013-14 ADOPTED BUDGET**

Resources	<u>Total All Funds</u>
Property Taxes	\$ 45,185,000
Sales Taxes	34,919,000
Utility Users Taxes	27,600,000
Occupancy & Other Taxes	15,034,000
Licenses & Permits	6,812,180
Fines & Forfeitures	1,100,000
Use of Money & Property	3,955,841
Revenue from Other Agencies	67,637,737
Charges for Services	402,122,332
Misc & Non-Operating Revenue	13,119,584
Interfund Revenue	47,345,375
Transfers from Other Funds	28,331,124
Net Use of Fund Balance	44,779,552
TOTAL RESOURCES	\$ 737,941,725
Appropriations	
Salaries & Benefits	\$ 221,105,369
Maintenance & Operation	474,916,196
Capital Outlay	15,952,769
Capital Improvement	27,436,672
Transfers	28,331,124
Allocation Offset	(29,800,405)
TOTAL APPROPRIATIONS	\$ 737,941,725

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**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Administrative Services - Finance	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797
City Attorney	7,948,830	10,616,467	10,656,907	10,952,648
City Clerk	1,106,496	1,141,839	1,141,839	1,152,797
City Treasurer	594,946	634,087	634,087	643,441
Community Development	208,434,641	42,671,834	43,146,834	42,392,779
Community Services & Parks	26,855,216	28,329,930	28,884,443	29,808,527
Fire	67,809,650	61,090,807	54,033,348	53,273,456
Glendale Water & Power	268,935,803	265,282,437	270,726,557	298,885,334
Human Resources	44,128,784	44,241,924	46,248,159	48,140,351
Information Services	13,599,810	16,400,246	24,508,343	20,271,663
Library, Arts & Culture	9,233,733	12,730,767	12,752,969	8,230,635
Management Services	5,054,779	4,684,897	4,689,897	5,153,034
Police	70,112,990	73,264,684	75,812,232	76,857,629
Public Works	110,558,352	130,654,714	141,580,914	132,509,684
Retirement Incentive - General Fund	-	-	1,671,888	897,888
Transfers	5,648,476	1,293,624	2,685,686	3,282,062
Non-Departmental	-	-	2,694,074	-
Extraordinary Loss - General Fund	71,758,053	-	-	-
Estimated Savings - General Fund	-	(617,343)	-	-
GRAND TOTAL	\$ 916,065,540	\$ 697,482,401	\$ 726,929,664	\$ 737,941,725

Note:

* Adjusted for Balancing Strategies

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CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Administrative Services - Finance				
101 - General Fund	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797
Administrative Services - Finance Total	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797
City Attorney				
101 - General Fund	\$ 3,270,951	\$ 3,127,327	\$ 3,127,327	\$ 3,207,427
612 - Liability Insurance Fund	4,677,879	7,489,140	7,529,580	7,745,221
City Attorney Total	\$ 7,948,830	\$ 10,616,467	\$ 10,656,907	\$ 10,952,648
City Clerk				
101 - General Fund	\$ 1,106,496	\$ 1,141,839	\$ 1,141,839	\$ 1,152,797
City Clerk Total	\$ 1,106,496	\$ 1,141,839	\$ 1,141,839	\$ 1,152,797
City Treasurer				
101 - General Fund	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441
City Treasurer Total	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441
Community Development				
101 - General Fund	\$ 8,105,912	\$ 10,014,182	\$ 10,489,182	\$ 9,224,562
201 - CDBG Fund	420,000	392,482	392,482	396,000
202 - Housing Assistance Fund	29,520,163	30,808,678	30,808,678	30,895,786
203 - Home Grant Fund	253,166	1,236,492	1,236,492	1,261,763
209 - Affordable Housing Trust Fund	-	-	-	-
212 - BEGIN Affordable Homeownership Fund	-	-	-	-
213 - Low&Mod Income Housing Asset Fund	-	220,000	220,000	614,668
214 - 2011 TABs-Housing Projects Fund	-	-	-	-
240 - GRA Administrative Fund I	31,633,789	-	-	-
241 - GRA Administrative Fund II	5,347,509	-	-	-
242 - Low & Moderate Housing Fund	21,298,362	-	-	-
244 - GRA Central Project Fund	2,708,268	-	-	-
245 - GC3 Fund	3,665,436	-	-	-
247 - 2010 Tax Allocation Bonds	17,203,379	-	-	-
248 - 2011 TABs-Redevelopment Projects	34,918,119	-	-	-
249 - 2011 TABs-Housing Projects Fund	7,473,385	-	-	-
302 - 2003 GRA Tax Allocation Bonds	9,643,493	-	-	-
304 - 2002 GRA Tax Allocation Bonds	7,661,438	-	-	-
307 - Low and Mod Loan Fund	3,056,182	-	-	-
308 - 2010 GRA Tax Allocation Bonds	3,088,999	-	-	-
309 - 2011 GRA Tax Allocation Bonds	9,205,214	-	-	-
406 - SF Rd Corridor Tax Share Fund	13,231,828	-	-	-
Community Development Total	\$ 208,434,641	\$ 42,671,834	\$ 43,146,834	\$ 42,392,779
Community Services & Parks				
101 - General Fund	\$ 10,732,254	\$ 9,408,616	\$ 9,398,751	\$ 9,585,371
201 - CDBG Fund	1,787,788	2,055,343	2,055,343	1,671,000
204 - Supportive Housing Grant Fund	2,309,848	2,417,339	2,417,339	2,366,587
205 - Emergency Solutions Grant Fund	615,657	255,394	286,022	242,624
206 - Workforce Investment Act Fund	4,143,244	4,471,013	4,471,013	4,574,000
211 - Glendale Youth Alliance Fund	1,688,868	1,806,473	1,806,473	1,743,108
270 - Nutritional Meals Grant Fund	474,824	404,979	404,979	372,390
401 - Capital Improvement Fund	1,896,736	545,734	545,734	4,594,000
405 - Parks Mitigation Fee Fund	502,304	3,915,000	3,545,000	600,000
408 - Parks Quimby Fee Fund	-	-	378,893	-
501 - Recreation Fund	2,703,693	3,050,039	3,574,896	4,059,447
Community Services & Parks Total	\$ 26,855,216	\$ 28,329,930	\$ 28,884,443	\$ 29,808,527

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Fire				
101 - General Fund	\$ 37,633,463	\$ 39,103,900	\$ 39,103,900	\$ 40,072,164
265 - Fire Grant Fund	7,849,505	185,114	836,011	-
266 - Fire Mutual Aid Fund	71,692	98,052	98,052	100,000
267 - Special Events Fund	151,417	34,551	34,551	100,000
401 - Capital Improvement Fund	267,344	-	-	592,000
510 - Hazardous Disposal Fund	1,421,862	1,740,359	1,754,058	1,607,000
511 - Emergency Medical Services Fund	16,989,793	15,716,817	7,994,762	6,999,440
701 - Fire Communication Fund	3,424,574	4,212,014	4,212,014	3,802,852
Fire Total	\$ 67,809,650	\$ 61,090,807	\$ 54,033,348	\$ 53,273,456
Glendale Water & Power				
290 - Electric Public Benefit Fund	\$ 6,499,582	\$ 6,152,598	\$ 6,152,598	\$ 6,308,114
550 - Electric Surplus Fund	-	-	-	-
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	221,830,920	206,579,200	207,223,655	218,260,617
553 - Electric Depreciation Fund	-	4,772,300	5,103,913	13,891,818
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
571 - Water Operation Fund	-	-	-	-
572 - Water Works Revenue Fund	40,605,301	44,275,439	44,384,091	46,226,285
573 - Water Depreciation Fund	-	3,502,900	7,862,300	14,198,500
Glendale Water & Power Total	\$ 268,935,803	\$ 265,282,437	\$ 270,726,557	\$ 298,885,334
Human Resources				
101 - General Fund	\$ 2,396,767	\$ 2,215,148	\$ 2,215,148	\$ 2,388,756
610 - Unemployment Insurance Fund	272,214	341,120	341,120	315,738
614 - Compensation Insurance Fund	11,151,962	10,903,133	10,918,938	11,513,671
615 - Dental Insurance Fund	1,554,231	1,507,914	1,507,914	1,345,896
616 - Medical Insurance Fund	23,539,294	23,882,942	23,882,942	24,917,608
617 - Vision Insurance Fund	297,439	271,565	271,565	245,560
640 - Employee Benefits Fund	3,455,511	2,945,279	2,945,279	3,579,901
641 - RHSP Benefits Fund	1,275,647	1,943,707	1,943,707	1,618,763
642 - Post Employment Benefits Fund	185,719	231,116	2,221,546	2,214,458
Human Resources Total	\$ 44,128,784	\$ 44,241,924	\$ 46,248,159	\$ 48,140,351
Information Services				
401 - Capital Improvement Fund	\$ 19,046	\$ -	\$ -	\$ -
603 - ISD Infrastructure Fund	5,021,118	6,239,285	7,449,141	8,936,079
604 - ISD Applications Fund	5,562,555	6,785,192	6,854,660	6,471,394
660 - ISD Wireless Fund	2,997,091	3,375,769	10,204,542	4,864,190
Information Services Total	\$ 13,599,810	\$ 16,400,246	\$ 24,508,343	\$ 20,271,663
Library, Arts & Culture				
101 - General Fund	\$ 8,251,446	\$ 7,818,940	\$ 7,818,940	\$ 7,775,616
210 - Urban Art Fund	-	-	-	-
275 - Library Fund	381,239	186,827	196,827	205,019
401 - Capital Improvement Fund	601,048	4,725,000	4,725,000	250,000
407 - Library Mitigation Fee Fund	-	-	12,202	-
Library, Arts & Culture Total	\$ 9,233,733	\$ 12,730,767	\$ 12,752,969	\$ 8,230,635
Management Services				
101 - General Fund	\$ 3,924,529	\$ 4,135,897	\$ 4,140,897	\$ 4,953,034
280 - Cable Access Fund	1,130,250	549,000	549,000	-
401 - Capital Improvement Fund	-	-	-	200,000
Management Services Total	\$ 5,054,779	\$ 4,684,897	\$ 4,689,897	\$ 5,153,034

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Police				
101 - General Fund	\$ 63,419,796	\$ 66,687,288	\$ 66,687,288	\$ 66,874,072
260 - Asset Forfeiture Fund	1,016,030	949,370	949,370	613,632
261 - Police Special Grants Fund	2,037,669	1,036,589	3,584,137	948,107
262 - Supplemental Law Enforcement Fund	298,199	353,243	353,243	387,627
267 - Special Events Fund	569,455	734,403	734,403	738,277
303 - Police Building Project Fund	2,160,260	2,400,000	2,400,000	2,700,000
602 - Joint Helicopter Operation Fund	611,582	1,103,791	1,103,791	4,595,914
Police Total	\$ 70,112,990	\$ 73,264,684	\$ 75,812,232	\$ 76,857,629
Public Works				
101 - General Fund	\$ 18,394,057	\$ 15,723,891	\$ 14,857,756	\$ 18,076,981
250 - Local Transit Assistance Fund	20,539,882	-	-	-
251 - Air Quality Improvement Fund	256,368	115,006	305,006	305,173
252 - Public Works Special Grants Fund	554,161	-	3,005,340	709,000
253 - San Fernando Landscape District Fund	71,062	81,124	81,124	81,124
254 - Measure R Local Return Fund	3,894,953	-	-	1,996,000
255 - Measure R-Regional Return Fund	-	800,000	9,140,000	2,025,000
256 - Transit Prop A Local Return Fund	-	6,132,517	6,132,517	5,039,620
257 - Transit Prop C Local Return Fund	-	2,530,461	2,530,461	3,582,270
258 - Transit Utility Fund	-	15,533,387	15,533,387	15,707,067
306 - Capital Leases Fund	1,392,065	1,392,062	1,392,062	1,392,062
401 - Capital Improvement Fund	(479,909)	339,736	459,836	319,736
403 - Landfill Postclosure Fund	-	-	-	-
402 - State Gas Tax Fund	8,574,355	5,390,650	5,390,650	6,018,000
520 - Parking Fund	9,469,639	10,491,080	10,525,878	10,609,781
525 - Sewer Fund	15,292,437	35,437,518	35,444,269	29,112,546
530 - Refuse Disposal Fund	19,446,660	22,404,368	22,477,008	23,002,209
601 - Fleet / Equipment Management Fund	13,152,622	14,282,914	14,305,620	14,533,115
Public Works Total	\$ 110,558,352	\$ 130,654,714	\$ 141,580,914	\$ 132,509,684
Retirement Incentive				
101 - General Fund	\$ -	\$ -	\$ 1,671,888	\$ 897,888
Retirement Incentive Total	\$ -	\$ -	\$ 1,671,888	\$ 897,888
Transfers				
101 - General Fund	\$ 3,870,226	\$ 1,043,624	\$ 1,043,624	\$ 390,000
401 - Capital Improvement Fund	1,778,250	250,000	1,642,062	2,892,062
Transfers Total	\$ 5,648,476	\$ 1,293,624	\$ 2,685,686	\$ 3,282,062
Non-Departmental				
101 - General Fund	\$ -	\$ -	\$ 2,694,074	\$ -
Non-Departmental Total	\$ -	\$ -	\$ 2,694,074	\$ -
Extraordinary Loss				
101 - General Fund	\$ 71,758,053	\$ -	\$ -	\$ -
Extraordinary Loss Total	\$ 71,758,053	\$ -	\$ -	\$ -
Estimated Savings				
101 - General Fund	\$ -	\$ (617,343)	\$ -	\$ -
Estimated Savings Total	\$ -	\$ (617,343)	\$ -	\$ -
GRAND TOTAL	\$ 916,065,540	\$ 697,482,401	\$ 726,929,664	\$ 737,941,725

Note:

* Adjusted for Balancing Strategies

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**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
101 - General Fund				
Administrative Services - Finance	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797
City Attorney	3,270,951	3,127,327	3,127,327	3,207,427
City Clerk	1,106,496	1,141,839	1,141,839	1,152,797
City Treasurer	594,946	634,087	634,087	643,441
Community Development	8,105,912	10,014,182	10,489,182	9,224,562
Community Services & Parks	10,732,254	9,408,616	9,398,751	9,585,371
Fire	37,633,463	39,103,900	39,103,900	40,072,164
Human Resources	2,396,767	2,215,148	2,215,148	2,388,756
Library, Arts & Culture	8,251,446	7,818,940	7,818,940	7,775,616
Management Services	3,924,529	4,135,897	4,140,897	4,953,034
Police	63,419,796	66,687,288	66,687,288	66,874,072
Public Works	18,394,057	15,723,891	14,857,756	18,076,981
Retirement Incentive	-	-	1,671,888	897,888
Transfers	3,870,226	1,043,624	1,043,624	390,000
Non-Departmental	-	-	2,694,074	-
Extraordinary Loss	71,758,053	-	-	-
Estimated Savings	-	(617,343)	-	-
General Fund Total	\$ 237,743,876	\$ 165,498,883	\$ 170,086,188	\$ 170,731,906
Special Revenue				
201 - CDBG Fund	\$ 2,207,788	\$ 2,447,825	\$ 2,447,825	\$ 2,067,000
202 - Housing Assistance Fund	29,520,163	30,808,678	30,808,678	30,895,786
203 - Home Grant Fund	253,166	1,236,492	1,236,492	1,261,763
204 - Supportive Housing Grant Fund	2,309,848	2,417,339	2,417,339	2,366,587
205 - Emergency Solutions Grant Fund	615,657	255,394	286,022	242,624
206 - Workforce Investment Act Fund	4,143,244	4,471,013	4,471,013	4,574,000
209 - Affordable Housing Trust Fund	-	-	-	-
210 - Urban Art Fund	-	-	-	-
211 - Glendale Youth Alliance Fund	1,688,868	1,806,473	1,806,473	1,743,108
212 - BEGIN Affordable Homeownership Fund	-	-	-	-
213 - Low&Mod Income Housing Asset Fund	-	220,000	220,000	614,668
214 - 2011 TABs-Housing Projects Fund	-	-	-	-
240 - GRA Administrative Fund I	31,633,789	-	-	-
241 - GRA Administrative Fund II	5,347,509	-	-	-
242 - Low & Moderate Housing Fund	21,298,362	-	-	-
244 - GRA Central Project Fund	2,708,268	-	-	-
245 - GC3 Fund	3,665,436	-	-	-
247 - 2010 Tax Allocation Bonds	17,203,379	-	-	-
248 - 2011 TABs-Redevelopment Projects	34,918,119	-	-	-
249 - 2011 TABs-Housing Projects Fund	7,473,385	-	-	-
250 - Local Transit Assistance Fund	20,539,882	-	-	-
251 - Air Quality Improvement Fund	256,368	115,006	305,006	305,173
252 - Public Works Special Grants Fund	554,161	-	3,005,340	709,000
253 - San Fernando Landscape District Fund	71,062	81,124	81,124	81,124
254 - Measure R Local Return Fund	3,894,953	-	-	1,996,000
255 - Measure R-Regional Return Fund	-	800,000	9,140,000	2,025,000
256 - Transit Prop A Local Return Fund	-	6,132,517	6,132,517	5,039,620
257 - Transit Prop C Local Return Fund	-	2,530,461	2,530,461	3,582,270
258 - Transit Utility Fund	-	15,533,387	15,533,387	15,707,067
260 - Asset Forfeiture Fund	1,016,030	949,370	949,370	613,632
261 - Police Special Grants Fund	2,037,669	1,036,589	3,584,137	948,107
262 - Supplemental Law Enforcement Fund	298,199	353,243	353,243	387,627
265 - Fire Grant Fund	7,849,505	185,114	836,011	-
266 - Fire Mutual Aid Fund	71,692	98,052	98,052	100,000

SUM-6

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
267 - Special Events Fund	720,872	768,954	768,954	838,277
270 - Nutritional Meals Grant Fund	474,824	404,979	404,979	372,390
275 - Library Fund	381,239	186,827	196,827	205,019
280 - Cable Access Fund	1,130,250	549,000	549,000	-
290 - Electric Public Benefit Fund	6,499,582	6,152,598	6,152,598	6,308,114
511 - Emergency Medical Services Fund	16,989,793	15,716,817	7,994,762	6,999,440
Special Revenue Total	\$ 227,773,062	\$ 95,257,252	\$ 102,309,610	\$ 89,983,396
Debt Service				
302 - 2003 GRA Tax Allocation Bonds	\$ 9,643,493	\$ -	\$ -	\$ -
303 - Police Building Project Fund	2,160,260	2,400,000	2,400,000	2,700,000
304 - 2002 GRA Tax Allocation Bonds	7,661,438	-	-	-
306 - Capital Leases Fund	1,392,065	1,392,062	1,392,062	1,392,062
307 - Low and Mod Loan Fund	3,056,182	-	-	-
308 - 2010 GRA Tax Allocation Bonds	3,088,999	-	-	-
309 - 2011 GRA Tax Allocation Bonds	9,205,214	-	-	-
Debt Service Total	\$ 36,207,650	\$ 3,792,062	\$ 3,792,062	\$ 4,092,062
Capital Projects				
401 - Capital Improvement Fund				
Community Services & Parks	\$ 1,896,736	\$ 545,734	\$ 545,734	\$ 4,594,000
Fire	267,344	-	-	592,000
Information Services	19,046	-	-	-
Library, Arts & Culture	601,048	4,725,000	4,725,000	250,000
Management Services	-	-	-	200,000
Public Works	(479,909)	339,736	459,836	319,736
Transfers	1,778,250	250,000	1,642,062	2,892,062
Total Capital Improvement Fund	\$ 4,082,515	\$ 5,860,470	\$ 7,372,632	\$ 8,847,798
402 - State Gas Tax Fund	\$ 8,574,355	\$ 5,390,650	\$ 5,390,650	\$ 6,018,000
403 - Landfill Postclosure Fund	-	-	-	-
405 - Parks Mitigation Fee Fund	502,304	3,915,000	3,545,000	600,000
406 - SF Rd Corridor Tax Share Fund	13,231,828	-	-	-
407 - Library Mitigation Fee Fund	-	-	12,202	-
408 - Parks Quimby Fee Fund	-	-	378,893	-
Capital Projects Total	\$ 26,391,002	\$ 15,166,120	\$ 16,699,377	\$ 15,465,798
Enterprise				
501 - Recreation Fund	\$ 2,703,693	\$ 3,050,039	\$ 3,574,896	\$ 4,059,447
510 - Hazardous Disposal Fund	1,421,862	1,740,359	1,754,058	1,607,000
520 - Parking Fund	9,469,639	10,491,080	10,525,878	10,609,781
525 - Sewer Fund	15,292,437	35,437,518	35,444,269	29,112,546
530 - Refuse Disposal Fund	19,446,660	22,404,368	22,477,008	23,002,209
550 - Electric Surplus Fund	-	-	-	-
551 - Electric Operation Fund	-	-	-	-
552 - Electric Works Revenue Fund	221,830,920	206,579,200	207,223,655	218,260,617
553 - Electric Depreciation Fund	-	4,772,300	5,103,913	13,891,818
554 - Electric-SCAQMD State Sales Fund	-	-	-	-
571 - Water Operation Fund	-	-	-	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND TYPE
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
572 - Water Works Revenue Fund	40,605,301	44,275,439	44,384,091	46,226,285
573 - Water Depreciation Fund	-	3,502,900	7,862,300	14,198,500
701 - Fire Communication Fund	3,424,574	4,212,014	4,212,014	3,802,852
Enterprise Total	\$ 314,195,086	\$ 336,465,217	\$ 342,562,082	\$ 364,771,055
Internal Service				
601 - Fleet / Equipment Management Fund	\$ 13,152,622	\$ 14,282,914	\$ 14,305,620	\$ 14,533,115
602 - Joint Helicopter Operation Fund	611,582	1,103,791	1,103,791	4,595,914
603 - ISD Infrastructure Fund	5,021,118	6,239,285	7,449,141	8,936,079
604 - ISD Applications Fund	5,562,555	6,785,192	6,854,660	6,471,394
610 - Unemployment Insurance Fund	272,214	341,120	341,120	315,738
612 - Liability Insurance Fund	4,677,879	7,489,140	7,529,580	7,745,221
614 - Compensation Insurance Fund	11,151,962	10,903,133	10,918,938	11,513,671
615 - Dental Insurance Fund	1,554,231	1,507,914	1,507,914	1,345,896
616 - Medical Insurance Fund	23,539,294	23,882,942	23,882,942	24,917,608
617 - Vision Insurance Fund	297,439	271,565	271,565	245,560
640 - Employee Benefits Fund	3,455,511	2,945,279	2,945,279	3,579,901
641 - RHSP Benefits Fund	1,275,647	1,943,707	1,943,707	1,618,763
642 - Post Employment Benefits Fund	185,719	231,116	2,221,546	2,214,458
660 - ISD Wireless Fund	2,997,091	3,375,769	10,204,542	4,864,190
Internal Service Total	\$ 73,754,864	\$ 81,302,867	\$ 91,480,345	\$ 92,897,508
GRAND TOTAL	\$ 916,065,540	\$ 697,482,401	\$ 726,929,664	\$ 737,941,725

Note:

* Adjusted for Balancing Strategies

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CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30

Receiving Fund Revenue Account (Source of Transfer)	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund (101)				
39120 Transfer-Capital Funds	\$ 296,188	\$ -	\$ -	\$ -
39146 Transfer-Refuse Fund	1,000,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	21,107,000	20,857,000	20,857,000	20,607,000
39200 Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
Total General Fund (101)	\$ 24,303,188	\$ 23,907,000	\$ 23,907,000	\$ 23,657,000
Low&Mod Income Housing Asset Fund (213)				
39110 Transfer-Special Revenue	\$ 11,048,712	\$ -	\$ -	\$ -
2011 TABs-Housing Projects Fund (214)				
39110 Transfer-Special Revenue	\$ 7,473,385	\$ -	\$ -	\$ -
GC3 Fund (245)				
39140 Transfer-GRA	\$ 352,917	\$ -	\$ -	\$ -
Local Transit Assistance Fund (250)				
39110 Transfer-Special Revenue	\$ 3,894,953	\$ -	\$ -	\$ -
Transit Prop A Local Return Fund (256)				
39110 Transfer-Special Revenue	\$ 8,614,949	\$ -	\$ -	\$ -
Transit Prop C Local Return Fund (257)				
39110 Transfer-Special Revenue	\$ 3,205,186	\$ -	\$ -	\$ -
Nutritional Meals Grant Fund (270)				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 60,000
2002 GRA Tax Allocation Bonds (304)				
39110 Transfer-Special Revenue	\$ 2,690,000	\$ -	\$ -	\$ -
Capital Leases Fund (306)				
39120 Transfer-Capital Funds	\$ 1,392,062	\$ -	\$ 1,392,062	\$ 1,392,062
39145 Transfer-Sewer Fund	-	1,392,062	-	-
Total Capital Leases Fund (306)	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Low and Mod Loan Fund (307)				
39110 Transfer-Special Revenue	\$ 564,589	\$ -	\$ -	\$ -
2011 GRA Tax Allocation Bonds (309)				
39110 Transfer-Special Revenue	\$ 772,422	\$ -	\$ -	\$ -
Capital Improvement Fund (401)				
39100 Transfer-General Fund	\$ 1,540,000	\$ 310,000	\$ 310,000	\$ 330,000
39110 Transfer-Special Revenue	598,250	-	-	-
39145 Transfer-Sewer Fund	-	-	1,392,062	-
39146 Transfer-Refuse Fund	-	-	-	1,392,062
39210 Transfer-Internal Service Fund	1,365,000	-	-	-
Total Capital Improvement Fund (401)	\$ 3,503,250	\$ 310,000	\$ 1,702,062	\$ 1,722,062
Landfill Postclosure Fund (403)				
39120 Transfer-Capital Funds	\$ -	\$ 250,000	\$ 250,000	\$ 1,500,000
Emergency Medical Services Fund (511)				
39100 Transfer-General Fund	\$ 1,600,000	\$ 733,624	\$ 733,624	\$ -

CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30

Receiving Fund Revenue Account (Source of Transfer)	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
ISD Infrastructure Fund (603)				
39100 Transfer-General Fund	\$ 730,226	\$ -	\$ -	\$ -
39120 Transfer-Capital Funds	90,000	-	-	-
39210 Transfer-Internal Service Fund	600,000	700,000	700,000	-
Total ISD Infrastructure Fund (603)	\$ 1,420,226	\$ 700,000	\$ 700,000	\$ -
GRAND TOTAL	\$ 70,835,840	\$ 27,292,686	\$ 28,684,748	\$ 28,331,124

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
SUMMARY OF TRANSFERS TO OTHER FUNDS
FOR THE YEARS ENDING JUNE 30**

Appropriation Account Source of Transfer (Fund-Org)	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
48010 - Transfer-General Fund				
Capital Improvement Fund (401-195)	\$ 296,188	\$ -	\$ -	\$ -
Parking Fund (520-195)	1,900,000	-	-	-
Parking Fund (520-561)	-	1,900,000	1,900,000	1,900,000
Refuse Disposal Fund (530-195)	1,000,000	-	-	-
Refuse Disposal Fund (530-573)	-	1,150,000	1,150,000	1,150,000
Electric Works Revenue Fund (552-911)	21,107,000	20,857,000	20,857,000	20,607,000
48010 - Transfer-General Fund Total	\$ 24,303,188	\$ 23,907,000	\$ 23,907,000	\$ 23,657,000
48020 - Transfer-Special Revenue				
General Fund (101-195)	\$ 1,600,000	\$ 733,624	\$ 733,624	\$ 60,000
GRA Administrative Fund II (241-195)	352,917	-	-	-
Low & Moderate Housing Fund (242-195)	11,048,712	-	-	-
2011 TABs-Housing Projects Fund (249-195)	7,473,385	-	-	-
Local Transit Assistance Fund (250-195)	11,820,135	-	-	-
Local Transit Assistance Fund (250-551)	376,032	-	-	-
Local Transit Assistance Fund (250-558)	(376,032)	-	-	-
Measure R Local Return Fund (254-195)	3,894,953	-	-	-
48020 - Transfer-Special Revenue Total	\$ 36,190,103	\$ 733,624	\$ 733,624	\$ 60,000
48030 - Transfer-Debt Service				
Low & Moderate Housing Fund (242-195)	\$ 1,337,011	\$ -	\$ -	\$ -
GRA Central Project Fund (244-195)	2,690,000	-	-	-
Capital Improvement Fund (401-195)	1,392,062	-	1,392,062	1,392,062
Sewer Fund (525-581)	-	1,392,062	-	-
48030 - Transfer-Debt Service Total	\$ 5,419,073	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
48040 - Transfer-Capital Funds				
General Fund (101-195)	\$ 1,540,000	\$ 310,000	\$ 310,000	\$ 330,000
Cable Access Fund (280-195)	598,250	-	-	-
Capital Improvement Fund (401-195)	-	250,000	250,000	1,500,000
Sewer Fund (525-581)	-	-	1,392,062	-
Refuse Disposal Fund (530-573)	-	-	-	1,392,062
Liability Insurance Fund (612-195)	1,365,000	-	-	-
48040 - Transfer-Capital Funds Total	\$ 3,503,250	\$ 560,000	\$ 1,952,062	\$ 3,222,062
48070 - Transfer-Internal Service				
General Fund (101-195)	\$ 730,226	\$ -	\$ -	\$ -
Capital Improvement Fund (401-195)	90,000	-	-	-
ISD Applications Fund (604-175)	600,000	700,000	700,000	-
48070 - Transfer-Internal Service Total	\$ 1,420,226	\$ 700,000	\$ 700,000	\$ -
GRAND TOTAL	\$ 70,835,840	\$ 27,292,686	\$ 28,684,748	\$ 28,331,124

Note:

* Adjusted for Balancing Strategies

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CITY OF GLENDALE

GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services-Finance, and Human Resources. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2013-14 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

**CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND
FY 2013-14 ADOPTED BUDGET**

RESOURCES	
	TOTAL RESOURCES
Property Taxes	\$ 45,185,000
Sales Taxes	32,866,000
Utility Users Taxes	27,600,000
Occupancy & Other Taxes	9,090,000
Licenses & Permits	6,455,000
Fines & Forfeitures	1,100,000
Use of Money & Property	3,385,000
Revenue from Other Agencies	100,000
Charges for Services	1,904,394
Misc & Non-Operating Revenue	1,095,000
Interfund Revenue	16,195,375
Transfers from Other Funds	23,657,000
Use of Fund Balance	2,099,137
TOTAL RESOURCES	\$ 170,731,906

APPROPRIATIONS					
	Salaries & Benefits	Maintenance & Operation	Capital Outlay	Transfers	TOTAL APPROPRIATIONS
Administrative Services - Finance	\$ 3,955,756	\$ 1,534,041	\$ -	\$ -	\$ 5,489,797
City Attorney	2,890,619	316,808	-	-	3,207,427
City Clerk	717,458	435,339	-	-	1,152,797
City Treasurer	547,486	95,955	-	-	643,441
Community Development	7,973,687	1,150,875	100,000	-	9,224,562
Community Services & Parks	6,240,325	3,345,046	-	-	9,585,371
Fire	34,897,384	5,174,780	-	-	40,072,164
Human Resources	1,419,273	969,483	-	-	2,388,756
Library, Arts & Culture	5,438,309	2,337,307	-	-	7,775,616
Management Services	3,810,641	1,097,538	44,855	-	4,953,034
Police	56,979,267	9,894,805	-	-	66,874,072
Public Works	8,439,030	9,487,951	150,000	-	18,076,981
Retirement Incentive	897,888	-	-	-	897,888
Transfers to Other Funds	-	-	-	390,000	390,000
TOTAL APPROPRIATIONS	\$ 134,207,123	\$ 35,839,928	\$ 294,855	\$ 390,000	\$ 170,731,906

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
RESOURCES					
Property Taxes					
30010	Property tax current	\$ 24,726,080	\$ 25,400,000	\$ 25,400,000	\$ 26,000,000
30011	Property tax admin fee	(728,653)	(762,000)	(380,000)	(400,000)
30012	Property tax (AB 1x26)	-	1,400,000	1,000,000	700,000
30020	Property tax delinquent	619,835	736,600	736,600	660,000
30030	Property tax supplement	476,039	482,600	482,600	550,000
30050	ERAF in lieu VLF	16,387,861	16,200,000	16,500,000	16,900,000
30060	SB211 Prop tax share Central	341,399	469,900	469,900	350,000
30700	Property tax penalty	216,996	304,800	304,800	200,000
33400	State H/O exemptions	219,919	225,000	225,000	225,000
Property Taxes Total		\$ 42,259,475	\$ 44,456,900	\$ 44,738,900	\$ 45,185,000
Sales Taxes					
30300	Sales tax	\$ 21,792,252	\$ 22,150,000	\$ 22,199,800	\$ 23,159,000
30305	ERAF in lieu of sales tax	6,693,418	7,400,000	7,673,659	8,007,000
30310	State 1/2% sales tax	1,510,098	1,477,500	1,493,673	1,700,000
Sales Taxes Total		\$ 29,995,768	\$ 31,027,500	\$ 31,367,132	\$ 32,866,000
Utility Users Taxes					
30320	Utility users tax	\$ 26,632,210	\$ -	\$ -	\$ -
30321	UUT - Electricity	-	12,325,000	12,325,000	11,300,000
30322	UUT - Gas	-	1,338,000	1,338,000	2,400,000
30323	UUT - Water	-	2,274,000	2,274,000	2,700,000
30324	UUT - Telecommunications	-	8,989,000	8,989,000	9,000,000
30325	UUT - Video	-	2,074,000	2,074,000	2,200,000
Utility Users Taxes Total		\$ 26,632,210	\$ 27,000,000	\$ 27,000,000	\$ 27,600,000
Occupancy & Other Taxes					
30330	Franchise tax	\$ 2,667,260	\$ 2,950,000	\$ 2,950,000	\$ 3,010,000
30340	Occupancy tax	3,367,577	3,300,000	3,300,000	3,500,000
30350	Property transfer tax	529,788	580,000	580,000	580,000
30360	Landfill host assessment	2,063,885	2,000,000	2,000,000	2,000,000
Occupancy & Other Taxes Total		\$ 8,628,511	\$ 8,830,000	\$ 8,830,000	\$ 9,090,000
Licenses & Permits					
30800	Dog licenses	\$ 155,433	\$ 180,000	\$ 180,000	\$ 150,000
30805	Cat licenses	209	-	-	-
30820	Building permits	5,088,021	3,200,000	4,500,000	3,900,000
30821	Green bldg initiative SB1473	1,018	-	-	-
30825	Plan check fees	305,649	315,000	315,000	325,000
30830	Planning permits	1,093,594	1,050,000	1,050,000	1,100,000
30840	Grading permits	25,079	30,000	30,000	30,000
30850	Street permits	519,517	310,000	310,000	450,000
30870	Business license permits	528,046	500,000	500,000	500,000
Licenses & Permits Total		\$ 7,716,566	\$ 5,585,000	\$ 6,885,000	\$ 6,455,000
Fines & Forfeitures					
37800	Traffic safety fines	\$ 1,087,160	\$ 1,200,000	\$ 1,200,000	\$ 1,100,000
37801	Red-Light traffic safety fines	106,512	-	-	-
Fines & Forfeitures Total		\$ 1,193,672	\$ 1,200,000	\$ 1,200,000	\$ 1,100,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Use of Money & Property					
38000	Interest & inv. revenue	\$ 853,892	\$ 500,000	\$ 500,000	\$ 575,000
38005	Interest & inv GASB 31	(16,189)	-	-	-
38100	Landfill gas royalties	2,472,865	2,500,000	2,500,000	2,475,000
38200	Rental income	240,168	384,000	384,000	335,000
38201	Lease income	532,000	549,000	-	-
Use of Money & Property Total		\$ 4,082,736	\$ 3,933,000	\$ 3,384,000	\$ 3,385,000
Revenue from Other Agencies					
32611	Disaster relief reimb - State	\$ 35,063	\$ -	\$ -	\$ -
32850	State S/B 90	65,033	285,000	285,000	100,000
33000	Motor vehicle in lieu	106,575	-	-	-
33100	State library grant	13,290	-	-	-
34050	County grants	600	-	79,000	-
34301	Local grants	-	-	475,000	-
Revenue from Other Agencies Total		\$ 220,561	\$ 285,000	\$ 839,000	\$ 100,000
Charges for Services					
34500	Zoning-Subdivision fees	\$ 47,909	\$ 80,000	\$ 80,000	\$ 50,000
34510	Map and publication fees	60,512	53,000	53,000	60,000
34520	Filing-certification fee	1,116	5,000	5,000	5,000
34523	Notary fees	1,660	2,000	2,000	2,000
34529	Film rentals of city property	5,300	10,000	10,000	10,000
34532	Special event fees	74,412	65,000	65,000	80,000
34540	Finger print fees	157,995	245,000	-	-
34600	Special police fees	386,455	426,900	426,900	425,000
34605	Vehicle tow admin fee (VTACR)	136,206	160,000	160,000	165,000
34630	Fire fees	459,568	360,000	360,000	450,000
34650	Hydrant flow test fees	618	-	-	-
34660	Hazardous vegetation fee	1,538	-	-	-
34680	Code enforcement fees	54,658	115,000	115,000	75,000
34691	Outreach revenue	45,587	75,000	75,000	50,000
34700	Express plan check fees	21,698	200,000	200,000	147,394
34701	Final Map Checking Fees	65,118	-	-	25,000
34710	Excavation fees	110,773	150,000	150,000	150,000
34770	Collectible jobs - A & G	(81,014)	100,000	100,000	100,000
35000	Library fines and fees	98,144	115,000	115,000	100,000
35020	Library misc fees	-	4,000	4,000	-
35234	Program/ registration revenue	-	12,250	12,250	10,000
35261	Aquatics	8,436	-	-	-
35510	Local assessment fees	51,765	75,000	75,000	-
37112	Charges for surveillance	-	250,000	-	-
Charges for Services Total		\$ 1,708,452	\$ 2,503,150	\$ 2,008,150	\$ 1,904,394
Miscellaneous & Non-Operating Revenue					
38500	Donations & contribution	\$ 12,894	\$ 30,000	\$ 30,000	\$ 30,000
38520	Rose float donations	132,526	50,000	50,000	75,000
38525	Sponsorships	8,923	-	-	-
38526	Advertising revenue	95,868	100,000	100,000	100,000
38527	Rebate revenue	48,242	40,000	40,000	50,000
38550	Unclaimed money & prop	50,792	75,000	75,000	45,000
38560	Miscellaneous revenue	1,123,062	750,000	2,444,074	770,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
38568	Contractual cost reduction	112,268	50,000	50,000	-
38569	Citywide collection revenue	7,097	-	-	25,000
39080	Sales of property	20,709	-	-	-
Miscellaneous & Non-Operating Revenue Total		\$ 1,612,382	\$ 1,095,000	\$ 2,789,074	\$ 1,095,000
Interfund Revenue					
37660	Salary O/H budget Job	\$ 690,780	\$ 410,000	\$ 410,000	\$ 700,000
37661	Cost allocation revenue	14,211,180	14,266,333	14,266,333	15,495,375
Interfund Revenue Total		\$ 14,901,960	\$ 14,676,333	\$ 14,676,333	\$ 16,195,375
Transfers from Other Funds					
39120	Transfer-Capital Funds	\$ 296,188	\$ -	\$ -	\$ -
39146	Transfer-Refuse Fund	1,000,000	1,150,000	1,150,000	1,150,000
39150	Transfer-Electric	21,107,000	20,857,000	20,857,000	20,607,000
39200	Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
Transfers from Other Funds Total		\$ 24,303,188	\$ 23,907,000	\$ 23,907,000	\$ 23,657,000
TOTAL REVENUES		\$ 163,255,481	\$ 164,498,883	\$ 167,624,589	\$ 168,632,769
Use of Fund Balance/(Surplus)		\$ 74,488,395	\$ 1,000,000	\$ 3,211,599	\$ 2,099,137
TOTAL RESOURCES		\$ 237,743,876	\$ 165,498,883	\$ 170,836,188	\$ 170,731,906

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
APPROPRIATIONS					
Salaries & Benefits					
41100	Salaries	\$ 80,962,266	\$ 81,531,192	\$ 81,439,444	\$ 82,407,830
41200	Overtime	7,158,048	6,578,138	6,578,138	6,644,993
41300	Hourly wages	3,094,357	2,631,740	2,656,740	2,622,568
Various	Benefits	24,086,797	24,854,028	24,854,028	24,993,937
42601	PARS supplemental retirement	-	-	1,671,888	897,888
42700, 42702	PERS Retirement	19,815,424	20,052,268	20,052,268	21,052,594
42701	PERS cost sharing	(2,095,811)	(2,131,148)	(2,131,148)	(2,198,165)
42799	Salary charges in (out)	(1,825,607)	(2,114,736)	(2,114,736)	(2,214,522)
Salaries & Benefits Total		\$ 131,195,473	\$131,401,482	\$133,006,622	\$134,207,123
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 643,532	\$ 629,937	\$ 629,937	\$ 589,330
43060	Utilities	2,714,713	2,839,842	2,839,842	6,039,407
43080	Rent	58,090	64,703	64,703	506,401
43090	Equipment usage	14,367	2,000	2,000	2,000
43110	Contractual services	6,883,191	7,394,912	8,051,946	7,330,710
43111	Construction services	1,337,703	1,411,000	301,000	301,000
44100	Repairs to equipment	62,421	76,490	76,490	76,440
44120	Repairs to office equip	26,689	71,950	71,950	76,569
44200	Advertising	72,263	106,324	113,074	105,750
44250	Data communication	13,062	-	-	-
44300	Telephone	2,822	3,000	3,000	-
44301	Cell phone	326	-	-	-
44351	Fleet / equip rental charge	5,270,294	5,070,294	5,070,294	5,029,041
44352	ISD service charge	8,178,405	8,501,145	8,746,121	8,371,956
44400	Janitorial services	164,785	177,600	177,600	176,100
44450	Postage	126,103	136,114	142,864	130,959
44500	Support of prisoners	81,153	60,600	60,600	60,600
44550	Travel	48,970	131,318	131,318	138,029
44551	POST travel	-	35,877	35,877	36,005
44600	Laundry & towel service	34,438	33,000	33,000	33,000
44650	Training	124,108	160,150	160,150	170,574
44651	POST training	62,715	56,861	56,861	57,567
44700	Computer software	53,063	1,600	1,600	-
44750	Liability	1,609,249	2,648,231	4,592,305	3,317,534
44751	Insurance/surety bond premium	383,535	632,943	632,943	-
44760	Regulatory	7,969	2,300	2,300	2,200
44800	Membership and dues	148,323	166,714	166,714	181,045
45050	Periodicals & newspapers	135,080	237,934	237,934	71,309
45100	Books	561,175	431,484	431,484	504,378
45101	Digital Resources	-	-	-	102,664
45150	Furniture & equipment	254,988	488,277	232,327	600,737
45170	Computer hardware	48,426	1,200	1,200	-
45200	Maps and blue prints	1,795	9,300	9,300	18,400
45250	Office supplies	330,723	480,143	461,893	428,280
45300	Small tools	16,903	17,300	17,300	19,550
45350	General supplies	1,165,323	1,133,593	1,173,593	1,146,607
45400	Reports & publications	5,340	4,050	4,050	3,050
45450	Printing and graphics	48,184	-	6,750	-
45600	A & G overhead	15,788	-	-	-
46900	Business meetings	78,924	74,260	74,260	76,413
		SUM-17			

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE YEARS ENDING JUNE 30**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
47000	Miscellaneous	97,389	135,026	135,026	136,323
47010	Discount earned & lost	(525)	-	-	-
48080	Capital contributions	-	-	750,000	-
49050	Charges-other depts	-	(1,152)	(1,152)	-
49100	Undistributed	2,719	-	-	-
Maintenance & Operation Total		\$ 30,884,521	\$ 33,426,320	\$ 35,698,454	\$ 35,839,928
Transfers to Other Funds					
48020	Transfer-Special Revenue	\$ 1,600,000	\$ 733,624	\$ 733,624	\$ 60,000
48040	Transfer-Capital Funds	1,540,000	310,000	310,000	330,000
48070	Transfer-Internal Service	730,226	-	-	-
Transfers to Other Funds Total		\$ 3,870,226	\$ 1,043,624	\$ 1,043,624	\$ 390,000
Capital Outlay		\$ 35,603	\$ 244,800	\$ 337,488	\$ 294,855
Extraordinary Loss		\$ 71,758,053	\$ -	\$ -	\$ -
Estimated Savings		\$ -	\$ (617,343)	\$ -	\$ -
TOTAL APPROPRIATIONS		\$ 237,743,876	\$ 165,498,883	\$ 170,086,188	\$ 170,731,906

Note:

* Adjusted for Balancing Strategies

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CITY OF GLENDALE

SPECIAL REVENUE FUNDS

Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal Statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the forty (40) *Special Revenue Funds* included in this section.

- *CDBG Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 of the Federal Housing and Urban Development Act for housing assistance to low and moderate income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Supportive Housing Grant Fund (204)* is used to account for monies received by the City under the Supportive Housing Grant Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Investment Act Fund (206)* is used to account for grant monies received and expended in the federally funded job training program.
- *Affordable Housing Trust Fund (209)* was established in FY 2004-05 to account for monies received by the City under the inclusionary zoning program for the San Fernando Road Corridor Redevelopment Project Area.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the city.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the

CITY OF GLENDALE SPECIAL REVENUE FUNDS

youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

- *BEGIN Affordable Homeownership Fund (212)* was established in FY 2011-12 to account for monies awarded by the California Housing and Community Development Building Equity and Growth in Neighborhoods (BEGIN) to the City for first time home buyer loans to Doran Gardens home buyers. Loan principle repayments and interest payments are deposited into the fund to be re-used for eligible affordable home ownership activities such as first time home buyer loans and single family rehabilitation loans.
- *Low & Mod Income Housing Asset Fund (213)* is a new fund created in FY 2012-13 and will be used to account for program income, which includes rental income and other related sources from the Low and Moderate Income Housing Fund. Funds may be used for affordable housing purposes in accordance with state laws, including *California Redevelopment Law* and the *Health and Safety Code*.
- *2011 Tax Allocation Bonds Fund – Housing (214)* is a new fund created in FY 2013-14 to replace Fund 249. This fund accounts for the housing asset (2011 Tax Allocation Bonds proceeds-housing portion) that resides with the Housing Authority after the dissolution of the Glendale Redevelopment Agency. The Department of Finance later disallowed this item, as a result this fund was transferred to the Successor Agency and will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes.
- *GRA Administrative Fund I (240)* is used to account for monies received and expended within the Central Project Area in accordance with the Redevelopment Plan of the Agency made pursuant to redevelopment laws of the State of California. The Central Project Area was established in 1972 with the intent of revitalizing the central business district of the city. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- *GRA Administrative Fund II (241)* is used to account for monies received and expended within the San Fernando Project Area in accordance with the Redevelopment Plan of the Agency made pursuant to redevelopment laws of the States of California. The San Fernando Project Area was established in 1992 with the intent of providing for the revitalization of the Project Area by proper planning and reinvestment activities. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- *Low & Moderate Housing Fund (242)* is used to account for monies received and expended by the Agency for the 20% set aside funding from tax increment pursuant to redevelopment laws of the State of California. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- *GRA Central Project Fund (244)* is also known as the Town Center Fund, which is the development fund for the 2002 Tax Allocation Bonds proceeds. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Grand Central Creative Campus (GC3) Fund (245) is the Walt Disney Co. development project which brings new construction and more jobs to the area, along with increased tax increment revenue. The first phase of the project, which is located at the corner of Grandview Avenue and Flower Street, consisted of two 3-story, Hollywood Art Deco buildings (each 125,000 SF) completed in December 2006. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- 2010 Tax Allocation Bonds Fund (247) was established in FY 2009-10 to properly record and account for the capital projects assigned to be funded for by the 2010 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency (Fund 847) and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- 2011 Tax Allocation Bonds Fund – Redevelopment (248) was established in FY 2010-11 to properly record and account for the redevelopment of capital projects assigned to be funded for by the 2011 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- 2011 Tax Allocation Bonds Fund - Housing (249) was established in FY 2010-11 to properly record and account for the housing projects assigned to be funded for by the 2011 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show historical data for reporting purposes only.
- Local Transit Assistance Fund (250) in the previous fiscal years, was used to account for Prop A Local Return, Prop C Local Return, and the Transit Utility. In order to better account for and monitor these activities, this fund was split into three separate funds (256, 257, and 258) for FY 2012-13. A brief description of these new funds is provided later in this section.
- Air Quality Improvement Fund (251) is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- PW Special Grants Fund (252) is used to account for various small grants received and expended by the Public Works Department.
- San Fernando Landscape District Fund (253) is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- Measure R Fund (254) is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the

CITY OF GLENDALE SPECIAL REVENUE FUNDS

City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.

- Measure R-Regional Return Fund (255) is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- Transit Prop A Local Return (256) is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- Transit Prop C Local Return (257) is funded through two ½ cent sales tax measures to finance a Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- Transit Utility Fund (258) is used to account for the operating and capital costs for revenues generated by the City’s public transit system. The City’s transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues and passenger fares.
- Asset Forfeiture Fund (260) is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- Police Special Grants Fund (261) is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- Supplemental Law Enforcement Fund (262) is used to account for monies received from the State of California to provide funding for local agencies for the Citizen’s Option for Public Safety Program (COPS).
- Fire Grant Fund (265) is used to account for grant monies received and expended for fire prevention programs.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Fire Mutual Aid Fund (266) was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- Special Events Fund (267) is used to account for reimbursements received from a variety of sources for City personnel services provided to special events and movie filming.
- Nutritional Meals Grant Fund (270) is used to account for monies received from federal assistance programs for senior citizen services.
- Library Fund (275) is used to account for grant monies, donations, and special revenues received from State and local agencies to be expensed for library programs.
- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (290) is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development and demonstration programs.
- Emergency Medical Services Fund (511) is used to account for operations of the emergency transport and paramedic service in the City. The Emergency Medical Services Fund (formerly Fire Paramedic Fund) was established in FY 1998-99 and the emergency medical services program became fully operational on March 1, 2000. Over the last two years, the Fire Department has restructured the emergency medical services program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the emergency medical services program. The goal for this program was to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund. Effective FY 2013-14 the transfer from the General Fund to the Emergency Medical Services Fund was eliminated.

The total appropriation in the *Special Revenue Funds* for FY 2013-14 is \$90.0 million, which reflects a net decrease of approximately \$5.3 million, or 5.5%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2014.

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	201 - CDBG Fund	202 - Housing Assistance Fund	203 - Home Grant Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	15,000	-
Revenue from Other Agencies	2,067,000	31,041,007	1,258,763
Charges for Services	3,500	-	-
Misc & Non-Operating Revenue	-	45,090	3,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 2,070,500	\$ 31,101,097	\$ 1,261,763
Estimated Appropriations			
Salaries & Benefits	\$ 785,966	\$ 2,134,000	\$ 297,600
Maintenance & Operation	780,998	28,761,786	964,163
Capital Outlay	-	-	-
Capital Improvement	500,036	-	-
TOTAL APPROPRIATIONS	\$ 2,067,000	\$ 30,895,786	\$ 1,261,763
NET SURPLUS	\$ 3,500	\$ 205,311	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	204 - Supportive Housing Grant Fund	205 - Emergency Solutions Grant Fund	206 - Workforce Investment Act Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	-	-
Revenue from Other Agencies	2,366,587	242,624	4,547,963
Charges for Services	-	-	-
Misc & Non-Operating Revenue	-	-	26,037
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 2,366,587	\$ 242,624	\$ 4,574,000
Estimated Appropriations			
Salaries & Benefits	\$ 199,403	\$ 84,052	\$ 2,732,589
Maintenance & Operation	2,167,184	158,572	1,841,411
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 2,366,587	\$ 242,624	\$ 4,574,000
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	211 - Glendale Youth Alliance Fund	213 - Low&Mod Income Housing Asset Fund	251 - Air Quality Improvement Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	45,000	2,000
Revenue from Other Agencies	-	-	235,000
Charges for Services	1,743,108	-	6,000
Misc & Non-Operating Revenue	-	506,646	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	63,022	62,173
TOTAL RESOURCES	\$ 1,743,108	\$ 614,668	\$ 305,173
Estimated Appropriations			
Salaries & Benefits	\$ 1,493,737	\$ 47,010	\$ 201,649
Maintenance & Operation	249,371	567,658	103,524
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 1,743,108	\$ 614,668	\$ 305,173
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	252 - Public Works Special Grants Fund	253 - San Fernando Landscape District Fund	254 - Measure R Local Return Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ 2,053,000
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	-	19,000
Revenue from Other Agencies	709,000	-	-
Charges for Services	-	-	-
Misc & Non-Operating Revenue	-	75,000	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	6,124	-
TOTAL RESOURCES	\$ 709,000	\$ 81,124	\$ 2,072,000
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ -	-
Maintenance & Operation	-	81,124	-
Capital Outlay	-	-	306,000
Capital Improvement	709,000	-	1,690,000
TOTAL APPROPRIATIONS	\$ 709,000	\$ 81,124	\$ 1,996,000
NET SURPLUS	\$ -	\$ -	\$ 76,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	255 - Measure R- Regional Return Fund	256 - Transit Prop A Local Return Fund	257 - Transit Prop C Local Return Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	67,000	52,000
Revenue from Other Agencies	2,825,000	3,313,000	2,756,000
Charges for Services	-	100,000	25,000
Misc & Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	1,559,620	749,270
TOTAL RESOURCES	\$ 2,825,000	\$ 5,039,620	\$ 3,582,270
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 113,458	\$ 205,285
Maintenance & Operation	-	3,169,162	3,376,985
Capital Outlay	-	1,757,000	-
Capital Improvement	2,025,000	-	-
TOTAL APPROPRIATIONS	\$ 2,025,000	\$ 5,039,620	\$ 3,582,270
NET SURPLUS	\$ 800,000	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	258 - Transit Utility Fund	260 - Asset Forfeiture Fund	261 - Police Special Grants Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	-	-
Revenue from Other Agencies	7,750,000	-	648,273
Charges for Services	7,890,000	-	243,834
Misc & Non-Operating Revenue	67,067	-	56,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	613,632	-
TOTAL RESOURCES	\$ 15,707,067	\$ 613,632	\$ 948,107
Estimated Appropriations			
Salaries & Benefits	\$ 302,313	\$ 414,315	\$ 869,892
Maintenance & Operation	8,769,754	199,317	78,215
Capital Outlay	5,075,000	-	-
Capital Improvement	1,560,000	-	-
TOTAL APPROPRIATIONS	\$ 15,707,067	\$ 613,632	\$ 948,107
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	262 - Supplemental Law Enforcement Fund	266 - Fire Mutual Aid Fund	267 - Special Events Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	-	-
Revenue from Other Agencies	387,627	100,000	-
Charges for Services	-	-	838,277
Misc & Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 387,627	\$ 100,000	\$ 838,277
Estimated Appropriations			
Salaries & Benefits	\$ 379,337	\$ 96,845	\$ 787,374
Maintenance & Operation	8,290	3,155	50,903
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 387,627	\$ 100,000	\$ 838,277
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	270 - Nutritional Meals Grant Fund	275 - Library Fund	280 - Cable Access Fund
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ -
Occupancy & Other Taxes	-	-	-
Use of Money & Property	-	5,841	5,000
Revenue from Other Agencies	253,390	-	-
Charges for Services	-	121,477	625,000
Misc & Non-Operating Revenue	59,000	47,701	-
Transfers from Other Funds	60,000	-	-
Use of Fund Balance	-	30,000	-
TOTAL RESOURCES	\$ 372,390	\$ 205,019	\$ 630,000
Estimated Appropriations			
Salaries & Benefits	\$ 147,549	\$ 57,409	\$ -
Maintenance & Operation	224,841	147,610	-
Capital Outlay	-	-	-
Capital Improvement	-	-	-
TOTAL APPROPRIATIONS	\$ 372,390	\$ 205,019	\$ -
NET SURPLUS	\$ -	\$ -	\$ 630,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	290 - Electric Public Benefit Fund	511 - Emergency Medical Services Fund	Total
Estimated Resources			
Sales Taxes	\$ -	\$ -	\$ 2,053,000
Occupancy & Other Taxes	5,944,000	-	5,944,000
Use of Money & Property	10,000	-	220,841
Revenue from Other Agencies	-	-	60,501,234
Charges for Services	-	7,111,000	18,707,196
Misc & Non-Operating Revenue	-	53,000	938,541
Transfers from Other Funds	-	-	60,000
Use of Fund Balance	354,114	-	3,437,955
TOTAL RESOURCES	\$ 6,308,114	\$ 7,164,000	\$ 91,862,767
Estimated Appropriations			
Salaries & Benefits	\$ 466,031	\$ 3,689,250	\$ 15,505,064
Maintenance & Operation	5,842,083	3,310,190	60,856,296
Capital Outlay	-	-	7,138,000
Capital Improvement	-	-	6,484,036
TOTAL APPROPRIATIONS	\$ 6,308,114	\$ 6,999,440	\$ 89,983,396
NET SURPLUS	\$ -	\$ 164,560	\$ 1,879,371

CITY OF GLENDALE

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to prepay long-term obligations. The City has no general obligation (GO) debt. The City currently does not have a formal debt management policy. However the City ensures that all annual debt obligations are met. In addition the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. As a result of AB 1x 26, the tax allocation bonds associated with the Glendale Redevelopment Agency (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency (Fund 806), which is a separate legal and reporting entity. As such, the debt service payments and corresponding appropriations associated with these funds will no longer be included in the City's budget. However, these funds will temporarily remain in the summary section of this book to show prior years' data for historical reporting purposes only. There are two remaining Debt Service Funds with an appropriation for FY 2013-14: the Police Building Project Fund 303 and the Capital Leases Fund 306. The following provides a brief summary for the five debt service funds that were transferred to the Successor Agency and the remaining two City Debt Service Funds:

- 2002 GRA Tax Allocation Bonds Fund (302) was used to accumulate monies for the interest and principal payments of the 2002 Tax Allocation bonds. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency. In 2002, payments on the Redevelopment Agency's Revenue Bonds were completed and the Agency issued \$48 million in Tax Allocation Bonds to fund improvements in the Central Project Area, primarily the Town Center Project.
- Police Building Project Fund (303) is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demand Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and accumulated fund balance.
- 2003 GRA Tax Allocation Bonds Fund (304) was used to accumulate monies for the interest and principal payments of the 2003 Tax Allocation bonds. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency. In the fall of 2003, the Agency issued \$58 million in tax allocation refunding bonds to refund (refinance) its 1993 Tax Allocation Bond issuance to borrow at a lower rate.
- Capital Leases Fund (306) is used to accumulate monies for the interest and principal payments of the \$8.2 million Capital Lease with SunTrust Leasing Corporation to finance the Municipal Service Building (MSB) Seismic Upgrade Project approved in August 2006. The lease payment for FY 2013-14 is financed via a transfer from the Refuse Fund (530).
- Low / Moderate Loan Payable Fund (307) was created in FY 2008-09 for the interest and principal payments of the \$14 million loan that the Housing Authority obtained from the Union Bank of California in February 2009 to fund the development of affordable rental and owner housing projects. The debt service was financed via the 20% of incremental property taxes received by the Housing Authority from the Glendale Redevelopment Project areas.

CITY OF GLENDALE DEBT SERVICE FUNDS

- 2010 GRA Tax Allocation Bonds Fund (308) was used to accumulate monies for the interest and principal payments of the 2010 Tax Allocation bonds issued for \$26 million to fund existing capital improvement projects. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency.
- 2011 GRA Tax Allocation Bonds Fund (309) was used to accumulate monies for the interest and principal payments of the 2011 Tax Allocation bonds issued for \$50 million in February 2011 to fund new and existing housing and non-housing projects. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency.

Total interest and principal payments projected in the Debt Service Funds for FY 2013-14 is \$4.1 million. The increase of approximately \$300,000 from last year is due to an increase in both principal payment and contractual services in the Police Building Project Fund (303).

BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt, and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In February 2010, the City received a bond rating from Standard & Poor's (S&P) on the City's general obligation (GO) bonds. In this rating, they raised the credit rating from 'AA+' to 'AAA'. In October 2011, Fitch assigned the City an implied general obligation rating of 'AA+'. The ratings from both agencies are positive indicators of the City's financial performance and outlook relative to other agencies. In January 2013, Moody's downgraded the City's general obligation rating from 'Aa1' to 'Aa2'. The downgrade is a result of financial pressures facing the City which include labor and pension costs and other long-term obligations such as other post employment benefits. It should be noted that we anticipate an upturn in the economy which will help alleviate some of the financial issues. As of June 30, 2013, the City has no outstanding GO debt.

In regards to the City's outstanding certificates of participation (COPs), S&P raised its long-term rating from 'AA' to 'AA+' in February 2010. Fitch affirmed their rating of 'AA' in October 2011. The ratings from these agencies regarding the COPs are positive indicators of the City's strong financial position, prudent financial and budget policies, and overall general creditworthiness. In January 2013, Moody's downgraded the City's outstanding COPs from 'A1' to 'Aa2'. The downgrade is a result of severe financial pressures facing the City as previously noted.

CITY OF GLENDALE DEBT SERVICE FUNDS

The City's current bond ratings are as follows:

Debt Issue	Moody's	Standard & Poor's (S & P)	Fitch Ratings'
Issuer credit rating (Implied General Obligation)	Aa2	AAA	AA+
Police building project (COPs)	A1(Con)/V MIG 1	AA+/A-1	AA/F1

The annual debt service requirements to amortize governmental long-term bonded debt in the Debt Service Funds at June 30, 2013 (in thousands) are as follows:

Fiscal Year	Police Building Project (COPs)		Capital Lease		Total		Total Debt Service
	Interest*	Principal	Interest	Principal	Interest	Principal	
2014	\$ 252	\$ 2,705	\$ 60	\$ 1,332	\$ 312	\$ 4,037	\$ 4,349
2015	TBD	2,795	-	-	TBD	2,795	2,795
2016	TBD	2,795	-	-	TBD	2,795	2,795
2017	TBD	1,820	-	-	TBD	1,820	1,820
2018-2022	TBD	10,435	-	-	TBD	10,435	10,435
2023-2027	TBD	13,415	-	-	TBD	13,415	13,415
2028-2032	TBD	9,935	-	-	TBD	9,935	9,935
Total	\$ 252	\$ 43,900	\$ 60	\$ 1,332	\$ 312	\$ 45,232	\$ 45,544

Note:

* The interest rate for the Police Building Project (COPs) is a floating rate, therefore, the interest portion of the payment will be estimated periodically and budgeted during the annual budget process. Any adjustments to the interest payment that occur during the fiscal year will be incorporated into the quarterly budget adjustment process.

CITY OF GLENDALE DEBT SERVICE FUNDS

CITY OF GLENDALE LEGAL DEBT MARGIN As of June 30, 2013 (unaudited)

Under City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The City's assessed value totaled about \$18.9 billion. As of June 30, 2013 the City's legal debt margin totaled \$2,829,442,749. The City is not at risk of exceeding its legal debt limit.

Net Assessed Value *	\$	18,862,951,658
Debt Limit - 15% of Assessed Value	\$	2,829,442,749
Amount of Debt Applicable to Debt Limit		-
Legal Debt Margin	\$	2,829,442,749

Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2004	15,543,087	2,331,463	97,469	2,233,994
2005	16,573,867	2,486,080	101,220	2,384,860
2006	18,005,193	2,700,779	96,985	2,603,794
2007	19,901,327	2,985,199	92,570	2,892,629
2008	21,210,320	3,181,548	87,980	3,093,568
2009	22,588,450	3,388,268	88,936	3,299,332
2010	22,589,800	3,388,470	107,985	3,280,485
2011	22,892,818	3,433,923	147,872	3,286,050
2012**	18,731,797	2,809,770	-	2,809,770
2013**	18,862,952	2,829,443	-	2,829,443

Notes:

* Source: County of Los Angeles, Auditor-Controller's Office. Net Assessed Value number does not include the former Glendale Redevelopment Agency's assessed valuations (\$4,638,839,406) as a result of AB 1x26.

** As a result of AB 1x26, the debt associated with the GRA (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE
DEBT SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	303 - Police Building Project Fund	306 - Capital Leases Fund	Total
Estimated Resources			
Use of Money & Property	\$ 250,000	\$ -	\$ 250,000
Transfers from Other Funds	-	1,392,062	1,392,062
Use of Fund Balance	2,450,000	-	2,450,000
TOTAL RESOURCES	\$ 2,700,000	\$ 1,392,062	\$ 4,092,062
Estimated Appropriations			
Maintenance & Operation	\$ 2,700,000	\$ 1,392,062	\$ 4,092,062
TOTAL APPROPRIATIONS	\$ 2,700,000	\$ 1,392,062	\$ 4,092,062
NET SURPLUS	\$ -	\$ -	\$ -

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CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually results in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions, items of large equipment such as fire trucks, furniture and other equipment, when purchased as a part of the initial projects, and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of the CIP projects, they are presented on a ten year plan basis, with the "Future Years" column representing a five-year time span. When the FY 2013-14 City of Glendale budget was adopted by the City Council, only the FY 2013-14 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each of the strategies (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of the financing strategies.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For FY 2010-11 and FY 2011-12, the City did not dedicate any sales tax funding to pay for infrastructure projects. Effective in FY 2012-13 and continuing in FY 2013-14, the General Fund will transfer 1% of the sales tax revenue to the CIP Fund. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as the Federal and State and Regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, this funding source is diminished as the passage of AB 1x 26 ended the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bonds proceeds. Faced with upcoming budget cuts, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

The City's total CIP appropriation for FY 2013-14 is \$61.3 million. The significant budget increase, as compared to last year, is mainly attributable to an increase in capital improvement projects by Glendale Water & Power. Highlights of the City's program for FY 2013-14 include the following:

- The General Fund CIP Fund (401) has an appropriation of \$8.8 million for FY 2013-14. Projects include the Pacific Community Center, Brand West playground equipment, Public Works ADA facility modifications, signal power back-up system, Riverwalk Los Angeles outfall bridge, roof repair/replacement at various fire stations, and a transfer to Fund 403 for Landfill Post Closure.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

- Glendale Water & Power comprises \$28.1 million of the total CIP appropriation for FY 2013-14. Some of the significant projects include electric distribution system reliability improvements, transmission capital improvements and potable water source improvements.
- Public Works has a CIP appropriation of \$22.3 million of which \$10 million is for projects budgeted in the Sewer Fund (525). Significant projects in the Sewer Fund include the Hyperion Waster Water System, the LA-Glendale Water Reclamation Plant, and the Tyburn Street Wastewater Capacity Improvement.
- Community Services & Parks has an appropriation of \$2.1 million of which \$1 million is budgeted in the Recreation Fund (501) for FY 2013-14. Some of the major projects include Citywide Playground Equipment, Civic Auditorium HVAC Replacement and Civic Auditorium Exterior Painting.

SUMMARY OF CIP APPROPRIATIONS & FUNDING SOURCES

This section specifically discusses the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the San Fernando Road Corridor Tax Share Fund (406), the Library Mitigation Fee Fund (407), and the Parks Quimby Fee Fund (408). The detail for all other CIP can be found in the Department Section of this document within each respective fund and department.

General Fund CIP (401)

The FY 2013-14 General Fund CIP (Fund 401) includes \$6 million of new appropriations for the following projects:

- Pacific Community Center - \$3,269,000 (*Community Services & Parks*)
- Riverwalk Los Angeles Outfall Bridge - \$975,000 (*Community Services & Parks*)
- Brand West Playground Equipment - \$250,000 (*Community Services & Parks*)
- Parks Unanticipated Repairs - \$100,000 (*Community Services & Parks*)
- Roof Repair/Replacement Fire Station 21 - \$250,000 (*Fire*)
- Roof Repair/Replacement Fire Station 25 - \$200,000 (*Fire*)
- Roof Repair/Replacement Fire Station 26 - \$50,000 (*Fire*)
- Fire Alarm Panel Replacement Fire Station 21 - \$57,000 (*Fire*)
- Repair Pump Drafting Pit - \$35,000 (*Fire*)
- Montrose Branch Library - \$100,000 (*Library, Arts & Culture*)
- Branch Libraries - \$100,000 (*Library, Arts & Culture*)
- Central Library New Market Tax Credit Consultant - \$50,000 (*Library, Arts & Culture*)
- Electronic Infrastructure Upgrade - \$200,000 (*Management Services*)
- Signal Power Backup System - \$170,000 (*Public Works*)
- ADA Facility Modifications - \$150,000 (*Public Works*)

Main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee and the 1% sales tax transferred from the General Fund.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

State Gas Tax Fund (402)

The FY 2013-14 State Gas Tax Fund includes new appropriations of approximately \$6 million for the following Public Works projects:

- Street Resurfacing Program - \$1,494,000
- Street Reconstruction Program - \$1,494,000
- Gutter Construction Program - \$1,000,000
- Sidewalk Maintenance Program - \$1,000,000
- Street Tree Maintenance - \$500,000
- Central & Los Feliz Signal Upgrade - \$220,000
- Pacific Fiber Optic Interconnection - \$200,000
- Slurry Seal Maintenance Program - \$110,000

The State gas tax is derived from tax collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

Scholl Canyon Landfill Post-Closure Fund (403)

As the operator of a solid waste landfill, the City is required to make minimum deposits to a post closure trust fund over the life of the landfill to ensure adequate resources for the 30 years of commitment for post-closure maintenance. The funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required deposits annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and as part of this contract, the County is responsible for the closure cost of Scholl Canyon. The City is responsible for the post-closure maintenance cost of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 9 years. The City records the annual provision for the required landfill deposits as designated cash in the Landfill Post-Closure Fund (Fund 403). There has been an annual deposit of \$1.5 million into this fund and as of June 30, 2013, the total designated cash balance in this fund is \$22.3 million. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2013-14 and prior years. Cash has been set aside for the eventual closure and funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation.

Due to the challenges faced by the Capital Improvement Fund, the annual deposit was suspended for FY 2010-11 and FY 2011-12. In FY 2012-13 the annual deposit was reinstated, however, due to the challenges faced by the Capital Improvement Fund the annual deposit was reduced from \$1.5 million to \$250,000. Effective FY 2013-14 the annual deposit was increased back to \$1.5 million.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

Parks Mitigation Fee Fund (405)

The FY 2013-14 Parks Mitigation Fee Fund includes new appropriations of \$600,000 for the following Community Services & Parks projects:

- Stengel Field Rehab/Design/Construction - \$150,000
- Fremont Park Renovation/Design - \$150,000
- Planning & Design Studies - \$100,000
- Outdoor Fitness Equipment - \$50,000
- Civic Auditorium Traffic Improvements - \$50,000
- Riverwalk Los Angeles Outfall Bridge - \$50,000
- Central Park Plaza - \$50,000

The Parks Mitigation Fee Fund is derived from fees imposed on new residential, commercial and industrial developments to mitigate the cost of developing new or rehabilitating existing parks and recreational facilities in order to maintain adequate parks for those new residents.

San Fernando Road Corridor Tax Share Fund (406)

The San Fernando Road Corridor Tax Share Fund is used to account for monies received from Los Angeles County for tax sharing and used for capital projects in the San Fernando Road Corridor. Existing projects include Flower Street Rail Crossing and Grandview/Sonora RR Crossing. Effective FY 2012-13 this fund is no longer active. Projects from this fund have been transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show prior years' data for reporting purposes only.

Library Mitigation Fee Fund (407)

The Library Mitigation Fee Fund is derived from fees imposed on new residential, commercial and industrial developments to mitigate the cost of developing new libraries and/or adding to existing collections in order to maintain adequate library services for those new residents. There are no new appropriations in this fund for FY 2013-14.

Parks Quimby Fee Fund (408)

The Parks Quimby Fee Fund is derived from fees imposed on new residential, commercial and industrial developments to mitigate the cost of developing new or rehabilitating existing parks and recreational facilities in order to maintain adequate parks for those new residents. There are no new appropriations in this fund for FY 2013-14.

CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides an excerpt with operational impacts for major capital improvement projects budgeted in FY 2013-14 within the Capital Improvement General Fund (Fund 401), the State Gas Tax Fund (Fund 402), and the Parks Mitigation Fee Fund (405).

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement General Fund (401)

Identified below are some of the major projects budgeted within the FY 2013-14 General Fund CIP (Fund 401) and the operational impacts of these projects.

- *Pacific Community Center*: The FY 2013-14 appropriation of \$3.3 million in this project is to be used for the repair of multiple construction defects. This will benefit both the citizens and the visitors in the community by making the entire facility available for use.
- *Park Unanticipated Repairs*: The FY 2013-14 appropriation of \$100,000 in this project is to be used for unanticipated repairs at all City's parks. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvement (e.g. drinking fountains, bathrooms, playground equipment). In other situations, the work may stem from winter water damage, vehicle accidents, or underground system failures that damage other park infrastructure. These costs may include labor time charged for the repair and restoration of such incidents. Well maintained parks will benefit both citizens and visitors in the Community. These repairs will provide a safer place for children to play, as well as a safer place for all the Community members to enjoy. In addition, by removing the vandalism and making these necessary repairs, it makes the City parks more inviting to people and encourages the use of these recreational outlets.
- *Roof Repair/Replacement*: The FY 2013-14 appropriation is approximately \$500,000 in these projects for roof repair/replacement at various fire stations (Stations 21, 25, 26). The repair/replacement of these roofs will mitigate ongoing maintenance costs and prevent future damage to the facilities resulting from the faulty roofs.
- *ADA Facility Modifications*: The FY 2013-14 appropriation of \$150,000 will be used for necessary improvements and modifications to all City facilities for ADA compliance. This program ensures uninterrupted access to community services for individuals with disabilities.

State Gas Tax Fund (402)

Identified below are some of the major projects budgeted within the FY 2013-14 State Gas Tax Fund and the operational impacts of these projects.

- *Street Resurfacing Program*: This annual ongoing Public Works program is intended to restore the structural integrity to deteriorated streets. This will prolong the useful life of the pavement and decrease maintenance costs by overlaying these streets with rubberized asphalt concrete. Failure to perform rehabilitation at the proper life cycle interval increases the degree of deterioration, thus requiring a more expensive method of rehabilitation. There is approximately \$1.5 million of new appropriation for this project in FY 2013-14. Ongoing maintenance of the streets will benefit both the citizens and visitors in the community. This will provide a safer place to walk and drive, as well as make the City more inviting to people visiting and wanting to move into the community.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

- *Gutter Construction Program*: The FY 2013-14 appropriation of approximately \$1 million is to be used for construction of concrete gutters on existing streets without gutters and partial funding for the replacement of damaged curbs, gutters and sidewalks as part of the Annual Street Resurfacing Program. This enhances the quality of the City's gutters, curbs, and sidewalks, and provides for a safer environment for the citizens and the visitors of the community.
- *Street Reconstruction Program*: This ongoing Public Works program is intended to reconstruct streets with extensive structural failure that can no longer be rehabilitated economically by surface treatments such as resurfacing or slurry sealing. The FY 2013-14 appropriation of approximately \$1.5 million will be used for street reconstruction by removing the existing base and pavement, re-grading, and then constructing a new base and pavement with a rubberized asphalt concrete. This enhances the quality of the City's streets and provides for a safer environment for the citizens and the visitors of the community.

Parks Mitigation Fee Fund (405)

Identified below are some of the major projects budgeted within the FY 2013-14 Parks Mitigation Fee Fund and the operational impacts of these projects.

- *Stengel Field Rehab/Design/Construction*: The appropriation of \$150,000 will be used for the planning, survey, and design process for Stengel Field. The rehab/design/construction project will evaluate the structural integrity of the clubhouse and bleachers in order to develop future options for the site which may include complete or partial demolition as well as complete or partial replacement. This project will enhance user experience for both the citizens and visitors of the community as they access these recreational facilities.
- *Fremont Park Renovation/Design*: The appropriation of \$150,000 will be used for the renovation/design of the facility. The renovation/design project will consider a garden, expansion of the tennis and basketball courts, improvement to the park infrastructure, and safety and security improvements. This project will enhance user experience for both the citizens and visitors of the community as they access these recreational facilities.

The following pages provide a Summary for the General Fund Capital Improvement Program (Fund 401) and a detailed listing of the projects within this Fund, the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Parks Mitigation Fee Fund (Fund 405), the Library Mitigation Fee Fund (Fund 407), and the Parks Quimby Fee Fund (Fund 408), for the fiscal years ending June 30, 2014 through June 30, 2023.

CITY OF GLENDALE
GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401
(in Thousands)

	FY 12-13 Adopted	FY 12-13 Est. Actuals*	FY 13-14 Adopted	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	FY 17-18 Projected	Future Years 2018-23	Estimated Totals 2013-23
Capital Improvement Fund (401) - Recurring Resources									
Sales Tax	\$ 310	\$ 310	\$ 330	\$ 320	\$ 330	\$ 340	\$ 350	\$ 1,750	\$ 3,420
Scholl Canyon Royalty Fee	3,450	3,200	3,100	3,271	3,450	3,640	3,840	19,202	36,503
Other Revenue	-	355	-	-	-	-	-	-	-
TOTAL RECURRING RESOURCES	\$ 3,760	\$ 3,865	\$ 3,430	\$ 3,591	\$ 3,780	\$ 3,980	\$ 4,190	\$ 20,952	\$ 39,923
Capital Improvement Fund (401) - Non-Recurring Resources									
Transfer from Sewer Fund (MSB Payment)	\$ -	\$ 1,392	\$ 1,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,392
Estimated Grant Revenue	-	879	-	-	-	-	-	-	-
Unspent Grant	-	8,921	-	-	-	-	-	-	-
Grant Receivables	-	3,812	975	-	-	-	-	-	975
TOTAL ALL RESOURCES	\$ 3,760	\$ 18,869	\$ 5,797	\$ 3,591	\$ 3,780	\$ 3,980	\$ 4,190	\$ 20,952	\$ 42,290
Capital Improvement Fund (401) - Expenditures & Transfers									
Capital Project Expenditures	\$ 5,610	\$ 10,472	\$ 4,981	\$ 2,200	\$ 3,450	\$ 450	\$ 450	\$ 2,800	\$ 14,331
Capital Project Expenditures (Grant)	-	10,521	975	-	-	-	-	-	975
Transfer - Landfill Post Closure Liability Fund	250	250	1,500	1,500	1,500	1,500	1,500	7,500	15,000
MSB Lease Payments (7 yrs payments, ends in FY 2013-14)	-	1,392	1,392	-	-	-	-	-	1,392
Project Mgmt 59998 Expenditures	-	60	-	-	-	-	-	-	-
TOTAL EXPENDITURES & TRANSFERS	\$ 5,860	\$ 22,695	\$ 8,848	\$ 3,700	\$ 4,950	\$ 1,950	\$ 1,950	\$ 10,300	\$ 31,698
Estimated Annual Surplus / (Shortfall)	\$ (2,100)	\$ (3,826)	\$ (3,051)	\$ (109)	\$ (1,170)	\$ 2,030	\$ 2,240	\$ 10,652	\$ 10,592
Estimated Beginning Fund Balance	2,897	8,020	4,194	745	636	(534)	1,496	3,736	10,273
Reserve for PEG Capital	(598)	-	(398)	-	-	-	-	-	(398)
REVISED ESTIMATED ENDING FUND BALANCE	\$ 199	\$ 4,194	\$ 745	\$ 636	\$ (534)	\$ 1,496	\$ 3,736	\$ 14,388	\$ 20,467

Notes:

*Assumptions

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY 13-14 Adopted	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	FY 17-18 Projected	Future Years FY 18-23	Estimated Project Total
FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM									
Electronic Infrastructure Upgrade	401-51899	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
401-Management Services Sub-Total		\$ -	\$ 200,000	\$ -	\$ 200,000				
Replace Police CAD System	401-50026	\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,591,132
401-Police Sub-Total		\$ 3,591,132	\$ -	\$ 3,591,132					
Fire Station 29 Reconstruction	401-51559	\$ 3,663	\$ -	\$ 750,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,753,663
Training Center Burn Bldg Reconstruction	401-51763	80,000	-	-	-	-	-	-	80,000
Roof Repair/Replacement FS 21	401-51865	-	250,000	-	-	-	-	-	250,000
Roof Repair/Replacement FS 26	401-51866	-	50,000	-	-	-	-	-	50,000
Roof Repair/Replacement FS 25	401-51867	-	200,000	-	-	-	-	-	200,000
Fire Alarm Panel Replacement FS 21	401-51868	-	57,000	-	-	-	-	-	57,000
Repair Pump Drafting Pit	401-51871	-	35,000	-	-	-	-	-	35,000
401-Fire Sub-Total		\$ 83,663	\$ 592,000	\$ 750,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 4,425,663
TDA funds for CIP	401-50830	\$ 1,390,242	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390,242
Interstate 5/Western Interchange	401-51429	12,355,000	-	-	-	-	-	-	12,355,000
Signal Power Backup System	401-51436	180,264	169,736	-	-	-	-	-	350,000
ADA Facility Modification	401-51490	806,259	150,000	250,000	250,000	250,000	250,000	1,000,000	2,956,259
Flower Street Improvements	401-51630	2,242,000	-	-	-	-	-	-	2,242,000
Traf Lght Sync-Glendale/Verdugo	401-G51688	1,798,000	-	-	-	-	-	-	1,798,000
Traff Light Sync - Brand Blvd	401-G51689	930,000	-	-	-	-	-	-	930,000
Traff Light Sync-Colorado/SFR	401-G51690	613,000	-	-	-	-	-	-	613,000
I-5/SR134 Congestion MGMT	401-G51697	814,000	-	-	-	-	-	-	814,000
Fiber Optic Interconnect-IEN	401-G51698	1,433,000	-	-	-	-	-	-	1,433,000
401-Public Works Sub-Total		\$ 22,561,765	\$ 319,736	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 24,881,501
Civic Auditorium Landscaping	401-50966	\$ 753,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 753,972
Maple Park	401-51567	4,399,000	-	-	-	-	-	-	4,399,000
Tax Defaulted Prop Purchase	401-51614	365,000	-	-	-	-	-	-	365,000
Rockhaven Rehabilitation	401-51658	875,648	-	-	-	-	-	-	875,648
Adult Recreation Center Tennis Court Rep	401-51669	658,822	-	-	-	-	-	-	658,822
Civic Auditorium Traffic Improvements	401-51706	84,527	-	-	-	-	-	-	84,527
Parks Unanticipated Repairs	401-51707	400,000	100,000	100,000	100,000	100,000	100,000	400,000	1,300,000
Verdugo Adobe Restroom Renovation	401-51710	363,511	-	-	-	-	-	-	363,511
Brand West Playground Equipment	401-51711	-	250,000	-	-	-	-	-	250,000
Palmer Park Playground Equipment	401-51712	50,892	-	-	-	-	-	-	50,892
Verdugo Park Renovations	401-51713	-	-	1,000,000	-	-	-	1,000,000	2,000,000
Pacific Community Center	401-51847	200,000	3,269,000	-	-	-	-	-	3,469,000
Glendale Riverwalk Phase I	401-G51699	173,000	-	-	-	-	-	-	173,000
Recreational Trail Program	401-G51754	196,102	-	-	-	-	-	-	196,102
LA County Competitive Trails	401-G51755	123,472	-	-	-	-	-	-	123,472
Mariland Mini-Park	401-G51798	1,724,600	-	-	-	-	-	-	1,724,600
Riverwalk Los Angeles Outfall Bridge	401-G51876	-	975,000	-	-	-	-	-	975,000
Winter Shelter Program	401-G612708	94,000	-	-	-	-	-	-	94,000
401-Community Services & Parks Sub-Total		\$ 10,462,545	\$ 4,594,000	\$ 1,100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,400,000	\$ 17,856,545
Brand Library Renovation	401-50094	\$ 9,525,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,525,701
Central Library Renovation	401-51318	1,676,900	-	-	-	-	-	-	1,676,900
SE Glendale Storefront Library	401-51534	508,705	-	-	-	-	-	-	508,705
Montrose Branch Library	401-51670	153,493	100,000	-	-	-	-	-	253,493
Chevy Chase Branch Update	401-51724	133,884	-	-	-	-	-	-	133,884
Branch Libraries	401-51725	331,026	100,000	100,000	100,000	100,000	100,000	400,000	1,231,026
Central Library NMTC Consultant	401-51869	-	50,000	-	-	-	-	-	50,000
401-Library, Arts & Culture Sub-Total		\$ 12,329,709	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	\$ 13,379,709
FUND 401 TOTAL		\$ 49,028,815	\$ 5,955,736	\$ 2,200,000	\$ 3,450,000	\$ 450,000	\$ 450,000	\$ 2,800,000	\$ 64,334,551
FUND 402 - GENERAL FUND CIP - GAS TAX FUND									
Street Resurfacing Program	402-51500	18,319,434	1,494,000	2,081,000	2,143,000	2,207,000	2,274,000	11,370,000	39,888,434
Gutter Construction Program	402-51501	10,841,515	1,000,000	1,390,000	1,432,000	1,475,000	1,519,000	7,595,000	25,252,515
Street Reconstruction Program	402-51502	10,465,978	1,494,000	2,081,000	2,143,000	2,207,000	2,274,000	11,370,000	32,034,978
Street Name Signs Citywide Inventory	402-51728	1,187,720	-	175,000	175,000	175,000	175,000	700,000	2,587,720
Pacific Fiber Optic Interconnection	402-51878	-	200,000	-	-	-	-	-	200,000
Central & Los Feliz Singal Upgrade	402-51879	-	220,000	-	-	-	-	-	220,000
Street Tree Maintenance	402-51887	-	500,000	500,000	500,000	500,000	500,000	2,500,000	5,000,000
Sidewalk Maintenance Program	402-51888	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	10,000,000
Sturry Seal Maintenance Program	402-51889	-	110,000	110,000	110,000	110,000	110,000	550,000	1,100,000
Traf Lght Sync-Glendale/Verdugo	402-G51688	872,664	-	-	-	-	-	-	872,664
Traff Light Sync - Brand Blvd	402-G51689	451,256	-	-	-	-	-	-	451,256
Traff Light Sync-Colorado/SFR	402-G51690	297,470	-	-	-	-	-	-	297,470
I-5/SR134 Congestion MGMT	402-G51697	204,000	-	-	-	-	-	-	204,000
Fiber Optic Interconnect-IEN	402-G51698	426,002	-	-	-	-	-	-	426,002
FUND 402 TOTAL		\$ 43,066,039	\$ 6,018,000	\$ 7,337,000	\$ 7,503,000	\$ 7,674,000	\$ 7,852,000	\$ 39,085,000	\$ 118,535,039

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY 13-14 Adopted	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	FY 17-18 Projected	Future Years FY 18-23	Estimated Project Total
FUND 405 - PARKS MITIGATION FEE FUND									
Adult Recreation Center Improvements	405-50254	\$ 310,596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,596
Pacific Park Aquatic Facility	405-51605	667,404	-	-	-	-	-	-	667,404
Adult Rec. Center Tennis Court Repair	405-51669	350,000	-	-	-	-	-	-	350,000
Civic Auditorium Traffic Improvements	405-51706	-	50,000	-	-	-	-	-	50,000
Verdugo Adobe Restroom Renovation	405-51710	180,000	-	-	-	-	-	-	180,000
Planning and Design Studies	405-51833	100,000	100,000	-	-	-	-	-	200,000
Sports Complex Batting Cage	405-51834	400,000	-	-	-	-	-	-	400,000
Riverwalk Phase I & II	405-51835	100,000	-	-	-	-	-	-	100,000
Pedestrian Paseo from Central	405-51836	100,000	-	-	-	-	-	-	100,000
Deukmejian Nature Ed. Center	405-51837	1,500,000	-	-	-	-	-	-	1,500,000
Mid City Park Development Master Plan	405-51839	100,000	-	-	-	-	-	-	100,000
Urban and Natural Trails	405-51840	100,000	-	-	-	-	-	-	100,000
Outdoor Fitness Equipment	405-51841	50,000	50,000	-	-	-	-	-	100,000
Pacific Pool/Pool/Community Center	405-51843	150,000	-	-	-	-	-	-	150,000
Maple Park Improvement Project	405-51870	350,000	-	-	-	-	-	-	350,000
Stengel Field Rehab/Design/Construction	405-51872	-	150,000	1,500,000	-	-	-	-	1,650,000
Fremont Park Renovation/Design	405-51873	-	150,000	-	-	-	-	-	150,000
Riverwalk Los Angeles Outfall Bridge	405-51886	-	50,000	-	-	-	-	-	50,000
Central Park Plaza	405-51892	-	50,000	-	-	-	-	-	50,000
FUND 405 TOTAL		\$ 4,458,000	\$ 600,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 6,558,000
FUND 407 - LIBRARY MITIGATION FEE FUND									
2012 Collection Addition	407-51863	\$ 12,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,202
FUND 407 TOTAL		\$ 12,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,202
FUND 408 - PARKS QIMBY FEE FUND									
Citywide Playground Equipment	408-51844	\$ 331,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331,768
Stengel Field Master Plan	408-51845	45,773	-	-	-	-	-	-	45,773
Verdugo Park Master Plan	408-51846	1,352	-	-	-	-	-	-	1,352
FUND 408 TOTAL		\$ 378,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 378,893
CIP GRAND TOTAL		\$ 96,943,949	\$ 12,573,736	\$ 11,037,000	\$ 10,953,000	\$ 8,124,000	\$ 8,302,000	\$ 41,885,000	\$ 189,818,685

CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/13	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/13 (A-B)	Prior Years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adopted Budget
51899	Electronic Infrastructure Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	401-111 Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
50026	Replace Police CAD System	\$ 3,591,132	\$ 3,495,558	\$ 95,573	\$ 3,495,558	\$ -	\$ -
	401-301 Total	\$ 3,591,132	\$ 3,495,558	\$ 95,573	\$ 3,495,558	\$ -	\$ -
51559	Fire Station 29 Reconstruction	\$ 3,663	\$ 3,663	\$ -	\$ 3,663	\$ -	\$ -
51763	Training Center Burn Bldg Reconstruction	80,000	16,000	64,000	16,000	-	-
51865	Roof Repair/Replacement FS 21	-	-	-	-	-	250,000
51866	Roof Repair/Replacement FS 26	-	-	-	-	-	50,000
51867	Roof Repair/Replacement FS 25	-	-	-	-	-	200,000
51868	Fire Alarm Panel Replacement FS 21	-	-	-	-	-	57,000
51871	Repair Pump Drafting Pit	-	-	-	-	-	35,000
	401-401 Total	\$ 83,663	\$ 19,663	\$ 64,000	\$ 19,663	\$ -	\$ 592,000
50830	TDA funds for CIP	\$ 1,390,242	\$ 1,250,526	\$ 139,717	\$ 1,105,752	\$ 144,773	\$ -
51429	Interstate 5/Western Interchange	12,355,000	10,725,177	1,629,823	10,725,177	-	-
51436	Signal Power Backup System	180,264	10,528	169,736	10,528	-	169,736
51490	ADA Facility Modification	806,259	555,908	250,351	425,275	130,634	150,000
51630	Flower Street Improvements	2,242,000	2,070,846	171,154	2,070,201	645	-
G51688	Traf Lght Sync-Glendale/Verdugo	1,798,000	554,802	1,243,198	-	554,802	-
G51689	Traff Light Sync - Brand Blvd	930,000	236,104	693,896	-	236,104	-
G51690	Traff Light Sync-Colorado/SFR	613,000	164,210	448,790	-	164,210	-
G51697	I-5/SR134 Congestion MGMT	814,000	2,503	811,497	-	2,503	-
G51698	Fiber Optic Interconnect-IEN	1,433,000	895,568	537,432	252,295	643,273	-
	401-501 Total	\$ 22,561,765	\$ 16,466,171	\$ 6,095,594	\$ 14,589,228	\$ 1,876,943	\$ 319,736
50966	Civic Auditorium Landscaping	\$ 753,972	\$ 735,093	\$ 18,879	\$ 726,820	\$ 8,273	\$ -
51567	Maple Park	4,399,000	4,393,848	5,152	4,378,999	14,849	-
51614	Tax Defaulted Prop Purchase	365,000	375,406	(10,406)	375,406	-	-
51658	Rockhaven Rehabilitation	875,648	834,567	41,081	770,205	64,363	-
51669	Adult Recreation Center Tennis Court Rep	658,822	234,944	423,877	210,159	24,785	-
51706	Civic Auditorium Traffic Improvements	84,527	33,255	51,272	25,982	7,273	-
51707	Parks Unanticipated Repairs	400,000	376,080	23,920	250,568	125,512	100,000
51710	Verdugo Adobe Restroom Renovation	363,511	173,619	189,892	100,876	72,743	-
51711	Brand West Playground Equipment	-	-	-	-	-	250,000
51712	Palmer Park Playground Equipment	50,892	27,711	23,181	25,892	1,818	-
51847	Pacific Community Center	200,000	54,308	145,692	-	54,308	3,269,000
G51699	Glendale Riverwalk Phase I	173,000	134,767	38,233	53,108	81,658	-
G51754	Recreational Trail Program	196,102	194,106	1,996	41,063	153,044	-
G51755	LA County Competitive Trails	123,472	115,379	8,093	3,169	112,210	-
G51798	Mariland Mini-Park	1,724,600	266,764	1,457,836	105,893	160,871	-
G51876	Riverwalk Los Angeles Outfall Bridge	-	-	-	-	-	975,000
	401-601 Total	\$ 10,368,545	\$ 7,949,848	\$ 2,418,697	\$ 7,068,140	\$ 881,709	\$ 4,594,000
G612708	Winter Shelter Program	\$ 94,000	\$ 94,000	\$ -	\$ 97,637	\$ (3,637)	\$ -
	401-801 Total	\$ 94,000	\$ 94,000	\$ -	\$ 97,637	\$ (3,637)	\$ -
50094	Brand Library Renovation	\$ 9,525,701	\$ 5,801,464	\$ 3,724,237	\$ 1,409,535	\$ 4,391,929	\$ -
51318	Central Library Renovation	1,676,900	1,170,304	506,596	688,000	482,304	-
51534	SE Glendale Storefront Library	508,705	471,412	37,293	466,743	4,670	-
51670	Montrose Branch Library	153,493	75,626	77,867	8,702	66,924	100,000
51724	Chevy Chase Branch Update	133,884	126,960	6,924	55,206	71,754	-
51725	Branch Libraries	331,026	181,763	149,263	152,092	29,672	100,000
51869	Central Library NMTC Consultant	-	-	-	-	-	50,000
	401-681 Total	\$ 12,329,709	\$ 7,827,529	\$ 4,502,180	\$ 2,780,278	\$ 5,047,251	\$ 250,000
51500	Street Resurfacing Program	18,319,434	14,313,955	4,005,479	12,278,939	2,035,016	1,494,000
51501	Gutter Construction Program	10,841,515	9,119,792	1,721,724	7,113,837	2,005,955	1,000,000
51502	Street Reconstruction Program	10,465,978	5,793,387	4,672,591	4,755,231	1,038,156	1,494,000
51728	Street Name Signs Citywide Inventory	1,187,720	749,224	438,496	407,289	341,936	-
51878	Pacific Fiber Optic Interconnection	-	-	-	-	-	200,000
51879	Central & Los Feliz Signal Upgrade	-	-	-	-	-	220,000
51887	Street Tree Maintenance	-	-	-	-	-	500,000
51888	Sidewalk Maintenance Program	-	-	-	-	-	1,000,000
51889	Slurry Seal Maintenance Program	-	-	-	-	-	110,000
G51688	Traf Lght Sync-Glendale/Verdugo	872,664	478,590	394,074	336,317	142,273	-
G51689	Traff Light Sync - Brand Blvd	451,256	233,569	217,687	173,784	59,784	-
G51690	Traff Light Sync-Colorado/SFR	297,470	165,000	132,471	115,023	49,977	-
G51697	I-5/SR134 Congestion MGMT	204,000	16,392	187,608	-	16,392	-
G51698	Fiber Optic Interconnect-IEN	426,002	268,201	157,801	75,858	192,344	-
	402-501 Total	\$ 43,066,039	\$ 31,138,108	\$ 11,927,931	\$ 25,256,277	\$ 5,881,831	\$ 6,018,000

CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/13	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/13 (A-B)	Prior Years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adopted Budget
50254	Adult Recreation Center Improvement	\$ 310,596	\$ 310,596	\$ -	\$ 310,596	\$ -	\$ -
51605	Pacific Park Aquatic Facility	667,404	661,600	5,804	647,604	13,996	-
51669	Adult Rec. Center Tennis Court Repair	350,000	5,788	344,212	-	5,788	-
51706	Civic Auditorium Traffic Improvements	-	-	-	-	-	50,000
51710	Verdugo Adobe Restroom Renovation	180,000	-	180,000	-	-	-
51833	Planning and Design Studies	100,000	62,004	37,996	-	62,004	100,000
51834	Sports Complex Batting Cage	400,000	8,870	391,130	-	8,870	-
51835	Riverwalk Phase I & II	100,000	96,143	3,857	-	96,143	-
51836	Pedestrian Paseo from Central	100,000	-	100,000	-	-	-
51837	Deukmejian Nature Ed. Center	1,500,000	268	1,499,732	-	268	-
51839	Mid City Park Development Master Plan	100,000	1,881	98,119	-	1,881	-
51840	Urban and Natural Trails	100,000	6,380	93,620	-	6,380	-
51841	Outdoor Fitness Equipment	50,000	10,369	39,631	-	10,369	50,000
51843	Pacific Pool/Pool/Community Center	150,000	13,624	136,376	-	13,624	-
51870	Maple Park Improvement Project	350,000	-	350,000	-	-	-
51872	Stengel Field Rehab/Design/Construction	-	-	-	-	-	150,000
51873	Fremont Park Renovation/Design	-	-	-	-	-	150,000
51886	Riverwalk Los Angeles Outfall Bridge	-	-	-	-	-	50,000
51892	Central Park Plaza	-	-	-	-	-	50,000
	405-601 Total	\$ 4,458,000	\$ 1,177,524	\$ 3,280,476	\$ 958,200	\$ 219,324	\$ 600,000
51863	2012 Collection Addition	\$ 12,202	\$ -	\$ 12,202	\$ -	\$ -	\$ -
	407-681 Total	\$ 12,202	\$ -	\$ 12,202	\$ -	\$ -	\$ -
51844	Citywide Playground Equipment	\$ 331,768	\$ 20,296	\$ 311,473	\$ -	\$ 20,296	\$ -
51845	Stengel Field Master Plan	45,773	40,134	5,639	-	40,134	-
51846	Verdugo Park Master Plan	1,352	1,352	-	-	1,352	-
	408-601 Total	\$ 378,893	\$ 61,781	\$ 317,111	\$ -	\$ 61,781	\$ -

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	401 - Capital Improvement Fund	402 - State Gas Tax Fund	403 - Landfill Postclosure Fund
Estimated Resources			
Licenses & Permits	\$ -	\$ -	\$ -
Use of Money & Property	-	100,000	-
Revenue from Other Agencies	975,000	6,018,503	-
Charges for Services	3,100,000	-	-
Transfers from Other Funds	1,722,062	-	1,500,000
Use of Fund Balance	3,050,736	-	-
TOTAL RESOURCES	\$ 8,847,798	\$ 6,118,503	\$ 1,500,000
Estimated Appropriations			
Salaries & Benefits	\$ 714,100	\$ -	\$ -
Maintenance & Operation	792,000	1,610,000	-
Capital Improvement	4,449,636	4,408,000	-
Transfers	2,892,062	-	-
TOTAL APPROPRIATIONS	\$ 8,847,798	\$ 6,018,000	\$ -
NET SURPLUS	\$ -	\$ 100,503	\$ 1,500,000

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	405 - Parks Mitigation Fee Fund	407 - Library Mitigation Fee Fund	Total
Estimated Resources			
Licenses & Permits	\$ 325,235	\$ 31,945	\$ 357,180
Use of Money & Property	-	-	100,000
Revenue from Other Agencies	-	-	6,993,503
Charges for Services	-	-	3,100,000
Transfers from Other Funds	-	-	3,222,062
Use of Fund Balance	274,765	-	3,325,501
TOTAL RESOURCES	\$ 600,000	\$ 31,945	\$ 17,098,246
Estimated Appropriations			
Salaries & Benefits	\$ 115,000	\$ -	\$ 829,100
Maintenance & Operation	-	-	2,402,000
Capital Improvement	485,000	-	9,342,636
Transfers	-	-	2,892,062
TOTAL APPROPRIATIONS	\$ 600,000	\$ -	\$ 15,465,798
NET SURPLUS	\$ -	\$ 31,945	\$ 1,632,448

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CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Recreation, Hazardous Disposal, Parking, Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. These funds primary source of revenues are charges for services and reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the eight (8) *Enterprise Funds* included in this section.

- Recreation Fund (501) is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees.
- Hazardous Disposal Fund (510) is used to account for the operations of the toxic waste disposal in the City.
- Parking Fund (520) is used to account for the operations of City-owned public parking lots and garages.
- Sewer Fund (525) is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- Refuse Disposal Fund (530) is used to account for the operations of the City-owned refuse collection and disposal service.
- Electric Utility Funds (550-554) are used to account for the operations of the City-owned electric utility services.
- Water Utility Funds (571-573) are used to account for the operations of the City-owned water utility services.
- Fire Communication Fund (701) is used to account for monies received and expended for the tri-city (Burbank, Glendale and Pasadena) fire communication operations.

Total appropriation in the Enterprise Funds for FY 2013-14 is \$364.8 million, which reflects an increase of approximately \$28.3 million, or 8.4%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2014.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	501 - Recreation Fund	510 - Hazardous Disposal Fund	520 - Parking Fund
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	2,547,200	1,510,000	8,742,000
Misc & Non-Operating Revenue	563,500	97,000	50,000
Interfund Revenue	-	-	-
Use of Fund Balance	948,747	-	1,817,781
TOTAL RESOURCES	\$ 4,059,447	\$ 1,607,000	\$ 10,609,781
Estimated Appropriations			
Salaries & Benefits	\$ 2,039,655	\$ 1,067,274	\$ 2,701,345
Maintenance & Operation	1,212,292	539,726	5,464,436
Capital Outlay	-	-	244,000
Capital Improvement	807,500	-	300,000
Transfers	-	-	1,900,000
Allocation Offset	-	-	-
TOTAL APPROPRIATIONS	\$ 4,059,447	\$ 1,607,000	\$ 10,609,781
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	525 - Sewer Fund	530 - Refuse Disposal Fund	550-554 - Electric Utility Funds
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ 43,000	\$ -
Charges for Services	14,000,000	19,540,000	191,846,365
Misc & Non-Operating Revenue	600,000	200,000	6,214,590
Interfund Revenue	-	-	25,600,000
Use of Fund Balance	14,512,546	3,219,209	8,491,480
TOTAL RESOURCES	\$ 29,112,546	\$ 23,002,209	\$ 232,152,435
Estimated Appropriations			
Salaries & Benefits	\$ 3,185,209	\$ 7,857,577	\$ 31,213,536
Maintenance & Operation	15,932,337	12,177,570	209,295,286
Capital Outlay	-	425,000	424,018
Capital Improvement	9,995,000	-	413,000
Transfers	-	2,542,062	20,607,000
Allocation Offset	-	-	(29,800,405)
TOTAL APPROPRIATIONS	\$ 29,112,546	\$ 23,002,209	\$ 232,152,435
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	571-573 - Water Utility Funds	701 - Fire Communication Fund	Total
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ -	\$ 43,000
Charges for Services	46,472,200	3,190,836	287,848,601
Misc & Non-Operating Revenue	1,080,000	665,433	9,470,523
Interfund Revenue	5,550,000	-	31,150,000
Use of Fund Balance	7,322,585	-	36,312,348
TOTAL RESOURCES	\$ 60,424,785	\$ 3,856,269	\$ 364,824,472
Estimated Appropriations			
Salaries & Benefits	\$ 7,147,413	\$ 2,390,766	\$ 57,602,775
Maintenance & Operation	53,182,872	1,187,443	298,991,962
Capital Outlay	-	224,643	1,317,661
Capital Improvement	94,500	-	11,610,000
Transfers	-	-	25,049,062
Allocation Offset	-	-	(29,800,405)
TOTAL APPROPRIATIONS	\$ 60,424,785	\$ 3,802,852	\$ 364,771,055
NET SURPLUS	\$ -	\$ 53,417	\$ 53,417

CITY OF GLENDALE

INTERNAL SERVICE FUNDS

Internal Service Funds are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fourteen (14) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation is jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Unemployment Insurance Fund (610)* is used to account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City Departments that will provide adequate resources to meet current obligations.
- *Dental Insurance Fund (615)* is used to account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (616)* is used to account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Vision Insurance Fund (617)* is used to account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Employee Benefits Fund (640)* is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).

CITY OF GLENDALE INTERNAL SERVICE FUNDS

- Retiree Health Savings Plan (RHSP) Benefits Fund (641) is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- Post Employment Benefits Fund (642) is used to account for the resources and the liability associated with other post employment benefits.
- ISD Wireless Fund (660) is used to account for the operation of the citywide radio system.

Total appropriation in the Internal Service Funds for FY 2013-14 is \$92.9 million, which reflects a increase of approximately \$11.6 million, or 14.3%, when compared to last year. The net increase is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2014.

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	601 - Fleet / Equipment Management Fund	602 - Joint Helicopter Operation Fund	603 - ISD Infrastructure Fund
Estimated Resources			
Charges for Services	\$ 11,622,584	\$ 2,243,395	\$ 8,464,079
Misc & Non-Operating Revenue	120,000	942,520	25,000
Use of Fund Balance	2,790,531	1,409,999	447,000
TOTAL RESOURCES	\$ 14,533,115	\$ 4,595,914	\$ 8,936,079
Estimated Appropriations			
Salaries & Benefits	\$ 4,144,683	\$ 153,117	\$ 3,266,289
Maintenance & Operation	9,103,432	1,442,797	3,776,687
Capital Outlay	1,285,000	3,000,000	1,893,103
TOTAL APPROPRIATIONS	\$ 14,533,115	\$ 4,595,914	\$ 8,936,079
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	604 - ISD Applications Fund	610 - Unemployment Insurance Fund	612 - Liability Insurance Fund
Estimated Resources			
Charges for Services	\$ 6,106,467	\$ 310,738	\$ 7,564,707
Misc & Non-Operating Revenue	40,000	5,000	100,000
Use of Fund Balance	324,927	-	80,514
TOTAL RESOURCES	\$ 6,471,394	\$ 315,738	\$ 7,745,221
Estimated Appropriations			
Salaries & Benefits	\$ 2,962,821	\$ -	\$ 323,238
Maintenance & Operation	3,232,823	315,738	7,421,983
Capital Outlay	275,750	-	-
TOTAL APPROPRIATIONS	\$ 6,471,394	\$ 315,738	\$ 7,745,221
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	614 - Compensation Insurance Fund	615 - Dental Insurance Fund	616 - Medical Insurance Fund
Estimated Resources			
Charges for Services	\$ 12,364,377	\$ 1,561,107	\$ 24,745,050
Misc & Non-Operating Revenue	120,000	5,000	95,000
Use of Fund Balance	-	-	77,558
TOTAL RESOURCES	\$ 12,484,377	\$ 1,566,107	\$ 24,917,608
Estimated Appropriations			
Salaries & Benefits	\$ 954,474	\$ -	\$ -
Maintenance & Operation	10,559,197	1,345,896	24,917,608
Capital Outlay	-	-	-
TOTAL APPROPRIATIONS	\$ 11,513,671	\$ 1,345,896	\$ 24,917,608
NET SURPLUS	\$ 970,706	\$ 220,211	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	617 - Vision Insurance Fund	640 - Employee Benefits Fund	641 - RHSP Benefits Fund
Estimated Resources			
Charges for Services	\$ 279,816	\$ 5,215,555	\$ 3,642,434
Misc & Non-Operating Revenue	3,000	65,000	50,000
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 282,816	\$ 5,280,555	\$ 3,692,434
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 23,548	\$ 5,841
Maintenance & Operation	245,560	3,556,353	1,612,922
Capital Outlay	-	-	-
TOTAL APPROPRIATIONS	\$ 245,560	\$ 3,579,901	\$ 1,618,763
NET SURPLUS	\$ 37,256	\$ 1,700,654	\$ 2,073,671

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	642 - Post Employment Benefits Fund	660 - ISD Wireless Fund	Total
Estimated Resources			
Charges for Services	\$ 2,192,772	\$ 4,249,060	\$ 90,562,141
Misc & Non-Operating Revenue	40,000	5,000	1,615,520
Use of Fund Balance	-	610,130	5,740,659
TOTAL RESOURCES	\$ 2,232,772	\$ 4,864,190	\$ 97,918,320
Estimated Appropriations			
Salaries & Benefits	\$ -	\$ 1,127,296	\$ 12,961,307
Maintenance & Operation	2,214,458	2,988,494	72,733,948
Capital Outlay	-	748,400	7,202,253
TOTAL APPROPRIATIONS	\$ 2,214,458	\$ 4,864,190	\$ 92,897,508
NET SURPLUS	\$ 18,314	\$ -	\$ 5,020,812

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**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Funds				
General Fund (101)				
Property Taxes				
30010 Property tax current	\$ 24,726,080	\$ 25,400,000	\$ 25,400,000	\$ 26,000,000
30011 Property tax admin fee	(728,653)	(762,000)	(380,000)	(400,000)
30012 Property tax (AB 1x26)	-	1,400,000	1,000,000	700,000
30020 Property tax delinquent	619,835	736,600	736,600	660,000
30030 Property tax supplement	476,039	482,600	482,600	550,000
30050 ERAF in lieu VLF	16,387,861	16,200,000	16,500,000	16,900,000
30060 SB211 Prop tax share Central	341,399	469,900	469,900	350,000
30700 Property tax penalty	216,996	304,800	304,800	200,000
33400 State H/O exemptions	219,919	225,000	225,000	225,000
Property Taxes Total	\$ 42,259,475	\$ 44,456,900	\$ 44,738,900	\$ 45,185,000
Sales Taxes				
30300 Sales tax	\$ 21,792,252	\$ 22,150,000	\$ 22,199,800	\$ 23,159,000
30305 ERAF in lieu of sales tax	6,693,418	7,400,000	7,673,659	8,007,000
30310 State 1/2% sales tax	1,510,098	1,477,500	1,493,673	1,700,000
Sales Taxes Total	\$ 29,995,768	\$ 31,027,500	\$ 31,367,132	\$ 32,866,000
Utility Users Taxes				
30320 Utility users tax	\$ 26,632,210	\$ -	\$ -	\$ -
30321 UUT - Electricity	-	12,325,000	12,325,000	11,300,000
30322 UUT - Gas	-	1,338,000	1,338,000	2,400,000
30323 UUT - Water	-	2,274,000	2,274,000	2,700,000
30324 UUT - Telecommunications	-	8,989,000	8,989,000	9,000,000
30325 UUT - Video	-	2,074,000	2,074,000	2,200,000
Utility Users Taxes Total	\$ 26,632,210	\$ 27,000,000	\$ 27,000,000	\$ 27,600,000
Occupancy & Other Taxes				
30330 Franchise tax	\$ 2,667,260	\$ 2,950,000	\$ 2,950,000	\$ 3,010,000
30340 Occupancy tax	3,367,577	3,300,000	3,300,000	3,500,000
30350 Property transfer tax	529,788	580,000	580,000	580,000
30360 Landfill host assessment	2,063,885	2,000,000	2,000,000	2,000,000
Occupancy & Other Taxes Total	\$ 8,628,511	\$ 8,830,000	\$ 8,830,000	\$ 9,090,000
Revenues from Other Agencies				
32611 Disaster relief reimb - State	\$ 35,063	\$ -	\$ -	\$ -
32850 State S/B 90	65,033	285,000	285,000	100,000
33000 Motor vehicle in lieu	106,575	-	-	-
33100 State library grant	13,290	-	-	-
34050 County grants	600	-	79,000	-
34301 Local grants	-	-	475,000	-
Revenues from Other Agencies Total	\$ 220,561	\$ 285,000	\$ 839,000	\$ 100,000
Charges for Services				
34500 Zoning-Subdivision fees	\$ 47,909	\$ 80,000	\$ 80,000	\$ 50,000
34510 Map & publication fees	60,512	53,000	53,000	60,000
34520 Filing-certification fee	1,116	5,000	5,000	5,000
34523 Notary fees	1,660	2,000	2,000	2,000
34529 Film rentals of city property	5,300	10,000	10,000	10,000
34532 Special event fees	74,412	65,000	65,000	80,000
34540 Finger print fees	157,995	245,000	-	-
34600 Special police fees	386,455	426,900	426,900	425,000

SUM-62

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
34605 Vehicle tow admin fee (VTACR)	136,206	160,000	160,000	165,000
34630 Fire fees	459,568	360,000	360,000	450,000
34650 Hydrant flow test fees	618	-	-	-
34660 Hazardous vegetation fee	1,538	-	-	-
34680 Code enforcement fees	54,658	115,000	115,000	75,000
34691 Outreach revenue	45,587	75,000	75,000	50,000
34700 Express plan check fees	21,698	200,000	200,000	147,394
34701 Final Map Checking Fees	65,118	-	-	25,000
34710 Excavation fees	110,773	150,000	150,000	150,000
34770 Collectible jobs - A & G	(81,014)	100,000	100,000	100,000
35000 Library fines & fees	98,144	115,000	115,000	100,000
35020 Library misc fees	-	4,000	4,000	-
35234 Program/ registration revenue	-	12,250	12,250	10,000
35261 Aquatics	8,436	-	-	-
35510 Local assessment fees	51,765	75,000	75,000	-
37112 Charges for surveillance	-	250,000	-	-
Charges for Services Total	\$ 1,708,452	\$ 2,503,150	\$ 2,008,150	\$ 1,904,394
Licenses & Permits				
30800 Dog licenses	\$ 155,433	\$ 180,000	\$ 180,000	\$ 150,000
30805 Cat licenses	209	-	-	-
30820 Building permits	5,088,021	3,200,000	4,500,000	3,900,000
30821 Green bldg initiative SB1473	1,018	-	-	-
30825 Plan check fees	305,649	315,000	315,000	325,000
30830 Planning permits	1,093,594	1,050,000	1,050,000	1,100,000
30840 Grading permits	25,079	30,000	30,000	30,000
30850 Street permits	519,517	310,000	310,000	450,000
30870 Business license permits	528,046	500,000	500,000	500,000
Licenses & Permits Total	\$ 7,716,566	\$ 5,585,000	\$ 6,885,000	\$ 6,455,000
Interfund Revenue				
37660 Salary O/H budget Job	\$ 690,780	\$ 410,000	\$ 410,000	\$ 700,000
37661 Cost allocation revenue	14,211,180	14,266,333	14,266,333	15,495,375
Interfund Revenue Total	\$ 14,901,960	\$ 14,676,333	\$ 14,676,333	\$ 16,195,375
Fines & Forfeitures				
37800 Traffic safety fines	\$ 1,087,160	\$ 1,200,000	\$ 1,200,000	\$ 1,100,000
37801 Red-Light traffic safety fines	106,512	-	-	-
Fines & Forfeitures Total	\$ 1,193,672	\$ 1,200,000	\$ 1,200,000	\$ 1,100,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ 853,892	\$ 500,000	\$ 500,000	\$ 575,000
38005 Interest & inv. GASB 31	(16,189)	-	-	-
38100 Landfill gas royalties	2,472,865	2,500,000	2,500,000	2,475,000
38200 Rental income	240,168	384,000	384,000	335,000
38201 Lease income	532,000	549,000	-	-
Use of Money & Property Total	\$ 4,082,736	\$ 3,933,000	\$ 3,384,000	\$ 3,385,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 12,894	\$ 30,000	\$ 30,000	\$ 30,000
38520 Rose float donations	132,526	50,000	50,000	75,000
38525 Sponsorships	8,923	-	-	-
38526 Advertising revenue	95,868	100,000	100,000	100,000
38527 Rebate revenue	48,242	40,000	40,000	50,000
38550 Unclaimed money & prop	50,792	75,000	75,000	45,000
38560 Miscellaneous revenue	1,123,062	750,000	2,444,074	770,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
38568 Contractual cost reduction	112,268	50,000	50,000	-
38569 Citywide collection revenue	7,097	-	-	25,000
39080 Sales of property	20,709	-	-	-
Miscellaneous Revenue Total	\$ 1,612,382	\$ 1,095,000	\$ 2,789,074	\$ 1,095,000
Operating Transfer from Other Funds				
39120 Transfer-Capital Funds	\$ 296,188	\$ -	\$ -	\$ -
39140 Transfer-GRA	-	-	-	-
39146 Transfer-Refuse Fund	1,000,000	1,150,000	1,150,000	1,150,000
39150 Transfer-Electric	21,107,000	20,857,000	20,857,000	20,607,000
39200 Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
Operating Transfer from Other Funds Total	\$ 24,303,188	\$ 23,907,000	\$ 23,907,000	\$ 23,657,000
Total General Fund (101)	\$ 163,255,481	\$ 164,498,883	\$ 167,624,589	\$ 168,632,769
Special Revenue				
CDBG Fund (201)				
Revenues from Other Agencies				
31440 Comm dev block grant	\$ 1,991,709	\$ 2,451,343	\$ 2,451,343	\$ 2,067,000
Revenues from Other Agencies Total	\$ 1,991,709	\$ 2,451,343	\$ 2,451,343	\$ 2,067,000
Charges for Services				
34680 Code enforcement fees	\$ 3,003	\$ -	\$ -	\$ 3,500
Charges for Services Total	\$ 3,003	\$ -	\$ -	\$ 3,500
Miscellaneous Revenue				
38730 Grant program income	\$ 46,000	\$ -	\$ -	\$ -
Miscellaneous Revenue Total	\$ 46,000	\$ -	\$ -	\$ -
Non-Operating Sources				
39010 Issuance of debt	\$ 2,000,000	\$ -	\$ -	\$ -
Non-Operating Sources Total	\$ 2,000,000	\$ -	\$ -	\$ -
Total CDBG Fund (201)	\$ 4,040,712	\$ 2,451,343	\$ 2,451,343	\$ 2,070,500
Housing Assistance Fund (202)				
Revenues from Other Agencies				
31400 Voucher program	\$ 13,002,689	\$ 14,000,000	\$ 14,000,000	\$ 14,175,168
31430 Earned admin. reserve	1,486,074	1,472,401	1,472,401	1,535,791
38720 Portable voucher admin fee	1,145,700	1,189,329	1,189,329	1,154,880
38721 Portable voucher HAP revenue	13,751,313	14,132,304	14,132,304	14,175,168
Revenues from Other Agencies Total	\$ 29,385,776	\$ 30,794,034	\$ 30,794,034	\$ 31,041,007
Use of Money & Property				
38000 Interest & inv. revenue	\$ 13,784	\$ 15,000	\$ 15,000	\$ 15,000
38005 Interest & inv. GASB 31	341	-	-	-
Use of Money & Property Total	\$ 14,125	\$ 15,000	\$ 15,000	\$ 15,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 85,627	\$ 56,895	\$ 56,895	\$ 45,090
38569 Citywide collection revenue	4,000	-	-	-
Miscellaneous Revenue Total	\$ 89,627	\$ 56,895	\$ 56,895	\$ 45,090
Total Housing Assistance Fund (202)	\$ 29,489,528	\$ 30,865,929	\$ 30,865,929	\$ 31,101,097
Home Grant Fund (203)				
Revenues from Other Agencies				
31410 Home grant	\$ 248,449	\$ 1,232,800	\$ 1,232,800	\$ 1,258,763
Revenues from Other Agencies Total	\$ 248,449	\$ 1,232,800	\$ 1,232,800	\$ 1,258,763
Miscellaneous Revenue				
38750 Housing program income	\$ 4,717	\$ 4,000	\$ 4,000	\$ 3,000
Miscellaneous Revenue Total	\$ 4,717	\$ 4,000	\$ 4,000	\$ 3,000
Total Home Grant Fund (203)	\$ 253,166	\$ 1,236,800	\$ 1,236,800	\$ 1,261,763
Supportive Housing Grant Fund (204)				
Revenues from Other Agencies				
31420 Supportive housing prog	\$ 2,309,848	\$ 2,417,339	\$ 2,417,339	\$ 2,366,587
Revenues from Other Agencies Total	\$ 2,309,848	\$ 2,417,339	\$ 2,417,339	\$ 2,366,587
Total Supportive Housing Grant Fund (204)	\$ 2,309,848	\$ 2,417,339	\$ 2,417,339	\$ 2,366,587
Emergency Solutions Grant Fund (205)				
Revenues from Other Agencies				
31450 Emergency solutions grant	\$ 597,017	\$ 255,394	\$ 286,022	\$ 242,624
Revenues from Other Agencies Total	\$ 597,017	\$ 255,394	\$ 286,022	\$ 242,624
Total Emergency Solutions Grant Fund (205)	\$ 597,017	\$ 255,394	\$ 286,022	\$ 242,624
Workforce Investment Act Fund (206)				
Revenues from Other Agencies				
31701 WIA Title I adult	\$ 1,208,353	\$ 805,174	\$ 805,174	\$ 862,228
31702 WIA Title I youth	687,248	712,726	712,726	775,985
31703 WIA dislocated worker	1,019,572	985,347	985,347	845,345
31704 WIA discretionary	246,896	300,000	300,000	280,000
31707 WIA SALT funds	-	10,000	10,000	-
31711 WIA 15% Governor's discr grant	-	565,000	565,000	225,000
31712 WIA Wagner Peyser grant	28,363	185,000	185,000	207,821
31713 Social Security admin grant	203,598	304,000	304,000	285,586
31730 Title III rapid response	383,946	365,000	365,000	450,000
31756 CalWork youth - County	132,145	243,000	243,000	235,000
31791 WIA emergency grant	-	127,753	127,753	230,000
34000 GAIN assessment	92,730	125,000	125,000	145,745
34200 Hawthorne STEP	12,000	10,000	10,000	5,253
Revenues from Other Agencies Total	\$ 4,014,850	\$ 4,738,000	\$ 4,738,000	\$ 4,547,963

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Miscellaneous Revenue				
38512 WIB Foundation Revenue	\$ 45,000	\$ 12,000	\$ 12,000	\$ 23,678
38560 Miscellaneous revenue	16,587	15,000	15,000	2,359
Miscellaneous Revenue Total	\$ 61,587	\$ 27,000	\$ 27,000	\$ 26,037
Total Workforce Investment Act Fund (206)	\$ 4,076,437	\$ 4,765,000	\$ 4,765,000	\$ 4,574,000
Urban Art Fund (210)				
Licenses & Permits				
30874 Urban Art fees	\$ 957,085	\$ -	\$ -	\$ -
Licenses & Permits Total	\$ 957,085	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 6,284	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	3,300	-	-	-
Use of Money & Property Total	\$ 9,584	\$ -	\$ -	\$ -
Total Urban Art Fund (210)	\$ 966,669	\$ -	\$ -	\$ -
Glendale Youth Alliance Fund (211)				
Charges for Services				
34690 Youth employment fees	\$ 1,740,421	\$ 1,806,472	\$ 1,806,472	\$ 1,743,108
Charges for Services Total	\$ 1,740,421	\$ 1,806,472	\$ 1,806,472	\$ 1,743,108
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 27	\$ -	\$ -	\$ -
38569 Citywide collection revenue	259	-	-	-
Miscellaneous Revenue Total	\$ 286	\$ -	\$ -	\$ -
Total Glendale Youth Alliance Fund (211)	\$ 1,740,707	\$ 1,806,472	\$ 1,806,472	\$ 1,743,108
Low&Mod Income Housing Asset Fund (213)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 51,870	\$ -	\$ -	\$ 9,000
38005 Interest & inv. GASB 31	1,298	-	-	-
38200 Rental income	25,507	-	-	36,000
Use of Money & Property Total	\$ 78,674	\$ -	\$ -	\$ 45,000
Miscellaneous Revenue				
38750 Housing program income	\$ 362,596	\$ 220,000	\$ 220,000	\$ 506,646
Miscellaneous Revenue Total	\$ 362,596	\$ 220,000	\$ 220,000	\$ 506,646
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 11,048,712	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 11,048,712	\$ -	\$ -	\$ -
Total Low&Mod Income Housing Asset Fund (213)	\$ 11,489,983	\$ 220,000	\$ 220,000	\$ 551,646

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
2011 TABs-Housing Projects Fund (214)				
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 7,473,385	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 7,473,385	\$ -	\$ -	\$ -
Total 2011 TABs-Housing Projects Fund (214)	\$ 7,473,385	\$ -	\$ -	\$ -
GRA Administrative Fund I (240)				
Property Taxes				
30010 Property tax current	\$ 291,232	\$ -	\$ -	\$ -
30020 Property tax delinquent	117,954	-	-	-
30030 Property tax supplement	(4,315)	-	-	-
Property Taxes Total	\$ 404,872	\$ -	\$ -	\$ -
Charges for Services				
34532 Special event fees	\$ 4,800	\$ -	\$ -	\$ -
35535 Parking meters Glendale lots	9,452	-	-	-
Charges for Services Total	\$ 14,252	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ (20,235)	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ (20,235)	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 140,476	\$ -	\$ -	\$ -
38568 Contractual cost reduction	559	-	-	-
39080 Sales of property	24,000	-	-	-
Miscellaneous Revenue Total	\$ 165,034	\$ -	\$ -	\$ -
Extraordinary Gains				
39221 Extraordinary gain	\$ 63,463,006	\$ -	\$ -	\$ -
Extraordinary Gains Total	\$ 63,463,006	\$ -	\$ -	\$ -
Total GRA Administrative Fund I (240)	\$ 64,026,930	\$ -	\$ -	\$ -
GRA Administrative Fund II (241)				
Property Taxes				
30010 Property tax current	\$ 3,396,950	\$ -	\$ -	\$ -
30020 Property tax delinquent	93,669	-	-	-
30030 Property tax supplement	28,226	-	-	-
Property Taxes Total	\$ 3,518,845	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ (21,799)	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ (21,799)	\$ -	\$ -	\$ -
Extraordinary Gains				
39221 Extraordinary gain	\$ 9,908,686	\$ -	\$ -	\$ -
Extraordinary Gains Total	\$ 9,908,686	\$ -	\$ -	\$ -
Total GRA Administrative Fund II (241)	\$ 13,405,733	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Low & Moderate Housing Fund (242)				
Property Taxes				
30010 Property tax current	\$ 849,238	\$ -	\$ -	\$ -
30020 Property tax delinquent	52,906	-	-	-
30030 Property tax supplement	5,978	-	-	-
Property Taxes Total	\$ 908,121	\$ -	\$ -	\$ -
Total Low & Moderate Housing Fund (242)	\$ 908,121	\$ -	\$ -	\$ -
GRA Central Project Fund (244)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 17,858	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 17,858	\$ -	\$ -	\$ -
Total GRA Central Project Fund (244)	\$ 17,858	\$ -	\$ -	\$ -
GC3 Fund (245)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 24,169	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 24,169	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39140 Transfer-GRA	\$ 352,917	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 352,917	\$ -	\$ -	\$ -
Total GC3 Fund (245)	\$ 377,086	\$ -	\$ -	\$ -
2010 Tax Allocation Bonds (247)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 23,750	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 23,750	\$ -	\$ -	\$ -
Total 2010 Tax Allocation Bonds (247)	\$ 23,750	\$ -	\$ -	\$ -
2011 TABs-Redevelopment Projects (248)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 2,366	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 2,366	\$ -	\$ -	\$ -
Non-Operating Sources				
39010 Issuance of debt	\$ 1,437	\$ -	\$ -	\$ -
Non-Operating Sources Total	\$ 1,437	\$ -	\$ -	\$ -
Total 2011 TABs-Redevelopment Projects (248)	\$ 3,803	\$ -	\$ -	\$ -
2011 TABs-Housing Projects Fund (249)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 3,812	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 3,812	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Non-Operating Sources				
39010 Issuance of debt	\$ 307	\$ -	\$ -	\$ -
Non-Operating Sources Total	\$ 307	\$ -	\$ -	\$ -
Total 2011 TABs-Housing Projects Fund (249)	\$ 4,120	\$ -	\$ -	\$ -
Local Transit Assistance Fund (250)				
Revenues from Other Agencies				
32550 County Prop A 5% incentive-NTD	\$ 302,151	\$ -	\$ -	\$ -
34050 County grants	3,038,063	-	-	-
34060 County Prop A incentive	221,767	-	-	-
34062 Prop A Discretionary - Tier 2	574,850	-	-	-
34070 County Prop C local return	2,523,656	-	-	-
Revenues from Other Agencies Total	\$ 6,660,487	\$ -	\$ -	\$ -
Charges for Services				
34780 Transit fare	\$ 1,101,945	\$ -	\$ -	\$ -
34790 MTA pass sales	67,574	-	-	-
34800 Dial-a-ride fare	43,592	-	-	-
34840 Bee line fuel sales	5,748	-	-	-
34850 Purchased transit agreements	874,423	-	-	-
35550 Parking garage revenue	24,129	-	-	-
Charges for Services Total	\$ 2,117,410	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 116,920	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	13,426	-	-	-
Use of Money & Property Total	\$ 130,345	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38500 Donations & contribution	\$ 1,000	\$ -	\$ -	\$ -
38526 Advertising revenue	48,660	-	-	-
38560 Miscellaneous revenue	190,450	-	-	-
39080 Sales of property	2,250	-	-	-
Miscellaneous Revenue Total	\$ 242,361	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 3,894,953	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 3,894,953	\$ -	\$ -	\$ -
Total Local Transit Assistance Fund (250)	\$ 13,045,557	\$ -	\$ -	\$ -
Air Quality Improvement Fund (251)				
Revenues from Other Agencies				
32500 AQMD assessment (456)	\$ 171,058	\$ 244,000	\$ 244,000	\$ 235,000
Revenues from Other Agencies Total	\$ 171,058	\$ 244,000	\$ 244,000	\$ 235,000
Charges for Services				
34810 Employee MTA pass sales	\$ 10,238	\$ 9,000	\$ 9,000	\$ 6,000
34820 Employee metro link pass	-	19,000	19,000	-
Charges for Services Total	\$ 10,238	\$ 28,000	\$ 28,000	\$ 6,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Use of Money & Property				
38000 Interest & inv. revenue	\$ 2,568	\$ 5,000	\$ 5,000	\$ 2,000
38005 Interest & inv. GASB 31	11	-	-	-
Use of Money & Property Total	\$ 2,579	\$ 5,000	\$ 5,000	\$ 2,000
Total Air Quality Improvement Fund (251)	\$ 183,875	\$ 277,000	\$ 277,000	\$ 243,000
Public Works Special Grants Fund (252)				
Revenues from Other Agencies				
31240 Federal grant	\$ -	\$ -	\$ -	\$ 709,000
32610 State grants	-	-	898,340	-
34301 Local grants	100,852	-	2,107,000	-
Revenues from Other Agencies Total	\$ 100,852	\$ -	\$ 3,005,340	\$ 709,000
Total Public Works Special Grants Fund (252)	\$ 100,852	\$ -	\$ 3,005,340	\$ 709,000
San Fernando Landscape District Fund (253)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 566	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	8	-	-	-
Use of Money & Property Total	\$ 574	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38558 Misc landscape assessment	\$ 59,966	\$ 75,000	\$ 75,000	\$ 75,000
Miscellaneous Revenue Total	\$ 59,966	\$ 75,000	\$ 75,000	\$ 75,000
Total San Fernando Landscape District Fund (253)	\$ 60,540	\$ 75,000	\$ 75,000	\$ 75,000
Measure R Local Return Fund (254)				
Sales Taxes				
30311 Measure R half-cent sales tax	\$ 1,877,769	\$ 2,020,000	\$ 2,020,000	\$ 2,053,000
Sales Taxes Total	\$ 1,877,769	\$ 2,020,000	\$ 2,020,000	\$ 2,053,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ 17,517	\$ 19,000	\$ 19,000	\$ 19,000
38005 Interest & inv. GASB 31	(5,593)	-	-	-
Use of Money & Property Total	\$ 11,924	\$ 19,000	\$ 19,000	\$ 19,000
Total Measure R Local Return Fund (254)	\$ 1,889,692	\$ 2,039,000	\$ 2,039,000	\$ 2,072,000
Measure R-Regional Return Fund (255)				
Revenues from Other Agencies				
34301 Local grants	\$ -	\$ 800,000	\$ 9,140,000	\$ 2,825,000
Revenues from Other Agencies Total	\$ -	\$ 800,000	\$ 9,140,000	\$ 2,825,000
Total Measure R-Regional Return Fund (255)	\$ -	\$ 800,000	\$ 9,140,000	\$ 2,825,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transit Prop A Local Return Fund (256)				
Revenues from Other Agencies				
34050 County grants	\$ -	\$ 2,976,000	\$ 2,976,000	\$ -
34063 Prop A Local Return	-	-	-	3,313,000
Revenues from Other Agencies Total	\$ -	\$ 2,976,000	\$ 2,976,000	\$ 3,313,000
Charges for Services				
34790 MTA pass sales	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Charges for Services Total	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ -	\$ 82,000	\$ 82,000	\$ 67,000
Use of Money & Property Total	\$ -	\$ 82,000	\$ 82,000	\$ 67,000
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 8,614,949	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 8,614,949	\$ -	\$ -	\$ -
Total Transit Prop A Local Return Fund (256)	\$ 8,614,949	\$ 3,158,000	\$ 3,158,000	\$ 3,480,000
Transit Prop C Local Return Fund (257)				
Revenues from Other Agencies				
34070 County Prop C local return	\$ -	\$ 2,469,000	\$ 2,469,000	\$ 2,756,000
Revenues from Other Agencies Total	\$ -	\$ 2,469,000	\$ 2,469,000	\$ 2,756,000
Charges for Services				
35550 Parking garage revenue	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Charges for Services Total	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ -	\$ 18,000	\$ 18,000	\$ 52,000
Use of Money & Property Total	\$ -	\$ 18,000	\$ 18,000	\$ 52,000
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 3,205,186	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 3,205,186	\$ -	\$ -	\$ -
Total Transit Prop C Local Return Fund (257)	\$ 3,205,186	\$ 2,512,000	\$ 2,512,000	\$ 2,833,000
Transit Utility Fund (258)				
Revenues from Other Agencies				
31240 Federal grant	\$ -	\$ 5,075,000	\$ 5,075,000	\$ 6,635,000
32550 County Prop A 5% incentive-NTD	-	314,000	314,000	315,000
34060 County Prop A incentive	-	220,000	220,000	230,000
34062 Prop A Discretionary - Tier 2	-	570,000	570,000	570,000
Revenues from Other Agencies Total	\$ -	\$ 6,179,000	\$ 6,179,000	\$ 7,750,000
Charges for Services				
34780 Transit fare	\$ -	\$ 875,000	\$ 875,000	\$ 1,150,000
34800 Dial-a-ride fare	-	42,500	42,500	46,000
34801 Subsidy - PALR funds	-	5,694,148	5,694,148	2,812,000
34802 Subsidy - PCLR funds	-	1,900,000	1,900,000	3,000,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
34840 Bee line fuel sales	-	5,700	5,700	15,000
34850 Purchased transit agreements	-	850,000	850,000	867,000
Charges for Services Total	\$ -	\$ 9,367,348	\$ 9,367,348	\$ 7,890,000
Miscellaneous Revenue				
38526 Advertising revenue	\$ -	\$ 46,000	\$ 46,000	\$ 56,000
38560 Miscellaneous revenue	-	500	500	1,067
39080 Sales of property	-	-	-	10,000
Miscellaneous Revenue Total	\$ -	\$ 46,500	\$ 46,500	\$ 67,067
Total Transit Utility Fund (258)	\$ -	\$ 15,592,848	\$ 15,592,848	\$ 15,707,067
Asset Forfeiture Fund (260)				
Fines & Forfeitures				
37810 Narcotics forfeitures	\$ 488,893	\$ -	\$ -	\$ -
Fines & Forfeitures Total	\$ 488,893	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 11,649	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(2,863)	-	-	-
Use of Money & Property Total	\$ 8,785	\$ -	\$ -	\$ -
Miscellaneous Revenue				
39080 Sales of property	\$ 2,765	\$ -	\$ -	\$ -
Miscellaneous Revenue Total	\$ 2,765	\$ -	\$ -	\$ -
Total Asset Forfeiture Fund (260)	\$ 500,443	\$ -	\$ -	\$ -
Police Special Grants Fund (261)				
Revenues from Other Agencies				
31456 Domestic preparedness grant	\$ -	\$ -	\$ 1,649,193	\$ -
31458 Homeland security grant	-	-	320,805	-
31671 Police grants-misc federal	1,005,575	214,201	214,201	137,897
31673 Project safe neighborhoods grt	33,916	-	-	-
32870 Off of Traf Safety grant - CG	1,368	-	-	-
32871 Off of Traffic Safety-oper grt	259,217	-	377,550	-
33300 State police grants	138,081	255,096	255,096	240,343
33340 OCJP/L.A./Impact	13,120	-	-	77,942
34050 County grants	219,679	187,416	387,416	192,091
Revenues from Other Agencies Total	\$ 1,670,957	\$ 656,713	\$ 3,204,261	\$ 648,273
Charges for Services				
34601 GHS - SRO	\$ 38,500	\$ 38,737	\$ 38,737	\$ 38,499
34602 LA County grant (COPPS Ahead)	197,110	231,139	231,139	205,335
Charges for Services Total	\$ 235,610	\$ 269,876	\$ 269,876	\$ 243,834
Miscellaneous Revenue				
38500 Donations & contribution	\$ 2,503	\$ 35,000	\$ 35,000	\$ 42,000
38560 Miscellaneous revenue	126,699	15,000	15,000	14,000
39080 Sales of property	1,900	-	-	-
Miscellaneous Revenue Total	\$ 131,102	\$ 50,000	\$ 50,000	\$ 56,000
Total Police Special Grants Fund (261)	\$ 2,037,669	\$ 976,589	\$ 3,524,137	\$ 948,107

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Supplemental Law Enforcement Fund (262)				
Revenues from Other Agencies				
33300 State police grants	\$ 345,924	\$ 353,243	\$ 353,243	\$ 387,627
Revenues from Other Agencies Total	\$ 345,924	\$ 353,243	\$ 353,243	\$ 387,627
Use of Money & Property				
38000 Interest & inv. revenue	\$ 2,427	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	476	-	-	-
Use of Money & Property Total	\$ 2,903	\$ -	\$ -	\$ -
Total Supplemental Law Enforcement Fund (262)	\$ 348,827	\$ 353,243	\$ 353,243	\$ 387,627
Fire Grant Fund (265)				
Revenues from Other Agencies				
31451 Fire grant-federal misc	\$ 2,156,041	\$ -	\$ -	\$ -
31456 Domestic preparedness grant	264,398	-	434,092	-
31458 Homeland security grant	572,068	21,555	238,360	-
Revenues from Other Agencies Total	\$ 2,992,507	\$ 21,555	\$ 672,452	\$ -
Miscellaneous Revenue				
38500 Donations & contribution	\$ 21,000	\$ -	\$ -	\$ -
38511 Cash match	451,743	-	-	-
Miscellaneous Revenue Total	\$ 472,743	\$ -	\$ -	\$ -
Total Fire Grant Fund (265)	\$ 3,465,250	\$ 21,555	\$ 672,452	\$ -
Fire Mutual Aid Fund (266)				
Revenues from Other Agencies				
31260 Mutual aid reimbursement	\$ 80,933	\$ 100,000	\$ 100,000	\$ 100,000
Revenues from Other Agencies Total	\$ 80,933	\$ 100,000	\$ 100,000	\$ 100,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ 72	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	32	-	-	-
Use of Money & Property Total	\$ 104	\$ -	\$ -	\$ -
Total Fire Mutual Aid Fund (266)	\$ 81,037	\$ 100,000	\$ 100,000	\$ 100,000
Special Events Fund (267)				
Charges for Services				
34532 Special event fees	\$ 720,818	\$ 788,382	\$ 788,382	\$ 838,277
Charges for Services Total	\$ 720,818	\$ 788,382	\$ 788,382	\$ 838,277
Use of Money & Property				
38000 Interest & inv. revenue	\$ 77	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	58	-	-	-
Use of Money & Property Total	\$ 135	\$ -	\$ -	\$ -
Total Special Events Fund (267)	\$ 720,953	\$ 788,382	\$ 788,382	\$ 838,277

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Nutritional Meals Grant Fund (270)				
Revenues from Other Agencies				
31000 USDA C1	\$ 23,262	\$ 22,372	\$ 22,372	\$ 21,058
31001 USDA C2	8,072	7,307	7,307	6,863
31300 Nutrit. meals IIIB support svcs	906	906	906	906
31310 Nutritional meals IIIC1	186,523	179,384	179,384	179,384
31320 Nutritional meals IIIC2	49,914	45,179	45,179	45,179
Revenues from Other Agencies Total	\$ 268,678	\$ 255,148	\$ 255,148	\$ 253,390
Use of Money & Property				
38000 Interest & inv. revenue	\$ 1,426	\$ 2,000	\$ 2,000	\$ -
38005 Interest & inv. GASB 31	(350)	-	-	-
Use of Money & Property Total	\$ 1,076	\$ 2,000	\$ 2,000	\$ -
Miscellaneous Revenue				
38500 Donations & contribution	\$ 50,736	\$ 50,000	\$ 50,000	\$ 50,000
38560 Miscellaneous revenue	8,263	15,000	15,000	9,000
Miscellaneous Revenue Total	\$ 58,999	\$ 65,000	\$ 65,000	\$ 59,000
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ -	\$ -	\$ -	\$ 60,000
Operating Transfer from Other Funds Total	\$ -	\$ -	\$ -	\$ 60,000
Total Nutritional Meals Grant Fund (270)	\$ 328,752	\$ 322,148	\$ 322,148	\$ 372,390
Library Fund (275)				
Revenues from Other Agencies				
31200 Federal library grant	\$ 7,970	\$ -	\$ 10,000	\$ -
33100 State library grant	35,049	-	-	-
Revenues from Other Agencies Total	\$ 43,019	\$ -	\$ 10,000	\$ -
Charges for Services				
35020 Library misc fees	\$ 102,541	\$ 110,332	\$ 110,332	\$ 121,477
Charges for Services Total	\$ 102,541	\$ 110,332	\$ 110,332	\$ 121,477
Use of Money & Property				
38000 Interest & inv. revenue	\$ 6,930	\$ 10,000	\$ 10,000	\$ 5,841
38005 Interest & inv. GASB 31	(266)	-	-	-
Use of Money & Property Total	\$ 6,664	\$ 10,000	\$ 10,000	\$ 5,841
Miscellaneous Revenue				
38500 Donations & contribution	\$ 45,998	\$ 43,991	\$ 43,991	\$ 47,701
Miscellaneous Revenue Total	\$ 45,998	\$ 43,991	\$ 43,991	\$ 47,701
Total Library Fund (275)	\$ 198,222	\$ 164,323	\$ 174,323	\$ 175,019
Cable Access Fund (280)				
Charges for Services				
34530 Cable access fees	\$ 716,412	\$ 625,000	\$ 625,000	\$ 625,000
Charges for Services Total	\$ 716,412	\$ 625,000	\$ 625,000	\$ 625,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Use of Money & Property				
38000 Interest & inv. revenue	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Use of Money & Property Total	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 175	\$ -	\$ -	\$ -
Miscellaneous Revenue Total	\$ 175	\$ -	\$ -	\$ -
Total Cable Access Fund (280)	\$ 716,587	\$ 630,000	\$ 630,000	\$ 630,000
Electric Public Benefit Fund (290)				
Other Taxes				
30370 Public benefit fees	\$ 5,552,135	\$ 5,973,000	\$ 5,973,000	\$ 5,944,000
Other Taxes Total	\$ 5,552,135	\$ 5,973,000	\$ 5,973,000	\$ 5,944,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ -	\$ 3,000	\$ 3,000	\$ 10,000
Use of Money & Property Total	\$ -	\$ 3,000	\$ 3,000	\$ 10,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 265,308	\$ 80,000	\$ 80,000	\$ -
38568 Contractual cost reduction	2,220	-	-	-
Miscellaneous Revenue Total	\$ 267,528	\$ 80,000	\$ 80,000	\$ -
Total Electric Public Benefit Fund (290)	\$ 5,819,662	\$ 6,056,000	\$ 6,056,000	\$ 5,954,000
Emergency Medical Services Fund (511)				
Charges for Services				
34670 Emergency med response	\$ 14,971,519	\$ 14,137,797	\$ 14,137,797	\$ 15,500,000
34671 Contractual Adjustments	-	-	(7,728,277)	(8,500,000)
34672 Paramedic membership fee	120,054	123,540	123,540	111,000
Charges for Services Total	\$ 15,091,573	\$ 14,261,337	\$ 6,533,060	\$ 7,111,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 3,887	\$ -	\$ -	\$ 3,000
38569 Citywide collection revenue	28,529	-	-	50,000
Miscellaneous Revenue Total	\$ 32,416	\$ -	\$ -	\$ 53,000
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 1,600,000	\$ 733,624	\$ 733,624	\$ -
Operating Transfer from Other Funds Total	\$ 1,600,000	\$ 733,624	\$ 733,624	\$ -
Total Emergency Medical Services Fund (511)	\$ 16,723,988	\$ 14,994,961	\$ 7,266,684	\$ 7,164,000
Special Revenue Total	\$ 199,246,896	\$ 92,879,326	\$ 99,735,462	\$ 88,424,812
Debt Service				
2003 GRA Tax Allocation Bonds (302)				
Property Taxes				
30010 Property tax current	\$ 4,141,428	\$ -	\$ -	\$ -
Property Taxes Total	\$ 4,141,428	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Use of Money & Property				
38000 Interest & inv. revenue	\$ 7,990	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 7,990	\$ -	\$ -	\$ -
Total 2003 GRA Tax Allocation Bonds (302)	\$ 4,149,418	\$ -	\$ -	\$ -
Police Building Project Fund (303)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 328,087	\$ 400,000	\$ 400,000	\$ 250,000
38005 Interest & inv. GASB 31	(2,453)	-	-	-
Use of Money & Property Total	\$ 325,634	\$ 400,000	\$ 400,000	\$ 250,000
Total Police Building Project Fund (303)	\$ 325,634	\$ 400,000	\$ 400,000	\$ 250,000
2002 GRA Tax Allocation Bonds (304)				
Property Taxes				
30010 Property tax current	\$ 594,349	\$ -	\$ -	\$ -
Property Taxes Total	\$ 594,349	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 101,611	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 101,611	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 2,690,000	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 2,690,000	\$ -	\$ -	\$ -
Total 2002 GRA Tax Allocation Bonds (304)	\$ 3,385,960	\$ -	\$ -	\$ -
Capital Leases Fund (306)				
Operating Transfer from Other Funds				
39120 Transfer-Capital Funds	\$ 1,392,062	\$ -	\$ 1,392,062	\$ 1,392,062
39145 Transfer-Sewer Fund	-	1,392,062	-	-
Operating Transfer from Other Funds Total	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Total Capital Leases Fund (306)	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Low and Mod Loan Fund (307)				
Property Taxes				
30010 Property tax current	\$ 2,479,285	\$ -	\$ -	\$ -
Property Taxes Total	\$ 2,479,285	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 3,277	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 3,277	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 564,589	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 564,589	\$ -	\$ -	\$ -
Total Low and Mod Loan Fund (307)	\$ 3,047,151	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
2010 GRA Tax Allocation Bonds (308)				
Property Taxes				
30010 Property tax current	\$ 1,461,052	\$ -	\$ -	\$ -
Property Taxes Total	\$ 1,461,052	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 497	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 497	\$ -	\$ -	\$ -
Total 2010 GRA Tax Allocation Bonds (308)	\$ 1,461,549	\$ -	\$ -	\$ -
2011 GRA Tax Allocation Bonds (309)				
Property Taxes				
30010 Property tax current	\$ 3,429,077	\$ -	\$ -	\$ -
Property Taxes Total	\$ 3,429,077	\$ -	\$ -	\$ -
Use of Money & Property				
38000 Interest & inv. revenue	\$ 1,628	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 1,628	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 772,422	\$ -	\$ -	\$ -
Operating Transfer from Other Funds Total	\$ 772,422	\$ -	\$ -	\$ -
Total 2011 GRA Tax Allocation Bonds (309)	\$ 4,203,127	\$ -	\$ -	\$ -
Debt Service Total	\$ 17,964,902	\$ 1,792,062	\$ 1,792,062	\$ 1,642,062
Capital Projects				
Capital Improvement Fund (401)				
Revenues from Other Agencies				
31240 Federal grant	\$ 715,781	\$ -	\$ -	\$ -
31250 Disaster relief reimb	1,818,594	-	-	-
32610 State grants	2,140,482	-	-	975,000
32611 Disaster relief reimb - State	6,191	-	-	-
34050 County grants	392,058	-	-	-
34300 Joint project	42,819	-	-	-
34301 Local grants	115,620	-	-	-
Revenues from Other Agencies Total	\$ 5,231,545	\$ -	\$ -	\$ 975,000
Charges for Services				
36000 Landfill royalty tipping fee	\$ 3,425,147	\$ 3,450,000	\$ 3,450,000	\$ 3,100,000
Charges for Services Total	\$ 3,425,147	\$ 3,450,000	\$ 3,450,000	\$ 3,100,000
Use of Money & Property				
38000 Interest & inv. revenue	\$ 159	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 159	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ (1,861,990)	\$ -	\$ -	\$ -
38563 Claims recovery	3,469,363	-	-	-
38568 Contractual cost reduction	807	-	-	-
Miscellaneous Revenue Total	\$ 1,608,180	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 1,540,000	\$ 310,000	\$ 310,000	\$ 330,000
39110 Transfer-Special Revenue	598,250	-	-	-
39145 Transfer-Sewer Fund	-	-	1,392,062	-
39146 Transfer-Refuse Fund	-	-	-	1,392,062
39210 Transfer-Internal Service Fund	1,365,000	-	-	-
Operating Transfer from Other Funds Total	\$ 3,503,250	\$ 310,000	\$ 1,702,062	\$ 1,722,062
Total Capital Improvement Fund (401)	\$ 13,768,282	\$ 3,760,000	\$ 5,152,062	\$ 5,797,062
State Gas Tax Fund (402)				
Revenues from Other Agencies				
31240 Federal grant	\$ 128,258	\$ -	\$ -	\$ -
32610 State grants	628,217	-	-	-
32800 State gas tax (2107 & 2107.5)	1,367,769	1,452,150	1,452,150	1,455,988
32810 State gas tax (2106)	617,367	676,912	676,912	648,641
32820 State gas tax (2105)	945,957	1,004,886	1,004,886	971,219
32821 State gas tax (2103)	2,795,697	2,256,702	2,256,702	2,942,655
Revenues from Other Agencies Total	\$ 6,483,266	\$ 5,390,650	\$ 5,390,650	\$ 6,018,503
Use of Money & Property				
38000 Interest & inv. revenue	\$ 125,125	\$ 150,000	\$ 150,000	\$ 100,000
38005 Interest & inv. GASB 31	(3,537)	-	-	-
Use of Money & Property Total	\$ 121,588	\$ 150,000	\$ 150,000	\$ 100,000
Total State Gas Tax Fund (402)	\$ 6,604,854	\$ 5,540,650	\$ 5,540,650	\$ 6,118,503
Landfill Postclosure Fund (403)				
Operating Transfer from Other Funds				
39120 Transfer-Capital Funds	\$ -	\$ 250,000	\$ 250,000	\$ 1,500,000
Operating Transfer from Other Funds Total	\$ -	\$ 250,000	\$ 250,000	\$ 1,500,000
Total Landfill Postclosure Fund (403)	\$ -	\$ 250,000	\$ 250,000	\$ 1,500,000
Parks Mitigation Fee Fund (405)				
Licenses & Permits				
30871 Parks mitigation fee (AB1600)	\$ 1,935,472	\$ 968,605	\$ 968,605	\$ 325,235
30872 Library mitigation fee AB1600	243,631	95,575	107,777	-
30873 Parks quimby fee	556,129	-	-	-
Licenses & Permits Total	\$ 2,735,232	\$ 1,064,180	\$ 1,076,382	\$ 325,235
Use of Money & Property				
38005 Interest & inv. GASB 31	\$ 15,263	\$ -	\$ -	\$ -
Use of Money & Property Total	\$ 15,263	\$ -	\$ -	\$ -
Total Parks Mitigation Fee Fund (405)	\$ 2,750,495	\$ 1,064,180	\$ 1,076,382	\$ 325,235

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
SF Rd Corridor Tax Share Fund (406)				
Use of Money & Property				
38000 Interest & inv. revenue	\$ 144,449	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	9,811	-	-	-
Use of Money & Property Total	\$ 154,261	\$ -	\$ -	\$ -
Total SF Rd Corridor Tax Share Fund (406)	\$ 154,261	\$ -	\$ -	\$ -
Library Mitigation Fee Fund (407)				
Licenses & Permits				
30872 Library mitigation fee AB1600	\$ -	\$ -	\$ -	\$ 31,945
Licenses & Permits Total	\$ -	\$ -	\$ -	\$ 31,945
Total Library Mitigation Fee Fund (407)	\$ -	\$ -	\$ -	\$ 31,945
Capital Projects Total	\$ 23,277,891	\$ 10,614,830	\$ 12,019,094	\$ 13,772,745
Enterprise				
Recreation Fund (501)				
Charges for Services				
35200 Rental civic auditorium	\$ 325,266	\$ 275,000	\$ 275,000	\$ 330,000
35210 Rental bldgs/facilities	437,367	352,000	352,000	380,500
35230 Contract classes	331,570	357,000	365,140	320,000
35231 Registrations fees	112,893	50,000	50,000	60,000
35233 Tournaments	3,400	10,000	10,000	10,000
35234 Program/ registration revenue	41,872	28,500	28,500	30,200
35235 Event delivery fee	1,100	4,000	4,000	500
35236 Parks filming fee	12,475	17,000	17,000	17,000
35237 Equipment rental	-	94,500	94,500	56,000
35240 Scholl golf course fees	137,500	165,000	165,000	165,000
35250 Field rental	458,157	420,500	420,500	425,500
35260 Sports leagues	308,345	257,500	257,500	257,500
35261 Aquatics	735	8,000	8,000	8,000
35262 Activity cards	31,573	19,000	35,822	40,000
35280 Camps	281,045	228,000	228,256	260,500
35290 Aquatics fees	3,306	24,000	24,000	19,000
35310 Concession	33,342	30,500	30,500	33,000
35550 Parking garage revenue	128,435	134,500	134,500	134,500
Charges for Services Total	\$ 2,648,382	\$ 2,475,000	\$ 2,500,218	\$ 2,547,200
Miscellaneous Revenue				
38500 Donations & contribution	\$ 1,500	\$ 500	\$ 500	\$ 500
38525 Sponsorships	5,378	500	500	-
38560 Miscellaneous revenue	19,950	16,500	16,500	17,000
38568 Contractual cost reduction	1,804	-	-	-
38700 Rental income	318,959	318,000	318,000	336,000
38710 Interest & inv. revenue	41,485	25,000	25,000	35,000
38715 Interest & inv. GASB 31	2,650	-	-	-
38800 Proprietary grants	175,000	175,000	175,000	175,000
Miscellaneous Revenue Total	\$ 566,725	\$ 535,500	\$ 535,500	\$ 563,500
Total Recreation Fund (501)	\$ 3,215,107	\$ 3,010,500	\$ 3,035,718	\$ 3,110,700

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Hazardous Disposal Fund (510)				
Charges for Services				
35650 Hazardous permits	\$ 603,721	\$ 581,179	\$ 581,179	\$ 650,000
35660 Hazardous billing fees	600,254	619,984	619,984	510,000
35670 Hazardous disposal fees	7,517	6,110	6,110	10,000
35680 Industrial waste permits	335,273	359,309	359,309	340,000
Charges for Services Total	\$ 1,546,765	\$ 1,566,582	\$ 1,566,582	\$ 1,510,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 39,398	\$ 30,684	\$ 30,684	\$ 25,000
38568 Contractual cost reduction	43	-	-	-
38569 Citywide collection revenue	4,912	-	-	10,000
38710 Interest & inv. revenue	9,994	5,672	5,672	6,000
38715 Interest & inv. GASB 31	771	-	-	-
38800 Proprietary grants	56,374	105,207	105,207	56,000
39080 Sales of property	2,950	-	-	-
Miscellaneous Revenue Total	\$ 114,443	\$ 141,563	\$ 141,563	\$ 97,000
Total Hazardous Disposal Fund (510)	\$ 1,661,208	\$ 1,708,145	\$ 1,708,145	\$ 1,607,000
Parking Fund (520)				
Charges for Services				
35500 Parking tickets	\$ 3,951,248	\$ 3,856,000	\$ 3,856,000	\$ 3,900,000
35520 Collectible jobs-agency	95,520	81,000	81,000	80,000
35532 Parking meters Glendale street	1,137,314	1,567,000	1,567,000	1,567,000
35535 Parking meters Glendale lots	752,726	560,000	560,000	560,000
35540 Parking meters Montrose	106,679	98,000	98,000	110,000
35550 Parking garage revenue	2,189,670	2,257,000	2,257,000	2,395,000
35560 Street permits	70,197	71,000	71,000	130,000
Charges for Services Total	\$ 8,303,355	\$ 8,490,000	\$ 8,490,000	\$ 8,742,000
Miscellaneous Revenue				
38559 Miscellaneous deferred revenue	\$ 136	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	43,712	-	-	-
38568 Contractual cost reduction	468	-	-	-
38710 Interest & inv. revenue	54,604	60,000	60,000	50,000
38715 Interest & inv. GASB 31	1,356	-	-	-
Miscellaneous Revenue Total	\$ 100,276	\$ 60,000	\$ 60,000	\$ 50,000
Total Parking Fund (520)	\$ 8,403,631	\$ 8,550,000	\$ 8,550,000	\$ 8,792,000
Sewer Fund (525)				
Charges for Services				
35900 Sewer service fees	\$ 14,930,659	\$ 13,782,000	\$ 13,782,000	\$ -
35901 Sewer flat rate	-	-	-	1,820,000
35902 Sewer multi-family user group	-	-	-	5,180,000
35903 Sewer commercial low strength	-	-	-	1,400,000
35904 Sewer commercial medi strength	-	-	-	1,400,000
35905 Sewer commerical high strength	-	-	-	140,000
35906 Sewer SFR usage revenue	-	-	-	4,060,000
35920 Sewer facility charge	785,535	1,236,000	1,236,000	-
Charges for Services Total	\$ 15,716,193	\$ 15,018,000	\$ 15,018,000	\$ 14,000,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 93,618	\$ -	\$ -	\$ -
38568 Contractual cost reduction	1,507	-	-	-
38710 Interest & inv. revenue	703,922	672,000	672,000	600,000
38715 Interest & inv. GASB 31	9,777	-	-	-
39080 Sales of property	43,550	-	-	-
Miscellaneous Revenue Total	\$ 852,374	\$ 672,000	\$ 672,000	\$ 600,000
Total Sewer Fund (525)	\$ 16,568,567	\$ 15,690,000	\$ 15,690,000	\$ 14,600,000
Refuse Disposal Fund (530)				
Revenues from Other Agencies				
32501 Recyclables - State grant	\$ 90,715	\$ 43,000	\$ 43,000	\$ 43,000
Revenues from Other Agencies Total	\$ 90,715	\$ 43,000	\$ 43,000	\$ 43,000
Charges for Services				
36010 Commercial refuse fees	\$ 2,736,579	\$ 4,367,000	\$ 4,367,000	\$ 2,500,000
36011 Residential refuse fee	11,603,571	10,881,000	10,881,000	11,000,000
36012 Bin rental fee	4,086,114	4,047,000	4,047,000	-
36013 Comm. bin service-multi units	-	-	-	2,050,000
36014 Comm. bin service-business	-	-	-	2,050,000
36020 Refuse bin drop-off fees	33,957	69,000	69,000	40,000
36030 Sale of recyclables	545,440	647,000	647,000	410,000
36040 AB 939 fees	1,451,280	1,156,000	1,156,000	1,490,000
Charges for Services Total	\$ 20,456,940	\$ 21,167,000	\$ 21,167,000	\$ 19,540,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 20,141	\$ -	\$ -	\$ -
38568 Contractual cost reduction	486	-	-	-
38710 Interest & inv. revenue	237,326	220,000	220,000	200,000
38715 Interest & inv. GASB 31	12,055	-	-	-
39080 Sales of property	52,300	-	-	-
Miscellaneous Revenue Total	\$ 322,308	\$ 220,000	\$ 220,000	\$ 200,000
Total Refuse Disposal Fund (530)	\$ 20,869,963	\$ 21,430,000	\$ 21,430,000	\$ 19,783,000
Electric Surplus Fund (550)				
Miscellaneous Revenue				
38568 Contractual cost reduction	\$ 644	\$ -	\$ -	\$ -
Miscellaneous Revenue Total	\$ 644	\$ -	\$ -	\$ -
Total Electric Surplus Fund (550)	\$ 644	\$ -	\$ -	\$ -
Electric Works Revenue Fund (552)				
Charges for Services				
36250 Electric domestic sales	\$ 54,417,512	\$ 60,852,200	\$ 60,852,200	\$ 61,042,600
36251 Green rate sales - domestic	514,563	780,000	780,000	-
36260 Electric commercial sale	99,089,555	102,151,000	102,151,000	104,079,300
36261 Green rate sales - commercial	105,272	122,000	122,000	-
36270 Electric st light sales	4,535	4,000	4,000	3,224,465
36280 Electric wholesale sales	17,523,262	19,500,000	19,500,000	19,500,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
36282 Gas wholesale sales	1,303,572	2,500,000	2,500,000	2,500,000
36290 Electric sale to utilities	17,807,773	13,000,000	13,000,000	1,500,000
36291 Gas sales to other utilities	5,241,369	2,000,000	2,000,000	-
Charges for Services Total	\$ 196,007,412	\$ 200,909,200	\$ 200,909,200	\$ 191,846,365
Miscellaneous Revenue				
38500 Donations & contribution	\$ -	\$ 1,400,000	\$ 1,400,000	\$ -
38560 Miscellaneous revenue	2,407,490	2,000,000	2,000,000	-
38561 Fiber optic revenue	259,901	200,000	200,000	175,000
38564 Customer paid OT revenue	50,482	40,000	40,000	100,000
38568 Contractual cost reduction	35,701	-	-	-
38700 Rental income	222,460	200,000	200,000	751,190
38710 Interest & inv. revenue	857,175	800,000	800,000	800,000
38715 Interest & inv. GASB 31	(46,369)	-	-	-
38770 Collectible jobs - A & G	477,856	30,000	30,000	4,238,400
38800 Proprietary grants	4,028,259	1,000,000	1,000,000	150,000
39080 Sales of property	583,920	-	-	-
Miscellaneous Revenue Total	\$ 8,876,875	\$ 5,670,000	\$ 5,670,000	\$ 6,214,590
Total Electric Works Revenue Fund (552)	\$ 204,884,287	\$ 206,579,200	\$ 206,579,200	\$ 198,060,955
Electric Depreciation Fund (553)				
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 20,232,493	\$ 20,232,493	\$ 24,700,000
37680 Depreciation-vehicles	-	900,000	900,000	900,000
Interfund Revenue Total	\$ -	\$ 21,132,493	\$ 21,132,493	\$ 25,600,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 830,149	\$ -	\$ -	\$ -
38568 Contractual cost reduction	264	-	-	-
Miscellaneous Revenue Total	\$ 830,414	\$ -	\$ -	\$ -
Total Electric Depreciation Fund (553)	\$ 830,414	\$ 21,132,493	\$ 21,132,493	\$ 25,600,000
Water Works Revenue Fund (572)				
Charges for Services				
36600 Water metered sales	\$ 27,414,558	\$ 41,951,700	\$ 41,951,700	\$ 46,072,200
36601 Water metered sales - recycled	980,585	1,223,300	1,223,300	-
36602 Single family revenue	4,390,946	-	-	-
36603 Multi-family revenue	3,313,330	-	-	-
36604 Commercial revenue	1,846,856	-	-	-
36605 Irrigation revenue	221,268	-	-	-
36606 Single family adjustable rev	622,163	-	-	-
36607 Multi family adjustable rev	695,117	-	-	-
36608 Commercial adjustable rev	187,222	-	-	-
36609 Irrigation adjustable revenue	18,455	-	-	-
36620 Water private fire	808,279	581,800	581,800	-
36640 Water other sales	552,334	400,000	400,000	400,000
36664 Commercial recycled water adj	36,800	-	-	-
36665 Irrigation recycled water adj	10,317	-	-	-
36668 Commercial recycled water	125,504	-	-	-
36669 Irrigation recycled water	134,826	-	-	-
Charges for Services Total	\$ 41,358,560	\$ 44,156,800	\$ 44,156,800	\$ 46,472,200

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Miscellaneous Revenue				
38500 Donations & contribution	\$ -	\$ 450,000	\$ 450,000	\$ -
38560 Miscellaneous revenue	1,266,846	1,000,000	1,000,000	800,000
38568 Contractual cost reduction	11,235	-	-	-
38700 Rental income	250,284	100,000	100,000	100,000
38710 Interest & inv. revenue	195	-	-	-
38760 Collectible jobs O/H	10,400	30,000	30,000	30,000
38770 Collectible jobs - A & G	335,821	-	-	-
38800 Proprietary grants	1,309,064	800,000	800,000	150,000
39080 Sales of property	37,845	10,000	10,000	-
Miscellaneous Revenue Total	\$ 3,221,690	\$ 2,390,000	\$ 2,390,000	\$ 1,080,000
Total Water Works Revenue Fund (572)	\$ 44,580,251	\$ 46,546,800	\$ 46,546,800	\$ 47,552,200
Water Depreciation Fund (573)				
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 3,412,338	\$ 3,412,338	\$ 5,150,000
37680 Depreciation-vehicles	-	300,000	300,000	400,000
Interfund Revenue Total	\$ -	\$ 3,712,338	\$ 3,712,338	\$ 5,550,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 189,540	\$ -	\$ -	\$ -
38568 Contractual cost reduction	3,609	-	-	-
Miscellaneous Revenue Total	\$ 193,149	\$ -	\$ -	\$ -
Total Water Depreciation Fund (573)	\$ 193,149	\$ 3,712,338	\$ 3,712,338	\$ 5,550,000
Fire Communication Fund (701)				
Charges for Services				
34640 Fire communication - tri city	\$ 1,462,317	\$ 1,479,531	\$ 1,479,531	\$ 1,333,410
34641 Fire comm fees - contract city	1,554,441	1,596,383	1,596,383	1,652,101
34642 Fire comm O/H - tri city	107,119	101,537	101,537	117,176
34643 Fire comm O/H -contracts city	99,588	101,660	101,660	88,149
Charges for Services Total	\$ 3,223,465	\$ 3,279,111	\$ 3,279,111	\$ 3,190,836
Miscellaneous Revenue				
38565 Fire comm - capital contribut	\$ 622,080	\$ 622,080	\$ 622,080	\$ 622,080
38568 Contractual cost reduction	6	-	-	-
38710 Interest & inv. revenue	39,357	45,226	45,226	43,353
38715 Interest & inv. GASB 31	2,285	-	-	-
Miscellaneous Revenue Total	\$ 663,728	\$ 667,306	\$ 667,306	\$ 665,433
Total Fire Communication Fund (701)	\$ 3,887,193	\$ 3,946,417	\$ 3,946,417	\$ 3,856,269
Enterprise Total	\$ 305,094,414	\$ 332,305,893	\$ 332,331,111	\$ 328,512,124

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
<u>Internal Service</u>				
Fleet / Equipment Management Fund (601)				
Charges for Services				
36030 Sale of recyclables	\$ 15,927	\$ -	\$ -	\$ -
37110 Charges for vehicles	10,651,248	11,631,438	11,631,438	11,622,584
37111 Charges for equipment usage	194,594	-	-	-
Charges for Services Total	\$ 10,861,769	\$ 11,631,438	\$ 11,631,438	\$ 11,622,584
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 84	\$ -	\$ -	\$ -
38568 Contractual cost reduction	11,321	-	-	-
38710 Interest & inv. revenue	140,171	155,000	155,000	120,000
38715 Interest & inv. GASB 31	(7,509)	-	-	-
39080 Sales of property	192,980	-	-	-
Miscellaneous Revenue Total	\$ 337,046	\$ 155,000	\$ 155,000	\$ 120,000
Total Fleet / Equipment Management Fund (601)	\$ 11,198,815	\$ 11,786,438	\$ 11,786,438	\$ 11,742,584
Joint Helicopter Operation Fund (602)				
Charges for Services				
34676 Joint air support maint. fee	\$ 307,941	\$ 497,561	\$ 497,561	\$ 2,243,395
Charges for Services Total	\$ 307,941	\$ 497,561	\$ 497,561	\$ 2,243,395
Miscellaneous Revenue				
38510 City's contribution	\$ 392,124	\$ 606,685	\$ 606,685	\$ 912,520
38568 Contractual cost reduction	2,633	-	-	-
38710 Interest & inv. revenue	34,943	30,000	30,000	30,000
38715 Interest & inv. GASB 31	1,322	-	-	-
Miscellaneous Revenue Total	\$ 431,022	\$ 636,685	\$ 636,685	\$ 942,520
Total Joint Helicopter Operation Fund (602)	\$ 738,963	\$ 1,134,246	\$ 1,134,246	\$ 3,185,915
ISD Infrastructure Fund (603)				
Charges for Services				
37150 ISD Service Charge	\$ 4,826,926	\$ 5,528,607	\$ 5,992,079	\$ 8,464,079
Charges for Services Total	\$ 4,826,926	\$ 5,528,607	\$ 5,992,079	\$ 8,464,079
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 120	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	17,418	20,000	20,000	25,000
38715 Interest & inv. GASB 31	849	-	-	-
Miscellaneous Revenue Total	\$ 18,387	\$ 20,000	\$ 20,000	\$ 25,000
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 730,226	\$ -	\$ -	\$ -
39120 Transfer-Capital Funds	90,000	-	-	-
39210 Transfer-Internal Service Fund	600,000	700,000	700,000	-
Operating Transfer from Other Funds Total	\$ 1,420,226	\$ 700,000	\$ 700,000	\$ -
Total ISD Infrastructure Fund (603)	\$ 6,265,539	\$ 6,248,607	\$ 6,712,079	\$ 8,489,079

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
ISD Applications Fund (604)				
Revenues from Other Agencies				
32610 State grants	\$ -	\$ -	\$ 49,074	\$ -
Revenues from Other Agencies Total	\$ -	\$ -	\$ 49,074	\$ -
Charges for Services				
34502 Technology fees	\$ 441,719	\$ 320,000	\$ 320,000	\$ 700,000
37150 ISD Service Charge	5,316,945	5,855,745	5,855,745	5,406,467
Charges for Services Total	\$ 5,758,664	\$ 6,175,745	\$ 6,175,745	\$ 6,106,467
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 36	\$ -	\$ -	\$ -
38568 Contractual cost reduction	22,000	-	-	-
38710 Interest & inv. revenue	47,571	35,000	35,000	40,000
38715 Interest & inv. GASB 31	742	-	-	-
Miscellaneous Revenue Total	\$ 70,349	\$ 35,000	\$ 35,000	\$ 40,000
Total ISD Applications Fund (604)	\$ 5,829,013	\$ 6,210,745	\$ 6,259,819	\$ 6,146,467
Unemployment Insurance Fund (610)				
Charges for Services				
37001 Charges for self-insured	\$ 164,321	\$ 335,120	\$ 335,120	\$ 310,738
Charges for Services Total	\$ 164,321	\$ 335,120	\$ 335,120	\$ 310,738
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 5,429	\$ 6,000	\$ 6,000	\$ 5,000
38715 Interest & inv. GASB 31	(276)	-	-	-
Miscellaneous Revenue Total	\$ 5,153	\$ 6,000	\$ 6,000	\$ 5,000
Total Unemployment Insurance Fund (610)	\$ 169,473	\$ 341,120	\$ 341,120	\$ 315,738
Liability Insurance Fund (612)				
Charges for Services				
37001 Charges for self-insured	\$ 4,551,064	\$ 5,912,391	\$ 7,856,465	\$ 6,610,540
37002 Charges for excess liab insura	1,452,168	1,636,733	1,636,733	649,167
37003 Charges for auto insurance	430,262	305,000	305,000	305,000
Charges for Services Total	\$ 6,433,494	\$ 7,854,124	\$ 9,798,198	\$ 7,564,707
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 2,332	\$ -	\$ -	\$ -
38563 Claims recovery	1,100,000	-	-	-
38568 Contractual cost reduction	15,967	-	-	-
38710 Interest & inv. revenue	129,607	120,000	120,000	100,000
38715 Interest & inv. GASB 31	11,250	-	-	-
Miscellaneous Revenue Total	\$ 1,259,154	\$ 120,000	\$ 120,000	\$ 100,000
Total Liability Insurance Fund (612)	\$ 7,692,649	\$ 7,974,124	\$ 9,918,198	\$ 7,664,707

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Compensation Insurance Fund (614)				
Charges for Services				
37000 Charges for EAP	\$ 44,353	\$ -	\$ -	\$ 34,000
37001 Charges for self-insured	12,446,626	12,979,852	12,979,852	12,330,377
Charges for Services Total	\$ 12,490,978	\$ 12,979,852	\$ 12,979,852	\$ 12,364,377
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 385	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	170,221	150,000	150,000	120,000
38715 Interest & inv. GASB 31	10,821	-	-	-
Miscellaneous Revenue Total	\$ 181,427	\$ 150,000	\$ 150,000	\$ 120,000
Total Compensation Insurance Fund (614)	\$ 12,672,406	\$ 13,129,852	\$ 13,129,852	\$ 12,484,377
Dental Insurance Fund (615)				
Charges for Services				
37031 Charges for ins-HMO ER	\$ 185,727	\$ 187,121	\$ 187,121	\$ 185,109
37032 Charges for ins-HMO EE	17	22	22	388
37033 Charges for ins-PPO ER	1,037,361	1,060,350	1,060,350	971,822
37034 Charges for ins-PPO EE	111,894	110,550	110,550	128,035
37035 Charges for ins-retirees HMO	15,285	14,888	14,888	18,046
37036 Charges for ins-retirees PPO	229,389	225,983	225,983	257,707
37080 Charges for ins-dental	4,138	4,000	4,000	-
Charges for Services Total	\$ 1,583,810	\$ 1,602,914	\$ 1,602,914	\$ 1,561,107
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 5,195	\$ 5,000	\$ 5,000	\$ 5,000
38715 Interest & inv. GASB 31	133	-	-	-
Miscellaneous Revenue Total	\$ 5,329	\$ 5,000	\$ 5,000	\$ 5,000
Total Dental Insurance Fund (615)	\$ 1,589,139	\$ 1,607,914	\$ 1,607,914	\$ 1,566,107
Medical Insurance Fund (616)				
Charges for Services				
37004 Charges for FSA amin fee	\$ -	\$ 24,000	\$ 24,000	\$ 674,000
37031 Charges for ins-HMO ER	5,146,730	5,373,169	5,373,169	5,328,643
37032 Charges for ins-HMO EE	2,086,321	2,082,469	2,082,469	2,108,249
37033 Charges for ins-PPO ER	9,780,794	10,430,270	10,430,270	9,473,144
37034 Charges for ins-PPO EE	3,078,583	3,089,198	3,089,198	2,889,972
37035 Charges for ins-retirees HMO	937,454	931,636	931,636	1,011,136
37036 Charges for ins-retirees PPO	3,232,459	3,287,074	3,287,074	3,259,906
37070 Charges for ins-other	29,265	24,000	24,000	-
Charges for Services Total	\$ 24,291,605	\$ 25,241,816	\$ 25,241,816	\$ 24,745,050
Miscellaneous Revenue				
38527 Rebate revenue	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
38560 Miscellaneous revenue	445,172	492,726	492,726	-
38710 Interest & inv. revenue	29,070	25,000	25,000	25,000
38715 Interest & inv. GASB 31	4,496	-	-	-
Miscellaneous Revenue Total	\$ 478,739	\$ 587,726	\$ 587,726	\$ 95,000
Total Medical Insurance Fund (616)	\$ 24,770,344	\$ 25,829,542	\$ 25,829,542	\$ 24,840,050

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Vision Insurance Fund (617)				
Charges for Services				
37090 Charges for ins-vision	\$ 341,557	\$ 348,065	\$ 348,065	\$ 279,816
Charges for Services Total	\$ 341,557	\$ 348,065	\$ 348,065	\$ 279,816
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 3,710	\$ 3,000	\$ 3,000	\$ 3,000
38715 Interest & inv. GASB 31	234	-	-	-
Miscellaneous Revenue Total	\$ 3,944	\$ 3,000	\$ 3,000	\$ 3,000
Total Vision Insurance Fund (617)	\$ 345,501	\$ 351,065	\$ 351,065	\$ 282,816
Employee Benefits Fund (640)				
Charges for Services				
37101 Charges for employee vac/comp	\$ 3,543,539	\$ 3,701,865	\$ 3,701,865	\$ 3,389,648
37102 Charges for employee comp time	1,936,967	1,809,214	1,809,214	1,825,907
Charges for Services Total	\$ 5,480,506	\$ 5,511,079	\$ 5,511,079	\$ 5,215,555
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 79,803	\$ 70,000	\$ 70,000	\$ 65,000
38715 Interest & inv. GASB 31	5,876	-	-	-
Miscellaneous Revenue Total	\$ 85,679	\$ 70,000	\$ 70,000	\$ 65,000
Total Employee Benefits Fund (640)	\$ 5,566,185	\$ 5,581,079	\$ 5,581,079	\$ 5,280,555
RHSP Benefits Fund (641)				
Charges for Services				
37100 Charges for empl benefits	\$ 3,865,049	\$ 3,997,957	\$ 3,997,957	\$ 3,642,434
Charges for Services Total	\$ 3,865,049	\$ 3,997,957	\$ 3,997,957	\$ 3,642,434
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 67,550	\$ 65,000	\$ 65,000	\$ 50,000
38715 Interest & inv. GASB 31	5,779	-	-	-
Miscellaneous Revenue Total	\$ 73,329	\$ 65,000	\$ 65,000	\$ 50,000
Total RHSP Benefits Fund (641)	\$ 3,938,378	\$ 4,062,957	\$ 4,062,957	\$ 3,692,434
Post Employment Benefits Fund (642)				
Charges for Services				
37103 Sick leave retired	\$ 173,648	\$ 222,116	\$ 222,116	\$ 202,342
37106 Charges for PARS supple retire	-	-	1,990,430	1,990,430
Charges for Services Total	\$ 173,648	\$ 222,116	\$ 2,212,546	\$ 2,192,772
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 7,566	\$ -	\$ -	\$ -
38567 Pension stabilization revenue	5,640,000	-	-	-
38710 Interest & inv. revenue	5,345	9,000	9,000	40,000
38715 Interest & inv. GASB 31	(7)	-	-	-
Miscellaneous Revenue Total	\$ 5,652,904	\$ 9,000	\$ 9,000	\$ 40,000
Total Post Employment Benefits Fund (642)	\$ 5,826,552	\$ 231,116	\$ 2,221,546	\$ 2,232,772

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
ISD Wireless Fund (660)				
Revenues from Other Agencies				
31456 Domestic preparedness grant	\$ -	\$ -	\$ 1,357,854	\$ -
31458 Homeland security grant	-	-	2,624,252	-
Revenues from Other Agencies Total	\$ -	\$ -	\$ 3,982,106	\$ -
Charges for Services				
34675 Wireless communication fee	\$ 8,600	\$ -	\$ -	\$ -
37150 ISD Service Charge	3,444,847	3,292,157	3,292,157	4,249,060
Charges for Services Total	\$ 3,453,447	\$ 3,292,157	\$ 3,292,157	\$ 4,249,060
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 7,230	\$ -	\$ -	\$ -
38568 Contractual cost reduction	1,085	-	-	-
38710 Interest & inv. revenue	7,222	10,000	10,000	5,000
38715 Interest & inv. GASB 31	(657)	-	-	-
Miscellaneous Revenue Total	\$ 14,880	\$ 10,000	\$ 10,000	\$ 5,000
Total ISD Wireless Fund (660)	\$ 3,468,327	\$ 3,302,157	\$ 7,284,263	\$ 4,254,060
Internal Service Total	\$ 90,071,283	\$ 87,790,962	\$ 96,220,118	\$ 92,177,661
GRAND TOTAL	\$ 798,910,866	\$ 689,881,956	\$ 709,722,436	\$ 693,162,173

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2014**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2013	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
General Fund - 101	\$ 59,566,196	\$ 144,975,769	\$ 23,657,000	\$ 168,632,769	\$ 134,207,123
Special Revenue Funds					
201 - CDBG Fund	\$ -	\$ 2,070,500	\$ -	\$ 2,070,500	\$ 785,966
202 - Housing Assistance Fund	4,008,361	31,101,097	-	31,101,097	2,134,000
203 - Home Grant Fund	-	1,261,763	-	1,261,763	297,600
204 - Supportive Housing Grant Fund	-	2,366,587	-	2,366,587	199,403
205 - Emergency Solutions Grant Fund	-	242,624	-	242,624	84,052
206 - Workforce Investment Act Fund	477,220	4,574,000	-	4,574,000	2,732,589
210 - Urban Art Fund	984,312	-	-	-	-
211 - Glendale Youth Alliance Fund	51,840	1,743,108	-	1,743,108	1,493,737
212 - BEGIN Affordable Homeownership Fund	-	-	-	-	-
213 - Low&Mod Income Housing Asset Fund	11,489,983	551,646	-	551,646	47,010
214 - 2011 TABs-Housing Projects Fund	-	-	-	-	-
251 - Air Quality Improvement Fund	213,674	243,000	-	243,000	201,649
252 - Public Works Special Grants Fund	-	709,000	-	709,000	-
253 - San Fernando Landscape District Fund	42,671	75,000	-	75,000	-
254 - Measure R Local Return Fund	3,113,488	2,072,000	-	2,072,000	-
255 - Measure R-Regional Return Fund	-	2,825,000	-	2,825,000	-
256 - Transit Prop A Local Return Fund	8,614,949	3,480,000	-	3,480,000	113,458
257 - Transit Prop C Local Return Fund	3,205,186	2,833,000	-	2,833,000	205,285
258 - Transit Utility Fund	-	15,707,067	-	15,707,067	302,313
260 - Asset Forfeiture Fund	995,863	-	-	-	414,315
261 - Police Special Grants Fund	-	948,107	-	948,107	869,892
262 - Supplemental Law Enforcement Fund	67,358	387,627	-	387,627	379,337
265 - Fire Grant Fund	290,930	-	-	-	-
266 - Fire Mutual Aid Fund	9,345	100,000	-	100,000	96,845
267 - Special Events Fund	-	838,277	-	838,277	787,374
270 - Nutritional Meals Grant Fund	-	312,390	60,000	372,390	147,549
275 - Library Fund	2,023,074	175,019	-	175,019	57,409
280 - Cable Access Fund	1,012,034	630,000	-	630,000	-
290 - Electric Public Benefit Fund	1,629,611	5,954,000	-	5,954,000	466,031
511 - Emergency Medical Services Fund	(2,716,757)	7,164,000	-	7,164,000	3,689,250
Total Special Revenue Funds	\$ 35,513,141	\$ 88,364,812	\$ 60,000	\$ 88,424,812	\$ 15,505,064
Debt Service Funds					
303 - Police Building Project Fund	\$ 31,870,372	\$ 250,000	\$ -	\$ 250,000	\$ -
306 - Capital Leases Fund	-	-	1,392,062	1,392,062	-
Total Debt Service Funds	\$ 31,870,372	\$ 250,000	\$ 1,392,062	\$ 1,642,062	\$ -
Capital Projects Funds					
401 - Capital Improvement Fund	\$ 12,351,547	\$ 4,075,000	\$ 1,722,062	\$ 5,797,062	\$ 714,100
402 - State Gas Tax Fund	12,466,454	6,118,503	-	6,118,503	-
403 - Landfill Postclosure Fund	22,349,996	-	1,500,000	1,500,000	-
405 - Parks Mitigation Fee Fund	4,456,682	325,235	-	325,235	115,000
407 - Library Mitigation Fee Fund	1,146,221	31,945	-	31,945	-
408 - Parks Quimby Fee Fund	350,613	-	-	-	-
Total Capital Projects Funds	\$ 53,121,512	\$ 10,550,683	\$ 3,222,062	\$ 13,772,745	\$ 829,100

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2014**

Appropriations (Continued)						Projected Fund Balance 6/30/2014	
Maintenance & Operation	Capital Outlay	Capital Projects	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 35,839,928	\$ 294,855	\$ -	\$ -	\$ 390,000	\$ 170,731,906	\$ 57,467,059	\$ (2,099,137)
\$ 780,998	\$ -	\$ 500,036	\$ -	\$ -	\$ 2,067,000	\$ 3,500	\$ 3,500
28,761,786	-	-	-	-	30,895,786	4,213,672	205,311
964,163	-	-	-	-	1,261,763	-	-
2,167,184	-	-	-	-	2,366,587	-	-
158,572	-	-	-	-	242,624	-	-
1,841,411	-	-	-	-	4,574,000	477,220	-
-	-	-	-	-	-	984,312	-
249,371	-	-	-	-	1,743,108	51,840	-
-	-	-	-	-	-	-	-
567,658	-	-	-	-	614,668	11,426,961	(63,022)
-	-	-	-	-	-	-	-
103,524	-	-	-	-	305,173	151,501	(62,173)
-	-	709,000	-	-	709,000	-	-
81,124	-	-	-	-	81,124	36,547	(6,124)
-	306,000	1,690,000	-	-	1,996,000	3,189,488	76,000
-	-	2,025,000	-	-	2,025,000	800,000	800,000
3,169,162	1,757,000	-	-	-	5,039,620	7,055,329	(1,559,620)
3,376,985	-	-	-	-	3,582,270	2,455,916	(749,270)
8,769,754	5,075,000	1,560,000	-	-	15,707,067	-	-
199,317	-	-	-	-	613,632	382,231	(613,632)
78,215	-	-	-	-	948,107	-	-
8,290	-	-	-	-	387,627	67,358	-
-	-	-	-	-	-	290,930	-
3,155	-	-	-	-	100,000	9,345	-
50,903	-	-	-	-	838,277	-	-
224,841	-	-	-	-	372,390	-	-
147,610	-	-	-	-	205,019	1,993,074	(30,000)
-	-	-	-	-	-	1,642,034	630,000
5,842,083	-	-	-	-	6,308,114	1,275,497	(354,114)
3,310,190	-	-	-	-	6,999,440	(2,552,197)	164,560
\$ 60,856,296	\$ 7,138,000	\$ 6,484,036	\$ -	\$ -	\$ 89,983,396	\$ 33,954,557	\$ (1,558,584)
\$ 2,700,000	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000	\$ 29,420,372	\$ (2,450,000)
1,392,062	-	-	-	-	1,392,062	-	-
\$ 4,092,062	\$ -	\$ -	\$ -	\$ -	\$ 4,092,062	\$ 29,420,372	\$ (2,450,000)
\$ 792,000	\$ -	\$ 4,449,636	\$ -	\$ 2,892,062	\$ 8,847,798	\$ 9,300,811	\$ (3,050,736)
1,610,000	-	4,408,000	-	-	6,018,000	12,566,957	100,503
-	-	-	-	-	-	23,849,996	1,500,000
-	-	485,000	-	-	600,000	4,181,917	(274,765)
-	-	-	-	-	-	1,178,166	31,945
-	-	-	-	-	-	350,613	-
\$ 2,402,000	\$ -	\$ 9,342,636	\$ -	\$ 2,892,062	\$ 15,465,798	\$ 51,428,459	\$ (1,693,053)

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2014**

Fund Type - Fund Name	Estimated Fund Balance 7/1/2013	Resources			Appropriations
	Total	Revenues	Transfers In	Total Resources	Salaries & Benefits
Enterprise Funds					
501 - Recreation Fund	\$ 3,914,091	\$ 3,110,700	\$ -	\$ 3,110,700	\$ 2,039,655
510 - Hazardous Disposal Fund	1,324,105	1,607,000	-	1,607,000	1,067,274
520 - Parking Fund	31,927,237	8,792,000	-	8,792,000	2,701,345
525 - Sewer Fund	216,956,048	14,600,000	-	14,600,000	3,185,209
530 - Refuse Disposal Fund	35,806,046	19,783,000	-	19,783,000	7,857,577
550 - Electric Surplus Fund	295,559,790	-	-	-	-
551 - Electric Operation Fund	1,814,630	-	-	-	6,986,953
552 - Electric Works Revenue Fund	(18,537,236)	198,060,955	-	198,060,955	21,720,383
553 - Electric Depreciation Fund	27,986,989	25,600,000	-	25,600,000	2,506,200
554 - Electric-SCAQMD State Sales Fund	690,766	-	-	-	-
570 - Water Surplus Fund	66,443,854	-	-	-	-
572 - Water Works Revenue Fund	33,829,677	47,552,200	-	47,552,200	6,199,513
573 - Water Depreciation Fund	57,987	5,550,000	-	5,550,000	947,900
701 - Fire Communication Fund	5,746,899	3,856,269	-	3,856,269	2,390,766
Total Enterprise Funds	\$ 703,520,883	\$ 328,512,124	\$ -	\$ 328,512,124	\$ 57,602,775
Internal Service Funds					
601 - Fleet / Equipment Management Fund	\$ 22,893,670	\$ 11,742,584	\$ -	\$ 11,742,584	\$ 4,144,683
602 - Joint Helicopter Operation Fund	3,783,396	3,185,915	-	3,185,915	153,117
603 - ISD Infrastructure Fund	2,312,527	8,489,079	-	8,489,079	3,266,289
604 - ISD Applications Fund	4,522,953	6,146,467	-	6,146,467	2,962,821
610 - Unemployment Insurance Fund	458,268	315,738	-	315,738	-
612 - Liability Insurance Fund	660,926	7,664,707	-	7,664,707	323,238
614 - Compensation Insurance Fund	(17,701,885)	12,484,377	-	12,484,377	954,474
615 - Dental Insurance Fund	374,539	1,566,107	-	1,566,107	-
616 - Medical Insurance Fund	2,338,223	24,840,050	-	24,840,050	-
617 - Vision Insurance Fund	326,969	282,816	-	282,816	-
640 - Employee Benefits Fund	(3,819,778)	5,280,555	-	5,280,555	23,548
641 - RHSP Benefits Fund	(2,383,071)	3,692,434	-	3,692,434	5,841
642 - Post Employment Benefits Fund	5,690,885	2,232,772	-	2,232,772	-
660 - ISD Wireless Fund	4,140,458	4,254,060	-	4,254,060	1,127,296
Total Internal Service Funds	\$ 23,598,079	\$ 92,177,661	\$ -	\$ 92,177,661	\$ 12,961,307
GRAND TOTAL	\$ 907,190,184	\$ 664,831,049	\$ 28,331,124	\$ 693,162,173	\$ 221,105,369

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2014**

Appropriations (Continued)						Projected Fund Balance 6/30/2014	
Maintenance & Operation	Capital Outlay	Capital Projects	Allocation Offset	Transfers	Total Appropriations	Total	Surplus/(Use of Fund Balance)
\$ 1,212,292	\$ -	\$ 807,500	\$ -	\$ -	\$ 4,059,447	\$ 2,965,344	\$ (948,747)
539,726	-	-	-	-	1,607,000	1,324,105	-
5,464,436	244,000	300,000	-	1,900,000	10,609,781	30,109,456	(1,817,781)
15,932,337	-	9,995,000	-	-	29,112,546	202,443,502	(14,512,546)
12,177,570	425,000	-	-	2,542,062	23,002,209	32,586,837	(3,219,209)
-	-	-	-	-	-	295,559,790	-
22,813,452	-	-	(29,800,405)	-	-	1,814,630	-
175,933,234	-	-	-	20,607,000	218,260,617	(38,736,898)	(20,199,662)
10,548,600	424,018	413,000	-	-	13,891,818	39,695,171	11,708,182
-	-	-	-	-	-	690,766	-
-	-	-	-	-	-	66,443,854	-
40,026,772	-	-	-	-	46,226,285	35,155,592	1,325,915
13,156,100	-	94,500	-	-	14,198,500	(8,590,513)	(8,648,500)
1,187,443	224,643	-	-	-	3,802,852	5,800,316	53,417
\$ 298,991,962	\$ 1,317,661	\$ 11,610,000	\$ (29,800,405)	\$ 25,049,062	\$ 364,771,055	\$ 667,261,952	\$ (36,258,931)
\$ 9,103,432	\$ 1,285,000	\$ -	\$ -	\$ -	\$ 14,533,115	\$ 20,103,139	\$ (2,790,531)
1,442,797	3,000,000	-	-	-	4,595,914	2,373,397	(1,409,999)
3,776,687	1,893,103	-	-	-	8,936,079	1,865,527	(447,000)
3,232,823	275,750	-	-	-	6,471,394	4,198,026	(324,927)
315,738	-	-	-	-	315,738	458,268	-
7,421,983	-	-	-	-	7,745,221	580,412	(80,514)
10,559,197	-	-	-	-	11,513,671	(16,731,179)	970,706
1,345,896	-	-	-	-	1,345,896	594,750	220,211
24,917,608	-	-	-	-	24,917,608	2,260,665	(77,558)
245,560	-	-	-	-	245,560	364,225	37,256
3,556,353	-	-	-	-	3,579,901	(2,119,124)	1,700,654
1,612,922	-	-	-	-	1,618,763	(309,400)	2,073,671
2,214,458	-	-	-	-	2,214,458	5,709,199	18,314
2,988,494	748,400	-	-	-	4,864,190	3,530,328	(610,130)
\$ 72,733,948	\$ 7,202,253	\$ -	\$ -	\$ -	\$ 92,897,508	\$ 22,878,232	\$ (719,847)
\$ 474,916,196	\$ 15,952,769	\$ 27,436,672	\$ (29,800,405)	\$ 28,331,124	\$ 737,941,725	\$ 862,410,632	\$ (44,779,552)

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund			Projected Fund	% Change in	\$ Change in
	Balance 7/1/2013	Resources	Appropriations	Balance 6/30/2014	Fund Balance	Fund Balance
Major Funds						
General Fund	\$ 59,566,196	\$ 168,632,769	\$ 170,731,906	\$ 57,467,059	-3.5%	\$ (2,099,137)
Capital Improvement Fund	12,351,547	5,797,062	8,847,798	9,300,811	-24.7%	(3,050,736)
Housing Assistance Fund	4,008,361	31,101,097	30,895,786	4,213,672	5.1%	205,311
Sewer Fund	216,956,048	14,600,000	29,112,546	202,443,502	-6.7%	(14,512,546)
Electric Fund	307,514,939	223,660,955	232,152,435	299,023,459	-2.8%	(8,491,480)
Water Fund	100,331,518	53,102,200	60,424,785	93,008,933	-7.3%	(7,322,585)
Major Funds Total	\$ 700,728,609	\$ 496,894,083	\$ 532,165,256	\$ 665,457,436	-5.0%	\$ (35,271,173)
Nonmajor Governmental Funds						
Capital Projects Funds	\$ 40,769,965	\$ 7,975,683	\$ 6,618,000	\$ 42,127,648	3.3%	\$ 1,357,683
Debt Service Funds	31,870,372	1,642,062	4,092,062	29,420,372	-7.7%	(2,450,000)
Special Revenue Funds	31,504,780	57,323,715	59,087,610	29,740,885	-5.6%	(1,763,895)
Nonmajor Governmental Funds Total	\$ 104,145,118	\$ 66,941,460	\$ 69,797,672	\$ 101,288,906	-2.7%	\$ (2,856,212)
Other Funds						
Nonmajor Enterprise Funds	\$ 78,718,378	\$ 37,148,969	\$ 43,081,289	\$ 72,786,058	-7.5%	\$ (5,932,320)
Internal Service Funds	23,598,079	92,177,661	92,897,508	22,878,232	-3.1%	(719,847)
Other Funds Total	\$ 102,316,457	\$ 129,326,630	\$ 135,978,797	\$ 95,664,290	-6.5%	\$ (6,652,167)
TOTAL	\$ 907,190,184	\$ 693,162,173	\$ 737,941,725	\$ 862,410,632	-4.9%	\$ (44,779,552)

The chart above illustrates the estimated fund balances as of July 1, 2013 (un-audited), the adopted resources and appropriations for FY 2013-14, and the projected ending fund balances at June 30, 2014. Fund balance can best be described as the amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and/or deficits since the fund's inception. Some of the year over year changes in the various fund balances are discussed below.

- General Fund** – The change in fund balance is projected to decrease by 3.5% or \$2.1 million for FY 2013-14. This use of fund balance accounts for the \$1.2 million anticipated minimal budget gap from our revenue and appropriation estimates, and the \$0.9 million General Fund portion of the retirement incentive as part of the balancing strategies implemented in FY 2012-13. The \$1.2 million budget gap was remedied by a one-time property tax distribution from the State in FY 2012-13 as a result of a debt payment made by the Glendale Successor Agency.
- Capital Improvement Fund** – This is the General Fund portion of the City's Capital Improvement Program (CIP) and is primarily funded via the "tipping fee" from the Scholl Canyon Landfill. Also, a small portion of sales tax funding (1% of Sales Tax receipts) was restored to the CIP, however it is no where near the amount of sales tax that was deposited to the fund several years ago. As a result of the decrease in funding, projects have been significantly scaled back in recent years. As part of the annual budget process, management once again reviewed all open projects in the CIP and prioritized them based on their importance to the Community. During the review process, projects that did not have a funding source have been deferred until the fund can sustain additional activity, which does not appear likely to occur within the next few years.

Given the funding issues, only a handful of projects received appropriations for FY 2013-14. The list includes Pacific Community Center, Brand West playground equipment, Public Works ADA facility modifications, signal power back-up system, Riverwalk Los Angeles outfall bridge, roof repair/replacement at various fire stations, and a transfer to Fund 403 for landfill post-closure liability. Partial use of fund balance is required to fund these projects which will result in a decrease in fund balance of approximately 24.7% or \$3.1 million for FY 2013-14. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

- **Glendale Redevelopment Agency** – As the GRA dissolved in February 2012, all assets and future revenues and expenditures related to the former GRA were transferred to the Successor Agency. As a result, these funds will no longer appear in the annual budget document as the Successor Agency is now a separate reporting entity.
- **Sewer Fund** – Fund balance is projected to decrease by 6.7% or \$14.5 million, attributable to additional and/or new funding in FY 2013-14 for capital projects with the most notable being the Hyperion Wastewater System, the LA-Glendale Water Reclamation Plant, the Tyburn Street and Pacific & Burchett Wastewater Capacity Improvement.
- **Water Fund** – The aggregate fund balance in the Water Fund is projected to decrease by approximately 7.3% or \$7.3 million. This decrease in fund balance is due to the undertaking of significant capital improvement projects to address a variety of needs throughout the community and also to account for depreciation, interest expense, and purchased water costs.
- **Debt Service Funds** – Fund balance is projected to decrease by 7.7% or \$2.5 million to account for the annual repayment on the debt related to the construction of the police building in the Police Building Project Fund 303.
- **Non-major Enterprise Funds** – The aggregate fund balance for all non-major Enterprise Funds (including Recreation, Hazardous Disposal, Parking, Refuse, and Fire Communication Funds) is projected to decrease by 7.5% or \$5.9 million. This decrease is the cumulative result of the net change in fund balance for each non-major Enterprise Fund. Significant changes to individual funds are highlighted below:

Recreation Fund (501): The fund balance is expected to decrease by 24.2% or \$0.9 million to provide funding for new capital improvement projects at the Civic Auditorium and citywide playground equipment.

Refuse Disposal Fund (530): The fund balance is expected to decrease by 9.0% or \$3.2 million. The decrease is primarily attributable to cost increases in depreciation and ISD service charge, and a one time transfer to fund the Municipal Services Building lease payment in the Capital Leases Fund (306).

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**CITY OF GLENDALE
PERSONNEL SUMMARY
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES
(EXCLUDES HOURLY EMPLOYEES)**

	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14	
<u>General Fund (101)</u>					
Administrative Services-Finance	31.05	31.05	31.05	35.05	
City Attorney	20.16	16.16	16.16	16.16	
City Clerk	10.00	7.00	7.00	7.00	
City Treasurer	5.00	5.00	5.00	5.00	
Community Development	66.77	66.66	66.66	67.70	
Community Services & Parks	97.19	64.17	64.17	64.57	
Fire	168.00	164.92	172.92	163.92	
Human Resources	15.85	11.85	11.85	11.85	
Library, Arts & Culture	59.00	50.00	50.00	49.00	
Management Services	32.82	26.50	27.00	30.20	
Police	351.10	344.60	344.60	343.60	
Public Works	135.65	108.10	108.10	111.25	
Total General Fund	992.59	896.01	904.51	905.30	
<u>Special Revenue Funds</u>					
Community Development Block Grant Fund (201)	11.53	6.43	7.43	6.44	
Housing Assistance Fund (202)	23.78	20.28	20.28	20.13	
Home Grant Fund (203)	1.40	1.40	1.20	2.00	
Supportive Housing Grant Fund (204)	1.10	0.77	0.68	1.29	
Emergency Solutions Grant Fund (205)	-	0.95	1.04	0.43	
Workforce Investment Act Fund (206)	20.35	17.35 **	17.35 **	17.35 ***	
Glendale Youth Alliance Fund (211)	6.00	4.00	3.00	4.00	
Low & Moderate Income Housing Asset Fund (213)	-	-	-	0.43	
GRA Funds (240, 241) (840, 841) (810)	17.43	3.20	6.35	6.13 ***	
Low & Moderate Housing Fund (242) (842)	21.38	2.95	-	-	
Local Transit Assistance Fund (250) (256-258)	10.30	7.20	7.20	5.10	
Air Quality Improvement Fund (251)	0.15	0.15	0.15	0.15	
Asset Forfeiture Fund (260)	2.00	2.00	2.00	2.00	
Police Special Grants Fund (261)	3.00	3.00	3.00	3.00	
Supplemental Law Enforcement Fund (262)	2.00	2.00	2.00	2.00	
Fire Grants Fund (265)	2.00	-	-	-	
Nutritional Meals Grant Fund (270)	3.00	1.00	1.00	1.00	
Electric Public Benefit Fund (290)	4.75	3.35	3.10	3.10	
Emergency Medical Services Fund (511)	23.00	15.50	7.50	6.50	
Total Special Revenue Funds	153.17	91.53	83.28	81.05	

**CITY OF GLENDALE
PERSONNEL SUMMARY
SALARIED POSITIONS AUTHORIZED IN VARIOUS ACTIVITIES
(EXCLUDES HOURLY EMPLOYEES)**

	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Enterprise Funds</u>				
Recreation Fund (501)	15.54	11.79	11.79	11.39
Hazardous Disposal Fund (510)	11.00	10.58	10.58	8.58
Parking Fund (520)	34.80	29.70	29.20	28.15
Sewer Fund (525)	25.00	29.75	29.75	29.25
Refuse Disposal Fund (530)	82.25	83.00	83.00	82.40
Electric / Water Utility Funds (551-554, 572-573)	410.75	327.65	326.90	311.90
Fire Communication Fund (701)	20.00	20.00	20.25	20.00
Total Enterprise Funds	599.34	512.47	511.47	491.67
<u>Internal Service Funds</u>				
Fleet / Equipment Management Fund (601)	45.00	41.00	41.00	43.00
Joint Helicopter Operation Fund (602)	-	-	-	1.00
ISD Infrastructure Fund (603)	22.73	20.33	21.48	26.66
ISD Applications Fund (604)	19.93	18.33	16.93	14.67
Liability Insurance Fund (612)	3.00	2.00	2.00	2.00
Compensation Insurance Fund (614)	12.00	9.00	9.00	9.00
ISD Wireless Fund (660)	9.34	9.34	9.34	8.67
Total Internal Service Funds	112.00	100.00	99.75	105.00
<u>Capital Improvement Fund (401)</u>				
Parks Project Management	8.90	5.00	5.00	4.00
Library Project Management	-	-	-	1.00
Public Works Project Management	8.00	-	-	-
Total Capital Improvement Fund	16.90	5.00	5.00	5.00
GRAND TOTAL	1,874.00	1,605.00	1,604.00	1,588.00

Notes:

* Adjusted for Balancing Strategies

** The FY 2012-13 full-time authorized salaried position count includes three (3) unclassified budgeted positions. Since these positions are budgeted, it was decided that they should be included in the authorized position count.

*** The FY 2013-14 full-time authorized salaried position count includes four (4) unclassified budgeted positions. Since these positions are budgeted, it was decided that they should be included in the authorized position count.

CITY OF GLENDALE PERSONNEL CHANGES

The authorized salaried, full-time position count for FY 2013-14 is 1,588, which includes 1,584 classified and four (4) unclassified budgeted positions. The Adopted FY 2012-13 City of Glendale Budget authorized 1,756 salaried full-time budgeted positions and was adjusted to 1,605 to include all balancing strategies. During FY 2012-13, Council authorized the addition of one (1) full-time budgeted position and the elimination of one hundred and fifty three (153) full-time budgeted positions, thus at the end of the fiscal year, the revised authorized position count is 1,604. Effective July 1, 2013, nine (9) full-time positions (eight (8) classified and one (1) unclassified) were added to the budget and twenty five (25) full-time budgeted positions were deleted from the budget. Thus, the net decrease of sixteen (16) positions reduces the City of Glendale position count to 1,588 authorized salaried full-time budgeted positions for FY 2013-14. These changes are highlighted below:

	Increase	Decrease	Total Net Increase/ (Decrease)
Changes Approved During FY 2012-13			
Administrative Services-Finance	-	(5.00)	(5.00)
City Attorney	-	(2.00)	(2.00)
City Clerk	-	(1.00)	(1.00)
Community Development	1.00	(11.75)	(10.75)
Community Services & Parks	-	(24.68)	(24.68)
Fire	-	(5.00)	(5.00)
Glendale Water & Power	-	(53.00)	(53.00)
Human Resources	-	(3.00)	(3.00)
Information Services	-	(2.00)	(2.00)
Library, Arts & Culture	-	(8.00)	(8.00)
Management Services	-	(4.32)	(4.32)
Police	-	(5.00)	(5.00)
Public Works	-	(28.25)	(28.25)
Total Changes Approved During FY 2012-13:	1.00	(153.00)	(152.00)
Changes Approved for FY 2013-14			
Administrative Services-Finance	3.00	-	3.00
Community Development	4.00	-	4.00
Community Services & Parks	-	-	-
Fire	1.00	(13.00)	(12.00)
Glendale Water & Power	-	(12.00)	(12.00)
Library, Arts & Culture	1.00	-	1.00
Total Changes Approved for FY 2013-14:	9.00	(25.00)	(16.00)
Total Changes in Salaried Full-Time Positions:	10.00	(178.00)	(168.00)

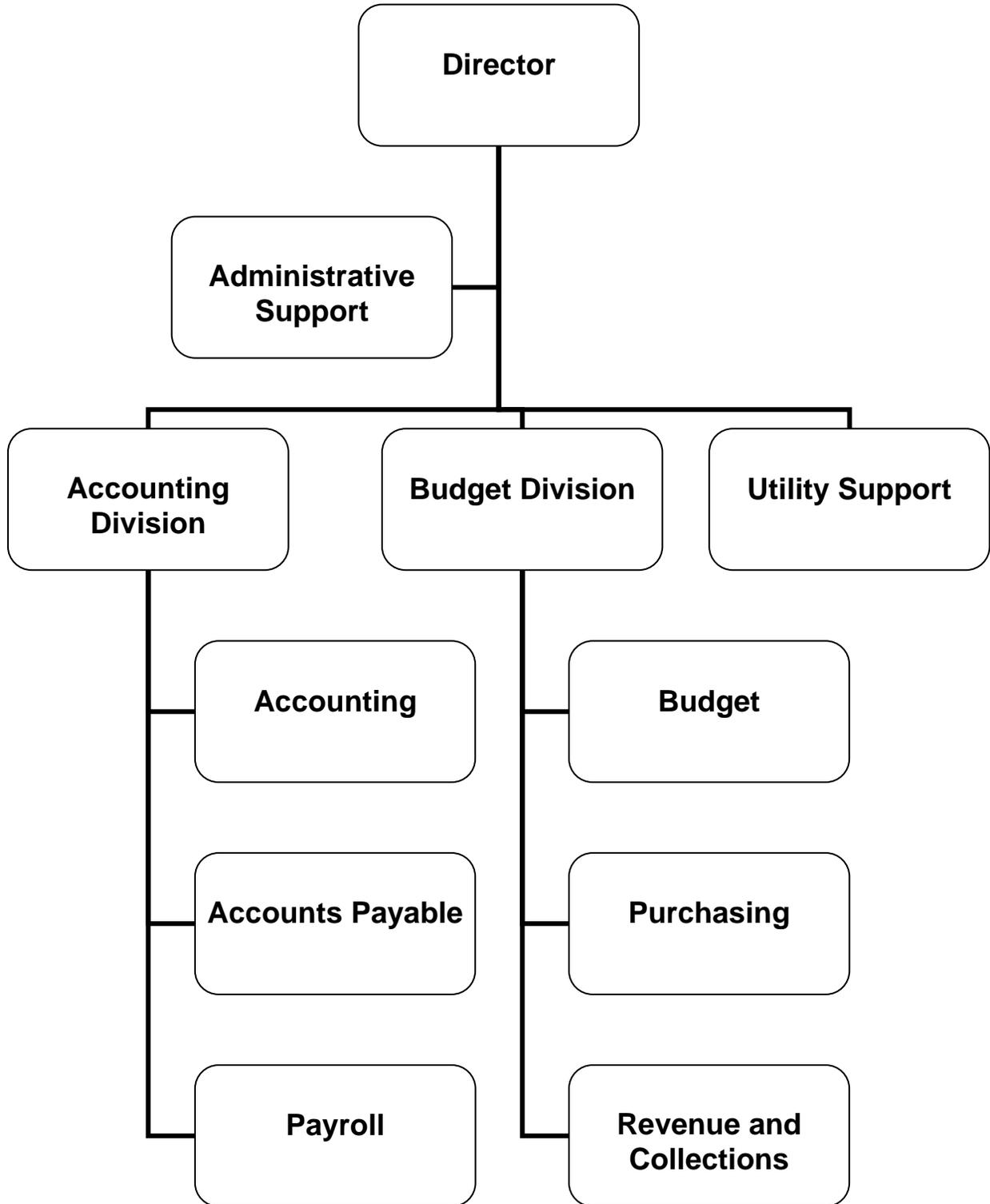
ADOPTED
BUDGET
2013-14



ADOPTED
BUDGET
2013-14



ADMINISTRATIVE SERVICES - FINANCE



CITY OF GLENDALE

ADMINISTRATIVE SERVICES - FINANCE

MISSION STATEMENT

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

DEPARTMENT DESCRIPTION

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, accounts payable, and utility support. The Department is considered a central support department providing fiscal oversight and control to other City Departments and related agencies.

RELATIONSHIP TO STRATEGIC GOALS

Fiscal Responsibility

The Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks that includes a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) all increases to the budget are reviewed and approved by the City Council.

Exceptional Customer Service

The Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As the Administrative Services - Finance Department is a central service department; our primary customers are other City Departments. To that end, we are committed to providing the highest level of service to our fellow employees. This includes assisting on Council items that have a fiscal impact, performing research, resolving budget issues, processing accurate payroll each and every time, and assisting with the procurement of goods and services. Also, we are committed to providing a high level of customer service to our residents. This includes answering questions and responding to public records requests.

Informed & Engaged Community

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn will help departments provide better service and information to residents and visitors to the City.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT***
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Purchasing (101-162)	\$ 399,607	\$ 376,188	\$ 376,188	\$ 510,049
Administration (101-164)	1,193,585	1,205,073	1,205,073	1,172,522
Accounts Payable (101-165)	313,338	269,234	269,234	308,083
Budget (101-166)	759,508	978,745	978,745	1,116,657
Accounting (101-167)	1,140,498	1,199,274	1,199,274	1,177,118
Utility Support (101-168)**	-	541,663	541,663	688,238
Payroll (101-169)	478,444	491,310	491,310	517,130
Total General Fund	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797
Department Grand Total	\$ 4,284,980	\$ 5,061,487	\$ 5,061,487	\$ 5,489,797

Notes:

* Adjusted for Balancing Strategies

** Utility Support provides financial support to Glendale Water & Power (GWP). This function was part of GWP's budget through FY 2011-12. Effective in FY 2012-13, Utility Support function moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

*** Beginning in the FY 2013-14 Budget Book, historical and current budget for Fund 612 is being reported in the City Attorney's department.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - PURCHASING
101-162**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 287,706	\$ 227,218	\$ 227,218	\$ 342,888
41200 Overtime	657	-	-	-
41300 Hourly wages	1,131	-	-	-
Various Benefits	42,317	33,446	33,446	76,093
42700, 42702 PERS Retirement	45,055	35,734	35,734	55,490
42701 PERS cost sharing	(5,666)	(4,994)	(4,994)	(6,796)
Salaries & Benefits Total	\$ 371,200	\$ 291,404	\$ 291,404	\$ 467,675
Maintenance & Operation				
43110 Contractual services	\$ 905	\$ 45,000	\$ 45,000	\$ -
44120 Repairs to office equip	20	100	100	-
44352 ISD service charge	18,327	24,886	24,886	23,562
44450 Postage	1,365	1,080	1,080	1,100
44550 Travel	-	1,000	1,000	1,000
44650 Training	-	1,000	1,000	1,000
44750 Liability	5,046	6,823	6,823	12,412
44751 Insurance/surety bond premium	627	1,560	1,560	-
44800 Membership and dues	790	900	900	900
45050 Periodicals & newspapers	-	35	35	-
45150 Furniture & equipment	267	100	100	100
45250 Office supplies	693	1,200	1,200	1,200
45350 General supplies	367	-	-	-
46900 Business meetings	-	100	100	100
47000 Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total	\$ 28,407	\$ 84,784	\$ 84,784	\$ 42,374
TOTAL	\$ 399,607	\$ 376,188	\$ 376,188	\$ 510,049

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-164**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 256,888	\$ 239,376	\$ 239,376	\$ 240,948
41200	Overtime	303	-	-	-
41300	Hourly wages	42,951	15,873	15,873	21,216
Various	Benefits	85,336	79,700	79,700	81,593
42700, 42702	PERS Retirement	46,955	40,341	40,341	42,426
42701	PERS cost sharing	(8,012)	(7,439)	(7,439)	(7,547)
Salaries & Benefits Total		\$ 424,421	\$ 367,851	\$ 367,851	\$ 378,636
Maintenance & Operation					
43110	Contractual services	\$ 69,700	\$ 126,600	\$ 126,600	\$ 20,000
44120	Repairs to office equip	20	200	200	200
44352	ISD service charge	680,363	686,387	686,387	748,571
44550	Travel	844	2,000	2,000	2,000
44650	Training	1,496	2,000	2,000	2,000
44750	Liability	5,253	7,328	7,328	9,490
44751	Insurance/surety bond premium	979	1,082	1,082	-
44760	Regulatory	207	-	-	-
44800	Membership and dues	110	675	675	675
45050	Periodicals & newspapers	-	100	100	100
45100	Books	150	200	200	200
45150	Furniture & equipment	3,889	900	900	900
45170	Computer hardware	573	-	-	-
45250	Office supplies	3,408	7,000	7,000	7,000
45350	General supplies	-	1,000	1,000	1,000
45400	Reports & publications	-	250	250	250
46900	Business meetings	1,971	1,000	1,000	1,000
47000	Miscellaneous	201	500	500	500
Maintenance & Operation Total		\$ 769,164	\$ 837,222	\$ 837,222	\$ 793,886
TOTAL		\$ 1,193,585	\$ 1,205,073	\$ 1,205,073	\$ 1,172,522

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ACCOUNTS PAYABLE
101-165**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 185,796	\$ 144,954	\$ 144,954	\$ 160,080
41200	Overtime	(45)	-	-	-
Various	Benefits	46,828	41,779	41,779	51,267
42700, 42702	PERS Retirement	29,096	22,796	22,796	25,906
42701	PERS cost sharing	(3,749)	(3,232)	(3,232)	(3,583)
Salaries & Benefits Total		\$ 257,926	\$ 206,297	\$ 206,297	\$ 233,670
Maintenance & Operation					
43110	Contractual services	\$ 25,825	\$ 26,000	\$ 26,000	\$ 36,000
44352	ISD service charge	12,451	19,201	19,201	19,223
44450	Postage	5,951	7,500	7,500	7,500
44750	Liability	3,251	3,985	3,985	5,795
44751	Insurance/surety bond premium	463	856	856	-
44800	Membership and dues	1,390	695	695	695
45150	Furniture & equipment	121	-	-	500
45250	Office supplies	3,137	2,000	2,000	2,000
45350	General supplies	1,623	2,000	2,000	2,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	1,200	500	500	500
Maintenance & Operation Total		\$ 55,412	\$ 62,937	\$ 62,937	\$ 74,413
TOTAL		\$ 313,338	\$ 269,234	\$ 269,234	\$ 308,083

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - BUDGET
101-166**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 506,816	\$ 584,931	\$ 584,931	\$ 647,532
41200	Overtime	256	-	-	10,000
Various	Benefits	103,184	125,152	125,152	152,807
42700, 42702	PERS Retirement	79,367	91,991	91,991	104,790
42701	PERS cost sharing	(13,046)	(14,747)	(14,747)	(16,042)
Salaries & Benefits Total		\$ 676,578	\$ 787,327	\$ 787,327	\$ 899,087
Maintenance & Operation					
43110	Contractual services	\$ 46,940	\$ 134,720	\$ 134,720	\$ 145,000
44352	ISD service charge	14,887	29,253	29,253	41,330
44450	Postage	7	-	-	-
44550	Travel	418	450	450	450
44650	Training	1,438	3,700	3,700	3,700
44750	Liability	8,874	17,133	17,133	23,440
44751	Insurance/surety bond premium	652	2,512	2,512	-
44800	Membership and dues	562	1,900	1,900	1,900
45100	Books	505	100	100	100
45150	Furniture & equipment	5,905	-	-	-
45170	Computer hardware	47	-	-	-
45250	Office supplies	431	500	500	500
45350	General supplies	-	700	700	700
45450	Printing and graphics	1,537	-	-	-
46900	Business meetings	-	150	150	150
47000	Miscellaneous	728	300	300	300
Maintenance & Operation Total		\$ 82,930	\$ 191,418	\$ 191,418	\$ 217,570
TOTAL		\$ 759,508	\$ 978,745	\$ 978,745	\$ 1,116,657

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - ACCOUNTING
101-167**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 668,341	\$ 679,206	\$ 679,206	\$ 655,200
41200 Overtime	622	-	-	2,000
Various Benefits	148,954	167,701	167,701	153,422
42700, 42702 PERS Retirement	104,662	106,817	106,817	106,031
42701 PERS cost sharing	(14,499)	(15,462)	(15,462)	(15,102)
Salaries & Benefits Total	\$ 908,080	\$ 938,262	\$ 938,262	\$ 901,551
Maintenance & Operation				
43110 Contractual services	\$ 169,769	\$ 175,720	\$ 175,720	\$ 188,720
44120 Repairs to office equip	20	-	-	-
44352 ISD service charge	33,670	44,206	44,206	41,455
44450 Postage	4,860	1,000	1,000	4,500
44550 Travel	372	500	500	500
44650 Training	4,707	8,000	8,000	8,000
44700 Computer software	-	1,000	1,000	-
44750 Liability	11,690	19,877	19,877	23,792
44751 Insurance/surety bond premium	1,183	3,109	3,109	-
44800 Membership and dues	110	500	500	500
45100 Books	679	2,000	2,000	2,000
45170 Computer hardware	-	1,000	1,000	-
45250 Office supplies	2,055	1,000	1,000	3,000
45350 General supplies	675	500	500	500
45400 Reports & publications	1,390	1,500	1,500	1,500
46900 Business meetings	-	600	600	-
47000 Miscellaneous	1,238	500	500	1,100
Maintenance & Operation Total	\$ 232,418	\$ 261,012	\$ 261,012	\$ 275,567
TOTAL	\$ 1,140,498	\$ 1,199,274	\$ 1,199,274	\$ 1,177,118

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - UTILITY SUPPORT**
101-168**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 373,264	\$ 373,264	\$ 455,259
Various	Benefits	-	99,048	99,048	131,776
42700, 42702	PERS Retirement	-	58,704	58,704	73,675
42701	PERS cost sharing	-	(11,199)	(11,199)	(13,659)
Salaries & Benefits Total		\$ -	\$ 519,817	\$ 519,817	\$ 647,051
Maintenance & Operation					
44352	ISD service charge	\$ -	\$ -	\$ -	\$ 8,857
44550	Travel	-	8,000	8,000	10,800
44650	Training	-	2,000	2,000	2,100
44750	Liability	-	10,846	10,846	16,480
44800	Membership and dues	-	1,000	1,000	850
45100	Books	-	-	-	1,200
45250	Office supplies	-	-	-	900
Maintenance & Operation Total		\$ -	\$ 21,846	\$ 21,846	\$ 41,187
TOTAL		\$ -	\$ 541,663	\$ 541,663	\$ 688,238

Notes:

* Adjusted for Balancing Strategies

** Utility Support provides financial support to Glendale Water & Power (GWP). This function was part of GWP's budget through FY 2011-12. Effective in FY 2012-13, Utility Support moved out of GWP to be included in Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
GENERAL FUND - PAYROLL
101-169**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 290,051	\$ 275,765	\$ 275,765	\$ 288,208
41200 Overtime	4,807	-	-	-
41300 Hourly wages	-	-	-	19,500
Various Benefits	84,227	91,558	91,558	79,488
42700, 42702 PERS Retirement	45,342	43,369	43,369	46,640
42701 PERS cost sharing	(5,587)	(5,564)	(5,564)	(5,750)
Salaries & Benefits Total	\$ 418,840	\$ 405,128	\$ 405,128	\$ 428,086
Maintenance & Operation				
43110 Contractual services	\$ 32,063	\$ 29,400	\$ 29,400	\$ 29,400
44120 Repairs to office equip	-	1,000	1,000	1,000
44352 ISD service charge	16,192	21,945	21,945	23,004
44450 Postage	1,231	2,000	2,000	2,000
44650 Training	575	500	500	500
44750 Liability	5,160	7,991	7,991	11,140
44751 Insurance/surety bond premium	533	1,346	1,346	-
44800 Membership and dues	2,350	2,000	2,000	2,000
45250 Office supplies	235	12,000	12,000	12,000
45350 General supplies	1,239	7,000	7,000	7,000
46900 Business meetings	-	500	500	500
47000 Miscellaneous	27	500	500	500
Maintenance & Operation Total	\$ 59,604	\$ 86,182	\$ 86,182	\$ 89,044
TOTAL	\$ 478,444	\$ 491,310	\$ 491,310	\$ 517,130

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Accountant I	1.15	1.15	1.15	2.15
Accountant II	2.50	2.50	2.50	2.50
Accounting Services Specialist	2.50	1.50	1.00	1.00
Accounting Supervisor	2.20	2.20	2.20	2.20
Accounts Payable Supervisor	1.00	1.00	1.00	1.00
Administrative Analyst	-	2.00	2.00	2.00
Administrative Associate	1.00	1.00	1.00	1.00
Budget Associate	2.00	2.00	1.95	2.95
Buyer	2.00	-	-	1.00
Collection Specialist	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Executive Analyst	-	1.00	1.00	1.00
Finance Administrator	1.95	2.95	2.95	2.95
Office Services Supervisor	1.00	1.00	-	1.00
Office Services Supervisor (Steno)	-	-	1.00	1.00
Payroll Specialist I	1.00	1.00	-	-
Payroll Specialist II	3.00	3.00	2.00	3.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Sr. Accounting Services Specialist	1.00	1.00	3.00	2.00
Sr. Accounting Technician (Confid.)	-	-	0.50	0.50
Sr. Budget Analyst	1.75	1.75	1.80	1.80
Sr. Buyer	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	-	-	-
Total Salaried Positions	<u>31.05</u>	<u>31.05</u>	<u>31.05</u>	<u>35.05</u>
<u>Hourly Positions</u>				
Customer Service Representative	0.60	-	-	-
Hourly City Worker	0.30	0.75	0.75	0.85
Total Hourly Positions	<u>0.90</u>	<u>0.75</u>	<u>0.75</u>	<u>0.85</u>
Administrative Services - Finance Total	<u><u>31.95</u></u>	<u><u>31.80</u></u>	<u><u>31.80</u></u>	<u><u>35.90</u></u>

Notes:

* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

*** Effective in FY 2012-13, Utility Support function moved out of GWP to be included in the Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

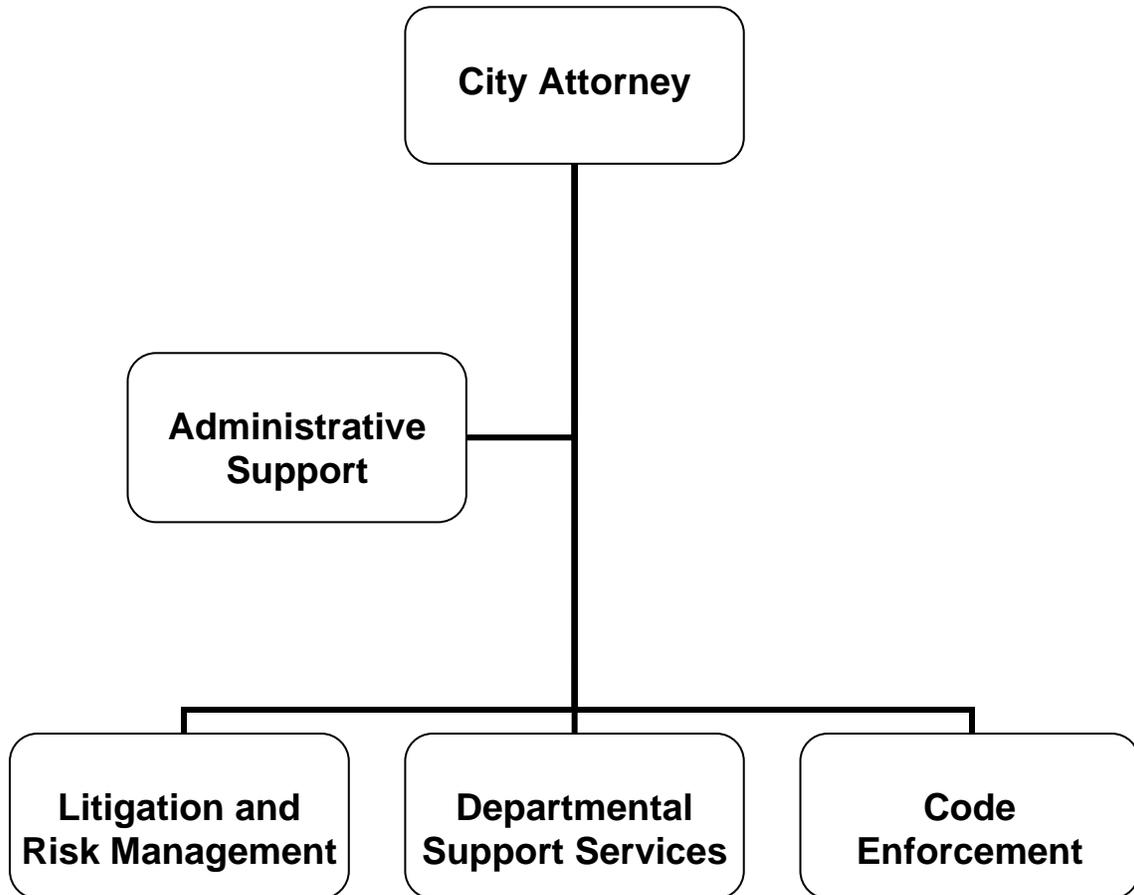
**** In FY 2012-13, Utility Support function moved out of GWP to be included in the Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

ADOPTED
BUDGET
2013-14

CITY ATTORNEY



CITY ATTORNEY



CITY OF GLENDALE

CITY ATTORNEY

MISSION STATEMENT

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

DEPARTMENT DESCRIPTION

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of three primary sections: Litigation and Risk Management, Departmental Support Services, and Code Enforcement.

Litigation & Risk Management: Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

Departmental Support Services: Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments.

Code Enforcement: Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

RELATIONSHIP TO STRATEGIC GOALS

Informed & Engaged Community

The City Attorney's Office handles complex and sophisticated matters in an efficient, creative, and responsive manner. The City Attorney's office works closely with City Departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City Departments. Lastly, the City Attorney's Office is often the lead department responsible for responding to public records requests from members of the public.

Safe and Healthy Community

The Code Enforcement Section works closely with Neighborhood Services, Police, and other departments to ensure compliance with the City of Glendale's codes intended to protect the public's health, safety, and quality of life.

Fiscal Responsibility

The City Attorney's Office engages in a cost-effective approach to claims and lawsuits by resolving problematic claims early, if appropriate, and vigorously defending claims and litigation to obtain the best economic result for the City.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY ATTORNEY DEPARTMENT**
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
<u>General Fund</u>				
Internal Service (101-151)	\$ 2,978,054	\$ 2,360,974	\$ 2,360,974	\$ 2,393,045
Defending & Filing (101-152)	275,982	743,914	743,914	790,708
Code Enforcement (101-153)	16,914	22,439	22,439	23,674
Total General Fund	\$ 3,270,951	\$ 3,127,327	\$ 3,127,327	\$ 3,207,427
<u>Other Funds</u>				
Liability Insurance Fund (612)	\$ 4,677,879	\$ 7,489,140	\$ 7,529,580	\$ 7,745,221
Total Other Funds	\$ 4,677,879	\$ 7,489,140	\$ 7,529,580	\$ 7,745,221
Department Grand Total	\$ 7,948,830	\$ 10,616,467	\$ 10,656,907	\$ 10,952,648

Notes:

* Adjusted for Balancing Strategies

** Beginning in the FY 2013-14 Budget Book, historical and current budget for Fund 612 is being reported in the City Attorney's department.

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - INTERNAL SERVICE
101-151**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,065,620	\$ 1,564,831	\$ 1,564,831	\$ 1,547,340
41300	Hourly wages	13,770	22,018	22,018	22,018
Various	Benefits	445,145	359,293	359,293	353,004
42700, 42702	PERS Retirement	323,381	247,289	247,289	250,406
42701	PERS cost sharing	(58,376)	(45,134)	(45,134)	(44,383)
Salaries & Benefits Total		\$ 2,789,540	\$ 2,148,297	\$ 2,148,297	\$ 2,128,385
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 25,000
44100	Repairs to equipment	-	303	303	303
44120	Repairs to office equip	449	3,318	3,318	3,318
44352	ISD service charge	87,038	91,669	91,669	118,548
44450	Postage	3,218	3,274	3,274	3,274
44550	Travel	284	4,900	4,900	4,900
44650	Training	6,995	12,000	12,000	12,000
44700	Computer software	1,048	-	-	-
44750	Liability	36,390	45,616	45,616	56,812
44751	Insurance/surety bond premium	1,743	10,092	10,092	-
44800	Membership and dues	6,481	9,626	9,626	9,626
45050	Periodicals & newspapers	-	660	660	660
45100	Books	14,308	17,900	17,900	16,900
45150	Furniture & equipment	16,395	1,359	1,359	1,359
45250	Office supplies	12,970	10,780	10,780	10,780
46900	Business meetings	1,168	250	250	250
47000	Miscellaneous	27	930	930	930
Maintenance & Operation Total		\$ 188,514	\$ 212,677	\$ 212,677	\$ 264,660
TOTAL		\$ 2,978,054	\$ 2,360,974	\$ 2,360,974	\$ 2,393,045

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - DEFENDING & FILING
101-152**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 200,427	\$ 535,535	\$ 535,535	\$ 554,050
Various	Benefits	36,148	105,749	105,749	115,697
42700, 42702	PERS Retirement	31,263	84,225	84,225	89,662
42701	PERS cost sharing	(5,641)	(14,458)	(14,458)	(14,996)
Salaries & Benefits Total		\$ 262,198	\$ 711,051	\$ 711,051	\$ 744,413
Maintenance & Operation					
44100	Repairs to equipment	\$ -	\$ 497	\$ 497	\$ 497
44120	Repairs to office equip	-	616	616	616
44352	ISD service charge	4,079	2,701	2,701	12,675
44550	Travel	34	2,500	2,500	2,500
44650	Training	1,111	-	-	-
44750	Liability	3,508	15,429	15,429	20,056
44751	Insurance/surety bond premium	497	1,169	1,169	-
44800	Membership and dues	265	2,521	2,521	2,521
45050	Periodicals & newspapers	569	740	740	740
45100	Books	2,017	2,100	2,100	2,100
45150	Furniture & equipment	-	1,030	1,030	1,030
45250	Office supplies	1,563	3,060	3,060	3,060
46900	Business meetings	142	-	-	-
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 13,784	\$ 32,863	\$ 32,863	\$ 46,295
TOTAL		\$ 275,982	\$ 743,914	\$ 743,914	\$ 790,708

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
GENERAL FUND - CODE ENFORCEMENT
101-153**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 12,414	\$ 13,096	\$ 13,096	\$ 13,816
Various	Benefits	1,998	2,151	2,151	2,183
42700, 42702	PERS Retirement	1,944	2,060	2,060	2,236
42701	PERS cost sharing	(372)	(393)	(393)	(414)
Salaries & Benefits Total		\$ 15,984	\$ 16,914	\$ 16,914	\$ 17,821
Maintenance & Operation					
44120	Repairs to office equip	\$ -	\$ 106	\$ 106	\$ 106
44352	ISD service charge	143	73	73	412
44650	Training	-	879	879	879
44750	Liability	217	452	452	500
44751	Insurance/surety bond premium	28	59	59	-
44800	Membership and dues	400	1,045	1,045	1,045
45100	Books	142	1,788	1,788	1,788
45150	Furniture & equipment	-	188	188	188
45250	Office supplies	-	550	550	550
47000	Miscellaneous	-	385	385	385
Maintenance & Operation Total		\$ 931	\$ 5,525	\$ 5,525	\$ 5,853
TOTAL		\$ 16,914	\$ 22,439	\$ 22,439	\$ 23,674

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
LIABILITY INSURANCE FUND (612)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 287,736	\$ 130,304	\$ 130,304	\$ 177,576
41200	Overtime	481	-	-	-
41300	Hourly wages	16,937	-	-	42,000
Various	Benefits	75,030	35,021	35,021	38,930
42601	PARS supplemental retirement	-	-	40,440	40,440
42700, 42702	PERS Retirement	45,060	20,493	20,493	28,737
42701	PERS cost sharing	(7,702)	(3,027)	(3,027)	(4,445)
Salaries & Benefits Total		\$ 417,542	\$ 182,791	\$ 223,231	\$ 323,238
Maintenance & Operation					
43110	Contractual services	\$ 132,841	\$ 178,500	\$ 178,500	\$ 178,500
43150	Cost allocation charge	592,540	1,238,837	1,238,837	1,203,642
44352	ISD service charge	12,937	21,022	21,022	8,976
44450	Postage	6,689	500	500	500
44550	Travel	3,882	8,125	8,125	8,125
44650	Training	3,554	15,000	15,000	15,000
44700	Computer software	-	1,700	1,700	-
44750	Liability	8,087	3,776	3,776	7,948
44751	Insurance/surety bond premium	743	1,301	1,301	-
44800	Membership and dues	1,425	9,995	9,995	9,995
45050	Periodicals & newspapers	125	765	765	765
45100	Books	7,067	12,600	12,600	12,600
45150	Furniture & equipment	-	1,000	1,000	1,000
45170	Computer hardware	-	1,000	1,000	-
45250	Office supplies	2,975	4,500	4,500	4,500
45350	General supplies	-	500	500	500
46900	Business meetings	(45)	250	250	250
47000	Miscellaneous	-	300	300	300
48501	Excess liability premium	1,253,503	1,636,734	1,636,734	1,681,077
48502	Legal consultation fee	1,005,403	1,506,639	1,506,639	1,250,000
48503	Litigation miscellaneous exp	415,188	622,838	622,838	560,554
48504	Claim administrative expenses	83,430	140,467	140,467	126,420
48505	Litigation settlements	1,206,737	-	-	-
48510	Claims accrual	(2,538,466)	-	-	-
48600	Claims	696,722	1,900,000	1,900,000	2,351,331
Maintenance & Operation Total		\$ 2,895,337	\$ 7,306,349	\$ 7,306,349	\$ 7,421,983
Transfers					
48040	Transfer-Capital Funds	\$ 1,365,000	\$ -	\$ -	\$ -
Transfers Total		\$ 1,365,000	\$ -	\$ -	\$ -
TOTAL		\$ 4,677,879	\$ 7,489,140	\$ 7,529,580	\$ 7,745,221

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	1.00	-	-	-
Administrative Assistant	2.00	2.00	2.00	2.00
Assistant City Attorney	3.00	3.00	3.00	3.00
Chief Assistant City Attorney	1.00	-	1.00	2.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.16	1.16	1.16	1.16
Executive Analyst	2.00	1.00	1.00	1.00
General Counsel	4.00	3.00	2.00	1.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Secretary	1.00	-	-	-
Legal Systems Associate	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Risk & Insurance Services Manager	-	-	1.00	1.00
Risk Manager	1.00	-	-	-
Sr. Administrative Analyst	-	1.00	-	-
Sr. Assistant City Attorney	3.00	3.00	3.00	3.00
Total Salaried Positions	23.16	18.16	18.16	18.16
<u>Hourly Positions</u>				
	**	**	**	**
City Resource Specialist	-	-	-	0.46 (1)
Total Hourly Positions	-	-	-	0.46
City Attorney Total	23.16	18.16	18.16	18.62

Notes:

* Adjusted for Balancing Strategies

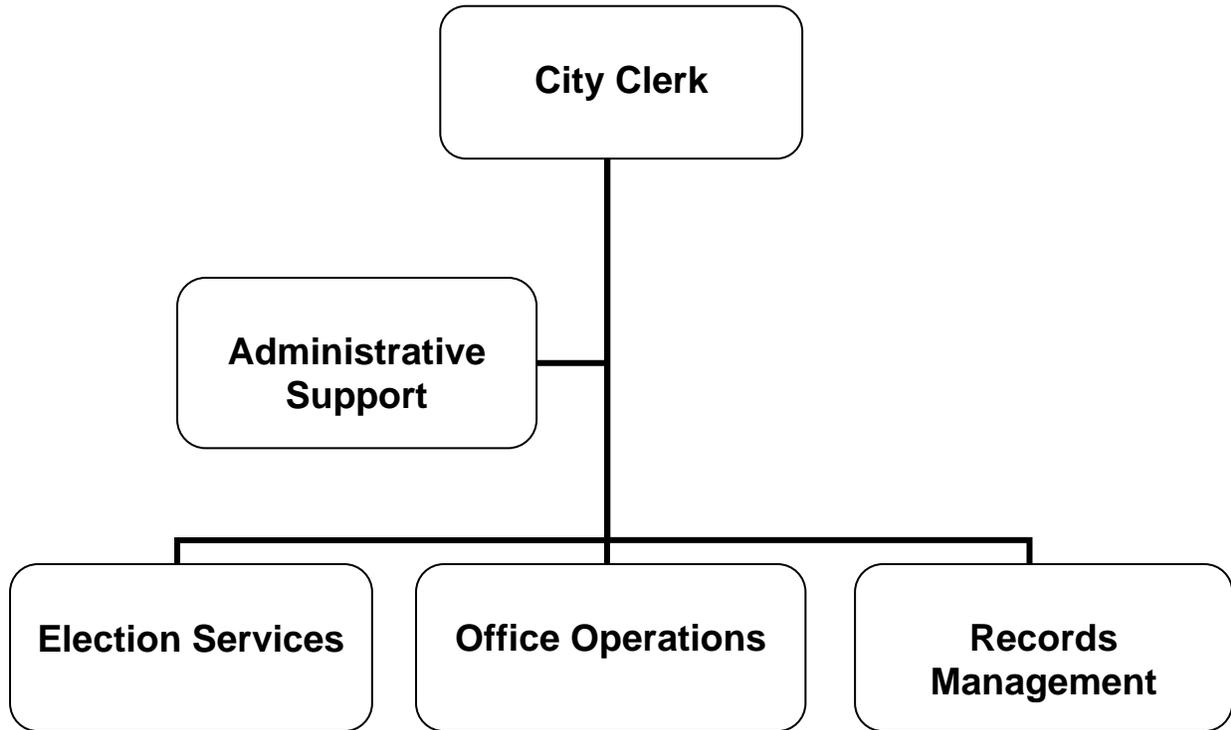
** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



CITY CLERK

CITY CLERK



CITY OF GLENDALE CITY CLERK

Mission Statement

It is the mission of the Office of the City Clerk to maintain records and provide accurate information; to provide superior, professional and friendly services to the public and to our internal customers, and to conduct elections in a non-partisan and impartial manner.

Department Description

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- **Records**: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal and deliver upon request most documents that flow into and out of City Hall.
- **Provide Accurate Information**: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and the telephone numbers and extensions of every office in city government.
- **Customer Service**: Listen attentively, be friendly, utilize all resources, and maintain patience.
- **Impartiality**: Coordinate municipal elections in a non-partisan manner; obey all state and federal laws.
- **Code Compliance**: Exercise compliance to the Glendale Municipal Code in all tasks performed.

Relationship to Strategic Goals

Informed & Engaged Community

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations, and to offer assistance on protocol in achieving positive results in their quest to mitigate issues. The Office of the City Clerk prides itself with fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's Office serves the community by taking the lead role as the central information center, directing and answering inquiries of citizens in an effort to provide a pleasant experience with local government, and offer the ultimate transparency to the community.

CITY OF GLENDALE CITY CLERK

Arts & Culture

The Office of the City Clerk values the City's diversity by embracing the ideology of including people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

Exceptional Customer Service

The Office of the City Clerk is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY CLERK DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Administration (101-121)	\$ 242,955	\$ 421,818	\$ 421,818	\$ 507,602
Licenses & Permits (101-122) **	351,020	262,102	262,102	171,435
Public Records (101-123)	241,934	84,889	84,889	90,000
Public Meeting Support (101-124)	232,409	154,137	154,137	157,010
Elections (101-125)	38,179	218,893	218,893	226,750
Total General Fund	\$ 1,106,496	\$ 1,141,839	\$ 1,141,839	\$ 1,152,797
Department Grand Total	\$ 1,106,496	\$ 1,141,839	\$ 1,141,839	\$ 1,152,797

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/12, the Licensing function is moved from City Clerk to the Community Development Department (101-823)

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-121**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 127,426	\$ 212,784	\$ 212,784	\$ 291,576
41200	Overtime	(656)	-	-	-
Various	Benefits	32,014	55,886	55,886	71,978
42700, 42702	PERS Retirement	19,955	33,465	33,465	47,186
42701	PERS cost sharing	(3,312)	(6,384)	(6,384)	(8,748)
Salaries & Benefits Total		\$ 175,427	\$ 295,751	\$ 295,751	\$ 401,992
Maintenance & Operation					
43080	Rent	\$ 1,050	\$ 3,200	\$ 3,200	\$ 3,200
44100	Repairs to equipment	-	100	100	100
44120	Repairs to office equip	200	-	-	200
44352	ISD service charge	42,825	75,434	75,434	54,155
44450	Postage	19	600	600	600
44550	Travel	2,837	2,170	2,170	2,170
44650	Training	3,031	3,500	3,500	3,500
44750	Liability	2,219	6,325	6,325	10,555
44751	Insurance/surety bond premium	298	3,708	3,708	-
44760	Regulatory	55	-	-	-
44800	Membership and dues	882	975	975	975
45050	Periodicals & newspapers	52	-	-	100
45100	Books	105	150	150	150
45150	Furniture & equipment	426	1,000	1,000	1,000
45250	Office supplies	12,250	27,105	27,105	27,105
45350	General supplies	676	1,000	1,000	1,000
46900	Business meetings	446	300	300	300
47000	Miscellaneous	158	500	500	500
Maintenance & Operation Total		\$ 67,528	\$ 126,067	\$ 126,067	\$ 105,610
TOTAL		\$ 242,955	\$ 421,818	\$ 421,818	\$ 507,602

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - LICENSES & PERMITS
101-122**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 221,650	\$ 157,754	\$ 157,754	\$ 98,652
41200	Overtime	(753)	-	-	4,000
41300	Hourly wages	802	-	-	-
Various	Benefits	66,048	40,434	40,434	20,301
42700, 42702	PERS Retirement	34,710	24,810	24,810	15,965
42701	PERS cost sharing	(3,261)	(2,366)	(2,366)	(1,480)
Salaries & Benefits Total		\$ 319,196	\$ 220,632	\$ 220,632	\$ 137,438
Maintenance & Operation					
44352	ISD service charge	\$ 11,354	\$ 15,414	\$ 15,414	\$ 20,668
44450	Postage	8,907	8,500	8,500	1,500
44750	Liability	3,880	4,426	4,426	3,716
44751	Insurance/surety bond premium	515	1,017	1,017	-
45150	Furniture & equipment	943	1,500	1,500	1,500
45250	Office supplies	3,229	8,900	8,900	4,900
45350	General supplies	655	1,213	1,213	1,213
45450	Printing and graphics	2,194	-	-	-
47000	Miscellaneous	147	500	500	500
Maintenance & Operation Total		\$ 31,824	\$ 41,470	\$ 41,470	\$ 33,997
TOTAL		\$ 351,020	\$ 262,102	\$ 262,102	\$ 171,435

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/12, the Licensing function is moved from City Clerk to the Community Development Department (101-823)

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - PUBLIC RECORDS
101-123**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 158,218	\$ 47,316	\$ 47,316	\$ 47,316
41200	Overtime	(499)	-	-	-
Various	Benefits	35,995	8,900	8,900	12,624
42700, 42702	PERS Retirement	24,777	7,441	7,441	7,657
42701	PERS cost sharing	(3,179)	(710)	(710)	(710)
Salaries & Benefits Total		\$ 215,311	\$ 62,947	\$ 62,947	\$ 66,887
Maintenance & Operation					
43110	Contractual services	\$ 18,271	\$ 8,700	\$ 8,700	\$ 10,000
44120	Repairs to office equip	3,178	2,000	2,000	2,000
44450	Postage	-	200	200	200
44750	Liability	2,760	1,124	1,124	1,713
44751	Insurance/surety bond premium	300	718	718	-
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	2,073	5,000	5,000	5,000
45350	General supplies	-	2,900	2,900	2,900
47000	Miscellaneous	40	300	300	300
Maintenance & Operation Total		\$ 26,623	\$ 21,942	\$ 21,942	\$ 23,113
TOTAL		\$ 241,934	\$ 84,889	\$ 84,889	\$ 90,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - PUBLIC MEETING SUPPORT
101-124**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 128,170	\$ 57,136	\$ 57,136	\$ 58,956
41200	Overtime	(2,462)	-	-	-
Various	Benefits	30,215	9,972	9,972	10,292
42700, 42702	PERS Retirement	20,071	8,986	8,986	9,541
42701	PERS cost sharing	(2,621)	(857)	(857)	(884)
Salaries & Benefits Total		\$ 173,373	\$ 75,237	\$ 75,237	\$ 77,905
Maintenance & Operation					
44120	Repairs to office equip	\$ 3,178	\$ 3,000	\$ 3,000	\$ 3,000
44200	Advertising	45,428	60,000	60,000	60,000
44352	ISD service charge	6,621	9,343	9,343	9,471
44450	Postage	-	300	300	300
44750	Liability	2,200	1,463	1,463	2,134
44751	Insurance/surety bond premium	325	594	594	-
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	1,284	3,200	3,200	3,200
Maintenance & Operation Total		\$ 59,036	\$ 78,900	\$ 78,900	\$ 79,105
TOTAL		\$ 232,409	\$ 154,137	\$ 154,137	\$ 157,010

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
GENERAL FUND - ELECTIONS
101-125**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ 66	\$ 6,400	\$ 6,400	\$ 6,400
41300	Hourly wages	8,466	22,844	22,844	25,000
Various	Benefits	1,070	1,784	1,784	1,836
Salaries & Benefits Total		\$ 9,602	\$ 31,028	\$ 31,028	\$ 33,236
Maintenance & Operation					
43110	Contractual services	\$ 27,951	\$ 160,449	\$ 160,449	\$ 160,449
44200	Advertising	-	5,000	5,000	5,000
44352	ISD service charge	-	-	-	5,596
44450	Postage	218	18,433	18,433	18,433
44550	Travel	-	82	82	82
44750	Liability	344	1,084	1,084	1,137
45150	Furniture & equipment	-	50	50	50
45250	Office supplies	63	2,320	2,320	2,320
46900	Business meetings	-	343	343	343
47000	Miscellaneous	-	104	104	104
Maintenance & Operation Total		\$ 28,576	\$ 187,865	\$ 187,865	\$ 193,514
TOTAL		\$ 38,179	\$ 218,893	\$ 218,893	\$ 226,750

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	-	-	-	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
License Investigator	2.00	-	-	-
Office Services Specialist II	3.00	2.00	2.00	2.00
Secretary to the City Clerk	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. Office Specialist	1.00	1.00	1.00	-
Total Salaried Positions	<u>10.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<u>Hourly Positions</u>				
	**	**	**	**
City Resource Specialist	-	0.17 (1)	0.17 (1)	0.17 (1)
Hourly City Worker	-	0.36 (3)	0.36 (3)	0.36 (3)
Total Hourly Positions	<u>-</u>	<u>0.53</u>	<u>0.53</u>	<u>0.53</u>
City Clerk Total	<u>10.00</u>	<u>7.53</u>	<u>7.53</u>	<u>7.53</u>

Notes:

* Adjusted for Balancing Strategies

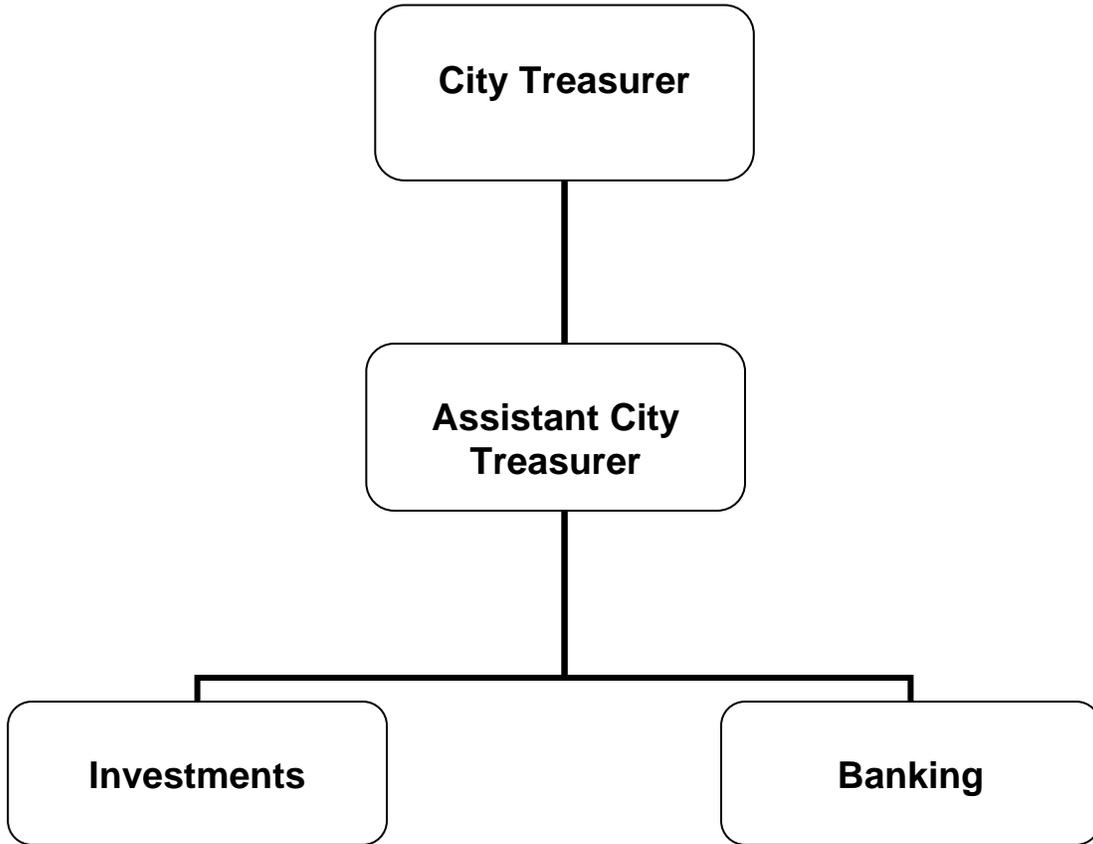
** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



CITY TREASURER

CITY TREASURER



CITY OF GLENDALE

CITY TREASURER

The City Treasurer is elected by the vote of the electorate, and serves a four year term.

MISSION STATEMENT

The office of the City Treasurer is responsible for receiving, disbursing, depositing and investing all City of Glendale funds including the Successor Agency funds. The primary mission of the City Treasurer is the safeguarding of City funds with the goals of preservation of capital balances, ensuring liquidity to meet the daily, weekly, monthly and annual cash needs of the City and investing idle funds to generate revenues to the city without compromising the goals of safety and liquidity.

DEPARTMENT DESCRIPTION

Investment Portfolio Management

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, the City Investment Policy Guidelines and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

Bank Relationship Management

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

Trustee Responsibilities

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

The City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Fiscal Responsibility

The City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

CITY OF GLENDALE

CITY TREASURER

Informed & Engaged Community

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY TREASURER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
<u>General Fund</u>				
City Treasurer (101-130)	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441
Total General Fund	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441
Department Grand Total	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
GENERAL FUND - CITY TREASURER
101-130**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 378,027	\$ 390,612	\$ 390,612	\$ 383,118
41300 Hourly wages	-	-	-	5,000
Various Benefits	105,281	100,448	100,448	106,508
42700, 42702 PERS Retirement	59,139	61,432	61,432	62,000
42701 PERS cost sharing	(8,935)	(9,252)	(9,252)	(9,140)
Salaries & Benefits Total	\$ 533,512	\$ 543,240	\$ 543,240	\$ 547,486
Maintenance & Operation				
43110 Contractual services	\$ 23,751	\$ 23,646	\$ 23,646	\$ 1,263
44120 Repairs to office equip	20	610	610	629
44352 ISD service charge	23,016	38,532	38,532	66,513
44450 Postage	15	87	87	87
44550 Travel	336	1,775	1,775	2,135
44650 Training	488	780	780	5,840
44750 Liability	6,615	11,445	11,445	13,868
44751 Insurance/surety bond premium	4,467	7,882	7,882	-
44800 Membership and dues	138	364	364	195
45050 Periodicals & newspapers	317	632	632	435
45100 Books	-	150	150	150
45150 Furniture & equipment	-	460	460	460
45250 Office supplies	2,114	4,264	4,264	4,160
46900 Business meetings	119	120	120	120
47000 Miscellaneous	36	100	100	100
Maintenance & Operation Total	\$ 61,434	\$ 90,847	\$ 90,847	\$ 95,955
TOTAL	\$ 594,946	\$ 634,087	\$ 634,087	\$ 643,441

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Associate	1.00	1.00	1.00	1.00
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Sr. Accounting Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<u>Hourly Positions</u>				
Hourly City Worker	-	-	-	0.15 (1)
Total Hourly Positions	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.15</u>
City Treasurer Total	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.15</u>

Notes:

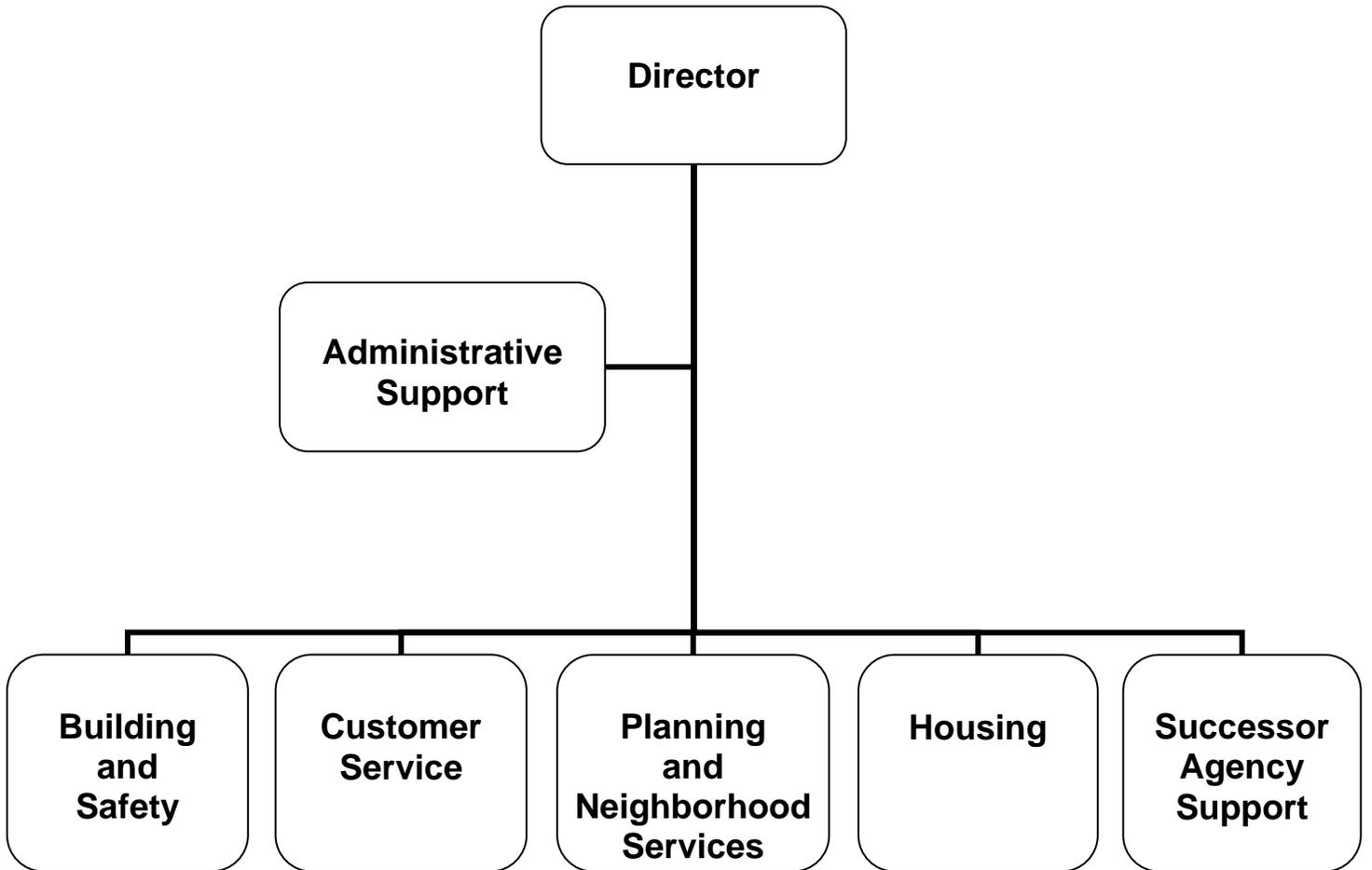
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



COMMUNITY DEVELOPMENT



CITY OF GLENDALE

COMMUNITY DEVELOPMENT

MISSION STATEMENT

Through ongoing dialogue with all segments of the community, the Community Development Department (CDD) captures the community's vision for its future quality of life and translates it into a well coordinated, internally consistent, streamlined work program, according to the missions of the City Council, Successor Agency and Housing Authority.

DEPARTMENT DESCRIPTION

CDD is comprised of five divisions:

- ***Building and Safety***, which includes plan check/engineering, plan review, building inspections, and permit services.
- ***Administrative Support/Customer Service***, which carries out the administrative and customer service functions for CDD.
- ***Planning and Neighborhood Services***, which includes comprehensive planning, current planning, design studio, community outreach and education, code compliance, graffiti removal, problem solving, and licensing.
- ***Housing***, which provides rental assistance and development and preservation of affordable housing.
- ***Successor Agency Support***, which is responsible for winding down the affairs of the former Glendale Redevelopment Agency and providing staff support to the Oversight Board.

The ***Building and Safety Division*** reviews all new building construction and changes in use of existing buildings. In addition, this Division performs all private property construction inspections, receives and processes permit applications, enforces all construction related codes as mandated by the State, and assesses appropriate fees for: 1) sewer usage, 2) Glendale Unified School District development, 3) parks and libraries impact, 4) construction and demolition recycling, 5) Green Building Code, and 6) Urban Art.

The ***Administrative Support/Customer Service Division*** provides clerical, administrative, and office management services for CDD. This Division prepares and manages the CDD budget and all financial and personnel transactions. In addition, the Division operates a centralized customer service function for the City, taking in, prioritizing, dispatching and monitoring service requests received from residents via mail, phone, internet, mobile applications, and public counters.

The ***Planning and Neighborhood Services Division*** is responsible for planning and implementing the future development of the City, and ensuring the quality and maintenance of neighborhoods and the built environment. These efforts are carried out through planning and design, enforcement of codes, education and involvement of residents, maintenance of rights-of-way, and the monitoring of permits and licenses.

The ***Housing Division*** develops and preserves affordable housing opportunities for people of low and moderate income. The Division administers three (3) sources of funds: 1) Federal Section 8 Housing Choice Voucher (HCV) for rental assistance; 2) Federal HOME; and 3) Low&Moderate Housing Income Asset Funds. This Division provides staff support to the Housing Authority.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Responsibilities include preparing and updating the General and Specific Plans, administering the Zoning Code, processing development applications (variances, conditional use permits, subdivisions, design/environmental review, etc.), and conducting historic and mobility planning. In addition, the Division manages and provides support for five Boards and Commissions (listed below), which provide the opportunity for public input on development applications. Weekly Planning Hearing Officer hearings also are conducted.

- 1) Design Review Board
- 2) Planning Commission
- 3) Historic Preservation Commission
- 4) Building and Fire Board of Appeals
- 5) Environmental Planning Board

Lastly, Glendale Clean & Beautiful sits as an advisory board, advising the City on community beautification and code compliance issues through the Planning and Neighborhood Services Division.

The **Successor Agency Support Division** is responsible for winding down the activities of the former Redevelopment Agency, which was dissolved in 2012 in accordance with the Dissolution Act (AB 1x26 and AB 1484). The Successor Agency pays enforceable obligations (obligations legally required to be completed), performs duties pursuant to the enforceable obligations, provides staff support to the Oversight Board and complies with the Dissolution Act.

One of the requirements of the Dissolution Act is the creation of an Oversight Board, comprised of seven members staffed by the Successor Agency. The Glendale Oversight Board is made up of representatives of the former Glendale Redevelopment Agency (2), the County of Los Angeles (2), Glendale Unified School District (1), Glendale Community College (1), and the Los Angeles County Flood Control District (1). The Board meets monthly to review and approve the activities of the Successor Agency.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CDD is committed to providing extraordinary customer service centered on the principles of speed, quality, consistency and customer satisfaction through the delivery of flawless and seamless service to every customer.

Informed & Engaged Community

CDD initiates many community programs, such as: 1) "I Love My Neighborhood" youth poster contest, 2) adopt-a-block, 3) clean-up days, 4) community gardens, 5) "parklet" pilot, etc., to involve residents and give them a sense of ownership of their neighborhoods. CDD supports neighborhood improvement efforts including giving out beautification recognition awards (GEM, Halloween, and Winter Holiday) to property owners and neighborhoods and participating in national Keep America Beautiful programs. The Planning and Neighborhood Services Kid's Corner webpage and "Clean Up Critters" coloring book encourage youth in the community to take pride in their neighborhoods. CDD's outreach and education section teaches environmental stewardship in coordination with the Glendale Unified School District with the Junior Ambassador Program (litter prevention, recycling, storm water pollution prevention) and the Middle School Recycling Challenge.

CDD develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with various Boards and Commissions for public inclusion in the planning process to ensure that general plans,

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

community plans, zoning and design guidelines reflect community character and effective land use policies. CDD's design review process enables neighborhood involvement in development, including accurate and timely notification to neighbors, and posting of signs and notification to neighborhood homeowners' associations of development projects. Regularly held public forums, workshops, and meetings associated with planning and preservation efforts engage the community. Applicants are advised on planning and building policies to ensure a predictable, open, and transparent entitlement review process.

CDD works on comprehensive planning policies (such as the North Glendale Community Plan, South Glendale Community Plan, and Citywide Design Guidelines), which include input from the community in order to capture the vision of all those who live, work, and recreate in Glendale.

CDD provides extensive outreach regarding common code violations, the City's smoking restrictions, and preservation programs; the latter provides educational resources and information related to the City's development history and heritage.

CDD invests in both public and private projects that help foster a strong sense of community through the creation of public gathering places, community centers, cultural venues, improved pedestrian areas, and diverse housing options. CDD provides guidance and assistance to private development to encourage well-planned, physically, and economically positive projects. These efforts result in a higher quality of life for Glendale residents and visitors.

Safe & Healthy Community

Through its housing, plan check, inspection and code compliance programs, CDD works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods. CDD collaborates with the Successor Agency on projects that eliminate blight and result in a more vibrant and beautiful community. As healthcare is Glendale's single largest employment sector, CDD seeks opportunities to increase employment and growth in this industry.

CDD, in collaboration with the Transportation Section of the Public Works Department, continues to implement the Downtown Mobility Study, which promotes greater use of public transit, more walking, and a healthier environment. CDD works with the Community Services and Parks Department on the PLACE Grant, a grant from the State Health Department, to promote safety for bicyclists and pedestrians throughout the city. CDD staff is responsible for implementing the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

Economic Vibrancy

CDD's planning/design, code compliance, and neighborhood programs make Glendale an attractive, functional, and safe environment. This draws businesses and residents to Glendale and assists them to interact successfully. CDD directly assists the business community by transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously.

Glendale's past redevelopment efforts have positioned the community for new private investment, which will continue revitalization from the private sector. CDD is responsible for facilitating this growth and ensuring it is done responsibly and consistent with the community's vision, goals, and objectives.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Balanced, Quality Housing

CDD continues to maintain a certified Housing Element to maintain Glendale's eligibility for State funding for housing and transportation projects. CDD monitors compliance with the provisions of SB 375 (Sustainable Communities and Climate Protection Act of 2008) and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, CDD continues to play a key role in housing production by reviewing all housing and construction plans and construction to ensure Building Code and Zoning Code compliance, processing design review applications and, as needed, other discretionary permits. CDD provides individualized guidance from staff urban designers to enable property owners to successfully navigate the design review process. In order to maintain safe housing, CDD inspects rental units for compliance with health and safety standards and processes code compliance cases.

Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance and preservation of the existing housing stock, which CDD monitors and inspects.

Glendale prides itself on the variety of housing options it offers to its residents. In furthering this attribute, CDD fosters the development of both market rate and affordable housing in appropriate residential areas. CDD initiates and completes affordable housing projects with affordable housing funds. CDD works directly with non-profit and private developers, non-profit agencies, multi-family property owners, residents, and other stakeholders to achieve this goal. Although a major affordable housing funding source (Redevelopment 20% set-aside funds) was eliminated as a result of the State Dissolution Act, federal HOME and Low&Moderate Income Housing Asset Funds (land and program income from projects previously funded with 20% set-aside) are still available in limited amounts. Projects in progress will continue until completed, and some new development will occur, albeit at a reduced level commensurate with the reduction of funding due to the dissolution of redevelopment. Following dissolution, the State Department of Finance approved the transfer of housing assets acquired or received through loans made with 20% Redevelopment set-aside funds to the Housing Authority (now called the Housing Successor Agency). Additionally, 20% of the Successor Agency's loan repayment to the City is required to be used for affordable housing, pursuant to the Dissolution Act. Repayment is anticipated to occur in the forthcoming years.

Community Services & Facilities

CDD continues to collaborate with the Community Services and Parks Department to create opportunities to enhance parks and open space, including streetscape, throughout the City. CDD is currently working with multiple City Departments to fund improvements for the Central Library and Central Park Paseo and parking lot. CDD also provides professional peer review and design assistance for the renovation and construction of community facilities.

Infrastructure & Mobility

CDD, in cooperation with the Transportation Section of the Public Works Department, continues to implement the policy recommendations of the Downtown Mobility Study, as well as improvements to streetscape, pedestrian and bicyclist safety, and mobility policy throughout the City.

CDD invests in public infrastructure projects that address pedestrian, vehicular, and cyclist mobility. CDD also participates in transit planning to ensure a broad representation of disciplines related to development and transit. CDD plans on using redevelopment bond proceeds to fund a portion of the improvements to Central Avenue, one of the City's main thoroughfares.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Arts & Culture

CDD promotes the arts through implementation of the Downtown Art & Entertainment (A&E) District and through community programs. CDD promotes the rich culture in Glendale by making significant efforts to reach out to all sectors of the community so all voices can be heard, and ensuring that Glendale continues to be a vibrant place for all its inhabitants.

CDD is currently overseeing two projects in the A&E District: Improvements to the Alex Theatre and development of a first-class facility for the Museum of Neon Art (MONA). In 1992, the Alex Theatre, a historic Glendale landmark, was purchased by the former Redevelopment Agency to be renovated and transformed into a performing arts center and the northern anchor for the A&E District. Numerous improvements have been made over the years, and the culminating 6,000-square foot expansion project is slated to be completed this fiscal year. MONA will be part of the A&E District's southern anchor, which will join an east-west axis connecting to the Central Library, Adult Recreation Center, Park Paseo, and the Americana mixed-use entertainment, shopping, and residential development.

CDD promotes art and community awareness in schools through its "I Love My Neighborhood" poster contest. Using a curriculum developed by CDD and Glendale Unified School District staff, students depict their feelings of neighborhood pride through drawings and paintings and mixed media projects. The grand prize winning poster is utilized in the City multimedia anti-litter campaign.

Sustainability

CDD continues to collaborate with other City Departments on a variety of efforts to promote sustainability, including resource conservation, urban greening, and environmental health. Through the environmental education programs described in the "Informed & Engaged Community" section, CDD supports neighborhood cleanup, community gardens, parks, recycling, and storm water pollution prevention.

CDD oversees environmental review on development projects. In doing so, staff identifies pertinent environmental issues and works with other City Departments, outside agencies, and the applicant to identify mitigation strategies that reduce and/or eliminate those impacts.

CDD also works to encourage mixed-use and infill development (which both promote efficient land use) within the community, and supports preservation of open space. CDD implements the *Greener Glendale Plan* by incorporating sustainable policies into General Plan documents, such as Community Plans, as they are amended.

Lastly, CDD administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. In recent years, all affordable housing projects developed in partnership with CDD exceeded State of California green building standards and many have been certified "GreenPoint Rated" by Build It Green, a non-profit organization dedicated to promoting energy efficiency in California.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
CDD Projects (101-180)	\$ -	\$ -	\$ 475,000	\$ -
Administration (101-181)	847,769	722,668	722,668	2,151,443
Planning & Neighborhood Services (101-182)	1,383,612	1,111,485	1,111,485	3,777,331
Building & Safety (101-183)	-	-	-	3,254,804
Planning-Long Range (101-184)	939,033	897,005	897,005	-
Planning-Design Studio (101-185)	323,944	451,997	451,997	-
Building & Safety (101-521)	3,248,503	3,972,242	3,972,242	-
Economic Development (101-702)	34,521	1,060,740	1,060,740	-
Neighborhood Services-Code Enforcement (101-822)	977,757	1,461,358	1,461,358	-
Neighborhood Services-Licensing (101-823)	-	205,253	205,253	-
Neighborhood Services-Outreach & Education (101-825-00000)	336,948	-	-	-
Neighborhood Services-Graffiti Removal (101-825-10450)	13,824	131,434	131,434	40,984
Total General Fund	\$ 8,105,912	\$ 10,014,182	\$ 10,489,182	\$ 9,224,562
Other Funds				
CDBG Fund-Neighborhood Services (201-820)	\$ 420,000	\$ 392,482	\$ 392,482	\$ 396,000
Housing Assistance Fund (202-850-10180)	\$ 29,520,163	\$ 30,808,678	\$ 30,808,678	\$ 30,895,786
Home Grant Fund				
HOME Administration (203-714)	\$ 255,885	\$ 301,582	\$ 301,582	\$ 361,056
New Construct Renter-Acq/Rehab (203-840-12230)	(2,719)	934,910	934,910	900,707
Total Home Grant Fund	\$ 253,166	\$ 1,236,492	\$ 1,236,492	\$ 1,261,763
Affordable Housing Trust Fund (209)	\$ -	\$ -	\$ -	\$ -
BEGIN Affordable Homeownership Fund (212)	\$ -	\$ -	\$ -	\$ -
Low&Mod Income Housing Asset Fund				
Low&Mod - Administration (213-714)	\$ -	\$ 220,000	\$ 220,000	\$ 90,360
Low&Mod - Housing Development & Preservation (213-840)	-	-	-	524,308
Total Low&Mod Income Housing Asset Fund	\$ -	\$ 220,000	\$ 220,000	\$ 614,668
2011 TABs-Housing Projects Fund (214)	\$ -	\$ -	\$ -	\$ -
GRA Administrative Fund I (240)	\$ 31,633,789	\$ -	\$ -	\$ -
GRA Administrative Fund II (241)	\$ 5,347,509	\$ -	\$ -	\$ -
Low & Moderate Housing Fund (242)	\$ 21,298,362	\$ -	\$ -	\$ -
GRA Central Project Fund (244)	\$ 2,708,268	\$ -	\$ -	\$ -
GC3 Fund (245)	\$ 3,665,436	\$ -	\$ -	\$ -
2010 Tax Allocation Bonds Fund (247)	\$ 17,203,379	\$ -	\$ -	\$ -
2011 TABs-Redevelopment Projects Fund (248)	\$ 34,918,119	\$ -	\$ -	\$ -
2011 TABs-Housing Projects Fund (249)	\$ 7,473,385	\$ -	\$ -	\$ -
2003 GRA Tax Allocation Bonds (302)	\$ 9,643,493	\$ -	\$ -	\$ -
2002 GRA Tax Allocation Bonds (304)	\$ 7,661,438	\$ -	\$ -	\$ -
Low and Mod Loan Fund (307)	\$ 3,056,182	\$ -	\$ -	\$ -
2010 GRA Tax Allocation Bonds Fund (308)	\$ 3,088,999	\$ -	\$ -	\$ -
2011 GRA Tax Allocation Bonds (309)	\$ 9,205,214	\$ -	\$ -	\$ -
San Fernando Rd Corridor Tax Share Fund (406)	\$ 13,231,828	\$ -	\$ -	\$ -
Total Other Funds	\$ 200,328,729	\$ 32,657,652	\$ 32,657,652	\$ 33,168,217
Department Grand Total	\$ 208,434,641	\$ 42,671,834	\$ 43,146,834	\$ 42,392,779

Notes:

* Adjusted for Balancing Strategies
(Notes continue on next page)

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

- 1) AB 1x26 resulted in the dissolution of Glendale Redevelopment Agency effective 2/1/2012. Thereby, Redevelopment related Special Revenue Funds 240, 241, 242, 244, 245, 246, 247, 248, 249 and Debt Service Funds 302, 304, 307, 308 & 309 are no longer part of the City's budget. However, these funds will temporarily remain in the summary section of the budget book to show historical data for reporting purposes only. The detailed budget worksheets for them will not be included. A Successor Agency was established to manage the assets, obligations and wind down redevelopment's activities.
- 2) Licensing is moved to CDD Neighborhood Services Division in 101-823. This function was part of City Clerk's office through FY2011-12.
- 3) Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Graffiti Removal program 1045 for Glendale Clean & Beautiful.
- 4) Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.
- 5) Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 will be inactivated.
- 6) Effective 7/1/2013, Current and Long Range Planning was assigned new Fund/Org/Program 101-182-1004. Org 184 will be inactivated.
- 7) Effective 7/1/2013, Design Studio and NS Outreach and Education was assigned new Fund/Org/Program 101-182-1005. Org 185 will be inactivated.
- 8) Effective 7/1/2013, NS Code Enforcement and NS Licensing was assigned new Fund/Org/Program 101-182-1007. Org 822 and Org 823 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - CDD PROJECTS
101-180**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ -	\$ -	\$ 25,000	\$ -
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ -</u>
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 423,000	\$ -
44200	Advertising	-	-	6,750	-
44450	Postage	-	-	6,750	-
45250	Office supplies	-	-	6,750	-
45450	Printing and graphics	-	-	6,750	-
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 450,000</u>	<u>\$ -</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 475,000</u></u>	<u><u>\$ -</u></u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-181**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 413,736	\$ 315,891	\$ 315,891	\$ 1,344,445
41200	Overtime	294	-	-	-
41300	Hourly wages	22,774	34,638	34,638	97,800
Various	Benefits	114,487	110,594	110,594	395,361
42700, 42702	PERS Retirement	68,137	55,509	55,509	233,392
42701	PERS cost sharing	(9,152)	(7,147)	(7,147)	(28,293)
Salaries & Benefits Total		\$ 610,276	\$ 509,485	\$ 509,485	\$ 2,042,705
Maintenance & Operation					
43110	Contractual services	\$ 145,487	\$ 56,385	\$ 56,385	\$ 1,800
44120	Repairs to office equip	80	-	-	500
44250	Data communication	21	-	-	-
44351	Fleet / equip rental charge	-	8,193	8,193	4,209
44352	ISD service charge	34,179	90,751	90,751	42,022
44450	Postage	21,553	13,000	13,000	200
44550	Travel	-	300	300	-
44650	Training	4,683	3,375	3,375	300
44750	Liability	7,645	10,145	10,145	52,207
44751	Insurance/surety bond premium	1,109	1,966	1,966	-
44760	Regulatory	75	-	-	-
44800	Membership and dues	925	300	300	-
45050	Periodicals & newspapers	100	250	250	-
45100	Books	-	300	300	-
45250	Office supplies	19,383	17,758	17,758	5,000
45350	General supplies	1,547	9,860	9,860	500
46900	Business meetings	675	600	600	1,500
47000	Miscellaneous	31	-	-	500
Maintenance & Operation Total		\$ 237,493	\$ 213,183	\$ 213,183	\$ 108,738
TOTAL		\$ 847,769	\$ 722,668	\$ 722,668	\$ 2,151,443

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - PLANNING & NEIGHBORHOOD SERVICES**
101-182**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 988,667	\$ 747,806	\$ 747,806	\$ 2,298,505
41200	Overtime	(1,006)	-	-	-
41300	Hourly wages	9,533	51,763	51,763	153,331
Various	Benefits	197,799	154,898	154,898	565,739
42700, 42702	PERS Retirement	154,825	116,500	116,500	387,809
42701	PERS cost sharing	(26,739)	(22,223)	(22,223)	(62,811)
Salaries & Benefits Total		\$ 1,323,079	\$ 1,048,744	\$ 1,048,744	\$ 3,342,573
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 105,000
44100	Repairs to equipment	-	-	-	1,800
44200	Advertising	-	-	-	10,000
44352	ISD service charge	39,725	34,972	34,972	145,097
44450	Postage	1,468	-	-	30,000
44550	Travel	-	-	-	1,500
44650	Training	-	-	-	5,000
44750	Liability	17,451	22,897	22,897	88,761
44751	Insurance/surety bond premium	1,889	4,672	4,672	-
44760	Regulatory	-	-	-	100
44800	Membership and dues	-	200	200	15,900
45100	Books	-	-	-	2,900
45150	Furniture & equipment	-	-	-	1,000
45250	Office supplies	-	-	-	11,000
45300	Small tools	-	-	-	3,000
45350	General supplies	-	-	-	8,000
46900	Business meetings	-	-	-	2,700
47000	Miscellaneous	-	-	-	3,000
Maintenance & Operation Total		\$ 60,533	\$ 62,741	\$ 62,741	\$ 434,758
TOTAL		\$ 1,383,612	\$ 1,111,485	\$ 1,111,485	\$ 3,777,331

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Current and Long Range Planning was assigned new Fund/Org/Program 101-182-1004. Org 184 will be inactivated. Effective 7/1/2013, Design Studio and NS Outreach and Education was assigned new Fund/Org/Program 101-182-1005. Org 185 will be inactivated. Effective 7/1/2013, NS Code Enforcement and NS Licensing was assigned new Fund/Org/Program 101-182-1007. Org 822 and Org 823 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - BUILDING & SAFETY**
101-183**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 1,708,162
41200	Overtime	-	-	-	125,000
41300	Hourly wages	-	-	-	35,741
Various	Benefits	-	-	-	481,126
42700, 42702	PERS Retirement	-	-	-	276,430
42701	PERS cost sharing	-	-	-	(38,050)
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,588,409</u>
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 225,900
44120	Repairs to office equip	-	-	-	6,200
44352	ISD service charge	-	-	-	128,340
44450	Postage	-	-	-	500
44550	Travel	-	-	-	5,000
44650	Training	-	-	-	27,500
44750	Liability	-	-	-	67,655
44800	Membership and dues	-	-	-	2,000
45100	Books	-	-	-	27,000
45150	Furniture & equipment	-	-	-	27,500
45200	Maps and blue prints	-	-	-	300
45250	Office supplies	-	-	-	40,000
45300	Small tools	-	-	-	500
45350	General supplies	-	-	-	6,500
47000	Miscellaneous	-	-	-	1,500
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 566,395</u>
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 100,000
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>
TOTAL		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,254,804</u>

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - PLANNING - LONG RANGE**
101-184**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 594,045	\$ 626,302	\$ 626,302	\$ -
Various	Benefits	143,532	144,857	144,857	-
42700, 42702	PERS Retirement	93,162	98,499	98,499	-
42701	PERS cost sharing	(17,848)	(18,789)	(18,789)	-
Salaries & Benefits Total		\$ 812,892	\$ 850,869	\$ 850,869	\$ -
Maintenance & Operation					
44200	Advertising	\$ 175	\$ 3,010	\$ 3,010	\$ -
44352	ISD service charge	108,785	21,394	21,394	-
44750	Liability	10,396	18,560	18,560	-
44751	Insurance/surety bond premium	1,077	2,672	2,672	-
44800	Membership and dues	230	500	500	-
45250	Office supplies	75	-	-	-
45450	Printing and graphics	5,403	-	-	-
Maintenance & Operation Total		\$ 126,141	\$ 46,136	\$ 46,136	\$ -
TOTAL		\$ 939,033	\$ 897,005	\$ 897,005	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Long Range Planning was assigned new Fund/Org/Program 101-182-1004. Org 184 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - PLANNING - DESIGN STUDIO**
101-185**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 224,315	\$ 311,976	\$ 311,976	\$ -
41300 Hourly wages	11,043	17,933	17,933	-
Various Benefits	45,108	60,662	60,662	-
42700, 42702 PERS Retirement	35,128	49,065	49,065	-
42701 PERS cost sharing	(6,730)	(9,360)	(9,360)	-
Salaries & Benefits Total	\$ 308,863	\$ 430,276	\$ 430,276	\$ -
Maintenance & Operation				
43110 Contractual services	\$ 1,207	\$ 2,290	\$ 2,290	\$ -
44200 Advertising	-	1,290	1,290	-
44352 ISD service charge	9,380	7,333	7,333	-
44750 Liability	4,119	9,394	9,394	-
44751 Insurance/surety bond premium	376	1,014	1,014	-
44800 Membership and dues	-	400	400	-
Maintenance & Operation Total	\$ 15,081	\$ 21,721	\$ 21,721	\$ -
TOTAL	\$ 323,944	\$ 451,997	\$ 451,997	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Design Studio and NS Outreach and Education was assigned new Fund/Org/Program 101-182-1005. Org 185 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - BUILDING & SAFETY**
101-521**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,173,889	\$ 2,145,327	\$ 2,095,327	\$ -
41200	Overtime	66,035	80,000	80,000	-
41300	Hourly wages	43	-	-	-
Various	Benefits	619,627	646,803	646,803	-
42700, 42702	PERS Retirement	340,432	337,396	337,396	-
42701	PERS cost sharing	(40,636)	(44,449)	(44,449)	-
Salaries & Benefits Total		\$ 3,159,389	\$ 3,165,077	\$ 3,115,077	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 19,721	\$ 102,272	\$ 152,272	\$ -
44120	Repairs to office equip	20	6,200	6,200	-
44352	ISD service charge	-	525,651	525,651	-
44450	Postage	80	2,700	2,700	-
44550	Travel	-	5,000	5,000	-
44650	Training	9,755	27,506	27,506	-
44750	Liability	39,201	64,587	64,587	-
44751	Insurance/surety bond premium	4,535	10,973	10,973	-
44800	Membership and dues	1,575	2,000	2,000	-
45100	Books	363	2,900	2,900	-
45150	Furniture & equipment	-	27,300	27,300	-
45200	Maps and blue prints	-	300	300	-
45250	Office supplies	13,680	21,576	21,576	-
45300	Small tools	29	200	200	-
45350	General supplies	880	6,500	6,500	-
47000	Miscellaneous	(726)	1,500	1,500	-
Maintenance & Operation Total		\$ 89,114	\$ 807,165	\$ 857,165	\$ -
TOTAL		\$ 3,248,503	\$ 3,972,242	\$ 3,972,242	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Building & Safety was assigned new Fund/Org 101-183. Org 521 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - ECONOMIC DEVELOPMENT**
101-702**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 653,536	\$ 653,536	\$ -
41300	Hourly wages	-	-	-	-
Various	Benefits	-	169,892	169,892	-
42700, 42702	PERS Retirement	-	102,782	102,782	-
42701	PERS cost sharing	-	(17,804)	(17,804)	-
Salaries & Benefits Total		\$ -	\$ 908,406	\$ 908,406	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 3,444	\$ 60,000	\$ 60,000	\$ -
44100	Repairs to equipment	-	250	250	-
44120	Repairs to office equip	-	250	250	-
44200	Advertising	-	2,000	2,000	-
44352	ISD service charge	-	46,912	46,912	-
44400	Janitorial services	170	-	-	-
44450	Postage	-	5,000	5,000	-
44550	Travel	-	1,000	1,000	-
44650	Training	-	1,000	1,000	-
44750	Liability	826	18,483	18,483	-
44751	Insurance/surety bond premium	-	8,439	8,439	-
44800	Membership and dues	4,025	1,000	1,000	-
45050	Periodicals & newspapers	-	1,000	1,000	-
45250	Office supplies	-	2,000	2,000	-
45350	General supplies	-	2,000	2,000	-
45400	Reports & publications	-	1,000	1,000	-
45450	Printing and graphics	924	-	-	-
46900	Business meetings	-	1,000	1,000	-
47000	Miscellaneous	1,132	1,000	1,000	-
Maintenance & Operation Total		\$ 10,521	\$ 152,334	\$ 152,334	\$ -
Capital Outlay					
51000	Capital outlay	\$ 24,000	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 24,000	\$ -	\$ -	\$ -
TOTAL		\$ 34,521	\$ 1,060,740	\$ 1,060,740	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - NEIGHBORHOOD SERVICES - CODE ENFORCEMENT**
101-822**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 460,063	\$ 710,738	\$ 710,738	\$ -
41200	Overtime	2,568	-	-	-
41300	Hourly wages	166,751	220,663	220,663	-
Various	Benefits	140,980	209,610	209,610	-
42700, 42702	PERS Retirement	89,949	132,088	132,088	-
42701	PERS cost sharing	(10,736)	(15,973)	(15,973)	-
Salaries & Benefits Total		\$ 849,575	\$ 1,257,126	\$ 1,257,126	\$ -
Maintenance & Operation					
43060	Utilities	\$ -	\$ 900	\$ 900	\$ -
43110	Contractual services	14,534	10,000	10,000	-
44100	Repairs to equipment	308	1,800	1,800	-
44120	Repairs to office equip	40	-	-	-
44200	Advertising	-	3,674	3,674	-
44300	Telephone	-	3,000	3,000	-
44351	Fleet / equip rental charge	14,620	14,751	14,751	-
44352	ISD service charge	52,906	88,260	88,260	-
44450	Postage	3,395	13,910	13,910	-
44550	Travel	-	1,500	1,500	-
44650	Training	1,108	1,100	1,100	-
44700	Computer software	698	500	500	-
44750	Liability	10,850	27,088	27,088	-
44751	Insurance/surety bond premium	1,040	6,149	6,149	-
44760	Regulatory	204	-	-	-
44800	Membership and dues	1,139	400	400	-
45050	Periodicals & newspapers	-	200	200	-
45150	Furniture & equipment	1,000	1,000	1,000	-
45170	Computer hardware	-	200	200	-
45250	Office supplies	4,571	12,700	12,700	-
45300	Small tools	1,218	800	800	-
45350	General supplies	13,897	13,000	13,000	-
45400	Reports & publications	-	1,000	1,000	-
46900	Business meetings	-	1,300	1,300	-
47000	Miscellaneous	6,655	1,000	1,000	-
Maintenance & Operation Total		\$ 128,182	\$ 204,232	\$ 204,232	\$ -
TOTAL		\$ 977,757	\$ 1,461,358	\$ 1,461,358	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, NS Code Enforcement was assigned new Fund/Org/Program 101-182-1007. Org 822 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - NEIGHBORHOOD SERVICES - LICENSING**
101-823**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 130,320	\$ 130,320	\$ -
Various	Benefits	-	52,404	52,404	-
42700, 42702	PERS Retirement	-	20,495	20,495	-
42701	PERS cost sharing	-	(1,954)	(1,954)	-
Salaries & Benefits Total		\$ -	\$ 201,265	\$ 201,265	\$ -
Maintenance & Operation					
44750	Liability	\$ -	\$ 3,988	\$ 3,988	\$ -
Maintenance & Operation Total		\$ -	\$ 3,988	\$ 3,988	\$ -
TOTAL		\$ -	\$ 205,253	\$ 205,253	\$ -

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, NS Licensing was assigned new Fund/Org/Program 101-182-1007. Org 823 will be inactivated.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - NEIGHBORHOOD SERVICES - OUTREACH & EDUCATION**
101-825**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 151,842	\$ -	\$ -	\$ -
41200	Overtime	1,675	-	-	-
41300	Hourly wages	30,457	78,916	78,916	-
Various	Benefits	38,889	4,565	4,565	-
42700, 42702	PERS Retirement	28,941	4,933	4,933	-
42701	PERS cost sharing	(4,349)	(471)	(471)	-
Salaries & Benefits Total		\$ 247,456	\$ 87,943	\$ 87,943	\$ -
Maintenance & Operation					
43060	Utilities	\$ 404	\$ -	\$ -	\$ -
43080	Rent	64	-	-	-
43110	Contractual services	969	-	-	-
44100	Repairs to equipment	542	-	-	-
44200	Advertising	480	450	450	450
44352	ISD service charge	28,039	-	-	-
44450	Postage	3,091	1,300	1,300	1,300
44550	Travel	1,561	-	-	-
44650	Training	234	-	-	-
44700	Computer software	-	100	100	-
44750	Liability	3,218	2,407	2,407	-
44751	Insurance/surety bond premium	683	-	-	-
44800	Membership and dues	2,885	2,250	2,250	2,250
45050	Periodicals & newspapers	202	-	-	-
45100	Books	119	-	-	-
45150	Furniture & equipment	4,000	4,000	4,000	4,000
45250	Office supplies	3,364	4,000	4,000	4,000
45300	Small tools	-	1,500	1,500	1,500
45350	General supplies	33,801	25,000	25,000	25,000
45450	Printing and graphics	9,662	-	-	-
46900	Business meetings	2,165	1,500	1,500	1,500
47000	Miscellaneous	7,836	984	984	984
Maintenance & Operation Total		\$ 103,317	\$ 43,491	\$ 43,491	\$ 40,984
TOTAL		\$ 350,773	\$ 131,434	\$ 131,434	\$ 40,984

Notes:

* Adjusted for Balancing Strategies

** Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Graffiti Removal program 1045 for Glendale Clean & Beautiful.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - NEIGHBORHOOD SERVICES - OUTREACH & EDUCATION - GENERAL PROGRAM**
101-825-00000**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 151,842	\$ -	\$ -	\$ -
41200	Overtime	1,675	-	-	-
41300	Hourly wages	30,332	-	-	-
Various	Benefits	37,353	-	-	-
42700, 42702	PERS Retirement	28,941	-	-	-
42701	PERS cost sharing	(4,349)	-	-	-
Salaries & Benefits Total		\$ 245,795	\$ -	\$ -	\$ -
Maintenance & Operation					
43080	Rent	\$ 64	\$ -	\$ -	\$ -
43110	Contractual services	969	-	-	-
44100	Repairs to equipment	542	-	-	-
44200	Advertising	480	-	-	-
44352	ISD service charge	28,039	-	-	-
44450	Postage	2,792	-	-	-
44650	Training	234	-	-	-
44750	Liability	3,218	-	-	-
44751	Insurance/surety bond premium	489	-	-	-
44800	Membership and dues	1,315	-	-	-
45050	Periodicals & newspapers	202	-	-	-
45100	Books	119	-	-	-
45250	Office supplies	2,896	-	-	-
45350	General supplies	33,801	-	-	-
45450	Printing and graphics	9,662	-	-	-
46900	Business meetings	414	-	-	-
47000	Miscellaneous	5,918	-	-	-
Maintenance & Operation Total		\$ 91,153	\$ -	\$ -	\$ -
TOTAL		\$ 336,948	\$ -	\$ -	\$ -

Notes:

* Adjusted for Balancing Strategies

** Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Graffiti Removal program 1045 for Glendale Clean & Beautiful.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL FUND - NEIGHBORHOOD SERVICES - OUTREACH & EDUCATION - GRAFFITI REMOVAL
101-825-10450**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 125	\$ 78,916	\$ 78,916	\$ -
Various	Benefits	1,535	4,565	4,565	-
42700, 42702	PERS Retirement	-	4,933	4,933	-
42701	PERS cost sharing	-	(471)	(471)	-
Salaries & Benefits Total		\$ 1,660	\$ 87,943	\$ 87,943	\$ -
Maintenance & Operation					
43060	Utilities	\$ 404	\$ -	\$ -	\$ -
44200	Advertising	-	450	450	450
44450	Postage	299	1,300	1,300	1,300
44550	Travel	1,561	-	-	-
44700	Computer software	-	100	100	-
44750	Liability	-	2,407	2,407	-
44751	Insurance/surety bond premium	194	-	-	-
44800	Membership and dues	1,570	2,250	2,250	2,250
45150	Furniture & equipment	4,000	4,000	4,000	4,000
45250	Office supplies	468	4,000	4,000	4,000
45300	Small tools	-	1,500	1,500	1,500
45350	General supplies	-	25,000	25,000	25,000
46900	Business meetings	1,751	1,500	1,500	1,500
47000	Miscellaneous	1,917	984	984	984
Maintenance & Operation Total		\$ 12,164	\$ 43,491	\$ 43,491	\$ 40,984
TOTAL		\$ 13,824	\$ 131,434	\$ 131,434	\$ 40,984

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
CDBG FUND - NEIGHBORHOOD SERVICES
201-820**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 273,593	\$ 259,517	\$ 259,517	\$ 273,283
41200	Overtime	412	-	-	-
41300	Hourly wages	-	8,640	14,100	-
Various	Benefits	67,338	59,540	59,540	65,127
42700, 42702	PERS Retirement	42,912	40,827	40,827	44,225
42701	PERS cost sharing	(4,382)	(4,365)	(4,365)	(5,026)
Salaries & Benefits Total		\$ 379,872	\$ 364,159	\$ 369,619	\$ 377,609
Maintenance & Operation					
43080	Rent	\$ 13,586	\$ 13,104	\$ 7,644	\$ -
43110	Contractual services	988	-	-	-
44100	Repairs to equipment	161	500	500	-
44351	Fleet / equip rental charge	-	-	-	7,539
44450	Postage	3,221	1,200	1,200	-
44650	Training	550	550	550	-
44750	Liability	7,397	7,812	7,812	9,893
44751	Insurance/surety bond premium	534	1,550	1,550	-
44800	Membership and dues	-	100	100	-
45250	Office supplies	7,417	2,160	2,160	959
45350	General supplies	4,773	500	500	-
47000	Miscellaneous	1,500	847	847	-
Maintenance & Operation Total		\$ 40,128	\$ 28,323	\$ 22,863	\$ 18,391
TOTAL		\$ 420,000	\$ 392,482	\$ 392,482	\$ 396,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND - VOUCHER PROGRAM
202-850-10180**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,497,950	\$ 1,515,393	\$ 1,515,393	\$ 1,465,295
41200	Overtime	1,913	-	-	-
41300	Hourly wages	117,402	116,873	116,873	116,873
Various	Benefits	339,081	335,320	335,320	327,950
42700, 42702	PERS Retirement	245,823	253,297	253,297	255,615
42701	PERS cost sharing	(30,016)	(31,566)	(31,566)	(31,733)
Salaries & Benefits Total		\$ 2,172,153	\$ 2,189,317	\$ 2,189,317	\$ 2,134,000
Maintenance & Operation					
43080	Rent	\$ 81,264	\$ 81,264	\$ 81,264	\$ 81,264
43110	Contractual services	91,707	267,515	267,515	133,000
43112	Direct assistance	13,262,388	14,000,000	14,000,000	14,175,168
43125	Portable voucher HAP expense	13,751,313	14,132,304	14,132,304	14,175,168
44100	Repairs to equipment	207	300	300	300
44120	Repairs to office equip	181	-	-	-
44200	Advertising	-	250	250	250
44350	Vehicle maintenance	979	-	-	1,500
44351	Fleet / equip rental charge	1,200	4,296	4,296	10,810
44450	Postage	43,663	26,000	26,000	26,000
44550	Travel	-	4,000	4,000	4,000
44650	Training	1,402	10,000	10,000	25,000
44700	Computer software	2,302	5,000	5,000	10,000
44750	Liability	42,253	47,384	47,384	57,276
44751	Insurance/surety bond premium	3,394	7,225	7,225	-
44760	Regulatory	-	6,300	6,300	6,300
44800	Membership and dues	2,135	4,000	4,000	4,000
45100	Books	448	250	250	250
45150	Furniture & equipment	550	1,000	1,000	10,000
45170	Computer hardware	81	5,000	5,000	10,000
45250	Office supplies	10,039	6,000	6,000	15,000
45350	General supplies	12	-	-	-
45450	Printing and graphics	609	1,500	1,500	6,000
46500	Uncollectible accounts	51,323	-	-	-
46900	Business meetings	-	500	500	500
47000	Miscellaneous	578	9,273	9,273	10,000
47010	Discount earned & lost	(17)	-	-	-
Maintenance & Operation Total		\$ 27,348,011	\$ 28,619,361	\$ 28,619,361	\$ 28,761,786
TOTAL		\$ 29,520,163	\$ 30,808,678	\$ 30,808,678	\$ 30,895,786

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - ADMINISTRATION
203-714**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 141,763	\$ 148,744	\$ 148,744	\$ 205,192
41300	Hourly wages	2,890	13,170	13,170	9,100
Various	Benefits	36,773	39,168	39,168	55,401
42700, 42702	PERS Retirement	22,176	24,927	24,927	34,258
42701	PERS cost sharing	(4,189)	(4,694)	(4,694)	(6,351)
Salaries & Benefits Total		\$ 199,412	\$ 221,315	\$ 221,315	\$ 297,600
Maintenance & Operation					
43110	Contractual services	\$ 45,945	\$ 64,000	\$ 64,000	\$ 48,500
44120	Repairs to office equip	-	333	333	350
44200	Advertising	4,532	1,600	1,600	1,600
44450	Postage	19	833	833	850
44550	Travel	21	250	250	250
44650	Training	830	100	100	500
44700	Computer software	69	300	300	700
44750	Liability	3,834	4,838	4,838	7,756
44751	Insurance/surety bond premium	314	650	650	-
44800	Membership and dues	635	600	600	500
45150	Furniture & equipment	-	300	300	500
45250	Office supplies	55	330	330	750
45450	Printing and graphics	-	314	314	1,000
46900	Business meetings	-	100	100	200
47000	Miscellaneous	220	5,719	5,719	-
Maintenance & Operation Total		\$ 56,473	\$ 80,267	\$ 80,267	\$ 63,456
TOTAL		\$ 255,885	\$ 301,582	\$ 301,582	\$ 361,056

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION - NEW CONSTRUCT RENTER - ACQ/REHAB
203-840-12230

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43110 Contractual services	\$ (2,719)	\$ -	\$ -	\$ -
43112 Direct assistance	-	934,910	934,910	900,707
Maintenance & Operation Total	\$ (2,719)	\$ 934,910	\$ 934,910	\$ 900,707
TOTAL	\$ (2,719)	\$ 934,910	\$ 934,910	\$ 900,707

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - ADMINISTRATION
213-714**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 153,074	\$ 128,074	\$ 36,248
Various	Benefits	-	43,157	43,157	5,896
42700, 42702	PERS Retirement	-	23,806	23,806	5,867
42701	PERS cost sharing	-	(4,541)	(4,541)	(1,001)
Salaries & Benefits Total		\$ -	\$ 215,496	\$ 190,496	\$ 47,010
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 25,000	\$ 30,500
44120	Repairs to office equip	-	-	-	250
44450	Postage	-	-	-	1,500
44550	Travel	-	-	-	500
44650	Training	-	-	-	2,000
44700	Computer software	-	-	-	700
44750	Liability	-	4,504	4,504	-
44800	Membership and dues	-	-	-	600
45150	Furniture & equipment	-	-	-	500
45250	Office supplies	-	-	-	600
45450	Printing and graphics	-	-	-	1,000
46900	Business meetings	-	-	-	200
47000	Miscellaneous	-	-	-	5,000
Maintenance & Operation Total		\$ -	\$ 4,504	\$ 29,504	\$ 43,350
TOTAL		\$ -	\$ 220,000	\$ 220,000	\$ 90,360

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND - HOUSING DEVELOPMENT & PRESERVATION
213-840

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
47042 Interest RDLP loan	\$ -	\$ -	\$ -	\$ 524,308
Maintenance & Operation Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 524,308</u>
TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 524,308</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
SAN FERNANDO ROAD CORRIDOR TAX SHARE FUND
406-711**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,382	\$ -	\$ -	\$ -
41200	Overtime	464	-	-	-
Various	Benefits	90	-	-	-
Salaries & Benefits Total		\$ 1,936	\$ -	\$ -	\$ -
Maintenance & Operation					
44450	Postage	\$ 618	\$ -	\$ -	\$ -
44750	Liability	49	-	-	-
45400	Reports & publications	2,992	-	-	-
45600	A & G overhead	595	-	-	-
Maintenance & Operation Total		\$ 4,254	\$ -	\$ -	\$ -
Extraordinary Loss					
49200	Extraordinary loss	\$ 12,992,840	\$ -	\$ -	\$ -
Extraordinary Loss Total		\$ 12,992,840	\$ -	\$ -	\$ -
Capital Improvement					
52000	Engineering	\$ 1,240	\$ -	\$ -	\$ -
52100	Construction	9,558	-	-	-
53160	Planning, survey, design	222,000	-	-	-
Capital Improvement Total		\$ 232,798	\$ -	\$ -	\$ -
TOTAL		\$ 13,231,828	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT***
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Accountant I	0.10	0.10	0.10	0.10
Accountant II	0.50	0.50	0.50	0.50
Accounting Services Specialist	0.15	0.15	-	-
Accounting Supervisor	0.45	0.45	0.45	0.45
Administrative Analyst	8.00	3.00	3.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	-	-	-
Administrative Officer/CDD	-	-	-	2.00
Asst. Dir. of Community Planning	1.00	1.00	-	-
Building Code Specialist II	2.00	2.00	3.00	3.00
Building Inspection Supervisor	2.00	2.00	2.00	2.00
Building Inspector	6.00	5.00	4.00	4.00
Building Official	1.00	1.00	1.00	1.00
Caseworker II	1.00	-	-	-
Chief Assistant Dir. Of Comm. Dev.	1.00	-	-	-
Community Development Supervisor	-	1.00	1.00	1.00
Customer Service Ops Supervisor/Steno	-	-	1.00	1.00
Customer Service Representative	14.00	11.00	11.00	11.00
Deputy Building Official	-	-	1.00	1.00
Deputy City Attorney	0.79	0.79	0.79	0.79
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director Planning & Nbrhd Services	-	-	1.00	1.00
Deputy Director of Community Development	1.00	1.00	-	-
Deputy Director of Development Services	1.00	-	-	-
Director of Community Development	1.00	1.00	1.00	1.00
Director of Economic Development	-	-	-	0.80
Economic Development Coordinator	1.00	1.00	1.00	-
Economic Development Manager	1.00	-	-	-
Electrical Inspector	1.00	1.00	1.00	1.00
Executive Officer-EconDev&AssetMgmt	-	1.00	1.00	-
Executive Secretary (Steno)	2.00	1.00	1.00	1.00
Finance Administrator	0.05	0.05	0.05	0.05
Fire Protection Engineer I	1.00	-	-	-
Housing Advisor	9.00	8.00	8.00	8.00
Housing Coordinator	-	1.00	1.00	1.00
Housing Project Manager	1.00	-	-	-
Housing Technician	4.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	1.00
Legal Secretary	1.00	-	-	-
License Investigator	-	2.00	2.00	2.00
Neighborhood Servcs Field Rep.	4.00	2.00	3.00	3.10
Neighborhood Services Administrator	1.00	-	-	-
Neighborhood Services Inspector	6.00	4.00	4.00	4.00
Office Operations Supervisor	1.00	-	-	-
Office Services Secretary	2.00	3.00	2.00	2.00
Office Services Specialist I	-	-	1.00	1.00
Office Services Specialist II	1.00	-	-	-
Office Services Supervisor	2.90	-	-	-
Office Services Supervisor (Steno)	1.00	1.00	-	-
Permit Services Technician	4.00	2.00	2.00	2.00

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT***
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Planner	7.00	6.00	6.00	6.00
Planning Assistant	3.00	-	-	-
Plumbing Inspector	2.00	2.00	2.00	2.00
Principal Admin Officer/CDD	-	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	-	-
Principal Development Officer	-	1.00	1.00	1.00
Principal Economic Development Officer	-	-	1.00	-
Principal Neighborhood Services Supervisor	-	-	1.00	1.00
Principal Planner	3.00	1.00	2.00	1.00
Principal Urban Designer	1.00	1.00	1.00	1.00
Production Artist	1.00	-	-	-
Program Coordinator	1.00	1.00	1.00	1.00
Program Specialist	1.00	1.00	-	1.00
Program Supervisor	1.00	1.00	1.00	1.00
Redevelopment Project Manager	1.00	-	-	-
Sr. Accounting Tech (Conf.)	-	-	0.15	0.15
Sr. Administrative Analyst	4.00	1.00	-	1.00
Sr. Budget Analyst	0.20	0.20	0.20	0.20
Sr. Building Code Specialist	3.00	3.00	3.00	3.00
Sr. Building Inspector	1.00	1.00	1.00	1.00
Sr. Community Development Supervisor	1.10	1.00	1.00	1.00
Sr. Development Officer	-	1.00	1.00	1.00
Sr. Economic Development Coordinator	-	-	1.00	-
Sr. Executive Analyst	1.00	-	-	-
Sr. Housing Project Manager	-	1.00	1.00	1.00
Sr. IT Applications Specialist	1.00	1.00	1.00	-
Sr. Neighborhood Svcs. Supervisor	1.00	1.00	-	-
Sr. Office Services Specialist	3.75	2.00	2.00	2.00
Sr. Office Specialist	1.00	1.00	1.00	2.00
Sr. Planner	6.00	6.00	5.00	6.00
Sr. Redevelopment Project Manager	1.00	-	-	-
Sr. Urban Designer	1.00	1.00	1.00	1.00
Systems Analyst	-	-	-	1.00
Total Salaried Positions	<u>135.99</u>	<u>98.24</u>	<u>98.24</u>	<u>99.14</u>
<u>Unclassified Positions</u>				
Administrative Officer/CDD	-	-	-	1.00
Total Unclassified Positions	<u>-</u>	<u>-</u>	<u>-</u>	<u>1.00</u>
<u>Hourly Positions</u>				
Administrative Intern	1.38	0.92	0.92	-
City Resource Specialist	1.50	0.77	0.77	1.48
Customer Service Representative	2.46	1.71	1.71	1.34
Hourly City Worker	4.11	2.05	2.05	8.15
Maintenance Worker	0.34	-	-	-
Office Specialist I	-	1.00	1.00	-
Program Coordinator	0.65	0.61	0.61	-
Program Specialist	3.51	1.57	1.57	-
Total Hourly Positions	<u>13.95</u>	<u>8.63</u>	<u>8.63</u>	<u>10.97</u>

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT***
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Appointed Officials</u>				
Agency/Housing Authority Members	7.00	7.00	7.00	7.00
Total Appointed Officials	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Community Development Department Total	<u>156.94</u>	<u>113.87</u>	<u>113.87</u>	<u>118.11</u>

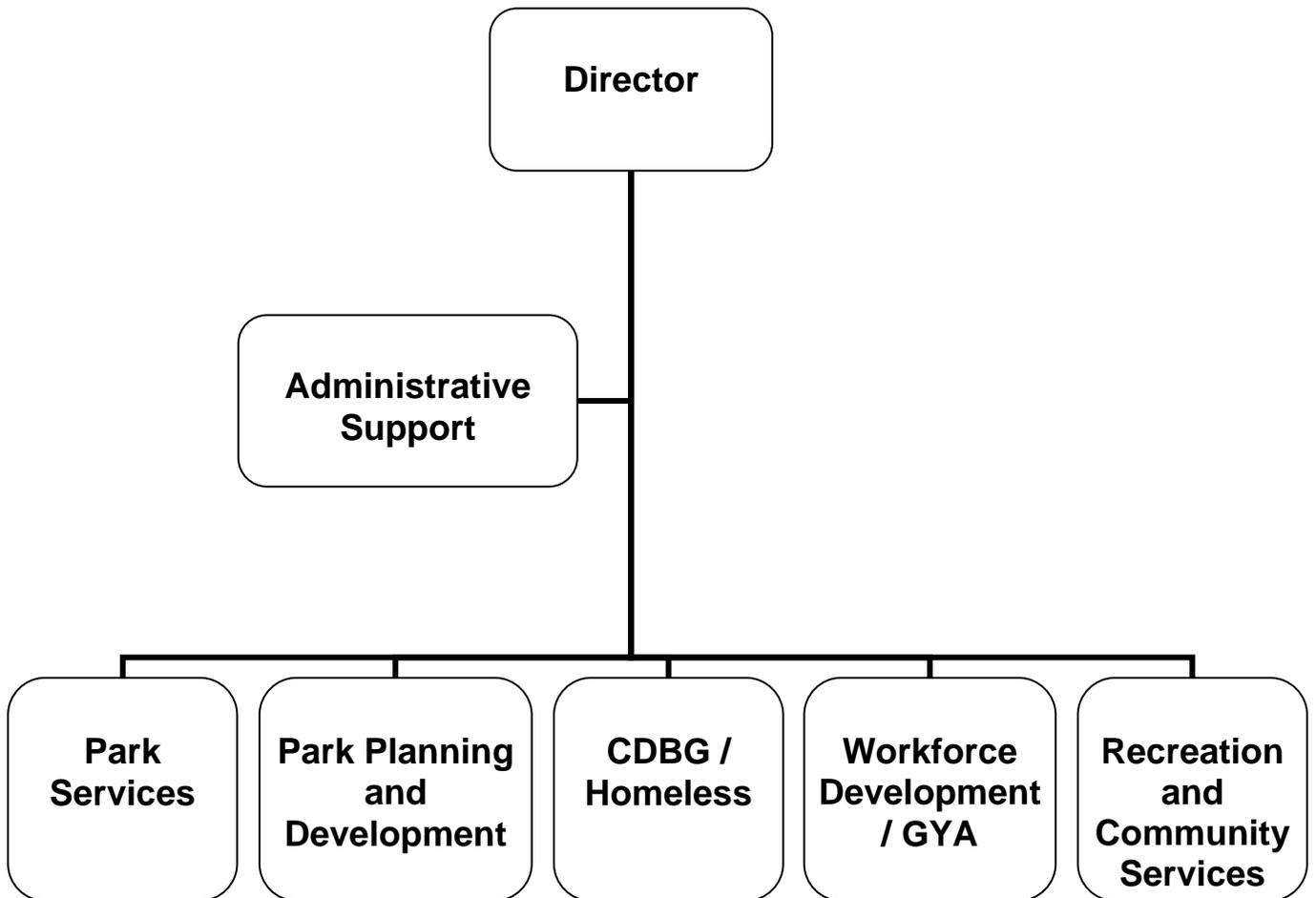
Notes:

- * Adjusted for Balancing Strategies
- ** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)
- *** Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department.
- **** Positions housed within the Successor Agency are included in the Personnel Classification Detail, however, the funding for these positions is part of the Recognized Obligation Payment Schedules (ROPs) and not included in the City's budget.

ADOPTED
BUDGET
2013-14



COMMUNITY SERVICES & PARKS



CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

MISSION STATEMENT

The mission of the Community Services & Parks (CSP) Department is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

DEPARTMENT DESCRIPTION

The Department consists of six sections:

Administration is responsible for fiscal and personnel management, research and analysis, clerical support services, grant administration, and staff support to the Parks, Recreation & Community Services Commission, Community Development Block Grant Advisory Committee and Commission on the Status of Women.

Park Planning & Development, also known as the Capital Improvement Program (CIP), is responsible for strategic planning and design for the development and renovation of parks and recreation facilities, the preservation of historical sites, land acquisition for development of new and expanded parks and recreation facilities and preservation of open space.

Park Services is responsible for landscape and building maintenance of all of the developed parkland and recreation facilities throughout the City. In addition, the Section oversees all contract landscape areas in the City, including Fire Stations, GWP Pump Houses, Libraries, and City Medians. The Section maintains approximately 285 acres of developed parkland which is comprised of 45 parks and recreation facilities, and manages the maintenance contracts for 120 non-park sites such as fire stations, libraries and medians.

Recreation & Community Services provides a variety of recreational opportunities, enrichment programs and human services for all ages and abilities. This section is subdivided into three core areas:

1. Recreational & Special Use Facilities includes four community centers, an art studio, a skate park, civic auditorium, sports complex, 19 sports fields, community pool, four historic homes/museums, park buildings, and picnic shelter facilities.
2. Recreation Programs include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. Human Services includes a variety of social service programs which cater to youth and family, seniors, and individuals with special needs.

Community Development Block Grant/Homeless Program administers federal grant programs, including the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG) and the Supportive Housing Program (SHP) that address the needs of low-income persons, including elderly, at-risk youth, the homeless and at-risk homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The Section collaborates with community agencies to help coordinate 37 social service programs, and 8 capital improvement projects in the community at any given time. In addition to social services programs, this section is also responsible for the Glendale Continuum of Care Programming for homeless persons, including street outreach; case management services; access to emergency shelter, and transitional and permanent supportive housing programs.

CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

Workforce Development/Glendale Youth Alliance (GYA) performs grant administration, program development, operation of employment and training programs, and business services. This Section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge and surrounding communities. The Section also provides assistance to local businesses.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

CSP is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Safe & Healthy Community

The CSP Department produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families.

Economic Vibrancy

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries such as health care, entertainment and “green” initiatives.

Community Services & Facilities

Through the federal grant programs, the CSP Department provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

Arts & Culture

The CSP Department provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's Unity Fest and César Chávez events.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Parks Administration (101-601)	\$ 1,108,223	\$ 969,380	\$ 969,380	\$ 979,557
Parks				
Parks Maintenance (101-602-50020)	\$ 6,456,146	\$ 5,857,952	\$ 5,693,087	\$ 5,917,358
Open Space & Trail (101-602-50021)	6,504	-	-	-
Total Parks	\$ 6,462,650	\$ 5,857,952	\$ 5,693,087	\$ 5,917,358
Recreation Facilities				
Brand Studios (101-603-50013)	\$ 52,657	\$ 9,771	\$ 9,771	\$ -
Maple Park Community Center (101-603-50014)	296,699	343,908	279,749	285,884
Pacific Community Center (101-603-50015)	333,666	320,498	320,498	480,693
Adult Recreation Community Center (101-603-50016)	360,301	546,393	546,393	579,130
Sparr Heights Community Center (101-603-50017)	76,561	158,880	158,880	175,445
Verdugo Skate Park (101-603-50018)	99,638	37,377	37,377	33,952
Pacific Park Pool (101-603-50022)	217,726	281,723	281,723	291,805
Total Recreation Facilities	\$ 1,437,249	\$ 1,698,550	\$ 1,634,391	\$ 1,846,909
Recreation Programs & Services				
Open Space & Trail (101-604-50021)	\$ 503	\$ -	\$ -	\$ -
Recreation Administration (101-604-50030)	233,008	125,736	125,736	125,242
Life-Long Learning (101-604-50031)	223,618	50,982	205,982	62,673
City-Wide Sports (101-604-50032)	407,268	171,057	171,057	165,972
Arts & Culture (101-604-50033)	71,196	-	-	-
Youth Outreach (101-604-50034)	199,762	123,130	123,130	-
Youth Programs (101-604-50035)	55,064	23,965	23,965	-
Club Maple (101-604-50036)	24,747	20,282	20,282	21,955
Senior Programs (101-604-50037)	250,400	135,256	199,415	207,559
Total Recreation Programs & Services	\$ 1,465,565	\$ 650,408	\$ 869,567	\$ 583,401
Glendale Youth Alliance (101-824-00000)	\$ 258,567	\$ 232,326	\$ 232,326	\$ 258,146
Total General Fund	\$ 10,732,254	\$ 9,408,616	\$ 9,398,751	\$ 9,585,371
Other Funds				
Community Development Block Grant (CDBG) Fund				
Administration (201-605)	\$ 604,057	\$ 386,999	\$ 386,999	\$ 370,000
Projects (201-801)	1,183,730	1,668,344	1,668,344	1,301,000
Total CDBG Fund	\$ 1,787,788	\$ 2,055,343	\$ 2,055,343	\$ 1,671,000
Supportive Housing Grant Fund				
CSP Programs (204-801-00000)	\$ 2,175,215	\$ 2,344,092	\$ 2,344,092	\$ 2,193,592
Administration (204-801-10080)	134,633	73,247	73,247	172,995
Total Supportive Housing Grant Fund	\$ 2,309,848	\$ 2,417,339	\$ 2,417,339	\$ 2,366,587
Emergency Solutions Grant Fund (205-801)	\$ 615,657	\$ 255,394	\$ 286,022	\$ 242,624
Workforce Investment Act Fund				
Administration (206-861)	\$ 312,014	\$ 477,918	\$ 477,918	\$ 450,600
Verdugo Jobs Center (206-862)	3,831,231	3,993,095	3,993,095	4,123,400
Total Workforce Investment Act Fund	\$ 4,143,244	\$ 4,471,013	\$ 4,471,013	\$ 4,574,000
Glendale Youth Alliance Fund				
GYA GREAT (211-824-10060)	\$ 911,903	\$ 954,742	\$ 954,742	\$ 929,540
GYA GRANTS (211-824-10410)	386,948	430,543	430,543	422,150
GYA GYEP (211-824-10470)	152,905	156,396	156,396	171,867

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
GYA Summer Brush Program (211-824-10610)	230,733	254,061	254,061	210,013
GYA Program Coordination (211-824-10620)	3,372	5,962	5,962	4,769
GYA Staff Development (211-824-10630)	3,007	4,769	4,769	4,769
Total Glendale Youth Alliance Fund	\$ 1,688,868	\$ 1,806,473	\$ 1,806,473	\$ 1,743,108
Nutritional Meals Grant Fund (270-604-50037)	\$ 474,824	\$ 404,979	\$ 404,979	\$ 372,390
Capital Improvement Fund				
Parks Administration (401-601)	\$ 1,799,099	\$ 545,734	\$ 545,734	\$ 4,594,000
CSP Grants (401-801)	97,637	-	-	-
Total Capital Improvement Fund	\$ 1,896,736	\$ 545,734	\$ 545,734	\$ 4,594,000
Parks Mitigation Fee Fund (405-601)	\$ 502,304	\$ 3,915,000	\$ 3,545,000	\$ 600,000
Parks Quimby Fee Fund (408-601)	\$ -	\$ -	\$ 378,893	\$ -
Recreation Fund				
Administration (501-601)	\$ -	\$ -	\$ 360,000	\$ 950,000
Parks Maintenance (501-602-50001)	\$ 253,050	\$ 358,241	\$ 408,797	\$ 426,981
Recreation Fund-Facilities				
Civic Auditorium (501-603-50011)	\$ 739,485	\$ 648,244	\$ 694,079	\$ 652,832
Sports Complex (501-603-50012)	677,751	724,995	747,087	771,096
Brand Studios (501-603-50013)	9,772	-	-	3,196
Maple Park Community Center (501-603-50014)	24,555	43,955	43,955	43,456
Pacific Community Center (501-603-50015)	118,090	143,512	143,512	97,629
Adult Recreation Community Center (501-603-50016)	12,870	26,027	26,027	10,733
Sparr Heights Community Center (501-603-50017)	19,600	23,715	23,715	38,570
Verdugo Skate Park (501-603-50018)	14,963	28,901	75,275	74,415
Pacific Park Pool (501-603-50022)	51,373	52,287	52,287	55,004
Total Recreation Fund-Facilities	\$ 1,668,461	\$ 1,691,636	\$ 1,805,937	\$ 1,746,931
Recreation Fund-Recreation Programs & Services				
Open Space & Trail (501-604-50021)	\$ 19,938	\$ 28,192	\$ 28,192	\$ 29,686
Life-Long Learning (501-604-50031)	408,421	487,386	487,386	451,546
City-Wide Sports (501-604-50032)	156,604	288,258	288,258	262,888
Youth Programs (501-604-50035)	196,318	196,326	196,326	191,415
Senior Programs (501-604-50037)	901	-	-	-
Total Recreation Fund-Recreation Programs & Services	\$ 782,183	\$ 1,000,162	\$ 1,000,162	\$ 935,535
Total Recreation Fund	\$ 2,703,693	\$ 3,050,039	\$ 3,574,896	\$ 4,059,447
Total Other Funds	\$ 16,122,962	\$ 18,921,314	\$ 19,485,692	\$ 20,223,156
Department Grand Total	\$ 26,855,216	\$ 28,329,930	\$ 28,884,443	\$ 29,808,527

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS ADMINISTRATION
101-601**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 523,690	\$ 416,482	\$ 416,482	\$ 412,674
41200	Overtime	24	-	-	-
41300	Hourly wages	26,145	104,976	104,976	95,677
Various	Benefits	161,247	123,901	123,901	128,606
42700, 42702	PERS Retirement	81,998	79,397	79,397	79,006
42701	PERS cost sharing	(12,348)	(11,217)	(11,217)	(10,911)
Salaries & Benefits Total		\$ 780,756	\$ 713,539	\$ 713,539	\$ 705,052
Maintenance & Operation					
43060	Utilities	\$ 51	\$ -	\$ -	\$ -
43110	Contractual services	44,312	29,500	29,500	29,500
44120	Repairs to office equip	-	2,000	2,000	2,000
44200	Advertising	2,000	2,500	2,500	2,500
44301	Cell phone	326	-	-	-
44352	ISD service charge	248,935	165,643	165,643	183,540
44450	Postage	673	3,000	3,000	3,000
44650	Training	299	4,100	4,100	4,100
44750	Liability	9,176	15,067	15,067	18,403
44751	Insurance/surety bond premium	1,256	2,569	2,569	-
44800	Membership and dues	4,880	4,000	4,000	4,000
45050	Periodicals & newspapers	56	400	400	400
45100	Books	-	250	250	250
45150	Furniture & equipment	203	3,000	3,000	3,000
45200	Maps and blue prints	-	150	150	-
45250	Office supplies	9,622	16,662	16,662	16,812
45350	General supplies	64	-	-	-
46900	Business meetings	1,217	2,500	2,500	2,500
47000	Miscellaneous	4,397	4,500	4,500	4,500
Maintenance & Operation Total		\$ 327,467	\$ 255,841	\$ 255,841	\$ 274,505
TOTAL		\$ 1,108,223	\$ 969,380	\$ 969,380	\$ 979,557

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS
101-602**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,952,788	\$ 2,217,444	\$ 2,217,444	\$ 2,164,534
41200	Overtime	8,234	-	-	-
41300	Hourly wages	163,056	178,740	178,740	178,760
Various	Benefits	975,702	763,356	763,206	804,306
42700, 42702	PERS Retirement	489,014	378,561	378,561	379,208
42701	PERS cost sharing	(52,808)	(41,582)	(41,582)	(40,582)
42799	Salary charges in (out)	(8,315)	(8,000)	(8,000)	(8,000)
Salaries & Benefits Total		\$ 4,527,671	\$ 3,488,519	\$ 3,488,369	\$ 3,478,226
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 108,021	\$ 154,988	\$ 64,988	\$ 38,313
43060	Utilities	854,684	880,000	880,000	880,000
43080	Rent	-	-	-	1,000
43110	Contractual services	276,194	288,914	258,914	286,182
44100	Repairs to equipment	9,081	11,200	8,950	8,950
44300	Telephone	(182)	-	-	-
44351	Fleet / equip rental charge	190,327	451,672	451,672	780,859
44352	ISD service charge	146,235	193,485	193,485	158,228
44450	Postage	90	150	150	150
44650	Training	1,569	4,200	3,655	3,500
44750	Liability	54,651	69,607	69,607	84,820
44751	Insurance/surety bond premium	56,698	74,729	74,729	-
44760	Regulatory	30	-	-	-
44800	Membership and dues	380	500	500	500
45250	Office supplies	2,199	4,500	4,500	4,500
45300	Small tools	11,198	10,750	8,830	8,780
45350	General supplies	223,388	223,886	183,886	182,750
46900	Business meetings	350	227	227	350
47000	Miscellaneous	75	625	625	250
47010	Discount earned & lost	(9)	-	-	-
Maintenance & Operation Total		\$ 1,934,979	\$ 2,369,433	\$ 2,204,718	\$ 2,439,132
TOTAL		\$ 6,462,650	\$ 5,857,952	\$ 5,693,087	\$ 5,917,358

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS - PARKS MAINTENANCE
101-602-50020**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,952,788	\$ 2,217,444	\$ 2,217,444	\$ 2,164,534
41200	Overtime	8,234	-	-	-
41300	Hourly wages	163,056	178,740	178,740	178,760
Various	Benefits	975,702	763,356	763,206	804,306
42700, 42702	PERS Retirement	489,014	378,561	378,561	379,208
42701	PERS cost sharing	(52,808)	(41,582)	(41,582)	(40,582)
42799	Salary charges in (out)	(8,315)	(8,000)	(8,000)	(8,000)
Salaries & Benefits Total		\$ 4,527,671	\$ 3,488,519	\$ 3,488,369	\$ 3,478,226
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 108,021	\$ 154,988	\$ 64,988	\$ 38,313
43060	Utilities	854,684	880,000	880,000	880,000
43080	Rent	-	-	-	1,000
43110	Contractual services	276,194	288,914	258,914	286,182
44100	Repairs to equipment	9,081	11,200	8,950	8,950
44300	Telephone	(182)	-	-	-
44351	Fleet / equip rental charge	189,823	451,672	451,672	780,859
44352	ISD service charge	140,235	193,485	193,485	158,228
44450	Postage	90	150	150	150
44650	Training	1,569	4,200	3,655	3,500
44750	Liability	54,651	69,607	69,607	84,820
44751	Insurance/surety bond premium	56,698	74,729	74,729	-
44760	Regulatory	30	-	-	-
44800	Membership and dues	380	500	500	500
45250	Office supplies	2,199	4,500	4,500	4,500
45300	Small tools	11,198	10,750	8,830	8,780
45350	General supplies	223,388	223,886	183,886	182,750
46900	Business meetings	350	227	227	350
47000	Miscellaneous	75	625	625	250
47010	Discount earned & lost	(9)	-	-	-
Maintenance & Operation Total		\$ 1,928,475	\$ 2,369,433	\$ 2,204,718	\$ 2,439,132
TOTAL		\$ 6,456,146	\$ 5,857,952	\$ 5,693,087	\$ 5,917,358

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - PARKS - OPEN SPACE & TRAIL
101-602-50021

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
44351 Fleet / equip rental charge	\$ 504	\$ -	\$ -	\$ -
44352 ISD service charge	6,000	-	-	-
Maintenance & Operation Total	\$ 6,504	\$ -	\$ -	\$ -
TOTAL	\$ 6,504	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES
101-603**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 404,264	\$ 475,459	\$ 425,869	\$ 496,857
41200	Overtime	11	-	-	-
41300	Hourly wages	535,602	607,857	607,857	617,858
Various	Benefits	159,555	177,798	171,995	186,063
42700, 42702	PERS Retirement	106,548	120,133	112,334	148,279
42701	PERS cost sharing	(12,639)	(14,585)	(13,841)	(18,046)
Salaries & Benefits Total		\$ 1,193,341	\$ 1,366,662	\$ 1,304,214	\$ 1,431,011
Maintenance & Operation					
43060	Utilities	\$ 8,467	\$ 22,800	\$ 22,800	\$ 22,800
43080	Rent	172	-	-	-
43110	Contractual services	55,032	56,460	56,460	56,460
44100	Repairs to equipment	3,161	8,640	8,640	7,040
44200	Advertising	-	2,000	2,000	2,000
44250	Data communication	34	-	-	-
44351	Fleet / equip rental charge	-	8,308	8,308	-
44352	ISD service charge	44,354	92,189	92,189	165,797
44450	Postage	111	1,107	1,107	943
44650	Training	593	5,175	5,175	4,800
44750	Liability	21,126	30,942	29,231	40,354
44751	Insurance/surety bond premium	2,785	2,057	2,057	-
44760	Regulatory	644	-	-	-
44800	Membership and dues	584	2,525	2,525	2,550
45050	Periodicals & newspapers	342	1,340	1,340	200
45150	Furniture & equipment	3,405	4,500	4,500	4,800
45250	Office supplies	14,139	22,081	22,081	21,181
45300	Small tools	-	100	100	100
45350	General supplies	88,337	69,991	69,991	85,301
45450	Printing and graphics	605	-	-	-
47000	Miscellaneous	17	1,673	1,673	1,572
Maintenance & Operation Total		\$ 243,908	\$ 331,888	\$ 330,177	\$ 415,898
TOTAL		\$ 1,437,249	\$ 1,698,550	\$ 1,634,391	\$ 1,846,909

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - BRAND STUDIOS
101-603-50013**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41200 Overtime	\$ 11	\$ -	\$ -	\$ -
41300 Hourly wages	31,466	(1,541)	(1,541)	-
Various Benefits	3,502	1,201	1,201	-
42700, 42702 PERS Retirement	5,873	1,248	1,248	-
42701 PERS cost sharing	(534)	(119)	(119)	-
Salaries & Benefits Total	\$ 40,319	\$ 789	\$ 789	\$ -
Maintenance & Operation				
43080 Rent	\$ 172	\$ -	\$ -	\$ -
43110 Contractual services	2,566	-	-	-
44352 ISD service charge	5,000	5,218	5,218	-
44450 Postage	-	164	164	-
44750 Liability	551	(1)	(1)	-
44751 Insurance/surety bond premium	91	-	-	-
45250 Office supplies	500	1,000	1,000	-
45350 General supplies	3,458	2,500	2,500	-
47000 Miscellaneous	-	101	101	-
Maintenance & Operation Total	\$ 12,338	\$ 8,982	\$ 8,982	\$ -
TOTAL	\$ 52,657	\$ 9,771	\$ 9,771	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
101-603-50014**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 125,002	\$ 125,002	\$ 75,412	\$ 65,494
41300	Hourly wages	81,232	116,576	116,576	116,250
Various	Benefits	36,720	32,707	26,904	24,361
42700, 42702	PERS Retirement	24,288	29,248	21,449	29,263
42701	PERS cost sharing	(3,248)	(3,773)	(3,029)	(3,695)
Salaries & Benefits Total		\$ 263,994	\$ 299,760	\$ 237,312	\$ 231,673
Maintenance & Operation					
44352	ISD service charge	\$ 9,000	\$ 18,436	\$ 18,436	\$ 22,797
44450	Postage	-	350	350	350
44650	Training	-	1,375	1,375	1,375
44750	Liability	3,640	6,812	5,101	6,579
44751	Insurance/surety bond premium	474	565	565	-
44800	Membership and dues	-	750	750	750
45250	Office supplies	83	6,581	6,581	6,581
45350	General supplies	19,507	9,279	9,279	15,779
Maintenance & Operation Total		\$ 32,705	\$ 44,148	\$ 42,437	\$ 54,211
TOTAL		\$ 296,699	\$ 343,908	\$ 279,749	\$ 285,884

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
101-603-50015**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 150,090	\$ 113,457	\$ 113,457	\$ 190,732
41300	Hourly wages	69,317	78,021	78,021	85,664
Various	Benefits	50,725	43,461	43,461	69,024
42700, 42702	PERS Retirement	30,445	26,467	26,467	41,996
42701	PERS cost sharing	(3,518)	(2,526)	(2,526)	(5,050)
Salaries & Benefits Total		\$ 297,060	\$ 258,880	\$ 258,880	\$ 382,366
Maintenance & Operation					
44100	Repairs to equipment	\$ 1,026	\$ 2,000	\$ 2,000	\$ 2,000
44351	Fleet / equip rental charge	-	8,308	8,308	-
44352	ISD service charge	13,000	20,436	20,436	58,000
44450	Postage	24	82	82	82
44650	Training	409	300	300	-
44750	Liability	3,840	5,589	5,589	10,006
44751	Insurance/surety bond premium	567	774	774	-
44800	Membership and dues	275	600	600	600
45150	Furniture & equipment	950	2,000	2,000	2,300
45250	Office supplies	6,974	7,100	7,100	7,100
45350	General supplies	9,524	13,925	13,925	17,735
47000	Miscellaneous	17	504	504	504
Maintenance & Operation Total		\$ 36,607	\$ 61,618	\$ 61,618	\$ 98,327
TOTAL		\$ 333,666	\$ 320,498	\$ 320,498	\$ 480,693

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
101-603-50016**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 119,028	\$ 171,384	\$ 171,384	\$ 173,665
41300	Hourly wages	96,808	172,005	172,005	173,149
Various	Benefits	41,592	59,450	59,450	57,658
42700, 42702	PERS Retirement	36,177	43,649	43,649	54,665
42701	PERS cost sharing	(4,505)	(5,320)	(5,320)	(6,224)
Salaries & Benefits Total		\$ 289,100	\$ 441,168	\$ 441,168	\$ 452,913
Maintenance & Operation					
43110	Contractual services	\$ 27,380	\$ 30,000	\$ 30,000	\$ 30,000
44100	Repairs to equipment	2,135	2,500	2,500	2,500
44352	ISD service charge	10,000	31,872	31,872	50,000
44450	Postage	64	100	100	100
44650	Training	-	750	750	750
44750	Liability	8,423	9,933	9,933	12,555
44751	Insurance/surety bond premium	1,241	538	538	-
44800	Membership and dues	275	425	425	425
45050	Periodicals & newspapers	342	1,080	1,080	-
45150	Furniture & equipment	2,456	2,500	2,500	2,500
45250	Office supplies	3,022	3,600	3,600	3,600
45350	General supplies	15,863	21,927	21,927	23,787
Maintenance & Operation Total		\$ 71,201	\$ 105,225	\$ 105,225	\$ 126,217
TOTAL		\$ 360,301	\$ 546,393	\$ 546,393	\$ 579,130

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
101-603-50017**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 10,143	\$ 65,616	\$ 65,616	\$ 66,966
41300	Hourly wages	44,729	44,615	44,615	44,615
Various	Benefits	9,651	21,742	21,742	23,342
42700, 42702	PERS Retirement	5,176	11,722	11,722	17,010
42701	PERS cost sharing	(419)	(2,102)	(2,102)	(2,581)
Salaries & Benefits Total		\$ 69,281	\$ 141,593	\$ 141,593	\$ 149,352
Maintenance & Operation					
44100	Repairs to equipment	\$ -	\$ 1,600	\$ 1,600	\$ -
44250	Data communication	34	-	-	-
44352	ISD service charge	3,000	6,218	6,218	15,000
44450	Postage	-	176	176	176
44650	Training	140	375	375	300
44750	Liability	960	3,295	3,295	4,039
44751	Insurance/surety bond premium	190	180	180	-
44800	Membership and dues	34	175	175	200
45050	Periodicals & newspapers	-	260	260	200
45250	Office supplies	865	900	900	1,000
45350	General supplies	2,057	4,040	4,040	5,110
47000	Miscellaneous	-	68	68	68
Maintenance & Operation Total		\$ 7,280	\$ 17,287	\$ 17,287	\$ 26,093
TOTAL		\$ 76,561	\$ 158,880	\$ 158,880	\$ 175,445

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
101-603-50018**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 86,321	\$ 22,641	\$ 22,641	\$ 22,640
Various	Benefits	5,091	6,061	6,061	1,382
42700, 42702	PERS Retirement	4,587	1,452	1,452	-
42701	PERS cost sharing	(415)	(139)	(139)	-
Salaries & Benefits Total		\$ 95,584	\$ 30,015	\$ 30,015	\$ 24,022
Maintenance & Operation					
44352	ISD service charge	\$ 1,354	\$ 4,218	\$ 4,218	\$ 5,000
44450	Postage	23	-	-	-
44650	Training	-	375	375	375
44750	Liability	1,511	274	274	820
44751	Insurance/surety bond premium	222	-	-	-
44800	Membership and dues	-	175	175	175
45250	Office supplies	203	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	742	1,720	1,720	2,960
Maintenance & Operation Total		\$ 4,054	\$ 7,362	\$ 7,362	\$ 9,930
TOTAL		\$ 99,638	\$ 37,377	\$ 37,377	\$ 33,952

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION FACILITIES - PACIFIC PARK POOL
101-603-50022**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 125,729	\$ 175,540	\$ 175,540	\$ 175,540
Various	Benefits	12,274	13,176	13,176	10,296
42700, 42702	PERS Retirement	-	6,347	6,347	5,345
42701	PERS cost sharing	-	(606)	(606)	(496)
Salaries & Benefits Total		\$ 138,003	\$ 194,457	\$ 194,457	\$ 190,685
Maintenance & Operation					
43060	Utilities	\$ 8,467	\$ 22,800	\$ 22,800	\$ 22,800
43110	Contractual services	25,086	26,460	26,460	26,460
44100	Repairs to equipment	-	2,540	2,540	2,540
44200	Advertising	-	2,000	2,000	2,000
44352	ISD service charge	3,000	5,791	5,791	15,000
44450	Postage	-	235	235	235
44650	Training	44	2,000	2,000	2,000
44750	Liability	2,200	5,040	5,040	6,355
44760	Regulatory	644	-	-	-
44800	Membership and dues	-	400	400	400
45250	Office supplies	2,491	2,400	2,400	2,400
45350	General supplies	37,185	16,600	16,600	19,930
45450	Printing and graphics	605	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 79,723	\$ 87,266	\$ 87,266	\$ 101,120
TOTAL		\$ 217,726	\$ 281,723	\$ 281,723	\$ 291,805

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES
101-604**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 568,290	\$ 281,685	\$ 331,275	\$ 251,493
41200	Overtime	1,931	14,002	14,002	14,000
41300	Hourly wages	247,838	60,084	60,084	54,990
Various	Benefits	167,104	88,847	94,650	55,588
42700, 42702	PERS Retirement	105,223	54,924	62,723	46,013
42701	PERS cost sharing	(14,600)	(8,435)	(9,179)	(6,113)
Salaries & Benefits Total		\$ 1,075,787	\$ 491,107	\$ 553,555	\$ 415,971
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 7,400	\$ -	\$ -	\$ -
43060	Utilities	4,162	-	-	-
43080	Rent	-	7,835	7,835	7,835
43110	Contractual services	163,827	13,800	168,800	17,500
44200	Advertising	324	-	-	-
44250	Data communication	782	-	-	-
44351	Fleet / equip rental charge	3,833	747	747	-
44352	ISD service charge	44,879	41,736	41,736	34,082
44450	Postage	9,313	400	400	464
44650	Training	2,320	1,900	1,900	1,150
44750	Liability	14,781	12,217	13,928	11,600
44751	Insurance/surety bond premium	3,193	2,638	2,638	-
44760	Regulatory	1,190	-	-	-
44800	Membership and dues	2,160	950	950	525
45050	Periodicals & newspapers	70	-	-	-
45100	Books	16	-	-	-
45150	Furniture & equipment	2,001	-	-	-
45250	Office supplies	6,668	4,670	4,670	5,390
45350	General supplies	106,467	65,227	65,227	88,709
45450	Printing and graphics	9,865	-	-	-
46900	Business meetings	871	-	-	-
47000	Miscellaneous	5,656	7,181	7,181	175
Maintenance & Operation Total		\$ 389,778	\$ 159,301	\$ 316,012	\$ 167,430
TOTAL		\$ 1,465,565	\$ 650,408	\$ 869,567	\$ 583,401

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL
101-604-50021**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 472	\$ -	\$ -	\$ -
Various	Benefits	22	-	-	-
Salaries & Benefits Total		\$ 494	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability	\$ 8	\$ -	\$ -	\$ -
Maintenance & Operation Total		\$ 8	\$ -	\$ -	\$ -
TOTAL		\$ 503	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - RECREATION ADMINISTRATION
101-604-50030**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 113,353	\$ 58,934	\$ 58,934	\$ 46,032
41300	Hourly wages	1,098	-	-	5,002
Various	Benefits	18,715	8,140	8,140	8,674
42700, 42702	PERS Retirement	17,526	9,268	9,268	8,258
42701	PERS cost sharing	(3,357)	(1,768)	(1,768)	(1,456)
Salaries & Benefits Total		\$ 147,335	\$ 74,574	\$ 74,574	\$ 66,510
Maintenance & Operation					
43060	Utilities	\$ 4,162	\$ -	\$ -	\$ -
43110	Contractual services	-	2,500	2,500	-
44352	ISD service charge	9,000	17,082	17,082	11,000
44450	Postage	8,204	-	-	164
44650	Training	418	-	-	-
44750	Liability	2,003	1,525	1,525	1,847
44751	Insurance/surety bond premium	754	1,340	1,340	-
44800	Membership and dues	280	-	-	-
45150	Furniture & equipment	2,001	-	-	-
45250	Office supplies	3,008	1,440	1,440	2,440
45350	General supplies	47,212	27,275	27,275	43,180
45450	Printing and graphics	3,724	-	-	-
46900	Business meetings	557	-	-	-
47000	Miscellaneous	4,353	-	-	101
Maintenance & Operation Total		\$ 85,673	\$ 51,162	\$ 51,162	\$ 58,732
TOTAL		\$ 233,008	\$ 125,736	\$ 125,736	\$ 125,242

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
101-604-50031**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 34,441	\$ 3,322	\$ 3,322	\$ 3,322
41200	Overtime	-	14,002	14,002	14,000
41300	Hourly wages	7,654	3,493	3,493	6,003
Various	Benefits	11,323	3,862	3,862	2,122
42700, 42702	PERS Retirement	5,393	1,071	1,071	1,509
42701	PERS cost sharing	(1,001)	(102)	(102)	(140)
Salaries & Benefits Total		\$ 57,811	\$ 25,648	\$ 25,648	\$ 26,816
Maintenance & Operation					
43080	Rent	\$ -	\$ 7,835	\$ 7,835	\$ 7,835
43110	Contractual services	153,500	9,300	164,300	17,500
44352	ISD service charge	8,000	-	-	-
44450	Postage	480	-	-	-
44650	Training	339	-	-	-
44750	Liability	737	718	718	844
44751	Insurance/surety bond premium	578	9	9	-
44800	Membership and dues	135	-	-	-
45250	Office supplies	142	150	150	-
45350	General supplies	1,472	2,322	2,322	9,678
45450	Printing and graphics	424	-	-	-
47000	Miscellaneous	-	5,000	5,000	-
Maintenance & Operation Total		\$ 165,807	\$ 25,334	\$ 180,334	\$ 35,857
TOTAL		\$ 223,618	\$ 50,982	\$ 205,982	\$ 62,673

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
101-604-50032**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 164,294	\$ 77,052	\$ 77,052	\$ 77,052
41200	Overtime	1,931	-	-	-
41300	Hourly wages	107,446	11,325	11,325	11,356
Various	Benefits	52,252	26,451	26,451	22,669
42700, 42702	PERS Retirement	28,144	17,647	17,647	13,629
42701	PERS cost sharing	(3,799)	(2,839)	(2,839)	(2,420)
Salaries & Benefits Total		\$ 350,267	\$ 129,636	\$ 129,636	\$ 122,286
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 7,400	\$ -	\$ -	\$ -
43110	Contractual services	1,360	-	-	-
44351	Fleet / equip rental charge	303	747	747	-
44352	ISD service charge	5,000	11,218	11,218	15,000
44650	Training	1,039	750	750	750
44750	Liability	4,791	3,654	3,654	3,200
44751	Insurance/surety bond premium	715	757	757	-
44760	Regulatory	1,190	-	-	-
44800	Membership and dues	705	525	525	525
45250	Office supplies	1,519	1,200	1,200	1,200
45350	General supplies	28,735	22,496	22,496	22,937
45450	Printing and graphics	4,088	-	-	-
47000	Miscellaneous	155	74	74	74
Maintenance & Operation Total		\$ 57,000	\$ 41,421	\$ 41,421	\$ 43,686
TOTAL		\$ 407,268	\$ 171,057	\$ 171,057	\$ 165,972

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - ARTS & CULTURE
101-604-50033**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 50,606	\$ -	\$ -	\$ -
Various	Benefits	2,139	-	-	-
42700, 42702	PERS Retirement	6,975	-	-	-
42701	PERS cost sharing	(629)	-	-	-
Salaries & Benefits Total		\$ 59,091	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 5,644	\$ -	\$ -	\$ -
44200	Advertising	324	-	-	-
44352	ISD service charge	3,879	-	-	-
44450	Postage	336	-	-	-
44750	Liability	1,068	-	-	-
44751	Insurance/surety bond premium	119	-	-	-
44800	Membership and dues	50	-	-	-
45050	Periodicals & newspapers	70	-	-	-
45100	Books	16	-	-	-
45250	Office supplies	176	-	-	-
46900	Business meetings	315	-	-	-
47000	Miscellaneous	109	-	-	-
Maintenance & Operation Total		\$ 12,105	\$ -	\$ -	\$ -
TOTAL		\$ 71,196	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH OUTREACH
101-604-50034**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 126,031	\$ 77,052	\$ 77,052	\$ -
41300	Hourly wages	70	-	-	-
Various	Benefits	37,147	28,904	28,904	-
42700, 42702	PERS Retirement	19,747	12,118	12,118	-
42701	PERS cost sharing	(3,004)	(2,312)	(2,312)	-
Salaries & Benefits Total		\$ 179,991	\$ 115,762	\$ 115,762	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,542	\$ -	\$ -	\$ -
44250	Data communication	782	-	-	-
44352	ISD service charge	4,000	5,218	5,218	-
44650	Training	185	-	-	-
44750	Liability	2,229	2,150	2,150	-
44751	Insurance/surety bond premium	392	-	-	-
45250	Office supplies	742	-	-	-
45350	General supplies	8,770	-	-	-
45450	Printing and graphics	1,129	-	-	-
Maintenance & Operation Total		\$ 19,771	\$ 7,368	\$ 7,368	\$ -
TOTAL		\$ 199,762	\$ 123,130	\$ 123,130	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
101-604-50035**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 35,597	\$ 12,637	\$ 12,637	\$ -
Various	Benefits	3,222	3,074	3,074	-
42700, 42702	PERS Retirement	2,527	2,958	2,958	-
42701	PERS cost sharing	(192)	(282)	(282)	-
Salaries & Benefits Total		\$ 41,153	\$ 18,387	\$ 18,387	\$ -
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 3,530	\$ -	\$ -	\$ -
44352	ISD service charge	6,000	-	-	-
44450	Postage	81	100	100	-
44650	Training	-	400	400	-
44750	Liability	623	1,298	1,298	-
44751	Insurance/surety bond premium	64	-	-	-
45250	Office supplies	421	480	480	-
45350	General supplies	2,452	2,700	2,700	-
45450	Printing and graphics	500	-	-	-
47000	Miscellaneous	241	600	600	-
Maintenance & Operation Total		\$ 13,910	\$ 5,578	\$ 5,578	\$ -
TOTAL		\$ 55,064	\$ 23,965	\$ 23,965	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - CLUB MAPLE
101-604-50036**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,512	\$ -	\$ -	\$ -
41300	Hourly wages	8,970	12,629	12,629	12,629
Various	Benefits	926	683	683	771
42700, 42702	PERS Retirement	237	1,588	1,588	-
42701	PERS cost sharing	(23)	(152)	(152)	-
Salaries & Benefits Total		\$ 11,622	\$ 14,748	\$ 14,748	\$ 13,400
Maintenance & Operation					
43110	Contractual services	\$ 1,782	\$ 2,000	\$ 2,000	\$ -
44352	ISD service charge	3,000	-	-	3,000
44450	Postage	182	-	-	-
44750	Liability	183	436	436	457
44751	Insurance/surety bond premium	193	-	-	-
44800	Membership and dues	990	-	-	-
45250	Office supplies	-	200	200	200
45350	General supplies	6,794	2,898	2,898	4,898
Maintenance & Operation Total		\$ 13,125	\$ 5,534	\$ 5,534	\$ 8,555
TOTAL		\$ 24,747	\$ 20,282	\$ 20,282	\$ 21,955

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
101-604-50037**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 128,660	\$ 65,325	\$ 114,915	\$ 125,087
41300	Hourly wages	35,924	20,000	20,000	20,000
Various	Benefits	41,357	17,733	23,536	21,352
42700, 42702	PERS Retirement	24,675	10,274	18,073	22,617
42701	PERS cost sharing	(2,594)	(980)	(1,724)	(2,097)
Salaries & Benefits Total		\$ 228,022	\$ 112,352	\$ 174,800	\$ 186,959
Maintenance & Operation					
44352	ISD service charge	\$ 6,000	\$ 8,218	\$ 8,218	\$ 5,082
44450	Postage	31	300	300	300
44650	Training	339	750	750	400
44750	Liability	3,138	2,436	4,147	5,252
44751	Insurance/surety bond premium	378	532	532	-
44800	Membership and dues	-	425	425	-
45250	Office supplies	660	1,200	1,200	1,550
45350	General supplies	11,032	7,536	7,536	8,016
47000	Miscellaneous	799	1,507	1,507	-
Maintenance & Operation Total		\$ 22,377	\$ 22,904	\$ 24,615	\$ 20,600
TOTAL		\$ 250,400	\$ 135,256	\$ 199,415	\$ 207,559

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GENERAL FUND - GLENDALE YOUTH ALLIANCE
101-824-00000**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 146,650	\$ 153,026	\$ 153,026	\$ 154,262
Various	Benefits	32,327	33,808	33,808	34,643
42700, 42702	PERS Retirement	22,965	24,066	24,066	24,965
42701	PERS cost sharing	(3,556)	(3,768)	(3,768)	(3,805)
Salaries & Benefits Total		\$ 198,386	\$ 207,132	\$ 207,132	\$ 210,065
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 7,610	\$ -	\$ -	\$ 33,267
44352	ISD service charge	49,147	20,238	20,238	9,229
44450	Postage	133	-	-	-
44750	Liability	2,567	4,264	4,264	5,585
44751	Insurance/surety bond premium	191	692	692	-
45170	Computer hardware	534	-	-	-
Maintenance & Operation Total		\$ 60,181	\$ 25,194	\$ 25,194	\$ 48,081
TOTAL		\$ 258,567	\$ 232,326	\$ 232,326	\$ 258,146

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - ADMINISTRATION
201-605**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 349,308	\$ 209,962	\$ 209,962	\$ 238,596
41200 Overtime	(9)	-	-	-
41300 Hourly wages	28,581	46,226	46,226	720
Various Benefits	81,605	60,167	60,167	65,091
42700, 42702 PERS Retirement	59,268	40,287	40,287	38,728
42701 PERS cost sharing	(10,745)	(6,926)	(6,926)	(7,034)
Salaries & Benefits Total	\$ 508,008	\$ 349,716	\$ 349,716	\$ 336,101
Maintenance & Operation				
43080 Rent	\$ 18,348	\$ -	\$ -	\$ -
43110 Contractual services	51,173	10,000	10,000	9,432
44120 Repairs to office equip	285	1,395	1,395	1,396
44200 Advertising	5,613	3,000	3,000	3,000
44450 Postage	3,397	4,000	4,000	3,000
44650 Training	20	-	-	-
44700 Computer software	-	1,000	1,000	-
44750 Liability	10,014	7,400	7,400	8,663
44751 Insurance/surety bond premium	2,584	2,080	2,080	-
44760 Regulatory	150	-	-	-
45150 Furniture & equipment	-	1,558	1,558	1,558
45170 Computer hardware	-	1,000	1,000	1,000
45250 Office supplies	3,818	3,100	3,100	3,100
45450 Printing and graphics	-	1,000	1,000	1,000
46900 Business meetings	-	750	750	750
47000 Miscellaneous	648	1,000	1,000	1,000
Maintenance & Operation Total	\$ 96,050	\$ 37,283	\$ 37,283	\$ 33,899
TOTAL	\$ 604,057	\$ 386,999	\$ 386,999	\$ 370,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS
201-801**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 44,452	\$ 28,363	\$ 33,279	\$ -
41200	Overtime	116	-	-	-
41300	Hourly wages	49,359	41,441	41,441	-
Various	Benefits	6,581	8,894	8,894	-
42700, 42702	PERS Retirement	3,728	10,975	10,975	-
42701	PERS cost sharing	(598)	(1,472)	(1,472)	-
42799	Salary charges in (out)	-	(40,116)	(40,116)	72,256
Salaries & Benefits Total		\$ 103,638	\$ 48,085	\$ 53,001	\$ 72,256
Maintenance & Operation					
43110	Contractual services	\$ 4,442	\$ 5,000	\$ 5,000	\$ -
43112	Direct assistance	640,037	451,700	374,340	527,744
44750	Liability	2,412	2,050	2,050	-
44751	Insurance/surety bond premium	-	66	66	-
45100	Books	5,454	-	-	-
45250	Office supplies	123	-	-	-
45350	General supplies	-	-	-	2,000
45600	A & G overhead	12,544	-	-	-
47000	Miscellaneous	13,730	-	-	-
47040	Interest on loan	-	43,000	43,000	43,270
47054	Accrued int Section 108 2002	17,553	-	-	-
47072	Accrued int Section 108 2011	6,774	-	-	-
47100	Principal	-	393,567	393,567	155,694
47104	Principal Section 108 2002	230,000	-	-	-
Maintenance & Operation Total		\$ 933,068	\$ 895,383	\$ 818,023	\$ 728,708
Capital Improvement					
51200	Other improvements	\$ 1,748	\$ -	\$ -	\$ -
52100	Construction	137,647	724,876	797,320	500,036
53140	Administration costs	7,630	-	-	-
Capital Improvement Total		\$ 147,025	\$ 724,876	\$ 797,320	\$ 500,036
TOTAL		\$ 1,183,730	\$ 1,668,344	\$ 1,668,344	\$ 1,301,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - PROJECTS
201-801**

PROJECT	Project Number	Account 41000	Account 43000	Account 55000	Adopted 2013-14
The Zone After School Program - The Salvation Army	G614101	\$ -	11,678	\$ -	11,678
The Multi-Cultural Program and ESL Classes - Glendale Association for the Retarded	G614102	-	10,000	-	10,000
Fair Housing Program - The Housing Rights Center	G614103	-	9,000	-	9,000
Community Outreach Project - Armenian Relief Society of Western USA, Inc.	G614104	-	48,678	-	48,678
Youth Employment Program - Glendale Youth Alliance	G614105	-	47,678	-	47,678
Transitional Housing Program for Homeless Women and Children - Door of Hope	G614106	-	15,676	-	15,676
After School Tutoring - Homenetmen Glendale Ararat Chapter	G614108	-	11,678	-	11,678
Homeless Outreach and Case Management - Ascencia	G614112	-	26,678	-	26,678
Loaves & Fishes Homeless Prevention Program - Catholic Charities of Los Angeles	G614113	-	36,678	-	36,678
Intervention/Prevention Clinical Group Counseling - CASPS	G614117	-	10,000	-	10,000
ARS Building Improvements - Armenian Relief Society	G614120	-	48,000	-	48,000
Plumbing Rehabilitation Project - Door of Hope	G614121	-	116,000	-	116,000
Installation of New Roof - Homenetmen Glendale Ararat Chapter	G614122	-	86,000	-	86,000
Glendale YMCA ADA Rehabilitation and Access Mobility Project (RAMP)	G614123	-	50,000	-	50,000
Senior Services Program	G614202	16,678	-	-	16,678
Students Training as Role Models (S.T.A.R.)	G614204	12,578	-	-	12,578
Youth and Family Services Program	G614205	10,000	-	-	10,000
Rosie Goes To Wall Street (Camp Rosie)	G614206	8,000	2,000	-	10,000
Section 108 Loan Repayment (S.H. Ho Hope and Compassion Center)	G614313	-	198,964	-	198,964
Palmer and Pacific Park Playground Improvement Project	G614315	25,000	-	500,036	525,036
Total		\$ 72,256	\$ 728,708	\$ 500,036	\$ 1,301,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND - CAPITAL IMPROVEMENT PROJECTS (201-801)**

		A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/13	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/13 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adopted Budget
Project	Project Description						
G610303	Pacific Park Pool Project	\$ 1,480,887	\$ 1,480,887	\$ -	\$ -	\$ 1,480,887	\$ -
G611303	Maryland Avenue Park	163,565	144,160	19,405	144,160	-	-
G611305	Carr and Maple Park Upgrades	1,147,000	312,306	834,694	25,136	287,170	-
G612315	Pacific Park Artificial Turf	1,040,668	141,570	899,098	22,084	119,486	-
G613315	Palmer Park Improvement	654,876	27,839	627,037	-	27,839	-
G614315	Palmer/Pacific Playground Equipment	-	-	-	-	-	500,036
	201-801 Total	<u>\$ 4,486,996</u>	<u>\$ 2,106,762</u>	<u>\$ 2,380,233</u>	<u>\$ 191,381</u>	<u>\$ 1,915,382</u>	<u>\$ 500,036</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND
204-801**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 94,133	\$ 60,670	\$ 60,670	\$ 103,921
41300	Hourly wages	-	24,950	24,950	41,504
Various	Benefits	26,778	12,835	12,835	34,185
42700, 42702	PERS Retirement	14,745	13,463	13,463	23,534
42701	PERS cost sharing	(2,801)	(2,194)	(2,194)	(3,741)
Salaries & Benefits Total		\$ 132,855	\$ 109,724	\$ 109,724	\$ 199,403
Maintenance & Operation					
43112	Direct assistance	\$ 2,174,366	\$ 2,304,473	\$ 2,304,473	\$ 2,161,920
44750	Liability	2,494	2,594	2,594	5,264
44751	Insurance/surety bond premium	133	548	548	-
Maintenance & Operation Total		\$ 2,176,993	\$ 2,307,615	\$ 2,307,615	\$ 2,167,184
TOTAL		\$ 2,309,848	\$ 2,417,339	\$ 2,417,339	\$ 2,366,587

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND - CSP PROGRAMS
204-801-00000**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 29,691	\$ 7,091	\$ 7,091	\$ -
41300	Hourly wages	-	24,492	24,492	25,726
Various	Benefits	9,896	2,457	2,457	1,238
42700, 42702	PERS Retirement	4,650	4,965	4,965	4,163
42701	PERS cost sharing	(891)	(580)	(580)	(386)
Salaries & Benefits Total		\$ 43,346	\$ 38,425	\$ 38,425	\$ 30,741
Maintenance & Operation					
43112	Direct assistance	\$ 2,131,077	\$ 2,304,333	\$ 2,304,333	\$ 2,161,920
44750	Liability	787	1,090	1,090	931
44751	Insurance/surety bond premium	5	244	244	-
Maintenance & Operation Total		\$ 2,131,869	\$ 2,305,667	\$ 2,305,667	\$ 2,162,851
TOTAL		\$ 2,175,215	\$ 2,344,092	\$ 2,344,092	\$ 2,193,592

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING GRANT FUND - ADMINISTRATION
204-801-10080**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 64,442	\$ 53,579	\$ 53,579	\$ 103,921
41300	Hourly wages	-	458	458	15,778
Various	Benefits	16,882	10,378	10,378	32,947
42700, 42702	PERS Retirement	10,096	8,498	8,498	19,371
42701	PERS cost sharing	(1,910)	(1,614)	(1,614)	(3,355)
Salaries & Benefits Total		\$ 89,509	\$ 71,299	\$ 71,299	\$ 168,662
Maintenance & Operation					
43112	Direct assistance	\$ 43,288	\$ 140	\$ 140	\$ -
44750	Liability	1,708	1,504	1,504	4,333
44751	Insurance/surety bond premium	128	304	304	-
Maintenance & Operation Total		\$ 45,124	\$ 1,948	\$ 1,948	\$ 4,333
TOTAL		\$ 134,633	\$ 73,247	\$ 73,247	\$ 172,995

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
EMERGENCY SOLUTIONS GRANT FUND
205-801**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 76,992	\$ 81,571	\$ 112,199	\$ 38,321
41200 Overtime	160	-	-	-
41300 Hourly wages	141,947	24,652	24,652	22,918
Various Benefits	30,751	26,585	26,585	14,397
42700, 42702 PERS Retirement	28,415	16,705	16,705	9,909
42701 PERS cost sharing	(3,921)	(2,817)	(2,817)	(1,493)
42799 Salary charges in (out)	-	(67,087)	(67,087)	-
Salaries & Benefits Total	\$ 274,343	\$ 79,609	\$ 110,237	\$ 84,052
Maintenance & Operation				
43110 Contractual services	\$ 145,809	\$ -	\$ -	\$ -
43112 Direct assistance	189,696	173,339	173,339	156,029
44700 Computer software	-	641	641	-
44750 Liability	5,806	2,945	2,945	2,217
44751 Insurance/surety bond premium	-	478	478	-
45250 Office supplies	2	-	-	326
49050 Charges-other depts	-	(1,618)	(1,618)	-
Maintenance & Operation Total	\$ 341,313	\$ 175,785	\$ 175,785	\$ 158,572
TOTAL	\$ 615,657	\$ 255,394	\$ 286,022	\$ 242,624

Note:

* Adjusted for Balancing Strategies

EMERGENCY SOLUTIONS GRANT PROJECTS

Project	Project Number	Adopted 2013-14
Emergency Housing Program-Ascencia Glendale	G614701	\$ 84,482
Loaves & Fishes Homeless Prevention-Catholic Charities of Los Angeles, Inc.	G614702	30,495
Sunrise Village Emergency Shelter-YWCA of Glendale	G614703	11,590
Hamilton Court Transitional Housing Program-Door of Hope	G614704	9,605
Emergency Solutions Rapid Rehousing Program	G614709	106,452
Total		\$ 242,624

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND - ADMINISTRATION
206-861**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 265,875	\$ 235,653	\$ 235,653	\$ 233,270
41200	Overtime	(419)	-	-	-
41300	Hourly wages	-	69,102	69,102	47,270
Various	Benefits	68,193	64,252	64,252	68,738
42700, 42702	PERS Retirement	41,636	37,062	37,062	37,751
42701	PERS cost sharing	(6,834)	(5,751)	(5,751)	(5,581)
Salaries & Benefits Total		\$ 368,451	\$ 400,318	\$ 400,318	\$ 381,448
Maintenance & Operation					
43110	Contractual services	\$ 18,434	\$ 13,200	\$ 13,200	\$ 12,200
43112	Direct assistance	525	-	-	10,000
44200	Advertising	296	8,000	8,000	3,000
44300	Telephone	-	8,500	8,500	2,500
44450	Postage	508	2,430	2,430	700
44550	Travel	2,974	7,100	7,100	7,100
44650	Training	2,175	3,500	3,500	3,500
44700	Computer software	-	1,690	1,690	1,500
44750	Liability	7,035	8,716	8,716	10,156
44751	Insurance/surety bond premium	673	1,375	1,375	-
44800	Membership and dues	4,465	7,980	7,980	8,000
45050	Periodicals & newspapers	363	450	450	400
45100	Books	-	100	100	100
45170	Computer hardware	-	1,800	1,800	1,764
45250	Office supplies	1,232	6,785	6,785	3,785
45400	Reports & publications	-	458	458	800
45450	Printing and graphics	-	2,000	2,000	1,200
46900	Business meetings	875	1,500	1,500	975
47000	Miscellaneous	133	2,016	2,016	1,472
49050	Charges-other depts	(96,124)	-	-	-
Maintenance & Operation Total		\$ (56,437)	\$ 77,600	\$ 77,600	\$ 69,152
TOTAL		\$ 312,014	\$ 477,918	\$ 477,918	\$ 450,600

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND - VERDUGO JOBS CENTER
206-862**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,318,954	\$ 1,103,046	\$ 1,103,046	\$ 1,066,968
41300	Hourly wages	539,681	989,655	989,655	765,440
Various	Benefits	317,723	329,570	329,570	299,541
42700, 42702	PERS Retirement	249,099	235,714	235,714	253,025
42701	PERS cost sharing	(36,473)	(34,113)	(34,113)	(33,833)
Salaries & Benefits Total		\$ 2,388,984	\$ 2,623,872	\$ 2,623,872	\$ 2,351,141
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 300
43060	Utilities	56,426	66,000	66,000	67,000
43080	Rent	258,721	463,200	463,200	560,000
43110	Contractual services	104,485	197,000	197,000	191,000
43112	Direct assistance	801,273	455,944	455,944	802,179
44120	Repairs to office equip	1,402	1,500	1,500	1,300
44200	Advertising	150	15,000	15,000	8,000
44300	Telephone	-	2,000	2,000	2,500
44400	Janitorial services	18,443	21,000	21,000	16,000
44450	Postage	7,432	7,000	7,000	7,400
44550	Travel	5,351	8,400	8,400	8,400
44600	Laundry & towel service	-	200	200	200
44650	Training	2,843	2,800	2,800	2,800
44700	Computer software	490	3,500	3,500	2,500
44750	Liability	49,254	60,730	60,730	66,333
44751	Insurance/surety bond premium	4,010	6,564	6,564	-
44800	Membership and dues	185	610	610	2,000
45050	Periodicals & newspapers	1,146	875	875	847
45100	Books	-	200	200	200
45150	Furniture & equipment	1,066	8,900	8,900	3,400
45170	Computer hardware	363	7,700	7,700	2,600
45250	Office supplies	18,546	28,000	28,000	18,000
45300	Small tools	-	200	200	200
45350	General supplies	1,418	4,200	4,200	1,200
45400	Reports & publications	297	500	500	800
45450	Printing and graphics	-	500	500	1,500
46900	Business meetings	2,462	2,400	2,400	1,700
47000	Miscellaneous	10,359	3,800	3,800	3,900
49050	Charges-other depts	96,124	-	-	-
Maintenance & Operation Total		\$ 1,442,247	\$ 1,369,223	\$ 1,369,223	\$ 1,772,259
TOTAL		\$ 3,831,231	\$ 3,993,095	\$ 3,993,095	\$ 4,123,400

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND
211-824**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 249,526	\$ 223,320	\$ 223,320	\$ 226,032
41200	Overtime	13,802	21,100	21,100	27,000
41300	Hourly wages	987,124	1,008,026	1,008,026	993,064
Various	Benefits	122,721	126,960	126,960	114,977
42700, 42702	PERS Retirement	133,046	148,317	148,317	146,220
42701	PERS cost sharing	(12,016)	(14,153)	(14,153)	(13,556)
Salaries & Benefits Total		\$ 1,494,203	\$ 1,513,570	\$ 1,513,570	\$ 1,493,737
Maintenance & Operation					
43080	Rent	\$ -	\$ 25,000	\$ 25,000	\$ 10,000
43110	Contractual services	16,408	21,000	21,000	26,000
43150	Cost allocation charge	85,612	101,142	101,142	95,380
44200	Advertising	-	600	600	-
44351	Fleet / equip rental charge	-	44,776	44,776	-
44352	ISD service charge	36,442	40,842	40,842	61,383
44450	Postage	678	1,000	1,000	1,000
44650	Training	1,845	-	-	-
44750	Liability	33,127	36,736	36,736	45,109
44751	Insurance/surety bond premium	2,407	1,782	1,782	-
45250	Office supplies	2,968	7,225	7,225	5,000
45350	General supplies	13,403	12,500	12,500	5,000
45400	Reports & publications	174	-	-	-
46900	Business meetings	243	-	-	-
47000	Miscellaneous	1,358	300	300	499
Maintenance & Operation Total		\$ 194,665	\$ 292,903	\$ 292,903	\$ 249,371
TOTAL		\$ 1,688,868	\$ 1,806,473	\$ 1,806,473	\$ 1,743,108

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GREAT
211-824-10060**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 4,342	\$ -	\$ -	\$ -
41200 Overtime	13,046	20,000	20,000	26,000
41300 Hourly wages	734,072	742,646	742,646	701,116
Various Benefits	42,650	50,851	50,851	36,339
42700, 42702 PERS Retirement	69,735	92,192	92,192	96,452
42701 PERS cost sharing	(6,322)	(8,798)	(8,798)	(8,942)
Salaries & Benefits Total	\$ 857,522	\$ 896,891	\$ 896,891	\$ 850,965
Maintenance & Operation				
43150 Cost allocation charge	\$ 21,403	\$ 25,285	\$ 25,285	\$ 31,793
44352 ISD service charge	12,147	10,210	10,210	20,461
44750 Liability	19,909	22,356	22,356	26,321
44751 Insurance/surety bond premium	922	-	-	-
Maintenance & Operation Total	\$ 54,381	\$ 57,851	\$ 57,851	\$ 78,575
TOTAL	\$ 911,903	\$ 954,742	\$ 954,742	\$ 929,540

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GRANTS
211-824-10410**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 217,576	\$ 223,320	\$ 223,320	\$ 226,032
41200	Overtime	(7)	-	-	-
41300	Hourly wages	45,608	52,891	52,891	80,630
Various	Benefits	55,423	58,668	58,668	61,436
42700, 42702	PERS Retirement	41,211	42,983	42,983	40,725
42701	PERS cost sharing	(3,738)	(4,101)	(4,101)	(3,776)
Salaries & Benefits Total		\$ 356,073	\$ 373,761	\$ 373,761	\$ 405,047
Maintenance & Operation					
43110	Contractual services	\$ 873	\$ 6,000	\$ 6,000	\$ 6,000
43150	Cost allocation charge	21,403	25,285	25,285	-
44352	ISD service charge	-	10,210	10,210	-
44750	Liability	6,975	8,089	8,089	11,103
44751	Insurance/surety bond premium	790	1,473	1,473	-
45250	Office supplies	-	2,225	2,225	-
45350	General supplies	834	3,500	3,500	-
Maintenance & Operation Total		\$ 30,875	\$ 56,782	\$ 56,782	\$ 17,103
TOTAL		\$ 386,948	\$ 430,543	\$ 430,543	\$ 422,150

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA GYEP
211-824-10470**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41200 Overtime	\$ 614	\$ 1,100	\$ 1,100	\$ 1,000
41300 Hourly wages	93,342	102,081	102,081	101,713
Various Benefits	6,412	9,189	9,189	5,591
42700, 42702 PERS Retirement	17,777	6,288	6,288	8,367
42701 PERS cost sharing	(1,577)	(600)	(600)	(776)
Salaries & Benefits Total	\$ 116,568	\$ 118,058	\$ 118,058	\$ 115,895
Maintenance & Operation				
43150 Cost allocation charge	\$ 21,403	\$ 25,286	\$ 25,286	\$ 31,793
44352 ISD service charge	12,147	10,211	10,211	20,461
44750 Liability	2,490	2,841	2,841	3,718
44751 Insurance/surety bond premium	297	-	-	-
Maintenance & Operation Total	\$ 36,337	\$ 38,338	\$ 38,338	\$ 55,972
TOTAL	\$ 152,905	\$ 156,396	\$ 156,396	\$ 171,867

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA SUMMER BRUSH PROGRAM
211-824-10610**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 27,608	\$ -	\$ -	\$ -
41200	Overtime	149	-	-	-
41300	Hourly wages	108,193	101,408	101,408	101,421
Various	Benefits	17,962	7,344	7,344	11,167
42700, 42702	PERS Retirement	4,323	6,288	6,288	-
42701	PERS cost sharing	(378)	(600)	(600)	-
Salaries & Benefits Total		\$ 157,858	\$ 114,440	\$ 114,440	\$ 112,588
Maintenance & Operation					
43080	Rent	\$ -	\$ 25,000	\$ 25,000	\$ 10,000
43110	Contractual services	15,535	15,000	15,000	20,000
43150	Cost allocation charge	21,403	25,286	25,286	31,794
44200	Advertising	-	600	600	-
44351	Fleet / equip rental charge	-	44,776	44,776	-
44352	ISD service charge	12,148	10,211	10,211	20,461
44450	Postage	678	1,000	1,000	1,000
44650	Training	1,845	-	-	-
44750	Liability	3,597	3,139	3,139	3,671
44751	Insurance/surety bond premium	358	309	309	-
45250	Office supplies	2,968	5,000	5,000	5,000
45350	General supplies	12,569	9,000	9,000	5,000
45400	Reports & publications	174	-	-	-
46900	Business meetings	243	-	-	-
47000	Miscellaneous	1,358	300	300	499
Maintenance & Operation Total		\$ 72,876	\$ 139,621	\$ 139,621	\$ 97,425
TOTAL		\$ 230,733	\$ 254,061	\$ 254,061	\$ 210,013

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA PROGRAM COORDINATION
211-824-10620

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41300 Hourly wages	\$ 3,121	\$ 5,000	\$ 5,000	\$ 4,092
Various Benefits	145	505	505	222
42700, 42702 PERS Retirement	-	314	314	338
42701 PERS cost sharing	-	(30)	(30)	(31)
Salaries & Benefits Total	\$ 3,265	\$ 5,789	\$ 5,789	\$ 4,621
Maintenance & Operation				
44750 Liability	\$ 83	\$ 173	\$ 173	\$ 148
44751 Insurance/surety bond premium	24	-	-	-
Maintenance & Operation Total	\$ 107	\$ 173	\$ 173	\$ 148
TOTAL	\$ 3,372	\$ 5,962	\$ 5,962	\$ 4,769

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND - GLENDALE YOUTH ALLIANCE - GYA STAFF DEVELOPMENT
211-824-10630

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41300 Hourly wages	\$ 2,787	\$ 4,000	\$ 4,000	\$ 4,092
Various Benefits	130	403	403	222
42700, 42702 PERS Retirement	-	252	252	338
42701 PERS cost sharing	-	(24)	(24)	(31)
Salaries & Benefits Total	\$ 2,917	\$ 4,631	\$ 4,631	\$ 4,621
Maintenance & Operation				
44750 Liability	\$ 74	\$ 138	\$ 138	\$ 148
44751 Insurance/surety bond premium	16	-	-	-
Maintenance & Operation Total	\$ 90	\$ 138	\$ 138	\$ 148
TOTAL	\$ 3,007	\$ 4,769	\$ 4,769	\$ 4,769

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
NUTRITIONAL MEALS GRANT FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
270-604-50037**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 117,948	\$ 69,426	\$ 69,426	\$ 59,508
41300	Hourly wages	66,598	89,932	89,932	75,614
Various	Benefits	20,720	12,850	12,850	10,223
42700, 42702	PERS Retirement	22,626	25,980	25,980	20,421
42701	PERS cost sharing	(1,972)	(2,378)	(2,378)	(1,893)
42799	Salary charges in (out)	-	(20,000)	(20,000)	(16,324)
Salaries & Benefits Total		\$ 225,921	\$ 175,810	\$ 175,810	\$ 147,549
Maintenance & Operation					
43110	Contractual services	\$ 236,901	\$ 206,094	\$ 206,094	\$ 180,547
44351	Fleet / equip rental charge	4,920	9,400	9,400	11,523
44450	Postage	221	400	400	600
44650	Training	-	125	125	-
44750	Liability	-	5,297	5,297	4,891
44751	Insurance/surety bond premium	-	660	660	-
45150	Furniture & equipment	443	318	318	4,528
45250	Office supplies	380	-	-	1,900
45350	General supplies	4,413	6,635	6,635	16,235
45450	Printing and graphics	-	240	240	240
47000	Miscellaneous	1,625	-	-	4,377
Maintenance & Operation Total		\$ 248,903	\$ 229,169	\$ 229,169	\$ 224,841
TOTAL		\$ 474,824	\$ 404,979	\$ 404,979	\$ 372,390

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - PARKS ADMINISTRATION
401-601**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,130,612	\$ 579,741	\$ 579,741	\$ 434,088
41200	Overtime	125	-	-	-
41300	Hourly wages	447,151	118,625	118,625	222,390
Various	Benefits	245,990	159,902	159,902	130,135
42700, 42702	PERS Retirement	154,816	109,825	109,825	106,232
42701	PERS cost sharing	(24,129)	(18,068)	(18,068)	(15,256)
42799	Salary charges in (out)	(1,261,753)	(945,225)	(945,225)	(163,489)
Salaries & Benefits Total		\$ 692,812	\$ 4,800	\$ 4,800	\$ 714,100
Maintenance & Operation					
44450	Postage	\$ 16	\$ -	\$ -	\$ -
44750	Liability	43,060	20,496	20,496	23,765
44751	Insurance/surety bond premium	-	4,057	4,057	-
45600	A & G overhead	202,861	-	-	-
49050	Charges-other depts	-	(29,353)	(29,353)	(23,765)
Maintenance & Operation Total		\$ 245,937	\$ (4,800)	\$ (4,800)	\$ -
Capital Improvement					
51150	Buildings and structures	\$ 1,893	\$ -	\$ -	\$ -
51200	Other improvements	869,575	345,734	345,734	1,101,250
52100	Construction	(15,803)	200,000	200,000	2,778,650
53190	Operation of property	4,684	-	-	-
Capital Improvement Total		\$ 860,349	\$ 545,734	\$ 545,734	\$ 3,879,900
TOTAL		\$ 1,799,099	\$ 545,734	\$ 545,734	\$ 4,594,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - CSP PROGRAMS
401-801**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43112 Direct assistance	\$ 97,637	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 97,637	\$ -	\$ -	\$ -
TOTAL	\$ 97,637	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS MITIGATION FEE FUND
405-601**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 51,562	\$ -	\$ -	\$ -
Various	Benefits	2,180	-	-	-
42799	Salary charges in (out)	-	762,250	612,250	115,000
Salaries & Benefits Total		\$ 53,742	\$ 762,250	\$ 612,250	\$ 115,000
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 822,500	\$ 492,500	\$ -
44750	Liability	1,420	-	-	-
45600	A & G overhead	14,496	-	-	-
Maintenance & Operation Total		\$ 15,916	\$ 822,500	\$ 492,500	\$ -
Capital Improvement					
51200	Other improvements	\$ 432,060	\$ -	\$ 530,000	\$ 485,000
52100	Construction	586	2,330,250	1,910,250	-
Capital Improvement Total		\$ 432,646	\$ 2,330,250	\$ 2,440,250	\$ 485,000
TOTAL		\$ 502,304	\$ 3,915,000	\$ 3,545,000	\$ 600,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS QUIMBY FEE FUND
408-601**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
42799	Salary charges in (out)	\$ -	\$ -	\$ 59,918	\$ -
Salaries & Benefits Total		\$ -	\$ -	\$ 59,918	\$ -
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ 86,383	\$ -
45600	A & G overhead	-	-	354	-
Maintenance & Operation Total		\$ -	\$ -	\$ 86,737	\$ -
Capital Improvement					
52100	Construction	\$ -	\$ -	\$ 232,238	\$ -
Capital Improvement Total		\$ -	\$ -	\$ 232,238	\$ -
TOTAL		\$ -	\$ -	\$ 378,893	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - ADMINISTRATION
501-601**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 54,000	\$ -
42799	Salary charges in (out)	-	-	-	142,500
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 54,000</u>	<u>\$ 142,500</u>
Capital Improvement					
51200	Other improvements	\$ -	\$ -	\$ 306,000	\$ 807,500
Capital Improvement Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 306,000</u>	<u>\$ 807,500</u>
TOTAL		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 360,000</u>	<u>\$ 950,000</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - PARKS - PARKS MAINTENANCE
501-602-50001**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 49,152	\$ 77,964	\$ 77,964	\$ 78,090
41200	Overtime	276	-	-	-
41300	Hourly wages	37,158	50,456	101,012	101,087
Various	Benefits	12,000	25,301	25,301	33,284
42700, 42702	PERS Retirement	7,697	20,193	20,193	21,557
42701	PERS cost sharing	(696)	(1,926)	(1,926)	(1,998)
Salaries & Benefits Total		\$ 105,587	\$ 171,988	\$ 222,544	\$ 232,020
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,214	\$ 45,000	\$ 45,000	\$ 30,000
43060	Utilities	-	-	-	15,000
43110	Contractual services	29,353	50,000	50,000	50,000
43150	Cost allocation charge	17,205	15,718	15,718	22,406
44100	Repairs to equipment	-	7,500	7,500	7,500
44351	Fleet / equip rental charge	10,000	-	-	-
44352	ISD service charge	1,603	1,452	1,452	2,569
44450	Postage	5	500	500	-
44650	Training	4,878	4,500	4,500	4,500
44750	Liability	2,279	3,712	3,712	6,486
44751	Insurance/surety bond premium	252	371	371	-
45250	Office supplies	-	500	500	500
45300	Small tools	-	5,000	5,000	5,000
45350	General supplies	78,439	48,000	48,000	48,000
45450	Printing and graphics	-	1,000	1,000	-
46900	Business meetings	236	1,500	1,500	1,500
47000	Miscellaneous	-	1,500	1,500	1,500
Maintenance & Operation Total		\$ 147,463	\$ 186,253	\$ 186,253	\$ 194,961
TOTAL		\$ 253,050	\$ 358,241	\$ 408,797	\$ 426,981

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES
501-603**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 453,944	\$ 400,788	\$ 400,788	\$ 339,345
41200	Overtime	475	-	-	-
41300	Hourly wages	325,591	389,348	428,530	444,253
Various	Benefits	151,300	118,415	120,392	105,799
42601	PARS supplemental retirement	-	-	33,927	33,927
42700, 42702	PERS Retirement	96,908	98,185	99,620	103,081
42701	PERS cost sharing	(11,866)	(11,581)	(11,581)	(11,576)
Salaries & Benefits Total		\$ 1,016,352	\$ 995,155	\$ 1,071,676	\$ 1,014,829
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 8,416	\$ 11,000	\$ 11,000	\$ 11,000
43060	Utilities	242,345	292,397	292,397	302,397
43110	Contractual services	122,524	99,940	99,940	122,290
43118	SB211 pass thru - County	69	-	-	-
43150	Cost allocation charge	77,478	88,867	88,867	84,901
44100	Repairs to equipment	11,719	2,000	2,000	1,000
44200	Advertising	860	2,000	2,000	2,000
44250	Data communication	215	-	-	-
44351	Fleet / equip rental charge	9,538	24,139	24,139	23,420
44352	ISD service charge	30,248	43,696	43,696	41,727
44400	Janitorial services	5,831	-	-	-
44450	Postage	3	512	512	316
44600	Laundry & towel service	994	-	-	-
44650	Training	-	2,150	2,150	1,350
44750	Liability	20,590	23,663	25,015	28,365
44751	Insurance/surety bond premium	9,174	11,081	11,081	15,000
44760	Regulatory	116	-	-	-
44800	Membership and dues	70	425	425	425
45150	Furniture & equipment	2,195	-	-	-
45250	Office supplies	2,118	2,195	2,195	2,255
45350	General supplies	104,540	85,118	90,346	93,056
45450	Printing and graphics	-	500	500	500
46000	Depreciation	1,806	1,805	1,805	-
46900	Business meetings	-	100	100	100
47000	Miscellaneous	1,260	4,893	4,893	2,000
Maintenance & Operation Total		\$ 652,109	\$ 696,481	\$ 703,061	\$ 732,102
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 31,200	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 31,200	\$ -
TOTAL		\$ 1,668,461	\$ 1,691,636	\$ 1,805,937	\$ 1,746,931

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - CIVIC AUDITORIUM
501-603-50011**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 187,515	\$ 153,107	\$ 153,107	\$ 123,084
41300	Hourly wages	157,295	144,937	144,937	160,409
Various	Benefits	64,423	43,204	43,204	38,216
42601	PARS supplemental retirement	-	-	11,835	11,835
42700, 42702	PERS Retirement	47,309	46,863	46,863	45,872
42701	PERS cost sharing	(6,950)	(6,511)	(6,511)	(6,099)
Salaries & Benefits Total		\$ 449,591	\$ 381,600	\$ 393,435	\$ 373,317
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,491	\$ 6,000	\$ 6,000	\$ 6,000
43060	Utilities	131,786	130,000	130,000	140,000
43110	Contractual services	80,112	62,140	62,140	62,140
43118	SB211 pass thru - County	69	-	-	-
43150	Cost allocation charge	17,370	20,000	20,000	20,000
44100	Repairs to equipment	9,679	-	-	-
44200	Advertising	860	2,000	2,000	2,000
44250	Data communication	215	-	-	-
44351	Fleet / equip rental charge	2,000	2,702	2,702	-
44352	ISD service charge	6,246	9,785	9,785	9,538
44450	Postage	1	196	196	-
44600	Laundry & towel service	994	-	-	-
44650	Training	-	375	375	375
44750	Liability	9,096	8,843	8,843	10,262
44751	Insurance/surety bond premium	8,129	9,703	9,703	15,000
44760	Regulatory	116	-	-	-
45150	Furniture & equipment	2,195	-	-	-
45250	Office supplies	1,493	1,200	1,200	1,200
45350	General supplies	13,869	12,000	14,800	12,000
47000	Miscellaneous	1,171	1,700	1,700	1,000
Maintenance & Operation Total		\$ 289,894	\$ 266,644	\$ 269,444	\$ 279,515
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 31,200	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 31,200	\$ -
TOTAL		\$ 739,485	\$ 648,244	\$ 694,079	\$ 652,832

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPORTS COMPLEX
501-603-50012**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 217,163	\$ 208,889	\$ 208,889	\$ 192,801
41300	Hourly wages	61,002	86,826	86,826	97,544
Various	Benefits	66,739	57,920	57,920	49,662
42601	PARS supplemental retirement	-	-	22,092	22,092
42700, 42702	PERS Retirement	41,365	37,518	37,518	45,568
42701	PERS cost sharing	(3,724)	(3,578)	(3,578)	(4,224)
Salaries & Benefits Total		\$ 382,545	\$ 387,575	\$ 409,667	\$ 403,443
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,926	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	110,558	162,397	162,397	162,397
43110	Contractual services	41,086	37,800	37,800	60,150
43150	Cost allocation charge	21,358	24,000	24,000	24,000
44100	Repairs to equipment	2,040	2,000	2,000	1,000
44351	Fleet / equip rental charge	7,538	21,437	21,437	23,420
44352	ISD service charge	6,242	9,785	9,785	9,539
44400	Janitorial services	5,831	-	-	-
44450	Postage	1	316	316	316
44650	Training	-	1,775	1,775	975
44750	Liability	7,371	8,764	8,764	10,511
44751	Insurance/surety bond premium	913	1,116	1,116	-
44800	Membership and dues	70	425	425	425
45250	Office supplies	-	840	840	900
45350	General supplies	86,466	59,110	59,110	67,420
45450	Printing and graphics	-	500	500	500
46000	Depreciation	1,806	1,805	1,805	-
46900	Business meetings	-	100	100	100
47000	Miscellaneous	-	250	250	1,000
Maintenance & Operation Total		\$ 295,206	\$ 337,420	\$ 337,420	\$ 367,653
TOTAL		\$ 677,751	\$ 724,995	\$ 747,087	\$ 771,096

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - BRAND STUDIOS
501-603-50013

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 6,682	\$ -	\$ -	\$ 2,913
Various	Benefits	642	-	-	178
Salaries & Benefits Total		\$ 7,324	\$ -	\$ -	\$ 3,091
Maintenance & Operation					
44352	ISD service charge	\$ 2,160	\$ -	\$ -	\$ -
44750	Liability	177	-	-	105
44751	Insurance/surety bond premium	14	-	-	-
45350	General supplies	96	-	-	-
Maintenance & Operation Total		\$ 2,447	\$ -	\$ -	\$ 105
TOTAL		\$ 9,772	\$ -	\$ -	\$ 3,196

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - MAPLE PARK COMMUNITY CENTER
501-603-50014**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 11,558	\$ 11,558	\$ 11,558	\$ 11,558
41300	Hourly wages	1,398	17,841	17,841	17,763
Various	Benefits	3,174	4,182	4,182	4,396
42700, 42702	PERS Retirement	1,810	3,220	3,220	1,870
42701	PERS cost sharing	(347)	(481)	(481)	(347)
Salaries & Benefits Total		\$ 17,593	\$ 36,320	\$ 36,320	\$ 35,240
Maintenance & Operation					
43150	Cost allocation charge	\$ 4,276	\$ 2,867	\$ 2,867	\$ 5,000
44352	ISD service charge	2,160	2,201	2,201	1,955
44750	Liability	317	1,015	1,015	1,061
44751	Insurance/surety bond premium	23	52	52	-
45350	General supplies	186	1,500	1,500	200
Maintenance & Operation Total		\$ 6,962	\$ 7,635	\$ 7,635	\$ 8,216
TOTAL		\$ 24,555	\$ 43,955	\$ 43,955	\$ 43,456

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC COMMUNITY CENTER
501-603-50015**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 37,708	\$ 27,234	\$ 27,234	\$ 11,902
41300	Hourly wages	42,670	65,978	65,978	50,000
Various	Benefits	9,548	8,818	8,818	6,778
42700, 42702	PERS Retirement	6,424	7,394	7,394	3,602
42701	PERS cost sharing	(845)	(706)	(706)	(334)
Salaries & Benefits Total		\$ 95,506	\$ 108,718	\$ 108,718	\$ 71,948
Maintenance & Operation					
43150	Cost allocation charge	\$ 17,370	\$ 20,000	\$ 20,000	\$ 14,901
44352	ISD service charge	2,160	3,785	3,785	3,539
44750	Liability	2,117	2,856	2,856	2,241
44751	Insurance/surety bond premium	54	210	210	-
45350	General supplies	884	5,000	5,000	5,000
47000	Miscellaneous	-	2,943	2,943	-
Maintenance & Operation Total		\$ 22,585	\$ 34,794	\$ 34,794	\$ 25,681
TOTAL		\$ 118,090	\$ 143,512	\$ 143,512	\$ 97,629

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - ADULT RECREATION COMMUNITY CENTER
501-603-50016**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 4,519	\$ 13,098	\$ 13,098	\$ 2,000
Various	Benefits	470	760	760	122
42700, 42702	PERS Retirement	-	1,030	1,030	-
42701	PERS cost sharing	-	(98)	(98)	-
Salaries & Benefits Total		\$ 4,989	\$ 14,790	\$ 14,790	\$ 2,122
Maintenance & Operation					
43110	Contractual services	\$ 1,326	\$ -	\$ -	\$ -
43150	Cost allocation charge	4,276	5,500	5,500	5,000
44352	ISD service charge	2,160	3,785	3,785	3,539
44750	Liability	120	452	452	72
45350	General supplies	-	1,500	1,500	-
Maintenance & Operation Total		\$ 7,882	\$ 11,237	\$ 11,237	\$ 8,611
TOTAL		\$ 12,870	\$ 26,027	\$ 26,027	\$ 10,733

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - SPARR HEIGHTS COMMUNITY CENTER
501-603-50017**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41300 Hourly wages	\$ 10,141	\$ 9,000	\$ 9,000	\$ 22,775
Various Benefits	878	542	542	1,306
42700, 42702 PERS Retirement	-	467	467	1,070
42701 PERS cost sharing	-	(45)	(45)	(99)
Salaries & Benefits Total	\$ 11,019	\$ 9,964	\$ 9,964	\$ 25,052
Maintenance & Operation				
43150 Cost allocation charge	\$ 4,276	\$ 5,500	\$ 5,500	\$ 5,000
44352 ISD service charge	2,160	3,785	3,785	3,539
44750 Liability	269	311	311	824
44751 Insurance/surety bond premium	24	-	-	-
45250 Office supplies	482	155	155	155
45350 General supplies	1,371	4,000	4,000	4,000
Maintenance & Operation Total	\$ 8,582	\$ 13,751	\$ 13,751	\$ 13,518
TOTAL	\$ 19,600	\$ 23,715	\$ 23,715	\$ 38,570

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - VERDUGO SKATE PARK
501-603-50018**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41200 Overtime	\$ 475	\$ -	\$ -	\$ -
41300 Hourly wages	4,491	14,756	53,938	53,938
Various Benefits	1,892	812	2,789	3,125
42700, 42702 PERS Retirement	-	1,693	3,128	2,121
42701 PERS cost sharing	-	(162)	(162)	(197)
Salaries & Benefits Total	\$ 6,858	\$ 17,099	\$ 59,693	\$ 58,987
Maintenance & Operation				
43150 Cost allocation charge	\$ 4,276	\$ 5,500	\$ 5,500	\$ 5,500
44352 ISD service charge	2,160	3,785	3,785	3,539
44750 Liability	132	509	1,861	1,953
44751 Insurance/surety bond premium	17	-	-	-
45250 Office supplies	143	-	-	-
45350 General supplies	1,289	2,008	4,436	4,436
47000 Miscellaneous	89	-	-	-
Maintenance & Operation Total	\$ 8,105	\$ 11,802	\$ 15,582	\$ 15,428
TOTAL	\$ 14,963	\$ 28,901	\$ 75,275	\$ 74,415

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION FACILITIES - PACIFIC PARK POOL
501-603-50022**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 37,393	\$ 36,912	\$ 36,912	\$ 36,911
Various	Benefits	3,533	2,177	2,177	2,016
42700, 42702	PERS Retirement	-	-	-	2,978
42701	PERS cost sharing	-	-	-	(276)
Salaries & Benefits Total		\$ 40,927	\$ 39,089	\$ 39,089	\$ 41,629
Maintenance & Operation					
43150	Cost allocation charge	\$ 4,276	\$ 5,500	\$ 5,500	\$ 5,500
44352	ISD service charge	4,800	6,785	6,785	6,539
44750	Liability	991	913	913	1,336
45350	General supplies	379	-	-	-
Maintenance & Operation Total		\$ 10,446	\$ 13,198	\$ 13,198	\$ 13,375
TOTAL		\$ 51,373	\$ 52,287	\$ 52,287	\$ 55,004

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES
501-604**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 196,454	\$ 226,239	\$ 226,239	\$ 243,360
41200	Overtime	2,985	-	-	3,000
41300	Hourly wages	233,274	324,942	324,942	262,483
Various	Benefits	67,455	81,076	81,076	86,493
42700, 42702	PERS Retirement	47,073	53,176	53,176	61,863
42701	PERS cost sharing	(5,395)	(6,230)	(6,230)	(6,893)
Salaries & Benefits Total		\$ 541,845	\$ 679,203	\$ 679,203	\$ 650,306
Maintenance & Operation					
43080	Rent	\$ 1,266	\$ 5,850	\$ 5,850	\$ -
43110	Contractual services	93,532	139,471	139,471	122,588
43150	Cost allocation charge	33,623	33,817	33,817	36,728
44200	Advertising	1,047	3,500	3,500	3,000
44250	Data communication	687	-	-	-
44352	ISD service charge	35,609	42,377	42,377	45,258
44450	Postage	49	249	249	200
44650	Training	1,330	-	-	-
44700	Computer software	8,748	-	-	-
44750	Liability	11,294	15,052	15,052	18,420
44751	Insurance/surety bond premium	872	883	883	-
44760	Regulatory	311	-	-	-
45250	Office supplies	1,167	4,260	4,260	3,060
45350	General supplies	45,859	69,700	69,700	53,275
45450	Printing and graphics	2,281	5,300	5,300	2,000
46900	Business meetings	168	-	-	250
47000	Miscellaneous	2,495	500	500	450
Maintenance & Operation Total		\$ 240,338	\$ 320,959	\$ 320,959	\$ 285,229
TOTAL		\$ 782,183	\$ 1,000,162	\$ 1,000,162	\$ 935,535

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - OPEN SPACE & TRAIL
501-604-50021**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ 2,254	\$ -	\$ -	\$ 3,000
41300	Hourly wages	429	3,000	3,000	1,000
Various	Benefits	255	175	175	194
42700, 42702	PERS Retirement	-	236	236	162
42701	PERS cost sharing	-	(23)	(23)	(15)
Salaries & Benefits Total		\$ 2,938	\$ 3,388	\$ 3,388	\$ 4,341
Maintenance & Operation					
43110	Contractual services	\$ 3,428	\$ 5,000	\$ 5,000	\$ 5,000
44200	Advertising	1,047	3,000	3,000	3,000
44450	Postage	-	200	200	200
44750	Liability	71	104	104	145
44760	Regulatory	311	-	-	-
45250	Office supplies	5	-	-	-
45350	General supplies	10,602	14,500	14,500	14,500
45450	Printing and graphics	1,367	2,000	2,000	2,000
46900	Business meetings	168	-	-	250
47000	Miscellaneous	-	-	-	250
Maintenance & Operation Total		\$ 17,000	\$ 24,804	\$ 24,804	\$ 25,345
TOTAL		\$ 19,938	\$ 28,192	\$ 28,192	\$ 29,686

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - LIFE-LONG LEARNING
501-604-50031**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 137,225	\$ 136,066	\$ 136,066	\$ 136,066
41200	Overtime	516	-	-	-
41300	Hourly wages	115,261	153,948	153,948	135,439
Various	Benefits	43,178	44,703	44,703	45,905
42700, 42702	PERS Retirement	28,065	32,164	32,164	33,255
42701	PERS cost sharing	(3,749)	(4,225)	(4,225)	(4,240)
Salaries & Benefits Total		\$ 320,495	\$ 362,656	\$ 362,656	\$ 346,425
Maintenance & Operation					
43110	Contractual services	\$ 35,540	\$ 65,752	\$ 65,752	\$ 49,100
43150	Cost allocation charge	12,500	12,000	12,000	12,000
44250	Data communication	687	-	-	-
44352	ISD service charge	15,000	20,023	20,023	21,023
44450	Postage	3	49	49	-
44700	Computer software	8,748	-	-	-
44750	Liability	6,667	8,155	8,155	9,828
44751	Insurance/surety bond premium	515	615	615	-
45250	Office supplies	750	1,950	1,950	1,950
45350	General supplies	4,331	14,686	14,686	11,220
45450	Printing and graphics	914	1,200	1,200	-
47000	Miscellaneous	2,272	300	300	-
Maintenance & Operation Total		\$ 87,926	\$ 124,730	\$ 124,730	\$ 105,121
TOTAL		\$ 408,421	\$ 487,386	\$ 487,386	\$ 451,546

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - CITY-WIDE SPORTS
501-604-50032**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 28,564	\$ 59,508	\$ 59,508	\$ 59,508
41200	Overtime	215	-	-	-
41300	Hourly wages	41,974	95,960	95,960	72,542
Various	Benefits	8,148	20,539	20,539	20,555
42700, 42702	PERS Retirement	7,863	10,291	10,291	19,711
42701	PERS cost sharing	(639)	(982)	(982)	(1,828)
Salaries & Benefits Total		\$ 86,125	\$ 185,316	\$ 185,316	\$ 170,488
Maintenance & Operation					
43080	Rent	\$ -	\$ 5,000	\$ 5,000	\$ -
43110	Contractual services	36,805	47,488	47,488	47,488
43150	Cost allocation charge	12,500	13,817	13,817	16,728
44352	ISD service charge	15,000	15,569	15,569	16,569
44450	Postage	33	-	-	-
44750	Liability	1,809	3,969	3,969	4,780
44751	Insurance/surety bond premium	179	129	129	-
45250	Office supplies	-	1,560	1,560	360
45350	General supplies	4,153	13,810	13,810	6,275
45450	Printing and graphics	-	1,400	1,400	-
47000	Miscellaneous	-	200	200	200
Maintenance & Operation Total		\$ 70,479	\$ 102,942	\$ 102,942	\$ 92,400
TOTAL		\$ 156,604	\$ 288,258	\$ 288,258	\$ 262,888

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - YOUTH PROGRAMS
501-604-50035**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 30,665	\$ 30,665	\$ 30,665	\$ 47,786
41300	Hourly wages	75,609	72,034	72,034	53,502
Various	Benefits	15,874	15,659	15,659	19,839
42700, 42702	PERS Retirement	11,145	10,485	10,485	8,735
42701	PERS cost sharing	(1,007)	(1,000)	(1,000)	(810)
Salaries & Benefits Total		\$ 132,287	\$ 127,843	\$ 127,843	\$ 129,052
Maintenance & Operation					
43080	Rent	\$ 1,266	\$ 850	\$ 850	\$ -
43110	Contractual services	17,759	21,231	21,231	21,000
43150	Cost allocation charge	7,900	8,000	8,000	8,000
44200	Advertising	-	500	500	-
44352	ISD service charge	5,609	6,785	6,785	7,666
44450	Postage	14	-	-	-
44650	Training	1,330	-	-	-
44750	Liability	2,747	2,824	2,824	3,667
44751	Insurance/surety bond premium	-	139	139	-
45250	Office supplies	411	750	750	750
45350	General supplies	26,773	26,704	26,704	21,280
45450	Printing and graphics	-	700	700	-
47000	Miscellaneous	223	-	-	-
Maintenance & Operation Total		\$ 64,032	\$ 68,483	\$ 68,483	\$ 62,363
TOTAL		\$ 196,318	\$ 196,326	\$ 196,326	\$ 191,415

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND - RECREATION PROGRAMS & SERVICES - SENIOR PROGRAMS
501-604-50037

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43150 Cost allocation charge	\$ 723	\$ -	\$ -	\$ -
44751 Insurance/surety bond premium	178	-	-	-
Maintenance & Operation Total	\$ 901	\$ -	\$ -	\$ -
TOTAL	\$ 901	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Accountant I	0.75	0.75	0.75	0.75
Accounting Services Specialist	1.35	0.35	-	-
Accounting Supervisor	0.35	0.35	0.35	0.35
Accounting Technician	1.00	1.00	1.00	1.00
Administrative Analyst	10.00	7.00	5.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	-	-	-
Asst. Director of Community Srvcs & Parks	1.00	-	-	-
Asst. Project Manager	1.00	1.00	1.00	1.00
Budget Associate	-	-	0.05	0.05
Building Repairer	7.00	3.00	3.00	3.00
Case Worker I	3.00	2.00	2.00	3.00
Case Worker II	4.00	3.00	3.00	3.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Services Administrator	1.00	-	-	-
Community Services Coordinator	9.00	7.00	7.00	7.00
Community Services Manager	3.00	1.00	1.00	1.00
Community Services Specialist	6.00	2.00	2.00	2.00
Community Services Supervisor	8.00	7.00	7.00	7.00
Custodial Worker	3.00	3.00	3.00	3.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental Budget Specialist	1.00	1.00	1.00	1.00
Deputy City Attorney	0.05	0.05	0.05	0.05
Director of Community Services & Parks	1.00	1.00	1.00	1.00
Equipment Operator I	1.00	-	-	-
Executive Analyst	1.00	1.00	1.00	1.00
Gardener	29.00	20.00	20.00	20.00
Homeless Program Coordinator	-	-	1.00	1.00
Homeless Program Supervisor	-	-	1.00	1.00
Human Resources Analyst II	0.15	0.15	0.15	0.15
Laborer	1.00	14.00	14.00	14.00
Maintenance Worker	5.00	3.00	3.00	3.00
Office Services Specialist I	2.00	1.00	1.00	1.00
Office Services Specialist II	0.68	-	-	-
Office Services Supervisor	0.10	-	-	-
Office Specialist II	2.00	-	-	-
Park Maintenance Supervisor	4.00	2.00	2.00	2.00
Park Services Administrator	1.00	-	-	-
Park Services Manager	4.00	3.00	3.00	3.00
Program Coordinator	2.00	2.00	2.00	2.00
Program Specialist	4.00	2.00	2.00	2.00
Project Management Administrator	1.00	1.00	1.00	1.00
Project Manager	3.00	2.00	2.00	2.00
Seasonal Laborer/Park Laborer	14.00	-	-	-
Sr. Accounting Tech (Conf)	-	-	0.35	0.35
Sr. Administrative Analyst	2.00	1.00	-	-
Sr. Budget Analyst	0.05	0.05	-	-
Sr. Building Repairer	2.00	1.00	1.00	1.00
Sr. Community Development Supervisor	2.90	2.00	2.00	2.00
Sr. Gardener	4.00	2.00	2.00	2.00
Sr. Office Services Specialist	4.00	2.00	2.00	2.00

**CITY OF GLENDE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Sr. Park Services Manager	-	-	1.00	1.00
Sr. Project Manager	2.00	1.00	1.00	-
Workforce Development Administrator	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>158.38</u>	<u>104.70</u>	<u>104.70</u>	<u>103.70</u>
<u>Unclassified Positions</u>				
Accountant I	1.00	-	-	-
Administrative Analyst	3.00	1.00 ***	1.00 ***	1.00 ***
Case Worker I	2.00	2.00 ***	2.00 ***	2.00 ***
Case Worker II	1.00	-	-	-
Program Specialist	3.00	-	-	-
Total Unclassified Positions	<u>10.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<u>Hourly Positions</u>				
Administrative Analyst	-	-	-	0.46 (1)
Administrative Assistant	0.51 (1)	-	-	-
Administrative Associate	-	-	-	1.60 (2)
Assistant Project Manager	-	-	-	1.00 (2)
Assistant Pool Manager	0.69 (4)	0.80 (2)	0.80 (2)	0.31 (1)
Case Worker I	-	-	-	1.00 (1)
Case Worker II	-	-	-	0.46 (1)
City Resource Specialist	1.80 (3)	-	-	2.96 (4)
Civic Auditorium Attendant	0.19 (20)	3.49 (10)	3.49 (10)	3.82 (9)
Civic Auditorium Event Attendant	4.95 (10)	-	-	-
Civic Auditorium Event Facilitator	0.96 (2)	1.37 (3)	1.37 (3)	1.30 (7)
Custodial Worker	1.25 (2)	1.09 (2)	1.09 (2)	0.47 (2)
Customer Service Assistant	1.10 (2)	1.24 (2)	1.24 (2)	0.96 (2)
Customer Service Representative	-	-	-	1.00 (1)
Facility Attendant I	10.01 (26)	10.82 (21)	10.82 (21)	10.99 (29)
Facility Attendant II	2.26 (8)	5.08 (11)	5.08 (11)	7.88 (21)
Hourly City Worker	15.27 (20)	7.13 (30)	7.13 (30)	39.37 (126)
Hourly City Worker/Instructor	1.99 (25)	-	-	-
IT Applications Specialist	-	-	-	0.87 (6)
Lifeguard I	3.99 (17)	2.37 (4)	2.37 (4)	2.20 (4)
Lifeguard II	3.12 (18)	4.82 (6)	4.82 (6)	2.54 (4)
Lifeguard III	1.91 (11)	1.20 (4)	1.20 (4)	0.80 (2)
Meal Coordinator	1.33 (3)	1.65 (3)	1.65 (3)	0.99 (2)
Meal Driver	0.96 (3)	-	-	-
Office Specialist I	1.00 (1)	-	-	0.60 (2)
Pool Manager	0.69 (4)	0.53 (2)	0.53 (2)	1.08 (3)
Program Specialist	-	0.76 (1)	0.76 (1)	0.90 (1)
Project Resource Specialist	-	0.62 (1)	0.62 (1)	-
Recreation Attendant	-	0.17 (1)	0.17 (1)	-
Recreation Leader I	3.08 (22)	6.10 (21)	6.10 (21)	5.28 (21)
Recreation Leader II	5.30 (25)	5.20 (16)	5.20 (16)	3.58 (17)
Recreation Leader III	1.10 (6)	5.04 (11)	5.04 (11)	1.46 (10)
Recreation Program Specialist	2.39 (11)	2.47 (8)	2.47 (8)	1.55 (6)
Seasonal Laborer	9.10 (13.5)	14.75 (16)	14.75 (16)	10.77 (19)
Skate Attendants I	0.93 (3)	1.44 (6)	1.44 (6)	1.30 (6)
Skate Attendants II	2.58 (9)	2.81 (9)	2.81 (9)	1.81 (10)
Sr. Administrative Analyst	-	-	-	0.46 (2)
Sr. Community Development Supervisor	-	-	-	0.46 (1)
Weekend Supervisor	0.77 (1)	0.80 (1)	0.80 (1)	0.79 (1)

**CITY OF GLENDLE
COMMUNITY SERVICES & PARKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12		Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14	
Youth Employment Apprentice Worker	14.75	(44)	-	-	4.37	(8)
Youth Employment Team Supervisor	7.65	(23)	-	-	2.85	(12)
Youth Worker	9.10	(117)	-	-	21.15	(270)
Total Hourly Positions	<u>110.73</u>		<u>81.75</u>	<u>81.75</u>	<u>139.39</u>	
Community Services & Parks Total	<u>279.11</u>		<u>189.45</u>	<u>189.45</u>	<u>246.09</u>	

Notes:

* Adjusted for Balancing Strategies

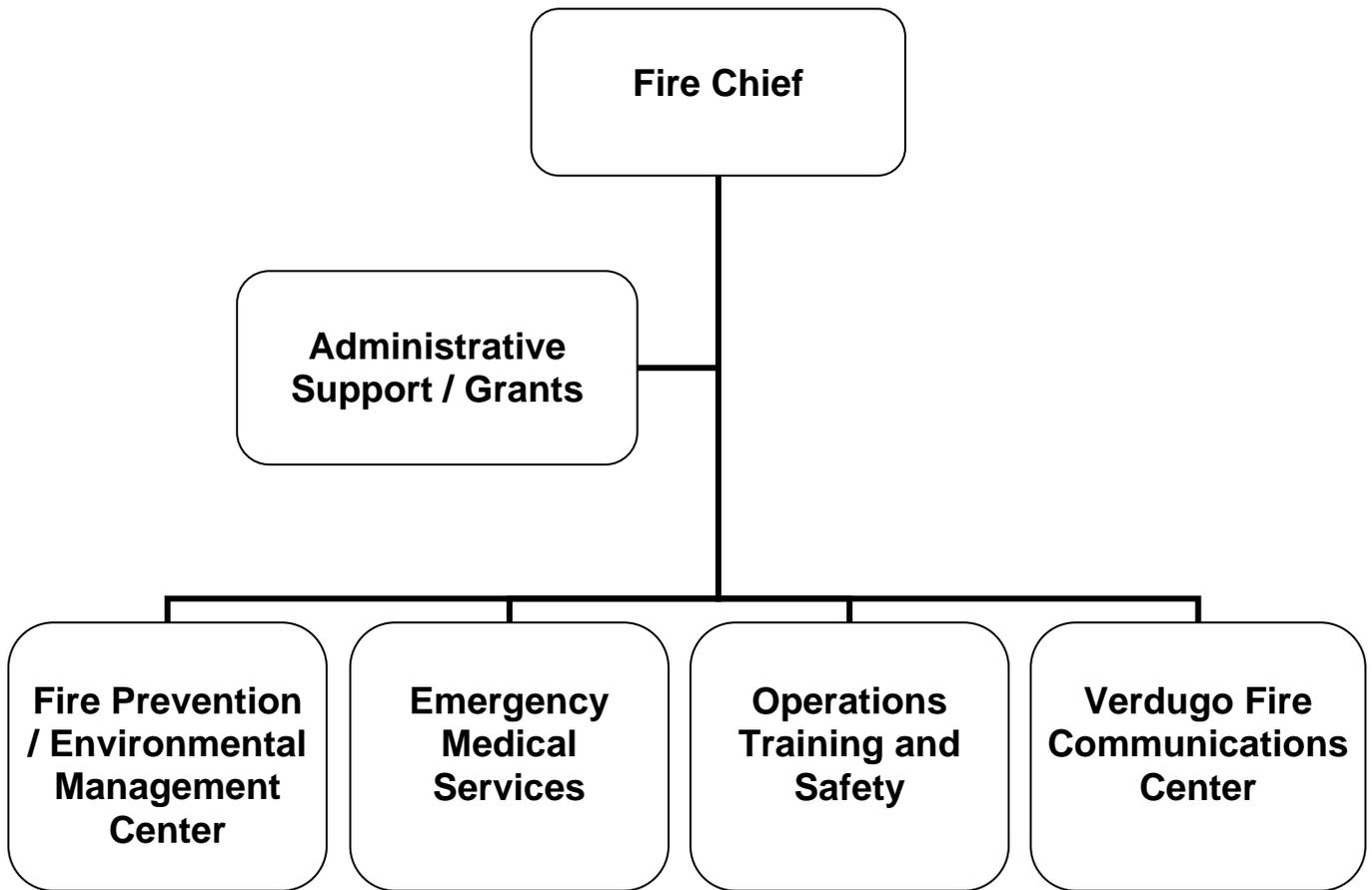
** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

*** The FY 2012-13 and FY 2013-14 full-time authorized salaried position count includes three (3) unclassified budgeted positions. Since these positions are budgeted, it was decided that they should be included in the authorized position count.

ADOPTED
BUDGET
2013-14



FIRE



CITY OF GLENDALE

FIRE

MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention & Environmental Management Center, a Regional Training Facility and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

DEPARTMENT DESCRIPTION

The Fire Department is organized into five sections:

- 1) Administrative Support/Grants
- 2) Fire Prevention & Environmental Management Center
- 3) Emergency Medical Services (EMS)
- 4) Operations & Training and Safety
- 5) Verdugo Fire Communications Center

The **Administrative Support/Grants Section** is responsible for:

- Managing the City's emergency preparedness activities and the Emergency Operations Center. The section provides leadership and training to all City Departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Managing all of the State and Federal homeland security grant applications, purchases, and compliance with City, State, and Federal homeland security grant financial and reporting policies and requirements.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, and Emergency Medical Program management oversight.

The mission of the **Fire Prevention & Environmental Management Center** is to prevent fires, to restore and protect property, to enhance the environment, and to ensure public health, environmental quality and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review and construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the Section and houses the majority of the Section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conducts technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, the Unified Environmental Management Programs:

CITY OF GLENDALE

FIRE

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents, and small businesses, is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous material and waste picked up from incidents.

The mission of the **Fire Operations Section** and the **Emergency Medical Services (EMS) Section** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations, 149 sworn personnel, 38 Full-Time Equivalent (60 personnel) Ambulance Operators, Fire Operations responds to emergency incidents of all types, conducts fire prevention inspections, and provides public education about the hazards of fire. With 12 engines, 3 trucks, 5 basic life support ambulances, Type I Hazardous Materials Team and Urban Search and Rescue Team, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Glendale Fire Department is prepared for every contingency.

The Verdugo Fire Communications Center (Verdugo) receives emergency calls related to fire and medical incidents from 12 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the twelve cities that it serves.

CITY OF GLENDALE FIRE

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a goal for FY 2013-14, the Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' concerns and needs are met.

Safe & Healthy Community

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Fire Department actively works with the community regarding public safety issues.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
FIRE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Administration (101-402)	\$ 1,741,593	\$ 1,451,759	\$ 1,451,759	\$ 1,513,848
Operations (101-403)	33,825,913	35,657,684	35,657,684	36,532,383
Mechanical Maintenance (101-404)	455,073	-	-	-
Fire Prevention (101-411)	742,724	982,853	982,853	1,000,792
Fire Communications (101-415)	824,240	831,106	831,106	833,106
Emergency Services (101-425)	43,920	180,498	180,498	192,035
Total General Fund	\$ 37,633,463	\$ 39,103,900	\$ 39,103,900	\$ 40,072,164
Other Funds				
Fire Grant Fund (265-401)	\$ 7,849,505	\$ 185,114	\$ 836,011	\$ -
Fire Mutual Aid Fund (266-403)	\$ 71,692	\$ 98,052	\$ 98,052	\$ 100,000
Special Events Fund (267-403-00000)	\$ 151,417	\$ 34,551	\$ 34,551	\$ 100,000
Capital Improvement Fund (401-401)	\$ 267,344	\$ -	\$ -	\$ 592,000
Hazardous Disposal Fund (510-421)	\$ 1,421,862	\$ 1,740,359	\$ 1,754,058	\$ 1,607,000
Emergency Medical Services Fund				
Projects (511-401)	\$ 139,956	\$ -	\$ -	\$ -
Fire Paramedic (511-405)	16,849,837	15,716,817	7,994,762	6,999,440
Total Emergency Medical Services Fund	\$ 16,989,793	\$ 15,716,817	\$ 7,994,762	\$ 6,999,440
Fire Communication Fund (701-416)	\$ 3,424,574	\$ 4,212,014	\$ 4,212,014	\$ 3,802,852
Total Other Funds	\$ 30,176,187	\$ 21,986,907	\$ 14,929,448	\$ 13,201,292
Department Grand Total	\$ 67,809,650	\$ 61,090,807	\$ 54,033,348	\$ 53,273,456

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-402**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 823,962	\$ 763,210	\$ 763,210	\$ 758,781
41200	Overtime	773	5,000	5,000	5,000
Various	Benefits	233,795	220,242	220,242	224,556
42700, 42702	PERS Retirement	218,765	206,971	206,971	216,586
42701	PERS cost sharing	(15,433)	(17,129)	(17,129)	(18,654)
42799	Salary charges in (out)	-	(56,736)	(56,736)	(35,178)
Salaries & Benefits Total		\$ 1,261,863	\$ 1,121,558	\$ 1,121,558	\$ 1,151,091
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 22,547	\$ 22,432	\$ 22,432	\$ 12,000
43060	Utilities	59,174	65,000	65,000	65,000
43110	Contractual services	16,877	-	-	29,000
44100	Repairs to equipment	243	100	100	200
44120	Repairs to office equip	-	100	100	100
44351	Fleet / equip rental charge	1,933	-	-	-
44352	ISD service charge	319,056	172,679	172,679	187,859
44400	Janitorial services	23,696	25,000	25,000	25,000
44450	Postage	1,017	1,000	1,000	1,500
44550	Travel	1,808	1,000	1,000	2,000
44650	Training	1,382	2,000	2,000	2,400
44750	Liability	14,434	22,092	22,092	27,648
44751	Insurance/surety bond premium	8,212	11,850	11,850	-
44800	Membership and dues	1,297	1,000	1,000	2,200
45050	Periodicals & newspapers	-	50	50	50
45100	Books	-	100	100	100
45150	Furniture & equipment	2,851	500	500	1,000
45250	Office supplies	1,484	2,000	2,000	2,200
45350	General supplies	1,275	2,000	2,000	2,000
45450	Printing and graphics	167	-	-	-
46900	Business meetings	2,005	2,250	2,250	2,200
47000	Miscellaneous	272	200	200	300
49050	Charges-other depts	-	(1,152)	(1,152)	-
Maintenance & Operation Total		\$ 479,730	\$ 330,201	\$ 330,201	\$ 362,757
TOTAL		\$ 1,741,593	\$ 1,451,759	\$ 1,451,759	\$ 1,513,848

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - OPERATIONS
101-403**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 16,593,818	\$ 17,443,512	\$ 17,443,512	\$ 17,950,810
41200	Overtime	4,370,345	4,008,344	4,008,344	4,008,344
41300	Hourly wages	20,614	64,050	64,050	48,492
Various	Benefits	5,133,768	5,411,583	5,411,583	5,361,339
42700, 42702	PERS Retirement	5,281,968	5,571,119	5,571,119	5,894,791
42701	PERS cost sharing	(348,504)	(366,818)	(366,818)	(417,340)
Salaries & Benefits Total		\$ 31,052,009	\$ 32,131,790	\$ 32,131,790	\$ 32,846,436
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 22,059	\$ 23,000	\$ 23,000	\$ 23,000
43060	Utilities	210,383	214,000	214,000	228,000
43110	Contractual services	70,108	65,637	65,637	130,450
44100	Repairs to equipment	26,026	30,000	30,000	30,000
44120	Repairs to office equip	-	500	500	500
44250	Data communication	22	-	-	-
44351	Fleet / equip rental charge	898,795	1,368,289	1,368,289	1,600,618
44352	ISD service charge	896,360	608,022	608,022	615,050
44400	Janitorial services	29,948	35,000	35,000	33,500
44450	Postage	2,157	1,500	1,500	2,500
44550	Travel	3,454	1,500	1,500	3,500
44600	Laundry & towel service	14,716	15,000	15,000	15,000
44650	Training	2,284	7,060	7,060	7,000
44700	Computer software	6,510	-	-	-
44750	Liability	370,912	631,901	631,901	796,679
44751	Insurance/surety bond premium	53,926	94,036	94,036	-
44800	Membership and dues	50	500	500	1,000
45100	Books	1,235	500	500	1,000
45150	Furniture & equipment	3,182	25,417	25,417	25,000
45200	Maps and blue prints	-	350	350	350
45250	Office supplies	15,498	14,000	14,000	14,000
45300	Small tools	-	500	500	500
45350	General supplies	121,873	132,082	132,082	145,000
45400	Reports & publications	455	300	300	300
45450	Printing and graphics	424	-	-	-
46900	Business meetings	6,953	8,000	8,000	8,000
47000	Miscellaneous	4,974	4,000	4,000	5,000
47010	Discount earned & lost	(3)	-	-	-
Maintenance & Operation Total		\$ 2,762,301	\$ 3,281,094	\$ 3,281,094	\$ 3,685,947
Capital Outlay					
51000	Capital outlay	\$ 11,603	\$ 244,800	\$ 244,800	\$ -
Capital Outlay Total		\$ 11,603	\$ 244,800	\$ 244,800	\$ -
TOTAL		\$ 33,825,913	\$ 35,657,684	\$ 35,657,684	\$ 36,532,383

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - MECHANICAL MAINTENANCE
101-404

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43060	Utilities	\$ 1,534	\$ -	\$ -	\$ -
44351	Fleet / equip rental charge	453,539	-	-	-
Maintenance & Operation Total		\$ 455,073	\$ -	\$ -	\$ -
TOTAL		\$ 455,073	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - FIRE PREVENTION
101-411**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 415,751	\$ 465,703	\$ 465,703	\$ 522,158
41200	Overtime	7,238	10,000	10,000	10,000
41300	Hourly wages	19,208	70,305	70,305	11,885
Various	Benefits	129,707	147,391	147,391	164,621
42700, 42702	PERS Retirement	65,477	73,557	73,557	85,193
42701	PERS cost sharing	(9,875)	(10,179)	(10,179)	(11,098)
Salaries & Benefits Total		\$ 627,506	\$ 756,777	\$ 756,777	\$ 782,759
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 200
43110	Contractual services	43,737	145,000	145,000	145,000
44100	Repairs to equipment	628	500	500	650
44120	Repairs to office equip	-	250	250	750
44351	Fleet / equip rental charge	210	-	-	-
44352	ISD service charge	44,251	42,642	42,642	31,764
44450	Postage	1,875	1,250	1,250	2,000
44550	Travel	595	460	460	1,150
44650	Training	869	790	790	3,000
44750	Liability	7,738	14,391	14,391	19,694
44751	Insurance/surety bond premium	2,101	2,343	2,343	-
44800	Membership and dues	1,930	1,500	1,500	2,000
45050	Periodicals & newspapers	217	225	225	225
45100	Books	438	3,500	3,500	4,500
45150	Furniture & equipment	248	1,000	1,000	1,000
45200	Maps and blue prints	-	500	500	250
45250	Office supplies	3,189	3,675	3,675	1,500
45300	Small tools	5	250	250	250
45350	General supplies	3,243	5,000	5,000	3,000
45450	Printing and graphics	3,277	-	-	-
46900	Business meetings	485	2,000	2,000	500
47000	Miscellaneous	182	600	600	600
Maintenance & Operation Total		\$ 115,218	\$ 226,076	\$ 226,076	\$ 218,033
TOTAL		\$ 742,724	\$ 982,853	\$ 982,853	\$ 1,000,792

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
 FIRE DEPARTMENT
 GENERAL FUND - FIRE COMMUNICATIONS
 101-415

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43110 Contractual services	\$ 824,240	\$ 831,106	\$ 831,106	\$ 833,106
Maintenance & Operation Total	\$ 824,240	\$ 831,106	\$ 831,106	\$ 833,106
TOTAL	\$ 824,240	\$ 831,106	\$ 831,106	\$ 833,106

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
GENERAL FUND - EMERGENCY SERVICES
101-425**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 68,310	\$ 68,310	\$ 72,877
41200	Overtime	2,704	5,000	5,000	6,000
41300	Hourly wages	-	-	-	6,240
Various	Benefits	280	17,538	17,538	22,373
42700, 42702	PERS Retirement	-	10,743	10,743	11,794
42701	PERS cost sharing	-	(2,049)	(2,049)	(2,186)
Salaries & Benefits Total		\$ 2,984	\$ 99,542	\$ 99,542	\$ 117,098
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 4,000	\$ 4,000	\$ 1,500
43110	Contractual services	-	-	-	1,800
44100	Repairs to equipment	-	2,000	2,000	1,500
44120	Repairs to office equip	-	100	100	100
44200	Advertising	-	-	-	2,400
44351	Fleet / equip rental charge	84	-	-	-
44352	ISD service charge	39,907	58,025	58,025	43,556
44450	Postage	221	500	500	500
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	2,000	2,000	2,500
44750	Liability	47	2,022	2,022	3,081
44751	Insurance/surety bond premium	245	309	309	-
44800	Membership and dues	51	500	500	500
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	-	5,000	5,000	5,000
45350	General supplies	291	2,500	2,500	8,000
46900	Business meetings	88	1,000	1,000	1,000
47000	Miscellaneous	-	500	500	1,000
Maintenance & Operation Total		\$ 40,935	\$ 80,956	\$ 80,956	\$ 74,937
TOTAL		\$ 43,920	\$ 180,498	\$ 180,498	\$ 192,035

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE GRANT FUND
265-401**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 241,242	\$ 130,734	\$ 251,734	\$ -
41200	Overtime	178,615	-	222,932	-
Various	Benefits	67,128	26,011	26,011	-
42700, 42702	PERS Retirement	62,296	26,910	26,910	-
42701	PERS cost sharing	(5,531)	(3,480)	(3,480)	-
Salaries & Benefits Total		\$ 543,750	\$ 180,175	\$ 524,107	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,094	\$ -	\$ -	\$ -
44650	Training	28,093	-	-	-
44700	Computer software	3,812	-	-	-
44750	Liability	11,126	3,792	3,792	-
44751	Insurance/surety bond premium	175	1,147	1,147	-
45150	Furniture & equipment	1,390,043	-	306,965	-
45170	Computer hardware	22,609	-	-	-
45350	General supplies	221,631	-	-	-
Maintenance & Operation Total		\$ 1,678,584	\$ 4,939	\$ 311,904	\$ -
Capital Outlay					
51000	Capital outlay	\$ 5,627,171	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 5,627,171	\$ -	\$ -	\$ -
TOTAL		\$ 7,849,505	\$ 185,114	\$ 836,011	\$ -

Notes:

* Adjusted for Balancing Strategies

** No appropriation is being presented for approval in this year's budget adoption. The Fire Department will seek City Council approval during the year to authorize the acceptance of the grants and related appropriations as grants are awarded.

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE MUTUAL AID FUND
266-403**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41200 Overtime	\$ 64,763	\$ 85,397	\$ 85,397	\$ 87,146
Various Benefits	6,930	10,069	10,069	9,699
Salaries & Benefits Total	\$ 71,692	\$ 95,466	\$ 95,466	\$ 96,845
Maintenance & Operation				
44750 Liability	\$ -	\$ 2,586	\$ 2,586	\$ 3,155
Maintenance & Operation Total	\$ -	\$ 2,586	\$ 2,586	\$ 3,155
TOTAL	\$ 71,692	\$ 98,052	\$ 98,052	\$ 100,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND
267-403**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41200 Overtime	\$ 144,811	\$ 24,200	\$ 24,200	\$ 80,657
Various Benefits	-	2,866	2,866	8,977
Salaries & Benefits Total	\$ 144,811	\$ 27,066	\$ 27,066	\$ 89,634
Maintenance & Operation				
43150 Cost allocation charge	\$ 6,606	\$ 6,650	\$ 6,650	\$ 7,446
44750 Liability	-	835	835	2,920
Maintenance & Operation Total	\$ 6,606	\$ 7,485	\$ 7,485	\$ 10,366
TOTAL	\$ 151,417	\$ 34,551	\$ 34,551	\$ 100,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-401**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 11,361	\$ -	\$ -	\$ -
41200	Overtime	7,451	-	-	-
Various	Benefits	1,131	-	-	-
Salaries & Benefits Total		\$ 19,943	\$ -	\$ -	\$ -
Maintenance & Operation					
43111	Construction services	\$ -	\$ -	\$ -	\$ 592,000
44750	Liability	499	-	-	-
45150	Furniture & equipment	4,318	-	-	-
45350	General supplies	3,083	-	-	-
45600	A & G overhead	6,803	-	-	-
47000	Miscellaneous	16,212	-	-	-
Maintenance & Operation Total		\$ 30,915	\$ -	\$ -	\$ 592,000
Capital Improvement					
51150	Buildings and structures	\$ 149,386	\$ -	\$ -	\$ -
51200	Other improvements	33,046	-	-	-
52100	Construction	4,639	-	-	-
53160	Planning, survey, design	11,980	-	-	-
53220	Site clearance costs	16,000	-	-	-
53300	Other expenditures	1,435	-	-	-
Capital Improvement Total		\$ 216,487	\$ -	\$ -	\$ -
TOTAL		\$ 267,344	\$ -	\$ -	\$ 592,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND
510-421**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 586,898	\$ 782,752	\$ 782,752	\$ 712,411
41200	Overtime	19,135	15,000	15,000	12,450
Various	Benefits	192,099	263,392	263,392	222,980
42601	PARS supplemental retirement	-	-	13,699	13,699
42700, 42702	PERS Retirement	92,434	127,059	127,059	119,604
42701	PERS cost sharing	(10,131)	(14,527)	(14,527)	(13,870)
Salaries & Benefits Total		\$ 880,434	\$ 1,173,676	\$ 1,187,375	\$ 1,067,274
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 2,000
43060	Utilities	24,903	25,000	25,000	28,000
43110	Contractual services	203,105	183,000	183,000	191,750
43150	Cost allocation charge	188,237	211,401	211,401	190,104
44100	Repairs to equipment	63	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	1,000	1,000	500
44351	Fleet / equip rental charge	2,000	-	-	-
44352	ISD service charge	51,254	42,575	42,575	44,327
44400	Janitorial services	-	250	250	250
44450	Postage	2,060	1,000	1,000	2,000
44550	Travel	314	1,000	1,000	2,000
44600	Laundry & towel service	-	250	250	250
44650	Training	285	3,500	3,500	3,000
44750	Liability	16,060	23,208	23,208	26,240
44751	Insurance/surety bond premium	3,264	4,552	4,552	-
44760	Regulatory	10,059	12,600	12,600	11,000
44800	Membership and dues	-	300	300	1,500
45050	Periodicals & newspapers	338	400	400	400
45100	Books	-	600	600	3,000
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	1,653	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	17,170	28,492	28,492	19,755
45450	Printing and graphics	-	250	250	1,000
46000	Depreciation	12,205	12,205	12,205	-
46500	Uncollectible accounts	7,505	5,000	5,000	7,500
46900	Business meetings	726	750	750	800
47000	Miscellaneous	226	500	500	500
Maintenance & Operation Total		\$ 541,428	\$ 566,683	\$ 566,683	\$ 539,726
TOTAL		\$ 1,421,862	\$ 1,740,359	\$ 1,754,058	\$ 1,607,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
FIRE DEPARTMENT
EMERGENCY MEDICAL SERVICES FUND - PROJECTS
511-401

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Outlay				
51000 Capital outlay	\$ 139,956	\$ -	\$ -	\$ -
Capital Outlay Total	\$ 139,956	\$ -	\$ -	\$ -
TOTAL	\$ 139,956	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
EMERGENCY MEDICAL SERVICES FUND - FIRE PARAMEDIC
511-405**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,508,492	\$ 1,751,852	\$ 1,751,852	\$ 716,248
41200	Overtime	743,744	408,790	408,790	671,348
41300	Hourly wages	755,272	1,314,000	1,314,000	1,302,422
Various	Benefits	814,405	592,534	592,534	635,529
42601	PARS supplemental retirement	-	-	6,222	6,222
42700, 42702	PERS Retirement	787,402	654,833	654,833	392,604
42701	PERS cost sharing	(55,022)	(50,732)	(50,732)	(35,123)
42799	Salary charges in (out)	-	(56,736)	(56,736)	-
Salaries & Benefits Total		\$ 5,554,293	\$ 4,614,541	\$ 4,620,763	\$ 3,689,250
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 200	\$ 200	\$ 50
43110	Contractual services	317,951	321,561	321,561	406,430
43150	Cost allocation charge	586,267	560,386	560,386	372,060
44100	Repairs to equipment	6,525	9,000	9,000	28,000
44250	Data communication	23	-	-	-
44351	Fleet / equip rental charge	65,196	714,236	714,236	644,963
44352	ISD service charge	93,718	79,288	79,288	115,693
44400	Janitorial services	-	57	57	65
44450	Postage	439	100	100	5,000
44550	Travel	94	100	100	2,500
44650	Training	23,767	25,000	25,000	40,000
44700	Computer software	16,995	17,000	17,000	18,000
44750	Liability	106,197	101,182	101,182	97,379
44751	Insurance/surety bond premium	17,314	11,629	11,629	-
44760	Regulatory	7,375	13,340	13,340	12,000
44800	Membership and dues	-	250	250	300
45150	Furniture & equipment	2,505	2,650	2,650	3,000
45250	Office supplies	11,539	12,000	12,000	12,000
45350	General supplies	298,345	215,000	215,000	215,000
45450	Printing and graphics	-	6,000	6,000	4,500
46400	Insurance write down	8,357,512	7,728,277	-	-
46500	Uncollectible accounts	1,326,121	1,284,736	1,284,736	1,300,000
46900	Business meetings	120	500	500	500
47000	Miscellaneous	46,710	936	936	32,750
49050	Charges-other depts	-	(1,152)	(1,152)	-
Maintenance & Operation Total		\$ 11,284,712	\$ 11,102,276	\$ 3,373,999	\$ 3,310,190
Capital Outlay					
51000	Capital outlay	\$ 10,832	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 10,832	\$ -	\$ -	\$ -
TOTAL		\$ 16,849,837	\$ 15,716,817	\$ 7,994,762	\$ 6,999,440

Notes:

* Adjusted for Balancing Strategies

** Insurance write down is now recorded in Revenue Account 34671-Contractual Adjustments, effective FY2012-13.

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND
701-416**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,235,370	\$ 1,456,331	\$ 1,456,331	\$ 1,420,620
41200	Overtime	388,680	266,745	266,745	361,160
41300	Hourly wages	44,716	25,000	25,000	25,025
Various	Benefits	308,744	364,302	364,302	378,819
42700, 42702	PERS Retirement	197,952	230,697	230,697	232,096
42701	PERS cost sharing	(21,305)	(27,631)	(27,631)	(26,954)
Salaries & Benefits Total		\$ 2,154,156	\$ 2,315,444	\$ 2,315,444	\$ 2,390,766
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,584	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	22,868	28,395	28,395	28,395
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	65,319	66,200	66,200	131,513
43150	Cost allocation charge	214,348	229,169	229,169	205,325
44100	Repairs to equipment	31,080	40,205	40,205	4,840
44120	Repairs to office equip	-	200	200	200
44250	Data communication	8,147	103,871	103,871	31,724
44300	Telephone	54	16,000	16,000	21,900
44352	ISD service charge	196,599	115,025	115,025	131,475
44400	Janitorial services	17	400	400	400
44450	Postage	29	25	25	25
44550	Travel	1,900	6,300	6,300	6,300
44600	Laundry & towel service	75	100	100	100
44650	Training	4,977	6,000	6,000	23,000
44700	Computer software	75,232	78,424	78,424	76,081
44750	Liability	44,222	50,956	50,956	65,405
44751	Insurance/surety bond premium	6,093	6,367	6,367	-
44800	Membership and dues	300	300	300	300
45050	Periodicals & newspapers	-	25	25	25
45100	Books	112	2,500	2,500	100
45150	Furniture & equipment	5,869	3,404	3,404	6,000
45170	Computer hardware	4,101	10,000	10,000	10,000
45200	Maps and blue prints	158	175	175	175
45250	Office supplies	4,504	6,000	6,000	6,000
45300	Small tools	-	300	300	300
45350	General supplies	836	4,000	4,000	4,000
45400	Reports & publications	-	258	258	258
45450	Printing and graphics	-	100	100	600
46000	Depreciation	186,064	195,511	195,511	285,742
46900	Business meetings	1,247	1,600	1,600	1,600
47000	Miscellaneous	173	500	500	500
Maintenance & Operation Total		\$ 1,019,071	\$ 1,117,470	\$ 1,117,470	\$ 1,187,443
Capital Outlay					
51000		\$ 544,353	\$ 779,100	\$ 779,100	\$ 224,643
Capital Outlay Total		\$ 544,353	\$ 779,100	\$ 779,100	\$ 224,643

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND
701-416**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (293,007)	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ (293,007)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 3,424,574</u>	<u>\$ 4,212,014</u>	<u>\$ 4,212,014</u>	<u>\$ 3,802,852</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
FIRE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Salaried Positions				
Administrative Analyst	1.00	-	-	-
Administrative Assistant	2.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00
Emergency Med Tech Coordinator	1.00	1.00	1.00	1.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00
Engineering Project Specialist	1.00	1.00	1.00	-
Environmental Mgmt Coordinator	1.00	1.00	1.00	1.00
Exec Adminis/Verdugo Fire Comm	1.00	1.00	1.00	1.00
Executive Analyst	1.00	-	-	-
Executive Secretary (Steno)	1.00	1.00	-	-
Fire Battalion Chief	6.00	6.00	6.00	6.00
Fire Captain	38.00	38.00	38.00	38.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Comm. Operator (42 Hour)	12.00	12.00	12.00	12.00
Fire Comm. Shift Supervisor	4.00	4.00	4.00	4.00
Fire Comm. Supervisor	1.00	1.00	1.00	1.00
Fire Engineer	36.00	36.00	36.00	36.00
Fire Environmental Specialist	3.00	2.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Coordinator	1.00	1.00	1.00	1.00
Fire Prevention Inspector	-	2.00	-	-
Firefighter	95.00	86.00	86.00	75.00
Neighborhood Services Field Rep.	2.00	1.00	1.00	1.00
Office Services Specialist I	-	-	1.00	-
Office Services Specialist II	2.00	2.00	2.00	1.00
PC Specialist	-	-	0.25	-
Plan Checker	2.00	1.00	2.00	3.00
Public Safety Business Coordinator	-	1.00	1.00	1.00
Public Safety Business Specialist	-	-	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Fire Environmental Specialist	3.00	3.00	3.00	3.00
Sr. Office Services Specialist	3.00	2.00	1.00	2.00
Storekeeper	1.00	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	224.00	211.00	211.25	199.00
Hourly Positions				
	**	**	**	**
Ambulance Operator	12.00 (20)	80.00 (80)	80.00 (80)	38.00 (60)
City Resource Specialist	0.20 (1)	1.00 (1)	1.00 (1)	0.46 (1)
Fire Cadet	2.40 (15)	9.00 (9)	9.00 (9)	1.73 (6)
Fire Communications Operator	1.00 (3)	6.00 (3)	6.00 (3)	0.37 (1)
Hourly City Worker	-	5.00 (6)	5.00 (6)	0.15 (1)
Plan Checker	-	-	-	0.23 (1)
Public Education Instructor	1.00 (3)	-	-	-
Total Hourly Positions	16.60	101.00	101.00	40.94
Fire Total	240.60	312.00	312.25	239.94

Notes:

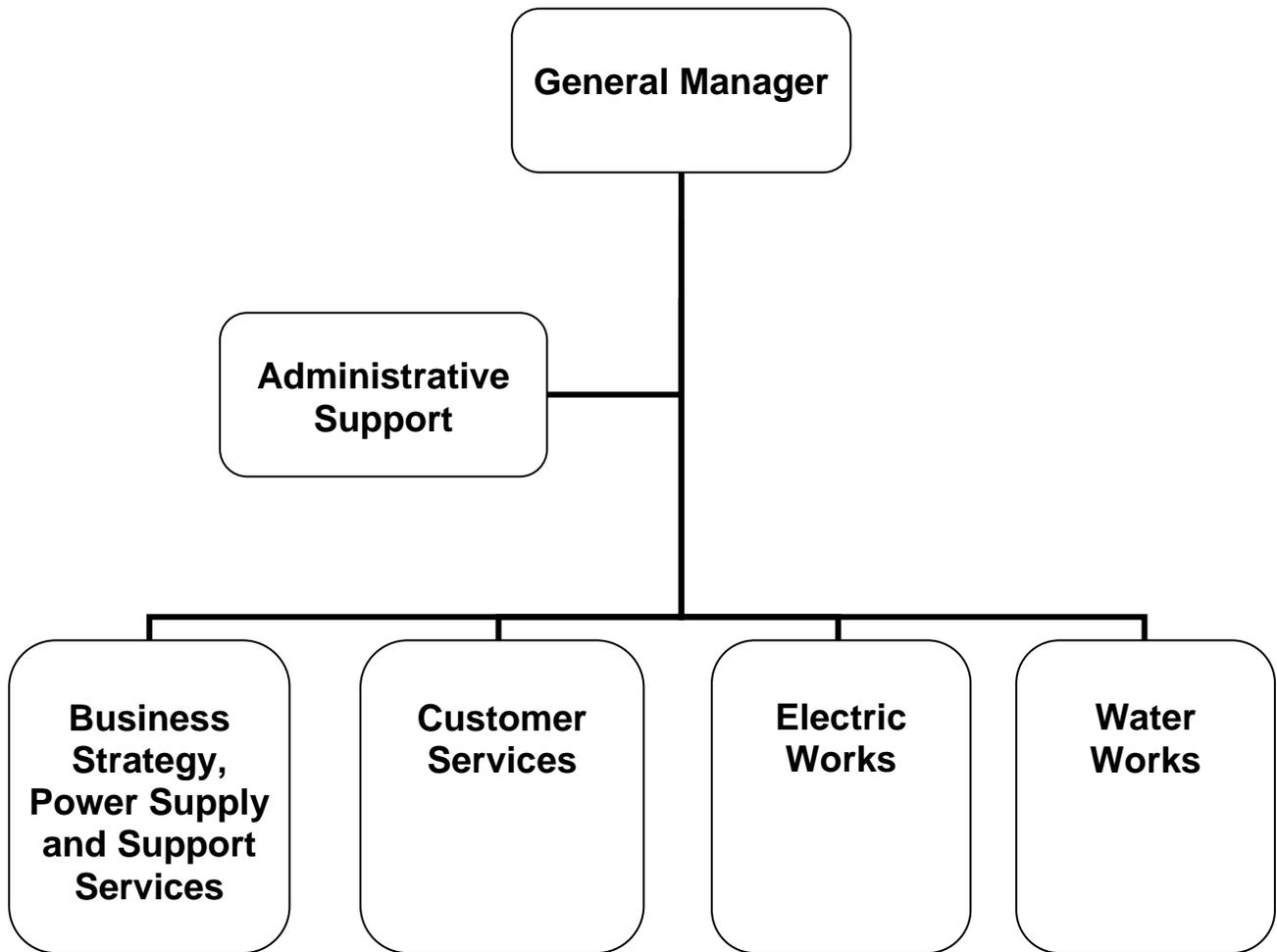
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



GLENDALE WATER & POWER



CITY OF GLENDALE

GLENDALE WATER & POWER

MISSION STATEMENT

Glendale Water & Power (GWP) provides customers with reliable and sustainable water and power services that are cost effective and innovative. This vision is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and the future.

DEPARTMENT DESCRIPTION

GWP consists of four divisions:

- Business Strategy, Power Supply and Support Services
- Customer Service
- Electric Works
- Water Works

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in GWP's operation include:

Electric Services - Provide safe, reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

Water Supply - Provide water services that meet or exceed the regulatory water quality requirements while optimizing the local production of water resources and the efficiency of water use.

Power Supply - Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources, including a reconfigured Grayson Power Plant.

Customer Service - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers.

Rates - Achieve water and electric rates that are at the median of comparable utilities in Southern California.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force - Hire, develop, and retain a safe, highly skilled, dedicated, and customer-focused work force.

Utility Modernization - Develop new and improve existing programs, systems and technologies to reduce GWP's costs, enhance customer service and increase operational effectiveness.

Legislation & Regulation - Influence local, state, and federal legislation and regulations to benefit the customers and GWP's efficient operation.

CITY OF GLENDALE

GLENDALE WATER & POWER

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Glendale Water & Power is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the efficient delivery of energy and water services to every customer served. This includes ensuring minimal service disruptions to the extent possible, providing competitive and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

Economic Vibrancy

GWP received rate relief for the Water System with a Council approved three year rate plan that enables the Water System to issue Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Electric System is seeking support for a multi-year rate plan that will enable it to recoup the cost of providing electric service, replenish cash reserves to Council approved levels, and enable the issuance of bonds for the Electric System. GWP will also complete a reorganization to reflect the new management philosophy and affect the changes necessitated by the current financial challenges.

Informed & Engaged Community

GWP has begun to change the way the utility shares information and engages the community regarding important issues. Recent illustrative examples include efforts regarding a proposed electric rate increase: GWP created a focus group and did extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

Infrastructure & Mobility

GWP will strive to continue providing reliable electrical service as measured by:

- Minimizing the total number of preventable outages to 25 per year
- Developing a long term plan to upgrade aged infrastructure that reflects the current financial and organizational challenges the utility faces.
- Providing safe water that meets or exceeds mandated water quality standards.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Electric Public Benefit Fund (290-901)	\$ 6,499,582	\$ 6,152,598	\$ 6,152,598	\$ 6,308,114
Electric Utility				
Electric Surplus Fund (550)	\$ -	\$ -	\$ -	\$ -
Electric Operation Fund (551)	\$ -	\$ -	\$ -	\$ -
Electric Works Revenue Fund				
GWP Administration (552-911)	\$ 47,964,406	\$ 48,474,493	\$ 48,474,493	\$ 51,470,100
Power Management (552-921)	142,396,518	125,255,252	125,255,252	132,448,520
Electric Services (552-931)	24,397,445	27,294,155	27,938,610	29,109,432
Customer Services (552-971)	7,072,550	5,555,300	5,555,300	5,232,565
Total Electric Works Revenue Fund	\$ 221,830,920	\$ 206,579,200	\$ 207,223,655	\$ 218,260,617
Electric Depreciation Fund				
GWP Administration (553-911)	\$ (22,764,753)	\$ 450,000	\$ 450,000	\$ 1,088,000
Power Management (553-921)	3,214,629	1,164,000	1,236,053	3,722,400
Electric Services (553-931)	19,550,124	3,158,300	3,417,860	9,081,418
Total Electric Depreciation Fund	\$ -	\$ 4,772,300	\$ 5,103,913	\$ 13,891,818
Power Management (554-921)	\$ -	\$ -	\$ -	\$ -
Total Electric Utility	\$ 221,830,920	\$ 211,351,500	\$ 212,327,568	\$ 232,152,435
Water Utility				
Water Works Revenue Fund				
GWP Administration (572-911)	\$ 6,807,077	\$ 7,222,338	\$ 7,222,338	\$ 9,807,800
Water Services (572-951)	30,596,530	34,477,501	34,586,153	33,707,485
Customer Services (572-971)	3,201,694	2,575,600	2,575,600	2,711,000
Total Water Works Revenue Fund	\$ 40,605,301	\$ 44,275,439	\$ 44,384,091	\$ 46,226,285
Water Depreciation Fund				
GWP Administration (573-911)	\$ (17,460,100)	\$ 150,000	\$ 150,000	\$ 512,000
Water Services (573-951)	17,460,100	3,352,900	7,712,300	13,686,500
Total Water Depreciation Fund	\$ -	\$ 3,502,900	\$ 7,862,300	\$ 14,198,500
Total Water Utility	\$ 40,605,301	\$ 47,778,339	\$ 52,246,391	\$ 60,424,785
Department Grand Total	\$ 268,935,803	\$ 265,282,437	\$ 270,726,557	\$ 298,885,334

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/12, Transfers to Other Funds are no longer displayed as a separate section on this summary sheet and are included in the operational budget.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC PUBLIC BENEFIT FUND - PUBLIC BENEFITS
 290-901**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 256,814	\$ -	\$ -	\$ 237,373
41200	Overtime	109	-	-	-
41300	Hourly wages	93,935	-	-	90,038
Various	Benefits	10,561	10,500	10,500	92,729
42700, 42702	PERS Retirement	-	-	-	52,981
42701	PERS cost sharing	-	-	-	(7,090)
42799	Salary charges in (out)	-	349,400	349,400	-
Salaries & Benefits Total		\$ 361,419	\$ 359,900	\$ 359,900	\$ 466,031
Maintenance & Operation					
43070	Lease payments	\$ 25,861	\$ 25,000	\$ 25,000	\$ -
43110	Contractual services	2,141,358	2,219,000	2,219,000	1,964,500
43111	Construction services	38,900	-	-	-
43150	Cost allocation charge	-	-	-	54,571
44200	Advertising	1,068	10,000	10,000	10,000
44352	ISD service charge	-	28,579	28,579	32,959
44450	Postage	21,661	30,000	30,000	50,000
44550	Travel	382	6,400	6,400	5,500
44650	Training	-	4,500	4,500	1,500
44700	Computer software	644	-	-	-
44750	Liability	9,297	-	-	11,853
44751	Insurance/surety bond premium	-	1,519	1,519	-
44760	Regulatory	150	-	-	-
44800	Membership and dues	2,128	1,000	1,000	-
45050	Periodicals & newspapers	-	500	500	-
45100	Books	-	500	500	-
45170	Computer hardware	74	-	-	-
45250	Office supplies	13	2,000	2,000	2,000
45450	Printing and graphics	2,084	-	-	-
45512	Public benefit programs	1,644,058	3,141,300	3,141,300	3,604,500
45600	A & G overhead	204,022	-	-	-
45610	Section overhead	67,649	65,500	65,500	58,700
45621	Employee benefit overhead	181,601	210,900	210,900	-
46500	Uncollectible accounts	7,923	25,000	25,000	25,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	1,789,290	20,000	20,000	20,000
Maintenance & Operation Total		\$ 6,138,163	\$ 5,792,698	\$ 5,792,698	\$ 5,842,083
TOTAL		\$ 6,499,582	\$ 6,152,598	\$ 6,152,598	\$ 6,308,114

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC OPERATION FUND - GWP ADMINISTRATION
551-911**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 6,424,770	\$ 28,151,661	\$ 28,151,661	\$ 1,233,300
41200	Overtime	6,114	814,100	814,100	14,500
41300	Hourly wages	24,869	428,200	428,200	-
Various	Benefits	7,828,326	7,262,270	7,262,270	309,108
42700, 42702	PERS Retirement	5,022,805	4,455,401	4,455,401	199,584
42701	PERS cost sharing	(482,845)	(413,051)	(413,051)	(29,789)
42799	Salary charges in (out)	-	(27,205,834)	(27,205,834)	-
Salaries & Benefits Total		\$ 18,824,038	\$ 13,492,747	\$ 13,492,747	\$ 1,726,703
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 304,166	\$ 577,000	\$ 577,000	\$ 631,500
43060	Utilities	513,485	645,000	645,000	771,000
43070	Lease payments	-	30,000	30,000	48,000
43090	Equipment usage	40,118	5,000	5,000	62,331
43110	Contractual services	923,600	321,800	321,800	535,300
43111	Construction services	2,786,130	-	-	1,500,000
43150	Cost allocation charge	5,596,963	6,479,886	6,479,886	5,594,664
44100	Repairs to equipment	2,429	-	-	1,000
44120	Repairs to office equip	803	7,600	7,600	7,100
44301	Cell phone	652	-	-	-
44350	Vehicle maintenance	170	2,000	2,000	2,000
44352	ISD service charge	3,818,753	4,349,128	4,349,128	7,569,934
44400	Janitorial services	17,146	-	-	50,000
44450	Postage	2,481	2,000	2,000	2,500
44550	Travel	23,846	24,900	24,900	11,800
44600	Laundry & towel service	55	-	-	-
44650	Training	17,887	57,500	57,500	35,500
44700	Computer software	10,791	20,500	20,500	23,000
44750	Liability	907,403	841,027	841,027	45,168
44751	Insurance/surety bond premium	825,665	592,081	592,081	523,558
44760	Regulatory	7,650	19,000	19,000	19,000
44800	Membership and dues	17,681	2,500	2,500	14,000
45050	Periodicals & newspapers	914	500	500	2,000
45100	Books	2,781	500	500	1,000
45150	Furniture & equipment	45,369	9,900	9,900	11,900
45170	Computer hardware	37,414	60,000	60,000	21,000
45250	Office supplies	69,799	86,500	86,500	77,800
45300	Small tools	198	1,000	1,000	4,000
45350	General supplies	78,464	26,100	26,100	26,600
45400	Reports & publications	2,169	2,000	2,000	2,500
45450	Printing and graphics	5,393	52,000	52,000	52,000
45504	Fuel - diesel gas	784	2,000	2,000	1,000
45600	A & G overhead	25,824	-	-	-
45610	Section overhead	19,118	-	-	-
45620	Material overhead	4,774	7,400	7,400	-
45621	Employee benefit overhead	1,222,825	1,060,600	1,060,600	-
46900	Business meetings	3,561	3,000	3,000	5,000
47000	Miscellaneous	65,427	65,000	65,000	104,000
47010	Discount earned & lost	(105)	-	-	200,000
Maintenance & Operation Total		\$ 17,402,584	\$ 15,353,422	\$ 15,353,422	\$ 17,956,155
Capital Outlay					
51000	Capital outlay	\$ 47,760	\$ 600,000	\$ 600,000	\$ -
Capital Outlay Total		\$ 47,760	\$ 600,000	\$ 600,000	\$ -

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC OPERATION FUND - GWP ADMINISTRATION
551-911

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
51250 Equipment	\$ 43,988	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ 43,988</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Allocation Offset	\$ (36,318,370)	\$ (29,446,169)	\$ (29,446,169)	\$ (19,682,858)
TOTAL	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note:
* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - POWER MANAGEMENT
 551-921**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 321,517	\$ -	\$ -	\$ -
Various	Benefits	5,478	6,000	6,000	-
42799	Salary charges in (out)	-	330,000	330,000	-
Salaries & Benefits Total		\$ 326,995	\$ 336,000	\$ 336,000	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 166	\$ -	\$ -	\$ -
44450	Postage	832	-	-	-
44550	Travel	446	-	-	-
44800	Membership and dues	185	-	-	-
45600	A & G overhead	180,398	-	-	-
45621	Employee benefit overhead	214,859	214,500	214,500	-
Maintenance & Operation Total		\$ 396,885	\$ 214,500	\$ 214,500	\$ -
Allocation Offset		\$ (723,880)	\$ (550,500)	\$ (550,500)	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - ELECTRIC SERVICES
 551-931**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 933,220	\$ -	\$ -	\$ -
Various	Benefits	10,560	16,000	16,000	-
42799	Salary charges in (out)	-	989,200	989,200	-
Salaries & Benefits Total		\$ 943,780	\$ 1,005,200	\$ 1,005,200	\$ -
Maintenance & Operation					
43080	Rent	\$ 3,876	\$ 6,000	\$ 6,000	\$ -
43110	Contractual services	8,427	-	-	-
44450	Postage	1,046	1,000	1,000	-
44550	Travel	14,065	-	-	-
44650	Training	732	-	-	-
45100	Books	528	-	-	-
45250	Office supplies	12,415	-	-	-
45400	Reports & publications	1,359	-	-	-
45600	A & G overhead	296,371	-	-	-
45621	Employee benefit overhead	351,194	643,000	643,000	-
46900	Business meetings	68	-	-	-
47000	Miscellaneous	204	-	-	-
Maintenance & Operation Total		\$ 690,284	\$ 650,000	\$ 650,000	\$ -
Allocation Offset		\$ (1,634,065)	\$ (1,655,200)	\$ (1,655,200)	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - WATER SERVICES
 551-951**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 655,766	\$ -	\$ -	\$ -
41300	Hourly wages	17,644	-	-	-
Various	Benefits	10,560	11,000	11,000	-
42799	Salary charges in (out)	-	979,800	979,800	-
Salaries & Benefits Total		\$ 683,970	\$ 990,800	\$ 990,800	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 497,353	\$ 325,000	\$ 325,000	\$ -
44200	Advertising	818	1,500	1,500	-
44450	Postage	2,896	3,500	3,500	-
44550	Travel	10,318	32,100	32,100	-
44650	Training	912	8,300	8,300	-
44760	Regulatory	-	2,000	2,000	-
44800	Membership and dues	1,500	15,000	15,000	-
45050	Periodicals & newspapers	-	500	500	-
45100	Books	56	500	500	-
45150	Furniture & equipment	-	3,000	3,000	-
45250	Office supplies	3,909	15,000	15,000	-
45350	General supplies	-	200	200	-
45450	Printing and graphics	-	2,000	2,000	-
45600	A & G overhead	738,570	-	-	-
45620	Material overhead	-	100	100	-
45621	Employee benefit overhead	440,333	631,000	631,000	-
46900	Business meetings	1,166	3,000	3,000	-
47000	Miscellaneous	50	200	200	-
Maintenance & Operation Total		\$ 1,697,882	\$ 1,042,900	\$ 1,042,900	\$ -
Allocation Offset		\$ (2,381,852)	\$ (2,033,700)	\$ (2,033,700)	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - CUSTOMER SERVICES
 551-971**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,961,319	\$ -	\$ -	\$ 3,652,182
41200	Overtime	32,028	-	-	40,400
41300	Hourly wages	246,719	-	-	-
Various	Benefits	16,389	19,700	19,700	1,044,703
42700, 42702	PERS Retirement	-	-	-	591,032
42701	PERS cost sharing	-	-	-	(68,067)
42799	Salary charges in (out)	-	3,577,000	3,577,000	-
Salaries & Benefits Total		\$ 3,256,455	\$ 3,596,700	\$ 3,596,700	\$ 5,260,250
Maintenance & Operation					
43070	Lease payments	\$ 12,930	\$ 24,700	\$ 24,700	\$ -
43080	Rent	4,200	4,300	4,300	-
43090	Equipment usage	246,583	183,300	183,300	58,138
43110	Contractual services	1,521,897	1,460,600	1,460,600	1,901,300
44120	Repairs to office equip	513	-	-	-
44200	Advertising	12,586	10,000	10,000	15,000
44301	Cell phone	-	-	-	1,600
44450	Postage	125,881	130,000	130,000	150,000
44550	Travel	15,628	12,500	12,500	38,600
44600	Laundry & towel service	2,177	700	700	500
44650	Training	17,495	8,600	8,600	15,100
44700	Computer software	3,006	-	-	2,100
44750	Liability	73	-	-	133,678
44760	Regulatory	116	1,000	1,000	1,000
44800	Membership and dues	1,085	2,900	2,900	4,700
45050	Periodicals & newspapers	5,249	900	900	4,600
45150	Furniture & equipment	7,760	-	-	25,500
45170	Computer hardware	2,462	-	-	-
45250	Office supplies	33,814	35,000	35,000	35,500
45300	Small tools	846	3,000	3,000	3,000
45350	General supplies	1,779	6,500	6,500	2,500
45450	Printing and graphics	21,581	39,200	39,200	30,000
45600	A & G overhead	2,009,717	-	-	-
45610	Section overhead	572,182	523,200	523,200	375,762
45620	Material overhead	360	2,500	2,500	-
45621	Employee benefit overhead	1,998,600	2,271,000	2,271,000	-
46500	Uncollectible accounts	210,252	330,000	330,000	260,000
46900	Business meetings	1,950	3,000	3,000	4,000
47000	Miscellaneous	71,537	70,000	70,000	55,200
Maintenance & Operation Total		\$ 6,902,259	\$ 5,122,900	\$ 5,122,900	\$ 3,117,778
Allocation Offset		\$ (10,158,714)	\$ (8,719,600)	\$ (8,719,600)	\$ (8,378,028)
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - GARAGE
 551-993**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43060	Utilities	\$ 20,728	\$ -	\$ -	\$ -
44350	Vehicle maintenance	1,747	-	-	-
44351	Fleet / equip rental charge	2,175,300	1,617,644	1,617,644	1,739,519
Maintenance & Operation Total		\$ 2,197,775	\$ 1,617,644	\$ 1,617,644	\$ 1,739,519
Allocation Offset		\$ (2,197,775)	\$ (1,617,644)	\$ (1,617,644)	\$ (1,739,519)
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND - WAREHOUSE
 551-995**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 196,355	\$ -	\$ -	\$ -
Various	Benefits	477	-	-	-
42799	Salary charges in (out)	-	206,000	206,000	-
Salaries & Benefits Total		\$ 196,832	\$ 206,000	\$ 206,000	\$ -
Maintenance & Operation					
43060	Utilities	\$ 18,438	\$ 20,000	\$ 20,000	\$ -
44400	Janitorial services	-	500	500	-
45250	Office supplies	1,060	2,000	2,000	-
45300	Small tools	-	2,000	2,000	-
45350	General supplies	3,349	3,000	3,000	-
45600	A & G overhead	127,330	-	-	-
45620	Material overhead	192,911	-	-	-
45621	Employee benefit overhead	130,225	130,700	130,700	-
47010	Discount earned & lost	-	200,000	200,000	-
Maintenance & Operation Total		\$ 473,312	\$ 358,200	\$ 358,200	\$ -
Allocation Offset		\$ (670,144)	\$ (564,200)	\$ (564,200)	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - GWP ADMINISTRATION
 552-911**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 131,235	\$ 435,000	\$ 435,000	\$ 155,000
46000	Depreciation	22,227,542	21,132,493	21,132,493	25,600,000
47050	Interest on bonds	4,498,629	6,050,000	6,050,000	5,108,100
Maintenance & Operation Total		\$ 26,857,406	\$ 27,617,493	\$ 27,617,493	\$ 30,863,100
Transfers					
48010	Transfer-General Fund	\$ 21,107,000	\$ 20,857,000	\$ 20,857,000	\$ 20,607,000
Transfers Total		\$ 21,107,000	\$ 20,857,000	\$ 20,857,000	\$ 20,607,000
TOTAL		\$ 47,964,406	\$ 48,474,493	\$ 48,474,493	\$ 51,470,100

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT
552-921**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 5,186,358	\$ -	\$ -	\$ 5,888,232
41200	Overtime	426,184	-	-	255,000
41300	Hourly wages	149,760	-	-	138,981
Various	Benefits	6,359	5,000	5,000	1,514,114
42700, 42702	PERS Retirement	-	-	-	961,973
42701	PERS cost sharing	-	-	-	(92,711)
42799	Salary charges in (out)	-	5,210,700	5,210,700	-
Salaries & Benefits Total		\$ 5,768,661	\$ 5,215,700	\$ 5,215,700	\$ 8,665,589
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 20,538	\$ 50,000	\$ 50,000	\$ 51,500
43060	Utilities	1,648,680	1,866,000	1,866,000	1,866,000
43070	Lease payments	88,448	92,000	92,000	22,000
43090	Equipment usage	6,778	5,000	5,000	38,316
43110	Contractual services	2,760,629	1,572,000	1,572,000	4,129,200
44100	Repairs to equipment	1,112,211	900,000	900,000	900,000
44120	Repairs to office equip	249	1,000	1,000	1,000
44250	Data communication	2,466	-	-	1,500
44300	Telephone	512	-	-	500
44301	Cell phone	49	-	-	-
44350	Vehicle maintenance	16	-	-	-
44400	Janitorial services	30,062	35,000	35,000	36,000
44450	Postage	3,058	7,000	7,000	2,500
44550	Travel	40,157	-	-	15,800
44600	Laundry & towel service	9,072	10,000	10,000	10,000
44650	Training	64,956	-	-	5,000
44700	Computer software	89,249	23,000	23,000	10,000
44750	Liability	282	-	-	227,415
44760	Regulatory	317,991	302,000	302,000	452,000
44800	Membership and dues	16,861	21,000	21,000	21,200
45050	Periodicals & newspapers	31,799	5,000	5,000	12,000
45100	Books	2,101	500	500	1,100
45150	Furniture & equipment	14,995	-	-	300
45170	Computer hardware	11,571	-	-	-
45200	Maps and blue prints	300	2,000	2,000	2,000
45250	Office supplies	15,038	7,000	7,000	7,400
45300	Small tools	31,394	15,000	15,000	15,000
45350	General supplies	712,796	711,000	711,000	710,700
45450	Printing and graphics	7,501	-	-	-
45501	Fuel-landfill gas	7,337,149	7,337,300	7,337,300	7,337,300
45502	Fuel-natural gas	15,059,123	15,000,000	15,000,000	17,736,700
45510	Purchased power	97,666,067	87,860,200	87,860,200	82,477,900
45511	Hedging costs	1,416,575	1,600,000	1,600,000	1,600,000
45600	A & G overhead	2,851,536	4,136,500	4,136,500	4,346,100
45610	Section overhead	715,543	550,500	550,500	-
45620	Material overhead	12,603	101,700	101,700	-
45621	Employee benefit overhead	3,318,325	3,140,100	3,140,100	-
46001	Gas depletion	1,199,374	574,400	574,400	1,741,000
46900	Business meetings	2,508	1,500	1,500	1,500

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - POWER MANAGEMENT
 552-921**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
47000	Miscellaneous	9,354	27,000	27,000	4,000
47010	Discount earned & lost	(58)	-	-	-
Maintenance & Operation Total		\$ 136,627,857	\$ 125,953,700	\$ 125,953,700	\$ 123,782,931
Estimated Savings		\$ -	\$ (5,914,148)	\$ (5,914,148)	\$ -
TOTAL		\$ 142,396,518	\$ 125,255,252	\$ 125,255,252	\$ 132,448,520

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES
 552-931**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 7,564,484	\$ -	\$ -	\$ 10,499,767
41200	Overtime	636,540	-	-	257,700
41300	Hourly wages	280,499	-	-	80,884
Various	Benefits	7,785	500	500	2,463,655
42601	PARS supplemental retirement	-	-	716,508	716,508
42700, 42702	PERS Retirement	-	-	-	1,703,854
42701	PERS cost sharing	-	-	-	(118,774)
42799	Salary charges in (out)	-	10,866,934	10,866,934	(2,548,800)
Salaries & Benefits Total		\$ 8,489,308	\$ 10,867,434	\$ 11,583,942	\$ 13,054,794
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 75,479	\$ 141,000	\$ 141,000	\$ 116,500
43060	Utilities	494,578	447,000	447,000	477,000
43070	Lease payments	3,665	70,000	70,000	38,500
43080	Rent	51,168	45,000	45,000	53,200
43090	Equipment usage	954,074	700,000	700,000	740,125
43110	Contractual services	1,992,160	3,129,900	3,057,847	2,461,700
43111	Construction services	19,999	-	-	-
43150	Cost allocation charge	-	-	-	3,663,708
44100	Repairs to equipment	21,829	2,500	2,500	14,000
44120	Repairs to office equip	490	2,000	2,000	-
44250	Data communication	2,083	-	-	-
44300	Telephone	13,727	-	-	14,400
44301	Cell phone	(11)	-	-	-
44350	Vehicle maintenance	2,057	-	-	-
44400	Janitorial services	17,781	-	-	24,000
44450	Postage	3,700	1,000	1,000	2,000
44550	Travel	40,149	-	-	37,600
44600	Laundry & towel service	225	-	-	-
44650	Training	75,150	-	-	46,900
44700	Computer software	7,134	-	-	1,300
44750	Liability	(304)	-	-	392,346
44760	Regulatory	7,289	30,500	30,500	10,500
44800	Membership and dues	88,103	10,000	10,000	10,000
45100	Books	24	-	-	-
45150	Furniture & equipment	11,182	-	-	-
45170	Computer hardware	7,734	-	-	-
45250	Office supplies	25,465	5,000	5,000	-
45300	Small tools	85,878	125,000	125,000	125,000
45350	General supplies	1,191,530	750,000	750,000	1,025,700
45504	Fuel - diesel gas	-	-	-	1,000
45600	A & G overhead	3,988,935	7,420,205	7,420,205	6,793,259
45610	Section overhead	1,101,252	1,533,400	1,533,400	-
45620	Material overhead	267,847	354,100	354,100	-
45621	Employee benefit overhead	4,391,632	1,660,116	1,660,116	-
45622	Customer services allocation	(827,124)	-	-	-
45623	General plant allocation	(515,114)	-	-	-
46900	Business meetings	5,141	-	-	5,500
47000	Miscellaneous	2,299,030	-	-	400
47010	Discount earned & lost	(57)	-	-	-
Maintenance & Operation Total		\$ 15,903,879	\$ 16,426,721	\$ 16,354,668	\$ 16,054,638

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - ELECTRIC SERVICES
552-931

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
51250 Equipment	\$ 4,258	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ 4,258</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 24,397,445</u>	<u>\$ 27,294,155</u>	<u>\$ 27,938,610</u>	<u>\$ 29,109,432</u>

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND - CUSTOMER SERVICES
552-971

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45610 Section overhead	\$ (151,803)	\$ -	\$ -	\$ -
45622 Customer services allocation	7,224,353	5,555,300	5,555,300	5,232,565
Maintenance & Operation Total	\$ 7,072,550	\$ 5,555,300	\$ 5,555,300	\$ 5,232,565
TOTAL	\$ 7,072,550	\$ 5,555,300	\$ 5,555,300	\$ 5,232,565

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - GWP ADMINISTRATION
 553-911**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45623 General plant allocation	\$ 2,648,726	\$ 450,000	\$ 450,000	\$ 1,088,000
Maintenance & Operation Total	\$ 2,648,726	\$ 450,000	\$ 450,000	\$ 1,088,000
Capital Improvement				
59999 Asset capitalization	\$ (25,413,479)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (25,413,479)	\$ -	\$ -	\$ -
TOTAL	\$ (22,764,753)	\$ 450,000	\$ 450,000	\$ 1,088,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - POWER MANAGEMENT
 553-921**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 68,388	\$ -	\$ -	\$ -
Salaries & Benefits Total		<u>\$ 68,388</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Maintenance & Operation					
43110	Contractual services	\$ 765,344	\$ 1,164,000	\$ 1,164,000	\$ 2,818,400
43111	Construction services	1,542,308	-	-	600,000
44100	Repairs to equipment	16,530	-	-	-
44450	Postage	1,289	-	-	-
44760	Regulatory	1,359	-	-	-
45150	Furniture & equipment	6,837	-	-	-
45170	Computer hardware	1,519	-	-	-
45350	General supplies	27,278	-	-	-
45600	A & G overhead	36,093	-	-	-
45610	Section overhead	11,105	-	-	-
45621	Employee benefit overhead	42,448	-	-	-
47059	Capitalized interest -water 08	367,827	-	-	-
Maintenance & Operation Total		<u>\$ 2,819,935</u>	<u>\$ 1,164,000</u>	<u>\$ 1,164,000</u>	<u>\$ 3,418,400</u>
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 72,053	\$ -
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 72,053</u>	<u>\$ -</u>
Capital Improvement					
51250	Equipment	\$ 222,531	\$ -	\$ -	\$ 259,000
51800	Mobile equipment	103,776	-	-	45,000
Capital Improvement Total		<u>\$ 326,306</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 304,000</u>
TOTAL		<u><u>\$ 3,214,629</u></u>	<u><u>\$ 1,164,000</u></u>	<u><u>\$ 1,236,053</u></u>	<u><u>\$ 3,722,400</u></u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND - ELECTRIC SERVICES
 553-931**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 3,613,485	\$ -	\$ -	\$ -
41200	Overtime	377,590	-	-	19,700
41300	Hourly wages	77,890	-	-	-
Various	Benefits	2,700	-	-	-
42799	Salary charges in (out)	-	870,000	870,000	2,486,500
Salaries & Benefits Total		\$ 4,071,664	\$ 870,000	\$ 870,000	\$ 2,506,200
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 330	\$ -	\$ -	\$ -
43070	Lease payments	38,038	-	-	-
43090	Equipment usage	599,954	-	-	309,100
43110	Contractual services	5,709,698	-	-	2,978,700
43111	Construction services	75,632	913,700	1,173,260	-
44100	Repairs to equipment	844	-	-	-
44450	Postage	200	-	-	-
44550	Travel	8,302	-	-	-
44650	Training	2,561	-	-	-
44700	Computer software	10,004	-	-	-
44750	Liability	303	-	-	-
44760	Regulatory	15,890	-	-	23,000
45150	Furniture & equipment	184,347	-	-	-
45170	Computer hardware	43,662	-	-	-
45250	Office supplies	241	-	-	-
45300	Small tools	63,187	-	-	-
45350	General supplies	2,637,272	-	-	1,477,600
45450	Printing and graphics	-	-	-	2,000
45600	A & G overhead	2,054,200	687,300	687,300	1,251,800
45610	Section overhead	577,314	121,800	121,800	-
45620	Material overhead	228,094	-	-	-
45621	Employee benefit overhead	2,396,031	565,500	565,500	-
46900	Business meetings	3,407	-	-	-
47000	Miscellaneous	4,058	-	-	-
47010	Discount earned & lost	(47)	-	-	-
47059	Capitalized interest -water 08	608,332	-	-	-
Maintenance & Operation Total		\$ 15,261,856	\$ 2,288,300	\$ 2,547,860	\$ 6,042,200
Capital Outlay					
51000	Capital outlay	\$ 28,764	\$ -	\$ -	\$ 424,018
Capital Outlay Total		\$ 28,764	\$ -	\$ -	\$ 424,018
Capital Improvement					
51250	Equipment	\$ 1,163,998	\$ -	\$ -	\$ 109,000
59999	Asset capitalization	(976,159)	-	-	-
Capital Improvement Total		\$ 187,839	\$ -	\$ -	\$ 109,000
TOTAL		\$ 19,550,124	\$ 3,158,300	\$ 3,417,860	\$ 9,081,418

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - GWP ADMINISTRATION
 572-911**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 24,634	\$ 200,000	\$ 200,000	\$ 50,000
44750	Liability	1,000,000	1,000,000	1,000,000	1,000,000
46000	Depreciation	4,526,894	3,712,338	3,712,338	5,550,000
47050	Interest on bonds	1,255,549	2,310,000	2,310,000	3,207,800
Maintenance & Operation Total		\$ 6,807,077	\$ 7,222,338	\$ 7,222,338	\$ 9,807,800
TOTAL		\$ 6,807,077	\$ 7,222,338	\$ 7,222,338	\$ 9,807,800

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND - WATER SERVICES
 572-951**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,988,999	\$ -	\$ -	\$ 4,651,440
41200	Overtime	257,482	-	-	123,300
41300	Hourly wages	80,241	-	-	58,517
Various	Benefits	6,011	3,800	3,800	1,345,578
42601	PARS supplemental retirement	-	-	108,652	108,652
42700, 42702	PERS Retirement	-	-	-	759,572
42701	PERS cost sharing	-	-	-	(71,946)
42799	Salary charges in (out)	-	3,756,600	3,756,600	(775,600)
Salaries & Benefits Total		\$ 3,332,734	\$ 3,760,400	\$ 3,869,052	\$ 6,199,513
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 110,718	\$ 381,000	\$ 381,000	\$ 308,500
43060	Utilities	2,668,483	2,864,300	2,864,300	2,864,300
43070	Lease payments	572	6,000	6,000	600
43080	Rent	3,618	12,300	12,300	14,900
43090	Equipment usage	312,142	345,200	345,200	390,609
43110	Contractual services	948,360	1,353,000	1,353,000	1,509,400
43111	Construction services	284	245,000	245,000	50,000
44100	Repairs to equipment	324,269	187,000	187,000	270,800
44120	Repairs to office equip	-	5,000	5,000	2,000
44250	Data communication	9,256	-	-	-
44350	Vehicle maintenance	19	3,000	3,000	-
44400	Janitorial services	8,567	8,500	8,500	18,500
44450	Postage	3,810	4,600	4,600	4,600
44550	Travel	5,021	49,700	49,700	8,000
44600	Laundry & towel service	101	-	-	-
44650	Training	26,763	73,600	73,600	56,500
44700	Computer software	6,796	22,500	22,500	19,000
44750	Liability	11	-	-	174,963
44760	Regulatory	150,471	155,000	155,000	155,000
44800	Membership and dues	61,731	57,800	57,800	55,000
45050	Periodicals & newspapers	2,186	1,300	1,300	300
45100	Books	1,072	2,200	2,200	2,500
45150	Furniture & equipment	276	32,500	32,500	10,000
45170	Computer hardware	899	69,000	69,000	24,000
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	14,082	9,500	9,500	5,500
45300	Small tools	11,268	57,000	57,000	41,000
45350	General supplies	496,391	605,100	605,100	593,000
45400	Reports & publications	406	1,500	1,500	1,500
45450	Printing and graphics	-	18,500	18,500	25,000
45520	Purchased water	14,853,038	15,084,000	15,084,000	15,838,200
45600	A & G overhead	2,864,464	5,565,349	5,565,349	5,016,300
45610	Section overhead	1,957,997	2,014,700	2,014,700	-
45620	Material overhead	78,211	98,400	98,400	-
45621	Employee benefit overhead	1,566,348	710,552	710,552	-
46900	Business meetings	1,570	6,500	6,500	3,000

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - WATER SERVICES
572-951

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
47000	Miscellaneous	774,740	667,000	667,000	44,500
47010	Discount earned & lost	(147)	-	-	-
Maintenance & Operation Total		\$ 27,263,797	\$ 30,717,101	\$ 30,717,101	\$ 27,507,972
TOTAL		\$ 30,596,530	\$ 34,477,501	\$ 34,586,153	\$ 33,707,485

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER WORKS REVENUE FUND - CUSTOMER SERVICES
572-971

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
45610	Section overhead	\$ (50,601)	\$ -	\$ -	\$ -
45622	Customer services allocation	3,252,294	2,575,600	2,575,600	2,711,000
Maintenance & Operation Total		<u>\$ 3,201,694</u>	<u>\$ 2,575,600</u>	<u>\$ 2,575,600</u>	<u>\$ 2,711,000</u>
TOTAL		<u>\$ 3,201,694</u>	<u>\$ 2,575,600</u>	<u>\$ 2,575,600</u>	<u>\$ 2,711,000</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND - GWP ADMINISTRATION
 573-911**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45623 General plant allocation	\$ 882,909	\$ 150,000	\$ 150,000	\$ 512,000
Maintenance & Operation Total	\$ 882,909	\$ 150,000	\$ 150,000	\$ 512,000
Capital Improvement				
59999 Asset capitalization	\$ (18,343,009)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (18,343,009)	\$ -	\$ -	\$ -
TOTAL	\$ (17,460,100)	\$ 150,000	\$ 150,000	\$ 512,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER DEPRECIATION FUND - WATER SERVICES
573-951**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 884,155	\$ -	\$ 956,500	\$ -
41200	Overtime	40,286	-	-	28,100
41300	Hourly wages	121,729	-	-	81,900
Various	Benefits	4,795	-	-	-
42799	Salary charges in (out)	-	70,200	70,200	837,900
Salaries & Benefits Total		\$ 1,050,964	\$ 70,200	\$ 1,026,700	\$ 947,900
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,883	\$ -	\$ -	\$ -
43070	Lease payments	14,116	1,000	1,000	-
43090	Equipment usage	116,714	-	-	140,900
43110	Contractual services	4,187,546	2,047,500	5,402,800	2,755,800
43111	Construction services	8,110,452	1,131,700	1,179,300	8,388,800
44100	Repairs to equipment	11,991	-	-	-
44250	Data communication	986	-	-	-
44550	Travel	3	-	-	-
44650	Training	812	-	-	20,000
44750	Liability	8	-	-	-
44760	Regulatory	27,537	-	-	-
45170	Computer hardware	33,989	-	-	65,000
45300	Small tools	693	-	-	-
45350	General supplies	380,510	-	-	148,000
45450	Printing and graphics	3,275	-	-	-
45600	A & G overhead	1,078,724	56,000	56,000	675,300
45610	Section overhead	429,231	19,000	19,000	-
45620	Material overhead	78,095	-	-	-
45621	Employee benefit overhead	591,246	27,500	27,500	-
46900	Business meetings	533	-	-	-
47000	Miscellaneous	11,649	-	-	-
47010	Discount earned & lost	(109)	-	-	-
47050	Interest on bonds	-	-	-	450,300
47059	Capitalized interest -water 08	989,547	-	-	-
Maintenance & Operation Total		\$ 16,072,433	\$ 3,282,700	\$ 6,685,600	\$ 12,644,100
Capital Outlay					
51000	Capital outlay	\$ 6,084	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 6,084	\$ -	\$ -	\$ -
Capital Improvement					
51250	Equipment	\$ 37,253	\$ -	\$ -	\$ 85,500
51800	Mobile equipment	293,365	-	-	9,000
Capital Improvement Total		\$ 330,619	\$ -	\$ -	\$ 94,500
TOTAL		\$ 17,460,100	\$ 3,352,900	\$ 7,712,300	\$ 13,686,500

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM - GWP
SUMMARY OF PROJECTS**

Project	FY 13-14 Adopted	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	FY 17-18 Projected	Future Years FY 18 - 23	Estimated Project Total
GLENDALE WATER & POWER - ELECTRIC UTILITY FUND 553							
Grayson Power Plant Steam Units	\$ 100,000	\$ -	\$ 3,738,500	\$ 267,900	\$ 608,000	\$ -	\$ 4,714,400
Grayson Power Plant Gas Units	500,000	4,144,600	3,162,800	4,128,000	1,122,500	100,000,000	113,057,900
Grayson Power Plant BOP & Auxillary	-	155,000	-	229,600	714,700	-	1,099,300
Transmission Capital Improvements	2,818,400	-	-	-	-	2,500,000	5,318,400
Power Management General Plant Capital	304,000	-	-	-	-	-	304,000
Transmission and Production Plant Sub-Total	3,722,400	4,299,600	6,901,300	4,625,500	2,445,200	102,500,000	124,494,000
Distribution System Expansion	974,300	1,783,900	1,627,500	2,440,000	1,786,500	20,200,000	28,812,200
Distribution System Reliability Improvements	303,500	7,672,600	4,385,500	1,086,400	5,202,700	23,000,000	41,650,700
Distribution System Modification & Replacements	930,200	1,474,300	1,518,600	1,564,100	1,611,000	15,000,000	22,098,200
Electric Meters and Services	2,656,818	2,736,500	2,818,600	3,230,900	3,327,900	17,000,000	31,770,718
Distribution System OH / UG Conversions	-	-	-	-	-	-	-
Distribution System 4 to 12kV Conversions	-	-	-	5,555,400	2,940,800	-	8,496,200
Streetlight System Capital	-	-	-	363,100	374,000	2,700,000	3,437,100
Utility Modernization	4,107,600	3,163,800	2,466,200	1,010,400	1,040,700	10,000,000	21,788,700
Distribution Plant Sub-Total	8,972,418	16,831,100	12,816,400	15,250,300	16,283,600	87,900,000	158,053,818
Electric General Plant Capital	109,000	122,300	125,900	222,000	228,700	5,000,000	5,807,900
General Plant Capital - Common Facilities	1,088,000	-	-	-	-	2,000,000	3,088,000
ELECTRIC WORKS TOTAL	\$ 13,891,818	\$ 21,253,000	\$ 19,843,600	\$ 20,097,800	\$ 18,957,500	\$ 197,400,000	\$ 291,443,718
GLENDALE WATER & POWER - WATER UTILITY FUND 573							
Potable Water Source Improvements	\$ 1,499,800	\$ 4,525,000	\$ 275,000	\$ 275,000	\$ 509,000	\$ 7,981,800	\$ 15,065,600
Water Pumping Plant Improvements	2,513,300	2,256,100	955,800	159,300	159,300	3,820,000	9,863,800
Water Quality and Treatment Plant Improvement:	725,600	425,900	336,400	336,400	336,400	1,043,000	3,203,700
Water Reservoir and Tank Improvements	470,700	170,000	141,700	146,000	146,000	4,653,200	5,727,600
Water Mains, Hydrants, Services & Meters	6,748,000	3,120,600	5,237,600	3,338,900	3,137,700	8,932,600	30,515,400
Recycled Water Reservoir, Tanks and Mains	1,423,000	313,900	-	-	-	1,004,300	2,741,200
General Plant Capital	306,100	95,600	90,300	90,300	90,300	707,800	1,380,400
General Plant Capital - Common Facilities	512,000	-	-	-	-	1,338,000	1,850,000
WATER WORKS TOTAL	\$ 14,198,500	\$ 10,907,100	\$ 7,036,800	\$ 4,345,900	\$ 4,378,700	\$ 29,480,700	\$ 70,347,700
GWP PROJECTS TOTAL	\$ 28,090,318	\$ 32,160,100	\$ 26,880,400	\$ 24,443,700	\$ 23,336,200	\$ 226,880,700	\$ 361,791,418

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	5.00	2.00	2.00	2.00
Administrative Assistant	5.00	4.00	4.00	4.00
Administrative Associate	-	-	1.00	1.00
Assistant Engineering Technician	2.00	2.00	2.00	2.00
Assistant General Manager	3.00	1.00	-	-
Assistant IT Applications Specialist	1.00	1.00	2.00	1.00
Building Repairer - Water	2.00	2.00	-	2.00
Business Account Representative	2.00	2.00	2.00	2.00
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	1.00	1.00	2.00	2.00
Civil Engineer I	3.00	3.00	3.00	3.00
Civil Engineer II	2.00	1.00	1.00	1.00
Civil Engineering Assistant	1.00	1.00	1.00	1.00
Civil Engineering Associate	3.00	1.00	1.00	1.00
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	6.00	6.00	5.00	5.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Repr. I	36.00	33.00	33.00	31.00
Customer Service Utility Supervisor	3.00	2.00	2.00	2.00
Director of Public Works	0.50	1.00	-	-
Electrical Engineer I	5.00	5.00	5.00	5.00
Electrical Engineer II	1.00	1.00	-	-
Electrical Engineering Assistant	4.00	3.00	3.00	3.00
Electrical Engineering Associate	2.00	2.00	2.00	2.00
Electrical Helper	4.00	2.00	2.00	2.00
Electrical Line Mechanic	16.00	9.00	11.00	11.00
Electrical Line Mechanic Apprentice	11.00	11.00	8.00	6.00
Electrical Line Mechanic Supervisor I	11.00	9.00	9.00	9.00
Electrical Line Mechanic Supervisor II	5.00	4.00	4.00	4.00
Electrical Mechanic Assistant	4.00	2.00	3.00	3.00
Electrical Mechanic Supervisor II	1.00	-	-	-
Electrical Operation Supervisor	2.00	2.00	-	-
Electrical Service Planner	5.00	3.00	3.00	3.00
Electrical Supt-Const, Trans&Di	-	-	1.00	1.00
Electrical Supt-SubMeter&Comm	-	-	1.00	1.00
Electrical System Dispatcher	3.00	3.00	3.00	3.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician I	3.00	3.00	3.00	3.00
Electrical Test Technician II	6.00	6.00	6.00	6.00
Energy Marketer/Trader	2.00	2.00	2.00	2.00
Energy Trading Manger	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	6.00	5.00	5.00	5.00
Equipment Welder	1.00	1.00	1.00	1.00
Executive Analyst	1.00	-	-	-
Facilities Maintenance Supervisor	1.00	1.00	-	1.00
Finance Administrator	1.00	-	-	-

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
General Manager-GWP	1.00	-	1.00	1.00
Information Services Administrator	1.00	-	-	1.00
Information Services Project Manager	2.00	2.00	2.00	1.00
Integrated Resources Plan Administrator	1.00	-	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	2.00	1.00	1.00	1.00
Mechanical Engineering Assistant	2.00	2.00	2.00	2.00
Meter Reader	5.00	4.00	4.00	4.00
Office Services Specialist I	3.00	1.00	1.00	-
Office Services Specialist II	4.00	3.00	3.00	2.00
Office Services Supervisor	2.00	2.00	2.00	1.00
PC Specialist	1.00	1.00	1.00	-
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Planning Manager	1.00	1.00	-	-
Power Plant Auxiliary Operator	4.00	4.00	4.00	4.00
Power Plant Control Operator	11.00	11.00	14.00	13.00
Power Plant Control Operator Apprentice	8.00	8.00	5.00	6.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Maintenance Supervisor	1.00	-	-	-
Power Plant Mechanic	8.00	6.00	6.00	6.00
Power Plant Mechanic Apprentice	2.00	2.00	2.00	2.00
Power Plant Mechanic Assistant	-	-	1.00	1.00
Power Plant Mechanic Supervisor	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	1.00	1.00	1.00	1.00
Power Plant Shift Supervisor	5.00	5.00	5.00	5.00
Power Plant Superintendent	-	1.00	1.00	1.00
Power Plant Technician	2.00	1.00	1.00	1.00
Power Systems Analyst	3.00	2.00	2.00	2.00
Principal Civil Engineer	1.00	1.00	1.00	-
Principal Electrical Engineer	2.00	-	-	-
Principal Engineering Technician	1.00	1.00	1.00	1.00
Principal Mechanical Engineer	1.00	-	-	-
Principal Water Quality Specialist	1.00	1.00	1.00	1.00
Project Manager	3.00	1.00	1.00	1.00
Public Benefits Charge Coordinator	4.00	4.00	3.00	3.00
Resource Efficiency Advisor	1.00	-	-	-
Revenue Protection Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Svc. Field Tech.	1.00	-	1.00	1.00
Sr. Customer Svc. Utility Rep	6.00	5.00	5.00	5.00
Sr. Electrical Engineer	1.00	1.00	2.00	2.00
Sr. Electrical Svc. Planner	2.00	2.00	2.00	2.00
Sr. Electrical System Dispatcher	7.00	6.00	6.00	6.00
Sr. Electrical Test Technician	4.00	4.00	4.00	2.00
Sr. Engineering Technician	2.00	2.00	2.00	2.00
Sr. Environmental Program Specialist	2.00	2.00	2.00	2.00
Sr. IT Application Specialist	2.00	1.00	1.00	1.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Sr. Mechanical Engineer	1.00	1.00	1.00	1.00
Sr. Meter Reader	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	6.00	6.00	5.00	5.00
Sr. Office Specialist	2.00	2.00	2.00	2.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Shift Supervisor	1.00	-	-	-
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Water Facilities Operator	2.00	2.00	2.00	2.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	3.00	3.00
Station Electrician	2.00	2.00	2.00	2.00
Station Electrician Superv. I	1.00	-	-	-
Station Electrician/Operator	8.00	8.00	8.00	8.00
Station Electrician/Operator Apprentice	1.00	-	1.00	-
Station Electrician/Operator Supervisor I	5.00	5.00	5.00	4.00
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00
Storekeeper	4.00	3.00	3.00	3.00
Stores Supervisor	1.00	1.00	-	1.00
Systems Analyst	3.00	3.00	3.00	2.00
Technical Staff Analyst	1.00	-	-	-
Transformer Shop Supervisor	1.00	-	-	-
Transformer Shop Technician	1.00	1.00	-	1.00
Underground Distribution Construction Mechanic I	11.00	1.00	1.00	-
Underground Distribution Construction Mechanic II	3.00	-	-	-
Underground Distribution Construction Supervisor I	3.00	1.00	1.00	-
Underground Distribution Construction Supervisor II	1.00	-	-	-
Utility Building Repairer	-	-	2.00	-
Utility Equipment Operator II	1.00	1.00	1.00	1.00
Utility Maintenance Worker	3.00	3.00	2.00	2.00
Utility Safety Officer	-	-	1.00	-
Utility Welder	1.00	1.00	1.00	1.00
Water Facilities Operator	2.00	2.00	2.00	2.00
Water Meter Repairer	2.00	2.00	2.00	2.00
Water Quality Technician	2.00	4.00	4.00	4.00
Water Superintendent	2.00	2.00	2.00	2.00
Water System Apprentice	1.00	1.00	2.00	2.00
Water System Equipment Operator	3.00	3.00	3.00	3.00
Water System Helper	6.00	4.00	4.00	4.00
Water System Mechanic	10.00	8.00	7.00	7.00
Water System Operation Supervisor I	2.00	2.00	2.00	2.00
Water System Supervisor II	8.00	5.00	5.00	5.00
Water Systems Supervisor III	1.00	-	-	-
Yard Attendant	1.00	-	-	-
Total Salaried Positions	<u>415.50</u>	<u>331.00</u>	<u>330.00</u>	<u>315.00</u>

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12		Adopted Budget 2012-13*		Revised Budget 2012-13		Adopted Budget 2013-14	
<u>Hourly Positions</u>		**		**		**		**
Assistant IT Application Specialist	-		-		-		2.00	(2)
City Resource Specialist	5.75	(11)	1.40	(3)	1.40	(3)	2.00	(5)
Customer Service Utility Representative	-		0.46	(1)	0.46	(1)	-	
Engineering Aid	-		-		-		0.48	(1)
Engineering Technician	-		0.29	(1)	0.29	(1)	-	
Hourly City Worker	-		9.79	(11)	9.79	(11)	3.99	(5)
Mechanical Engineering Assistant	0.25	(1)	-		-		-	
Meter Reader	-		1.38	(3)	1.38	(3)	-	
Office Services Specialist	-		0.60	(1)	0.60	(1)	-	
Office Specialist I	1.75	(3)	-		-		-	
Power Plant Control Operator	2.25	(4)	0.46	(1)	0.46	(1)	0.46	(1)
Sr. Power Plant Technician	-		0.46	(1)	0.46	(1)	0.46	(1)
Total Hourly Positions	<u>10.00</u>		<u>14.84</u>		<u>14.84</u>		<u>9.39</u>	
Glendale Water & Power Total	<u>425.50</u>		<u>345.84</u>		<u>344.84</u>		<u>324.39</u>	

Notes:

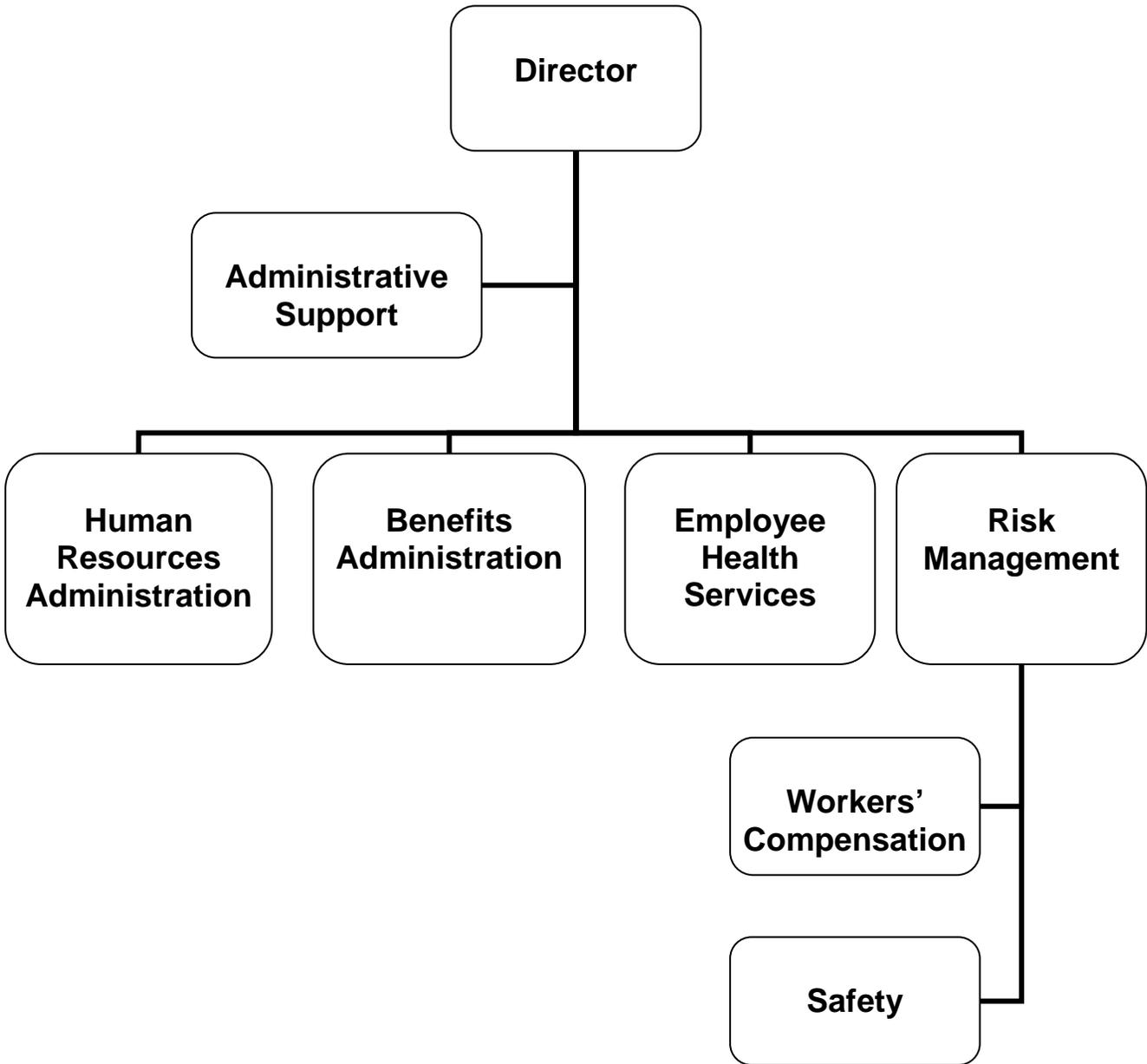
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



HUMAN RESOURCES



CITY OF GLENDALE

HUMAN RESOURCES

MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, occupational safety, workers' compensation and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Risk Management (Workers' Compensation & Employee Safety)

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues, in addition to career coaching and counseling. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy and ongoing training needs assessments.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost. Additionally, the Benefits Administration Division regularly engages with retiree employees on these matters through the Retiree Health Insurance Advisory Committee.

The ***Employee Health Services Division*** coordinates a full range of regulatory compliance examinations and applicant and employee physicals to insure that employees are safe, healthy and fit to perform the essential functions of the job. The Division also insures compliance with State and Federal law including the FMLA and ADA interactive process. It also provides a wellness program for employees, including monthly "Brown Bag" training programs. Additionally, the Division coordinates the voluntary and mandatory components of the Employee Assistance Plan.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to injured employees to reduce the number of work days lost due to injuries. The Division's goal is to insure injured employees receive proper medical care to attain all of the benefits they are legally entitled to receive.

CITY OF GLENDALE

HUMAN RESOURCES

The services of the **Employee Safety Division** include ongoing inspections of work facilities and equipment, as well as safety training in order to reduce and mitigate injuries, loss and liability. The Division is also responsible for accident investigation and compliance with Cal/OSHA regulations.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Human Resources is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Economic Vibrancy

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and insure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits and effectuate responsible compensation policies to better control rising employment costs. These efforts have dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

Informed & Engaged Community

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department provides an online applicant management system, which enables job descriptions, salaries and additional employment information to be viewed online.

Safe & Healthy Community

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to insure occupational medical standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

Arts & Culture

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Program continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
HUMAN RESOURCES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
<u>General Fund</u>				
Training (101-205)	\$ 111,524	\$ 94,960	\$ 94,960	\$ 94,960
Administration (101-206)	2,285,244	2,120,188	2,120,188	2,293,796
Total General Fund	\$ 2,396,767	\$ 2,215,148	\$ 2,215,148	\$ 2,388,756
<u>Other Funds</u>				
Unemployment Insurance Fund (610)	\$ 272,214	\$ 341,120	\$ 341,120	\$ 315,738
Compensation Insurance Fund (614)	11,151,962	10,903,133	10,918,938	11,513,671
Dental Insurance Fund (615)	1,554,231	1,507,914	1,507,914	1,345,896
Medical Insurance Fund (616)	23,539,294	23,882,942	23,882,942	24,917,608
Vision Insurance Fund (617)	297,439	271,565	271,565	245,560
Employee Benefits Fund (640)	3,455,511	2,945,279	2,945,279	3,579,901
RHSP Benefits Fund (641)	1,275,647	1,943,707	1,943,707	1,618,763
Post Employment Benefits Fund (642)	185,719	231,116	2,221,546	2,214,458
Total Other Funds	\$ 41,732,017	\$ 42,026,776	\$ 44,033,011	\$ 45,751,595
Department Grand Total	\$ 44,128,784	\$ 44,241,924	\$ 46,248,159	\$ 48,140,351

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL FUND - TRAINING
101-205**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 97,202	\$ 73,250	\$ 73,250	\$ 73,250
44550	Travel	-	5,210	5,210	5,210
44650	Training	123	-	-	-
44751	Insurance/surety bond premium	225	-	-	-
44800	Membership and dues	5,060	3,000	3,000	3,000
45150	Furniture & equipment	1,088	2,000	2,000	2,000
45250	Office supplies	2,720	1,500	1,500	1,500
46900	Business meetings	4,899	10,000	10,000	10,000
47000	Miscellaneous	206	-	-	-
Maintenance & Operation Total		\$ 111,524	\$ 94,960	\$ 94,960	\$ 94,960
TOTAL		\$ 111,524	\$ 94,960	\$ 94,960	\$ 94,960

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-206**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,098,570	\$ 1,000,948	\$ 1,000,948	\$ 1,013,969
41200	Overtime	1,008	3,000	3,000	3,000
41300	Hourly wages	455	9,662	9,662	9,666
Various	Benefits	246,595	234,303	234,303	252,586
42700, 42702	PERS Retirement	172,036	156,692	156,692	165,654
42701	PERS cost sharing	(26,993)	(24,947)	(24,947)	(25,602)
Salaries & Benefits Total		\$ 1,491,671	\$ 1,379,658	\$ 1,379,658	\$ 1,419,273
Maintenance & Operation					
43110	Contractual services	\$ 118,432	\$ 132,000	\$ 132,000	\$ 167,000
44120	Repairs to office equip	20	1,000	1,000	1,000
44200	Advertising	20,979	13,900	13,900	13,900
44352	ISD service charge	576,554	487,303	487,303	582,577
44450	Postage	10,841	11,000	11,000	11,000
44550	Travel	4,875	6,405	6,405	8,175
44650	Training	1,288	3,000	3,000	3,000
44750	Liability	19,251	29,927	29,927	37,166
44751	Insurance/surety bond premium	2,144	5,290	5,290	-
44800	Membership and dues	2,445	2,505	2,505	2,505
45150	Furniture & equipment	4,159	4,900	4,900	4,900
45250	Office supplies	15,262	23,000	23,000	23,000
45350	General supplies	34	2,300	2,300	2,300
46900	Business meetings	12,947	12,000	12,000	12,000
47000	Miscellaneous	4,341	6,000	6,000	6,000
Maintenance & Operation Total		\$ 793,572	\$ 740,530	\$ 740,530	\$ 874,523
TOTAL		\$ 2,285,244	\$ 2,120,188	\$ 2,120,188	\$ 2,293,796

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE FUND (610)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43150	Cost allocation charge	\$ 4,713	\$ 3,905	\$ 3,905	\$ 5,421
47000	Miscellaneous	-	337,215	337,215	310,317
48600	Claims	267,501	-	-	-
Maintenance & Operation Total		\$ 272,214	\$ 341,120	\$ 341,120	\$ 315,738
TOTAL		\$ 272,214	\$ 341,120	\$ 341,120	\$ 315,738

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 802,726	\$ 695,940	\$ 695,940	\$ 648,558
41200	Overtime	159	4,250	4,250	4,250
41300	Hourly wages	45,027	48,575	48,575	45,113
Various	Benefits	167,977	149,947	149,947	149,651
42601	PARS supplemental retirement	-	-	15,805	15,805
42700, 42702	PERS Retirement	127,993	112,693	112,693	107,538
42701	PERS cost sharing	(21,039)	(18,031)	(18,031)	(16,441)
Salaries & Benefits Total		\$ 1,122,841	\$ 993,374	\$ 1,009,179	\$ 954,474
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43110	Contractual services	455,897	597,500	597,500	714,500
43150	Cost allocation charge	372,005	390,504	390,504	392,622
44100	Repairs to equipment	-	500	500	500
44120	Repairs to office equip	128	1,200	1,200	1,200
44250	Data communication	84	250	250	250
44351	Fleet / equip rental charge	1,000	13,012	13,012	13,487
44352	ISD service charge	48,618	78,013	78,013	108,332
44450	Postage	2,490	2,700	2,700	2,700
44550	Travel	-	4,720	4,720	4,720
44650	Training	20,589	29,750	29,750	25,000
44700	Computer software	16,836	18,500	18,500	1,000
44750	Liability	24,062	21,877	21,877	25,267
44751	Insurance/surety bond premium	3,820	4,060	4,060	-
44800	Membership and dues	2,475	1,719	1,719	1,719
45050	Periodicals & newspapers	1,143	1,700	1,700	1,700
45100	Books	1,626	1,000	1,000	1,000
45150	Furniture & equipment	94	5,000	5,000	5,000
45170	Computer hardware	1,190	500	500	-
45250	Office supplies	1,452	4,750	4,750	4,750
45300	Small tools	-	50	50	50
45350	General supplies	32,323	26,000	26,000	26,000
45503	Fuel - gasoline	-	500	500	500
46000	Depreciation	2,600	2,578	2,578	3,400
46900	Business meetings	1,588	3,000	3,000	3,000
47000	Miscellaneous	901	9,250	9,250	9,250
47010	Discount earned & lost	(1)	-	-	-
48501	Excess liability premium	184,315	185,000	185,000	212,750
48510	Claims accrual	1,279,894	-	-	-
48562	Compensation ins-temporary	1,979,812	2,493,084	2,493,084	2,610,000
48563	Compensation ins-permanent	1,536,388	1,246,542	1,246,542	1,350,000
48564	Compensation ins-medical	3,598,705	4,250,000	4,250,000	4,500,000
48565	Compensation ins-other exp	457,364	510,000	510,000	540,000
48566	Compensation ins-rehab	1,724	6,000	6,000	-
Maintenance & Operation Total		\$ 10,029,120	\$ 9,909,759	\$ 9,909,759	\$ 10,559,197
Capital Outlay					
51000	Capital outlay	\$ 16,550	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 16,550	\$ -	\$ -	\$ -

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (16,550)	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ (16,550)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 11,151,962</u>	<u>\$ 10,903,133</u>	<u>\$ 10,918,938</u>	<u>\$ 11,513,671</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
DENTAL INSURANCE FUND (615)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43150	Cost allocation charge	\$ 25,280	\$ 24,863	\$ 24,863	\$ 20,548
48512	Insurance admin fee	269,714	269,611	269,611	276,306
48600	Claims	1,259,237	1,213,440	1,213,440	1,049,042
Maintenance & Operation Total		\$ 1,554,231	\$ 1,507,914	\$ 1,507,914	\$ 1,345,896
TOTAL		\$ 1,554,231	\$ 1,507,914	\$ 1,507,914	\$ 1,345,896

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
MEDICAL INSURANCE FUND (616)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 47,500	\$ 47,500	\$ 700,500
43150	Cost allocation charge	376,379	364,075	364,075	295,954
44751	Insurance/surety bond premium	576	-	-	-
46900	Business meetings	-	3,600	3,600	3,600
47230	Retirees	275,637	265,291	265,291	275,730
48512	Insurance admin fee	1,937,747	1,998,642	1,998,642	2,136,773
48513	HMO premium ER	5,159,970	5,401,325	5,401,325	5,528,795
48514	HMO premium EE	2,111,779	2,092,161	2,092,161	2,119,150
48515	Retirees PPO claims	4,235,733	4,223,000	4,223,000	5,264,638
48516	Retirees HMO premium	919,355	928,048	928,048	1,060,732
48600	Claims	8,522,117	8,559,300	8,559,300	7,531,736
Maintenance & Operation Total		\$ 23,539,294	\$ 23,882,942	\$ 23,882,942	\$ 24,917,608
TOTAL		\$ 23,539,294	\$ 23,882,942	\$ 23,882,942	\$ 24,917,608

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
VISION INSURANCE FUND (617)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43150	Cost allocation charge	\$ 6,881	\$ 6,478	\$ 6,478	\$ 5,091
48512	Insurance admin fee	34,802	36,590	36,590	26,102
48516	Retirees HMO premium	1,643	-	-	-
48600	Claims	254,113	228,497	228,497	214,367
Maintenance & Operation Total		\$ 297,439	\$ 271,565	\$ 271,565	\$ 245,560
TOTAL		\$ 297,439	\$ 271,565	\$ 271,565	\$ 245,560

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
EMPLOYEE BENEFITS FUND (640)**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
Various Benefits	3,403,443	2,880,013	13,268	23,548
Salaries & Benefits Total	\$ 3,403,443	\$ 2,880,013	\$ 13,268	\$ 23,548
Maintenance & Operation				
43150 Cost allocation charge	\$ 52,068	\$ 65,266	\$ 65,266	\$ 47,336
47300 Compensated absences accrual	-	-	(1,497,782)	(500,000)
47301 Separation payout	-	-	1,391,733	1,020,000
47302 Vacation payout	-	-	1,154,794	990,650
47303 Comp time payout	-	-	1,818,000	1,998,367
Maintenance & Operation Total	\$ 52,068	\$ 65,266	\$ 2,932,011	\$ 3,556,353
TOTAL	\$ 3,455,511	\$ 2,945,279	\$ 2,945,279	\$ 3,579,901

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
RHSP BENEFITS FUND (641)**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
Various Benefits	1,239,535	1,890,625	625	5,841
Salaries & Benefits Total	\$ 1,239,535	\$ 1,890,625	\$ 625	\$ 5,841
Maintenance & Operation				
43150 Cost allocation charge	\$ 36,112	\$ 53,082	\$ 53,082	\$ 32,182
47300 Compensated absences accrual	-	-	-	(502,000)
47301 Separation payout	-	-	1,890,000	2,082,740
Maintenance & Operation Total	\$ 36,112	\$ 53,082	\$ 1,943,082	\$ 1,612,922
TOTAL	\$ 1,275,647	\$ 1,943,707	\$ 1,943,707	\$ 1,618,763

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
POST EMPLOYMENT BENEFITS FUND (642)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
Various	Benefits	185,719	231,116	-	-
Salaries & Benefits Total		\$ 185,719	\$ 231,116	\$ -	\$ -
Maintenance & Operation					
43150	Cost allocation charge	\$ -	\$ -	\$ -	\$ 2,698
47305	Medical ben-retiree old plan	-	-	189,339	118,536
47306	Medical ben-deceased fire	-	-	728	4,002
47307	Medical ben-deceased police	-	-	24,772	19,179
47308	Medical ben-deceased misc	-	-	5,072	-
47309	Medical ben-deceased retiree	-	-	11,205	16,741
47310	PARS supplemental retirement	-	-	1,990,430	1,990,430
47311	PERS replacement benefit	-	-	-	62,872
Maintenance & Operation Total		\$ -	\$ -	\$ 2,221,546	\$ 2,214,458
TOTAL		\$ 185,719	\$ 231,116	\$ 2,221,546	\$ 2,214,458

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Admin. Assistant/Human Resources	1.00	1.00	-	-
Admin. Associate/Human Resources	1.00	-	-	-
Benefits Manager	1.00	1.00	1.00	1.00
Benefits Technician	-	-	1.00	1.00
Customer Service Representative	2.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	1.00	1.00	1.00	1.00
Health Services Administrator	1.00	-	-	-
Human Resources Administrator	-	-	2.00	2.00
Human Resources Analyst II	1.85	1.85	1.85	1.85
Human Resources Assistant	1.00	1.00	1.00	1.00
Human Resources Associate	1.00	1.00	-	1.00
Human Resources Certification Specialist	-	-	1.00	1.00
Human Resources Technician	1.00	1.00	2.00	1.00
Office Services Specialist I	1.00	1.00	-	-
Office Services Specialist II	1.00	-	-	-
Office Services Supervisor	1.00	-	-	-
Safety Administrator	1.00	1.00	1.00	1.00
Safety Services Specialist	1.00	-	-	-
Sr. Human Resources Analyst	2.00	2.00	-	-
Sr. Office Specialist	1.00	1.00	-	1.00
Sr. Safety Services Specialist	1.00	1.00	1.00	1.00
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Workers Comp Adjustor I	-	-	1.00	-
Workers Comp Administrator	1.00	-	1.00	1.00
Workers Comp Analyst	2.00	2.00	-	1.00
Workers Comp Technician	2.00	2.00	3.00	2.00
Total Salaried Positions	<u>27.85</u>	<u>20.85</u>	<u>20.85</u>	<u>20.85</u>
<u>Hourly Positions</u>				
	**	**	**	**
City Resource Specialist	0.26 (1)	0.31 (2)	0.31 (2)	-
Hourly City Worker	0.60 (1)	0.89 (2)	0.89 (2)	1.37 (3)
Office Services Specialist II	0.60 (1)	0.60 (1)	0.60 (1)	0.60 (1)
Total Hourly Positions	<u>1.46</u>	<u>1.80</u>	<u>1.80</u>	<u>1.97</u>
Human Resources Total	<u>29.31</u>	<u>22.65</u>	<u>22.65</u>	<u>22.82</u>

Notes:

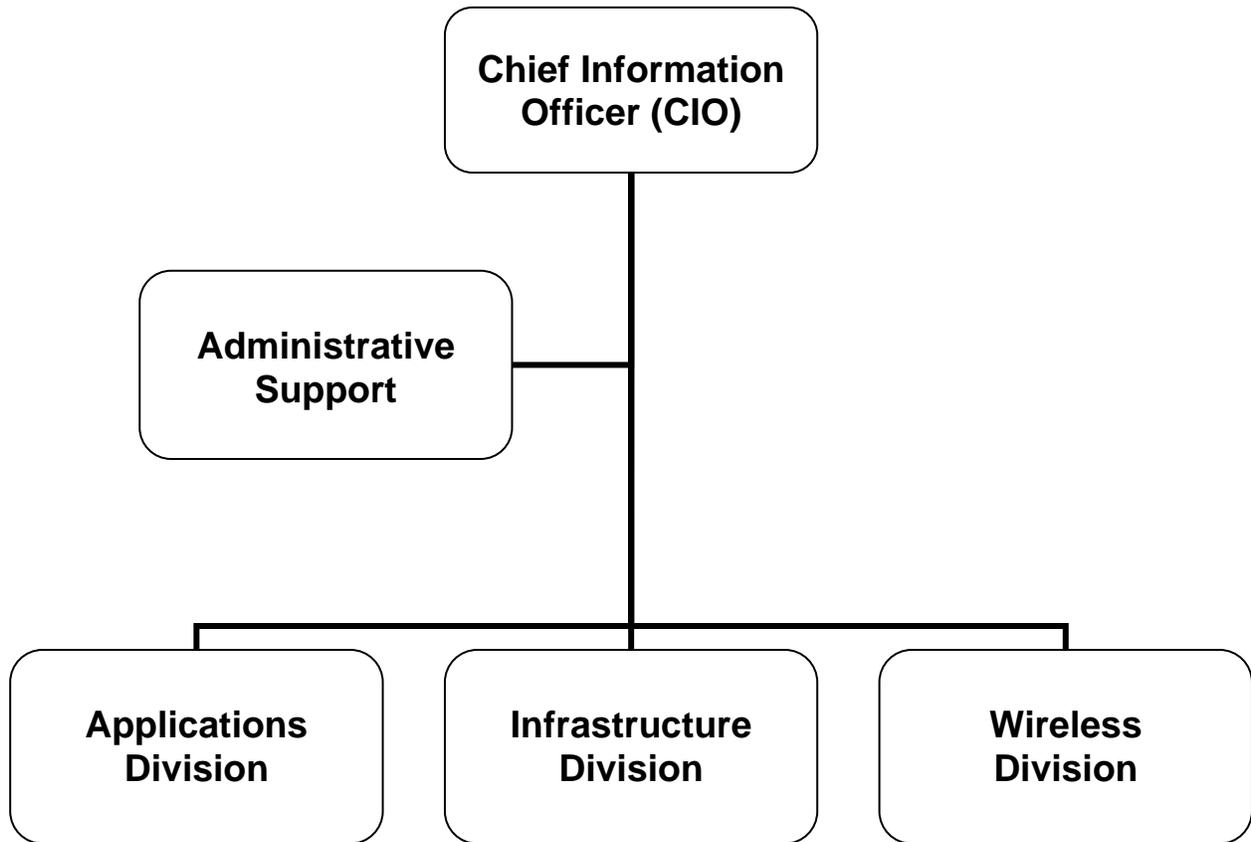
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



INFORMATION SERVICES



CITY OF GLENDALE INFORMATION SERVICES

MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, and applications and maintaining the highest level of reliable service to the community.

DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The **Applications Support Division** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management (FileNet), PeopleSoft System (Human Resource, Payroll, Accounting and Budgeting modules), E-mail, ISD Help Desk and WEB Development and Applications.
- The **Infrastructure Support Division** manages Systems Operations and Administration (Linux and MS-Windows), as well as Citywide Network, PC and Telephone support.
- The **Wireless Communications Division** is responsible for City Radio Equipment and Systems, Cellular Phones, Blackberry Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Information Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Informed & Engaged Community

ISD continually endeavors to use technology to enable the conduct of the business of government with integrity, openness and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City Government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience through effective technology services, resources and quality data.

CITY OF GLENDALE INFORMATION SERVICES

Safe & Healthy Community

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight and prepared for emergencies, creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INFORMATION SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Other Funds				
Capital Improvement Fund (401-171)	\$ 19,046	\$ -	\$ -	\$ -
ISD Infrastructure Fund				
ISD Projects (603-171)	\$ -	\$ -	\$ 1,328,314	\$ -
Infrastructure Support (603-174)	5,021,118	6,239,285	6,120,827	8,936,079
Financial System (603-177)	-	-	-	-
Total ISD Infrastructure Fund	\$ 5,021,118	\$ 6,239,285	\$ 7,449,141	\$ 8,936,079
ISD Applications Fund				
ISD Projects (604-171)	\$ (201,207)	\$ -	\$ 49,074	\$ -
Application Support (604-175)	5,763,763	6,785,192	6,805,586	6,471,394
Financial System (604-177)	-	-	-	-
ISD Applications Fund-Transfer (604-195)	-	-	-	-
Total ISD Applications Fund	\$ 5,562,555	\$ 6,785,192	\$ 6,854,660	\$ 6,471,394
ISD Wireless Fund				
ISD Projects (660-171)	\$ -	\$ -	\$ 6,782,106	\$ -
Communication Services (660-172)	2,997,091	3,375,769	3,422,436	4,864,190
Total ISD Wireless Fund	\$ 2,997,091	\$ 3,375,769	\$ 10,204,542	\$ 4,864,190
Total Other Funds	\$ 13,599,810	\$ 16,400,246	\$ 24,508,343	\$ 20,271,663
Department Grand Total	\$ 13,599,810	\$ 16,400,246	\$ 24,508,343	\$ 20,271,663

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 CAPITAL IMPROVEMENT FUND - ISD PROJECTS
 401-171**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
45150	Furniture & equipment	\$ 7,227	\$ -	\$ -	\$ -
45170	Computer hardware	11,400	-	-	-
45600	A & G overhead	419	-	-	-
Maintenance & Operation Total		\$ 19,046	\$ -	\$ -	\$ -
TOTAL		\$ 19,046	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - ISD PROJECTS
 603-171**

		Actual 2011-12		Adopted 2012-13*		Revised 2012-13		Adopted 2013-14
Capital Outlay								
50310	Cabling	\$ -		\$ -		\$ 871,628		\$ -
51000	Capital outlay	-		-		456,686		-
Capital Outlay Total		\$ -		\$ -		\$ 1,328,314		\$ -
TOTAL		\$ -		\$ -		\$ 1,328,314		\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - ISD PROJECTS (603-171)**

		A	B	C	D	E	F
<u>Project</u>	<u>Project Description</u>	<u>Overall Project/Grant Budget as of 6/30/13</u>	<u>Life to Date Actuals Total (D+E)</u>	<u>Remaining Balance as of 6/30/13 (A-B)</u>	<u>Prior years Expenditures</u>	<u>FY 2012-13 Expenditures</u>	<u>FY 2013-14 Adopted Budget</u>
51819	Maple Park Fiber Project	100,000	-	100,000	-	-	-
51850	Police Accelerated User Device	1,305,370	635,008	670,362	-	635,008	-
51891	Replace Building Wiring	871,628	424,387	447,241	-	424,387	-
	Total	<u>2,276,998</u>	<u>1,059,395</u>	<u>1,217,603</u>	<u>-</u>	<u>1,059,395</u>	<u>\$ -</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
603-174**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,489,608	\$ 1,624,805	\$ 1,624,805	\$ 2,152,539
41200	Overtime	68,846	61,000	61,000	61,000
41300	Hourly wages	346,270	154,764	154,764	168,920
Various	Benefits	396,669	404,355	404,355	560,054
42700, 42702	PERS Retirement	261,976	273,409	273,409	375,420
42701	PERS cost sharing	(36,088)	(38,734)	(38,734)	(51,644)
Salaries & Benefits Total		\$ 2,527,281	\$ 2,479,599	\$ 2,479,599	\$ 3,266,289
Maintenance & Operation					
43080	Rent	\$ 306	\$ -	\$ -	\$ 88,474
43110	Contractual services	379,649	1,367,082	1,367,082	2,307,799
43150	Cost allocation charge	145,185	191,721	191,721	208,313
44100	Repairs to equipment	-	15,300	15,300	15,300
44120	Repairs to office equip	15,570	-	-	10,262
44250	Data communication	53,197	3,091	3,091	5,885
44300	Telephone	195,730	403,920	403,920	450,000
44301	Cell phone	652	17,495	17,495	17,495
44350	Vehicle maintenance	-	-	-	2,000
44351	Fleet / equip rental charge	300	19,887	19,887	29,481
44352	ISD service charge	-	50,257	50,257	69,351
44450	Postage	6	255	255	255
44550	Travel	3,720	-	-	1,500
44650	Training	1,675	16,830	16,830	16,830
44700	Computer software	140,437	-	-	17,084
44750	Liability	50,388	53,791	53,791	86,188
44751	Insurance/surety bond premium	3,638	7,889	7,889	-
44800	Membership and dues	2,575	-	-	-
45100	Books	458	2,552	2,552	2,552
45150	Furniture & equipment	366,010	5,000	5,000	55,000
45170	Computer hardware	1,127,612	-	-	-
45250	Office supplies	2,630	2,346	2,346	2,346
45300	Small tools	2,603	5,100	5,100	5,100
45350	General supplies	627	408	408	501
46000	Depreciation	-	-	-	383,547
46900	Business meetings	113	-	-	60
47000	Miscellaneous	754	1,364	1,364	1,364
Maintenance & Operation Total		\$ 2,493,837	\$ 2,164,288	\$ 2,164,288	\$ 3,776,687
Capital Outlay					
50300	PC's	\$ -	\$ 504,123	\$ 504,123	\$ 359,806
50301	Printers-multi function	-	11,817	11,817	9,567
50302	Fax	-	2,250	2,250	2,249
50303	Scanners	-	-	-	10,421
50304	Plotters	-	13,408	13,408	13,408
50305	Phones	-	5,000	5,000	5,000
50306	Phone switches	-	148,800	148,800	25,800
50307	Servers	-	200,000	200,000	232,700
50308	Routers	-	18,400	18,400	-
50309	Switches	-	224,000	224,000	27,000
50310	Cabling	-	24,500	24,500	12,500

CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
603-174

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
50311	Infrastructure appliances	-	50,000	50,000	-
51000	Capital outlay	-	393,100	274,642	1,194,652
Capital Outlay Total		\$ -	\$ 1,595,398	\$ 1,476,940	\$ 1,893,103
TOTAL		\$ 5,021,118	\$ 6,239,285	\$ 6,120,827	\$ 8,936,079

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - ISD PROJECTS
604-171**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 22,890	\$ -	\$ -	\$ -
Various	Benefits	1,365	-	-	-
Salaries & Benefits Total		\$ 24,255	\$ -	\$ -	\$ -
Maintenance & Operation					
44700	Computer software	\$ 302	\$ -	\$ -	\$ -
44750	Liability	607	-	-	-
Maintenance & Operation Total		\$ 909	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 49,074	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 49,074	\$ -
Capital Improvement					
59999	Asset capitalization	\$ (226,371)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (226,371)	\$ -	\$ -	\$ -
TOTAL		\$ (201,207)	\$ -	\$ 49,074	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD APPLICATIONS FUND - ISD PROJECTS (604-171)**

		A	B	C	D	E	F
<u>Project</u>	<u>Project Description</u>	<u>Overall Project/Grant Budget as of 6/30/13</u>	<u>Life to Date Actuals Total (D+E)</u>	<u>Remaining Balance as of 6/30/13 (A-B)</u>	<u>Prior years Expenditures</u>	<u>FY 2012-13 Expenditures</u>	<u>FY 2013-14 Adopted Budget</u>
51802	Police Cad RMS	1,438,680	257,950	1,180,730	226,371	31,579	-
G51859	Cal/EPA Grant for CERS Software	49,074	33,400	15,674	-	33,400	-
	Total	<u>1,487,754</u>	<u>291,350</u>	<u>1,196,404</u>	<u>226,371</u>	<u>64,979</u>	<u>\$ -</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATION SUPPORT
604-175**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,662,383	\$ 1,590,027	\$ 1,590,027	\$ 1,328,214
41200	Overtime	29,102	15,000	15,000	25,000
41300	Hourly wages	896,443	972,538	972,538	947,924
Various	Benefits	398,943	380,627	380,627	319,751
42601	PARS supplemental retirement	-	-	20,394	20,394
42700, 42702	PERS Retirement	386,716	386,261	386,261	368,320
42701	PERS cost sharing	(48,009)	(49,039)	(49,039)	(46,782)
Salaries & Benefits Total		\$ 3,325,578	\$ 3,295,414	\$ 3,315,808	\$ 2,962,821
Maintenance & Operation					
43080	Rent	\$ -	\$ -	\$ -	\$ 88,473
43110	Contractual services	1,319,276	1,831,052	1,784,498	2,371,535
43150	Cost allocation charge	143,150	184,605	184,605	193,469
44250	Data communication	-	150	150	150
44300	Telephone	-	1,200	1,200	1,200
44352	ISD service charge	-	300,682	300,682	385,928
44450	Postage	769	50	50	50
44550	Travel	5,764	10,000	10,000	10,000
44650	Training	18,600	15,000	15,000	15,000
44700	Computer software	251,422	100	100	15,000
44750	Liability	68,262	74,980	74,980	83,303
44751	Insurance/surety bond premium	7,661	7,771	7,771	-
44800	Membership and dues	2,749	50	50	50
45100	Books	238	50	50	50
45150	Furniture & equipment	3,019	1,500	1,500	5,000
45170	Computer hardware	10,364	1,000	1,000	5,000
45250	Office supplies	2,272	400	400	1,000
45350	General supplies	349	300	300	300
45450	Printing and graphics	-	200	200	200
46000	Depreciation	-	-	-	54,915
46900	Business meetings	1,246	200	200	200
47000	Miscellaneous	3,245	2,000	2,000	2,000
Maintenance & Operation Total		\$ 1,838,387	\$ 2,431,290	\$ 2,384,736	\$ 3,232,823
Transfers					
48070	Transfer-Internal Service	\$ 600,000	\$ 700,000	\$ 700,000	\$ -
Transfers Total		\$ 600,000	\$ 700,000	\$ 700,000	\$ -
Capital Outlay					
51000	Capital outlay	\$ 23,525	\$ 358,488	\$ 405,042	\$ 275,750
Capital Outlay Total		\$ 23,525	\$ 358,488	\$ 405,042	\$ 275,750
Capital Improvement					
59999	Asset capitalization	\$ (23,728)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (23,728)	\$ -	\$ -	\$ -
TOTAL		\$ 5,763,763	\$ 6,785,192	\$ 6,805,586	\$ 6,471,394

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD WIRELESS FUND - ISD PROJECTS
 660-171**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 6,782,106	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 6,782,106	\$ -
TOTAL		\$ -	\$ -	\$ 6,782,106	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - ISD PROJECTS (660-171)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/13	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/13 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adopted Budget
51852	ICIS Radio Project	2,800,000	1,860,391	939,609	-	1,860,391	-
G51776	SHSGP FY09	2,000,000	2,000,000	-	-	2,000,000	-
G51804	2007 SHSGP Police Equip. Grant	624,252	623,967	284	-	623,967	
G51852	2011 UASI	1,357,854	1,315,934	41,920	-	1,315,934	
	Total	<u>6,782,106</u>	<u>5,800,292</u>	<u>981,814</u>	<u>-</u>	<u>5,800,292</u>	<u>\$ -</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - COMMUNICATION SERVICES
660-172**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 790,916	\$ 790,711	\$ 790,711	\$ 733,693
41200	Overtime	44,021	40,978	40,978	40,978
41300	Hourly wages	13,329	-	-	-
Various	Benefits	249,005	262,625	262,625	248,080
42700, 42702	PERS Retirement	126,854	125,159	125,159	119,562
42701	PERS cost sharing	(15,524)	(15,717)	(15,717)	(15,017)
Salaries & Benefits Total		\$ 1,208,602	\$ 1,203,756	\$ 1,203,756	\$ 1,127,296
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
43060	Utilities	21,216	16,068	16,068	16,687
43080	Rent	26,072	30,378	30,378	31,593
43110	Contractual services	410,096	643,526	643,526	656,466
43150	Cost allocation charge	89,976	135,193	135,193	154,915
44250	Data communication	33,551	24,197	24,197	54,041
44251	Wireless data communication	137,801	126,059	126,059	135,834
44300	Telephone	586	928	928	928
44301	Cell phone	202,421	232,077	232,077	299,188
44351	Fleet / equip rental charge	3,500	36,312	36,312	36,055
44352	ISD service charge	-	55,467	55,467	67,848
44400	Janitorial services	5,090	6,210	6,210	6,210
44450	Postage	3,141	3,527	3,527	3,527
44550	Travel	1,272	-	-	-
44650	Training	2,487	7,990	7,990	7,990
44700	Computer software	10,419	8,613	8,613	118,613
44750	Liability	22,479	24,378	24,378	28,043
44751	Insurance/surety bond premium	4,619	3,591	3,591	-
44760	Regulatory	10,246	15,028	15,028	15,028
44800	Membership and dues	2,844	438	438	438
45100	Books	118	500	500	500
45150	Furniture & equipment	395,929	12,000	12,000	6,500
45170	Computer hardware	8,486	10,800	10,800	9,190
45250	Office supplies	4,389	2,100	2,100	2,100
45300	Small tools	813	1,080	1,080	1,080
45350	General supplies	343,848	332,080	332,080	477,593
45400	Reports & publications	-	82	82	-
46000	Depreciation	33,190	33,191	33,191	806,595
46900	Business meetings	183	-	-	-
47000	Miscellaneous	1,866	2,000	2,000	2,000
47010	Discount earned & lost	(11)	-	-	-
47040	Interest on loan	-	-	46,667	47,032
Maintenance & Operation Total		\$ 1,776,627	\$ 1,766,313	\$ 1,812,980	\$ 2,988,494
Capital Outlay					
50600	Police radios	\$ -	\$ 74,000	\$ 74,000	\$ 46,300
50601	Fire radios	-	85,700	85,700	-
50602	Battery power systems	-	100,000	100,000	20,000
51000	Capital outlay	918,420	146,000	146,000	682,100
Capital Outlay Total		\$ 918,420	\$ 405,700	\$ 405,700	\$ 748,400

CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS FUND - COMMUNICATION SERVICES
660-172

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (906,558)	\$ -	\$ -	\$ -
Capital Improvement Total	\$ (906,558)	\$ -	\$ -	\$ -
TOTAL	\$ 2,997,091	\$ 3,375,769	\$ 3,422,436	\$ 4,864,190

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	1.00	-
Assistant Director of Information Services	1.00	-	-	-
Chief Information Officer	-	-	1.00	1.00
Director of Information Services	1.00	1.00	-	-
I.T. Applications Analyst	1.00	-	1.00	1.00
I.T. Applications Specialist	4.00	4.00	3.00	3.00
Information Services Administrator	3.00	4.00	4.00	3.00
Information Services Project Manager	6.00	6.00	4.00	5.00
Network Specialist	-	-	1.00	-
PC Specialist	10.00	8.00	6.75	10.00
PC Specialist Supervisor	2.00	2.00	2.00	2.00
Software License Specialist	-	-	-	1.00
Sr. GIS Project Manager	-	-	1.00	1.00
Sr. IT Applications Specialist	5.00	4.00	3.00	3.00
Sr. Network Specialist	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. Security Systems Manager	-	-	1.00	1.00
Sr. Telecommunications Technician	2.00	2.00	2.00	2.00
Systems Analyst	3.00	3.00	4.00	5.00
Technical Staff Analyst	-	1.00	1.00	1.00
Technical Staff Assistant	1.00	1.00	1.00	1.00
Technical Staff Associate	3.00	2.00	2.00	1.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Wireless Systems Technician	5.00	5.00	5.00	5.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Positions	<u>52.00</u>	<u>48.00</u>	<u>47.75</u>	<u>50.00</u>
<u>Hourly Positions</u>				
City Resource Specialist	8.50	(6) 5.50	(6) 5.50	(6) 5.05
Hourly City Worker	3.50	(2) 5.79	(9) 5.79	(9) 7.68
Total Hourly Positions	<u>12.00</u>	<u>11.29</u>	<u>11.29</u>	<u>12.73</u>
Information Services Total	<u>64.00</u>	<u>59.29</u>	<u>59.04</u>	<u>62.73</u>

Notes:

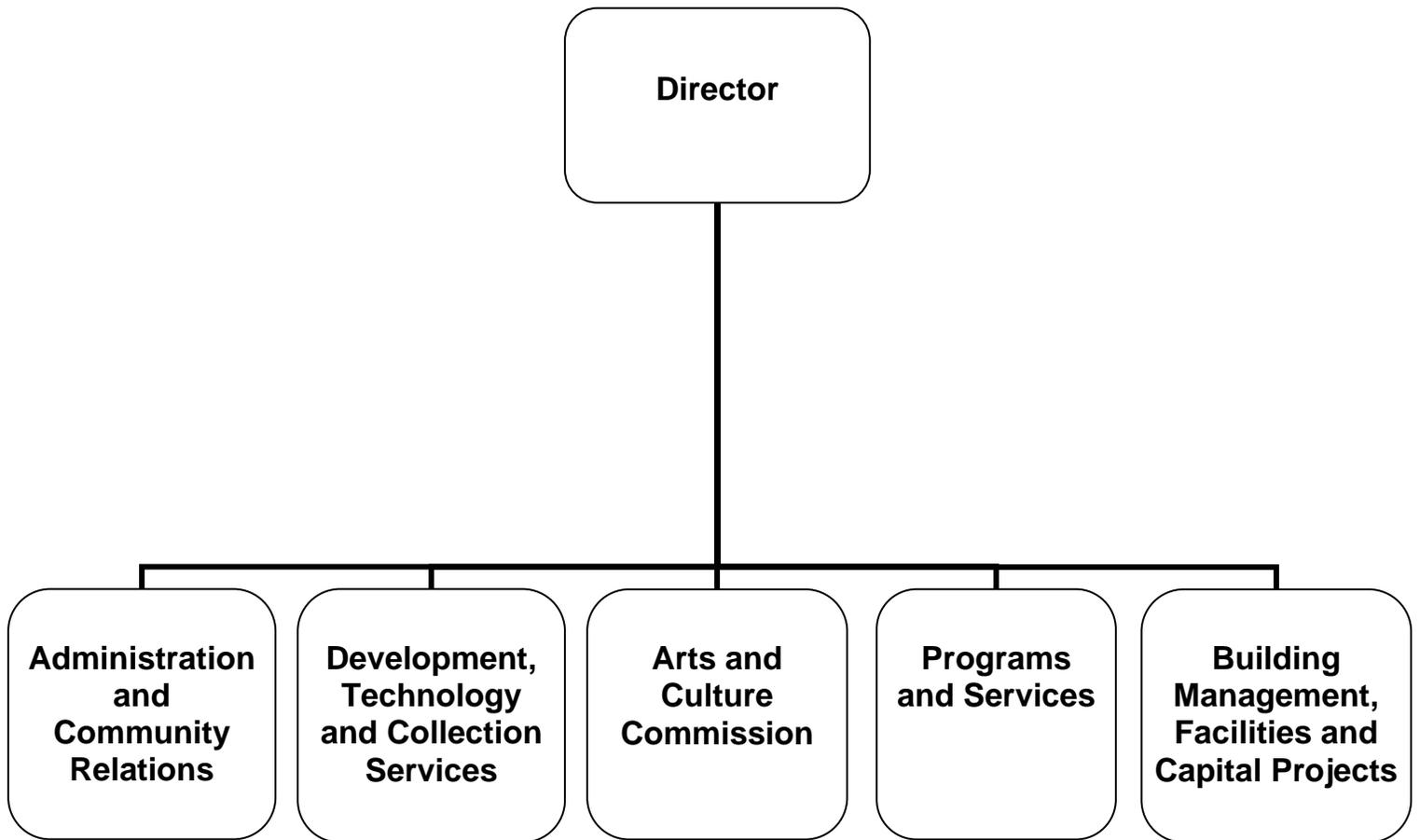
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



LIBRARY, ARTS & CULTURE



CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity and stimulate the imagination.

DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the Department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines and newspapers. Programs include author appearances, a community read for adults, teens and children, book discussion groups, computer instruction, English as a Second Language conversation classes, GED instruction, story hours, special performers, and summer reading programs for children, teens and adults. The Library, Arts & Culture Department consists of four divisions:

The **Library Administration Division** oversees all library operations, including budget, personnel, facilities, community relations, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. It fosters communication and collaboration with other City Departments as well as individuals and organizations in the community. The community relations function of the Library is also in the Administration Division, providing support to the Arts & Culture Commission as well as the Friends of the Glendale Public Library who raise funds on behalf of the Department.

The **Development, Technology & Collection Services Division** has four areas of focus:

- *Fundraising* opportunities are organized to support the General Fund.
- *Technical Services* handles the acquisition, processing and cataloging of new materials.
- *Library Information Technical Support* provides strategic direction on technology issues, manages Library technology infrastructure in coordination with the Information Services Department, and provides technical support to patrons and staff.
- *Collection Services* provides borrower services at the Central Library and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures for loaning materials to the public.

The **Programs and Services Division** consists of four sections (1) Adult and Teen Services, (2) Children's Services, (3) Neighborhood Services, and (4) Art and Music Services. Staff assist residents and visitors of all ages in using all Library resources; respond to information and research inquiries asked in person, by telephone and via the Internet; select and maintain the Library's collections of materials in a variety of text and online formats; offer a wide variety of programming for adults, teens and children in multiple languages at all library locations; and support the Library's archives of Glendale's history.

The **Capital Projects and Facilities Division** ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs. Areas of responsibility include a central library, six branch libraries, an art and music library, recital hall and an art gallery.

CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As an ongoing goal for FY 2013-14, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless, seamless, and equitable services to every customer.

Informed & Engaged Community

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. A variety of programs for children, teens and adults are offered throughout the library system. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Special Collections Room.

Community Services & Facilities

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services & Parks Department. The Brand Library will be re-opening in the 2013-2014 fiscal year. Plans for a Central Library renovation are being developed and construction is anticipated to begin in 2014.

Arts & Culture

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services and programs at all libraries including the Brand Library and Art Center. Programs include multi-lingual computer workshops for all ages; story times for children; gallery exhibits; displays; dance recitals; music recitals; an author's series; book talks/groups; storytelling; and craft and play programs for children. The Central Library auditorium hosts art and literary events on a rental basis. This year the Library assumed administrative oversight of the Arts and Culture Commission.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
LIBRARY, ARTS & CULTURE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Administration Division (101-682-40001)	\$ 1,517,169	\$ 1,653,495	\$ 1,668,461	\$ 1,769,994
Services and Programs Division (101-682-40002)	2,380,176	2,383,732	2,383,732	2,093,866
Brand Library / Art & Music (101-682-40003)	506,094	40,310	40,310	388,756
Library Connection @ Adams Square (101-682-40004)	359,405	303,563	303,563	342,142
Chevy Chase Neighborhood Library (101-682-40005)	33,813	44,155	44,155	54,575
Casa Verdugo Neighborhood Library (101-682-40006)	292,950	304,177	304,177	237,445
Grandview Neighborhood Library (101-682-40007)	292,876	237,109	237,109	298,387
Montrose Neighborhood Library (101-682-40008)	386,736	355,601	355,601	347,814
Pacific Park Neighborhood Library (101-682-40009)	280,822	299,495	299,495	264,155
Bookmobile Program (101-682-40010)	31,446	7,062	7,062	100
Development, Technology & Collection Services (DTCS) (101-682-40011)	2,169,762	2,190,241	2,175,275	1,978,382
Donations (101-682-40012)	141	-	-	-
Special Revenue Accounts (101-682-40013)	56	-	-	-
Total General Fund	\$ 8,251,446	\$ 7,818,940	\$ 7,818,940	\$ 7,775,616
Other Funds				
Urban Art Fund (210-682)	\$ -	\$ -	\$ -	\$ -
Library Fund				
Library Grant/Project (275-681)	\$ 224,189	\$ 20,000	\$ 30,000	\$ 20,000
Administration Division (275-682-40001)	82	-	-	-
Donations (275-682-40012)	34,018	43,991	43,991	57,701
Special Revenue Accounts (275-682-40013)	122,949	122,836	122,836	127,318
Total Library Fund	\$ 381,239	\$ 186,827	\$ 196,827	\$ 205,019
Capital Improvement Fund (401-681)	\$ 601,048	\$ 4,725,000	\$ 4,725,000	\$ 250,000
Library Mitigation Fee Fund (407-681)	-	-	12,202	-
Total Other Funds	\$ 982,287	\$ 4,911,827	\$ 4,934,029	\$ 455,019
Department Grand Total	\$ 9,233,733	\$ 12,730,767	\$ 12,752,969	\$ 8,230,635

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE
101-682**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 3,826,826	\$ 3,497,746	\$ 3,497,746	\$ 3,347,240
41200	Overtime	6,786	-	-	-
41300	Hourly wages	776,530	707,398	707,398	707,398
Various	Benefits	931,957	889,000	889,000	877,289
42700, 42702	PERS Retirement	681,212	567,528	567,528	580,918
42701	PERS cost sharing	(85,016)	(75,346)	(75,346)	(74,536)
Salaries & Benefits Total		\$ 6,138,294	\$ 5,586,326	\$ 5,586,326	\$ 5,438,309
Maintenance & Operation					
43060	Utilities	\$ 440,771	\$ 430,000	\$ 430,000	\$ 442,000
43080	Rent	56,803	53,668	53,668	55,123
43110	Contractual services	430,077	590,745	575,779	585,185
44100	Repairs to equipment	1,135	-	-	-
44120	Repairs to office equip	340	2,000	2,000	2,000
44200	Advertising	-	5,000	5,000	5,000
44351	Fleet / equip rental charge	6,558	5,710	5,710	3,088
44352	ISD service charge	363,952	330,890	330,890	431,648
44450	Postage	5,967	7,900	7,900	7,800
44550	Travel	50	-	-	-
44650	Training	1,329	2,740	2,740	2,240
44700	Computer software	1,682	-	-	-
44750	Liability	80,678	122,227	122,227	146,780
44751	Insurance/surety bond premium	10,850	17,996	17,996	-
44800	Membership and dues	655	1,100	1,100	1,000
45050	Periodicals & newspapers	129,886	228,810	228,810	64,107
45100	Books	537,866	397,306	397,306	441,900
45101	Digital Resources	-	-	-	102,664
45150	Furniture & equipment	882	15,000	15,000	15,000
45170	Computer hardware	189	-	-	-
45250	Office supplies	35,017	17,500	17,500	27,750
45350	General supplies	339	1,800	1,800	1,800
45450	Printing and graphics	7,812	-	-	-
46900	Business meetings	256	700	700	700
47000	Miscellaneous	60	1,522	1,522	1,522
47010	Discount earned & lost	(3)	-	-	-
Maintenance & Operation Total		\$ 2,113,151	\$ 2,232,614	\$ 2,217,648	\$ 2,337,307
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 14,966	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 14,966	\$ -
TOTAL		\$ 8,251,446	\$ 7,818,940	\$ 7,818,940	\$ 7,775,616

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
101-682-40001**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 538,076	\$ 626,148	\$ 626,148	\$ 626,148
41200	Overtime	4,541	-	-	-
41300	Hourly wages	43,256	40,029	40,029	47,500
Various	Benefits	162,087	194,865	194,865	197,918
42700, 42702	PERS Retirement	88,726	102,122	102,122	104,909
42701	PERS cost sharing	(14,867)	(17,406)	(17,406)	(17,389)
Salaries & Benefits Total		\$ 821,818	\$ 945,758	\$ 945,758	\$ 959,086
Maintenance & Operation					
43060	Utilities	\$ 273,960	\$ 304,800	\$ 304,800	\$ 305,000
43110	Contractual services	10,275	3,360	3,360	3,360
44100	Repairs to equipment	1,135	-	-	-
44120	Repairs to office equip	220	2,000	2,000	2,000
44200	Advertising	-	5,000	5,000	5,000
44352	ISD service charge	363,952	330,890	330,890	431,648
44450	Postage	5,962	7,900	7,900	7,800
44650	Training	504	2,740	2,740	2,240
44750	Liability	10,253	19,835	19,835	24,388
44751	Insurance/surety bond premium	10,850	2,640	2,640	-
44800	Membership and dues	535	1,100	1,100	1,000
45050	Periodicals & newspapers	91	50	50	50
45100	Books	9	200	200	200
45150	Furniture & equipment	882	15,000	15,000	15,000
45250	Office supplies	10,538	8,200	8,200	9,200
45350	General supplies	-	1,800	1,800	1,800
45450	Printing and graphics	5,869	-	-	-
46900	Business meetings	256	700	700	700
47000	Miscellaneous	60	1,522	1,522	1,522
Maintenance & Operation Total		\$ 695,351	\$ 707,737	\$ 707,737	\$ 810,908
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 14,966	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 14,966	\$ -
TOTAL		\$ 1,517,169	\$ 1,653,495	\$ 1,668,461	\$ 1,769,994

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - SERVICES AND PROGRAMS DIVISION
101-682-40002**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,102,145	\$ 1,060,154	\$ 1,060,154	\$ 917,785
41200	Overtime	20	-	-	-
41300	Hourly wages	140,887	192,501	192,501	104,990
Various	Benefits	270,733	276,170	276,170	239,300
42700, 42702	PERS Retirement	182,231	165,590	165,590	152,922
42701	PERS cost sharing	(22,463)	(20,611)	(20,611)	(18,539)
Salaries & Benefits Total		\$ 1,673,553	\$ 1,673,804	\$ 1,673,804	\$ 1,396,458
Maintenance & Operation					
43110	Contractual services	\$ 163,952	\$ 167,113	\$ 167,113	\$ 167,113
44650	Training	195	-	-	-
44750	Liability	21,753	36,077	36,077	37,024
44751	Insurance/surety bond premium	-	5,247	5,247	-
45050	Periodicals & newspapers	129,795	228,760	228,760	64,057
45100	Books	389,211	271,231	271,231	324,700
45101	Digital Resources	-	-	-	102,664
45250	Office supplies	1,715	1,500	1,500	1,850
Maintenance & Operation Total		\$ 706,622	\$ 709,928	\$ 709,928	\$ 697,408
TOTAL		\$ 2,380,176	\$ 2,383,732	\$ 2,383,732	\$ 2,093,866

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - BRAND LIBRARY / ART & MUSIC
101-682-40003**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 290,139	\$ -	\$ -	\$ 199,088
41300	Hourly wages	59,617	-	-	58,008
Various	Benefits	61,902	-	-	41,099
42700, 42702	PERS Retirement	50,937	-	-	35,109
42701	PERS cost sharing	(6,040)	-	-	(3,255)
Salaries & Benefits Total		\$ 456,556	\$ -	\$ -	\$ 330,049
Maintenance & Operation					
43060	Utilities	\$ 39,008	\$ 39,000	\$ 39,000	\$ 45,000
43110	Contractual services	384	-	-	400
44120	Repairs to office equip	20	-	-	-
44650	Training	75	-	-	-
44750	Liability	6,121	-	-	9,307
44751	Insurance/surety bond premium	-	1,310	1,310	-
45100	Books	(100)	-	-	-
45250	Office supplies	1,749	-	-	4,000
45350	General supplies	339	-	-	-
45450	Printing and graphics	1,942	-	-	-
Maintenance & Operation Total		\$ 49,538	\$ 40,310	\$ 40,310	\$ 58,707
TOTAL		\$ 506,094	\$ 40,310	\$ 40,310	\$ 388,756

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - LIBRARY CONNECTION @ ADAMS SQUARE
101-682-40004

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 137,751	\$ 101,483	\$ 101,483	\$ 129,399
41300 Hourly wages	65,090	65,205	65,205	60,000
Various Benefits	26,608	20,959	20,959	27,156
42700, 42702 PERS Retirement	27,616	19,515	19,515	22,365
42701 PERS cost sharing	(3,767)	(2,457)	(2,457)	(2,669)
Salaries & Benefits Total	\$ 253,298	\$ 204,705	\$ 204,705	\$ 236,251
Maintenance & Operation				
43060 Utilities	\$ 5,654	\$ 3,200	\$ 3,200	\$ 7,000
43080 Rent	56,803	53,668	53,668	55,123
43110 Contractual services	9,202	9,012	9,012	9,012
44750 Liability	3,550	4,814	4,814	6,856
44751 Insurance/surety bond premium	-	639	639	-
44800 Membership and dues	120	-	-	-
45100 Books	28,710	26,125	26,125	26,500
45250 Office supplies	2,068	1,400	1,400	1,400
Maintenance & Operation Total	\$ 106,107	\$ 98,858	\$ 98,858	\$ 105,891
TOTAL	\$ 359,405	\$ 303,563	\$ 303,563	\$ 342,142

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - CHEVY CHASE NEIGHBORHOOD LIBRARY
101-682-40005

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ -	\$ 7,938	\$ 7,938	\$ 13,958
41300 Hourly wages	15,744	14,451	14,451	15,000
Various Benefits	977	2,241	2,241	3,234
42700, 42702 PERS Retirement	3,161	1,248	1,248	3,586
42701 PERS cost sharing	(283)	(238)	(238)	(451)
Salaries & Benefits Total	\$ 19,600	\$ 25,640	\$ 25,640	\$ 35,327
Maintenance & Operation				
43060 Utilities	\$ 7,264	\$ 14,000	\$ 14,000	\$ 14,000
44120 Repairs to office equip	20	-	-	-
44750 Liability	276	790	790	1,048
45100 Books	6,492	3,625	3,625	4,000
45250 Office supplies	161	100	100	200
Maintenance & Operation Total	\$ 14,214	\$ 18,515	\$ 18,515	\$ 19,248
TOTAL	\$ 33,813	\$ 44,155	\$ 44,155	\$ 54,575

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - CASA VERDUGO NEIGHBORHOOD LIBRARY
101-682-40006**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 164,716	\$ 176,923	\$ 176,923	\$ 131,482
41300 Hourly wages	27,832	27,531	27,531	24,000
Various Benefits	33,777	36,494	36,494	25,187
42700, 42702 PERS Retirement	31,714	28,065	28,065	22,963
42701 PERS cost sharing	(3,294)	(3,234)	(3,234)	(2,716)
Salaries & Benefits Total	\$ 254,745	\$ 265,779	\$ 265,779	\$ 200,916
Maintenance & Operation				
43060 Utilities	\$ 11,512	\$ 13,000	\$ 13,000	\$ 13,000
44120 Repairs to office equip	20	-	-	-
44650 Training	150	-	-	-
44750 Liability	3,370	6,070	6,070	5,629
44751 Insurance/surety bond premium	-	803	803	-
45100 Books	21,979	17,625	17,625	17,000
45250 Office supplies	1,174	900	900	900
Maintenance & Operation Total	\$ 38,205	\$ 38,398	\$ 38,398	\$ 36,529
TOTAL	\$ 292,950	\$ 304,177	\$ 304,177	\$ 237,445

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - GRANDVIEW NEIGHBORHOOD LIBRARY
101-682-40007**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 168,140	\$ 129,986	\$ 129,986	\$ 131,397
41300 Hourly wages	26,503	28,980	28,980	75,100
Various Benefits	30,539	23,220	23,220	28,950
42700, 42702 PERS Retirement	30,210	20,442	20,442	24,966
42701 PERS cost sharing	(3,164)	(2,507)	(2,507)	(2,902)
Salaries & Benefits Total	\$ 252,229	\$ 200,121	\$ 200,121	\$ 257,511
Maintenance & Operation				
43060 Utilities	\$ 16,179	\$ 13,000	\$ 13,000	\$ 15,000
44120 Repairs to office equip	40	-	-	-
44750 Liability	3,406	4,503	4,503	7,476
44751 Insurance/surety bond premium	-	960	960	-
45100 Books	20,125	17,625	17,625	17,500
45250 Office supplies	896	900	900	900
Maintenance & Operation Total	\$ 40,647	\$ 36,988	\$ 36,988	\$ 40,876
TOTAL	\$ 292,876	\$ 237,109	\$ 237,109	\$ 298,387

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - MONTROSE NEIGHBORHOOD LIBRARY
101-682-40008**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 203,987	\$ 184,563	\$ 184,563	\$ 174,318
41300 Hourly wages	41,385	39,123	39,123	40,500
Various Benefits	43,878	40,733	40,733	39,907
42700, 42702 PERS Retirement	34,128	31,611	31,611	31,396
42701 PERS cost sharing	(4,333)	(4,087)	(4,087)	(3,983)
Salaries & Benefits Total	\$ 319,045	\$ 291,943	\$ 291,943	\$ 282,138
Maintenance & Operation				
43060 Utilities	\$ 28,828	\$ 25,000	\$ 25,000	\$ 30,000
44120 Repairs to office equip	20	-	-	-
44650 Training	255	-	-	-
44750 Liability	4,294	6,748	6,748	7,776
44751 Insurance/surety bond premium	-	885	885	-
45100 Books	33,275	30,125	30,125	27,000
45250 Office supplies	1,019	900	900	900
Maintenance & Operation Total	\$ 67,691	\$ 63,658	\$ 63,658	\$ 65,676
TOTAL	\$ 386,736	\$ 355,601	\$ 355,601	\$ 347,814

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - PACIFIC PARK NEIGHBORHOOD LIBRARY
101-682-40009

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 105,334	\$ 149,916	\$ 149,916	\$ 129,399
41200 Overtime	30	-	-	-
41300 Hourly wages	44,621	44,919	44,919	42,000
Various Benefits	22,827	31,102	31,102	25,921
42700, 42702 PERS Retirement	16,633	24,177	24,177	24,057
42701 PERS cost sharing	(1,496)	(2,901)	(2,901)	(2,826)
Salaries & Benefits Total	\$ 187,949	\$ 247,213	\$ 247,213	\$ 218,551
Maintenance & Operation				
43060 Utilities	\$ 58,366	\$ 18,000	\$ 18,000	\$ 13,000
44650 Training	75	-	-	-
44750 Liability	2,625	5,760	5,760	6,204
44751 Insurance/surety bond premium	-	497	497	-
45100 Books	30,453	27,125	27,125	25,000
45250 Office supplies	1,354	900	900	1,400
Maintenance & Operation Total	\$ 92,873	\$ 52,282	\$ 52,282	\$ 45,604
TOTAL	\$ 280,822	\$ 299,495	\$ 299,495	\$ 264,155

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - BOOKMOBILE PROGRAM
101-682-40010**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 13,305	\$ -	\$ -	\$ -
41300 Hourly wages	646	-	-	-
Various Benefits	3,815	-	-	-
42700, 42702 PERS Retirement	2,000	-	-	-
42701 PERS cost sharing	(168)	-	-	-
Salaries & Benefits Total	\$ 19,597	\$ -	\$ -	\$ -
Maintenance & Operation				
44351 Fleet / equip rental charge	\$ 4,036	\$ 3,437	\$ 3,437	\$ -
44750 Liability	244	-	-	-
45100 Books	7,569	3,625	3,625	-
45250 Office supplies	-	-	-	100
Maintenance & Operation Total	\$ 11,849	\$ 7,062	\$ 7,062	\$ 100
TOTAL	\$ 31,446	\$ 7,062	\$ 7,062	\$ 100

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES (DTCS)
101-682-40011

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 1,103,233	\$ 1,060,635	\$ 1,060,635	\$ 894,266
41200 Overtime	2,195	-	-	-
41300 Hourly wages	310,950	254,659	254,659	240,300
Various Benefits	274,812	263,216	263,216	248,617
42700, 42702 PERS Retirement	213,856	174,758	174,758	158,645
42701 PERS cost sharing	(25,141)	(21,905)	(21,905)	(19,806)
Salaries & Benefits Total	\$ 1,879,905	\$ 1,731,363	\$ 1,731,363	\$ 1,522,022
Maintenance & Operation				
43110 Contractual services	\$ 246,264	\$ 411,260	\$ 396,294	\$ 405,300
44351 Fleet / equip rental charge	2,522	2,273	2,273	3,088
44650 Training	75	-	-	-
44700 Computer software	1,682	-	-	-
44750 Liability	24,786	37,630	37,630	41,072
44751 Insurance/surety bond premium	-	5,015	5,015	-
45170 Computer hardware	189	-	-	-
45250 Office supplies	14,341	2,700	2,700	6,900
47010 Discount earned & lost	(3)	-	-	-
Maintenance & Operation Total	\$ 289,857	\$ 458,878	\$ 443,912	\$ 456,360
TOTAL	\$ 2,169,762	\$ 2,190,241	\$ 2,175,275	\$ 1,978,382

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - DONATIONS
101-682-40012

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45100 Books	\$ 141	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 141	\$ -	\$ -	\$ -
TOTAL	\$ 141	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GENERAL FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS
101-682-40013

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
44450 Postage	\$ 6	\$ -	\$ -	\$ -
44550 Travel	50	-	-	-
Maintenance & Operation Total	\$ 56	\$ -	\$ -	\$ -
TOTAL	\$ 56	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY GRANT/PROJECT
275-681**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 57,116	\$ 5,000	\$ 12,500	\$ 5,000
Various	Benefits	2,770	323	323	306
42700, 42702	PERS Retirement	4,418	-	-	-
42701	PERS cost sharing	(401)	-	-	-
Salaries & Benefits Total		\$ 63,903	\$ 5,323	\$ 12,823	\$ 5,306
Maintenance & Operation					
43110	Contractual services	\$ 2,010	\$ -	\$ -	\$ -
44550	Travel	752	-	-	-
44650	Training	250	-	-	-
44700	Computer software	283	-	-	-
44750	Liability	1,512	173	173	181
44800	Membership and dues	150	-	-	-
45050	Periodicals & newspapers	115,163	-	-	-
45100	Books	3,492	4,504	7,004	4,513
45150	Furniture & equipment	2,420	-	-	-
45170	Computer hardware	1,380	-	-	-
45250	Office supplies	3,677	-	-	-
45350	General supplies	-	10,000	10,000	10,000
45450	Printing and graphics	3,266	-	-	-
45600	A & G overhead	19	-	-	-
46900	Business meetings	233	-	-	-
47000	Miscellaneous	126	-	-	-
Maintenance & Operation Total		\$ 134,732	\$ 14,677	\$ 17,177	\$ 14,694
Capital Outlay					
51000	Capital outlay	\$ 25,554	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 25,554	\$ -	\$ -	\$ -
TOTAL		\$ 224,189	\$ 20,000	\$ 30,000	\$ 20,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - ALL PROGRAMS
275-682**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 41,501	\$ 33,332	\$ 33,332	\$ 48,032
Various	Benefits	1,940	1,947	1,947	2,825
42700, 42702	PERS Retirement	-	-	-	1,373
42701	PERS cost sharing	-	-	-	(127)
Salaries & Benefits Total		\$ 43,441	\$ 35,279	\$ 35,279	\$ 52,103
Maintenance & Operation					
43110	Contractual services	\$ 42,268	\$ 44,565	\$ 44,565	\$ 43,520
43150	Cost allocation charge	25,470	22,281	22,281	15,686
44100	Repairs to equipment	1,338	1,000	1,000	1,000
44352	ISD service charge	800	4,300	4,300	3,881
44550	Travel	8,010	1,000	1,000	1,000
44650	Training	3,082	1,000	1,000	1,000
44700	Computer software	8,690	5,000	5,000	5,000
44750	Liability	1,100	1,151	1,151	1,738
44751	Insurance/surety bond premium	1,207	-	-	-
44800	Membership and dues	240	500	500	500
45050	Periodicals & newspapers	-	477	477	500
45100	Books	11,889	29,122	29,122	24,747
45150	Furniture & equipment	511	-	-	5,000
45170	Computer hardware	-	3,000	3,000	3,000
45250	Office supplies	7,147	6,728	6,728	12,520
45350	General supplies	159	9,833	9,833	10,733
45450	Printing and graphics	82	-	-	-
46900	Business meetings	1,096	1,591	1,591	2,591
47000	Miscellaneous	520	-	-	500
Maintenance & Operation Total		\$ 113,608	\$ 131,548	\$ 131,548	\$ 132,916
TOTAL		\$ 157,049	\$ 166,827	\$ 166,827	\$ 185,019

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - ADMINISTRATION DIVISION
275-682-40001

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45450 Printing and graphics	\$ 82	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 82	\$ -	\$ -	\$ -
TOTAL	\$ 82	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - DONATIONS
275-682-40012**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 1,336	\$ 1,600	\$ 1,600	\$ 2,900
Various	Benefits	62	104	104	178
Salaries & Benefits Total		\$ 1,398	\$ 1,704	\$ 1,704	\$ 3,078
Maintenance & Operation					
43110	Contractual services	\$ 6,460	\$ 12,600	\$ 12,600	\$ 12,800
43150	Cost allocation charge	-	2,785	2,785	1,961
44550	Travel	9	1,000	1,000	1,000
44650	Training	1,327	1,000	1,000	1,000
44700	Computer software	8,690	-	-	-
44750	Liability	35	56	56	105
44751	Insurance/surety bond premium	1,207	-	-	-
44800	Membership and dues	-	500	500	500
45050	Periodicals & newspapers	-	477	477	500
45100	Books	11,889	14,866	14,866	15,562
45150	Furniture & equipment	-	-	-	5,000
45250	Office supplies	2,006	753	753	6,545
45350	General supplies	-	6,750	6,750	7,150
46900	Business meetings	476	1,500	1,500	2,500
47000	Miscellaneous	520	-	-	-
Maintenance & Operation Total		\$ 32,621	\$ 42,287	\$ 42,287	\$ 54,623
TOTAL		\$ 34,018	\$ 43,991	\$ 43,991	\$ 57,701

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY, ARTS & CULTURE - SPECIAL REVENUE ACCOUNTS
275-682-40013**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41300	Hourly wages	\$ 40,165	\$ 31,732	\$ 31,732	\$ 45,132
Various	Benefits	1,878	1,843	1,843	2,647
42700, 42702	PERS Retirement	-	-	-	1,373
42701	PERS cost sharing	-	-	-	(127)
Salaries & Benefits Total		\$ 42,043	\$ 33,575	\$ 33,575	\$ 49,025
Maintenance & Operation					
43110	Contractual services	\$ 35,808	\$ 31,965	\$ 31,965	\$ 30,720
43150	Cost allocation charge	25,470	19,496	19,496	13,725
44100	Repairs to equipment	1,338	1,000	1,000	1,000
44352	ISD service charge	800	4,300	4,300	3,881
44550	Travel	8,001	-	-	-
44650	Training	1,755	-	-	-
44700	Computer software	-	5,000	5,000	5,000
44750	Liability	1,064	1,095	1,095	1,633
44800	Membership and dues	240	-	-	-
45100	Books	-	14,256	14,256	9,185
45150	Furniture & equipment	511	-	-	-
45170	Computer hardware	-	3,000	3,000	3,000
45250	Office supplies	5,141	5,975	5,975	5,975
45350	General supplies	159	3,083	3,083	3,583
46900	Business meetings	620	91	91	91
47000	Miscellaneous	-	-	-	500
Maintenance & Operation Total		\$ 80,906	\$ 89,261	\$ 89,261	\$ 78,293
TOTAL		\$ 122,949	\$ 122,836	\$ 122,836	\$ 127,318

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-681**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 51,582	\$ -	\$ -	\$ 77,088
41300	Hourly wages	5,564	-	-	-
Various	Benefits	2,783	-	-	19,788
42700, 42702	PERS Retirement	-	-	-	12,475
42701	PERS cost sharing	-	-	-	(2,313)
42799	Salary charges in (out)	-	-	-	(107,038)
Salaries & Benefits Total		\$ 59,929	\$ -	\$ -	\$ -
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 1,468	\$ -	\$ -	\$ -
43110	Contractual services	6,640	-	-	-
44450	Postage	100	-	-	-
44750	Liability	1,473	-	-	2,791
45150	Furniture & equipment	13,807	-	-	-
45250	Office supplies	2,460	-	-	-
45350	General supplies	1,664	-	-	-
45450	Printing and graphics	531	-	-	-
45600	A & G overhead	19,281	-	-	-
49050	Charges-other depts	-	-	-	(2,791)
Maintenance & Operation Total		\$ 47,425	\$ -	\$ -	\$ -
Capital Outlay					
51000	Capital outlay	\$ 30,300	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 30,300	\$ -	\$ -	\$ -
Capital Improvement					
51150	Buildings and structures	\$ 123,056	\$ 120,000	\$ 120,000	\$ 100,000
51250	Equipment	442	-	-	-
51800	Mobile equipment	3,552	-	-	-
52100	Construction	336,345	4,605,000	4,605,000	100,000
53160	Planning, survey, design	-	-	-	50,000
Capital Improvement Total		\$ 463,394	\$ 4,725,000	\$ 4,725,000	\$ 250,000
TOTAL		\$ 601,048	\$ 4,725,000	\$ 4,725,000	\$ 250,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY MITIGATION FEE FUND
407-681

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45100 Books	\$ -	\$ -	\$ 12,202	\$ -
Maintenance & Operation Total	\$ -	\$ -	\$ 12,202	\$ -
TOTAL	\$ -	\$ -	\$ 12,202	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Assistant	1.00	2.00	2.00	2.00
Administrative Associate	1.00	-	-	-
Bookmobile Operator	1.00	-	-	-
Customer Service Assistant	1.00	2.00	2.00	2.00
Customer Service Representative	9.00	7.00	7.00	7.00
Director of Library, Arts & Culture	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
IT Applications Specialist	-	-	1.00	1.00
Librarian	14.00	13.00	13.00	14.00
Librarian Specialist	2.00	2.00	3.00	2.00
Library Assistant	4.00	3.00	2.00	2.00
Library Circulation Supervisor	-	1.00	1.00	1.00
Library Services Administrator	3.00	3.00	3.00	3.00
Library Supervisor	5.00	5.00	5.00	5.00
Library Technician	4.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	-
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Supervisor	5.00	2.00	2.00	4.00
Technical Staff Assistant	2.00	2.00	1.00	-
Total Salaried Positions	<u>59.00</u>	<u>50.00</u>	<u>50.00</u>	<u>50.00</u>
<u>Hourly Positions</u>				
	**	**	**	**
Customer Service Assistant	1.50 (5)	0.87 (4)	0.87 (4)	1.14 (5)
Customer Service Representative	6.42 (27)	3.25 (16)	3.25 (16)	4.14 (10)
Hourly Worker	0.67 (4)	0.48 (8)	0.48 (8)	1.76 (6)
Librarian	2.02 (27)	2.10 (21)	2.10 (21)	0.99 (4)
Library Assistant	2.50 (17)	2.89 (12)	2.89 (12)	2.31 (9)
Library Monitor	2.70 (10)	0.91 (6)	0.91 (6)	2.3 (7)
Library Page	10.50 (38)	13.56 (33)	13.56 (33)	8.21 (14)
Office Services Specialist I	-	0.54 (1)	0.54 (1)	-
Office Services Specialist II	1.17 (2)	0.71 (1)	0.71 (1)	0.88 (2)
Office Specialist I	1.04 (4)	0.20 (3)	0.20 (3)	0.13 (3)
Total Hourly Positions	<u>28.52</u>	<u>25.49</u>	<u>25.49</u>	<u>21.86</u>
Library, Arts & Culture Total	<u><u>87.52</u></u>	<u><u>75.49</u></u>	<u><u>75.49</u></u>	<u><u>71.86</u></u>

Notes:

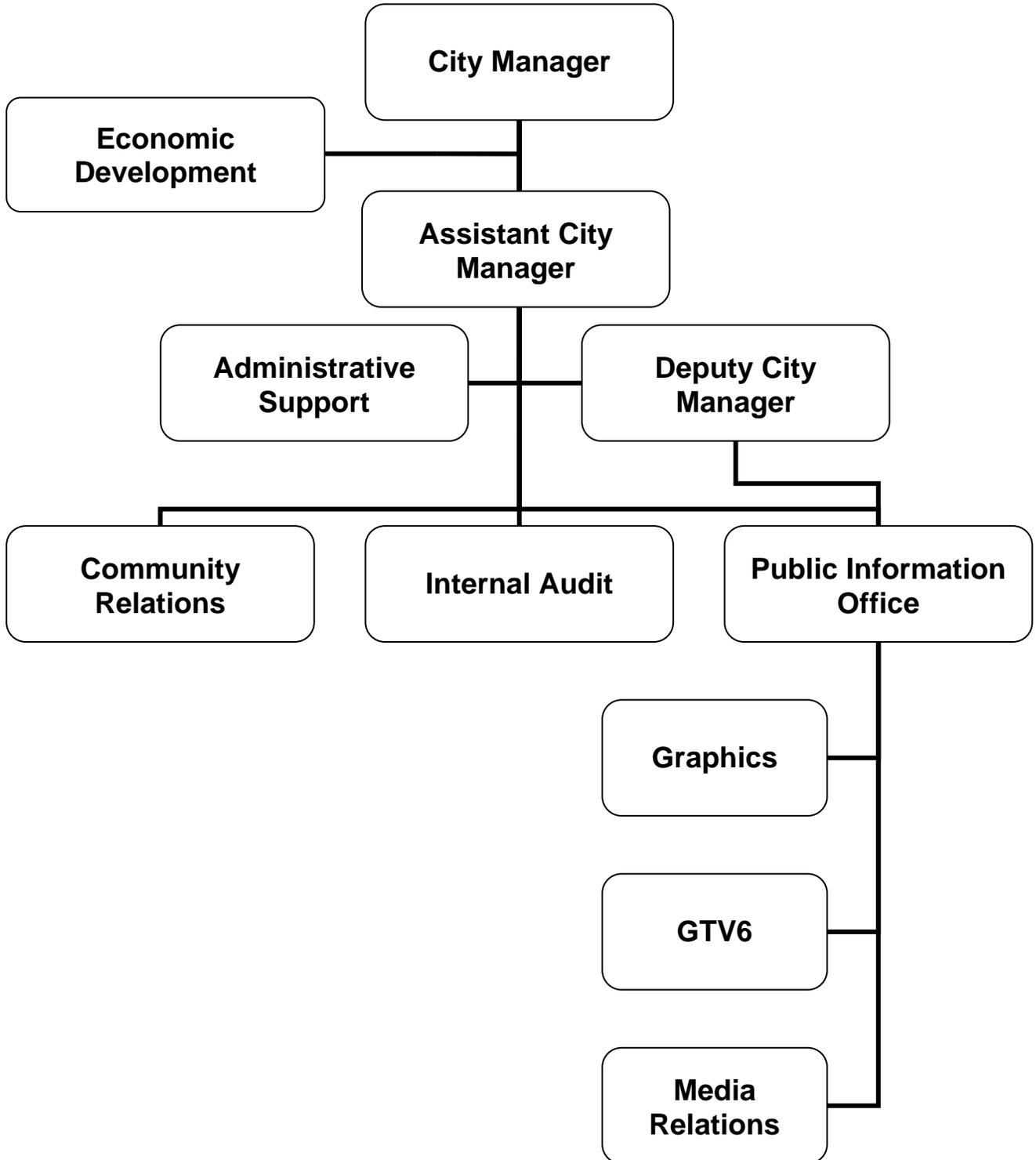
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



MANAGEMENT SERVICES



CITY OF GLENDALE MANAGEMENT SERVICES

MISSION STATEMENT

To implement City Council policy directives, provide leadership, promote the health, safety and well-being of the community, administer prudent fiscal management through the efficient and cost effective management of City operations to meet the short and long term needs of the community, and to strengthen communications and partnerships with the community.

DEPARTMENT DESCRIPTION

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs and directives. This Department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City budget for the City Council's review and adoption. The Department also provides staff support to the Commission on the Status of Women which assesses and evaluates the needs and issues of women in the City. Additionally, the Department's Internal Audit Section is responsible for ensuring the City's assets are properly recorded and safeguarded, and that operations are conducted in an efficient and effective manner. Finally, the Public Information Office oversees the dissemination of information to the public through various media sources such as the City's Government Access Channel 6, and serves as the liaison with the media.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

Management Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the City manages a robust performance management initiative. Through the development and tracking of citywide key performance indicators, City officials and the public have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This allows us to better measure our successes, failures and areas in need of improvement. Another key initiative led by Management Services is the implementation of the citywide Customer Service Policy. The goal is to ensure citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

Fiscal Responsibility

Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

Informed & Engaged Community

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with all applicable laws and accessible for the citizenry to participate in. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness, and inclusion.

CITY OF GLENDALE MANAGEMENT SERVICES

Economic Vibrancy

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$378 million investment portfolio and continues to retain high credit and bond ratings.

Arts & Culture

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community. The City Council holds a number of signature events that celebrate and commemorate the City's diverse cultures. The City is also home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
MANAGEMENT SERVICES DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
GTV6 (101-111)	\$ 486,812	\$ 476,258	\$ 476,258	\$ 501,849
Membership & Dues (101-114)	89,468	99,500	99,500	99,500
City Manager (101-140)	1,965,418	1,917,948	1,922,948	1,978,482
City Auditor (101-141)	877,395	973,266	973,266	1,073,937
Special Events				
Special Events-Other Programs (101-142-00000)	\$ 34,044	\$ 60,118	\$ 60,118	\$ 60,118
Military Banner Program (101-142-93200)	4,741	-	-	-
Total Special Events	\$ 38,786	\$ 60,118	\$ 60,118	\$ 60,118
Commission Status of Women (101-144-00000)	25,217	30,196	30,196	36,025
Graphics (101-163)	441,434	578,611	578,611	557,149
Economic Development (101-702)**	-	-	-	645,974
Total General Fund	\$ 3,924,529	\$ 4,135,897	\$ 4,140,897	\$ 4,953,034
Other Funds				
Cable Access Fund				
GTV6 (280-111)	\$ 532,000	\$ 549,000	\$ 549,000	\$ -
Cable Access Fund-Transfer (280-195)	598,250	-	-	-
Total Cable Access Fund	\$ 1,130,250	\$ 549,000	\$ 549,000	\$ -
Capital Improvement Fund (401-111)	\$ -	\$ -	\$ -	\$ 200,000
Total Other Funds	\$ 1,130,250	\$ 549,000	\$ 549,000	\$ 200,000
Department Grand Total	\$ 5,054,779	\$ 4,684,897	\$ 4,689,897	\$ 5,153,034

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - GTV6
101-111**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 275,481	\$ 251,484	\$ 251,484	\$ 256,896
41200	Overtime	201	-	-	-
41300	Hourly wages	4,490	20,790	20,790	20,790
Various	Benefits	74,714	73,579	73,579	75,591
42700, 42702	PERS Retirement	43,624	43,009	43,009	44,938
42701	PERS cost sharing	(5,180)	(5,283)	(5,283)	(5,347)
Salaries & Benefits Total		\$ 393,328	\$ 383,579	\$ 383,579	\$ 392,868
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 917	\$ 917	\$ 917
43110	Contractual services	2,239	1,925	1,925	1,925
44100	Repairs to equipment	4,973	2,750	2,750	2,750
44300	Telephone	2,123	-	-	-
44352	ISD service charge	67,154	63,245	63,245	78,811
44450	Postage	-	183	183	183
44700	Computer software	7,661	-	-	-
44750	Liability	4,903	7,920	7,920	10,053
44751	Insurance/surety bond premium	867	1,397	1,397	-
44800	Membership and dues	25	183	183	183
45050	Periodicals & newspapers	53	92	92	92
45150	Furniture & equipment	240	7,650	7,650	7,650
45250	Office supplies	1,118	3,667	3,667	3,667
45350	General supplies	33	917	917	917
46900	Business meetings	81	-	-	-
47000	Miscellaneous	2,014	1,833	1,833	1,833
Maintenance & Operation Total		\$ 93,484	\$ 92,679	\$ 92,679	\$ 108,981
TOTAL		\$ 486,812	\$ 476,258	\$ 476,258	\$ 501,849

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - MEMBERSHIP & DUES
101-114**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
44751 Insurance/surety bond premium	\$ 88	\$ -	\$ -	\$ -
44800 Membership and dues	89,380	99,500	99,500	99,500
Maintenance & Operation Total	\$ 89,468	\$ 99,500	\$ 99,500	\$ 99,500
TOTAL	\$ 89,468	\$ 99,500	\$ 99,500	\$ 99,500

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - CITY MANAGER
101-140**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,157,182	\$ 1,004,889	\$ 1,004,889	\$ 1,020,354
41200	Overtime	2,133	4,600	4,600	-
41300	Hourly wages	9,726	31,941	31,941	10,855
Various	Benefits	449,878	444,318	444,318	447,989
42700, 42702	PERS Retirement	194,452	168,856	168,856	177,059
42701	PERS cost sharing	(31,847)	(28,365)	(28,365)	(29,862)
Salaries & Benefits Total		\$ 1,781,523	\$ 1,626,239	\$ 1,626,239	\$ 1,626,395
Maintenance & Operation					
43110	Contractual services	\$ 10,982	\$ 28,500	\$ 33,500	\$ 28,500
44100	Repairs to equipment	-	1,000	1,000	1,000
44120	Repairs to office equip	125	500	500	500
44200	Advertising	230	1,000	1,000	1,000
44351	Fleet / equip rental charge	-	5,710	5,710	3,152
44352	ISD service charge	84,681	104,472	104,472	121,246
44450	Postage	1,905	2,000	2,000	2,000
44550	Travel	18,210	32,255	32,255	32,255
44650	Training	1,159	2,000	2,000	2,000
44750	Liability	20,459	30,405	30,405	37,329
44751	Insurance/surety bond premium	3,302	5,617	5,617	-
44800	Membership and dues	2,536	4,300	4,300	4,300
45050	Periodicals & newspapers	461	1,100	1,100	1,100
45100	Books	38	1,000	1,000	1,000
45150	Furniture & equipment	49	3,500	3,500	3,500
45250	Office supplies	9,109	12,350	12,350	12,350
45350	General supplies	841	28,500	28,500	28,500
45450	Printing and graphics	5,204	-	-	-
46900	Business meetings	14,157	13,000	13,000	13,000
47000	Miscellaneous	10,446	14,500	14,500	14,500
Maintenance & Operation Total		\$ 183,895	\$ 291,709	\$ 296,709	\$ 307,232
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 44,855
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 44,855
TOTAL		\$ 1,965,418	\$ 1,917,948	\$ 1,922,948	\$ 1,978,482

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - CITY AUDITOR
101-141**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 542,069	\$ 575,089	\$ 575,089	\$ 646,587
41300	Hourly wages	-	46,267	46,267	24,480
Various	Benefits	152,303	170,525	170,525	177,695
42700, 42702	PERS Retirement	84,888	90,444	90,444	102,110
42701	PERS cost sharing	(16,262)	(17,252)	(17,252)	(18,927)
Salaries & Benefits Total		\$ 762,997	\$ 865,073	\$ 865,073	\$ 931,945
Maintenance & Operation					
43110	Contractual services	\$ 71,198	\$ 50,000	\$ 50,000	\$ 71,200
44352	ISD service charge	25,809	25,838	25,838	35,100
44450	Postage	-	90	90	25
44650	Training	3,222	3,500	3,500	6,000
44750	Liability	9,486	17,974	17,974	23,727
44751	Insurance/surety bond premium	1,120	3,031	3,031	-
44800	Membership and dues	2,195	2,500	2,500	2,500
45100	Books	79	240	240	140
45150	Furniture & equipment	528	1,000	1,000	1,000
45250	Office supplies	657	2,000	2,000	1,500
45350	General supplies	18	800	800	500
46900	Business meetings	47	120	120	100
47000	Miscellaneous	38	1,100	1,100	200
Maintenance & Operation Total		\$ 114,398	\$ 108,193	\$ 108,193	\$ 141,992
TOTAL		\$ 877,395	\$ 973,266	\$ 973,266	\$ 1,073,937

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - SPECIAL EVENTS - ALL PROGRAMS
101-142**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ 2,990	\$ -	\$ -	\$ -
41300	Hourly wages	2,924	-	-	-
Various	Benefits	475	-	-	-
Salaries & Benefits Total		\$ 6,389	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 5,541	\$ 25,600	\$ 25,600	\$ 25,600
44200	Advertising	559	1,500	1,500	1,500
44750	Liability	97	-	-	-
44751	Insurance/surety bond premium	108	-	-	-
44800	Membership and dues	150	-	-	-
45050	Periodicals & newspapers	350	-	-	-
45250	Office supplies	-	5,150	5,150	5,150
45350	General supplies	613	2,200	2,200	2,200
46900	Business meetings	2,274	650	650	650
47000	Miscellaneous	22,704	25,018	25,018	25,018
Maintenance & Operation Total		\$ 32,397	\$ 60,118	\$ 60,118	\$ 60,118
TOTAL		\$ 38,786	\$ 60,118	\$ 60,118	\$ 60,118

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - SPECIAL EVENTS - OTHER PROGRAMS
101-142-00000**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ 2,990	\$ -	\$ -	\$ -
41300	Hourly wages	2,924	-	-	-
Various	Benefits	475	-	-	-
Salaries & Benefits Total		\$ 6,389	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 800	\$ 25,600	\$ 25,600	\$ 25,600
44200	Advertising	559	1,500	1,500	1,500
44750	Liability	97	-	-	-
44751	Insurance/surety bond premium	108	-	-	-
44800	Membership and dues	150	-	-	-
45050	Periodicals & newspapers	350	-	-	-
45250	Office supplies	-	5,150	5,150	5,150
45350	General supplies	613	2,200	2,200	2,200
46900	Business meetings	2,274	650	650	650
47000	Miscellaneous	22,704	25,018	25,018	25,018
Maintenance & Operation Total		\$ 27,655	\$ 60,118	\$ 60,118	\$ 60,118
TOTAL		\$ 34,044	\$ 60,118	\$ 60,118	\$ 60,118

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - SPECIAL EVENTS - MILITARY BANNER PROGRAM
101-142-93200

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43110 Contractual services	\$ 4,741	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 4,741	\$ -	\$ -	\$ -
TOTAL	\$ 4,741	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - COMMISSION STATUS OF WOMEN
101-144-00000**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 2,000	\$ -	\$ -	\$ -
44200	Advertising	1,950	-	-	-
44800	Membership and dues	50	-	-	-
45250	Office supplies	232	-	-	-
45350	General supplies	36	-	-	-
45400	Reports & publications	3,495	-	-	-
46900	Business meetings	9,061	-	-	-
47000	Miscellaneous	8,393	30,196	30,196	36,025
Maintenance & Operation Total		\$ 25,217	\$ 30,196	\$ 30,196	\$ 36,025
TOTAL		\$ 25,217	\$ 30,196	\$ 30,196	\$ 36,025

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - GRAPHICS
101-163**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 198,684	\$ 198,684	\$ 198,684	\$ 198,684
41300	Hourly wages	35,902	71,376	71,376	71,376
Various	Benefits	51,611	55,539	55,539	55,296
42700, 42702	PERS Retirement	35,028	43,119	43,119	43,703
42701	PERS cost sharing	(4,413)	(5,245)	(5,245)	(5,183)
Salaries & Benefits Total		\$ 316,813	\$ 363,473	\$ 363,473	\$ 363,876
Maintenance & Operation					
43110	Contractual services	\$ 51,531	\$ 68,000	\$ 68,000	\$ 68,000
44120	Repairs to office equip	16,735	22,000	22,000	30,000
44352	ISD service charge	27,330	29,617	29,617	31,813
44450	Postage	24	150	150	150
44550	Travel	-	1,100	1,100	1,100
44650	Training	634	1,000	1,000	1,000
44750	Liability	4,105	7,938	7,938	9,775
44751	Insurance/surety bond premium	807	898	898	-
45050	Periodicals & newspapers	-	1,300	1,300	1,300
45150	Furniture & equipment	-	500	500	500
45200	Maps and blue prints	1,795	6,000	6,000	16,000
45250	Office supplies	21,653	75,535	50,535	32,535
45450	Printing and graphics	50	-	-	-
46900	Business meetings	-	300	300	300
47000	Miscellaneous	75	800	800	800
47010	Discount earned & lost	(118)	-	-	-
Maintenance & Operation Total		\$ 124,621	\$ 215,138	\$ 190,138	\$ 193,273
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 25,000	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 25,000	\$ -
TOTAL		\$ 441,434	\$ 578,611	\$ 578,611	\$ 557,149

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GENERAL FUND - ECONOMIC DEVELOPMENT**
101-702**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 305,689
41300	Hourly wages	-	-	-	70,720
Various	Benefits	-	-	-	75,720
42700, 42702	PERS Retirement	-	-	-	52,920
42701	PERS cost sharing	-	-	-	(9,492)
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 495,557</u>
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 84,700
44100	Repairs to equipment	-	-	-	250
44120	Repairs to office equip	-	-	-	250
44200	Advertising	-	-	-	2,000
44352	ISD service charge	-	-	-	33,591
44400	Janitorial services	-	-	-	-
44450	Postage	-	-	-	5,000
44550	Travel	-	-	-	1,000
44650	Training	-	-	-	1,000
44750	Liability	-	-	-	13,626
44751	Insurance/surety bond premium	-	-	-	-
44800	Membership and dues	-	-	-	1,000
45050	Periodicals & newspapers	-	-	-	1,000
45250	Office supplies	-	-	-	2,000
45350	General supplies	-	-	-	2,000
45400	Reports & publications	-	-	-	1,000
45450	Printing and graphics	-	-	-	-
46900	Business meetings	-	-	-	1,000
47000	Miscellaneous	-	-	-	1,000
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150,417</u>
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ -
Capital Outlay Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 645,974</u></u>

Notes:

* Adjusted for Balancing Strategies

** Effective 7/1/2013, Economic Development function moved from the Community Development Department to the Management Services Department.

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - GTV6
280-111

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43070 Lease payments	\$ 532,000	\$ 549,000	\$ 549,000	\$ -
Maintenance & Operation Total	\$ 532,000	\$ 549,000	\$ 549,000	\$ -
TOTAL	\$ 532,000	\$ 549,000	\$ 549,000	\$ -

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - TRANSFER TO OTHER FUNDS
280-195

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transfers					
48040	Transfer-Capital Funds	\$ 598,250	\$ -	\$ -	\$ -
Transfers Total		<u>\$ 598,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 598,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-111

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
45170 Computer hardware	\$ -	\$ -	\$ -	\$ 200,000
Maintenance & Operation Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,000</u>
TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,000</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT***
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Salaried Positions				
Administrative Assistant	-	-	-	0.50
Administrative Associate	1.00	1.00	-	-
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Public Information Officer	1.00	-	-	-
Assistant to City Manager	1.00	1.00	-	-
Broadcast Coordinator	1.00	1.00	1.00	1.00
Broadcast Production Assistant	3.00	2.00	2.00	2.00
City Auditor	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Community Outreach Assistant	-	-	0.50	-
Community Relations Coordinator	1.00	1.00	1.00	1.00
Deputy City Manager	-	-	1.00	1.00
Deputy Director of Community Dev.	-	-	-	1.00
Director of Economic Development	-	-	-	0.20
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Economic Development Coordinator	-	-	-	1.00
Executive Secretary (Confidential)	2.00	-	-	-
Internal Auditor	3.00	2.00	2.00	2.00
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Services Secretary	-	-	1.00	1.00
Office Services Specialist II	0.32	1.00	-	-
Office Specialist I	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Program Supervisor	-	-	1.00	1.00
Public Information Officer	1.00	-	-	-
Secretary to City Manager	1.00	1.00	1.00	1.00
Sr. Economic Development Coord.	-	-	-	1.00
Sr. Graphics Illustrator	1.00	1.00	1.00	1.00
Sr. Internal Auditor	2.00	2.00	2.00	2.00
Sr. Investigator	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	-	-	-
Total Salaried Positions	<u>27.82</u>	<u>21.50</u>	<u>22.00</u>	<u>25.20</u>
Hourly Positions				
Broadcast Productions Assistant	-	0.71 (2)	0.71 (2)	0.36 (2)
Hourly City Worker	1.83 (3)	1.54 (2)	1.54 (2)	2.02 (3)
Office Specialist I	-	0.61 (1)	0.61 (1)	-
Senior Investigator	-	-	-	0.23 (1)
Total Hourly Positions	<u>1.83</u>	<u>2.86</u>	<u>2.86</u>	<u>2.61</u>
Elected Officials				
Councilmember	5.00	5.00	5.00	5.00
Total Elected Officials	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Management Services Total	<u>34.65</u>	<u>29.36</u>	<u>29.86</u>	<u>32.81</u>

Notes:

* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

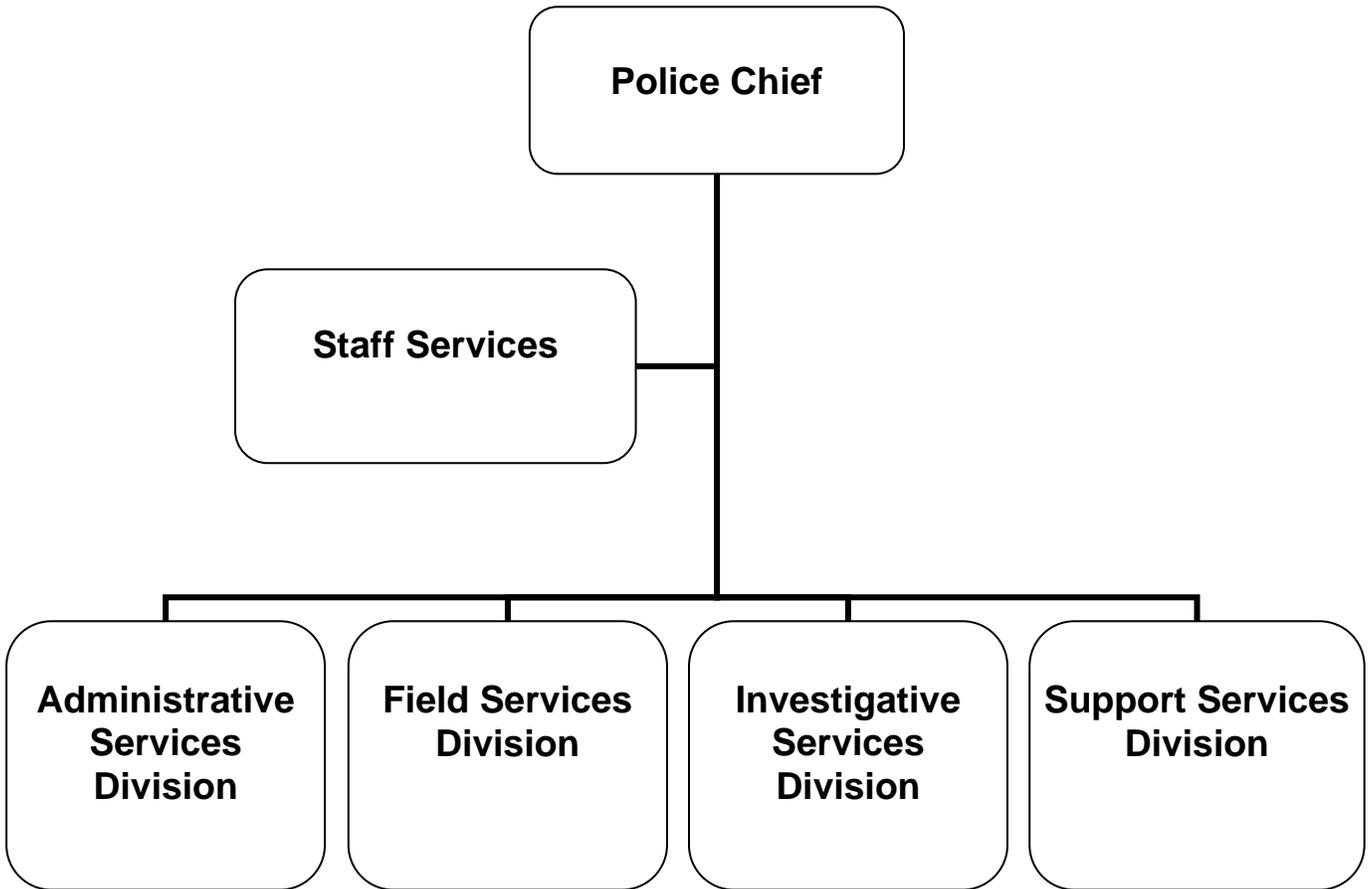
*** Effective 7/1/13, Economic Development function moved from the Community Development Department to the Management Services Department.

ADOPTED
BUDGET
2013-14



POLICE

POLICE



CITY OF GLENDALE POLICE

MISSION STATEMENT

In partnership with our community, we will ensure a safe and peaceful City. We are committed to providing proactive law enforcement and high quality police services to our diverse community.

DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 911 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the City Jail facility. The Police Department is organized into the following five (5) Divisions: (1) Administrative Services, (2) Field Services, (3) Investigative Services, (4) Support Services, and (5) Office of the Chief.

The **Administrative Services Division** is a diverse operation staffed primarily by professional staff composed of four essential service bureaus plus the Department's liaison to Fleet Management:

- Budget and Property Bureau – Processes, manages and administers: all police fees, alarm permits/false alarm fees and other revenues; accounts payables and contracts; Federal, State & local grants; and payroll and overtime. Books-in, manages and inventories all property, evidence, safekeeping and found articles. Manages all police facility systems including the police community rooms.
- Communications/Technology Bureau – Takes all incoming calls for service including both police and fire 911 calls. Dispatches police resources and provides informational support to operational field units. Coordinates with the Information Services Department to purchase, implement, and maintain all technology for the Police Department including repair and updating of existing Department hardware and software. Coordinates and provides training for new technology as well as providing the Department with a research and development function.
- Custody Bureau – Operates the City Jail, (third-busiest municipal jail in Los Angeles County) incarcerating all pre-arraigned arrestees. Operates four enterprise programs: Pay-to-Stay Program; Inmate "Trusty" Program; Court-Ordered Worker Program; and the Immigration and Custom Enforcement (ICE) Prisoner Housing Program.
- Police Fleet Maintenance Liaison – Responsible for coordinating with Fleet Internal Service Fund personnel to assure the police fleet meets the needs of the department with regards to repair/maintenance of vehicles and procurement of new vehicles.
- Records Bureau – Processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, field interview cards, bail receipts, gun dealer information, pawn tickets and jail logs for the Police Department. Also intakes and processes subpoenas and discovery motions.

The **Field Services Division** is responsible for the Department's 911 emergency response and non-emergency front-line services. It is also responsible for the Area Command initiative which focuses on reducing crime, enhancing community safety, and improving the quality of life in Glendale. The strategies guiding this division are:

CITY OF GLENDALE POLICE

- Geographic responsibility/accountability,
- Enhancing/creating partnerships with the community,
- Real-time information/crime analysis.

The Division is composed of:

- Area Command – This command provides patrol services to the community including responding to emergency calls. Under the Area Command model, a lieutenant (the Area Commander) is assigned to one of five areas – North, South, East, West and Central - and is responsible and accountable for addressing crime and quality of life issues. Sergeants and officers assigned to the commands work in concert with the community to proactively address crime and safety concerns. Five field-based units – Canine, Special Enforcement Detail, Downtown Policing Unit, Reserve Forces, and School-based Officers provide specialized support for the Area Command initiative.

The ***Investigative Services Division*** consists of three Bureaus: the Detective Bureau, Special Investigations Bureau and the Forensic Services Bureau. Within these bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

- Detective Bureau – The Detective Bureau consists of the *Assaults Detail* (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/abuse, elder abuse, etc.), the *Burglary Detail* (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson and property found and lost), the *Financial Crimes Detail* (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse and real estate fraud) and the *Robbery/Homicide Detail* (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and cold cases). The Detective Bureau also is involved in regional efforts: managing the Pacific Southwest Regional Fugitive Task Force and the AB109 Team which focuses its efforts on monitoring offenders who have been released on Post Release Community Supervision (PRCS) who are classified as having a high propensity for recidivating. The bureau also has detectives working in the Taskforce for Regional Autotheft Prevention (TRAP) and the Real Estate Fraud task forces.
- Special Investigations Bureau – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws, and licensing) and Intelligence (Organized Crime and Homeland Security). The Special Investigations Bureau also has detectives working on the California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Southwest Borders Task Force, Eurasian Organized Crime Task Force (EOCTF) and the High Intensity Drug Trafficking Area (HIDTA) Los Angeles-based Federal team.
- Forensic Services Bureau – A full service forensic crime laboratory also encompassing the Verdugo Regional DNA/Crime Lab capable of processing DNA evidence, the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) that automates ballistics evaluations and provides actionable investigative leads in a timely manner (both collaborations with the Cities of Burbank and Pasadena), and a computer forensics lab.

The personnel assigned to the *Investigative Services Division* identify and arrest perpetrators, facilitate criminal trials and prosecutions, author and execute search and arrest warrants, collect and analyze forensic evidence, conduct surveillances of suspected criminal elements, conduct detailed investigations, and engage in detailed crime scene management and processing.

CITY OF GLENDALE POLICE

The **Support Services Division** is comprised of four components (2 bureaus, 1 direct report, 1 unit) which collectively handle all personnel related issues for the Department, address risk management concerns, manage the traffic enforcement and helicopter program, and lastly provides the organization the crime analysis data needed for predictive policing which ultimately drives the Area Command policing concept.

- Professional Standards Bureau (PSB) – Responsible for all personnel functions of the Department and oversees recruitment, entry-level testing, background investigations, promotional testing and discipline. The Internal Affairs Unit is responsible for all personnel complaints and investigations, court “discovery” compliance and the maintenance of confidential employment records. Also, PSB maintains official liaisons with the City Attorney’s Office and the Human Resources Department.
- Policy Compliance and Risk Management – Responsible for ensuring that the organization is in full compliance with all Federal, State and local regulatory requirements. Ensures that the Department manual is kept up-to-date and in full accordance with case law. Responds to all Federal, State, educational and professional surveys of the organization. Conducts audits and inspections as deemed appropriate to ensure that organizational units are operating in an efficient and appropriate manner. Responsible for identifying and responding to all risk management threats and ensuring that those issues are addressed in a timely and appropriate manner.
- Traffic & Air Support Bureau – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit, a regional collaboration with the City of Burbank, provides a helicopter observation platform in support of patrol operations, investigative functions, tactical operations, fire operations, external load operations, as well as search and rescue functions.
- Crime Analysis - Provides the Department with accurate, real-time crime data and analysis. The Information Led Enforcement and Accountability Data (iLEAD) project makes crime data instantly available to officers in the field. Employs Predictive Policing strategies where and when crime is likely to occur and commanders can then deploy resources to prevent crime and/or apprehend suspects.

The **Office of the Chief** provides direction and overall management of the Department. Components of the Division include:

- Staff Services – Oversees police involvement in special events and filming permits, media relations and community relations, the Community Police Partnership Advisory Committee (CPPAC), the Glendale Police Advisory Council (GPAC), the Glendale Police Foundation, the Volunteer Program and the recent return of the Behind the Badge TV Program.
- Legal Services – Oversees risk management and provides City Attorney liaison.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

The Police Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of high

CITY OF GLENDALE

POLICE

quality, seamless services to every customer served. As such, the Police Department is committed to ensuring a quick response to calls for service, and treating all residents with dignity and respect.

Safe & Healthy Community

The Police Department is committed to working in collaboration with other City departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of America's top ten safest cities with a population of over 100,000 and continue to reduce the resident's fear of crime.

Infrastructure & Mobility

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

Informed & Engaged Community

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; Department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
POLICE DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
<u>General Fund</u>				
Administrative Services (101-302-30001)	\$ 4,953,209	\$ 5,493,265	\$ 5,493,265	\$ 5,411,417
Field Services (101-302-30002)	32,498,045	34,039,075	34,039,075	34,563,699
Investigative Services (101-302-30003)	12,170,099	12,301,766	12,301,766	11,556,850
Support Services (101-302-30004)	12,993,334	14,031,181	14,031,181	14,507,087
Office of the Chief (101-302-30009)	805,109	822,001	822,001	835,019
Total General Fund	\$ 63,419,796	\$ 66,687,288	\$ 66,687,288	\$ 66,874,072
<u>Other Funds</u>				
Asset Forfeiture Fund				
Administrative Services (260-302-30001)	\$ 41	\$ 125,000	\$ 125,000	\$ 30,000
Field Services (260-302-30002)	491,597	602,413	602,413	424,132
Investigative Services (260-302-30003)	362,110	79,957	79,957	12,000
Support Services (260-302-30004)	162,088	142,000	142,000	147,500
Office of the Chief (260-302-30009)	194	-	-	-
Total Asset Forfeiture Fund	\$ 1,016,030	\$ 949,370	\$ 949,370	\$ 613,632
Police Special Grants Fund (261-301)	\$ 2,037,669	\$ 1,036,589	\$ 3,584,137	\$ 948,107
Supplemental Law Enforcement Fund (262-302-30002)	\$ 298,199	\$ 353,243	\$ 353,243	\$ 387,627
Special Events Fund (267-302-30009)	\$ 569,455	\$ 734,403	\$ 734,403	\$ 738,277
Police Building Project Fund (303-301)	\$ 2,160,260	\$ 2,400,000	\$ 2,400,000	\$ 2,700,000
Joint Helicopter Operation Fund (602-311)	\$ 611,582	\$ 1,103,791	\$ 1,103,791	\$ 4,595,914
Total Other Funds	\$ 6,693,194	\$ 6,577,396	\$ 9,124,944	\$ 9,983,557
Department Grand Total	\$ 70,112,990	\$ 73,264,684	\$ 75,812,232	\$ 76,857,629

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE
101-302**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 32,730,243	\$ 34,608,433	\$ 34,608,433	\$ 34,527,664
41200	Overtime	2,561,555	2,367,387	2,367,387	2,367,387
41300	Hourly wages	705,708	171,417	171,417	187,546
Various	Benefits	10,349,398	11,033,634	11,033,634	10,998,524
42700, 42702	PERS Retirement	9,243,852	9,578,549	9,578,549	9,989,520
42701	PERS cost sharing	(1,044,748)	(1,092,988)	(1,092,988)	(1,091,374)
Salaries & Benefits Total		\$ 54,546,008	\$ 56,666,432	\$ 56,666,432	\$ 56,979,267
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 26,567	\$ 21,500	\$ 21,500	\$ 20,500
43060	Utilities	625,591	730,000	730,000	680,000
43110	Contractual services	1,772,159	1,800,993	1,800,993	1,907,520
44100	Repairs to equipment	14,173	10,750	10,750	12,550
44120	Repairs to office equip	1,232	9,800	9,800	5,300
44200	Advertising	-	5,000	5,000	-
44250	Data communication	12,203	-	-	-
44300	Telephone	882	-	-	-
44351	Fleet / equip rental charge	1,663,207	1,978,119	1,978,119	1,691,189
44352	ISD service charge	3,273,652	3,332,830	3,536,058	3,331,209
44400	Janitorial services	2,896	-	-	-
44450	Postage	27,160	16,800	16,800	12,050
44500	Support of prisoners	81,153	60,600	60,600	60,600
44550	Travel	9,021	47,711	47,711	46,102
44551	POST travel	-	35,877	35,877	36,005
44600	Laundry & towel service	10,530	12,000	12,000	12,000
44650	Training	65,741	43,845	43,845	44,520
44651	POST training	62,715	56,861	56,861	57,567
44700	Computer software	34,826	-	-	-
44750	Liability	634,289	1,086,380	1,086,380	1,342,381
44751	Insurance/surety bond premium	112,434	200,885	200,885	-
44760	Regulatory	3,221	1,800	1,800	1,600
44800	Membership and dues	5,028	5,700	5,700	4,550
45050	Periodicals & newspapers	2,406	700	700	500
45100	Books	331	-	-	-
45150	Furniture & equipment	192,638	369,423	113,473	480,800
45170	Computer hardware	47,056	-	-	-
45200	Maps and blue prints	-	500	500	-
45250	Office supplies	67,089	72,640	72,640	53,270
45300	Small tools	432	200	200	-
45350	General supplies	99,695	102,967	102,967	76,567
45450	Printing and graphics	1,060	-	-	-
46900	Business meetings	13,321	7,300	7,300	9,200
47000	Miscellaneous	11,077	9,675	9,675	8,825
Maintenance & Operation Total		\$ 8,873,788	\$ 10,020,856	\$ 9,968,134	\$ 9,894,805
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 52,722	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 52,722	\$ -
TOTAL		\$ 63,419,796	\$ 66,687,288	\$ 66,687,288	\$ 66,874,072

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - ADMINISTRATIVE SERVICES
101-302-30001**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,605,319	\$ 1,737,537	\$ 1,737,537	\$ 1,895,386
41200	Overtime	60,058	70,500	70,500	69,900
41300	Hourly wages	73,854	914	914	-
Various	Benefits	414,986	437,022	437,022	471,158
42700, 42702	PERS Retirement	267,314	301,872	301,872	365,561
42701	PERS cost sharing	(27,322)	(33,114)	(33,114)	(39,221)
Salaries & Benefits Total		\$ 2,394,209	\$ 2,514,731	\$ 2,514,731	\$ 2,762,784
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 18,713	\$ 20,000	\$ 20,000	\$ 20,000
43060	Utilities	625,591	730,000	730,000	680,000
43110	Contractual services	72,325	57,200	57,200	58,900
44100	Repairs to equipment	4,745	5,290	5,290	8,250
44120	Repairs to office equip	1,232	2,000	2,000	2,500
44351	Fleet / equip rental charge	1,663,207	1,978,119	1,978,119	1,691,189
44450	Postage	25,157	12,000	12,000	10,825
44550	Travel	1,075	3,639	3,639	2,121
44551	POST travel	-	414	414	552
44600	Laundry & towel service	10,242	12,000	12,000	12,000
44650	Training	2,446	2,012	2,012	2,687
44651	POST training	2,595	2,111	2,111	2,817
44700	Computer software	720	-	-	-
44750	Liability	30,458	52,412	52,412	71,142
44751	Insurance/surety bond premium	40,711	50,824	50,824	-
44760	Regulatory	1,761	1,800	1,800	1,600
44800	Membership and dues	235	700	700	400
45150	Furniture & equipment	13,112	8,823	8,823	48,800
45170	Computer hardware	2,510	-	-	-
45250	Office supplies	20,084	22,740	22,740	21,500
45350	General supplies	21,196	15,950	15,950	12,950
46900	Business meetings	889	400	400	400
47000	Miscellaneous	(4)	100	100	-
Maintenance & Operation Total		\$ 2,559,000	\$ 2,978,534	\$ 2,978,534	\$ 2,648,633
TOTAL		\$ 4,953,209	\$ 5,493,265	\$ 5,493,265	\$ 5,411,417

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - FIELD SERVICES
101-302-30002**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 18,256,568	\$ 19,454,764	\$ 19,454,764	\$ 19,561,738
41200	Overtime	1,362,706	1,147,567	1,147,567	1,178,567
41300	Hourly wages	213,891	1,828	1,828	4,000
Various	Benefits	5,968,181	6,350,318	6,350,318	6,351,498
42700, 42702	PERS Retirement	5,660,193	5,833,164	5,833,164	6,142,202
42701	PERS cost sharing	(650,738)	(671,546)	(671,546)	(675,713)
Salaries & Benefits Total		\$ 30,810,802	\$ 32,116,095	\$ 32,116,095	\$ 32,562,292
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 4,030	\$ 1,500	\$ 1,500	\$ 500
43110	Contractual services	1,099,002	834,000	834,000	836,000
44100	Repairs to equipment	4,183	3,100	3,100	3,500
44120	Repairs to office equip	-	2,500	2,500	1,050
44250	Data communication	30	-	-	-
44300	Telephone	798	-	-	-
44352	ISD service charge	-	-	203,228	-
44450	Postage	51	-	-	25
44550	Travel	1,587	8,283	8,283	8,283
44551	POST travel	-	10,635	10,635	10,635
44600	Laundry & towel service	289	-	-	-
44650	Training	27,216	10,612	10,612	10,612
44651	POST training	18,504	18,023	18,023	18,023
44700	Computer software	1,276	-	-	-
44750	Liability	349,901	599,454	599,454	750,942
44751	Insurance/surety bond premium	38,975	88,711	88,711	-
44760	Regulatory	1,170	-	-	-
44800	Membership and dues	85	400	400	200
45100	Books	89	-	-	-
45150	Furniture & equipment	85,118	283,000	27,050	317,000
45170	Computer hardware	5,009	-	-	-
45200	Maps and blue prints	-	500	500	-
45250	Office supplies	7,124	24,345	24,345	7,070
45300	Small tools	251	-	-	-
45350	General supplies	40,735	35,867	35,867	35,317
46900	Business meetings	1,517	900	900	1,850
47000	Miscellaneous	304	1,150	1,150	400
Maintenance & Operation Total		\$ 1,687,243	\$ 1,922,980	\$ 1,870,258	\$ 2,001,407
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ 52,722	\$ -
Capital Outlay Total		\$ -	\$ -	\$ 52,722	\$ -
TOTAL		\$ 32,498,045	\$ 34,039,075	\$ 34,039,075	\$ 34,563,699

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - INVESTIGATIVE SERVICES
101-302-30003**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 7,021,942	\$ 7,020,454	\$ 7,020,454	\$ 6,554,500
41200	Overtime	698,306	806,765	806,765	770,765
41300	Hourly wages	69,049	-	-	-
Various	Benefits	2,249,706	2,326,532	2,326,532	2,108,859
42700, 42702	PERS Retirement	2,023,825	1,981,579	1,981,579	1,934,505
42701	PERS cost sharing	(232,158)	(229,363)	(229,363)	(214,511)
Salaries & Benefits Total		\$ 11,830,669	\$ 11,905,967	\$ 11,905,967	\$ 11,154,118
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 2,674	\$ -	\$ -	\$ -
43110	Contractual services	65,617	19,000	19,000	17,500
44100	Repairs to equipment	5,245	360	360	300
44120	Repairs to office equip	-	3,250	3,250	500
44250	Data communication	694	-	-	-
44300	Telephone	84	-	-	-
44450	Postage	226	400	400	150
44500	Support of prisoners	6,043	-	-	-
44550	Travel	2,861	11,005	11,005	10,914
44551	POST travel	-	7,032	7,032	7,022
44650	Training	14,010	10,774	10,774	10,774
44651	POST training	9,688	11,297	11,297	11,297
44700	Computer software	26,144	-	-	-
44750	Liability	137,848	233,777	233,777	265,175
44751	Insurance/surety bond premium	16,156	30,639	30,639	-
44760	Regulatory	290	-	-	-
44800	Membership and dues	1,698	800	800	750
45050	Periodicals & newspapers	2,045	-	-	-
45100	Books	177	-	-	-
45150	Furniture & equipment	10,377	15,800	15,800	44,500
45170	Computer hardware	3,074	-	-	-
45250	Office supplies	20,441	16,065	16,065	13,800
45300	Small tools	-	200	200	-
45350	General supplies	10,107	27,300	27,300	11,800
46900	Business meetings	818	600	600	750
47000	Miscellaneous	3,114	7,500	7,500	7,500
Maintenance & Operation Total		\$ 339,430	\$ 395,799	\$ 395,799	\$ 402,732
TOTAL		\$ 12,170,099	\$ 12,301,766	\$ 12,301,766	\$ 11,556,850

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - SUPPORT SERVICES
101-302-30004**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 5,398,077	\$ 5,955,767	\$ 5,955,767	\$ 6,070,522
41200	Overtime	409,519	306,813	306,813	312,413
41300	Hourly wages	314,521	126,132	126,132	140,000
Various	Benefits	1,582,874	1,782,232	1,782,232	1,929,513
42700, 42702	PERS Retirement	1,175,678	1,340,039	1,340,039	1,419,731
42701	PERS cost sharing	(125,487)	(149,203)	(149,203)	(152,043)
Salaries & Benefits Total		\$ 8,755,181	\$ 9,361,780	\$ 9,361,780	\$ 9,720,136
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 1,150	\$ -	\$ -	\$ -
43110	Contractual services	534,843	888,993	888,993	995,120
44100	Repairs to equipment	-	2,000	2,000	500
44120	Repairs to office equip	-	1,200	1,200	1,200
44200	Advertising	-	5,000	5,000	-
44250	Data communication	11,288	-	-	-
44352	ISD service charge	3,273,652	3,332,830	3,332,830	3,331,209
44400	Janitorial services	2,896	-	-	-
44450	Postage	1,718	3,900	3,900	1,000
44500	Support of prisoners	75,110	60,600	60,600	60,600
44550	Travel	1,820	20,376	20,376	20,376
44551	POST travel	-	16,646	16,646	16,646
44650	Training	10,073	14,861	14,861	14,861
44651	POST training	27,992	19,574	19,574	19,574
44700	Computer software	6,686	-	-	-
44750	Liability	107,080	185,618	185,618	236,125
44751	Insurance/surety bond premium	15,625	28,723	28,723	-
44800	Membership and dues	85	300	300	200
45100	Books	65	-	-	-
45150	Furniture & equipment	82,995	61,800	61,800	68,500
45170	Computer hardware	34,110	-	-	-
45250	Office supplies	12,983	4,480	4,480	5,890
45300	Small tools	154	-	-	-
45350	General supplies	25,912	21,700	21,700	14,550
45450	Printing and graphics	1,060	-	-	-
46900	Business meetings	3,321	400	400	200
47000	Miscellaneous	7,532	400	400	400
Maintenance & Operation Total		\$ 4,238,153	\$ 4,669,401	\$ 4,669,401	\$ 4,786,951
TOTAL		\$ 12,993,334	\$ 14,031,181	\$ 14,031,181	\$ 14,507,087

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
GENERAL FUND - POLICE - OFFICE OF THE CHIEF
101-302-30009**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 448,338	\$ 439,911	\$ 439,911	\$ 445,518
41200	Overtime	30,966	35,742	35,742	35,742
41300	Hourly wages	34,393	42,543	42,543	43,546
Various	Benefits	133,651	137,530	137,530	137,496
42700, 42702	PERS Retirement	116,842	121,895	121,895	127,521
42701	PERS cost sharing	(9,043)	(9,762)	(9,762)	(9,886)
Salaries & Benefits Total		\$ 755,147	\$ 767,859	\$ 767,859	\$ 779,937
Maintenance & Operation					
43110	Contractual services	\$ 373	\$ 1,800	\$ 1,800	\$ -
44120	Repairs to office equip	-	850	850	50
44250	Data communication	192	-	-	-
44450	Postage	7	500	500	50
44550	Travel	1,678	4,408	4,408	4,408
44551	POST travel	-	1,150	1,150	1,150
44650	Training	11,996	5,586	5,586	5,586
44651	POST training	3,935	5,856	5,856	5,856
44750	Liability	9,002	15,119	15,119	18,997
44751	Insurance/surety bond premium	967	1,988	1,988	-
44800	Membership and dues	2,925	3,500	3,500	3,000
45050	Periodicals & newspapers	361	700	700	500
45150	Furniture & equipment	1,036	-	-	2,000
45170	Computer hardware	2,354	-	-	-
45250	Office supplies	6,457	5,010	5,010	5,010
45300	Small tools	27	-	-	-
45350	General supplies	1,745	2,150	2,150	1,950
46900	Business meetings	6,776	5,000	5,000	6,000
47000	Miscellaneous	131	525	525	525
Maintenance & Operation Total		\$ 49,962	\$ 54,142	\$ 54,142	\$ 55,082
TOTAL		\$ 805,109	\$ 822,001	\$ 822,001	\$ 835,019

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE
260-302**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 229,727	\$ 231,128	\$ 231,128	\$ 226,201
41200	Overtime	89,597	60,000	60,000	45,000
41300	Hourly wages	1,536	-	-	-
Various	Benefits	79,724	83,263	83,263	79,949
42700, 42702	PERS Retirement	69,998	69,314	69,314	70,979
42701	PERS cost sharing	(8,082)	(7,986)	(7,986)	(7,814)
Salaries & Benefits Total		\$ 462,500	\$ 435,719	\$ 435,719	\$ 414,315
Maintenance & Operation					
43110	Contractual services	\$ 133,262	\$ 147,000	\$ 147,000	\$ 120,000
44200	Advertising	59	-	-	-
44352	ISD service charge	-	-	135,000	-
44550	Travel	-	34,500	34,500	22,000
44551	POST travel	194	-	-	-
44600	Laundry & towel service	83	-	-	-
44650	Training	13,618	30,750	30,750	27,500
44651	POST training	200	-	-	-
44700	Computer software	-	50,000	50,000	-
44750	Liability	7,680	8,606	8,606	9,817
44751	Insurance/surety bond premium	855	1,045	1,045	-
45150	Furniture & equipment	67,020	75,000	75,000	20,000
45350	General supplies	5,755	16,750	16,750	-
47000	Miscellaneous	1,372	-	-	-
Maintenance & Operation Total		\$ 230,098	\$ 363,651	\$ 498,651	\$ 199,317
Capital Outlay					
51000	Capital outlay	\$ 323,433	\$ 150,000	\$ 15,000	\$ -
Capital Outlay Total		\$ 323,433	\$ 150,000	\$ 15,000	\$ -
TOTAL		\$ 1,016,030	\$ 949,370	\$ 949,370	\$ 613,632

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - ADMINISTRATIVE SERVICES
260-302-30001**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ 39	\$ -	\$ -	\$ -
Various	Benefits	2	-	-	-
Salaries & Benefits Total		<u>\$ 40</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 20,000	\$ 20,000	\$ -
44550	Travel	-	20,000	20,000	10,000
44700	Computer software	-	50,000	50,000	-
44750	Liability	1	-	-	-
45150	Furniture & equipment	-	25,000	25,000	20,000
45350	General supplies	-	10,000	10,000	-
Maintenance & Operation Total		<u>\$ 1</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 30,000</u>
TOTAL		<u>\$ 41</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 30,000</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - FIELD SERVICES
260-302-30002**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 229,727	\$ 231,128	\$ 231,128	\$ 226,201
41200	Overtime	89,559	45,000	45,000	45,000
41300	Hourly wages	1,536	-	-	-
Various	Benefits	79,722	80,824	80,824	79,949
42700, 42702	PERS Retirement	69,998	69,314	69,314	70,979
42701	PERS cost sharing	(8,082)	(7,986)	(7,986)	(7,814)
Salaries & Benefits Total		\$ 462,459	\$ 418,280	\$ 418,280	\$ 414,315
Maintenance & Operation					
43110	Contractual services	\$ 1,174	\$ 7,000	\$ 7,000	\$ -
44352	ISD service charge	-	-	135,000	-
44550	Travel	-	2,500	2,500	-
44650	Training	11,849	8,750	8,750	-
44651	POST training	200	-	-	-
44750	Liability	7,679	8,088	8,088	9,817
44751	Insurance/surety bond premium	855	1,045	1,045	-
45150	Furniture & equipment	253	-	-	-
45350	General supplies	5,755	6,750	6,750	-
47000	Miscellaneous	1,372	-	-	-
Maintenance & Operation Total		\$ 29,138	\$ 34,133	\$ 169,133	\$ 9,817
Capital Outlay					
51000	Capital outlay	\$ -	\$ 150,000	\$ 15,000	\$ -
Capital Outlay Total		\$ -	\$ 150,000	\$ 15,000	\$ -
TOTAL		\$ 491,597	\$ 602,413	\$ 602,413	\$ 424,132

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - INVESTIGATIVE SERVICES
260-302-30003**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41200	Overtime	\$ -	\$ 15,000	\$ 15,000	\$ -
Various	Benefits	-	2,439	2,439	-
Salaries & Benefits Total		\$ -	\$ 17,439	\$ 17,439	\$ -
Maintenance & Operation					
44200	Advertising	\$ 59	\$ -	\$ -	\$ -
44550	Travel	-	12,000	12,000	12,000
44600	Laundry & towel service	83	-	-	-
44650	Training	1,769	-	-	-
44750	Liability	-	518	518	-
45150	Furniture & equipment	66,766	50,000	50,000	-
Maintenance & Operation Total		\$ 68,677	\$ 62,518	\$ 62,518	\$ 12,000
Capital Outlay					
51000	Capital outlay	\$ 293,433	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 293,433	\$ -	\$ -	\$ -
TOTAL		\$ 362,110	\$ 79,957	\$ 79,957	\$ 12,000

Note:

* Adjusted for Balancing Strategies

POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - SUPPORT SERVICES
260-302-30004

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43110 Contractual services	\$ 132,088	\$ 120,000	\$ 120,000	\$ 120,000
44650 Training	-	22,000	22,000	27,500
Maintenance & Operation Total	\$ 132,088	\$ 142,000	\$ 142,000	\$ 147,500
Capital Outlay				
51000 Capital outlay	\$ 30,000	-	-	-
Capital Outlay Total	\$ 30,000	\$ -	\$ -	\$ -
TOTAL	\$ 162,088	\$ 142,000	\$ 142,000	\$ 147,500

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
POLICE DEPARTMENT
ASSET FORFEITURE FUND - POLICE - OFFICE OF THE CHIEF
260-302-30009

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
44551 POST travel	\$ 194	\$ -	\$ -	\$ -
Maintenance & Operation Total	\$ 194	\$ -	\$ -	\$ -
TOTAL	\$ 194	\$ -	\$ -	\$ -

Note:
 * Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE SPECIAL GRANTS FUND
261-301**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 411,438	\$ 358,222	\$ 528,222	\$ 341,574
41200	Overtime	411,905	308,284	800,095	272,107
41300	Hourly wages	477	-	-	-
Various	Benefits	166,178	146,834	146,834	160,058
42700, 42702	PERS Retirement	99,435	103,969	103,969	108,049
42701	PERS cost sharing	(12,467)	(11,979)	(11,979)	(11,896)
Salaries & Benefits Total		\$ 1,076,965	\$ 905,330	\$ 1,567,141	\$ 869,892
Maintenance & Operation					
43110	Contractual services	\$ 10,640	\$ -	\$ -	\$ -
44550	Travel	7,489	5,000	6,000	3,000
44650	Training	15,548	20,000	24,000	14,000
44700	Computer software	2,690	-	-	-
44750	Liability	19,062	18,680	18,680	22,215
44751	Insurance/surety bond premium	294	62,579	62,579	-
44800	Membership and dues	390	-	700	-
45150	Furniture & equipment	306,719	25,000	330,866	39,000
45170	Computer hardware	2,172	-	-	-
45350	General supplies	37,309	-	1,300	-
45450	Printing and graphics	8,375	-	-	-
47000	Miscellaneous	700	-	-	-
Maintenance & Operation Total		\$ 411,388	\$ 131,259	\$ 444,125	\$ 78,215
Capital Outlay					
51000	Capital outlay	\$ 549,315	\$ -	\$ 1,572,871	\$ -
Capital Outlay Total		\$ 549,315	\$ -	\$ 1,572,871	\$ -
TOTAL		\$ 2,037,669	\$ 1,036,589	\$ 3,584,137	\$ 948,107

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND - POLICE - FIELD SERVICES
262-302-30002**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 178,593	\$ 214,472	\$ 214,472	\$ 229,016
41200	Overtime	5,498	-	-	-
Various	Benefits	61,046	76,273	76,273	85,851
42700, 42702	PERS Retirement	53,749	62,816	62,816	72,446
42701	PERS cost sharing	(6,206)	(7,238)	(7,238)	(7,976)
Salaries & Benefits Total		\$ 292,680	\$ 346,323	\$ 346,323	\$ 379,337
Maintenance & Operation					
44750	Liability	\$ 4,879	\$ 6,092	\$ 6,092	\$ 8,290
44751	Insurance/surety bond premium	640	828	828	-
Maintenance & Operation Total		\$ 5,519	\$ 6,920	\$ 6,920	\$ 8,290
TOTAL		\$ 298,199	\$ 353,243	\$ 353,243	\$ 387,627

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL EVENTS FUND - POLICE - OFFICE OF THE CHIEF
267-302-30009**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 549	\$ -	\$ -	\$ -
41200	Overtime	439,031	600,000	600,000	600,000
41300	Hourly wages	250	-	-	-
Various	Benefits	68,511	97,586	97,586	97,740
Salaries & Benefits Total		\$ 508,341	\$ 697,586	\$ 697,586	\$ 697,740
Maintenance & Operation					
43150	Cost allocation charge	\$ 52,966	\$ 18,994	\$ 18,994	\$ 18,817
44750	Liability	7,623	17,823	17,823	21,720
44751	Insurance/surety bond premium	525	-	-	-
Maintenance & Operation Total		\$ 61,114	\$ 36,817	\$ 36,817	\$ 40,537
TOTAL		\$ 569,455	\$ 734,403	\$ 734,403	\$ 738,277

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE BUILDING PROJECT FUND
303-301**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 379,548	\$ 480,000	\$ 480,000	\$ 700,000
47050	Interest on bonds	80,713	120,000	120,000	100,000
47100	Principal	-	1,800,000	1,800,000	1,900,000
47103	Principal police bond	1,700,000	-	-	-
Maintenance & Operation Total		<u>\$ 2,160,260</u>	<u>\$ 2,400,000</u>	<u>\$ 2,400,000</u>	<u>\$ 2,700,000</u>
TOTAL		\$ 2,160,260	\$ 2,400,000	\$ 2,400,000	\$ 2,700,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
JOINT HELICOPTER OPERATION FUND
602-311**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ -	\$ 78,648
41200	Overtime	3,602	26,000	26,000	26,000
Various	Benefits	4,215	10,646	10,646	36,921
42700, 42702	PERS Retirement	-	-	-	12,728
42701	PERS cost sharing	-	-	-	(1,180)
Salaries & Benefits Total		\$ 7,816	\$ 36,646	\$ 36,646	\$ 153,117
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 1,932	\$ 10,000	\$ 10,000	\$ 10,000
43060	Utilities	27,014	36,100	36,100	36,100
43110	Contractual services	3,313	40,000	40,000	40,000
43150	Cost allocation charge	15,763	11,832	11,832	-
44100	Repairs to equipment	232	17,100	17,100	17,100
44120	Repairs to office equip	-	1,000	1,000	1,000
44300	Telephone	-	-	-	600
44350	Vehicle maintenance	158,763	399,735	399,735	755,760
44352	ISD service charge	-	688	688	-
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	7	1,100	1,100	1,100
44550	Travel	-	2,000	2,000	2,000
44600	Laundry & towel service	671	1,100	1,100	1,100
44650	Training	4,112	9,000	9,000	9,000
44750	Liability	95	897	897	3,788
44751	Insurance/surety bond premium	99,762	119,833	119,833	125,609
44760	Regulatory	341	-	-	-
44800	Membership and dues	560	600	600	600
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	-	1,380	1,380	1,380
45150	Furniture & equipment	174	1,000	1,000	1,000
45200	Maps and blue prints	-	300	300	300
45250	Office supplies	316	1,340	1,340	1,340
45300	Small tools	1,248	2,000	2,000	2,000
45350	General supplies	319	44,615	44,615	44,615
45502	Fuel-natural gas	3,841	-	-	-
45503	Fuel - gasoline	176,169	246,400	246,400	269,280
46000	Depreciation	109,125	109,125	109,125	109,125
47000	Miscellaneous	8	1,000	1,000	1,000
Maintenance & Operation Total		\$ 603,765	\$ 1,067,145	\$ 1,067,145	\$ 1,442,797
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 3,000,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 3,000,000
TOTAL		\$ 611,582	\$ 1,103,791	\$ 1,103,791	\$ 4,595,914

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	1.00	1.00	-	-
Community Service Officer	43.00	40.00	40.00	40.00
Crime Analyst	1.00	1.00	1.00	1.00
Customer Service Representative	2.00	1.00	1.00	1.00
DNA Laboratory Supervisor	-	1.00	1.00	1.00
Forensic Specialist	5.00	5.00	5.00	5.00
Forensic Supervisor	1.00	-	-	-
Helicopter Mechanic	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Office Services Secretary	3.00	2.00	-	2.00
Office Services Secretary (Steno)	1.00	-	-	-
Office Services Specialist II	3.00	2.00	-	2.00
Office Services Supervisor	1.00	1.00	-	-
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	4.00	4.00	3.00	4.00
Police Chief	1.00	1.00	1.00	1.00
Police Civilian Division Commander	-	-	1.00	-
Police Communications Operator	24.00	24.00	24.00	24.00
Police Comm & Technology Admin	1.00	1.00	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	9.60	9.60	9.60	9.60
Police Officer	203.00	203.00	203.00	203.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.00	36.00	36.00	36.00
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Public Safety Business Assistant I	-	-	2.00	-
Public Safety Business Assistant II	-	-	2.00	-
Public Safety Business Specialist	-	-	2.00	2.00
Sr. Crime Analyst	1.00	1.00	1.00	1.00
Total Salaried Positions	358.60	351.60	351.60	351.60
<u>Unclassified Positions</u>				
DNA Laboratory Supervisor	1.00	-	-	-
DNA Specialist	2.00	2.00	2.00	2.00
Total Unclassified Positions	3.00	2.00	2.00	2.00
<u>Hourly Positions</u>				
Comm. Hourly Staff	0.31	(1)	0.31	(1)
Facilities Hourly Staff	0.10	(1)	0.10	(1)
Jail Court Officer	1.00	(1)	1.00	(1)

**CITY OF GLENDALE
POLICE DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12		Adopted Budget 2012-13*		Revised Budget 2012-13		Adopted Budget 2013-14	
Office of the Chief Hourly Staff	0.58	(1)	0.58	(1)	0.58	(1)	0.54	(1)
Reserves	0.20	(1)	0.20	(1)	0.20	(1)	0.40	(1)
Rangemaster	0.38	(1)	0.38	(1)	0.38	(1)	0.38	(1)
Total Hourly Positions	<u>2.57</u>		<u>2.57</u>		<u>2.57</u>		<u>2.66</u>	
Police Total	<u>364.17</u>		<u>356.17</u>		<u>356.17</u>		<u>356.26</u>	

Notes:

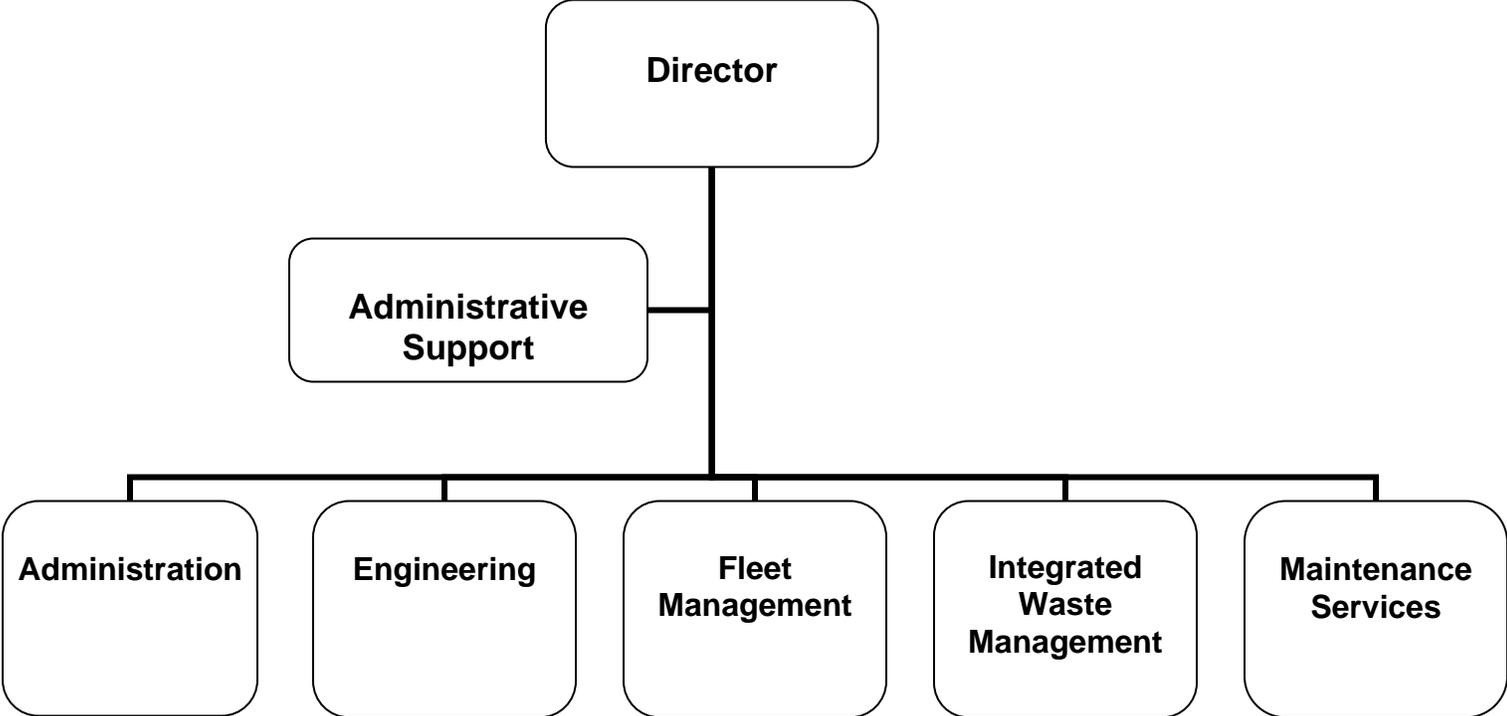
* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



PUBLIC WORKS



CITY OF GLENDALE

PUBLIC WORKS

MISSION STATEMENT

The Public Works Department's mission is to provide the highest quality public works services to the public and other City departments, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

DEPARTMENT DESCRIPTION

Public Works is comprised of five Divisions: Administration, Engineering, Fleet Services, Integrated Waste Management, and Maintenance Services.

The **Administration Division** oversees all operations within the Public Works Department. The Division is also responsible for preparation and management of Department budget, legislative review, strategic planning, coordinating special projects, and human resources management. Additionally, the Division seeks to inform, educate, and engage the community in Public Works projects through community outreach efforts.

The **Environmental Management Section** is responsible for management of environmental control systems and maintenance of Brand Park and Scholl Canyon Landfills. In addition, this Section administers and implements the federally mandated National Pollution Discharge Elimination System (NPDES) Program, Air Quality Management District (AQMD) permitting for emergency generators and boilers, and inspection of fuel dispensing facilities. Additionally, the Section oversees the City's Wastewater Program which includes restaurant inspections, compliance with City's Fats, Oils, and Grease (FOG) ordinance, and the City's joint ownership in Los Angeles/Glendale Water Reclamation Treatment Plant (LAGWRP).

The **Transit Section** is responsible for the operation of the Beeline Transit System and Dial-A-Ride Program. Also, the Section coordinates transit related projects, marketing, and the Commuter Reduction Program. It also serves as liaison to the Transportation Parking Commission as well as external organizations.

The **Engineering Division** is responsible for the design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs and gutters, sewers, storm drains, corrugated metal pipes, slopes, and management of City Facility Projects. Staff provides survey, design, and construction inspection services.

The **Land Development Section** reviews and processes various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The Division maintains official public records such as maps, property records and property acquisition documentation, and street vacations. It also maintains and updates the City's Geographic Information Systems (GIS).

The **Traffic Engineering Section** is responsible for operations, design, and construction related to the Capital Improvement Program, advance transportation planning, transportation demand forecasting, and applying and managing transportation grant funding. The Section also conducts traffic impact studies for citywide projects, issues Street Use Permit, and manages the Neighborhood Traffic Calming and the School Crossing Guard Programs.

The **Parking Section** is responsible for the operation of the Glendale Transportation Center, City owned parking structures, parking lots and pay meter stations and the administration of Preferential Parking Program.

CITY OF GLENDALE

PUBLIC WORKS

The ***Fleet Services Division*** is responsible for the City's vehicle and equipment maintenance and automotive warehouse facilities. Fleet Services includes the Glendale Water and Power Garage, Public Works Garage, Fire Department Garage, and the Police Department Garage. The Division performs scheduled preventive maintenance for all vehicles and equipment. Staff is also responsible for the Beeline bus inspections, and compliance with all fleet related Federal, State, County and local regulations, policies and mandates.

The ***Integrated Waste Management Division*** (IWM) is responsible for the collection, transportation, and disposal of solid waste materials in accordance with regulations and in a manner that protects public health. IWM is the exclusive service provider for the City's single family residential sector for refuse, recycling and yard trimming collection. The Division also provides commercial refuse collection to businesses and multifamily dwellings in a competitive market. In addition, IWM oversees the street sweeping operation, Recycling Programs, and the Bulky Item and Abandoned Item Collection Programs.

The ***Maintenance Services Division*** is responsible for: Street & Field Services, Wastewater Maintenance, and Facilities Management.

The ***Street & Field Services Section*** is responsible for the maintenance of the City's streets, sidewalks, alleys, storm drains, sewers, street trees, traffic signs, street and curb paintings, City landfill and debris basin maintenance, and parking lot and meter maintenance, including the regular maintenance of parking meters for the City of West Hollywood.

The ***Wastewater Maintenance Section*** is responsible for the maintenance of the City's Sewer and Storm Drain Systems. This includes cleaning and inspecting sewer mains, storm drains, lift stations, and pumping stations.

The ***Facilities Management Section*** is responsible for the building maintenance and custodial services for the City facilities including the libraries, fire stations, the civic center complex, and parks facilities. Building maintenance includes HVAC maintenance, plumbing, painting, and locksmith services. Custodial services involve carpet cleaning, restroom maintenance, and general cleaning services.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As an ongoing goal for FY 2013-14, Public Works is committed to providing its residents with exceptional customer services centered on the principles of timeliness, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Safe & Healthy Community

Public Works' efforts enable Glendale to be one of the safest cities in the region by ensuring infrastructure such as streets, sidewalks, sewers, alleys, storm drains, curb and gutters, and bridges are safe, well engineered, and properly maintained. The Department ensures City owned buildings in Glendale are sturdy and comply with current code standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

Community Services & Facilities

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.

CITY OF GLENDALE

PUBLIC WORKS

Infrastructure & Mobility

Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has been one of the first municipalities to implement new technology such as radar-speed display signs and imbedded warning light systems at pedestrian crossings.

Resident surveys have shown traffic and transportation issues to be a major concern for residents of the City of Glendale. As a result, the Public Works Department has invested heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding for the City, which have been used on projects to improve traffic flow. The Public Works Department provides the City with strategic transportation planning, transit and para-transit services, upgraded signalized intersections, parking services, and traffic related infrastructure improvements.

Sustainability

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, proper maintenance of the City's landfills, air quality management, mass transit, the use of alternative fuel vehicles, "green" building practices, National Pollutant Discharge Elimination System (NPDES), and other regulatory compliance.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
General Fund				
Administration (101-502)	\$ 1,299,001	\$ 492,966	\$ 492,966	\$ 419,750
Engineering (101-511)	2,782,388	2,177,222	2,177,222	2,109,939
Corporation Yard (101-531)	116,990	112,011	112,011	112,011
Custodial Services (101-532)	1,127,802	1,077,161	1,077,161	1,203,498
Building Services (101-533)	2,666,167	2,564,065	2,564,065	3,159,702
Maintenance Services Administration (101-534)	452,806	446,016	446,016	456,311
Street Maintenance (101-535)	1,516,934	1,963,016	1,853,016	4,536,009
Sidewalk Maintenance (101-536)	2,143,591	2,385,991	1,385,991	1,311,701
Street Trees Maintenance (101-537)	1,494,544	1,500,508	1,579,508	1,089,472
Public Works Garage (101-541)	2,029,883	-	-	-
Warehouse (101-542)	79,104	6,262	6,262	4,084
Facilities Services-Parks (101-546)	-	612,649	777,514	798,435
Traffic Engineering (101-552)	1,334,358	868,228	868,228	1,023,000
Traffic Signals (101-553)	857,382	945,900	945,900	1,265,900
Traffic Safety Control (101-554)	493,107	571,896	571,896	587,169
Total General Fund	\$ 18,394,057	\$ 15,723,891	\$ 14,857,756	\$ 18,076,981
Other Funds				
Local Transit Assistance Fund***				
Transfer (250-195)	\$ 11,820,135	\$ -	\$ -	\$ -
Transit Prop A Local Return (250-551)	805,564	-	-	-
Transit Prop C Local Return (250-557)	652,412	-	-	-
Transit Utility (250-558)	7,261,771	-	-	-
Total Local Transit Assistance Fund	\$ 20,539,882	\$ -	\$ -	\$ -
Air Quality Improvement Fund				
Public Works Projects (251-501)	\$ -	\$ -	\$ -	\$ -
Employees Commuter Reduction (251-556)	256,368	115,006	305,006	305,173
Transit Utility (251-558)	-	-	-	-
Total Air Quality Improvement Fund	\$ 256,368	\$ 115,006	\$ 305,006	\$ 305,173
Public Works Special Grants Fund (252-501)	\$ 554,161	\$ -	\$ 3,005,340	\$ 709,000
San Fernando Landscape District Fund (253-537)	\$ 71,062	\$ 81,124	\$ 81,124	\$ 81,124
Measure R Local Return Fund				
Transfer (254-195)	\$ 3,894,953	\$ -	\$ -	\$ -
Public Works Projects (254-501)	-	-	-	1,690,000
Administration (254-502)	-	-	-	306,000
Total Measure R Local Return Fund	\$ 3,894,953	\$ -	\$ -	\$ 1,996,000
Measure R-Regional Return Fund				
Public Works Projects (255-501)	\$ -	\$ 800,000	\$ 9,140,000	\$ 2,025,000
Administration (255-502)	-	-	-	-
Total Measure R-Regional Return Fund	\$ -	\$ 800,000	\$ 9,140,000	\$ 2,025,000
Transit Prop A Local Return Fund***				
Public Works Projects (256-501)	\$ -	\$ -	\$ -	\$ -
Transit Prop A Local Return (256-551)	-	6,132,517	6,132,517	5,039,620
Total Transit Prop A Local Return Fund	\$ -	\$ 6,132,517	\$ 6,132,517	\$ 5,039,620
Transit Prop C Local Return Fund***				
Public Works Projects (257-501)	\$ -	\$ -	\$ -	\$ -
Transit Prop C Local Return (257-557)	-	2,530,461	2,530,461	3,582,270
Total Transit Prop C Local Return Fund	\$ -	\$ 2,530,461	\$ 2,530,461	\$ 3,582,270

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transit Utility Fund***				
Public Works Projects (258-501)	\$ -	\$ -	\$ -	\$ 1,560,000
Transit Utility (258-558)	-	15,533,387	15,533,387	14,147,067
Total Transit Utility Fund	\$ -	\$ 15,533,387	\$ 15,533,387	\$ 15,707,067
Capital Leases Fund (306-501)	\$ 1,392,065	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Capital Improvement Fund (401-501)	\$ (479,909)	\$ 339,736	\$ 459,836	\$ 319,736
State Gas Tax Fund (402-501)	\$ 8,574,355	\$ 5,390,650	\$ 5,390,650	\$ 6,018,000
Landfill Postclosure Fund (403-501)	\$ -	\$ -	\$ -	\$ -
Parking Fund				
Transfer (520-195)**	\$ 1,900,000	\$ -	\$ -	\$ -
Public Works Projects (520-501)	(58,354)	125,000	125,001	300,000
Downtown Parking (520-561)**	1,859,679	4,031,682	4,038,917	3,740,457
Montrose Parking (520-562)	122,199	178,836	178,836	180,240
Parking Garages (520-563)	2,694,513	2,874,581	2,874,581	2,905,255
Parking Citations (520-564)	2,951,603	3,280,981	3,308,543	3,483,829
Total Parking Fund	\$ 9,469,639	\$ 10,491,080	\$ 10,525,878	\$ 10,609,781
Sewer Fund				
Public Works Projects (525-501)	\$ 497,741	\$ 14,495,000	\$ 14,494,999	\$ 9,995,000
Wastewater Management (525-581)**	11,826,613	17,450,904	17,450,904	16,001,043
Stormwater Management (525-582)	324,198	662,676	662,676	663,710
Wastewater Maintenance (525-583)	2,643,885	2,828,938	2,835,690	2,452,793
Total Sewer Fund	\$ 15,292,437	\$ 35,437,518	\$ 35,444,269	\$ 29,112,546
Refuse Disposal Fund				
Transfer (530-195)**	\$ 1,000,000	\$ -	\$ -	\$ -
Public Works Projects (530-501)	109,371	-	-	-
Landfill Management (530-571)	1,151,646	1,605,878	1,626,686	1,645,817
Recycling Waste Reduction (530-572)	2,825,023	2,387,795	2,401,337	2,250,379
Refuse Collection (530-573)	13,167,121	16,825,734	16,854,545	17,579,564
Street Sweeping (530-574)	1,193,499	1,584,961	1,594,440	1,526,449
Total Refuse Disposal Fund	\$ 19,446,660	\$ 22,404,368	\$ 22,477,008	\$ 23,002,209
Fleet / Equipment Management Fund				
Public Works Garage (601-541)	\$ 6,692,015	\$ 6,643,452	\$ 6,655,011	\$ 6,836,211
Police Garage (601-543)	2,490,581	2,501,095	2,501,095	2,719,188
Fire Garage (601-544)	2,227,444	3,006,293	3,017,440	2,956,239
GWP Garage (601-545)	1,742,582	2,132,074	2,132,074	2,021,477
Total Fleet / Equipment Management Fund	\$ 13,152,622	\$ 14,282,914	\$ 14,305,620	\$ 14,533,115
Total Other Funds	\$ 92,164,295	\$ 114,930,823	\$ 126,723,158	\$ 114,432,703
Department Grand Total	\$ 110,558,352	\$ 130,654,714	\$ 141,580,914	\$ 132,509,684

Notes:

* Adjusted for Balancing Strategies

** Effective 07/01/12, Transfer to Other Funds is no longer budgeted in org 195 and is instead budgeted in an operational org within the fund. Transfer to Other Funds is also no longer displayed as a separate section on this summary sheet.

*** Effective 07/01/12, Fund 250 has been split into three new funds: 256, 257, and 258. As a result, Prop A Local Return is 256-551 (previously 250-551), Prop C Local Return is 257-557 (previously 250-557), and Transit Utility is 258-558 (previously 250-558).

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - ADMINISTRATION
101-502**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 767,232	\$ 224,952	\$ 224,952	\$ 121,389
Various	Benefits	193,821	55,289	55,289	35,047
42700, 42702	PERS Retirement	121,279	35,379	35,379	19,644
42701	PERS cost sharing	(21,523)	(5,324)	(5,324)	(1,821)
Salaries & Benefits Total		\$ 1,060,808	\$ 310,296	\$ 310,296	\$ 174,259
Maintenance & Operation					
43110	Contractual services	\$ 10,269	\$ 12,000	\$ 12,000	\$ 12,000
44120	Repairs to office equip	-	1,000	1,000	1,000
44200	Advertising	26	-	-	-
44352	ISD service charge	203,863	133,458	133,458	202,197
44450	Postage	167	1,200	1,200	1,200
44550	Travel	3,297	2,500	2,500	2,500
44650	Training	1,579	2,500	2,500	2,500
44750	Liability	13,427	6,745	6,745	4,394
44751	Insurance/surety bond premium	926	3,567	3,567	-
44800	Membership and dues	1,815	1,500	1,500	1,500
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	1,355	6,000	6,000	6,000
45350	General supplies	27	6,000	6,000	6,000
46900	Business meetings	1,327	2,200	2,200	2,200
47000	Miscellaneous	116	2,000	2,000	2,000
Maintenance & Operation Total		\$ 238,193	\$ 182,670	\$ 182,670	\$ 245,491
TOTAL		\$ 1,299,001	\$ 492,966	\$ 492,966	\$ 419,750

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - ENGINEERING
101-511**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 2,815,580	\$ 2,206,606	\$ 2,206,606	\$ 2,308,610
41200 Overtime	10,002	9,612	9,612	9,612
41300 Hourly wages	164,212	-	-	104,000
Various Benefits	670,311	545,431	545,431	588,678
42700, 42702 PERS Retirement	461,410	347,028	347,028	382,339
42701 PERS cost sharing	(55,335)	(42,070)	(42,070)	(46,691)
42799 Salary charges in (out)	(1,714,018)	(1,650,000)	(1,650,000)	(1,771,344)
Salaries & Benefits Total	\$ 2,352,163	\$ 1,416,607	\$ 1,416,607	\$ 1,575,204
Maintenance & Operation				
43090 Equipment usage	\$ 9,216	\$ 2,000	\$ 2,000	\$ 2,000
43110 Contractual services	100,139	80,000	80,000	80,000
43111 Construction services	-	10,000	10,000	10,000
44100 Repairs to equipment	194	3,000	3,000	3,000
44120 Repairs to office equip	-	15,000	15,000	15,000
44200 Advertising	28	-	-	-
44351 Fleet / equip rental charge	-	103,801	103,801	55,333
44352 ISD service charge	202,847	388,187	388,187	201,268
44450 Postage	3,193	5,000	5,000	5,000
44550 Travel	7	-	-	-
44600 Laundry & towel service	1,659	1,200	1,200	1,200
44650 Training	1,352	7,000	7,000	7,000
44700 Computer software	462	-	-	-
44750 Liability	52,324	63,953	63,953	87,684
44751 Insurance/surety bond premium	3,962	14,224	14,224	-
44800 Membership and dues	1,081	2,000	2,000	2,000
45100 Books	2,166	1,000	1,000	1,000
45150 Furniture & equipment	6,575	5,000	5,000	5,000
45170 Computer hardware	26	-	-	-
45200 Maps and blue prints	-	1,000	1,000	1,000
45250 Office supplies	18,183	20,000	20,000	20,000
45300 Small tools	4,021	1,500	1,500	1,500
45350 General supplies	5,246	30,500	30,500	30,500
45600 A & G overhead	15,788	-	-	-
46900 Business meetings	107	1,250	1,250	1,250
47000 Miscellaneous	1,650	5,000	5,000	5,000
Maintenance & Operation Total	\$ 430,226	\$ 760,615	\$ 760,615	\$ 534,735
TOTAL	\$ 2,782,388	\$ 2,177,222	\$ 2,177,222	\$ 2,109,939

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - CORPORATION YARD
101-531**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 2,815	\$ 20,300	\$ 20,300	\$ 20,300
43060	Utilities	95,432	88,711	88,711	88,711
43110	Contractual services	17,068	-	-	-
44100	Repairs to equipment	1,427	1,000	1,000	1,000
44351	Fleet / equip rental charge	103	-	-	-
44400	Janitorial services	-	1,000	1,000	1,000
44751	Insurance/surety bond premium	145	-	-	-
45250	Office supplies	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 116,990	\$ 112,011	\$ 112,011	\$ 112,011
TOTAL		\$ 116,990	\$ 112,011	\$ 112,011	\$ 112,011

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - CUSTODIAL SERVICES
101-532**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 602,123	\$ 582,220	\$ 582,220	\$ 657,823
41200	Overtime	1,306	2,588	2,588	3,000
41300	Hourly wages	68,704	22,229	22,229	22,229
Various	Benefits	217,938	225,192	225,192	252,658
42700, 42702	PERS Retirement	101,951	95,393	95,393	110,053
42701	PERS cost sharing	(10,691)	(10,058)	(10,058)	(11,752)
Salaries & Benefits Total		\$ 981,330	\$ 917,564	\$ 917,564	\$ 1,034,011
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 11	\$ -	\$ -	\$ -
43110	Contractual services	8,794	-	-	-
44120	Repairs to office equip	-	300	300	300
44351	Fleet / equip rental charge	841	-	-	11,439
44352	ISD service charge	17,236	21,386	21,386	15,916
44400	Janitorial services	106,916	116,600	116,600	116,600
44750	Liability	11,245	17,458	17,458	24,732
44751	Insurance/surety bond premium	1,428	3,353	3,353	-
45250	Office supplies	-	500	500	500
Maintenance & Operation Total		\$ 146,472	\$ 159,597	\$ 159,597	\$ 169,487
TOTAL		\$ 1,127,802	\$ 1,077,161	\$ 1,077,161	\$ 1,203,498

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - BUILDING SERVICES
101-533**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 888,105	\$ 753,524	\$ 753,524	\$ 809,916
41200	Overtime	9,626	6,409	6,409	12,000
41300	Hourly wages	677	-	-	-
Various	Benefits	293,978	275,047	275,047	296,096
42700, 42702	PERS Retirement	137,597	117,417	117,417	131,068
42701	PERS cost sharing	(14,671)	(12,579)	(12,579)	(14,119)
Salaries & Benefits Total		\$ 1,315,312	\$ 1,139,818	\$ 1,139,818	\$ 1,234,961
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 438,417	\$ 378,600	\$ 378,600	\$ 378,600
43060	Utilities	371,622	345,000	345,000	345,000
43080	Rent	-	-	-	439,243
43110	Contractual services	352,648	405,000	405,000	405,000
43111	Construction services	7,848	-	-	-
44120	Repairs to office equip	895	-	-	-
44200	Advertising	28	-	-	-
44351	Fleet / equip rental charge	-	111,343	111,343	100,240
44352	ISD service charge	80,265	48,721	48,721	57,506
44450	Postage	916	1,000	1,000	1,000
44600	Laundry & towel service	821	-	-	-
44750	Liability	15,723	21,915	21,915	29,752
44751	Insurance/surety bond premium	77,718	94,268	94,268	-
44760	Regulatory	846	-	-	-
44800	Membership and dues	125	800	800	800
45050	Periodicals & newspapers	-	300	300	300
45100	Books	68	-	-	-
45250	Office supplies	2,072	6,000	6,000	6,000
45300	Small tools	-	800	800	800
45350	General supplies	634	10,000	10,000	10,000
46900	Business meetings	29	-	-	-
47000	Miscellaneous	434	500	500	500
47010	Discount earned & lost	(254)	-	-	-
Maintenance & Operation Total		\$ 1,350,854	\$ 1,424,247	\$ 1,424,247	\$ 1,774,741
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 150,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 150,000
TOTAL		\$ 2,666,167	\$ 2,564,065	\$ 2,564,065	\$ 3,159,702

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - MAINTENANCE SERVICES ADMINISTRATION
101-534**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 252,471	\$ 208,108	\$ 208,108	\$ 210,638
Various	Benefits	51,778	40,580	40,580	45,028
42700, 42702	PERS Retirement	39,541	32,730	32,730	34,087
42701	PERS cost sharing	(5,889)	(4,545)	(4,545)	(4,583)
Salaries & Benefits Total		\$ 337,901	\$ 276,873	\$ 276,873	\$ 285,170
Maintenance & Operation					
43090	Equipment usage	\$ 3,389	\$ -	\$ -	\$ -
43110	Contractual services	3,537	-	-	-
44120	Repairs to office equip	77	-	-	-
44200	Advertising	28	-	-	-
44351	Fleet / equip rental charge	84	44,221	44,221	27,046
44352	ISD service charge	86,322	100,387	100,387	119,270
44450	Postage	50	600	600	600
44550	Travel	966	1,000	1,000	1,000
44650	Training	360	-	-	-
44750	Liability	4,590	6,163	6,163	7,625
44751	Insurance/surety bond premium	481	1,172	1,172	-
44800	Membership and dues	791	400	400	400
45100	Books	184	-	-	-
45250	Office supplies	10,380	7,000	7,000	7,000
45350	General supplies	3,094	7,200	7,200	7,200
46900	Business meetings	354	200	200	200
47000	Miscellaneous	217	800	800	800
Maintenance & Operation Total		\$ 114,905	\$ 169,143	\$ 169,143	\$ 171,141
TOTAL		\$ 452,806	\$ 446,016	\$ 446,016	\$ 456,311

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - STREET MAINTENANCE
101-535**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 798,913	\$ 759,433	\$ 759,433	\$ 738,060
41200	Overtime	23,993	15,123	15,123	15,123
Various	Benefits	228,640	239,963	239,963	216,061
42700, 42702	PERS Retirement	124,972	119,438	119,438	119,441
42701	PERS cost sharing	(13,229)	(12,111)	(12,111)	(11,790)
Salaries & Benefits Total		\$ 1,163,289	\$ 1,121,846	\$ 1,121,846	\$ 1,076,895
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 66	\$ -	\$ -	\$ -
43060	Utilities	32,035	52,621	52,621	2,957,086
43090	Equipment usage	1,018	-	-	-
43110	Contractual services	6,568	6,100	6,100	6,100
43111	Construction services	127,440	110,000	-	-
44351	Fleet / equip rental charge	-	449,490	449,490	277,944
44352	ISD service charge	16,676	35,664	35,664	34,018
44600	Laundry & towel service	478	-	-	-
44750	Liability	14,401	22,660	22,660	27,266
44751	Insurance/surety bond premium	5,456	7,935	7,935	-
44760	Regulatory	-	300	300	300
45250	Office supplies	748	1,000	1,000	1,000
45300	Small tools	-	500	500	500
45350	General supplies	148,590	153,400	153,400	153,400
46900	Business meetings	48	500	500	500
47000	Miscellaneous	123	1,000	1,000	1,000
47010	Discount earned & lost	(1)	-	-	-
Maintenance & Operation Total		\$ 353,645	\$ 841,170	\$ 731,170	\$ 3,459,114
TOTAL		\$ 1,516,934	\$ 1,963,016	\$ 1,853,016	\$ 4,536,009

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - SIDEWALK MAINTENANCE
101-536**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 621,211	\$ 681,080	\$ 639,332	\$ 702,117
41200	Overtime	13,194	3,735	3,735	3,735
41300	Hourly wages	94	-	-	-
Various	Benefits	193,486	222,759	222,759	238,260
42700, 42702	PERS Retirement	96,566	107,115	107,115	113,624
42701	PERS cost sharing	(9,462)	(10,937)	(10,937)	(11,252)
Salaries & Benefits Total		\$ 915,090	\$ 1,003,752	\$ 962,004	\$ 1,046,484
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 14,622	\$ 4,000	\$ 4,000	\$ 4,000
43090	Equipment usage	692	-	-	-
43110	Contractual services	16,289	-	-	-
43111	Construction services	1,074,099	1,000,000	-	-
44100	Repairs to equipment	529	1,000	1,000	1,000
44351	Fleet / equip rental charge	-	260,242	260,242	139,540
44352	ISD service charge	21,382	16,196	57,944	17,726
44750	Liability	10,932	20,070	20,070	25,551
44751	Insurance/surety bond premium	3,625	3,331	3,331	-
44760	Regulatory	-	200	200	200
45350	General supplies	83,415	73,900	73,900	73,900
46900	Business meetings	56	600	600	600
47000	Miscellaneous	141	2,700	2,700	2,700
49100	Undistributed	2,719	-	-	-
Maintenance & Operation Total		\$ 1,228,501	\$ 1,382,239	\$ 423,987	\$ 265,217
TOTAL		\$ 2,143,591	\$ 2,385,991	\$ 1,385,991	\$ 1,311,701

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - STREET TREES MAINTENANCE
101-537**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 425,520	\$ 409,320	\$ 409,320	\$ 413,472
41200	Overtime	19,782	7,049	7,049	7,049
41300	Hourly wages	94	-	-	-
Various	Benefits	157,280	160,982	160,982	167,952
42700, 42702	PERS Retirement	66,446	64,373	64,373	66,913
42701	PERS cost sharing	(5,964)	(6,141)	(6,141)	(6,203)
Salaries & Benefits Total		\$ 663,157	\$ 635,583	\$ 635,583	\$ 649,183
Maintenance & Operation					
43060	Utilities	\$ 7,051	\$ 10,000	\$ 10,000	\$ 10,000
43090	Equipment usage	52	-	-	-
43110	Contractual services	599,753	525,500	564,500	43,500
43111	Construction services	94,922	96,000	96,000	96,000
44100	Repairs to equipment	1	1,000	1,000	1,000
44351	Fleet / equip rental charge	-	160,524	160,524	200,539
44352	ISD service charge	16,838	13,773	13,773	30,027
44450	Postage	31	-	-	-
44650	Training	1,143	-	-	-
44750	Liability	7,795	11,824	11,824	15,223
44751	Insurance/surety bond premium	2,182	2,304	2,304	-
44800	Membership and dues	82	500	500	500
45250	Office supplies	-	1,000	1,000	1,000
45350	General supplies	100,296	40,200	80,200	40,200
46900	Business meetings	452	700	700	700
47000	Miscellaneous	789	1,600	1,600	1,600
Maintenance & Operation Total		\$ 831,387	\$ 864,925	\$ 943,925	\$ 440,289
TOTAL		\$ 1,494,544	\$ 1,500,508	\$ 1,579,508	\$ 1,089,472

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - PUBLIC WORKS GARAGE
101-541

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 710	\$ -	\$ -	\$ -
44351	Fleet / equip rental charge	2,027,677	-	-	-
44760	Regulatory	1,496	-	-	-
Maintenance & Operation Total		\$ 2,029,883	\$ -	\$ -	\$ -
TOTAL		\$ 2,029,883	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - WAREHOUSE
101-542**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 48,262	\$ -	\$ -	\$ -
Various	Benefits	11,680	-	-	-
42700, 42702	PERS Retirement	7,397	-	-	-
42701	PERS cost sharing	(669)	-	-	-
Salaries & Benefits Total		\$ 66,670	\$ -	\$ -	\$ -
Maintenance & Operation					
44351	Fleet / equip rental charge	\$ 873	\$ -	\$ -	\$ -
44352	ISD service charge	4,909	2,499	2,499	534
44450	Postage	75	-	-	-
44700	Computer software	176	-	-	-
44750	Liability	845	-	-	-
44751	Insurance/surety bond premium	158	213	213	-
45250	Office supplies	1,528	1,000	1,000	1,000
45350	General supplies	4,008	2,550	2,550	2,550
47010	Discount earned & lost	(137)	-	-	-
Maintenance & Operation Total		\$ 12,434	\$ 6,262	\$ 6,262	\$ 4,084
TOTAL		\$ 79,104	\$ 6,262	\$ 6,262	\$ 4,084

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - FACILITIES SERVICES-PARKS
101-546**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 405,474	\$ 405,474	\$ 408,516
Various	Benefits	-	138,862	139,012	142,968
42700, 42702	PERS Retirement	-	63,769	63,769	66,111
42701	PERS cost sharing	-	(7,414)	(7,414)	(7,460)
Salaries & Benefits Total		\$ -	\$ 600,691	\$ 600,841	\$ 610,135
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ 90,000	\$ 90,000
43110	Contractual services	-	-	30,000	30,000
44100	Repairs to equipment	-	-	2,250	2,250
44352	ISD service charge	-	-	-	8,797
44650	Training	-	-	545	545
44750	Liability	-	11,958	11,958	14,788
45300	Small tools	-	-	1,920	1,920
45350	General supplies	-	-	40,000	40,000
Maintenance & Operation Total		\$ -	\$ 11,958	\$ 176,673	\$ 188,300
TOTAL		\$ -	\$ 612,649	\$ 777,514	\$ 798,435

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC ENGINEERING
101-552**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 760,632	\$ 503,132	\$ 503,132	\$ 570,144
41200 Overtime	21,016	3,846	3,846	7,300
41300 Hourly wages	4,658	-	-	-
Various Benefits	178,034	113,002	113,002	126,180
42700, 42702 PERS Retirement	119,115	79,128	79,128	92,265
42701 PERS cost sharing	(17,563)	(10,115)	(10,115)	(10,743)
42799 Salary charges in (out)	(103,274)	(400,000)	(400,000)	(400,000)
Salaries & Benefits Total	\$ 962,618	\$ 288,993	\$ 288,993	\$ 385,146
Maintenance & Operation				
43050 Repairs-bldgs & grounds	\$ 1,008	\$ -	\$ -	\$ -
43060 Utilities	821	810	810	810
43110 Contractual services	265,571	378,400	378,400	438,400
43111 Construction services	29,294	75,000	75,000	75,000
44120 Repairs to office equip	40	-	-	-
44200 Advertising	28	-	-	-
44351 Fleet / equip rental charge	-	12,488	12,488	6,932
44352 ISD service charge	43,521	84,754	84,754	85,909
44400 Janitorial services	1,158	-	-	-
44450 Postage	3,970	2,400	2,400	2,400
44650 Training	1,242	-	-	-
44750 Liability	13,761	14,445	14,445	20,903
44751 Insurance/surety bond premium	1,428	3,438	3,438	-
44800 Membership and dues	1,318	2,000	2,000	2,000
45100 Books	367	-	-	-
45150 Furniture & equipment	3,991	1,000	1,000	1,000
45250 Office supplies	3,334	3,000	3,000	3,000
45350 General supplies	529	800	800	800
46900 Business meetings	324	300	300	300
47000 Miscellaneous	36	400	400	400
Maintenance & Operation Total	\$ 371,739	\$ 579,235	\$ 579,235	\$ 637,854
TOTAL	\$ 1,334,358	\$ 868,228	\$ 868,228	\$ 1,023,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC SIGNALS
101-553**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation				
43060 Utilities	\$ 2,529	\$ -	\$ -	\$ 320,000
43110 Contractual services	845,618	823,300	823,300	823,300
43111 Construction services	4,100	120,000	120,000	120,000
44751 Insurance/surety bond premium	1,493	-	-	-
45250 Office supplies	741	800	800	800
45350 General supplies	2,677	1,800	1,800	1,800
47000 Miscellaneous	225	-	-	-
Maintenance & Operation Total	\$ 857,382	\$ 945,900	\$ 945,900	\$ 1,265,900
TOTAL	\$ 857,382	\$ 945,900	\$ 945,900	\$ 1,265,900

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
GENERAL FUND - TRAFFIC SAFETY CONTROL
101-554**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 229,842	\$ 229,565	\$ 229,565	\$ 229,565
41200	Overtime	21,334	26,043	26,043	26,043
Various	Benefits	74,254	74,273	74,273	79,129
42700, 42702	PERS Retirement	35,807	36,103	36,103	37,150
42701	PERS cost sharing	(4,147)	(4,305)	(4,305)	(4,305)
Salaries & Benefits Total		\$ 357,090	\$ 361,679	\$ 361,679	\$ 367,582
Maintenance & Operation					
43110	Contractual services	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
44100	Repairs to equipment	-	600	600	600
44351	Fleet / equip rental charge	-	86,686	86,686	93,646
44352	ISD service charge	8,310	12,949	12,949	14,189
44450	Postage	835	-	-	-
44600	Laundry & towel service	6,235	4,800	4,800	4,800
44750	Liability	4,396	6,870	6,870	9,252
44751	Insurance/surety bond premium	662	1,212	1,212	-
45250	Office supplies	147	-	-	-
45300	Small tools	-	200	200	200
45350	General supplies	114,902	94,400	94,400	94,400
46900	Business meetings	531	500	500	500
Maintenance & Operation Total		\$ 136,017	\$ 210,217	\$ 210,217	\$ 219,587
TOTAL		\$ 493,107	\$ 571,896	\$ 571,896	\$ 587,169

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND - TRANSFER TO OTHER FUNDS
250-195**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transfers					
48020	Transfer-Special Revenue	\$ 11,820,135	\$ -	\$ -	\$ -
Transfers Total		\$ 11,820,135	\$ -	\$ -	\$ -
TOTAL		\$ 11,820,135	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND - TRANSIT PROP A LOCAL RETURN
250-551**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 145,949	\$ -	\$ -	\$ -
41200 Overtime	557	-	-	-
Various Benefits	44,379	-	-	-
42700, 42702 PERS Retirement	26,784	-	-	-
42701 PERS cost sharing	(3,189)	-	-	-
Salaries & Benefits Total	\$ 214,480	\$ -	\$ -	\$ -
Maintenance & Operation				
43080 Rent	\$ 7,227	\$ -	\$ -	\$ -
43110 Contractual services	130,749	-	-	-
43150 Cost allocation charge	54,362	-	-	-
44200 Advertising	28	-	-	-
44352 ISD service charge	11,604	-	-	-
44450 Postage	10	-	-	-
44750 Liability	3,883	-	-	-
44751 Insurance/surety bond premium	1,004	-	-	-
44800 Membership and dues	575	-	-	-
45350 General supplies	5,582	-	-	-
46900 Business meetings	29	-	-	-
Maintenance & Operation Total	\$ 215,053	\$ -	\$ -	\$ -
Transfers				
48020 Transfer-Special Revenue	\$ 376,032	\$ -	\$ -	\$ -
Transfers Total	\$ 376,032	\$ -	\$ -	\$ -
TOTAL	\$ 805,564	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND - TRANSIT PROP C LOCAL RETURN
250-557**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 246,509	\$ -	\$ -	\$ -
41200	Overtime	1,021	-	-	-
Various	Benefits	52,679	-	-	-
42700, 42702	PERS Retirement	33,881	-	-	-
42701	PERS cost sharing	(5,671)	-	-	-
Salaries & Benefits Total		\$ 328,419	\$ -	\$ -	\$ -
Maintenance & Operation					
43060	Utilities	\$ 44,128	\$ -	\$ -	\$ -
43080	Rent	5,582	-	-	-
43110	Contractual services	232,247	-	-	-
43150	Cost allocation charge	23,632	-	-	-
44352	ISD service charge	10,053	-	-	-
44450	Postage	41	-	-	-
44650	Training	9	-	-	-
44750	Liability	6,560	-	-	-
44751	Insurance/surety bond premium	1,223	-	-	-
45250	Office supplies	253	-	-	-
45350	General supplies	167	-	-	-
46900	Business meetings	89	-	-	-
47000	Miscellaneous	9	-	-	-
Maintenance & Operation Total		\$ 323,993	\$ -	\$ -	\$ -
TOTAL		\$ 652,412	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND - TRANSIT UTILITY
250-558**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 291,826	\$ -	\$ -	\$ -
41200	Overtime	236	-	-	-
41300	Hourly wages	2,440	-	-	-
Various	Benefits	52,879	-	-	-
42700, 42702	PERS Retirement	45,747	-	-	-
42701	PERS cost sharing	(8,581)	-	-	-
Salaries & Benefits Total		\$ 384,547	\$ -	\$ -	\$ -
Maintenance & Operation					
43080	Rent	\$ 15,311	\$ -	\$ -	\$ -
43110	Contractual services	6,958,347	-	-	-
43150	Cost allocation charge	183,653	-	-	-
44200	Advertising	3,388	-	-	-
44351	Fleet / equip rental charge	28,000	-	-	-
44352	ISD service charge	15,618	-	-	-
44450	Postage	317	-	-	-
44650	Training	2,165	-	-	-
44700	Computer software	266	-	-	-
44750	Liability	7,804	-	-	-
44751	Insurance/surety bond premium	10,640	-	-	-
44800	Membership and dues	293	-	-	-
45150	Furniture & equipment	11,442	-	-	-
45250	Office supplies	2,212	-	-	-
45350	General supplies	9,876	-	-	-
45450	Printing and graphics	3,831	-	-	-
46900	Business meetings	57	-	-	-
47000	Miscellaneous	36	-	-	-
Maintenance & Operation Total		\$ 7,253,256	\$ -	\$ -	\$ -
Transfers					
48020	Transfer-Special Revenue	\$ (376,032)	\$ -	\$ -	\$ -
Transfers Total		\$ (376,032)	\$ -	\$ -	\$ -
TOTAL		\$ 7,261,771	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
AIR QUALITY IMPROVEMENT FUND - EMPLOYEES COMMUTER REDUCTION
251-556**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 4,481	\$ 8,815	\$ 8,815	\$ 8,815
Various	Benefits	174,856	1,598	191,598	191,540
42700, 42702	PERS Retirement	1,380	1,386	1,386	1,426
42701	PERS cost sharing	(125)	(132)	(132)	(132)
Salaries & Benefits Total		\$ 180,592	\$ 11,667	\$ 201,667	\$ 201,649
Maintenance & Operation					
43110	Contractual services	\$ 56,228	\$ 56,500	\$ 56,500	\$ 56,500
44120	Repairs to office equip	-	2,300	2,300	2,300
44352	ISD service charge	476	395	395	605
44450	Postage	214	200	200	200
44650	Training	685	-	-	-
44750	Liability	119	304	304	319
44751	Insurance/surety bond premium	418	40	40	-
44760	Regulatory	1,450	2,000	2,000	2,000
44800	Membership and dues	7,165	8,000	8,000	8,000
45250	Office supplies	2,229	1,400	1,400	1,400
45350	General supplies	6,719	25,200	25,200	25,200
45450	Printing and graphics	-	2,000	2,000	2,000
46900	Business meetings	43	-	-	-
47000	Miscellaneous	31	5,000	5,000	5,000
Maintenance & Operation Total		\$ 75,777	\$ 103,339	\$ 103,339	\$ 103,524
TOTAL		\$ 256,368	\$ 115,006	\$ 305,006	\$ 305,173

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS
252-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 20,849	\$ -	\$ -	\$ -
41200	Overtime	2,813	-	-	-
41300	Hourly wages	8,821	-	-	-
Various	Benefits	1,759	-	-	-
Salaries & Benefits Total		\$ 34,242	\$ -	\$ -	\$ -
Maintenance & Operation					
44750	Liability	\$ 861	\$ -	\$ -	\$ -
45600	A & G overhead	9,938	-	-	-
Maintenance & Operation Total		\$ 10,799	\$ -	\$ -	\$ -
Capital Improvement					
52100	Construction	\$ 509,120	\$ -	\$ 3,005,340	\$ 638,100
53160	Planning, survey, design	-	-	-	70,900
Capital Improvement Total		\$ 509,120	\$ -	\$ 3,005,340	\$ 709,000
TOTAL		\$ 554,161	\$ -	\$ 3,005,340	\$ 709,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND - PUBLIC WORKS PROJECTS (252-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
G51822	Verdugo Road Traffic Signal	\$ 700,000	\$ 556,852	\$ 143,148	\$ 554,161	\$ 2,691	\$ 376,000
G51849	Grandview/Sonora RR Crossing	2,107,000	837,315	1,269,685	-	837,315	-
G51854	SR2S Cycle 8	449,140	44,183	404,957	-	44,183	-
G51864	Safe Route to School Ph 4 (Cyc 11)	449,200	7,099	442,101	-	7,099	-
G51883	SR134 Fwy Ramps/Harvey & Wilson	-	-	-	-	-	333,000
252-501 Total		\$ 3,705,340	\$ 1,445,449	\$ 2,259,891	\$ 554,161	\$ 891,288	\$ 709,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SAN FERNANDO LANDSCAPE DISTRICT FUND - STREET TREES MAINTENANCE
253-537**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43110	Contractual services	\$ 70,330	\$ 77,524	\$ 77,524	\$ 77,524
47000	Miscellaneous	732	600	600	600
49000	Unallocated	-	3,000	3,000	3,000
Maintenance & Operation Total		\$ 71,062	\$ 81,124	\$ 81,124	\$ 81,124
TOTAL		\$ 71,062	\$ 81,124	\$ 81,124	\$ 81,124

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - TRANSFER TO OTHER FUNDS
254-195

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transfers					
48020	Transfer-Special Revenue	\$ 3,894,953	\$ -	\$ -	\$ -
Transfers Total		\$ 3,894,953	\$ -	\$ -	\$ -
TOTAL		\$ 3,894,953	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS
254-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement					
52100	Construction	\$ -	\$ -	\$ -	\$ 1,047,800
53160	Planning, survey, design	-	-	-	642,200
Capital Improvement Total		\$ -	\$ -	\$ -	\$ 1,690,000
TOTAL		\$ -	\$ -	\$ -	\$ 1,690,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - PUBLIC WORKS PROJECTS (254-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
G51877	Beeline Maintenance & Operation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000
	254-501 Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND - ADMINISTRATION
254-502**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 306,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 306,000
TOTAL		\$ -	\$ -	\$ -	\$ 306,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS
255-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 47,500	\$ -
Salaries & Benefits Total		\$ -	\$ -	\$ 47,500	\$ -
Maintenance & Operation					
47000	Miscellaneous	\$ -	\$ -	\$ 2,500	\$ -
Maintenance & Operation Total		\$ -	\$ -	\$ 2,500	\$ -
Capital Improvement					
52100	Construction	\$ -	\$ 800,000	\$ 9,090,000	\$ 1,650,000
53160	Planning, survey, design	-	-	-	375,000
Capital Improvement Total		\$ -	\$ 800,000	\$ 9,090,000	\$ 2,025,000
TOTAL		\$ -	\$ 800,000	\$ 9,140,000	\$ 2,025,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R-REGIONAL RETURN FUND - PUBLIC WORKS PROJECTS (255-501)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
G51690	Traff Light Sync-Colorado/SFR	\$ 352,320	\$ 108,479	\$ 243,841	\$ -	\$ 108,479	\$ -
G51825	Riverwalk LA River Bridge PE	400,000	3,187	396,813	-	3,187	200,000
G51826	Riverwalk Outfall Bridge	400,000	680	399,320	-	680	75,000
G51848	Fairmont Ave Park & Ride Facility	540,000	182,014	357,986	-	182,014	-
G51849	Grandview/Sonora RR Crossing	4,550,000	3,522,848	1,027,152	-	3,522,848	-
G51857	Central Ave Imprv Broadway/SR	3,250,000	1,846,736	1,403,264	-	1,846,736	-
G51880	SR134/Glendale Interchnge Mod	-	-	-	-	-	200,000
G51881	Construction of Citywide Bicycle Fac	-	-	-	-	-	500,000
G51882	Verdugo & Honolulu Intersection Mod	-	-	-	-	-	400,000
G51883	SR134 Fwy Ramp/Harvey & Wilson	-	-	-	-	-	650,000
255-501 Total		\$ 9,492,320	\$ 5,663,944	\$ 3,828,376	\$ -	\$ 5,663,944	\$ 2,025,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND - TRANSIT PROP A LOCAL RETURN
256-551**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 134,432	\$ 134,432	\$ 78,752
Various	Benefits	-	39,982	39,982	23,144
42700, 42702	PERS Retirement	-	21,142	21,142	12,744
42701	PERS cost sharing	-	(2,743)	(2,743)	(1,182)
Salaries & Benefits Total		\$ -	\$ 192,813	\$ 192,813	\$ 113,458
Maintenance & Operation					
43080	Rent	\$ -	\$ 7,300	\$ 7,300	\$ 7,300
43110	Contractual services	-	183,000	183,000	304,000
43126	PALR subsidy to Transit Util	-	5,694,148	5,694,148	2,812,000
43150	Cost allocation charge	-	37,431	37,431	24,364
44200	Advertising	-	300	300	300
44352	ISD service charge	-	8,540	8,540	14,097
44450	Postage	-	200	200	200
44750	Liability	-	3,919	3,919	2,851
44751	Insurance/surety bond premium	-	816	816	-
44800	Membership and dues	-	600	600	600
45250	Office supplies	-	500	500	500
45350	General supplies	-	2,600	2,600	2,600
46900	Business meetings	-	100	100	100
47000	Miscellaneous	-	250	250	250
Maintenance & Operation Total		\$ -	\$ 5,939,704	\$ 5,939,704	\$ 3,169,162
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 1,757,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 1,757,000
TOTAL		\$ -	\$ 6,132,517	\$ 6,132,517	\$ 5,039,620

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND - TRANSIT PROP C LOCAL RETURN
257-557**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 181,485	\$ 181,485	\$ 145,057
41200	Overtime	-	1,691	1,691	1,691
41300	Hourly wages	-	2,200	2,200	2,200
Various	Benefits	-	43,698	43,698	36,861
42700, 42702	PERS Retirement	-	28,542	28,542	23,475
42701	PERS cost sharing	-	(4,612)	(4,612)	(3,999)
Salaries & Benefits Total		\$ -	\$ 253,004	\$ 253,004	\$ 205,285
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ -	\$ -	\$ 1,000
43060	Utilities	-	55,921	55,921	55,921
43080	Rent	-	5,278	5,278	5,278
43110	Contractual services	-	266,300	266,300	266,300
43127	PCLR subsidy to Transi Util	-	1,900,000	1,900,000	3,000,000
43150	Cost allocation charge	-	24,088	24,088	26,707
44200	Advertising	-	300	300	300
44352	ISD service charge	-	10,920	10,920	9,137
44450	Postage	-	200	200	200
44750	Liability	-	5,315	5,315	5,392
44751	Insurance/surety bond premium	-	985	985	-
44800	Membership and dues	-	5,000	5,000	-
45250	Office supplies	-	2,650	2,650	1,200
45350	General supplies	-	250	250	5,300
47000	Miscellaneous	-	250	250	250
Maintenance & Operation Total		\$ -	\$ 2,277,457	\$ 2,277,457	\$ 3,376,985
TOTAL		\$ -	\$ 2,530,461	\$ 2,530,461	\$ 3,582,270

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS
258-501

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement					
52100	Construction	\$ -	\$ -	\$ -	\$ 967,200
53160	Planning, survey, design	-	-	-	592,800
Capital Improvement Total		\$ -	\$ -	\$ -	\$ 1,560,000
TOTAL		\$ -	\$ -	\$ -	\$ 1,560,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - PUBLIC WORKS PROJECTS (258-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
G51877	Beeline Maintenance & Operation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,560,000
	258-501 Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,560,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND - TRANSIT UTILITY
258-558**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ 268,457	\$ 268,457	\$ 209,844
41300	Hourly wages	-	-	-	25,000
Various	Benefits	-	49,503	49,503	39,806
42700, 42702	PERS Retirement	-	42,222	42,222	33,959
42701	PERS cost sharing	-	(7,676)	(7,676)	(6,296)
Salaries & Benefits Total		\$ -	\$ 352,506	\$ 352,506	\$ 302,313
Maintenance & Operation					
43080	Rent	\$ -	\$ 15,310	\$ 15,310	\$ 15,310
43110	Contractual services	-	8,265,150	8,265,150	8,452,370
43150	Cost allocation charge	-	63,881	63,881	52,621
44200	Advertising	-	4,400	4,400	7,400
44351	Fleet / equip rental charge	-	134,939	134,939	144,200
44352	ISD service charge	-	14,229	14,229	14,252
44450	Postage	-	2,000	2,000	1,000
44650	Training	-	1,600	1,600	1,600
44700	Computer software	-	2,000	2,000	-
44750	Liability	-	7,822	7,822	8,501
44751	Insurance/surety bond premium	-	1,550	1,550	-
44800	Membership and dues	-	7,500	7,500	7,500
45150	Furniture & equipment	-	1,000	1,000	1,000
45170	Computer hardware	-	4,000	4,000	4,000
45200	Maps and blue prints	-	2,500	2,500	2,500
45250	Office supplies	-	2,500	2,500	2,500
45350	General supplies	-	10,000	10,000	10,000
45450	Printing and graphics	-	4,000	4,000	44,000
46900	Business meetings	-	500	500	500
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ -	\$ 8,545,381	\$ 8,545,381	\$ 8,769,754
Capital Outlay					
51000	Capital outlay	\$ -	\$ 6,635,500	\$ 6,635,500	\$ 5,075,000
Capital Outlay Total		\$ -	\$ 6,635,500	\$ 6,635,500	\$ 5,075,000
TOTAL		\$ -	\$ 15,533,387	\$ 15,533,387	\$ 14,147,067

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL LEASES FUND - PUBLIC WORKS PROJECTS
306-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
47058	Accr int cap lease -MSB retrof	\$ 172,556	\$ 117,553	\$ 117,553	\$ 60,073
47108	Principal cap lease-MSB retrof	1,219,508	1,274,509	1,274,509	1,331,989
Maintenance & Operation Total		\$ 1,392,065	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
TOTAL		\$ 1,392,065	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENT FUND - PUBLIC WORKS PROJECTS
401-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 471,778	\$ 18,572	\$ 18,572	\$ -
41200	Overtime	1,072	-	-	-
41300	Hourly wages	8,599	-	5,832	-
Various	Benefits	109,521	3,214	3,214	-
42700, 42702	PERS Retirement	61,091	2,921	2,921	-
42701	PERS cost sharing	(9,193)	(557)	(557)	-
42799	Salary charges in (out)	(256,531)	(24,150)	(24,150)	-
Salaries & Benefits Total		\$ 386,338	\$ -	\$ 5,832	\$ -
Maintenance & Operation					
43060	Utilities	\$ 4,371	\$ -	\$ -	\$ -
43110	Contractual services	13,065	-	-	-
44450	Postage	1,703	-	-	-
44650	Training	50	-	-	-
44750	Liability	12,759	641	641	-
44751	Insurance/surety bond premium	-	2,430	2,430	-
45100	Books	4,717	-	-	-
45200	Maps and blue prints	979	-	-	-
45250	Office supplies	41	-	-	-
45400	Reports & publications	644	-	-	-
45600	A & G overhead	38,213	-	-	-
47000	Miscellaneous	47	-	-	-
49050	Charges-other depts	-	(3,071)	(3,071)	-
Maintenance & Operation Total		\$ 76,588	\$ -	\$ -	\$ -
Capital Improvement					
51100	Land and land rights	\$ (1,496,647)	\$ -	\$ -	\$ -
51200	Other improvements	-	339,736	339,736	319,736
52000	Engineering	22,841	-	-	-
52100	Construction	283,133	-	114,268	-
52130	Pedestrian ways and bikepaths	174,657	-	-	-
52140	Storm drains	2,027	-	-	-
53300	Other expenditures	71,155	-	-	-
Capital Improvement Total		\$ (942,835)	\$ 339,736	\$ 454,004	\$ 319,736
TOTAL		\$ (479,909)	\$ 339,736	\$ 459,836	\$ 319,736

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STATE GAS TAX FUND - PUBLIC WORKS PROJECTS
402-501**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits				
41100 Salaries	\$ 999,778	\$ -	\$ 1,211,908	\$ -
41200 Overtime	32,572	-	-	-
41300 Hourly wages	150,696	-	-	434,726
Various Benefits	72,147	-	-	38,188
42700, 42702 PERS Retirement	5,826	-	-	57,116
42701 PERS cost sharing	(558)	-	-	(5,295)
42799 Salary charges in (out)	-	-	-	(524,735)
Salaries & Benefits Total	\$ 1,260,461	\$ -	\$ 1,211,908	\$ -
Maintenance & Operation				
43110 Contractual services	\$ 84	\$ -	\$ -	\$ 500,000
43111 Construction services	-	-	1,110,000	1,110,000
44450 Postage	3,883	-	-	-
44650 Training	6	-	-	-
44750 Liability	31,345	-	-	14,172
44760 Regulatory	450	-	-	-
45250 Office supplies	17,896	-	-	-
45350 General supplies	156	-	-	-
45450 Printing and graphics	2,077	-	-	-
45600 A & G overhead	395,941	-	107,942	-
46900 Business meetings	92	-	-	-
49050 Charges-other depts	-	-	-	(14,172)
Maintenance & Operation Total	\$ 451,930	\$ -	\$ 1,217,942	\$ 1,610,000
Capital Improvement				
51200 Other improvements	\$ 1,477	\$ -	\$ -	\$ -
52000 Engineering	18,885	-	-	-
52100 Construction	6,384,933	5,390,650	2,960,800	3,968,000
52120 Signals safety devices, St Lts	274,611	-	-	-
52140 Storm drains	8,999	-	-	-
52400 Maintenance	117,762	-	-	-
52430 Street lights & traffic signal	6,439	-	-	-
53160 Planning, survey, design	-	-	-	440,000
53300 Other expenditures	48,858	-	-	-
Capital Improvement Total	\$ 6,861,964	\$ 5,390,650	\$ 2,960,800	\$ 4,408,000
TOTAL	\$ 8,574,355	\$ 5,390,650	\$ 5,390,650	\$ 6,018,000

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - TRANSFER TO OTHER FUNDS
520-195

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transfers					
48010	Transfer-General Fund	\$ 1,900,000	\$ -	\$ -	\$ -
Transfers Total		<u>\$ 1,900,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 1,900,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PUBLIC WORKS PROJECTS
520-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ -	\$ -	\$ 16,867	\$ -
Salaries & Benefits Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,867</u>	<u>\$ -</u>
Maintenance & Operation					
45600	A & G overhead	\$ -	\$ -	\$ 12,390	\$ -
Maintenance & Operation Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,390</u>	<u>\$ -</u>
Capital Improvement					
51200	Other improvements	\$ 34,476	\$ -	\$ -	\$ -
52100	Construction	-	125,000	95,744	300,000
59999	Asset capitalization	(92,830)	-	-	-
Capital Improvement Total		<u>\$ (58,354)</u>	<u>\$ 125,000</u>	<u>\$ 95,744</u>	<u>\$ 300,000</u>
TOTAL		<u><u>\$ (58,354)</u></u>	<u><u>\$ 125,000</u></u>	<u><u>\$ 125,001</u></u>	<u><u>\$ 300,000</u></u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PUBLIC WORKS PROJECTS (520-501)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
51508	Parking Lot Resurfacing	\$ 400,000	\$ 170,469	\$ 229,531	\$ 147,531	\$ 22,939	\$ -
51584	Exchange Parking Structure Improv.	800,000	63,854	736,146	63,854	-	-
51631	Parking Lot Meter Pay Stations	1,290,000	955,250	334,750	945,372	9,878	-
51832	Civic Cntr Parking Garage LED Light	125,000	-	125,000	-	-	-
51884	Parking Lot & Meter Improvments	-	-	-	-	-	300,000
520-501 Total		\$ 2,615,000	\$ 1,189,573	\$ 1,425,427	\$ 1,156,757	\$ 32,817	\$ 300,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - DOWNTOWN PARKING
520-561**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 744,294	\$ 843,183	\$ 843,183	\$ 712,184
41200	Overtime	54,981	10,000	10,000	30,000
41300	Hourly wages	1,122	-	-	-
Various	Benefits	189,071	229,777	229,777	203,198
42601	PARS supplemental retirement	-	-	7,235	7,235
42700, 42702	PERS Retirement	116,757	132,606	132,606	115,254
42701	PERS cost sharing	(15,081)	(16,479)	(16,479)	(13,862)
Salaries & Benefits Total		\$ 1,091,145	\$ 1,199,087	\$ 1,206,322	\$ 1,054,009
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 29,534	\$ 40,000	\$ 40,000	\$ 40,000
43060	Utilities	25,220	39,500	39,500	39,500
43080	Rent	-	15,000	15,000	15,000
43110	Contractual services	74,310	108,600	108,600	108,600
43150	Cost allocation charge	248,932	210,139	210,139	154,790
44100	Repairs to equipment	-	3,800	3,800	3,800
44120	Repairs to office equip	2,556	2,000	2,000	2,000
44200	Advertising	88	-	-	-
44351	Fleet / equip rental charge	10,000	30,274	30,274	16,478
44352	ISD service charge	54,932	48,600	48,600	37,984
44450	Postage	682	5,000	5,000	5,000
44550	Travel	-	1,550	1,550	1,550
44650	Training	790	500	500	500
44700	Computer software	-	800	800	800
44750	Liability	21,211	25,573	25,573	26,867
44751	Insurance/surety bond premium	52,192	63,926	63,926	-
44760	Regulatory	-	500	500	500
44800	Membership and dues	327	6,700	6,700	6,700
45150	Furniture & equipment	11,252	-	-	-
45250	Office supplies	20,331	16,800	16,800	16,800
45350	General supplies	63,782	125,000	125,000	125,000
45600	A & G overhead	488	-	-	-
46000	Depreciation	150,736	138,833	138,833	149,079
46900	Business meetings	265	500	500	500
47000	Miscellaneous	907	19,000	19,000	19,000
47010	Discount earned & lost	(0)	-	-	-
Maintenance & Operation Total		\$ 768,533	\$ 902,595	\$ 902,595	\$ 770,448
Transfers					
48010	Transfer-General Fund	\$ -	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
Transfers Total		\$ -	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
Capital Outlay					
51000	Capital outlay	\$ -	\$ 30,000	\$ 30,000	\$ 16,000
Capital Outlay Total		\$ -	\$ 30,000	\$ 30,000	\$ 16,000
TOTAL		\$ 1,859,679	\$ 4,031,682	\$ 4,038,917	\$ 3,740,457

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - MONTROSE PARKING
520-562**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 44,008	\$ 56,174	\$ 56,174	\$ 58,713
41200	Overtime	1,014	658	658	658
Various	Benefits	14,786	20,068	20,068	21,141
42700, 42702	PERS Retirement	6,989	8,834	8,834	9,501
42701	PERS cost sharing	(642)	(843)	(843)	(881)
Salaries & Benefits Total		\$ 66,155	\$ 84,891	\$ 84,891	\$ 89,132
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
43060	Utilities	2,373	6,000	6,000	6,000
43150	Cost allocation charge	12,142	40,174	40,174	37,461
44100	Repairs to equipment	-	5,000	5,000	5,000
44351	Fleet / equip rental charge	13,000	-	-	-
44352	ISD service charge	2,666	4,181	4,181	3,788
44450	Postage	-	1,000	1,000	1,000
44750	Liability	1,193	1,601	1,601	2,149
44751	Insurance/surety bond premium	258	279	279	-
45350	General supplies	-	12,000	12,000	12,000
46000	Depreciation	24,413	18,210	18,210	18,210
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 56,044	\$ 93,945	\$ 93,945	\$ 91,108
TOTAL		\$ 122,199	\$ 178,836	\$ 178,836	\$ 180,240

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING GARAGES
520-563**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Maintenance & Operation					
43060	Utilities	\$ 188,863	\$ 245,960	\$ 245,960	\$ 245,960
43110	Contractual services	1,408,951	1,538,500	1,538,500	1,538,500
43150	Cost allocation charge	100,313	96,174	96,174	88,208
44751	Insurance/surety bond premium	3,590	-	-	-
44760	Regulatory	-	-	-	42,000
45350	General supplies	163	200	200	200
46000	Depreciation	992,632	993,747	993,747	990,387
Maintenance & Operation Total		\$ 2,694,513	\$ 2,874,581	\$ 2,874,581	\$ 2,905,255
TOTAL		\$ 2,694,513	\$ 2,874,581	\$ 2,874,581	\$ 2,905,255

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND - PARKING CITATIONS
520-564**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 934,556	\$ 929,499	\$ 929,499	\$ 907,940
41200	Overtime	(2,075)	31,478	31,478	31,478
41300	Hourly wages	62,897	151,882	151,882	151,882
Various	Benefits	260,548	274,304	274,304	263,719
42601	PARS supplemental retirement	-	-	27,562	27,562
42700, 42702	PERS Retirement	166,370	174,850	174,850	194,408
42701	PERS cost sharing	(15,891)	(17,507)	(17,507)	(18,785)
Salaries & Benefits Total		\$ 1,406,404	\$ 1,544,506	\$ 1,572,068	\$ 1,558,204
Maintenance & Operation					
43110	Contractual services	\$ 144,581	\$ 172,500	\$ 172,500	\$ 172,500
43150	Cost allocation charge	318,463	188,137	188,137	155,409
44120	Repairs to office equip	-	2,000	2,000	2,000
44351	Fleet / equip rental charge	30,000	77,378	77,378	101,746
44352	ISD service charge	90,968	96,238	96,238	63,741
44450	Postage	-	500	500	500
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability	26,330	32,638	32,638	39,506
44751	Insurance/surety bond premium	3,602	4,861	4,861	-
44760	Regulatory	895,168	1,070,000	1,070,000	1,070,000
45150	Furniture & equipment	-	53,000	53,000	53,000
45170	Computer hardware	212	-	-	-
45250	Office supplies	9,272	10,000	10,000	10,000
45350	General supplies	2,145	5,000	5,000	5,000
45450	Printing and graphics	2,035	-	-	-
46000	Depreciation	22,423	22,423	22,423	22,423
47000	Miscellaneous	-	500	500	500
Maintenance & Operation Total		\$ 1,545,199	\$ 1,736,475	\$ 1,736,475	\$ 1,697,625
Capital Outlay					
51000	Capital outlay	\$ -	\$ -	\$ -	\$ 228,000
Capital Outlay Total		\$ -	\$ -	\$ -	\$ 228,000
TOTAL		\$ 2,951,603	\$ 3,280,981	\$ 3,308,543	\$ 3,483,829

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - PUBLIC WORKS PROJECTS
525-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 642,428	\$ -	\$ 159,917	\$ -
41200	Overtime	61,171	-	-	-
41300	Hourly wages	37,794	-	-	-
Various	Benefits	37,008	-	-	-
Salaries & Benefits Total		\$ 778,402	\$ -	\$ 159,917	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 32,528	\$ -	\$ -	\$ -
44450	Postage	1,080	-	-	-
44750	Liability	19,647	-	-	-
44760	Regulatory	4,075	-	-	-
45250	Office supplies	7,696	-	-	-
45350	General supplies	6,838	-	-	-
45450	Printing and graphics	1,201	-	-	-
45600	A & G overhead	258,203	-	28,653	-
Maintenance & Operation Total		\$ 331,268	\$ -	\$ 28,653	\$ -
Capital Improvement					
51200	Other improvements	\$ 2,215,248	\$ -	\$ -	\$ -
52000	Engineering	422,347	-	-	-
52100	Construction	2,863,537	14,495,000	14,306,429	9,501,000
52140	Storm drains	59,898	-	-	-
53160	Planning, survey, design	-	-	-	494,000
53300	Other expenditures	17,787	-	-	-
59999	Asset capitalization	(6,190,746)	-	-	-
Capital Improvement Total		\$ (611,929)	\$ 14,495,000	\$ 14,306,429	\$ 9,995,000
TOTAL		\$ 497,741	\$ 14,495,000	\$ 14,494,999	\$ 9,995,000

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - PUBLIC WORKS PROJECTS (525-501)**

		A	B	C	D	E	F
		Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
Project	Project Description						
50098	Doran Pump Station Rehab	\$ 2,327,400	\$ 2,160,626	\$ 166,774	\$ 1,697,734	\$ 462,892	\$ -
50824	Bus Maint/Natural Gas Facility	105,500	72,766	32,734	72,766	-	-
51494	CMP Replacement	375,000	215,852	159,148	131,884	83,968	125,000
51510	Sewer Reconstruction Program	4,681,120	3,373,277	1,307,843	2,347,302	1,025,975	805,000
51511	Wastewater Capacity Improvement	3,870,175	2,839,604	1,030,571	2,756,201	83,403	565,000
51632	Stormwater Pollutant Treatment	2,500,000	-	2,500,000	-	-	-
51633	Arch Place Storm Drain Ext.	537,423	494,349	43,074	10,329	484,020	-
51634	Canada Blvd. Storm Drain System	2,050,000	430,422	1,619,578	398,468	31,954	-
51673	Hyperion Wastewater System	17,000,000	5,221,189	11,778,811	4,117,667	1,103,522	2,500,000
51674	LA-Glendale Water Reclamation Plant	17,000,000	1,171,391	15,828,609	830,331	341,060	2,500,000
51686	Emer. Sewer & Storm Drain Repair Prog	1,400,000	475,879	924,121	455,373	20,506	-
51730	Glenoaks/Adams Storm Drain System	690,000	-	690,000	-	-	-
51756	San Fernando & Western Storm Drain	950,000	778,411	171,589	778,410	1	-
51772	San Fernando & Highland Storm Drain	675,000	100,713	574,287	41,211	59,502	-
51775	Glenmore Blvd. Storm Drain System	1,300,000	-	1,300,000	-	-	-
51790	Chevy Chase Sewer Diversion Design	1,750,000	439,097	1,310,903	310,186	128,911	-
51801	Chevy Chase Sewer Diversion Project	12,000,000	61,350	11,938,650	-	61,350	-
51820	Central Avenue WW Capacity Imprv	1,806,976	1,561,904	245,072	1,508,000	53,904	-
51830	Tyburn St Wastewater Capacity Imprv	-	-	-	-	-	2,000,000
51885	Pacific & Burchett WW Capacity Imprv	-	-	-	-	-	1,500,000
525-501 Total		\$ 71,018,594	\$ 19,396,830	\$ 51,621,764	\$ 15,455,862	\$ 3,940,968	\$ 9,995,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MANAGEMENT
525-581**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 348,672	\$ 829,173	\$ 829,173	\$ 922,426
41200	Overtime	2,375	7,003	7,003	7,003
Various	Benefits	116,163	216,594	216,594	243,071
42700, 42702	PERS Retirement	75,175	130,404	130,404	149,276
42701	PERS cost sharing	(9,399)	(19,391)	(19,391)	(22,121)
Salaries & Benefits Total		\$ 532,986	\$ 1,163,783	\$ 1,163,783	\$ 1,299,655
Maintenance & Operation					
43060	Utilities	\$ 13,213	\$ 17,000	\$ 17,000	\$ 17,000
43110	Contractual services	4,916,080	8,445,000	8,403,252	8,445,000
43150	Cost allocation charge	815,245	660,416	660,416	527,034
44100	Repairs to equipment	-	50,000	50,000	50,000
44200	Advertising	28	-	-	-
44351	Fleet / equip rental charge	28,000	183,033	183,033	152,467
44352	ISD service charge	112,054	74,733	116,481	166,656
44450	Postage	194	500	500	500
44550	Travel	455	3,000	3,000	3,000
44650	Training	1,571	5,500	5,500	5,500
44700	Computer software	1,200	2,000	2,000	2,000
44750	Liability	9,303	24,174	24,174	33,647
44751	Insurance/surety bond premium	17,141	2,753	2,753	-
44760	Regulatory	643	70,000	70,000	70,000
44800	Membership and dues	1,416	800	800	800
45150	Furniture & equipment	-	2,500	2,500	2,500
45250	Office supplies	115	3,500	3,500	3,500
45300	Small tools	-	500	500	500
45350	General supplies	16,228	15,000	15,000	15,000
46000	Depreciation	5,339,760	5,291,950	5,291,950	5,163,584
46500	Uncollectible accounts	18,121	40,000	40,000	40,000
46900	Business meetings	2,529	200	200	200
47000	Miscellaneous	158	2,500	2,500	2,500
48600	Claims	176	-	-	-
Maintenance & Operation Total		\$ 11,293,628	\$ 14,895,059	\$ 14,895,059	\$ 14,701,388
Transfers					
48030	Transfer-Debt Service	\$ -	\$ 1,392,062	\$ -	\$ -
48040	Transfer-Capital Funds	-	-	1,392,062	-
Transfers Total		\$ -	\$ 1,392,062	\$ 1,392,062	\$ -
TOTAL		\$ 11,826,613	\$ 17,450,904	\$ 17,450,904	\$ 16,001,043

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - STORMWATER MANAGEMENT
525-582**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 175,766	\$ 175,764	\$ 175,764	\$ 175,764
41200	Overtime	1,027	-	-	-
Various	Benefits	37,939	38,232	38,232	38,682
42700, 42702	PERS Retirement	27,524	27,643	27,643	28,444
42701	PERS cost sharing	(3,355)	(3,526)	(3,526)	(3,526)
Salaries & Benefits Total		\$ 238,902	\$ 238,113	\$ 238,113	\$ 239,364
Maintenance & Operation					
43110	Contractual services	\$ 50,329	\$ 333,000	\$ 333,000	\$ 333,000
43150	Cost allocation charge	21,861	35,560	35,560	31,439
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	7,341	3,974	3,974	7,294
44450	Postage	-	500	500	500
44650	Training	-	2,500	2,500	2,500
44750	Liability	4,685	4,985	4,985	6,363
44751	Insurance/surety bond premium	492	794	794	-
44760	Regulatory	-	30,000	30,000	30,000
45150	Furniture & equipment	-	500	500	500
45250	Office supplies	-	250	250	250
45350	General supplies	588	10,000	10,000	10,000
46900	Business meetings	-	250	250	250
47000	Miscellaneous	-	250	250	250
Maintenance & Operation Total		\$ 85,296	\$ 424,563	\$ 424,563	\$ 424,346
TOTAL		\$ 324,198	\$ 662,676	\$ 662,676	\$ 663,710

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND - WASTEWATER MAINTENANCE
525-583**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,088,273	\$ 1,196,254	\$ 1,196,254	\$ 1,171,764
41200	Overtime	33,097	25,000	25,000	25,000
Various	Benefits	245,348	301,353	301,353	281,488
42601	PARS supplemental retirement	-	-	6,752	6,752
42700, 42702	PERS Retirement	159,515	178,883	178,883	180,101
42701	PERS cost sharing	(16,255)	(19,285)	(19,285)	(18,915)
Salaries & Benefits Total		\$ 1,509,977	\$ 1,682,205	\$ 1,688,957	\$ 1,646,190
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 500	\$ 500	\$ 500
43090	Equipment usage	78	-	-	-
43110	Contractual services	47,874	42,000	42,000	42,000
43150	Cost allocation charge	227,473	248,976	248,976	248,329
44100	Repairs to equipment	19,970	35,000	35,000	35,000
44120	Repairs to office equip	7,801	-	-	-
44351	Fleet / equip rental charge	230,000	-	-	-
44352	ISD service charge	43,870	49,823	49,823	36,590
44450	Postage	430	2,200	2,200	2,200
44600	Laundry & towel service	7,699	6,000	6,000	6,000
44650	Training	8,964	10,000	10,000	10,000
44700	Computer software	-	5,000	5,000	5,000
44750	Liability	29,716	35,660	35,660	43,322
44751	Insurance/surety bond premium	2,592	5,127	5,127	-
44800	Membership and dues	3,017	2,250	2,250	2,250
45100	Books	172	-	-	-
45150	Furniture & equipment	-	5,000	5,000	5,000
45250	Office supplies	2,555	2,500	2,500	2,500
45300	Small tools	-	500	500	500
45350	General supplies	46,025	100,000	100,000	100,000
45600	A & G overhead	1,767	-	-	-
46000	Depreciation	451,718	595,797	595,797	267,012
46900	Business meetings	139	200	200	200
47000	Miscellaneous	-	200	200	200
Maintenance & Operation Total		\$ 1,131,860	\$ 1,146,733	\$ 1,146,733	\$ 806,603
Capital Improvement					
53300	Other expenditures	\$ 2,049	\$ -	\$ -	\$ -
Capital Improvement Total		\$ 2,049	\$ -	\$ -	\$ -
TOTAL		\$ 2,643,885	\$ 2,828,938	\$ 2,835,690	\$ 2,452,793

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - TRANSFER TO OTHER FUNDS
530-195**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Transfers					
48010	Transfer-General Fund	\$ 1,000,000	\$ -	\$ -	\$ -
Transfers Total		<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS
530-501**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,982	\$ -	\$ -	\$ -
Various	Benefits	108	-	-	-
Salaries & Benefits Total		\$ 2,090	\$ -	\$ -	\$ -
Maintenance & Operation					
43110	Contractual services	\$ 1,924	\$ -	\$ -	\$ -
44750	Liability	53	-	-	-
45600	A & G overhead	717	-	-	-
Maintenance & Operation Total		\$ 2,693	\$ -	\$ -	\$ -
Capital Improvement					
51150	Buildings and structures	\$ 1,799	\$ -	\$ -	\$ -
51200	Other improvements	109,371	-	-	-
59999	Asset capitalization	(6,582)	-	-	-
Capital Improvement Total		\$ 104,588	\$ -	\$ -	\$ -
TOTAL		\$ 109,371	\$ -	\$ -	\$ -

Note:

* Adjusted for Balancing Strategies

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - PUBLIC WORKS PROJECTS (530-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 06/30/2013	Life to Date Actuals Total (D+E)	Remaining Balance as of 06/30/2013 (A-B)	Prior years Expenditures	FY 2012-13 Expenditures	FY 2013-14 Adpoted Budget
51774	SC Landfill Expansn Environ Study	\$ 1,020,000	\$ 348,184	\$ 671,816	\$ 348,184	\$ -	\$ -
	530-501 Total	\$ 1,020,000	\$ 348,184	\$ 671,816	\$ 348,184	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - LANDFILL MANAGEMENT
530-571**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 359,993	\$ 413,831	\$ 413,831	\$ 410,981
41200	Overtime	2,009	2,369	2,369	2,369
Various	Benefits	76,635	95,868	95,868	119,848
42601	PARS supplemental retirement	-	-	20,808	20,808
42700, 42702	PERS Retirement	55,857	64,022	64,022	66,893
42701	PERS cost sharing	(7,125)	(7,594)	(7,594)	(8,478)
Salaries & Benefits Total		\$ 487,369	\$ 568,496	\$ 589,304	\$ 612,421
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
43060	Utilities	2,311	257,189	257,189	257,189
43110	Contractual services	427,095	380,000	338,252	395,000
43150	Cost allocation charge	94,169	116,193	116,193	86,501
44100	Repairs to equipment	-	2,500	2,500	2,500
44120	Repairs to office equip	653	-	-	-
44351	Fleet / equip rental charge	30,000	80,112	80,112	112,957
44352	ISD service charge	53,649	23,381	65,129	23,720
44450	Postage	69	200	200	200
44550	Travel	455	1,000	1,000	1,000
44650	Training	-	2,500	2,500	2,500
44700	Computer software	-	1,000	1,000	1,000
44750	Liability	9,593	11,483	11,483	14,963
44751	Insurance/surety bond premium	3,573	3,884	3,884	-
44760	Regulatory	7,794	25,000	25,000	10,000
44800	Membership and dues	426	-	-	-
45250	Office supplies	225	500	500	-
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	18,969	60,000	60,000	60,000
45600	A & G overhead	184	-	-	-
46000	Depreciation	11,977	10,440	10,440	3,866
46900	Business meetings	115	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 661,256	\$ 1,037,382	\$ 1,037,382	\$ 1,033,396
Capital Outlay					
51000	Capital outlay	\$ 21,779	\$ -	\$ -	\$ -
Capital Outlay Total		\$ 21,779	\$ -	\$ -	\$ -
Capital Improvement					
53300	Other expenditures	\$ 360	\$ -	\$ -	\$ -
59999	Asset capitalization	(19,118)	-	-	-
Capital Improvement Total		\$ (18,758)	\$ -	\$ -	\$ -
TOTAL		\$ 1,151,646	\$ 1,605,878	\$ 1,626,686	\$ 1,645,817

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - RECYCLING WASTE REDUCTION
530-572**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,005,281	\$ 1,101,155	\$ 1,101,155	\$ 1,001,495
41200	Overtime	28,408	40,000	40,000	80,000
41300	Hourly wages	32,478	-	-	32,000
Various	Benefits	381,353	429,751	429,751	393,248
42601	PARS supplemental retirement	-	-	13,542	13,542
42700, 42702	PERS Retirement	162,662	179,467	179,467	180,195
42701	PERS cost sharing	(19,206)	(22,764)	(22,764)	(21,287)
Salaries & Benefits Total		\$ 1,590,977	\$ 1,727,609	\$ 1,741,151	\$ 1,679,193
Maintenance & Operation					
43060	Utilities	\$ 3,113	\$ 2,800	\$ 2,800	\$ 2,800
43080	Rent	11,520	10,000	10,000	10,000
43110	Contractual services	443,539	225,500	225,500	185,500
43150	Cost allocation charge	386,638	171,061	171,061	100,945
44100	Repairs to equipment	860	1,000	1,000	1,000
44200	Advertising	28	-	-	-
44351	Fleet / equip rental charge	175,000	-	-	-
44352	ISD service charge	27,802	28,320	28,320	47,037
44450	Postage	40	2,000	2,000	2,000
44650	Training	-	1,000	1,000	1,000
44700	Computer software	-	500	500	500
44750	Liability	29,224	33,256	33,256	40,305
44751	Insurance/surety bond premium	3,414	4,650	4,650	-
44800	Membership and dues	1,816	4,000	4,000	4,000
45050	Periodicals & newspapers	219	-	-	-
45250	Office supplies	(13)	-	-	-
45350	General supplies	39,048	60,000	60,000	60,000
45450	Printing and graphics	802	5,000	5,000	5,000
45600	A & G overhead	869	-	-	-
46000	Depreciation	110,099	110,099	110,099	110,099
46900	Business meetings	29	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
Maintenance & Operation Total		\$ 1,234,046	\$ 660,186	\$ 660,186	\$ 571,186
TOTAL		\$ 2,825,023	\$ 2,387,795	\$ 2,401,337	\$ 2,250,379

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
530-573**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,664,615	\$ 2,896,840	\$ 2,896,840	\$ 2,927,628
41200	Overtime	275,656	400,000	400,000	400,000
41300	Hourly wages	43,727	-	-	55,000
Various	Benefits	1,033,393	1,153,139	1,153,139	1,215,281
42601	PARS supplemental retirement	-	-	28,811	28,811
42700, 42702	PERS Retirement	432,180	518,450	518,450	547,395
42701	PERS cost sharing	(42,906)	(50,662)	(50,662)	(56,113)
Salaries & Benefits Total		\$ 4,406,666	\$ 4,917,767	\$ 4,946,578	\$ 5,118,002
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 14	\$ 1,000	\$ 1,000	\$ 1,000
43060	Utilities	25,991	30,000	30,000	30,000
43080	Rent	299	1,400	1,400	1,400
43110	Contractual services	3,636,444	2,951,360	2,951,360	2,951,360
43150	Cost allocation charge	695,388	695,513	695,513	482,257
44100	Repairs to equipment	216,956	125,000	125,000	125,000
44120	Repairs to office equip	40	2,000	2,000	2,000
44351	Fleet / equip rental charge	2,202,000	3,114,347	3,114,347	3,159,793
44352	ISD service charge	262,849	276,381	276,381	487,266
44400	Janitorial services	1,809	5,000	5,000	5,000
44450	Postage	13,439	10,000	10,000	10,000
44550	Travel	-	2,400	2,400	2,400
44600	Laundry & towel service	117	-	-	-
44650	Training	399	4,000	4,000	4,000
44700	Computer software	206	-	-	-
44750	Liability	78,106	95,332	95,332	122,445
44751	Insurance/surety bond premium	12,762	12,732	12,732	-
44760	Regulatory	1,495	2,000	2,000	2,000
44800	Membership and dues	1,996	2,000	2,000	2,000
45050	Periodicals & newspapers	-	200	200	200
45100	Books	404	200	200	200
45150	Furniture & equipment	-	500	500	500
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	6,872	10,000	10,000	10,000
45300	Small tools	73	200	200	200
45350	General supplies	104,163	100,000	100,000	100,000
45450	Printing and graphics	2,639	5,000	5,000	5,000
45600	A & G overhead	1,629	-	-	-
46000	Depreciation	1,368,111	1,356,402	1,356,402	2,310,479
46500	Uncollectible accounts	57,846	-	-	-
47000	Miscellaneous	164	-	-	-
Maintenance & Operation Total		\$ 8,692,211	\$ 8,807,967	\$ 8,807,967	\$ 9,819,500
Transfers					
48010	Transfer-General Fund	\$ -	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
48040	Transfer-Capital Funds	-	-	-	1,392,062
Transfers Total		\$ -	\$ 1,150,000	\$ 1,150,000	\$ 2,542,062
Capital Outlay					
51000	Capital outlay	\$ 616,953	\$ 1,950,000	\$ 1,950,000	\$ 100,000
Capital Outlay Total		\$ 616,953	\$ 1,950,000	\$ 1,950,000	\$ 100,000

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - REFUSE COLLECTION
530-573

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (548,709)	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ (548,709)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 13,167,121</u>	<u>\$ 16,825,734</u>	<u>\$ 16,854,545</u>	<u>\$ 17,579,564</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND - STREET SWEEPING
530-574**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 290,146	\$ 268,614	\$ 268,614	\$ 274,698
41200	Overtime	14,773	18,000	18,000	18,000
Various	Benefits	93,352	96,142	96,142	102,809
42601	PARS supplemental retirement	-	-	9,479	9,479
42700, 42702	PERS Retirement	45,486	45,076	45,076	47,366
42701	PERS cost sharing	(4,136)	(4,119)	(4,119)	(4,391)
Salaries & Benefits Total		\$ 439,620	\$ 423,713	\$ 433,192	\$ 447,961
Maintenance & Operation					
43110	Contractual services	\$ -	\$ -	\$ -	\$ 65,000
43150	Cost allocation charge	174,249	169,963	169,963	40,542
44351	Fleet / equip rental charge	362,000	457,359	457,359	389,105
44352	ISD service charge	6,968	3,653	3,653	2,677
44750	Liability	8,081	8,449	8,449	10,595
44751	Insurance/surety bond premium	1,131	1,322	1,322	-
45600	A & G overhead	186	-	-	-
46000	Depreciation	201,264	195,402	195,402	245,469
47000	Miscellaneous	-	100	100	100
Maintenance & Operation Total		\$ 753,879	\$ 836,248	\$ 836,248	\$ 753,488
Capital Outlay					
51000	Capital outlay	\$ -	\$ 325,000	\$ 325,000	\$ 325,000
Capital Outlay Total		\$ -	\$ 325,000	\$ 325,000	\$ 325,000
TOTAL		\$ 1,193,499	\$ 1,584,961	\$ 1,594,440	\$ 1,526,449

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND (601)**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 2,530,021	\$ 2,603,113	\$ 2,603,113	\$ 2,747,347
41200	Overtime	31,421	32,724	32,724	53,724
41300	Hourly wages	51,242	51,171	51,171	51,171
Various	Benefits	746,473	827,823	827,823	867,988
42601	PARS supplemental retirement	-	-	22,706	22,706
42700, 42702	PERS Retirement	401,578	417,440	417,440	452,884
42701	PERS cost sharing	(44,450)	(47,525)	(47,525)	(51,137)
Salaries & Benefits Total		\$ 3,716,285	\$ 3,884,746	\$ 3,907,452	\$ 4,144,683
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,964	\$ 1,900	\$ 1,900	\$ 1,900
43060	Utilities	-	55,000	55,000	55,000
43080	Rent	141	-	-	-
43110	Contractual services	30,553	-	-	147,000
43150	Cost allocation charge	1,031,196	1,008,485	1,008,485	514,781
44100	Repairs to equipment	22,429	9,600	9,600	9,600
44120	Repairs to office equip	20	2,000	2,000	2,000
44350	Vehicle maintenance	2,384,490	2,535,000	2,535,000	2,495,000
44352	ISD service charge	132,275	148,406	148,406	143,165
44450	Postage	406	-	-	-
44550	Travel	527	-	-	-
44600	Laundry & towel service	15,053	14,500	14,500	14,500
44650	Training	5,257	13,400	13,400	13,400
44700	Computer software	14,976	-	-	-
44750	Liability	69,207	78,120	78,120	103,246
44751	Insurance/surety bond premium	24,987	19,350	19,350	-
44752	Auto insurance premiums	430,262	305,000	305,000	305,000
44760	Regulatory	12,152	8,000	8,000	8,000
44800	Membership and dues	475	1,500	1,500	1,500
45050	Periodicals & newspapers	18	-	-	-
45100	Books	105	200	200	200
45150	Furniture & equipment	7,019	5,000	5,000	5,000
45170	Computer hardware	15,815	-	-	-
45250	Office supplies	5,517	6,000	6,000	6,000
45300	Small tools	13,679	10,000	10,000	10,000
45350	General supplies	91,778	108,000	108,000	108,000
45502	Fuel-natural gas	235,229	400,000	400,000	400,000
45503	Fuel - gasoline	1,526,910	1,660,000	1,660,000	1,660,000
45504	Fuel - diesel gas	741,204	825,000	825,000	825,000
46000	Depreciation	2,341,831	2,180,607	2,180,607	2,122,640
46500	Uncollectible accounts	960	-	-	-
46900	Business meetings	252	400	400	400
47000	Miscellaneous	35	2,100	2,100	2,100
47010	Discount earned & lost	(1,423)	-	-	-
47057	Accr int cap lease -fire equip	58,187	-	-	-
47064	Int cap lease - fire equip 09	61,214	150,000	150,000	150,000
Maintenance & Operation Total		\$ 9,276,697	\$ 9,547,568	\$ 9,547,568	\$ 9,103,432
Capital Outlay					
51000	Capital outlay	\$ 2,817,122	\$ 850,600	\$ 850,600	\$ 1,285,000
Capital Outlay Total		\$ 2,817,122	\$ 850,600	\$ 850,600	\$ 1,285,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND (601)**

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (2,657,482)	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ (2,657,482)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 13,152,622</u>	<u>\$ 14,282,914</u>	<u>\$ 14,305,620</u>	<u>\$ 14,533,115</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - PUBLIC WORKS GARAGE
601-541**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 1,193,795	\$ 1,163,568	\$ 1,163,568	\$ 1,261,618
41200	Overtime	16,653	21,724	21,724	21,724
41300	Hourly wages	33,310	34,285	34,285	34,285
Various	Benefits	349,911	379,252	379,252	398,418
42601	PARS supplemental retirement	-	-	11,559	11,559
42700, 42702	PERS Retirement	192,020	188,385	188,385	209,717
42701	PERS cost sharing	(21,071)	(21,515)	(21,515)	(23,347)
Salaries & Benefits Total		\$ 1,764,618	\$ 1,765,699	\$ 1,777,258	\$ 1,913,974
Maintenance & Operation					
43110	Contractual services	\$ 17,723	\$ -	\$ -	\$ 36,750
43150	Cost allocation charge	471,257	458,028	458,028	254,082
44100	Repairs to equipment	525	6,500	6,500	6,500
44120	Repairs to office equip	20	1,000	1,000	1,000
44350	Vehicle maintenance	1,077,093	1,200,000	1,200,000	1,200,000
44352	ISD service charge	75,925	52,883	52,883	49,349
44450	Postage	406	-	-	-
44600	Laundry & towel service	8,293	8,000	8,000	8,000
44650	Training	1,915	5,100	5,100	5,100
44700	Computer software	5,772	-	-	-
44750	Liability	32,961	35,408	35,408	47,697
44751	Insurance/surety bond premium	11,420	12,912	12,912	-
44752	Auto insurance premiums	430,262	76,250	76,250	76,250
44760	Regulatory	7,823	4,000	4,000	4,000
44800	Membership and dues	-	1,500	1,500	1,500
45150	Furniture & equipment	6,823	2,000	2,000	2,000
45170	Computer hardware	6,381	-	-	-
45250	Office supplies	3,301	2,000	2,000	2,000
45300	Small tools	6,702	5,000	5,000	5,000
45350	General supplies	70,980	70,000	70,000	70,000
45502	Fuel-natural gas	222,193	350,000	350,000	350,000
45503	Fuel - gasoline	413,925	500,000	500,000	500,000
45504	Fuel - diesel gas	473,205	550,000	550,000	550,000
46000	Depreciation	1,440,591	1,383,772	1,383,772	1,360,609
46900	Business meetings	151	300	300	300
47000	Miscellaneous	-	1,100	1,100	1,100
47010	Discount earned & lost	(1,121)	-	-	-
47057	Accr int cap lease -fire equip	58,187	-	-	-
47064	Int cap lease - fire equip 09	(4,875)	-	-	-
Maintenance & Operation Total		\$ 4,837,837	\$ 4,725,753	\$ 4,725,753	\$ 4,531,237
Capital Outlay					
51000	Capital outlay	\$ 2,309,704	\$ 152,000	\$ 152,000	\$ 391,000
Capital Outlay Total		\$ 2,309,704	\$ 152,000	\$ 152,000	\$ 391,000

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - PUBLIC WORKS GARAGE
601-541

	Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Capital Improvement				
59999 Asset capitalization	\$ (2,220,145)	\$ -	\$ -	\$ -
Capital Improvement Total	<u>\$ (2,220,145)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 6,692,015</u>	<u>\$ 6,643,452</u>	<u>\$ 6,655,011</u>	<u>\$ 6,836,211</u>

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - POLICE GARAGE
601-543**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 443,231	\$ 444,246	\$ 444,246	\$ 531,233
41200	Overtime	11,338	5,000	5,000	5,000
41300	Hourly wages	17,932	16,886	16,886	16,886
Various	Benefits	143,725	151,083	151,083	186,596
42700, 42702	PERS Retirement	69,450	72,522	72,522	88,700
42701	PERS cost sharing	(8,204)	(8,737)	(8,737)	(10,404)
Salaries & Benefits Total		\$ 677,472	\$ 681,000	\$ 681,000	\$ 818,011
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 3,166	\$ -	\$ -	\$ -
43110	Contractual services	3,824	-	-	36,750
43150	Cost allocation charge	203,146	197,561	197,561	86,866
44100	Repairs to equipment	10,340	-	-	-
44350	Vehicle maintenance	330,040	425,000	425,000	385,000
44352	ISD service charge	20,444	31,841	31,841	31,272
44600	Laundry & towel service	2,649	2,000	2,000	2,000
44650	Training	30	-	-	-
44700	Computer software	2,998	-	-	-
44750	Liability	12,492	13,563	13,563	20,021
44751	Insurance/surety bond premium	4,922	2,008	2,008	-
44752	Auto insurance premiums	-	76,250	76,250	76,250
44760	Regulatory	2,272	-	-	-
44800	Membership and dues	475	-	-	-
45050	Periodicals & newspapers	18	-	-	-
45150	Furniture & equipment	196	-	-	-
45170	Computer hardware	4,162	-	-	-
45250	Office supplies	1,131	2,000	2,000	2,000
45300	Small tools	431	-	-	-
45350	General supplies	3,872	25,000	25,000	25,000
45503	Fuel - gasoline	738,976	700,000	700,000	700,000
46000	Depreciation	397,486	170,572	170,572	142,018
47010	Discount earned & lost	(40)	-	-	-
Maintenance & Operation Total		\$ 1,743,030	\$ 1,645,795	\$ 1,645,795	\$ 1,507,177
Capital Outlay					
51000	Capital outlay	\$ 70,080	\$ 174,300	\$ 174,300	\$ 394,000
Capital Outlay Total		\$ 70,080	\$ 174,300	\$ 174,300	\$ 394,000
TOTAL		\$ 2,490,581	\$ 2,501,095	\$ 2,501,095	\$ 2,719,188

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - FIRE GARAGE
601-544**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 402,564	\$ 416,106	\$ 416,106	\$ 418,366
41200	Overtime	1,544	4,000	4,000	25,000
Various	Benefits	122,730	133,422	133,422	120,389
42601	PARS supplemental retirement	-	-	11,147	11,147
42700, 42702	PERS Retirement	63,261	65,442	65,442	67,704
42701	PERS cost sharing	(7,652)	(8,062)	(8,062)	(8,458)
Salaries & Benefits Total		\$ 582,447	\$ 610,908	\$ 622,055	\$ 634,148
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
43060	Utilities	-	18,000	18,000	18,000
43110	Contractual services	2,208	-	-	36,750
43150	Cost allocation charge	216,551	185,965	185,965	96,157
44100	Repairs to equipment	397	1,600	1,600	1,600
44350	Vehicle maintenance	550,118	510,000	510,000	510,000
44352	ISD service charge	21,793	31,841	31,841	31,272
44550	Travel	527	-	-	-
44600	Laundry & towel service	2,117	2,500	2,500	2,500
44650	Training	1,832	3,000	3,000	3,000
44700	Computer software	1,800	-	-	-
44750	Liability	10,709	12,335	12,335	16,049
44751	Insurance/surety bond premium	5,247	1,831	1,831	-
44752	Auto insurance premiums	-	76,250	76,250	76,250
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	-	1,000	1,000	1,000
45300	Small tools	-	1,000	1,000	1,000
45350	General supplies	1,560	1,000	1,000	1,000
45502	Fuel-natural gas	479	-	-	-
45503	Fuel - gasoline	43,372	60,000	60,000	60,000
45504	Fuel - diesel gas	215,479	200,000	200,000	200,000
46000	Depreciation	503,753	626,263	626,263	620,013
46500	Uncollectible accounts	960	-	-	-
46900	Business meetings	63	-	-	-
47010	Discount earned & lost	(55)	-	-	-
47064	Int cap lease - fire equip 09	66,089	150,000	150,000	150,000
Maintenance & Operation Total		\$ 1,644,997	\$ 1,885,085	\$ 1,885,085	\$ 1,827,091
Capital Outlay					
51000	Capital outlay	\$ 437,337	\$ 510,300	\$ 510,300	\$ 495,000
Capital Outlay Total		\$ 437,337	\$ 510,300	\$ 510,300	\$ 495,000
Capital Improvement					
59999	Asset capitalization	\$ (437,337)	\$ -	\$ -	\$ -
Capital Improvement Total		\$ (437,337)	\$ -	\$ -	\$ -
TOTAL		\$ 2,227,444	\$ 3,006,293	\$ 3,017,440	\$ 2,956,239

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET / EQUIPMENT MANAGEMENT FUND - GWP GARAGE
601-545**

		Actual 2011-12	Adopted 2012-13*	Revised 2012-13	Adopted 2013-14
Salaries & Benefits					
41100	Salaries	\$ 490,431	\$ 579,193	\$ 579,193	\$ 536,130
41200	Overtime	1,886	2,000	2,000	2,000
Various	Benefits	130,107	164,066	164,066	162,585
42700, 42702	PERS Retirement	76,848	91,091	91,091	86,763
42701	PERS cost sharing	(7,523)	(9,211)	(9,211)	(8,928)
Salaries & Benefits Total		\$ 691,749	\$ 827,139	\$ 827,139	\$ 778,550
Maintenance & Operation					
43050	Repairs-bldgs & grounds	\$ 798	\$ 400	\$ 400	\$ 400
43060	Utilities	-	37,000	37,000	37,000
43080	Rent	141	-	-	-
43110	Contractual services	6,798	-	-	36,750
43150	Cost allocation charge	140,242	166,931	166,931	77,676
44100	Repairs to equipment	11,167	1,500	1,500	1,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44350	Vehicle maintenance	427,238	400,000	400,000	400,000
44352	ISD service charge	14,113	31,841	31,841	31,272
44600	Laundry & towel service	1,994	2,000	2,000	2,000
44650	Training	1,480	5,300	5,300	5,300
44700	Computer software	4,406	-	-	-
44750	Liability	13,046	16,814	16,814	19,479
44751	Insurance/surety bond premium	3,398	2,599	2,599	-
44752	Auto insurance premiums	-	76,250	76,250	76,250
44760	Regulatory	2,057	4,000	4,000	4,000
45100	Books	105	200	200	200
45150	Furniture & equipment	-	2,000	2,000	2,000
45170	Computer hardware	5,272	-	-	-
45250	Office supplies	1,085	1,000	1,000	1,000
45300	Small tools	6,546	4,000	4,000	4,000
45350	General supplies	15,366	12,000	12,000	12,000
45502	Fuel-natural gas	12,557	50,000	50,000	50,000
45503	Fuel - gasoline	330,638	400,000	400,000	400,000
45504	Fuel - diesel gas	52,521	75,000	75,000	75,000
46900	Business meetings	38	100	100	100
47000	Miscellaneous	35	1,000	1,000	1,000
47010	Discount earned & lost	(207)	-	-	-
Maintenance & Operation Total		\$ 1,050,833	\$ 1,290,935	\$ 1,290,935	\$ 1,237,927
Capital Outlay					
51000	Capital outlay	\$ -	\$ 14,000	\$ 14,000	\$ 5,000
Capital Outlay Total		\$ -	\$ 14,000	\$ 14,000	\$ 5,000
TOTAL		\$ 1,742,582	\$ 2,132,074	\$ 2,132,074	\$ 2,021,477

Note:

* Adjusted for Balancing Strategies

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
<u>Salaried Positions</u>				
Administrative Analyst	4.00	3.00	3.00	3.00
Administrative Assistant	6.00	6.00	6.00	6.50
Administrative Associate	3.00	3.00	2.00	2.00
Arborist Crew Supervisor	2.00	2.00	2.00	2.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant Construction Inspector	1.00	1.00	1.00	1.00
Assistant Environmental Technician	3.00	3.00	3.00	3.00
Assistant Integrated Waste Administrator	-	1.00	1.00	1.00
Assistant IT Applications Specialist	1.00	1.00	1.00	1.00
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Project Manager	1.00	-	-	-
Assistant Traffic & Transportation Admin	1.00	-	-	-
Assistant Transit Manager	1.00	1.00	1.00	1.00
Building Repairer	4.00	5.00	5.00	4.00
Cement Worker Finisher	3.00	3.00	3.00	3.00
City Engineer	1.00	1.00	-	-
Civil Engineer I	1.00	1.00	1.00	1.00
Civil Engineer II	2.00	1.00	1.00	1.00
Civil Engineering Assistant	9.00	8.00	7.00	8.00
Civil Engineering Associate	3.00	1.00	3.00	2.00
Community Outreach Assistant	1.00	-	0.50	-
Community Service Officer	12.00	9.00	9.00	9.00
Construction Inspector	4.00	2.00	2.00	2.00
Construction Services Manager	-	-	1.00	1.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	14.00	11.00	11.00	11.00
Customer Service Assistant	1.00	-	-	-
Customer Service Representative	8.00	6.00	6.00	6.00
Deputy Director of PW Admin& Envir	-	-	1.00	1.00
Deputy Director of PW City Engineer	-	-	1.00	1.00
Deputy Director of PW Maint Svcs	-	-	1.00	1.00
Director of Public Works	0.50	-	-	-
Electrician	2.00	2.00	2.00	2.00
Engineering Project Specialist	2.00	2.00	2.00	2.00
Engineering Technician	2.00	2.00	2.00	2.00
Environmental Program Administrator	1.00	-	-	-
Equipment Maintenance Supervisor	4.00	3.00	3.00	3.00
Equipment Mechanic Helper	4.00	3.00	3.00	3.00
Equipment Mechanic I	7.00	7.00	7.00	7.00
Equipment Mechanic II	12.00	11.00	11.00	11.00
Equipment Operator I	6.00	6.00	5.00	6.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	7.00	7.00	6.00	6.00
Equipment Welder	2.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
HVAC Mechanic	2.00	2.00	2.00	2.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14
Integrated Waste Administrator	1.00	1.00	1.00	1.00
Integrated Waste Supervisor	4.00	4.00	4.00	4.00
Integrated Waste Truck Operator	41.00	41.00	42.00	41.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Laborer	-	1.00	1.00	1.00
Maintainance Worker	13.00	11.00	10.00	11.00
Mechanical Maintenance Administrator	1.00	1.00	1.00	1.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Rep.	1.00	1.00	1.00	0.90
Office Operations Supervisor	3.00	3.00	3.00	3.00
Office Services Secretary (Steno)	1.00	1.00	1.00	1.00
Office Services Specialist I	2.00	1.00	1.00	1.00
Office Specialist I	2.00	2.00	2.00	2.00
Painter	2.00	2.00	2.00	2.00
Park Services Manager	-	1.00	1.00	1.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	3.00	4.00	3.00	3.00
Planner	1.00	1.00	1.00	1.00
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	0.40	0.40
Police Parking Enforcement Supervisor	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Principal Civil Engineer I	1.00	1.00	1.00	1.00
Principal Engineering Technician	1.00	2.00	1.00	1.00
Program Specialist	1.00	1.00	1.00	1.00
Project Management Administrator	1.00	-	-	-
Project Manager	3.00	1.00	1.00	1.00
Public Works Administrator	1.00	-	-	-
Public Works Maintenance Srvc. Admin	1.00	1.00	-	-
Real Property Agent	1.00	-	-	-
Recycling Coordinator	1.00	1.00	1.00	1.00
Sign Painter	1.00	1.00	1.00	1.00
Sr. Building Repairer	1.00	1.00	2.00	2.00
Sr. Civil Engineer	3.00	2.00	2.00	2.00
Sr. Construction Inspector	1.00	1.00	1.00	1.00
Sr. Custodial Worker	3.00	2.00	2.00	2.00
Sr. Engineering Technician	4.00	2.00	2.00	2.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. Environmental Technician	1.00	1.00	1.00	1.00
Sr. Equipment Mechanic	4.00	4.00	4.00	4.00
Sr. Executive Analyst	2.00	2.00	-	-
Sr. Office Services Specialist	2.25	2.00	2.00	2.00
Sr. Parking Meter Collector/Repairer	1.00	-	1.00	1.00
Sr. Planner	1.00	1.00	1.00	1.00
Sr. Project Manager	2.00	-	-	1.00
Sr. Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Sr. Survey Technician	2.00	1.00	1.00	1.00
Sr. Tree Trimmer	2.00	1.00	1.00	1.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00
Stores Clerk	1.00	1.00	2.00	2.00
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Worker	12.00	10.00	10.00	10.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PERSONNEL CLASSIFICATION DETAIL**

Classification	Actual 2011-12	Adopted Budget 2012-13*	Revised Budget 2012-13	Adopted Budget 2013-14			
Survey Party Chief	2.00	1.00	1.00	1.00			
Survey Supervisor (Licensed)	1.00	1.00	1.00	1.00			
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00			
Traffic & Transportation Admin	1.00	-	-	-			
Traffic Engineer I	1.00	1.00	1.00	1.00			
Traffic Engineering Associate	1.00	1.00	1.00	1.00			
Traffic Painter	5.00	5.00	5.00	5.00			
Transit Assistant	1.00	-	-	-			
Transit Manager	1.00	1.00	1.00	1.00			
Tree Trimmer	4.00	3.00	3.00	3.00			
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00			
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00			
Wastewater Maintenance Trainee	1.00	3.00	2.00	2.00			
Wastewater Maintenance Worker	10.00	8.00	9.00	9.00			
Yard Attendant	2.00	2.00	2.00	2.00			
Total Salaried Positions	<u>340.65</u>	<u>298.90</u>	<u>298.40</u>	<u>299.30</u>			
 <u>Hourly Positions</u>							
	**	**	**	**			
City Resource Specialist	-	3.00	(3)	3.00	(3)	1.00	(1)
Clerical	-	-	-	-	-	1.00	(2)
Community Service Officer	-	-	-	-	-	4.00	(4)
Construction Inspector	-	-	-	-	-	3.00	(3)
Customer Service Representative	-	-	-	-	-	1.00	(1)
Engineering Aide	-	-	-	-	-	1.00	(1)
Hourly City Worker	-	2.00	(2)	2.00	(2)	10.26	(11)
Office Services Secretary	-	-	-	-	-	2.00	(2)
Police Sergeant	-	-	-	-	-	1.00	(1)
Project Manager	-	-	-	-	-	1.00	(1)
Real Property Agent	-	-	-	-	-	0.46	(1)
Survey Party Chief	-	-	-	-	-	0.46	(1)
Total Hourly Positions	<u>-</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>26.18</u>	
Public Works Total	<u>340.65</u>	<u>303.90</u>	<u>303.40</u>	<u>303.40</u>	<u>303.40</u>	<u>325.48</u>	

Notes:

* Adjusted for Balancing Strategies

** Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

ADOPTED
BUDGET
2013-14



CITY OF GLENDALE

GLOSSARY OF TERMS

Accrual Basis of Accounting

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopted Council budget resolution.

Appropriation

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues are recognized

in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

Basis of Budgeting

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

Bond

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

Bond Proceeds

Funds received from the sale or issuance of bonds.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

Bonded Debt

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

Budget

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

Budget Message

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.

CITY OF GLENDALE

GLOSSARY OF TERMS

California Public Employees' Retirement System (CalPERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

California Society of Municipal Finance Officers (CSMFO)

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

Capital Budget

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

Capital Outlay

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

Capital Project

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

Certificates of Participation (COPs)

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

Charges for Services

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

City Charter

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the

City the ability to provide services and collect revenue to support those services.

Community Development Block Grant (CDBG)

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

Comprehensive Annual Financial Report (CAFR)

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

Consumer Price Index (CPI)

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation Plan (CAP)

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating service delivery options, and recovering grant administration costs.

CITY OF GLENDALE

GLOSSARY OF TERMS

Debt Service

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

Deficit

An excess of expenditures or expenses over revenues (resources) during an accounting period.

Department

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

Depreciation

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

Designated Fund Balance

The portion of fund balance segregated to reflect the City Council's intended use of resources.

Division

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

Electorate

A body of qualified voters.

Encumbrances

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

Enterprise Fund

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

Expenditure

The actual spending of Governmental funds set aside by an appropriation.

Expense

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

Fund

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

Full Time Equivalent (FTE)

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

CITY OF GLENDALE

GLOSSARY OF TERMS

GANN Appropriations Limit

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

General Obligation Bond (G.O.)

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

Goal

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

Governmental Accounting Standards Board (GASB)

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

Government Finance Officers Association (GFOA)

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

Governmental Funds

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

Grant

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfer

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

Internal Service Fund

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

Legal Debt Limit

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

CITY OF GLENDALE

GLOSSARY OF TERMS

Maintenance & Operation (M&O)

An expenditure category associated with operating and maintaining City services.

Modified Accrual Basis of Accounting

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

Non-departmental

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Public Agency Retirement Services

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

Performance Measure

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

Proprietary Funds

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reimbursement

Payment of amount remitted on behalf of another party, department, or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

Resources

Supply of funds to be used in paying for planned expenditures.

Revenues

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries & Benefits

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

Self-Insurance

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

Special Revenue Funds

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

CITY OF GLENDALE

GLOSSARY OF TERMS

Strategic Goals

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

Successor Agency

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

Supplementary Retirement Plan

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

Tax Allocation Bonds

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

Transfers

Authorized exchanges of cash, position, or other resources between organizational units.

Transient Occupancy Tax (TOT)

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

Utility Users Tax (UUT)

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

Undesignated Fund Balance

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

Vehicle License Fee (VLF)

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*													
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW
GF	101 General Fund	√	√	√	√	√	√	√		√		√	√	√	√
SRF	201 CDBG Fund					√	√								
	202 Housing Assistance Fund					√									
	203 Home Grant Fund					√									
	204 Supportive Housing Grant Fund						√								
	205 Emergency Solutions Grant Fund						√								
	206 Workforce Investment Act Fund						√								
	209 Affordable Housing Trust Fund					√									
	210 Urban Art Fund											√			
	211 Glendale Youth Alliance Fund						√								
	212 BEGIN Affordable Homeownership Fund					√									
	213 Low&Mod Income Housing Asset Fund					√									
	214 2011 TABs-Housing Projects Fund					√									
	251 Air Quality Improvement Fund														√
	252 Public Works Special Grants Fund														√
	253 San Fernando Landscape District Fund														√
	254 Measure R Local Return Fund														√
	255 Measure R-Regional Return Fund														√
	256 Transit Prop A Local Return Fund														√
	257 Transit Prop C Local Return Fund														√
	258 Transit Utility Fund														√
	260 Asset Forfeiture Fund													√	
	261 Police Special Grants Fund													√	
	262 Supplemental Law Enforcement Fund													√	
	265 Fire Grant Fund								√						
	266 Fire Mutual Aid Fund								√						
	267 Special Events Fund								√					√	
	270 Nutritional Meals Grant Fund							√							
	275 Library Fund											√			
	280 Cable Access Fund												√		
	290 Electric Public Benefit Fund									√					
511 Emergency Medical Services Fund								√							
DSF	303 Police Building Project Fund													√	
	306 Capital Leases Fund													√	
CIP	401 Capital Improvement Program Fund						√	√			√	√	√	√	√
	402 State Gas Tax Fund														√
	403 Landfill Postclosure Fund														√
	405 Parks Mitigation Fee Fund						√								
	406 San Fernando Road Corridor Tax Share Fund					√									
	407 Library Mitigation Fee Fund											√			
	408 Parks Quimby Fee Fund						√								
EF	501 Recreation Fund						√								
	510 Hazardous Disposal Fund							√							
	520 Parking Fund														√
	525 Sewer Fund														√
	530 Refuse Disposal Fund														√
	550 Electric Surplus Fund								√						
	551 Electric Operation Fund								√						
	552 Electric Works Revenue Fund								√						
	553 Electric Depreciation Fund								√						
	554 Electric-SCAQMD State Sales Fund								√						
	571 Water Operation Fund								√						
	572 Water Works Revenue Fund								√						
	573 Water Depreciation Fund								√						
	701 Fire Communication Fund							√							

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*																
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW			
ISF	601 Fleet/Equipment Management Fund																	√
	602 Joint Helicopter Operation Fund																√	
	603 ISD Infrastructure Fund											√						
	604 ISD Applications Fund											√						
	610 Unemployment Insurance Fund										√							
	612 Liability Insurance Fund		√															
	614 Compensation Insurance Fund										√							
	615 Dental Insurance Fund										√							
	616 Medical Insurance Fund										√							
	617 Vision Insurance Fund										√							
	640 Employee Benefits Fund										√							
	641 RHSP Benefits Fund										√							
	642 Post Employment Benefits Fund										√							
	660 ISD Wireless Fund											√						

*** Department**

AS Administrative Services - Finance
CA City Attorney
CC City Clerk
CT City Treasurer
CD Community Development
CSP Community Services & Parks
F Fire

GWP Glendale Water & Power
HR Human Resources
IS Information Services
LAC Library, Arts & Culture
MS Management Services
P Police
PW Public Works

**** Fund**

GF General Fund
SRF Special Revenue Fund
DSF Debt Service Fund
CIP Capital Improvement Fund
EF Enterprise Fund
ISF Internal Service Fund

Adopted
6/25/13
Mincey/Quintero
Absent: Friedman, Sinanyan

RESOLUTION NO. H-450

**RESOLUTION ADOPTING THE GLENDALE HOUSING
AUTHORITY BUDGET FOR THE 2013-14 FISCAL YEAR**

WHEREAS, the Glendale Housing Authority desires to adopt its budget for the 2013-14 fiscal year; and

WHEREAS, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Low Moderate Income Housing Asset Fund (LMIHAF) are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Fund; and

WHEREAS, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

WHEREAS, the Housing Authority anticipates some funds budgeted for 2012-13 will remain in the HOME Grant Fund (203), the BEGIN Affordable Homeownership Fund (212), and the Low Moderate Income Housing Asset Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2013-14 Budget; and

WHEREAS, in consideration of the on-going obligations of the Glendale Housing Authority, a Proposed Budget for all Housing Funds was presented to the City Council before June 1, 2013; totaling \$35,138,804.

NOW THEREFORE, BE IT RESOLVED by the Glendale Housing Authority that, the amount of \$35,138,804 shall constitute the 2013-14 Glendale Housing Authority budget.

Adopted this 25th day of June, 2013.

By: Laura Parozia Vice-Chair
Chairperson of the Glendale
Housing Authority

ATTEST:

[Signature]
Secretary of the Glendale
Housing Authority



CITY OF GLENDALE
DATE 6/14/2013
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 35,138,804

[Signature]
Director of Finance

1 B /

RESOLUTION NO. H-450

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-450 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 25th day of June, 2013 and that the same was passed by the following vote:

Ayes: Mincey, Najarian, Parazian, Quintero, Weaver

Noes: None

Absent: Friedman, Sinanyan

Abstain: None



Secretary, Housing Authority of
the City of Glendale, California

APPROVED AS TO FORM



City Attorney

DATE 6/20/13

Adopted
6/25/13
Quintero/Najarian
Absent: Friedman, Sinanyan

RESOLUTION NO. 13-88

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES
OUTSIDE THE REDEVELOPMENT PROJECT AREAS
FOR THE 2013-14 HOUSING AUTHORITY BUDGET**

WHEREAS, the Housing Authority of the City of Glendale ("Housing Authority") administers the Low Moderate Income Housing Asset Fund (LMIHAF) pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

WHEREAS, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

WHEREAS, the Housing Authority finds that the expenditure of LMIHAF outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:

SECTION 1. The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the LMIHAF are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the LMIHAF.

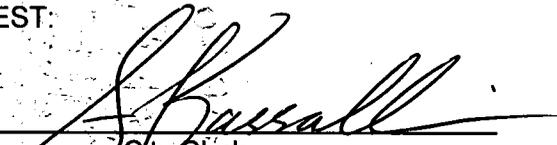
SECTION 2. The Council finds that the expenditure of LMIHAF outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Redevelopment Project areas as the implementation of the Redevelopment Projects has and will continue to generate jobs in the Redevelopment Projects, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 25th day of June, 2013.

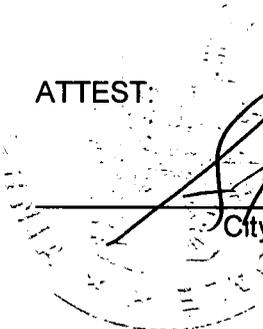


Mayor

ATTEST:



City Clerk



1 A /

RESOLUTION NO. 13-88

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

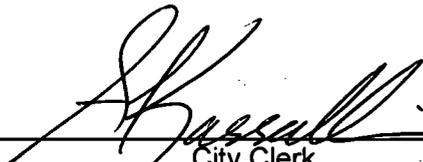
I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held on the 25th day of June 2013, and that the same was adopted by the following vote:

Ayes: Najarian, Quintero, Weaver

Noes: None

Absent: Friedman, Sinanyan

Abstain: None



City Clerk

APPROVED AS TO FORM



City Attorney

DATE 6/20/13

**CITY OF GLENDALE
 GLENDALE HOUSING AUTHORITY
 SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	202 - Housing Assistance Fund	203 - Home Grant Fund	204 - Supportive Housing Grant Fund
Estimated Resources			
Use of Money & Property	\$ 15,000	\$ -	\$ -
Revenue from Other Agencies	31,041,007	1,258,763	2,366,587
Charges for Services	-	-	-
Misc & Non-Operating Revenue	45,090	3,000	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 31,101,097	\$ 1,261,763	\$ 2,366,587
Estimated Appropriations			
Salaries & Benefits	\$ 2,134,000	\$ 297,600	\$ 199,403
Maintenance & Operation	28,761,786	964,163	2,167,184
Capital Outlay	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 30,895,786	\$ 1,261,763	\$ 2,366,587
NET SURPLUS	\$ 205,311	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE HOUSING AUTHORITY
 SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2014**

	213 - Low&Mod Income Housing Asset Fund	Total
Estimated Resources		
Use of Money & Property	\$ 45,000	\$ 60,000
Revenue from Other Agencies	-	34,666,357
Charges for Services	-	-
Misc & Non-Operating Revenue	506,646	554,736
Transfers from Other Funds	-	-
Use of Fund Balance	63,022	63,022
TOTAL RESOURCES	\$ 614,668	\$ 35,344,115
Estimated Appropriations		
Salaries & Benefits	\$ 47,010	\$ 2,678,013
Maintenance & Operation	567,658	32,460,791
Capital Outlay	-	-
Capital Projects	-	-
TOTAL APPROPRIATIONS	\$ 614,668	\$ 35,138,804
NET SURPLUS	\$ -	\$ 205,311

