



ADOPTED
BUDGET
2012-2013

City of Glendale, California
City Council



Frank Quintero
MAYOR



Laura Friedman
COUNCILMEMBER



Rafi Manoukian
COUNCILMEMBER



Ara Najarian
COUNCILMEMBER



Dave Weaver
COUNCILMEMBER

Adopted BUDGET
2012 - 2013

Budget Preparation Team

Robert P. Elliot, Director of Administrative Services - Finance
John Takhtalian, Assistant to City Manager
Jason Bradford, Finance Administrator
Armen Harkalyan, Revenue Manager
Adrine Isayan, Sr. Budget Analyst
Michelle Nguyen, Sr. Budget Analyst
Alison Finch, Budget Associate
Frank Padilla, Budget Associate
Information Services, PeopleSoft Team
Graphics Section, Design and Printing

City of Glendale, California

About Our City

Population*

Population, 2011 Estimate	193,111
Population, 2010	191,719
Population, 2000	194,973
Population, 1990	180,038
Population, 1980	139,060

City Facts

Year of Incorporation	1906
Governance Structure	City Council/City Manager
Area	30.6 square miles
Assessed Value, August 2012.....	\$23,501,791,067
Total Housing Units, 2000*	73,713
Total Housing Units, 2010*	76,269
Average Persons per Household, 2000*	2.72
Average Persons per Household, 2010*	2.65

Income

Estimated Median Household Income, 2000*	\$41,805
Estimated Median Household Income, 2010**	\$54,677

Home Valuations

Estimated Median Single Family Home Value, 2000*	\$325,700
Estimated Median Single Family Home Value, 2010**	\$635,100

City Finances

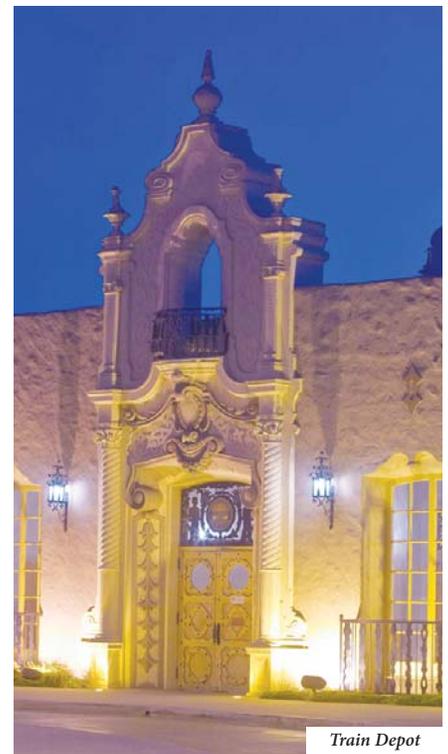
Fiscal Year 2012-13 Citywide Budget	\$700,934,785
Fiscal Year 2012-13 General Fund Budget	\$165,348,883

*According to U.S. Census

**According to 2006-2010 American Community Survey



City Hall



Train Depot

City of Glendale, CA

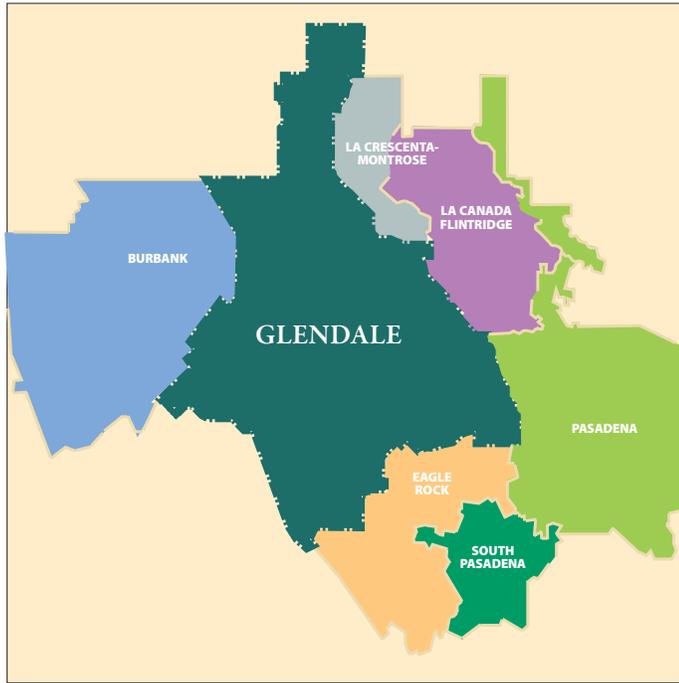
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City of Glendale, CA Community Profile

On February 16, 1906, the City of Glendale was incorporated and spans approximately 30.6 square miles. The City of Glendale is the third largest city in Los Angeles County and is home to more than 193,111 people (US Census). The City enjoys a mild climate with an average high temperature of 77 degrees. The average rainfall in the City is 17.82 inches per year.

The City is minutes away from downtown Los Angeles, Pasadena, Burbank, Hollywood, and Universal City. Glendale is surrounded by Southern California's leading commercial districts, providing many opportunities with the largest client and vendor base in the world. With service

from four major freeways, Glendale connects directly to the Southern California marketplace.

Businesses and residents alike have taken advantage of Glendale's central location, reputation for safety, excellent business environment, outstanding schools, healthcare facilities, and growing restaurant and entertainment options. Glendale is one of Southern California's leading office markets featuring a wide range of properties, floor plans, and amenities. The City has over six million square feet of office space and is home to such recognized firms like Walt Disney Imagineering, Nestle USA, IHOP/Applebees, Dream Works, and Public Storage.

Glendale provides well-maintained streets and a variety of transportation services. The City's historic success at attracting employers is partially attributed to the result of its location at the center of three major freeways. The Golden State Freeway (I-5), Glendale Freeway (SR-2), and Ventura Freeway (SR-134) as well as the 210 Foothill Freeway, all provide easy access for residents, workers, and customers from around the region.

Glendale offers its own bus services, the Beeline, with 13 routes connecting customers to Jet Propulsion Laboratory (JPL) and the City of Burbank. The Beeline has service routes connecting to the Metrolink Stations in Burbank and Glendale. The Bob Hope Airport in Burbank serves the Los Angeles area including Glendale, Pasadena, and the San Fernando Valley. It is the only airport in the greater Los Angeles area with a direct rail connection to downtown Los Angeles. The City of Glendale is located about 30 minutes from Los Angeles International Airport (LAX) which is a commerce leader and designated as a world-class airport for its convenient location, modern facilities, and superior sea/air/land connections.

Glendale prides itself on the quality of services it provides to the community. It is a full-service City, which includes a water and electrical department. The City operates its own power plant capable of serving the electrical needs of the entire City, although the majority of power is currently imported from other areas for cost savings. Water comes primarily from the Metropolitan Water District, along with a small portion from local wells.

City of Glendale, CA

Form of Government

Glendale is a full-service Charter City governed by a Council-Manager form of government. Five Councilmembers are elected at-large and serve 4-year staggered terms. Elections take place every other year during odd numbered years on the first Tuesday in April. The Mayor's position is filled by one of the Councilmembers, who vote each year to decide who will hold this honor. Other elected officials include the City Clerk and City Treasurer. The City Manager and City Attorney are appointed by the City Council.

A variety of Boards, Commissions, and Committees assist the City Council in serving the Glendale community. These bodies identify specific needs and problems within their purview. Each body meets on a regular basis and each meeting is open to the public. The length of member terms and the interval of appointments vary.

The City Manager, who is appointed by the City Council, acts as the chief executive officer responsible for the daily operations of the City. The City Manager appoints all non-elected department executives. Department executives are responsible for the daily operations within their individual departments and after appropriate recruitment processes selects various management and support staff members. The mission and description of each department and their sections are discussed within the Department Budget section of this document.

Executive Team

SCOTT OCHOA, **City Manager**

YASMIN K. BEERS, **Assistant City Manager**

RONALD T. BORUCKI
City Treasurer

ROBERT P. ELLIOT
Director of Administrative
Services - Finance

HASSAN HAGHANI
Director of
Community Development

CINDY CLEARY
Director of Library, Arts & Culture

MICHELE FLYNN
City Auditor

ARDASHES KASSAKHIAN
City Clerk

RONALD DE POMPA
Police Chief

EDWARD FRAGA
Director of
Information Services

HAROLD SCOGGINS
Fire Chief

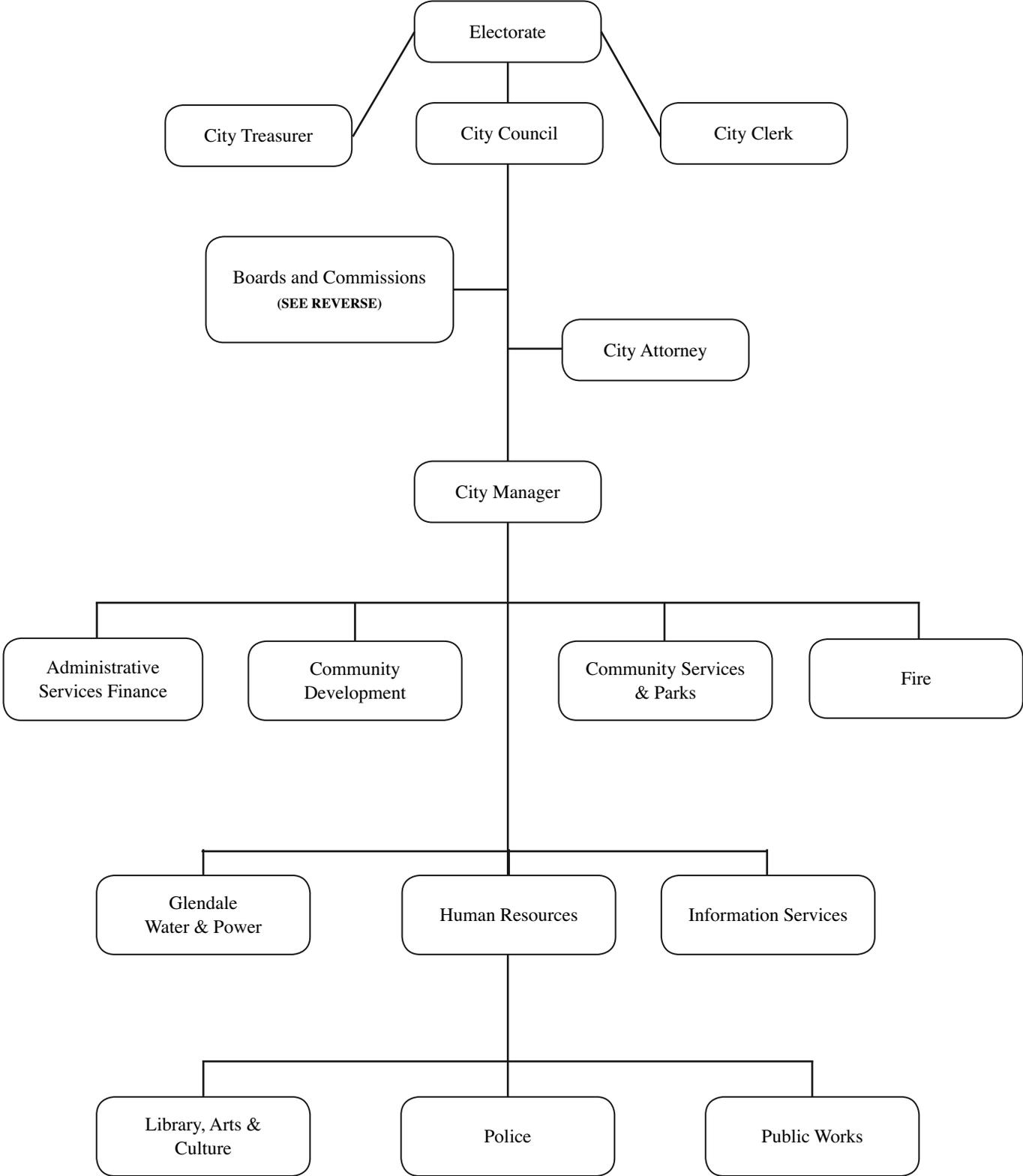
MATTHEW DOYLE
Director of Human Resources

MICHAEL J. GARCIA
City Attorney

STEPHEN ZURN
Director of Public Works and
General Manager of
Glendale Water & Power

JESS DURAN
Director of Community
Services & Parks

City of Glendale, CA Organization Chart



City of Glendale, CA
Boards and Commissions

Arts & Culture Commission

Library, Arts & Culture

Audit Committee

Management Services

Building & Fire Board of Appeals

Community Development

Bob Hope Airport Authority

Management Services

Civil Service Commission

Human Resources

CDBG Advisory Committee

Community Services & Parks

Design Review Boards 1 & 2

Community Development

Glendale Housing Authority

Community Development

Glendale *Water & Power* Commission

Glendale Water & Power

Historic Preservation Commission

Community Development

Parks, Recreation & Community Services Commission

Community Services & Parks

Planning Commission

Community Development

Commission on the Status of Women

Management Services

Transportation & Parking Commission

Public Works

City of Glendale, CA
Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Glendale for its annual budget for the fiscal year beginning July 1, 2011. In order to receive this award for effective budget presentation, a government entity must publish a budget document that meets program criteria as a policy document, a financial plan, an operations guide, and a communications device. The City of Glendale began to participate in this program in Fiscal Year 2009-10. This was the third year that the City of Glendale has received this prestigious award.

The Distinguished Budget Presentation Award is valid for a period of one year only. The City of Glendale continues to conform to the GFOA program requirements for the Fiscal Year 2012-13 annual budget. This document will be submitted to be considered for another award this year.

City of Glendale, CA
Excellence in Operating Budget Award



The California Society of Municipal Finance Officers (CSMFO) presented a Certificate of Award for Excellence in Operating Budget to the City of Glendale for Fiscal Year 2011-12. In order to receive this award, a government entity must publish a budget document that meets the Meritorious and Excellence criteria established by CSMFO. The City of Glendale began to participate in this program in Fiscal Year 2010-11. This was the second year that the City of Glendale has received this award.

The Excellence in Operating Budget Award is valid for a period of one year only. The City of Glendale continues to conform to the CSMFO program requirements for the Fiscal Year 2012-13 annual budget. This document will be submitted to be considered for another award this year.



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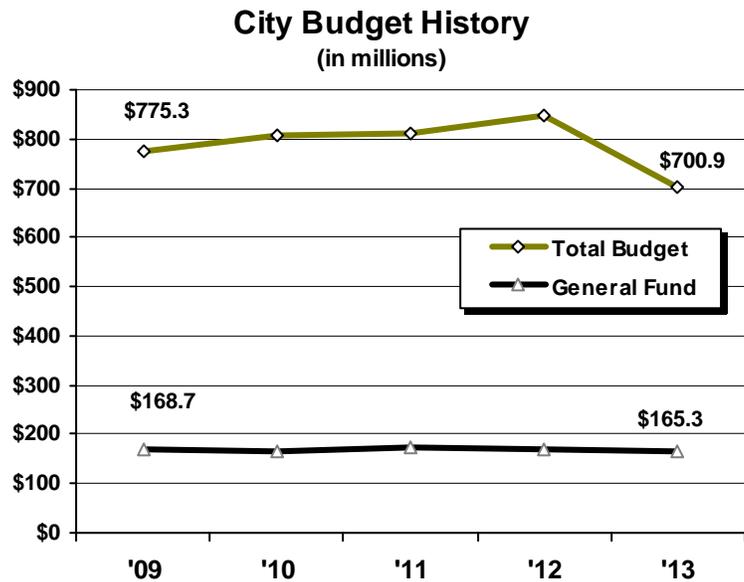
CITY OF GLENDALE BUDGET MESSAGE

Honorable Mayor and Members of the City Council,

As your City Manager, it is my pleasure to present the adopted budget for all operations of the City for Fiscal Year (FY) 2012-13. The slow economic recovery in conjunction with the State's efforts to address its budget deficit by taking resources from cities have combined to make these past few years some of the most difficult budget years in recent history. In spite of the difficulty involved in preparing this budget, however, the managers and staff from each department, as well as the City Council, have approached the challenge in a professional and constructive manner. The focus clearly remains on how to best serve our diverse community - carefully balancing the myriad of needs with limited resources.

The total adopted budget for FY 2012-13 is \$700.9 million and includes all City funds, departments and programs. The budget decrease, when compared to last year, is mainly attributable to the end of the Glendale Redevelopment Agency and a significant reduction in capital improvement projects by Glendale Water & Power.

The budget represents a total of 1,751 full-time salaried positions plus City Council for a total of 1,756 positions. This represents a net decrease of 120 full-time positions from last year and is primarily due to the elimination of vacant positions. As part of the General Fund balancing strategies for FY 2012-13, we anticipate reducing an additional 125 full-time positions post budget adoption through retirement incentives and further program reductions. This will be discussed in greater detail later in this document. By mid-year, we anticipate the full-time position count to be 1,631, which is a decrease of approximately 13% from last year.



The total budget for the General Fund is \$165.3 million. This budget incorporates the policy direction of the City Council for services and programs to address the needs of the community as identified during the four Budget Study Sessions held between April 30th and June 5th of this year. A public hearing on the budget was held on June 12, 2012 and the budget was adopted on June 26, 2012. This budget balances services and programs to address the many needs of our dynamic community within the context of diminished resources. To say that the programs and service levels proposed in this budget, particularly the General Fund, are only those that the City Council and staff would like to be able to provide, is not accurate. After years of budget cutting, the prioritization – and indeed the annual re-prioritization – of services and programs have forced the City to make difficult decisions upon other very difficult decisions. During this prolonged economic crisis, the City Council and staff have wrestled with the needs and values of the organization and community in order to maintain a balanced budget. However, this budget does give high priority to an array of services and programs across all of the City's operations with a focus on structural or long-term cost reduction.

The table on the next page provides a summary comparison by major fund type, including the General Fund. The information provided here and throughout the budget document includes the actual expenditures for FY 2010-11, the original budget for FY 2011-12, the revised budget (includes all budget amendments approved by City Council) for FY 2011-12, and the adopted budget for FY 2012-13.

CITY OF GLENDALE BUDGET MESSAGE

Total Appropriation Summary

Fund Type	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund	\$ 167,864,787	\$ 170,276,318	\$ 171,429,022	\$ 165,348,883
Special Revenue	144,846,790	135,403,886	147,311,910	95,968,170
Debt Service	17,146,169	21,077,758	21,077,758	3,792,062
Capital Improvement	23,163,060	15,844,504	15,696,425	15,166,120
Enterprise	295,951,365	420,864,585	424,170,289	337,331,259
Internal Service	79,250,901	85,783,104	86,672,516	83,328,291
All Funds	\$ 728,223,071	\$ 849,250,155	\$ 866,357,920	\$ 700,934,785

IMPACT OF ASSEMBLY BILL 1X 26

In June 2011, the California Legislature passed Assembly Bills (AB) 1x 26 which effectively ended the Glendale Redevelopment Agency (Agency). Shortly after the passage of AB 1x 26, the California Redevelopment Association filed a lawsuit challenging the constitutionality of this bill. In December 2011, the California Supreme Court upheld AB 1x 26 which ended the Agency effective February 1, 2012. The devastating impact of this legislation cannot be overstated.

The Agency and the related tax increment revenue generated from the multitude of projects have been an integral part of the City's budget for the past 30 years. The General Fund loaned a significant amount of money to the Agency which was slowly being repaid using tax increment generated from new projects. This was a common practice among cities throughout the state as a way to provide enough cash to sustain their respective agencies. The agencies would then use proceeds from the property tax increment generated to repay the loans and associated interest.

For FY 2011-12, the Agency made a loan repayment of \$6 million dollars to the General Fund. This repayment was part of the balancing strategies for the General Fund and was initially included in the revenue estimates for FY 2012-13. However, due to AB 1x 26, the loan from the General Fund to the Agency was invalidated which created an immediate (and on-going) shortfall of \$6 million in the General Fund for FY 2012-13. In addition to the loan repayment, the General Fund cost allocated overhead to the Agency of approximately \$1.1 million. In addition, the Agency had staffing costs of approximately \$4.7 million dollars. To deal with the loss of the loan repayment and the related tax increment revenue, a combination of strategies were employed that included layoffs, still more cost-cutting, and the General Fund absorbing remaining staff. All told, the impact of AB 1x 26 to the General Fund for FY 2012-13 is approximately \$7.7 million. The City used a variety of strategies to balance the General Fund that will be discussed in greater detail below.

EFFECTS OF ECONOMY

California's economic recovery could best be described as "bifurcated" in that some regions and sectors are recovering quicker than others. Job growth has been more prominent in coastal communities in the knowledge, technology, and trade/export sectors of the economy. This has not been the case for inland cities, including Glendale, with slow job growth noted in the government and residential construction sectors. Home foreclosures have followed a similar pattern in that coastal cities are experiencing a much lower rate of foreclosure when compared to inland cities. Regionally the largest employment gains

CITY OF GLENDALE

BUDGET MESSAGE

occurred in Silicon Valley and the Bay Area along with coastal cities in Orange County. Other areas of the state, including Los Angeles County, the Inland Empire, Sacramento, and other parts of the Central Valley have marked slower progress.

Glendale has been impacted by the slow economic recovery. In fact, Los Angeles County's recovery has continued to lag behind its neighboring counties but has finally picked up some momentum in 2012. Unemployment in Los Angeles County peaked at 13.2% in July 2011 but has decreased to 11.2% as of May 2012. From a statewide perspective, unemployment in California was 11.9% in July 2011 but fell to 10.8% as of May 2012. While unemployment will continue to lag behind the national average, it is slowly moving in the right direction at the state and local levels. It will take several years to return to the job levels that preceded the recession, but most industries are expected to add jobs this year and next, with the exceptions being government and manufacturing. The unemployment rate in Los Angeles County should improve to 11.5% by the end of this year and 10.9% in 2013. As the labor market heals, taxable sales will respond with modest single digit percentage gains this year and next.

So what does this mean for Glendale? Although the City's economic base is diversified with strong retail and financial services, the variety of issues in the economy involving the housing market, financial institutions, credit markets, consumer confidence, and the State budget issues has impacted Glendale. This has led to revenue stagnation in some of the major revenue sources in the General Fund including sales tax, property tax, and utility users' tax. While some leading indicators point to an economic recovery on a national level, it will take time for the recovery to trickle down to local levels. As such, we have forecasted modest growth (from the revised FY 2011-12 budget) in sales tax and property tax at 2.1% and 6.9% respectively and zero growth for utility user's tax. This slow revenue growth combined with the end of the Agency has put a strain on the amount of resources available to the City, particularly in the General Fund. Suffice to say, revenue growth has not kept pace with the growth in expenditures. While the City has made every effort to become more cost effective in our service delivery approaches, we simply can no longer continue to provide the same level of service to our residents.

FY 2012-13 BUDGET OVERVIEW

Over the past several years, the City of Glendale has redefined the way it serves the residents throughout the community. This has translated into trying to maintain service levels with fewer resources. A variety of strategies have been employed that were aimed at being more cost effective in our approaches. These strategies have ran the gamut and included restructuring and consolidating several Departments and related operations, negotiating employee contract concessions, revenue enhancements and fee increases, a hiring freeze, and finally program reductions that resulted in the elimination of 31 full-time positions which included eight layoffs.

The FY 2011-12 Budget was adopted with the hope that we have "bottomed out"; however the stark reality is we clearly have not. For FY 2012-13, the City of Glendale is facing significant financial pressure on a variety of fronts with the largest due to the passage of AB1x 26 by the California Legislature, which effectively eliminated redevelopment agencies throughout the State. All told, we have projected a General Fund deficit of approximately \$15.4 million, of which \$7.7 million is directly attributable to AB1x 26. The balance of the deficit is comprised of increases to Internal Service Funds, primarily Liability and Workers' Compensation, a restructuring of the paramedic service delivery that has not yet been fully implemented, and natural cost increases to employee salaries (step increases) and related benefits.

The financial pressures are not limited to the General Fund. Program cuts at the State and Federal level have reduced the amount of grant funding we will receive, most notably in the Community Development Block Grant (CDBG) Fund. The General Fund Capital Improvement program has been significantly scaled back over the last several years. Glendale Water & Power is tasked with improving and updating

CITY OF GLENDALE

BUDGET MESSAGE

an aging infrastructure to continue to providing residents with a high quality of service. And lastly, we have significant fund balance deficits in several Internal Service Funds most notably in Liability, Workers' Compensation, and Employee Health Retirement.

To address the General Fund gap, several strategies will be implemented that will significantly alter the way we deliver service to the community. We will attempt to reduce approximately 125 to 150 full-time non-safety positions through incentive retirements. The balance of the budget gap, if any, will be sought through additional program reductions and ultimately more layoffs. Suffice to say, our preference is to achieve as much as possible through incentive retirements without having to resort to layoffs. At this time, the General Fund budget is balanced with an estimated savings of approximately \$15.4 million. The estimated savings represents the budget deficit that we believe we will reduce through retirements and program reductions. As the incentive retirements become known post budget adoption, we will reduce departmental budgets and the estimated savings by the same amount. By the fall of the 2012, we hope to have a structurally balanced budget with little or no estimated savings remaining.

Part of the General Fund strategy is to start the process of funding the Capital Improvement Fund (401). Starting in FY 2012-13, 1% of the sales tax will be transferred into the Capital Improvement Fund and we will look to increase this funding in future years. We will continue to seek new funding sources to augment existing grants and community programs. Over the next several years, we will continue to address the Internal Service Fund deficits through gradual rate increases to the General Fund and other Funds. And lastly, we will pursue new revenues when deemed appropriate.

GENERAL FUND RESERVES

As of the date of the last audited financial statements (fiscal year ended June 30, 2011), the General Fund unrestricted reserve was \$84.5 million, which represents 49.6% of FY 2011-12 General Fund appropriations. The increase to the unrestricted reserve was attributable to a repayment of the Agency loan of approximately \$32.5 million. However, due to AB 1x 26, this loan repayment will be transferred to the successor agency, meaning the unrestricted reserve will drop substantially. In addition, the funding for the retirement incentive for General Fund employees will be paid from reserves, which is anticipated to be \$1.1 million. As a result of these two factors, combined with the adoption of the FY 2012-13 budget, the anticipated General Fund reserve will be approximately 30% as of June 30, 2013. It should be noted that the General Fund reserve levels have historically been maintained above 30% in accordance with the current reserve policy adopted by the City Council.

FUTURE OUTLOOK

Needless to say, uncertainty abounds throughout the organization during this budget cycle and Departments, particularly those within the General Fund, will need to be restructured. It goes to follow that service levels will be impacted but the question is by what and how much? Our challenge is to minimize the negative impact on our community and customers and ensure value to the taxpayers. Glendale's value proposition is the combination of the Council's priorities, the City's strategic goals and key performance indicators. Council ultimately sets the tone, the vision and the policy for the City. During this year's budget process, Council has reaffirmed the following strategic goals (see *Attachment A* to this message for detailed description):

- Fiscal Responsibility
- Exceptional Customer Service
- Safe & Healthy Community
- Economic Vibrancy
- Infrastructure & Mobility
- Informed & Engaged Community
- Balanced, Quality Housing
- Community Services & Facilities
- Arts & Culture
- Sustainability

CITY OF GLENDALE

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These *priorities* have given rise to Departmental strategic goals that will alter, for the better, the way we deliver service and do business. These are goals that best indicate whether Departments had a “successful year”. These goals are essentially the *outcomes* that we will strive for in the upcoming budget year. The key performance indicators provide a vehicle to measure our progress. They are the *outputs* in that they tell us what we are doing and how we are doing it.

Taken as a whole, the Council priorities provide the framework, the strategic goals give us our themes, and the key performance indicators, as listed in the *Strategic Goals* section of this document, measure the details. The management and measurement of our performance will help to bring clarity amid this period of uncertainty. However, we will not know the full detail until well into FY 2012-13. Truly, FY 2012-13 is our new base year, and this year’s budget process is really a two-year process. During FY 2012-13, we will make reductions, reorganize, and deliver services in a new way. The following year will be an opportunity to observe our new structure, evaluate it, and make adjustments as needed.

As Glendale is streamlining its costs and strategic goals, quality of service and continuity are important; our customers must sense *value*. The organization must endeavor to have collaboration and meaningful communication with the community. The departmental restructuring will result in fewer people striving to provide as much or more services to the community. With Council’s vision and a team of high-quality, ethical professionals, our value proposition to the community is established and has shaped the FY 2012-13 budget.

CONCLUSION

The FY 2012-13 budget for the City of Glendale is balanced with projected revenues and resources to support all projected expenditures. As in the past, this budget serves as the City Council’s policy for providing the Glendale community with City services. At the same time, it serves as the City’s financial plan for the year. This budget is reflective of the City Council and staff’s desire to continue to improve upon existing programs and services – even in these most difficult of economic times. The goals of the City Council, along with the dedicated City staff who provide high levels of service to the community, continue to make Glendale a premier city and a most desirable place to live, work and play.

My appreciation to all the Department Heads and Budget Officers who worked on this year’s budget, and especially to Yasmin Beers, Assistant City Manager; Robert Elliot, Director of Finance; Jason Bradford, Finance Administrator, the Finance Budget Team; and again tremendous thanks to the Mayor and City Council Members for your continued leadership throughout this year’s budget process.

The FY 2012-13 budget poses many challenges and I look forward to working with you on implementing the goals set forth in this budget.

Respectfully submitted,



SCOTT OCHOA, CITY MANAGER

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

CITYWIDE STRATEGIC GOALS AND CHARACTERISTICS

Fiscal Responsibility

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters of the City. We are committed to ensuring we are transparent in all matters relating to the finances of the City. In addition, we have implemented proper internal controls to ensure assets and resources are used in accordance with the approved budget.

In summary, financial responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

Exceptional Customer Service

In light of our budget strategies and impending staff reductions, we must continue to be empathetic problem-solvers, exhibiting respect and a sincere desire to aid our residents and customers. We are committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

Economic Vibrancy

One of the City's major goals is fostering an environment that supports a diversity of vibrant businesses and job opportunities that are supported by a skilled labor force and a fiscally prudent and financially healthy government. In order to achieve this goal, the City strives to attract an appropriate mix of business and residential land use and maintains a balance between the City's workforce and housing. This is primarily achieved through a healthy collaboration between businesses and the City. The City also seeks opportunities for the creation and attraction of high wage/high growth employers and works towards the retention and expansion of local businesses. Finally, in an effort to maintain Glendale's financial viability, the City prudently maintains adequate resources and reserves for City provided services.

Informed & Engaged Community

Earning and maintaining the public's trust is by far one of the greatest priorities for the City. As such, City officials consistently strive to conduct the business of government in the best interests of the public with integrity, openness, and full inclusion of the community. This includes ensuring that the City's decision-making process includes and is respectful of public engagement, offering multiple opportunities to create an informed community, and delivering excellent customer service within each and every City operation so that residents and visitors maintain a positive perception of city government.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in the creation of comprehensive, quality educational opportunities for all segments of the community. This is achieved by providing high quality, engaging libraries that are actively used by the public along with collaboration with outstanding educational institutions that have

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

high student achievement rates. Finally, the City is focused on providing enriched life-long learning opportunities through programs offered by the Community Services & Parks Department.

As one of its ongoing efforts, the City continually focuses on maintaining and developing a community that is well-planned and a public environment that is attractive and properly maintained, thereby creating a highly aesthetic appearance within the City. To achieve this goal, City staff ensures the development and maintenance of a contemporary and comprehensive General Plan. Strategically, the City is focused on undertaking a coordinated approach to properly maintaining its infrastructure, and responsibly enhancing landscapes and streetscapes consistent with environmentally friendly practices. Finally, the City is focused on recognizing its historic and cultural resources so that residents can continue to take pride in their neighborhoods and community. To ensure success, emphasis is placed upon a planning process that is transparent, dynamic, fair, predictable, and understandable.

The City of Glendale actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community & participate in the governmental processes that affect their lives. As a result, City policies are designed to encourage neighbor interaction and community building through the creation and maintenance of common community spaces. To further achieve this goal, community events and activities aimed at building a “sense of community” among residents are routinely held throughout the City.

And finally, the City of Glendale is focused on developing and maintaining the required technology to support local businesses, to enhance our service delivery to the public, and to foster better access to technology and information. As part of these efforts, City staff has developed electronic applications by utilizing reliable mainstream technology, such as the Internet, in order to communicate with residents and businesses. Many of the City’s processes have been streamlined, which not only provide for more effective interaction with the public but also helped to reduce the City’s operating expenses.

Safe & Healthy Community

As one of the top ten safest cities in Los Angeles County, the City is proud to offer a community that is physically safe, free of blight, and well prepared for emergencies. Glendale’s Fire and Police Departments are dedicated to a shared public safety mission to ensure that community members and visitors are safe and secure. As a top priority, many of the City’s departments are actively involved in the community by helping to educate, prepare, and build the required capacity to respond to local and statewide disasters. Finally, City staff is committed to ensure that houses, buildings, and other infrastructure, such as sidewalks and roadways, are safe and free of blight.

As one of its goals, the City of Glendale takes pride in offering a physically and mentally healthy community where residents have access to quality health care services through the support of our local hospitals and fire paramedic services. The City also promotes health and well-being by offering educational and therapeutic services through the Community Services and Parks Department as well as the administration of Community Development Block Grants that are provided to local service providers.

Balanced, Quality Housing

As one of the fundamental elements of a healthy and stable community, the City is committed to providing a balanced mix of housing opportunities for current and future residents. We strive to provide affordable housing to all segments of the population including growing families, the elderly, single individuals, the disabled, and the homeless. While part of the City’s strategy includes the development of new housing, the City remains committed to the preservation of existing housing as well. Much of the

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

City's success in achieving this goal is attributable to effective land use and zoning regulations that promote housing development, as well as the development and maintenance of adequate infrastructure to support current and future housing needs.

Community Services & Facilities

The City of Glendale is committed to providing parks, community centers, open space and a well-maintained trail system that enhances the character of the community and offers personal enrichment and recreational opportunities for members of the public. As part of our ongoing efforts, the City is focused on providing sufficient parkland, playing fields, recreation facilities, and open space which is equitably distributed throughout the City. Other areas of regular attention include ensuring that parks, parkways, and community centers are well-maintained, visually appealing, and safe for public use. The City of Glendale consistently strives to maximize services and programs available to residents by ensuring that all community facilities and parks are accessible to all.

Another of the City's primary strategic goals is a focus on community services and facilities that address the diverse needs of the community. This includes the delivery of quality services and the preservation, development, or expansion of community centers (i.e. parks, libraries, senior centers, etc.) that are geographically located in places of greatest need and accessible by all residents. In addition, emphasis is placed upon providing excellent customer service and the ability to be adaptable and responsive to the changing needs in the community.

Infrastructure & Mobility

A significant goal for the City is the existence of a well-planned and comprehensive transportation system that enhances mobility through the development of infrastructure, technology, and public transit. This includes a safe, efficient and well coordinated multi-modal circulation system within the City that is appealing, affordable, accessible, and provides effective regional connectivity. Through the implementation of effective land use strategies, the City is focused on the reduction of congestion, air pollution, and noise resulting from its public transportation system. City officials are consistently focused on enhancing roadway safety through effective engineering, enforcement, and education to the public. Lastly, the City will continue to plan and maintain its infrastructure in a responsible and cost effective manner.

Arts & Culture

The City strives to establish a rich variety of arts and cultural experiences throughout the community. This includes the creation and support of diverse art and entertainment venues including theatres, galleries, museums, literary events, community festivals, and public art. The City attempts to support and promote local artists and arts organizations through the initiation of local arts and cultural events aimed at promoting the diverse cultures present within the community. As a long term goal, the City aims to promote education and participation in the arts by providing access to quality art experiences for the entire community. As a result of strong leadership and support, the City strives to implement ongoing programs to recognize the City's cultural heritage while planning for its future.

The City is proud to be a community that values, celebrates, and engages the City's rich diversity. Much of our success is attributable to the following:

- Diverse and representative workforce within the City
- Businesses and services that serve the needs of our diverse community

CITY OF GLENDALE

BUDGET MESSAGE - ATTACHMENT A

- Diverse representation on City Boards, Commissions and Committees
- Special events that recognize and celebrate the City's diversity
- Availability of multi-lingual City materials for public use
- Compliance with ADA and related accessibility requirements

Sustainability

One of Glendale's primary goals is the development of sustainable City principles either as a separate document or integrated into various elements within the City's General Plan in an effort to protect the quality of air, water, land and other natural resources located within the City's boundaries. Emphasis is placed upon conserving native vegetation, wildlife habitats, and preserving other ecosystems by minimizing human impacts. Additionally, the City continually complies with environmental laws and regulations and actively monitors its waste management, water, and electrical operations on an ongoing basis.



ADOPTED
BUDGET
2012-2013

CITY OF GLENDALE BUDGET GUIDE

BUDGET DOCUMENT ORGANIZATION

The Budget Document provides comprehensive budgetary information on the City of Glendale. Hard copies of the Budget Document may be purchased from the Administrative Services – Finance Department and an electronic version is also available on the City’s website at www.ci.glendale.ca.us. As noted in the Table of Contents, the Budget Document consists of the following sections:

- *Introductory Section* - This section includes the Community Profile which provides some facts and figures about the City of Glendale. Additionally, this section provides the overall Form of Government and Organizational Chart for the City.
- *Budget Message* - This section includes the City Manager’s Budget Message which formally presents the budget to the City Council. It also outlines the total budgeted appropriations. The Budget Message provides the principles that were used to determine the budget priorities and outlines the City’s strategic goals. Also considered are the challenges facing the City as well as the general economic outlook.
- *Budget Guide* - The organization of the budget document is explained in this section along with the budget and financial policies for the City. There is a brief discussion of the fund structures and their descriptions, the GANN Appropriations Limit, and copies of the adopted budget resolutions.
- *Resources & Appropriations* - This section contains information about the major Resources and Appropriations used in preparing the FY 2012-13 Budget.
- *Strategic Goals* - This section includes information about the City’s accomplishments over the past year in relation to its long-term strategic goals. Performance Measures are provided in this section and are used as a tool by management to measure effectiveness of the City’s operations and services in relation to the strategic goals.
- *Budget Summaries* - The Budget Summaries section includes various schedules and reports which provide the financial plan adopted by City Council.
- *Department Budgets* - The Department Budgets section provides the mission and description of each department within the City’s organizational chart. This section also highlights how each department’s programs and services relate to the City’s strategic goals. The operating budget, capital improvement projects, and staffing information are also included in this section for each division and/or program within that department.
- *Appendices* - The Appendices section includes the Glossary of Terms which provides the readers with the meaning of various budgetary and financial vocabulary, including acronyms, found throughout the Budget Document, and a description of all fund types. This section also contains a table of funds used by City Departments and additional Budget Adoption Resolutions for the Glendale Financing Authority and the Glendale Housing Authority.

BUDGET POLICIES & PROCEDURES

As the financial plan of action for the City government, the annual budget is an important document, and the process of preparing that plan of action is one of the most significant jobs performed by City personnel during the year. The budget is more than just the financial plan for raising and spending money to operate the city government. It determines the quality and quantity of governmental services,

CITY OF GLENDALE

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and the method of distributing costs to the various segments of the community through collection of taxes and fees. It defines the services to be rendered by the departments, the level of these services and capital outlays and projects for the upcoming fiscal year.

The proposed budget is compiled from detailed information furnished by the various departments and includes estimates of revenues and expenditures for the ensuing year. These estimates are required to be as nearly uniform as possible and shall include the following:

- An estimate of the expenses for each department.
- Expenditures of corresponding items for the prior and the current fiscal years, including adjustments due to transfers between appropriations plus an estimate of expenditures to complete the current fiscal year.
- Such information as may be required by the City Council or as the City Manager may deem advisable to submit.
- The recommendations of the City Manager as to the amounts to be appropriated, with reasons therefore, in such detail as the City Council may direct. The City Council shall have power to revise, correct or modify said proposed budgets.

The Charter also provides that the City Council hold a public hearing to solicit public input and adopt the budget on or before June 30. Once adopted, the budget may only be amended or supplemented by 3/5 vote of the City Council. The budget is not a static guideline for city spending but rather a dynamic document subject to constant scrutiny, revision, and adjustment. The budgetary process is a year-long continuing process and consists of three distinct phases: *Budget Preparation*, *Budget Authorization*, and *Budget Execution*.

Budget Preparation

Budget Preparation includes determining the objectives and needs of the organization, evaluating courses of action, and determining the means of attaining these objectives. It identifies the key work activities and projects to be done in the ensuing year and the funds to be made available for the said year. It includes determining goals, major projects, services provided, and proposed program changes. It then requires estimating the resources required to achieve the various activities identified for the upcoming year.

The following calendar highlights the significant milestones for preparing the FY 2012-13 Adopted Budget:

February 13	Budget Kick-off Meeting
February 24	1 st Budget Document Deadline
April 3	Discussion of CIP Projects & Budget
April 17	2 nd Budget Document Deadline
April 23	3 rd Budget Document Deadline
April 24 - 26	General Fund / Department Review
April 30	<i>Budget Study Session #1</i>

CITY OF GLENDALE

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FY 2011-12 General Fund Close Out
Organizational Profile

May 1.....	<i>Budget Study Session #2</i> General Fund Five Year Forecast Revenue and Proposed Fee Increases Capital Improvement Program
May 14-15	<i>Budget Study Session #3</i> Department Budget Review
May 21.....	Final Budget Document Deadline
June 5.....	<i>Budget Study Session #4</i> General Fund Wrap-Up
June 12.....	Public Hearing
June 26.....	Budget Adoption

The process of developing the budget furnishes Department Heads and the City Manager with an opportunity to review departmental work programs, to propose changes in services, to recommend revisions in organization structure, to hear and discuss budget requests, and provide feedback regarding City operations.

Budget Authorization

Budget authorization is concerned with legislative hearings, public hearings, and final enactment of the budget, which includes the authorization of funds, possible establishment of tax rates, and the adoption of necessary resolutions to effectuate the budget's plan. Presentation of the budget to the City Council provides the City Manager an opportunity to explain proposed municipal programs to the Council and to focus attention on problems, services and programs that require legislative action or support for implementation. In reviewing the budget, the City Council has an opportunity to evaluate the adequacy of proposed operating programs, to establish the level of municipal services to be rendered, to determine basic organizational and personnel staffing patterns, and to review the efficiency of work methods. The needs of one service can be compared with needs of others, and the desirability of proposed services and programs can be weighed against the taxes or charges required to finance them.

Budget Execution

Budget execution includes more than the traditional concept of assuring that the goals, service levels, and program changes are accomplished. It also ensures that plans and programs are accomplished within budgetary limits and are carried out in an effective, efficient, and timely manner. It also includes:

- *Cost Control* - The reduction of costs and increase in efficiency and economy through placing the responsibility for cost containment on the individual manager.
- *Cost Accounting* - The maintaining of records of labor distribution and expenditures to provide full costs in connection with services and programs. These costs are a recurring factor for decision-making.
- *Post Audit* - The performance of a verification of the propriety of the manner in which funds are expended.

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- Management Review - Management review entails a comparison of actual performance to projected goals, service levels, and program changes.

THE ACCOUNTING SYSTEM, FINANCIAL POLICIES, INVESTMENT PORTFOLIO

Accounting System

The City of Glendale's accounting records are maintained in full accordance with all the requirements of Generally Accepted Accounting Principles (GAAP) as established by the Government Accounting Standards Board (GASB). The governmental fund financial statements and the budget are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. However, the proprietary fund financial statements and the budget are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

Financial Policies

The City Council has adopted the following financial policies as a primary guide for the preparation of the City's annual budget:

- I. The City will maintain a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- II. Resources for the Capital Improvement Program shall be:
 - A. All of the Scholl Canyon Royalty Fees. In addition, for FY 2010-11 and FY 2011-12, City Council adopted through the budget process, 100% of sales tax revenues to be allocated to the General Fund. This policy continues for FY 2012-13 with a 1% transfer to the Capital Improvement Fund (401).
 - B. Discontinue the transfer of \$1.5 million from the General Fund in FY 2012-13 as a result of AB 1x26. This funding source was part of the \$6 million loan repayment from the Redevelopment Agency to the General Fund. Given the uncertainty surrounding this payment, we have discontinued the transfer for FY 2012-13.
 - C. The Gas Tax Fund whose resources shall consist of all Gas Tax revenues.
 - D. The resources for the Scholl Canyon Landfill Post-Closure fund will consist of a transfer of \$250,000 from the Capital Improvement Fund (401).
 - E. The Development Impact Fees Fund (405) will derive its resources from Parks and Library Mitigation fees (AB 1600), Parks Quimby fee, as well as fund balance from prior years.
- III. Any transfers from the Capital Improvement Fund to the General Fund will be determined each year during the Budget process, but the goal will be to eliminate the transfers. For FY 2011-12, approximately \$296,000 was transferred from the Capital Improvement Fund (401) to the General Fund to fund the operation of the Pacific Park Pool. This transfer is discontinued for FY 2012-13.
- IV. The City will continue to fund all City governmental capital improvements on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each strategy (General Obligation Bonds, Certificates of Participation, and Lease-

CITY OF GLENDALE

BUDGET GUIDE

Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of each financing strategy.

- V. The City will continue to fund post-employment liabilities on a “pay-as-you-go” or cash basis as the expense is paid out.
- VI. The City will strive to maintain a General Fund Reserve (including the Charter required reserve), equal to not less than 30% of the budget.
- VII. The City will maintain adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
- VIII. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity.
- IX. The City will strive to pay competitive market level compensation to its employees.
- X. The City will continue to comply with all the requirements of Generally Accepted Accounting Principles.
- XI. The City will continue to recognize equipment replacement needs and will set aside money into Internal Service Funds for all General Fund equipment on an annual basis. The Fleet/Equipment Management Fund will continue to fund for the replacement of governmental mobile equipment. Effective July 1, 2010, the City restructured the Information Services Department (ISD) and established the ISD Infrastructure Fund to fund and facilitate the replacement of all technology equipment supported by the ISD Department.
- XII. The City will pursue cost recovery for services funded by governmental funds incorporating defined budgets, specific goals, and measurable milestones.
- XIII. The City will pursue collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.
- XIV. The City will continue to maintain an Investment Committee with the primary purpose of serving in an advisory role. The Investment Committee will function under their own prescribed procedures as defined by their adopted charter.
- XV. The City will continue to maintain an Audit Committee whose primary purpose is to serve in an advisory role. The Audit Committee will function under its own prescribed procedures as defined by its adopted charter.

Investment Portfolio

The City follows the “Prudent-Man Rule” of investing. This rule provides that the Treasurer, who is responsible for investing the City’s money, must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and avoid speculative investments. Specifically, the City’s portfolio is invested with the following objectives: (1) Safety; protect, preserve, and maintain cash and investments; (2) Liquidity; maintain short-term securities which can be converted to cash if necessary and invest all securities with active secondary or resale markets; (3) Yield; yield should become a consideration only after the basic requirements of safety and liquidity have been met.

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FUND STRUCTURE AND DESCRIPTIONS

The City of Glendale's adopted budget consists of the following Fund types:

General Fund

The General Fund is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, such as parks, libraries, public safety, and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures.

Special Revenue Funds

The Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by Local Ordinance, State or Federal Statute, to be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not "traditionally" provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. As a result of AB 1x26, the Glendale Redevelopment Agency was dissolved effective February 1, 2012. All of the Redevelopment related Special Revenue Funds became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book. However, these funds will temporary remain in the summary section of the book to show prior years data for reporting purposes only.

Debt Service Funds

These funds are intended to account for the resources allocated toward debt service. The City of Glendale has no general obligation debt. Its long-term debt in the Debt Service Funds is comprised of governmental activities such as the Glendale Redevelopment Agency's tax allocation bonds, the Police Facility Certificates of Participation (COPs), the capital lease for the Municipal Services Building construction and a loan payable for low-to-moderate income housing projects. Due to the passage of AB 1x26, which resulted in the dissolution of the Glendale Redevelopment Agency in February 2012, the Redevelopment Agency's tax allocation bonds and the loans payable for low-to-moderate income housing projects became obligations of the Successor Agency and their budgets will no longer be included in the City's budget book. However, these funds will temporary remain in the summary section of the book to show prior years data for reporting purposes only.

Capital Improvement Program (CIP)

The Capital Improvement Program in the General Fund includes funding for a variety of city projects from parks development to library renovation, facility modification, and other various street and infrastructure improvement projects. The Capital Improvement Program (CIP) consists of several funds including the General Fund CIP (Fund 401), Gas Tax CIP (Fund 402), Scholl Canyon Landfill Post-Closure (Fund 403), Development Impact Fees (Fund 405), and San Fernando Road Corridor Tax Share (Fund 406). These funds provide the resources for the governmental Capital Improvement Projects.

Due to the size of the Capital Improvement Projects, they are presented on a ten year plan basis, with the "Future Years" column representing a cumulative of five years projections. When the FY 2012-13 City of Glendale budget is adopted by the City Council, only the FY 2012-13 CIP budget is approved and authorized. The years beyond FY 2012-13 are included for informational and planning purposes so that Council may also take into consideration the needs in future years.

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Enterprise Funds

Enterprise Fund's primary sources of revenues are charges for services, and reflect characteristics that are more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Funds are the Electric, Water and Sewer funds. Other Enterprise funds include Recreation, Hazardous Disposal, Parking, Refuse Disposal, and Fire Communication.

Internal Service Funds

The Internal Service Funds are proprietary funds, serving only the City of Glendale. These funds consist of the Fleet / Equipment Management Fund (formerly Equipment Replacement Fund), Joint Helicopter Operation Fund (formerly Helicopter Depreciation Fund), ISD Infrastructure Fund, ISD Applications Fund, ISD Wireless Communication Fund and all of the City's self-insurance funds. All of these funds derive their resources from expensing the Governmental and Enterprise budgets and are already included within the City budget. They are presented for informational and memorandum control purposes.

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GANN APPROPRIATION LIMIT

On November 6, 1979, California voters passed Proposition 4. Statutes clarifying certain provisions of the Proposition are now codified in Article XIII-B of the California Constitution. This Article is commonly known as the "GANN Initiative". The Initiative established constitutional spending limits for California governmental agencies based on the Consumer Price Index and population growth. Concurrent with Proposition 4, the Government Code, Section 7910(a), requires each local governmental unit to establish its appropriations limit by the beginning of each fiscal year.

Due to the GANN's constraint on State and local governments to respond effectively to the demands of rapid growth around California, a legislative-business-labor coalition drafted and supported Proposition 111, which was adopted June 5, 1990. The updated provisions provide an agency to select the California Per Capita Personal Income or non-residential property assessed valuation growth, whichever is higher. Cities may also choose to use the percentage rate of change in population within the City or County they are located in, whichever is higher. For FY 2012-13 the percentage of change in population for Los Angeles County was used.

The Appropriation Limit for FY 2012-13 is based on the prior year Appropriation Limit. The change in the Los Angeles County population and the per capita growth rate, which is 3.77%, are converted into a ratio and multiplied together to obtain a calculation factor, which is then multiplied by the prior year Appropriation Limit. For the change in population, 0.38 percent, which represents the change in population for Los Angeles County for the period of January 2011 to January 2012, was used. Based on this calculation, the 2012-13 Appropriation Limit is \$212.9 million. The City's total appropriation subject to the GANN Initiative spending limits is \$145.3 million. The calculation on the following page reflects the gap of \$67.5 million. The City remains well below its appropriation limit for FY 2012-13.

**CITY OF GLENDALE
BUDGET GUIDE**

**GANN APPROPRIATION LIMIT
FISCAL YEAR 2012-13 FINAL BUDGET**

	Fiscal Year 2011-12 Limit	\$ 204,347,555
1-1-2011 Population (Revised)	192,271	
1-1-2012 Population (Estimate)	192,654	
	<hr/>	
City Population Growth	0.20 %	
County Population Growth	0.38 %	
Per Capita Growth (Per California Department of Finance)	3.77 %	
Calculation:		
County Population Converted to a Ratio (a)		1.0038
Per Capita Growth Converted to a Ratio (b)		1.0377
Calculation of Factor for FY 2012-13 (a)*(b)		1.0416
	<hr/>	
	Fiscal Year 2012-13 Limit	\$ 212,857,253
Fiscal Year 2012-13 Appropriations Subject to Limitation		\$ 145,313,521
	 Total Under/(Over)	 \$ 67,543,732

Adopted
6/26/12
Najarian/Weaver
All Ayes

RESOLUTION NO. 12-89

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
ADOPTING APPROPRIATIONS LIMIT FOR THE CITY OF GLENDALE

WHEREAS, California State law requires the adopting of an annual appropriations limit for the City of Glendale, and

WHEREAS, the Finance Section has calculated the appropriations limit for fiscal year 2012-13 and in doing so has elected to use the change in Per Capita income and change in the County's Population and

WHEREAS, the Finance Section will retain these working papers on file for a period of fifteen (15) days as required under the law,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE THAT THE COUNCIL does hereby adopt the appropriations limit for the fiscal year 2012-13 of \$212,857,253.

Adopted this 26th day of June, 2012.


Mayor

ATTEST:


City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. 12-89 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 26th day of June, 2012, and that the same was adopted by the following vote:

Ayes: Friedman, Manoukian, Najarian, Weaver, Quintero

Noes: None

Absent: None


City Clerk

APPROVED AS TO FORM


City Attorney

DATE 6/21/12

8 H 1

Adopted
6/26/12
Weaver/Manoukian
All Ayes

RESOLUTION NO. 12-85

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA ADOPTING
A GENERAL BUDGET, ENTERPRISE BUDGETS, AND OTHER MISCELLANEOUS BUDGETS
FOR THE FISCAL YEAR 2012-13**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: The proposed City Budget is hereby approved and adopted as the Budget of the City, for fiscal year 2012-13.

SECTION 2: The amount of \$165,348,883 shall constitute the General Fund appropriation for fiscal year beginning July 1, 2012.

SECTION 3: The amount of \$95,968,170 shall constitute the Special Revenue Funds appropriation for the fiscal year beginning July 1, 2012.

SECTION 4: The amount of \$3,792,062 shall constitute the Debt Service Funds appropriation for the fiscal year beginning July 1, 2012.

SECTION 5: The amount of \$15,166,120 shall constitute the Capital Improvement Funds appropriation for the fiscal year beginning July 1, 2012.

SECTION 6: The amount of \$337,331,259 shall constitute the Enterprise Funds appropriation for the fiscal year beginning July 1, 2012.

SECTION 7: The amount of \$83,328,291 shall constitute the Internal Service Funds appropriation for the fiscal year beginning July 1, 2012.

SECTION 8. The operating revenue budgeted for transfer from GWP-Electric to the General Fund (Reserve) pursuant to Article XI, Section 22 is the same or less than transferred in the 2011-12 fiscal year.

SECTION 9: The number of authorized classified salaried positions is 1,756.

SECTION 10: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

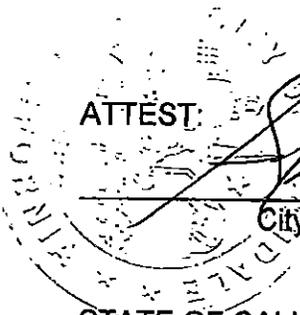
SECTION 11: The Director of Finance is authorized to make such revisions, as permitted by the Charter, necessary in order to implement changes in expenditures due to final negotiations of City of Glendale employee associations Memorandums of Understanding.

SECTION 12: The City Clerk shall certify to the adoption of this Resolution.

8 F 1

Adopted this 26th day of June, 2012.

Frank Quintero
Mayor



ATTEST:

Ardashes Kassakhian
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 12-85 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 26th day of June, 2012, and that the same was adopted by the following vote:

Ayes: Friedman, Manoukian, Najarian, Weaver, Quintero
Noes: None
Absent: None

Ardashes Kassakhian
City Clerk



CITY OF GLENDALE
DATE 8/21/12
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 700,934,785

Robert Elliot
Director of Finance

APPROVED AS TO FORM:
Michael J. Sobin
City Attorney
DATE 8/21/12

Adopted
6/26/12
Weaver/Najarian
All Ayes

RESOLUTION NO. 12-88

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
REDUCING THE PERCENTAGE OF THE OPERATING REVENUE OF THE GLENDALE
WATER AND POWER DEPARTMENT TO BE TRANSFERRED FROM THE GLENDALE
WATER AND POWER SURPLUS FUND (ELECTRIC) TO THE GENERAL FUND
FOR FISCAL YEAR 2011-12**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

WHEREAS, Section 22, Article XI of the City Charter provides that at the end of each fiscal year an amount equal to twenty-five percent (25%) of the operating revenue of the Glendale Water and Power Department for each year, hereinafter referred to as "revenue", excluding receipts from water or power supplied to other cities or utilities at the wholesale rates, shall be transferred from the Glendale Water and Power Surplus Fund to the General Fund; provided that the Council may annually, at or before the time for adopting the General Budget for the ensuing fiscal year, reduce said amount or wholly waive such transfer, if, in its opinion, such reduction or waiver is necessary to insure the sound financial position of said Glendale Water and Power Department, and it shall so declare by resolution; and

WHEREAS, prior to the time for adopting the General Budget for the fiscal year 2011-12, the Council considered the matter of suspending the amount and decided it should be suspended for the Water Works Enterprise and decided that it should be reduced to \$21,107,000 of said revenue for the Electric Works Enterprise and that such reduction was necessary to insure the sound financial position of the Glendale Water and Power Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE that the amount to be transferred from Glendale Water and Power Surplus Fund for the fiscal year 2011-12 shall be continued to be suspended of said Water Works and the absolute sum of \$21,107,000, or 10.4% of said Electric Works, and that such reduction is necessary to ensure the sound financial position of the Glendale Water and Power Department.

Adopted this 26th day of June, 2012.



Mayor

ATTEST



City Clerk

8 G 1

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. 12-88 was adopted by the Council of the City of Glendale, California, at a regular meeting held on the 26th day of June, 2012, and that the same was adopted by the following vote:

Ayes: Friedman, Manoukian, Najarian, Weaver, Quintero

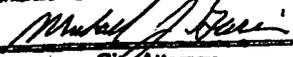
Noes: None

Absent: None



City Clerk

APPROVED AS TO FORM



City Attorney
DATE 6/21/12

ADOPTED BUDGET

2012-2013

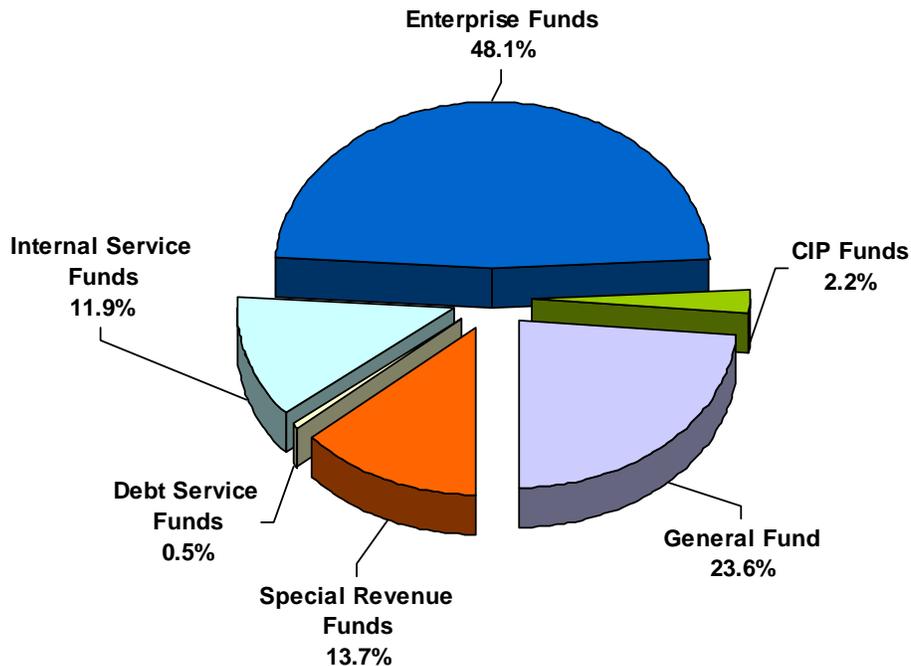
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF RESOURCES

The City Resources forecasted for FY 2012-13 reflect a somewhat conservative yet consistent approach with established budget practices and financial principles. We used various forecasting techniques such as trend analysis, economic indicators, and professional judgment to arrive at the forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process and a variety of factors come into play when deciding on revenue projections. Estimates of population growth, local and regional economic growth, inflation, historical revenue patterns, and factors specific to individual revenue sources are considered.

Total FY 2012-13 City Resources (including Transfers from Other Funds and Use of Fund Balance) are \$700.9 million. The following chart illustrates the total budgeted resources for all City Funds for FY 2012-13:

FY 2012-13 Total City Resources
\$700.9 Million



Total City Resources
(In Millions)

General Fund	\$ 165.3
Special Revenue Funds	96.0
Debt Service Funds	3.8
Capital Improvement (CIP) Funds	15.2
Enterprise Funds	337.3
Internal Service Funds	83.3
Total Resources:	\$ 700.9

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

General Fund

The General Fund Resource budget for FY 2012-13 is projected to be \$165.3 million. The General Fund provides the majority of ongoing governmental services that are not funded through restricted special revenue funds. These services include Fire, Police, Library, Arts & Culture, Community Services and Parks, Community Development, Public Works and general staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Administrative Services - Finance, and Human Resources. This fund is supported by general taxes including property tax, sales tax, utility users' tax and other taxes in addition to various fees and transfers from other funds.

At the onset of the FY 2012-13 budget preparations, a shortfall of approximately \$15.4 million was anticipated in the City's General Fund. This gap was attributable to a variety of factors including:

- Slow economic recovery and a high unemployment rate in Los Angeles County that continues to outpace the national average.
- Minimal growth in key General Fund revenue sources such as utility users' tax, licenses and permits, interest, and various charges for City services.
- Cost increases to retirement, workers compensation, and other employee benefits.
- Dissolution of the Glendale Redevelopment Agency (GRA) effective February 1, 2012.

A variety of strategies were deployed in an effort to develop a balanced General Fund budget. Due to the significance of the budget shortfall, the goal was to implement on-going, systemic changes rather than one-time fixes for both resources and appropriations. Strategies implemented in regards to appropriations will be discussed later in this section. The table below shows the estimates of the major revenue sources for the General Fund by category of revenue for FY 2011-12 and FY 2012-13.

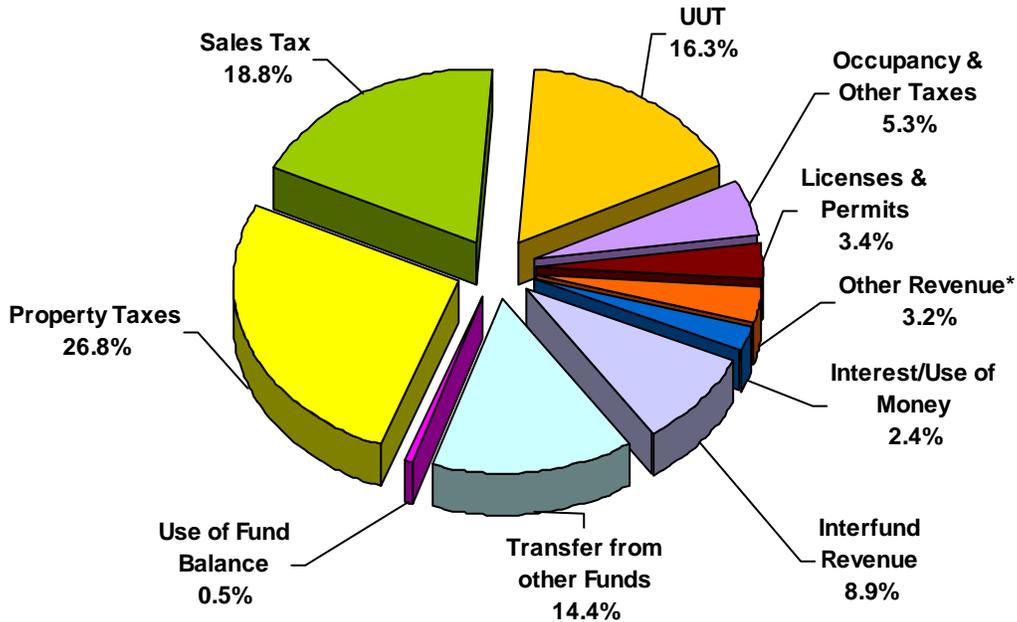
General Fund Resources

Category	Adopted 2011-12	Adopted 2012-13	Dollar Change	Percentage Change
Property Taxes	\$ 42,311,000	\$ 44,231,900	\$ 1,920,900	4.5%
Sales Tax	28,575,000	31,027,500	2,452,500	8.6%
UUT	28,515,000	27,000,000	(1,515,000)	-5.3%
Occupancy & Other Taxes	8,707,000	8,830,000	123,000	1.4%
Licenses & Permits	6,225,774	5,585,000	(640,774)	-10.3%
Fines & Forfeitures	1,455,000	1,200,000	(255,000)	-17.5%
Intergovernmental	6,000,000	-	(6,000,000)	-100.0%
Interest/Use of Money	3,772,000	3,933,000	161,000	4.3%
Revenue from Other Agencies	889,400	510,000	(379,400)	-42.7%
Charges for Services	2,941,776	2,503,150	(438,626)	-14.9%
Misc & Non-Operating	960,000	1,095,000	135,000	14.1%
Interfund Revenue	14,621,180	14,676,333	55,153	0.4%
Transfer from Other Funds	24,303,188	23,757,000	(546,188)	-2.2%
Total Revenues	\$ 169,276,318	\$ 164,348,883	\$ (4,927,435)	-2.9%
Use of Fund Balance	1,000,000	1,000,000	-	N/A
Total Resources	\$ 170,276,318	\$ 165,348,883	\$ (4,927,435)	-2.9%

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Approximately 61.9% of the City's General Fund resources consist of three revenue sources: Property Tax, Sales Tax and Utility Users Tax. Other General Fund revenues include Franchise Fees, Transient Occupancy Tax, Building and Planning Permits, Fines & Forfeitures, Use of Money & Property and Other Revenues. Below is a graph of the various General Fund Resources by category which will be followed by a more in-depth discussion on all of the major General Fund revenue categories.

FY 2012-13 General Fund Resources \$165.3 Million



*Other Revenue: Fines & Forfeitures, Revenues from Other Agencies, Intergovernmental Revenue, Charges for Services and Miscellaneous Revenues.

Property Tax is the largest revenue source in the General Fund. It represents 26.8% of the total General Fund revenue for FY 2012-13 budget. For FY 2012-13 the property tax is forecasted to increase by \$1.9 million, or 4.5%. This \$1.9 million increase is mainly due to the \$1.4 million that the General Fund will receive due to the elimination of Glendale Redevelopment Agency (GRA) as explained below.

Property tax is an ad valorem tax (based on value) imposed on real property (land and permanently attached improvements such as buildings) and personal (movable) property. Proposition 13 adopted by the California voters on June 6, 1978, created a comprehensive system for the assessment and limitation of real property taxes. Property tax is based on the real property's adjusted assessed full value. Proposition 13 set the FY 1975-76 assessed values as the base year from which future annual inflationary assessed value increases are calculated (not to exceed 2% for any given year). The County Assessor also re-appraises each real property parcel when there are purchases, construction, or other statutory defined "changes in ownership". Proposition 13 limits the property tax rate to 1% of the property's full value plus overriding rates to pay specifically approved voter indebtedness. The City of Glendale receives 13.5% of the 1% levy on assessed value.

It should be noted that starting in FY 2004-05, the City received additional property tax to compensate for the elimination of the Vehicle License Fee (VLF) and change in allocation formulas in the VLF adjustment

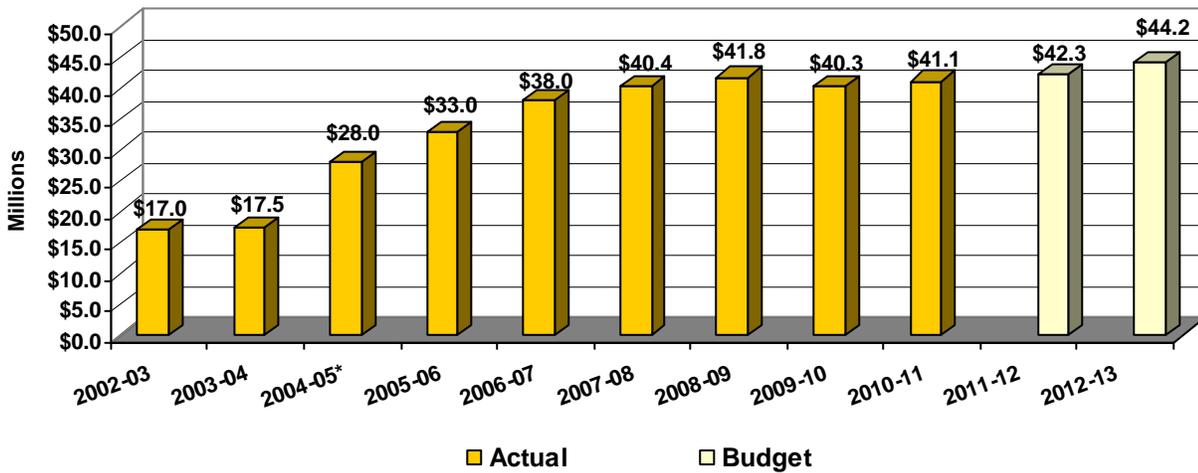
CITY OF GLENDALE RESOURCES & APPROPRIATIONS

amounts. This accounts for the large increase in Property Tax revenue from FY 2003-04 to FY 2004-05. In subsequent years, this property tax grew in proportion to the growth in assessed valuation in our jurisdiction.

As mentioned above, the GRA was dissolved on February 1, 2012 due to AB 1x 26. As a result, the City expects to receive additional property taxes, which was formerly tax increment revenue allocated to the GRA. The tax increment represents property taxes that were generated from the increase to the base (at project inception) assessed property valuation of each project area. Amounts under the base are remitted to the City as general property tax; amounts over the base used to be remitted to the GRA as tax increments. Due to AB 1x 26, the General Fund will receive an additional \$1.4 million in property taxes, which was formerly tax increment revenue.

The graph below shows the historical and forecasted Property Tax revenue followed by a listing of the top 10 property taxpayers for the City's General Fund.

Property Taxes – General Fund



*Starting FY 2004-05, the Property Tax category includes the VLF backfill

Top 10 Property Taxpayers (In Alphabetical Order)

Glendale Adventist Medical Center	PR Glendale Plaza Office California LLC
Glendale Fashion Associates LLC	Property Reserve Inc.
Glendale Memorial Hospital & Health Center	Essex 416 on Broadway LP
Grand Villa Glendale LLC	Tishman Speyer Archstone-Smith
Joseph A. Perry	Verdugo Mob LP

Source: HdL Coren & Cone 2011-12 property data

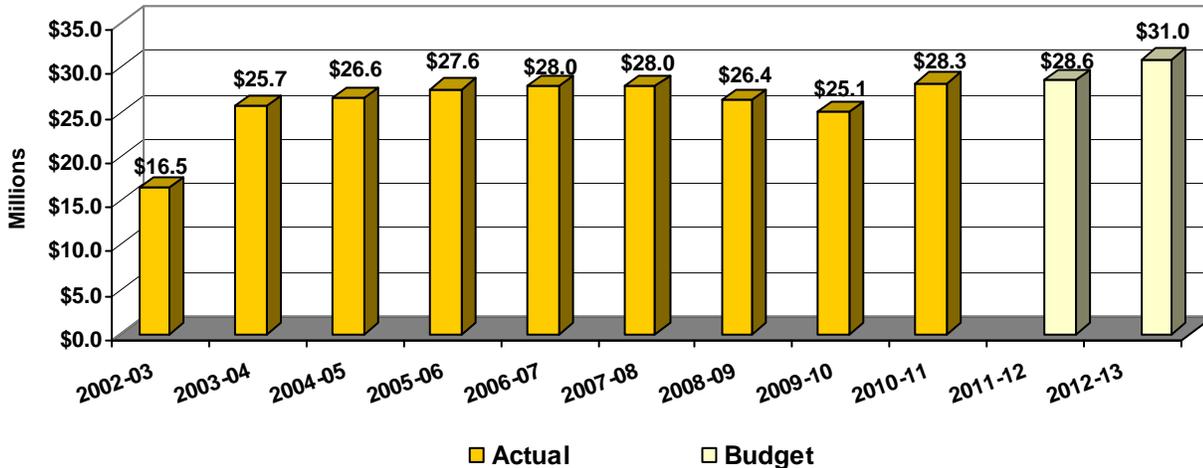
CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Sales Tax is the second largest revenue source in the General Fund, representing 18.8% of the total General Fund revenue estimated for the FY 2012-13 budget. For FY 2012-13, Sales Tax is forecasted to increase by \$2.5 million, or 8.6%, to a total of \$31 million. Glendale’s retail sales have risen on strong demand for new autos and increased consumer spending. Also on a positive note, Los Angeles County’s unemployment rate is expected to continue its gradual decline from 11.5% in FY 2011-12 to 10.9% in FY 2012-13*.

It should be noted that through FY 2002-03, half of the Sales Tax Revenue was deposited into the General Fund with the other half going to the Capital Improvement Fund (401). Starting from FY 2003-04 through FY 2008-09, 86% of the Sales Tax revenue was deposited into the General Fund. This accounts for the significant increase in Sales Tax from FY 2003-04 to FY 2004-05 as shown in the graph below. Starting in FY 2009-10, 96% of the Sales Tax went to the General Fund, and this was increased to 100% for FY 2010-11 and FY 2011-12. Starting in FY 2012-13, we have restored sales tax funding to the Capital Improvement Fund, albeit only 1% the estimate (~\$310 thousand). This is part of our strategy in becoming structurally balanced and we will look to increase the sales tax contribution to the Capital Improvement Fund over the next several years as resources permit. The graph below illustrates historical and forecasted sales tax revenue for the past 10 fiscal years followed by a listing of the top 20 Sales Tax producers for the City.

Sales Tax – General Fund



Top 20 Sales Tax Producers (In Alphabetical Order)

- | | |
|------------------------------|------------------------|
| Allen Gwynn Chevrolet | Macy’s |
| Apple Computer | Nordstrom |
| Bob Smith Toyota | Pacific BMW |
| Diamond Honda of Glendale | Ralphs |
| Glendale Dodge Chrysler Jeep | Sears |
| Glendale Mitsubishi | Star Ford Lincoln |
| Glendale Nissan Infiniti | Target |
| Home Depot | Toyota of Glendale |
| JC Penney | Video Equipment Rental |
| Lexus of Glendale | Vons |

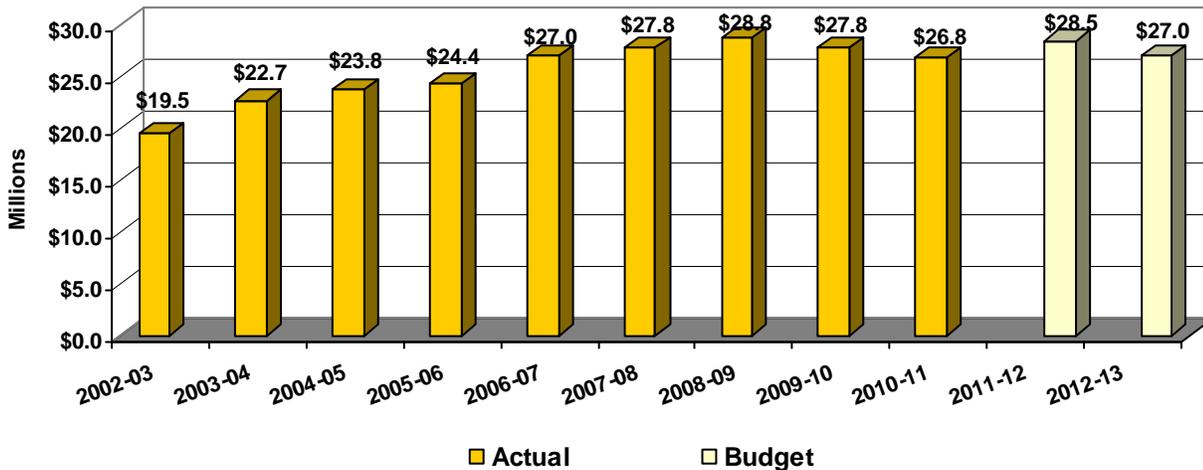
Source: HdL Coren & Cone

*Source: LACEDC 2012-13 Economic Forecast & Industry Outlook

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

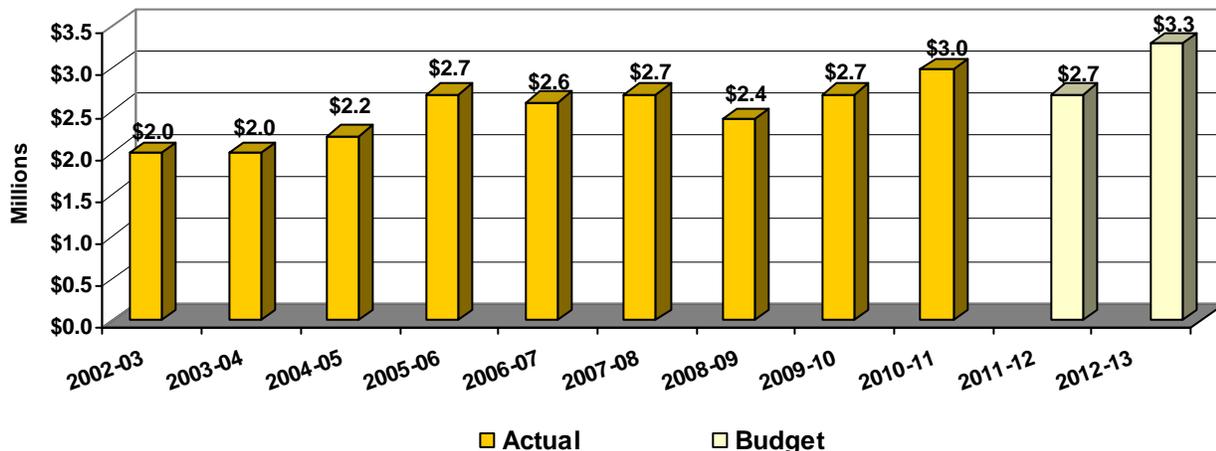
Utility Users Tax (UUT) is the third largest revenue source for the General Fund, representing 16.3% of the total General Fund revenue estimated for FY 2012-13 budget. This tax is levied on the following utility services: telecommunications (6.5%), video (6.5%), electricity (7%), gas (7%), and water (7%). The telecommunications category now includes wired and wireless telecommunications, intrastate, interstate, and international services; ancillary services; voice-over internet protocol; paging; and private communication services. Last year UUT revenues were impacted by the economic downturn and the cooler than expected summer resulted in lower electric usage among residents. This trend is expected to continue for FY 2012-13 and thus, the revenue estimated has been adjusted downward by \$1.5 million, or 5.3%, for total revenue of \$27 million. The graph below illustrates historical and forecasted revenue for UUT.

Utility Users Tax – General Fund



Transient Occupancy Tax (TOT) represents about 2% of the total General Fund revenue in the FY 2012-13 Adopted Budget. This tax is levied at 10% for occupying a room(s) or other living space in a hotel, inn, tourist home/house, motel or other lodging for a period of 30 days or less. The TOT is authorized under Section 4.32 of the Glendale Municipal Code and the revenue is deposited into the General Fund. As shown on graph below, TOT revenue decreased by 12.8% in FY 2008-09 due to the economic recession. However, this sector started recovering in FY 2009-10 and this trend is expected to continue. For FY 2012-13, TOT revenue is anticipated to increase by \$580,000, or 21.3%.

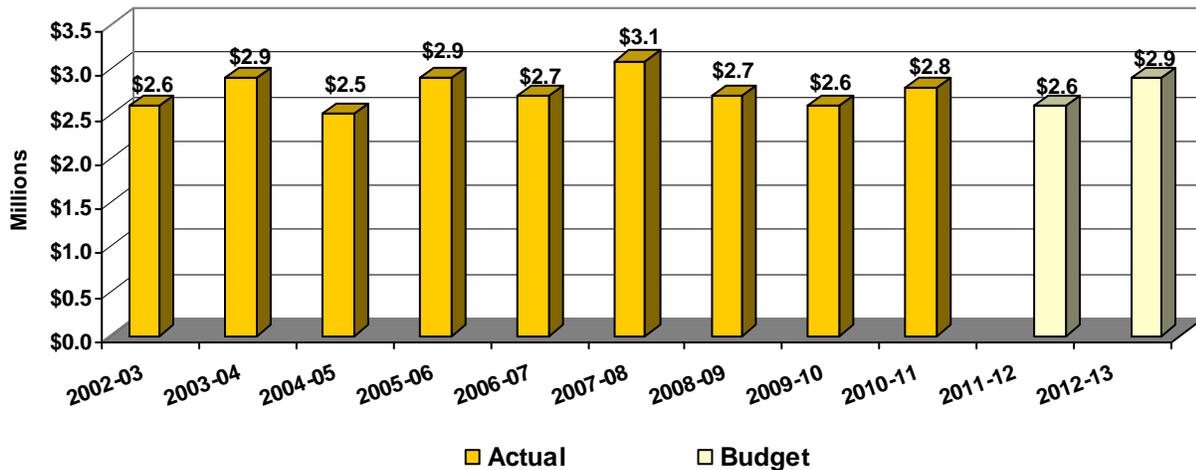
Transient Occupancy Tax – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

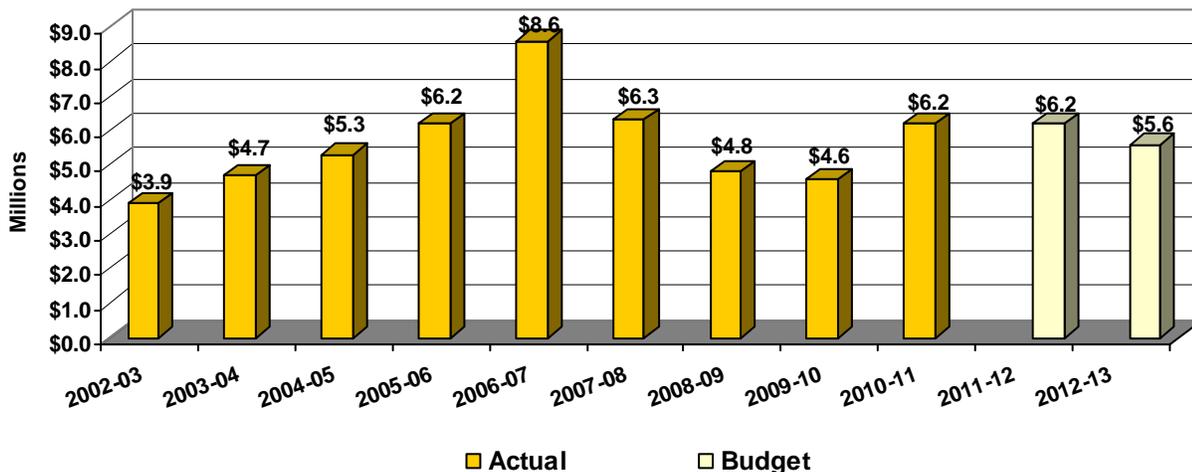
Franchise Taxes are fees charged for the right or license granted to an individual or a group to market a company's goods or services in a particular territory. The majority of our franchise revenue is received from Charter Communications, Pacific Bell and the Gas Company. The Franchise Taxes represent about 1.8% of the total General Fund revenue in the FY 2012-13 Adopted Budget. This includes an 11.8% drop in FY 2008-09 and a 4.5% drop in FY 2009-10 due to the economic recession. There was also a 6.6% drop in FY 2011-12 as a result of a still weak economy. However, as the economy improves, for FY 2012-13 we are estimating for franchise tax to increase by \$317,000, or 12.0% for a total of \$2.9 million, this is primarily due to an increase in commercial and residential units in the City during the last two years.

Franchise Tax – General Fund



Licenses & Permits include Building Permits, Business License Permits, Variance Permits, Plan Check Fees, Street Permits and Dog License Fees. Licenses and Permits represent 3.4% of the total General Fund revenue for FY 2012-13 Adopted Budget. The License & Permits category decreased significantly for FY 2007-08 and FY 2008-09 due to the economic recession in which the construction industry was severely impacted. In FY 2010-11, there was an increase in construction activity primarily due to Disney and few new apartment complex constructions in the City. Thus, the revenue remained flat for FY 2011-12. However, for FY 2012-13, License & Permits category is expected to drop by \$641,000 or 10.3% due to reduced construction activities compared to FY 2011-12.

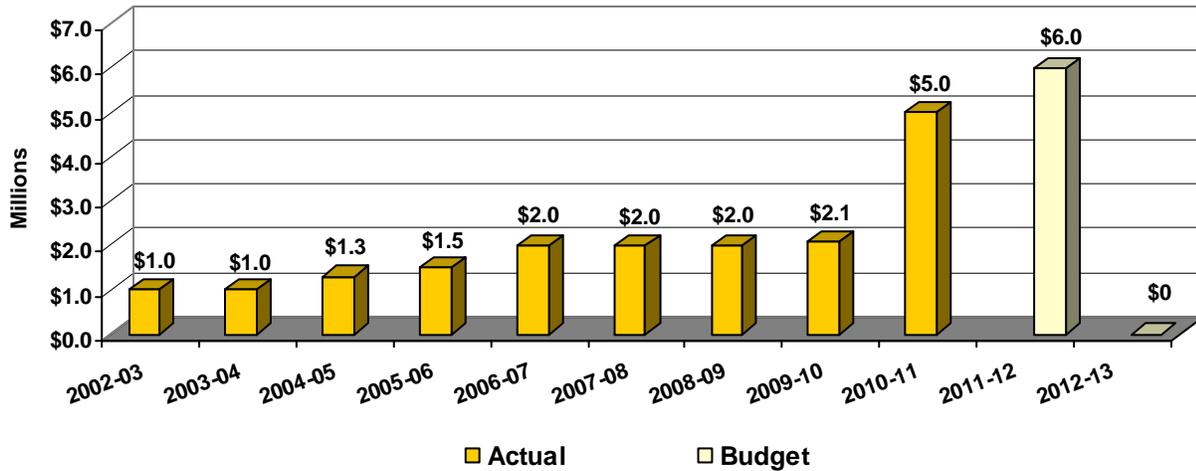
Licenses & Permits – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

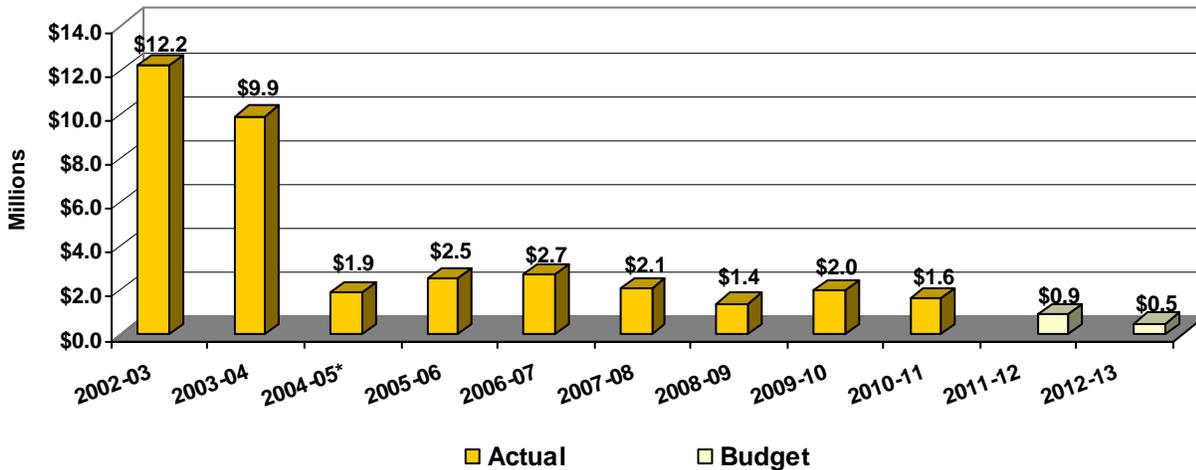
Intergovernmental Revenue – Intergovernmental Revenue is the loan repayment from the GRA to the General Fund. When the GRA was formed, the General Fund loaned a significant amount of money to the Agency which was slowly being repaid using tax increment generated from new projects in the Redevelopment project areas. This was a common practice among cities throughout the state as a way to provide enough working capital to commence projects and start generating tax increment revenue. The agencies would then use proceeds from the property tax increment generated to repay the loans and associated interest. Due to AB 1x 26, the loan from the General Fund to the GRA was invalidated which created an immediate (and on-going) shortfall of \$6 million in the General Fund for FY 2012-13.

Intergovernmental Revenue – General Fund



Revenue from Other Agencies mainly consists of Federal, State and Local grants, which includes State SB 90, Mutual Aid Reimbursements and Motor Vehicle In Lieu Fees. For FY 2011-12 the State suspended the motor vehicle in lieu fee and this suspension will continue for FY 2012-13. It is generally more difficult to estimate grant revenues since most grant awards are made throughout the fiscal year in the form of an award letter or funding agreement. As grants are awarded during the year, departments go to City Council for an authorization in accordance with Article XI, Section 8 of the City Charter.

Revenues from Other Agencies – General Fund

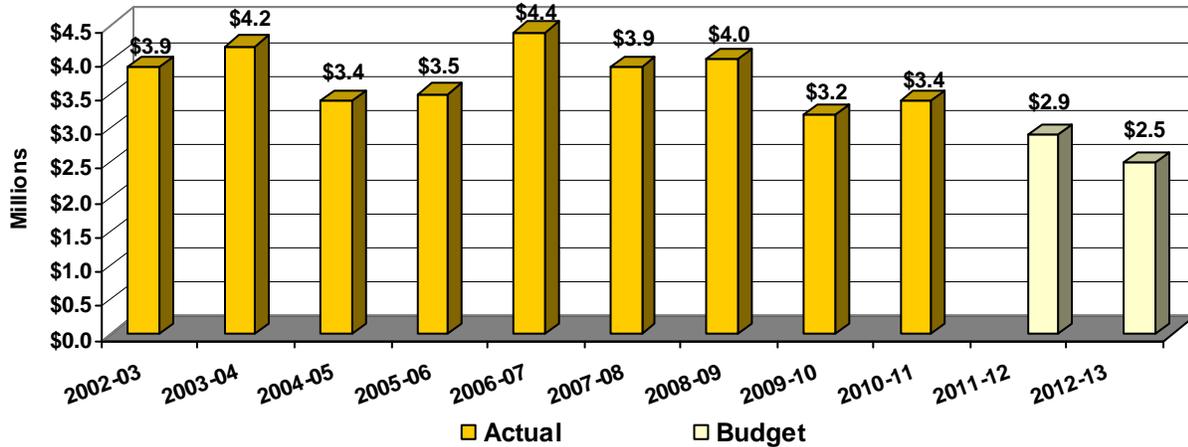


*In 2004 the California Legislature approved a VLF for property tax swap as part of a state-local budget agreement. This accounts for the significant drop in the revenue category for FY 2004-05 and a corresponding increase in the Property Tax category.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

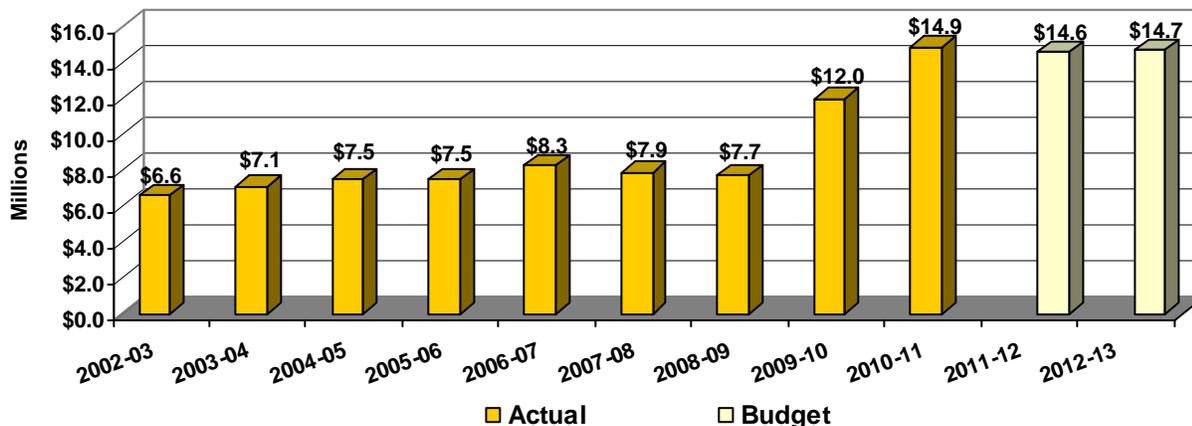
Charges for Services are assessed for a variety of services provided to the general public. Fees included in this category include library fees, special police fees, map and publication fees and code enforcement fees. For FY 2011-12, the Glendale Youth Alliance (GYA) was shifted from the General Fund to a Special Revenue Fund (211), which lowered this revenue category by approximately \$1.8 million. However, due to City’s first Comprehensive Citywide User Fee study the revenues increased by \$1.3 million, therefore offsetting the GYA shift. For FY 2012-13 this category is estimated to decrease by \$439,000, or 14.9%, primarily due to a decrease in library fee, code enforcement fee and excavation fee volumes.

Charges for Services – General Fund



Interfund Revenue – Starting in FY 2009-10, the City implemented the first formal Cost Allocation Plan for the General Fund. This plan formally allocates certain General Fund costs from “central service” departments to a variety of “receiving” departments that are funded outside of the General Fund. The central service departments in the General Fund include the City Attorney, City Clerk, City Treasurer, Administrative Services-Finance, Management Services, Human Resources, Fire Administration, and Public Works Administration. Receiving departments include Community Development, Community Services & Parks, Fire, Glendale Water & Power, Information Services, Library, Arts & Culture, Public Works, and Police. The premise behind the formal cost allocation plan is to identify those costs associated with services provided by the central service departments to the receiving departments and recover said costs. For FY 2012-13, the General Fund can no longer cost allocate to GRA as it ceases to exist. This decreased cost allocation revenue by approximately \$1 million. However, this cost decrease was offset by moving the utility support function from GWP to the General Fund and cost allocating it back to GWP. Also, there was an increase for General Attorney and Litigation services. Overall, the Interfund Revenue represents 8.9% of the total General Fund resources in the FY 2012-13 Adopted Budget.

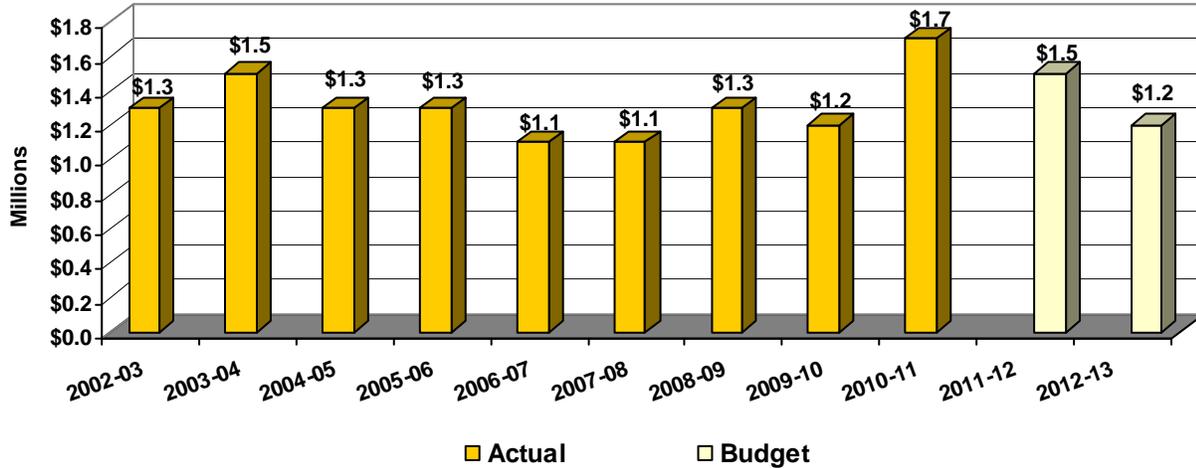
Interfund Revenue – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

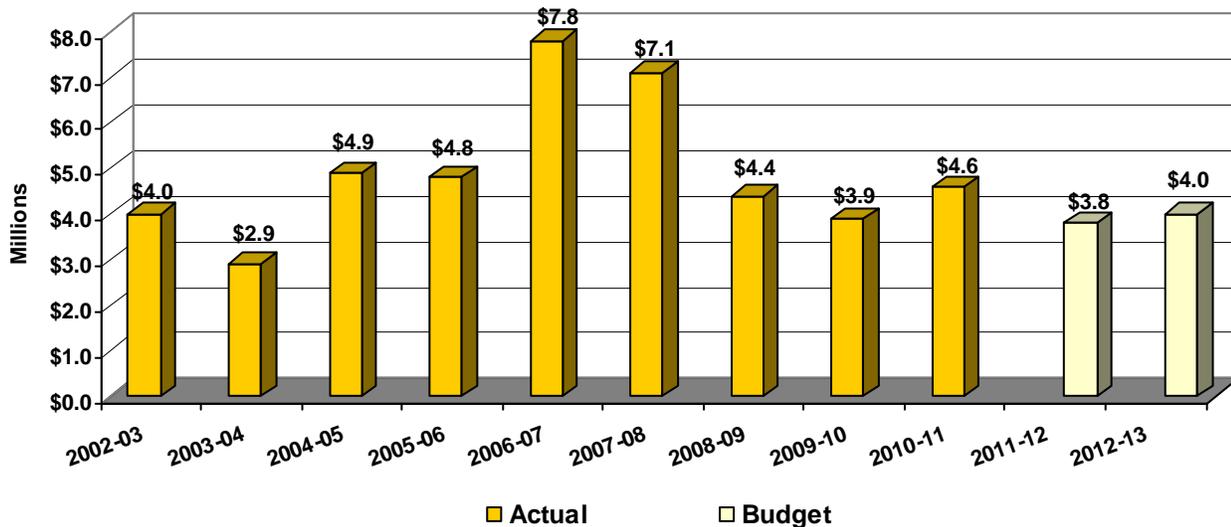
Fines & Forfeitures are derived from the collection of penalties for violations of statutory offenses, administrative rules and neglect of lawful duties, confiscated property, and court fees. Fines & Forfeitures revenue represents 0.7% of the total General Fund resources in the FY 2012-13 Adopted Budget. FY 2010-11 experienced a large increase due to the shifting of the “Red Light Traffic” revenue from the Police Staff Augmentation Fund (263) to the General Fund. However, due to a series of court cases at the State level over the legality of red light camera enforcement, the City has voluntarily decided to terminate the program as of February 24, 2012.

Fines & Forfeitures – General Fund



Use of Money & Property includes Interest & Investment Revenues, Landfill Gas Royalties and Rent and Lease Income. The City Treasurer invests funds that are available but not needed for immediate disbursement. Funds are invested in Local Investments Pools and in a core portfolio of U.S. Government Obligations. Short term interest rates continue to remain at historical lows and therefore FY 2012-13 interest earnings are not expected to reach FY 2006-07 levels. Use of Money & Property revenue represents 2.4% of the total General Fund revenue in the FY 2012-13 Adopted Budget.

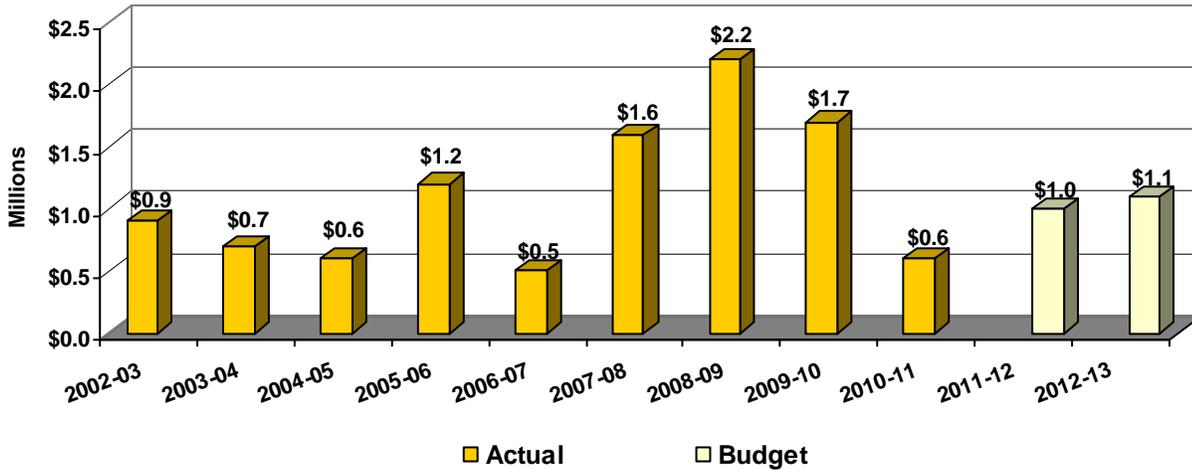
Use of Money & Property – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

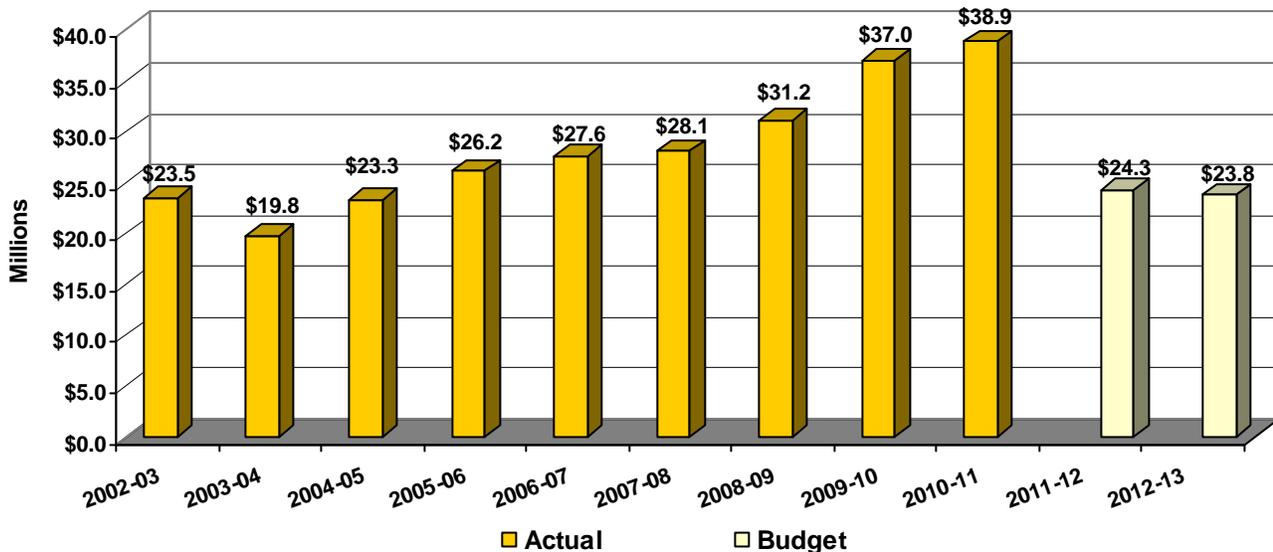
Miscellaneous Revenue – Miscellaneous revenues consist of revenues other than taxes and fees such as sale of items/property not normally held for resale, collections from advertising, unclaimed money and property and other contributions and donations.

Miscellaneous Revenue – General Fund



Transfers from Other Funds are made to the General Fund for a variety of purposes. The Transfers from other Funds represent 14.4% of the total General Fund resources in the FY 2012-13 Adopted Budget and includes transfers from Electric Utility, Parking and Refuse Disposal Funds. The decrease for FY 2011-12 in the Transfer from Other Funds was attributable to the loss of the Water Utility transfer of \$4.2 million, loss of the one-time transfer from the close out of the Police Staff Augmentation Fund and the loss of two transfers from the Internal Service Funds. For FY 2012-13, the decrease in the Transfer from Other Funds was attributable to the elimination of the \$296,000 transfer from the CIP (fund 401) to the General Fund for the operation of the Pacific Pool and the reduction of the Electric Utility transfer by \$250,000.

Transfers from Other Funds – General Fund



CITY OF GLENDALE RESOURCES & APPROPRIATIONS

OVERVIEW OF APPROPRIATIONS

The chart below depicts the total City appropriations by fund type as adopted for FY 2011-12 and FY 2012-13.

Total City Budgeted Appropriations

Fund Type	Adopted 2011-12	Adopted 2012-13	Increase / (Decrease)	% Change
General Fund	\$ 170,276,318	\$ 165,348,883	\$ (4,927,435)	-2.9%
Special Revenue	135,403,886	95,968,170	(39,435,716)	-29.1%
Debt Service	21,077,758	3,792,062	(17,285,696)	-82.0%
Capital Improvement	15,844,504	15,166,120	(678,384)	-4.3%
Enterprise	420,864,585	337,331,259	(83,533,326)	-19.8%
Internal Service	85,783,104	83,328,291	(2,454,813)	-2.9%
Totals	\$ 849,250,155	\$ 700,934,785	\$ (148,315,370)	-17.5%

The following sections discuss some of the major changes in appropriations depicted in the chart above for each fund type.

General Fund

The total FY 2012-13 Adopted Budget for the General Fund is \$165.3 million. As mentioned in the Resources section, the City faced a budget shortfall of approximately \$15.4 million in the General Fund. A variety of strategies were deployed in an effort to maintain a balanced General Fund budget. Due to the significance of the budget shortfall, the goal was to implement on-going, systematic changes rather than one-time fixes. Balancing strategies employed for the FY 2012-13 General Fund budget include retirement incentives, reduction of charges to the Liability Fund and Workers' Compensation Fund and additional reductions resulting in additional layoffs. A summary of our balancing strategies is presented in the table below.

General Fund FY 2012-13 Balancing Strategies

Strategy	Resource Estimate	Appropriation Estimate
Initial FY 2012-13 Budget Estimate	\$ 164,348,883	\$ 180,738,253
Retirement Incentives:		
Yes	-	(5,701,445)
Additional Anticipated Retirements	-	(3,304,149)
Reduce Internal Service Fund (ISF) Charges:		
Workers Compensation	-	(1,569,695)
Liability Rate	-	(507,825)
Program Reductions		(4,306,256)
Sub Total	\$ 164,348,883	\$ 165,348,883
Use of Fund Balance (Police Augmentation Fund)	1,000,000	-
Adopted General Fund Budget FY 2012-13:	\$ 165,348,883	\$ 165,348,883

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

Suffice to say, our preference is to achieve as much cost savings as possible through retirement incentives before having to resort to large scale layoffs. In anticipation of having some level of program reductions, and similar to last year's budget process, General Fund Departments prioritized their programs and functions. Departments identified \$4.3 million in additional program reductions beyond what will be impacted by retirements. This represents a reduction of 40 salaried FTE's and 6.32 hourly FTE's for a total reduction of 46.32 FTE's.

At the same time, departments are focusing on restructuring and streamlining operations and management, which will likely result in a limited number of additional layoffs and position reclassifications. It should be noted that the level of program reductions is subject to change and likely will change post-budget adoption as the retirement incentives take shape in the early part of July. The more retirements we realize and the more streamlined our departments become, the fewer program reductions we will have to execute. Conversely, fewer retirements will result in additional program reductions to those already presented. A summary of the proposed reductions is presented in the table below.

General Fund Program Reductions Adopted FY 2012-13

Department	FTE's	Amount
Administrative Services-Finance	2.90	\$ 211,172
City Attorney	1.00	85,481
City Clerk	-	-
City Treasurer	1.00	57,102
Community Development	2.00	160,000
Community Services & Parks	12.40	736,162
Fire	8.43	703,693
Human Resources	0.09	84,000
Information Services	0.50	152,000
Library, Arts & Culture	2.00	164,940
Management Services	1.00	288,315
Police	4.00	522,898
Public Works	11.00	1,140,493
Total Program Reductions	46.32	\$ 4,306,256

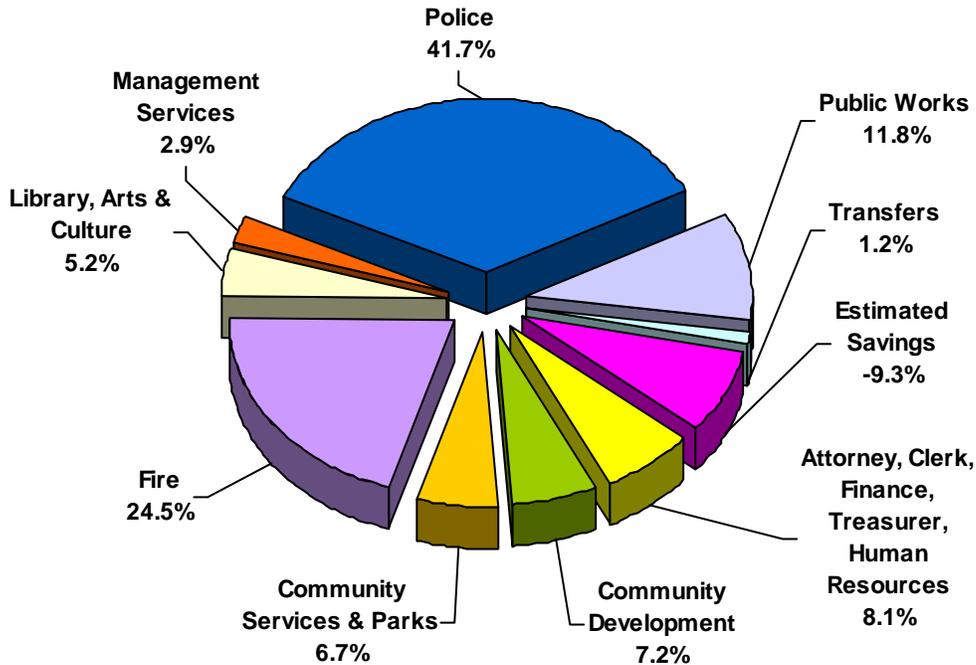
The strategies mentioned above, as well as the program reductions and service level implications, were presented and discussed with City Council throughout 4 separate budget study sessions that started on April 30 and went through June 5. The study sessions gave Council the opportunity to review each department's budget and the opportunity to ask questions and make modifications. Throughout the study sessions, each department presented budget summaries of not only General Fund operations, but all other funds within the City.

At this time, the General Fund budget is balanced with an estimated savings of approximately \$15.4 million. The estimated savings represents the budget deficit that will be reduced through retirements and program reductions/layoffs. As the retirement incentives and program reductions become known post-budget adoption, we will reduce departmental budgets and the estimated savings by the same amount. By fall of 2012, we hope to have a structurally balanced budget with little or no estimated savings remaining.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

The graph below depicts the FY 2012-13 General Fund appropriations by Department.

**FY 2012-13 General Fund Appropriations
\$165.3 Million**



Special Revenue Funds

The \$39.4 million decrease in the *Special Revenue Funds* is primarily due to the following:

- Community Development Block Grant Fund 201 – The decrease in appropriation of approximately \$900 thousand is due to a significant 35% reduction in CDBG funding from HUD.
- HOME Grant Fund 203 – The decrease in appropriation of approximately \$868 thousand is due to a significant 48% reduction in HOME grant funding from HUD.
- GRA Funds 240, 241, 242, 245, 247 & 248 – The significant decrease in appropriation of approximately \$41.9 million is attributable to AB 1x 26. With the dissolution of the Glendale Redevelopment Agency effective February 2012, all GRA Funds were transferred to the Successor Agency and will no longer be included in the City's budget.
- Measure R Local Return Fund 254 – The decrease of approximately \$5.1 million is primarily due to the department's intent to go back to Council on an as needed basis for the use of Measure R Local Return funding.
- Measure R Regional Return Fund 255 – The increase of \$800 thousand in this fund is due to the appropriation of \$400 thousand into the Riverwalk Outfall Bridge Project and \$400 thousand for Preliminary Engineering for the Riverwalk LA Bridge Project.

CITY OF GLENDALE RESOURCES & APPROPRIATIONS

- Transit Funds 250, 256, 257 & 258 – In the previous fiscal years, Fund 250 was used to account for Prop A Local Return; Prop C Local Return; and the Transit Utility. In order to better account for and monitor these activities, they were separated into three separate funds for FY 2012-13. As a result, there is a decrease in appropriation of \$13.7 million in Fund 250 and the appropriation in the new funds (Funds 256, 257, 258) totals \$24.4 million, which is an increase of approximately \$10.7 million from last year. The main reason for the increase is due to the purchase of eight buses.
- Fire Grant Fund 265 – The decrease in appropriation of approximately \$898 thousand is due to a number of Fire grant contracts in progress. Once awarded by the granting agencies, the Fire Department will seek Council approval during the upcoming fiscal year to authorize the acceptance of the grant and add the appropriation.
- Fire Paramedic Fund 511 – The increase in appropriation of approximately \$939 thousand is due to a significant increase in the Fleet / Equipment Rental Charge for ambulances that were not accounted for in previous years. The other change of note was an increase in insurance write downs. These increases were partially offset by a decrease in salaries and benefits as part of the Paramedic reorganization.

Debt Service Funds

The decrease of approximately \$17.3 million in the *Debt Service Funds* is due to the passage of AB 1x 26. With the dissolution of the Glendale Redevelopment Agency effective February 2012, all the GRA Debt Service Funds (Funds 302, 304, 307, 308, 309) became obligations of the Successor Agency and will no longer be included in this section of the City's budget. There are only two remaining Debt Service Funds with an appropriation for FY 2012-13: Police Building Project Fund 303 and the Capital Leases Fund 306.

Capital Improvement Program

Changes in the *Capital Improvement Program* equated to a net decrease of \$678 thousand. Although, the appropriation for projects in the Capital Improvement Fund 401 decreased by \$1 million and the appropriation for projects in the State Gas Tax Fund 402 decreased by \$3.6 million, the appropriation for projects in the Development Impact Fees Fund 405 increased by \$3.9 million. Thus, the net impact to the Capital Improvement Program is a decrease of \$678 thousand. This is the first year that projects are being appropriated in the Development Impact Fees Fund 405. Some of the major appropriations in this fund include \$1.5 million for the Deukmejian Nature Education Center, \$600 thousand for the Citywide Playground Equipment, \$400 thousand for the Sports Complex Batting Cage, and \$350 thousand for the Adult Recreation Center Tennis Court Replacement.

Enterprise Funds

Changes to *Enterprise Funds* equated to a net decrease of \$83.5 million. The decrease is primarily due to a decrease in appropriations for capital projects in the Sewer Fund 525, Electric Depreciation Fund 553, and the Water Depreciation Fund 573. Due to the financial health of the Electric Utility and the Water Utility, minimal capital is budgeted in these funds. In addition, in order to have a balanced budget in the Electric Utility, the budget is balanced with an estimated savings of approximately \$10.8 million. A multi-layered approach may be utilized to address the on-going operational needs and capital requirements of the Electric Utility and the Water Utility, one of which is the potential issuance of bonds.

CITY OF GLENDALE

RESOURCES & APPROPRIATIONS

Internal Service Funds

Changes in the *Internal Service Funds* equated to a net decrease of \$2.5 million primarily due to the following:

- *ISD Infrastructure Fund 603* – The increase in appropriation of approximately \$582 thousand is attributable to an increase in funding for critical infrastructure needs including servers, routers, and PC replacement.
- *ISD Applications Fund 604* – The increase in appropriation of approximately \$1.4 million is attributable to funding for software and annual maintenance related to new applications as well as Smart Grid related expenditures.
- *Unemployment Insurance Fund 610* – The increase in appropriation of approximately \$158 thousand is due to the unemployment rate being charged to the departments increasing from .1% to .2%.
- *Liability Insurance Fund 612* – The increase in appropriation of approximately \$884 thousand is mainly due to a higher claims experience. The rate also increased from 1.75% for the General Fund and 2.65% for the Non-General Fund Funds to 3.45% for all Funds. The rate increase was necessary to continue the amortization of the negative fund balance in this fund.
- *Compensation Insurance Fund 614* – The increase in appropriation of approximately \$584 thousand is mainly due to a higher claims experience. The workers' compensation rates also increased based on our claims experience. The increase was necessary to keep pace with the claims costs and to continue the amortization of the negative fund balance.
- *Employee Benefits Fund 640* – The decrease in appropriation of approximately \$755 thousand is mainly due to the elimination of the vacant frozen positions from the budget. A total of 108 vacant positions and related benefits were eliminated from the budget, which lowered the appropriation needed in this fund.
- *Retiree Health Savings Plan (RHSP) Benefits Fund 641* – Similar to Fund 640, the decrease of approximately \$956 thousand is mainly due to the elimination of the vacant frozen positions from the budget.



ADOPTED
BUDGET
2012-2013

About This Section

The adopted budget for FY 2012-13 continues to fund programs and initiatives that promote the strategic goals adopted by City Council. The City's strategic goals have helped guide the development of the budget and set City and department priorities. This section highlights Glendale's operations, programs, services, accomplishments, future activities, and performance measures relative to the City's ten guiding strategic goals. The strategic goals are listed below along with a brief description of the strategic objective and lead City Departments for each goal (*Note: It should be noted that all City Departments either directly or indirectly support the strategic goals listed below through a combination of programs and services provided to the community and across departments*):

Fiscal Responsibility Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability. Primary departments that support this goal include the City Treasurer, Finance, and Management Services.

Exceptional Customer Service A City that is committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. Each City department is responsible for carrying out this priority under all conceivable conditions and circumstances.

Economic Vibrancy Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses. Primary departments that support this goal include Community Development and Management Services.

Informed & Engaged Community Conduct the business of government in the best interest of the public, with integrity, openness and inclusion through the integration of technology to enhance government service delivery and foster community access to information and government resources. Primary departments for this strategic goal include the City Clerk, Community Development, Management Services, City Attorney, and Information Services.

Safe & Healthy Community A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services. Primary departments for this goal are Fire and Police.

Balanced, Quality Housing Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population. The primary responsible department is Community Development.

Community Services & Facilities Availability of accessible parks, community centers and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities. The lead departments for this strategic goal include Community Services & Parks and Public Works.

Infrastructure & Mobility A city focused on providing a safe, efficient and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies. The primary responsible departments include Glendale Water & Power, Public Works, and Information Services.

Arts & Culture Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values and heritage. The lead departments for this goal include Community Development, Library, Arts & Culture, and Human Resources.

Sustainability Implementation of sustainable City principles to protect the quality of the air, water, land and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts. The primary departments for this goal include Public Works, Community Development, and Glendale Water & Power.

Lastly, departments have prepared Performance Measures which continue to support the City's goals and act as a tool by which to measure the programs and services provided. The Performance Measures are located at the end of this section (after all of the strategic goals).



2011/12 Quick Facts

Invoices processed by the City
————— **102,483**

Journal transactions processed by
the City
————— **487,902**

Number of paychecks issued
————— **52,792**

Average purchase order amount
————— **\$82,677**

General Fund revenue, per capita
FY 2010-11
————— **\$946**

General Fund Property Taxes,
FY 2010-11
————— **\$41.1 million**

General Fund Sales Taxes,
FY 2010-11
————— **\$28.3 million**

General Fund Utility Users' Tax,
FY 2010-11
————— **\$26.8 million**

FISCAL RESPONSIBILITY

As financial stewards of the City of Glendale, all employees throughout the organization are tasked with operating their programs, departments, budgets, etc., in a fiscally responsible manner. We have a fiduciary responsibility to the residents of the community to ensure assets and resources are properly safeguarded and deployed in safe and efficient manner. It is a responsibility that is shared by all employees throughout the organization and we are committed to and held to a high stand of ethical behavior, especially in regards to financial matters.

Over the years, Glendale has been fiscally conservative and this is reflected in our accounting policies and in the city's comprehensive annual financial report. As of June 30, 2011, the City's portfolio was approximately \$477 million. To maintain this portfolio, the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments nor does he make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis. Other examples of conservative financial policies include the following:

- The City maintains a balanced operating budget for all governmental funds with ongoing resources equal to or greater than ongoing expenditures.
- The City has no outstanding general obligation debt and has opted to use a "pay-go" strategy to finance general capital improvement projects to the extent possible.
- The City continues to fund the landfill post closure liability.
- The City continues to fund the annual required contribution for future pension obligations. It should be noted that employees have increased their contribution towards pensions and benefits over the last several years.
- The City continues to comply with all requirements of Generally Accepted Accounting Principles.
- The City maintains adequate cash, not less than the claims payable, in each self-insurance Internal Service Fund.
- The City pursues collection activities that will yield the highest amount of revenue that is due to the City while minimizing the costs incurred to do so.

As a key component to Fiscal Responsibility, the City is transparent in all that we do concerning the City's finances. Each year, the City issues a comprehensive annual financial report (CAFR) that is audited by an independent Certified Public Accounting firm. We also produce an annual budget document that contains detailed information about the City's budget. We provide quarterly updates to City Council to apprise them on the financial performance of the City to date and provide a forecast of future revenues and expenditures. From April to June, we conduct public budget study sessions with the City Council which affords the Council and residents an opportunity to review, study, and ask questions about the budget. A budget hearing is held in June of each year in which the entire budget is presented to the Council and public input is sought. Post budget adoption, any items with a financial impact are brought before council for review, comment, and approval. Lastly, the CAFR, budget documents, study session reports, and council items are posted and available on the City's website.

Paramount to being fiscally responsible, the City has implemented a proper system of internal controls. An internal control is anything established by management (i.e. policy, procedure, computer system, etc.) that ensures resources are being used and deployed in accordance with management's objectives. In regards to resource deployment, we have implemented controls to

ensure resources are being allocated according to their intended use and as authorized by City Council through the annual budget process. Some of the key internal controls implemented include the following:

- Duties are properly segregated throughout the City so that one employee does not control a transaction from beginning to end without proper review and approval.
- The accounting system checks transactions against the Council authorized budget and notifies management of funding shortages.
- Budget-to-actual reports are generated on a monthly basis and are reviewed and distributed to the City Manager, Department Heads, and City Council. Management follows up on any significant variance.
- All requests for payment go through a multi-level review process including the verification of proper signatures before payments are executed.
- We competitively bid for construction contracts and professional services to ensure the City receives the best combination of service and price.
- All items requiring an increase in spending authority (appropriation) are presented to City Council for approval.
- We have established an employee hotline for employees to anonymously report any concerns noted.
- The Audit Committee meets at least on a quarterly basis to review the status of audit reports, the progress of the annual financial audit, and assists in the selection of the external auditor.

In summary, Fiscal Responsibility is something that all employees take seriously and this is evident in all that we do. We strive to maintain the public's confidence and trust that we are properly safeguarding and deploying the City's precious resources in a prudent and fiscally responsible manner.

Fiscal Responsibility **ACCOMPLISHMENTS**

General Fund Prioritization

The City's General Fund budget was once again divided into functions or programs and then prioritized across the entire Fund. Programs were rated as essential, priority, and discretionary. This was the basis by which reductions were proposed for City Council's consideration. The approach helped to protect and maintain the core services during these challenging economic times rather than implementing a uniform reduction across the General Fund.

Excellence in Operating Budget

The annual budget document was once again awarded the Excellence in Operating Budget from the California Society of Municipal Finance Officers (CSMFO). This award recognizes that the City's budget document conforms to a comprehensive set of standards developed by the CSMFO.

Excellence in Popular Annual Financial Report

For the first time in the City's history, Glendale was awarded the Excellence in Popular Annual Financial Report (PAFR) from the Government Finance Officers Association (GFOA). The GFOA established the PAFR Program in 1991 to encourage state and local governments to produce high-quality reports specifically designed to be easily understandable to the general public who have no background in public finance.

Disciplined Investment Approach

Since the financial market downturn of 2008, the City has continued its disciplined approach to its investment program by managing to the marketplace and avoiding unnecessary risk to principal.

Maintained General Fund Reserve

In accordance with Council policy, the City maintains a minimum reserve of 30% of its operating budget, with a target reserve of 35%. Despite the economic downturn which has resulted in General Fund reductions over the last three years, the City has managed to maintain its reserves, leaving a balance of \$56 million or 33% (Note: Before GRA Loan Repayment) for Fiscal Year 2011. This has been achieved through honest and responsible budgeting techniques and continued collaboration within the City organization.

Fiscal Responsibility

Looking Ahead...

The FY 2012-13 Budget was adopted with the goal of becoming “structurally balanced”. Over the last several years, the City has been operationally balanced but not structurally balanced in that our current level of service and output was not sustainable. Over the last several years, our costs have outpaced the growth in revenues. To that end, we adopted the budget with the goal of reducing approximately 125-150 positions by December 2012. We plan to achieve this staff reduction through the use of retirement incentives and further program reductions. This, combined with the elimination of over 100 vacancies during the budget process, will result in a staff reduction of approximately 13%.

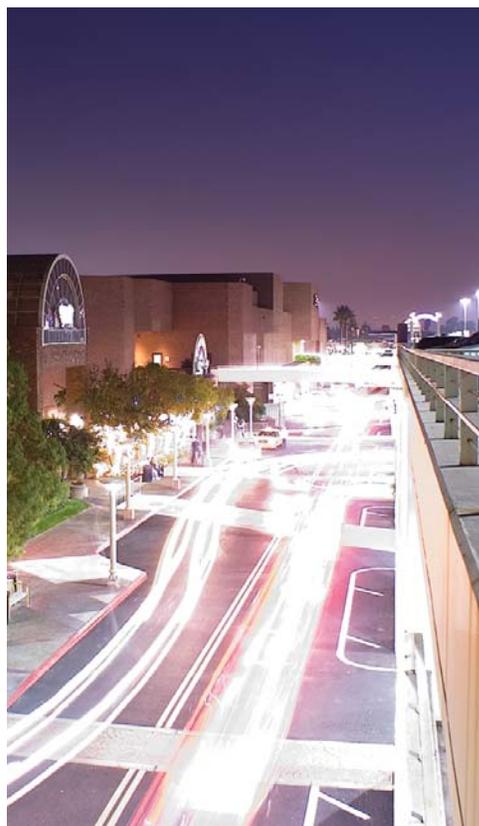
The FY 2012-13 budget also includes our continued effort to improve the deficits in several Internal Service Funds, including the liability, workers’ compensation, and employee benefits funds, within the next five to seven years. Also, we have reduced the transfer from the Electric Fund to the General Fund, and we have begun to restore sales tax funding to the Capital Improvement Fund. All of these strategies are implemented with the goal of becoming structurally balanced.

While key General Fund Revenues, such as Property Tax and Sales Tax, have slowly begun to rebound, these increases have not kept pace with increases in expenditures. This, combined with the loss of revenue in the General Fund due to the elimination of the Glendale Redevelopment Agency, has impacted the City’s funding availability. In order to help offset this impact, the City is actively marketing itself in order to maintain a managed level of development activity, attract new corporate tenants, draw visitors, and entice employees and residents to “stay and play” in Glendale. Examples of strategic initiatives include assisting with the creation of a community benefit district to help downtown stakeholders pool their resources, completing research and development of a program for business attraction, implementation of the Downtown Specific Plan, and adoption of the “Your Life. Animated” marketing campaign.

Additionally, City departments are working together to create revenue generating amenities, such as the batting cage at the Sports Complex. This amenity is not only desirable for the community, but will also add to the marketability of the complex. Another high-profile facility, which is in need of renovation, is the Stengel Field at Verdugo Park. Although not a designated historic structure, this facility harkens back many decades to the early days of baseball in Glendale and has served as the home field for Crescenta Valley High School and Glendale Community College. It has also provided a venue for many fundraising opportunities for local community organizations. Given its potential bleacher capacity, it is an attractive facility for rental opportunities, including minor baseball leagues and competitions. However, without a renovation, future revenue generation is unlikely.

Did you know?

- Since 1995, the City of Glendale has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the GFOA. This award is a prestigious national award that recognizes conformity with the highest standards for preparation of state and local government awards.
- The City has earned the Distinguished Budget Presentation award from the GFOA for its annual budget document since 2010. This is a testament that the annual budget document is of the highest quality and conforms to the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA’s best practices on budgeting.
- Since the City installed an automated check fraud prevention program several years ago, not one City dollar has been lost due to bad check activity.
- On average, the City pays its vendors within 11 working days from the date of invoice.





2011/12 QUICK FACTS

Parks Department customer service inquiries

23,445

Code Enforcement related customer service inquiries

16,849

Total number of phone calls handled by Neighborhood Services staff

25,785

Average wait time for calls answered by Neighborhood Services staff

.07 seconds

Number of public record requests

514+

Total on-line service requests received, analyzed, and distributed to appropriate departments

4,614

Total number of GWP calls received and answered

12,621

Average wait time for calls answered by GWP Customer Service

30 seconds

Total number of calls managed through GWP's Interactive Voice Response System

81,881

Number of customers who made in-person utility payments in the GWP building

77,889

Number of GWP payment extensions granted

Approximately 23,000

EXCEPTIONAL CUSTOMER SERVICE

The City of Glendale is committed to providing our diverse community with quality services. As in any successful organization, Glendale's customer service principles focus around three main elements: speed, quality, and customer satisfaction.

In today's fast paced environment, it is imperative that service oriented organizations strive to ensure that its internal systems are designed and implemented in a manner which delivers flawless and seamless services to every customer under all conceivable conditions and circumstances. At the heart of this strategy is the presence of effective communication and ongoing coordination throughout the organization.

In response, the City has begun developing various tools which improve coordination and follow through in order to ensure the satisfaction of our residents. Whether an inquiry is received in person, over the phone, or through the internet, residents can be assured that their concern is routed through the proper channels for appropriate response.

Since the public's need for assistance doesn't cease when the typical work day ends, the City offers direct telephone access for residents to call 24 hours per day, where a trained representative is capable of addressing their concerns. By dialing (818) 550-4400, callers can report various concerns including, but not limited to, traffic signal malfunctions, code enforcement related matters, fallen tree limbs, potholes, damaged sidewalks, and even animal related concerns.

The City also offers an easily accessible online Service Request Form located on its homepage at www.ci.glendale.ca.us. By simply clicking the "Contact Us" tab, residents can be assured that their concern or comment are individually reviewed and routed to the appropriate city department for action.

For all those times when you're walking down the street and notice a cracked sidewalk, abandoned sofa, or inoperable street light, the City now offers yet another opportunity for the on-the-go resident to communicate quality-of-life related concerns to the City. By downloading the free "MyGlendale" app on your Smart Phone, residents can now simply snap a photo, provide a general description, and submit their concern anytime. Once submitted, a work order is generated and the task is scheduled for repair.

A final example of how the City exhibits its commitment to customer service is through the implementation of development friendly initiatives such as expedited plan check services to help applicants save time and money with guaranteed turnaround times for the approval of construction plans. The City also offers development concierge services for complex projects requiring multiple department reviews and coordination in order to expedite the entitlement process.

But offering services alone is not enough. In order to effectively execute these systems, the City remains committed to consciously and consistently providing considerate and personal attention to those we serve. As such, it is the City's mission to respond to public inquiries in an expeditious, knowledgeable, professional, and responsible manner.

Exceptional Customer Service ACCOMPLISHMENTS



Customer Satisfaction Survey

Over the preceding fiscal year, the Verdugo Jobs Center implemented a customer satisfaction survey where customers were encouraged to rate their experiences on eight different dimensions including: Courtesy, Helpfulness, Knowledge, Staff Availability, Hours of Operation, Information, Job Search Tools, and Overall Experience. At the end of each month, the response cards were collected, reviewed, and tabulated to determine an overall customer satisfaction rating. For any service that received a “dissatisfied” rating, the customer was contacted in order to better determine the areas in need of improvement. To date, the Verdugo Jobs Center has received an overall customer satisfaction rating of 88%.

City Offers Concierge Service

When deciding whether to start a new business, three critical elements to consider include determining startup costs, length of time to secure the necessary entitlements, and regulatory requirements. The City of Glendale acknowledges the value of new investments within its boundaries and has established a Development Concierge Service program to complement its business friendly initiatives. Applicants who take advantage of this program submit a “pre-application” and meet with all applicable City departments in a single session to explain their intent to determine what will be required of them. Departments utilize the applicant’s proposal to identify the associated costs, length of time to secure entitlements, and establish the necessary requirements for the business to operate in the City. Through this business friendly initiative, we continue striving to provide the level of customer service expected of a premier city like Glendale.

Database Centralization

In an effort to provide a seamless customer service experience to our residents and businesses alike, the City has developed a Customer Service Request (CSR) system which centralizes all complaints and service requests that are either submitted through the City’s 24-hour hotline, by contacting the Neighborhood Services section, by utilizing the “contact us” tab on City’s homepage, or by completing an online customer service request form. Through this effort, each of the 6,140 requests that were submitted during the previous fiscal year were centrally received, evaluated, and routed to the appropriate City Department for appropriate action. This has resulted in easier public access and faster response times in addressing resident needs.

Exceptional Customer Service

Looking Ahead...

Despite unprecedented budgetary reductions, including a significant reduction in the total number of City staff, Glendale continues to readjust itself to operate in a leaner, more nimble environment, while striving to provide uninterrupted service to its residents.

Despite these challenges, Glendale continues to recognize the value of relationships which are built upon trust, communication, and interaction. In the coming year, the Police Department will continue to refine its "Area Command" service delivery model. By assigning officers in a geographically focused manner, residents and businesses alike will have the opportunity to develop long term relationships with safety officers, thereby improving communication and assisting with local crime-fighting efforts.

Another strategy which the City will actively pursue over the upcoming year is the implementation of a robust performance management initiative. Through the development and tracking of citywide key performance indicators, city officials and the public will have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. Statistics tell stories and by regularly "inspecting what we expect," this community will be better able to identify successes, failures, and areas in need of improvement.

Finally, to ensure the delivery of exceptional customer service, Glendale is in the process of revising its Customer Service Policy to ensure citywide processes and procedures are designed and implemented in a manner that carries out the community's objectives. As always, members of the public are encouraged to participate in civic affairs and communicate their concerns with City officials, as doing so provides the necessary feedback for the City to identify and address local concerns.



Did you know?

- The City processes three times the number of public records requests than the City of Los Angeles.
- Residents and businesses can contact a live City representative 24 hours a day by calling (818) 550-4400.
- Approximately 12,670 customers were assisted at GWP's the front counter last year for account-related matters.
- 43% of all GWP payments were received electronically in the 2011/2012 fiscal year.
- Of the 3,314 GWP customer service inquiries submitted online, 100% of them were completed the same-day.
- Customers can go paperless with eBill to receive e-mail notification for viewing and paying their bills online at www.GlendaleWaterAndPower.com.
- GWP attends over 50 community events each year to assist and educate customers on utility-related programs and services.
- The Business Transformation & Marketing section works on low-income programs and processes over 6,000 applications, handles over 5,700 phone calls, and sends out 4,200 letters each year. The following are the programs offered to customers to assist with utility bills:
 - Senior Care: Provides electric bill discounts for low-income seniors and disabled customers aged 55 and older. Program closed to new participants when Glendale Care was implemented.
 - Glendale Care: Program offers all eligible low-income customers a discount on their electric bills.
 - Guardian: Program provides bill discounts for households with special electrically-powered medical equipment.
 - Helping Hand: Program provides bill payment and deposit assistance for low-income customers.

ECONOMIC VIBRANCY



2011/12 Quick Facts

Outside businesses assisted with
Glendale location needs
————— **84**

Existing Glendale businesses assisted
————— **63**

Clients served at the Verdugo
Jobs Center
————— **47,110**

Enrollment in specific, intensive
employment services
————— **681**

Enrollment in training programs
————— **451**

Verdugo Jobs Center clients placed
into jobs
————— **852 or 52%**

Average wage at placement for
laid-off job seekers
————— **\$16.70/hr**

Average wage at placement for
low-income adults
————— **\$12.80/hr**

Average wage at placement for
low-income adults
————— **\$12.80/hr**

Local employers who benefitted from
“layoff aversion” services provided
by the Verdugo Jobs Center
————— **31**



Economic development is vital to the City, its residents, and businesses alike. While public funding resources continue to be scarce, most notably due to the end of Redevelopment in California, private development is slowly resurfacing. As such, the City continues to evaluate several key policy initiatives that will preserve the high level of services that has historically been provided to Glendale.

Ways in which the City strives to maintain a vibrant community are through the continued attraction and retention of high-wage and high-growth employers. In order to balance the City’s employment base, the Verdugo Jobs Center continually partners with a diverse range of agencies to develop targeted programs for training and placement of a skilled labor force, specifically in the healthcare, manufacturing, and entertainment industries.

Other opportunities to improve upon the City’s economic vibrancy are being explored at the City’s numerous libraries, which are quickly becoming community and visitor hubs. The renovation currently underway at the Brand Library and the proposed improvement at the Central Library are a step in that direction. The restored Brand Library will truly become a historic gem in its park setting, attracting more visitors. With the proposed improvements to the façade and interior, the Central Library will become a strong anchor adjacent to Central Park and the Adult Recreation Center, helping develop a downtown cultural/arts corridor and civic block.

The City promotes urban development that encourages economic activity, including transit-oriented development, green building standards, pedestrian- and bicycle-friendly streets, and a creative corridor intended to host technology, media, and entertainment businesses.

Following the dissolution of the redevelopment agency, the City is exploring alternative funding opportunities to continue community improvement projects. Some opportunities include Property Tax Assessment Districts and New Markets Tax Credits, which are Federal tax credits offered to encourage investment in areas that otherwise would not receive private investment.

Economic Vibrancy ACCOMPLISHMENTS

Economic Development Ordinance

As a result of the dissolution of redevelopment agencies throughout the State, the Economic Development Division developed and presented an Economic Development Ordinance to the City Council. This ordinance was adopted and authorizes the City Council to engage in some of the activities that were formerly performed by the Glendale Redevelopment Agency. This ordinance also ensures that economic development activity will continue to be a high Council priority.

Community Benefit District

The Council, with input from the Economic Development Division, established a Community Benefit District for the downtown area in order to maximize the growing vitality of downtown businesses. Businesses within the district may assess themselves for contribution to a joint economic resource that will promote the maintenance of a defined downtown office, retail, and commercial district.

Economic Development Dashboard

A new quarterly Economic Development Dashboard has been introduced to inform and advise key city stakeholders on trends that affect Glendale's overall economic health. Included in the dashboard are commercial real estate trends, housing and employment trends, and City sales tax revenue along with regional comparisons to peer cities.

City-wide Branding

A city-wide branding under the campaign titled "Your Life. Animated" with its complementing logo was integrated in key internal and external City communications as well as other promotional materials and media.

Business Attraction Strategy

Staff completed the Business Attraction Strategy. This strategy will help guide the City's outreach efforts to retail businesses that will help deliver the City's "18-hour City" vision and position the City for Class-A Office occupancy growth.

Workforce Development

The Workforce Development Division received several new grants totaling approximately \$2.5 million to serve unemployed veterans, job-seeking disabled people, and unemployed people seeking careers in health care and manufacturing. Workforce Development also created 47 new jobs in nursing, entertainment and manufacturing by subsidizing the salaries of new hires as they were trained for their positions, utilizing a \$450,000 special grant from the State to fund the job creation activities.



City of Glendale

Economic Vibrancy

Looking Ahead...

With the dissolution of the Glendale Redevelopment Agency, the Economic Development Division has refocused its efforts on promoting vibrancy by establishing and maintaining key relationships in the business community. This “networking” approach will be based on a thorough understanding of the City’s real estate and trade area opportunities for growth, research about individual and sector-wide business growth trends, and maintaining a constant dialogue with business and industry leaders.

Economic Development programs and policies will continue to promote and improve the quality-of-life indicators that continue to show that Glendale is a great city in which to live, work, and play. We will continue to publicize the ease of doing business in Glendale, such as our bid for the Los Angeles Economic Development Council’s Most Business Friendly City Award.

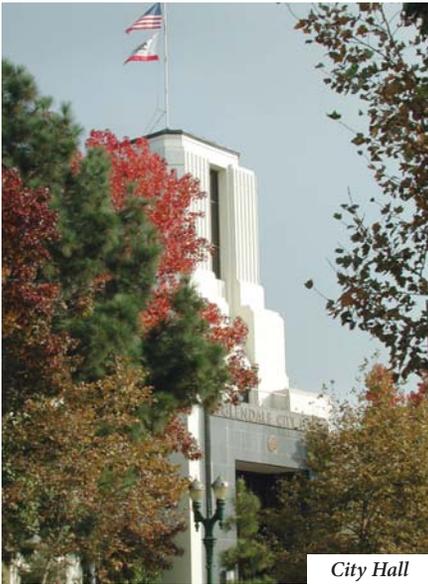
Publicity campaigns surrounding the development of a creative industry cluster in Glendale or Creative Corridor along San Fernando Road will be leveraged to attract sustainable industry to Glendale. Other facets of economic activity will be marketed, such as the variety of international dining options; the strong mix of shopping and entertainment options; the recent innovations in the growing healthcare sector; the transportation and pedestrian-friendly public improvements including the Bike Plan; and the Community Gardens. Additionally, the City will need to seek new opportunities to expand economic development through private and public sector collaborations such as the recent formation of the Community Benefit District in downtown Glendale.

Economic Development staff will form key internal concierge teams to aggressively seek and drive key businesses in their current location and/or expansion in Glendale. In this vein, Economic Development staff will continue to work with the City Council to help ensure that future zoning and land use decisions continue to promote economic vibrancy throughout the City.

The Workforce Development Division is working with local school districts and employers to help bridge a developing skills gap in the region. Companies in entertainment, manufacturing and health care have identified occupations that suffer labor shortages of skilled workers. As the local economy improves, the skills gap is expected to widen as employers experience greater difficulties finding qualified workers. The Workforce Development Division will focus on increasing communication between local education entities and employers so local talent pipelines can be created to address this issue.

Did you know?

- Five neighborhood business districts work to stimulate economic activity in Glendale: Adams Square, Downtown Glendale, Kenneth Village, Montrose Shopping Park, and Sparr Heights.
- Unity Fest and Cruise Night, two City-sponsored annual community events, draw more than 50,000 people to Downtown Glendale, encouraging patronization of local businesses.
- Creation of a Community Benefit District generates over \$850,000 in private investment for economic development initiatives in downtown Glendale.
- The Montrose Business Improvement District generates over \$350,000 in private investment for economic development and marketing of the Montrose Shopping Park.
- Workforce Development has had a major impact on the stability of the local entertainment industry and workforce by maintaining the skills of local workers at the highest possible level; entertainment companies cite the high skill level of local entertainment workers as a key reason why they prefer to perform entertainment work locally. Since the mid-1990s, Workforce Development has funded vocational training for over 2,000 workers in the local entertainment industry.
- In the past year, Workforce Development staff and board members have been asked to participate in high-level strategic planning activities, such as development of the Governor’s 5-year state-wide strategic workforce plan and creation of a state economic revitalization plan through the California Economic Summit, led by former U.S. Secretary of State George Shultz and former Chair of President Clinton’s Council of Economic Advisors, Laura Tyson.
- Half of Workforce Development Division’s funding comes from competitive grants. The balance comes from annual formula allocations from the Federal/State Workforce Investment Act.
- The Workforce Development Division annually receives highly detailed, confidential data from the state that outlines growth or decline in various industry sectors of the local economy.
- The City prioritizes an ongoing two-way dialogue with all community members and regional stakeholders concerning economic development activity through one-on-one meetings, community stakeholder meetings, the Economic Development website, the Economic Indicators–dashboard, social media, the City Connections Newsletter, and outreach to neighborhood business districts, and our various Chambers of Commerce.



City Hall

2011/12 QUICK FACTS

Public record requests
 _____ **514+**

Annual visitors to Glendale libraries
 _____ **Over 1,000,000**

Materials checked out from
 Glendale libraries including eBooks
 _____ **1,312,743**

Teen girls served through Camp Rosie
 _____ **56**

Live meetings broadcast on GTV6
 _____ **385**

People taking advantage of the
 ESL program
 _____ **2,609**

Annual Author and Friends events
 _____ **24**

Children participating in the Library's
 Summer Reading Program
 _____ **6,208**

Library events and programs
 for children
 _____ **899**

Computer classes offered at the Library
 _____ **198**

Adopt-a-Block Groups
 _____ **65**

Volunteer Hours Donated for
 Neighborhood Improvement/
 Community Beautification Projects
 _____ **15,148**

INFORMED & ENGAGED COMMUNITY



GTV6 Broadcast

Earning and maintaining our community's trust is by far one of the greatest priorities for the City. As such, the City consistently strives to conduct the business of government in the best interest of the public with integrity, openness, and full inclusion of the community. The City's decision-making process is respectful of public engagement, offering multiple opportunities to create an informed community. The Student Ambassador Program is one example of community engagement where students are given the opportunity to learn about City Hall, City Council, agendas, how meetings are conducted, and how policy is made. The City encourages civic participation from the community through a wide variety of media including GTV6, online newsletters, community guide publications, and online social media. Additionally, the City has implemented technological advances which allow the public to access real-time streaming of public meetings through the Granicus Video Archiving System.

While the area of education is primarily within the jurisdiction of the Glendale Unified School District, the City is actively involved in comprehensive and qualitative educational opportunities for all segments of the community. This is achieved by providing high quality and engaging libraries and collaborating with outstanding educational institutions that have high student achievement rates. In an effort to further its effectiveness, the City is currently in the process of upgrading two of its main libraries.

Furthermore, the City actively strives to encourage a sense of belonging for the entire community where residents take pride and responsibility for their City and neighborhoods. It is vitally important that residents feel a part of the community and participate in the governmental processes that affect their lives. The City recently completed a comprehensive community outreach effort which concluded with the adoption of the North Glendale Community Plan. It is anticipated that similar efforts will soon be invested in additional community plans.

Informed & Engaged Community **ACCOMPLISHMENTS**

Student Ambassador Program

The City of Glendale Student Ambassador Program was established in 2011 as a volunteer program through the City Clerk's Office. It gives students the opportunity to be trained on the agenda process and proceedings of City Council meetings. The students act as representatives, welcoming new attendees, explaining the agendas, and answering any other questions pertaining to the Council meetings. Student Ambassadors assist the City Clerk in reaching out to and informing the community about meeting protocol and decorum, and act as liaisons between City Hall and the community.

Library, Arts & Culture Strategic Planning

Based on a recently completed strategic planning process that incorporated community input, the Library developed six service areas of focus to better serve community needs: Glendale's history; early childhood development; library resources through digital means; resources and programs that serve the international community; and career development resources.

North Glendale Community Plan

The North Glendale Community Plan has been prepared following extensive public outreach, including guidance from the 35-member North Glendale Advisory Committee. This Community Plan provides strong land use and neighborhood-based design policies for areas within North Glendale. The vision expressed for each neighborhood directly reflects input received from the community and advisory committee. This plan was adopted on November 29, 2011.

24/7 Access to Books and Information

The Library provides 24/7 access to books and information through its website www.glendalepubliclibrary.org. These electronic resources include over 50 databases that provide access to newspaper and magazine articles, business information, art and music resources, and student resources. A growing collection of eBooks, eAudio and digital music is also available. The Library was one of 12 libraries nationwide chosen as a beta site for the 3M Cloud library which now offers over 3,798 eBooks. Additionally a library APP for mobile devices was recently released allowing even more access to library services.

Camp Rosie

The Commission on the Status of Women secured over \$15,000 in local and federal grants in Fiscal Year 2011-12 for its signature program, Camp Rosie. This program is designed for teen girls, particularly from low income family households, with a holistic, integrated approach that addresses the increasingly complex world that young women must navigate. Consistent with the core mission of the Commission on the Status of Women, Camp Rosie, in collaboration with many local service providers and other City departments, seeks to educate and train young women and girls to develop the essential business and financial literacy skills which will ensure self-sufficiency and financial security as they grow older. The program teaches self-development, personal enrichment, and skills such as financial literacy, communication, fitness, nutrition, and self-defense. Camp Rosie has served approximately 300 girls in the past six years.

Community Clean Up Days

The City partners with the Committee for a Clean & Beautiful Glendale to host a number of community clean up projects throughout the year. Under the direction of City staff, volunteers spend the day conducting neighborhood improvement projects such as litter and weed abatement, graffiti removal, and participating in beautification projects.



Community Clean Up Day

Looking Ahead...

Electronic Management Tools

In the upcoming fiscal year, the City Clerk's Office will be implementing an electronic management tool for processing Statement of Economic Interests (Form 700) submissions mandated by the Fair Political Practices Commission. This will not only enable required City Officials to submit their documents electronically, but will allow the public easy access to view these filings on the internet. Active preservation efforts will also be continued by scanning and electronically filing historical city documents.

Voter Outreach Program

The City Clerk's Office is scheduled to partner with the County of Los Angeles Registrar-Recorder/County Clerk in a county-wide voter outreach program to assist communities in voter registration efforts. By achieving its goal of adding between 500 and 1,000 registered voters from throughout the community, future elections will represent a more diverse yet collective voice of the community.

Future Community Plans

The North Glendale Community Plan is the first in a series of community plans that will eventually address all neighborhoods in the City. South Glendale neighborhoods are currently being studied for preparation of the next community plan, which began earlier this year. Through the use of extensive public outreach efforts and guidance from Advisory Committee members, this plan will provide solid land-use neighborhood-based policies for areas within South Glendale.

Great American Clean Up

The Annual Great American Clean Up Day draws hundreds of volunteers who dedicate their time beautifying various sites through litter and trash pick up, weed abatement, park trail projects, and graffiti removal. The City looks forward to hosting the 25th annual event in May 2013 and will be actively recruiting community members to participate. Interested parties can get more information by calling (818) 548-3700.

Library Technology

With its increasing number and variety of electronic and digital materials, the Library is looking to increase digital services, including free Wi-Fi, access to databases, computers, internet, eBooks, and eAudio. Additionally, incorporating the latest reading technology into available library services is a goal for the immediate and long term future.

Did you know?

- The City processes more public records requests annually than any of its surrounding cities.
- In the 2011 municipal election, more Glendale voters voted by mail than at the polls.
- The Camp Rosie Program has served approximately 300 teen girls since 2007.
- All live and archived meetings are available on demand through the City's website.
- The Glendale Central Library serves 2,000 daily visitors.
- The value of library materials annually loaned to the public is over \$24 million.
- The library supports over 70 book groups with 180 borrowable book kits that include 15 copies of the book and a note book with discussion questions, reviews, author information, and tips for conducting the book group.
- The library provided free training to over 2,900 community members on basic computer skills last year.
- Approximately 20,000 children were entertained this year at the Library by storytellers, librarians, magicians, puppeteers, and through interactive animal programs.
- Over 6,000 children participated in the Library's annual Summer Reading Program in support of the Glendale Unified School District's goal to maintain reading skills over summer vacations.
- Over 9,000 children participated in the annual "I Love My Neighborhood" Poster Contest. Using a curriculum jointly developed by City and Glendale Unified staff, children drew posters of their feelings of community pride. The Grand Prize winning entry was then distributed community wide.

SAFE & HEALTHY COMMUNITY

2011/12 Quick Facts

Number of Glendale Fire emergency responses	16,193
Percent of Fire response times meeting NFPA ¹ 1710 standard (under 5 minutes)	68%
Percent of medical response times meeting NFPA 1710 standard (under 5 minutes)	73%
Percent of 9-1-1 calls answered in 15 seconds or less	99%
Annual fire inspections	7,662
Amount of hazardous waste collected	125 Tons
Total Police calls and field incidents	129,802
Number of calls received at Police Communications Center	201,632
Number of officer-initiated observations/investigations	81,602
9-1-1 calls answered	57,989
Police communications radio transmissions	119,000 per month
Police reports generated and processed	49,952
Documents handled by Police Records Bureau	142,276
Requests for production of records and reports	8,041
Arrests made by police officers and detectives	8,515



Glendale Police Helicopter

One of Glendale's key objectives is to ensure the preservation of a community that is physically safe, free of blight and prepared for emergencies, creating a sense of security for all. This is accomplished through the efforts of the Fire and Police Departments, in collaboration with many active community members, businesses and organizations throughout the community.

Glendale's first responders operate out of a state-of-the-art police facility and nine fire stations that are strategically located throughout the City for immediate and consistent response times. With nine Paramedic fire engines, three ladder fire trucks, four basic life-support ambulances staffed twenty-four hours a day, six basic life support ambulances deployed during peak times of the day, one type-1 Hazmat response vehicle, one type-1 heavy urban search and rescue vehicle, one SWAT vehicle, one helicopter, and a variety of other specialized equipment, Glendale's forces are thoroughly prepared for every contingency.

In addition to Police and Fire operations, Glendale is home to three area hospitals represented by Glendale Adventist Medical Center, Glendale Memorial Hospital, and Verdugo Hills Hospital which offer a variety of specialized health care services. Through the ongoing interaction of the public and private sectors, Glendale proudly calls itself home to a physically and mentally healthy community with quality health care services available to all area residents.

¹National Fire Protection Association

Safe & Healthy Community **ACCOMPLISHMENTS**

Fire Department Strategic Plan

The community driven 2011-16 Strategic Plan has been completed, setting forth a comprehensive vision and mission that provides the Department with a clear path into the future. The plan identifies the core values and the Department's accomplishment of its mission. Each year the Department completes a section update of this plan. For fiscal year 2013, the Department-wide assessment of workload analysis and job function distribution strategic goal will commence, as well as the career development, succession planning, and recruitment goal.

Basic Life Support Business Plan

On January 27, 2012, the Fire Department implemented the Paramedic Engine Program. This innovative model revises the traditional Rescue Ambulance (RA) response by providing a combination Paramedic Advanced Life Support (ALS) and Basic Life Support (BLS) medical response. There are two highly trained Paramedics placed on each of the Department's nine fire engines, with medical transport for BLS provided by Emergency Medical Technicians strategically located throughout the city. This plan produces an annual cost savings, provides Advanced Life Support services to all areas of the city, and results in faster responses to patients in comparison to the former system.

ISO Class 1 Insurance Rating

The Fire Department has been upgrading training programs and information systems to maintain the Public Protection Classification 1 rating that it has earned for more than twenty years. The community's investment in fire mitigation and prevention is a proven and reliable predictor of future fire losses. Insurance companies use Public Protection Classification information to help establish premiums for fire insurance, generally offering lower premiums in communities with better public protection classification ratings.

Area Command

The Police Department continues to refine its focused Area Command service delivery model, which takes the Police operation from a traditional shift-based deployment to a geographically focused allocation of problem-solving and crime-fighting resources. The program has been further enhanced with the expansion to a fifth area command, a dedicated Downtown Area served by the Downtown Policing Unit and the allocation of investigative and traffic support resources.

Top Ten Safest Cities

Glendale remains one of the safest cities in America with a crime rate that reflects low incidents of both violent and property crimes. The Police Department's ability to solve crimes and clear criminal investigations is nearly double the success rate of other comparable police agencies.

Traffic Safety and Enforcement

The Traffic and Patrol resources of the Police Department have increased enforcement of hazardous violations in the community from 21,937 to 22,728 citations between 2006 and 2011. As a result, Glendale has continued to experience a decrease in the number of collisions, with 2,917 in 2006 compared with 2,685 in 2011.

Regional DNA Laboratory

In order to welcome the new Regional Crime Lab in the Police Building, which officially opened in April 2012, the building interior was remodeled. The modifications to the building interior included the removal of an obsolete dark room; construction of two new evidence rooms; the erection of a new wall; and the installation of windows on existing doors, new electrical receptacles, lighting, and sinks. In addition, the heating, ventilation, and air conditioning system for the laboratory was isolated from the rest of the building to prevent any contamination of the evidence being processed. This new lab will allow the City and its neighbors to process DNA evidence quicker and more frequently. The \$2.5 million project was funded predominately with federal grants.



Glendale Fire Department

Safe & Healthy Community

Looking Ahead...



Glendale Police Officers

In the upcoming year, the Fire Department will continue to research and pursue new, innovative service delivery options to provide the public more efficient response in consideration of cost effectiveness.

Continuing the Fire Department's Strategic Plan will be a source of direction and motivation as the Plan's goals and objectives are implemented. Fire programs and resources will also be upgraded in accordance with the community's priorities, while keeping in mind the motto: *Community First*.

The Police Department will seek new and creative ways to restructure and adapt itself in order to continue to provide full service, world class policing to the community in spite of significant budget cuts and reductions in resources during a time of fiscal crisis.

In the area of traffic safety, the Department will continue to seek new and innovative ways to improve pedestrian and school zone safety and implement proactive campaigns to address public safety issues associated with driving under the influence and unlicensed drivers.

Finally, the Police Department's success in forging new and more meaningful partnerships with the community through its Area Command Model and Community Policing programs, so evident through the community response to National Night Out and the active formation of Neighborhood Watch groups, will be further enhanced through refinements in these programs.

Did you know?

- The Verdugo Fire Communications Center dispatched more than 70,000 calls to Glendale, 11 other fire departments, and the Bob Hope Airport.
- The National Fire Protection Association (NFPA) is the leading advocate of fire prevention and publishes more than 300 consensus codes and standards to minimize the possibility and effects of fire.
- About 84% of Glendale Fire calls for service are medical related.
- Glendale has a Household Hazardous Waste Collection Center located at 780 Flower St.
- The Police Department continues to be far more cost effective than other comparable police agencies, with 1.2 officers per 1,000 residents compared to up to 2.2 officers per 1,000 residents in Los Angeles.
- The Glendale Police Department maintains its very own forensics laboratory and has a staff of full-time, professional Crime Scene Investigation (CSI) team. In addition to the collection of evidence, photographing crime scenes, and performing intricate fingerprint collection and identification efforts, the agency's Technical Services Bureau also now houses a full service Regional DNA Laboratory and a multi-agency Ballistic Evidence operation.
- The Police Department was formed in 1906, the same year the city was incorporated, since then has grown to be the third largest municipal police agency in the county.
- The Glendale Police Department is one of a handful of police agencies that is truly full-service; it maintains its own detectives, Crime Laboratory, Air Support, SWAT, Crisis Negotiations Team, Traffic Enforcement & Investigation, and Area Command programs.
- The Police Department is active on a regional and national level with respect to terrorism and disaster planning and preparation. The Department has actively engaged with FEMA, DHS, Cal-EMA, and other available organizations that enable local agencies to better plan, equip, and train for all types of disasters and critical events.
- In the years since the tragic events of 9-11, the Glendale Police Department has been very proactive in its disaster planning and has procured some of the most advanced emergency response equipment and technologies available in the world today.

2011/12 QUICK FACTS

Building permits issued for housing units (new and remodels)
————— **2,032**

Valuation of residential building permits issued
————— **\$106 million**

Rental units inspected and approved through the Systematic Rental Housing Inspection program
————— **2,150**

Affordable housing investment by the Housing Authority
————— **\$4.7 million**

New affordable housing units under construction
————— **5**

Dollars invested in rehabilitation loans and grants
————— **\$93,650**

Homes rehabilitated for low-income residents through affordable housing grant and loan programs
————— **30**

Low-income households assisted with Section 8 Housing Voucher rental assistance
————— **3,012**

Property owners who participate in the Section 8 Housing Choice Voucher program
————— **1,400**

Rental assistance dollars administered through the Section 8 Housing Voucher program
————— **\$27.8 million**

Market-rate housing units under construction in redevelopment project areas
————— **718**

Investment from market-rate residential development in redevelopment project areas
————— **\$109.4 million**

Development Impact Fee collected for parks and libraries from residential development in redevelopment project areas
————— **\$2.4 million**

BALANCED, QUALITY HOUSING



Doran Gardens

A balanced mix of housing opportunities is a primary goal for all segments of the population including families, the elderly, low-income residents, and persons with special needs. Addressing fair housing issues is a priority in all affordable housing programs. Furthermore, services provided by the Glendale Continuum of Care include homelessness prevention programs and supportive services for the transition of the homeless into permanent housing.

The City actively engages the community, developers, and property owners to plan, build, maintain, and redevelop underutilized or blighted areas into high quality residential neighborhoods where residents feel safe and can access resources and services which enhance their ability to support themselves, their families, and the community. The City and Housing Authority assist private property owners and developers in the creation of new market rate housing and affordable housing, and with the rehabilitation of existing dilapidated housing in blighted and infill development areas. Without City or Housing Authority participation in development partnerships, new housing development is often not feasible in the current housing market. The State's decision to dissolve redevelopment agencies has hampered this effort, as 20 percent of redevelopment funding previously went to affordable housing activities.

Planning for future residential growth is a state obligation, as well as a local need. The state of California and the Southern California Association of Governments (SCAG) identifies Glendale's share of future regional housing demand. The City's land use strategies identify areas where additional housing density can be accommodated without compromising the current quality of life or levels of service. These areas for additional residential and mixed-use development are identified through community planning processes and described in community plans such as the Downtown Specific Plan and the North Glendale Community Plan. Special land use, zoning, and performance standards are developed to assure future needs can be met in a manner compatible with existing development and community character.

Balanced, Quality Housing

ACCOMPLISHMENTS

Urban Living

Regardless of the current economic downturn, interest in development of urban housing continues to flourish in and around the City's downtown area. Several projects were completed this year or have begun construction. The 220 East Broadway apartments provide 34 attractive market-rate units that are now fully rented at the southwest corner of Broadway and Louise Street. Immediately adjacent to the west, the Broadway Lofts project at 200 E. Broadway has 208 additional units currently under construction. These market-rate units are targeting the young urban professional dweller that uses the downtown for entertainment and recreation pleasure. The recently renovated historic Seeley's building at the south end of Brand Boulevard will offer 40 creative offices, but more importantly, three newly constructed live-work units, which is the first such development in Glendale. Market-rate housing units are also being developed in other areas of Glendale. The mixed use ICIS project at 524 West Colorado provides 200 units, of which 14 of them are in a townhouse configuration. This project is under construction on West Colorado Street at the 5-Freeway ramp. Another 229 units at the Triangle Project at 3900 San Fernando Road, to be constructed south of San Fernando and Los Feliz Roads, have been approved and will be the catalyst for a desirable future neighborhood close to the Transit Center.

Affordable Multi-family Rental Housing

There are also many affordable units that have been developed through partnerships with the Housing Authority. Since 2007, 307 rental units have been constructed in eight different apartment developments. These units are now fully occupied by very low, low, and moderate income families and persons with special needs. In addition, 73 new construction ownership units have been completed in three different projects, including two San Gabriel Valley Habitat for Humanity townhouse developments. All of the Habitat for Humanity home developments are sold and occupied by low income, first-time homebuyer households. The third project, a 57-unit townhouse and condominium development, just completed construction and is being sold to moderate income, first-time homebuyer households. Currently, the Housing Authority is pursuing three new apartment construction and rehabilitation projects, including a nine-unit rehabilitation for formerly homeless individuals, an 18-unit acquisition and rehabilitation project for seniors, and a 44-unit new construction development for very low, low and moderate income families with a preference for veterans.

Rental Assistance Program

The Section 8 Housing Choice Voucher Program continues to greatly benefit the community; however, the need for affordable rental units for very low income families and elderly continues to be far greater than the number of available vouchers. The Section 8 Program has been designated a "High Performer" based on certification through the US Department of Housing and Urban Development (HUD). HUD's Section 8 Management Assessment Program (SEMAP) involves a four-step process that determines a final numerical score and rating. For the second consecutive year, Glendale's program scored 135 points from the 145-point system.

Affordable Housing

Two new open space facilities were developed through partnerships between the Glendale Housing Authority and nonprofit affordable housing developers. Doran Gardens, a new one-third acre mini park, was constructed by Heritage Housing Partners on Housing Authority owned land in conjunction with 57 affordable residential units for moderate income first-time home buyers. The Community Garden on Geneva was a project developed in conjunction with San Gabriel Valley Habitat for Humanity, a project that provided five homes for low income first-time home buyers and approximately 5,600 square feet of community gardens.



Community Garden on Geneva

Balanced, Quality Housing

Looking Ahead...

While the City commitment and community demand for building and maintaining high quality residential neighborhoods is growing, financial support from private lenders, state and federal agencies, nonprofit organizations, and private foundations to achieve this goal is diminishing.

The current economic downturn has significantly affected private development activity in Glendale. The credit market continues its slow recovery, yet securing development financing has remained difficult due to strict lending regulations. The City is focusing on assisting private development by coordinating its programs and streamlining development procedures based on the community's vision.

Federal financial support for affordable housing and neighborhood development is expected to continue to diminish due to high federal budget deficits and a slow-growing national economy. Resources from the state are also limited, and state actions eliminating redevelopment agencies have limited local authority, redevelopment tools, and funding for investing in local improvements. The Redevelopment Agency and Housing Authority are currently repaying both a housing bond issue and bank loan for past affordable housing construction, which further limit the ability to build new units.

The demand and need for affordable housing will remain high in Glendale as a significant portion (13 percent) of Glendale's population is below the poverty level. Due to the reduction in state and federal financial assistance programs, a higher level of locally administered Section 8 program funding is required for each low income family that receives rental assistance payments.

Therefore, the City is strategically leveraging City-controlled affordable housing dollars and City-owned land. For every affordable housing dollar the City invests, partnerships formed with developers must bring additional private and public dollars into the community. Furthermore, developers must demonstrate their ability to assure that each affordable unit constructed or rehabilitated is well-maintained and well-managed over the long term.

Did you know?

- Since 1981, the Housing Authority has invested over \$14 million dollars in housing rehabilitation loans and grants for low and moderate income homeowners and renters in Glendale; currently there are no funds to continue to provide this service due to the dissolution of redevelopment agencies statewide.
- There are currently 57 new affordable housing units for sale at Doran Gardens for first time home buyers.
- Construction is nearing completion on five additional units being sold to individuals who are buying their homes from San Gabriel Valley Habitat for Humanity; each household must contribute 500 hours of "sweat" equity by assisting to build the homes.
- All live and archived Housing Authority and Successor to the Redevelopment Agency meetings are available on demand through the City's website.
- The Affordable Housing Rehabilitation Program was able to assist eight single family homeowners with rehabilitation of their homes in this past year.
- The average size of a Section 8 Housing Choice Voucher household is 1.6 people.
- 54 percent of Section 8 households are single person, senior citizen households.
- There are property owners who have participated in the Section 8 program for over 25 years.
- The average housing assistance payment for a Section 8 voucher is \$745 per month, or \$8,940 per year.
- Approximately 809 market rate residential units are either already approved or will soon be approved in redevelopment project areas.
- The proposed residential developments in the redevelopment project areas will generate approximately \$2.3 million in plan check and building permit fees and approximately \$3.9 million in Development Impact Fees to benefit parks and libraries.
- During the renovation of City Hall, a uniquely patterned and colored cement tile floor was discovered underneath the parquet and carpet. Restorations included replacement of over 400 damaged tiles, color enhancement and regrouting of the entire floor.

2011/12 QUICK FACTS

Number of parks and facilities	47
Acres of developed and maintained parkland	281
Athletic fields maintained by City	19
Work orders completed by Parks Services Section	2,132
Total number of unduplicated visitors seeking youth and family services at the Youth and Family Services Program Office	684
Work Orders completed by Facilities Management Section	3,494
Facility reservation permits	2,601
Field reservation permits	606
Graffiti removal requests at park facilities	381
Square feet of buildings maintained	300,000
Number of sprinkler heads in City parks	120,000
Number of meals served to seniors	59,299
Number of Cruise Night participants	40,000
Total number of libraries	8
Number of annual visits to Central Library	1,000,000
Library Auditorium rentals	106
Recital Hall rentals	45
Conference room reservations	969

COMMUNITY SERVICES & FACILITIES

Maintaining a City that offers a variety of facilities, programs, services, and open space options requires planning, development, maintenance, and programming. Glendale is a city rich in parkland which has evolved in accordance with the community's needs; however, the availability of open space in certain areas of the City poses a challenge.

Neighborhoods located south of Glenoaks Boulevard represent the densest communities in Glendale. To overcome this challenge, the City is strategic in acquiring open space to ensure new facilities are geographically located in areas of greatest need. The City continues to explore opportunities to acquire and develop uniquely tailored parks and facilities to meet the needs of these neighborhoods. Given the limited availability of undeveloped land in these areas, the City has placed great emphasis on the development of mini parks and urban greenways to connect these neighborhoods to available open space and recreation facilities.

The City actively coordinates and participates with other community-based organizations to increase available services. The Glendale Youth Alliance, Didi Hirsh Mental Health Services, and the YMCA of Glendale are examples of organizations the City has partnered with to develop a strong foundation for accessible community services. The evolving needs of the community shape City priorities in its customer service standards, community service needs, and investment in development of new facilities. The City has received awards and designations for new development, preservation of historic facilities, environmentally "green" development, and successful programming of open space. Glendale continues to preserve, maintain, and renovate existing facilities and open space to provide safe, secure, and accessible public facilities.



Community Services & Facilities **ACCOMPLISHMENTS**

Park Renovations

Along with daily routine maintenance of our parks and recreation facilities, the Parks Services Section is continually renovating, upgrading, replacing, and maintaining our parks, playgrounds, restrooms, picnic shelters, and turf to assure public safety and positive patron experiences. In the past year, the Parks Services Section removed the pavers at Verdugo Park's picnic grove and installed decomposed granite, painted the interior of the Casa Adobe De San Rafael Museum and performed landscaping improvements. It also installed a drip irrigation system, planted drought tolerant plants, and applied recycled mulch made from green waste at the Civic Auditorium entrance.

Brand Library Renovation

After the final design plans for Brand Library were accepted by City Council, construction plans were issued for public bidding and the construction contract was awarded to George C. Hopkins Construction Co., Inc. Along with its staff, both pianos, all electronic research materials, and about 40 percent of the books and music albums of the Brand Library and Art Center were moved to the Central Library where they are still available for public use and borrowing. Brand Studios moved their classes to other libraries in the City, including the Chevy Chase Branch Library, where they are thriving.

Library Branch Renovations

Both the Chevy Chase and Casa Verdugo Branch Libraries underwent upgrades and facelifts. The Chevy Chase Branch Library was recarpeted and new linoleum was installed in the kitchen. Brand Studios moved their staff office along with a selection of adult and children's classes to the Chevy Chase Branch Library. The library interior was brightened with colorful, multi-functional furniture that enables the site to become a family friendly library two days a week, and accommodates studio classes four days a week.

Glendale Greenways

Through a collaboration between Community Services and Parks, Community Development, the Engineering and Traffic & Transportation Sections of Public Works, and the Police Department, the Glendale Safe & Healthy Streets Plan was created to educate residents about pedestrian and bicyclist safety, identify best practices and routine accommodation for pedestrians and bicyclist in all capital improvement projects, and recommend methods to fund programs and implement infrastructure. The first pilot project associated with the plan was the Riverdale-Maple Greenway which incorporated traffic calming measures to make walking and cycling safer, easier, and more fun. Because of the success of the first Greenway, funding has been appropriated to implement similar streets citywide.

Open Space & Trails Programming

The Open Space and Trails Program provides a variety of community-based opportunities for habitat restoration, interpretive hikes, trail maintenance, landscape gardening, as well as the forthcoming Trail Safety Patrol. The regular "Third Saturday Wilderness Work Day" offers local residents a chance to plant and water trees and remove invasive plants at Deukmejian Wilderness Park, thus helping restore the park after the Station Fire. In addition, at least one interpretive hike or activity takes place in the park each month. Activities include geology hikes, native plant hikes, bird-watching lectures and hikes, earthquake lectures and hikes, astronomy/star gazing events, and campfire programs.

Community Partnerships

With budget constraints affecting all organizations throughout the City, new partnerships are forming to provide programs and services for the community. In collaboration with the Armenian-American Medical Society of California and various community organizations, the Community Services and Parks Department's Pacific Community Center hosted the Second Annual Glendale Health Festival, which provided community members with free medical screenings and health education, blood pressure screenings, obesity and nutrition advice, cancer awareness screenings, and other vital health-related advice. Furthermore, in partnership with local hospitals, the American Association of Retired Persons, the Los Angeles Aging Advocacy Coalition, Boomer's Insurance, and Humana, over 20 seminars, trainings, and informational workshops were organized at the Adult Recreation Center for seniors with topics related to health, wellness, insurance, driver safety, and tax preparation. Not only did the City partner with community organizations to organize events, but it also provided \$3.1 million in federal Community Development Block Grant funds for eight major facility improvement projects at nonprofit community centers and housing facilities that service over 3,500 residents on an annual basis.

Community Services & Facilities

Looking Ahead...

Glendale has challenging years ahead given the current economic climate, especially with the demise of redevelopment funds, which were a steady resource for parks and recreation facilities. The City will strive to maintain the quality of services by concentrating on providing core services and looking towards partnering with community organizations to provide the services and programs that it can no longer support. Similarly, the City will continue to actively pursue and secure federal, state, and local grants to leverage funds currently available through the Community Development Block Grants, Development Impact Fee revenues, and other grants that have already been obtained.

In the coming year, the City will embark on a number of renovations including structural repairs, new flooring, and ADA standards upgrades at Fire Station 26 and the Casa Verdugo Library. Final touches will be put on the Chevy Chase Branch project, followed by updates to the Montrose Branch Library's skylight, flooring, paint, exterior lighting, furnishings, and layout. Construction and repairs for the Brand Library and Art Center will continue throughout the year with an anticipated reopening of early 2014. In addition to these ongoing renovations, the Central Library renovation design work will also begin, followed by the completion of the Riverwalk Project which will add a mile long recreational bicycle and pedestrian trail, a small equestrian facility, and two small park areas along the Los Angeles River.

The City will also begin construction of Maryland Avenue Park, improvements at the Catalina Verdugo Adobe Park, and the installation of security fences and gates at Brand and Carr Parks. Additionally, the soccer field at Pacific Park will be replaced with artificial turf so that it will withstand the wear and tear from the field's high demand. Finally, design work will begin for park improvements at two of the City's most active parks, Maple and Palmer.

With the completion of the seismic upgrade of the Le Mesnager Barn, the structure is now ready for the next phase of improvements. The planned Nature Education Center at this site will provide a great venue for nature education programs focusing on natural and human history of the Crescenta Valley and San Gabriel Mountains along with other great activities.

In order to avoid blight and ensure safety and security on public grounds, the City will continue to maintain the tree trimming program at all parks to mitigate hazards and improve the health and longevity of trees, complete turf renovations, rebuild trails on adjoining hillsides, and construct new ones where possible. Two new trails will be completed next year at the Glendale Sports Complex: the Mountain Do and Catalina Verdugo Trails. The Mountain Do Trail will be a three quarter mile trail that meets ADA standards, along with exercise/fitness stations. The Catalina Verdugo Trail will be a 1.7 mile intermediate level trail that will provide connections to other trails in the San Rafael Hills.

Did you know?

- The City of Glendale has approximately 281 acres of developed parkland and 5,034 acres of open space.
- Over 105 trees are planted throughout parks and green spaces as part of the Arbor Day Program.
- There were only 4 days last year when the Glendale Sports Complex Fields were not utilized.
- There was 100.5% enrollment (2,712 spots available) in swim lessons at Pacific Pool, due to over enrollment.
- Over 20,450 people used Pacific Pool for recreation swim over the summer.
- A volunteer Trail Safety Program is being developed where hikers and bikers will patrol our open space and serve as ambassadors to the Department.
- The Safe and Healthy Streets Plan was awarded the Southern California Association of Government's Compass Blueprint President's Award for Excellence. The plan is a policy document, designed to make Glendale a safer and friendlier place to walk and ride a bike.
- The *Glendale Rocks!* climbing wall, *Flicks on the GO* movie package, and *Park N Play* can come to your party.
- The City serves over 3,000 unduplicated residents a year with a variety of social services including homeless assistance, youth employment, case management, youth outreach, tutoring, English as a Second Language classes, tenant-landlord assistance, legal aid, transitional housing, and job training.
- Los Angeles Homeless Services Authority (LAHSA) and the County of Los Angeles are using the Glendale Homeless Solutions Project, Glendale's local winter shelter program, as a model for other agencies to follow for their local winter shelter programs.
- There are two water play features at Cerritos and Pacific Parks that allow kids to get soaked, cool off, and have fun in the parks in the summer.
- While the former Police Building remains vacant, it has been frequently used as a filming location for television shows such as *Criminal Minds* and *Southland*.



Glendale Beeline

INFRASTRUCTURE & MOBILITY

The City of Glendale is continuing to thrive with new and alluring destinations that draw in small and large businesses, families, new entertainment, and dining hot spots. Maintaining a City with so many appealing features takes determination, planning and forward thinking in the maintenance of existing infrastructure and development of suitable mobility.

As one of the few cities in Southern California that operates its own utility, Glendale provides reliable, high-quality, sustainable power, water, and wastewater services to its customers. The City employs its own engineers who design and oversee capital improvement projects as well as field staff whose day-to-day efforts help to maintain the City's critical infrastructure.

Glendale remains a City focused on the development of long term mobility solutions in an effective, efficient, and sustainable manner. At the heart of this effort is the Glendale Amtrak and Metrolink Rail Station, recently renamed the Larry Zarian Transportation Center (ZTC). The ZTC serves as a central transportation hub for Glendale and is extensively utilized by Amtrak, Metrolink, Greyhound, Metro, and the Glendale Beeline.

The City is further enhancing its mobility initiatives through an update to the Glendale Bicycle Master Plan (BMP) in order to provide a convenient, useful, and interconnected bicycle transportation system that serves both commuter and recreational users. Once complete, the plan will include various infrastructure improvements including bicycle facilities, new bike routes, installation of secured parking equipment, and expansion of education/advocacy programs to improve the riding environment for bicyclist.

2011/12 Quick Facts

Electric meters maintained
 _____ **84,800**

Water meters maintained
 _____ **33,500**

Trees maintained and trimmed
 _____ **1,959**

Cleaning and lining of water pipes
 _____ **55,000 linear feet**

Street asphalt repaired, removed,
 or replaced
 _____ **139,939 square feet**

Square feet of pothole repair
 _____ **21,962 square feet**

Square feet of sidewalk repair
 _____ **51,942 square feet**

Linear feet of sewer mains cleaned
 _____ **1,822,734 linear feet**

Linear feet of sewer mains inspected
 _____ **367,608 linear feet**

Linear feet of storm drains cleaned
 _____ **2,000 linear feet**

Linear feet of storm drains inspected
 _____ **1,967 linear feet**



Infrastructure & Mobility **ACCOMPLISHMENTS**

Riverdale Drive - Maple Street Neighborhood Greenway Improvements Project

The Riverdale Drive – Maple Street Neighborhood Greenway Improvements Project was made possible due to a Policies for Livable, Active Communities and Environments (PLACE) Grant received from the Los Angeles County Department of Public Health. This Grant funded project enhanced the built environment and increased physical activity among community residents by creating an east-west corridor for walking, biking, and similar forms of exercise and recreation. The improvements constructed include traffic calming, new signage, a new traffic signal, and other infrastructure upgrades. Finally 25 new trees were planted along the corridor.

Business Modernization

Glendale Water & Power successfully replaced 120,000 electric and water meters with new digital meters, the first steps towards modernization of our electric grid. The utility is looking into demand response, electric vehicle, and thermal energy storage programs. Currently, customers can view their near real time usage online and see how much energy they are using each day, week or month and be able to compare their usage to that of similar homes. Having access to this type of data will give customers the tools to help them conserve.

FY 2011-12 ADA Curb Ramp Installation and Sidewalk Repair Program

As part of the City's annual Americans with Disabilities Act (ADA) Curb Ramp Installation and Sidewalk Repair Program, the City repaired and replaced concrete hardscape in Maintenance District 9 in the western portion of Glendale. The ADA Curb Ramp Installation and Sidewalk Repair Program is an important component of the City's Capital Improvement Program incrementally making the City more accessible for all residents.

Diederich Reservoir Project

The Diederich Reservoir and pump station was installed over 65 years ago. The reservoir has a storage volume of 58 million gallons and is the largest potable water reservoir in the City, providing water for approximately 50% of Glendale residents. Its aging water transmission main and operating valves were slowly becoming inoperable and needed to be replaced. Repair on the reservoir started in February 2011 and was completed in April 2012. No water services to residents were affected throughout this time.

Verdugo Road Rehabilitation Project

The Public Works Department completed the massive Verdugo Road Rehabilitation Project that primarily involved the resurfacing of Verdugo Road between Colorado Street and Glendale Avenue. In addition, substandard or deteriorated

sidewalk, curb, gutter, manhole covers, driveways, utility valves, pull boxes and sewer mains were removed and replaced. Traffic signals along this corridor were improved and 66 new parkway trees planted. Verdugo Road has become a vital north-south corridor in south Glendale and this project will improve traffic flow and safety in this area.

Foothill Well

In 2010 GWP discovered a well abandoned by previous utility districts. The well was tested and determined to be feasible for use. Rehabilitation started on what is known today as the Foothill Well. A 3,420 foot pipeline connected the well to GWP's New York Reservoir and the well was put back into service in July 2011. The well currently produces up to 200 gallons of water per minute and each gallon collected means one less gallon of water purchased.

Chrom 6 Testing Facility

California is moving ahead with the establishment of the first chromium 6-specific maximum contaminant level (MCL) in the nation. There are future needs of water systems to add chromium 6 removal to their treatment facilities. Glendale's Water Treatment Plant continues chromium 6 testing, conducting ongoing research of drinking water that will benefit cities and water agencies that are faced with chromium 6 in their water supplies. Glendale has completed an Interim Report on its research efforts which will be used by the regulatory agencies as part of the MCL standard setting process.

Central Avenue Wastewater Capacity Improvement Project

Often times growth in an area will increase to the point where the sewer lines serving the area are no longer adequate. The purpose of the City's Wastewater Capacity Improvement Program is to ensure that the sewer system is in optimal condition by repairing damaged sewer lines and upsizing inadequate lines. The City recently completed the Central Avenue Wastewater Capacity Improvement Project which repaired and upsized sewer lines under Central Avenue from Milford Avenue to Broadway. A line under an adjacent alley and another under Lexington Avenue were also upgraded. By upsizing sewer lines to adequate diameters, the health and safety of the residents served by those lines is effectively enhanced.

Bicycle Master Plan

In May 2012, the City of Glendale issued the final draft of the new Bicycle Transportation Plan. The Plan provides a framework for the City to better integrate bicycles into local transportation systems via engineering, education and outreach strategies. The plan includes policies to build a citywide bikeway network, erect more bike racks, and promote bicycle use.

Infrastructure & Mobility

Looking Ahead...

Due to budget constraints, the City has not dedicated any sales tax funds over the past three years to the Capital Improvement Program which pays for infrastructure projects. In spite of such funding cuts, the City was able to improve the overall rating of the City streets from a Pavement Condition Index (PCI) rating of 73.0 in 2005 to a rating of 74.6 in 2010. This average was again improved to a rating of 76.2 in 2012. Faced with more projected cuts, the City will continue to strategically allocate limited public funds.

Additionally, noteworthy upcoming projects that are either underway or on the horizon include the overhaul of the Doran Wastewater Pumping Station, Seismic Retrofit and Remodel of Brand Library, I-5 Corridor Improvements, Safe Routes to School Improvements, major infrastructure improvements to Central Avenue and Glendale Avenue, City-wide traffic signal improvements, upgrades to the Grayson Power Plant, construction of the new Rockhaven well, and reconstruction of the Grandview Substation.



Did you know?

- A contractor working for the City provides litter collection services twice a month on the City's 47 freeway on-ramps and off-ramps. These ramp areas comprise over 2 million square feet of land.
- The City of Glendale offers 90 minutes of FREE parking at the three downtown parking structures located at the Marketplace, Exchange, and on Orange Street. No parking validation is needed.
- Glendale Water & Power delivers 8.4 billion gallons of safe drinking water to the City's 33,500 customers.
- The Glendale Transportation Center was recently renamed the Larry Zarian Transportation Center after the former Councilman who was heavily involved in transportation issues.
- Slurry seal projects are an effective tool used by the City to prolong the lifespan of Glendale streets and stretch limited taxpayer dollars.

ARTS & CULTURE



2011/12 Quick Facts

Art classes offered through the Life Long Learning Program **146**

Children taking art classes through Life Long Learning Program in 2010 **1,544**

Adults taking art classes through Life Long Learning Program in 2010 **1,596**

Artists exhibited through the GATE Program **42**

Public art installations commissioned through public/private projects **2**

International language books and DVDs at local libraries **35,000**

Art/dance/music events at Brand Library **167**

Library books borrowed **1,312,743**

Library books borrowed in a language other than English **48,706**

Artists exhibiting work at Brand Library **106**

Glendale is home to a diverse array of renowned artists and performance venues. The arts are making great strides into becoming a key community priority, encouraging public investment in arts development. Arts and culture is not only integral to the resident community but is as important for those who work, visit, play and develop in Glendale. As such, the City actively incorporates public art installations in many of its new public facilities as do private developers through the Glendale Urban Art Program.

The City's investment in the renovation of the Brand Library and Galleries, preservation of the Alex Theatre and other historic facilities, attraction of the Museum of Neon Art to downtown Glendale, and anticipated renovation of Central Library demonstrate a long term public commitment to the arts. There is also a network of programs encouraging the arts and culture to flourish in Glendale. For example, community programming and available services at the public libraries, park facilities, public schools, and Glendale Community College have forever embraced the arts and become a part of the community's cultural heritage. In recognition of its role in arts and culture programming, the Library was recently renamed to the Library, Arts & Culture Department and assumed administrative oversight of the Arts and Culture Commission.

Through arts programming and cultural events, Glendale celebrates its local artistic, cultural, and socio-economic diversity. The City is committed to providing quality and accessible arts experiences for the entire community and promoting the education and participation in the arts by creating an arts-friendly and arts-aware environment.



Glendale Unity Fest

ACCOMPLISHMENTS

Student Art Display Policy

Community Services and Parks (CSP) is offering display space, free of charge, for students enrolled in or instructors providing lessons for an art class as part of the Life Long Learning Program offered through CSP as a way to integrate and foster public awareness of the arts. Visual art enhances public spaces and invites public participation and interaction. Student art displays encourage public participation in the arts and allow students/instructors to recognize the value of their work through public appreciation. In the coming year, the City will be evaluating the possibility of expanding this policy to include a wider variety of artists in the future.

Words of American Patriots at Adams Square Gas Station

The Adams Square Mini Park Gas Station displayed “Words of American Patriots,” a July 4th art exhibit organized and installed by Michael Sheehan, a local Glendale artist. The art installation featured approximately sixty individual panels, contributed by professional artists, government officials, high school students, and Adams Hill residents, making this art installation a community effort. Each panel included one word from the writings of American Patriots. The panels were organized in “curtains” and hung from the ceiling creating a curtain of art inside the Gas Station.

Brand Library and Art Center

The Brand Library and Art Center has distinguished itself as a regional resource for art and music research, gallery exhibits, and music events. The Annual Juried Exhibition, sponsored by the Associates of Brand Library, serves as a record of California art from 1969 to the present. This year’s *Purchasing Power: Jurors Make Their Mark* featured 35 artworks from the permanent collection and highlighted the legacy of Southern California based artists, educators and critics who have served as jurors for the annual exhibits including Millard Sheets, Claire Falkenstein, Joe Mugnaini, Hans Burkhardt, Guy Maccoy and Paul Branch. The Recital Hall was the venue for a concert as part of the Los Angeles World Festival of Music, several chamber recitals, and an opera series in partnership with the Los Angeles Opera Speakers Bureau. During the Library’s current renovation activities, portions of the library collection, as well as art and music events will be available at the Central Library.

Glendale Area Temporary Exhibitions (GATE)

The City’s GATE program creates professional quality gallery art installations in vacant storefronts. This acts as a tool to address stagnant and vacant spaces by generating sidewalk activity and pedestrian interest. As a secondary benefit, the program helps to promote arts in the downtown. In its first

year of programming, GATE provided free exhibition space for 42 participating artists, organized five public receptions and art walks attracting over 200 people on average, held eight professional artist workshops at the Glendale Central Library, and offered 29 public workshops and open gallery days. In addition, GATE occupied over 13,000 sq. ft. of vacant spaces, which is larger than the Santa Monica Museum of Art, and re-tenanted over 8,000 sq. ft. with long term leases. In just one year, GATE has been instrumental in creating an awareness of Downtown Glendale as a cultural destination for the benefit of businesses and the community.

Alex Theatre

In 1992, the Redevelopment Agency made a substantial investment in the arts by purchasing and restoring the Alex Theatre as a regional performing arts venue. Resident companies include the Los Angeles Chamber Orchestra, Gay Men’s Chorus of Los Angeles, Musical Theatre Guild, Alex Film Society, and the Glendale Youth Orchestra. The Theatre is an important cultural and economic landmark in Glendale and is listed on both the National and State Historic Registers. Events during the 2011-2012 fiscal year included:

- Glendale Pops Orchestra with Special Guest Kenny Loggins
- Los Angeles Chamber Orchestra’s Family Concert
- Taline’s Armenian Christmas Show
- Los Angeles Ballet’s Swan Lake
- Glendale Youth Orchestra
- Alex Film Society’s screening of *Rebel Without a Cause*
- Glendale Youth Alliance’s Art Exhibition Fundraiser
- The 168 Film Festival

Arts and Culture Commission

The City’s Cultural Affairs Division and the Arts & Culture Commission joined Americans for the Arts latest national economic impact study, Arts & Economic Prosperity IV. The study findings include data both about Glendale specifically and about the arts industry nationally, including the economic impact of the arts and culture industry. The study found that spending by arts and culture organizations and their audiences supports approximately 223 jobs locally and provides approximately \$391,000 in revenue to local government. In addition, arts and culture events attract over 230,000 attendees to the city annually with an average spending of \$12.53 per attendee (excluding the cost of admission). The Arts and Culture Commission also hosted the Diamond Awards for Achievement in the Arts and organized a roundtable discussion with arts organizations to promote networking opportunities.

Looking Ahead...

The City encourages the inclusion of public art in public Capital Improvement Projects. Upcoming projects, such as the Maryland Avenue Park, the soon to be completed Riverwalk, and the Palmer and Maple Park renovation projects will all incorporate a public art component involving the community, The Parks, Recreation and Community Services Commission, and the Arts & Culture Commission in selecting an art piece that fits the design of the projects.

Glendale is working with the Museum of Neon Art (MONA) to relocate their activities to Brand Boulevard. MONA will help anchor the downtown “cultural and civic block” adjacent to the completely renovated Central Park and the soon to be renovated Central Library. With a permanent collection of 80 vintage signs, the museum features contemporary art works in electric and kinetic media and photography that document neon. It also incorporates the history and science behind the phenomenon of the luminous tube.

In an effort to preserve a significant piece of history and its status as a regional repository of art and music collections, the Brand Library and Arts Center renovation project will soon commence, resulting in the collection’s temporary relocation to Central Library for an 16-18-month period. Facility upgrades will include seismic, mechanical, electrical, plumbing, ADA, and space improvements, as well as some historic rehabilitation of the Brand Mansion. In addition to these preservation efforts, the establishment of historic districts throughout the community will protect and enhance the architectural and historic character of neighborhoods.

The Community Development Department has developed policies in forming and successfully managing the Glendale Urban Art Program and Fund. In 2012, the City Council transitioned the responsibilities of managing and developing policies of the Program and Fund to the Arts and Culture Commission, now part of the Library, Arts & Culture Department. In addition, the Arts and Culture Commission will provide a voice for the arts in Glendale by developing policies that will engage all City Departments in integrating art into their projects and activities, promote the role of arts and culture in economic development, and promote activities related to arts and culture throughout Glendale. The Library, Arts & Culture Department has consistently played a leading role in arts and culture through its programs and services, and is developing a comprehensive vision of the future of the arts in Glendale.

The upcoming Central Library renovations are designed to redefine the library’s role within the civic campus by providing new access points and a stronger relationship to the Adult Recreation Center, Central Park, and the downtown. In addition, with the number of art and music opportunities in the downtown area growing, advent of the Glendale Area Temporary Exhibit (GATE) program, and opening of the Museum of Neon Art, the Central Library is further looking to partner with various art groups to create a richer cultural experience in the downtown. This project is proposed to be funded with redevelopment bonds and is currently listed on the Successor Agency’s Recognized Obligation Payment Schedule, with anticipated completion in 2013/2014.

Did you know?

- Glendale high school students can participate in a Banner Competition where the winner’s artwork is displayed on the façade of the Bob Hope Airport terminal tower.
- The Library broadcasts the Treehouse Tales story programs in Armenian and Spanish.
- The 1904 El Miradero mansion is home to the Brand Library and Art Center, where visitors can enjoy art exhibits and concerts.
- The GATE Program utilized more than 13,000 sq. ft. of vacant space, which is larger than the Santa Monica Museum of Art.
- 94 properties are listed on Glendale’s Register of Historic Resources.
- The Derby House, designed by Frank Lloyd Wright, and the Alex Theatre, are on the National Register of Historic Resources.
- Glendale has four Historic Districts: Cottage Grove, Royal Boulevard, Ard Eevin Highlands, and Rossmoyne.
- Brand Library maintains a collection of 50,000 music recordings, 35,500 art books, 19,400 music books, and 9,800 recreation & performing arts books.



Glendale Central Library

SUSTAINABILITY



For many years, Glendale has embraced sustainability efforts given current and future environmental challenges. The City continuously seeks out new technology and innovation to foster and promote sustainability and is among the first public agencies to successfully implement sustainability improvements such as the landfill gas to energy system, curbside recycling program, storm drain catch basin inserts, alternative fueled vehicles, and energy saving retrofits.

The City has embarked on a conscious effort to support environmentally friendly policies involving sustainable building design, construction, operations, and facilitation and implementation of green building standards. Through the integration of sustainable building methods and materials, and the implementation of advanced technologies such as Smart Meters, Glendale has positioned itself at the forefront of efficient management of energy, water, material resources, and waste as part of a global initiative for the good of all, today and in the future.

A greener Glendale will never be realized through City programs alone. The City greatly relies on the efforts, sacrifices, and behavior changes of residents and businesses that also strive for a greener Glendale. By recycling, composting, utilizing alternative transportation methods, shopping with reusable bags, curbing water and electrical consumption, and implementing green measures during construction, the community has championed a more sustainable Glendale.

2011/12 Quick Facts

Automated curbside & multi-family recycling collected
10,683 tons

Automated yard trimmings collected
19,290 tons

Street sweeping recycling
1,600 tons

Used tires utilized in street projects
37,146 units

Composting workshops
9 classes

Composting bins distributed
90 bins

Bulky item and public works debris recycling
4,054 tons

Electronics recycling
111.4 tons

Christmas trees recycled
9,063 trees



Smart Meter

Sustainability ACCOMPLISHMENTS

City Council Adopts Zero-Waste Goal

Like a handful of other American cities, the Glendale City Council recently formally adopted a zero waste goal. Following the completion of the City's first Zero Waste Strategic Plan, which identified the actions necessary to eventually eliminate the discharge of most waste, the City Council adopted two important resolutions. The first resolution adopted the aggressive zero waste goals of achieving a 75% waste diversion rate by 2020 and a 90% rate by 2030. The resolution also directed the City to implement strategies and incentives for achieving these goals. The second resolution expressed support for the development of the Extended Producer Responsibility (EPR) policy which imposes some responsibility for the safe disposal of potentially hazardous and toxic products on the companies that produce them instead of on local tax and rate payers.

Enhanced Recycling Program

Over the years, the Integrated Waste Management Division has incrementally increased the number of products that are accepted for recycling. Currently, all plastics #1 - #7 are accepted for recycling. Residents are also encouraged to put clean styrofoam in their grey recycling containers. Styrofoam peanuts should first be bagged before placing them into the automated recycling containers. Even CD's and DVD's (w/o cases), non-electric plastic toys, plastic hangers and cooking pans can now be put in the grey containers for recycling. By permitting additional waste products for recycling, the City is actively reducing the amount of waste sent to the landfill and meeting regulatory requirements.

Mandatory Commercial Recycling

AB-341 requires commercial businesses that generate four cubic yards or more of solid waste and multi-family buildings with five units or more to recycle. The

City of Glendale's Integrated Waste Management Division engaged in an exhaustive outreach campaign to inform businesses, property owners and private refuse haulers of this new law. Mandatory commercial recycling is one component of reaching the State's goal of achieving a 75% waste diversion rate.

Greener Glendale Plan

The Community Development Department, in partnership with Glendale Water & Power, completed the Greener Glendale Plan (GGP). The GGP is a two-part policy document that comprehensively addresses sustainability within municipal operations and community activities. The document addresses topics such as energy, water, waste, transportation, urban nature, urban design, and environmental health. This policy document is intended to guide the City to build on its sustainability successes, and to help the community do the same.

Grid Modernization

Utilities across the nation are installing digital meters and moving towards a more modernized grid for a variety of benefits. Modernizing Glendale's electrical and water infrastructure by integrating new technologies helps bring the system into the 21st century to meet the future needs of our community in a safe, reliable and environmentally responsible way. These new meters will provide enhanced and timely usage data securely to customers, and offer customers new tools to better manage their energy and water use; thereby helping them make informed choices that save money and protect the environment in ways that would be impossible with traditional meters.

Demand Response Programs

Demand Response (DR) is the temporary reduction of electrical usage by a customer for an economic or emergency response, and with the new digital meters, commercial customers can participate. Demand Response programs are designed to

contribute to energy load reduction during times of high prices, critical peak demand, or supply shortfalls on the electric grid. Glendale Water & Power is now offering commercial customers two different types of Demand Response Programs.

North Glendale Community Plan

The North Glendale Community Plan is the official guide to development within the neighborhoods and commercial districts of the La Crescenta and Montrose areas of Glendale. It is intended to shape positive community change and foster sustainable land use patterns, while balancing the unique character of the community with citywide policies and regional initiatives. Sustainability concepts are incorporated throughout the plan and address topics such as Urban Design/Land Use, Infrastructure & Sustainability, Community Services & Parks, Natural Resources, and Wellness & Safety. This plan was adopted November 29, 2011.

Ice Bears

In the last year, GWP's Ice Bear project installed energy storage units known as Ice Bears at 28 Glendale city buildings and 58 local small, medium sized, and large commercial businesses. The project was supported by local trade companies and created approximately 40 jobs during the one year installation process. A total of 180 Ice Bear units have been installed in Glendale since the program's inception in 2005. Ice Bear energy storage systems are paired with commercial air conditioning units to create a hybrid cooling solution that delivers a powerful change in how — and, more importantly, when — energy is consumed for air conditioning. Air conditioning energy demand — typically 40-50% of a building's electricity use during peak hours — will be reduced by as much as 95%. For GWP and its customers, the expanding Ice Bear project reduces peak demand on the whole electrical grid, reducing exposure to costly peak power and improving the efficiency and reliability of the grid.

Looking Ahead...

Despite tough economic times, all California cities, including Glendale, are currently striving to achieve greater sustainability. Some cities are motivated primarily by regulatory compliance while others endeavor to be leaders in the field of sustainability. Glendale has succeeded in achieving significant innovation and accomplishments in sustainability through a cautious implementation of sustainability actions, policies and principals. Much care and deliberation has been used to ensure that these new sustainability measures are not only effective, but that they also do not pose an undue burden on tax payers, rate payers, and residents.

In the new fiscal year, the Glendale City Council will be considering two new policies intended to enhance sustainability. The first policy regulates carryout bags at supermarkets and other large stores. Plastic bags, which are a major source of litter pollution, would be regulated in Glendale in a manner similar to policies already successfully implemented in other jurisdictions such as Los Angeles County and Long Beach. The City Council will also consider strengthening the Smoking Ordinance by further restricting smoking in multi-family apartment buildings. Since second-hand smoke is well known to be harmful, this restriction may have far-reaching health benefits for the City's numerous non-smoking apartment dwellers.

In the field of waste management, the Public Works Department has two exciting projects underway that can increase sustainability. The first is the possibility of the construction of a Materials Recovery Facility (MRF) in Glendale. At MRF, recyclables are separated from the entire waste stream. The City could, therefore, capture recyclables from households which do not separate recyclable from their regular rubbish. The second project is the ongoing analysis for the potential construction of a waste conversion facility in the City where non-recyclable waste would be converted into energy instead of deposited into the landfill.

Glendale Water & Power will continue to seek out renewable sources of power generation and implement measures to promote water conservation. This includes the management of its business modernization, reduced reliance on fossil fuels and lower carbon emissions, investing in green energy, and rebate and incentive programs. In part due to State regulations, Glendale is on schedule to achieve an energy portfolio consisting of 33% renewable sources by 2020.

Improving sustainability in Glendale is an ongoing venture. City staff, elected officials, residents, business owners, and local activists will continue to collaborate to reduce the City's environmental footprint and make the City healthier, safer and more ecological for future generations.

Did you know?

- The City of Glendale has had an ordinance in place to protect indigenous trees species (Sycamores, Bays, and Oaks) since 1982. While no permit is required for routine pruning of these trees defined as less than 2" in diameter (approximately the size of a standard soup can) and not more than one quarter of the trees live foliage, residents who desire additional pruning or a removal must secure a free permit from the City to do so.
- Whenever possible, bulky items such as furniture, electronics, and appliance picked up by the City for free under the Bulky Item Collection Program are recycled. Glendale residents can call (818) 548-3916 to make an appointment.
- By using composting bins, a household can potentially cut their waste in half. The City's Integrated Waste Management Division hosts composting workshops where free and discounted composting bins are provided to attendees. Residents can call (818) 548-3916 for more information.
- The City provides free mulch several times a year at Brand Park. When added to a garden, mulch can enhance the soil and reduce the quantity of watering needed.
- The Fleet Management Division, which is responsible for the maintenance of all City vehicles and equipment, recycles engine fluids such as motor oil and anti-freeze.
- By tuning up their air conditioning system, homeowners can reduce their electrical consumption by as much as 500 kilowatt hours or \$50 - \$60 in savings a year.
- Glendale Water and Power offers residential customers with up to 3 free shade trees to lower their air conditioning costs.
- Approximately 22% of Glendale Water and Power's energy requirements are derived from renewable resources such as hydropower generated at Hoover Dam, the City's Scholl Canyon landfill gas to energy facility, wind farms, solar energy, and geothermal energy.
- New Smart Meters have already helped identify two major water leaks in the City that had been causing 700 gallons of lost water per hour.
- The City's water system delivers 9.16 billion gallons of drinking water to the community.
- Glendale Water & Power conducts more than 4,000 water samples per year throughout its storage facilities and pipelines.

Performance Measures
Fiscal Year 2012 / 2013

Performance Measures

Fiscal Responsibility

Strategic Objective: Conduct the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term stability.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Administrative Services Create and present the five year financial plan for the General Fund during the mid-year report to City Council. On an on-going basis, update and regularly report the five year plan during budget and financial updates.	N/A	N/A	100%
100% of all adopted budget adjustments will be captured, prepared, and entered before the close of each respective month for which the budget adjustment was approved.	100%	82%	100%
The general ledger accounting cycle will be closed within 21 calendar days after the month-end	100%	100%	100%
The year-end general ledger accounting cycle will be closed within 4 months after year-end.	10/31/11	10/31/11	10/31/12
Produce the Comprehensive Annual Financial Report (CAFR) that meets the award standards of the GFOA.	12/31/11 Submission	Award Received	12/31/12 Submission
Produce an Adopted Annual Budget document that meets the award standards of the GFOA.	10/14/2011 Submission	Award Received	9/26/12 Submission
Vendor payments are processed within 30 days of receipt by Accounts Payable once proper account strings and supporting documentation are provided.	100%	100%	100%

Exceptional Customer Service

Strategic Objective: A City committed to providing its residents with extraordinary customer services centered around the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Human Resources 75% of salaried open recruitments will be completed within 90 calendar days.	75%	25%	75%
Information Services Average Time to Close an AIMS Ticket	8 days	8.33	8
Fire Percent of response times under 5 minutes for fire and rescue services (NFPA 1710)	90%	72%	90%
Percent of 911 calls answered in 15 seconds or less (NFPA 1221)	95%	99%	95%
Community Services & Parks Number of companies assisted with retention/expansion services	30	23	25
Community Development Customer Service requests - responding to requests for service	16,000	17,450	16,000
Glendale Water & Power Restore all minor power outages within 10 minutes of detection by 2014	10	40	30
Restore all major power outages within 20 minutes of detection by 2014	40	39.7	40
Reduce number of preventable outages to less than 25 per year by 2014	25	16	25

Performance Measures

Economic Vibrancy

Strategic Objective: Encourage the creation and attraction of high wage/high growth employment opportunities, supported by a skilled labor force through a healthy collaboration between businesses and a fiscally prudent and financially healthy government.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Community Services & Parks			
Assistance provided to small/medium-size businesses	35	29	25
Entered employment rate for the Verdugo Workforce Investment Board for adult population	65%	53%	52%
Entered employment rate for the Verdugo Workforce Investment Board for dislocated worker population	81%	52%	52%
Entered retention rate for the Verdugo Workforce Investment Board for adult population	81%	76%	80%
Entered retention rate for the Verdugo Workforce Investment Board for dislocated worker population	83%	80%	80%
Number of companies assisted with retention/expansion services	30	23	25
Number of youth employed & gained paid work experience	375	402	350
Public Works			
Maintain a fair, competitive and equitable fleet rental rate for the Fleet Management Division to charge its customers.	YES	YES	YES
Human Resources			
Maintain a 75% closure rate within each fiscal year by moving claims toward conclusion in a highly efficient manner.	75%	75%	75%

Performance Measures

Informed & Engaged Community

Strategic Objective: Conduct the business of government in the best interest of the public, with integrity, openness and inclusion through the integration of technology to enhance government service delivery and foster community access to information and government resources.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Administrative Services			
100% of all adopted budget adjustments will be entered within 1 month from the date the budget adjustment was approved.	100%	82%	100%
The general ledger accounting cycle will be closed within 21 calendar days after the month-end	100%	100%	100%
Produce the Comprehensive Annual Financial Report (CAFR) that meets the award standards of the GFOA.	12/31/11 Submission	Award Received	12/31/12 Submission
Produce an Adopted Annual Budget document that meets the award standards of the GFOA.	9/28/10 Submission	Award Received	9/26/12 Submission
City Clerk			
Notice all public meetings properly and in accordance with the law.	100%	100%	100%
City Treasurer			
The Monthly Report of City Investments will be posted to the City's website within 15 working days after the month ends.	100%	83%	100%
The Quarterly Report of City Investments will be posted to the City's website within 15 working days after the quarter ends.	100%	75%	100%
The Annual Report of City Investments will be posted to the City's website within 45 working days after the fiscal year ends (July through June).	100%	100%	100%
Community Development			
Planning community meetings (including joint meetings with other departments)	N/A	N/A	3 Events
Hold community/neighborhood festivals and improvement programs; adopt-a-block, clean-up days, festivals (as measured by annual count of events & specific programs)	20 Events	5 Events	4 Events
Historic Preservation			
• Process Historic District application(s)	1	1	2
• Add properties to Glen. Register of Historic Resources	7	5	7
• Mills Act Applications	6	5	6
Community Services & Parks			
The City will strive to continue to offer the current number of free events available to the public	2	7	3
Number of unduplicated seniors who receive a hot meal	46,000	45,082	39,000
Number of unduplicated homebound seniors who receive daily frozen meals	13,000	14,217	11,400
Human Resources			
75% of promotional recruitments will be completed within 45 calendar days.	75%	48%	75%
Information Services			
Number of PC's, Printers and Copiers	1,922	2,508	2,433
Number of Vehicle Radios	639	637	630
Library, Arts & Culture			
Number of adults, children and young adults participating in reading related programs.	60,000	54,648	50,000

Performance Measures

Safe & Healthy Community

Strategic Objective: A community that is physically safe, free of blight, prepared for emergencies, with access to quality physical and mental care services.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Community Development Track number of red/yellow tagged units for unsafe dwelling units	40	21	20
Community Services & Parks Number of duplicated and unduplicated persons served at winter shelter program.	100-Duplicated 50-Unduplicated	180-Duplicated 90-Unduplicated	160-Duplicated 80-Unduplicated
Number of persons that receive intake at Homeless Access Center.	858	1108	858
Number of unduplicated homeless persons that receive street outreach.	150	188	150
Add permanent supportive housing units to the homeless continuum of care system.	5 Units	5 Units	3 Units
Human Resources All Departments will conduct periodic Safety Meetings depending on their level of exposure and number of hazards.	100%	50%	50%
Fire Percentage of underground tanks inspected each year	100%	100%	100%
Number of "target" vegetation inspections performed annually	4,500	4,421	4,212
Number of students attending Jr. Fire Programs	2000	1,920	2,000
Percentage of multi-family and business occupancies that are inspected each year	45%	49%	50%
Percentage of Hazardous Material facilities inspected each year per Health & Safety Code Section 25508	33%	30%	33%
Percentage of Assembly, High Rise, Health Care Occupancies that are inspected each year	35%	24%	45%
Police Increase ratio by 10% of Neighborhood Watch Groups to total neighborhoods.	85%	122	130
Increase the number of CrimeStopper Hotline calls by 10%.	70	50	50
Increase Community Outreach Participation Meetings	350	380	400
Maintain Glendale's ranking as one of the top 10 safest cities in Californian with a population over 100,000 people.	NEW	NEW	Top 10
Maintain a Part I crime rate that is at least 10% lower than the average crime rate in our surrounding jurisdictions. (The surrounding jurisdictions used to calculate the Part I crime benchmark are Burbank, Pasadena, LAPD Foothill, and LAPD Northeast.)	NEW	NEW	10% lower
Gang Prevention: 1) The re-emergence of criminal gang influence and activity within the city. A minimum of 150 compliance checks of known or suspected gang members will be completed during the year.	NEW	NEW	150
2) At least 6 town hall meetings in which gang related issues are addressed will be held.	NEW	NEW	6
3) Conduct at least 3 gang injunction enforcement operations aimed at preventing the reemergence of criminal gang infiltration within the city.	NEW	NEW	25

Performance Measures **Balanced, Quality Housing**

Strategic Objective: Responsible maintenance, preservation and development of a balanced mix of housing opportunities available to all segments of the population.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Community Development			
Prepare draft city wide design guidelines	100%	100%	N/A
Perform building inspections	15,000	16,049	15,000
Provided funding, technical assistance, and oversee construction for rehabilitation of low income residents units through the Affordable Housing Rehabilitation Loan and Grant programs.	20 Units	30 Units	9 Units
New affordable units to be produced.	62 Units	57 Units	5 Units
Existing affordable units to be preserved.	1,185 Units	1,308	1,336
Preserving the quality and habitability of rental housing units by inspecting for compliance with health, safety and maintenance standards (inspections conducted). Rental Housing Preservation Program (RHPP)	6,000	3,900	Program Terminated
Rental housing units certified meeting basic habitability/ maintenance standards (RHPP)	2,400 Units	2,150	Program Terminated
Families receiving rental assistance with a housing voucher.	3,050 Vouchers	3012 Vouchers	3134 Vouchers
Reduce number of substandard commercial & residential properties; (as measured by number of abatement orders and number of cases filed) (case starts/case clears)	2,500/2,500	2,110/1,950	1,700/1,700
Total number of inspections/contacts of residential, commercial and industrial properties including abatements.	30,000	32,675	20,000
Community Services & Parks			
Number of tenant/landlord workshops.	2	2	3
Number of tenants that receive information and attend workshops.	700 Tenants	650 Tenants	700 Tenants
Number of landlords that receive information and attend workshops.	25	31	25

Performance Measures

Community Services & Facilities

Strategic Objective: Availability of accessible parks, community centers and community services tailored to the City's diverse needs, which enhance the character of the community and offer personal enrichment and recreational opportunities.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
<p>Community Development Develop new parks and facilities in an attempt to increase the number and types of facilities provided to the residents of Glendale.</p>	Design Pacific Park Soccer Field, Maple Park Phase II, Carr Park Improvements; Construct ARC Phase II Central Park Improvements, Maryland Mini Park, Verdugo Adobe restroom.	Completed construction of Central Park; Design of Mountain Do and Catalina Verdugo Trails, Maryland Avenue Park, Catalina Verdugo Adobe Park Improvement, MONA & Central Park Pedestrian Paseo; Glorietta Park playground Replacement	Design Phase: 7 Construction Phase: 7
<p>Human Resources 100% of City Facilities will be inspected for compliance with safety standards.</p>	100%	50%	50%
<p>Library, Arts & Culture Number of eBooks in collection</p>	4,500	3,798	5,000
20,000 wireless access users annually and 250,000 users of Library computers.	100%	105%/75%	100%
Renovate existing libraries to upgrade, protect, and adapt facilities for improved and current library service delivery.	Begin construction on Brand. Complete design of Central. Complete remodel of Chevy and Casa.	Brand Construction Begun. Casa and Chevy near completion.	Brand Construction continued through 2013.

Performance Measures

Infrastructure & Mobility

Strategic Objective: A city focused on providing a safe, efficient and reliable transportation and utility services through a well planned infrastructure and effective use of innovative technologies.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Glendale Water & Power			
Reduce electrical system usage losses to <10% by 2014	10%	8%	10%
Reduce unaccounted-for water to 5% by 2011	90%	100%	90%
Replace & Rehabilitate 25 miles of old pipe by 2014	30%	0%	7%
Achieve annual utility average OSHA incident rate of 2.0 by 2014	2.0	2.27	2.0
Public Works			
Linear feet of sewer main cleaned.	1.5 million	1.8 million	1.650 million
Linear feet of sewer main TV-inspected.	250,000	360,000	250,000
Assess lower refuse fees than average in comparative cities.	Yes	Yes	Yes
Tons of refuse from all sources accepted at the Scholl Canyon Landfill	300,000	300,000	300,000
Maintain a high quality on-time performance for the Beeline transit system according to a contractual agreement requiring no less than a 90% goal rate.	90%	90%	90%
Perform all scheduled Beeline preventive maintenance and inspections on-time on 35 buses.	100%	100%	100%
Install and maintain optimal signalized intersections, pedestrian crossings, red-light enforcement technology, & conduct traffic calming, traffic safety outreach programs, & traffic impact studies.	Yes	Yes	Yes
Maintain the City's PCI (Pavement Condition Index for local streets and roads) at 74.6.	75	75	75

Arts & Culture

Strategic Objective: Implementation and preservation of a rich variety of arts and cultural experiences celebrating the community's diverse cultures, values and heritage.

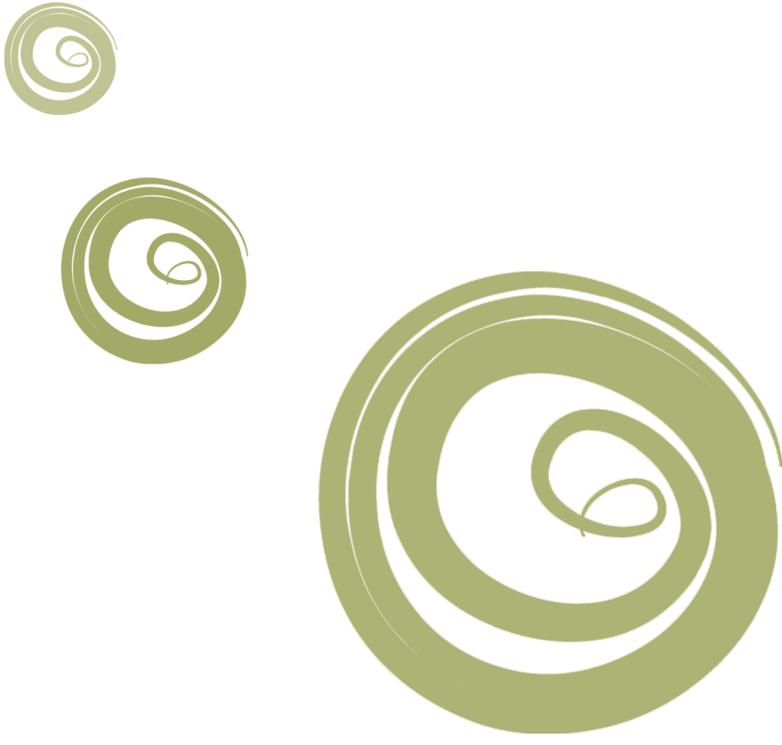
Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Human Resources			
95% of all employees will complete harassment training every two years.	95%	99.9%	95%
Library, Arts & Culture			
Number of materials borrowed in languages other than English.	67,000	48,706	50,000
Management Services			
Support and implement at least 4 cultural events that recognize and promote different cultures.	4	4	4

Performance Measures

Sustainability

Strategic Objective: Implementation of sustainable City principles to protect the quality of the air, water, land and other natural resources; conserve native vegetation and other ecosystems, and minimize human impacts.

Measurement	2011-12 Target	2011-12 Actual	2012-13 Target
Glendale Water & Power			
Increase Grayson Power Plant Efficiency to <10,000 heat rate	25%	10%	25%
Reduce Green House Gas Emissions to 1990 levels by 2020	50%	50%	50%
Achieve a balanced energy portfolio of 33% renewable by 2020	60%	60%	60%
Public Works			
Maintain regulatory compliance according to Regional Water Quality Control Board mandates.	Yes	Yes	Yes
Maintain regulatory compliance in accordance with National Pollutant Discharge Elimination System (NPDES) mandates.	Yes	Yes	Yes
Maintain Regulatory Compliance with Southern California Air Quality Management District (AQMD) Rules and the Regional Water Quality Control Board.	Yes	Yes	Yes
Maintain regulatory compliance in accordance with Regional Water Quality Control Board mandates by conducting restaurant inspections related to waste Fats, Oils, and Grease (FOG) discharges.	650 inspections	242 inspections	650 inspections
Implement 20% of initiatives of Glendale Zero-Waste Plan by July 2013.	Yes	Yes	Yes
Number of trees planted by the Glendale Public Works Department exceeds the number of trees removed.	Yes	Yes	Yes
Tons of street sweeping debris recycled.	1,500	1,600	1,600



ADOPTED
BUDGET
2012-2013



CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS
FY 2012-2013 ADOPTED BUDGET

Resources	<u>Total All Funds</u>
Property Taxes	\$ 44,231,900
Sales Taxes	33,047,500
Utility Users' Taxes	27,000,000
Occupancy & Other Taxes	14,803,000
Licenses and Permits	6,649,180
Fines and Forfeitures	1,200,000
Use of Money and Property	4,642,000
Revenue from Other Agencies	46,565,586
Charges for Services	420,630,286
Misc and Non-Operating Revenue	29,313,799
Interfund Revenue	39,521,164
Transfers from Other Funds	28,009,062
Use of Fund Balance	5,321,308
TOTAL RESOURCES	\$ 700,934,785
Appropriations	
Salaries & Benefits	\$ 241,862,473
Maintenance & Operation	
Contractual Services	52,980,387
Debt Service	12,258,629
Other	399,045,995
Total Maintenance & Operations	464,285,011
Capital	
Capital Outlay	14,772,551
Capital Projects	29,476,246
Total Capital	44,248,797
Allocation Offsets	(51,198,256)
Transfers	28,009,062
Estimated Savings	(26,272,302)
TOTAL APPROPRIATIONS	\$ 700,934,785

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Administrative Services	\$ 13,430,818	\$ 11,549,267	\$ 11,549,267	\$ 13,211,575
City Attorney	3,296,309	3,720,156	3,720,156	3,447,453
City Clerk	1,458,104	1,363,822	1,363,822	1,211,286
City Treasurer	573,634	615,378	615,378	640,597
Community Development	108,821,316	101,288,598	107,285,293	44,615,071
Community Services & Parks	38,422,473	28,583,272	29,821,812	30,403,476
Fire	59,546,267	60,808,546	64,653,399	62,583,439
Glendale Water & Power	252,067,198	339,317,000	340,267,000	266,874,946
Human Resources	45,718,196	46,059,975	46,059,975	44,662,121
Information Services	13,411,812	16,698,587	17,587,999	17,925,141
Library, Arts & Culture	8,590,260	12,833,586	13,797,162	13,550,570
Management Services	4,464,712	5,716,679	5,716,679	5,320,382
Police	71,608,588	76,605,695	76,514,451	75,546,987
Public Works	101,173,411	147,048,952	148,515,759	134,171,111
Non-Departmental Transfers	5,639,973	4,788,250	6,637,376	2,160,000
Estimated Savings - General Fund	-	(7,747,608)	(7,747,608)	(15,389,370)
GRAND TOTAL	\$ 728,223,071	\$ 849,250,155	\$ 866,357,920	\$ 700,934,785

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Administrative Services				
General Fund (101)	\$ 4,513,171	\$ 4,717,267	\$ 4,717,267	\$ 5,495,291
Liability Insurance Fund (612)	8,917,647	6,832,000	6,832,000	7,716,284
Total Administrative Services	\$ 13,430,818	\$ 11,549,267	\$ 11,549,267	\$ 13,211,575
City Attorney				
General Fund (101)	\$ 3,296,309	\$ 3,720,156	\$ 3,720,156	\$ 3,447,453
Total City Attorney	\$ 3,296,309	\$ 3,720,156	\$ 3,720,156	\$ 3,447,453
City Clerk				
General Fund (101)	\$ 1,458,104	\$ 1,363,822	\$ 1,363,822	\$ 1,211,286
Total City Clerk	\$ 1,458,104	\$ 1,363,822	\$ 1,363,822	\$ 1,211,286
City Treasurer				
General Fund (101)	\$ 573,634	\$ 615,378	\$ 615,378	\$ 640,597
Total City Treasurer	\$ 573,634	\$ 615,378	\$ 615,378	\$ 640,597
Community Development				
General Fund (101)	\$ 7,996,960	\$ 9,045,390	\$ 9,069,390	\$ 11,874,967
Community Development Block Grant Fund (201)	390,928	420,000	420,000	396,000
Housing Assistance Fund (202)	28,658,968	30,482,612	30,482,612	30,887,304
Home Grant Fund (203)	210,173	2,104,436	2,154,436	1,236,800
Urban Art Fund (210)	-	-	16,500	-
BEGIN Affordable Homeownership (212)	-	-	5,266,475	-
Low&Mod Income Hsg Asset Fund (213)	-	-	-	220,000
GRA Administrative Fund I (240)	20,390,192	23,484,453	23,484,453	-
GRA Administrative Fund II (241)	9,711,549	6,860,581	6,885,581	-
Low & Moderate Housing Fund (242)	9,825,304	4,794,430	5,409,150	-
GRA Central Project Fund (244)	3,682,672	-	-	-
GC3 Fund (245)	1,611	605,000	605,000	-
SF Rd Corridor Tax Share Fund (246)	10,105,416	-	-	-
2010 Tax Allocation Bonds (247)	1,641,277	4,275,000	4,275,000	-
2011 TABs-Redevelopment Proj (248)	2,154,920	1,881,000	1,881,000	-
2011 TABs-Housing Projects (249)	461,006	-	-	-
2003 GRA Tax Allocation Bonds (302)	4,772,240	4,802,600	4,802,600	-
2002 GRA Tax Allocation Bonds (304)	3,811,213	3,812,000	3,812,000	-
Low and Mod Loan Fund (307)	3,056,113	3,056,113	3,056,113	-
2010 GRA Tax Allocation Bonds (308)	1,825,622	1,462,025	1,462,025	-
2011 GRA Tax Allocation Bonds (309)	-	4,202,958	4,202,958	-
SF Rd Corridor Tax Share Fund (406)	125,154	-	-	-
Total Community Development	\$ 108,821,316	\$ 101,288,598	\$ 107,285,293	\$ 44,615,071
Community Services & Parks				
General Fund (101)	\$ 13,076,600	\$ 12,159,020	\$ 12,276,742	\$ 11,197,338
Community Development Fund (201)	5,993,903	2,931,703	2,940,903	2,055,343
Supportive Housing Program Grant Fund (204)	2,081,934	2,443,451	2,443,451	2,417,339
Emergency Solutions Grant Fund (205)	674,606	199,156	199,156	255,394
Workforce Investment Act Fund (206)	5,793,914	4,625,000	5,611,329	4,765,000
Glendale Youth Alliance Fund (211)	-	1,899,165	1,899,165	1,806,472
Nutritional Meals Grant Fund (270)	528,850	520,757	545,836	404,979
Capital Improvement Fund (401)	7,251,955	675,511	752,971	545,734
Development Impact Fees (405)	455,895	-	-	3,915,000
Recreation Fund (501)	2,564,817	3,129,509	3,152,259	3,040,877
Total Community Services & Parks	\$ 38,422,473	\$ 28,583,272	\$ 29,821,812	\$ 30,403,476

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Fire				
General Fund (101)	\$ 37,694,049	\$ 38,664,395	\$ 38,686,477	\$ 40,467,740
Fire Grant Fund (265)	2,190,352	1,074,836	4,891,182	176,885
Fire Mutual Aid Fund (266)	(87,037)	100,000	100,000	100,000
Special Events Fund (267)	90,855	31,606	31,606	34,988
Capital Improvement Fund (401)	153,051	200,000	180,000	-
Hazardous Disposal Fund (510)	1,682,924	1,748,680	1,748,680	1,708,145
Fire Paramedic Fund (511)	14,638,583	14,922,582	14,922,582	15,861,337
Fire Communication Fund (701)	3,183,489	4,066,447	4,092,872	4,234,344
Total Fire	\$ 59,546,267	\$ 60,808,546	\$ 64,653,399	\$ 62,583,439
Glendale Water & Power				
Electric Public Benefit Fund (290)	\$ 7,969,862	\$ 7,379,200	\$ 7,379,200	\$ 6,153,459
Electric Works Revenue Fund (552)	204,877,120	214,039,700	214,039,700	206,579,200
Electric Depreciation Fund (553)	0	49,215,400	49,215,400	4,772,300
Water Works Revenue Fund (572)	39,220,216	43,767,800	43,767,800	45,867,087
Water Depreciation Fund (573)	-	24,914,900	25,864,900	3,502,900
Total Glendale Water & Power	\$ 252,067,198	\$ 339,317,000	\$ 340,267,000	\$ 266,874,946
Human Resources				
General Fund (101)	\$ 2,435,949	\$ 2,659,028	\$ 2,659,028	\$ 2,520,617
Unemployment Insurance Fund (610)	152,445	183,000	183,000	341,120
Compensation Insurance Fund (614)	13,160,230	10,434,000	10,434,000	11,017,861
Dental Insurance Fund (615)	1,538,921	1,559,000	1,559,000	1,507,914
Medical Insurance Fund (616)	22,511,887	24,063,000	24,063,000	23,882,942
Vision Insurance Fund (617)	278,682	361,000	361,000	271,565
Employee Benefits Fund (640)	3,878,580	3,700,000	3,700,000	2,945,279
RHSP Benefits Fund (641)	1,525,954	2,900,000	2,900,000	1,943,707
Post Employment Benefits Fund (642)	235,548	200,947	200,947	231,116
Total Human Resources	\$ 45,718,196	\$ 46,059,975	\$ 46,059,975	\$ 44,662,121
Information Services				
Capital Improvement Fund (401)	\$ 211,658	\$ -	\$ -	\$ -
ISD Infrastructure Fund (603)	4,127,253	6,070,179	7,018,863	6,651,930
ISD Applications Fund (604)	5,807,953	6,385,010	6,444,196	7,762,205
ISD Wireless Communications Fund (660)	3,264,948	4,243,398	4,124,940	3,511,006
Total Information Services	\$ 13,411,812	\$ 16,698,587	\$ 17,587,999	\$ 17,925,141
Library, Arts & Culture				
General Fund (101)	\$ 7,802,632	\$ 8,541,105	\$ 8,541,105	\$ 8,638,325
Library Fund (275)	443,668	221,290	235,966	187,245
Capital Improvement Fund (401)	343,960	4,071,191	5,020,091	4,725,000
Total Library, Arts & Culture	\$ 8,590,260	\$ 12,833,586	\$ 13,797,162	\$ 13,550,570
Management Services				
General Fund (101)	\$ 3,939,698	\$ 4,586,429	\$ 4,586,429	\$ 4,771,382
Cable Access Fund (280)	515,000	1,130,250	1,130,250	549,000
Capital Improvement Fund (401)	10,014	-	-	-
Total Management Services	\$ 4,464,712	\$ 5,716,679	\$ 5,716,679	\$ 5,320,382
Police				
General Fund (101)	\$ 62,014,870	\$ 69,321,620	\$ 68,591,394	\$ 68,940,877
Narcotic Forfeiture Fund (260)	827,245	1,264,495	1,264,495	958,638
Special Grant Fund (261)	1,021,258	1,446,876	2,085,858	1,036,589
Supplemental Law Enforcement (262)	318,014	366,996	366,996	353,243
Police Staff Augmentation Fund (263)	3,423,527	-	-	-

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY DEPARTMENT/FUND
FOR THE YEARS ENDING JUNE 30

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Special Events Fund (267)	677,583	773,442	773,442	753,394
Police Building Project (303)	2,288,920	2,350,000	2,350,000	2,400,000
Capital Improvement Fund (401)	93,789	-	-	-
Joint Helicopter Operation Fd (602)	943,382	1,082,266	1,082,266	1,104,246
Total Police	\$ 71,608,588	\$ 76,605,695	\$ 76,514,451	\$ 75,546,987
Public Works				
General Fund (101)	\$ 18,895,900	\$ 19,530,316	\$ 19,490,316	\$ 19,622,380
Local Transit Assistance Fund (250)	9,060,612	13,692,203	13,692,203	-
Air Quality Improvement (251)	249,166	305,537	355,537	115,006
PW Special Grants Fund (252)	1,161,266	-	1,167,397	-
SanFernando Landscape District (253)	39,614	81,124	81,124	81,124
Measure R Local Return Fund (254)	-	5,086,705	3,961,705	-
Measure R-Regional Return Fund (255)	-	-	352,320	800,000
Transit Prop A Local Return (256)	-	-	-	6,185,149
Transit Prop C Local Return (257)	-	-	-	2,584,634
Transit Utility Fund (258)	-	-	-	15,592,848
Capital Leases (306)	1,392,061	1,392,062	1,392,062	1,392,062
Capital Improvement Fund (401)	3,754,930	250,000	520,000	339,736
State Gas Tax Fund (402)	9,289,592	8,959,552	7,445,113	5,390,650
Parking Fund (520)	9,492,717	10,637,404	10,655,904	10,534,592
Sewer Fund (525)	15,492,144	46,373,708	48,518,107	34,865,620
Refuse Disposal Fund (530)	19,437,938	22,971,037	23,114,667	22,226,194
Fleet / Equipment Mgmt Fund (601)	12,907,471	17,769,304	17,769,304	14,441,116
Total Public Works	\$ 101,173,411	\$ 147,048,952	\$ 148,515,759	\$ 134,171,111
Non-Departmental Transfers				
General Fund (101)	\$ 4,166,911	\$ 3,100,000	\$ 4,859,126	\$ 1,910,000
Capital Improvement Fund (401)	1,473,062	1,688,250	1,778,250	250,000
Total Non-Departmental Transfers	\$ 5,639,973	\$ 4,788,250	\$ 6,637,376	\$ 2,160,000
Estimated Savings - General Fund				
General Fund (101)	\$ -	\$ (7,747,608)	\$ (7,747,608)	\$ (15,389,370)
Total Estimated Savings - General Fund	\$ -	\$ (7,747,608)	\$ (7,747,608)	\$ (15,389,370)
GRAND TOTAL	\$ 728,223,071	\$ 849,250,155	\$ 866,357,920	\$ 700,934,785

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND/DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
General Fund (101)				
Administrative Services	\$ 4,513,171	\$ 4,717,267	\$ 4,717,267	\$ 5,495,291
City Attorney	3,296,309	3,720,156	3,720,156	3,447,453
City Clerk	1,458,104	1,363,822	1,363,822	1,211,286
City Treasurer	573,634	615,378	615,378	640,597
Community Development	7,996,960	9,045,390	9,069,390	11,874,967
Community Services and Parks	13,076,600	12,159,020	12,276,742	11,197,338
Fire	37,694,049	38,664,395	38,686,477	40,467,740
Human Resources	2,435,949	2,659,028	2,659,028	2,520,617
Library, Arts & Culture	7,802,632	8,541,105	8,541,105	8,638,325
Management Services	3,939,698	4,586,429	4,586,429	4,771,382
Police	62,014,870	69,321,620	68,591,394	68,940,877
Public Works	18,895,900	19,530,316	19,490,316	19,622,380
Transfers	4,166,911	3,100,000	4,859,126	1,910,000
Estimated Savings	-	(7,747,608)	(7,747,608)	(15,389,370)
Total General Fund	\$ 167,864,787	\$ 170,276,318	\$ 171,429,022	\$ 165,348,883

Special Revenue

Community Development Block Grant Fund (201)	\$ 6,384,831	\$ 3,351,703	\$ 3,360,903	\$ 2,451,343
Housing Assistance Fund (202)	28,658,968	30,482,612	30,482,612	30,887,304
Home Grant Fund (203)	210,173	2,104,436	2,154,436	1,236,800
Supportive Housing Program Grant Fund (204)	2,081,934	2,443,451	2,443,451	2,417,339
Emergency Shelter Grant Fund (205)	674,606	199,156	199,156	255,394
Workforce Investment Act Fund (206)	5,793,914	4,625,000	5,611,329	4,765,000
Urban Art Fund (210)	-	-	16,500	-
Glendale Youth Alliance Fund (211)	-	1,899,165	1,899,165	1,806,472
BEGIN Affordable Homeownership (212)	-	-	5,266,475	-
Low&Mod Income Hsg Asset Fund (213)	-	-	-	220,000
GRA Administrative Fund I (240)	20,390,191	23,484,453	23,484,453	-
GRA Administrative Fund II (241)	9,711,549	6,860,581	6,885,581	-
Low & Moderate Housing Fund (242)	9,825,304	4,794,430	5,409,150	-
GRA Central Project Fund (244)	3,682,672	-	-	-
GC3 Fund (245)	1,611	605,000	605,000	-
SF Rd Corridor Tax Share Fund (246)	10,105,416	-	-	-
2010 Tax Allocation Bonds (247)	1,641,277	4,275,000	4,275,000	-
2011 TABs-Redevelopment Proj (248)	2,154,920	1,881,000	1,881,000	-
2011 TABs-Housing Projects (249)	461,006	-	-	-
Local Transit Assistance Fund (250)	9,060,612	13,692,203	13,692,203	-
Air Quality Improvement (251)	249,166	305,537	355,537	115,006
PW Special Grants Fund (252)	1,161,266	-	1,167,397	-
SanFernando Landscape District (253)	39,614	81,124	81,124	81,124
Measure R Local Return Fund (254)	-	5,086,705	3,961,705	-
Measure R-Regional Return Fund (255)	-	-	352,320	800,000
Transit Prop A Local Return (256)	-	-	-	6,185,149
Transit Prop C Local Return (257)	-	-	-	2,584,634
Transit Utility Fund (258)	-	-	-	15,592,848
Narcotic Forfeiture Fund (260)	827,245	1,264,495	1,264,495	958,638
Special Grant Fund (261)	1,021,258	1,446,876	2,085,858	1,036,589

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND/DEPARTMENT
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Supplemental Law Enforcement (262)	318,014	366,996	366,996	353,243
Police Staff Augmentation Fund (263)	3,423,527	-	-	-
Fire Grant Fund (265)	2,190,352	1,074,836	4,891,182	176,885
Fire Mutual Aid Fund (266)	(87,037)	100,000	100,000	100,000
Special Events Fund (267)	768,439	805,048	805,048	788,382
Nutritional Meals Grant Fund (270)	528,850	520,757	545,836	404,979
Library Fund (275)	443,668	221,290	235,966	187,245
Cable Access Fund (280)	515,000	1,130,250	1,130,250	549,000
Electric Public Benefit Fund (290)	7,969,862	7,379,200	7,379,200	6,153,459
Fire Paramedic Fund (511)	14,638,583	14,922,582	14,922,582	15,861,337
Total Special Revenue	\$ 144,846,790	\$ 135,403,886	\$ 147,311,910	\$ 95,968,170
<u>Debt Service</u>				
2003 GRA Tax Allocation Bonds (302)	\$ 4,772,240	\$ 4,802,600	\$ 4,802,600	\$ -
Police Building Project (303)	2,288,920	2,350,000	2,350,000	2,400,000
2002 GRA Tax Allocation Bonds (304)	3,811,213	3,812,000	3,812,000	-
Capital Leases (306)	1,392,061	1,392,062	1,392,062	1,392,062
Low and Mod Loan Fund (307)	3,056,113	3,056,113	3,056,113	-
2010 GRA Tax Allocation Bonds (308)	1,825,622	1,462,025	1,462,025	-
2011 GRA Tax Allocation Bonds (309)	-	4,202,958	4,202,958	-
Total Debt Service	\$ 17,146,169	\$ 21,077,758	\$ 21,077,758	\$ 3,792,062
<u>Capital Projects</u>				
Capital Improvement Fund (401)				
Community Services and Parks	\$ 7,251,955	\$ 675,511	\$ 752,971	\$ 545,734
Fire	153,051	200,000	180,000	-
Information Services	211,658	-	-	-
Library, Arts & Culture	343,960	4,071,191	5,020,091	4,725,000
Management Services	10,014	-	-	-
Police	93,789	-	-	-
Public Works	3,754,930	250,000	520,000	339,736
Transfers	1,473,062	1,688,250	1,778,250	250,000
Total Capital Improvement Fund	\$ 13,292,419	\$ 6,884,952	\$ 8,251,312	\$ 5,860,470
State Gas Tax Fund (402)				
Public Works	\$ 9,289,592	\$ 8,959,552	\$ 7,445,113	\$ 5,390,650
Total State Gas Tax Fund	\$ 9,289,592	\$ 8,959,552	\$ 7,445,113	\$ 5,390,650
Development Impact Fees (405)				
Community Services and Parks	\$ 455,895	\$ -	\$ -	\$ 3,915,000
Total Development Impact Fees	\$ 455,895	\$ -	\$ -	\$ 3,915,000
SF Rd Corridor Tax Share Fund (406)				
Community Development	\$ 125,154	\$ -	\$ -	\$ -
Total SF Rd Corridor Tax Share Fund	\$ 125,154	\$ -	\$ -	\$ -
Total Capital Projects	\$ 23,163,060	\$ 15,844,504	\$ 15,696,425	\$ 15,166,120

CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS BY FUND/DEPARTMENT
FOR THE YEARS ENDING JUNE 30

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>Enterprise</u>				
Recreation Fund (501)	\$ 2,564,817	\$ 3,129,509	\$ 3,152,259	\$ 3,040,877
Hazardous Disposal Fund (510)	1,682,924	1,748,680	1,748,680	1,708,145
Parking Fund (520)	9,492,717	10,637,404	10,655,904	10,534,592
Sewer Fund (525)	15,492,144	46,373,708	48,518,107	34,865,620
Refuse Disposal Fund (530)	19,437,938	22,971,037	23,114,667	22,226,194
Electric Works Revenue Fund (552)	204,877,120	214,039,700	214,039,700	206,579,200
Electric Depreciation Fund (553)	-	49,215,400	49,215,400	4,772,300
Water Works Revenue Fund (572)	39,220,216	43,767,800	43,767,800	45,867,087
Water Depreciation Fund (573)	-	24,914,900	25,864,900	3,502,900
Fire Communication Fund (701)	3,183,489	4,066,447	4,092,872	4,234,344
Total Enterprise	\$ 295,951,365	\$ 420,864,585	\$ 424,170,289	\$ 337,331,259
<u>Internal Service</u>				
Fleet / Equipment Mgmt Fund (601)	\$ 12,907,471	\$ 17,769,304	\$ 17,769,304	\$ 14,441,116
Joint Helicopter Operation Fd (602)	943,382	1,082,266	1,082,266	1,104,246
ISD Infrastructure Fund (603)	4,127,253	6,070,179	7,018,863	6,651,930
ISD Applications Fund (604)	5,807,953	6,385,010	6,444,196	7,762,205
Unemployment Insurance Fund (610)	152,445	183,000	183,000	341,120
Liability Insurance Fund (612)	8,917,647	6,832,000	6,832,000	7,716,284
Compensation Insurance Fund (614)	13,160,230	10,434,000	10,434,000	11,017,861
Dental Insurance Fund (615)	1,538,921	1,559,000	1,559,000	1,507,914
Medical Insurance Fund (616)	22,511,887	24,063,000	24,063,000	23,882,942
Vision Insurance Fund (617)	278,682	361,000	361,000	271,565
Employee Benefits Fund (640)	3,878,580	3,700,000	3,700,000	2,945,279
RHSP Benefits Fund (641)	1,525,954	2,900,000	2,900,000	1,943,707
Post Employment Benefits Fund (642)	235,548	200,947	200,947	231,116
ISD Wireless Communications Fund (660)	3,264,948	4,243,398	4,124,940	3,511,006
Total Internal Service	\$ 79,250,901	\$ 85,783,104	\$ 86,672,516	\$ 83,328,291
GRAND TOTAL	\$ 728,223,071	\$ 849,250,155	\$ 866,357,920	\$ 700,934,785

CITY OF GLENDALE
SUMMARY OF TRANSFERS FROM OTHER FUNDS
FOR THE YEARS ENDING JUNE 30

Receiving Fund Revenue Account (Source of Transfer)	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund (101)				
39110 - Transfer-Special Revenue	8,284,848	-	-	-
39120 - Transfer-Capital Funds	81,000	296,188	296,188	-
39140 - Transfer-GRA	3,258,831	-	-	-
39146 - Transfer-Refuse Fund	1,000,000	1,000,000	1,000,000	1,000,000
39150 - Transfer-Electric	19,107,000	21,107,000	21,107,000	20,857,000
39160 - Transfer-Water	4,160,000	-	-	-
39200 - Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
39210 - Transfer-Internal Service Fund	1,075,000	-	-	-
Total General Fund (101)	\$ 38,866,679	\$ 24,303,188	\$ 24,303,188	\$ 23,757,000
GC3 Fund (245)				
39140 - Transfer-GRA	605,000	605,000	605,000	-
Local Transit Assistance Fund (250)				
39110 - Transfer-Special Revenue	-	3,961,705	3,961,705	-
Supplemental Law Enforcement (262)				
39110 - Transfer-Special Revenue	240,000	-	-	-
Nutritional Meals Grant Fund (270)				
39100 - Transfer-General Fund	136,911	-	-	-
Capital Leases (306)				
39120 - Transfer-Capital Funds	1,392,062	1,392,062	1,392,062	-
39145 - Transfer-Sewer Fund	-	-	-	1,392,062
Total Capital Leases (306)	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Capital Improvement Fund (401)				
39100 - Transfer-General Fund	1,930,000	1,500,000	2,528,900	310,000
39110 - Transfer-Special Revenue	-	598,250	598,250	-
39210 - Transfer-Internal Service Fund	-	1,365,000	1,365,000	-
Total Capital Improvement Fund (401)	\$ 1,930,000	\$ 3,463,250	\$ 4,492,150	\$ 310,000
Landfill Postclosure Fund (403)				
39120 - Transfer-Capital Funds	-	-	-	250,000
SF Rd Corridor Tax Share Fund (406)				
39140 - Transfer-GRA	10,105,416	-	-	-
Fire Paramedic Fund (511)				
39100 - Transfer-General Fund	2,100,000	1,600,000	1,600,000	1,600,000
ISD Infrastructure Fund (603)				
39100 - Transfer-General Fund	-	-	730,226	-
39120 - Transfer-Capital Funds	-	-	90,000	-
39210 - Transfer-Internal Service Fund	-	600,000	600,000	700,000
Total ISD Infrastructure Fund (603)	\$ -	\$ 600,000	\$ 1,420,226	\$ 700,000
GRAND TOTAL	\$ 55,376,069	\$ 35,925,205	\$ 37,774,331	\$ 28,009,062

CITY OF GLENDALE
SUMMARY OF TRANSFERS TO OTHER FUNDS
FOR THE YEARS ENDING JUNE 30

Appropriation Account Source of Transfer (Fund-Org)	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
48010 - Transfer-General Fund				
GRA Administrative Fund I (240-195)	4,435,479	-	-	-
GRA Central Project Fund (244-195)	2,884,912	-	-	-
2010 Tax Allocation Bonds (247-195)	1,039,762	-	-	-
Police Staff Augmentation Fund (263-195)	3,183,527	-	-	-
Capital Improvement Fund (401-195)	81,000	296,188	296,188	-
Parking Fund (520-195)	1,900,000	1,900,000	1,900,000	-
Parking Fund (520-561)	-	-	-	1,900,000
Refuse Disposal Fund (530-195)	1,000,000	1,000,000	1,000,000	-
Refuse Disposal Fund (530-573)	-	-	-	1,000,000
Electric Works Revenue Fund (552-911)	19,107,000	21,107,000	21,107,000	20,857,000
Water Works Revenue Fund (572-911)	4,160,000	-	-	-
Fleet / Equipment Mgmt Fund (601-541)	500,000	-	-	-
ISD Applications Fund (604-195)	575,000	-	-	-
48010 - Transfer-General Fund Total	\$ 38,866,679	\$ 24,303,188	\$ 24,303,188	\$ 23,757,000
48020 - Transfer-Special Revenue				
General Fund (101-195)	2,236,911	1,600,000	1,600,000	1,600,000
GRA Administrative Fund II (241-195)	605,000	605,000	605,000	-
Local Transit Assistance Fund (250-551)	3,392,294	-	-	-
Local Transit Assistance Fund (250-557)	1,951,303	-	-	-
Local Transit Assistance Fund (250-558)	(5,343,597)	-	-	-
Measure R Local Return Fund (254-195)	-	3,961,705	3,961,705	-
Police Staff Augmentation Fund (263-195)	240,000	-	-	-
48020 - Transfer-Special Revenue Total	\$ 3,081,911	\$ 6,166,705	\$ 6,166,705	\$ 1,600,000
48030 - Transfer-Debt Service				
Capital Improvement Fund (401-195)	1,392,062	1,392,062	1,392,062	-
Sewer Fund (525-581)	-	-	-	1,392,062
48030 - Transfer-Debt Service Total	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
48040 - Transfer-Capital Funds				
General Fund (101-195)	1,930,000	1,500,000	2,528,900	310,000
SF Rd Corridor Tax Share Fund (246-195)	10,105,416	-	-	-
Cable Access Fund (280-195)	-	598,250	598,250	-
Capital Improvement Fund (401-195)	-	-	-	250,000
Liability Insurance Fund (612-195)	-	1,365,000	1,365,000	-
48040 - Transfer-Capital Funds Total	\$ 12,035,416	\$ 3,463,250	\$ 4,492,150	\$ 560,000
48070 - Transfer-Internal Service				
General Fund (101-195)	-	-	730,226	-
Capital Improvement Fund (401-195)	-	-	90,000	-
ISD Applications Fund (604-175)	-	600,000	600,000	700,000
48070 - Transfer-Internal Service Total	\$ -	\$ 600,000	\$ 1,420,226	\$ 700,000
GRAND TOTAL	\$ 55,376,069	\$ 35,925,205	\$ 37,774,331	\$ 28,009,062

CITY OF GLENDALE

GENERAL FUND

The **General Fund** is the City's primary operating fund. It accounts for the majority of financial resources and outlays for services that the public typically associates with local government. The General Fund provides the majority of ongoing governmental services that are not funded through dedicated (restricted) funding sources. These services include Fire, Police, Library, Arts & Culture, Community Services & Parks, Community Development, Public Works and general administrative staff support services that include the City Clerk, City Treasurer, City Attorney, City Manager, Finance, and Human Resources. This fund is supported by general taxes including property, sales, utility users, and other taxes, in addition to various fees and transfers from other funds.

The Budget Message, the Budget Guide, and the Resources & Appropriations sections of this document provide more in depth discussions on the FY 2012-13 General Fund budget, including budget assumptions, expenditure and revenue highlights, transfers to other funds, and the financial forecast.

The following pages provide a summary of the City's General Fund budget.

CITY OF GLENDALE
SUMMARY OF RESOURCES & APPROPRIATIONS IN THE GENERAL FUND
FY 2012-2013 ADOPTED BUDGET

RESOURCES	
	TOTAL RESOURCES
Property Taxes	\$ 44,231,900
Sales Tax	31,027,500
Utility Users Tax	27,000,000
Other Taxes	8,830,000
Licenses & Permits	5,585,000
Fines & Forfeitures	1,200,000
Use os Money & Property	3,933,000
Revenues from Other Agencies	510,000
Charges for Services	2,503,150
Miscellaneous & Non-Operating Revenue	1,095,000
Interfund Revenue	14,676,333
Transfers from Other Funds	23,757,000
Use of Fund Balance	1,000,000
TOTAL RESOURCES	\$ 165,348,883

APPROPRIATIONS						
	Salaries & Benefits	Maintenance & Operation	Capital Outlay	Estimated Savings	Transfers	TOTAL APPROPRIATIONS
Administrative Services	\$ 3,872,282	\$ 1,623,009	-	-	-	\$ 5,495,291
City Attorney	3,129,052	318,401	-	-	-	3,447,453
City Clerk	728,776	482,510	-	-	-	1,211,286
City Treasurer	539,041	101,556	-	-	-	640,597
Community Development	9,532,757	2,342,210	-	-	-	11,874,967
Community Services & Parks	7,797,847	3,399,491	-	-	-	11,197,338
Fire	35,045,724	5,177,216	244,800	-	-	40,467,740
Human Resources	1,544,601	976,016	-	-	-	2,520,617
Library, Arts & Culture	6,407,206	2,231,119	-	-	-	8,638,325
Management Services	3,506,207	1,265,175	-	-	-	4,771,382
Non-Departmental	-	-	-	(15,389,370)	-	(15,389,370)
Police	57,913,667	11,027,210	-	-	-	68,940,877
Public Works	11,599,503	8,022,877	-	-	-	19,622,380
Transfers-Out of General Fund	-	-	-	-	1,910,000	1,910,000
TOTAL APPROPRIATIONS	\$ 141,616,663	\$ 36,966,790	\$ 244,800	\$(15,389,370)	\$ 1,910,000	\$ 165,348,883

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE BUDGET YEARS ENDING JUNE 30**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
RESOURCES					
Property Taxes					
30010	Property tax current	\$ 23,810,543	\$ 25,107,000	\$ 25,107,000	\$ 25,400,000
30011	Property tax admin fee	(770,485)	(771,000)	(771,000)	(762,000)
30020	Property tax delinquent	902,001	740,000	740,000	736,600
30030	Property tax supplement	446,693	250,000	250,000	482,600
30050	ERAF in lieu VLF	16,109,739	16,158,000	16,158,000	16,200,000
30060	SB211 Prop tax share Central	372,520	470,000	470,000	469,900
30700	Property tax penalty	270,032	357,000	357,000	304,800
30012	Property tax (AB 1x26)	-	-	-	1,400,000
Total Property Taxes		\$ 41,141,044	\$ 42,311,000	\$ 42,311,000	\$ 44,231,900
Sales Tax					
30300	Sales tax	\$ 20,384,348	\$ 20,300,000	\$ 20,958,000	\$ 22,150,000
30305	ERAF in lieu of sales tax	6,522,061	6,800,000	6,693,400	7,400,000
30310	State 1/2% sales tax	1,385,718	1,475,000	1,382,600	1,477,500
Total Sales Tax		\$ 28,292,127	\$ 28,575,000	\$ 29,034,000	\$ 31,027,500
Utility Users Tax					
30320	Utility users tax	\$ 26,801,798	\$ 28,515,000	\$ 27,000,000	\$ -
30321	UUT - Electricity	-	-	-	12,325,000
30322	UUT - Gas	-	-	-	1,338,000
30323	UUT - Water	-	-	-	2,274,000
30324	UUT - Telecommunications	-	-	-	8,989,000
30325	UUT - Video	-	-	-	2,074,000
Total Utility Users Tax		\$ 26,801,798	\$ 28,515,000	\$ 27,000,000	\$ 27,000,000
Other Taxes					
30330	Franchise tax	\$ 2,806,599	\$ 2,633,000	\$ 2,764,600	\$ 2,950,000
30340	Occupancy tax	3,044,750	2,720,000	2,992,000	3,300,000
30350	Property transfer tax	568,660	554,000	554,000	580,000
30360	Landfill host assessment	2,030,390	2,800,000	2,000,000	2,000,000
Total Other Taxes		\$ 8,450,400	\$ 8,707,000	\$ 8,310,600	\$ 8,830,000
Licenses & Permits					
30800	Dog licenses	\$ 109,706	\$ 189,250	\$ 175,000	\$ 180,000
30820	Building permits	4,080,902	3,956,460	4,200,000	3,200,000
30821	Green bldg initiative SB1473	1,054	-	-	-
30825	Plan check fees	224,593	314,759	314,759	315,000
30830	Planning permits	975,657	856,914	900,000	1,050,000
30840	Grading permits	34,414	32,345	32,345	30,000
30850	Street permits	260,800	303,188	303,188	310,000
30870	Business license permits	467,278	572,858	481,000	500,000
Total Licenses & Permits		\$ 6,154,403	\$ 6,225,774	\$ 6,406,292	\$ 5,585,000
Fines & Forfeitures					
37800	Traffic safety fines	\$ 1,141,356	\$ 1,180,000	\$ 1,180,000	\$ 1,200,000
37801	Red-Light traffic safety fines	519,341	275,000	275,000	-
Total Fines & Forfeitures		\$ 1,660,697	\$ 1,455,000	\$ 1,455,000	\$ 1,200,000

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE BUDGET YEARS ENDING JUNE 30**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Intergovernmental Revenue					
30900	Interest on advance to GRA	\$ 4,975,988	\$ 6,000,000	\$ -	\$ -
Total Intergovernmental Revenue		\$ 4,975,988	\$ 6,000,000	\$ -	\$ -
Use of Money & Property					
38000	Interest & inv. revenue	\$ 1,226,657	\$ 500,000	\$ 500,000	\$ 500,000
38005	Interest & inv GASB 31	31,476	-	-	-
38100	Landfill gas royalties	2,472,865	2,500,000	2,500,000	2,500,000
38200	Rental income	317,525	240,000	240,000	384,000
38201	Lease income	515,000	532,000	532,000	549,000
Total Use of Money & Property		\$ 4,563,523	\$ 3,772,000	\$ 3,772,000	\$ 3,933,000
Revenue from Other Agencies					
31260	Mutual aid reimbursement	\$ (30,822)	\$ -	\$ -	\$ -
31600	Historic preserve grant	800	-	-	-
32611	Disaster relief reimb - State	6,226	-	35,000	-
32850	State S/B 90	297,347	75,000	150,000	285,000
33000	Motor vehicle in lieu	1,053,535	513,000	-	-
33100	State library grant	15,763	70,000	25,000	-
33400	State H/O exemptions	219,677	222,000	200,000	225,000
34050	County grants	400	9,400	4,400	-
34301	Local grants	10,000	-	-	-
Total Revenue from Other Agencies		\$ 1,572,926	\$ 889,400	\$ 414,400	\$ 510,000
Charges for Services					
34500	Zoning-Subdivision fees	\$ 25,049	\$ 79,537	\$ 79,537	\$ 80,000
34510	Map and publication fees	52,408	52,000	52,000	53,000
34520	Filing-certification fee	1,232	4,000	4,000	5,000
34523	Notary fees	2,020	-	2,000	2,000
34529	Film rentals of city property	5,150	10,400	10,400	10,000
34532	Special event fees	91,954	54,260	54,260	65,000
34540	Finger print fees	226,018	243,540	243,540	245,000
34600	Special police fees	400,172	502,657	502,657	426,900
34605	Vehicle tow admin fee (VTACR)	156,040	190,000	160,000	160,000
34630	Fire fees	336,513	347,223	347,223	360,000
34631	Fire mechanical maint fees	-	10,350	-	-
34650	Hydrant flow test fees	3,120	-	500	-
34660	Hazardous vegetation fee	175	-	-	-
34680	Code enforcement fees	50,965	228,697	100,000	115,000
34690	Youth employment fees	1,570,608	-	-	-
34691	Outreach revenue	60,183	75,000	75,000	75,000
34700	Express plan check fees	94,718	199,502	199,502	200,000
34701	Final Map Checking Fees	536	9,676	9,676	-
34710	Excavation fees	63,426	363,735	150,000	150,000
34770	Collectible jobs - A & G	101,195	83,000	83,000	100,000
35000	Library fines and fees	108,421	137,719	137,719	115,000
35020	Library misc fees	22	32,480	10,000	4,000
35234	Program/ registration revenue	-	-	-	12,250

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE BUDGET YEARS ENDING JUNE 30**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
35261	Aquatics	12,990	16,000	16,000	-
35510	Local assessment fees	75,159	52,000	62,400	75,000
37112	Charges for Surveillance	-	250,000	-	250,000
Total Charges for Services		\$ 3,438,073	\$ 2,941,776	\$ 2,299,414	\$ 2,503,150
Misc. & Non-Operating					
38500	Donations & contribution	\$ 64,134	\$ 25,000	\$ 29,500	\$ 30,000
38520	Rose float donations	45,120	50,000	97,000	50,000
38525	Sponsorships	9,457	-	-	-
38526	Advertising revenue	75,790	35,000	35,000	100,000
38527	Rebate revenue	29,048	-	40,000	40,000
38550	Unclaimed money & prop	109,193	25,000	75,000	75,000
38560	Miscellaneous revenue	500,859	825,000	772,082	750,000
38567	Pension stabilization revenue	(251,179)	-	-	-
38568	Contractual cost reduction	-	-	50,000	50,000
39080	Sales of property	5,263	-	20,000	-
Total Misc. & Non-Operating		\$ 587,685	\$ 960,000	\$ 1,118,582	\$ 1,095,000
Interfund Revenue					
37660	Salary O/H budget Job	\$ 556,387	\$ 410,000	\$ 410,000	\$ 410,000
37661	Cost allocation revenue	14,386,563	14,211,180	13,761,748	14,266,333
Total Interfund Revenue		\$ 14,942,950	\$ 14,621,180	\$ 14,171,748	\$ 14,676,333
Operating Transfers from Other Funds					
39110	Transfer-Special Revenue	\$ 8,284,848	\$ -	\$ -	\$ -
39120	Transfer-Capital Funds	81,000	296,188	296,188	-
39140	Transfer-GRA	3,258,831	-	-	-
39146	Transfer-Refuse Fund	1,000,000	1,000,000	1,000,000	1,000,000
39150	Transfer-Electric	19,107,000	21,107,000	21,107,000	20,857,000
39160	Transfer-Water	4,160,000	-	-	-
39200	Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
39210	Transfer-Internal Service Fund	1,075,000	-	-	-
Total Operating Transfers from Other Funds		\$ 38,866,679	\$ 24,303,188	\$ 24,303,188	\$ 23,757,000
TOTAL REVENUES		\$ 181,448,294	\$ 169,276,318	\$ 160,596,224	\$ 164,348,883
Use of Fund Balance / (Surplus)		\$ (13,583,507)	\$ 1,000,000	\$ 10,832,798	\$ 1,000,000
TOTAL RESOURCES		\$ 167,864,787	\$ 170,276,318	\$ 171,429,022	\$ 165,348,883

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE BUDGET YEARS ENDING JUNE 30**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
APPROPRIATIONS					
Salaries & Benefits					
41100	Salaries	\$ 84,709,551	\$ 89,465,232	\$ 88,645,006	\$ 88,338,370
41200	Overtime	7,508,076	6,956,881	6,956,881	6,968,137
41300	Hourly wages	4,221,025	3,244,711	3,245,711	2,842,442
41600-42601	Benefits	18,455,400	26,487,783	26,487,783	27,457,801
42700-42702	PERS retirement	15,726,286	21,263,061	21,263,061	21,111,251
42701	PERS cost sharing	-	-	-	(2,281,677)
42798	Program reduction salary&ben	-	(4,000,897)	(4,000,897)	-
42799	Salary charges in (out)	(1,956,828)	(2,058,000)	(2,058,000)	(2,819,661)
Total Salaries & Benefits		\$ 128,663,510	\$ 141,358,771	\$ 140,539,545	\$ 141,616,663
Maintenance & Operation					
42800	Auto allowance	\$ 285,603	\$ 274,194	\$ 274,194	\$ 279,519
42900	Uniform allowance	782,352	537,459	537,459	549,735
43050	Repairs-bldgs & grounds	577,519	598,120	598,120	630,020
43060	Utilities	2,605,192	2,824,864	2,824,864	2,854,842
43070	Lease payments	4,459	52,359	52,359	-
43080	Rent	76,553	8,057	8,057	136,903
43090	Equipment usage	9,866	2,000	2,000	2,000
43110	Contractual services	7,516,579	8,151,969	8,264,769	7,771,214
43111	Construction services	1,339,633	1,511,000	1,511,000	1,511,000
43112	Direct assistance	1,172	-	-	18,000
44100	Repairs to equipment	57,311	121,650	121,650	82,096
44120	Repairs to office equip	34,839	74,450	74,450	73,050
44200	Advertising	116,712	128,610	128,610	126,424
44250	Data communication	50,268	-	-	-
44300	Telephone	593,122	-	-	3,000
44351	Fleet / equip rental charge	6,270,295	5,270,294	5,270,294	5,270,294
44352	ISD service charge	8,478,506	8,148,405	8,178,405	9,413,326
44400	Janitorial services	145,926	139,800	139,800	177,600
44450	Postage	175,402	170,943	170,943	163,294
44500	Support of prisoners	67,962	60,600	60,600	60,600
44550	Travel	58,983	105,857	105,857	135,168
44551	POST travel	3,379	108,205	108,205	35,877
44600	Laundry & towel service	39,491	37,900	37,900	33,000
44650	Training	91,998	174,075	174,075	182,805
44651	POST training	51,186	23,790	23,790	56,861
44700	Computer software	80,612	-	-	2,300
44750	Liability	2,128,199	1,745,394	1,745,394	3,385,501
44751	Insurance/surety bond premium	350,861	383,319	383,319	645,672
44760	Regulatory	3,322	3,300	3,300	2,300
44800	Membership and dues	135,046	160,635	160,635	169,781
45050	Periodicals & newspapers	224,882	233,701	233,701	238,122
45100	Books	425,692	479,954	479,954	462,709
45150	Furniture & equipment	254,889	224,300	224,300	491,127
45170	Computer hardware	46,415	-	-	1,200
45200	Maps and blue prints	5,189	9,450	9,450	9,300
45250	Office supplies	335,135	557,209	557,209	530,976

**CITY OF GLENDALE
GENERAL FUND
SUMMARY FOR THE BUDGET YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
45300 Small tools	24,841	18,050	18,050	17,300
45350 General supplies	1,182,389	1,297,637	1,361,641	1,179,131
45400 Reports & publications	1,672	1,400	1,400	4,550
45450 Printing and graphics	83,373	254,415	256,415	200,239
45600 A & G overhead	29,658	-	-	-
46900 Business meetings	74,392	79,055	79,055	77,860
47000 Miscellaneous	127,691	176,480	176,480	160,433
47010 Discount earned & lost	(899)	-	-	-
49049 Program reductions M&O	-	(624,745)	(624,745)	-
49050 Charges-other depts	(308)	-	-	(178,339)
49100 Undistributed	23,542	-	-	-
Total Maintenance & Operation	\$ 34,970,899	\$ 33,524,155	\$ 33,732,959	\$ 36,966,790
Transfers to Other Funds				
48020 Transfer-Special Revenue	\$ 2,236,911	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
48040 Transfer-Capital Funds	1,930,000	1,500,000	2,528,900	310,000
48070 Transfer-Internal Service	-	-	730,226	-
Total Transfers to Other Funds	\$ 4,166,911	\$ 3,100,000	\$ 4,859,126	\$ 1,910,000
Capital Outlay	\$ 63,467	\$ 41,000	\$ 45,000	\$ 244,800
Estimated Savings	\$ -	\$ (7,747,608)	\$ (7,747,608)	\$ (15,389,370)
TOTAL APPROPRIATIONS	\$ 167,864,787	\$ 170,276,318	\$ 171,429,022	\$ 165,348,883

CITY OF GLENDALE

SPECIAL REVENUE FUNDS

Special Revenue Funds consist of those "restricted receipts" which may not be used for general municipal purposes. They are restricted by local ordinance, state or federal Statutes, and may only be used for specific purposes. These groups of funds represent services funded primarily by other levels of government and not traditionally provided by local government. Most of the federal, state, and county grants that the City receives are accounted for in special revenue funds and must be spent and accounted for according to the specific grant requirements. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete. Below is a brief description of each of the forty (40) *Special Revenue Funds* included in this section.

- *Community Development Block Grant Fund (201)* is used to account for grants received from the U.S Department of Housing and Urban Development (HUD) and expended by the City as a participant in the Federal Community Development Block Grant Program. This program started in 1974 and since then has the greatest level of community participation and demand for service.
- *Housing Assistance Fund (202)* is used to account for monies received and expended by the City under Section 8 of the Federal Housing and Urban Development Act for housing assistance to low and moderate income families.
- *Home Grant Fund (203)* is used to account for monies received and expended by the City under the HOME Investment Partnerships Program to strengthen public-private partnerships and to preserve and provide affordable housing.
- *Supportive Housing Program Grant Fund (204)* is used to account for monies received by the City under the Supportive Housing Program to address the homeless needs of the City.
- *Emergency Solutions Grant Fund (205)* is used to account for monies received by the City under the Emergency Solutions Grant Program to address the homeless needs of the City.
- *Workforce Investment Act Fund (206)* is used to account for grant monies received and expended, in the federally funded job training program.
- *Urban Art Fund (210)* is used to account for art fees collected by the City from contractors to make sure that art is added to all new construction in the city.
- *Glendale Youth Alliance Fund (211)* was established in FY 2010-11 to account for monies received and expended by the "self-sustaining" programs provided by the Glendale Youth Alliance (GYA). Prior to the establishment of this fund, GYA was housed entirely in the General Fund and various controlled programs were used to account for monies received and expended within these self-sustaining programs. These programs are self-sustaining because youth employment fees are charged to customers for services provided. The estimated revenue for the youth employment fees is the determining factor in establishing the program budgets. Since revenues deposited into the General Fund are considered to be a part of the general pool of monies, and the revenue generated through the youth employment fees need to be appropriated for the self-sustaining programs only, it was decided that the creation of a Special Revenue Fund would better meet the needs of these programs.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *BEGIN Affordable Homeownership Fund (212)* was established in FY 2011-12 to account for monies awarded by the California Housing and Community Development Building Equity and Growth in Neighborhoods (BEGIN) to the City for first time home buyer loans to Doran Gardens home buyers. Loan principle repayments and interest payments are deposited into the fund to be re-used for eligible affordable home ownership activities such as first time home buyer loans and single family rehabilitation loans.
- *Low & Mod Income Housing Asset Fund (213)* is a new fund created in FY 2012-13 and will be used to account for program income, which includes rental income and other related sources from the Low and Moderate Income Housing Fund. Funds may be used for affordable housing purposes in accordance with state laws, including *California Redevelopment Law* and the *Health and Safety Code*.
- *GRA Administrative Fund I (240)* is used to account for monies received and expended within the Central Project Area in accordance with the Redevelopment Plan of the Agency made pursuant to redevelopment laws of the State of California. The Central Project Area was established in 1972 with the intent of revitalizing the central business district of the city. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *GRA Administrative Fund II (241)* is used to account for monies received and expended within the San Fernando Project Area in accordance with the Redevelopment Plan of the Agency made pursuant to redevelopment laws of the States of California. The San Fernando Project Area was established in 1992 with the intent of providing for the revitalization of the Project Area by proper planning and reinvestment activities. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *Low & Moderate Housing Fund (242)* is used to account for monies received and expended by the Agency for the 20% set aside funding from tax increment pursuant to redevelopment laws of the State of California. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *GRA Central Project Fund (244)* is also known as the Town Center Fund, which is the development fund for the 2002 Tax Allocation Bonds proceeds. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *Grand Central Creative Campus (GC3) Fund (245)* is the Walt Disney Co. development project which brings new construction and more jobs to the area, along with increased tax increment revenue. The first phase of the project, which is located at the corner of Grandview Avenue and Flower Street, consisted of two 3-story, Hollywood Art Deco buildings (each 125,000 SF) completed in December 2006. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- *SF Road Corridor Tax Share Fund (246)* houses three redevelopment projects in the San Fernando Project Area: the Flower Street Rail Crossing, the SR134/San Fernando Rd Access, and the Grandview/Sonora Railroad Crossing. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *2010 Tax Allocation Bonds Fund (247)* was established in FY 2009-10 to properly record and account for the capital projects assigned to be funded for by the 2010 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *2011 Tax Allocation Bonds Fund – Redevelopment (248)* was established in FY 2010-11 to properly record and account for the redevelopment capital projects assigned to be funded for by the 2011 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *2011 Tax Allocation Bonds Fund - Housing (249)* was established in FY 2010-11 to properly record and account for the housing projects assigned to be funded for by the 2011 Tax Allocation Bonds issued by the Glendale Redevelopment Agency. With the dissolution of the Glendale Redevelopment Agency, this fund was transferred to the Successor Agency and therefore will no longer be included in the City's budget for FY 2012-13. However, this fund will remain in this document to show prior years' data for reporting purposes only.
- *Local Transit Assistance Fund (250)* in the previous fiscal years, was used to account for Prop A Local Return, Prop C Local Return, and the Transit Utility. In order to better account for and monitor these activities, this fund was split into three separate funds (256, 257, and 258) for FY 2012-13. A brief description of these new funds appears below in this section.
- *Air Quality Improvement Fund (251)* is used to account for monies received from South Coast Air Quality Management District and expended on air pollution reduction.
- *PW Special Grants Fund (252)* is used to account for various small grants received and expended by the Public Works Department.
- *San Fernando Landscape District Fund (253)* is used to account for assessments and expenditures associated with the San Fernando Road Corridor (SFRC) Landscape & Maintenance District Project.
- *Measure R Fund (254)* is used to account for the ½ cent sales tax increase, which was voter approved in November 2008, to fund the transportation needs of Los Angeles County. The collection of the tax began on July 1, 2009. Fifteen percent (15%) of the Measure R tax is designated for the Local Return (LR) Program to be used by cities and the County of Los Angeles. The Los Angeles County Metropolitan Transportation Authority (LACMTA) allocates and distributes LR funds monthly to the City on a per capita basis. The Measure R ordinance specifies that LR funds are to be used for

CITY OF GLENDALE SPECIAL REVENUE FUNDS

transportation purposes only. Eligible projects include streets and roads, traffic control measures, bikeways & pedestrian improvements and public transit services.

- Measure R-Regional Return Fund (255) is used to account for a portion of the ½ cent sales tax increase, which was voter approved in 2008, to fund transportation improvements in Los Angeles County. The LACMTA reimburses the City on a project by project basis. The Measure R ordinance specifies that these regional funds are to be used for designated “highway projects” as outlined in the ordinance.
- Transit Prop A Local Return (256) is funded through two ½ cent sales tax measures to finance the Transit Development Program. Prop A was approved in 1980 and the collection of taxes began on July 1, 1982. Twenty-five (25%) percent of the tax is designated for the Local Return (PALR) Program and the LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition A ordinance specifies that PALR funds are to be used exclusively to benefit public transit. Eligible uses of PALR funds include expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs.
- Transit Prop C Local Return (257) is funded through two ½ cent sales tax measures to finance a Transit Development Program. Prop C was approved in 1990 and collection of the taxes began on April 1, 1991. Twenty (20%) percent of the tax is designated for the Local Return (PCLR) Program and LACMTA distributes these funds monthly to the City and on a per capita basis. The Proposition C ordinance specifies that PCLR funds are to be used to benefit public transit service and expanded the eligibility of projects to include congestion management programs and street improvements to support public transit service.
- Transit Utility Fund (258) is used to account for the operating and capital costs for revenues generated by the City’s public transit system. The City’s transit system consists of the Glendale Beeline fixed route bus service and the sub-regional demand response service known as Glendale, La Crescenta, and La Canada Flintridge Dial-A-Ride. Revenue for this fund is derived from dedicated federal and regional operating and capital grants, sales of transit service to neighboring jurisdictions, auxiliary revenues and passenger fares.
- Narcotic Forfeiture Fund (260) is used to account for the proceeds of money or property seized as a result of illegal activities. The proceeds shall be expended only for law enforcement purposes.
- Special Grant Fund (261) is used to account for various federal, state, and county grants received and expended by the Police Department to support programs such as safe cities, project safe neighborhood, seat belt enforcement, traffic education enforcement, sobriety checkpoints, wellness, technology purchases, and personnel training.
- Supplemental Law Enforcement Fund (262) is used to account for monies received from the State of California to provide funding for local agencies for the Citizen’s Option for Public Safety Program (COPS).
- Police Staff Augmentation Fund (263) is used to account for set-aside monies to increase the City’s police force. This fund was collapsed into the General Fund in FY 2010-11. However, it will temporarily remain in this budget document to show prior years’ data for reporting purposes only.

CITY OF GLENDALE SPECIAL REVENUE FUNDS

- Fire Grant Fund (265) is used to account for grant monies received and expended for fire prevention programs.
- Fire Mutual Aid Fund (266) was created in FY 2008-09 to account for reimbursements and costs associated with responding to fire incidents (mutual aid) outside the City's jurisdiction. Reimbursements are received from either the federal government or state for labor, equipment, and overhead costs associated with the incident response. Prior to this fund, these reimbursements and costs were recorded in the General Fund.
- Special Events Fund (267) is used to account for reimbursements received from a variety of sources for City personnel services provided to special events and movie filming.
- Nutritional Meals Grant Fund (270) is used to account for monies received from federal assistance programs for senior citizen services.
- Library Fund (275) is used to account for grant monies, donations, and special revenues received from State and local agencies to be expended for library programs.
- Cable Access Fund (280) is used to account for the receipt of the public education and programming (PEG) fee and associated lease payment between the City and the Glendale Financing Authority. Effective FY 2009-10, the staff and operations for the Cable Access Fund were moved to the General Fund.
- Electric Public Benefit Fund (290) is used to account for the public benefit charge (PBC) that is assessed on the electric customers. As mandated by *Assembly Bill 1890*, the funds generated from the PBC shall be used to fund public benefit programs such as low income projects, research and development and demonstration programs.
- Fire Paramedic Fund (511) is used to account for operations of the emergency transport and paramedic service in the City. The Fire Paramedic Fund was established in FY 1998-99 and the paramedic program became fully operational on March 1, 2000. Over the last two years, the Fire Department has restructured the paramedic program to provide Basic Life Support (BLS) services, which is expected to lower the operating costs of the paramedic program. The goal is for this program to become self-sustaining through charges for services and reduce the fund's reliance on a transfer from the General Fund.

The total appropriation in the *Special Revenue Funds* for FY 2012-13 is \$96.0 million, which reflects a net decrease of approximately \$39.4 million, or 29.1%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Special Revenue Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Special Revenue Funds for the budget year ending June 30, 2013.

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Community Development Block Grant Fund 201	Housing Assistance Fund 202	Home Grant Fund 203
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	-	15,000	-
Revenue from Other Agencies	2,451,343	30,794,034	1,232,800
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	56,895	4,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	21,375	-
TOTAL RESOURCES	\$ 2,451,343	\$ 30,887,304	\$ 1,236,800
Estimated Appropriations			
Salaries and Benefits	\$ 755,277	\$ 2,260,884	\$ 219,481
Maintenance and Operation	971,190	28,626,420	1,017,319
Capital Outlay	-	-	-
Estimated Savings	-	-	-
Capital Projects	724,876	-	-
TOTAL APPROPRIATIONS	\$ 2,451,343	\$ 30,887,304	\$ 1,236,800
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Supportive Housing Program Grant Fund 204	Emergency Solutions Grant Fund 205	Workforce Investment Act Fund 206
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	-	-	-
Revenue from Other Agencies	2,417,339	255,394	4,738,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	-	-	27,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 2,417,339	\$ 255,394	\$ 4,765,000
Estimated Appropriations			
Salaries and Benefits	\$ 109,386	\$ 78,927	\$ 3,297,825
Maintenance and Operation	2,307,953	176,467	1,467,175
Capital Outlay	-	-	-
Estimated Savings	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 2,417,339	\$ 255,394	\$ 4,765,000
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Glendale Youth Alliance Fund 211	Low&Mod Income Housing Asset Fund 213	Air Quality Improvement Fund 251
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	-	-	5,000
Revenue from Other Agencies	-	-	244,000
Charges for Services	1,806,472	-	28,000
Misc and Non-Operating Revenue	-	220,000	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 1,806,472	\$ 220,000	\$ 277,000
Estimated Appropriations			
Salaries and Benefits	\$ 1,505,922	\$ 214,777	\$ 11,667
Maintenance and Operation	300,550	5,223	103,339
Capital Outlay	-	-	-
Estimated Savings	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 1,806,472	\$ 220,000	\$ 115,006
NET SURPLUS	\$ -	\$ -	\$ 161,994

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	San Fernando Landscape District Fund 253	Measure R Local Return Fund 254	Measure R- Regional Return Fund 255
Estimated Resources			
Other Taxes	\$ -	\$ 2,020,000	\$ -
Use of Money and Property	-	19,000	-
Revenue from Other Agencies	-	-	800,000
Charges for Services	-	-	-
Misc and Non-Operating Revenue	75,000	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	6,124	-	-
TOTAL RESOURCES	\$ 81,124	\$ 2,039,000	\$ 800,000
Estimated Appropriations			
Salaries and Benefits	\$ -	\$ -	\$ -
Maintenance and Operation	81,124	-	-
Capital Outlay	-	-	-
Estimated Savings	-	-	-
Capital Projects	-	-	800,000
TOTAL APPROPRIATIONS	\$ 81,124	\$ -	\$ 800,000
NET SURPLUS	\$ -	\$ 2,039,000	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Transit Prop A Local Return Fund 256	Transit Prop C Local Return Fund 257	Transit Utility Fund 258
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	82,000	18,000	-
Revenue from Other Agencies	2,976,000	2,469,000	6,179,000
Charges for Services	100,000	25,000	9,367,348
Misc and Non-Operating Revenue	-	-	46,500
Transfers from Other Funds	-	-	-
Use of Fund Balance	3,027,149	72,634	-
TOTAL RESOURCES	\$ 6,185,149	\$ 2,584,634	\$ 15,592,848
Estimated Appropriations			
Salaries and Benefits	\$ 243,249	\$ 302,824	\$ 407,172
Maintenance and Operation	5,941,900	2,281,810	8,550,176
Capital Outlay	-	-	6,635,500
Estimated Savings	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 6,185,149	\$ 2,584,634	\$ 15,592,848
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Narcotic Forfeiture Fund 260	Special Grant Fund 261	Supplemental Law Enforcement Fund 262
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	-	-	-
Revenue from Other Agencies	-	656,713	353,243
Charges for Services	-	269,876	-
Misc and Non-Operating Revenue	-	50,000	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	958,638	60,000	-
TOTAL RESOURCES	\$ 958,638	\$ 1,036,589	\$ 353,243
Estimated Appropriations			
Salaries and Benefits	\$ 440,748	\$ 897,534	\$ 342,444
Maintenance and Operation	367,890	139,055	10,799
Capital Outlay	150,000	-	-
Estimated Savings	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 958,638	\$ 1,036,589	\$ 353,243
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Fire Grant Fund 265	Fire Mutual Aid Fund 266	Special Events Fund 267
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	-	-	-
Revenue from Other Agencies	21,555	100,000	-
Charges for Services	-	-	788,382
Misc and Non-Operating Revenue	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	155,330	-	-
TOTAL RESOURCES	\$ 176,885	\$ 100,000	\$ 788,382
Estimated Appropriations			
Salaries and Benefits	\$ 171,260	\$ 97,054	\$ 741,203
Maintenance and Operation	5,625	2,946	47,179
Capital Outlay	-	-	-
Estimated Savings	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 176,885	\$ 100,000	\$ 788,382
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Nutritional Meals Grant Fund 270	Library Fund 275	Cable Access Fund 280
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	2,000	10,000	5,000
Revenue from Other Agencies	255,148	-	-
Charges for Services	-	110,332	625,000
Misc and Non-Operating Revenue	65,000	43,991	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	82,831	22,922	-
TOTAL RESOURCES	\$ 404,979	\$ 187,245	\$ 630,000
Estimated Appropriations			
Salaries and Benefits	\$ 230,491	\$ 40,805	\$ -
Maintenance and Operation	224,488	146,440	549,000
Capital Outlay	-	-	-
Estimated Savings	(50,000)	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 404,979	\$ 187,245	\$ 549,000
NET SURPLUS	\$ -	\$ -	\$ 81,000

**CITY OF GLENDALE
SPECIAL REVENUE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Electric Public Benefit Fund 290	Fire Paramedic Fund 511	Total
Estimated Resources			
Other Taxes	\$ 5,973,000	\$ -	\$ 7,993,000
Use of Money and Property	3,000	-	159,000
Revenue from Other Agencies	-	-	55,943,569
Charges for Services	-	14,261,337	27,381,747
Misc and Non-Operating Revenue	80,000	-	668,386
Transfers from Other Funds	-	1,600,000	1,600,000
Use of Fund Balance	97,459	-	4,504,462
TOTAL RESOURCES	\$ 6,153,459	\$ 15,861,337	\$ 98,250,164
Estimated Appropriations			
Salaries and Benefits	\$ 349,400	\$ 4,725,478	\$ 17,443,808
Maintenance and Operation	5,804,059	11,135,859	70,263,986
Capital Outlay	-	-	6,785,500
Estimated Savings	-	-	(50,000)
Capital Projects	-	-	1,524,876
TOTAL APPROPRIATIONS	\$ 6,153,459	\$ 15,861,337	\$ 95,968,170
NET SURPLUS	\$ -	\$ -	\$ 2,281,994

CITY OF GLENDALE

DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt of the City of Glendale. This fund type is recognized in Generally Accepted Governmental Accounting Standards.

Cities have three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public/private ventures. The City has used debt financing primarily to finance major capital facilities or to prepay long-term obligations. The City has no general obligation (GO) debt. The City currently does not have a formal debt management policy. However the City ensures that all annual debt obligations are met. In addition the City monitors trustee-held accounts and guaranteed investments, complies with bond covenants and Internal Revenue Service regulations, discloses the required information to the municipal bond market and manages liquidity and credit enhancement contracts.

The City's long-term debt is comprised of revenue bonds, variable rate demand certificates of participation (COP), and capital leases. As a result of AB 1x 26, the tax allocation bonds associated with the Glendale Redevelopment Agency (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal and reporting entity. As such, the debt service payments and corresponding appropriations associated with these funds will no longer be included in the City's budget. However, these funds will temporarily remain in the summary section of this book to show prior years' data for historical reporting purposes only. There are two remaining Debt Service Funds with an appropriation for FY 2012-13: the Police Building Project Fund 303 and the Capital Leases Fund 306. The following provides a brief summary for the five debt service funds that were transferred to the Successor Agency and the remaining two City Debt Service Funds:

- 2002 GRA Tax Allocation Bonds Fund (302) was used to accumulate monies for the interest and principal payments of the 2002 Tax Allocation bonds. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency. In 2002, payments on the Redevelopment Agency's Revenue Bonds were completed and the Agency issued \$48 million in Tax Allocation Bonds to fund improvements in the Central Project Area, primarily the Town Center Project.
- 2003 GRA Tax Allocation Bonds Fund (304) was used to accumulate monies for the interest and principal payments of the 2003 Tax Allocation bonds. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency. In the fall of 2003, the Agency issued \$58 million in tax allocation refunding bonds to refund (refinance) its 1993 Tax Allocation Bond issuance to borrow at a lower rate.
- 2010 GRA Tax Allocation Bonds Fund (308) was used to accumulate monies for the interest and principal payments of the 2010 Tax Allocation bonds issued for \$26 million to fund existing capital improvement projects. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency.
- 2011 GRA Tax Allocation Bonds Fund (309) was used to accumulate monies for the interest and principal payments of the 2011 Tax Allocation bonds issued for \$50 million in February 2011 to fund new and existing housing and non-housing projects. The debt service was financed via the incremental property tax from the Glendale Redevelopment Agency.
- Police Building Project Fund (303) is used to accumulate monies for the interest and principal payments of the 2000 Police Building Project Variable Rate Demands Certificates of Participation. The debt service is currently financed via the interest earnings in the fund and accumulated fund balance.

CITY OF GLENDALE

DEBT SERVICE FUNDS

- Capital Leases Fund (306) is used to accumulate monies for the interest and principal payments of the \$8.2 million Capital Lease with SunTrust Leasing Corporation to finance the Municipal Building Services (MSB) Seismic Upgrade Project approved in August 2006. The lease payment for FY 2012-13 is financed via a transfer from the Sewer Fund (525).
- Low / Moderate Loan Payable Fund (307) was created in FY 2008-09 for the interest and principal payments of the \$14 million loan that the Housing Authority obtained from the Union Bank of California in February 2009 to fund the development of affordable rental and owner housing projects. The debt service was financed via the 20% of incremental property taxes received by the Housing Authority from the Glendale Redevelopment Project areas.

Total interest & principal payments projected in the Debt Service Funds for FY 2012-13 is \$3.8 million. The decrease of approximately \$17.3 million from last year is due to the dissolution of the Glendale Redevelopment Agency.

BOND RATING

The bond rating process is an analysis of the City's current financial condition and a forecast of future financial performance conducted by various rating agencies. There are three prominent rating agencies: Standard & Poor's (S&P), Moody's, and Fitch. Bond ratings provide investors with a simple way to compare the relative investment quality of different bonds. Bond ratings express the opinions of the rating agencies as to the issuer's ability to pay debt service when it is due. In general, the credit rating analysis includes the evaluation of the relative strengths and weaknesses of the following four factors as they affect an issuer's ability to pay debt service: fiscal, economic, debt and management factors. Bonds which are rated AAA & Aaa are judged to be the best quality. The higher the rating for a debt issuance indicates a higher probability that all obligations will be honored. As such, higher rated debt carries a smaller amount of risk and a lower interest rate. As there are many factors that can impact an entity's financial condition and ability to service its debt, rating agencies will periodically review and update their bond ratings as needed.

In February 2010, the City received a bond rating from Standard & Poor's (S&P) on the City's GO bonds. In this rating, they raised the credit rating from 'AA+' to 'AAA'. In October 2011, Fitch assigned the City an implied general obligation rating of 'AA+'. The ratings from both agencies are positive indicators of the City's financial performance and outlook relative to other agencies. It should be noted that as of June 30, 2012, the City has no outstanding GO debt.

In regards to the City's outstanding COP's, S&P raised its long-term rating from 'AA' to 'AA+' in February 2010. Fitch affirmed their rating of 'AA' in October 2011 and Moody's remains at 'Aaa'. The ratings from these agencies regarding the COP's are positive indicators of the City's strong financial position, prudent financial and budget policies, and overall general creditworthiness.

**CITY OF GLENDALE
DEBT SERVICE FUNDS**

The annual debt service requirements to amortize governmental long-term bonded debt in the Debt Service Funds at June 30, 2012 (in thousands) are as follows:

Fiscal Year	Police Building Project (COPs)		Capital Lease		Total		Total Debt Service
	Interest	Principal	Interest	Principal	Interest	Principal	
2013	96	1,800	118	1,274	214	3,074	3,288
2014	93	1,900	60	1,332	153	3,232	3,385
2015	89	2,000	-	-	89	2,000	2,089
2016	85	2,000	-	-	85	2,000	2,085
2017-2021	365	12,000	-	-	365	12,000	12,365
2022-2026	239	15,400	-	-	239	15,400	15,639
2027-2031	76	15,600	-	-	76	15,600	15,676
Total	\$ 1,043	\$ 50,700	\$ 178	\$ 2,606	\$ 1,221	\$ 53,306	\$ 54,527

CITY OF GLENDALE DEBT SERVICE FUNDS

CITY OF GLENDALE LEGAL DEBT MARGIN As of June 30, 2012 (unaudited)

Under City Charter, the total bonded debt of the city shall at no time exceed a total of fifteen (15) percent of the assessed valuation of all property taxable for city purposes. The City's assessed value totaled about \$18.8 billion. As of June 30, 2012 the City's legal debt margin totaled \$2,809,769,531. The City is not at risk of exceeding its legal debt limit.

Net Assessed Value *	\$ 18,731,796,873
Debt Limit - 15% of Assessed Value	\$ 2,809,769,531
Amount of Debt Applicable to Debt Limit	-
Legal Debt Margin	\$ 2,809,769,531

* Source: County of Los Angeles, Auditor-Controller's Office.
Net Assessed Value number does not include the former Glendale
Redevelopment Agency's assessed valuations as a result of AB 1X26.

Statement of Legal Debt Margin (Last Ten Fiscal Years-in thousands)

Fiscal Year	Net Assessed Property Value	Debt Limit (15% of assessed value)	Debt applicable to Debt Limit	Legal Debt Margin
2003	14,399,107	2,159,866	48,015	2,111,851
2004	15,543,087	2,331,463	97,469	2,233,994
2005	16,573,867	2,486,080	101,220	2,384,860
2006	18,005,193	2,700,779	96,985	2,603,794
2007	19,901,327	2,985,199	92,570	2,892,629
2008	21,210,320	3,181,548	87,980	3,093,568
2009	22,588,450	3,388,268	88,936	3,299,332
2010	22,589,800	3,388,470	107,985	3,280,485
2011	22,892,818	3,433,923	147,872	3,286,050
2012*	18,731,797	2,809,770	-	2,809,770

*As a result of AB 1x26, the debt associated with the GRA (Funds 302, 304, 307, 308, and 309) became obligations of the Successor Agency, which is a separate legal entity. As such, this debt will no longer be included in the Legal Debt Margin calculation.

**CITY OF GLENDALE
DEBT SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEARS ENDING JUNE 30, 2013**

	Police Building Project Fund 303	Capital Leases Fund 306	Total
Estimated Resources			
Use of Money and Property	\$ 400,000	\$ -	\$ 400,000
Transfers from Other Funds	-	1,392,062	1,392,062
Use of Fund Balance	2,000,000	-	2,000,000
TOTAL RESOURCES	\$ 2,400,000	\$ 1,392,062	\$ 3,792,062
Estimated Appropriations			
Maintenance and Operation	\$ 2,400,000	\$ 1,392,062	\$ 3,792,062
TOTAL APPROPRIATIONS	\$ 2,400,000	\$ 1,392,062	\$ 3,792,062

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The **Capital Improvement Program (CIP)** is primarily a tool for the long-range planning and programming of the City's capital needs. It provides a method for prioritizing the needs of the community. Capital improvements are projects of large scope which usually results in new public facilities or major improvements to existing public facilities. Also included in this broad definition of the term are: major replacements and reconstructions, items of large equipment such as fire trucks, furniture and other equipment, when purchased as a part of the initial projects, and acquisition of land needed for projects within and beyond the immediate five-year period.

Due to the size of the CIP projects, they are presented on a ten year plan basis, with the "Future Years" column representing a five-year time span. When the FY 2012-13 City of Glendale budget was adopted by the City Council, only the FY 2012-13 CIP budget was approved and authorized. All projects are evaluated annually during the budget process and as funding permits, resources are allocated to those projects deemed most important to the community and in alignment with City Council's priorities. The remaining projects and anticipated appropriations are a general guide for the next four to nine years. Their inclusion in this budget is for informational and planning purposes. Thus, the City government has an annual review of its capital program, and there is assurance that every project undertaken is carefully evaluated in relation to all other needs, so that funds expended will be the most beneficial for the public.

All City governmental capital improvements are funded on a "pay-as-you-go" or cash basis, but recognize that there may be times when an alternate financing strategy may be appropriate. Each of the strategies (General Obligation Bonds, Certificates of Participation, and Lease-Back arrangements, etc.) needs to be considered in light of the specific project and the consequences of the financing strategies.

The downturn in the economy and the State's efforts to take local resources have had a significant impact on the City's ability to improve its infrastructure, most notably the General Fund CIP portion. To help mitigate the impact of the economic downturn, sales tax revenue that was once deposited into the CIP Fund (401) remains in the General Fund. For the past two years, the City has not dedicated any sales tax funding to pay for infrastructure projects. Effective in FY 2012-13, the General Fund will transfer 1% of the sales tax revenue to the CIP Fund. Despite these budget challenges to the General Fund portion of the CIP, other major capital projects for public transit, parks, library, street, sewer, refuse, electric and water utilities can still proceed because their funding comes from other sources such as the Federal and State and Regional funding, and revenue generated from enterprise funds. Redevelopment funds have been used by the City for development of community and recreational facilities. However, this funding source is diminished as the passage of AB 1x 26 ended the Glendale Redevelopment Agency and its funding from redevelopment tax increment and bonds proceeds. Faced with upcoming budget cuts, the City will continue to strategically allocate limited public funds to the CIP in the absence of redevelopment funding.

The City's total CIP appropriation for FY 2012-13 is \$39.6 million. The significant budget decrease, as compared to last year, is mainly attributable to the dissolution of the Glendale Redevelopment Agency and a significant reduction in capital improvement projects by Glendale Water & Power. Highlights of the City's program for FY 2012-13 include the following:

- The General Fund CIP Fund (401) has an appropriation of \$5.9 million for FY 2012-13. Projects include the Brand Library Renovation, park safety and security improvements, Public Works ADA facility modifications, signal power back-up system, and a transfer to Fund 403 for Landfill Post Closure.

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

- Glendale Water & Power comprises \$8.3 million of the total CIP appropriation for FY 2012-13. Some of the significant projects include electric distribution system reliability improvements, transmission capital improvements and public water source improvements.
- Public Works has a CIP appropriation of \$20.8 million of which \$14.5 million is for projects budgeted in the Sewer Fund (525). Significant projects in the Sewer Fund include the Hyperion Waster Water System, the LA-Glendale Water Reclamation Plant, and the Glendale Avenue Wastewater Capacity Improvement.
- Community Services & Parks has an appropriation of \$4.6 million of which \$3.9 million is budgeted in the Development Impact Fees Fund (405) for FY 2012-13. Some of the major projects are the Deukmejian Nature Education Center, Citywide Playground Equipment, Sports Complex Batting Cage and the Adult Recreation Center Tennis Court Replacement.

SUMMARY OF CIP APPROPRIATIONS & FUNDING SOURCES

This section specifically discusses the General Fund CIP (Fund 401), the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Development Impact Fees Fund (Fund 405), and the San Fernando Road Corridor Tax Share Fund (406). The detail for all other CIP can be found in the Department Section of this document within each respective fund and department.

General Fund CIP (401)

The FY 2012-13 General Fund CIP (Fund 401) includes \$5.6 million of new appropriations for the following projects:

- Park Safety and Security-\$245,734 (*Community Services & Parks*)
- Parks Unanticipated Repairs- \$100,000 (*Community Services & Parks*)
- Pacific Community Center- \$200,000 (*Community Services & Parks*)
- Branch Libraries- \$120,000 (*Library, Arts & Culture*)
- Brand Library Renovation- \$4,605,000 (*Library, Arts & Culture*)
- ADA Facility Modifications- \$170,000 (*Public Works*)
- Signal Power Backup System- \$169,736 (*Public Works*)

Main revenue sources for the General Fund CIP (Fund 401) come from the Scholl Canyon Royalty Fee and the 1% sales tax transferred from the General Fund.

State Gas Tax Fund (402)

The FY 2012-13 State Gas Tax Fund includes new appropriations of approximately \$5.4 million for the following Public Works Projects:

- Street Resurfacing Program- \$2,020,000
- Gutter Construction Program- \$1,350,650
- Street Reconstruction Program-\$2,020,000

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

The State gas tax is derived from tax collected on each gallon of gasoline purchased in the State of California. Funding is allocated to cities on a shared basis based primarily on population. Gas tax revenues are restricted to be used for construction, improvement, and maintenance of public streets.

Scholl Canyon Landfill Post-Closure Fund (403)

As the operator of a solid waste landfill, the City is required to make minimum deposits to a post closure trust fund over the life of the landfill to ensure adequate resources for the 30 years of commitment for post-closure maintenance. The funding is set aside annually for this purpose.

Pursuant to Assembly Bill 2248 and the regulations established by the California Integrated Waste Management Board (Board), landfill operators are required to submit an initial cost estimate of closure and post-closure maintenance and to establish a financial mechanism to demonstrate the availability of funding to conduct closure and post-closure maintenance activities. The City selected a trust fund as the financial mechanism and the Board approved this. The City Treasurer was designated as the trustee to ensure that the City set aside the required deposits annually. The City subcontracts with Los Angeles County Sanitation District to operate Scholl Canyon and as part of this contract, the County is responsible for the closure cost of Scholl Canyon. The City is responsible for the post-closure maintenance cost of Scholl Canyon. Based on an estimated average annual filled capacity of 460,000 tons, the Scholl Canyon Landfill has a remaining life of approximately 10 years. The City records the annual provision for the required landfill deposits as designated cash in the Landfill Post-Closure Fund (Fund 403). There has been an annual deposit of \$1.5 million into this fund and as of June 30, 2012, the total designated cash balance in this fund is \$22.1 million. The total current cost of landfill closure and post-closure care is an estimate that is subject to change resulting from inflation, deflation, technology, or changes in applicable laws or regulations. It should be noted that funds have not been appropriated in this fund for FY 2012-13 and prior years. Cash has been set aside for the eventual closure and funds will be appropriated at some point in the future. Until such time, we will continue to accumulate funding for this future obligation.

Due to the challenges faced by the Capital Improvement Fund, the annual deposit was suspended for FY 2010-11 and FY 2011-12. For FY 2012-13 the annual deposit was reinstated. Due to the ongoing challenges facing the Capital Improvement Fund, the annual deposit for this fiscal year was reduced from \$1.5 million to \$250,000.

Development Impact Fees Fund (405)

The FY 2012-13 Development Impact Fees Fund includes new appropriations of \$3.9 million for the following Community Services & Parks Projects:

- Planning & Design Studies- \$100,000
- Sports Complex Batting Cage- \$400,000
- ARC Tennis Court Replacement- \$350,000
- Riverwalk Phase II- \$100,000
- Central Park Paseo- \$100,000
- Deukmejian Nature Education Center- \$1,500,000
- Deukmejian Native Plan Nursery- \$15,000

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

- Mid City Development Master Plan- \$100,000
- Neighborhood Greenways and Master Trails- \$100,000
- Outdoor Fitness Equipment- \$50,000
- Parque Vaquero Skate Park- \$50,000
- Pacific Pool Wayfinding- \$150,000
- Citywide Playground Equipment- \$600,000
- Stengel Field Master Plan- \$150,000
- Verdugo Park Master Plan- \$150,000

The Development Impact Fees Fund is derived from fees imposed on new residential, commercial and industrial developments to mitigate the cost of developing new or rehabilitating existing parks and recreational facilities, developing new libraries and/or adding to existing collections in order to maintain adequate parks and library services for those new residents.

San Fernando Road Corridor Tax Share Fund (406)

The San Fernando Road Corridor Tax Share Fund is used to account for monies received from Los Angeles County for tax sharing and used for capital projects in the San Fernando Road Corridor. Existing projects include Flower Street Rail Crossing and Grandview/Sonora RR Crossing. There are no new appropriations in this fund for FY 2012-13.

CAPITAL IMPROVEMENT PROJECT HIGHLIGHTS AND OPERATIONAL IMPACTS

This section provides an excerpt with operational impacts for major capital improvement projects budgeted in FY 2012-13 within the Capital Improvement General Fund (Fund 401), the State Gas Tax Fund (Fund 402), and the Development Impact Fees Fund (405).

Capital Improvement General Fund (401)

Identified below are some of the major projects budgeted within the FY 2012-13 General Fund CIP (Fund 401) and the operational impacts of these projects.

- *Park Safety and Security*: The FY 2012-13 appropriation of \$245,734 in this project is to be used for the installation of security measures such as security fences, traffic and lighting improvements at Carr Park and Brand Park. This will benefit both the citizens and the visitors in the community by making these two parks a safer place to visit.
- *Park Unanticipated Repairs*: The FY 2012-13 appropriation of \$100,000 in this project is to be used for unanticipated repairs at all City's parks. This budget is allocated for any unanticipated costs in labor, materials, equipment, and other operating costs that may arise during the year related to the maintenance of the parks. Often these include incidents of vandalism that result in the need for repair or renovation to a portion of a park building, or other park improvement (e.g. drinking fountains, bathrooms, playground equipment). In other situations, the work may stem from winter water damage, vehicle accidents, or underground system failures that damage other park infrastructure. These costs may include labor time charged for the repair and restoration of such incidents. Well maintained parks will benefit both citizens and visitors in the Community.

CITY OF GLENDALE CAPITAL IMPROVEMENT PROGRAM

These repairs will provide a safer place for children to play, as well as a safer place for all the Community members to enjoy. In addition, by removing the vandalism and making these necessary repairs, it makes the City parks more inviting to people and encourages the use of these recreational outlets.

- ADA Facility Modifications: The FY 2012-13 appropriation of \$170,000 will be used for necessary improvements and modifications to all City facilities for ADA compliance. This program ensures uninterrupted access to community services for individuals with disabilities.
- Brand Library Renovation: The FY 2012-13 appropriation is approximately \$4.6 million. Prior years' appropriations for this project was \$4.9 million. The total project cost of \$9.5 million will be utilized to renovate 1904 and 1969 infrastructures including seismic retrofit, HVAC, plumbing, electrical, telecommunication upgrades, and ADA access. The inefficient use of space, public safety issues related to the infrastructure, and the potential of irreparable damage to the historic structure, make this a critical project for the Library. Renovating the Brand Library is not only integral to the resident community, but is also as important for those who work, visit, play, and develop in Glendale. All these preservation efforts and the establishment of historic districts throughout the community will protect and enhance the architectural and historic character of Glendale neighborhoods.

State Gas Tax Fund (402)

Identified below are some of the major projects budgeted within the FY 2012-13 State Gas Tax Fund and the operational impacts of these projects.

- Street Resurfacing Program: This annual ongoing Public Works program is intended to restore the structural integrity to deteriorated streets. This will prolong the useful life of the pavement and decrease maintenance costs by overlaying these streets with rubberized asphalt concrete. Failure to perform rehabilitation at the proper life cycle interval increases the degree of deterioration, thus requiring a more expensive method of rehabilitation. There is approximately \$2 million of new appropriation for this project in FY 2012-13. Ongoing maintenance of the streets will benefit both the citizens and visitors in the community. This will provide a safer place to walk and drive, as well as make the City more inviting to people visiting and wanting to move into the community.
- Gutter Construction Program: The FY 2012-13 appropriation of approximately \$1.4 million is to be used for construction of concrete gutters on existing streets without gutters and partial funding for the replacement of damaged curbs, gutters and sidewalks as part of the Annual Street Resurfacing Program. This enhances the quality of the City's gutters, curbs, and sidewalks, and provides for a safer environment for the citizens and the visitors of the community.
- Street Reconstruction Program: This ongoing Public Works program is intended to reconstruct streets with extensive structural failure that can no longer be rehabilitated economically by surface treatments such as resurfacing or slurry sealing. The FY 2012-13 appropriation of approximately \$2 million will be used for street reconstruction by removing the existing base and pavement, re-grading, and then constructing a new base and pavement with a rubberized asphalt concrete. This enhances the quality of the City's streets and provides for a safer environment for the citizens and the visitors of the community.

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Development Impact Fees Fund (405)

Identified below are some of the major projects budgeted within the FY 2012-13 Development Impact Fees Fund and the operational impacts of these projects.

- *Sports Complex Batting Cage*: The appropriation of \$400,000 will be used for the construction of batting cages at the Glendale Sports Complex. This project was originally a component of the Phase II development planned for the Glendale Sports Complex, the 27 acre park located in the San Rafael Hills. This project enhances the park user experience for both citizens and visitors of the community. The batting cages, in conjunction with a full service kitchen facility to cater team activities and sales, could be a potential revenue generating opportunity for the City.
- *ARC Tennis Court Replacement*: The appropriation of \$350,000 will be used for the construction of two tennis courts. The original environmental mitigation for the ARC project required the department to replace the loss of the existing four tennis courts at Central Park with two new ones. Several sites are being considered including the Joint-Use project with GUSD to renovate the six existing substandard tennis courts located at the Glendale High School (GHS) campus. The addition of two courts to the existing 8 courts at Fremont Park has also been evaluated with the intent of creating a community "tennis center". This project will enhance user experience for both the citizens and visitors of the community as they access these recreational facilities.
- *Deukmejian Nature Education Center*: The appropriation of \$1.5 million will be used to create a nature education center through adaptive reuse of the historic Le Mesnager Barn (Barn). The Barn is currently fenced off and not available to the public. This project is Phase IV of the 709-acre Deukmejian Wilderness Park development. The Barn in Deukmejian Wilderness Park was built between 1914 and 1918 and has approximately 3,000 square feet of interior space. It is of historical significance as a relatively rare example of a two-story vernacular rock structure and because of its association with George Le Mesnager (a prominent figure in this area in the early 20th century), its association with the early development of the wine industry in southern California, and the structure's unusual arched roof trusses. The City had long-standing plans to use the structure as a nature education center and community building with a focus on the natural and human history of the Crescenta Valley and San Gabriel Mountains. The completion of this project requires the installation of the floor and plumbing, electrical and mechanical systems, a detached restroom building, and sufficient furnishings, and equipment to support a nature education center. The Barn will provide more than 3,000 square feet of programmable space that will accommodate both a wide variety of community functions and provide educational opportunities. It will provide the citizens and visitors to the community with exhibits that focus on the environmental, historical, cultural, economical, technological, and natural resources of the Glendale foothill area.
- *Citywide Playground Equipment*: The appropriation of \$600,000 will be used to remove and replace obsolete playground equipment at various park sites throughout the City. Playgrounds located at Verdugo (northerly structure), New York, Dunsmore (School Age Equipment), Brand and Pacific Park are not compliant with the Consumer Product Safety Commission and American Society for Testing and Materials standards. These playgrounds now require removal and replacement as they have become obsolete and replacement parts are no longer available. New playground structures will be designed to replace existing non-compliant play equipment and will be installed along with new drainage systems. This project will provide the citizens and visitors to

CITY OF GLENDALE

CAPITAL IMPROVEMENT PROGRAM

the community with aesthetically upgraded playground equipment that is compliant with all current safety standards.

The following pages provide a Summary for the General Fund Capital Improvement Program (Fund 401) and a detailed listing of the projects within this Fund, the State Gas Tax Fund (Fund 402), the Scholl Canyon Landfill Post-Closure Fund (Fund 403), the Development Impact Fees Fund (Fund 405), and the San Fernando Road Corridor Tax Share Fund (406), for the fiscal years ending June 30, 2013 through June 30, 2022.

CITY OF GLENDALE
GENERAL FUND CAPITAL IMPROVEMENT PROGRAM - FUND 401
(in Thousands)

	FY 11-12 Adopted	FY 11-12 Est. Actuals*	FY 12-13 Adopted	FY 13-14 Projected	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	Future Years 2017-22	Estimated Totals 2012-22
Capital Improvement Fund (401) - Recurring Resources									
Sales Tax	\$ -	\$ -	\$ 310	\$ 310	\$ 310	\$ 310	\$ 310	\$ 7,267	\$ 8,817
ERAF in Lieu of Sales Tax	-	-	-	-	-	-	-	-	-
Scholl Canyon Royalty Fee	3,606	3,450	3,450	3,640	3,840	4,051	4,274	21,370	40,625
Other Fees/Contractual Cost Reduction	-	1	-	-	-	-	-	-	-
Miscellaneous Revenue	-	70	-	-	-	-	-	-	-
TOTAL RECURRING RESOURCES	\$ 3,606	\$ 3,521	\$ 3,760	\$ 3,950	\$ 4,150	\$ 4,361	\$ 4,584	\$ 28,637	\$ 49,442
Capital Improvement Fund (401) - Non-Recurring Resources									
Transfer-Cable Access Fund	\$ 598	\$ 598	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer-Gladys Drive/Sleepy Hollow	-	1,365	-	-	-	-	-	-	-
Transfer-Central Library Renovation	-	989	-	-	-	-	-	-	-
Transfer-Agency's Advance to the City	1,500	1,500	-	-	-	-	-	-	-
Estimated Grant Revenue	-	601	-	-	-	-	-	-	-
Unspent Grant	-	9,350	-	-	-	-	-	-	-
Grant Receivables	-	8,981	-	-	-	-	-	-	-
TOTAL ALL RESOURCES	\$ 5,704	\$ 26,905	\$ 3,760	\$ 3,950	\$ 4,150	\$ 4,361	\$ 4,584	\$ 28,637	\$ 49,442
Capital Improvement Fund (401) - Expenditures & Transfers									
Capital Project Expenditures	\$ 5,197	\$ 10,993	\$ 5,610	\$ 3,916	\$ 1,200	\$ 3,450	\$ 450	\$ 3,250	\$ 17,876
Capital Project Expenditures (Grant)	-	9,518	-	-	-	-	-	-	-
Transfer-GF- Pacific Park Pool Operation	296	296	-	-	-	-	-	-	-
Transfer - Landfill Post Closure Liability Fund	-	-	250	1,500	1,500	1,500	1,500	7,500	13,750
Transfer-Maple Fiber Project	-	90	-	-	-	-	-	-	-
MSB Lease Payments (7 yrs payments, ends in FY2013-14)	1,392	1,392	-	-	-	-	-	-	-
Project Mgmt 59998 Expenditures	-	53	-	-	-	-	-	-	-
TOTAL EXPENDITURES & TRANSFERS	\$ 6,885	\$ 22,342	\$ 5,860	\$ 5,416	\$ 2,700	\$ 4,950	\$ 1,950	\$ 10,750	\$ 31,626
Estimated Annual Surplus / (Shortfall)	\$ (1,181)	\$ 4,563	\$ (2,100)	\$ (1,466)	\$ 1,450	\$ (589)	\$ 2,634	\$ 17,887	\$ 17,816
Estimated Beginning Fund Balance	3,221	(1,666)	2,897	199	(1,267)	183	(406)	2,228	3,834
Remaining Appropriations from prior year carryovers	(12,161)	-	-	-	-	-	-	-	-
Reserve for PEG Capital	-	-	(598)	-	-	-	-	-	(598)
GRA Reimbursement (ARC and Columbus Soccer Field)	1,747	-	-	-	-	-	-	-	-
Liability Fund Reimbursement (Glady's Drive Slope Repair and Sleepy Hollow Slope Repair)	1,365	-	-	-	-	-	-	-	-
Unbilled Grant Revenue	8,681	-	-	-	-	-	-	-	-
REVISED ESTIMATED ENDING FUND BALANCE	\$ 1,672	\$ 2,897	\$ 199	\$ (1,267)	\$ 183	\$ (406)	\$ 2,228	\$ 20,115	\$ 21,052

*Assumptions:

- 1) All Grant related expenditures in the CIP fund will be 100% reimbursed.
- 2) All remaining appropriations including encumbrances are spent.

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY 12-13 Adopted	FY 13-14 Projected	FY 14-15 Projected	FY15-16 Projected	FY16-17 Projected	Future Years FY 17-22	Estimated Project Total
FUND 401 - GENERAL FUND CAPITAL IMPROVEMENT PROGRAM									
Document Storage Program	401-50009	\$ 879,803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	879,803
Radio Site Power Systems	401-51556	287,833	-	-	-	-	-	-	287,833
Citywide Network Upgrade	401-51558	437,808	-	-	-	-	-	-	437,808
City Services Interface	401-51628	59,672	-	-	-	-	-	-	59,672
Crime Analysis System - GIS	401-51664	60,000	-	-	-	-	-	-	60,000
401-Information Services Sub-Total		\$ 1,725,114	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,725,114
Replace Police CAD System	401-50026	\$ 3,591,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,591,132
Document Image & Storage-Police	401-51370	300,000	-	-	-	-	-	-	300,000
Old Police Building Remodeling	401-51371	119,664	-	-	-	-	-	-	119,664
Vehicle Mounted Video System	401-51560	319,833	-	-	-	-	-	-	319,833
401-Police Sub-Total		\$ 4,330,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4,330,628
Fire Station 29 Reconstruction	401-51559	\$ 3,663	\$ -	\$ 1,046,337	\$ 750,000	\$ 3,000,000	\$ -	\$ -	4,800,000
Fire Station 26 Reconstruction	401-51679	28,389	-	-	-	-	-	-	28,389
Fire Regional Training Center	401-51729	417,620	-	-	-	-	-	-	417,620
Training Center Burn Bldg Reconstruction	401-51763	80,000	-	-	-	-	-	-	80,000
401-Fire Sub-Total		\$ 529,672	\$ -	\$ 1,046,337	\$ 750,000	\$ 3,000,000	\$ -	\$ -	5,326,009
Flower Street Rail Crossing	401-50809	\$ 1,247,909	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,247,909
TDA funds for CIP	401-50830	1,270,142	-	-	-	-	-	-	1,270,142
Old Police Building Remodeling	401-51371	2,380,336	-	-	-	-	-	-	2,380,336
Interstate 5/Western Interchange	401-51429	12,355,000	-	-	-	-	-	-	12,355,000
Signal Power Backup System	401-51436	10,528	169,736	169,736	-	-	-	-	350,000
ADA Facility Modifications	401-51490	636,259	170,000	250,000	250,000	250,000	250,000	1,250,000	3,056,259
Corrugated Metal Pipe (CMP) Replacement	401-51494	625,000	-	-	-	-	-	-	625,000
Flower Street Improvements	401-51630	2,242,000	-	-	-	-	-	-	2,242,000
Glady's Drive Slope Repair	401-51665	1,014,357	-	-	-	-	-	-	1,014,357
Remodel MSB First Floor	401-51671	-	-	500,000	-	-	-	-	500,000
Glady's Drive Slope Repair	401-G51530	90,458	-	-	-	-	-	-	90,458
Riverdale-Maple PLACE Grant	401-G51562	20,000	-	-	-	-	-	-	20,000
SR-134/SFR Access & Safety Program	401-G51647	28,533,062	-	-	-	-	-	-	28,533,062
Traff Light Sync-Glendale/Verdugo	401-G51688	1,798,000	-	-	-	-	-	-	1,798,000
Traff Light Sync-Brand Blvd	401-G51689	930,000	-	-	-	-	-	-	930,000
Traff Light Sync-Colorado/SFR	401-G51690	613,000	-	-	-	-	-	-	613,000
I-5/SR134 Congestion MGMT	401-G51697	814,000	-	-	-	-	-	-	814,000
Fiber Optic Interconnect-IEN	401-G51698	1,433,000	-	-	-	-	-	-	1,433,000
ARRA Caltrans Tier I Projects	401-G51703	6,052,754	-	-	-	-	-	-	6,052,754
SR2S Cycle 9-6 Schools	401-G51792	997,260	-	-	-	-	-	-	997,260
401-Public Works Sub-Total		\$ 63,063,065	\$ 339,736	\$ 919,736	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	66,322,537
Parks Development	401-50087	\$ 4,430,172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4,430,172
Adult Recreation Center Improvement	401-50254	4,280,568	-	-	-	-	-	-	4,280,568
Civic Auditorium Landscaping	401-50966	753,972	-	-	-	-	-	-	753,972
Park Upgrades 2004-05	401-51438	1,607,857	-	-	-	-	-	-	1,607,857
ADA Facility Mod-Parks	401-51497	267,712	-	-	-	-	-	-	267,712
Stengel Ball Field Renovation	401-51566	86,227	-	-	-	-	-	-	86,227
Maple Park	401-51567	4,399,000	-	-	-	-	-	-	4,399,000
Cedar Park Development	401-51570	814,902	-	-	-	-	-	-	814,902
Pacific Park Aquatic Facility	401-51605	1,876,335	-	-	-	-	-	-	1,876,335
Tax Defaulted Prop Purchase	401-51614	365,000	-	-	-	-	-	-	365,000
Stengel Field Bleachers	401-51625	236,448	-	-	-	-	-	-	236,448
Rockhaven Rehabilitation	401-51658	875,648	-	-	-	-	-	-	875,648
Freeway Parks A	401-51667	125,151	-	-	-	-	-	-	125,151
Columbus Soccer Field	401-51668	329,787	-	-	-	-	-	-	329,787
ARC Tennis Court Replacement	401-51669	658,822	-	-	-	-	-	-	658,822
Park Safety and Security	401-51675	434,353	245,734	-	-	-	-	-	680,087
Civic Auditorium Traffic Improvements	401-51706	84,527	-	-	-	-	-	-	84,527
Parks Unanticipated Repairs	401-51707	300,000	100,000	100,000	100,000	100,000	100,000	500,000	1,300,000
Brand Park Restroom Renovation	401-51709	5,291	-	-	-	-	-	-	5,291
Verdugo Adobe Restroom Renovation	401-51710	363,511	-	-	-	-	-	-	363,511
Brand West Playground Equipment	401-51711	-	-	250,000	-	-	-	-	250,000
Palmer Park Playground Equipment	401-51712	50,892	-	-	-	-	-	-	50,892
Verdugo Park Renovations	401-51713	-	-	1,000,000	-	-	-	1,000,000	2,000,000
Glendale Riverwalk Phase I	401-51764	156,248	-	-	-	-	-	-	156,248
Glorietta Play Equipment Replacement	401-51814	83,552	-	-	-	-	-	-	83,552
Pacific Community Center	401-51847	-	200,000	-	-	-	-	-	200,000
LeMesnager Barn	401-G51408	200,000	-	-	-	-	-	-	200,000
Deukmejian Barn 05-06	401-G51637	1,000,000	-	-	-	-	-	-	1,000,000
Le Mesnager Barn Grant-Prop 8	401-G51694	425,000	-	-	-	-	-	-	425,000
Glendale Riverwalk Phase I	401-G51699	173,000	-	-	-	-	-	-	173,000
Youth Overnight Campground	401-G51734	50,000	-	-	-	-	-	-	50,000
Master Planning Riverwalk Phase I	401-G51736	102,500	-	-	-	-	-	-	102,500
Recreational Trail Program	401-G51754	196,102	-	-	-	-	-	-	196,102
LA County Competitive Trails	401-G51755	123,472	-	-	-	-	-	-	123,472
Maryland Mini Park	401-G51798	1,724,600	-	-	-	-	-	-	1,724,600
Winter Shelter Program	401-G612708	95,000	-	-	-	-	-	-	95,000
401-Community Services & Parks Sub-Total		\$ 26,675,649	\$ 545,734	\$ 1,350,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,500,000	30,371,383

CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM
SUMMARY OF PROJECT APPROPRIATIONS BY FUND

Project	Fund-Project	Prior Years Appropriations	FY 12-13 Adopted	FY 13-14 Projected	FY 14-15 Projected	FY15-16 Projected	FY16-17 Projected	Future Years FY 17-22	Estimated Project Total
Brand Library Renovation	401-50094	\$ 4,920,701	\$ 4,605,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,525,701
Central Library Renovation	401-51318	1,676,900	-	-	-	-	-	-	1,676,900
SE Glendale Storefront Library	401-51534	508,705	-	-	-	-	-	-	508,705
Casa Verdugo Branch Library	401-51572	14,228	-	-	-	-	-	-	14,228
Montrose Branch Library	401-51670	153,493	-	500,000	-	-	-	-	653,493
Chevy Chase Branch Update	401-51724	133,884	-	-	-	-	-	-	133,884
Branch Libraries	401-51725	211,026	120,000	100,000	100,000	100,000	100,000	500,000	1,231,026
401-Library, Arts & Culture Sub-Total		\$ 7,618,937	\$ 4,725,000	\$ 600,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 13,743,937
FUND 401 TOTAL									
		\$ 103,943,066	\$ 5,610,470	\$ 3,916,073	\$ 1,200,000	\$ 3,450,000	\$ 450,000	\$ 3,250,000	\$ 121,819,609
FUND 402 - GENERAL FUND CIP - GAS TAX FUND									
ADV Traveler Info System	402-51286	\$ 124,758	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,758
Pavement Manag System (GPMS)	402-51366	255,533	-	-	-	-	-	-	255,533
New Traffic Signals	402-51498	26,007	-	-	-	-	-	-	26,007
Street Resurfacing Program	402-51500	16,715,434	2,020,000	2,505,000	2,505,000	2,527,000	2,527,000	7,718,000	36,517,434
Gutter Construction Program	402-51501	9,768,865	1,350,650	1,380,000	1,380,000	1,392,000	1,392,000	4,254,000	20,917,515
Street Reconstruction Program	402-51502	8,861,978	2,020,000	1,227,000	1,227,000	1,237,000	1,237,000	3,780,000	19,589,978
SR134/SFR Local Match	402-51647	2,166,233	-	-	-	-	-	-	2,166,233
Street Name Signs Citywide Inventory & Replacement	402-51728	1,187,720	-	175,000	175,000	175,000	175,000	875,000	2,762,720
San Fern Rd Rehab, Phase I/II	402-G51649	3,331,979	-	-	-	-	-	-	3,331,979
Traff Lght Sync-Glendale/Verdugo	402-G51688	872,664	-	-	-	-	-	-	872,664
Traff Light Sync - Brand Blvd	402-G51689	451,256	-	-	-	-	-	-	451,256
Traff Light Sync-Colorado/SFR	402-G51690	297,470	-	-	-	-	-	-	297,470
I-5/SR134 Congestion MGMT	402-G51697	204,000	-	-	-	-	-	-	204,000
Fiber Optic Interconnect-IEN	402-G51698	426,002	-	-	-	-	-	-	426,002
ARRA Caltrans Tier I Projects	402-G51703	373,574	-	-	-	-	-	-	373,574
Rubberized Asphalt Concrete 0708	402-G51765	48,250	-	-	-	-	-	-	48,250
Prop 1B, FY 09-10	402-G51766	3,152,386	-	-	-	-	-	-	3,152,386
FUND 402 TOTAL		\$ 48,264,109	\$ 5,390,650	\$ 5,287,000	\$ 5,287,000	\$ 5,331,000	\$ 5,331,000	\$ 16,627,000	\$ 91,517,759
FUND 405 - DEVELOPMENT IMPACT FEES FUND									
Adult Recreation Center Improvements	405-50254	\$ 310,596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,596
Pacific Park Aquatic Facility	405-51605	667,404	-	-	-	-	-	-	667,404
ARC Tennis Court Replacement	405-51669	-	350,000	-	-	-	-	-	350,000
Planning & Design Studies	405-51833	-	100,000	-	-	-	-	-	100,000
Sports Complex Batting Cage	405-51834	-	400,000	-	-	-	-	-	400,000
Riverwalk Phase II	405-51835	-	100,000	-	-	-	-	-	100,000
Central Park Paseo	405-51836	-	100,000	-	-	-	-	-	100,000
Deukmajian Nature Ed Center	405-51837	-	1,500,000	-	-	-	-	-	1,500,000
Deukmajian Native Plan Nursery	405-51838	-	15,000	-	-	-	-	-	15,000
Mid City Development Master Plan	405-51839	-	100,000	-	-	-	-	-	100,000
Neighborhood Greenways & Master Trails	405-51840	-	100,000	-	-	-	-	-	100,000
Outdoor Fitness Equipment	405-51841	-	50,000	-	-	-	-	-	50,000
Parque Vaquero Skate Park	405-51842	-	50,000	-	-	-	-	-	50,000
Pacific Pool Wayfinding	405-51843	-	150,000	-	-	-	-	-	150,000
Citywide Playground Equipment	405-51844	-	600,000	-	-	-	-	-	600,000
Stengel Field Master Plan	405-51845	-	150,000	-	-	-	-	-	150,000
Verdugo Park Master Plan	405-51846	-	150,000	-	-	-	-	-	150,000
FUND 405 TOTAL		\$ 978,000	\$ 3,915,000	\$ -	\$ 4,893,000				
FUND 406 - SAN FERNANDO ROAD CORRIDOR TAX SHARE FUND									
Flower Street Rail Crossing	406-50809	\$ 364,915	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,915
SR134/San Fernando Rd Access	406-51610	921	-	-	-	-	-	-	921
Grandview/Sonora RR Crossing	406-51661	2,446,993	-	-	-	-	-	-	2,446,993
FUND 406 TOTAL		\$ 2,812,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,812,830
CIP GRAND TOTAL									
		\$ 155,998,005	\$ 14,916,120	\$ 9,203,073	\$ 6,487,000	\$ 8,781,000	\$ 5,781,000	\$ 19,877,000	\$ 221,043,198

CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
50009	Document Storage Program	\$ 879,803	\$ 879,803	\$ -	\$ 879,384	\$ 419	\$ -
51556	Radio Site Power Systems	287,833	287,833	-	287,833	-	-
51558	Citywide Network Upgrade	437,808	437,808	-	419,181	18,627	-
51628	City Services Interface	59,672	59,672	-	59,672	-	-
51664	Crime Analysis System - GIS	60,000	60,000	-	60,000	-	-
	401-171 Total	\$ 1,725,114	\$ 1,725,114	\$ -	\$ 1,706,069	\$ 19,046	\$ -
50026	Replace Police CAD Syst	\$ 3,591,132	\$ 3,495,558	\$ 95,573	\$ 3,495,558	\$ -	\$ -
51370	Document Image & Storage-Police	300,000	300,000	-	300,000	-	-
51371	Old Police Building Remodeling	119,664	119,664	-	119,664	-	-
51560	Vehicle Mounted Video System	319,833	319,833	-	319,833	-	-
	401-301 Total	\$ 4,330,628	\$ 4,235,055	\$ 95,573	\$ 4,235,055	\$ -	\$ -
51559	Fire Station 29 Reconstruction	\$ 3,663	\$ 3,663	\$ -	\$ 3,663	\$ -	\$ -
51679	Fire Station 26 Reconstruction	28,389	41,480	(13,090)	28,389	13,090	-
51729	Fire Regional Training Center	417,620	380,090	37,530	141,836	238,254	-
51763	Training Center Burn Bldg Recon.	80,000	16,000	64,000	-	16,000	-
	401-401 Total	\$ 529,672	\$ 441,232	\$ 88,440	\$ 173,888	\$ 267,344	\$ -
50809	Flower Street Rail Crossing	\$ 1,247,909	\$ 1,247,909	\$ -	\$ 1,247,909	\$ -	\$ -
50830	TDA funds for CIP	1,270,142	1,105,752	164,390	927,874	177,878	-
51371	Old Police Building Remodeling	2,380,336	649,530	1,730,806	455,236	194,294	-
51429	Interstate 5/Western Interchange	12,355,000	10,725,177	1,629,823	12,220,381	(1,495,204)	-
51436	Signal Power Backup System	10,528	10,528	-	10,528	-	169,736
51490	ADA Facility Modifications	636,259	503,534	132,725	326,259	177,275	170,000
51494	CMP replacement	625,000	625,000	-	625,000	-	-
51630	Flower Street Improvements	2,242,000	2,070,201	171,799	2,069,504	698	-
51665	Glady's Drive Slope Repair	1,014,357	820,653	193,703	807,023	13,630	-
59998	Project Management	-	1,243,503	(1,243,503)	967,606	275,897	-
G51530	Glady's Drive Slope Repair	90,458	66,141	24,317	66,141	-	-
G51562	Riverdale-Maple PLACE Grant	20,000	19,140	860	19,140	-	-
G51647	SR-134/SFR Access & Safety Prg	28,533,062	28,395,282	137,780	28,382,268	13,015	-
G51688	Traff Light Sync-Glendale/Verdugo	1,798,000	-	1,798,000	288,271	(288,271)	-
G51689	Traff Light Sync-Brand Blvd	930,000	-	930,000	98,591	(98,591)	-
G51690	Traff Light Sync-Colorado/SFR	613,000	-	613,000	148,958	(148,958)	-
G51697	I-5/SR134 Congestion MGMT	814,000	-	814,000	-	-	-
G51698	Fiber Optic Interconnect-IEN	1,433,000	252,295	1,180,705	146,903	105,392	-
G51703	ARRA Caltrans Tier I Projects	6,052,754	5,910,728	142,026	5,611,663	299,065	-
G51792	SR2S Cycle 9 - 6 schools	997,260	263,987	733,273	83,207	180,781	-
	401-501 Total	\$ 63,063,065	\$ 53,909,362	\$ 9,153,703	\$ 54,491,934	\$ (593,100)	\$ 339,736
50087	Park Development	\$ 4,430,172	\$ 4,414,648	\$ 15,524	\$ 4,414,648	\$ -	\$ -
50254	Adult Rec Center Improvement	4,280,568	4,278,717	1,851	4,260,997	17,719	-
50966	Civic Auditorium Landscaping	753,972	726,820	27,152	719,428	7,392	-
51438	Park Upgrades 2004-05	1,607,857	1,594,822	13,035	1,568,000	26,822	-
51497	ADA Facility Mod-Parks	267,712	267,712	-	267,712	-	-
51566	Stengel Ballfield Renovation	86,227	83,933	2,295	83,933	-	-
51567	Maple Park	4,399,000	4,378,999	20,001	4,042,318	336,680	-
51570	Cedar Park Development	814,902	814,902	-	814,413	489	-
51605	Pacific Park Aquatic Facility	1,876,335	1,876,236	99	1,860,153	16,083	-
51614	Tax Defaulted Prop Purchase	365,000	375,406	(10,406)	369,846	5,560	-
51625	Stengel Field Bleachers	236,448	218,068	18,380	95,782	122,286	-
51658	Rockhaven Rehabilitation	875,648	770,205	105,444	675,648	94,556	-
51667	Freeway Parksites A	125,151	125,151	-	125,151	-	-
51668	Columbus Soccer Field	329,787	322,487	7,300	230,092	92,395	-
51669	ARC Tennis Court Replacement	658,822	210,159	448,663	138,091	72,067	-
51675	Park Safety and Security	434,353	296,951	137,402	188,619	108,332	245,734
51706	Civic Auditorium Traffic Improvements	84,527	25,982	58,545	-	25,982	-
51707	Parks Unanticipated Repairs	300,000	250,568	49,432	138,242	112,326	100,000
51709	Brand Park Restroom Renovation	5,291	5,291	-	779	4,512	-
51710	Verdugo Adobe Restroom Renovation	363,511	100,876	262,635	25,446	75,430	-
51712	Palmer Park Playground Equipment	50,892	25,892	24,999	1,115	24,778	-
51764	Glendale Riverwalk Phase I	156,248	175,805	(19,557)	7,449	168,356	-
51814	Glorietta Play Equipment Replacemnt	83,552	83,551	1	-	83,551	-
51847	Pacific Community Center	-	-	-	-	-	200,000
59998	Project Management	-	563,803	(563,803)	531,315	32,488	-
G51408	LeMesnager Barn	200,000	200,000	-	189,108	10,892	-
G51637	Deukmejian Barn 05-06	1,000,000	1,000,000	-	798,355	201,645	-
G51694	Le Mesnager Barn Grant-Prop 8	425,000	425,345	(345)	424,121	1,225	-
G51699	Glendale Riverwalk Phase I	173,000	53,108	119,892	51,978	1,130	-

CITY OF GLENDALE
CAPITAL IMPROVEMENT FUNDS
SUMMARY OF PROJECT BUDGET & EXPENDITURES

Project	Project Description	A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
G51734	Youth Overnight Campground	50,000	49,936	64	31,731	18,205	-
G51736	Master Planning Riverwalk Phase I	102,500	106,975	(4,475)	106,975	-	-
G51754	Recreational Trail Program	196,102	41,063	155,039	-	41,063	-
G51755	LA County Competitive Trails	123,472	3,169	120,303	-	3,169	-
G51798	Maryland Mini-Park	1,724,600	105,893	1,618,707	21,649	84,244	-
	401-601 Total	\$ 26,580,649	\$ 23,972,473	\$ 2,608,176	\$ 22,183,094	\$ 1,789,379	\$ 545,734
G612708	Winter Shelter Program	\$ 95,000	\$ 97,637	\$ (2,637)	\$ -	\$ 97,637	\$ -
	401-801 Total	\$ 95,000	\$ 97,637	\$ (2,637)	\$ -	\$ 97,637	\$ -
50094	Brand Library Renovation	\$ 4,920,701	\$ 1,409,535	\$ 3,511,166	\$ 937,554	\$ 471,981	\$ 4,605,000
51318	Central Library Renovation	1,676,900	688,000	988,900	688,000	-	-
51534	SE Glendale Storefront Library	508,705	466,743	41,962	448,215	18,528	-
51572	Casa Verdugo Branch Library	14,228	14,228	-	14,228	-	-
51670	Montrose Branch Library	153,493	8,702	144,791	3,493	5,209	-
51724	Chevy Chase Branch Update	133,884	55,206	78,678	3,884	51,322	-
51725	Branch Libraries	211,026	165,035	45,991	111,026	54,009	120,000
	401-681 Total	\$ 7,618,937	\$ 2,807,449	\$ 4,811,488	\$ 2,206,400	\$ 601,048	\$ 4,725,000
51286	ADV Traveler Info System	\$ 124,758	\$ 124,758	\$ -	\$ 124,758	\$ -	\$ -
51366	Pavement Manag System (GPMS)	255,533	255,533	-	255,533	-	-
51498	New Traffic Signals	26,007	23,094	2,913	600	22,494	-
51500	Street Resurfacing Program	16,715,434	12,023,144	4,692,290	9,424,629	2,598,515	2,020,000
51501	Gutter Construction Program	9,768,865	7,113,837	2,655,029	5,757,523	1,356,314	1,350,650
51502	Street Reconstruction Program	8,861,978	4,749,934	4,112,044	3,948,575	801,359	2,020,000
51647	SR134/SFR Local Match	2,166,233	2,151,214	15,019	1,665,653	485,561	-
51728	Street Name Signs Citywide Inventory	1,187,720	407,289	780,431	140,877	266,412	-
G51649	San Fern Rd Rehab, Phase I/II	3,331,979	3,331,979	-	2,767,200	564,779	-
G51688	Traf Lght Sync-Glendale/Verdugo	872,664	336,317	536,347	-	336,317	-
G51689	Traff Light Sync - Brand Blvd	451,256	173,784	277,472	-	173,784	-
G51690	Traff Light Sync-Colorado/SFR	297,470	115,023	182,447	-	115,023	-
G51697	I-5/SR134 Congestion MGMT	204,000	-	204,000	-	-	-
G51698	Fiber Optic Interconnect-IEN	426,002	75,858	350,144	44,554	31,303	-
G51703	ARRA Caltrans Tier I Projects	373,574	370,814	2,760	319,415	51,399	-
G51765	Rubberized Asphalt Concrete 0708	48,250	48,117	133	48,117	-	-
G51766	Prop 1B, FY 09-10	3,152,386	1,646,288	1,506,098	136,286	1,510,001	-
	402-501 Total	\$ 48,264,109	\$ 32,946,982	\$ 15,317,127	\$ 24,633,720	\$ 8,313,262	\$ 5,390,650
50254	Adult Rec Center Improvements	\$ 310,596	\$ 310,596	\$ -	\$ -	\$ 310,596	\$ -
51605	Pacific Park Aquatic Facility	667,404	647,604	19,800	455,895	191,708	-
51669	ARC Tennis Court Replacement	-	-	-	-	-	350,000
51833	Planning & Design Studies	-	-	-	-	-	100,000
51834	Sports Complex Batting Cage	-	-	-	-	-	400,000
51835	Riverwalk Phase II	-	-	-	-	-	100,000
51836	Central Park Paseo	-	-	-	-	-	100,000
51837	Deukmejian Nature Ed Center	-	-	-	-	-	1,500,000
51838	Deukmejian Native Plant Nursery	-	-	-	-	-	15,000
51839	Mid City Development Master Plan	-	-	-	-	-	100,000
51840	Neighborhood Grnways/Mstr Trails	-	-	-	-	-	100,000
51841	Outdoor Fitness Equipment	-	-	-	-	-	50,000
51842	Parque Vaquero Skate Park	-	-	-	-	-	50,000
51843	Pacific Pool Wayfinding	-	-	-	-	-	150,000
51844	Citywide Playground Equipment	-	-	-	-	-	600,000
51845	Stengel Field Master Plan	-	-	-	-	-	150,000
51846	Verdugo Park Master Plan	-	-	-	-	-	150,000
	405-601 Total	\$ 978,000	\$ 958,200	\$ 19,800	\$ 455,895	\$ 502,304	\$ 3,915,000
50809	Flower Street Rail Crossing	\$ 364,915	\$ 104,771	\$ 260,144	\$ 86,720	\$ 18,051	\$ -
51610	SR134/San Fernando Rd Access	921	-	921	-	-	-
51661	Grandview/Sonora RR Crossing	2,446,993	345,632	2,101,362	38,433	307,198	-
	406-711 Total	\$ 2,812,830	\$ 450,403	\$ 2,362,427	\$ 125,154	\$ 325,249	\$ -

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Capital Improvement Fund 401	State Gas Tax Fund 402	Landfill Postclosure Fund 403
Estimated Resources			
Licenses and Permits	\$ -	\$ -	\$ -
Use of Money and Property	-	150,000	-
Revenue from Other Agencies	-	5,390,650	-
Charges for Services	3,450,000	-	-
Transfers from Other Funds	310,000	-	250,000
Use of Fund Balance	2,100,470	-	-
TOTAL RESOURCES	\$ 5,860,470	\$ 5,540,650	\$ 250,000
Estimated Appropriations			
Salaries and Benefits	\$ -	\$ -	\$ -
Maintenance and Operation	-	-	-
Capital Projects	5,610,470	5,390,650	-
Transfers to Other Funds	250,000	-	-
TOTAL APPROPRIATIONS	\$ 5,860,470	\$ 5,390,650	\$ -
NET SURPLUS	\$ -	\$ 150,000	\$ 250,000

**CITY OF GLENDALE
CAPITAL PROJECTS FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Development Impact Fees 405	Total
Estimated Resources		
Licenses and Permits	\$ 1,064,180	\$ 1,064,180
Use of Money and Property	-	150,000
Revenue from Other Agencies	-	5,390,650
Charges for Services	-	3,450,000
Transfers from Other Funds	-	560,000
Use of Fund Balance	2,850,820	4,951,290
TOTAL RESOURCES	\$ 3,915,000	\$ 15,566,120
Estimated Appropriations		
Salaries and Benefits	\$ 762,250	\$ 762,250
Maintenance and Operation	822,500	822,500
Capital Projects	2,330,250	13,331,370
Transfers to Other Funds	-	250,000
TOTAL APPROPRIATIONS	\$ 3,915,000	\$ 15,166,120
NET SURPLUS	\$ -	\$ 400,000

CITY OF GLENDALE ENTERPRISE FUNDS

The **Enterprise Funds** for the City of Glendale consist of the following funds: Recreation, Hazardous Disposal, Parking, Sewer, Refuse, Electric Utility, Water Utility, and Fire Communication. These funds primary source of revenues are charges for services and reflect characteristics that are more properly accounted for as enterprise operations. Below is a brief description of the eight (8) *Enterprise Funds* included in this section.

- *Recreation Fund (501)* is used to account for the various recreation programs offered by the Community Services & Parks Department. These programs are self-supporting and generate their revenue through user fees.
- *Hazardous Disposal Fund (510)* is used to account for the operations of the toxic waste disposal in the City.
- *Parking Fund (520)* is used to account for the operations of City-owned public parking lots and garages.
- *Sewer Fund (525)* is used to account for the operations and maintenance of the sewer system. This service is primarily contracted with the City of Los Angeles.
- *Refused Disposal Fund (530)* is used to account for the operations of the City-owned refuse collection and disposal service.
- *Electric Utility Funds (551-554)* are used to account for the operations of the City-owned electric utility services.
- *Water Utility Funds (572-573)* are used to account for the operations of the City-owned water utility services.
- *Fire Communication Fund (701)* is used to account for monies received and expended for the tri-city (Burbank, Glendale and Pasadena) fire communication operations.

Total appropriation in the Enterprise Funds for FY 2012-13 is \$337.3 million, which reflects a decrease of approximately \$83.5 million, or 19.8%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Enterprise Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Enterprise Funds for the budget year ending June 30, 2013.

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Recreation Fund 501	Hazardous Disposal Fund 510	Parking Fund 520
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	2,475,000	1,566,582	8,490,000
Misc and Non-Operating Revenue	535,500	141,563	60,000
Interfund Revenue	-	-	-
Use of Fund Balance	30,377	-	1,984,592
TOTAL RESOURCES	\$ 3,040,877	\$ 1,708,145	\$ 10,534,592
Estimated Appropriations			
Salaries and Benefits	\$ 1,825,124	\$ 1,125,875	\$ 2,844,447
Maintenance and Operation	1,215,753	582,270	5,635,145
Capital Outlay	-	-	30,000
Capital Projects	-	-	125,000
Allocation Offset	-	-	-
Transfers to Other Funds	-	-	1,900,000
Estimated Savings	-	-	-
TOTAL APPROPRIATIONS	\$ 3,040,877	\$ 1,708,145	\$ 10,534,592
NET SURPLUS	\$ -	\$ -	\$ -

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Sewer Fund 525	Refuse Disposal Fund 530	Electric Utility Funds 551, 552, 553, 554
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ 43,000	\$ -
Charges for Services	15,018,000	21,167,000	200,909,200
Misc and Non-Operating Revenue	672,000	220,000	5,670,000
Interfund Revenue	-	-	21,132,493
Use of Fund Balance	19,175,620	796,194	-
TOTAL RESOURCES	\$ 34,865,620	\$ 22,226,194	\$ 227,711,693
Estimated Appropriations			
Salaries and Benefits	\$ 2,509,690	\$ 7,574,036	\$ 42,196,706
Maintenance and Operation	16,468,868	11,377,158	209,728,982
Capital Outlay	-	2,275,000	600,000
Capital Projects	14,495,000	-	-
Allocation Offset	-	-	(51,198,256)
Transfers to Other Funds	1,392,062	1,000,000	20,857,000
Estimated Savings	-	-	(10,832,932)
TOTAL APPROPRIATIONS	\$ 34,865,620	\$ 22,226,194	\$ 211,351,500
NET SURPLUS	\$ -	\$ -	\$ 16,360,193

**CITY OF GLENDALE
ENTERPRISE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Water Utility Funds 572, 573	Fire Communication Fund 701	Total
Estimated Resources			
Revenue from Other Agencies	\$ -	\$ -	\$ 43,000
Charges for Services	44,156,800	3,279,111	297,061,693
Misc and Non-Operating Revenue	2,390,000	667,306	10,356,369
Interfund Revenue	3,712,338	-	24,844,831
Use of Fund Balance	-	287,927	22,274,710
TOTAL RESOURCES	\$ 50,259,138	\$ 4,234,344	\$ 354,580,603
Estimated Appropriations			
Salaries and Benefits	\$ 3,826,800	\$ 2,314,319	\$ 64,216,997
Maintenance and Operation	45,543,187	1,140,925	291,692,288
Capital Outlay	-	779,100	3,684,100
Capital Projects	-	-	14,620,000
Allocation Offset	-	-	(51,198,256)
Transfers to Other Funds	-	-	25,149,062
Estimated Savings	-	-	(10,832,932)
TOTAL APPROPRIATIONS	\$ 49,369,987	\$ 4,234,344	\$ 337,331,259
NET SURPLUS	\$ 889,151	\$ -	\$ 17,249,344

CITY OF GLENDALE

INTERNAL SERVICE FUNDS

Internal Service Funds are proprietary funds serving only the City of Glendale. These funds are established to account for any activity that provides goods or services to other funds and departments within the City of Glendale on a cost-reimbursement basis. These funds are intended to be self-supporting. Since these funds derive their resources from expensing the Governmental and Enterprise budgets, they are already included within the City budget and are presented for informational and memorandum control purposes. Below is a brief description of the fourteen (14) *Internal Service Funds* included in this section.

- *Fleet/Equipment Management Fund (601)* is used to account for the maintenance, replacement, and acquisition of vehicles and equipment. The resources for this fund are derived from an annual fleet service charge which is assessed to governmental operations.
- *Joint Helicopter Operation Fund (602)* is used to account for the maintenance and replacement of the helicopters. The costs associated with this operation is jointly shared with the City of Burbank.
- *ISD Infrastructure Fund (603)* is used to account for the maintenance, replacement, and acquisition of all technology equipment supported by the Information Services Department.
- *ISD Applications Fund (604)* is used to account for the maintenance, replacement, and acquisition of all software and applications supported by the Information Services Department.
- *Unemployment Insurance Fund (610)* is used to finance and account for unemployment claims. Resources are derived from unemployment insurance charges to various City operations. Unemployment claims are reimbursed to the State Employment Department which disburses the unemployment claims.
- *Liability Insurance Fund (612)* is used to account for the activities associated with self insurance and litigation. Specifically this fund is used to pay for excess insurance coverage, claims, and litigation expenses. Settlements and reimbursements from our insurance providers are also recorded in this fund. The fund also derives its revenue via a liability rate, which is a pooled insurance rate that is distributed to all City departments.
- *Compensation Insurance Fund (614)* is used to account for the City's workers' compensation claims. Funding is derived from charges to all City Departments that will provide adequate resources to meet current obligations.
- *Dental Insurance Fund (615)* is used to finance and account for the City's dental insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Medical Insurance Fund (616)* is used to finance and account for the City's medical insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Vision Insurance Fund (617)* is used to finance and account for the City's vision insurance program for its employees. Funding is derived from charges in lieu of actual premiums to various City operations to provide the self-insurance resources.
- *Employee Benefits Fund (640)* is used to account for the resources and the liability for employees' compensated absences (vacation and compensatory time).

CITY OF GLENDALE INTERNAL SERVICE FUNDS

- Retiree Health Savings Plan (RHSP) Benefits Fund (641) is used to account for the resources and the liability for employees' sick leave conversion under the Retirement Health Savings Plan.
- Post Employment Benefits Fund (642) is used to account for the resources and the liability associated with other post employment benefits.
- ISD Wireless Communication Fund (660) is used to account for the operation of the citywide radio system.

Total appropriation in the Internal Service Funds for FY 2012-13 is \$83.3 million, which reflects a decrease of approximately \$2.5 million, or 2.9%, when compared to last year. The net decrease is the result of appropriation increases and decreases for each fund within this major fund type. Additional details of the changes within the *Internal Service Funds* can be found in the *Resources & Appropriations* and *Combined Fund Statement* sections of this book.

The following pages provide a summary of the budget for each of the City's Internal Service Funds for the budget year ending June 30, 2013.

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Fleet / Equipment Mgmt Fund 601	Joint Helicopter Operation Fd 602	ISD Infrastructure Fund 603
Estimated Resources			
Charges for Services	\$ 11,831,438	\$ 497,561	\$ 5,914,488
Misc and Non-Operating Revenue	155,000	636,685	20,000
Transfers from Other Funds	-	-	700,000
Use of Fund Balance	2,454,678	-	17,442
TOTAL RESOURCES	\$ 14,441,116	\$ 1,134,246	\$ 6,651,930
Estimated Appropriations			
Salaries and Benefits	\$ 4,010,642	\$ 29,601	\$ 2,497,697
Maintenance and Operations	9,579,874	1,074,645	2,177,870
Capital Outlay	850,600	-	1,976,363
Transfers to Other Funds	-	-	-
TOTAL APPROPRIATIONS	\$ 14,441,116	\$ 1,104,246	\$ 6,651,930
NET SURPLUS	\$ -	\$ 30,000	\$ -

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	ISD Applications Fund 604	Unemployment Insurance Fund 610	Liability Insurance Fund 612
Estimated Resources			
Charges for Services	\$ 7,021,447	\$ 335,120	\$ 8,721,629
Misc and Non-Operating Revenue	35,000	6,000	120,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	705,758	-	-
TOTAL RESOURCES	\$ 7,762,205	\$ 341,120	\$ 8,841,629
Estimated Appropriations			
Salaries and Benefits	\$ 3,571,396	\$ -	\$ 402,388
Maintenance and Operations	2,665,321	341,120	7,313,896
Capital Outlay	825,488	-	-
Transfers to Other Funds	700,000	-	-
TOTAL APPROPRIATIONS	\$ 7,762,205	\$ 341,120	\$ 7,716,284
NET SURPLUS	\$ -	\$ -	\$ 1,125,345

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Compensation Insurance Fund 614	Dental Insurance Fund 615	Medical Insurance Fund 616
Estimated Resources			
Charges for Services	\$ 15,271,182	\$ 1,602,914	\$ 25,441,816
Misc and Non-Operating Revenue	150,000	5,000	587,726
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 15,421,182	\$ 1,607,914	\$ 26,029,542
Estimated Appropriations			
Salaries and Benefits	\$ 1,098,862	\$ -	\$ -
Maintenance and Operations	9,918,999	1,507,914	23,882,942
Capital Outlay	-	-	-
Transfers to Other Funds	-	-	-
TOTAL APPROPRIATIONS	\$ 11,017,861	\$ 1,507,914	\$ 23,882,942
NET SURPLUS	\$ 4,403,321	\$ 100,000	\$ 2,146,600

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Vision Insurance Fund 617	Employee Benefits Fund 640	RHSP Benefits Fund 641
Estimated Resources			
Charges for Services	\$ 348,065	\$ 5,511,079	\$ 3,997,957
Misc and Non-Operating Revenue	3,000	70,000	65,000
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL RESOURCES	\$ 351,065	\$ 5,581,079	\$ 4,062,957
Estimated Appropriations			
Salaries and Benefits	\$ -	\$ 2,880,013	\$ 1,890,625
Maintenance and Operations	271,565	65,266	53,082
Capital Outlay	-	-	-
Transfers to Other Funds	-	-	-
TOTAL APPROPRIATIONS	\$ 271,565	\$ 2,945,279	\$ 1,943,707
NET SURPLUS	\$ 79,500	\$ 2,635,800	\$ 2,119,250

**CITY OF GLENDALE
INTERNAL SERVICE FUNDS
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013**

	Post Employment Benefits Fund 642	ISD Wireless Communication Fund 660	Total
Estimated Resources			
Charges for Services	\$ 222,116	\$ 3,516,884	\$ 90,233,696
Misc and Non-Operating Revenue	9,000	10,000	1,872,411
Transfers from Other Funds	-	-	700,000
Use of Fund Balance	-	-	3,177,878
TOTAL RESOURCES	\$ 231,116	\$ 3,526,884	\$ 95,983,985
Estimated Appropriations			
Salaries and Benefits	\$ 231,116	\$ 1,210,415	\$ 17,822,755
Maintenance and Operations	-	1,894,891	60,747,385
Capital Outlay	-	405,700	4,058,151
Transfers to Other Funds	-	-	700,000
TOTAL APPROPRIATIONS	\$ 231,116	\$ 3,511,006	\$ 83,328,291
NET SURPLUS	\$ -	\$ 15,878	\$ 12,655,694

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>General Funds</u>				
General Fund (101)				
Property Taxes				
30010 Property tax current	\$ 23,810,543	\$ 25,107,000	\$ 25,107,000	\$ 25,400,000
30011 Property tax admin fee	(770,485)	(771,000)	(771,000)	(762,000)
30012 Property tax (AB 1x26)	-	-	-	1,400,000
30020 Property tax delinquent	902,001	740,000	740,000	736,600
30030 Property tax supplement	446,693	250,000	250,000	482,600
30050 ERAF in lieu VLF	16,109,739	16,158,000	16,158,000	16,200,000
30060 SB211 Prop tax share Central	372,520	470,000	470,000	469,900
30700 Property tax penalty	270,032	357,000	357,000	304,800
Total Property Taxes	\$ 41,141,044	\$ 42,311,000	\$ 42,311,000	\$ 44,231,900
Sales Tax				
30300 Sales tax	\$ 20,384,348	\$ 20,300,000	\$ 20,958,000	\$ 22,150,000
30305 ERAF in lieu of sales tax	6,522,061	6,800,000	6,693,400	7,400,000
30310 State 1/2% sales tax	1,385,718	1,475,000	1,382,600	1,477,500
Total Sales Tax	\$ 28,292,127	\$ 28,575,000	\$ 29,034,000	\$ 31,027,500
Utility Users Tax				
30320 Utility users tax	\$ 26,801,798	\$ 28,515,000	\$ 27,000,000	\$ -
30321 UUT - Electricity	-	-	-	12,325,000
30322 UUT - Gas	-	-	-	1,338,000
30323 UUT - Water	-	-	-	2,274,000
30324 UUT - Telecommunications	-	-	-	8,989,000
30325 UUT - Video	-	-	-	2,074,000
Total Utility Users Tax	\$ 26,801,798	\$ 28,515,000	\$ 27,000,000	\$ 27,000,000
Other Taxes				
30330 Franchise tax	\$ 2,806,599	\$ 2,633,000	\$ 2,764,600	\$ 2,950,000
30340 Occupancy tax	3,044,750	2,720,000	2,992,000	3,300,000
30350 Property transfer tax	568,660	554,000	554,000	580,000
30360 Landfill host assessment	2,030,390	2,800,000	2,000,000	2,000,000
Total Other Taxes	\$ 8,450,400	\$ 8,707,000	\$ 8,310,600	\$ 8,830,000
Revenues from Other Agencies				
31260 Mutual aid reimbursement	\$ (30,822)	\$ -	\$ -	\$ -
31600 Historic preserve grant	800	-	-	-
32611 Disaster relief reimb - State	6,226	-	35,000	-
32850 State S/B 90	297,347	75,000	150,000	285,000
33000 Motor vehicle in lieu	1,053,535	513,000	-	-
33100 State library grant	15,763	70,000	25,000	-
33400 State H/O exemptions	219,677	222,000	200,000	225,000
34050 County grants	400	9,400	4,400	-
34301 Local grants	10,000	-	-	-
Total Revenues from Other Agencies	\$ 1,572,926	\$ 889,400	\$ 414,400	\$ 510,000
Charges for Services				
34500 Zoning-Subdivision fees	\$ 25,049	\$ 79,537	\$ 79,537	\$ 80,000
34510 Map and publication fees	52,408	52,000	52,000	53,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
34520 Filing-certification fee	1,232	4,000	4,000	5,000
34523 Notary fees	2,020	-	2,000	2,000
34529 Film rentals of city property	5,150	10,400	10,400	10,000
34532 Special event fees	91,954	54,260	54,260	65,000
34540 Finger print fees	226,018	243,540	243,540	245,000
34600 Special police fees	400,172	502,657	502,657	426,900
34605 Vehicle tow admin fee (VTACR)	156,040	190,000	160,000	160,000
34630 Fire fees	336,513	347,223	347,223	360,000
34631 Fire mechanical maint fees	-	10,350	-	-
34650 Hydrant flow test fees	3,120	-	500	-
34660 Hazardous vegetation fee	175	-	-	-
34680 Code enforcement fees	50,965	228,697	100,000	115,000
34690 Youth employment fees	1,570,608	-	-	-
34691 Outreach revenue	60,183	75,000	75,000	75,000
34700 Express plan check fees	94,718	199,502	199,502	200,000
34701 Final Map Checking Fees	536	9,676	9,676	-
34710 Excavation fees	63,426	363,735	150,000	150,000
34770 Collectible jobs - A & G	101,195	83,000	83,000	100,000
35000 Library fines and fees	108,421	137,719	137,719	115,000
35020 Library misc fees	22	32,480	10,000	4,000
35234 Program/ registration revenue	-	-	-	12,250
35261 Aquatics	12,990	16,000	16,000	-
35510 Local assessment fees	75,159	52,000	62,400	75,000
37112 Charges for Surveillance	-	250,000	-	250,000
Total Charges for Services	\$ 3,438,073	\$ 2,941,776	\$ 2,299,414	\$ 2,503,150
Intergovernmental Revenues				
30900 Interest on advance to GRA	\$ 4,975,988	\$ 6,000,000	\$ -	\$ -
Total Intergovernmental Revenues	\$ 4,975,988	\$ 6,000,000	\$ -	\$ -
Licenses and Permits				
30800 Dog licenses	\$ 109,706	\$ 189,250	\$ 175,000	\$ 180,000
30820 Building permits	4,080,902	3,956,460	4,200,000	3,200,000
30821 Green bldg initiative SB1473	1,054	-	-	-
30825 Plan check fees	224,593	314,759	314,759	315,000
30830 Planning permits	975,657	856,914	900,000	1,050,000
30840 Grading permits	34,414	32,345	32,345	30,000
30850 Street permits	260,800	303,188	303,188	310,000
30870 Business license permits	467,278	572,858	481,000	500,000
Total Licenses and Permits	\$ 6,154,403	\$ 6,225,774	\$ 6,406,292	\$ 5,585,000
Interfund Revenue				
37660 Salary O/H budget Job	\$ 556,387	\$ 410,000	\$ 410,000	\$ 410,000
37661 Cost allocation revenue	14,386,563	14,211,180	13,761,748	14,266,333
Total Interfund Revenue	\$ 14,942,950	\$ 14,621,180	\$ 14,171,748	\$ 14,676,333
Fines and Forfeitures				
37800 Traffic safety fines	\$ 1,141,356	\$ 1,180,000	\$ 1,180,000	\$ 1,200,000
37801 Red-Light traffic safety fines	519,341	275,000	275,000	-
Total Fines and Forfeitures	\$ 1,660,697	\$ 1,455,000	\$ 1,455,000	\$ 1,200,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Use of Money and Property				
38000 Interest & inv. revenue	\$ 1,226,657	\$ 500,000	\$ 500,000	\$ 500,000
38005 Interest & inv. GASB 31	31,476	-	-	-
38100 Landfill gas royalties	2,472,865	2,500,000	2,500,000	2,500,000
38200 Rental income	317,525	240,000	240,000	384,000
38201 Lease income	515,000	532,000	532,000	549,000
Total Use of Money and Property	\$ 4,563,523	\$ 3,772,000	\$ 3,772,000	\$ 3,933,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 64,134	\$ 25,000	\$ 29,500	\$ 30,000
38520 Rose float donations	45,120	50,000	97,000	50,000
38525 Sponsorships	9,457	-	-	-
38526 Advertising revenue	75,790	35,000	35,000	100,000
38527 Rebate revenue	29,048	-	40,000	40,000
38550 Unclaimed money & prop	109,193	25,000	75,000	75,000
38560 Miscellaneous revenue	500,859	825,000	772,082	750,000
38567 Pension stabilization revenue	(251,179)	-	-	-
38568 Contractual cost reduction	-	-	50,000	50,000
39080 Sales of property	5,263	-	20,000	-
Total Miscellaneous Revenue	\$ 587,685	\$ 960,000	\$ 1,118,582	\$ 1,095,000
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 8,284,848	\$ -	\$ -	\$ -
39120 Transfer-Capital Funds	81,000	296,188	296,188	-
39140 Transfer-GRA	3,258,831	-	-	-
39146 Transfer-Refuse Fund	1,000,000	1,000,000	1,000,000	1,000,000
39150 Transfer-Electric	19,107,000	21,107,000	21,107,000	20,857,000
39160 Transfer-Water	4,160,000	-	-	-
39200 Transfer-Parking	1,900,000	1,900,000	1,900,000	1,900,000
39210 Transfer-Internal Service Fund	1,075,000	-	-	-
Total Operating Transfer from other Funds	\$ 38,866,679	\$ 24,303,188	\$ 24,303,188	\$ 23,757,000
Total General Fund	\$ 181,448,294	\$ 169,276,318	\$ 160,596,224	\$ 164,348,883
Special Revenue				
Community Development Block Grant Fund (201)				
Revenues from Other Agencies				
31440 Comm dev block grant	\$ 5,135,210	\$ 3,351,703	\$ 3,351,703	\$ 2,451,343
Total Revenues from other agencies	\$ 5,135,210	\$ 3,351,703	\$ 3,351,703	\$ 2,451,343
Miscellaneous revenue				
38730 Grant program income	\$ -	\$ -	\$ 9,200	\$ -
Total Miscellaneous revenue	\$ -	\$ -	\$ 9,200	\$ -
Total Community Development Block Grant Fund	\$ 5,135,210	\$ 3,351,703	\$ 3,360,903	\$ 2,451,343

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Housing Assistance Fund (202)				
Revenues from Other Agencies				
31400 Voucher program	\$ 12,656,273	\$ 13,882,782	\$ 13,882,782	\$ 14,000,000
31430 Earned admin. reserve	1,694,120	1,682,886	1,682,886	1,472,401
38720 Portable voucher admin fee	1,245,976	1,248,555	1,248,555	1,189,329
38721 Portable voucher HAP revenue	13,062,757	13,882,782	13,882,782	14,132,304
Total Revenues from Other Agencies	\$ 28,659,126	\$ 30,697,005	\$ 30,697,005	\$ 30,794,034
Use of Money and Property				
38000 Interest & inv. revenue	\$ 20,034	\$ 21,233	\$ 21,233	\$ 15,000
38005 Interest & inv. GASB 31	(2,168)	-	-	-
Total Use of Money and Property	\$ 17,865	\$ 21,233	\$ 21,233	\$ 15,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 8,600	\$ 38,157	\$ 38,157	\$ 56,895
Total Miscellaneous Revenue	\$ 8,600	\$ 38,157	\$ 38,157	\$ 56,895
Total Housing Assistance Fund	\$ 28,685,591	\$ 30,756,395	\$ 30,756,395	\$ 30,865,929
Home Grant Fund (203)				
Revenues from Other Agencies				
31410 Home grant	\$ 202,610	\$ 2,104,436	\$ 2,154,436	\$ 1,232,800
Total Revenues from Other Agencies	\$ 202,610	\$ 2,104,436	\$ 2,154,436	\$ 1,232,800
Miscellaneous Revenue				
38750 Housing program income	\$ 7,563	\$ -	\$ -	\$ 4,000
Total Miscellaneous Revenue	\$ 7,563	\$ -	\$ -	\$ 4,000
Total Home Grant Fund	\$ 210,173	\$ 2,104,436	\$ 2,154,436	\$ 1,236,800
Supportive Housing Program Grant Fund (204)				
Revenues from Other Agencies				
31420 Supportive housing prog	\$ 2,083,166	\$ 2,443,451	\$ 2,443,451	\$ 2,417,339
Total Revenues from Other Agencies	\$ 2,083,166	\$ 2,443,451	\$ 2,443,451	\$ 2,417,339
Total Supportive Housing Program Grant Fund	\$ 2,083,166	\$ 2,443,451	\$ 2,443,451	\$ 2,417,339
Emergency Solutions Grant Fund (205)				
Revenues from Other Agencies				
31450 Emergency solutions grant	\$ 674,606	\$ 199,156	\$ 199,156	\$ 255,394
Total Revenues from Other Agencies	\$ 674,606	\$ 199,156	\$ 199,156	\$ 255,394
Total Emergency Solutions Grant Fund	\$ 674,606	\$ 199,156	\$ 199,156	\$ 255,394

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Workforce Investment Act Fund (206)				
Revenues from Other Agencies				
31701 WIA Title I adult	\$ 1,220,352	\$ 650,000	\$ 650,000	\$ 805,174
31702 WIA Title I youth	790,975	685,000	685,000	712,726
31703 WIA dislocated worker	1,564,818	986,000	986,000	985,347
31704 WIA discretionary	129,722	225,000	225,000	300,000
31707 WIA SALT funds	-	15,000	15,000	10,000
31711 WIA 15% Governor's discr grant	-	350,000	986,329	565,000
31712 WIA Wagner Peyser grant	146,965	-	-	185,000
31713 Social Security admin grant	153,584	414,000	414,000	304,000
31730 Title III rapid response	943,205	400,000	400,000	365,000
31756 CalWork youth - County	720,144	620,000	620,000	243,000
31791 WIA emergency grant	-	50,000	400,000	127,753
34000 GAIN assessment	108,490	120,000	120,000	125,000
34200 Hawthorne STEP	9,600	10,000	10,000	10,000
Total Revenues from Other Agencies	\$ 5,787,854	\$ 4,525,000	\$ 5,511,329	\$ 4,738,000
Miscellaneous Revenue				
38512 WIB Foundation Revenue	\$ -	\$ 50,000	\$ 50,000	\$ 12,000
38560 Miscellaneous revenue	-	50,000	50,000	15,000
Total Miscellaneous Revenue	\$ -	\$ 100,000	\$ 100,000	\$ 27,000
Total Workforce Investment Act Fund	\$ 5,787,854	\$ 4,625,000	\$ 5,611,329	\$ 4,765,000
Urban Art Fund (210)				
Licenses and Permits				
30874 Urban Art fees	\$ 17,455	\$ -	\$ -	\$ -
Total Licenses and Permits	\$ 17,455	\$ -	\$ -	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 130	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	58	-	-	-
Total Use of Money and Property	\$ 188	\$ -	\$ -	\$ -
Total Urban Art Fund	\$ 17,643	\$ -	\$ -	\$ -
Glendale Youth Alliance Fund (211)				
Charges for Services				
34690 Youth employment fees	\$ -	\$ 1,899,165	\$ 1,899,165	\$ 1,806,472
Total Charges for Services	\$ -	\$ 1,899,165	\$ 1,899,165	\$ 1,806,472
Total Glendale Youth Alliance Fund	\$ -	\$ 1,899,165	\$ 1,899,165	\$ 1,806,472

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
BEGIN Affordable Homeownership (212)				
Revenues from Other Agencies				
32610 State grants	\$ -	\$ -	\$ 5,266,475	\$ -
Total Revenues from Other Agencies	\$ -	\$ -	\$ 5,266,475	\$ -
Total BEGIN Affordable Homeownership	\$ -	\$ -	\$ 5,266,475	\$ -
Low&Mod Income Housing Asset Fund (213)				
Miscellaneous Revenue				
38750 Housing program income	\$ -	\$ -	\$ -	\$ 220,000
Total Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ 220,000
Total Low&Mod Income Housing Asset Fund	\$ -	\$ -	\$ -	\$ 220,000
GRA Administrative Fund I (240)				
Property Taxes				
30010 Property tax current	\$ 11,962,612	\$ 9,276,758	\$ 9,276,758	\$ -
30020 Property tax delinquent	171,364	120,000	120,000	-
30030 Property tax supplement	326,493	180,000	180,000	-
Total Property Taxes	\$ 12,460,468	\$ 9,576,758	\$ 9,576,758	\$ -
Charges for Services				
34532 Special event fees	\$ 10,100	\$ -	\$ -	\$ -
35535 Parking meters Glendale lots	16,409	16,000	16,000	-
35550 Parking garage revenue	121,395	-	-	-
Total Charges for Services	\$ 147,904	\$ 16,000	\$ 16,000	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 300,628	\$ 680,000	\$ 680,000	\$ -
38005 Interest & inv. GASB 31	(178,030)	-	-	-
38200 Rental income	232,071	300,000	300,000	-
Total Use of Money and Property	\$ 354,668	\$ 980,000	\$ 980,000	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 9,997	\$ 20,000	\$ 20,000	\$ -
Total Miscellaneous Revenue	\$ 9,997	\$ 20,000	\$ 20,000	\$ -
Total GRA Administrative Fund I	\$ 12,973,038	\$ 10,592,758	\$ 10,592,758	\$ -
GRA Administrative Fund II (241)				
Property Taxes				
30010 Property tax current	\$ 7,923,546	\$ 6,670,255	\$ 6,670,255	\$ -
30020 Property tax delinquent	135,416	60,000	60,000	-
30030 Property tax supplement	(16,311)	60,000	60,000	-
Total Property Taxes	\$ 8,042,651	\$ 6,790,255	\$ 6,790,255	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Use of Money and Property				
38000 Interest & inv. revenue	\$ 15,617	\$ 20,000	\$ 20,000	\$ -
38005 Interest & inv. GASB 31	(6,750)	-	-	-
Total Use of Money and Property	\$ 8,867	\$ 20,000	\$ 20,000	\$ -
Total GRA Administrative Fund II	\$ 8,051,518	\$ 6,810,255	\$ 6,810,255	\$ -
Low & Moderate Housing Fund (242)				
Property Taxes				
30010 Property tax current	\$ 4,625,726	\$ 3,476,506	\$ 3,476,506	\$ -
30020 Property tax delinquent	76,695	43,158	43,158	-
30030 Property tax supplement	77,545	87,344	87,344	-
Total Property Taxes	\$ 4,779,967	\$ 3,607,008	\$ 3,607,008	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 99,437	\$ 165,000	\$ 165,000	\$ -
38005 Interest & inv. GASB 31	(45,809)	-	-	-
38200 Rental income	10,568	-	-	-
Total Use of Money and Property	\$ 64,196	\$ 165,000	\$ 165,000	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 581,144	\$ 250,000	\$ 250,000	\$ -
Total Miscellaneous Revenue	\$ 581,144	\$ 250,000	\$ 250,000	\$ -
Total Low & Moderate Housing Fund	\$ 5,425,307	\$ 4,022,008	\$ 4,022,008	\$ -
GRA Central Project Fund (244)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 39,188	\$ 50,000	\$ 50,000	\$ -
38005 Interest & inv. GASB 31	(10,292)	15,000	15,000	-
Total Use of Money and Property	\$ 28,896	\$ 65,000	\$ 65,000	\$ -
Total GRA Central Project Fund	\$ 28,896	\$ 65,000	\$ 65,000	\$ -
GC3 Fund (245)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 44,023	\$ 40,000	\$ 40,000	\$ -
38005 Interest & inv. GASB 31	(3,723)	10,000	10,000	-
Total Use of Money and Property	\$ 40,300	\$ 50,000	\$ 50,000	\$ -
Operating Transfer from Other Funds				
39140 Transfer-GRA	\$ 605,000	\$ 605,000	\$ 605,000	\$ -
Total Operating Transfer from Other Funds	\$ 605,000	\$ 605,000	\$ 605,000	\$ -
Total GC3 Fund	\$ 645,300	\$ 655,000	\$ 655,000	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SF Rd Corridor Tax Share Fund (246)				
Revenues from Other Agencies				
33510 County shared revenues-proptax	\$ -	\$ 2,300,000	\$ 2,300,000	\$ -
Total Revenues from Other Agencies	\$ -	\$ 2,300,000	\$ 2,300,000	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ -	\$ 150,000	\$ 150,000	\$ -
38005 Interest & inv. GASB 31	-	20,000	20,000	-
Total Use of Money and Property	\$ -	\$ 170,000	\$ 170,000	\$ -
Total SF Rd Corridor Tax Share Fund	\$ -	\$ 2,470,000	\$ 2,470,000	\$ -
2010 Tax Allocation Bonds (247)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 73,473	\$ 200,000	\$ 200,000	\$ -
38005 Interest & inv. GASB 31	-	150,000	150,000	-
Total Use of Money and Property	\$ 73,473	\$ 350,000	\$ 350,000	\$ -
Total 2010 Tax Allocation Bonds	\$ 73,473	\$ 350,000	\$ 350,000	\$ -
2011 TABs-Redevelopment Projects (248)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 1,031	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 1,031	\$ -	\$ -	\$ -
Non Operating Sources				
39010 Issuance of debt	\$ 37,068,205	\$ -	\$ -	\$ -
Total Non Operating Sources	\$ 37,068,205	\$ -	\$ -	\$ -
Total 2011 TABs-Redevelopment Projects	\$ 37,069,236	\$ -	\$ -	\$ -
2011 TABs-Housing Projects (249)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 221	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 221	\$ -	\$ -	\$ -
Non Operating Sources				
39010 Issuance of debt	\$ 7,930,051	\$ -	\$ -	\$ -
Total Non Operating Sources	\$ 7,930,051	\$ -	\$ -	\$ -
Total 2011 TABs-Housing Projects	\$ 7,930,271	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Local Transit Assistance Fund (250)				
Revenues from Other Agencies				
31240 Federal grant	\$ -	\$ 978,344	\$ 978,344	\$ -
32550 County Prop A 5% incentive-NTD	378,841	314,000	314,000	-
32610 State grants	-	1,023,000	1,023,000	-
34050 County grants	2,803,720	2,861,568	2,861,568	-
34060 County Prop A incentive	204,291	224,245	224,245	-
34062 Prop A Discretionary - Tier 2	580,492	574,850	574,850	-
34070 County Prop C local return	2,328,699	2,373,595	2,373,595	-
Total Revenues from Other Agencies	\$ 6,296,042	\$ 8,349,602	\$ 8,349,602	\$ -
Charges for Services				
34780 Transit fare	\$ 579,772	\$ 450,000	\$ 450,000	\$ -
34790 MTA pass sales	84,057	100,000	100,000	-
34800 Dial-a-ride fare	36,914	45,000	45,000	-
34830 Bee line senior pass	(2)	-	-	-
34840 Bee line fuel sales	14,172	10,000	10,000	-
34850 Purchased transit agreements	879,366	816,000	816,000	-
35550 Parking garage revenue	29,600	25,000	25,000	-
Total Charges for Services	\$ 1,623,880	\$ 1,446,000	\$ 1,446,000	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 107,654	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(24,916)	100,000	100,000	-
38200 Rental income	(605)	-	-	-
Total Use of Money and Property	\$ 82,133	\$ 100,000	\$ 100,000	\$ -
Miscellaneous Revenue				
38526 Advertising revenue	\$ 32,154	\$ 40,000	\$ 40,000	\$ -
38560 Miscellaneous revenue	479	-	-	-
39080 Sales of property	1,000	-	-	-
Total Miscellaneous Revenue	\$ 33,633	\$ 40,000	\$ 40,000	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ -	\$ 3,961,705	\$ 3,961,705	\$ -
Total Operating Transfer from Other Funds	\$ -	\$ 3,961,705	\$ 3,961,705	\$ -
Total Local Transit Assistance Fund	\$ 8,035,687	\$ 13,897,307	\$ 13,897,307	\$ -
Air Quality Improvement (251)				
Revenues from Other Agencies				
32500 AQMD assessment (456)	\$ 242,031	\$ 255,000	\$ 255,000	\$ 244,000
Total Revenues from Other Agencies	\$ 242,031	\$ 255,000	\$ 255,000	\$ 244,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Charges for Services				
34810 Employee MTA pass sales	\$ 10,264	\$ 7,000	\$ 7,000	\$ 9,000
34820 Employee metro link pass	-	45,000	45,000	19,000
Total Charges for Services	\$ 10,264	\$ 52,000	\$ 52,000	\$ 28,000
Use of Money and Property				
38000 Interest & inv. revenue	\$ 3,416	\$ 18,000	\$ 18,000	\$ 5,000
38005 Interest & inv. GASB 31	(98)	2,000	2,000	-
Total Use of Money and Property	\$ 3,318	\$ 20,000	\$ 20,000	\$ 5,000
Total Air Quality Improvement	\$ 255,613	\$ 327,000	\$ 327,000	\$ 277,000
PW Special Grants Fund (252)				
Revenues from Other Agencies				
34050 County grants	\$ -	\$ -	\$ 417,397	\$ -
34301 Local grants	1,103,203	-	750,000	-
Total Revenues from Other Agencies	\$ 1,103,203	\$ -	\$ 1,167,397	\$ -
Total PW Special Grants Fund	\$ 1,103,203	\$ -	\$ 1,167,397	\$ -
SanFernando Landscape District (253)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 835	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(85)	-	-	-
Total Use of Money and Property	\$ 750	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38558 Misc landscape assessment	\$ 36,072	\$ 81,124	\$ 81,124	\$ 75,000
Total Miscellaneous Revenue	\$ 36,072	\$ 81,124	\$ 81,124	\$ 75,000
Total SanFernando Landscape District	\$ 36,821	\$ 81,124	\$ 81,124	\$ 75,000
Measure R Local Return Fund (254)				
Sales Tax				
30311 Measure R half-cent sales tax	\$ 1,738,329	\$ 1,738,167	\$ 1,738,167	\$ 2,020,000
Total Sales Tax	\$ 1,738,329	\$ 1,738,167	\$ 1,738,167	\$ 2,020,000
Use of Money and Property				
38000 Interest & inv. revenue	\$ 35,975	\$ 11,774	\$ 11,774	\$ 19,000
38005 Interest & inv. GASB 31	3,940	-	-	-
Total Use of Money and Property	\$ 39,915	\$ 11,774	\$ 11,774	\$ 19,000
Total Measure R Local Return Fund	\$ 1,778,244	\$ 1,749,941	\$ 1,749,941	\$ 2,039,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Measure R-Regional Return Fund (255)				
Revenues from Other Agencies				
34301 Local grants	\$ -	\$ -	\$ 352,320	\$ 800,000
Total Revenues from Other Agencies	\$ -	\$ -	\$ 352,320	\$ 800,000
Total Measure R-Regional Return Fund	\$ -	\$ -	\$ 352,320	\$ 800,000
Transit Prop A Local Return (256)				
Revenues from Other Agencies				
34050 County grants	\$ -	\$ -	\$ -	\$ 2,976,000
Total Revenues from Other Agencies	\$ -	\$ -	\$ -	\$ 2,976,000
Charges for Services				
34790 MTA pass sales	\$ -	\$ -	\$ -	\$ 100,000
Total Charges for Services	\$ -	\$ -	\$ -	\$ 100,000
Use of Money and Property				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 82,000
Total Use of Money and Property	\$ -	\$ -	\$ -	\$ 82,000
Total Transit Prop A Local Return	\$ -	\$ -	\$ -	\$ 3,158,000
Transit Prop C Local Return (257)				
Revenues from Other Agencies				
34070 County Prop C local return	\$ -	\$ -	\$ -	\$ 2,469,000
Total Revenues from Other Agencies	\$ -	\$ -	\$ -	\$ 2,469,000
Charges for Services				
35550 Parking garage revenue	\$ -	\$ -	\$ -	\$ 25,000
Total Charges for Services	\$ -	\$ -	\$ -	\$ 25,000
Use of Money and Property				
38000 Interest & inv. revenue	\$ -	\$ -	\$ -	\$ 18,000
Total Use of Money and Property	\$ -	\$ -	\$ -	\$ 18,000
Total Transit Prop C Local Return	\$ -	\$ -	\$ -	\$ 2,512,000
Transit Utility Fund (258)				
Revenues from Other Agencies				
31240 Federal grant	\$ -	\$ -	\$ -	\$ 5,075,000
32550 County Prop A 5% incentive-NTD	-	-	-	314,000
34060 County Prop A incentive	-	-	-	220,000
34062 Prop A Discretionary - Tier 2	-	-	-	570,000
Total Revenues from Other Agencies	\$ -	\$ -	\$ -	\$ 6,179,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Charges for Services				
34780 Transit fare	\$ -	\$ -	\$ -	\$ 875,000
34800 Dial-a-ride fare	-	-	-	42,500
34801 Subsidy - PALR funds	-	-	-	5,694,148
34802 Subsidy - PCLR funds	-	-	-	1,900,000
34840 Bee line fuel sales	-	-	-	5,700
34850 Purchased transit agreements	-	-	-	850,000
Total Charges for Services	\$ -	\$ -	\$ -	\$ 9,367,348
Miscellaneous Revenue				
38526 Advertising revenue	\$ -	\$ -	\$ -	\$ 46,000
38560 Miscellaneous revenue	-	-	-	500
Total Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ 46,500
Total Transit Utility Fund	\$ -	\$ -	\$ -	\$ 15,592,848
Narcotic Forfeiture Fund (260)				
Fines and Forfeitures				
37810 Narcotics forfeitures	\$ 371,038	\$ -	\$ -	\$ -
Total Fines and Forfeitures	\$ 371,038	\$ -	\$ -	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 27,529	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(24,531)	-	-	-
Total Use of Money and Property	\$ 2,998	\$ -	\$ -	\$ -
Miscellaneous Revenue				
39080 Sales of property	\$ 19,065	\$ -	\$ -	\$ -
Total Miscellaneous Revenue	\$ 19,065	\$ -	\$ -	\$ -
Total Narcotic Forfeiture Fund	\$ 393,101	\$ -	\$ -	\$ -
Special Grant Fund (261)				
Revenues from Other Agencies				
31671 Police grants-misc federal	\$ 828,702	\$ 212,888	\$ 287,416	\$ 214,201
31673 Project safe neighborhoods grt	32,976	-	28,614	-
32870 Off of Traf Safety grant - CG	19,946	-	-	-
32871 Off of Traffic Safety-oper grt	328,806	-	326,250	-
33300 State police grants	226,538	288,978	288,978	255,096
33340 OCJP/L.A./Impact	15,479	34,500	34,500	-
34050 County grants	79,039	-	189,934	187,416
Total Revenues from Other Agencies	\$ 1,531,486	\$ 536,366	\$ 1,155,692	\$ 656,713
Charges for Services				
34601 GHS - SRO	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,737
34602 LA County grant (COPPS Ahead)	184,549	240,318	240,318	231,139
Total Charges for Services	\$ 223,049	\$ 278,818	\$ 278,818	\$ 269,876

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Miscellaneous Revenue				
38500 Donations & contribution	\$ 1,178	\$ 75,000	\$ 75,000	\$ 35,000
38560 Miscellaneous revenue	58,313	12,000	31,656	15,000
39080 Sales of property	2,450	-	-	-
Total Miscellaneous Revenue	\$ 61,941	\$ 87,000	\$ 106,656	\$ 50,000
Total Special Grant Fund	\$ 1,816,476	\$ 902,184	\$ 1,541,166	\$ 976,589
Supplemental Law Enforcement (262)				
Revenues from Other Agencies				
33300 State police grants	\$ 229,166	\$ 366,996	\$ 366,996	\$ 353,243
Total Revenues from Other Agencies	\$ 229,166	\$ 366,996	\$ 366,996	\$ 353,243
Use of Money and Property				
38000 Interest & inv. revenue	\$ 230	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 230	\$ -	\$ -	\$ -
Operating Transfer from Other Funds				
39110 Transfer-Special Revenue	\$ 240,000	\$ -	\$ -	\$ -
Total Operating Transfer from Other Funds	\$ 240,000	\$ -	\$ -	\$ -
Total Supplemental Law Enforcement	\$ 469,396	\$ 366,996	\$ 366,996	\$ 353,243
Fire Grant Fund (265)				
Revenues from Other Agencies				
31240 Federal grant	\$ -	\$ 560,000	\$ 560,000	\$ -
31451 Fire grant-federal misc	140,198	-	582,400	-
31455 Metro medical response	219,429	-	-	-
31456 Domestic preparedness grant	1,490,724	100,000	1,337,359	-
31458 Homeland security grant	429,265	434,606	2,405,593	21,555
Total Revenues from Other Agencies	\$ 2,279,616	\$ 1,094,606	\$ 4,885,352	\$ 21,555
Miscellaneous Revenue				
38500 Donations & contribution	\$ 3,527	\$ 3,000	\$ 23,000	\$ -
38511 Cash match	7,456	-	145,600	-
Total Miscellaneous Revenue	\$ 10,983	\$ 3,000	\$ 168,600	\$ -
Total Fire Grant Fund	\$ 2,290,599	\$ 1,097,606	\$ 5,053,952	\$ 21,555
Fire Mutual Aid Fund (266)				
Revenues from Other Agencies				
31260 Mutual aid reimbursement	\$ (87,037)	\$ 100,000	\$ 100,000	\$ 100,000
Total Revenues from Other Agencies	\$ (87,037)	\$ 100,000	\$ 100,000	\$ 100,000
Total Fire Mutual Aid Fund	\$ (87,037)	\$ 100,000	\$ 100,000	\$ 100,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Special Events Fund (267)				
Charges for Services				
34532 Special event fees	\$ 938,436	\$ 805,048	\$ 805,048	\$ 788,382
Total Charges for Services	\$ 938,436	\$ 805,048	\$ 805,048	\$ 788,382
Use of Money and Property				
38000 Interest & inv. revenue	\$ 16	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 16	\$ -	\$ -	\$ -
Total Special Events Fund	\$ 938,452	\$ 805,048	\$ 805,048	\$ 788,382
Nutritional Meals Grant Fund (270)				
Revenues from Other Agencies				
31000 USDA C1	\$ 22,371	\$ 23,252	\$ 23,252	\$ 22,372
31001 USDA C2	8,220	6,811	6,811	7,307
31300 Nutrit. meals IIIB support svcs	878	906	906	906
31310 Nutritional meals IIIC1	179,379	169,105	184,642	179,384
31320 Nutritional meals IIIC2	50,827	44,273	51,815	45,179
31360 ICM - AB764	6,194	-	-	-
Total Revenues from Other Agencies	\$ 267,869	\$ 244,347	\$ 267,426	\$ 255,148
Use of Money and Property				
38000 Interest & inv. revenue	\$ 2,637	\$ 2,500	\$ 2,500	\$ 2,000
Total Use of Money and Property	\$ 2,637	\$ 2,500	\$ 2,500	\$ 2,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 47,603	\$ 85,000	\$ 87,000	\$ 50,000
38511 Cash match	-	22,000	22,000	-
38560 Miscellaneous revenue	8,009	29,202	29,202	15,000
Total Miscellaneous Revenue	\$ 55,612	\$ 136,202	\$ 138,202	\$ 65,000
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 136,911	\$ -	\$ -	\$ -
Total Operating Transfer from Other Funds	\$ 136,911	\$ -	\$ -	\$ -
Total Nutritional Meals Grant Fund	\$ 463,029	\$ 383,049	\$ 408,128	\$ 322,148
Library Fund (275)				
Revenues from Other Agencies				
31200 Federal library grant	\$ 31,598	\$ -	\$ 14,676	\$ -
33100 State library grant	131,555	-	-	-
33160 Library grant-miscellaneous	17,871	-	-	-
Total Revenues from Other Agencies	\$ 181,024	\$ -	\$ 14,676	\$ -
Charges for Services				
35020 Library misc fees	\$ 117,202	\$ 110,404	\$ 110,404	\$ 110,332
Total Charges for Services	\$ 117,202	\$ 110,404	\$ 110,404	\$ 110,332

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Use of Money and Property				
38000 Interest & inv. revenue	\$ 9,465	\$ 30,477	\$ 30,477	\$ 10,000
38005 Interest & inv. GASB 31	(5,411)	-	-	-
Total Use of Money and Property	\$ 4,054	\$ 30,477	\$ 30,477	\$ 10,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 126,118	\$ 53,909	\$ 53,909	\$ 43,991
Total Miscellaneous Revenue	\$ 126,118	\$ 53,909	\$ 53,909	\$ 43,991
Total Library Fund	\$ 428,398	\$ 194,790	\$ 209,466	\$ 164,323
Cable Access Fund (280)				
Charges for Services				
34530 Cable access fees	\$ 645,420	\$ 600,000	\$ 600,000	\$ 625,000
Total Charges for Services	\$ 645,420	\$ 600,000	\$ 600,000	\$ 625,000
Use of Money and Property				
38000 Interest & inv. revenue	\$ 12,447	\$ 10,000	\$ 10,000	\$ 5,000
38005 Interest & inv. GASB 31	(1,213)	-	-	-
Total Use of Money and Property	\$ 11,234	\$ 10,000	\$ 10,000	\$ 5,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 490	\$ 600	\$ 600	\$ -
Total Miscellaneous Revenue	\$ 490	\$ 600	\$ 600	\$ -
Total Cable Access Fund	\$ 657,144	\$ 610,600	\$ 610,600	\$ 630,000
Electric Public Benefit Fund (290)				
Other Taxes				
30370 Public benefit fees	\$ 5,406,487	\$ 6,189,000	\$ 6,189,000	\$ 5,973,000
Total Other Taxes	\$ 5,406,487	\$ 6,189,000	\$ 6,189,000	\$ 5,973,000
Revenues from Other Agencies				
31240 Federal grant	\$ 981,504	\$ -	\$ -	\$ -
Total Revenues from Other Agencies	\$ 981,504	\$ -	\$ -	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 15,528	\$ 50,000	\$ 50,000	\$ 3,000
38005 Interest & inv. GASB 31	(13,547)	-	-	-
Total Use of Money and Property	\$ 1,981	\$ 50,000	\$ 50,000	\$ 3,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 87,641	\$ 50,000	\$ 50,000	\$ 80,000
Total Miscellaneous Revenue	\$ 87,641	\$ 50,000	\$ 50,000	\$ 80,000
Total Electric Public Benefit Fund	\$ 6,477,613	\$ 6,289,000	\$ 6,289,000	\$ 6,056,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Fire Paramedic Fund (511)				
Charges for Services				
34670 Emergency med response	\$ 13,283,168	\$ 12,360,027	\$ 12,360,027	\$ 14,137,797
34672 Paramedic membership fee	130,624	112,638	112,638	123,540
Total Charges for Services	\$ 13,413,792	\$ 12,472,665	\$ 12,472,665	\$ 14,261,337
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 3,500	\$ 3,000	\$ 3,000	\$ -
Total Miscellaneous Revenue	\$ 3,500	\$ 3,000	\$ 3,000	\$ -
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 2,100,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
Total Operating Transfer from Other Funds	2,100,000	1,600,000	1,600,000	1,600,000
Total Fire Paramedic Fund	\$ 15,517,292	\$ 14,075,665	\$ 14,075,665	\$ 15,861,337
Total Special Revenue	\$ 155,365,314	\$ 111,224,637	\$ 123,691,441	\$ 93,745,702
<u>Debt Service</u>				
2003 GRA Tax Allocation Bonds (302)				
Property Taxes				
30010 Property tax current	\$ 4,673,000	\$ 4,802,600	\$ 4,802,600	\$ -
Total Property Taxes	\$ 4,673,000	\$ 4,802,600	\$ 4,802,600	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 112,653	\$ 100,000	\$ 100,000	\$ -
Total Use of Money and Property	\$ 112,653	\$ 100,000	\$ 100,000	\$ -
Total 2003 GRA Tax Allocation Bonds	\$ 4,785,653	\$ 4,902,600	\$ 4,902,600	\$ -
Police Building Project (303)				
Use of Money and Property				
38000 Interest & inv. revenue	\$ 414,043	\$ 800,000	\$ 800,000	\$ 400,000
38005 Interest & inv. GASB 31	(108,781)	-	-	-
Total Use of Money and Property	\$ 305,262	\$ 800,000	\$ 800,000	\$ 400,000
Total Police Building Project	\$ 305,262	\$ 800,000	\$ 800,000	\$ 400,000
2002 GRA Tax Allocation Bonds (304)				
Property Taxes				
30010 Property tax current	\$ 3,737,000	\$ 3,812,000	\$ 3,812,000	\$ -
Total Property Taxes	\$ 3,737,000	\$ 3,812,000	\$ 3,812,000	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Use of Money and Property				
38000 Interest & inv. revenue	\$ 78,282	\$ 110,000	\$ 110,000	\$ -
Total Use of Money and Property	\$ 78,282	\$ 110,000	\$ 110,000	\$ -
Total 2002 GRA Tax Allocation Bonds	\$ 3,815,282	\$ 3,922,000	\$ 3,922,000	\$ -
Capital Leases (306)				
Operating Transfer from Other Funds				
39120 Transfer-Capital Funds	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ -
39145 Transfer-Sewer Fund	-	-	-	1,392,062
Total Operating Transfer from Other Funds	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Total Capital Leases	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
Low and Mod Loan Fund (307)				
Property Taxes				
30010 Property tax current	\$ 3,056,113	\$ 3,056,113	\$ 3,056,113	\$ -
Total Property Taxes	\$ 3,056,113	\$ 3,056,113	\$ 3,056,113	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 3,442	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	14	-	-	-
Total Use of Money and Property	\$ 3,457	\$ -	\$ -	\$ -
Total Low and Mod Loan Fund	\$ 3,059,570	\$ 3,056,113	\$ 3,056,113	\$ -
2010 GRA Tax Allocation Bonds (308)				
Property Taxes				
30010 Property tax current	\$ 1,823,470	\$ 1,462,025	\$ 1,462,025	\$ -
Total Property Taxes	\$ 1,823,470	\$ 1,462,025	\$ 1,462,025	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 5,973	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	10	-	-	-
Total Use of Money and Property	\$ 5,983	\$ -	\$ -	\$ -
Total 2010 GRA Tax Allocation Bonds	\$ 1,829,453	\$ 1,462,025	\$ 1,462,025	\$ -
2011 GRA Tax Allocation Bonds (309)				
Property taxes				
30010 Property tax current	-	4,202,958	4,202,958	-
Total Property taxes	-	4,202,958	4,202,958	-
Use of Money and Property				
38000 Interest & inv. revenue	\$ 343	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 343	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Non Operating Sources				
39010 Issuance of debt	\$ 5,001,744	\$ -	\$ -	\$ -
Total Non Operating Sources	\$ 5,001,744	\$ -	\$ -	\$ -
Total 2011 GRA Tax Allocation Bonds	\$ 5,002,087	\$ 4,202,958	\$ 4,202,958	\$ -
Total Debt Service	\$ 20,189,368	\$ 19,737,758	\$ 19,737,758	\$ 1,792,062
Capital Projects				
Capital Improvement Fund (401)				
Revenues from Other Agencies				
31240 Federal grant	\$ 4,421,855	\$ -	\$ -	\$ -
31250 Disaster relief reimb	132,634	-	-	-
32610 State grants	10,985,135	-	-	-
32611 Disaster relief reimb - State	47,217	-	-	-
34050 County grants	181,572	-	210,000	-
34300 Joint project	-	-	50,000	-
34301 Local grants	1,068	-	-	-
Total Revenues from Other Agencies	\$ 15,769,481	\$ -	\$ 260,000	\$ -
Charges for Services				
36000 Landfill royalty tipping fee	\$ 3,520,527	\$ 3,606,000	\$ 3,606,000	\$ 3,450,000
Total Charges for Services	\$ 3,520,527	\$ 3,606,000	\$ 3,606,000	\$ 3,450,000
Licenses and Permits				
30871 Parks mitigation fee (AB1600)	\$ (1,144,987)	\$ -	\$ -	\$ -
30872 Library mitigation fee (AB1600)	(15,949)	-	-	-
30873 Parks quimby fee	(3,848)	-	-	-
30875 Fire preemption fee	20,000	-	-	-
Total Licenses and Permits	\$ (1,144,784)	\$ -	\$ -	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 2,971	\$ -	\$ -	\$ -
Total Use of Money and Property	\$ 2,971	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 5,506	\$ -	\$ 64,058	\$ -
Total Miscellaneous Revenue	\$ 5,506	\$ -	\$ 64,058	\$ -
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ 1,930,000	\$ 1,500,000	\$ 2,528,900	\$ 310,000
39110 Transfer-Special Revenue	-	598,250	598,250	-
39210 Transfer-Internal Service Fund	-	1,365,000	1,365,000	-
Total Operating Transfer from Other Funds	\$ 1,930,000	\$ 3,463,250	\$ 4,492,150	\$ 310,000
Total Capital Improvement Fund	\$ 20,083,701	\$ 7,069,250	\$ 8,422,208	\$ 3,760,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
State Gas Tax Fund (402)				
Revenues from Other Agencies				
32800 State gas tax (2107 & 2107.5)	\$ 1,508,385	\$ 1,468,757	\$ 1,468,757	\$ 1,452,150
32810 State gas tax (2106)	658,455	650,103	650,103	676,912
32820 State gas tax (2105)	1,117,577	1,096,158	1,096,158	1,004,886
32821 State gas tax (2103)	1,968,386	2,303,583	2,303,583	2,256,702
32825 State bond proceeds-Prop 1B	3,079,667	-	-	-
Total Revenues from Other Agencies	\$ 8,332,470	\$ 5,518,601	\$ 5,518,601	\$ 5,390,650
Use of Money and Property				
38000 Interest & inv. revenue	\$ 186,248	\$ 200,000	\$ 200,000	\$ 150,000
38005 Interest & inv. GASB 31	(34,427)	100,000	100,000	-
Total Use of Money and Property	\$ 151,821	\$ 300,000	\$ 300,000	\$ 150,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ -	\$ -	\$ -	\$ -
Total Miscellaneous Revenue	-	-	-	-
Total State Gas Tax Fund	\$ 8,484,290	\$ 5,818,601	\$ 5,818,601	\$ 5,540,650
Landfill Postclosure Fund (403)				
Operating Transfer from Other Funds				
39120 Transfer-Capital Funds	\$ -	\$ -	\$ -	\$ 250,000
Total Operating Transfer from Other Funds	\$ -	\$ -	\$ -	\$ 250,000
Total Landfill Postclosure Fund	\$ -	\$ -	\$ -	\$ 250,000
Development Impact Fees (405)				
Licenses and Permits				
30871 Parks mitigation fee (AB1600)	\$ 2,234,963	\$ -	\$ -	\$ 968,605
30872 Library mitigation fee (AB1600)	57,304	-	-	95,575
30873 Parks quimby fee	372,300	-	-	-
Total Licenses and Permits	\$ 2,664,567	\$ -	\$ -	\$ 1,064,180
Total Development Impact Fees	\$ 2,664,567	\$ -	\$ -	\$ 1,064,180
SF Rd Corridor Tax Share Fund (406)				
Revenues from Other Agencies				
33510 County shared revenues-proptax	\$ 2,961,789	\$ -	\$ -	\$ -
Total Revenues from Other Agencies	\$ 2,961,789	\$ -	\$ -	\$ -
Use of Money and Property				
38000 Interest & inv. revenue	\$ 143,587	\$ -	\$ -	\$ -
38005 Interest & inv. GASB 31	(8,071)	-	-	-
Total Use of Money and Property	\$ 135,515	\$ -	\$ -	\$ -

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Operating Transfer from Other Funds				
39140 Transfer-GRA	\$ 10,105,416	\$ -	\$ -	\$ -
Total Operating Transfer from Other Funds	\$ 10,105,416	\$ -	\$ -	\$ -
Total SF Rd Corridor Tax Share Fund	\$ 13,202,721	\$ -	\$ -	\$ -
Total Capital Projects	\$ 44,435,279	\$ 12,887,851	\$ 14,240,809	\$ 10,614,830
Enterprise				
Recreation Fund (501)				
Charges for Services				
35200 Rental civic auditorium	\$ 365,482	\$ 365,000	\$ 365,000	\$ 275,000
35210 Rental bldgs/facilities	340,370	316,600	316,600	352,000
35230 Contract classes	364,281	347,230	347,230	357,000
35231 Registrations fees	100,085	50,000	72,750	50,000
35233 Tournaments	8,960	10,000	10,000	10,000
35234 Program/ registration revenue	39,920	26,750	26,750	28,500
35235 Event delivery fee	3,437	4,000	4,000	4,000
35236 Parks filming fee	30,225	22,000	22,000	17,000
35237 Equipment rental	-	-	-	94,500
35240 Scholl golf course fees	165,000	165,000	165,000	165,000
35250 Field rental	455,270	385,000	385,000	420,500
35260 Sports leagues	291,011	187,000	187,000	257,500
35261 Aquatics	-	-	-	8,000
35262 Activity cards	26,188	11,600	11,600	19,000
35280 Camps	275,350	162,500	162,500	228,000
35290 Aquatics fees	-	-	-	24,000
35310 Concession	39,908	30,300	30,300	30,500
35550 Parking garage revenue	134,432	125,000	125,000	134,500
Total Charges for Services	\$ 2,639,917	\$ 2,207,980	\$ 2,230,730	\$ 2,475,000
Miscellaneous Revenue				
38500 Donations & contribution	\$ 19,242	\$ 13,000	\$ 13,000	\$ 500
38525 Sponsorships	5,977	5,000	5,000	500
38560 Miscellaneous revenue	9,561	8,300	8,300	16,500
38700 Rental income	300,895	310,500	310,500	318,000
38710 Interest & inv. revenue	41,466	-	-	25,000
38715 Interest & inv. GASB 31	(4,783)	-	-	-
38800 Proprietary grants	175,000	175,000	175,000	175,000
Total Miscellaneous Revenue	\$ 547,359	\$ 511,800	\$ 511,800	\$ 535,500
Total Recreation Fund	\$ 3,187,276	\$ 2,719,780	\$ 2,742,530	\$ 3,010,500
Hazardous Disposal Fund (510)				
Charges for Services				
35650 Hazardous permits	\$ 553,269	\$ 543,623	\$ 543,623	\$ 581,179
35660 Hazardous billing fees	619,279	621,457	621,457	619,984
35670 Hazardous disposal fees	12,580	14,000	14,000	6,110
35680 Industrial waste permits	344,437	359,266	359,266	359,309
Total Charges for Services	\$ 1,529,564	\$ 1,538,346	\$ 1,538,346	\$ 1,566,582

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 67,816	\$ 5,000	\$ 5,000	\$ 30,684
38710 Interest & inv. revenue	9,691	8,000	8,000	5,672
38715 Interest & inv. GASB 31	(1,637)	-	-	-
38800 Proprietary grants	95,415	55,000	55,000	105,207
Total Miscellaneous Revenue	\$ 171,285	\$ 68,000	\$ 68,000	\$ 141,563
Total Hazardous Disposal Fund	\$ 1,700,849	\$ 1,606,346	\$ 1,606,346	\$ 1,708,145
Parking Fund (520)				
Charges for Services				
35500 Parking tickets	\$ 3,396,224	\$ 3,800,000	\$ 3,800,000	\$ 3,856,000
35520 Collectible jobs-agency	87,773	50,000	50,000	81,000
35532 Parking meters Glendale street	1,386,109	1,200,000	1,200,000	1,567,000
35535 Parking meters Glendale lots	562,697	470,000	470,000	560,000
35540 Parking meters Montrose	119,730	100,000	100,000	98,000
35550 Parking garage revenue	2,229,961	2,400,000	2,400,000	2,257,000
35560 Street permits	70,853	40,000	40,000	71,000
Total Charges for Services	\$ 7,853,347	\$ 8,060,000	\$ 8,060,000	\$ 8,490,000
Miscellaneous Revenue				
38559 Miscellaneous deferred revenue	\$ (1,263)	\$ -	\$ -	\$ -
38560 Miscellaneous revenue	42,066	-	-	-
38710 Interest & inv. revenue	66,297	70,000	70,000	60,000
38715 Interest & inv. GASB 31	(9,490)	50,000	50,000	-
Total Miscellaneous Revenue	\$ 97,610	\$ 120,000	\$ 120,000	\$ 60,000
Total Parking Fund	\$ 7,950,957	\$ 8,180,000	\$ 8,180,000	\$ 8,550,000
Sewer Fund (525)				
Charges for Services				
35900 Sewer service fees	\$ 13,906,933	\$ 14,900,000	\$ 14,900,000	\$ 13,782,000
35920 Sewer facility charge	1,070,066	1,600,000	1,600,000	1,236,000
Total Charges for Services	\$ 14,976,999	\$ 16,500,000	\$ 16,500,000	\$ 15,018,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 162,451	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	882,985	700,000	700,000	672,000
38715 Interest & inv. GASB 31	(124,172)	600,000	600,000	-
39080 Sales of property	27,000	-	-	-
Total Miscellaneous Revenue	\$ 948,264	\$ 1,300,000	\$ 1,300,000	\$ 672,000
Total Sewer Fund	\$ 15,925,264	\$ 17,800,000	\$ 17,800,000	\$ 15,690,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Refuse Disposal Fund (530)				
Revenues from Other Agencies				
32501 Recyclables - State grant	\$ 23,071	\$ 90,000	\$ 90,000	\$ 43,000
Total Revenues from Other Agencies	\$ 23,071	\$ 90,000	\$ 90,000	\$ 43,000
Charges for Services				
36010 Commercial refuse fees	\$ 3,792,565	\$ 2,610,000	\$ 2,610,000	\$ 4,367,000
36011 Residential refuse fee	11,003,167	10,790,000	10,790,000	10,881,000
36012 Bin rental fee	4,109,913	4,000,000	4,000,000	4,047,000
36020 Refuse bin drop-off fees	47,521	120,000	120,000	69,000
36030 Sale of recyclables	462,498	600,000	600,000	647,000
36040 AB 939 fees	1,360,676	1,000,000	1,000,000	1,156,000
Total Charges for Services	\$ 20,776,340	\$ 19,120,000	\$ 19,120,000	\$ 21,167,000
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 1,159,973	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	250,019	200,000	200,000	220,000
38715 Interest & inv. GASB 31	(28,412)	100,000	100,000	-
39080 Sales of property	82,175	-	-	-
Total Miscellaneous Revenue	\$ 1,463,756	\$ 300,000	\$ 300,000	\$ 220,000
Total Refuse Disposal Fund	\$ 22,263,166	\$ 19,510,000	\$ 19,510,000	\$ 21,430,000
Electric Works Revenue Fund (552)				
Revenues from Other Agencies				
31250 Disaster relief reimb	\$ 128,552	\$ -	\$ -	\$ -
32611 Disaster relief reimb - State	45,375	-	-	-
Total Revenues from Other Agencies	\$ 173,927	\$ -	\$ -	\$ -
Charges for Services				
36250 Electric domestic sales	\$ 52,984,090	\$ 59,219,787	\$ 59,219,787	\$ 60,852,200
36251 Green rate sales - domestic	573,490	753,109	753,109	780,000
36260 Electric commercial sale	96,545,088	111,831,121	111,831,121	102,151,000
36261 Green rate sales - commercial	96,846	122,052	122,052	122,000
36270 Electric st light sales	4,288	4,131	4,131	4,000
36280 Electric wholesale sales	20,159,819	21,000,000	21,000,000	19,500,000
36282 Gas wholesale sales	-	-	-	2,500,000
36290 Electric sale to utilities	16,766,399	9,000,000	9,000,000	13,000,000
36291 Gas sales to other utilities	671,169	1,000,000	1,000,000	2,000,000
36330 Electric adjust revenue	-	-	-	-
Total Charges for Services	\$ 187,801,189	\$ 202,930,200	\$ 202,930,200	\$ 200,909,200

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Miscellaneous Revenue				
38500 Donations & contribution	\$ -	\$ -	\$ -	\$ 1,400,000
38560 Miscellaneous revenue	2,847,465	2,000,000	2,000,000	2,000,000
38561 Fiber optic revenue	152,090	100,000	100,000	200,000
38564 Customer paid OT revenue	119,931	40,000	40,000	40,000
38700 Rental income	168,911	140,000	140,000	200,000
38710 Interest & inv. revenue	1,347,646	1,000,000	1,000,000	800,000
38715 Interest & inv. GASB 31	(375,124)	-	-	-
38770 Collectible jobs - A & G	62,883	40,000	40,000	30,000
38800 Proprietary grants	10,856,988	6,500,000	6,500,000	1,000,000
39080 Sales of property	161,263	-	-	-
Total Miscellaneous Revenue	\$ 15,342,054	\$ 9,820,000	\$ 9,820,000	\$ 5,670,000
Total Electric Works Revenue Fund	\$ 203,317,170	\$ 212,750,200	\$ 212,750,200	\$ 206,579,200
Electric Depreciation Fund (553)				
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,232,493
37680 Depreciation-vehicles	-	900,000	900,000	900,000
Total Interfund Revenue	\$ -	\$ 20,900,000	\$ 20,900,000	\$ 21,132,493
Miscellaneous Revenue				
38500 Donations & contribution	\$ 1,676,665	\$ 1,500,000	\$ 1,500,000	\$ -
Total Miscellaneous Revenue	\$ 1,676,665	\$ 1,500,000	\$ 1,500,000	\$ -
Total Electric Depreciation Fund	\$ 1,676,665	\$ 22,400,000	\$ 22,400,000	\$ 21,132,493
Water Works Revenue Fund (572)				
Revenues from Other Agencies				
31250 Disaster relief reimb	\$ 2,725	\$ -	\$ -	\$ -
32611 Disaster relief reimb - State	726	-	-	-
Total Revenues from Other Agencies	\$ 3,451	\$ -	\$ -	\$ -
Charges for Services				
36600 Water metered sales	\$ 34,443,617	\$ 42,054,255	\$ 42,054,255	\$ 41,951,700
36601 Water metered sales - recycled	1,247,357	1,688,363	1,688,363	1,223,300
36620 Water private fire	527,038	185,782	185,782	581,800
36640 Water other sales	418,968	400,000	400,000	400,000
Total Charges for Services	\$ 36,636,980	\$ 44,328,400	\$ 44,328,400	\$ 44,156,800
Miscellaneous Revenue				
38500 Donations & contribution	\$ -	\$ -	\$ -	\$ 450,000
38560 Miscellaneous revenue	2,410,664	1,250,000	1,250,000	1,000,000
38700 Rental income	88,283	75,000	75,000	100,000
38710 Interest & inv. revenue	-	250,000	250,000	-

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
38760 Collectible jobs O/H	3,050	10,000	10,000	30,000
38770 Collectible jobs - A & G	28,043	-	-	-
38800 Proprietary grants	2,826,148	800,000	800,000	800,000
39080 Sales of property	10,000	15,000	15,000	10,000
Total Miscellaneous Revenue	\$ 5,366,189	\$ 2,400,000	\$ 2,400,000	\$ 2,390,000
Total Water Works Revenue Fund	\$ 42,006,620	\$ 46,728,400	\$ 46,728,400	\$ 46,546,800
Water Depreciation Fund (573)				
Revenues from Other Agencies				
33420 Land/Water grant	\$ -	\$ -	\$ 850,000	\$ -
Total Revenues from Other Agencies	\$ -	\$ -	\$ 850,000	\$ -
Interfund Revenue				
37670 Depreciation-plant	\$ -	\$ 3,700,000	\$ 3,700,000	\$ 3,412,338
37680 Depreciation-vehicles	-	300,000	300,000	300,000
Total Interfund revenue	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 3,712,338
Miscellaneous Revenue				
38500 Donations & contribution	\$ 543,307	\$ 450,000	\$ 550,000	\$ -
Total Miscellaneous Revenue	\$ 543,307	\$ 450,000	\$ 550,000	\$ -
Total Water Depreciation Fund	\$ 543,307	\$ 4,450,000	\$ 5,400,000	\$ 3,712,338
Fire Communication Fund (701)				
Charges for Services				
34640 Fire communication - tri city	\$ 1,599,079	\$ 1,462,317	\$ 1,462,317	\$ 1,479,531
34641 Fire comm fees - contract city	1,433,416	1,533,497	1,533,497	1,596,383
34642 Fire comm O/H - tri city	186,703	107,118	107,118	101,537
34643 Fire comm O/H -contracts city	118,172	98,893	98,893	101,660
Total Charges for Services	\$ 3,337,369	\$ 3,201,825	\$ 3,201,825	\$ 3,279,111
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 68	\$ -	\$ -	\$ -
38565 Fire comm - capital contribut	622,080	622,080	622,080	622,080
38710 Interest & inv. revenue	36,217	33,757	33,757	45,226
38715 Interest & inv. GASB 31	(1,274)	-	-	-
Total Miscellaneous Revenue	\$ 657,091	\$ 655,837	\$ 655,837	\$ 667,306
Total Fire Communication Fund	\$ 3,994,460	\$ 3,857,662	\$ 3,857,662	\$ 3,946,417
Total Enterprise	\$ 302,565,734	\$ 340,002,388	\$ 340,975,138	\$ 332,305,893

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>Internal Service</u>				
Fleet / Equipment Mgmt Fund (601)				
Charges for Services				
37110 Charges for vehicles	\$ 11,651,249	\$ 10,651,248	\$ 10,651,248	\$ 11,831,438
37111 Charges for equipment usage	83,310	100,000	100,000	-
Total Charges for Services	\$ 11,734,559	\$ 10,751,248	\$ 10,751,248	\$ 11,831,438
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 235	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	221,345	245,000	245,000	155,000
38715 Interest & inv. GASB 31	(45,333)	-	-	-
39080 Sales of property	99,470	80,000	80,000	-
Total Miscellaneous Revenue	\$ 275,717	\$ 325,000	\$ 325,000	\$ 155,000
Total Fleet / Equipment Mgmt Fund	\$ 12,010,276	\$ 11,076,248	\$ 11,076,248	\$ 11,986,438
Joint Helicopter Operation Fd (602)				
Charges for Services				
34676 Joint air support maint. fee	\$ 471,263	\$ 572,552	\$ 572,552	\$ 497,561
Total Charges for Services	\$ 471,263	\$ 572,552	\$ 572,552	\$ 497,561
Miscellaneous Revenue				
38500 Donations & contribution	\$ 450	\$ -	\$ -	\$ -
38510 City's contribution	528,006	700,608	700,608	606,685
38710 Interest & inv. revenue	40,187	-	-	30,000
38715 Interest & inv. GASB 31	(6,180)	-	-	-
Total Miscellaneous Revenue	\$ 562,464	\$ 700,608	\$ 700,608	\$ 636,685
Total Joint Helicopter Operation Fd	\$ 1,033,727	\$ 1,273,160	\$ 1,273,160	\$ 1,134,246
ISD Infrastructure Fund (603)				
Charges for Services				
37150 ISD Service Charge	\$ 3,999,515	\$ 4,826,926	\$ 4,826,926	\$ 5,914,488
Total Charges for Services	\$ 3,999,515	\$ 4,826,926	\$ 4,826,926	\$ 5,914,488
Interfund Revenue				
37540 Charges for telephone	\$ 712,062	\$ -	\$ -	\$ -
Total Interfund Revenue	\$ 712,062	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 114	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	14,787	-	-	20,000
38715 Interest & inv. GASB 31	806	-	-	-
Total Miscellaneous Revenue	\$ 15,707	\$ -	\$ -	\$ 20,000

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Operating Transfer from Other Funds				
39100 Transfer-General Fund	\$ -	\$ -	\$ 730,226	\$ -
39120 Transfer-Capital Funds	-	-	90,000	-
39210 Transfer-Internal Service Fund	-	600,000	600,000	700,000
Total Operating Transfer from Other Funds	\$ -	\$ 600,000	\$ 1,420,226	\$ 700,000
Total ISD Infrastructure Fund	\$ 4,727,285	\$ 5,426,926	\$ 6,247,152	\$ 6,634,488
ISD Applications Fund (604)				
Charges for Services				
34502 Technology fees	\$ 378,758	\$ 275,000	\$ 275,000	\$ 320,000
37150 ISD Service Charge	5,682,161	5,286,945	5,316,945	6,701,447
Total Charges for Services	\$ 6,060,919	\$ 5,561,945	\$ 5,591,945	\$ 7,021,447
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 36	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	59,429	-	-	35,000
38715 Interest & inv. GASB 31	(8,630)	-	-	-
Total Miscellaneous Revenue	\$ 50,835	\$ -	\$ -	\$ 35,000
Total ISD Applications Fund	\$ 6,111,754	\$ 5,561,945	\$ 5,591,945	\$ 7,056,447
Unemployment Insurance Fund (610)				
Charges for Services				
37001 Charges for self-insured	\$ 167,935	\$ 175,000	\$ 175,000	\$ 335,120
Total Charges for Services	\$ 167,935	\$ 175,000	\$ 175,000	\$ 335,120
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 7,593	\$ 8,000	\$ 8,000	\$ 6,000
38715 Interest & inv. GASB 31	(1,108)	-	-	-
Total Miscellaneous Revenue	\$ 6,485	\$ 8,000	\$ 8,000	\$ 6,000
Total Unemployment Insurance Fund	\$ 174,420	\$ 183,000	\$ 183,000	\$ 341,120
Liability Insurance Fund (612)				
Charges for Services				
37001 Charges for self-insured	\$ 3,927,973	\$ 4,511,000	\$ 4,511,000	\$ 6,779,896
37002 Charges for excess liab insura	1,343,982	1,633,000	1,633,000	1,636,733
37003 Charges for auto insurance	1,003,056	430,000	430,000	305,000
Total Charges for Services	\$ 6,275,011	\$ 6,574,000	\$ 6,574,000	\$ 8,721,629
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 205,534	\$ 10,000	\$ 10,000	\$ -
38710 Interest & inv. revenue	162,266	150,000	150,000	120,000
38715 Interest & inv. GASB 31	17,590	-	-	-
39080 Sales of property	462,012	800,000	800,000	-
Total Miscellaneous Revenue	\$ 847,402	\$ 960,000	\$ 960,000	\$ 120,000
Total Liability Insurance Fund	\$ 7,122,413	\$ 7,534,000	\$ 7,534,000	\$ 8,841,629

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Compensation Insurance Fund (614)				
Charges for Services				
37000 Charges for EAP	\$ 45,351	\$ -	\$ -	\$ -
37001 Charges for self-insured	10,484,187	12,971,000	12,971,000	15,271,182
Total Charges for Services	\$ 10,529,538	\$ 12,971,000	\$ 12,971,000	\$ 15,271,182
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 18,066	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	183,502	200,000	200,000	150,000
38715 Interest & inv. GASB 31	(29,237)	-	-	-
Total Miscellaneous Revenue	\$ 172,331	\$ 200,000	\$ 200,000	\$ 150,000
Total Compensation Insurance Fund	\$ 10,701,869	\$ 13,171,000	\$ 13,171,000	\$ 15,421,182
Dental Insurance Fund (615)				
Charges for Services				
37031 Charges for ins-HMO ER	\$ 156,102	\$ 160,000	\$ 160,000	\$ 187,121
37032 Charges for ins-HMO EE	-	-	-	22
37033 Charges for ins-PPO ER	1,040,120	1,064,000	1,064,000	1,060,350
37034 Charges for ins-PPO EE	106,468	108,000	108,000	110,550
37035 Charges for ins-retirees HMO	15,420	16,000	16,000	14,888
37036 Charges for ins-retirees PPO	199,989	201,000	201,000	225,983
37080 Charges for ins-dental	4,626	4,000	4,000	4,000
Total Charges for Services	\$ 1,522,725	\$ 1,553,000	\$ 1,553,000	\$ 1,602,914
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 6,658	\$ 6,000	\$ 6,000	\$ 5,000
38715 Interest & inv. GASB 31	(320)	-	-	-
Total Miscellaneous Revenue	\$ 6,338	\$ 6,000	\$ 6,000	\$ 5,000
Total Dental Insurance Fund	\$ 1,529,063	\$ 1,559,000	\$ 1,559,000	\$ 1,607,914
Medical Insurance Fund (616)				
Charges for Services				
37004 Charges for FSA amin fee	\$ -	\$ -	\$ -	\$ 24,000
37031 Charges for ins-HMO ER	4,560,714	4,959,000	4,959,000	5,441,169
37032 Charges for ins-HMO EE	1,837,645	1,971,000	1,971,000	2,082,469
37033 Charges for ins-PPO ER	9,618,091	10,457,000	10,457,000	10,562,270
37034 Charges for ins-PPO EE	2,435,075	2,587,000	2,587,000	3,089,198
37035 Charges for ins-retirees HMO	860,229	929,000	929,000	931,636
37036 Charges for ins-retirees PPO	2,885,358	3,111,000	3,111,000	3,287,074
37070 Charges for ins-other	25,532	24,000	24,000	24,000
Total Charges for Services	\$ 22,222,644	\$ 24,038,000	\$ 24,038,000	\$ 25,441,816

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Miscellaneous Revenue				
38527 Rebate revenue	\$ -	\$ -	\$ -	\$ 70,000
38560 Miscellaneous revenue	321,990	-	-	492,726
38710 Interest & inv. revenue	24,735	25,000	25,000	25,000
38715 Interest & inv. GASB 31	357	-	-	-
Total Miscellaneous Revenue	\$ 347,082	\$ 25,000	\$ 25,000	\$ 587,726
Total Medical Insurance Fund	\$ 22,569,726	\$ 24,063,000	\$ 24,063,000	\$ 26,029,542
Vision Insurance Fund (617)				
Charges for Services				
37090 Charges for ins-vision	\$ 321,405	\$ 357,000	\$ 357,000	\$ 348,065
Total Charges for Services	\$ 321,405	\$ 357,000	\$ 357,000	\$ 348,065
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 3,915	\$ 4,000	\$ 4,000	\$ 3,000
38715 Interest & inv. GASB 31	(314)	-	-	-
Total Miscellaneous Revenue	\$ 3,601	\$ 4,000	\$ 4,000	\$ 3,000
Total Vision Insurance Fund	\$ 325,006	\$ 361,000	\$ 361,000	\$ 351,065
Employee Benefits Fund (640)				
Charges for Services				
37101 Charges for employee vac/comp	\$ 1,149,042	\$ 3,914,000	\$ 3,914,000	\$ 3,701,865
37102 Charges for employee comp time	1,922,498	1,880,000	1,880,000	1,809,214
Total Charges for Services	\$ 3,071,540	\$ 5,794,000	\$ 5,794,000	\$ 5,511,079
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 91,656	\$ 100,000	\$ 100,000	\$ 70,000
38715 Interest & inv. GASB 31	(15,206)	-	-	-
Total Miscellaneous Revenue	\$ 76,451	\$ 100,000	\$ 100,000	\$ 70,000
Total Employee Benefits Fund	\$ 3,147,990	\$ 5,894,000	\$ 5,894,000	\$ 5,581,079
RHSP Benefits Fund (641)				
Charges for Services				
37100 Charges for empl benefits	\$ 2,085,176	\$ 4,234,094	\$ 4,234,094	\$ 3,997,957
Total Charges for Services	\$ 2,085,176	\$ 4,234,094	\$ 4,234,094	\$ 3,997,957
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 73,432	\$ 80,000	\$ 80,000	\$ 65,000
38715 Interest & inv. GASB 31	(8,005)	-	-	-
Total Miscellaneous Revenue	\$ 65,427	\$ 80,000	\$ 80,000	\$ 65,000
Total RHSP Benefits Fund	\$ 2,150,603	\$ 4,314,094	\$ 4,314,094	\$ 4,062,957

**CITY OF GLENDALE
SUMMARY OF REVENUES BY FUND
FOR THE YEARS ENDING JUNE 30**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Post Employment Benefits Fund (642)				
Charges for Services				
37103 Sick leave retired	\$ -	\$ 190,947	\$ 190,947	\$ 222,116
37104 Medical-deceased-Fire	17,973	-	-	-
37105 Medical-deceased-Police	26,759	-	-	-
Total Charges for Services	\$ 44,732	\$ 190,947	\$ 190,947	\$ 222,116
Miscellaneous Revenue				
38710 Interest & inv. revenue	\$ 5,289	\$ 10,000	\$ 10,000	\$ 9,000
38715 Interest & inv. GASB 31	(2,112)	-	-	-
Total Miscellaneous Revenue	\$ 3,178	\$ 10,000	\$ 10,000	\$ 9,000
Total Post Employment Benefits Fund	\$ 47,910	\$ 200,947	\$ 200,947	\$ 231,116
ISD Wireless Communication Fund (660)				
Charges for Services				
34675 Wireless communication fee	\$ 8,600	\$ -	\$ -	\$ -
37150 ISD Service Charge	3,057,452	3,444,847	3,444,847	3,516,884
Total Charges for Services	\$ 3,066,052	\$ 3,444,847	\$ 3,444,847	\$ 3,516,884
Interfund Revenue				
37540 Charges for telephone	\$ 234,633	\$ -	\$ -	\$ -
Total Interfund Revenue	\$ 234,633	\$ -	\$ -	\$ -
Miscellaneous Revenue				
38560 Miscellaneous revenue	\$ 7,498	\$ -	\$ -	\$ -
38710 Interest & inv. revenue	5,795	-	-	10,000
38715 Interest & inv. GASB 31	(1,592)	-	-	-
Total Miscellaneous Revenue	\$ 11,701	\$ -	\$ -	\$ 10,000
Total ISD Wireless Communication Fund	\$ 3,312,386	\$ 3,444,847	\$ 3,444,847	\$ 3,526,884
Total Internal Service	\$ 74,964,427	\$ 84,063,167	\$ 84,913,393	\$ 92,806,107
GRAND TOTAL	\$ 778,968,415	\$ 737,192,119	\$ 744,154,763	\$ 695,613,477

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2013**

Fund Number - Fund Name	Estimated Fund Balance 7/1/2012		Resources			Appropriations	
	Total	Unreserved	Revenues	Transfers In	Total Resources	Salary & Benefits	Maintenance & Operation
101 General Fund	\$ 58,870,450	\$ 49,905,897	\$ 140,591,883	\$ 23,757,000	\$ 164,348,883	\$ 141,616,663	\$ 36,966,790
Special Revenue Funds							
201 - Community Development Block Grant Fund	\$ 510,926	\$ -	\$ 2,451,343	\$ -	\$ 2,451,343	\$ 755,277	\$ 971,190
202 - Housing Assistance Fund	4,008,361	-	30,865,929	-	30,865,929	2,260,884	28,626,420
203 - Home Grant Fund	-	-	1,236,800	-	1,236,800	219,481	1,017,319
204 - Supportive Housing Program Fund	(3,713)	-	2,417,339	-	2,417,339	109,386	2,307,953
205 - Emergency Solutions Grant Fund	(18,640)	-	255,394	-	255,394	78,927	176,467
206 - Workforce Investment Act Fund	431,807	-	4,765,000	-	4,765,000	3,297,825	1,467,175
210 - Urban Art Fund	984,312	-	-	-	-	-	-
211 - Glendale Youth Alliance Fund	32,190	-	1,806,472	-	1,806,472	1,505,922	300,550
213 - Affordable Housing Income Fund	11,489,983	-	220,000	-	220,000	214,777	5,223
250 - Local Transit Assistance Fund	11,820,135	-	-	-	-	-	-
251 - Air Quality Improvement Fund	213,674	-	277,000	-	277,000	11,667	103,339
252 - PW Special Grants Fund	(511,372)	-	-	-	-	-	-
253 - San Fernando Landscape District Fund	42,671	-	75,000	-	75,000	-	81,124
254 - Measure R Local Return Fund	1,106,522	-	2,039,000	-	2,039,000	-	-
255 - Measure R Regional Return Fund	-	-	800,000	-	800,000	-	-
256 - Transit Prop A Local Return Fund	-	-	3,158,000	-	3,158,000	243,249	5,941,900
257 - Transit Prop C Local Return Fund	-	-	2,512,000	-	2,512,000	302,824	2,281,810
258 - Transit Utility Fund	-	-	15,592,848	-	15,592,848	407,172	8,550,176
260 - Narcotic Forfeiture Fund	995,863	-	-	-	-	440,748	367,890
261 - Special Grant Fund	(149,695)	-	976,589	-	976,589	897,534	139,055
262 - Supplemental Law Enforcement	289,880	-	353,243	-	353,243	342,444	10,799
265 - Fire Grant Fund	(5,317,727)	-	21,555	-	21,555	171,260	5,625
266 - Fire Mutual Aid Fund	9,345	-	100,000	-	100,000	97,054	2,946
267 - Special Events Fund	348,001	-	788,382	-	788,382	741,203	47,179
270 - Nutritional Meals Grant Fund	81,759	-	322,148	-	322,148	230,491	224,488
275 - Library Fund	1,941,832	-	164,323	-	164,323	40,805	146,440
280 - Cable Access Fund	233,223	-	630,000	-	630,000	-	549,000
290 - Electric Public Benefit Fund	269,293	-	6,056,000	-	6,056,000	349,400	5,804,059
511 - Fire Paramedic Fund	(3,886,821)	-	14,261,337	1,600,000	15,861,337	4,725,478	11,135,859
Special Revenue Funds Total	\$ 24,921,809	\$ -	\$ 92,145,702	\$ 1,600,000	\$ 93,745,702	\$ 17,443,808	\$ 70,263,986
Debt Service Funds							
303 - Police Building Project Fund	34,087,043	-	400,000	-	400,000	-	2,400,000
306 - Capital Leases Fund	3	-	-	1,392,062	1,392,062	-	1,392,062
Debt Service Funds Total	\$ 34,087,046	\$ -	\$ 400,000	\$ 1,392,062	\$ 1,792,062	\$ -	\$ 3,792,062
Capital Projects Funds							
401 - Capital Improvement Fund	\$ 8,020,278	\$ -	\$ 3,450,000	\$ 310,000	\$ 3,760,000	\$ -	\$ -
402 - State Gas Tax Fund	12,727,546	-	5,540,650	-	5,540,650	-	-
403 - Landfill Postclosure Fund	22,100,000	-	-	250,000	250,000	-	-
405 - Development Impact Fees Fund	4,456,862	-	1,064,180	-	1,064,180	762,250	822,500
406 - SF Rd Corridor Tax Share Fund	12,906,579	-	-	-	-	-	-
Capital Projects Funds Total	\$ 60,211,265	\$ -	\$ 10,054,830	\$ 560,000	\$ 10,614,830	\$ 762,250	\$ 822,500

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2013**

Appropriations (Continued)						Projected Fund Balance 6/30/2013		
Capital Outlay	Capital Projects	Allocation Offset	Estimated Savings	Transfers	Total Appropriations	Total	Unreserved	Surplus / (Use of Fund Balance)
\$ 244,800	\$ -	\$ -	\$ (15,389,370)	\$ 1,910,000	\$ 165,348,883	\$ 57,870,450	\$ 48,905,897	\$ (1,000,000)
\$ -	\$ 724,876	\$ -	\$ -	\$ -	\$ 2,451,343	\$ 510,926	\$ -	\$ -
-	-	-	-	-	30,887,304	3,986,986	-	(21,375)
-	-	-	-	-	1,236,800	-	-	-
-	-	-	-	-	2,417,339	(3,713)	-	-
-	-	-	-	-	255,394	(18,640)	-	-
-	-	-	-	-	4,765,000	431,807	-	-
-	-	-	-	-	-	984,312	-	-
-	-	-	-	-	1,806,472	32,190	-	-
-	-	-	-	-	220,000	11,489,983	-	-
-	-	-	-	-	-	11,820,135	-	-
-	-	-	-	-	115,006	375,668	-	161,994
-	-	-	-	-	-	(511,372)	-	-
-	-	-	-	-	81,124	36,547	-	(6,124)
-	-	-	-	-	-	3,145,522	-	2,039,000
-	800,000	-	-	-	800,000	-	-	-
-	-	-	-	-	6,185,149	(3,027,149)	-	(3,027,149)
-	-	-	-	-	2,584,634	(72,634)	-	(72,634)
6,635,500	-	-	-	-	15,592,848	-	-	-
150,000	-	-	-	-	958,638	37,225	-	(958,638)
-	-	-	-	-	1,036,589	(209,695)	-	(60,000)
-	-	-	-	-	353,243	289,880	-	-
-	-	-	-	-	176,885	(5,473,057)	-	(155,330)
-	-	-	-	-	100,000	9,345	-	-
-	-	-	-	-	788,382	348,001	-	-
-	-	-	(50,000)	-	404,979	(1,072)	-	(82,831)
-	-	-	-	-	187,245	1,918,910	-	(22,922)
-	-	-	-	-	549,000	314,223	-	81,000
-	-	-	-	-	6,153,459	171,834	-	(97,459)
-	-	-	-	-	15,861,337	(3,886,821)	-	-
\$ 6,785,500	\$ 1,524,876	\$ -	\$ (50,000)	\$ -	\$ 95,968,170	\$ 22,699,341	\$ -	\$ (2,222,468)
-	-	-	-	-	2,400,000	32,087,043	-	(2,000,000)
-	-	-	-	-	1,392,062	3	-	-
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,792,062	\$ 32,087,046	\$ -	\$ (2,000,000)
\$ -	\$ 5,610,470	\$ -	\$ -	\$ 250,000	\$ 5,860,470	\$ 5,919,808	\$ -	\$ (2,100,470)
-	5,390,650	-	-	-	5,390,650	12,877,546	-	150,000
-	-	-	-	-	-	22,350,000	-	250,000
-	2,330,250	-	-	-	3,915,000	1,606,042	-	(2,850,820)
-	-	-	-	-	-	12,906,579	-	-
\$ -	\$ 13,331,370	\$ -	\$ -	\$ 250,000	\$ 15,166,120	\$ 55,659,975	\$ -	\$ (4,551,290)

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2013**

Fund Number - Fund Name	Estimated Fund Balance 7/1/2012		Resources			Appropriations	
	Total	Unreserved	Revenues	Transfers In	Total Resources	Salary & Benefits	Maintenance & Operation
Enterprise Funds							
501 - Recreation Fund	\$ 3,903,511	\$ 3,899,900	\$ 3,010,500	\$ -	\$ 3,010,500	\$ 1,825,124	\$ 1,215,753
510 - Hazardous Disposal Fund	1,199,702	1,159,149	1,708,145	-	1,708,145	1,125,875	582,270
520 - Parking Fund	32,209,339	3,623,861	8,550,000	-	8,550,000	2,844,447	5,635,145
525 - Sewer Fund	211,366,383	59,244,267	15,690,000	-	15,690,000	2,509,690	16,468,868
530 - Refuse Disposal Fund	33,640,820	21,610,754	21,430,000	-	21,430,000	7,574,036	11,377,158
550 - Electric Surplus Fund	295,559,675	31,814,107	-	-	-	-	-
551 - Electric Operation Fund	(5,414,967)	(5,414,967)	-	-	-	25,249,072	25,349,184
552 - Electric Works Revenue Fund	13,557,272	13,557,272	206,579,200	-	206,579,200	16,077,634	180,477,498
553 - Electric Depreciation Fund	31,749,064	31,749,064	21,132,493	-	21,132,493	870,000	3,902,300
554 - Electric-SCAQMD State Sales Fund	690,766	-	-	-	-	-	-
570 - Water Surplus Fund	66,443,854	(44,795,881)	-	-	-	-	-
572 - Water Works Revenue Fund	34,806,838	34,806,838	46,546,800	-	46,546,800	3,756,600	42,110,487
573 - Water Depreciation Fund	4,791,210	4,791,210	3,712,338	-	3,712,338	70,200	3,432,700
701 - Fire Communication Fund	4,868,205	3,589,718	3,946,417	-	3,946,417	2,314,319	1,140,925
Enterprise Funds Total	\$ 729,371,672	\$ 159,635,292	\$ 332,305,893	\$ -	\$ 332,305,893	\$ 64,216,997	\$ 291,692,288
Internal Service Funds							
601 - Fleet / Equipment Mgmt Fund	\$ 23,009,322	\$ 12,729,427	\$ 11,986,438	\$ -	\$ 11,986,438	\$ 4,010,642	\$ 9,579,874
602 - Joint Helicopter Operation Fund	4,038,825	3,313,085	1,134,246	-	1,134,246	29,601	1,074,645
603 - ISD Infrastructure Fund	2,312,527	2,312,527	5,934,488	700,000	6,634,488	2,497,697	2,177,870
604 - ISD Applications Fund	4,296,582	4,296,582	7,056,447	-	7,056,447	3,571,396	2,665,321
610 - Unemployment Insurance Fund	458,268	458,268	341,120	-	341,120	-	341,120
612 - Liability Insurance Fund	660,926	660,926	8,841,629	-	8,841,629	402,388	7,313,896
614 - Compensation Insurance Fund	(17,701,885)	(17,718,537)	15,421,182	-	15,421,182	1,098,862	9,918,999
615 - Dental Insurance Fund	352,327	352,327	1,607,914	-	1,607,914	-	1,507,914
616 - Medical Insurance Fund	2,268,220	2,268,220	26,029,542	-	26,029,542	-	23,882,942
617 - Vision Insurance Fund	326,969	326,969	351,065	-	351,065	-	271,565
640 - Employee Benefits Fund	(6,274,758)	(6,274,758)	5,581,079	-	5,581,079	2,880,013	65,266
641 - RHSP Benefits Fund	(4,959,132)	(4,959,132)	4,062,957	-	4,062,957	1,890,625	53,082
642 - Post Employment Benefits Fund	5,992,170	5,654,719	231,116	-	231,116	231,116	-
660 - ISD Wireless Communications Fund	878,433	419,309	3,526,884	-	3,526,884	1,210,415	1,894,891
Internal Service Funds Total	\$ 15,658,794	\$ 3,839,932	\$ 92,106,107	\$ 700,000	\$ 92,806,107	\$ 17,822,755	\$ 60,747,385
GRAND TOTAL	\$ 923,121,036	\$ 213,381,121	\$ 667,604,415	\$ 28,009,062	\$ 695,613,477	\$ 241,862,473	\$ 464,285,011

**CITY OF GLENDALE
COMBINED FUND STATEMENT
FOR THE YEAR ENDING JUNE 30, 2013**

Appropriations (Continued)						Projected Fund Balance 6/30/2013		
Capital Outlay	Capital Projects	Allocation Offset	Estimated Savings	Transfers	Total Appropriations	Total	Unreserved	Surplus / (Use of Fund Balance)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,040,877	\$ 3,873,134	\$ 3,869,523	\$ (30,377)
-	-	-	-	-	1,708,145	1,199,702	1,159,149	-
30,000	125,000	-	-	1,900,000	10,534,592	30,224,747	1,639,269	(1,984,592)
-	14,495,000	-	-	1,392,062	34,865,620	192,190,763	40,068,647	(19,175,620)
2,275,000	-	-	-	1,000,000	22,226,194	32,844,626	20,814,560	(796,194)
-	-	-	-	-	-	295,559,675	31,814,107	-
600,000	-	(51,198,256)	-	-	-	(5,414,967)	(5,414,967)	-
-	-	-	(10,832,932)	20,857,000	206,579,200	13,557,272	13,557,272	-
-	-	-	-	-	4,772,300	48,109,257	48,109,257	16,360,193
-	-	-	-	-	-	690,766	-	-
-	-	-	-	-	-	66,443,854	(44,795,881)	-
-	-	-	-	-	45,867,087	35,486,551	35,486,551	679,713
-	-	-	-	-	3,502,900	5,000,648	5,000,648	209,438
779,100	-	-	-	-	4,234,344	4,580,278	3,301,791	(287,927)
\$ 3,684,100	\$ 14,620,000	\$ (51,198,256)	\$ (10,832,932)	\$ 25,149,062	\$ 337,331,259	\$ 724,346,306	\$ 154,609,926	\$ (5,025,366)
\$ 850,600	\$ -	\$ -	\$ -	\$ -	\$ 14,441,116	\$ 20,554,644	\$ 10,274,749	\$ (2,454,678)
-	-	-	-	-	1,104,246	4,068,825	3,343,085	30,000
1,976,363	-	-	-	-	6,651,930	2,295,085	2,295,085	(17,442)
825,488	-	-	-	700,000	7,762,205	3,590,824	3,590,824	(705,758)
-	-	-	-	-	341,120	458,268	458,268	-
-	-	-	-	-	7,716,284	1,786,271	1,786,271	1,125,345
-	-	-	-	-	11,017,861	(13,298,564)	(13,315,216)	4,403,321
-	-	-	-	-	1,507,914	452,327	452,327	100,000
-	-	-	-	-	23,882,942	4,414,820	4,414,820	2,146,600
-	-	-	-	-	271,565	406,469	406,469	79,500
-	-	-	-	-	2,945,279	(3,638,958)	(3,638,958)	2,635,800
-	-	-	-	-	1,943,707	(2,839,882)	(2,839,882)	2,119,250
-	-	-	-	-	231,116	5,992,170	5,654,719	-
405,700	-	-	-	-	3,511,006	894,311	435,187	15,878
\$ 4,058,151	\$ -	\$ -	\$ -	\$ 700,000	\$ 83,328,291	\$ 25,136,610	\$ 13,317,748	\$ 9,477,816
\$ 14,772,551	\$ 29,476,246	\$ (51,198,256)	\$ (26,272,302)	\$ 28,009,062	\$ 700,934,785	\$ 917,799,728	\$ 216,833,571	\$ (5,321,308)

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

	Estimated Fund Balance 7/1/2012			Projected Fund Balance 6/30/2013	% Change in Fund Balance	\$ Change in Fund Balance
	Resources	Appropriations				
Major Funds						
General Fund	\$ 58,870,450	\$ 164,348,883	\$ 165,348,883	\$ 57,870,450	-1.7%	\$ (1,000,000)
Capital Improvement Fund	8,020,278	3,760,000	5,860,470	5,919,808	-26.2%	(2,100,470)
Sewer Fund	211,366,383	15,690,000	34,865,620	192,190,763	-9.1%	(19,175,620)
Electric Fund	336,141,810	227,711,693	211,351,500	352,502,003	4.9%	16,360,193
Water Fund	106,041,902	50,259,138	49,369,987	106,931,053	0.8%	889,151
Major Funds Total	\$ 720,440,823	\$ 461,769,714	\$ 466,796,460	\$ 715,414,077	-0.7%	\$ (5,026,746)
Nonmajor Governmental Funds						
Capital Projects Funds	\$ 52,190,987	\$ 6,854,830	\$ 9,305,650	\$ 49,740,167	-4.7%	\$ (2,450,820)
Debt Service Funds	34,087,046	1,792,062	3,792,062	32,087,046	-5.9%	(2,000,000)
Special Revenue Funds	24,921,809	93,745,702	95,968,170	22,699,341	-8.9%	(2,222,468)
Nonmajor Governmental Funds Total	\$ 111,199,842	\$ 102,392,594	\$ 109,065,882	\$ 104,526,554	-6.0%	\$ (6,673,288)
Other Funds						
Nonmajor Enterprise Funds	\$ 75,821,577	\$ 38,645,062	\$ 41,744,152	\$ 72,722,487	-4.1%	\$ (3,099,090)
Internal Service Funds	15,658,794	92,806,107	83,328,291	25,136,610	60.5%	9,477,816
Other Funds Total	\$ 91,480,371	\$ 131,451,169	\$ 125,072,443	\$ 97,859,097	7.0%	\$ 6,378,726
TOTAL	\$ 923,121,036	\$ 695,613,477	\$ 700,934,785	\$ 917,799,728	-0.6%	\$ (5,321,308)

The chart above illustrates the estimated fund balance as of July 1, 2012 (un-audited), the adopted resources and appropriations for FY 2012-13, and the projected ending fund balances at June 30, 2013. Fund balance can best be described as the amount of financial resources available for use. Generally, this represents the accumulated annual operating surpluses and/or deficits since the fund's inception. The year over year changes in the various fund balances that exceed 10% in the aggregate per fund type are discussed below along with some other noteworthy items.

- General Fund** – While the change in fund balance is forecasted to slightly decrease for FY 2012-13, the *fund balance is forecasted to decrease significantly for FY 2011-12*. At July 1, 2011, the fund balance in the General Fund was \$134.1 million. As a result of AB 1x 26, which dissolved the Glendale Redevelopment Agency (GRA) in California, the fund balance is expected to decrease by \$75.2 million for FY 2011-12. A key component of AB 1x 26 was the invalidation of the loan from the General Fund to the GRA. As a result, the remaining loan balance had to be “written off”, or charged against revenue, during FY 2011-12. This combined with the forecasted operating deficit for FY 2011-12, results in an estimated fund balance of approximately \$58.9 million, of which \$49.9 million is unreserved. For FY 2012-13, we anticipate a small decrease in fund balance due to the use of \$1 million as part of the General Fund balancing strategies.
- Capital Improvement Fund** – This is the General Fund portion of the City’s Capital Improvement program (CIP) and is primarily funded via the “tipping fee” from the Scholl Canyon Landfill. Also, a small portion of sales tax funding (1 % of Sales Tax receipts) was restored to the CIP, however it is no where near the amount of sales tax that was deposited several years ago. As result of the decrease in funding, the number of projects has been significantly scaled back over the last two years. During this year’s budget process, management once again reviewed all open projects in the CIP and prioritized them based on their importance to the Community. Similar to last year’s process, projects that did not have a funding source have been deferred until the fund can sustain additional activity, which does not appear likely to occur within the next several years.

Given the funding issues, only a handful of projects received appropriation for FY 2012-13 with the most notable being the Brand Library Renovation. Other projects that received appropriation for this year include the ADA Modifications, Park Safety & Security, and Pacific Community Center. To fund these and a few other projects will require a partial use fund balance which will cause it to decrease

CITY OF GLENDALE SUMMARY OF CHANGES IN FUND BALANCE

by approximately 26.2% for FY 2012-13. Based on our forecast, we believe there are sufficient resources on hand to fund these projects despite the drop in fund balance. Given the financial constraints in this fund for the foreseeable future, we will continue to closely monitor and scrutinize all projects and prioritize them accordingly. Projects will only be approved to the extent that resources become available.

- **Glendale Redevelopment Agency** – As mentioned in the General Fund discussion above, the GRA ended effective February 1, 2012. All assets and future revenues and expenditures related to the former GRA were transferred to the Successor Agency. As a result, these funds will no longer appear in the annual budget document and the annual financial report as the Successor Agency is now a separate reporting entity.
- **Internal Service Funds** – The aggregate fund balance for all Internal Services Funds is projected to increase by \$9.5 million, or 60.5%. This increase is the cumulative result of the net change in fund balance for each Internal Service Fund. Significant changes to individual funds are highlighted below:

Fleet / Equipment Mgmt Fund (601): The fund balance is expected to decrease by approximately \$2.5 million due to significant vehicle/equipment acquisitions and replacements for the upcoming year. As a result, the appropriation will exceed the revenue collected via the fleet service charge for FY 2012-13. Funds have been previously accumulated which will now be used to fund the difference (shortage) between the FY 2012-13 resources and appropriations in this fund.

ISD Applications Fund (604): The fund balance is expected to decrease by \$706 thousand during FY 2012-13. The decrease is attributable to a transfer to the ISD Infrastructure Fund (603).

Dental, Medical and Vision Funds (615, 616, 617): The aggregate fund balance for these funds is expected to increase by approximately \$2.3 million in FY 2012-13 primarily due to the elimination of 108 vacant positions and related benefits, which lowered the appropriations needed in these funds.

Liability Insurance, Compensation Insurance, Employee Benefits and RHSP Benefits Funds (612, 614, 640, 641): The aggregate fund balance for these funds is expected to increase by approximately \$10.3 million in FY 2012-13. For the past two years, the City has attempted to shore up the fund balance deficits in each of these funds by increasing the rates charged by the various funds (i.e. liability rate, workers' compensation rate, etc.). The goal is to eliminate the fund balance deficits within the next five to seven years. Therefore, the increase in the fund balances for these funds is the continuation of this strategy.

**CITY OF GLENDALE
PERSONNEL SUMMARY
Salaried Positions Authorized in Various Activities
(Excludes Hourly Employees)**

	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>General Fund (101)</u>				
Administrative Services-Finance	32.05	31.05	31.05	35.05
City Attorney	20.16	20.16	20.16	18.16
City Clerk	10.00	10.00	10.00	8.00
City Treasurer	5.00	5.00	5.00	5.00
Community Development	69.00	67.30	66.77	82.36
Community Services & Parks	105.85	100.05	97.19	81.42
Fire	170.00	168.00	168.00	168.00
Human Resources	15.85	15.85	15.85	13.85
Library, Arts & Culture	60.67	59.00	59.00	58.00
Management Services	29.00	32.50	32.82	30.82
Police	354.10	351.60	351.10	349.60
Public Works	149.15	137.15	135.65	136.15
Total General Fund	1,020.83	997.66	992.59	986.41
<u>Special Revenue Funds</u>				
Air Quality Improvement Fund (251)	0.15	0.15	0.15	0.15
Cable Access Fund (280)	-	-	-	-
Community Development Block Grant Fund (201)	11.35	10.47	11.53	6.43
Electric Public Benefit Fund (290)	4.75	4.75	4.75	-
Fire Grants Fund (265)	2.00	2.00	2.00	1.00
Fire Paramedics Fund (511)	23.00	23.00	23.00	16.00
GRA Funds (240, 241)(840, 841)	16.23	17.43	17.43	-
Home Grant Fund (203)	1.35	1.40	1.40	1.40
Housing Assistance Fund (202)	22.73	23.78	23.78	21.48
Library Grant Fund (275)	0.33	-	-	-
Local Transit Assistance Fund (250)	10.30	10.30	10.30	-
Transit Prop A Local Return (256)	-	-	-	2.95
Transit Prop C Local Return (257)	-	-	-	2.50
Transit Utility Fund (258)	-	-	-	3.35
Low & Moderate Housing Fund (242)(842)	22.95	21.85	21.38	-
Narcotic Forfeiture Fund (260)	2.00	2.00	2.00	2.00
Nutritional Meals Fund (270)	3.00	3.00	3.00	2.00
Police Special Grants Fund (261)	2.00	2.00	3.00	3.00
Police Staff Augmentation Fund (263)	-	-	-	-
Supplemental Law Enforcement Fund (262)	2.00	2.00	2.00	2.00
Supportive Housing Program Fund (204)	0.78	1.10	1.10	0.77
Emergency Solutions Grant Fund (205)	-	0.06	-	0.95
Workforce Investment Act Fund (206)	21.45	20.35	20.35	21.35
Glendale Youth Alliance Fund (211)	6.00	6.00	6.00	4.00
Total Special Revenue Funds	152.37	151.64	153.17	91.33

**CITY OF GLENDALE
PERSONNEL SUMMARY
Salaried Positions Authorized in Various Activities
(Excludes Hourly Employees)**

	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Enterprise Funds</u>				
Electric / Water Funds (551-554, 572-573)	410.25	410.25	410.75	383.00
Fire Communications Fund (701)	20.00	20.00	20.00	20.00
Hazardous Disposal Fund (510)	11.00	11.00	11.00	11.00
Parking Fund (520)	34.30	34.30	34.80	31.80
Recreation Fund (501)	13.00	13.00	15.54	12.22
Refuse Disposal Fund (530)	82.25	82.25	82.25	82.25
Sewer Fund (525)	25.00	25.00	25.00	25.00
Total Enterprise Funds	595.80	595.80	599.34	565.27
<u>Internal Service Funds</u>				
Compensation Insurance Fund (614)	12.00	12.00	12.00	10.00
Fleet/Equip. Management Fund (601)	44.00	45.00	45.00	42.00
Graphics Fund (650)	-	-	-	-
ISD Application Fund (604)	19.33	19.93	19.93	20.33
ISD Infrastructure Fund (603)	22.33	22.73	22.73	20.33
ISD Wireless Communication Fund (660)	9.34	9.34	9.34	9.34
Liability Insurance Fund (612)	3.00	3.00	3.00	3.00
Total Internal Service Funds	110.00	112.00	112.00	105.00
<u>Capital Improvement Fund (401)</u>				
Parks Project Management	8.00	8.90	8.90	7.00
Public Works Project Management	7.00	7.00	8.00	1.00
Total Capital Improvement Fund	15.00	15.90	16.90	8.00
GRAND TOTAL	1,894.00	1,873.00	1,874.00	1,756.00

* The FY 2012-13 full-time authorized salaried position count includes three (3) unclassified budgeted positions. Since these positions are budgeted, it was decided that they should be included in the authorized position count.

**CITY OF GLENDALE
PERSONNEL CHANGES**

The authorized salaried, full-time position count for FY 2012-13 is 1,756, which includes 1,753 salaried full-time budgeted positions and three (3) unclassified budgeted positions. The Adopted FY 2011-12 City of Glendale Budget authorized 1,873 salaried full-time budgeted positions. During FY 2011-12, Council authorized the addition of (1) full-time budgeted position. Effective July 1, 2012, one hundred and twenty-one (121) full-time budgeted positions were deleted from the budget. Thus, the net decrease of one hundred and twenty (120) positions and the first time inclusion of the three (3) unclassified budgeted positions, changes the City of Glendale position count to 1,756 authorized salaried, full-time budgeted positions for FY 2012-13. These changes are highlighted below:

	<u>Increase</u>	<u>Decrease</u>	<u>Total Net Increase/ (Decrease)</u>
Changes Approved During FY 2011-12			
Police	1.0	-	1.0
Total Changes Approved During FY 2011-12:	1.0	-	1.0
Changes Approved for FY 2012-13			
Administrative Services-Finance	-	(1.0)	(1.0)
City Attorney	-	(2.0)	(2.0)
Community Development	-	(29.4)	(29.4)
Community Services & Parks	-	(21.1)	(21.1)
Fire	-	(8.0)	(8.0)
Glendale Water & Power	-	(27.0)	(27.0)
Human Resources	-	(4.0)	(4.0)
Information Services	-	(2.0)	(2.0)
Library, Arts & Culture	-	(1.0)	(1.0)
Management Services	-	(2.0)	(2.0)
Police	-	(2.0)	(2.0)
Public Works	-	(21.5)	(21.5)
Total Changes Approved for FY 2012-13:	-	(121.0)	(121.0)
Total Changes in Salaried Full-Time Positions:	1.0	(121.0)	(120.0)

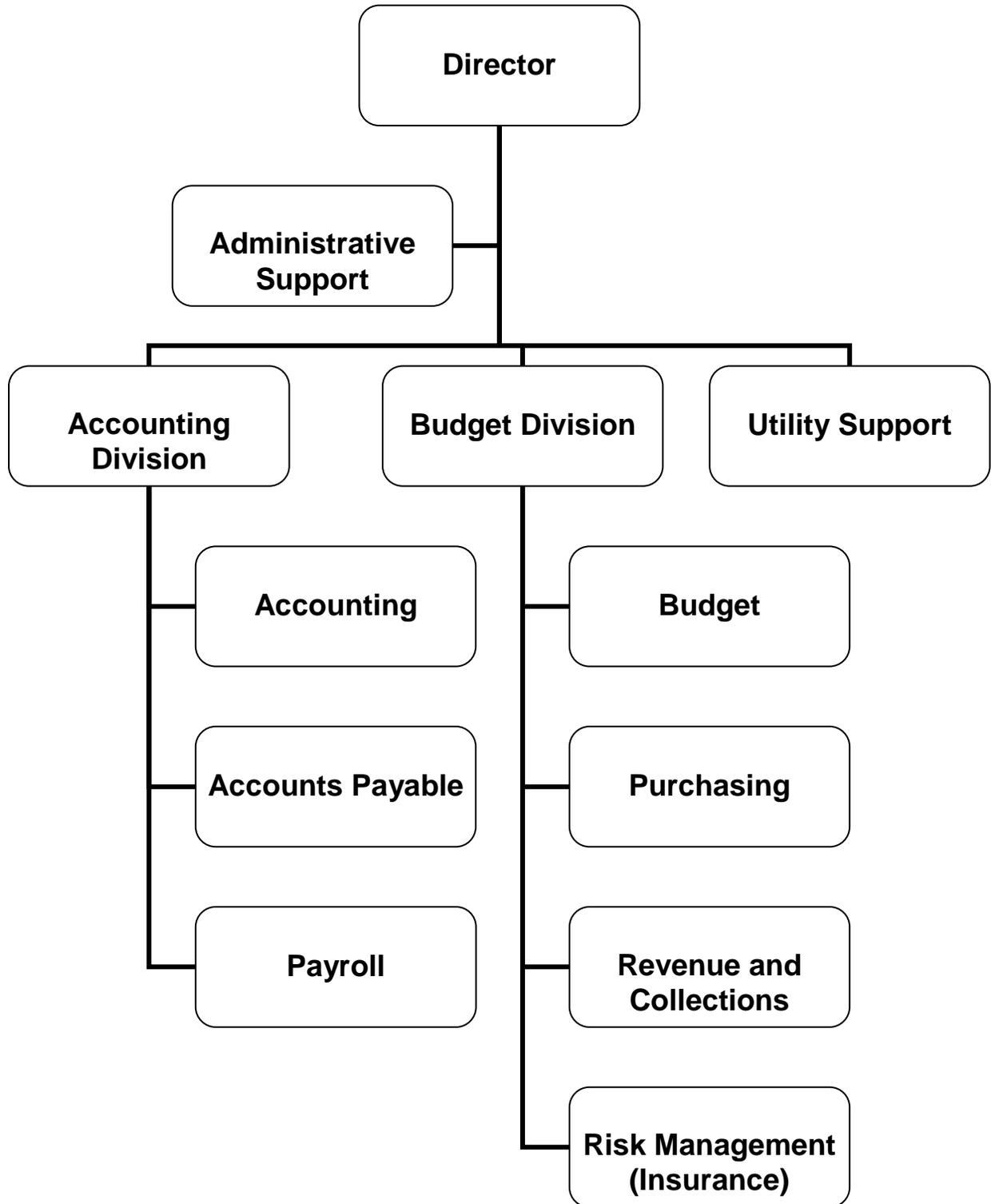


ADOPTED
BUDGET
2012-2013



ADOPTED
BUDGET
2012-2013

ADMINISTRATIVE SERVICES - FINANCE



CITY OF GLENDALE

ADMINISTRATIVE SERVICES - FINANCE

MISSION STATEMENT

With excellence, integrity, and dedication, the Administrative Services – Finance Department is committed to providing timely, accurate, clear and concise information to the City Council, City Manager, City Departments and the Citizens of Glendale. As financial stewards of the City, the Administrative Services – Finance Department is dedicated to managing the City's resources in a fiscally conservative manner while maintaining an exemplary level of customer service.

DEPARTMENT DESCRIPTION

The Administrative Services – Finance Department provides a key role in every financial transaction of the City. Responsibilities include budget, purchasing, payroll, accounting, revenue and collections, accounts payable, risk management and utility support. The Department is considered a central support department providing fiscal oversight and control to other City departments and related agencies.

RELATIONSHIP TO STRATEGIC GOALS

Fiscal Responsibility

As a new goal for FY 2012-13, the Administrative Services – Finance Department is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Administrative Services – Finance Department performs many tasks that includes a) coordination of the annual budget process that is properly noticed, accurate and complete; b) preparation of five-year forecasts for key funds, including the General Fund; c) establishment of policies and procedures that ensure resources are utilized according to the approved budget; and d) all increases to the budget are reviewed and approved by the City Council.

Exceptional Customer Service

As a new goal for FY 2012-13, the Administrative Services – Finance Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As the Administrative Services - Finance department is a central service department; our primary customers are other City Departments. To that end, we are committed to providing the highest level of service to our fellow employees. This includes assisting on Council items that have a fiscal impact, performing research, resolving budget issues, processing accurate payroll each and every time, and assisting with the procurement of goods and services. Also, we are committed to providing a high level of customer service to our residents. This includes answering questions and responding to public records requests.

Informed & Engaged Community

The Administrative Services – Finance Department continually works to ensure that Generally Accepted Accounting Standards (GAAS) are maintained and upheld. As such, Accounting procedures are revised as necessary. Further, the annual Adopted Budget Document and the Consolidated Annual Financial Report (CAFR) are posted on the City's website to provide additional opportunities for the community to be more informed of the City's financial status. In addition, the City's financial system provides timely and complete financial information directly to the departments. This in turn will help departments provide better service and information to residents and visitors to the City.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Purchasing (101-162)	426,731	481,173	481,173	432,284
Administration (101-164)	1,671,990	1,437,377	1,437,377	1,312,068
Accounts Payable (101-165)	278,678	318,520	318,520	332,221
Budget (101-166)	565,845	761,912	761,912	990,334
Accounting (101-167)	1,064,801	1,197,839	1,197,839	1,252,235
Utility Support (101-168) *	-	-	-	640,570
Payroll (101-169)	505,126	520,446	520,446	535,579
Total General Fund	\$ 4,513,171	\$ 4,717,267	\$ 4,717,267	\$ 5,495,291
Other Funds				
Liability Insurance Fund (612)	8,917,647	5,467,000	5,467,000	7,716,284
Liability Insurance Fund -Transfer (612-195)	-	1,365,000	1,365,000	-
Total Other Funds	\$ 8,917,647	\$ 6,832,000	\$ 6,832,000	\$ 7,716,284
Department Grand Total	\$ 13,430,818	\$ 11,549,267	\$ 11,549,267	\$ 13,211,575

* Note: Utility Support provides financial support to Glendale Water & Power (GWP). This function was part of GWP's budget through FY2011-12. Effective in FY2012-13, Utility Support function moved out of GWP to be included in the Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PURCHASING
101-162**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	322,123	382,486	382,486	298,654
41200	Overtime	342	-	-	-
41600-42601	Benefits	43,474	81,255	81,255	46,516
42700-42702	PERS retirement	34,293	59,897	59,897	40,903
42798	Program reduction salary&ben	-	(74,441)	(74,441)	-
	Total Salaries & Benefits	\$ 400,232	\$ 449,197	\$ 449,197	\$ 386,073
MAINTENANCE & OPERATION					
42800	Auto allowance	2	200	200	200
43110	Contractual services	6,392	-	-	-
44120	Repairs to office equip	20	100	100	100
44300	Telephone	8,841	-	-	-
44352	ISD service charge	1,588	18,327	18,327	27,232
44450	Postage	442	1,080	1,080	1,080
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	1,000	1,000	1,000
44750	Liability	7,094	6,694	6,694	10,304
44751	Insurance/surety bond premium	542	627	627	1,560
44800	Membership and dues	460	900	900	900
45050	Periodicals & newspapers	-	35	35	35
45150	Furniture & equipment	-	100	100	100
45250	Office supplies	1,091	1,200	1,200	1,200
45350	General supplies	22	-	-	-
45450	Printing and graphics	-	400	400	400
46900	Business meetings	-	100	100	100
47000	Miscellaneous	5	1,000	1,000	1,000
49049	Program reductions M&O	-	(787)	(787)	-
	Total Maintenance & Operation	\$ 26,500	\$ 31,976	\$ 31,976	\$ 46,211
TOTAL		\$ 426,731	\$ 481,173	\$ 481,173	\$ 432,284

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
ADMINISTRATION
101-164**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	292,183	291,912	291,912	239,376
41200	Overtime	104	-	-	-
41300	Hourly wages	37,355	37,500	37,500	49,581
41600-42601	Benefits	67,575	103,225	103,225	78,075
42700-42702	PERS retirement	32,267	51,585	51,585	37,515
	Total Salaries & Benefits	\$ 429,484	\$ 484,222	\$ 484,222	\$ 404,547
MAINTENANCE & OPERATION					
42800	Auto allowance	5,880	5,880	5,880	5,880
43110	Contractual services	164,294	245,000	245,000	126,600
43111	Construction services	691	-	-	-
44120	Repairs to office equip	20	200	200	200
44300	Telephone	3,547	-	-	-
44352	ISD service charge	1,039,231	680,363	680,363	748,164
44450	Postage	1,081	-	-	-
44550	Travel	865	2,000	2,000	2,000
44650	Training	1,804	2,000	2,000	2,000
44750	Liability	7,252	5,108	5,108	9,970
44751	Insurance/surety bond premium	846	979	979	1,082
44760	Regulatory	137	-	-	-
44800	Membership and dues	912	675	675	675
45050	Periodicals & newspapers	100	100	100	100
45100	Books	-	200	200	200
45150	Furniture & equipment	7,123	900	900	900
45170	Computer hardware	996	-	-	-
45250	Office supplies	5,740	7,000	7,000	7,000
45350	General supplies	3	1,000	1,000	1,000
45400	Reports & publications	-	250	250	250
46900	Business meetings	1,932	1,000	1,000	1,000
47000	Miscellaneous	52	500	500	500
	Total Maintenance & Operation	\$ 1,242,505	\$ 953,155	\$ 953,155	\$ 907,521
TOTAL		\$ 1,671,990	\$ 1,437,377	\$ 1,437,377	\$ 1,312,068

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
ACCOUNTS PAYABLE
101-165**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS				
41100 Salaries	175,011	184,734	184,734	189,342
41200 Overtime	(204)	-	-	-
41600-42601 Benefits	31,161	48,010	48,010	49,952
42700-42702 PERS retirement	18,598	28,929	28,929	25,879
Total Salaries & Benefits	<u>\$ 224,566</u>	<u>\$ 261,673</u>	<u>\$ 261,673</u>	<u>\$ 265,173</u>
MAINTENANCE & OPERATION				
43110 Contractual services	26,395	22,000	22,000	26,000
44120 Repairs to office equip	20	-	-	-
44300 Telephone	2,656	-	-	-
44352 ISD service charge	1,270	12,451	12,451	20,765
44450 Postage	7,098	10,000	10,000	7,500
44650 Training	-	1,000	1,000	-
44750 Liability	3,846	3,233	3,233	6,532
44751 Insurance/surety bond premium	400	463	463	856
44800 Membership and dues	-	1,000	1,000	695
45150 Furniture & equipment	658	-	-	-
45250 Office supplies	1,453	2,000	2,000	2,000
45350 General supplies	9,476	2,000	2,000	2,000
45450 Printing and graphics	-	2,000	2,000	-
46900 Business meetings	-	200	200	200
47000 Miscellaneous	840	500	500	500
Total Maintenance & Operation	<u>\$ 54,112</u>	<u>\$ 56,847</u>	<u>\$ 56,847</u>	<u>\$ 67,048</u>
TOTAL	<u>\$ 278,678</u>	<u>\$ 318,520</u>	<u>\$ 318,520</u>	<u>\$ 332,221</u>

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
BUDGET
101-166**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	382,405	482,320	482,320	584,931
41600-42601	Benefits	47,088	105,307	105,307	124,093
42700-42702	PERS retirement	37,238	75,531	75,531	77,244
	Total Salaries & Benefits	\$ 466,730	\$ 663,158	\$ 663,158	\$ 786,268
MAINTENANCE & OPERATION					
42800	Auto allowance	-	200	200	5,430
43110	Contractual services	83,966	65,000	65,000	134,720
44300	Telephone	1,506	-	-	-
44352	ISD service charge	1,112	14,887	14,887	31,599
44450	Postage	102	-	-	-
44550	Travel	-	450	450	450
44650	Training	1,300	2,000	2,000	3,700
44750	Liability	8,413	8,440	8,440	20,180
44751	Insurance/surety bond premium	564	652	652	2,512
44800	Membership and dues	1,141	325	325	1,900
45100	Books	40	100	100	100
45250	Office supplies	144	500	500	500
45350	General supplies	14	1,500	1,500	700
45450	Printing and graphics	-	4,000	4,000	1,825
46900	Business meetings	54	200	200	150
47000	Miscellaneous	690	500	500	300
49100	Undistributed	69	-	-	-
	Total Maintenance & Operation	\$ 99,114	\$ 98,754	\$ 98,754	\$ 204,066
TOTAL		\$ 565,845	\$ 761,912	\$ 761,912	\$ 990,334

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
ACCOUNTING
101-167**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	716,955	691,844	691,844	715,543
41200	Overtime	782	-	-	-
41600-42601	Benefits	115,807	156,942	156,942	165,157
42700-42702	PERS retirement	75,858	108,343	108,343	96,524
	Total Salaries & Benefits	\$ 909,402	\$ 957,129	\$ 957,129	\$ 977,224
MAINTENANCE & OPERATION					
42800	Auto allowance	25	1,000	1,000	5,280
43110	Contractual services	120,211	169,000	169,000	175,720
44120	Repairs to office equip	20	-	-	-
44300	Telephone	3,500	-	-	-
44352	ISD service charge	2,351	33,670	33,670	48,116
44450	Postage	3,977	100	100	1,000
44550	Travel	400	1,350	1,350	500
44650	Training	2,035	5,000	5,000	8,000
44700	Computer software	2,810	-	-	1,000
44750	Liability	15,809	12,107	12,107	24,686
44751	Insurance/surety bond premium	1,022	1,183	1,183	3,109
44800	Membership and dues	625	1,200	1,200	500
45050	Periodicals & newspapers	-	200	200	-
45100	Books	-	300	300	2,000
45150	Furniture & equipment	-	500	500	-
45170	Computer hardware	322	-	-	1,000
45250	Office supplies	390	2,000	2,000	1,000
45350	General supplies	-	2,000	2,000	500
45400	Reports & publications	990	-	-	1,500
45450	Printing and graphics	-	10,000	10,000	-
46900	Business meetings	30	600	600	600
47000	Miscellaneous	883	500	500	500
	Total Maintenance & Operation	\$ 155,400	\$ 240,710	\$ 240,710	\$ 275,011
TOTAL		\$ 1,064,801	\$ 1,197,839	\$ 1,197,839	\$ 1,252,235

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
UTILITY SUPPORT *
101-168**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	438,924
41600-42601	Benefits	-	-	-	119,642
42700-42702	PERS retirement	-	-	-	55,862
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 614,428
MAINTENANCE & OPERATION					
44550	Travel	-	-	-	8,000
44650	Training	-	-	-	2,000
44750	Liability	-	-	-	15,142
44800	Membership and dues	-	-	-	1,000
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 26,142
TOTAL		\$ -	\$ -	\$ -	\$ 640,570

* Note: Utility Support provides financial support to Glendale Water & Power (GWP). This function was part of GWP's budget through FY2011-12. Effective in FY2012-13, Utility Support function moved out of GWP to be included in the Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
PAYROLL
101-169**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	312,705	317,864	317,864	303,575
41200	Overtime	806	-	-	-
41300	Hourly wages	-	5,000	5,000	-
41600-42601	Benefits	65,941	91,034	91,034	93,232
42700-42702	PERS retirement	33,640	50,560	50,560	41,762
	Total Salaries & Benefits	\$ 413,093	\$ 464,458	\$ 464,458	\$ 438,569
MAINTENANCE & OPERATION					
42800	Auto allowance	-	200	200	-
43110	Contractual services	69,963	2,000	2,000	29,400
44120	Repairs to office equip	-	1,000	1,000	1,000
44300	Telephone	3,000	-	-	-
44352	ISD service charge	1,319	16,192	16,192	24,291
44450	Postage	1,280	-	-	2,000
44650	Training	275	500	500	500
44750	Liability	6,897	5,563	5,563	10,473
44751	Insurance/surety bond premium	460	533	533	1,346
44800	Membership and dues	1,878	2,000	2,000	2,000
45170	Computer hardware	77	-	-	-
45250	Office supplies	2,924	14,000	14,000	12,000
45350	General supplies	3,900	7,000	7,000	7,000
45450	Printing and graphics	-	6,000	6,000	6,000
46900	Business meetings	40	500	500	500
47000	Miscellaneous	19	500	500	500
	Total Maintenance & Operation	\$ 92,033	\$ 55,988	\$ 55,988	\$ 97,010
TOTAL		\$ 505,126	\$ 520,446	\$ 520,446	\$ 535,579

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES - FINANCE DEPARTMENT
LIABILITY INSURANCE FUND (612)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	296,079	287,736	287,736	287,736
41200	Overtime	36,012	-	-	-
41300	Hourly wages	29,354	-	-	-
41600-42601	Benefits	63,574	79,684	79,684	77,151
42700-42702	PERS retirement	29,680	45,059	45,059	37,501
	Total Salaries & Benefits	\$ 454,699	\$ 412,479	\$ 412,479	\$ 402,388
MAINTENANCE & OPERATION					
42800	Auto allowance	344	1,350	1,350	750
43110	Contractual services	202,067	196,881	196,881	178,500
43111	Construction services	691	-	-	-
43150	Cost allocation charge	693,433	592,540	592,540	1,238,837
44250	Data communication	276	-	-	-
44300	Telephone	823	-	-	-
44352	ISD service charge	3,774	12,937	12,937	21,668
44450	Postage	6,535	700	700	500
44550	Travel	1,898	6,350	6,350	8,125
44650	Training	3,089	8,500	8,500	15,000
44700	Computer software	1,122	1,700	1,700	1,700
44750	Liability	8,964	7,625	7,625	9,927
44751	Insurance/surety bond premium	1,550	743	743	1,301
44800	Membership and dues	2,720	2,750	2,750	9,995
45050	Periodicals & newspapers	75	750	750	765
45100	Books	6,462	6,600	6,600	12,600
45150	Furniture & equipment	840	1,000	1,000	1,000
45170	Computer hardware	1,344	1,800	1,800	1,000
45250	Office supplies	827	4,600	4,600	4,500
45350	General supplies	27	750	750	500
46900	Business meetings	192	300	300	250
47000	Miscellaneous	72	4,206,645	4,206,645	300
48501	Excess liability premium	1,183,153	-	-	1,636,734
48502	Legal consultation fee	952,755	-	-	1,506,639
48503	Litigation miscellaneous exp	581,921	-	-	622,838
48504	Claim administrative expenses	-	-	-	140,467
48505	Litigation settlements	1,865,350	-	-	-
48510	Claims accrual	4,200,510	-	-	-
48600	Claims	(1,257,868)	-	-	1,900,000
	Total Maintenance & Operation	\$ 8,462,948	\$ 5,054,521	\$ 5,054,521	\$ 7,313,896
TRANSFERS					
48040	Transfer-Capital Funds	-	1,365,000	1,365,000	-
	Total Transfers	\$ -	\$ 1,365,000	\$ 1,365,000	\$ -
TOTAL		\$ 8,917,647	\$ 6,832,000	\$ 6,832,000	\$ 7,716,284

**CITY OF GLENDALE
ADMINISTRATIVE SERVICES-FINANCE DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Accountant I	3.15	3.15	1.15	1.15
Accountant II	2.50	2.50	2.50	2.50
Accounting Services Administrator	0.95	0.95	-	-
Accounting Services Specialist	3.50	2.50	2.50	2.50
Accounting Supervisor	-	-	2.20	2.20
Accounts Payable Supervisor	1.00	1.00	1.00	1.00
Administrative Analyst	-	-	-	3.00 **
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	1.00
Budget Administrator	1.00	1.00	-	-
Budget Analyst	2.75	-	-	-
Budget Associate	-	1.00	2.00	2.00
Buyer	2.00	2.00	2.00	1.00
Collection Specialist	-	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	2.00 **
Finance Administrator	-	-	1.95	2.95 **
Office Services Supervisor	1.00	1.00	1.00	1.00
Payroll Specialist I	-	-	1.00	1.00
Payroll Specialist II	-	-	3.00	3.00
Payroll Supervisor	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00
Revenue Manager	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Sr. Accountant	2.20	2.20	-	-
Sr. Accounting Services Specialist	4.00	3.00	1.00	1.00
Sr. Accounting Technician (Confid.)	1.00	1.00	-	-
Sr. Budget Analyst	-	1.75	1.75	1.75
Sr. Buyer	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Employees	<u>35.05</u>	<u>34.05</u>	<u>34.05</u>	<u>38.05</u>
<u>Hourly Employees</u>				
Customer Service Representative	0.60	(1) 0.60	(1) 0.60	(1) -
Hourly City Worker	0.30	(1) 0.30	(1) 0.30	(1) 0.75
Total Hourly Employees	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>0.75</u>
Administrative Services - Finance Total	<u>35.95</u>	<u>34.95</u>	<u>34.95</u>	<u>38.80</u>

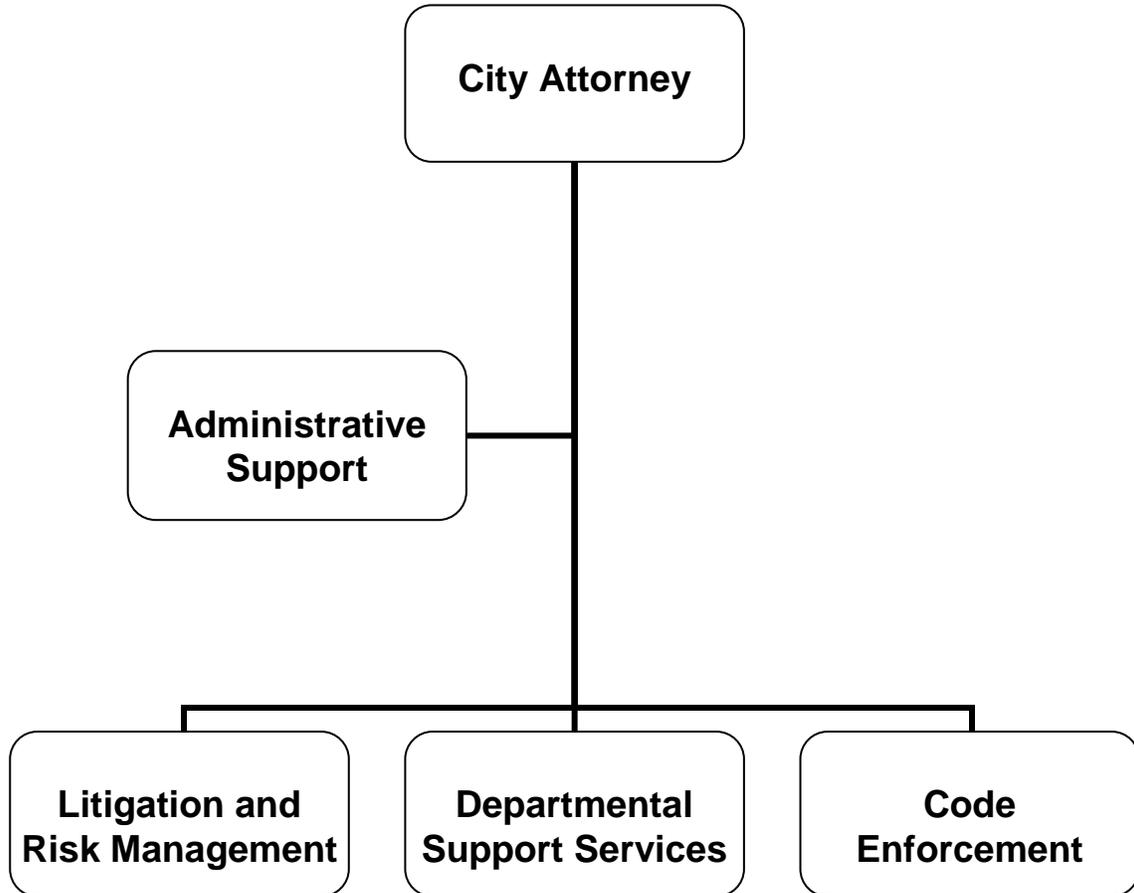
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

** Effective in FY2012-13, Utility Support function moved out of GWP to be included in the Finance's budget. The service costs will then be allocated out to GWP through the Citywide Cost Allocation Plan.



ADOPTED
BUDGET
2012-2013

CITY ATTORNEY



CITY OF GLENDALE

CITY ATTORNEY

MISSION STATEMENT

To provide professional, quality legal services in a cost effective manner which ultimately protect the interests of the City of Glendale, its departments, the City Council, and the citizens of the community.

DEPARTMENT DESCRIPTION

The City Attorney's Office provides a full-range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees.

The City Attorney's Office consists of three primary sections: Litigation and Risk Management, Departmental Support Services, and Code Enforcement.

Litigation & Risk Management: Defends the City in legal actions and/or claims brought against the City, initiates lawsuits, and asserts necessary actions related to eminent domain proceedings; handles the City's risk management function, including risk mitigation and insurance procurement and management.

Departmental Support Services: Prepares and approves all City ordinances, resolutions, motions, and contracts; renders legal opinions; serves in an advisory capacity to City departments.

Code Enforcement: Pursues justice through fair and ethical prosecutions arising out of violations of State and City law and secures compliance with a wide range of codes.

RELATIONSHIP TO STRATEGIC GOALS

Informed & Engaged Community

The City Attorney's Office handles complex and sophisticated matters in an efficient, responsive, and technological manner. The City Attorney's office works closely with City Departments to ensure all public meetings are held in compliance with the Brown Act. The City Attorney's Office also provides high quality legal advice as well as trainings regarding the Brown Act, Conflicts of Interest, CEQA, Public Records Act, Ethics, and the like to City Council, Boards and Commissions, and City Departments. Lastly, the City Attorney's Office effectively handles litigation matters pertaining to CEQA/land use.

Safe Community

The Code Enforcement Section works closely with Neighborhood Services and Police to ensure the City of Glendale is safe and secure. Overall, the City Attorney's Office has provided excellent transactional, civil, and criminal representation on behalf of the City of Glendale.

Exceptional Customer Service

As a new goal for FY 2012-13, the City Attorney is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY ATTORNEY DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>General Fund</u>				
Internal Service (101-151)	2,977,855	3,315,981	3,315,981	2,613,602
Defending & Filing (101-152)	301,079	382,579	382,579	811,412
Code Enforcement (101-153)	17,376	21,596	21,596	22,439
Total General Fund	\$ 3,296,309	\$ 3,720,156	\$ 3,720,156	\$ 3,447,453
Department Grand Total	\$ 3,296,309	\$ 3,720,156	\$ 3,720,156	\$ 3,447,453

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
INTERNAL SERVICE
101-151**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,247,383	2,270,514	2,270,514	1,696,740
41200	Overtime	228	515	515	-
41300	Hourly wages	-	824	824	39,081
41600-42601	Benefits	309,000	469,959	469,959	381,611
42700-42702	PERS retirement	221,517	355,691	355,691	220,590
	Total Salaries & Benefits	\$ 2,778,127	\$ 3,097,503	\$ 3,097,503	\$ 2,338,022
MAINTENANCE & OPERATION					
42800	Auto allowance	11,850	11,160	11,160	5,880
43110	Contractual services	1,261	-	-	-
44100	Repairs to equipment	-	303	303	303
44120	Repairs to office equip	253	3,318	3,318	3,318
44300	Telephone	3,052	-	-	-
44352	ISD service charge	82,263	87,038	87,038	100,271
44450	Postage	2,592	3,274	3,274	3,274
44550	Travel	2,181	4,274	4,274	6,900
44650	Training	12,652	20,995	20,995	28,495
44700	Computer software	1,052	-	-	-
44750	Liability	49,448	39,757	39,757	59,242
44751	Insurance/surety bond premium	1,507	1,743	1,743	10,092
44800	Membership and dues	5,245	5,636	5,636	10,826
45050	Periodicals & newspapers	859	660	660	660
45100	Books	15,300	22,901	22,901	28,900
45150	Furniture & equipment	583	1,359	1,359	1,359
45250	Office supplies	9,012	14,280	14,280	14,280
45450	Printing and graphics	-	600	600	600
46900	Business meetings	434	250	250	250
47000	Miscellaneous	186	930	930	930
	Total Maintenance & Operation	\$ 199,727	\$ 218,478	\$ 218,478	\$ 275,580
TOTAL		\$ 2,977,855	\$ 3,315,981	\$ 3,315,981	\$ 2,613,602

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
DEFENDING & FILING
101-152**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	237,255	265,263	265,263	575,723
41200	Overtime	409	-	-	-
41300	Hourly wages	-	733	733	-
41600-42601	Benefits	25,288	48,962	48,962	122,908
42700-42702	PERS retirement	24,910	41,655	41,655	75,485
	Total Salaries & Benefits	\$ 287,863	\$ 356,613	\$ 356,613	\$ 774,116
MAINTENANCE & OPERATION					
42800	Auto allowance	1,566	1,721	1,721	-
44100	Repairs to equipment	-	497	497	497
44120	Repairs to office equip	-	616	616	616
44300	Telephone	2,409	-	-	-
44352	ISD service charge	826	4,079	4,079	2,701
44450	Postage	-	1,000	1,000	-
44550	Travel	-	2,500	2,500	2,500
44650	Training	380	1,450	1,450	-
44750	Liability	5,229	4,655	4,655	19,862
44751	Insurance/surety bond premium	430	497	497	1,169
44800	Membership and dues	250	2,521	2,521	2,521
45050	Periodicals & newspapers	589	740	740	740
45100	Books	1,476	2,100	2,100	2,100
45150	Furniture & equipment	-	1,030	1,030	1,030
45250	Office supplies	-	2,060	2,060	3,060
47000	Miscellaneous	61	500	500	500
	Total Maintenance & Operation	\$ 13,216	\$ 25,966	\$ 25,966	\$ 37,296
TOTAL		\$ 301,079	\$ 382,579	\$ 382,579	\$ 811,412

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
CODE ENFORCEMENT
101-153**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	11,766	12,414	12,414	13,096
41600-42601	Benefits	1,254	1,909	1,909	2,151
42700-42702	PERS retirement	1,254	1,944	1,944	1,667
	Total Salaries & Benefits	<u>\$ 14,274</u>	<u>\$ 16,267</u>	<u>\$ 16,267</u>	<u>\$ 16,914</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	83	-	-	-
44120	Repairs to office equip	-	106	106	106
44300	Telephone	2,155	-	-	-
44352	ISD service charge	31	143	143	73
44450	Postage	-	606	606	-
44650	Training	139	273	273	879
44750	Liability	259	217	217	452
44751	Insurance/surety bond premium	25	28	28	59
44800	Membership and dues	410	1,045	1,045	1,045
45100	Books	-	1,788	1,788	1,788
45150	Furniture & equipment	-	188	188	188
45250	Office supplies	-	550	550	550
47000	Miscellaneous	-	385	385	385
	Total Maintenance & Operation	<u>\$ 3,102</u>	<u>\$ 5,329</u>	<u>\$ 5,329</u>	<u>\$ 5,525</u>
TOTAL		<u><u>\$ 17,376</u></u>	<u><u>\$ 21,596</u></u>	<u><u>\$ 21,596</u></u>	<u><u>\$ 22,439</u></u>

**CITY OF GLENDALE
CITY ATTORNEY DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00
Assistant City Attorney	4.00	4.00	3.00	3.00
Chief Assistant City Attorney	1.00	1.00	1.00	-
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	0.16	0.16	1.16	1.16
Executive Analyst	1.00	1.00	1.00	1.00
General Counsel	4.00	4.00	4.00	4.00
Legal Executive Secretary	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00
Legal Systems Associate	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	3.00	3.00	3.00	3.00
City Attorney Total	<u>20.16</u>	<u>20.16</u>	<u>20.16</u>	<u>18.16</u>
<u>Hourly Employees</u>				
Hourly City Worker	-	-	-	0.10
Total Hourly Employees	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.10</u>
City Attorney Total	<u>20.16</u>	<u>20.16</u>	<u>20.16</u>	<u>18.26</u>

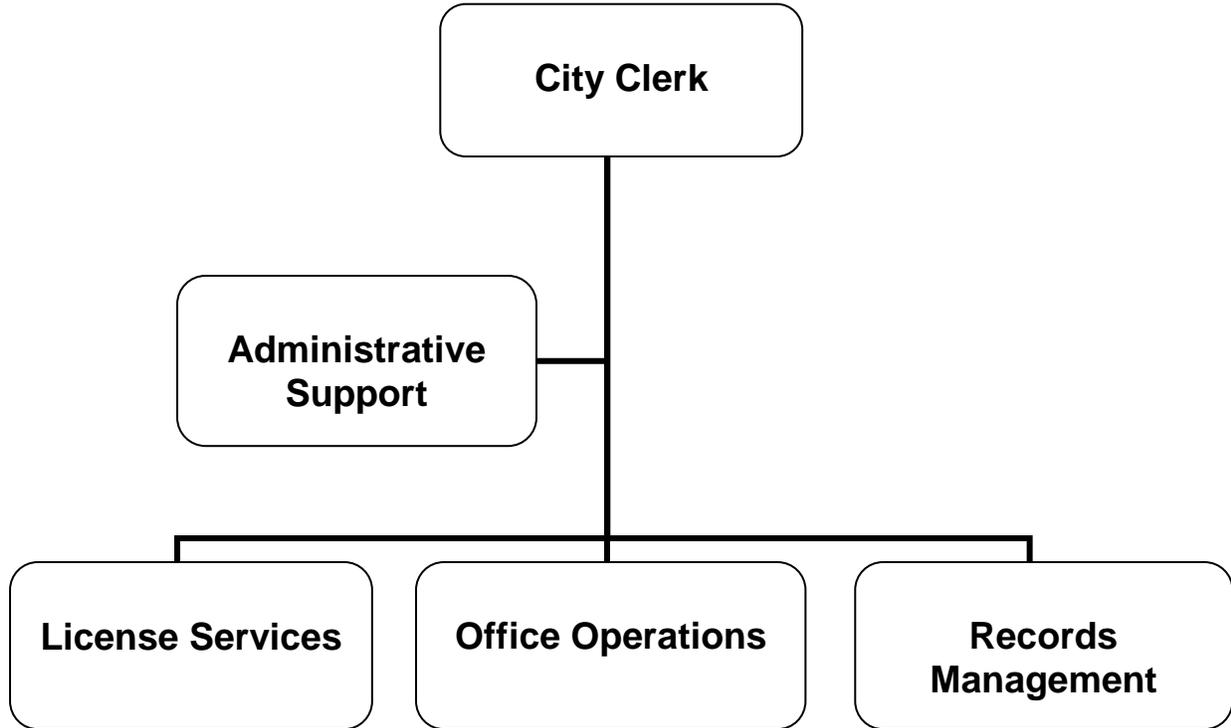
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



CITY CLERK



CITY OF GLENDALE

CITY CLERK

MISSION STATEMENT

It is the mission of the Office of the City Clerk to maintain records and provide accurate information; to provide superior, professional and friendly services to the public and to our internal customers; to conduct elections in a non-partisan and impartial manner, and; to issue licenses and permits to ensure fair Code compliance.

DEPARTMENT DESCRIPTION

Generally, the Office of the City Clerk is a service department within the City of Glendale upon which the City Council, all City departments, and the general public rely for information regarding the operations and legislative history of the City. The department serves as the liaison between the public and City Council and provides related municipal services.

Particularly, the City Clerk is the protector of the democratic process. He/she is the local official for elections, local legislation, compliance with the California Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council takes action, the City Clerk ensures that actions are in compliance with all federal, state, and local statutes and regulations and that all actions are properly executed, recorded, and archived.

Other responsibilities include, but are not limited to:

- Records: Attest, notarize, process, file, research, retrieve, maintain, monitor, plan, evaluate, receive, sign, countersign, open, close, seal and deliver upon request most documents that flow into and out of City Hall.
- Provide Accurate Information: Dispense information regarding the California Government Code, the Public Records Act, the Brown Act, the Political Reform Act, the Glendale Municipal Code, and the telephone numbers and extensions of every office in city government.
- Customer Service: Listen attentively, be friendly, utilize all resources, and maintain patience.
- Impartiality: Coordinate municipal elections in a non-partisan manner; obey all state and federal laws.
- Code Compliance: Exercise compliance to the Glendale Municipal Code when processing/issuing various licenses and permits.

RELATIONSHIP TO STRATEGIC GOALS

Informed & Engaged Community

It is the goal of the Office of the City Clerk to educate the community on the democratic process and governmental operations, and to offer assistance on protocol in achieving positive results in their quest to mitigate issues. The Office of the City Clerk prides itself with fostering a sense of belonging to the community by encouraging participation in the governmental process. Lastly, the City Clerk's office serves the community by taking the lead role as the central information center, directing and answering inquiries of citizens in an effort to provide a pleasant experience with local government, and offer the ultimate transparency to the community.

CITY OF GLENDALE CITY CLERK

Arts & Culture

The Office of the City Clerk values the City's diversity by embracing the ideology of including people of different cultural and religious backgrounds. Multicultural participation in the democratic process, as well as other activities, is highly encouraged.

Exceptional Customer Service

As a new goal for FY 2012-13, the City Clerk is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY CLERK DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13	
General Fund					
Administration (101-121)	223,951	268,709	268,709	435,782	
Licenses & Permits (101-122)	316,523	373,977	373,977	312,838	(1)
Public Records (101-123)	215,327	247,064	247,064	85,714	
Public Meeting Support (101-124)	247,362	254,072	254,072	155,744	
Elections (101-125)	454,940	220,000	220,000	221,208	
Total General Fund	\$ 1,458,104	\$ 1,363,822	\$ 1,363,822	\$ 1,211,286	
Department Grand Total	\$ 1,458,104	\$ 1,363,822	\$ 1,363,822	\$ 1,211,286	

* Notes:

1) Effective 7/1/12, the Licensing function is moved from City Clerk to the Community Development Department (101-823).

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
ADMINISTRATION
101-121**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	123,751	126,144	126,144	212,784
41200	Overtime	(1,615)	-	-	-
41300	Hourly wages	252	-	-	-
41600-42601	Benefits	19,620	29,823	29,823	51,716
42700-42702	PERS retirement	11,049	19,754	19,754	27,081
	Total Salaries & Benefits	\$ 153,057	\$ 175,721	\$ 175,721	\$ 291,581
MAINTENANCE & OPERATION					
42800	Auto allowance	3,120	3,120	3,120	5,880
43080	Rent	2,804	2,937	2,937	3,200
44100	Repairs to equipment	-	100	100	100
44120	Repairs to office equip	200	-	-	-
44300	Telephone	2,765	-	-	-
44352	ISD service charge	49,721	42,825	42,825	82,472
44450	Postage	-	600	600	600
44550	Travel	1,795	2,170	2,170	2,170
44650	Training	1,500	3,500	3,500	3,500
44750	Liability	2,692	2,208	2,208	7,341
44751	Insurance/surety bond premium	257	298	298	3,708
44800	Membership and dues	502	975	975	975
45100	Books	47	150	150	150
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	4,638	27,105	27,105	27,105
45350	General supplies	496	1,000	1,000	1,000
45450	Printing and graphics	-	4,200	4,200	4,200
46900	Business meetings	106	300	300	300
47000	Miscellaneous	251	500	500	500
	Total Maintenance & Operation	\$ 70,894	\$ 92,988	\$ 92,988	\$ 144,201
TOTAL		\$ 223,951	\$ 268,709	\$ 268,709	\$ 435,782

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
LICENSES & PERMITS
101-122**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	206,446	222,704	222,704	194,121
41200	Overtime	713	-	-	-
41300	Hourly wages	11,446	-	-	-
41600-42601	Benefits	46,284	70,205	70,205	43,296
42700-42702	PERS retirement	23,191	34,875	34,875	27,617
	Total Salaries & Benefits	\$ 288,081	\$ 327,784	\$ 327,784	\$ 265,034
MAINTENANCE & OPERATION					
42800	Auto allowance	8,257	7,314	7,314	-
44300	Telephone	1,724	-	-	-
44352	ISD service charge	1,248	11,354	11,354	16,978
44450	Postage	9,040	8,500	8,500	8,500
44750	Liability	4,809	3,897	3,897	6,696
44751	Insurance/surety bond premium	446	515	515	1,017
45150	Furniture & equipment	-	1,500	1,500	1,500
45250	Office supplies	2,810	8,900	8,900	8,900
45350	General supplies	-	1,213	1,213	1,213
45450	Printing and graphics	-	2,500	2,500	2,500
47000	Miscellaneous	108	500	500	500
	Total Maintenance & Operation	\$ 28,443	\$ 46,193	\$ 46,193	\$ 47,804
TOTAL		\$ 316,523	\$ 373,977	\$ 373,977	\$ 312,838

(1)

* Notes:

1) Effective 7/1/12, the Licensing function is moved from City Clerk to the Community Development Department (101-823).

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PUBLIC RECORDS
101-123**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	153,119	156,390	156,390	47,316
41200	Overtime	466	-	-	-
41600-42601	Benefits	27,873	40,658	40,658	9,217
42700-42702	PERS retirement	16,996	24,491	24,491	6,731
	Total Salaries & Benefits	\$ 198,454	\$ 221,539	\$ 221,539	\$ 63,264
MAINTENANCE & OPERATION					
42800	Auto allowance	2,388	2,388	2,388	-
43110	Contractual services	-	8,700	8,700	8,700
44120	Repairs to office equip	8,197	2,000	2,000	2,000
44300	Telephone	1,000	-	-	-
44450	Postage	-	200	200	200
44750	Liability	3,379	2,737	2,737	1,632
44751	Insurance/surety bond premium	259	300	300	718
45150	Furniture & equipment	-	1,000	1,000	1,000
45250	Office supplies	1,554	5,000	5,000	5,000
45350	General supplies	-	2,900	2,900	2,900
47000	Miscellaneous	97	300	300	300
	Total Maintenance & Operation	\$ 16,873	\$ 25,525	\$ 25,525	\$ 22,450
TOTAL		\$ 215,327	\$ 247,064	\$ 247,064	\$ 85,714

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
PUBLIC MEETING SUPPORT
101-124**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	132,997	126,796	126,796	57,136
41200	Overtime	788	-	-	-
41600-42601	Benefits	19,580	28,697	28,697	10,289
42700-42702	PERS retirement	14,724	19,856	19,856	8,129
	Total Salaries & Benefits	\$ 168,089	\$ 175,349	\$ 175,349	\$ 75,554
MAINTENANCE & OPERATION					
42800	Auto allowance	2,058	2,058	2,058	-
44120	Repairs to office equip	7,802	3,000	3,000	3,000
44200	Advertising	62,254	60,000	60,000	60,000
44300	Telephone	532	-	-	-
44352	ISD service charge	635	6,621	6,621	10,125
44450	Postage	-	300	300	300
44750	Liability	2,943	2,219	2,219	1,971
44751	Insurance/surety bond premium	282	325	325	594
45150	Furniture & equipment	649	1,000	1,000	1,000
45250	Office supplies	2,118	3,200	3,200	3,200
	Total Maintenance & Operation	\$ 79,273	\$ 78,723	\$ 78,723	\$ 80,190
TOTAL		\$ 247,362	\$ 254,072	\$ 254,072	\$ 155,744

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
ELECTIONS
101-125**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	10,172	6,400	6,400	6,400
41300	Hourly wages	54,484	25,000	25,000	25,000
41600-42601	Benefits	2,241	1,128	1,128	1,943
42700-42702	PERS retirement	728	-	-	-
	Total Salaries & Benefits	\$ 67,625	\$ 32,528	\$ 32,528	\$ 33,343
MAINTENANCE & OPERATION					
43110	Contractual services	318,154	160,449	160,449	160,449
44200	Advertising	18,225	5,000	5,000	5,000
44300	Telephone	107	-	-	-
44450	Postage	44,897	18,433	18,433	18,433
44550	Travel	261	82	82	82
44750	Liability	1,406	691	691	1,084
45150	Furniture & equipment	-	50	50	50
45250	Office supplies	3,790	2,320	2,320	2,320
46900	Business meetings	475	343	343	343
47000	Miscellaneous	-	104	104	104
	Total Maintenance & Operation	\$ 387,315	\$ 187,472	\$ 187,472	\$ 187,865
TOTAL		\$ 454,940	\$ 220,000	\$ 220,000	\$ 221,208

**CITY OF GLENDALE
CITY CLERK DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Assistant City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
License Investigator	2.00	2.00	2.00	-
Office Services Specialist II	3.00	3.00	3.00	3.00
Secretary to the City Clerk (Steno)	1.00	1.00	1.00	1.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00
Total Salaried Employees	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>8.00</u>
<u>Hourly Employees</u>				
City Resource Specialist	0.13	*	-	0.17
Hourly City Worker	0.77	(1)	-	0.36
Total Hourly Employees	<u>0.90</u>	<u>-</u>	<u>-</u>	<u>0.53</u>
City Clerk Total	<u>10.90</u>	<u>10.00</u>	<u>10.00</u>	<u>8.53</u>

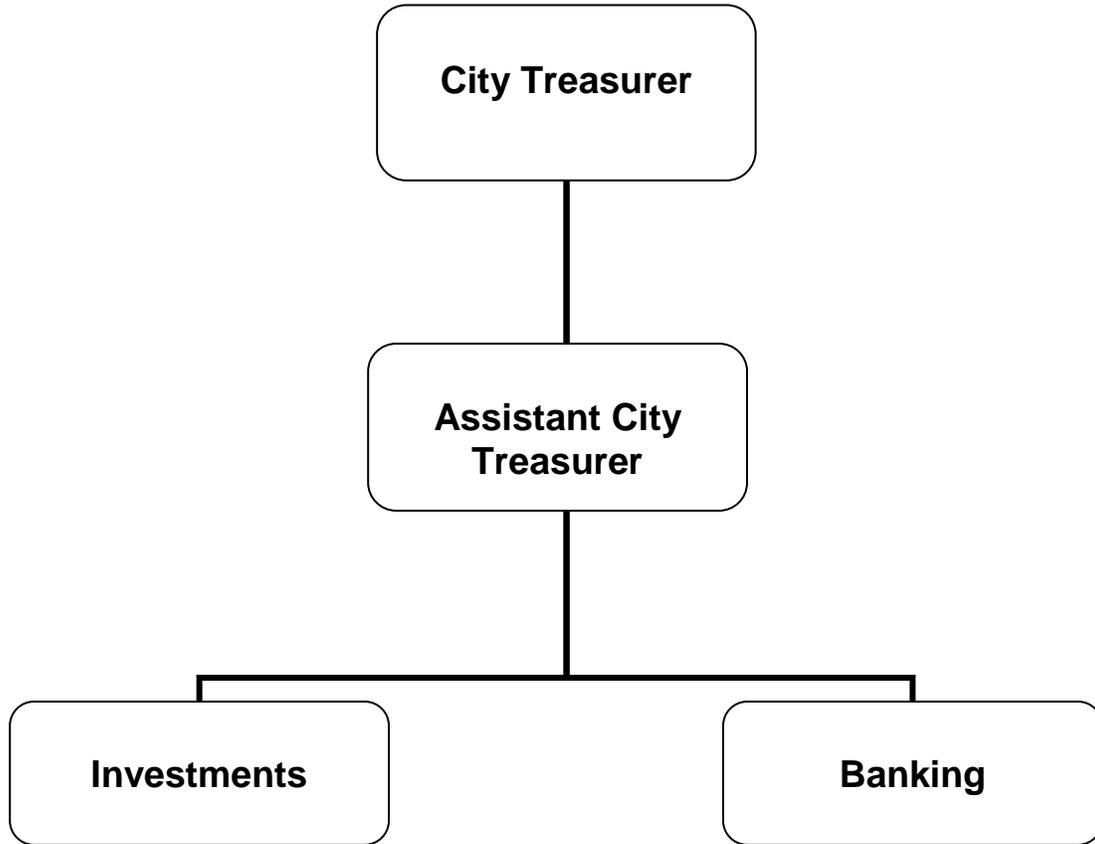
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



CITY TREASURER



CITY OF GLENDALE

CITY TREASURER

MISSION STATEMENT

The City Treasurer, in his most important role as Investment Manager of the City's funds, strives to maximize yield without compromising safety and liquidity.

DEPARTMENT DESCRIPTION

Investment Portfolio Management

The City Treasurer directs the investment of the City's idle funds. Working under the government code of the State of California, and with the advice of the Investment Policy Advisory Committee, the City Treasurer manages the City's portfolio.

Bank Relationship Management

The City Treasurer acts as the banker for the City. The office collects revenues from various City departments daily. Revenues are combined into bank deposits which are transported to the bank by armored courier. The office manages the City's bank relationship, which consists of contract administration, daily treasury management, and reconciliation of the official bank accounts.

Trustee Responsibilities

The City Treasurer acts as trustee for various City Street Improvement Bonds, maintaining street assessment records, mailing bond statements, and collecting and recording debt payment until all bonds are retired.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, the City Treasurer is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Fiscal Responsibility

As a new goal for FY 2012-13, the City Treasurer is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. As such the City Treasurer makes prudent investments with capital preservation as the number one objective. The City Treasurer does not invest in high risk/high yield financial instruments or make speculative investments at the risk of capital preservation. The City Treasurer reports to an oversight board on a quarterly basis and to the City Council on an annual basis.

Informed & Engaged Community

Paramount to trust in government is transparency of office performance. The City's Investment Report is the formal vehicle that the City Treasurer's Office uses to communicate to the City Council and the public its investment activities, holdings and performance. The City's Investment Reports are produced on a monthly, quarterly, and annual basis. The City Treasurer's Office is committed to improving delivery of these reports by posting them on the City's website within 15 working days after the end of the month/quarter, and 45 working days after the fiscal year end for the Annual Report.

CITY OF GLENDALE
CITY TREASURER

The City Treasurer's Office uses various automated solutions to improve the efficiency and effectiveness of the operation. The City Treasurer's Office will continue to use Bloomberg, an industry standard financial software tool, to stay abreast of various investment markets, news and financial information. Lastly, the City Treasurer's Office will continue to support the City's E-Commerce initiatives and other interdepartmental automation initiatives in an effort to reduce redundancy within the City of Glendale.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
CITY TREASURER DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
City Treasurer (101-130)	573,634	615,378	615,378	640,597
Total General Fund	\$ 573,634	\$ 615,378	\$ 615,378	\$ 640,597
Department Grand Total	\$ 573,634	\$ 615,378	\$ 615,378	\$ 640,597

**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
CITY TREASURER
101-130**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	368,613	377,645	377,645	381,042
41200	Overtime	250	-	-	-
41600-42601	Benefits	72,139	105,634	105,634	107,180
42700-42702	PERS retirement	37,990	59,139	59,139	50,819
	Total Salaries & Benefits	\$ 478,993	\$ 542,418	\$ 542,418	\$ 539,041
MAINTENANCE & OPERATION					
42800	Auto allowance	5,880	5,880	5,880	5,880
43110	Contractual services	33,794	23,002	23,002	23,646
44120	Repairs to office equip	490	610	610	610
44300	Telephone	3,541	-	-	-
44352	ISD service charge	21,702	23,016	23,016	41,660
44450	Postage	20	87	87	87
44550	Travel	649	2,045	2,045	1,775
44650	Training	300	780	780	780
44700	Computer software	6,125	-	-	-
44750	Liability	14,265	6,609	6,609	13,146
44751	Insurance/surety bond premium	4,368	4,467	4,467	7,882
44800	Membership and dues	333	498	498	364
45050	Periodicals & newspapers	576	632	632	632
45100	Books	-	150	150	150
45150	Furniture & equipment	599	700	700	460
45250	Office supplies	1,749	4,264	4,264	4,264
46900	Business meetings	248	120	120	120
47000	Miscellaneous	-	100	100	100
	Total Maintenance & Operation	\$ 94,640	\$ 72,960	\$ 72,960	\$ 101,556
TOTAL		\$ 573,634	\$ 615,378	\$ 615,378	\$ 640,597

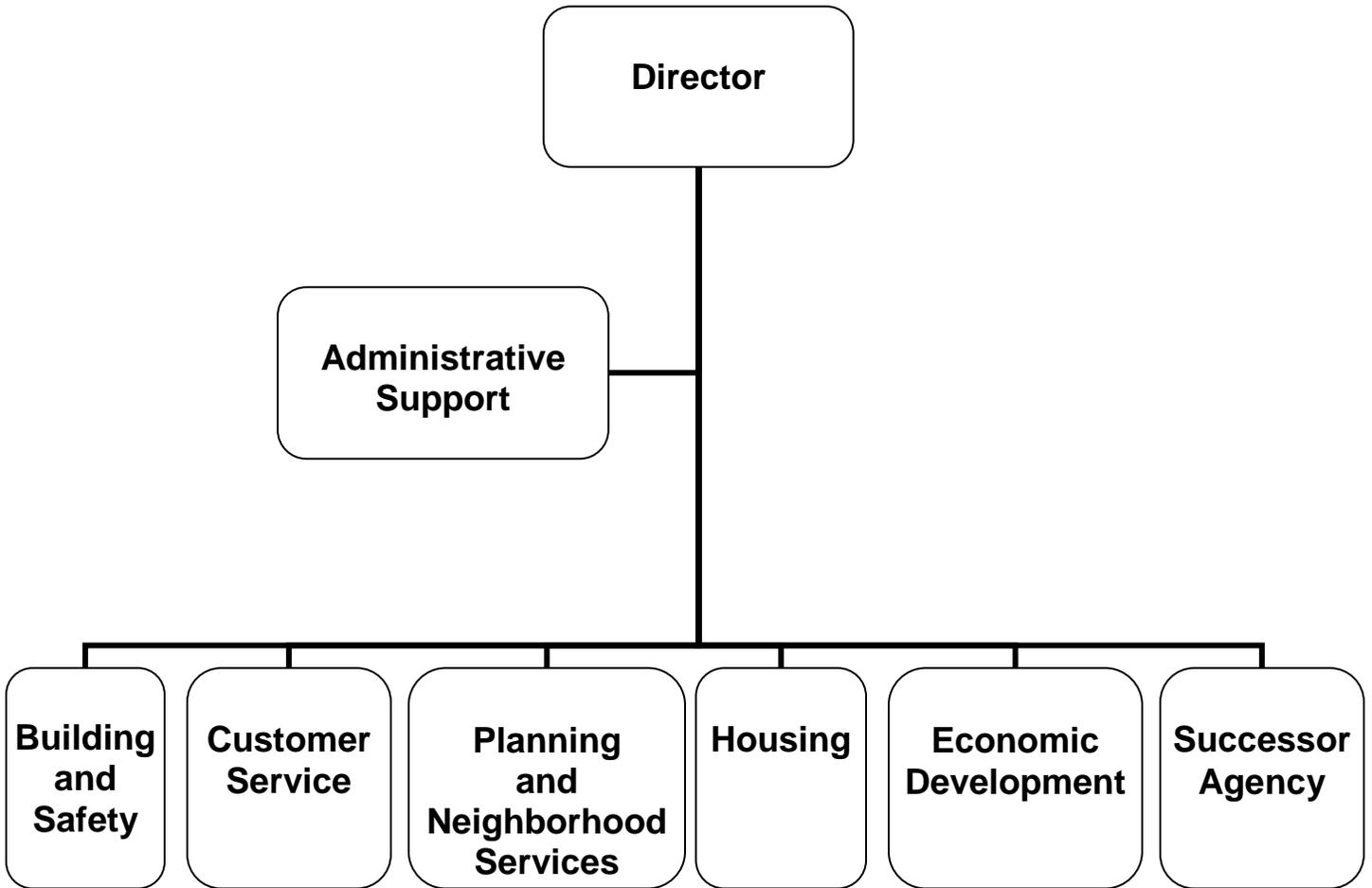
**CITY OF GLENDALE
CITY TREASURER DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Associate	1.00	1.00	1.00	1.00
Assistant City Treasurer	1.00	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	1.00
Sr. Accounting Services Specialist	1.00	1.00	1.00	1.00
City Treasurer Total	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>



ADOPTED
BUDGET
2012-2013

COMMUNITY DEVELOPMENT



CITY OF GLENDALE

COMMUNITY DEVELOPMENT

MISSION STATEMENT

Through ongoing dialogue with all segments of the community, the Department captures the community's vision for its future quality of life and translates it into a well coordinated, internally consistent, streamlined work program, according to the missions of the City, Successor Agency and Housing Authority.

DEPARTMENT DESCRIPTION

The Department is comprised of six divisions:

- **Administrative Support/Customer Service**, which carries out the administrative and customer service functions for all divisions within the Department.
- **Building and Safety**, which includes plan check, building inspections, and permit services.
- **Economic Development**, which provides strategies and services that will create an environment in which business can develop and prosper.
- **Housing**, which provides rental assistance and development and preservation of affordable housing.
- **Planning and Neighborhood Services**, which includes current planning, comprehensive planning, design studio, code compliance, graffiti removal, problem solving, licensing, and community outreach and education.
- **Successor Agency**, which is responsible for winding down the affairs of the former Redevelopment Agency and providing staff support to the Oversight Board.

The **Administrative Support Division** provides clerical, administrative, and office management services for all divisions within the Department. This division prepares and manages the Department Budget and all financial transactions. In addition, the Division operates a centralized customer service function for the City, taking in, "triaging," dispatching and monitoring service requests received from residents via mail, phone, internet, and the public counters.

The **Building and Safety Division** reviews all building construction, and changes in use of existing buildings on privately owned property. City owned facilities also are reviewed by Building and Safety to ensure that City projects are developed to the same rigorous standards as private projects. Applications for zoning, design review, building, trade, engineering and fire permits can all be obtained at the Permit Services Center. In addition, this Division performs all private property construction inspections, receives and processes permit applications, enforces all construction related codes as mandated by the State, and assesses appropriate fees related to ASSFC (Amalgamated System Sewage Factor Charge), Glendale Unified School District Development, Parks and Libraries Impact, construction and demolition recycling, Green Building and Urban Art surcharges.

The **Economic Development Division** is responsible for assisting major industry clusters, business districts and merchant associations in the areas of retention, attraction, expansion and small business development as well as identifying and promoting new and innovative value-added business services.

The **Housing Division** develops and preserves affordable housing opportunities for people of low and moderate income. The Division administers three (3) sources of funds: 1) Federal Section 8 Housing Choice Voucher (HCV) for rental assistance; 2) Federal HOME; and 3) Former Redevelopment set-aside

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

funds for low- and moderate-income housing activities. This Division provides staff support to the Housing Authority.

The ***Planning and Neighborhood Services Division*** provides leadership in defining the community's vision and ensures that development occurs in an orderly and safe manner. Its work program is sensitive to the community, avoids unnecessary impacts to the environment, meets the needs of the public, and improves the quality of the built environment by promoting high quality, excellent architecture, urban design and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans, the Zoning Code, processing development applications (variances, conditional use permits, subdivisions, design review, etc.), historic districts, mobility planning and urban design review. In addition, the Division manages and provides support for six Boards and Commissions (listed below), which provide the opportunity for public input on development applications. Weekly Planning Hearing Officer hearings also are conducted.

- 1) Building and Fire Board of Appeals
- 2) Design Review Board 1
- 3) Design Review Board 2
- 4) Historic Preservation Commission
- 5) Planning Commission
- 6) Environmental Planning Board

The Division is responsible for the care, quality, and maintenance of neighborhoods and the built community, after construction is completed. These efforts are carried out through the enforcement of codes, the education and involvement of residents, maintenance of the rights-of-way and the monitoring of permits and licenses.

In addition, Glendale Clean & Beautiful sits as an advisory board, advising the City on community beautification and code compliance issues through the Planning and Neighborhood Services Division.

The ***Successor Agency Division*** is responsible for winding down the activities of the former Redevelopment Agency. The Redevelopment Agency was dissolved on February 1, 2012, in accordance with AB 1x26, and replaced by the Successor Agency. The Successor Agency pays enforceable obligations, performs duties pursuant to the enforceable obligations, serves as staff to the Oversight Board and complies with the Dissolution Act (AB 1x26 and AB 1484). AB 1484 became effective June 27, 2012 and tasks the Successor Agency with additional due diligence and audit review responsibilities during the 2012-13 fiscal year.

One of the requirements of the Dissolution Act is the creation of an Oversight Board, comprised of seven members. The Glendale Oversight Board is made up of representatives of the former Glendale Redevelopment Agency (2), the County of Los Angeles (2), Glendale Unified School District (1), Glendale Community College (1), and the Los Angeles County Flood Control District (1). The Successor Agency staff serves as staff support to the Oversight Board.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Community Development is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Informed & Engaged Community

The Department's outreach section teaches environmental stewardship in coordination with the Glendale Unified School District with 1) the Junior Ambassador Program (litter prevention, recycling, storm water pollution prevention); and 2) the Recycling Challenge.

In addition, the Department provides extensive outreach regarding the smoking restrictions ordinance. The Department's preservation programs continue to provide educational resources and information related to the City's development history and heritage.

The Department initiates many community and neighborhood festivals and programs ("I Love My Neighborhood" poster contest for youth, adopt-a-block, clean-up days, and community gardens) to involve residents and give them a sense of ownership for their neighborhoods. Beautification recognition awards (GEM, Halloween, and winter holiday) are given in neighborhoods. The Department participates in the national Keep America Beautiful effort and neighborhood improvement efforts. The Neighborhood Services Kid's Corner webpage and "Clean Up Critters," are designed to encourage the youth in the community to take pride in their neighborhoods. The Department actively works to accommodate neighborhood concerns about development projects through the design review process, including accurate and timely notification to neighbors, posting of signs and notification to all neighborhood homeowners' associations of development projects. The Department works on comprehensive planning policies (beginning with the North Glendale/La Crescenta Community Plan and Citywide Design Guidelines), which includes input from the community in order to capture the vision of all those who live, work and play in Glendale.

The Department invests in both public and private projects that help foster a stronger sense of community through creation of public gathering places, community centers, cultural venues, improved pedestrian areas and diverse housing options.

The Department develops appropriate policies, guidelines and procedures necessary to ensure predictable development that is of high quality and reflective of community character. Staff works with the Planning Commission, Successor Agency, Design Review Boards, and Historic Preservation Commission for public inclusion in the planning process to ensure that general plans, community plans, zoning and design guidelines reflect community character and effective land use policies. Staff will continue to implement the design review process, which plays a key role in maintaining community character by assuring that development plans are shaped to maximize consistency with the existing patterns of development. The Department assists in coordinating efforts between various departments for a comprehensive approach to the overall built environment in the City.

The Department plays a key role in the development issues which affect residents, and foster trust through accurate and timely notices of public hearings, and thorough and balanced staff reports for all public hearings. The Department will continue to participate in public forums, workshops, and meetings associated with planning and preservation efforts and staff will continue to advise applicants on planning and building policies to ensure a predictable, open and transparent entitlement review process.

The Department provides guidance and assistance to private development that is well planned and contributes positively to the community, both physically and economically. This in turn, creates a high quality of life for all Glendale residents and visitors.

Safe & Healthy Community

Through its housing and code compliance programs, the Department works to ensure that buildings and infrastructure are safe, free of blight, and that residents feel safe and secure in their neighborhoods. The

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

Department collaborates with the Successor Agency on projects that eliminate blight and result in a more vibrant and beautiful community. The Department continuously strives to provide a safe environment that is free of blight for all Glendale residents and visitors.

As healthcare is Glendale's single largest employment sector, the Department seeks opportunities to increase employment and growth in this industry.

The Department, in collaboration with the Transportation Division, continues to implement the Downtown Mobility Study, which promotes greater use of public transit, more walking and a healthier environment. The Department works with the Community Services and Parks Department on the PLACE Grant, a grant from the State Health Department, to promote safety for bicyclists and pedestrians throughout the City. Neighborhood Services staff is responsible for implementing the City's "Fresh Air" ordinance, limiting the exposure by residents to toxic second-hand smoke in public spaces and in multi-family rental housing buildings.

Economic Vibrancy

The Department is charged with the elimination of blight, creation of jobs, residential, and commercial sustainability. The Department ensures that residential neighborhoods and commercial districts are safe, well-maintained and free of blight through the education of residents, enforcement of City codes and removal of graffiti. The Department is responsible for transmitting thorough and accurate information to existing and potential new businesses, in addition to processing necessary applications expeditiously.

Department efforts include attraction, retention and expansion, targeting Glendale's traditional industry clusters, including healthcare, retail, manufacturing, financial services and entertainment. In addition, new efforts supporting the environmental sector (green jobs), education and technology, will play a greater role regionally in providing economic opportunity to residents and businesses. Glendale's past redevelopment efforts have positioned the community for new private investment, which will continue revitalization from the private sector. The Department is responsible for facilitating this growth and ensuring it is done responsibly and consistent with the community's vision, goals, and objectives.

Balanced, Quality Housing

The Department continues to maintain a certified Housing Element to ensure Glendale will retain competitiveness for State funding for housing and transportation projects. The Department monitors compliance with provisions of SB375 and submittal of annual reports to the State Department of Housing and Community Development as required by State law. In addition, the Department continues to play a key role in housing production by reviewing all housing plans and construction to ensure Building and Zoning Code compliance, processing design review applications and, as needed, other discretionary permits. Individualized guidance from staff's urban designers is given to enable property owners to successfully navigate design review. The Department will continue to promote innovative design for multi-family housing. In order to maintain safe housing, the department will inspect rental units for compliance with health and safety standards and process code compliance cases.

Since Glendale is largely a "built-out" city, a critical component of the Housing Element is the required maintenance of existing housing, monitored and inspected by the Department's Planning and Neighborhood Services Division.

Glendale prides itself on the variety of housing options it offers to its residents. In furthering this attribute, the Department fosters the development of market rate housing in redevelopment project areas. The Housing Division is completing projects funded by 20% redevelopment set-aside funding. The Department works directly with non-profit and private developers, non-profit agencies, multi-family

CITY OF GLENDALE

COMMUNITY DEVELOPMENT

property owners and residents to achieve this goal. Although the 20% set-aside requirement was eliminated as a result of the Dissolution Act, some HOME and remaining 20% set-aside funding are still available. Projects in progress will continue until completed, and some new development will occur, albeit at a reduced level commensurate with the reduction of funding due to the dissolution of redevelopment. There is a provision in the Dissolution Act that may allow the 20% requirement to be reinstated following certain actions taken by the Successor Agency to obtain a Finding of Completion by completing certain audit requirements and making payments.

Community Services & Facilities

The Urban Design Studio continues to collaborate with the Community Services and Parks Department to create opportunities to enhance parks and open space, including streetscape throughout the City. The Department is currently working with multiple departments to fund improvements for the Central Library and Central Park Paseo and parking lot.

Lastly, the Department provides professional peer review and design assistance for the renovation and construction of community facilities.

Infrastructure & Mobility

The Department, in cooperation with the Transportation and Traffic Division, continues to implement the policy recommendations of the Downtown Mobility Study, as well as improvements to streetscape, pedestrian and bicyclist safety and mobility policy throughout the city.

The Department invests in public infrastructure projects that address pedestrian, vehicular and cyclist mobility. The Department also participates in transit planning to ensure a broad representation of disciplines related to development and transit. The Department plans on using redevelopment bond proceeds to fund a portion of the improvements to Central Avenue, one of the main thoroughfares of the City.

Arts & Culture

Significant effort is made to reach out to all sectors of the community to make sure all voices are heard, and that Glendale continues to be a vibrant place for all its inhabitants.

The Department has invested in improvements for the Alex Theatre and is in the process of developing a first-class facility for the Museum of Neon Art (MONA). Planning and Economic Development staff manages the growth and promotion of the Art and Entertainment District, attracting arts, cultural, and entertainment related businesses and organizations in the Downtown. In addition, Economic Development staff will assist Libraries, Arts & Culture staff to encourage developers to provide public art within their development projects as part of the City's Urban Art Program. Neighborhood Services staff promotes art and community awareness in the schools through its "I Love My Neighborhood" poster contest.

The Department's mission is to enhance and improve the quality of life and to promote positive growth in Glendale by facilitating investment in the *cultural arts* to offer Glendale residents and visitors an expanded venue to experience the arts.

Sustainability

The Department will continue to collaborate with other departments on a variety of efforts to promote sustainability, including resource conservation, urban greening, and environmental health. In addition to

CITY OF GLENDALE COMMUNITY DEVELOPMENT

environmental education programs at the schools, the Department holds events to promote the environment including:

- Litter Index
- Foothill Clean-Up
- Great American Clean-Up

The Department was instrumental in the development of three eco-community gardens in the City and it oversees the management of the Glendale Farmers' Market. The Department's Cigarette Litter Prevention program prevents approximately 100,000 cigarette butts each year from ending up on City sidewalks, gutters, and down storm drains. The Department completes environmental review on most of the development projects, which are requested through the Planning Division. Community Development staff identifies pertinent issues, and works with other City departments and outside agencies to develop mitigation that reduce and/or eliminate environmental impacts.

The Department also works to encourage mixed-use and infill development within the community, and to support preservation of open space. The Planning Division incorporates sustainable policies into General Plan documents, such as Community Plans, as they are amended.

The Department administers the City's Green Building Code, which includes requirements exceeding the minimum standards set by the California Green Building Code. In recent years, all affordable housing projects developed in partnership with the Housing Division exceed State of California green building standards and many have been certified GreenPoint Rated by Build It Green, a non-profit organization dedicated to promoting energy efficient homes in California. The Department also works to implement the *Greener Glendale Plan*, a policy document guiding sustainability within municipal operations and for the community at large.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Planning-Administration (101-181)	1,267,558	803,265	803,265	770,920
Planning-Current (101-182)	1,399,346	1,473,056	1,473,056	1,284,682
Successor Agency (101-183-00000)	-	-	-	705,737
Planning-Long Range (101-184-00000)	770,597	952,781	952,781	1,051,148
Planning-Design Studio (101-185-00000)	307,748	362,636	362,636	460,411
Building & Safety (101-521-00000)	2,957,728	3,928,497	3,928,497	4,384,090
Economic Development (101-702-00000)	123	10,606	34,606	957,842
NS Code Enforcement (101-822-00000)	909,760	1,025,904	1,025,904	1,905,147
NS Licensing (101-823)	-	-	-	206,995
NS Outreach and Education (101-825-00000)	381,618	379,480	379,480	-
NS Knock out Graffiti (101-825-10450)	2,482	109,165	109,165	147,995
Total General Fund	\$ 7,996,960	\$ 9,045,390	\$ 9,069,390	\$ 11,874,967
Other Funds				
Neighborhood Services CDBG (201-820)	390,928	420,000	420,000	396,000
Housing Assistance Fund (202-850-10180)	28,658,968	30,482,612	30,482,612	30,887,304
Home Grant Fund				
HOME Administration (203-714)	207,313	287,506	337,506	301,890
Housing Rehab (203-840-12010)	-	-	285,000	-
New Construction of Owner Hsng (203-840-12030)	141	-	-	-
New Construct Renter-Acq/Rehab (203-840-12230)	2,719	1,816,930	1,531,930	934,910
Total Home Grant Fund	210,173	2,104,436	2,154,436	1,236,800
Urban Art Fund (210-186)	-	-	16,500	-
BEGIN Affordable Homeownership (212-840)	-	-	5,266,475	-
Low&Mod Income Hsg Asset Fund (213-714)	-	-	-	220,000
GRA Administrative Fund I				
GRA Administration I - Transfer (240-195)	4,435,479	-	-	-
GRA Administration I - Projects (240-701)	3,318,561	9,613,000	9,613,000	-
GRA Administration I (240-703)	12,158,347	12,471,453	12,471,453	-
GRA Economic Development (240-712)	477,804	1,400,000	1,400,000	-
Total GRA Administrative Fund I	20,390,192	23,484,453	23,484,453	-
GRA Administrative Fund II				
GRA Administration II - Transfer (241-195)	605,000	605,000	605,000	-
GRA Administration II - Projects (241-711)	2,751,981	649,000	674,000	-
GRA Administration II (241-713)	6,354,567	5,606,581	5,606,581	-
Total GRA Administrative Fund II	9,711,549	6,860,581	6,885,581	-
Low & Moderate Housing Fund				
Set-aside Administration (242-714)	1,451,477	1,581,100	1,681,100	-
Housing Rehab (242-840-12010)	668,359	1,032,000	1,032,000	-
First Time Home Buyer Program (242-840-12020)	-	225,000	125,000	-
New Construction of Owner Hsng (242-840-12030)	5,102,995	5,000	5,000	-
New Construct Renter-Acq/Rehab (242-840-12230)	1,048,118	226,030	840,750	-
Housing Enforcement (242-840-12240)	1,162,106	1,200,000	1,200,000	-
Section 8 Moving Assistance Grants (242-840-12260)	5,114	5,000	5,000	-
LIFERAP (242-840-12270)	329,885	450,300	450,300	-
ERAP (242-840-12280)	7,250	20,000	20,000	-
Emergency Shelter for Homeless (242-840-12420)	50,000	50,000	50,000	-
Total Low & Moderate Housing Fund	9,825,304	4,794,430	5,409,150	-

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY DEVELOPMENT DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
GRA Central Project Fund				
GRA Central Project Fund -Transfer (244-195)	2,884,912	-	-	-
GRA Central Project Fund (244-701)	797,760	-	-	-
Total GRA Central Project Fund	3,682,672	-	-	-
GC3 Fund (245-711)	1,611	605,000	605,000	-
SF Rd Corridor Tax Share Fund - Transfer (246-195)	10,105,416	-	-	-
2010 Tax Allocation Bonds				
2010 Tax Allocation Bonds - Transfer (247-195)	1,039,762	-	-	-
2010 Tax Allocation Bonds (247-701)	601,515	4,275,000	4,275,000	-
Total 2010 Tax Allocation Bonds	1,641,277	4,275,000	4,275,000	-
2011 TABs-Redevelopment Projects (248-701)	2,154,920	1,881,000	1,881,000	-
2011 TABs-Housing Projects (249-840)	461,006	-	-	-
2003 GRA Tax Allocation Bonds (302-701)	4,772,240	4,802,600	4,802,600	-
2002 GRA Tax Allocation Bonds (304-701)	3,811,213	3,812,000	3,812,000	-
Low and Mod Loan Fund (307-840)	3,056,113	3,056,113	3,056,113	-
2010 GRA Tax Allocation Bonds (308-701)	1,825,622	1,462,025	1,462,025	-
2011 GRA Tax Allocation Bonds				
GRA Administration I (309-701)	-	3,430,536	3,430,536	-
Housing Development & Preservation (309-840)	-	772,422	772,422	-
Total 2011 GRA Tax Allocation Bonds	-	4,202,958	4,202,958	-
San Fernando Rd Corridor Tax Share Fund (406-711)	125,154	-	-	-
Total Other Funds	\$ 100,824,357	\$ 92,243,208	\$ 98,215,903	\$ 32,740,104
Department Grand Total	\$ 108,821,316	\$ 101,288,598	\$ 107,285,293	\$ 44,615,071

* Notes:

- 1) AB 1x26 resulted in the dissolution of Glendale Redevelopment Agency effective 2/1/2012. Thereby, Redevelopment related Special Revenue Funds 240, 241, 242, 244, 245, 246, 247, 248, 249 and Debt Service Funds 302, 304, 307, 308 & 309 are no longer part of the City's budget. However, these funds will temporary remain in the summary section of the budget book to show prior years data for reporting purposes only. The detailed budget worksheets for them will not be included. A Successor Agency was established to manage the assets, obligations and wind down redevelopment's activities.
- 2) As part of CDD's organizational restructure, effective in FY2012-13:
 - a. Economic Development 101-702 is used to absorb the positions and functions of the former economic development group from the late redevelopment agency.
 - b. Successor Agency 101-183 is established in the General Fund to house the positions remaining from the redevelopment's dissolution. These costs are expected to be partially reimbursed through the Successor Agency's administrative allowance approved by the ROPS and the Low&Mod Income Housing Asset Fund.
 - c. Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Knock-out Graffiti program 1045 for Glendale Clean & Beautiful.
 - d. Licensing is moved to CDD Neighborhood Services Division in 101-823. This function was part of City Clerk's office through FY2011-12.
- 3) Low&Mod Income Housing Asset Fund 213 was established in FY2011-12 to account for development related Housing income revenue that the City can use for housing's activities.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING - ADMINISTRATION
101-181**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	590,951	474,654	474,654	347,221
41200	Overtime	1,491	-	-	-
41300	Hourly wages	23,232	24,240	24,240	37,086
41600-42601	Benefits	107,842	129,389	129,389	106,733
42700-42702	PERS retirement	63,425	78,127	78,127	52,819
	Total Salaries & Benefits	\$ 786,942	\$ 706,410	\$ 706,410	\$ 543,859
MAINTENANCE & OPERATION					
42800	Auto allowance	11,187	7,094	7,094	1,764
43110	Contractual services	-	-	-	56,385
44120	Repairs to office equip	80	-	-	-
44200	Advertising	1,500	-	-	-
44250	Data communication	44	-	-	-
44300	Telephone	1,847	-	-	-
44351	Fleet / equip rental charge	-	-	-	8,593
44352	ISD service charge	418,094	34,179	34,179	99,353
44450	Postage	13,750	13,000	13,000	13,000
44550	Travel	300	300	300	300
44650	Training	2,018	3,375	3,375	3,375
44750	Liability	13,545	8,730	8,730	13,257
44751	Insurance/surety bond premium	960	1,109	1,109	1,966
44800	Membership and dues	1,040	300	300	300
45050	Periodicals & newspapers	187	250	250	250
45100	Books	78	300	300	300
45250	Office supplies	14,068	17,758	17,758	17,758
45350	General supplies	-	9,860	9,860	9,860
46900	Business meetings	1,918	600	600	600
	Total Maintenance & Operation	\$ 480,615	\$ 96,855	\$ 96,855	\$ 227,061
TOTAL		\$ 1,267,558	\$ 803,265	\$ 803,265	\$ 770,920

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING - CURRENT
101-182**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,100,964	1,106,770	1,106,770	905,040
41200	Overtime	(1,190)	-	-	-
41300	Hourly wages	12,461	12,480	12,480	-
41600-42601	Benefits	139,089	215,306	215,306	182,519
42700-42702	PERS retirement	110,339	173,320	173,320	116,148
42798	Program reduction salary&ben	-	(104,000)	(104,000)	-
	Total Salaries & Benefits	\$ 1,361,662	\$ 1,403,876	\$ 1,403,876	\$ 1,203,707
MAINTENANCE & OPERATION					
42800	Auto allowance	6,170	6,280	6,280	5,280
44300	Telephone	1,499	-	-	-
44352	ISD service charge	3,811	39,725	39,725	38,100
44750	Liability	24,470	19,586	19,586	31,223
44751	Insurance/surety bond premium	1,635	1,889	1,889	4,672
44800	Membership and dues	100	200	200	200
45450	Printing and graphics	-	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 37,685	\$ 69,180	\$ 69,180	\$ 80,975
TOTAL		\$ 1,399,346	\$ 1,473,056	\$ 1,473,056	\$ 1,284,682

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
SUCCESSOR AGENCY
101-183-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	683,998
41300	Hourly wages	-	-	-	12,600
41600-42601	Benefits	-	-	-	157,098
42700-42702	PERS retirement	-	-	-	87,613
42799	Salary charges in (out)	-	-	-	(761,661)
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 179,648
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	4,644
43080	Rent	-	-	-	72,200
43110	Contractual services	-	-	-	398,677
43112	Direct assistance	-	-	-	18,000
44100	Repairs to equipment	-	-	-	250
44120	Repairs to office equip	-	-	-	1,100
44200	Advertising	-	-	-	2,000
44352	ISD service charge	-	-	-	141,929
44450	Postage	-	-	-	6,500
44550	Travel	-	-	-	500
44650	Training	-	-	-	3,000
44700	Computer software	-	-	-	700
44750	Liability	-	-	-	24,033
44751	Insurance/surety bond premium	-	-	-	11,995
44800	Membership and dues	-	-	-	600
45150	Furniture & equipment	-	-	-	500
45250	Office supplies	-	-	-	4,600
45350	General supplies	-	-	-	500
45400	Reports & publications	-	-	-	500
45450	Printing and graphics	-	-	-	9,000
46900	Business meetings	-	-	-	1,200
47000	Miscellaneous	-	-	-	2,000
49050	Charges-other depts	-	-	-	(178,339)
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 526,089
TOTAL		\$ -	\$ -	\$ -	\$ 705,737

* Note: Successor Agency 101-183 is established in the General Fund for FY2012-13 to house the positions remaining from the redevelopment's dissolution. These costs are expected to be partially reimbursed through the Successor Agency's administrative allowance approved by the ROPS and the Low&Mod Income Housing Asset Fund.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING - LONG RANGE
101-184-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	591,178	591,178	591,178	726,372
41300	Hourly wages	4,803	-	-	-
41600-42601	Benefits	97,161	140,311	140,311	172,363
42700-42702	PERS retirement	57,599	92,578	92,578	92,445
	Total Salaries & Benefits	\$ 750,741	\$ 824,067	\$ 824,067	\$ 991,180
MAINTENANCE & OPERATION					
42800	Auto allowance	5	10	10	-
44200	Advertising	2,753	3,010	3,010	3,010
44300	Telephone	749	-	-	-
44352	ISD service charge	1,804	108,785	108,785	23,740
44750	Liability	13,115	10,346	10,346	25,060
44751	Insurance/surety bond premium	933	1,077	1,077	2,672
44800	Membership and dues	280	500	500	500
45450	Printing and graphics	-	4,986	4,986	4,986
46900	Business meetings	217	-	-	-
	Total Maintenance & Operation	\$ 19,856	\$ 128,714	\$ 128,714	\$ 59,968
TOTAL		\$ 770,597	\$ 952,781	\$ 952,781	\$ 1,051,148

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING - DESIGN STUDIO
101-185-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	224,120	224,315	224,315	311,976
41300	Hourly wages	5,210	19,200	19,200	19,200
41600-42601	Benefits	29,793	46,381	46,381	62,806
42700-42702	PERS retirement	21,833	35,128	35,128	39,705
	Total Salaries & Benefits	\$ 280,957	\$ 325,024	\$ 325,024	\$ 433,687
MAINTENANCE & OPERATION					
42800	Auto allowance	141	54	54	-
43110	Contractual services	19,251	19,660	19,660	2,290
44200	Advertising	-	1,290	1,290	1,290
44300	Telephone	175	-	-	-
44352	ISD service charge	722	9,380	9,380	8,115
44650	Training	320	-	-	-
44750	Liability	5,045	4,262	4,262	11,425
44751	Insurance/surety bond premium	326	376	376	1,014
44800	Membership and dues	-	400	400	400
45170	Computer hardware	528	-	-	-
45450	Printing and graphics	283	2,190	2,190	2,190
	Total Maintenance & Operation	\$ 26,791	\$ 37,612	\$ 37,612	\$ 26,724
TOTAL		\$ 307,748	\$ 362,636	\$ 362,636	\$ 460,411

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY
101-521-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,107,956	2,504,806	2,504,806	2,368,267
41200	Overtime	80,703	80,000	80,000	80,000
41600-42601	Benefits	361,145	658,306	658,306	681,635
42700-42702	PERS retirement	228,897	392,253	392,253	324,661
	Total Salaries & Benefits	\$ 2,778,702	\$ 3,635,365	\$ 3,635,365	\$ 3,454,563
MAINTENANCE & OPERATION					
42800	Auto allowance	54,403	54,780	54,780	54,780
43110	Contractual services	14,640	84,900	84,900	102,272
44120	Repairs to office equip	270	6,200	6,200	6,200
44250	Data communication	280	-	-	-
44300	Telephone	7,547	-	-	-
44352	ISD service charge	33,300	-	-	573,352
44450	Postage	254	2,700	2,700	2,700
44550	Travel	9	5,000	5,000	5,000
44650	Training	6,242	27,506	27,506	27,506
44750	Liability	48,150	45,235	45,235	84,468
44751	Insurance/surety bond premium	3,923	4,535	4,535	10,973
44800	Membership and dues	860	2,000	2,000	2,000
45100	Books	-	2,900	2,900	2,900
45150	Furniture & equipment	333	27,300	27,300	27,300
45200	Maps and blue prints	-	300	300	300
45250	Office supplies	7,416	21,576	21,576	21,576
45300	Small tools	184	200	200	200
45350	General supplies	904	6,500	6,500	6,500
46900	Business meetings	25	-	-	-
47000	Miscellaneous	284	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 179,026	\$ 293,132	\$ 293,132	\$ 929,527
TOTAL		\$ 2,957,728	\$ 3,928,497	\$ 3,928,497	\$ 4,384,090

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
ECONOMIC DEVELOPMENT
101-702-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	574,744
41600-42601	Benefits	-	-	-	142,031
42700-42702	PERS retirement	-	-	-	74,950
	Total Salaries & Benefits	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 791,725</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	3,528
43110	Contractual services	-	10,606	10,606	60,000
44100	Repairs to equipment	-	-	-	250
44120	Repairs to office equip	-	-	-	250
44200	Advertising	-	-	-	2,000
44352	ISD service charge	-	-	-	50,822
44450	Postage	-	-	-	5,000
44550	Travel	-	-	-	1,000
44650	Training	-	-	-	1,000
44750	Liability	-	-	-	19,828
44751	Insurance/surety bond premium	-	-	-	8,439
44800	Membership and dues	-	-	-	1,000
45050	Periodicals & newspapers	-	-	-	1,000
45250	Office supplies	-	-	-	2,000
45350	General supplies	-	-	-	2,000
45400	Reports & publications	-	-	-	1,000
45450	Printing and graphics	-	-	-	5,000
46900	Business meetings	123	-	-	1,000
47000	Miscellaneous	-	-	-	1,000
	Total Maintenance & Operation	<u>\$ 123</u>	<u>\$ 10,606</u>	<u>\$ 10,606</u>	<u>\$ 166,117</u>
CAPITAL OUTLAY					
51000	Capital outlay	-	-	24,000	-
	Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,000</u>	<u>\$ -</u>
TOTAL		<u>\$ 123</u>	<u>\$ 10,606</u>	<u>\$ 34,606</u>	<u>\$ 957,842</u>

* Note: Economic Development 101-702 is used to absorb the positions and functions of the former economic development group from the late redevelopment agency.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
NEIGHBORHOOD SERVICES - CODE ENFORCEMENT
101-822-0000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	505,600	508,160	508,160	1,013,883
41200	Overtime	(1,112)	-	-	-
41300	Hourly wages	87,781	184,141	184,141	179,520
41600-42601	Benefits	94,000	142,157	142,157	296,484
42700-42702	PERS retirement	59,171	93,791	93,791	157,006
42798	Program reduction salary&ben	-	(62,058)	(62,058)	-
	Total Salaries & Benefits	\$ 745,441	\$ 866,191	\$ 866,191	\$ 1,646,893
MAINTENANCE & OPERATION					
42800	Auto allowance	13,030	12,981	12,981	25,515
42900	Uniform allowance	183	-	-	-
43060	Utilities	585	-	-	900
43080	Rent	1,392	-	-	-
43110	Contractual services	15,374	13,400	13,400	10,000
44100	Repairs to equipment	461	1,800	1,800	1,800
44120	Repairs to office equip	462	-	-	-
44200	Advertising	-	-	-	3,674
44250	Data communication	280	-	-	-
44300	Telephone	9,530	-	-	3,000
44351	Fleet / equip rental charge	17,394	14,620	14,620	15,351
44352	ISD service charge	56,555	52,906	52,906	96,080
44450	Postage	7,579	10,000	10,000	13,910
44550	Travel	-	-	-	1,500
44650	Training	1,717	550	550	1,100
44700	Computer software	55	-	-	500
44750	Liability	12,896	12,115	12,115	41,175
44751	Insurance/surety bond premium	1,067	1,040	1,040	6,149
44800	Membership and dues	2,101	400	400	400
45050	Periodicals & newspapers	-	200	200	200
45150	Furniture & equipment	894	1,000	1,000	1,000
45170	Computer hardware	-	-	-	200
45250	Office supplies	6,355	5,000	5,000	12,700
45300	Small tools	-	1,300	1,300	800
45350	General supplies	11,783	30,000	30,000	13,000
45400	Reports & publications	-	1,000	1,000	1,000
45450	Printing and graphics	-	10,000	10,000	6,000
46900	Business meetings	977	800	800	1,300
47000	Miscellaneous	3,646	1,800	1,800	1,000
49049	Program reductions M&O	-	(11,199)	(11,199)	-
	Total Maintenance & Operation	\$ 164,319	\$ 159,713	\$ 159,713	\$ 258,254
TOTAL		\$ 909,760	\$ 1,025,904	\$ 1,025,904	\$ 1,905,147

* Note: Effective in FY2012-13, Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Knock-out Graffiti program 1045 for Glendale Clean & Beautiful.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LICENSING
101-823**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	130,320
41600-42601	Benefits	-	-	-	44,638
42700-42702	PERS retirement	-	-	-	18,541
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 193,499
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	9,000
44750	Liability	-	-	-	4,496
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 13,496
TOTAL		\$ -	\$ -	\$ -	\$ 206,995

* Note: Effective in FY2012-13, Licensing is moved to CDD Neighborhood Services Division in 101-823. This function was part of City Clerk's office through FY2011-12.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
NEIGHBORHOOD SERVICES - OUTREACH & EDUCATION
101-825-0000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	162,104	162,078	162,078	-
41200	Overtime	920	-	-	-
41300	Hourly wages	74,309	64,853	64,853	-
41600-42601	Benefits	29,199	42,385	42,385	-
42700-42702	PERS retirement	23,687	35,537	35,537	-
	Total Salaries & Benefits	\$ 290,219	\$ 304,853	\$ 304,853	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	5,366	1,584	1,584	-
43060	Utilities	-	900	900	-
43080	Rent	1,794	-	-	-
43110	Contractual services	-	20,000	20,000	-
44100	Repairs to equipment	461	-	-	-
44200	Advertising	-	10	10	-
44352	ISD service charge	6,510	28,039	28,039	-
44450	Postage	8,490	3,674	3,674	-
44750	Liability	5,221	3,971	3,971	-
44751	Insurance/surety bond premium	422	489	489	-
44800	Membership and dues	250	-	-	-
45250	Office supplies	10,253	3,460	3,460	-
45300	Small tools	197	1,500	1,500	-
45350	General supplies	41,114	5,000	5,000	-
45450	Printing and graphics	-	5,000	5,000	-
46900	Business meetings	940	500	500	-
47000	Miscellaneous	10,380	500	500	-
	Total Maintenance & Operation	\$ 91,399	\$ 74,627	\$ 74,627	\$ -
TOTAL		\$ 381,618	\$ 379,480	\$ 379,480	\$ -

* Note: Effective in FY2012-13, Neighborhood Services' Outreach and Education 101-825-0000 is combined with Code Enforcement 101-822. Org 825 remains in place to house the Knock-out Graffiti program 1045 for Glendale Clean & Beautiful.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
NEIGHBORHOOD SERVICES - KNOCK OUT GRAFFITI
101-825-10450**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	50,394	50,394	84,493
41600-42601	Benefits	-	2,112	2,112	5,041
42700-42702	PERS retirement	-	4,904	4,904	4,462
	Total Salaries & Benefits	\$ -	\$ 57,410	\$ 57,410	\$ 93,996
MAINTENANCE & OPERATION					
42800	Auto allowance	1,089	-	-	-
44200	Advertising	-	-	-	450
44450	Postage	(1,678)	1,300	1,300	1,300
44550	Travel	1,226	1,000	1,000	-
44700	Computer software	-	-	-	100
44750	Liability	-	882	882	2,915
44751	Insurance/surety bond premium	-	194	194	-
44800	Membership and dues	-	2,250	2,250	2,250
45150	Furniture & equipment	-	-	-	4,000
45250	Office supplies	-	2,000	2,000	4,000
45300	Small tools	-	1,500	1,500	1,500
45350	General supplies	-	30,000	30,000	25,000
45450	Printing and graphics	-	10,000	10,000	10,000
46900	Business meetings	-	2,000	2,000	1,500
47000	Miscellaneous	1,845	629	629	984
	Total Maintenance & Operation	\$ 2,482	\$ 51,755	\$ 51,755	\$ 53,999
TOTAL		\$ 2,482	\$ 109,165	\$ 109,165	\$ 147,995

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
NEIGHBORHOOD SERVICES - CDBG FUNDING
201-820**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS				
41100 Salaries	276,968	258,390	258,390	259,517
41200 Overtime	1,066	-	-	-
41300 Hourly wages	-	-	-	8,640
41600-42601 Benefits	47,002	67,927	67,927	54,554
42700-42702 PERS retirement	30,502	44,780	44,780	36,462
Total Salaries & Benefits	\$ 355,539	\$ 371,097	\$ 371,097	\$ 359,173
MAINTENANCE & OPERATION				
42800 Auto allowance	9,240	9,240	9,240	7,065
43080 Rent	13,104	13,104	13,104	13,104
43110 Contractual services	2,206	-	-	-
44100 Repairs to equipment	-	5,419	1,000	500
44300 Telephone	3,106	-	-	-
44450 Postage	254	6,119	2,600	1,200
44650 Training	-	550	550	550
44750 Liability	6,951	7,780	7,780	9,251
44751 Insurance/surety bond premium	462	534	534	1,550
44800 Membership and dues	-	100	400	100
45150 Furniture & equipment	-	-	1,500	-
45250 Office supplies	-	4,595	5,895	2,160
45350 General supplies	66	500	4,800	500
47000 Miscellaneous	-	962	1,500	847
Total Maintenance & Operation	\$ 35,389	\$ 48,903	\$ 48,903	\$ 36,827
TOTAL	\$ 390,928	\$ 420,000	\$ 420,000	\$ 396,000

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING ASSISTANCE FUND - VOUCHER PROGRAM
202-850-10180**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,465,178	1,658,376	1,658,376	1,558,045
41200	Overtime	2,921	-	-	-
41300	Hourly wages	91,670	89,444	89,444	116,873
41600-42601	Benefits	254,862	362,956	362,956	356,261
42700-42702	PERS retirement	164,759	261,455	261,455	229,705
	Total Salaries & Benefits	\$ 1,979,390	\$ 2,372,231	\$ 2,372,231	\$ 2,260,884
MAINTENANCE & OPERATION					
42800	Auto allowance	6,585	4,404	4,404	4,932
43080	Rent	81,264	81,264	81,264	81,264
43110	Contractual services	66,357	108,015	108,015	267,515
43112	Direct assistance	13,158,501	13,882,782	13,882,782	14,000,000
43125	Portable voucher HAP expense	13,062,757	13,882,782	13,882,782	14,132,304
44100	Repairs to equipment	59	600	600	300
44120	Repairs to office equip	549	-	-	-
44200	Advertising	168	500	500	250
44300	Telephone	15,895	-	-	-
44351	Fleet / equip rental charge	1,200	1,200	1,200	4,296
44450	Postage	25,886	26,000	26,000	26,000
44550	Travel	1,167	7,695	7,695	4,000
44650	Training	7,861	20,000	20,000	10,000
44700	Computer software	449	5,000	5,000	5,000
44750	Liability	38,537	45,437	45,437	57,784
44751	Insurance/surety bond premium	2,936	3,394	3,394	7,225
44760	Regulatory	-	6,300	6,300	6,300
44800	Membership and dues	4,758	3,858	3,858	4,000
45100	Books	224	250	250	250
45150	Furniture & equipment	22,859	5,000	5,000	1,000
45170	Computer hardware	4,823	10,000	10,000	5,000
45250	Office supplies	10,229	10,000	10,000	6,000
45350	General supplies	79	-	-	-
45450	Printing and graphics	-	2,900	2,900	1,500
46500	Uncollectible accounts	165,069	-	-	-
46900	Business meetings	160	1,000	1,000	500
47000	Miscellaneous	1,207	2,000	2,000	1,000
	Total Maintenance & Operation	\$ 26,679,579	\$ 28,110,381	\$ 28,110,381	\$ 28,626,420
TOTAL		\$ 28,658,968	\$ 30,482,612	\$ 30,482,612	\$ 30,887,304

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - ADMINISTRATION
203-714**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	125,621	143,041	143,041	147,077
41300	Hourly wages	3,697	5,000	5,000	13,170
41600-42601	Benefits	28,962	40,183	40,183	39,109
42700-42702	PERS retirement	13,068	22,400	22,400	20,125
	Total Salaries & Benefits	\$ 171,347	\$ 210,624	\$ 210,624	\$ 219,481
MAINTENANCE & OPERATION					
42800	Auto allowance	1,484	1,644	1,644	2,172
43110	Contractual services	24,497	63,900	113,900	64,000
43112	Direct assistance	350	-	-	-
44120	Repairs to office equip	210	-	-	333
44200	Advertising	3,693	1,500	1,500	1,600
44450	Postage	528	200	200	833
44550	Travel	-	100	100	250
44650	Training	339	200	200	100
44700	Computer software	114	-	-	300
44750	Liability	3,233	3,710	3,710	5,527
44751	Insurance/surety bond premium	272	314	314	650
44800	Membership and dues	500	500	500	600
45150	Furniture & equipment	-	-	-	300
45250	Office supplies	-	500	500	330
45450	Printing and graphics	-	250	250	314
46900	Business meetings	94	50	50	100
47000	Miscellaneous	652	4,014	4,014	5,000
	Total Maintenance & Operation	\$ 35,966	\$ 76,882	\$ 126,882	\$ 82,409
TOTAL		\$ 207,313	\$ 287,506	\$ 337,506	\$ 301,890

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING DEVELOPMENT & PRESERVATION
203-840**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	2,719	-	-	-
43112	Direct assistance	-	1,816,930	716,930	934,910
47000	Miscellaneous	141	-	-	-
	Total Maintenance & Operation	\$ 2,860	\$ 1,816,930	\$ 716,930	\$ 934,910
CAPITAL PROJECTS					
53170	Real property purchase	-	-	1,100,000	-
	Total Capital Projects	\$ -	\$ -	\$ 1,100,000	\$ -
TOTAL		\$ 2,860	\$ 1,816,930	\$ 1,816,930	\$ 934,910

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - HOUSING REHAB
203-840-12010

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43112	Direct assistance	-	-	285,000	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 285,000	\$ -
		<hr/>			
TOTAL		\$ -	\$ -	\$ 285,000	\$ -
		<hr/> <hr/>			

CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
HOME GRANT FUND - NEW CONSTRUCTION OF OWNER HOUSING
203-840-12030

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
47000	Miscellaneous	141	-	-	-
	Total Maintenance & Operation	\$ 141	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ 141	\$ -	\$ -	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
NEW CONSTRUCT RENTER-ACQ/REHAB
203-840-12230**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	2,719	-	-	-
43112	Direct assistance	-	1,816,930	431,930	934,910
	Total Maintenance & Operation	\$ 2,719	\$ 1,816,930	\$ 431,930	\$ 934,910
CAPITAL PROJECTS					
53170	Real property purchase	-	-	1,100,000	-
	Total Capital Projects	\$ -	\$ -	\$ 1,100,000	\$ -
TOTAL		\$ 2,719	\$ 1,816,930	\$ 1,531,930	\$ 934,910

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
URBAN ART FUND
210-186**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	16,500	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 16,500	\$ -
		<hr/>			
TOTAL		\$ -	\$ -	\$ 16,500	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
BEGIN AFFORDABLE HOMEOWNERSHIP FUND
212-840**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43112	Direct assistance	-	-	5,266,475	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 5,266,475	\$ -
		<hr/>			
TOTAL		\$ -	\$ -	\$ 5,266,475	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
LOW&MOD INCOME HOUSING ASSET FUND
213-714**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	151,544
41600-42601	Benefits	-	-	-	43,968
42700-42702	PERS retirement	-	-	-	19,265
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 214,777
MAINTENANCE & OPERATION					
44750	Liability	-	-	-	5,223
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 5,223
TOTAL		\$ -	\$ -	\$ -	\$ 220,000

* Note: Low&Mod Income Housing Asset Fund 213 was established in FY2011-12 to account for development related Housing income revenue that the City can use for housing's activities.

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
SAN FERNANDO ROAD CORRIDOR TAX SHARE FUND
406-711**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,731	-	-	-
41300	Hourly wages	12,100	-	-	-
41600-42601	Benefits	570	-	-	-
	Total Salaries & Benefits	\$ 14,401	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
43110	Contractual services	739	-	-	-
44750	Liability	346	-	-	-
	Total Maintenance & Operation	\$ 1,085	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
52000	Engineering	22,850	-	-	-
52100	Construction	86,817	-	-	-
	Total Capital Projects	\$ 109,668	\$ -	\$ -	\$ -
TOTAL		\$ 125,154	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Accountant I	0.10	0.10	0.10	0.10
Accountant II	0.50	0.50	0.50	0.50
Accounting Services Administrator	0.05	0.05	-	-
Accounting Services Specialist	0.15	0.15	0.15	0.15
Accounting Supervisor	-	-	0.45	0.45
Administrative Analyst	9.50	9.00	8.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	-
Asst. Dir. of Community Planning	1.00	1.00	1.00	1.00
Budget Analyst	0.20	-	-	-
Building Code Specialist II	2.00	2.00	2.00	2.00
Building Inspection Supervisor	2.00	2.00	2.00	2.00
Building Inspector	6.00	6.00	6.00	6.00
Building Official	1.00	1.00	1.00	1.00
Caseworker II	1.00	1.00	1.00	-
Chief Assistant Dir. Of Comm. Dev.	-	1.00	1.00	1.00
Customer Service Representative	14.00	14.00	14.00	12.00
Deputy City Attorney	0.79	0.79	0.79	0.79
Deputy Director - Housing	1.00	1.00	1.00	1.00
Deputy Director of Community Development	1.00	1.00	1.00	1.00
Deputy Director of Development Services	1.00	1.00	1.00	-
Director of Community Development	1.00	1.00	1.00	1.00
Director of Comm. Redev. & Housing	1.00	-	-	-
Economic Development Coordinator	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	-
Electrical Inspector	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	2.00	2.00	2.00	2.00
Finance Administrator	-	-	0.05	0.05
Fire Protection Engineer I	1.00	1.00	1.00	-
Housing Advisor	8.00	9.00	9.00	8.00
Housing Project Manager	1.00	1.00	1.00	1.00
Housing Technician	4.00	4.00	4.00	3.00
HVAC Inspector	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	-
License Investigator	-	-	-	2.00
Neighborhood Servcs Field Rep.	4.00	4.00	4.00	2.00
Neighborhood Services Administrator	1.00	1.00	1.00	1.00
Neighborhood Services Inspector	6.00	6.00	6.00	5.00
Office Operations Supervisor	1.00	1.00	1.00	1.00
Office Services Secretary	2.00	2.00	2.00	2.00
Office Services Specialist II	1.00	1.00	1.00	-
Office Services Supervisor	2.90	2.90	2.90	1.00
Office Services Supervisor (Steno)	1.00	1.00	1.00	1.00
Permit Services Technician	4.00	4.00	4.00	2.00
Planner	6.00	6.00	7.00	6.00
Planning Administrator	1.00	1.00	-	-
Planning Assistant	3.00	3.00	3.00	1.00
Planning Associate	1.00	-	-	-
Plumbing Inspector	2.00	2.00	2.00	2.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Principal Planner	3.00	3.00	3.00	3.00

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
Personnel Classification Detail**

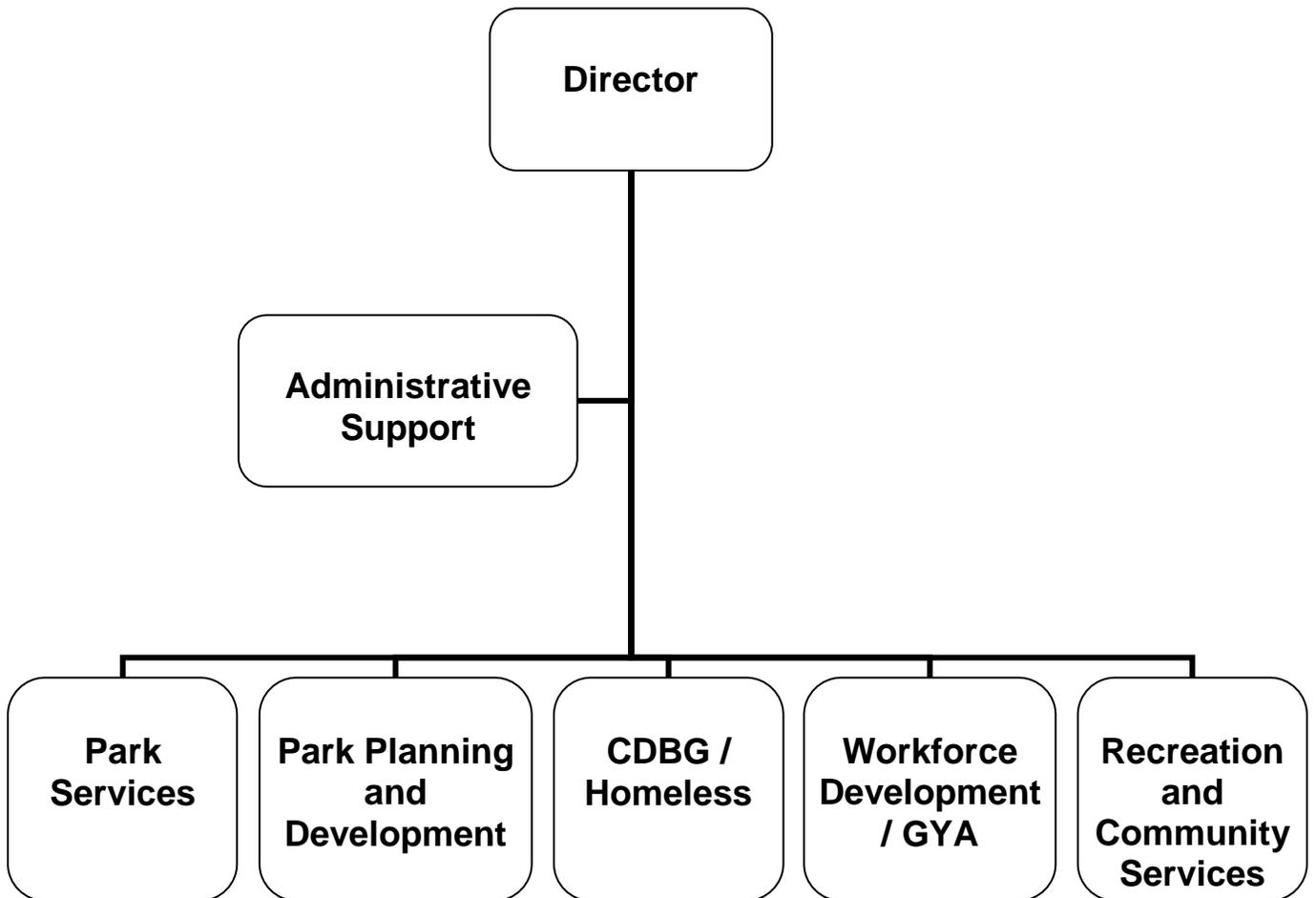
Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
Principal Urban Designer	1.00	1.00	1.00	1.00
Production Artist	1.00	1.00	1.00	-
Program Coordinator	1.00	1.00	1.00	1.00
Program Specialist	1.00	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00	1.00
Redevelopment Project Manager	1.00	1.00	1.00	1.00
Sr. Accountant	0.45	0.45	-	-
Sr. Administrative Analyst	4.00	4.00	4.00	3.00
Sr. Budget Analyst	-	0.20	0.20	0.20
Sr. Building Code Specialist	3.00	3.00	3.00	3.00
Sr. Building Inspector	1.00	1.00	1.00	1.00
Sr. Community Development Supervisor	1.10	1.10	1.10	1.00
Sr. Executive Analyst	-	-	1.00	1.00
Sr. IT Applications Specialist	1.00	1.00	1.00	1.00
Sr. Neighborhood Svcs. Supervisor	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	3.75	3.75	3.75	2.75
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Planner	6.00	6.00	6.00	6.00
Sr. Redevelopment Project Manager	1.00	1.00	1.00	1.00
Sr. Urban Designer	1.00	1.00	1.00	1.00
Total Salaried Employees	<u>136.49</u>	<u>135.99</u>	<u>135.99</u>	<u>108.99</u>
 <u>Hourly Employees</u>				
Administrative Associate	1.00	(1) -	-	0.96 (1)
Administrative Intern	1.00	(1) 1.38	(3) 1.38	(3) 0.92 (2)
City Resource Specialist	1.50	(3) 1.50	(2) 1.50	(2) 0.77 (1)
Customer Service Representative	1.15	(2) 2.46	(4) 2.46	(4) 1.71 (2)
Hourly City Worker	4.40	(7) 4.11	(7) 4.11	(7) 2.05 (4)
Maintenance Worker	-	0.34 (1)	0.34 (1)	-
Office Specialist I	-	-	-	1.00 (1)
Program Coordinator	0.75	(1) 0.65	(1) 0.65	(1) 0.61 (1)
Program Specialist	2.00	(3) 3.51	(5) 3.51	(5) 1.57 (2)
Total Hourly Employees	<u>11.80</u>	<u>13.95</u>	<u>13.95</u>	<u>9.59</u>
 <u>Appointed Officials</u>				
Agency/Housing Authority Members	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total Appointed Officials	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Community Development Department Total	<u><u>155.29</u></u>	<u><u>156.94</u></u>	<u><u>156.94</u></u>	<u><u>125.58</u></u>

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013

COMMUNITY SERVICES & PARKS



CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

MISSION STATEMENT

The mission of the Community Services & Parks (CSP) Department is to enhance the quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; providing services that address the physical, recreational, social and economic needs of the community; and creating opportunities for renewal, growth, and enrichment.

DEPARTMENT DESCRIPTION

The Department consists of six sections:

Administration is responsible for fiscal and personnel management, clerical support services, grant administration, and staff support to the Community Services and Parks Commission, and Community Development Block Grant Advisory Committee.

Park Planning & Development, also known as the Capital Improvement Program (CIP), is responsible for strategic planning and design for the development and renovation of parks and recreation facilities, the preservation of open space and historical sites and the acquisition of land for new park development and open space.

Park Services is responsible for landscape and building maintenance of all of the developed parkland and recreation facilities throughout the City. In addition, the Section oversees all contract landscape areas in the City, including Fire Stations, GWP Pump Houses, Libraries, and City Medians. The Section maintains approximately 281 acres of developed parkland which is comprised of 47 parks and recreation facilities, and manages the maintenance contracts for 120 non-park sites such as fire stations, libraries and medians.

Recreation & Community Services provides a variety of recreational opportunities, enrichment programs and human services for all ages and abilities. This section is subdivided into three core areas:

1. **Recreational & Special Use Facilities** include four community centers, an art studio, a skate park, civic auditorium, sports complex, 18 sports fields, community pool, four historic homes/museum, park buildings, and picnic shelter facilities.
2. **Recreation Programs** include special events, day camps, youth programs, senior activities, sports programs, life-long learning classes, aquatics, open space and trails programs and volunteer opportunities.
3. **Human Services** includes a variety of social service programs which cater to youth and family, seniors, and individuals with special needs.

Community Development Block Grant/Homeless Program administers federal grant programs, including the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG) and the Supportive Housing Program (SHP) that address the needs of low-income persons, including elderly, at-risk youth, the homeless and at-risk homeless. CDBG funds help to provide social services, improve community centers and revitalize neighborhoods. The Section collaborates with community agencies to help coordinate 37 social service programs, and 8 capital improvement projects in the community at any given time. In addition to social services programs, this section is also responsible for the Glendale Continuum of Care Programming for homeless persons, including street outreach; case management services; access to emergency shelter, transitional and permanent supportive housing programs.

CITY OF GLENDALE

COMMUNITY SERVICES & PARKS

Workforce Development/Glendale Youth Alliance (GYA) performs grant administration, program development, operation of employment and training programs, and business services. This Section receives state and federal workforce development funding from both formula and competitive grant sources to meet the employment needs of residents from Glendale, Burbank, La Canada Flintridge and surrounding communities. The Section also provides assistance to local businesses.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Community Services & Parks is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Safe & Healthy Community

The CSP Department produces a Social Services Directory to raise awareness of the programs and services provided by organizations that are serving the community's families.

Economic Vibrancy

Through the Workforce Development Section, CSP strives to provide policy direction, programs and services toward the development of a skilled labor force to promote the retention and expansion of local businesses, as well as the creation and attraction of high wage/high growth employers. Programs include specialized grants for lay off aversion and specific business downsizing, as well as skill training in high demand growth industries such as health care, entertainment and "green" initiatives.

Community Services & Facilities

Through the federal grant programs, the CSP Department provides planning, coordination and funding for social services, improvement of parks, libraries and community centers, handicapped accessibility projects, community involvement, job training and upgrading public improvements. The Verdugo Jobs Center, in particular focuses on providing excellent customer service that is adaptable and responsive to the changing needs of the labor market and economic conditions.

CSP strategically plans, acquires and develops new parks, open space and trails, maintains a variety of public parks and recreational facilities, offers many recreational programs for the youth, adults, seniors and the disabled community and partners with many community organizations to offer services and programs for the public.

Arts & Culture

The CSP Department provides a wide variety of arts and cultural experiences throughout the community. These include, but are not limited to: installation of public art in parks and community centers, the Cruise Night event, art classes, art camps, partnerships with community organizations for theater or music in the park, and support for the City's Unity Fest and César Chávez events.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Parks Administration (101-601)	1,422,531	1,151,098	1,151,098	1,072,299
Parks				
Parks Maintenance (101-602-50020)	6,349,372	7,307,674	7,277,674	6,778,207
Open Space & Trail (101-602-50021)	836	-	-	-
Total Parks	6,350,208	7,307,674	7,277,674	6,778,207
Recreation Facilities				
Brand Studios (101-603-50013)	71,146	77,262	55,447	51,004
Maple Park Community Center (101-603-50014)	133,382	300,394	323,850	348,463
Pacific Community Center (101-603-50015)	404,396	375,455	377,063	386,130
Adult Recreation Community Center (101-603-50016)	326,854	428,914	428,914	590,090
Sparr Heights Community Center (101-603-50017)	176,633	146,289	146,289	161,504
Verdugo Skate Park (101-603-50018)	168,218	101,673	101,673	102,605
Pacific Park Pool (101-603-50022)	51,054	296,188	296,188	288,072
Total Recreation Facilities	1,331,683	1,726,175	1,729,424	1,927,868
Recreation Programs & Services				
Open Space & Trail (101-604-50021)	260,347	-	-	-
Recreation Administration (101-604-50030)	301,880	430,345	430,345	325,581
Life-Long Learning (101-604-50031)	430,272	149,849	268,007	54,382
City-Wide Sports (101-604-50032)	549,209	408,173	408,173	384,175
Arts & Culture (101-604-50033)	57,301	86,513	86,513	-
Youth Outreach (101-604-50034)	216,511	262,908	270,658	208,134
Youth Programs (101-604-50035)	180,972	27,338	58,153	49,694
Club Maple (101-604-50036)	83,293	90,721	78,471	21,182
Senior Programs (101-604-50037)	157,946	255,599	255,599	139,722
Total Recreation Programs & Services	2,237,731	1,711,446	1,855,919	1,182,870
Glendale Youth Alliance (GYA)				
General Fund Program (101-824-00000)	196,153	262,627	262,627	236,094
GREAT (101-824-10060)	703,859	-	-	-
Grants (101-824-10410)	497,787	-	-	-
GYEP (101-824-10470)	128,499	-	-	-
Summer Brush Program (101-824-10610)	191,868	-	-	-
Program Coordination (101-824-10620)	8,822	-	-	-
Staff Development (101-824-10630)	7,458	-	-	-
Total GYA	1,734,447	262,627	262,627	236,094
Total General Fund	\$ 13,076,600	\$ 12,159,020	\$ 12,276,742	\$ 11,197,338
Other Funds				
Community Development Block Grant (CDBG) Fund				
Administration (201-605)	686,939	595,000	604,200	387,000
Projects (201-801)	5,306,965	2,336,703	2,336,703	1,668,343
Total CDBG Fund	5,993,903	2,931,703	2,940,903	2,055,343
Supportive Housing Program (SHP) Fund				
Programs (204-801-00000)	1,992,804	2,307,892	2,307,892	2,344,092
Administration (204-801-10080)	89,129	135,559	135,559	73,247
Total SHP Fund	2,081,934	2,443,451	2,443,451	2,417,339
Emergency Solutions Grant Fund (205-801)	674,606	199,156	199,156	255,394

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
COMMUNITY SERVICES & PARKS DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Workforce Investment Act (WIA) Fund				
Administration (206-861)	379,356	540,979	639,612	518,563
Verdugo Jobs Center (206-862)	5,414,558	4,084,021	4,971,717	4,246,437
Total WIA Fund	5,793,914	4,625,000	5,611,329	4,765,000
Glendale Youth Alliance (GYA) Fund				
GREAT (211-824-10060)	-	825,820	825,820	954,742
Grants (211-824-10410)	-	536,831	536,831	430,542
GYEP (211-824-10470)	-	167,985	167,985	156,396
Summer Brush Program (211-824-10610)	-	346,512	346,512	254,061
Program Coordination (211-824-10620)	-	12,761	12,761	5,962
Staff Development (211-824-10630)	-	9,256	9,256	4,769
Total GYA Fund	-	1,899,165	1,899,165	1,806,472
Nutritional Meals Grant Fund (270-604-50037)	528,850	520,757	545,836	404,979
Capital Improvement Fund				
Community Services & Parks Projects (401-601)	7,251,955	675,511	657,971	545,734
Community Development Block Grant Projects (401-801)	-	-	95,000	-
Total Capital Improvement Fund	7,251,955	675,511	752,971	545,734
Development Impact Fees Fund (405-601)	455,895	-	-	3,915,000
Recreation Fund-Parks				
Parks Maintenance (501-602-50001)	235,949	360,167	360,167	313,051
Open Space & Trail (501-602-50021)	-	817	817	-
Total Recreation Fund-Parks	235,949	360,984	360,984	313,051
Recreation Fund- Recreation Facilities				
Civic Auditorium (501-603-50011)	764,045	806,195	806,195	701,291
Sports Complex (501-603-50012)	728,829	776,805	776,805	792,982
Brand Studios (501-603-50013)	8,681	4,153	9,653	-
Maple Park Community Center (501-603-50014)	7,681	50,321	33,199	44,158
Pacific Community Center (501-603-50015)	77,710	119,083	149,293	164,641
Adult Recreation Community Center (501-603-50016)	11,847	23,707	21,207	26,242
Sparr Heights Community Center (501-603-50017)	15,940	17,481	34,012	23,930
Verdugo Skate Park (501-603-50018)	11,318	12,348	12,348	29,116
Pacific Park Pool (501-603-50022)	-	48,021	48,021	53,065
Total Recreation Fund-Facilities	1,626,051	1,858,114	1,890,733	1,835,425
Recreation Fund- Recreation Programs & Services				
Open Space & Trail (501-604-50021)	2,163	-	22,750	28,192
Life-Long Learning (501-604-50031)	426,244	494,669	494,669	454,396
City-Wide Sports (501-604-50032)	104,920	183,829	183,829	211,945
Arts & Culture (501-604-50033)	1,110	-	-	-
Youth Outreach (501-604-50034)	1,110	-	-	-
Youth Programs (501-604-50035)	160,556	228,661	196,042	197,868
Club Maple (501-604-50036)	5,030	-	-	-
Senior Programs (501-604-50037)	1,685	3,252	3,252	-
Total Recreation Fund- Recreation Programs & Services	702,818	910,411	900,542	892,401
Total Other Funds	\$ 25,345,873	\$ 16,424,252	\$ 17,545,070	\$ 19,206,138
Department Grand Total	\$ 38,422,473	\$ 28,583,272	\$ 29,821,812	\$ 30,403,476

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS ADMINISTRATION
101-601**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	461,278	541,875	541,875	520,551
41200	Overtime	1,916	-	-	-
41300	Hourly wages	32,674	20,000	20,000	39,795
41600-42601	Benefits	127,599	160,484	160,484	155,713
42700-42702	PERS retirement	47,243	88,203	88,203	74,984
	Total Salaries & Benefits	<u>\$ 670,710</u>	<u>\$ 810,562</u>	<u>\$ 810,562</u>	<u>\$ 791,043</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	5,555	5,280	5,280	5,292
43060	Utilities	762	-	-	-
43110	Contractual services	100,599	121,000	121,000	29,500
44100	Repairs to equipment	-	1,000	1,000	-
44120	Repairs to office equip	86	2,000	2,000	2,000
44200	Advertising	2,000	2,500	2,500	2,500
44300	Telephone	13,777	-	-	-
44352	ISD service charge	587,141	248,935	248,935	180,501
44450	Postage	1,116	3,000	3,000	3,000
44550	Travel	360	-	-	-
44650	Training	-	4,100	4,100	4,100
44750	Liability	10,202	9,991	9,991	19,332
44751	Insurance/surety bond premium	1,086	1,256	1,256	2,569
44800	Membership and dues	1,495	2,500	2,500	4,000
45050	Periodicals & newspapers	120	414	414	400
45100	Books	-	244	244	250
45150	Furniture & equipment	435	3,000	3,000	3,000
45200	Maps and blue prints	-	150	150	150
45250	Office supplies	14,698	17,000	17,000	16,662
45350	General supplies	1,459	-	-	-
45450	Printing and graphics	-	1,000	1,000	1,000
46900	Business meetings	2,548	2,500	2,500	2,500
47000	Miscellaneous	8,382	4,666	4,666	4,500
49049	Program reductions M&O	-	(90,000)	(90,000)	-
	Total Maintenance & Operation	<u>\$ 751,821</u>	<u>\$ 340,536</u>	<u>\$ 340,536</u>	<u>\$ 281,256</u>
TOTAL		<u>\$ 1,422,531</u>	<u>\$ 1,151,098</u>	<u>\$ 1,151,098</u>	<u>\$ 1,072,299</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS
101-602**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,074,172	3,555,895	3,555,895	2,750,237
41200	Overtime	11,492	-	-	-
41300	Hourly wages	174,087	210,250	180,250	189,740
41600-42601	Benefits	916,798	1,210,650	1,210,650	973,916
42700-42702	PERS retirement	353,246	584,706	584,706	411,274
42798	Program reduction salary&ben	-	(300,249)	(300,249)	-
42799	Salary charges in (out)	(8,315)	(8,000)	(8,000)	(8,000)
	Total Salaries & Benefits	\$ 4,521,480	\$ 5,253,252	\$ 5,223,252	\$ 4,317,167
MAINTENANCE & OPERATION					
42800	Auto allowance	5,387	7,780	7,780	5,280
42900	Uniform allowance	12,499	3,525	3,525	4,500
43050	Repairs-bldgs & grounds	107,249	154,988	154,988	154,988
43060	Utilities	763,365	894,022	894,022	895,000
43080	Rent	-	5,120	5,120	-
43110	Contractual services	289,372	286,264	286,264	288,914
44100	Repairs to equipment	8,944	11,200	11,200	11,200
44300	Telephone	12,913	-	-	-
44351	Fleet / equip rental charge	225,841	190,327	190,327	469,472
44352	ISD service charge	-	146,235	146,235	210,689
44400	Janitorial services	2,192	-	-	-
44450	Postage	6	-	-	150
44650	Training	230	5,450	5,450	4,200
44750	Liability	71,630	65,907	65,907	101,430
44751	Insurance/surety bond premium	53,200	57,060	57,060	74,729
44800	Membership and dues	260	550	550	500
45250	Office supplies	2,650	6,700	6,700	4,500
45300	Small tools	21,332	10,000	10,000	10,750
45350	General supplies	251,405	244,751	244,751	223,886
45450	Printing and graphics	-	600	600	-
46900	Business meetings	322	227	227	227
47000	Miscellaneous	-	1,306	1,306	625
47010	Discount earned & lost	(68)	-	-	-
49049	Program reductions M&O	-	(37,590)	(37,590)	-
	Total Maintenance & Operation	\$ 1,828,728	\$ 2,054,422	\$ 2,054,422	\$ 2,461,040
TOTAL		\$ 6,350,208	\$ 7,307,674	\$ 7,277,674	\$ 6,778,207

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS-PARKS MAINTENANCE
101-602-50020**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,074,172	3,406,041	3,406,041	2,750,237
41200	Overtime	11,492	-	-	-
41300	Hourly wages	174,087	190,900	160,900	189,740
41600-42601	Benefits	916,798	1,171,035	1,171,035	973,916
42700-42702	PERS retirement	353,246	557,763	557,763	411,274
42798	Program reduction salary&ben	-	(64,487)	(64,487)	-
42799	Salary charges in (out)	(8,315)	(8,000)	(8,000)	(8,000)
	Total Salaries & Benefits	\$ 4,521,480	\$ 5,253,252	\$ 5,223,252	\$ 4,317,167
MAINTENANCE & OPERATION					
42800	Auto allowance	5,387	7,780	7,780	5,280
42900	Uniform allowance	12,499	-	-	4,500
43050	Repairs-bldgs & grounds	107,249	154,988	154,988	154,988
43060	Utilities	763,365	894,022	894,022	895,000
43080	Rent	-	2,000	2,000	-
43110	Contractual services	289,372	284,914	284,914	288,914
44100	Repairs to equipment	8,944	11,200	11,200	11,200
44300	Telephone	12,077	-	-	-
44351	Fleet / equip rental charge	225,841	189,823	189,823	469,472
44352	ISD service charge	-	140,235	140,235	210,689
44400	Janitorial services	2,192	-	-	-
44450	Postage	6	-	-	150
44650	Training	230	5,450	5,450	4,200
44750	Liability	71,630	62,946	62,946	101,430
44751	Insurance/surety bond premium	53,200	56,698	56,698	74,729
44800	Membership and dues	260	550	550	500
45250	Office supplies	2,650	5,500	5,500	4,500
45300	Small tools	21,332	10,000	10,000	10,750
45350	General supplies	251,405	238,036	238,036	223,886
46900	Business meetings	322	227	227	227
47000	Miscellaneous	-	1,018	1,018	625
47010	Discount earned & lost	(68)	-	-	-
49049	Program reductions M&O	-	(10,965)	(10,965)	-
	Total Maintenance & Operation	\$ 1,827,892	\$ 2,054,422	\$ 2,054,422	\$ 2,461,040
TOTAL		\$ 6,349,372	\$ 7,307,674	\$ 7,277,674	\$ 6,778,207

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
PARKS-OPEN SPACE & TRAIL
101-602-50021**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	149,854	149,854	-
41300	Hourly wages	-	19,350	19,350	-
41600-42601	Benefits	-	39,615	39,615	-
42700-42702	PERS retirement	-	26,943	26,943	-
42798	Program reduction salary&ben	-	(235,762)	(235,762)	-
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42900	Uniform allowance	-	3,525	3,525	-
43080	Rent	-	3,120	3,120	-
43110	Contractual services	-	1,350	1,350	-
44300	Telephone	836	-	-	-
44351	Fleet / equip rental charge	-	504	504	-
44352	ISD service charge	-	6,000	6,000	-
44750	Liability	-	2,961	2,961	-
44751	Insurance/surety bond premium	-	362	362	-
45250	Office supplies	-	1,200	1,200	-
45350	General supplies	-	6,715	6,715	-
45450	Printing and graphics	-	600	600	-
47000	Miscellaneous	-	288	288	-
49049	Program reductions M&O	-	(26,625)	(26,625)	-
	Total Maintenance & Operation	\$ 836	\$ -	\$ -	\$ -
TOTAL		\$ 836	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES
101-603**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	528,995	595,396	595,396	535,997
41300	Hourly wages	425,216	738,822	742,071	705,671
41600-42601	Benefits	134,722	221,051	221,051	193,679
42700-42702	PERS retirement	83,301	151,087	151,087	113,359
42798	Program reduction salary&ben	-	(259,520)	(259,520)	-
	Total Salaries & Benefits	\$ 1,172,234	\$ 1,446,836	\$ 1,450,085	\$ 1,548,706
MAINTENANCE & OPERATION					
42800	Auto allowance	873	2,634	2,634	2,490
42900	Uniform allowance	820	7,780	7,780	7,780
43050	Repairs-bldgs & grounds	173	-	-	-
43060	Utilities	-	23,800	23,800	22,800
43080	Rent	346	-	-	-
43110	Contractual services	27,372	44,990	44,990	56,460
44100	Repairs to equipment	1,730	26,100	26,100	8,640
44200	Advertising	-	2,000	2,000	2,000
44250	Data communication	172	-	-	-
44300	Telephone	5,545	-	-	-
44351	Fleet / equip rental charge	-	-	-	8,708
44352	ISD service charge	-	44,354	44,354	101,573
44450	Postage	348	1,107	1,107	1,107
44550	Travel	500	-	-	-
44650	Training	1,375	5,175	5,175	5,175
44700	Computer software	1,331	-	-	-
44750	Liability	27,106	23,348	23,348	42,838
44751	Insurance/surety bond premium	1,610	2,072	2,072	2,057
44800	Membership and dues	415	2,525	2,525	2,525
45050	Periodicals & newspapers	897	1,340	1,340	1,340
45100	Books	-	300	300	-
45150	Furniture & equipment	3,047	5,100	5,100	4,500
45170	Computer hardware	4,197	-	-	-
45250	Office supplies	10,808	22,081	22,081	22,081
45300	Small tools	-	100	100	100
45350	General supplies	66,374	71,536	71,536	76,551
45400	Reports & publications	215	-	-	-
45450	Printing and graphics	2,883	12,264	12,264	8,764
46900	Business meetings	20	-	-	-
47000	Miscellaneous	1,291	2,273	2,273	1,673
49049	Program reductions M&O	-	(21,540)	(21,540)	-
	Total Maintenance & Operation	\$ 159,449	\$ 279,339	\$ 279,339	\$ 379,162
TOTAL		\$ 1,331,683	\$ 1,726,175	\$ 1,729,424	\$ 1,927,868

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-BRAND STUDIOS
101-603-50013**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	18,625
41300	Hourly wages	58,810	53,299	31,484	7,934
41600-42600	Benefits	3,752	5,401	5,401	5,558
42700	PERS retirement	951	4,173	4,173	3,605
	Total Salaries & Benefits	63,513	62,873	41,058	35,722
MAINTENANCE & OPERATION					
42800	Auto allowance	-	540	540	540
42900	Uniform allowance	-	410	410	410
43050	Repairs-bldgs & grounds	173	-	-	-
43080	Rent	346	-	-	-
43110	Contractual services	582	-	-	-
44300	Telephone	1,200	-	-	-
44352	ISD service charge	-	5,000	5,000	6,000
44450	Postage	-	164	164	164
44750	Liability	1,294	933	933	917
44751	Insurance/surety bond premium	79	91	91	-
45150	Furniture & equipment	-	600	600	-
45250	Office supplies	190	1,000	1,000	1,000
45350	General supplies	2,732	1,900	1,900	2,500
45450	Printing and graphics	1,037	3,650	3,650	3,650
47000	Miscellaneous	-	101	101	101
	Total Maintenance & Operation	7,633	14,389	14,389	15,282
TOTAL DEPARTMENT		\$ 71,146	\$ 77,262	\$ 55,447	\$ 51,004

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-MAPLE PARK COMMUNITY CENTER
101-603-50014**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	77,052	136,560	136,560	125,002
41300	Hourly wages	6,174	119,767	143,223	116,576
41600-42600	Benefits	18,985	50,754	50,754	32,675
42700	PERS retirement	9,333	30,763	30,763	25,475
42798	Program reduction salary&ben	-	(71,183)	(71,183)	-
	Total Salaries & Benefits	111,544	266,661	290,117	299,728
MAINTENANCE & OPERATION					
42900	Uniform allowance	-	1,500	1,500	1,500
43110	Contractual services	900	-	-	-
44300	Telephone	779	-	-	-
44352	ISD service charge	-	9,000	9,000	20,000
44450	Postage	-	350	350	350
44650	Training	-	1,375	1,375	1,375
44700	Computer software	1,331	-	-	-
44750	Liability	1,857	4,485	4,485	8,335
44751	Insurance/surety bond premium	236	485	485	565
44800	Membership and dues	-	750	750	750
45170	Computer hardware	4,197	-	-	-
45250	Office supplies	-	6,581	6,581	6,581
45350	General supplies	12,538	15,304	15,304	9,279
45450	Printing and graphics	-	1,500	1,500	-
49049	Program reductions M&O	-	(7,597)	(7,597)	-
	Total Maintenance & Operation	21,838	33,733	33,733	48,735
TOTAL DEPARTMENT		\$ 133,382	\$ 300,394	\$ 323,850	\$ 348,463

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-PACIFIC COMMUNITY CENTER
101-603-50015**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	222,690	229,192	229,192	155,370
41300	Hourly wages	71,011	83,720	85,328	78,021
41600-42601	Benefits	46,013	62,315	62,315	56,459
42700-42702	PERS retirement	29,563	42,446	42,446	29,276
42798	Program reduction salary&ben	-	(84,232)	(84,232)	-
	Total Salaries & Benefits	\$ 369,277	\$ 333,441	\$ 335,049	\$ 319,126
MAINTENANCE & OPERATION					
42900	Uniform allowance	820	960	960	960
44100	Repairs to equipment	1,090	2,000	2,000	2,000
44300	Telephone	1,510	-	-	-
44351	Fleet / equip rental charge	-	-	-	8,708
44352	ISD service charge	-	13,000	13,000	22,000
44450	Postage	118	82	82	82
44650	Training	55	300	300	300
44750	Liability	6,461	5,476	5,476	8,051
44751	Insurance/surety bond premium	492	567	567	774
44800	Membership and dues	275	600	600	600
45100	Books	-	300	300	-
45150	Furniture & equipment	2,190	2,000	2,000	2,000
45250	Office supplies	8,478	7,100	7,100	7,100
45350	General supplies	12,006	14,825	14,825	13,925
45450	Printing and graphics	334	-	-	-
47000	Miscellaneous	1,291	1,104	1,104	504
49049	Program reductions M&O	-	(6,300)	(6,300)	-
	Total Maintenance & Operation	\$ 35,119	\$ 42,014	\$ 42,014	\$ 67,004
TOTAL		\$ 404,396	\$ 375,455	\$ 377,063	\$ 386,130

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-ADULT RECREATION COMMUNITY CENTER
101-603-50016**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	118,066	119,028	119,028	171,384
41300	Hourly wages	93,344	154,571	154,571	198,998
41600-42601	Benefits	29,518	45,024	45,024	61,377
42700-42702	PERS retirement	20,350	30,743	30,743	38,329
	Total Salaries & Benefits	\$ 261,279	\$ 349,366	\$ 349,366	\$ 470,088
MAINTENANCE & OPERATION					
42800	Auto allowance	-	450	450	450
42900	Uniform allowance	-	780	780	780
43110	Contractual services	25,889	36,990	36,990	30,000
44100	Repairs to equipment	640	2,500	2,500	2,500
44300	Telephone	1,200	-	-	-
44352	ISD service charge	-	10,000	10,000	35,000
44450	Postage	200	100	100	100
44650	Training	-	750	750	750
44750	Liability	10,739	4,788	4,788	12,778
44751	Insurance/surety bond premium	409	474	474	538
44800	Membership and dues	140	425	425	425
45050	Periodicals & newspapers	897	1,080	1,080	1,080
45150	Furniture & equipment	858	2,500	2,500	2,500
45250	Office supplies	1,034	3,600	3,600	3,600
45350	General supplies	22,956	14,097	14,097	28,487
45450	Printing and graphics	614	1,014	1,014	1,014
	Total Maintenance & Operation	\$ 65,575	\$ 79,548	\$ 79,548	\$ 120,002
TOTAL		\$ 326,854	\$ 428,914	\$ 428,914	\$ 590,090

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-SPARR HEIGHTS COMMUNITY CENTER
101-603-50017**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	59,815	59,508	59,508	65,616
41300	Hourly wages	70,983	68,149	68,149	44,615
41600-42601	Benefits	19,929	24,407	24,407	21,516
42700-42702	PERS retirement	13,886	14,654	14,654	9,620
42798	Program reduction salary&ben	-	(32,600)	(32,600)	-
	Total Salaries & Benefits	\$ 164,614	\$ 134,118	\$ 134,118	\$ 141,367
MAINTENANCE & OPERATION					
42800	Auto allowance	791	744	744	600
42900	Uniform allowance	-	460	460	460
44100	Repairs to equipment	-	1,600	1,600	1,600
44250	Data communication	172	-	-	-
44300	Telephone	367	-	-	-
44352	ISD service charge	-	3,000	3,000	7,000
44450	Postage	-	176	176	176
44650	Training	-	375	375	375
44750	Liability	2,878	2,233	2,233	3,803
44751	Insurance/surety bond premium	202	233	233	180
44800	Membership and dues	-	175	175	175
45050	Periodicals & newspapers	-	260	260	260
45250	Office supplies	684	900	900	900
45350	General supplies	6,272	7,090	7,090	4,040
45400	Reports & publications	215	-	-	-
45450	Printing and graphics	439	2,500	2,500	500
47000	Miscellaneous	-	68	68	68
49049	Program reductions M&O	-	(7,643)	(7,643)	-
	Total Maintenance & Operation	\$ 12,019	\$ 12,171	\$ 12,171	\$ 20,137
TOTAL		\$ 176,633	\$ 146,289	\$ 146,289	\$ 161,504

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-VERDUGO SKATE PARK
101-603-50018**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	51,371	51,108	51,108	-
41300	Hourly wages	88,190	83,995	83,995	83,987
41600-42601	Benefits	14,477	15,444	15,444	5,297
42700-42702	PERS retirement	9,219	14,581	14,581	1,313
42798	Program reduction salary&ben	-	(71,505)	(71,505)	-
	Total Salaries & Benefits	\$ 163,256	\$ 93,623	\$ 93,623	\$ 90,597
MAINTENANCE & OPERATION					
42800	Auto allowance	83	900	900	900
42900	Uniform allowance	-	340	340	340
44300	Telephone	489	-	-	-
44352	ISD service charge	-	1,354	1,354	5,000
44450	Postage	31	-	-	-
44650	Training	-	375	375	375
44750	Liability	3,070	2,364	2,364	2,898
44751	Insurance/surety bond premium	192	222	222	-
44800	Membership and dues	-	175	175	175
45250	Office supplies	359	500	500	500
45300	Small tools	-	100	100	100
45350	General supplies	717	1,720	1,720	1,720
46900	Business meetings	20	-	-	-
	Total Maintenance & Operation	\$ 4,962	\$ 8,050	\$ 8,050	\$ 12,008
TOTAL		\$ 168,218	\$ 101,673	\$ 101,673	\$ 102,605

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FACILITIES-PACIFIC PARK POOL
101-603-50022**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	36,703	175,321	175,321	175,540
41600-42601	Benefits	2,049	17,706	17,706	10,797
42700-42702	PERS retirement	-	13,727	13,727	5,741
	Total Salaries & Benefits	\$ 38,752	\$ 206,754	\$ 206,754	\$ 192,078
MAINTENANCE & OPERATION					
42900	Uniform allowance	-	3,330	3,330	3,330
43060	Utilities	-	23,800	23,800	22,800
43110	Contractual services	-	8,000	8,000	26,460
44100	Repairs to equipment	-	20,000	20,000	2,540
44200	Advertising	-	2,000	2,000	2,000
44352	ISD service charge	-	3,000	3,000	6,573
44450	Postage	-	235	235	235
44550	Travel	500	-	-	-
44650	Training	1,320	2,000	2,000	2,000
44750	Liability	807	3,069	3,069	6,056
44800	Membership and dues	-	400	400	400
45250	Office supplies	63	2,400	2,400	2,400
45350	General supplies	9,152	16,600	16,600	16,600
45450	Printing and graphics	460	3,600	3,600	3,600
47000	Miscellaneous	-	1,000	1,000	1,000
	Total Maintenance & Operation	\$ 12,302	\$ 89,434	\$ 89,434	\$ 95,994
TOTAL		\$ 51,054	\$ 296,188	\$ 296,188	\$ 288,072

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES
101-604**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	931,115	892,491	892,491	543,555
41200	Overtime	7,030	-	-	14,002
41300	Hourly wages	490,395	468,170	495,921	153,233
41600-42601	Benefits	214,729	264,766	264,766	139,874
42700-42702	PERS retirement	116,774	176,422	176,422	81,942
42798	Program reduction salary&ben	-	(459,665)	(459,665)	-
	Total Salaries & Benefits	\$ 1,760,043	\$ 1,342,184	\$ 1,369,935	\$ 932,606
MAINTENANCE & OPERATION					
42800	Auto allowance	1,698	10,436	10,436	8,396
42900	Uniform allowance	144	5,525	5,525	5,600
43060	Utilities	4,162	-	-	-
43080	Rent	154	-	-	7,835
43110	Contractual services	141,704	142,500	255,300	15,100
44100	Repairs to equipment	-	10,000	10,000	5,106
44200	Advertising	(590)	6,000	6,000	2,000
44250	Data communication	785	-	-	-
44300	Telephone	16,357	-	-	-
44351	Fleet / equip rental charge	5,160	3,833	3,833	747
44352	ISD service charge	-	44,879	44,879	45,646
44450	Postage	19,401	19,902	19,902	1,063
44550	Travel	140	-	-	-
44600	Laundry & towel service	398	-	-	-
44650	Training	1,250	5,975	5,975	5,060
44750	Liability	31,434	23,811	23,811	24,522
44751	Insurance/surety bond premium	3,934	3,277	3,277	3,372
44800	Membership and dues	1,258	2,925	2,925	2,200
45050	Periodicals & newspapers	-	230	230	180
45100	Books	134	425	425	225
45150	Furniture & equipment	35,968	2,000	2,000	2,000
45250	Office supplies	10,950	9,320	9,320	7,070
45350	General supplies	115,264	141,010	142,932	83,622
45450	Printing and graphics	63,029	66,150	68,150	17,699
46900	Business meetings	8,262	5,600	5,600	2,400
47000	Miscellaneous	16,693	7,476	7,476	10,421
49049	Program reductions M&O	-	(142,012)	(142,012)	-
	Total Maintenance & Operation	\$ 477,688	\$ 369,262	\$ 485,984	\$ 250,264
TOTAL		\$ 2,237,731	\$ 1,711,446	\$ 1,855,919	\$ 1,182,870

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-OPEN SPACE & TRAIL
101-604-50021**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	164,348	-	-	-
41300	Hourly wages	22,897	-	-	-
41600-42601	Benefits	35,154	-	-	-
42700-42702	PERS retirement	19,358	-	-	-
	Total Salaries & Benefits	\$ 241,758	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	16	-	-	-
43080	Rent	154	-	-	-
43110	Contractual services	1,977	-	-	-
44300	Telephone	1,600	-	-	-
44351	Fleet / equip rental charge	600	-	-	-
44750	Liability	4,119	-	-	-
44751	Insurance/surety bond premium	314	-	-	-
45350	General supplies	9,808	-	-	-
	Total Maintenance & Operation	\$ 18,589	\$ -	\$ -	\$ -
TOTAL		\$ 260,347	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-RECREATION ADMINISTRATION
101-604-50030**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	175,413	242,082	242,082	179,244
41300	Hourly wages	2,564	-	-	-
41600-42601	Benefits	24,568	52,861	52,861	28,274
42700-42702	PERS retirement	18,110	37,910	37,910	22,813
	Total Salaries & Benefits	\$ 220,655	\$ 332,853	\$ 332,853	\$ 230,331
MAINTENANCE & OPERATION					
42800	Auto allowance	995	5,400	5,400	5,400
42900	Uniform allowance	-	4,000	4,000	4,000
43060	Utilities	4,162	-	-	-
43110	Contractual services	1,815	-	-	2,500
44200	Advertising	-	2,000	2,000	2,000
44300	Telephone	2,904	-	-	-
44352	ISD service charge	-	9,000	9,000	18,646
44450	Postage	-	431	431	431
44600	Laundry & towel service	303	-	-	-
44650	Training	-	2,300	2,300	2,300
44750	Liability	3,915	4,236	4,236	6,184
44751	Insurance/surety bond premium	652	754	754	1,340
44800	Membership and dues	140	1,000	1,000	1,000
45050	Periodicals & newspapers	-	180	180	180
45100	Books	-	225	225	225
45150	Furniture & equipment	35,968	2,000	2,000	2,000
45250	Office supplies	-	1,840	1,840	1,840
45350	General supplies	28,097	57,275	57,275	37,275
45450	Printing and graphics	-	2,650	2,650	5,729
46900	Business meetings	32	2,400	2,400	2,400
47000	Miscellaneous	2,243	1,801	1,801	1,800
	Total Maintenance & Operation	\$ 81,225	\$ 97,492	\$ 97,492	\$ 95,250
TOTAL		\$ 301,880	\$ 430,345	\$ 430,345	\$ 325,581

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-LIFE-LONG LEARNING
101-604-50031**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	128,423	128,160	128,160	3,322
41200	Overtime	7,030	-	-	14,002
41300	Hourly wages	36,367	46,325	51,261	3,493
41600-42601	Benefits	34,481	43,005	43,005	3,862
42700-42702	PERS retirement	13,262	23,697	23,697	969
42798	Program reduction salary&ben	-	(201,601)	(201,601)	-
	Total Salaries & Benefits	\$ 219,563	\$ 39,586	\$ 44,522	\$ 25,648
MAINTENANCE & OPERATION					
42800	Auto allowance	14	200	200	-
42900	Uniform allowance	-	150	150	-
43080	Rent	-	-	-	7,835
43110	Contractual services	112,521	116,500	225,800	9,300
44300	Telephone	758	-	-	-
44352	ISD service charge	-	8,000	8,000	-
44450	Postage	18,894	17,000	17,000	-
44600	Laundry & towel service	95	-	-	-
44650	Training	-	375	375	-
44750	Liability	3,780	3,054	3,054	718
44751	Insurance/surety bond premium	474	631	631	9
44800	Membership and dues	135	425	425	-
45250	Office supplies	692	600	600	150
45350	General supplies	10,824	8,727	10,649	2,322
45450	Printing and graphics	48,802	47,000	49,000	3,400
47000	Miscellaneous	13,721	434	434	5,000
49049	Program reductions M&O	-	(92,833)	(92,833)	-
	Total Maintenance & Operation	\$ 210,710	\$ 110,263	\$ 223,485	\$ 28,734
TOTAL		\$ 430,272	\$ 149,849	\$ 268,007	\$ 54,382

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-CITY-WIDE SPORTS
101-604-50032**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	196,683	196,068	196,068	167,504
41300	Hourly wages	215,373	196,179	196,179	79,474
41600-42601	Benefits	49,481	73,472	73,472	48,729
42700-42702	PERS retirement	23,343	46,065	46,065	27,677
42798	Program reduction salary&ben	-	(163,462)	(163,462)	-
	Total Salaries & Benefits	\$ 484,880	\$ 348,322	\$ 348,322	\$ 323,384
MAINTENANCE & OPERATION					
42800	Auto allowance	81	1,876	1,876	396
42900	Uniform allowance	-	90	90	820
43110	Contractual services	240	-	-	-
44100	Repairs to equipment	-	10,000	10,000	5,106
44200	Advertising	75	-	-	-
44300	Telephone	3,769	-	-	-
44351	Fleet / equip rental charge	360	303	303	747
44352	ISD service charge	-	5,000	5,000	12,000
44450	Postage	-	82	82	82
44550	Travel	140	-	-	-
44650	Training	675	1,125	1,125	1,125
44750	Liability	9,065	6,864	6,864	8,521
44751	Insurance/surety bond premium	619	715	715	757
44800	Membership and dues	933	775	775	775
45250	Office supplies	4,912	1,200	1,200	1,200
45350	General supplies	32,809	33,041	33,041	25,588
45450	Printing and graphics	10,095	3,600	3,600	3,600
46900	Business meetings	40	-	-	-
47000	Miscellaneous	516	271	271	74
49049	Program reductions M&O	-	(5,091)	(5,091)	-
	Total Maintenance & Operation	\$ 64,329	\$ 59,851	\$ 59,851	\$ 60,791
TOTAL		\$ 549,209	\$ 408,173	\$ 408,173	\$ 384,175

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-ARTS & CULTURE
101-604-50033**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	43,463	57,375	57,375	-
41600-42601	Benefits	2,359	2,531	2,531	-
42700-42702	PERS retirement	4,520	4,493	4,493	-
	Total Salaries & Benefits	\$ 50,342	\$ 64,399	\$ 64,399	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	89	-	-	-
43110	Contractual services	3,300	-	-	-
44200	Advertising	(665)	4,000	4,000	-
44300	Telephone	370	-	-	-
44352	ISD service charge	-	3,879	3,879	-
44450	Postage	161	900	900	-
44650	Training	50	240	240	-
44750	Liability	905	1,004	1,004	-
44751	Insurance/surety bond premium	103	119	119	-
44800	Membership and dues	50	300	300	-
45050	Periodicals & newspapers	-	50	50	-
45100	Books	134	200	200	-
45250	Office supplies	100	200	200	-
45350	General supplies	1,358	1,800	1,800	-
45450	Printing and graphics	750	7,800	7,800	-
46900	Business meetings	39	200	200	-
47000	Miscellaneous	213	1,422	1,422	-
	Total Maintenance & Operation	\$ 6,958	\$ 22,114	\$ 22,114	\$ -
TOTAL		\$ 57,301	\$ 86,513	\$ 86,513	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-YOUTH OUTREACH
101-604-50034**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	132,779	169,710	169,710	128,160
41300	Hourly wages	14,608	15,930	23,680	-
41600-42601	Benefits	32,437	54,402	54,402	39,414
42700-42702	PERS retirement	14,746	27,824	27,824	17,077
42798	Program reduction salary&ben	-	(24,927)	(24,927)	-
	Total Salaries & Benefits	\$ 194,570	\$ 242,939	\$ 250,689	\$ 184,651
MAINTENANCE & OPERATION					
42800	Auto allowance	332	500	500	500
42900	Uniform allowance	-	250	250	150
43110	Contractual services	-	8,000	8,000	1,300
44250	Data communication	785	-	-	-
44300	Telephone	2,836	-	-	-
44352	ISD service charge	-	4,000	4,000	6,000
44450	Postage	44	250	250	150
44650	Training	255	485	485	485
44750	Liability	3,300	3,249	3,249	4,421
44751	Insurance/surety bond premium	339	392	392	734
45250	Office supplies	1,076	2,000	2,000	2,000
45350	General supplies	4,273	6,403	6,403	5,303
45450	Printing and graphics	1,550	1,000	1,000	1,000
46900	Business meetings	7,151	3,000	3,000	-
47000	Miscellaneous	-	1,440	1,440	1,440
49049	Program reductions M&O	-	(11,000)	(11,000)	-
	Total Maintenance & Operation	\$ 21,941	\$ 19,969	\$ 19,969	\$ 23,483
TOTAL		\$ 216,511	\$ 262,908	\$ 270,658	\$ 208,134

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-YOUTH PROGRAMS
101-604-50035**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	58,327	-	-	-
41300	Hourly wages	75,808	47,720	78,535	37,637
41600-42601	Benefits	22,184	1,661	1,661	2,183
42700-42702	PERS retirement	8,426	3,736	3,736	2,676
42798	Program reduction salary&ben	-	(41,932)	(41,932)	-
	Total Salaries & Benefits	\$ 164,745	\$ 11,185	\$ 42,000	\$ 42,496
MAINTENANCE & OPERATION					
42800	Auto allowance	-	900	900	900
42900	Uniform allowance	-	330	330	150
43110	Contractual services	1,400	2,500	2,500	-
44300	Telephone	1,400	-	-	-
44351	Fleet / equip rental charge	4,200	3,530	3,530	-
44352	ISD service charge	-	6,000	6,000	-
44450	Postage	-	589	589	100
44650	Training	-	400	400	400
44750	Liability	2,951	835	835	1,298
44751	Insurance/surety bond premium	260	90	90	-
45250	Office supplies	442	780	780	480
45350	General supplies	5,016	6,500	6,500	2,700
45450	Printing and graphics	558	1,100	1,100	570
47000	Miscellaneous	-	601	601	600
49049	Program reductions M&O	-	(8,002)	(8,002)	-
	Total Maintenance & Operation	\$ 16,227	\$ 16,153	\$ 16,153	\$ 7,198
TOTAL		\$ 180,972	\$ 27,338	\$ 58,153	\$ 49,694

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-CLUB MAPLE
101-604-50036**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	22,647	46,961	46,961	-
41300	Hourly wages	32,537	37,443	21,693	12,629
41600-42601	Benefits	3,331	7,070	7,070	683
42700-42702	PERS retirement	4,475	10,286	10,286	1,436
42798	Program reduction salary&ben	-	(21,707)	(21,707)	-
	Total Salaries & Benefits	\$ 62,990	\$ 80,053	\$ 64,303	\$ 14,748
MAINTENANCE & OPERATION					
42800	Auto allowance	173	360	360	-
42900	Uniform allowance	144	225	225	-
43110	Contractual services	2,753	4,000	7,500	2,000
44300	Telephone	2,000	-	-	-
44352	ISD service charge	-	3,000	3,000	-
44450	Postage	292	350	350	-
44650	Training	160	300	300	-
44750	Liability	1,214	1,477	1,477	436
44751	Insurance/surety bond premium	167	193	193	-
45250	Office supplies	1,539	1,500	1,500	200
45350	General supplies	9,589	8,513	8,513	2,898
45450	Printing and graphics	1,273	500	500	900
46900	Business meetings	1,000	-	-	-
49049	Program reductions M&O	-	(9,750)	(9,750)	-
	Total Maintenance & Operation	\$ 20,303	\$ 10,668	\$ 14,168	\$ 6,434
TOTAL		\$ 83,293	\$ 90,721	\$ 78,471	\$ 21,182

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION PROGRAMS & SERVICES-SENIOR PROGRAMS
101-604-50037**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	52,495	109,510	109,510	65,325
41300	Hourly wages	46,777	67,198	67,198	20,000
41600-42601	Benefits	10,734	29,764	29,764	16,729
42700-42702	PERS retirement	10,533	22,411	22,411	9,294
42798	Program reduction salary&ben	-	(6,036)	(6,036)	-
	Total Salaries & Benefits	\$ 120,539	\$ 222,847	\$ 222,847	\$ 111,348
MAINTENANCE & OPERATION					
42800	Auto allowance	-	1,200	1,200	1,200
42900	Uniform allowance	-	480	480	480
43110	Contractual services	17,698	11,500	11,500	-
44300	Telephone	719	-	-	-
44352	ISD service charge	-	6,000	6,000	9,000
44450	Postage	11	300	300	300
44650	Training	110	750	750	750
44750	Liability	2,184	3,092	3,092	2,944
44751	Insurance/surety bond premium	1,006	383	383	532
44800	Membership and dues	-	425	425	425
45250	Office supplies	2,188	1,200	1,200	1,200
45350	General supplies	13,491	18,751	18,751	7,536
45450	Printing and graphics	-	2,500	2,500	2,500
47000	Miscellaneous	-	1,507	1,507	1,507
49049	Program reductions M&O	-	(15,336)	(15,336)	-
	Total Maintenance & Operation	\$ 37,407	\$ 32,752	\$ 32,752	\$ 28,374
TOTAL		\$ 157,946	\$ 255,599	\$ 255,599	\$ 139,722

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE
101-824**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	477,423	146,650	146,650	153,026
41200	Overtime	20,690	-	-	-
41300	Hourly wages	867,053	-	-	-
41600-42601	Benefits	108,533	33,498	33,498	35,001
42700-42702	PERS retirement	108,185	22,965	22,965	20,298
	Total Salaries & Benefits	\$ 1,581,883	\$ 203,113	\$ 203,113	\$ 208,325
MAINTENANCE & OPERATION					
42800	Auto allowance	1,294	-	-	-
43080	Rent	23,212	-	-	-
43110	Contractual services	19,675	-	-	-
43112	Direct assistance	1,172	-	-	-
44300	Telephone	504	-	-	-
44351	Fleet / equip rental charge	9,054	7,610	7,610	-
44352	ISD service charge	40,117	49,147	49,147	21,797
44450	Postage	852	-	-	-
44650	Training	2,715	-	-	-
44750	Liability	30,044	2,566	2,566	5,280
44751	Insurance/surety bond premium	2,251	191	191	692
45170	Computer hardware	219	-	-	-
45250	Office supplies	3,982	-	-	-
45350	General supplies	16,921	-	-	-
47000	Miscellaneous	551	-	-	-
	Total Maintenance & Operation	\$ 152,563	\$ 59,514	\$ 59,514	\$ 27,769
TOTAL		\$ 1,734,447	\$ 262,627	\$ 262,627	\$ 236,094

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-GENERAL FUND PROGRAM
101-824-0000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	137,691	146,650	146,650	153,026
41200	Overtime	(132)	-	-	-
41600-42601	Benefits	21,891	33,498	33,498	35,001
42700-42702	PERS retirement	14,129	22,965	22,965	20,298
	Total Salaries & Benefits	\$ 173,579	\$ 203,113	\$ 203,113	\$ 208,325
MAINTENANCE & OPERATION					
42800	Auto allowance	11	-	-	-
44351	Fleet / equip rental charge	9,054	7,610	7,610	-
44352	ISD service charge	10,030	49,147	49,147	21,797
44450	Postage	209	-	-	-
44750	Liability	3,026	2,566	2,566	5,280
44751	Insurance/surety bond premium	165	191	191	692
45350	General supplies	80	-	-	-
	Total Maintenance & Operation	\$ 22,574	\$ 59,514	\$ 59,514	\$ 27,769
TOTAL		\$ 196,153	\$ 262,627	\$ 262,627	\$ 236,094

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-GREAT
101-824-10060**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,552	-	-	-
41200	Overtime	19,066	-	-	-
41300	Hourly wages	598,274	-	-	-
41600-42601	Benefits	20,238	-	-	-
42700-42702	PERS retirement	39,264	-	-	-
	Total Salaries & Benefits	\$ 679,394	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44352	ISD service charge	10,029	-	-	-
44750	Liability	13,638	-	-	-
44751	Insurance/surety bond premium	799	-	-	-
	Total Maintenance & Operation	\$ 24,466	\$ -	\$ -	\$ -
	TOTAL	\$ 703,859	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-GRANTS
101-824-10410**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	321,172	-	-	-
41200	Overtime	575	-	-	-
41300	Hourly wages	51,876	-	-	-
41600-42601	Benefits	53,157	-	-	-
42700-42702	PERS retirement	39,100	-	-	-
	Total Salaries & Benefits	\$ 465,879	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	118	-	-	-
43110	Contractual services	14,583	-	-	-
43112	Direct assistance	1,172	-	-	-
44300	Telephone	117	-	-	-
44750	Liability	8,220	-	-	-
44751	Insurance/surety bond premium	684	-	-	-
45250	Office supplies	1,087	-	-	-
45350	General supplies	5,927	-	-	-
	Total Maintenance & Operation	\$ 31,907	\$ -	\$ -	\$ -
TOTAL		\$ 497,787	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-GYEP
101-824-10470**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	922	-	-	-
41300	Hourly wages	96,633	-	-	-
41600-42601	Benefits	4,618	-	-	-
42700-42702	PERS retirement	13,893	-	-	-
	Total Salaries & Benefits	\$ 116,066	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44352	ISD service charge	10,029	-	-	-
44750	Liability	2,146	-	-	-
44751	Insurance/surety bond premium	258	-	-	-
	Total Maintenance & Operation	\$ 12,433	\$ -	\$ -	\$ -
TOTAL		\$ 128,499	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-SUMMER BRUSH PROGRAM
101-824-10610**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	16,008	-	-	-
41200	Overtime	(169)	-	-	-
41300	Hourly wages	105,190	-	-	-
41600-42601	Benefits	8,234	-	-	-
42700-42702	PERS retirement	1,798	-	-	-
	Total Salaries & Benefits	\$ 131,061	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	1,165	-	-	-
43080	Rent	23,212	-	-	-
43110	Contractual services	5,093	-	-	-
44300	Telephone	387	-	-	-
44352	ISD service charge	10,029	-	-	-
44450	Postage	644	-	-	-
44650	Training	2,715	-	-	-
44750	Liability	2,673	-	-	-
44751	Insurance/surety bond premium	310	-	-	-
45170	Computer hardware	219	-	-	-
45250	Office supplies	2,895	-	-	-
45350	General supplies	10,914	-	-	-
47000	Miscellaneous	551	-	-	-
	Total Maintenance & Operation	\$ 60,807	\$ -	\$ -	\$ -
TOTAL		\$ 191,868	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-PROGRAM COORDINATION
101-824-10620**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	69	-	-	-
41300	Hourly wages	8,333	-	-	-
41600-42601	Benefits	215	-	-	-
	Total Salaries & Benefits	\$ 8,617	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	185	-	-	-
44751	Insurance/surety bond premium	21	-	-	-
	Total Maintenance & Operation	\$ 206	\$ -	\$ -	\$ -
TOTAL		\$ 8,822	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE-STAFF DEVELOPMENT
101-824-10630**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	359	-	-	-
41300	Hourly wages	6,747	-	-	-
41600-42601	Benefits	182	-	-	-
	Total Salaries & Benefits	\$ 7,288	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	156	-	-	-
44751	Insurance/surety bond premium	14	-	-	-
	Total Maintenance & Operation	\$ 171	\$ -	\$ -	\$ -
TOTAL		\$ 7,458	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND-ADMINISTRATION
201-605**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	438,738	356,600	356,600	209,962
41200	Overtime	89	-	-	-
41300	Hourly wages	34,824	21,000	21,000	43,901
41600-42601	Benefits	84,818	83,587	83,587	61,464
42700-42702	PERS retirement	44,512	59,132	59,132	33,031
	Total Salaries & Benefits	<u>\$ 602,980</u>	<u>\$ 520,319</u>	<u>\$ 520,319</u>	<u>\$ 348,358</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	2,341	600	600	-
43080	Rent	18,348	18,348	18,348	-
43110	Contractual services	22,234	16,000	25,200	10,000
43112	Direct assistance	893	-	-	-
44120	Repairs to office equip	129	-	-	1,395
44200	Advertising	4,444	4,000	4,000	3,000
44300	Telephone	3,670	-	-	-
44450	Postage	4,725	5,000	5,000	4,000
44700	Computer software	-	2,000	2,000	1,000
44750	Liability	11,818	9,451	9,451	8,759
44751	Insurance/surety bond premium	1,891	2,584	2,584	2,080
45150	Furniture & equipment	1,046	5,000	5,000	1,558
45170	Computer hardware	4,200	2,000	2,000	1,000
45250	Office supplies	7,714	6,200	6,200	3,100
45450	Printing and graphics	7	1,200	1,200	1,000
46900	Business meetings	35	1,000	1,000	750
47000	Miscellaneous	462	1,298	1,298	1,000
	Total Maintenance & Operation	<u>\$ 83,958</u>	<u>\$ 74,681</u>	<u>\$ 83,881</u>	<u>\$ 38,642</u>
TOTAL		<u>\$ 686,939</u>	<u>\$ 595,000</u>	<u>\$ 604,200</u>	<u>\$ 387,000</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND-PROJECTS
201-801**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	110,754	10,242	10,242	28,363
41300	Hourly wages	100,646	55,607	55,607	40,817
41600-42601	Benefits	6,643	7,307	7,307	9,268
42700-42702	PERS retirement	1,457	10,312	10,312	9,414
42799	Salary charges in (out)	-	-	-	(40,116)
	Total Salaries & Benefits	\$ 219,501	\$ 83,468	\$ 83,468	\$ 47,746
MAINTENANCE & OPERATION					
42800	Auto allowance	28	-	-	-
43110	Contractual services	14,256	-	-	5,000
43112	Direct assistance	1,773,047	1,033,268	1,033,268	451,700
44650	Training	450	-	-	-
44750	Liability	3,985	1,745	1,745	2,388
44751	Insurance/surety bond premium	-	-	-	66
45100	Books	4,092	-	-	-
45250	Office supplies	16	-	-	-
45350	General supplies	1,301	-	-	-
45600	A & G overhead	24,116	-	-	-
47000	Miscellaneous	10,211	-	-	-
47040	Interest on loan	28,268	17,554	17,554	43,000
47100	Principal	220,000	230,000	230,000	393,567
	Total Maintenance & Operation	\$ 2,079,771	\$ 1,282,567	\$ 1,282,567	\$ 895,721
CAPITAL PROJECTS					
51200	Other improvements	128	-	-	-
52100	Construction	3,007,566	970,668	970,668	724,876
	Total Capital Projects	\$ 3,007,693	\$ 970,668	\$ 970,668	\$ 724,876
TOTAL		\$ 5,306,965	\$ 2,336,703	\$ 2,336,703	\$ 1,668,343

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND-PROJECTS**

PROJECT	Project Number	Account 41000	Account 43000	Account 55000	FY 2012-13 Total
The Zone After School Program - The Salvation Army	G613101	-	15,000	-	15,000
The Multi-Cultural Program and ESL Classes - Glendale Association for the Retarded	G613102	-	10,000	-	10,000
Fair Housing Program- The Housing Rights Center	G613103	-	9,000	-	9,000
Community Outreach Project - Armenian Relief Society of Western USA, Inc.	G613104	-	38,000	-	38,000
Youth Employment Program - Glendale Youth Alliance	G613105	-	51,000	-	51,000
Transitional Housing Program for Homeless Women and Children - Door of Hope	G613106	-	14,916	-	14,916
After School Tutoring-Homenetmen Glendale Ararat Chapter	G613108	-	15,000	-	15,000
Homeless Outreach and Case Management- Ascencia	G613112	-	30,000	-	30,000
Loaves & Fishes Homeless Prevention Program-Catholic Charities of Los Angeles	G613113	-	40,000	-	40,000
After School Program- Club JAM	G613117	-	23,000	-	23,000
ARS Community Center Restroom/Kitchen Renovation-Armenian Relief Society	G613120	-	55,000	-	55,000
Energy Efficiency/Safety Upgrade Windows-Door of Hope	G613121	-	93,000	-	93,000
Replacement and Window Efficiency Project-Neighborhood Legal Services	G613122	-	62,000	-	62,000
Senior Services Program	G613202	20,000	-	-	20,000
Students Training as Role Models (S.T.A.R.)	G613204	10,984	-	-	10,984
Youth and Family Services Program	G613205	-	10,000	-	10,000
Rosie Goes To Wall Street (Camp Rosie)	G613206	8,000	2,000	-	10,000
Section 108 Loan Repayment (Edison Pacific)	G613312	-	245,988	-	245,988
Section 108 Loan Repayment (S.H. Ho Hope and Compassion Center)	G613313	-	190,579	-	190,579
Palmer Park Improvement Project	G613315	-	-	724,876	724,876
Total		\$ 38,984	\$904,483	\$ 724,876	\$ 1,668,343

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT FUND-CAPITAL IMPROVEMENT PROJECTS (201-801)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
G610303	Pacific Park Pool Project	3,197,058	3,175,279	21,779	3,102,619	72,660	-
G611303	Maryland Avenue Park	1,444,565	1,424,983	19,582	1,364,431	60,552	-
G611305	Carr and Maple Park Upgrades	1,147,000	25,136	1,121,864	-	25,136	-
G612315	Pacific Park Artificial Turf	970,668	22,084	948,584	-	22,084	-
G67314	Cedar Mini-Park	792,211	790,854	1,357	778,127	12,727	-
G613315	Palmer Park	-	-	-	-	-	724,876
	201-801 Total	7,551,502	5,438,336	2,113,166	5,245,177	193,159	724,876

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING PROGRAM FUND
204-801**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	60,794	92,869	92,869	60,670
41300	Hourly wages	13,318	-	-	24,327
41600-42601	Benefits	17,211	27,274	27,274	13,209
42700-42702	PERS retirement	5,862	14,543	14,543	11,180
	Total Salaries & Benefits	\$ 97,186	\$ 134,686	\$ 134,686	\$ 109,386
MAINTENANCE & OPERATION					
43112	Direct assistance	1,982,627	2,306,171	2,306,171	2,304,473
44300	Telephone	265	-	-	-
44750	Liability	1,856	2,461	2,461	2,932
44751	Insurance/surety bond premium	-	133	133	548
	Total Maintenance & Operation	\$ 1,984,748	\$ 2,308,765	\$ 2,308,765	\$ 2,307,953
TOTAL		\$ 2,081,934	\$ 2,443,451	\$ 2,443,451	\$ 2,417,339

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING PROGRAM FUND-PROGRAMS
204-801-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	23,788	26,176	26,176	7,091
41300	Hourly wages	13,318	-	-	24,327
41600-42601	Benefits	9,268	9,271	9,271	2,652
42700-42702	PERS retirement	2,335	4,099	4,099	4,361
	Total Salaries & Benefits	\$ 48,710	\$ 39,546	\$ 39,546	\$ 38,431
MAINTENANCE & OPERATION					
43112	Direct assistance	1,942,902	2,267,652	2,267,652	2,304,333
44300	Telephone	265	-	-	-
44750	Liability	928	694	694	1,084
44751	Insurance/surety bond premium	-	-	-	244
	Total Maintenance & Operation	\$ 1,944,095	\$ 2,268,346	\$ 2,268,346	\$ 2,305,661
TOTAL		\$ 1,992,804	\$ 2,307,892	\$ 2,307,892	\$ 2,344,092

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
SUPPORTIVE HOUSING PROGRAM FUND-ADMINISTRATION
204-801-10080**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	37,006	66,693	66,693	53,579
41600-42601	Benefits	7,943	18,003	18,003	10,557
42700-42702	PERS retirement	3,527	10,444	10,444	6,819
	Total Salaries & Benefits	\$ 48,476	\$ 95,140	\$ 95,140	\$ 70,955
MAINTENANCE & OPERATION					
43112	Direct assistance	39,725	38,519	38,519	140
44750	Liability	928	1,767	1,767	1,848
44751	Insurance/surety bond premium	-	133	133	304
	Total Maintenance & Operation	\$ 40,653	\$ 40,419	\$ 40,419	\$ 2,292
TOTAL		\$ 89,129	\$ 135,559	\$ 135,559	\$ 73,247

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
EMERGENCY SOLUTIONS GRANT FUND
205-801**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	107,452	5,235	5,235	81,571
41200	Overtime	(62)	-	-	-
41300	Hourly wages	57,467	-	-	23,572
41600-42601	Benefits	30,410	1,853	1,853	27,137
42700-42702	PERS retirement	14,492	820	820	13,734
42799	Salary charges in (out)	-	-	-	(67,087)
	Total Salaries & Benefits	\$ 209,760	\$ 7,908	\$ 7,908	\$ 78,927
MAINTENANCE & OPERATION					
43110	Contractual services	193,677	-	-	-
43112	Direct assistance	259,815	191,109	191,109	173,339
44700	Computer software	2,910	-	-	641
44750	Liability	4,121	139	139	3,627
44751	Insurance/surety bond premium	-	-	-	478
45250	Office supplies	34	-	-	-
47000	Miscellaneous	4,288	-	-	-
49050	Charges-other depts	-	-	-	(1,618)
	Total Maintenance & Operation	\$ 464,846	\$ 191,248	\$ 191,248	\$ 176,467
TOTAL		\$ 674,606	\$ 199,156	\$ 199,156	\$ 255,394

EMERGENCY SOLUTIONS GRANT PROJECTS

Project	Project Number	FY 2012-13 Total
Emergency Housing Program-Ascencia Glendale	G613701	91,394
Loaves & Fishes Homeless Prevention-Catholic Charities of Los Angeles, Inc.	G613702	31,391
Sunrise Village Emergency Shelter-YWCA of Glendale	G613703	12,200
Hamilton Court Transitional Housing Program-Door of Hope	G613704	8,354
Emergency Solutions Rapid Rehousing Program	G613709	112,055
Total		\$ 255,394

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND-ADMINISTRATION
206-861**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS				
41100 Salaries	308,458	313,037	396,030	282,595
41200 Overtime	78	-	-	-
41300 Hourly wages	18,327	53,821	53,821	43,104
41600-42601 Benefits	55,586	68,883	68,883	74,871
42700-42702 PERS retirement	30,270	49,029	49,029	37,285
Total Salaries & Benefits	<u>\$ 412,719</u>	<u>\$ 484,770</u>	<u>\$ 567,763</u>	<u>\$ 437,855</u>
MAINTENANCE & OPERATION				
42800 Auto allowance	1,175	-	-	588
43110 Contractual services	7,700	8,700	24,340	13,200
44200 Advertising	1,786	6,000	6,000	8,000
44300 Telephone	8,322	-	-	8,500
44450 Postage	542	1,226	1,226	2,430
44550 Travel	2,768	5,100	5,100	7,100
44650 Training	1,390	2,150	2,150	3,500
44700 Computer software	-	2,690	2,690	1,690
44750 Liability	8,172	8,295	8,295	11,236
44751 Insurance/surety bond premium	557	673	673	1,375
44800 Membership and dues	7,960	6,530	6,530	7,980
45050 Periodicals & newspapers	100	560	560	450
45100 Books	-	200	200	100
45170 Computer hardware	-	2,000	2,000	1,800
45250 Office supplies	3,799	6,785	6,785	6,785
45400 Reports & publications	-	500	500	458
45450 Printing and graphics	-	1,000	1,000	2,000
46900 Business meetings	938	1,500	1,500	1,500
47000 Miscellaneous	625	2,300	2,300	2,016
49050 Charges-other depts	(79,198)	-	-	-
Total Maintenance & Operation	<u>\$ (33,363)</u>	<u>\$ 56,209</u>	<u>\$ 71,849</u>	<u>\$ 80,708</u>
TOTAL	<u>\$ 379,356</u>	<u>\$ 540,979</u>	<u>\$ 639,612</u>	<u>\$ 518,563</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
WORKFORCE INVESTMENT ACT FUND-VERDUGO JOBS CENTER
206-862**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,526,456	1,468,373	1,967,520	1,311,555
41300	Hourly wages	841,406	805,197	805,197	948,685
41600-42601	Benefits	294,393	350,957	350,957	370,223
42700-42702	PERS retirement	169,022	229,947	229,947	229,507
	Total Salaries & Benefits	\$ 2,831,276	\$ 2,854,474	\$ 3,353,621	\$ 2,859,970
MAINTENANCE & OPERATION					
42800	Auto allowance	6,463	3,800	3,800	-
43050	Repairs-bldgs & grounds	-	500	500	500
43060	Utilities	64,147	69,200	69,200	66,000
43080	Rent	231,386	325,000	325,000	463,200
43110	Contractual services	459,734	196,278	196,278	197,000
43112	Direct assistance	1,590,649	489,112	877,661	455,944
44120	Repairs to office equip	1,179	650	650	1,500
44200	Advertising	13,481	15,000	15,000	15,000
44250	Data communication	393	-	-	-
44300	Telephone	1,112	-	-	2,000
44400	Janitorial services	19,648	16,000	16,000	21,000
44450	Postage	2,668	8,000	8,000	7,000
44550	Travel	6,186	5,000	5,000	8,400
44600	Laundry & towel service	-	200	200	200
44650	Training	1,000	2,400	2,400	2,800
44700	Computer software	2,665	5,330	5,330	3,500
44750	Liability	59,206	38,912	38,912	77,974
44751	Insurance/surety bond premium	3,467	4,010	4,010	6,564
44800	Membership and dues	185	510	510	610
45050	Periodicals & newspapers	187	850	850	875
45100	Books	(79)	200	200	200
45150	Furniture & equipment	7,773	3,500	3,500	8,900
45170	Computer hardware	8,588	7,600	7,600	7,700
45250	Office supplies	16,843	27,000	27,000	28,000
45300	Small tools	-	200	200	200
45350	General supplies	3,199	4,164	4,164	4,200
45400	Reports & publications	300	200	200	500
45450	Printing and graphics	10	700	700	500
46900	Business meetings	240	1,607	1,607	2,400
47000	Miscellaneous	3,453	3,624	3,624	3,800
49050	Charges-other depts	79,198	-	-	-
	Total Maintenance & Operation	\$ 2,583,282	\$ 1,229,547	\$ 1,618,096	\$ 1,386,467
TOTAL		\$ 5,414,558	\$ 4,084,021	\$ 4,971,717	\$ 4,246,437

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND
211-824**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	407,981	407,981	223,320
41200	Overtime	-	28,200	28,200	21,100
41300	Hourly wages	-	924,000	924,000	992,086
41600-42601	Benefits	-	148,902	148,902	135,252
42700-42702	PERS retirement	-	155,501	155,501	134,164
	Total Salaries & Benefits	\$ -	\$ 1,664,584	\$ 1,664,584	\$ 1,505,922
MAINTENANCE & OPERATION					
42800	Auto allowance	-	1,450	1,450	-
43080	Rent	-	30,000	30,000	25,000
43110	Contractual services	-	21,000	21,000	21,000
43150	Cost allocation charge	-	85,612	85,612	101,142
44200	Advertising	-	600	600	600
44351	Fleet / equip rental charge	-	-	-	44,776
44352	ISD service charge	-	36,442	36,442	42,566
44450	Postage	-	1,000	1,000	1,000
44750	Liability	-	36,045	36,045	42,659
44751	Insurance/surety bond premium	-	2,407	2,407	1,782
45250	Office supplies	-	7,225	7,225	7,225
45350	General supplies	-	12,500	12,500	12,500
47000	Miscellaneous	-	300	300	300
	Total Maintenance & Operation	\$ -	\$ 234,581	\$ 234,581	\$ 300,550
TOTAL		\$ -	\$ 1,899,165	\$ 1,899,165	\$ 1,806,472

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-GREAT
211-824-10060**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	-	27,000	27,000	20,000
41300	Hourly wages	-	640,000	640,000	733,086
41600-42601	Benefits	-	36,515	36,515	56,354
42700-42702	PERS retirement	-	70,157	70,157	83,394
	Total Salaries & Benefits	\$ -	\$ 773,672	\$ 773,672	\$ 892,834
MAINTENANCE & OPERATION					
43150	Cost allocation charge	-	21,403	21,403	25,285
44352	ISD service charge	-	12,147	12,147	10,641
44750	Liability	-	17,676	17,676	25,982
44751	Insurance/surety bond premium	-	922	922	-
	Total Maintenance & Operation	\$ -	\$ 52,148	\$ 52,148	\$ 61,908
TOTAL		\$ -	\$ 825,820	\$ 825,820	\$ 954,742

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-GRANTS
211-824-10410**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	313,332	313,332	223,320
41300	Hourly wages	-	50,000	50,000	50,000
41600-42601	Benefits	-	73,055	73,055	59,788
42700-42702	PERS retirement	-	56,898	56,898	38,882
	Total Salaries & Benefits	\$ -	\$ 493,285	\$ 493,285	\$ 371,990
MAINTENANCE & OPERATION					
43110	Contractual services	-	6,000	6,000	6,000
43150	Cost allocation charge	-	21,403	21,403	25,285
44352	ISD service charge	-	-	-	10,641
44750	Liability	-	9,628	9,628	9,428
44751	Insurance/surety bond premium	-	790	790	1,473
45250	Office supplies	-	2,225	2,225	2,225
45350	General supplies	-	3,500	3,500	3,500
	Total Maintenance & Operation	\$ -	\$ 43,546	\$ 43,546	\$ 58,552
TOTAL		\$ -	\$ 536,831	\$ 536,831	\$ 430,542

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-GYEP
211-824-10470**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	-	1,200	1,200	1,100
41300	Hourly wages	-	115,000	115,000	100,000
41600-42601	Benefits	-	5,854	5,854	10,192
42700-42702	PERS retirement	-	9,005	9,005	5,688
	Total Salaries & Benefits	\$ -	\$ 131,059	\$ 131,059	\$ 116,980
MAINTENANCE & OPERATION					
43150	Cost allocation charge	-	21,403	21,403	25,286
44352	ISD service charge	-	12,147	12,147	10,642
44750	Liability	-	3,079	3,079	3,488
44751	Insurance/surety bond premium	-	297	297	-
	Total Maintenance & Operation	\$ -	\$ 36,926	\$ 36,926	\$ 39,416
TOTAL		\$ -	\$ 167,985	\$ 167,985	\$ 156,396

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-SUMMER BRUSH PROGRAM
211-824-10610**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	94,649	94,649	-
41300	Hourly wages	-	100,000	100,000	100,000
41600-42601	Benefits	-	32,492	32,492	8,010
42700-42702	PERS retirement	-	17,954	17,954	5,688
	Total Salaries & Benefits	\$ -	\$ 245,095	\$ 245,095	\$ 113,698
MAINTENANCE & OPERATION					
42800	Auto allowance	-	1,450	1,450	-
43080	Rent	-	30,000	30,000	25,000
43110	Contractual services	-	15,000	15,000	15,000
43150	Cost allocation charge	-	21,403	21,403	25,286
44200	Advertising	-	600	600	600
44351	Fleet / equip rental charge	-	-	-	44,776
44352	ISD service charge	-	12,148	12,148	10,642
44450	Postage	-	1,000	1,000	1,000
44750	Liability	-	5,158	5,158	3,450
44751	Insurance/surety bond premium	-	358	358	309
45250	Office supplies	-	5,000	5,000	5,000
45350	General supplies	-	9,000	9,000	9,000
47000	Miscellaneous	-	300	300	300
	Total Maintenance & Operation	\$ -	\$ 101,417	\$ 101,417	\$ 140,363
TOTAL		\$ -	\$ 346,512	\$ 346,512	\$ 254,061

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-PROGRAM COORDINATION
211-824-10620**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	11,000	11,000	5,000
41600-42601	Benefits	-	584	584	505
42700-42702	PERS retirement	-	861	861	284
	Total Salaries & Benefits	\$ -	\$ 12,445	\$ 12,445	\$ 5,789
MAINTENANCE & OPERATION					
44750	Liability	-	292	292	173
44751	Insurance/surety bond premium	-	24	24	-
	Total Maintenance & Operation	\$ -	\$ 316	\$ 316	\$ 173
TOTAL		\$ -	\$ 12,761	\$ 12,761	\$ 5,962

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
GLENDALE YOUTH ALLIANCE FUND-STAFF DEVELOPMENT
211-824-10630**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	8,000	8,000	4,000
41600-42601	Benefits	-	402	402	403
42700-42702	PERS retirement	-	626	626	228
	Total Salaries & Benefits	\$ -	\$ 9,028	\$ 9,028	\$ 4,631
MAINTENANCE & OPERATION					
44750	Liability	-	212	212	138
44751	Insurance/surety bond premium	-	16	16	-
	Total Maintenance & Operation	\$ -	\$ 228	\$ 228	\$ 138
TOTAL		\$ -	\$ 9,256	\$ 9,256	\$ 4,769

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
NUTRITIONAL MEALS GRANT FUND-RECREATION PROGRAMS & SERVICES-SENIOR PROGRAMS
270-604-50037**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	123,217	146,107	146,107	119,016
41300	Hourly wages	94,977	63,189	63,189	79,932
41600-42601	Benefits	31,943	44,244	44,244	22,409
42700-42702	PERS retirement	17,442	32,775	32,775	29,134
42799	Salary charges in (out)	-	-	-	(20,000)
	Total Salaries & Benefits	\$ 267,578	\$ 286,315	\$ 286,315	\$ 230,491
MAINTENANCE & OPERATION					
43110	Contractual services	240,107	213,377	236,456	199,327
44300	Telephone	2,527	-	-	-
44351	Fleet / equip rental charge	4,920	4,920	4,920	9,400
44450	Postage	194	450	450	400
44650	Training	-	125	125	125
44750	Liability	-	5,545	5,545	7,383
44751	Insurance/surety bond premium	-	783	783	660
45150	Furniture & equipment	4,843	2,500	2,500	318
45250	Office supplies	116	-	-	-
45350	General supplies	8,564	6,502	6,502	6,635
45450	Printing and graphics	-	240	240	240
47000	Miscellaneous	-	-	2,000	-
99000	Estimated Savings	-	-	-	(50,000)
	Total Maintenance & Operation	\$ 261,271	\$ 234,442	\$ 259,521	\$ 174,488
TOTAL		\$ 528,850	\$ 520,757	\$ 545,836	\$ 404,979

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND-COMMUNITY SERVICES & PARKS PROJECTS
401-601**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,057,829	933,330	933,330	760,171
41200	Overtime	7,083	-	-	-
41300	Hourly wages	613,277	-	-	118,625
41600-42601	Benefits	232,405	242,492	242,492	216,766
42700-42702	PERS retirement	109,505	146,003	146,003	114,720
42799	Salary charges in (out)	(1,366,922)	(1,321,825)	(1,321,825)	(1,210,282)
	Total Salaries & Benefits	\$ 653,176	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	7,568	10,032	10,032	4,800
43050	Repairs-bldgs & grounds	9,968	-	-	-
44300	Telephone	154	-	-	-
44450	Postage	1,681	-	-	-
44750	Liability	39,291	23,506	23,506	30,317
44751	Insurance/surety bond premium	-	-	-	4,057
45600	A & G overhead	155,315	-	-	-
49050	Charges-other depts	-	(33,538)	(33,538)	(39,174)
	Total Maintenance & Operation	\$ 213,976	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51100	Land and land rights	265	-	-	-
51150	Buildings and structures	19,134	-	-	-
51200	Other improvements	6,343,318	675,511	657,971	345,734
52100	Construction	16,271	-	-	200,000
53190	Operation of property	5,489	-	-	-
53300	Other expenditures	326	-	-	-
	Total Capital Projects	\$ 6,384,803	\$ 675,511	\$ 657,971	\$ 545,734
TOTAL		\$ 7,251,955	\$ 675,511	\$ 657,971	\$ 545,734

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
CAPITAL IMPROVEMENT FUND-COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS
401-801

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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MAINTENANCE & OPERATION					
43112	Direct assistance	-	-	95,000	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 95,000	\$ -
		<hr/>			
TOTAL		\$ -	\$ -	\$ 95,000	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
DEVELOPMENT IMPACT FEES FUND
405-601**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	98,908	-	-	-
41300	Hourly wages	9,570	-	-	-
41600-42601	Benefits	6,514	-	-	-
42799	Salary charges in (out)	-	-	-	762,250
	Total Salaries & Benefits	\$ 114,993	\$ -	\$ -	\$ 762,250
MAINTENANCE & OPERATION					
42800	Auto allowance	308	-	-	-
43110	Contractual services	-	-	-	822,500
44750	Liability	2,795	-	-	-
	Total Maintenance & Operation	\$ 3,103	\$ -	\$ -	\$ 822,500
CAPITAL PROJECTS					
51150	Buildings and structures	8,720	-	-	-
51200	Other improvements	329,080	-	-	-
52100	Construction	-	-	-	2,330,250
	Total Capital Projects	\$ 337,800	\$ -	\$ -	\$ 2,330,250
TOTAL		\$ 455,895	\$ -	\$ -	\$ 3,915,000

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-PARKS
501-602**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	76,506	82,062	82,062	49,152
41200	Overtime	(178)	-	-	-
41300	Hourly wages	2,870	43,274	43,274	50,456
41600-42601	Benefits	18,987	25,915	25,915	13,297
42700-42702	PERS retirement	8,593	12,851	12,851	14,168
	Total Salaries & Benefits	\$ 106,778	\$ 164,102	\$ 164,102	\$ 127,073
MAINTENANCE & OPERATION					
42900	Uniform allowance	116	-	-	-
43050	Repairs-bldgs & grounds	10,447	45,000	45,000	45,000
43110	Contractual services	17,183	48,000	48,000	50,000
43150	Cost allocation charge	20,408	17,205	17,205	15,718
44100	Repairs to equipment	-	7,500	7,500	7,500
44351	Fleet / equip rental charge	10,000	10,000	10,000	-
44352	ISD service charge	-	1,603	1,603	1,452
44450	Postage	-	500	500	500
44550	Travel	50	-	-	-
44650	Training	3,740	4,500	4,500	4,500
44750	Liability	1,980	3,322	3,322	3,437
44751	Insurance/surety bond premium	217	252	252	371
45250	Office supplies	19	2,000	2,000	500
45300	Small tools	3,076	5,000	5,000	5,000
45350	General supplies	58,639	48,000	48,000	48,000
45450	Printing and graphics	-	1,000	1,000	1,000
46000	Depreciation	3,136	-	-	-
46900	Business meetings	-	1,500	1,500	1,500
47000	Miscellaneous	159	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 129,171	\$ 196,882	\$ 196,882	\$ 185,978
TOTAL		\$ 235,949	\$ 360,984	\$ 360,984	\$ 313,051

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-PARKS-PARKS MAINTENANCE
501-602-50001**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	76,506	82,062	82,062	49,152
41200	Overtime	(178)	-	-	-
41300	Hourly wages	2,870	42,500	42,500	50,456
41600-42601	Benefits	18,987	25,893	25,893	13,297
42700-42702	PERS retirement	8,593	12,851	12,851	14,168
	Total Salaries & Benefits	\$ 106,778	\$ 163,306	\$ 163,306	\$ 127,073
MAINTENANCE & OPERATION					
42900	Uniform allowance	116	-	-	-
43050	Repairs-bldgs & grounds	10,447	45,000	45,000	45,000
43110	Contractual services	17,183	48,000	48,000	50,000
43150	Cost allocation charge	20,408	17,205	17,205	15,718
44100	Repairs to equipment	-	7,500	7,500	7,500
44351	Fleet / equip rental charge	10,000	10,000	10,000	-
44352	ISD service charge	-	1,603	1,603	1,452
44450	Postage	-	500	500	500
44550	Travel	50	-	-	-
44650	Training	3,740	4,500	4,500	4,500
44750	Liability	1,980	3,301	3,301	3,437
44751	Insurance/surety bond premium	217	252	252	371
45250	Office supplies	19	2,000	2,000	500
45300	Small tools	3,076	5,000	5,000	5,000
45350	General supplies	58,639	48,000	48,000	48,000
45450	Printing and graphics	-	1,000	1,000	1,000
46000	Depreciation	3,136	-	-	-
46900	Business meetings	-	1,500	1,500	1,500
47000	Miscellaneous	159	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 129,171	\$ 196,861	\$ 196,861	\$ 185,978
TOTAL		\$ 235,949	\$ 360,167	\$ 360,167	\$ 313,051

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-PARKS-OPEN SPACE & TRAIL
501-602-50021**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	774	774	-
41600-42601	Benefits	-	22	22	-
	Total Salaries & Benefits	\$ -	\$ 796	\$ 796	\$ -
MAINTENANCE & OPERATION					
44750	Liability	-	21	21	-
	Total Maintenance & Operation	\$ -	\$ 21	\$ 21	\$ -
TOTAL		\$ -	\$ 817	\$ 817	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES
501-603**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	407,136	483,918	483,918	485,951
41200	Overtime	9,488	-	-	-
41300	Hourly wages	304,097	387,888	420,507	389,348
41600-42601	Benefits	143,481	173,125	173,125	157,581
42700-42702	PERS retirement	62,844	92,315	92,315	98,014
42798	Program reduction salary&ben	-	64,794	64,794	-
	Total Salaries & Benefits	\$ 927,045	\$ 1,202,040	\$ 1,234,659	\$ 1,130,894
MAINTENANCE & OPERATION					
42800	Auto allowance	312	125	125	125
42900	Uniform allowance	-	510	510	510
43050	Repairs-bldgs & grounds	20,699	11,000	11,000	11,000
43060	Utilities	277,249	292,397	292,397	292,397
43080	Rent	1,353	-	-	-
43110	Contractual services	125,074	107,240	107,240	99,940
43150	Cost allocation charge	101,016	77,478	77,478	88,867
44100	Repairs to equipment	24,278	2,000	2,000	2,000
44200	Advertising	-	2,000	2,000	2,000
44300	Telephone	4,654	-	-	-
44351	Fleet / equip rental charge	9,538	9,538	9,538	24,139
44352	ISD service charge	13,184	30,248	30,248	45,201
44400	Janitorial services	4,837	-	-	-
44450	Postage	339	512	512	512
44600	Laundry & towel service	957	-	-	-
44650	Training	180	1,775	1,775	1,775
44750	Liability	18,018	23,104	23,104	30,198
44751	Insurance/surety bond premium	8,550	9,176	9,176	11,081
44800	Membership and dues	70	175	175	175
45150	Furniture & equipment	1,035	-	-	-
45250	Office supplies	2,711	2,195	2,195	2,195
45300	Small tools	95	-	-	-
45350	General supplies	82,129	78,809	78,809	85,118
45450	Printing and graphics	670	500	500	500
46000	Depreciation	-	1,805	1,805	1,805
46900	Business meetings	20	100	100	100
47000	Miscellaneous	2,038	5,093	5,093	4,893
49049	Program reductions M&O	-	294	294	-
	Total Maintenance & Operation	\$ 699,006	\$ 656,074	\$ 656,074	\$ 704,531
TOTAL		\$ 1,626,051	\$ 1,858,114	\$ 1,890,733	\$ 1,835,425

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-CIVIC AUDITORIUM
501-603-50011**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	169,116	238,512	238,512	186,237
41200	Overtime	1,585	-	-	-
41300	Hourly wages	173,693	177,363	177,363	144,937
41600-42601	Benefits	64,364	92,592	92,592	56,107
42700-42702	PERS retirement	31,696	37,351	37,351	44,569
	Total Salaries & Benefits	\$ 440,452	\$ 545,818	\$ 545,818	\$ 431,850
MAINTENANCE & OPERATION					
43050	Repairs-bldgs & grounds	12,264	6,000	6,000	6,000
43060	Utilities	144,296	130,000	130,000	130,000
43080	Rent	1,353	-	-	-
43110	Contractual services	73,723	62,140	62,140	62,140
43150	Cost allocation charge	20,203	17,370	17,370	20,000
44100	Repairs to equipment	24,278	-	-	-
44200	Advertising	-	2,000	2,000	2,000
44300	Telephone	2,126	-	-	-
44351	Fleet / equip rental charge	2,000	2,000	2,000	2,702
44352	ISD service charge	4,120	6,246	6,246	10,000
44450	Postage	19	196	196	196
44600	Laundry & towel service	957	-	-	-
44650	Training	180	375	375	375
44750	Liability	8,610	11,021	11,021	11,425
44751	Insurance/surety bond premium	7,648	8,129	8,129	9,703
45150	Furniture & equipment	1,035	-	-	-
45250	Office supplies	1,609	1,200	1,200	1,200
45300	Small tools	55	-	-	-
45350	General supplies	16,817	12,000	12,000	12,000
45450	Printing and graphics	670	-	-	-
47000	Miscellaneous	1,629	1,700	1,700	1,700
	Total Maintenance & Operation	\$ 323,593	\$ 260,377	\$ 260,377	\$ 269,441
TOTAL		\$ 764,045	\$ 806,195	\$ 806,195	\$ 701,291

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-SPORTS COMPLEX
501-603-50012**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	238,020	245,406	245,406	246,951
41200	Overtime	7,903	-	-	-
41300	Hourly wages	79,767	88,262	88,262	86,826
41600-42601	Benefits	72,468	73,885	73,885	79,454
42700-42702	PERS retirement	31,080	51,831	51,831	39,355
	Total Salaries & Benefits	<u>\$ 429,238</u>	<u>\$ 459,384</u>	<u>\$ 459,384</u>	<u>\$ 452,586</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	-	125	125	125
42900	Uniform allowance	-	510	510	510
43050	Repairs-bldgs & grounds	8,434	5,000	5,000	5,000
43060	Utilities	132,952	162,397	162,397	162,397
43110	Contractual services	46,401	40,300	40,300	37,800
43150	Cost allocation charge	26,935	21,358	21,358	24,000
44100	Repairs to equipment	-	2,000	2,000	2,000
44300	Telephone	308	-	-	-
44351	Fleet / equip rental charge	7,538	7,538	7,538	21,437
44352	ISD service charge	4,120	6,242	6,242	10,000
44400	Janitorial services	4,837	-	-	-
44450	Postage	320	316	316	316
44650	Training	-	1,400	1,400	1,400
44750	Liability	8,142	8,842	8,842	11,515
44751	Insurance/surety bond premium	789	913	913	1,116
44800	Membership and dues	70	175	175	175
45250	Office supplies	747	840	840	840
45300	Small tools	41	-	-	-
45350	General supplies	57,867	56,610	56,610	59,110
45450	Printing and graphics	-	500	500	500
46000	Depreciation	-	1,805	1,805	1,805
46900	Business meetings	20	100	100	100
47000	Miscellaneous	68	450	450	250
	Total Maintenance & Operation	<u>\$ 299,590</u>	<u>\$ 317,421</u>	<u>\$ 317,421</u>	<u>\$ 340,396</u>
TOTAL		<u>\$ 728,829</u>	<u>\$ 776,805</u>	<u>\$ 776,805</u>	<u>\$ 792,982</u>

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-BRAND STUDIOS
501-603-50013**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	1,876	7,376	-
41600-42601	Benefits	-	53	53	-
	Total Salaries & Benefits	\$ -	\$ 1,929	\$ 7,429	\$ -
MAINTENANCE & OPERATION					
43150	Cost allocation charge	6,735	-	-	-
44300	Telephone	1,110	-	-	-
44352	ISD service charge	824	2,160	2,160	-
44750	Liability	-	50	50	-
44751	Insurance/surety bond premium	12	14	14	-
	Total Maintenance & Operation	\$ 8,681	\$ 2,224	\$ 2,224	\$ -
TOTAL		\$ 8,681	\$ 4,153	\$ 9,653	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-MAPLE PARK COMMUNITY CENTER
501-603-50014**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	11,558
41300	Hourly wages	-	10,734	7,734	17,841
41600-42601	Benefits	-	242	242	4,385
42700-42702	PERS retirement	-	779	779	2,739
42798	Program reduction salary&ben	-	30,822	16,700	-
	Total Salaries & Benefits	\$ -	\$ 42,577	\$ 25,455	\$ 36,523
MAINTENANCE & OPERATION					
43150	Cost allocation charge	6,735	4,276	4,276	2,867
44352	ISD service charge	824	2,160	2,160	2,201
44750	Liability	-	285	285	1,015
44751	Insurance/surety bond premium	20	23	23	52
45350	General supplies	102	1,000	1,000	1,500
	Total Maintenance & Operation	\$ 7,681	\$ 7,744	\$ 7,744	\$ 7,635
TOTAL		\$ 7,681	\$ 50,321	\$ 33,199	\$ 44,158

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-PACIFIC COMMUNITY CENTER
501-603-50015**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	41,205
41300	Hourly wages	39,916	50,435	66,523	65,978
41600-42601	Benefits	5,382	4,163	4,163	13,141
42700-42702	PERS retirement	68	-	-	8,466
42798	Program reduction salary&ben	-	30,821	44,943	-
	Total Salaries & Benefits	\$ 45,366	\$ 85,419	\$ 115,629	\$ 128,790
MAINTENANCE & OPERATION					
43110	Contractual services	4,950	4,800	4,800	-
43150	Cost allocation charge	20,203	17,370	17,370	20,000
44352	ISD service charge	824	2,160	2,160	4,000
44750	Liability	998	1,337	1,337	3,698
44751	Insurance/surety bond premium	45	54	54	210
45250	Office supplies	355	-	-	-
45350	General supplies	4,629	5,000	5,000	5,000
47000	Miscellaneous	340	2,943	2,943	2,943
	Total Maintenance & Operation	\$ 32,344	\$ 33,664	\$ 33,664	\$ 35,851
TOTAL		\$ 77,710	\$ 119,083	\$ 149,293	\$ 164,641

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-ADULT RECREATION COMMUNITY CENTER
501-603-50016**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	2,826	13,098	10,598	13,098
41600-42601	Benefits	281	275	275	760
42700-42702	PERS retirement	-	2,051	2,051	932
	Total Salaries & Benefits	\$ 3,107	\$ 15,424	\$ 12,924	\$ 14,790
MAINTENANCE & OPERATION					
43150	Cost allocation charge	6,735	4,276	4,276	5,500
44300	Telephone	1,110	-	-	-
44352	ISD service charge	824	2,160	2,160	4,000
44750	Liability	71	347	347	452
45350	General supplies	-	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 8,739	\$ 8,283	\$ 8,283	\$ 11,452
TOTAL		\$ 11,847	\$ 23,707	\$ 21,207	\$ 26,242

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-SPARR HEIGHTS COMMUNITY CENTER
501-603-50017**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	7,265	5,816	22,347	9,000
41600-42601	Benefits	912	758	758	542
42700-42702	PERS retirement	-	-	-	422
42798	Program reduction salary&ben	-	3,151	3,151	-
	Total Salaries & Benefits	\$ 8,178	\$ 9,725	\$ 26,256	\$ 9,964
MAINTENANCE & OPERATION					
43150	Cost allocation charge	6,735	4,276	4,276	5,500
44352	ISD service charge	824	2,160	2,160	4,000
44750	Liability	182	154	154	311
44751	Insurance/surety bond premium	22	26	26	-
45250	Office supplies	-	155	155	155
45350	General supplies	-	691	691	4,000
49049	Program reductions M&O	-	294	294	-
	Total Maintenance & Operation	\$ 7,763	\$ 7,756	\$ 7,756	\$ 13,966
TOTAL		\$ 15,940	\$ 17,481	\$ 34,012	\$ 23,930

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-VERDUGO SKATE PARK
501-603-50018**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	630	3,389	3,389	14,756
41600-42601	Benefits	74	105	105	812
42700-42702	PERS retirement	-	303	303	1,531
	Total Salaries & Benefits	\$ 703	\$ 3,797	\$ 3,797	\$ 17,099
MAINTENANCE & OPERATION					
42800	Auto allowance	312	-	-	-
43150	Cost allocation charge	6,735	4,276	4,276	5,500
44352	ISD service charge	824	2,160	2,160	4,000
44750	Liability	16	90	90	509
44751	Insurance/surety bond premium	14	17	17	-
45350	General supplies	2,714	2,008	2,008	2,008
	Total Maintenance & Operation	\$ 10,615	\$ 8,551	\$ 8,551	\$ 12,017
TOTAL		\$ 11,318	\$ 12,348	\$ 12,348	\$ 29,116

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION FACILITIES-PACIFIC PARK POOL
501-603-50022**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	36,915	36,915	36,912
41600-42601	Benefits	-	1,052	1,052	2,380
	Total Salaries & Benefits	\$ -	\$ 37,967	\$ 37,967	\$ 39,292
MAINTENANCE & OPERATION					
43150	Cost allocation charge	-	4,276	4,276	5,500
44352	ISD service charge	-	4,800	4,800	7,000
44750	Liability	-	978	978	1,273
	Total Maintenance & Operation	\$ -	\$ 10,054	\$ 10,054	\$ 13,773
TOTAL		\$ -	\$ 48,021	\$ 48,021	\$ 53,065

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES
501-604**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	123,212	124,164	124,164	176,670
41200	Overtime	23,658	21,000	21,000	-
41300	Hourly wages	216,614	241,136	210,250	285,467
41600-42601	Benefits	46,581	52,904	53,071	64,952
42700-42702	PERS retirement	24,133	30,566	30,566	40,068
42798	Program reduction salary&ben	-	168,578	168,578	-
	Total Salaries & Benefits	\$ 434,197	\$ 638,348	\$ 607,629	\$ 567,157
MAINTENANCE & OPERATION					
42800	Auto allowance	877	1,720	1,720	1,720
42900	Uniform allowance	-	595	595	595
43080	Rent	4,820	5,850	5,850	5,850
43110	Contractual services	109,789	97,936	101,636	139,471
43150	Cost allocation charge	70,092	33,623	33,623	33,817
44200	Advertising	-	500	1,900	3,500
44250	Data communication	929	-	-	-
44300	Telephone	3,473	-	-	-
44352	ISD service charge	3,294	35,609	35,609	43,453
44450	Postage	464	1,088	1,188	249
44700	Computer software	8,748	-	-	-
44750	Liability	9,085	10,316	10,316	15,946
44751	Insurance/surety bond premium	753	873	873	883
44800	Membership and dues	70	-	-	-
45250	Office supplies	1,826	4,260	4,260	4,260
45350	General supplies	53,805	64,559	77,359	69,700
45450	Printing and graphics	-	3,300	4,800	5,300
47000	Miscellaneous	596	500	1,850	500
49049	Program reductions M&O	-	11,334	11,334	-
	Total Maintenance & Operation	\$ 268,620	\$ 272,063	\$ 292,913	\$ 325,244
TOTAL		\$ 702,818	\$ 910,411	\$ 900,542	\$ 892,401

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-OPEN SPACE & TRAIL
501-604-50021**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	-	-	1,733	3,000
41600-42601	Benefits	-	-	167	175
42700-42702	PERS retirement	-	-	-	213
	Total Salaries & Benefits	\$ -	\$ -	\$ 1,900	\$ 3,388
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	3,700	5,000
43150	Cost allocation charge	1,682	-	-	-
44200	Advertising	-	-	1,400	3,000
44450	Postage	-	-	100	200
44750	Liability	-	-	-	104
45250	Office supplies	481	-	-	-
45350	General supplies	-	-	12,800	14,500
45450	Printing and graphics	-	-	1,500	2,000
47000	Miscellaneous	-	-	1,350	-
	Total Maintenance & Operation	\$ 2,163	\$ -	\$ 20,850	\$ 24,804
TOTAL		\$ 2,163	\$ -	\$ 22,750	\$ 28,192

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-LIFE-LONG LEARNING
501-604-50031**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	123,212	124,164	124,164	117,441
41200	Overtime	23,658	21,000	21,000	-
41300	Hourly wages	109,191	107,597	107,597	144,473
41600-42601	Benefits	37,387	43,733	43,733	40,016
42700-42702	PERS retirement	18,103	28,276	28,276	25,463
42798	Program reduction salary&ben	-	51,508	51,508	-
	Total Salaries & Benefits	\$ 311,550	\$ 376,278	\$ 376,278	\$ 327,393
MAINTENANCE & OPERATION					
42800	Auto allowance	539	720	720	720
42900	Uniform allowance	-	240	240	240
43080	Rent	778	-	-	-
43110	Contractual services	52,452	58,208	58,208	65,752
43150	Cost allocation charge	28,898	12,500	12,500	12,000
44250	Data communication	929	-	-	-
44352	ISD service charge	1,647	15,000	15,000	20,453
44450	Postage	317	49	49	49
44700	Computer software	8,748	-	-	-
44750	Liability	6,399	6,777	6,777	9,038
44751	Insurance/surety bond premium	445	516	516	615
45250	Office supplies	611	1,950	1,950	1,950
45350	General supplies	12,370	16,545	16,545	14,686
45450	Printing and graphics	-	1,200	1,200	1,200
47000	Miscellaneous	561	300	300	300
49049	Program reductions M&O	-	4,386	4,386	-
	Total Maintenance & Operation	\$ 114,694	\$ 118,391	\$ 118,391	\$ 127,003
TOTAL		\$ 426,244	\$ 494,669	\$ 494,669	\$ 454,396

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-CITY-WIDE SPORTS
501-604-50032**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	28,564
41300	Hourly wages	33,751	61,505	61,505	65,960
41600-42601	Benefits	3,631	2,600	2,600	9,774
42700-42702	PERS retirement	2,871	2,290	2,290	4,907
42798	Program reduction salary&ben	-	38,553	38,553	-
	Total Salaries & Benefits	\$ 40,253	\$ 104,948	\$ 104,948	\$ 109,205
MAINTENANCE & OPERATION					
42900	Uniform allowance	-	75	75	75
43080	Rent	255	5,000	5,000	5,000
43110	Contractual services	32,120	21,488	21,488	47,488
43150	Cost allocation charge	18,915	12,500	12,500	13,817
44352	ISD service charge	-	15,000	15,000	16,000
44450	Postage	133	1,039	1,039	-
44750	Liability	844	1,630	1,630	3,261
44751	Insurance/surety bond premium	155	179	179	129
44800	Membership and dues	70	-	-	-
45250	Office supplies	699	1,560	1,560	1,560
45350	General supplies	11,477	18,810	18,810	13,810
45450	Printing and graphics	-	1,400	1,400	1,400
47000	Miscellaneous	-	200	200	200
	Total Maintenance & Operation	\$ 64,667	\$ 78,881	\$ 78,881	\$ 102,740
TOTAL		\$ 104,920	\$ 183,829	\$ 183,829	\$ 211,945

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-ARTS & CULTURE
501-604-50033

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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MAINTENANCE & OPERATION					
44300	Telephone	1,110	-	-	-
	Total Maintenance & Operation	\$ 1,110	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ 1,110	\$ -	\$ -	\$ -
		<hr/> <hr/>			

CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-YOUTH OUTREACH
501-604-50034

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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MAINTENANCE & OPERATION					
44300	Telephone	1,110	-	-	-
	Total Maintenance & Operation	\$ 1,110	\$ -	\$ -	\$ -
TOTAL		\$ 1,110	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-YOUTH PROGRAMS
501-604-50035**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	30,665
41300	Hourly wages	73,672	72,034	39,415	72,034
41600-42601	Benefits	5,564	6,571	6,571	14,987
42700-42702	PERS retirement	3,159	-	-	9,485
42798	Program reduction salary&ben	-	78,517	78,517	-
	Total Salaries & Benefits	\$ 82,394	\$ 157,122	\$ 124,503	\$ 127,171
MAINTENANCE & OPERATION					
42800	Auto allowance	337	1,000	1,000	1,000
42900	Uniform allowance	-	280	280	280
43080	Rent	3,787	850	850	850
43110	Contractual services	21,231	18,240	18,240	21,231
43150	Cost allocation charge	18,915	7,900	7,900	8,000
44200	Advertising	-	500	500	500
44300	Telephone	1,254	-	-	-
44352	ISD service charge	1,647	5,609	5,609	7,000
44450	Postage	14	-	-	-
44750	Liability	1,842	1,909	1,909	3,543
44751	Insurance/surety bond premium	128	149	149	139
45250	Office supplies	35	750	750	750
45350	General supplies	28,936	26,704	26,704	26,704
45450	Printing and graphics	-	700	700	700
47000	Miscellaneous	35	-	-	-
49049	Program reductions M&O	-	6,948	6,948	-
	Total Maintenance & Operation	\$ 78,162	\$ 71,539	\$ 71,539	\$ 70,697
TOTAL		\$ 160,556	\$ 228,661	\$ 196,042	\$ 197,868

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-CLUB MAPLE
501-604-50036**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	3,986	-	-	-
44751	Insurance/surety bond premium	22	-	-	-
45350	General supplies	1,023	-	-	-
	Total Maintenance & Operation	\$ 5,030	\$ -	\$ -	\$ -
TOTAL		\$ 5,030	\$ -	\$ -	\$ -

**CITY OF GLENDALE
COMMUNITY SERVICES & PARKS DEPARTMENT
RECREATION FUND-RECREATION PROGRAMS & SERVICES-SENIOR PROGRAMS
501-604-50037**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43150	Cost allocation charge	1,682	723	723	-
44751	Insurance/surety bond premium	3	29	29	-
45350	General supplies	-	2,500	2,500	-
	Total Maintenance & Operation	\$ 1,685	\$ 3,252	\$ 3,252	\$ -
TOTAL		\$ 1,685	\$ 3,252	\$ 3,252	\$ -

**CITY OF GLENDLE
COMMUNITY SERVICES & PARKS DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Accountant I	0.75	0.75	0.75	0.75
Accounting Services Specialist	1.35	1.35	1.35	0.35
Accounting Supervisor	-	-	0.35	0.35
Accounting Technician	1.00	1.00	1.00	1.00
Administrative Analyst	11.50	11.00	10.00	7.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	-
Asst. Director of Community Svcs & Parks	1.00	1.00	1.00	-
Asst. Project Manager	1.00	1.00	1.00	1.00
Budget Analyst	0.05	-	-	-
Building Repairer	7.00	7.00	7.00	3.00
Case Worker I	3.00	3.00	3.00	3.00
Case Worker II	4.00	4.00	4.00	4.00
Community Development Supervisor	1.00	1.00	1.00	1.00
Community Services Administrator	1.00	1.00	1.00	-
Community Services Coordinator	9.00	9.00	9.00	8.00
Community Services Manager	3.00	3.00	3.00	3.00
Community Services Specialist	7.00	6.00	6.00	4.00
Community Services Supervisor	9.00	8.00	8.00	8.00
Custodial Worker	3.00	3.00	3.00	3.00
Customer Service Representative	1.00	1.00	1.00	1.00
Departmental Budget Specialist	1.00	1.00	1.00	1.00
Deputy City Attorney	0.05	0.05	0.05	0.05
Director of Community Services & Parks	1.00	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00	-
Executive Analyst	-	-	1.00	1.00
Gardener	30.00	29.00	29.00	26.00
Human Resources Analyst II	0.15	0.15	0.15	0.15
Laborer	1.00	1.00	1.00	-
Maintenance Worker	5.00	5.00	5.00	4.00
Office Services Specialist I	2.00	2.00	2.00	1.00
Office Services Specialist II	1.00	1.00	0.68	0.68
Office Services Supervisor	0.10	0.10	0.10	-
Office Specialist II	2.00	2.00	2.00	1.00
Park Maintenance Supervisor	4.00	4.00	4.00	4.00
Park Naturalist	1.00	-	-	-
Park Services Administrator	1.00	1.00	1.00	1.00
Park Services Manager	4.00	4.00	4.00	3.00
Program Coordinator	2.00	2.00	2.00	2.00
Program Specialist	4.00	4.00	4.00	2.00
Project Management Administrator	1.00	1.00	1.00	1.00
Project Manager	4.00	4.00	3.00	3.00
Seasonal Laborer/Park Laborer	14.00	14.00	14.00	14.00
Sr. Accountant	0.35	0.35	-	-
Sr. Administrative Analyst	2.00	2.00	2.00	2.00
Sr. Budget Analyst	-	0.05	0.05	0.05
Sr. Building Repairer	2.00	2.00	2.00	1.00
Sr. Community Development Supervisor	2.90	2.90	2.90	3.00
Sr. Gardener	4.00	4.00	4.00	3.00
Sr. Office Services Specialist	5.00	4.00	4.00	2.00
Sr. Park Naturalist	1.00	-	-	-
Sr. Project Manager	1.00	1.00	2.00	2.00
Workforce Development Administrator	1.00	1.00	1.00	1.00
Total Salaried Employees	165.20	158.70	158.38	129.38

**CITY OF GLENDLE
COMMUNITY SERVICES & PARKS DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11		Adopted Budget 2011-12		Revised Budget 2011-12		Adopted Budget 2012-13	
<u>Unclassified positions</u>								
Accountant I	1.00		1.00		1.00		-	
Administrative Analyst	5.00		3.00		3.00		1.00	**
Case Worker I	3.00		2.00		2.00		2.00	**
Case Worker II	1.00		1.00		1.00		-	
Program Specialist	3.00		3.00		3.00		-	
Total Unclassified positions	<u>13.00</u>		<u>10.00</u>		<u>10.00</u>		<u>3.00</u>	
<u>Hourly Employees</u>								
		*		*		*		*
Accounting Technician	0.50	(1)	-		-		-	
Administrative Analyst	0.50	(1)	-		-		-	
Administrative Assistant	0.30	(1)	0.51	(1)	0.51	(1)	-	
Assistant Pool Manager	0.51	(3)	0.69	(4)	0.69	(4)	0.80	(2)
City Resource Specialist	2.51	(6)	1.80	(3)	1.80	(3)	-	
Civic Auditorium Attendant	0.25	(20)	0.19	(20)	0.19	(20)	3.49	(10)
Civic Auditorium Event Attendant	4.81	(8)	4.95	(10)	4.95	(10)	-	
Civic Auditorium Event Facilitator	0.65	(5)	0.96	(2)	0.96	(2)	1.37	(3)
Civic Event Staff	0.02	(4)	-		-		-	
Community Services Specialist	3.89	(14)	-		-		-	
Custodial Worker	1.34	(3)	1.25	(2)	1.25	(2)	1.09	(2)
Customer Service Assistant	1.21	(2)	1.10	(2)	1.10	(2)	1.24	(2)
Customer Service Representative	0.60	(1)	-		-		-	
Facility Attendant I	2.45	(5)	10.01	(26)	10.01	(26)	10.82	(21)
Facility Attendant II	9.03	(23)	2.26	(8)	2.26	(8)	5.08	(11)
Gardener	0.08	(14)	-		-		-	
Glendale Youth Alliance Worker	0.03	(8)	-		-		-	
Hourly City Worker	15.86	(24)	15.27	(20)	15.27	(20)	7.13	(30)
Hourly City Worker/Instructor	2.07	(44)	1.99	(25)	1.99	(25)	-	
Hourly Program Specialist (summer)	1.00	(3)	-		-		-	
Lifeguard I	1.08	(26)	3.99	(17)	3.99	(17)	2.37	(4)
Lifeguard II	2.99	(72)	3.12	(18)	3.12	(18)	4.82	(6)
Lifeguard III	1.12	(16)	1.91	(11)	1.91	(11)	1.20	(4)
Meal Coordinator	1.69	(3)	1.33	(3)	1.33	(3)	1.65	(3)
Meal Driver	-		0.96	(3)	0.96	(3)	-	
Office Specialist I	-		1.00	(1)	1.00	(1)	-	
Pool Manager	0.62	(6)	0.69	(4)	0.69	(4)	0.53	(2)
Program Specialist	-		-		-		0.76	(1)
Project Resource Specialist	-		-		-		0.62	(1)
Recreation Attendant	-		-		-		0.17	(1)
Recreation Leader I	1.38	(12)	3.08	(22)	3.08	(22)	6.10	(21)
Recreation Leader II	9.74	(179)	5.30	(25)	5.30	(25)	5.20	(16)
Recreation Leader III	2.44	(30)	1.10	(6)	1.10	(6)	5.04	(11)
Recreation Program Specialist	4.26	(15)	2.39	(11)	2.39	(11)	2.47	(8)
Reserve Park Ranger	-		-		-		-	
Seasonal Laborer	6.33	(11)	9.10	(13.5)	9.10	(13.5)	14.75	(16)
Skate Attendants I	1.73	(2)	0.93	(3)	0.93	(3)	1.44	(6)
Skate Attendants II	1.84	(4)	2.58	(9)	2.58	(9)	2.81	(9)
Weekend Supervisor	0.60	(1)	0.77	(1)	0.77	(1)	0.80	(1)
Youth Employment Apprentice Worker	11.20	(40)	14.75	(44)	14.75	(44)	-	
Youth Employment Team Supervisor	8.00	(26)	7.65	(23)	7.65	(23)	-	
Youth Worker	11.30	(117)	9.10	(117)	9.10	(117)	-	
Total Hourly Employees	<u>113.93</u>		<u>110.73</u>		<u>110.73</u>		<u>81.75</u>	
Community Services & Parks Total	<u>292.13</u>		<u>279.43</u>		<u>279.11</u>		<u>214.13</u>	

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

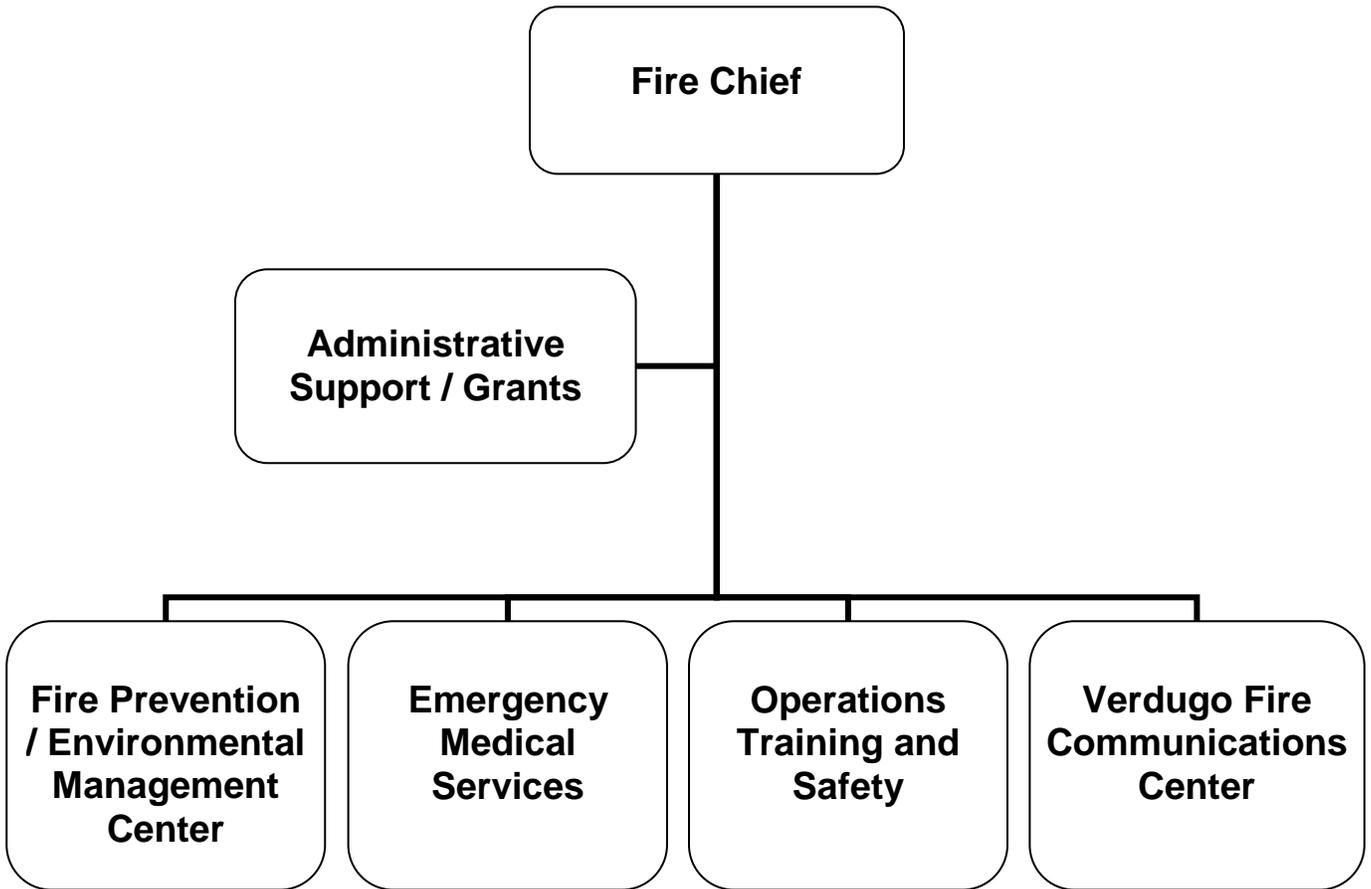
** The FY 2012-13 full-time authorized salaried position count includes these three (3) unclassified budgeted positions. Since these positions are budgeted, it was decided that they should be included in the authorized position count.



ADOPTED
BUDGET
2012-2013



FIRE



CITY OF GLENDALE

FIRE

MISSION STATEMENT

The mission of the Glendale Fire Department is to protect life and property by providing the highest level of service to the community. Through nine strategically located fire stations, a Fire Prevention & Environmental Management Center, a Regional Training Center and downtown Training facility and the Emergency Operations Center, the Fire Department works to maintain a safe community and contribute to an improved quality of life by providing the highest possible level of emergency services.

DEPARTMENT DESCRIPTION

The Fire Department is organized into five sections:

- 1) Fire Operations & Training and Safety
- 2) Emergency Medical Services (EMS)
- 3) Fire Prevention & Unified Environmental Management Programs
- 4) Administration
- 5) Verdugo Fire Communications Center

The mission of the ***Fire Operations Section*** is to prevent or reduce the loss of life and the destruction of property and the environment from fire, medical, hazardous materials, and other emergency occurrences.

From the nine fire stations, 169 sworn personnel, 60 Full Time Equivalent (FTE) Ambulance Operators, Fire Operations responds to emergency incidents of all types, conducts fire prevention inspections, and provides public education about the hazards of fire. With 12 engines, 3 trucks, 5 basic life support ambulances, Type I Haz Mat Team and Urban Search and Rescue Teams, 1 air & light apparatus, 2 water tenders, and a variety of other specialized equipment, the Glendale Fire Department is prepared for every contingency.

The mission of the ***Fire Prevention & Unified Environmental Management Programs*** is to prevent fires, restore and protect property, enhance the environment, and to ensure public health, environmental quality and economic vitality.

This section ensures the fire, life, and environmental safety of the community by plan review, construction and occupancy inspections. The section is housed in two facilities, the Fire Prevention / Environmental Management Center (FPEMC) and the Fire Engineering (FE) Unit located within the Permit Services Center in City Hall.

The FPEMC is the headquarters of the Section and houses the majority of the Section's inspectors who conduct technical inspections of new construction and certain existing occupancies for a wide variety of code compliance issues.

The FE Unit provides service at the Permit Services Center. Personnel conducts technical plan reviews throughout the entire development cycle of the plan review/permitting process.

Environmental safety encompasses the "life cycle" of hazardous materials and hazardous wastes by combining seven elements of responsibility, the Unified Environmental Management Programs:

CITY OF GLENDALE

FIRE

- Hazardous Materials Management and Release Reporting (HMMRP)
- California Accidental Release Prevention (Cal/ARP)
- Underground Storage Tanks (UST)
- Aboveground Storage Tanks (AST)
- Hazardous Waste Generator & Treatment (HWGT)
- Industrial Waste (IW)
- California Fire Code (CFC)

Household Hazardous Waste (HHW) from Glendale and La Canada residents, and small businesses, is collected every Wednesday and Saturday at the FPEMC. The HHW collected is recycled as much as possible, thereby diverting this waste from landfills. The FPEMC also collects used motor oil every Thursday through a curbside collection program. The FPEMC serves as a drop-off point for the Operations Section to drop off hazardous materials and wastes picked up from incidents.

The **Administrative Section** is responsible for:

- Managing the City's emergency preparedness activities and the Emergency Operations Center. The section provides leadership and training to all city departments to ensure their preparedness to manage the consequences of natural or man-made disasters.
- Managing all of the state and federal homeland security grant applications, purchases, and compliance with city, state, and federal homeland security grant financial and reporting policies and requirements.
- Providing coordination and liaison with other city and local agencies on issues such as regional training and communications, facilities and equipment support, and Emergency Medical Program management oversight.

The Verdugo Fire Communications Center (Verdugo) receives emergency calls related to fire and medical incidents from 12 cities and the Bob Hope Airport, ensuring that the correct resources are dispatched immediately to respond and assist.

Verdugo is responsible for providing highly trained staff to receive and process incident reports that arrive by 9-1-1 and other emergency phone lines, as well as by radio. Call processing includes emergency medical dispatch and pre-arrival instructions, when needed, to supply first-aid instructions until help has arrived and to assist first responders with locating the victim quickly.

This service is provided for the cities of Alhambra, Arcadia, Burbank, Glendale, Monrovia, Montebello, Monterey Park, Pasadena, San Gabriel, San Marino, Sierra Madre, South Pasadena, and the Bob Hope Airport.

Verdugo also serves as Area C Coordinator within Region I for the California Master Mutual Aid System. Verdugo staff coordinates single overhead resources (task oriented personnel requests) for Incident Management Team needs and strike team activity for brush fires or other large events, utilizing key resources from each of the twelve cities that it serves.

CITY OF GLENDALE FIRE

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, the Fire Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Fire Department will provide a fast response to incidents, a high level of customer service while on scene, and ensure residents' concerns and needs are met.

Safe & Healthy Community

It is the goal of the Glendale Fire Department to ensure that community members and visitors are safe and engaged and that the community is prepared and has the capacity to respond to disasters. The Fire Department actively works with the community regarding public safety issues.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
FIRE DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>General Fund</u>				
Administration (101-402)	2,014,967	1,710,492	1,710,492	1,686,407
Operations (101-403)	32,912,776	34,452,741	34,474,823	36,806,715
Mechanical Maintenance (101-404)	542,296	453,539	453,539	-
Prevention (101-411)	1,115,847	990,365	990,365	951,515
Communications (101-415)	914,317	873,317	873,317	831,106
Emergency Services (101-425)	193,847	183,941	183,941	191,997
Total General Fund	\$ 37,694,049	\$ 38,664,395	\$ 38,686,477	\$ 40,467,740
<u>Other Funds</u>				
Fire Grant Fund (265-401)	2,190,352	1,074,836	4,891,182	176,885
Fire Mutual Aid Fund (266-403)	(87,037)	100,000	100,000	100,000
Special Events Fund (267-403)	90,855	31,606	31,606	34,988
Capital Improvement Fund (401-401)	153,051	200,000	180,000	-
Hazardous Disposal Fund (510-421)	1,682,924	1,748,680	1,748,680	1,708,145
<u>Fire Paramedic Fund</u>				
Fire Paramedic - Projects (511-401)	-	140,000	140,000	-
Fire Paramedic (511-405)	14,638,583	14,782,582	14,782,582	15,861,337
Total Fire Paramedic Fund	14,638,583	14,922,582	14,922,582	15,861,337
Fire Communication Fund (701-416)	3,183,489	4,066,447	4,092,872	4,234,344
Total Other Funds	\$ 21,852,218	\$ 22,144,151	\$ 25,966,922	\$ 22,115,699
Department Grand Total	\$ 59,546,267	\$ 60,808,546	\$ 64,653,399	\$ 62,583,439

**CITY OF GLENDALE
FIRE DEPARTMENT
ADMINISTRATION
101-402**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	770,581	800,942	800,942	857,534
41200	Overtime	5,154	5,000	5,000	5,000
41600-42601	Benefits	191,642	229,597	229,597	259,578
42700-42702	PERS retirement	149,769	203,666	203,666	206,386
	Total Salaries & Benefits	\$ 1,117,147	\$ 1,239,205	\$ 1,239,205	\$ 1,328,498
MAINTENANCE & OPERATION					
42800	Auto allowance	900	-	-	-
42900	Uniform allowance	4,291	3,000	3,000	3,000
43050	Repairs-bldgs & grounds	35,289	22,432	22,432	22,432
43060	Utilities	56,888	65,000	65,000	65,000
43110	Contractual services	9,733	-	-	-
44100	Repairs to equipment	-	100	100	100
44120	Repairs to office equip	-	100	100	100
44300	Telephone	16,168	-	-	-
44351	Fleet / equip rental charge	2,300	1,933	1,933	-
44352	ISD service charge	710,130	319,056	319,056	188,319
44400	Janitorial services	25,521	25,000	25,000	25,000
44450	Postage	755	1,000	1,000	1,000
44550	Travel	1,180	1,500	1,500	1,000
44650	Training	1,177	2,000	2,000	2,000
44750	Liability	17,066	14,104	14,104	29,758
44751	Insurance/surety bond premium	7,679	8,212	8,212	11,850
44800	Membership and dues	889	500	500	1,000
45050	Periodicals & newspapers	-	50	50	50
45100	Books	197	100	100	100
45150	Furniture & equipment	1,256	500	500	500
45250	Office supplies	1,362	2,000	2,000	2,000
45350	General supplies	881	2,000	2,000	2,000
45400	Reports & publications	286	-	-	-
45450	Printing and graphics	-	500	500	250
46900	Business meetings	2,839	2,000	2,000	2,250
47000	Miscellaneous	1,035	200	200	200
	Total Maintenance & Operation	\$ 897,820	\$ 471,287	\$ 471,287	\$ 357,909
TOTAL		\$ 2,014,967	\$ 1,710,492	\$ 1,710,492	\$ 1,686,407

**CITY OF GLENDALE
FIRE DEPARTMENT
OPERATIONS
101-403**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	16,820,992	17,307,887	17,307,887	17,838,680
41200	Overtime	4,711,525	4,008,344	4,008,344	4,008,344
41300	Hourly wages	72,114	70,000	70,000	70,000
41600-42601	Benefits	4,214,679	5,323,364	5,323,364	5,754,489
42700-42702	PERS retirement	4,152,837	5,292,925	5,292,925	5,236,461
42798	Program reduction salary&ben	-	(593,250)	(593,250)	-
	Total Salaries & Benefits	\$ 29,972,147	\$ 31,409,270	\$ 31,409,270	\$ 32,907,974
MAINTENANCE & OPERATION					
42800	Auto allowance	15,300	16,200	16,200	16,200
42900	Uniform allowance	122,810	119,234	119,234	123,171
43050	Repairs-bldgs & grounds	29,432	25,000	25,000	23,000
43060	Utilities	178,164	214,000	214,000	214,000
43110	Contractual services	45,486	62,637	62,637	65,637
44100	Repairs to equipment	24,156	30,000	30,000	30,000
44120	Repairs to office equip	-	500	500	500
44250	Data communication	1,442	-	-	-
44300	Telephone	56,067	-	-	-
44351	Fleet / equip rental charge	1,069,335	898,795	898,795	1,422,289
44352	ISD service charge	555,501	866,360	896,360	662,761
44400	Janitorial services	28,882	26,000	26,000	35,000
44450	Postage	1,472	2,000	2,000	1,500
44550	Travel	1,017	1,000	1,000	1,500
44600	Laundry & towel service	17,133	15,000	15,000	15,000
44650	Training	4,452	7,060	7,060	7,060
44700	Computer software	18,428	-	-	-
44750	Liability	476,668	374,259	374,259	756,138
44751	Insurance/surety bond premium	47,939	53,926	53,926	94,036
44760	Regulatory	400	-	-	-
44800	Membership and dues	135	500	500	500
45100	Books	315	500	500	500
45150	Furniture & equipment	37,785	28,600	28,600	25,417
45170	Computer hardware	594	-	-	-
45200	Maps and blue prints	166	500	500	350
45250	Office supplies	16,773	14,000	14,000	14,000
45300	Small tools	611	500	500	500
45350	General supplies	144,677	140,000	152,082	132,082
45400	Reports & publications	181	150	150	300
45450	Printing and graphics	1,145	500	500	500
46900	Business meetings	6,648	8,000	8,000	8,000
47000	Miscellaneous	3,631	4,000	4,000	4,000
49049	Program reductions M&O	-	93,250	93,250	-
	Total Maintenance & Operation	\$ 2,906,745	\$ 3,002,471	\$ 3,044,553	\$ 3,653,941
CAPITAL OUTLAY					
51000	Capital outlay	33,884	41,000	21,000	244,800
	Total Capital Outlay	\$ 33,884	\$ 41,000	\$ 21,000	\$ 244,800
TOTAL		\$ 32,912,776	\$ 34,452,741	\$ 34,474,823	\$ 36,806,715

**CITY OF GLENDALE
FIRE DEPARTMENT
MECHANICAL MAINTENANCE
101-404**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43060	Utilities	2,321	-	-	-
44300	Telephone	380	-	-	-
44351	Fleet / equip rental charge	539,595	453,539	453,539	-
	Total Maintenance & Operation	\$ 542,296	\$ 453,539	\$ 453,539	\$ -
TOTAL		\$ 542,296	\$ 453,539	\$ 453,539	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
PREVENTION
101-411**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	703,779	774,835	774,835	472,538
41200	Overtime	6,356	10,000	10,000	10,000
41300	Hourly wages	4,284	15,000	15,000	15,000
41600-42601	Benefits	183,984	223,555	223,555	147,969
42700-42702	PERS retirement	97,746	154,398	154,398	63,686
42798	Program reduction salary&ben	-	(426,499)	(426,499)	-
	Total Salaries & Benefits	\$ 996,149	\$ 751,289	\$ 751,289	\$ 709,193
MAINTENANCE & OPERATION					
42800	Auto allowance	4,800	4,800	4,800	4,800
42900	Uniform allowance	5,931	4,516	4,516	2,262
43050	Repairs-bldgs & grounds	-	200	200	200
43110	Contractual services	30,325	145,000	145,000	145,000
44100	Repairs to equipment	388	250	250	500
44120	Repairs to office equip	-	500	500	250
44200	Advertising	674	-	-	-
44300	Telephone	14,330	-	-	-
44351	Fleet / equip rental charge	250	210	210	-
44352	ISD service charge	27,881	44,251	44,251	46,552
44450	Postage	1,780	1,500	1,500	1,250
44550	Travel	-	460	460	460
44650	Training	1,829	540	540	790
44700	Computer software	250	-	-	-
44750	Liability	15,716	13,998	13,998	17,165
44751	Insurance/surety bond premium	1,815	2,101	2,101	2,343
44800	Membership and dues	1,250	1,200	1,200	1,500
45050	Periodicals & newspapers	-	200	200	225
45100	Books	5,680	3,500	3,500	3,500
45150	Furniture & equipment	726	1,000	1,000	1,000
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	1,048	4,000	4,000	3,675
45300	Small tools	-	250	250	250
45350	General supplies	3,452	5,000	5,000	5,000
45450	Printing and graphics	422	2,500	2,500	2,500
46900	Business meetings	349	2,000	2,000	2,000
47000	Miscellaneous	801	600	600	600
	Total Maintenance & Operation	\$ 119,698	\$ 239,076	\$ 239,076	\$ 242,322
TOTAL		\$ 1,115,847	\$ 990,365	\$ 990,365	\$ 951,515

**CITY OF GLENDALE
FIRE DEPARTMENT
COMMUNICATIONS
101-415**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43110	Contractual services	914,317	873,317	873,317	831,106
	Total Maintenance & Operation	\$ 914,317	\$ 873,317	\$ 873,317	\$ 831,106
		<hr/>			
TOTAL		\$ 914,317	\$ 873,317	\$ 873,317	\$ 831,106
		<hr/> <hr/>			

**CITY OF GLENDALE
FIRE DEPARTMENT
EMERGENCY SERVICES
101-425**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	70,357	69,931	69,931	68,310
41200	Overtime	3,936	5,000	5,000	5,000
41300	Hourly wages	336	-	-	-
41600-42601	Benefits	15,888	20,013	20,013	18,055
42700-42702	PERS retirement	17,040	21,349	21,349	8,694
	Total Salaries & Benefits	\$ 107,557	\$ 116,293	\$ 116,293	\$ 100,059
MAINTENANCE & OPERATION					
42900	Uniform allowance	500	500	500	-
43050	Repairs-bldgs & grounds	-	4,000	4,000	4,000
44100	Repairs to equipment	-	2,000	2,000	2,000
44120	Repairs to office equip	-	100	100	100
44300	Telephone	26,531	-	-	-
44351	Fleet / equip rental charge	100	84	84	-
44352	ISD service charge	22,140	39,907	39,907	63,499
44450	Postage	220	500	500	500
44550	Travel	1,610	1,500	1,500	1,000
44650	Training	855	1,500	1,500	2,000
44750	Liability	1,641	1,312	1,312	2,530
44751	Insurance/surety bond premium	212	245	245	309
44800	Membership and dues	-	500	500	500
45050	Periodicals & newspapers	121	-	-	-
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	1,988	5,000	5,000	5,000
45350	General supplies	295	2,500	2,500	2,500
45450	Printing and graphics	494	5,000	5,000	5,000
46900	Business meetings	-	1,000	1,000	1,000
47000	Miscellaneous	-	500	500	500
	Total Maintenance & Operation	\$ 56,707	\$ 67,648	\$ 67,648	\$ 91,938
CAPITAL OUTLAY					
51000	Capital outlay	29,583	-	-	-
	Total Capital Outlay	\$ 29,583	\$ -	\$ -	\$ -
TOTAL		\$ 193,847	\$ 183,941	\$ 183,941	\$ 191,997

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE GRANT FUND
265-401**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	185,049	244,878	244,878	122,550
41200	Overtime	100,251	-	212,018	-
41600-42601	Benefits	47,837	55,853	55,853	26,322
42700-42702	PERS retirement	32,521	62,441	62,441	22,388
	Total Salaries & Benefits	\$ 365,658	\$ 363,172	\$ 575,190	\$ 171,260
MAINTENANCE & OPERATION					
42900	Uniform allowance	42	1,000	1,000	250
44250	Data communication	15	-	-	-
44550	Travel	621	1,000	1,000	-
44650	Training	37,794	-	-	-
44700	Computer software	385	-	-	-
44750	Liability	7,135	6,489	6,489	4,228
44751	Insurance/surety bond premium	-	175	175	1,147
45150	Furniture & equipment	106,227	-	178,000	-
45170	Computer hardware	1,637	-	-	-
45350	General supplies	35,945	3,000	12,031	-
45450	Printing and graphics	3,296	-	-	-
	Total Maintenance & Operation	\$ 193,096	\$ 11,664	\$ 198,695	\$ 5,625
CAPITAL OUTLAY					
51000	Capital outlay	1,631,599	-	3,417,297	-
	Total Capital Outlay	\$ 1,631,599	\$ -	\$ 3,417,297	\$ -
CAPITAL PROJECTS					
51250	Equipment	-	700,000	700,000	-
	Total Capital Projects	\$ -	\$ 700,000	\$ 700,000	\$ -
TOTAL		\$ 2,190,352	\$ 1,074,836	\$ 4,891,182	\$ 176,885

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE MUTUAL AID FUND
266-403**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	(79,414)	96,804	96,804	85,397
41600-42601	Benefits	(6,437)	1,502	1,502	11,657
	Total Salaries & Benefits	\$ (85,851)	\$ 98,306	\$ 98,306	\$ 97,054
MAINTENANCE & OPERATION					
44750	Liability	(1,186)	1,694	1,694	2,946
	Total Maintenance & Operation	\$ (1,186)	\$ 1,694	\$ 1,694	\$ 2,946
TOTAL		\$ (87,037)	\$ 100,000	\$ 100,000	\$ 100,000

**CITY OF GLENDALE
FIRE DEPARTMENT
SPECIAL EVENTS FUND
267-403**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	90,855	24,200	24,200	24,200
41600-42601	Benefits	-	376	376	3,303
	Total Salaries & Benefits	\$ 90,855	\$ 24,576	\$ 24,576	\$ 27,503
MAINTENANCE & OPERATION					
43150	Cost allocation charge	-	6,606	6,606	6,650
44750	Liability	-	424	424	835
	Total Maintenance & Operation	\$ -	\$ 7,030	\$ 7,030	\$ 7,485
TOTAL		\$ 90,855	\$ 31,606	\$ 31,606	\$ 34,988

**CITY OF GLENDALE
FIRE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-401**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	13,822	-	-	-
41600-42601	Benefits	1,701	-	-	-
	Total Salaries & Benefits	\$ 15,523	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	2	-	-	-
44750	Liability	346	-	-	-
45600	A & G overhead	3,936	-	-	-
	Total Maintenance & Operation	\$ 4,283	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
51000	Capital outlay	(5,000)	-	-	-
	Total Capital Outlay	\$ (5,000)	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51150	Buildings and structures	2,458	-	-	-
51200	Other improvements	-	100,000	100,000	-
51250	Equipment	132,794	-	-	-
52100	Construction	2,571	100,000	100,000	-
53210	On site improvements	422	-	-	-
53220	Site clearance costs	-	-	(20,000)	-
	Total Capital Projects	\$ 138,245	\$ 200,000	\$ 180,000	\$ -
TOTAL		\$ 153,051	\$ 200,000	\$ 180,000	\$ -

**CITY OF GLENDALE
FIRE DEPARTMENT
HAZARDOUS DISPOSAL FUND
510-421**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	624,484	761,458	761,458	747,820
41200	Overtime	16,671	15,000	15,000	15,000
41600-42601	Benefits	192,106	241,620	241,620	257,809
42700-42702	PERS retirement	68,939	119,835	119,835	105,246
	Total Salaries & Benefits	\$ 902,200	\$ 1,137,913	\$ 1,137,913	\$ 1,125,875
MAINTENANCE & OPERATION					
42800	Auto allowance	7,200	7,200	7,200	7,200
42900	Uniform allowance	5,655	3,770	3,770	3,770
43050	Repairs-bldgs & grounds	162	5,000	5,000	5,000
43060	Utilities	22,015	25,000	25,000	25,000
43110	Contractual services	288,562	183,000	183,000	183,000
43150	Cost allocation charge	292,681	188,237	188,237	211,401
44100	Repairs to equipment	157	500	500	500
44120	Repairs to office equip	-	250	250	250
44200	Advertising	-	1,000	1,000	1,000
44250	Data communication	280	-	-	-
44300	Telephone	4,198	-	-	-
44351	Fleet / equip rental charge	2,000	2,000	2,000	-
44352	ISD service charge	35,259	51,254	51,254	44,082
44400	Janitorial services	-	250	250	250
44450	Postage	310	1,000	1,000	1,000
44500	Support of prisoners	6	-	-	-
44550	Travel	870	1,000	1,000	1,000
44600	Laundry & towel service	-	250	250	250
44650	Training	2,273	3,500	3,500	3,500
44750	Liability	16,084	20,442	20,442	26,318
44751	Insurance/surety bond premium	2,899	3,264	3,264	4,552
44760	Regulatory	8,576	12,600	12,600	12,600
44800	Membership and dues	280	300	300	300
45050	Periodicals & newspapers	210	400	400	400
45100	Books	1,736	600	600	600
45150	Furniture & equipment	156	1,000	1,000	1,000
45250	Office supplies	1,853	2,000	2,000	2,000
45300	Small tools	-	100	100	100
45350	General supplies	36,434	45,000	45,000	28,492
45450	Printing and graphics	-	250	250	250
46000	Depreciation	45,530	45,350	45,350	12,205
46500	Uncollectible accounts	4,622	5,000	5,000	5,000
46900	Business meetings	517	750	750	750
47000	Miscellaneous	199	500	500	500
	Total Maintenance & Operation	\$ 780,724	\$ 610,767	\$ 610,767	\$ 582,270
TOTAL		\$ 1,682,924	\$ 1,748,680	\$ 1,748,680	\$ 1,708,145

**CITY OF GLENDALE
 FIRE DEPARTMENT
 FIRE PARAMEDIC FUND - PROJECTS
 511-401**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
CAPITAL OUTLAY					
51000	Capital outlay	-	140,000	140,000	-
	Total Capital Outlay	\$ -	\$ 140,000	\$ 140,000	\$ -
		<hr/>			
TOTAL		\$ -	\$ 140,000	\$ 140,000	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE PARAMEDIC FUND
511-405**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,583,811	2,638,642	2,638,642	1,764,909
41200	Overtime	767,716	656,250	656,250	408,790
41300	Hourly wages	265,499	300,000	300,000	1,314,000
41600-42601	Benefits	802,055	859,341	859,341	631,679
42700-42702	PERS retirement	604,784	818,140	818,140	606,100
	Total Salaries & Benefits	<u>\$ 5,023,865</u>	<u>\$ 5,272,373</u>	<u>\$ 5,272,373</u>	<u>\$ 4,725,478</u>
MAINTENANCE & OPERATION					
42900	Uniform allowance	18,029	17,157	17,157	10,704
43050	Repairs-bldgs & grounds	-	200	200	200
43110	Contractual services	349,032	310,620	310,620	321,561
43150	Cost allocation charge	-	586,267	586,267	560,386
44100	Repairs to equipment	4,742	9,000	9,000	9,000
44250	Data communication	89	-	-	-
44300	Telephone	2,581	-	-	-
44351	Fleet / equip rental charge	65,196	65,196	65,196	714,236
44352	ISD service charge	-	93,718	93,718	81,872
44400	Janitorial services	57	-	-	57
44450	Postage	14	40	40	100
44550	Travel	28	40	40	100
44650	Training	9,048	16,320	16,320	25,000
44700	Computer software	19,000	16,040	16,040	17,000
44750	Liability	90,440	86,658	86,658	120,325
44751	Insurance/surety bond premium	16,357	15,687	15,687	11,629
44760	Regulatory	12,151	13,340	13,340	13,340
44800	Membership and dues	450	250	250	250
45050	Periodicals & newspapers	40	-	-	-
45150	Furniture & equipment	2,650	2,650	2,650	2,650
45250	Office supplies	8,160	12,000	12,000	12,000
45350	General supplies	209,871	175,000	175,000	215,000
45450	Printing and graphics	-	6,000	6,000	6,000
46400	Insurance write down	7,332,485	6,719,651	6,719,651	7,728,277
46500	Uncollectible accounts	1,340,000	1,322,375	1,322,375	1,284,736
46900	Business meetings	667	500	500	500
47000	Miscellaneous	32,590	500	500	936
	Total Maintenance & Operation	<u>\$ 9,513,675</u>	<u>\$ 9,469,209</u>	<u>\$ 9,469,209</u>	<u>\$ 11,135,859</u>
CAPITAL OUTLAY					
51000	Capital outlay	101,043	41,000	41,000	-
	Total Capital Outlay	<u>\$ 101,043</u>	<u>\$ 41,000</u>	<u>\$ 41,000</u>	<u>\$ -</u>
TOTAL		<u>\$ 14,638,583</u>	<u>\$ 14,782,582</u>	<u>\$ 14,782,582</u>	<u>\$ 15,861,337</u>

**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND
701-416**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,234,268	1,384,853	1,384,853	1,456,331
41200	Overtime	362,179	266,745	266,745	266,745
41300	Hourly wages	66,588	25,750	25,750	25,000
41600-42601	Benefits	275,450	366,948	366,948	363,177
42700-42702	PERS retirement	140,731	222,553	222,553	203,066
	Total Salaries & Benefits	\$ 2,079,216	\$ 2,266,849	\$ 2,266,849	\$ 2,314,319
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	100
42900	Uniform allowance	16,746	10,557	10,557	10,556
43050	Repairs-bldgs & grounds	1,277	10,000	10,000	5,000
43060	Utilities	21,527	28,395	28,395	28,395
43080	Rent	140,160	140,160	140,160	140,160
43110	Contractual services	33,317	88,000	88,000	66,200
43150	Cost allocation charge	320,379	214,348	214,348	229,169
44100	Repairs to equipment	27,135	34,031	34,031	40,205
44120	Repairs to office equip	-	200	200	200
44250	Data communication	14,945	34,520	34,520	103,871
44300	Telephone	54,918	72,000	72,000	16,000
44352	ISD service charge	100,027	196,599	196,599	118,472
44400	Janitorial services	93	400	400	400
44450	Postage	-	25	25	25
44550	Travel	2,778	10,604	10,604	6,300
44600	Laundry & towel service	-	100	100	100
44650	Training	1,962	8,400	8,400	6,000
44700	Computer software	77,506	73,316	73,316	78,424
44750	Liability	41,576	41,818	41,818	60,308
44751	Insurance/surety bond premium	6,689	4,466	4,466	6,367
44800	Membership and dues	255	299	299	300
45050	Periodicals & newspapers	-	25	25	25
45100	Books	172	2,500	2,500	2,500
45150	Furniture & equipment	1,042	5,000	5,000	3,404
45170	Computer hardware	7,535	5,000	5,000	10,000
45200	Maps and blue prints	-	175	175	175
45250	Office supplies	8,032	6,000	6,000	6,000
45300	Small tools	117	300	300	300
45350	General supplies	2,727	52,000	52,000	4,000
45400	Reports & publications	-	258	258	258
45450	Printing and graphics	-	100	100	100
46000	Depreciation	185,385	207,402	207,402	195,511
46900	Business meetings	309	600	600	1,600
47000	Miscellaneous	900	500	500	500
	Total Maintenance & Operation	\$ 1,067,507	\$ 1,248,098	\$ 1,248,098	\$ 1,140,925
CAPITAL OUTLAY					
51000	Capital outlay	43,560	551,500	577,925	779,100
	Total Capital Outlay	\$ 43,560	\$ 551,500	\$ 577,925	\$ 779,100

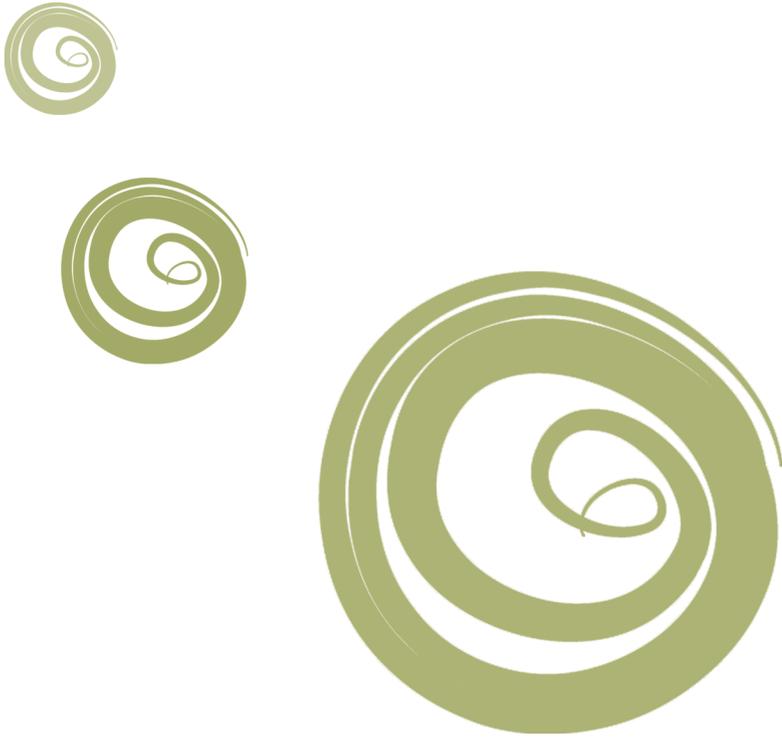
**CITY OF GLENDALE
FIRE DEPARTMENT
FIRE COMMUNICATION FUND
701-416**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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CAPITAL PROJECTS					
59999	Asset capitalization	(6,794)	-	-	-
	Total Capital Projects	\$ (6,794)	\$ -	\$ -	\$ -
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	TOTAL	\$ 3,183,489	\$ 4,066,447	\$ 4,092,872	\$ 4,234,344

**CITY OF GLENDALE
FIRE DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00
Deputy Fire Chief	-	1.00	1.00	1.00
Emergency Med Tech Coordinator	1.00	1.00	1.00	1.00
Emergency Services Coordinator	-	-	1.00	1.00
Engineering Project Specialist	1.00	1.00	1.00	1.00
Environmental Mgmt Coordinator	1.00	1.00	1.00	1.00
Exec Adminis/Verdugo Fire Comm	1.00	1.00	1.00	1.00
Executive Analyst	-	-	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Fire Battalion Chief	7.00	6.00	6.00	6.00
Fire Captain	39.00	39.00	38.00	38.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Comm. Shift Supervisor	5.00	5.00	4.00	4.00
Fire Comm. Supervisor	-	-	1.00	1.00
Fire Comm. Operator (42 Hour)	12.00	12.00	12.00	12.00
Fire Engineer	37.00	36.00	36.00	36.00
Fire Environmental Specialist	2.00	2.00	3.00	4.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Coordinator	1.00	1.00	1.00	1.00
Fire Prevention Inspector	2.00	2.00	-	1.00
Fire Protection Specialist I	1.00	1.00	-	-
Firefighter	96.00	96.00	95.00	87.00
Neighborhood Services Field Rep.	2.00	2.00	2.00	2.00
Office Services Specialist II	1.00	1.00	2.00	2.00
Plan Checker	-	-	2.00	-
Public Education Coordinator	1.00	-	-	-
Public Safety Business Administrator	1.00	1.00	-	-
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Fire Environmental Specialist	3.00	3.00	3.00	3.00
Sr. IT Applications Specialist	1.00	1.00	-	-
Sr. Office Services Specialist	3.00	3.00	3.00	3.00
Storekeeper	1.00	1.00	1.00	1.00
Systems Analyst	-	-	1.00	1.00
Total Salaried Employees	<u>226.00</u>	<u>224.00</u>	<u>224.00</u>	<u>216.00</u>
<u>Hourly Employees</u>				
Ambulance Operator	12.00	12.00	12.00	80.00
City Resource Specialist	0.20	0.20	0.20	1.00
Fire Cadet	2.40	2.40	2.40	9.00
Fire Communications Operator	1.00	1.00	1.00	6.00
Hourly City Worker	-	-	-	5.00
Public Education Instructor	1.00	1.00	1.00	-
Total Hourly Employees	<u>16.60</u>	<u>16.60</u>	<u>16.60</u>	<u>101.00</u>
Fire Total	<u>242.60</u>	<u>240.60</u>	<u>240.60</u>	<u>317.00</u>

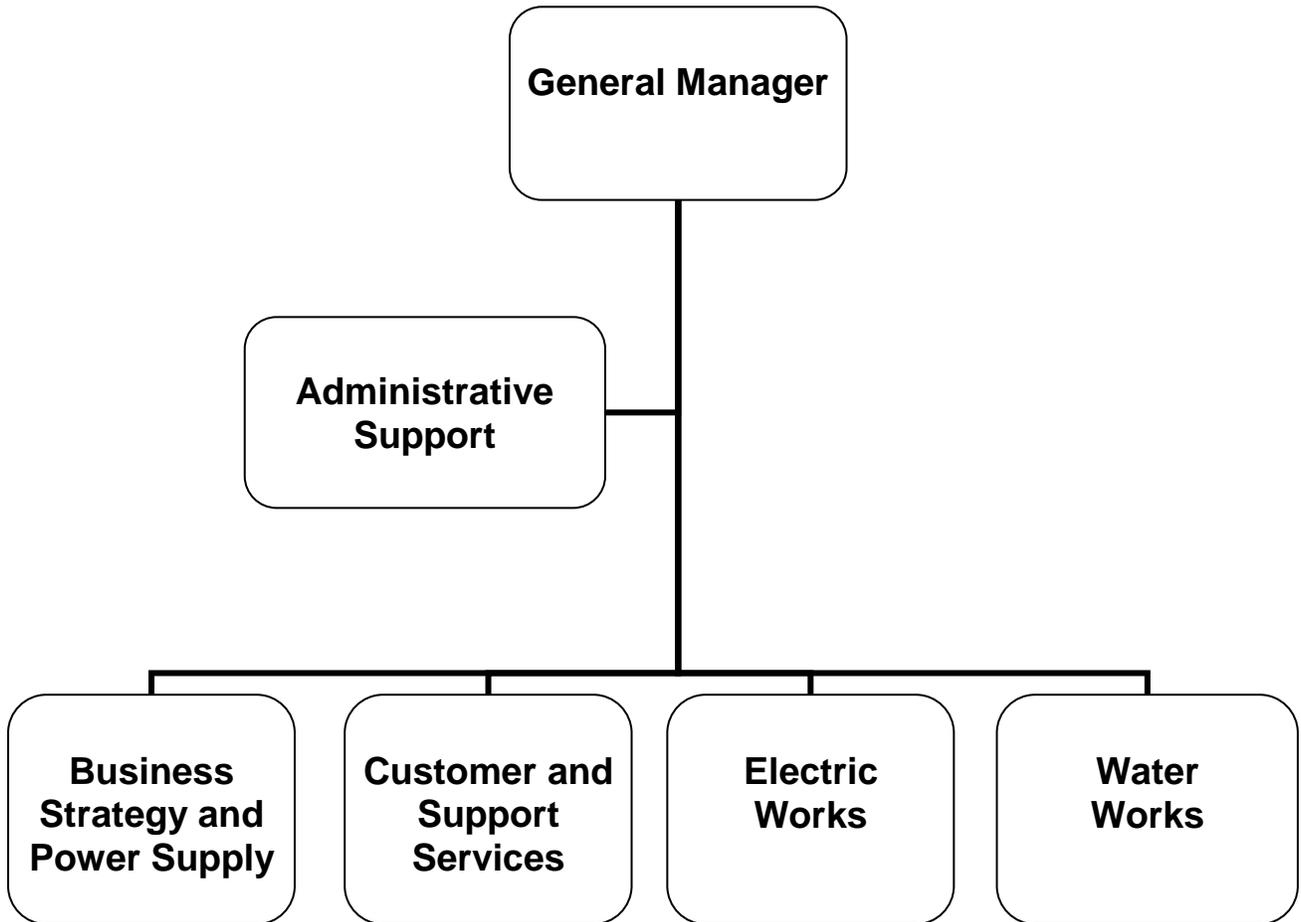
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



GLENDALE WATER & POWER



CITY OF GLENDALE

GLENDALE WATER & POWER

MISSION STATEMENT

Glendale Water & Power (GWP) provides customers with reliable and sustainable water and power services that are cost effective and innovative. This vision is accomplished through the prudent use of resources, technology, innovation, teamwork and planning to ensure sufficient supply for today and the future.

DEPARTMENT DESCRIPTION

GWP consists of four divisions:

- Business Strategy and Power Supply
- Customer Support Services
- Electric Works
- Water Works

The focus of these divisions is to ensure that the City is served well today, and is poised to meet future challenges. The key components in GWP's operation include:

Electric Services - Provide reliable and efficient electric service by maintaining and making continuous improvements in the power delivery system.

Water Supply - Maximize the production of local water resources and the efficiency of water use.

Power Supply - Ensure reliable power supply under severe legislative regulatory controls and restrictions through a portfolio of resources, including a reconfigured Grayson Power Plant.

Customer & Support Services - Achieve high customer satisfaction levels by increasing the value of the programs and services GWP offers.

Rates - Achieve water and electric rates that are at the median of comparable utilities in Southern California.

Infrastructure - Assure high service reliability by continuously improving and maintaining the GWP physical plant, electric and water facilities.

Work Force - Hire, develop, and retain a safe, highly skilled, dedicated, and customer-focused work force.

Systems - Utilize new and existing information systems and technologies that reduce GWP's costs, enhance customer service, and increase operational effectiveness.

Legislation & Regulation - Influence local, state, and federal legislation and regulations to benefit the customers and GWP's efficient operation.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Glendale Water & Power is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. This includes ensuring

CITY OF GLENDALE

GLENDALE WATER & POWER

minimal service disruptions to the extent possible, providing competitive and reliable utility rates, and responding to customer inquiries in a prompt and professional manner.

Economic Vibrancy

GWP received rate relief for the Water System with a Council approved three year rate plan that enables the Water System to issue Revenue Bonds to fund capital projects and to provide a platform for establishing a pay-as-you-go model for future capital improvements. The Electric System is seeking support for a multi-year rate plan that will enable it to recoup the cost of providing electric service, replenish cash reserves to Council approved levels, and enable the issuance of Bonds for the Electric System. GWP will also complete a reorganization to reflect the new management philosophy and affect the changes necessitated by the current financial challenges.

Informed & Engaged Community

GWP has begun to change the way the utility shares information and engages the community regarding important issues. Recent illustrative examples include efforts regarding a proposed electric rate increase: GWP created a focus group and did extensive public outreach involving community presentations, distribution of flyers and notices, and the use of social media.

Infrastructure & Mobility

GWP will strive to continue providing reliable electrical service as measured by:

- Minimizing the number of preventable outages to 25 per year
- Developing a long term plan to upgrade aged infrastructure
- Developing a new asset management plan to reflect the current financial and organizational challenges the utility faces.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
GLENDALE WATER & POWER DEPARTMENT**

	Actual 2010-11		Adopted 2011-12		Revised 2011-12		Adopted 2012-13
Public Benefits (290-901)	7,969,862		7,379,200		7,379,200		6,153,459
Electric Utility							
Electric Operation Fund (551)	-		-		-		-
Electric Works Revenue Fund							
Administration (552-911)	45,216,996	(1)	49,622,000	(1)	49,622,000	(1)	48,474,493
Power Management (552-921)	130,795,547		136,058,200		136,058,200		120,336,468
Electric Services (552-931)	21,856,013		23,034,200		23,034,200		32,212,939
Customer Services (552-971)	7,008,564		5,325,300		5,325,300		5,555,300
Total Electric Works Revenue Fund	204,877,120		214,039,700		214,039,700		206,579,200
Electric Depreciation Fund							
Administration (553-911)	(51,717,595)		3,674,000		3,674,000		450,000
Power Management (553-921)	4,469,981		6,816,300		6,816,300		1,164,000
Electric Services (553-931)	47,247,614		38,725,100		38,725,100		3,158,300
Total Electric Depreciation Fund	-		49,215,400		49,215,400		4,772,300
Total Electric Utility	\$ 204,877,120		\$ 263,255,100		\$ 263,255,100		\$ 211,351,500
Water Utility							
Water Works Revenue Fund							
Administration (572-911)	10,091,113	(1)	7,575,000		7,575,000		7,222,338
Water Services (572-951)	26,792,910		31,179,900		31,179,900		36,069,149
Customer Services (572-971)	2,336,193		5,012,900		5,012,900		2,575,600
Total Water Works Revenue Fund	39,220,216		43,767,800		43,767,800		45,867,087
Water Depreciation Fund							
Administration (573-911)	(19,644,316)		1,224,600		1,224,600		150,000
Water Services (573-951)	19,644,316		23,690,300		24,640,300		3,352,900
Total Water Depreciation Fund	-		24,914,900		25,864,900		3,502,900
Total Water Utility	\$ 39,220,216		\$ 68,682,700		\$ 69,632,700		\$ 49,369,987
Department Grand Total	\$ 252,067,198		\$ 339,317,000		\$ 340,267,000		\$ 266,874,946

* Notes:

1) Effective 7/1/12, Transfers to Other Funds are no longer displayed as a separate section on this summary sheet and are included in the operational budget.

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 PUBLIC BENEFITS FUND
 290-901**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	239,392	390,600	390,600	-
41200	Overtime	111	5,000	5,000	-
41300	Hourly wages	75,393	-	-	-
42799	Salary charges in (out)	-	-	-	349,400
	Total Salaries & Benefits	\$ 314,895	\$ 395,600	\$ 395,600	\$ 349,400
MAINTENANCE & OPERATION					
42800	Auto allowance	8,300	10,500	10,500	10,500
43070	Lease payments	23,871	25,000	25,000	25,000
43110	Contractual services	3,729,457	2,920,000	2,920,000	2,219,000
43111	Construction services	145,509	-	-	-
44200	Advertising	2,352	10,000	10,000	10,000
44300	Telephone	152	-	-	-
44352	ISD service charge	-	-	-	29,440
44450	Postage	19,719	30,000	30,000	30,000
44550	Travel	1,300	6,400	6,400	6,400
44650	Training	-	4,500	4,500	4,500
44700	Computer software	298	-	-	-
44750	Liability	7,873	-	-	-
44751	Insurance/surety bond premium	-	-	-	1,519
44800	Membership and dues	-	1,000	1,000	1,000
45050	Periodicals & newspapers	-	500	500	500
45100	Books	-	500	500	500
45150	Furniture & equipment	1,417	10,000	10,000	-
45170	Computer hardware	110	-	-	-
45250	Office supplies	11	2,000	2,000	2,000
45450	Printing and graphics	49	-	-	-
45512	Public benefit programs	2,655	3,330,200	3,330,200	3,141,300
45600	A & G overhead	172,699	250,000	250,000	-
45610	Section overhead	57,929	86,000	86,000	65,500
45621	Employee benefit overhead	143,857	250,000	250,000	210,900
46500	Uncollectible accounts	6,131	25,000	25,000	25,000
46900	Business meetings	71	1,000	1,000	1,000
47000	Miscellaneous	3,331,207	21,000	21,000	20,000
	Total Maintenance & Operation	\$ 7,654,966	\$ 6,983,600	\$ 6,983,600	\$ 5,804,059
TOTAL		\$ 7,969,862	\$ 7,379,200	\$ 7,379,200	\$ 6,153,459

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC OPERATION FUND-ADMINISTRATION
551-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	6,554,615	6,610,500	6,610,500	32,139,354
41200	Overtime	20,523	42,500	42,500	814,100
41300	Hourly wages	30,605	10,000	10,000	428,200
41600-42601	Benefits	7,208,887	8,628,223	8,628,223	8,394,843
42700-42702	PERS retirement	3,417,940	5,351,476	5,351,476	4,596,409
42799	Salary charges in (out)	-	-	-	(27,205,834)
	Total Salaries & Benefits	\$ 17,232,570	\$ 20,642,699	\$ 20,642,699	\$ 19,167,072
MAINTENANCE & OPERATION					
42800	Auto allowance	16,618	85,300	85,300	79,800
42900	Uniform allowance	15,600	35,000	35,000	25,000
43050	Repairs-bldgs & grounds	331,864	625,000	625,000	577,000
43060	Utilities	528,029	645,000	645,000	645,000
43070	Lease payments	5,537	30,000	30,000	30,000
43090	Equipment usage	23,926	33,000	33,000	5,000
43110	Contractual services	728,883	1,431,800	1,431,800	321,800
43111	Construction services	1,675,715	4,175,000	4,175,000	-
43150	Cost allocation charge	5,631,445	5,596,963	5,596,963	6,479,886
44100	Repairs to equipment	354	3,000	3,000	-
44120	Repairs to office equip	1,490	6,600	6,600	7,600
44250	Data communication	3,995	-	-	-
44300	Telephone	6,593	-	-	-
44350	Vehicle maintenance	56	1,000	1,000	2,000
44352	ISD service charge	3,480,778	3,818,753	3,818,753	4,870,606
44400	Janitorial services	18,575	22,000	22,000	-
44450	Postage	2,801	2,000	2,000	2,000
44550	Travel	36,037	58,000	58,000	24,900
44650	Training	21,867	115,000	115,000	57,500
44700	Computer software	5,824	23,700	23,700	20,500
44750	Liability	864,089	955,692	955,692	1,151,667
44751	Insurance/surety bond premium	775,557	825,667	825,667	592,081
44760	Regulatory	9,056	46,000	46,000	19,000
44800	Membership and dues	29,377	11,200	11,200	2,500
45050	Periodicals & newspapers	3,354	4,500	4,500	500
45100	Books	1,429	4,200	4,200	500
45150	Furniture & equipment	43,131	85,400	85,400	9,900
45170	Computer hardware	49,443	66,200	66,200	60,000
45200	Maps and blue prints	72	-	-	-
45250	Office supplies	84,768	92,500	92,500	86,500
45300	Small tools	309	2,200	2,200	1,000
45350	General supplies	31,658	71,600	71,600	26,100
45400	Reports & publications	1,494	2,700	2,700	2,000
45450	Printing and graphics	4,945	62,200	62,200	52,000
45504	Fuel - diesel gas	-	2,000	2,000	2,000
45600	A & G overhead	7,080	32,000	32,000	-
45610	Section overhead	13,456	-	-	-
45620	Material overhead	962	20,000	20,000	7,400
45621	Employee benefit overhead	1,100,605	1,247,401	1,247,401	1,060,600
46900	Business meetings	4,624	11,500	11,500	3,000
47000	Miscellaneous	110,399	185,600	185,600	65,000

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-ADMINISTRATION
 551-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
47010	Discount earned & lost	(9)	-	-	-
	Total Maintenance & Operation	\$ 15,671,785	\$ 20,435,676	\$ 20,435,676	\$ 16,290,340
CAPITAL OUTLAY					
51000	Capital outlay	88,846	60,000	60,000	600,000
	Total Capital Outlay	\$ 88,846	\$ 60,000	\$ 60,000	\$ 600,000
CAPITAL PROJECTS					
51250	Equipment	145,600	185,000	185,000	-
	Total Capital Projects	\$ 145,600	\$ 185,000	\$ 185,000	\$ -
ALLOCATION OFFSET					
70060	Allocation Offset	(33,138,801)	(41,323,375)	(41,323,375)	(36,057,412)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-POWER MANAGEMENT
 551-921**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	284,593	330,000	330,000	-
42799	Salary charges in (out)	-	-	-	330,000
	Total Salaries & Benefits	\$ 284,593	\$ 330,000	\$ 330,000	\$ 330,000
MAINTENANCE & OPERATION					
42800	Auto allowance	5,280	4,000	4,000	6,000
43110	Contractual services	77	-	-	-
44450	Postage	250	1,000	1,000	-
44550	Travel	3,356	-	-	-
44760	Regulatory	-	1,000	1,000	-
44800	Membership and dues	130	2,000	2,000	-
45150	Furniture & equipment	-	2,000	2,000	-
45250	Office supplies	-	3,000	3,000	-
45600	A & G overhead	176,580	211,200	211,200	-
45621	Employee benefit overhead	165,064	212,200	212,200	214,500
46900	Business meetings	-	1,000	1,000	-
	Total Maintenance & Operation	\$ 350,737	\$ 437,400	\$ 437,400	\$ 220,500
ALLOCATION OFFSET					
70060	Allocation Offset	(635,329)	(767,400)	(767,400)	(550,500)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-ELECTRIC SERVICES
 551-931**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	730,864	987,800	987,800	-
41300	Hourly wages	-	50,000	50,000	-
41600-42601	Benefits	74	-	-	-
42799	Salary charges in (out)	-	-	-	989,200
	Total Salaries & Benefits	\$ 730,937	\$ 1,037,800	\$ 1,037,800	\$ 989,200
MAINTENANCE & OPERATION					
42800	Auto allowance	10,560	16,000	16,000	16,000
43080	Rent	3,772	6,000	6,000	6,000
43110	Contractual services	8,666	-	-	-
44300	Telephone	341	-	-	-
44450	Postage	811	4,000	4,000	1,000
44550	Travel	13,517	12,200	12,200	-
44650	Training	2,819	1,800	1,800	-
44700	Computer software	219	-	-	-
44750	Liability	12	-	-	-
44800	Membership and dues	50	1,500	1,500	-
45100	Books	590	1,000	1,000	-
45250	Office supplies	16,452	25,000	25,000	-
45450	Printing and graphics	1,726	-	-	-
45500	Fuel-oil	87	-	-	-
45600	A & G overhead	445,764	632,200	632,200	-
45610	Section overhead	652	-	-	-
45621	Employee benefit overhead	421,995	638,700	638,700	643,000
46900	Business meetings	339	1,000	1,000	-
47000	Miscellaneous	439	3,000	3,000	-
	Total Maintenance & Operation	\$ 928,813	\$ 1,342,400	\$ 1,342,400	\$ 666,000
ALLOCATION OFFSET					
70060	Allocation Offset	(1,659,751)	(2,380,200)	(2,380,200)	(1,655,200)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-WATER SERVICES
 551-951**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	597,935	877,000	877,000	-
41200	Overtime	164	1,000	1,000	-
41300	Hourly wages	543	10,000	10,000	-
41600-42601	Benefits	25	-	-	-
42799	Salary charges in (out)	-	-	-	979,800
	Total Salaries & Benefits	\$ 598,667	\$ 888,000	\$ 888,000	\$ 979,800
MAINTENANCE & OPERATION					
42800	Auto allowance	10,560	11,000	11,000	11,000
43110	Contractual services	471,585	325,000	325,000	325,000
44200	Advertising	-	1,500	1,500	1,500
44250	Data communication	280	-	-	-
44300	Telephone	686	-	-	-
44450	Postage	4,951	3,500	3,500	3,500
44550	Travel	7,045	22,100	22,100	32,100
44650	Training	4,128	8,300	8,300	8,300
44750	Liability	4	-	-	-
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership and dues	787	15,000	15,000	15,000
45050	Periodicals & newspapers	178	500	500	500
45100	Books	394	500	500	500
45150	Furniture & equipment	1,352	3,000	3,000	3,000
45250	Office supplies	4,612	15,000	15,000	15,000
45350	General supplies	-	200	200	200
45450	Printing and graphics	-	2,000	2,000	2,000
45600	A & G overhead	376,100	561,300	561,300	-
45610	Section overhead	592	-	-	-
45620	Material overhead	-	100	100	100
45621	Employee benefit overhead	346,873	562,600	562,600	631,000
46900	Business meetings	905	3,000	3,000	3,000
47000	Miscellaneous	-	2,200	2,200	200
	Total Maintenance & Operation	\$ 1,231,031	\$ 1,538,800	\$ 1,538,800	\$ 1,053,900
ALLOCATION OFFSET					
70060	Allocation Offset	(1,829,697)	(2,426,800)	(2,426,800)	(2,033,700)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-CUSTOMER SERVICES
 551-971**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,037,771	3,111,500	3,111,500	-
41200	Overtime	21,304	63,800	63,800	-
41300	Hourly wages	211,145	137,400	137,400	-
41600-42601	Benefits	831	-	-	-
42799	Salary charges in (out)	-	-	-	3,577,000
	Total Salaries & Benefits	\$ 3,271,051	\$ 3,312,700	\$ 3,312,700	\$ 3,577,000
MAINTENANCE & OPERATION					
42800	Auto allowance	18,543	22,600	22,600	19,700
43070	Lease payments	11,936	31,600	31,600	24,700
43080	Rent	4,200	5,000	5,000	4,300
43090	Equipment usage	203,633	263,600	263,600	183,300
43110	Contractual services	1,713,721	1,954,400	1,954,400	1,460,600
44120	Repairs to office equip	581	-	-	-
44200	Advertising	10,788	30,000	30,000	10,000
44250	Data communication	4,539	-	-	-
44300	Telephone	18,998	-	-	-
44450	Postage	127,241	130,000	130,000	130,000
44550	Travel	21,358	61,200	61,200	12,500
44600	Laundry & towel service	2,243	2,600	2,600	700
44650	Training	10,203	26,300	26,300	8,600
44700	Computer software	22,831	2,500	2,500	-
44750	Liability	26	-	-	-
44760	Regulatory	-	2,000	2,000	1,000
44800	Membership and dues	1,027	7,300	7,300	2,900
45050	Periodicals & newspapers	3,040	700	700	900
45100	Books	14	-	-	-
45150	Furniture & equipment	16,457	13,500	13,500	-
45170	Computer hardware	34,506	29,300	29,300	-
45250	Office supplies	39,525	50,000	50,000	35,000
45300	Small tools	3,184	8,000	8,000	3,000
45350	General supplies	2,257	6,500	6,500	6,500
45450	Printing and graphics	45,340	64,200	64,200	39,200
45503	Fuel - gasoline	10	-	-	-
45600	A & G overhead	1,930,870	1,991,300	1,991,300	-
45610	Section overhead	580,128	676,800	676,800	523,200
45620	Material overhead	337	3,900	3,900	2,500
45621	Employee benefit overhead	1,773,669	2,009,200	2,009,200	2,271,000
46500	Uncollectible accounts	105,458	330,000	330,000	330,000
46900	Business meetings	3,975	10,000	10,000	3,000
47000	Miscellaneous	76,797	127,300	127,300	70,000
	Total Maintenance & Operation	\$ 6,787,435	\$ 7,859,800	\$ 7,859,800	\$ 5,142,600
ALLOCATION OFFSET					
70060	Allocation Offset	(10,058,486)	(11,172,500)	(11,172,500)	(8,719,600)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-GARAGE
 551-993**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43060	Utilities	27,018	-	-	-
44300	Telephone	2,774	-	-	-
44350	Vehicle maintenance	951	-	-	-
44351	Fleet / equip rental charge	2,175,300	2,175,300	2,175,300	1,617,644
45504	Fuel - diesel gas	289	-	-	-
45620	Material overhead	222	-	-	-
	Total Maintenance & Operation	\$ 2,206,554	\$ 2,175,300	\$ 2,175,300	\$ 1,617,644
ALLOCATION OFFSET					
70060	Allocation Offset	(2,206,554)	(2,175,300)	(2,175,300)	(1,617,644)
	TOTAL	\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC OPERATION FUND-WAREHOUSE
 551-995**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	234,760	241,000	241,000	-
41200	Overtime	-	5,000	5,000	-
42799	Salary charges in (out)	-	-	-	206,000
	Total Salaries & Benefits	\$ 234,760	\$ 246,000	\$ 246,000	\$ 206,000
MAINTENANCE & OPERATION					
42900	Uniform allowance	458	-	-	-
43050	Repairs-bldgs & grounds	-	500	500	-
43060	Utilities	18,573	17,200	17,200	20,000
43110	Contractual services	77	-	-	-
44100	Repairs to equipment	-	1,000	1,000	-
44120	Repairs to office equip	-	500	500	-
44300	Telephone	1,664	-	-	-
44400	Janitorial services	-	500	500	500
44450	Postage	-	200	200	-
44550	Travel	1,515	3,500	3,500	-
44650	Training	275	700	700	-
44700	Computer software	-	1,000	1,000	-
44800	Membership and dues	-	300	300	-
45150	Furniture & equipment	-	2,000	2,000	-
45170	Computer hardware	-	7,000	7,000	-
45250	Office supplies	6,384	2,000	2,000	2,000
45300	Small tools	-	800	800	2,000
45350	General supplies	3,333	3,000	3,000	3,000
45600	A & G overhead	144,237	154,200	154,200	-
45620	Material overhead	234,595	-	-	-
45621	Employee benefit overhead	136,161	154,200	154,200	130,700
47000	Miscellaneous	99,203	3,700	3,700	-
47010	Discount earned & lost	-	450,000	450,000	200,000
	Total Maintenance & Operation	\$ 646,475	\$ 802,300	\$ 802,300	\$ 358,200
ALLOCATION OFFSET					
70060	Allocation Offset	(881,235)	(1,048,300)	(1,048,300)	(564,200)
TOTAL		\$ -	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND-ADMINISTRATION
 552-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43090	Equipment usage	3,396	-	-	-
43110	Contractual services	137,679	490,000	490,000	435,000
45503	Fuel - gasoline	1,006	-	-	-
46000	Depreciation	19,962,260	22,200,000	22,200,000	21,132,493
47000	Miscellaneous	3,988	25,000	25,000	-
47050	Interest on bonds	6,001,666	5,800,000	5,800,000	6,050,000
	Total Maintenance & Operation	\$ 26,109,996	\$ 28,515,000	\$ 28,515,000	\$ 27,617,493
TRANSFERS					
48010	Transfer-General Fund	19,107,000	21,107,000	21,107,000	20,857,000
	Total Transfers	\$ 19,107,000	\$ 21,107,000	\$ 21,107,000	\$ 20,857,000
TOTAL		\$ 45,216,996	\$ 49,622,000	\$ 49,622,000	\$ 48,474,493

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC WORKS REVENUE FUND-POWER MANAGEMENT
552-921**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	4,877,509	5,017,500	5,017,500	-
41200	Overtime	443,228	234,500	234,500	-
41300	Hourly wages	248,094	156,000	156,000	-
42799	Salary charges in (out)	-	-	-	5,210,700
	Total Salaries & Benefits	\$ 5,568,831	\$ 5,408,000	\$ 5,408,000	\$ 5,210,700
MAINTENANCE & OPERATION					
42800	Auto allowance	442	5,000	5,000	5,000
42900	Uniform allowance	4,484	-	-	-
43050	Repairs-bldgs & grounds	52,037	136,000	136,000	50,000
43060	Utilities	1,714,626	2,082,000	2,082,000	1,866,000
43070	Lease payments	88,710	92,000	92,000	92,000
43090	Equipment usage	4,786	35,000	35,000	5,000
43110	Contractual services	2,667,882	3,237,000	3,237,000	1,572,000
43111	Construction services	17,384	100,000	100,000	-
44100	Repairs to equipment	896,127	1,405,000	1,405,000	900,000
44120	Repairs to office equip	40	1,000	1,000	1,000
44200	Advertising	-	2,000	2,000	-
44250	Data communication	3,673	-	-	-
44300	Telephone	22,970	-	-	-
44350	Vehicle maintenance	-	5,000	5,000	-
44400	Janitorial services	32,334	35,000	35,000	35,000
44450	Postage	601	7,000	7,000	7,000
44550	Travel	61,997	35,300	35,300	-
44600	Laundry & towel service	8,789	11,000	11,000	10,000
44650	Training	43,803	39,000	39,000	-
44700	Computer software	88,721	23,000	23,000	23,000
44750	Liability	466	-	-	-
44760	Regulatory	229,134	302,000	302,000	302,000
44800	Membership and dues	20,492	25,000	25,000	21,000
45050	Periodicals & newspapers	12,409	5,000	5,000	5,000
45100	Books	763	1,000	1,000	500
45150	Furniture & equipment	6,246	15,000	15,000	-
45170	Computer hardware	11,993	35,000	35,000	-
45200	Maps and blue prints	1,755	5,000	5,000	2,000
45250	Office supplies	14,056	9,000	9,000	7,000
45300	Small tools	29,792	19,300	19,300	15,000
45350	General supplies	797,480	601,000	601,000	711,000
45400	Reports & publications	-	2,000	2,000	-
45450	Printing and graphics	-	4,000	4,000	-
45501	Fuel-landfill gas	7,337,149	7,354,400	7,354,400	7,337,300
45502	Fuel-natural gas	9,933,727	22,927,700	22,927,700	15,000,000
45510	Purchased power	91,539,733	81,751,000	81,751,000	87,860,200
45511	Hedging costs	2,584,180	2,620,000	2,620,000	1,600,000
45600	A & G overhead	2,911,061	3,211,300	3,211,300	4,136,500
45610	Section overhead	621,672	744,000	744,000	550,500
45620	Material overhead	11,838	167,600	167,600	101,700
45621	Employee benefit overhead	2,642,651	3,231,600	3,231,600	3,140,100
46001	Gas depletion	691,717	298,000	298,000	574,400
46900	Business meetings	1,980	3,000	3,000	1,500

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND-POWER MANAGEMENT
 552-921**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
47000	Miscellaneous	117,032	68,000	68,000	27,000
47010	Discount earned & lost	(16)	-	-	-
99000	Estimated Savings	-	-	-	(10,832,932)
	Total Maintenance & Operation	<u>\$ 125,226,716</u>	<u>\$ 130,650,200</u>	<u>\$ 130,650,200</u>	<u>\$ 115,125,768</u>
TOTAL		<u>\$ 130,795,547</u>	<u>\$ 136,058,200</u>	<u>\$ 136,058,200</u>	<u>\$ 120,336,468</u>

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND-ELECTRIC SERVICES
 552-931**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	7,200,182	7,089,000	7,089,000	-
41200	Overtime	659,972	268,200	268,200	-
41300	Hourly wages	177,248	150,400	150,400	-
42799	Salary charges in (out)	-	-	-	10,866,934
	Total Salaries & Benefits	\$ 8,037,402	\$ 7,507,600	\$ 7,507,600	\$ 10,866,934
MAINTENANCE & OPERATION					
42800	Auto allowance	550	500	500	500
42900	Uniform allowance	6,538	-	-	-
43050	Repairs-bldgs & grounds	77,822	141,000	141,000	141,000
43060	Utilities	469,569	447,000	447,000	447,000
43070	Lease payments	28,068	75,000	75,000	70,000
43080	Rent	43,296	60,000	60,000	45,000
43090	Equipment usage	683,598	500,000	500,000	700,000
43110	Contractual services	1,212,654	3,290,400	3,290,400	3,129,900
43111	Construction services	11,626	-	-	-
44100	Repairs to equipment	17,194	2,500	2,500	2,500
44120	Repairs to office equip	403	2,000	2,000	2,000
44250	Data communication	10,260	-	-	-
44300	Telephone	53,950	-	-	-
44350	Vehicle maintenance	509	-	-	-
44400	Janitorial services	20,013	10,000	10,000	-
44450	Postage	2,875	1,000	1,000	1,000
44550	Travel	20,541	70,700	70,700	-
44600	Laundry & towel service	65	600	600	-
44650	Training	70,305	35,000	35,000	-
44700	Computer software	4,669	6,000	6,000	-
44750	Liability	721	-	-	-
44760	Regulatory	31,886	16,000	16,000	30,500
44800	Membership and dues	8,417	15,000	15,000	10,000
45050	Periodicals & newspapers	268	500	500	-
45100	Books	-	1,000	1,000	-
45150	Furniture & equipment	3,821	10,500	1,600	-
45170	Computer hardware	80,145	15,000	15,000	-
45250	Office supplies	19,938	18,500	18,500	5,000
45300	Small tools	138,516	125,000	125,000	125,000
45350	General supplies	902,963	488,100	488,100	750,000
45450	Printing and graphics	1,054	700	700	-
45600	A & G overhead	4,548,055	4,265,000	4,265,000	7,420,205
45610	Section overhead	1,014,233	1,460,700	1,460,700	1,533,400
45620	Material overhead	271,635	165,800	165,800	354,100
45621	Employee benefit overhead	4,036,393	4,214,400	4,214,400	6,578,900
45622	Customer services allocation	7,755	-	-	-
45623	General plant allocation	1,564	-	-	-
46900	Business meetings	3,619	2,500	2,500	-
47000	Miscellaneous	13,146	86,200	86,200	-
47010	Discount earned & lost	(21)	-	-	-
	Total Maintenance & Operation	\$ 13,818,611	\$ 15,526,600	\$ 15,517,700	\$ 21,346,005

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND-ELECTRIC SERVICES
 552-931**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
CAPITAL OUTLAY					
51000	Capital outlay	-	-	8,900	-
	Total Capital Outlay	\$ -	\$ -	\$ 8,900	\$ -
<hr/>					
TOTAL		\$ 21,856,013	\$ 23,034,200	\$ 23,034,200	\$ 32,212,939

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC WORKS REVENUE FUND-CUSTOMER SERVICES
 552-971**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45610	Section overhead	(71,607)	-	-	-
45622	Customer services allocation	7,080,171	5,325,300	5,325,300	5,555,300
	Total Maintenance & Operation	\$ 7,008,564	\$ 5,325,300	\$ 5,325,300	\$ 5,555,300
TOTAL		\$ 7,008,564	\$ 5,325,300	\$ 5,325,300	\$ 5,555,300

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND-ADMINISTRATION
 553-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45623	General plant allocation	1,635,251	3,674,000	3,674,000	450,000
	Total Maintenance & Operation	<u>\$ 1,635,251</u>	<u>\$ 3,674,000</u>	<u>\$ 3,674,000</u>	<u>\$ 450,000</u>
CAPITAL PROJECTS					
59999	Asset capitalization	(53,352,846)	-	-	-
	Total Capital Projects	<u>\$ (53,352,846)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ (51,717,595)</u>	<u>\$ 3,674,000</u>	<u>\$ 3,674,000</u>	<u>\$ 450,000</u>

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 ELECTRIC DEPRECIATION FUND-POWER MANAGEMENT
 553-921**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	124,081	179,400	179,400	-
	Total Salaries & Benefits	<u>\$ 124,081</u>	<u>\$ 179,400</u>	<u>\$ 179,400</u>	<u>\$ -</u>
MAINTENANCE & OPERATION					
43110	Contractual services	267,791	850,000	850,000	1,164,000
43111	Construction services	1,196,602	4,338,100	4,338,100	-
44760	Regulatory	1,008	-	-	-
45170	Computer hardware	7,707	-	-	-
45350	General supplies	2,573,357	-	-	-
45600	A & G overhead	76,371	114,700	114,700	-
45610	Section overhead	16,130	23,400	23,400	-
45621	Employee benefit overhead	71,967	114,700	114,700	-
47050	Interest on bonds	-	500,000	500,000	-
	Total Maintenance & Operation	<u>\$ 4,210,933</u>	<u>\$ 5,940,900</u>	<u>\$ 5,940,900</u>	<u>\$ 1,164,000</u>
CAPITAL OUTLAY					
51000	Capital outlay	-	60,000	60,000	-
	Total Capital Outlay	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>
CAPITAL PROJECTS					
51250	Equipment	134,967	491,000	491,000	-
51800	Mobile equipment	-	145,000	145,000	-
	Total Capital Projects	<u>\$ 134,967</u>	<u>\$ 636,000</u>	<u>\$ 636,000</u>	<u>\$ -</u>
TOTAL		<u>\$ 4,469,981</u>	<u>\$ 6,816,300</u>	<u>\$ 6,816,300</u>	<u>\$ 1,164,000</u>

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
ELECTRIC DEPRECIATION FUND-ELECTRIC SERVICES
553-931**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,922,464	5,973,800	5,973,800	-
41200	Overtime	873,506	121,900	121,900	-
41300	Hourly wages	120,975	171,700	171,700	-
42799	Salary charges in (out)	-	-	-	870,000
	Total Salaries & Benefits	\$ 4,916,945	\$ 6,267,400	\$ 6,267,400	\$ 870,000
MAINTENANCE & OPERATION					
42800	Auto allowance	2,424	-	-	-
43050	Repairs-bldgs & grounds	3,710	-	-	-
43070	Lease payments	36,095	-	-	-
43080	Rent	5,415	-	-	-
43090	Equipment usage	928,115	996,100	996,100	-
43110	Contractual services	30,063,295	9,032,200	9,032,200	-
43111	Construction services	197,445	5,072,000	5,072,000	913,700
44350	Vehicle maintenance	224	-	-	-
44450	Postage	2,494	-	-	-
44550	Travel	4,671	-	-	-
44650	Training	23,695	-	-	-
44700	Computer software	249,356	-	-	-
44750	Liability	122	-	-	-
44760	Regulatory	9,159	8,000	8,000	-
45150	Furniture & equipment	691,497	671,500	671,500	-
45170	Computer hardware	27,808	-	-	-
45250	Office supplies	557	-	-	-
45300	Small tools	121,310	-	-	-
45350	General supplies	2,948,529	3,337,900	3,337,900	-
45450	Printing and graphics	2,916	500	500	-
45600	A & G overhead	2,471,729	3,823,200	3,823,200	687,300
45610	Section overhead	672,426	1,075,500	1,075,500	121,800
45620	Material overhead	401,358	901,400	901,400	-
45621	Employee benefit overhead	2,290,096	3,845,600	3,845,600	565,500
46900	Business meetings	3,634	-	-	-
47000	Miscellaneous	13,745	60,000	60,000	-
47010	Discount earned & lost	(55)	-	-	-
47050	Interest on bonds	-	2,500,000	2,500,000	-
	Total Maintenance & Operation	\$ 41,171,770	\$ 31,323,900	\$ 31,323,900	\$ 2,288,300
CAPITAL OUTLAY					
51000	Capital outlay	93,911	736,800	736,800	-
	Total Capital Outlay	\$ 93,911	\$ 736,800	\$ 736,800	\$ -
CAPITAL PROJECTS					
51200	Other improvements	92,429	-	-	-
51250	Equipment	972,560	10,000	10,000	-
51800	Mobile equipment	-	387,000	387,000	-
	Total Capital Projects	\$ 1,064,989	\$ 397,000	\$ 397,000	\$ -
TOTAL		\$ 47,247,614	\$ 38,725,100	\$ 38,725,100	\$ 3,158,300

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND-ADMINISTRATION
 572-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	-	250,000	250,000	200,000
44750	Liability	-	1,000,000	1,000,000	1,000,000
46000	Depreciation	3,493,546	4,000,000	4,000,000	3,712,338
47050	Interest on bonds	2,437,568	2,325,000	2,325,000	2,310,000
	Total Maintenance & Operation	\$ 5,931,113	\$ 7,575,000	\$ 7,575,000	\$ 7,222,338
TRANSFERS					
48010	Transfer-General Fund	4,160,000	-	-	-
	Total Transfers	\$ 4,160,000	\$ -	\$ -	\$ -
TOTAL		\$ 10,091,113	\$ 7,575,000	\$ 7,575,000	\$ 7,222,338

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND-WATER SERVICES
 572-951**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,751,106	2,854,500	2,854,500	-
41200	Overtime	222,516	131,400	131,400	-
41300	Hourly wages	82,758	58,000	58,000	-
42799	Salary charges in (out)	-	-	-	3,756,600
	Total Salaries & Benefits	\$ 3,056,380	\$ 3,043,900	\$ 3,043,900	\$ 3,756,600
MAINTENANCE & OPERATION					
42800	Auto allowance	359	1,000	1,000	1,000
42900	Uniform allowance	4,964	2,800	2,800	2,800
43050	Repairs-bldgs & grounds	92,913	346,500	346,500	381,000
43060	Utilities	2,433,638	2,858,300	2,858,300	2,864,300
43070	Lease payments	2,860	5,500	5,500	6,000
43080	Rent	-	12,300	12,300	12,300
43090	Equipment usage	191,125	296,800	296,800	345,200
43110	Contractual services	1,440,482	1,713,700	1,713,700	1,353,000
43111	Construction services	4,650	265,000	265,000	245,000
43150	Cost allocation charge	-	600,000	-	-
44100	Repairs to equipment	203,192	240,000	240,000	187,000
44120	Repairs to office equip	1,296	4,000	4,000	5,000
44250	Data communication	6,308	-	-	-
44300	Telephone	31,719	-	-	-
44350	Vehicle maintenance	3,240	2,000	2,000	3,000
44400	Janitorial services	9,305	8,500	8,500	8,500
44450	Postage	3,209	6,600	6,600	4,600
44550	Travel	9,592	39,100	39,100	49,700
44650	Training	35,269	68,100	68,100	73,600
44700	Computer software	8,877	15,500	15,500	22,500
44750	Liability	218	-	-	-
44760	Regulatory	104,922	183,400	183,400	155,000
44800	Membership and dues	52,418	41,800	41,800	57,800
45050	Periodicals & newspapers	257	800	800	1,300
45100	Books	166	2,000	2,000	2,200
45150	Furniture & equipment	27,795	23,500	23,500	32,500
45170	Computer hardware	85,422	26,000	26,000	69,000
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	3,878	9,500	9,500	9,500
45300	Small tools	21,999	53,000	53,000	57,000
45350	General supplies	430,863	523,100	523,100	605,100
45400	Reports & publications	150	1,500	1,500	1,500
45450	Printing and graphics	204	28,700	28,700	18,500
45520	Purchased water	13,706,552	15,084,000	15,084,000	15,084,000
45600	A & G overhead	1,658,652	1,826,900	1,826,900	5,565,349
45610	Section overhead	1,350,812	1,749,300	1,749,300	2,014,700
45620	Material overhead	85,142	155,900	155,900	98,400
45621	Employee benefit overhead	1,488,217	1,834,400	1,834,400	2,302,200
46900	Business meetings	2,533	6,500	6,500	6,500

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND-WATER SERVICES
 572-951**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
47000	Miscellaneous	233,344	99,500	699,500	667,000
47010	Discount earned & lost	(14)	-	-	-
	Total Maintenance & Operation	<u>\$ 23,736,530</u>	<u>\$ 28,136,000</u>	<u>\$ 28,136,000</u>	<u>\$ 32,312,549</u>
TOTAL		<u>\$ 26,792,910</u>	<u>\$ 31,179,900</u>	<u>\$ 31,179,900</u>	<u>\$ 36,069,149</u>

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER WORKS REVENUE FUND-CUSTOMER SERVICES
 572-971**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45610	Section overhead	(23,869)	-	-	-
45622	Customer services allocation	2,360,062	5,012,900	5,012,900	2,575,600
	Total Maintenance & Operation	\$ 2,336,193	\$ 5,012,900	\$ 5,012,900	\$ 2,575,600
TOTAL		\$ 2,336,193	\$ 5,012,900	\$ 5,012,900	\$ 2,575,600

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND-ADMINISTRATION
 573-911**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45623	General plant allocation	545,084	1,224,600	1,224,600	150,000
	Total Maintenance & Operation	\$ 545,084	\$ 1,224,600	\$ 1,224,600	\$ 150,000
CAPITAL PROJECTS					
59999	Asset capitalization	(20,189,400)	-	-	-
	Total Capital Projects	\$ (20,189,400)	\$ -	\$ -	\$ -
TOTAL		\$ (19,644,316)	\$ 1,224,600	\$ 1,224,600	\$ 150,000

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
WATER DEPRECIATION FUND-WATER SERVICES
573-951**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,075,333	1,209,300	1,209,300	-
41200	Overtime	48,199	14,000	14,000	-
41300	Hourly wages	201,639	2,700	2,700	-
42799	Salary charges in (out)	-	-	-	70,200
	Total Salaries & Benefits	\$ 1,325,171	\$ 1,226,000	\$ 1,226,000	\$ 70,200
MAINTENANCE & OPERATION					
42800	Auto allowance	273	-	-	-
43050	Repairs-bldgs & grounds	635	-	-	-
43060	Utilities	27,023	-	-	-
43070	Lease payments	13,358	1,000	1,000	1,000
43090	Equipment usage	135,919	229,400	229,400	-
43110	Contractual services	9,814,304	7,092,900	8,042,900	2,047,500
43111	Construction services	4,887,213	9,524,000	9,524,000	1,131,700
44100	Repairs to equipment	970	15,200	15,200	-
44200	Advertising	-	2,000	2,000	-
44250	Data communication	296	-	-	-
44300	Telephone	340	-	-	-
44350	Vehicle maintenance	29	-	-	-
44450	Postage	443	1,000	1,000	-
44550	Travel	151	-	-	-
44650	Training	-	1,000	1,000	-
44700	Computer software	-	53,000	53,000	-
44750	Liability	35	-	-	-
44760	Regulatory	27,915	13,500	13,500	-
45100	Books	-	1,000	1,000	-
45150	Furniture & equipment	-	9,500	9,500	-
45170	Computer hardware	-	5,000	5,000	-
45200	Maps and blue prints	2,700	1,000	1,000	-
45250	Office supplies	210	1,000	1,000	-
45300	Small tools	173	-	-	-
45350	General supplies	787,239	360,100	360,100	-
45450	Printing and graphics	1,948	5,100	5,100	-
45600	A & G overhead	770,710	774,100	774,100	56,000
45610	Section overhead	502,720	653,200	653,200	19,000
45620	Material overhead	96,121	97,300	97,300	-
45621	Employee benefit overhead	649,872	774,500	774,500	27,500
46900	Business meetings	102	1,000	1,000	-
47000	Miscellaneous	9,458	6,000	6,000	-
47050	Interest on bonds	-	2,500,000	2,500,000	-
	Total Maintenance & Operation	\$ 17,730,158	\$ 22,121,800	\$ 23,071,800	\$ 3,282,700
CAPITAL OUTLAY					
51000	Capital outlay	101,292	63,500	63,500	-
	Total Capital Outlay	\$ 101,292	\$ 63,500	\$ 63,500	\$ -

**CITY OF GLENDALE
 GLENDALE WATER & POWER DEPARTMENT
 WATER DEPRECIATION FUND-WATER SERVICES
 573-951**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
CAPITAL PROJECTS					
51100	Land and land rights	-	150,000	150,000	-
51250	Equipment	286,699	14,000	14,000	-
51800	Mobile equipment	200,997	115,000	115,000	-
	Total Capital Projects	\$ 487,696	\$ 279,000	\$ 279,000	\$ -
TOTAL		\$ 19,644,316	\$ 23,690,300	\$ 24,640,300	\$ 3,352,900

**CITY OF GLENDALE
CAPITAL IMPROVEMENT PROGRAM-GWP
SUMMARY OF PROJECTS**

Project	FY 12-13 Adopted	FY 13-14 Projected	FY 14-15 Projected	FY 15-16 Projected	FY 16-17 Projected	Future Years FY 17 - 22	Estimated Project Total
GLENDALE WATER & POWER - ELECTRIC UTILITY FUND 553							
Grayson Power Plant Steam Units	\$ -	\$ 150,500	\$ 1,048,500	\$ 2,320,200	\$ 589,200	\$ 11,300,000	\$ 15,408,400
Grayson Power Plant Gas Units	-	1,546,800	1,697,200	4,802,000	2,511,300	85,000,000	95,557,300
Grayson Power Plant BOP & Auxillary	-	80,000	-	-	405,000	4,400,000	4,885,000
Transmission Capital Improvements	1,164,000	650,000	657,800	665,000	675,300	1,300,000	5,112,100
Production Plant Sub-Total	1,164,000	2,427,300	3,403,500	7,787,200	4,180,800	102,000,000	120,962,800
Dist. System Expansion	-	-	-	1,000,000	1,000,000	20,200,000	22,200,000
Dist. System Reliability Improvements	3,158,300	9,709,900	7,450,000	2,000,000	500,000	36,000,000	58,818,200
Dist. System Mod & Replacements	-	1,116,600	1,116,600	1,616,600	1,616,600	32,000,000	37,466,400
Electric Meters and Services	-	2,584,800	2,584,800	2,584,800	2,584,800	10,000,000	20,339,200
Dist. System OH / UG Conversions	-	-	-	-	-	-	-
Dist. System 4 to 12kV Conversions	-	-	-	-	-	-	-
Streetlight System Capital	-	-	-	-	-	2,700,000	2,700,000
Smart Grid Infrastructure	-	3,580,000	280,000	530,000	4,280,000	30,000,000	38,670,000
Transmission & Dist. Plant Sub-Total	3,158,300	16,991,300	11,431,400	7,731,400	9,981,400	130,900,000	180,193,800
Electric General Plant Capital	-	235,000	135,000	135,000	360,000	5,000,000	5,865,000
General Plant Capital-Common Facilities	450,000	1,081,200	469,200	605,200	731,000	2,000,000	5,336,600
ELECTRIC UTILITY TOTAL	\$ 4,772,300	\$ 20,734,800	\$ 15,439,100	\$ 16,258,800	\$ 15,253,200	\$ 239,900,000	\$ 312,358,200
GLENDALE WATER & POWER - WATER UTILITY FUND 573							
Public Water Source Improvements	\$ 1,521,200	\$ 1,803,200	\$ 634,400	\$ 544,000	\$ 560,400	\$ 7,981,800	\$ 13,045,000
Water Pumping Plant Improvements	-	2,112,000	29,300	122,100	31,100	2,820,000	5,114,500
Water Quality & Treatment Plant Improve	450,000	537,200	417,700	419,400	432,000	1,043,000	3,299,300
Water Reservoir & Tank Improvements	-	540,400	358,000	829,300	384,000	1,653,200	3,764,900
Water Mains/Hydrants/Services & Meters	1,131,700	10,441,000	10,260,100	8,706,800	8,664,500	5,932,600	45,136,700
Recycled Water Reservoir, Tanks & Mains	-	129,400	133,600	729,800	141,700	1,004,300	2,138,800
General Plant Capital	250,000	381,000	163,400	173,800	218,300	707,800	1,894,300
General Plant Capital-Common Facilities	150,000	-	-	-	-	1,338,000	1,488,000
WATER UTILITY TOTAL	\$ 3,502,900	\$ 15,944,200	\$ 11,996,500	\$ 11,525,200	\$ 10,432,000	\$ 22,480,700	\$ 75,881,500
GWP PROJECTS TOTAL	\$ 8,275,200	\$ 36,679,000	\$ 27,435,600	\$ 27,784,000	\$ 25,685,200	\$ 262,380,700	\$ 388,239,700

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	5.00	5.00	5.00	2.00
Administrative Assistant	4.00	5.00	5.00	4.00
Assistant Engineering Technician	2.00	2.00	2.00	2.00
Assistant General Manager	5.00	5.00	3.00	3.00
Assistant IT Applications Specialist	-	-	1.00	1.00
Building Repairer - Water	2.00	2.00	2.00	2.00
Business Account Representative	2.00	2.00	2.00	2.00
Business Transformation Manager	1.00	-	-	-
Business Transformer & Marketing Administrator	1.00	1.00	1.00	1.00
Chief Assistant General Manager	-	-	1.00	1.00
Civil Engineer I	1.00	3.00	3.00	3.00
Civil Engineer II	2.00	2.00	2.00	2.00
Civil Engineering Assistant	3.00	1.00	1.00	1.00
Civil Engineering Associate	3.00	3.00	3.00	1.00
Customer Service Administrator	1.00	1.00	1.00	1.00
Customer Service Field Supervisor	1.00	1.00	1.00	1.00
Customer Service Field Technician	6.00	6.00	6.00	6.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Utility Repr. I	34.00	34.00	36.00	35.00
Customer Service Utility Supervisor	3.00	3.00	3.00	3.00
Director of Public Works	-	-	0.50	-
Electrical Engineer I	5.00	5.00	5.00	5.00
Electrical Engineer II	1.00	1.00	1.00	1.00
Electrical Engineering Assistant	3.00	3.00	4.00	3.00
Electrical Engineering Associate	2.00	2.00	2.00	2.00
Electrical Helper	5.00	4.00	4.00	3.00
Electrical Line Mech Supervisor I	12.00	11.00	11.00	11.00
Electrical Line Mechanic	15.00	13.00	16.00	10.00
Electrical Line Mechanic Apprentice	10.00	14.00	11.00	13.00
Electrical Line Mechanic Supervisor II	5.00	5.00	5.00	5.00
Electrical Mechanic Assistant	4.00	4.00	4.00	3.00
Electrical Mechanic Supervisor II	1.00	1.00	1.00	1.00
Electrical Operation Supervisor	2.00	2.00	2.00	2.00
Electrical Service Planner	5.00	5.00	5.00	4.00
Electrical Superintendent	1.00	1.00	-	-
Electrical System Dispatcher	5.00	5.00	3.00	3.00
Electrical System Dispatcher Supervisor	1.00	1.00	1.00	1.00
Electrical Test Supervisor	1.00	1.00	1.00	1.00
Electrical Test Technician I	3.00	3.00	3.00	3.00
Electrical Test Technician II	6.00	6.00	6.00	6.00
Energy Marketer/Trader	1.00	1.00	2.00	2.00
Energy Trading Manger	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00
Engineering Technician	6.00	6.00	6.00	5.00
Equipment Operator II	1.00	-	-	-
Equipment Welder	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Finance Administrator	-	-	1.00	-
General Manager-GWP	1.00	1.00	1.00	1.00
Information Services Administrator	1.00	1.00	1.00	1.00
Information Services Project Manager	2.00	2.00	2.00	2.00
Integrated Resources Plan Administrator	1.00	1.00	1.00	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Line Clearance Forestry Supervisor I	3.00	3.00	2.00	2.00
Maintenance Worker	3.00	-	-	-
Mechanical Engineer II	1.00	1.00	-	-
Mechanical Engineering Assistant	2.00	2.00	2.00	2.00
Meter Reader	7.00	7.00	5.00	5.00
Office Services Specialist I	-	-	3.00	1.00

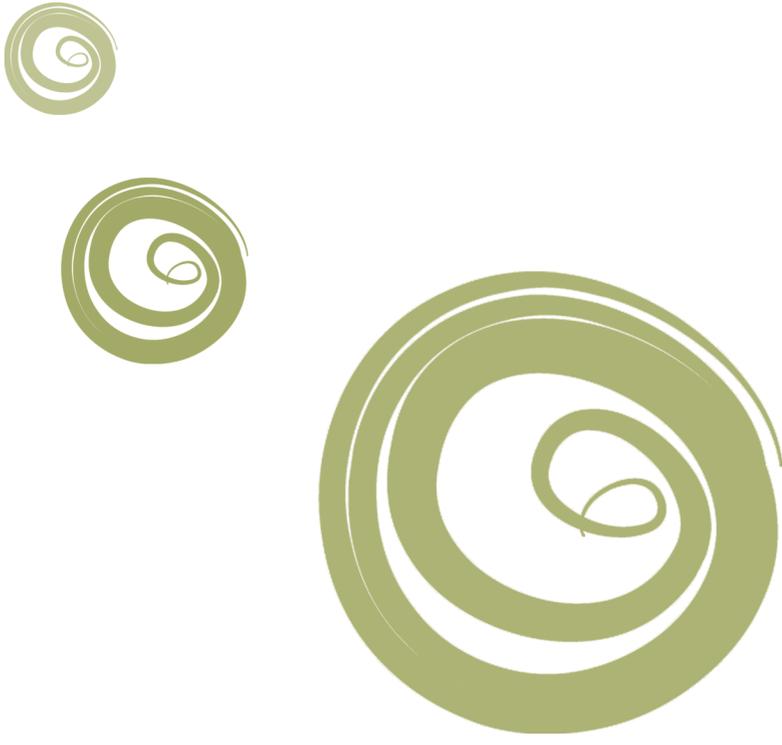
CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
Personnel Classification Detail

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
Office Services Specialist II	4.00	4.00	4.00	3.00
Office Services Supervisor	2.00	2.00	2.00	2.00
PC Specialist	1.00	1.00	1.00	1.00
Power Contracts Manager	1.00	1.00	1.00	1.00
Power Line Truck Operator	2.00	2.00	2.00	2.00
Power Planning Manager	1.00	1.00	1.00	1.00
Power Plant Auxiliary Operator	4.00	4.00	4.00	4.00
Power Plant Control Operator	12.00	12.00	11.00	11.00
Power Plant Control Operator Apprentice	9.00	8.00	8.00	8.00
Power Plant Inst & Cntrl Supervisor	1.00	1.00	1.00	1.00
Power Plant Maintenance Supervisor	1.00	1.00	1.00	1.00
Power Plant Mechanic	8.00	8.00	8.00	7.00
Power Plant Mechanic Apprentice	3.00	3.00	2.00	2.00
Power Plant Mechanic Supervisor	1.00	1.00	1.00	1.00
Power Plant Operation Supervisor	1.00	1.00	1.00	1.00
Power Plant Operator	2.00	2.00	1.00	1.00
Power Plant Shift Supervisor	4.00	4.00	5.00	5.00
Power Plant Technician	2.00	2.00	2.00	1.00
Power Systems Analyst	3.00	3.00	3.00	3.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Principal Electrical Engineer	2.00	2.00	2.00	1.00
Principal Engineering Technician	-	1.00	1.00	1.00
Principal Mechanical Engineer	1.00	1.00	1.00	1.00
Principal Water Quality Specialist	1.00	1.00	1.00	1.00
Project Manager	3.00	3.00	3.00	2.00
Public Benefits Charge Coordinator	4.00	4.00	4.00	4.00
Resource Efficiency Advisor	1.00	1.00	1.00	1.00
Revenue Protection Coordinator	1.00	1.00	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	2.00	2.00	2.00
Sr. Customer Svc. Field Tech.	1.00	1.00	1.00	-
Sr. Customer Svc. Utility Rep	6.00	6.00	6.00	5.00
Sr. Electrical Engineer	2.00	1.00	1.00	1.00
Sr. Electrical Svc. Planner	2.00	2.00	2.00	2.00
Sr. Electrical System Dispatcher	5.00	5.00	7.00	7.00
Sr. Electrical Test Technician	4.00	4.00	4.00	4.00
Sr. Engineering Technician	2.00	2.00	2.00	2.00
Sr. Environmental Program Specialist	2.00	2.00	2.00	2.00
Sr. IT Application Specialist	2.00	2.00	2.00	2.00
Sr. Mechanical Engineer	-	-	1.00	1.00
Sr. Meter Reader	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	6.00	6.00	6.00	6.00
Sr. Office Specialist	5.00	5.00	2.00	2.00
Sr. Power Plant Mechanic	2.00	2.00	2.00	2.00
Sr. Power Plant Shift Supervisor	-	-	1.00	1.00
Sr. Power Plant Technician	2.00	2.00	2.00	2.00
Sr. Project Manager	1.00	1.00	1.00	1.00
Sr. Water Facilities Operator	2.00	2.00	2.00	2.00
Sr. Water Quality Specialist	1.00	1.00	1.00	1.00
Sr. Water Quality Technician	1.00	1.00	1.00	1.00
Sr. Water System Mechanic	3.00	3.00	3.00	3.00
Station Electrician	2.00	2.00	2.00	2.00
Station Electrician Superv. I	1.00	1.00	1.00	1.00
Station Electrician/Operator	7.00	7.00	8.00	8.00
Station Electrician/Operator Apprentice	2.00	2.00	1.00	1.00
Station Electrician/Operator Supervisor I	5.00	5.00	5.00	5.00
Station Electrician/Operator Supervisor II	1.00	1.00	1.00	1.00
Storekeeper	4.00	4.00	4.00	4.00
Stores Supervisor	1.00	1.00	1.00	1.00
Systems Analyst	3.00	3.00	3.00	3.00
Technical Staff Analyst	1.00	1.00	1.00	1.00

**CITY OF GLENDALE
GLENDALE WATER & POWER DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13				
Transformer Shop Supervisor	1.00	1.00	1.00	1.00				
Transformer Shop Technician	1.00	1.00	1.00	1.00				
Underground Distribution Construction Mechanic I	10.00	10.00	11.00	11.00				
Underground Distribution Construction Mechanic II	3.00	3.00	3.00	3.00				
Underground Distribution Construction Supervisor I	3.00	3.00	3.00	3.00				
Underground Distribution Construction Supervisor II	1.00	1.00	1.00	1.00				
Utility Equipment Operator II	-	1.00	1.00	1.00				
Utility Maintenance Worker	-	3.00	3.00	3.00				
Utility Welder	1.00	1.00	1.00	1.00				
Water Facilities Operator	2.00	2.00	2.00	2.00				
Water Meter Repairer	2.00	2.00	2.00	2.00				
Water Quality Technician	2.00	2.00	2.00	2.00				
Water Superintendent	2.00	2.00	2.00	2.00				
Water System Apprentice	3.00	1.00	1.00	1.00				
Water System Equipment Operator	3.00	3.00	3.00	3.00				
Water System Helper	4.00	6.00	6.00	5.00				
Water System Mechanic	10.00	10.00	10.00	8.00				
Water System Operation Supervisor I	1.00	2.00	2.00	2.00				
Water System Supervisor II	8.00	8.00	8.00	8.00				
Water Systems Supervisor III	2.00	1.00	1.00	-				
Yard Attendant	1.00	1.00	1.00	1.00				
Total Salaried Employees	<u>415.00</u>	<u>415.00</u>	<u>415.50</u>	<u>383.00</u>				
<u>Hourly Employees</u>		*	*	*				
City Resource Specialist	5.75	(11)	5.75	(11)	5.75	(11)	1.40	(3)
Customer Service Utility Representative	-		-		-		0.46	(1)
Engineering Technician	-		-		-		0.29	(1)
Hourly City Worker	-		-		-		9.79	(11)
Mechanical Engineering Assistant	0.25	(1)	0.25	(1)	0.25	(1)	-	
Meter Reader	-		-		-		1.38	(3)
Office Services Specialist	-		-		-		0.60	(1)
Office Specialist I	1.75	(3)	1.75	(3)	1.75	(3)	-	
Power Plant Control Operator	2.25	(4)	2.25	(4)	2.25	(4)	0.46	(1)
Sr. Power Plant Technician	-		-		-		0.46	(1)
Total Hourly Positions	<u>10.00</u>		<u>10.00</u>		<u>10.00</u>		<u>14.84</u>	
Glendale Water & Power Total	<u><u>425.00</u></u>		<u><u>425.00</u></u>		<u><u>425.50</u></u>		<u><u>397.84</u></u>	

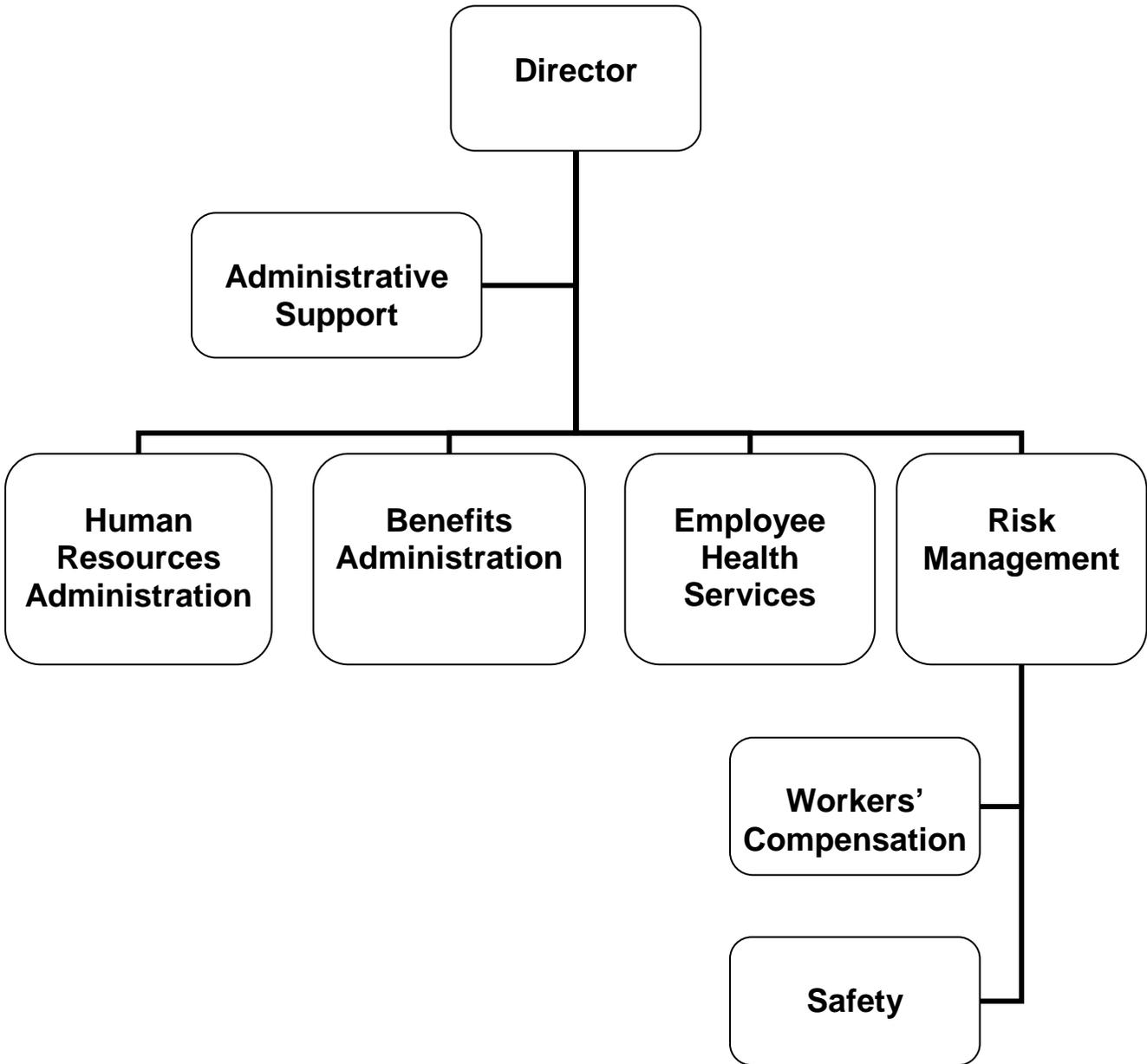
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



HUMAN RESOURCES



CITY OF GLENDALE

HUMAN RESOURCES

MISSION STATEMENT

To maximize the effectiveness, productivity and performance of the City of Glendale's human resources through the development of a workplace environment that is responsive to the needs of the organization and its employees.

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for all employment services for the organization including recruitment and testing, employee relations, employee benefits, training and development, occupational safety, workers' compensation and employee health services. The Department also serves as staff to the Glendale Civil Service Commission which is responsible for ensuring the principles of merit are maintained in the hiring, staffing, and retention of City employees.

The Human Resources Department is organized into four (4) divisions:

- Human Resource Administration
- Benefits Administration
- Employee Health Services
- Risk Management (Workers' Compensation & Employee Safety)

The ***Human Resources Administration Division*** administers the Civil Service system involving employee recruitment, selection, placement, and classification of employees. The Division develops and enforces personnel policies and procedures based on Federal, State and local legislation relating to employment matters. In addition, it manages the City's employee relations program including the negotiation and administration of labor contracts and resolution of employment issues; it also provides advice/counsel to managers and employees on workplace issues. Employee Training and Development is also included in the Division which provides training and development opportunities to employees through the Glendale University Training and Development Program, Glendale Supervisory Academy, Glendale Leadership Academy, ongoing training needs assessments, and career coaching and counseling.

The ***Benefits Administration Division*** oversees the provision and administration of benefits programs to employees. Services include the full range of health benefit programs including medical, dental, vision, long-term disability and life insurance programs for eligible employees, dependents and retirees. The Division works with the City's insurance broker and Health Benefits Committee to aggressively negotiate the health benefits renewals with the major insurance carriers in an effort to maintain quality benefits programs at a reasonable cost.

The ***Employee Health Services Division*** provides high quality and cost-effective services to all departments and employees of the City. The Division coordinates a full range of regulatory compliance examinations and applicant and employee physicals. It also provides a wellness program for employees.

The ***Workers' Compensation Division*** provides professional, competent and timely claims service to the City's departments. It provides prompt claims management to reduce the number of work days lost due to injuries. The Division's goal is to cure and relieve employees of their industrial condition through immediate medical management. The Division also assists employees in the processing of their claims to attain all of the benefits they are legally entitled to receive. This results in more employees on the job to improve the services provided by the City of Glendale.

CITY OF GLENDALE

HUMAN RESOURCES

The services of the **Employee Safety Division** include ongoing inspections of work facilities and equipment; safety training; accident investigation; and compliance with Cal/OSHA regulations.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Human Resources is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Economic Vibrancy

The Human Resources Department works tirelessly with the respective employee bargaining groups to control employment costs and insure the organization's financial viability into the future. The City of Glendale has been on the leading edge of efforts to reform pension costs, employ cost-sharing for health benefits and effectuate responsible compensation policies to better control rising employment costs.

Difficult decisions have had to be made in order to reduce costs. The City has dramatically reduced its employee headcount from previous years, utilizing a combination of retirement incentives, layoffs and the elimination of vacant positions, all designed to save costs and make for a more lean and efficient organization.

Informed & Engaged Community

The Human Resources Department continually works to operate an efficient and cost effective Department by ensuring staff are knowledgeable and trained to provide consultation services to managers and employees surrounding the issues of Federal and State employment regulations, employee relations, and labor contracts.

Human Resources continually searches for ways to improve services while reducing costs. The Department implemented an online applicant tracking management system, which will enable the placement of class specifications and offer additional employment information online. In addition, applicants will be able to apply for positions and check the status of their applications online. The Workers' Compensation Division has identified files to scan into FileNet which will allow for eventual destruction of the "paper files".

Safe & Healthy Community

The Employee Health Services (EHS) Division coordinates, monitors, and reviews examinations administered by the City's contract clinic, Glendale Adventist Occupational Medical Center, to ensure City standards are met. EHS's wellness program assists and encourages employees toward the maintenance of a more healthy lifestyle and increased productivity.

Arts & Culture

Human Resources continues to conduct aggressive outreach recruitment efforts, including the implementation of a media strategic plan, in order to educate the community about public sector employment, as well as to diversify the workforce. In addition, the Employee Training & Development Division continues to provide diversity awareness training for all City employees, as well as rigorous enforcement and education on anti-discrimination and harassment policies.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
HUMAN RESOURCES DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Training (101-205)	124,667	124,972	124,972	124,960
Administration (101-206)	2,311,282	2,534,056	2,534,056	2,395,657
Total General Fund	\$ 2,435,949	\$ 2,659,028	\$ 2,659,028	\$ 2,520,617
Other Funds				
Unemployment Insurance Fund (610)	152,445	183,000	183,000	341,120
Compensation Insurance Fund				
Employee Health Services (614-211)	545,694	718,831	718,831	496,899
Compensation Insurance (614-215)	12,218,613	9,169,128	9,169,128	10,041,334
Safety (614-221)	395,923	546,041	546,041	479,628
Total Compensation Insurance Fund	13,160,230	10,434,000	10,434,000	11,017,861
Dental Insurance Fund (615)	1,538,921	1,559,000	1,559,000	1,507,914
Medical Insurance Fund (616)	22,511,887	24,063,000	24,063,000	23,882,942
Vision Insurance Fund (617)	278,682	361,000	361,000	271,565
Employee Benefits Fund (640)	3,878,580	3,700,000	3,700,000	2,945,279
Retiree Health Savings Plan (RHSP) Benefits Fund (641)	1,525,954	2,900,000	2,900,000	1,943,707
Post Employment Benefits Fund (642)	235,548	200,947	200,947	231,116
Total Other Funds	\$ 43,282,247	\$ 43,400,947	\$ 43,400,947	\$ 42,141,504
Department Grand Total	\$ 45,718,196	\$ 46,059,975	\$ 46,059,975	\$ 44,662,121

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
TRAINING
101-205**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	113,906	139,830	139,830	101,900
44550	Travel	1,416	6,560	6,560	6,560
44751	Insurance/surety bond premium	193	225	225	-
44800	Membership and dues	-	3,000	3,000	3,000
45150	Furniture & equipment	-	2,500	2,500	2,000
45250	Office supplies	331	3,000	3,000	1,500
46900	Business meetings	8,794	10,000	10,000	10,000
47000	Miscellaneous	26	-	-	-
49049	Program reductions M&O	-	(40,143)	(40,143)	-
	Total Maintenance & Operation	\$ 124,667	\$ 124,972	\$ 124,972	\$ 124,960
TOTAL		\$ 124,667	\$ 124,972	\$ 124,972	\$ 124,960

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
ADMINISTRATION
101-206**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,059,327	1,165,576	1,165,576	1,107,893
41200	Overtime	1,692	3,000	3,000	3,000
41300	Hourly wages	18,672	30,000	30,000	30,000
41600-42601	Benefits	167,732	273,392	273,392	256,916
42700-42702	PERS retirement	108,469	187,227	187,227	146,792
	Total Salaries & Benefits	\$ 1,355,892	\$ 1,659,195	\$ 1,659,195	\$ 1,544,601
MAINTENANCE & OPERATION					
42800	Auto allowance	6,015	6,200	6,200	6,200
43050	Repairs-bldgs & grounds	-	2,500	2,500	-
43110	Contractual services	102,972	136,062	136,062	167,000
44120	Repairs to office equip	20	2,000	2,000	1,000
44200	Advertising	25,616	40,300	40,300	30,000
44300	Telephone	20,047	-	-	-
44352	ISD service charge	703,847	576,554	576,554	531,094
44450	Postage	11,034	11,000	11,000	11,000
44550	Travel	8,256	6,320	6,320	6,405
44650	Training	1,425	3,000	3,000	3,000
44750	Liability	23,752	20,976	20,976	39,362
44751	Insurance/surety bond premium	1,853	2,144	2,144	5,290
44800	Membership and dues	2,804	2,505	2,505	2,505
45050	Periodicals & newspapers	-	150	150	-
45100	Books	-	150	150	-
45150	Furniture & equipment	5,483	7,000	7,000	4,900
45250	Office supplies	27,320	40,000	40,000	23,000
45350	General supplies	14	-	-	2,300
46900	Business meetings	11,969	12,000	12,000	12,000
47000	Miscellaneous	2,965	6,000	6,000	6,000
	Total Maintenance & Operation	\$ 955,391	\$ 874,861	\$ 874,861	\$ 851,056
TOTAL		\$ 2,311,282	\$ 2,534,056	\$ 2,534,056	\$ 2,395,657

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE FUND (610)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43150	Cost allocation charge	5,245	4,713	4,713	3,905
47000	Miscellaneous	-	178,287	178,287	337,215
48600	Claims	147,200	-	-	-
	Total Maintenance & Operation	\$ 152,445	\$ 183,000	\$ 183,000	\$ 341,120
TOTAL		\$ 152,445	\$ 183,000	\$ 183,000	\$ 341,120

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	891,335	950,976	950,976	774,180
41200	Overtime	3,893	1,750	1,750	4,250
41300	Hourly wages	13,298	47,851	47,851	48,575
41600-42601	Benefits	142,653	209,242	209,242	167,238
42700-42702	PERS retirement	91,144	156,416	156,416	104,619
	Total Salaries & Benefits	\$ 1,142,323	\$ 1,366,235	\$ 1,366,235	\$ 1,098,862
MAINTENANCE & OPERATION					
42800	Auto allowance	19	100	100	-
42900	Uniform allowance	150	150	150	-
43050	Repairs-bldgs & grounds	-	500	500	500
43080	Rent	1,009	1,200	1,200	-
43110	Contractual services	426,830	544,000	544,000	597,500
43150	Cost allocation charge	251,288	372,005	372,005	390,504
44100	Repairs to equipment	787	500	500	500
44120	Repairs to office equip	128	1,100	1,100	1,200
44250	Data communication	154	250	250	250
44300	Telephone	7,648	-	-	-
44350	Vehicle maintenance	-	100	100	-
44351	Fleet / equip rental charge	1,000	1,000	1,000	13,012
44352	ISD service charge	54,472	48,618	48,618	80,597
44450	Postage	2,333	2,700	2,700	2,700
44550	Travel	3,081	8,290	8,290	4,720
44650	Training	20,430	19,000	19,000	29,750
44700	Computer software	16,864	18,500	18,500	18,500
44750	Liability	24,453	26,516	26,516	28,533
44751	Insurance/surety bond premium	3,299	3,820	3,820	4,060
44760	Regulatory	-	250	250	-
44800	Membership and dues	1,354	2,450	2,450	1,719
45050	Periodicals & newspapers	1,110	1,150	1,150	1,700
45100	Books	2,362	2,250	2,250	1,000
45150	Furniture & equipment	794	6,500	6,500	5,000
45170	Computer hardware	-	2,500	2,500	500
45250	Office supplies	1,441	6,000	6,000	4,750
45300	Small tools	-	50	50	50
45350	General supplies	19,213	28,500	28,500	26,000
45450	Printing and graphics	297	1,250	1,250	-
45503	Fuel - gasoline	-	500	500	500
46000	Depreciation	6,095	10,000	10,000	2,578
46900	Business meetings	1,248	3,000	3,000	3,000
47000	Miscellaneous	104	7,955,016	7,955,016	9,250
47010	Discount earned & lost	(2)	-	-	-
48501	Excess liability premium	181,256	-	-	185,000
48510	Claims accrual	1,968,321	-	-	-
48562	Compensation ins-temporary	3,039,103	-	-	2,493,084
48563	Compensation ins-permanent	992,297	-	-	1,246,542
48564	Compensation ins-medical	4,433,669	-	-	4,250,000
48565	Compensation ins-other exp	549,674	-	-	510,000
48566	Compensation ins-rehab	-	-	-	6,000
48567	Compensation ins-training	5,626	-	-	-
	Total Maintenance & Operation	\$ 12,017,907	\$ 9,067,765	\$ 9,067,765	\$ 9,918,999

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND (614)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
CAPITAL OUTLAY					
51000	Capital outlay	15,614	-	-	-
	Total Capital Outlay	\$ 15,614	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
59999	Asset capitalization	(15,614)	-	-	-
	Total Capital Projects	\$ (15,614)	\$ -	\$ -	\$ -
TOTAL		\$ 13,160,230	\$ 10,434,000	\$ 10,434,000	\$ 11,017,861

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND-EMPLOYEE HEALTH SERVICES
614-211**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	173,758	180,192	180,192	54,732
41200	Overtime	-	-	-	2,500
41300	Hourly wages	-	5,000	5,000	12,000
41600-42601	Benefits	19,070	28,331	28,331	8,794
42700-42702	PERS retirement	17,685	29,001	29,001	7,787
	Total Salaries & Benefits	\$ 210,513	\$ 242,524	\$ 242,524	\$ 85,813
MAINTENANCE & OPERATION					
43080	Rent	1,009	1,200	1,200	-
43110	Contractual services	229,926	277,000	277,000	277,000
43150	Cost allocation charge	80,379	146,669	146,669	88,195
44120	Repairs to office equip	128	500	500	200
44300	Telephone	2,560	-	-	-
44352	ISD service charge	5,466	7,168	7,168	9,333
44450	Postage	458	-	-	-
44550	Travel	500	2,475	2,475	-
44650	Training	2,033	3,000	3,000	5,000
44700	Computer software	618	18,000	18,000	18,000
44750	Liability	6,083	4,908	4,908	2,388
44751	Insurance/surety bond premium	1,301	1,507	1,507	643
44800	Membership and dues	654	980	980	249
45050	Periodicals & newspapers	282	400	400	1,000
45100	Books	971	1,000	1,000	-
45150	Furniture & equipment	137	1,500	1,500	-
45170	Computer hardware	-	2,000	2,000	-
45250	Office supplies	351	1,500	1,500	1,500
45350	General supplies	1,201	3,000	3,000	500
45450	Printing and graphics	-	500	500	-
46000	Depreciation	-	-	-	2,578
46900	Business meetings	1,122	2,500	2,500	2,500
47000	Miscellaneous	-	500	500	2,000
	Total Maintenance & Operation	\$ 335,181	\$ 476,307	\$ 476,307	\$ 411,086
CAPITAL OUTLAY					
51000	Capital outlay	15,614	-	-	-
	Total Capital Outlay	\$ 15,614	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
59999	Asset capitalization	(15,614)	-	-	-
	Total Capital Projects	\$ (15,614)	\$ -	\$ -	\$ -
TOTAL		\$ 545,694	\$ 718,831	\$ 718,831	\$ 496,899

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND-COMPENSATION INSURANCE
614-215**

		Actual 2010-11 ⁽¹⁾	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	526,661	524,220	524,220	528,540
41200	Overtime	-	750	750	750
41300	Hourly wages	13,298	18,213	18,213	15,950
41600-42601	Benefits	72,148	99,065	99,065	101,246
42700-42702	PERS retirement	54,858	84,945	84,945	69,603
	Total Salaries & Benefits	\$ 666,965	\$ 727,193	\$ 727,193	\$ 716,089
MAINTENANCE & OPERATION					
42800	Auto allowance	19	100	100	-
43050	Repairs-bldgs & grounds	-	250	250	250
43110	Contractual services	187,978	242,000	242,000	290,500
43150	Cost allocation charge	117,728	181,721	181,721	247,178
44120	Repairs to office equip	-	500	500	500
44300	Telephone	2,560	-	-	-
44352	ISD service charge	40,303	28,791	28,791	52,391
44450	Postage	1,803	2,500	2,500	2,500
44550	Travel	999	1,675	1,675	1,485
44650	Training	725	4,750	4,750	4,750
44700	Computer software	11,587	-	-	-
44750	Liability	13,499	14,395	14,395	18,812
44751	Insurance/surety bond premium	1,285	1,487	1,487	2,303
44760	Regulatory	-	250	250	-
44800	Membership and dues	550	1,000	1,000	1,000
45050	Periodicals & newspapers	-	250	250	200
45100	Books	1,122	750	750	500
45150	Furniture & equipment	-	4,000	4,000	4,000
45170	Computer hardware	-	500	500	500
45250	Office supplies	944	4,000	4,000	2,500
45350	General supplies	207	500	500	500
45450	Printing and graphics	297	500	500	-
46900	Business meetings	-	250	250	250
47000	Miscellaneous	95	7,951,766	7,951,766	4,500
48501	Excess Liability Premium	181,256	-	-	185,000
48510	Claims Accrual	1,968,321	-	-	-
48562	Compensation ins-temporary	3,039,103	-	-	2,493,084
48563	Compensation ins-permanent	992,297	-	-	1,246,542
48564	Compensation ins-medical	4,433,669	-	-	4,250,000
48565	Compensation ins-other exp	549,674	-	-	510,000
48566	Compensation ins-rehab	-	-	-	6,000
48567	Compensation ins-training	5,626	-	-	-
	Total Maintenance & Operation	\$ 11,551,648	\$ 8,441,935	\$ 8,441,935	\$ 9,325,245
TOTAL		\$ 12,218,613	\$ 9,169,128	\$ 9,169,128	\$ 10,041,334

*Notes:

1) Actual 2010-11 column reflects all expenses charged to fund 614 except charges for Dept ID 211 and Dept ID 221.

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
COMPENSATION INSURANCE FUND-SAFETY
614-221**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	190,916	246,564	246,564	190,908
41200	Overtime	3,893	1,000	1,000	1,000
41300	Hourly wages	-	24,638	24,638	20,625
41600-42601	Benefits	51,435	81,846	81,846	57,198
42700-42702	PERS retirement	18,601	42,470	42,470	27,229
	Total Salaries & Benefits	\$ 264,845	\$ 396,518	\$ 396,518	\$ 296,960
MAINTENANCE & OPERATION					
42900	Uniform allowance	150	150	150	-
43050	Repairs-bldgs & grounds	-	250	250	250
43110	Contractual services	8,925	25,000	25,000	30,000
43150	Cost allocation charge	53,181	43,615	43,615	55,131
44100	Repairs to equipment	787	500	500	500
44120	Repairs to office equip	-	100	100	500
44250	Data communication	154	250	250	250
44300	Telephone	2,527	-	-	-
44350	Vehicle maintenance	-	100	100	-
44351	Fleet / equip rental charge	1,000	1,000	1,000	13,012
44352	ISD service charge	8,703	12,659	12,659	18,873
44450	Postage	71	200	200	200
44550	Travel	1,582	4,140	4,140	3,235
44650	Training	17,673	11,250	11,250	20,000
44700	Computer software	4,660	500	500	500
44750	Liability	4,870	7,213	7,213	7,333
44751	Insurance/surety bond premium	713	826	826	1,114
44800	Membership and dues	150	470	470	470
45050	Periodicals & newspapers	828	500	500	500
45100	Books	269	500	500	500
45150	Furniture & equipment	657	1,000	1,000	1,000
45250	Office supplies	146	500	500	750
45300	Small tools	-	50	50	50
45350	General supplies	17,805	25,000	25,000	25,000
45450	Printing and graphics	-	250	250	-
45503	Fuel - gasoline	-	500	500	500
46000	Depreciation	6,095	10,000	10,000	-
46900	Business meetings	125	250	250	250
47000	Miscellaneous	9	2,750	2,750	2,750
47010	Discount earned & lost	(2)	-	-	-
	Total Maintenance & Operation	\$ 131,078	\$ 149,523	\$ 149,523	\$ 182,668
TOTAL		\$ 395,923	\$ 546,041	\$ 546,041	\$ 479,628

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
DENTAL INSURANCE FUND (615)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43150	Cost allocation charge	36,248	25,280	25,280	24,863
47000	Miscellaneous	-	1,533,720	1,533,720	-
48512	Insurance admin fee	276,361	-	-	269,611
48600	Claims	1,226,312	-	-	1,213,440
	Total Maintenance & Operation	\$ 1,538,921	\$ 1,559,000	\$ 1,559,000	\$ 1,507,914
TOTAL		\$ 1,538,921	\$ 1,559,000	\$ 1,559,000	\$ 1,507,914

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
MEDICAL INSURANCE FUND (616)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	-	47,500
43150	Cost allocation charge	374,781	376,379	376,379	364,075
44352	ISD service charge	270	-	-	-
44751	Insurance/surety bond premium	496	576	576	-
46900	Business meetings	-	-	-	3,600
47000	Miscellaneous	6,643	23,686,045	23,686,045	-
47230	Retirees	254,630	-	-	265,291
48512	Insurance admin fee	1,782,433	-	-	1,998,642
48513	HMO premium ER	4,969,130	-	-	5,401,325
48514	HMO premium EE	1,822,878	-	-	2,092,161
48515	Retirees PPO claims	4,114,673	-	-	4,223,000
48516	Retirees HMO premium	872,771	-	-	928,048
48600	Claims	8,313,183	-	-	8,559,300
	Total Maintenance & Operation	\$ 22,511,887	\$ 24,063,000	\$ 24,063,000	\$ 23,882,942
TOTAL		\$ 22,511,887	\$ 24,063,000	\$ 24,063,000	\$ 23,882,942

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
VISION INSURANCE FUND (617)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43150	Cost allocation charge	9,033	6,881	6,881	6,478
47000	Miscellaneous	-	354,119	354,119	-
48512	Insurance admin fee	34,866	-	-	36,590
48600	Claims	234,783	-	-	228,497
	Total Maintenance & Operation	\$ 278,682	\$ 361,000	\$ 361,000	\$ 271,565
TOTAL		\$ 278,682	\$ 361,000	\$ 361,000	\$ 271,565

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
EMPLOYEE BENEFITS FUND (640)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41600-42601	Benefits	3,853,102	-	-	2,880,013
	Total Salaries & Benefits	<u>\$ 3,853,102</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,880,013</u>
MAINTENANCE & OPERATION					
43150	Cost allocation charge	25,478	52,068	52,068	65,266
47000	Miscellaneous	-	3,647,932	3,647,932	-
	Total Maintenance & Operation	<u>\$ 25,478</u>	<u>\$ 3,700,000</u>	<u>\$ 3,700,000</u>	<u>\$ 65,266</u>
TOTAL		<u>\$ 3,878,580</u>	<u>\$ 3,700,000</u>	<u>\$ 3,700,000</u>	<u>\$ 2,945,279</u>

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
RETIREE HEALTH SAVINGS PLAN (RHSP) BENEFITS FUND (641)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41600-42601	Benefits	1,492,276	-	-	1,890,625
	Total Salaries & Benefits	<u>\$ 1,492,276</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,890,625</u>
MAINTENANCE & OPERATION					
43150	Cost allocation charge	33,678	36,112	36,112	53,082
47000	Miscellaneous	-	2,863,888	2,863,888	-
	Total Maintenance & Operation	<u>\$ 33,678</u>	<u>\$ 2,900,000</u>	<u>\$ 2,900,000</u>	<u>\$ 53,082</u>
TOTAL		<u>\$ 1,525,954</u>	<u>\$ 2,900,000</u>	<u>\$ 2,900,000</u>	<u>\$ 1,943,707</u>

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
POST EMPLOYMENT BENEFITS FUND (642)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41600-42601	Benefits	235,548	-	-	231,116
	Total Salaries & Benefits	\$ 235,548	\$ -	\$ -	\$ 231,116
MAINTENANCE & OPERATION					
47000	Miscellaneous	-	200,947	200,947	-
	Total Maintenance & Operation	\$ -	\$ 200,947	\$ 200,947	\$ -
TOTAL		\$ 235,548	\$ 200,947	\$ 200,947	\$ 231,116

**CITY OF GLENDALE
HUMAN RESOURCES DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Admin. Assistant/Human Resources	1.00	1.00	1.00	1.00
Admin. Associate/Human Resources	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Customer Service Representative	2.00	2.00	2.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Health Coordinator	-	-	1.00	1.00
Health Services Administrator	1.00	1.00	1.00	-
Human Resources Analyst II	1.85	1.85	1.85	1.85
Human Resources Assistant	1.00	1.00	1.00	1.00
Human Resources Associate	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00
Office Services Specialist I	2.00	2.00	1.00	1.00
Office Services Specialist II	1.00	1.00	1.00	-
Office Services Supervisor	1.00	1.00	1.00	1.00
Safety Administrator	1.00	1.00	1.00	1.00
Safety Services Specialist	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	2.00
Sr. Office Specialist	1.00	1.00	1.00	1.00
Sr. Safety Services Specialist	1.00	1.00	1.00	1.00
Sr. Workers Comp Analyst	1.00	1.00	1.00	1.00
Workers Comp Administrator	1.00	1.00	1.00	1.00
Workers Comp Analyst	2.00	2.00	2.00	2.00
Workers Comp Technician	2.00	2.00	2.00	2.00
Total Salaried Employees	<u>27.85</u>	<u>27.85</u>	<u>27.85</u>	<u>23.85</u>
<u>Hourly Employees</u>				
	*	*	*	*
City Resource Specialist	0.26 (1)	0.26 (1)	0.26 (1)	0.31 (2)
Hourly City Worker	0.60 (1)	0.60 (1)	0.60 (1)	0.89 (2)
Office Services Specialist II	0.60 (1)	0.60 (1)	0.60 (1)	0.60 (1)
Total Hourly Employees	<u>1.46</u>	<u>1.46</u>	<u>1.46</u>	<u>1.80</u>
Human Resources Total	<u>29.31</u>	<u>29.31</u>	<u>29.31</u>	<u>25.65</u>

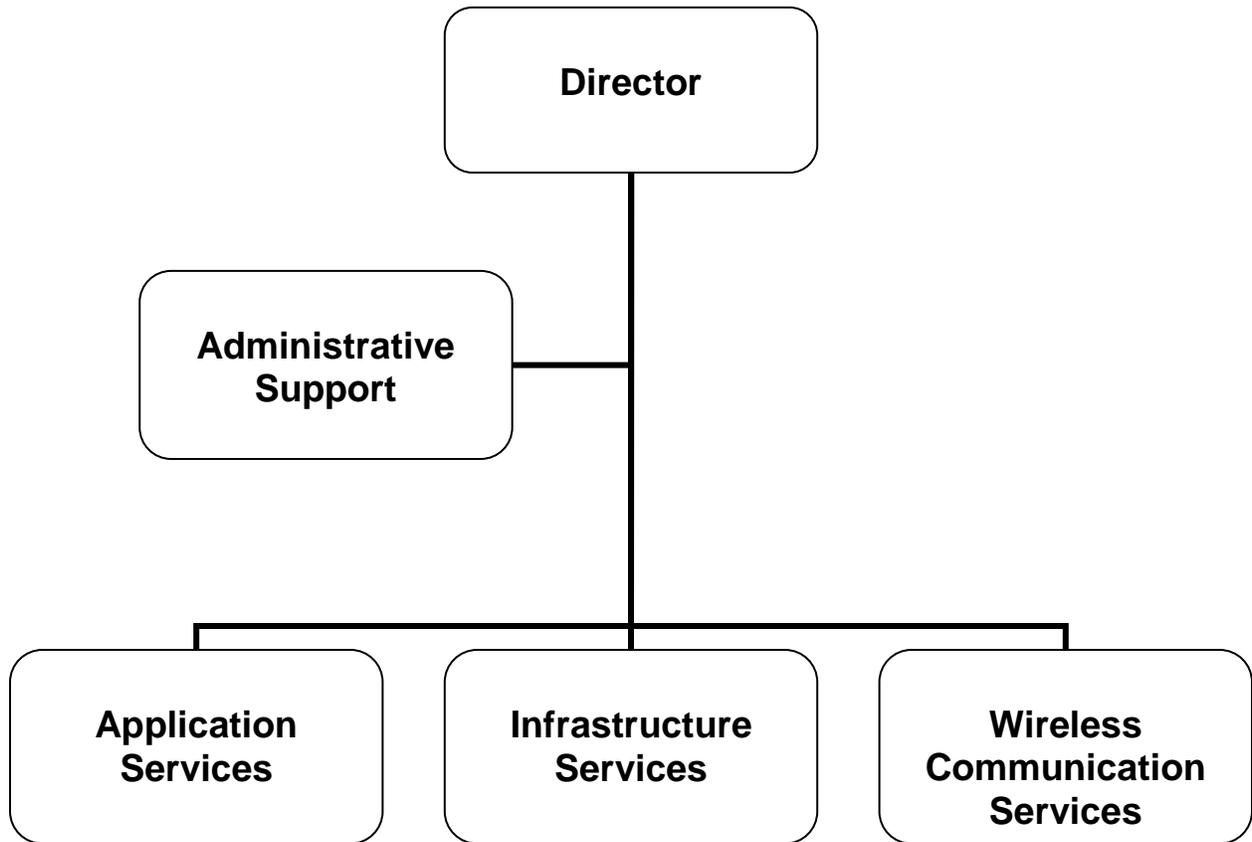
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



INFORMATION SERVICES



CITY OF GLENDALE INFORMATION SERVICES

MISSION STATEMENT

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, while responsibly managing the City's technology infrastructure, and applications and maintaining the highest level of reliable service to the community.

DEPARTMENT DESCRIPTION

Information Services Department (ISD) is organized into three Divisions:

- The **Applications Support Division** is responsible for management of Geographic Information Systems (GIS), Land Information Systems (LIS), Document Management (FileNet), PeopleSoft System (Human Resource, Payroll, Accounting and Budgeting modules), E-mail, ISD Help Desk and WEB Development and Applications.
- The **Infrastructure Support Division** manages Systems Operations and Administration (Linux and MS-Windows), as well as Citywide Network, PC and Telephone support.
- The **Wireless Communications Division** is responsible for City Radio Equipment and Systems, Cellular Phones, Blackberry Smart Phones, Wireless Data Devices, and all of the City's wireless communications and interoperability assets.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Information Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Informed & Engaged Community

ISD continually endeavors to use technology to enable the conduct of the business of government with integrity, openness and inclusion. ISD strives to enable excellent customer service, looking for multiple opportunities to create an informed community with a positive perception of City Government. ISD provides all major public documents via the web as required by law in a convenient and highly accessible manner so they are available to the whole community. ISD provides a variety of e-government services on the City's website, enabling residents and businesses to access information regarding City decisions and policies.

ISD continually searches for ways to improve services while reducing costs. Major systems that are mission-critical to City departments are operated and maintained to ensure high-availability and responsiveness. Upgrades to these systems are constantly evaluated and cost-effective solutions are implemented. New technologies are evaluated annually according to industry best practices. ISD consistently advocates for the use of proven and reliable technology to streamline business processes and reduce operating costs. ISD also looks for consolidation opportunities with systems such as the Fire/Police radios and City Enterprise Financials that include Purchasing and Human Resources modules. ISD's goal is to enhance customer experience through effective technology services, resources and quality data.

CITY OF GLENDALE INFORMATION SERVICES

Safe & Healthy Community

ISD assists the City's public safety departments in ensuring that Glendale is a community that is physically safe, free of blight and prepared for emergencies, creating a sense of security for all. Community preparation and capacity to respond to disasters is a high City priority in which ISD plays a significant role by assuring mutual aid and communications interoperability.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
INFORMATION SERVICES DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
Capital Improvement Fund (401-171)	211,658	-	-	-
ISD Infrastructure Fund				
Projects (603-171)	-	-	948,684	-
Infrastructure Support (603-174)	4,127,253	6,070,179	6,070,179	6,651,930
Total ISD Infrastructure Fund	4,127,253	6,070,179	7,018,863	6,651,930
ISD Applications Fund				
Projects (604-171)	201,510	-	-	-
Applications Support (604-175)	5,031,443	5,785,010	5,844,196	7,062,205
Applications Support - Transfer (604-175)	575,000	600,000	600,000	700,000
Total ISD Applications Fund	5,807,953	6,385,010	6,444,196	7,762,205
ISD Wireless Communication Fund (660-172)	3,264,948	4,243,398	4,124,940	3,511,006
Department Grand Total	\$ 13,411,812	\$ 16,698,587	\$ 17,587,999	\$ 17,925,141

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-171**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	12,038	-	-	-
41600-42601	Benefits	319	-	-	-
	Total Salaries & Benefits	\$ 12,357	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	301	-	-	-
45150	Furniture & equipment	10,573	-	-	-
45170	Computer hardware	29,013	-	-	-
45600	A & G overhead	1,405	-	-	-
	Total Maintenance & Operation	\$ 41,292	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51250	Equipment	158,009	-	-	-
	Total Capital Projects	\$ 158,009	\$ -	\$ -	\$ -
TOTAL		\$ 211,658	\$ -	\$ -	\$ -

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - PROJECTS
 603-171**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
CAPITAL OUTLAY					
51000	Capital outlay	-	-	948,684	-
	Total Capital Outlay	\$ -	\$ -	\$ 948,684	\$ -
		<hr/>			
TOTAL		\$ -	\$ -	\$ 948,684	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
603-174**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,444,671	1,732,694	1,732,694	1,592,650
41200	Overtime	48,475	65,000	65,000	61,000
41300	Hourly wages	251,332	203,288	203,288	190,764
41600-42601	Benefits	291,812	464,181	464,181	418,108
42700-42702	PERS retirement	169,486	303,175	303,175	235,175
	Total Salaries & Benefits	<u>\$ 2,205,776</u>	<u>\$ 2,768,338</u>	<u>\$ 2,768,338</u>	<u>\$ 2,497,697</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	11,229	6,500	6,500	3,735
43050	Repairs-bldgs & grounds	2,971	-	-	-
43060	Utilities	103	-	-	-
43070	Lease payments	33,862	-	-	-
43110	Contractual services	154,631	924,611	924,611	1,367,082
43150	Cost allocation charge	103,135	145,185	145,185	191,721
44100	Repairs to equipment	4,641	15,000	15,000	15,300
44120	Repairs to office equip	7,392	-	-	-
44250	Data communication	36,892	3,030	3,030	3,091
44251	Wireless data communication	673	-	-	-
44300	Telephone	540,901	396,000	396,000	403,920
44301	Cell phone	4,012	6,110	6,110	17,495
44350	Vehicle maintenance	-	3,500	3,500	-
44351	Fleet / equip rental charge	300	300	300	19,887
44352	ISD service charge	-	-	-	50,257
44450	Postage	272	250	250	255
44550	Travel	3,222	-	-	-
44650	Training	2,359	16,500	16,500	16,830
44700	Computer software	179,434	50,000	50,000	-
44750	Liability	43,329	53,026	53,026	63,638
44751	Insurance/surety bond premium	3,142	3,638	3,638	7,889
44800	Membership and dues	2,340	-	-	-
45100	Books	-	2,502	2,502	2,552
45150	Furniture & equipment	301,512	-	-	5,000
45170	Computer hardware	471,998	1,638,152	1,638,152	-
45250	Office supplies	2,423	2,300	2,300	2,346
45300	Small tools	2,912	5,000	5,000	5,100
45350	General supplies	1,330	400	400	408
46900	Business meetings	551	-	-	-
47000	Miscellaneous	5,909	1,337	1,337	1,364
	Total Maintenance & Operation	<u>\$ 1,921,477</u>	<u>\$ 3,273,341</u>	<u>\$ 3,273,341</u>	<u>\$ 2,177,870</u>
CAPITAL OUTLAY					
50300	PC's	-	-	-	846,247
50301	Printers-multi function	-	-	-	11,817
50302	Fax	-	-	-	2,250
50303	Scanners	-	-	-	20,841
50304	Plotters	-	-	-	13,408
50305	Phones	-	-	-	5,000
50306	Phone switches	-	-	-	148,800
50307	Servers	-	-	-	200,000
50308	Routers	-	-	-	18,400

**CITY OF GLENDALE
 INFORMATION SERVICES DEPARTMENT
 ISD INFRASTRUCTURE FUND - INFRASTRUCTURE SUPPORT
 603-174**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
50309	Switches	-	-	-	242,000
50310	Cabling	-	-	-	24,500
50311	Infrastructure appliances	-	-	-	50,000
51000	Capital outlay	-	28,500	28,500	393,100
	Total Capital Outlay	\$ -	\$ 28,500	\$ 28,500	\$ 1,976,363
TOTAL		\$ 4,127,253	\$ 6,070,179	\$ 6,070,179	\$ 6,651,930

CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATIONS SUPPORT
604-171

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43110	Contractual services	201,510	-	-	-
	Total Maintenance & Operation	\$ 201,510	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ 201,510	\$ -	\$ -	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD APPLICATIONS FUND - APPLICATIONS SUPPORT
604-175**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,603,348	1,734,248	1,734,248	1,775,503
41200	Overtime	58,788	50,000	50,000	15,000
41300	Hourly wages	871,660	945,001	945,001	972,538
41600-42601	Benefits	289,260	408,537	408,537	445,262
42700-42702	PERS retirement	250,740	419,570	419,570	363,093
	Total Salaries & Benefits	<u>\$ 3,073,795</u>	<u>\$ 3,557,356</u>	<u>\$ 3,557,356</u>	<u>\$ 3,571,396</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	280	6,500	6,500	3,682
43110	Contractual services	1,632,284	1,302,509	1,331,695	1,931,052
43150	Cost allocation charge	122,190	143,150	143,150	184,605
44250	Data communication	169	150	150	150
44300	Telephone	1,921	1,200	1,200	1,200
44352	ISD service charge	-	-	-	410,682
44450	Postage	493	50	50	50
44550	Travel	4,021	15,000	15,000	10,000
44650	Training	11,651	25,000	25,000	15,000
44700	Computer software	97,310	200,000	200,000	100
44750	Liability	63,089	72,326	72,326	95,329
44751	Insurance/surety bond premium	6,615	7,661	7,661	7,771
44800	Membership and dues	2,340	50	50	50
45100	Books	25	50	50	50
45150	Furniture & equipment	1,379	1,700	1,700	1,500
45170	Computer hardware	4,533	1,000	1,000	1,000
45250	Office supplies	2,504	500	500	400
45350	General supplies	358	400	400	300
45450	Printing and graphics	3,004	800	800	200
46900	Business meetings	728	320	320	200
47000	Miscellaneous	2,755	2,300	2,300	2,000
	Total Maintenance & Operation	<u>\$ 1,957,648</u>	<u>\$ 1,780,666</u>	<u>\$ 1,809,852</u>	<u>\$ 2,665,321</u>
TRANSFERS					
48070	Transfer-Internal Service	575,000	600,000	600,000	700,000
	Total Transfers	<u>\$ 575,000</u>	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 700,000</u>
CAPITAL OUTLAY					
51000	Capital outlay	-	446,988	476,988	825,488
	Total Capital Outlay	<u>\$ -</u>	<u>\$ 446,988</u>	<u>\$ 476,988</u>	<u>\$ 825,488</u>
TOTAL		<u>\$ 5,606,443</u>	<u>\$ 6,385,010</u>	<u>\$ 6,444,196</u>	<u>\$ 7,762,205</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS COMMUNICATION FUND
660-172**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	792,071	819,492	771,034	794,520
41200	Overtime	29,729	40,978	40,978	40,978
41300	Hourly wages	2,670	63,309	63,309	-
41600-42601	Benefits	165,574	245,638	245,638	264,991
42700-42702	PERS retirement	85,788	134,338	134,338	109,926
	Total Salaries & Benefits	<u>\$ 1,075,832</u>	<u>\$ 1,303,755</u>	<u>\$ 1,255,297</u>	<u>\$ 1,210,415</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	5,328	9,022	9,022	9,021
42900	Uniform allowance	6,689	5,109	5,109	5,109
43050	Repairs-bldgs & grounds	-	2,500	2,500	2,500
43060	Utilities	21,634	15,525	15,525	16,068
43080	Rent	21,727	28,931	28,931	30,378
43110	Contractual services	386,780	463,500	463,500	643,526
43150	Cost allocation charge	83,741	89,976	89,976	135,193
44250	Data communication	35,664	15,525	15,525	24,197
44251	Wireless data communication	95,123	119,105	119,105	126,059
44300	Telephone	1,097	5,175	5,175	928
44301	Cell phone	234,959	232,077	232,077	232,077
44351	Fleet / equip rental charge	3,500	3,500	3,500	36,312
44352	ISD service charge	-	-	-	55,467
44400	Janitorial services	6,617	6,210	6,210	6,210
44450	Postage	1,971	4,285	4,285	3,527
44550	Travel	493	-	-	-
44650	Training	4,829	12,000	12,000	7,990
44700	Computer software	30,945	7,763	7,763	118,613
44750	Liability	20,612	24,481	24,481	28,826
44751	Insurance/surety bond premium	3,981	4,619	4,619	3,591
44760	Regulatory	10,045	5,175	5,175	15,028
44800	Membership and dues	3,029	700	700	438
45050	Periodicals & newspapers	130	160	160	-
45100	Books	311	500	500	500
45150	Furniture & equipment	840,084	395,000	395,000	12,000
45170	Computer hardware	6,596	12,420	12,420	10,800
45250	Office supplies	3,181	2,100	2,100	2,100
45300	Small tools	3,036	2,500	2,500	1,080
45350	General supplies	274,841	320,850	320,850	332,080
45400	Reports & publications	41	600	600	82
45503	Fuel - gasoline	-	1,035	1,035	-
46000	Depreciation	41,578	83,000	83,000	33,191
46900	Business meetings	741	300	300	-
47000	Miscellaneous	1,239	2,000	2,000	2,000
47010	Discount earned & lost	(391)	-	-	-
	Total Maintenance & Operation	<u>\$ 2,150,151</u>	<u>\$ 1,875,643</u>	<u>\$ 1,875,643</u>	<u>\$ 1,894,891</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
ISD WIRELESS COMMUNICATION FUND
660-172**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
CAPITAL OUTLAY					
50600	Police radios	-	-	-	74,000
50601	Fire radios	-	-	-	85,700
50602	Battery power systems	-	-	-	100,000
51000	Capital outlay	189,586	1,064,000	994,000	146,000
	Total Capital Outlay	<u>\$ 189,586</u>	<u>\$ 1,064,000</u>	<u>\$ 994,000</u>	<u>\$ 405,700</u>
CAPITAL PROJECTS					
59999	Asset capitalization	(150,621)	-	-	-
	Total Capital Projects	<u>\$ (150,621)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 3,264,948</u>	<u>\$ 4,243,398</u>	<u>\$ 4,124,940</u>	<u>\$ 3,511,006</u>

**CITY OF GLENDALE
INFORMATION SERVICES DEPARTMENT
Personnel Classification Detail**

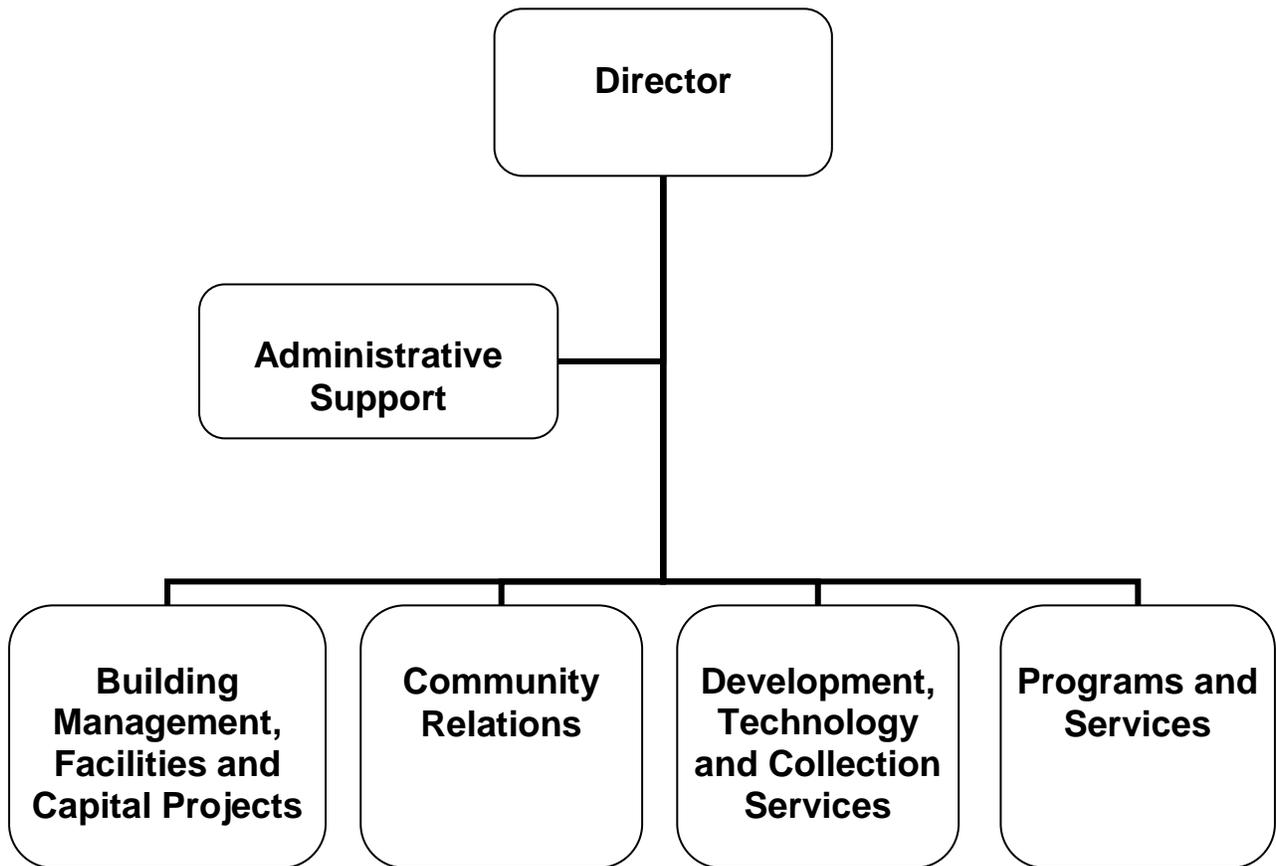
Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Assistant Director of Information Services	1.00	1.00	1.00	1.00
Director of Information Services	1.00	1.00	1.00	1.00
I.T. Applications Analyst	2.00	2.00	1.00	-
I.T. Applications Specialist	4.00	4.00	4.00	4.00
Information Services Administrator	3.00	3.00	3.00	3.00
Information Services Project Manager	4.00	5.00	6.00	7.00
PC Specialist	10.00	10.00	10.00	8.00
PC Specialist Supervisor	2.00	2.00	2.00	2.00
Sr. IT Applications Specialist	5.00	5.00	5.00	5.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Sr. Network Specialist	1.00	1.00	1.00	1.00
Sr. Telecommunication Specialist	1.00	-	-	-
Sr. Telecommunications Technician	-	1.00	2.00	2.00
Systems Analyst	2.00	2.00	3.00	3.00
Technical Staff Analyst	2.00	2.00	-	1.00
Technical Staff Assistant	1.00	1.00	1.00	1.00
Technical Staff Associate	2.00	2.00	3.00	2.00
Telecommunications Supervisor	1.00	1.00	1.00	1.00
Telecommunications Technician	1.00	1.00	-	-
Wireless Systems Technician	5.00	5.00	5.00	5.00
Wireless Systems Technologist	1.00	1.00	1.00	1.00
Total Salaried Employees	<u>51.00</u>	<u>52.00</u>	<u>52.00</u>	<u>50.00</u>
<u>Hourly Employees</u>				
	*	*	*	*
City Resource Specialist	8.50 (6)	8.50 (6)	8.50 (6)	5.50 (6)
Hourly City Worker	3.50 (2)	3.50 (2)	3.50 (2)	5.79 (9)
Total Hourly Employees	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>11.29</u>
Information Services Total	<u>63.00</u>	<u>64.00</u>	<u>64.00</u>	<u>61.29</u>

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013

LIBRARY, ARTS & CULTURE



CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

MISSION STATEMENT

The Glendale Library, Arts & Culture Department provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity and stimulate the imagination.

DEPARTMENT DESCRIPTION

The Library, Arts & Culture Department contributes to Glendale's quality of life by meeting the ongoing educational and cultural needs of the community. Through its many programs and services the department encourages adult and early childhood literacy, serves as a vital center for civic engagement, and offers a community gathering place for long time and newly arrived residents. Resources include books, online databases, downloadable books and music, compact discs, DVDs, magazines and newspapers. Programs include author appearances, a community read for adults and children, book discussion groups, computer instruction, story hours, special performers, and summer reading programs for children, teens and adults. The Library, Arts and Culture Department consists of four divisions:

The ***Library Administration Division*** oversees all library operations, including budget, personnel, facilities, community relations, and revenue generating opportunities. The Division directs the development and implementation of programs and services in support of the Library's mission. It fosters communication and collaboration with other city departments as well as individuals and organizations in the community. The community relations function of the library is also in the Administration division. It also provides support to the Arts and Culture Commission as well as the Friends of the Glendale Public Library who raise funds to benefit library programming.

The ***Programs and Services Division*** consists of four sections (1) Adult and Teen Services, (2) Children's Services, (3) Neighborhood Services, and (4) Art and Music Services. Staff assist residents and visitors of all ages in using all Library resources; respond to information and research inquiries asked in person, by telephone and via the Internet; select and maintain the Library's collections of materials in a variety of text and online formats; offer a wide variety of programming for adults, teens and children in multiple languages at all library locations; and support the Library's archives of Glendale's history.

The ***Capital Projects and Facilities Division*** ensures that buildings are maintained and renovations of existing facilities are designed to meet community service needs. Areas of responsibility include a central library, six branch libraries, an art and music library, recital hall and an art gallery.

The ***Development, Technology & Collection Services Division*** has four areas of focus:

- *Fundraising* opportunities are organized to support the General Fund.
- *Technical Services* handles the acquisition, processing and cataloging of new materials.
- *Library Information Technical Support* provides strategic direction on technology issues, manages Library technology infrastructure in coordination with the city-wide Information Services Department, and provides technical support to patrons and staff.
- *Collection Services* provides borrower services at the Central Library and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures for loaning materials to the public.

CITY OF GLENDALE

LIBRARY, ARTS & CULTURE

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, the Library, Arts & Culture Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Informed & Engaged Community

The Library, Arts & Culture Department provides comprehensive life-long learning opportunities that foster a literate and educated community. Services are provided in-house and online. The Library, Arts & Culture Department also provides ongoing educational programs and services focused on preserving Glendale's history and supporting the City's high aesthetic standards. Documents and images are available online and to the public in Central Library's Special Collections Room. A variety of programs are offered throughout the library system.

Community Services & Facilities

The Library, Arts & Culture Department provides community services in 156,000 square feet of well maintained, barrier free facilities that are tailored to the diverse needs of the community. Many of the libraries are surrounded by green space maintained by the Community Services and Parks Department. The Brand Library will be closed for the duration of the 2012-2013 fiscal year.

Arts & Culture

The Library, Arts & Culture Department supports a community that values, celebrates and engages the City's rich diversity by providing a wide-variety of materials, services and programs. Services include multi-lingual computer workshops for all ages and story times for children. The Library, Arts & Culture Department provides a wide variety of cultural experiences that encompass all disciplines at all facilities including the Brand Library and Art Center. Programs include gallery exhibits, displays, dance recitals, music recitals, an author's series, book talks/groups, storytelling, and craft and play programs for children. The Central Library auditorium hosts art and literary events on a rental basis. This year the Library assumed administrative oversight of the Arts and Culture Commission.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
LIBRARY, ARTS & CULTURE DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Administration Division (101-682-40001)	1,078,930	1,579,271	1,579,271	1,730,178
Services and Programs Division (101-682-40002)	2,158,394	2,417,050	2,417,050	2,912,039
Brand Library / Art & Music (101-682-40003)	496,354	554,903	554,903	40,310
Library Connection @ Adams Square (101-682-40004)	313,439	294,722	294,722	308,025
Chevy Chase Neighborhood Library (101-682-40005)	30,950	26,111	26,111	44,823
Casa Verdugo Neighborhood Library (101-682-40006)	236,701	301,995	301,995	307,672
Grandview Neighborhood Library (101-682-40007)	218,941	289,084	289,084	315,577
Montrose Neighborhood Library (101-682-40008)	383,479	414,430	414,430	359,662
Pacific Park Neighborhood Library (101-682-40009)	264,417	315,240	315,240	303,402
Bookmobile Program (101-682-40010)	58,699	21,236	21,236	7,262
Development, Technology & Collection Services (101-682-40011)	2,561,041	2,327,063	2,327,063	2,309,375
Donations (101-682-40012)	598	-	-	-
Special Revenue Accounts (101-682-40013)	689	-	-	-
Total General Fund	\$ 7,802,632	\$ 8,541,105	\$ 8,541,105	\$ 8,638,325
Other Funds				
Library Fund				
Library Grant/Project (275-681)	245,442	26,500	41,176	20,000
Library Connection @ Adams Square (275-682-40004)	(10)	-	-	-
Chevy Chase Neighborhood Library (275-682-40005)	(10)	-	-	-
Casa Verdugo Neighborhood Library (275-682-40006)	(10)	-	-	-
Grandview Neighborhood Library (275-682-40007)	(10)	-	-	-
Pacific Park Neighborhood Library (275-682-40009)	(10)	-	-	-
Donations (275-682-40012)	40,791	47,441	47,441	43,991
Special Revenue Accounts (275-682-40013)	157,485	147,349	147,349	123,254
Total Library Fund	443,668	221,290	235,966	187,245
Capital Improvement Fund (401-681)	343,960	4,071,191	5,020,091	4,725,000
Total Other Funds	\$ 787,628	\$ 4,292,481	\$ 5,256,057	\$ 4,912,245
Department Grand Total	\$ 8,590,260	\$ 12,833,586	\$ 13,797,162	\$ 13,550,570

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY
101-682**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,742,364	3,981,556	3,981,556	3,960,067
41200	Overtime	6,629	5,831	5,831	-
41300	Hourly wages	916,761	962,143	962,143	864,839
41600-42601	Benefits	626,567	1,031,055	1,031,055	1,018,007
42700-42702	PERS retirement	455,951	654,787	654,787	564,293
42798	Program reduction salary&ben	-	(243,550)	(243,550)	-
	Total Salaries & Benefits	\$ 5,748,273	\$ 6,391,822	\$ 6,391,822	\$ 6,407,206
MAINTENANCE & OPERATION					
42800	Auto allowance	15,120	15,540	15,540	15,780
43060	Utilities	418,447	400,000	400,000	430,000
43070	Lease payments	-	52,359	52,359	-
43080	Rent	46,851	-	-	53,668
43110	Contractual services	455,050	476,244	476,244	440,745
44120	Repairs to office equip	655	3,000	3,000	2,000
44200	Advertising	-	1,000	1,000	5,000
44300	Telephone	11,185	-	-	-
44351	Fleet / equip rental charge	7,802	6,558	6,558	5,910
44352	ISD service charge	304,353	363,952	363,952	361,387
44450	Postage	5,756	7,500	7,500	7,900
44650	Training	1,290	-	-	2,740
44700	Computer software	2,938	-	-	-
44750	Liability	102,650	86,620	86,620	166,455
44751	Insurance/surety bond premium	9,390	10,850	10,850	17,996
44800	Membership and dues	620	1,000	1,000	1,100
45050	Periodicals & newspapers	219,030	225,000	225,000	228,810
45100	Books	401,726	442,106	442,106	417,306
45150	Furniture & equipment	388	10,000	10,000	15,000
45170	Computer hardware	9,374	-	-	-
45250	Office supplies	32,186	40,000	40,000	32,500
45350	General supplies	427	-	-	1,800
45450	Printing and graphics	8,515	15,000	15,000	22,800
46900	Business meetings	580	500	500	700
47000	Miscellaneous	26	500	500	1,522
49049	Program reductions M&O	-	(8,446)	(8,446)	-
	Total Maintenance & Operation	\$ 2,054,359	\$ 2,149,283	\$ 2,149,283	\$ 2,231,119
TOTAL		\$ 7,802,632	\$ 8,541,105	\$ 8,541,105	\$ 8,638,325

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
ADMINISTRATION DIVISION
101-682-40001**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	555,507	554,880	554,880	633,144
41200	Overtime	4,797	5,831	5,831	-
41300	Hourly wages	32,533	41,418	41,418	51,790
41600-42601	Benefits	116,809	165,034	165,034	185,822
42700-42702	PERS retirement	58,558	90,479	90,479	85,712
42798	Program reduction salary&ben	-	(1,540)	(1,540)	-
	Total Salaries & Benefits	\$ 768,204	\$ 856,102	\$ 856,102	\$ 956,468
MAINTENANCE & OPERATION					
42800	Auto allowance	8,949	8,880	8,880	8,880
43060	Utilities	253,256	279,800	279,800	304,800
43110	Contractual services	7,284	3,400	3,400	3,360
44120	Repairs to office equip	535	3,000	3,000	2,000
44200	Advertising	-	1,000	1,000	5,000
44300	Telephone	3,648	-	-	-
44352	ISD service charge	-	363,952	363,952	361,387
44450	Postage	5,653	7,500	7,500	7,900
44650	Training	500	-	-	2,740
44750	Liability	13,042	10,537	10,537	23,631
44751	Insurance/surety bond premium	1,401	10,850	10,850	2,640
44800	Membership and dues	500	1,000	1,000	1,100
45050	Periodicals & newspapers	-	-	-	50
45100	Books	-	-	-	200
45150	Furniture & equipment	130	10,000	10,000	15,000
45250	Office supplies	9,211	12,250	12,250	8,200
45350	General supplies	-	-	-	1,800
45450	Printing and graphics	6,189	12,000	12,000	22,800
46900	Business meetings	416	500	500	700
47000	Miscellaneous	10	500	500	1,522
49049	Program reductions M&O	-	(2,000)	(2,000)	-
	Total Maintenance & Operation	\$ 310,726	\$ 723,169	\$ 723,169	\$ 773,710
TOTAL		\$ 1,078,930	\$ 1,579,271	\$ 1,579,271	\$ 1,730,178

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
SERVICES AND PROGRAMS DIVISION
101-682-40002**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,093,663	1,148,297	1,148,297	1,362,399
41200	Overtime	1,173	-	-	-
41300	Hourly wages	213,382	204,707	204,707	258,190
41600-42601	Benefits	183,600	303,131	303,131	351,939
42700-42702	PERS retirement	124,002	188,730	188,730	186,751
42798	Program reduction salary&ben	-	(112,186)	(112,186)	-
	Total Salaries & Benefits	\$ 1,615,820	\$ 1,732,679	\$ 1,732,679	\$ 2,159,279
MAINTENANCE & OPERATION					
42800	Auto allowance	3,128	3,000	3,000	3,000
43110	Contractual services	8,916	181,596	181,596	167,113
44300	Telephone	2,955	-	-	-
44650	Training	400	-	-	-
44750	Liability	28,781	23,679	23,679	55,909
44751	Insurance/surety bond premium	4,426	-	-	5,247
45050	Periodicals & newspapers	219,030	225,000	225,000	228,760
45100	Books	273,079	250,731	250,731	291,231
45250	Office supplies	1,842	2,675	2,675	1,500
47000	Miscellaneous	15	-	-	-
49049	Program reductions M&O	-	(2,310)	(2,310)	-
	Total Maintenance & Operation	\$ 542,574	\$ 684,371	\$ 684,371	\$ 752,760
TOTAL		\$ 2,158,394	\$ 2,417,050	\$ 2,417,050	\$ 2,912,039

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
BRAND LIBRARY / ART & MUSIC
101-682-40003**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	290,182	290,076	290,076	-
41300	Hourly wages	69,400	71,637	71,637	-
41600-42601	Benefits	38,861	60,249	60,249	-
42700-42702	PERS retirement	37,563	45,426	45,426	-
42798	Program reduction salary&ben	-	(8,816)	(8,816)	-
	Total Salaries & Benefits	\$ 436,006	\$ 458,572	\$ 458,572	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	22	200	200	-
43060	Utilities	47,109	44,000	44,000	39,000
43110	Contractual services	180	400	400	-
44120	Repairs to office equip	20	-	-	-
44300	Telephone	800	-	-	-
44450	Postage	103	-	-	-
44650	Training	150	-	-	-
44700	Computer software	28	-	-	-
44750	Liability	7,911	6,331	6,331	-
44751	Insurance/surety bond premium	732	-	-	1,310
45100	Books	-	41,000	41,000	-
45150	Furniture & equipment	259	-	-	-
45250	Office supplies	473	1,400	1,400	-
45350	General supplies	235	-	-	-
45450	Printing and graphics	2,326	3,000	3,000	-
	Total Maintenance & Operation	\$ 60,348	\$ 96,331	\$ 96,331	\$ 40,310
TOTAL		\$ 496,354	\$ 554,903	\$ 554,903	\$ 40,310

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY CONNECTION @ ADAMS SQUARE
101-682-40004**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	135,275	95,706	95,706	101,483
41300	Hourly wages	57,626	68,672	68,672	67,500
41600-42601	Benefits	16,551	20,318	20,318	21,910
42700-42702	PERS retirement	16,439	14,988	14,988	17,058
42798	Program reduction salary&ben	-	(4,650)	(4,650)	-
	Total Salaries & Benefits	\$ 225,892	\$ 195,034	\$ 195,034	\$ 207,951
MAINTENANCE & OPERATION					
42800	Auto allowance	20	-	-	200
43060	Utilities	3,612	3,200	3,200	3,200
43070	Lease payments	-	52,359	52,359	-
43080	Rent	46,851	-	-	53,668
43110	Contractual services	9,618	9,728	9,728	9,012
44300	Telephone	150	-	-	-
44750	Liability	4,244	2,876	2,876	5,830
44751	Insurance/surety bond premium	-	-	-	639
44800	Membership and dues	120	-	-	-
45100	Books	22,261	29,625	29,625	26,125
45250	Office supplies	507	1,900	1,900	1,400
46900	Business meetings	163	-	-	-
	Total Maintenance & Operation	\$ 87,547	\$ 99,688	\$ 99,688	\$ 100,074
TOTAL		\$ 313,439	\$ 294,722	\$ 294,722	\$ 308,025

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CHEVY CHASE NEIGHBORHOOD LIBRARY
101-682-40005**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	7,938
41300	Hourly wages	16,181	13,663	13,663	14,960
41600-42601	Benefits	624	934	934	2,400
42700-42702	PERS retirement	2,819	-	-	1,010
	Total Salaries & Benefits	\$ 19,623	\$ 14,597	\$ 14,597	\$ 26,308
MAINTENANCE & OPERATION					
43060	Utilities	6,208	4,000	4,000	14,000
44120	Repairs to office equip	20	-	-	-
44300	Telephone	100	-	-	-
44750	Liability	356	239	239	790
45100	Books	4,541	7,125	7,125	3,625
45250	Office supplies	102	150	150	100
	Total Maintenance & Operation	\$ 11,327	\$ 11,514	\$ 11,514	\$ 18,515
TOTAL		\$ 30,950	\$ 26,111	\$ 26,111	\$ 44,823

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CASA VERDUGO NEIGHBORHOOD LIBRARY
101-682-4006**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	118,845	161,386	161,386	176,923
41300	Hourly wages	35,498	35,849	35,849	28,500
41600-42601	Benefits	16,915	40,810	40,810	37,804
42700-42702	PERS retirement	20,402	25,273	25,273	24,831
	Total Salaries & Benefits	\$ 191,659	\$ 263,318	\$ 263,318	\$ 268,058
MAINTENANCE & OPERATION					
42800	Auto allowance	-	200	200	200
43060	Utilities	21,186	13,000	13,000	13,000
44120	Repairs to office equip	20	-	-	-
44300	Telephone	100	-	-	-
44750	Liability	3,396	3,452	3,452	7,086
44751	Insurance/surety bond premium	-	-	-	803
45100	Books	19,377	21,125	21,125	17,625
45250	Office supplies	963	900	900	900
	Total Maintenance & Operation	\$ 45,041	\$ 38,677	\$ 38,677	\$ 39,614
TOTAL		\$ 236,701	\$ 301,995	\$ 301,995	\$ 307,672

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
GRANDVIEW NEIGHBORHOOD LIBRARY
101-682-40007**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	118,795	161,604	161,604	180,631
41300	Hourly wages	37,698	37,828	37,828	30,000
41600-42601	Benefits	10,495	33,507	33,507	39,855
42700-42702	PERS retirement	15,337	25,307	25,307	25,140
42798	Program reduction salary&ben	-	(7,838)	(7,838)	-
	Total Salaries & Benefits	\$ 182,324	\$ 250,408	\$ 250,408	\$ 275,626
MAINTENANCE & OPERATION					
42800	Auto allowance	-	160	160	200
43060	Utilities	14,656	13,000	13,000	13,000
44120	Repairs to office equip	40	-	-	-
44300	Telephone	100	-	-	-
44750	Liability	3,443	3,491	3,491	7,266
44751	Insurance/surety bond premium	-	-	-	960
45100	Books	17,490	21,125	21,125	17,625
45250	Office supplies	889	900	900	900
	Total Maintenance & Operation	\$ 36,617	\$ 38,676	\$ 38,676	\$ 39,951
TOTAL		\$ 218,941	\$ 289,084	\$ 289,084	\$ 315,577

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
MONTROSE NEIGHBORHOOD LIBRARY
101-682-40008**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	211,394	215,898	215,898	184,563
41300	Hourly wages	37,481	43,580	43,580	40,500
41600-42601	Benefits	37,475	57,076	57,076	42,301
42700-42702	PERS retirement	25,436	33,810	33,810	27,524
	Total Salaries & Benefits	\$ 311,786	\$ 350,364	\$ 350,364	\$ 294,888
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	100
43060	Utilities	33,961	25,000	25,000	25,000
43110	Contractual services	180	-	-	-
44120	Repairs to office equip	20	-	-	-
44300	Telephone	100	-	-	-
44650	Training	180	-	-	-
44750	Liability	5,475	4,541	4,541	7,764
44751	Insurance/surety bond premium	-	-	-	885
45100	Books	31,050	33,625	33,625	30,125
45250	Office supplies	535	900	900	900
45350	General supplies	192	-	-	-
	Total Maintenance & Operation	\$ 71,693	\$ 64,066	\$ 64,066	\$ 64,774
TOTAL		\$ 383,479	\$ 414,430	\$ 414,430	\$ 359,662

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
PACIFIC PARK NEIGHBORHOOD LIBRARY
101-682-40009**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	115,672	156,784	156,784	149,916
41300	Hourly wages	50,329	57,428	57,428	46,500
41600-42601	Benefits	13,477	30,581	30,581	32,212
42700-42702	PERS retirement	12,945	24,551	24,551	21,276
42798	Program reduction salary&ben	-	(7,838)	(7,838)	-
	Total Salaries & Benefits	\$ 192,424	\$ 261,506	\$ 261,506	\$ 249,904
MAINTENANCE & OPERATION					
42800	Auto allowance	-	100	100	200
43060	Utilities	38,459	18,000	18,000	18,000
43110	Contractual services	-	360	360	-
44300	Telephone	100	-	-	-
44750	Liability	3,652	3,749	3,749	6,776
44751	Insurance/surety bond premium	-	-	-	497
45100	Books	29,457	30,625	30,625	27,125
45250	Office supplies	325	900	900	900
	Total Maintenance & Operation	\$ 71,993	\$ 53,734	\$ 53,734	\$ 53,498
TOTAL		\$ 264,417	\$ 315,240	\$ 315,240	\$ 303,402

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
BOOKMOBILE PROGRAM
101-682-40010**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	27,982	27,867	27,867	-
41300	Hourly wages	11,997	15,900	15,900	-
41600-42601	Benefits	6,310	9,327	9,327	-
42700-42702	PERS retirement	3,194	4,364	4,364	-
42798	Program reduction salary&ben	-	(44,113)	(44,113)	-
	Total Salaries & Benefits	\$ 49,483	\$ 13,345	\$ 13,345	\$ -
MAINTENANCE & OPERATION					
44300	Telephone	100	-	-	-
44351	Fleet / equip rental charge	4,802	4,036	4,036	3,637
44750	Liability	881	766	766	-
45100	Books	3,417	7,125	7,125	3,625
45250	Office supplies	17	100	100	-
49049	Program reductions M&O	-	(4,136)	(4,136)	-
	Total Maintenance & Operation	\$ 9,216	\$ 7,891	\$ 7,891	\$ 7,262
TOTAL		\$ 58,699	\$ 21,236	\$ 21,236	\$ 7,262

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
DEVELOPMENT, TECHNOLOGY & COLLECTION SERVICES (DTCS)
101-682-40011**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,075,049	1,169,058	1,169,058	1,163,070
41200	Overtime	659	-	-	-
41300	Hourly wages	354,414	371,461	371,461	326,899
41600-42601	Benefits	185,445	310,088	310,088	303,764
42700-42702	PERS retirement	139,257	201,859	201,859	174,991
42798	Program reduction salary&ben	-	(56,569)	(56,569)	-
	Total Salaries & Benefits	\$ 1,754,824	\$ 1,995,897	\$ 1,995,897	\$ 1,968,724
MAINTENANCE & OPERATION					
42800	Auto allowance	3,000	3,000	3,000	3,000
43110	Contractual services	428,872	280,760	280,760	261,260
44300	Telephone	3,032	-	-	-
44351	Fleet / equip rental charge	3,000	2,522	2,522	2,273
44352	ISD service charge	304,353	-	-	-
44650	Training	60	-	-	-
44700	Computer software	2,909	-	-	-
44750	Liability	31,463	26,959	26,959	51,403
44751	Insurance/surety bond premium	2,831	-	-	5,015
45170	Computer hardware	9,374	-	-	-
45250	Office supplies	17,323	17,925	17,925	17,700
	Total Maintenance & Operation	\$ 806,217	\$ 331,166	\$ 331,166	\$ 340,651
TOTAL		\$ 2,561,041	\$ 2,327,063	\$ 2,327,063	\$ 2,309,375

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE EPARTMENT
DONATIONS
101-682-40012**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	221	-	-	-
41600-42601	Benefits	6	-	-	-
	Total Salaries & Benefits	\$ 227	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	5	-	-	-
45100	Books	366	-	-	-
	Total Maintenance & Operation	\$ 371	\$ -	\$ -	\$ -
TOTAL		\$ 598	\$ -	\$ -	\$ -

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
SPECIAL REVENUE ACCOUNTS
101-682-40013**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
45100	Books	689	-	-	-
	Total Maintenance & Operation	\$ 689	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ 689	\$ -	\$ -	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - GRANT/PROJECT
275-681**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	13,425	-	-	-
41300	Hourly wages	36,160	-	9,676	5,000
41600-42601	Benefits	16,413	-	-	323
42700-42702	PERS retirement	4,659	-	-	-
	Total Salaries & Benefits	\$ 70,657	\$ -	\$ 9,676	\$ 5,323
MAINTENANCE & OPERATION					
43110	Contractual services	300	-	-	-
43150	Cost allocation charge	15,875	-	-	-
44450	Postage	337	-	-	-
44500	Support of prisoners	358	-	-	-
44550	Travel	2,036	-	-	-
44650	Training	175	-	-	-
44700	Computer software	2,524	-	-	-
44750	Liability	1,240	-	-	173
44800	Membership and dues	170	-	-	-
45050	Periodicals & newspapers	21,099	-	-	-
45100	Books	119,037	-	-	4,504
45150	Furniture & equipment	4,500	-	-	-
45170	Computer hardware	778	-	-	-
45250	Office supplies	2,243	-	-	-
45350	General supplies	1,169	-	5,000	10,000
45450	Printing and graphics	523	-	-	-
46900	Business meetings	1,892	-	-	-
47000	Miscellaneous	528	-	-	-
	Total Maintenance & Operation	\$ 174,784	\$ -	\$ 5,000	\$ 14,677
CAPITAL OUTLAY					
51000	Capital outlay	-	26,500	26,500	-
	Total Capital Outlay	\$ -	\$ 26,500	\$ 26,500	\$ -
TOTAL		\$ 245,442	\$ 26,500	\$ 41,176	\$ 20,000

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - ALL PROGRAMS
275-682**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	64	-	-	-
41200	Overtime	17	-	-	-
41300	Hourly wages	41,565	47,868	47,868	33,332
41600-42601	Benefits	1,108	2,506	2,506	2,150
	Total Salaries & Benefits	\$ 42,755	\$ 50,374	\$ 50,374	\$ 35,482
MAINTENANCE & OPERATION					
42800	Auto allowance	-	200	200	-
43110	Contractual services	75,726	39,700	39,700	44,565
43150	Cost allocation charge	14,572	25,470	25,470	22,281
44100	Repairs to equipment	391	500	500	1,000
44120	Repairs to office equip	-	1,000	1,000	-
44352	ISD service charge	105	800	800	4,515
44450	Postage	127	200	200	-
44550	Travel	2,028	1,000	1,000	1,000
44650	Training	225	1,000	1,000	1,000
44700	Computer software	22,692	5,000	5,000	5,000
44750	Liability	1,041	1,269	1,269	1,151
44751	Insurance/surety bond premium	1,041	1,207	1,207	-
44800	Membership and dues	80	500	500	500
45050	Periodicals & newspapers	2,000	477	477	477
45100	Books	21,189	34,200	34,200	29,122
45150	Furniture & equipment	598	500	500	-
45170	Computer hardware	-	3,000	3,000	3,000
45250	Office supplies	4,952	7,703	7,703	6,728
45350	General supplies	2,456	17,190	17,190	9,833
45450	Printing and graphics	4,195	1,000	1,000	-
46900	Business meetings	2,053	2,500	2,500	1,591
	Total Maintenance & Operation	\$ 155,471	\$ 144,416	\$ 144,416	\$ 131,763
TOTAL		\$ 198,227	\$ 194,790	\$ 194,790	\$ 167,245

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - LIBRARY CONNECTION @ ADAMS SQUARE
275-682-40004

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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MAINTENANCE & OPERATION					
45100	Books	(10)	-	-	-
	Total Maintenance & Operation	\$ (10)	\$ -	\$ -	\$ -
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TOTAL		\$ (10)	\$ -	\$ -	\$ -
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CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - CHEVY CHASE NEIGHBORHOOD LIBRARY
275-682-40005

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
45100	Books	(10)	-	-	-
	Total Maintenance & Operation	\$ (10)	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ (10)	\$ -	\$ -	\$ -
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CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - CASA VERDUGO NEIGHBORHOOD LIBRARY
275-682-4006

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
45100	Books	(10)	-	-	-
	Total Maintenance & Operation	\$ (10)	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ (10)	\$ -	\$ -	\$ -
		<hr/> <hr/>			

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - GRANDVIEW NEIGHBORHOOD LIBRARY
275-682-4007

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
45100	Books	(10)	-	-	-
	Total Maintenance & Operation	\$ (10)	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ (10)	\$ -	\$ -	\$ -
		<hr/> <hr/>			

CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - PACIFIC PARK NEIGHBORHOOD LIBRARY
275-682-40009

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
45100	Books	(10)	-	-	-
	Total Maintenance & Operation	\$ (10)	\$ -	\$ -	\$ -
		<hr/>			
TOTAL		\$ (10)	\$ -	\$ -	\$ -
		<hr/> <hr/>			

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - DONATIONS
275-682-40012**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41300	Hourly wages	1,097	1,000	1,000	1,600
41600-42601	Benefits	29	84	84	104
	Total Salaries & Benefits	\$ 1,126	\$ 1,084	\$ 1,084	\$ 1,704
MAINTENANCE & OPERATION					
42800	Auto allowance	-	200	200	-
43110	Contractual services	9,870	12,000	12,000	12,600
43150	Cost allocation charge	4,541	-	-	2,785
44100	Repairs to equipment	-	500	500	-
44120	Repairs to office equip	-	1,000	1,000	-
44352	ISD service charge	105	-	-	-
44450	Postage	120	200	200	-
44550	Travel	2,028	1,000	1,000	1,000
44650	Training	225	1,000	1,000	1,000
44750	Liability	27	27	27	56
44751	Insurance/surety bond premium	1,041	-	-	-
44800	Membership and dues	80	500	500	500
45050	Periodicals & newspapers	2,000	477	477	477
45100	Books	11,561	16,200	16,200	14,866
45150	Furniture & equipment	533	-	-	-
45250	Office supplies	1,774	503	503	753
45350	General supplies	2,456	11,250	11,250	6,750
45450	Printing and graphics	2,313	-	-	-
46900	Business meetings	992	1,500	1,500	1,500
	Total Maintenance & Operation	\$ 39,665	\$ 46,357	\$ 46,357	\$ 42,287
TOTAL		\$ 40,791	\$ 47,441	\$ 47,441	\$ 43,991

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
LIBRARY FUND - SPECIAL REVENUE ACCOUNTS
275-682-40013**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	64	-	-	-
41200	Overtime	17	-	-	-
41300	Hourly wages	40,468	46,868	46,868	31,732
41600-42601	Benefits	1,079	2,422	2,422	2,046
	Total Salaries & Benefits	\$ 41,629	\$ 49,290	\$ 49,290	\$ 33,778
MAINTENANCE & OPERATION					
43110	Contractual services	65,856	27,700	27,700	31,965
43150	Cost allocation charge	10,032	25,470	25,470	19,496
44100	Repairs to equipment	391	-	-	1,000
44352	ISD service charge	-	800	800	4,515
44450	Postage	7	-	-	-
44700	Computer software	22,692	5,000	5,000	5,000
44750	Liability	1,014	1,242	1,242	1,095
44751	Insurance/surety bond premium	-	1,207	1,207	-
45100	Books	9,678	18,000	18,000	14,256
45150	Furniture & equipment	65	500	500	-
45170	Computer hardware	-	3,000	3,000	3,000
45250	Office supplies	3,178	7,200	7,200	5,975
45350	General supplies	-	5,940	5,940	3,083
45450	Printing and graphics	1,882	1,000	1,000	-
46900	Business meetings	1,061	1,000	1,000	91
	Total Maintenance & Operation	\$ 115,856	\$ 98,059	\$ 98,059	\$ 89,476
TOTAL		\$ 157,485	\$ 147,349	\$ 147,349	\$ 123,254

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-681**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	26,953	-	-	-
41600-42601	Benefits	710	-	-	-
	Total Salaries & Benefits	\$ 27,663	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	674	-	-	-
45150	Furniture & equipment	37,764	-	-	-
45350	General supplies	233	-	-	-
45600	A & G overhead	9,058	-	-	-
	Total Maintenance & Operation	\$ 47,729	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51150	Buildings and structures	24,292	250,000	210,000	120,000
51200	Other improvements	-	100,490	100,490	-
52100	Construction	244,276	3,720,701	3,720,701	4,605,000
53160	Planning, survey, design	-	-	988,900	-
	Total Capital Projects	\$ 268,568	\$ 4,071,191	\$ 5,020,091	\$ 4,725,000
TOTAL		\$ 343,960	\$ 4,071,191	\$ 5,020,091	\$ 4,725,000

**CITY OF GLENDALE
LIBRARY, ARTS & CULTURE DEPARTMENT
Personnel Classification Detail**

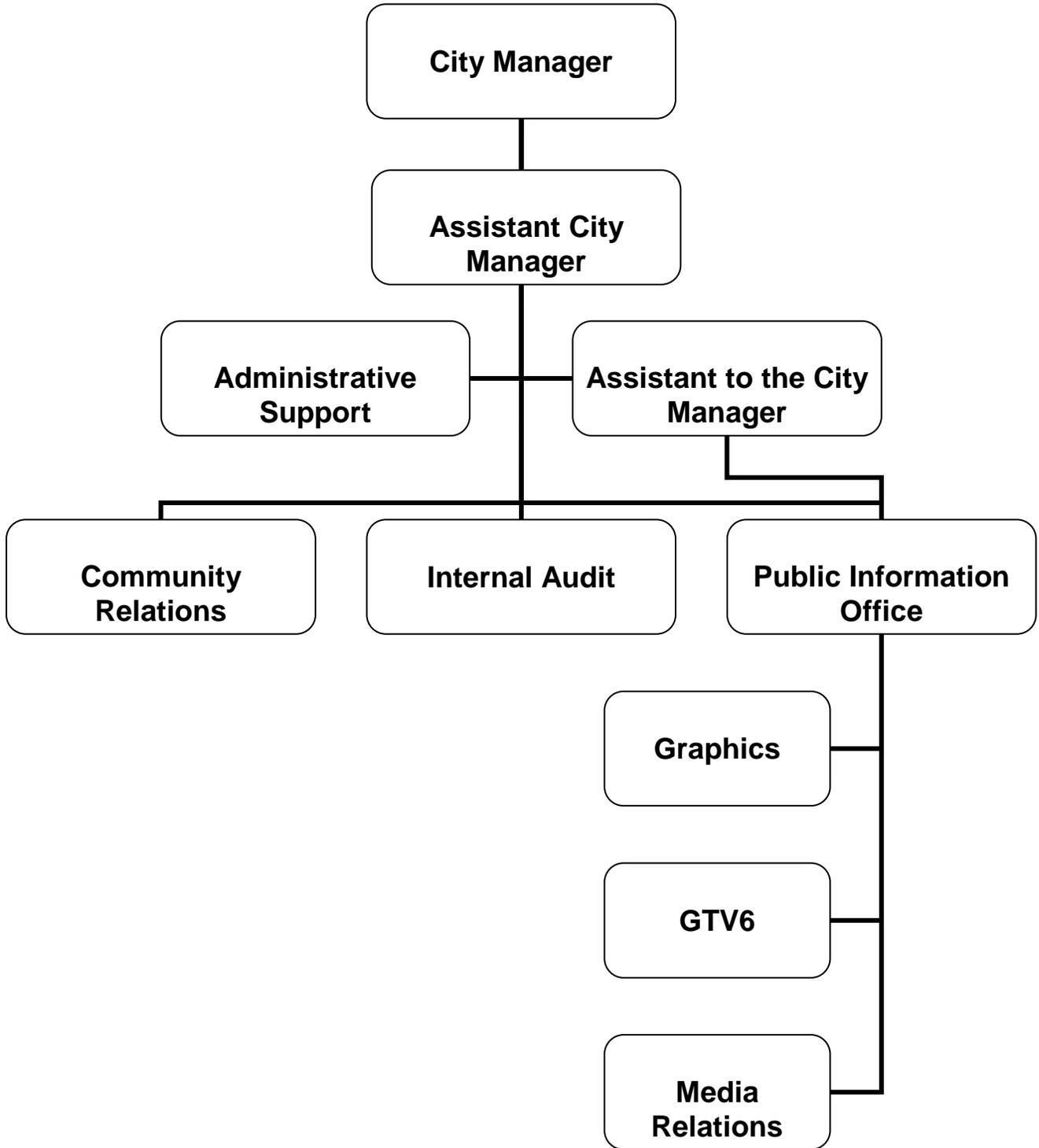
Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	1.00
Bookmobile Operator	1.00	1.00	1.00	1.00
Customer Service Assistant	-	1.00	1.00	1.00
Customer Service Representative	9.00	9.00	9.00	8.00
Director of Libraries	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
Librarian	14.00	13.00	14.00	14.00
Librarian Specialist	2.00	2.00	2.00	2.00
Library Assistant	6.00	6.00	4.00	4.00
Library Services Administrator	3.00	3.00	3.00	3.00
Library Supervisor	5.00	5.00	5.00	5.00
Library Technician	5.00	4.00	4.00	4.00
Literacy Services Specialist I	1.00	-	-	-
Office Operations Supervisor	1.00	1.00	1.00	1.00
Program Supervisor	-	-	1.00	1.00
Sr. Administrative Analyst	1.00	1.00	1.00	1.00
Sr. Customer Service Rep	2.00	2.00	2.00	2.00
Sr. Library Supervisor	5.00	5.00	5.00	5.00
Technical Staff Assistant	2.00	2.00	2.00	2.00
Total Salaried Employees	<u>61.00</u>	<u>59.00</u>	<u>59.00</u>	<u>58.00</u>
<u>Hourly Employees</u>				
		*	*	*
Customer Service Assistant	1.06 (5)	1.50 (5)	1.50 (5)	0.87 (4)
Customer Service Representative	7.05 (37)	6.42 (27)	6.42 (27)	3.25 (16)
Hourly Worker	1.17 (6)	0.67 (4)	0.67 (4)	0.48 (8)
Librarian	2.48 (35)	2.02 (27)	2.02 (27)	2.10 (21)
Library Assistant	3.02 (15)	2.50 (17)	2.50 (17)	2.89 (12)
Library Monitor	2.80 (17)	2.70 (10)	2.70 (10)	0.91 (6)
Library Page	13.49 (67)	10.50 (38)	10.50 (38)	13.56 (33)
Office Services Specialist I	-	-	-	0.54 (1)
Office Services Specialist II	1.64 (3)	1.17 (2)	1.17 (2)	0.71 (1)
Office Specialist I	1.19 (4)	1.04 (4)	1.04 (4)	0.20 (3)
Total Hourly Employees	<u>33.90</u>	<u>28.52</u>	<u>28.52</u>	<u>25.49</u>
Library Total	<u>94.90</u>	<u>87.52</u>	<u>87.52</u>	<u>83.49</u>

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013

MANAGEMENT SERVICES



CITY OF GLENDALE MANAGEMENT SERVICES

MISSION STATEMENT

To implement City Council policy directives, provide leadership, promote the health, safety and well-being of the community, administer prudent fiscal management through the efficient and cost effective management of City operations to meet the short and long term needs of the community, and to strengthen communications and partnerships with the community.

DEPARTMENT DESCRIPTION

The City Manager's Office is the Department through which the City Manager, the Chief Administrative Officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs and directives. This Department coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual city budget for the City Council's review and adoption. The Department also provides staff support to the Commission on the Status of Women which assesses and evaluates the needs and issues of women in the City. Additionally, the Department's Internal Audit Section is responsible for ensuring the City's assets are properly recorded and safeguarded, and that operations are conducted in an efficient and effective manner. Finally, the Public Information Office oversees the dissemination of information to the public through various media sources such as the City's Government Access Channel 6, and serves as the liaison with the media.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Management Services is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the City will be implementing a robust performance management initiative. Through the development and tracking of citywide key performance indicators, city officials and the public will have access to ongoing performance data, providing the opportunity to track trends and identify opportunities for improvement. This will allow us to better measure our successes, failures and areas in need of improvement. The other key initiative being led by Management Services is the revamp of the Customer Service Policy. The goal is to ensure citywide processes and procedures are designed and implemented in a manner that ensures residents receive the same level of customer service regardless of the department they contact.

Fiscal Responsibility

As a new goal for FY 2012-13, Management Services is committed to conducting the City's financial affairs in a prudent and responsible manner to ensure adequate resources are available to meet current obligations and long term financial stability. To support this goal the Management Services Department regularly informs Council of items that could impact the City's budget, monitors legislation that could have financial implications for the City, and ensures the annual budget is developed in accordance with Council's priorities and directives.

Informed & Engaged Community

The Management Services Department works closely with the Offices of the City Clerk and City Attorney to ensure that all public meetings are held in compliance with all applicable laws and accessible for the citizenry to participate in. Furthermore, Management Services ensures that City business is conducted in a manner that is in the best interest of the public, with integrity, openness, and inclusion.

CITY OF GLENDALE MANAGEMENT SERVICES

Economic Vibrancy

The Management Services Department works closely with all other City Departments to continually search for ways of improving services while reducing costs. Through fiscally prudent management practices, the City maintains a healthy \$450 million investment portfolio and continues to retain high credit and bond ratings.

Arts & Culture

The City hosts a number of annual events to recognize and celebrate the diverse cultures within the community. The City Council holds a number of signature events that celebrate and commemorate the City's diverse cultures. The City is also home to a large number of businesses and non-profit organizations which provide services that serve the unique and diverse needs of our residents.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
MANAGEMENT SERVICES DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<u>General Fund</u>				
City Council Cable Access (101-111)	616,009	537,983	537,983	547,968
Membership and Dues (101-114)	89,929	99,588	99,588	99,500
City Manager (101-140)	1,998,260	2,274,158	2,274,158	2,397,379
City Auditor (101-141)	736,539	1,055,760	1,055,760	1,027,690
Special Events				
Special Events (101-142-00000)	35,847	77,368	77,368	77,218
EHRC Fund Raising Events (101-142-93140)	2,298	-	-	-
Military Banner Program (101-142-93200)	2,253	-	-	-
Total Special Events	40,398	77,368	77,368	77,218
Special Events Sponsorship (101-143)	15,987	-	-	-
Commission Status of Women (101-144-00000)	18,970	-	-	30,196
Graphics (101-163)	423,606	541,572	541,572	591,431
Total General Fund	\$ 3,939,698	\$ 4,586,429	\$ 4,586,429	\$ 4,771,382
<u>Other Funds</u>				
Cable Access Fund				
Cable Access Fund (280-111)	515,000	532,000	532,000	549,000
Cable Access Fund - Transfer (280-195)	-	598,250	598,250	-
Total Cable Access Fund	515,000	1,130,250	1,130,250	549,000
Capital Improvement Fund (401-140)	10,014	-	-	-
Total Other Funds	\$ 525,014	\$ 1,130,250	\$ 1,130,250	\$ 549,000
Department Grand Total	\$ 4,464,712	\$ 5,716,679	\$ 5,716,679	\$ 5,320,382

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CITY COUNCIL CABLE ACCESS - GTV6
101-111**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	428,990	404,496	404,496	290,028
41200	Overtime	270	-	-	-
41300	Hourly wages	14,307	22,000	22,000	22,000
41600-42601	Benefits	71,898	99,800	99,800	90,249
42700-42702	PERS retirement	44,385	63,344	63,344	43,210
42798	Program reduction salary&ben	-	(148,741)	(148,741)	-
	Total Salaries & Benefits	\$ 559,849	\$ 440,899	\$ 440,899	\$ 445,487
MAINTENANCE & OPERATION					
42800	Auto allowance	760	-	-	-
43050	Repairs-bldgs & grounds	-	1,000	1,000	1,000
43110	Contractual services	1,547	2,100	2,100	2,100
44100	Repairs to equipment	2,775	3,000	3,000	3,000
44300	Telephone	11,735	-	-	-
44352	ISD service charge	16,254	67,154	67,154	68,719
44450	Postage	80	200	200	200
44700	Computer software	2,365	-	-	-
44750	Liability	9,759	7,463	7,463	10,765
44751	Insurance/surety bond premium	751	867	867	1,397
44800	Membership and dues	75	200	200	200
45050	Periodicals & newspapers	577	100	100	100
45150	Furniture & equipment	2,075	8,000	8,000	8,000
45170	Computer hardware	1,606	-	-	-
45250	Office supplies	1,854	4,000	4,000	4,000
45350	General supplies	2,895	1,000	1,000	1,000
46900	Business meetings	148	-	-	-
47000	Miscellaneous	904	2,000	2,000	2,000
	Total Maintenance & Operation	\$ 56,160	\$ 97,084	\$ 97,084	\$ 102,481
TOTAL		\$ 616,009	\$ 537,983	\$ 537,983	\$ 547,968

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
MEMBERSHIP AND DUES
101-114**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
44751	Insurance/surety bond premium	75	88	88	-
44800	Membership and dues	89,854	99,500	99,500	99,500
	Total Maintenance & Operation	\$ 89,929	\$ 99,588	\$ 99,588	\$ 99,500
TOTAL		\$ 89,929	\$ 99,588	\$ 99,588	\$ 99,500

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CITY MANAGER
101-140**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,132,381	1,180,684	1,180,684	1,190,400
41200	Overtime	2,360	1,000	1,000	4,600
41300	Hourly wages	4,844	16,250	16,250	18,200
41600-42601	Benefits	284,571	420,189	420,189	437,291
42700-42702	PERS retirement	123,110	200,438	200,438	165,806
42798	Program reduction salary&ben	-	(52,570)	(52,570)	-
	Total Salaries & Benefits	\$ 1,547,265	\$ 1,765,991	\$ 1,765,991	\$ 1,816,297
MAINTENANCE & OPERATION					
42800	Auto allowance	50,183	48,540	48,540	48,540
42900	Uniform allowance	88	-	-	700
43110	Contractual services	139,853	105,000	105,000	105,000
44100	Repairs to equipment	458	1,000	1,000	1,000
44120	Repairs to office equip	20	500	500	500
44200	Advertising	-	1,000	1,000	1,000
44250	Data communication	1,571	-	-	-
44300	Telephone	32,025	-	-	-
44351	Fleet / equip rental charge	-	-	-	5,910
44352	ISD service charge	143,029	84,681	84,681	113,856
44450	Postage	1,481	22,000	22,000	22,000
44550	Travel	15,687	32,255	32,255	32,255
44650	Training	105	2,000	2,000	2,000
44750	Liability	25,071	22,626	22,626	41,854
44751	Insurance/surety bond premium	2,853	3,302	3,302	5,617
44800	Membership and dues	4,498	4,300	4,300	4,300
45050	Periodicals & newspapers	349	1,100	1,100	1,100
45100	Books	-	1,000	1,000	1,000
45150	Furniture & equipment	2,307	3,500	3,500	3,500
45250	Office supplies	6,411	37,350	37,350	37,350
45350	General supplies	2,985	48,500	48,500	48,500
45450	Printing and graphics	1,865	67,600	67,600	67,600
46900	Business meetings	11,080	13,000	13,000	13,000
47000	Miscellaneous	9,076	24,500	24,500	24,500
49049	Program reductions M&O	-	(15,587)	(15,587)	-
	Total Maintenance & Operation	\$ 450,995	\$ 508,167	\$ 508,167	\$ 581,082
TOTAL		\$ 1,998,260	\$ 2,274,158	\$ 2,274,158	\$ 2,397,379

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CITY AUDITOR
101-141**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	530,350	685,284	685,284	615,831
41200	Overtime	314	-	-	-
41600-42601	Benefits	104,307	173,010	173,010	179,791
42700-42702	PERS retirement	53,041	107,315	107,315	78,377
	Total Salaries & Benefits	\$ 688,013	\$ 965,609	\$ 965,609	\$ 873,999
MAINTENANCE & OPERATION					
42800	Auto allowance	5,880	5,880	5,880	5,880
43110	Contractual services	15,823	31,000	31,000	81,000
44300	Telephone	1,147	-	-	-
44352	ISD service charge	2,858	25,809	25,809	28,184
44450	Postage	-	90	90	90
44650	Training	3,337	3,500	3,500	3,500
44700	Computer software	1,663	-	-	-
44750	Liability	11,675	11,992	11,992	21,246
44751	Insurance/surety bond premium	970	1,120	1,120	3,031
44800	Membership and dues	2,359	2,500	2,500	2,500
45100	Books	-	240	240	240
45150	Furniture & equipment	822	1,000	1,000	1,000
45250	Office supplies	1,644	2,000	2,000	2,000
45350	General supplies	262	800	800	800
45450	Printing and graphics	-	3,000	3,000	3,000
46900	Business meetings	34	120	120	120
47000	Miscellaneous	54	1,100	1,100	1,100
	Total Maintenance & Operation	\$ 48,526	\$ 90,151	\$ 90,151	\$ 153,691
TOTAL		\$ 736,539	\$ 1,055,760	\$ 1,055,760	\$ 1,027,690

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
SPECIAL EVENTS
101-142**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	1,873	-	-	-
41300	Hourly wages	1,886	-	-	-
41600-42601	Benefits	92	459	459	-
	Total Salaries & Benefits	\$ 3,851	\$ 459	\$ 459	\$ -
MAINTENANCE & OPERATION					
43110	Contractual services	10,492	25,600	25,600	25,600
44200	Advertising	1,633	1,500	1,500	1,500
44550	Travel	897	-	-	-
44750	Liability	83	-	-	-
44751	Insurance/surety bond premium	93	108	108	-
45250	Office supplies	377	5,150	5,150	5,150
45350	General supplies	220	2,200	2,200	2,200
45450	Printing and graphics	211	7,100	7,100	7,100
46900	Business meetings	3,732	645	645	650
47000	Miscellaneous	18,808	34,606	34,606	35,018
	Total Maintenance & Operation	\$ 36,546	\$ 76,909	\$ 76,909	\$ 77,218
TOTAL		\$ 40,398	\$ 77,368	\$ 77,368	\$ 77,218

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
SPECIAL EVENTS - OTHER PROGRAMS
101-142-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	1,873	-	-	-
41300	Hourly wages	1,886	-	-	-
41600-42601	Benefits	92	459	459	-
	Total Salaries & Benefits	\$ 3,851	\$ 459	\$ 459	\$ -
MAINTENANCE & OPERATION					
43110	Contractual services	8,245	25,600	25,600	25,600
44200	Advertising	1,633	1,500	1,500	1,500
44550	Travel	897	-	-	-
44750	Liability	83	-	-	-
44751	Insurance/surety bond premium	85	108	108	-
45250	Office supplies	377	5,150	5,150	5,150
45350	General supplies	220	2,200	2,200	2,200
45450	Printing and graphics	211	7,100	7,100	7,100
46900	Business meetings	3,060	645	645	650
47000	Miscellaneous	17,185	34,606	34,606	35,018
	Total Maintenance & Operation	\$ 31,995	\$ 76,909	\$ 76,909	\$ 77,218
TOTAL		\$ 35,847	\$ 77,368	\$ 77,368	\$ 77,218

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
SPECIAL EVENTS - EHRC FUND RAISING EVENTS
101-142-93140**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
44751	Insurance/surety bond premium	3	-	-	-
46900	Business meetings	672	-	-	-
47000	Miscellaneous	1,623	-	-	-
	Total Maintenance & Operation	\$ 2,298	\$ -	\$ -	\$ -
TOTAL					
		\$ 2,298	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
SPECIAL EVENTS - MILITARY BANNER PROGRAM
101-142-93200**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	2,248	-	-	-
44751	Insurance/surety bond premium	5	-	-	-
	Total Maintenance & Operation	\$ 2,253	\$ -	\$ -	\$ -
TOTAL		\$ 2,253	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
SPECIAL EVENTS SPONSORSHIP
101-143**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
44751	Insurance/surety bond premium	45	52	52	-
47000	Miscellaneous	15,942	39,855	39,855	-
49049	Program reductions M&O	-	(39,907)	(39,907)	-
	Total Maintenance & Operation	\$ 15,987	\$ -	\$ -	\$ -
TOTAL		\$ 15,987	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
COMMISSION STATUS OF WOMEN
101-144-00000**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
44200	Advertising	1,500	-	-	-
44800	Membership and dues	50	-	-	-
45250	Office supplies	364	-	-	-
45350	General supplies	246	-	-	-
46900	Business meetings	52	-	-	-
47000	Miscellaneous	16,758	-	-	30,196
	Total Maintenance & Operation	\$ 18,970	\$ -	\$ -	\$ 30,196
TOTAL		\$ 18,970	\$ -	\$ -	\$ 30,196

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
GRAPHICS
101-163**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	195,813	198,684	198,684	198,684
41300	Hourly wages	73,251	75,530	75,530	75,530
41600-42601	Benefits	35,413	55,650	55,650	58,336
42700-42702	PERS retirement	26,199	37,852	37,852	37,874
42798	Program reduction salary&ben	-	(37,765)	(37,765)	-
	Total Salaries & Benefits	\$ 330,676	\$ 329,951	\$ 329,951	\$ 370,424
MAINTENANCE & OPERATION					
43110	Contractual services	45,167	68,000	68,000	68,000
44120	Repairs to office equip	9,635	22,000	22,000	22,000
44250	Data communication	393	-	-	-
44300	Telephone	1,000	-	-	-
44352	ISD service charge	5,782	27,330	27,330	31,963
44450	Postage	71	150	150	150
44550	Travel	-	1,100	1,100	1,100
44650	Training	577	1,000	1,000	1,000
44750	Liability	5,919	4,799	4,799	9,461
44751	Insurance/surety bond premium	697	807	807	898
45050	Periodicals & newspapers	89	1,300	1,300	1,300
45150	Furniture & equipment	-	500	500	500
45200	Maps and blue prints	3,969	6,000	6,000	6,000
45250	Office supplies	18,287	75,535	75,535	75,535
45450	Printing and graphics	1,488	2,000	2,000	2,000
46900	Business meetings	-	300	300	300
47000	Miscellaneous	-	800	800	800
47010	Discount earned & lost	(144)	-	-	-
	Total Maintenance & Operation	\$ 92,931	\$ 211,621	\$ 211,621	\$ 221,007
TOTAL		\$ 423,606	\$ 541,572	\$ 541,572	\$ 591,431

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND
280-111**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43070	Lease payments	515,000	532,000	532,000	549,000
	Total Maintenance & Operation	\$ 515,000	\$ 532,000	\$ 532,000	\$ 549,000
		<hr/>			
TOTAL		\$ 515,000	\$ 532,000	\$ 532,000	\$ 549,000
		<hr/>			

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CABLE ACCESS FUND - TRANSFER TO OTHER FUNDS
280-195**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
TRANSFERS					
48040	Transfer-Capital Funds	-	598,250	598,250	-
	Total Transfers	\$ -	\$ 598,250	\$ 598,250	\$ -
		<hr/>			
	TOTAL	\$ -	\$ 598,250	\$ 598,250	\$ -
		<hr/> <hr/>			

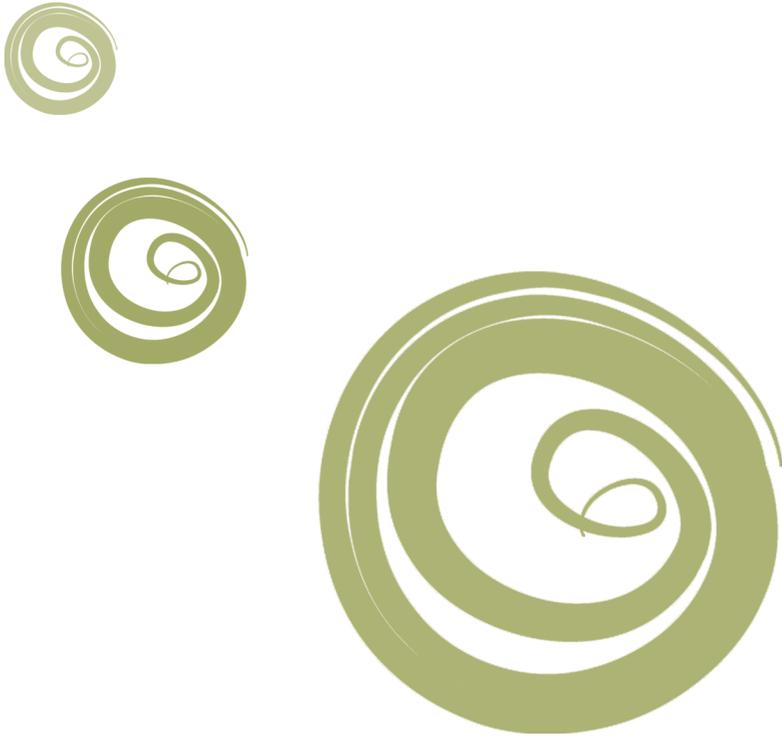
**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-140**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45350	General supplies	825	-	-	-
45600	A & G overhead	4,425	-	-	-
	Total Maintenance & Operation	\$ 5,250	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
53300	Other expenditures	4,764	-	-	-
	Total Capital Projects	\$ 4,764	\$ -	\$ -	\$ -
TOTAL		\$ 10,014	\$ -	\$ -	\$ -

**CITY OF GLENDALE
MANAGEMENT SERVICES DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Associate	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Public Information Officer	1.00	1.00	1.00	1.00
Assistant to City Manager	1.00	1.00	1.00	1.00
Broadcast Coordinator	1.00	1.00	1.00	1.00
Broadcast Manager	1.00	-	-	-
Broadcast Production Assistant	3.00	3.00	3.00	3.00
Broadcast Production Coordinator	-	-	-	-
City Auditor	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Community Relations Coordinator	1.00	1.00	1.00	1.00
Deputy City Manager	-	-	-	-
Duplicating Machine Operator	1.00	1.00	1.00	1.00
Executive Secretary (Confidential)	2.00	2.00	2.00	2.00
Internal Audit Associate	1.00	-	-	-
Internal Auditor	2.00	3.00	3.00	2.00
Motion Graphics Designer	1.00	1.00	1.00	1.00
Office Services Secretary	1.00	-	-	-
Office Services Specialist II	-	-	0.32	0.32
Office Specialist I	2.00	2.00	2.00	2.00
Police Sergeant	-	0.50	0.50	0.50
Public Information Officer	1.00	1.00	1.00	-
Secretary to City Manager	1.00	1.00	1.00	1.00
Sr. Graphics Illustrator	1.00	1.00	1.00	1.00
Sr. Internal Auditor	2.00	2.00	2.00	2.00
Sr. Investigator	1.00	1.00	1.00	1.00
Sr. Office Services Specialist	1.00	1.00	1.00	1.00
Total Salaried Employees	<u>29.00</u>	<u>27.50</u>	<u>27.82</u>	<u>25.82</u>
<u>Hourly Employees</u>				
Broadcast Productions Assistant	-	-	-	0.71 (2)
Hourly City Worker	1.23 (2)	1.83 (3)	1.83 (3)	1.54 (2)
Office Specialist I	-	-	-	0.61 (1)
Total Hourly Employees	<u>1.23</u>	<u>1.83</u>	<u>1.83</u>	<u>2.86</u>
<u>Elected Officials</u>				
Councilmember	5.00	5.00	5.00	5.00
Total Elected Officials	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Management Services Total	<u>35.23</u>	<u>34.33</u>	<u>34.65</u>	<u>33.68</u>

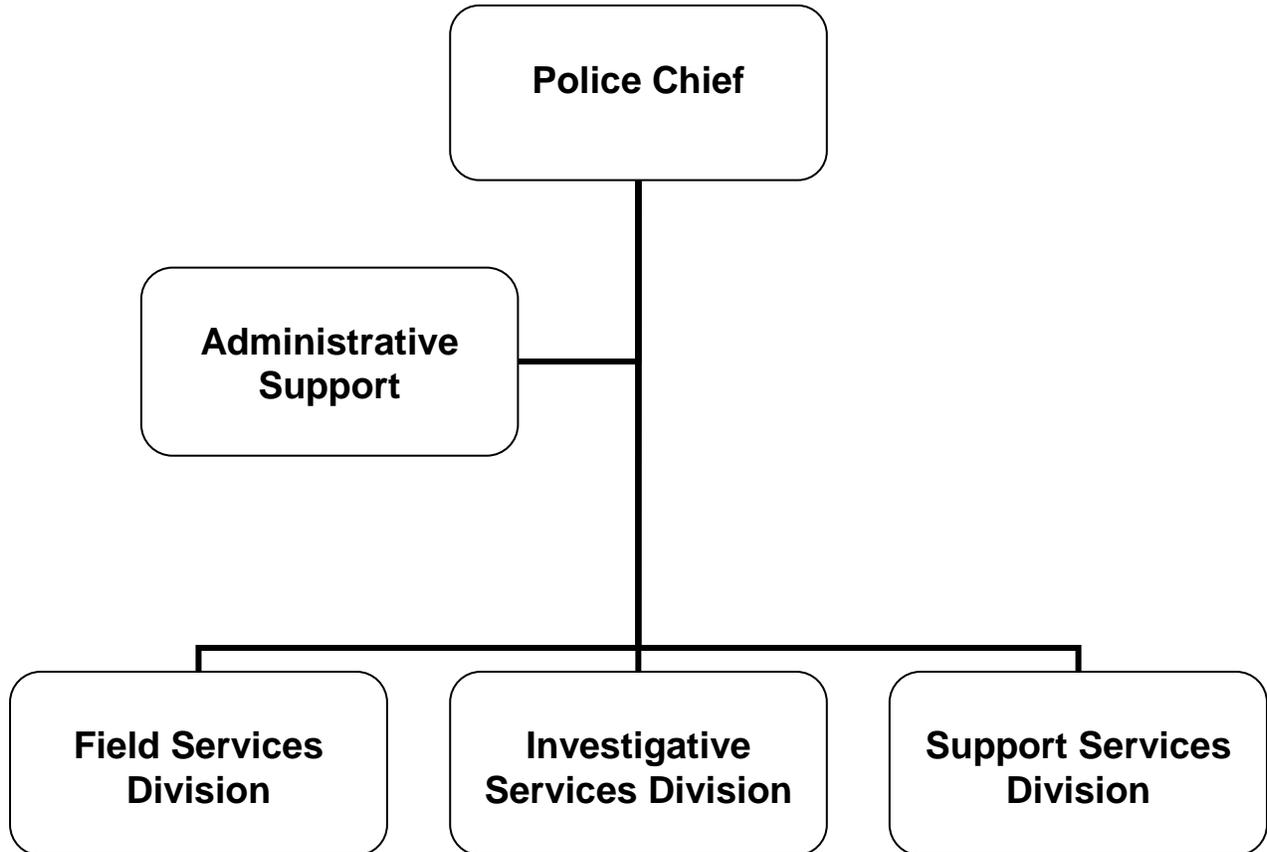
* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



POLICE



CITY OF GLENDALE POLICE

MISSION STATEMENT

In partnership with our community, we will ensure a safe and peaceful city. We are committed to providing proactive law enforcement and high quality police services to our diverse community.

DEPARTMENT DESCRIPTION

The Police Department provides law enforcement services and addresses quality of life issues in Glendale. Specific responsibilities include 911 emergency response; proactive law enforcement; traffic enforcement and collision investigation; crime investigation and case preparation; community and school policing; and administration of the City jail facility. The Police Department is organized into the following five (5) Divisions: (1) Administrative Services, (2) Field Services, (3) Investigative Services, (4) Support Services, and (5) Office of the Chief.

The ***Administrative Services Division*** is composed of:

- ***Budget and Property Bureau*** – Processes and manages: all police fees, alarm permits/false alarm fees and other revenues; accounts payables and contracts; grants; and payroll and overtime. Books-in, manages and inventories all property, evidence and safekeeping and found articles. Manages all police facility systems including the police community rooms.
- ***Records Bureau*** – Processes and maintains all police records including crime reports, supplemental investigative reports, citations, bookings and arrest information, field interview cards, bail receipts, gun dealer information, pawn tickets and jail logs for the Police Department. Also intakes and processes subpoenas and discovery motions.
- ***Police Fleet Maintenance Liaison*** – Responsible for coordinating with Fleet Internal Service Fund personnel to assure the police fleet meets the needs of the department with regards to repair/maintenance of vehicles and procurement of new vehicles.
- ***Communications/Technology Bureau*** – Takes all incoming calls for service including both police and fire 911 calls. Dispatches police resources and provides informational support to operational field units. Coordinates with the Information Services Department to purchase, implement, and maintain all technology for the Police Department including repair and updating of existing Department hardware and software. Coordinates and provides training for new technology as well as providing the Department with a research and development function.

The ***Field Services Division*** is responsible for the Department's 911 emergency response and non-emergency front-line services. It is also responsible for the Area Command initiative which focuses on reducing crime, enhancing community safety, and improving the quality of life in Glendale. The strategies guiding this division are:

- Geographic responsibility/accountability,
- Enhancing/creating partnerships with the community,
- Real-time information/crime analysis.

Patrol Bureau – This bureau provides patrol services to the community including responding to emergency calls. Under the Area Command model, a lieutenant (the Area Commander) is assigned to one of five areas and is responsible and accountable for addressing crime and quality of life issues. Sergeants and officers assigned to the commands work in concert with the community to proactively address crime and safety concerns. Five field-based and one analytical unit provide specialized support for the Area Command initiative:

CITY OF GLENDALE

POLICE

Area Command Unit – Supports the Area Command initiative by strengthening community relationships and finding solutions to long-term crime and quality of life issues in Glendale.

Gang Detail – Responds to and conducts follow-up investigations of gang-related crimes. Actively gathers criminal intelligence information, monitors gang members, and develops strategies to eliminate gang activity. Participates in multi-jurisdictional operations and coordinates activities with the surrounding police agencies.

Canine Unit – Police officers paired with trained service dogs provide specialized search capabilities. The dogs assist officers in finding missing persons, hidden/fleeing suspects, narcotics, evidence, and detecting explosives.

Special Enforcement Detail – Monitors parolees, those released on post-release community supervision (PRCS), and habitual criminals. The detail provides additional personnel resources to Investigative Services and Area Command projects.

Downtown Policing Unit – Focuses on reducing crime and improving public safety in the Central Business District. Responds to retail-related crime, conducts follow-up investigations, and enhances partnerships with community businesses and residents.

Crime Analysis Unit – Provides the department with accurate, real-time crime data and analysis. The Information Led Information Enforcement and Accountability Data (iLEAD) project makes crime data instantly available to officers in the field. Predicting Policing determines where and when crime is likely to occur and commanders can then deploy resources to prevent crime and/or apprehend suspects.

The ***Investigative Services Division*** consists of three Bureaus: Criminal Investigations Bureau, Violent Crimes Bureau and Special Investigations Bureau. The Verdugo Regional DNA Crime Lab is also organizationally located within ISD. Within these bureaus reside functional and specialized Details charged with the enforcement and investigation of crimes and the processing of intelligence and evidence.

Violent Crimes Bureau – The Violent Crimes Bureau consists of the Assaults Detail (assault cases, domestic violence cases, sex crimes, offender registration, hate crimes, restraining orders, child neglect/abuse, elder abuse, etc) and the Robbery/Homicide Detail (robberies, murders, officer-involved shootings, persons dead, persons injured, felony threats, missing persons, kidnapping, gun cases, and all cold cases), as well as the Pacific Southwest Regional Fugitive Task Force.

Criminal Investigations Bureau – The Criminal Investigations Bureau consists of the Burglary Detail (vehicle burglaries, residential and commercial burglaries, grand and petty thefts, shoplifts, receiving stolen property, prowlers, trespassing, vandalism, explosives, arson and property found and lost) and the Financial Crimes Detail (identity theft, embezzlement, credit card fraud, counterfeit money, financial abuse and real estate fraud).

Special Investigations Bureau – The Special Investigations Bureau consists of Vice/Narcotics (gambling, prostitution, narcotics, liquor laws and licensing) and Intelligence (Organized Crime and Homeland Security).

Verdugo Regional DNA/Crime Lab – A full service forensic crime laboratory that processes evidence, crime scenes, provides expert testimony in court, conducts shell casing analysis, computer forensics, and will soon have the ability to process DNA evidence.

CITY OF GLENDALE POLICE

The personnel assigned to the *Investigative Services Division* identify and arrest perpetrators, facilitate criminal trials and prosecutions, author and execute search and arrest warrants, collect and analyze forensic evidence, conduct surveillances of suspected criminal elements, conduct detailed investigations, and engage in detailed crime scene management and processing.

The ***Support Services Division*** is composed of:

- *Custody Bureau* – Operates the City Jail, (third-busiest municipal jail in Los Angeles County) incarcerating all pre-arraigned arrestees. Operates four enterprise programs: Pay-to-Stay Program; Inmate “Trusty” Program; Court-Ordered Worker Program; and the Immigration and Custom Enforcement (ICE) Prisoner Housing Program.
- *Professional Standards Bureau (PSB)* – Responsible for all personnel functions of the Department and oversees recruitment, entry-level testing, background investigations, promotional testing and discipline. The Internal Affairs Unit is responsible for all personnel complaints and investigations, court “discovery” compliance and the maintenance of confidential employment records. Also maintains official liaison with the City Attorney’s Office and the City Human Resources Department.
- *Traffic & Air Support Bureau* – The Traffic Bureau responds to traffic accident scenes and conducts preliminary and follow-up investigations. Additionally, this Bureau conducts traffic law enforcement, parking enforcement, specialized DUI enforcement, commercial enforcement, safety education, child safety seat education and installation, and management of tow service contracts. The Air Support Unit provides a helicopter observation platform in support of patrol operations, investigative functions, tactical operations, fire operations, external load operations, as well as search and rescue functions.

The ***Office of the Chief*** provides direction and overall management of the department. Components of the Division include:

- *Staff Services* – Oversees police involvement in special events and filming permits, media relations and community relations, the CPPAC Committee, GPAC, the Glendale Police Foundation, the Volunteer Program and the recent return of the Behind the Badge TV Program.
- *Legal Services* – Oversees risk management and provide city attorney liaison.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, the Police Department is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served. As such, the Police Department is committed to ensuring a fast response for calls for service, and treating all residents with dignity and respect.

CITY OF GLENDALE POLICE

Informed & Engaged Community

The Police Department is committed to providing realistic, open, and transparent services to the Glendale community, including enhanced community relations and public education; enhanced partnerships with the City Council and other City departments; department-wide community policing; and a renewed commitment to recruit candidates that represent the City's diverse community in terms of ethnicity, gender, cultural background, and language skills.

The Department continually searches for methods of improving service levels through integration of new technologies that improve efficiencies. This proactive approach is in part responsible for Glendale's continued status as one of America's safest cities despite staffing per population ratios and police cost per resident ratios that are considerably less than surrounding communities.

Safe & Healthy Community

The Police Department is committed to working in collaboration with other City Departments to create a safe community. This will be accomplished through the use of a quality of life, community policing philosophy. By focusing on neighborhoods, partnerships, and long term problem solving, the Police Department will maintain its ranking of one of America's top ten safest cities with a population of over 100,000 and continue to reduce the resident's fear of crime.

Infrastructure & Mobility

In conjunction with the City's Traffic Engineering Department, the Traffic Bureau has developed innovative and flexible traffic management strategies. These strategies have helped mitigate the impact of the huge traffic volume associated with holiday shopping in the Central Business District.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
POLICE DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
General Fund				
Administrative Services (101-302-30001)	8,885,388	5,359,560	5,359,560	12,383,833
Field Services (101-302-30002)	30,335,267	32,565,427	32,565,427	34,939,444
Investigative Services (101-302-30003)	12,319,452	14,042,964	13,312,738	12,801,290
Support Services (101-302-30004)	9,648,121	16,424,128	16,424,128	7,971,785
Office of the Chief (101-302-30009)	826,640	929,541	929,541	844,525
Total General Fund	\$ 62,014,870	\$ 69,321,620	\$ 68,591,394	\$ 68,940,877
Other Funds				
Narcotic Forfeiture Fund				
Administrative Services (260-302-30001)	91,862	128,966	128,966	125,000
Field Services (260-302-30002)	625,541	463,678	463,678	611,277
Investigative Services (260-302-30003)	34,018	529,851	529,851	80,361
Support Services (260-302-30004)	71,686	142,000	142,000	142,000
Office of the Chief (260-302-30009)	4,139	-	-	-
Total Narcotic Forfeiture Fund	827,245	1,264,495	1,264,495	958,638
Special Grant Fund (261-301)	1,021,258	1,446,876	2,085,858	1,036,589
Supplemental Law Enforcement Fund				
Field Services (262-302-30002)	317,951	366,996	366,996	353,243
Support Services (262-302-30004)	64	-	-	-
Total Supplemental Law Enforcement Fund	318,014	366,996	366,996	353,243
Police Staff Augmentation Fund - Transfer (263-195)	3,423,527	-	-	-
Special Events Fund (267-302-30009)	677,583	773,442	773,442	753,394
Police Building Project (303-301)	2,288,920	2,350,000	2,350,000	2,400,000
Capital Improvement Fund (401-301)	93,789	-	-	-
Joint Helicopter Operation Fund (602-311)	943,382	1,082,266	1,082,266	1,104,246
Total Other Funds	\$ 9,593,718	\$ 7,284,075	\$ 7,923,057	\$ 6,606,110
Department Grand Total	\$ 71,608,588	\$ 76,605,695	\$ 76,514,451	\$ 75,546,987

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE - GENERAL FUND
101-302**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	34,226,785	35,991,468	35,261,242	34,803,704
41200	Overtime	2,531,170	2,757,386	2,757,386	2,757,386
41300	Hourly wages	363,897	187,546	187,546	187,546
41600-42601	Benefits	7,599,211	11,164,413	11,164,413	11,651,476
42700-42702	PERS retirement	7,674,063	9,960,401	9,960,401	8,513,555
42798	Program reduction salary&ben	-	(325,323)	(325,323)	-
	Total Salaries & Benefits	\$ 52,395,127	\$ 59,735,891	\$ 59,005,665	\$ 57,913,667
MAINTENANCE & OPERATION					
42800	Auto allowance	8,655	-	-	-
42900	Uniform allowance	626,406	393,379	393,379	402,722
43050	Repairs-bldgs & grounds	11,691	21,500	21,500	21,500
43060	Utilities	684,582	730,000	730,000	730,000
43070	Lease payments	4,459	-	-	-
43110	Contractual services	1,857,630	2,037,408	2,037,408	1,800,993
44100	Repairs to equipment	12,488	25,200	25,200	10,750
44120	Repairs to office equip	5,509	9,800	9,800	9,800
44200	Advertising	1,146	5,000	5,000	5,000
44250	Data communication	44,055	-	-	-
44300	Telephone	260,439	-	-	-
44351	Fleet / equip rental charge	1,978,788	1,663,207	1,663,207	2,056,119
44352	ISD service charge	2,609,051	3,273,652	3,273,652	3,634,675
44450	Postage	25,649	16,840	16,840	16,800
44500	Support of prisoners	67,952	60,600	60,600	60,600
44550	Travel	17,514	29,491	29,491	47,711
44551	POST travel	3,379	108,205	108,205	35,877
44600	Laundry & towel service	15,902	12,000	12,000	12,000
44650	Training	32,651	53,346	53,346	43,845
44651	POST training	51,186	23,790	23,790	56,861
44700	Computer software	34,297	-	-	-
44750	Liability	810,976	681,392	681,392	1,302,342
44751	Insurance/surety bond premium	100,613	112,433	112,433	200,885
44760	Regulatory	2,785	1,800	1,800	1,800
44800	Membership and dues	8,921	6,405	6,405	5,700
45050	Periodicals & newspapers	1,232	700	700	700
45100	Books	90	-	-	-
45150	Furniture & equipment	142,279	104,423	104,423	369,423
45170	Computer hardware	28,331	-	-	-
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	64,823	79,100	79,100	72,640
45300	Small tools	659	200	200	200
45350	General supplies	88,328	104,767	104,767	102,967
45450	Printing and graphics	3,038	7,825	7,825	7,825
46900	Business meetings	7,784	7,300	7,300	7,300
47000	Miscellaneous	6,456	19,350	19,350	9,675
49049	Program reductions M&O	-	(3,884)	(3,884)	-
	Total Maintenance & Operation	\$ 9,619,743	\$ 9,585,729	\$ 9,585,729	\$ 11,027,210
TOTAL		\$ 62,014,870	\$ 69,321,620	\$ 68,591,394	\$ 68,940,877

**CITY OF GLENDALE
POLICE DEPARTMENT
ADMINISTRATIVE SERVICES
101-302-30001**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	3,591,561	1,836,411	1,836,411	3,678,957
41200	Overtime	185,489	75,067	75,067	209,547
41300	Hourly wages	110,009	1,000	1,000	21,000
41600-42601	Benefits	869,449	452,946	452,946	1,076,043
42700-42702	PERS retirement	457,634	320,654	320,654	548,974
	Total Salaries & Benefits	\$ 5,214,142	\$ 2,686,078	\$ 2,686,078	\$ 5,534,521
MAINTENANCE & OPERATION					
42800	Auto allowance	1,941	-	-	-
42900	Uniform allowance	59,648	18,211	18,211	40,024
43050	Repairs-bldgs & grounds	11,691	20,000	20,000	20,000
43060	Utilities	684,582	730,000	730,000	730,000
43110	Contractual services	70,093	62,200	62,200	58,400
44100	Repairs to equipment	6,901	11,550	11,550	5,290
44120	Repairs to office equip	2,753	2,000	2,000	2,600
44250	Data communication	15,919	-	-	-
44300	Telephone	27,058	-	-	-
44351	Fleet / equip rental charge	-	1,663,207	1,663,207	2,056,119
44352	ISD service charge	2,523,901	-	-	3,634,675
44450	Postage	24,019	12,000	12,000	12,000
44550	Travel	3,883	4,075	4,075	11,291
44551	POST travel	-	4,796	4,796	937
44600	Laundry & towel service	15,902	12,000	12,000	12,000
44650	Training	1,712	5,740	5,740	4,556
44651	POST training	2,516	-	-	4,779
44700	Computer software	26,249	-	-	-
44750	Liability	85,524	33,469	33,469	134,885
44751	Insurance/surety bond premium	42,337	40,711	40,711	62,903
44760	Regulatory	2,785	1,800	1,800	1,800
44800	Membership and dues	774	700	700	700
45150	Furniture & equipment	1,564	8,823	8,823	10,623
45170	Computer hardware	18,300	-	-	-
45250	Office supplies	18,488	23,650	23,650	23,280
45300	Small tools	122	-	-	-
45350	General supplies	21,410	15,950	15,950	19,950
45450	Printing and graphics	428	2,000	2,000	2,000
46900	Business meetings	582	400	400	400
47000	Miscellaneous	165	200	200	100
	Total Maintenance & Operation	\$ 3,671,246	\$ 2,673,482	\$ 2,673,482	\$ 6,849,312
TOTAL		\$ 8,885,388	\$ 5,359,560	\$ 5,359,560	\$ 12,383,833

**CITY OF GLENDALE
POLICE DEPARTMENT
FIELD SERVICES
101-302-30002**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	18,354,815	18,159,219	18,159,219	19,502,014
41200	Overtime	1,357,776	1,289,219	1,289,219	1,277,484
41300	Hourly wages	8,197	2,000	2,000	2,000
41600-42601	Benefits	3,945,355	5,750,541	5,750,541	6,701,496
42700-42702	PERS retirement	4,428,149	5,418,441	5,418,441	5,168,437
	Total Salaries & Benefits	<u>\$ 28,094,292</u>	<u>\$ 30,619,420</u>	<u>\$ 30,619,420</u>	<u>\$ 32,651,431</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	4,948	-	-	-
42900	Uniform allowance	355,987	215,366	215,366	246,016
43050	Repairs-bldgs & grounds	-	1,500	1,500	1,500
43110	Contractual services	1,122,120	1,184,000	1,184,000	834,000
44100	Repairs to equipment	5,025	7,750	7,750	3,100
44120	Repairs to office equip	928	2,500	2,500	2,500
44250	Data communication	21,391	-	-	-
44300	Telephone	110,185	-	-	-
44352	ISD service charge	39,701	-	-	-
44450	Postage	87	40	40	-
44550	Travel	1,477	1,370	1,370	8,283
44551	POST travel	782	33,127	33,127	10,635
44650	Training	9,658	22,696	22,696	10,612
44651	POST training	23,766	11,079	11,079	18,023
44700	Computer software	1,593	-	-	-
44750	Liability	433,764	340,383	340,383	716,971
44751	Insurance/surety bond premium	33,896	38,974	38,974	88,711
44800	Membership and dues	618	1,105	1,105	400
45100	Books	90	-	-	-
45150	Furniture & equipment	30,244	18,000	18,000	283,000
45170	Computer hardware	5,225	-	-	-
45200	Maps and blue prints	-	500	500	500
45250	Office supplies	12,082	27,050	27,050	24,345
45350	General supplies	25,534	35,867	35,867	35,867
45450	Printing and graphics	575	1,500	1,500	1,500
46900	Business meetings	241	900	900	900
47000	Miscellaneous	1,059	2,300	2,300	1,150
	Total Maintenance & Operation	<u>\$ 2,240,975</u>	<u>\$ 1,946,007</u>	<u>\$ 1,946,007</u>	<u>\$ 2,288,013</u>
TOTAL		<u>\$ 30,335,267</u>	<u>\$ 32,565,427</u>	<u>\$ 32,565,427</u>	<u>\$ 34,939,444</u>

**CITY OF GLENDALE
POLICE DEPARTMENT
INVESTIGATIVE SERVICES
101-302-30003**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	7,716,074	7,947,774	7,217,548	7,020,454
41200	Overtime	654,910	1,050,987	1,050,987	1,050,987
41600-42601	Benefits	1,661,050	2,582,429	2,582,429	2,461,818
42700-42702	PERS retirement	1,707,210	2,261,933	2,261,933	1,752,216
42798	Program reduction salary&ben	-	(200,052)	(200,052)	-
	Total Salaries & Benefits	\$ 11,739,244	\$ 13,643,071	\$ 12,912,845	\$ 12,285,475
MAINTENANCE & OPERATION					
42800	Auto allowance	432	-	-	-
42900	Uniform allowance	120,128	82,730	82,730	75,152
43110	Contractual services	49,849	19,500	19,500	19,000
44100	Repairs to equipment	146	900	900	360
44120	Repairs to office equip	1,348	3,250	3,250	3,250
44250	Data communication	4,349	-	-	-
44300	Telephone	74,830	-	-	-
44352	ISD service charge	21,597	-	-	-
44450	Postage	202	400	400	400
44550	Travel	2,589	11,496	11,496	11,005
44551	POST travel	1,097	28,588	28,588	7,032
44650	Training	13,772	-	-	10,774
44651	POST training	10,316	5,552	5,552	11,297
44700	Computer software	6,455	-	-	-
44750	Liability	178,551	157,480	157,480	278,466
44751	Insurance/surety bond premium	13,975	16,156	16,156	30,639
44800	Membership and dues	2,357	800	800	800
45150	Furniture & equipment	39,387	15,800	15,800	15,800
45170	Computer hardware	4,038	-	-	-
45250	Office supplies	17,108	17,850	17,850	16,065
45300	Small tools	-	200	200	200
45350	General supplies	15,060	27,300	27,300	27,300
45450	Printing and graphics	560	175	175	175
46900	Business meetings	699	600	600	600
47000	Miscellaneous	1,365	15,000	15,000	7,500
49049	Program reductions M&O	-	(3,884)	(3,884)	-
	Total Maintenance & Operation	\$ 580,208	\$ 399,893	\$ 399,893	\$ 515,815
TOTAL		\$ 12,319,452	\$ 14,042,964	\$ 13,312,738	\$ 12,801,290

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPORT SERVICES
101-302-30004**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	4,090,227	7,535,188	7,535,188	4,162,368
41200	Overtime	277,244	302,008	302,008	179,263
41300	Hourly wages	220,094	138,000	138,000	118,000
41600-42601	Benefits	1,014,699	2,216,020	2,216,020	1,267,147
42700-42702	PERS retirement	978,957	1,816,134	1,816,134	931,795
42798	Program reduction salary&ben	-	(95,341)	(95,341)	-
	Total Salaries & Benefits	\$ 6,581,220	\$ 11,912,009	\$ 11,912,009	\$ 6,658,573
MAINTENANCE & OPERATION					
42800	Auto allowance	1,334	-	-	-
42900	Uniform allowance	86,259	73,453	73,453	38,611
43070	Lease payments	4,459	-	-	-
43110	Contractual services	615,073	769,908	769,908	887,793
44100	Repairs to equipment	416	5,000	5,000	2,000
44120	Repairs to office equip	240	1,200	1,200	600
44200	Advertising	1,146	5,000	5,000	5,000
44250	Data communication	434	-	-	-
44300	Telephone	41,447	-	-	-
44351	Fleet / equip rental charge	1,978,788	-	-	-
44352	ISD service charge	22,582	3,273,652	3,273,652	-
44450	Postage	1,235	3,900	3,900	3,900
44500	Support of prisoners	67,952	60,600	60,600	60,600
44550	Travel	3,786	-	-	12,724
44551	POST travel	1,500	39,614	39,614	16,123
44650	Training	5,346	23,700	23,700	12,317
44651	POST training	14,338	5,699	5,699	16,906
44750	Liability	100,926	139,568	139,568	153,854
44751	Insurance/surety bond premium	9,570	15,625	15,625	16,644
44800	Membership and dues	85	300	300	300
45150	Furniture & equipment	71,083	61,800	61,800	60,000
45170	Computer hardware	494	-	-	-
45250	Office supplies	12,044	5,000	5,000	3,940
45350	General supplies	21,912	23,500	23,500	17,700
45450	Printing and graphics	-	3,400	3,400	3,400
46900	Business meetings	726	400	400	400
47000	Miscellaneous	3,725	800	800	400
	Total Maintenance & Operation	\$ 3,066,901	\$ 4,512,119	\$ 4,512,119	\$ 1,313,212
TOTAL		\$ 9,648,121	\$ 16,424,128	\$ 16,424,128	\$ 7,971,785

**CITY OF GLENDALE
POLICE DEPARTMENT
OFFICE OF THE CHIEF
101-302-30009**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	474,108	512,876	512,876	439,911
41200	Overtime	55,751	40,105	40,105	40,105
41300	Hourly wages	25,597	46,546	46,546	46,546
41600-42601	Benefits	108,659	162,477	162,477	144,972
42700-42702	PERS retirement	102,114	143,239	143,239	112,133
42798	Program reduction salary&ben	-	(29,930)	(29,930)	-
	Total Salaries & Benefits	\$ 766,229	\$ 875,313	\$ 875,313	\$ 783,667
MAINTENANCE & OPERATION					
42900	Uniform allowance	4,385	3,619	3,619	2,919
43110	Contractual services	495	1,800	1,800	1,800
44120	Repairs to office equip	240	850	850	850
44250	Data communication	1,962	-	-	-
44300	Telephone	6,919	-	-	-
44352	ISD service charge	1,270	-	-	-
44450	Postage	105	500	500	500
44550	Travel	5,779	12,550	12,550	4,408
44551	POST travel	-	2,080	2,080	1,150
44650	Training	2,163	1,210	1,210	5,586
44651	POST training	250	1,460	1,460	5,856
44750	Liability	12,211	10,492	10,492	18,166
44751	Insurance/surety bond premium	835	967	967	1,988
44800	Membership and dues	5,087	3,500	3,500	3,500
45050	Periodicals & newspapers	1,232	700	700	700
45170	Computer hardware	274	-	-	-
45250	Office supplies	5,101	5,550	5,550	5,010
45300	Small tools	536	-	-	-
45350	General supplies	4,413	2,150	2,150	2,150
45450	Printing and graphics	1,475	750	750	750
46900	Business meetings	5,536	5,000	5,000	5,000
47000	Miscellaneous	142	1,050	1,050	525
	Total Maintenance & Operation	\$ 60,412	\$ 54,228	\$ 54,228	\$ 60,858
TOTAL		\$ 826,640	\$ 929,541	\$ 929,541	\$ 844,525

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND
260-302**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	234,470	235,586	235,586	231,128
41200	Overtime	69,241	110,000	110,000	60,000
41600-42601	Benefits	63,131	81,600	81,600	88,292
42700-42702	PERS retirement	67,675	70,495	70,495	61,328
	Total Salaries & Benefits	\$ 434,518	\$ 497,681	\$ 497,681	\$ 440,748
MAINTENANCE & OPERATION					
42900	Uniform allowance	6,008	2,800	2,800	2,800
43050	Repairs-bldgs & grounds	6,387	-	-	-
43110	Contractual services	131,420	147,000	147,000	147,000
44250	Data communication	30	-	-	-
44550	Travel	4,442	34,500	34,500	34,500
44551	POST travel	711	-	-	-
44650	Training	5,807	30,750	30,750	30,750
44651	POST training	949	-	-	-
44700	Computer software	-	-	-	50,000
44750	Liability	7,457	9,159	9,159	10,045
44751	Insurance/surety bond premium	739	855	855	1,045
45150	Furniture & equipment	25,325	175,000	175,000	75,000
45170	Computer hardware	64,902	-	-	-
45350	General supplies	9,463	16,750	16,750	16,750
	Total Maintenance & Operation	\$ 263,640	\$ 416,814	\$ 416,814	\$ 367,890
CAPITAL OUTLAY					
51000	Capital outlay	129,087	350,000	350,000	150,000
	Total Capital Outlay	\$ 129,087	\$ 350,000	\$ 350,000	\$ 150,000
TOTAL		\$ 827,245	\$ 1,264,495	\$ 1,264,495	\$ 958,638

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND - ADMINISTRATIVE SERVICES
260-302-30001**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	30,397	50,000	50,000	-
41600-42601	Benefits	3,353	2,641	2,641	-
	Total Salaries & Benefits	\$ 33,750	\$ 52,641	\$ 52,641	\$ -
MAINTENANCE & OPERATION					
43110	Contractual services	-	20,000	20,000	20,000
44550	Travel	3,699	20,000	20,000	20,000
44551	POST travel	711	-	-	-
44651	POST training	949	-	-	-
44700	Computer software	-	-	-	50,000
44750	Liability	757	1,325	1,325	-
45150	Furniture & equipment	-	25,000	25,000	25,000
45170	Computer hardware	42,016	-	-	-
45350	General supplies	-	10,000	10,000	10,000
	Total Maintenance & Operation	\$ 48,132	\$ 76,325	\$ 76,325	\$ 125,000
CAPITAL OUTLAY					
51000	Capital outlay	9,979	-	-	-
	Total Capital Outlay	\$ 9,979	\$ -	\$ -	\$ -
TOTAL		\$ 91,862	\$ 128,966	\$ 128,966	\$ 125,000

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND - FIELD SERVICES
260-302-30002**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	234,470	235,586	235,586	231,128
41200	Overtime	38,132	45,000	45,000	45,000
41600-42601	Benefits	59,694	76,506	76,506	85,449
42700-42702	PERS retirement	67,675	70,495	70,495	61,328
	Total Salaries & Benefits	\$ 399,971	\$ 427,587	\$ 427,587	\$ 422,905
MAINTENANCE & OPERATION					
42900	Uniform allowance	6,008	2,800	2,800	2,800
43110	Contractual services	54,344	7,000	7,000	7,000
44550	Travel	-	2,500	2,500	2,500
44650	Training	1,580	8,750	8,750	8,750
44750	Liability	6,682	7,436	7,436	9,527
44751	Insurance/surety bond premium	739	855	855	1,045
45150	Furniture & equipment	21,571	-	-	-
45170	Computer hardware	9,484	-	-	-
45350	General supplies	6,054	6,750	6,750	6,750
	Total Maintenance & Operation	\$ 106,462	\$ 36,091	\$ 36,091	\$ 38,372
CAPITAL OUTLAY					
51000	Capital outlay	119,108	-	-	150,000
	Total Capital Outlay	\$ 119,108	\$ -	\$ -	\$ 150,000
TOTAL		\$ 625,541	\$ 463,678	\$ 463,678	\$ 611,277

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND - INVESTIGATIVE SERVICES
260-302-30003**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	-	15,000	15,000	15,000
41600-42601	Benefits	-	2,453	2,453	2,843
	Total Salaries & Benefits	\$ -	\$ 17,453	\$ 17,453	\$ 17,843
MAINTENANCE & OPERATION					
43050	Repairs-bldgs & grounds	6,387	-	-	-
43110	Contractual services	5,390	-	-	-
44250	Data communication	30	-	-	-
44550	Travel	743	12,000	12,000	12,000
44650	Training	4,227	-	-	-
44750	Liability	-	398	398	518
45150	Furniture & equipment	3,754	150,000	150,000	50,000
45170	Computer hardware	13,402	-	-	-
45350	General supplies	85	-	-	-
	Total Maintenance & Operation	\$ 34,018	\$ 162,398	\$ 162,398	\$ 62,518
CAPITAL OUTLAY					
51000	Capital outlay	-	350,000	350,000	-
	Total Capital Outlay	\$ -	\$ 350,000	\$ 350,000	\$ -
TOTAL		\$ 34,018	\$ 529,851	\$ 529,851	\$ 80,361

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND - SUPPORT SERVICES
260-302-30004**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	71,686	120,000	120,000	120,000
44650	Training	-	22,000	22,000	22,000
	Total Maintenance & Operation	\$ 71,686	\$ 142,000	\$ 142,000	\$ 142,000
TOTAL		\$ 71,686	\$ 142,000	\$ 142,000	\$ 142,000

**CITY OF GLENDALE
POLICE DEPARTMENT
NARCOTIC FORFEITURE FUND - OFFICE OF THE CHIEF
260-302-30009**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	712	-	-	-
41600-42601	Benefits	84	-	-	-
	Total Salaries & Benefits	\$ 796	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	18	-	-	-
45350	General supplies	3,325	-	-	-
	Total Maintenance & Operation	\$ 3,343	\$ -	\$ -	\$ -
TOTAL		\$ 4,139	\$ -	\$ -	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL GRANT FUND
261-301**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	105,250	234,002	423,936	343,986
41200	Overtime	352,660	344,648	687,076	301,648
41300	Hourly wages	113	-	-	-
41600-42601	Benefits	63,708	129,236	129,236	159,910
42700-42702	PERS retirement	27,149	70,560	70,560	91,990
	Total Salaries & Benefits	\$ 548,881	\$ 778,446	\$ 1,310,808	\$ 897,534
MAINTENANCE & OPERATION					
42900	Uniform allowance	2,100	2,800	2,800	4,200
43050	Repairs-bldgs & grounds	22,362	-	-	-
43110	Contractual services	76,664	-	-	-
44550	Travel	7,056	2,000	5,000	5,000
44551	POST travel	2,508	-	-	-
44650	Training	6,837	23,000	23,000	20,000
44750	Liability	11,915	15,336	15,336	22,276
44751	Insurance/surety bond premium	42	60,294	60,294	62,579
44800	Membership and dues	400	-	-	-
45150	Furniture & equipment	26,911	565,000	622,872	25,000
45170	Computer hardware	1,438	-	-	-
45350	General supplies	18,092	-	45,748	-
45450	Printing and graphics	8,707	-	-	-
47000	Miscellaneous	4,229	-	-	-
	Total Maintenance & Operation	\$ 189,261	\$ 668,430	\$ 775,050	\$ 139,055
CAPITAL OUTLAY					
51000	Capital outlay	283,116	-	-	-
	Total Capital Outlay	\$ 283,116	\$ -	\$ -	\$ -
TOTAL		\$ 1,021,258	\$ 1,446,876	\$ 2,085,858	\$ 1,036,589

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND
262-302**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	214,166	225,758	225,758	207,836
41200	Overtime	(2,280)	-	-	-
41600-42601	Benefits	45,578	64,299	64,299	79,030
42700-42702	PERS retirement	50,500	67,516	67,516	55,578
	Total Salaries & Benefits	\$ 307,965	\$ 357,573	\$ 357,573	\$ 342,444
MAINTENANCE & OPERATION					
42900	Uniform allowance	4,200	2,800	2,800	2,800
44750	Liability	5,298	5,983	5,983	7,171
44751	Insurance/surety bond premium	552	640	640	828
	Total Maintenance & Operation	\$ 10,049	\$ 9,423	\$ 9,423	\$ 10,799
TOTAL		\$ 318,014	\$ 366,996	\$ 366,996	\$ 353,243

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND - FIELD SERVICES
262-302-30002**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	214,166	225,758	225,758	207,836
41200	Overtime	(2,280)	-	-	-
41600-42601	Benefits	45,515	64,299	64,299	79,030
42700-42702	PERS retirement	50,500	67,516	67,516	55,578
	Total Salaries & Benefits	\$ 307,901	\$ 357,573	\$ 357,573	\$ 342,444
MAINTENANCE & OPERATION					
42900	Uniform allowance	4,200	2,800	2,800	2,800
44750	Liability	5,298	5,983	5,983	7,171
44751	Insurance/surety bond premium	552	640	640	828
	Total Maintenance & Operation	\$ 10,049	\$ 9,423	\$ 9,423	\$ 10,799
TOTAL		\$ 317,951	\$ 366,996	\$ 366,996	\$ 353,243

**CITY OF GLENDALE
POLICE DEPARTMENT
SUPPLEMENTAL LAW ENFORCEMENT FUND - SUPPORT SERVICES
262-302-30004**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS				
41600-42601 Benefits	64	-	-	-
Total Salaries & Benefits	\$ 64	\$ -	\$ -	\$ -
TOTAL	\$ 64	\$ -	\$ -	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE STAFF AUGMENTATION FUND - TRANSFER TO OTHER FUNDS
263-195**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
TRANSFERS					
48010	Transfer-General Fund	3,183,527	-	-	-
48020	Transfer-Special Revenue	240,000	-	-	-
	Total Transfers	\$ 3,423,527	\$ -	\$ -	\$ -
TOTAL		\$ 3,423,527	\$ -	\$ -	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
SPECIAL EVENTS FUND
267-302-30009**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	14,928	-	-	-
41200	Overtime	585,605	605,000	605,000	600,000
41600-42601	Benefits	63,285	98,918	98,918	113,700
	Total Salaries & Benefits	\$ 663,817	\$ 703,918	\$ 703,918	\$ 713,700
MAINTENANCE & OPERATION					
42800	Auto allowance	102	-	-	-
43150	Cost allocation charge	-	52,966	52,966	18,994
44750	Liability	13,208	16,033	16,033	20,700
44751	Insurance/surety bond premium	456	525	525	-
	Total Maintenance & Operation	\$ 13,766	\$ 69,524	\$ 69,524	\$ 39,694
TOTAL		\$ 677,583	\$ 773,442	\$ 773,442	\$ 753,394

**CITY OF GLENDALE
POLICE DEPARTMENT
POLICE BUILDING PROJECT - DEBT SERVICE
303-301**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	553,387	500,000	500,000	480,000
47000	Miscellaneous	8	-	-	-
47050	Interest on bonds	135,525	150,000	150,000	120,000
47100	Principal	-	1,700,000	1,700,000	1,800,000
47103	Principal police bond	1,600,000	-	-	-
	Total Maintenance & Operation	\$ 2,288,920	\$ 2,350,000	\$ 2,350,000	\$ 2,400,000
TOTAL		\$ 2,288,920	\$ 2,350,000	\$ 2,350,000	\$ 2,400,000

**CITY OF GLENDALE
POLICE DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-301**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
45600	A & G overhead	7	-	-	-
	Total Maintenance & Operation	\$ 7	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51250	Equipment	93,782	-	-	-
	Total Capital Projects	\$ 93,782	\$ -	\$ -	\$ -
TOTAL		\$ 93,789	\$ -	\$ -	\$ -

**CITY OF GLENDALE
POLICE DEPARTMENT
JOINT HELICOPTER OPERATION FUND
602-311**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41200	Overtime	5,780	26,000	26,000	26,000
41600-42601	Benefits	143	2,717	2,717	3,601
	Total Salaries & Benefits	\$ 5,923	\$ 28,717	\$ 28,717	\$ 29,601
MAINTENANCE & OPERATION					
42900	Uniform allowance	3,410	7,500	7,500	7,500
43050	Repairs-bldgs & grounds	2,268	10,000	10,000	10,000
43060	Utilities	27,359	36,100	36,100	36,100
43110	Contractual services	720	-	-	40,000
43150	Cost allocation charge	4,656	15,763	15,763	11,832
44100	Repairs to equipment	700	17,100	17,100	17,100
44120	Repairs to office equip	-	1,000	1,000	1,000
44250	Data communication	2,064	-	-	-
44350	Vehicle maintenance	495,854	399,735	399,735	399,735
44352	ISD service charge	-	-	-	688
44400	Janitorial services	-	8,000	8,000	8,000
44450	Postage	-	1,100	1,100	1,100
44550	Travel	4,046	2,000	2,000	2,000
44600	Laundry & towel service	559	1,100	1,100	1,100
44650	Training	4,890	9,000	9,000	9,000
44750	Liability	144	689	689	897
44751	Insurance/surety bond premium	102,815	132,765	132,765	119,833
44760	Regulatory	341	-	-	-
44800	Membership and dues	-	600	600	600
45050	Periodicals & newspapers	-	1,000	1,000	1,000
45100	Books	319	1,380	1,380	1,380
45150	Furniture & equipment	-	1,000	1,000	1,000
45200	Maps and blue prints	-	300	300	300
45250	Office supplies	-	1,340	1,340	1,340
45300	Small tools	203	2,000	2,000	2,000
45350	General supplies	57	44,615	44,615	44,615
45503	Fuel - gasoline	174,257	246,400	246,400	246,400
46000	Depreciation	112,630	111,462	111,462	109,125
47000	Miscellaneous	167	1,600	1,600	1,000
	Total Maintenance & Operation	\$ 937,459	\$ 1,053,549	\$ 1,053,549	\$ 1,074,645
TOTAL		\$ 943,382	\$ 1,082,266	\$ 1,082,266	\$ 1,104,246

**CITY OF GLENDALE
POLICE DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	1.00	1.00	1.00	1.00
Community Service Officer	43.00	43.00	43.00	43.00
Crime Analyst	1.00	1.00	1.00	1.00
Customer Service Representative	2.00	2.00	2.00	1.00
DNA Laboratory Supervisor	-	-	-	1.00
Forensic Specialist	5.00	5.00	5.00	5.00
Forensic Supervisor	1.00	1.00	1.00	-
Helicopter Mechanic	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Information Services Project Manager	1.00	-	-	-
IT Applications Specialist	1.00	1.00	1.00	1.00
Jail Administrator	1.00	1.00	1.00	1.00
Office Services Secretary	3.00	3.00	3.00	3.00
Office Services Secretary (Steno)	1.00	1.00	1.00	-
Office Services Specialist II	3.00	3.00	3.00	3.00
Office Services Supervisor	1.00	1.00	1.00	1.00
Police Budget & Prop Supervisor	1.00	1.00	1.00	1.00
Police Captain	4.00	4.00	4.00	4.00
Police Chief	1.00	1.00	1.00	1.00
Police Communications Operator	24.00	24.00	24.00	24.00
Police Comm & Technology Admin	-	-	1.00	1.00
Police Communications Shift Supervisor	4.00	4.00	4.00	4.00
Police Custody Shift Supervisor	4.00	4.00	4.00	4.00
Police Lieutenant	10.60	10.60	9.60	9.60
Police Officer	203.00	202.00	203.00	203.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00
Police Sergeant	36.50	36.00	36.00	36.00
Public Safety Business Administrator	1.00	1.00	1.00	1.00
Sr. Crime Analyst	1.00	1.00	1.00	1.00
Total Salaried Employees	360.10	357.60	358.60	356.60
<u>Unclassified Positions **</u>				
DNA Laboratory Supervisor	-	-	1.00	-
DNA Specialist	-	-	2.00	2.00
Total Unclassified Positions	-	-	3.00	2.00
<u>Hourly Employees</u>				
Comm. Hourly Staff	-	0.31 (1)	0.31 (1)	0.31 (1)
Community Service Officer	-	-	-	-
Facilities Hourly Staff	-	0.10 (1)	0.10 (1)	0.10 (1)
Hourly City Worker	2.89 (5)	-	-	-
Jail court officer	-	1.00 (1)	1.00 (1)	1.00 (1)
Office of the Chief Hourly Staff	-	0.58 (1)	0.58 (1)	0.58 (1)

**CITY OF GLENDALE
POLICE DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
Reserves	-	0.20 (1)	0.20 (1)	0.20 (1)
Rangemaster	-	0.38 (1)	0.38 (1)	0.38 (1)
Total Hourly Employees	<u>2.89</u>	<u>2.57</u>	<u>2.57</u>	<u>2.57</u>
Police Total	<u><u>362.99</u></u>	<u><u>360.17</u></u>	<u><u>364.17</u></u>	<u><u>361.17</u></u>

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)

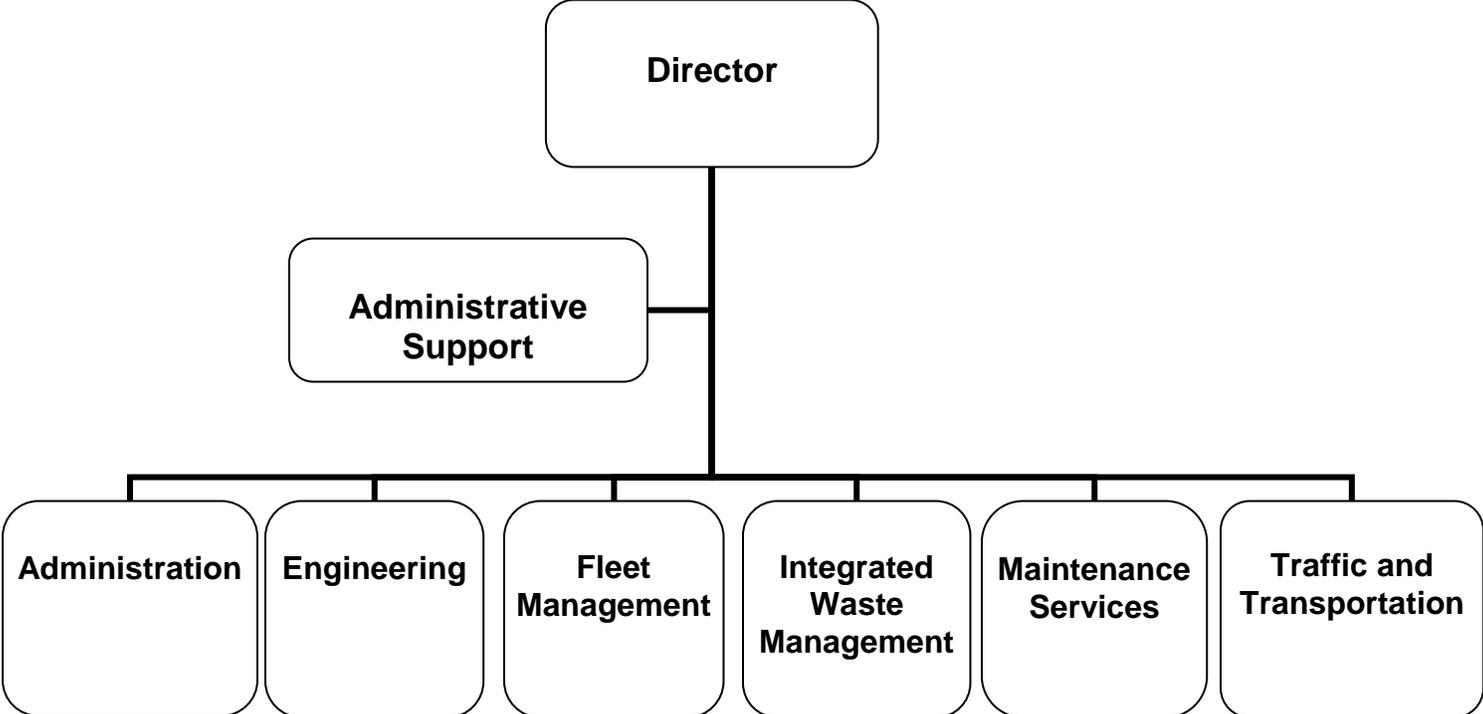
** Unclassified positions are shown here for information purposes only. These counts are not reflected in Total City Personnel Summary as they are supported by prior years' carryover from grant funding and have no new budget for FY 2012-13.



ADOPTED
BUDGET
2012-2013



PUBLIC WORKS



CITY OF GLENDALE

PUBLIC WORKS

MISSION STATEMENT

To provide the highest quality public works services to the public and other city departments, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork and coordination with other service providers in the City.

DEPARTMENT DESCRIPTION

Public Works is comprised of six divisions: Administration, Engineering, Fleet Management, Integrated Waste Management, Maintenance Services, and Traffic & Transportation.

The **Administration Division** oversees all operations within the Public Works Department. The Administration Division is responsible for budget analysis and control, legislative review, strategic planning, coordinating special projects, and human resources management. The Environmental Management Section oversees management of the City landfills, monitors the condition of the City's groundwater, and oversees the wastewater collection and treatment programs. The division investigates illicit discharges into the storm drain system and performs restaurant inspections to limit the amount of fats and oils that are allowed in the sewer system. Community Outreach is also an integral part of the Administration Division.

The **Engineering Division** is primarily responsible for the design and management of Capital Improvement Projects related to the City's infrastructure, such as streets, sidewalks, curbs & gutters, sewers, storm drains, corrugated metal pipes, slopes, and buildings. In-house staff provides survey, design, and construction inspection services. The division maintains official public records such as maps, property records and property acquisition documentation, and street vacations. It also maintains and updates the City's Geographic Information Systems (GIS). The Land Development Section reviews and processes various permits and maps including grading permits, parcel and tract maps, and encroachment permits. The *Survey Section* of the division provides survey data for Capital Improvement Projects and other City departments.

The **Fleet Management Division** is responsible for the City's vehicle and equipment maintenance and automotive warehouse facilities. Fleet Management includes the Glendale Water & Power Garage, Public Works Garage, Fire Department Garage, and the Police Department Garage.

The **Integrated Waste Management Division** (IWM) is responsible for the collection, transportation, reclamation and disposal of solid waste materials in accordance with regulations and in a manner that protects public health. IWM is the exclusive service provider for the City's single family residential sector for refuse, recycling and yard trimming collection. IWM also provides commercial refuse collection to businesses and multifamily dwellings vying with over 70 private waste haulers in a competitive market. The division serves approximately 35,500 residential and small commercial accounts every week. In addition, IWM oversees the street sweeping operation.

The **Maintenance Services Division** is comprised of three sections: Street & Field Services, Wastewater Maintenance and Facilities Management. The *Street & Field Services Section* is responsible for the maintenance of the City's streets, sidewalks, alleys, storm drains, sewers, street trees, traffic signs, street and curb paintings, and parking meters. In addition, this section oversees the maintenance of the Brand Boulevard and Montrose Shopping Park sidewalks and fixtures, and the regular maintenance of parking meters for the City of West Hollywood. The *Wastewater Maintenance Section* is responsible for the upkeep of City's sewer and storm drain systems. This includes cleaning and inspecting sewer mains and storm drains, operating lift stations and pumping stations, and performing minor repairs. The *Facilities Management Section* is responsible for the building maintenance

CITY OF GLENDALE

PUBLIC WORKS

and custodial services for the City's 48 facilities including the libraries, fire stations, and the civic center complex. Building maintenance includes HVAC maintenance, plumbing, painting, and locksmith services. Custodial services involves carpet cleaning, restroom maintenance, and general cleaning services.

The **Traffic & Transportation Division** is responsible for the City's Traffic, Transit, Parking, and Transportation Planning Programs. This division is divided into three sections:

- *Traffic Engineering* oversees the division's Capital Improvement Program, administers the Neighborhood Traffic Calming Program, manages the School Crossing Guard Program, issues street use permits, and conducts traffic impact studies.
- The *Transit Section* is responsible for the operation of the Beeline Transit System, which serves over 2 million passengers, and the Dial-a-Ride Program.
- The *Parking Section* is responsible for the operation of the Glendale Transportation Center, four parking structures and 23 City-owned lots.

The primary purpose of the Public Works Department is to maintain a vast and invaluable city infrastructure that includes 350 miles of roadway pavement, 30 miles of alleys, 600 miles of sidewalk, 700 miles of curb, 360 miles of sewer main, 234 signalized intersections and 47,000 street trees. A quality infrastructure allows for the efficient movement of people and goods, fosters commerce, and protects public health.

The Public Works Department is responsible for the operation of many vital City facilities including the Public Works Corporation Yard, Scholl Canyon and Brand Park Landfills, and the Los Angeles/Glendale Water Reclamation Plant (LAGWRP). Public Works staff is also tasked with street grading dirt roads, repairing emergency fire roads, managing recycling and waste reduction programs and clearing debris basins on Glendale hillsides.

RELATIONSHIP TO STRATEGIC GOALS

Exceptional Customer Service

As a new goal for FY 2012-13, Public Works is committed to providing its residents with extraordinary customer services centered on the principles of speed, quality, and customer satisfaction through the delivery of flawless and seamless services to every customer served.

Safe & Healthy Community

Public Works' efforts enable Glendale to be one of the safest cities in the region by ensuring infrastructure such as streets, sidewalks, sewers, alleys, storm drains, curb and gutters, and bridges are safe, well engineered, and properly maintained. The Department ensures City owned buildings in Glendale are sturdy and comply with current code standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

Community Services & Facilities

It is a goal of the Public Works Department to design, build and maintain buildings and other City facilities that are clean, accessible and meet the needs of Glendale's diverse community.

CITY OF GLENDALE

PUBLIC WORKS

Infrastructure & Mobility

Glendale has a comprehensive Traffic Safety Program that includes traffic calming, pedestrian safety, public education, and safety enhancements around local schools. The City has been one of the first municipalities to implement new technology such as radar-speed display signs and imbedded warning light systems at pedestrian crossings.

Resident surveys have shown traffic and transportation issues to be a major concern for residents of the City of Glendale. As a result, the Public Works Department has invested heavily in its transportation and mobility services and operations. Staff has aggressively sought out and successfully attained millions of dollars in grant funding for the City, which have been used on projects to improve traffic flow. The Public Works Department provides the City with strategic transportation planning, transit and para-transit services, upgraded signalized intersections, parking services, and traffic related infrastructure improvements.

Sustainability

The Public Works Department promotes environmentally sound initiatives such as an award winning Recycling Program, proper maintenance of the City's landfills, air quality management, mass transit, the use of alternative fuel vehicles, "green" building practices, National Pollutant Discharge Elimination System (NPDES), and other regulatory compliance.

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13	
General Fund					
Administration (101-502)	1,853,692	1,366,923	1,366,923	1,310,453	
Engineering (101-511)	2,491,688	3,171,045	3,171,045	3,738,874	
Corporation Yard (101-531)	73,454	112,259	112,259	112,011	
Custodial Services (101-532)	1,081,159	1,303,737	1,303,737	1,124,343	
Building Services (101-533)	2,705,880	2,921,978	2,921,978	2,942,099	
Maintenance SVC Administration (101-534)	362,650	443,142	443,142	530,100	
Street Maintenance (101-535)	1,403,249	1,727,261	1,727,261	2,197,700	
Sidewalk Maintenance (101-536)	2,357,234	2,312,601	2,272,601	2,528,049	
Street Trees Maintenance (101-537)	1,413,094	1,521,318	1,521,318	1,593,414	
Mechanical Maintenance (101-541)	2,412,414	2,027,677	2,027,677	-	
Warehouse (101-542)	132,569	76,554	76,554	75,836	
Facilities Services - Parks (101-546)	-	-	-	622,596	
Traffic Engineering (101-552)	1,303,311	1,054,444	1,054,444	1,252,345	
Traffic Signals (101-553)	866,841	947,393	947,393	945,900	
Traffic Safety Control (101-554)	438,666	543,984	543,984	648,660	
Total General Fund	\$ 18,895,900	\$ 19,530,316	\$ 19,490,316	\$ 19,622,380	
Other Funds					
Local Transit Assistance Fund					
Capital Improvement Projects (250-501)	-	100,000	100,000	-	
Transit Prop A Local Return (250-551)	3,874,635	749,999	749,999	-	
Transit Prop C Local Return (250-557)	2,478,458	765,598	765,598	-	
Transit Utility (250-558)	2,707,518	12,076,606	12,076,606	-	
Total Local Transit Assistance Fund	9,060,612	13,692,203	13,692,203	-	(2)
Air Quality Improvement Fund					
Capital Improvement Projects (251-501)	-	-	50,000	-	
Employee Commuter Reduction (251-556)	249,166	305,537	305,537	115,006	
Total Air Quality Improvement Fund	249,166	305,537	355,537	115,006	
Public Works Special Grants Fund (252-501)	1,161,266	-	1,167,397	-	
San Fernando Landscape District Fund (253-537)	39,614	81,124	81,124	81,124	
Measure R Local Return Fund					
Transfer to Other Funds (254-195)	-	3,961,705	3,961,705	-	
Capital Improvement Projects (254-501)	-	1,125,000	-	-	
Total Measure R Local Return Fund	-	5,086,705	3,961,705	-	
Measure R-Regional Return Fund (255-501)	-	-	352,320	800,000	
Transit Prop A Local Return Fund (256-551)	-	-	-	6,185,149	(2)
Transit Prop C Local Return Fund (257-557)	-	-	-	2,584,634	(2)
Transit Utility Fund (258-558)	-	-	-	15,592,848	(2)
Capital Leases Fund (306-501)	1,392,061	1,392,062	1,392,062	1,392,062	
Capital Improvement Fund (401-501)	3,754,930	250,000	520,000	339,736	
State Gas Tax Fund (402-501)	9,289,592	8,959,552	7,445,113	5,390,650	
Parking Fund					
Transfer to Other Funds (520-195)	1,900,000	1,900,000	1,900,000	-	(1)
Capital Improvement Projects (520-501)	65,073	100,000	100,000	125,000	
Downtown Parking (520-561)	1,852,877	2,199,531	2,218,031	4,057,148	(1)
Montrose Parking (520-562)	129,147	175,691	175,691	180,502	
Parking Garages (520-563)	2,687,468	2,880,235	2,880,235	2,874,581	
Parking Citations (520-564)	2,858,152	3,381,947	3,381,947	3,297,361	
Total Parking Fund	9,492,717	10,637,404	10,655,904	10,534,592	

**CITY OF GLENDALE
SUMMARY OF APPROPRIATIONS
PUBLIC WORKS DEPARTMENT**

	Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13	
Sewer Fund					
Capital Improvement Projects (525-501)	297,216	26,865,000	29,009,399	14,495,000	
Wastewater Management (525-581)	12,448,874	16,071,462	16,071,462	17,000,146	(1)
Stormwater Management (525-582)	313,184	400,732	400,732	664,984	
Wastewater Maintenance (525-583)	2,432,871	3,036,514	3,036,514	2,705,490	
Total Sewer Fund	15,492,144	46,373,708	48,518,107	34,865,620	
Refuse Disposal Fund					
Transfer to Other Funds (530-195)	1,000,000	1,000,000	1,000,000	-	(1)
Capital Improvement Projects (530-501)	238,813	-	-	-	
Landfill Management (530-571)	982,751	1,621,286	1,621,286	1,625,744	
Recycling Waste Reduction (530-572)	3,110,207	2,781,611	2,925,241	2,311,455	
Refuse Collection (530-573)	13,027,472	16,096,389	16,096,389	16,663,986	(1)
Street Sweeping (530-574)	1,078,694	1,471,751	1,471,751	1,625,009	
Total Refuse Disposal Fund	19,437,938	22,971,037	23,114,667	22,226,194	
Fleet / Equipment Management Fund					
Public Works Garage (601-541)	7,000,368	8,206,265	8,206,265	6,678,023	
Police Garage (601-543)	2,901,303	3,612,783	3,612,783	2,511,160	
Fire Garage (601-544)	1,475,942	3,933,877	3,933,877	3,105,501	
GWP Garage (601-545)	1,529,858	2,016,379	2,016,379	2,146,432	
Total Fleet / Equipment Management Fund	12,907,471	17,769,304	17,769,304	14,441,116	
Total Other Funds	\$ 82,277,511	\$ 127,518,636	\$ 129,025,443	\$ 114,548,731	
Department Grand Total	\$ 101,173,411	\$ 147,048,952	\$ 148,515,759	\$ 134,171,111	

* Notes:

- 1) Effective 7/1/12, Transfer to Other Funds is no longer budgeted in org 195 and is instead budgeted in an operational org within the fund. Transfer to Other Funds is also no longer displayed as a separate section on this summary sheet.
- 2) Effective 7/1/12, fund 250 has been split into three new funds: 256, 257, 258. As a result, Prop A Local Return is 256-551 (previously 250-551), Prop C Local Return is 257-557 (previously 250-557), and Transit Utility is 258-558 (previously 250-558).

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
ADMINISTRATION
101-502**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	774,041	789,204	789,204	789,204
41200	Overtime	(8)	-	-	-
41600-42601	Benefits	129,173	189,570	189,570	193,032
42700-42702	PERS retirement	78,120	123,589	123,589	102,176
	Total Salaries & Benefits	\$ 981,327	\$ 1,102,363	\$ 1,102,363	\$ 1,084,412
MAINTENANCE & OPERATION					
42800	Auto allowance	11,163	11,160	11,160	11,160
43110	Contractual services	8,759	7,900	7,900	12,000
44120	Repairs to office equip	116	1,000	1,000	1,000
44300	Telephone	3,675	-	-	-
44352	ISD service charge	821,628	203,863	203,863	145,188
44450	Postage	477	1,200	1,200	1,200
44550	Travel	1,793	2,500	2,500	2,500
44650	Training	25	2,500	2,500	2,500
44750	Liability	17,029	13,811	13,811	27,226
44751	Insurance/surety bond premium	801	926	926	3,567
44800	Membership and dues	1,494	1,500	1,500	1,500
45050	Periodicals & newspapers	42	-	-	-
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	4,723	6,000	6,000	6,000
45350	General supplies	90	6,000	6,000	6,000
46900	Business meetings	519	2,200	2,200	2,200
47000	Miscellaneous	31	2,000	2,000	2,000
	Total Maintenance & Operation	\$ 872,365	\$ 264,560	\$ 264,560	\$ 226,041
TOTAL		\$ 1,853,692	\$ 1,366,923	\$ 1,366,923	\$ 1,310,453

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
ENGINEERING
101-511**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,961,693	3,202,421	3,202,421	3,256,186
41200	Overtime	6,112	9,612	9,612	9,612
41300	Hourly wages	168,561	1,246	1,246	-
41600-42601	Benefits	460,739	775,669	775,669	823,537
42700-42702	PERS retirement	334,043	501,694	501,694	445,738
42798	Program reduction salary&ben	-	(185,368)	(185,368)	-
42799	Salary charges in (out)	(1,682,623)	(1,650,000)	(1,650,000)	(1,650,000)
	Total Salaries & Benefits	\$ 2,248,525	\$ 2,655,274	\$ 2,655,274	\$ 2,885,073
MAINTENANCE & OPERATION					
42800	Auto allowance	8,905	5,280	5,280	5,280
42900	Uniform allowance	338	-	-	-
43090	Equipment usage	9,861	2,000	2,000	2,000
43110	Contractual services	15,674	138,000	138,000	80,000
43111	Construction services	-	10,000	10,000	10,000
44100	Repairs to equipment	3,446	3,000	3,000	3,000
44120	Repairs to office equip	374	15,000	15,000	15,000
44300	Telephone	9,492	-	-	-
44351	Fleet / equip rental charge	-	-	-	107,801
44352	ISD service charge	49,928	202,847	202,847	423,376
44450	Postage	2,881	5,000	5,000	5,000
44600	Laundry & towel service	1,775	1,200	1,200	1,200
44650	Training	7,353	7,000	7,000	7,000
44700	Computer software	5,499	-	-	-
44750	Liability	69,039	56,232	56,232	112,670
44751	Insurance/surety bond premium	3,441	3,962	3,962	14,224
44800	Membership and dues	620	2,000	2,000	2,000
45100	Books	412	500	500	1,000
45150	Furniture & equipment	3,426	5,000	5,000	5,000
45200	Maps and blue prints	-	1,000	1,000	1,000
45250	Office supplies	15,321	20,000	20,000	20,000
45300	Small tools	1,843	1,000	1,000	1,500
45350	General supplies	2,822	30,500	30,500	30,500
45600	A & G overhead	29,658	-	-	-
46900	Business meetings	-	1,250	1,250	1,250
47000	Miscellaneous	1,361	5,000	5,000	5,000
49050	Charges-other depts	(308)	-	-	-
	Total Maintenance & Operation	\$ 243,163	\$ 515,771	\$ 515,771	\$ 853,801
TOTAL		\$ 2,491,688	\$ 3,171,045	\$ 3,171,045	\$ 3,738,874

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CORPORATION YARD
101-531**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43050	Repairs-bldgs & grounds	-	500	500	20,300
43060	Utilities	63,290	88,711	88,711	88,711
43110	Contractual services	7,928	-	-	-
44100	Repairs to equipment	1,668	4,500	4,500	1,000
44300	Telephone	290	-	-	-
44351	Fleet / equip rental charge	123	103	103	-
44400	Janitorial services	-	1,000	1,000	1,000
44751	Insurance/surety bond premium	125	145	145	-
45250	Office supplies	-	1,000	1,000	1,000
45350	General supplies	30	16,300	16,300	-
	Total Maintenance & Operation	\$ 73,454	\$ 112,259	\$ 112,259	\$ 112,011
TOTAL		\$ 73,454	\$ 112,259	\$ 112,259	\$ 112,011

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CUSTODIAL SERVICES
101-532**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	619,463	808,119	808,119	603,520
41200	Overtime	18,751	2,588	2,588	2,588
41300	Hourly wages	80,627	2,420	2,420	24,327
41600-42601	Benefits	157,530	305,807	305,807	239,309
42700-42702	PERS retirement	74,180	126,930	126,930	88,366
42798	Program reduction salary&ben	-	(94,846)	(94,846)	-
	Total Salaries & Benefits	\$ 950,549	\$ 1,151,018	\$ 1,151,018	\$ 958,110
MAINTENANCE & OPERATION					
42800	Auto allowance	1,589	1,584	1,584	-
42900	Uniform allowance	1,324	-	-	-
43050	Repairs-bldgs & grounds	8,342	-	-	-
43110	Contractual services	4,147	25,000	25,000	-
44120	Repairs to office equip	-	300	300	300
44250	Data communication	300	-	-	-
44300	Telephone	1,759	-	-	-
44351	Fleet / equip rental charge	1,000	841	841	-
44352	ISD service charge	6,226	17,236	17,236	23,732
44400	Janitorial services	89,330	87,800	87,800	116,600
44600	Laundry & towel service	-	3,800	3,800	-
44750	Liability	15,290	14,230	14,230	21,748
44751	Insurance/surety bond premium	1,236	1,428	1,428	3,353
45250	Office supplies	66	500	500	500
	Total Maintenance & Operation	\$ 130,610	\$ 152,719	\$ 152,719	\$ 166,233
TOTAL		\$ 1,081,159	\$ 1,303,737	\$ 1,303,737	\$ 1,124,343

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
BUILDING SERVICES
101-533**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,002,165	1,173,742	1,173,742	990,896
41200	Overtime	7,590	6,409	6,409	6,409
41300	Hourly wages	17,343	807	807	-
41600-42601	Benefits	239,779	384,395	384,395	359,369
42700-42702	PERS retirement	111,823	183,934	183,934	139,595
42798	Program reduction salary&ben	-	(158,154)	(158,154)	-
	Total Salaries & Benefits	\$ 1,378,701	\$ 1,591,133	\$ 1,591,133	\$ 1,496,269
MAINTENANCE & OPERATION					
42800	Auto allowance	3,696	3,696	3,696	-
42900	Uniform allowance	2,860	-	-	-
43050	Repairs-bldgs & grounds	378,802	362,000	362,000	378,600
43060	Utilities	389,795	345,000	345,000	345,000
43110	Contractual services	363,379	405,000	405,000	405,000
43111	Construction services	13,281	-	-	-
44120	Repairs to office equip	-	500	500	-
44250	Data communication	856	-	-	-
44300	Telephone	4,543	-	-	-
44351	Fleet / equip rental charge	-	-	-	115,743
44352	ISD service charge	28,818	80,265	80,265	53,413
44450	Postage	1,177	500	500	1,000
44500	Support of prisoners	9	-	-	-
44600	Laundry & towel service	-	1,100	1,100	-
44750	Liability	22,607	20,666	20,666	34,406
44751	Insurance/surety bond premium	73,690	77,718	77,718	94,268
44800	Membership and dues	-	800	800	800
45050	Periodicals & newspapers	115	300	300	300
45100	Books	63	-	-	-
45150	Furniture & equipment	8,050	-	-	-
45250	Office supplies	5,675	6,000	6,000	6,000
45300	Small tools	-	800	800	800
45350	General supplies	6,497	25,500	25,500	10,000
46900	Business meetings	142	-	-	-
47000	Miscellaneous	-	1,000	1,000	500
47010	Discount earned & lost	(351)	-	-	-
49100	Undistributed	23,473	-	-	-
	Total Maintenance & Operation	\$ 1,327,179	\$ 1,330,845	\$ 1,330,845	\$ 1,445,830
TOTAL		\$ 2,705,880	\$ 2,921,978	\$ 2,921,978	\$ 2,942,099

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MAINTENANCE SVC ADMINISTRATION
101-534**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	196,633	241,278	241,278	259,214
41200	Overtime	340	-	-	-
41600-42601	Benefits	32,444	55,771	55,771	53,090
42700-42702	PERS retirement	19,997	37,784	37,784	34,689
	Total Salaries & Benefits	\$ 249,414	\$ 334,833	\$ 334,833	\$ 346,993
MAINTENANCE & OPERATION					
43110	Contractual services	11,016	2,200	2,200	-
44120	Repairs to office equip	104	-	-	-
44250	Data communication	47	-	-	-
44300	Telephone	3,235	-	-	-
44351	Fleet / equip rental charge	100	84	84	46,021
44352	ISD service charge	78,181	86,322	86,322	109,771
44450	Postage	16	600	600	600
44550	Travel	91	1,000	1,000	1,000
44650	Training	217	-	-	-
44750	Liability	4,333	4,222	4,222	8,943
44751	Insurance/surety bond premium	417	481	481	1,172
44800	Membership and dues	181	400	400	400
45250	Office supplies	10,778	7,000	7,000	7,000
45350	General supplies	2,701	5,000	5,000	7,200
46900	Business meetings	242	200	200	200
47000	Miscellaneous	1,577	800	800	800
	Total Maintenance & Operation	\$ 113,237	\$ 108,309	\$ 108,309	\$ 183,107
TOTAL		\$ 362,650	\$ 443,142	\$ 443,142	\$ 530,100

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE
101-535**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	755,870	985,083	985,083	898,495
41200	Overtime	16,129	15,123	15,123	15,123
41600-42601	Benefits	176,020	311,763	311,763	287,194
42700-42702	PERS retirement	82,644	154,252	154,252	125,930
42798	Program reduction salary&ben	-	(104,017)	(104,017)	-
	Total Salaries & Benefits	\$ 1,030,664	\$ 1,362,204	\$ 1,362,204	\$ 1,326,742
MAINTENANCE & OPERATION					
42900	Uniform allowance	1,451	-	-	-
43050	Repairs-bldgs & grounds	462	-	-	-
43060	Utilities	33,085	52,621	52,621	52,621
43110	Contractual services	41,041	35,600	35,600	6,100
43111	Construction services	110,527	110,000	110,000	110,000
44300	Telephone	295	-	-	-
44351	Fleet / equip rental charge	-	-	-	467,290
44352	ISD service charge	6,321	16,676	16,676	38,792
44750	Liability	16,983	17,504	17,504	31,520
44751	Insurance/surety bond premium	4,983	5,456	5,456	7,935
44760	Regulatory	-	300	300	300
45250	Office supplies	64	1,000	1,000	1,000
45300	Small tools	-	500	500	500
45350	General supplies	157,275	152,400	152,400	153,400
46900	Business meetings	28	500	500	500
47000	Miscellaneous	69	1,000	1,000	1,000
49049	Program reductions M&O	-	(28,500)	(28,500)	-
	Total Maintenance & Operation	\$ 372,585	\$ 365,057	\$ 365,057	\$ 870,958
TOTAL		\$ 1,403,249	\$ 1,727,261	\$ 1,727,261	\$ 2,197,700

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SIDEWALK MAINTENANCE
101-536**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	677,802	856,341	816,341	686,752
41200	Overtime	2,642	3,735	3,735	3,735
41300	Hourly wages	11,654	-	-	-
41600-42601	Benefits	171,731	295,835	295,835	242,824
42700-42702	PERS retirement	76,675	134,103	134,103	96,985
42798	Program reduction salary&ben	-	(174,871)	(174,871)	-
	Total Salaries & Benefits	\$ 940,504	\$ 1,115,143	\$ 1,075,143	\$ 1,030,296
MAINTENANCE & OPERATION					
42900	Uniform allowance	1,366	-	-	-
43050	Repairs-bldgs & grounds	4,124	4,000	4,000	4,000
43090	Equipment usage	5	-	-	-
43110	Contractual services	206,463	243,400	243,400	-
43111	Construction services	1,066,416	1,100,000	1,100,000	1,100,000
44100	Repairs to equipment	-	-	-	1,000
44300	Telephone	668	-	-	-
44351	Fleet / equip rental charge	-	-	-	270,442
44352	ISD service charge	5,875	21,382	21,382	17,760
44750	Liability	15,226	15,051	15,051	23,820
44751	Insurance/surety bond premium	3,125	3,625	3,625	3,331
44760	Regulatory	-	200	200	200
45350	General supplies	113,422	59,900	59,900	73,900
46900	Business meetings	-	600	600	600
47000	Miscellaneous	40	2,700	2,700	2,700
49049	Program reductions M&O	-	(253,400)	(253,400)	-
	Total Maintenance & Operation	\$ 1,416,730	\$ 1,197,458	\$ 1,197,458	\$ 1,497,753
TOTAL		\$ 2,357,234	\$ 2,312,601	\$ 2,272,601	\$ 2,528,049

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STREET TREES MAINTENANCE
101-537**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	500,537	561,311	536,311	455,016
41200	Overtime	24,034	7,049	7,049	7,049
41300	Hourly wages	35,836	162	162	-
41600-42601	Benefits	141,491	208,712	208,712	189,610
42700-42702	PERS retirement	59,988	87,756	87,756	64,735
42798	Program reduction salary&ben	-	(49,141)	(49,141)	-
	Total Salaries & Benefits	\$ 761,886	\$ 815,849	\$ 790,849	\$ 716,410
MAINTENANCE & OPERATION					
42900	Uniform allowance	792	-	-	-
43060	Utilities	6,692	10,000	10,000	10,000
43110	Contractual services	525,034	550,500	550,500	525,500
43111	Construction services	67,943	96,000	96,000	96,000
44100	Repairs to equipment	336	1,000	1,000	1,000
44300	Telephone	1,308	-	-	-
44351	Fleet / equip rental charge	-	-	-	166,924
44352	ISD service charge	3,652	16,838	16,838	15,337
44550	Travel	577	-	-	-
44650	Training	455	-	-	-
44750	Liability	12,329	9,949	9,949	15,939
44751	Insurance/surety bond premium	1,883	2,182	2,182	2,304
44800	Membership and dues	60	500	500	500
45250	Office supplies	647	1,000	1,000	1,000
45350	General supplies	28,241	40,200	65,200	40,200
46900	Business meetings	157	700	700	700
47000	Miscellaneous	1,100	1,600	1,600	1,600
49049	Program reductions M&O	-	(25,000)	(25,000)	-
	Total Maintenance & Operation	\$ 651,208	\$ 705,469	\$ 730,469	\$ 877,004
TOTAL		\$ 1,413,094	\$ 1,521,318	\$ 1,521,318	\$ 1,593,414

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MECHANICAL MAINTENANCE
101-541**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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MAINTENANCE & OPERATION					
44351	Fleet / equip rental charge	2,412,414	2,027,677	2,027,677	-
	Total Maintenance & Operation	\$ 2,412,414	\$ 2,027,677	\$ 2,027,677	\$ -
		<hr/>			
	TOTAL	\$ 2,412,414	\$ 2,027,677	\$ 2,027,677	\$ -
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**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
WAREHOUSE
101-542**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	102,017	46,980	46,980	47,585
41200	Overtime	814	-	-	-
41600-42601	Benefits	13,634	11,904	11,904	13,577
42700-42702	PERS retirement	11,569	7,357	7,357	6,770
	Total Salaries & Benefits	\$ 128,034	\$ 66,241	\$ 66,241	\$ 67,932
MAINTENANCE & OPERATION					
42900	Uniform allowance	120	-	-	-
44300	Telephone	525	-	-	-
44351	Fleet / equip rental charge	1,039	873	873	-
44352	ISD service charge	476	4,909	4,909	2,499
44450	Postage	150	-	-	-
44750	Liability	2,262	823	823	1,642
44751	Insurance/surety bond premium	137	158	158	213
44760	Regulatory	-	1,000	1,000	-
45150	Furniture & equipment	-	550	550	-
45250	Office supplies	146	500	500	1,000
45300	Small tools	15	-	-	-
45350	General supplies	-	500	500	2,550
47000	Miscellaneous	-	1,000	1,000	-
47010	Discount earned & lost	(335)	-	-	-
	Total Maintenance & Operation	\$ 4,535	\$ 10,313	\$ 10,313	\$ 7,904
TOTAL		\$ 132,569	\$ 76,554	\$ 76,554	\$ 75,836

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FACILITIES SERVICES-PARKS
101-546**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	405,474
41600-42601	Benefits	-	-	-	146,778
42700-42702	PERS retirement	-	-	-	56,355
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 608,607
MAINTENANCE & OPERATION					
44750	Liability	-	-	-	13,989
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 13,989
TOTAL		\$ -	\$ -	\$ -	\$ 622,596

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRAFFIC ENGINEERING
101-552**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	766,351	760,632	760,632	760,632
41200	Overtime	12,720	3,846	3,846	3,846
41300	Hourly wages	135,893	-	-	-
41600-42601	Benefits	135,287	190,003	190,003	181,415
42700-42702	PERS retirement	91,557	119,115	119,115	101,786
42798	Program reduction salary&ben	-	(146,869)	(146,869)	-
42799	Salary charges in (out)	(265,889)	(400,000)	(400,000)	(400,000)
	Total Salaries & Benefits	\$ 875,918	\$ 526,727	\$ 526,727	\$ 647,679
MAINTENANCE & OPERATION					
42800	Auto allowance	5,329	5,280	5,280	5,280
43050	Repairs-bldgs & grounds	1,848	-	-	-
43060	Utilities	445	810	810	810
43110	Contractual services	306,970	378,400	378,400	378,400
43111	Construction services	48,561	75,000	75,000	75,000
44120	Repairs to office equip	486	-	-	-
44250	Data communication	43	-	-	-
44300	Telephone	3,995	-	-	-
44351	Fleet / equip rental charge	-	-	-	12,888
44352	ISD service charge	23,589	43,521	43,521	92,574
44450	Postage	1,755	2,000	2,000	2,400
44550	Travel	259	-	-	-
44700	Computer software	3,800	-	-	-
44750	Liability	20,129	13,378	13,378	26,376
44751	Insurance/surety bond premium	1,235	1,428	1,428	3,438
44800	Membership and dues	1,421	2,000	2,000	2,000
45100	Books	134	-	-	-
45150	Furniture & equipment	-	1,000	1,000	1,000
45170	Computer hardware	170	-	-	-
45200	Maps and blue prints	1,053	-	-	-
45250	Office supplies	4,269	3,000	3,000	3,000
45350	General supplies	877	1,100	1,100	800
46900	Business meetings	313	400	400	300
47000	Miscellaneous	711	400	400	400
	Total Maintenance & Operation	\$ 427,393	\$ 527,717	\$ 527,717	\$ 604,666
TOTAL		\$ 1,303,311	\$ 1,054,444	\$ 1,054,444	\$ 1,252,345

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS
101-553**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	38	-	-	-
41600-42601	Benefits	1	-	-	-
	Total Salaries & Benefits	\$ 39	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
43050	Repairs-bldgs & grounds	108	-	-	-
43060	Utilities	2,609	-	-	-
43110	Contractual services	829,652	823,300	823,300	823,300
43111	Construction services	32,214	120,000	120,000	120,000
44300	Telephone	815	-	-	-
44750	Liability	1	-	-	-
44751	Insurance/surety bond premium	1,284	1,493	1,493	-
45250	Office supplies	85	800	800	800
45350	General supplies	35	1,800	1,800	1,800
	Total Maintenance & Operation	\$ 866,803	\$ 947,393	\$ 947,393	\$ 945,900
TOTAL		\$ 866,841	\$ 947,393	\$ 947,393	\$ 945,900

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRAFFIC SAFETY CONTROL
101-554**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	232,652	265,480	240,480	268,237
41200	Overtime	12,491	26,043	26,043	26,043
41600-42601	Benefits	46,649	94,313	94,313	99,400
42700-42702	PERS retirement	25,128	41,574	41,574	37,300
	Total Salaries & Benefits	\$ 316,920	\$ 427,410	\$ 402,410	\$ 430,980
MAINTENANCE & OPERATION					
42900	Uniform allowance	430	-	-	-
43110	Contractual services	1,795	2,000	2,000	2,000
44100	Repairs to equipment	-	600	600	600
44300	Telephone	689	-	-	-
44351	Fleet / equip rental charge	-	-	-	90,086
44352	ISD service charge	1,635	8,310	8,310	13,731
44600	Laundry & towel service	4,283	4,800	4,800	4,800
44750	Liability	5,393	5,102	5,102	10,151
44751	Insurance/surety bond premium	571	662	662	1,212
45300	Small tools	-	200	200	200
45350	General supplies	106,584	94,400	119,400	94,400
46900	Business meetings	311	500	500	500
47000	Miscellaneous	56	-	-	-
	Total Maintenance & Operation	\$ 121,746	\$ 116,574	\$ 141,574	\$ 217,680
TOTAL		\$ 438,666	\$ 543,984	\$ 543,984	\$ 648,660

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND-CAPITAL IMPROVEMENT PROJECTS
250-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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CAPITAL PROJECTS					
51200	Other improvements	-	100,000	100,000	-
	Total Capital Projects	\$ -	\$ 100,000	\$ 100,000	\$ -
		<hr/>			
	TOTAL	\$ -	\$ 100,000	\$ 100,000	\$ -
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CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND-CAPITAL IMPROVEMENT PROJECTS (250-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
50824	Bus Maint/Natural Gas Facility	12,100,000	861,873	11,238,127	861,873	-	-
51583	Universal Fare System	445,000	-	445,000	-	-	-
51587	Bus Benches and Shelters	180,000	48,000	132,000	48,000	-	-
	Total	\$ 12,725,000	\$ 909,873	\$ 11,815,127	\$ 909,873	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND-TRANSIT PROP A LOCAL RETURN
250-551**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	183,344	185,166	185,166	-
41200	Overtime	536	-	-	-
41300	Hourly wages	7,608	1,169	1,169	-
41600-42601	Benefits	36,847	49,726	49,726	-
42700-42702	PERS retirement	22,130	29,180	29,180	-
	Total Salaries & Benefits	\$ 250,464	\$ 265,241	\$ 265,241	\$ -
MAINTENANCE & OPERATION					
42900	Uniform allowance	444	-	-	-
43080	Rent	7,227	7,300	7,300	-
43110	Contractual services	188,606	401,000	401,000	-
43150	Cost allocation charge	17,959	54,362	54,362	-
44200	Advertising	-	300	300	-
44300	Telephone	422	-	-	-
44352	ISD service charge	5,357	11,604	11,604	-
44450	Postage	6	200	200	-
44550	Travel	160	-	-	-
44650	Training	100	-	-	-
44750	Liability	4,787	4,938	4,938	-
44751	Insurance/surety bond premium	866	1,004	1,004	-
44800	Membership and dues	575	600	600	-
45250	Office supplies	205	500	500	-
45350	General supplies	5,164	2,600	2,600	-
46900	Business meetings	-	100	100	-
47000	Miscellaneous	-	250	250	-
	Total Maintenance & Operation	\$ 231,877	\$ 484,758	\$ 484,758	\$ -
TRANSFERS					
48020	Transfer-Special Revenue	3,392,294	-	-	-
	Total Transfers	\$ 3,392,294	\$ -	\$ -	\$ -
TOTAL		\$ 3,874,635	\$ 749,999	\$ 749,999	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND-TRANSIT PROP C LOCAL RETURN
250-557**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	205,446	216,356	216,356	-
41200	Overtime	1,648	1,691	1,691	-
41300	Hourly wages	-	20,144	20,144	-
41600-42601	Benefits	35,932	51,418	51,418	-
42700-42702	PERS retirement	17,959	37,036	37,036	-
	Total Salaries & Benefits	\$ 260,985	\$ 326,645	\$ 326,645	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	1,584	1,584	1,584	-
43060	Utilities	42,423	55,921	55,921	-
43080	Rent	5,278	5,278	5,278	-
43110	Contractual services	189,065	326,300	326,300	-
43150	Cost allocation charge	12,723	23,632	23,632	-
44200	Advertising	-	300	300	-
44250	Data communication	20	-	-	-
44300	Telephone	313	-	-	-
44352	ISD service charge	7,697	10,053	10,053	-
44450	Postage	22	200	200	-
44550	Travel	443	-	-	-
44650	Training	55	-	-	-
44750	Liability	5,177	6,312	6,312	-
44751	Insurance/surety bond premium	1,055	1,223	1,223	-
44800	Membership and dues	-	5,000	5,000	-
45100	Books	20	-	-	-
45170	Computer hardware	147	-	-	-
45250	Office supplies	110	2,650	2,650	-
45350	General supplies	-	250	250	-
46900	Business meetings	37	-	-	-
47000	Miscellaneous	-	250	250	-
	Total Maintenance & Operation	\$ 266,170	\$ 438,953	\$ 438,953	\$ -
TRANSFERS					
48020	Transfer-Special Revenue	1,951,303	-	-	-
	Total Transfers	\$ 1,951,303	\$ -	\$ -	\$ -
TOTAL		\$ 2,478,458	\$ 765,598	\$ 765,598	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
LOCAL TRANSIT ASSISTANCE FUND-TRANSIT UTILITY
250-558**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	315,298	353,848	353,848	-
41600-42601	Benefits	41,212	71,513	71,513	-
42700-42702	PERS retirement	31,389	55,413	55,413	-
	Total Salaries & Benefits	\$ 387,899	\$ 480,774	\$ 480,774	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	1,596	1,584	1,584	-
43080	Rent	15,311	15,310	15,310	-
43110	Contractual services	7,189,519	8,026,650	8,026,650	-
43150	Cost allocation charge	388,107	183,653	183,653	-
44200	Advertising	-	4,400	4,400	-
44250	Data communication	17	-	-	-
44300	Telephone	665	-	-	-
44351	Fleet / equip rental charge	28,000	28,000	28,000	-
44352	ISD service charge	9,922	15,618	15,618	-
44450	Postage	471	2,000	2,000	-
44650	Training	-	1,600	1,600	-
44700	Computer software	-	2,000	2,000	-
44750	Liability	7,882	9,377	9,377	-
44751	Insurance/surety bond premium	9,151	10,640	10,640	-
44800	Membership and dues	78	7,500	7,500	-
45150	Furniture & equipment	-	1,000	1,000	-
45170	Computer hardware	30	4,000	4,000	-
45200	Maps and blue prints	1,320	2,500	2,500	-
45250	Office supplies	1,246	2,500	2,500	-
45350	General supplies	626	10,000	10,000	-
45400	Reports & publications	6,720	-	-	-
45450	Printing and graphics	2,546	4,000	4,000	-
46900	Business meetings	6	500	500	-
47000	Miscellaneous	3	500	500	-
	Total Maintenance & Operation	\$ 7,663,216	\$ 8,333,332	\$ 8,333,332	\$ -
TRANSFERS					
48020	Transfer-Special Revenue	(5,343,597)	-	-	-
	Total Transfers	\$ (5,343,597)	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
51000	Capital outlay	-	3,262,500	3,262,500	-
	Total Capital Outlay	\$ -	\$ 3,262,500	\$ 3,262,500	\$ -
TOTAL		\$ 2,707,518	\$ 12,076,606	\$ 12,076,606	\$ -

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
AIR QUALITY IMPROVEMENT FUND-CAPITAL IMPROVEMENT PROJECTS
251-501

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	50,000	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 50,000	\$ -
		<hr/>			
	TOTAL	\$ -	\$ -	\$ 50,000	\$ -
		<hr/>			

CITY OF GLENDALE
 PUBLIC WORKS DEPARTMENT
 PUBLIC WORKS AIR QUALITY IMPROVEMENT FUND-CAPITAL IMPROVEMENT PROJECTS (251-501)

		A	B	C	D	E	F
<u>Project</u>	<u>Project Description</u>	<u>Overall Project/Grant Budget as of 6/30/12</u>	<u>Life to Date Actuals Total (D+E)</u>	<u>Remaining Balance as of 6/30/12 (A-B)</u>	<u>Prior years Expenditures</u>	<u>FY 2011-12 Expenditures</u>	<u>FY 2012-13 Adopted Budget</u>
G51827	AV Commuter Manager	50,000	-	50,000	-	-	-
	Total	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
AIR QUALITY IMPROVEMENT FUND-EMPLOYEE COMMUTER REDUCTION
251-556**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	6,862	8,815	8,815	8,815
41600-42601	Benefits	153,854	191,514	191,514	1,598
42700-42702	PERS retirement	959	1,380	1,380	1,254
	Total Salaries & Benefits	\$ 161,674	\$ 201,709	\$ 201,709	\$ 11,667
MAINTENANCE & OPERATION					
42800	Auto allowance	145	100	100	-
43110	Contractual services	56,522	74,000	74,000	56,500
43150	Cost allocation charge	11,753	-	-	-
44120	Repairs to office equip	-	2,300	2,300	2,300
44250	Data communication	6	-	-	-
44352	ISD service charge	298	476	476	395
44450	Postage	202	200	200	200
44650	Training	795	-	-	-
44750	Liability	172	234	234	304
44751	Insurance/surety bond premium	359	418	418	40
44760	Regulatory	-	2,000	2,000	2,000
44800	Membership and dues	9,058	8,000	8,000	8,000
45250	Office supplies	477	1,400	1,400	1,400
45350	General supplies	7,826	7,700	7,700	25,200
45450	Printing and graphics	-	2,000	2,000	2,000
46900	Business meetings	4	-	-	-
47000	Miscellaneous	(124)	5,000	5,000	5,000
	Total Maintenance & Operation	\$ 87,492	\$ 103,828	\$ 103,828	\$ 103,339
TOTAL		\$ 249,166	\$ 305,537	\$ 305,537	\$ 115,006

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND- CAPITAL IMPROVEMENT PROJECTS
252-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	467,397	-
	Total Maintenance & Operation	\$ -	\$ -	\$ 467,397	\$ -
CAPITAL PROJECTS					
52100	Construction	1,161,266	-	700,000	-
	Total Capital Projects	\$ 1,161,266	\$ -	\$ 700,000	\$ -
TOTAL		\$ 1,161,266	\$ -	\$ 1,167,397	\$ -

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SPECIAL GRANTS FUND-CAPITAL IMPROVEMENT PROJECTS (252-501)

		A	B	C	D	E	F
<u>Project</u>	<u>Project Description</u>	<u>Overall Project/Grant Budget as of 6/30/12</u>	<u>Life to Date Actuals Total (D+E)</u>	<u>Remaining Balance as of 6/30/12 (A-B)</u>	<u>Prior years Expenditures</u>	<u>FY 2011-12 Expenditures</u>	<u>FY 2012-13 Adopted Budget</u>
G51548	Sr. Traffic Safety Educ Prog	84,000	30,772	53,228	30,772	-	-
G51822	Verdugo Rd Traffic Signal	700,000	554,161	145,839	-	554,161	-
G51827	AV Commuter Manager	467,397	-	467,397	-	-	-
	Total	\$ 1,251,397	\$ 584,933	\$ 666,464	\$ 30,772	\$ 554,161	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SAN FERNANDO LANDSCAPE DISTRICT FUND-STREET TREES MAINTENANCE
253-537**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43110	Contractual services	39,164	77,524	77,524	77,524
47000	Miscellaneous	450	600	600	600
49000	Unallocated	-	3,000	3,000	3,000
	Total Maintenance & Operation	\$ 39,614	\$ 81,124	\$ 81,124	\$ 81,124
TOTAL		\$ 39,614	\$ 81,124	\$ 81,124	\$ 81,124

CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND-TRANSFER TO OTHER FUNDS
254-195

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
TRANSFERS					
48020	Transfer-Special Revenue	-	3,961,705	3,961,705	-
	Total Transfers	\$ -	\$ 3,961,705	\$ 3,961,705	\$ -
		<hr/>			
	TOTAL	\$ -	\$ 3,961,705	\$ 3,961,705	\$ -
		<hr/>			

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R LOCAL RETURN FUND-CAPITAL IMPROVEMENT PROJECTS
254-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
CAPITAL PROJECTS					
52100	Construction	-	1,125,000	-	-
	Total Capital Projects	\$ -	\$ 1,125,000	\$ -	\$ -
		<hr/>			
	TOTAL	\$ -	\$ 1,125,000	\$ -	\$ -
		<hr/>			

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
MEASURE R REGIONAL RETURN FUND-CAPITAL IMPROVEMENT PROJECTS
255-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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CAPITAL PROJECTS					
52100	Construction	-	-	352,320	800,000
	Total Capital Projects	\$ -	\$ -	\$ 352,320	\$ 800,000
		<hr/>			
	TOTAL	\$ -	\$ -	\$ 352,320	\$ 800,000
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CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS MEASURE R REGIONAL RETURN FUND-CAPITAL IMPROVEMENT PROJECTS (255-501)

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
G51690	Traffic Light Sync-Colorado & San Fern Road	352,320	-	352,320	-	-	-
G51825	Riverwalk LA River Bridge PE	-	-	-	-	-	400,000
G51826	Riverwalk Outfall Bridge	-	-	-	-	-	400,000
Total		\$ 352,320	\$ -	\$ 352,320	\$ -	\$ -	\$ 800,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP A LOCAL RETURN FUND
256-551**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	171,032
41600-42601	Benefits	-	-	-	48,611
42700-42702	PERS retirement	-	-	-	23,606
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 243,249
MAINTENANCE & OPERATION					
43080	Rent	-	-	-	7,300
43110	Contractual services	-	-	-	183,000
43126	PALR subsidy to Transit Util	-	-	-	5,694,148
43150	Cost allocation charge	-	-	-	37,431
44200	Advertising	-	-	-	300
44352	ISD service charge	-	-	-	8,755
44450	Postage	-	-	-	200
44750	Liability	-	-	-	5,900
44751	Insurance/surety bond premium	-	-	-	816
44800	Membership and dues	-	-	-	600
45250	Office supplies	-	-	-	500
45350	General supplies	-	-	-	2,600
46900	Business meetings	-	-	-	100
47000	Miscellaneous	-	-	-	250
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 5,941,900
TOTAL		\$ -	\$ -	\$ -	\$ 6,185,149

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT PROP C LOCAL RETURN FUND
257-557**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	217,989
41200	Overtime	-	-	-	1,691
41300	Hourly wages	-	-	-	2,200
41600-42601	Benefits	-	-	-	52,368
42700-42702	PERS retirement	-	-	-	28,576
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 302,824
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	1,584
43060	Utilities	-	-	-	55,921
43080	Rent	-	-	-	5,278
43110	Contractual services	-	-	-	266,300
43127	PCLR subsidy to Transi Util	-	-	-	1,900,000
43150	Cost allocation charge	-	-	-	24,088
44200	Advertising	-	-	-	300
44352	ISD service charge	-	-	-	11,351
44450	Postage	-	-	-	200
44750	Liability	-	-	-	7,653
44751	Insurance/surety bond premium	-	-	-	985
44800	Membership and dues	-	-	-	5,000
45250	Office supplies	-	-	-	2,650
45350	General supplies	-	-	-	250
47000	Miscellaneous	-	-	-	250
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 2,281,810
TOTAL		\$ -	\$ -	\$ -	\$ 2,584,634

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
TRANSIT UTILITY FUND
258-558**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	-	-	-	307,325
41600-42601	Benefits	-	-	-	60,355
42700-42702	PERS retirement	-	-	-	39,492
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 407,172
MAINTENANCE & OPERATION					
42800	Auto allowance	-	-	-	1,584
43080	Rent	-	-	-	15,310
43110	Contractual services	-	-	-	8,265,150
43150	Cost allocation charge	-	-	-	63,881
44200	Advertising	-	-	-	4,400
44351	Fleet / equip rental charge	-	-	-	134,939
44352	ISD service charge	-	-	-	14,660
44450	Postage	-	-	-	2,000
44650	Training	-	-	-	1,600
44700	Computer software	-	-	-	2,000
44750	Liability	-	-	-	10,602
44751	Insurance/surety bond premium	-	-	-	1,550
44800	Membership and dues	-	-	-	7,500
45150	Furniture & equipment	-	-	-	1,000
45170	Computer hardware	-	-	-	4,000
45200	Maps and blue prints	-	-	-	2,500
45250	Office supplies	-	-	-	2,500
45350	General supplies	-	-	-	10,000
45450	Printing and graphics	-	-	-	4,000
46900	Business meetings	-	-	-	500
47000	Miscellaneous	-	-	-	500
	Total Maintenance & Operation	\$ -	\$ -	\$ -	\$ 8,550,176
CAPITAL OUTLAY					
51000	Capital outlay	-	-	-	6,635,500
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 6,635,500
TOTAL		\$ -	\$ -	\$ -	\$ 15,592,848

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL LEASES FUND
306-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
47058	Accr int cap lease -MSB retrof	225,179	172,553	172,553	117,553
47108	Principal cap lease-MSB retrof	1,166,882	1,219,509	1,219,509	1,274,509
	Total Maintenance & Operation	\$ 1,392,061	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062
TOTAL		\$ 1,392,061	\$ 1,392,062	\$ 1,392,062	\$ 1,392,062

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENT FUND
401-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	563,467	525,342	525,342	111,432
41200	Overtime	2,881	-	-	-
41300	Hourly wages	171,383	-	-	-
41600-42601	Benefits	87,309	146,475	146,475	19,289
42700-42702	PERS retirement	45,948	82,269	82,269	14,182
42799	Salary charges in (out)	(290,391)	(754,086)	(754,086)	(144,903)
	Total Salaries & Benefits	\$ 580,597	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	2,744	-	-	-
43060	Utilities	5,346	-	-	-
43110	Contractual services	328,673	-	-	-
44250	Data communication	8	-	-	-
44300	Telephone	723	-	-	-
44450	Postage	20	-	-	-
44750	Liability	18,346	13,922	13,922	3,844
44751	Insurance/surety bond premium	-	-	-	2,430
45250	Office supplies	277	-	-	-
45350	General supplies	(471)	-	-	-
45450	Printing and graphics	139	-	-	-
45600	A & G overhead	91,015	-	-	-
47000	Miscellaneous	(153,624)	-	-	-
49050	Charges-other depts	-	(13,922)	(13,922)	(6,274)
	Total Maintenance & Operation	\$ 293,196	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51150	Buildings and structures	22,450	-	-	-
51200	Other improvements	74,414	250,000	250,000	339,736
51250	Equipment	11,953	-	-	-
52000	Engineering	749,635	-	-	-
52100	Construction	1,891,843	-	60,000	-
52115	Inspection	200	-	-	-
52130	Pedestrian ways and bikepaths	71,423	-	210,000	-
52400	Maintenance	50,260	-	-	-
53170	Real property purchase	1,805	-	-	-
53300	Other expenditures	7,153	-	-	-
	Total Capital Projects	\$ 2,881,137	\$ 250,000	\$ 520,000	\$ 339,736
TOTAL		\$ 3,754,930	\$ 250,000	\$ 520,000	\$ 339,736

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
STATE GAS TAX FUND
402-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,238,768	-	1,252,000	-
41200	Overtime	22,773	-	-	-
41300	Hourly wages	122,051	-	-	-
41600-42601	Benefits	34,618	-	-	-
	Total Salaries & Benefits	\$ 1,418,210	\$ -	\$ 1,252,000	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	1,027	-	-	-
43110	Contractual services	9,356	-	-	-
44450	Postage	1,682	-	-	-
44750	Liability	34,354	-	-	-
45350	General supplies	668	-	-	-
45450	Printing and graphics	12,131	-	-	-
45600	A & G overhead	380,349	-	422,000	-
	Total Maintenance & Operation	\$ 439,566	\$ -	\$ 422,000	\$ -
CAPITAL PROJECTS					
51200	Other improvements	-	135,162	135,162	-
52000	Engineering	(6,186)	-	-	-
52100	Construction	7,224,036	8,824,390	5,635,951	5,390,650
52115	Inspection	5,440	-	-	-
52120	Signals safety devices, St Lts	140,850	-	-	-
52140	Storm drains	6,355	-	-	-
52430	Street lights & traffic signal	600	-	-	-
53160	Planning, survey, design	240	-	-	-
53230	Offsite improvement	3,399	-	-	-
53300	Other expenditures	57,080	-	-	-
	Total Capital Projects	\$ 7,431,815	\$ 8,959,552	\$ 5,771,113	\$ 5,390,650
TOTAL		\$ 9,289,592	\$ 8,959,552	\$ 7,445,113	\$ 5,390,650

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-TRANSFER TO OTHER FUNDS
520-195**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
<hr/>					
TRANSFERS					
48010	Transfer-General Fund	1,900,000	1,900,000	1,900,000	-
	Total Transfers	<u>\$ 1,900,000</u>	<u>\$ 1,900,000</u>	<u>\$ 1,900,000</u>	<u>\$ -</u>
TOTAL		<u>\$ 1,900,000</u>	<u>\$ 1,900,000</u>	<u>\$ 1,900,000</u>	<u>\$ -</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-CAPITAL IMPROVEMENT PROJECTS
520-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	722	-	-	-
41200	Overtime	4,431	-	-	-
41600-42601	Benefits	128	-	-	-
	Total Salaries & Benefits	\$ 5,281	\$ -	\$ -	\$ -
MAINTENANCE & OPERATION					
44750	Liability	129	-	-	-
45350	General supplies	1,992	-	-	-
45600	A & G overhead	1,332	-	-	-
	Total Maintenance & Operation	\$ 3,453	\$ -	\$ -	\$ -
CAPITAL PROJECTS					
51200	Other improvements	(60,693)	-	-	-
52100	Construction	-	100,000	100,000	125,000
53160	Planning, survey, design	60,588	-	-	-
53300	Other expenditures	3,526	-	-	-
59999	Asset capitalization	52,919	-	-	-
	Total Capital Projects	\$ 56,340	\$ 100,000	\$ 100,000	\$ 125,000
TOTAL		\$ 65,073	\$ 100,000	\$ 100,000	\$ 125,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS PARKING FUND-CAPITAL IMPROVEMENT PROJECTS (520-501)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
50972	Orange St Garage Sec Cameras	100,000	-	100,000	-	-	-
51288	Downtown Development Standards	90,000	72,831	17,169	72,831	-	-
51508	Parking Lot Resurfacing	400,000	147,531	252,469	147,531	-	-
51584	Exchange Parking Str. Impr.	800,000	63,854	736,146	58,354	5,500	-
51586	Marketplace Camera Upgrade	100,000	-	100,000	-	-	-
51631	Parking Lot Meter Pay Stations	1,290,000	945,372	344,628	916,396	28,976	-
51832	Civic Center Parking Garage LED Lighting	-	-	-	-	-	125,000
	Total	\$ 2,780,000	\$ 1,229,588	\$ 1,550,412	\$ 1,195,112	\$ 34,476	\$ 125,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-DOWNTOWN PARKING
520-561**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	715,794	869,545	869,545	853,962
41200	Overtime	25,815	3,713	3,713	10,000
41300	Hourly wages	-	11,905	11,905	-
41600-42601	Benefits	147,008	265,293	265,293	235,493
42700-42702	PERS retirement	76,778	138,035	138,035	117,245
	Total Salaries & Benefits	\$ 965,394	\$ 1,288,491	\$ 1,288,491	\$ 1,216,700
MAINTENANCE & OPERATION					
42800	Auto allowance	2,258	2,112	2,112	2,112
42900	Uniform allowance	684	-	-	-
43050	Repairs-bldgs & grounds	41,654	40,000	40,000	40,000
43060	Utilities	23,960	39,500	39,500	39,500
43080	Rent	14,062	15,000	15,000	15,000
43110	Contractual services	146,070	108,600	108,600	108,600
43150	Cost allocation charge	232,393	248,932	248,932	210,139
44100	Repairs to equipment	144	3,800	3,800	3,800
44120	Repairs to office equip	409	2,000	2,000	2,000
44250	Data communication	11,706	-	-	-
44251	Wireless data communication	1,030	-	-	-
44300	Telephone	1,406	-	-	-
44351	Fleet / equip rental charge	10,000	10,000	10,000	30,274
44352	ISD service charge	37,925	54,932	54,932	50,107
44450	Postage	54	5,000	5,000	5,000
44550	Travel	-	1,550	1,550	1,550
44650	Training	85	500	500	500
44700	Computer software	-	800	800	800
44750	Liability	18,540	23,456	23,456	29,807
44751	Insurance/surety bond premium	49,458	52,192	52,192	63,926
44760	Regulatory	22	500	500	500
44800	Membership and dues	282	670	670	6,700
45250	Office supplies	24,412	16,800	16,800	16,800
45350	General supplies	119,686	125,000	125,000	125,000
46000	Depreciation	150,741	158,696	158,696	138,833
46900	Business meetings	447	500	500	500
47000	Miscellaneous	55	500	19,000	19,000
	Total Maintenance & Operation	\$ 887,482	\$ 911,040	\$ 929,540	\$ 910,448
TRANSFERS					
48010	Transfer-General Fund	-	-	-	1,900,000
	Total Transfers	\$ -	\$ -	\$ -	\$ 1,900,000
CAPITAL OUTLAY					
51000	Capital outlay	-	-	-	30,000
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 30,000
TOTAL		\$ 1,852,877	\$ 2,199,531	\$ 2,218,031	\$ 4,057,148

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-MONTROSE PARKING
520-562**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	53,982	58,877	58,877	56,174
41200	Overtime	665	658	658	658
41300	Hourly wages	-	1,752	1,752	-
41600-42601	Benefits	12,891	21,252	21,252	21,159
42700-42702	PERS retirement	6,167	9,494	9,494	7,991
	Total Salaries & Benefits	\$ 73,705	\$ 92,033	\$ 92,033	\$ 85,982
MAINTENANCE & OPERATION					
43050	Repairs-bldgs & grounds	-	5,000	5,000	5,000
43060	Utilities	2,199	6,000	6,000	6,000
43150	Cost allocation charge	12,934	12,142	12,142	40,174
44100	Repairs to equipment	-	5,000	5,000	5,000
44351	Fleet / equip rental charge	13,000	13,000	13,000	-
44352	ISD service charge	350	2,666	2,666	4,396
44450	Postage	-	100	100	1,000
44750	Liability	1,366	1,624	1,624	1,961
44751	Insurance/surety bond premium	225	258	258	279
45350	General supplies	-	12,000	12,000	12,000
46000	Depreciation	25,368	25,368	25,368	18,210
47000	Miscellaneous	-	500	500	500
	Total Maintenance & Operation	\$ 55,442	\$ 83,658	\$ 83,658	\$ 94,520
TOTAL		\$ 129,147	\$ 175,691	\$ 175,691	\$ 180,502

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-PARKING GARAGES
520-563**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
MAINTENANCE & OPERATION					
43060	Utilities	201,937	245,960	245,960	245,960
43110	Contractual services	1,422,577	1,538,500	1,538,500	1,538,500
43150	Cost allocation charge	66,814	100,313	100,313	96,174
44751	Insurance/surety bond premium	3,086	3,590	3,590	-
45250	Office supplies	1,268	-	-	-
45350	General supplies	114	200	200	200
46000	Depreciation	991,672	991,672	991,672	993,747
	Total Maintenance & Operation	\$ 2,687,468	\$ 2,880,235	\$ 2,880,235	\$ 2,874,581
TOTAL		\$ 2,687,468	\$ 2,880,235	\$ 2,880,235	\$ 2,874,581

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PARKING FUND-PARKING CITATIONS
520-564**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	991,025	1,089,681	1,089,681	1,005,899
41200	Overtime	950	31,478	31,478	31,478
41300	Hourly wages	58,480	5,603	5,603	47,882
41600-42601	Benefits	164,672	291,961	291,961	288,137
42700-42702	PERS retirement	130,944	193,700	193,700	168,369
	Total Salaries & Benefits	\$ 1,346,070	\$ 1,612,423	\$ 1,612,423	\$ 1,541,765
MAINTENANCE & OPERATION					
42900	Uniform allowance	17,907	11,908	11,908	11,088
43110	Contractual services	144,020	172,500	172,500	172,500
43150	Cost allocation charge	277,999	318,463	318,463	188,137
44120	Repairs to office equip	-	2,000	2,000	2,000
44250	Data communication	3,639	-	-	-
44300	Telephone	308	-	-	-
44351	Fleet / equip rental charge	30,000	30,000	30,000	77,378
44352	ISD service charge	103,715	90,968	90,968	99,468
44450	Postage	-	500	500	500
44650	Training	-	500	500	500
44700	Computer software	-	800	800	800
44750	Liability	26,262	29,860	29,860	37,441
44751	Insurance/surety bond premium	3,108	3,602	3,602	4,861
44760	Regulatory	875,746	1,070,000	1,070,000	1,070,000
45150	Furniture & equipment	-	500	500	53,000
45250	Office supplies	5,130	10,000	10,000	10,000
45350	General supplies	1,826	5,000	5,000	5,000
46000	Depreciation	22,423	22,423	22,423	22,423
47000	Miscellaneous	-	500	500	500
	Total Maintenance & Operation	\$ 1,512,082	\$ 1,769,524	\$ 1,769,524	\$ 1,755,596
TOTAL		\$ 2,858,152	\$ 3,381,947	\$ 3,381,947	\$ 3,297,361

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND-CAPITAL IMPROVEMENT PROJECTS
525-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	350,496	-	697,000	-
41200	Overtime	62,968	-	-	-
41300	Hourly wages	13,844	-	-	-
41600-42601	Benefits	37,306	-	-	-
	Total Salaries & Benefits	\$ 464,614	\$ -	\$ 697,000	\$ -
MAINTENANCE & OPERATION					
42800	Auto allowance	8	-	-	-
44750	Liability	10,304	-	-	-
45450	Printing and graphics	1,760	-	-	-
45600	A & G overhead	113,398	-	298,000	-
	Total Maintenance & Operation	\$ 125,470	\$ -	\$ 298,000	\$ -
CAPITAL PROJECTS					
51150	Buildings and structures	65,000	-	-	-
51200	Other improvements	2,732,726	-	-	-
52000	Engineering	377,521	-	-	-
52100	Construction	721,789	26,865,000	28,014,399	14,495,000
52140	Storm drains	511	-	-	-
53300	Other expenditures	2,615	-	-	-
59999	Asset capitalization	(4,193,030)	-	-	-
	Total Capital Projects	\$ (292,868)	\$ 26,865,000	\$ 28,014,399	\$ 14,495,000
TOTAL		\$ 297,216	\$ 26,865,000	\$ 29,009,399	\$ 14,495,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS SEWER FUND-CAPITAL IMPROVEMENT PROJECTS (525-501)**

		A	B	C	D	E	F
		Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
Project	Project Description						
50098	Doran Pump Stat Rehab	2,327,400	1,697,734	629,666	812,439	885,295	-
50824	Bus Maint/Natural Gas Facility	105,500	72,766	32,734	70,154	2,612	-
51494	CMP replacement	250,000	131,884	118,116	25,792	106,092	125,000
51510	Sewer Reconstruction Program	3,876,120	2,347,302	1,528,818	2,052,836	294,466	805,000
51511	Wastewater Capacity Impr	3,305,175	2,756,201	548,974	1,687,525	1,068,676	565,000
51632	Stormwater Pollutant Treatment	2,500,000	-	2,500,000	-	-	-
51633	Arch Place Storm Drain Ext.	537,423	10,329	527,094	9,661	668	-
51634	Canada Blvd. Storm Drain Sys	2,050,000	398,468	1,651,532	230,543	167,925	-
51662	Victory Tr. Blvd. WW Cap Impr	4,210,800	3,898,855	311,945	3,898,855	-	-
51663	FY 07-08 SS Cleaning & Video	290,000	289,719	281	289,719	-	-
51673	Hyperion Wastewater System	11,000,000	4,117,667	6,882,333	2,038,138	2,079,529	6,000,000
51674	LA-Glendale Water Reclam Plant	11,500,000	830,331	10,669,669	694,613	135,719	5,500,000
51686	Emer. Sewer and SD Repair Prog	1,400,000	455,373	944,627	299,295	156,078	-
51730	Glenoaks/Adams Storm Drain Sys	690,000	-	690,000	-	-	-
51756	San Fernando & Western Storm D	950,000	778,410	171,590	778,410	-	-
51772	San Fernando & Highland SDrain	675,000	41,211	633,789	-	41,211	-
51775	Glenmore Blvd. Storm Drain Sys	1,300,000	-	1,300,000	-	-	-
51790	Chevy Chase Sewer Division Pro	1,750,000	310,185	1,439,815	67,945	242,240	-
51801	Chevy Chase Sewer Diversion Pr	12,000,000	-	12,000,000	-	-	-
51831	Glendale Ave Wastewater Capacity Improv.	-	-	-	-	-	1,500,000
	Total	\$ 60,717,418	\$ 18,136,435	\$ 42,580,983	\$ 12,955,924	\$ 5,180,511	\$ 14,495,000

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND-WASTEWATER MANAGEMENT
525-581**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	411,349	540,800	540,800	507,432
41200	Overtime	3,676	7,003	7,003	7,003
41600-42601	Benefits	152,868	163,509	163,509	132,587
42700-42702	PERS retirement	50,774	84,689	84,689	69,844
	Total Salaries & Benefits	\$ 618,667	\$ 796,001	\$ 796,001	\$ 716,866
MAINTENANCE & OPERATION					
43060	Utilities	11,973	17,000	17,000	17,000
43110	Contractual services	5,406,383	8,564,000	8,564,000	8,445,000
43150	Cost allocation charge	804,304	815,245	815,245	660,416
44100	Repairs to equipment	25,255	50,000	50,000	50,000
44250	Data communication	1,188	-	-	-
44300	Telephone	619	-	-	-
44351	Fleet / equip rental charge	28,000	28,000	28,000	183,033
44352	ISD service charge	19,750	112,054	112,054	77,317
44450	Postage	23	500	500	500
44550	Travel	13	3,000	3,000	3,000
44650	Training	758	5,500	5,500	5,500
44700	Computer software	-	2,000	2,000	2,000
44750	Liability	10,376	14,517	14,517	17,749
44751	Insurance/surety bond premium	14,779	17,141	17,141	2,753
44760	Regulatory	7,062	70,000	70,000	70,000
44800	Membership and dues	360	800	800	800
45150	Furniture & equipment	-	5,000	5,000	2,500
45250	Office supplies	1,642	3,500	3,500	3,500
45300	Small tools	245	500	500	500
45350	General supplies	7,034	15,000	12,540	15,000
46000	Depreciation	5,467,993	5,471,504	5,471,504	5,291,950
46500	Uncollectible accounts	22,394	75,000	75,000	40,000
46900	Business meetings	-	200	200	200
47000	Miscellaneous	-	5,000	5,000	2,500
48600	Claims	58	-	-	-
	Total Maintenance & Operation	\$ 11,830,207	\$ 15,275,461	\$ 15,273,001	\$ 14,891,218
TRANSFERS					
48030	Transfer-Debt Service	-	-	-	1,392,062
	Total Transfers	\$ -	\$ -	\$ -	\$ 1,392,062
CAPITAL PROJECTS					
53300	Other expenditures	-	-	2,460	-
	Total Capital Projects	\$ -	\$ -	\$ 2,460	\$ -
TOTAL		\$ 12,448,874	\$ 16,071,462	\$ 16,071,462	\$ 17,000,146

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND-STORMWATER MANAGEMENT
525-582**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	174,236	175,764	175,764	175,764
41600-42601	Benefits	48,123	41,591	41,591	39,246
42700-42702	PERS retirement	19,426	27,525	27,525	24,117
	Total Salaries & Benefits	\$ 241,784	\$ 244,880	\$ 244,880	\$ 239,127
MAINTENANCE & OPERATION					
42900	Uniform allowance	299	-	-	-
43110	Contractual services	10,000	74,000	74,000	333,000
43150	Cost allocation charge	20,679	21,861	21,861	35,560
44100	Repairs to equipment	-	2,000	2,000	2,000
44352	ISD service charge	4,983	7,341	7,341	4,189
44450	Postage	49	500	500	500
44650	Training	-	2,500	2,500	2,500
44750	Liability	4,356	4,658	4,658	6,064
44751	Insurance/surety bond premium	425	492	492	794
44760	Regulatory	27,178	30,000	30,000	30,000
45150	Furniture & equipment	-	1,000	1,000	500
45250	Office supplies	-	500	500	250
45350	General supplies	3,431	10,000	10,000	10,000
46900	Business meetings	-	500	500	250
47000	Miscellaneous	-	500	500	250
	Total Maintenance & Operation	\$ 71,400	\$ 155,852	\$ 155,852	\$ 425,857
TOTAL		\$ 313,184	\$ 400,732	\$ 400,732	\$ 664,984

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
SEWER FUND-WASTEWATER MAINTENANCE
525-583**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	952,969	967,975	967,975	1,105,311
41200	Overtime	25,367	20,000	20,000	25,000
41600-42601	Benefits	284,853	238,680	238,680	276,179
42700-42702	PERS retirement	97,919	141,089	141,089	147,207
	Total Salaries & Benefits	\$ 1,361,108	\$ 1,367,744	\$ 1,367,744	\$ 1,553,697
MAINTENANCE & OPERATION					
42900	Uniform allowance	1,523	-	-	-
43050	Repairs-bldgs & grounds	-	500	500	500
43090	Equipment usage	20	-	-	-
43110	Contractual services	54,358	42,000	42,000	42,000
43150	Cost allocation charge	225,098	227,473	227,473	248,976
44100	Repairs to equipment	42,871	35,000	35,000	35,000
44300	Telephone	418	-	-	-
44351	Fleet / equip rental charge	230,000	230,000	230,000	-
44352	ISD service charge	32,580	43,870	43,870	51,546
44450	Postage	1,282	2,200	2,200	2,200
44600	Laundry & towel service	5,753	6,000	6,000	6,000
44650	Training	11,094	10,000	10,000	10,000
44700	Computer software	-	5,000	5,000	5,000
44750	Liability	24,459	26,181	26,181	38,997
44751	Insurance/surety bond premium	2,238	2,592	2,592	5,127
44800	Membership and dues	1,068	2,250	2,250	2,250
45150	Furniture & equipment	75,820	5,000	5,000	5,000
45170	Computer hardware	-	4,000	4,000	-
45250	Office supplies	457	5,000	5,000	2,500
45300	Small tools	144	500	500	500
45350	General supplies	43,921	100,000	100,000	100,000
46000	Depreciation	318,075	463,137	463,137	595,797
46900	Business meetings	524	200	200	200
47000	Miscellaneous	59	200	200	200
47010	Discount earned & lost	(0)	-	-	-
	Total Maintenance & Operation	\$ 1,071,762	\$ 1,211,103	\$ 1,211,103	\$ 1,151,793
CAPITAL OUTLAY					
51000	Capital outlay	378,232	457,667	457,667	-
	Total Capital Outlay	\$ 378,232	\$ 457,667	\$ 457,667	\$ -
CAPITAL PROJECTS					
59999	Asset capitalization	(378,232)	-	-	-
	Total Capital Projects	\$ (378,232)	\$ -	\$ -	\$ -
TOTAL		\$ 2,432,871	\$ 3,036,514	\$ 3,036,514	\$ 2,705,490

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-TRANSFER TO OTHER FUNDS
530-195**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
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TRANSFERS					
48010	Transfer-General Fund	1,000,000	1,000,000	1,000,000	-
	Total Transfers	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -
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	TOTAL	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -
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**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-CAPITAL IMPROVEMENT PROJECTS
530-501**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,625	-	2,500	-
41600-42601	Benefits	329	-	-	-
	Total Salaries & Benefits	\$ 2,954	\$ -	\$ 2,500	\$ -
MAINTENANCE & OPERATION					
43110	Contractual services	-	-	3,300	-
44750	Liability	66	-	-	-
45600	A & G overhead	793	-	-	-
	Total Maintenance & Operation	\$ 859	\$ -	\$ 3,300	\$ -
CAPITAL PROJECTS					
51200	Other improvements	238,813	-	-	-
52100	Construction	-	-	(5,800)	-
59999	Asset capitalization	(3,813)	-	-	-
	Total Capital Projects	\$ 235,001	\$ -	\$ (5,800)	\$ -
TOTAL		\$ 238,813	\$ -	\$ -	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
PUBLIC WORKS REFUSE DISPOSAL FUND-CAPITAL IMPROVEMENT PROJECTS (530-501)**

		A	B	C	D	E	F
Project	Project Description	Overall Project/Grant Budget as of 6/30/12	Life to Date Actuals Total (D+E)	Remaining Balance as of 6/30/12 (A-B)	Prior years Expenditures	FY 2011-12 Expenditures	FY 2012-13 Adopted Budget
50824	Bus Maint/Natural Gas Facility	105,500	53,333	52,167	46,751	6,582	-
51774	SC Landfill Expansn Env Study	1,020,000	348,184	671,816	238,813	109,371	-
	Total	\$ 1,125,500	\$ 401,517	\$ 723,983	\$ 285,564	\$ 115,953	\$ -

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-LANDFILL MANAGEMENT
530-571**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	374,500	413,503	413,053	419,126
41200	Overtime	3,541	2,369	2,369	2,369
41600-42601	Benefits	88,701	97,771	97,771	104,933
42700-42702	PERS retirement	39,885	64,755	64,755	58,013
	Total Salaries & Benefits	\$ 506,627	\$ 578,398	\$ 577,948	\$ 584,441
MAINTENANCE & OPERATION					
42900	Uniform allowance	429	-	-	-
43050	Repairs-bldgs & grounds	-	60,000	60,000	60,000
43060	Utilities	1,798	257,189	257,189	257,189
43110	Contractual services	305,379	380,000	380,000	380,000
43150	Cost allocation charge	90,416	94,169	94,169	116,193
44100	Repairs to equipment	-	5,000	5,000	2,500
44120	Repairs to office equip	-	200	200	-
44300	Telephone	797	-	-	-
44351	Fleet / equip rental charge	30,000	30,000	30,000	80,112
44352	ISD service charge	5,240	53,649	53,649	24,242
44450	Postage	128	200	200	200
44550	Travel	-	1,000	1,000	1,000
44650	Training	-	2,500	2,500	2,500
44700	Computer software	-	1,000	1,000	1,000
44750	Liability	9,451	11,021	11,021	14,543
44751	Insurance/surety bond premium	3,226	3,573	3,573	3,884
44760	Regulatory	4,250	15,000	15,000	25,000
44800	Membership and dues	-	600	600	-
45050	Periodicals & newspapers	-	200	200	-
45250	Office supplies	78	500	500	500
45300	Small tools	288	2,500	2,500	1,000
45350	General supplies	12,483	60,000	60,000	60,000
46000	Depreciation	12,144	7,587	7,587	10,440
46900	Business meetings	17	-	-	-
47000	Miscellaneous	-	1,000	1,000	1,000
	Total Maintenance & Operation	\$ 476,124	\$ 986,888	\$ 986,888	\$ 1,041,303
CAPITAL OUTLAY					
51000	Capital outlay	-	56,000	56,000	-
	Total Capital Outlay	\$ -	\$ 56,000	\$ 56,000	\$ -
CAPITAL PROJECTS					
53300	Other expenditures	-	-	450	-
	Total Capital Projects	\$ -	\$ -	\$ 450	\$ -
TOTAL		\$ 982,751	\$ 1,621,286	\$ 1,621,286	\$ 1,625,744

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-RECYCLING WASTE REDUCTION
530-572**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,049,809	1,062,199	1,062,199	1,027,449
41200	Overtime	76,074	37,000	37,000	40,000
41300	Hourly wages	6,508	28,000	28,000	-
41600-42601	Benefits	335,618	398,263	398,263	431,499
42700-42702	PERS retirement	114,889	170,725	170,725	147,886
	Total Salaries & Benefits	\$ 1,582,899	\$ 1,696,187	\$ 1,696,187	\$ 1,646,834
MAINTENANCE & OPERATION					
42900	Uniform allowance	1,415	-	-	-
43050	Repairs-bldgs & grounds	70	-	-	-
43060	Utilities	1,795	2,800	2,800	2,800
43080	Rent	11,995	10,000	10,000	10,000
43110	Contractual services	330,015	222,500	366,130	225,500
43150	Cost allocation charge	783,352	386,638	386,638	171,061
44100	Repairs to equipment	530	1,000	1,000	1,000
44300	Telephone	376	-	-	-
44351	Fleet / equip rental charge	175,000	175,000	175,000	-
44352	ISD service charge	19,195	27,802	27,802	29,181
44400	Janitorial services	-	300	300	-
44450	Postage	-	4,500	4,500	2,000
44650	Training	156	1,000	1,000	1,000
44700	Computer software	-	500	500	500
44750	Liability	28,310	29,871	29,871	36,830
44751	Insurance/surety bond premium	2,948	3,414	3,414	4,650
44800	Membership and dues	2,104	4,000	4,000	4,000
45050	Periodicals & newspapers	49	-	-	-
45350	General supplies	56,328	100,000	100,000	60,000
45450	Printing and graphics	3,416	5,000	5,000	5,000
46000	Depreciation	110,099	110,099	110,099	110,099
47000	Miscellaneous	154	1,000	1,000	1,000
	Total Maintenance & Operation	\$ 1,527,308	\$ 1,085,424	\$ 1,229,054	\$ 664,621
TOTAL		\$ 3,110,207	\$ 2,781,611	\$ 2,925,241	\$ 2,311,455

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-REFUSE COLLECTION
530-573**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,718,414	2,838,010	2,838,010	2,805,869
41200	Overtime	240,568	400,000	400,000	400,000
41300	Hourly wages	42,689	-	-	-
41600-42601	Benefits	845,970	1,117,572	1,117,572	1,218,981
42700-42702	PERS retirement	312,929	444,384	444,384	456,623
	Total Salaries & Benefits	<u>\$ 4,160,569</u>	<u>\$ 4,799,966</u>	<u>\$ 4,799,966</u>	<u>\$ 4,881,473</u>
MAINTENANCE & OPERATION					
42900	Uniform allowance	4,942	-	-	-
43050	Repairs-bldgs & grounds	-	1,000	1,000	1,000
43060	Utilities	27,218	30,000	30,000	30,000
43080	Rent	2,315	1,400	1,400	1,400
43110	Contractual services	3,944,256	2,935,400	2,935,400	2,951,360
43150	Cost allocation charge	870,518	695,388	695,388	695,513
44100	Repairs to equipment	117,056	60,000	60,000	125,000
44120	Repairs to office equip	2,104	2,000	2,000	2,000
44300	Telephone	6,913	-	-	-
44351	Fleet / equip rental charge	2,202,000	2,202,000	2,202,000	3,114,347
44352	ISD service charge	194,061	262,849	262,849	285,640
44400	Janitorial services	901	5,000	5,000	5,000
44450	Postage	13,163	10,000	10,000	10,000
44550	Travel	-	2,400	2,400	2,400
44650	Training	225	4,000	4,000	4,000
44700	Computer software	-	4,000	4,000	-
44750	Liability	75,042	85,807	85,807	110,619
44751	Insurance/surety bond premium	11,006	12,762	12,762	12,732
44760	Regulatory	1,757	2,000	2,000	2,000
44800	Membership and dues	2,198	2,000	2,000	2,000
45050	Periodicals & newspapers	95	200	200	200
45100	Books	280	-	-	200
45150	Furniture & equipment	1,367	500	500	500
45170	Computer hardware	-	5,000	5,000	5,000
45250	Office supplies	9,631	10,000	10,000	10,000
45300	Small tools	76	200	200	200
45350	General supplies	21,882	145,000	145,000	100,000
45450	Printing and graphics	2,490	5,000	5,000	5,000
46000	Depreciation	1,306,525	1,702,517	1,702,517	1,356,402
46500	Uncollectible accounts	49,847	55,000	55,000	-
46900	Business meetings	-	500	500	-
47000	Miscellaneous	64	2,000	2,000	-
47010	Discount earned & lost	(1,029)	-	-	-
49049	Program reductions M&O	-	102,500	102,500	-
	Total Maintenance & Operation	<u>\$ 8,866,903</u>	<u>\$ 8,346,423</u>	<u>\$ 8,346,423</u>	<u>\$ 8,832,513</u>
TRANSFERS					
48010	Transfer-General Fund	-	-	-	1,000,000
	Total Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-REFUSE COLLECTION
530-573**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
CAPITAL OUTLAY					
51000	Capital outlay	402,816	2,950,000	2,950,000	1,950,000
	Total Capital Outlay	<u>\$ 402,816</u>	<u>\$ 2,950,000</u>	<u>\$ 2,950,000</u>	<u>\$ 1,950,000</u>
CAPITAL PROJECTS					
59999	Asset capitalization	(402,816)	-	-	-
	Total Capital Projects	<u>\$ (402,816)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 13,027,472</u>	<u>\$ 16,096,389</u>	<u>\$ 16,096,389</u>	<u>\$ 16,663,986</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
REFUSE DISPOSAL FUND-STREET SWEEPING
530-574**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	278,268	292,236	292,236	292,356
41200	Overtime	13,327	-	-	18,000
41600-42601	Benefits	87,844	95,502	95,502	106,598
42700-42702	PERS retirement	31,159	45,764	45,764	44,334
	Total Salaries & Benefits	\$ 410,598	\$ 433,502	\$ 433,502	\$ 461,288
MAINTENANCE & OPERATION					
42900	Uniform allowance	415	-	-	-
43150	Cost allocation charge	140,109	174,249	174,249	169,963
44351	Fleet / equip rental charge	362,000	362,000	362,000	457,359
44352	ISD service charge	2,382	6,968	6,968	3,868
44750	Liability	7,290	7,744	7,744	10,707
44751	Insurance/surety bond premium	976	1,131	1,131	1,322
46000	Depreciation	154,924	186,057	186,057	195,402
47000	Miscellaneous	-	100	100	100
	Total Maintenance & Operation	\$ 668,096	\$ 738,249	\$ 738,249	\$ 838,721
CAPITAL OUTLAY					
51000	Capital outlay	283,350	300,000	300,000	325,000
	Total Capital Outlay	\$ 283,350	\$ 300,000	\$ 300,000	\$ 325,000
CAPITAL PROJECTS					
59999	Asset capitalization	(283,350)	-	-	-
	Total Capital Projects	\$ (283,350)	\$ -	\$ -	\$ -
TOTAL		\$ 1,078,694	\$ 1,471,751	\$ 1,471,751	\$ 1,625,009

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND (601)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	2,520,172	2,818,592	2,818,592	2,667,252
41200	Overtime	33,801	21,724	21,724	32,724
41300	Hourly wages	55,136	-	-	51,171
41600-42601	Benefits	502,044	873,069	873,069	880,454
42700-42702	PERS retirement	274,965	444,796	444,796	379,041
	Total Salaries & Benefits	<u>\$ 3,386,117</u>	<u>\$ 4,158,181</u>	<u>\$ 4,158,181</u>	<u>\$ 4,010,642</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	10,623	11,740	11,740	10,560
42900	Uniform allowance	5,909	4,350	4,350	-
43050	Repairs-bldgs & grounds	11,692	1,900	1,900	1,900
43060	Utilities	-	55,000	55,000	55,000
43110	Contractual services	50,925	-	-	-
43150	Cost allocation charge	870,035	1,031,196	1,031,196	1,008,485
44100	Repairs to equipment	18,767	9,600	9,600	9,600
44120	Repairs to office equip	20	2,000	2,000	2,000
44300	Telephone	2,701	-	-	-
44350	Vehicle maintenance	2,311,838	2,500,000	2,500,000	2,535,000
44352	ISD service charge	31,524	132,275	132,275	153,360
44400	Janitorial services	-	1,100	1,100	-
44450	Postage	168	200	200	-
44550	Travel	29	12,400	12,400	-
44600	Laundry & towel service	12,671	13,900	13,900	14,500
44650	Training	4,941	12,400	12,400	13,400
44700	Computer software	3,003	-	-	-
44750	Liability	65,033	74,174	74,174	94,912
44751	Insurance/surety bond premium	22,679	24,987	24,987	19,350
44752	Auto insurance premiums	1,003,056	430,262	430,262	305,000
44760	Regulatory	9,592	8,000	8,000	8,000
44800	Membership and dues	550	2,600	2,600	1,500
45050	Periodicals & newspapers	767	-	-	-
45100	Books	-	-	-	200
45150	Furniture & equipment	13	5,000	5,000	5,000
45250	Office supplies	3,600	6,000	6,000	6,000
45300	Small tools	12,535	12,000	12,000	10,000
45350	General supplies	101,280	125,000	125,000	108,000
45450	Printing and graphics	-	4,000	4,000	-
45500	Fuel-oil	48	-	-	-
45502	Fuel-natural gas	265,380	620,000	620,000	400,000
45503	Fuel - gasoline	1,224,610	1,500,000	1,500,000	1,660,000
45504	Fuel - diesel gas	683,202	850,000	850,000	825,000
46000	Depreciation	2,055,731	2,755,843	2,755,843	2,180,607
46900	Business meetings	270	500	500	400
47000	Miscellaneous	777	11,100	11,100	2,100
47010	Discount earned & lost	(10,192)	-	-	-
47057	Accr int cap lease -fire equip	72,106	-	-	-
47064	Int cap lease - fire equip 09	69,436	150,000	150,000	150,000
	Total Maintenance & Operation	<u>\$ 8,915,317</u>	<u>\$ 10,367,527</u>	<u>\$ 10,367,527</u>	<u>\$ 9,579,874</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND (601)**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
TRANSFERS					
48010	Transfer-General Fund	500,000	-	-	-
	Total Transfers	\$ 500,000	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
51000	Capital outlay	2,588,070	3,243,596	3,243,596	850,600
	Total Capital Outlay	\$ 2,588,070	\$ 3,243,596	\$ 3,243,596	\$ 850,600
CAPITAL PROJECTS					
59999	Asset capitalization	(2,482,033)	-	-	-
	Total Capital Projects	\$ (2,482,033)	\$ -	\$ -	\$ -
TOTAL		\$ 12,907,471	\$ 17,769,304	\$ 17,769,304	\$ 14,441,116

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND-PUBLIC WORKS GARAGE
601-541**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	1,188,670	1,429,819	1,429,819	1,172,517
41200	Overtime	23,599	21,724	21,724	21,724
41300	Hourly wages	46,679	-	-	34,285
41600-42601	Benefits	221,608	449,184	449,184	388,303
42700-42702	PERS retirement	129,498	227,312	227,312	168,143
	Total Salaries & Benefits	<u>\$ 1,610,053</u>	<u>\$ 2,128,039</u>	<u>\$ 2,128,039</u>	<u>\$ 1,784,972</u>
MAINTENANCE & OPERATION					
42800	Auto allowance	7,323	6,600	6,600	6,600
42900	Uniform allowance	2,204	2,850	2,850	-
43050	Repairs-bldgs & grounds	2,848	-	-	-
43110	Contractual services	14,562	-	-	-
43150	Cost allocation charge	469,201	471,257	471,257	458,028
44100	Repairs to equipment	1,713	6,500	6,500	6,500
44120	Repairs to office equip	20	1,000	1,000	1,000
44300	Telephone	2,284	-	-	-
44350	Vehicle maintenance	1,132,122	1,200,000	1,200,000	1,200,000
44352	ISD service charge	16,077	75,925	75,925	54,606
44450	Postage	159	-	-	-
44550	Travel	29	-	-	-
44600	Laundry & towel service	7,154	7,400	7,400	8,000
44650	Training	3,124	5,100	5,100	5,100
44750	Liability	31,279	37,760	37,760	42,383
44751	Insurance/surety bond premium	22,679	11,420	11,420	12,912
44752	Auto insurance premiums	1,003,056	196,629	196,629	76,250
44760	Regulatory	5,074	4,000	4,000	4,000
44800	Membership and dues	75	1,500	1,500	1,500
45050	Periodicals & newspapers	535	-	-	-
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	2,013	2,000	2,000	2,000
45300	Small tools	2,682	5,000	5,000	5,000
45350	General supplies	64,972	70,000	70,000	70,000
45500	Fuel-oil	48	-	-	-
45502	Fuel-natural gas	263,114	550,000	550,000	350,000
45503	Fuel - gasoline	377,897	550,000	550,000	500,000
45504	Fuel - diesel gas	444,750	550,000	550,000	550,000
46000	Depreciation	915,580	1,424,885	1,424,885	1,383,772
46900	Business meetings	270	300	300	300
47000	Miscellaneous	66	1,100	1,100	1,100
47010	Discount earned & lost	(9,415)	-	-	-
47057	Accr int cap lease -fire equip	72,106	-	-	-
47064	Int cap lease - fire equip 09	(4,686)	-	-	-
	Total Maintenance & Operation	<u>\$ 4,850,912</u>	<u>\$ 5,183,226</u>	<u>\$ 5,183,226</u>	<u>\$ 4,741,051</u>
TRANSFERS					
48010	Transfer-General Fund	500,000	-	-	-
	Total Transfers	<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND-PUBLIC WORKS GARAGE
601-541**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
CAPITAL OUTLAY					
51000	Capital outlay	2,521,437	895,000	895,000	152,000
	Total Capital Outlay	<u>\$ 2,521,437</u>	<u>\$ 895,000</u>	<u>\$ 895,000</u>	<u>\$ 152,000</u>
CAPITAL PROJECTS					
59999	Asset capitalization	(2,482,033)	-	-	-
	Total Capital Projects	<u>\$ (2,482,033)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		<u>\$ 7,000,368</u>	<u>\$ 8,206,265</u>	<u>\$ 8,206,265</u>	<u>\$ 6,678,023</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND-POLICE GARAGE
601-543**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	448,977	442,028	442,028	444,246
41200	Overtime	3,776	-	-	5,000
41300	Hourly wages	8,457	-	-	16,886
41600-42601	Benefits	104,000	144,163	144,163	156,233
42700-42702	PERS retirement	48,971	69,222	69,222	63,785
	Total Salaries & Benefits	\$ 614,180	\$ 655,413	\$ 655,413	\$ 686,150
MAINTENANCE & OPERATION					
42800	Auto allowance	1,100	1,320	1,320	1,320
42900	Uniform allowance	811	-	-	-
43050	Repairs-bldgs & grounds	5,190	-	-	-
43110	Contractual services	26,854	-	-	-
43150	Cost allocation charge	171,786	203,146	203,146	197,561
44100	Repairs to equipment	9,207	-	-	-
44300	Telephone	105	-	-	-
44350	Vehicle maintenance	411,638	500,000	500,000	425,000
44352	ISD service charge	6,620	20,444	20,444	32,918
44600	Laundry & towel service	2,584	2,000	2,000	2,000
44700	Computer software	3,003	-	-	-
44750	Liability	11,530	11,584	11,584	16,081
44751	Insurance/surety bond premium	-	4,922	4,922	2,008
44752	Auto insurance premiums	-	84,762	84,762	76,250
45050	Periodicals & newspapers	195	-	-	-
45250	Office supplies	1,103	2,000	2,000	2,000
45300	Small tools	52	-	-	-
45350	General supplies	26,610	50,000	50,000	25,000
45503	Fuel - gasoline	560,872	550,000	550,000	700,000
46000	Depreciation	981,504	604,192	604,192	170,572
47010	Discount earned & lost	(276)	-	-	-
	Total Maintenance & Operation	\$ 2,220,490	\$ 2,034,370	\$ 2,034,370	\$ 1,650,710
CAPITAL OUTLAY					
51000	Capital outlay	66,633	923,000	923,000	174,300
	Total Capital Outlay	\$ 66,633	\$ 923,000	\$ 923,000	\$ 174,300
TOTAL		\$ 2,901,303	\$ 3,612,783	\$ 3,612,783	\$ 2,511,160

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND-FIRE GARAGE
601-544**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	381,804	396,813	396,813	471,296
41200	Overtime	5,506	-	-	4,000
41600-42601	Benefits	89,629	131,008	131,008	163,128
42700-42702	PERS retirement	41,680	62,142	62,142	65,233
	Total Salaries & Benefits	\$ 518,620	\$ 589,963	\$ 589,963	\$ 703,657
MAINTENANCE & OPERATION					
42800	Auto allowance	1,100	1,320	1,320	1,320
42900	Uniform allowance	430	-	-	-
43050	Repairs-bldgs & grounds	649	1,500	1,500	1,500
43060	Utilities	-	18,000	18,000	18,000
43110	Contractual services	560	-	-	-
43150	Cost allocation charge	106,344	216,551	216,551	185,965
44100	Repairs to equipment	801	1,600	1,600	1,600
44300	Telephone	312	-	-	-
44350	Vehicle maintenance	387,111	400,000	400,000	510,000
44352	ISD service charge	4,098	21,793	21,793	32,918
44450	Postage	9	100	100	-
44550	Travel	-	1,200	1,200	-
44600	Laundry & towel service	2,934	2,500	2,500	2,500
44650	Training	-	2,000	2,000	3,000
44750	Liability	9,683	10,386	10,386	16,397
44751	Insurance/surety bond premium	-	5,247	5,247	1,831
44752	Auto insurance premiums	-	90,355	90,355	76,250
44800	Membership and dues	475	-	-	-
45050	Periodicals & newspapers	38	-	-	-
45150	Furniture & equipment	13	1,000	1,000	1,000
45250	Office supplies	361	1,000	1,000	1,000
45300	Small tools	380	1,000	1,000	1,000
45350	General supplies	2,369	1,000	1,000	1,000
45503	Fuel - gasoline	38,045	100,000	100,000	60,000
45504	Fuel - diesel gas	168,879	200,000	200,000	200,000
46000	Depreciation	158,647	726,766	726,766	626,263
47010	Discount earned & lost	(39)	-	-	-
47064	Int cap lease - fire equip 09	74,122	150,000	150,000	150,000
	Total Maintenance & Operation	\$ 957,322	\$ 1,953,318	\$ 1,953,318	\$ 1,891,544
CAPITAL OUTLAY					
51000	Capital outlay	-	1,390,596	1,390,596	510,300
	Total Capital Outlay	\$ -	\$ 1,390,596	\$ 1,390,596	\$ 510,300
TOTAL		\$ 1,475,942	\$ 3,933,877	\$ 3,933,877	\$ 3,105,501

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
FLEET/EQUIPMENT MANAGEMENT FUND-GWP GARAGE
601-545**

		Actual 2010-11	Adopted 2011-12	Revised 2011-12	Adopted 2012-13
SALARIES & BENEFITS					
41100	Salaries	500,721	549,932	549,932	579,193
41200	Overtime	920	-	-	2,000
41600-42601	Benefits	86,807	148,714	148,714	172,790
42700-42702	PERS retirement	54,815	86,120	86,120	81,880
	Total Salaries & Benefits	\$ 643,263	\$ 784,766	\$ 784,766	\$ 835,863
MAINTENANCE & OPERATION					
42800	Auto allowance	1,100	2,500	2,500	1,320
42900	Uniform allowance	2,464	1,500	1,500	-
43050	Repairs-bldgs & grounds	3,005	400	400	400
43060	Utilities	-	37,000	37,000	37,000
43110	Contractual services	8,949	-	-	-
43150	Cost allocation charge	122,704	140,242	140,242	166,931
44100	Repairs to equipment	7,046	1,500	1,500	1,500
44120	Repairs to office equip	-	1,000	1,000	1,000
44350	Vehicle maintenance	380,968	400,000	400,000	400,000
44352	ISD service charge	4,729	14,113	14,113	32,918
44400	Janitorial services	-	1,100	1,100	-
44450	Postage	-	100	100	-
44550	Travel	-	11,200	11,200	-
44600	Laundry & towel service	-	2,000	2,000	2,000
44650	Training	1,817	5,300	5,300	5,300
44750	Liability	12,541	14,444	14,444	20,051
44751	Insurance/surety bond premium	-	3,398	3,398	2,599
44752	Auto insurance premiums	-	58,516	58,516	76,250
44760	Regulatory	4,518	4,000	4,000	4,000
44800	Membership and dues	-	1,100	1,100	-
45100	Books	-	-	-	200
45150	Furniture & equipment	-	2,000	2,000	2,000
45250	Office supplies	122	1,000	1,000	1,000
45300	Small tools	9,421	6,000	6,000	4,000
45350	General supplies	7,328	4,000	4,000	12,000
45450	Printing and graphics	-	4,000	4,000	-
45502	Fuel-natural gas	2,266	70,000	70,000	50,000
45503	Fuel - gasoline	247,795	300,000	300,000	400,000
45504	Fuel - diesel gas	69,573	100,000	100,000	75,000
46900	Business meetings	-	200	200	100
47000	Miscellaneous	711	10,000	10,000	1,000
47010	Discount earned & lost	(463)	-	-	-
	Total Maintenance & Operation	\$ 886,594	\$ 1,196,613	\$ 1,196,613	\$ 1,296,569
CAPITAL OUTLAY					
51000	Capital outlay	-	35,000	35,000	14,000
	Total Capital Outlay	\$ -	\$ 35,000	\$ 35,000	\$ 14,000
TOTAL		\$ 1,529,858	\$ 2,016,379	\$ 2,016,379	\$ 2,146,432

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Salaried Employees</u>				
Administrative Analyst	4.00	4.00	4.00	4.00
Administrative Assistant	6.00	6.00	6.00	6.00
Administrative Associate	3.00	3.00	3.00	3.00
Arborist Crew Supervisor	2.00	2.00	2.00	2.00
Arborist Technician	1.00	1.00	1.00	1.00
Assistant Construction Inspector	1.00	1.00	1.00	1.00
Assistant Environmental Technician	3.00	3.00	3.00	3.00
Assistant IT Applications Specialist	-	1.00	1.00	1.00
Assistant Project Manager	2.00	1.00	1.00	1.00
Assistant Parking Manager	1.00	1.00	1.00	1.00
Assistant Traffic & Transportation Admin	1.00	1.00	1.00	1.00
Assistant Transit Manager	1.00	1.00	1.00	1.00
Building Repairer	4.00	4.00	4.00	7.00
Cement Worker Finisher	4.00	3.00	3.00	3.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00	1.00
Civil Engineer II	2.00	2.00	2.00	2.00
Civil Engineering Assistant	9.00	9.00	9.00	9.00
Civil Engineering Associate	2.00	2.00	3.00	2.00
Community Outreach Assistant	1.00	1.00	1.00	1.00
Community Service Officer	12.00	12.00	12.00	11.00
Construction Inspector	4.00	4.00	4.00	2.00
Custodial Supervisor	1.00	1.00	1.00	1.00
Custodial Worker	16.00	14.00	14.00	11.00
Customer Service Assistant	1.00	1.00	1.00	-
Customer Service Representative	8.00	8.00	8.00	7.00
Director of Public Works	1.00	1.00	0.50	1.00
Electrician	2.00	2.00	2.00	2.00
Engineering Aide	1.00	-	-	-
Engineering Project Specialist	2.00	2.00	2.00	2.00
Engineering Technician	2.00	2.00	2.00	2.00
Environmental Program Administrator	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	4.00	4.00	4.00	3.00
Equipment Mechanic Helper	4.00	4.00	4.00	3.00
Equipment Mechanic I	7.00	7.00	7.00	7.00
Equipment Mechanic II	12.00	12.00	12.00	12.00
Equipment Operator I	7.00	6.00	6.00	6.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Service Worker	7.00	7.00	7.00	7.00
Equipment Welder	2.00	2.00	2.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00
Facility Maintenance Superintendant	1.00	1.00	-	-
Facility Maintenance Supervisor	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
HVAC Control Tech	1.00	-	-	-
HVAC Mechanic	2.00	2.00	2.00	2.00
Integrated Waste Administrator	1.00	1.00	1.00	1.00
Integrated Waste Supervisor	4.00	4.00	4.00	4.00
Integrated Waste Truck Operator	41.00	41.00	41.00	41.00
Integrated Waste Worker	13.00	13.00	13.00	13.00
Laborer	-	-	-	1.00
Maintainance Worker	15.00	13.00	13.00	13.00
Mechanical Maintenance Administrator	1.00	1.00	1.00	1.00
Motor Sweeper Operator	4.00	4.00	4.00	4.00
Neighborhood Services Field Rep.	1.00	1.00	1.00	1.00
Office Operations Supervisor	3.00	3.00	3.00	3.00
Office Services Secretary (Steno)	1.00	1.00	1.00	1.00

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
Office Services Specialist I	2.00	2.00	2.00	1.00
Office Services Specialist II	1.00	-	-	-
Office Specialist I	2.00	2.00	2.00	2.00
Painter	2.00	2.00	2.00	2.00
Park Services Manager	-	-	-	1.00
Parking Manager	1.00	1.00	1.00	1.00
Parking Meter Collector/Repairer	4.00	4.00	3.00	4.00
Planner	1.00	1.00	1.00	1.00
Plumber	1.00	1.00	1.00	1.00
Police Lieutenant	0.40	0.40	0.40	0.40
Police Parking Enforcement Supervisor	2.00	2.00	2.00	2.00
Police Sergeant	0.50	0.50	0.50	0.50
Principal Civil Engineer I	1.00	1.00	1.00	1.00
Principal Engineering Technician	2.00	2.00	1.00	2.00
Program Specialist	1.00	1.00	1.00	1.00
Project Management Administrator	1.00	1.00	1.00	-
Project Manager	3.00	3.00	3.00	2.00
Public Works Administrator	1.00	1.00	1.00	1.00
Public Works Maintenance Svcs. Admin	1.00	1.00	1.00	1.00
Real Property Agent	1.00	1.00	1.00	1.00
Recycling Coordinator	-	-	1.00	1.00
Sr. Building Repairer	1.00	1.00	1.00	2.00
Sr. Civil Engineer	3.00	3.00	3.00	3.00
Sr. Construction Inspector	1.00	1.00	1.00	1.00
Sr. Custodial Worker	3.00	3.00	3.00	2.00
Sr. Engineering Technician	4.00	4.00	4.00	3.00
Sr. Environmental Program Specialist	1.00	1.00	1.00	1.00
Sr. Environmental Technician	1.00	1.00	1.00	1.00
Sr. Equipment Mechanic	4.00	4.00	4.00	4.00
Sr. Executive Analyst	2.00	2.00	2.00	2.00
Sr. Integrated Waste Planner	1.00	1.00	-	-
Sr. Office Services Specialist	2.25	2.25	2.25	2.25
Sr. Parking Meter Collector/Repairer	-	-	1.00	-
Sr. Planner	1.00	1.00	1.00	1.00
Sr. Project Manager	1.00	1.00	2.00	2.00
Sr. Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Sr. Survey Technician	2.00	2.00	2.00	1.00
Sr. Tree Trimmer	2.00	2.00	2.00	2.00
Sr. Wastewater Maintenance Worker	2.00	2.00	2.00	2.00
Sign Painter	1.00	1.00	1.00	1.00
Stores Clerk	1.00	1.00	1.00	1.00
Street Crew Supervisor	2.00	2.00	2.00	2.00
Street Maintenance Worker	14.00	12.00	12.00	11.00
Survey Party Chief	2.00	2.00	2.00	2.00
Survey Supervisor (Licensed)	1.00	1.00	1.00	1.00
Traffic & Parking Supervisor	1.00	1.00	1.00	1.00
Traffic & Transportation Admin.	1.00	1.00	1.00	1.00
Traffic Engineer I	1.00	1.00	1.00	1.00
Traffic Engineering Associate	1.00	1.00	1.00	1.00
Traffic Painter	5.00	5.00	5.00	5.00
Transit Assistant	1.00	1.00	1.00	-
Transit Manager	1.00	1.00	1.00	1.00
Tree Trimmer	4.00	4.00	4.00	3.00
Wastewater Maintenance Crew Supervisor	2.00	2.00	2.00	2.00
Wastewater Maintenance Superintendent	1.00	1.00	1.00	1.00
Wastewater Maintenance Trainee	2.00	2.00	1.00	2.00
Wastewater Maintenance Worker	9.00	9.00	10.00	9.00
Yard Attendant	2.00	2.00	2.00	2.00
Total Salaried Employees	<u>352.15</u>	<u>341.15</u>	<u>340.65</u>	<u>327.15</u>

**CITY OF GLENDALE
PUBLIC WORKS DEPARTMENT
Personnel Classification Detail**

Classification	Actual 2010-11	Adopted Budget 2011-12	Revised Budget 2011-12	Adopted Budget 2012-13
<u>Hourly Employees</u>	*	*	*	*
Administrative Assistant	0.50 (1)	-	-	-
Administrative Intern	0.46 (1)	-	-	-
City Resource Specialist	2.00 (2)	-	-	3.00 (3)
Construction Inspector	0.87 (1)	-	-	-
Customer Service Representative	0.46 (1)	-	-	-
Engineering Aide	0.50 (1)	-	-	-
Hourly City Worker	1.20 (2)	-	-	2.00 (2)
Integrated Waste Supervisor	0.46 (1)	-	-	-
Office Services Specialist I	0.92 (2)	-	-	-
Total Hourly Positions	<u>7.37</u>	<u>-</u>	<u>-</u>	<u>5.00</u>
Public Works Total	<u>359.52</u>	<u>341.15</u>	<u>340.65</u>	<u>332.15</u>

* Indicates number of positions corresponding to the stated Full-Time Equivalence (FTE)



ADOPTED
BUDGET
2012-2013



CITY OF GLENDALE

GLOSSARY OF TERMS

Accrual Basis of Accounting

Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Expenses emphasize the matching of the obligation to disburse economic resources (cash and all other assets causing a change in net assets) to the period in which the obligation was incurred by the City. This accounting basis is generally used in order to conform to the Generally Accepted Accounting Principles (GAAP).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Appropriation

An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation

A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit

An examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices. The City Charter requires a yearly independent financial audit, by an independent certified public accountant that forms an audit opinion regarding the legitimacy of transactions and internal controls.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized, for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) Cash Basis – when cash is received or paid; (2) Accrual Basis – when the underlying transaction or event takes place; (3) Modified Accrual Basis – revenues and

expenditures are recognized in the accounting period in which they become available and expenditures are recognized in the accounting period in which the fund liability occurred. Glendale uses the Modified Accrual Basis for Governmental Funds and Accrual Basis for Proprietary Funds.

Basis of Budgeting

Refers to the method used for recognizing revenues and expenditures in the budget. Glendale's basis of budgeting is the same as their basis of accounting.

Bond

A written promise to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate.

Bond Proceeds

Funds received from the sale or issuance of bonds.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Moody's Investors Service, Standard and Poor's Ratings Services and Fitch are the three agencies who regularly review city bonds and generate bond ratings.

Bonded Debt

The amount at which a bond or note is bought or sold above its par value, or face value, without including accrued interest.

Budget

A fiscal plan of financial operation comprised of estimated expenditures and the proposed means of financing them for a given period (usually a single fiscal year). The budget is proposed until it has been approved by the City Council through a series of budget study sessions and a formal budget hearing in June. Glendale's fiscal year is July 1 through June 30.

Budget Message

The City Manager's general discussion of the budget which contains an explanation of principal budget items and summary of the City's financial status at the time of the message.

CITY OF GLENDALE

GLOSSARY OF TERMS

California Public Employees' Retirement System (CalPERS)

The retirement system administered by the State of California, to which all permanent City employees belong.

California Society of Municipal Finance Officers (CSMFO)

A professional association of state, county, and local government finance officers in California. The organization promotes excellence in financial management through innovation, continuing education and professional development.

Capital Budget

A financial plan of proposed expenses and associated revenues for the purchase or construction of capital improvements. The City of Glendale prepares a ten year plan called the Capital Improvement Program (CIP) Budget. Expenditures take place over one year or multiple years. Appropriations are added to projects each fiscal year as the CIP budget is adopted.

Capital Outlay

A budget appropriation category for equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year.

Capital Project

A permanent physical addition to the City's assets including the design, construction, and/or purchase of land, buildings, facilities, or major renovations.

Certificates of Participation (COPs)

Debt instruments used to raise revenue for the City to fund items or activities such as equipment purchases or capital projects. Specific City assets or operating revenues are pledged to guarantee payment of the certificates.

Charges for Services

Revenues collected as reimbursement for services provided to the public or to some other program/fund in the City.

City Charter

The legal authority granted by the State of California establishing the City of Glendale and its form of government. The Charter also gives the

City the ability to provide services and collect revenue to support those services.

Community Development Block Grant (CDBG)

As established by the federal government, the CDBG program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Based on the U.S. Department of Housing and Urban Development (HUD), the CDBG program is one of the longest continuously run programs at HUD since it began in 1974. The CDBG program provides annual grants on a formula basis to over 1,200 general units of local governments and States.

Comprehensive Annual Financial Report (CAFR)

A government financial statement that provides a thorough and detailed presentation of the government's financial condition. It provides the Council, the residents and other interested parties with information on the financial position of the City and its various agencies and funds. Report contents include various financial statements and schedules and all available reports by the City's independent auditors.

Consumer Price Index (CPI)

The Consumer Price Index is a measure estimating the average price of consumer goods and services purchased by households. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation Plan (CAP)

In general terms, a cost plan is a tool used to calculate the indirect costs of such departments as Finance, Human Resources, Management Services, City Attorney, City Clerk, City Treasurer, etc. (central support departments) to distribute to the receiving departments (the receivers of the service) in order to get reimbursement for that service. This information is used in setting City fees, reimbursing the General Fund for services provided to other funds, evaluating services delivery option, and recovering grant administration costs.

CITY OF GLENDALE

GLOSSARY OF TERMS

Debt Service

The payment of principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements

The amount of money required to pay interest on outstanding debt and required contributions to accumulate money for future retirement of bonds.

Deficit

An excess of expenditures or expenses over revenues (resources) during an accounting period.

Department

An organization unit comprised of divisions, sections, and/or programs. A department has overall management responsibility for an operation or a group of related operations.

Depreciation

Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. The portion of the cost of a capital asset that is charged as an expense during a particular period.

Designated Fund Balance

The portion of fund balance segregated to reflect the City Council's intended use of resources.

Division

A sub-section within a department which furthers the objectives of the City Council by providing specific services or products.

Electorate

A body of qualified voters.

Encumbrances

A legal obligation or commitment to pay funds in the future for a service or item, such as a long-term contract or purchase order. Encumbrances cease when the obligations are paid or terminated. The use of encumbrances prevents overspending and provides budgetary control to the organization.

Enterprise Fund

In governmental accounting, an enterprise fund is one that provides goods or services to the public. Service fees, rather than taxes or transfers, are charged in order to fund the business which makes the fund self-supporting. An example is a government-owned utility.

Expenditure

The actual spending of Governmental funds set aside by an appropriation.

Expense

The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year

A twelve-month period of time to which the annual budget applies. Fiscal years are designated by the calendar year that they begin and end. Abbreviation: FY. The City of Glendale's fiscal year is July 1 through June 30.

Fund

In Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances, and changes therein. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the accumulated annual operating surpluses and deficits since the fund's inception.

Full Time Equivalent (FTE)

A unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts. A position is converted to the decimal equivalent of a full-time position based on the 2,080 hours per year. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 indicates that the worker is only half-time.

CITY OF GLENDALE

GLOSSARY OF TERMS

GANN Appropriations Limit

Article XIII-B of the California State Constitution provides limits regarding the total amount of appropriations in any fiscal year from tax proceeds.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Departments financed by the General Fund include Police, Fire, Community Services & Parks, Library, Arts & Culture, and administrative support departments (Finance, Human Resources, City Attorney, etc.)

General Obligation Bond (G.O.)

A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a vote of two thirds of voters in the case of local governments or a simple majority for state issuance.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

Goal

A long-term organizational target or direction. It states what the organization wants to accomplish or become over the next several years. Goals provide the direction for an organization and define the nature, scope, and relative priorities of all projects and activities. Everything the organization does should help it move toward attainment of one or more goals.

Governmental Accounting Standards Board (GASB)

The organization that establishes generally accepted accounting principles (GAAP) for states and local governments.

Government Finance Officers Association (GFOA)

A professional association that enhances and promotes the professional management of state and local governments for the public benefits by identifying and developing financial policies and best practices through education, training, facilitation of member networking, and leadership. The organization sponsors award programs designed to encourage good financial reporting for financial documents including the Comprehensive Annual Financial Report (CAFR) and the annual budget.

Governmental Funds

Funds generally used to account for tax-supported activities. City of Glendale's governmental funds include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.

Grant

Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Interfund Transfer

Money transferred from one fund to another. These transfers may finance the operations of another fund or reimburse the fund for certain expenditures/expenses.

Internal Service Fund

In governmental accounting, an internal service fund is a proprietary fund that provides services to other City departments and charges for services rendered, similar to a private business. It is intended to be self-supporting.

Legal Debt Limit

In accordance with the City Charter Article XI Section 13, the total bonded debt of the City shall not exceed 15% of the assessed valuation of all property taxable for City purposes.

CITY OF GLENDALE

GLOSSARY OF TERMS

Maintenance and Operation (M&O)

An expenditure category associated with operating and maintaining City services.

Modified Accrual Basis of Accounting

Revenues are recognized as soon as they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

Non-departmental

Appropriations of the General Fund not directly associated with a specific department. Expenditure items and certain types of anticipated general savings are included.

Operating Budget

Annual appropriation of funds for on-going program costs, including salaries, benefits, maintenance, operations, debt service, capital outlay, and capital improvements.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Public Agency Retirement Services

The retirement system administered by PARS for all non-permanent City employees and for eligible classified City employees that participate in the Supplementary Retirement Plan.

Performance Measure

Quantitative and/or qualitative measures of work performed related to specific departmental or program objectives.

Proprietary Funds

Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reimbursement

Payment of amount remitted on behalf of another party, department, or fund.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which has a lower legal standing than an ordinance. The City's budget is adopted via a Resolution of Appropriation.

Resources

Supply of funds to be used in paying for planned expenditures.

Revenues

Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Revenue Bonds

A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Salaries and Benefits

An expenditure category which generally accounts for full-time and temporary employees' salaries and wages, overtime, special pay expenses, and all employee benefits such as medical, dental, and retirement.

Self-Insurance

A term used to describe the retention of liabilities, arising out of the ownership of property or from some other causes, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City provides self-insurance for workers' compensation, general liability and unemployment. The City purchases outside insurance for excess coverage in these areas.

Special Revenue Funds

This fund type collects revenues that are restricted by the City, State, or Federal Government as to how they may be spent. Most of the special revenue funds are grant revenues.

CITY OF GLENDALE

GLOSSARY OF TERMS

Strategic Goals

City Council adopted goals developed and prioritized by City employees and residents. These goals identify the areas and services provided by the City deemed most important by City employees and residents.

Successor Agency

This agency is responsible for winding down the activities of the former Redevelopment Agency and providing staff support to the Oversight Board.

Supplementary Retirement Plan

A retirement incentive program administered by PARS for selected groups of eligible classified City employees to increase and accelerate the retirement rate over and above the natural attrition rate in an effort to permanently reduce organizational staffing levels.

Tax Allocation Bonds

Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above the pre-established base. The redevelopment creates this added value, known as the tax increment.

Transfers

Authorized exchanges of cash, position, or other resources between organizational units.

Transient Occupancy Tax (TOT)

A tax imposed on individuals renting accommodations in hotels, motels and boarding houses.

Utility Users Tax (UUT)

A tax imposed on users for various utilities including telecommunications, video, electricity, gas and water.

Undesignated Fund Balance

Accounts used to record a portion of the fund balance not legally segregated for a specific use and, therefore, available for appropriation.

Vehicle License Fee (VLF)

An annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fee, and commercial vehicle weight fee. VLF revenues are annually distributed to cities and counties.

**CITY OF GLENDALE
FUNDS USED BY CITY DEPARTMENTS**

Fund**	Description	Department*														
		AS	CA	CC	CT	CD	CSP	F	GWP	HR	IS	LAC	MS	P	PW	
GF	101 General Fund	√	√	√	√	√	√	√	√		√		√	√	√	√
SRF	201 Community Development Block Grant Fund					√	√									
	202 Housing Assistance Fund					√										
	203 Home Grant Fund					√										
	204 Supportive Housing Program Grant Fund						√									
	205 Emergency Solutions Grant Fund						√									
	206 Workforce Investment Act Fund						√									
	210 Urban Art Fund											√				
	211 Glendale Youth Alliance (GYA) Fund						√									
	212 BEGIN Affordable Home Ownership Fund					√										
	213 Low&Mod Income Housing Asset Fund					√										
	251 Air Quality Improvement Fund															√
	252 Public Works Special Grants Fund															√
	253 San Fernando Landscape District Fund															√
	254 Measure 'R' Local Return Fund															√
	255 Measure 'R' Regional Return Fund															√
	256 Transit Prop A Local Return Fund															√
	257 Transit Prop C Local Return Fund															√
	258 Transit Utility Fund															√
	260 Narcotic Forfeiture Fund															√
	261 Special Grant Fund															√
	262 Supplemental Law Enforcement Fund															√
	263 Police Staff Augmentation Fund															√
	265 Fire Grant Fund								√							
	266 Fire Mutual Aid Fund								√							
	267 Special Events Fund								√							√
	270 Nutritional Meals Grant Fund							√								
	275 Library Fund											√				
	280 Cable Access Fund												√			
	290 Electric Public Benefit Fund									√						
	511 Fire Paramedic Fund								√							
DSF	303 Police Building Project Fund														√	
	306 Capital Leases Fund															√
CIP	401 Capital Improvement Program (CIP) Fund					√	√	√			√	√	√	√	√	√
	402 State Gas Tax Fund															√
	403 Scholl Canyon Landfill Post-Closure Fund															√
	405 Development Impact Fees Fund							√								
	406 San Fernando Road Corridor Tax Share Fund					√										√
	501 Recreation Fund							√								
EF	510 Hazardous Disposal Fund							√								
	520 Parking Fund															√
	525 Sewer Fund															√
	530 Refuse Disposal Fund															√
	551 Electric Operation Fund									√						
	552 Electric Works Revenue Fund									√						
	553 Electric Depreciation Fund									√						
	572 Water Works Revenue Fund									√						
	573 Water Depreciation Fund									√						
	701 Fire Communication Fund								√							
ISF	601 Fleet/Equipment Mgmt Fund															√
	602 Joint Helicopter Operation Fund														√	
	603 ISD Infrastructure Fund										√					
	604 ISD Applications Fund										√					
	610 Unemployment Insurance Fund										√					
	612 Liability Insurance Fund	√	√													
	614 Compensation Insurance Fund										√					
	615 Dental Insurance Fund										√					
	616 Medical Insurance Fund										√					
	617 Vision Insurance Fund										√					
	640 Employee Benefits Fund										√					
	641 RHSP Benefits Fund										√					
	642 Post Employment Benefits Fund										√					
	660 ISD Wireless Communication Fund											√				

* Departments

AS	Administrative Services - Finance
CA	City Attorney
CC	City Clerk
CT	City Treasurer
CD	Community Development
CSP	Community Services & Parks
F	Fire

GWP	Glendale Water & Power
HR	Human Resources
IS	Information Services
LAC	Library, Arts & Culture
MS	Management Services
P	Police
PW	Public Works

** Fund

GF	General Fund
SRF	Special Revenue Fund
DSF	Debt Service Fund
CIP	Capital Improvement Fund
EF	Enterprise Fund
ISF	Internal Service Fund

Adopted
6/26/12
Weaver/Najarian
All Ayes

RESOLUTION NO. GFA 12-01

**RESOLUTION ADOPTING THE GLENDALE FINANCING
AUTHORITY BUDGET FOR THE 2012-13 FISCAL YEAR**

WHEREAS, the Glendale Financing Authority desires to adopt its budget for the 2012-13 fiscal year; and

WHEREAS, said budget is established to be used for the purpose of paying the lease payments as described in the Lease Agreement between the City of Glendale and the Glendale Financing Authority;

NOW, THEREFORE BE IT RESOLVED, that the amount of \$549,000 shall constitute the 2012-13 Glendale Financing Authority Budget for the Cable Access Fund.

Adopted this 26th day of June, 2012.


Chairperson of the Glendale
Financing Authority

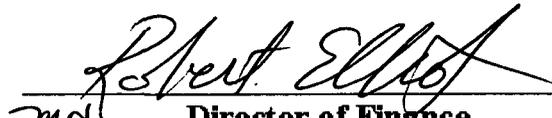
ATTEST:

Secretary of the Glendale
Financing Authority



CITY OF GLENDALE
DATE 6/14/2012
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 549,000

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)


Director of Finance

I, Ardashes Kassakhian, Secretary of the Glendale Financing Authority, certify that the foregoing Resolution No. GFA 12-01 was adopted by the Board of Directors of the City of Glendale Financing Authority at a joint meeting held with the City Council of the City of Glendale, California on the 26th day of June, 2012 and that the same was passed by the following vote:

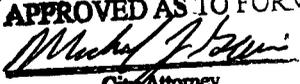
Ayes: Friedman, Manoukian, Najarian, Weaver, Quintero

Noes: None

Absent: None

Abstain: None


Secretary, Financing Authority of
the City of Glendale, California

APPROVED AS TO FORM:

City Attorney
DATE 6/21/12

1 A /

GLENDALE FINANCING AUTHORITY
SUMMARY OF THE BUDGET FOR THE YEARS ENDING JUNE 30
Cable Access Fund 280

	Adopted 2011-12	Adopted 2012-13
ESTIMATED RESOURCES		
Use of Money and Property	\$ 10,000	\$ 5,000
Charges for Services	600,000	625,000
Misc and Non-Operating Revenue	600	-
<i>Fund Balance-Prior Year</i>	519,650	-
TOTAL RESOURCES	\$ 1,130,250	\$ 630,000
ESTIMATED APPROPRIATIONS		
Maintenance and Operation		
Lease Payment	\$ 532,000	\$ 549,000
Transfers to Other Funds	598,250	-
TOTAL APPROPRIATIONS	\$ 1,130,250	\$ 549,000
NET SURPLUS	\$ -	\$ 81,000

Adopted
6/26/12
Weaver/Mincey
All Ayes

RESOLUTION NO. H-445

**RESOLUTION ADOPTING THE GLENDALE HOUSING
AUTHORITY BUDGET FOR THE 2012-13 FISCAL YEAR**

WHEREAS, the Glendale Housing Authority desires to adopt its budget for the 2012-13 fiscal year; and

WHEREAS, the Housing Authority hereby determines that the planning and administrative expenses provided in the Budget to be made from the Affordable Housing Income Fund are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Affordable Housing Income Fund; and

WHEREAS, the Housing Authority finds that the expenditure of Housing Funds outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas as the completion of project implementation within the Project Areas and will continue to generate jobs within the Project Areas, thereby creating the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock; and

WHEREAS, on May 3, 2012, the Oversight Board to the Successor Agency of the Former Glendale Redevelopment Agency adopted Resolution No. OSB-04 approving the Recognized Obligation Payment Schedules for the period of January 1 to June 30, 2012 (ROPS 1) and July 1 to December 31, 2012 (ROPS 2). On May 29, 2012, the Department of Finance (DOF) approved both ROPS 1 and ROPS 2. The ROPS includes current Low and Moderate Housing Fund (842) housing administration, projects, programs, and debt obligations formerly funded with 20% Redevelopment Housing Set Aside property tax increment. The housing related items as listed on the Successor Agency ROPS will be paid from the funds approved by DOF from the Low and Moderate Income Housing Fund (842) or Redevelopment Property Tax Trust Fund - RPTTF (812); and

WHEREAS, the Housing Authority anticipates some funds budgeted for 2011-12 will remain in the HOME Grant Fund (203) and the Affordable Housing Income Fund (213) program budgets at year end, these funds are to carryover to their current programs in the 2012-13 Budget; and

WHEREAS, in consideration of the on-going obligations of the Glendale Housing Authority, staff presented a Proposed Budget for all Housing Funds to the City Council and Housing Authority before June 1, 2012, which proposed budget totals \$34,761,443.

NOW THEREFORE, BE IT RESOLVED by the Glendale Housing Authority that, the amount of \$34,761,443 shall constitute the 2012-13 Glendale Housing Authority budget.

Adopted this 26th day of June, 2012.


Chairperson of the Glendale
Housing Authority

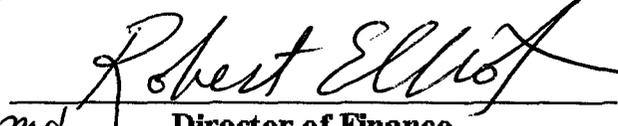
ATTEST:


Secretary of the Glendale
Housing Authority



CITY OF GLENDALE
DATE 6/13/2012
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 34,761,443

2 A /
AP-10


Director of Finance

Adopted
6/26/12
Weaver/Mincey
All Ayes

RESOLUTION NO. H-445

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, Secretary of the Housing Authority of the City of Glendale, California, do certify that the foregoing Resolution No. H-445 was adopted by the Housing Authority of the City of Glendale, California, and signed by the Chairman at a regular meeting hereof held on the 26th day of June, 2012 and that the same was passed by the following vote:

Ayes: Friedman, Manoukian, Mincey, Parazian, Quintero, Weaver, Najarian

Noes: None

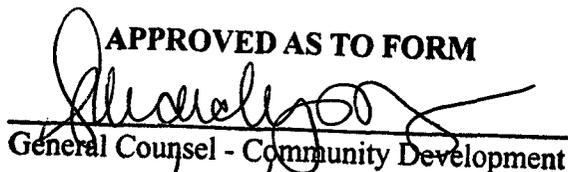
Absent: None

Abstain: None



Secretary, Housing Authority of
the City of Glendale, California

APPROVED AS TO FORM


General Counsel - Community Development

Date: 6/20/12

Adopted
6/26/12
Weaver/Friedman
All Ayes

RESOLUTION NO. 12-73

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
MAKING FINDINGS WITH RESPECT TO ADMINISTRATIVE EXPENSES AND EXPENDITURES
OUTSIDE THE REDEVELOPMENT PROJECT AREAS
FOR THE 2012-13 HOUSING AUTHORITY BUDGET**

WHEREAS, the Housing Authority of the City of Glendale ("Housing Authority") administers the Affordable Housing Income Fund pursuant to Health and Safety Code Section 33334.3 for the purpose of increasing, improving and preserving the City's affordable housing stock; and

WHEREAS, the Housing Authority must incur certain administrative expenses in connection with its programs to increase, improve and preserve the supply of affordable housing within the City; and

WHEREAS, the Housing Authority finds that the expenditure of Housing Funds outside the Central Glendale and the San Fernando Road Corridor Redevelopment Project areas (the "Project Areas") will be of benefit to the Project Areas because project implementation within the Project Areas will be completed and will continue to generate jobs that create the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA AS FOLLOWS:

SECTION 1. The Council finds and determines that the planning and administrative expenses provided for in the Housing Authority Budget to be made from the Affordable Housing Income Fund are necessary for the production, improvement and preservation of low- and moderate-income housing and directly relate to the projects and programs funded by the Affordable Housing Income Fund.

SECTION 2. The Council finds that the expenditure of Housing Funds outside the Redevelopment Project areas (Central and San Fernando) will be of benefit to the Project Areas because project implementation will continue to generate jobs that create the need for programs throughout the City to increase the supply of affordable housing and improve and preserve the City's existing affordable housing stock.

Adopted this 26th day of June 2012.



Mayor

ATTEST:



City Clerk

2 B /

RESOLUTION NO. 12-73

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution was adopted by the Council of the City of Glendale, California, at a joint meeting held with the Glendale Housing Authority on the 26th day of June 2012, and that the same was adopted by the following vote:

Ayes: Friedman, Manoukian, Najarian, Weaver, Quintero

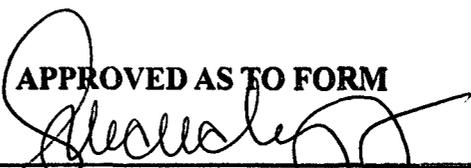
Noes: None

Absent: None

Abstain:



City Clerk

APPROVED AS TO FORM


General Counsel - Community Development
Date: 6/20/12

GLENDALE HOUSING AUTHORITY
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013

	Housing Assistance Fund 202	Home Grant Fund 203	Supportive Housing Program Grant Fund 204
Estimated Resources			
Other Taxes	\$ -	\$ -	\$ -
Use of Money and Property	15,000	-	-
Revenue from Other Agencies	15,472,401	1,232,800	2,417,339
Charges for Services	-	-	-
Misc and Non-Operating Revenue	15,378,528	4,000	-
Transfers from Other Funds	-	-	-
Fund Balance-Prior Year	21,375	-	-
TOTAL RESOURCES	\$ 30,887,304	\$ 1,236,800	\$ 2,417,339
Estimated Appropriations			
Salaries & Benefits	\$ 2,260,884	\$ 219,481	\$ 109,386
Maintenance & Operation	28,626,420	1,017,319	2,307,953
Estimated Savings	-	-	-
Capital Outlay	-	-	-
Capital Projects	-	-	-
TOTAL APPROPRIATIONS	\$ 30,887,304	\$ 1,236,800	\$ 2,417,339

GLENDALE HOUSING AUTHORITY
SUMMARY OF THE BUDGET FOR THE YEAR ENDING JUNE 30, 2013

	Affordable Housing Income Fund 213	Total
Estimated Resources		
Other Taxes	\$ -	\$ -
Use of Money and Property	-	15,000
Revenue from Other Agencies	-	19,122,540
Charges for Services	-	-
Misc and Non-Operating Revenue	220,000	15,602,528
Transfers from Other Funds	-	-
Fund Balance-Prior Year	-	21,375
TOTAL RESOURCES	\$ 220,000	\$ 34,761,443
Estimated Appropriations		
Salaries & Benefits	\$ 214,777	\$ 2,804,528
Maintenance & Operation	5,223	31,956,915
Estimated Savings	-	-
Capital Outlay	-	-
Capital Projects	-	-
TOTAL APPROPRIATIONS	\$ 220,000	\$ 34,761,443

